

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting
for the purpose of Departmental Operations to be held on
Tuesday, **June 22, 2021** at 9:00 o'clock A.M.
Virtual through Zoom Platform

Meeting ID: 880 9105 8248 Passcode: 388238

<https://us02web.zoom.us/j/88091058248?pwd=b1BoMHhmVFUrZ0hFTepiTmcwb0N1UT09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

No minutes.

4. Request for Decision:

No request for decision.

5. Issues for Information:

1. Manager Reports

Public Works:

- a. Public Works Manager. ©
 - i. Council Requests Summary: As of June 14, 2021. ©
- b. Public Works Road Foreman. ©
- c. Public Works Shop Foreman. ©
- d. Parks and Recreation Manager.

Protective Services:

- e. Peace Officer. ©
- f. Fire Chief. ©
- g. Safety Officer. ©

Planning and Development:

- h. Planning and Development Manager. ©

Natural Gas:

- i. Natural Gas Manager. ©

Environmental Operations:

- j. Environmental Operations. ©

Agricultural Service Board:

- k. Agricultural Service Board. ©

Administration:

- l. GIS Technician. ©
- m. Communications Technician. ©

Recommendation: Accept and file for information.

2. Training Reports

- a. Finance Department. ©

Recommendation: Acknowledge receipt.

3. Manager Work Plans

6. Correspondence(s):

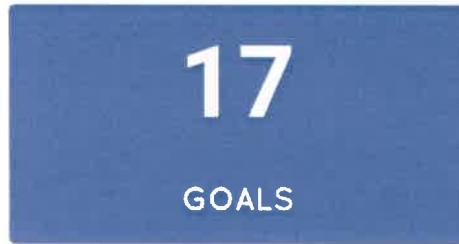
7. Delegation(s):

8. Executive Session:

Adjournment



5.1.a



DOUG PONICH

Goal	Progress Update	Current Completion
Public Works Manager Work Plan		
<ul style="list-style-type: none"> → Public Works Department Daily/Weekly/Monthly Plan: 100% 		<p>2% 85% behind</p>
<ul style="list-style-type: none"> → Maintenance (PW Manager): 100% 	<p>Doug Ponich: Achievements: Grader road maintenance continues in all divisions.</p> <p>Grader work at H.A.K. parking lot. May 20</p> <p>Continue culvert installation as per 2021 Culvert List. Culverts installed:</p> <ul style="list-style-type: none"> - RR 171, 1 km. north of TWP 590. May 11 Div. 3 - TWP 584, 850 m. west of RR 150. May 12 Div. 2 - TWP 600, 800 m. west of RR 153. May 13 Div. 4 - TWP 600, 700 m. west of RR 162. May 17 Div. 4 - RR 184, 1.6km. north of TWP 602. May 25 Div. 5 - RR 165, 250m. north of TWP 612. May 26 Div. 5 - RR 165, 450m. north of TWP 612. May 26 Div. 5 - TWP 590, 20m. west of RR 145(S) May 27 Div. 2 - TWP 592, west of RR 162. May 31 Div. 3 - RR 162, north of TWP 592. May 31 Div. 3 - Approach at 60105 - RR 170. June 2 Div. 4 	<p>5% 5 / 100% 95% behind</p> <hr/> <p>50% 50 / 100% 50% behind</p>

- TWP 600, 70m. west of RR 154. June 3 Div. 4
- RR 172A, 10m. south of TWP 592. June 4 Div. 3
- RR 164, 800m. north of TWP 600. June 7 Div. 4

Steam culverts:

- RR 180, north of TWP 614. May 12 Div. 4
- TWP 602, west of RR 163. May 12 Div. 4

Pump water at RR 180 & TWP 615. May 13, 14. Div. 4

Repair sinkhole at TWP 602, west of RR 174. May 18 Div. 4

Remove trees and leaners from right-of-ways:

- RR 154, south of TWP 601A. May 12 Div. 4
- Victoria Trail, RR 193 - 184. May 12 Div. 5 & 3
- RR 132, south of TWP 590. May 14 Div. 2
- Complete stump and brush removal at Bonnie Lake walkways. May 13 Div. 1
- RR 164, north of TWP 602. May 25 Div. 4
- TWP 594, west of RR 161. May 25 Div. 4
- TWP 600A, east of RR 180; road to cemetery. May 27, 28 Div. 5
- RR 174, north of TWP 602. May 31 Div. 4
- RR 161, north of TWP 600. June 3 Div. 4
- RR 143, north of TWP 590. June 3 Div. 2
- RR 184, north of TWP 610. June 4 Div. 5
- TWP 610, RR 183 - 184. June 4 Div. 5
- TWP 612, RR 184 - 185. June 4 Div. 5
- RR 125, north of HWY 28. June 7 Div. 1
- TWP 594, RR 130 - HWY 28. June 7 Div. 2
- RR 141, TWP 571 - HWY 652. June 7 Div. 2
- RR 131, north of HWY 28. June 8 Div. 1
- RR 170, south of TWP 590. June 8 Div. 3

- TWP 590, east of HWY 857. June 8 Div. 2
- RR 141, TWP 584 - 590. June 8 Div. 2
- RR 144, north of TWP 590. June 9 Div. 2
- RR 133, north of TWP 614. June 9 Div. 1
- TWP 614, RR 133 - 132. June 9 Div. 1
- RR 132, north of TWP 610. June 9 Div. 1
- TWP 604, west of RR 124. June 10 Div. 1
- RR 170, south of TWP 590. June 11 Div. 3
- TWP 585A, east of RR 165. June 11 Div. 3
- TWP 585, east of HWY 857. June 11 Div. 2
- RR 144, north of TWP 584. June 11 Div. 2
- RR 141, north of TWP 602. June 14 Div. 1
- TWP 604, west of RR 155. June 14 Div. 4
- TWP 602A, east of RR 153. June 14 Div. 4
- TWP 600, east of RR 151. June 14 Div. 4

Crews cleaning trees and debris from ditches in preparation for mowing. May 18 Divisions 1 & 4

Haul water from Shop yard sump pond. May 26

Crews clearing trees off road-ways after May 18, 19 snow fall. May 19, 20, 21, 25. All Divisions.

Crews removing trees after winds May 27th evening. May 28

Track-hoe clearing beaver dam areas:

- Stoney Creek; RR 132, north of TWP 590. May 18 Div. 2
- RR 131, 200 m. north of HWY 28. May 18 Div. 1
- RR 131, 1 mile north of HWY 28. May 18 Div. 1
- RR 130, south of TWP 602 at bridge. May 18 Div. 1
- RR 151, south of TWP 600. May 18 Div. 4
- RR 162, north of TWP 594. May 18 Div. 4

- Iron horse Trail, west of RR 163. May 18 Div. 4

Sign repair and installation:

- Repair Yield sign at RR 162 & TWP 594. May 12 Div. 4
- Replace stop sign at TWP 581 & RR 153, May 12 Div. 2
- Repair stop sign and address sign at TWP 602 & RR 153. May 12 Div. 4
- Replace checker board sign at RR 144 & TWP 583. May 12 Div. 2
- Place No Exit sign at RR 180, north of TWP 600. May 25 Div. 5

Brushing:

- North and south of entrance to 58554 - RR 144 for site lines; skidsteer and hand working.
- TWP 620, east of RR 180; skidsteer with brushing head.

Clean beaver dams with back-hoe:

- RR 142, 1 km. south of TWP 600. May 13 Div. 1
- Stoney Creek, west of RR 133. May 13 Div. 2

Haul cat to Smoky Lake Landfill fire scene. Assist with extinguishing the fire. May 16, 17, 18, 19

Haul track-hoe and move rock truck to assist with Landfill fire. May 18

Patching:

- TWP 620, east of HWY 36 May 17, 18 Div. 1
- RR 170, north of TWP 600. May 26 Div. 4
- TWP 602, east of RR 170. May 26 Div. 4
- Bellis streets. June 1 Div. 4
- TWP 584 (Stry Road) June 1 Div. 2
- Dust control at 57470 - RR 141
- RR 153, south of HWY 28. June 2 Div. 2
- TWP 602, east of RR 165. June 4 Div. 4
- RR 163, north of HWY 28. June 4 Div. 4
- TWP 620, east of HWY 36. June 14 Div. 1

- Dust control at 61335 - RR 132. June 14 Div. 1

Road repair at RR 165, north of TWP 612. Tandems and belly dumps hauling gravel; grader spreading.
May 20, 21 Div. 4

Build west approach at intersection of TWP 612A & RR 180. May 28 Div. 5

Haul gravel to Bogdan Pit storage; stock pile for culvert and approach installations. June 11

Next Reporting Period:

- Continue culvert installation
- Continue tree removal
- Continue patching
- Monitor and keep up with beaver dam issues
- Begin hydro-axing as per priority schedule

Challenges: *No value*

Next Steps: *No value*
2021/05/17

Doug Ponich:

- Achievements:** Continue gravelling soft spots:
- RR 180, north of TWP 612A. May 11, 12 Div. 5
 - TWP 600, RR 192 - 190. May 11 Div. 5
 - RR 142, north of TWPO 594. May 11 Div. 1
 - TWP 594, west of RR 192. May 12, 13 Div. 5
 - RR 191, south of TWP 602. May 12, 13 Div. 5
 - RR 174, south of TWP 594. May 12 Div. 4
 - TWP 620, east of RR 180. May 12 Div. 5
 - RR 200, south of TWP 602. May 13 Div. 5
 - TWP 592, RR 182 - 184. May 13 Div. 3 & 5
 - RR 180, south of TWP 582. May 14 Div. 3
 - RR 175, south of TWP 590. May 14 Div. 3
 - TWP 584, east of RR 172A. May 14 Div. 3

→ Gravel (PW Manager): 100%

0%
0 / 100%
100% behind

- RR 121, north of TWP 592. May 17 Div. 1
- TWP 592, west of RR 174. May 17 Div. 3
- RR 171, north of HWY 28. May 17 Div. 3
- TWP 595A, RR 170 - HWY 28. May 17 Div. 4
- TWP 611, RR 170 - 165. May 20, 21 Div. 4
- TWP 595, HWY 28 - RR 170. May 20 Div. 4
- TWP 600, RR 180 - 181. May 20 Div. 5
- RR 191, south of TWP 592. May 20, 26 Div. 5
- TWP 604, east of RR 181. May 20 Div. 5
- TWP 602, west of RR 183. May 20 Div. 5
- TWP 590, west of RR 171. May 21, 27 Div. 3
- RR 165, north of TWP 611. May 21 Div. 4
- RR 175, south of TWP 584. May 21 Div. 3
- RR 165, north of TWP 612. May 21 Div. 4
- TWP 600, east of RR 165. May 21 Div. 4
- RR 150, north of HWY 28. May 25 Div. 4
- RR 172, south of TWP 584. May 25 Div. 3
- RR 173, south of TWP 590. May 25 Div. 3
- TWP 592A, east of RR 170. May 25 Div. 3
- TWP 592, east of RR 170. May 25, 26 Div. 3
- TWP 584, east of RR 131. May 26 Div. 2
- TWP 600, east of HWY 831. May 27 Div. 5
- TWP 590, east of HWY 855. May 27 Div. 3
- RR 181, south of TWP 604. May 27 Div. 5
- RR 183, north of Victoria Trail. May 31 Div. 3
- TWP 592, west of RR 175. May 31 Div. 3
- TWP 602, west of RR 174. May 31 Div. 5
- TWP 600A, east of RR 180. June 1 Div. 5
- RR 185, south of TWP 612. June 1 Div. 5
- TWP 584, east of RR 172. June 1 Div. 3
- RR 171, south of TWP 592. June 1 Div. 3



Begin private gravel hauling. May 12

Haul 2 loads of reject sand to Bar-V-Nook; donation. May 20

Haul and spread gravel along haul road within White Earth Pit. May 18 Div. 5

Rock excavation and stock piling at White Earth Pit. May 17, May 31, June 1

Move reject sand at White Earth Pit. May 12, 13, 14, 26, 27, 28, June 3, 4,

Stripping and hauling over burden at White Earth Pit. June 7, 8, 9, 10, 11

Cat assisting with moving reject sand at White Earth Pit. May 12, 13, 14, 20

Next Reporting Period:

- Continue divisional and private gravel hauling.
- Bring in contract gravel haulers; tentative date is July 5

Challenges: *No value*

Next Steps: *No value*

2021/05/18

Doug Ponich:

Achievements: Haul and spread gravel at 2021 MG30 dust controls. May 26

Apply water and MG30 to 9 scheduled dust controls. May 31

Next reporting period:

- complete oil base dust controls.

Challenges: *No value*

Next Steps: *No value*

2021/05/26

→ Dust Control (PW Manager): 100%

0%
0 / 100%
100% behind

→ Administrative (PW Manager): 100%

Doug Ponich:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/04/27

0%
0 / 100%
100% behind

→ Training (PW Manager): 100%

Doug Ponich:

Achievements: Aboriginal Consultation. May 6

Challenges: *No value*

Next Steps: *No value*

2021/05/07

0%
0 / 100%
100% behind

→ Council Member Inquiry (PW Manager): 100%

→ Roads (PW Manager): 100%

Doug Ponich:

Achievements: MG2115 - RR 181; TWP 605 - 605

- reclaim asphalt surface. May 31, June 1

- Roll over reclaimed asphalt; gravel base and pack. June 2, 3

- Apply MG30 and seal with wobblies. June 7

MG2023 (Haul Roads) TWP 584; HWY 855 - RR 165 June 3, 4

MG30 in front of 59168 - RR 164 as this is a haul road. June 7 Div. 3

MG2141 - RR 122, TWP 592 - 591

- reclaim oil-base surface. June 8

- Grader lay out old cod mix and pack surface. June 9

Road repair at TWP 612, west of HWY 855; excavate blow-outs and fill with gravel; compact surface.
June 8, 9, 10 Div. 4

Complete with cold mix re-surfacing next week.

Road repair at RR 122, 900m. south of HWY 28. June 8 Div. 1

Repair sink hole at BF75347, RR 161, south of TWP 594. June 9 Div. 4

0%
0 / 100%
100% behind

0%
0 / 100%
100% behind

**Expand Public Works Yard as part of the 2018-2020 Strategic
Priorities: 100%**

Doug Ponich:

Achievements: Smoky Lake County received positive news on January 6 regarding the purchase of land adjacent to the Public Works yard; see attached email. Probate has been granted and Mr. Dubetz is awaiting paper work to be finalized at which time we can get into sale discussions.

Challenges: *No value*

Next Steps: *No value*

2021/01/18



Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
1	January 4 th	4	Public Works	Repair grader gouges	RR160 north of Hwy 28	Will be inspected in the afternoon	January 4 th
2	January 4 th	1	Public Works	Road damage from ratepayer	RR 124	Talk to ratepayer tomorrow and discuss payment for damage	January 4 th
3	January 14 th	5	Public Works	Drifts on road	RR 183 north of Hwy 28	Snow plows are graders are out- will get there as soon as possible	January 14 th
4	February 14 th	4	Public Works	Snow removal at Paraskevia Church	Twp 610 RR 174	Will be done week of Feb.16 th	February 16 th
5	March 3 rd	3	Public Works	Snow from private driveway	Terry Prockiw's	Looking at it today, will talk with Terry.	March 3 rd
6	March 11 th	3	Communications	Calendar to be put on grapevine showing all meetings attended	n/a	Will post to calendar portion of website with a link. Too big for grapevine.	March 11 th
7	March 14 th	4	Public Works	Hyrdoaxing willows	RR 144	Area was hydroaxed. Procedure states that go as close to the fence line as possible as long as there are no obstructions.	March 15 th
8	March 18 th	5	Public Works	Cleaning culvert	RR 180 Twp 600	Culvert unplugged and flowing	March 19 th

Not completed

Completed

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
9	March 19 th	3	Public Works	Plugged culvert	By Hutterite Cemetery	Will look at/fix this morning	March 19 th
10	April 6 th	4	Ag/ Communications	Put article/Podcast into up on website "Farm Focused Mental Health Supports"	N/A	Information put on County Facebook with link	April 6 th
11	April 19 th	5	Public Works	Fix culvert – stopping water flow	602 – ½ mile east of RR 195	Will inspect to see if drainage can be provided	April 22 nd
12	April 19 th	5	Public Works	Winter plowing made a mess, ratepayer wants fixed up	Twp 590 and RR 191	Will be fixed and grader operator will be informed not to wing in those types of locations – was a new grader operator	April 22 nd
13	April 19 th	4	Ag Department	Cut grass	West side of Bellis Curling Rink	Need a letter requesting the grass be added to approved yearly mowing areas	April 21 st
14	April 19 th	3	Public Works	Look into roads being pounded out by water haulers	Twp 590 and RR 171/ South of RR 172 and Twp 590	Roads are gravelled and maintained on regular basis	
15	April 20 th	4	Public Works	Look into poor road conditions due to cattle hauling- is 75% Road ban being followed	Twp 612 off of Hwy 855	Gene inquired on scales- hard to enforce ban if don't know weight	April 20 th
16	April 21 st	4	Peace Officer	Unightly premises with tall grass- fire hazard	Bellis – Corner of 50 th St. and 50 th Ave.		

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
17	April 22 nd	4	Communications	Post on social media – PCN: virtual workshops	N/A	PCN Information posted to our social media as of the 27 th of April	April 26 th
18	April 22 nd	4	Public Works	Reminder for grader operators to be careful to not remove sod	N/A	Part of previous action- already noted	April 22 nd
19	April 23 rd	3	Public Works	Fix spot where grader ripped up sod	Eva Lewicki's	Repaired.	April 29 th
20	April 23 rd	2	Public Works	Flag where there is a hole in the road till It can be fixed	West of Hwy 857 and Twp 584	Was flagged on April 25 th and will be fixed in upcoming week	April 26 th
21	April 25 th	1	Public Works	Beavers plugging culvert	Bonnie Lake-south of playground	Culvert inspected and debris found. Waiting for parts to properly clean out culvert with rope winch.	April 26 th
22	April 26 th	5	Public Works	Sod ripped up	South of Korosic's by his bins	Repaired when area dried.	April 29 th
23	April 29 th	5	Public Works	Pot holes and soft spot area	RR 191 ½ mile north of Twp 600. RR 191 south of Twp 592	Will inspect and address concerns as soon as possible	April 29 th
24	May 3 rd	1	Public Works	Grading request. Vehicles bottoming out.	RR 130 north of Twp 604	Road was bladed.	May 5 th
25	May 3 rd	1	Administration	Look into multiple trailers setting up on lots	Bonnie Lake – 271 and 367		

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
26	May 6 th	5	Public Works	Check culvert	South of Hwy 28 on RR 180	Will check it out first thing tomorrow morning.	May 6 th
27	May 6 th	4	Parks and Recreation	Visit campgrounds on weekends and educate campers on camping safety	Lakes		
28	May 6 th	4	Communications	Post PCN information on County Website	N/A	Motion already made at April Council meeting to post information.	May 7 th
29	May 7 th	4	Parks and Recreation	Enforcement of ATV Flame arrestor	N/A	Need specific Bylaw for this. More enforcement may be needed.	May 7 th
30	May 7 th	4	Parks and Recreation	Rig Mats underwater that could cause ATV accident	South west of Bellis	Trail Twisters installed the rig mats	May 7 th
31	May 7 th	3	Public Works	Culvert plugged	Sherene Crawford's	Was in the area and water was running. Will go have another look.	May 7 th
32	May 10 th	2	Public Works	Rough road, needs regular grading	West of RR 134 and Twp 572	Gravel hauled and bladed.	May 10 th
33	May 10 th	1	Bylaw Enforcement	Unightly Premises	Spedden	Letter mailed to owners.	June 11 th
34	May 12 th	5	Public Works	To put 1 ½ gravel on road	RR 200 ½ mile south of Twp 602	Grader operator made manager aware. Area was put on list.	May 12 th

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
35	May 12 th	4	Ag	Unplug culvert that beavers plugged	RR174 north of Twp 590	Trapper made manager aware this morning. Trapper will unplug this afternoon or tomorrow.	May 12 th
36	May 14 th	1	Public Works	Grading- push out in middle of road	RR 130 north of Twp 604/ South of Conrad Ozga's Driveway	Grader was sent out.	May 15 th
37	May 14 th	1	Environmental Operations	4 th down spout hose is dirty – needs to be checked	Truckfill west of Spedden	Cleaned and disinfected hose. Will be replacing shortly.	May 14 th
38	May 17 th	1	Ag Department	Beaver Issues – plugging culvert	3kms north on Twp 602 on RR 133	Trapper dealt with culvert and set beaver traps	May 18 th
39	May 18 th	4	Public Works	Road shoulders/fountains	RR 165 North of Twp 610	Will be gravelled and maintained as soon as conditions improve. Hoping for May 21 st .	May 18 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
40	May 19 th	3	Public Works	Repair road	North Bank Road and RR 175 South of North Bank	TWP 584, west of HWY 855 is on the list for repairs. Public Works will make it passable for the weekend and repair the area next week, RR 175, south of TWP 584 will be addressed on Friday, the 21st.	May 21 st
41	May 25 th	1	Agricultural	Beaver or muskrat plugging culvert-need them removed	Bonnie Lake	Trapper will be notified tomorrow morning. Not at work today.	May 25 th
42	May 25 th	4	Public Works	Talk to ratepayer regarding fence	West side of RR 165 North of Twp 604	Administration recommended that the landowner determine the legal boundaries of his property and locate the fence line on his property.	May 25 th
43	May 26 th	3	Parks and Recreation	Signage for trails-awareness and prevention (fires, safety, etc..)	Trails within County	Look into getting something smaller. Darlene orders the signs. Can look into how many we need and order.	May 27 th
44	May 26 th	4	Environmental Operations	Clean up garbage	South ditch on Twp 594 East of RR 174	Will have someone clean it up	May 26 th
45	May 26 th	1	Peace Officer	Extra trailers on a lot	Bonnie Lake – 367 Perch Crescent		
46	May 29 th	4	Agricultural	Follow up on dandelion complaint	West of Twp 594 and RR 163	Called complainant and left a message to be contacted if they have further questions.	May 31 st
47	May 31 st	4	Communications	Post on our social media regarding Rural Health Week	N/A	This was added to the list of annual events the County promotes on social media	May 31 st
48	May 31 st	4	Parks and Recreation	Move picnic tables	Mons Lake	Tables were moved and logs cleaned up from around dock	June 1 st

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
49	June 1 st	4	Public Works	Look into possible road ban issue	Twp 612 ½ mile west of RR 174 and Twp 612 East of RR 174 to Hwy 855	Looking into portable scales/enforcement options.	June 1 st
50	June 3 rd	3	Public works	Dust control on haul road	Past Judy Makowichuks	No haul road for RR 164. MG30 I applied before haul starts. Will check with Bob when it will begin.	June 3 rd
51	June 3 rd	3	Public Works	Not to put gravel on dust control – move any if already on /Patch holes	592 RR 193, sign #18306	This dust control is broken up at the ends and requires gravel to smooth out the surface. We explain this to the rate payer every year and will do it again. There happens to be some extra gravel dragged over the edge it is there for a smooth approach. Will inspect.	June 3 rd
52	June 3 rd	4	Public Works	Look into noise complaint from aggregate haulers	Twp 610 and Hwy 855	Haulers were notified against using engine retarder brakes.	June 4 th
53	June 4 th	3	Public Works	Dust Control placement	Twp 584 going east	Takes a few days to put down. First portion was done, remainder will be completed next week.	June 4 th
54	June 7 th	1	Bylaw Enforcement	Municipal sign down	Hwy 28 and Secondary 857 – west of racetrack gas station, south side of highway.	Sign was picked up and taken to Public Works shop	June 8 th
55	June 14 th	4	Public Works/Ag	Bridge work completion and beaver dams	RR 164 for bridge and White Earth Creek.	Work will commence after June 30 th and take about a month. Water flowing is a under EPEA and the water Act concerning the dams.	June 14 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
56	June 14 th	3	Public Works	Deliver gravel	Veterans Campground on Hwy 855	Area will be gravelled no later than June 18 th	June 14 th
57	June 14 th	5	Public Works	MG30 Inquiry – application styles	West Hanmore	Different road conditions require different rates of MG30.	June 14 th

UPDATED JUNE 14, 2021

Public Works Road Forman Report: June 15, 2021

Log haul is still happening from W-17-61-16-W4 to Hwy. 855 on 165, 611, 170 & 610.

Log haul going to happen from SW-17-61-17-W4 to Hwy. 855 on 175, 612, 174 & 610 loaded and empty trucks from Hwy. 855 to SW-17-61-17-W4 on 612.

Caltex are hauling disposal water and oil on 171, at 592 & 590 to and from Hwy. 855 and roads onto 590. They are looking to do more oilwells in the area.

Rolling Hills is looking to do more oil wells north of Smoky Lake east and west of Hwy. 855.

Assisting Doug with MG projects.

Following up on softs on roads; then gravel and maintain as needed. The water table is high and water is ponded in areas that hasn't seen water for many years.

We are found out that the beavers have become very active. We are working very closely with the Ag Dept. to try protect our roads from saturating or washing out. There are many culvert ends being dammed and some spots that are dammed in front of bridges. Trevor has being following on areas that have gizmos to make sure they are working properly. So if in your travels you spot that the water is higher on one side of the road; give us a call as it may be that beavers have moved into the area.

No Fire Permits handed out.

Bob Novosiwsky



PUBLIC WORKS PLAN
(PW) GOVERNANCE

5.1.c

Goal	Progress Update	Current Completi...
<p>Equipment (PW Shop Foreman): 100%</p>	<p>David Kully: Achievements:</p> <ol style="list-style-type: none"> 1. 482 - Replaced blade carriers on left and center sections. Checked over and got one pass system working correctly. May 12 - 28. 2. 954 - Replaced impeller assembly on water pump. May 12. 3. 511 - Blow out radiator. May 12. 4. 509 - Blow out radiator. May 12. 5. 525 - Regular service and change tandem oils. May 13. 6. 609 - Replace wheel seal on right rear hub, replace exhaust pipe from main body to box. May 14 - 19. 7. 471 - Regular service. May 14. 8. 508A- Change flat tire. May 18. 9. 159 - CVIP. May 18. 10. 601 - Weld chain and pin for angling arms. May 18. 11. 207 - Replace starter. May 19 - 20. 12. 629 - Replace park brake switch. May 20 - 21. 13. 471 - Install sprayer console and monitor. May 21. 14. 472 - Regular service install sprayer console and monitor. May 25. 15. 601 - Regular service. May 25. 16. 183 - CVIP. May 26. 17. 608 - Replace backup camera lens. May 26 - 27. 18. 473 - Install safety chain on hitch. may 26. 19. 628 - Replace batteries, replace air filter. June 2. 20. 603 - Replace brake pads for rotor, diagnose issue with rotor brake not releasing, Replaced pressure reducing valve. June 2 - 4. 21. 481 - Repair electrical issues sprayer and solenoids. June 3. 22. 511 - Blow out radiator. June 4. 23. 618 - Pound out pins from wheel assemblies, clean up and install extra grease zerks on assemblies. Install new pins. June 4 - 8. 	<p>0% 0 / 100% 100% behind</p>

- 24. 627 - Repair hydraulic leak. June 8.
- 25. 509 - Replace grease zerk on steering knuckle. June 8.
- 26. 505 - Regular service and blow out radiator. June 9 - 10.
- 27. 508A - Regular service. June 10.
- 28. 194 - Replace rear axle shocks, and repair ABS cable. June 10.
- 29. 217 - Adjust brakes. June 11.
- 30. 629R - Take DEF to loader. June 14.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Vehicle (PW Shop Foreman): 100%

David Kully:

Achievements:

- 1. 198 - Replace injector harness on engine, replace steering shaft. May 12 - 14.
- 2. 204A - Regular service. May 12.
- 3. 239 - Regular service. May 13.
- 4. 197 - Regular service. May 13.
- 5. 195 - Repair air line and regular service. May 14.
- 6. 101 - replace front and rear brake pads, rotors, and calipers. Replace upper and lower ball joints, regular service. May 14 - 20.
- 7. 743 - Regular service. May 17.
- 8. 188 - Recharge a/c. May 19.
- 9. 478 - Regular service. May 19.
- 10. 180 - Recharge a/c. May 21.
- 11. 155 - CVIP. May 25.
- 12. 206 - Regular service, replace rear calipers and mounting brackets, bleed brakes. May 26 - 28.
- 13. 195 - Replace air pot for tailgate release. May 26.
- 14. 170 - CVIP, replace center crossmember, replace alternator, replace tool box, recharge a/c, replace suspension bushings, replace cab air ride valve, replace rear brake shoes and drums. Replace fuel tank insulators. May 27 - June 10.
- 15. 188 - Change tire. May 27.
- 16. 180 - Replace trailer supply line. May 31.
- 17. 198 - Regular service. June 2.
- 18. 106 - Reinstall drivers side window into track. June 2.
- 19. 198 - repair ground wire from battery to frame. June 9.
- 20. 222 - Replace window regulator assembly and regular service. June 10 - 14.

0%
0 / 100%
100% behind

- 21. 190 - Replace brake pot. June 11.
- 22. 116 - Replace inner door handle. June 11.
- 23. 232 - Replace hoses and right cylinder for picker arm extension. Ordered and will replace a/c compressor when it arrives. June 10 - 15.
- 24. 195 - Replace exhaust flex pipe. June 14.
- 25. 226A - Regular service. June 14
- 26. 110 - Replace throttle control module. June 14.
- 27. 170 - Repair wiring for light to rear of truck. June 14

Challenges: *No value*

Next Steps: *No value*
2021/06/15

Protective Services Maintenance/Repair (PW Shop Foreman): 100%

David Kully:

Achievements:

- 1. 419 - Called out Cliff's Towing to remove stuck truck from water filled ditch, clean off mud out of wheels and under body. Replace rear brake pads.
- 2. 445 - Repair wiring for siren and flashing lights. May 21.

Challenges: *No value*

Next Steps: *No value*
2021/06/15

Contract Work (PW Shop Foreman): 100%

David Kully:

Achievements:

- 1. 322 - Replace front right hub seal, replace power steering hoses, change lower radiator pipe, replace fan switch, replace stairwell heater motor. CVIP. May 12 - 27.
- 2. 447 - Began replacing required parts on engine, will work on it as time permits. June 14 - 15.

Challenges: *No value*

Next Steps: *No value*
2021/06/15

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0 / 100%
100% behind

Administrative (PW Shop Foreman): 100%

David Kully:

Achievements:

1. Review invoices, oil samples, purchase orders and vehicle and equipment checklists.
2. Attend managers meetings.
3. Attend Joint Health and Safety meeting. May 13.
4. Attend Departmental Meeting. May 21.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Training (PW Shop Foreman): 100%

David Kully:

Achievements:

1. Attend Aboriginal Consultation meeting. June 2 - 3.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Council Member Inquiry (PW Shop Foreman): 100%

David Kully:

Achievements:

1. No council member inquiries during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

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5.1.e

EMERGENCY SERVICES PLAN
(ES) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
Training Activity (PEACE): 100%	<p>Ed English:</p> <p>Achievements: Attended Joint Health and Safety meeting on March 18, and April 15.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/19</p>	<p>0%</p> <p>0 / 100%</p> <p>100% behind</p>
Council Member Inquiry (PEACE): 100%		<p>0%</p> <p>0 / 100%</p> <p>100% behind</p>
Enforcement Activity: 100%	<p>Ed English:</p> <p>Achievements: Following up on unsightly properties at Bellis Sent a letter to the owner of a property in Spedden about an unsightly condition on June 11</p> <p>Investigated a dandy lion complaint by Smoky Lake on June 2</p> <p>Continue patrols</p> <p>Challenges:</p> <p>Next Steps: <i>No value</i> 2021/06/14</p>	<p>0%</p> <p>0 / 100%</p> <p>100% behind</p>
Land Use Development: 100%	<p>Ed English:</p> <p>Achievements: Assisting with the too many RVs issues at Bonnie Lake Resorts</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/06/14</p>	<p>0%</p> <p>0 / 100%</p> <p>100% behind</p>

Resorts Activity: 100%

Ed English:

Achievements: Tennis court net has been set up at Bonnie Lake Resorts
Grass mowing continues at Resorts, Hamlets, Office, Shop, Hwy signs, and Day-use areas

Docks were put in at lakes on May 14

Removed fallen trees at campgrounds

Removed broken branches from snow storm at Bonnie on May 28

Moved concrete picnic tables and bench away from the waters edge at Mons

Delivered 2 loads of firewood to the Agri-plex in Smoky Lake on May 18

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
0 / 100%
100% behind

Animal Control: 100%

Ed English:

Achievements: Transported 2 large dogs from Hwy 28 and Rge Rd 142 to the pound on May 18
Resolved dog at large issue at Haynes Estates on May 21 & 22

Addressed concerns about a cat up a tree on May 28

Challenges:

Next Steps: *No value*

2021/06/14

0%
0 / 100%
100% behind

Protective Services: 100%

Ed English:

Achievements: I attended a mvc on Hwy 28 and Rge Rd 142 on May 30

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
0 / 100%
100% behind

ATV Trails: 100%

Ed English:

Achievements: Ordered signs regarding ATV use for the trails on June 4

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
0 / 100%
100% behind

Peace Officer Program: 100%	Ed English: Achievements: Continue to patrol. Portable scales price out around \$2500.00 (same type as Thorhild County) 5 day course to use scales will cost around \$1150.00 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/13	0% 0 / 100% 100% behind
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Administrative Activity (PEACE): 100%	Ed English: Achievements: Attended Health and Safety meetings on May 11 and June 10 Attended Departmental meeting on May 21 Attended Aboriginal Workshop on June 2 and 3 Delivered cakes to the lodges at Smoky Lake and Vilna for Seniors Week Attended information presentation about the photocopier Flags were lowered for 215 hours for children found in BC Challenges: Next Steps: <i>No value</i> 2021/06/14	0% 0 / 100% 100% behind
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Rural Addressing: 100%	Ed English: Achievements: There are 18 addresses on the 2021 order (4 are replacements) As well, Bonnie Lake Resorts will need 15 full addresses, 23 three digit signs, and 2 directional signs Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/14	0% 0 / 100% 100% behind
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(ES) INFRASTRUCTURE

Goal	Progress Update	Current Completi...
North Saskatchewan Emergency River Access(es) Planas part of the 2018-2020 Strategic Priorities: 100%		0% 0 / 100% 100% behind

PARKS & RECREATION PLAN

(P&R) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
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5.1.f

7 GOALS

EMERGENCY SERVICES PLAN (ES) COMMUNITY SERVICES

Goal	Progress Update
<p>Administrative Activity (FIRE): 100%</p>	<p>NEW Scott Franchuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Completed Fire Chiefs report and attended the Joint Health and Safety Meeting Completed Fire Chiefs report and attended the Departmental Meeting Attended the Transitional Solutions "kick off" with Gene and Spencer Toured the fire halls with Transitional Solutions Completed the fire report for the structure fire and submitted to the Fire Investigator Completed the 2 fire reports for the dangerous goods calls and submitted to Alberta Environment All new Covid-19 PPE arrived and was put into service at the fire halls Ordered fire department supplies and was put into service <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/06/14</p>

Fire Protective Services: 100%

NEW Scott Franchuk:

Achievements:

Smoky Lake County lifted the Fire Restriction on May 28, 2021

8 Fire permits was issued with 3 permits inspected

1 Fireworks permit was issued

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Waskatenau Fire Department: 100%

NEW Scott Franchuk:

Achievements:

Waskatenau Fire responded to 3 collisions

Waskatenau Fire host 1 practice and cleaned and washed all 3 units

Transitional Solutions toured the fire hall and interviewed the Fire Chief

Rapid Attack 462 pump motor spark plug was changed

New Covid-19 PPE was added to the apparatus

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Smoky Lake Fire Department: 100%

NEW Scott Franchuk:

Achievements:

Smoky Lake Fire responded to 3 collisions, 1 fire, 1 medical and 1 dangerous goods call

The department hosted 2 in person training night outside in 3 groups of 5

Transitional Solutions toured the fire hall and interviewed the Fire Chief

Crews washed and rolled 1000 feet of forestry hose used on calls

Helmet lights arrived and were put into service

New Covid-19 PPE was added to the apparatus

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Vilna Fire Department: 100%

NEW Scott Franchuk:

Achievements:

Vilna Fire Department responded to 4 collisions, 1 fire, 1 medical and 3 fire alarms and 1 carbon monoxide call

The department hosted 1 in person training night

Transitional Solutions toured the fire hall and interviewed the Fire Chief

Rapid Attack 421 has 2 flat tires and were fixed at the tire shop

New Covid-19 PPE was added to the apparatus

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Training Activity (FIRE): 100%

NEW Scott Franchuk:

Achievements:

Farm Extrication Course - May 28-31 in St. Paul - Cancelled and will try to reschedule in the future

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Council Member Inquiry (FIRE): 100%

NEW Scott Franchuk:

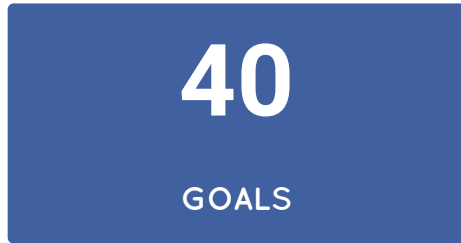
Achievements:

No Council inquiries

Challenges: *No value*

Next Steps: *No value*

2021/06/14



PUBLIC WORKS PLAN

Goal	Progress Update	Current Completion
Damage Claim – Private Property within the Hamlet of Spedden	Patti Priest: Achievements: Cheque No. 51069 dated March 25, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/29	50% 19% ahead
Annual Safety Meeting	Patti Priest: Achievements: Recorded on the Action List for historical reference. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/03/17	100% -
Safety (Safety Officer): 100%	Trevor Tychowsky: Achievements: May 17 went to check fire at transfer station May 19 did presentation for Ag dept conference May 18 & 19 RUSA meetings to set up annual safety conference June 1 looked into billing for fire extinguishers May 16 incident - fire unit traveling on road while attending to a fire when tried to go around a soft spot in road, ditch as soft and got pulled into ditch becoming stuck - tried to pull out but needed to call tow truck to avoid damage or unit from tipping over - minor damage to unit	0% 0 / 100% 100% behind

June 1 incident

- County unit traveling in southern Alberta. came across a school zone on hwy 11 and slowed down. that is when a truck come up from behind and passed on the right and didnt even slow down
- no damage was reported to our vehicle
- company was called to report the drivers to explain what happened

June 3 incident

- fire dept. responded to a structure fire staged in location they thought was safe but turned to be on a live power line. line was discovered by deputy fire chief and was corrected.
- no one was injured or no damage was sustained
- fire departments will have discussion on importance of doing a site setup before entering area

- June 3 incident

- Worker was moving around equipment when he stepped onto a the front of the equipment his foot slipped causing him to loose footing falling to the deck of the unit.
- the worker had a soar knee but didn't require any further attention this was not a LTC
- investigating on putting grit tape to improve footing

Challenges:

Next Steps: *No value*

2021/06/15

→ Check over JSA forms from site inspections

Trevor Tychkowsky:

Achievements: May 20 2 site inspections (both in compliance)
May 20 checked over 12 completed JSA forms

June 4 4 site inspections (one site issues with signage, one failed to fill out JSA also training on hazard identification)

June 4 checked over 15 completed JSA forms

June 7 2 site inspections (all in compliance)

Challenges: *No value*

Next Steps: *No value*

2021/06/15

0%
45% behind

<ul style="list-style-type: none"> → Transport worker to OIS clinic Edmonton 		<p>0% 100% behind</p>
<ul style="list-style-type: none"> → Assist all other departments 	<p>Trevor Tychkowsky: Achievements: May 19 set up cameras for transfer station May 25 went to check on cameras no working June 8 programed FOBS for tractor for AG dept June 10 went to pick up supplies for office Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15</p>	<p>0% 45% behind</p>
<p>Disaster Services (Safety Officer): 100%</p>	<p>Trevor Tychkowsky: Achievements: May 26 AEMA meeting /training on ECC vs ICP discussion May 26 update for COVID June 2 Provincial COVID update June 9 provincial COVID update Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15</p>	<p>0% 0 / 100% 100% behind</p>
<ul style="list-style-type: none"> → Apply for grants when needed 	<p>Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17</p>	<p>0% 45% behind</p>
<ul style="list-style-type: none"> → ASIST Training 	<p>Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17</p>	<p>0% 45% behind</p>
<ul style="list-style-type: none"> → Attend Disaster summit 		<p>0% 45% behind</p>
<ul style="list-style-type: none"> → Attend yearly AEMA Summit 	<p>Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17</p>	<p>0% 45% behind</p>

<p>→ Attend yearly Disaster forum</p>	<p>0% 45% behind</p>
<p>→ Chair Organized regional team (ASIST)</p> <p>Trevor Tychkowsky: Achievements: June 9 Regional provincial meeting for IMT teams meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15</p>	<p>0% 45% behind</p>
<p>Risk Pro (Safety Officer): 100%</p>	<p>Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17</p> <p>0% 0 / 100% 100% behind</p>
<p>→ Attend strat plan meetings</p>	<p>0% 45% behind</p>
<p>Public Works (Safety Officer): 100%</p>	<p>Trevor Tychkowsky: Achievements: May 26 helped with demo for grader May 26 worked on camera not reporting May 28 went to pick up parts Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15</p> <p>0% 0 / 100% 100% behind</p>
<p>→ Assist P.W. when needed</p>	<p>0% 45% behind</p>
<p>Administrative (Safety Officer): 100%</p>	<p>Trevor Tychkowsky: Achievements: May 20 worked on phones for gas dept switched over phones May 21 departmental meeting May 27 went to get phone supplies May 28 worked on cameras May 28 worked on phone booster Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15</p> <p>25% 25 / 100% 75% behind</p>

→ Safety Committee	Trevor Tychkowsky: Achievements: June 10 safety committee meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0% 41% behind
→ Answer e-mails from Call center for after hour complaints 0 Complaint(s)	Trevor Tychkowsky: Achievements: June 15 answered 17 after hour called for Kyetech Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0 / 0 Complaint(s) -
→ Answer phones	Trevor Tychkowsky: Achievements: June 8, 9,10, 15 answered phones no one in office Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0% 45% behind
→ Cascade reports	Trevor Tychkowsky: Achievements: June 15 completed cascade report Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0% 45% behind
Training (Safety Officer): 100%	Trevor Tychkowsky: Achievements: May 26 Chainsaw training for Ag dept. 4 staff May 31 TDG training 4 staff June 2-3 Indigenous Consultation training June 8 Minolta copier training June 14 orientation for Ag dept. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0% 0 / 100% 100% behind
→ Attend Alberta Safety Conference		0% 45% behind
→ Attend Annual H&S safety conference		0% 45% behind
→ Attend annual safety conference		0% 45% behind

→ Attend Safety group NASC		0% 45% behind
→ Attend yearly conference		0% 45% behind
→ ATV Training		0% 45% behind
→ Chair Provincial Safety/ Utility group (RUSA)	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17	0% 41% behind
Council Member Inquiry (Safety Officer): 100%	Trevor Tychkowsky: Achievements: Need date for regional meeting date for Disaster service committee Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/15	0% 0 / 100% 100% behind
Administrative (Safety Officer): 100%		0% 0 / 100% 45% behind
Council Member Inquiry (Safety Officer): 100%		0% 0 / 100% 45% behind
Disaster Services (Safety Officer): 100%		0% 0 / 100% 45% behind
Public Works (Safety Officer): 100%	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17	0% 0 / 100% 45% behind
Risk Pro (Safety Officer): 100%		0% 0 / 100% 45% behind
Safety (Safety Officer): 100%		0% 0 / 100% 45% behind
Training (Safety Officer): 100%		0% 0 / 100% 45% behind
(PW) Organizational Efficiency		0% 45% behind

Trevor Tychowsky:

Achievements: Feb 22 completed work plans

Challenges: *No value*

Next Steps: *No value*

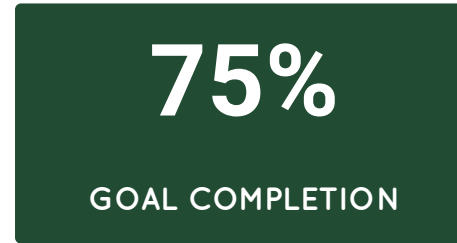
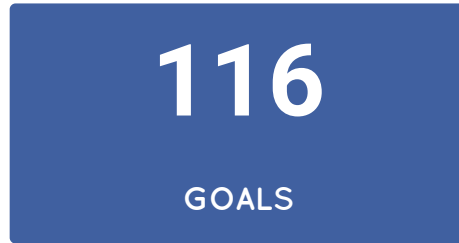
2021/03/15

100%

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JORDAN RUEGG BEHIND

Goal	Progress Update	Current Completion	Start Date	Due Date
Land Use Planning/Development: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>2021/06/14</p>	<p>25%</p> <p>25 / 100%</p> <p>24% behind</p>	2021/01/01	2021/12/01
Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this period. Administration was instructed to hold an Open House on a potential RV park to be located in Warspite but this process has been put on hold due to the ongoing COVID-19 pandemic. Council had wished to hold the Open House in person to provide ratepayers with an opportunity to provide their input in person but this has not been possible due to the pandemic. Once large in-person gatherings are permitted again, an Open House will be scheduled.</p> <p>2021/06/14</p>	<p>0%</p> <p>0 / 100%</p> <p>86% behind</p>	2017/12/31	2021/12/31

<p>(P&D) Attend Joint Health & Safety Meetings: 12 Meeting(s)</p>	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Manager and the Planning and Development Assistant attended the Joint Health & Safety Meeting held on June 10, 2021. The Planning and Development Manager and Planning and Development Assistant will attend the Joint Health & Safety Meeting scheduled for July 8, 2021. 2021/06/14</p>	<p>60% 7.2 / 12 Meeting(s) 4 Meeting(s) behind</p>	<p>2021/03/15</p>	<p>2021/12/31</p>
<p>(P&D) Prepare a Draft 5 Year Function Budget</p>	<p>NEW Jordan Ruegg: Achievements: No action was taken during this reporting period. 2021/06/14</p>	<p>0% 60% behind</p>	<p>2021/01/01</p>	<p>2021/10/01</p>
<p>(P&D) Prepare Annual Budget</p>	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Manager has began preparing for budget discussions that will take place later in 2021. 2021/06/14</p>	<p>10% 50% behind</p>	<p>2021/01/01</p>	<p>2021/10/01</p>
<p>Government of Alberta's Heritage Preservation Partnership Program</p>	<p>NEW Jordan Ruegg: Achievements: On May 10th, 2021, administration inquired with the department of Alberta Culture, Multiculturalism, and Status of Women (CMSW) and confirmed that the Department has submitted this year's grants requests to the Minister's Office, but that there is no timeline on a decision or disbursement. By comparison, last year's grant had been announced in December. If there is much further delay, the Board's planned programming may be impacted. 2021/06/14</p>	<p>33% 4% behind</p>	<p>2021/01/28</p>	<p>2021/12/31</p>

Smoky Lake County Regional Heritage Board - 2021 Alberta Heritage Conservation Grant	NEW Jordan Ruegg: Achievements: On May 10th, 2021, administration inquired with the department of Alberta Culture, Multiculturalism, and Status of Women (CMSW) and confirmed that the Department has submitted this year's grants requests to the Minister's Office, but that there is no timeline on a decision or disbursement. By comparison, last year's grant had been announced in December. If there is much further delay, the Board's planned programming may be impacted. <i>2021/06/14</i>	30% 7% behind	2021/01/28	2021/12/31
Alberta Wetlands Replacement Program	NEW Jordan Ruegg: Achievements: No action has been taken during this reporting period. <i>2021/06/14</i>	18% 10% behind	2021/03/08	2021/12/31
Road Maintenance Agreement with Thorhild County		15% 9% behind	2021/03/25	2021/12/31

COMPLETE

Goal	Progress Update	Current Completion	Start Date	Due Date
Inter-municipal Collaborative Frameworks with the Counties of St. Paul, Lac La Biche & Two Hills as part of the 2018-2020 Strategic Priorities: 100%		100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Town of Smoky Lake as part of the 2018-2020 Strategic Priorities: 100%		100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Village of Vilna part of the 2018-2020 Strategic Priorities: 100%		100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Village of Waskatenau part of the 2018-2020 Strategic Priorities: 100%		100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Counties of Lamont and Thorhild as part of the 2018-2020 Strategic Priorities: 100%		100% 100 / 100% -	2017/12/31	2021/04/01
Planning and Development Manager Work Plan: 100%		100% 100 / 100% -	2021/01/01	2021/04/01

Land Use Bylaw Amendments - Recreational Vehicles	100% -	2021/01/01	2022/01/01
↳ Public Hearing - Re: Amendment: 1 Milestone(s)	100% 1 / 1 Milestone(s)	2021/03/15	2021/06/01
Intermunicipal Development Plan with Lamont County	100% -	2019/08/27	2021/04/21
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	100% -	2020/10/22	2020/12/31
Bylaw No. 1380-20: Road Closure – Undeveloped Road Allowance; East Side of River Lot 10 (Victoria Settlement)	100% -	2020/10/22	2020/12/31
Canadian Heritage River System (CHRS)	100% -	2020/12/02	2020/12/31
International Dark-Sky Association (IDA)	100% -	2020/10/29	2020/12/31
Alberta Wetlands Replacement Program Memorandum of Understanding (MOU)	100% -	2020/10/29	2020/12/31
Policy Statement No. 61-11-01: Planning and Development Fees	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – RVs & Campsites	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Shipping Containers	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Tiny Homes	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	100% -	2020/10/29	2020/12/31
Bylaw No. 1385-20: Designation of Ferry Crossing as a Municipal Historic Area	100% -	2020/12/10	2021/12/31
Bylaw No. 1384-20: Rubuliak Ukrainian House: A Municipal Historic Resource Designation	100% -	2020/12/10	2021/12/31
Bylaw No. 1386-20: Land Use Bylaw 1272-14 Amendment for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes	100% -	2020/12/10	2021/12/31
Bylaw No. 1387-20: Planning and Development Fees	100% -	2020/12/10	2021/12/31
Policy Statement No. 61-05-05: Planning and Development Fees	100% -	2020/12/10	2021/12/31
Lamont County Intermunicipal Development Plan (IDP) Proposed Bylaw No. 1383-20	100% -	2020/12/10	2021/12/31
Lamont County - Intermunicipal Collaboration Committee (ICC) Meeting	100% -	2020/12/10	2021/12/31
Steven Leluik, Landowner - Waterfront Access Proposal	100% -	2020/12/10	2021/12/31

Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.31 acres)	100% -	2020/12/10	2021/12/31
Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) - Thorhild County	100% -	2020/12/10	2021/12/31
Watershed Resiliency and Restoration Program	100% -	2020/12/10	2021/12/31
Wetland Replacement Program Memorandum of Understanding	100% -	2020/12/10	2021/12/31
Intermunicipal Collaboration Committee (ICC) Meeting with Lamont County	100% -	2020/12/10	2021/12/31
Alberta Environment and Parks	100% -	2020/12/10	2021/12/31
Alberta Development Officers Association (ADOA)	100% -	2020/12/10	2021/12/31
Victoria District Economic Development Strategy: Business Plan	100% -	2020/11/26	2021/12/31
Bylaw No. 1390-20: Victoria District Economic Development Strategy Business Plan	100% -	2020/12/16	2021/12/31
Victoria District Economic Development Strategy: Municipally Controlled Corporation (MCC)	100% -	2020/12/16	2021/12/31
Vision XS Ltd. Scope of Work – Memorandum of Understanding	100% -	2020/12/16	2021/12/31
Nuisance and Unsightly Properties	100% -	2020/12/11	2021/12/31
(P&D) Complete Annual Work Plan	100% -	2021/01/01	2021/02/26
Heritage Board Volunteer Recognition Certificates	100% -	2021/01/28	2021/12/31
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	100% -	2021/01/28	2021/12/31
Bylaw No. 1386-20: Amending Land Use Bylaw No. 1272-14 for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes	100% -	2021/01/28	2021/12/31
Discharge of Caveat – NW-4-59-15-W4M	100% -	2021/01/28	2021/12/31

Alberta Conservation Association's 2021-22 Conservation, Community & Education Grant

NEW Jordan Ruegg:

Achievements: Administration has received notice via phone-call that the request under the Alberta Conservation Association's 2021-22 Conservation, Community & Education Grant was declined. There will be no further action taken this year. However, the Planning and Development Department will apply for the grant program again in 2022.

2021/06/14

2021/01/28

2021/12/31

100%

-

Government of Canada's 2021 Environmental Damages Fund

100%

-

2021/01/28

2021/12/31

Canadian Heritage Rivers System (CHRS) - Parks Canada Funding Contribution

NEW Jordan Ruegg:

Achievements: The Planning and Development Department received the \$4,500.00 grant funding from Parks Canada for the Nomination Document for the proposed designation of the North Saskatchewan River as a Canadian Heritage River. Efforts are ongoing to complete the designation with a target date of Fall 2021. Further updates will be provided to Council regarding the Designation as they become available.

2021/06/14

100%

-

2021/01/28

2021/12/31

Bylaw No. 1383-20: Lamont County Intermunicipal Development Plan

100%

-

2021/01/28

2021/12/31

Danny and Kathy Bittner - Landowners

100%

-

2021/01/28

2021/12/31

Temporary Road Closure - Range Road 172, South of Township Road 600

100%

-

2021/02/16

2021/12/31

Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan

100%

-

2021/02/25

2021/12/31

Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan

100%

-

2021/02/25

2021/12/31

Bylaw No. 1391-21: Smoky Lake County & Lamont County Intermunicipal Collaboration Framework

100%

-

2021/02/25

2021/12/31

Request to Purchase County Owned Land - Pt. SW-6-59-15-W4M (0.44 acres)

100%

-

2021/02/25

2021/12/31

Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	100% -	2021/02/25	2021/12/31
Private Property within the Hamlet of Spedden	100% -	2021/02/25	2021/12/31
2021 Annual Planning Conference and Education Session	100% -	2021/02/25	2021/12/31
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	100% -	2021/03/04	2021/12/31
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	100% -	2021/03/04	2021/12/31
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	100% -	2021/03/04	2021/12/31
Lake Subdivision Wayfinding Signage	100% -	2021/03/08	2021/12/31
Treaty Six Acknowledgement	100% -	2021/03/08	2021/12/31
Bylaw No. 1393-21: Amend Land Use Bylaw	100% -	2021/03/25	2021/12/31
Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) - Thorhild County	100% -	2021/03/25	2021/12/31
Steven Leluik, Landowner - Waterfront Access Proposal Hillside Acres	100% -	2021/03/25	2021/12/31
Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision	100% -	2021/04/23	2021/06/30
Alberta Coal Policy & the Eastern Slopes	100% -	2021/04/23	2021/05/27
Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision	100% -	2021/04/27	2021/05/27
Bylaw No. 1393-20: Land Use Bylaw 1272-14 amendment to rezone a portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District	100% -	2021/04/29	2021/06/30
Alberta Infrastructure Land Purchase Pt. SW-6-59-15-W4M NEW Patti Priest: Achievements: This completes the final phase, as per March 4, 2021 Special Council Meeting Motion #480-21. Municipal Land File: SW-06-59-15-W4 <i>2021/06/09</i>	100% -	2021/05/27	2021/07/01
Verbal Update: North Saskatchewan Heritage River Project	100% -	2021/04/23	2021/05/27

ON TRACK

Goal	Progress Update	Current Completion	Start Date	Due Date
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Achievements: ROAD CLOSURE FILE RC 027 (Edwand)

Bylaw 1398-21 will be presented to Council for First Reading, and a Public Hearing will be held on said Bylaw, both on June 24, 2021. The previous Bylaw 1328-18 was sent to the Minister of Transportation for approval in October, 2018, but the County never received approval, and the Bylaw has now lapsed, as the *Municipal Government Act* requires that a Bylaw be given Third Reading no later than two years after the said Bylaw is given First Reading. Bylaw 1398-21 is identical to Bylaw 1328-18.

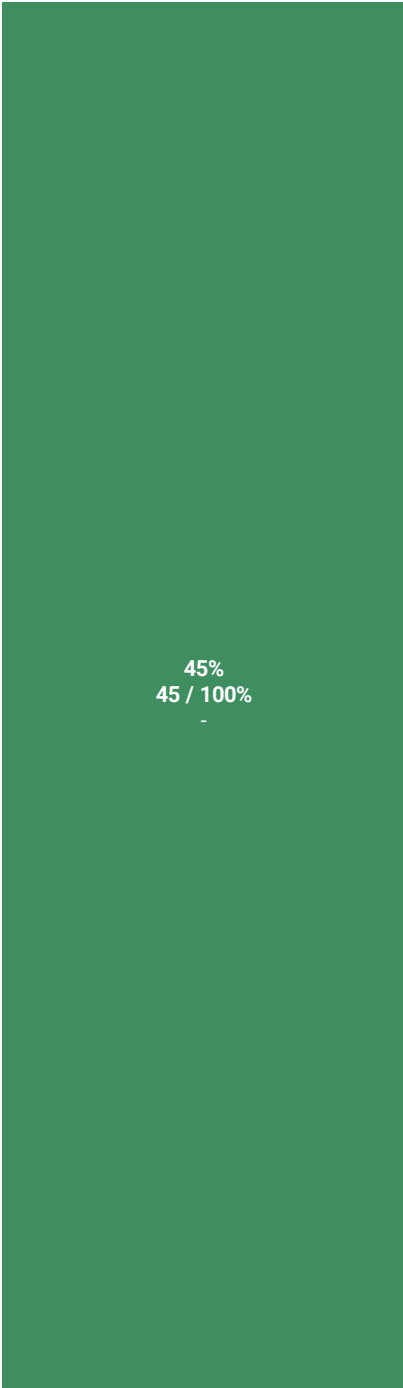
ROAD CLOSURE FILE RC 029 (Metis Crossing)

Bylaw 1380-20 was sent to Alberta Transportation for the Minister's approval on October 27, 2020. Once the Minister's approval is granted, the Bylaw will be brought back to Council for consideration of Second and Third Readings.

OTHER ROAD CLOSURE FILES

The Planning and Development Department continues to work on a number of Road Closure files that are at various stages of completeness and will continue to process new applications as they arise.

2021/06/14



GIS Activity (P&D): 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Department continues to work with the GIS Technician to find and address any gaps in the GIS data that relates to planning and development and to ensure that the Department's data is up to date.

2021/06/14

45%
45 / 100%
-

2021/01/01

2021/12/31

Heritage: Management: 100%

NEW Jordan Ruegg:

Achievements: Bylaw No. 1371-20: Smoky Lake County Regional Heritage Board was discussed at the May 28, 2021 Intermunicipal Collaboration Committee meeting, at which, a recommending motion was adopted requiring each member municipality to incorporate the changes that were discussed into each municipality's respective heritage board bylaw. The Planning and Development Manager will report back to Council when these changes have been adopted by each municipality.

The Planning and Development Department will continue to promote and advance the objectives contained within the Smoky Lake County Heritage Management Plan and Smoky Lake County Heritage Management Plan Policy and will also continue to work collaboratively with the Smoky Lake County Regional Heritage Board in order to advance its initiatives.

2021/06/14

25%
25 / 100%
3% ahead

2017/12/31

2033/12/31

Subdivision Development Appeal Board Updates: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: An SDAB Hearing was held on Thursday, June 10, 2021, in respect of Development Permit No. 007-21, for a Campground, Major. The written Decision of the Board has not been finalized at the time of the writing of this Report, but the Planning and Development Manager will inform Council of the Board's Decision once it has been made and distributed to all affected parties.</p> <p>2021/06/14</p>	<p>45% 45 / 100%</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Training Activity: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Assistant continues to work on the following courses offered through the University of Alberta's Extension Program:</p> <p>Policy Planning and Program Evaluation; and</p> <p>Human Resource Management.</p> <p>2021/06/14</p>	<p>75% 75 / 100% 30% ahead</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Council Member Inquiry (P&D): 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>2021/06/14</p>	<p>50% 50 / 100% 5% ahead</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Sales of Municipally-Owned Land: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: There was no action taken during this reporting period.</p> <p>2021/06/14</p>	<p>55% 55 / 100% 10% ahead</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities: 100%		<p>55% 55 / 100% 10% ahead</p>	<p>2021/01/01</p>	<p>2021/12/31</p>

Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region.: 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Department is working on an amendment to the Land Use Bylaw to provide provisions for the raising of chickens/livestock in hamlet districts, and is also working on an amendment to revise provisions related to recreational vehicles. Once the draft amendment has been prepared, it will be brought to a future Committee of the Whole meeting for discussion. In addition to the proposed amendment, a public consultation plan will be created in order to obtain public feedback regarding the proposed amendment.

2021/06/14

50%
50 / 100%
1% ahead

2021/01/01

2021/12/01

Nuisance Ground StudyNote: Strategic Priorities Chart Feb 6, 2017: 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager received an email from Shannon Armstrong, Action Land and Environmental Ltd., dated May 31, 2021, informing the County that the site would be backfilled as soon as the weather would allow and that the final report that will be submitted to Alberta Environment and Parks in support of the County's request to have the 300m development setback reduced or eliminated, will be ready within the next couple of weeks. Once the report has been finalized, the Planning and Development will forward it to Council for review.

2021/06/14

85%
85 / 100%
5% behind

2021/01/01

2021/07/01

Industrial Park: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with the Economic Development Officer to identify potential opportunities to attract industrial development.</p> <p>2021/06/14</p>	<p>45%</p> <p>45 / 100%</p> <p>-</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Field Work/Research		<p>0%</p> <p>-</p>	<p>2020/01/01</p>	<p>2021/12/31</p>
Manager's Meetings		<p>0%</p> <p>-</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Heritage Resources	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with the Smoky Lake Regional Heritage Board to identify potential heritage resources for municipal historic designation in 2021. No new heritage resources were identified for Municipal Historic Resource designation during this reporting period.</p> <p>2021/06/14</p>	<p>10%</p> <p>10% ahead</p>	<p>2021/01/01</p>	<p>2021/12/01</p>
Enforcement Actions		<p>0%</p> <p>-</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
(P&D) Attend Annual Safety Meeting	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department will attend the Annual Safety Meeting if one is scheduled (may not happen due to the ongoing COVID-19 pandemic).</p> <p>2021/06/14</p>	<p>0%</p> <p>-</p>	<p>2021/01/01</p>	<p>2021/12/01</p>

<p>International Dark-Sky Association (IDA) - Dark Skies Nomination and Designation</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Progress continues on implementing the public participation plan adopted at the May Council Meeting, including online survey and open houses. A what we Heard Report will be brought to the next Committee Meeting in late July.</p> <p><i>2021/06/14</i></p>	<p>86% 41% ahead</p>	<p>2020/12/10</p>	<p>2021/12/31</p>
<p>Bylaw No. 1371-20: Smoky Lake County Regional Heritage Board</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Bylaw No. 1371-20: Smoky Lake County Regional Heritage Board was discussed at the May 28, 2021 Intermunicipal Collaboration Committee meeting, at which, a recommending motion was adopted requiring each member municipality to incorporate the changes that were discussed into each municipality's respective heritage board bylaw. The Planning and Development Manager will report back to Council when these changes have been adopted by each municipality.</p> <p><i>2021/06/14</i></p>	<p>65% 20% ahead</p>	<p>2020/12/10</p>	<p>2021/12/31</p>
<p>Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period. The Planning and Development Manager plans to include renewal of the Disposition as part of the 2022 budget year.</p> <p><i>2021/06/14</i></p>	<p>51% 14% ahead</p>	<p>2021/01/28</p>	<p>2023/01/01</p>
<p>Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period. The Planning and Development Manager plans to include renewal of the Disposition as part of the 2022 budget year.</p> <p><i>2021/06/14</i></p>	<p>50% 13% ahead</p>	<p>2021/01/28</p>	<p>2021/12/31</p>

<p>Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).</p>	<p>NEW Jordan Ruegg: Achievements: No action was taken during this reporting period. The Planning and Development Manager plans to include renewal of the Disposition as part of the 2022 budget year. 2021/06/14</p>	<p>53% 16% ahead</p>	<p>2021/01/28</p>	<p>2021/12/31</p>
<p>Municipal Excellence Award Nomination</p>	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Manager is awaiting a response from the Minister regarding the County's self-nomination for a Municipal Excellence Award and will provide Council with an update once a response has been received. 2021/06/14</p>	<p>50% 19% ahead</p>	<p>2021/02/25</p>	<p>2021/12/31</p>
<p>International Dark-Sky Association (IDA)</p>	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Department is conducting additional research into a potential Dark Skies Designation and is developing a public participation plan for consideration of a possible Dark Skies designation for part(s) of Smoky Lake County. The results of the public participation will be presented to the next Committee of the Whole meeting for discussion. 2021/06/14</p>	<p>27% 1% behind</p>	<p>2021/03/08</p>	<p>2021/12/31</p>

**Land Use Bylaw No. 1272-14
Amendment – Small Livestock in Urban
Areas**

NEW Jordan Ruegg:

Achievements: The Planning and Development Department is working on an amendment to Land Use Bylaw No. 1272-14, to add provisions pertaining to the keeping of small livestock in urban (hamlet) areas. The Planning and Development Department is working on a public participation plan and will forward the results of said plan to the next Committee of the Whole meeting for discussion.

2021/06/14

30%
2% ahead

2021/03/08

2021/12/31

Safety Codes Audit

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager submitted the Safety Codes Audit Action Plan to the Safety Codes Council on June 1, 2021. The Planning and Development Manager received an email from Peter Thomas, Administrator of Accreditation for the Safety Codes Council, on June 1, 2021, confirming that the Safety Codes Council had received the County's Action Plan and would be reviewing it in short order and providing the County with its feedback.

2021/06/14

65%
41% ahead

2021/03/25

2021/12/31

Safety Codes Agency Contract – Request for Proposals

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager prepared a Request for Proposals for Safety Codes Services and forwarded the RFP to the May 28, 2021 Intermunicipal Collaboration Committee (ICC) meeting. At that Meeting, a recommending motion was made to instruct the Planning and Development Manager to advertise a Request for Proposals for Safety Codes Services. Agenda Item 4.1 of the June 24, 2021 County Council meeting will bring forward this recommending motion for Council's consideration. Each partnering municipality's Council will also be considering the recommending motion at their next Council meeting.

2021/06/14

25%
1% ahead

2021/03/25

2021/12/31

Safety Codes Agency Contract – Request for Proposals

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager prepared a Request for Proposals for Safety Codes Services and forwarded the RFP to the May 28, 2021 Intermunicipal Collaboration Committee (ICC) meeting. At that Meeting, a recommending motion was made to instruct the Planning and Development Manager to advertise a Request for Proposals for Safety Codes Services. Agenda Item 4.1 of the June 24, 2021 County Council meeting will bring forward this recommending motion for Council's consideration. Each partnering municipality's Council will also be considering the recommending motion at their next Council meeting.

2021/06/14

25%
1% ahead

2021/03/25

2021/12/31

Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs

NEW Jordan Ruegg:

Achievements: Progress continues on implementing the public participation plan adopted at the May Council Meeting, including online survey and open houses. A what we Heard Report will be brought to the next Committee Meeting in late July.

2021/06/14

19%
-

2021/04/23

2021/11/30

Lake Subdivision Wayfinding Signage

NEW Jordan Ruegg:

Achievements: The Planning and Development Department will be forwarding the proposed Lake Subdivision Wayfinding Signage to the next Committee of the Whole meeting for the purposes of planning for discussion.

2021/06/14

19%
-

2021/04/23

2021/09/01

Achievements: The Planning and Development Department, in conjunction with the Community Economic Development Officer, hosted a series of three (3) Open Houses (May 19, May 26, and June 2, 2021) regarding the development of a Municipally Controlled Corporation (MCC), to advance the policies contained within the Victoria District Economic Development Strategy. At the June 8, 2021 Joint County-Town Council meeting, a Public Hearing was held to obtain public input into the proposed development of an MCC. Following the Public Hearing, both County and Town Councils adopted a Resolution giving notice of the municipalities' intentions to establish an MCC. Said Resolution will be sent to the Minister of Municipal Affairs as per the requirements of the Municipally Controlled Corporation Regulation.

The Planning and Development Department will continue to work with other members of the Victoria District Economic Development Strategy Implementation Working Group and the municipalities' legal counsel to prepare the necessary documents that will establish the MCC.

2021/06/14



Mons Lake Community Association

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager informed Brian Cheston, representative from the Mons Lake Community Association, via email on May 31, 2021, that the County had secured a meeting with the MLA to discuss the ongoing erosion issues and long wait times for AEP approvals. The Planning and Development Manager will provide Mr. Cheston with a follow-up once the meeting has taken place.

2021/06/14

53%
3% ahead

2021/04/29

2021/06/30

Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination Update

NEW Jordan Ruegg:

Achievements: During this reporting period, the "What We Heard" Report was published on the County's website & distributed to +16 River Municipalities, Indigenous Partners, MLAs, MPs, and community group partners. Work has continued on the draft Nomination Document, which will be submitted in its final form this Fall. Finally, CHRS has also published its new 2020-2030 Strategic Plan which is attached to this Report for reference.

2021/06/14

NEW Patti Priest:

Achievements: Municipal File: 61-48

2021/06/09

15%
4% ahead

2021/05/27

2021/07/01

Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination

NEW Patti Priest:

Achievements: Municipal File: 61-48

2021/06/09

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager sent a letter, dated May 28, 2021, to the Honourable Salma Lakhani, Lieutenant Governor of Alberta, inviting her to officiate a ceremony for the nomination of the North Saskatchewan River to the Canadian Heritage Rivers System (CHRS). Should the County's efforts to designate the River be successful, administration will extend the invitation to said event to the Alberta Environment Director Kevin Wilkinson, Alberta Senator Paula Simons, and Member of Parliament Shannon Stubbs.

2021/06/03

12%
1% ahead

2021/05/27

2021/07/01

Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination

NEW Jordan Ruegg:

Achievements: During this reporting period, the "What We Heard" Report was published on the County's website & distributed to +16 River Municipalities, Indigenous Partners, MLAs, MPs, and community group partners. Work has continued on the draft Nomination Document, which will be submitted in its final form this Fall. Finally, CHRS has also published its new 2020-2030 Strategic Plan which is attached to this Report for reference.

2021/06/14

NEW Patti Priest:

Achievements: Municipal File: 61-48

2021/06/09

15%
4% ahead

2021/05/27

2021/07/01

**Proposed Public Participation Plan:
Hamlet Chickens, Dark Skies,
Temporary RVs**

NEW Jordan Ruegg:

Achievements: Progress continues on implementing the public participation plan adopted at the May Council Meeting, including online survey and open houses. A what we Heard Report will be brought to the next Committee Meeting in late July.

(RECCOMENDATION - Schedule a Committee of the Whole meeting for the purposes of planning, to be held in the final week of July, 2021.)

2021/06/14

NEW Patti Priest:

Achievements: Municipal File: behind Bylaw 1274-14

2021/06/09

15%
4% ahead

2021/05/27

2021/07/01

**Encroachment Agreement – County
Road Allowance (Willow Road) Mons
Lake**

NEW Jordan Ruegg:

Achievements: The Encroachment Agreement between Smoky Lake County and James & Colette Packard, respecting the lands legally described as Lot 12, Block 1, Plan 8023098, was signed and executed on June 9, 2021, and was sent to the Edmonton Land Titles Office for registration via caveat against the Certificate of Title for said lands, on June 14, 2021.

2021/06/14

NEW Patti Priest:

Achievements: Municipal File: Legal Land File Lot 12, Block 1, Plan 8023098

2021/06/09

70%
59% ahead

2021/05/27

2021/07/01

Canadian Heritage Rivers System

2020-2030 Strategic Plan



**Canadian
Heritage Rivers
System**



South Nahanni River, NT

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Also available in French and Inuktitut.

Cover photo: Coppermine River, NU

Foreword From the Canadian Heritage Rivers Board

Canada is blessed with an abundance of freshwater—Canadians consider freshwater Canada’s most important natural resource and more than half of Canadians strongly agree that water is an important part of Canada’s national identity.¹ Indigenous peoples have a special relationship with water that is tied to every aspect of life—spiritual, cultural and physical. Our rivers have provided countless generations with a quality of life that uniquely characterizes our history, communities and land. Rivers are central to our health and well-being.

Around the world, water is recognized as an essential building block of human life. Clean and plentiful freshwater underpins healthy societies, economies and environments. Access to water resources is a human right, allowing individuals and communities to meet the most basic needs for food, clothing and shelter and making sustainable development possible. Water scarcity and lack of access to clean potable water are major challenges in other parts of the world. Despite plentiful rivers and lakes, some Canadians face similar issues. As a country that places great value on a clean environment and a high quality of life, Canada has a leadership role to play in demonstrating how we care for freshwater.

¹ Royal Bank of Canada Canadian Water Attitudes Study. 2017. <http://www.rbc.com/community-sustainability/environment/rbc-blue-water/water-attitude-study.html>

The Canadian Heritage Rivers Board recognizes that many Canadian Heritage Rivers are special places for Indigenous peoples. We believe that the Canadian Heritage Rivers System provides a unique platform for Indigenous and non-Indigenous citizens to work together to advance reconciliation in the context of our river heritage. This platform is one that respects the rights and interests of Indigenous peoples and honours their relationships with Canadian Heritage Rivers. Our commitment to working together is reflected in a new principle and strategic priority for reconciliation.

This strategic plan represents a commitment to work together to fulfill a renewed vision for the Canadian Heritage Rivers program. The Canadian Heritage Rivers Board strongly endorses this plan and invites all river advocates to join us in this journey to build a world class river heritage program.

The Canadian Heritage Rivers Board

We hope that this plan will be more than a working document for the Canadian Heritage Rivers Board and that it will inspire all participants in the Canadian Heritage Rivers program, and Canadians in general, to work towards the goals of the program and to value and steward Canada’s precious freshwater inheritance.

Importance of Canada's River Heritage

To celebrate the role and value of rivers to Canadians, the federal, provincial, and territorial governments came together in 1984 to establish a collaborative program, the Canadian Heritage Rivers System, to provide significant Canadian rivers with a special heritage status that recognizes their outstanding natural, cultural and recreational values. The main focus of the program in its early years was to build a comprehensive system of heritage rivers that fully represents the spectrum of Canada's river heritage.

Interest and momentum grew over time as governments, communities, and citizens began to understand and experience the many benefits made possible through river designation. As of 2019, 39 rivers have been added to the system, totalling just over 10,000 kilometres of waterways. Canadian Heritage Rivers now include a myriad of renowned national waterscapes, magnificent cultural treasures, and deeply entrenched societal symbols of healthy waterways.

The Canadian Heritage Rivers System has matured into a valued nationwide program, which is recognized as a model of stewardship, cooperation and participation; one that engages society in valuing the natural, cultural and recreational heritage of rivers and river communities as essential to the identity, health, economic prosperity and quality of life of Canadians.

This role has never been more important. As the effects of climate change and other pressures on freshwater become more visible, Canadians are realizing that the future of our rivers may look very different from their past. Not only does the Canadian Heritage Rivers System provide opportunities to tell compelling stories about the importance of freshwater and advance river stewardship throughout the country, but it also provides a forum for imagining and discussing environmental and social changes on our rivers, and taking action on issues like climate change.

The objectives of the Canadian Heritage Rivers System are to give national recognition to Canada's outstanding rivers as part of a comprehensive and representative system and to encourage long-term management that will conserve their natural, cultural and recreational values for the benefit and enjoyment of Canadians, now and in the future.

“ Our bodies, our cities and our industries, our agriculture and our ecosystems all depend on it. Water is a human right. Nobody should be denied access. ”

*- UN Secretary-General
António Guterres*

²World Water Day website. Accessed July 18, 2019.
<https://www.un.org/en/events/waterday>

Benefits of Belonging to the System

The benefits of membership in the Canadian Heritage Rivers System are wide-ranging. River designation and participation in program activities facilitate conversations between jurisdictions, river managers and river stewardship groups that can lead to positive, long-term outcomes for rivers. Here are a few examples:

- Designation acted as a catalyst on the Detroit River (Ontario), stimulating more than 500 water quality projects over 15 years to enhance the river's natural values.
- Participation in the development and installation of a trilingual (Ojibwe, English and French) designation plaque for the Bloodvein River (Ontario) created a sense of place and pride among First Nations members who consider the river their home.
- Four municipalities and two non-profit organizations decided to join forces to promote regional river tourism as a result of work to designate the St. John River (New Brunswick). The legacy of that decision is the Lower River Passage, an award-winning regional tourism approach far stronger than anything the partners could have achieved individually.
- The Canadian Heritage River status of the Bonnet Plume River (Yukon) was acknowledged during the Peel Watershed Land Use Planning process when describing the conservation values of the planning region. The resulting plan recommends establishing a territorial park that will encompass the entire Bonnet Plume River watershed.
- The Umbrella Inuit Impact and Benefit Agreement for Canadian Heritage Rivers in Nunavut, approved in March 2019, contains provisions for Inuit to conduct water monitoring. The Government of Canada will provide for capacity building initiatives to support this work, including water monitoring program design, data management, data analysis and water sampling training.



St. Marys River, ON

Case Study

Benefits of Canadian Heritage River Designation on the Cowichan (Quw'utsun) River, British Columbia

Nominated for its outstanding natural, cultural and recreational values, and as a leading example of community support and co-operation with respect to river stewardship, the main stem of the Cowichan (Quw'utsun) River was designated a Canadian Heritage River in 2004.

The Cowichan River may be one of the most productive salmon and trout streams on Vancouver Island. It is the homeland of the Cowichan Tribes, which is the largest First Nation in the province of British Columbia. They traditionally depended on the river for food, clothing, travel, shelter and medicine and use it actively today as a very important source of food, medicine and cultural values. The river is also recognized for historical and cultural aspects of European settlement associated with forestry, agriculture and fisheries. The many attributes of the river support a diversity of recreational activities such as paddling, hiking and nature studies.

Since its designation, the Cowichan River has been a model for collaborative stewardship. Cowichan Tribes, countless individuals and more than 30 stewardship non-profit organizations, government agencies and industry partners have come together as part of the Cowichan Stewardship Roundtable (established in 2003), a collaborative group working on the common goal of protecting the Cowichan watershed for future generations.

This cooperative environment, coupled with the heritage river designation, has enabled organizations to consolidate resources and attract funders for major initiatives, such as the remediation of Stoltz Bluff, an area that was eroding up to nine dump truck loads of clay per day, suffocating river life. The Canadian Heritage Rivers System National River Conservation Award of Merit was awarded to members of the project team in 2009 in recognition of this remarkable, multi-agency undertaking.

The Canadian Heritage River designation and these strong community partnerships have been key in securing resources and support from senior levels of governments for other projects, such as:

- \$2.7 million from the Department of Fisheries and Oceans Coastal Restoration Fund for estuarine and riparian habitat rehabilitation (lead agency: Cowichan Tribes).
- \$4.3 million from the British Columbia Salmon Restoration and Innovation Fund for water storage plan activities (surveys, engineering and feasibility studies) to address increasing drought/climate change impacts (lead agencies: Cowichan Tribes, Cowichan Valley Regional District, Cowichan Watershed Board, Catalyst Paper).
- Provincial government assistance to scope British Columbia's first Water Sustainability Plan for the Koksilah sub-basin (lead agencies: Cowichan Tribes, Cowichan Watershed Board).

The Cowichan people celebrated the river at the Quw'utsun Cowichan Heritage River Celebration, co-hosted by the Cowichan Tribes and the Cowichan Stewardship Roundtable in 2017 and 2019. With traditional dancers, cultural activities, nature interpretive activities, conservation group booths, and a traditional meal, this public event provided hands-on learning about the Cowichan watershed and celebrated the role the river has played in the peoples' lives since time immemorial.



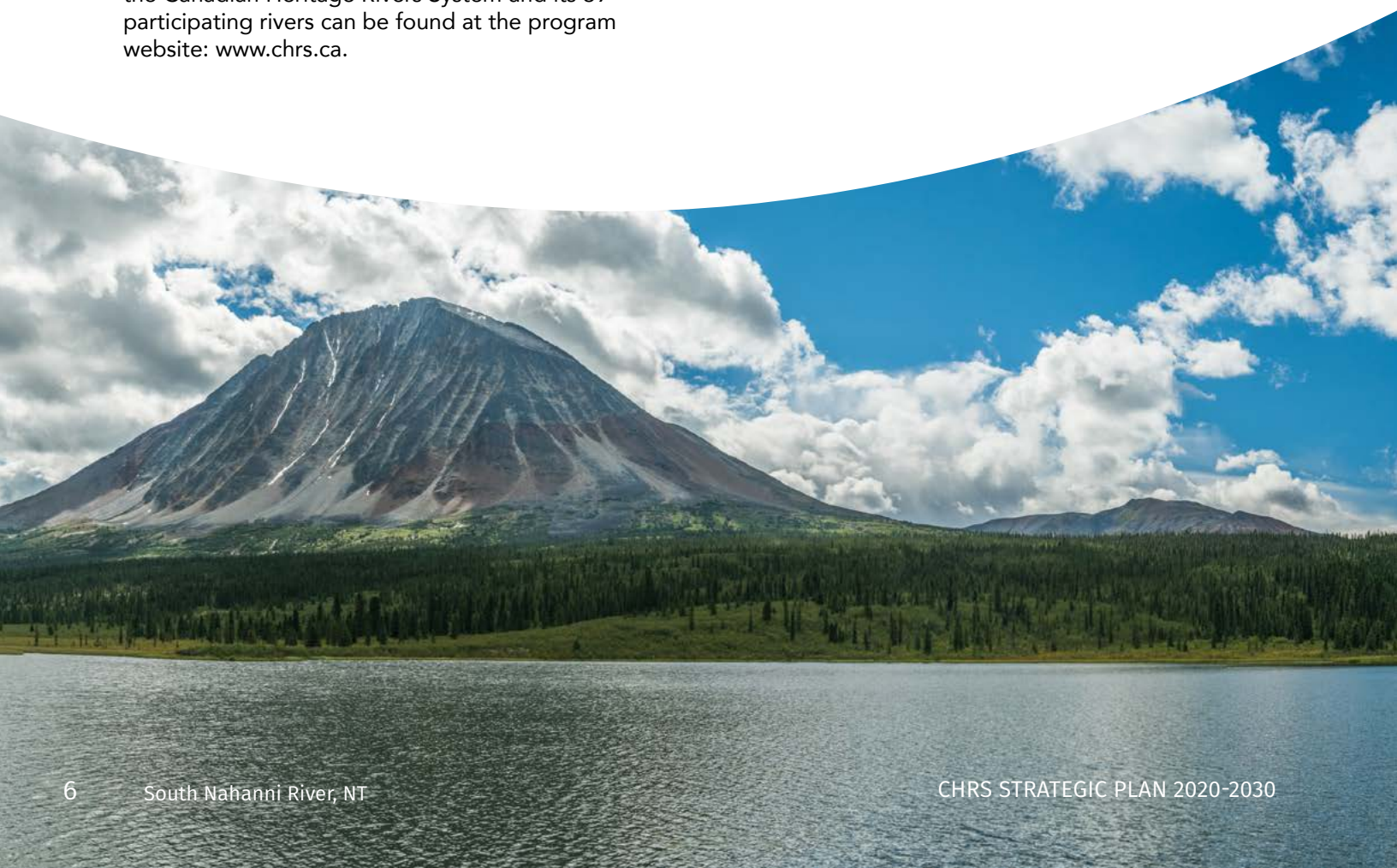
Program Structure

The Canadian Heritage Rivers System is a cooperative program supported by nine provinces, three territories, and the federal government. The Canadian Heritage Rivers System Charter, signed in 2011 by the ministers of the participating jurisdictions, reaffirmed the long-term commitment of their governments to the program and its vision.

The Canadian Heritage Rivers Board is responsible for overall program administration; however, many other organizations assist with the implementation of program initiatives. As the lead federal agency in the program, Parks Canada provides support to the Board in carrying out its responsibilities and coordinates certain program elements. River managers, be they conservation authorities or not-for-profit societies, are responsible for the day-to-day management of many Canadian Heritage Rivers. River stewardship groups help to realize strategic outcomes, through activities such as public education, river promotion, community events, and citizen science. More detailed information about the Canadian Heritage Rivers System and its 39 participating rivers can be found at the program website: www.chrs.ca.

The Canadian Heritage Rivers System Principles, Procedures and Operational Guidelines (2017) describes the program's organizational structure, mandate and policies, and how it will be implemented and managed. It also outlines the process for designating new rivers and expanding existing designations.

In addition to its role in identifying and celebrating river heritage, the program promotes river stewardship and conservation. Annual and decadal reporting on a river's outstanding values are program requirements. This reporting, based on monitoring and professional evaluation, allows river managers and jurisdictions to determine whether a Canadian Heritage River has retained the values for which it was designated.



Kazan River, NU



Vision

We envision a system of Canadian Heritage Rivers that serves as a model of stewardship—one that engages society in valuing the heritage of rivers and river communities as essential to identity, health and quality of life.

At the heart of this strategic plan are eight principles that speak to the spirit of the Canadian Heritage Rivers System. These principles are integral to all aspects of the Canadian Heritage Rivers System and are central to implementing this plan.

Principles

RECOGNITION

The Canadian Heritage Rivers System celebrates select rivers as Canadian Heritage Rivers. Designation has no legislative authority; jurisdictions and land owners retain their management authority and responsibilities.

INTEGRITY

Rivers in the system are designated and managed to meet guidelines set out by the Canadian Heritage Rivers Board. The Canadian Heritage Rivers System values a diversity of knowledge systems.

SUSTAINABILITY

The Canadian Heritage Rivers System recognizes that healthy rivers are essential to life on earth. Effective and holistic river management helps to ensure that rivers deliver the full range of ecological and social benefits for present and future generations.

VOLUNTARY PARTICIPATION

The Canadian Heritage Rivers System is a public trust. Local citizens champion the program and care of their rivers. Actions are grassroots driven. Governments lend support and guidance.

LEADERSHIP

The federal, provincial, and territorial governments are committed to the Canadian Heritage Rivers System. The partners support the promotion of the Canadian Heritage Rivers System and ongoing monitoring of designated rivers, and the long-term operation and management of heritage rivers within their jurisdiction.

COLLABORATION & PARTNERSHIP

The Canadian Heritage Rivers System strives to inform, inspire and involve Canadians, encouraging them to connect with Canada's river heritage and share in its safekeeping. Education, awareness and action are critical to successful river stewardship and wise management.

RESPECT

The Canadian Heritage Rivers System respects community, landowner, and individual rights and concerns in the nomination, designation and management of heritage rivers. All Canadians enjoy the privilege to access and celebrate Canada's river heritage—rivers are for everyone.

RECONCILIATION

The Canadian Heritage Rivers System recognizes the rights and interests of Indigenous peoples, and honours the special relationship between Indigenous peoples and rivers. The program cultivates respectful spaces for dialogue about heritage rivers and offers opportunities for Indigenous and non-Indigenous citizens to work together to advance common goals.

New Directions for the Canadian Heritage Rivers System

Significant work has been carried out over the last decade to advance the priorities of the previous strategic plan and lay the groundwork for a shift to a more inclusive, participatory program. The priorities of this new plan reflect the maturation of the program and the needs and expectations of program participants. While the program originally focused on building the system, more recently attention has turned to maintaining and promoting it, and adding value to the program for all participants, in order to sustain river heritage into the future.



Key Accomplishments from the 2008-2018 Strategic Plan

The program increased its focus on building a network of river managers and stewardship groups and engaging them in program activities. The Canadian Heritage Rivers System website was renewed, communication and engagement strategies were completed, and a newsletter now communicates river stories quarterly.

Foundational documents, such as the *Canadian Heritage Rivers System Principles, Procedures and Operational Guidelines* and the *Canadian Heritage Rivers System Charter*, were reviewed and updated. The governance structure of the program was also reviewed.

The program continued to provide support for the River Heritage Conference and held periodic river managers forums.

System-wide participation in the Heritage Rivers Canada 150 project facilitated community-based events, held on Canadian Heritage Rivers during Canada's sesquicentennial in 2017.

A national photo contest in 2012 raised the profile of Canadian Heritage Rivers.

A story maps project is underway to create a web-based map of each river's outstanding natural, cultural and recreational values.

Many river managers are working with Indigenous partners to update existing designation plaques to better reflect Indigenous perspectives and include Indigenous languages.

Two new rivers have been designated since 2008: the St. John River (2013) and the Ottawa River (2016).

Strategic Framework

PRIORITY

1

ADVANCING RECONCILIATION ON CANADIAN HERITAGE RIVERS

Early discussions with the Canadian Heritage Rivers Board and river managers regarding this strategic plan identified a major gap—Indigenous perspectives are largely missing from the policies and frameworks of the Canadian Heritage Rivers System—and an important opportunity to advance reconciliation on Canadian Heritage Rivers. System participants recognized the need to more comprehensively incorporate Indigenous knowledge and collaboration into all aspects of the network's activities, in order to create a truly representative and inclusive national system.

Many Indigenous communities have been involved in the Canadian Heritage Rivers System in a variety of ways over the years, from the nomination and designation of rivers to the delivery of projects to celebrate and steward designated rivers. There are many areas where the interests of Indigenous peoples and the priorities of the Canadian Heritage Rivers program may intersect:

- Nominating and designating rivers with particular significance to Indigenous peoples.
- Adjusting existing Canadian Heritage Rivers System values frameworks to better incorporate Indigenous values and reflect Indigenous histories and cultures.
- Working in partnership for the governance of the rivers system.
- Promoting the use of Indigenous knowledge in the management of Canadian Heritage Rivers.
- Creating opportunities to share river-based Indigenous stories, histories and cultures.
- Supporting Indigenous peoples in playing traditional stewardship roles on their rivers.

The Canadian Heritage Rivers Board wishes to foster a renewed relationship that respects the rights, responsibilities and priorities of Indigenous peoples. Each jurisdiction will approach relationship-building in a different way. Beginning a dialogue is the first step to identifying common interests and desired program results. It will take time to build relationships and create ethical spaces for listening and learning. Additional resources may be required to provide for meaningful engagement.

Because the Board does not want to identify goals and outcomes for this priority without the advice and engagement of Indigenous peoples, this section of the plan contains a statement of commitment by the Board and potential actions to carry the Canadian Heritage Rivers program forward while the mechanisms for future dialogue are established.

STATEMENT OF COMMITMENT

The Canadian Heritage Rivers System Board and participating jurisdictions will seek the advice and engagement of Indigenous peoples to ensure that Indigenous perspectives and values are appropriately integrated into all aspects of the Canadian Heritage Rivers System program.

POTENTIAL ACTIONS

- Seek advice through various mechanisms on program policies, participation and structure.
- Initiate conversations with Indigenous organizations and work towards developing goals and outcomes for advancing reconciliation on Canadian Heritage Rivers.
- Take stock of Indigenous involvement to date on Canadian Heritage Rivers.
- Take steps to promote jurisdictional engagement with local Indigenous peoples with ties to Canadian Heritage Rivers.
- Identify further actions for addition to the Canadian Heritage Rivers Implementation Plan (see page 13) through work with Indigenous peoples.

“*Water is the most life sustaining gift on Mother Earth and is the interconnection among all living beings. Water sustains us, flows between us, within us and replenishes us.*”¹

- Assembly of First Nations

¹Assembly of First Nations website. Accessed October 22, 2019. <http://www.afn.ca/honoring-water/>

PRIORITY

2

STRENGTHENING THE CANADIAN HERITAGE RIVERS NETWORK

With more than 40 years of experience, the Canadian Heritage Rivers System is recognized and highly valued for its role in advocating for heritage recognition and fostering a Canadian Heritage Rivers community—those organizations and individuals who are working to conserve and manage designated rivers or rivers with applications for designation in progress.

We have heard that more needs to be done to recognize the importance of these groups and individuals and support their commitment to the program. Engaging river managers and stewardship groups in a sustained two-way dialogue will ensure that their ideas and experiences are harnessed to maximize program delivery. A strong network of program participants and supporters is critical to successfully conserve river values and integrity across the whole system. Greater support and tools will enable river managers and stewardship groups to play a significant role in advancing Canadian Heritage Rivers System priorities.

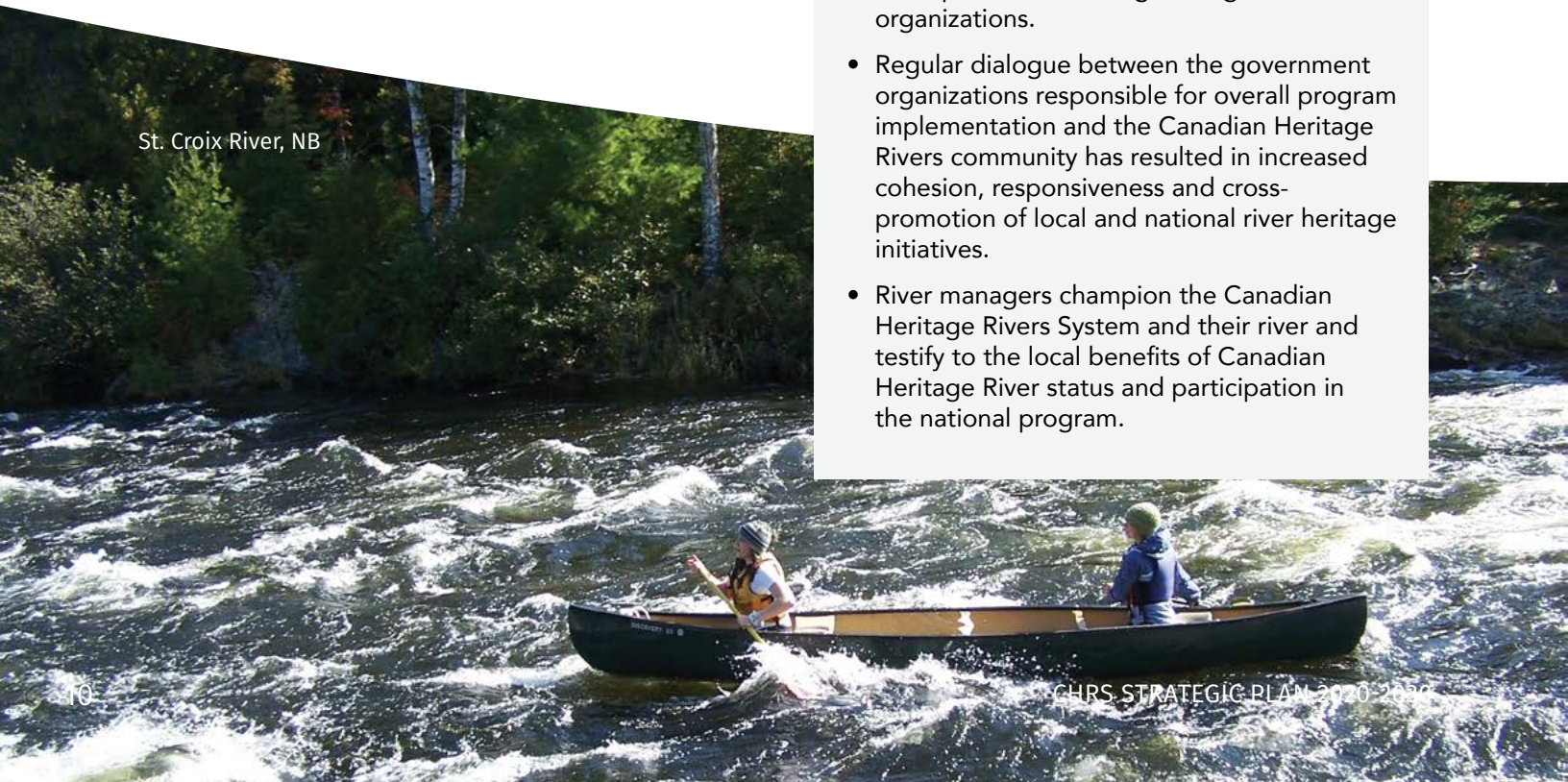
GOAL

By 2030, river managers and stewardship groups are empowered to play a leadership role on their Canadian Heritage Rivers in support of effective river stewardship.

OUTCOMES

- The needs and contributions of river managers and stewardship groups are well understood and increasingly supported. Canadian Heritage Rivers System policies and activities reflect those needs, and system participants receive the information, guidance and tools they need to actively participate in program implementation.
- The Canadian Heritage Rivers System is characterized by an inclusive and accessible communications network that allows the Canadian Heritage Rivers community to share knowledge, innovative tools, and best practices to support river stewardship and to foster increased collaboration and cross-promotion among heritage river organizations.
- Regular dialogue between the government organizations responsible for overall program implementation and the Canadian Heritage Rivers community has resulted in increased cohesion, responsiveness and cross-promotion of local and national river heritage initiatives.
- River managers champion the Canadian Heritage Rivers System and their river and testify to the local benefits of Canadian Heritage River status and participation in the national program.

St. Croix River, NB



While the rivers that make up the Canadian Heritage Rivers System celebrate the best of Canada’s river heritage, they also showcase excellence in river management and conservation. Canadian Heritage River designation recognizes a set of outstanding heritage values and the commitment of a heritage river community to care for that river.

This recognition requires us to make thoughtful, well-considered choices that factor in the impact of decisions made today on future generations’ ability to use and enjoy Canadian Heritage Rivers. Sound decision-making should be supported by up-to-date and high-quality research, incorporate Indigenous and local knowledge, and take into account river values and integrity. Regular monitoring identifies new threats to rivers, such as the impacts of climate change, in a timely manner. Effective conservation actions are guided by adaptable and practical plans or strategies. A profound ethic of caring, fostered through participation in the Canadian Heritage Rivers System, will help to ensure that Canada’s rivers continue to thrive for generations.

GOAL

By 2030, local river managers, other stewardship groups and partner organizations have holistic approaches in place that ensure that rivers are monitored and managed so that the values for which they were nominated are maintained or enhanced.

OUTCOMES

- All designated rivers have up-to-date, effective designation documents, management plans or heritage strategies that outline how river values will be managed, and produce 10-year monitoring reports.
- Common trends and issues affecting Canadian Heritage Rivers are identified through monitoring and reporting.
- High quality research, monitoring and knowledge are applied to river management and decision-making. Indigenous knowledge systems play a greater role in shaping monitoring programs and management plans or strategies.
- People who live along Canadian Heritage Rivers are involved in monitoring and management activities.



In addition to facilitating a strong Canadian Heritage Rivers network, the Canadian Heritage Rivers System has a role to play in building a national river constituency. Demonstrated leadership by participants in the Canadian Heritage Rivers System can inspire others to take action to steward rivers.

Engaging Canadians to build awareness of Canadian Heritage Rivers requires strong and sustained communication about the benefits and relevance of the program with a variety of audiences: government leaders, Indigenous organizations, the broader river heritage community, and the general public. The Canadian Heritage Rivers program will focus on these core audiences and capitalize on the momentum built by national and local events and activities.

The celebration of rivers is not limited, however, to the Canadian Heritage Rivers System. Some of the best examples of river stewardship occur on regionally important rivers that may not be considered for the Canadian Heritage Rivers System. With its interest in advancing river conservation more broadly, the Canadian Heritage Rivers program will also facilitate initiatives to recognize these rivers and exemplary river stewardship organizations.

GOAL

By 2030, the benefits and opportunities associated with Canadian Heritage Rivers System designations are well understood and there is broad support for the conservation and celebration of Canadian Heritage Rivers, as well as other rivers across Canada.

OUTCOMES

- Decision-makers understand the benefits of the Canadian Heritage Rivers System and the linkages to current economic, cultural and environmental priorities of governments and Canadians.
- There is increased public awareness of the Canadian Heritage Rivers System and the value of river stewardship in general. National reach and engagement is enabled through collaboration with partners.
- River-related events organized by the Canadian Heritage Rivers community connect greater numbers of interested citizens with their river heritage, building strong positive associations with Canadian Heritage Rivers and river heritage conservation.
- The broader river heritage community and other agencies and organizations with mandates to care for freshwater and heritage resources, or promote health, fitness, tourism and quality of life, are familiar with the Canadian Heritage Rivers System. Opportunities for collaborative work on complementary initiatives are identified and acted upon.
- Additional initiatives recognize and share success stories in river management, focusing on rivers with outstanding provincial, watershed, or regional heritage values, as well as river communities that demonstrate exceptional conservation stewardship.



Implementation of the Strategic Plan

Jurisdictions and river managers, communities and stewardship groups make significant contributions to the Canadian Heritage Rivers System through programs and activities that are aligned with the priorities described in this plan. To complement these initiatives and support the network of organizations involved in stewarding Canadian Heritage Rivers, the Canadian Heritage Rivers Board will develop a five-year implementation plan that outlines actions to be implemented by the Board and other program participants that will advance the strategic direction in this plan. At the end of the five-year period, the Board will evaluate and report on the extent to which the actions have been accomplished, and then produce a new five-year implementation plan.



Table of Participating Jurisdictions and Canadian Heritage Rivers

Responsible Jurisdiction	Designated Rivers	Year Designated	Length (km)
Alberta/Saskatchewan	Clearwater	2003	326
British Columbia	Fraser	1998	1,375
	Cowichan	2003	47
Manitoba	Seal	1992	260
	Hayes	2005	590
	Red	2007	175
Manitoba/Ontario	Bloodvein	1998	306
New Brunswick	St. Croix	1991	185
	Upper Restigouche	1998	55
	St. John	2013	400
Newfoundland and Labrador	Main	2001	57
	Bay du Nord	2005	75
Northwest Territories	Tsiigehehjik (Arctic Red)	1993	450
Northwest Territories/Nunavut	Thelon	1990	545
Nova Scotia	Shelburne	1997	53
	Margaree	1998	120
Nunavut	Kazan	1990	615
	Soper	1992	248
Ontario	French	1986	110
	Mattawa	1988	76
	Grand	1994	627
	Boundary Waters-Voyageur Waterway	1996	250
	Humber	1999	100
	St. Marys	2000	125
	Thames	2000	273
	Detroit	2001	51
	Missinaibi	2004	501
Ottawa	2016	590	
Parks Canada Agency	Alsek	1986	90
	South Nahanni	1987	300
	Athabasca	1989	168
	North Saskatchewan	1989	49
	Kicking Horse	1990	67
Prince Edward Island	Rideau	2000	202
	Hillsborough	1997	45
Yukon	The Three Rivers	2004	73
	Thirty Mile (Yukon River)	1992	48
	Bonnet Plume	1998	350
	Tatshenshini	2004	45
Total Length of 39 Designated Rivers			10,022
Responsible Jurisdiction	Nominated Rivers	Year Nominated	Length (km)
Nunavut	Coppermine	2010	450
Total Length of Designated and Nominated Rivers			10,472

Canadian Heritage Rivers System



CHRS Strategic Plan 2020-2030 Photo Index

Page #	Name of River	Photographer	Description
1	Coppermine River, NU	Mathieu Dumond	Rocks with dark lichen and patches of green copper.
2	South Nahanni River, NT	Fritz Mueller	Canoes near Gahnjthah Mje portage trail in Nahanni National Park Reserve.
3	Soper River, NU	David Kilabuk	Bleached caribou antlers buried in the moss.
4	St. Marys River, ON	Scott Munn	View of the Sault Ste. Marie Canal from the International Bridge.
5	Cowichan River, BC	Edmond Duggan	View of the successful Stoltz Bluff Remediation Project.
6	South Nahanni River, NT	Eric Laflamme	View of Mount Nááts'ihch'oh and the Moose Ponds.
7	Kazan River, NU	CHRS	Trilingual Kazan River CHRS designation plaque.
8	Thelon River, NT/NU	Unknown	Strips of char are dried out to make pipsi.
10	St. Croix River, NB	Bruce Richardson	Canoeing the Little Falls Rapids.
11	Detroit River, ON	Essex and Region Conservation Authority	View of one of the Detroit River's completed Shoreline Restoration Projects.
12	Athabasca River, AB	Ryan Bray	Visitor looking out across Jasper Lake.
13	Rideau Waterway, ON	Louis Barnes	Inside the lock chamber of Chaffeys Lockstation on the Rideau Canal.
16	Boundary Waters – Voyageur Waterway, ON	Unknown	Summer camping on Crooked Lake.





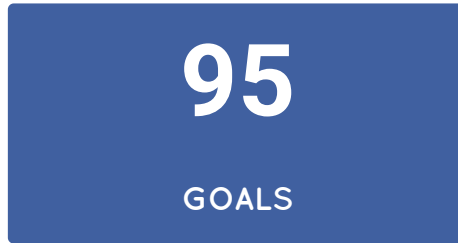
**Canadian
Heritage Rivers
System**

**Réseau des
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NATURAL GAS PLAN

Goal	Progress Update
<p>AMR meter expiration replacement Note: Strategic Priorities Chart Feb 6, 2017: 100%</p>	<p>Daniel Moric: Achievements: Completed Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/08</p>
<p>Odorant Activity: 100%</p>	<p>Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/08</p>
<p>→ Deliver Odorant</p>	<p>Daniel Moric: Achievements: -April 1/21 - April 30/21. 27 hrs x 2 servicemen = 54 hrs spent completing odorant deliveries to Smoky Lake County Gas Utility, Sedgewick/Killam Gas Utility, Iron Creek Gas Co-op, Phoenix Gas Co-op, County of Vermillion River Gas Utility, Village of Boyle Gas Utility, Lac La Biche District Gas Co-op, and Goodfish Lake Gas Utility. -May 1/21 - May 31/21. 36 hrs x 2 servicemen = 72 hrs spent completing odorant deliveries to Paintearth Gas Co-op, County of Thorhild Gas Utility, Phoenix Gas Co-op, and Northeast Gas Co-op. -June 1/21 - June 8/21. 12 hrs x 2 servicemen = 24 hrs spent completing odorant deliveries to Rocky Gas Co-op and Burnt Lake Gas Co-op. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/08</p>

CNG Trailer: 100%**Daniel Moric:**Achievements: *No value*Challenges: *No value*Next Steps: *No value*

2021/06/08

Compressed natural gas trailer**Daniel Moric:**

Achievements: No activity for the CNG trailer during this reporting period.

Challenges: *No value*Next Steps: *No value*

2021/06/08

Administrative Activity (GAS): 100%**Daniel Moric:**

Achievements:

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- May 2021 gas price was \$4.80/GJ. June 2021 gas price has increased to \$4.90/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Continually signing customers up for receiving their gas bills by email. Currently have 351 accounts registered. An increase of 4 since last report.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

Challenges: *No value*Next Steps: *No value*

2021/06/08

→>Service Calls: 100%

Daniel Moric:

Achievements: -1 carbon monoxide call at the Vilna Lodge. Found high readings of CO coming from one of the boiler units while the appliance was off, but the pilot light was running. Readings went to Zero once the pilot light was turned off. Possible venting issue. Notified maintenance staff to have appliance looked at.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→>Documentation of jobs

→>Daily Vehicle Inspections

→>Pre job meetings

Daniel Moric:

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→>Undertake On-Call

Daniel Moric:

Achievements: Employees continue to be on call for after hours issues that may arise.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→>Management meeting

Daniel Moric:

Achievements:
Attend weekly managers meetings

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→>Complete Invoicing

→>Clean truck

→>Utility Personnel Meeting

→Tool Box meeting

Daniel Moric:

Achievements: We, as a department, either meet at a safe distance or have a group phone call, as required to discuss any issues or jobs that are in progress, or will be starting. We have a meeting a minimum of once per week. Will also start attending the Monday morning safety meetings at the shop, once deemed safe to do so.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Gas balancing

Daniel Moric:

Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Main Office Safety Meeting

→Meter readings

Daniel Moric:

Achievements: Collect meter readings monthly for customer billing

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Managers reports

Daniel Moric:

Achievements: Create reports for Council for the Natural Gas Utility meetings as required

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Delinquent accounts

Daniel Moric:

Achievements: -Send out overdue account notices to customers who are over 60 days overdue on paying their gas bill(s).
-Transfer overdue account balances to tax roll.

-In the process of have our legal representatives apply liens on overdue account properties in Vilna.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Paperless billing

Daniel Moric:

Achievements: Currently have 351 natural gas accounts receiving bills by email. An increase of 4 since last reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Attend Conventions

Daniel Moric:

Achievements: Will be attending the FIRE (Federation Insurance Reciprocal Exchange) meeting and the Federation Members meeting on June 17th virtually. Will report to Council, if Council is unable to attend.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Auditor documentation

Daniel Moric:

Achievements: Federation audit will be occurring on June 15th

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Strategic plan

→Utility meetings

Daniel Moric:

Achievements:

Prepare agendas and meeting packages as well as attend utility meetings with Council to discuss any issues, answer questions, and give information and updates as to what is happening within the Department.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Departmental meetings

Daniel Moric:

Achievements: Will be attending County Departmental Meeting on June 22, 2021

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Job Interviews

Employee evaluations

Daniel Moric:

Achievements: Will be completing employee evaluations this month.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

Other duties

Daniel Moric:

Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

O & M Policy

Daniel Moric:

Achievements: -Continually review and update the Federation O&M Policy Manual, as required.
-Federation Audit will be occurring on June 15th, with auditor Delbert Beazer completing the audit in person. Will be forwarding him as much info as I can prior to his arrival to minimize his time spent here.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

Automatic Meter Readings

Daniel Moric:

Achievements:
Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/06/08

Training Activity (GAS): 100%

Daniel Moric:

Achievements: William Gray was scheduled to be in the Gas Utility Operator program starting April 20th for the in-class portion at the Federation office, but due to the tighter restrictions, was postponed to a later date to be announced.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

Natural Gas Construction of Infrastructure: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Line locates**

Daniel Moric:

Achievements: -102 line locates were complete since last reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **RMO Checks**

Daniel Moric:

Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Magazine check**

Daniel Moric:

Achievements: Complete explosives magazine inventory monthly.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Odor sample**

Daniel Moric:

Achievements: Monthly odorant intensity checks (20 locations)

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Vehicle maintenance**

Daniel Moric:

Achievements: -Complete vehicle/equipment maintenance as required.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Equipment maintenance

→Leak detection

Daniel Moric:

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Sent yearly PFM report to MC in January for the year 2020. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→PFM check

Daniel Moric:

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Sent yearly PFM report to MC in January for the year 2020. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*

2021/05/12

→Public building inspections

→Cathodic protection

Daniel Moric:

Achievements:

-Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

-Will be hiring a third party company this year to complete our cathodic protection study, as it is required by the Federation O&M Manual to be completed by a third party company every 2 years.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Tetler bag samples

Daniel Moric:

Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Hydro Axing

→End Pressure Test

Daniel Moric:

Achievements: Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→GPS Services and Alterations

Daniel Moric:

Achievements: New services and alterations that were completed in 2020 were GPS-ed in late 2020 and the data has been sent to our GIS tech for submission to Rural Utilities and to be added to our as-builts. Received paper and digital copies of our as-built maps in late April.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Take Inventory

Daniel Moric:

Achievements: Inventory has been completed for the end of year 2020. Submitted inventory record to Brenda.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→Install gas lines

Daniel Moric:

Achievements: -the Hillside Acres pipeline upgrade is 90% complete. The pipe is plowed in and the CNRL pipeline crossing is complete. Could not use our own road bore equipment to install the pipe under Township Road 620, so will be scheduling a directional drill to complete that portion of the project.
-Have 2 service alterations planned. One by Stry once the customer is ready, and one by Waskatenau, which is scheduled to be completed on June 10th.
-Have 7 secondary gas lines on planned.
-4 rural new infills planned. 4 urban infills planned.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ Wash and bleach all equipment.

Daniel Moric:

Achievements:

During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ Sign installation 0 Sign(s)

Daniel Moric:

Achievements: New posts have come in. Installed 10 signs from last years inventory. Still waiting for Aston Signs to make the new signs. There was delays getting the aluminum plates for the signs.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ Cut and Caps

Daniel Moric:

Achievements: No activity this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ Maintain Facilities.

→ RMO Replacement

**Meter recalls and maintenance:
100%**

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ AMR meters

Daniel Moric:

Achievements: No activity during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Replace defective gas meters**

Daniel Moric:

Achievements: Replace as required. None have failed since last Council update.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

→ **Meter Recalls**

Council Member Inquiry (GAS): 100%

Daniel Moric:

Achievements: Council has requested a review of Bylaw No. 1332-18 Natural Gas with Gene and Legal prior to bringing it forward to Council. Legal is in the process of reviewing and hope to be receiving updates from Brownlee shortly.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

2020 INFRASTRUCTURE LINE REPLACEMENT: 100%

→ **Budget - 2020 INFRASTRUCTURE LINE REPLACEMENT: \$50k**

2020 RMO STATION REPLACEMENT PLAN RESERVE: 100%

→ **Budget - 2020 RMO STATION REPLACEMENT PLAN RESERVE: \$70k**

2020 MODEMS FOR RMO: 100%

→ **Budget - 2020 MODEMS FOR RMO: \$22k**

2020 REPLACE TRUCK: 100%

→ **Budget - 2020 REPLACE TRUCK: \$50k**

2021 INFRASTRUCTURE LINE REPLACEMENT: 100%

2021 RMO STATION REPLACEMENT PLAN RESE: 100%

2021 REPLACE TRUCK - removed: 100%

2021 REFURBISH TRUCK BOX: 100%

**2022 INFRASTRUCTURE LINE
REPLACEMENT: 100%**

**2022 RMO STATION
REPLACEMENT PLAN: 100%**

2022 MAPPING UNIT: 100%

**2022 REPLACE TRUCK -
removed: 100%**

**2022 REFURBISH TRUCK BOX:
100%**

**2023 INFRASTRUCTURE LINE
REPLACEMENT: 100%**

**2023 RMO STATION
REPLACEMENT PLAN RESE:
100%**

**2023 REPLACE TRUCK - re mo
ve d: 100%**

**2023 REFURBISH TRUCK BOX:
100%**

**(GAS) Human Resources /
Training / OH&S**

↳(GAS) Attend Annual Safety
Meeting

↳(GAS) Training Event Form
2021

↳(GAS) Attend Joint Health &
Safety Meetings: 12
Meeting(s)

(GAS) Financial Accountability

↳(GAS) Prepare a Draft 5
Year Function Budget

↳(GAS) Prepare Annual
Budget

(GAS) Organizational Efficiency

↳(GAS) Complete Annual
Work Plan

**2020 CARRY OVER RMO
STATION PROJECT: 100%**

↳Budget - 2020 CARRY OVER
RMO STATION PROJECT:
\$50k

Federation of Alberta Gas Co-ops Ltd. O&M Manual Adoption

Patti Priest:

Achievements: Municipal File: 9-16

Challenges: *No value*

Next Steps: *No value*

2021/02/24

Federation of Alberta Gas Co-ops Ltd. - Operations & Maintenance (O&M) Audit

Patti Priest:

Achievements: Retained to document Operational purpose for compliance of Natural Gas System.
Municipal File: is 9-22A

Challenges: *No value*

Next Steps: *No value*

2021/02/24

Quality Management Plan (QMP) – Smoky Lake County Gas Utility

Patti Priest:

Achievements: Retained to document Operational purpose for compliance of Natural Gas System

Municipal File: 9-29

Challenges: *No value*

Next Steps: *No value*

2021/02/24



**WATER & WASTEWATER PLAN
(W&W) INFRASTRUCTURE**

5.1.j

Goal	Progress Update	Current Completi...
<p>Water Activity: 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from May 7, 2021 to June 14, 2021</p> <p>May 11 Pull pump # 1 and clean debris from and clean out bucket screens. May 13 Pull pump # 2 and clean debris from. May 25 Tend to mouse proofing the Warspite lift station building and cleaning. June 3 Pull pump #1 and clean debris from. June 4 Pull pump # 2 and clean debris from and clean out bucket screens. June 11 Clean bucket screens and inspection of pumps.</p> <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/14</p>	<p>94% 94 / 100% 6% behind</p>
<p>Waste Water: 100%</p>	<p>Dave Franchuk: Achievements: Reporting period for May 7, 2021 to June 14, 2021. May 10 Managers meeting. (Terry) May 13 Joint Health and Safety meeting. (Terry) May 17 Managers meeting. May 21 Departmental Operations meeting. May 25 Managers meeting. May 26 Evergreen meeting. May 31 Managers meeting. June 7 Managers meeting. June 14 Managers meeting.</p> <p>Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/06/14</p>	<p>96% 96 / 100% 4% behind</p>

Waste Management: 100%

Dave Franchuk:

Achievements: :

Reporting period from May 7, 2021 to June 14, 2021

During the month of May we had received over 100 refrigeration units.

May 8 Removed trees leaning on fence at the Smoky Lake transfer station.

May 13 Removing unwanted items at the take it or leave it shacks

May 16 Fire at the dry waste pit at the Smoky Lake Landfill fire Department on site had pumps run all night.

May 17 File report to Alberta Parks and Environment regarding underground dry waste fire. Pumps ran all night.

May 18 Meet with RCMP regarding fire. Fight underground fire with Track hoes rock truck, and cat, thanks to all involve fire is out.

May 19 Mend cut fence at Smoky Lake land fill site and set up trail camera in area

May 20 Roll up hoses and take all equipment used for pumping water back to the shops.

May 31 Pick up garbage and discarded appliances north of Spedden.

June 1 Clean up electric appliance site at the Smoky Lake and Spedden sites.

June 3 Empty oil pails into tank, and dean sites at Smoky Lake and Bellis.

June 8 Saddle Lake member had tour of our Smoky Lake site.

June 11 Complete first call in order to start on moving Spedden bin site due to encroachment issues.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

97%
97 / 100%
3% behind

Regional Water: 100%

Dave Franchuk:

Achievements: Reporting period from May 7, 2021 to June 14, 2021.
During this reporting period 54 Alberta First calls had been tended to

- May 10 Calibrating regional testing equipment with the Hach tech.
- May 11 Possible leak investigation.
- May 13 CAV checks and pump out water when required.
- May 20 Meet with Westcan at Whitefish Lake reservoir to tend to tower deficiencies.
- May 21 CAV checks and pump out water when required.
- May 25 Shut off/turn on flows during PVR installment at the Egremont site.
- May 26 Monitor and set flows for Whitefish Lake flushing.
- June 1 Submit Operators time and mileage for regional system.
- June 3 Meet with Vector at Whitefish lake reservoir regarding minor deficiencies.
- June 10 Vector out to repair alarms program at the Smoky Lake reservoir.
- June 11 Complete information regarding Regional waterline study.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

Administrative Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period for May 7, 2021 to June 14, 2021.

- May 10 Managers meeting. (Terry)
- May 13 Joint Health and Safety meeting. (Terry)
- May 17 Managers meeting.
- May 21 Departmental Operations meeting.
- May 25 Managers meeting.
- May 26 Evergreen meeting.
- May 31 Managers meeting.
- June 7 Managers meeting.
- June 14 Managers meeting.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

97%
97 / 100%
3% behind

96%
96 / 100%
4% behind

Training Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period from May 7, 2021 to May 14, 2021.

May 26 Landfill Operations. Continuing education units. (Dave)

May 27 Landfill Operations. Continuing Education units. (Dave)

June 2 Indigenous Consultation Pt 2 (Dave)

June 3 Indigenous Consultation Pt 2 (Dave)

June 8 Konica Minolta Remote training (Dave)

Challenges: *No value*

Next Steps: *No value*

2021/06/14

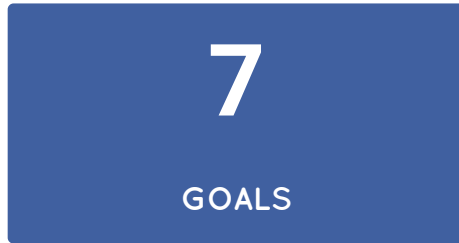
Update Plan/Budget for Truckfills: 100%

Council Member Inquiry: 100%





5.i.k



AGRICULTURAL SERVICE BOARD PLAN
(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
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Achievements: Meetings & Training attended from April 27th- May 21st

- Asset Management Meeting: April 30th, 2021
- Decision Analysis & Risk Management: April 20th, 2021
- ASB Update Webinar: April 21st, 2021
- Carleigh attended AAAF Education Committee Meeting: April 22nd, 2021
- Departmental Meeting: April 27th, 2021
- Corteva Stewardship Training: May 11th, 2021
- Grazing School for Women Meeting: May 12th, 2021
- Carleigh met with Patti May 12th, 2021 to go over zoom use
- Joint Health & Safety Committee Meeting: April 15th & May 13th, 2021
- Munisight/AGMobile Training: May 14th, 2021
- NE AAAF Weed School: May 19th, 2021
- Carleigh attended Indigenous Consultation session June 2nd, Amanda attended Part 2 June 3rd
- Carleigh in Blasting course June 3-4, 2021
- TDG Training May 31st, 2021
- JH& Safety Meeting: June 10th, 2021

Ag. Department Highlights

- We had 22 applicants for the mower operator position, interviewed 7 with the assistance of Dave Kully.
- Two Weed Inspectors have started for the season May 3rd

Challenges: *No value*

Next Steps: *No value*

2021/05/11

80%
80 / 100%
6% behind

Blasting Activity (ASB): 100%**NEW** Carleigh McMullin:**Achievements:**

- Finally received confirmation from the DFO that in case of an emergency (loss of property or public safety) we can blast without doing a full submission for review.
- Smoky Lakes "timing windows" are April 16th- July 16th. No blasting can take place during this time period **unless** it's considered an emergency situation. EX. Infrastructure is being lost, emergency route
- All current DFO submissions have been approved should we need to remove those dams
- Must be detonations of less than 1 kg.

Challenges: *No value***Next Steps:** *No value*

2021/05/11

90%
90 / 100%
30% ahead

2020/08/01

2021/12/31

Weed Control (ASB): 100%**NEW** Carleigh McMullin:**Achievements:**

- Weed Inspectors have began doing weed awareness: posters at the truckfills
- Weed Inspections are in full swing; 45 Inspections as of June 7th, 2021.

Challenges:

- Munisight is experiencing data download issues on iOS devices, it's a known issue they are working on. Weed Inspectors were just writing inspections down in their day timers, and have since been transferring them over to Munisight once they are back in the office.

Next Steps:

2021/05/11

80%
80 / 100%
6% behind

2017/12/31

2021/12/31

Mowing Activity (ASB): 100%**NEW** Carleigh McMullin:**Achievements:**

- Two mower operators have been hired.
- Ditch clean-up begins May 17th
- Non-herbicide mower operator begins June 14th
- Mowing in Zone 2 & 3 have begun June 8th

Challenges:**Next Steps:** *No value*

2021/05/11

25%
25 / 100%
61% behind

2017/12/31

2021/12/31

Spraying (ASB): 100%

NEW Carleigh McMullin:

Achievements:

- Brush spraying and spraying corners for sight-lines began June 1st in Zone 1 (West End)

Challenges:

- Wind and rain are always a contributing factor when planning our spraying program.

Next Steps: *No value*

2021/05/11

79%
79 / 100%
7% behind

2017/12/31

2021/12/31

Pest Control (ASB): 100%

NEW Carleigh McMullin:

Achievements:

- 82 beavers as of June 7th, 2021
- 3 new pond levelers have been installed and 4 repairs as of June 7th, 2021

PEST MONITORING:

- Bertha Armyworm trap locations will be set up the week of June 14th

Challenges: *No value*

Next Steps:

- We have 5 pond leveler installs coming up, these are the ones we received grant funds to complete.
- Pond leveler upgrades and repairs are ongoing
- Trevor Cameron is working at getting all the pond levelers across the County and marked in Munisight, as well as enter problem beaver areas.

2021/05/11

82%
82 / 100%
4% behind

2017/12/31

2021/12/31

Achievements:

- Weed Inspectors received orientation on May 3rd.
- Weed Inspectors received **free** herbicide stewardship training May 11th
- Authorized Assistant Training for Herbicide Mower operator & Weed Inspectors May 21st
- Attended JH&S Meeting April 15th, May 13th & June 10th
- TDG Training received May 31st
- Chainsaw Training for mower operators received May 26th
- Carleigh attended Blasting Course June 3rd and 4th

Challenges:

Next Steps: *No value*

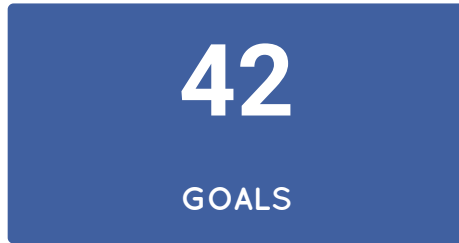
2021/05/11

72%

-



5.1.1



GIS PLAN

Goal	Progress Update	Current Completion
GIS Tasks: 100%		20% 20 / 100% 25% behind
→ Coordination of GIS Data Input	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No Action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/06/14</p>	0% -
→ County Website Tool – MuniSight- GIS Site Validation (Copy)	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> online public connection with MuniSight has had 191,822 visits from May 31, 2018 - June 13, 2021. <ul style="list-style-type: none"> From May 11, 2021 - June 13, 2021 (31 days) total visits were 6,275. Regional Public Site - online public connection with MuniSight has had 103,703 visits from May 31, 2018 - June 13, 2021. <ul style="list-style-type: none"> From May 11, 2021 - June 13, 2021 (31 days) total visits were 130. Verify quality assurance on Public Site <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/06/14</p>	45% -

→ GIS – Data collection MuniSight/Mobile App (Copy)

Carole Dowhaniuk:

Achievements: *No value*

Challenges: *No value*

Next Steps:

- Continue Work with PW culvert crew - updating culverts
- Update new sign installs
- Update guard rails
- Update outstanding Address Signs

2021/06/14

41%
-

→ GIS Data Reporting - Data Verification and data clean up (Copy)

Carole Dowhaniuk:

Achievements: *No value*

Challenges: *No value*

Next Steps:

- clean up 2019 spray data

2021/06/14

32%
13% behind

→ Input Spatial Data – MuniSight/Mobile App (Copy)

Carole Dowhaniuk:

Achievements:

- Adding Road Use Agreements
- Adding 2020 spray data
- Adding Bridge attachments(bridge inspections)

Challenges: *No value*

Next Steps: *No value*

2021/06/14

34%
11% behind

→ GIS Work Schedule -- for staff (Copy)

Carole Dowhaniuk:

Achievements: Additions to ASB

- Add Beaver problem areas
- Add Blasting

Challenges: *No value*

Next Steps:

- Review PW Data with PW Manager
- Review GAS Data with Gas Manager
- Review Environmental Data with Environmental Operations Manager
- Review Emergency Services Data with Emergency Services Manager

2021/06/14

43%
2% behind

→ GIS Data Analysis (Copy)

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/05/12

35%
10% behind

→ Verify Landownership Maps (Copy)

Carole Dowhaniuk:

Achievements: Supply Hamlet and Lake Subdivision maps to:

- Planning and Development

Spring 2021 Landownership updated.

- Maps replaced throughout the main office and distributed to PW Shop

Challenges: *No value*

Next Steps: Supply Hamlet and Lake Subdivision maps to:

- Emergency Services
- Chambers

Spring 2021 Landownership updated.

- Forward copy to IHUNTER
- Forward copy to Communications to update the website

2021/06/14

39%
6% behind

→ GIS reporting and forecasting (Copy)

Carole Dowhaniuk:

Achievements: Make maps for ASB:

- Mower Beats
- Pesticide Application
- 2020 Brushing/Axing

Challenges: *No value*

Next Steps:

- Updating Grader Beat maps - Almost complete
- Updating Fire Districts for Emergency Services - Due June 18
- Refresher with Public Works, Planning and Development, and Finance on reports currently generated

2021/06/14

40%
5% behind

→ GIS data validation (Copy)

Carole Dowhaniuk:

Achievements:

- No action was taken during this report

Challenges: *No value*

Next Steps: *No value*

2021/06/14

42%
3% behind

→ Management Meeting (Copy)

Carole Dowhaniuk:

Achievements:

- Attended weekly meeting to provide departmental activities to staff and council
- Inform departments with GIS updates

Challenges: *No value*

Next Steps: *No value*

2021/06/14

44%
1% behind

Smoky Lake Region (GIS): 100%

Carole Dowhaniuk:

Achievements:

- Support and assist the Region to access quality and timely information.

Challenges: *No value*

Next Steps:

- Assist with Regional data integration

2021/06/14

45%
45 / 100%

-

→ Administrators Meetings (Copy)

Carole Dowhaniuk:

Achievements:

- No action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/06/14

45%

-

Training (GIS): 100%

Carole Dowhaniuk:

Achievements:

- Internal and assisted training in QGIS for my self.
- Indigenous Consultation

Challenges: Switched from Geomedia to QGIS in 2019

- finding the time for self training

Next Steps:

- Continue internal training.

2021/06/14

43%
43 / 100%
2% behind

→ Implement training and testing of workspaces (Copy)

Carole Dowhaniuk:

Achievements:

- Assist departments with Mobile App

Challenges: *No value*

Next Steps: *No value*

2021/06/14

45%

-

GIS -- manage third party contract

Carole Dowhaniuk:

Achievements:

- Review and validate Mays General Service Hours.
 - Distribute General Service Hour Reports to the Region.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
-

Request from CAO and Managers (AVL)

Carole Dowhaniuk:

Achievements:

- No action was taken during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
-

(GIS) Human Resources / Training / OH&S

→ (GIS) Attend Joint Health & Safety Meetings: 12 Meeting(s)

Carole Dowhaniuk:

Achievements:

- No Action was taken during this report.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

11%
34% behind

0%
0 / 12 Meeting(s)
11 Meeting(s) behind

→ (GIS) Attend Annual Safety Meeting

Carole Dowhaniuk:

Achievements:

- No Action was taken during this report.

Challenges: *No value*

Next Steps: *No value*

2021/06/14

0%
-

→ (GIS) Training Event Form 2021

33%
8% behind

(GIS) Financial Accountability

→ (GIS) Prepare a Draft 5 Year Function Budget

38%
8% behind

18%
42% behind

↳ (GIS) Prepare Annual Budget

Carole Dowhaniuk:

Achievements:

- Monitor and review financial transactions
- Monitor departments needs

Challenges: *No value*

Next Steps:

- Review GIS Budget with planning

2021/06/14

57%
3% behind

(GIS) Organizational Efficiency

↳ (GIS) Complete Annual Work Plan

Carole Dowhaniuk:

Achievements:

Challenges: *No value*

Next Steps:

- Make appropriate changes/updates to plan throughout the year.
- Review GIS Annual work plan with Planning

2021/06/14

100%

-

100%

-

Create, Publish, and Distribute Annual Booklet 0 Report(s)
Requested

0 / 0 Report(s)
Requested

-

Review Finance (Copy)

Carole Dowhaniuk:

Achievements:

- Review May's GIS financial transactions

Challenges: *No value*

Next Steps: *No value*

2021/06/14

45%

-

Administration (GIS) (Copy): 100%

45%
45 / 100%

-

Legislative (GIS) (Copy): 100%

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/06/15

46%
46 / 100%
1% ahead

Complete Administration (Copy)

Carole Dowhaniuk:

Achievements:

- Ensure the department is organized to promote efficient daily operations.
- Maintain records.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

43%
2% behind

Communication (GIS) (Copy): 100%

Carole Dowhaniuk:

Achievements:

- As per GIS Work Schedule listed above

Challenges: *No value*

Next Steps: *No value*

2021/06/15

45%
45 / 100%
-

Hardware Maintenance (Copy)

Carole Dowhaniuk:

Achievements: Titan AVL - New Agreement for New Installs with Certified Tracking for the purpose of (theft, safety and legal back up)

- Emergency Services - New Install for New Unit 410A
- Public Works - New Install for New Unit 101B
- Safety Officer - New Install for Unit 118A
- Skid Steer - New Install for Unit 604G

- ASB Tractor - Transfer device from Unit 455 to 455A
- Peace office - Transfer device from Unit 222 to New Unit 222A

Challenges: *No value*

Next Steps:

- Schedule the Installs and transfers with Certified Tracking and PW

2021/06/15

45%

-

Map Sales (Copy) 0 Map(s)

Carole Dowhaniuk:

Achievements:

- 8 Maps sold from May 12 - June 14, 2021

Challenges: *No value*

Next Steps: *No value*

2021/06/15

22 / 0 Map(s)
22 Map(s) ahead

Council Member Inquiry (GIS) (Copy): 100%

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/06/15

45%
45 / 100%

-

Server Maintenance (Copy)

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/06/15

45%

-

Council Meetings (Copy)

Carole Dowhaniuk:

Achievements: Attended to gain or provide information for May 2021 council meeting.

Challenges: *No value*

Next Steps: *No value*

2021/06/15

45%

-

Weekly Council Report – Titan GPS (Copy)

Carole Dowhaniuk:

Achievements:

- Talked with Council regarding the time it takes to complete these maps through certified tracking
 - Maps are clipped to a scale to capture the area with the roads shown.
- Gene, Lydia and I talked with Doug June 7th regarding the trial of one month, scanning and forwarding grader maps to council.

Challenges:

- Additional time/staff to generate maps for council

Next Steps:

- **Recommendation**
 - Trial a couple months without maps.
 - If council has questions regarding any roads within there division, they follow up with PW Manager
 - If further investigation on a road needs to be done
 - refer to grader maps and/or certified tracking

2021/06/15

45%

-

Assist with issues that come up (Copy)

45%

-

Seasonal Duties (Copy): 100%

Carole Dowhaniuk:

Achievements:

- outside Main entrance/flower pots cleaned
- plant flowers in pots

Challenges: *No value*

Next Steps:

- Maintain flower pots

2021/06/15

45%
45 / 100%
-

Smoky Lake Regional GIS Agreement

Carole Dowhaniuk:

Achievements:

- No action was taken during this reporting period

Challenges: *No value*

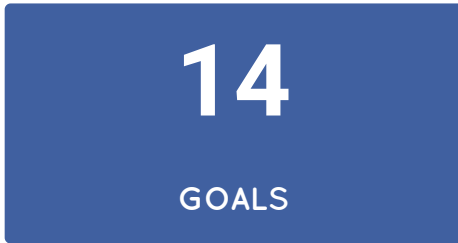
Next Steps: *No value*

2021/06/15

31%
-



5.1.m



EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM): 100%		6% 6 / 100% 80% behind
→ Council Meetings: 12 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Virtually attended April Council meeting- April 29, 2021 2021/05/10	25% 3 / 12 Meeting(s) 3 Meeting(s) ahead
→ Departmental Meeting: 10 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Virtually attended April Departmental Meeting- April 27, 2021 2021/05/10	20% 2 / 10 Meeting(s) 2 Meeting(s) ahead
Communication Activity (COM): 100%		59% 59.2 / 100% 27% behind
→ Fire Ban Information 0 Update(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Updated removal of Fire restriction on website fire rating- May 28, 2021 2021/06/14	2 / 0 Update(s) 2 Update(s) ahead

Achievements:

- Shared Census completion reminder on Twitter and Facebook (May 11 & 12)- May 11, 2021
- Shared Public Participation events (May 13, May 17, May 26)- May 13, 2021
- Scheduled Grazing School for Women event on Facebook (May 14 & June 1)- May 14, 2021
- Scheduled weed inspections on private land (May 17 & June 1)- May 17, 2021
- Scheduled Congratulations Grads ad (June 24)- May 17, 2021
- Posted Landfill closed ad May 17 & May 18)- May 17, 2021
- Scheduled Seniors Week post (June 7, 2021)- May 21, 2021
- Posted Landfill re-open ad (May 21 & May 22)- May 21, 2021
- Scheduled Notice of Appeal Hearing ad (May 28 & June 10) on social media- May 28, 2021
- Posted Every Child Matters, honoring 215 children found at the Kamloops residential school- May 31, 2021
- Posted Notice of Tax Preparation- June 1, 2021
- Scheduled Indigenous Peoples Day ad (June 22, 2021)- June 3, 2021
- Scheduled Lemonade Day ad (June 3, June 15)- June 3, 2021
- Scheduled Scholarship opportunities ad (June 3, August 17)- June 3, 2021
- Scheduled Fireworks Permits needed ad (June 4, June 29)- June 3, 2021
- Posted Polling Station Worker ad (June 7, July 7, August 5)- June 7, 2021
- Shared Métis Crossing interview- June 8, 2021
- Scheduled Public Hearing Notice- Road Closure (June 9, June 23)- June 8, 2021
- Farmer's Day ad- June 11, 2021

2021/06/14

164 / 0 Post(s)
164 Post(s) ahead

Achievements:

- Removed Bylaw 975-95 from website- May 11, 2021
- Worked on creating new ASB Vegetation Management pages- May 11, 2021
- Added campground contact information to website- May 11, 2021
- Posted Public Participation notice: Treat 6- May 11, 2021
- Posted Public Participation notice: Sale of Gravel- May 11, 2021
- Create/ reorganize Finance webpages- May 21, 2021
- Update and add current Finance documents on website- May 21, 2021
- Posted Notice of Appear Hearing- May 28, 2021
- Posted Reeve's Report- May 28, 2021
- Updated policies- May 28, 2021
- Updated removed of fire restriction- May 28, 2021
- Added Municipal Accountability Program- May 28, 2021
- Posted June calendar- June 1, 2021
- Added meeting links to interactive website calendar- June 1, 2021
- Added Greg Flondra scholarship- June 1, 2021
- Updated policies (02-11, 03-21, 03-40, 62-28)- June 1, 2021
- Posted June Grapevine- June 2, 2021
- Added Munisight Rural Communities Scholarship Program to scholarship listing- June 3, 2021
- Added Subdivision Hearing agenda package information to website notice and event listing- June 4, 2021
- Added May past council activities calendar- June 7, 2021
- Added Polling location information- June 7, 2021
- Added Polling Station worker employment ad- June 7, 2021
- Posted updated Policy 3-25- June 8, 2021
- Added Public Hearing Notice- Road Closure Bylaw- June 8, 2021
- Updated Economic Development Officer email- June 10, 2021
- Updated polices- 01-41, 01-28, 01-53- June 10, 2021

2021/06/14

137 / 0 Update(s)
137 Update(s)
ahead

<p>→ Communications for Departments 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> Created Landfill Closed (due to fire) ad- May 17, 2021 Created new Weed Inspections on Private Land ad- May 17, 2021 Created Landfill Open ad- May 21, 2021 <p>2021/06/14</p>	<p>10 / 0 Ad(s) Created 10 Ad(s) Created ahead</p>
<p>→ Produce & Distribute Grapevine: 12 Newsletter(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> Completed June 2021 Grapevine and submitted to the Redwater Review and Smoky Lake Signal for publishing (Week of June 7, 2021)- June 2, 2021 <p>2021/06/14</p>	<p>50% 6 / 12 Newsletter(s) 1 Newsletter(s) ahead</p>
<p>Training Activity (COM) 0 Event(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> Virtually attended Decision Making and Potential Problem Analysis training- April 20, 2021 <p>2021/05/10</p>	<p>1 / 0 Event(s) -</p>
<p>→ Participate in Training 0 Event(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> Virtually attended 1.5 day session of Indigenous Consultation training- June 2 - June 3, 2021 <p>2021/06/14</p>	<p>1 / 0 Event(s) 1 Event(s) ahead</p>
<p>Legislative Activity (COM): 100%</p>		<p>67% 66.67 / 100% 20% behind</p>
<p>→ Develop Advertisements and Information Publications 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> Created Congratulations Graduates ad- May 17, 2021 Submitted Seniors Week Declaration to Seniors and Housing Information department- May 21, 2021 Created ad for the Greg Flondra Scholarship for advertising in the Grapevine- June 1, 2021 Created ad for all Scholarship Opportunities available for use on social media and Grapevine- June 3, 2021 <p>2021/06/14</p>	<p>9 / 0 Ad(s) Created 9 Ad(s) Created ahead</p>

(COM) Attend Joint Health & Safety Meetings: 12 Meeting(s)

NEW Evonne Zukiwski:

Achievements:

- Virtually attended Joint Health and Safety committee meeting- May 13, 2021
- Virtually attended Joint Health and Safety committee meeting- June 10, 2021

2021/06/14

33%
4 / 12 Meeting(s)
4 Meeting(s)
ahead



2
GOALS

MANAGER'S PLAN

Goal	Training Event Form
------	---------------------

↳(FIN) Training Event Form 2021

NEW Brenda Adamson:

Smoky Lake County Department: Finance

Event Name: Assessment Review Board Clerk Refresher

Event Date: 2021/05/13

Organization: Smoky Lake County

Location: Virtual

Event Type: Workshop

Smoky Lake County Attendees: Brenda

SUMMARY - Contents: Assessment Review Board Clerks must have training updated every 3 years. This course teaches the requirements for assessment complaints and the hearings.

RESULTS - What I took away: I am authorized to oversee the Assessment Complaint process to ensure that Smoky Lake County is following Provincial Regulations.

WHY DID YOU ATTEND - Benefits: This course is required every three years.

Mileage Costs: \$0

Meal Costs: \$0

Other Costs: \$0

Lodging Costs: \$0

Registration Costs: \$0

Total Costs: \$0

2021/05/20