

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held on
Thursday, **May 27, 2021** at 9:00 A.M.
Virtual through Zoom Platform

Meeting ID: 874 1795 4468 Passcode: 742044

<https://us02web.zoom.us/j/87417954468?pwd=Z1Q2SnZ1S1pOK05jUTB3QIN2bGZMZz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

1. Minutes of April 15, 2021 – **County Council Committee of the Whole for the Purpose of Planning Meeting.** ©

Recommendation: Motion to Adopt.

2. Minutes of April 16, 2021 – **County Council Budget Meeting.** ©

Recommendation: Motion to Adopt.

3. Minutes of April 23, 2021 – **Special County Council Meeting.** ©

Recommendation: Motion to Adopt.

4. Minutes of April 23, 2021 – **County Council Committee of the Whole for the Purpose of Planning Meeting.** ©

Recommendation: Motion to Adopt.

5. Minutes of April 27, 2021 – **County Council Departmental Meeting.** ©

Recommendation: Motion to Adopt.

6. Minutes of April 28, 2021 – **County Council Budget Meeting.** ©

Recommendation: Motion to Adopt.

7. Minutes of April 29, 2021 – **County Council Meeting.** ©

Recommendation: Motion to Adopt.

8. Minutes of May 4, 2021 – **County Council Committee of the Whole for the Purpose of Administration Meeting.** ©

Recommendation: Motion to Adopt.

9. Minutes of May 4, 2021 – **Special County Council Meeting.** ©

Recommendation: Motion to Adopt.

4. Request for Decision: Governance Issues and Management Issues

1. Letter of Support for the Royal Canadian Mounted Police (RCMP). ©
2. Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination Update. ©
3. Proposed Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs. ©
4. **Policy Statement No: 01-53-01:** Treaty 6 and Indigenous Acknowledgement. ©
5. Encroachment Agreement – Plan 8023098, Block 1, Lot 12 and County Road Allowance (Willow Road) – Mons Lake. ©
6. 2021 General Municipal Election Voting Stations. ©
7. **Policy Statement No. 01-28-02:** Council – Request for Information. ©
8. **Policy Statement No. 03-25-11:** Sale of Gravel or Sand. ©
9. Speed Limit Amendment at Highway 28 and 831 Roundabout. ©
10. Enterprise Resource Planning (ERP) Finance Software. ©
11. **Policy Statement No. 01-41-01:** Asset Management. ©
12. **Request for Proposal:** Construction Project No. C2113. ©

Public Question and Answer Period: 11:30 a.m. – 12:00 noon

5. Issues for Information:

- 5.1 Chief Administrative Officer:
 - 5.1.1 Monthly Report: April 23, 2021 to May 20, 2021. ©
 - 5.1.2 Financial Statement for the months of: **March/April 2021.** ©
 - 5.1.3 Action List:
 - i. County Council Committee of the Whole for the Purpose of Planning Meeting – April 15, 2021. ©
 - ii. County Council Budget Meeting – April 16, 2021. ©
 - iii. Special County Council Meeting – April 23, 2021. ©
 - iv. County Council Committee of the Whole for the Purpose of Planning Meeting – April 23, 2021. ©
 - v. County Council Departmental Meeting – April 27, 2021. ©
 - vi. County Council Budget Meeting – April 28, 2021. ©
 - vii. County Council Meeting – April 29, 2021. ©
 - viii. County Council Committee of the Whole for the Purpose of Administration Meeting – May 4, 2021. ©
 - ix. Special County Council Meeting – May 4, 2021. ©
- 5.2 Municipal Finance:
 - 5.2.1 Monthly Report. ©
 - 5.2.2 Actual to Budget Review. ©
 - 5.2.3 Accounts Receivable Aging Report. *(for Councillor's information).* ©
 - 5.2.4 Cheques Register. *(for Councillor's information).* ©

- 5.3 Reeve and Councillor: Reports from various Committees, Boards and Commissions
- 5.3.1 Division One.
 - 5.3.2 Division Two.
 - a. North East Muni-Corr: May 10, 2021. ©
 - 5.3.3 Division Three - **Reeve**.
 - a. April 23, 2021 to May 19, 2021. ©
 - 5.3.4 Division Four.
 - a. May 27, 2021. ©
 - 5.3.5 Division Five.
 - 5.3.6 Additional Documentation: Committees, Boards and Commissions.
Regional Community Development Committee
 - a. Action List: March 10, 2021. ©

**Victoria District Economic Development Strategy
Implementation Working Group**

- b. Minutes: December 18, 2020. ©
- c. Minutes: February 8, 2021. ©
- d. Minutes: February 26, 2021. ©
- e. Minutes: March 26, 2021. ©
- f. Minutes: April 9, 2021. ©
- g. Minutes: April 30, 2021. ©
- h. Minutes: May 7, 2021. ©

Recommendation: Acknowledge receipt of minutes,

RCMP Liaison Committee

- i. RCMP- Acknowledgment of Consultation. ©

Recommendation: Approve action taken on May 13, 2021 in executing this document.

Citizens-on-Patrol (COP) Association

- j. Minutes: April 21, 2021. ©
- k. Financial Statements: December 2020. ©
- l. Proposed Budget 2021. ©
- m. Letter: Leanna Schoepgens, Treasurer, Vilna Citizens-on-Patrol, dated April 30, 2021 – Re: Requesting increased donation of \$6000.00 due to Covid-19. ©

Recommendation: Council's discretion.

**Note: motion to annually donate \$6000 in April 2017. Motion rescinded in September 2018 and have been donating \$3000 since 2019.*

6. Correspondence:

- 1. Declare National Public Works Week from May 16-22, 2021 with the theme "Stronger Together." ©

Recommendation: Acknowledge action taken.

**We have been Proclaiming Public Works Week since 2016.*

- 2.
 - a. Barry Turner, Mayor, Town of Morinville, dated April 16, 2021 – Re: Support for RCMP. ©
 - b. Russ Barnett, Mayor, Town of Magrath, dated April 27, 2021 – Re: Support for RCMP. ©

Recommendation: Acknowledge letters of support.

3. Justin Rutley, Director, Customer Success, Munisight, dated April 8, 2021 – Re: Rural Communities Scholarship Program. ©

Recommendation: Self-nominate.
4. Emily Brabant, Property Conveyancer, Alberta Infrastructure, dated April 27, 2021- Re: Sale of Property Pt. SW-6-59-15-W4M to Her Majesty the Queen in right of Alberta. ©

Recommendation: Acknowledge receipt of executed Agreement for purchase and sale and acknowledge receipt of \$705.00 purchase cost.
5. Ric McIver, Minister of Alberta Municipal Affairs, dated May 10, 2021- Re: 2021 MSI Funding Allocation for Smoky Lake County. ©

Recommendation: Acknowledge receipt of funding.
6. Letter to Honourable Tyler Shandro from: Debora Dueck, Mayor, Town of Tofield, dated May 3, 2021- Re: Rural Alberta Vaccine Provision. ©

Recommendation: File for information.
7. Michelle Wright, Community Economic Development Officer (CEDO), Smoky Lake County, dated May 4, 2021 – Re: Request for Promotional Items for “Rumble Alberta” poker rally. ©

Recommendation: Donate Promotional items as requested.
8. Alberta Health, Record of Decision – CMOH Order 20-2021 – Re: Covid-19 Response. ©

Recommendation: Acknowledge receipt.
9. The Managers Group Alberta Gas Co-ops – Re: Request for donations for the “Ride for Legends” bicycle ride commencing June 21, 2021. ©

Recommendation: Council’s discretion.
10. Penny Fox, General Manager, Community Futures St. Paul – Smoky Lake Region, dated April 2021 – Re: Assistance and involvement in “Lemonade Day” – June 19, 2021. ©

Recommendation: That Smoky Lake County support the Community Futures: St. Paul – Smoky Lake Region’s project “Lemonade Day” on June 19, 2021, by promoting the event on Social Media and the Grapevine; and participate in the Lemonade Day 2021 by:

 - Issuing Lemonade Stand Business Licenses at a cost of \$1.00, and
 - Entering into a simple lease – should the youth want to locate their stand on municipal land.

**Note: Contributed above mentioned in 2019.*
11. Smoky Lake Signal: 43 Years of Publishing a Newspaper. ©

Recommendation: Thank you for contributing to our community and send a “Certificate of Appreciation.”

7. Delegation(s):

1. Richard Kimmitt, Owner/Developer, Kristi Beunder, Planning and Development @ 10:00 a.m. – Re: Membership RV Resort. ©

8. Executive Session:

9. Information Release:

- 9.1 Calendar: May 2021. ©
- 9.2 Thank You Received: May 2021.

10. Bills and Accounts:

11. Date and time of Next Meeting(s):

12. Adjournment

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Planning on Thursday, April 15, 2021 at 1:04 P.M.** held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, April 15, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Virtually Present
Assistant CAO	Lydia Cielin	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan & Dev Manager	Jordan Ruegg	Absent
Plan & Dev Assistant	Kyle Schole	Virtually Present

No Members of the Media were present.
No Member of the Public was virtually present.

2. Agenda:

626-21: Halisky

That the Agenda for the Smoky Lake County Council - Committee of the Whole Meeting held for the purpose of Planning, dated April 15, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Request for Decision.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

7. Delegation:

Victoria District Economic Development Strategy Business Plan – Corporate Structure

Physically present before County Council from 1:04 p.m. to 2:26 p.m. was Tony Sefton, CEO, Vision XS and Michelle Wright, Community Economic Development Officer, for the Smoky Lake Region, to present the Corporate Structure for the Victoria District Economic Development Strategy Business Plan, under Executive Session.

8. Executive Session:

Victoria District Economic Development Strategy Business Plan – Corporate Structure

627-21: Cherniwchan That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: in respect to the Corporate Structure to implement the Victoria District Economic Development Strategy Business Plan, under the authority of the FOIP Act: Section 27: Privileged Information and Section 16: Third Party Business Interests; in the physical and virtual presence of the Chief Administrative Officer, Assistant Chief Administrative Officer, Planning and Development Assistant, Smoky Lake Region Community Economic Development Officer, Legislative Services Clerk and Tony Sefton, CEO of Vision XS, time 1:04 p.m.

Carried.

628-21: Halisky That Smoky Lake County Council go out of Executive Session, time 2:26 p.m.

Carried.

Victoria District Economic Development Strategy Business Plan – Corporate Structure

629-21: Lukinuk That Smoky Lake County Council recommend engaging the Public Participation process, as per Policy Statement No. 01-51-01, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan.

Carried.

7. Delegation:

No Delegation.

ADJOURNMENT

630-21: Lukinuk That the Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting, of April 15, 2021, be adjourned, time 2:29 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Budget Meeting** held virtually online on **Friday, April 16, 2021** starting at 9:04 A.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk in the presence of the following persons:

ATTENDANCE		
<u>Friday, April 16, 2021</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Virtually Present
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Members of Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Virtually Present
Dave Kully – Public Works Shop Foreman	Virtually Present
Bob Novosiwsky – Public Works Foreman	Absent
Trevor Tychkowsky – Safety Officer	Virtually Present
Ed English – Peace Officer/Rec. Manager	Virtually Present
Jordan Ruegg – Planning & Dev. Manager	Absent
Kyle Schole – Planning & Dev. Assistant	Virtually Present
Carleigh McMullin – Ag. Fieldman	Virtually Present
Evonne Zukiwski – Communications Tech.	Virtually Present
Carole Dowhaniuk – GIS Tech.	Virtually Present
Scott Franchuk – Fire Chief	Virtually Present
Dave Franchuk – Env. Operations Manager	Virtually Present
Daniel Moric – Natural Gas Manager	Virtually Present
Debbie Hackman – Accounting Clerk	Present in Chambers

One Member of the Media was virtually in attendance: Smoky Lake Signal.
No Member of the Public were in attendance.

2. Agenda:

631-21: Orichowski That the Smoky Lake County Council Budget Meeting Agenda for Friday, April 16, 2021, be adopted, as presented. Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

Minimum Property Tax Levy

632-21: Cherniwchan That Smoky Lake County Council approve to incorporate a Minimum Property Tax Levy in the amount of \$50.00 per property into the Year-2021 Property Tax Rate Bylaw, for the purpose of allowing a minimum levy to be charged to each property when the tax rate multiplied by the assessed value of a property is less than the amount of \$50.00 of the municipal portion of the total property tax payable per parcel.

Carried.

Total Function Budget – Proposed

The Interim budget was passed in January 2021. Year end is complete, and we have received notification regarding grants available. The proposed final budget includes changes to reflect capital projects carried forward, grant changes, and the finalization of other costs. The changes are listed as:

	Operations	Road	Bridge	Capital	2021 PROPOSED BUDGET
NET Cash Deficit Presented December	1,547,750	-561,750	-200,000	-786,000	0
Increase Total Property Tax Revenue					0
Decrease in contribution to RCDC	2,804				2,804
Warspite and Pakan Emergency Boat Launch Carried forward				-38,000	-38,000
Transfer from reserves for 2020 projects carried forward				121,213	121,213
PW crew truck carried forward				-40,000	-40,000
Nuisance Ground reclamation carried forward				-93,213	-93,213
Grants for projects carried forward				50,000	50,000
Covid grant spent in 2021	163,218				163,218
Increase budget re: Covid Costs	-44,343				-44,343
Correct FGT grant		28,000		57,000	85,000
NET Cash Deficit	1,669,429	-533,750	-200,000	-729,000	206,679

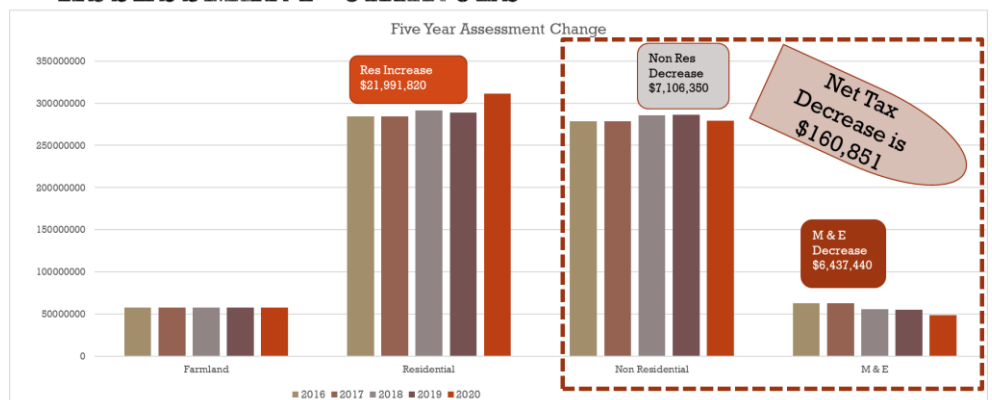
Smoky Lake County Taxation Rates – Setting the 2021 Property Tax Rate



SMOKY LAKE COUNTY

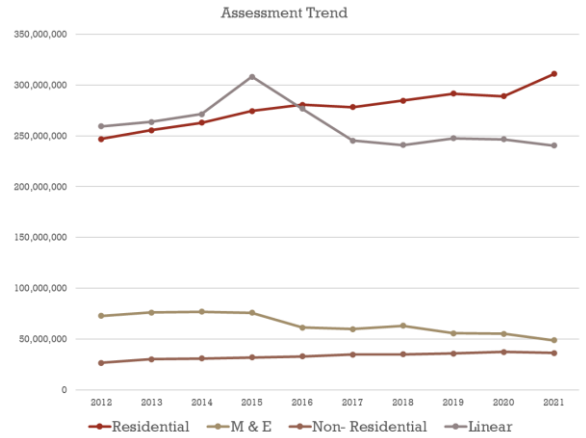
SETTING THE 2021 PROPERTY TAX RATE

ASSESSMENT CHANGES



10 YEAR ASSESSMENT TREND

- Over 10 years:
- Residential has increased an average of 3% per year
 - Non residential (commercial) has increased an average of 4% per year
 - Linear has decreased an average of 7% per year
 - M & E has decreased an average of 3% per year



THE PROPORTION OF RESIDENTIAL ASSESSMENT CONTINUES TO CHANGE

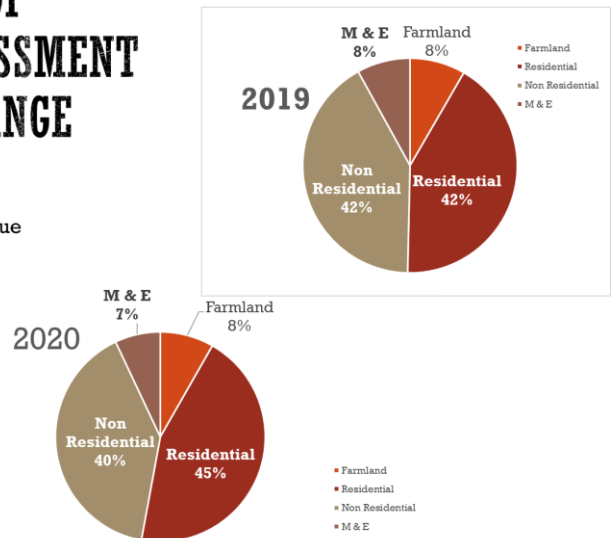
Smoky Lake County relies more on residential assessment for tax revenue each year

RESIDENTIAL :

- 2016 41%
- 2019 42%
- 2020 45%

NON-RESIDENTIAL & M & E:

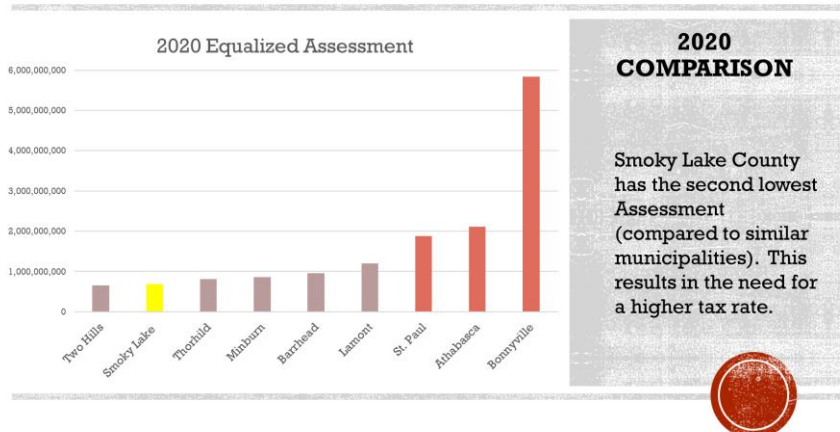
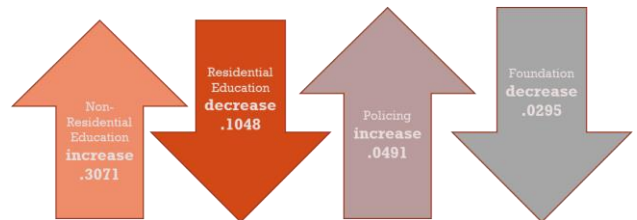
- 2016 51%
- 2019 50%
- 2020 47%

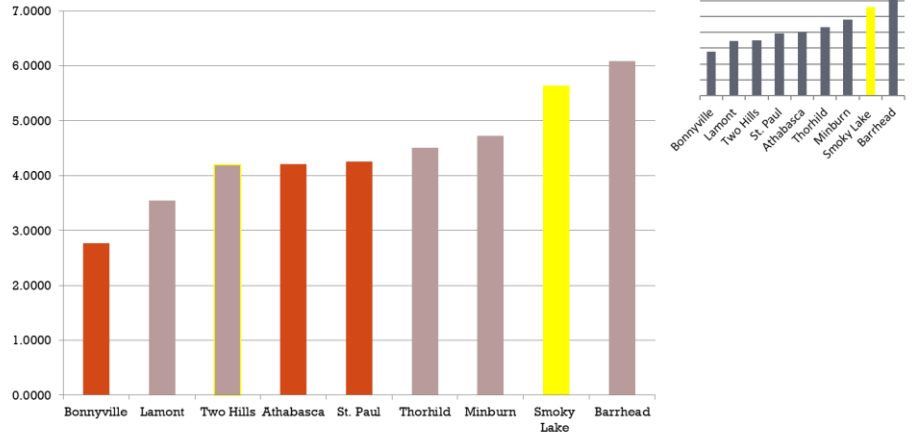


TOTAL REQUISITIONS & POLICING INCREASED

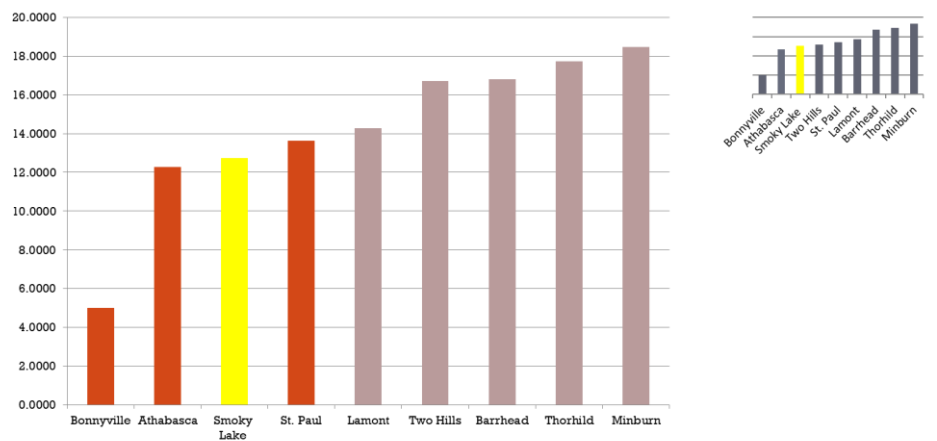
- The School Requisitions increased due to the assessment change. The net result is an increase of \$66,494. The change to each class:
 - Residential Rate will be **2.4964** (2020 - 2.6012)
 - Non- Residential Rate will be **3.8856** (2020 -3.5785)
- Foundation Requisition has decreased again:
 - 2021 Rate will be **.6753** (2020 - .7048)
- Policing Charge has increased:
 - 2021 Rate equals **.1414** (2020 - .0923)

	2020	2021	Increase (Decrease)
School	\$ 1,920,918	\$ 1,987,412	\$66,494
Foundation	\$ 468,927	\$ 482,894	-\$13,967
Designated Industrial Property	\$ 23,907	\$ 22,882	-\$1,025
Policing	\$ 63,702	\$ 98,521	\$34,819

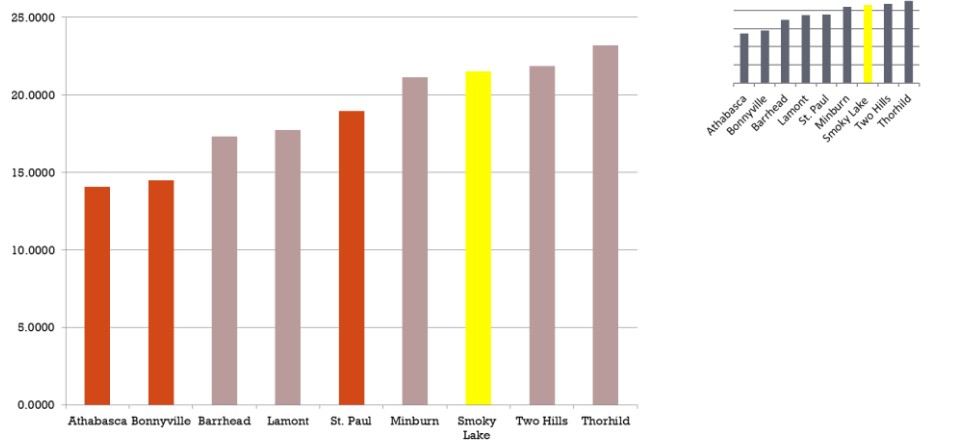




2020 RESIDENTIAL TAX RATE COMPARISON



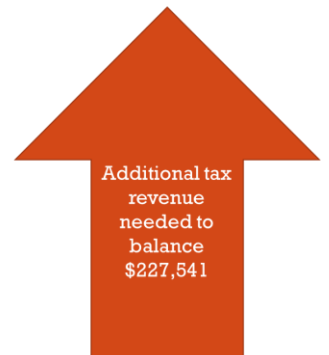
2020 FARMLAND COMPARISON



2020 NON-RESIDENTIAL COMPARISON

- When Council passed the 2021 interim budget, it contained an overall 1.5% increase tax revenue, however the decrease in non-residential assessment results in a decrease in tax revenue if the rates remain the same as 2020
- Once the requisitions are removed, tax revenue of **\$9,715,914** is needed for the Smoky Lake County Budget.
- Some of this shortfall is a result of Provincial downloading:
 - Policing **\$ 98,521** (incr \$34,819)
 - Grant in Lieu not being paid **\$ 30,000**
 - Decrease in ASB grant **\$ 43,093**
 - **\$171,614**
- Administration has looked at three options to balance.

2021 AMENDED BUDGET



Total Tax Revenue	\$12,245,863
Tax Revenue Needed	\$12,352,581
Shortfall	-\$106,718
Reallocate MSI to Ag tractor surplus	\$110,000 \$3,282

Average residential tax change	\$92
Average farm tax change	\$0
Average small business tax change	\$426
Average industrial business tax change	-\$35
Average M & E change	\$893
Average Linear change	\$4,727



**RECOMMENDED
OPTION #1**

Increase the total tax rate for each class to cover the increase in policing and nonpayment of grant in lieu. Amend the budget to use \$110,000 to fund the Tractor Purchase.

MILL RATES	RESIDENTIAL		FARMLAND		NON-RESIDENTIAL		MACHINERY AND EQUIPMENT	
	2021	2020	2021	2020	2021	2020	2021	2020
Municipal Rates	5.823	5.6396	12.923	12.7396	21.9608	21.5196	21.9608	21.5196
Total Rates	8.9947	8.9456	16.0947	16.0456	26.5217	25.8029	22.6361	22.2244
Rate Increase		0.0491		0.0491		0.7188		0.4117

Total Tax Revenue	\$12,357,488
Tax Revenue Needed	\$12,352,581
Surplus	\$4,907

Average residential tax change	\$133
Average farm tax change	\$4
Average small business tax change	\$432
Average industrial business tax change	-\$33
Average M & E change	\$901
Average Linear change	\$4,890

OPTION #2

Increase the total tax rate by .38 for each class to cover the shortfall

MILL RATES	RESIDENTIAL		FARMLAND		NON-RESIDENTIAL		MACHINERY AND EQUIPMENT	
	2021	2020	2021	2020	2021	2020	2021	2020
Municipal Rates	6.1046	5.6396	13.2046	12.7396	21.9846	21.5196	21.9846	21.5196
Total Rates	9.2763	8.9456	16.3763	16.0456	26.5455	25.8029	22.2244	22.2244
Rate Increase		.3307		0.3307		0.7426		0.4354

Total Tax Revenue	\$12,082,998
Tax Revenue Needed	\$12,352,581
Transfer from General Reserve	\$120,000
Allocate MSI to Tractor	\$150,000
Surplus	\$417

Average residential tax change	\$85
Average farm tax change	\$0
Average small business tax change	\$317
Average industrial business tax change	-\$61
Average M & E change	\$746
Average Linear change	\$1,697

OPTION #3

No increase to the tax rate except to pass on increased education to non-residential. Adjust the budget by transferring \$120,000 from general reserve and \$150,000 from MSI to fund the Ag tractor

MILL RATES	RESIDENTIAL		FARMLAND		NON-RESIDENTIAL		MACHINERY AND EQUIPMENT	
	2021	2020	2021	2020	2021	2020	2021	2020
Municipal Rates	5.7739	5.6396	12.8739	12.7396	21.5596	21.5196	21.5596	21.5196
Total Rates	8.9456	8.9456	16.0456	16.0456	26.1205	25.8029	22.2348	22.2244
Rate Increase		0		0		0.3176		0.0104

Smoky Lake County Taxation Rates

633-21: Halisky

That Smoky Lake County Council provide direction for Administration to prepare the Year-2021 Tax Rate Bylaw for Residential, Farmland, and Non-Residential Properties, based on "Option 3" as presented on April 16, 2021, which includes: no increase to the Tax Rate, except to pass on the increased Education Tax to Non-Residential, and adjustments to the budget by transferring funds from the General Reserve into the Operating Reserve, and allocating Municipal Sustainability Initiative (MSI) funding in the amount Agricultural Service Board Department's tractor purchase in Year-2021.

Carried.

Total Function Budget

634-21: Gawalko

That Smoky Lake County Council defer finalizing the Year-2021 Total Function Budget, until after the Year-2021 Property Tax Rate Bylaw has been given third and final reading.

Carried.

8. Executive Session:

No Executive Session.

6. Correspondence:

No Correspondence

Adjournment:

635-21: Lukinuk

That the Smoky Lake County Council Budget Meeting of April 16, 2021 be adjourned, time 10:50 a.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **Special County Council Meeting** held on Friday, **April 23, 2021 at 9:30 A.M.** held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Friday, April 23, 2021</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan & Dev Manager	Jordan Ruegg	Present in Chambers
Plan & Dev Assistant	Kyle Schole	Virtually Present

One Members of the Public were present.
One Members of the Media were present.
Ed Basaraba, Bascor Developments Ltd. was present in Chambers.

WAIVER NOTICE

County Councillors signed a **“Waiver Notice”** as per accompanying attendance sheet, and displayed below:

SMOKY LAKE COUNTY

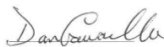
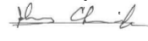



WAIVER NOTICE of a Special Meeting of the County Council
of the Smoky Lake County called under authority of
Section 194 of the Municipal Government Act

We, the undersigned members of the County Council of Smoky Lake County, hereby Waive Notice of a Special Meeting of the County Council to be held virtually through Zoom:

<https://us02web.zoom.us/j/87315078721?pwd=LTZUVEhVbVpRGTJhazZlN0QTNjUwLjZuOQ>
Meeting ID: 873 1507 8721 Passcode: 953025

And in Smoky Lake County Council Chambers on Friday, **April 23, 2021**, commencing at **9:30 a.m.**, to hold a Special County Council Meeting for the purpose of discussing and acting on:

1. **Delegation:** Ed Basaraba, Bascor Developments Ltd. @ 9:30 a.m. – Re: Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision: Plan 1821256, Block 6, Lot 1.
2. **Executive Session:** Legal Issue – Re: Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision: Plan 1821256, Block 6, Lot 1, under the authority of the **FOIP Act Section 16:** third party business interests.

COUNCILLOR:	SIGNATURE	DATE
Dan Gawalko		April 23, 2021
Johnny Cherniwchan		April 23, 2021
Craig Lukinuk		April 23, 2021
Lorne Halisky		April 23, 2021
Randy Orichowski		April 23, 2021

Agenda:

Agenda: As per Waiver Notice

636-21: Halisky

That the Smoky Lake County Special Council Agenda as listed on the “Waiver Notice” for Friday, April 23, 2021, be adopted as presented for the purpose of discussing and acting on:

1. **Delegation:** Ed Basaraba, Bascor Developments Ltd. @ **9:30 a.m.** – Re: Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision: Plan 1821256, Block 6, Lot 1.
2. **Executive Session:** Legal Issue – Re: Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision: Plan 1821256, Block 6, Lot 1, under the authority of the **FOIP Act Section 16:** third party business interests.

Carried Unanimously.

7. Delegation:

Bascor Developments Ltd.

Physically present before Council from 9:30 a.m. to 11:07 a.m., was Ed Basaraba, Bascor Developments Ltd. to discuss a Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision: legally described as Plan 1821256, Block 6, Lot 1, under Executive Session.

8. Executive Session:

Legal Issue: Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision

637-21: Cherniwchan That Smoky Lake County Council go into Executive Session to discuss a Legal Issue in regard to the Development Agreement for Stage 3 and Stage 4 of Bonnie Lake Resort Subdivision legally described as Plan 1821256, Block 6, Lot 1, under the authority of the FOIP Act Section 16: Third Party Business Interests, in the presence of Mr. Ed Basaraba, President of Bascor Developments Ltd., time 9:30 a.m.

Carried.

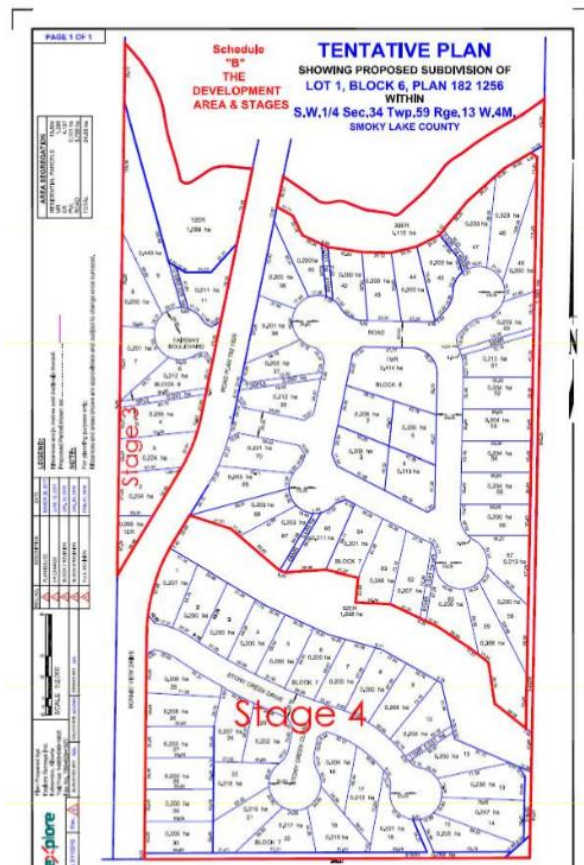
638-21: Orichowski That Smoky Lake County Council go out of Executive Session, time 11:05 a.m.

Carried.

Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision

639-21: Gawalko That Smoky Lake County enter into a Development Agreement with Bascor Developments Ltd. for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, on the lands legally described as Plan 1821256, Block 6, Lot 1, as shown on Schedule "B" below, to be developed subject to the terms and conditions of said Agreement and amendments thereto as discussed during Executive Session on April 23, 2021, under the authority of the FOIP Act Section 16: Third Party Business Interests, which includes but is not limited to a 75% Road Ban for the duration of hauling aggregate to develop the said location's roads, and a 50% reduction to the cost of installing Smoky Lake County Natural Gas lines within the roadways of the said location:

SCHEDULE "B" - THE DEVELOPMENT AREA & STAGES



Carried.

ADJOURNMENT:

640-21: Lukinuk

That the Smoky Lake County Special Council meeting of April 23, 2021, be adjourned, time 11:07 a.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Planning on Friday, April 23, 2021 at 1:00 P.M.** held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Friday, April 23, 2021</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan & Dev Manager	Jordan Ruegg	Present in Chambers
Plan & Dev Assistant	Kyle Schole	Virtually Present

One Member of the Media was present: Smoky Lake Signal.

One Member of the Public was virtually present.

2. Agenda:

641-21: Halisky

That the Agenda for the Smoky Lake County Council - Committee of the Whole Meeting held for the purpose of Planning, dated April 23, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Request for Decision.

7. Delegation:

North Saskatchewan Watershed Alliance (NSWA)

Virtually present before Council was Leah Kongsrude, Executive Director, North Saskatchewan Watershed Alliance (NSWA) from 1:00 p.m. to 1:41 p.m. to provide a PowerPoint Presentation on NSWA, including but not limited to the following:

North Saskatchewan
 Watershed Alliance



Smoky Lake County
 April 23, 2021

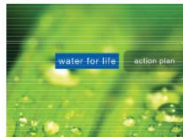
North Saskatchewan Watershed Alliance



- What is the NSWA?
- Where does the NSWA do its work?
- When was NSWA established?
- Who is part of the NSWA?
- How does NSWA do its work?

NSWA – Key Partner in Water for Life

NSWA – Key Partner in Water for Life



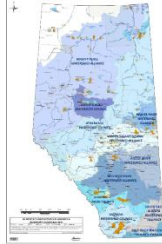
Water for Life Strategy

- Safe, secure drinking water
- Healthy aquatic ecosystems
- Reliable water supplies for a sustainable economy



Key Partnerships

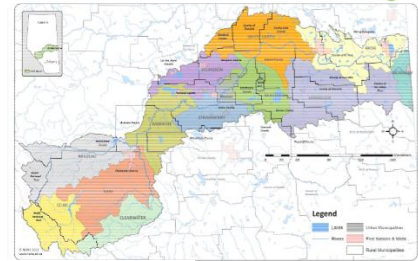
- Government of Alberta
- Alberta Water Council
- Water Planning and Advisory Councils
- Watershed Stewardship Groups



"Watershed Planning and Advisory Councils (WPAAC) are important stewards of Alberta's major watersheds."

They are independent, non-profit organizations that are designated by Alberta Environment and Parks to report on the health of our watersheds, lead collaborative planning, and facilitate education and stewardship activities."

Alberta Environment and Parks



White Earth Subwatershed

NSWA – Organization

- 6495 km² / 10 % of NSRW
 - 75% agriculture
 - 20% boreal forest
 - 3% linear disturbance
 - 3% water bodies/wetlands



- Established in 2000 as non-profit society
- Designated Watershed Planning and Advisory Council in 2005
- 18 member Board of Directors
- 3 full time staff; 4 part time staff/advisors

NSWA – Key Responsibilities

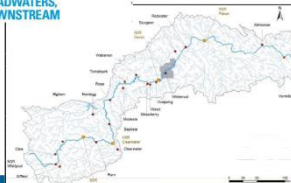
- ✓ Report on the health of watersheds
- ✓ Lead collaborative planning
- ✓ Facilitate education and stewardship activities

NSWA – Stormwater Related Projects

NSWA – Stormwater Related Projects

WATERSHED MONITORING PROGRAM SASKATCHEWAN HEADWATERS, EDMONTON AND DOWNSTREAM

- 5 existing LTRN
- 19 new monitoring stations
- First time monitoring tributaries such as Modeste, Strawberry, Sturgeon
- Real time data on select parameters



Industrial Heartland/Capital Region Water Quality Framework

- North Saskatchewan River from Devon to Pakan
- AEP Water Quality Framework
- Industrial Heartland, EPCOR, ACRWWC, NSWA and others
- Impacts of point sources of parameters of concern from wastewater
- Phosphorus, nitrogen, bacteria, metals and others
- Maximum Allowable Loadings (MALs)
- Expanding to include stormwater sources in 2021



NSWA - Watershed Partnerships

Headwaters Alliance

- Clearwater County
- Brazeau County
- Wetaskiwin County
- Leduc County
- Parkland County
- Town of Drayton Valley
- Town of Rocky Mountain House
- Town of Devon
- Town of Thorsby
- O'Chiese First Nation
- Alberta Environment and Parks

Sturgeon River Watershed Alliance

- Parkland County
- Sturgeon County
- Lac Ste. Anne County
- City of Edmonton
- City of St. Albert
- City of Spruce Grove
- Town of Gibbons
- Town of Morinville
- Town of Onoway
- Summer Villages of Lac Ste Anne County East
- Big Lake Environmental Support Society
- Alberta Conservation Association
- Alberta Environment and Parks

Vermilion River Watershed Alliance

- County of Vermilion River
- County of Minburn
- Beaver County
- County of Two Hills
- County of St. Paul
- Holden Drainage District
- Alberta Drainage Council
- Vermilion River Operations Advisory Committee
- Town of Vermilion
- Town of Vegreville
- Town of Two Hills
- Agriculture and Agri-Food Canada
- North American Waterfowl Management Plan
- Alternative Land Use Services Canada
- Alberta Environment and Parks

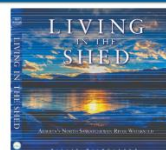
Lakes

- Parkland County
- Mayatan Lake Management Association
- Lake Isle Lac Ste. Anne Stewardship Association
- Jackfish Lake Management Association
- Wabamun Watershed Management Council
- Antler Lake Stewardship Committee
- Hubbles Lake Stewardship Society
- Baptiste and Island Lakes Stewardship Society
- Blackmud -Whitemud Project - County of Strathcona, Leduc County, Cities of Edmonton and Leduc, and the Town of Beaumont
- Alberta Environment and Parks

NSWA – Education and Awareness

NSWA – Education and Awareness

Educational Forums



NSWA Book

Newsletters



NSWA Website
www.nswa.ab.ca

5. Issues for Information:

North Saskatchewan Watershed Alliance (NSWA)

642-21: Cherniwchan That Smoky Lake County Council accept the information received in the presentation from the April 23, 2021 delegation: Leah Kongsrude, Executive Director, North Saskatchewan Watershed Alliance (NSWA) in regard to the NSWA's partnerships and key responsibilities.

Carried.

Leah Kongsrude, Executive Director, North Saskatchewan Watershed Alliance (NSWA) virtually left the meeting, time 1:41 p.m.

5. Issues for Information:

Alberta's 1976 Coal Policy

643-21: Halisky That Smoky Lake County Council recommend Administration provide input into the '1976 Coal Policy' consultation process and collaborate with other municipalities and/or Rural Municipalities of Alberta (RMA), if and when applicable, in the creation of a Regional Headwater Protection Plan.

Carried.

Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs

644-21: Orichowski That Smoky Lake County Council recommend engaging the Public Participation process, as per Policy Statement No. 01-51-01, in regard to respective draft bylaws pertaining to

1. a Land Use Bylaw amendment for the purpose of providing provisions relating to the licensing for, and keeping of, small livestock animal units in hamlet and residential districts,
2. International Dark-Sky Association (IDA) Designation Nomination, for the purpose of providing leadership in reducing light pollution and promote responsible outdoor lighting that is beautiful, healthy, and functional, and
3. a Land Use Bylaw amendment for the purpose of providing provisions relating to Temporary Recreational Vehicles.

Carried.

Lake Subdivision Wayfinding Signage

645-21: Gawalko That Smoky Lake County Council accept the information provided by the Planning and Development Department on April 23, 2021, in respect to the Year-2021 budgeted project: Lake Subdivision Wayfinding Signage, for the purpose of promoting public awareness of the subdivision and municipal reserve locations at or near: Hanmore Lake, Mons Lake - Sandy Lane, Mons View Resort/Estates, Bonnie Lake, Garner Lake - Birchland & Sunrise, and Whitefish Lake - Hillside Acres; and the anticipation of the signs being finalized in the next few months.

Carried.

Verbal Update: North Saskatchewan Heritage River Project

646-21: Halisky That Smoky Lake County Council extend a "Thank You" to Mr. Jordan Ruegg, Planning and Development Manager and Mr. Kyle Schole, Planning and Development Assistant for spearheading the North Saskatchewan Heritage River Project in collaboration with other river municipalities and Indigenous groups to nominate 818km of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS); and **recommend** the said initiative be promoted for local awareness in the County's Grapevine and Social Media, in response to the information provided by the Planning and Development Department on April 23, 2021.

Carried.

6. Correspondence:

No Correspondence.

8. Executive Session:

No Executive Session.

ADJOURNMENT

647-21: Lukinuk

That the Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting, of April 23, 2021, be adjourned, time 2:23 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting for the purpose of Departmental Operations** held on Tuesday, **April 27, 2021**, at 9:06 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, April 27, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Public Works Foreman	Bob Novosiwsky	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Agricultural Fieldman	Carleigh McMullin	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Safety Officer	Trevor Tychkowsky	Virtually Present
Enviro. Op. Manager	Dave Franchuk	Virtually Present
P.W. Shop Foreman	Dave Kully	Absent
P&R Manager/Peace Off.	Ed English	Virtually Present

2. Agenda:

648-21: Halisky

That the Smoky Lake County Council Meeting Agenda for the purpose of Departmental Operations for Tuesday, April 27, 2021 be adopted as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Requests for Decisions.

5. Issues for Information:

Manager's Reports:

Public Works Manager

Request for Proposal – Construction Project C2113: Twp Rd 592 & Rge Rd 172-171

649-21: Lukinuk

That Smoky Lake County proceed to advertise a Request for Proposal (RFP) with a submission deadline of Friday, May 21, 2021 at 2:00 p.m., and proposed award date of Thursday, May 27, 2021, in regard to the Public Works Road Construction Project No. C2113, located on Township Road 592 between Range Road 172 and Range Road 171, for the purpose of:

- widening the existing road top to a standard width of 7.3 meters, requiring approximately 3,950 cubic meters of borrowed clay material, from the area adjacent to the said section of road,
- raising the road elevation from Station 0+400 to 0+800 to a maximum of 0.300 meters (one foot), requiring approximately 880 cubic meters of fill material,
- stripping the borrow area; stockpiling topsoil; and hauling suitable clay material to required construction areas.

Carried.

Doug Ponich, Public Works Manager and Bob Novosiwsky, Public Works Road Foreman, virtually left the meeting 9:52 a.m.

One Member of the Public virtually joined the meeting 10:27 a.m.

Management Policy Statement No. No. 07M-01-07: Parks and Recreation: Work Plan

650-21: Gawalko

That Smoky Lake County's Management Policy Statement No. 07M-01-07: Parks and Recreation: Work Plan, be accepted as amended for Year 2021 as follows:

Title: Parks and Recreation: Work Plan	Policy No.: 01-07 E
Section: 7 - M	Code: P - A
	Page No.: 1 of 5

Purpose:	To establish a Parks and Recreation Work Plan for the Smoky Lake Recreational Program.
-----------------	--

Policy Statement and Guidelines:
<p>STATEMENT:</p> <p>The Parks and Recreation Work Plan, Schedule "A" outlines the Work Schedule of Projects and duties on a daily, weekly, monthly, periodic and seasonal time frame which provides detail work to be undertaken in the Recreational Program. Smoky Lake County Parks and Recreation Department: Personnel List, Schedule "B" outlines the department's personnel and job classifications.</p> <p>BENEFITS:</p> <p>The Work Plan of the Parks and Recreation department will provide the following benefits:</p> <ul style="list-style-type: none">▪ Broaden the portfolio of the Recreational Program▪ Good understanding of the process of the Recreational Department.▪ Increase efficiency and strengthen time frame of deadlines.▪ Establishes accountability of the Program.▪ Communication Tool. <p>REVIEW:</p> <p>The Parks and Recreation Work Plan will be reviewed and presented to Council on an annual basis beginning of each year</p>

Section 07-M

Policy: 01-07



SCHEDULE "A"

PARKS AND RECREATION WORK PLAN 2021

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcomes
DAILY				
½ Hr.	Meet with Parks and Recreation staff	Discuss days plan.	As per assigned work.	Time sheets.
2 Hrs.	Communicate with ratepayers, office, and Council	Address issues.	As required.	Document.
½ Hr.	Approve staff timesheets and code invoices			
½ Hr.	Time sheets	Review and sign time sheets.	Ensure time sheets are being completed and handed in on time to payroll.	All time sheets are handed in and completed properly and on time.
½ Hr.	Vehicle Inspections	Ensure vehicles are in safe working condition before operation.	Check fluids, lights, tires, visibility, etc.	Safe operating condition prior to driving.
½ Hr.	Pre-job hazard assessment	Identify possible dangers.	Eliminate or control hazards.	Ensure a safe working environment.
WEEKLY				
½ Hr.	Safety Meeting	Communicate	Discuss incidents and concerns.	Safe work environment.
1 Hr.	Managers meeting	Meet with department heads to ensure open communication.	Assist other departments.	Working together for common good.
	Bank deposits	County deposits.	Deliver bank deposits.	Help out office staff
1 Hr.	Clean trucks	Maintain a professional appearance.	Keep County Vehicle clean.	Adhere to County policy
MONTHLY				
2 Hrs.	Joint Health and Safety Meeting	Communicate with all departments	Review any incidents and report weekly activities.	Learn from past experiences.
2 Hrs.	Main Office Staff and Safety Meeting	Attend monthly office safety meetings	Review any incidents and report monthly activities in office	Safer work environment
2 Hrs.	Reports to Council	Manager report form.	Complete a manager's report for monthly departmental meetings.	Provide information for Council and management.
PERIODIC				
2 Days min. 2x per yr.	Flags	Raise and lower flags as per Policy #01-35: Flags: Half-mast.	Spedden: 3; Vilna: 3; Bellis: 3; Smoky Lake: 4; Warspite: 4; Victoria Cairn: 3; Total: 20	Exhibits respect.
On-going	Rural addresses	Determine document and order in fall.	Do one calls install address signs.	Provides safety and convenience for ratepayers.
	GIS	To provide spatial data to GIS.	Submit upon a new element created.	Monitor facility assets.
	Budget Meeting	Review budget.	Review ledger; make sure all purchases are properly coded and all purchases are complete.	Communicate with Finance Department.
	Minor building/furniture maintenance	Maintenance in office, shop or yards.	As required.	Ensure facility interior and exterior condition is maintained.

Page 2 of 5

Parks and Recreation: Work Plan

MANAGEMENT

PARKS AND RECREATION: WORK PLAN 2021 - Continued:

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcomes
PERIODIC-Continued				
2 Hrs.	Street lighting	Monitor and report street light problems in hamlets to ATCO.	As required.	Safety and convenience for ratepayers.
6 Hrs.	Work Plan	Plan for upcoming year.	Review work plan and make changes.	Submit to Council annually.
SEASONAL				
April to November	Inspect trail system	Visual inspection of the Iron Horse Trail as per Policy #07-01-01: Designated Recreational Trails.	Correct deficiencies.	Safety for trail users.
April to October	Inspect playground equipment	Visual inspection of all playgrounds as per Policy #07-02-01: Playgrounds.	Correct deficiencies in: Spedden, Bonnie Lake, Bellis, Bellis Beach, Mons Lake South and East, Warspite, Hanmore Lake East and West	Safety for users.
Daily/ Weekly	Inspect campsites	Visual checks on infrastructure.	Correct deficiencies.	Safety and enjoyment of the campers.
When required	Communicate with lake contractors	Answer phone calls, emails or person to person.	Address issues.	Safety and enjoyment of the campers.
May to September	Step Students	Advertise and hire for: 2 - 2 month positions 2- 4 month positions	Train and assign tasks.	Extra help during summer's heavy workload.
May to September	Grass cutting	Hamlets, parks, resorts, water fill stations, campsites, office, entrance signs and ball diamonds (Spedden: 2; Bellis: 2; Warspite: 1; Hamlin: 1).	Operate mowers and trimmers.	Keeps County property neat and clean.
17 ½ Days	Parade float	Decorate float.	Display in parades in Vilna, Smoky Lake and Waskatenau.	Advertises County and supports municipalities.
9 Hours	Display parade float in 3 parades	Enter float in the 3 County parades.	Display in parades in Vilna, Smoky Lake and Waskatenau.	Advertises County and supports municipalities.
1 Hour/ Daily	Mower Equipment	Maintenance.	Sharpen blades, check oil and clean machine.	Prolongs life of mowers.
2 Days	Outhouses	Have outhouses pumped out.	51 Outhouses.	Facilities are clean.
4 Days	Building outhouses	Build and repair outhouses.	Pick up supplies and build.	Facilities are in good working order.
2 Days	Piers	Install and removed piers at: Kaduk: 1; Mons: 4; Hanmore: 3; Bonnie: 5; Whitefish: 1.	Replace any worn planking.	Provides safe access to water.
1 Day	Swim rafts.	Install and remove rafts at: Mons: 1; Hanmore: 1	Replace any work parts.	Provides safe access to water.
1 Hour	Snow shoveling	Remove snow and ice from office walkways.	As required.	Provides safe walkways for public and staff.
	Tree removal	Remove dead and fallen trees from campsites and walkways.	As required.	Provides safe areas for the Public.

Page 3 of 5

Parks and Recreation: Work Plan

MANAGEMENT

PARKS AND RECREATION: WORK PLAN 2021 - Continued:

Time	Work Schedule Projects	Work Description Projects	Elements: Tasks Duties	Verified Outcomes
SEASONAL - Continued				
	Firewood	Split firewood compiled from brushing.	As required.	Provides firewood for special occasions.
6 Days	Help set up for Smoky Lake Rodeo	Move bleachers and tables.	As required.	Helps volunteers.
2 Days	Help set up for parades.	Move bleachers and tables, cut grass and trim.	Grass cutting and trimming, painting and set up fences.	Helps County volunteer groups.
3 ½ Days	Help with Farmers Day, Pumpkin Fair, Women's Conference, Christmas party and other special events	Move bleachers, tables and the stage.	As required.	Helps County volunteer groups.
4 Days	Christmas decorations	Set up lights before "Christmas Light Up" in Smoky Lake and take down after January 20 th .	Warspite, Spedden, Shop and Office.	Celebrating the season.
1 Day	Equipment	Acquire estimates and order.	As required and budgeted for.	Ensures equipment is available to perform tasks.
1 Hour	Lights in office.	Repair lamps and ballasts.	As required.	Maximum light available for public and staff
1 Day	Annual Safety Meeting	Attend Annual Safety Meeting.	Be aware of the safety procedures set out by the County and follow them for a safe work environment.	Keep informed on safety practices of the County
5 Days	Inventory	Take inventory of all supplies.	County supplies.	Maintain records.
2 Hours	Employee Evaluations.	Performance appraisal.	Inform employees about their strengths and weaknesses.	Help employees understand their duties.
2021 PROJECTS				
5 Days	Camp kitchen at Hanmore East	Paint/stain camp kitchen.	Correct deficiencies as required.	Prolong life of structure.
5 Days	Camp kitchen at Kaduk Lake	Paint/stain camp kitchen.	Correct deficiencies as required.	Prolong life of structure.
5 Days	Assist with erosion problem at Mons Lake	Install retaining wall or landscape.	As required.	Preserve playground area.
5 Days	Assist with boat launch area by river	Assist with installing boat launch where needed.	As required.	Provides access to river.

Page 4 of 5

Parks and Recreation: Work Plan

MANAGEMENT



SCHEDULE "B"

Smoky Lake County: Parks and Recreation Department Year - 2021

Personnel List

	Parks and Recreation Manager	Bylaw Enforcement	Equipment Operator	Labourer	Contract: Lake Caretaker
Ed English					
Ray Soch					
Student (2): High School				2 months in summer	
Students (2): College				4 months in summer	
Jaclyn Jarema					
Veronica Fox					

NOTE:

FULL TIME

SEASONAL

Page 5 of 5.

Parks and Recreation: Work Plan

Carried.

**Planning and Development Manager
Smoky Lake Region Intermunicipal Collaboration Committee**
651-21: Halisky

That Smoky Lake County scheduled a **Smoky Lake Region Intermunicipal Collaboration Committee Meeting** for Friday, May 28, 2021 at 10:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Municipal Planning Commission

652-21: Orichowski That Smoky Lake County scheduled a **Municipal Planning Commission Meeting** for Friday, **May 28, 2021 at 1:00 p.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision

653-20: Lukinuk That Smoky Lake County, further to Council's April 23, 2021 Special Meeting Motion #639-21 (which agreed to enter into a Development Agreement, with Bascor Developments Ltd. for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, subject to terms and conditions, on the lands legally described as Plan 1821256, Block 6, Lot 1) include an additional condition requiring the said Developer to provide all potential buyers of the said lots a **Disclosure Statement** acknowledging the base of the roads are constructed to an asphalt standard to a completed gravel surface, and an asphalt or other permanent oiled surfacing within the subdivision phases will be undertaken through a petition of residents of the said subdivision and the County will cause the work to be undertaken through a **Local Improvement Levy** pursuant to the *Municipal Government Act*.

Carried.

Environmental Operations Manager

Spring Cleanup Promotion – Freon Appliances

654-21: Orichowski That Smoky Lake County advertise a “Spring Cleanup Promotion”, exclusive to residents of the Smoky Lake Region, of free disposal of appliances containing Freon at County Landfill Sites during the month of May 2021; and advertise this on the County's Social Media and Grapevine.

Carried.

Employment Opportunity – Waste Site Operator

655-21: Gawalko That Smoky Lake County advertise on the County's Social Media, Grapevine and Website, to recruit a Waste Site Operator for 2 days/week at the Spedden Landfill Location.

Carried.

Communications Technician

Provincial COVID-19 Pandemic Information

656-21: Halisky That Smoky Lake County add a link on the County's website which leads to the Provincial website for the purpose of directing people to Alberta's COVID-19 webpages if they are looking for up to date COVID-19 Pandemic information.

Carried.

Manager's Reports

657-21: Orichowski That the Smoky Lake County Management Reports received for the period between March 17, 2021, to April 19, 2021 from the Public Works Manager, Public Works Foreman, Public Works Shop Foreman, Peace Officer, Natural Gas Manager, Environmental Operations Manager, Agricultural Fieldman, Planning and Development Manager, Safety Officer, Fire Chief, GIS Officer and Communications Technician, be accepted as presented and filed for information.

Carried.

Reporting on Training Events

658-21: Cherniwchan That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Environmental Operations:

- Alberta Water & Wastewater Operators Association (AWWOA), Annual Seminar, held virtually on March 15, 2021, attended by the Environmental Operations Manager.

Safety Officer:

- Crime Prevention Through Environmental Design (CPTED), advanced course, held virtually on March 2-4, 2021, attended by the Safety Officer.

Administration:

- Cenera's Access to Information in Alberta Public Bodies, virtual workshop, held virtually on March 2, 2021, attended the Communications Technician and Legislative Services Clerk.

Carried.

6. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting:

659-21: Halisky

That Smoky Lake County scheduled a **Council Departmental Operations Meeting** for Friday, **May 21, 2021 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Adjournment:

660-21: Lukinuk

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations for April 27, 2021, be adjourned, time 1:31 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Budget Meeting** held virtually online on Wednesday, **April 28, 2021** starting at 9:03 A.M. held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Apr.28, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Members of Administrative Staff in attendance:

Doug Ponich – Public Works Manager	Virtually Present
Dave Kully – Public Works Shop Foreman	Virtually Present
Bob Novosiwsky – Public Works Foreman	Absent
Trevor Tychkowsky – Safety Officer	Virtually Present
Ed English – Peace Officer/Rec. Manager	Absent
Jordan Ruegg, Planning & Dev. Manager	Virtually Present
Kyle Schole, Planning & Dev. Assistant	Virtually Present @9:08am
Carleigh McMullin – Ag. Fieldman	Absent
Evonne Zukiwski – Communications Tech.	Absent
Carole Dowhaniuk – GIS Tech.	Virtually Present
Scott Franchuk – Fire Chief	Absent
Dave Franchuk – Env. Operations Manager	Virtually Present
Daniel Moric –Natural Gas Manager	Virtually Present
No Members of the Media were in attendance.	
No Members of the Public were in attendance.	

2. Agenda:

661-21: Halisky

That the Smoky Lake County Council Budget Meeting Agenda for Wednesday, April 28, 2021 be adopted, as amended:

Addition to the Agenda:

1. National Day of Mourning April 28, 2021 - Moment of Silence at 11:00 a.m.

Carried Unanimously.

3. Minutes:

Minutes of April 16, 2021 – County Council Budget Meeting

662-21: Gawalko

That the minutes of the **Smoky Lake County Council Budget Meeting**, held on Friday, April 16, 2021, be adopted as amended to show one member of the media virtually present.

Carried.

Kyle Schole, Planning and Development Assistant 9:08 a.m. virtually joined the meeting.

4. Request for Decision:

Amended Five-Year Capital Budget

The Five-Year Capital Budget identifies the capital projects to be budgeted for in 2021, 2022, 2023, 2024, and 2025.

Council approved the Capital budget in January. Since January, some adjustments were made to reflect the projects carried over to 2021. In order to balance the budget without increasing the residential tax rate, we are proposing to fund the Agricultural Services Tractor by selling the old for \$35,000 and using MSI grant funds for \$115,000. The Road study will also be funded using Federal Gas Tax Grant funds.

Changes from Interim to Final					
Desc	Cost	Reserves	Grants	Sale of Asset	Municipal General Fund
Dec totals	3,267,500	976,500	1,300,000	205,000	786,000
Nuisance Ground Carry Forward	93,213	43,213	50000		0
Emergency boat launch projects carried forward	38,000	38,000			0
PW crew truck carried forward	40,000	40000			0
reallocate FGT and MSI grants			57,000		-57,000
reallocate grants for Ag tractor			115000	35000	-150,000
fund rapid attack from reserve					0
Jan Totals	3,438,713	1,097,713	1,522,000	240,000	579,000

The proposed 2021 plan will be funded by:

TOTAL FROM RESERVES	\$1,097,713
TOTAL FROM GRANTS	1,522,000
TOTAL FROM SALE OF ASSETS	240,000
TOTAL FROM MUNICIPAL OPERATIONS	\$ 579,000
TOTAL FROM GAS OPERATIONS	125,000

It consists of:

Vehicle Replacement	448,000
Equipment Replacement	1,442,500
Building/Structure (new and capital repairs)	1,183,000
New Project/Assets	
Finance Software	280,000
Mons Lake Beach	20,000
Heritage Signs	15,000
RR130 Widening Analysis	57,000
Pakan Emergency Boat Launch	25,000
Warspite Emergency Boat Launch	13,000
Nuisance Ground reclamation	93,213
New Blade for Tractor	12,000
	\$515,213
Transfer to reserve for future	
Aerial Photos	0
Fire Equipment Replacement	0
Fire Truck	0
Fire Equipment Storage Shop	0
Infrastructure Line Replacement	50,000
RMO Station Replacement	70,000
	\$120,000
Total Capital	\$3,708,713

663-21: Halisky

That Smoky Lake County Council approve the amended Year-2021 to Year-2025 Five-Year Capital Project Budget of expenditures in the amounts of:
 \$3,708,713 for Year-2021,
 \$3,797,540 for Year-2022,
 \$4,082,751 for Year-2023,
 \$3,425,179 for Year-2024, and
 \$1,634,785 for Year-2025.

Carried.

Amended Total Function Budget

The following changes have been made to the interim budget:

	Operations	Road	Bridge	Capital	2021 PROPOSED BUDGET
NET Cash Deficit Presented					
December	1,547,750	-561,750	-200,000	-786,000	0
Decrease Total Property Tax Revenue	-334,069				-334,069
Decrease requisitions	15,482				15,482
Increase transfer from Reserve	150,000				150,000
Transfer from Reserve for projects carried forward				121,213	121,213
Transfer from grant for Ag tractor				115,000	115,000
PW crew truck carried forward				-40,000	-40,000
Emergency boat launch projects carried forward				-38,000	-38,000
Nuisance Ground carried forward				-93,213	-93,213
sale of tractor				35,000	35,000
Nuisance Ground funding from AT				50,000	50,000
Covid grant spent in 2021	163,218				163,218
Increase budget re: Covid Costs	-44,343				-44,343
Correct FGT/MSI		-122,000		57,000	-65,000
Add Contingency	-35,288				-35,288
					0
NET Cash Deficit	1,462,750	-683,750	-200,000	-579,000	0

664-21: Cherniwchan That Smoky Lake County Council approve the Year-2021 Total Function Budget, with a total Revenue in the amount of \$20,874,589, and total Expenditures in the amount of \$20,874,589 plus amortization in the amount of \$2,059,800.

Carried.

2021 Tax Rate

Tax Levy	Assessment	Tax Rate	Mill Rate		
GENERAL MUNICIPAL					
Residential	1,797,566	311,250,660	.0057753	5.7753	
Farmland	741,588	57,597,720	.0128753	12.8753	
Non-Residential	7,069,578	328,066,820	.0215492	21.5492	
Sub Total - General Municipal	9,608,732	696,915,200			
ALBERTA SCHOOL FOUNDATION FUND					
ASFF - Residential/Farmland	867,126	*	347,531,744	.0024951	2.4951
Non-residential including Linear	1,061,552	*	274,232,100	.0038710	3.8710
TOTAL ASFF REQUISITION	1,928,678		621,763,844		
ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT					
RCSSD - Residential/Farmland	51,114	*	20,485,566	.0024951	2.4951
Non-residential including Linear	9,399	*	2,427,930	.003871	3.8710
TOTAL RCSSD REQUISITION	60,513		22,913,496		
TOTAL SENIORS FOUNDATION	468,251	*	693,499,600	.0006752	0.6752
DESIGNATED INDUSTRIAL PROPERTY (DIP)					
DIP - Non-residential including Linear	19,432	*	253,676,980	.0000766	0.0766
DIP - Machinery & Equipment	3,440	*	44,906,270	.0000766	0.0766
DIP - Farmland	1	*	14,080	.0000766	0.0766
TOTAL DIP REQUISITION	22,873		298,597,330		

Bylaw No. 1396-21: 2021 Tax Rate

665-21: Orichowski That Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

8. Executive Session:

No Executive Session.

6. Correspondence:

No Correspondence

Addition to the Agenda:

National Day of Mourning April 28, 2021 - Moment of Silence at 11:00 a.m.

The Reeve acknowledged the completion of the agenda being prior to 11:00 a.m. and suggested everyone observe a moment of silence on their own at 11:00 a.m. on this day: Canada's National Day of Mourning - April 28, 2021, to honour the lives lost or affected by workplace injuries, disabilities, or disease.

Adjournment:

666-21: Lukinuk

That the Smoky Lake County Council Budget Meeting of April 28, 2021, be adjourned, time 10:04 a.m..

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **April 29, 2021** at 9:06 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Apr. 29, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

Observers in Attendance Upon Call to Order:

Public Works Shop Foreman	David Kully	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present @9:29
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Absent
Public	1 Member	Virtually Present

2. Agenda:

667-21: Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, April 29, 2021, be adopted, as amended:

Additions to the Agenda:

1. Elevate Wellness Smoky Lake Action Team – Request for Promotional Items.
2. Landowners Request for Access to NW-2-60-17-W4.
3. Regional Community Development Committee (RCDC) Member-at-Large and 2021 Budget.
4. Economic Developers Alberta - Economic Development Week May 9-15, 2021 Proclamation.
5. Executive Session: Offer to Purchase Land – FOIP Section 27: Privileged Information.

Carried Unanimously.

3. Minutes:

Minutes of March 19, 2021 – County Council CAO Evaluation Meeting

668-21: Orichowski

That the minutes of the **Smoky Lake County Council for the Purpose of the CAO Evaluation Meeting**, held on Friday, March 19, 2021, be adopted as presented.

Carried.

Minutes of March 22, 2021 – County Council Departmental Operations Meeting

669-21: Gawalko

That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Monday, March 22, 2021, be adopted as presented.

Carried.

Minutes of March 25, 2021 – County Council Regular Meeting

670-21: Halisky That the minutes of the **Smoky Lake County Council Regular Meeting** held on Thursday, March 25, 2021, be adopted as presented.

Carried

Meeting Recessed Meeting recessed for Public Hearing, time 9:10 a.m.

VIRTUAL PUBLIC HEARING:

Bylaw No. 1393-21: A Bylaw to amend the Land Use Bylaw No. 1272-14 to Rezone a Portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District
1.0 Opening

The Virtual Public Hearing was **called to order at 9:16 a.m.** by the Reeve, Craig Lukinuk in the presence of all Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager as well as in the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Recording Secretary, Natural Gas Manager, GIS Officer, Public Works Shop Foreman, **1 member of the public, and 1 member of the media.**

Confirmation was provided by the Chief Administrative Officer, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

To obtain public input in regard to proposed Bylaw No. 1393-21: a Bylaw for the purpose of amending the Smoky Lake County Land Use Bylaw No. 1272-14, to rezone a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- The Smoky Lake County Planning and Development Department received an application to amend Smoky Lake County Land Use Bylaw 1272-14, from Mike and Paul Diachyshyn, dated February 24, 2021, to rezone a portion of the lands legally described as SE-29-59-19-W4M (Municipal Address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District.
- The amount of land located within the SE-29-59-19-W4M that the applicants propose to rezone totals approximately 30 acres.
- The proposed Bylaw is being proposed to allow for the potential subdivision of SE-29-59-19-W4M to accommodate an Agricultural Support Service (farm equipment dealership / storage & service of farm equipment).
- Smoky Lake County Land Use Bylaw 1272-14 defines an Agricultural Support Service as “a development providing products or services directly related to the agriculture industry. Without restricting the generality of the foregoing, this shall

include such facilities as: livestock auction marts, grain elevators, feed mills, bulk fertilizer distribution plants, bulk agricultural chemicals distribution plants, bulk fuel plants farm implement dealerships, and crop spraying. Thus, use does not include cannabis production and distribution.”

- While an Agricultural Support Service is listed as a “Permitted Use” under both Section 8.2 (Agriculture District) and Section 8.8 (Highway Commercial District), the applicant intends to apply for a subdivision if the proposed rezoning is approved by Council.
- Under the current Agriculture District, the applicant would be unable to proceed with their proposed subdivision due to restrictions on the size of parcel that would be allowable. By rezoning a portion of the property to C1, the applicant would be able to apply for a subdivision of the size that is required to separate the proposed use from the remainder of the quarter section.
- The subject site is classified as “Commercial Area” under Section 7.2.3 (MDP Map 1.3) of Smoky Lake County Municipal Development Plan Bylaw No. 1249-12, which is congruent with the proposed rezoning.
- The subject site is not subject to an Area Structure Plan nor is it subject to an Intermunicipal Development Plan.

3.0 Public Presentations Via Written Submissions

There was two (2) written submission received:

Written Submission #1:



April 8, 2021

Smoky Lake Office –
201 Provincial Building
Box 248, Smoky Lake, AB T0A 3C0
Ph: (780) 656-2030
Fax: (780) 656-2033

Smoky Lake County
Box 310
Smoky Lake, Alberta
T0A 3C0

This office administers the Public Health Act and its regulations pertaining to the protection of public health.

I have reviewed the application for the rezoning of the property located at SE-29-59-19-W4M listed as file number Bylaw 1393-21. Based on the information in this application, at this time this office has no objections to this rezoning.

If you have any questions please contact me.

Respectfully,

Ian McDougall, B.Sc., BEH(AD), CPHI(C)
Public Health Inspector/Executive Officer
Alberta Health Services
Smoky Lake

Written Submission #2:



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta
T0A 3C0

Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakounty.ab.ca

April 8, 2021

File No. Bylaw 1393-21

Via Email: darryl.werstluk@lakelandrea.ca

Lakeland REA
4932-50th Avenue
Vegreville, AB
T9C 1R2

RE: **Proposed Rezoning of Pt. SE-29-59-19-W4M
From Agricultural (AG) District To Highway Commercial (C1) District**

Please find enclosed copies of the proposed rezoning for the above noted property for your agency's review and comment.

Bylaw No. 1393-21

Public Hearing Time: April 29, 2021 at 9:15 am

Online: <https://us02web.zoom.us/j/86593441722?pwd=dnJhYUJMRkcwZ1JMTGt2WVd0eUlpUT09>

Phone: 1-877-853-5257; Meeting ID: 882 9344 1722; Passcode: 635057

We would advise that any comments you wish to make respecting this application should be forwarded to our office by 12:00 p.m. (noon) on April 28, 2021.

If you have any questions please call me at 780-656-3730. Thank you.

Yours truly,

Jordan Ruegg
Planning & Development Manager

Attachment

If your agency has no objections to the foregoing, would you kindly indicate your acceptance by signing this letter in the space provided and return it to our office.

Acknowledged and agreed to the 8th day of April, 2021.

(no concerns, just outside of our service Area)
Frank Jan.

Evonne Zukiwski, Communications Technician, virtually joined the meeting, time 9:29 a.m.

4.0 Public Presentations at the Public Hearing

There were **NO** Members of the Public virtually present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1393-21**.

5.0 Questions and Answers

None.

6.0 Closing Remarks

There being no further presentations, the public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1393-21: A Bylaw for the purpose of amending the Smoky Lake County Land Use Bylaw No. 1272-14, to rezone a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District**, was declared closed, time **9:30 a.m.**

County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Lukinuk, time **9:37 a.m.** in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and in the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, GIS Officer, Public Works Shop Foreman, Recording Secretary, 1 Member of the Public and one Member of the Media.

Addition to the Agenda – April 29, 2021

671-21: Halisky That the Smoky Lake County Council Meeting Agenda for Thursday, April 29, 2021, be additionally amended:

ADDITIONAL Addition to the Agenda:

- 6. Canada's Big Truck Rental - Year-2020 Peterbilt 520 for Solid Waste Collection.

Carried Unanimously.

4. Request for Decision:

Bylaw No. 1393-21: A Bylaw to amend the Land Use Bylaw No. 1272-14 to Rezone a Portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District

672-21: Gawalko That Smoky Lake County **Bylaw No. 1393-21: a Bylaw amending the Smoky Lake County Land Use Bylaw No. 1272-14**, for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1393-21: a Bylaw amending the Smoky Lake County Land Use Bylaw No. 1272-14**, for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 03-21-06: Backsloping Program

673-21: Cherniwchan That Smoky Lake County Policy Statement No. 03-21-06: Backsloping Program be amended for the purpose of increasing the payment to approved applicants for half the cost of the project up to a maximum amount of \$ 2,500.00 per half mile:

Title: Backsloping Program		Policy No.: 21-06
Section: 03	Code: P-S	Page No.: 1 of 2 E
Legislation Reference: Alberta Provincial Statutes		
Purpose:	This program is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance. Only County landowners and ratepayers are eligible to apply for funding under this program. It will not apply to public works constructions projects or the funding thereof.	
Policy Statement and Guidelines:		
The objective of the Backsloping Program is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.		
<ol style="list-style-type: none"> 1. All Backsloping Applications shall come to Council for approval. Consideration shall be given to available money in current-year budget for backsloping. 2. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 3. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 4. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. The applicant is responsible for the erection and the cost of said fence. 5. The site will be inspected by the Public Works Department before commencement of the project and after completion. No funds will be paid unless the project has been inspected and approved. 6. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County Public Works Manager or designate. 7. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,500.00 per half mile, up to a maximum of 1 (one) mile, per year. 8. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be no cost for the forage seed mixture. 9. Before commencement of any project, an application form, Schedule "A": Backsloping Program, must be completed and returned to the Public Works Department. 		

Section 03 Policy: 21-06

BACKSLOPING PROGRAM		Application Date: _____						
APPLICANT NAME _____								
ADDRESS _____		TELEPHONE NUMBER _____						
LEGAL, LAND LOCATION OF BACKSLOPING PROJECT: 1/4 _____ SECTION: _____ TOWNSHIP: _____ RANGE: _____ W4M								
DISTANCE TO BE BACKSLOPED: _____ MILE(S)		ESTIMATED COST OF PROJECT _____ DOLLARS						
PLEASE MARK ON DIAGRAM, ROAD ALLOWANCE TO BE BACKSLOPED :								
<table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">N.W.</td> <td style="padding: 5px;">N.E.</td> </tr> <tr> <td style="width: 40px; height: 40px;"></td> <td style="width: 40px; height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">S.W.</td> <td style="padding: 5px;">S.E.</td> </tr> </table>			N.W.	N.E.			S.W.	S.E.
N.W.	N.E.							
S.W.	S.E.							
<p>BACKSLOPING PROGRAM: is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance.</p> <p>Objective: is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.</p> <ol style="list-style-type: none"> 1. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. 2. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. 3. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. It is also understood that the applicant is responsible for the erection and the cost of said fence. 4. The site will be inspected before commencement of the project and after completion by Smoky Lake County. No funds will be paid unless the project has been inspected and approved. 5. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County. 6. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,500.00 per half mile. 7. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be not cost for the forage seed mixture. Forage seed requested: <input type="checkbox"/> Yes <input type="checkbox"/> No 								
I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE TERMS AND CONDITIONS.								
DATED THIS _____ DAY OF _____, 20____.								
SIGNATURE OF APPLICANT: _____		PUBLIC WORKS MANAGER/FOREMAN: _____						

Schedule "A": BACKSLOPING PROGRAM Page 2 of 2.

Carried.

Federation of Canadian Municipalities (FCM)

674-21: Halisky That Smoky Lake County Council approve to renew the Federation of Canadian Municipalities (FCM) membership for Year 2021-2022 in the amount of \$730.08, as per invoice number INV-26340-L6Y9CO, dated October 27, 2020.

Carried.

National Day of Mourning – April 28, 2021

675-21: Orichowski That Smoky Lake County declare April 28, 2021 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work and honouring the 150 men and women who were killed “Gone to Soon – remembered for a lifetime” in Year-2020; and commemorate the day by lowering the flags as per Policy Statement No. 01-35: Flags: Half Mast, and promote the “Day of Mourning” in the County Grapevine and Social Media for awareness.

Carried.

Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization

676-21: Cherniwchan That Smoky Lake County Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization be amended:

Title: Cold Weather - Equipment Mobilization	Policy No.: 40-04
Section: 03	Code: P-I
Page No.: 1 of 1	

Legislation Reference:	Alberta Provincial Statutes
------------------------	-----------------------------

Purpose:	To provide for the safety of employees and to prevent breakdown of equipment due to extreme cold weather.
----------	---

Policy Statement and Guidelines:									
1. STATEMENT:									
Department maintenance equipment will not be mobilized in extremely cold weather except in emergency situations.									
2. GUIDELINES:									
2.1 Smoky Lake County Department Managers shall not mobilize the Maintenance Equipment if the outside temperature is -32 degrees Celsius or colder (including the Wind Chill factor temperature).									
2.1.1 The Chart below, as per the Smoky Lake County Safety Manual – Safe Work Procedures, Policy Number 31: “Cold Weather” shall be referenced as a guideline to determine when equipment will be operated in cold environments:									
Base Temp.	10	4	-1	-7	-12	-18	-23	-29	-34
Wind Speed	Wind Chill Temperature								
calm	10	4	-1	-7	-12	-18	-23	-29	-34
8	9	3	-3	-9	-14	-21	-26	-32	-34
18	4	2	-9	-16	-23	-31	-36	-43	-50
24	2	-6	-13	-21	-28	-38	-43	-50	-58
32	0	-8	-16	-23	-32	-39	-47	-55	-63
40	-1	-9	-18	-26	-34	-42	-51	-59	-67
48	-2	-11	-19	-28	-36	-44	-53	-62	-70
56	-3	-12	-20	-29	-37	-46	-55	-63	-72
64	-3	-12	-21	-29	-38	-47	-56	-65	-73
2.2 Each Department Manager will determine the cold weather temperature / wind factor based on Environment Canada.									
2.3 Exception to this policy shall be made in case of an emergency, at the discretion of the Department Manager to make the decision to mobilize any equipment that is required.									

Carried.

Bylaw No. 1397-21: Appointment of Assessor

677-21: Halisky

That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Orichowski That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko That Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta’s, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Cherniwchan that Smoky Lake County **Bylaw No. 1397-21: Appointment of Assessor** for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd. of Sherwood Park, Alberta's, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not an employee of Smoky Lake County, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Victoria District Economic Development – Municipally Controlled Corporation (MCC)

678-21: Halisky

That Smoky Lake County engage the Public Participation process, as per Policy Statement No. 01-51-01, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with the Town of Smoky Lake, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan for the purpose of providing a corporate platform for the Town and County to be able to contribute money into the local tourist economy while providing a legal and financial buffer from any operational or financial liabilities.

Carried.

Addition to the Agenda:

Elevate Wellness Smoky Lake Action Team

679-21: Orichowski

That Smoky Lake County provide appropriate promotional items in accordance with Policy Statement No. 01-37-02: Promotional Items, to the Elevate Wellness Smoky Lake Action Team, for the purpose of distributing the items to community members participating in the Elevate Wellness initiative to promote health and wellness of physical activity; in response to the letter received from Marianne Prockiw-Zarusky, FCSS Program Manager, dated April 16, 2021.

Carried.

Landowners Request for Access to NW-2-60-17-W4

680-21: Lukinuk

That Smoky Lake County **defer** the letter received on March 18, 2021 from Richard Elaschuk, Landowner, requesting access to the said landowner's land legally described as NW-02-60-17-W4 via the undeveloped road allowance located on SE-03-60-17-W4 for approximately 1.25 km, to a future Council Departmental Operations meeting to allow time for the Public Works Manager to bring back further information after assessing the said area to determine the options and costs of undertaking a proposed access project to and through the said lands.

Carried.

One Member of the Public, virtually joined the meeting, 10:40 a.m.

Economic Development Week May 9-15, 2021

681-21: Halisky That Smoky Lake County Council proclaim May 9-15, 2021 as "Economic Development Week";

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS economic developers work in the Smoky Lake Region; and

NOW, THEREFORE, BE IT RESOLVED that the Reeve does hereby recognizes **May 9-15, 2021 as "Economic Development Week"** in Smoky Lake County and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life; and

BE IT FURTHER RESOLVED that the Reeve is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Carried.

Canada's Big Truck Rental - Year-2020 Peterbilt 520 for Solid Waste Collection

682-21: Cherniwchan That Smoky Lake County Council rescind the March 25, 2021, Council's Motion #516-21: "*That Smoky Lake County Council approve to enter into an agreement with 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Rd., Unit 105 Richmond Hill, ON L4B 4V1, to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, as per Quote Number GEN-2004-001234, dated March 23, 2020, in the amount not to exceed \$91,000.00 for six months rental; and track all costs including fuel within the six months for the purpose of evaluating a possible purchase of the said equipment.*"; and, **approve to purchase** the Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, from 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Road, Unit 105 Richmond Hill, Ontario, in the amount not to exceed \$340,000.00 plus applicable taxes, funded from reserves.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

The Chief Administrative Officer (CAO) provided a report to Council for the period of March 26, 2021 to April 21, 2021:

Legislative/Governance:

- Municipal Planning Commission and Committee of the Whole meetings held as well as a Special meeting regarding Bascor Developments Ltd.'s new subdivision at Bonnie Lake.
- Regional Community Development Committee Workshop held.
- Departmental Operations meetings held.

Administrative:

- Bascor Developments Ltd.'s Development Agreement and Drawing review.
- Attended the regional Administrators meeting in regard to the Ukrainian Twinning and regional grants.
- Bascor Developments Ltd.'s Development Agreement and Drawing further review.
- Agricultural Service Board, Environmental Operations, Natural Gas, and Fire Protective Meetings held.
- Northeast Alberta Information HUB Ltd.: Email received from the new HUB Executive Manager Perry Phillips asking permission to access workspace at County office to occasionally participate in a Board of Directors Zoom Meetings.
Recommendation: Partner with Alberta HUB to permit occasionally workspace to accommodate the Executive Manager to have his zoom meetings when in Smoky Lake.
- County of St. Paul, No. 19: CAO Sheila Kitz – sent a card from Smoky Lake County Council, Administration and Staff – wishing her a speedy recovery.
- Skid Steer Disposal. Advertisements were sent out for bidders to purchase surplus equipment (skid steer – unit 604 and Teejet sprayer system). There were 6 bids received for the skid steer, with the highest being \$12,500 from Syd Kuryliw. Only 1 bid was received for the sprayer unit from Ryden Shapka for \$108.25. Recommendation: That the bid from Syd Kuryliw for Unit 604 (Skid Steer) in the amount of \$12,500 and the bid from Ryden Shapka for the Teejet spray unit in the amount of \$108.25 be accepted and the respective units sold “as-is where-is” forthwith.

Financial:

- County Budget Meetings held on April 16 and 28, 2021.
- Bridges: BF09915, BF09975 and BF79429 – Tender Award. Tenders were received by 5 bidders and the low bidder was within the approved budget. Reviews were undertaken and references contacted with very positive comments. The total amount of the STIP funding (Alberta Transportation and County portions including engineering) is \$440,510. The anticipated cost for the project, including engineering (excluding the GST) is \$424,990. Recommendation: To award the bridge tender to 1690082 AB Ltd in the amount of \$355,355.00 plus GST.

Human Resources:

- Local 955 Collective Bargaining – attended bargaining sessions which concluded April 14, 2021.
- County received some sad news: the sudden passing of County employee: Edgar Lacasse who was the Transfer Site Operator at the Spedden transfer site. Recommendation: Moment of Silence.
- COVID-19: Email sent to staff - Reminder to continue our vigilance – don't let your guard down, and strictly follow all health Protocols.

Community:

- Smoky Lake Trail Twisters Snowmobile Club: Letter of Support to Alberta Gaming Liquor and Cannabis Commission (AGLC) for working casinos. Recommendation: Acknowledge action taken for letter provided.
- Redwater – Smoky Lake Victim Services: Letter of Support for to receive Provincial funding for the services provided in our Community. Recommendation: Acknowledge action taken for letter provided.
- Doctor Retention and Recruitment Committee meeting held.
- Victoria District Economic Development Strategy working group meetings held to finalize recommendations of governance and tourism structure.
- Held Council Review of Victoria District Economic Development Strategy corporate structure.
- Met with Roy Shupenia regarding blasting and road access to a ¼ section.

Training:

- Kepner-Tregoe Decision Analysis & Risk Management Workshop held with all Managers and Supervisors virtually. The course was very intense and provided insights and tools for critical decision making.

Northeast Alberta Information HUB Ltd.

683-21: Halisky

That Smoky Lake County work in partnership with the Northeast Alberta Information HUB Ltd., to accommodate their Executive Director with occasional workspace within the Smoky Lake County Main Office while attending or conducting virtual meetings within the Smoky Lake Region.

Carried.

County Surplus Equipment Sale – Skid Steer and Teejet Sprayer System

684-21: Gawalko

That Smoky Lake County accept the bid received from Syd Kuryliw for the County's surplus equipment Unit 604: Year-2008 Caterpillar Skid Steer, Serial #Cat0262CEMST00940, with 8,887.8 Hours, in the amount of \$12,500.00 plus GST, sold "as-is where-is" forthwith; **and** also accept the bid received from Ryden Shapka for the County's surplus equipment: Teejet Sprayer System including sprayer, controls (Legacy 6000 console: Software version 2.01), 4 pod injector system tanks (2 tanks are 25 gallon) and 750 Liter water tank, in the amount of \$108.25 plus GST, sold "as-is where-is" forthwith.

Carried.

BF09915, BF09975 and BF 79429 – Tender Award

685-21: Halisky

That Smoky Lake County award the bridge tender to 1690082 AB Ltd. of Kelowna, BC, in the amount of \$355,355.00 plus GST, for providing standard bridge and culvert repairs in respect to the following bridges described as:

- BF09915, located at or near the land legally described as SW-33-59-16-W4M crossing White Earth Creek,
- BF09975, located at or near the land legally described as NE-31-58-19-W4M, crossing Beaverhill Creek, and
- BF79429, located at or near the land legally described as NW-06-60-13-W4M, crossing a tributary to Stony Creek.

Carried.

11:33 to 11:38 a.m.

9. Public Question and Answer Period:

Hank Holowaychuk, Member of the Public:

Q: Pitch-in Week is coming up; and with the major economic development strategy, what steps is the County taking to participate in cleaning litter to make sure it looks good to the public visitors? The landfill roads are littered.

Craig Lukinuk, Reeve:

A: Environmental Operations Staff are continuously picking up garbage along the roads to the landfills. It is important to have roads free from litter that look good; thank you for bringing awareness to the issue.

8. Executive Session:

Collective Agreement - International Union of Operating Engineers, Local Union No. 955

686-21: Halisky

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to a status update on the ratification of the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, time 11:39 a.m..

Carried.

687-21: Halisky

That Smoky Lake County Council go out of Executive Session, time 12:10 p.m..

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:10 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:53 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Communications Technician, Natural Gas Manager, Public Works Manager, Safety Officer, Recording Secretary, one Member of the Public and one Member of the Media.

Sudden passing of County Employee: Edgar Lacasse

688-21: Gawalko

That Smoky Lake County Council observe a moment of silence to reflect on the sudden passing of County Employee: Mr. Edgar Lacasse of Garner Lake who passed away at the age of 79 years on April 18, 2021, and who was the Spedden Landfill Operator since 2007.

Carried.

Smoky Lake Trail Twisters Snowmobile Club

689-21: Cherniwchan

That Smoky Lake County Council acknowledge action taken in providing a letter of support for the Smoky Lake Trail Twisters Snowmobile Club, in good standing, for the club to qualify for a gaming license to work casinos as a way of fundraising, to the Alberta Gaming, Liquor and Cannabis Commission (AGLC), dated March 22, 2021.

Carried.

Redwater – Smoky Lake Victim Services

690-21: Halisky That Smoky Lake County Council acknowledge action taken in providing a letter of support to the Redwater – Smoky Lake Victim Services unit for the unit to receive Provincial funding for the services provided within our community, dated March 31, 2021.

Carried.

Financial Statements

As annexed to the minutes:

↳ Financial Statement for the months of February 2021.

Action List(s)

Action Lists:

- i. County Council for the Purpose of the CAO Evaluation Meeting – March 19, 2021.
- ii. County Council Departmental Meeting – March 22, 2021.
- iii. County Council Meeting – March 25, 2021.

Chief Administrative Officer's Report

691-21: Halisky That Smoky Lake County's Chief Administrative Officer report for the period of March 26, 2021 to April 21, 2021, be accepted and filed for information.

Carried.

5. Issues for Information:

**Finance Manager's Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period of March 17, 2021 to April 21, 2021.

Provincial COVID-19 Relief Funds to Community Halls

692-21: Lukinuk That Smoky Lake County Council approve action taken in distributing the Provincial COVID-19 Relief Funds as per Council's March 25, 2021, motion #542-21, to the following:

- ✓ Warspite Community Hall, in the amount of \$5,039.00,
- ✓ Spedden Hall, in the amount of \$1,629.00,
- ✓ Stry Catholic Hall, in the amount of \$2,437.00, and
- ✓ Stry 75th Anniversary Hall, in the amount of \$5,338.00,

to be utilized by the said Community Halls as a reimbursement for natural gas used and water purchased to assist with their loss of revenue and increased expenses resulting from COVID-19 restrictions.

Carried.

Finance Manager's Report

693-21: Orichowski That the Smoky Lake County Finance Manager's Report for the period of March 17, 2021 to April 21, 2021 be accepted and filed for information.

Carried.

Division Three - Reeve's Report on Various Committees, Boards & Commissions

Craig Lukinuk: Reeve and Division Three Councillor's Report from various Committees, Boards and Commissions:

March 18, 2021 – Elevate Wellness Meeting, held virtually: (Craig, Lorne)

- Elevate Wellness has a survey out for the community members to share ideas on how to promote physical activity.
- Looking at doing a photo contest to create a calendar this would include favorite places around the Region, community engagements, physical activities, healthy eating and more.
- Talked about Wayfinding signage for walking paths around the town and looking into more bike racks to promote physical fitness.
- Talked about how to promote healthy eating.

March 19, 2021 – CAO Evaluation, held in Chambers: (all Council)

- Confirmed the sixth-month probationary period for the CAO Mr. Gene Sobolewski ended and approved a retroactive salary increase from \$158,000/year to \$160,000/year effective March 1, 2021.

March 22, 2021 – Council Departmental Meeting, held in Chambers/Virtually: (all Council)

- Discussed and received Manager's reports for information.
- Approved advocating for red tape reduction in respect to the administrative processes for beaver dam blasting to the Department of Fisheries and Oceans (DFO).
- Agreed to review the Mowing Program Policy.
- Approved to write a letter to send to the Provincial Highway Maintenance Contractor: Emcon Services Inc., to address three issues: lack of public signage with Emcon's contact information, lack of support at emergency scenes, and lack of roadkill and debris removal.
- Accepted Management Policy Statement No. 02M-02-10: Safety Officer Work Plan.

March 25, 2021 – Regular Council Meeting, held in Chambers/Virtually: (all Council)

- Approved to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection from Canada's Big Truck Rental.
- Gave First Reading to Bylaw No. 1393-21: to amend the Land Use Bylaw to rezone SE-29-59-19-W4M.
- Adopted the audited Consolidated Financial Statements for 2020.
- Gave Third & Final Reading to Bylaw No. 1368-20: for Thorhild County Intermunicipal Collaboration Framework.
- Received an update on the Victoria District Economic Development Strategy Business Plan - Corporate Structure Options.
- Accepted a presentation from Accurate Assessment Group summarizing the 2020 County's Assessment.
- Received a presentation from Aspen View Public Schools on the new H. A. Kostash School project finalized design of the school and timeline for construction scheduled to be complete by March 31, 2023.
- Amended Policy Statement No. 01-26-05: County Council Meeting: Agenda.
- Gave Third & Final Reading to Bylaw No. 1394-21: Hamlet of Bellis Sewer System.
- Gave Third & Final Reading to Bylaw No. 1395-21: Borrowing Bylaw.
- Approved to provide \$300 to the Smoky Lake Holubka Dancers to sponsor lunch for highway cleanup.
- Approve to engage an expert in Aboriginal Consultation who will provide Council and Staff with a 1-day virtual workshop in respect to Aboriginal Cultural Training.
- Approved to execute a Standing Offer Agreement for Consulting Services with Associated Engineering Alberta Ltd. for a 3-year term.
- Approved to allocate the Provincial COVID Relief Funds of \$95,000 to local Ag. Societies and local Non-Profit Community Halls.
- Approved the 2021 Budget for Smoky Lake Region's Doctor Retention and Recruitment Committee.
- Approved action taken in requesting the RMA to engage in stronger advocacy in respect to Municipal Sustainability Initiative (MSI) Funding as well as bridge funding programs.
- Denied North East Muni-Corr Ltd.'s request for support of their additional municipal funding requirements, additional administration fees, increases to annual right-of-way fees, and a "Loss of Use & Adverse Effect Fee for Water Services Commissions Utility Right of Way Agreements".
- Approved to provide \$10,000 to the Bellis Curling Association.
- Approved to provide a letter of concern to the Alberta Energy Regulator (AER) regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.
- Acknowledged the House of Commons unanimous consent to establish a national suicide prevention hotline which consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot-line to be made accessible to all Canadians.
- Approved to provide \$1,000 to the Smoky Lake Golf Course Junior Golf Program.

March 26, 2021 – Victoria District Ec. Dev. Strategy Implementation Working Group, held virtually: (Craig)

- Discussion was held regarding the receptiveness of Councils to the Victoria District Economic Development Strategy proposed recommended business structure of a limited corporation.

April 8, 2021 – Negotiating Committee – Local 955 held in Chambers: (Craig, Johnny & Lorne)

- Bargaining held to renew the Collective Agreement with IUOE Local 955.

- April 8, 2021 – Doctor Retention & Recruitment Meeting held in Chambers/Virtually: (All Council)
- Approved the 2021 Budget.
 - Received information regarding the Immigration Application Status for Dr. Lourens.
 - Discussed:
 - Doctor Retention and Recruitment Committee Terms of Reference.
 - Rural Health Professions Action Plan (RhPAP): Funding for Professional Development & Rural Information Series entitled “Reigniting Your Rural Community Engagement Strategies Capacity Building Workshop”.
 - Vilna Health Care Centre – Outpatient Laboratory Hours Reduced.
 - Received an update from Dr. Anton Raubenheimer, Physician at the Raubenheimer Medical Clinic.
- April 9, 2021 – Victoria District Ec. Dev. Strategy Implementation Working Group, held virtually: (Craig)
- The Working Group reviewed and discussed the Victoria District Economic Development Strategy – Corporate Structure slide presentation to ensure a consensus from the Working Group before presenting it to each entity.
- April 13, 2021 - County Agricultural Service Board (ASB) Meeting held in Chambers/Virtually: (All Council)
- Amended Policy Statement No. 62-28-03: Mowing Program.
 - Received a verbal update from Lakeland Agricultural Research Association (LARA) who will have 140-150 plots located within our County.
 - Approved to sponsor the purchase of the 2021 Bellis 4-H Achievement Day Belt Buckles for \$750.
 - Approved to sponsor lunch for the Bellis 4-H Achievement Day, show and sale, June 11, 2021 in Waskatenau.
 - Approved to donate \$1,000 to the Do More Agriculture Foundation, which is a not-for-profit organization focusing on mental health in agriculture.
 - Approved to purchase a \$1,000 bronze sponsorship of the Alberta Invasive Species Council for 2021.
 - Approve to contribute \$518 to the Alberta Farm Safety Centre towards their 2021 “Safety Smarts” school-based-farm-safety program.
 - Approved to provide County Promotional items to the 2021 Grazing School for Women event being held in Lamont County.
 - Acknowledged Provincial Agricultural Service Board Program team will be conducting a field visit to our County in June.
- April 13, 2021 – County Environmental Operations Meeting held in Chambers/Virtually: (All Council)
- Wrote off 3 uncollectable water utilities accounts, totaling \$508.33 as recommended by the Auditors.
- April 13, 2021 – County Fire Protective Meeting held in Chambers/Virtually: (All Council)
- Approved action taken in applying to the Farm Credit Canada (FCC) AgriSpirit Fund for Water Rescue equipment.
- April 13, 2021 – County Natural Gas Meeting held in Chambers/Virtually: (All Council)
- Wrote of 3 uncollectable natural gas utility accounts.
- April 14, 2021 – Negotiating Committee with IUOE Local 955 held in Chambers: (Craig, Johnny & Lorne)
- Bargaining held to renew the Collective Agreement with IUOE Local 955.
- April 15, 2021 – Council Committee of the Whole, held in Chambers/Virtually: (all Council)
- Received information on the Corporate Structure for the Victoria District Economic Development Strategy Business Plan, under Executive Session and recommended creating a Municipally Controlled Corporation (MCC).
- April 16, 2021 – Council Budget Meeting, held in Chambers/Virtually: (all Council)
- Approved a Minimum Property Tax Levy in the amount of \$50 per property.
 - Provided Administration direction to prepare the 2021 Tax Rate Bylaw with no increase to the Tax Rate, except to pass on the increased Education Tax to Non-Residential.
- April 19-22, 2021 – Administrative Law Course (ARB): (Craig)
- Assessment Review Board Course this allows me to sit on the Composite and Local Assessment Review Board for appeals.

694-21: Halisky

That the Smoky Lake County Reeve’s Report received for the period of March 18, 2021 to April 22, 2021, be accepted and filed for information, and posted to the County’s website.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko - Division One Councillor's Report from various Committees, Boards and Commissions:

- No Report.

Division Two Councillor's Report on various Committees, Boards and Commissions

Johnny Cherniwchan - Division Two Councillor's Report from various Committees, Boards and Commissions:

- No Report.

Division Four Councillor's Report on various Committees, Boards and Commissions

Lorne Halisky - Division Four Councillor's Report from various Committees, Boards and Commissions:

April 15, 2021 – Joint Health and Safety Meeting: Johnny Cherniwchan, Craig Lukinuk and Lorne Halisky

- 16 Fire Department Members were trained in First Aid/ CPR. TDG (transportation of Dangerous Goods) and Chainsaw Training is needed and will be scheduled ASAP. 3 employees were trained in Health and safety committee Online.
- There were **4 incidents reported for the period of March 19th, 2021 to April 15th, 2021:** 1) March 25, 2021, a near miss of property damage occurred when an Employee noticed a cable sticking out of the culvert while cleaning it, they stopped work, notified the supervisor, and notified Telus as it was a phoneline, no damage occurred - the phoneline cable was obsolete. 2) April 1, 2021, a near miss of property damage and/or personal injury occurred when the County's Argo ATV Unit fell through thin ice on a creek surface due to lack of driver's knowledge – there was no damage to the Unit - the recommendation for prevention is awareness of ice thickness and avoid driving on frozen water surfaces in the Spring. 3) April 1, 2021 secondary to the Argo ATV incident, a first aid personal injury occurred when an Employee who was helping to remove the ATV from the creek bed, slipped while climbing onto the unit landing on their knee, the employee did not seek medical attention and reported they felt fine the next day. 4) April 8, 2021, property damage occurred when an employee answered an emergency phone call while fueling a County Unit and drove away with the fuel hose nozzle still inserted into the gas tank; the gas pumps were twisted and there was no damage evident to the unit itself; this incident occurred due to the mental stress of the phone call and the recommendation for prevention is to not take any phone calls or use electronic devices while fueling; preventative measures have been taken by removing the "lock-on" trigger to the fuel hose nozzle to prevent the Employees from walking away while fueling.
- Internal Audit Action Plan had no progress since last reporting period.
- Everyone in the County Administration and Shop areas are still healthy and no one is off because of COVID. However, all employees must follow the Return-to-Work Guidelines.
- 3 electrostatic disinfectant spray guns were purchased for the fire halls to disinfect the trucks and fire hall.
- AHS has increased the PPE requirements when treating patients: now a face shield is needed on top of safety glasses and N-95 mask and disposable gown.
- April 28th is the annual Day of Mourning to commemorate workers who have been killed or died due to injury or illness caused by workplace related hazards and incidents.
- Work Alone Policies are being reviewed and will bring forward all three related policies at once to mitigate questions.
- With warmer temperatures and better road conditions people may change their vehicle winter tires with summer tires so please ensure to have the wheel nuts torqued to the required vehicle manufacturer specifications and retorque to ensure your vehicle wheels are secure.
- Please ensure your vehicles/equipment whether County owned or personal, have clean windows, lights, and mirrors etc. and take caution when driving into the sun.
- Motorcycles are back on the roads so drive with caution, paying extra attention to the vehicle blind spots etc. and plan your drive.
- Warmer temperatures in early spring can lead to flooding, erosion and soft etc. roads so please drive to the road conditions and report all flooding and damaged etc. roads to the County Public Works.
- Warmer dry conditions bring fire hazards so please use caution when using ignition sources and report all unsafe activities to the County Peace Officer and/or Fire Chief or Deputy Fire Chief.
- Theft in the region continues so please ensure all vehicles/equipment whether County owned or personal are secured etc. and report all suspicious activities to the RCMP immediately.
- Keep your mind on task at all times, conduct hazard assessments, and report all incidents to help prevent loss.
- Please continue to report all hazardous road conditions including fallen or leaning trees, missing road signs etc. to County Public Works.
- The North Saskatchewan River's ice is starting to breakup so be very careful and aware if you are near it.
- Reminder that if you don't know what workplace i.e., traffic signs to set up for work sites, ask the Safety Officer.
- The airduct cleaning at the Main Office during April 10-11, 2021 is complete and they have likely never been cleaned before.

- Will send out the link to join the Joint Northern & Southern Alberta Safety Council (NASC/SASC) virtual Meeting scheduled for April 20, 2021 – 10:00 a.m. to 3:00 p.m. for those who can attend.
- The Joint Health & Safety Committee supports the continued participation in the Partnerships in Injury Reduction (PIR) Program; and acknowledge Smoky Lake County's Year-2021 workplace safety Certificate of Recognition (COR) will require a "Certification Audit" conducted by an "External AMHSA-Certified Auditor" which is to be completed no later than December 1, 2021.
- Next JH&S Meeting is scheduled for Thursday, May 13, 2021.

April 21, 2021 – Vilna and Bellis COP (Citizens on Patrol) Meeting (held virtually): Dan Gawalko and Lorne Halisky

- RCMP was not in attendance for the meeting however it was discussed that crime is still occurring and to continue to report suspicious activities to help prevent crime etc.
- Fish and Wildlife (Sherriff) Officer Erik Von Platen stated that he has now Sherriff status and will be assisting the police force with calls through a new dispatch system which summons a closest vehicle response. Fish and Wildlife have been extremely busy with the hunting and fishing season due to escalated numbers of people taking part in Fish and Wildlife activities. Off Road Vehicle enforcement needs more attention as there are more trail users on the Iron Horse Trail etc finding riders to not have proper insurance, registration etc. There still is plans to have another Fish and Wildlife (Sherriff) Officer stationed in this region in the near future.
- Financial statement was presented with all in good standing.
- Members discussed COP patrols and documenting the patrols using the existing tracking form.
- Members discussed recruitment of new members and who does what to who and how.
- ID Cards were ordered and will be distributed to the members.
- COP signs are being looked at/ ordered with consultation from other COP Committees such as StPaul. With one quote already at \$65 per/each.
- COP Admin discussed to waive the membership fees and deferred it to the next meeting.
- Meat Raffle tickets/ draw was discussed for fundraising and deferred to the next meeting.
- Advertising products such as pens, flashlights etc. was discussed and will be looked into further.
- COP Admin to get/give something such as a donation in memory of Edgar Lacasse past COP President and long standing member.
- Next COP Meeting is scheduled for Wednesday May 19, 2021, 7-9pm virtually or in person.

April 19, 2021 – Northeast Alberta Information HUB Board/Membership Meeting: Lorne Halisky

- Nothing to report as the April 19, 2021 was for Executive/ Board Members only.
- Next Northeast Alberta Information Hub Meeting is TBD. Northeast Information HUB AGM Meeting is scheduled for Wednesday June 23, 2021.

Division Five Councillor's Report on various Committees, Boards and Commissions

Randy Orichowski - Division Five Councillor/Deputy Reeve's Report from various Committees, Boards and Commissions:

April 21, 2021 - Smoky Lake Foundation Meeting:

- Minutes from 2 previous meetings adopted and passed.
- Reports presented by administration, managers, and maintenance (attached).
- ASCHA conference held virtually. Well organized. Good attendance from our Foundation
- Alberta Social Housing is in conversation with the Town of Smoky Lake regarding installation of internet mini towers on Bar V Nook.
- Requisition request sent to all participating municipalities.
- Still operating under Covid 19 restrictions as per Alberta Health orders.
- Next meeting is scheduled for May 25, 2021 at 9 a.m.

April 20, 2021 - Evergreen Regional Waste Services Commission Meeting:

- We will be conducting a review of the Commission bylaws as suggested by the GOA on the operations of Regional Service Commissions
- Discussion on term deposit investments. What will give the best return and paying down the "cell" loan quicker.
- Drone survey of the regional site is on hold. It's not required at this time.
- ISC is very involved with the Nations and working with Evergreen to ensure proper waste collection and delivery to the regional site.
- A letter from the Commission will be sent to ISC thanking them for their efforts and business.
- Free Freon collection will take place from May 1-31, 2021. Asking all members do the same.
- The fall Alberta Care Conference is scheduled for September 8-10, 2021 and is hosted by the M.D. of Bonnyville.
- Next meeting is scheduled for May 26, 2021 at 10:00 a.m.

Councillors Reports on various Committees, Boards and Commissions

695-21: Lukinuk

That the Smoky Lake County Councillor Reports received for the period of March 18, 2021 to April 22, 2021, be accepted and filed for information.

Carried.

**Doctor Recruitment and Retention
Vilna Outpatient Lab Reduction of Hours**

696-21: Orichowski That Smoky Lake County acknowledge receipt of the carbon copy letter from Leo Chapdelaine, Mayor, Village of Vilna, dated March 25, 2021, responding to the notice from Wendy Corbiere, Laboratory Director, Rural Hospitals (North Zone), Alberta Precision Laboratories, dated March 24, 2021, indicating the reduction of hours to Vilna's Outpatient Lab, with a response requesting consideration of conforming the Outpatient Laboratory hours to align with the Medical Clinic hours of three (3) days each week, Monday, Wednesday and Thursday from 8:15 a.m. to 4:15 p.m.

Carried.

Doctor Recruitment and Retention - Reserve

697-21: Halisky That Smoky Lake County approve the Doctor Retention and Recruitment Committee's Operating Position as of December 31, 2020 in the total surplus of \$106,153.00 be transferred to the Doctor Retention and Recruitment Reserve account for future use by the committee, as recommended by the Town of Smoky Lake, Managing Partner in accordance with the Doctor Retention and Recruitment Committee Meeting held on February 18, 2021 to Motion 07-21.

Carried.

Doctor Recruitment and Retention – Return Funds

698-21: Cherniwchan That Smoky Lake County acknowledge the action taken by the Doctor Retention and Recruitment Committee on April 8, 2021 for writing a letter dated March 30, 2021 to the Raubenheimer Medical Clinic to respectfully return unspent funds remaining in the amount of \$85,000.00 which were originally provided for the 4th Physician as indicated in the Memorandum of Understanding executed on June 26, 2019, to the Doctor Retention and Recruitment Committee, Managing Partner, Town of Smoky Lake.

Carried.

Doctor Recruitment and Retention – Reimbursement of Funds

696-21: Orichowski That Smoky Lake County approve the Doctor Retention and Recruitment Committee's, Managing Partner, Town of Smoky Lake to reimburse each respective municipality with their portion of the remaining unspent funds totaling in the amount of \$85,000.00 upon receipt from the Raubenheimer Medical Clinic.

Carried.

Doctor Recruitment and Retention – Electrocardiogram (ECG) & Defibrillator for PCN

697-21: Halisky That Smoky Lake County approve to purchase the following Medical Equipment for the Lakeland Primary Care Network (PCN) facility in Smoky Lake at a 50/50 cost share with the Town of Smoky Lake:

1. Electrocardiogram (ECG) Machine in the amount of \$7,000.00 (as per GE Healthcare, Quotation No. PR16-C65360 Version 1), and,
2. Defibrillator with the pacing package in the amount of \$10,300.00 (as per Stryker Canada ULC, Quotation No.00197563)

for a total cost in the amount of \$17,300.00, meaning a County contribution in the total amount of \$8,650.00 and a Town contribution in the total amount of \$8,650.00; as this will assist in establishing Cardiac Stress Testing Services at the PCN facility located in Smoky Lake and is necessary to recruit a trained professional/physician to provide the Cardiac Stress Testing services; as the Alberta Health Primary Care Policy per capita does not provide funding associated with these machines, in accordance with the letter received from Chaitanya Bandaru, Executive Director for the Lakeland Primary Care Network, dated April 16, 2021.

Carried.

Lakeland Primary Care Network – Programs & Services

698-21: Halisky That Smoky Lake County acknowledge receipt of the Lakeland Primary Care Network’s brochure of Programs and Services, as provided by the Town of Smoky by email on March 31, 2021; and promote the said brochure on the County’s social media for public awareness.

Carried.

Northeast Alberta Information HUB

699-21: Orichowski That Smoky Lake County acknowledge receipt of the email correspondence from Steve Upham, Board Chairman, of Northeast Alberta Information HUB Ltd., dated April 8, 2021, announcing the transition from the previous Northeast Alberta Information HUB Ltd.’s Executive Director to the new Executive Director: Perry Phillips, is now complete.

Carried.

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

700-21: Gawalko That Smoky Lake County acknowledge receipt of the excerpt from the Evergreen Regional Waste Management Services Commission’s April 20, 2021 meeting agenda package, in regard to the Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Conference scheduled for April 14-16, 2021 being rescheduled to February 23-25, 2022, to be hosted by Stony Plain, and the Fall Alberta CARE Conference being scheduled for September 8-10, 2021 and hosted by the M.D. of Bonnyville.

Carried.

Joint Health & Safety Committee

701-21: Halisky That Smoky Lake County acknowledge receipt of the Joint Health & Safety Committee Minutes of March 18, 2021.

Carried.

Government Liaison Committee

702-21: Orichowski That Smoky Lake County Council who can attend - attend the Rural Municipalities of Alberta (RMA) District 5 virtual meeting scheduled for May 17, 2021 to be viewed from County Council Chambers or separately at individual locations, subject to COVID-19 restrictions.

Carried.

Additions to the Agenda:

Regional Community Development Committee (RCDC) - Budget

703-21: Lukinuk That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve the Year-2021 Economic Development Budget in the amount of \$100,000.00 with the Year-2021 Municipal Contributions allocated as follows:

- Smoky Lake County in the amount of \$67,500.00,
- Town of Smoky Lake in the amount of \$27,000.00, and
- Village of Vilna in the amount of \$5,500.00.

Carried.

Regional Community Development Committee (RCDC) Member-at-Large - Resignation

704-21: Gawalko That Smoky Lake County, accept with regret the resignation of Mr. Perry Phillips as Smoky Lake County’s Member-at-Large to the Regional Community Development Committee (RCDC) effective March 18, 2021.

Carried.

Regional Community Development Committee (RCDC) Member-at-Large - Recruitment
705-21: Halisky That Smoky Lake County appoint Mr. Noel Simpson as Smoky Lake County's Member-at-Large to the Regional Community Development Committee (RCDC) in a temporary capacity, effective May 1, 2021, to fill the vacant position for the remainder of the term to October 1, 2021.

Carried.

6. Correspondence:

Seniors and Housing Information – Seniors' Week

706-21: Orichowski That Smoky Lake County proclaim June 7-13, 2021 as Seniors' Week, in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, in response to the email correspondence received through Alberta Seniors and Housing, dated March 22, 2021.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

707-21: Orichowski That Smoky Lake County acknowledge receipt of the copied letter to Village of Vilna from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the **approval** of the Village of Vilna's Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant funding in the amount of **\$200,000.00**, for the **Project Titled: Regional Municipal Service Delivery Options Study**, in partnership with the Smoky Lake County, Town of Smoky Lake, and the Village of Waskatenau.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

708-21: Halisky That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the **approval** of Smoky Lake County's Intermunicipal Collaboration 2020/21 Alberta Community Partnership (ACP) grant funding in the amount of **\$200,000.00**, for the **Project Titled: Regional Fire Services Study**, in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

709-21: Orichowski That Smoky Lake County acknowledge receipt of the copied letter to Village of Waskatenau from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Village of Waskatenau's **unsuccessful** Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the **Project Titled: Regional Recreational Services and Facilities Assessment**, in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.

Carried.

2020-21 Alberta Community Partnership (ACP) Grant

710-21: Gawalko That Smoky Lake County acknowledge receipt of the copied letter to the Town of Smoky Lake from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Town of Smoky Lake's **unsuccessful** Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the **Project Titled: Regional Road Network Study**, in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.

Carried.

Lac La Biche County - Healthier Communities Golf Tournament

711-21: Halisky That Smoky Lake County Council who can attend – attend the 2021 Healthier Communities Golf Tournament, scheduled for Friday, July 9, 2021 at the Lac La Biche Golf & Country Club, as per the correspondence received from Omer Moghrabi, Mayor, Lac La Biche County, dated March 22, 2021.

Carried.

Shevchenko Church and Cemetery Association

712-21: Halisky That Smoky Lake County Council approve action taken by Administration in providing a letter of support to Shevchenko Foundation on March 30, 2021 for the Shevchenko Church and Cemetery Association's grant funding application to the Shevchenko Foundation, for the purposes of reconstructing the Shevchenko Church, which is located just north of Mons Lake, within our community.

Carried.

Smoky Lake RCMP Detachment

713-21: Gawalko That Smoky Lake County acknowledge receipt of the quarterly Community Policing Report for the Smoky Lake RCMP, from January 1, 2021 to February 28, 2021 as provided by Sgt. Tina Chan, Smoky Lake RCMP Detachment, in the correspondence dated April 2, 2021.

Carried.

Smoky Lake RCMP Detachment

714-21: Lukinuk That Smoky Lake County acknowledge receipt of the correspondence from Sgt. Tina Chan, Smoky Lake RCMP Detachment, in respect to the Year-2021 Community Consultation Engagement held between February 22, 2021 and March 5, 2021 of public submissions to the Detachment via email and regular mail, with responses to the top issues and concerns of: general concerns with respect to response time for call to service, and what citizen-based programs are available to better assist the police in property crime; being published in the communities' web pages and social media.

Carried.

Northern Alberta Bilingual Tourism Network

715-21: Halisky That correspondence received by Smoky Lake County from the “Conseil de développement économique de l'Alberta” (CDÉA) dated March 31, 2021 announcing their official launch of the Northern Alberta Bilingual Tourism Network, be filed for information.

Carried.

Victoria Home Guard Historical Society

716-21: Orichowski That Smoky Lake County acknowledge receipt of the Victoria Home Guard Historical Society's Year-2020 Reports and Annual General Meeting minutes of March 9, 2021.

Carried.

Mons Lake Community Association

717-21: Halisky That Smoky Lake County pursue a meeting with the Deputy Minister of Environment and Parks through our local MLA, Mr. Glenn van Dijken, Athabasca-Barrhead-Westlock Constituency, for the purpose of escalating attention to the situation in regard to the eroding shore at Mons Lake, Sandy Lane Park – Playground / Beach / Boat Launch; and notify the Mons Lake Community Association of the County's intentions to do so, in response to the letter received from Brian Cheston, Representative, Mons Lake Community Association, dated April 19, 2021.

Carried.

Rural Municipalities of Alberta (RMA)

718-21: Orichowski That Smoky Lake County acknowledge receipt of the letter from Paul McLaughlin, President, Rural Municipalities of Alberta (RMA), dated April 20, 2021, stating the RMA will continue to advocate for funding for rural transportation projects in response to the County's letter request to RMA regarding "Increase Lobby for Local Road Bridge Funding – STIP Allocations", dated, March 17, 2021.

Carried.

Smoky Lake Foundation - Request for Donation

719-21: Cherniwchan That Smoky Lake County Council approve to provide in kind assistant of delivering and providing 2 tandem loads of reject screening type aggregate with an approximate total combined value in the amount of \$378.00, to the Smoky Lake Foundation at the Bar V Nook Designated Supportive Living building's garbage pick-up area in the alleyway within the Town of Smoky Lake, in response to the letter received from Loni Leslie, Chief Administrative Officer, Smoky Lake Foundation, dated April 21, 2021.

Carried.

7. Delegation:

No Delegations.

9. Information Release:

"Thank You" Correspondence

There was no "Thank You" correspondence received for the Month of March 2021.

Information Releases

720-21: Orichowski That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of April 2021, be (F) filed for information or (A) acknowledged receipt:

- R25-21 - Aspen View News Release, dated April 6, 2021, in regard to the Re: Design Plans for H.A. Kostash School. F
- R26-21 - Aspen View Board Highlights - April 15, 2021. F
- R27-21 - Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) - David Gillan, Mayor, North Battleford, dated April 12, 2021. A
- R28-21 - Michele Huszar, Program Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder, dated February 1, 2021 - Re: Accomplishments and Achievements of Centre. A
- R29-21 – (Rural Municipalities of Alberta) RMA: Contact Newsletter dated April 16, 2021. F

Carried.

10. Bills & Accounts:

721-21: Orichowski

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: Apr. 23rd, 2021

Batch #	Cheque Numbers	Total of Batch
53809	51054 to 51066	\$33,342.98
53844	51067 to 51077	\$5,271.77
53898	51078 to 51102	\$326,841.58
54005	51103 to 51122	\$59,463.72
54011	51123 to 51139	\$1,070.05
54100	51140 to 51164	\$80,336.57

Total Cheques from 51054 to 51164 \$506,326.67

Batch #	EFT Numbers	Total of Batch
53809	91 to 94	\$50,012.99
53844	95 to 103	\$37,112.29
53898	104 to 117	\$53,666.09
54005	118 to 133	\$110,757.44
54100	134 to 147	\$292,851.44

Total EFTs from 91 to 147 \$544,400.25

Direct Debit Register

Batch #	Description	Total of Batch
53652	Smoky Lake County	\$319,693.60
53810	My HSA	\$1,215.50
53838	My HSA	\$136.34
53839	My HSA	\$1,215.50
53840	My HSA	\$259.68

Total Direct Debits \$322,520.62

Grand Total Bills and Accounts \$1,373,247.54
(Note: From General Account)

Carried.

11. Date and Time of Next Meeting(s):

County Council Committee of the Whole Meeting - Planning

722-21: Gawalko

The Smoky Lake County Council approve action taken in holding a **County Council Committee of the Whole Meeting for the purpose of Planning Meeting** on **Thursday April 15, 2021 at 1:00 p.m.**, held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** physically in County Council Chambers.

Carried.

Special County Council Meeting - County Council Committee of the Whole Meeting - Municipal Planning Commission Meeting

723-21: Orichowski

The Smoky Lake County Council approve action taken in holding the following meetings on **Friday April 23, 2021 beginning at 9:00 a.m.** virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** physically in County Council Chambers:

1. Special County Council Meeting,
2. County Council Committee of the Whole Meeting for the purpose of Planning Meeting, and
3. Municipal Planning Commission Meeting.

Carried.

County Council Meeting

724-21: Orichowski The next Smoky Lake County Council Meeting be scheduled for **Thursday, May 27, 2021 at 9:00 a.m.** and **Thursday, June 24, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

County Council Meeting - Departmental Operations

725-21: Halisky The next Smoky Lake County Council Meeting for Departmental Operations be scheduled for **Tuesday, June 22, 2021 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Doctor Retention and Recruitment Committee Meeting

726-21: Lukinuk That Smoky Lake County propose the next meeting of the Doctor Retention and Recruitment Meeting be scheduled for Monday, May 10, 2021, at 5:00 p.m. to be held virtually.

Carried.

Addition to the Agenda:

8. Executive Session:

Offer to Purchase Land - FOIP Section 27: Privileged Information

727-21: Halisky That Smoky Lake County Council go into Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land, under the authority of the FOIP Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning & Development Manager, Planning & Development Assistant, and Legislative Services Clerk, time 3:28 p.m..

Carried.

728-21: Halisky That Smoky Lake County Council go out of Executive Session, time 4:23 p.m..

Carried.

Offer to Purchase Land - FOIP Section 27: Privileged Information

729-21: Lukinuk That Smoky Lake County offer to purchase the land pursuant to the discussion held on April 29, 2021, while in Executive Session as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information; by submitting an offer in the amount of \$250,000.00, subject to conditions.

Carried.

ADJOURNMENT:

730-21: Lukinuk That the Smoky Lake County Council Meeting of April 29, 2021, be adjourned, time 4:24 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Administration of Tuesday, May 4, 2021 at 10:05 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, May 4, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Present Virtually
Legislative Svcs/R.S.	Patti Priest	Present Virtually
Plan. & Dev. Manager	Jordan Ruegg	Present Virtually
Plan. & Dev. Assistant	Kyle Schole	Present Virtually

No Member of the Media was present.
No Member of the Public was present.

Delegation: Rodd C. Thorkelsson, Partner, Brownlee LLP, Real Estate, Banking, Municipal and Public Utilities Division, Edmonton, was virtually present.

2. Agenda:

731-21: Orichowski

That the Agenda for the Smoky Lake County Council Committee of the Whole Meeting for the purpose of Administration for May 4, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

7. Delegation:

Virtually present before Council was Rodd C. Thorkelsson, Partner, Brownlee LLP, Real Estate, Banking, Municipal and Public Utilities Division, Edmonton, to discuss a Land and Legal Issue in respect to North East Muni-Corr Ltd. under Executive Session.

8. Executive Session:

North East Muni-Corr Ltd.

732-21: Gawalko

That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in respect to the negative impacts on municipalities and water commissions which would arise from North East Muni-Corr Ltd.'s proposed long-term planning efforts to achieve self-sustainability, as per the correspondence received from the President of North East Muni-Corr Ltd., dated February 17, 2021, under the Authority of the FOIP Act, Section 27: Privileged Information, time 10:06 a.m..

Carried.

Rodd C. Thorkelsson, Partner, Brownlee LLP, Real Estate, Banking, Municipal and Public Utilities Division, Edmonton, virtually left the meeting, time 11:12 a.m.

733-21: Cherniwchan That Smoky Lake County Council go out of Executive Session, time 11:52 a.m..
Carried.

ADJOURNMENT

734-21: Lukinuk That the Smoky Lake County Council Committee of the Whole for the purpose of Administration Meeting of Tuesday, May 4, 2021, be adjourned, time 11:53 a.m..
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **Special County Council Meeting** held on Tuesday, **May 4, 2021 at 12:05 P.M.** held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, May 4, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan & Dev Manager	Jordan Ruegg	Virtually Present
Plan & Dev Assistant	Kyle Schole	Virtually Present

 No Members of the Public were present.
 No Members of the Media were present.

WAIVER NOTICE

County Councillors signed a **“Waiver Notice”** as per accompanying attendance sheet, and displayed below:

SMOKY LAKE COUNTY

WAIVER NOTICE of a Special Meeting of the County Council
 of the Smoky Lake County called under authority of
 Section 194 of the Municipal Government Act

We, the undersigned members of the County Council of Smoky Lake County, hereby Waive Notice of a Special Meeting of the County Council to be held virtually through Zoom:

<https://us02web.zoom.us/j/82873978984?pwd=Nm0xWlQvc2p4Y1U3Nm1WOENQdm5zZz09>

Meeting ID: 828 7397 8984 Passcode: 023667

And in Smoky Lake County Council Chambers on Tuesday, **May 4, 2021**, commencing at **12:00 P.M.**, to hold a Special County Council Meeting for the purpose of discussing and acting on:

1. Executive Session: Legal Land Issue in regard to an opportunity to purchase land, under the authority of the FOIP Section 27: Privileged Information.

COUNCILLOR:	SIGNATURE	DATE
Dan Gawalko		May 4, 2021
Johnny Cherniwchan		May 4, 2021
Craig Lukinuk		May 4, 2021
Lorne Halisky		May 4, 2021
Randy Orichowski		May 4, 2021

Agenda:

Agenda: As per Waiver Notice

735-21: Halisky That the Smoky Lake County Special Council Agenda as listed on the “Waiver Notice” for Tuesday, May 4, 2021, be adopted as presented for the purpose of discussing and acting on:

1. Executive Session: Legal Land Issue in regard to an opportunity to purchase land, under the authority of the FOIP Section 27: Privileged Information.

Carried Unanimously.

8. Executive Session:

Land & Legal Issue: Offer to Purchase Land - FOIP Section 27: Privileged Information

736-21: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land, under the authority of the FOIP Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Finance Manager, Planning & Development Manager, Planning & Development Assistant, and Legislative Services Clerk, time 12:06 p.m..

Carried.

737-21: Orichowski That Smoky Lake County Council go out of Executive Session, time 12:08 p.m..

Carried.

Offer to Purchase Land - FOIP Section 27: Privileged Information

738-21: Gawalko That Smoky Lake County Council **rescind** the April 29, 2021, Council Motion #729-21: *“That Smoky Lake County offer to purchase the land pursuant to the discussion held on April 29, 2021, while in Executive Session as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information; by submitting an offer in the amount of \$250,000.00, subject to conditions.”* as County representatives have now inspected the said lands and Council has reconsidered the offer amount.

Carried.

Offer to Purchase Land - FOIP Section 27: Privileged Information

739-21: Cherniwchan That Smoky Lake County offer to purchase the land pursuant to the Executive Session discussions held in respect to an opportunity to purchase land as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information, on April 29, 2021, and on May 4, 2021; by submitting an offer in the amount of \$270,000.00, subject to conditions.

Carried.

ADJOURNMENT:



740-21: Lukinuk That the Smoky Lake County Special Council meeting of Tuesday, May 4, 2021, be adjourned, time 12:10 p.m..

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION		DATE	May 27, 2021	4.1
TOPIC	<p style="text-align: center;">Letter of Support for the Royal Canadian Mounted Police (RCMP)</p> <div style="display: flex; justify-content: center; align-items: center; gap: 20px;">   </div> <p style="text-align: center;">K-Division</p>			
PROPOSAL	<p>That the Reeve, on behalf of Council, send a Letter to the Minister of Justice and Solicitor General, copied to the MLA for Athabasca-Barrhead-Westlock, and RMA/AUMA Members, conveying the County's support for retaining the Royal Canadian Mounted Police (RCMP) in Alberta rather than replacing the RCMP with an Alberta Provincial Police Service (APPS).</p>			
BACKGROUND	<ul style="list-style-type: none"> • October 7th, 2020 – Global News: PwC Canada to look at transitioning from RCMP to provincial police force ©ATTACHMENT 1 • February 17, 2021 – Rural Municipalities Association (RMA) President's Summit <ul style="list-style-type: none"> ○ In May 2020, Alberta's Fair Deal Panel (FDP) released a final report comprised of 25 recommendations "for actions that Alberta can take to get fair treatment within Confederation." ○ One of the recommendations from the report was to "Create an Alberta Police Service to replace the RCMP." RMA feedback regarding this is that: <ul style="list-style-type: none"> ▪ Municipalities should not face increased costs to support the shift to a provincial police service. ▪ A provincial police service should provide the same or an increased level of service to what is currently provided by the RCMP. ▪ A provincial police service should provide the same or an increased level of municipal and community input into police to what is currently provided by the RCMP. • March 3, 2021 – Smoky Lake County Government Liaison Committee Meeting with Athabasca-Barrhead-Westlock MLA Glenn van Dijken. • Letters from several municipalities ©ATTACHMENT 2: <ul style="list-style-type: none"> ○ Town of Valleyview, ○ Municipality of Crowsnest Pass, ○ Town of Magrath, ○ Town of Two Hills, ○ Town of Coalhurst, ○ Town of Morinville, 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom</p>				

Vision: Leading the way in positive growth with healthy, sustainable, rural living.

Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.

**LEGISLATIVE, BYLAW and/or
POLICY IMPLICATIONS**

Alberta Police Act

BENEFITS

- .

DISADVANTAGES

- Nil.

ALTERNATIVES

- Take not action/Defer

FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____

Capital Costs: _____

Budget Available: _____

Source of Funds: _____

Budgeted Costs: _____

Unbudgeted Costs: _____

**INTERGOVERNMENTAL
INVOLVEMENT/IMPLICATIONS**

- Advocacy.

COMMUNICATION STRATEGY

- There have been +/- a dozen news releases and news articles published across Alberta thus far.

RECOMMENDATION

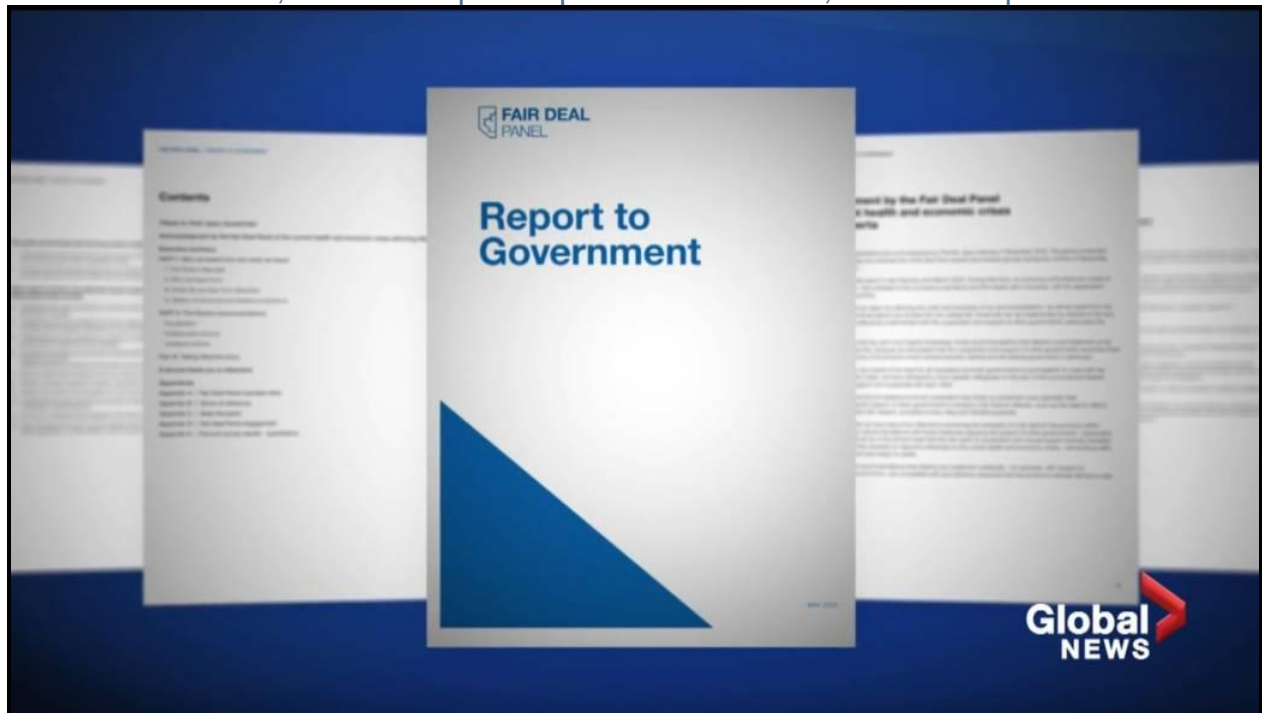
That the Reeve, on behalf of Council, send a Letter to the Minister of Justice and Solicitor General, copied to the MLA for Athabasca-Barrhead-Westlock, and RMA/AUMA Members, conveying the County's support for retaining the Royal Canadian Mounted Police (RCMP) in Alberta rather than replacing the RCMP with an Alberta Provincial Police Service (APPS).

CHIEF ADMINISTRATIVE OFFICER

Alberta hires PwC Canada to look at transitioning from RCMP to provincial police force

By [Emily Mertz](#) Global News

Posted October 7, 2020 2:06 pm / Updated October 9, 2020 4:27 pm



WATCH (June 17): Alberta's Fair Deal Panel is recommending a provincial police force and pension plan. The Kenney government will now study the recommendation and confirmed a referendum on equalization will be held next year – Jun 17, 2020

PwC Canada will study the possibility of Alberta moving away from RCMP and towards a provincial police service.

The firm will then provide its assessment on that potential transition — and what it would mean for Albertans — back to the government.

“The study will also consider operational requirements, processes and potential costs for creating a provincial police service,” the Alberta government said in a news release on Wednesday.

The provincial government’s Fair Deal Panel recommended in June the creation of a provincial police force, saying the RCMP has become too bureaucratically inflexible and smaller communities aren’t getting enough front-line officers.

The province said it supported the panel's recommendation but wanted more analysis.

Alberta Justice said then that a final decision on whether to replace the RCMP would not be made until after a final report was completed by April 30, 2021.

READ MORE: [Alberta justice minister vows to speed up modernization of Police Act](#)

"Through the Fair Deal Panel, Albertans who are policed by the RCMP told their government that they want a provincial police service," Minister of Justice Kaycee Madu said in a statement.

"Alberta's government has an obligation to listen to those concerns and explore how a police force designed in Alberta – not Ottawa – would improve the safety and security of Albertans and their property.

"Alberta's government must make an informed choice, and this report will bring us one step closer to the panel's recommendation."

Madu also said considering a provincial police force is "an important part of getting a fair deal for Alberta, while limiting Ottawa's reach into the province."

Alberta partners with police to create provincial firearms examination unit – Jun 3, 2020. The commanding officer of the Alberta RCMP issued a statement about the study on Friday.

"There is a lot of political commentary and discussion surrounding the provincial police feasibility study currently being conducted here in the province," Deputy Commissioner Curtis Zablocki said.

"It is my role to ensure Albertans receive professional, responsive police services, and I will continue to do just that."

"There are over 4,500 Alberta RCMP employees who work here and they proudly call this province home. I have the privilege of leading these police professionals, who are committed to the communities they live and serve in, and I am proud of the work they do to safeguard the security of the province each day.

"I have made many recent visits throughout the province, meeting with local government and community leaders, Indigenous chiefs and elders, and a variety of organizational leaders who represent rural and municipal interests in Alberta.

I've heard often that Alberta RCMP employees are engaged, are doing great work, and are supported in their communities.

“Our first priority has always been, and will continue to be, keeping Albertans safe.

TWEET THISCLICK TO SHARE QUOTE ON TWITTER: "OUR FIRST PRIORITY HAS ALWAYS BEEN, AND WILL CONTINUE TO BE, KEEPING ALBERTANS SAFE.

“I believe our success in that priority has been due to the strong partnerships and support we have built together with those we serve, and we will remain committed to working closely with those citizens and communities,” Zablocki said.

PwC was selected after the province's request for proposals closed in September.

The budget for the study is \$2 million.

© 2020 Global News, a division of Corus Entertainment Inc.

Source: <https://globalnews.ca/news/7384137/alberta-provincial-police-rcmp-pwc-canada-study/>



April 16, 2021

7. b)

The Hon. Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
EDMONTON, AB T5K 2B6

Dear Minister Madu:

Re: Town of Morinville Support for RCMP

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner
Mayor

An Alberta Capital Region Community

...2

CC The Honourable Jason Kenney, Premier
Dale Nally, MLA for Morinville-St. Albert
Dane Lloyd, MP for Sturgeon River-Parkland
Curtis Zablocki, Commanding Officer for Alberta, RCMP
AUMA Members
RMA Members



Town of Valleyview
4909 – 50th Street
Valleyview, AB
T0H 3N0

March 10, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislative Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister,

**Regarding: Letter of Support – Municipality of Crowsnest Pass
President’s Summit on Policing – Provincial Police Force**

On behalf of the Council for the Town of Valleyview, and in support of the letter sent by the Council of the Municipality of Crowsnest Pass dated March 1, 2021, we are in agreeance and do not support the Province of Alberta’s initiative to replace the RCMP with a Provincial Police Force as recently presented in the President’s Summit on Policing.

The Town of Valleyview supports the Municipality of Crowsnest Pass statements regarding the Fair Deal Panel survey whereby 65% of the respondents did not support the idea of a Provincial Police Force. We also support the Municipality of Crowsnest Pass statements regarding the staggering costs to implement this initiative as well as the fact that municipalities are still struggling to absorb costs of the recently imposed Police Funding Model never mind an additional expense that is unwanted or appears to have no ceiling of potential costs.

Additionally, the Town of Valleyview, in agreeance with the Municipality of Crowsnest Pass, are pleased with the current level of service provided by our local RCMP and cannot foresee that this new Provincial Police Force would result in an increased level of policing over and above our existing RCMP service levels.

Please accept this letter from the Town of Valleyview Council who supports the Municipality of Crowsnest Pass in their request that the Ministry reconsider replacing the RCMP with a Provincial Police Force and opt to working alongside the RCMP to improve policing services.

Sincerely,

Vern Lymburner, Mayor
Town of Valleyview

Attachment

cc: Municipality of Crowsnest Pass



March 1, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,



Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: RMA Membership
AUMA Membership



P.O. Box 520
6 North 1 Street West
Magrath, Alberta T0K 1J0

Phone: 403-758-3212
Email: info@magrath.ca
Website: www.magrath.ca

March 23, 2021

Mayor Blair Painter
Box 600
Crowsnest Pass, AB
T0K 0E0

Dear Mayor Painter,

Our Council reviewed your correspondence regarding your concerns about a Provincial police force. Our Council is in agreement with you that the direction and approach being communicated by the Province is worrisome and is not in the best interest of the residents we represent. The newly added cost already being imposed by the Province onto Alberta's small and rural municipalities in these economic times is a hardship unto itself.

We further agree with you that proposed changes being discussed by the Province could result in a step backwards with the outcome being a net reduction in the policing services we receive.

Thank you for your efforts to take this issue forward.

Sincerely,
Town of Magrath

Russ Barnett
Mayor

A handwritten signature in black ink, appearing to read "Russ Barnett", is written over a horizontal line.

March 18, 2021

Mayor Blair Painter
Municipality of Crowsnest Pass
P.O. Box 600
Crowsnest Pass, AB
T0K 0E0

Re: Letter of Support

On behalf of the Council of the Town of Two Hills, I am writing concerning your recent letter regarding the President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force and would like to lend our voice to your initiative.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding let alone the public's input. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

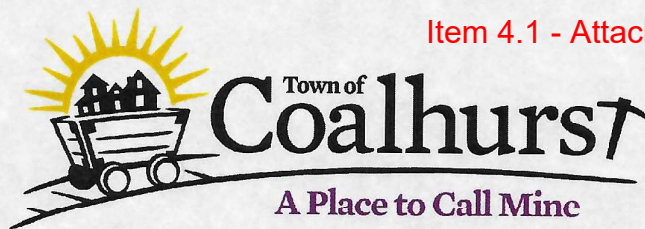
Finally, we would like to reiterate that the Town of Two Hills is pleased with the level of service provided through our local RCMP detachment and we respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,

TOWN OF TWO HILLS



Gerren Saskiw
Chief Administrative Officer



March 24, 2021

Mayor Blair Painter
Municipality of Crowsnest Pass
PO Box 600
Crowsnest Pass, Alberta T0K 0E0

Dear Mayor Painter:

This is to acknowledge receipt of and presentation to Council your letter of March 1, 2021, to The Honourable Kaycee Madu, Minister of Justice and Solicitor General, in regards to replacing the RCMP with an Alberta Provincial Police Force.

Further, the Council of the Town of Coalhurst hereby agree with the concerns outlined in your letter regarding a proposed Alberta Provincial Police Force. We would also request that the Alberta Government reconsider replacing the RCMP with an Alberta Provincial Police Force and instead consider working with the RCMP to improve their service.


Thanks for your letter and efforts in this regard.

Yours truly,

R.K. Hauta
Chief Administrative Officer

Rkh/ll

BOX 456, COALHURST, ALBERTA T0L 0V0
TELEPHONE: (403) 381-3033 FAX: (403) 381-2924
e-mail: main@coalhurst.ca
www.coalhurst.ca

REQUEST FOR DECISION		DATE	May 27, 2021	4.2
TOPIC	<p>Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination Update</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p>Canadian Heritage Rivers System</p>  </div> <div style="text-align: center;"> <p>Réseau des rivières du patrimoine canadien</p> </div> </div>			
PROPOSAL	<ol style="list-style-type: none"> 1. That Smoky Lake County Accept the North Saskatchewan River Canadian Heritage Rivers System (CHRS) project-update, for which the Nomination is on-track to be completed ahead of the October 2021 CHRS Board Meeting, and which will be followed subsequently in 2022 by a collaborative Management Plan to complete the designation, and, that Smoky Lake County Accept the 'What We Heard Report'. 2. That the Reeve, on behalf of Council, send a Letter to the Lieutenant Governor of Alberta, Her Honour, the Honourable Salma Lakhani, AOE B.Sc., inviting her to officiate a Nomination Ceremony, which is to be coordinated with CHRS, the Province of Alberta, and Federal Government. 			
BACKGROUND	<p>CANADIAN HERITAGE RIVERS SYSTEM (CHRS)</p> <ul style="list-style-type: none"> • Canada's national program for recognizing Canada's important rivers. It is a cooperative initiative of the federal, provincial, and territorial governments in conjunction with local communities and citizens, who play a key role in the program. <ul style="list-style-type: none"> ○ Established in 1984, Alberta joined in 1994. ○ Designated Rivers: <ul style="list-style-type: none"> ▪ 1989: Headwaters of the North Saskatchewan (48km within National Park) <li style="padding-left: 40px;">Headwaters of the Athabasca (~168km within National Park) ▪ 2003: Clearwater River (~326km from Fort McMurray in Alberta, flowing into the Province of Saskatchewan) • The objectives of the Canadian Heritage Rivers program are to give national recognition to Canada's outstanding rivers as part of a comprehensive and representative system and to encourage long-term management that will conserve their natural, cultural, and recreational values for the benefit and enjoyment of Canadians and visitors, now and in the future. • The Canadian Heritage Rivers System is a model of stewardship, cooperation and participation; one that engages society in valuing the natural and cultural heritage of rivers and river communities as essential to the identity, health and quality of life of Canadians. • As of 2020, forty rivers have been nominated or designated to the system, totaling almost 12,000 kilometers. <ul style="list-style-type: none"> ○ Thirty-nine of these have been designated as Canadian Heritage Rivers, 			

which signifies that a designation document (management plan or heritage strategy) has been tabled with the Canadian Heritage Rivers Board (CHRB) providing direction on how heritage values associated with the river will be conserved and communicated.

- Designation also signifies that the Minister responsible for Parks Canada has approved the designation, on the advice of the CHRB and the recommendation and Ministerial approval of the province(s) or territory(s) in which the river is located.
- Alberta's representation to the CHRS is administered through Alberta Environment and Parks (AEP).

Designation under the CHRS does NOT impact or increase development restrictions along the River, nor affect ownership or jurisdiction. No new rules or restrictions are created as a result of designation. Instead, it is an opportunity or vehicle for new collaborations.

RATIONAL

- Smoky Lake County has undertaken the collaborative North Saskatchewan Heritage River initiative, stemming from the Victoria District Economic Development Strategy, which seeks to support the growth and development of tourism opportunities across the region.
 - The County received a \$5,000 contribution from Parks Canada towards work on a Nomination Document, in accordance with the CHRS *Principles, Procedures and Operational Guidelines* (PPOG, 2017)
 - This Agreement has a term to complete the Nomination On or before February 18, 2022. The project is on-track to be completed sooner, in Fall 2021.
 - No later than 30 days before the end of the Agreement, the Smoky Lake County will submit to Parks Canada a final narrative project report summarizing the activities conducted and results achieved, and a final financial report detailing all project expenditures incurred for the Project.
 - A further \$45,000 contribution will likely be made available from Parks Canada for completion of the Designation in 2022 in accordance with the CHRS Principles, Procedures and Operational Guidelines (PPOG, 2017)
- Once the Nomination Document has been completed, there would typically be a subsequent \$45,000 available from Parks Canada to complete the Designation Document through another Funding Contribution Agreement.

PROJECT TO-DATE SUMMARY

- **Mid-2000s** – the North Saskatchewan Watershed Alliance (NSWA) completed much of the necessary background research and work towards CHRS designation.
- **2010s** – due to municipal hesitancy, a series of Alberta Cabinet Shuffles, and NSWA Board transitions, the CHRS project languished.
- **2017** – the North Saskatchewan River Basin Council (NSRBC) in the Province of Saskatchewan completed a CHRS Background Study required for the portion of the NSR within that Province.
- **October 2019** – Smoky Lake County sent a Letter of Support to the NSWA, NSRBC,

AEP, as well as river communities in favor of completing the CHRS Designation for the North Saskatchewan River

- **February 2020** – Smoky Lake County Planning & Development Services presentation to the NSWA Board.
- **2020** – Smoky Lake County accumulated dozens of subsequent Letters of Support from river communities calling for CHRS Designation for the NSR.
 - **October 2020**, the Hon. Jason Nixon, Alberta Environment Minister, confirmed AEP's support for the project.
 - **Nov/Dec 2020 & 2021** – Smoky Lake County has continued to obtain additional letters of support. Letters of Support now number +60, including 15/16 directly river-adjacent municipalities, including Strathcona County and the City of Edmonton, as well as EPCOR, Treaty 6 Confederacy of First Nations, and the Metis Nation of Alberta (MNA).
 - Only Brazeau County has declined to provide a letter of support at this time.

- **January 28, 2021 County Council Meeting**
Motion 253-20 (Orichowski):

That Smoky Lake County acknowledge receipt of the correspondence received from Jason Nixon, Minister of Alberta Environment and Parks, dated October 23, 2020, supporting the County's nomination of a portion of the North Saskatchewan River under the Canadian Heritage Rivers System, and announcing Alberta Environment and Parks, as the jurisdictional representative, will make the formal nomination on the County's behalf; and once the nomination is endorsed by the Canadian Heritage Rivers System Board of Directors, the next step is for the County to prepare a nomination document with relevant information and background studies.

Carried.

- **April 23, 2021 Committee of the Whole for Planning**
Motion 646-21 (Halisky):

That Smoky Lake County Council thank Mr. Jordan Ruegg, Planning and Development Manager and Kyle Schole, Planning and Development Assistant for spearheading the North Saskatchewan Heritage River Project in collaboration with other river municipalities and Indigenous groups to nominate 818km of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS); and recommend the said initiative be promoted for local awareness in the County's Grapevine and Social Media, in response to the information provided by the Planning and Development Department on April 23, 2021.

Carried.

- **2021** – Planning & Development Services has been refining a Nomination Document, which is nearing completion
 - **April – Public Input Survey**
 - Smoky Lake County partnered with a consultant 'Wise Use,' at a reduced rate, to deliver a qualitative Public Participation Plan, providing opportunity for public comment on the initiative. The results have been articulated into a 'What We Heard' Report.

- Online advertising reached +65,963 people across Alberta.
- 1,770 unique visits to the SLC Heritage River Webpage
- Nearly 300 surveys completed.
 - 87% in favor, 9% opposed, 4% indifferent.
- Recorded webinar with Senator Paula Simons, Billie Millholand, and Thomas Long on April 7
 - registered: 60,
 - attended by: ~40,
 - recording watched on Youtube by +100 to-date
- The bonus-value in partnering with Wise Use on the public participation portion is anticipated to be long-term enhanced knowledge, practices, and delivery of other public participation projects of the Planning and Development Services Department.
- **April/May – Natural Values Review**
 - Smoky Lake County has partnered with Aquality Environmental Inc. to provide: 1) document review, and 2) an updated Natural Values portion of the Nomination Document.
 - This work is anticipated to be completed by the end of May.

PROJECTED NEXT STEPS

- **June 2021** – Submit the DRAFT Nomination Document to the CHRS Board Technical Committee for comment and feedback.



- **Sept. 2021** – Submit the Final Nomination Document via AEP to the CHRS Board.
- **2022** – Management Planning process to complete the Designation

	<ul style="list-style-type: none"> ○ Also confirming a sustainable collaborative governance structure. <p style="text-align: center;">*****</p> <p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • 'What We Heard' Public Input Survey Report ©ATTACHMENT 1 • Smoky Lake County May 2021 Grapevine Ad ©ATTACHMENT 2 • Updated municipal supporters map ©ATTACHMENT 3 • CHRS Charter © ATTACHMENT 4
--	--

CORRELATION TO BUSINESS (STRATEGIC) PLAN

Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom

Vision: Leading the way in positive growth with healthy, sustainable, rural living.

Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p><u>Parks Canada Guiding Principles and Operational Policies, Part II - Activity Policies: Canadian Heritage Rivers Policy</u></p> <p><u>Smoky Lake County Victoria District Economic Development Strategy Bylaw 1372-20</u></p>
--	--

BENEFITS	<ul style="list-style-type: none"> • Media Coverage • Sustainable, natural, land, and river-based tourism development opportunities, opportunities for unlocking of grants, etc. • International exposure for Smoky Lake County and the Region, enhanced marketability on-par with Lakeland Provincial Park, or Wood Buffalo, Waterton, Banff, and Jasper National Parks; • Enhanced community participation, awareness, place-making, and pride
-----------------	--

DISADVANTAGES	<ul style="list-style-type: none"> • Nil.
----------------------	--

ALTERNATIVES	<ul style="list-style-type: none"> • Take no action/Defer
---------------------	--

FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<p>Governmental</p> <ul style="list-style-type: none"> • Canadian Heritage Rivers System (CHRS) • North Sask. River-adjacent municipalities • Alberta Environment and Parks (AEP) • Alberta Culture, Multiculturalism, & Status of Women • Metis Nation of Alberta (MNA) • Confederacy of Treaty 6 First Nations
---	--

	<p>Non-Governmental</p> <ul style="list-style-type: none"> • Travel Alberta • Explore Edmonton • Indigenous Tourism Alberta • North Saskatchewan Watershed Alliance (NSWA) • North Saskatchewan River Basin Council (NSRBC) • Smoky Lake County Regional Heritage Board (SLCRHB) • Victoria Home Guard Historical Society (VHGHS)
<p>COMMUNICATION STRATEGY</p>	<ul style="list-style-type: none"> • There have been +/- a dozen news releases and news articles published across Alberta thus far. • Smoky Lake County May 2021 Grapevine. • Additional updates on website and grapevine at future milestones.
<p>RECOMMENDATION</p>	
<ol style="list-style-type: none"> 1. That Smoky Lake County Accept the North Saskatchewan River Canadian Heritage Rivers System (CHRS) project-update, for which the Nomination is on-track to be completed ahead of the October 2021 CHRS Board Meeting, and which will be followed subsequently in 2022 by a collaborative Management Plan to complete the designation, and, that Smoky Lake County Accept the 'What We Heard Report'. 2. That the Reeve, on behalf of Council, send a letter to the Lieutenant Governor of Alberta, Her Honour, the Honourable Salma Lakhani, AOE B.Sc., inviting her to officiate a future Nomination Ceremony, which is to be coordinated with CHRS, the Province of Alberta, and Federal Government. 	
<p>CHIEF ADMINISTRATIVE OFFICER</p>	

What We Heard

Report:

Canadian Heritage River System
Nomination Survey –
North Saskatchewan River
Rivière Saskatchewan Nord
kisiskâciwani-sîpiy
omaka-ty
Північна річка Саскачеван

2021



Canadian
Heritage
Rivers
System



Réseau
des rivières
du patrimoine
canadien



Prepared for Kyle Schole Smoky Lake County Alberta	SUMMARY	3
Prepared by Eric W. Smith Wise Use	BACKGROUND	4
Photo Credit: E. W. Smith. North Saskatchewan River, Edmonton, AB.	ENGAGEMENT OVERVIEW	5
	ENGAGEMENT TACTICS	5
	COMMUNICATION TACTICS	5
	ONLINE SURVEY PARTICIPANTS	7
	PUBLIC ENGAGEMENT RESULTS	8
	PUBLIC SUPPORT FOR THE NOMINATION	8
	RECREATION HERITAGE	9
	CULTURAL HERITAGE	15
	NATURAL HERITAGE	18
	TENSIONS	22
	CONCLUSION	24

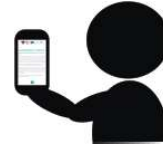
SUMMARY

WHAT WE DID



WEBINAR

37 Participants



ONLINE SURVEY

279 Participants

WHAT WE HEARD

“I fully support the nomination of the North Saskatchewan River to the Canadian Heritage River System.”



87%

Support the nomination of the Alberta portion of the North Saskatchewan River to the Canadian Heritage River System.

People against the nomination felt that change was not required or that the designation would result in access restrictions.

WHAT PEOPLE VALUE MOST

Recreation Heritage

VARIETY
ACCESSIBILITY
WATERSPORTS
BICYCLING & WALKING
CLEAN WATER, WILD
NATURE &
BEAUTIFUL SCENERY
HISTORY
GATHERING PLACE
NATURE IN THE CITY

Cultural Heritage

INDIGENOUS
CONNECTION
RICH & DIVERSE
TRADE &
TRANSPORTATION
WATER & NATURE
GEOLOGY

Natural Heritage

WILDLIFE
PLANTS
EXPERIENCES
NATURAL FEATURES

“It is a river to explore. The river is a connection for land, cultures, Indigenous history, and newer settler history. The river supports a rich biodiversity that we need to support and sustain. The river has long been used to transport: Indigenous peoples, fur traders and settlers. It is a connector of people, history, cultures and it's health is imperative for a healthy future of land and peoples.”

BACKGROUND

Smoky Lake County with support from riverside municipalities and Indigenous groups are leading an effort to designate the Alberta portion of the North Saskatchewan River as a Canadian Heritage River. The designation recognizes the River’s significance in shaping Canada’s identity. Adding the North Saskatchewan River to the list of Canadian Heritage Rivers does not restrict activities along the river but rather creates a platform for celebration. The designation tells Canada and the world that the North Saskatchewan River matters.

There are three documents required for the designation process:

- Background Study (completed in 2005)
- Nomination document (underway 2021)
- Designation Document (planned for 2022)

This report summarizes public feedback collected during an online survey and informs the nomination document. The goal of the survey was to capture views and perspectives of the recreational, cultural, and natural heritage of the North Saskatchewan River.

Smoky Lake County is leading the nomination of the North Saskatchewan River to promote economic development, renewed relations among communities and Indigenous nations in Alberta, and to strengthen stewardship.

ENGAGEMENT OVERVIEW

ENGAGEMENT TACTICS

Webinar

A webinar was presented on April 7, 2021 and posted to YouTube. The webinar was designed to increase awareness of the nomination process and recruit online survey participants.

Public online survey

An online survey collected public perspectives from March 31, 2021 to April 30, 2021. 390 people responded to the survey and 279 completed the survey.

COMMUNICATION TACTICS

Smoky Lake County recruited online survey participants via several platforms, including:

Presentations

Strathcona County Council April 13, 2021

Edmonton City Council April 19, 2021

Leduc City Council April 19, 2021

Press releases and articles

Leduc Representative April 15 and May 7

Fort Saskatchewan The Record April 15

City of Leduc April 22, 2021

Taproot April 20, 2021

A link to the survey was **shared on social media** by:

Beaver Hills Biosphere

City of Leduc

Lamont County

Mayor Burke, Town of Rocky Mountain House

Mayor Hnatiw, Sturgeon County

North Saskatchewan Watershed Alliance

River Valley Alliance

Senator Paula Simons

Smoky Lake County

Strathcona County

Sturgeon County

Town of Rocky Mountain House

Facebook and Instagram advertising promoted the survey.

Invitations to complete the survey were sent via email or Facebook to various outdoor associations and groups.



WEBINAR

39 Participants
98 YouTube views



ONLINE SURVEY

279 Participants

SOCIAL MEDIA

65,963 Reach
2,209 Engagements
1,684 Link Clicks

Invitations were sent to:

ABMA	Edmonton Bicycle and Touring Club	Northwest Voyageurs
Agro-Forestry Woodlot Extension Society	Edmonton Dragon Boat Racing Club	Paddle Alberta
Alberta Bilingual Municipalities Association	Edmonton Heritage Council	Parkland County
Alberta Conservation Association	Edmonton Historical Board	Peace River Boating Association
Alberta Dirt Riders Association	Edmonton History	Protect Alberta's Rockies and Headwaters
Alberta Equestrian Association	Edmonton River Valley Conservation Coalition	Red Deer Ramblers
Alberta Fish and Game Association	Edmonton Rowing Club	Red Deer Watershed Alliance
Alberta Fish and Game Association - Club Facebooks	Elk Point	River Valley Adventure (tourism company)
Alberta Mushers	EPCOR	River Valley Alliance
Alberta Off-highway Motor Vehicle Association	Explore Edmonton	River Valley Conservation Society
Alberta Recreation and Parks Association	Friends of Historical Northern Alberta - History Check App	Rocky Motorcycle Club
Alberta Rowing Association	Ft. Saskatchewan	Rocky Mountain Ramblers Association
Alberta Trail Riders Association	Go EAST	Smoky Lake Heritage Board
Alberta Trappers Association	Grant MacEwan Mountain Club	Southern Alberta Trail Riders Association
Alpine Club of Canada	Headwinds Cycle Club	St. Paul County
Bighorn Heritage ATV Association	Heritage Calgary	Strathcona County
Brazeau ATV Club	Heritage Forward!	Sturgeon County
Bruderheim Riding Association	Hike Alberta	Taproot
Calgary Area Whitewater (Calpaddle)	Historic Edmonton and Northern Alberta (Original)	Thorhild County
Calgary ATV Riders	Indigenous Edmonton	Town of Devon
Calgary Outdoor Club	Kayak Alberta & BC	Town of Rocky Mountain House
Canadian Club of Edmonton	Lac St. Anne ATV Club	Treaty 6 Confederacy
Central Alberta River Boat Association	Lakeland Breakers	Two Hills County
Ceyana Canoe	Lakeland LICA	UAPS
City of Edmonton	Lamont County	Vermillion River County
Clearwater County	Leduc County	Victoria Home Guard
Cows and Fish	Lethbridge Motorcycle Club	Wapiti Off-road Association
Drayton Valley Paddle Club	Metis Nation of Alberta	Waskahegan Trail Association
Eagle Point Blue River	North Saskatchewan River Valley Conservation Society	Wetaskiwin County
Edmonton and District Historical Society	North Saskatchewan Watershed Alliance	Whitecourt ATV Club
		Whitemud Equine Learning Centre Association

ONLINE SURVEY PARTICIPANTS

People were asked to declare where they lived. Survey participants lived across Alberta. Most participants lived in Edmonton.



Edmonton	53%
Calgary	6%
North	2%
East	10%
Central	10%
West	9%
South	5%
Other	1%
Prefer not to say	3%

PUBLIC ENGAGEMENT RESULTS

PUBLIC SUPPORT FOR THE NOMINATION

Support the nomination

Do not support the nomination

Neutral



87%



9%



4%

People against the nomination felt that change was not needed or that the designation would result in access restrictions.

“The existence of the North Saskatchewan River is responsible for a large part of Alberta's history and culture.”

“It is a river to explore. The river is a connection for land, cultures, Indigenous history, and newer settler history. The river supports a rich biodiversity that we need to support and sustain. The river has long been used to transport Indigenous peoples, fur traders and settlers. It is a connector of people, history, cultures and it's health is imperative for a healthy futures of land and peoples.”

“It continues to become more important as we see more development here in Alberta. Places like the North Saskatchewan River Valley are vital to our quality of life and protecting the river and its associated natural resources (not only its fresh water) will be exponentially more important in the years to come.”

RECREATION HERITAGE

“I love canoeing the river and have done so from Horburg to Rocky Mountain House, and Rocky Mountain House to Edmonton. I find it astounding that you can almost canoe into downtown Edmonton before you realize you are in a major city.”

CULTURAL HERITAGE

“The North Saskatchewan has been an important part of Canadian history since the first people inhabited this area. Its influence on our history is profound, and its recognition has a Heritage River is likely overdue.”

NATURAL HERITAGE

“Foothills, Central Mixedwood, and Parkland natural regions all have their unique features that make them extraordinary. The diversity of these areas are what makes the whole length of the River amazing.”

“It is my primary source of recreation. It is heaven.”

“We like the old trails best because you can walk or bike or ride horses. It's free and you can take the kids.”

RECREATION HERITAGE

The North Saskatchewan River is a special place for Albertans. For some, the River provides a unique vacation destination once per year, while for others it enriches their daily life. Survey participants used the North Saskatchewan River for 45 activities. Walking or hiking, sightseeing and nature observation were the most popular activities.

- 99% of those surveyed use the North Saskatchewan River recreation
- 52% use the River for recreation more than 20 times per year
- 20% use the River for recreation monthly

People use the River for several recreational activities, the popularity of each activity reported was:

67% Walking or hiking	23% Cultural activities	5% Dirt biking
64% Sightseeing	22% Sunbathing	3% Horseback riding
61% Nature observation	21% Running	2% Snowshoeing
58% Riverside picnicking	20% Float tubing	2% Paddle boarding
58% Canoeing	19% Motor boating	2% 4x4 truck driving
49% Camping	14% Art	1% Snorkelling/scuba diving
38% Riverside entertainment	13% Spiritual activities	1% Dog sledding
38% Fishing	13% Hunting	1% Water use
32% Dog walking or swimming	12% Historical re-enactment	1% Wagon train
29% Mountain biking	12% Gold panning	1% Star gazing
28% Swimming	11% Rafting	1% Searching for rock and petrified wood
28% Berry picking	9% ATV/UTVing	1% Maintaining cemeteries
26% Kayaking	8% Tobogganing	1% Agriculture
24% Cross-country skiing	7% Snowmobiling	1% Photography
	7% Rowing	
	6% Boat racing	
	5% Climbing	

"I find it amazing that we can go foraging for wild berries inside the City of Edmonton. The continuous trail network within Edmonton is also very special to me. The most special activities, however, involve the traditional use of the river as a transportation corridor. Canoeing on the river and camping on its banks is truly a special experience and one that I think more people should add to their "bucket list".

WHAT PEOPLE VALUE MOST

People were asked what they valued most about North Saskatchewan River recreation. Eight themes emerged from their responses. People identified 50 recreational activities they find special along the River.

The most special activities in order of popularity were:

- | | | |
|-------------------------|---|--|
| 1. Canoeing | 20. Historical re-enactment | 38. Dog sledding |
| 2. Walking or hiking | 21. Hunting | 39. Exploring |
| 3. Camping | 22. Float tubing | 40. Golfing in the centre of Edmonton |
| 4. Fishing | 23. Photography | 41. Looking for rocks |
| 5. River boating | 25. Rafting | 42. Rock skipping |
| 6. Kayaking | 26. Sightseeing | 43. Sunbathing |
| 7. Cross-country skiing | 27. ATV | 44. Viewing historical places |
| 8. Nature watching | 28. Paddleboarding | 45. Visiting family farms, churches, and cemeteries |
| 9. Bicycling | 29. Spending time with family and friends | 46. Visiting Metis Crossing |
| 10. Mountain biking | 30. Watching boat races | 47. Watching ice |
| 11. Berry picking | 31. Art | 48. Watching rafters, kayakers and dragon boat teams |
| 12. Bird watching | 32. Being alone | 49. Watching sunrise and sunsets |
| 13. Dog walking | 33. Being outdoors near water | 50. Whitewater canoeing |
| 14. Running | 34. Climbing | |
| 15. Picnicking | 35. Collecting litter | |
| 16. Nature walks | 36. Culture | |
| 17. Swimming | 37. Day trips | |
| 18. Wildlife viewing | | |
| 19. Gold panning | | |

Themes

VARIETY

“Opportunity. It is such a vast river that you can do pretty much any recreational activity on or near it.”

“The diversity of the river all along it from the mountains to the prairies it's constantly changing. It's a great easy river from Genesee down for teaching canoeing on, the wildlife along the river, especially in the less populated areas, I guess I value the river and its environment the most.”

“The natural beauty, the birds and other animals, ... it's course and proximity to higher density residential areas; it's history as the 'highway' for trade and travel across Canada.”

“The varied species of game fish and the unique geography.”

“The wonderful mix of good recreation, and cultural history.”

“The opportunities to enjoy the River from the shore (hiking trails) and from the water (canoe/kayak/paddleboard access).”

ACCESSIBILITY

“I value it's accessibility to many people, but also the remoteness of it. You can be in the river valley in Edmonton and barely know that you're in the middle of a large city centre.”

“Having a few places to launch and land a canoe that are within easy walking distance of parking, for day trips and to start, end multi-day trips.”

“Nice easy flowing river which makes it accessible for a lot of people and uses.”

WATERSPORTS

“It is a grand river. Crazy rapids up near the beginning and lots of twists and turns lower down and so much wildlife and berries!!!!”

“Whitewater canoeing; Canoe tripping and camping on river; Taking beginners and new visitors to Edmonton in Voyageur canoe tours on river through Edmonton.”

“It's a place to go and feel like you are in the wilderness, there are also many good day trips for canoeing--Genesee to Devon, Devon to Edmonton, through Edmonton, it's an amazing way to see the city from a totally different perspective when you paddle through it on the river.”

“Extraordinary would be the reaches from above Saskatchewan Crossing to Rocky Mtn House... some of the best canoe tripping in Western Canada, and a tourist draw amongst paddlers.”

BICYCLING & WALKING

“We love to walk the trails and have picnics near the river.”

“Walking and seeing what I find or what is different depending on seasons, weather, time of day and who I am with.”

“I love gathering Saskatoons in the fall and admiring the change of the seasons in daily walks.

CLEAN WATER, WILD NATURE AND BEAUTIFUL SCENERY

“Being able to be one with nature. I have seen incredible vistas and been able to view nature in amazing ways.”

“Bird watching during the migration in Edmonton.”

“I really value the trees and diversity of plants that grow (even if it is disturbed/ invaded by many non-native species). I value the habitat that it provides for birds and other wildlife. There's nothing better than being able to forget you're in the city.”

HISTORY

“Peace and tranquillity - the feeling of being connected to my ancestors, to Canadian history.”

GATHERING PLACE

“Space to exercise and visit with friends.”

“Nature, relaxing, people watching as I get to show new Canadians about Pusey willows, different kinds of birds we have here and meeting new people.”

“The river is a part of who we are. It brings us life through providing us with clean water. It connects us to the rest of the North Saskatchewan watershed. When you think of the river, you think of history and connecting people from all over the continent.”

NATURE IN THE CITY

“The mid-city "wilderness". In portions, it is difficult to see signs that you are in the city other than the trail beneath your feet.”

“You can leave the city behind in just a few steps.”

CULTURAL HERITAGE WAS APPRECIATED BY PARENTS, GRANDPARENTS & ANCESTORS

Recreation along the North Saskatchewan River is multi-generational for over half of the people surveyed.

“Our family has camped and gathered along the North Saskatchewan for generations.”

“I am a fifth generation Canadian and 3rd generation Albertans. Although we are not First Nations my family has respected, learned about and adventured into the lands of the North Saskatchewan River. We have hiked, backpacked, fished, canoed, camped and my father and grandfather used to hunt in its regions.”

“My parents have used the river in many of the same ways I do. They introduced me to most of the activities I engage in on and along the North Saskatchewan River”

“I think the entire river offers an opportunity to enjoy the beautiful nature settings Alberta has to offer.”
Item 4.2 - Attachment 1 - Page 13 of 24

“The entire river is extraordinary.”

“Beaches.”

“Parks and protected areas.”

“The paddle and overnight camping from south of Nordegg to the Blue bridge is extraordinary.”

“The wild places. The further away from others the better.”

“Fishing and hunting between Drayton Valley and Devon”

SPECIAL PLACES

People were asked to identify places that they found extraordinary for recreation. For those that love the River, they found this a challenging request. Exceptional places included both features of the river and locations. Over one-third of the special locations were within the city of Edmonton.

AREAS

- Beaches
- Islands
- Parks
- Picnic areas
- Trails

LOCATIONS

- Area below Berrymoor Bridge
- Aylmer Provincial Recreation Area
- Big Island
- Bighorn Dam to Rocky Mountain House
- Blue Rapids area
- Brazeau River headwaters
- Constable Chelsea Robinson Park
- Devon
- Edmonton River Valley
- East of Prince Albert
- Fort Saskatchewan
- Frenchman’s Butte area
- Genesee
- Iron Horse trail
- Islands between Redwater area and the Saskatchewan border
- Métis Crossing/Victoria Settlement
- Modeste Natural area
- Nordegg
- Nordegg to Rocky mountain house
- Parkland County
- Ram Falls
- Rapids above Rocky Mountain House
- River valley south of Drayton Valley
- Rocky Mountain House
- Rocky Mountain House National Historic Site Campground
- Rocky Mountain House to Drayton Valley
- Saskatchewan River Crossing
- Saunders Provincial Recreation Area
- Scenery from Snake Hill at Lea Park near Marwayne
- Shandro
- Smoky Lake
- Stretch of the River from the Forestry Trunk Road to Drayton Valley
- The banks, downriver of the Bighorn Dam.
- The West Country to the Banff Park border
- Undeveloped portion from Devon east

“It is spectacularly beautiful and any time I can get to the river, even here in and around the capitol region, I can escape from the day to day grind and enjoy the sites and sounds of the river valley.”

“The entire length in Edmonton, such a break from the city.”

“The trail system in Edmonton is amazing both in size and diversity. Big Island.”

“I spend most of my time in the Edmonton portion of the valley - an incredible resource and the city's crowning glory.”

EXTRAORDINARY PLACES IN EDMONTON

- 50 street boat launch
- Accidental Beach in Edmonton.
- Area near the zoo
- Belgravia Dog Park
- Edmonton area
- Emily Murphy Park
- Gold Bar boat launch
- Government House Park
- Hawryluk Park
- Historical boat launches in Edmonton
- Hotel Macdonald
- Island above Fort Edmonton
- Kinsman Park
- Laurier Park
- Les Park
- Queen Elizabeth Park
- River Valley near University of Alberta
- Rossdale
- Rundle Park
- Strathcona Science Park
- Terwillegar Park
- Victoria trail
- Waltherdale
- Whitemud Creek

“Relaxing environment in which to enjoy nature.”

“The trails, boat launches and the water itself.”

“The paved and unpaved paths.”

“The endless ravine trails.”

“All the trail systems for biking and hiking.”

“Off-leash portion of trails.”

“Nature in the city.”

“As an immigrant, I appreciate learning more about the history of Canada and of Alberta through the lens of the North Saskatchewan River.”

“We value the amazing history this river represents from first European contact and the rich pre-history embedded in every meter along this river even back to sabre toothed tigers and mastodons.”

CULTURAL HERITAGE

100% of people who responded to the cultural heritage survey appreciated the culture and history of the North Saskatchewan River. Eight themes captured the perspectives shared.

WHAT PEOPLE VALUE MOST

Themes

WATER & NATURE

“Water is life. We need to protect this river.”

INDIGENOUS

“The fur traders are long gone, the First Nations and Métis are still here. We have a unique chance to have them tell the story, in their words...”

RICH & DIVERSE

“There is so much history and diverse cultures”

“The life it has given Edmonton via its festivals and parks where we gather.”

TRADE & TRANSPORTATION

“The significance of the river in transporting goods and people in the development of the West.”

“The fact that it was the highway that brought people in and out of what is now Alberta for 1,000s of years. First Nations, French, British, other Europeans, early scientific expeditions, early celebrity tourists (9th Earl of Southesk, artist Paul Kane etc.).”

CONNECTION

“The sense of its sheer length and scope -- the variety of the terrain it covers. We can drive back and forth across it every day and not register that it connects us all the way from the Rockies to the Nelson and Hudson Bay.”

“I value the long history of the river and its importance to all humans. We seem to be drawn to rivers, and it binds all of us together, no matter our background or ethnicity.”

GEOLOGY

“The long history, from the melting of the glacier until now: 15,000 years of history that made the landforms and shaped the river and the people along the river.”

HOW DO PEOPLE EXPERIENCE CULTURAL HERITAGE?

People primarily experience the culture and history of the North Saskatchewan River by reading history, visiting historic sites, and exploring the river while imagining a different time.

READING HISTORY

“I read a lot of material on the history of the exploration of western Canada. The North Saskatchewan is a key transportation link in that history.”

VISITING HISTORIC SITES

“When I paddle on the river I often think of the voyageurs and explorers like David Thompson that plied this river. Reading the stories that have been published in books and visiting historic sites along the river help to give a taste of what it may have been like as well as make one realize the significance of the river.”

EXPLORING THE RIVER

“Whenever I am recreating in the vicinity of the river, I imagine the historical uses of the first peoples and the fur trade.”

RIVERSIDE CULTURAL & HISTORICAL EVENTS

“We love the museums and forts and festivals along the river.”

SHARING STORIES

INTERPRETIVE SIGNS

CULTURAL HERITAGE WAS APPRECIATED BY PARENTS, GRANDPARENTS & ANCESTORS

People said that some of their relatives attended events and historic sites. While for others, culture and history were alive in day-to-day life while living along the river.

“My parents told stories of how settlers came downriver on rafts from Edmonton and how many people spent their first winter in caves dug into the riverbank. My dad was a trapper and knew about how the beaver brought Europeans up this river. He also knew it was First Nations people who showed Europeans how to build birch bark canoes and snowshoes so the river could be a highway in all seasons.”

“The whole river is special.”

“I love the parts of the river where you can be alone and benefit from 'river medicine.'”

“The actual historic sites, of course, but also the land in between where ancient people walked and where our grandparents struggled to survived in a rich/wild land.”

SPECIAL PLACES

AREAS

- Abandoned coal mines along Edmonton River Valley
- Bridges
- Cemeteries
- Ferry sites and crossings
- Fishing spots
- Forts
- Fur trade sites
- Geological features
- Indigenous burial grounds
- Indigenous campsites and important places
- Indigenous lands
- Islands
- Old growth forests on islands
- Picnic and riverside places
- River crossings
- Ukrainian churches and museums

LOCATIONS

- Batoche
- Battleford
- Big Island
- Concordia seminary grounds
- Constable Chelsea Robinson Park

- Fort Edmonton
- Fort George
- Fort Pit Provincial Park
- Fort Saskatchewan
- Frenchman's Butte
- Frog Lake
- Heinsburg
- High Level Bridge
- Iron Horse Trail
- John Walter Museum
- Kootenay Plains
- Macdonald hotel
- Metis Crossing /Victoria Trail
- Pakan
- Rabbit Hill
- River Lot 11 Indigenous art park
- River near Devon
- Rocky Mountain House
- Rossdale Cemetery
- Smoky Lake historical use areas
- The layer of ash from the explosion of Mount Mazama (near Edmonton LRT bridge)
- University of Alberta
- Victoria Trail
- Walterdale Cemetery

“I love its intrinsic values such as it’s beauty and listening to the water flow. But I also recognize it’s other values for Edmonton’s water supply.” Item 4.2 - Attachment 1 - Page 18 of 24

“I value that it provides a "natural" (or at least nature) haven within the city of Edmonton. I love feeling like I'm out of the city, even if I'm not. I value the trees, the understory and the habitat that it provides.”

“The “oasis” that the river represents amid the prairie.”

“The history, scenery geology and the rest from the city. I’m not a city person and I find peace here.”

NATURAL HERITAGE

99% of people who responded to the natural heritage survey appreciated the nature of the North Saskatchewan River. The natural elements that the public valued most fit into four themes.

WHAT PEOPLE VALUE MOST

Themes

WILDLIFE

“Garter snake hibernaculum, river hills full of crocus in the spring, fish spawning at the mouth of creeks, petrified wood, pelicans, cliff & mud swallows, great herons, kingfishers, river clams.”

- Beavers
- Biodiversity
- Birds
- Coyote
- Eagle nests
- Fish
- Snake hibernacula
- Sturgeon
- Swallow banks
- Waterfowl

PLANTS

“The fact the river is a transitional zone between the Aspen Parkland and Mountains, and then between the Aspen Parkland and the Boreal Forest.”

“Dogbane and that First Nations used it for fishing nets. It makes such good fibre.”

- Berry bushes
- Buffalo beans
- Dogbane
- Grasses
- Rare plants at Gibbons
- Rare plants such as *Hedysarum boreale*, *Polygala seneca*, and *Shepherdia argentea*
- Silver willow
- Vegetative variations in ravines and micro-climates

NATURAL FEATURES

“The sandstone cliffs are my fave, but I like it all.”

“The ice flows are cool, I appreciate the trails and the woods along them. We pick Saskatoon berries every year. I love the bentonite formations in Dawson Park and the pelicans that visit every year.

- Clean water
- Geology
- Ice flows
- Islands
- Kootenay Plains
- Natural features
- Natural landscape
- Rapids
- River tributaries
- Riverbanks
- Rocky edges and cliffs
- Transition of habitats and landforms
- Wildlife corridor

EXPERIENCES

“We love watching the river ice flows, the cliffs along the river, the beautiful flowers and fruit trees, the beavers and the action they take to live on the river”

“Watching birds flying on the updrafts of the riverbanks.”

- Contrast to the city
- Fishing
- Fresh air
- Peace
- Reflections on the water
- Richness and diversity
- Seasonal changes
- Smells
- Sounds
- Textures
- Vast scale of the river
- Vistas
- Winding river

“My grandfather and great-grandmother were Metis and their ancestors Cree. Their lives were closely bound with the nature of the North-West and its land and rivers.”

“My parents and grandparents made good use of all the berries that grow along the river and they encouraged us kids to find out about the names of birds and animals we saw.”

“My family is from along line of farmers and were taught the importance rivers and clean water is important to the ecosystem and how it all ties together.”

NATURAL HERITAGE WAS APPRECIATED BY PARENTS, GRANDPARENTS & ANCESTORS

The parents, grandparents, or ancestors of 68% of participants appreciated the nature of the North Saskatchewan River. Their appreciation followed 25 themes.

Themes

- NATURE SUSTAINED LIFE
- DRINKING WATER
- BEAUTY
- CHANGING OF THE SEASONS
- PLANTS
- WILDFLOWERS
- ENTIRE ECOSYSTEMS
- FISHING
- HUNTING
- BERRY PICKING
- TRAPPING
- COLLECTING BIRD EGGS
- EXPLORING NATURE FREELY
- NATURAL LANDSCAPES
- BIRDWATCHING
- CAMPING
- WALKING AND HIKING
- BOATING
- PICNIC
- TRANSPORTATION
- AFFORDABLE VACATION

“The entire river is extraordinary”

“The whole area is a total mind-altering experience.”

“Terwilliger Park has some fantastic ponds and really displays the Beaver Hills topography and power of the river while also having so much wildlife! Dawson Park has extraordinary bentonite formations that catch the eye.”

SPECIAL PLACES

AREAS

- Bends in the river with long views
 - Central mixedwood forest
 - Coal seams
 - Creeks
 - Eagle nesting areas
 - Eddies
 - Floodplains
 - Foothills
 - Islands
 - Mudflats
 - Natural corridors
 - Oxbows
 - Parkland
 - Ravines
 - River beaches
 - River flats
 - Riverbanks teeming with life
 - Sandbars
 - Temporary islands
 - Undeveloped areas
- Devon Voyageur Park to Prospectors Point
 - Downstream of Edmonton
 - Edmonton River Valley
 - Fort George area
 - Fort Saskatchewan River trails
 - Genesse
 - Gibbons Prairie Natural Area
 - Hills from Lindbergh to Heinsburg,
 - Iron Horse Trail
 - Kinnaird Ravine in Edmonton
 - Kootenay Plains
 - Lea Park
 - Mineral springs below Government House in Edmonton
 - Modeste Creek Natural Area
 - Nordegg area
 - Rapids near Rocky Mountain House
 - Rapids upstream of Drayton Valley
 - River along Fort Saskatchewan
 - Rocky Mountain House National Historic Site
 - Rocky Mountain House area
 - Sir Wilfred Laurier Park
 - Smoky Lake
 - Telfordville area
 - Terwilliger Park
 - The old Pakan sight
 - Two Hills strip in east Edmonton
 - Watershed and tributary creeks like Mooswa and Middle Creek and Frog Creek
 - Whitemud Creek biodiversity
 - William Hawrelak Park

LOCATIONS

- Abraham's Gates
- Big Island
- Brazeau area
- Brierly rapids
- Burtonsville Island
- Dawson Park
- Devon area
- Devon River trails
- Devon to Fort Saskatchewan river section

“Every city, village, and tiny hamlet in the world from Cambodia to Peru to Namibia has cafes and places alongside their lakes and rivers. Edmonton has nothing.”

“Try to avoid restrictions on jet boaters, I have helped stranded people almost every outing. Without boats people could get into a lot of trouble as most tubers do not carry enough supplies for survival. Most boaters have everything including rescue equipment and first aid training.”

“It is a fairly untouched river. I like it that way!”

TENSIONS

People expressed a range of concerns and areas of improvement. Four themes emerged.

CONCERNS & IMPROVEMENTS

Themes

DAMAGE TO THE RIVER

“A lot has been done over the past few decades to clean up this river, we must not let it become a dumping ground for whatever. I fully support this initiative to further protect this valuable and important waterway.”

“As this river provides drinking water for cities in Alberta and Saskatchewan, it is vital that the NSR watershed is protected, especially from coal mining.”

“It does not need protected status.”

“Leave it alone.”

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> ▪ Proposed coal mining ▪ Pollution from cities, industry, and agriculture ▪ Damage and refuse from camping ▪ Proposed and ongoing industrial and residential | <ul style="list-style-type: none"> development in and adjacent to the river valley ▪ Damage from motorized land and water-based vehicles ▪ Impacts from legacy oil and gas sites and pipelines | <ul style="list-style-type: none"> ▪ Invasive plant species ▪ Overfishing ▪ Logging ▪ Proposed Big Island Provincial Park glamping ▪ Proposed solar farm in the river valley |
|---|---|---|

USE OF THE RIVER

“I do not want access restricted IN ANY WAY for recreation purposes.”

“Let all people keep using this river, it's everyone's.”

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> ▪ Maintain access to everyone ▪ Improve and maintain facilities including | <ul style="list-style-type: none"> boat launches, trails, toilets, and garbage cans | <ul style="list-style-type: none"> ▪ Increase the number of interpretive signs ▪ Add riverside restaurants |
|--|--|--|

PUBLIC AWARENESS

“More information on what plants and animals and fish are in danger because of people, of what we do. Most people don't want things in nature to die off because of us but most of us don't know what we can do to stop it.”

“Leave the Settler history for now. Concentrate on the natural and Indigenous culture and history.”

- Education on leave-no-trace camping
- Increase education of historical and cultural heritage of the River
- Make history interesting and available to youth
- More investment in culture and history museums and exhibits
- More emphasis on Indigenous people history and stories
- Increase the historical exhibits from a female perspective
- Increase awareness of the archaeology
- Formalize river tripping routes and increase awareness of trips, routes, and camping locations
- Identify designated whitewater rapids

PROTECTION OF THE RIVER

“Absolutely, keep all development back from the river and all of its tributaries.”

“I am torn about promoting the river but completely in favour of protecting the river. It seems like when parts of nature are promoted, people find and hurt them.”

- More legally binding protection needed
- More enforcement of existing laws
- Create designated use areas along the River
- Change Natural Areas to Provincial Parks
- Protect riparian areas and tributaries
- Protect shoreline
- Protect forest from beavers

“It is the proverbial Canadian river. It is an important watershed for many areas. Historically, it was important for travel and spiritual. Nature all along the river captures the essence of Canada. There are make fun recreational places for paddling along the river. It just seems to be the life blood of Western Canada in many ways.”

CONCLUSION

Most of the people surveyed supported the nomination of the North Saskatchewan River to the Heritage River System. Those that opposed the nomination felt that no change was needed or that a designation to the Canadian Heritage River System would eventually result in restricted access to the River. The North Saskatchewan River generates and sustains a wide variety of recreational activities, cultural practices, and nature appreciation. The River and adjacent land provide diverse opportunities for enjoyment and gathering of people, culture, and history. In essence, the River provides a platform to connect to the past and enrich the present.

From what we heard there is a yearning to learn more about the Indigenous peoples' history and culture along the River. Numerous special areas were identified providing daily and multi-day exploration. Tensions exist between developing economic opportunities and protecting the extraordinary nature. Access to the River was a primary theme among the survey responses and highlights a need for education about the commemorative nature of the Canadian Natural Heritage River System designation. It is clear from the responses received that the North Saskatchewan River matters to Canadians. It is an icon of Western Canada's identity.

NORTH SASKATCHEWAN RIVER NOMINATION AS A CANADIAN HERITAGE RIVER

Smoky Lake County is leading a collaboration among other river-municipalities and Indigenous groups to nominate 818km of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS). This is in-part, to support tourism development opportunities!



Canadian
Heritage
Rivers
System



Réseau
des rivières
du patrimoine
canadien

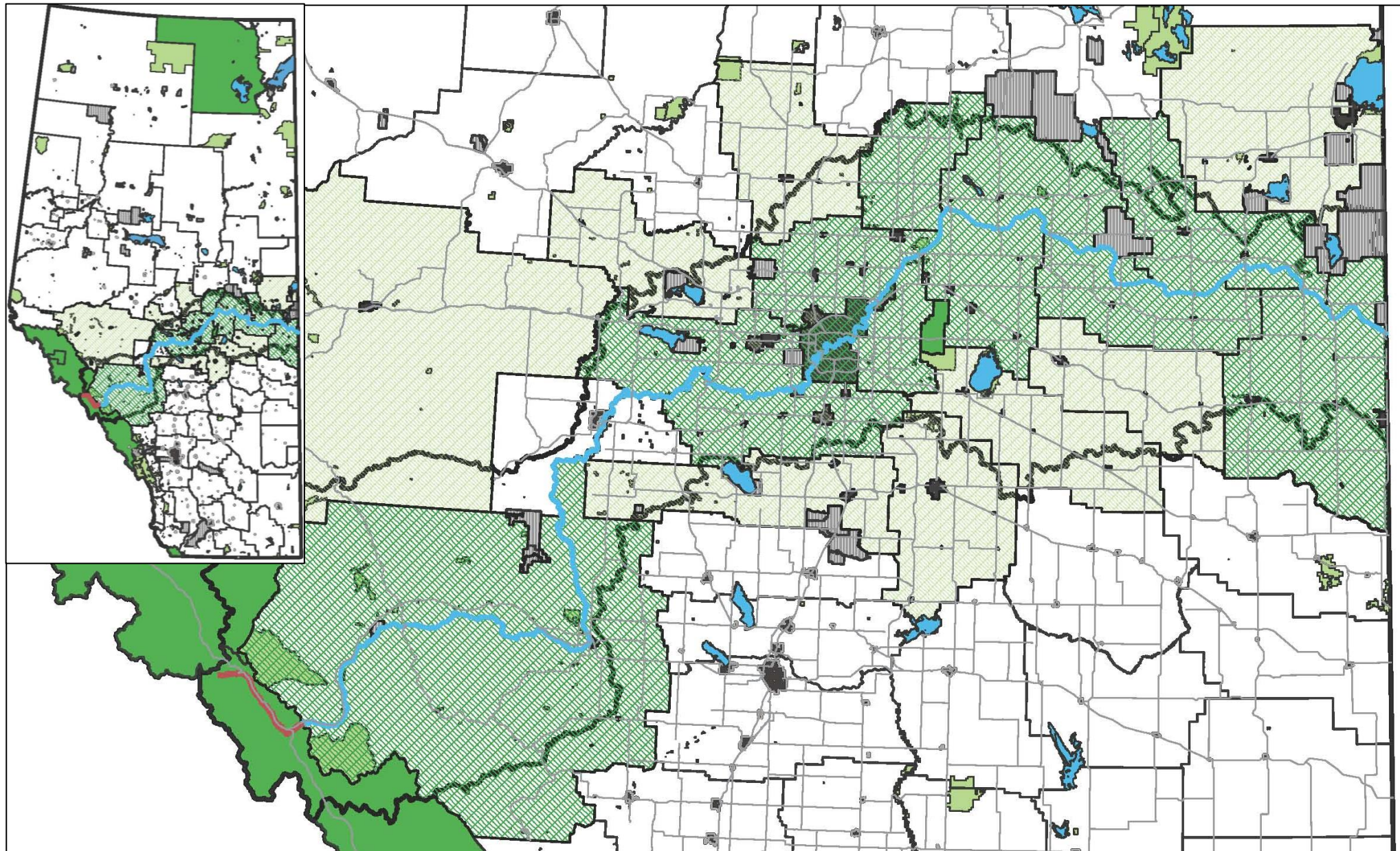
So far, we have received support from more than 60 communities and groups. These include:

- Clearwater County
- Town of Rocky Mountain House
- Parkland County
- Town of Devon
- City of Edmonton
- Strathcona County
- City of Fort Saskatchewan
- Sturgeon County
- Thorhild County
- Lamont County
- Two Hills County
- County of St. Paul
- County of Vermillion River
- Métis Nation of Alberta (MNA)
- Confederacy of Treaty 6 First Nations
- Paddle Alberta & Paddle Canada

To get involved, or learn more, visit www.smokylakecounty.ab.ca or call the Smoky Lake County Planning and Development Services Department at 780-656-3730.

(Image: Paddle into the Past at Métis Crossing, Courtesy of Explore Edmonton)

Heritage River Project – Update: May 11, 2021



-  River-adjacent Support
-  Non-river-adjacent Support
-  National Park (NP)
-  Provincial Park (PP)
-  Reserve or Metis Settlement
-  North Sask. River (NSR)
-  North Saskatchewan Watershed Boundary
-  Portion of NSR already CHRS-designated within Banff NP

THE CANADIAN HERITAGE RIVERS SYSTEM CHARTER

WHEREAS freshwater is essential to life on earth and Canada is blessed with a vast supply of freshwater, approximately one-fifth of the world's total; and

WHEREAS rivers are a priceless and enduring part of Canada's national heritage and identity; and

WHEREAS rivers are central to the overall health and well-being of Canadians; and

WHEREAS participating governments on the Canadian Heritage Rivers Board have agreed to renew and strengthen their participation in the Canadian Heritage Rivers System by administering the program through a strategic plan, which serves as the principal operating document for the Board;

THEREFORE, IT IS UNDERSTOOD that the federal, provincial and territorial Ministers responsible for the Canadian Heritage Rivers System, do, by this Charter, reaffirm their governments' commitment to the System, and, by this Charter, describe its main principles of operation, vision, and governance, as follows:

I VISION

This Charter affirms the vision of the Canadian Heritage Rivers Board that:

The Canadian Heritage Rivers System is a model of stewardship, cooperation and participation; one that engages society in valuing the natural and cultural heritage of rivers and river communities as essential to the identity, health and quality of life of Canadians.

II PURPOSE OF THE CANADIAN HERITAGE RIVERS SYSTEM CHARTER

This Charter sets out a framework for cooperation between Canada and the participating Provinces and Territories (hereinafter together referred to as "the Participants") to recognize, conserve and manage, in a sustainable manner, Canada's designated heritage rivers and their natural qualities, cultural/historical heritage, and recreational values. The Charter provides a tangible public expression by governments in Canada of their support for and participation in the Canadian Heritage Rivers System and acknowledges the operation of the program through a strategic plan.

III PRINCIPLES OF THE CANADIAN HERITAGE RIVERS SYSTEM

This Charter serves to emphasize the following principles, which form part of a strategic plan of the Canadian Heritage Rivers Board:

- i) Participation in the Canadian Heritage Rivers System is voluntary.
- ii) The Participants retain their jurisdictional powers over rivers in the Canadian Heritage Rivers System, including ownership of land, the choice to nominate a river, and the right to continue to operate and manage designated rivers in accordance with the goals of the System.
- iii) The Canadian Heritage Rivers System respects Aboriginal peoples, community, landowner and individual rights and interests in the nomination, designation and management of heritage rivers.

- iv) Rivers, or sections of rivers, included in the Canadian Heritage Rivers System will meet the spirit of the heritage and recreational value selection guidelines as set out by the Canadian Heritage Rivers Board.
- v) River nominations and designations will be jointly approved, on the recommendation of the Canadian Heritage Rivers Board, by the Minister(s) of the nominating jurisdiction(s) and the Minister responsible for the Parks Canada Agency.
- vi) The Parks Canada Agency will continue to be the lead federal agency for the Canadian Heritage Rivers System and will, through a secretariat operated on behalf of the Canadian Heritage Rivers Board, provide technical and financial support for the nomination and designation of rivers to the System, for promotion of the System both nationally and internationally, and for co-ordination of the ongoing monitoring of designated rivers.
- vii) River nominations and designations in Northwest Territories and Nunavut must be jointly approved by the Minister responsible for Indian and Northern Affairs Canada and the responsible territorial minister. This approval is to be obtained by the Canadian Heritage Rivers Board prior to a final recommendation going forward to the Minister responsible for the Parks Canada Agency.
- viii) Should territorial devolution occur in the Northwest Territories and Nunavut, as it has in Yukon, the federal authorities for the management of land, waters, and natural resources would be transferred to territorial governments. This Charter recognizes final devolution agreements between Canada and the territorial governments.
- ix) Provincial and territorial governments will continue their commitment to the Canadian Heritage Rivers System, assuming the long-term operations and management of rivers within their jurisdictions designated to the System.

IV THE CANADIAN HERITAGE RIVERS BOARD

The Canadian Heritage Rivers System is administered by the Canadian Heritage Rivers Board, which is composed of members from the government, public, not for profit or private sector who are appointed by the Participants. The Board administers the Canadian Heritage Rivers System for the benefit of the people of Canada and is accountable to the signatories of the Charter for the effective management of resources and processes that conserve and present heritage rivers.

V DURATION OF TERM

Unless otherwise agreed to in writing by the Participants, the cooperation contemplated in this Charter shall be for a period of twenty years, commencing on April 1, 2011, and ending on April 1, 2031.

VI SCOPE OF THIS CHARTER

- x) Nothing in this Charter is to be interpreted as establishing a partnership, joint venture, agency relationship or commercial association between the Participants.
- xi) Each Participant shall retain exclusive responsibility for its undertakings.
- xii) This Charter shall not be interpreted to create any legal right or obligation between the Participants.

VII MODIFICATIONS

It is understood that this Charter may be modified at any time by written agreement of all Participants.

IN WITNESS WHEREOF the Participants hereto have executed this Charter by their Ministers' signatures, signed in counterpart, as of the day and year written below.

December 24, 2013

REQUEST FOR DECISION		DATE	May 27, 2021	4.3
TOPIC	Proposed Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs			
PROPOSAL	That Smoky Lake County direct administration to implement the Public Participation Plan relating to 1) Hamlet Chickens, 2) Dark Skies, and 3) Temporary RVs at Lake-lots, as presented, to provide a 'What We Heard' report back to a future Council Meeting, in accordance with Smoky Lake County Policy Statement 01-51: Public Participation.			
BACKGROUND	<ul style="list-style-type: none"> • Following the last Committee of the Whole, Administration is proposing to conduct an online survey and a tele-Townhalls during the month of June/July, to invite feedback from residents for input on options pertaining to: <ol style="list-style-type: none"> 1) <i>Should the Hamlet General areas be permitted to keep a limited number of chickens?</i> 2) <i>Should the County pursue Dark Sky designated status, what considerations should made? Should the entire county be nominated, or a portion?</i> 3) <i>How should the County handle temporary visiting RVs at lake-lots?</i> • Separate surveys and townhalls will be held for each item. • Administration would then provide back a 'What We Heard' Report back encompassing these issues for consideration prior to proceeding on one or more of these items. <p><u>PROJECT TO-DATE</u></p> <p>October 29, 2020 Committee of the Whole Meeting:</p> <p>112-20: Halisky <i>That Smoky Lake County Council recommend pursuing a Nomination for an International Dark-Sky Association (IDA) Designation which recognizes exceptional dedication towards the preservation of the night sky through the implementation and enforcement of quality outdoor lighting ordinance, dark sky education and citizen support of dark skies, for the purpose of promoting responsible lighting and dark sky stewardship, and to set good examples for surrounding communities. Carried.</i></p> <p>120-20: Lukinuk <i>That Smoky Lake County Council recommend the draft amendment to the Land Use Bylaw No. 1272-14 for the purpose of providing provisions relating to the licensing for, and keeping of, small livestock animal units in hamlet and residential districts; and bring the said draft bylaw forward to the next Committee of the Whole for the Purposes of Planning Meeting. Carried.</i></p> <p>December 10, 2020 County Council Meeting:</p> <p>213-20: Lukinuk <i>That Smoky Lake County proceed with investigating the feasibility and next steps of pursuing a Nomination of, and Designation as, a Dark Sky Community under the International Dark-Sky Association (IDA), for the purpose of providing leadership in reducing light pollution and promote responsible outdoor lighting that is beautiful, healthy, and functional. Carried.</i></p> <p>March 8, 2021 Committee of the Whole Meeting:</p>			

	<p>483-21: Orichowski That Smoky Lake County Council recommend the additional material provided by the Planning and Development Department in response to Council's December 10, 2020, Motion #213-20, which gave direction to investigate the feasibility and next steps of pursuing an International Dark-Sky Association (IDA) Designation, be accepted for information. Carried.</p> <p>484-21: Lukinuk That Smoky Lake County Council recommend a Public Participation Plan and amendment to the Land Use Bylaw No. 1272-14, for the purpose of providing provisions relating to the licensing for, and keeping of, small livestock animal units in hamlet and residential districts; and bring the said plan and amendment forward to a future meeting of Council. Carried.</p> <p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • Smoky Lake County Policy Statement 01-51: Public Participation © ATTACHMENT 1
--	---

CORRELATION TO BUSINESS (STRATEGIC) PLAN

Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom

Vision: Leading the way in positive growth with healthy, sustainable, rural living.

Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p><u>Alberta <i>Municipal Government Act</i> RSA. 2000 Ch. M-26</u></p> <p><u>Smoky Lake County Policy Statement 01-51: Public Participation</u></p>
--	---

BENEFITS	<ul style="list-style-type: none"> • Community-driven land-use planning
DISADVANTAGES	<ul style="list-style-type: none"> • Nil.
ALTERNATIVES	<ul style="list-style-type: none"> • Take not action/Defer

FINANCE/BUDGET IMPLICATIONS

Operating Costs:	<u>~1,000</u>	Capital Costs:	_____
Budget Available:	_____	Source of Funds:	_____
Budgeted Costs:	_____	Unbudgeted Costs:	_____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<ul style="list-style-type: none"> • Nil.
---	--

COMMUNICATION STRATEGY	<ul style="list-style-type: none"> • Grapevine • Public/Website Notice • Paid Social Media Ad
-------------------------------	--

RECOMMENDATION

That Smoky Lake County direct administration to implement the Public Participation Plan relating to 1) Hamlet Chickens, 2) Dark Skies, and 3) Temporary RVs at Lake-lots, as presented, to provide a 'What We Heard' report back to a future Council Meeting, in accordance with Smoky Lake County Policy Statement 01-51: Public Participation.

CHIEF ADMINISTRATIVE OFFICER	
-------------------------------------	--

SMOKY LAKE COUNTY

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 1 of 17 E

Legislation Reference:	Alberta Provincial Statutes
-------------------------------	-----------------------------

Purpose:	To establish a framework within which public participation can be enhanced in the decision-making process fulfills the duties and obligations set out in legislation with regard to public participation.
-----------------	---

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Smoky Lake County acknowledges the fundamental right of all citizens to participate in the governance system and that the responsibility to be involved in decisions starts at the grassroots level where the public is directly involved with municipal functions.
1.2	This policy is a commitment from Smoky Lake County to ensure appropriate mechanisms, processes and procedures enable the public and its community to participate in the affairs of the Council through effective and meaningful public engagement processes.
1.3	This Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the <i>Municipal Government Act</i> .
2. OBJECTIVES:	
2.1	Smoky Lake County's Vision is " <i>Leading the Way in positive growth with healthy, safe, and sustainable rural living</i> " and the proactive approach is to provide practical and appropriate opportunities for participation by citizens and the public regarding proposed developments, services, programs or other municipal decisions that may impact quality of life in the County.
2.2	To provide sufficient access to information to allow the public to become informed and have the opportunity to participate to be involved in municipal issues and provide input to the decision-making process.
2.3	Demonstrate consistent application of the process to the public and Council.
2.4	To provide effective input into Council's decision-making process deepening participatory democracy, accountability, responsiveness and a social contract with communities and citizens.
2.5	Establish a method to effectively report back to the community on their input and on Council's decisions and outcomes to help the community and/or citizens to understand; and encourage them to continue to contribute to the democratic participation, exchange information and participate in decision-making processes.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 2 of 17 E

Policy Statement and Guidelines:

3. DEFINITIONS:

- 3.1 **Chief Administrative Officer:** means the person, also known as the “CAO”, appointed by Council to the position of Chief Administrative Officer under the *Municipal Government Act* for Smoky Lake County.
- 3.2 **Community:** refers to the County, residents, businesses, schools, religious institutions and all other institutions and agencies that make up Smoky Lake County.
- 3.3 **Council:** means the Reeve and Councillors duly elected in the Smoky Lake County.
- 3.4 **Councillor:** is a Member duly elected as a Councillor and is a member of Council.
- 3.5 **County:** means the geographic area contained within the boundaries of the municipality of Smoky Lake County.
- 3.6 **Municipality:** means the Municipal Corporation of Smoky Lake County.
- 3.7 **Public/Citizens:** means an individual, resident, sometimes represented in an organization/group that takes an interest in an issue, will be or is likely to be affected by an issue, or has the ability to affect a decision or outcome.
- 3.8 **Public Participation:** means processes through which the County provides non-statutory opportunities for the community to have input into decision-making through public meetings, surveys, open houses, workshops, polling, resident advisory committees and other forms of engagement.
- 3.9 **Public Participation Plan:** means a plan as a course of action outline which identifies which opportunities, level of Participation and Public Participation Tools to be used to obtain public input in a particular circumstance.
- 3.10 **Public Participation Tools:** means the tools that may be used, alone or in combination, to create Public Participation opportunities.

4. GUIDELINES:

- 4.1 **Conduct of Engagement:** Core principles will guide decisions about how and when to involve the public toward cooperative relationships and assist in governing a “Conduct of Engagement” by working together to build and maintain Public Participation. The following principles form the acronym “**TRUST**”:
- 4.1.1 **Transparency:** demonstrate accountability that the decision-making process is open, clear and accessible to all role players in the participation process where the public becomes familiar with the appropriate information and tools to engage in meaningful participation.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 3 of 17 <i>E</i>

Policy Statement and Guidelines:

4.1.2 **Respect:** consideration of timing and style of approach strengthens legitimacy where the public is more likely to accept the decision made when they have taken part in creating the solution. Respect that is built into the participatory processes upfront benefits adequate public involvement allows for realistic management of costs and creates a better ability to manage the quality of the output.

4.1.3 **Unity:** embracing all views and opinions in the process of public participation strengthens participatory democracy with the community by promoting a spirit of democracy and participants become aware of other views by enabling their voice to be heard and taken into account of. Dialogue with others where views are exchanged assists in reaching solutions upon which consensus can be built.

4.1.4 **Social:** collectively bond to collaborate a balanced approach of engagement by listening to understand and be informed, learning to gather information to refine perspectives on issues or initiatives, and voicing points of view ensures a free flow of valuable information to all participants to be actively involved.

4.1.5 **Transform:** be the lead model responsible to empower participation and communicate results to the public to directly share in the decision-making process. Open public participation process can therefore result in better citizen "buy-in" as the community changes and evolves.

4.2 **Proactive Public involvement:** Public involvement is happening all the time and it is about dialogue with the appropriate people in the appropriate way at the appropriate time. The following elements can be perceived as factors that can reflect potential negative drawbacks when engaging in the public participation process:

- Time Consuming: Consultation can be time consuming, slowing down decision-making processes.
- Costs: Consultation can be resource intensive (financially and staff wise).
- Unrealistic Expectations: Can lead to citizens expecting shared decision-making power with the Council. If their solution is not adopted, these individuals may criticize the process rather than the decision.
- Fair Representation: Public who participate may not represent all relevant views to issues being discussed. The interests of a few active people can be seen as overruling the silent majority.
- Inaccurate information: Public may have strong opinions that are based on inaccurate information. All information provided by participants will be carefully assessed.

Benefits: It is imperative that the public understands that there not be, nor appear to be any conflict between the interests of Council and their duties of municipal functions to the Community. Effective public participation, however, considers opportunities to go beyond simply providing information; the end result is decisions reflective of the public interests and looks at how and when to best connect with the community.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 4 of 17

Policy Statement and Guidelines:

4.3 **Public Participation Plan:**

4.3.1 **Public Participation Opportunities:** Council and Administration recognize that quality public participation is a critical component of good governance. Councillors and staff of the Municipality will ensure that the **Public Participation Plan** involves the public in the following functions:

4.3.1: **Bylaws and Regulations:** New programs and Services being established and/or reviewed, upon direction to engage Public Participation through a motion of Council.

4.3.2: **Policy** formulation and review: Policies of Intent (Policy Code P-I).

4.3.3: **Budget:** Preparation for gathering input.

4.3.4: **Planning:** Strategic Plan and Business Plan and any implementation of projects and initiatives.

4.3.2 **Levels of Participation:** The effort to build the capacity to enable effective participation from the community and its citizens can be achieved through five (5) goals and levels of engagement for dissemination of information, mechanisms and platforms for dialogue.

	1	2	3	4	5
	Inform	Consult	Involve	Collaborate	Empower
G O A L	When the County want to provide information on municipal functions.	When feedback/ input is required from public in a specific program area, analysis or initiative.	When the public's comments can have an impact on the design and development of a facility, structure, program or project.	When it's important to build partnerships and strengthen relationships between the community and County.	When public buy-in is of primary importance for an initiative to be successful.
L E V E L	Provide the public with the information to assist them in understanding the problem, alternatives, opportunities and/or solution.	To keep the public informed, listen to and acknowledge concerns and aspirations. Consult simply means to ask for the public's opinions and consider any input received.	To work directly with the public by providing opportunity for dialogue and interaction throughout the process to ensure that public concerns and interests are understood and considered.	Public is directly engaged in decision -making. Possible actions or solutions are typically generated by the public and there is an explicit attempt to find consensus.	Authority is delegated to the public to varying degrees where appropriate to improve community capacity - normally through committees created by Council that have members-at-large.

Title: Public Participation

Policy No.: 51-01

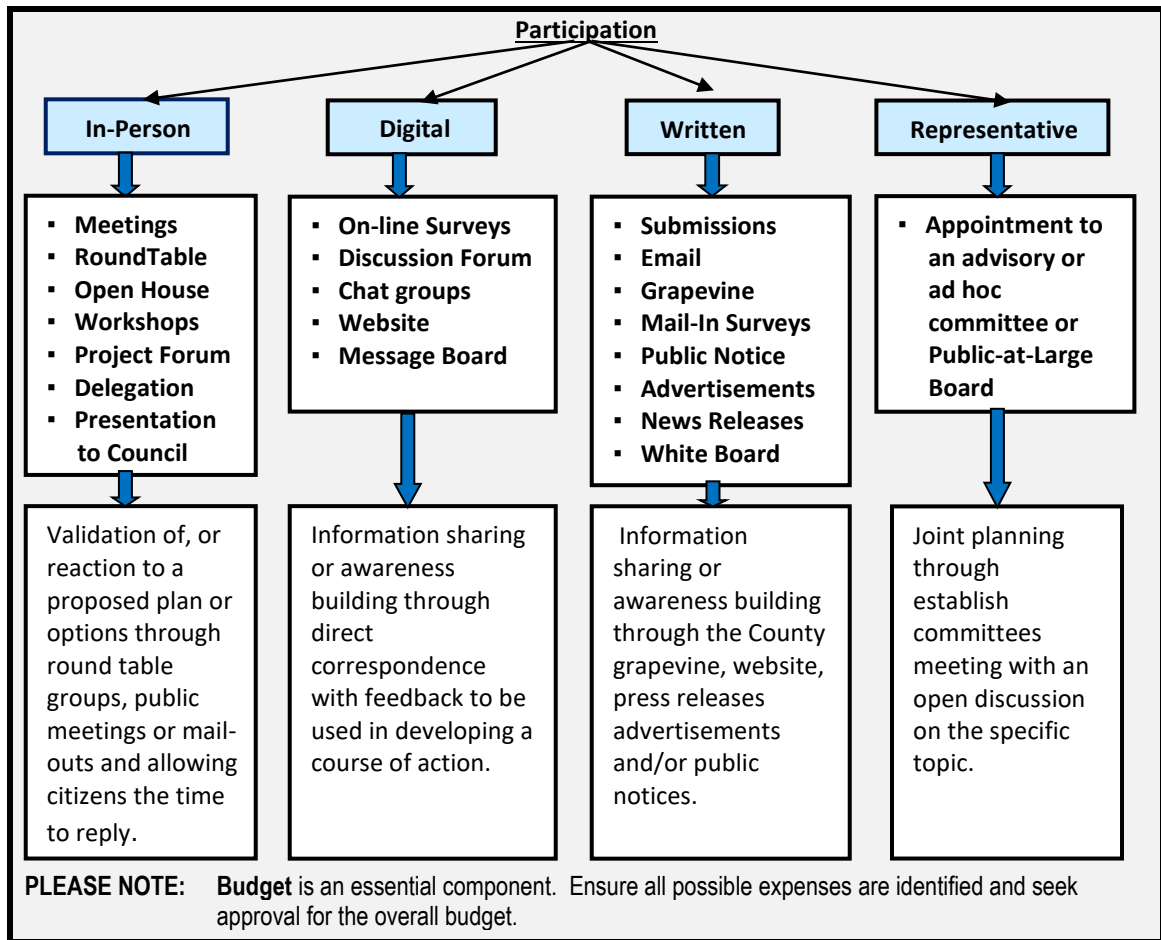
Section: 01

Code: P-I

Page No.: 5 of 17

Policy Statement and Guidelines:

4.3.3 **Public Participation Tools:** To ensure timely and continuous involvement of the public, community and others in the public participation process, a variety of public notification and participation procedures can be used and may use any combination of the following making it easier to pick tools and activities that match public expectations to the desired level of participation.



4.4 **Encourage Public Participation:**

The municipality's meetings are all open to the public when and as required under the *Municipal Government Act*, and the public will have an opportunity to provide feedback or comments in writing or in persons at these meetings.

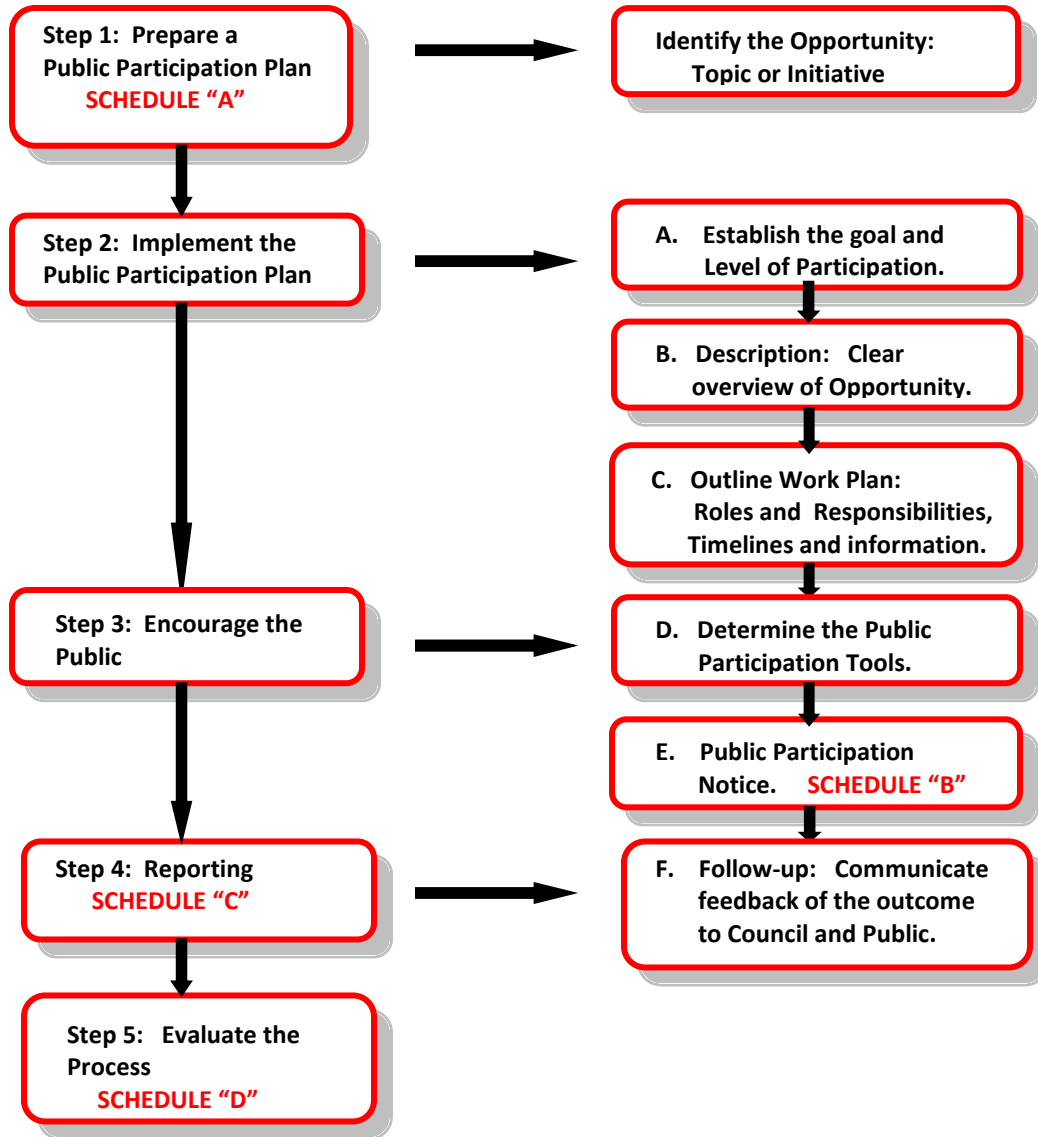
- The Public Participation Plan will outline the communication to ensure that participation by the public is meaningful and effective, through timely disclosure of information, in the best way by various means in accordance with this Policy to inform citizens to remain educated and connected about opportunities to provide formal public comments.
- Council meetings will address all Public Participation elements during Agenda – Section 4: Request For Decision. Sign in sheet, as per **Schedule “E”:** **Public Participation Attendees** will indicate the public participation attendance for the record and assist the Reeve to acknowledge persons who wish to speak.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 6 of 17 E

Policy Statement and Guidelines:

4.5 Implementing a Public Participation Process:

The next step in public participation is to implement a **Public Participation Process**. This process is designed to address the specific issue or project. The diagram presents the tasks in a series of linear steps and activities in the process:



The intensity of the public participation process varies depending on the nature of the project, characteristics of the neighborhoods, community issues and the perceived impact to the public involved. A Public Participation Plan sets a roadmap of what will be done, when, with whom, by whom and where will be outlined in accordance with **Schedule "A": Public Participation Plan**.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 7 of 17

Policy Statement and Guidelines:4.6 **Public Notification and comment Process:**

4.6.1 The public notification process is a notice advertised in order to notify the public of an issue and a time frame of a 14-day public comment period will be provided prior to a decision being made. Each notice will include, as outlines in **Schedule "B": Public Participation Notice**, at a minimum, the following information:

- Name of topic/issue /activity/type of participation event.
- Municipalities' name.
- Action to be taken and by whom.
- Day, date, time and location of meeting.
- Brief summary of the proposed action or plan and geographic scope.
- Start and end dates for public comments.
- Where to obtain copies of the materials, and how to provide formal comments.
- A designated contact for more information (name, telephone, email).

4.6.2 County Council must give the public a reasonable opportunity to present their views and the requirements for advertising are stipulated in accordance with **Bylaw No. 1316-18: Public Notification**. Notice must be advertised for all citizens/public.

4.7 **Reporting:** Reporting and giving feedback to the public is a critical phase in the process – it ensures those involved see their input was received, understood and valued.

4.7.1 The County will provide a response report that demonstrates the County has received and considered input from the public about project.

4.7.2 Public Participation Report will help understand the level of achievement and demonstrate the results of the outcome by indicating satisfaction with the process, success with the conclusion of the work, approval of the recommendations and resolution of the issue.

4.7.3 Response and meeting summaries prepared will highlight key points in the public participation process that note feedback/questions received and the County's response, in accordance with **Schedule "C": Public Participation – Report**.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 8 of 17 <i>E</i>

Policy Statement and Guidelines:

4.7.4 Communicating the results of the public engagement effort back to those who have participated is a fundamental principle of engaging the public and Council.

- **The designated department manager** will prepare and present the summary report following each major initiative or project participation process, and provide copies:

Report - What it means:	
COUNCIL	PUBLIC
<ul style="list-style-type: none"> ▪ Provide complete and unbiased results of the involvement. ▪ Provide report for review – supplying background information of the involvement, and the inputs received. ▪ Providing an outline of next steps as recommendations. 	<ul style="list-style-type: none"> ▪ Council values the efforts citizens/public make to participate in its municipal decisions. ▪ Make report available to the public.
<p>The Communication Department will publish the REPORT on the Council's website and distribution through the Central Office.</p>	

4.8 **Evaluation:** Evaluation measures the effectiveness of the public participation process.

4.8.1 The final stage of this process is evaluating the effectiveness of the public involvement process. Evaluation is a critical part of every engagement effort to help understand if the guiding principles have been met, and if not, why not. It also supports continuous improvement and learning. To ensure effective and meaningful public participation, an internal evaluation shall be completed after every process, in accordance with Schedule **“D”: Internal Evaluation.**

5. PROCEDURES:

5.1 Roles and Responsibilities:

There are four (4) primary groups who have a stake in decisions made by Council:

5.1.1 County Council:

- Acknowledges the public’s involvement and Council members actively engage in public participation.
- Will consider input through Public Participation.
- Review this policy every election term to ensure the Policy complies with all relevant legislation, municipal policies and the purpose of Public Participation.
- Ensure appropriate resources are available to solicit Public Participation.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 9 of 17 <i>E</i>

Policy Statement and Guidelines:

5.1.2 **Administration Staff:** Administration carries out the steps of the process to ensure the proper process is established and used properly and that the guiding values are consistent.

- Chief Administrative Officer/Assistant Chief Administrative Officer:
 - Ensure that a Public Participation Plan is developed in accordance to this Policy for proper engagement.
 - Be a resource to lead the departmental team for public participation: framework, vision, guiding values, benefits and continuum of engagement for every issue in which public involvement is expected/warranted.
 - Report findings of the Public Participation to Council.
 - Ensure that policy is adhered to by all personnel, consultants and contractors hired to do public engagement on behalf of the County.
- Department Managers:
 - Coordinate the implementation of the Public Participation Plan.
 - Implement the format to facilitate public participation appropriate to the issue at hand.
 - Ensure adequate time and resources are dedicated to planning, coordinating and conducting engagement processes, whether internal or external.
 - Assign staff, as needed to implement Public Participation, ensuring adequate time and resources is available.
 - Ensure the staff understands the importance of Public Participation and this policy.
 - Report findings of the Public Participation to Chief Administrative Officer/Assistant Chief Administrative Officer.
- Communication Department:
 - Support public engagement processes with communication planning and build awareness of the opportunity to participate.
 - Assist the Departments with the Public Participation.

5.1.3 **Community associations and special interest groups:** As an important connection to communities throughout the Smoky Lake County, community associations and special interest groups play an integral role in having unique knowledge of a topic or issue, or will be impacted in a unique and specific way.

5.1.4 **General Public:** Anyone who is affected by a decision should be involved in some way in that decision. The public's main role is to actively participate in the process, keeping in mind the "greater good" while considering the current and future needs of the community.

Title: Public Participation		Policy No.: 51-01
Section: 01	Code: P-I	Page No.: 10 of 17 E

Policy Statement and Guidelines:	
5.2	<p>SUPPORTING LEGISLATION:</p> <p>All Public Participation will be undertaken in accordance with the following Legislative framework:</p> <p>5.2.1 The <i>Municipal Government Act:</i></p> <p><u>Section 216.1:</u> Outlines the Public Participation requirements for all Alberta municipalities.</p> <p><u>Sections 227:</u> The general guidelines and requirements to hold a public meeting are outlined. For any public meetings called by County Council, notice must be advertised and all citizens can attend.</p> <p>5.2.2 Smoky Lake County <i>Bylaw No. 1316-18: Public Notification</i> outlines the advertising methods used to provide Notice for all citizens/public who can attend. This Bylaw stipulated the requirements to allow the public a reasonable opportunity to present their views to make suggestions and representations.</p> <p>5.2.3 This policy will adhere to the principles in accordance to the “Public Question and Answer Period” Sections: 5.34 to 5.37 of the Smoky Lake County <i>Procedural Bylaw No. 1303-17</i>. This applies to the process on how the Public Participation shall be conducted at County Council Meetings for public’s understanding.</p> <p>5.2.4 Smoky Lake County information and disclosure of municipal records in accordance with the <i>Municipal Government Act</i> and under the <i>Freedom of Information and Protection Privacy (FOIP)</i>, and any other applicable legislation.</p> <p>5.2.5 Smoky Lake County <i>Bylaw No. 1134-05: The Records Retention and Disposition</i> outlines when correspondence submitted to Smoky Lake County will form part of the public record and will be retained in accordance with this Bylaw.</p>
5.3	<p>LEGISLATIVE AND POLICY IMPLICATIONS</p> <p>5.3.1 Smoky Lake County Policy Statement No. 01-51: Public Participation will be reviewed by County Council every four years or as required.</p> <p>5.3.2 Smoky Lake County will post this policy on the website for Public Inspection.</p>

	Date	Resolution Number
Approved	June 28, 2018	# 701-18 - Page # 13169
Amended		
Amended		
Amended		



PUBLIC PARTICIPATION PLAN

SCHEDULE "A"

Project Title: Land Use Bylaw Participation: Hamlet Chickens, Dark Skies, Temporary RVs

STEP ONE	Prepare a Public Participation Plan:											
	Public Participation Opportunity Number: <u>4.3.1 (Policy)</u>	Policy Section: 4.3.1										
STEP TWO	IMPLEMENT THE PUBLIC PARTICIPATION PLAN											
A	<p>Identify Public Participation Goal and determine level of public participation for the project: To determine the appropriate level of public participation, it is important to assess the degree to which the public considers the issue significant. Policy Section: 4.3.2</p>											
Establish the Goal and Level of Public Participation	<p>LEVEL:</p> <table style="width: 100%; text-align: center;"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td><input type="checkbox"/> Inform</td> <td><input checked="" type="checkbox"/> Consult</td> <td><input type="checkbox"/> Involve</td> <td><input type="checkbox"/> Collaborate</td> <td><input type="checkbox"/> Empower</td> </tr> </table> <p>What is to be achieved: Gather input and feedback from the public on three items of land use planning concern for Council's consideration ahead of possibly introducing bylaw amendments.</p>		1	2	3	4	5	<input type="checkbox"/> Inform	<input checked="" type="checkbox"/> Consult	<input type="checkbox"/> Involve	<input type="checkbox"/> Collaborate	<input type="checkbox"/> Empower
1	2	3	4	5								
<input type="checkbox"/> Inform	<input checked="" type="checkbox"/> Consult	<input type="checkbox"/> Involve	<input type="checkbox"/> Collaborate	<input type="checkbox"/> Empower								
B	<p>Describe the Project: Provide a clear description to lay the foundation for a successful and achievable public participation process within the timeline, geographic area, staff and budget limitations of the overall project. This information will be used to explain the project and communicate the boundaries of public participation in planning, program development or decision processes.</p>											
Description: Clear overview of Opportunity	<p>Describe the Project: (Key Issue)</p> <ul style="list-style-type: none"> • Conduct an online survey and a tele-Townhalls during the month of June/July, to invite feedback from residents for input on options pertaining to: <ol style="list-style-type: none"> 1) <i>Should the Hamlet General areas be permitted to keep a limited number of chickens?</i> 2) <i>Should the County pursue Dark Sky designated status, what considerations should made? Should the entire county be nominated, or a portion?</i> 3) <i>How should the County handle temporary visiting RVs at lake-lots?</i> • Separate surveys and townhalls will be held for each item. • Administration would then provide back a 'What We Heard' Report back encompassing these issues for consideration prior to proceeding on one or more of these items. 											
	<p>Costs of Public Participation: ~\$1,000 (advertisement will be done in newsprint, on the County website, and paid ad on social media)</p>											
C	<p>Create a Work Plan Schedule: Any public participation plan should include a detailed timeline of the planning, program development or decision-making processes as well as the public participation activities within that process. Public information and input need to be timed early enough to provide the public adequate opportunity to influence the decision.</p>											
Outline Work Plan	Roles and Responsibilities Designated Department Manager Team Members	Timeline Include stages of Public Engagement (if more than one)										
	Information Include Background, history and previous engagements											
	The Planning and Development Manager will provide the necessary materials to the Communications	Advertisements will be made public mid-June thru mid-July. (14+ days total).										
		October 29, 2020: Committee of the Whole for Planning										

	Department for advertising on the County's social media accounts.		<p>December 10, 2020: Committee of the Whole for Planning</p> <p>March 21, 2021: Committee of the Whole for Planning</p> <ul style="list-style-type: none">• Discussion surrounding each item and public participation
--	---	--	--



PUBLIC PARTICIPATION PLAN

PAGE TWO

STEP THREE	ENCOURAGE THE PUBLIC		
D Determine the of Public Participation Tools	Select Tools: Different public participation goals typically require different tools and approaches. Policy Section: 4.3.3 <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Digital <input checked="" type="checkbox"/> Written <input type="checkbox"/> Representation		
	Tool Activities: <ul style="list-style-type: none"> - Notice placed in newsprint, on the County's website, and social media from mid-June thru mid-July, 2021. - FAQ-Sheet (one for each item) - Tele-townhalls (one for each item) - Surveymonkey (one for each item) 		
E Public Participation Notice	Public Notification Process: advertised in order to notify the public of an issue and with a time frame of a 14-to-30-day public comment period will be provided prior to a decision being made. Policy Section: 4.6.1		
	Advertise: Complete Schedule "B": Public Participation Notice. Gather Inputs and Disseminate Results for Reporting: (Concerns and Impact)		
STEP FOUR	REPORTING		
F Follow-up	Communicate feedback of the outcome to Council and Public. Policy Section: 4.7 Complete Schedule "C": Public Participation Report.		
	Council Meeting Date: May 27, 2021 Request For Decision - Agenda Item: 4.4		
STEP FIVE	EVALUATE THE PROCESS		
	Evaluation measures the effectiveness of your public involvement process - Public Feedback and Public Participation Outcomes. Evaluate and report to Council. Policy Section: 4.8 Complete Schedule "D": Internal Evaluation		
	Evaluation summary will be provided through the Department Manager Report after the Public Participation Engagement Meeting with Council has been completed. To the following Council Meeting for Review. Council Meeting Date: May 27, 2021		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> SMOKY LAKE COUNTY: Engagement Coordinator Name: Jordan Ruegg Title: Planning and Development Manager </td> <td style="width: 50%; padding: 5px;"> DEPARTMENT: Planning and Development DATE: May 27, 2021 </td> </tr> </table>		SMOKY LAKE COUNTY: Engagement Coordinator Name: Jordan Ruegg Title: Planning and Development Manager	DEPARTMENT: Planning and Development DATE: May 27, 2021
SMOKY LAKE COUNTY: Engagement Coordinator Name: Jordan Ruegg Title: Planning and Development Manager	DEPARTMENT: Planning and Development DATE: May 27, 2021		

Section 01

Policy 51-01

SCHEDULE "B"

Invitation for Public Participation

NOTICE



**Your relationship with your Municipal Government
"It's Your County – Engage"**

Pursuant to Policy Statement No. 01-51: **Public Participation**, therefore promote and encourage public participation as is stipulated and governed by legislation to obtain public input on proposed **Opportunity:** _____

Name: Topic/issue /activity/type of participation event:

Brief summary description and details: _____

Informed the Public: List all tools used to inform the public

The Public Participation Reporting will be held as follows:

- Date:** Month, Day, Year
- Time:** 9:00 a.m. - **Agenda Item: Request For Decision Number 4._____.**
- Location:** Smoky Lake County Council Chambers
- Address:** 4612 McDougall Drive, Smoky Lake, Alberta
P.O. Box 310, Smoky Lake, Alberta T0A 3C0

Anyone who is interested to provide formal **comments or feedback** on the proposed opportunity is encouraged to attend the Council Meeting, or alternatively present a written submission at the Smoky Lake County Office prior to **12:00 p.m. (noon) on Month, Day, Year.**


A copy of the information can be obtained at the Smoky Lake County Office during normal business hours: Monday through Friday from 8:00 a.m. to 4:00 p.m. or on the County's website. For further information please contact Name, Department at 780-656-3730.

Advertised: Week of Month Day and Year in Paper(s): _____.

Posted: Month Day and Year on Website: _____.


Name: _____

--	--



 <h2 style="margin: 0;">Public Participation</h2>	<h3 style="margin: 0;">REPORT</h3>	
Public Participation Opportunity NAME: _____	PAGE TWO	
SUMMARY OF PUBLIC COMMENTS:		
FINDING: Result of Involvement	RECOMMENDATION: Analysis of results	
COMPLETE AFTER COUNCIL DECISION		
COUNCIL MEETING: DECISION:		
Provide an outline of decisions made	Provide a record of how the final decision was reached	
Council Meeting Date: _____ Request For Decision: 4.____	Approval: Motion Number: _____	
WHAT WORKED WELL AND WHY? Satisfaction with the process, success with the conclusion of the work		
WHAT SHOULD BE DONE DIFFERENTLY NEXT TIME?		
HOW WAS SUCCESS MEASURED? How do we know that the engagement as successful?		
Evaluation Completed: _____ Comments:		
COMMUNICATE DECISION:		
Advise Public of the final outcome		
Report Release Date:	How was the Public advised of Decision:	
RETENTION OF RECORD: All correspondence submitted to Smoky Lake County will form part of the public record and will be retained in accordance with Bylaw No. 1134-05: Records Retention and Disposition. File No.: _____		
SIGN-OFF:		
DEPARTMENT MANAGER NAME:	SIGNATURE	DATE

CHIEF ADMINISTRATIVE OFFICER NAME:	SIGNATURE	DATE
------------------------------------	-----------	------

SCHEDULE "D"

PUBLIC PARTICIPATION Internal Evaluation				
Follow-Up Worksheet				
OPPORTUNITY: _____				
1 = No 2= Partially 3=Yes				
T	Transparency			
1	The Public Participation Policy was followed.	1	2	3
2	Benefits of involving public were considered.	1	2	3
3	Engagement tools and approach were effective.	1	2	3
4	Information provided in timely, accurate, accessible and easily understood.	1	2	3
5	An evaluation process was developed and administered.	1	2	3
R	Respect			
6	An involvement strategy was identified – key issues addressed.	1	2	3
7	A variety of techniques was considered to reach and involve.	1	2	3
8	Support was evident throughout.	1	2	3
9	Time spent by staff in preparation, delivery and follow-up: <ul style="list-style-type: none"> ■ Number of hours? _____ ■ Were resources budgeted? _____ ■ Costs of Participation Process? _____ 			
10	Staff was capable of supporting effective involvement.	1	2	3
U	Unity			
11	The issue/question was clearly defined before starting.	1	2	3
12	The levels of participation were applied effectively.	1	2	3
13	Publics' time and resources were recognized and used effectively.	1	2	3
14	The expected outcome of the process was achieved.	1	2	3
15	Was the public satisfied with the Public Participation process.	1	2	3
S	Social			
16	Appropriate citizens were identified.	1	2	3
17	Attempts were made to reach and involve those directly affected.	1	2	3
18	The participation was appropriate and added value.	1	2	3
19	Public adhered to the process.	1	2	3
20	Feedback was provided on how public participation input influenced decision.	1	2	3
T	Transform			
21	Council adhered to the process.	1	2	3
22	Results were communicated to all public.	1	2	3
23	The outcomes were achieved satisfactorily.	1	2	3
24	What can be improved for next time?			
25	What went well?			

Your name will be called upon by the chairperson to speak for your comments.

REQUEST FOR DECISION	DATE	May 27, 2021 4.4
TOPIC	Proposed Smoky Lake County Policy Statement: 01-53-01: Treaty 6 and Indigenous Acknowledgement	
PROPOSAL	That Smoky Lake County adopt the proposed Smoky Lake County Policy Statement: 01-53-01: Treaty 6 and Indigenous Acknowledgement , and that the Reeve, on behalf of Council, invite the Metis Nation of Alberta (MNA) and Treaty 6 Confederacy of First Nations to a flag raising/installation ceremony, pending COVID.	
BACKGROUND	<p style="text-align: center;"><u>TREATY 6</u></p> <ul style="list-style-type: none"> • Then Lieutenant Governor of the Northwest Territories Alexander Morris advised the government in 1872 to negotiate a treaty with the Indigenous peoples in the North-West. • Years later, he received authorization from the government to send the Reverend George McDougall to inform the Cree that a treaty would be negotiated at Fort Carlton and Fort Pitt. • Treaty Six was signed on August 23, 1876 at Fort Carlton and on September 9, 1876 in Fort Pitt. Adhesions to the treaty were signed at later dates. • The total area of the Treaty stretches from western Alberta, through Saskatchewan and into Manitoba; it includes 50 First Nations. • Treaty Six is an agreement that was signed between First Nations and the Crown. This agreement was intended for all peoples - First Nations and settlers, to share the land, work together as separate sovereign Nations and live peacefully while respecting the Earth and all that it provides for us. <p style="text-align: center;"><u>TRUTH AND RECONCILIATION COMMISSION OF CANADA</u></p> <div style="display: flex; align-items: flex-start;"> <div data-bbox="479 1312 933 1900" style="border: 1px solid black; padding: 10px; margin-right: 10px;">  <p style="text-align: center;">Truth and Reconciliation Commission of Canada: Calls to Action</p>  </div> <div data-bbox="950 1312 1502 2039"> <p>In 2015, the Truth and Reconciliation Commission of Canada submitted 94 specific action-points or Calls to Action. Among these, municipalities were specifically identified having an important role to play, as well as being singled-out in 4 action-points:</p> <p>43. We call upon federal, provincial, territorial, and <u>municipal</u> governments to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation.</p> <p>47. We call upon federal, provincial, territorial, and <u>municipal</u> governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as the Doctrine of Discovery and terra nullius, and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.</p> <p>57. We call upon federal, provincial, territorial, and <u>municipal</u> governments to provide</p> </div> </div>	

education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

75. We call upon the federal government to work with provincial, territorial, and **municipal** governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.

77. We call upon provincial, territorial, **municipal**, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation

RATIONAL

- Many municipalities (that is, both rural and urban) across Alberta have made common practice of Indigenous Acknowledgements, with the intent of strengthening relations with these communities.
 - In March 2021, Smoky Lake County Administration undertook a survey of +300 municipalities and select other organizations across Alberta regarding Treaty & Indigenous Acknowledgement.
 - Several, including the City of Fort Saskatchewan and the Industrial Heartland Association, are currently undertaking similar initiatives.
- A Treaty & Indigenous Acknowledgement simply recognizes that Canadian society benefits by virtue of calling this place home.
- Smoky Lake County has not previously adopted a Treaty and Indigenous Acknowledgement.
 - The draft policy proposes to install the Metis Nation and Treaty 6 Flags alongside the Canadian, Alberta, and County Flags in Council Chambers as symbols of respect and partnership.



November 2019 – Metis Week: Smoky Lake County raised the Flag of the Metis Nation.

PROJECT TO-DATE

- **March 8th, 2021 Committee of the Whole for Planning**

- **Recommending Motion 489-21:** *That Smoky Lake County Council recommend drafting a policy for the purpose of providing guidelines to acknowledge the traditional lands of Treaty Six First Nations; and bring the said draft policy forward to a future Policy Committee Meeting for review.* Carried.

- **March 25th, 2021 Smoky Lake County Council Meeting**

- **Motion 536-21:** *That Smoky Lake County Council approve to engage an expert in Aboriginal Consultation who will provide Council and Staff with a 1-day virtual workshop in respect to Aboriginal Cultural Training.* Carried

- **April 20, 2021 Smoky Lake TOWN Council Meeting**

- **MOTION: 305-2021** by Councillor Morton that Town of Smoky Lake recommend administration to draft a policy for the purpose of providing guidelines to acknowledge the traditional lands of Treaty Six First Nations; and bring the said draft policy forward to a future meeting. CARRIED
- **MOTION: 306-2021** by Mayor Holowaychuk that Town of Smoky Lake approve to engage an expert in Aboriginal Consultation who will provide Council and Staff with a 1-day virtual workshop on May 6, 2021 in respect to Aboriginal Cultural Training at a reduced group cost of \$300.00 per person, hosted by Smoky Lake County. CARRIED

- **May 6th, 2021 Training Day**

- Smoky Lake County Council and some members of Smoky Lake Town Council attended a virtual Aboriginal training session hosted by Mawandonan Consulting.

- **May 13, 2021 – Smoky Lake County Policy Committee Meeting:**

Motion 210-21 (Lukinuk):

That Smoky Lake County Policy Committee forward the refined draft Policy Statement: Treaty 6 and Indigenous Acknowledgement, subject to input/consultation, for consideration of adoption at a future County Council Meeting.

- *Comment and feedback from Treaty 6 Confederacy and the Metis Nation was sought.*
- *Notice was also posted on the County website in accordance with **Policy Statement 01-51-01: Public Participation***

ATTACHMENTS:

- Proposed **Smoky Lake County Policy Statement 01-53-01: Treaty 6 and Indigenous Acknowledgement** © **ATTACHMENT 1**
- Text of Treaty 6. © **ATTACHMENT 2**
- The Treaty Principles © **ATTACHMENT 3**
- Alberta Teachers Association – Walking Together © **ATTACHMENT 4**
- University of Alberta
 - Faculty of Law: As Long as The Sun Shines, The Grass Grows and The River Flows © **ATTACHMENT 5**

	<ul style="list-style-type: none"> ○ Folio Magazine – How to do a Treaty Acknowledgement. © ATTACHMENT 6 ● Strathcona County Acknowledgement of Treaty Six Policy Statement © ATTACHMENT 7 ● Town of Devon <ul style="list-style-type: none"> ○ Commitment to Indigenous Peoples and the Treaty Relationship © ATTACHMENT 8 ○ Renewing the Treaty Six Relationship © ATTACHMENT 9 ● Smoky Lake Signal January 26, 2021 – Aspen View School District Adopts Acknowledgement © ATTACHMENT 10 ● Schedule B Notice in accordance with Public Participation Policy Statement 01-51. © ATTACHMENT 11
--	--

CORRELATION TO BUSINESS (STRATEGIC) PLAN

Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom

Vision: Leading the way in positive growth with healthy, sustainable, rural living.

Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p><u>Canada Constitution Acts, 1867 and 1982</u></p> <p><u>Treaty 6</u> (signed at Fort Carlton and Fort Pitt in 1876 and the Adhesion at Fort Edmonton in 1877)</p> <p><u>Alberta Municipal Government Act RSA 2000, Ch. M-26.</u></p>
--	--

BENEFITS	<ul style="list-style-type: none"> ● Corporate leadership: instilling and supporting an organizational culture of tolerance, friendship, and understanding; ● Continue to build positive relations with Indigenous people and communities;
-----------------	--

DISADVANTAGES	<ul style="list-style-type: none"> ● Nil.
----------------------	--

ALTERNATIVES	<ul style="list-style-type: none"> ● Take not action/Defer
---------------------	---

FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____	Capital Costs: <u>~\$1,000</u> _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT /IMPLICATIONS	<ul style="list-style-type: none"> ● Enhanced relations with Indigenous communities, residents, and other orders of government.
--	--

COMMUNICATION STRATEGY	<ul style="list-style-type: none"> ● If the Policy Statement is adopted by Council: <ul style="list-style-type: none"> ○ The Metis Nation of Alberta (MNA) and Treaty 6 Confederacy of First Nations will be invited to attend a flag raising/installation ceremony, pending COVID.
-------------------------------	--

- Treaty 6 Day: August 23
- Indigenous Day: June 21
- Metis Week: November 15 - 21

- A new permanent page would be added to the municipal website, providing information about Treaties and the Smoky Lake placename.

RECOMMENDATION

That Smoky Lake County adopt the proposed Smoky Lake County Policy Statement: 01-53-01: Treaty 6 and Indigenous Acknowledgement, and that the Reeve, on behalf of Council, invite the Metis Nation of Alberta (MNA) and Treaty 6 Confederacy of First Nations to a flag raising/installation ceremony, pending COVID.

CHIEF ADMINISTRATIVE OFFICER



SMOKY LAKE COUNTY

Title: Treaty 6 and Indigenous Acknowledgement	Policy No: 53-01
Section: 01	Code: P-I
Page No.: 1 of 3	

Legislative Reference:	Alberta Provincial Statutes and Statutes of Canada
-------------------------------	--

Purpose:	The purpose of this policy is to provide guidelines for Treaty 6 and Indigenous Acknowledgement.
-----------------	--

Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 Smoky Lake County acknowledges that we are located on Treaty 6 territory and Zone 2 of the Métis Nation of Alberta. We benefit from calling this place home, and acknowledge the contributions of First Nations, the Métis Nation, and settlers from around the world in the County's founding and growth. We respect these histories, languages, and cultures, which continue to enrich our vibrant community.

2. DEFINITIONS:

- 2.1 **"Constitution of Canada"** includes the *British North America Act, 1867*; the *Statute of Westminster, 1931* (to the extent that it applies to Canada); the *Constitution Act, 1982*; any amendments to these acts; and the acts and orders that brought new provinces and territories into the Canadian federation. The Constitution is Canada's supreme law, overriding any other laws that are inconsistent with it.
- 2.2 **"Treaty Six"** was signed by Crown representatives and Cree, Assiniboine and Ojibwa leaders on 23 August 1876 at Fort Carlton, Saskatchewan, and on 9 September 1876 at Fort Pitt, Saskatchewan, with subsequent adhesions. The treaty boundaries generally extend across central portions of present-day Alberta and Saskatchewan.
- 2.3 **"Aboriginal"** refers to the first inhabitants of the land we now call Canada. "Aboriginal" was popularized due to its use in the 1982 Constitution Act, but more recently has been replaced as the most respectful option by "Indigenous."
- 2.4 **"Doctrine of Discovery"** means a belief that "discovering" nations legalized conquest, the appropriation of land, and the annihilation of cultures. Beginning in the mid-fifteenth century, the Doctrine of Discovery became the basis of colonization by Spain, Portugal, and England of many lands including North America. It provided the basis of agreements between competing European nations for land not yet inhabited by them, identifying such lands as free for the taking.¹
- 2.5 **"First Nations"** is a term used to describe Aboriginal peoples of Canada who are ethnically neither Métis nor Inuit.²
- 2.6 **"Indigenous"**: A synonym for "Aboriginal." The term "Indigenous" is more commonly used by global organizations, such as the UN, "to refer to peoples with histories of settlement and connection to specific lands who have been adversely affected by industrialism, displacement, and settlement of their traditional territories by others."³

Title: Treaty 6 and Indigenous Acknowledgement		Policy No: 53-01
Section: 01	Code: P-I	Page No.: 2 of 3

Policy Statement and Guidelines:

- 2.7 **“Indian”** is now generally understood to be antiquated but is still included in the Constitution Act. This word should not be used by non-Indigenous people. It has been replaced by the term “First Nations.”⁴
- 2.8 **“Inuit”** means an Indigenous People living primarily in northern Canada.
- 2.9 **“Metis”** means a distinct Indigenous People with their own unique culture, traditions, language, way of life, and nationhood. They are differentiated from First Nations due to the specific nature of their history and subsequent identity.
- 2.10 **“Terra Nullius”** means land that is legally deemed to be unoccupied or uninhabited. In Latin it literally means “land belonging to no one.”⁵

¹ United Church of Canada, “Doctrine of Discovery,” accessed February 23, 2021, <https://united-church.ca/socialaction/justice-initiatives/reconciliation-and-indigenous-justice/doctrine-discovery>

² Indigenous Foundations, “Terminology,” accessed February 23, 2021, <https://indigenousfoundations.arts.ubc.ca/terminology/>

³ Indigenous Foundations, “Terminology.”

⁴ Indigenous Foundations, “Terminology.”

⁵ Oxford Lexico, “terra nullius,” accessed February 23, 2021, <https://en.oxforddictionaries.com/definition/terranullius>

3. GUIDELINES

- 3.1 Smoky Lake County will seek to cultivate good and positive relations, and increased understanding with Indigenous communities and peoples.
- 3.2 The Treaty 6 (left) and Métis Nation (right) flags shall be permanently placed alongside the flags of the Smoky Lake County, the Province of Alberta, and the Canadian Flag, in the Smoky Lake County Council Chambers.



- 3.3 Following each municipal election, the Council Orientation will include information about the significance of Treaty 6 and Indigenous communities.
- 3.4 The County will maintain a page on its municipal website acknowledging Treaty 6, and the Smoky Lake placename.

Title: Treaty 6 and Indigenous Acknowledgement	Policy No: 53-01
Section: 01	Code: P-I
	Page No.: 3 of 3

Policy Statement and Guidelines:

4. PLACE NAME:

- 4.1 Harrison, Tracey., Place names of Alberta, Volume II, Central Alberta (1996). offers the following entry for Smoky Lake (the lake, proper):

“Approximately 10 km west of Smoky Lake. The name for this lake is a translation of the Cree name kaskapatau sakahigan. According to legend, Smoky Lake was named by the [First Nations] for a smoke-like vapour which rose from the lake, obscuring the opposite shore. Alexander Henry the younger, in his journal date 10 July 1810, mentions this feature as “Lac qui Fume,” or “the lake who smokes.””

4.2 Translations:

Cree	ᑕᑭᑭᑭᑭᑭᑭ ᓂᑕᑭᑭᑭᑭᑭᑭ (kaskapatau sakahigan)
Ukrainian	Озеро Димне (Ozero Dymne)
French	Lac qui Fume
English	Smoky Lake

4.3 Statement:

ᑕᑭᑭᑭᑭᑭᑭ ᓂᑕᑭᑭᑭᑭᑭᑭ (kaskapatau sakahigan) / Озеро Димне (Ozero Dymne) / Lac qui Fume / Smoky Lake, Located on Treaty 6 Territory, and Homeland of the Métis Nation

	Date	Resolution Number
Approved		
Amended		
Amended		
Amended		

Smoky Lake and collaborating municipalities which are; Assessment Studies Study al Fire Serv

Signal

SMOKY LAKE

Please check the date to renew below your address and if your subscription date has passed please call 780-656-6530 to re-subscribe. Forms for contact @gmail. and an mmer of

smokylake.com

Tuesday, January 26, 2021 Volume 43, Number 31 \$1.00

Aspen View Public School Board Offering a Land Acknowledgement

Aspen View Public School Board, in the January 21 meeting held over Zoom, voted to offer a land acknowledgement at each monthly public meeting as an act of reconciliation.

In 2017, the board's policy manual on how to run events such as graduation ceremonies, award nights, and community open houses, included a protocol on to how to word the acknowledgement of treaty or traditional lands. It reads "Aspen View public schools are located within the region of Treaty 6 and Treaty 8 and the traditional homelands of the Métis nation"

The board wanted to take it further and make the acknowledgement at the start of every board meeting as well. The idea was inspired by the 94 Calls to Action from the Truth and Reconciliation Commission of Canada, which said that land acknowledgements are a necessary first step toward honouring the original occupants of a place. They also assist Canadians in recognizing and respecting Indigenous peoples' inherent kinship beliefs when it comes to the land, especially since those beliefs were restricted for so long.

Offering a land acknowledgement signifies a recognition of the history of Indigenous peoples. This includes their journey through colonization, numbered treaties, the Indian Act, residential schools, the sixties scoop and historically inferior and segregated health care.

Aspen View Assistant Superintendent Karen Penney said that

COVID restrictions have prevented consultation with their guidance council as a whole; however, numerous individuals were consulted, and will continue to be consulted, about this matter.

"At this point there is consensus that it is important to acknowledge the land as a stepping stone towards reconciliation, but frequency of the acknowledgement is secondary to sincerity of an acknowledgement. A land acknowledgement is always from the heart. It can be said as often or as little as you would like. The key is that it is heartfelt. It should always come at the beginning of an event, even before introductions. It is a living document that can change or be modified as required.

"Trustee Nancy Sand, Trustee Donna Cherniwchan and I took part in a 2 hour session on land acknowledgement and we were offered tips on how to do it," said Aspen View Assistant Superintendent Karen Penney. "The overarching point that was made is really how often a land acknowledgement is offered is not the point. You can do it as often or as little as you want. The main point of the land acknowledgement is that it is sincere. It is heartfelt and it recognizes the history of indigenous peoples and their connection and their inherent connection to the land. In doing that, a land acknowledgement is an action in and of itself. Does it need additional action to support it, likely, but in doing a land acknowledgement it is

a stepping stone towards other things that the board can do to acknowledge the calls to truth and reconciliation. That's what I've gathered to this point. Yes we should be doing them. As long as it's heartfelt. It can come from anyone. It was always my understanding it always had to come from the person hosting the meeting. So that would be Chairperson Candyce Nikipelo who would open the meeting with the land acknowledgement and then go into introductions. If somebody else on the board wants to give the land acknowledgement, that's perfectly fine too.

"If an Indigenous person is asked to give the acknowledgement, it's no longer an acknowledgement, it's a welcome. If you are of the land, you welcome people to the land. You don't have to acknowledge it. It is historically your land, so to speak," said Aspen View Assistant Superintendent Karen Penney.

Trustee Donna Cherniwchan wished that everyone could have had the opportunity to see the information session. The message was a land acknowledgement needs to come from the heart. The intention has to be there. "We are the guardians of the education system, can we have something about education in the acknowledgement?" asked the trustee.

"No." Aspen View Assistant Superintendent Karen Penney said the land acknowledgement is expected to just be an acknowledgement of

Land Con'd on page 6

Land Con'd from page 1
the land. "Their connection to the land is the connection to everything else. We can certainly offer other acts towards reconciliation. For example, we meet in this public building, perhaps we can discuss with the county having a Treaty 6 flag hosted in here. A small one similar to the other flags in here, to acknowledge the land.

"We will do it in other ways. Teaching about colonization and the number of treaties is happening in our schools now. I had a message about a teacher who was so thrilled that after an online session she was teaching about treaties, two students from Calling Lake stayed on the Google meeting to tell her how proud they were that she had actually shown interest and talked about it. There are things happening in our schools. A land acknowledgement can stay as a land acknowledgement. The land is one piece. It speaks to everything," said Aspen View Assistant Superintendent Karen Penney.

"I'm very much in support of the motion," said Superintendent Neil Shea. "But we need to make sure our policy aligns with the new proposal, and we actually have a land acknowledgement we're comfortable with. We will have it ready for the February meeting."

Trustee Donna Cherniwchan said, "it's really important, that as a board, we are up to date on what our division is doing. We are doing some amazing things. All the schools are working with the indigenous students and their families and their communities, reaching out to try to build relationships. We need to be cognizant of what's happening. I think it's important that somehow in our mission and vision we formulate a statement about what we are doing in terms of educating and reconciliation. The truth and reconciliation statement has recommendations, and the calls to action."

Meeting with Tribal Chiefs

By Lorne Taylor

Aspen View Deputy Superintendent Karen Penney apologized for being late to the January 21 board meeting. She was attending two Zoom meetings at once. In her report to the board of activities for the months of November and December she explained that most of her work centred on performance reviews and reports. A lot of time was spent with online learning and making plans for the February transition. It was when she talked about the tribal chief ventures meeting she attended on November 20 and another one yesterday that the questions started.

The first question, asking what the meeting with tribal chiefs was about, was from Trustee Donna Cherniwchan from the Vilna area.

"In November we were trying to get a feel for things," explained Deputy Superintendent Penney. "I was not really sure why we were being invited to the table. It became clear yesterday. The tribal chiefs represent 6 different bands: Beaver Lake Cree Nation, Cold Lake, Frog Lake, Heart Lake, Kehewin, and Whitefish Lake. Whitefish Lake is our concern there. They are looking at putting together an educational services agreement that we can all sign off on. That's of interest to us because that opens the door for us, according to the Education Act, to say that we can have a member from the Whitefish Lake First Nation sit on our board as a First Nation member. That's not something we've been talking about until now, because we didn't have any educational service agreements with any of our bands before. In the past we apparently had memorandums of understandings with the tribal chief's ventures years ago. They have a number of them going back a number of years, some from the 1960s. We are looking at putting together a new educational services agreement, whatever that ends up looking like. It's an agreement that says we will provide this and you will provide this."

"In August somebody, at a meeting in our communities, mentioned that students are graduating but they're not graduating with anything that is robust enough to have them enter postsecondary institutions. They talked about students always needing an extra year of upgrading. They would like to see that change. I think that's a great direction, so now we know the expectation from the Nation that we're working with. Then they will know our expectations for students, particularly at the Vilna School and some others as well. That's the work we flushed out yesterday to a greater degree.

Meeting from page 6

"We will have another meeting in the spring. They hope to get it done before the end of this year but I'm not so certain it would happen, since we are working with 6 different entities. We will and see where it takes us. They want a general educational service agreement contract created, and then we would be able to take that contract and negotiate directly with Whitefish Lake and see what that would entail. Saddle Lake is not a part of it. They are their own entity and they do things their own way. We would not be involving them in this particular process. We have approached them in the past and we've asked about educational services agreement, and they are not interested. They are concerned about the students who stay on the reserve and take education in their school.

Cont'd on next page



PUBLIC PARTICIPATION PLAN

SCHEDULE "A"

Project Title: Treaty 6 and Indigenous Acknowledgement

STEP ONE	Prepare a Public Participation Plan:												
	Public Participation Opportunity Number: <u>4.3.1 (Policy)</u>	Policy Section: 4.3.1											
STEP TWO	IMPLEMENT THE PUBLIC PARTICIPATION PLAN												
A	<p>Identify Public Participation Goal and determine level of public participation for the project: To determine the appropriate level of public participation, it is important to assess the degree to which the public considers the issue significant. Policy Section: 4.3.2</p>												
Establish the Goal and Level of Public Participation	<p>LEVEL:</p> <table style="width: 100%; text-align: center;"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td><input checked="" type="checkbox"/> Inform</td> <td><input type="checkbox"/> Consult</td> <td><input type="checkbox"/> Involve</td> <td><input type="checkbox"/> Collaborate</td> <td><input type="checkbox"/> Empower</td> </tr> </table> <p>What is to be achieved: Inform the public on Council's intention of adopting a policy to acknowledge Treaty 6 and Indigenous lands</p>			1	2	3	4	5	<input checked="" type="checkbox"/> Inform	<input type="checkbox"/> Consult	<input type="checkbox"/> Involve	<input type="checkbox"/> Collaborate	<input type="checkbox"/> Empower
1	2	3	4	5									
<input checked="" type="checkbox"/> Inform	<input type="checkbox"/> Consult	<input type="checkbox"/> Involve	<input type="checkbox"/> Collaborate	<input type="checkbox"/> Empower									
B	<p>Describe the Project: Provide a clear description to lay the foundation for a successful and achievable public participation process within the timeline, geographic area, staff and budget limitations of the overall project. This information will be used to explain the project and communicate the boundaries of public participation in planning, program development or decision processes.</p>												
Description: Clear overview of Opportunity	<p>Describe the Project: (Key Issue)</p> <p>If adopted by Council, Policy Statement No. 01-53-01: Treaty 6 and Indigenous Acknowledgement, would:</p> <ul style="list-style-type: none"> • Invite the Metis Nation of Alberta (MNA) and Treaty 6 Confederacy of First Nations will be invited to attend an installation or flag raising ceremony, to commemorate the following events: <ul style="list-style-type: none"> ○ Treaty 6 Day: August 23; ○ Indigenous Day: June 21; and ○ Metis Week: November 15-21 ○ NOTE: The flag-raising would occur at the flagpole site located outside of the main County office building located at 4612 McDougall Drive, Smoky Lake • In addition, the Treaty 6 and Metis Nation of Alberta flags would be added to the existing Canadian, Alberta and County flags that are on display within the County Council chambers. • A new permanent page would also be added to the County's municipal website (www.smokylakecounty.ab.ca), which would provide information about Treaties and the Smoky Lake place-name. 												
	Costs of Public Participation: Nil (advertisement will be done on the County's social media accounts)												
C	<p>Create a Work Plan Schedule: Any public participation plan should include a detailed timeline of the planning, program development or decision-making processes as well as the public participation activities within that process. Public information and input need to be timed early enough to provide the public adequate opportunity to influence the decision.</p>												
Outline Work Plan	Roles and Responsibilities	Timeline	Information										
	Designated Department Manager Team Members	Include stages of Public Engagement (if more than one)	Include Background, history and previous engagements										
	The Planning and Development Manager will provide the necessary materials to the Communications Department for advertising on the County's social media accounts.	The advertisement will be made public from May 13, 2021, until May 27, 2021 (14 days total).	<p>March 8, 2021: Committee of the Whole for Planning</p> <ul style="list-style-type: none"> • Recommending motion to draft an acknowledgment policy for Treaty 6 and Indigenous peoples. <p>March 25, 2021: Smoky Lake County Council Meeting</p>										


			<ul style="list-style-type: none"> Council adopted a motion to schedule a workshop regarding aboriginal cultural training. <p>May 6, 2021 Aboriginal consultation training with Mawandonan Consulting.</p>
--	--	--	--

Schedule "A": Public Participation PLAN: Page 1 of 2.

Page 11 of 17.

Section 01

Policy 51-01

 <h2 style="margin: 0;">PUBLIC PARTICIPATION PLAN</h2>		<h3 style="margin: 0;">PAGE TWO</h3>
STEP THREE	ENCOURAGE THE PUBLIC	
D Determine the of Public Participation Tools	<p>Select Tools: Different public participation goals typically require different tools and approaches. Policy Section: 4.3.3</p> <p style="text-align: center;"> <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Digital <input type="checkbox"/> Written <input type="checkbox"/> Representation </p> <p>Tool Activities: Notice placed on the County's website from May 13, 2021 to May 27, 2021, informing the public of Council's intention to adopt the Policy and providing an opportunity for the public to share its comments with County administration.</p>	
E Public Participation Notice	<p>Public Notification Process: advertised in order to notify the public of an issue and with a time frame of a 30-day public comment period will be provided prior to a decision being made. Policy Section: 4.6.1</p> <p>Advertise: Complete <i>Schedule "B": Public Participation Notice.</i></p> <p>Gather Inputs and Disseminate Results for Reporting: (Concerns and Impact)</p>	
STEP FOUR	REPORTING	
F Follow-up	<p>Communicate feedback of the outcome to Council and Public. Policy Section: 4.7</p> <p>Complete <i>Schedule "C": Public Participation Report.</i></p> <p>Council Meeting Date: May 27, 2021 Request For Decision - Agenda Item: 4.4</p>	
STEP FIVE	EVALUATE THE PROCESS	
	<p>Evaluation measures the effectiveness of your public involvement process - Public Feedback and Public Participation Outcomes.</p> <p style="text-align: center;">Evaluate and report to Council. Policy Section: 4.8</p> <p>Complete <i>Schedule "D": Internal Evaluation</i></p> <p>Evaluation summary will be provided through the Department Manager Report <u>after</u> the Public Participation Engagement Meeting with Council has been completed. To the following Council Meeting for Review. Council Meeting Date: May 27, 2021</p>	
SMOKY LAKE COUNTY: Engagement Coordinator Name: Jordan Ruegg Title: Planning and Development Manager		DEPARTMENT: Planning and Development DATE: May 27, 2021

SCHEDULE "B"

Invitation for Public Participation

NOTICE



Your relationship with your Municipal Government "It's Your County – Engage"

Pursuant to Policy Statement No. 01-51: Public Participation, therefore, promote and encourage public participation as is stipulated and governed by legislation to obtain public input on proposed Policy Statement 01-53: Treaty 6 and Indigenous Acknowledgement.

Summary description and details: Proposed Policy 01-53: Treaty 6 and Indigenous Acknowledgement recognizes that Canadian society benefits by virtue of calling this place home and proposes to install the Metis Nation and Treaty 6 Flags alongside the Canadian, Alberta, and County Flags in Council Chambers as symbols of respect and partnership.

Informed the Public:

County Website

The Public Participation Reporting will be held as follows:

Date: May 27, 2021
Time: 9:00 a.m. - **Agenda Item: Request for Decision Number 4.4.**
Location: Smoky Lake County Council Chambers
Address: 4612 McDougall Drive, Smoky Lake, Alberta
P.O. Box 310, Smoky Lake, Alberta T0A 3C0

Anyone who is interested to provide formal **comments or feedback** on the proposed opportunity is encouraged to attend the Council Meeting, or alternatively present a written submission at the Smoky Lake County Office prior to **12:00 p.m. (noon) on May 26, 2021.**

A copy of the information can be obtained at the Smoky Lake County Office by appointment during normal business hours: Monday through Friday from 8:00 a.m. to 4:00 p.m. or on the County's website. For further information please contact Jordan Ruegg, Planning & Development Department at 780-656-3730 or jruegg@smokylakecounty.ab.ca.

Posted: May 13, 2021 on Website.

Name: Jordan Ruegg
Planning & Development Manager
Smoky Lake County

Treaty Texts: Treaty No. 6

Source: <https://www.rcaanc-cirnac.gc.ca/eng/1100100028710/1581292569426>

Copy of Treaty No. 6 between Her Majesty the Queen and the Plain and Wood Cree Indians and other Tribes of Indians at Fort Carlton, Fort Pitt and Battle River with Adhesions

Roger Duhamel, F.R.S.C.
Queen's Printer and Controller of Stationery
Ottawa, 1964

Cat. No.: R33-0664
IAND Publication No. QS-0574-000-EE-A-1

Table of contents

- [Treaty No. 6](#)
- [Adhesion By Cree Indians](#)
- [Adhesions to Treaty Number Six](#)

Treaty No. 6

ARTICLES OF A TREATY made and concluded near Carlton on the 23rd day of August and on the 28th day of said month, respectively, and near Fort Pitt on the 9th day of September, in the year of Our Lord one thousand eight hundred and seventy-six, between Her Most Gracious Majesty the Queen of Great Britain and Ireland, by Her Commissioners, the Honourable Alexander Morris, Lieutenant-Governor of the Province of Manitoba and the North-west Territories, and the Honourable James McKay, and the Honourable William Joseph Christie, of the one part, and the Plain and Wood Cree and the other Tribes of Indians, inhabitants of the country within the limits hereinafter defined and described by their Chiefs, chosen and named as hereinafter mentioned, of the other part.

Whereas the Indians inhabiting the said country have, pursuant to an appointment made by the said Commissioners, been convened at meetings at Fort Carlton, Fort Pitt and Battle River, to deliberate upon certain matters of interest to Her Most Gracious Majesty, of the one part, and the said Indians of the other.

And whereas the said Indians have been notified and informed by Her Majesty's said Commissioners that it is the desire of Her Majesty to open up for settlement, immigration and such other purposes as to Her Majesty may seem meet, a tract of country bounded and described as

hereinafter mentioned, and to obtain the consent thereto of Her Indian subjects inhabiting the said tract, and to make a treaty and arrange with them, so that there may be peace and good will between them and Her Majesty, and that they may know and be assured of what allowance they are to count upon and receive from Her Majesty's bounty and benevolence.

And whereas the Indians of the said tract, duly convened in council, as aforesaid, and being requested by Her Majesty's said Commissioners to name certain Chiefs and Headmen, who should be authorized on their behalf to conduct such negotiations and sign any treaty to be founded thereon, and to become responsible to Her Majesty for their faithful performance by their respective Bands of such obligations as shall be assumed by them, the said Indians have thereupon named for that purpose, that is to say, representing the Indians who make the treaty at Carlton, the several Chiefs and Councillors who have subscribed hereto, and representing the Indians who make the treaty at Fort Pitt, the several Chiefs and Councillors who have subscribed hereto.

And thereupon, in open council, the different Bands having presented their Chiefs to the said Commissioners as the Chiefs and Headmen, for the purposes aforesaid, of the respective Bands of Indians inhabiting the said district hereinafter described.

And whereas, the said Commissioners then and there received and acknowledged the persons so presented as Chiefs and Headmen, for the purposes aforesaid, of the respective Bands of Indians inhabiting the said district hereinafter described.

And whereas, the said Commissioners have proceeded to negotiate a treaty with the said Indians, and the same has been finally agreed upon and concluded, as follows, that is to say:

The Plain and Wood Cree Tribes of Indians, and all other the Indians inhabiting the district hereinafter described and defined, do hereby cede, release, surrender and yield up to the Government of the Dominion of Canada, for Her Majesty the Queen and Her successors forever, all their rights, titles and privileges, whatsoever, to the lands included within the following limits, that is to say:

Commencing at the mouth of the river emptying into the north-west angle of Cumberland Lake; thence westerly up the said river to its source; thence on a straight line in a westerly direction to the head of Green Lake; thence northerly to the elbow in the Beaver River; thence down the said river northerly to a point twenty miles from the said elbow; thence in a westerly direction, keeping on a line generally parallel with the said Beaver River (above the elbow), and about twenty miles distant therefrom, to the source of the said river; thence northerly to the north-easterly point of the south shore of Red Deer Lake, continuing westerly along the said shore to the western limit thereof; and thence due west to the Athabasca River; thence up the said river, against the stream, to the Jasper House, in the Rocky Mountains; thence on a course south-easterly, following the easterly range of the mountains, to the source of the main branch of the Red Deer River; thence down the said river, with the stream, to the junction therewith of the outlet of the river, being the outlet of the Buffalo Lake; thence due east twenty miles; thence on a straight line south-eastwardly to the mouth of the said Red Deer River on the south branch of the Saskatchewan River; thence eastwardly and northwardly, following on the boundaries of the tracts conceded by the several treaties numbered four and five to the place of beginning.

And also, all their rights, titles and privileges whatsoever to all other lands wherever situated in the North-west Territories, or in any other Province or portion of Her Majesty's Dominions, situated and being within the Dominion of Canada.

The tract comprised within the lines above described embracing an area of 121,000 square miles, be the same more or less.

To have and to hold the same to Her Majesty the Queen and Her successors forever.

And Her Majesty the Queen hereby agrees and undertakes to lay aside reserves for farming lands, due respect being had to lands at present cultivated by the said Indians, and other reserves for the benefit of the said Indians, to be administered and dealt with for them by Her Majesty's Government of the Dominion of Canada; provided, all such reserves shall not exceed in all one square mile for each family of five, or in that proportion for larger or smaller families, in manner following, that is to say: that the Chief Superintendent of Indian Affairs shall depute and send a suitable person to determine and set apart the reserves for each band, after consulting with the Indians thereof as to the locality which may be found to be most suitable for them.

Provided, however, that Her Majesty reserves the right to deal with any settlers within the bounds of any lands reserved for any Band as She shall deem fit, and also that the aforesaid reserves of land, or any interest therein, may be sold or otherwise disposed of by Her Majesty's Government for the use and benefit of the said Indians entitled thereto, with their consent first had and obtained; and with a view to show the satisfaction of Her Majesty with the behaviour and good conduct of Her Indians, She hereby, through Her Commissioners, makes them a present of twelve dollars for each man, woman and child belonging to the Bands here represented, in extinguishment of all claims heretofore preferred.

And further, Her Majesty agrees to maintain schools for instruction in such reserves hereby made as to Her Government of the Dominion of Canada may seem advisable, whenever the Indians of the reserve shall desire it.

Her Majesty further agrees with Her said Indians that within the boundary of Indian reserves, until otherwise determined by Her Government of the Dominion of Canada, no intoxicating liquor shall be allowed to be introduced or sold, and all laws now in force, or hereafter to be enacted, to preserve Her Indian subjects inhabiting the reserves or living elsewhere within Her North-west Territories from the evil influence of the use of intoxicating liquors, shall be strictly enforced.

Her Majesty further agrees with Her said Indians that they, the said Indians, shall have right to pursue their avocations of hunting and fishing throughout the tract surrendered as hereinbefore described, subject to such regulations as may from time to time be made by Her Government of Her Dominion of Canada, and saving and excepting such tracts as may from time to time be required or taken up for settlement, mining, lumbering or other purposes by Her said Government of the Dominion of Canada, or by any of the subjects thereof duly authorized therefor by the said Government.

It is further agreed between Her Majesty and Her said Indians, that such sections of the reserves above indicated as may at any time be required for public works or buildings, of what nature soever, may be appropriated for that purpose by Her Majesty's Government of the Dominion of Canada, due compensation being made for the value of any improvements thereon.

And further, that Her Majesty's Commissioners shall, as soon as possible after the execution of this treaty, cause to be taken an accurate census of all the Indians inhabiting the tract above described, distributing them in families, and shall, in every year ensuing the date hereof, at some period in each year, to be duly notified to the Indians, and at a place or places to be appointed for that purpose within the territory ceded, pay to each Indian person the sum of \$5 per head yearly.

It is further agreed between Her Majesty and the said Indians, that the sum of \$1,500.00 per annum shall be yearly and every year expended by Her Majesty in the purchase of ammunition, and twine for nets, for the use of the said Indians, in manner following, that is to say: In the reasonable discretion, as regards the distribution thereof among the Indians inhabiting the several reserves, or otherwise, included herein, of Her Majesty's Indian Agent having the supervision of this treaty.

It is further agreed between Her Majesty and the said Indians, that the following articles shall be supplied to any Band of the said Indians who are now cultivating the soil, or who shall hereafter commence to cultivate the land, that is to say: Four hoes for every family actually cultivating; also, two spades per family as aforesaid: one plough for every three families, as aforesaid; one harrow for every three families, as aforesaid; two scythes and one whetstone, and two hay forks and two reaping hooks, for every family as aforesaid, and also two axes; and also one cross-cut saw, one hand-saw, one pit-saw, the necessary files, one grindstone and one auger for each Band; and also for each Chief for the use of his Band, one chest of ordinary carpenter's tools; also, for each Band, enough of wheat, barley, potatoes and oats to plant the land actually broken up for cultivation by such Band; also for each Band four oxen, one bull and six cows; also, one boar and two sows, and one hand-mill when any Band shall raise sufficient grain therefor. All the aforesaid articles to be given once and for all for the encouragement of the practice of agriculture among the Indians.

It is further agreed between Her Majesty and the said Indians, that each Chief, duly recognized as such, shall receive an annual salary of twenty-five dollars per annum; and each subordinate officer, not exceeding four for each Band, shall receive fifteen dollars per annum; and each such Chief and subordinate officer, as aforesaid, shall also receive once every three years, a suitable suit of clothing, and each Chief shall receive, in recognition of the closing of the treaty, a suitable flag and medal, and also as soon as convenient, one horse, harness and waggon.

That in the event hereafter of the Indians comprised within this treaty being overtaken by any pestilence, or by a general famine, the Queen, on being satisfied and certified thereof by Her Indian Agent or Agents, will grant to the Indians assistance of such character and to such extent as Her Chief Superintendent of Indian Affairs shall deem necessary and sufficient to relieve the Indians from the calamity that shall have befallen them.

That during the next three years, after two or more of the reserves hereby agreed to be set apart to the Indians shall have been agreed upon and surveyed, there shall be granted to the Indians included under the Chiefs adhering to the treaty at Carlton, each spring, the sum of one thousand dollars, to be expended for them by Her Majesty's Indian Agents, in the purchase of provisions for the use of such of the Band as are actually settled on the reserves and are engaged in cultivating the soil, to assist them in such cultivation.

That a medicine chest shall be kept at the house of each Indian Agent for the use and benefit of the Indians at the direction of such agent.

That with regard to the Indians included under the Chiefs adhering to the treaty at Fort Pitt, and to those under Chiefs within the treaty limits who may hereafter give their adhesion thereto (exclusively, however, of the Indians of the Carlton region), there shall, during three years, after two or more reserves shall have been agreed upon and surveyed be distributed each spring among the Bands cultivating the soil on such reserves, by Her Majesty's Chief Indian Agent for this treaty, in his discretion, a sum not exceeding one thousand dollars, in the purchase of provisions for the use of such members of the Band as are actually settled on the reserves and engaged in the cultivation of the soil, to assist and encourage them in such cultivation.

That in lieu of waggons, if they desire it and declare their option to that effect, there shall be given to each of the Chiefs adhering hereto at Fort Pitt or elsewhere hereafter (exclusively of those in the Carlton district), in recognition of this treaty, as soon as the same can be conveniently transported, two carts with iron bushings and tires.

And the undersigned Chiefs on their own behalf and on behalf of all other Indians inhabiting the tract within ceded, do hereby solemnly promise and engage to strictly observe this treaty, and also to conduct and behave themselves as good and loyal subjects of Her Majesty the Queen.

They promise and engage that they will in all respects obey and abide by the law, and they will maintain peace and good order between each other, and also between themselves and other tribes of Indians, and between themselves and others of Her Majesty's subjects, whether Indians or whites, now inhabiting or hereafter to inhabit any part of the said ceded tracts, and that they will not molest the person or property of any inhabitant of such ceded tracts, or the property of Her Majesty the Queen, or interfere with or trouble any person passing or travelling through the said tracts, or any part thereof, and that they will aid and assist the officers of Her Majesty in bringing to justice and punishment any Indian offending against the stipulations of this treaty, or infringing the laws in force in the country so ceded.

IN WITNESS WHEREOF, Her Majesty's said Commissioners and the said Indian Chiefs have hereunto subscribed and set their hands at or near Fort Carlton, on the days and year aforesaid, and near Fort Pitt on the day above aforesaid.

Signed by the Chiefs within named in presence of the following witnesses, the same having been first read and explained by Peter Erasmus, Peter Ballendine and the Rev. John McKay.

ALF. JACKES, M.D.,
 JAS. WALKER, N.W.M.P.,
 J. H. McILUREE, N.W.M.P.,
 PIERRE LEVALLER, X
 mark.
 ISADORE DUMOND, X
 mark.
 JEAN DUMOND, X
 mark.
 PETER HOURIE,
 F. GINGRAS,
 J. B. MITCHELL, Staff Constable
 N.W.M.P.,
 E. H. PRICE, Hospital Steward
 N.W.M.P.,
 XAVIER LETANGER, X
 mark.
 WILLIAM SINCLAIR,

ALEXANDER MORRIS,
 L. G. N.W.T.,
 JAMES MCKAY, Indian Commissioner,
 W. J. CHRISTIE, do
 MIS-TO-WA-SIS, X
 mark, } Head Chiefs of the
 AH-YUK-UR-KOOP, X } Carlton Indians.
 mark.
 PEE-YAHN-KAH-NICHE-OO-SIT X
 mark, }
 AH-YAH-TUS-KUM-IR-IM-AM, X }
 mark.
 KEE-TOO-WA-HAW, X
 mark, } Chiefs.
 CHA-KAS-TA-PAY-SIN, X
 mark.
 JOHN SMITH, X
 mark, }
 JAMES SMITH, X }
 mark, }
 CHIP-EE-WAYAN, X }
 mark, }
 Councilors.
 MASS-AN, X
 mark, }
 PIERRE CADIEN, X }
 mark, }
 KOO-YAH-TIR-WAH-PAHA, X
 mark, }
 MAHS-KEE-TO-TIN-AN, X
 mark, }
 Councilors of
 Mis-to-wa-sis.

A. R. KENNEDY,
 R. I. PRITCHARD,
 L. CLARK,
 W. MCKAY,
 W. D. JARVIS, *Inspector, N.W.*
 M.P.

SAN-SAN-KOO-MOOS, X	his mark.	} Councilors of Ah-tak-uk-koop.
BENJAMIN, X	his mark.	
MEE-NOW-AH-CHAHK-WAY, X	his mark.	
KEE-SOK-OW-AS-IS, X	his mark.	
PEE-TOOK-AH-HAN AP-EE-GIW-EW, X	his mark.	} Councilors of Pee-pahn-kah-nith-oo-si.
PEE-AY-CHEW, X	his mark.	
TAH-WAH-JUSE EE-KAMP-OW, X	his mark.	
AHS-KOOS, X	his mark.	
PET-E-QUA-CAY, X	his mark.	} Councilors of Kee-oo-ua-kay.
JEAN BAPTISTE, X	his mark.	
ISADORE WOLFE, X	his mark.	
KEE-KOO-HOOS, X	his mark.	
OO-SAHN-US-KOO-NEE-EIK, X	his mark.	} Councilors of Ah-pah-tus-kum-ik-im-um.
YAY-YAH-TOO-WAY, X	his mark.	
LOO-SOU-AM-EE-KWAEN, X	his mark.	
NEES-WAH-YAK-EE-NAH-KOOS, X	his mark.	
KAH-TIP-IS-KOW-AHT, X	his mark.	} Councilors of Chia-kas-tay-poy-sin.
KAH-KUN-EE-KNAHN-AHS-UM, X	his mark.	
NAH-PACH, X	his mark.	
MUS-ON-AH-WE-KIM-AHES, X	his mark.	

WILLIAM BADGER,
BENJAMIN JOYFUL,
JOHN BADGER,
JAMES BEAR,
BERNARD CONSTANT,
HENRY SMITH,
MA-TWA-AHS-TIN-CO-WE-GIN,
JACOB McLEAN,
NAA-POO-CHEE-CHEES,
WAH-WIS,
KAH-PAH-PAH-MAH-CHATIK-WAY,
KEE-YEU-AH-TIAH-PIN-WAHT,

Signed by the Chiefs and Headmen of the Willow Indians near Fort Carlton, this 28th day of August, A.D. 1876, the same having been first read and explained by the Hon. Jns. McKay and by Peter Erasmus, in the presence of the undersigned witnesses:

A. G. JACKES, M.D.,
JOSEPH GENTON,
JOHN A. KERR,
PIERRE x LAVILLER,
W. D. JARVIS, *Ins. N.W.M.P.*

WILLIAM BADGER, his
BENJAMIN JOYFUL, x mark.
JOHN BADGER,
JAMES BEAR,
BERNARD CONSTANT, his
HENRY SMITH, x mark.
MA-TWA-AHS-TIN-CO-WE-GIN, his x mark.
JACOB McLEAN, his x mark.
NAA-POO-CHEE-CHEES, his x mark.
WAH-WIS, his x mark.
KAH-PAH-PAH-MAH-CHATIK-WAY, his x mark.
KEE-YEU-AH-TIAH-PIN-WAHT, his x mark.
WAH-WEE-KAH-OO-TAH-MAH-HOTE, his x mark.
(TOTEM,) (or MEH-CHIA-AW-ASIS), his
SEE-SEE-QUAN-ISH, x mark.
WEE-TRE-KOO-WEE-KAH-MAW-OO, his x mark.
KAH-MEE-GIS-TOO-WAY-SIT, his x mark.
KAH-PAY-YAK-WAHSK-OO-NUM, his x mark.
SEE-SEE-KWAHN-IS, his x mark.
Joint Chiefs of the Willow Indians.
KAH-NAH-LAH-SHOW-WAHT, his x mark.
KAH-AH-TEE-KOO-WEN, his x mark.
KAH-NAH-MAH-CHUEW, his x mark.
MOON-ED-YAHS, his x mark.
OO-MIN-AH-KAW, his x mark.
OO-TUR-KOO-PAH-KAH-MAY-TOW-WAY-YIT, his x mark.
Councillors of Willow Indians.

Councillors of John Smith.
Councillors of James Smith.
Councillors of Chipee-wayun.
Councillors.

Signed by Her Majesty's Commissioners and by the Chiefs and Headmen hereafter subscribing hereto, the same having been first read and explained to the Indians by the Honourable James McKay and Peter Erasmus, near Fort Pitt, this 9th day of September, A.D. 1876, in the presence of the undersigned witnesses.

A. G. JACKES, M.D.

JAS. McLEOD, *Commr. N.W.M.P.*

JAS. F. WALKER, *Inspector N.W.M.P.*

†VITAL J., *Bishop St. Albert, O.M.I.*

E. DALRYMPLE CLARK, *Adj. N.W.M.P.*

CONSTANTINE SCOLLEN, *Prst., O.M.I.*

JOHN McDougall, *Meth. Missionary.*

JOHN McELVEY,

W. E. JONES,

PETER C. PAMBRON,

A. R. KENNEDY,

PETER ERASMUS,

THOMAS MCKAY,

JAMES SIMPSON,

ELIZA HARDISTY,

MARY MCKAY.

ALEXANDER MORRIS, *L.G., N.W.T.*

JAMES MCKAY, *Indian Commr.*

W. J. CHRISTIE, *Indian Commr.*

WEE-KAS-KOO-KEE-SAY-YIN, ^{his} X
mark.

PEE-YAS-EE-WAH-KAH-WE-CHA-KOOT, ^{his} X
mark.

JAMES SEENUM, ^{his} X
mark.

OQ-NAH-TAH-MEE-NAH-HOOS, ^{his} X
mark.

SEE-KAHS-KOOTCH, ^{his} X
mark.

TUS-TUK-EE-SKWAHS, ^{his} X
mark.

PEE-NAY-SIS, ^{his} X
mark.

KEE-YE-WIN, ^{his} X
mark.

Cree Chiefs.

KIN-OO-SAY-OO, ^{his} X
mark.

Chippewyan Chief.

SEE-WAS-KWAN, ^{his} X
mark.

WAY-WAY-SEE-POD-WE-YIN, ^{his} X
mark.

Councillors to Wee-kas-koo-ke-say-yin.

TIP-EE-SLOW-AH-CHAK, ^{his} X
mark.

PAY-PAY-SEE-SEE-MOO, ^{his} X
mark.

*Councillors to
See-kahs-kootch PEE-YAS-EE-WAH-WE-CHA-KOOT.*

OQ-NOW-AK-EE-PAH-CHAS, ^{his} X
mark.

MY-OK-WAY-SEES, ^{his} X
mark.

*Councillors to
See-kahs-kootch*

OOS-PERAH-KHAN-IS, his
 X mark.
 NEE-YE-PES-TAY-AS-EE-KAYEE, his
 X mark.

MAH-CHAH-ME-WIS, his
 X mark.
 ISAAC CARDINAL, his
 X mark.

ANTOINE XAVIER, his
 X mark.

WILLIAM BULL, his
 X mark.

WAH-KEG-SEE-KOOT, his
 X mark.

CHARLES CARDINAL, his
 X mark.
 PIERRE WAHBEHAW, his
 X mark.

KI-YAS-EE-KUN, his
 X mark.
 MAH-KEE-OO-PAH-TOW, his
 X mark.

Councillors to Councillors to Councillors to Councillors to Councillors to Councillors to Councillors to
Tus-tak-ee-shawns. Peg-wag-ahs. Kim-oo-ang-oo. James Seenum. Ser-hahs-kootch. Kee-ye-wah. Wee-has-hoo-kee-sey-yin.

CAKE-CAKE, his
x
mark.

KAM-OO-WIN, his
x
mark.

AH-SISS, his
x
mark.

Councillor to
Councillor to
Councillor to
See-ah-kooh, James Seeam, Oo-ma-lah-mee-na-ahos.

Recorded 24th February, 1877.
Lib. 27, Fol. 352.
L. A. CATELLIER,
Deputy Registrar-General of Canada.

Adhesion By Cree Indians

We, the undersigned Chiefs and Headmen of the Cree and other Bands of Indians, having had communication of the treaty, a copy of which is printed in the report of the Minister of the Interior for the year ending 30th June, 1876, concluded at Forts Carlton and Pitt between the Indians inhabiting the country described in said treaty, and Her Majesty the Queen of Great Britain and Ireland, by Her Commissioners, the Honourable Alexander Morris, Lieutenant-Governor of Manitoba and the North-west Territories, the Honourable W.J. Christie and the Honourable James McKay, but not having been present when the negotiations were being conducted at the above mentioned places, do hereby for ourselves, and the Bands which we represent, agree to all the terms, conditions, covenants and engagements of whatever kind enumerated in the said treaty and accept the same as if we had been present, and had consented and agreed to the same when the treaty was first signed and executed.

Witness our hands at Fort Pitt, this ninth day of August, in the year of Our Lord one thousand eight hundred and seventy-seven.

Witness our hands at Fort Pitt, this ninth day of August, in the year of Our Lord one thousand eight hundred and seventy-seven.

Signed by the Chief and Headman (having been first read and explained by Peter Erasmus) in the presence of: PETER ERASMUS, RODERICK CAMPBELL.	M. G. DICKESSON, <i>Commissioner</i> ,
	his PAV-MO-TAY-AH-SOO, x mark.
	his KAH-SEE-MUT-A-FOO, x mark.
	his AAH-PAY-SIS, x mark.
	(KE-HI-WIN's Headman.)

Signed at Edmonton this 21st day of August, in the year above written, by the undersigned Chiefs and Headmen, the whole having been first read and explained by Peter Erasmus, in the presence of: RIC. HARDISTY, H. LEDUC, PETER ERASMUS, W. D. JARVIS, <i>Inspector N. W. M. P.</i>	his ALEXIS x KEES-KEE-CHEE-CHI, <i>Chief</i> .
	mark. his OO-MUS-IN-AH-SOO-WAW-SINEE, x <i>Headman</i> .
	mark. his CATCHIS-TAH-WAY-SKUM, x <i>Chief</i> .
	mark. his KOO-SAH-WAN-AB-KAY-O, x <i>Headman</i> .
	mark. his PAHS-PAHS-CHASE, x mark.
	his TAH-KOOTCH, x mark.

Adhesion by Cree Indinans

We, members of the Cree Tribe of Indians having had explained to us the terms of the treaty made and concluded near Carlton on the 23rd day of August, and on the 28th day of said month respectively, and near Fort Pitt on the 9th day of September, 1876, between Her Majesty the Queen, by the Commissioners duly appointed to negotiate the said treaty, and the Plain and Wood Cree and other Tribes of Indians, inhabiting the country within the limits defined in said treaty, but not having been present at the council at which the articles of the said treaty were agreed upon, do now hereby for ourselves and the Band which we represent, in consideration of the provisions of the said treaty being extended to us and the Band which we represent, transfer, surrender, and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of the Government of the Dominion of Canada, all our right, title and interest whatsoever, which we and the said Band which we represent have held or enjoyed of, in and to the territory described, and fully set out in the said treaty, also, all our right, title and interest whatsoever to all other lands wherever situated, whether within the limits of any other treaty heretofore made, or hereafter to be made with Indians, or elsewhere in Her Majesty's territories, to have and to hold the same unto and for the use of her Majesty the Queen, Her heirs and successors forever.

And we hereby agree to accept the several benefits, payments and reserves promised to the Indians under the Chiefs adhering to the said treaty at Fort Pitt; and solemnly engage to abide by, carry out and fulfil all the stipulations, obligations and conditions therein contained, on the part of the Chiefs and Indians therein named to be observed and performed, and in all things to conform to the articles of the said treaty, as if we ourselves and the Band which we represent had been originally contracting parties thereto, and been present at the councils held near Fort Pitt, and had there attached our signatures to the said treaty.

IN WITNESS WHEREOF, Her Majesty's Lieutenant-Governor and Indian Superintendent for the North-west Territories, and the Chief and Councillors of the Band hereby giving their adhesion to the said treaty, have hereunto subscribed and set their hand at the Blackfoot Crossing of the Bow

River, this twenty-fifth day of September, in the year of Our Lord one thousand eight hundred and seventy-seven.

Signed by the parties hereto, in the presence of the undersigned witnesses, the same having been first explained to the Indians by the Rev. J. McDougall.	DAVID LAIRD, <i>Lieut.-Governor and Indian Superintendent of N.W.T.</i> his KISKAQUIN, x <i>Chief.</i> or BOB-TAIL, mark. MEMINOWATAW, his or SOMETIMES GLAD, x <i>Councillor.</i> mark. TCHOWEK his or Passingsound, x <i>Councillor.</i> mark.
JAMES F. MCLISON, <i>Lieut.-Col., Com. N.W.M.P.</i> CONSTANTINE SCOLLEN, A. G. IRVINE, <i>Asst. Com. N.W.M.P.</i> J. McDOUGALL, <i>Missionary.</i> Recorded 26th January, 1878. Lib. 27, Folio 519. L. A. CATELLIER, <i>Deputy Registrar General of Canada.</i>	

Adhesion by Cree Indians

The undersigned Chiefs and Headmen of the Cree Nation having had communication of the treaty concluded between Her Majesty the Queen by Her Commissioners and certain Chiefs of the Cree Nation at Fort Pitt on the 9th day of September, 1876, agree to surrender our title to all the lands in the North-west Territories and to abide by all the promises set forth in the said treaty, on condition that all the payments, reserves of land, and promises named therein are secured to us by Her Majesty.

And the undersigned Superintendent of Indian Affairs for the North-west Territories on behalf of Her Majesty agrees that all the payments, reserves and promises named in the said treaty to be made to each Cree Chief and his Band shall be faithfully made and carried out to the Chiefs who have subscribed to this memorandum and to their people.

IN WITNESS WHEREOF, the undersigned Indian Superintendent and the undersigned Chiefs and Headmen have hereto set our hands in this nineteenth day of August, one thousand eight hundred and seventy-eight.

Signed the day and year above written, after having been read and interpreted to the Chiefs and Headmen by Peter Erasmus, in the presence of: JOHN FRENCH, <i>Sub-Inspector, N.W.M.P.</i> PETER ERASMUS.	DAVID LAIRD, his PUSKEE-YAH-KAY-WEE-YIN, x mark. his MAH-KAYO, x mark. his PAY-FRAHM-US-KUM-ICK-IN-UM, x mark. his ISADORE, x mark.
---	---

Adhesion by Stony Indians

We, the undersigned Chief and Headmen of the Plain Stony Tribe of Indians, having had communication of the treaty made and concluded near Carlton on the twenty-third and twenty-eighth days of August respectively, and near Fort Pitt on the ninth day of September, one thousand eight hundred and seventy-six, between Her Majesty the Queen by Her Commissioners, and the Plain and Wood Crees and other Tribes of Indians, inhabitants of the country named therein, hereby for ourselves and the Band which we represent, in consideration of the provisions of the said treaty being extended to our Band, cede, transfer, surrender and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of the Government of the Dominion of Canada, all our right, title and privileges whatsoever to all lands in the North-west Territories, or elsewhere

in Her Majesty's dominions, to have and to hold the same unto and to the use of Her said Majesty the Queen, Her heirs and successors forever.

And we hereby agree to accept the several provisions, payments and reserves of the said treaty as therein stated, and solemnly promise and engage to abide by and carry out all the stipulations and obligations therein contained, on the part of said Chiefs and Indians therein named to be observed and performed, and in all things to conform to the articles of the said treaty, as if we ourselves and our Band had originally been contracting parties thereto.

And Her Majesty the Queen, by Her representative, the Honourable David Laird, Indian Superintendent of the North-west Territories, agrees that all the payments and provisions named in the said treaty to be made to each Chief and his Band shall be faithfully made and fulfilled to the aforesaid Chief and his Band.

IN WITNESS WHEREOF, we, the said Indian Superintendent of the North-west Territories and the said Chief and Headmen of the Stony Tribe of Indians, have hereto set our hands, at Battleford, this twenty-ninth day of August, one thousand eight hundred and seventy-eight.

Signed by the parties hereto in the presence of the undersigned witnesses, the same having been first explained to the Indians by Peter Ballendine: JAMES WALKER, <i>Inspector N.W.M.P.</i> P. BALLENDINE, HAYTER REED.	DAVID LAIRD, <i>Indian Superintendent.</i>	
	SU-KE-MAN, or MISKETO,	his mark. x
	ÉTA-ME-PE-TON, or USES BOTH ARMS,	his mark. x
	NESO-AU-ASIS, or TWO CHILD,	his mark. x
	KA-WA-SA-SHO-TRE-PAH-UK, or LIGHTNING,	his mark. x

Adhesion by Cree Indians

We, the undersigned Chiefs and Headmen of the Wood Cree Tribe of Indians, having had communication of the treaty made and concluded near Carlton on the twenty-third and twenty-eighth days of August, respectively, and near Fort Pitt on the ninth day of September, one thousand eight hundred and seventy-six, between Her Majesty the Queen, by Her Commissioners, and the Plain and Wood Cree and other Tribes of Indians, inhabitants of the country named therein, hereby for ourselves and the Bands which we represent, in consideration of the provisions of the said treaty being extended to our Bands, cede, transfer, surrender and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of Her Government of the Dominion of Canada, all our right, title and privileges whatsoever to all lands in the North-west Territories or elsewhere in Her Majesty's Dominions, to have and to hold the same unto and to the use of Her said Majesty the Queen, Her heirs and successors forever.

And we hereby agree to accept the several provisions, payments and reserves of the said treaty as therein stated, and solemnly promise and engage to abide by and carry out all the stipulations and obligations therein contained, on the part of said Chiefs and Indians therein named to be observed and performed, and in all things to conform to the articles of the said treaty, as if we ourselves and our Bands had originally been contracting parties thereto.

And Her Majesty the Queen, by Her representative, the Honourable David Laird, Indian Superintendent of the North-west Territories, agrees that all the payments and provisions named

in the said treaty to be made to each Chief and his Band shall be faithfully made and fulfilled to the aforesaid Chiefs and their Bands.

IN WITNESS WHEREOF, we, the said Indian Superintendent of the North-west Territories and the said Chiefs and Headmen of the Wood Cree Tribe of Indians, have hereto set our hands at Carlton this third day of September, one thousand eight hundred and seventy-eight.

Signed by the Chiefs and Councillors within named, in presence of the fol- lowing witnesses, the same having first been explained by Peter Ballendine: L. CLARKE, A. E. FORGET, P. BALLENDINE.	DAVID LAIRD, <i>Indian Superintendent.</i>
	KO-PAH-A-WA-KE-MUM, ^{his} x <i>Chief.</i> mark.
	BANYIEL MARIETTO ^{his} x <i>Councillor.</i> mark.
	JAMES (CHIEF SON) ^{his} x <i>Councillor.</i> mark.
	SA-SE-WA-HOM, ^{his} x mark.
	KENE-MO-TAY, ^{his} x mark.
	MAS-E-NAS-CHOSE, ^{his} x mark.

Adhesion by Cree Indians

We, the undersigned Indian Chief and Headmen, having had communication of the treaty made and concluded at Forts Carlton and Pitt in the summer of 1876, but not having been present at the conferences at which said treaty was negotiated, hereby agree to accept the terms and conditions of the said treaty and to abide thereby, in the same manner as if we had been present at the time the said treaty was first signed.

As witness our hands this eighteenth day of September, 1878.	
Signed by the Chief and Headmen after having been read and explained by PETER ERASMUS.	MICHEL CALUSTROUS, ^{his} x mark.
	LOUIS PAY-PATSMAR-WAYO, ^{his} x mark.
	ACOO SER, ^{his} x mark.

Adhesion by Cree Indians

Whereas, Min-a-he-quo-sis, or Little Pine, a Cree Chief, on behalf of his Band and certain other Cree Indians, comprising twenty lodges, inhabitants of the country covered by the treaty commonly known as "Treaty No. 6," made between Her Majesty the Queen, by Her Commissioners, the Honourable Alexander Morris, the Honourable James McKay and the Honourable William Joseph Christie, of the one part;

And the Plain and Wood Cree Tribes of Indians of the other part, at Carlton, on the twenty-third and twenty-eighth days of August, and near Fort Pitt on the ninth day of September, in the year of Our Lord one thousand eight hundred and seventy-six, who have not yet given in their adhesion to the said treaty, have presented themselves to Edgar Dewdney, Esquire, Indian Commissioner for the North-west Territories, and expressed a desire to join in the said treaty. And whereas the said Commissioner has recognized the said "Little Pine" as the Headman of his Band, and the said Band of twenty lodges have selected and appointed Pap-a-way, "The Lucky Man," one of their number as the Headman of their Band, and have presented him as such to the said Commissioner, who has recognized and accepted him as such Headman;

NOW, THIS INSTRUMENT WITNESSETH that the said "Little Pine" and Pap-a-way or "the Lucky Man," for themselves and on behalf of the Bands which they represent, do transfer, surrender and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of Her Government of the Dominion of Canada, all their right, title and interest whatsoever which they have held or enjoyed of, in and to the territory described and fully set out in the said treaty; also, all their right, title and interest whatsoever which they have held or enjoyed of, in and to the territory described and fully set out in the said treaty; also all their right, title and interest whatsoever to all other lands wherever situated, whether within the limits of any other treaty heretofore made or hereafter to be made with Indians or elsewhere in Her Majesty's territories, to have and to hold the same unto and for the use of Her Majesty, the Queen, Her heirs and successors for ever. And do hereby agree to accept the several benefits, payments and reserves promised to the Indians adhering to the said treaty at Carlton and Fort Pitt on the dates above mentioned; and further, do solemnly engage to abide by, carry out and fulfil all the stipulations, obligations and conditions contained on the part of the Indians therein named, to be observed and performed, and in all things to conform to the articles of the said treaty, as if the said "Little Pine" and Pap-a-way or "the Lucky Man," and the Bands whom they represent had been originally contracting parties thereto, and had been present at the treaty at Carlton and Fort Pitt, and had there attached their signatures to the said treaty.

IN WITNESS WHEREOF, Edgar Dewdney, Indian Commissioner for the North-west Territories, and the said "Little Pine" and Pap-a-way or "the Lucky Man," Headmen of the said Bands, hereby giving their adhesion to the said treaty, have hereunto subscribed and set their hands at Fort Walsh, in the said North-west Territories, this second day of July, in the year of Our Lord one thousand eight hundred and seventy-nine.

Signed by the parties hereto, in the presence of the undersigned witnesses, the same having been explained to the Indians by the said Edgar Dewdney, Esq., Indian Commr., through the interpreters, Edwd. McKay and P. Leveille.

EDGAR DEWDNEY,
Indian Commissioner.
 his
 "LITTLE PINE." x
 mark. his
 "THE LUCKY MAN." x
 mark.

JAMES F. McLEOD, *Commissioner N.W.M.P.*
 A. G. IRVINE, *Assistant Commissioner N.W.M.P.*
 FRANK NORMAN, *Staff Constable N.W.M.P.*

Adhesion by Cree Indians

WHEREAS, Big Bear, a Cree Chief, on behalf of his Band, comprising thirty lodges, inhabitants of the country covered by the treaty commonly known as "Treaty Number Six," made between Her Majesty the Queen, by Her Commissioners the Honourable Alexander Morris, the Honourable James McKay and the Honourable William Joseph Christie, of the one part, and Plain and Wood Cree Tribe of Indians of the other part at Carlton, on the twenty-third and twenty-eighth days of August, and near Fort Pitt on the ninth day of September, in the year of Our Lord one thousand eight hundred and seventy-six, who have not yet given in their adhesion to the said Treaty, have presented themselves to Allan Macdonald, Esq., Indian Agent of Treaty Number Four, and expressed a desire to join in the same treaty; and whereas the said Indian Agent has recognized the said "Big Bear" as the Chief of their Band.

NOW THIS INSTRUMENT WITNESSETH, that the said "Big Bear," for himself and on behalf of the Band which he represents, does transfer, surrender and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of Her Government of the Dominion of Canada, all his

right, title and interest whatsoever, which he has held or enjoyed, of, in and to the territory described and fully set out in the said treaty; also all his right, title and interest whatsoever to all other lands wherever situated, whether within the limits of any other treaty heretofore made or hereafter to be made with Indians, or elsewhere in Her Majesty's territories. To have and to hold the same unto and for the use of Her Majesty the Queen, Her heirs and successors forever. And do hereby agree to accept the several benefits, payments and reserves promised to the Indians, adhering to the said treaty at Carlton and Fort Pitt on the dates above mentioned; and further, do solemnly engage to abide by, carry out and fulfil all the stipulations, obligations and conditions contained on the part of the Indians therein named, to be observed and performed, and in all things to conform to the articles of the said treaty as if the said "Big Bear" and the Band which he represents had been originally contracting parties thereto, and had been present at the treaty at Carlton and Fort Pitt, and had then attached his signature to the said treaty as Chief of the said Band.

IN WITNESS WHEREOF, Allan McDonald, Esquire, Indian Agent, and the said "Big Bear," Chief of the said Band, hereby giving his adhesion to the said treaty, have hereunto subscribed and set their hands at Fort Walsh, in the said North-West Territories, this eighth day of December, in the year of Our Lord one thousand eight hundred and eighty-two.

Signed by the parties hereto, in the presence of the undersigned witnesses, the same having been explained to the Indians by the said Allan Macdonald, Esq., Indian Agent, through the Interpreter, Peter Hourie and Louis Leveillee.

his
JOE x TANNER,
mark.
PETER HOURIE,
his
LOUIS x LEVEILLEE,
mark.
his
PIE x A POT, Chief.
mark.

A. G. IRVINE, *Lieut.-Col., Com. N.W.M.P.*
JOHN COTTON, *Superintendent and Adjutant, N.W.M.P.*
AUGUSTUS JAKES, *M.B., F.S.C., Lond., Surgeon, N.W.M.P.*
FRANK NORMAN, *Inspector, N.W.M.P.*
A. SHURTLIFF, *Superintendent, N.W.M.P.*
W. R. ABBOTT, *Sergeant-Major, N.W.M.P.*
W. ROUTLEDGE, *Corporal, N.W.M.P.*
ALLAN MACDONALD, *Indian Agent, Treaty No. 4.*
his
BIG x BEAR, (*Chief.*)
mark.

Adhesion by Cree Indians

We the undersigned Chiefs and Headmen, on behalf of ourselves and the other members of the Wood Cree Tribe of Indians, having had explained to us the terms of the treaty made and concluded near Carlton, on the 23rd day of August and on 28th day of said month respectively, and near Fort Pitt on the 9th day of September, 1876, between Her Majesty the Queen, by the Commissioners duly appointed to negotiate the said treaty, and the Plain and Wood Cree and other Tribes of Indians inhabiting the country within the limits defined in said treaty, but not having been present at the councils at which the articles of the said treaty were agreed upon, do now hereby for ourselves and the Bands which we represent, in consideration of the provisions of the said treaty being extended to us and the Bands which we represent, transfer, surrender, and relinquish to Her Majesty the Queen, Her heirs and successors, to and for the use of the Government of the Dominion of Canada, all our right, title and interest whatsoever which we and the said Bands which we represent hold and enjoy, or have held and enjoyed, of, in and to the territory included within the following limits: All and singular that portion or tract of land being the north part of the Land District of Prince Albert, as shown on the maps published by the Honourable the Minister of the

Interior, dated at Ottawa on the 31st day of August, 1885; the same tract being north of the northerly limit of Treaty No.6, North-West Territory, containing 11,066 square miles, be the same more or less, and more particularly described as follows: Commencing at a point being the north-west corner of projected Township No. 70, Range 10, west of the Third Initial Meridian; thence easterly along the northern boundaries of projected Townships Nos. 70 to the north-east corner of projected Township No. 70, Range 13, west of the Second Initial Meridian; thence southerly following the east boundary of said 13th Range of projected Townships to the northern limits of Treaty No. 6. into the projected Township No. 60; thence westerly following the northerly limit of Treaty No. 6 to the south-eastern shore of Green Lake, being at the north-easterly part of projected Township No. 58, Range 10, west of the Third Initial Meridian; thence following the westerly shore of Green Lake to the main inlet thereof known as Beaver River; thence up the right bank of Beaver River to its intersection with the west boundary of projected Township No. 62, Range 10, west of the Third Initial Meridian; thence northerly following the west boundary of projected townships of Range 10, west of the Third Initial Meridian, to the point of commencement.

Also, all our right, title and interest whatsoever to all other lands wherever situated, whether within the limits of any other treaty heretofore made, or hereafter to be made with Indians, and whether the said lands are situated in the North-West Territories or elsewhere in Her Majesty's Dominion, to have and to hold the same unto and for the use of Her Majesty the Queen, Her heirs and successors forever.

And we hereby agree to accept the several benefits, payments and reserves promised to the Indians adhering to the said treaty at Fort Pitt or Carlton; with the proviso as regards the amount to be expended annually for ammunition and twine, and as respects the amount to be expended for three years annually in provisions for the use of such Indians as are settled on reserves and are engaged in cultivating the soil, to assist them in such cultivation, that the expenditure on both of these items shall bear the same proportion to the number of Indians now treated with as the amounts for those two items as mentioned in Treaty No. 6 bore to the number of Indians then treated with. And we solemnly engage to abide by, carry out and fulfil all the stipulations, obligations and conditions therein contained on the part of the Chiefs and Indians therein named to be observed and performed, and we agree in all things to conform to the articles of the said treaty, as if we ourselves and the Bands which we represent had been originally contracting parties thereto and had been present at the council held near Fort Pitt or near Carlton and had there attached our signatures to the said treaty.

IN WITNESS WHEREOF, Her Majesty's special Commissioners and the Chiefs and Councillors of the Bands hereby giving their adhesion to the said treaty have hereunto subscribed and set their hands at Montreal Lake this eleventh day of February, in the year of Our Lord one thousand eight hundred and eighty-nine.

IN WITNESS WHEREOF, Her Majesty's special Commissioners and the Chiefs and Councillors of the Bands hereby giving their adhesion to the said treaty have hereunto subscribed and set their hands at Montreal Lake this eleventh day of February, in the year of Our Lord one thousand eight hundred and eighty-nine.

Signed by the parties hereto in the presence of the undersigned witnesses, the same having been first explained to the Indians by the Venerable Archdeacon Mackay:

A. G. IRVINE, *Lt.-Colonel, Commissioner.*
 R. GOULET, *Commissioner.*
 A. J. McNEILL, *Indian Department.*
 H. J. MOBERLY, *C. F., H. B. Co.*
 H. H. ALEXANDER, *Sergt., N. W. M. P.*
 C. V. ALLOWAY,
 J. A. MACKAY, *Archdeacon of Saskatchewan.*

JAMES ROBERTS,	his	} <i>Chiefs.</i>
WILLIAM CHARLES,	x mark.	
AMOS CHARLES,	x mark.	
JOSEPH CHARLES,	x mark.	
ELIAS ROBERTS,	x mark.	
JOHN COOK,	x mark.	
BENJAMIN BIRD,	x mark.	
ISAAC BIRD,	x mark.	
PATRICK BIRD,	x mark.	
MOSES BIRD,	x mark.	

} *Councillors of James Roberts' Band.*

} *Councillors of William Charles' Band.*

Adhesions to Treaty Number Six

WHEREAS we the undersigned Chiefs and Headmen have had communication of the treaty commonly known as Treaty Number Six made between Her Majesty Queen Victoria and certain tribes of Indians at Carlton and Fort Pitt, in the year of Our Lord one thousand eight hundred and seventy-six, and of the intention of His Most Gracious Majesty King George VI, by the Grace of God of Great Britain, Ireland and the British Dominions beyond Seas, King, Defender of the Faith, Emperor of India, to extend its provisions to us through His Commissioners, Malcolm McCrimmon and John Lothrop Grew, both of the City of Ottawa;

NOW THEREFORE we the said Chiefs and Headmen hereby for ourselves and the Indians whom we represent, in consideration of the provisions of the said treaty being extended to us and the Indians whom we represent, cede, transfer, surrender and relinquish to His Majesty the King, His heirs and successors, forever, all our right, title and privileges whatsoever to all lands in His Majesty's Dominions;

AND we hereby agree to accept the several provisions, payments and reserves of the said treaty as therein stated, and solemnly promise and engage to abide by and carry out all the stipulations and obligations therein contained, to be observed and performed by the Chiefs and Indians therein named, and in all things to conform to the articles of the said treaty, as if we ourselves and the Indians whom we represent had originally been contracting parties thereto;

AND His Majesty, the King, by His representatives, aforesaid, agrees that all the payments and provisions named in the said treaty to be made to each Chief and his Band shall be faithfully made and fulfilled to the aforesaid Chiefs and Headmen and the Indians whom they represent;

IN WITNESS WHEREOF, His Majesty's Commissioners and the said Chiefs and Headmen have set their hands as hereinafter set forth.

Signed at Rocky Mountain House on the 25th day of May, 1944, by His Majesty's Commissioners and the Chief and Headmen representing the Band or group of Cree Indians comprising some families located by the Baptiste River, in the Province of Alberta, in the presence of the undersigned witnesses after having been first interpreted and explained.

Witnesses:

	<i>M. J. [Signature]</i> Commissioner
<i>John R. Whittier</i>	
	<i>J. L. [Signature]</i> Commissioner
<i>W. A. [Signature]</i>	
<i>P. C. [Signature]</i>	
<i>Henry [Signature]</i>	
<i>Rev. W. A. Mackenzie</i>	
<i>Rev. Rob. H. P. [Signature]</i>	<i>J. Yellow Eyes</i>

Signed at Rocky Mountain House on the 12th
day of .. May 1950, by His Majesty's Commissioner
and the Indian of the Band or group of Chippewa Indians
located at ... Rocky Mountain House
in the Province of Alberta, in the presence of the
undersigned witnesses after having been first interpreted
and explained.

Witnesses:

..... M. M. Grimmond
Commissioner

..... James Loyal Chief his + mark

..... Thomas Loyal Chief his X mark

..... Simon Strawberry his X mark

..... James Beaverbones his X mark

..... Alex Whitford his X mark

..... Frank Strawberry his + mark

..... Andrew Strawberry his + mark

.....

Witnesses:

.....	Joseph Bremner his	+ mark
.....	Wawakia chin her	+ mark
.....	Thomas Bremner his	X mark
.....	Ammastrubay his	+ mark
.....	Chakasee her	X mark
.....	John Muskeg, his	X mark
.....	John Case Muskeg her	X mark
.....	Susie Strawberry her	X mark
.....	John Strawberry	No mark
.....	John Muskeg	No mark

Adhesion to Treaty Number Six

WHEREAS we the undersigned Chief and Headmen have had communication of the treaty commonly known as Treaty Number Six made between Her Majesty Queen Victoria and certain tribes of Indians at Carlton and Fort Pitt, in the year of Our Lord one thousand eight hundred and seventy-six, and of the intention of His Most Gracious Majesty the King George VI, by the Grace of God of Great Britain, Ireland and the British Dominions beyond the Seas, King, Defender of the Faith, to extend its provisions to us through His Commissioner, James Pember Brookbank Ostrander, of the City of Regina;

NOW THEREFORE we the said Chief and Headmen hereby for ourselves and the Indians whom we represent, in consideration of the provisions of the said treaty being extended to us and the Indians whom we represent, cede, transfer, surrender and relinquish to His Majesty the King, His heirs and successors, forever, all our right, title and privileges whatsoever to all lands in His Majesty's Dominions;

AND we hereby agree to accept the several provisions, payments and reserves of the said treaty as therein stated, and solemnly promise and engage to abide by and carry out all the stipulations and obligations therein contained, to be observed and performed by the Chiefs and Indians therein named, and in all things to conform to the articles of the said treaty, as if we ourselves and the Indians whom we represent had originally been contracting parties thereto;

AND His Majesty the King, by his representative, aforesaid, agrees that all the payments and provisions named in the said treaty to be made to each Chief and his Band shall be faithfully made and fulfilled to the aforesaid Chief and Headmen and the Indians whom they represent;

IN WITNESS WHEREOF, His Majesty's Commissioner and the said Chief and Headmen have set their hands as hereinafter set forth.

Signed at Witehekan Lake on the *twenty first* day of *November* 1950, by His Majesty's Commissioner and the Chief and Headmen representing the Band or group of Cree Indians comprising some *fourteen* families located on the Witehekan Lake Indian Reserve in the Province of Saskatchewan, in the presence of the undersigned witnesses after having been first interpreted and explained.

Witnesses:

<i>[Signature]</i>	<i>[Signature]</i> Commissioner
<i>J. T. Warden</i>	<i>Amie Bear</i> <i>his</i> <i>Thomas</i> <i>head</i> <i>Chief</i>
<i>[Signature]</i>	<i>Jack</i> <i>his</i> <i>Bear</i> <i>head</i>
<i>[Signature]</i>	<i>[Signature]</i> <i>his</i> <i>Bear</i> <i>head</i>
<i>[Signature]</i>	<i>[Signature]</i> <i>his</i> <i>Thomas</i> <i>head</i>
<i>[Signature]</i>	<i>[Signature]</i> <i>his</i> <i>Thomas</i> <i>head</i>

Witnesses:

<i>Amie Bear</i>	<i>[Signature]</i> <i>his</i> <i>Thomas</i> <i>head</i>
<i>J. T. Warden</i>	<i>[Signature]</i> <i>his</i> <i>Bear</i> <i>head</i>

Adhesion to Treaty Number Six

WHEREAS we the undersigned Indians have had communication of the treaty commonly known as Treaty Number Six made between Her Majesty Queen Victoria and certain tribes of Indians at Carlton and Fort Pitt, in the year of Our Lord one thousand eight hundred and seventy-six, and of the intention of Her Most Gracious Majesty Queen Elizabeth the Second, by the Grace of God of the United Kingdom, Canada and Her other Realms and Territories, Queen, Head of the Commonwealth, Defender of the Faith, to extend its provisions to us through His Commissioner, Malcom McCrimmon, of the City of Ottawa;

NOW THEREFORE we the said Indians hereby in consideration of the provisions of the said treaty being extended to us cede, transfer, surrender and relinquish to Her Majesty the Queen, Her heirs and successors, forever, all our right title and privileges whatsoever to all lands in Canada;

AND we hereby agree to accept the several provisions, payments and reserves of the said treaty as therein stated, and solemnly promise and engage to abide by and carry out all the stipulations and obligations therein contained, to be observed and performed by the Chiefs and Indians therein named, and in all things to conform to the articles of the said treaty, as if we ourselves had originally been contracting parties thereto;

AND Her Majesty the Queen, by Her representative, aforesaid, agrees that all the payments and provisions named in the said treaty to be made to each Chief and his Band shall be faithfully made and fulfilled to the aforesaid Indians.

IN WITNESS WHEREOF, Her Majesty's Commissioner and the said Indians have set their hands as hereinafter set forth.

Signed at Rockton on the 18th
day of August 1954, by Her Majesty's
Commissioner and the Indians of the Saulteaux Band
comprising some families located on the
Saulteaux Indian Reserve in the Province of Saskatchewan,
in the presence of the undersigned witnesses after having
been first interpreted and explained.

Witnesses:

<u>Stanley J. Bell</u>	<u>M. M. Gimmern</u> Commissioner
<u>W. Koopman</u>	<u>Alb + Katcheech</u>
<u>W. Koopman</u>	<u>George + Katcheech</u>
<u>H. Bell</u>	<u>John + Katcheech</u>
<u>H. Bell</u>	<u>Jim + Katcheech</u>
<u>T. Fraser</u>	<u>Joe + Katcheech</u>
<u>T. Fraser</u>	<u>Harry + Thomas</u>
<u>T. Fraser</u>	<u>Robert + Katcheech</u>
<u>T. Fraser</u>	<u>Joe Katcheech</u>
<u>Alan Marshall</u>	<u>Bill G. P. ...</u>

Signed at Cochin on the15th..... day
ofMay..... 1956, by the following members
of the Saulteaux Indian Band in the Province of Saskatchewan
in the presence of the undersigned witnesses, after having
been first interpreted and explained.

Witnesses:

Oct. R. W. Burgess.....	Jakob ^{His} ^{mark} J. Saccasin
J. T. Macdonald.....	J. Saccasin ^{mark} Saccasin
J. T. Macdonald.....	George ^{mark} Katoosah
M. Kattaran.....	Herrill Saccasin
Joe m. ortel.....	Francis ^{His} ^{mark} Saccasin
Joe m. ortel.....	Francis ^{His} ^{mark} Saccasin

<u>W. T. Bell</u>	Alana ^{his} ^{mark} Gopher
T. Saccasin.....	Helena ^{his} ^{mark} Katoosah
<u>W. T. Bell</u>	Bill Wright
Ala. P. Smith.....	Joseph Saccasin
J. Saccasin.....	Alex Gopher
<u>W. T. Bell</u>	Alb. Macdonald
T. Saccasin.....	Annie Gopher
R. Saccasin.....	Marjorie ^{his} ^{mark} Saccasin
R. Saccasin.....	Mary ^{his} ^{mark} Saccasin
R. Saccasin.....	q. saccasin ^{his} ^{mark} Saccasin
<u>W. T. Bell</u>	Jim Saccasin
<u>W. T. Bell</u>	Archie Macdonald

The Treaty Principles

1. The Royal Proclamation of 1763 recognized First Nations title, sovereignty, and established the treaty-making process. The Royal Proclamation also established the relationship of mutuality between two nations and the principle of consent between First Nations Peoples and the Imperial Crown
2. Pursuant to the Royal Proclamation of 1763, treaties were entered into between sovereign and independent nations with their own pre-existing laws, principles, and forms of government. The Treaty First Nations agreed to live in peaceful coexistence with other peoples; with respect to and without interference in one another's laws, governments, and ways of life.
3. At no time did Treaty First Nations relinquish their right to nationhood, their Inherent Right to determine their own destinies, nor did they allow any foreign government to govern them.
4. The spirit and intent of the treaties must be respected and honoured as made sacred by traditional Indian laws and ceremonies and the involvement of the Crown.
5. Treaties are not static, nor can they be unilaterally defined. They evolve and will continue to evolve for "*...as long as the sun shines, the rivers flow, and the grass grows...*"
6. The International stature of treaties must be recognized, respected, and upheld.
7. Pursuant to the Royal Proclamation of 1763, treaties established a bilateral nation-to-nation relationship between Treaty First Nations and the Imperial Crown.
8. In accordance with the bilateral process, as recognized and confirmed by Treaty, the Crown in right of Canada is under a continuing obligation to deal directly with the First Nations signatories to Treaty. Therefore, no discussions on treaties can proceed which deviate from or diminish the bilateral nation-to-nation relationship.
9. Since the principle of consent is entrenched in the Royal Proclamation of 1763, the Government of Canada is not entitled to make unilateral decisions with respect to Treaty issues.
10. As each First Nation is its own governing entity, respect and recognition must be given to the political structure and authority of each First Nation government.

(Source: www.treatysix.org)

4 TREATY 6

Stepping Stones



NUMBERED TREATIES WITHIN ALBERTA: TREATY 6

Planning your learning journey

What are treaties and who are the signatories of Treaty 6?



Adapted from AADNC
https://www.aadnc-aandc.gc.ca/DAM/DAM-INTER-HQ/STAGING/texte-text/htoc_1100100032308_eng.pdf

*Note: This map shows the approximate area of treaty land as there is no consensus between rightsholders and stakeholders about exact treaty boundaries.

FIRST STEPS



“The Government of Canada and the courts understand treaties between the Crown and Aboriginal people to be solemn agreements that set out promises, obligations and benefits for both parties.”¹

From the perspective of First Nations, treaties are built on respectful, cooperative and nation-to-nation relationships between First Nations and the Crown on behalf of present and future generations. Treaties outline the rights, obligations and benefits of the signing parties to each other. The intention of the Crown was to gain title to the lands for their own claim. First Nations had other beliefs surrounding the negotiations of the treaty. To the First Nations these treaties are about sharing the land and resources and not extinguishment of title. The intent and provisions of the treaties do not end. This was acknowledged through a ceremonial and sacred agreement² that incorporated the spirit and intent for treaties to last, “as long as the sun shines, the grass grows and rivers flow.”³





Treaties are the law of the land in the relationship between First Nations and the rest of Canada.

There are 11 numbered treaties across Canada, with Treaties 4, 6, 7, 8 and 10 residing in Alberta. The First Nations in the territory now known as Alberta were concerned with the alarming spread of diseases, such as smallpox and the decimation of the buffalo due to overhunting. As a result, they felt the signing of the treaty would ensure the survival of their people.

How did Treaty 6 come to be?

Treaty 6 covers the central west portions of present day Alberta and Saskatchewan. It was first signed on August 23, 1876 at Fort Carlton and on September 9, 1876 at Fort Pitt, Saskatchewan between the Crown, Cree, Chipewyan and Stoney nations. Adhesions (further signatories) were made throughout Saskatchewan and Alberta including Fort Edmonton in 1877, Blackfoot Crossing in 1877, Sounding Lake in 1879, and Rocky Mountain House in 1944 and 1950.⁴

What obligations, rights and benefits are included in Treaty 6?

From the Crown's perspective, all treaties included the surrendering of large parcels of land to the Crown with small parcels set aside for reserve land. First Nations signatories to [Treaty 6](#)⁵, however, were assured that they were agreeing to share the land and its resources rather than to completely surrender it to the Crown. *Asotamaakewina* (promises)

made to the First Nations included farm equipment, farm animals, annuities, ammunition, and rights to hunt and fish on traditional territory. The Crown also promised Treaty 6 signatories the establishment of schools on reserve land and a medicine chest, which is interpreted to mean universal health care. To address the concern over loss of traditional food sources, a promise of rations during times of pestilence and famine was added.

WHO ARE THE PEOPLE OF TREATY 6 IN CENTRAL ALBERTA?

[Treaty 6 encompasses 17 First Nations](#)⁶ in central Alberta including the Denesuliné, Cree, Nakota Sioux and Saulteaux peoples.

Denesuliné are also known as Chipewyan, a Cree term that refers to their manner of dress. *Chip-way-yan Enoowuk* means "pointed-hood-wearing people." The [Cold Lake First Nations](#)⁷ is the governing body for people descended from several different Denesuliné historic groups in Treaty 6. They occupy the territory around present-day Cold Lake, in the northeast of the province close to the Saskatchewan border. With the creation of the Cold Lake Air Weapons Range in 1952, the Cold Lake First Nation lost of much of their traditional territory and continue to fight to practice their treaty rights.



Adrian LaChance, the talented Running Thunder Dancer, originally from James Cree First Nation, performs a traditional dance at Barnett House.



COURTESY LIBRARY AND ARCHIVES CANADA LIBRARY AND ARCHIVES CANADA, ACC. NO. 1964-1-1M

Indian Chiefs Medal, Presented to commemorate Treaty Numbers 3, 4, 5, 6, 7, 8

Cree *Nehiyawak*, or “the four-bodied people,” in the Cree language, make up the largest population of Indigenous people in Treaty 6. [Cree](#)⁸ people migrated westward as hunters and traders. Cree Nations in Treaty 6 include Alexander First Nation, Beaver Lake Cree Nation, Enoch Cree Nation, Frog Lake First Nation, Heart Lake First Nation, Kehewin Cree Nation, Saddle Lake Cree Nation, Sunchild First Nation and the Whitefish/Goodfish Cree Nation. The Sharphead Band was considered abandoned by the government⁹. The [Papaschase](#)¹⁰ and [Pakan](#)¹¹ bands were strongly influenced and [coerced to relinquish title](#)¹². The [Michel Band](#)¹³ was the only group in Canada to be forcibly mass enfranchised. The Samson Cree Nation, Ermineskin Cree Nation, Louis Bull Tribe and Montana First Nation are members of the Four Nations of Maskwacis. Cree people used to gather in the Bear Hills, or *Maskwacisihk*, for social and spiritual purposes.

Nakota Sioux are also known as Stoney, which refers to the custom of preparing food using heated stones; the Cree term for stone is *asini* and the Sioux term is *pwaatak*. The French wrote the word as Assiniboine. In parts of Canada, they are known as *Assiniboine*. Nakota Sioux are part of the individual nations of three separate groups: Dakota, Lakota and Nakota. The Nakota Sioux allied themselves with the Cree. The [Alexis Nakota Sioux Nation](#)¹⁴

is located near the sacred lake *Wakamne, Manto Sahkahikan* (Cree) or Lac Ste Anne. The lake remains a spiritual centre during the annual Lake Ste Anne pilgrimage. Reserve land was also created near Hinton and Whitecourt on historical hunting territories.

The Paul First Nation, or Paul Band, is of mixed Cree and Nakoda origin.

Saulteaux The [O’Chiese First Nation](#)¹⁵ is located near Rocky Mountain House, and O’Chiese people today are of Saulteaux and Cree ancestry. The O’Chiese First Nation were the last to sign an adhesion to Treaty 6 in 1950. There are a variety of interpretations of where the Saulteaux people of O’Chiese derived from. Their history states that the people of O’Chiese came from various areas. Some accounts claim they travelled west for trapping. The plains Ojibwa, or Anishinaabe, who moved to the west are known as Saulteaux, the French term meaning “people of the rapids.” Anishinabek people are most commonly found in central Canada.

NEXT STEPS

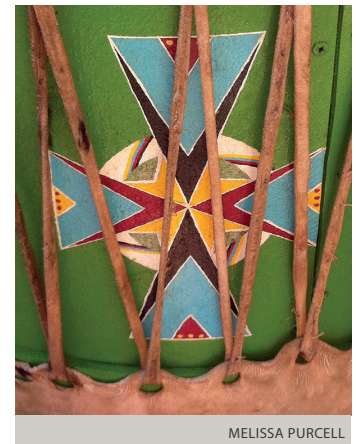


Treaties are the basic building blocks of the relationship between First Nations and the rest of Canada.

—Office of the Treaty Commissioner, Saskatchewan

Reconciliation is about understanding the past and working together to build a new future. “We are all treaty people” means that we all have rights and obligations with respect to this land and each other.

Many schools are on their journey towards understanding that “We are all treaty people” and choose to acknowledge the treaty territory on which they reside. Also, schools are fostering and developing relationships with Indigenous people and communities, which is an essential component on the path towards reconciliation.



MELISSA PURCELL

Continuing Your Learning Journey

a) What does the phrase, “We are all treaty people” mean? Do all people of Treaty 6 benefit equally?

b) How do differing world views impact the interpretation of treaty provisions in modern times?

NOTES

1. Indigenous and Northern Affairs Canada (INAC), “Treaties with Aboriginal People in Canada,” <https://www.aadnc-aandc.gc.ca/eng/1100100032291/1100100032292>
2. INAC, “Treaty Research Report – Treaty Six (1876),” <https://www.aadnc-aandc.gc.ca/eng/1100100028706/1100100028708>
3. Alexander Morris, *The Treaties of Canada with the Indians of Manitoba and the North-West Territories: Including the Negotiations on Which They Were Based, and Other Information Relating Thereto* (Toronto: Willing & Williamson, 1880).
4. Canadian Encyclopedia, “Treaty 6,” <http://www.thecanadianencyclopedia.ca/en/article/treaty-6/>
5. INAC, “Treaty Research Report – Treaty Six (1876),” <https://www.aadnc-aandc.gc.ca/eng/1100100028706/1100100028708>
6. the Confederacy of Treaty Six First Nations, “Treaty 6 Member Nations,” http://treatysix.org/member_nations/
7. Cold Lake First Nation, “About us,” <https://clfn.com/about-us/>
8. Canadian Encyclopedia, “Cree,” <http://www.thecanadianencyclopedia.ca/en/article/cree/>
9. APTN National News, “Remains of 28 First Nations people reburied after nearly 50 years in storage,” <http://aptnews.ca/2014/10/20/first-nation-remains-reburied-nearly-50-years-storage/>
10. <https://www.theglobeandmail.com/news/national/25-billion-edmonton-land-claim-proceeding-to-trial/article4113817/>
11. http://www.saddlelake.ca/noflash/?page_id=222
12. <https://www.theglobeandmail.com/news/national/25-billion-edmonton-land-claim-proceeding-to-trial/article4113817/>
13. Michel First Nation, <http://www.michelfirstnation.com/>
14. Alexia Nakota Sioux First Nation, “Heritage and History,” <http://www.alexisnakotasioux.com/my-community/our-heritage-history/>
15. O’Chiese First Nation, “History,” [http://www.ochiese.ca/History/\(see below\)](http://www.ochiese.ca/History/(see%20below))



Stepping Stones is a publication of the Alberta Teachers’ Association **Walking Together Project** intended to support certificated teachers on their learning journey to meet the First Nations, Métis and Inuit Foundational Knowledge competency in the Teaching Quality Standard. Walking Together would like to acknowledge the contributions of First Nations, Métis and Inuit Elders and community members within Alberta in developing these resources.

For additional resources and information on Walking Together visit www.teachers.ab.ca.

www.teachers.ab.ca [walkingtogetherata](https://www.instagram.com/walkingtogetherata) [@ATAindigenous](https://twitter.com/ATAindigenous)



Walking Together

EDUCATION FOR RECONCILIATION



ACKNOWLEDGING LAND AND PEOPLE



- TREATY 4
- TREATY 6
- TREATY 7
- TREATY 8
- TREATY 10

- ∞ Métis Settlements
- Regional Zones Métis Nation of Alberta (MNA) Association
- Cities and Towns

LANGUAGES SPOKEN BY FIRST NATIONS

- Cree
- Dene
- ◇ Cree/Saulteaux
- △ Stoney/Nakoda/Sioux
- ^ Blackfoot

* Although the Stoney Nakoda Nation (Wesley) land is in Treaty 6 territory, it is a signatory of Treaty 7 and part of the Stoney Nation.
 ** Heart Lake First Nation is considered part of Treaty 10

Note: This map shows the approximate locations of the First Nations and the approximate area of treaty land as there is no consensus between rights holders and stakeholders about exact treaty boundaries.
 Adapted from Alberta Intergovernmental and Aboriginal Affairs



WHAT IS A TREATY?

“The Government of Canada and the courts understand treaties between the Crown and Aboriginal people to be solemn agreements that set out promises, obligations and benefits for both parties.”¹

From the perspective of First Nations, treaties are built on respectful, cooperative and nation-to-nation relationships between First Nations and the Crown on behalf of present and future generations. Treaties outline the rights, obligations and benefits of the signing parties to each other. The intention of the Crown was to gain title to the lands for their own claim. First Nations had other beliefs surrounding the negotiations of the treaty. To the First Nations these treaties are about sharing the land and resources and not extinguishment of title. The intent and provisions of the treaties do not end. This was acknowledged through a ceremonial and sacred agreement that incorporated the spirit and intent for treaties to last, “as long as the sun shines, the grass grows and rivers flow.”²

TREATY 4 1874

Treaty 4 covers the southern part of present-day Saskatchewan with small portions in western Manitoba and southern Alberta. No First Nations from present-day Alberta signed Treaty 4.

TREATY 6 1876

Treaty 6 is an agreement between the Crown and the Dene, Cree, Nakota Sioux and Saulteaux. Treaty 6 covers central Alberta and Saskatchewan.

TREATY 7 1877

Treaty 7 is an agreement between the Crown and the Blackfoot Confederacy (Kainai, Piikani and Siksika), Stoney-Nakoda and Tsuu T'ina First Nations. Treaty 7 covers southern Alberta and a small portion of Saskatchewan.

TREATY 8 1899

Treaty 8 is an agreement between the Crown and the Cree and Dene in what is now known as Alberta, British Columbia, Saskatchewan and the Northwest Territories.

TREATY 10 1906

Treaty 10 covers the present-day areas of the northern part of Manitoba, northeastern Saskatchewan and a small portion of east central Alberta. Heart Lake First Nation is a party to Treaty 10.



Adapted from AADNC www.aadnc-aandc.gc.ca/DAM/DAM-INTER-HQ/STAGING/texte-text/htoc_1100100032308_eng.pdf

*Note: This map shows the approximate area of treaty land as there is no consensus between rightsholders and stakeholders about exact treaty boundaries.

NOTES

1. Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC). “Treaties and Agreements.” Government of Canada website. www.rcaanc-cirnac.gc.ca/eng/1100100028574/1529354437231 (accessed June 28, 2019).
2. Alexander Morris, *The Treaties of Canada with the Indians of Manitoba and the North-West Territories: Including the Negotiations on Which They Were Based, and Other Information Relating Thereto* (Toronto: Willing & Williamson, 1880), 96.
3. Métis Nation of Canada, <http://www.metisnation.ca/> (accessed June 19, 2019).
4. Canadian Geographic, *Indigenous Peoples Atlas of Canada*, “Métis Settlements and Farms,” <https://indigenouspeoplesatlasofcanada.ca/article/metis-settlements-and-farms/> (accessed June 19, 2019).
5. Métis Nation of Alberta, “About,” <http://albertametis.com/about/> (accessed June 19, 2019).

∞ MÉTIS

The advent of the fur trade in west central North America during the 18th century was accompanied by a growing number of offspring of First Nations women and European fur traders. As members of this population established distinct communities separate from those of First Nations and Europeans and married among themselves, a new Aboriginal people emerged — the Métis people — with their own unique culture, traditions, language (Michif), way of life, collective consciousness and nationhood.³

MÉTIS SETTLEMENTS

Alberta has the only government-recognized Métis land base in Canada, which comprises eight Métis settlements. Covering 512,121 hectares, the settlements are dispersed throughout east-central and northern Alberta. The settlements emerged from the social and political action of Métis leaders in the 1920’s and 30’s who diligently advocated for the rights of Métis during a time of social persecution and landlessness.⁴

MÉTIS NATION OF ALBERTA REGIONAL ZONES

Métis Nation of Alberta (MNA), established in 1928, is the Métis Government for Métis Albertans. The MNA is governed by an elected provincial council, which includes an elected provincial president and vice-president. Governance for the MNA is further divided into six regional zones, each with an elected president and vice-president. The MNA governing bodies work with community to “promote and facilitate the advancement of Métis people through self-reliance, self-determination and self-management.”⁵

Acknowledging Land and People is a publication of the Alberta Teachers’ Association **Walking Together Project** intended to support certificated teachers on their learning journey to meet the First Nations, Métis and Inuit Foundational Knowledge competency in the Teaching Quality Standard.

Walking Together would like to acknowledge the contributions of First Nations, Métis and Inuit community members within Alberta in developing these resources.



Walking Together EDUCATION FOR RECONCILIATION

For additional resources and information on Walking Together, visit www.teachers.ab.ca.

www.teachers.ab.ca walkingtogetherata @ATAindigenous

January 09, 2018

As Long as The Sun Shines, The Grass Grows and The River Flows



Treaty 6 Flag. Image retrieved from <https://sites.google.com/site/sktreaties/photos>.

Tansi Nîtôtentik,

Our Country has had the tendency throughout its history to look at Treaties through the lens of the Crown, emphasizing that the true intent and meaning of a Treaty stems from the written text. However, the Treaties cannot be understood in isolation.¹ The Indigenous perspective is equally as important in Treaty interpretation, especially as we move forward in reconciliation.

For Indigenous signatories, the Treaty process was significant to their spiritual traditions, beliefs, and ceremonies.² Elders explain that the starting point of the Treaties is their relationship to the Creator, who

“[gave them] animals for food and shelter, water to drink and to make things grow, trees for shelter, fuel and ceremonies, plants for medicine, rocks to help make fire and for arrowheads...The Creator gave them all that they needed to survive both spiritually and materially.”³

As such, the Treaty process was seen as involving three parties: the Crown, the Indigenous, and the Creator. With their laws flowing from the Creator, the Indigenous signatories acknowledged the strength of their promises to one another stemming from the Treaty. Harold Johnson explains,

“A bond far stronger than any contractual obligations holds us together. Your law of contract and treaty allows for breach and remedy. The Creator’s law does not allow for any breach whatsoever. Failure to comply has consequences, and no matter how severe the failure, the promise never becomes null and void.”⁴

The Treaty promises were solemnized with the use of the sacred pipe, as the Indigenous signatories took the Crown's "ancestors as relatives" in accordance with the law of adoption.⁵ To further strengthen the nature of the Treaty, Alexander Morris, Commissioner of Treaty 6, used the promise "as long as the sun shines, the grass grows and the river flows." This promise indicated the everlasting nature of the Treaty between the Indigenous and the Crown, as it depicted the "spiritual aspects of the sun, the grass, and the river." When promises are made that invoke such spirits, it is believed that "the maker of the promise and all his descendants are bound by that promise. A promise made to these spirits cannot be broken."⁶

The Indigenous understanding of the meaning and intent of the Treaties shows the importance of the promises made during negotiations, whether written or not, and opens up dialogue on why many promises within the Treaties are not being met today. There cannot be an "enduring and lasting relationship"⁷ between the Indigenous and the Crown when one side is consistently leaving their Treaty promises unfulfilled. This ignores the sacred nature of the Treaties as described by the Elders, which ultimately sets all Canadians back as we strive to move forward in reconciliation.

[1] Harold Cardinal & Walter Hildebrandt, *Treaty Elders of Saskatchewan: Our dream is that our peoples will one day be clearly recognized as nations* (Calgary: University of Calgary Press, 2000) at 1.

[2] *Ibid.*

[3] *Ibid* at 10.

[4] Harold Johnson, *Two Families: Treaties and Government* (Saskatoon: Purich Publishing Ltd., 2007) at 29.

[5] *Ibid* at 27.

[6] *Ibid* at 29.

[7] Cardinal, *supra* note 1 at 15.

Source: <https://ualbertalaw.typepad.com/faculty/2018/01/as-long-as-the-sun-shines-the-grass-grows-and-the-river-flows.html>

How to do a territorial acknowledgment

If you're going to recognize the Indigenous history of the land you're on, here are five ways to make it meaningful.

<https://www.folio.ca/how-to-do-a-territorial-acknowledgment/>



The U of A's territorial acknowledgments, created in consultation with Indigenous people on campus, recognize that the university is located on Treaty 6 territory and signify respect for the histories, languages and cultures of all Indigenous peoples of Canada. (Photo: Richard Siemens)

By JORDAN MAE COOK

If you're going to do a territorial acknowledgment, make sure it's coming from a good place, say Indigenous leaders at the University of Alberta.

"I see [territorial acknowledgments] happening more than ever before. We just have to come to the same grounding, space and understanding of each other. Knowing our histories, unpacking our truths, unpacking the history we were told, really that's what it comes down to," said [Shana Dion](#), assistant dean, First Nations, Métis and Inuit students.

Shana Dion, assistant dean of First Nations, Métis and Inuit students, says taking the time to research the history you're acknowledging will help you create a territorial acknowledgment "that comes from the heart." (Photo: Jordan Mae Cook)

A territorial acknowledgment is just that, she added—an acknowledgment that before whatever is currently on the land, it was previously occupied by our ancestors.

It's a tradition that dates back centuries, commonplace in ceremonies that occurred long before settlers came to the land now known as Canada. But it's only recently, spurred by the impact of the Truth and Reconciliation Commission, that these acknowledgments have become common at official events.

So how does one do a respectful territorial acknowledgment? Dion shares her thoughts.

Begin with the acknowledgment

To start things off in a good way, the territorial acknowledgment should be said by the first person who speaks at the event, Dion said.

“It should come immediately to give grounding to everyone in that space,” she explained. “You need to let people know where they're seated, where they're learning and where they're breathing—setting the stage to say, ‘This is the space in which we sit, let's acknowledge that.’”

Educate yourself

The key to an acknowledgment is knowing what you're speaking about, said Dion.

“It's about figuring out the histories of the territory that you're in. Whether that means talking to someone, reaching out to people who have done this before, or Elders, whatever the case may be, there are people who can provide you feedback,” she said.

Finding out that information is an act of respect and an acknowledgment that the land we're on is shared among peoples, Dion said.

For those who genuinely don't know where to start, Dion said, their first step should be doing some research.

“If you just don't know, read a suggested book like *Indigenous Writes* by Chelsea Vowel or take the U of A's *Indigenous Canada* MOOC. It's up to the individual how much they really want to invest in this, and to me it's a huge investment, to get this right.

“You need to be able to do the work. Otherwise, I don’t know if there’s meaning behind it.”

Mean it

Acknowledging the land you’re on should be more than just checking a box, Dion said. People should know what the words they’re saying refer to, and mean the words they say.

“People will feel that energy in the room if you’re doing it ‘just because’ and there’s no heart to it. You have to give words meaning,” Dion said. “It’s like, ‘I really want to help you.’ Those are just words if there’s no meaning behind it. Say what it is that you’ve learned, and do your best to bring meaning to it.”

Don’t be afraid

“It’s going to take time for people to get comfortable, and we have to allow for that,” Dion said. “I don’t think we should be so harsh on people who are trying. And I don’t think it has to be overwhelming for anyone.”

Dion pointed to the statements that are available on the [U of A website](#). They came out of conversations, consultations and town halls with First Nations, Métis and Inuit people on campus, and are intended for people who want to do an acknowledgment but have no understanding of where to start from. Though the university may soon begin another consultation process to modify these statements, they can still be a good place to start for those who need help.

Practice makes perfect

“Keep it simple. If you are going to honour all of the tribal names, then please learn how to pronounce them before you get in front of your audience,” Dion said.

“I would like for people to be able to acknowledge the land on which we are gathered, that comes from the heart.”

Acknowledgement of Treaty Six

Cross-reference: GOV-001-029 Organizational Roles and Responsibilities
GOV-001-033 Council Communications

Policy Statement

Strathcona County recognizes that it is located within Treaty Six territory and it acknowledges the contributions of Treaty Six First Nations and the Métis Nation in the County's founding and growth.

Purpose

The purpose of this policy is to provide guidelines for acknowledging the traditional lands of Treaty Six First Nations.

Definitions

Treaty Six Territory – means the traditional lands and gathering places for diverse Indigenous peoples including the Cree, Blackfoot, Métis, Nakota Sioux, Iroquois, Dene, Ojibway/Saulteaux/Anishinaabe, Inuit, and many others.

The Confederacy of Treaty Six First nations means the “united political voice” of the Treaty Six First Nations created in 1993 by 17 Treaty Six band governments.

Guidelines

1. Council will seek opportunities to develop positive relationships with and increase their understanding of the Confederacy of Treaty Six First Nations.
2. Each Council and Priorities Committee meeting will include an acknowledgement that the meeting is being held on Treaty Six territory.
3. Civic events opened by members of Council will include an acknowledgement that the occasion is taking place on Treaty Six territory.
4. Following each municipal election, the Council orientation will include information on the historical significance of Indigenous people in Strathcona County.

Policy Record

Date of Approval by Council: Sept 5, 2017

Resolution No: 2017/325

Next Review Date: Sept 5, 2020

Policy No: GOV-001-036

Last Review Date: Sept 5, 2017

Replaces: NA

Lead Role: Council

Administrative Review: Chief Commissioner's Office

Commitment to Indigenous Peoples and the Treaty Relationship



The Town of Devon is committed to working together with all Indigenous Peoples of Treaty Six territory and Treaty people throughout the land. We commit to genuine and meaningful engagement as well as the implementation of cultural awareness training and learning opportunities for staff, council, and residents of the Town. We recognize that reconciliation cannot happen without action, which is why we will begin to recognize and implement applicable TRC Calls to Action within the community and within our municipal governance structure.

We will continue to work with all Indigenous communities, Elders and leaders within Treaty Six territory and beyond to ensure that our engagement is transparent, inclusive, genuine, and collaborative. We recognize the rights of Indigenous Peoples of Treaty Six and the inherent rights of all Indigenous Peoples. Through collaboration and meaningful relationships, we solemnly commit to working with Indigenous Peoples to help build a safer, sustainable and inclusive community for the future.

In the spirit of Treaty and true reconciliation, the Town of Devon is implementing various initiatives surrounding Indigenous Engagement, cultural awareness, and learning opportunities for all municipal leadership, town staff and residents.

Reconciliation and relationship-building doesn't happen overnight, and only by creating long term objectives and practicing genuine intent can the town move forward in

developing long-lasting and mutually beneficial relationships with Indigenous Nations and peoples of Treaty Six and other territories.

We have begun the relationship building process with many Nations of Treaty Six territory and will continue to do so with the spirit and intent of Treaty.

Devon is also beginning to implement the [Truth and Reconciliation Commission of Canada Calls to Action](#).

[Learn more about how Devon is renewing the Treaty Six relationship here](#)

Devon and Treaty Six Territory

The Town of Devon acknowledges the land we are on, Treaty Six territory, which encompasses the traditional and current lands and territories of the Cree, Dene, Blackfoot, Stoney Nakota Sioux, Anishinaabe, and Métis peoples, who are the legal caretakers and water protectors of this land, and who have been here since time immemorial.

We also acknowledge that Devon sits within the traditional lands and territories of papastayo and maskêkosihk First Nations. We, as a community within these territories shall work to uphold our Treaty obligations to all Treaty Six peoples and continue to work together with all Nations towards a better future together.

All Town of Devon citizens are residents within Treaty Six territory and the current townsite sits within the traditional territories of maskêkosihk (Enoch Cree Nation) and papaschase First Nation, with the area having been used by many other nations and Indigenous peoples prior to Treaty and prior to the development of Devon.

The Town of Devon will continue to uphold the Truth and Reconciliation commission of Canada Calls to Action and will strive towards developing and maintaining genuine relationships and collaboration between First Nations and Métis people and communities of Treaty Six territory and all of Alberta all while acknowledging and upholding Treaty rights, the Duty to consult, and genuine reconciliation.

Key Areas and Objectives

The Town of Devon has outlined four key areas of focus within the Indigenous Engagement Initiative which includes:

Partnership

To establish effective and genuine networks and relationships with Treaty Six Nations and communities

Leadership

To work collaboratively with Indigenous peoples (Leadership, Elders, and community members) and local residents to become a leader in genuine Indigenous Engagement initiatives and reconciliation.

Development

Continue development of Indigenous cultural awareness initiatives, programs and events through education and training targeted at community and municipal leadership.

Communication

To develop and implement open dialogue within the community and surrounding Indigenous Nations. Communicate messaging relating to positive cultural and community impacts of Devon's Indigenous Engagement initiatives.

Source: <https://www.devon.ca/Community/Indigenous-Engagement/The-Treaty-Relationship>

Renewing the Treaty Six Relationship



The Treaty Approach

Through all of our engagement initiatives and awareness programs in Devon, we strive to strengthen the Treaty Relationship in all aspects of our work.

What is Treaty Six?

Treaty Six was signed on August 23, 1876 at Fort Carlton and on September 9, 1876 in Fort Pitt. Adhesions to the treaty were signed at later dates.

The total area of the Treaty stretches from western Alberta, through Saskatchewan and into Manitoba; and includes 50 First Nations. Provisions in the Treaty recognize the notion of the medicine chest as well as the right to education.

First Nations understood they would receive assistance to the transition of a new lifestyle, maintenance of their cultural and spiritual rights, right to hunt, trap, and fish, education, medical assistance, reserve land, agricultural tools and support, and peaceful co-existence with the newcomers.

The text of the Treaty states:

- Reserve land in the amount of one square mile per family of five,
- An annual cash payment at a rate of \$25 per Chief, \$15 per headman and \$5 for all other band members, and a one-time present of \$12 for each member of the band who agreed to the Treaty,
- Twine and ammunition at a value of \$1500 per year,

- For each band and family, certain agricultural implements such as hoes, spades, livestock, horses, and wagons,
- A school once the people settled on a reserve,
- The right to pursue hunting, trapping, and fishing,
- The Medicine Chest clause (free access to healthcare),
- Rations were to be given in times of pestilence and famine, and
- First Nations who had “settled” on reserves and were farming were to receive \$1000 in agricultural provisions.

Treaty Six also stipulated that no more than the top six inches of soil shall be used by the Crown and its people. This stipulation is why engagement is important, as it shows respect for the Treaty relationship. It creates a transparent and collaborative process allowing all voices to be heard and ensures that culturally significant areas can be protected through joint collaboration. This would not mean Devon cannot proceed with future development, but instead means that consultation and engagement would show consideration of Indigenous Peoples, Nations and the land. It is a respectful way to acknowledge the Treaty lands in order to preserve important cultural areas.

The Treaty Relationship

Treaty Six is an agreement that was signed between First Nations and the Crown. This agreement was intended for all peoples - First Nations and settlers, to share the land, work together as separate sovereign Nations and live in peace while respecting Mother Earth and all that she provides for us. The Town of Devon believes that we must acknowledge and uphold this agreement and continue working towards re-strengthening the Treaty Relationship with all First Nations Peoples of Treaty Six Territory and beyond.

[Click here to view the Confederacy of Treaty Six First Nations Treaty Principles](#)

Understanding Treaties

Although there are numerous Treaties between the British Crown (Federal Government) and Indigenous Nations in Canada, we will focus primarily on the Royal Proclamation of 1763, Treaty Six, and the Jay Treaty.

[Click here to view Treaty and Historical Maps](#)

Royal Proclamation of 1763

The Royal Proclamation of 1763 issued by King George III recognized First Nations title, sovereignty and established the treaty-making process. The Royal Proclamation also established the relationship of mutuality between two sovereign Nations and the principle of consent between First Nations Peoples and the Imperial Crown.

Jay Treaty

The Jay Treaty was an agreement signed between Great Britain and the United States in 1794. This Treaty allowed for First Nations who were born in what is now Canada to freely travel across the Canadian-U.S. border without issue.

Still legally binding, the Jay Treaty states that “The Indians dwelling on either side of the...boundary line...shall have the right freely to pass and repass by land or island navigation...and to navigate all the lakes, rivers and waters thereof, freely, to carry on trade and commerce with each other.”

Since 1928, United States law has recognized the right of "American Indians born in Canada to pass the borders of the United States" but has only limited that right to "persons who possess at least 50 per centum of blood of the American Indian race." This means that individuals, who, according to the Federal government, contain at least 50% “Indian Blood” can freely pass over the border without issue to visit, live or work in the United States. Eligible individuals do not need to register or obtain authorization, and cannot be denied entry, services, or searched of sacred objects that have religious, ceremonial, or spiritual significance to that individual as an Indigenous person.

Source: <https://www.devon.ca/Community/Indigenous-Engagement/The-Treaty-Relationship/Renewing-the-Treaty-Six-Relationship>

REQUEST FOR DECISION		DATE	May 27, 2021	4.5
TOPIC	Encroachment Agreement – Plan 8023098, Block 1, Lot 12 and County Road Allowance (Willow Road) – Mons Lake			
PROPOSAL	<ul style="list-style-type: none"> On May 10, 2021, the Planning and Development Manager received a request to enter into an Encroachment Agreement (© Attachment 1), between Smoky Lake County and the owner of the lands legally described as: PLAN 8023098 BLOCK 1 LOT 12 EXCEPTING THEREOUT ALL MINES AND MINERALS 			
BACKGROUND	<ul style="list-style-type: none"> Currently there is a single structure (a deck) located on the lands legally described as Plan 8023098, Block 1, Lot 12 that is encroaching onto the County road allowance (Willow Road) The owner of said lands would like to ensure that this encroachment will not be removed by the County and to ensure that the encroachment complies with County policies relating to encroaching structures. Smoky Lake County Policy 61-21-01: <i>Encroachment Agreement</i>, provides the terms and conditions that apply to structures that encroach onto municipally-owned land and road allowances © Attachment 2 A draft Encroachment Agreement has been prepared by the Planning and Development Manager for Council's consideration © Attachment 3 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
Nil				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p>Municipal Government Act</p> <p>651.2 (1) In this section, “encroachment agreement” means an agreement under which a municipality permits the encroachment onto a road that is under the direction, control and management of the municipality of improvements made on land that is adjoining that road.</p> <p>(2) Despite the <i>Land Titles Act</i> or any other enactment, a municipality may register a caveat under the <i>Land Titles Act</i> in respect of any encroachment agreement entered into by the municipality with the registered owner of a parcel of land that adjoins a road that is under the direction, control and management of the municipality.</p> <p>(3) A caveat registered pursuant to subsection (2)</p> <p>(a) shall be registered against the certificate of title to the parcel of land</p> <p style="padding-left: 40px;">(i) that is adjoining the road, and</p> <p style="padding-left: 40px;">(ii) that was issued to the person who entered into the encroachment agreement with the municipality</p> <p>(b) has the same force and effect as if it had been an encroachment agreement registered under section 72 of the <i>Land Titles Act</i>,</p>			

	<p>(c) may be discharged only by the municipality or an order of a court, and</p> <p>(d) does not lapse pursuant to the provisions of the <i>Land Titles Act</i> governing the lapse of caveats.</p> <p>Land Titles Act</p> <p>72 (1) An encroachment agreement executed by the registered owner of a parcel of land to permit the encroachment of improvements made on an adjoining parcel of land</p> <p>(a) may be registered against the parcels of land affected by that agreement, and</p> <p>(b) after registration shall be binding on and enures to the benefit of all persons subsequently acquiring interests in the parcels of land affected by that agreement to the same extent as if it were an easement.</p> <p>(2) Notwithstanding subsection (1), before an encroachment agreement may be registered against a parcel of land under subsection (1)(a), certificates of title must exist for all parcels of land affected by the agreement, including the parcel of land that is the subject to the encroachment and the parcel of land that is to benefit from the encroachment.</p>
BENEFITS	<ul style="list-style-type: none"> Improved utility of landowner's lot without compromising adjacent undeveloped road allowance. Reduces the County's potential liability with respect to the encroachment.
DISADVANTAGES	<ul style="list-style-type: none"> Nil.
ALTERNATIVES	<ul style="list-style-type: none"> Remove the encroachment from the road allowance.
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	Nil
COMMUNICATION STRATEGY	Nil.
RECOMMENDATION	
<p>That Smoky Lake County execute an Encroachment Agreement with James & Colette Packard, owners of the lands legally described as 8023098, Block 1, Lot 12, (Mons Lake Estates – Mons Lake) to allow the existing deck to encroach upon the County road allowance (Willow Road) and to cause said Encroachment Agreement to be registered via a caveat on the title of the lands legally described as 8023098, Block 1, Lot 12.</p>	
CHIEF ADMINISTRATIVE OFFICER	

Section 61

Policy: 21-01



Box 310
4612 McDougall Drive
Smoky Lake, AB, T0A 3C0
Phone: 656-3730 Fax: 656-3768

ENCROACHMENT AGREEMENT APPLICATION

Application Requirements:

1. Signed and Completed Encroachment Agreement Application Form
2. Application fee of \$500.00 or the cost of legal fees, whichever is greater
3. 3 copies of a Real Property Report dated within 3 months of the application date (faxed, emailed, spliced or altered copies will not be accepted)
4. A current copy of the Certificate of Title

Internal Use Only	
Our File Number: _____	Roll Number: _____ Date: _____
Registered Landowner Information	
Registered Owner: <u>Colette & Jim Packard</u>	Phone: <u>780 660-2555</u>
Address: <u>2727-138 AVE</u>	Fax: _____
City/Prov: <u>Edm, AB</u>	Postal Code: <u>T5Y 1A5</u> Signature: <u>Colette Packard</u>
Right of Entry	
Pursuant to Section 542 of the Municipal Government Act, I hereby do <input checked="" type="checkbox"/> or do not <input type="checkbox"/> grant consent for a designated officer of Smoky Lake County to enter upon the land as described above, for a site inspection.	
Print Name: _____	Signature: _____
Section A - Property Information	
Legal: Lot <u>12</u> Block <u>1</u> Plan <u>8023098</u> Part of <u> </u> ¼ Sec <u> </u> Twp <u> </u> Rge <u> </u> W4M	
Subdivision Name (if applicable) or Area of Development <u>8 Willow Road</u>	
Rural Address/Street Address: <u>UNIT 8 60203 RR 164</u>	Parcel Size: _____

<p>Section B – Description of Encroachment</p> <p>Please describe the nature of the Encroachment</p> <hr/> <hr/> <hr/>	
<p>Section C – Preferred Method of Communication</p> <p>If we have any questions or require clarification regarding your application, how do you wish to be contacted:</p> <p><input type="checkbox"/> phone <input type="checkbox"/> mail <input type="checkbox"/> fax <input type="checkbox"/> e-mail</p>	
<p>OFFICE USE ONLY</p> <p>Type of Payment: <input type="checkbox"/> DEBIT <input type="checkbox"/> CASH <input type="checkbox"/> CHEQUE</p> <p>Fee \$ _____</p> <p>Receipt # _____</p> <p>Receipt Date _____</p> <p>Date Received _____</p> <p><i>*and deemed complete by Development Authority.</i></p>	<p>Authorization: <input type="checkbox"/> Approved <input type="checkbox"/> Refused</p> <p>Issuing Officer's Name _____</p> <p>Issuing Officer's Signature _____</p> <p>Date of Decision _____</p> <p>Date Issued _____</p> <p>Motion # _____</p> <p>Comments _____</p>

The personal information provided is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. Information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act. Any questions regarding the collection, use or disposal of this information should be directed to Smoky Lake County at 780-656-3730.

ALBERTA LAND SURVEYORS' REAL PROPERTY REPORT

ITEM 4.5 - ATTACHMENT #1 - Page 3 of 5

PREPARED BY
JOVAN MISIC LAND SURVEYORS LTD.
11305-93 Street, EDMONTON, ALBERTA T5G 1C3
PHONE/FAX: 780-448-1689, MOBILE: 780-690-0124

CLIENT FILE No. : 29863-mf

JMLSL FILE No. : JM 7736

SHEET 1 OF 3 SHEETS
THIS IS PAGE 1 OF A REAL PROPERTY REPORT
AND IS INEFFECTIVE IF IT IS DETACHED FROM PAGES 2 AND 3

TO: FOTTY STEVENSON WILSON
10509 - 100 AVENUE
FORT SASKATCHEWAN, ALBERTA T8L 1Z5

RE: LOT 12, BLOCK 1, PLAN 802 3098
UNIT 8,60203 RGE. ROAD 164, SMOKY LAKE COUNTY, ALBERTA

DATE OF SURVEY: APRIL 16, 2021
DATE OF TITLE SEARCH: MARCH 2, 2021
A COPY OF THE TITLE IS ATTACHED

ALBERTA LAND SURVEYOR'S CERTIFICATION:

I hereby certify that this report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto.

Accordingly, within those standards and as of the date of this report, I am of the opinion that:

1. The plan illustrates the boundaries of the property, the improvements as defined in part D, Section 8.5 of the Alberta Land Surveyors Association's Manual of Standard Practice, and registered easements, and rights-of-way affecting the extent of Title to the property;
2. The improvements are entirely within the boundaries of the property;
3. No visible encroachments exist on the property from any improvements situated on an adjoining property;
4. No visible encroachments exist on registered easements, or rights-of-way affecting the extent of the property.

Purpose of the report:

This report and the attached plan have been prepared for the benefit of the property owner, subsequent owners and any of their agents for the purpose of (a land conveyance, support of a subdivision application, a mortgage application, a submittal to the municipality for a compliance certificate, etc). Copying is permitted only for the benefit of these parties, and only if the plan remains attached where applicable. Registered easements and utility rights-of-way affecting the extent of the property have been shown on the attached plan unless shown otherwise. Property corner markers have not been placed during the survey for this report. The attached plan should not be used to establish boundaries because of the risk of misinterpretation or measurement error by the user.

The information shown on this real property report reflects the status of this property as of the date of survey. Only users are encourage to have the real property report updated for future requirements. This document is not valid unless it bears an original signature (in blue ink) and a Jovan Misic Land Surveyors Ltd. permit stamp (in red ink).

Dated at Edmonton, Alberta
This 24 day of April, 2021.

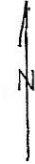


Jovan Misic
Jovan Misic, A.L.S.

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

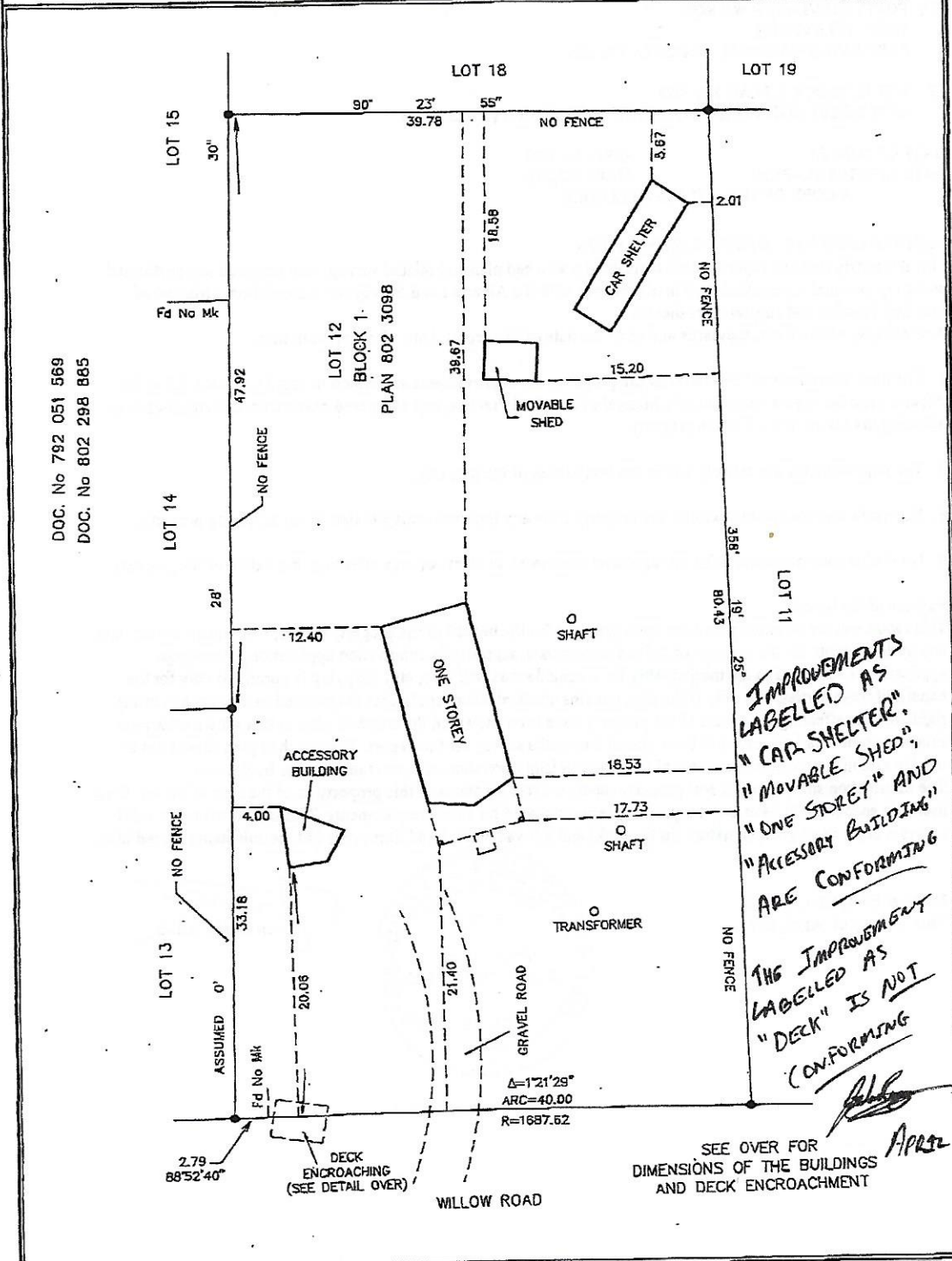
SHEET 2 OF 3 SHEETS

THIS PLAN IS A PAGE 2 OF A REAL PROPERTY REPORT AND IS INEFFECTIVE IF IT IS DETACHED FROM PAGE 1



J.M.L.S.L. FILE No : JM 7736

SCALE : 1:400



IMPROVEMENTS LABELLED AS "CAR SHELTER", "MOVABLE SHED", "ONE STOREY" AND "ACCESSORY BUILDING" ARE CONFORMING

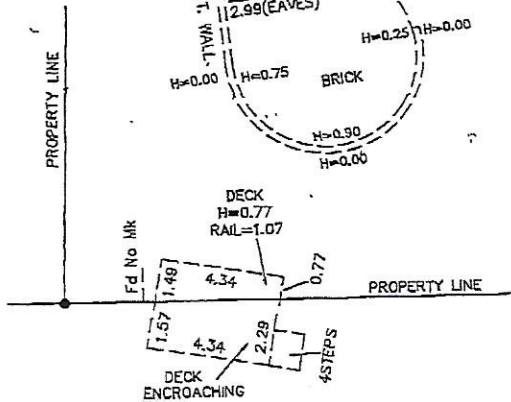
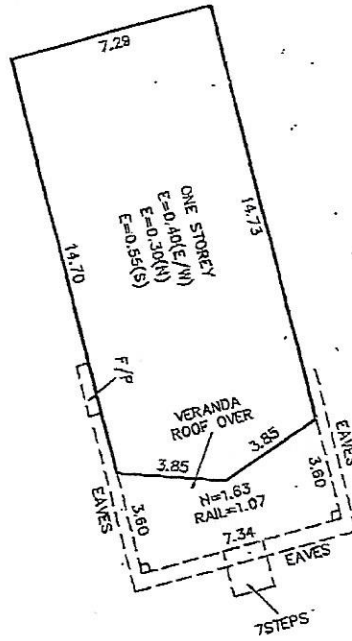
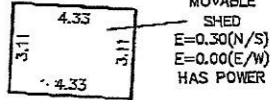
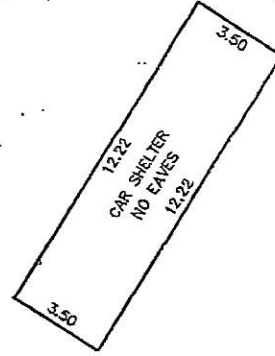
THE IMPROVEMENT LABELLED AS "DECK" IS NOT CONFORMING

SEE OVER FOR DIMENSIONS OF THE BUILDINGS AND DECK ENCROACHMENT

APR 27, 2021

- NOTES
1. ALL DISTANCES ARE IN METERS AND DECIMALS THEREOF.
 2. THE MEASUREMENTS APPLY TO THE NEAREST FINISHED SURFACE OF THE EXTERIOR BUILDING WALLS AND THE YARD DISTANCES ARE PERPENDICULAR TO THE PROPERTY LINES.
 3. FOUND NO MARK UNLESS OTHERWISE SHOWN.
 4. EAVES ARE DIMENSIONED TO THE LINE OF THE FASCIA
 5. ALL FENCES ARE WITHIN 0.20 m OF PROPERTY LINE UNLESS OTHERWISE NOTED.
 6. LEGAL SURVEY IRON POSTS FOUND SHOWN THUS
 7. FENCES SHOWN THUS

DETAIL
NOT TO SCALE



SMOKY LAKE COUNTY

Title: Encroachment Agreement		Policy No.: 21-01
Section: 61	Section: P-I	Page No.: 1 of 17 E
Legislation Reference:	Municipal Government Act, R.S.A. 2000, Chapter M-26, Sec. 651.2; Land Titles Act, R.S.A. 2000, Chapter L-4, Sec. 72.	

Purpose:	To implement a policy that will provide clarity and guidance to County administration and landowners with respect to encroaching structures and improvements on Municipally-Owned Lands and Road-Allowances.
-----------------	--

Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1 Smoky Lake County recognizes that Encroachments exist and will continue to be discovered on Municipally-Owned Lands and Road Allowances.</p> <p>1.2 Smoky Lake County receives requests from private landowners to allow an Encroachment to remain on Municipally-Owned Lands and/or Road Allowances.</p> <p>1.3 Smoky Lake County has established this Policy and related procedures to provide a clear and consistent process for evaluating applications to allow for Encroachments onto Municipally-Owned Lands and Road Allowances.</p> <p>2. OBJECTIVES:</p> <p>2.1 Smoky Lake County recognizes the importance of assisting the public by effectively managing Encroachments and wishes to provide a consistent approach in processing applications for Encroachment Agreements.</p> <p>2.2 Smoky Lake County must ensure that Encroachments onto Municipally-Owned Lands and Road Allowances do not adversely affect these lands and rights-of-way, or the County's ability to maintain effective services or restrict public access and enjoyment of lands for public use.</p> <p>3. DEFINITIONS:</p> <p>For interpretation purpose:</p> <p>3.1 Council: the Municipal Council of Smoky Lake County.</p> <p>3.2 County: the Municipal Corporation of Smoky Lake County.</p>	

Title: Encroachment Agreement		Policy No.: 21-01
Section: 61	Section: P-I	Page No.: 2 of 17 E

Policy Statement and Guidelines:

- 3.3 **Encroachment:** anything placed, constructed or erected below, on or above ground, or attached to something placed, constructed or erected below, on or above ground, that extends on, over or under municipal lands including, but not limited to the following:
- 3.3.1 Buildings and all projections (including eaves, footings, foundations, weeping tiles, cantilevers, etc.) and siding;
 - 3.3.2 Sheds (including those attached to a dwelling and/or fence);
 - 3.3.3 Extensions of adjacent lands by fill or any deposit of fill;
 - 3.3.4 Fences;
 - 3.3.5 Sidewalks, curbs, parking pads, aprons or driveways made from concrete asphalt, brick or similar materials;
 - 3.3.6 Structures (including decks, patios, gazebos, satellite dishes, antennae, decorative walls, etc.);
 - 3.3.7 Retaining walls;
 - 3.3.8 Swimming pools and hot tubs;
 - 3.3.9 Shrubs, trees and other organic landscaping planted in Reserve Parcels or Municipally-Owned Lands;
 - 3.3.10 Hard landscaping (including asphalt, concrete paving stones, retaining walls, structures, planters, etc.);
 - 3.3.11 Light standards;
 - 3.3.12 Permanent signs; and
 - 3.3.13 Underground electrical/irrigation systems (excluding utilities authorized by the County).
- 3.4 **Encroachment Agreement:** An agreement between the applicant and the County authorizing an Encroachment(s). The Encroachment Agreement shall include, but not be limited to, the following:
- 3.4.1 The nature and location of the Encroachment(s);
 - 3.4.2 The Owner's responsibilities to maintain the Encroachment(s);
 - 3.4.3 Terms and conditions under which the Agreement may be terminated;
 - 3.4.4 The County's right to have access to the land subject to the Encroachment(s);
 - 3.4.5 Indemnification of the County, its agents and its licensees; and
 - 3.4.6 Any other condition or provision that Council deems appropriate.
- 3.5 **Municipally-Owned Lands:** Collectively or individually, all titled land owned by the County, including, but not limited to, all Municipal Reserves, School Reserves, Municipal and School Reserves, Community Services Reserves, Environmental Reserves and Public Utility Lots.

Title: Encroachment Agreement		Policy No.: 21-01
Section: 61	Section: P-I	Page No.: 3 of 17 E

Policy Statement and Guidelines:

- 3.6 **Owner:** The person, persons or corporation or other entity registered under the *Land Titles Act*, R.S.A. 2000, as the owner of the fee simple estate in the land. In the context of municipal lands, "owner" shall mean the owner of the adjacent land which has an encroachment into the municipal lands.
- 3.7 **Reserve Parcel:** A parcel that is registered at the Alberta Land Titles Office as a Municipal Reserve, School Reserve, Municipal and School Reserve, Community Services Reserve or Environmental Reserve, as defined by the *Municipal Government Act*, R.S.A. 2000.
- 3.8 **Road Allowance:** land shown as a road on a plan of survey that has been filed or registered at the Alberta Land Titles Office, whether it has been developed as a road or not, and includes a bridge forming part of a public road.

4. GUIDELINES:

- 4.1 When an Encroachment(s) onto Municipally-Owned Lands or a Road Allowance is identified, the County will send a Notice in writing that the Owner must enter into an Encroachment Agreement with the County to allow said Encroachment(s) to remain.
- 4.2 The Planning and Development Manager will review all applications for an Encroachment Agreement and provide a recommendation to Council.
- 4.3 Council will retain the right to refuse any request for an Encroachment Agreement and will also retain the right to force the Owner of the Encroachment(s) to remove said Encroachment(s) at the Owner's sole expense.

5. PROCEDURES:

- 5.1 An application form for an Encroachment Agreement must be submitted to the Planning and Development Manager before an Encroachment Agreement will be considered by Council. Application forms are available at the Smoky Lake County office or at the County's website at www.smokylakecounty.ab.ca (**'Schedule "A" Application for Encroachment Agreement'**)
- 5.2 The applicant must provide, solely at the applicant's expense, a Real Property Reported, dated within **three (3) months** of the application date, showing the exact nature and location of the Encroachment(s) and a current copy of the Certificate of Title.
- 5.3 The applicant must pay the County an application fee of **\$500.00 or the cost of legal fees, whichever is greater**, as per Smoky Lake County Policy 61-11-04: *Planning and Development Fees*.

Title: Encroachment Agreement		Policy No.: 21-01
Section: 61	Section: P-I	Page No.: 4 of 17 E

Policy Statement and Guidelines:

- 5.4 Upon submitting a completed application form and application fee, the Planning and Development Manager will review the request and provide a recommendation to Council at the next possible Council meeting.
- 5.5 The Planning and Development Manager will refer the application to other departments when necessary. County administration will evaluate the application, giving consideration to such factors as public safety, future development plans, environment/wildlife sensitivities, existing and future requirements of utilities, existing easements and any other factor deemed relevant to the Encroachment(s).
- 5.6 The Planning and Development Manager will present the evaluation of the application and a draft Encroachment Agreement (**'Schedule "B" – Encroachment Agreement'**) to Council for consideration. Council reserves the right to amend the draft Agreement as it deems necessary, or refuse to allow the Encroachment.
- 5.7 If Council approves the Encroachment(s), the County and the Owner will jointly enter into an Encroachment Agreement, and both parties will be bound by the terms and conditions within said Encroachment Agreement. A copy of said Encroachment Agreement will be registered at the North Alberta Land Titles Office by caveat.
- 5.8 If the Encroachment Agreement is refused by Council, the Owner will be notified of the decision in writing, and a Notice will be issued to the Owner, requiring removal of said Encroachment(s) within a specified timeframe.
- 5.9 If an Encroachment Agreement is refused by Council and a Notice has been sent to the Owner requiring said Encroachment(s) to be removed and said Encroachment(s) is(are) not removed within the timeframe specified in said Notice, the County shall be at liberty to remove said Encroachment(s) at the sole expense of the Owner.
- 5.10 Unless an Encroachment(s) is(are) explicitly permitted by means of an Encroachment Agreement, the County reserves, upon Notice being given to the Owner, the right to remove said Encroachment(s) from Municipally-Owned Lands or Road Allowances at the sole cost of the Owner.
- 5.11 If, after having been sent Notice of an Encroachment(s) by the County, and an application for an Encroachment Agreement has not been received from the Owner by the County within the timeframe specified by said Notice, the County reserves the right to remove said Encroachment(s) at the sole expense of the Owner.

Title: Encroachment Agreement		Policy No.: 21-01
Section: 61	Section: P-I	Page No.: 5 of 17 E

Policy Statement and Guidelines:	
5.12	An authorized and executed Encroachment Agreement does not release the Owner from the responsibility to comply with provincial or federal requirements, or other municipal bylaws and policies.
5.13	All expenses, costs, liabilities and other risks associated with an Encroachment, including but not limited to costs of utility relocation/reconstruction and removal/relocation of public property, shall be borne solely by the Owner.
5.14	Unless explicitly provided for in the Encroachment Agreement, an Encroachment once authorized by Council may continue to exist, but said Encroachment shall not be added to, rebuilt or structurally altered, except: <ul style="list-style-type: none"> 5.14.1 as may be necessary to remove the Encroachment; or 5.14.2 as may be necessary for the routine maintenance of the Encroachment.
5.15	If an authorized Encroachment is damaged or destroyed to the extent of more-than or equal-to 75% of the replacement value of said Encroachment, said Encroachment shall not be repaired, rebuilt or reconstructed, and said Encroachment shall be removed by the Owner within thirty (30) days of Notice being given to the Owner by the County.
5.16	Notwithstanding any of the above, in the event that an Encroachment poses a clear and present danger to the public as determined solely by the County, Notice shall be given to the Owner, and the Owner shall remove said Encroachment immediately upon receipt of said Notice, solely at the expense of the Owner. Should the Owner for any reason be unable or unwilling to remove said Encroachment, the County will remove said Encroachment, and all costs incurred by the County pursuant to the removal of said Encroachment shall be borne by the Owner.
5.17	An Encroachment shall not interfere with the County's or other utility operator's need to access any easement or right-of-way.
5.18	Existing Encroachments authorized by Licenses of Occupation, Encroachment Agreements, Roadway Licensing Agreements or any other existing agreement with the County authorizing said Encroachment shall be deemed to be an authorized Encroachment and be subject to the terms and conditions of the existing agreement.

	Date	Resolution Number
Approved	June 16, 2016	# - Page #
Amended		
Amended		

Section 61

Policy: 21-01



Box 310
 4612 McDougall Drive
 Smoky Lake, AB, T0A 3C0
 Phone: 656-3730 Fax: 656-3768

ENCROACHMENT AGREEMENT APPLICATION

Application Requirements:

- 1. Signed and Completed Encroachment Agreement Application Form
- 2. Application fee of **\$500.00 or the cost of legal fees**, whichever is greater
- 3. **3 copies of a Real Property Report** dated within **3 months** of the application date (faxed, emailed, spliced or altered copies will not be accepted)
- 4. A current copy of the **Certificate of Title**

Internal Use Only		
Our File Number: _____	Roll Number: _____	Date: _____
Registered Landowner Information		
Registered Owner: _____	Phone: _____	
Address: _____	Fax: _____	
City/Prov. _____	Postal Code: _____	Signature: _____
Right of Entry		
Pursuant to Section 542 of the Municipal Government Act, I hereby do _____ or do not _____ grant consent for a designated officer of Smoky Lake County to enter upon the land as described above, for a site inspection.		
Print Name: _____	Signature: _____	
Section A - Property Information		
Legal: Lot _____ Block _____ Plan _____ Part of _____ ¼ Sec _____ Twp _____ Rge _____ W4M		
Subdivision Name (if applicable) or Area of Development _____		
Rural Address/Street Address _____		Parcel Size _____

Section B – Description of Encroachment

Please describe the nature of the Encroachment

Section C – Preferred Method of Communication

If we have any questions or require clarification regarding your application, how do you wish to be contacted:

phone mail fax e-mail

OFFICE USE ONLY

Type of Payment: DEBIT CASH CHEQUE

Fee
\$ _____

Receipt

Receipt
Date _____

Date
Received _____

*and deemed complete by Development Authority.

Authorization:

Approved Refused

Issuing Officer's Name _____

Issuing Officer's Signature _____

Date of Decision _____

Date Issued _____

Motion # _____

Comments _____

The personal information provided is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. Information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act. Any questions regarding the collection, use or disposal of this information should be directed to Smoky Lake County at 780-656-3730.

Section 61

Policy: 21-01

ENCROACHMENT AGREEMENT
BETWEEN TITLED PARCELS OF LAND

THIS AGREEMENT MADE EFFECTIVE this _____ day of _____, _____.

BETWEEN:

SMOKY LAKE COUNTY
Box 310, 4612 McDougall Drive, Smoky Lake, AB, T0A 3C0
a municipal corporation pursuant to the laws
of the Province of Alberta
(hereinafter called the "Grantor")

- and -

OWNER'S NAME
Owner's Address
(hereinafter called the "Owner")

WHEREAS:

- A. The Owner is the registered owners of the lands located in Smoky Lake County, in the Province of Alberta, municipally described as **(INSERT MUNICIPAL ADDRESS)**, and legally described as:

(INSERT LEGAL LAND DESCRIPTION)
(hereinafter referred to as the "Owner's Land")

- B. The Grantor is the registered owners of the lands located in Smoky Lake County, in the Province of Alberta, municipally described as **(INSERT MUNICIPAL ADDRESS)**, and legally described as:

(INSERT LEGAL LAND DESCRIPTION)
(hereinafter referred to as the "Grantor's Land")

- C. The Owners have constructed/placed a **(INSERT NATURE OF THE ENCROACHMENT)** (hereinafter referred to as the “Encroachment”) which encroaches upon the Grantor’s Land.
- D. The Grantor is prepared to authorize the Encroachment to exist upon the Grantor’s Land, subject to the terms and conditions contained within this Encroachment Agreement (hereinafter referred to as the “Agreement”).

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the payment of **(INSERT PAYMENT AMOUNT)** paid by the Owners to the Grantor, the receipt of which is hereby acknowledged, and in consideration of the mutual covenants and agreements contained herein, the Grantor and Owners hereby agree as follows:

GRANT OF ENCROACHMENT

- 1. The Grantor hereby permits the Encroachment to exist upon the Grantor’s Land in the manner and location as shown on the Real Property Report **(INSERT FILE #)** prepared by **(INSERT NAME OF SURVEYOR)**, dated **(INSERT DATE OF SURVEY)**, attached hereto as Schedule “A” to this Agreement, subject to the terms, covenants and conditions contained within this Agreement. The Owners shall pay any and all costs associated with obtaining the Real Property Report. ***[NOTE: It is essential that the Encroachment is accurately depicted and located].***

TERM AND TERMINATION

- 2. The terms of this Agreement shall be for the lifetime of the Encroachment, subject to the earlier termination of this Agreement due to breach of contract or as provided for within this Agreement.
- 3. In the event that the Grantor deems it necessary for the Encroachment to be partially or completely removed from the Grantor’s Lands for a temporary period of time, the Owner shall remove it within **ninety (90) days** at the Owner’s sole expense.
- 4. In the event that the Encroachment must be immediately removed, in whole or in part, due to an emergency situation (as defined by the Grantor at its sole discretion), the Grantor shall remove the Encroachment at the Grantor’s sole expense. The Owner shall be permitted to replace the Encroachment at the Owners’ sole expense, upon receiving written confirmation from the Grantor that the emergency situation has been resolved.
- 5. In the event that the Encroachment at any time after the date that this Agreement takes effect, is destroyed or by any other means removed from the Grantor’s Land in circumstances other than contemplated in **Section 3** or **Section 4** of this Agreement:
 - 5.1 this Agreement shall automatically terminate, save and except for those terms which survive termination, and all rights and privileges granted to the Owner pursuant to the terms of this Agreement shall immediately expire; and

- 5.2 the Encroachment, or any structure constructed as a replacement for the Encroachment, shall not be replaced or rebuilt on the Grantor's Lands.
6. In the event that the Encroachment is only partially destroyed, the rights and privileges granted to the Owner pursuant to the terms of this Agreement shall expire with respect to the partially destroyed portion of the encroachment, PROVIDED ALWAYS that it is reasonable for the Owner to rebuild the partially destroyed portion of the Encroachment having regard to the nature of the structure, and the extent and the nature of the damage.
7. Notwithstanding anything contained within this Agreement, this Agreement and the rights and privileges granted to the Owner may be unilaterally terminated by the Grantor providing **thirty (30) days** written notice of such termination to the Owner.

REMOVAL AND RECLAMATION

8. Upon the termination of the rights and privileges granted to the Owner pursuant to the terms of this Agreement, the Owner shall:
 - 8.1 remove the Encroachment from the Grantor's Land; and
 - 8.2 attend to the repair and reclamation of the Grantor's Land to the reasonable satisfaction of the Grantor.
9. If, upon termination of this Agreement, the Owner has failed to perform its obligations under **Section 3** and **Section 8** of this Agreement, the Grantor is hereby authorized to enter onto the Owner's Land if necessary and perform such obligations, at the sole expense of the Owner.

MAINTENANCE EASEMENT

10. In conjunction with the Grantor's grant of the right of encroachment as contained within this Agreement, the Grantor hereby grants to the Owner, the right, license, privilege and easement across, over, under and upon the Grantor's Land as is reasonably required in order to allow the Owner to inspect the condition of the Encroachment, and to attend to routine maintenance and repairs of the Encroachment, as may be necessary.
11. The Owner's right to enter upon the Grantor's Land for the purposes permitted pursuant to **Section 10** of this Agreement is subject to the reasonable restrictions and limitations imposed from time to time by the Grantor in order to minimize disruption of the Grantor's use and enjoyment of the Grantor's Land, and minimize damage to the Grantor's Land and any improvements or chattels located thereon. Such restrictions may include, without restriction, limitation as to the time of day any entry upon the Grantor's Land by the Owner, and the equipment, if any, permitted to be placed upon the Grantor's Land for the purpose of assisting the inspection, maintenance or repair of the Encroachment.

12. The Owner shall maintain and repair the Encroachment in a good and workmanlike manner, having regard to the nature of the Encroachment any structure incorporating the Encroachment, the nature and condition of the Grantor's Land, and the nature and extent of the Encroachment upon the Grantor's Land.
13. The Owner shall be responsible for the repair and restoration of the Grantor's Land after each and every entry upon the Grantor's Land pursuant to the rights of easement granted within **Section 10** of this Agreement. Without restricting the generality of the foregoing, the Owner shall be responsible for the repair and restoration of any fences or other structures or chattels damaged by the Owner, its agents or its contractors as a result of the exercise of purported exercise of any of the rights granted within this Agreement.
14. The Owner's signature to this document shall serve as acknowledgement of the Grantor's infrastructure which lies beneath the surface of the Encroachment, and the Owner shall be responsible for the cost of repair of any and all damages resulting from the presence, use, repair or maintenance of the Encroachment, to this infrastructure, to the Grantor's satisfaction.

LIABILITY

15. The Owner shall indemnify and hold harmless the Grantor, its employees, agents, franchisees and licensees from and against any and all claims, damages, costs (including, without restriction, all legal and other professional costs on a solicitor and his own client fill indemnity basis), losses, expenses, actions and suits of every kind and nature caused by, or arising directly or indirectly out of the existence of the Encroachment, the exercise or purported exercise of any of the rights granted within this Agreement, or by reason of any matter or anything done, permitted or omitted to be done by the Owner or their heirs, executors, administrators and assigns, and whether occasioned by negligence or otherwise.
16. The Owner hereby assumes, and shall remain responsible for, all risk of personal injury and damage to all real or personal property, including the Owner's property comprising the Encroachment upon the Servient Tenement, regardless of how such injury or damage is caused.
17. The Owner's obligations under **Section 15** and **Section 16** of this Agreement shall survive the termination of this Agreement for any reason whatsoever, and shall remain binding upon the Owner until all such obligations are satisfied in full.

18. Throughout the existence of this Agreement, the Owner shall take out and maintain insurance in such form and in such amounts as may be satisfactory to the Grantor, acting reasonably, and upon request provide the Grantor with written confirmation of the existence of such insurance (including but not limited to providing copies of the insurance policies). Without limiting the generality of the foregoing, the insurance shall have at least the following coverage, and contain the following terms:

18.1 comprehensive general liability insurance covering all risks associated with the use and occupation of the Encroachment by the Owner including, without limitation, extended coverage, coverage for public liability, and such other coverage and in such amounts as the Grantor may reasonably require;

18.2 such policies shall name the Grantor as an additional loss payable with respect to the Encroachment and the portion of the Grantor's Land occupied by the Encroachment; and

18.3 such policies of insurance shall contain an undertaking by the insurers to notify the Grantor in writing of any material change, cancellation or termination of any provision of any policy not less than thirty (30) days prior to the material change, cancellation or termination thereof.

ENVIRONMENTAL

19. The Owner hereby represents, covenant sand warrants to and in favour of the Grantor that the Owner:

19.1 shall not allow any Hazardous Substances to be placed, held, located or disposed of on, under or at the Grantor's Land without the prior consent of the Grantor, which consent may be arbitrarily or unreasonably withheld;

19.2 shall not allow the Grantor's Land to be utilized in any manner in contravention of any applicable laws intended to protect the environment, including without limitation, laws respecting the handling, disposal and emission of Hazardous Substances;

19.2 to the extent that Hazardous Substances are, with the Grantor's consent, placed, held, located or disposed of on, under or at the Grantor's Land in accordance with the terms hereof, the Owner shall:

19.2.1 comply with, or cause to be complied with, all applicable laws and regulations relating to the use, storage and disposal of the Hazardous Substances, as well as all terms or conditions required by the Grantor; and

19.2.2 at the request of the Grantor, provide evidence to the Grantor of compliance with all applicable laws and regulations, such evidence to include inspection reports and such tests as the Grantor may reasonably require, all at the Owner's expense.

20. The Owner shall indemnify and save harmless the Grantor and its successors and assigns from and against any and all losses, liabilities, damages, costs and expenses of any kind whatsoever including, without limitation:

20.1 the costs of defending, counter-claiming or claiming over against third parties in respect of any action or matter including fees, cost and disbursements on a solicitor and his own client full indemnity basis and at all court levels;

20.2 any cost, liability or damage arising out of a settlement of any action entered into by the Grantor with or without the consent of the Owner; and

20.3 the costs of repair, clean-up or restoration paid by the Grantor and any fines or levies against the Grantor or owner,

which at any time or from time to time may be paid, incurred or asserted against the Grantor as a direct or indirect result of the presence on or under, or the escape, seepage, leakage, spillage, discharge, emission or release of Hazardous Substances from the Grantor's Land either onto any lands (including the Owner's Land), into the atmosphere or into any water. This indemnification shall survive the expiration of the term of this Agreement, the termination of this Agreement for whatever cause, and any renewal of this Agreement.

21. That for purposes of this Agreement, the term "Hazardous Substances" shall mean any substance which is hazardous to persons or property and includes, without limiting the generality of the foregoing:

21.1 any form of radioactive materials;

21.2 explosives;

- 21.3 any substance that, if added to any water, would degrade or alter or form part of a process of degradation or alteration of the quality of that water to the extent that it is detrimental to its use by man or by any animal, fish or plant;
- 21.4 any solid, liquid, gas or odour or combination of any of them that if emitted into the air, would create or contribute to the creation of a condition of the air that:
 - 21.4.1 endangers the health, safety, or welfare of any persons or the health of animal life;
 - 21.4.2 interferes with normal enjoyment of life or property; or
 - 21.4.3 causes damage to pant life or property; and
- 21.5 substances declared to be hazardous or toxic under any law or regulation now or hereafter enacted or promulgated by any governmental authority having jurisdiction over the Grantor's Land.

22. The Owner shall:

- 22.1 notify the Grantor, in writing, of any sale of the Owner's Land; and
- 22.2 notify any purchaser of the Owner's Land of the terms of this Agreement.

GENERAL

- 23. This Agreement, and each of the terms, covenants and conditions contained herein, shall be of the same force and effect for all intents and purposes as a covenant running with the Grantor's Land and the Owner's Land, respectively, and subject to the terms of this Agreement shall be binding upon, and ensure the benefit of, all future owners of the Grantor's Land and the Owner's Land throughout the existence of this Agreement.
- 24. Subject to acceptance by the Alberta Land Titles Office, the parties shall be at liberty to register by way of Caveat or otherwise against the title to the lands affected in order to protect the parties' respective interests under the terms of this Agreement. Any such Caveat or other registration shall expire and shall forthwith be discharged by the parties upon the termination of this Agreement.

25. All notices to be given in relation to the Agreement, as well as all requests for prior written consent required under this Agreement, may be hand delivered or sent by prepaid courier or registered mail addressed to the parties as follows:

25.1 to the Owner at: **(INSERT OWNER'S ADDRESS)**

25.2 to the Grantor at: **SMOKY LAKE COUNTY**
Box 310
Smoky Lake, AB, T0A 3C0

or at such other address, in either case, as the Owner or the Grantor respectively may from time to time appoint in writing. Any notice sent in accordance with this paragraph shall be deemed to be given to and received by the addressee seven (7) days after the mailing thereof, postage prepaid, save and except for during periods of postal interruption and seven (7) days thereafter, in which case all notices required herein shall be sent by pre-paid courier or hand delivered and shall be deemed to have been given upon delivery.

26. The terms contained within this Agreement, including any recital and any Schedules attached hereto, shall constitute the entire Agreement between the parties. Words within this Agreement importing number or gender shall be construed in grammatical conformance with the context or the party or parties in reference. Any term or provision of this Agreement which is found to be invalid or unenforceable shall be severed from the balance of the document, and shall not affect the enforceability of the remainder of this Agreement.

IN WITNESS WHEREOF the parties have executed this Agreement to be effective the year and date first above written.

SMOKY LAKE COUNTY

Per: _____

Ron Bobocel, Reeve

- SEAL -

Per: _____

Cory Ollikka, Chief Administrative Officer

SIGNED, SEALED AND DELIVERED)

in the presence of)

(INSERT OWNER NAME)

_____)

Witness)

SCHEDULE "A"
The Encroachment

(INSERT REAL PROPERTY REPORT SHOWING ENCROACHMENT)

ENCROACHMENT AGREEMENT
(BETWEEN TITLED PARCELS OF LAND)

THIS ENCROACHMENT AGREEMENT made this ____ day of _____, 2021,

BETWEEN:

SMOKY LAKE COUNTY
Box 310, 4612 McDougall Drive, Smoky Lake, AB, T0A 3C0
a municipal corporation pursuant to the laws
of the Province of Alberta
(hereinafter called the "Grantor")

- and -

JAMES & COLETTE PACKARD
2727-138TH Avenue, Edmonton, AB, T5Y 1A5
(hereinafter called the "Owner")

WHEREAS:

- A. The Owner is the registered owner of the lands located within Smoky Lake County, in the Province of Alberta, municipally described as #8, 60203, RGE RD 164, Alberta, and legally described as:

PLAN: 8023098

BLOCK: 1

LOT: 12

EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter referred to as the "Dominant Tenement")

- B. The Grantor is the registered owner of the lands located within Smoky Lake County, in the Province of Alberta, and legally described as:

ALL THAT PORTION OF THE ROAD DESCRIBED AS WILLOW ROAD

AS SHOWN ON PLAN 8023098

EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter referred to as the "Servient Tenement")

- C. The Owner has constructed a **deck** (hereinafter referred to as the “Encroachment”) which encroach upon the Servient Tenement.
- D. The Grantor is prepared to permit the Encroachment to exist upon the Servient Tenement, subject to the terms and conditions contained within this Encroachment Agreement (hereinafter referred to as the “Agreement”).

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the payment of **ONE (\$1.00) DOLLAR** paid by the Owner to the Grantor, the receipt of which is hereby acknowledged, and in consideration of the mutual covenants and agreements contained herein, the Grantor and Owner hereby agree as follows:

GRANT OF ENCROACHMENT

1. The Grantor hereby permits the Encroachment to exist upon the Servient Tenement in the manner and location as shown on the Real Property Report (File X102318) prepared by Explore Surveys Inc., and Alberta Land Surveyor, dated July 31, 2018, attached hereto as Schedule “A” to this Agreement, subject to the terms, covenants and conditions contained within this Agreement. The Owner shall pay any and all costs associated with obtaining the Real Property Report.

TERM AND TERMINATION

2. The terms of this Agreement shall be for the lifetime of the Encroachment, subject to the earlier termination of this Agreement due to breach of this Agreement or as provided for within this Agreement.
3. In the event that the Municipality deems it necessary for the Encroachment to be partially or completely removed from the Servient Tenement for a temporary period of time, the Owner shall remove them within **ninety (90) days** at the Owner’s sole expense.
4. In the event that the Encroachment must be immediately removed, in whole or in part, due to an emergency situation (as defined by the Grantor in its sole discretion), the Grantor shall remove the Encroachment at the Grantor’s sole expense. The Owner shall be permitted to replace the Encroachment at the Owner’s sole expense, upon receiving written confirmation from the Grantor that the emergency situation has been resolved.
5. In the event that the Encroachment at any time after the date of this Agreement is destroyed or removed from the Servient Tenement in circumstances other than contemplated in **Section 3** or **Section 4** of this Agreement:
 - a) this Agreement shall automatically terminate, save and except for those terms which survive termination, and all rights and privileges granted to the Owner pursuant to the terms of this Agreement shall immediately expire; and

- b) the Encroachment, or any structure constructed as a replacement for the Encroachment, shall not be replaced or rebuilt on the Servient Tenement.
6. In the event that the Encroachment is only partially destroyed, the rights and privileges granted to the Owner pursuant to the terms of this Agreement shall expire with respect to the partially destroyed portion of the Encroachment, PROVIDED ALWAYS that it is reasonable for the Owner to rebuild the partially destroyed portion of the Encroachment having regard to the nature of the structure, and the extent and nature of the damage.
7. Notwithstanding anything contained within this Agreement, this Agreement and all rights and privileges granted to the Owner may be unilaterally terminated by the Grantor providing **thirty (30) days** written notice of such termination to the Owner.

REMOVAL AND RECLAMATION

8. Upon the termination of the rights and privileges granted to the Owner pursuant to the terms of this Agreement, the Owner shall:
- a) remove the Encroachment from the Servient Tenement; and
 - b) attend to the repair and reclamation of the Servient Tenement to the reasonable satisfaction of the Grantor.

The Owner's obligations under this section shall survive the termination of this Agreement for any reason whatsoever, and shall remain binding upon the Owner until all such obligations are satisfied in full.

9. If, upon termination of this Agreement, the Owner has failed to perform its obligations under **Section 3** and **Section 8** of this Agreement, the Grantor is hereby authorized to enter the Dominant Tenement and perform such obligations at the sole expense of the Owner.

MAINTENANCE EASEMENT

10. In conjunction with the Grantor's grant of the right of encroachment as contained within this Agreement, the Grantor hereby grants to the Owner, the right, license, privilege and easement across, over, under and upon the Servient Tenement as is reasonably required in order to allow the Owner to inspect the condition of the Encroachment, and to attend to routine maintenance and repairs of the Encroachment.
11. The Owner's right to enter upon the Servient Tenement for the purposes permitted within **Section 10** of this Agreement is subject to the reasonable restrictions and limitations imposed from time to time by the Grantor in order to minimize disruption of the Grantor's use and enjoyment of the Servient Tenement, and minimize damage to

the Servient Tenement and any improvements or chattels located thereon. Such restrictions may include, without restriction, limitations as to the time of day of any entry upon the Servient Tenement by the Owner, and the equipment, if any, permitted to be placed upon the Servient Tenement for the purposes of assisting the inspection, maintenance or repair of the Encroachment.

12. The Owner shall maintain and repair the Encroachment in a good and workmanlike manner, having regard to the nature of the Encroachment and the structures incorporating the Encroachment, the nature and condition of the Servient Tenement, and the nature and extent of the Encroachment upon the Servient Tenement.
13. The Owner shall be responsible for the repair and restoration of the Servient Tenement after each and every entry upon the Servient Tenement pursuant to the rights of easement granted within **Section 10** of this Agreement. Without restricting the generality of the foregoing, the Owner shall be responsible for the repair and restoration of any fences or other structures or chattels damaged by the Owner, their agents or their contractors as a result of the exercise or purported exercise of any of the rights granted within this Agreement.

LIABILITY

14. The Owner shall indemnify and hold harmless the Grantor, its employees, agents, franchisees and licensees from and against any and all claims, damages, costs (including, without restriction, all legal and other professional costs on a solicitor and his own client fill indemnity basis), losses, expenses, actions and suits of every kind and nature caused by, or arising directly or indirectly out of the existence of the Encroachment, the exercise or purported exercise of any of the rights granted within this Agreement, or by reason of any matter or anything done, permitted or omitted to be done by the Owner or their heirs, executors, administrators and assigns, and whether occasioned by negligence or otherwise.
15. The Owner hereby assumes, and shall remain responsible for, all risk of personal injury and damage to all real or personal property, including the Owner's property comprising the Encroachment upon the Servient Tenement, regardless of how such injury or damage is caused.
16. The Owner's obligations under **Section 14** and **Section 15** of this Agreement shall survive the termination of this Agreement for any reason whatsoever, and shall remain binding upon the Owner until all such obligations are satisfied in full.

ENVIRONMENTAL

17. The Owner hereby represents, covenants and warrants to and in favour of the Grantor that the Owner:
- a) shall not allow any Hazardous substances to be placed, held, located or disposed of on, under or at the Servient Tenement without the prior consent of the Grantor, which consent may be arbitrarily or unreasonably withheld;
 - b) shall not allow the Servient Tenement to be utilized in any manner in contravention of any applicable laws intended to protect the environment, including without limitation, laws respecting the handling, disposal and emission of Hazardous Substances;
 - c) to the extent that Hazardous Substances are, with the Grantor's consent, placed, held, located or disposed of on, under or at the Servient Tenement in accordance with the terms hereof, the Owner shall:
 - i. comply with, or cause to be complied with, all applicable laws and regulations relating to the use, storage and disposal of the Hazardous Substances, as well as all terms or conditions required by the Grantor; and
 - ii. at the request of the Grantor, provide evidence to the Grantor of compliance with all applicable laws and regulations, such evidence to include inspection reports and such tests as the Grantor may reasonably require, all at the Owner's expense.
18. The Owner shall indemnify and save harmless the Grantor and its successors and assigns from and against any and all losses, liabilities, damages, costs and expense of any kind whatsoever including, without limitation:
- a) the costs of defending, counter-claiming or claiming over against third parties in respect of any action or matter including fees, cost and disbursements on a solicitor and his own client full indemnity basis and at all court levels;
 - b) any cost, liability or damage arising out of a settlement of any action entered into by the Grantor with or without the consent of the Owner; and
 - c) the costs of repair, clean-up or restoration paid by the Grantor and any fines levies against the Grantor or Owner,
 - d) which at any time or from time to time may be paid, incurred or asserted against the Grantor as a direct or indirect result of the presence on or under, or the escape, seepage, leakage, spillage, discharge, emission or release, of Hazardous

Substances from the Servient Tenement either onto any lands (including the Dominant Tenement), into the atmosphere or into any water. This indemnification shall survive the expiration of the term of this Agreement, the termination of this Agreement for whatever cause, and any renewal of this Agreement.

19. That for purposes of this Agreement, the term "Hazardous Substances" shall mean any substance which is hazardous to persons or property and includes, without limiting the generality of the foregoing:
- a) any form of radioactive materials;
 - b) explosives;
 - c) any substance that, if added to any water, would degrade or alter or form part of a process of degradation or alteration of the quality of that water to the extent that it is detrimental to its use by man or by any animal, fish or plant;
 - d) any solid, liquid, gas or odour or combination of any of them that if emitted into the air, would create or contribute to the creation of a condition of the air that:
 - i. endangers the health, safety, or welfare of any persons or the health of animal life,
 - ii. interferes with normal enjoyment of life or property, or
 - iii. causes damage to plant life or to property; and
 - e) substances declared to be hazardous or toxic under any law or regulation now or hereafter enacted or promulgated by any governmental authority having jurisdiction over the Servient Tenement.
20. The Owner shall:
- a) notify the Grantor, in writing, of any sale of the Dominant Tenement; and
 - b) notify the purchaser of the Dominant Tenement of the terms of this Agreement.

GENERAL

21. This Agreement, and each of the terms, covenants and conditions contained herein, shall be of the same force and effect for all intents and purposes as a covenant running with the Dominant Tenement and the Servient Tenement, respectively, and subject to the terms of this Agreement shall be binding upon, and ensure the benefit of, all future

owners of the Dominant Tenement and Servient Tenement throughout the existence of this Agreement.

22. Subject to acceptance by the Alberta Land Titles Office, the parties shall be at liberty to register by way of Caveat or otherwise against the title to the lands affected in order to protect the parties' respective interests under the terms of this Agreement. Any such Caveat or other registration shall expire and shall forthwith be discharged by the parties upon the termination of this Agreement.
23. All notices to be given in relation to the Agreement, as well as all requests for prior written consent required under this Agreement, may be hand delivered or sent by prepaid courier or registered mail addressed to the parties as follows:
 - a) to the Owner at: **JAMES & COLETTE PACKARD**
2727-138th Avenue
Edmonton, AB, T5Y 1A5
 - b) to the Grantor at: **SMOKY LAKE COUNTY**
Box 310
Smoky Lake, AB, T0A 3C0

or at such other address, in either case, as the Owner or the Grantor respectively may from time to time appoint in writing. Any notice sent in accordance with this paragraph shall be deemed to be given to and received by the addressee **seven (7) days** after the mailing thereof, postage prepaid, save and except for during periods of postal interruption and **seven (7) days** thereafter, in which case all notices required herein shall be sent by pre-paid courier or hand delivered and shall be deemed to have been given upon delivery.

24. The terms contained within this Agreement, including any recital and any Schedules attached hereto, shall constitute the entire Agreement between the parties. Words within this Agreement importing number or gender shall be construed in grammatical conformance with the context or the party or parties in reference. Any term or provision of this Agreement which is found to be invalid or unenforceable shall be severed from the balance of the document, and shall not affect the enforceability of the remainder of this Agreement.

IN WITNESS WHEREOF the parties have executed this Agreement to be effective the year and date first above written.

SMOKY LAKE COUNTY

Per: _____
Craig Lukinuk, Reeve

- SEAL -

Per: _____
Gene Sobolewski, Chief Administrative Officer

SIGNED, SEALED AND DELIVERED
in the presence of

)
)
)
)
)
)
)
)
)
)

Witness

James Packard

Witness

Colette Packard

SCHEDULE "A"
The Encroachment

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

SHEET 2 OF 3 SHEETS

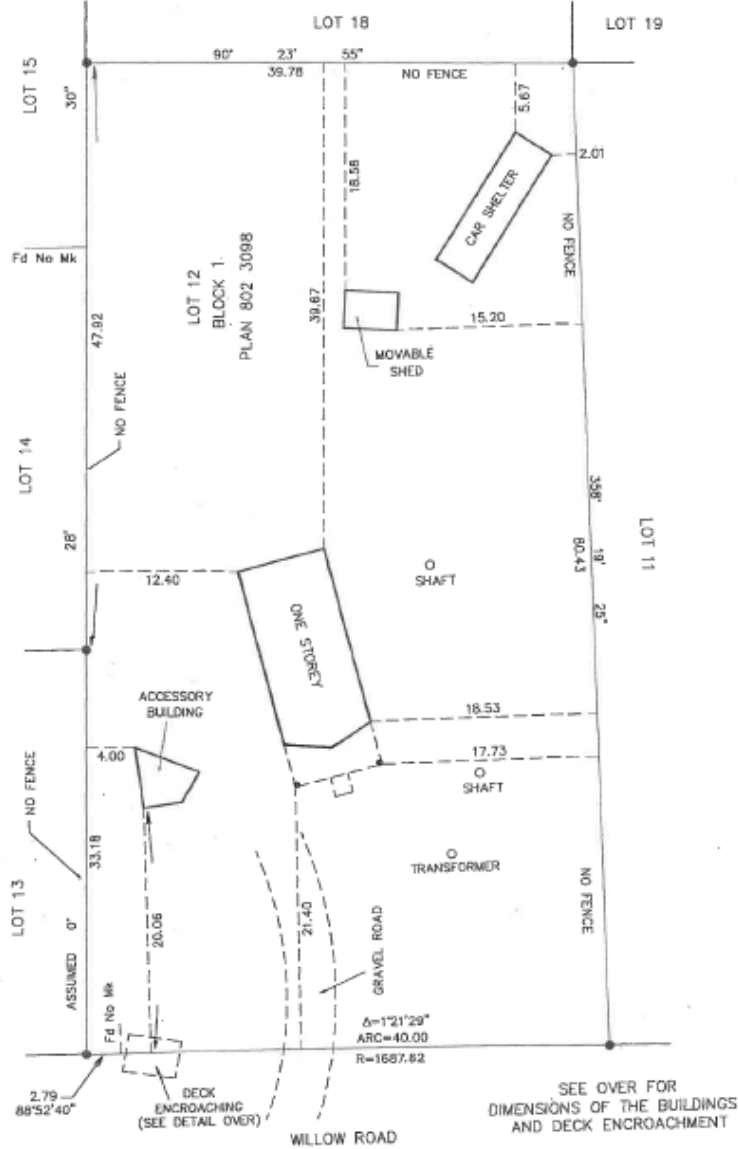
THIS PLAN IS A PAGE 2 OF A REAL PROPERTY REPORT
AND IS INEFFECTIVE IF IT IS DETACHED FROM PAGE 1.



J.M.L.S.L. FILE No : JM 7736

SCALE : 1:400

DOC. No 792 051 569
DOC. No 802 298 885



NOTE:

1. ALL DISTANCES ARE IN METERS AND DECIMALS THEREOF.
2. THE MEASUREMENTS APPLY TO THE NEAREST FINISHED SURFACE OF THE EXTERIOR BUILDING WALLS AND THE YARD DISTANCES ARE PERPENDICULAR TO THE PROPERTY LINES.
3. FOUND NO MARK UNLESS OTHERWISE SHOWN.
4. EAVES ARE DIMENSIONED TO THE LINE OF THE FACIA.
5. ALL FENCES ARE WITHIN 0.20 m OF PROPERTY LINE UNLESS OTHERWISE NOTED.
6. LEGAL SURVEY IRON PISTS FOUND SHOWN THIS
7. FENCES SHOWN THIS



REQUEST FOR DECISION		DATE	May 27, 2021	4.6
TOPIC	2021 General Municipal Election Voting Stations			
PROPOSAL	<p>BACKGROUND:</p> <p>Voting Stations:</p> <ul style="list-style-type: none"> ➤ Smoky Lake County Bylaw No. 739-86: Modified Voting Station was passed July 31, 1986. This bylaw permits the County to designate <u>more than one Voting Station</u> in a voting division. Therefore, each division has had two voting stations established every General Municipal Election since 1986. <p>Advance Vote:</p> <ul style="list-style-type: none"> ➤ Since the 2017 General Municipal Election, the Local Authorities Election Act (LAEA) has been amendment in respect to the Advance Vote, as listed under Legislation below: <ul style="list-style-type: none"> ■ Local jurisdictions with populations greater than 5,000 are required to hold an advance vote for Municipal Councillors. Populations under 5,000 are not required to hold one. Smoky Lake County always had an Advance Vote. <p>History: 2013 Election Advance vote was held on October 12 (Saturday) – 49 voters: <u>Division 1: 0 votes, Division 2: 7 votes, Division 3: 8 votes, Division 4: 22 votes, Division 5: 12 votes.</u></p> <p>History: 2017 Election Advance vote was held on October 7 (Saturday) – 79 voters: <u>Division 1: 12 votes, Division 2: 11 votes, Division 3: 18 votes, Division 4: 25 votes, Division 5: 13 votes.</u></p> <p>CURRENT:</p> <p>Michelle Wright has established and <u>confirmed</u> the following Voting Stations for the Smoky Lake County 2021 General Municipal Election under her duties as the Chief Returning Officer:</p> <p>Division One Spedden National Hall, 5002 - 49 Street, Spedden Vilna Cultural Centre, 5431 - 50 Street, Vilna</p> <p>Division Two Stry 75th Anniversary Hall, 13304 Twp Rd 584 Dickiebush Church Hall, 58444 Rge Rd 152</p> <p>Division Three Warspite Community Hall, 4913 - 51 Avenue, Warspite Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p> <p>Division Four Bellis Ukrainian Rec. Cultural Centre, 4956 50 Street, Bellis Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p> <p>Division Five Waskatenau Community Centre, 5104 – 50 Street, Waskatenau Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p>			

	<ul style="list-style-type: none"> ➤ Returning Officer, Michelle Wright confirmed the Smoky Lake Curling Rink for Division Three, Four and Five; from previous location of the Smoky Lake National Hall. <ul style="list-style-type: none"> ■ Smoky Lake National Hall building is currently utilized by Alberta Health Services as a COVID-19 Testing Facility. Agreement has been signed until October 2021. Due to the timeframe with notification and advertising election voting stations – the Smoky Lake Curling Rink has been confirmed. Smoky Lake National Hall is aware and are fine with the Returning Officer’s decision, due to the uncertainty of COVID-19. ➤ Returning Officer, Michelle Wright would also like to confirm date or date(s) and a location for the Advance Vote – <i>previous Elections for Advance Vote</i> Station for all divisions was in the Smoky Lake County Main Office located at 4612 McDougall Drive in Smoky Lake. Would appreciate feedback from Council, as this is a unique election year due to all the uncertainty of the Pandemic. <p>PROPOSAL:</p> <ul style="list-style-type: none"> ■ To approve the Voting Stations for the Smoky Lake County 2021 General Municipal Election as confirmed by the Returning Officer, Michelle Wright. ■ Administration recommends at least one Advance Vote opportunity, which could include a weekend or a weekday. More voting opportunities can allow for more time for electors to vote and can assist with physical distancing due to the COVID-19 Pandemic. Smoky Lake County Advance Vote have always been held on a Saturday.
--	--

CORRELATION TO BUSINESS (STRATEGIC) PLAN

N/A

<p>LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS</p>	<p>Local Authorities Election Act, RSA 2000, Chapter L-21:</p> <p>Voting stations 37(1) <i>The returning officer shall designate the location of one voting station only for each voting subdivision and the location may be outside the area.</i></p> <p>Voting hours 46(1) <i>Every voting station shall be kept open continuously on election day from 10 a.m. until 8 p.m.</i></p> <p>Section 73: Local Authorities Election Act.</p> <p>Advance vote (2) <i>Subject to subsection (3), an elected authority may by resolution provide for holding an advance vote for an election.</i> (3) <i>Subject to subsections (4) and (7), a municipality having a population greater than 5000 must provide for holding an advance vote on (a) the election of municipal councillors, including by-elections, and (b) the submission of a bylaw or question to electors under section 7.</i> (4) <i>If the election is being held in only one ward but that ward is within a local jurisdiction with a population greater than 5000, the requirements of subsection (3) apply.</i> (5) <i>No advance vote shall be held within 24 hours of election day.</i> (6) <i>The returning officer must determine the days and hours when the advance vote under subsection (2) or (3) is to be held.</i></p> <p>Advance vote stations 75(1) <i>When an advance vote is authorized, the returning officer shall establish the number of advance voting stations the returning officer considers necessary.</i> (1.1) <i>If there are wards in a local jurisdiction, the returning officer is not required to establish an advance voting station in each ward but must establish at least one advance voting station.</i></p> <p>Smoky Lake County Bylaw No. 739-86: <i>To Establish Electoral Boundaries & Implement Modified Voting System.</i></p>
---	--

BENEFITS	Due to such a large geographic area, the County provides a service to its residents by having two voting stations per division to make it more convenient to vote.		
DISADVANTAGES	<ul style="list-style-type: none"> ■ No disadvantages: Legislative Requirement. 		
ALTERNATIVES	<ul style="list-style-type: none"> ■ N/A – governed by Bylaw. 		
FINANCE/BUDGET IMPLICATIONS			
Operating Costs:	\$ _____	Capital Costs:	\$ _____
Budget Available:	\$ 25,000.00 _____	Source of Funds:	_____
Budgeted Costs:	_____	Unbudgeted Costs:	_____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A		
COMMUNICATION STRATEGY	Advertise in the County's Grapevine, Website and Social Media.		
RECOMMENDATION			
Motion #1:			
<p>That Smoky Lake County approve the following Voting Stations established in each Division for Smoky Lake County's 2021 General Municipal Election, to be held on Monday, October 18, 2021, as designated by the Chief Returning Officer, Michelle Wright:</p> <p>Division One Spedden National Hall, 5002 - 49 Street, Spedden Vilna Cultural Centre, 5431 - 50 Street, Vilna</p> <p>Division Two Stry 75th Anniversary Hall, 13304 Twp Rd 584 Dickiebush Church Hall, 58444 Rge Rd 152</p> <p>Division Three Warspite Community Hall, 4913 - 51 Avenue, Warspite Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p> <p>Division Four Bellis Ukrainian Rec. Cultural Centre, 4956 50 Street, Bellis Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p> <p>Division Five Waskatenau Community Centre, 5104 – 50 Street, Waskatenau Smoky Lake Curling Club, 45 White Earth Street, Smoky Lake</p>			
Motion #2:			
<p>That the Advance Vote Poll for the 2021 General Election be held on Saturday, October 00, 2021 from 10:00 noon to 6:00 p.m. and the Voting Station be held at the Smoky Lake County Administration Office located at 4612 McDougall Drive in Smoky Lake.</p>			
CHIEF ADMINISTRATIVE OFFICER			

Smoky Lake County Election Day Monday, October 18th, 2021 - Voting Hours 10:00 a.m. – 8:00 p.m

Stations	Staff – Bernadette to confirm
DIVISION 1	
Spedden National Hall 780 636 2164 Contact: Fred Matwychuk 780 636 3761 Box 98, Spedden CONFIRMED	Natalie Mulkay Cell 780 645 0150, 780 636 3676 Box 159, Spedden Amanda Flondra Cell 780 645 1321 Box 121, Vilna
Vilna Cultural Centre Contact: Roy Dyck 780 614 7798 Box _____, Vilna CONFIRMED	Tammy Huk Cell 780 614 5106, 780 636 3618 Box 135, Vilna Cathy Habiak Cell 780 656 0337, 780 636 2302 Box 255, Vilna
DIVISION 2	
Stry 75th Anniversary Hall 780 636 2164 Contact: Dave Kully 780 650 5102 CONFIRMED	Christine Hominiuk 780 636 2024 Box 88, Vilna Charlene Lohstraeter 780 227 5222 Box 35, Vilna
Dickiebush Hall Contact: Nick Repka 780 365 2472 Box 824, Smoky Lake CONFIRMED	Ella May Apedaile 780 636 2836 RR 1 Willingdon Betty Kostiuk Cell 780 614 0126, 780 636 2011 Box 706, Smoky Lake
DIVISION 3	
Warspite Community Hall Association Contact: Melinda Kaminsky 780 656 8240 Left messages/texts March 22 2021	Carrie Feniak Cell: 780 656-0729 780 383 2415 Box 6, Warspite Steffie Kulka 780 383 2142 Box 37, Warspite
Smoky Lake Curling Club Contact: Amy Cherniwchan 780 656 0386 CONFIRMED	Grant Gillund 780 656 3868 Box 243, Smoky Lake Irene Holowaychuk 780 656 2102 Box 245, Smoky Lake
DIVISION 4	
Bellis Ukrainian Recreational Cultural Centre 780 636 3918 Contact: Mary Serafinchon 780 636 2323 Box 76, Bellis CONFIRMED	Sharon Payne/Gibbs Cell: 780 656 5295, 780 636 3547 Box 102, Bellis Thelma Shepert 780 636 2386 Box 735, Smoky Lake
Smoky Lake Curling Club Contact: Amy Cherniwchan 780 656 0386 CONFIRMED	Tina Senetza Cell: 780 656 1050, 780 656 2163 Box 71, Smoky Lake Shelly Starchuk 780 656 2549 Box 96, Smoky Lake
DIVISION 5	
Waskatenau Community Centre 780 358 2339 Contact: Brenda Hrycun Cell: 780 446 5077 780 358 2597 CONFIRMED	Grace Sebzda 780 358 2265 Box 202, Waskatenau Sandra Moschansky 780 358 2588 Box _____, Waskatenau
Smoky Lake Curling Club Contact: Amy Cherniwchan 780 656 0386 CONFIRMED	Delores Jarema Cell: 780 656 6600, 780 383 2287 Box 747, Smoky Lake Pauline Sadoway 780 656 3809 Box 383, Smoky Lake
ADVANCE POLL – October xx 2021 - Voting Hours 10:00 a.m. - 6:00 p.m.	

TOPIC

Policy Statement No. 01-28-02: Council – Request for Information

PROPOSAL

HISTORY:

(1) **Policy Statement 01-28-01:** Title: **Regular County Council Meeting: issues for Information and Information Releases** was originally passed January 21, 1999.

- ▶ **PURPOSE:** Highlighted a standard format of how the County distributed issues of information (Correspondence).

BACKGROUND:**County Council Meeting: June 25, 2020 – Motion 898-20****Email Communication Protocol for Councillors Requests.**

“That Smoky Lake County Council review Policy Statement No. 01-28-01: Regular County Council Meeting: Issue for Information and Information Releases, to incorporate digital communication protocol with respect to utilizing an email account accessible by all Councillors, CAO and Assistant CAO, for the purpose of Council communicating issues in a timely manner through the CAO with the ability to carbon copy County Managers if need be; and the ability for Managers to respond to Council through the CAO, directly.”

County Council Meeting: August 27, 2020 – Motion 1066-20**Council Request – Summary Listing**

“That Smoky Lake County Council approve for Administration to track Council Requests which are made in accordance with the Municipal Government Act Section 153(1): Duty of chief administrative officer “Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a Councillor, the information must be provided to all other Councillors as soon as is practicable” and Section 153 (d) “to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer”; and document the procedure for tracking Council Requests into Policy Statement No. 01-28: Regular County Council Meeting - Issue for Information and Information Release.”

CURRENT:

- **Policy Statement 01-28-01:** Title: **Regular County Council Meeting: issues for Information and Information Releases** was originally passed the ***Municipal Government Act, Revised*** Statutes of Alberta, 2000 Chapter M-26.
- **Purpose:** To ensure that a process is defined that all members of Council receive the same information from Administration regarding the operation or administration of the County.

	<p>PROPOSAL:</p> <ul style="list-style-type: none"> The Policy Committee Meeting held on May 13, 2021: Discussion was held and proposing to provide a protocol for Council requesting information from Administration as well as for Administration releasing information to Council. <p>Incorporate amendments to Policy Statement No. 01-28-02: Council – Request for Information as per Policy Committee Meeting.</p> <p>Amendments:</p> <ul style="list-style-type: none"> New Title: Council – Request for Information, as addresses two components in release of information to Council. Incorporated a protocol for Request for Information: “Requests” to establish a process to meet legislative obligations. Expanded: Section on how Request for Information: Correspondence by defining the procedures.
CORRELATION TO BUSINESS (STRATEGIC) PLAN	
N/A	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p>MUNICIPAL GOVERNMENT ACT RSA 2000 cM-26 s153</p> <p>Duty of chief administrative officer 153.1 Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a councillor, the information must be provided to all other councillors as soon as is practicable.</p> <p>153(d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;</p>
BENEFITS	<ul style="list-style-type: none"> Enhance transparency by meeting the legislative obligation. Illustrates how information is dealt with and strengthens internal communication. Provides for a consistent process as illustrated on the charts within the Policy’s Procedure section.
DISADVANTAGES	N/A
ALTERNATIVES	N/A
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____ Budget Available: _____ Budgeted Costs: \$ _____	Capital Costs: _____ Source of Funds: _____ Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A
COMMUNICATION STRATEGY	N/A
RECOMMENDATION	
<p>That Smoky Lake County Council amend Policy No. 01-28-02: County – Request for Information.</p>	
CHIEF ADMINISTRATIVE OFFICER	

SMOKY LAKE COUNTY



Title: Sale of Gravel or Sand		Policy No.: 25-11	
Section: 03	Code: P-I	Page No.: 1 of 5	E

Legislation Reference:	Alberta Provincial Statutes
-------------------------------	-----------------------------

Purpose:	To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.
-----------------	--

Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 The County retains aggregate material for the purpose of supporting road construction or maintenance activities and will provide the opportunity, as a service to its residents, to sell gravel or sand material within the boundaries of Smoky Lake County to its' residents.

2. DEFINITIONS:

- 2.1 **"Aggregate Material"** means a collection of granular material, such as gravel and reject sand.
- 2.2 **"Aggregate Ticket"** describes one Tandem Load of aggregate material delivered by a County Gravel Truck.
- 2.3 **"Tandem Load"**: describes an average load of not less than 10 Tonne.
- 2.4 **"Others"**: describes a customer purchasing aggregate for use within the Smoky Lake Region who is not a County Ratepayer.

3. OBJECTIVE:

- 3.1 The County may sell per resident household customer up to **10 Aggregate Tickets** or up to a maximum total weight of no greater than **120 Tonnes** of Gravel and/or Sand material **per year** at the current commodity price to be used within the Smoky Lake County boundaries.
- 3.2 The County, in selling this material, does so without warranty and may, at its sole discretion, decide to retain (or not sell) aggregate dependent upon its availability to sustain an adequate supply, as determined by the Public Works Manager or designate, for supporting County operations.
- 3.3 The County may allow the sale of aggregate from its aggregate pits located at NW-02-61-18-W4 at the White Earth Creek Gravel Pit and from any County leased aggregate pits; however, these sales will occur in accordance with the guidelines and procedures outlined within this Policy.
- 3.4 County projects requiring gravel and/or sand hauling will receive priority over any sale deliveries.

Policy Statement and Guidelines:

4. GUIDELINES:

SALE OF GRAVEL OR SAND:

4.1 The rate for the sale of gravel or sand is at the current commodity price which includes costs of crushing, reclamation, loading, hauling, and royalty, as applicable:

GRAVEL		
	Ratepayers	Others
Royalty	\$ 5.00	\$ 6.00
Crushing Cost	\$12.00	\$12.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$15.00	N/A
TOTAL Per Tonne	\$34.00	\$ 22.00

SAND		
	Ratepayers	Others
Royalty	\$ 1.00	\$ 3.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$ 15.00	N/A
TOTAL Per Tonne	\$18.00	\$ 7.00

4.2 The County permits the sale of gravel and/or sand in bulk hauled by County equipment. Aggregate Tickets are nontransferable and for personal use only, one Aggregate Ticket represents one tandem load; partial loads delivered by the County are not permitted.

4.3 The County may sell up to twice the annual allowable amount (as per section 3.1) of material, at the discretion of the Public Works Manager or designate, to a resident household customer for a special project. However, any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.4 Larger quantities of material greater than 240 Tonnes purchased by others within the Smoky Lake County boundaries requires a decision from the Chief Administrative Officer or designate or by motion of Council; and any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.5 Aggregate will not be sold for commercial re-sale, or to any commercial enterprise, unless approved by motion of Council in response to a formal written request.

4.6 The County reserves the **right to refuse** delivery of aggregate to any resident customer if the delivery location is deemed unsafe or difficult to access. A pre-inspection may be necessary by the Public Works Manager or designate to ensure the delivery location is free of obstructions and safe for County crews and equipment to work.

Title: Sale of Gravel or Sand	Policy No.: 25-11
Section: 03	Code: P-I Page No.: 3 of 5 E

Policy Statement and Guidelines:

PURCHASE OF GRAVEL:

- 4.7 Upon completion of **Schedule "A": Pre-Authorized Aggregate Request Form**, a **"Aggregate Ticket"** will be issued as a Receipt for Payment made. Each load of aggregate requires a separate Aggregate Ticket.
- 4.8 Aggregate Ticket payments must be received in full prior to aggregate delivery and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.
- 4.9 Aggregate Tickets should be used by October 31st of each year; all unused Aggregate Tickets will be automatically refunded to the purchaser by November 30th.
- 4.10 Residents have the option to have each load of the aggregate stockpiled or spread at one delivery location on the resident's property. Residents must ensure the delivery location is free from obstructions and is safe for County crews and equipment to work.

AGGREGATE PICK-UP SERVICE:

- 4.11. Smoky Lake County may allow a two-day per week schedule of Tuesday and Thursday, between 9:00 a.m. and 3:00 p.m., beginning June 1st to September 30th of each year for Private/Public Gravel Haulers' gravel pick up service at White Earth Creek Gravel Pit, located on lands legally described as NW-02-61-18-W4.
- 4.12 Aggregate Ticket payments must be received in full prior to aggregate pick up and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.
- 4.13 Aggregate Tickets for smaller volumes of aggregate material to be loaded onto resident's pick-up trucks or small trailers may be permitted.
- 4.14 All loading of aggregate material shall be done solely by Smoky Lake County and the County reserves the **right to refuse** loading if the load appears unsecured or unsafe.

5. PROCEDURES:

- 5.1 **Schedule "A": Pre-Authorized Aggregate Request Form** must be completed in its entirety.
- 5.2 All requests for aggregate material must be handled through the Public Works Office to determine the current commodity cost, to allow for recordkeeping and numbering of Aggregate Tickets (as outlined in section 5.5), and for the purpose of obtaining a signature as a statement from the purchaser acknowledging this Policy and execution of a hold harmless agreement.

Title: Sale of Gravel or Sand		Policy No.: 25-11	
Section: 03	Code: P-I	Page No.: 4 of 5	E

Policy Statement and Guidelines:	
5.3	The bottom portion of the Pre-Authorized Aggregate Request form is the Aggregate Ticket and is to be provided to the purchaser as a Receipt of proper verification of aggregate purchased.
5.4	The top portion of the Pre-Authorized Aggregate Request form shall be submitted to the Public Works Aggregate Shack for operational purposes to schedule aggregate delivery or as notification of a pick-up service.
5.5	For the purpose of tracking the annual aggregate sales, Aggregate Tickets shall be numbered with a prefix of one letter to indicate the type of aggregate material followed by a two digit number indicating the year that the ticket was sold, and then followed by a three digit sequential tracking number, for example, in Year-2020, the tickets numbers would start and continue as follows: G20-001, G20-002, G20-003, G20-004, and so on, for Gravel, and S20-001, S20-002, S20-003, S20-004, and so on, for Sand.
5.6	During aggregate deliveries, the County hauler will have the discretion to determine if conditions permit the aggregate to be spread, if requested, and if the delivery location is difficult to access or other safety concerns are present, the County will deliver the aggregate in a pile and will not spread the aggregate.

	Date	Resolution Number
Approved	May 11, 1988	# 476 - Page 4916
Amended	January 10, 2008	# 167-08 - Page 8570
Amended	November 4, 2008	# 67-08 - Page 8798
Amended	November 12, 2009	# 127-09 - Page 9161
Amended	January 26, 2010	# 346-10 - Page 9261
Amended	November 16, 2012	# 123-12 - Page 10308
Amended	January 22, 2016	# 314-16 - Page 12053
Amended	September 13, 2016	# 1005-16 - Page 12376
Amended	February 14, 2018	# 302-18 - Page 12954
Amended	August 27, 2020	# 1052-20 - Page 14256
Amended	May 27, 2021	

**SMOKY LAKE
COUNTY**

P.O. Box 310 Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730 / 1-888-656-3730
www.smokylakecounty.ab.ca

SCHEDULE "A"



PRE-AUTHORIZED AGGREGATE REQUEST FORM

AGGREGATE TICKET No. _____ **DATE ISSUED:** _____

The Resident/Customer desires to purchase aggregate material from the County for personal use and shall do so on a **pre-paid basis**. The County may sell on an annual basis a maximum of **120 Tonnes** or a total of **10 Tickets** per resident household. The County only sells aggregate in bulk and partial loads are not permitted for delivery by the County. One Aggregate Ticket represents one load of aggregate. Tickets are for personal use and are nontransferable. All loading of aggregate shall be done by Smoky Lake County.

Method for Delivery:		Customer has Provided Proof of:
<input type="checkbox"/> DELIVERY SERVICE	<input type="checkbox"/> PICK-UP SERVICE	<input type="checkbox"/> IDENTITY & COUNTY LANDOWNERSHIP

This Request Pre-Authorizes: _____
(Print Resident/Customer Name)

Mailing Address: _____
(P.O. Box Number) (City or Town) (Postal Code)

Phone: _____ **Cellular:** _____ **Division No. :** _____

Legal Land Description: _____ - _____ - _____ - W4 **Rural/Residential Address:** _____
Quarter Section Township Range

TYPE OF GRAVEL	AMOUNT	PRICE	TYPE OF PAYMENT	DELIVERY INSTRUCTIONS
<input type="checkbox"/> 3/4 "	Tonnes	\$ _____	<input type="checkbox"/> Cash	<input type="checkbox"/> Stockpile
<input type="checkbox"/> 1 "			<input type="checkbox"/> Cheque	<input type="checkbox"/> Spread
<input type="checkbox"/> 1 1/2 "			<input type="checkbox"/> Debit	
<input type="checkbox"/> Reject Sand				

Permission to Enter and Hold Harmless:

The Resident hereby grants permission to Smoky Lake County, its employees to enter with the necessary equipment, machinery onto the said lands and also shall indemnify and hold harmless as blameless, the County, its Councillors, directors, officers, employees, agents and representatives and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individuals including costs as between solicitor and client) which may be brought or made against the County or such individual arising from the operation and/or use of the said equipment, machinery on the said lands.

The **Resident** acknowledges that he/she has read **Policy Statement No. 03-25-11: Sale of Gravel or Sand**, and for the good and valuable consideration, the adequacy and receipt of such, do hereby agree to the guidelines set forth in the **Policy** and in **Schedule "A"** and understand it and agree to comply with all the provisions as set forth by **Smoky Lake County**.

(Signature of Resident/Customer) _____ *(Date)*

Office Use Only
REQUEST TAKEN BY: *(print name)* _____

..... cut along the dotted line and provide bottom portion to customer

<p>Aggregate Ticket for Aggregate</p> <p>RECEIPT ONLY</p> <p>Issued by SMOKY LAKE COUNTY</p> <p>TICKET NUMBER: _____</p>		<p>Customer Name: _____ <i>(print name)</i></p> <p>Ticket Valid for:</p> <p><input type="checkbox"/> One Delivered Tandem Load (approx. 10 Tonnes)</p> <p>OR <input type="checkbox"/> Pick-up of _____ Tonnes</p> <p>OR <input type="checkbox"/> Gravel</p> <p>OR <input type="checkbox"/> Sand</p> <p>Date Issued: _____</p>
---	--	---



REQUEST FOR DECISION	DATE	May 27, 2021	4.8
-----------------------------	------	---------------------	------------

TOPIC	Policy Statement No. 03-25-11: Sale of Gravel or Sand
-------	---

PROPOSAL	<p><u>BACKGROUND:</u></p> <p>√ This Policy requires engagement through the Public Participation Policy No. 01-51-01: as the Policy Code is P-I. All Policies that indicate (P-I) "Policy of Intent" require an appropriate level of public participation, as this Policy provides a service to residents. It is important to bring awareness for the public to recognize that Smoky Lake County is amending its Policy to provide guidance and protocol for the sale of Municipal Gravel or Sand Material within the County.</p> <p>▶ <u>THE PUBLIC PARTICIPATION PROCESS</u></p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;">  <p style="text-align: center;">NOTICE</p> <p style="text-align: center;">Your relationship with your Municipal Government "It's Your County – Engage"</p> <p>The Public is hereby provided NOTICE of the following:</p> <p style="text-align: center;">Proposed Amendment to: Policy Statement No. 03-25-11: Sale of Gravel or Sand</p> <p>Policy Statement No. 03-25-11: Sale of Gravel or Sand - Purpose: To provide a guideline and protocol for the sale of Municipal Gravel or Sand (aggregate) Material.</p> <p><i>The County retains aggregate material for the purpose of supporting road construction or maintenance activities and will provide the opportunity, as a service to its residents, to sell gravel or sand material within the boundaries of Smoky Lake County to its' residents.</i></p> <p>By amending this Policy, the definition of "Tandem Load" will describe as an average load of not less than 10 Tonne instead of 12 Tonne, and any unused gravel tickets will be refunded by November 30th of the current year, instead of non-refundable.</p> <p>The Public Participation Reporting will be held as follows:</p> <p>Date: May 27, 2021 Time: 9:00 a.m. - Agenda Item: Request for Decision # 4.8 Location: Virtual, through Zoom Meeting (see County website for details)</p> <p>Anyone who is interested in providing formal comments or feedback on the proposed amendment to the Policy is encouraged to attend the Council Meeting, or alternatively, present a written submission to the Smoky Lake County Office prior to 12:00 p.m. (noon) on Wednesday, May 26, 2021 to county@smokylakecounty.ab.ca</p> <p>A copy of the information can be obtained at www.smokylakecounty.ab.ca</p> <p>For further information please contact Gene Sobolewski, Chief Administrative Officer at 780-656-3730.</p> <p style="text-align: center;"><i>This notice was posted on the County Website on May 13, 2021.</i></p> </div> <p>■ A Public Participation Plan – (Schedule "A") - Attachment # 2 was created to provide a clear overview of the Opportunity: <u>Policy on the Sale of Gravel or Sand</u> for Public Engagement.</p>
----------	---

HISTORY:

Policy Statement No. 03-25: Sale of Gravel or Sand was originally adopted on **May 11, 1988** to provide a service to sell gravel and sand to the public.

Policy amendments to date are indicated on the following page.

- (01) **May 11, 1988:** Policy also stated: \$3.50 per yard from the Sokalski Pit – SW 2-61-13-4.
- (02) **January 10, 2008:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases by others at the decision of the CAO or Council. **Policy only this time included Sale of Pit Run.**
- (03) **November 4, 2008:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases by others at the decision of the CAO or Council.
- (04) **November 12, 2009:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. **Any amounts above the 125 tonnes shall be at a rate of 30% higher than the current price charged for the first 125 tonnes.** Larger quantities of material purchases by others at the decision of the CAO or Council.
- (05) **January 26, 2010:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases at the decision of the CAO or Council. Any amounts above the 125 tonnes shall be at a rate of 30% higher than the current price charged for the first 125 tonnes. Larger quantities of material purchases by others at the decision of the CAO or Council. **Any amounts above the 125 tonnes shall be at a rate of 30% higher than the current price charged for the first 125 tonnes.**
- (06) **November 16, 2012:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases at the decision of the CAO or Council. Any amounts above the **115 tonnes** shall be at a rate of 30% higher than the current price charged for the first 115 tonnes. Larger quantities of material purchases by others at the decision of the CAO or Council. Any amounts above the **115 tonnes** shall be at a rate of 30% higher than the current price charged for the first **115 tonnes.**
- (07) **January 22, 2016:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes. Larger quantities of material purchases by others at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes.
- (08) **September 13, 2016:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes. Larger quantities of material purchases by others at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes.
- (09) **February 14, 2018:** Policy also stated: May sell twice the annual basis to a resident or taxpayer for a special project. Larger quantities of material purchases at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes. Larger quantities of material purchases by others at the decision of the CAO or Council. Any amounts above the 115 tonnes shall be at a rate of 30% higher than the current price charged for the first 115 tonnes. County projects requiring Gravel and Sand Hauling are first priority. **No changes to policy wording.**

- (10) August 27, 2020:** Policy amendments to incorporate the following:
- A maximum of 10 Tandem Load Gravel Tickets per resident household of Gravel and/or Sand material to be used within the Smoky Lake County boundaries.
 - Gravel Tickets must be pre-purchased in person at the County Office between 8 a.m. and 4:00 p.m., Monday to Friday (excludes Statutory Holidays). Payment may be made by cash, debit, cheque, or Mastercard/Visa and proof of identity (e.g. Driver's Licence) and proof of residency (Property Tax Notice) is required at time of purchase.
 - All Loading of Gravel shall be done by Smoky Lake County.
 - Residents have the option to have the gravel stockpiled or spread as needed. Residents must ensure the area(s) gravel will be delivered to be free of obstruction and safe for County crews and equipment to work.

CURRENT:

Policy Committee Meeting: May 13, 2021 – Discussion

The Policy Committee reviewed the following issues within the Policy Statement No. 03-25-10: Sale of Gravel or Sand:

- ▶ **Definition: “Tandem Load”:** describes an average load of not less than 10 Tonne.
Changed from 12 tonne to “load of not less than 10 Tonne
- ▶ **Section 4.9:** **Aggregate Tickets should be used by October 31st of each year; and all unused Aggregate Tickets will be automatically refunded to the purchaser by November 30th.**

PROPOSED:

As per Policy Committee Meeting of May 13, 2021 – Amend Policy to incorporate the changes as detailed above.

Policy Statement No. 03-25-11: Sale of Gravel or Sand

That the Smoky Lake County Policy Committee recommend Policy Statement No. 03-25-11: Sale of Gravel or Sand, be brought forward to the next Regular County Council meeting for amendment.

“Open to Public Participation.”

Anyone present today who virtually wishes to provide input or comment to **Policy Statement No. 03-25-11: Sale of Gravel or Sand.**

See Attachment #3: REPORT (Schedule “C”)-

Administration provided an overview of any proceedings, findings and recommendations and will update Council if any are received after the Agenda Packages have been released.

CORRELATION TO BUSINESS (STRATEGIC) PLAN

N/A

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS

BENEFITS

- Demonstrates fiscal responsibility by setting the price of sand and gravel within the range of cost-recovery for this service.

DISADVANTAGES

N/A

ALTERNATIVES

N/A

FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____

Capital Costs: _____

Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A
COMMUNICATION STRATEGY	As indicated in the "REPORT" submitted to Council on the Public Participation Process for Sale of Gravel and Sand Policy.
RECOMMENDATION	
<p>That Smoky Lake County Policy Statement No. 03-25-11: Sale of Gravel or Sand, be amended.</p>	
CHIEF ADMINISTRATIVE OFFICER	

SMOKY LAKE COUNTY



Title: Sale of Gravel or Sand		Policy No.: 25-11	
Section: 03	Code: P-I	Page No.: 1 of 5	E

Legislation Reference:	Alberta Provincial Statutes
-------------------------------	-----------------------------

Purpose:	To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.
-----------------	--

Policy Statement and Guidelines:

1. STATEMENT:

1.1 The County retains aggregate material for the purpose of supporting road construction or maintenance activities and will provide the opportunity, as a service to its residents, to sell gravel or sand material within the boundaries of Smoky Lake County to its' residents.

2. DEFINITIONS:

2.1 **"Aggregate Material"** means a collection of granular material, such as gravel and reject sand.

2.2 **"Aggregate Ticket"** describes one Tandem Load of aggregate material delivered by a County Gravel Truck.

2.3 **"Tandem Load"**: describes an average load of not less than 10 Tonne.

2.4 **"Others"**: describes a customer purchasing aggregate for use within the Smoky Lake Region who is not a County Ratepayer.

3. OBJECTIVE:

3.1 The County may sell per resident household customer up to **10 Aggregate Tickets** or up to a maximum total weight of no greater than **120 Tonnes** of Gravel and/or Sand material **per year** at the current commodity price to be used within the Smoky Lake County boundaries.

3.2 The County, in selling this material, does so without warranty and may, at its sole discretion, decide to retain (or not sell) aggregate dependent upon its availability to sustain an adequate supply, as determined by the Public Works Manager or designate, for supporting County operations.

3.3 The County may allow the sale of aggregate from its aggregate pits located at NW-02-61-18-W4 at the White Earth Creek Gravel Pit and from any County leased aggregate pits; however, these sales will occur in accordance with the guidelines and procedures outlined within this Policy.

3.4 County projects requiring gravel and/or sand hauling will receive priority over any sale deliveries.

Policy Statement and Guidelines:

4. GUIDELINES:

SALE OF GRAVEL OR SAND:

4.1 The rate for the sale of gravel or sand is at the current commodity price which includes costs of crushing, reclamation, loading, hauling, and royalty, as applicable:

GRAVEL		
	Ratepayers	Others
Royalty	\$ 5.00	\$ 6.00
Crushing Cost	\$12.00	\$12.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$15.00	N/A
TOTAL Per Tonne	\$34.00	\$ 22.00

SAND		
	Ratepayers	Others
Royalty	\$ 1.00	\$ 3.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$ 15.00	N/A
TOTAL Per Tonne	\$18.00	\$ 7.00

4.2 The County permits the sale of gravel and/or sand in bulk hauled by County equipment. Aggregate Tickets are nontransferable and for personal use only, one Aggregate Ticket represents one tandem load; partial loads delivered by the County are not permitted.

4.3 The County may sell up to twice the annual allowable amount (as per section 3.1) of material, at the discretion of the Public Works Manager or designate, to a resident household customer for a special project. However, any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.4 Larger quantities of material greater than 240 Tonnes purchased by others within the Smoky Lake County boundaries requires a decision from the Chief Administrative Officer or designate or by motion of Council; and any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.5 Aggregate will not be sold for commercial re-sale, or to any commercial enterprise, unless approved by motion of Council in response to a formal written request.

4.6 The County reserves the **right to refuse** delivery of aggregate to any resident customer if the delivery location is deemed unsafe or difficult to access. A pre-inspection may be necessary by the Public Works Manager or designate to ensure the delivery location is free of obstructions and safe for County crews and equipment to work.

Title: Sale of Gravel or Sand	Policy No.: 25-11
Section: 03	Code: P-I Page No.: 3 of 5 E

Policy Statement and Guidelines:

PURCHASE OF GRAVEL:

- 4.7 Upon completion of **Schedule "A": Pre-Authorized Aggregate Request Form**, a **"Aggregate Ticket"** will be issued as a Receipt for Payment made. Each load of aggregate requires a separate Aggregate Ticket.
- 4.8 Aggregate Ticket payments must be received in full prior to aggregate delivery and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.
- 4.9 Aggregate Tickets should be used by October 31st of each year; all unused Aggregate Tickets will be automatically refunded to the purchaser by November 30th.
- 4.10 Residents have the option to have each load of the aggregate stockpiled or spread at one delivery location on the resident's property. Residents must ensure the delivery location is free from obstructions and is safe for County crews and equipment to work.

AGGREGATE PICK-UP SERVICE:

- 4.11. Smoky Lake County may allow a two-day per week schedule of Tuesday and Thursday, between 9:00 a.m. and 3:00 p.m., beginning June 1st to September 30th of each year for Private/Public Gravel Haulers' gravel pick up service at White Earth Creek Gravel Pit, located on lands legally described as NW-02-61-18-W4.
- 4.12 Aggregate Ticket payments must be received in full prior to aggregate pick up and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.
- 4.13 Aggregate Tickets for smaller volumes of aggregate material to be loaded onto resident's pick-up trucks or small trailers may be permitted.
- 4.14 All loading of aggregate material shall be done solely by Smoky Lake County and the County reserves the **right to refuse** loading if the load appears unsecured or unsafe.

5. PROCEDURES:

- 5.1 **Schedule "A": Pre-Authorized Aggregate Request Form** must be completed in its entirety.
- 5.2 All requests for aggregate material must be handled through the Public Works Office to determine the current commodity cost, to allow for recordkeeping and numbering of Aggregate Tickets (as outlined in section 5.5), and for the purpose of obtaining a signature as a statement from the purchaser acknowledging this Policy and execution of a hold harmless agreement.

Title: Sale of Gravel or Sand		Policy No.: 25-11	
Section: 03	Code: P-I	Page No.: 4 of 5	E

Policy Statement and Guidelines:	
5.3	The bottom portion of the Pre-Authorized Aggregate Request form is the Aggregate Ticket and is to be provided to the purchaser as a Receipt of proper verification of aggregate purchased.
5.4	The top portion of the Pre-Authorized Aggregate Request form shall be submitted to the Public Works Aggregate Shack for operational purposes to schedule aggregate delivery or as notification of a pick-up service.
5.5	For the purpose of tracking the annual aggregate sales, Aggregate Tickets shall be numbered with a prefix of one letter to indicate the type of aggregate material followed by a two digit number indicating the year that the ticket was sold, and then followed by a three digit sequential tracking number, for example, in Year-2020, the tickets numbers would start and continue as follows: G20-001, G20-002, G20-003, G20-004, and so on, for Gravel, and S20-001, S20-002, S20-003, S20-004, and so on, for Sand.
5.6	During aggregate deliveries, the County hauler will have the discretion to determine if conditions permit the aggregate to be spread, if requested, and if the delivery location is difficult to access or other safety concerns are present, the County will deliver the aggregate in a pile and will not spread the aggregate.

	Date	Resolution Number
Approved	May 11, 1988	# 476 - Page 4916
Amended	January 10, 2008	# 167-08 - Page 8570
Amended	November 4, 2008	# 67-08 - Page 8798
Amended	November 12, 2009	# 127-09 - Page 9161
Amended	January 26, 2010	# 346-10 - Page 9261
Amended	November 16, 2012	# 123-12 - Page 10308
Amended	January 22, 2016	# 314-16 - Page 12053
Amended	September 13, 2016	# 1005-16 - Page 12376
Amended	February 14, 2018	# 302-18 - Page 12954
Amended	August 27, 2020	# 1052-20 - Page 14256
Amended	May 27, 2021	

SMOKY LAKE COUNTY

SCHEDULE "A"



P.O. Box 310 Smoky Lake, Alberta T0A 3C0
 Phone: 780-656-3730 / 1-888-656-3730
 www.smokylakecounty.ab.ca

PRE-AUTHORIZED AGGREGATE REQUEST FORM

AGGREGATE TICKET No. _____ **DATE ISSUED:** _____

The Resident/Customer desires to purchase aggregate material from the County for personal use and shall do so on a **pre-paid basis**. The County may sell on an annual basis a maximum of **120 Tonnes** or a total of **10 Tickets** per resident household. The County only sells aggregate in bulk and partial loads are not permitted for delivery by the County. One Aggregate Ticket represents one load of aggregate. Tickets are for personal use and are nontransferable. All loading of aggregate shall be done by Smoky Lake County.

Method for Delivery:		Customer has Provided Proof of:
<input type="checkbox"/> DELIVERY SERVICE	<input type="checkbox"/> PICK-UP SERVICE	<input type="checkbox"/> IDENTITY & COUNTY LANDOWNERSHIP

This Request Pre-Authorizes: _____
(Print Resident/Customer Name)

Mailing Address: _____
(P.O. Box Number) (City or Town) (Postal Code)

Phone: _____ Cellular: _____ Division No. : _____

Legal Land Description: _____ - _____ - _____ - _____ - W4 Rural/Residential Address: _____
Quarter Section Township Range

TYPE OF GRAVEL	AMOUNT	PRICE	TYPE OF PAYMENT	DELIVERY INSTRUCTIONS
<input type="checkbox"/> ¾"	Tonnes	\$ _____	<input type="checkbox"/> Cash	<input type="checkbox"/> Stockpile
<input type="checkbox"/> 1"			<input type="checkbox"/> Cheque	<input type="checkbox"/> Spread
<input type="checkbox"/> 1 ½"			<input type="checkbox"/> Debit	
<input type="checkbox"/> Reject Sand				

Permission to Enter and Hold Harmless:

The Resident hereby grants permission to Smoky Lake County, its employees to enter with the necessary equipment, machinery onto the said lands and also shall indemnify and hold harmless as blameless, the County, its Councillors, directors, officers, employees, agents and representatives and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individuals including costs as between solicitor and client) which may be brought or made against the County or such individual arising from the operation and/or use of the said equipment, machinery on the said lands.


The Resident acknowledges that he/she has read **Policy Statement No. 03-25-11: Sale of Gravel or Sand**, and for the good and valuable consideration, the adequacy and receipt of such, do hereby agree to the guidelines set forth in the **Policy** and in **Schedule "A"** and understand it and agree to comply with all the provisions as set forth by **Smoky Lake County**.


(Signature of Resident/Customer) (Date)

Office Use Only
 REQUEST TAKEN BY: (print name) _____


.....cut along the dotted line and provide bottom portion to customer.....

<p>Aggregate Ticket for Aggregate</p> <p>RECEIPT ONLY</p> <p>Issued by SMOKY LAKE COUNTY</p> <p>TICKET NUMBER:</p> <p>_____</p>		<p>Customer Name: _____ <small>(print name)</small></p> <p>Ticket Valid for: <input type="checkbox"/> One Delivered Tandem Load (approx. 10 Tonnes)</p> <p>OR <input type="checkbox"/> Pick-up of _____ Tonnes</p> <p>OF <input type="checkbox"/> Gravel</p> <p>OR <input type="checkbox"/> Sand</p> <p>Date Issued: _____</p>
---	--	---

 <h1 style="margin: 0;">PUBLIC PARTICIPATION PLAN</h1>		<h2 style="margin: 0;">SCHEDULE "A"</h2>
<p>Project Title: <u>Policy Statement No. 03-25-11: Sale of Gravel and Sand</u></p>		
STEP ONE	<p>Prepare a Public Participation Plan:</p>	
	<p>Public Participation Opportunity Number: <u>4.3.2: Policy: Formulation and Review of Policies of Intent</u> .</p>	
STEP TWO	<p>IMPLEMENT THE PUBLIC PARTICIPATION PLAN</p>	
A	<p>Identify Public Participation Goal and determine level of public participation for the project: To determine the appropriate level of public participation, it is important to assess the degree to which the public considers the issue significant.</p>	
<p>Establish the Goal and Level of Public Participation</p>	<p>LEVEL: 1 2 3 4 5</p> <p style="margin-left: 40px;"> <input checked="" type="checkbox"/> Inform <input type="checkbox"/> Consult <input type="checkbox"/> Involve <input type="checkbox"/> Collaborate <input type="checkbox"/> Empower </p> <p>What is to be achieved: <u>To bring awareness for the Public to recognize that Smoky Lake County is amending its Policy that provides guidance and protocol for the sale of Municipal Gravel or Sand Material within the County – as this Policy provides a service to residents.</u></p>	
B	<p>Describe the Project: Provide a clear description to lay the foundation for a successful and achievable public participation process within the timeline, geographic area, staff and budget limitations of the overall project. This information will be used to explain the project and communicate the boundaries of public participation in planning, program development or decision processes.</p>	
<p>Description: Clear overview of Opportunity</p>	<p>Describe the Project: (Key Issues)</p> <p>Smoky Lake County Council recognizes that many ratepayers require gravel for yards, approaches or other purposes and this policy provides a service to residents.</p> <ul style="list-style-type: none"> ▶ Previously, Policy has been amended that reflects: Gravel and Sand requests from residents of Smoky Lake County must be pre-purchased with advanced payment of Gravel Tickets by completing a Pre-Authorization Gravel Request Form. Due to the County's Accounts Receivable Collection of outstanding invoices not paid has been increasing. ▶ The Policy was amended as follows: <u>The definition of "Tandem Load" will describe as an average load of not less than 10 Tonne instead of 12 Tonne, and any unused gravel tickets will be refunded by November 30th of the current year, instead of non-refundable.</u> 	
	<p>Budget Costs at the time of preparing this report:</p> <p>Smoky Lake County <u>Level One</u> of Participation involved "Digital" - Participation "Tool". Therefore there is no cost preparing this Plan and Report.</p>	
C	<p>Create a Work Plan Schedule: Any public participation plan should include a detailed timeline of the planning, program development or decision-making processes as well as the public participation activities within that process. Public information and input need to be timed early enough to provide the public adequate opportunity to influence the decision.</p>	
<p>Outline Work Plan</p>	<p>Roles and Responsibilities</p>	<p>Timeline</p>
	<p>Designated Department Manager Team Members</p>	<p>Include stages of Public Engagement (if more than one)</p>
	<p>Assistant Chief Administrative Officer</p> <p>Legislative Services Clerk</p> <p>Communication Technician</p>	<p>Post on the Website on May 13, 2021.</p> <p>Social Media: May 13, 2021, May 17, 2021 and May 26, 2021.</p> <p>Public submission deadline for comments: May 26, 2021.</p>
	<p>Information</p> <p>Include Background, history and previous engagements</p>	
	<p>County Council Meeting: May 27, 2021</p> <p>SEE Request For Decision 4.8</p> <p>Information on the background, history and engagement process on the amendment to Policy Statement 03-25-11.</p>	

 PUBLIC PARTICIPATION PLAN		PAGE TWO
STEP THREE	ENCOURAGE THE PUBLIC	
D Determine the method of Public Participation Tools	Select Tools: Different public participation goals typically require different tools and approaches. Policy Section: 4.3.3 <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Digital <input type="checkbox"/> Written <input type="checkbox"/> Representation	
	Tool Activities: <u>Social Media: Facebook and Twitter.</u> <u>County Website</u> Email received from the Communication Technician: May 13, 2021.	
E Public Participation Notice	Public Notification Process: advertised in order to notify the public of an issue and with a time frame of a 14-day public comment period will be provided prior to a decision being made. Policy Section: 4.6.1	
	Advertise: Complete Schedule "B": Public Participation Notice. Detailed within RFD 4.8 prepared by Legislative Services.	
	Gather Inputs and Disseminate Results for Reporting: (Concerns and Impact) Report – Schedule "C" details the complete summary of Public Engagement received up to the release of the Agenda Package of May 21, 2021. Any further submission, received by May 26, 2021 deadline submission will be updated at the May 27, 2021 Council Meeting.	
STEP FOUR	REPORTING	
F Follow-up	Communicate feedback of the outcome to Council and Public. Policy Section: 4.7 Complete Schedule "C": Public Participation Report. ATTACHMENT # 3.	
	Council Meeting Date: <u>May 27, 2021</u> Request for Decision - Agenda Item: 4.8	
STEP FIVE	EVALUATE THE PROCESS	
Evaluation measures the effectiveness of your public involvement process - Public Feedback and Public Participation Outcomes. Evaluate and report to Council. Policy Section: 4.8 Complete <i>Schedule "D": Internal Evaluation</i>		
Evaluation summary will be provided to the next Council Meeting.		
SMOKY LAKE COUNTY: Engagement Coordinator Name: <u>Lydia Cielin</u> Title: <u>Assistant Chief Administrative Officer</u>		DEPARTMENT: <u>Senior Administration - Legislation</u> DATE: <u>May 21, 2021.</u>

SCHEDULE "C"

	Public Participation	REPORT
The objective of this report is to provide all proceedings, findings and recommendations pertaining to the Public Participation undertaken for the following: <i>Public Participation Opportunity</i> <i>NAME:</i> <u>Policy Statement No. 03-25-11: Sale of Gravel or Sand</u> <i>DATE OF ACTIVITY/TIME PERIOD:</i> <u>May 21, 2021</u>		Contact Person: <u>Lydia Cielin</u> Department: <u>Senior Administration</u>
BRIEF DESCRIPTION OF PARTICIPATION OPPORTUNITY		
<p><u>Invitation for Public Participation – NOTICE</u> indicated:</p> <p>Policy Statement No. 03-25-11: Sale of Gravel or Sand</p> <ul style="list-style-type: none"> ■ The County retains aggregate material for the purpose of supporting road construction or maintenance activities and will provide the opportunity to sell gravel or sand material for private sales within the boundaries of Smoky Lake County as a service to its residents. <p><u>Amendment to Policy:</u> <i>The definition of "Tandem Load" will describe as an average load of not less than 10 Tonne instead of 12 Tonne, and any unused gravel tickets will be refunded by November 30th of the current year, instead of non-refundable.</i></p>		
# of Participants: <u>Prior to Meeting: 0 / Meeting: TBD</u> Other: <u>N/A</u>		
PURPOSE OF PARTICIPATON		TOOLS
<u>Level of Participation</u> 1. Provide the Public with the information to assist them in understanding the County's position on sale of gravel or sand material within the boundaries of Smoky Lake County to its' residents.	<u>Goals #</u> Goal #1: Inform	Participation Tools used: <input checked="" type="checkbox"/> <u>Digital</u>
BACKGROUND: Record of the Participation PROCESS		
Public Notice: <u>Timeline</u> Date for Public Feedback & Comment <u>May 26, 2021:</u> Public submission deadline.	Advertised: Post on the Website on <u>May 13, 2021</u> . Also on <u>Social Media</u>	Background Information Provided: Detailed on the Request For Decision 4.8 for May 27, 2021 Council Meeting.
SUMMARY OF PUBLIC COMMENTS RECEIVED:		Written, Verbal or No comments
<u>Commenter Name</u>	<u>Title</u>	Date and Format of Feedback received
1. _____	_____	<input type="checkbox"/> _____
2. _____	_____	<input type="checkbox"/> _____
3. _____	_____	<input type="checkbox"/> _____



Public Participation

REPORT

Public Participation Opportunity

PAGE TWO

NAME: *Policy Statement No. 03-25-11: Sale of Gravel or Sand*

SUMMARY OF PUBLIC COMMENTS:

FINDING: Result of Involvement

The Public Participation Plan outlines the purpose, and process to initiate communication as a tool to interact between the County and its' residents in providing information on the Policy.

The amendments to Policy Statement No. 03-25-11: Sale of Gravel or Sand was positive in contents. A benefit for residents by incorporating a refund on Aggregate Tickets.

RECOMMENDATION: Analysis of results

Proposal:

- The Policy Statement No. 03-25-11: Sale of Gravel or Sand be amended, as referenced in Request For Decision 4.8.

To date: No concerns received from the Public Engagement Process prior to release of the Agenda Package.

COMPLETE AFTER OUTCOME

COUNCIL MEETING: DECISION:

Provide an outline of decisions made

Provide a record of how the final decision was reached

Council Meeting Date: August 27, 2021

Request For Decision: # 4.8

Approval: Motion Number: _____

WHAT WORKED WELL AND WHY? Satisfaction with the process, success with the conclusion of the work

- When this policy was amended on August 27, 2020, the County involved a complex Level of Participation Process.
- The Public is aware of the service that the County provides in respect to the Sale of Gravel or Sand.
- Therefore, the amendment to the Policy is a benefit to the residents by including the condition of refunds and the County's intent was to make the Public aware of this positive change.

WHAT SHOULD BE DONE DIFFERENTLY NEXT TIME?

- No improvement necessary. Policy defines the appropriate Level of Participation to be determined on the Opportunity that is presented at the current time.

HOW WAS SUCCESS MEASURED? How do we know that the engagement as successful?

Evaluation Completed: To be presented to County Council at its June 24, 2021 Meeting.

Comments:

COMMUNICATE DECISION:

Advise Public of the final outcome

Report Release Date:

_____ posted on website.

How was the Public advised of Decision?

RETENTION OF RECORD: All correspondence submitted to Smoky Lake County will form part of the public record and will be retained in accordance with Bylaw No. 1134-05: Records Retention. File No.: PP-2021-01

SIGN-OFF:

DEPARTMENT MANAGER NAME:

Lydia Cielin

SIGNATURE

DATE

May 27, 2021

CHIEF ADMINISTRATIVE OFFICER NAME:

SIGNATURE

DATE

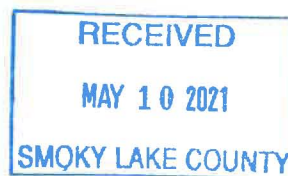


REQUEST FOR DECISION		DATE	May 27, 2021	4.9
TOPIC	Speed Limit Amendment at Highway 28 & 831 Roundabout			
PROPOSAL	<p>BACKGROUND:</p> <p>Alberta Transportation requires the County's support to amend the speed limit at the newly constructed roundabout at the intersection of Highway 28 and 831 near Waskatenau, from the current 80km/h to 70km/h then to 40km/h to facilitate safe and effective operation of the roundabout.</p> <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> 1. Letter from Alberta Transportation - Re: Speed Limit Amendment at Highway 28 & 831, dated April 29, 2021, requesting the County's support. © 2. Technical Memorandum from Associated Engineering Alberta Ltd. – Re: Hwy 28/831 Roundabout Speed Zone Change Request, dated March 31, 2021, which reviews the speed zones at the roundabout and rationalizes the speed zone changes. © 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
N/A				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p style="color: red;">Traffic Safety Act, RSA 2000 cT-6 s108;2003 c42 s15;2004 cH-8.5 s76</p> <p>Other speed limits</p> <p>108(1) In accordance with the following, a road authority may prescribe speed limits that are different from the speed limits established under section 106 [<i>Standard speed limits</i>] or 107 [<i>Standard speed limit re school or playground zone</i>]:</p> <p style="padding-left: 20px;">(a) in the case of a provincial highway or a portion of a provincial highway under the Highways Development and Protection Act, the Minister may prescribe a maximum speed limit that is different from the relevant maximum speed limit prescribed in section 106;</p>			
BENEFITS	<ul style="list-style-type: none"> ▪ In the best interest of Public Safety. 			
DISADVANTAGES	N/A			
ALTERNATIVES	N/A			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	_____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS				
COMMUNICATION STRATEGY	County Grapevine and Social Media.			
RECOMMENDATIONS				
<p style="color: red;">1. That Smoky Lake County support Alberta Transportation's proposed amendment to the speed limit for the newly constructed roundabout at the intersection of Highway 28 and 831 near Waskatenau, from the current 80km/h to 70km/h then to 40km/h for the purpose of facilitating safe and effective operation of the roundabout.</p>				
CHIEF ADMINISTRATIVE OFFICER				

File: 2600-28:06-CN-A-6

April 29, 2021

Gene Sobolewski
CAO, Smoky Lake County
4612 – McDougall Drive
PO Box 310
Smoky Lake, AB T0A 3C0



Dear Mr. Sobolewski:

SUBJECT SPEED LIMIT AMENDMENT – HWY. 28:06 AND HWY 831:06/:08

The roundabout at the intersection of Highway 28 and Highway 831 requires a speed limit amendment from the current 80 km/h to the proposed 70 km/h then to 40 km/h in order to facilitate safe and effective operation of the roundabout.

Our consultant Associated Engineering Alberta Ltd., has prepared a Technical Memo and recommends the speed limit amendment. The attached speed zone map provides details of the proposed speed limit amendment along Highways 28 and 831.

County's support of this speed limit amendment is appreciate and necessary in the amendment process. If Smoky Lake County agrees with this speed limit amendment, please sign below and return the signed letter to this office.

Should you have any questions related to this matter, please contact me at (780) 968-4240.

Sincerely,

Digitally signed by
Jeff Zhang
Date: 2021.04.29
16:57:27 -06'00'

Jeff Zhang
Construction Manager

Gene Sobolewski
CAO, Smoky Lake County

Date

Enclosures

TECHNICAL MEMORANDUM

Issue Date:	March 31, 2021	File No.:	2012-3553.C.03.00
To:	Randy Shaul	Previous Issue Date:	03/15/2021
From:	Warren McKay, P. Eng.	Project No.:	2012-3553.000
Client:	Alberta Transportation		
Project Name:	Hwy 28/831 Roundabout		
Subject:	Hwy 28/831 Roundabout Speed Zone Change Request (CON13577)		

The purpose of this technical memorandum is to review the speed zones at the roundabout located at the junction of Hwy 28 and Hwy 831 and rationalize the speed zone changes.

1 BACKGROUND

The roundabout at the junction of Hwy 28 and Hwy 831, located just west of Waskatenau, is currently under construction. Highway 28 and Hwy 831 are both two lane undivided highways.

Prior to construction the posted speed limit on Hwy 28, approaching the intersection, was 80 km/hr with a stop condition for both east and westbound traffic. The 80 km/h zone extends 1460 m to the east past the community of Waskatenau. On Hwy 831 the posted speed limit was 100 km/hr with a stop condition for both north and southbound traffic.

Speed zone changes are required to ensure that the newly constructed roundabout will operate safely and effectively.

2 REVIEW

With the construction of a roundabout at this junction, vehicles travelling east/west on Hwy 28 and vehicles travelling north/south on Hwy 831, through the intersection, will no longer need to come to a complete stop.

It is not possible for traffic to safely and effectively navigate through a roundabout at a speed of 80 km/hr or higher when entering the roundabout, so it will be necessary to reduce the speed down to 40 km/hr through the roundabout. However, it is not recommended to reduce speeds from 80km/hr or 100 km/hr to 40 km/hr in one step, therefore, the speed approaching the roundabout from all directions should be reduced first to 70 km/hr and then to 40 km/hr.

3 CONCLUSIONS AND RECOMMENDATIONS

Attached is a drawing (IN-0898B-09_SK) showing the recommended changes.

Recommended Posted Speed Zone Change for Highway 28 West of Highway 28 & Highway 831 Junction

The speed zone will need to transition from 100 km/hr down to 40 km/hr, in two steps, on the eastbound lane (EBL) approaching the roundabout. Therefore, a 70 km/hr speed zone ahead sign will be installed 529 m west of the intersection and a 70 km/hr maximum sign will be installed 379 m west of the intersection replacing the existing 80

P:\20123553\00_Hwy_28_831_Improvement\Construction\03.00_Contract_Administration\Speed Zone Change Request\Item_Hwy28-831_CON13577_Speed_Zone_Change_Request.docx

Memo To: Randy Shaul, Alberta Transportation

March 31, 2021

Page 2

km/h ahead and 80 km/h signs. A 40 km/hr speed zone ahead sign will then be installed 229 m west of the intersection and a 40 km/hr maximum sign will be installed 131 m west of the intersection to slow traffic down to the appropriate speed for the roundabout. Conversely, a 70 km/hr maximum sign will be installed on the westbound lane (WBL) 127 m west of the intersection and a 100 km/hr maximum sign will be installed 379 m west of the intersection to return traffic to the normal gazetted highway speed.

Recommended Posted Speed Zone Change for Highway 28 East of Highway 28 & Highway 831 Junction

The existing speed zone of 80 km/h starts 1460 m east of the Jct. of Hwy 28 and Hwy 831. For consistency and ease of driver speed changes, it is recommended that the 80 km/h zone be replaced with the proposed 70 km/h zone past the Village of Waskatenau approaching the roundabout. A 40 km/hr speed zone ahead sign will then be installed 231 m east of the intersection and a 40 km/hr maximum sign will be installed 131 m east of the intersection to slow traffic down to the appropriate speed for the roundabout. Conversely, a 70 km/hr maximum sign will be installed on the EBL 127 m east of the intersection and continue past the Village of Waskatenau to a point 1460 m east of the intersection where the existing 100 km/h sign is in place to return traffic to the normal gazetted highway speed.

Recommended Posted Speed Zone Change for Highway 831 North of Highway 28 & Highway 831 Junction

The speed zone will need to transition from 100 km/hr down to 40 km/hr, in two steps, on the southbound lane (SBL) approaching the roundabout. Therefore, a 70 km/hr speed zone ahead sign will be installed 544 m north of the intersection and a 70 km/hr maximum sign will be installed 394 m north of the intersection. A 40 km/hr speed zone ahead sign will then be installed 244 m north of the intersection and a 40 km/hr maximum sign will be installed 132 m north of the intersection to slow traffic down to the appropriate speed for the roundabout. Conversely, a 70 km/hr maximum sign will be installed on the northbound lane (NBL) 116 m north of the intersection and a 100 km/hr maximum sign will be installed 376 m north of the intersection to return traffic to the normal gazetted highway speed.

Recommended Posted Speed Zone Change for Highway 831 South of Highway 28 & Highway 831 Junction

The speed zone will need to transition from 100 km/hr down to 40 km/hr, in two steps, on the NBL approaching the roundabout. Therefore, a 70 km/hr speed zone ahead sign will be installed 526 m south of the intersection and a 70 km/hr maximum sign will be installed 376 m south of the intersection. A 40 km/hr speed zone ahead sign will then be installed 226 m south of the intersection and a 40 km/hr maximum sign will be installed 126 m south of the intersection to slow traffic down to the appropriate speed for the roundabout. Conversely, a 70 km/hr maximum sign will be installed on the SBL 116 m south of the intersection and a 100 km/hr maximum sign will be installed 376 m south of the intersection to return traffic to the normal gazetted highway speed.

Memo To: Randy Shaul, Alberta Transportation
March 31, 2021
Page 3

4 CLOSURE

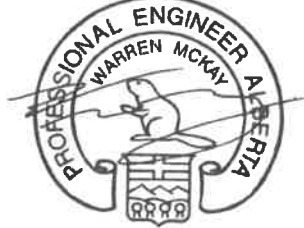
If Alberta Transportation accepts this technical memorandum, Associated Engineering anticipates that notifications for re-gazetting will be undertaken by Alberta Transportation.

Prepared by:



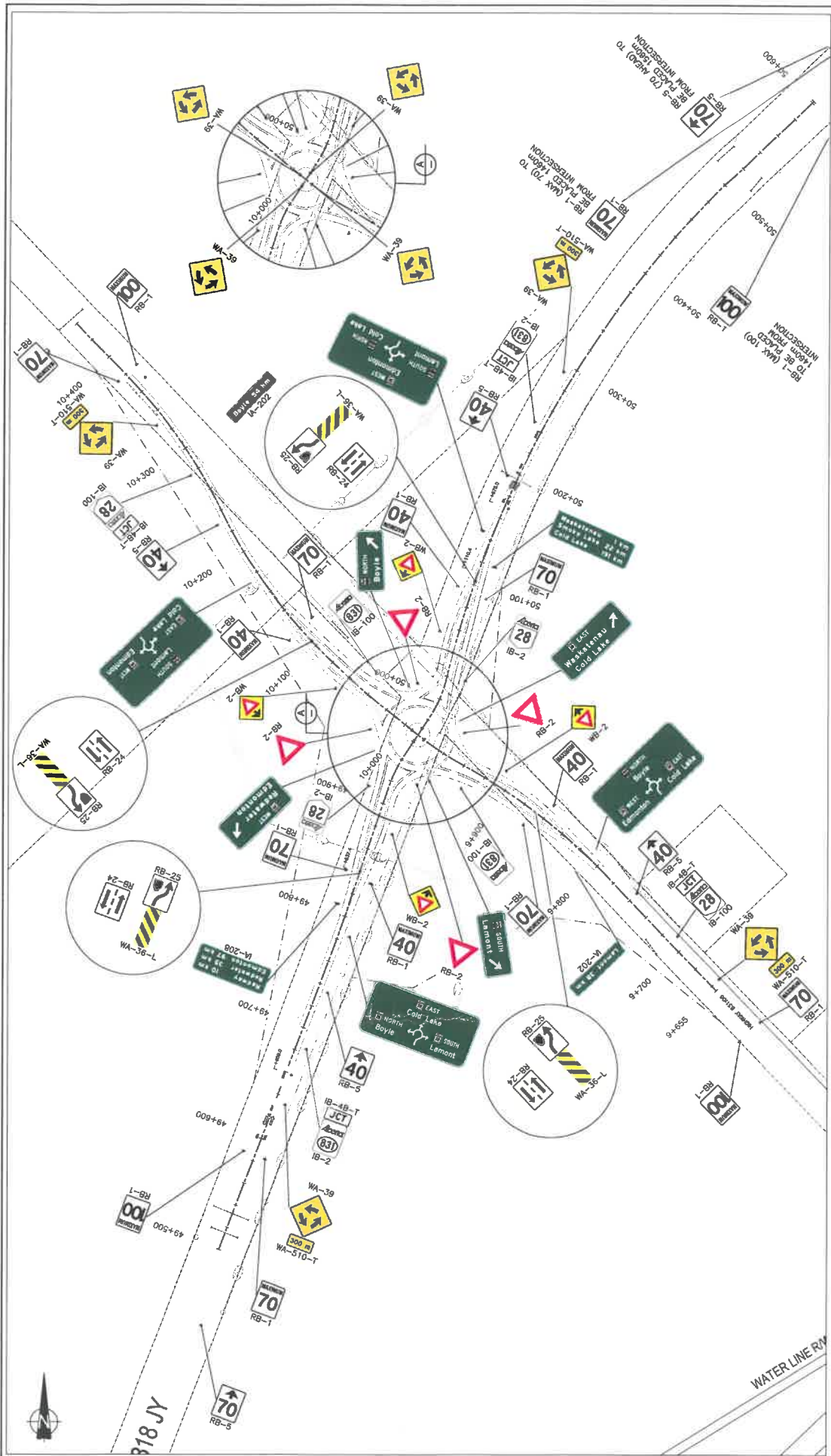
Signature/Seal

Reviewed by:



Signature/Seal

attachment



		HWY 28/06 PLAN AND PROFILES SIGNAGE AND PAVEMENT MARKINGS		SHEET 26/06 09 of 13	DRAWING IN-0898B-09-P
CHECKER DATE 2018-11-28	DESIGNER DATE 2018-11-28	PERMIT TO PRACTICE DATE 2012-3553	CONSULTANT 	CONTRACT 13577	SITE 888B
REVISION DATE 2018-11-28	REVISION DATE 2018-11-28	REVISION DATE 2018-11-28	REVISION DATE 2018-11-28	REVISION DATE 2018-11-28	REVISION DATE 2018-11-28

DEPARTMENT BAR CODE	SURVEYED	BY	DATE	PHOTO	DESCRIPTION	CONTRACT	HWY	DRAWING
					HWY 28/06 & 831/08/08 INTERSECTION - SIGNAGE AND PAVEMENT MARKINGS	13577	28/06	IN-0898B-09-P





REQUEST FOR DECISION		DATE May 27, 2021	4.10															
TOPIC	Enterprise Resource Planning (ERP) Finance Software																	
PROPOSAL	<p>The 2021 budget includes \$280,000 to implement a new finance software program. Request for proposals were advertised in March. We received proposals from</p> <ul style="list-style-type: none"> • Util360 • TownSuite Municipal Software • Central Square (Diamond) • Olsen Consulting (Dynamics 365 Business Central). <p>The following process has taken place to date:</p> <ol style="list-style-type: none"> 1. Each proposal was reviewed to ensure that it had the capability to meet all county financial needs (General Ledger, Accounts Payable, Payroll, Property Taxes, Water and Natural Gas Utilities, Job Costing, Inventory, and Purchasing). <p style="margin-left: 40px;">Util360 was eliminated because it did not address Property Taxes</p> 2. The proposals were further narrowed down to 2 based on their ability to meet requirements and cost. <p style="margin-left: 40px;">The top two most suitable programs were Diamond and TownSuite</p> 3. A demo of both Diamond and TownSuite were provided to Brenda. 4. A second more detailed demo of Diamond was provided to Smoky Lake County users. 5. A cost analysis was conducted. We included a 10% contingency with the new installations ©4.10a The following table is a cost comparison demonstrating the 5 and 10 year cost of Bellamy and each of the prospective solutions. The implementation costs include a 10% contingency to allow for any customizations that may be needed. <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Product</th> <th style="text-align: center;">5 year Cost</th> <th style="text-align: center;">10 year Cost</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Diamond</td> <td style="text-align: right;">\$ 445,679.92</td> <td style="text-align: right;">\$ 528,377.28</td> </tr> <tr> <td style="text-align: center;">Bellamy</td> <td style="text-align: right;">\$ 484,479.12</td> <td style="text-align: right;">\$ 807,465.20</td> </tr> <tr> <td style="text-align: center;">TownSuite</td> <td style="text-align: right;">\$ 551,752.50</td> <td style="text-align: right;">\$ 758,719.65</td> </tr> <tr> <td style="text-align: center;">Dynamics 365</td> <td style="text-align: right;">\$ 1,236,170.10</td> <td style="text-align: right;">\$ 1,352,358.10</td> </tr> </tbody> </table>			Product	5 year Cost	10 year Cost	Diamond	\$ 445,679.92	\$ 528,377.28	Bellamy	\$ 484,479.12	\$ 807,465.20	TownSuite	\$ 551,752.50	\$ 758,719.65	Dynamics 365	\$ 1,236,170.10	\$ 1,352,358.10
Product	5 year Cost	10 year Cost																
Diamond	\$ 445,679.92	\$ 528,377.28																
Bellamy	\$ 484,479.12	\$ 807,465.20																
TownSuite	\$ 551,752.50	\$ 758,719.65																
Dynamics 365	\$ 1,236,170.10	\$ 1,352,358.10																

	<p>If we purchase the Diamond solution, in just five years, we will be able to recover the implementation costs and would see substantial savings over 10 years.</p> <p>After review, Administration recommends that Smoky Lake County proceed with negotiating a contract with Central Square for the purchase and implementation of Diamond Municipal Software</p>
CORRELATION TO BUSINESS (STRATEGIC) PLAN	
<p>The County ensures its municipal infrastructure meets residents' expectations for excellence in service delivery and fiscal responsibility.</p>	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p>Policy 08-30-01 FINANCIAL MANAGEMENT</p> <p>2.11 Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.</p>
BENEFITS	<ul style="list-style-type: none"> • Annual maintenance costs will decrease by approximately \$50,000 per year • Server costs will decrease by approximately \$600 per year • Financial practices and processes will be reviewed through the implementation process to improve efficiency and reporting capabilities • Diamond is used in many Alberta Municipal Districts / Counties • Diamond meets required expectations without the need for software add-ons or customizations.
DISADVANTAGES	<ul style="list-style-type: none"> • The conversion and implementation process will require substantial human resources and is very demanding • Implementation costs will be \$32,000 - \$340,000 (\$60,000 more than budgeted)
ALTERNATIVES	<ul style="list-style-type: none"> • Keep Bellamy as the County financial system
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: \$15,000/yr	Capital Costs: \$344,000
Budget Available: \$280,000	Source of Funds: reserves
Budgeted Costs:	Unbudgeted Costs: \$64,000
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	The finance department will be involved in the project planning process.
RECOMMENDATION	
<p>Smoky Lake County approve Administration to negotiate a contract with Central Square for the purchase and implementation of Diamond Municipal Solutions which will be used to provide Smoky Lake County financial services.</p>	
CHIEF ADMINISTRATIVE OFFICER	

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Bellamy (current costs)										
Licensing and maintenance	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12	\$ 69,494.12
IBM Server lease	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40	\$ 4,052.40
IBM Server maintenance	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
Annual Cost	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52	\$ 80,746.52
Diamond										
Licensing and maintenance	\$ 73,555.00	\$ 15,083.00	\$ 15,785.00	\$ 16,574.25	\$ 17,402.96	\$ 18,273.11	\$ 19,186.77	\$ 20,146.10	\$ 21,153.41	\$ 22,211.08
Implementation	\$ 231,525.00									
SQL Server Licensing	\$ 4,000.00					\$ 4,400.00				
Hardware	\$ 12,371.00					\$ 13,608.10				
Allowance for customization	\$ 23,152.50									
Annual Cost	\$ 344,603.50	\$ 15,083.00	\$ 15,785.00	\$ 16,574.25	\$ 17,402.96	\$ 36,281.21	\$ 19,186.77	\$ 20,146.10	\$ 21,153.41	\$ 22,211.08
TownSuite										
Licensing and maintenance	\$ 45,488.00	\$ 46,398.00	\$ 47,326.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 53,658.15
Implementation	\$ 235,665.00									
SL Server Licensing										
Hardware										
Allowance for customization	\$ 23,566.50									
Annual Cost	\$ 304,719.50	\$ 46,398.00	\$ 47,326.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 51,103.00	\$ 53,658.15
Dynamics 365										
Licensing and maintenance	\$ 24,206.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00
Implementation	\$ 675,000.00	\$ 175,000.00	\$ 45,000.00							
SL Server Licensing	\$ 4,000.00									
Hardware	\$ 12,371.00					\$ 13,608.10				
Allowance for customization	\$ 67,500.00					\$ 74,250.00				
Annual Cost	\$ 783,077.00	\$ 204,047.00	\$ 74,047.00	\$ 29,047.00	\$ 29,047.00	\$ 116,905.10	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00	\$ 29,047.00

Product	5 year Cost	10 year Cost	5 year Savings	10 year Savings
Diamond	\$ 445,679.92	\$ 528,377.28	\$ 38,799.20	\$ 279,087.92
Bellamy	\$ 484,479.12	\$ 807,465.20		
TownSuite	\$ 551,752.50	\$ 758,719.65		
Dynamics 365	\$ 1,236,170.10	\$ 1,352,358.10		



REQUEST FOR DECISION		DATE	May 27, 2021	4.11
TOPIC	Policy Statement No. 01-41-01: Asset Management			
PROPOSAL	<p>Asset Management is managing our assets and infrastructure in a manner that maximizes value. It involves, planning the purchase, maintenance, replacements, risk analysis etc. to ensure that we get the best value.</p> <p>Asset Management has long been a practice in Smoky Lake County. In some cases, it is documented in a central system, or on paper; however much of our practice is staff knowledge that is undocumented. A program is needed to ensure that the important information is documented in a central data center which can be accessed by decision makers in the future.</p> <p>The ability to demonstrate a formalized Asset Management practice is becoming a requirement of many capital grants.</p> <p>The proposed policy provides an overarching guideline that establishes asset management as a priority and defines the roles needed to have a successful program. Once the policy is approved, Management will finish a strategy and create a roadmap for full implementation.</p>			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>The County ensures its municipal infrastructure meets residents' expectations for excellence in service delivery and fiscal responsibility.</p>				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	<p>Policy 08-30-01 FINANCIAL MANAGEMENT</p> <p>2.2 When deciding on a course of action that may impact the whole community, the outcome of the decision will be for the benefit of the community as a whole.</p> <p>2.5 Resources will support a centralized labour workforce providing on-going consistent services.</p> <p>2.8 Cash and property investments will be made to first protect and maintain principal and then to maximize returns. Liquidity of investments will align with capital and operating needs.</p> <p>2.11 Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.</p>			
BENEFITS	<ul style="list-style-type: none"> Provides a means of aligning County objectives with Council, Management, and Worker decisions, plans, and activities 			

	<ul style="list-style-type: none"> • Provides recognition that Assets provide important value to the organization and to county residents. • Provides guidance to improve leadership and change the organizational culture so that assets can realize greater value • The practice of Asset Management provides alignment from Municipal Priorities and Strategies, down to individual workers activities. • The Asset Management Program will provide assurance that assets will fulfil their purpose.
DISADVANTAGES	<ul style="list-style-type: none"> • Adhering to the policy requires human resource time
ALTERNATIVES	<ul style="list-style-type: none"> • Do not pass the policy
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: <u>n/a</u>	Capital Costs: <u>n/a</u>
Budget Available: <u>n/a</u>	Source of Funds: <u>n/a</u>
Budgeted Costs: _____	Unbudgeted Costs: <u>n/a</u>
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	<p>The policy will be provided to each Manager</p> <p>The policy will be posted on the Smoky Lake County Website</p>
RECOMMENDATION	
Smoky Lake County approve Policy 01-41-01 Asset Management	
CHIEF ADMINISTRATIVE OFFICER	



Title: Asset Management		Policy No.: 41-01
Section: 01	Code: P-A	Page No.: 1 of 4

Legislation Reference:	Alberta Provincial Statutes.
-------------------------------	------------------------------

Purpose:	Smoky Lake County offers a wide variety of services to the community that require the ownership, responsible operation, maintenance, and rehabilitation of physical assets including land, buildings, equipment, sewer, water and natural gas infrastructure.
-----------------	---

Policy Statement and Guidelines:

1. STATEMENT:

1.1 Asset Management is an integrated approach involving all departments, to maximize value from existing and new assets.

2. OBJECTIVE:

2.1 This policy outlines the fundamental asset management principles that will be developed and implemented and Council's commitment to Asset Management.

3. DEFINITION:

3.1 "County" means Smoky Lake County.

4. SCOPE:

4.1 Asset Management is an integrated approach involving all departments, to maximize value from existing and new assets.

4.2 Smoky Lake County owns a wide range of asset types that deliver services to the residents of the region. Each year, the County may receive, purchase, or construct new assets. In addition, it may rely on natural and other assets that it does not own, in order to deliver services. This policy will apply to the assets owned by Smoky Lake County. Where services are provided using assets that are not owned by Smoky Lake County, we will work collaboratively with the asset owners to promote good asset management practices.

4.3 Smoky Lake County recognizes the importance of natural assets and will include these in its inventories and asset management practices. Examples include water bodies, and natural areas.

Title: Asset Management		Policy No.: 41-01
Section: 01	Code: P-A	Page No.: 2 of 4

Policy Statement and Guidelines:

5. PRINCIPLES:

5.1 Service Delivery to Customers

- 5.1.1 The County will clearly define level of service objectives that balance community expectations, regulatory requirements, risk, and available resources (both financial and non-financial).
- 5.1.2 The County will manage assets in a manner that supports the effective and efficient delivery of the defined level of services.
- 5.1.3 The County will monitor and review the level of services to ensure they meet strategic objectives.
- 5.1.4 The County will ensure transparency and accountability.
- 5.1.5 The County will comply with relevant legislative, regulatory, and statutory requirements.
- 5.1.6 An Asset Management System will incorporate risk based and information driven decision-making frameworks.
- 5.1.7 Decisions regarding the addition of new assets will be made with due diligence and supported with a valid business case that articulates costs and benefits.
- 5.1.8 Council and Management will prioritize resources and funds in order to deliver levels of service at an acceptable level of risk.

5.2 Long-Term Sustainability and Environmental Adaptability

- 5.2.1 Smoky Lake County's asset management decision making will consider the needs of both current and future generations and the potential challenges associated with changing community demographics and expectations related to service delivery as well as potential legislative changes.
- 5.2.2 Asset management decision making will consider the possible effects of climate change and environmental changes.
- 5.2.3 Smoky Lake County will consider socio-cultural, environmental, and economic factors and implications when making and implementing asset management decisions.

5.3 Holistic Approach

- 5.3.1 Smoky Lake County will encourage information sharing between planning, engineering, operations, maintenance, finance, and other strategic planning functions.

Title: Asset Management	Policy No.: 41-01
Section: 01	Code: P-A
	Page No.: 3 of 4

Policy Statement and Guidelines:

5.3.2 Asset management decisions will focus on the “big picture” by ensuring decisions are made collaboratively and consider life cycle stages and inter relationships between asset performance, operational performance, and overall service performance.

5.4 Fiscal Responsibility

5.4.1 The County will develop and maintain plans for infrastructure renewal, for the purchase or construction of new infrastructure and for the decommissioning of infrastructure.

5.4.2 Long term projections of investment needs will be developed.

5.4.3 Processes will be implemented to ensure operational budget implications are considered for all investments.

5.4.4 The County will evaluate asset investment decisions based on consideration of the whole-life costs associated with managing those assets through their entire life cycle.

5.5 Continual Improvement

5.5.1 Smoky Lake County views continual improvement as a key part of our asset management approach and will focus on driving innovation in the development of tools, techniques, and solutions.

5.5.2 The municipality will monitor and periodically review the effectiveness of asset management processes in supporting the delivery of strategic objectives and will make adjustments as required.

5.5.3 Smoky Lake County will assess the asset management competencies required to implement the Asset Management system and provide the necessary support, education, and training.

5.5.4 Council and management will review the asset management policy every four to five years.

6. RESPONSIBILITIES

6.1 Council Responsibilities

6.1.1 Approve and support the asset management policy.

6.1.2 Support the Strategic Asset Management Plan.

REQUEST FOR DECISION		DATE	May 27, 2021	4.12
TOPIC	Request For Proposal: Construction Project No. C2113			
PROPOSAL	<p>BACKGROUND:</p> <p>Smoky Lake County Five -Year Road Plan (Policy 03-18-16) for Year 2021 was amended on December 11, 2020 County <u>Budget Meeting</u>: Motion #271-20</p> <ul style="list-style-type: none"> ■ Project C2113 under the heading <u>Construction – TWP 592 between RR 171 and RR172</u> <p>CURRENT:</p> <ul style="list-style-type: none"> ■ Public Works Manager did prepare a “Request For Proposal” to contract out the 2021 Road Construction Project C2113 as presented to Council on April 27, 2021. ■ At the County Departmental Meeting: April 27, 2021 – Motion 649-21: <p>Request for Proposal – Construction Project C2113: Twp Rd 592 & Rge Rd 172-171</p> <p>“That Smoky Lake County proceed to advertise a Request for Proposal (RFP) with a submission deadline of Friday, May 21, 2021 at 2:00 p.m., and proposed award date of Thursday, May 27, 2021, in regard to the Public Works Road Construction Project No. C2113, located on Township Road 592 between Range Road 172 and Range Road 171, for the purpose of:</p> <ul style="list-style-type: none"> • widening the existing road top to a standard width of 7.3 meters, requiring approximately 3,950 cubic meters of borrowed clay material, from the area adjacent to the said section of road, • raising the road elevation from Station 0+400 to 0+800 to a maximum of 0.300 meters (one foot), requiring approximately 880 cubic meters of fill material, • stripping the borrow area; stockpiling topsoil; and hauling suitable clay material to required construction areas.” <ul style="list-style-type: none"> ■ The “Request For Proposal” (RFP) was posted on Alberta Connection Purchasing on May 3, 2021 at 10:24 AM <p>PROPOSAL: Request For Proposal deadline will be May 21, 2021 at 2:00:00 p.m. To be presented to Council County for the May 27, 2021 meeting.</p> <p>Public Works Manager will prepare a Summary of the Bids received and hand-out at the meeting.</p> <p>Public Works Manager will provide recommendation at the County Meeting.</p>			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
Strategic Plan references the following County priorities:				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Policy Statement No. 03-18: Five-Year Road Plan.		
BENEFITS	<ul style="list-style-type: none"> ■ Adherence to provincial and federal advertising legislation. ■ Clear and concise template RFP Process. ■ Definitive evaluation criteria. 			
DISADVANTAGES	<ul style="list-style-type: none"> ■ Meeting all the deadlines of the Road Projects. 			
ALTERNATIVES	<ul style="list-style-type: none"> ■ Not proceed and complete project internally. 			

FINANCE/BUDGET IMPLICATIONS			
Operating Costs:	\$ _____	Capital Costs:	\$ _____
Budget Available:	\$ _____	Source of Funds:	_____
Budgeted Costs:	\$ 130,000.00	Unbudgeted Costs:	_____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A		
COMMUNICATION STRATEGY	Internal: Progress update reports to Council.		
RECOMMENDATION			
<p>That Smoky Lake County award the Request For Proposal for Project No. C2113 – Construction located on Township Road 592 between Range Road 172 and Range Road 171 from _____, not to exceed \$ _____.</p>			
CHIEF ADMINISTRATIVE OFFICER			



Chief Administrative Officer
 Report Period: **April 23, 2021 to May 20, 2021**

LEGISLATIVE / GOVERNANCE

Projects	Date In Progress	Date Outstanding	Date Completed
MPC/COW			Apr 23
RCDC Workshop			Apr 26
Departmental Meeting			Apr 27
Land Issue – Fire Dept			May 03
COW – Legal/Municorr			May 04
Commission Meeting			May 04
Victoria District Meeting			May 04
Wetlands Replacement Meeting - AEP			May 10
Joint Health Committee			May 13
Policy Committee			May 13
Special Council Meeting - Land			May 17
Site Meeting – Landfill Fire			May 18

ADMINISTRATIVE

Projects	Date In Progress	Date Outstanding	Date Completed
Budget Discussions			Apr 28
Regional Fire Scoping Meeting. Final Proposals are provided below. Recommendation: Council Award the following work to Transitional Solutions....To follow.			May 07
RMA Meeting			May17
A/R – Dated Receivables			May 19
A/R – Gas Dept – Assistance to Manager			May 20

FINANCIAL

Projects	Date In Progress	Date Outstanding	Date Completed
Asset Management Meeting			Apr 30

HUMAN RESOURCES

Projects	Date In Progress	Date Outstanding	Date Completed
COVID Restrictions: Memo released - Effective immediately Administration and Public Works Offices are closed to the Public, due to exceeding the 30 case threshold and	May 10'21		May 10'21
Memo to Staff: Important to take time for yourselves – Article: Burning Out Remote Workers. Recommendation: Acknowledge action taken by the CAO	May 14'21		May 14'21

COMMUNITY

Projects	Date In Progress	Date Outstanding	Date Completed
Family Farm Anniversary: 2 Plaques were prepared for Farms in Division Two. Both parties have decided to let us know when they would like them presented as Covid-19 restrictions are hindering any celebrations.	Apr. 19'21		Apr.19'21

Chief Administrative Officer

Report Period: April 23, 2021 to May 20, 2021

TRAINING

Cultural Consultation Training: Indigenous history of Treaties in Canada Duty to consent under the constitution – virtual	Mar. 25'21		May 6'21
---	------------	--	----------

COUNTY STRATEGIC PLAN

N/A			
-----	--	--	--

Signature: <i>Gene Sobolewski</i>	County Council Meeting: <u>May 27, 2021</u>
---	--



5.1.3.i

2
GOALS

100%
GOAL COMPLETION

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

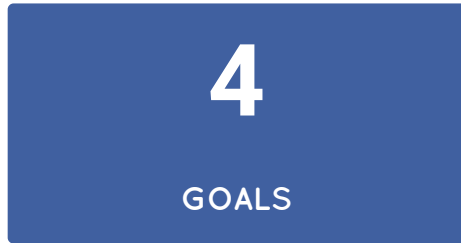
COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2021 04 15 Committee of the Whole						Comple
2021/04/15	629-21	↳ Victoria District Economic Development Strategy Business Plan – Corporate Structure	That Smoky Lake County Council recommend proceeding with creating a Municipally Controlled Corporation (MCC) as part of the Corporate Structure to implement the Victoria District Economic Development Strategy Business Plan.	Finance Manager	Patti Priest: Achievements: An RFD will be brought forward as per the recommendation made in Motion #629-21, to the April 29, 2021 Regular Council Meeting. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple



5.1.3.ii



● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN
COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2021 04 16 Budget Meeting						Comple
2021/04/16	632-21	→ Minimum Property Tax Levy	That Smoky Lake County Council approve to incorporate a Minimum Property Tax Levy in the amount of \$50.00 per property into the Year-2021 Property Tax Rate Bylaw, for the purpose of allowing a minimum levy to be charged to each property when the tax rate multiplied by the assessed value of a property is less than the amount of \$50.00 of the municipal portion of the total property tax payable per parcel.	Finance Manager	Brenda Adamson: Achievements: The 2021 taxation bylaw was drafted with wording to clarify that a \$50 minimum tax charged will be placed on every property. On April 29, 21, Serenic Software was contacted to change the financial system to set up the charge. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple
2021/04/16	633-21	→ Smoky Lake County Taxation Rates	That Smoky Lake County Council provide direction for Administration to prepare the Year-2021 Tax Rate Bylaw for Residential, Farmland, and Non-Residential Properties, based on "Option 3" as presented on April 16, 2021, which includes: no increase to the Tax Rate, except to pass on the increased Education Tax to Non-Residential, and adjustments to the budget by transferring funds from the General Reserve into the Operating Reserve, and allocating Municipal Sustainability Initiative (MSI) funding for the Agricultural Service Board Department's tractor purchase in Year-2021.	Finance Manager	Brenda Adamson: Achievements: Option 3 was used to amend the budget and create the 2021 tax rates. The amended capital budget, total budget, and the tax rate bylaw will be presented to Council at the April 28, 2021 budget meeting. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple

2021/04/16 634-21

↳ **Total Function Budget**

That Smoky Lake County Council defer finalizing the Year-2021 Total Function Budget, until after the Year-2021 Property Tax Rate Bylaw has been given third and final reading.

Finance Manager **Brenda Adamson:**

Achievements: The budget will be presented at the Budget meeting scheduled for April 28, 2021

Challenges: *No value*

Next Steps: *No value*





2
GOALS

100%
GOAL COMPLETION

5.1.3.iii

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 04 23 Special County Council Meeting				Completed
2021/04/23	639-21	→ Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision	That Smoky Lake County enter into a Development Agreement with Bascor Developments Ltd. for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, on the lands legally described as Plan 1821256, Block 6, Lot 1, as shown on Schedule "B" below, to be developed subject to the terms and conditions of said Agreement and amendments thereto as discussed during Executive Session on April 23, 2021, under the authority of the FOIP Act Section 16: Third Party Business Interests, which includes but is not limited to a 75% Road Ban for the duration of hauling aggregate to develop the said location's roads, and a 50% reduction to the cost of installing Smoky Lake County Natural Gas lines within the roadways of the said location:	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: A Development Agreement between Smoky Lake County and Bascor Developments Ltd. was signed and entered into on April 30, 2021, for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, for the lands legally described as Plan 1821256, Block 6, Lot 1). In addition to the other terms and conditions of the Agreement, said Agreement also includes a condition requiring Bascor to provide all potential buyers of the said lots a Disclosure Statement acknowledging the base of the roads are constructed to an asphalt standard to a completed gravel surface, and an asphalt or other permanent oiled surfacing within the subdivision phases will be undertaken through a petition of residents of the said subdivision and the County will cause the work to be undertaken through a Local Improvement Levy pursuant to the <i>Municipal Government Act</i>.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed



5
GOALS

65%
GOAL COMPLETION

5.1.3.iv

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 04 23 Committee of the Whole - Planning				On Track
2021/04/23	643-21	→ Alberta Coal Policy & the Eastern Slopes	That Smoky Lake County Council recommend Administration provide input into the '1976 Coal Policy' consultation process and collaborate with other municipalities and/or Rural Municipalities of Alberta (RMA), if and when applicable, in the creation of a Regional Headwater Protection Plan.	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager completed the survey regarding the review of the 1976 Coal Policy and will monitor the process of the Regional Headwater Protection Plan as it is rolled out by the Province.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed

2021/04/23 644-21	→ Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs	<p>That Smoky Lake County Council recommend engaging the Public Participation process, as per Policy Statement No. 01-51-01, in regard to respective draft bylaws pertaining to</p> <ol style="list-style-type: none"> 1. a Land Use Bylaw amendment for the purpose of providing provisions relating to the licensing for, and keeping of, small livestock animal units in hamlet and residential districts, 2. International Dark-Sky Association (IDA) Designation Nomination, for the purpose of providing leadership in reducing light pollution and promote responsible outdoor lighting that is beautiful, healthy, and functional, and 3. a Land Use Bylaw amendment for the purpose of providing provisions relating to Temporary Recreational Vehicles. 	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is currently drafting a Public Participation Plan regarding the following issues:</p> <ul style="list-style-type: none"> • Hamlet Chickens; • Dark Skies Designation; and • Temporary Recreational Vehicles. <p>The Public Participation Plan will be implemented during the spring/summer of 2021, with feedback on these issues being brought back to a future Committee of the Whole meeting for further discussion and direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track
2021/04/23 645-21	→ Lake Subdivision Wayfinding Signage	<p>That Smoky Lake County Council accept the information provided by the Planning and Development Department on April 23, 2021, in respect to the Year-2021 budgeted project: Lake Subdivision Wayfinding Signage, for the purpose of promoting public awareness of the subdivision and municipal reserve locations at or near: Hanmore Lake, Mons Lake - Sandy Lane, Mons View Resort/Estates, Bonnie Lake, Garner Lake - Birchland & Sunrise, and Whitefish Lake - Hillside Acres; and the anticipation of the signs being finalized in the next few months.</p>	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the GIS Technician to finalize the subdivision wayfinding signage in anticipation of having the signs fabricated in the coming months.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	
2021/04/23 646-21	→ Verbal Update: North Saskatchewan Heritage River Project	<p>That Smoky Lake County Council extend a “Thank You” to Mr. Jordan Ruegg, Planning and Development Manager and Mr. Kyle Schole, Planning and Development Assistant for spearheading the North Saskatchewan Heritage River Project in collaboration with other river municipalities and Indigenous groups to nominate 818km of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS); and recommend the said initiative be promoted for local awareness in the County’s Grapevine and Social Media, in response to the information provided by the Planning and Development Department on April 23, 2021.</p>	Communications Technician	<p>Evonne Zukiwski:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Advertised in the May 2021 edition of the Smoky Lake County Grapevine (published the week of May 10, 2021) • Posted on social media on May 5, 2021 for public awareness <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed



DEPARTMENTAL OPERATIONS MEETING ACTION LIST FROM APR.27, 2021 AS OF 2021/05/20

5.1.3.v

8
GOALS

100%
GOAL COMPLETION

● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 04 27 Council Departmental Operations				Comple
2021/04/23	649-21	→ Request for Proposal – Construction Project C2113: Twp Rd 592 & Rge Rd 172-171	<p>That Smoky Lake County proceed to advertise a Request for Proposal (RFP) with a submission deadline of Friday, May 21, 2021 at 2:00 p.m., and proposed award date of Thursday, May 27, 2021, in regard to the Public Works Road Construction Project No. C2113, located on Township Road 592 between Range Road 172 and Range Road 171, for the purpose of:</p> <ul style="list-style-type: none"> · widening the existing road top to a standard width of 7.3 meters, requiring approximately 3,950 cubic meters of borrowed clay material, from the area adjacent to the said section of road, · raising the road elevation from Station 0+400 to 0+800 to a maximum of 0.300 meters (one foot), requiring approximately 880 cubic meters of fill material, · stripping the borrow area; stockpiling topsoil; and hauling suitable clay material to required construction areas. 	Public Works Manager	<p>Patti Priest:</p> <p>Achievements: This item is being brought forward to the May 27, 2021 Council Meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple

2021/04/23 650-21	→ Management Policy Statement No. No. 07M-01-07: Parks and Recreation: Work Plan	That Smoky Lake County's Management Policy Statement No. 07M-01-07: Parks and Recreation: Work Plan, be accepted as amended for Year 2021 as follows:	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 07M-01-07: Parks and Recreation: Work Plan, was incorporated into the "Management" Policy Manual.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple
2021/04/27 653-21	→ Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision	That Smoky Lake County, further to Council's April 23, 2021 Special Meeting Motion #639-21 (which agreed to enter into a Development Agreement, with Bascor Developments Ltd. for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, subject to terms and conditions, on the lands legally described as Plan 1821256, Block 6, Lot 1) include an additional condition requiring the said Developer to provide all potential buyers of the said lots a Disclosure Statement acknowledging the base of the roads are constructed to an asphalt standard to a completed gravel surface, and an asphalt or other permanent oiled surfacing within the subdivision phases will be undertaken through a petition of residents of the said subdivision and the County will cause the work to be undertaken through a Local Improvement Levy pursuant to the Municipal Government Act .	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: A Development Agreement between Smoky Lake County and Bascor Developments Ltd. was signed and entered into on April 30, 2021, for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development, for the lands legally described as Plan 1821256, Block 6, Lot 1). In addition to the other terms and conditions of the Agreement, said Agreement also includes a condition requiring Bascor to provide all potential buyers of the said lots a Disclosure Statement acknowledging the base of the roads are constructed to an asphalt standard to a completed gravel surface, and an asphalt or other permanent oiled surfacing within the subdivision phases will be undertaken through a petition of residents of the said subdivision and the County will cause the work to be undertaken through a Local Improvement Levy pursuant to the Municipal Government Act.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple
2021/04/27 654-21	→ Spring Cleanup Promotion – Freon Appliances	That Smoky Lake County advertise a "Spring Cleanup Promotion", exclusive to residents of the Smoky Lake Region, of free disposal of appliances containing Freon at County Landfill Sites during the month of May 2021; and advertise this on the County's Social Media and Grapevine.	Communications Technician	<p>Evonne Zukiwski:</p> <p>Achievements: Spring Clean Up Promotion Advertised:</p> <ul style="list-style-type: none"> • May edition of the Smoky Lake County Grapevine (published the week of May 10, 2021) • Posted on the Smoky Lake County website- May 4, 2021 • Shared on Twitter- May 4, 2021 • Scheduled to appear on Facebook- May 4, May 7, May 19 and May 25. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple

2021/04/27 655-21	→ Employment Opportunity – Waste Site Operator	That Smoky Lake County advertise on the County's Social Media, Grapevine and Website, to recruit a Waste Site Operator for 2 days/week at the Spedden Landfill Location.	Environmental Operations Manager	Evonne Zukiwski:	Achievements:	<ul style="list-style-type: none"> • Spedden Waste Transfer Station Attendant advertised: <ul style="list-style-type: none"> ◦ May edition of the Smoky Lake County Grapevine (published the week of May 10, 2021) ◦ Posted on the Smoky Lake County website- May 3, 2021 ◦ Posted on Twitter- May 3, 2021 ◦ Scheduled to appear on Facebook on May 3, May 14 and May 18, 2021 	Comple
2021/04/27 656-21	→ Provincial COVID-19 Pandemic Information	That Smoky Lake County add a link on the County's website which leads to the Provincial website for the purpose of directing people to Alberta's COVID-19 webpages if they are looking for up to date COVID-19 Pandemic information.	Communications Technician	Evonne Zukiwski:	Achievements:	<ul style="list-style-type: none"> • Notice added to the Smoky Lake County webpage containing information and links to the Government of Alberta COVID webpage for ratepayers to easily access current COVID information. - April 29, 2021 	Comple

↳ **Reporting on Training Events**

That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Environmental Operations:

· Alberta Water & Wastewater Operators Association (AWWOA), Annual Seminar, held virtually on March 15, 2021, attended by the Environmental Operations Manager.

Safety Officer:

· Crime Prevention Through Environmental Design (CPTED), advanced course, held virtually on March 2-4, 2021, attended by the Safety Officer.

Administration:

· Cenera's Access to Information in Alberta Public Bodies, virtual workshop, held virtually on March 2, 2021, attended the Communications Technician and Legislative Services Clerk.

Legislative Service Clerk

Patti Priest:

Achievements: Reporting on Training Events is captured for other members to reference as an educational tool.
Municipal File: 1-289

Challenges: *No value*

Next Steps: *No value*

Comple



COUNCIL BUDGET MEETING ACTION LIST FROM APR.28, 2021 AS OF 2021/05/20

5.1.3.vi

4

GOALS

100%

GOAL COMPLETION

● Draft
 ● Not started
 ● On Track
 ● Behind
 ● Overdue
 ● Complete
 → Direct Alignment
 --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2021 04 28 Budget Meeting						-
2021/04/28	663-21	→ Amended Five-Year Capital Budget	That Smoky Lake County Council approve the amended Year-2021 to Year-2025 Five-Year Capital Project Budget of expenditures in the amounts of: \$3,708,713 for Year-2021, \$3,797,540 for Year-2022, \$4,082,751 for Year-2023, \$3,425,179 for Year-2024, and \$1,634,785 for Year-2025.	Finance Manager	Brenda Adamson: Achievements: The amended 5 year Capital budget was posted on the Smoky Lake County website April 29, 2021. Challenges: <i>No value</i> Next Steps: This document will be used as the basis for the Five Year Financial Plan.	Completed
2021/04/28	664-21	→ Amended Total Function Budget	That Smoky Lake County Council approve the Year-2021 Total Function Budget, with a total Revenue in the amount of \$20,874,589, and total Expenditures in the amount of \$20,874,589 plus amortization in the amount of \$2,059,800.	Finance Manager	Brenda Adamson: Achievements: The amended total function budget was posted to the Smoky Lake County Website on April 29, 2021. Challenges: <i>No value</i> Next Steps: This budget will be used as the basis to create the Five Year Financial Plan.	Completed

2021/04/28 665-21

↳ **Bylaw No. 1396-21: 2021 Tax Rate**

That Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **FIRST READING...**

...that Smoky Lake County **Bylaw No. 1396-21: 2021 Tax Rate**, to authorize the rates to be levied against assessable property within the municipality of Smoky Lake County for the **2021 Taxation Year**, be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Finance Manager **Brenda Adamson:**

Achievements: Bylaw 1396-21 was signed April 29, 2021.

Challenges: *No value*

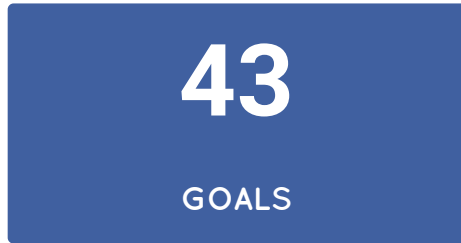
Next Steps: Taxes will be levied May, 2021.

Comple



COUNCIL REGULAR MEETING ACTION LIST FROM MAY 29, 2021 AS OF 2021/05/20

5.1.3.vii



● Draft
 ● Not started
 ● On Track
 ● Behind
 ● Overdue
 ● Complete
 → Direct Alignment
 --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...	
		2021 04 29 County Council Meeting			-		On Track
2021/04/29	672-21	→ Bylaw No. 1393-20: Land Use Bylaw 1272-14 amendment to rezone a portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District	<p>That Smoky Lake County Bylaw No. 1393-20: A Bylaw amending the Smoky Lake County Land Use Bylaw 1272-14 for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District, be given SECOND READING....</p> <p>...be given the THIRD and FINAL READING and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.</p>	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: Bylaw No. 1393-20: A Bylaw amending the Smoky Lake County Land Use Bylaw 1272-14 for the purpose of rezoning a portion of the lands legally described as SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District, was adopted by at the April 29, 2021 County Council meeting. The Planning and Development Manager sent a letter to the applicant, dated April 30, 2021, informing him of Council's decision to adopt the Bylaw and informing the applicant that he may proceed with his application for subdivision of said lands. The Planning and Development Manager also informed Municipal Planning Services, the County's Subdivision Authority, of the change in zoning for the portion of the lands. The Planning and Development Manager also informed the GIS Technician of the change and she has inputted this change into the County's GIS data.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Complet	

2021/04/29	673-21	→ Policy Statement No. 03-21-05: Backsloping Program	That Smoky Lake County Policy Statement No. 03-21-05: Backsloping Program be amended for the purpose of increasing the payment to approved applicants for half the cost of the project up to a maximum amount of \$ 2,500.00 per half mile:	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 03-21-05: Backsloping Program, was incorporated into the "Governance" Policy Manual and posted to the website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29	674-21	→ Federation of Canadian Municipalities (FCM)	That Smoky Lake County renew the Federation of Canadian Municipalities (FCM) membership for Year 2021-2022 in the amount of \$730.08 as per invoice number INV-26340-L6Y9CO, dated October 27, 2020, due on April 1, 2021.	Finance Manager	<p>Patti Priest:</p> <p>Achievements: Municipal File: 1-152</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Brenda Adamson:</p> <p>Achievements: Cheque #51237 payable to Federation of Canadian Municipalities for \$730.08 was sent May 12, 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29	675-21	→ National Day of Mourning – April 28, 2021	That Smoky Lake County declare April 28, 2021 as a "Day of Mourning" remembering all workers who have been killed, injured or disabled at their place of work and honouring the 150 men and women who were killed "Gone to Soon – remembered for a lifetime" in Year-2020; and commemorate the day by lowering the flags as per Policy Statement No. 01-35: Flags: Half Mast, and promote the "Day of Mourning" in the County Grapevine and Social Media for awareness.	Communications Technician	<p>Evonne Zukiwski:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Day of Mourning advertised in the April 2021 edition of the Smoky Lake County Grapevine (published the week of April 6, 2021) Promoted on social media on April 28, 2021 <p>Municipal File: 2-14</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29	676-21	→ Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization	That Smoky Lake County Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization be amended	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 03-40-04: Cold Weather - Equipment Mobilization, was incorporated into the "Governance" Policy Manual and posted on the website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed

2021/04/29 677-21	<p>→ Bylaw No. 1397-21: Appointment of Assessor</p>	<p>That Smoky Lake County Bylaw No. 1397-21: Appointment of Assessor to establish the position of Assessor as a Designated Officer and for the purpose of appointing Accurate Assessment Group Ltd., of Sherwood Park, Alberta's, employee: Bob Daublin, AMAA, as the Designated Officer of Smoky Lake County as an independent contractor and not employees of Smoky Lake County, be given FIRST READING....</p> <p>...be given the THIRD and FINAL READING and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.</p>	Finance Manager	<p>Patti Priest:</p> <p>Achievements: Bylaw was executed by the Reeve & CAO. A copy was provided to the Finance Manager on May 13, 2021. Municipal Clerk filed the original Bylaw in the Master Bylaw Binder.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Brenda Adamson:</p> <p>Achievements: The Finance Department has been given a signed copy of Bylaw 1397-21 establishing and appointing the position of Assessor.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29 678-21	<p>→ Victoria District Economic Development – Municipally Controlled Corporation (MCC)</p>	<p>That Smoky Lake County Council engage the Public Participation process, as per Policy Statement No. 01-51-01, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with the Town of Smoky Lake, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan for the purpose of providing a corporate platform for the Town and County to be able to contribute money into the local tourist economy while providing a legal and financial buffer from any operational or financial liabilities.</p>	Planning & Development Manager	<p>Patti Priest:</p> <p>Achievements: Municipal File: 61-8A</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working in conjunction with the Community Economic Development Officer to create a public engagement plan with respect to the Victoria District Economic Development Strategy and the initiation of a Municipally Controlled Corporation. Open Houses have been scheduled for May 19th and 26th at 7:00 p.m., and on June 2nd at 12:00 p.m. ahead of the Public Hearing on June 8th at 5:30 p.m.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	

2021/04/29 679-21	<p>→ Elevate Wellness Smoky Lake Action Team</p>	<p>That Smoky Lake County provide appropriate promotional items in accordance with Policy Statement No. 01-37-02: Promotional Items, to the Elevate Wellness Smoky Lake Action Team, for the purpose of distributing the items to community members participating in the Elevate Wellness initiative to promote health and wellness of physical activity; in response to the letter received from Marianne Prockiwi-Zarusky, FCSS Program Manager, dated April 16, 2021.</p>	Municipal Clerk	<p>Patti Priest: Achievements: Municipal File: 3-8 Challenges: <i>No value</i> Next Steps: <i>No value</i></p> <p>Jenna Preston: Achievements: An email was sent to Marianne Prockiwi-Zarusky, FCSS Program Manager, on May 6, 2021 informing her that the promotional items were ready to be picked up. Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	Completed
2021/04/29 680-21	<p>→ Landowners Request for Access to NW-2-60-17-W4</p>	<p>That Smoky Lake County defer the letter received on March 18, 2021 from Richard Elaschuk, Landowner, requesting access to the said landowner's land legally described as NW-02-60-17-W4 via the undeveloped road allowance located on SE-03-60-17-W4 for approximately 1.25 km, to a future Council Departmental Operations meeting to allow time for the Public Works Manager to bring back further information after assessing the said area to determine the options and costs of undertaking a proposed access project to and through the said lands.</p>	Public Works Manager	<p>Patti Priest: Achievements: The Public Works Manager took pictures of the area on Monday, May 10, 2021 and an RFD is being brought forward to the County Council Departmental Meeting Scheduled for May 21, 2021 as an addition to the agenda.</p> <p>Municipal File: Land File NW-02--60-17-W4</p> <p>Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	Completed

→ **Economic Development Week May 9-15, 2021**

That Smoky Lake County Council proclaim May 9-15, 2021 as "Economic Development Week";

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS economic developers work in the Smoky Lake Region; and

NOW, THEREFORE, BE IT RESOLVED that the Reeve does hereby recognizes **May 9-15, 2021 as "Economic Development Week"** in Smoky Lake County and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life; and

BE IT FURTHER RESOLVED that the Reeve is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Communications Technician

Patti Priest:

Achievements: Promoted on Social Media for public awareness on May 9, 2021.
Municipal File: 1-4

Challenges: *No value*

Next Steps: *No value*

Comple

2021/04/29 682-21	→ Canada's Big Truck Rental	That Smoky Lake County Council rescind the March 25, 2021, Council's Motion #516-21: " <i>That Smoky Lake County Council approve to enter into an agreement with 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Rd., Unit 105 Richmond Hill, ON L4B 4V1, to rent a Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, as per Quote Number GEN-2004-001234, dated March 23, 2020, in the amount not to exceed \$91,000.00 for six months rental; and track all costs including fuel within the six months for the purpose of evaluating a possible purchase of the said equipment.</i> "; and, approve to purchase the Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection, from 0962667 B.C. LTD dba - Canada's Big Truck Rental of 120 East Beaver Creek Road, Unit 105 Richmond Hill, Ontario, in the amount not to exceed \$340,000.00 plus applicable taxes, funded from reserves.	Finance Manager	Brenda Adamson:	Achievements: Cheque #51286 payable to Canada's Big Truck Rental for \$380,257.50 was forwarded for signature on May 19, 2021	Challenges: <i>No value</i>	Next Steps: The signed cheque will be mailed to Canada's Big Truck Rental once signed.	Comple	
2021/04/29 683-21	→ Northeast Alberta Information HUB Ltd.	That Smoky Lake County work in partnership with the Northeast Alberta Information HUB Ltd., to accommodate their Executive Director with occasional workspace within the Smoky Lake County Main Office while attending or conducting virtual meetings within the Smoky Lake Region.	Legislative Service Clerk	Patti Priest:	Achievements: Legislative Services emailed Perry Phillips, Executive Director of Alberta HUB with a copy of Motion #683-21 for his records and cc'd the County's front line staff for awareness.	Municipal File: 1-166	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple
2021/04/29 684-21	→ County Surplus Equipment – Skid Steer	That Smoky Lake County accept the bid received from Syd Kuryliw for the County's surplus equipment Unit 604: Year-2008 Caterpillar Skid Steer, Serial #Cat0262CEMST00940, with 8,887.8 Hours, in the amount of \$12,500.00 plus GST, sold "as-is where-is" forthwith; and also accept the bid received from Ryden Shapka for the County's surplus equipment: Teejet Sprayer System including sprayer, controls (Legacy 6000 console: Software version 2.01), 4 pod injector system tanks (2 tanks are 25 gallon) and 750 Liter water tank, in the amount of \$108.25 plus GST, sold "as-is where-is" forthwith.	Shop Foreman	Patti Priest:	Achievements: All equipment has been paid for and removed from County yard. Insurance was also cancelled on unit 604, as per email to Legislative Services from the Shop Foreman on May 20, 2021.	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple	

2021/04/29 685-21	→ BF09915, BF09975 and BF 79429 – Tender Award	That Smoky Lake County award the bridge tender to 1690082 AB Ltd. of Kelowna, BC, in the amount of \$355,355.00 plus GST, for standard bridge and culvert repairs in respect to the following: Ø BF 09915: SW-33-59-16-W4M, White Earth Creek, Ø BF 09975: NE-31-58-19-W4M, Beaverhill Creek, and Ø BF 79429: NW-06-60-13-W4M, Tributary to Stony Creek.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The Notice of Award letter was email to Ed Penner of 1690082 AB Ltd. on May 3, 2021 with the original sent by mail: "This letter shall serve as the "Official Notice of Award" to advise you that, Smoky Lake County has awarded the construction contract for the above noted project at the bid price of \$355,355.00 (not including GST) as outlined in your tender submission."</p> <p>County File: BF09915, BF09975 & BF79429 AE File: 2020-3819-2</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple
2021/04/29 689-21	→ Smoky Lake Trail Twisters Snowmobile Club	That Smoky Lake County Council acknowledge action taken in providing a letter of support for the Smoky Lake Trail Twisters Snowmobile Club, in good standing, for the club to qualify for a gaming license to work casinos as a way of fundraising, to the Alberta Gaming, Liquor and Cannabis Commission (AGLC), dated March 22, 2021.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The letter of support was received by Mr. Vern Billey, Smoky Lake Trail Twisters Snowmobile Club member, through email on March 31, 2021.</p> <p>Municipal File: 7-6</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple
2021/04/29 690-21	→ Redwater – Smoky Lake Victim Services	That Smoky Lake County Council acknowledge action taken in providing a letter of support to the Redwater – Smoky Lake Victim Services unit for the unit to receive Provincial funding for the services provided within our community, dated March 31, 2021.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The letter of support was received by Delores Cherwoniak of Redwater-Smoky Lake Victim Services by email on March 31, 2021.</p> <p>Municipal File: 2-85</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple

2021/04/29 692-21	<p>→ Provincial COVID Relief Funds to Community Halls</p>	<p>That Smoky Lake County Council approve action taken in distributing the Provincial COVID Relief Funds as per Council's March 25, 2021, motion #542-21, as follows to the:</p> <ul style="list-style-type: none"> • Warspite Community Hall, in the amount of \$5,039.00, • Spedden Hall, in the amount of \$1,629.00, • Stry Catholic Hall, in the amount of \$2,437.00, • Stry 75th Anniversary Hall, in the amount of \$5,338.00, <p>to be utilized by the said Halls as reimbursement for natural gas and water purchased to assist with their loss of revenue and increased expenses resulting from COVID -19 restrictions.</p>	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: Cheques the following cheques were sent via mail March 31, 2021</p> <ul style="list-style-type: none"> • Warspite Community Hall - Cheque 51121 - \$5,039.00 • Spedden Hall - Cheque 51116 - \$1,629.00, • Stry Catholic Hall Cheque 51117 - \$2,437.00, • Stry 75th Anniversary Hall - Cheque #51117 - \$5,338.00 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29 696-21	<p>→ Vilna Outpatient Lab Reduction of Hours</p>	<p>That Smoky Lake County acknowledge receipt of the carbon copy letter from Leo Chapdelaine, Mayor, Village of Vilna, dated March 25, 2021, responding to the notice from to Wendy Corbiere, Laboratory Director, Rural Hospitals (North Zone), Alberta Precision Laboratories, dated March 24, 2021, indicating the reduction of hours to Vilna's Outpatient Lab, with a response requesting consideration of conforming the Outpatient Laboratory hours to align with the Medical Clinic hours of three (3) days each week, Monday, Wednesday and Thursday from 8:15 a.m. to 4:15 p.m.</p>	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: Correspondence retained for awareness of Vilna's lobbying efforts in respect to the Vilna out patient lab. Issue also was discussed at the Doctor Retention and Recruitment Committing meeting held on April 8, 2021.</p> <p>Municipal File: 1-115</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29 697-21	<p>→ Doctor Recruitment and Retention - Reserve</p>	<p>That Smoky Lake County approve that the Doctor Retention and Recruitment Committee's Operating Position as of December 31, 2020 in the total surplus of \$106,153.00 to be transferred to the Doctor Retention and Recruitment Reserve account for future use by the committee, as recommended by the Town of Smoky Lake, Managing Partner in accordance with the Doctor Retention and Recruitment Committee Meeting held on February 18, 2021 to Motion 07-21.</p>	Finance Manager	<p>Patti Priest:</p> <p>Achievements: The Town of Smoky Lake, Managing Partner of the Doctor R&R Committee was notified of County Council Motions: #697-21, #698-21, #696-21, & 697-21, by email on April 30, 2021 to the Town's CAO & Assistant CAO, and the County Reeve was cc'd for awareness as the Chairperson of the Doc. R&R Committee.</p> <p>Municipal File: 5-20</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed

2021/04/29 698-21	→ Doctor Recruitment and Retention – Return Funds	That Smoky Lake County acknowledge the action taken by the Doctor Retention and Recruitment Committee on April 8, 2021 for writing a letter dated March 30, 2021 to the Raubenheimer Medical Clinic to respectfully return unspent funds remaining in the amount of \$85,000.00 provided for the 4th Physician as indicated in the Memorandum of Understanding executed on June 26, 2019 to the Doctor Retention and Recruitment Committee, Managing Partner, Town of Smoky Lake.	Finance Manager	Patti Priest: Achievements: The Town of Smoky Lake, Managing Partner of the Doctor R&R Committee was notified of County Council Motions: #697-21, #698-21, #696-21, & 697-21, by email on April 30, 2021 to the Town's CAO & Assistant CAO, and the County Reeve was cc'd for awareness as the Chairperson of the Doc. R&R Committee. Municipal File: 5-20 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed
2021/04/29 696-21	→ Doctor Recruitment and Retention – Reimbursement of Funds	That Smoky Lake County approve the Doctor Retention and Recruitment Committee, Managing Partner, Town of Smoky Lake to reimburse each respective municipality their portion of the remaining unspent funds totaling the amount of \$85,000.00 when returned from the Raubenheimer Medical Clinic.	Finance Manager	Patti Priest: Achievements: The Town of Smoky Lake, Managing Partner of the Doctor R&R Committee was notified of County Council Motions: #697-21, #698-21, #696-21, & 697-21, by email on April 30, 2021 to the Town's CAO & Assistant CAO, and the County Reeve was cc'd for awareness as the Chairperson of the Doc. R&R Committee. Municipal File: 5-20 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed
2021/04/29 697-21	→ Doctor Recruitment and Retention – Electrocardiogram (ECG) & Defibrillator for PCN	That Smoky Lake County approve to purchase Medical Equipment for a Cardiac Stress Clinic on a 50/50 percentage basis with the Town of Smoky Lake for the costs of an Electrocardiogram (ECG) Machine of \$7,000.00 (as per GE Healthcare, Quotation No. PR16-C65360 Version 1) and the Defibrillator with the pacing package of \$10,300.00 (as per Stryker Canada ULC, Quotation No.00197563) for a total amount of \$17,300.00 being (County contribution funding of \$8,650.00 and Town contribution funding of \$8,650.00) in order to recruit a trained professional/physician to provide Cardiac Stress Testing services in the Lakeland Primary Care Network (PCN) located in Smoky Lake; as the Alberta Health Primary Care Policy per capita does not provide funding associated with these machines, in accordance to the letter received from Chaitanya Bandaru, Executive Director for the Lakeland Primary Care Network, dated April 16, 2021.	Finance Manager	Patti Priest: Achievements: The Town of Smoky Lake, Managing Partner of the Doctor R&R Committee was notified of County Council Motions: #697-21, #698-21, #696-21, & 697-21, by email on April 30, 2021 to the Town's CAO & Assistant CAO, and the County Reeve was cc'd for awareness as the Chairperson of the Doc. R&R Committee. Municipal File: 5-20 Challenges: <i>No value</i> Next Steps: <i>No value</i>	On Track

2021/04/29 698-21

→ **Lakeland Primary Care Network – Programs & Services**

That Smoky Lake County acknowledge receipt of the Lakeland Primary Care Network's brochure of Programs and Services, as provided by the Town of Smoky by email on March 31, 2021; and promote the said brochure on the County's social media for public awareness.

Communications Technician

Patti Priest:

Achievements: Municipal File: 5-22

Challenges: *No value*

Next Steps: *No value*

Evonne Zukiwski:

Achievements: Primary Care Network services brochure advertised:

- Notice posted on the Smoky Lake County website- April 1, 2021
- Shared on social media on April 1, 2021 and May 6, 2021
- Ad placed in the May edition of the Smoky Lake County Grapevine (published the week of May 10, 2021)

Challenges: *No value*

Next Steps: *No value*

Comple

2021/04/29 699-21

→ **Northeast Alberta Information HUB**

That Smoky Lake County acknowledge receipt of the email correspondence from Steve Upham, Board Chairman, of Northeast Alberta Information HUB Ltd., dated April 8, 2021, announcing the transition from the previous Northeast Alberta Information HUB Ltd.'s Executive Director to the new Executive Director: Perry Phillips, is now complete.

Legislative Service Clerk

Patti Priest:

Achievements: Correspondence retained for documentation purposes. Perry Phillips was extended a congratulations by email from Council & CAO when the CEDO notified the County members on March 22, 2021, and virtually at the RCDC meeting held April 26, 2021.

Municipal File: 1-166

Challenges: *No value*

Next Steps: *No value*

Comple

2021/04/29 703-21	→ Regional Community Development Committee (RCDC) - Budget	That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve the Year-2021 Economic Development Budget in the amount of \$100,000.00 with the Year-2021 Municipal Contributions allocated as follows:	Finance Manager	Patti Priest:	Achievements: A copy of Motion #705-21 was emailed to the CEDO for RCDC's records.	Comple
		<ul style="list-style-type: none"> • Smoky Lake County in the amount of \$67,500.00, • Town of Smoky Lake in the amount of \$27,000.00, and • Village of Vilna in the amount of \$5,500.00. 			Municipal File: 1-128C	
					Challenges: <i>No value</i>	
					Next Steps: <i>No value</i>	
				Brenda Adamson:	Achievements: The approved RCDC budget has been incorporated into the Smoky Lake County budget which was approved April 28, 2021	
					Challenges: <i>No value</i>	
					Next Steps: <i>No value</i>	
2021/04/29 704-21	→ Regional Community Development Committee (RCDC) Member-at-Large - Resignation	That Smoky Lake County, accept with regret the resignation of Mr. Perry Phillips as Smoky Lake County's Member-at-Large to the Regional Community Development Committee (RCDC) effective March 18, 2021.	Legislative Service Clerk	Patti Priest:	Achievements: A copy of Motion #704-21 was emailed to the CEDO for RCDC's records.	Comple
					Municipal File: behind Bylaw #1379-20	
					Challenges: <i>No value</i>	
					Next Steps: <i>No value</i>	
2021/04/29 705-21	→ Regional Community Development Committee (RCDC) Member-at-Large - Recruitment	That Smoky Lake County appoint Mr. Noel Simpson as Smoky Lake County's Member-at-Large to the Regional Community Development Committee (RCDC) in a temporary capacity, effective May 1, 2021, to fill the vacant position for the remainder of the term to October 1, 2021.	Legislative Service Clerk	Patti Priest:	Achievements: Noel Simpson was provided a copy of motion #705-21 for his records on May 20, 2021 by email.	Comple
					A copy of Motion #705-21 was emailed to the CEDO for RCDC's records.	
					Municipal File: behind Bylaw #1379-20	
					Challenges: <i>No value</i>	
					Next Steps: <i>No value</i>	

2021/04/29 706-21	→ Seniors and Housing Information – Seniors' Week	That Smoky Lake County proclaim June 7-13, 2021 as Seniors' Week, in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, in response to the email correspondence received through Alberta Seniors and Housing, dated March 22, 2021.	Communications Technician	<p>Patti Priest:</p> <p>Achievements: Scheduled to appear on Social Media during June 7-13, 2021 and the June County Grapevine.</p> <p>Municipal File: 1-4</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Patti Priest:</p> <p>Achievements: Municipal File: 1-232</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track
2021/04/29 707-21	→ 2020-21 Alberta Community Partnership (ACP) Grant	That Smoky Lake County acknowledge receipt of the copied letter to Village of Vilna from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the approval of the Village of Vilna's Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant funding in the amount of \$200,000.00 , for the Project Titled: Regional Municipal Service Delivery Options Study , in partnership with the Smoky Lake County, Town of Smoky Lake, and the Village of Waskatenau.	Finance Manager	<p>Patti Priest:</p> <p>Achievements: Municipal File: 19-125E</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Brenda Adamson:</p> <p>Achievements: The Village of Vilna is the managing partner of this ACP grant. Village administration staff will lead the project. Smoky Lake County administration staff will assist as requested.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed
2021/04/29 708-21	→ 2020-21 Alberta Community Partnership (ACP) Grant	That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the approval of Smoky Lake County's Intermunicipal Collaboration 2020/21 Alberta Community Partnership (ACP) grant funding in the amount of \$200,000.00 , for the Project Titled: Regional Fire Services Study , in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna.	Finance Manager	<p>Patti Priest:</p> <p>Achievements: Smoky Lake County has started proceeding on the Regional Fire Study. The updates on progress will be through the CAO and Fire Chief's Reports, and discussions are held at Administrator's Meetings.</p> <p>Municipal File: 19-125D</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed

2021/04/29 709-21	→ 2020-21 Alberta Community Partnership (ACP) Grant	That Smoky Lake County acknowledge receipt of the copied letter to Village of Waskatenau from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Village of Waskatenau's unsuccessful Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the Project Titled: Regional Recreational Services and Facilities Assessment , in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.	Finance Manager	Patti Priest:	Achievements: Municipal File: 19-125	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Brenda Adamson:	Achievements: The letter has been filed for future reference.	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple
2021/04/29 710-21	→ 2020-21 Alberta Community Partnership (ACP) Grant	That Smoky Lake County acknowledge receipt of the copied letter to the Town of Smoky Lake from Paul Wynnyk, Deputy Minister, Alberta Municipal Affairs, dated March 29, 2021, in regard to the Town of Smoky Lake's unsuccessful Intermunicipal Collaboration 2020-21 Alberta Community Partnership (ACP) grant application for the Project Titled: Regional Road Network Study , in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Vilna.	Finance Manager	Patti Priest:	Achievements: Municipal File: 19-125	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Brenda Adamson:	Achievements: The letter has been filed for future reference.	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple
2021/04/29 729-21	→ Offer to Purchase Land - FOIP Section 27: Privileged Information	<i>That Smoky Lake County offer to purchase the land pursuant to the discussion held on April 29, 2021, while in Executive Session as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information; by submitting an offer in the amount of \$250,000.00, subject to conditions.</i>	Legislative Service Clerk	Patti Priest:	Achievements: Motion #729-21 RESCINDED by the May 4, 2021 Special Council meeting Motion #738-21.	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple				
2021/04/29 702-21	→ Government Liaison Committee - Municipalities of Alberta (RMA) District 5	That Smoky Lake County Council who can attend - attend the Rural Municipalities of Alberta (RMA) District 5 virtual meeting scheduled for May 17, 2021 to be viewed from County Council Chambers or separately at individual locations, subject to COVID-19 restrictions.	Legislative Service Clerk	Patti Priest:	Achievements: All Council attended virtually from County Council Chambers.	Municipal File: 1-10	Challenges: <i>No value</i>	Next Steps: <i>No value</i>	Comple			

2021/04/29	711-21	→ Lac La Biche County - Healthier Communities Golf Tournament	That Smoky Lake County Council who can attend – attend the 2021 Healthier Communities Golf Tournament, scheduled for Friday, July 9, 2021 at the Lac La Biche Golf & Country Club, as per the correspondence received from Omer Moghrabi, Mayor, Lac La Biche County, dated March 22, 2021.	Legislative Service Clerk	Patti Priest: Achievements: Legislative Services sent Council a Calendar reminder of the event, registration has NOT been completed due to the uncertainty of COVID restrictions. Municipal File: 1-122 Challenges: <i>No value</i> Next Steps: <i>No value</i>	On Track
2021/04/29	712-21	→ Shevchenko Church and Cemetery Association	That Smoky Lake County Council approve action taken by Administration in providing a letter of support to Shevchenko Foundation on March 30, 2021 for the Shevchenko Church and Cemetery Association's grant funding application to the Shevchenko Foundation, for the purposes of reconstructing the Shevchenko Church, which is located just north of Mons Lake, within our community.	Legislative Service Clerk	Patti Priest: Achievements: Letter written on March 30, 2021 and sent by email to the Shevchenko foundation. Municipal File: 1-339 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed
2021/04/29	713-21	→ Smoky Lake RCMP Detachment	That Smoky Lake County acknowledge receipt of the quarterly Community Policing Report for the Smoky Lake RCMP, from January 1, 2021 to February 28, 2021 as provided by Sgt. Tina Chan, Smoky Lake RCMP Detachment, in the correspondence dated April 2, 2021.	Legislative Service Clerk	Patti Priest: Achievements: Information retained for documentation purposes as a Communication tool proving priorities of Policing by Smoky Lake RCMP. Municipal File: 2-85 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed
2021/04/29	714-21	→ Smoky Lake RCMP Detachment	That Smoky Lake County acknowledge receipt of the correspondence from Sgt. Tina Chan, Smoky Lake RCMP Detachment, in respect to the Year-2021 Community Consultation Engagement held between February 22, 2021 and March 5, 2021 of public submissions to the Detachment via email and regular mail, with responses to the top issues and concerns of: general concerns with respect to response time for call to service, and what citizen-based programs are available to better assist the police in property crime; being published in the communities' web pages and social media.	Legislative Service Clerk	Patti Priest: Achievements: Correspondence retained for documentation purpose's as support in Partnership of Community Engagement. Municipal File: 2-85 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed

2021/04/29	716-21	→ Victoria Home Guard Historical Society	That Smoky Lake County acknowledge receipt of the Victoria Home Guard Historical Society's Year-2020 Reports and Annual General Meeting minutes of March 9, 2021.	Legislative Service Clerk	Patti Priest: Achievements: Information retained for reference purposes of the County's interest groups and heritage activities. Municipal File: 7-88 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed	
2021/04/29	717-21	→ Mons Lake Community Association	That Smoky Lake County pursue a meeting with the Deputy Minister of Environment and Parks through our local MLA, Mr. Glenn van Dijken, Athabasca-Barrhead-Westlock Constituency, for the purpose of escalating attention to the situation in regard to the eroding shore at Mons Lake, Sandy Lane Park – Playground / Beach / Boat Launch; and notify the Mons Lake Community Association of the County's intentions to do so, in response to the letter received from Brian Cheston, Representative, Mons Lake Community Association, dated April 19, 2021.	Planning & Development Manager	Patti Priest: Achievements: Municipal File: 7-68 Challenges: <i>No value</i> Next Steps: <i>No value</i>		On Track
2021/04/29	718-21	→ Rural Municipalities of Alberta (RMA)	That Smoky Lake County acknowledge receipt of the letter from Paul McLauchlin, President, Rural Municipalities of Alberta (RMA), dated April 20, 2021, stating the RMA will continue to advocate for funding for rural transportation projects in response to the County's letter request to RMA regarding "Increase Lobby for Local Road Bridge Funding – STIP Allocations", dated, March 17, 2021.	Legislative Service Clerk	Patti Priest: Achievements: Correspondence retained for reference purposes of lobbying efforts for STIP Funding Program. Municipal File: 19-12 Challenges: <i>No value</i> Next Steps: <i>No value</i>		

That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of April 2021, be (F) filed for information or (A) acknowledged receipt:

Ø R25-21 - Aspen View News Release, dated April 6, 2021, in regard to the Re: Design Plans for H.A. Kostash School. **F**

Ø R26-21 - Aspen View Board Highlights - April 15, 2021. **F**

Ø R27-21 - Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) - David Gillan, Mayor, North Battleford, dated April 12, 2021. **A**

Ø R28-21 - Michele Huszar, Program Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder, dated February 1, 2021 - Re: Accomplishments and Achievements of Centre. **A**

Ø R29-21 - (Rural Municipalities of Alberta) RMA: Contact Newsletter dated April 16, 2021. **F**

Achievements: R25-21 - Municipal File: 17-4
R26-21 - Municipal File: 17-4

R27-21 - Municipal File: 4-35

R28-21 - Municipal File: 5-26

R29-21 -Municipal File: 1-10

Challenges: *No value*

Next Steps: *No value*



COUNCIL COMMITTEE OF THE WHOLE MEETING ACTION LIST FROM MAY 4, 2021 AS OF 2021/05/20

5.1.3.viii



● Draft ● Not started ● On Track ● Behind ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 05 04 Committee of the Whole - Adminsitration		Legislative Service Clerk	Patti Priest: Achievements: No Action required. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed



COUNCIL SPECIAL MEETING ACTION LIST FROM MAY 4, 2021 AS OF 2021/05/20

3
GOALS

100%
GOAL COMPLETION

5.1.3.ix

● Draft
 ● Not started
 ● On Track
 ● Behind
 ● Overdue
 ● Complete
 → Direct Alignment
 --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 05 04 Special County Council MeetingI		-		Comple
2021/05/04	738-21	→ Offer to Purchase Land - FOIP Section 27: Privileged Information	That Smoky Lake County Council rescind the April 29, 2021, Council Motion #729-21: <i>"That Smoky Lake County offer to purchase the land pursuant to the discussion held on April 29, 2021, while in Executive Session as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information; by submitting an offer in the amount of \$250,000.00, subject to conditions."</i> as County representatives have now inspected the said lands and Council has reconsidered the offer amount.	Legislative Service Clerk	Patti Priest: Achievements: Motion #729-21 from the April 29, 2021 Council Meeting is rescinded. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple

2021/05/04 739-21

↳ Offer to Purchase Land - FOIP Section 27: Privileged Information

That Smoky Lake County offer to purchase the land pursuant to the Executive Session discussions held in respect to an opportunity to purchase land as a Legal and Land Issue, under the authority of the FOIP Act Section 27: Privileged Information, on April 29, 2021, and on May 4, 2021; by submitting an offer in the amount of \$270,000.00, subject to conditions.

Legislative Service Clerk

Patti Priest:

Achievements: The offer to purchase as per Motion 739-21 was submitted. Further motions were made at a Special Council Meeting held on May 17, 2021 regarding procuring an appraisal of the land (SW-27-59-17-W4, located at 17252 Highway 28), extending the "Buyer's conditions" deadline, and engaging Associated Engineering, Alberta Ltd. to undertake a Level 1 Environmental Assessment.

Municipal File: 12-24

Challenges: *No value*

Next Steps: *No value*

Comple



BRENDA ADAMSON

Goal	Progress Update	Current ...	Start D...
Training Activity (FIN): 100%	<p>NEW</p> <p>Achievements: Virtually attended the Consulting and Engaging Aboriginal People Workshop May 6 Virtually attended the Assessment Review Board Clerk Refresher Course May 13</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/05/20</p>	61% 61 / 100%	2020/01/01
Council Member Inquiry (FIN): 100%		100% 100 / 100%	2021/01/01
Assessment Activity: 100%	<p>NEW</p> <p>Achievements: Processed Assessment changes in preparation for the tax levy.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/05/20</p>	100% 100 / 100%	2021/01/01
→ Asset Download		100%	2021/01/01
→ Update Assessment		100%	2020/01/01
→ Enter Linear Assessment		100%	2021/01/01
→ Assessment Complaints		0%	2020/01/01
→ Assessment Appeal Hearing		0%	2021/01/01
Taxation Activity: 100%		0% 0 / 100%	2021/01/01
→ Mill Rate Bylaw/Bill Taxes		100%	2021/01/01
→ Tax Notifications		60%	2021/01/01
→ Tax arrears property sale		0%	2021/01/01
→ Bill taxes	<p>NEW</p> <p>Achievements: Administration has begun printing the 2021 tax notices. They will be mailed out by the end of May. Attached is a copy of the tax stuffer that will be sent to each owner. 5.1.2(b)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/05/20</p>	0%	2020/01/01
→ Tax penalties 0 Penalties (\$)		0 / 0 Penalties (\$)	2021/01/01
→ Bellis Sewer Charges Bylaw		100%	2021/01/01

↳ Taxes Due \$0

NEW

Achievements: Tax arrears are currently \$1,887,918.58. With penalties that were levied March 1, 2021, approximately \$1.6 million of tax arrears is from uncollectable oil and gas levies. Administration is presenting 5 tax rolls that are deemed uncollectable. As per communication with the Provincial Assessors, these companies no longer exist and are on the orphan well defunct list. We are asking Council to write these accounts off. This will allow us to apply to have some of the Educational tax returned. **5.1.2 (a) 1-5**

Recommended Motion:

That Smoky Lake County Council write off taxes in the amount of \$10,916.39 and penalties in the amount of \$20,186.88 on Tax roll 14592011 SE-20-059-14 W4 due to the inability to collect from a defunct company.

That Smoky Lake County Council write off taxes in the amount of \$13,495.75 and penalties in the amount of \$24,822.22 on Tax roll 15590412 SE-04-059-15 W4 due to the inability to collect from a defunct company.

That Smoky Lake County Council write off taxes in the amount of \$11,523.69 and penalties in the amount of \$11,766.30 on Tax roll 16592431 NW-24-059-16 W4 due to the inability to collect from a defunct company.

That Smoky Lake County Council write off taxes in the amount of \$12,674.39 and penalties in the amount of \$24,390.88 on Linear Tax roll 54000101 due to the inability to collect from a defunct company.

That Smoky Lake County Council write off taxes in the amount of \$21,629.42 and penalties in the amount of \$24,957.27 on Linear Tax roll 54000106 due to the inability to collect from a defunct company.

Challenges: *No value*

Next Steps: *No value*
2021/05/20

NEW

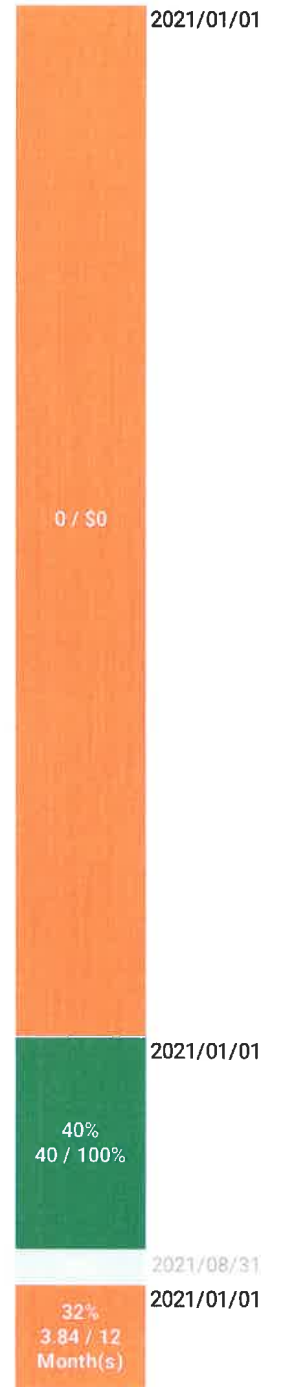
Achievements: Preparations for the 2021-2025 Financial Plan have begun.

Challenges: *No value*

Next Steps: *No value*
2021/05/20

Budget Activity: 100%

↳ Provide council with the Budget at a Glance Report monthly and point out any major budget variances (Copy): 12 Month(s)



Information Technology (IT): 100%

→ Alberta Purchasing Connection

→ New Financial System

Finance Activity (FIN): 100%

→ Annual Grant Reporting

→ Aggregate Levy

→ Final Financial Statements

→ Statistical Information Return

NEW

Achievements: The administration phone system has been upgraded. The auto attendant is working well.

The photocopiers will be switched out in both the shop and the office. The office copier has higher capacity than the current one. We expect this will decrease the printing problems that have been occurring this past year. As well, we will be saving \$838 per year. The new copiers will be delivered within the next month.

Challenges: No value

Next Steps: No value
2021/05/20

NEW

Achievements: Posted the Road Construction Tender for project C2113 was posted on APC May 3, 2021. It closes May 21, 2021

Challenges: No value

Next Steps: No value
2021/05/20

NEW

Achievements: Finance staff have spent the past month reviewing the proposals for an Enterprise Resource Planning System. An RFD will be included in the Council Meeting for Council decision.

Challenges: No value

Next Steps: No value
2021/05/20

NEW

Achievements: Accounts Receivable Penalties

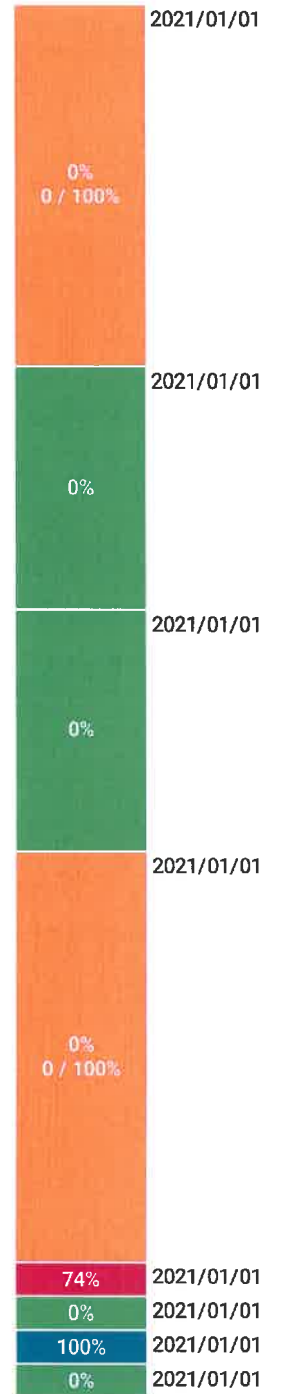
RMWB has forwarded payment for the charges to send Trevor to assist with their 2020 emergency. Because of the delay in payment, there are \$1,036.06 in penalties on the account. As per policy 08-02-02, penalty charges over \$500.00 require approval from Council to write off. @5.1.2(c)

Motion:

Smoky Lake County approves the write off of \$1,036.06 in penalties on Accounts Receivable Account number 04559.

Challenges: No value

Next Steps: No value
2021/05/20



→ Annual Grant Projects

NEW

Achievements: 2021 Project profiles for the MSI and FGT grants were submitted May 11, 2021

Challenges: *No value*

Next Steps: *No value*
2021/05/20

→ New Grant Applications and Reporting

→ Policy Development and Review

Tax penalties 0 Penalties (\$)

100%	2021/01/01
97%	2021/01/01
0%	2021/01/01
0 / 0	2021/01/01
Penalties (\$)	



4612 McDougall Drive
Box 310

Phone: 780-656-3730
Fax: 780-656-3768

MISSION

Smoky Lake County Strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.

2021 Tax Stuffer

You can make credit card payments online through our website.



PAYMENT CARD

If you make payment at a bank branch make sure the teller chooses Smoky Lake County.

MONTHLY PRE-AUTHORIZED PAYMENT PLAN

Smoky Lake County has monthly pre-authorized debit for **TAXES** and is accepting applications for **January 1, 2022.**

If you are not already on the monthly payment plan and would like to be or you would like additional information please contact the office prior to **November 1, 2021.**

2021 TAXES

Smoky Lake County has combined its assessment and tax notices to comply with the *Municipal Government Act*. On April 28, 2021, Smoky Lake County Council gave third and final reading to Bylaw #1396-21 to authorize the rates of taxation for 2021. **Minimum Municipal Tax of \$50.00** was applied to all properties.

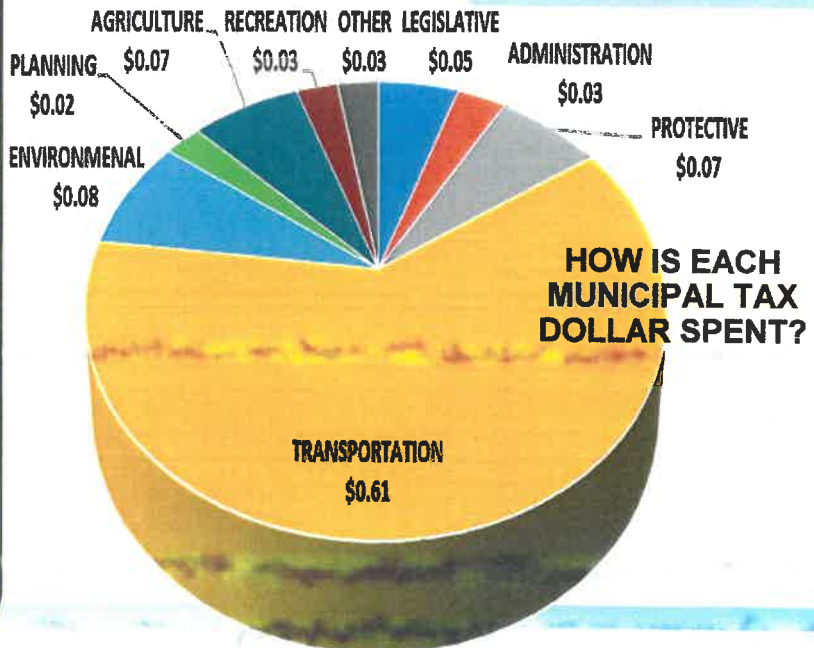
MILL RATES	RESIDENTIAL		FARMLAND		NON RESIDENTIAL		MACHINERY AND EQUIP-	
	2021	2020	2021	2020	2021	2020	2021	2020
Municipal Rates	5.775	5.64	12.88	12.74	21.55	21.52	21.55	21.52
Education	2.4951	2.6012	2.4951	2.6012	3.871	3.5785	0	0
Seniors Foundation	0.6752	0.7048	0.6752	0.7048	0.6752	0.7048	0.6752	0.7048
Total Rates	8.946	8.946	16.05	16.05	26.1	25.8	22.22	22.22
INCREASE		0		0		0.2925		0

Provincial downloading has increased Smoky Lake County Costs:

In 2020 Smoky Lake County residents were charged \$63,702 for **policing**. In 2021 the charge increases to **\$98,521**

The province has decreased the amount of grant in lieu payments (property taxes for provincial owned land) to 50%. **This is a loss in revenue of \$30,000**

The **Agriculture Services Grant** has been reduced by **\$43,093**



N.E. Muni-Corr Report -- May 10, 2021

Draft Bylaw Changes

- Administration presented the feedback received from the Municipalities on the draft Bylaw 1484 changes. Discussion took place with some proposed changes becoming controversial. Motion made by Director Buckle for N>E> Muni-Corr Ltd. To invite legal council to a special meeting of the Board to confirm obligations, authority and jurisdiction of the Company vs. Municipalities and to have Board members submit their questions to Administration prior to the meeting.

Delegation: Steve Engman with SE Design

- Steve presented three separate projects:
 - A. The Glendon South Drainage Parkway Project. Administration shared the screen with the drawings. The only part of the project affecting N.E. Muni-Corr Ltd. will be the replacement of two culverts under the right of way. The new culverts will be installed using an open cut trench and they expect the work to take three days in which time, they will detour traffic. The trail will be restored to current condition.
 - B. The Glendon Pedestrian Linkage Project which involves four paved hiking trails from the southside residential area to the trail. The pavement will stop on the edge of the trail. They will all be 2 metres in width, half metre edge and 3:1 side slope. The Village is planning to install park benches and garbage receptacles at each link.
An extension of the project will be landscaping, tree planting and solar lights along the trail and various other points in the Village. A plan will be developed and brought back to N.E. Muni-Corr Ltd. for the parts that affect their property. Administration will be invited to a site visit with the landscape architect.
 - C. The Beaver River Parking Lot Extension and Paving Project involves developing a gravel parking lot, green area and berm at the existing parking lot area. This is to accommodate trail user traffic, trailers as well as tourists with campers and RV units. The paved trail will be off on the southwest side of the trail with about a two-foot buffer zone between it and the gravel trail. The paved section will be 2 metres wide with a swale for drainage. Closer to the trestle, it will merge with the trail for one unified approach. Timber and wire guard rails will be installed on either side of the fully section which start just northeast of the water testing station and will alleviate users from digging up the side bank.
SE Design will meet Riverland Recreational Trail Society on site and is offering to do a preliminary set of drawings around the gazebo location and design as well as an ATV parking area on the east side of the trail.

Reports

Riverland Recreational Trail Society

- Marvin Bjornstad, President of RRTS reported being close to the finalized copy of Alberta's Iron Horse Trail 10 Year Strategic Development Plan. Thanks to the County of St. Paul for Scheduling maintenance work that was submitted.

The Trans Canada Trail will be making a major re-branding announcement at the beginning of June - likely June 5th which is International Trails Day. This means replacing all TCT signs on the trail which will be scheduled in for some time this summer. Over the past couple of years, we've been able to access a number of TCT grants with the most recent being trail steward kits and chain saw training for volunteers.

It was moved by Director Cherniwchan to approve the report as presented.

Administration - Marianne Janke Alberta's Lakeland Marketing Organization

- Received the Insight Reports from Senecal PR for the Travel Lakeland and Alberta's Iron Horse Trail socials and website covering a 2-year period. The DMO had an online presentation with Senecal explaining the results of the reports.
The DMO has submitted a \$33,000.00 marketing proposal to Travel Alberta of which \$24,000.00 would be paid to Blackbear Social Media for managing all the social accounts for the DMO and Alberta's Iron Horse Trail for one year.
Blackbear Social Media and the DMO office have been working together to complete the content strategy and calendars for the two organizations. A draft is ready to be presented for approval.
The DMO has applied for a Summer Employment grant for a part time position and is working on a CIP grant to hire a full-time position for 10 months
It was moved by Director Miller to approve the report as presented.

NEW BUSINESS

- **Village of Glendon Pedestrian Linkage Project**
It was moved by Director Werstiuk to approve the Glendon Pedestrian Linkage Project as presented.
- **Village of Glendon South Drainage Parkway Project**
It was moved by Director Werstiuk to approve the Village of Glendon South Drainage Parkway Project as presented.
- **Beaver River Trestle Paved Trail Project**
It was moved by Director Duchesne to approve the Beaver River Trestle Paved Trail Project based on the drawings presented.
- **RMA Insurance**
Administration informed the Board, RMA Insurance is doing a full review of N.E. Muni-Corr Ltd.'s coverage taking into consideration the terms in our Master Agreement, lease with Riverland Recreational Trail Society, their coverage as well as the coverage from the Alberta Snowmobile Association to ensure we are adequately insured.
- **Steve Wychopen - Adjacent Landowner Request**
It was moved by Director Hedrick to approve Steve Wychopen's request to brush and landscape provided he enters into a Letter of Understanding with N.E. Muni-Corr Ltd.

FINANCIAL REPORT

- Controller, Tim Mahdiuk presented the financial report for March 31 and April 30, 2021. It was moved by Director Duchesne to approve the financial reports as presented.

In Camera

- It was moved by Director Prevost to move in camera at 12:16 pm with Alternates, Marianne Janke and Marvin Bjornstad in attendance.
- It was moved by Director Hedrick to move out of camera at 12:27 pm.
- It was moved by Director Prevost to conduct a legal services review.

NEXT MEETING

The next regular Board Meeting for N.E. Muni-Corr Ltd. Is scheduled for Monday, June 14 at 10:00 am via ZOOM

NE Muni-Corr Ltd.

Budget to Actual as of April 30, 2021

Revenue	2021 Actual	2021 Budget	Variance
Utility Crossing Fees	5,661.06	19,641.00	13,979.94
Crossing Fees	(2,500.00)	1,000.00	3,500.00
Temporary License of Occupation Fees		110.00	110.00
Siding Leases		1,373.00	1,373.00
Sale of Land		30,000.00	30,000.00
Patronage Refunds		45.00	45.00
Miscellaneous Revenue	5,721.74	1,000.00	(4,721.74)
Wage Recovery	5,000.00	5,000.00	-
Interest Revenue	11.90	6,460.00	6,448.10
Total Revenue	13,894.70	64,629.00	50,734.30

Expenses

Audit/Controller Fees	5,500.00	10,500.00	5,000.00
Administrative Coordinator	24,043.88	71,100.00	47,056.12
Land Appraisal Fees	-	-	-
Legal Fees	473.08	5,000.00	4,527.00
Insurance		10,400.00	10,400.00
Promotions/Advertising		500.00	500.00
Entertainment		1,000.00	1,000.00
Bank Charges	-	-	-
Contracted Services		4,150.00	4,150.00
Office Supplies	356.25	500.00	143.75
Repairs & Maintenance		5,000.00	5,000.00
Grants to Organizations	19,047.62	20,000.00	952.38
Rent		2,400.00	2,400.00
Memberships	125.00	200.00	75.00
Management/Travel Fees	250.00	3,000.00	2,750.00
GST Payable	1,228.87	1,500.00	271.13
Total Expense	51,024.70	135,250.00	84,225.38

Total Net Surplus/(Deficit) (37,130.00) (70,621.00) (33,491.00)

Bank Account/Term Deposit Balances

Savings Account	18,099.25		
Chequing Account	131,206.73		
GIC #30 (Matures June 16, 2021)	205,000.00	Accrued Interest	2,411.14
GIC #26 (Matures May 2021)	102,300.00	Accrued Interest	2,217.53
GIC #27 (Matures May 2022)	102,510.00	Accrued Interest	2,424.97
GIC # 31 (Matures Oct. 5 2021)	140,000.00	Accrued Interest	619.30
	<u>699,115.98</u>		<u>7,672.94</u>

NE Muni-Corr Ltd.
Cheque Register for the month of April 2021

Date	Cheque #	Vendor	Amount
#####	502	County of St. Paul	5,923.47
#####	503	County of St. Paul	5,923.47
#####	504	Tim Mahdiuk	1,500.00
		Total	\$ 13,346.94

Northeast Muni-Corr Ltd.

Customer Aged Summary As at 30/04/2021

Name	Total	Current	31 to 60	61 to 90	91+
Edwardson, Blake	94.50	0.00	0.00	0.00	94.50
Janz, Patricia	31.50	0.00	0.00	0.00	31.50
Skrypichayko, Walter	63.00	0.00	0.00	0.00	63.00
Vantage Point Resources Inc.	5,250.00	0.00	0.00	0.00	5,250.00
Total outstanding:	5,439.00	0.00	0.00	0.00	5,439.00

Generated On: 03/05/2021

NE Muni-Corr Ltd.

Budget to Actual as of March 31, 2021

Revenue	2021 Actual	2021 Budget	Variance
Utility Crossing Fees	5,400.00	19,641.00	14,241.00
Crossing Fees	(2,500.00)	1,000.00	3,500.00
Temporary License of Occupation Fees		110.00	110.00
Siding Leases		1,373.00	1,373.00
Sale of Land		30,000.00	30,000.00
Patronage Refunds		45.00	45.00
Miscellaneous Revenue	5,000.00	1,000.00	(4,000.00)
Wage Recovery	5,000.00	5,000.00	-
Interest Revenue	8.92	6,460.00	6,451.08
Total Revenue	12,908.92	64,629.00	51,720.08

Expenses			
Audit/Controller Fees	4,000.00	10,500.00	6,500.00
Administrative Coordinator	12,196.94	71,100.00	58,903.06
Land Appraisal Fees	-	-	-
Legal Fees	473.08	5,000.00	4,527.00
Insurance		10,400.00	10,400.00
Promotions/Advertising		500.00	500.00
Entertainment		1,000.00	1,000.00
Bank Charges	-	-	-
Contracted Services		4,150.00	4,150.00
Office Supplies	356.25	500.00	143.75
Repairs & Maintenance		5,000.00	5,000.00
Grants to Organizations	19,047.62	20,000.00	952.38
Rent		2,400.00	2,400.00
Memberships	125.00	200.00	75.00
Management/Travel Fees	250.00	3,000.00	2,750.00
GST Payable	1,228.87	1,500.00	271.13
Total Expense	37,677.76	135,250.00	97,572.32

Total Net Surplus/(Deficit) (24,768.84) (70,621.00) (45,852.16)

Bank Account/Term Deposit Balances

Savings Account	18,096.27		
Chequing Account	142,809.69		
GIC #30 (Matures June 16, 2021)	205,000.00	Accrued Interest	2,183.67
GIC #26 (Matures May 2021)	102,300.00	Accrued Interest	2,024.14
GIC #27 (Matures May 2022)	102,510.00	Accrued Interest	2,213.49
GIC # 31 (Matures Oct. 5 2021)	140,000.00	Accrued Interest	529.54
	<u>710,715.96</u>		<u>6,950.84</u>

Northeast Muni-Corr Ltd.

Customer Aged Summary As at 31/03/2021

Name	Total	Current	31 to 60	61 to 90	91+
Campus Energy Parnters Cold Lake LP	787.50	0.00	787.50	0.00	0.00
Edwardson, Blake	94.50	0.00	0.00	0.00	94.50
Janz, Patricia	31.50	0.00	0.00	0.00	31.50
Skrypichayko, Walter	63.00	0.00	0.00	0.00	63.00
Vantage Point Resources Inc.	5,250.00	0.00	0.00	0.00	5,250.00
Total outstanding:	6,226.50	0.00	787.50	0.00	5,439.00

Generated On: 01/04/2021



Reeve's Report

April 23, 2021 to May 19, 2021

April 23, 2021 – Special Council meeting, held in Chamber/Virtually: (all Council)

- Agreed to enter into a Development Agreement, with Bascor Developments Ltd. for Stage 3 and Stage 4 of the Bonnie Lake Resorts Development.

April 23, 2021 – Municipal Planning Commission meeting, held in Chamber/Virtually: (all Council)

- Approved Development Permit No. 007-21: Plan 0726807 Block 1 Lot 1, for the development of a Campground, Major.
- Approved Development Permit No. 011-21: Pt. of NW 2-61-18-W4M, Pt. of SW 2-61-18-W4M, Pt. of SW 11-61-18-W4M, Pt. of SE 10-61-18-W4M & Pt. of NE 3-61-18-W4M, for the development of Natural Resource Extraction / Processing Facility (Sand and Gravel).
- Approved Development Permit No. 012-21: SE-32-58-16-W4M for the development of Natural Resource Extraction/Processing Facility (Sand and Gravel), (11.0 Acres).

April 23, 2021 – Council Committee of the Whole meeting, held in Chamber/Virtually: (all Council)

- Received a presentation from Leah Kongsrude, Executive Director, North Saskatchewan Watershed Alliance (NSWA) about the NSWA's partnerships and key responsibilities.
- Recommended Administration provide input into the '1976 Coal Policy' consultation process and collaborate with other municipalities and/or Rural Municipalities of Alberta (RMA).
- Recommended to engage the Public Participation Process for a draft Bylaws regarding Hamlet Chickens, Dark Skies, and Temporary RVs.
- Received an update on the Lake Subdivision Wayfinding Signage project.
- Thanked Mr. Jordan Ruegg, Planning and Development Manager and Mr. Kyle Schole, Planning and Development Assistant for spearheading the North Saskatchewan Heritage River Project in collaboration with other river municipalities and Indigenous groups to nominate 818km of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS).

April 26, 2021 – Regional Economic Development Committee (RCDC), held in Chamber/Virtually: (Craig, Lorne, Johnny)

- Adopted the Regional Community Development Committee (RCDC) 3 year rolling action plan 2021 for the Strategic Plan Years 2020 to 2023.
- Adopted the Regional Strategic Priorities Chart for April 2021.
- Regretfully accepted the resignation of Smoky Lake County Public Member at Large: Perry Phillips.
- Recommended each respective municipality to adopt a "NEW REVISED" Regional Economic Development Committee (RCDC) Bylaw: Joint Agreement - Terms of Reference which includes the incorporated percentage funding formula and removal of the references to the Village of Waskatenau as a Committee member.
- Recommended Smoky Lake County as the Managing Partner revise all RCDC related Policies by removing the Four Arrows logo which was in use while the Village of Waskatenau was an RCDC member.
- Recognized May 9-15, 2021 as "Economic Development Week".
- Accepted and recommended Smoky Lake County, as managing partner of the Regional Community Development Committee adopt Policy Statement No. 61M-02-01: Regional Community Development Committee (RCDC) Economic Work Plan for 2021.
- Recommended each respective municipality adopt the 2021 Economic Development Budget in the amount of \$100,000.

April 27, 2021 – Council Departmental Operations meeting, held in Chamber/Virtually: (all Council)



Reeve's Report

April 23, 2021 to May 19, 2021

- Agreed to advertise a Request for Proposal (RFP) for Construction Project No. C2113, located on Township Road 592 between Range Road 172 and Range Road 171.
- Accepted Management Policy Statement No. 07M-01-07: Parks and Recreation: Work Plan.
- Agreed to include an additional condition requiring Bascor Developments Ltd. to provide all potential buyers of the lots at the new Stage 3 and Stage 4 of the Bonnie Lake Resorts Development with a Disclosure Statement acknowledging the base of the roads are constructed to an asphalt standard to a completed gravel surface, and an asphalt or other permanent oiled surfacing within the subdivision phases will be undertaken through a petition of residents of the said subdivision and the County will cause the work to be undertaken through a Local Improvement Levy pursuant to the Municipal Government Act.
- "Spring Cleanup Promotion", exclusive to residents of the Smoky Lake Region, of free disposal of appliances containing Freon at County Landfill Sites during the month of May 2021.
- Agreed to advertise to recruit a Waste Site Operator for 2 days/week at the Spedden Landfill Location.

April 28, 2021 – Council Budget meeting, held in Chamber/Virtually: (all Council)

- Approved the amended Year-2021 to Year-2025 Five-Year Capital Project Budget of expenditures (\$3,708,713 for Year-2021).
- Approved the Year-2021 Total Function Budget, with a total Revenue in the amount of \$20,874,589, and total Expenditures in the amount of \$20,874,589 plus amortization in the amount of \$2,059,800.
- Gave third and final reading to Bylaw No. 1396-21: 2021 Tax Rate.

April 29, 2021 – Council Regular Meeting, held in Chamber/Virtually: (all Council)

- Held a Public Hearing for proposed Bylaw No. 1393-21: a Bylaw for the purpose of amending the Smoky Lake County Land Use Bylaw No. 1272-14, to rezone a portion of the lands legally described as SE-29-59-19-W4M, (municipal address: 59430 Highway 831), from Agriculture (AG) District to Highway Commercial (C1) District.
- Gave third and final to Bylaw No. 1393-21.
- Amended Policy Statement No. 03-21-06: Backsloping Program be amended for the purpose of increasing the payment to approved applicants for half the cost of the project up to a maximum amount of \$ 2,500.00 per half mile.
- Declared April 28, 2021 as a "Day of Mourning" remembering all workers who have been killed, injured or disabled at their place of work.
- Amended Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization.
- Gave third and final reading to Bylaw No. 1397-21: Appointment of Assessor for the purpose of establishing the position of Assessor as a Designated Officer and appointing the Accurate Assessment Group Ltd.
- Engaged the Public Participation to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with the Town of Smoky Lake, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan for the purpose of providing a corporate platform for the Town and County to be able to contribute money into the local tourist economy while providing a legal and financial buffer from any operational or financial liabilities.
- Proclaimed May 9-15, 2021 as "Economic Development Week".
- Approved to purchase (instead of lease) the Year-2020 Peterbilt 520 Chassis with a Wittke Starlight 40Yd body for the purpose of Solid Waste Collection.
- Accepted bids on the County's surplus equipment sale of a skid steer & sprayer system.
- Awarded the bridge tender to 1690082 AB Ltd. of Kelowna, BC, in the amount of \$355,355.00 plus GST, for providing standard bridge and culvert repairs.



Reeve's Report

April 23, 2021 to May 19, 2021

- Approve action taken in distributing the Provincial COVID-19 Relief Funds as per Council's March 25, 2021, motion #542-21, to Warspite Community Hall, Spedden Hall, Stry Catholic Hall, and Stry 75th Anniversary Hall.
- Approved to transfer the Doctor Retention and Recruitment Committee's surplus to their reserves, and the request for the Raubenheimer Medical Clinic to respectfully return unspent funds for return to each respective municipality through the managing partner.
- Approved to purchase an ECG and defibrillator for the Lakeland Primary Care Network (PCN) facility in Smoky Lake at a 50/50 cost share with the Town of Smoky Lake so that the committee can recruit a trained professional/physician to provide the Cardiac Stress Testing services.
- Approved the Year-2021 Economic Development Budget in the amount of \$100,000.
- Accept with regret the resignation of Mr. Perry Phillips as Smoky Lake County's Member-at-Large, and appointed Mr. Noel Simpson in a temporary capacity to October 1, 2021 to fill the vacancy.
- Proclaimed June 7-13, 2021 as Seniors' Week.
- Acknowledged the approval of the ACP grants of \$200,000 each for the projects: Regional Municipal Service Delivery Options Study & Regional Fire Services Study.
- Agreed to pursue a meeting with the Deputy Minister of Environment and Parks through our local MLA, to escalate attention to the eroding shore at Mons Lake.
- Held Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land and agreed to submit an offer to purchase on a parcel of land within Smoky Lake County.

April 30, 2021 – Victoria Dist. Ec. Dev Strategy Implementation Working Group, held Virtually: (Craig)

- Discussed feedback from Council presentations about the Victoria District Economic Development Strategy Business Structure and determined next steps.

May 4, 2021 – Council Committee of the Whole meeting, held in Chamber/Virtually: (all Council)

- Held Executive Session to discuss a Land and Legal Issue in respect to the negative impacts on municipalities and water commissions which would arise from North East Muni-Corr Ltd.'s proposed long-term planning efforts to achieve self-sustainability.

May 4, 2021 – Special Council meeting, held in Chamber/Virtually: (all Council)

- Held Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land and agreed to submit an offer to purchase on a parcel of land within Smoky Lake County.

May 6, 2021 – Consulting and Engaging Aboriginal People Workshop, held Virtually: (All Council)

- The Duty to Consult has been an effort by the Crown to create a sustainable relationship with Aboriginal groups. The Crown has identified that there have not always been efforts to deal honourably with Aboriginal groups but want to establish trust and reconciliation while maintaining a balance of obligations to both Aboriginal's interests and Canada's interests going forward.

May 7, 2021 – Victoria Dist. Ec. Dev Strategy Implementation Working Group, held Virtually: (Craig)

- Discussed the progress of Public Participation preparation for June 8, 2020 from 5:30 p.m. to 8:30 p.m for the Joint Public Hearing for the Town and County in regard to the creation of a Municipally Controlled Corporation (MCC).

May 10, 2021 – Muni-Corr Ltd. Committee, held virtually: (Craig & Johnny)

- Discussed New proposed By-Law looking for feedback now obtaining Legal opinion to get clarity on Muni-Corr's Authority, Obligation, and jurisdiction.



Reeve's Report

April 23, 2021 to May 19, 2021

- Discussed a new policy on charging municipalities that don't give 24 hours notice before the upcoming meeting wanting to charge that municipality if quorum is not met. Sent back for further review.
- Atco, 2nd chance Trail Ride.
- Village of Glendon Pedestrian Linkage Project.
- Village of Glendon South Drainage Parkway Project.
- Beaver River Trestle Paved Trail.

May 10, 2021 – Doctor Retention and Recruitment Committee, held Virtually: (Craig)

- 2020 Doctor Retention and Recruitment Committee Surplus of \$106,153.
- Doctor Retention and Recruitment Committee's Memorandum of Understanding with Raubenheimer Medical Clinic, Return of Unexpended Funds.
- Lakeland Primary Care Network – Request for funding the Cardiac Stress Clinic & Consults in Smoky Lake.

May 13, 2021 – Policy Committee meeting, held in Chamber/Virtually: (all Council)

- Reviewed and recommended amendments to Policy Statements: 01-28-02: Council Request for Information, 01-41-01: Asset Management, 02-05-05: Fire Permit Agreement, 01-53-01: Treaty 6 and Indigenous Acknowledgment, 03-25-10: Sale of Gravel or Sand, and to the Fire Protection Services Bylaw.

May 17, 2021 – RMA District 5 Meeting, viewed virtually from Chambers: (all Council)

- Discussion on Emergency Funding.
- Municipal Collaboration.
- Police Funding.
- Municipal Funding from the Province\STIP\MSI.
- Oil and Gas Companies not paying their taxes.
- Green Funding for Rural Municipalities.

May 17, 2021- Chamber of Commerce Meeting: (Craig,Johnny)

- Discussion with Minister Doug Schweitzer & MLA Glen Van Dyken on many topics.
- Decline in business revenue over 30% new grant Funding available.
- Red Tape reduction reduced by 1/3rd.
- Efficient Government Spending for the Province.
- Discussion on Tourism, Farming, and Industry.
- Discussion on the Film and T.V Industry.

May 17, 2021 – Special Council meeting, held in Chamber/Virtually: (all Council)

- Clarified: the distribution of unspent funds from Raubenheimer Medical Clinic and contribution of funds to PCN to purchase Medical Equipment for Cardiac Stress Clinic in Smoky Lake.
- Held Executive Session to discuss a Legal Land Issue in regard to an opportunity to purchase land and agreed to update conditions submit an offer to purchase on a parcel of land within Smoky Lake County.

Sincerely,

Craig Lukinuk, Smoky Lake County Reeve and Councillor Division 3



Certificate of Qualification

This is to certify that

Craig Lukinuk

has successfully completed the

Assessment Review Board Member Training

on

April 22, 2021

and is certified according to the Alberta Assessment Complaints Training Program.

A blue ink signature of Susan McRory, consisting of a large, stylized 'S' followed by a horizontal line.

Susan McRory
Chair
Municipal Government Board



Councillor's Report

For May 27, 2021

From Councillor Lorne Halisky, Division 4.

May 13, 2021 – Joint Health and Safety Meeting (held virtually): Johnny Cherniwchan and Lorne Halisky

- 4 new employee orientations completed and 4 employees trained in WHMIS since the last reporting period. TDG (transportation of Dangerous Goods) and Chainsaw Training is needed and didn't occur since the last reporting period.
- There were **0 incidents reported for the period of April 16th, 2021 to May 13th, 2021** as the Safety Officer was not in attendance to provide a verbal report.
- Internal Audit Action Plan had no progress since last reporting period.
- Everyone in the County Administration and Shop areas are still healthy and no one is off because of COVID. The County Offices are currently closed to the public and by appointment only. However, all employees must follow the Return-to-Work Guidelines.
- Welder has begun to manufacture brackets for safety beacon lights, and will be installing them on vehicles that require them.
- All meetings which are taking place at the County shop are socially distanced and held outside when possible.
- Make sure you have systems in place for emergency response and determine a plan with and for your family, especially light of the Pandemic.
- Starting to head out into the field this month, making sure we are aware of our surroundings especially bears at this time of year.
- Make sure that JSA's (Job Safety Analysis) are completed each time we start a new task.
- Herbicide applicators will be taking all applicable training – Chemical Stewardship, Weed ID, Authorized Assistant Applicator Licenses.
- Approximately 60% of the fire department members have received their first dose for COVID-19.
- Coming out of this pandemic we are going to need to figure out how to get happy again. It doesn't take much for people to get angry especially when being isolated in an antisocial manner. We may need to bring in some team building efforts and bring back balance to personal lives.
- Spring farm work has started with large farm equipment on the roads so drive with caution, paying extra attention to the equipment/vehicle blind spots etc., give farm equipment/vehicles the right away and plan your drive.
- The frost is coming out of the ground causing soft spots etc. on the roads so please drive to the road conditions and report all flooding and damaged etc. roads to the County Public Works.
- Dry conditions cause fire hazards so please use caution when using ignition sources, follow the Fire Department Protocols and report all unsafe activities to the County Peace Officer and/or Fire Chief or Deputy Fire Chief.
- Theft in the region continues so please ensure all vehicles/equipment whether County owned or personal are secured etc. and report all suspicious activities to the RCMP immediately.
- Keep your mind on task at all times, conduct hazard assessments, and report all incidents to help prevent loss.
- Please continue to report all hazardous road conditions including fallen or leaning trees, missing road signs etc. to County Public Works.
- Next JH&S Meeting is scheduled for Thursday, June 10/21.



Councillor's Report

For May 27, 2021

From Councillor Lorne Halisky, Division 4.

May 19, 2021 – Vilna and Bellis COP (Citizens on Patrol) Meeting (held virtually): Dan Gawalko, Johnny Cherniwchan and Lorne Halisky

- RCMP was not in attendance for the meeting however it was discussed that crime is still occurring and to continue to report suspicious activities to help prevent crime etc.
- Fish and Wildlife (Sherriff) Officer Erik Von Platen stated that a new member will be stationed in Smoky Lake in November, 2021 and he is asking for more Officers to assist on long weekends etc. He stated that he is preparing for the May long weekend. Off Road Vehicle enforcement needs more attention as there are more trail users on the Iron Horse Trail etc finding riders to not have proper insurance, registration etc.
- Financial statement was presented with all in good standing.
- Member COP patrols continue and ensuring to document the patrols using the existing tracking form.
- Members discussed recruitment of new members.
- ID Cards continue to be ordered and distributed to the members.
- COP signs are being looked at/ ordered with consultation from other COP Committees such as StPaul. One quote was recieved for \$65 per/sign and will try to get a second quote before proceeding.
- COP vehicle magnetic signs need to be inventoried and purchase more signs if needed.
- Meat Raffle tickets/ draw will be going ahead with the draw date set for November 27th, 2021.
- 500 COP pens were ordered for advertising products.
- Nomination/ election for vacant positions of Vice President and Secretary to be moved to the next meeting.
- COP Admin will post a condolence notice in memory of Edgar Lacasse past COP President and long standing member. Also send a condolence card to Tina Chan, Smoky Lake RCMP Detachment Commander for the loss of her husband.
- Next COP Meeting is TBD.

*Please contact myself if you would like to discuss any of these items in further detail.

ACTION LIST:

March 10, 2021 Regional Community Development Committee (RCDC) Meeting

MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN
60-21	That the Regional Community Development Committee accept for adoption the 2021 Strategic Priorities Rolling Action Plan 2020 to 2023 as amended, and forward to the next RCDC meeting for final review prior to forwarding to each respective municipality for adoption.	RCDC	CEDO added to April 26, 2021 agenda to accept 2021 Strategic Priorities Rolling Action Plan 2020 to 2023 .	1.3
61-21	That the Regional Community Development Committee (RCDC) defer discussion on the Regional Strategic Priorities Chart for 2021 to the next RCDC meeting.	RCDC	CEDO added to April 26, 2021 agenda to discuss Regional Strategic Priorities Chart for 2021.	1.1

ACTION LIST:

March 10, 2021 Regional Community Development Committee (RCDC) Meeting

MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN																																																																																																															
62-21	<p>That the Regional Community Development Committee (RCDC) recommends each respective municipality to adopt the 2021 Economic Development Budget in the amount of \$100,000.00, and the funding formula of Smoky Lake County \$67,500, Town of Smoky Lake \$27,000, and Village of Vilna \$5,500.</p> <table border="1" data-bbox="279 672 957 1364"> <caption>ECONOMIC DEVELOPMENT 2021 Budget</caption> <thead> <tr> <th>REVENUE</th> <th>2021 Draft Budget</th> <th>NOTES:</th> </tr> </thead> <tbody> <tr> <td>Funding from municipalities</td> <td>\$100,000</td> <td>Proposed starting</td> </tr> <tr> <td>Transfer from Reserve</td> <td>\$0</td> <td></td> </tr> <tr> <td>Grants</td> <td></td> <td></td> </tr> <tr> <td>TOTAL REVENUE</td> <td>\$100,000</td> <td></td> </tr> <tr> <th colspan="3">EXPENSES</th> </tr> <tr> <td colspan="3"><u>Economic Development</u></td> </tr> <tr> <td>Community Economic Development Officer</td> <td>\$60,000</td> <td>Idea: Rowing Ec Dev</td> </tr> <tr> <td>Admin Support (contract secretarial)</td> <td>\$4,000</td> <td>Twin, ACP Grants, 1</td> </tr> <tr> <td>IT Support</td> <td>\$3,000</td> <td>project - could red</td> </tr> <tr> <td>Mileage/Meals/Lodging</td> <td>\$3,500</td> <td>expenses for CEDC</td> </tr> <tr> <td>Training/Assn Fees</td> <td>\$1,500</td> <td></td> </tr> <tr> <td>Cell Phone</td> <td>\$650</td> <td></td> </tr> <tr> <td>Advertising</td> <td>\$7,500</td> <td></td> </tr> <tr> <td>Computer Programs/Supplies</td> <td>\$750</td> <td></td> </tr> <tr> <td>Office Supplies</td> <td>\$500</td> <td></td> </tr> <tr> <td>TOTAL ECONOMIC DEVELOPMENT ADMIN</td> <td>\$81,400</td> <td></td> </tr> <tr> <td colspan="3"><u>PROJECTS</u></td> </tr> <tr> <td>Based on 3 year rolling action 2021 approved</td> <td>\$18,600</td> <td></td> </tr> <tr> <td>TOTAL PROJECTS</td> <td>\$18,600</td> <td></td> </tr> <tr> <td>TOTAL EXPENSES</td> <td>\$100,000</td> <td></td> </tr> <tr> <th colspan="3">Reserve:</th> </tr> <tr> <td>2014 Surplus</td> <td>\$45,600</td> <td></td> </tr> <tr> <td>2015 Surplus</td> <td>\$41,600</td> <td></td> </tr> <tr> <td>2016 (budgeted to use \$41,637)</td> <td>-\$10,604</td> <td></td> </tr> <tr> <td>2017 (budgeted to use \$20,000)</td> <td>\$15,600</td> <td></td> </tr> <tr> <td>2018 (budgeted to use \$50,000)</td> <td>-\$26,214</td> <td></td> </tr> <tr> <td>2019 (budgeted to use \$27,000)</td> <td>-\$27,000</td> <td></td> </tr> <tr> <td>2020</td> <td>\$0</td> <td></td> </tr> <tr> <td>Reserve Balance as at Dec 31 2020</td> <td>\$58,223</td> <td></td> </tr> <tr> <th colspan="3">Funding Formula Initial Discussions</th> </tr> <tr> <td></td> <td>2020</td> <td>2021</td> </tr> <tr> <td>\$100,000 Budget</td> <td>(\$5,215,5)</td> <td>(\$6,127,4)</td> </tr> <tr> <td>County</td> <td>\$40,000.00</td> <td>\$67,500 Increase by 2.5% 2021 over 2020</td> </tr> <tr> <td>Town</td> <td>\$25,000.00</td> <td>\$27,000 Increased by 2% 2021 over 2020</td> </tr> <tr> <td>Vilna</td> <td>\$5,000.00</td> <td>\$5,500 Increased by 0.5% 2021 over 2020</td> </tr> <tr> <td></td> <td>\$65,000.00</td> <td>\$100,000</td> </tr> </tbody> </table>	REVENUE	2021 Draft Budget	NOTES:	Funding from municipalities	\$100,000	Proposed starting	Transfer from Reserve	\$0		Grants			TOTAL REVENUE	\$100,000		EXPENSES			<u>Economic Development</u>			Community Economic Development Officer	\$60,000	Idea: Rowing Ec Dev	Admin Support (contract secretarial)	\$4,000	Twin, ACP Grants, 1	IT Support	\$3,000	project - could red	Mileage/Meals/Lodging	\$3,500	expenses for CEDC	Training/Assn Fees	\$1,500		Cell Phone	\$650		Advertising	\$7,500		Computer Programs/Supplies	\$750		Office Supplies	\$500		TOTAL ECONOMIC DEVELOPMENT ADMIN	\$81,400		<u>PROJECTS</u>			Based on 3 year rolling action 2021 approved	\$18,600		TOTAL PROJECTS	\$18,600		TOTAL EXPENSES	\$100,000		Reserve:			2014 Surplus	\$45,600		2015 Surplus	\$41,600		2016 (budgeted to use \$41,637)	-\$10,604		2017 (budgeted to use \$20,000)	\$15,600		2018 (budgeted to use \$50,000)	-\$26,214		2019 (budgeted to use \$27,000)	-\$27,000		2020	\$0		Reserve Balance as at Dec 31 2020	\$58,223		Funding Formula Initial Discussions				2020	2021	\$100,000 Budget	(\$5,215,5)	(\$6,127,4)	County	\$40,000.00	\$67,500 Increase by 2.5% 2021 over 2020	Town	\$25,000.00	\$27,000 Increased by 2% 2021 over 2020	Vilna	\$5,000.00	\$5,500 Increased by 0.5% 2021 over 2020		\$65,000.00	\$100,000	RCDC	<p>CEDO shared motion with member municipalities for adoption by their Councils.</p> <p>SMOKY LAKE COUNTY:</p> <hr/> <p>TOWN OF SMOKY LAKE:</p> <hr/> <p>VILLAGE OF VILNA</p>	
REVENUE	2021 Draft Budget	NOTES:																																																																																																																	
Funding from municipalities	\$100,000	Proposed starting																																																																																																																	
Transfer from Reserve	\$0																																																																																																																		
Grants																																																																																																																			
TOTAL REVENUE	\$100,000																																																																																																																		
EXPENSES																																																																																																																			
<u>Economic Development</u>																																																																																																																			
Community Economic Development Officer	\$60,000	Idea: Rowing Ec Dev																																																																																																																	
Admin Support (contract secretarial)	\$4,000	Twin, ACP Grants, 1																																																																																																																	
IT Support	\$3,000	project - could red																																																																																																																	
Mileage/Meals/Lodging	\$3,500	expenses for CEDC																																																																																																																	
Training/Assn Fees	\$1,500																																																																																																																		
Cell Phone	\$650																																																																																																																		
Advertising	\$7,500																																																																																																																		
Computer Programs/Supplies	\$750																																																																																																																		
Office Supplies	\$500																																																																																																																		
TOTAL ECONOMIC DEVELOPMENT ADMIN	\$81,400																																																																																																																		
<u>PROJECTS</u>																																																																																																																			
Based on 3 year rolling action 2021 approved	\$18,600																																																																																																																		
TOTAL PROJECTS	\$18,600																																																																																																																		
TOTAL EXPENSES	\$100,000																																																																																																																		
Reserve:																																																																																																																			
2014 Surplus	\$45,600																																																																																																																		
2015 Surplus	\$41,600																																																																																																																		
2016 (budgeted to use \$41,637)	-\$10,604																																																																																																																		
2017 (budgeted to use \$20,000)	\$15,600																																																																																																																		
2018 (budgeted to use \$50,000)	-\$26,214																																																																																																																		
2019 (budgeted to use \$27,000)	-\$27,000																																																																																																																		
2020	\$0																																																																																																																		
Reserve Balance as at Dec 31 2020	\$58,223																																																																																																																		
Funding Formula Initial Discussions																																																																																																																			
	2020	2021																																																																																																																	
\$100,000 Budget	(\$5,215,5)	(\$6,127,4)																																																																																																																	
County	\$40,000.00	\$67,500 Increase by 2.5% 2021 over 2020																																																																																																																	
Town	\$25,000.00	\$27,000 Increased by 2% 2021 over 2020																																																																																																																	
Vilna	\$5,000.00	\$5,500 Increased by 0.5% 2021 over 2020																																																																																																																	
	\$65,000.00	\$100,000																																																																																																																	

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

December 18, 2020

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, December 18, 2020** at **9:04 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Present
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Present
Brenda Adamson	Smoky Lake County Finance Manager	Present 9:06am
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Business Plan Public Consultation progress/feedback**

The written responses to the Public's concerns have been well received and were to their satisfaction.

Update on Joint Town and County Meetings

Smoky Lake County and Town of Smoky Lake Joint Council Meeting held on Wednesday, December 16, 2020:

- The Victoria District Economic Development Strategy Business Plan was approved through Smoky Lake County Bylaw No. 1390-20 & Town of Smoky Lake Bylaw No. 026-2020; both bylaws were given three readings and are now passed.
- The Town and County Councils jointly approved for administrations to draft the necessary documents associated with establishing a Municipally Controlled Corporation (MCC).

For clarity purposes to the reader, MCCs:

- are for-profit corporations that are controlled by a municipality or group of municipalities for the purposes of providing a regional municipal service or facility,
- are regulated by the Municipal Government Act, Business Corporations Act, Control of Corporations Regulation, and Debt Limit Regulation
- are required to have received approval from the Minister of Municipal Affairs prior to being established,
- are separate legal entities from its municipal shareholders,
- are able to hire staff, administer payrolls, own property, and raise capital independent of the municipalities involved, and
- are not able to borrow directly from the Alberta Capital Finance Authority.

- The Town and County Councils also jointly approved to execute the Vision XS Ltd. Scope of Work Memorandum of Understanding (MOU), with a retroactive term of starting July 2020 to December 2021 for eighteen months.

Legal Feedback

The Solicitor has provided documentation outlining the regulatory process to form a Municipally Controlled Corporation (MCC) along with a list of ancillary documents which would be required:

- Articles of incorporation for the MCC;
- Corporate bylaws for the MCC;
- Directorship agreements for each director to be appointed to the board of the MCC;
- Other organizational documents such as director consents, directors resolutions, shareholder resolutions, issuance of shares in the MCC
- Certificate of Limited Partnership – to be filed at the Corporate Registry to create the LP;
- Subscription Agreements for the capital contributions. Should the desire for the capital contribution be a partners loan instead, then there will need to be a municipal lending bylaw passed pursuant to Section 265 of the MGA and loan agreements prepared;
- Issuance of LP Units
- Other LP organizational documents such as consents to act as the GP and supporting corporate resolutions and municipal resolutions.

ACTION Educate Councils on the process and structure of a MCC to prepare them for consideration of a resolution agreeing to form an MCC, which would need to be passed by late February 2021.

Interim Budget for the Proposed Municipally Controlled Corporation (MCC)

Subject to the MCC being established, a draft interim management budget would need to be prepared by March 2021, for a period starting in June 2021 and spanning 15 months thereafter.

Staff and Recruitment for the Proposed Municipally Controlled Corporation (MCC)

Staff cannot be hired until after the MCC is established and recruitment advertisements based on the fundamentals can be drawn up as to be timely released to corral the people who are interested in this so they know when they can apply.

Community Bonds

The subcommittee working group had an information session on December 9, 2020 from Henry Kutarna of Kutarna Capital Corporation, on how Community Bonds can be successful by having them guaranteed by the Government and which typically take six-months to set up.

Other Business

ACTION We will need a very clear Communications Plan which breaks down the business plan into chunks with a timeline, costs, etc. as to what is coming down to Council and what will be on other entities.

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **on a date to be determined.**

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, December 18, 2020, adjourned at 9:56 a.m.

SMOKY LAKE REGION

**Victoria District Economic Development Strategy Implementation Working Group
February 8, 2021**

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Monday, February 8, 2021** at **10:33 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Absent
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Present

Ex-officio Resources

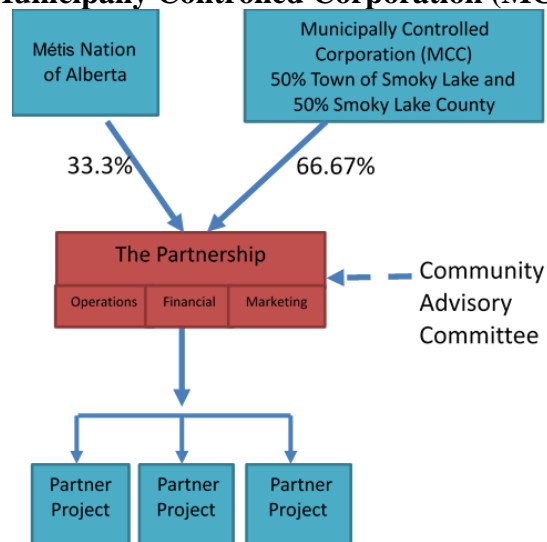
Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Present
Brenda Adamson	Smoky Lake County Finance Manager	Present 10:47 a.m.
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:

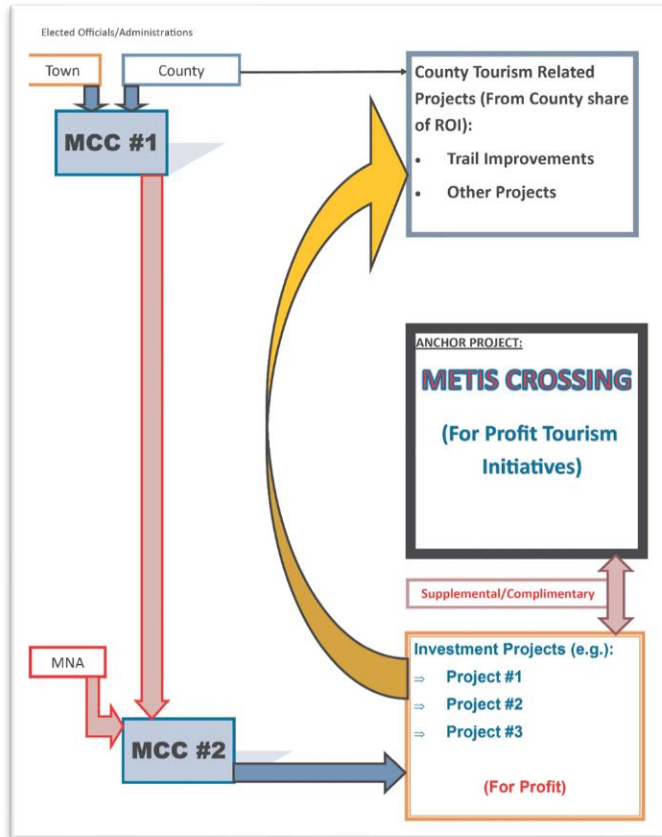
Legal Feedback

Initially, and within the business plan, the following concept for the business structure was considered and was presented to the Public for their review with the rest of the Business Plan, **this structure is entirely conceptual and is not the final structure:**

The Municipally Controlled Corporation (MCC)



Smoky Lake County presented, the following structure as another option for consideration which would mitigate direct liabilities to protect public funds:



Legal and partner input are still required to define the agreements and final business structure for achieving the Strategy. The business structure outlined in the business plan may also continue to be an option.

Questions remain:

1. What will the partner participation and relationship be to build around driving the corporate structure?
2. How will the business liability flow?
3. What is the best option to ensure transparency to the Public regarding the flow of municipal public funds?
4. What can be tax exempt and how can exemptions be maximized?

ACTION Gene Sobolewski is to create briefing notes for both the MNA and Town further to the diagram above for the purpose of discussing business structure options with their Council members.

ACTION At the end of March 2021, the County, Town and MNA is to meet to provide their feedback and collectively discuss business structure options and define the best option to protect the investment and rate of return.

Action Update from December 11, 2020:

Members are to review the “SLTC Phases and Budgets for 2021-2022” document and provide feedback.

- On hold until the MCC is established and then a draft interim management budget would need to be prepared by March 2021, for a period starting in June 2021 and spanning 15 months thereafter.

Action Update from December 18, 2020:

Educate Councils on the process and structure of a MCC to prepare them for consideration of a resolution agreeing to form an MCC, which would need to be passed by late February 2021.

- In-progress:
 - Smoky Lake County Council held discussion on the MCC process and structures on February 5, 2021.
 - Town of Smoky Lake Council’s discussion on the MCC process and structures is scheduled for February 16, 2021.
 - MNA’s discussion is on a date to be determined.

Business plan timeline at a high level:

- Winter 2021 – Town is to commence the process for Town’s Borrowing Bylaw with public hearing for completion by mid-May, to be able to provide funds.
- Spring 2021 – Corporate Structure Options
- Spring 2021 – Partnership conversations/agreements to draft and finalize.
- Spring 2021 - Draft Interim Management Budget
- June 2021 – Business Plan execution initiated.
- September 1, 2021 new target date

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **on February 26, 2021 at 8:30 a.m.**

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Monday, February 8, 2021, adjourned at 11:33 a.m.

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

February 26, 2021

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, February 26, 2021 at 8:35 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Absent
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present @ 8:40am
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Absent
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Absent
Brenda Adamson	Smoky Lake County Finance Manager	Absent
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Municipally Controlled Corporation (MCC)**

Discussion was held at the last meeting regarding MCC structures providing some takeaways so that each group could digest the information to determine what their preference is and what works best for them.

As a result, questions were brought forward such as:

- ↳ Is the purpose of forming an MCC for tax optimization or why does it need to be an MMC?
- ↳ What will the flow of funding be; what will the partnership and secondary corporation structure look like; and how is the pressing issue of liability going to be addressed to protect the MCC from being 100% liable?
- ↳ What is the advantage of the Métis Nation of Alberta (MNA) being a third party of a proposed corporation structure if it is legally making it more difficult to create, when there are other ways MNA can be involved?

Further information was brought to light:

- ✓ The MNA cannot be a part of an MCC so there may need to be a different entity created.
- ✓ The primary objective of the MNA is to build relationships and support the development of tourism in the region, and the MNA backs Métis Crossing in all that they do. MNA just wants to support the Town & County in this initiative and can accomplish that without being directly at the table.

Victoria District Economic Development Strategy Implementation Working Group

February 26, 2021

- ✓ Other ways the MNA could be involved is through signing a Memorandum of Understanding (MOU) and a Declaration of Relationship – to ensure actions benefit all.
- ✓ MNA could have a written guarantee for a seat on the MCC board as a major community stakeholder with Métis Crossing being a key anchor attraction.
- ✓ Another way the MNA could be involved, is at a project level.
- ✓ If MNA is no longer part of the corporate partnership, the funds would be reduced to \$1.2Million as the original formula was 1/3 – 1/3 – 1/3 at a \$600,000 buy in.
- ✓ The corporate structure and objectives of the Town, County and MNA should be identified by the end of March 2021.

ACTION Juanita Marois – will draft a brief document outlining what the MNA wants to gain from the relationship formed under this initiative by March 3, 2021.

ACTION Michelle Wright – will draft new directives by March 3, 2021.

ACTION Gene Sobolewski, Adam Kozakiewicz, Jordan Ruegg, Juanita Marois and Michelle Wright are scheduled to meet on Friday, March 5, 2021 from 2:30 to 4:30 to review the discuss the MNA relationship and draft new directives to determine a very clear direction.

ACTION Members of the Victoria District Economic Development Strategy Implementation Working Group attend the Métis Crossing board meeting scheduled for March 12, 2021 from 1:30 to 3:30 to present the findings from the March 5, 2021 meeting.

Gene Sobolewski, virtually left the meeting, time 9:02 a.m.

Action Updates

Action Update from December 11, 2020:

Members are to review the “SLTC Phases and Budgets for 2021-2022” document and provide feedback.

- ✓ **Redundant.** A new budget may need to be formed dependent upon the amount of investment/involvement of the MNA.

Action Update from December 18, 2020:

Educate Councils on the process and structure of a MCC to prepare them for consideration of a resolution agreeing to form an MCC, which would need to be passed by late February 2021.

- ✓ **On-track** - clear direction should be available by the end of March 2021.

Action Update from February 8, 2021:

Gene Sobolewski is to create briefing notes for both the MNA and Town further to the diagram above for the purpose of discussing business structure options with their Council members.

- ✓ **Completed** and further direction provided at this meeting.

Action Update from February 8, 2021:

At the end of March 2021, the County, Town and MNA is to meet to provide their feedback and collectively discuss business structure options and define the best option to protect the investment and rate of return.

- ✓ **On-track** – representative from each party is scheduled to attend the Métis Crossing board meeting scheduled for March 12, 2021 from 1:30 to 3:30.

Victoria District Economic Development Plan Cost Year End 2020

Distributed to the group via email on February 24, 2021:

Victoria District Economic Development Plan Cost Year End 2020

Legal Fees Total	\$ 120,000.00	\$ 32,705.65
Public Consultation Total	\$ 7,000.00	\$ 1,326.56
Consulting		\$ 15,000.00
Infrastructure Review Total	\$ 40,000.00	
Pre-Financing Ops Total	\$ 80,000.00	
TOTAL PRE-FINANCING BUDGET	\$ 247,000.00	\$ 49,032.21

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **on a date to be determined**.

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, February 26, 2021, adjourned at 9:36 a.m.

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

March 26, 2021

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, March 26, 2021 at 8:31 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Present
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present @8:39am
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Absent
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Present
Brenda Adamson	Smoky Lake County Finance Manager	Present
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Presentations on Structures**

Discussion was held regarding the receptiveness of Councils to the Victoria District Economic Development Strategy proposed recommended business structure of a limited corporation.

ACTION Michelle and Tony will craft presentation slides for further conversations with Council and/or Public regarding the corporate structure which will be reviewed by this Working Group on April 9, 2021 prior to presenting it to 3 entities at a tentative meeting scheduled for May 11 or 12, 2021 from 10-2pm at metis crossing subject to change.

Next Steps

- Hold individual or Joint Council/MNA meetings to answer detailed questions and expand on recommended structure.
- Obtain resolutions from Council to proceed with MCC and LC (in parallel or sequential).
- Confirm timelines for Municipally Controlled Corporation (MCC) engagement.
- Determine budget for MCC engagement and legal advice on incorporating.

Municipal Readiness

Roles and responsibilities of the three entities need to be determine and impediments in respect to planning, permits, red tape, and land issues need to be addressed prior to the first project coming forward for zoning/other requests.

Action Updates

Action Update from February 26, 2021:

Juanita Marois – will draft a brief document outlining what the MNA wants to gain from the relationship formed under this initiative by March 3, 2021.

✓ **Completed** see below.

Action Update from February 26, 2021:

Michelle Wright – will draft new directives by March 3, 2021.

✓ **Completed** see below.

Action Update from February 26, 2021:

Gene Sobolewski, Adam Kozakiewicz, Jordan Ruegg, Juanita Marois and Michelle Wright are scheduled to meet on Friday, March 5, 2021 from 2:30 to 4:30 to review the discuss the MNA relationship and draft new directives to determine a very clear direction.

✓ **Completed** and presented to the Town of Smoky Lake on March 16, 2021, the MNA on March 12, 2021, and Smoky Lake County on March 25, 2021.

Action Update from February 26, 2021:

Members of the Victoria District Economic Development Strategy Implementation Working Group attend the Métis Crossing board meeting scheduled for March 12, 2021 from 1:30 to 3:30 to present the findings from the March 5, 2021 meeting.

✓ **Completed** see above.

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **on April 9, 2021 at 8:30 a.m..**

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, March 26, 2021, adjourned at 9:26 a.m.

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

April 9, 2021

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, April 9, 2021 at 8:32 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Present
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Present
Brenda Adamson	Smoky Lake County Finance Manager	Present
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present 8:36am
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Corporate Structure Presentation**

The Working Group reviewed and discussed the Victoria District Economic Development Strategy – Corporate Structure slide presentation to ensure a consensus from the Working Group before presenting it to each entity.

The slides provided the purpose of creating a Corporate Structure, which would be:

- Investing in tourism developments and operations (for example preferential shareholding in partner projects).
- Acquiring accommodation and attraction assets either solely or with additional partners.
- Providing infrastructure investment needed for tourism developments (roads, trails, signage, amenities).

Also included in the slides, was detail information regarding the structure itself as well as how it can potentially create profit, along with a list of frequently asked questions and answers.

The presentation was minorly amended by the Working Group and will be used to present to each respective municipal Council and MNA Board separately during the month of April 2021, at which time, any further questions that are specific to each entity or otherwise will be clarified before finalizing and formalizing it jointly.

April 9, 2021

Metis Crossing – Update

Juanita Marois, Métis Crossing Executive Director, verbally reported on the activities of Métis Crossing, including but not limited to:

- Everything is progressing well but slowly with the lodge; the wings are up, and roof is on. There are some delays which are due to COVID and the six-day blockage of the Suez Canal, affecting construction material manufactures such as steel and siding.
- 15 summer student staff have been hired and the recruitment of a Head Chef continues.
- Métis Crossing received the “Alberta Wood WORKS!” Prairie Wood Design Award 2021 as an exceptional new building, that showcases a proud heritage of wood construction creating a legacy within the community.
- Métis Crossing has been acknowledged in a newly published book titled: Old Stories, New Ways: Conversations About an Architecture Inspired by Indigenous Ways of Knowing, by author: Vivian Manasc.

Victoria District Economic Development Strategy – Financial Update as of April 8, 2021Victoria District Economic Development Plan

	Budget	Actual Costs To Date
Legal	\$ 120,000.00	\$ 59,613.14
Public Consultation	\$ 7,000.00	
Advertising		\$ 1,557.56
Printing/Binding		\$ -
Infrastructure		
Preliminary Advice	\$ 20,000.00	
Prefinancing Operations		
Appoint Temp Bus Dev Mgr	\$ 25,000.00	
Apoint Office Mgr	\$ 15,000.00	
Advertising	\$ 15,000.00	
Cons for Capex Plan	\$ 25,000.00	
Consulting	\$ -	\$ 30,000.00
Contingency	<u>\$ 22,700.00</u>	
Supplies	<u>\$ 249,700.00</u>	<u>\$ 91,170.70</u>
Town of Smoky Lake		\$ 45,585.35

Action Updates**Action Update from March 26, 2021:**

Michelle and Tony will craft presentation slides for further conversations with Council and/or Public regarding the corporate structure which will be reviewed by this Working Group on April 9, 2021 prior to presenting it to 3 entities at a tentative meeting scheduled for May 11 or 12, 2021 from 10-2pm at metis crossing subject to change.

- ✓ **Completed** and the slides will be presented to each entity as follows:
 - Smoky Lake County Council on April 15, 2021,
 - Town of Smoky Lake Council on to be determined, 2021,
 - Métis Nation of Alberta (MNA) Board possibly on April 16, 2021.
 - Due to gathering restrictions being reinstated because of COVID, there will be no joint meetings at Métis Crossing until further notice.

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **on a date to be determined.**

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, April 9, 2021, adjourned at 9:44 a.m.

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

April 30, 2021

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, April 30, 2021** at **8:31 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Present
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Present
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Absent
Brenda Adamson	Smoky Lake County Finance Manager	Present
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Absent
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Feedback from Council Presentations**

The Working Group acknowledged the Victoria District Economic Development Strategy Business Structure was presented individually to the Town of Smoky Lake, Smoky Lake County, and Métis Nation of Alberta (MNA).

Town of Smoky Lake Council's, April 27, 2021, Motion #314-2021

Approved to engage the Public Participation process, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with Smoky Lake County, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan.

Smoky Lake County Council's April 29, 2021, Motion #678-21

Approved to engage the Public Participation process, to initiate proceeding with the creation of a Municipally Controlled Corporation (MCC) jointly with the Town of Smoky Lake, as part of a Corporate Structure in implementing the Victoria District Economic Development Strategy Business Plan.

Métis Nation of Alberta (MNA) Board, April 16, 2021.

Juanita Marois, Métis Crossing Executive Director, confirmed the MNA has no issues with the proposed business structure.

Next Steps

ACTION The three founding entities: Town of Smoky Lake, Smoky Lake County, and Métis Nation of Alberta (MNA) are to meet on **June 7, 2021 at 11:00 a.m.** to discuss any additional feedback.

ACTION Prepare for the public Participation Process and scheduled a Joint Public Hearing for the Town and County in regard to the creation of a Municipally Controlled Corporation (MCC), for **June 8, 2020 from 5:30 p.m. to 8:30 p.m.**, as well as prepare to host an open house, if feasible, prior to the Public Hearing.

Legal Fees for Incorporation

Action The legal subcommittee is to obtain quotes from solicitors for the costs of creating both corporations from 2 to 3 different legal firms.

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting is to be held virtually **Friday, May 7, 2021 at 8:30 a.m.**

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, April 30, 2021, adjourned at 8:59 a.m.

SMOKY LAKE REGION**Victoria District Economic Development Strategy Implementation Working Group**

May 7, 2021

SMOKY LAKE REGION

Meeting Notes of the **Victoria District Economic Development Strategy Implementation Working Group** meeting held virtually on **Friday, May 7, 2021 at 8:31 A.M.** through Electronic Communication Technology: Zoom Meeting.

The meeting commenced with the virtual attendance as follows:

Members:

Tony Sefton	Vision XS CEO & Chairperson of this Working Group	Absent
Gene Sobolewski	Smoky Lake County CAO	Present
Adam Kozakiewicz	Town of Smoky Lake CAO	Present @8:34am
Jordan Ruegg	Smoky Lake County Planning & Development Manager	Present
Juanita Marois	Métis Crossing Executive Director	Absent
Aaron Barner	Métis Nation of Alberta Senior Executive Officer	Absent

Ex-officio Resources

Craig Lukinuk	Smoky Lake County Reeve	Present
Hank Holowaychuk	Town of Smoky Lake Mayor	Present
Rodd C Thorkelsson	Brownlee LLP Partner	Absent
John McDonnell	Brownlee LLP Partner	Absent
Lydia Cielin	Smoky Lake County Assistant CAO	Present
Brenda Adamson	Smoky Lake County Finance Manager	Present
Michelle Wright	Smoky Lake Region Community Economic Development Officer	Present
Kyle Schole	Smoky Lake County Planning Development & Heritage Assistant	Present
Patti Priest	Smoky Lake County Legislative Services – Recording Secretary	Present

Discussion:**Action Updates****Action Update from April 30, 2021:**

The three founding entities: Town of Smoky Lake, Smoky Lake County, and Métis Nation of Alberta (MNA) are to meet on **June 7, 2021 at 11:00 a.m.** to discuss any additional feedback.

- ✓ **On Track** – meeting has been scheduled for June 7, 2021 and may be held in person or virtual, depending on the COVID-19 restrictions for that day.

Action Update from April 30, 2021:

Prepare for the public Participation Process and scheduled a Joint Public Hearing for the Town and County in regard to the creation of a Municipally Controlled Corporation (MCC), for **June 8, 2020 from 5:30 p.m. to 8:30 p.m.**, as well as prepare to host an open house, if feasible, prior to the Public Hearing.

- ✓ **On Track** - there will be 3 separate days of virtual open houses scheduled with 2 of them during the evening, and 1 of them during the daytime.
- ✓ Once the dates are confirmed, it will be advertised accordingly on websites, social media, and local newspaper.
- ✓ There will be some Town and County Councillors at each open house as well as at least one representative from Metis Nation of Alberta in attendance to answer any questions that may in respect to them.
- ✓ All questions at the open house will go through a moderator who will direct the question to the appropriate person to keep the meeting organized.
- ✓ A pre-open house briefing will be held for the group to draft expected Q&A.

Action Update from April 30, 2021:

The legal subcommittee is to obtain quotes from solicitors for the costs of creating both corporations from 2 to 3 different legal firms.

- ✓ **On Track** - requests for quotes are in process.
- ✓ The documents to form the Municipally Controlled Corporation (MCC) will be relatively easy to complete it is the ministerial orders and bylaws that will take more time.
- ✓ This working group will also be taking on the role of forming the limited corporation and there needs to be someone appointed to be responsible for actioning the deliverables of completing the undertakings to form the limited company.

Next Meeting:

Next Victoria District Economic Development Strategy Implementation Working Group meeting date is to be determined.

Adjournment:

The Victoria District Economic Development Strategy Implementation Working Group virtual meeting of Friday, May 7, 2021, adjourned at 8:59 a.m.



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Annual Performance Plan

Plan annuel de rendement

Acknowledgement of Consultation**Attestation de la consultation**

Reconnaitre sur le district ou le détachement

Fiscal Year - Année financière 2021 - 2022

RCMP COST CENTRE STANDARD HIERARCHY

C

EAST AB DISTRICT

SMOKY LAKE

SMOKY LAKE PROVINCIAL

Smoky Lake Det

Community Name(s) - Nom(s) de la(des) collectivité(s)

1. County of Smoky Lake

This letter acknowledges that the stakeholders of the above-noted detachment / district / unit area or community(ies) and the RCMP have consulted and discussed our progress against last year's priority issues. Further it has been agreed that over the coming year we will collectively focus on the following priority issues.

La présente lettre atteste que les responsables de la région du détachement/district/service ou de la ou des collectivités susmentionnées et de la GRC se sont consultés et ont discuté des progrès accomplis par rapport aux enjeux prioritaires de l'année dernière. Il a aussi été convenu que les enjeux suivants constituent les enjeux prioritaires sur lesquels nous concentrerons conjointement nos efforts au cours de l'année à venir.

Community Priority issue(s) - Enjeu(x) prioritaire(s) pour la collectivité

1. Crime Reduction - N/A
2. Visibility and Enforcement in Community - N/A
3. Enhance Public Confidence and Engagement - Consultations and Connections

District / Detachment Commander - Chef de district / détachement

Sgt. Jeff SEHN for : Tina Chan

District / Detachment Commander

Sehn, Jeffrey
Terrance,000138378

Signature - Signature

Digitally signed by Sehn, Jeffrey
Terrance,000138378
Date: 2021.05.13 10:09:09 -06'00'

Date

Community Representative - Représentant(e) de la collectivité

Reeve Craig LUKINUK

Name - Nom

Signature - Signature

Date

Vilna-Bellis C.O.P

Bi-Monthly Meeting Minutes

April 21, 2021 @ 7pm

Members Present: Ron Cyr, Lorne Halisky, Danny Gawalko, Frank Barry, Gloria Dombowsky, Leanna Schoepgens, Jennifer Vnette, Jennifer Trider, and Erik Von Platten

1. Meeting called to order at 7:10 pm (via Zoom)
2. Agenda adopted. A moment of silence was held for the passing of long time member-Edgar.
3. Officer Erik Von Platten gave his report. He said their year runs April 1st, 2020 to April 1st, 2021 and this last year has been the busiest he's seen in his 8 years! Many people are using the Iron horse trail and he gets many complaints about OHV's and people trespassing off the trails, plus many have expired papers (about 50%). The large volume of tickets issued could pay for a full time Bylaw officer. Lorne said the County Bylaw officer does have TSA's and full training, but thanked Erik for his efforts and to keep up the good work and stay safe.
Due to the Covid Response plan, F&W are now Sheriffs with upgraded training and can issue tickets. Soon they will be implementing a Rapid Response program with Immediate Action Rapid Deployment, with closest vehicle tracking so that the member closest to the incident is deployed and the highest ranking incidents are attended first (i.e. assault in progress, missing person). They will also be getting a Breathalyzer for road side testing.
There are also 2 new RCMP members, so a full complement of 5 officers. Cst. Jordan Lidstone started about 6-8 months ago and Cst. DJ Elzinga about 3 months ago.
4. County Councillor's Report – Lorne Halisky.
They are still promoting mental health awareness. With Covid-19, there have been rising occurrences of mental health issues. If someone is struggling, encourage conversations and there are resources available for help in the county. Iron Horse trail has been busy. Please continue to report, report, report. Wildlife strikes are up. Water rescue plan is gearing up and they are budgeting for equipment. Theft is kind of down now, but tends to cycle back up so keep everything locked, don't leave equipment in fields, etc. They are lobbying for better punishments for those charged. Erik reported a recent conviction with a large fine and 5 year suspended license for Whitetail infractions.
Danny Gawalko added that the county is now on Fire Restriction, so all fire permits cancelled. The Vilna fire department has already responded to a few grass fires in the area already and it's pretty dry out there.
5. Previous meeting minutes adopted as presented. (emailed minutes)
6. Financial Statement – Leanna Schoepgens
Leanna emailed out the annual financial statement, treasures report, plus proposed budget for 2021 x 2 (one with a ticket raffle and one without). Lorne requested both be included in our donation request to the county this year. Frank Barry requested a couple changes to the annual financial report prior to submission to the county for funding. We needed to include the one outstanding cheque for mileage in the 2020 expenses, so Leanna will amend and return to Frank and John for audit/approval. Please email claims for patrol mileage reimbursement to Leanna and she will arrange payment. Current account funds are 15458.02.
7. Old Business
 - a. ID Cards – Kaylee M. was able to submit the pictures Gloria D. took to the ACOPA drop box and those submitted for new members have had their ID cards mailed to Leanna S. and she will distribute them. Anyone who is still missing an ID card is requested to text or email Leanna a "passport" type head shot photo and she will send them in to Mike Krocher/ACOPA.

- b. Road Signs - Estimate for 25 count, 60X60cm signs is \$1706.25 (\$1625+81.25GST). \$65.00 each. Estimate is from Trevor Henry. We still need a 2nd estimate, so tabled for next meeting. Leanna will add an approximate amount to the proposed budget for 2021. At the 2nd last meeting, Roy D suggested to contact the President of St. Paul COP, David Gamache, as St. Paul COP have good COP signs. Lorne reiterated that the County will install the signs but urged us to obtain the 2nd estimate and get the signs project going.
 - c. Meat Raffle – Leanna S. reported that she didn't order the Raffle tickets yet due to the Covid19 lockdowns that have been occurring since late last year and concerns about handling cash. Discussion was held on possible other fundraising options. Erik reported the Lions club raffle sold out quickly and some members felt it might still go well as there were concerns last year as well but tickets sales over the few summer months were good. Leanna will check with ALGC and return to next meeting with more info before a final decision is made.
 - d. Advertising products: Gloria D. brought in a variety of promotional items such as various pens and a flashlight keychain, which was \$2.88/each. Lorne suggested a slightly larger size with more LED's and use a common AAA battery which might be more useful for members. The pen from the county is also very nice. Better pricing can be obtained with larger orders of 50-100. Gloria will investigate and return with more information at our next meeting.
8. New Business
- a. Nomination/Election: Vacant positions for VP and Secretary: Nobody present volunteered and due to small attendance, decided to table for next meeting. Please consider volunteering or whom in our membership could be good in these roles to nominate.
 - b. Edgar Lacasse-Condolences. Frank B. suggested a donation to a charity in Edgar's name. Danny G./Ron C. will check into next of kin for info on where to donate.
 - c. Membership: Leanna S. suggested membership fees be waved for the year. Gloria D. asked if it was required, as per bylaws. Lorne H. agreed and suggested review and possibly postpone until the next year. Tabled decision for next meeting post Bylaw review.
9. Next meeting date set for **Wednesday May 19th, 7pm** via Zoom.
10. Ron Cyr adjourned meeting at 7:58 pm.

Audited Financial Statement

Vilna Citizens on Patrol Association
Jan 01-Dec 31, 2020

Assets

Beginning Bank Balance	14,792.12	
Equipment	3,000.00	

Revenue

Donation-County	3,000.00	
Donation-Other	0.00	
Raffle Ticket Sales	6,005.00	
Membership Dues	19.00	
Silent Auction, 50/50, etc	0.00	
Interest earned	2.65	
Tent Rental	0.00	
Total Income		9,026.65

Expenses

Advertising		0.00	
ACOPA membership	Waived/Pandemic	0.00	
Meeting Hall rental		200.00	
Convention	Cancelled/Pandemic	0.00	
Courses & Workshops		0.00	
GST paid		16.54	
Insurance		389.34	
Meals & Entertainment		15.00	
Other		0.00	
Postage		19.60	
Patrolling/Meeting Mileage		3,325.80	
Bank Charges		0.00	
Raffle Ticket printing	Raffle Lisc:N/C-done on line	311.14	
Raffle Prizes (Meat, etc)		2,150.00	
Supplies		83.73	
Travel & Hotels(ACOPA convention)		0.00	
Total Expenses			6,511.15

Balance

Beginning Bank Balance	14,792.12	
Add: Total Income	9,026.65	
Less: Total Expenses	6,511.15	
Ending Bank Balance		17,307.62


This financial statement has been reviewed and approved by:



 Frank Barry, Director Vilna COP



 John McCormack, Director Vilna COP



 Prepared by Treasurer, Leanna Schoepgens January 22, 2021

Proposed Budget 2021

Vilna Citizens on Patrol Association

Jan 01-Dec 31, 2021

Assets

Beginning Bank Balance	17,376.92
Equipment	3,000.00

Financial Statements in Cdn. Dollars

Revenue

Donation-County	3,000.00
Donation-Other	1,200.00
Raffle Ticket Sales	5,000.00
Silent Auction	500.00
50/50 Draw	250.00
Membership Dues	0.00
Program Service Fees	0.00

Total Income	9,950.00
---------------------	-----------------

Expenses

Advertising	0.00
ACOPA membership	50.00
Convention	0.00
Charitable Contributions	
Courses & Workshops	
GST paid	
Insurance	400.00
Meals & Entertainment	50.00
Miscellaneous (signs)	1,800.00
Office Expense	100.00
Patrolling/Meeting Mileage	6,000.00
Printing & Copying	400.00
Raffle License N/C-done online	0.00
Raffle Prizes (Meat, etc)	2,150.00
Supplies	1,000.00
Travel & Hotels (ACOPA convention)	0.00

Total Expenses	11,950.00
-----------------------	------------------

Balance

Beginning Bank Balance	17,376.92
Add: Total Income	9,950.00
Less: Total Expenses	11,950.00

Ending Bank Balance	15,376.92
----------------------------	------------------

L. Berry

Leanna Skoggs

Proposed Budget 2021-no Raffle

Vilna Citizens on Patrol Association
Jan 01-Dec 31, 2021

Assets

Beginning Bank Balance	17,376.92
Equipment	3,000.00

Financial Statements in Cdn. Dollars

Revenue

Donation-County	3,000.00
Donation-Other	0.00
Raffle Ticket Sales	0.00
Silent Auction	0.00
50/50 Draw	0.00
Membership Dues	0.00
Program Service Fees	0.00

Total Income	3,000.00
---------------------	-----------------

Expenses


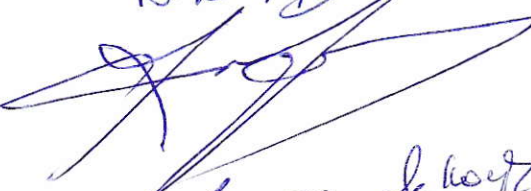
Advertising	0.00
ACOPA membership	50.00
Convention	0.00
Charitable Contributions	
Courses & Workshops	
GST paid	
Insurance	400.00
Meals & Entertainment	500.00
Miscellaneous (signs)	1,800.00
Office Expense	100.00
Patrolling/Meeting Mileage	8,000.00
Printing & Copying	0.00
Raffle License N/C-done online	0.00
Raffle Prizes (Meat, etc)	0.00
Supplies	100.00
Travel & Hotels (ACOPA convention)	0.00

Total Expenses	10,950.00
-----------------------	------------------

Balance

Beginning Bank Balance	17,376.92
Add: Total Income	3,000.00
Less: Total Expenses	10,950.00

Ending Bank Balance	9,426.92
----------------------------	-----------------



 Leanna de Koyzen



30 April 2021

Smoky Lake County
PO Box 310, 4612 McDougall Drive
Smoky Lake, Alberta
T0A 3C0

To Whom It May Concern,

On behalf of the Vilna/Bellis Citizens on Patrol, I would like to thank you for your generous support in previous years and your pledge to continue that support this year. As requested, we have submitted an audited financial statement annually which shows that we use your donation dollars responsibly.

The majority of the funds are spent covering volunteer expenses incurred patrolling our communities. We recruited some new members last year that have greatly boosted our patrolling hours, supporting the RCMP in their tireless efforts in crime prevention. Previously our members have also provided security for local events, such as the RCMP annual Regimental Ball. Lastly, funds are usually used to provide education for our members. Thanks to your prior support, we have sent multiple members to ACOPA's annual convention which includes a variety of topical speakers each year.

In previous years, our members worked hard raising funding for our group by selling raffle tickets, silent auctions, and garage sales. We have a great group of members who selflessly donate their time for the betterment of our community. Last year due to the Covid-19 Pandemic, our fundraising efforts were limited to the annual raffle. Covid-19 infection counts continue to rise, so we've been forced to re-evaluate how we will do things again this year. For that reason, I've included a proposed budget with and without a ticket raffle. We are hoping the County can increase the amount usually donated to cover this decreased income and help keep our members safe while avoiding social interactions/activities usually involved in fundraising. For this reason, we are requesting a donation of \$6000.00 this year.

Now more than ever, we rely on your financial support to allow us to continue patrolling and educational activities for the prevention of crime in our community. We are the eyes and ears for our local RCMP, and appreciate the financial aid provided so that we can continue this work.

Sincerely,

Leanna Schoepgens
Treasurer, Vilna Citizens on Patrol Association
Phone: 780-656-0281
PO Box 193, Vilna, AB T0A 3L0
Corp. Access No. 5014803893



National Public Works Week

May 16 – 22, 2021

“Stronger Together”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2021.

[Insert Full Name of Premier]

[SEAL]



April 16, 2021

6.2.a

The Hon. Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
EDMONTON, AB T5K 2B6

Dear Minister Madu:

Re: Town of Morinville Support for RCMP

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner
Mayor

An Alberta Capital Region Community

...2

CC The Honourable Jason Kenney, Premier
Dale Nally, MLA for Morinville-St. Albert
Dane Lloyd, MP for Sturgeon River-Parkland
Curtis Zabolcki, Commanding Officer for Alberta, RCMP
AUMA Members
RMA Members



P.O. Box 520
6 North 1 Street West
Magrath, Alberta T0K 1J0

Phone: 403-758-3212
Email: info@magrath.ca
Website: www.magrath.ca

April 27, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

RE Town of Magrath Support for the RCMP

Dear Minister Madu,

The Magrath Town Council is disappointed by the Province of Alberta's reluctance to accept the results of its own consultative process by pressing forward with an agenda that appears to want to replace the RCMP with an Alberta Provincial Police Service. Given such, we seek to add our support to the letters sent by the Municipality of Crowsnest Pass, the Town of Morinville, and the County of Paintearth No. 18.

While we are confident that through the hard work of those employed either option would provide high quality police services to Albertans, we are more than a little concerned about the bureaucratic transitional costs that would be needed to complete such a change. Our RCMP detachment serves our community's needs, is consultative with our Council, and is recognizable within our community.

It is not the RCMP, but the downloaded costs from the Province's own initiatives for the Rural Crime Initiative and Police Funding model that are having negative impacts on our municipal services. Ultimately, these provincial invoices will require additional taxation on to municipal residents just to be able to pay back the Province. In such uncertain and challenging economic times our Council feels it is unwise for you to press forward with this plan. It would show leadership for your government to, at the minimum, step back and take a pause.

Preferably, now is the time to listen to the respondents of the Fair Deal Panel's consultations, scrap this idea entirely and refocus your efforts on the issues which are of significant concern to Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read 'Russ Barnett', with a long horizontal flourish extending to the right.

Russ Barnett
Mayor

CC: The Honourable Jason Kenney, Premier
Rachel Notley, Leader of the Opposition
Joseph Schow, MLA
Irfan Sabir MLA Critic for Justice and Solicitor General
AUMA Members
RMA Members



MUNISIGHT LTD.
203-10328 81 Avenue NW
Edmonton, AB T6E 1X2
www.munisight.com

RE: Rural Communities Scholarship Program

Thursday, April 8, 2021

4612 McDougall Drive
Smoky Lake, Alberta, Canada, T0A 3C0
Attn: Craig Lukinuk, Mayor



Dear Mayor Craig Lukinuk and Members of Council:

One of the biggest assets to rural communities, are students returning to their hometown upon completion of their post-secondary studies. This provides great benefits to community and economic development, as recent graduates bring newly gained knowledge and fresh perspectives to tackle existing challenges. As small urban and rural communities plan for viable and sustainable futures, retaining and attracting talent is crucial.

Having worked with small municipalities across Canada for nearly 20 years, MuniSight is acutely aware of this need. With that in mind, we are proud to announce that we are sponsoring the **Rural Communities Scholarship Program**.

To be eligible for the scholarship, students must:

- Be enrolled at a post-secondary institution this fall
- Come from a Canadian municipality with a population less than 20,000
- Intend to use the knowledge and skills they have learned to benefit their home community after graduation

The application deadline is August 31st, 2021. Two applicants will be selected to receive a **\$500 award** each to go towards their post-secondary education. Recipients will be announced by September 17th, 2021, and funding for recipients will be available by October 1st, 2021.

We encourage you to share this with local high schools, educational institutions, and community organizations. All requirements and information to apply can be found at: www.ruralcommunities.ca.

Feel free to reach out with any questions!

Sincerely,

A handwritten signature in black ink, appearing to be 'Justin Rutley'.

Justin Rutley | Director, Customer Success
Email: justin@munisight.com
203-10328 81 Avenue NW, Edmonton, AB, Canada
Direct: 1-587-200-0191

DELIVERED VIA COURIER

April 27, 2021

Attention: Jordan Ruegg

The County of Smoky Lake
4612 McDougall Drive
Smoky Lake, AB T0A 3C0

Dear Mr. Ruegg:

RE: The County of Smoky Lake sale to Her Majesty the Queen in right of Alberta
Legal Description: Pt. SW-6-59-15-W4M

Further to the above mentioned matter, please find enclosed the following:

1. One fully executed copy of the Agreement for Purchase and Sale;
2. Certificate of Title evidencing registration;
3. Government of Alberta cheque no. 0013002655, in the amount of \$705.00 representing the cash to close.

Should you have any questions or concerns, please do not hesitate to contact the writer directly.

Yours truly,



Emily Brabant
Property Conveyancer

Enclosures



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0017 714 361 4;15;59;6;OT 212 084 238

LEGAL DESCRIPTION

ALL THAT PORTION OF THE STATUTORY ROAD ALLOWANCE ADJOINING
THE WEST BOUNDARY OF THE SOUTH WEST QUARTER OF
SECTION SIX (6)
TOWNSHIP FIFTY NINE (59)
RANGE FIFTEEN (15)
WEST OF THE FOURTH MERIDIAN
LYING NORTH OF THE NORTH SASKATCHEWAN RIVER AND SOUTH OF A
LINE DRAWN WESTERLY AND AT RIGHT ANGLES TO THE SAID WEST
BOUNDARY, THROUGH A POINT ON THE SAID WEST BOUNDARY, SAID
POINT BEING TWO THOUSAND THREE HUNDRED AND THIRTY THREE (2333)
FEET SOUTH OF THE NORTH WEST CORNER OF THE SAID QUARTER SECTION
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: SMOKY LAKE COUNTY

REFERENCE NUMBER: 782 055 897

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
212 084 238	10/04/2021	TRANSFER OF LAND	\$705	\$705

OWNERS

HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA
AS REPRESENTED BY MINISTER OF INFRASTRUCTURE
OF PROPERTIES DIVISION
3RD FLOOR, 6950-113 ST
EDMONTON
ALBERTA T6H 5V7

AGREEMENT FOR PURCHASE AND SALE

BETWEEN:

**HER MAJESTY THE QUEEN in right of Alberta,
as represented by the
Minister of Infrastructure**

(the "Purchaser")

- AND -

THE COUNTY OF SMOKY LAKE NO. 13

(the "Seller")

RECITALS:

WHEREAS the Seller is the legal and beneficial owner of the Property as hereinafter defined;

AND WHEREAS the Seller has agreed to sell and the Purchaser has agreed to purchase the Property;

THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Definitions

1.1 For the purposes of this Agreement each of the following capitalized words and expressions shall have the following meaning:

"Adjustment Charges" means all adjustable incomings and outgoings with respect to the Property, including Taxes, local improvement charges, levies, utilities, rents, deposits, interest and any Purchase Price adjustments, as applicable;

"Agreement" means this Agreement for Purchase and Sale, including the Recitals and the Schedules attached hereto;

"Alberta Time" means Mountain Standard Time or Daylight Saving Time, as the case may be, and as provided for in the *Daylight Saving Time Act*, R.S.A. 2000, c. D-5, as amended and revised from time to time;

“Business Day” means a day upon which the Land Titles Office in the City of Edmonton is open to the general public for business;

“Cash to Close” means the amount that is the Purchase Price plus or minus applicable Adjustment Charges;

“Closing Date” means March 30, 2021;

“Excise Tax Act” means Part IX of the *Excise Tax Act*, R.S.C. 1985, c. E-15, as amended or revised from time to time;

“Freedom of Information and Protection of Privacy Act” means the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, as amended or revised from time to time;

“Government Authority” means any federal, provincial, municipal or other government body, agency, tribunal or authority having jurisdiction and lawfully empowered to make or impose laws, bylaws, rules or regulations with respect to the Property, and the parties’ obligations hereunder;

“GST” means the goods and services tax as established from time to time pursuant to the Excise Tax Act;

“Hazardous Substances” includes but is not limited to biological materials and agents (whether hazardous in fact, or not), any pollutant, contaminant, toxic or dangerous waste, substance, or material (including without limitation asbestos, urea formaldehyde, petroleum, petroleum by-products, polychlorinated biphenyls or products treated with polychlorinated biphenyls, radioactive substances, or any other substance which has been determined by any Government Authority to be injurious to human life or health) natural or man made, dangerous either alone or in any combination to public health, timber, crops, animals, water supplies, or soil quality (Hazardous Substances does not include any lawn garden fertilizer, household pesticide, household cleaning product, paint, varnish, lacquer, chlorine, bromine, or algaecides used for a residential hot tub, or natural gas or propane used for heating or cooking purposes only);

“Income Tax Act” means the *Income Tax Act*, R.S.C. 1985, c. 1 (5th Supp.), as amended or revised from time to time;

“Land Titles Act” means the *Land Titles Act*, R.S.A. 2000, c. L-4, as amended or revised from time to time;

“Municipal Government Act” means the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended or revised from time to time;

“Property” means the land legally described in Schedule “A” attached hereto;

“Permitted Encumbrances” means those interests and encumbrances set forth in Schedule “B” attached hereto;

“Purchase Price” means the sum of SEVEN HUNDRED AND FIVE DOLLARS (\$705.00) in Canadian currency (exclusive of GST);

“Purchaser’s Caveat” means the caveat contemplated in section 3.2 of this Agreement;

“Schedules” means the following schedules attached to this Agreement:

- Schedule “A” Legal Description
- Schedule “B” Permitted Encumbrances

“Taxes” means the property taxes, charges and other fees imposed in respect of the Property or any part thereof normally the subject of adjustment in a conveyance of this type;

2. Purchase and Sale of the Property

- 2.1 (a) The Seller agrees to sell and the Purchaser agrees to purchase the Property free and clear of all encumbrances, except for the Permitted Encumbrances and the Purchaser’s Caveat on the terms and conditions provided for in this Agreement.
- (b) The Seller and the Purchaser agree to act reasonably, diligently and in good faith, and to do all such acts, execute and deliver such documents and generally give such further assurances as may be necessary to give full effect to this Agreement.
- (c) The Seller hereby directs that any monies payable pursuant to this Agreement shall be made payable to:

THE COUNTY OF SMOKY LAKE NO. 13

3. Caveats

- 3.1 The Seller shall not register a caveat or other instrument in respect of this Agreement, including but not limited to an unpaid vendor’s lien caveat.
- 3.2 The Purchaser may register a Purchaser’s Caveat or other instrument in respect of this Agreement pertaining to the Purchaser’s interest in the Property. The Purchaser agrees that this Agreement shall not be attached to the Purchaser’s

Caveat. Should the Purchaser fail to perform this Agreement, the Purchaser agrees to forthwith discharge the Purchaser's Caveat.

4. Default

- 4.1 If the Seller shall default in any of its covenants or obligations or both under this Agreement at any time, the Purchaser may pursue any remedies available to it at law and in equity. In addition to the foregoing, at the Purchaser's sole and absolute discretion, the Purchaser may elect to terminate this Agreement and may recover from the Seller all out-of-pocket expenses incurred in relation to such default and termination.
- 4.2 If the Purchaser shall default in any of its covenants or obligations or both under this Agreement at any time, the Seller may pursue any remedies available to it at law and in equity.
- 4.3 This section shall survive this Agreement.

5. Representations and Warranties

- 5.1 The Seller hereby represents and warrants to the Purchaser that both now and as at the Closing Date:
- (a) the Seller is the sole and beneficial owner of the Property having a good and marketable title thereto;
 - (b) where the Seller is a corporation, the Seller is a corporation duly and validly constituted under the laws of the Province of Alberta, entitled to and having requisite corporate power, right and authority, having obtained all required corporate approvals, to sell the Property and to enter and complete this Agreement;
 - (c) the Seller is not a non-resident of Canada as defined under the Income Tax Act, including but not limited to section 116 thereof;
 - (d) the Seller has the power, authority, and capacity to enter into this Agreement and to perform its obligations to carry out the transaction as contemplated herein;
 - (e) neither the Seller nor, to the knowledge of the Seller, any of its predecessors in title has used in the construction of any building or emitted, discharged or deposited or caused or permitted to be emitted, discharged or deposited any Hazardous Substances in, on or under the Property; and

- (f) there are not, pertaining to the Property, any:
 - (i) leases, licenses or other agreements;
 - (ii) notices from a Government Authority regarding the breach of any law, bylaw, rule, regulation, ordinance or code; or
 - (iii) claims or litigation threatened, pending or commenced with respect to the Seller or the Property.

5.2 The Seller further represents and warrants to the Purchaser that:

- (a) the Property shall remain at the risk of the Seller until the Closing Date;
- (b) the Seller shall provide and the Purchaser shall be entitled to vacant possession of the Property on the Closing Date;
- (c) on the Closing Date the Property shall be in substantially the same condition as it was on the date that the Seller signed this Agreement; and
- (d) subject to any provision in this Agreement relating to clearing of title, the Property shall on the Closing Date be free and clear of all reservations, exceptions, encumbrances, charges, liens or interest whatsoever save and except the Permitted Encumbrances and the Purchaser's Caveat, if any.

5.3 The Purchaser hereby represents and warrants to the Seller that both now and as at the Closing Date:

- (a) the Purchaser is not obligated to pay GST under the Excise Tax Act and no amount payable by the Purchaser under this Agreement is subject to GST; and
- (b) the Purchaser is in compliance with all laws and legislation applicable to a purchaser of land in the Province of Alberta.

6. Seller's Conditions

6.1 *Intentionally Deleted.*

7. Purchaser's Conditions

7.1 *Intentionally Deleted.*

8. Closing and Adjustments

- 8.1 The Seller shall deliver to the Purchaser vacant possession of the Property on or before the Closing Date.
- 8.2 Any and all Adjustment Charges that are applicable to the Property shall be adjusted and mutually agreed upon between the Seller and the Purchaser as of noon on the Closing Date. The Purchaser shall assume payment responsibility for all Adjustment Charges as of such date and time.
- 8.3 The Seller shall deliver to the Purchaser, allowing sufficient time prior to the Closing Date to permit submission of the transfer documents to the appropriate Land Titles Office on or before the Closing Date, the following:
- (a) a duly executed and registerable Transfer of Land containing an acknowledgment that the Seller is not a non-resident of Canada for all purposes arising under the Income Tax Act, including, but not limited to section 116 thereof;
 - (b) evidence that all Taxes have been paid in full;
 - (c) a statement of adjustments; and
 - (d) such other documentation as may be reasonably necessary to convey the Property to the Purchaser free and clear of all encumbrances, except the Permitted Encumbrances and the Purchaser's Caveat.
- 8.4 Upon receipt of the closing documents listed in section 8.3 immediately above the Purchaser shall, on or before the Closing Date, submit the Transfer of Land to the appropriate Land Titles Office for registration.
- 8.5 If the Closing Date shall fall on a day that is not a Business Day, then the Closing Date shall be deemed postponed and extended to the next Business Day.
- 8.6 The Cash to Close shall be paid to the Seller as directed within 30 days from the date of production of a Certificate of Title to the Property in favour of the Purchaser, free and clear of all encumbrances, except for the Permitted Encumbrances and the Purchaser's Caveat.

9. Independent Legal Advice

- 9.1 This Agreement is intended to create binding legal obligations between the Seller and the Purchaser upon execution by both parties. The Seller acknowledges that it has obtained or has been given the opportunity to obtain independent legal advice.

Seller's Initials: 

10. Notice

- 10.1 Any giving of notice required or permitted to be given under this Agreement shall be sufficiently given or made if hand delivered, emailed, faxed, sent by registered mail or delivered by a recognized courier service, receipt acknowledged, to the other party in writing at the email address, fax number or address as follows:

To the Seller:

The County of Smoky Lake No. 13
Box 310
Smoky Lake, Alberta T0A 3C0

To the Purchaser:

Alberta Infrastructure
3rd Floor, 6950 – 113th Street
Edmonton, Alberta T6H 5V7
c/o Director, Land Acquisition and Services
Phone: 780-427-3881
Fax: 780-422-5419

or such other email addresses, fax numbers or addresses as the party amending same shall designate in writing from time to time to the other party.

- 10.2 Any notice emailed, faxed, or hand delivered in entirety as aforesaid before 4:00PM, Alberta Time on any Business Day shall be deemed to be received on that day, and if emailed, faxed, or delivered after such time or on a non-Business Day shall be deemed to be received at 9:00AM Alberta Time on the next Business Day.
- 10.3 Any notice sent by fax must be evidenced by a fax confirmation time-stamped by the sender's or the receiver's fax machine. If a fax confirmation is not made available by the sender, notice is deemed to not have been delivered by fax.
- 10.4 Any notice sent by email must be evidenced by a delivery receipt sent to the party giving the notice by the party receiving the email. If a delivery receipt is not

provided by an email recipient, notice is deemed to not have been delivered by email.

- 10.5 Any notice sent by courier is deemed received on the date of delivery as evidenced by the courier's delivery log or receipt.
- 10.6 Any notice sent by registered mail is deemed received on the third Business Day after the registered mail has been deposited with the post office.

11. Confidentiality

- 11.1 Each party acknowledges that the provisions of this Agreement are confidential to the parties and constitute commercial and financial information that has been supplied in confidence. Accordingly the parties covenant to keep confidential the terms (but not the existence) of this Agreement, except that each may disclose same:
 - (a) to their respective professional advisors;
 - (b) to their respective lenders; and
 - (c) as may be required by law, including without limitation the Freedom of Information and Protection of Privacy Act, the Municipal Government Act, and the Land Titles Act.

This section shall survive this Agreement.

12. General

- 12.1 Time shall in every respect be of the essence of this Agreement.
- 12.2 This Agreement may not be assigned by either party and each party covenants and agrees with the other that it shall not assign this Agreement.
- 12.3 All Schedules shall be incorporated into and form part of this Agreement. Headings used in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
- 12.4 The terms and conditions of this Agreement are the full and complete terms of the purchase and sale of the Property as of the date hereof and there are no collateral warranties, representations or conditions, whether implied or not, other than those contained herein. The parties hereto agree that only those amendments to this Agreement and further agreements in writing signed by the parties shall be binding on them.

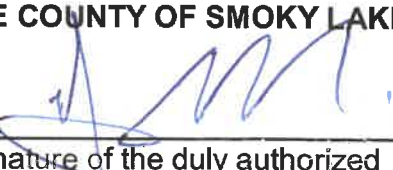
- 12.5 In the event that a court of competent jurisdiction finds that any term of this Agreement is void for uncertainty or otherwise unenforceable, then that term shall be severed and the remainder of this Agreement shall survive and be of full force and effect.
- 12.6 All changes of number and gender shall be made where required.
- 12.7 This Agreement shall be governed by the laws in force in the Province of Alberta and the parties hereby irrevocably attorn to the exclusive jurisdiction of the courts of the Province of Alberta. This section shall survive this Agreement.
- 12.8 The parties hereto each acknowledge and agree that no realtor has been involved in this transaction and no sales commission or brokerage fee is payable with respect to the purchase.
- 12.9 This Agreement may be executed in any number of counterparts, with the same force and effect as if all the parties had signed the same document.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

12.10 This Agreement may be transmitted by PDF or other electronic means and such electronic copies shall be considered to be originals with all of the same force and effect. If subsequently requested, each party agrees that it shall provide the other party with original, non-electronic copies.

Executed at Town of Smoky Lake in the Province of Alberta this 4th day of MARCH, 2021.

THE COUNTY OF SMOKY LAKE NO. 13

Per 
Signature of the duly authorized (Seal) representative of the Seller who has the authority to bind the Seller

Gene Sobolewski, CAO
Name and title of person signing above

Executed at Edmonton in the Province of Alberta this 16th day of MARCH, 2021

APPROVED
As to Contents Property Agent
As to Form Documentation
As to Principle Manager
Client Department Approval on File

HER MAJESTY THE QUEEN in right of Alberta, as represented by the Minister of Infrastructure


TRACY HAYDEN, Executive Director
Properties Division

Signed by the Minister of Infrastructure of the Province of Alberta or her duly authorized representative and sealed with her Seal of Office.

SCHEDULE "A"

LEGAL DESCRIPTION

ALL THAT PORTION OF THE STATUTORY ROAD ALLOWANCE ADJOINING
THE WEST BOUNDARY OF THE SOUTH WEST QUARTER OF
SECTION SIX (6)
TOWNSHIP FIFTY NINE (59)
RANGE FIFTEEN (15)
WEST OF THE FOURTH MERIDIAN
LYING NORTH OF THE NORTH SASKATCHEWAN RIVER AND SOUTH OF A
LINE DRAWN WESTERLY AND AT RIGHT ANGLES TO THE SAID WEST
BOUNDARY, THROUGH A POINT ON THE SAID WEST BOUNDARY, SAID
POINT BEING TWO THOUSAND THREE HUNDRED AND THIRTY THREE (2333)
FEET SOUTH OF THE NORTH WEST CORNER OF THE SAID QUARTER SECTION
EXCEPTING THEREOUT ALL MINES AND MINERALS

SCHEDULE "B"**PERMITTED ENCUMBRANCES**

Registration Number	Date (D/M/Y)	Particulars
912 184 395	17/07/1991	CAVEAT RE : RIGHT OF WAY AGREEMENT CAVEATOR - APACHE CANADA LTD. 2800, 421 - 7 AVE SW CALGARY ALBERTA T2P4K9 AGENT - JIM SWETNAM (DATA UPDATED BY: TRANSFER OF CAVEAT 002122593) (DATA UPDATED BY: CHANGE OF ADDRESS 022044536) (DATA UPDATED BY: TRANSFER OF CAVEAT 072319178) (DATA UPDATED BY: CHANGE OF ADDRESS 132318973)



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR105124

May 10, 2021

Reeve Craig Lukinuk
Smoky Lake County
PO Box 310
Smoky Lake AB T0A 3C0

Dear Reeve Lukinuk:

The COVID-19 pandemic has created major fiscal challenges for governments all around the world. In Alberta, we are also dealing with an economic downturn caused by low world energy prices. Despite these difficulties, we remain committed to supporting Alberta's communities with significant capital investments.

As part of this commitment, I am pleased to confirm that \$1.226 billion will be allocated to municipalities and Metis Settlements in 2021 under the Municipal Sustainability Initiative (MSI). This amount front-loads MSI funding, to help you transition to more sustainable funding levels over the next few years. Funding amounts from 2021-23 will average \$722 million per year. This funding will allow local governments to sustain existing projects, continue stimulating the economy, and build the infrastructure Albertans rely on.

For Smoky Lake County:

- The **2021 MSI capital allocation is \$1,579,027**. This includes \$1,121,777 in MSI capital funding and \$457,250 in Basic Municipal Transportation Grant funding.
- The **2021 MSI operating allocation \$107,802**. This includes \$59,541 in Sustainable Investment funding.

MSI funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to help Alberta's communities get through these challenging times.

Sincerely,

Ric McIver
Minister

cc: Gene Sobolewski, Chief Administrative Officer, Smoky Lake County



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 3, 2021

Honorable Tyler Shandro
Minister of Health
Office of the Minister of Health
423 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Rural Alberta Vaccine Provision

Minister Shandro, COVID 19, has shown no geographic limitations, nor boundaries. Rural Alberta has been affected by the pandemic on the same levels as our major urban centres, if not, in some cases worse. Rural Alberta sees the population consisting of people from the very young to those being our most vulnerable and many of these being seniors.

Living in rural Alberta provides many opportunities that our urban centres can not provide, such as, tranquility, a quieter way of life and the comfort in knowing your neighbors and surroundings. However, a large challenge has presented itself, most recently in the way of vaccine provision. Tofield has been fortunate in vaccine provision, however, continues to run out. The provision of Moderna would be ideal, as our Pharmacists have identified this as the “perfect rural vaccine” this is based upon shelf life, storage, and the ability to have these vaccines administered. However, even with this, we still have well over 400 citizens on the wait list for this vaccine.

The other conflict is administering these injections to our seniors, vulnerable, disadvantaged, and incapacitated. These people often do not have the means to access the vaccine. These people can not access services in the larger centres which have been able to secure the bulk of vaccines. Minister, frankly, this is wrong as well as very concerning that not all Albertans are provided the same opportunity. It is not easy having these vaccines available in major urban centres and expecting these people to find a way to access this service.

Many rural Alberta communities have yet to receive a single dose of vaccine. How do these people obtain a very necessary service? Please take into consideration what has just been provided, Tofield and other rural communities can not administer vaccine to those in their communities due to shortages, as

Honorable Tyler Shando
Minister of Health
Page 2

well as transportation issues, how then can communities without vaccine possibly have their citizens looked after?

With several rural towns, villages and counties being commuter communities for the purposes of work, providing essential services and people traveling to and from these communities from urban centres to get to their places of employment (E.g. Ft. MacMurray, Wainwright, Calgary, etc.)

A person would think that getting vaccines out to these areas would be considered an important resource in the effort to bend the curve. Everyone in Alberta is affected by the pandemic and everyone should be protected.

Minister Shandro, we understand the challenges that COVID has provided to your Ministry, your Government and Alberta. We understand that there are issues with supply of vaccine, however there must be a better solution for distributing a portion of what supply there is to rural Albertans. Minister, this is a plea to help those not in the urban centres. Rural Alberta is the lifeblood of our Province and can not be forgotten. Minister, we need a strategy, we need a metric to act within and we need results.

Sincerely,

Deborah L. Dueck

Deborah Dueck

Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA

From: Michelle Wright
Sent: May-04-21 9:54 AM
To: Adam Kozakiewicz (cao@smokylake.ca); Crystal Letwin; Lydia Cielin; Gene Sobolewski; Village of Vilna
Subject: Rumble Alberta Planning

Rumble Alberta is a province wide poker rally for motorbikes and autos – it kicks off May long weekend. Smoky Lake and Vilna are on the itinerary for our NE Alberta leg.

We will have a stop in Smoky Lake for swag bag pickup, and I'm hoping we can make that stop the CN Station – Adam, is it open May long weekend and then 7 days a week? We can do an alternate pickup if there are days it is closed. Please advise.

I'm also looking for swag for 100 bags (I have some bags, but will need more of those too) – would you all be able to contribute some items? I'll be putting the bags together mid May. Just a few things per bag will work, and I'll see who can give items from any of our businesses which are able to.

Michelle Wright

Community Economic Development Officer (CEDO)

Smoky Lake Region

780 656 5398

cedo@smokylakeregion.ca

Facebook: @smokylakeregion

Twitter: @RCDCSmokyLake

ᑲᑲᑲᑲᑲᑲ ᑲᑲᑲᑲᑲᑲ (kaskapatau sakahigan) / Димних Озеро (Дүмнүкх Озеро) / Lac qui Fume / Smoky Lake

Located on Treaty 6 Territory and Homeland of the Métis Nation



**Office of the Chief Medical
Officer of Health**
10025 Jasper Avenue NW
PO Box 1360, Stn. Main
Edmonton, Alberta T5J 2N3

RECORD OF DECISION – CMOH Order 20-2021

Re: 2021 COVID-19 Response

Whereas I, Dr. Deena Hinshaw, Chief Medical Officer of Health (CMOH) have initiated an investigation into the existence of COVID-19 within the Province of Alberta.

Whereas the investigation has confirmed that COVID-19 is present in Alberta and constitutes a public health emergency as a novel or highly infectious agent that poses a significant risk to public health.

Whereas under section 29(2.1) of the *Public Health Act*, I have the authority by order to prohibit a person from attending a location for any period and subject to any conditions that I consider appropriate, where I have determined that the person engaging in that activity could transmit an infectious agent. I also have the authority to take whatever other steps that are, in my opinion, necessary in order to lessen the impact of the public health emergency.

Whereas having determined that additional measures for specified areas of the province that have less than 50 active cases of COVID-19 per 100,000 people and less than 30 active cases of COVID-19 are necessary to protect Albertans from exposure to COVID-19 and to prevent the spread of COVID-19, I hereby make the following order:

Table of Contents

Part 1	Application
Part 2	Masks
Part 3	Private residences
Part 4	Private social gatherings
Part 5	Businesses and entities
Part 6	Restaurants, cafes, bars and pubs
Part 6.1	Restaurants, cafes, bars and pubs – additional restrictions
Part 7	Places of worship
Part 8	Physical activity
Part 9	Performance activity
Part 10	Youth group recreational activity
Part 11	Post-secondary institution restrictions
Part 12	Workplace Closures
Part 13	Work from one's private residence
Part 14	General

Part 1 – Application

- 1.1 This Order, except Part 6.1, is effective on May 5, 2021 and applies to any geographic location listed in section 10 of Appendix A of this Order.

- 1.2 Part 6.1 is effective at 11:59 p.m. on May 9, 2021 and applies to any geographic location listed in section 10 of Appendix A of this Order.
- 1.3 If a section in Part 3, 4, 5, 6, 6.1, 7, 8, 9, 10, 11 and 12 of this Order is inconsistent or in conflict with a provision in Record of Decision – CMOH Order 25-2020 or 26-2020, the section in Part 3, 4, 5, 6, 6.1, 7, 8, 9, 10, 11 and 12 of this Order prevails to the extent of the inconsistency or conflict.

Part 2 – Masks

- 2.1 Despite anything in Part 2 of this Order, a person does not need to wear a face mask while working at a farming or ranching operation, unless the person is interacting with a member of the public.
- 2.2 For the purposes of Part 2 of this Order, a farming or ranching operation means
 - (a) the primary production of eggs, milk, grain, seeds, fruit, vegetables, honey, livestock, diversified livestock animals within the meaning of the *Livestock Industry Diversification Act*, poultry or bees,
 - (b) an operation that produces cultured fish within the meaning of the *Fisheries (Alberta) Act*, and
 - (c) any other primary agricultural operation specified in the regulations,but does not include the operation of a greenhouse, mushroom farm, nursery or sod farm.
- 2.3 For the purpose of Part 2 of this Order, a “public place” has the same meaning given to it in the *Public Health Act*, but does not include a rental accommodation used solely for the purposes of a private residence.
- 2.4 For the purpose of Part 2 of this Order, a “face mask” means a medical or non-medical mask or other face covering that covers a person’s nose, mouth and chin.
- 2.5 If a section in Part 2 of this Order is inconsistent or in conflict with a provision in Record of Decision – CMOH Orders 10-2020, 13-2020, 29-2020, 33-2020 and 16-2021, the provisions in Record of Decision – CMOH Order 10-2020, 13-2020, 29-2020, 33-2020 and 16-2021 prevail to the extent of the inconsistency or conflict.

- 2.6 Subject to section 2.7 of this Order, a person must wear a face mask at all times while attending an indoor public place. For greater certainty, an indoor public place includes any indoor location where a business or entity is operating.
- 2.7 Section 2.6 does not apply to a person attending an indoor public place if the person:
- (a) is a child under two years of age;
 - (b) is unable to place, use or remove a face mask without assistance;
 - (c) is unable to wear a face mask due to a mental or physical limitation;
 - (d) is consuming food or drink;
 - (e) is providing or receiving care or assistance where a face mask would hinder that caregiving or assistance;
 - (f) is alone at a workstation and separated by at least two metres distance from all other persons;
 - (g) is the subject of a workplace hazard assessment in which it is determined that the person's safety will be at risk if the person wears a mask while working;
 - (h) is separated from every other person by a physical barrier that prevents droplet transmission; or
 - (i) is a person who needs to temporarily remove their face mask while in the public place for the purposes of:
 - i. receiving a service that requires the temporary removal of their face mask,
 - ii. an emergency or medical purpose, or
 - iii. establishing their identity.
- 2.8 For the purposes of Part 2 of this Order, "school building" has the same meaning as defined under the *Education Act*.
- 2.9 Despite anything in Part 2 of this Order, a student, including a student that attends a home schooling co-op, does not need to wear a face mask while attending:
- (a) an early childhood services program;

- (b) grades one through three at an indoor location within a school building; or
 - (c) the home schooling equivalent to an early childhood services program, grades one, two and three at a home schooling co-op.
- 2.10 Despite anything in Part 2 of this Order, a child does not need to wear a face mask while attending any of the following child care programs:
- (a) a “facility-based program” providing day care, out of school care or pre-school care;
 - (b) a “family day home program”;
 - (c) a “group family child care program”; and
 - (d) an “innovative child care program”.
- 2.11 For the purposes of Part 2 of this Order,
- (a) “facility-based program” and “family day home program” have the same meaning given to each term respectively in the *Early Learning and Child Care Act*;
 - (b) “group family child care program” and “innovative child care program” have the same meaning given to each term respectively in the former *Child Care Licensing Regulation*;
 - (c) “day care”, “out of school care”, “pre school care”, have the same meaning given to each term respectively in the *Early Learning and Child Care Regulation*; and
 - (d) “early childhood services program” has the meaning given to it in the *Education Act*.

Part 3 – Private residences

- 3.1 Subject to sections 3.2 and 3.3 of this Order, a person who resides in a private residence must not permit a person who does not normally reside in that residence to enter or remain in the residence.
- 3.2 Section 3.1 of this Order does not prevent a person from entering the private residence of another person for any of the following purposes:
- (a) to provide health care, personal care or housekeeping services;

- (b) for a visit between a child and a parent or guardian who does not normally reside with that child;
- (c) to receive or provide child care;
- (d) to provide tutoring or other educational instruction related to a program of study;
- (e) to perform construction, renovations, repairs or maintenance;
- (f) to deliver items;
- (g) to provide real estate or moving services;
- (h) to provide social or protective services;
- (i) to respond to an emergency;
- (j) to provide counselling services;
- (k) for a visit between a person who is at the end of their life (last four to six weeks, as determined by that person's primary health care provider) and a family member, friend, faith leader or other person as long as no more than three visitors enter the private residence of the dying person at one time;
- (l) to provide personal or wellness services; or
- (m) to undertake a municipal property assessment.

3.3 A person who resides on their own may

- (a) have two other persons with whom they regularly interact attend at their private residence; and
- (b) attend at the private residence of a person with whom they regularly interact.

3.4 For the purposes of this Order, a single adult who only lives with one or more minors is deemed to be a person who resides on their own.

3.5 For greater certainty, a person who resides on their own may only have the same two other persons attend at their private residence for the period of time this Part of this Order is in effect.

- 3.6 A person who resides on their own may attend at the private residence of a person with whom they regularly interact only if the person with whom they regularly interact also lives on their own.

Part 4 – Private social gatherings

- 4.1 For the purpose of Part 4 of this Order, a “public place” has the same meaning given to it in the *Public Health Act*.
- 4.2 For the purpose of Part 4 of this Order, a “private place” has the same meaning given to it in the *Public Health Act*.
- 4.3 For the purposes of this Order, a “private social gathering” is defined as any type of private social function or gathering at which a group of persons come together and move freely around to associate, mix or interact with each other for social purposes rather than remaining seated or stationary for the duration of the function or gathering, but does not include:
- (a) a gathering in which all persons are members of the same household; or
 - (b) a gathering in which a person who resides on their own interacts with the two other persons referred to in section 3.3 of this Order.
- 4.4 All persons are prohibited from attending a private social gathering at an indoor public place, except in accordance with this Part of this Order.
- 4.5 Subject to section 4.8 of this Order, all persons are prohibited from attending a private social gathering at an outdoor private place or public place where eleven or more persons are in attendance at the private social gathering.
- 4.6 Any person who attends a private social gathering at an outdoor public or private place must maintain a minimum physical distance of two meters from any other person attending the private social gathering unless the other person is a member of their household.
- 4.7 Despite anything in Part 3 of this Order, a private social gathering of ten persons or less may occur at an indoor or outdoor public or private place for the purposes of a wedding ceremony.
- 4.8 Despite anything in Part 3 of this Order and section 4.5 of this Order, a private social gathering of twenty persons or less may occur at an indoor or outdoor public or private place for the purposes of a funeral service.

- 4.9 For greater certainty, a private social gathering as described in sections 4.7 and 4.8 of this Order does not permit a gathering for the purposes of a funeral or wedding reception.
- 4.10 Despite Part 3 and Part 4 of this Order, prohibiting or otherwise limiting indoor and outdoor private social gatherings, indoor and outdoor social visits for residents in settings under CMOH Order 16-2021 may occur as permitted by CMOH Order 16-2021.

Part 5 – Businesses and entities

- 5.1 Subject to section 5.2, an operator of a business or entity listed or described in sections 1, 2, 3 and 4 of Appendix A must ensure that the place of business or entity is closed to the public.
- 5.2 Section 5.1 of this Order does not prevent a place of business or entity listed or described in sections 1 and 3 of Appendix A from being used:
- (a) to provide health care services;
 - (b) to provide child care services;
 - (c) for elections purposes and related activities including voting and tabulating purposes;
 - (d) to undertake jury selections and jury trials;
 - (e) as a shelter for vulnerable persons;
 - (f) as a place of worship;
 - (g) as an indoor market;
 - (h) as a location for blood donation and collection activities;
 - (i) as a location for mutual support meetings;
 - (j) as a location for charitable activities including but not limited to food, clothing and toy collection and distribution;
 - (k) to provide counselling services;
 - (l) to provide consular services;
 - (m) to provide Federal Mediation and Conciliation services;

- (n) as a location for educational, professional or employment examination or certification activities, including but not limited to a location where recertification training or exams may occur; or
 - (o) as a location for a wedding ceremony or funeral service to occur.
- 5.3 Despite sections 5.1 and 5.2, an outdoor hotel pool or hot tub may be used as a location for the exclusive use of a person and any member of their household.
- 5.4 An operator of a business or entity listed or described in section 5 of Appendix A must limit the number of members of the public that may attend the location where the business or entity is operating to the greater of:
- (a) 15% of the total operational occupant load as determined in accordance with the Alberta Fire Code and the fire authority having jurisdiction; or
 - (b) five persons.
- 5.5 Despite section 5.4, in a shopping mall, the common areas of the shopping mall are not included when determining the total operational occupant load.
- 5.6 An operator of a business or entity listed or described in sections 6, 7, 8 and 9 of Appendix A must schedule an appointment with a person prior to the person attending the location where the business or entity is operating in order to provide the person with services.

Part 6 – Restaurants, cafes, bars and pubs

- 6.1 For the purposes of Part 6 of this Order,
- (a) “Class A, B or C liquor licence” has the same meaning given to it under the *Gaming, Liquor and Cannabis Regulation*, AR 143/96, under the *Gaming, Liquor and Cannabis Act*.
 - (b) “food-serving business or entity” means a restaurant, café, bar, pub or similar business or entity.
 - (c) “Gaming Licence” has the same meaning given to it under the *Gaming, Liquor and Cannabis Regulation*, AR 143/96, under the *Gaming, Liquor and Cannabis Act*.
 - (d) “Facility Licence” has the same meaning given to it under the *Gaming, Liquor and Cannabis Regulation*, AR 143/96, under the *Gaming, Liquor and Cannabis Act*.

- (e) “outdoor food and beverage services” means services which an operator of a food-serving business or entity provides in an outdoor area to persons who remain at the food-serving business or entity while consuming food or beverages. For greater certainty, outdoor food and beverage services are provided in an area that meet the following requirements
- i. patios and dining areas with a roof must not have more than one enclosing wall;
 - ii. patios and dining areas without a roof may have one or more enclosing wall;
 - iii. for the purposes of this Order umbrellas and pergolas are not considered to be roofs;
 - iv. for the purposes of this Order, a fence or a half-wall is not an enclosing wall.
- (f) “indoor food and beverage services” means services which an operator of a food-serving business or entity provides in an indoor area to persons who remain at the food-serving business or entity while consuming food or beverages.

- 6.2 An operator of a food-serving business or entity is prohibited from offering or providing indoor food and beverage services.
- 6.3 Subject to section 6.4 of this Order, a person who attends a food-serving business or entity that offers or provides outdoor food and beverage services, may eat or drink alone or with other persons who are members of their household.
- 6.4 A person who resides on their own and who attends a food-serving business or entity that offers or provides outdoor food and beverage services, may eat or drink alone or with one or both of the two other persons with whom they regularly interact and who may attend at their private residence in accordance with section 3.3 of this Order.
- 6.5 An operator of a food-serving business or entity that offers or provides outdoor food and beverage services must:
- (a) limit the number of persons seated at the same table to a maximum of six persons for persons who are members of the same household and a maximum of three persons for persons who reside on their own; and
 - (b) require persons to remain seated while consuming food or beverages and must prohibit persons seated at a table from interacting with persons seated at a different table.

- 6.6** A person who attends a food-serving business or entity that offers or provides outdoor food and beverage services must provide the following contact information to the operator or a designate prior to receiving any outdoor food and beverage services:
- (a)** their first and last name;
 - (b)** their phone number and address; and
 - (c)** the date and time the person attended the food serving business or entity.
- 6.7** An operator of a food-serving business or entity who provides outdoor food and beverage services must retain the contact information provided by a person under section 6.6 of this Order for 28 days following the person's attendance at the food-serving business or entity.
- 6.8** An operator of a food-serving business or entity that offers or provides outdoor food and beverage services is prohibited from offering or providing any of the following entertainment or activities to persons who attend the food-serving business or entity:
- (a)** live performances of any kind including musical, comedic and theatrical performances;
 - (b)** billiard, arcade, video or dart games; or
 - (c)** access to video lottery terminals.
- 6.9** An operator of a business or entity with a Class A or C liquor licence, including but not limited to restaurants, bars, lounges, pubs, cafes, legions or private clubs is prohibited from:
- (a)** serving liquor after 10 p.m., and
 - (b)** providing outdoor food and beverage services or allowing persons to remain seated to consume food or beverages after 11 p.m.
- 6.10** An operator of a business or entity with a Gaming Licence or Facility Licence or a Class B liquor licence, including but not limited to bowling alleys, casinos, bingo halls, pool halls and indoor recreation entertainment centers is prohibited from:
- (a)** serving liquor after 10 p.m., and
 - (b)** providing outdoor food and beverage services or allowing persons to remain seated to consume food or beverages after 11 p.m.

- 6.11 Despite anything in Part 5 of this Order, an operator of a business or entity listed or described in section 3 of Appendix A that offers or provides outdoor food and beverage services may operate to the extent necessary to offer or provide outdoor food and beverage services.
- 6.12 For greater certainty, an operator of a food-serving business or entity may provide food or beverages by take-out, delivery or drive-thru at any time, including after 11 p.m..

Part 6.1 – Restaurant, bars, cafes and pubs – additional restrictions

- 6.1.1 Part 6 of this Order is rescinded, effective 11:59 p.m. on May 9, 2021.
- 6.1.2 In this Part the following terms have the following meanings:
 - (a) “food-serving business or entity” means a restaurant, café, bar, pub or similar business or entity.
 - (b) “indoor food and beverage services” means services which an operator of a food-serving business or entity provides in an indoor area to persons who remain at the food-serving business or entity while consuming food or beverages.
 - (c) “outdoor food and beverage services” means services which an operator of a food-serving business or entity provides in an outdoor area to persons who remain at the food-serving business or entity while consuming food or beverages.
- 6.1.3 No person may attend a food-serving business or entity for the purpose of receiving
 - (a) indoor food and beverage services; or
 - (b) outdoor food and beverage services.
- 6.1.4 An operator of a food-serving business or entity is prohibited from offering or providing
 - (a) indoor food and beverage services; and
 - (b) outdoor food and beverage services.
- 6.1.5 For greater certainty, an operator of a food-serving business or entity may provide food or beverages by take-out, delivery or drive-thru at any time.

6.1.6 An operator of a food-serving business or entity that offers or provides food and beverage services is prohibited from offering or providing any of the following entertainment or activities to persons who attend the food-serving business or entity:

- (a) live performances of any kind including musical, comedic and theatrical performances;
- (b) billiard, arcade, video or dart games; or
- (c) access to video lottery terminals.

Part 7 – Places of worship

7.1 A faith leader may conduct an outdoor drive-in worship service and any person may attend an outdoor drive-in worship service, if the persons who attend the drive-in worship service, other than the faith leader

- (a) remain within a motor vehicle that is designed to be closed to the elements while attending the worship service except where necessary to use the washroom, and
- (b) position their motor vehicle at least two meters away from other motor vehicles.

7.2 A faith leader may conduct a worship service at a place of worship, if the number of persons who attend the worship service at the place of worship is limited to 15% of the total operational occupant load as determined in accordance with the Alberta Fire Code and the fire authority having jurisdiction.

7.3 The prohibition in sections 9.1 and 9.2 of this Order does not apply to an indoor group performance activity that occurs during a worship service conducted by a faith leader at a place of worship.

Part 8 – Physical activity

8.1 No person may attend an indoor location of a business or entity described in section 1, 2, 3 or 4 of Appendix A for the purposes of participating in an indoor physical activity.

8.2 An operator of a business or entity described in section 1, 2, 3 or 4 of Appendix A is prohibited from offering or providing services to or a location for persons to participate in indoor physical activity.

8.3 For the purposes of Parts 8, 9 and 10 of this Order,

- (a) "adult" means a person nineteen years of age or older.
 - (b) "physical activity" includes, but is not limited to, team sports, fitness classes, training sessions and dance classes.
 - (c) "post-secondary institution" means a public or private post-secondary institution operating under the *Post-Secondary Learning Act* and includes the physical location or place where the post-secondary institution provides a structured learning environment through which a program of study is offered.
 - (d) "school" means a school as defined under the *Education Act*.
 - (e) "student" has the same meaning given to it in the *Education Act* or the *Post-Secondary Learning Act* depending on the context in which "student" is used.
 - (f) "youth" means a person eighteen years of age or younger.
- 8.4 An operator of a business or entity described in section 4 of Appendix A must ensure that any physical activity that occurs at the place of business or entity complies with the requirements in Part 8 of this Order.
- 8.5 No more than ten persons may attend an outdoor location of a business or entity described in section 4 of Appendix A for the purposes of observing an outdoor physical activity.
- 8.6 A person attending an outdoor location of a business or entity described in section 4 of Appendix A for the purposes of observing outdoor physical activity must maintain a minimum physical distance of two metres from any other person observing the outdoor physical activity, unless the other person is a member of their household.
- 8.7 Subject to section 8.8 of this Order, all persons are prohibited from participating in an outdoor group physical activity, including but not limited to games of hockey, where
- (a) maintaining a minimum physical distance of two metres between all participants at all times is not possible; and
 - (b) the outdoor group physical activity includes more than ten persons.
- 8.8 Section 8.7 of this Order does not apply to a group physical activity in which all persons are members of the same household.

Part 9 – Performance Activity

- 9.1 No person may attend an indoor location of a business or entity described in section 1, 2, 3 or 4 of Appendix A for the purposes of participating in performance activity.
- 9.2 An operator of a business or entity described in section 1, 2, 3 or 4 of Appendix A is prohibited from offering or providing services to or a location for persons to participate in an indoor performance activity.
- 9.3 An operator of a business or entity described in section 4 of Appendix A must ensure that any performance activity that occurs at the place of business or entity complies with the requirements in Part 9 of this Order.
- 9.4 For greater certainty, a performance activity includes but is not limited to, singing, playing a musical instrument, dancing, acting, and any rehearsal or theatrical performance.
- 9.5 Subject to section 9.6 of this Order, no more than ten persons may attend an outdoor location of a business or entity described in section 4 of Appendix A for the purposes of observing outdoor performance activity.
- 9.6 An unlimited number of persons may attend an outdoor location of a business or entity described in section 4 of Appendix A for the purposes of observing an outdoor drive-in performance activity, if the persons who attend the drive-in performance activity
- (a) remain within a motor vehicle that is designed to be closed to the elements while attending the performance activity except where necessary to use the washroom, and
 - (b) position their motor vehicle at least two metres away from other motor vehicles.
- 9.7 A person attending an outdoor location of a business or entity for the purposes of observing an outdoor performance activity must maintain a minimum physical distance of two metres from any other person observing the outdoor performance activity, unless the other person is a member of their household.
- 9.8 Subject to section 9.9 of this Order, all persons are prohibited from participating in an outdoor group performance activity where
- (a) maintaining a minimum physical distance of two metres between all participants at all times is not possible; and
 - (b) the outdoor group performance activity includes more than ten persons.

- 9.9 Section 9.8 of this Order does not apply to a group performance activity in which all persons are members of the same household.

Part 10 – Youth group recreational activity

- 10.1 For the purposes of Part 10 of this Order, a youth group recreational activity means any structured or organized activity or program where the purpose of the activity or program is related to youth development including, but not limited to programming intended to develop a skill.
- 10.2 No youth may attend a location of a business or entity described in section 1, 2, 3 or 4 of Appendix A for the purposes of participating in a youth group recreational activity.
- 10.3 An operator of a business or entity described in section 1, 2, 3 or 4 of Appendix A is prohibited from offering or providing services to or a location for youth to participate in youth group recreational activity.

Part 11 – Post-Secondary Institution restrictions

- 11.1 In this Part, the following terms have the following meanings:
- (a) “student” means a person who is eligible to or is currently attending a school or post-secondary institution.
 - (b) “post-secondary institution” means a public or private post-secondary institution operating under the *Post-Secondary Learning Act* and includes the physical location or place where the post-secondary institution provides a structured learning environment through which a program of study is offered.
- 11.2 All students in post-secondary institutions are prohibited from attending a post-secondary institution location.
- 11.3 All students in post-secondary institutions are prohibited from attending any classes or programs offered at any post-secondary institution location.
- 11.4 Students in post-secondary institutions may attend a post-secondary institutions location on the following conditions:
- (a) the student, makes prior arrangements with post-secondary institution officials in advance of attending the post-secondary institution location for any purpose, and post-secondary institution officials support the attendance;

- (b) the post-secondary institutions undertakes to ensure that proper public safety precautions and all applicable special measures are in place as may be specified by the medical officer of health; and
- (c) the student will comply with all directions from post-secondary institution officials and the medical officer of health.

Part 12 – Workplace closures

- 12.1 For the purposes of this Part, a “cluster” is defined as three or more documented cases of COVID-19, where an investigation initiated under the *Public Health Act* determines that transmission has likely occurred at a workplace location between staff or any other persons attending at the worksite location.
- 12.2 An operator of a business or entity must close all or part of a workplace location for ten days when a medical officer of health or executive officer issues an order under the *Public Health Act* for the closure of all or part of the workplace location.
- 12.3 The ten-day closure period begins on the date the cluster of COVID-19 at the workplace location is determined to exist at the workplace location as set out in the order issued under the *Public Health Act*.
- 12.4 All persons are prohibited from attending that part of a workplace location of a business or entity that is closed.
- 12.5 Section 12.4 of this Order does not prevent a person from attending a workplace location that is closed for any of the following purposes:
 - (a) to perform essential construction, renovations, repairs or maintenance;
 - (b) to respond to an emergency;
 - (c) to provide essential care for animals.

Part 13 – Work from one’s private residence

- 13.1 An employer shall require a worker to work from their private residence unless the employer determines the worker’s physical presence at the workplace is required to effectively operate the workplace.

Part 14 - General

- 14.1 Notwithstanding anything in this Order, the Chief Medical Officer of Health may exempt a person or a class of persons from the application of this Order.
- 14.2 This Order remains in effect until rescinded by the Chief Medical Officer of Health.

Signed on this 6 day of May, 2021.


Deena Hinshaw, MD
Chief Medical Officer of Health



Document: Appendix A to Record of Decision – CMOH Order 20-2021

Subject: Businesses and Entities and Areas of Alberta subject to CMOH Order 20-2021

Effective Date: May 5, 2021

Scope of Application: As per Record of Decision – CMOH Order 20-2021

Overview

This document sets out the areas of Alberta in which businesses and entities must be closed to the public, limit their capacity or must schedule an appointment in order to provide services while Record of Decision - CMOH Order 20-2021 remains in effect.

Businesses or entities that must be closed to the public

1. Recreational or Entertainment Business or Entity

- a business or entity, or a business or entity that is similar in nature to those described in this section, offering or providing access to the following types of recreational facilities or entertainment facilities:
 - Community halls and centres;
 - Theatres, auditoriums, concert halls, and community theatres;
 - Banquet halls and conference centres;
 - Hotel meeting rooms;
 - Hotel pools, hot tubs, saunas and steam rooms.

2. Festival or Event Business or Entity

- a business or entity, or a business or entity that is similar in nature to those described in this section, offering or providing any of the following activities:
 - Festivals;
 - Concerts;
 - Exhibitions;
 - Tradeshows;
 - Sporting events
 - Sporting and performance competitions.

3. Recreational or Entertainment Business or Entity

- a business or entity offering, or a business or entity that is similar in nature to those described in this section, or providing access to the following types of recreational facilities or entertainment facilities:
 - Movie theatres, libraries and science centres;
 - Day camps and overnight camps;
 - Indoor children's play centres and indoor playgrounds;
 - Museums and galleries;
 - Casinos;
 - Gaming Entertainment Centre (as defined by the Alberta Gaming, Liquor and Cannabis);
 - Nightclubs;
 - Bingo halls, bowling alleys and pools halls;
 - Racing Entertainment Centres;
 - Indoor Recreation and Entertainment Centres;
 - Amusement parks and water parks;
 - Any indoor portion of an interpretative centre, excluding public washrooms;
 - Any indoor portion of a zoo, excluding public washrooms.

4. Physical Activity, Performance Activity and Youth Group Recreational Activity Business or Entity:

- (a) Any business or entity operating to the extent necessary to offer or provide a location for a physical activity to occur including but not limited to:
 - Indoor gyms;
 - Fitness centres;
 - Recreation centres;
 - Indoor arenas;
 - Curling rinks;
 - Studios (e.g. dance, yoga, Pilates, cycling, rowing);
 - Indoor pools. Pools are defined under the *Public Swimming Pools Regulation*.
- (b) Any business or entity operating to the extent necessary to offer or provide a location for a performance activity to occur;
- (c) Any business or entity operating to the extent necessary to offer or provide a location for a youth group recreational activity to occur.

Businesses and entities that must limit capacity

5. Retail Business or Entity

- a business or entity offering or providing any retail goods directly to the public, including but not limited to, a business or entity that falls within one of the categories described below:

- Alcohol or cannabis stores;
- Clothing stores;
- Retail businesses and entities operating within a shopping centre or mall;
- Shopping centres and malls;
- Grocery stores;
- Pet supply stores;
- Pharmacies;
- Hardware stores;
- Automotive parts stores;
- Computer/technology stores;
- Gift shops;
- Sporting goods stores;
- Indoor markets.

Businesses and entities that must schedule an appointment in order to provide services

6. Personal Service Business or Entity

- a business or entity offering or providing a personal service. For the purposes of this Appendix, a “personal service” has the same meaning given to it in the *Personal Services Regulation*, AR 1/2020, under the *Public Health Act*.

7. Wellness Service Business or Entity

- a business or entity offering or providing a wellness service, including massage therapy services and reflexology services.

8. Lodging Business or Entity

- a business or entity offering or providing accommodations, including hotels, motels, hunting and fishing lodges, and bed and breakfasts.

9. Professional Service Business or Entity

- a business or entity offering or providing the following professional services, including but not limited to:
 - Legal services;
 - Tax services;
 - Financial advisory services;
 - Accountant or bookkeeping services;
 - Photography services;
 - Mediation services;
 - Instructional services provided to an individual;
 - Counselling services.

10. Areas where Restrictions Apply

- The following municipalities as defined in the *Municipal Government Act*, as well as all other municipalities and areas not specifically listed below but located within the geographic boundaries of the municipalities listed below:
 - Clear Hills County
 - I.d. No. 12 (Jasper National Park)
 - I.d. No. 13 (Elk Island)
 - I.d. No. 24 (Wood Buffalo)
 - I.d. No. 25 (Willmore Wilderness)
 - I.d. No. 4 (Waterton)
 - Municipal District Of Acadia No. 34
 - Municipal District Of Ranchland No. 66
 - Kananaskis Improvement District
 - Saddle Hills County
 - Birch Hills County
 - Municipality Of Jasper
 - Special Areas No. 3
 - Thorhild County
 - County Of Two Hills No. 21
 - Starland County
 - Woodlands County
 - County Of Northern Lights
 - County Of Newell
 - Municipal District Of Opportunity No. 17
 - Municipal District Of Spirit River No. 133
 - County Of Paintearth No. 18
 - Special Areas No. 4
 - County Of Forty Mile No. 8
 - Municipal District Of Provost No. 52
 - Municipal District Of Smoky River No. 130
 - Special Areas No. 2
 - Municipal District Of Fairview No. 136
 - Municipal District Of Pincher Creek No. 9
 - Northern Sunrise County
 - Vulcan County
 - Municipality Of Crowsnest Pass
 - Municipal District Of Greenview No. 16
 - Town Of Drumheller
 - Flagstaff County



6.9

The Managers Group of Alberta Gas Co-op's,

together with Gas AB. Inc. and the Federation of Alberta Gas Co-op's is proud to announce:



Ride for Legends

Beginning June 21, 2021

This event is in support of the Kids with Cancer Society (KWCS) of Edmonton. The KWCS provides more than 50 programs and services that address their unique and complex needs ranging from family programs and activities, counselling services, and financial and educational support. KWCS also supports bereaved families and childhood cancer survivors as well. You can give with confidence knowing your donation will go towards hope and healing for so many little ones. This organization is small but strong. No child should fight cancer alone.

"We might not be able to take cancer away from a child, but what we can do is make their journey a little easier." Papa Ken Webb

The bicycle ride will commence June 21, 2021, from Kehewin Cree Nation where Louis Genest (Director CVR Gas Utility) will ride along side Len Spratt (Manager Kehewin Gas Utility) to the County Operations Facility and from there, Len will carry on throughout the province. The event will conclude at SANG Co-op, June 29, 2021.

Bike Route: <https://maps.app.goo.gl/Mt5xcAW25aUvi6EP9>

Donations may be made:

- **Online at:** <https://kwc.akaraisin.com/ui/rideforthelegends>
- United Way supporters may request your donation be directed to the KWCS.

NORA'S STORY

"In November of 2017, our lives were turned upside down when our six-year-old daughter Nora, was diagnosed with T-cell Lymphoblastic Lymphoma. Nora went from the happy, energetic life of a first grader to a life of hospital stays, daily medications, and chemotherapy overnight. She had to endure so much in a short period of time, including 43 rounds of chemotherapy, IVAD surgery, numerous blood transfusions, and many invasive tests and procedures. Throughout it all the Kids with Cancer Society has been a constant support and provides some degree of normalcy during this life changing journey. From amazing family events to financial and school support, they have helped us feel like we are not alone. Nora's Beaded Journey is already twice as tall as she is and still growing. Her beads are a way she can share everything she has been through but cannot quite explain. Nora continues to go through treatment but has been able to return to many of the things she loves such as swimming and gymnastics. Nora is an amazing and strong girl who, even at this young age, is passionate about helping other kids and giving back to the Kids with Cancer Society."



April 8, 2021

Box 1484
4802 - 50 Avenue
St Paul, AB
T0A 3A0

T 780-645-5782
F 780-645-1811
TF 1-888-644-5782

E admin@cfspssl.ca
W www.cfspssl.ca

6.10

Lydia Cielin, Assistant CAO
Smoky Lake County
4612 – McDougall Dr.
P.O. Box 310
Smoky Lake, AB
T0A 3C0



Dear Lydia:

Re: Lemonade Day – June 19,2021

We are planning another Lemonade Day in Smoky Lake this summer and I wanted to ask for your cooperation with this project again this year.

The day will be very similar to the one we ran in 2019 where we encourage youth to become Entrepreneurs and to join other youth across Northern Alberta to run a lemonade stand.

This project was suspended locally in 2020 because of the Covid 19 pandemic which was unfortunate. This year we are prepared for doing this in a Covid environment and have expanded our safety protocols. We plan to move ahead at this point and hope that as we get closer to the date the restrictions will have eased so that we can continue.

The youth register to participate on the website. Registration is now open. There will be mentor sessions offered via zoom on May 25th (for kids in grades K – 4) and 26th (older kids) and then we are planning our taste testing for the Smoky Lake area on June 8th. The mentor session is where the new Entrepreneurs learn about the program, get their manuals and training around food safety. The tasting day is when they bring us a sample and we judge the best tasting lemonade.

As a municipality, we are asking for your involvement in the project to:

- **Issue a business license to the youth – you can use your own or we have attached a sample.**
- **Enter into a simple lease if they want to locate their stand on municipal land- also attached.**
- **Provide someone who can help us judge the lemonade tasting June 8 and be available to judge the lemonade stands on June 19th.**
- **Include the Lemonade Day information on your social media or information releases to your residents.**
- **If the municipality would like, to assist in sponsorship of the prizes for the day we would ask for \$100.00 in sponsorship.**

As the youth (and the mentors) work through their workbooks they are encouraged to set a goal, make a plan and then follow that plan. We are also asking them to use the money earned in the following ways: save a little (savings), share a little (with a Not For Profit) and to spend a little (on themselves)

There is no charge for youth to participate. Our office and sponsors help us to cover the costs (approx. \$20.00 per child, \$500.00 in prizes and \$1000.00 in advertising and promotion).

I want to thank you again for assisting us as we roll out this program. In 2019 we had so much fun with the youth that participated, and it was a few hours of laughing, drinking lemonade and enjoying the excitement that we saw created in the community.

As a reminder, I have attached some information about how the program works. More information is available at www.lemonadedaynorthernalberta.ca or at the facebook page - Lemonade Day Northern Alberta.

Also attached are some posters and other promo material for your office, website etc. to show your support of this project.

If you have any other questions, you can contact me at 780-645-5782 (work) or 780-645-8723 (cell)

Sincerely,



Mrs. Penny Fox
General Manager

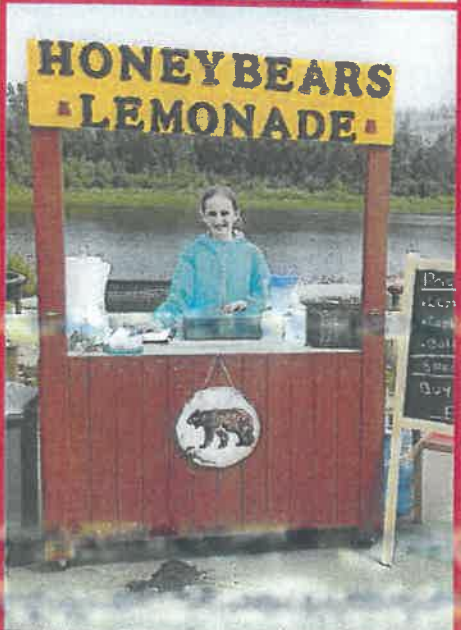
WHAT IS LEMONADE DAY?

LEMONADE DAY IS A FREE, FUN, EXPERIENTIAL LEARNING PROGRAM THAT TEACHES YOUTH, KINDERGARTEN TO HIGH SCHOOL, HOW TO START, OWN AND OPERATE THEIR OWN BUSINESS – A LEMONADE STAND.

HOW DOES IT WORK?

- REGISTER FOR LEMONADE DAY NORTHERN ALBERTA.
- ATTEND LEMONADE UNIVERSITY TO LEARN BUSINESS SKILLS.
- CREATE YOUR LEMONADE RECIPE.
- BUILD YOUR LEMONADE STAND.
- SETUP AND RUN YOUR LEMONADE STAND ON LEMONADE DAY
JUNE 19, 2021
- CELEBRATE YOUR SUCCESS!

lemonadeday.org/northern-alberta
1-888-349-2903





Aspen View School's IT Report

By Lorne Taylor

Aspen View School system IT department has 476 desktop computers, 471 laptop computers and 2486 chrome books to look after. Ernest Aleixandre is in charge of the IT department. He gave an update of what they do to Aspen View School Board on May 13, 2021.

"1459 new chrome books were purchased," said Ernest Aleixandre. COVID has been a challenging time. Students needed dedicated devices for doing online learning. Sharing devices was impractical. Any student who needed a computer got one, no matter what grade they were in. Teachers and support staff were able to connect to Internet resources through

mobile devices, Winbooks and laptops. Phone calls could be made through VOIP softphones connected to their computers at work or from home. The capacity of the school system was expanded to support up to 60 simultaneous calls for use during parent-teacher interviews. The traditional phone lines at the schools typically could only handle four simultaneous calls.

The IT department has also replaced many of the aging security cameras. The cameras were not standardized between schools and in some cases difficult for technical and maintenance staff to support. Ernest Aleixandre explained that his in-house solution was to standardize everything across the division to lower the

IT Cont'd on page 6



Village of Waskatenau Council, May 13, 2021

By Michelle Melnyk

Sargent Jeff Sehn and Constable Brett Thiessen of the Smoky Lake RCMP Detachment attended the Village of Waskatenau meeting to review the Annual Performance Plan between the RCMP and the Village. Sargent Sehn confirmed that based on previous discussions with council and feedback from the community, the detachment members will focus on "enhancing public confidence and engagement," in addition to ongoing crime reduction and enforcement work. Sargent Sehn reiterated that a key component to their work around crime reduction and enforcement is getting information from the public. He emphasized that it is important for members of the public to call in and report situations/matters as soon as possible. Council members supported that plan, presented by Sargent Sehn.

Council and Chief Administrative Officer (CAO), Bernice Macyk reviewed the proposed 2021 Operating and Capital Budgets, a 3-year Operating Plan and 5 Year Capital Plan. The plans and budgets are mandated by the Province of Alberta for all municipalities. A public meeting will be scheduled to ensure that residents have the opportunity to provide input and sugges-

tions for the proposed budgets and plans.

CAO Macyk advised and council spoke about some concerns raised about vehicles speeding through residential areas. Administration received a letter about the matter, with a request that additional signage be put up encouraging drivers to slow down, with reminder that children are playing. It was noted that there are a lot of people who walk in the community and that concerns about drivers speeding through town have been raised before. After discussion, council asked CAO Macyk to draft a bylaw that will change the speed limit to 30 kms throughout Waskatenau, with the exception of the school zone, where the speed limit will remain 20 kms.

Council received a request from Community Futures asking for support of Lemonade Day 2021. Lemonade Day is an initiative designed to help kids from kindergarten to high school people learn about setting up a business and what it is like to become an entrepreneur. Community Futures asked for support regarding issuing a business license and lease agreement to participants as well as taste testing and a \$100 sponsorship. Council agreed to the request, with the exception of the taste testing, due to staffing limitations. Lemonade Day will be held on June 19, 2021.

Graduation in a Pandemic

By Lorne Taylor

On May 13, 2021, Superintendent Neil O'Shea reported to Aspen View Trustees on the planning for school graduations.

"Who would have thought we'll be having this discussion two years in a row? Last year when COVID hit and schools responded to make something meaningful for their students, we thought that we would be able to celebrate the graduation, the end of their K-12 experience this year in a much more traditional fashion," said Superintendent Neil O'Shea.

"Unfortunately, we find our schools online and the province in a fairly heavy lock down. Last year a lot of high schools in Aspen View and across the province moved their graduation to the fall. They were planned with whatever restrictions there were in place. At the same time, we were planning a re-entry into school, they were planning graduation. This fall, I really need schools to be refused on reconnecting with students and families, reintegrating back into the school year and start really fresh," said Superintendent Neil O'Shea.

"So no fall graduations. 'I've made it clear to the school administrators that for the class of 2021 graduation events need to be completed by June 30 of this school year,' said Neil O'Shea.

The superintendent said his decision has been supported by most parents. "Moving the event to the fall becomes problematic for a number of reasons, and we don't know what the restrictions will look like in the fall. Administrators were told that no matter what they're planning, it must adhere to Alberta Health Services restrictions.

"The result is some creativity in our graduation ceremonies. Each of the five high schools are planning something unique and different. It's up to the schools and committees to decide."

The superintendent asked the principals to include trustees, if they can, in the ceremonies. It may be a video clip, if their schools are doing virtual events.

Edwin Parr Composite School in Athabasca will have parents escorting each individual student in their turn into the school gym. They'll get their diploma and then walk out. A different family will walk in at a different time to adhere to the no public gathering regulations. The graduates are with their own family unit. There are no plus ones invited. It's just the parents and the students.

The students will walk down the runway while their intro is read, and the certificates will be presented by the principal, followed by a photo op. If the restrictions are eased prior to June 29, more people can be accommodated.

Trustee Ann Karcmarczyk explained that Edwin Parr grads will be organized by alphabet into three different sessions, with speeches from principals and trustees. The trustee's speeches will be pre-recorded. The event will be live streamed, like it was last year, so those that cannot attend can watch online for their favourite graduate.

Trustee April Bauer said Thorhild Central School plans to have graduation outside, probably on the grass field east

Grad Cont'd on page 4



Highway Clean up

On May 1, volunteers wearing bright orange safety vests collected trash along Alberta highways to raise funds for community organizations.

The organizations, which include 4-H clubs, Scouts, Girl Guides, schools, church organizations and other non-profit groups, earned \$100 per kilometre cleaned.

Last year, the Alberta government contributed \$925,635 to 463 volunteer organizations involved in the highway cleanup. About 12,000 volunteers collected more than 32,000 bags of garbage while cleaning up more than 9,000 kilometres of Alberta roads.

43 Year of Publishing a Newspaper

By Lorne Taylor

This month is starting our 44th year of publishing a newspaper in Smoky Lake, and I was asked what those early days were like. Because we are a printed newspaper I can tell you. I have a copy of that paper and every other one of over 2000 weeks of newspapers in many, many boxes.

Volume 1, Number 1 was printed May 3, 1978. It featured a story on the official blitz day asking for donations towards installing artificial ice in the Smoky Lake hockey arena. Yes, at that time it was natural ice and the hockey season started when it was cold enough in the arena to make ice and flood the gravel base. Jerry Dombrowski, selling real estate in town, was the push to get artificial. I took pictures of them pouring the cement. Just as we have taken pictures of every other major event in town. There are over 10,000 negatives of pictures of those early years at the provincial archives, which along with the Gavinchuk collection, make Smoky Lake one of the most photographed towns in the archive collection.

The first page of Volume 1, Number 1, featured a community survey of the town. At that time Smoky Lake had an approximate population of 1121. At the last census, in 2016, the town was down to 964 people. In 1978, 330 of them, or 30%, were working. 25% of the workforce was in education,

20% in agriculture, 15% in manufacturing and 15% in financial/ real estate and insurance. 10% was in construction, 10% in fishing and 4% in public administration. In Smoky Lake there were 49 retail or wholesale firms, serving the general community. Three businesses were specializing in the agriculture market and eight in transportation. The major manufacturing employer was the alfalfa plant, with four permanent employees and 20 part time. It is now gone. Natural resources in the area, listed at the time, included coal, sand and gravel, petroleum, natural gas, timber, fish, peat moss, and agricultural products such as alfalfa, rapeseed, livestock, dairy products, honey, and poultry. Transportation was supplied by a daily CNR service, but it's now gone, and a daily bus service. Greyhound too is gone.

The electrical needs were supplied by Alberta Power Limited now Ato. The town had its natural gas needs supplied by its own wells, and the rates were close to the lowest in the province. Domestic rates were \$0.65 per MCF and industrial rates were set at \$0.23 per MCF. The town no longer has its own wells, and now buys gas through the county and the price is \$6.40 per gigajoule.

Water at that time was supplied by the town's own wells. There were five lagoon

Signal Cont'd on page 7

High Case COVID restrictions

By Lorne Taylor

The Alberta government has changed the colour of their interactive map, this time to a dark blue, to show areas of high case COVID restrictions, and there are lots of them.

Smoky Lake County has 36 active cases, out of a population of 6378. That works out to 429.7 cases per hundred thousand. We are an area of high restrictions.

Athabasca County has an active rate of 520.2 cases per hundred thousand. There are 68 active cases out of a population of 13,073. It is an area of high restrictions.

The County of St. Paul has a rate of active cases of 308.1 per hundred thousand. There are 50 active cases in a population of 16,530 people. It is an area of high restrictions.

Thorhild County on the map is marked as white. It has 6 active cases out of a population of 2,721 which works out to an active case rate of 220.5 per hundred thousand. Thorhild County has lower restrictions.

The County of Two Hills has 4 active cases out of a population of 5579. That works out to an active case rate of 71.7 per hundred thousand population. It too, is one of the few areas of low restrictions in north-eastern Alberta.

Lamont County has 37 active cases out of a population of 7845. That works out to a rate of active cases of 471 per 100,000. It is an area of high restrictions.

Westlock County has 74 active cases, out of a population of 13,555. The rate of active cases per hundred thousand is 545.9. It is an area of high restrictions.

Keep Athabasca in Athabasca University

By Lorne Taylor

In 1984, long before laser printers and computers were common, Mayor Ernie Brousseau asked the Signal to produce a brochure promoting the town in its quest to have a new distant education type of university located in Smoky Lake. The provincial government, as part of its Alberta rural redevelopment plan, had asked communities to submit proposals. We lost and since it was called Athabasca University, I think it was preordained that the Town of Athabasca became its home.

The government had established Athabasca University in 1970 as a traditional campus-based institution located in Edmonton. In 1972 the university tried something different and piloted a project to test the concept of an open distance education type university. It worked. By 1984, Athabasca University had outgrown its buildings in Edmonton. They needed more space, but the government of the day had a policy of decentralization so the university was moved 145 km north of Edmonton to the chosen town of Athabasca where a new campus was built. Smoky Lake had the government-owned Pine Ridge and the tree improvement center. Life went on.

Satellite campuses were established in Calgary, Edmonton and Fort McMurray so students could receive first-hand support and have a place to write their exams. As a distant university the course material arrived in a box in the mail. Later the university pioneered the use of computers to deliver their online courses to students from their campus in Athabasca.

At its height, the University in Athabasca employed over a thousand faculty and staff. It served 45,000 students a year, which by headcount made it the largest university in Alberta. 65% of the students in the undergraduate courses were women, and women make up 74% of the graduates. Earning a university degree was a first for most of those families and they could do it because they worked from home.

Today there are over 850 courses and 55 undergraduate and graduate programs being offered. Athabasca University has a \$162 million annual operating budget, \$50 million of that comes from provincial funding, the rest is

paid by students doing their courses online.

Government outbacks have hit all universities hard, and Athabasca now has much more competition from other big name universities around the world offering their courses online.

Still \$1.8 million had been invested in the campus in Athabasca and the town had benefited enormously. But gradually there's been a change with more of the management and staff moving back to Edmonton, one job at a time. By 2017, there were still approximately 400 people employed at the campus. By 2022 it's estimated that less than 40 are expected to be left working on the campus. The rest of the staff are going to be allowed to work from home and home can be anywhere.

The Town of Athabasca expects to lose these 400 good paying jobs from the area and about \$37 million in annual wages, resulting in an economic loss to the region of a hundred million dollars. The town, the local Chamber, and the Aspen View School Board are concerned.

A letter writing campaign has started. It describes Athabasca University's Board of Governors and their executive's decision to allow the staff to work permanently from home, and for new hired staff to come from anywhere in Canada and work from home too, as ill-conceived. As a distant university, students have always worked from home, now the professors too will be allowed to work from home.

The keep "Athabasca University in Athabasca" campaign says "the experiment risks the survival of the university. The depopulation of the region will lead to school closures, business failures, housing prices dropping, and the property tax base will suffer. Bright young families will move away."

The campaign wants letters to be sent to Premier Kenney, local MLAs, the Minister of Advanced Education, and the Minister of Municipal Affairs. Finance Minister Travis Toews is to be told that the board of governors of the university plans to abandon \$119 million worth of government-funded capital assets in Athabasca, with no plans for future use except maybe leasing the campus out. But who wants an empty university. The campaign included

sample letters and suggestions for writers to add stories about how their own businesses and families would be affected. Hand written letters carry more weight than computer type letters and are better than emails. The committee hopes a thousand letters would reverse the short-sighted and disastrous scheme by the Athabasca University board of governors.

Provincial governments have only two modes. Sometimes politicians get elected on a campaign to decentralizing their bureaucrats into offices in rural communities, and then later another group of politicians are elected who close the offices, centralizing the jobs back to the capital city, in the name of economizing.

Trustee Anne Karczmarczyk, at the May 13 Aspen View School Board meeting, said she was on save the university committee before COVID, and they organized and had meetings with the government and postsecondary minister and it was all on pause. Then came COVID. "It almost feels like Athabasca University is using COVID as an excuse to leave now." Not just as a business owner, but as a trustee, she is concerned.

It's one of the biggest employers in the area, other than the school division and Alpac paper mill. "I already know people that have left because they can go live in the city and work from home," said Trustee Anne Karczmarczyk.

"I don't want this feeling that people are trapped, but it's got a beautiful campus and newer buildings. The way it is being handled is really unfortunate for our town, and our schools." The trustee said she is very much in favour of Aspen View writing a letter of support for keeping the university in Athabasca.

Superintendent Neil O'Shea said that one of the cornerstones for the trustees, in the last four years, has been rural sustainability. "I don't think we want to be in the business of telling Athabasca University how they should do their business, but we need to highlight what we are trying to do, to keep areas of rural area sustainable.

Board Chair Candoyce Nikipelo suggested a delicately worded letter, not pointing fingers, but in support of the university staying in the community, looking at the bigger picture, the trickle-down effect and the consequences.

A letter will go to the community organizers of the campaign saying that Aspen View supports their cause. Another letter will go to Athabasca University indicating support for maintaining the workforce in Athabasca, and another set of letters will go to members of the government, the rural caucus, and the premier.

Signal from page 1

type wells and one infiltration well. The total pumping capacity was 576,000 gallons a day, but only 70,000 gallons were actually needed. This was Mayor George Kozub's pet project. Previously the town and been running short of water, until his council invested in the infiltration well, basically a horizontal pipe dug deep in the sands by the White Earth Creek. He was proud to say there was enough water for thousands more residents. The water rates were \$10 per hookup, and \$1.50 per thousand gallons. Water is now supplied through the pipeline system from the city.

The fire department had 30 volunteer members, one permanent fire chief, as part of his job as town employee, and two fire trucks. There was no fire department in the county in those days. Most often the Pine Ridge fire truck, owned by the provincial government, went out to fight county fires. Later the County of Smoky Lake bought three wonderful firetrucks, one each for Vilna, Waskatenau, and Smoky Lake to fight rural fires.

Police protection for the area was provided by four RCMP personnel, and they had two cars. In those days, the town council chambers served as the local provincial court house. Cases were held on the first and third Thursday of every month. I can remember an inebriated fellow smashing into the wall by the door as he left after sentencing. Then there was a councillor phoning to see whether his charge of possession of marijuana would end up in the paper. It did. And so too, did the results of the rest of the trials I attended. Often having the case reported in the newspaper and the resultant embarrassment was worse than the fines and sentences.

Judge Wade had retired and at the time lived on Main Street, in the back of what became a restaurant, and he told me how write an editorial suggesting the sentencing was lenient and not be charged with contempt of court. Smoky Lake municipal government included six councillors elected for a term of three years, secretary-treasurer, a planning board, an economic development committee, and the town was booming.

Provincial offices and services included AGT, the Department of Agriculture, a senior citizens home, the Department of Highways, ALCB, Department of Health and Social Development, and the Northeastern Alberta Health Unit.

Smoky Lake had, and still has, a public library, 15 acres of parks and playgrounds, a Lions Club, a Legion, and an Agricultural Association. Kinsmen and Kinettes came later.

The town had five churches, the agricultural complex, a curling rink and two halls, the National Hall and the Ortona Hall, which became the Senior Citizens Drop-In Centre. The town owned a 440 acre parcel of land for cross-country skiing, hiking, camping and space for a future golf course. The golf course came later, and it continues to improve every year.

The medical facilities, at that time, included a 20 bed hospital, medical clinic with two doctors, a 32 bed nursing home, a 50 bed senior citizens home and a veterinary clinic.



Macleod's family Shopping Centre advertised their garden supplies, paints, clothing and TVs in that issue of the paper. The Vilna Hotel listed its modern restaurant and fully licensed tavern facilities. Joe Moroz and Company advertised his complete line of Kawasaki motorcycles, Toro and Lawn Boy lawnmowers, Arctic Cat skidoos and Johnson outboard motors. Those were the days. Back of his shop was a gathering place for his buddies. The building later became a flower shop.

Smoky Lake Sales and Service Ltd. advertised cars, trucks and farm equipment - everything from 1973 Chevy 3/4 ton to Massey Super 90 combine.

Rodger Cole at that time was a town councillor, as well as a businessman. He took it upon himself to visit all the businesses in town and have them advertise, welcoming the newspaper to the community. In many ways, those ads in that issue of the paper have become a time capsule of the businesses which were here. Marshall Wells, Nick Men's Hairstyling, Mykytiuk's General Store, Midland Lumber Company, Wolanski Welding, Tots and Teens, Smoky Lake Rec Centre, Mary's Hairstyling, Tommy Ford Service, Save More Locker Plant.

There was Chern's Plumbing and Heating, Happy Pop Shoppe, Jean's House of Hair Design, Cliff's Sand and Gravel, Mary's Dress Shop, R.W. Oranchuk Insurance and Real Estate, 20th Century Drycleaners, Vegreville Meats, Smoky Concrete, Len's Super A Foods, Maric Photo and Gifts, Imperial Oil Limited, Wal-Sad Enterprises Sand and Gravel, Smoky Lake Trucking, Kolody Transport and Con-

struction, Smoky Lake Accounting Services and Co-Op Insurance, Simpson Sears, Coles Farm Service, S & L Service Co. Ltd., Canadian Imperial Bank of Commerce, Macleods, Principal Savings and Trust Company, and Vilna Lumber. All gone. Sometimes others businesses have come to take their place.

Some of the businesses have remained open with changed owners and names, Smoky Lake Bottle Depot, Ed's Auto Body, Smoky Lake Inn, Smoky Lake Drugs and Jewelry, Lucky Dollar Foods.

That first newspaper featured, Bart Eisen, Director of Student Personnel Services for the County of Smoky Lake. His job was to diagnose and alleviate difficulties that students were having, a service that is now being provided out of the Athabasca office of the Aspen View School Board. The local school board office was lost in a provincially forced amalgamation, after county councillors were no longer school trustees.

District Agriculturalists Grant Gillund and G Pilliger provided our readers with information on the problem of warbles in cattle. District Home Economist Linda Prentice explained that the branch wanted to help rural Albertans through program development, courses in leadership, personal finance, buying and caring for clothing, consumer credit, estate planning, time management. The provincial government later decided that both District Agriculturalist and District Home Economist were no longer needed and the community lost once again.

The government offices had been spread around town until the construction of the provincial building, provided new accommodation for them, but there was still no place to rent when we moved here.

When we came to Smoky Lake in 1978, having heard the town needed a newspaper, there was only one place we could find to rent, a small house kitty corner to Wolanky's welding shop. The bathtub did double duty to wash film developed three reels at a time in the days before cell phones and digital cameras. Pictures on page 1 included a photo of the five grain elevators along the railway tracks, as well as the Smoky Lake alfalfa processing plant - all gone.

Smoky Lake Treasury Branch was in a brand-new building and the first story I had on it was a fire on the premises. A short in the telephone alarm system ignited some paper towels in the utility room. The story reported that the combined efforts of part-time student janitor Lorne Prusko and the automatic sprinkler system had the fire out in minutes. Manager Larry Frebrowski said not to run the story because it would harm his banking business. There were two banks in town at that time, and later three, after TD Bank was built on the corner lot where the abandoned and dilapidated United Church still stood. When the TD left town, their building became Smoky Lake Town Office for a tax write off.

The story on the backpage of that first paper was about Smoky Lake's Old-Fashioned Bread Bakery with Ernie Brousseau and Maurice Lalonde making bread the old-fashioned way, fresh, without chemicals or high baking temperatures. It is still being made that way by Ernie's daughter, Renee Cherniwchan. Thank goodness for that.

Now if only I can find someone who will take over the newspaper for another 40 years.

May 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 26, 2021: R30-21 - RMA: Contact Newsletter: April 23, 2021. F April 27, 2021: R31-21 - Aspen View Board Highlights - April 15, 2021. F						
						1
2	3	4	5	6	7 R32-21	8
9	10 R33-21	11	12 R34-21 R35-21	13 R36-21	14	15
16	17	18 R37-21	19	20	21	22
23/30	24/31	25	26	27	28	29

Policy Statement: 01-28
Regular County Council
Meeting:
Issue for Information and
Information Releases

Policy Statement: 01-28
Regular County Council
Meeting:
Issue for Information and
Information Releases.

- R32-21** - Letters of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS) -Rod Frank, Mayor, Strathcona County, dated April 19, 2021. **A**
- R33-21** - RMA: Contact Newsletter: May 7, 2021. **F**
- R34-21** - Alberta Counsel, dated May 12, 2021—Re: Staffing Update for Municipal Affairs. **F**
- R35-21** - Anita Fagnan, Rural Community Consultant– North East Zone, Rural Community Development and Engagement, Rural Health Professions Action Plan, dated April 30, 2021—Re: Comedy on the Couch Virtual Event—May 27, 2021. **A**
- R36-21** - Sally Dary, CLGM, Chief Administrative Officer, County of Two Hills, dated March 24, 2021 - 988 Crisis Hotline for Canada. **A**
- R37-21** - RMA: Contact Newsletter: May 14, 2021. **F**

BELLIS CURLING ASSOCIATION

PO Box 25
Bellis, Alberta
T0A 0J0

April-19-2021

Smoky Lake County
Box 310
Smoky Lake, Alberta
T0A 3C0

Attention: Chief Administrator Officer & Council

The members of the Bellis Curling Association would like to thank you for your generous donation of \$10,000.00. We are truly grateful, as this will allow our non-for-profit club to exist in our community.

Thank you again.

Sincerely,



Leanna Gray
Secretary/Treasurer



Smoky lake
Council + Staff

Thank you so much for
the thoughtful card
& gift card.

I am recovering well + plan
to be back at work in
May. I really appreciate
your kindness.

Sheila Hitz