

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held for the
Purpose of the **Fire Protective Services Committee**
on

Tuesday, August 10, 2021 at 9:00 o'clock A.M.
Virtual Through Zoom Platform

<https://us02web.zoom.us/j/87373522079?pwd=MVhtdnlXSFBjdkpzNitYUTNWeVBWZz09>

With Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

2. Minutes:

3.1 Adopt **minutes of June 15, 2021** – Fire Protective Services Committee Meeting. ©

Recommendation: Motion to Adopt.

3.2 Fire Protective Services Committee June 15, 2021 - **Action List**. ©

Recommendation: File for Information.

4. Request for Decision:

4.1 Outstanding Fire Invoice No. 41926. ©

4.2 Outstanding Fire Invoice No. 41927. ©

4.3 Outstanding Fire Invoice No. 41924. ©

4.4 Outstanding Fire Invoice No. 45859. ©

4.5 Outstanding Fire Invoice No. 39353 and Fire Invoice No. 40250. ©

4.6 Outstanding Fire Invoice No. 41901. ©

4.7 Fire Invoice No. 47765 and Fire Invoice No. 48511. ©

4.8 Outstanding Fire Invoice No. 48257. ©

4.9 Outstanding Fire Invoice No. 48173. ©

4.10 Outstanding Fire Invoice No. 34862. ©

5. Issues for Information:

5.1

6. Correspondence:

6.1 Metis Crossing, Leon Boychuk-Hunter – Manager Letter Dated August 3, 2021
Re: 91st Metis Nation of Alberta, Annual General Assembly

Recommendation: Accommodate request for picnic tables and transporting bleachers; and approve the sale of the VHF radios (Fire Chief to provide further information)

7. **Delegation(s):**

7.1

8. **Executive Session:**

8.1

9. **Date and time of Next Meeting(s):**

Adjournment



SMOKY LAKE COUNTY

Minutes of the **Fire Protective Services Committee Meeting** held on Tuesday, **June 15, 2021**, at 10:47 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chairperson, Reeve Craig Lukinuk in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, June 15, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Absent
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Fire Chief	Scott Franchuk	Present in Chambers
Fire Protect. Svc. Asst.	Spencer Kotylak	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Enviro Op Manager	Dave Franchuk	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present

No Members of the Media were present.
One Member of the Public was in virtual attendance.

2. Agenda:

854-21: Halisky That the Smoky Lake County Fire Protective Services Committee Meeting Agenda for Tuesday, June 15, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

855-21: Cherniwchan That the Minutes of the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, April 13, 2021, be adopted as presented.

Carried.

856-21: Gawalko That the Action List from the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, April 13, 2021, be filed for information.

Carried.

4. Request for Decision:

Policy Statement No. 02-05-05: Fire Permit Agreement

857-21: Halisky That Smoky Lake County Policy Statement No. 02-05-05: Fire Permit Agreement, be amended:

Title: Fire Permit Agreement		Policy No.: 05-05
Section: 02	Code: P-R	Page No. 1 of 6 <i>E</i>

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To implement a process for the issuance of Fire Permits within the boundaries of Smoky Lake County.
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Policy Statement and Guidelines:	
1.	STATEMENT
1.1	Smoky Lake County wishes to regulate the use and setting for controlled fires for the purpose of fire safety and to control the nuisance effect of such fires for the safety, health and welfare of people, the protection of people and property, the prevention of nuisances, and for the services provided by or on behalf of Smoky Lake County.
2.	OBJECTIVE
2.1	The permit gives authority to the permit holder to set a fire according to regulations, terms and conditions described on the permit. The permit places upon the permit holder the sole responsibility for keeping the permitted fire under control. If the county is required to extinguish a fire, the costs may be charged to the owner or occupier of the land only in accordance with Smoky Lake County Bylaw - Fire Protection Services . In the case of non-payment, these costs can be charged against the land as taxes owing, in accordance with Smoky Lake County Bylaw - Fire Protection Services .
3.	GUIDELINES
3.1	Other than campfires and County approved incinerators, any person lighting a fire to conduct any burning must first obtain a permit from the County Fire Chief or Fire Guardian. There is NO CHARGE for the permit.
3.2	Smoky Lake County requires Fire Permits all year round.
3.3	Fire Permits are not transferable from one individual to another, nor from one parcel of land to another.
3.4	Fire Permits will be issued based on request and inspections completed by the Fire Chief or in his or her absence, the appointed Fire Guardian.
3.5	Fire Permits issued pursuant to this Policy are valid for such period of time as shall be determined and set by the Fire Chief or Fire Guardian, but in any case shall not exceed two (2) weeks.
3.6	The Fire Chief or Fire Guardian may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired and if it is deemed acceptable.

Title: Fire Permit Agreement		Policy No.: 06-05
Section: 02	Code: P-R	Page No.: 2 of 6
		E

Policy Statement and Guidelines:	
3.7	The Fire Chief or Fire Guardian have the unfettered right to deny the applicant of a fire permit due to safety concerns and/or the burning of prohibited debris.
3.8	The Fire Chief or Fire Guardian, in his or her absolute discretion, may suspend or cancel a Fire Permit at any time.
3.8.1	Notification of suspension or cancellation of a Fire Permit shall be made by telephone to the Fire Permit Holder and shall be confirmed by providing written notice of such suspension or cancellation to the holder of the Fire Permit.
3.9	Fire Permits will be granted for the destroying of Burnable Debris. "Burnable Debris" means those materials permitted to be burned as defined by the Substance Release Regulation - AR 124/93, pursuant to the Alberta Environmental Protection and Enhancement Act , shall include but is not limited to materials described as:
3.9.1	straw and stubble.
3.9.2	grass, weeds, leaves and tree prunings/ tree harvesting operations.
3.9.3	brush and fallen trees on newly cleared land or logging operations.
3.9.4	used power, telegraph and telephone poles that do not contain wood preservatives.
3.9.5	wood material from the construction or demolition of buildings which does not contain wood preservatives or laminates.
3.9.6	wood material from agricultural operations which does not contain wood preservatives.
3.9.7	solid waste from sawmills or planing mills with an annual production of less than 9500 cubic metres of lumber;
3.9.8	solid waste from post and pole operations that does not contain wood Preservatives.
3.10	All burning of brush piles/windrows will be done in accordance within the provisions of the Forest and Prairie Protection Act regulations and guidelines.
3.10.1	It is the responsibility of the permit holder to learn and abide by all applicable regulations.
3.11	Fire Permits will not be granted for destroying Prohibited debris. "Prohibited Debris" means any material that when burned, will result in the release to the atmosphere of dense smoke, offensive odors or a substance, the release of which is regulated, prohibited or controlled by the Environmental Protection and Enhancement Act , R.S.A. 2000, c.E-12 or regulations thereunder and includes but is not limited to:

Title: Fire Permit Agreement		Policy No.: 05-05
Section: 02	Code: P-R	Page No.: 3 of 6 <i>E</i>

Policy Statement and Guidelines:

- 3.11.1 animal carcasses.
 - 3.11.2 animal manure.
 - 3.11.3 pathological waste
 - 3.11.4 non-wooden material.
 - 3.11.5 waste material from building or construction sites, excluding wooden materials that do not contain wood preservatives chemicals and chemical containers.
 - 3.11.6 combustible material in automobiles.
 - 3.11.7 household refuse/garbage.
 - 3.11.8 paints and painting materials
 - 3.11.9 toxic substance.
 - 3.11.10 rubber or plastic or anything containing or coated with rubber or plastic or similar substances (silage traps, grain bags / shingles / siding).
 - 3.11.11 tires.
 - 3.11.12 any oils, wood or wood products containing substances for the purpose of preserving wood.
 - 3.12 Smoky Lake County Fire Permit does not allow for the setting off fireworks and firecrackers.
 - 3.12.1 Permits for fireworks are governed by **Bylaw 1285-15: Fire Protection Services and Policy Statement No. 02-22: Fireworks Permit Agreement.**
 - 3.13 Requests for variances to the terms of a fire permit due to special circumstances must be made in writing and the issuance of a permit with special conditions shall be at the discretion of the Fire Chief
- 4. PROCEDURES:**
- 4.1 To obtain a permit the applicant must complete an application, as per **Schedule "A": Fire Permit**, and shall submit it to the Fire Chief or, in his or her absence, the Fire Guardian.
 - 4.2 Each applicant for a Fire Permit must provide the following information:
 - 4.2.1 The name, address and phone number of the applicant.
 - 4.2.2 The name and address of the owner of the Property upon which the applicant proposes to set a fire, if applicable.
 - 4.2.3 The legal description and, if possible, the municipal address of the Property on which the applicant proposes to set the fire.

Title: Fire Permit Agreement		Policy No.: 05-05
Section: 02	Code: P-R	Page No.: 4 of 6 <i>E</i>

Policy Statement and Guidelines:

- 4.2.4 The type and description of materials which the applicant proposes to burn.
- 4.2.5 The period of time for which the Fire Permit is required to complete the burn.
- 4.2.6 The precautions, if any, that will be taken by the applicant to ensure that the proposed fire remains under his or her control.
- 4.2.7 The signature of the applicant.
- 4.3 Responsibility for conducting a safe burn is the applicants. Anyone who sets a fire under authority of a permit must comply with the requirements and conditions addressed within this policy and on the Fire Permit.
- 4.4 All applicants will be required to locate underground utilities and remove any material 30 feet (10 meters) away from the utilities. Failure to comply with this condition will be subject to fines under **Smoky Lake County Bylaw – Fire Protection Services.**
- 4.5 Anyone in receipt of a fire permit must contact **Bonnyville Regional Fire Authority** at 1-780-826-7446 prior to commencing burning.
- 4.6 The permittee agrees to indemnify and save harmless Smoky Lake County from all liability arising out of the operations authorized by the fire permit. The permittee agrees to pay the cost of extinguishing fires caused by willful violation of any conditions set out in the fire permit. Any person authorized to conduct burning pursuant to the permit shall be responsible to Smoky Lake County for extinguishing the fire.
- 4.7 The Fire Chief or Fire Guardian has the final say on the time period required to complete the burn, what materials can be burnt and how much material can be burnt at one time, upon completing the inspection.
- 4.8 The Fire Chief or Fire Guardian has the authority to add written special conditions to the permit before granting the permit to complete a safe burn.

Section 02

SCHEDULE "A"

Policy 05-05






SMOKY LAKE COUNTY
P.O. Box 310
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
Toll Free: 1-800-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

FIRE PERMIT

The permit holder has full responsibility and liability with regards to controlling the fire and any loss or damage resulting from the lighting of the fire. This means that the permit holder must ensure proper fireguards are in place, support equipment is on hand and that all necessary precautions are taken. Extinguishing the fire within the time period allotted is also the responsibility of the fire permit holder. **Policy Statement No. 02-05: Fire Permit Agreement available online or upon request.**

This Permit authorizes: _____
Applicant's Name _____

Address _____
Box _____ City or Town _____ Postal Code _____

Phone: _____ Email or Fax: _____

If You are a Renter, Please provide Property Owner's Name: _____

To kindle fires on the following land: _____ Sec. _____ Twp. _____ Rge. _____ W4. Rural Address: _____

For the purpose of burning: _____

Precautions taken: Monitor Water supply Heavy Equipment Other: _____

Special Conditions: _____

Effective: _____ Expires: _____

Fire Permit maybe Suspended or Cancelled at Any Time

Recovery of Firefighting Costs: In accordance with Bylaw: Fire Protection Services, as amended from time to time or any costs incurred by the County Fire departments will be charged to the landowner, if the Fire Department or County is called upon to respond to extinguish a fire.

The applicant acknowledges that he/she has read the PERMIT with regard to fire permit activation and the Policy for burning and that they understand both and agree to comply with all the provisions and further agree to assume all responsibility for any damages occurring from the fire for which this permit is issued.

Signature of Applicant- Permit Holder _____ Date _____

Countersigned By: Fire Chief / Fire Guardian _____ Date _____

Schedule "A": FIRE PERMIT

Page 5 of 6.

Section 02

Policy 05-05

- 2 -


THE CORPORATION OF SMOKY LAKE COUNTY FIRE BURN CONDITIONS

Burning shall be done in compliance with the conditions:

- Burn in accordance with the terms stated on the permit.
- No burning when winds are over 15 km ph (10 mph).
- Fire Permits will be issued for the maximum of Two (2) weeks.
- The fire is to be completely extinguished when the fire permit expires.
- Permits issued for burning brush piles/windrows will not exceed the length of 60 meters or 180 feet within the provisions of the *Forest and Prairie Protection Act*.
- In the case, that smoke would cause a hazard to visibility while burning. "Smoke Signs" must be posted. Therefore, before lighting the fire, permit holder must contact the Highway Service Provider at 780 656-3638 or 780 212 0186, if burning near a Highway and contact the Smoky Lake County Public Works Shop at 656-3755, if burning near a maintained County Road. Contact the Highway Service Provider or Smoky Lake County Public Works Shop during normal business hours: Monday - Friday from 8:00 am - 4:00 pm.
- No burning will be conducted over municipal underground utilities. Alberta One-Call (1-800-242-3447) must be contacted by the permit holder.
- Permit holder must contact Bonnyville Regional Fire Authority prior to lighting the fire.
Bonnyville Regional Fire Authority: 1-780-826-7446
- Any person lighting a fire must have a valid Fire Permit issued by Smoky Lake County. Fire Permits are required year-round and can only be obtained and approved by a Fire Chief or a Fire Guardian.

Exceptions:

- Attended outdoors or contained campfire, which has been lit for cooking or warming purpose.
- Incinerator fire - fire contained within a non-combustible structure, container or barrel with openings covered by heavy gauge metal screen having a mesh size not larger than 13 millimeters (1/2) and which are for the purpose of burning refuse, protecting livestock from insect or for protecting garden plants from frost.
- Safe Burn Barrels Practices in accordance with the Forest and Prairie Protection Act :**
Preparation and maintenance of burn barrels and incinerators:
 - Always cover your burn barrel/incinerator with 6 mm (1/4") or smaller metal mesh screen.
 - Clear away any debris for at least 3 meters (10 feet) around your burn barrel/incinerator and work up the area to expose the soil.
 - Position your burn barrel/incinerator at least 30 meters (100 feet) away from any structures or standing timber.



Schedule "A": FIRE PERMIT

Page 6 of 6.

Carried.

Tandem Axle Utility Trailer

858-21: Halisky That Smoky Lake County Council approve to purchase a second fourteen-foot Tandem Axle Utility Trailer, from Capital Trailers, Edmonton, Alberta in an amount not to exceed \$5,000.00 plus GST, for the purpose of transporting the Fire Departments' Utility Terrain Vehicle - Unit 485; and allocate funding for the unbudgeted expenditure from the Fire Reserve.

Carried.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

8. Executive Session:

Personnel - Liability Issue

859-21: Halisky That Smoky Lake County Council go into Executive Session to discuss a Personnel issue in respect to liability while County Employees are attending emergency scenes, under the authority of the FOIP Act Section 18: Individual or Public Safety, in the virtual absence of the Natural Gas Manager, Environmental Operations Manager, GIS Officer and One Member of the Public, time 10:58 a.m.,

Carried.

860-21: Cherniwchan That Smoky Lake County Council go out of Executive Session, time 11:05 a.m.

Carried.

Next Meeting

861-21: Gawalko The next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for **Tuesday, August 10, 2021, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or physically in County Council Chambers.

Carried.

ADJOURNMENT:

862-21: Lukinuk That the Smoky Lake County Fire Protective Services Committee Meeting of June 15, 2021, be adjourned, time 11:10 a.m.

Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER



FIRE PROTECTIVE ACTION LIST FROM JUNE 15, 2021 AS OF 2021/08/05

3
GOALS

100%
GOAL COMPLETION

● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ↔ Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN
COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 06 15 Fire Protective Services				Comple
2021/06/15	858-21	→ Tandem Axle Utility Trailer	That Smoky Lake County Council approve to purchase a second fourteen-foot Tandem Axle Utility Trailer, from Capital Trailers, Edmonton, Alberta in an amount not to exceed \$5,000.00 plus GST, for the purpose of transporting the Fire Departments' Utility Terrain Vehicle -Unit 485; and allocate funding for the unbudgeted expenditure from the Fire Reserve.	Fire Chief	<p>Scott Franchuk:</p> <p>Achievements: The 14 foot trailer was purchased from Capital Trailers in Edmonton on July 13, 2021 and put into service on July 14, 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple
2021/06/15	857-21	→ Policy Statement No. 02-05-05: Fire Permit Agreement	That Smoky Lake County Policy Statement No. 02-05-05: Fire Permit Agreement, be amended:	Fire Chief	<p>Scott Franchuk:</p> <p>Achievements: The municipal clerk incorporated the policy into the "Governance" policy manual.</p> <p>Fire Protective Services emailed a copy of the policy to the Communication Department to update the amended policy on the website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple



REQUEST FOR DECISION		DATE August 10, 2021	4.1
TOPIC	Outstanding Fire Invoice No. 41926		
PROPOSAL	Background <ul style="list-style-type: none"> - Vilna Fire Departments responded to a 2 vehicle collision located on RR 130 and Twp 600 on December 19, 2017. - Smoky Lake County Fire Protective Services sent Fire Invoice No. 41926 to Intact Insurance Company and Fire Invoice No. 41927 to Belair Insurance Company, both in the amount of \$4,906.25 for the emergency services provided on December 19, 2017 as Smoky Lake County doesn't determine fault of the collision. - On September 4, 2019 Intact Mutual Insurance Company paid half of Fire Invoice No. 41926 in the amount of \$2,453.13 and Belair Insurance Company paid the second half in the amount of 2,453.12. - Smoky Lake County received full payment for the incident from both insurance companies therefore we need to cancel the remaining original invoice of \$2,453.12, plus \$3,444.93 in penalties for a total of \$5,898.06 for Fire Invoice No. 41926 to Intact Insurance Company. 		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS			
BENEFITS			
DISADVANTAGES			
ALTERNATIVES			
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: _____		Capital Costs: _____	
Budget Available: _____		Source of Funds: _____	
Budgeted Costs: _____		Unbudgeted Costs: _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
RECOMMENDATION			
That Smoky Lake County cancel Fire Invoice No. 41926 issued to Intact Insurance Company in the amount of \$2,453.12 plus penalties of \$3,444.93 for a total of \$5,898.06 for the emergency services provided at the motor vehicle collision on December 19, 2017 at RR 130 and Twp 600 because the emergency services cost was paid in full by Intact Insurance Company – Fire Invoice No. 41926 and Belair Insurance Company – Fire Invoice No. 41927.			
Fire Chief			



REQUEST FOR DECISION		DATE	August 10, 2021	4.2
TOPIC	Outstanding Fire Invoice No. 41927			
PROPOSAL	Background <ul style="list-style-type: none"> - Vilna Fire Department responded to a 2 vehicle collision located on RR 130 and Twp 600 on December 19, 2017. - Smoky Lake County Fire Protective Services sent Fire Invoice No. 41927 to Belair Insurance Company and Fire Invoice No. 41926 to Intact Insurance Company, both in the amount of \$4,906.25 for the emergency services provided on December 19, 2017 as Smoky Lake County doesn't determine fault of the collision. - On September 4, 2019 Belair Insurance Company paid half of Fire Invoice No. 41927 in the amount of \$2,453.12 and Intact Insurance Company paid the second half in the amount of 2,453.13. - Smoky Lake County received full payment for the incident from both insurance companies therefore needs to cancel the remaining original invoice total of \$2,453.13, plus \$3,233.02 in penalties for a total of \$5,686.14 for Fire Invoice No. 41927 to Belair Insurance Company. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS				
BENEFITS				
DISADVANTAGES				
ALTERNATIVES				
FINANCE/BUDGET IMPLICATIONS				
Operating Costs: _____		Capital Costs: _____		
Budget Available: _____		Source of Funds: _____		
Budgeted Costs: _____		Unbudgeted Costs: _____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS				
COMMUNICATION STRATEGY				
RECOMMENDATION				
That Smoky Lake County cancel Fire Invoice No. 41927 issued to Belair Insurance Company in the amount of \$2,453.13 plus penalties of \$3,233.02 for a total of \$5,686.14 for the emergency services provided at the motor vehicle collision on December 19, 2017 at RR 130 and Twp 600 because the emergency services cost was paid in full by Belair Insurance Company – Fire Invoice No. 41927 and Intact Insurance Company – Fire Invoice No. 41926.				
Fire Chief				



REQUEST FOR DECISION	DATE	August 10, 2021	4.3
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TOPIC	Outstanding Fire Invoice No. 41924
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PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - On July 13, 2017 Waskatenau and Smoky Lake Fire responded to 9 bales on fire located at 59123 – RR 195. - Fire crews used Metro’s Contracting to spread out and mix the bales to make sure the fire was completely extinguished before leaving. - Fire crews spoke with the homeowner and who indicated that the pasture is rented out and the renter was here in the morning burning the moldy hay.” - The Fire Department could not determine the cause of the fire and informed the landowner that they will be receiving an invoice for the emergency services provided. - The landowner forwarded the invoice to the renter who appealed the fire invoice No. 41924 in person on February 20, 2018 and was informed the appeal will be addressed at the April 17, 2018 Fire Protective Services Committee Meeting. - At the April 17, 2018 Fire Protective Services Meeting reviewed the appeal from Neil Kozak and the following motion was passed and the renter was advised: “That Smoky Lake County Fire Invoice No. 41924 in the amount of \$2,250.00 under Customer Account No. 4422 in regard to the July 13, 2017 bale fire at the rural address: 59123 Range Road 195, be reduced by 50% to a total in the amount of \$1,125.00, as per Appeal Notice received on February 20, 2018.” <p>Current:</p> <ul style="list-style-type: none"> - The renter set up a payment plan with the Finance Department and has made \$100 and \$50 payment from August 2018 to December 2019 in the amount of \$650.00 with the remaining balance of \$475.00. - No payments were received since December 3, 2019 and when Smoky Lake County Emergency Services contacted the rent he stated he is on a fixed income and can’t afford to continue to pay for this invoice.
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CORRELATION TO BUSINESS (STRATEGIC) PLAN

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	Bylaw NO. 1285-15: Fire Protection Services.
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BENEFITS	■
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DISADVANTAGES	
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ALTERNATIVES	
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FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
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COMMUNICATION STRATEGY	
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RECOMMENDATION

1. That Smoky Lake County cancel Fire Invoice No. 41924 in the amount of \$475.00 plus penalties of \$519.29 for a total of \$994.29 for the emergency services provided at the bale/field fire on July 13, 2017 at 59123 - RR 195.

OR

2. That Smoky Lake County transfer Fire Invoice No. 41924 in the amount of \$475.00 plus penalties of \$519.29 for a total of \$994.29 to the landowner property taxes as per Bylaw 1285-15: Fire Protective Services and advise the landowner of the circumstance that occurred with the renter.

Fire Chief



REQUEST FOR DECISION		DATE August 10, 2021	4.4
TOPIC	Outstanding Fire Invoice No. 45859		
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Vilna Fire Department responded to a single vehicle rollover on RR 123 just south of Highway 28 on July 5, 2018. - When Fire crew arrived on scene no patients were found, everything inside the vehicle was cleaned out and the license plate was removed from the vehicle. - Smoky Lake County Fire Protective Services sent Fire Invoice No. 45859 to the vehicle owner as no insurance was found on scene or provided by the RCMP in the collision report from September 13, 2019 collision. <p>Current</p> <ul style="list-style-type: none"> - Smoky Lake County Fire Protective Services to contacted the vehicle owner with no success of payment and recommend Fire Invoice No. 45859 be forward to a collection agency. 		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS			
BENEFITS			
DISADVANTAGES			
ALTERNATIVES			
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: _____		Capital Costs: _____	
Budget Available: _____		Source of Funds: _____	
Budgeted Costs: _____		Unbudgeted Costs: _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
RECOMMENDATION			
<p style="color: red;">That Smoky Lake County forward Fire Invoice No. 45859 – Dirk Seenum in the amount of \$1,415.00 plus \$543.31 in penalties for a total of \$1,958.31 to a collection agency to recover the costs for emergency services provided on July 5, 2018 at RR 123 just south of Highway 28 in regards to the motor vehicle collision.</p>			
Fire Chief			



REQUEST FOR DECISION		DATE August 10, 2021	4.5
TOPIC	Outstanding Fire Invoice No. 39353 and Fire Invoice No. 40250		
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Vilna Fire Department responded to a single vehicle collision on August 9, 2016 located at RR 122 and Twp 594. - Smoky Lake County Fire Protective Service contacted the insurance company and they were unaware of the collision and no claim was made from the owner of the vehicle. - Smoky Lake County Fire Protective Services submitted a 3rd party claim Fire Invoice 40250 to the Personal Insurance Company in the amount of \$2,205.00 - Smoky Lake County Fire Protective Services sent Fire Invoice No. 39353 in the amount of \$2,205.00 to Jesse Brereton the owner of the vehicle. - Smoky Lake County Fire Protective Services contacted The Personal Insurance Company and the 3rd party claim was denied due to the vehicle owner does not have collision insurance on this vehicle. - Smoky Lake County Fire Protective Services sent Fire Invoice No. 39353 in the amount of \$2,205.00 to the owner of the vehicle in June 20, 2018 - At the October 22, 2018 Fire Protective Services Meeting the following motion was passed: " That Smoky Lake County forward Fire Invoice No. 39353 – Jesse Brereton (Vehicle Owner) in the amount of \$2,205.00 plus \$760.33 in penalties for a total of \$2,965.33 to a collection agency to recover the costs for emergency services provided on August 9, 2016 at RR 122 and Twp 594 in regards to the motor vehicle collision." <p>Current</p> <ul style="list-style-type: none"> - On November 27, 2018 Smoky Lake County administration forwarded Fire Invoice No 39353 to a collection agency named Consolidated Recovery System to try and collect. - Smoky Lake County Fire Protective Services contacted Consolidated Recovery System (collection agency) on July 22, 2021 and were informed they have not been able to collect any funds from the individual to date. 		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS			
BENEFITS			
DISADVANTAGES			
ALTERNATIVES			
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: _____		Capital Costs: _____	
Budget Available: _____		Source of Funds: _____	
Budgeted Costs: _____		Unbudgeted Costs: _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			

RECOMMENDATION

1. That Smoky Lake County cancel Fire Invoice No. 40250 – issue The Personal Insurance Company in the amount of \$2,205.00 plus \$2,345.71 in penalties for a total of \$4,550.71 for the emergency services provided on August 9, 2016 at RR 122 and Twp 594 in regards to the motor vehicle collision as the 3rd party claim was denied due to no collision insurance on the vehicle.
2. That Smoky Lake County cancel Fire Invoice No. 39353 – in the amount of \$2,205.00 plus \$2,696.40 in penalties for a total of \$4,901.40 as the collection agency Consolidated Recovery System cannot recover the costs for emergency services provided on August 9, 2016 at RR 122 and Twp 594 in regards to the motor vehicle collision.

Fire Chief



REQUEST FOR DECISION	DATE	August 10, 2021	4.6
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TOPIC	Outstanding Fire Invoice No. 41901
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PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Vilna Fire Department responded to a vehicle fire located on RR 141 and Twp 594 on November 23, 2017. - Smoky Lake County Fire Protective Services sent Fire Invoice No. 41901 to the insurance company Crawford and Company (Canada) Inc. in the amount of \$900.00 for the vehicle fire. - Crawford and Company (Canada) Inc. informed Smoky Lake County Fire Protective Services that the vehicle was reported stolen on November 22, 2017 and waived all liability and denied the approval of payment for this invoice. - The insurance company did compensated the owner for the total vehicle loss, but all other liability must be charged to the parties responsible for the theft if caught and convicted. - Smoky Lake RCMP have not caught or charged any individuals with the theft of this vehicle leaving Smoky Lake County Fire Protective Services no where to send the invoice.
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CORRELATION TO BUSINESS (STRATEGIC) PLAN

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	
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BENEFITS	
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DISADVANTAGES	
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ALTERNATIVES	
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FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
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COMMUNICATION STRATEGY	
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RECOMMENDATION

That Smoky Lake County cancel Fire Invoice No. 41901 issued to the insurance company Crawford and Company (Canada) Inc. in the amount of \$900.00 plus penalties of \$799.86 for a total of \$1,699.86 for the emergency services provided at the vehicle fire on November 23, 2017 at RR 141 and Twp 594 as the Crawford and Company (Canada) Inc waived all liability for stolen vehicles denying payment for Fire Invoice No. 41901.

Fire Chief



REQUEST FOR DECISION		DATE	August 10, 2021	4.7
TOPIC	Fire Invoice No. 47765 and Fire Invoice No. 48511			
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Waskatenau Fire responded to a single vehicle collision on Hwy 831 and Victoria Trail on February 13, 2020. - Smoky Lake County Fire Protective Services send Fire Invoice No. 47765 in the amount of \$615.00 to Alberta Transportation for the motor vehicle collision on Hwy 831 and Victoria Trail on July 15, 2020 and received full payment on August 20, 2020 - In error Smoky Lake County Fire Protective Services issued another Fire Invoice No. 48511 in the amount of \$615.00 to Alberta Transportation for the motor vehicle collision on Hwy 831 and Victoria Trail on October 30, 2020 and Alberta Transportation paid again on January 14, 2021. <p>Current</p> <ul style="list-style-type: none"> - On June 17, 2021 Smoky Lake County Deputy Fire Chief – Spencer Kotylak received an email from Alberta Transportation in regards to Fire Invoice No. 47765 and Fire Invoice No. 48511.(this was incident was doubled billed) See Attachment A1 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS				
BENEFITS				
DISADVANTAGES				
ALTERNATIVES				
FINANCE/BUDGET IMPLICATIONS				
Operating Costs: _____		Capital Costs: _____		
Budget Available: _____		Source of Funds: _____		
Budgeted Costs: _____		Unbudgeted Costs: _____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS				
COMMUNICATION STRATEGY				
RECOMMENDATION				
<p style="color: #e67e22;">That Smoky Lake County reimburse Alberta Transportation in the amount of \$615.00 for double billing and payment in reference to Fire Invoice No. 47765 and Fire Invoice No. 48511 for the motor vehicle collision on February 13, 2020 located at Highway 831 and Victoria Trail.</p>				
Fire Chief				



REQUEST FOR DECISION		DATE August 10, 2021	4.8
TOPIC	Outstanding Fire Invoice No. 48257		
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Smoky Lake Fire, Waskatenau Fire and Vilna Fire responded to a 2 vehicle collision on Hwy 28 and RR 180 on December 2, 2019. - The prolonged RCMP investigation delayed contract company from cleaning up the fuel spill and requested the fire department to return to scene to provide scene lighting to complete the job. - Smoky Lake County Fire Protective Services send Fire Invoice No. 48257 in the amount of \$800.00 to Alberta Transportation for the services provided by assisting the contract company on Hwy 28 and RR 180 on December 2, 2019 <p>Current</p> <ul style="list-style-type: none"> - On September 22, 2020 Smoky Lake County Deputy Fire Chief – Spencer Kotylak received an email from Alberta Transportation in regards to Fire Invoice No. 48257. See Attachment A1 (denying payment) - Smoky Lake County received \$19,657.50 for the initial respond to this motor vehicle collision from Alberta Transportation, but denied the additional cost of \$800.00. 		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS			
BENEFITS			
DISADVANTAGES			
ALTERNATIVES			
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: _____		Capital Costs: _____	
Budget Available: _____		Source of Funds: _____	
Budgeted Costs: _____		Unbudgeted Costs: _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
RECOMMENDATION			
<p style="color: #e67e22;">That Smoky Lake County cancel Fire Invoice No. 48257 issued to Alberta Transportation the amount of \$800.00 for emergency services provided on December 2, 2019 located at Highway 28 – RR 180 as the services rendered are out of scope for Alberta Transportation..</p>			
Fire Chief			



REQUEST FOR DECISION		DATE August 10, 2021	4.9
TOPIC	Outstanding Fire Invoice No. 48173		
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Waskatenau Fire, Smoky Lake Fire and Thorhild Fire responded to a wildland fire located at 59437 – Hwy 831 on May 5, 2019. - The fire spread through the ditch and 2 farmyards before the fire crews could contain and extinguish the fire. - The fire was not formally investigated but some of the burn patterns show the fire traveled from the ditch into the 2 farmyards based on the burns to the fence posts and trees. - Smoky Lake County Fire Protective Services send Fire Invoice No. 48173 in the amount of \$16,192.50 to Alberta Transportation for the cost recovery of the firefighting expenses. <p>Current</p> <ul style="list-style-type: none"> - On September 16, 2020 Smoky Lake County Deputy Fire Chief – Spencer Kotylak received an email from Alberta Transportation in regards to Fire Invoice No. 48173. See Attachment A1 (denying payment) - Alberta Transportation policy doesn't include cost recovery for firefighting on private property and only covers their right-of-way. 		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS			
BENEFITS			
DISADVANTAGES			
ALTERNATIVES			
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: _____		Capital Costs: _____	
Budget Available: _____		Source of Funds: _____	
Budgeted Costs: _____		Unbudgeted Costs: _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
RECOMMENDATION			
<p style="color: #c00000;">That Smoky Lake County cancel Fire Invoice No. 48173 in the amount of \$16,192.50 for emergency services provided on May 5, 2019 at 59437 – Highway 831 in regards to the Wildland Fire which included fire suppression on private property and submit a new invoice for the cost associated for fire suppression on provincial right-of-way to Alberta Transportation.</p>			
<i>Fire Chief</i>			



REQUEST FOR DECISION	DATE August 10, 2021	4.10
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TOPIC	Outstanding Fire Invoice No. 34862
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PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> - Vilna Fire Department responded to a single vehicle rollover on August 16, 2014 located at RR 130 and Twp 600. - Smoky Lake County Fire Protective Services contacted the insurance company and they were unaware of the collision and no claim was made from the owner of the vehicle. - Smoky Lake County Fire Protective Service sent Fire Invoice No. 34862 in the amount of \$3,285.00 to the owner of the vehicle. - Smoky Lake County continues sends monthly statements to the owner of the vehicle on this outstanding invoice. - On February 13, 2018 Smoky Lake County sent a letter to the vehicle owner requesting payment for the outstanding Fire Invoice No. 34862 by February 28, 2017 or further action will be taken to collect the outstanding amount. - As of March 1, 2018 Smoky Lake County has not received payment for Fire Invoice No. 34862. - Fire Invoice No. 34862 current balance with penalties is \$4,690.47. - At the October 22, 2018 Fire Protective Services Meeting the following motion was passed: " That Smoky Lake County forward Fire Invoice No. 34862 – Donna Cardinal in the amount of \$4,690.47 to a collection agency to recover the costs for emergency services provided on August 16, 2014 at RR 130 and Twp 600 in regards to the motor vehicle collision. <p>Current</p> <ul style="list-style-type: none"> - On November 27, 2018 Smoky Lake County administration forwarded Fire Invoice No 34862 to a collection agency named Consolidated Recovery System to try and collect. - Smoky Lake County Fire Protective Services contacted Consolidated Recovery System (collection agency) on July 22, 2021 and advised they have not been able to collect any funds from the individual to date.
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CORRELATION TO BUSINESS (STRATEGIC) PLAN

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	
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BENEFITS	
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DISADVANTAGES	
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ALTERNATIVES	
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FINANCE/BUDGET IMPLICATIONS

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
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COMMUNICATION STRATEGY	
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RECOMMENDATION

That Smoky Lake County cancel Fire Invoice No. 34862 –issued to the vehicle owner in the amount of \$3,285.00 plus penalties in the amount of \$6,983.32 for a total of \$10,268.32 for emergency services provided on August 16, 2014 at RR 130 and Twp 600 in regards to the motor vehicle collision.

Fire Chief	
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An Affiliate of the Métis Nation of Alberta
Box 548 17339 Victoria Trail
Smoky Lake, AB T0A 3C0
1-780-656-2229
metis Crossing@metis.org
metis Crossing.org

Dear Smoky Lake County Council,

The purpose of this letter is to inform you of the 91st Metis Nation of Alberta, Annual General Assembly taking place at Métis Crossing on August 19, 20, 21, & 22.

For this event to be successful we would ask for in Kind support from the county of Smoky Lake.

1. Borrow and delivery of 20 picnic tables
2. Delivery of Bleachers borrowed from the Riding Club

We would also like to request the sale of 8 walkie talkies from the fire department.

Thank you for your attention to this request.

Sincerely

Leon Boychuk-Hunter,

Manager

Metis Crossing