

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held for the
Purpose of the **Fire Protective Services Committee**

on

Tuesday, April 13, 2021 at 9:00 o'clock A.M.

Virtual Through Zoom Platform

<https://us02web.zoom.us/j/84830509879?pwd=QnJ5MmswVXo2RW5TSTBJK2lGcmpDUT09>

With Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

2. Minutes:

3.1 Adopt **minutes of February 16, 2021** – Fire Protective Services Committee Meeting. ©

Recommendation: Motion to Adopt.

3.2 Fire Protective Services Committee February 16, 2021 - **Action List.** ©

Recommendation: File for Information.

4. Request for Decision:

4.1 Bylaw No. 1158-07: Fire Services. ©

5. Issues for Information:

5.1

6. Correspondence:

6.1 Community Investment Team, Farm Credit Canada, Email dated March 29, 2021
Re: Farm Credit Canada AgriSpirit Fund. ©

Recommendation: Approve action taken.

7. Delegation(s):

7.1

8. Executive Session:

8.1

9. Date and time of Next Meeting(s):

Adjournment

SMOKY LAKE COUNTY



Minutes of the Fire Protective Services Committee Meeting held on Tuesday, February 16, 2021 at 1:06 P.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chairperson, Reeve Craig Lukinuk in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Feb. 16, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Present in Chambers
Fire Chief	Scott Franchuk	Present in Chambers
Fire Protect. Srvc. Asst.	Spencer Kotylak	Virtually Present
Planning & Dev. Manager	Jordan Ruegg	Virtually Present
Ag. Fieldman	Carleigh McMullin	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present

No Member of the Media was present.

One Member of the Public was in virtual attendance.

2. Agenda:

384-21: Halisky That the Smoky Lake County Fire Protective Services Committee Meeting Agenda for Tuesday, February 16, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

385-21: Cherniwchan That the Minutes of the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, December 8, 2020, be adopted as presented.

Carried.

386-21: Orichowski That the Action List from the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, December 8, 2020, be filed for information.

Carried.

4. Request for Decision:

Bylaw No. 1392-21: Joint Operations Agreement Fire Protection Services – Smoky Lake

387-21: Halisky That Smoky Lake County Bylaw No. 1392-21: Joint Operations Agreement – Fire Protection Services with Town of Smoky Lake, being a bylaw for the purpose of establishing a joint undertaking to cooperatively provide fire protection services for fire suppression and emergency response in both the Town of Smoky Lake and Smoky Lake County, be given **FIRST READING.**

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1392-21: Joint Operations Agreement – Fire Protection Services with Town of Smoky Lake**, being a bylaw for the purpose of establishing a joint undertaking to cooperatively provide fire protection services for fire suppression and emergency response in both the Town of Smoky Lake and Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1392-21: Joint Operations Agreement – Fire Protection Services with Town of Smoky Lake**, being a bylaw for the purpose of establishing a joint undertaking to cooperatively provide fire protection services for fire suppression and emergency response in both the Town of Smoky Lake and Smoky Lake County, be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Lukinuk that Smoky Lake County **Bylaw No. 1392-21: Joint Operations Agreement – Fire Protection Services with Town of Smoky Lake**, being a bylaw for the purpose of establishing a joint undertaking to cooperatively provide fire protection services for fire suppression and emergency response in both the Town of Smoky Lake and Smoky Lake County, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Mutual Aid Fire Control Agreement with the Ministry of Agriculture and Forestry

388-21: Cherniwchan That Smoky Lake County execute the agreement with the Ministry of Agriculture and Forestry for the purpose of defining operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement and Mutual Aid Fire Control Plan under the Lac La Biche Forestry Division, effective effect from March 1, 2021 to February 28, 2024, as amended to include all five Smoky Lake County Councillors under “Schedule D - Municipality Authorized Requesting Authorities”.

Carried.

Village of Waskatenau Fire Hall Shelter Expansion

389-21: Orichowski That Smoky Lake County provide funds in the amount of \$785.00 to the Village of Waskatenau as an additional amount over and above the \$15,000.00 approved on October 14, 2020 by Motion No. 1219-20, to assist with the additional costs of construction for the Village of Waskatenau Fire Hall shelter expansion which houses the Fire Rapid Attack Unit No. 462.

Carried.

Rapid Attack Unit and Trailer

390-21: Halisky That Smoky Lake County Council approve the Year-2021 capital purchase of a 6x6 UTV rapid attack unit, firefighting skid and trailer, in the amount not to exceed \$38,500.00 in accordance with the Year-2021 Interim Capital Budget.

Carried.

Smoky Lake County Public Works Radio Communications

391-21: Gawalko That Smoky Lake County execute an agreement with Vercomm Wireless for the purpose of completing the project titled: Smoky Lake County Radio Infrastructure Relocation, which includes the installation of all necessary radio equipment on the tower located at the rural address of 17361 Township Road 593 near Smoky Lake, utilizing the Vercomm Wireless Tower near Ashmont, Alberta, and reprogramming all Public Works radios as per Vercomm Wireless's proposal dated December 6, 2020, at a cost in the amount of \$19,975.15, to be funded from the Connectivity Reserve.

Carried.

5. Issues for Information:

Fire Chief's Report

392-21: Halisky That the Smoky Lake County Fire Chief's Report prepared by Fire Chief: Scott Franchuk, for February 16, 2021, be accepted as presented and filed for information.

Carried.

Jack Pine Wildfire at Township Road 590A and Range Road 161

393-21: Lukinuk That Smoky Lake County invoice the landowner for the Jack Pine Wildfire which occurred during the period of October 6, 2020 to October 12, 2020 near Township Road 590A and Range Road 161 and provide the landowner information on the appeal process.

Carried.

6. Correspondence:

Alberta Agriculture and Forestry

394-21: Cherniwchan That Smoky Lake County acknowledge receipt of the email from Mike Tucker, Wildfire Prevention Officer, Alberta Agriculture and Forestry: Government of Alberta, dated December 9, 2020, forgiving the Mutual Aid Firefighting costs in respect to file: LCU-004-2020.

Carried.

FCC Community Investment, Farm Credit Canada

395-21: Halisky That Smoky Lake County Council approve action taken by the Fire Chief in providing information requested by Mandy Horvath, FCC Community Investment, Farm Credit Canada, in an email dated January 6, 2021, for Smoky Lake Fire Department to receive a \$500.00 donation for the purpose of buying equipment used by first responders.

Carried.

NAIT 2021 Emergency Management Stakeholders Summit

396-21: Orichowski That Smoky Lake County Council and relevant Administration who can attend – attend the NAIT 2021 Emergency Management Stakeholders Summit, with the theme: "Disruption & Innovation", scheduled for March 23-24, 2021 to be held virtually.

Carried.

Alberta Fire Chief Association

397-21: Gawalko That Smoky Lake County Council and relevant Administration who can attend – attend the 74th Annual Alberta Fire Chief Association Conference, with the theme: "Together Apart", scheduled for May 18-19, 2021, to be held virtually.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting

398-20: Halisky

The next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for **Tuesday, April 13, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or physically in County Council Chambers.

Carried.

ADJOURNMENT:

399-20: Lukinuk

That the Smoky Lake County Fire Protective Services Committee Meeting of February 16, 2021, be adjourned, time 2:26 p.m.

Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER



FIRE PROTECTIVE MEETING ACTION LIST FROM FEBRUARY 16, 2021 AS OF

Apr 8, 2021

10
GOALS

100%
GOAL COMPLETION

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2021 02 16 Fire Protective Services						Comple
2021/02/16	388-21	→ Mutual Aid Fire Control Agreement with the Ministry of Agriculture and Forestry	That Smoky lake County execute the agreement with the Ministry of Agriculture and Forestry for the purpose of defining operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement and Mutual Aid Fire Control Plan under the Lac La Biche Forestry Division, effective effect from March 1, 2021 to February 28, 2024, as amended to include all five Smoky Lake County Councillors under "Schedule D - Municipality Authorized Requesting Authorities".	Fire Chief	Scott Franchuk: Achievements: The agreement with the Ministry of Agriculture and Forestry, for the Mutual Aid Fire Control Agreement and Mutual Aid Fire Control Plan under the Lac La Biche Forestry Division, effective from March 1, 2021 to February 28, 2024 was updated on February 25, 2021 and executed on March 4, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i> Patti Priest: Achievements: Municipal File: 2-20 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple

2021/02/16 389-21	<p>→ Village of Waskatenau Fire Hall Shelter Expansion</p>	<p>That Smoky Lake County provide funds in the amount of \$785.00 to the Village of Waskatenau as an additional amount over and above the \$15,000.00 approved on October 14, 2020 by Motion No. 1219-20, to assist with the additional costs of construction for the Village of Waskatenau Fire Hall shelter expansion which houses the Fire Rapid Attack Unit No. 462.</p>	Finance Manager	<p>Patti Priest: Achievements: Municipal File: 2-51 Challenges: <i>No value</i> Next Steps: <i>No value</i></p> <p>Brenda Adamson: Achievements: Cheque 51000 for \$15,785 was paid to Village of Waskatenau February 25, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	Completed
2021/02/16 390-21	<p>→ Rapid Attack Unit and Trailer</p>	<p>That Smoky Lake County Council approve the Year-2021 capital purchase of a 6x6 UTV rapid attack unit, firefighting skid and trailer, in the amount not to exceed \$38,500.00 in accordance with the Year-2021 Interim Capital Budget.</p>	Fire Chief	<p>Scott Franchuk: Achievements: The Can-Am 6x6 was purchased from Gibbons Motor Toys on March 17, 2021 in the amount of \$25,627.94. The utility trailer was purchased from Capital Trailers on March 17, 2021 in the amount of \$4,250.00 and the firefighting skid was purchased from UTV Canada on March 15, 2021 in the amount of \$8,150.00. Currently the skid is being mounted on the box of the 6x6, the emergency lights installed and factory recommended "break in" procedures completed. Challenges: <i>No value</i> Next Steps: <i>No value</i></p> <p>Patti Priest: Achievements: Municipal File: 2-52 Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	Completed

→ **Smoky Lake
County Public
Works Radio
Communications**

That Smoky Lake County execute an agreement with Vercomm Wireless for the purpose of completing the project titled: Smoky Lake County Radio Infrastructure Relocation, which includes the installation of all necessary radio equipment on the tower located at the rural address of 17361 Township Road 593 near Smoky Lake, utilizing the Vercomm Wireless Tower near Ashmont, Alberta, and reprogramming all Public Works radios as per Vercomm Wireless's proposal dated December 6, 2020, at a cost in the amount of \$19,975.15, to be funded from the Connectivity Reserve.

Fire Chief

Scott Franchuk:

Achievements: On February 18, 2021 Smoky Lake County Fire contacted Vercomm Wireless informing him Smoky Lake County approved the proposal to complete the work for the VHF Public Works radio communications system. On March 7, Smoky Lake County and Vercomm Wireless met as Vercomm Wireless was starting on the tower work for the radio communication system and took 2 mobile radios to be reprogrammed so testing could be completed to insure good radio coverage from the Vercomm Wireless tower. By March 18, 2021 Smoky Lake County completed the radio coverage testing with good results. March 19-21 Vercomm Wireless completed all tower work at the Smoky Lake tower site. Vercomm is in the process of scheduling radio program days at the Smoky Lake County shop to reprogram all the Public Works VHF radios. Smoky Lake County is also awaiting an agreement to be sent for review and to be executed for the tower rental from Vercomm Wireless.

Challenges: *No value*

Next Steps: *No value*

Comple

2021/02/16 393-21

→ **Jack Pine Wildfire at Township Road 590A and Range Road 161**

That Smoky Lake County invoice the landowner for the Jack Pine Wildfire which occurred during the period of October 6, 2020 to October 12, 2020 near Township Road 590A and Range Road 161 and provide the landowner information on the appeal process.

Fire Chief

Scott Franchuk:

Achievements: Smoky Lake County Fire Protective Services personnel contacting the landowners on March 24, 2021 and informed them of Council's motion to invoice the landowners for the fire as the costs were not covered by Provincial funding and they have the right to appeal the charges. Smoky Lake County Fire Protective Services completed the invoice on March 30, 2021 and was mailed to the landowners. The landowners were looking into their insurance coverage but stated they will be appealing the invoice.

Challenges: *No value*

Next Steps: *No value*

Patti Priest:

Achievements: For compiling all expenditures relating to the "Jack Pine" Wildfire to track if Smoky Lake County qualifies for the Municipal Wildfire Assistance Program Grant.

Further updates will be incorporated into future Fire Chief manager reports.

Municipal File:2-46

Challenges: *No value*

Next Steps: *No value*

Comple

2021/02/16 394-21

→ **Alberta Agriculture and Forestry**

That Smoky Lake County acknowledge receipt of the email from Mike Tucker, Wildfire Prevention Officer, Alberta Agriculture and Forestry: Government of Alberta, dated December 9, 2020, forgiving the Mutual Aid Firefighting costs in respect to file: LCU-004-2020.

Fire Chief

Patti Priest:

Achievements: Correspondence as per Motion #394-21 has been retained for documentation and historical reference. Municipal File: 2-20

Challenges: *No value*

Next Steps: *No value*

Comple

2021/02/16 395-21

→ **FCC Community Investment, Farm Credit Canada**

That Smoky Lake County Council approve action taken by the Fire Chief in providing information requested by Mandy Horvath, FCC Community Investment, Farm Credit Canada, in an email dated January 6, 2021, for Smoky Lake Fire Department to receive a \$500.00 donation for the purpose of buying equipment used by first responders.

Fire Chief

Scott Franchuk:

Achievements: The Farm Credit Canada, FCC Community Investment grant of \$500.00 was discussed at the February 24, 2021 Smoky Lake Region Fire and Rescue Committee Meeting and the region agreed to purchase some of the basic equipment for water and ice rescue.

Challenges: *No value*

Next Steps: *No value*

Patti Priest:

Achievements: Regional Fire & Rescue Meeting February 25, 2021, Motion #29-21: That the Smoky Lake Region Fire and Rescue Committee approve action taken by the Smoky Lake County Fire Chief in providing information requested by Mandy Horvath, FCC Community Investment, Farm Credit Canada, in an email dated January 6, 2021, for Smoky Lake Fire Department to receive a \$500.00 donation for the purpose of buying equipment used by first responders and acknowledge the funds will be allocated to ropes and harnesses.

Municipal File: 2-20

Challenges: *No value*

Next Steps: *No value*

Comple

2021/02/16 396-21

→ **NAIT 2021 Emergency Management Stakeholders Summit**

That Smoky Lake County Council and relevant Administration who can attend – attend the NAIT 2021 Emergency Management Stakeholders Summit, with the theme: “Disruption & Innovation”, scheduled for March 23-24, 2021 to be held virtually.

Fire Chief

Scott Franchuk:

Achievements: Fire Chief Scott Franchuk attended the NAIT 2021 Emergency Management Stakeholders Summit, with the theme: “Disruption & Innovation” held virtually March 23-24, 2021

Challenges: *No value*

Next Steps: *No value*

Patti Priest:

Achievements: Municipal File: 2-16

Challenges: *No value*

Next Steps: *No value*

Comple

2021/02/16 397-21

↳ **Alberta Fire Chief Association**

That Smoky Lake County Council and relevant Administration who can attend – attend the 74th Annual Alberta Fire Chief Association Conference, with the theme: “Together Apart”, scheduled for May 18-19, 2021, to be held virtually.

Fire Chief

Scott Franchuk:

Achievements: The invitation to attend the virtual Alberta Fire Chiefs Conference was emailed to each respective Fire Department and Council. I have received a reply from Juanita Cozicar, Spencer Kotylak and Scott Franchuk and will be registered for the conference. The Fire Department was given a deadline of April 9, 2021 to confirm attendance for the conference, as early bird registration ends on April 16, 2021.

Challenges: *No value*

Next Steps: *No value*

Patti Priest:

Achievements: Municipal File: 2-42

Challenges: *No value*

Next Steps: *No value*

Comple



REQUEST FOR DECISION		DATE	April 13, 2021	4.1
TOPIC	Bylaw No. 1158-07: Fire Services			
PROPOSAL	<p>Background:</p> <ul style="list-style-type: none"> - In June of 1979 Smoky Lake County created Bylaw No. 573 which stated that Smoky Lake Tree Nursery would respond to fires in the County and list of equipment and firefighter names were provided. - In July of 1981 Smoky Lake County created Bylaw No. 620 which stated the "New County Fire Truck" will response to all fires but County fires take precedence and anyone found responsible for the ignition of the fires will be charged \$100.00 - In February of 1984 Smoky Lake County created Bylaw No. 673 for members to responded to motor vehicle collisions, medicals and any other incidents deemed emergent. - The bylaw also provided roles, responsibilities, duties and set up fire department operations for the officers and members. - In April of 1984 Smoky Lake County created Bylaw No. 678 for charges the County could levy for infractions, damage to equipment and changed the charge for individuals responsible for causing the fire from \$100.00 to \$100/h for fire suppression. - In September of 1990 Smoky Lake County created Bylaw No. 854 which created fire permits for ratepayers to burn during the summer. - The bylaw also named Council, CAO, Public Works Forman along with the Fire Chief as Fire Guardians and the authority to issue fire permits. - In June of 1998 Smoky Lake County create Bylaw No. 1065-98: Fire Services and incorporated the previous 5 bylaws into one bylaw. - The new bylaw add fire department operations like training, protective clothing, remuneration, officer and member roles and responsibilities as well requirements for becoming a member. - This bylaw was shared with Village of Waskatenau, Village of Vilna and Town of Smoky which each municipality passed. - In August of 2007 Bylaw No. 1156-07 was passed in conjunction with the Standard Operating Guidelines for the fire departments that was created by Whitlock Contracting. - In September of 2007 Bylaw No. 1158-07 was passed removing firefighter retirement age of 65 years old and lowering the membership age from 18 years old to 16 years old. Also the membership requirement for training and practices were changed to make things more accommodating. - This bylaw was forward to each respective municipality to update and adopt. - One of the Smoky Lake Region Fire and Rescue Committee key mandate is to assist the fire department in Legislation. - Bylaw No. 1158-07 was adopted in September of 2007 and has not being reviewed in the pass 14 years. <p>Current:</p> <ul style="list-style-type: none"> - Bylaw No. 1158-07 was discussed at the February 24, 2021 Smoky Lake Region Fire and Rescue Committee Meeting and the following motion was passed: "That the Smoky Lake Region Fire and Rescue Committee forward Smoky Lake County Bylaw No. 1158-07: Fire Services, (which was adopted respectively by all municipalities under their own bylaw number), to each respective Council and Fire Department to review and then provide recommendations (prior to the next Smoky Lake Region Fire and Rescue Committee meeting) to the County Fire Chief for the purpose of incorporating the recommendations into an updated draft bylaw to be brought forward to the next Smoky Lake Region Fire and Rescue Committee meeting for review." <p>Proposal:</p> <ul style="list-style-type: none"> - Attached is a copy of the current bylaw: highlighted in green is information outdated and highlighted in yellow is incorporated by policy. See attachment A1 - Attached is the current Smoky Lake County Bylaw 1158-07 on fire services in respect to a fire department suggested recommendations from one of the Council representative on the Smoky Lake Region Fire and Rescue Committee. See attachment A2 - Currently this Bylaw has been adopted individually by each municipality, not passed as a 			

	<p>regional bylaw for the purpose of fire service for the fire department due to its own legislative structure.</p> <ul style="list-style-type: none"> - This bylaw addresses the rules and responsibilities of what a member (firefighter) is required to adhere to when joining the fire department. - At today meeting, Council is to review the contents of this bylaw and provide feedback to be taken to the Smoky Lake Region Fire and Rescue Committee Meeting where a new draft bylaw will be presented compiled from the 4 municipalities recommendations. - Council will also decide if this bylaw should be adopted as a regional concept or individually as the majority of the contents of this bylaw have been incorporated within policies adopted by each respective municipality mutually agreed upon.
CORRELATION TO BUSINESS (STRATEGIC) PLAN	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	Municipal Government Act: Section 54.
BENEFITS	Consistent reporting. Effective communication tool.
DISADVANTAGES	
ALTERNATIVES	Regionalize Fire Service.
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: <u>MO</u> _____
Budgeted Costs: _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	Municipal Government
RECOMMENDATION	
<p>That Smoky Lake County forward its recommendations to the Fire Services Bylaw to the next Smoky Lake Region Fire and Rescue Committee Meeting scheduled for June 2, 2021 in accordance to Councils review held on April 13, 2021.</p>	
<i>Fire Chief</i>	

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1158-07**

A BYLAW OF THE MUNICIPALITY OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE RULES, REGULATIONS, POLICIES, AND COMMITTEES NECESSARY FOR THE PROPER ORGANIZATION AND ADMINISTRATION OF THE SMOKY LAKE COUNTY, FIRE DEPARTMENT.

WHEREAS, the Council of the Smoky Lake County wishes to establish a fire service within the Municipality and to provide for efficient operation of such a fire service, all pursuant to the laws of the Province of Alberta.

NOW THEREFORE the Council of Smoky Lake County, in the Province of Alberta, duly assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as **"Fire Services Bylaw"**.

2. DEFINITIONS

2.1 **"Administrator"** means the Municipality's Chief Administrative Officer.

2.2 **"Apparatus"** means any vehicle provided with machinery, devices, equipment or materials for firefighting, as well as any vehicles used for transporting firefighters or supplies.

2.3 **"Business Meeting"** means a gathering of the members scheduled by the Fire Chief, and at which meeting no training is conducted.

2.4 **"Council"** means the Council of Smoky Lake County.

2.5 **"Equipment"** means any tools, devices or materials used by the Fire Department to combat an incident or other emergency.

2.6 **"Fire"** means any combustible material in a state of combustion.

2.7 **"Fire Chief"** means the member appointed by Council as head of the Fire Department.

2.8 **"Fire Department"** means the Department established by the Municipality and includes any person duly appointed to the Fire Department by Council.

2.9 **"Fire Hazard"** means any condition, circumstances or event wherein the possibility of fire is increased.

2.10 **“Fire Protection”** means all aspects of fire safety, including but not limited to, Fire Protection, Firefighting or Suppression, Pre-Fire Planning, Fire Inspection, Fire Investigation, Public Education and information, training or other staff development, advising, and responding to a request for Fire Protection (including legitimate emergencies and false alarms).

2.11 **“Fire Protection Charge”** means any or all costs incurred by the Fire Department in providing Fire Protection.

2.12 **“Incident”** means a fire, a situation where a fire or explosion is imminent or any other situation presenting a fire or possible danger to life or Property.

2.13 **“Member”** means any person that is duly appointed member of the Fire Department, and includes the Fire Chief.

2.14 **“Municipality”** means the Smoky Lake County.

2.15 **“Officer”** means a member selected by the Fire Chief.

2.16 **“Practice”** means a gathering of the members scheduled by the Fire Chief, and at which training is conducted.

2.17 **“Property”** means any real or personal Property which, without limiting the generality of the foregoing, includes land and structures.

3. HEALTH AND SAFETY

3.1 All members shall endeavour to perform Fire Protection services in a safe manner, according to this Bylaw and to the training provided, and to know safe working procedures.

3.2 All members shall endeavour to report unsafe conditions and reduce the incidence of unsafe conditions.

3.3 No member shall attend at an incident when under the influence of drugs or alcohol to the extent that the member would be prohibited by law from driving a motor vehicle.

3.4 No member shall consume alcohol or illegal drugs while attending at an incident or a business meeting or practice.

3.5 If the Fire Department organizes a social function or a large number of members are expecting to attend a social function, the Fire Chief shall establish a list of members who will respond to any incidents during the time of the social function and for eight (8) hours following the social function. These members shall ensure that they are able to respond to any incidents during the time frame for which they are assigned.

4. MEMBERSHIP

- 4.1 A individual becomes a member, if the individual:
 - 4.1.1 Has completed an orientation program prescribed by the Fire Chief.
 - 4.1.2 Is recommended by the Fire Chief.
 - 4.1.3
 - i. Is a new member: is required to have a medical upon application.
 - ii. Is a current member: can voluntarily complete a medical every 3 (three) years.The Fire Chief can request a medical.
 - 4.1.4 Annual Driver's License Abstract, paid by the Municipality.
 - 4.1.5 A criminal record check, paid by the Municipality.
 - 4.1.6 A signed form acknowledging firstly, his or her status as an independent contractor, and secondly, his or her agreement to comply with this Bylaw.
 - 4.1.7 All requirements to be reviewed by the Fire Chief.
 - 4.1.8 And all members shall, during the currency of their membership, provide the Municipality with the foregoing current information, upon the Municipality's request.
- 4.2 A member shall endeavour to attend at all incidents.
- 4.3 Members must:
 - 4.3.1 Possess the following personal attributes:
 - 4.3.1.1 Be at the age of sixteen (16) or older.
 - 4.3.1.2 Possess a minimum Class Five (5) Driver's License.
 - 4.3.1.3 Be legally entitled to work in Canada.
 - 4.3.1.4 Be physically capable of performing duties as a member
 - 4.3.1.5 Be able to communicate clearly and precisely, including under stressful circumstances.
 - 4.3.1.6 Be able to understand and follow oral and written communication.
 - 4.3.2 Be willing to undergo a periodic review by the Fire Chief respecting the member's Fire Protection skills and compliance with personal attribute requirements.
 - 4.3.3 Endeavour to develop knowledge and skills for Fire Protection, including operation of apparatus and equipment.
 - 4.3.4 Endeavour to develop knowledge of rules and

regulations of the Fire Department.

4.3.5 Be able to receive and record telephone fire alarms and other emergency calls; and

4.3.6 Endeavour to skillfully operate and maintain apparatus and equipment.

4.4 Officers shall be able to:

4.4.1 Assist the Fire Chief in developing and integrating the training and education program for all members.

4.4.2 Complete all fire reports and accident reports required by law and for the Fire Department's own records and ensure that all reports prepared by the Officer are clear and concise.

4.4.3 Assist the Fire Chief in perform maintenance of all apparatus and equipment, including routine checks for such maintenance.

4.4.4 Assist the Fire Chief in establishing rules, regulations, and procedures for efficient operation of the Fire Department.

4.4.5 Organize and assume command of Fire Protection, as required.

4.4.6 Provide leadership and develop and implement long-range plans and programs.

4.4.7 Supervise and participate in the preparation of all necessary reports, records, and correspondence.

4.4.8 Establish and maintain effective working relationships with other members and the public.

4.4.9 Maintain discipline and morale, exercise sound judgment and cooperate with others.

4.4.10 Develop knowledge of:

i. Auto extrication and safety practices.

ii. Hazmat identification, operation and decontamination procedures; and

iii. Hydraulics as applied for Fire Protection.

5. TRAINING

5.1 The Fire Chief shall schedule practices as deemed necessary.

5.2 The Fire Chief shall develop a training program.

5.3 The training program shall meet the requirements in accordance with Smoky Lake County *Level of Service Policy*.

5.4 The Fire Chief must ensure that accurate and complete training

records are maintained for each member.

6. OPERATIONAL GUIDELINES

- 6.1 Limit the number of members who may operate apparatus or equipment.
- 6.2 Inspection and maintenance of equipment, apparatus, and protective clothing.
- 6.3 If a member responds to an incident in their own motor vehicle, the member shall operate their motor vehicle according to all relevant federal, provincial, and municipal legislation.
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- 6.5 Records for accidents or injuries (reports, response, and treatment).
- 6.6 Use of lights and siren shall be in accordance with the *Traffic Safety Act*.
- 6.7 The Fire Chief shall work with the Municipality's Public Works Foreman to perform and record the inspection, testing, and maintenance of fire hydrants.

7. REMUNERATION

- 7.1 The Municipality shall reimburse any member for medical examinations.
- 7.2 The Municipality shall reimburse any member for expenses relating to Driver's Abstracts and Criminal Records.
- 7.3 Members shall also receive remuneration for their services according to the budget formula approved by Council.

8. BUDGET

- 8.1 The Fire Chief shall submit a proposed budget to the Administrator on or before October 1 for the next fiscal year, or as otherwise required by the Municipality for time to time.
- 8.2 The budget shall indicate all revenue and expenditures, including capital and operating expenditures. The budget shall also include the formula to be used for the remuneration of members for their services.
- 8.3 No member shall pledge the credit of the Municipality.
- 8.4 All revenues and expenses shall be handled by the Municipality's accounting department, and in accordance to the budget approved by the Municipality's Council.
- 8.5 All property used by the Fire Department remains the property of the Municipality, unless the Municipality has entered into an agreement with another Municipality or another person otherwise.

9. PROTECTIVE CLOTHING

- 9.1 All protective clothing issued to the member remains the property of the Municipality.
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- 9.3 The Municipality will repair all protective clothing in disrepair, and the member shall advise the Fire Chief of any disrepair.
- 9.4 All clothing issued by the Municipality will meet or exceed National Fire Protection Association standards, and any other applicable standards.

10. TERMINATION OF MEMBERS

- 10.1 Discipline and termination in accordance with Smoky Lake County *Fire Department Standard Operating Guidelines Policy*.

11. GENERAL

- 11.1 Should any section or part of this Bylaw be found to be improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

12. REPEAL

- 12.1 That Bylaw NO. 1056-07, known as the "*Fire Services Bylaw*" be and is hereby repealed.

This Bylaw comes into effect on the date of final passing.

READ A **FIRST TIME** IN COUNCIL THIS 20 day of September, AD 2007.

READ A **SECOND TIME** IN COUNCIL THIS 20 day of September, AD 2007.

READ A **THIRD AND FINAL TIME, WITH THE UNANIMOUS CONSENT OF ALL COUNCILLORS PRESENT, THIS** 20 day of September, AD 2007.

Cory Ollikka
Reeve

Cary Smigerowsky
Chief Administrative Officer

SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1158-07

A BYLAW OF THE MUNICIPALITY OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE RULES, REGULATIONS, POLICIES, AND COMMITTEES NECESSARY FOR THE PROPER ORGANIZATION AND ADMINISTRATION OF THE SMOKY LAKE COUNTY, FIRE DEPARTMENT.

WHEREAS, the Council of the Smoky Lake County wishes to establish a fire service within the Municipality and to provide for efficient operation of such a fire service, all pursuant to the laws of the Province of Alberta.

NOW THEREFORE the Council of Smoky Lake County, in the Province of Alberta, duly assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as "Fire Services Bylaw".

2. DEFINITIONS

2.1 "Administrator" means the Municipality's Chief Administrative Officer.

2.2 "Apparatus" means any vehicle provided with machinery, devices, equipment or materials for firefighting, as well as any vehicles used for transporting firefighters or supplies.

2.3 "Business Meeting" means a gathering of the members scheduled by the Fire Chief, and at which meeting no training is conducted.

2.4 "Council" means the Council of Smoky Lake County, *Town of SL., Village of Washburn and Village of Vilna.*
- Deputy Fire Chief ??

2.5 "Equipment" means any tools, devices or materials used by the Fire Department to combat an incident or other emergency.

2.6 "Fire" means any combustible material in a state of combustion.

2.7 "Fire Chief" means the member appointed by Council as head of the Fire Department.

District

2.8 "Fire Department" means the Department established by the Municipality and includes any person duly appointed to the Fire Department by Council.

2.9 "Fire Hazard" means any condition, circumstances or event wherein the possibility of fire is increased.

2.10 "Fire Protection" means all aspects of fire safety, including but not limited to, Fire Protection, Firefighting or Suppression, Pre-Fire Planning, Fire Inspection, Fire Investigation, Public Education and information, training or other staff development, advising, and responding to a request for Fire Protection (including legitimate emergencies and false alarms).

2.11 "Fire Protection Charge" means any or all costs incurred by the Fire Department in providing Fire Protection.

2.12 "Incident" means a fire, a situation where a fire or explosion is imminent or any other situation presenting a fire or possible danger to life or Property.

2.13 "Member" means any person that is duly appointed member of the Fire Department, and includes the Fire Chief.

- meetings ??
- levels of service re. fire medical/ice & water etc.
& Deputy Fire chief.

2.14 "Municipality" means the Smoky Lake County, *Town of S. L., Village of Waduttenau and Village of Vikna.*

2.15 "Officer" means a member selected by the Fire Chief.

2.16 "Practice" means a gathering of the members scheduled by the Fire Chief, and at which training is conducted.

2.17 "Property" means any real or personal Property, which, without limiting the generality of the foregoing, includes land and structures.

- service awards/recognition ?? Years of Service Program ??
- Training

3. HEALTH AND SAFETY

3.1 All members shall endeavour to perform Fire Protection services in a safe manner, according to this Bylaw and to the training provided, and to know safe working procedures.

3.2 All members shall endeavour to report unsafe conditions and reduce the incidence of unsafe conditions.

3.3 No member shall attend at an incident when under the influence of drugs or alcohol to the extent that the member would be prohibited by law from driving a motor vehicle.

3.4 No member shall consume alcohol or illegal drugs while attending at an incident or a business meeting or practice.

3.5 If the Fire Department organizes a social function or a large number of members are expecting to attend a social function, the Fire Chief shall establish a list of members who will respond to any incidents during the time of the social function and for eight (8) hours following the social function. These members shall ensure that they are able to respond to any incidents during the time frame for which they are assigned.

4. MEMBERSHIP

- 4.1 A individual becomes a member, if the individual:
- 4.1.1 Has completed an orientation program prescribed by the Fire Chief.
 - 4.1.2 Is recommended by the Fire Chief.
 - 4.1.3
 - i. Is a new member: is required to have a medical upon application.
 - ii. Is a current member: can voluntarily complete a medical every 3 (three) years.
The Fire Chief can request a medical.
 - 4.1.4 Annual Driver's License Abstract, paid by the Municipality.
 - 4.1.5 A criminal record check, paid by the Municipality.
 - 4.1.6 A signed form acknowledging firstly, his or her status as an independent contractor, and secondly, his or her agreement to comply with this Bylaw.
 - 4.1.7 All requirements to be reviewed by the Fire Chief.
 - 4.1.8 And all members shall, during the currency of their membership, provide the Municipality with the foregoing current information, upon the Municipality's request.
- 4.2 A member shall endeavour to attend at all incidents.
- 4.3 Members must:
- 4.3.1 Possess the following personal attributes:
 - 4.3.1.1 Be at the age of sixteen (16) or older.
 - 4.3.1.2 Possess a minimum Class Five (5) Driver's License.
 - 4.3.1.3 Be legally entitled to work in Canada.
 - 4.3.1.4 Be physically capable of performing duties as a member.
 - 4.3.1.5 Be able to communicate clearly and precisely, including under stressful circumstances.
 - 4.3.1.6 Be able to understand and follow oral and written communication.
 - 4.3.2 Be willing to undergo a periodic review by the Fire Chief respecting the member's Fire Protection skills and compliance with personal attribute requirements.
 - 4.3.3 Endeavour to develop knowledge and skills for Fire Protection, including operation of apparatus and equipment.
 - 4.3.4 Endeavour to develop knowledge of rules and

regulations of the Fire Department.

- 4.3.5 Be able to receive and record telephone fire alarms and other emergency calls; and
- 4.3.6 Endeavour to skillfully operate and maintain apparatus and equipment.
- 4.4 Officers shall be able to:
 - 4.4.1 Assist the Fire Chief in developing and integrating the training and education program for all members.
 - 4.4.2 Complete all fire reports and accident reports required by law and for the Fire Department's own records and ensure that all reports prepared by the Officer are clear and concise.
 - 4.4.3 Assist the Fire Chief to perform maintenance of all apparatus and equipment, including routine checks for such maintenance.
 - 4.4.4 Assist the Fire Chief in establishing rules, regulations, and procedures for efficient operation of the Fire Department.
 - 4.4.5 Organize and assume command of Fire Protection, as required.
 - 4.4.6 Provide leadership and develop and implement long-range plans and programs.
 - 4.4.7 Supervise and participate in the preparation of all necessary reports, records, and correspondence.
 - 4.4.8 Establish and maintain effective working relationships with other members and the public.
 - 4.4.9 Maintain discipline and morale; exercise sound judgment and cooperate with others.
 - 4.4.10 Develop knowledge of:
 - i. Auto extrication and safety practices.
 - ii. Hazmat identification, operation and decontamination procedures; and
 - iii. Hydraulics as applied for Fire Protection.

5. TRAINING

- 5.1 The Fire Chief shall schedule practices as deemed necessary.
- 5.2 The Fire Chief shall develop a training program.
- 5.3 The training program shall meet the requirements in accordance with Smoky Lake County Level of Service Policy.
- 5.4 The Fire Chief must ensure that accurate and complete training

records are maintained for each member.

6. OPERATIONAL GUIDELINES

- 6.1 Limit the number of members who may operate apparatus or equipment.
- 6.2 Inspection and maintenance of equipment, apparatus, and protective clothing.
- 6.3 If a member responds to an incident in their own motor vehicle, the member shall operate their motor vehicle according to all relevant federal, provincial, and municipal legislation.
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- 6.7 *District?* The Fire Chief shall work with the Municipality's Public Works *Personnel?* Foreman to perform and record the inspection, testing, and maintenance of fire hydrants.

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7.4. for meetings and training etc. ??

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Service Recognition >> Years of Service Program ??
District Fire Chief & Deputy Fire Chief & member clothing ??

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Cory Ollikka
Reeve

Cary Smigerowsky
Chief Administrative Officer

Scott Franchuk

From: Farm Credit Canada AS <AgriSpirit-AgriEsprit@fcc-fac.ca>
Sent: March 29, 2021 10:41 AM
To: Scott Franchuk
Subject: Thank you for your application, Water Rescue, to the FCC AgriSpirit Fund
Attachments: proposal.pdf

We appreciate your dedication to enhancing the vitality of Canada's rural communities.

You'll receive an email regarding the outcome of your application by August 2021. While we review many worthy projects, we cannot support them all. For example, in 2020, we received over 1,100 eligible applications from across Canada and provided \$1.5 million to 92 capital projects.

FCC carefully evaluates each eligible funding request with a three-phase approach:

- Phase 1 - all projects are assigned a score according to predetermined assessment criteria.
- Phase 2 - projects are divided geographically and two regional evaluators independently score the projects again according to fund objectives.
- Phase 3 - the \$1.5 million is divided according to rural population (2016 census) and selection committees make decisions based on Phase 1 and 2 combined scores, regional distribution and variety of projects.

The FCC AgriSpirit Fund is an ongoing and annual commitment to Canada's rural communities.

Community Investment Team, Farm Credit Canada