

**SMOKY LAKE COUNTY**

Minutes of the **County Council Departmental Operations Meeting** held on Tuesday, **June 22, 2021**, at 9:06 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Tuesday, June 22, 2021</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Absent
Public Works Foreman	Bob Novosiwsky	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Absent
Natural Gas Manager	Daniel Moric	Absent
Agricultural Fieldman	Carleigh McMullin	Absent
GIS	Carole Dowhaniuk	Virtually Present @ 9:15am
Communications Tech.	Evonne Zukiwski	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present @9:35am
Safety Officer	Trevor Tychkowsky	Virtually Present
Enviro. Op. Manager	Dave Franchuk	Virtually Present
P.W. Shop Foreman	Dave Kully	Absent
P&R Manager/Peace Off.	Ed English	Virtually Present

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**2. Agenda:**

892-21: Halisky

That the Smoky Lake County Council Meeting Agenda for the purpose of Departmental Operations for Tuesday, June 22, 2021, be adopted as amended:

**Additions to the Agenda:**

1. Compensation Request for Rebuilding Access Road to Pastureland SW-25-60-17-W4.
2. Garner Lake, Birchland Resorts - Trail Accesses.
3. Land Use Bylaw Section 7.25.1 - Recreational Vehicles.
4. Métis Crossing - Request for Assistance at Nekinan House, Smoky Lake.

Carried Unanimously.

**3. Minutes:**

No Minutes.

Carole Dowhaniuk, GIS Officer, virtually joined the meeting, time 9:15 a.m.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:35 a.m.

4. **Issues for Information:**

**Manager's Reports:**

**Public Works Manager's Report**

**Range Road 130 Rehabilitation / Base Stabilization Project**

893-21: Gawalko That Smoky Lake County Council approve to amend Policy Statement No. 03-18: Five-Year Road Plan, by adding a Rehabilitation / Base Stabilization Project to Year-2021 for the purpose of reclaiming and incorporating one coat of MG30 Dust Control on a portion of Range Road 130, South of 610 for approximately 3.5 miles at an estimated cost in the amount of \$90,000.

Carried.

**Range Road 130 Geotechnical Study**

894-21: Halisky That Smoky Lake County Council approve to engage Associated Engineering Alberta Ltd. in accordance with the Standing Agreement, to proceed with a geotechnical study on Range Road 130, North of Highway 28, for approximately 8.25 Miles, and fund the study from the Capital Budget as contemplated in the Capital Projects; and approve for the County to undertake a traffic count on the said road.

Carried.

Bob Novosiwsky, Public Works, Road Foreman, virtually left the meeting 10:45 a.m.

**Additions to the Agenda**

**Compensation Request for Rebuilding Access Road to Pastureland SW-25-60-17-W4**

895-21: Cherniwchan That Smoky Lake County Council **defer** the letter from Dan Jarema, dated June 21, 2021, requesting financial compensation for rebuilding the private access road to the pastureland legally described as SW-25-60-17-W4, to allow time for Public Works to assess the quality and costs of the privately completed project, as stated in the said letter in the amount of \$2,000.00 for pit run and crushed gravel, and in the amount of \$1,000.00 for rig mats, and bring the information forward to Council for further discussion.

Carried.

**Métis Crossing – Nekinan House Request for Assistance**

896-21: Halisky That Smoky Lake County Council **defer** the verbal request for assistance from Métis Crossing made to the Chief Administrative Officer in June 2021, in respect to chipping trees at the Nekinan House, located at 4607 - 52 Avenue in Smoky Lake; to allow time for Public Works to inspect the site and determine a cost estimate for equipment and manpower to complete the request, and bring the information forward to a future Council meeting for further discussion.

Carried.

Dave Kully, Public Works Shop Foreman, virtually joined the meeting, time 10:58 a.m.

**Whitefish Lake First Nation #128**

897-21: Orichowski That Smoky Lake County submit a request for the Reeve, Deputy Reeve and Chief Administrative Officer, to be a delegation before the Whitefish Lake First Nation #128 Band Chief and Council, for the purpose of building relationships with the Band.

Carried.

Ed English, Peace Officer / Parks and Recreation Manager, virtually left the meeting, time 11:11 a.m.

**Public Works Shop Foreman**

**Capital Purchase – Unit 198 - Year-2021 Kenworth T880 Truck**

898-21: Cherniwchan That Smoky Lake County purchase a Year-2021 Kenworth, Model T880 Day Cab, with a manual transmission from Edmonton Kenworth Ltd. in reference to the quote dated June 15, 2021, in the amount of \$185,874.00, for the purpose of replacing Public Works' Unit 198, in accordance with the Year-2021 to Year-2025 Five-Year Capital Budget approved by Council Motion #663-21 on April 28, 2021, within the budgeted amount not to exceed \$190,000.00.

Carried.

**Capital Purchase – Unit 633 – Year-2021 John Deer 6175M Tractor**

899-21: Gawalko That Smoky Lake County purchase a Year-2021 John Deer 6175M Cab Tractor in the amount of \$180,000.00 and Year-2021 Degelman 57DL Blade in the amount of \$21,500.00, from Agland, St. Paul, as per their quote dated June 15, 2021, for a combined total in the amount of \$201,500.00, to replace the Public Works Unit 633, in accordance with the Year-2021 to Year-2025 Five-Year Capital Budget approved by Council Motion #663-21 on April 28, 2021, within the budgeted amount not to exceed \$220,000.00.

Carried.

**Safety Officer's Report**

**County Fuel Tank Inventory on Private Land**

900-21: Halisky That Smoky Lake County Administration review and update the inventory of County Owned fuel tanks situated on private land, and ensure a whole harmless agreement is executed by each respective landowner.

Carried.

Dave Kully, Public Works Shop Foreman, and Kyle Schole, Planning and Development Assistant, virtually left the meeting, 12:26 p.m.

**Training Events – Reports to Council**

901-21: Halisky That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Finance Department:

- Assessment Review Board Clerk Refresher, held on May 13, 2021, taken by Brenda Adamson, Finance Manager.

Carried.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:43 p.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:35 p.m. in the presence of all Council members, the Chief Administrative Officer, and the virtual presence of the Assistant Chief Administrative Officer, Finance Manager, Planning and Development Assistant, Communications Technician, Fire Chief, GIS Officer and Recording Secretary.

Ed English, Peace Officer / Parks and Recreation Manager, virtually joined the meeting, 1:41 p.m.

**Planning and Development Manager's Report  
County Council Committee of the Whole Meeting**

902-21: Orichowski The next Smoky Lake **County Council Committee of the Whole Meeting** for the purpose of Planning, be scheduled for **Wednesday, July 28, 2021, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**Managers' Reports**

903-21: Gawalko That the Smoky Lake County Managers' Reports received for the period between May 13, 2021, to June 14, 2021, from the Public Works Manager, Public Works Foreman, Public Works Shop Foreman, Peace Officer, Natural Gas Manager, Environmental Operations Manager, Agricultural Fieldman, Planning and Development Manager, Safety Officer, Fire Chief, GIS Officer and Communications Technician, be accepted as presented and filed for information.

Carried.

**Additions to the Agenda**

**Land Use Bylaw Section 7.25.1 – Recreational Vehicles**

904-21: Halisky That Smoky Lake County Council **defer** further discussion of Land Use Bylaw Section 7.25.1 in respect to the number of allowable year-round placements of recreational vehicles on a parcel of land without a development permit, to allow time for the Planning and Development Department to continue to draft an amendment to revise the provisions relating to recreational vehicles and to carry out a public consultation plan which includes, but is not limited to, directly extending invitations to the Bonnie Lake and Mons Lake Community Associations, conducting an online survey, and hosting open houses, for the purpose of compiling a "what we heard" report to aid Council in their decision making, based on the public feedback received.

Carried.

**Garner Lake, Birchland Resort Trail Accesses**

905-21: Gawalko That Smoky Lake County Council **defer** the email request from Deb and Ron Williams, Residents at Garner Lake, Birchland Resort, dated June 18, 2021, in regard to the lake access trail at Garner Lake, Birchland Resort, which backs onto 9<sup>th</sup> Street, behind 8<sup>th</sup> Street, as the said residents are scheduled to appear as delegations at the Regular County Council Meeting scheduled for June 24, 2021.

Carried.

Bob Novosiwsky, Public Works Road Foreman, entered Council Chambers, time 2:33 p.m.

**Compensation Request for Rebuilding Access Road to Pastureland SW-25-60-17-W4**

906-21: Lukinuk That Smoky Lake County **take no action** to the letter received from Dan Jarema, dated June 21, 2021, requesting financial compensation for rebuilding the private access road to the pastureland legally described as SW-25-60-17-W4; further to the June 22, 2021, Council Motion #895 (to defer the request) and in light of the Public Works Road Foreman's efficiency in inspecting the said location during the window of time between 10:45 a.m. and 2:33 p.m. on June 22, 2021.

Carried.

**6. Correspondence:**

No Correspondence.

7. **Delegation:**

No Delegation.

**Adjournment:**

907-21: Lukinuk

That the Smoky Lake County Council Departmental Operations Meeting of June 22, 2021, be adjourned, time 2:57 p.m.

Carried.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER