

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **April 29, 2021** at 9:06 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Apr. 29, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Public Works Shop Foreman	David Kully	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present @9:29
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Absent
Public	1 Member	Virtually Present

2. Agenda:

667-21: Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, April 29, 2021, be adopted, as amended:

Additions to the Agenda:

1. Elevate Wellness Smoky Lake Action Team – Request for Promotional Items.
2. Landowners Request for Access to NW-2-60-17-W4.
3. Regional Community Development Committee (RCDC) Member-at-Large and 2021 Budget.
4. Economic Developers Alberta - Economic Development Week May 9-15, 2021 Proclamation.
5. Executive Session: Offer to Purchase Land – FOIP Section 27: Privileged Information.

Carried Unanimously.

3. Minutes:

Minutes of March 19, 2021 – County Council CAO Evaluation Meeting

668-21: Orichowski

That the minutes of the **Smoky Lake County Council for the Purpose of the CAO Evaluation Meeting**, held on Friday, March 19, 2021, be adopted as presented.

Carried.

Minutes of March 22, 2021 – County Council Departmental Operations Meeting

669-21: Gawalko

That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Monday, March 22, 2021, be adopted as presented.

Carried.

Minutes of March 25, 2021 – County Council Regular Meeting

670-21: Halisky That the minutes of the **Smoky Lake County Council Regular Meeting** held on Thursday, March 25, 2021, be adopted as presented.

Carried

Meeting Recessed Meeting recessed for Public Hearing, time 9:10 a.m.

VIRTUAL PUBLIC HEARING:

Bylaw No. 1393-21: A Bylaw to amend the Land Use Bylaw No. 1272-14 to Rezone a Portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District
1.0 Opening

The Virtual Public Hearing was **called to order at 9:16 a.m.** by the Reeve, Craig Lukinuk in the presence of all Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager as well as in the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Recording Secretary, Natural Gas Manager, GIS Officer, Public Works Shop Foreman, **1 member of the public, and 1 member of the media.**

Confirmation was provided by the Chief Administrative Officer, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

To obtain public input in regard to proposed Bylaw No. 1393-21: a Bylaw for the purpose of amending the Smoky Lake County Land Use Bylaw No. 1272-14, to rezone a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- The Smoky Lake County Planning and Development Department received an application to amend Smoky Lake County Land Use Bylaw 1272-14, from Mike and Paul Diachyshyn, dated February 24, 2021, to rezone a portion of the lands legally described as SE-29-59-19-W4M (Municipal Address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District.
- The amount of land located within the SE-29-59-19-W4M that the applicants propose to rezone totals approximately 30 acres.
- The proposed Bylaw is being proposed to allow for the potential subdivision of SE-29-59-19-W4M to accommodate an Agricultural Support Service (farm equipment dealership / storage & service of farm equipment).
- Smoky Lake County Land Use Bylaw 1272-14 defines an Agricultural Support Service as “a development providing products or services directly related to the agriculture industry. Without restricting the generality of the foregoing, this shall

include such facilities as: livestock auction marts, grain elevators, feed mills, bulk fertilizer distribution plants, bulk agricultural chemicals distribution plants, bulk fuel plants farm implement dealerships, and crop spraying. Thus, use does not include cannabis production and distribution.”

- While an Agricultural Support Service is listed as a “Permitted Use” under both Section 8.2 (Agriculture District) and Section 8.8 (Highway Commercial District), the applicant intends to apply for a subdivision if the proposed rezoning is approved by Council.
- Under the current Agriculture District, the applicant would be unable to proceed with their proposed subdivision due to restrictions on the size of parcel that would be allowable. By rezoning a portion of the property to C1, the applicant would be able to apply for a subdivision of the size that is required to separate the proposed use from the remainder of the quarter section.
- The subject site is classified as “Commercial Area” under Section 7.2.3 (MDP Map 1.3) of Smoky Lake County Municipal Development Plan Bylaw No. 1249-12, which is congruent with the proposed rezoning.
- The subject site is not subject to an Area Structure Plan nor is it subject to an Intermunicipal Development Plan.

3.0 Public Presentations Via Written Submissions

There was two (2) written submission received:

Written Submission #1:



April 8, 2021

Smoky Lake Office –
201 Provincial Building
Box 248, Smoky Lake, AB T0A 3C0
Ph: (780) 656-2030
Fax: (780) 656-2033

Smoky Lake County
Box 310
Smoky Lake, Alberta
T0A 3C0

This office administers the Public Health Act and its regulations pertaining to the protection of public health.

I have reviewed the application for the rezoning of the property located at SE-29-59-19-W4M listed as file number Bylaw 1393-21. Based on the information in this application, at this time this office has no objections to this rezoning.

If you have any questions please contact me.

Respectfully,

Ian McDougall, B.Sc., BEH(AD), CPHI(C)
Public Health Inspector/Executive Officer
Alberta Health Services
Smoky Lake

Written Submission #2:



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta
T0A 3C0

Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakounty.ab.ca

April 8, 2021

File No. Bylaw 1393-21

Via Email: darryl.werstluk@lakelandrea.ca

Lakeland REA
4932-50th Avenue
Vegreville, AB
T9C 1R2

RE: Proposed Rezoning of Pt. SE-29-59-19-W4M
From Agricultural (AG) District To Highway Commercial (C1) District

Please find enclosed copies of the proposed rezoning for the above noted property for your agency's review and comment.

Bylaw No. 1393-21

Public Hearing Time: April 29, 2021 at 9:15 am

Online: <https://us02web.zoom.us/j/86593441722?pwd=dnJ5UjRkcWZlMjRGTzVWV0eUlpUT09>

Phone: 1-877-853-5257; Meeting ID: 882 9344 1722; Passcode: 635057

We would advise that any comments you wish to make respecting this application should be forwarded to our office by 12:00 p.m. (noon) on April 28, 2021.

If you have any questions please call me at 780-656-3730. Thank you.

Yours truly,

Jordan Ruegg
Planning & Development Manager

Attachment

If your agency has no objections to the foregoing, would you kindly indicate your acceptance by signing this letter in the space provided and return it to our office.

Acknowledged and agreed to the 8th day of April, 2021.

(no concerns, just outside of our service Area)
Frank Jan.

Evonne Zukiwski, Communications Technician, virtually joined the meeting, time 9:29 a.m.

4.0 Public Presentations at the Public Hearing

There were **NO** Members of the Public virtually present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1393-21**.

5.0 Questions and Answers

None.

6.0 Closing Remarks

There being no further presentations, the public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1393-21: A Bylaw for the purpose of amending the Smoky Lake County Land Use Bylaw No. 1272-14, to rezone a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District**, was declared closed, time **9:30 a.m.**

County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Lukinuk, time **9:37 a.m.** in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and in the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, GIS Officer, Public Works Shop Foreman, Recording Secretary, 1 Member of the Public and one Member of the Media.

Addition to the Agenda – April 29, 2021

671-21: Halisky That the Smoky Lake County Council Meeting Agenda for Thursday, April 29, 2021, be additionally amended:

ADDITIONAL Addition to the Agenda:

- 6. Canada's Big Truck Rental - Year-2020 Peterbilt 520 for Solid Waste Collection.

Carried Unanimously.

4. Request for Decision:

Bylaw No. 1393-21: A Bylaw to amend the Land Use Bylaw No. 1272-14 to Rezone a Portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District

672-21: Gawalko That Smoky Lake County **Bylaw No. 1393-21: a Bylaw amending the Smoky Lake County Land Use Bylaw No. 1272-14**, for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1393-21: a Bylaw amending the Smoky Lake County Land Use Bylaw No. 1272-14**, for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 03-21-06: Backsloping Program

673-21: Cherniwchan That Smoky Lake County Policy Statement No. 03-21-06: Backsloping Program be amended for the purpose of increasing the payment to approved applicants for half the cost of the project up to a maximum amount of \$ 2,500.00 per half mile:

Title: Backsloping Program		Policy No.: 21-06
Section: 03	Code: P-S	Page No.: 1 of 2 E
Legislation Reference: Alberta Provincial Statutes		
Purpose:	This program is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance. Only County landowners and ratepayers are eligible to apply for funding under this program. It will not apply to public works constructions projects or the funding thereof.	
Policy Statement and Guidelines:		
The objective of the Backsloping Program is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.		
<ol style="list-style-type: none"> 1. All Backsloping Applications shall come to Council for approval. Consideration shall be given to available money in current-year budget for backsloping. 2. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 3. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 4. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. The applicant is responsible for the erection and the cost of said fence. 5. The site will be inspected by the Public Works Department before commencement of the project and after completion. No funds will be paid unless the project has been inspected and approved. 6. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County Public Works Manager or designate. 7. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,500.00 per half mile, up to a maximum of 1 (one) mile, per year. 8. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be no cost for the forage seed mixture. 9. Before commencement of any project, an application form, Schedule "A": Backsloping Program, must be completed and returned to the Public Works Department. 		

Section 03 Policy: 21-06

BACKSLOPING PROGRAM		Application Date: _____						
APPLICANT NAME _____								
ADDRESS _____		TELEPHONE NUMBER _____						
LEGAL, LAND LOCATION OF BACKSLOPING PROJECT: 1/4 _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M								
DISTANCE TO BE BACKSLOPED: _____ MILE(S)		ESTIMATED COST OF PROJECT _____ DOLLARS						
PLEASE MARK ON DIAGRAM, ROAD ALLOWANCE TO BE BACKSLOPED :								
<table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">N.W.</td> <td style="padding: 5px;">N.E.</td> </tr> <tr> <td style="width: 40px; height: 40px;"></td> <td style="width: 40px; height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">S.W.</td> <td style="padding: 5px;">S.E.</td> </tr> </table>			N.W.	N.E.			S.W.	S.E.
N.W.	N.E.							
S.W.	S.E.							
<p>BACKSLOPING PROGRAM: is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance.</p> <p>Objective: is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.</p> <ol style="list-style-type: none"> 1. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 2. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 3. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. It is also understood that the applicant is responsible for the erection and the cost of said fence. 4. The site will be inspected before commencement of the project and after completion by Smoky Lake County. No funds will be paid unless the project has been inspected and approved. 5. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County. 6. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,500.00 per half mile. 7. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be not cost for the forage seed mixture. Forage seed requested: <input type="checkbox"/> Yes <input type="checkbox"/> No 								
I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE TERMS AND CONDITIONS.								
DATED THIS _____ DAY OF _____, 20____.								
SIGNATURE OF APPLICANT: _____		PUBLIC WORKS MANAGER/FOREMAN: _____						

Schedule "A": BACKSLOPING PROGRAM Page 2 of 2.

Carried.

Federation of Canadian Municipalities (FCM)

674-21: Halisky That Smoky Lake County Council approve to renew the Federation of Canadian Municipalities (FCM) membership for Year 2021-2022 in the amount of \$730.08, as per invoice number INV-26340-L6Y9CO, dated October 27, 2020.

Carried.

National Day of Mourning – April 28, 2021

675-21: Orichowski That Smoky Lake County declare April 28, 2021 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work and honouring the 150 men and women who were killed “Gone to Soon – remembered for a lifetime” in Year-2020; and commemorate the day by lowering the flags as per Policy Statement No. 01-35: Flags: Half Mast, and promote the “Day of Mourning” in the County Grapevine and Social Media for awareness.

Carried.

Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization

676-21: Cherniwchan That Smoky Lake County Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization be amended:

Title: Cold Weather - Equipment Mobilization	Policy No.: 40-04
Section: 03	Code: P-I
Page No.: 1 of 1	

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To provide for the safety of employees and to prevent breakdown of equipment due to extreme cold weather.
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Policy Statement and Guidelines:									
1. STATEMENT:									
Department maintenance equipment will not be mobilized in extremely cold weather except in emergency situations.									
2. GUIDELINES:									
2.1 Smoky Lake County Department Managers shall not mobilize the Maintenance Equipment if the outside temperature is -32 degrees Celsius or colder (including the Wind Chill factor temperature).									
2.1.1 The Chart below, as per the Smoky Lake County Safety Manual – Safe Work Procedures, Policy Number 31: “Cold Weather” shall be referenced as a guideline to determine when equipment will be operated in cold environments:									
Base Temp.	10	4	-1	-7	-12	-18	-23	-29	-34
Wind Speed	Wind Chill Temperature								
calm	10	4	-1	-7	-12	-18	-23	-29	-34
8	9	3	-3	-9	-14	-21	-26	-32	-34
18	4	2	-9	-16	-23	-31	-36	-43	-50
24	2	-6	-13	-21	-28	-38	-43	-50	-58
32	0	-8	-16	-23	-32	-39	-47	-55	-63
40	-1	-9	-18	-26	-34	-42	-51	-59	-67
48	-2	-11	-19	-28	-36	-44	-53	-62	-70
56	-3	-12	-20	-29	-37	-46	-55	-63	-72
64	-3	-12	-21	-29	-38	-47	-56	-65	-73
2.2 Each Department Manager will determine the cold weather temperature / wind factor based on Environment Canada.									
2.3 Exception to this policy shall be made in case of an emergency, at the discretion of the Department Manager to make the decision to mobilize any equipment that is required.									

Carried.

Bylaw No. 1397-21: Appointment of Assessor

677-21: Halisky

That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta's, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Victoria District Economic Development – Municipally Controlled Corporation (MCC)

678-21: Halisky

That Smoky Lake County engage the Public Participation process, as per Policy Statement No. 01-51-01, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with the Town of Smoky Lake, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan for the purpose of providing a corporate platform for the Town and County to be able to contribute money into the local tourist economy while providing a legal and financial buffer from any operational or financial liabilities.

Carried.

Addition to the Agenda:

Elevate Wellness Smoky Lake Action Team

679-21: Orichowski

That Smoky Lake County provide appropriate promotional items in accordance with Policy Statement No. 01-37-02: Promotional Items, to the Elevate Wellness Smoky Lake Action Team, for the purpose of distributing the items to community members participating in the Elevate Wellness initiative to promote health and wellness of physical activity; in response to the letter received from Marianne Prockiw-Zarusky, FCSS Program Manager, dated April 16, 2021.

Carried.

Landowners Request for Access to NW-2-60-17-W4

680-21: Lukinuk

That Smoky Lake County **defer** the letter received on March 18, 2021 from Richard Elaschuk, Landowner, requesting access to the said landowner's land legally described as NW-02-60-17-W4 via the undeveloped road allowance located on SE-03-60-17-W4 for approximately 1.25 km, to a future Council Departmental Operations meeting to allow time for the Public Works Manager to bring back further information after assessing the said area to determine the options and costs of undertaking a proposed access project to and through the said lands.

Carried.

One Member of the Public, virtually joined the meeting, 10:40 a.m.

Economic Development Week May 9-15, 2021

681-21: Halisky That Smoky Lake County Council proclaim May 9-15, 2021 as "Economic Development Week";

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS economic developers work in the Smoky Lake Region; and

NOW, THEREFORE, BE IT RESOLVED that the Reeve does hereby recognizes **May 9-15, 2021 as "Economic Development Week"** in Smoky Lake County and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life; and

BE IT FURTHER RESOLVED that the Reeve is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Carried.

Canada's Big Truck Rental - Year-2020 Peterbilt 520 for Solid Waste Collection

682-21: Cherniwchan That Smoky Lake County Council rescind the March 25, 2021, Council's Motion #516-21: "*That Smoky Lake County Council approve to enter into an agreement with 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Rd., Unit 105 Richmond Hill, ON L4B 4V1, to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, as per Quote Number GEN-2004-001234, dated March 23, 2020, in the amount not to exceed \$91,000.00 for six months rental; and track all costs including fuel within the six months for the purpose of evaluating a possible purchase of the said equipment.*"; and, **approve to purchase** the Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, from 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Road, Unit 105 Richmond Hill, Ontario, in the amount not to exceed \$340,000.00 plus applicable taxes, funded from reserves.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer (CAO) provided a report to Council for the period of March 26, 2021 to April 21, 2021:

Legislative/Governance:

- Municipal Planning Commission and Committee of the Whole meetings held as well as a Special meeting regarding Bascor Developments Ltd.'s new subdivision at Bonnie Lake.
- Regional Community Development Committee Workshop held.
- Departmental Operations meetings held.

Administrative:

- Bascor Developments Ltd.'s Development Agreement and Drawing review.
- Attended the regional Administrators meeting in regard to the Ukrainian Twinning and regional grants.
- Bascor Developments Ltd.'s Development Agreement and Drawing further review.
- Agricultural Service Board, Environmental Operations, Natural Gas, and Fire Protective Meetings held.
- Northeast Alberta Information HUB Ltd.: Email received from the new HUB Executive Manager Perry Phillips asking permission to access workspace at County office to occasionally participate in a Board of Directors Zoom Meetings.
Recommendation: Partner with Alberta HUB to permit occasionally workspace to accommodate the Executive Manager to have his zoom meetings when in Smoky Lake.
- County of St. Paul, No. 19: CAO Sheila Kitz – sent a card from Smoky Lake County Council, Administration and Staff – wishing her a speedy recovery.
- Skid Steer Disposal. Advertisements were sent out for bidders to purchase surplus equipment (skid steer – unit 604 and Teejet sprayer system). There were 6 bids received for the skid steer, with the highest being \$12,500 from Syd Kuryliw. Only 1 bid was received for the sprayer unit from Ryden Shapka for \$108.25. Recommendation: That the bid from Syd Kuryliw for Unit 604 (Skid Steer) in the amount of \$12,500 and the bid from Ryden Shapka for the Teejet spray unit in the amount of \$108.25 be accepted and the respective units sold “as-is where-is” forthwith.

Financial:

- County Budget Meetings held on April 16 and 28, 2021.
- Bridges: BF09915, BF09975 and BF79429 – Tender Award. Tenders were received by 5 bidders and the low bidder was within the approved budget. Reviews were undertaken and references contacted with very positive comments. The total amount of the STIP funding (Alberta Transportation and County portions including engineering) is \$440,510. The anticipated cost for the project, including engineering (excluding the GST) is \$424,990. Recommendation: To award the bridge tender to 1690082 AB Ltd in the amount of \$355,355.00 plus GST.

Human Resources:

- Local 955 Collective Bargaining – attended bargaining sessions which concluded April 14, 2021.
- County received some sad news: the sudden passing of County employee: Edgar Lacasse who was the Transfer Site Operator at the Spedden transfer site. Recommendation: Moment of Silence.
- COVID-19: Email sent to staff - Reminder to continue our vigilance – don't let your guard down, and strictly follow all health Protocols.

Community:

- Smoky Lake Trail Twisters Snowmobile Club: Letter of Support to Alberta Gaming Liquor and Cannabis Commission (AGLC) for working casinos. Recommendation: Acknowledge action taken for letter provided.
- Redwater – Smoky Lake Victim Services: Letter of Support for to receive Provincial funding for the services provided in our Community. Recommendation: Acknowledge action taken for letter provided.
- Doctor Retention and Recruitment Committee meeting held.
- Victoria District Economic Development Strategy working group meetings held to finalize recommendations of governance and tourism structure.
- Held Council Review of Victoria District Economic Development Strategy corporate structure.
- Met with Roy Shupenia regarding blasting and road access to a ¼ section.

Training:

- Kepner-Tregoe Decision Analysis & Risk Management Workshop held with all Managers and Supervisors virtually. The course was very intense and provided insights and tools for critical decision making.

Northeast Alberta Information HUB Ltd.

683-21: Halisky

That Smoky Lake County work in partnership with the Northeast Alberta Information HUB Ltd., to accommodate their Executive Director with occasional workspace within the Smoky Lake County Main Office while attending or conducting virtual meetings within the Smoky Lake Region.

Carried.

County Surplus Equipment Sale – Skid Steer and Teejet Sprayer System

684-21: Gawalko

That Smoky Lake County accept the bid received from Syd Kuryliw for the County's surplus equipment Unit 604: Year-2008 Caterpillar Skid Steer, Serial #Cat0262CEMST00940, with 8,887.8 Hours, in the amount of \$12,500.00 plus GST, sold "as-is where-is" forthwith; **and** also accept the bid received from Ryden Shapka for the County's surplus equipment: Teejet Sprayer System including sprayer, controls (Legacy 6000 console: Software version 2.01), 4 pod injector system tanks (2 tanks are 25 gallon) and 750 Liter water tank, in the amount of \$108.25 plus GST, sold "as-is where-is" forthwith.

Carried.

BF09915, BF09975 and BF 79429 – Tender Award

685-21: Halisky

That Smoky Lake County award the bridge tender to 1690082 AB Ltd. of Kelowna, BC, in the amount of \$355,355.00 plus GST, for providing standard bridge and culvert repairs in respect to the following bridges described as:

- BF09915, located at or near the land legally described as SW-33-59-16-W4M crossing White Earth Creek,
- BF09975, located at or near the land legally described as NE-31-58-19-W4M, crossing Beaverhill Creek, and
- BF79429, located at or near the land legally described as NW-06-60-13-W4M, crossing a tributary to Stony Creek.

Carried.

11:33 to 11:38 a.m.

9. Public Question and Answer Period:

Hank Holowaychuk, Member of the Public:

Q: Pitch-in Week is coming up; and with the major economic development strategy, what steps is the County taking to participate in cleaning litter to make sure it looks good to the public visitors? The landfill roads are littered.

Craig Lukinuk, Reeve:

A: Environmental Operations Staff are continuously picking up garbage along the roads to the landfills. It is important to have roads free from litter that look good; thank you for bringing awareness to the issue.

8. Executive Session:

Collective Agreement - International Union of Operating Engineers, Local Union No. 955

686-21: Halisky

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to a status update on the ratification of the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, time 11:39 a.m..

Carried.

687-21: Halisky

That Smoky Lake County Council go out of Executive Session, time 12:10 p.m..

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:10 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:53 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, Public Works Manager, Safety Officer, Recording Secretary, one Member of the Public and one Member of the Media.

Sudden passing of County Employee: Edgar Lacasse

688-21: Gawalko

That Smoky Lake County Council observe a moment of silence to reflect on the sudden passing of County Employee: Mr. Edgar Lacasse of Garner Lake who passed away at the age of 79 years on April 18, 2021, and who was the Spedden Landfill Operator since 2007.

Carried.

Smoky Lake Trail Twisters Snowmobile Club

689-21: Cherniwchan

That Smoky Lake County Council acknowledge action taken in providing a letter of support for the Smoky Lake Trail Twisters Snowmobile Club, in good standing, for the club to qualify for a gaming license to work casinos as a way of fundraising, to the Alberta Gaming, Liquor and Cannabis Commission (AGLC), dated March 22, 2021.

Carried.

Redwater – Smoky Lake Victim Services

690-21: Halisky That Smoky Lake County Council acknowledge action taken in providing a letter of support to the Redwater – Smoky Lake Victim Services unit for the unit to receive Provincial funding for the services provided within our community, dated March 31, 2021.

Carried.

Financial Statements

As annexed to the minutes:

↳ Financial Statement for the months of February 2021.

Action List(s)

Action Lists:

- i. County Council for the Purpose of the CAO Evaluation Meeting – March 19, 2021.
- ii. County Council Departmental Meeting – March 22, 2021.
- iii. County Council Meeting – March 25, 2021.

Chief Administrative Officer's Report

691-21: Halisky That Smoky Lake County's Chief Administrative Officer report for the period of March 26, 2021 to April 21, 2021, be accepted and filed for information.

Carried.

5. Issues for Information:

**Finance Manager's Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period of March 17, 2021 to April 21, 2021.

Provincial COVID-19 Relief Funds to Community Halls

692-21: Lukinuk That Smoky Lake County Council approve action taken in distributing the Provincial COVID-19 Relief Funds as per Council's March 25, 2021, motion #542-21, to the following:

- ✓ Warspite Community Hall, in the amount of \$5,039.00,
- ✓ Spedden Hall, in the amount of \$1,629.00,
- ✓ Stry Catholic Hall, in the amount of \$2,437.00, and
- ✓ Stry 75th Anniversary Hall, in the amount of \$5,338.00,

to be utilized by the said Community Halls as a reimbursement for natural gas used and water purchased to assist with their loss of revenue and increased expenses resulting from COVID-19 restrictions.

Carried.

Finance Manager's Report

693-21: Orichowski That the Smoky Lake County Finance Manager's Report for the period of March 17, 2021 to April 21, 2021 be accepted and filed for information.

Carried.

Division Three - Reeve's Report on Various Committees, Boards & Commissions

Craig Lukinuk: Reeve and Division Three Councillor's Report from various Committees, Boards and Commissions:

March 18, 2021 – Elevate Wellness Meeting, held virtually: (Craig, Lorne)

- Elevate Wellness has a survey out for the community members to share ideas on how to promote physical activity.
- Looking at doing a photo contest to create a calendar this would include favorite places around the Region, community engagements, physical activities, healthy eating and more.
- Talked about Wayfinding signage for walking paths around the town and looking into more bike racks to promote physical fitness.
- Talked about how to promote healthy eating.

March 19, 2021 – CAO Evaluation, held in Chambers: (all Council)

- Confirmed the sixth-month probationary period for the CAO Mr. Gene Sobolewski ended and approved a retroactive salary increase from \$158,000/year to \$160,000/year effective March 1, 2021.

March 22, 2021 – Council Departmental Meeting, held in Chambers/Virtually: (all Council)

- Discussed and received Manager's reports for information.
- Approved advocating for red tape reduction in respect to the administrative processes for beaver dam blasting to the Department of Fisheries and Oceans (DFO).
- Agreed to review the Mowing Program Policy.
- Approved to write a letter to send to the Provincial Highway Maintenance Contractor: Emcon Services Inc., to address three issues: lack of public signage with Emcon's contact information, lack of support at emergency scenes, and lack of roadkill and debris removal.
- Accepted Management Policy Statement No. 02M-02-10: Safety Officer Work Plan.

March 25, 2021 – Regular Council Meeting, held in Chambers/Virtually: (all Council)

- Approved to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection from Canada's Big Truck Rental.
- Gave First Reading to Bylaw No. 1393-21: to amend the Land Use Bylaw to rezone SE-29-59-19-W4M.
- Adopted the audited Consolidated Financial Statements for 2020.
- Gave Third & Final Reading to Bylaw No. 1368-20: for Thorhild County Intermunicipal Collaboration Framework.
- Received an update on the Victoria District Economic Development Strategy Business Plan - Corporate Structure Options.
- Accepted a presentation from Accurate Assessment Group summarizing the 2020 County's Assessment.
- Received a presentation from Aspen View Public Schools on the new H. A. Kostash School project finalized design of the school and timeline for construction scheduled to be complete by March 31, 2023.
- Amended Policy Statement No. 01-26-05: County Council Meeting: Agenda.
- Gave Third & Final Reading to Bylaw No. 1394-21: Hamlet of Bellis Sewer System.
- Gave Third & Final Reading to Bylaw No. 1395-21: Borrowing Bylaw.
- Approved to provide \$300 to the Smoky Lake Holubka Dancers to sponsor lunch for highway cleanup.
- Approve to engage an expert in Aboriginal Consultation who will provide Council and Staff with a 1-day virtual workshop in respect to Aboriginal Cultural Training.
- Approved to execute a Standing Offer Agreement for Consulting Services with Associated Engineering Alberta Ltd. for a 3-year term.
- Approved to allocate the Provincial COVID Relief Funds of \$95,000 to local Ag. Societies and local Non-Profit Community Halls.
- Approved the 2021 Budget for Smoky Lake Region's Doctor Retention and Recruitment Committee.
- Approved action taken in requesting the RMA to engage in stronger advocacy in respect to Municipal Sustainability Initiative (MSI) Funding as well as bridge funding programs.
- Denied North East Muni-Corr Ltd.'s request for support of their additional municipal funding requirements, additional administration fees, increases to annual right-of-way fees, and a "Loss of Use & Adverse Effect Fee for Water Services Commissions Utility Right of Way Agreements".
- Approved to provide \$10,000 to the Bellis Curling Association.
- Approved to provide a letter of concern to the Alberta Energy Regulator (AER) regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.
- Acknowledged the House of Commons unanimous consent to establish a national suicide prevention hotline which consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot-line to be made accessible to all Canadians.
- Approved to provide \$1,000 to the Smoky Lake Golf Course Junior Golf Program.

March 26, 2021 – Victoria District Ec. Dev. Strategy Implementation Working Group, held virtually: (Craig)

- Discussion was held regarding the receptiveness of Councils to the Victoria District Economic Development Strategy proposed recommended business structure of a limited corporation.

April 8, 2021 – Negotiating Committee – Local 955 held in Chambers: (Craig, Johnny & Lorne)

- Bargaining held to renew the Collective Agreement with IUOE Local 955.

- April 8, 2021 – Doctor Retention & Recruitment Meeting held in Chambers/Virtually: (All Council)
- Approved the 2021 Budget.
 - Received information regarding the Immigration Application Status for Dr. Lourens.
 - Discussed:
 - Doctor Retention and Recruitment Committee Terms of Reference.
 - Rural Health Professions Action Plan (RhPAP): Funding for Professional Development & Rural Information Series entitled “Reigniting Your Rural Community Engagement Strategies Capacity Building Workshop”.
 - Vilna Health Care Centre – Outpatient Laboratory Hours Reduced.
 - Received an update from Dr. Anton Raubenheimer, Physician at the Raubenheimer Medical Clinic.
- April 9, 2021 – Victoria District Ec. Dev. Strategy Implementation Working Group, held virtually: (Craig)
- The Working Group reviewed and discussed the Victoria District Economic Development Strategy – Corporate Structure slide presentation to ensure a consensus from the Working Group before presenting it to each entity.
- April 13, 2021 - County Agricultural Service Board (ASB) Meeting held in Chambers/Virtually: (All Council)
- Amended Policy Statement No. 62-28-03: Mowing Program.
 - Received a verbal update from Lakeland Agricultural Research Association (LARA) who will have 140-150 plots located within our County.
 - Approved to sponsor the purchase of the 2021 Bellis 4-H Achievement Day Belt Buckles for \$750.
 - Approved to sponsor lunch for the Bellis 4-H Achievement Day, show and sale, June 11, 2021 in Waskatenau.
 - Approved to donate \$1,000 to the Do More Agriculture Foundation, which is a not-for-profit organization focusing on mental health in agriculture.
 - Approved to purchase a \$1,000 bronze sponsorship of the Alberta Invasive Species Council for 2021.
 - Approve to contribute \$518 to the Alberta Farm Safety Centre towards their 2021 “Safety Smarts” school-based-farm-safety program.
 - Approved to provide County Promotional items to the 2021 Grazing School for Women event being held in Lamont County.
 - Acknowledged Provincial Agricultural Service Board Program team will be conducting a field visit to our County in June.
- April 13, 2021 – County Environmental Operations Meeting held in Chambers/Virtually: (All Council)
- Wrote off 3 uncollectable water utilities accounts, totaling \$508.33 as recommended by the Auditors.
- April 13, 2021 – County Fire Protective Meeting held in Chambers/Virtually: (All Council)
- Approved action taken in applying to the Farm Credit Canada (FCC) AgriSpirit Fund for Water Rescue equipment.
- April 13, 2021 – County Natural Gas Meeting held in Chambers/Virtually: (All Council)
- Wrote of 3 uncollectable natural gas utility accounts.
- April 14, 2021 – Negotiating Committee with IUOE Local 955 held in Chambers: (Craig, Johnny & Lorne)
- Bargaining held to renew the Collective Agreement with IUOE Local 955.
- April 15, 2021 – Council Committee of the Whole, held in Chambers/Virtually: (all Council)
- Received information on the Corporate Structure for the Victoria District Economic Development Strategy Business Plan, under Executive Session and recommended creating a Municipally Controlled Corporation (MCC).
- April 16, 2021 – Council Budget Meeting, held in Chambers/Virtually: (all Council)
- Approved a Minimum Property Tax Levy in the amount of \$50 per property.
 - Provided Administration direction to prepare the 2021 Tax Rate Bylaw with no increase to the Tax Rate, except to pass on the increased Education Tax to Non-Residential.
- April 19-22, 2021 – Administrative Law Course (ARB): (Craig)
- Assessment Review Board Course this allows me to sit on the Composite and Local Assessment Review Board for appeals.

694-21: Halisky

That the Smoky Lake County Reeve’s Report received for the period of March 18, 2021 to April 22, 2021, be accepted and filed for information, and posted to the County’s website.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko - Division One Councillor's Report from various Committees, Boards and Commissions:

- No Report.

Division Two Councillor's Report on various Committees, Boards and Commissions

Johnny Cherniwchan - Division Two Councillor's Report from various Committees, Boards and Commissions:

- No Report.

Division Four Councillor's Report on various Committees, Boards and Commissions

Lorne Halisky - Division Four Councillor's Report from various Committees, Boards and Commissions:

April 15, 2021 – Joint Health and Safety Meeting: Johnny Cherniwchan, Craig Lukinuk and Lorne Halisky

- 16 Fire Department Members were trained in First Aid/ CPR. TDG (transportation of Dangerous Goods) and Chainsaw Training is needed and will be scheduled ASAP. 3 employees were trained in Health and safety committee Online.
- There were **4 incidents reported for the period of March 19th, 2021 to April 15th, 2021:** 1) March 25, 2021, a near miss of property damage occurred when an Employee noticed a cable sticking out of the culvert while cleaning it, they stopped work, notified the supervisor, and notified Telus as it was a phoneline, no damage occurred - the phoneline cable was obsolete. 2) April 1, 2021, a near miss of property damage and/or personal injury occurred when the County's Argo ATV Unit fell through thin ice on a creek surface due to lack of driver's knowledge – there was no damage to the Unit - the recommendation for prevention is awareness of ice thickness and avoid driving on frozen water surfaces in the Spring. 3) April 1, 2021 secondary to the Argo ATV incident, a first aid personal injury occurred when an Employee who was helping to remove the ATV from the creek bed, slipped while climbing onto the unit landing on their knee, the employee did not seek medical attention and reported they felt fine the next day. 4) April 8, 2021, property damage occurred when an employee answered an emergency phone call while fueling a County Unit and drove away with the fuel hose nozzle still inserted into the gas tank; the gas pumps were twisted and there was no damage evident to the unit itself; this incident occurred due to the mental stress of the phone call and the recommendation for prevention is to not take any phone calls or use electronic devices while fueling; preventative measures have been taken by removing the "lock-on" trigger to the fuel hose nozzle to prevent the Employees from walking away while fueling.
- Internal Audit Action Plan had no progress since last reporting period.
- Everyone in the County Administration and Shop areas are still healthy and no one is off because of COVID. However, all employees must follow the Return-to-Work Guidelines.
- 3 electrostatic disinfectant spray guns were purchased for the fire halls to disinfect the trucks and fire hall.
- AHS has increased the PPE requirements when treating patients: now a face shield is needed on top of safety glasses and N-95 mask and disposable gown.
- April 28th is the annual Day of Mourning to commemorate workers who have been killed or died due to injury or illness caused by workplace related hazards and incidents.
- Work Alone Policies are being reviewed and will bring forward all three related policies at once to mitigate questions.
- With warmer temperatures and better road conditions people may change their vehicle winter tires with summer tires so please ensure to have the wheel nuts torqued to the required vehicle manufacturer specifications and retorque to ensure your vehicle wheels are secure.
- Please ensure your vehicles/equipment whether County owned or personal, have clean windows, lights, and mirrors etc. and take caution when driving into the sun.
- Motorcycles are back on the roads so drive with caution, paying extra attention to the vehicle blind spots etc. and plan your drive.
- Warmer temperatures in early spring can lead to flooding, erosion and soft etc. roads so please drive to the road conditions and report all flooding and damaged etc. roads to the County Public Works.
- Warmer dry conditions bring fire hazards so please use caution when using ignition sources and report all unsafe activities to the County Peace Officer and/or Fire Chief or Deputy Fire Chief.
- Theft in the region continues so please ensure all vehicles/equipment whether County owned or personal are secured etc. and report all suspicious activities to the RCMP immediately.
- Keep your mind on task at all times, conduct hazard assessments, and report all incidents to help prevent loss.
- Please continue to report all hazardous road conditions including fallen or leaning trees, missing road signs etc. to County Public Works.
- The North Saskatchewan River's ice is starting to breakup so be very careful and aware if you are near it.
- Reminder that if you don't know what workplace i.e., traffic signs to set up for work sites, ask the Safety Officer.
- The airduct cleaning at the Main Office during April 10-11, 2021 is complete and they have likely never been cleaned before.

- Will send out the link to join the Joint Northern & Southern Alberta Safety Council (NASC/SASC) virtual Meeting scheduled for April 20, 2021 – 10:00 a.m. to 3:00 p.m. for those who can attend.
- The Joint Health & Safety Committee supports the continued participation in the Partnerships in Injury Reduction (PIR) Program; and acknowledge Smoky Lake County's Year-2021 workplace safety Certificate of Recognition (COR) will require a "Certification Audit" conducted by an "External AMHSA-Certified Auditor" which is to be completed no later than December 1, 2021.
- Next JH&S Meeting is scheduled for Thursday, May 13, 2021.

April 21, 2021 – Vilna and Bellis COP (Citizens on Patrol) Meeting (held virtually): Dan Gawalko and Lorne Halisky

- RCMP was not in attendance for the meeting however it was discussed that crime is still occurring and to continue to report suspicious activities to help prevent crime etc.
- Fish and Wildlife (Sherriff) Officer Erik Von Platen stated that he has now Sherriff status and will be assisting the police force with calls through a new dispatch system which summons a closest vehicle response. Fish and Wildlife have been extremely busy with the hunting and fishing season due to escalated numbers of people taking part in Fish and Wildlife activities. Off Road Vehicle enforcement needs more attention as there are more trail users on the Iron Horse Trail etc finding riders to not have proper insurance, registration etc. There still is plans to have another Fish and Wildlife (Sherriff) Officer stationed in this region in the near future.
- Financial statement was presented with all in good standing.
- Members discussed COP patrols and documenting the patrols using the existing tracking form.
- Members discussed recruitment of new members and who does what to who and how.
- ID Cards were ordered and will be distributed to the members.
- COP signs are being looked at/ ordered with consultation from other COP Committees such as StPaul. With one quote already at \$65 per/each.
- COP Admin discussed to waive the membership fees and defered it to the next meeting.
- Meat Raffle tickets/ draw was discussed for fundraising and defered to the next meeting.
- Advertising products such as pens, flashlights etc. was discussed and will be looked into further.
- COP Admin to get/give something such as a donation in memory of Edgar Lacasse past COP President and long standing member.
- Next COP Meeting is scheduled for Wednesday May 19, 2021, 7-9pm virtually or in person.

April 19, 2021 – Northeast Alberta Information HUB Board/Membership Meeting: Lorne Halisky

- Nothing to report as the April 19, 2021 was for Executive/ Board Members only.
- Next Northeast Alberta Information Hub Meeting is TBD. Northeast Information HUB AGM Meeting is scheduled for Wednesday June 23, 2021.

Division Five Councillor's Report on various Committees, Boards and Commissions

Randy Orichowski - Division Five Councillor/Deputy Reeve's Report from various Committees, Boards and Commissions:

April 21, 2021 - Smoky Lake Foundation Meeting:

- Minutes from 2 previous meetings adopted and passed.
- Reports presented by administration, managers, and maintenance (attached).
- ASCHA conference held virtually. Well organized. Good attendance from our Foundation
- Alberta Social Housing is in conversation with the Town of Smoky Lake regarding installation of internet mini towers on Bar V Nook.
- Requisition request sent to all participating municipalities.
- Still operating under Covid 19 restrictions as per Alberta Health orders.
- Next meeting is scheduled for May 25, 2021 at 9 a.m.

April 20, 2021 - Evergreen Regional Waste Services Commission Meeting:

- We will be conducting a review of the Commission bylaws as suggested by the GOA on the operations of Regional Service Commissions
- Discussion on term deposit investments. What will give the best return and paying down the "cell" loan quicker.
- Drone survey of the regional site is on hold. It's not required at this time.
- ISC is very involved with the Nations and working with Evergreen to ensure proper waste collection and delivery to the regional site.
- A letter from the Commission will be sent to ISC thanking them for their efforts and business.
- Free Freon collection will take place from May 1-31, 2021. Asking all members do the same.
- The fall Alberta Care Conference is scheduled for September 8-10, 2021 and is hosted by the M.D. of Bonnyville.
- Next meeting is scheduled for May 26, 2021 at 10:00 a.m.

Councillors Reports on various Committees, Boards and Commissions

695-21: Lukinuk

That the Smoky Lake County Councillor Reports received for the period of March 18, 2021 to April 22, 2021, be accepted and filed for information.

Carried.

**Doctor Recruitment and Retention
Vilna Outpatient Lab Reduction of Hours**

696-21: Orichowski That Smoky Lake County acknowledge receipt of the carbon copy letter from Leo Chapdelaine, Mayor, Village of Vilna, dated March 25, 2021, responding to the notice from Wendy Corbiere, Laboratory Director, Rural Hospitals (North Zone), Alberta Precision Laboratories, dated March 24, 2021, indicating the reduction of hours to Vilna's Outpatient Lab, with a response requesting consideration of conforming the Outpatient Laboratory hours to align with the Medical Clinic hours of three (3) days each week, Monday, Wednesday and Thursday from 8:15 a.m. to 4:15 p.m.

Carried.

Doctor Recruitment and Retention - Reserve

697-21: Halisky That Smoky Lake County approve the Doctor Retention and Recruitment Committee's Operating Position as of December 31, 2020 in the total surplus of \$106,153.00 be transferred to the Doctor Retention and Recruitment Reserve account for future use by the committee, as recommended by the Town of Smoky Lake, Managing Partner in accordance with the Doctor Retention and Recruitment Committee Meeting held on February 18, 2021 to Motion 07-21.

Carried.

Doctor Recruitment and Retention – Return Funds

698-21: Cherniwchan That Smoky Lake County acknowledge the action taken by the Doctor Retention and Recruitment Committee on April 8, 2021 for writing a letter dated March 30, 2021 to the Raubenheimer Medical Clinic to respectfully return unspent funds remaining in the amount of \$85,000.00 which were originally provided for the 4th Physician as indicated in the Memorandum of Understanding executed on June 26, 2019, to the Doctor Retention and Recruitment Committee, Managing Partner, Town of Smoky Lake.

Carried.

Doctor Recruitment and Retention – Reimbursement of Funds

696-21: Orichowski That Smoky Lake County approve the Doctor Retention and Recruitment Committee's, Managing Partner, Town of Smoky Lake to reimburse each respective municipality with their portion of the remaining unspent funds totaling in the amount of \$85,000.00 upon receipt from the Raubenheimer Medical Clinic.

Carried.

Doctor Recruitment and Retention – Electrocardiogram (ECG) & Defibrillator for PCN

697-21: Halisky That Smoky Lake County approve to purchase the following Medical Equipment for the Lakeland Primary Care Network (PCN) facility in Smoky Lake at a 50/50 cost share with the Town of Smoky Lake:

1. Electrocardiogram (ECG) Machine in the amount of \$7,000.00 (as per GE Healthcare, Quotation No. PR16-C65360 Version 1), and,
2. Defibrillator with the pacing package in the amount of \$10,300.00 (as per Stryker Canada ULC, Quotation No.00197563)

for a total cost in the amount of \$17,300.00, meaning a County contribution in the total amount of \$8,650.00 and a Town contribution in the total amount of \$8,650.00; as this will assist in establishing Cardiac Stress Testing Services at the PCN facility located in Smoky Lake and is necessary to recruit a trained professional/physician to provide the Cardiac Stress Testing services; as the Alberta Health Primary Care Policy per capita does not provide funding associated with these machines, in accordance with the letter received from Chaitanya Bandaru, Executive Director for the Lakeland Primary Care Network, dated April 16, 2021.

Carried.

Lakeland Primary Care Network – Programs & Services

698-21: Halisky That Smoky Lake County acknowledge receipt of the Lakeland Primary Care Network’s brochure of Programs and Services, as provided by the Town of Smoky by email on March 31, 2021; and promote the said brochure on the County’s social media for public awareness.

Carried.

Northeast Alberta Information HUB

699-21: Orichowski That Smoky Lake County acknowledge receipt of the email correspondence from Steve Upham, Board Chairman, of Northeast Alberta Information HUB Ltd., dated April 8, 2021, announcing the transition from the previous Northeast Alberta Information HUB Ltd.’s Executive Director to the new Executive Director: Perry Phillips, is now complete.

Carried.

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

700-21: Gawalko That Smoky Lake County acknowledge receipt of the excerpt from the Evergreen Regional Waste Management Services Commission’s April 20, 2021 meeting agenda package, in regard to the Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Conference scheduled for April 14-16, 2021 being rescheduled to February 23-25, 2022, to be hosted by Stony Plain, and the Fall Alberta CARE Conference being scheduled for September 8-10, 2021 and hosted by the M.D. of Bonnyville.

Carried.

Joint Health & Safety Committee

701-21: Halisky That Smoky Lake County acknowledge receipt of the Joint Health & Safety Committee Minutes of March 18, 2021.

Carried.

Government Liaison Committee

702-21: Orichowski That Smoky Lake County Council who can attend - attend the Rural Municipalities of Alberta (RMA) District 5 virtual meeting scheduled for May 17, 2021 to be viewed from County Council Chambers or separately at individual locations, subject to COVID-19 restrictions.

Carried.

Additions to the Agenda:

Regional Community Development Committee (RCDC) - Budget

703-21: Lukinuk That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve the Year-2021 Economic Development Budget in the amount of \$100,000.00 with the Year-2021 Municipal Contributions allocated as follows:

- Smoky Lake County in the amount of \$67,500.00,
- Town of Smoky Lake in the amount of \$27,000.00, and
- Village of Vilna in the amount of \$5,500.00.

Carried.

Regional Community Development Committee (RCDC) Member-at-Large - Resignation

704-21: Gawalko That Smoky Lake County, accept with regret the resignation of Mr. Perry Phillips as Smoky Lake County’s Member-at-Large to the Regional Community Development Committee (RCDC) effective March 18, 2021.

Carried.

Regional Community Development Committee (RCDC) Member-at-Large - Recruitment
705-21: Halisky That Smoky Lake County appoint Mr. Noel Simpson as Smoky Lake County's Member-at-Large to the Regional Community Development Committee (RCDC) in a temporary capacity, effective May 1, 2021, to fill the vacant position for the remainder of the term to October 1, 2021.

Carried.

6. Correspondence:

Seniors and Housing Information – Seniors' Week

706-21: Orichowski That Smoky Lake County proclaim June 7-13, 2021 as Seniors' Week, in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, in response to the email correspondence received through Alberta Seniors and Housing, dated March 22, 2021.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

707-21: Orichowski That Smoky Lake County acknowledge receipt of the copied letter to Village of Vilna from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the **approval** of the Village of Vilna's Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant funding in the amount of **\$200,000.00**, for the **Project Titled: Regional Municipal Service Delivery Options Study**, in partnership with the Smoky Lake County, Town of Smoky Lake, and the Village of Waskatenau.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

708-21: Halisky That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the **approval** of Smoky Lake County's Intermunicipal Collaboration 2020/21 Alberta Community Partnership (ACP) grant funding in the amount of **\$200,000.00**, for the **Project Titled: Regional Fire Services Study**, in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

709-21: Orichowski That Smoky Lake County acknowledge receipt of the copied letter to Village of Waskatenau from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Village of Waskatenau's **unsuccessful** Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the **Project Titled: Regional Recreational Services and Facilities Assessment**, in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

710-21: Gawalko That Smoky Lake County acknowledge receipt of the copied letter to the Town of Smoky Lake from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Town of Smoky Lake's **unsuccessful** Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the **Project Titled: Regional Road Network Study**, in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.

Carried.

Lac La Biche County - Healthier Communities Golf Tournament

711-21: Halisky That Smoky Lake County Council who can attend – attend the 2021 Healthier Communities Golf Tournament, scheduled for Friday, July 9, 2021 at the Lac La Biche Golf & Country Club, as per the correspondence received from Omer Moghrabi, Mayor, Lac La Biche County, dated March 22, 2021.

Carried.

Shevchenko Church and Cemetery Association

712-21: Halisky That Smoky Lake County Council approve action taken by Administration in providing a letter of support to Shevchenko Foundation on March 30, 2021 for the Shevchenko Church and Cemetery Association's grant funding application to the Shevchenko Foundation, for the purposes of reconstructing the Shevchenko Church, which is located just north of Mons Lake, within our community.

Carried.

Smoky Lake RCMP Detachment

713-21: Gawalko That Smoky Lake County acknowledge receipt of the quarterly Community Policing Report for the Smoky Lake RCMP, from January 1, 2021 to February 28, 2021 as provided by Sgt. Tina Chan, Smoky Lake RCMP Detachment, in the correspondence dated April 2, 2021.

Carried.

Smoky Lake RCMP Detachment

714-21: Lukinuk That Smoky Lake County acknowledge receipt of the correspondence from Sgt. Tina Chan, Smoky Lake RCMP Detachment, in respect to the Year-2021 Community Consultation Engagement held between February 22, 2021 and March 5, 2021 of public submissions to the Detachment via email and regular mail, with responses to the top issues and concerns of: general concerns with respect to response time for call to service, and what citizen-based programs are available to better assist the police in property crime; being published in the communities' web pages and social media.

Carried.

Northern Alberta Bilingual Tourism Network

715-21: Halisky That correspondence received by Smoky Lake County from the "Conseil de développement économique de l'Alberta" (CDÉA) dated March 31, 2021 announcing their official launch of the Northern Alberta Bilingual Tourism Network, be filed for information.

Carried.

Victoria Home Guard Historical Society

716-21: Orichowski That Smoky Lake County acknowledge receipt of the Victoria Home Guard Historical Society's Year-2020 Reports and Annual General Meeting minutes of March 9, 2021.

Carried.

Mons Lake Community Association

717-21: Halisky That Smoky Lake County pursue a meeting with the Deputy Minister of Environment and Parks through our local MLA, Mr. Glenn van Dijken, Athabasca-Barrhead-Westlock Constituency, for the purpose of escalating attention to the situation in regard to the eroding shore at Mons Lake, Sandy Lane Park – Playground / Beach / Boat Launch; and notify the Mons Lake Community Association of the County's intentions to do so, in response to the letter received from Brian Cheston, Representative, Mons Lake Community Association, dated April 19, 2021.

Carried.

Rural Municipalities of Alberta (RMA)

718-21: Orichowski That Smoky Lake County acknowledge receipt of the letter from Paul McLaughlin, President, Rural Municipalities of Alberta (RMA), dated April 20, 2021, stating the RMA will continue to advocate for funding for rural transportation projects in response to the County's letter request to RMA regarding "Increase Lobby for Local Road Bridge Funding – STIP Allocations", dated, March 17, 2021.

Carried.

Smoky Lake Foundation - Request for Donation

719-21: Cherniwchan That Smoky Lake County Council approve to provide in kind assistant of delivering and providing 2 tandem loads of reject screening type aggregate with an approximate total combined value in the amount of \$378.00, to the Smoky Lake Foundation at the Bar V Nook Designated Supportive Living building's garbage pick-up area in the alleyway within the Town of Smoky Lake, in response to the letter received from Loni Leslie, Chief Administrative Officer, Smoky Lake Foundation, dated April 21, 2021.

Carried.

7. Delegation:

No Delegations.

9. Information Release:

"Thank You" Correspondence

There was no "Thank You" correspondence received for the Month of March 2021.

Information Releases

720-21: Orichowski That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of April 2021, be (F) filed for information or (A) acknowledged receipt:

- R25-21 - Aspen View News Release, dated April 6, 2021, in regard to the Re: Design Plans for H.A. Kostash School. F
- R26-21 - Aspen View Board Highlights - April 15, 2021. F
- R27-21 - Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) - David Gillan, Mayor, North Battleford, dated April 12, 2021. A
- R28-21 - Michele Huszar, Program Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder, dated February 1, 2021 - Re: Accomplishments and Achievements of Centre. A
- R29-21 – (Rural Municipalities of Alberta) RMA: Contact Newsletter dated April 16, 2021. F

Carried.

10. Bills & Accounts:

721-21: Orichowski

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: Apr. 23rd, 2021

Batch #	Cheque Numbers	Total of Batch
53809	51054 to 51066	\$33,342.98
53844	51067 to 51077	\$5,271.77
53898	51078 to 51102	\$326,841.58
54005	51103 to 51122	\$59,463.72
54011	51123 to 51139	\$1,070.05
54100	51140 to 51164	\$80,336.57

Total Cheques from 51054 to 51164 \$506,326.67

Batch #	EFT Numbers	Total of Batch
53809	91 to 94	\$50,012.99
53844	95 to 103	\$37,112.29
53898	104 to 117	\$53,666.09
54005	118 to 133	\$110,757.44
54100	134 to 147	\$292,851.44

Total EFTs from 91 to 147 \$544,400.25

Direct Debit Register

Batch #	Description	Total of Batch
53652	Smoky Lake County	\$319,693.60
53810	My HSA	\$1,215.50
53838	My HSA	\$136.34
53839	My HSA	\$1,215.50
53840	My HSA	\$259.68

Total Direct Debits \$322,520.62

Grand Total Bills and Accounts \$1,373,247.54
(Note: From General Account)

Carried.

11. Date and Time of Next Meeting(s):

County Council Committee of the Whole Meeting - Planning

722-21: Gawalko

The Smoky Lake County Council approve action taken in holding a **County Council Committee of the Whole Meeting for the purpose of Planning Meeting** on **Thursday April 15, 2021 at 1:00 p.m.**, held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** physically in County Council Chambers.

Carried.

Special County Council Meeting - County Council Committee of the Whole Meeting - Municipal Planning Commission Meeting

723-21: Orichowski

The Smoky Lake County Council approve action taken in holding the following meetings on **Friday April 23, 2021 beginning at 9:00 a.m.** virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** physically in County Council Chambers:

1. Special County Council Meeting,
2. County Council Committee of the Whole Meeting for the purpose of Planning Meeting, and
3. Municipal Planning Commission Meeting.

Carried.

County Council Meeting

724-21: Orichowski The next Smoky Lake County Council Meeting be scheduled for **Thursday, May 27, 2021 at 9:00 a.m.** and **Thursday, June 24, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

County Council Meeting - Departmental Operations

725-21: Halisky The next Smoky Lake County Council Meeting for Departmental Operations be scheduled for **Tuesday, June 22, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Doctor Retention and Recruitment Committee Meeting

726-21: Lukinuk That Smoky Lake County propose the next meeting of the Doctor Retention and Recruitment Meeting be scheduled for Monday, May 10, 2021, at 5:00 p.m. to be held virtually.

Carried.

Addition to the Agenda:

8. Executive Session:

Offer to Purchase Land - FOIP Section 27: Privileged Information

727-21: Halisky That Smoky Lake County Council go into Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land, under the authority of the FOIP Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning & Development Manager, Planning & Development Assistant, and Legislative Services Clerk, time 3:28 p.m..

Carried.

728-21: Halisky That Smoky Lake County Council go out of Executive Session, time 4:23 p.m..

Carried.

Offer to Purchase Land - FOIP Section 27: Privileged Information

729-21: Lukinuk That Smoky Lake County offer to purchase the land pursuant to the discussion held on April 29, 2021, while in Executive Session as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information; by submitting an offer in the amount of \$250,000.00, subject to conditions.

Carried.

ADJOURNMENT:

730-21: Lukinuk That the Smoky Lake County Council Meeting of April 29, 2021, be adjourned, time 4:24 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER