

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting for the purpose of a

Utilities Meeting: Environment and Parks

to be held on

Tuesday, August 10, 2021 at 9:00 o'clock A.M.

Virtual through Zoom Platform

Meeting ID: 840 9841 6655 Passcode: 166445

<https://us02web.zoom.us/j/84098416655?pwd=M01EdTFIRXY0SzBxQzUxV2VtRDBRZz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

3.1. Adopt minutes of June 15, 2021– Utilities Meeting: Environmental Operations Meeting. ©

Recommendation: Motion to Adopt.

3.2 Utilities Meeting: June 15, 2021 Environmental Operations:
Action List. ©

Recommendation: File for Information.

4. Request for Decision:

4.1 Canadian Community Revitalization Grant Application. ©

4.2 Waste Bin Rental Request. ©

5. Issues for Information:

5.1 Managers' Report. ©

5.2 Evergreen Regional Waste Management Services Commission Meeting
June 16, 2021. ©

5.3 Evergreen Regional Waste Management Services Commission Meeting
July 14, 2021. ©

5.4 Hanmore Lake Waste Bin Fence Quote. ©

Recommendation: File for information.

6. Correspondence:

6.1 21st Annual Alberta Care Conference Bonnyville, **confirmation.** ©

Recommendation: For Discussion.

7. Delegation(s)

8. Executive Session:

**9. Date and time of Next Meeting(s):
Adjournment**

SMOKY LAKE COUNTY

Minutes of the County Council **Environmental Operations Meeting** (Water, Wastewater and Waste Management) held on Tuesday, **June 15, 2021**, at 11:17 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and in Council Chambers.

The meeting was called to Order by the Chairperson, Councillor Lorne Halisky in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, June 15, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Absent
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Env. Oper. Manager	Dave Franchuk	Present in Chambers
Natural Gas Manager	Daniel Moric	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
GIS Officer	Carole Dowhaniuk	Virtually Present

No Members of the Media were present.
One Member of the Public was virtually present.

2. Agenda:

863-21: Lukinuk That the Smoky Lake County Council Environmental Operations Meeting Agenda for Tuesday, June 15, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

864-21: Cherniwchan That the Minutes of the Smoky Lake County Council Environmental Operations Meeting held on Tuesday, April 13, 2021, be adopted as presented.

Carried.

865-21: Gawalko That the Action List from the Smoky Lake County Council Environmental Operations Meeting held on Tuesday, April 13, 2021, be filed for information.

Carried.

4. Request for Decision:

High Water Usage – Account #772367.01

866-21: Cherniwchan That Smoky Lake County cancel the amount of \$378.50 charged to Warspite Water Account #772367.01 consideration extenuating circumstances due to vandalism, and re-issue a new invoice for the non-metered water rate in the reduced amount of \$75.00 for the June 2021 billing period; and advise the customer of the said account to install locking mechanisms on all outside taps.

Carried.

5. Issues for Information:

Environmental Operations: Manager's Report

867-21: Lukinuk That Smoky Lake County's Environmental Operations Manager's report for the period of April 8, 2021, to June 8, 2021, be accepted and filed for information.

Carried.

Evergreen Regional Waste Management Services Commission –Minutes

868-21: Gawalko That the agenda package received by Smoky Lake County from Evergreen Regional Waste Management Services Commission's Regular Meeting held on May 26, 2021, at the County of St. Paul No. 19's office, be filed for information.

Carried.

6. Correspondence:

Casual Position at Landfill/Transfer Station

869-21: Lukinuk That Smoky Lake County approve for Administration to review previously submitted resumes to fulfill a "Casual Employment Position" for the Landfill/Transfer Station for coverage of vacation or medical leaves; and retain the letter received from Paul Poulin, Evergreen Regional Waste Management Services Commission, dated May 27, 2021, offering a trained staff member at cost for wages and mileage, to help and assist with any duties pertaining to the transfer stations, for future reference.

Carried.

21st Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Conference

870-21: Gawalko That Smoky Lake County Council and relevant Staff who can attend – attend the 21st Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Conference, scheduled for September 7 to 10, 2021, at the Centennial Centre, 4313 - 50 Avenue, Bonnyville, Alberta.

Carried.

Recycling Council of Alberta Conference Fairmont Banff Springs Hotel

871-21: Lukinuk That the information received by Smoky Lake County from Recycling Council of Alberta (RCA) in regard to their Year-2021 Conference, scheduled for September 29 to October 1, 2021, at the Fairmount Banff Springs Hotel, be filed for information.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting

872-21: Cherniwchan That the next Smoky Lake County Council **Environmental Operations Meeting** be scheduled for **Tuesday, August 10, 2021**, at **9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

873-21: Halisky That the Smoky Lake County Council Environmental Operations Meeting of June 15, 2021, be adjourned, time 11:46 a.m..

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER



4
GOALS

85%
GOAL COMPLETION

● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN
COUNCIL MOTIONS 2021

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 06 15 Environmental Operations				On Track
2021/06/15	866-21	>High Water Usage – Account #772367.01	That Smoky Lake County cancel the amount of \$378.50 charged to Warspite Water Account #772367.01 consideration extenuating circumstances due to vandalism, and re-issue a new invoice for the non-metered water rate in the reduced amount of \$75.00 for the June 2021 billing period; and advise the customer of the said account to install locking mechanisms on all outside taps.	Finance Manager	Brenda Adamson: Achievements: Account 772367.01 was adjusted as per the motion on June 17, 2021 Challenges: No value Next Steps: No value Dave Franchuk: Achievements: Management had talked to the homeowner and had the valve shut off from inside the house and arranged for the utilities clerk to forgive the amount of 378.50 and reissue a new invoice for \$75.00 on June 17, 2021. Challenges: No value Next Steps: No value	Complete

2021/06/15	869-21	<p>→ Casual Position at Landfill/Transfer Station</p>	<p>That Smoky Lake County approve for Administration to review previously submitted resumes to fulfill a "Casual Employment Position" for the Landfill/Transfer Station for coverage of vacation or medical leaves; and retain the letter received from Paul Poulin, Evergreen Regional Waste Management Services Commission, dated May 27, 2021, offering a trained staff member at cost for wages and mileage, to help and assist with any duties pertaining to the transfer stations, for future reference.</p>	<p>Environmental Operations Manager</p>	<p>Dave Franchuk: Achievements: On June 16, Management had reviewed the previous resumes and had hired the appropriate candidate for the casual position. Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	<p>Completed</p>
2021/06/15	870-21	<p>→ 21st Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Conference</p>	<p>That Smoky Lake County Council and relevant Staff who can attend – attend the 21st Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Conference, scheduled for September 7 to 10, 2021, at the Centennial Centre, 4313 - 50 Avenue, Bonnyville, Alberta.</p>	<p>Environmental Operations Manager</p>	<p>Dave Franchuk: Achievements: Management has contacted Alberta Care Director to send notification when the early bird registration is available and will place the registration form on the Environmental Operations agenda when it is available. Challenges: <i>No value</i> Next Steps: <i>No value</i></p>	<p>On Track</p>



REQUEST FOR DECISION		DATE August 10, 2021	4.1
TOPIC	Canada Community Revitalization Grant Application		
PROPOSAL	<p>Attached is a copy of the Canada Community Revitalization Fund grant application that was submitted in July to Create an accessible interpretive recreational trail at Hanmore Lake. ©4.1 a</p> <p>The proposed project is to build an accessible trail/walkway from the Hanmore Lake East Campground to the main beach. This trail is currently a foot path that is very difficult to navigate. Campers often end up driving from the campsite to the beach because the path is not assessable for strollers or wagons. The trail would include interpretive signage in English, French, and Cree providing visitors with information on the local flora and fauna. It would be wheelchair & stroller accessible</p> <p>The proposed project is a partnership with the Smoky Lake Lions Club. The project budget is \$500,000. The grant request is for \$375,000. The Smoky Lake Lions Club will apply for the CFEP grant \$125,000. If both grants are fully funded, Smoky Lake County would not need to contribute any dollars towards the project.</p> <p>Due to the short timeline to apply, Gene provided a letter of commitment to go with the application.</p>		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
The County ensures its municipal infrastructure meets residents' expectations for excellence in service delivery and fiscal responsibility.			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	N/A		
BENEFITS	<ul style="list-style-type: none"> • Improve services to Hanmore Lake Visitors • Increase usage of the Lake and Beach • Reduce traffic congestion at the main beach • Improve accessibility for visitors • Maximizes grant funding 		
DISADVANTAGES	<ul style="list-style-type: none"> • There is a risk that one or both of the grants are denied or less funds are provided. At that point Smoky Lake County would need to contribute funds or cancel the project. 		

	<ul style="list-style-type: none"> • If successful, the project would require staff time and effort above regular duties.
ALTERNATIVES	<ul style="list-style-type: none"> • Withdraw the application.
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: \$0	Capital Costs: \$500,000
Budget Available: \$0	Source of Funds: <u>grants</u>
Budgeted Costs: _____	Unbudgeted Costs: \$0
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	This would be a joint project with the Smoky Lake Lions Club
COMMUNICATION STRATEGY	Smoky Lake County could promote the collaboration
RECOMMENDATION	
Smoky Lake County approve action taken by the Chief Administrative Officer in applying for a \$375,000 grant through the Canada Community Revitalization Program for the Project Titled "Create an accessible interpretive recreational trail at Hanmore Lake"	
CHIEF ADMINISTRATIVE OFFICER	



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
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www.smokylakecounty.ab.ca

Our File: 61-22

July 23, 2021

Canada Community Revitalization Fund

Dear Sir/Madam,

Re: Smoky Lake County's Canada Community Revitalization Fund Application

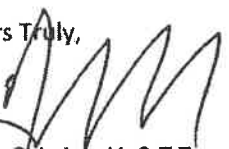
Hanmore Lake is about 20-minute drive north of the Town of Smoky Lake. It is surrounded by mature forest and has a beautiful 17-site campground nestled alongside its' shore. It features a boat launch and day-use area with a beach that campers can access through a well-worn dirt foot path, to enjoy swimming, open spaces and walk down the pier. This narrow path is approximately 650 feet long and is currently unusable (or at best, a very challenging task) for anyone using wheelchairs or strollers.

With funding form the Canada Community Revitalization Fund (CCRF), Smoky Lake County, in partnership with the Smoky Lake Lions Club, will create an accessible recreation trail/boardwalk linking Hanmore Lake East Campground with the public beach, by December 31, 2022.

Our shovel ready project would stimulate our local economy by utilizing local business when building this new community infrastructure which would revitalize the Hanmore Lake East Campsite by attracting new and returning people who will access the public spaces safely by building the boardwalk trail in accordance with social distancing and local public health guidelines. It would increase accessibility to public spaces for everyone to enjoy inclusive of people with disabilities. The trail would also engage users with interpretive signage with information about the area's flora and fauna, written in English, French, and Cree.

By revitalizing this trail, it will encourage our visitors and community members to re-engage in and explore our region time and time again.

Yours Truly,


Gene Sobolewski, C.E.T.
Chief Administrative Officer

Canada Community Revitalization Fund (CCRF) - WD0002091

ORGANIZATION INFORMATION							
Legal name of applicant organization: *		Smoky Lake County					
Operating name (if different than legal name):							
Mailing address (Including suite, unit, apt #): *		Box 310					
Mailing address line 2:							
City: *	SMOKY LAKE	Province/Territory: *	AB	Country: *	CANADA		
Mailing Postal Code: *	TDA 3C0	Telephone country code: *	CA	Telephone: *	+1 780 656 3730		
Facsimile country code:		CA		Facimile:	+1 780 656 3768		
Email address:		badamson@smokylakecounty.ab.ca		Website:	http://smokylakecounty.ab.ca		
Are you an Indigenous (First Nation, Metis, Inuit) organization or government?*		Yes					
Corporate status *		Non-profit					
Organization type (select best fit): *		Government - Municipal					
		I have a CRA Business number *		Yes			
		Provide your CRA Business Number or GST number (first 9 digits only):		121665640			
		Jurisdiction of incorporation *		Provincial			
		Incorporation number:		121665640			
		In the province of:		AB			
		Date of Incorporation:		1945-04-14			
Alternate number type				Alternate number	Municipal Code 0286		
Number of employees working for your organization (full time equivalents): *		85					
Provide a brief description and summary of your organization (maximum of 500 characters). *		Smoky Lake County is a rural municipality located north east of Edmonton. Smoky Lake County strives for excellence in the provision of transparent and fiscally responsible governance and government services. The population of the county is low at 2459, however it spans a large area of over 277,000 hectares. The County provides services to The Town of Smoky Lake, Village of Vilna, Village of Waskatenau, Buffalo Lake Metis Settlement, Saddle Lake First Nations, and Whitefish Lake First Nations.					

PROJECT PRIMARY CONTACT PERSON – THIS PERSON WILL BE CONTACTED FOR ANY FOLLOW-UP REGARDING THIS APPLICATION					
First name: *	Brenda	Last name: *	Adamson	Title:	Finance Manager
Email address: *	badamson@smokylakecounty.ab.ca		Cellular phone country code:	CA	Cellular phone: +1 780 656 5883
Telephone country code: *	CA		Telephone: *	+1 780 656 3730	
PROJECT SECONDARY CONTACT					
First name: *	Dave		Last name: *	Franchuk	Title: Environmental Services &
Email address: *	dfranchuk@smokylakecounty.ab.ca	Secondary cellular phone country code:	CA		Cellular phone:
Secondary telephone country code: *	CA		Telephone: *	+1 780 656 3730	
PROJECT INFORMATION					
Project title (maximum of 90 characters): *	Create an accessible interpretive recreational trail at Hanmore Lake				
Project address is the same as Mailing address?	No				
Project address / location (Including suite, unit, apt #): *	SW-21-61-17-W4				
Project address line 2:					
City: *	SMOKY LAKE	Province/Territory: *	AB	Postal Code: *	T0A 3C0
Briefly describe your project activities in plain language. This is an important section as it will be used in summary documents to describe your project at various review stages (maximum of 1,000 characters including spaces). *	<p>Smoky Lake County and the Lions Club of Smoky Lake will work together to create an accessible interpretive recreational trail that connects the Hanmore Lake East campsite with the main beach. The trail will be a boardwalk of 650 feet long that goes through a forested area with views of the lake as well as wetlands. It will be accessible for walking and cycling and will accommodate wheel chairs, strollers, and wagons so that pedestrian traffic do not have to access the beach using a main road. Along the trail there will be interpretive signs in French, Plains Cree, and English that provide information on the local wetlands, birds, and wildlife.</p>				
Briefly describe the economic benefits associated with this project (1,000 characters including spaces). *	<p>This project will provide economic benefits to the Smoky Lake Region. The purchase of materials and construction will result in increased sales and employment locally. Smoky Lake County has identified increased tourism as a goal for economic diversification. The completed project will enhance the Hanmore Lake Campground making it more attractive to visitors thereby increasing usage.</p>				
Which WD Priority does this project best support? *	Outside of Current Departmental Priorities En dehors des priorités ministérielles actuelles				

<p>Explain how this project supports the indicated priority (maximum of 2,000 characters including spaces). *</p>	<p>not applicable</p>
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PROJECT TIMELINES			
Proposed start date: *	2021-10-29	Proposed end date: *	2023-04-30

PROJECT COSTS		
Description	Type	Amount
Materials	Capital	\$300,000
Construction Labour	Capital	\$150,000
Interpretive signs (including translation)	Capital	\$25,000
Consulting	Capital	\$25,000
Total project costs		\$500,000

CASH FLOWS			
Fiscal Year (Ending March 31)	Total Fiscal Expenditures	WD Funding	Non-WD Funding
2021/22	\$10,000	\$7,500	\$2,500
2022/23	\$490,000	\$367,500	\$122,500
Total expenditures: *	\$500,000		
Total WD funding requested: *	\$375,000	Total non-WD funding: *	\$125,000

FUNDING PARTNERS			
Funding Partner	Funding Category	Funding Confirmed	Amount
Applicant	Government, Municipal Gouvernement, municipal	Yes	\$120,000
Smoky Lake Lions Club	Non-Government Non gouvernemental	Yes	\$5,000
Total Amount provided by funding partners			\$125,000

Briefly describe any project partnerships (non-financial and financial), including any costs covered (maximum of 500 characters including spaces): *

The Smoky Lake Lions Club will contribute between \$5,000 and \$120,000 to this project, as well as providing in-kind support (labor) to aid in the construction of the project. Smoky Lake County council has committed to contribute the remaining funds up to \$120,000 through the County's 2022 operational budget.

BENEFITS

Primary Activity: *	Creating a new space Création d'un nouvel espace	
Indicator: *	Target Date: *	Target: *
Number of jobs created Nombre d'emplois créés	2022-04-30	10.00
Number of jobs maintained Nombre d'emplois maintenus	2022-06-01	1.00

Please provide information on any other significant economic benefits that your project could achieve (maximum 1,000 characters including spaces): *

The main economic benefit will be increased usage of the Hanmore Lake Campground. This would provide more revenue to the campground contractor. The target is to achieve 90% occupancy from June 1 to September 31 each year. This would increase the unit nights by 200. Increased occupancy at Hanmore will provide spinoff economic benefits to the urban municipalities in the region. The Town of Smoky Lake would see the most benefit because it provides the closest gas stations and grocery stores that are most often utilized by campers. The recent expansion of Métis Crossing, a Métis cultural interpretive center owned and operated by the Métis Nation of Alberta would also benefit from the increased use of the Hanmore Lake Campground as visitors to the Smoky Lake Region will be looking for other ways to spend their time and recreate in the Region.

Does your project have activities that will benefit Francophones? If your project includes activities that will directly benefit the Francophone community in Western Canada or if you are willing to modify your project to extend its benefits to the Francophone community, choose yes. *

Yes

If yes, describe how the project activities will benefit Francophones (maximum of 1,500 characters including spaces): *

The interpretive signs will be printed in French as well as English and Plains Cree. Visitors come from Francophone communities east of Smoky Lake (Bonnyville, St Paul, etc). The project aligns with the County's membership in the Alberta Bilingual Municipalities Association as well as the Smoky Lake Region's inclusion in Travel Alberta's "Northern Alberta Bilingual Tourism Network" which is comprised of a series of thematic routes for tourists to explore all that Alberta has to offer.

Clearly outline if the project aligns with other Government of Canada priorities, provincial government priorities, industry needs, and your organization's long-term research, capital, and/or strategic plans (maximum of 1,500 characters including spaces).

The Smoky Lake County strategic Plan mission is to strive for collaboration and excellence in the provision of transparent and fiscally responsible governance and services through governance, infrastructure, and economic development.

Through our collaboration with the Smoky Lake Lions Club, we have a project that will improve the Hanmore Lake recreation experience for local residents, as well as visitors. Hanmore Lake is only 32km from Buffalo Lake and is a very popular recreation area for the residents.

The project has been designed to ensure accessibility to people of all ages and physical abilities.

The project aligns with the Government of Canada's Federal Tourism Growth Strategy and the Government's focus on promoting Indigenous Tourism, as the Smoky Lake Region is home to Métis Crossing, and the Buffalo Lake and Kikino Métis Settlements, which provide opportunities for tourists to learn about Indigenous history and culture.

PROJECT TIMELINES

Milestone: *	Date of Expected Completion: *
Environmental approval	2022-02-28
boardwalk construction complete	2022-10-31
Installation of signage	2022-11-30
Grand Opening	2022-12-31
Site Preparation	2022-05-31

Timeline Comments (maximum of 1,000 characters including spaces): *

The proposed timeline is set to avoid work during peak camping season (July and August). If funding is confirmed, by fall, the boardwalk would be complete by year end 2022.

MANAGEMENT

Clearly demonstrate that your organization has effective governance measures in place to execute this project. Indicate how oversight will be provided to the project (maximum of 2,000 characters including spaces). †

Smoky Lake County is a municipal government with an annual budget of \$17 million. Smoky Lake County employees have carried out many small and large projects such as road construction/rehabilitation, building construction/ rehabilitation, recreation parks spaces, etc. The council consists of 5 divisional councillors who have held their positions from 4 to 15 years. Being a municipal government, Council oversees the Chief Administrative Officer who supervises all departments. The department managers coordinate and supervise all projects providing oversight to contractors. This is a relatively small project for Smoky Lake County.

Describe the qualifications and related experience of the key individuals that will be responsible for managing and implementing the project (maximum of 2,000 characters including spaces). *

Project oversight will be provided by the CAO, Gene Sobolewski. Gene has substantial experience managing projects for Smoky Lake County. Direct project operations will be managed by Dave Franchuk the Environmental Services and Parks and Recreation Manger. Dave has over 15 years experience managing projects specifically for Smoky Lake County. Financial oversight will be provided by Brenda Adamson, CLGM. Brenda has 30 years experience managing construction projects ranging from small playground builds to multiple housing developments. All three of the key managers have been responsible for the project to supply water to the Whitefish Lakes First Nation people through the Highway 28 63 Water Services Commission over the past 4 years.

PROJECT DETAILS	
Community Infrastructure Type. Please select one of the following : *	
Park, fitness trail or bike path	
If "Other" was selected, specify type : *	
Short Project Description. Provide a summary of the rehabilitation, renovation, revitalization or expansion work being planned. If you are planning to submit more than one project application, please indicate the priority of this project in relation to your other projects (Priority XX of YY) (maximum of 500 characters including spaces). *	
This is the only application from Smoky Lake County. This project is to create an accessible recreation trail linking two existing recreational facilities; the Hanmore Lake Campground and the Hanmore Lake main beach. Currently, to access the beach, campers must either drive vehicles or walk on the busy roadway. A trail would promote safe, physical activity for campers as well as provide opportunities to learn about the natural environment through educational signage along the boardwalk.	
Does your organization own the community infrastructure which you are planning to rehabilitate or is a long-term lease and permission to undertake the renovations in place? If you select, "Lease with permissions" it is mandatory to attach the lease in "Documents" tab. *	Own
Is the facility non-commercial in nature and open for use to the public and not limited to a private membership? *	Yes
Are plans and specifications for the project prepared? *	Yes
Have all necessary construction permits and environmental approvals been secured? *	Yes
If yes, please explain (maximum of 500 characters including spaces). *	
Smoky Lake County has issued a Development Permit for the proposed work contemplated by the project. There are no additional permits required as the project is located entirely within the boundaries of land owned by the County.	
Can the project be completed by March 31, 2023? †	Yes
If yes, explain how you intend to have the project complete by March 31, 2023 (maximum of 1,000 characters including spaces). *	
If funding is secured, the project will begin spring, 2022. The construction will take place through summer 2022 and be complete by year end.	
Please include any details on community or stakeholder engagement that has been conducted in relation to the project (maximum of 500 characters including spaces). †	
The Smoky Lake Lions Club provides swimming lessons at the beach each year and has identified the accessibility challenge for campers. Members held discussions with the families attending swimming lessons and the trail/boardwalk was identified as a solution that would decrease vehicular traffic and increase physically activity. Further consultation took place with Smoky Lake County Council and Management regarding the feasibility of the project to ensure that it aligns with county priorities.	

Does the project enable more people to use the space? *	Yes
If yes, please explain (maximum of 500 characters including spaces). *	
<p>The swimming area will be more accessible for physically disabled people as well as for families with young children. By discouraging campers from driving to the beach, parking will be freed up for day use visitors. On a nice weekend day, we currently see people parking along the road for up to a mile. Reduced traffic volumes also provides public safety benefits and reduces the amount of noise and dust.</p>	
Does the project contribute to socio-economic impacts (e.g. increase in economic and social activity)? *	Yes
If yes, please explain (maximum of 1,000 characters including spaces). *	
<p>With the interpretive signage, the trail/boardwalk will provide a space for people to enjoy the local lake by walking and riding. It will provide both learning and exercise opportunities. It will increase usage of this natural area and make the campground more attractive to visitors.</p>	
Does your project promote environmental benefits? *	Yes
If yes, please explain the environmental benefits (e.g., demonstration and/or installation of clean, green and/or environmentally sustainable technologies) (maximum of 1,000 characters including spaces). *	
<p>Signage will educate visitors regarding the local environment. The trail to the beach will result in decreased vehicle emissions because more people will walk and cycle.</p>	
Does your project remove barriers and improve accessibility for persons with disabilities?	Yes
If yes, please explain how access will be improved (maximum of 1,000 characters including spaces). *	
<p>The trail/boardwalk will be constructed to be wheelchair accessible for persons with physical disabilities. Currently, the trail is simply a path cut through the bush on uneven ground making it difficult to impossible for people with a disability to navigate.</p>	

Are any project activities expected to occur on federal lands? *	No
Will your project have a significant impact on Indigenous communities? *	Yes
If yes, describe how the project will have a significant impact on Indigenous communities. (e.g., Will Indigenous Peoples be the primary users of the facility? Is the applicant an entity owned or operated by Indigenous Peoples? Does the applicant have a mandate to assist or deliver services to Indigenous Peoples?) (maximum of 1,000 characters including spaces). *	
<p>Smoky Lake County services the Buffalo Lake Metis Settlement, Whitefish Lake First Nation, and Saddle Lake First Nation. In particular, residents from Buffalo Lake Metis settlement frequent Hanmore Lake often. The interpretive signage will be translated in Plains Cree, which is the primary language spoken by the Region's Indigenous peoples.</p>	

SIGNING AUTHORITY					
First name: *	Brenda	Last name: *	Adamson	Title: *	Finance Manager
Email: *	badamson@smoky lakecounty.ab.ca	Telephone country code: *	CA	Telephone: *	+1 780 656 3730
Cellular phone country code: *	CA	Cellular phone: *	+1 780 656 5883		

DIVERSITY AND INCLUSION
<p>Understanding the participation of diverse groups is an integral part of building a strong community and economy. Gender and diversity data collected may be used for research, statistics, program and policy evaluation, risk management, strategy development, reporting, and gender-based analysis (including GBA+). This information can help to monitor progress on inclusive access to federal business support programs and services; to identify and remove barriers; and to make changes to improve inclusive access.</p> <p>No personal identifying information will be shared. Aggregate and anonymous data may be shared with other federal organizations and/or published for reporting and monitoring purposes.</p> <p>Unless otherwise directed by the program, the following gender and diversity data will not be used to assess the application. It is being collected for statistical purposes and may feed into future programming.</p> <p>Responses to the below questions have been omitted. Should you require additional information on these Diversity and Inclusion questions, please contact your Regional office.</p>

Is your organization majority (i.e. over 50%) owned or led by individuals who self identify as:

Question	Answer	Comment
Gender		
Newcomer to Canada or immigrant		
Youth (ages 15-34)		
Indigenous		
Members of a Black community		
Member of a racialized community		
Member of an official language minority community (OLMC)		
Person with disability		
LGBTQ2+		

Will your project directly support any of the following diverse groups?

Question	Answer	Comment
Women		
Newcomer to Canada or immigrant		
Youth (ages 15-34)		

Indigenous peoples		
Black communities		
Racialized communities		
Members of an official language minority		
Persons with disability		
LGBTQ2+		
Other		
If yes, please specify (maximum of 1,500 characters)		
This project supports all peoples		

DOCUMENTS		
<input type="checkbox"/> Financial Statements over the Past 2 Years *	<input type="checkbox"/> Confirmed Funding *	<input type="checkbox"/> Copy of Ownership/Lease Agreement *
<input type="checkbox"/> Proof of Permissions to Undertake Renovations *	<input type="checkbox"/> Letters of Support	<input type="checkbox"/> Project Plan/Gantt Chart
<input type="checkbox"/> Supporting Documents		

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS
<p>AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS The application form must be signed by a member of your organization with signing power/authority to enter into a legal agreement.</p> <p>On behalf of the Applicant Organization, I hereby acknowledge and agree that:</p> <ul style="list-style-type: none"> -This application does not constitute a commitment from Western Economic Diversification Canada (WD) for financial assistance. -I have read the Canada Community Revitalization Fund eligibility criteria and other instructions located on WD's public website. -Project costs incurred by the Applicant Organization in the absence of a signed funding agreement with WD are incurred at the sole risk of the Applicant Organization and that any such costs may not be considered eligible for WD assistance. -Any person who has been lobbying on behalf of the Applicant Organization to obtain a contribution as a result of this application is registered pursuant to the Lobbying Act and was registered pursuant to that Act at the time the lobbying occurred. -The Applicant Organization has not, nor has any person, corporation or organization, directly or indirectly paid or agreed to pay any person to solicit a contribution arising as a result of this application for a commission, contingency fee or any other consideration dependent on the execution of an Agreement or the payment of any contribution arising as a result of this application. -The information provided by the applicant of this application and in all supporting documentation is collected under the authority of the Western Economic Diversification Act. This information will be treated in accordance with that Act and with the Access to Information Act and the Privacy Act. These laws govern, protect and limit the collection, use and disclosure of personal and confidential information by federal government departments and agencies. Information provided to WD is secured from unauthorized disclosure and use. WD acknowledges an individual's rights to privacy of their information, and personal information provided on this application as described in the Personal Information Bank entitled "Grants and Contributions (G&Cs) Programs," number WED-PPU-055. <p>For further information about WD's information holdings and your rights under the Access to Information Act and Privacy Act, consult the canada.ca publication at www.infosource.gc.ca.</p> <p>I authorize WD, its officials, employees, agents and contractors to make enquiries of such persons, firms, corporations, federal, provincial and municipal government departments/agencies and non-profit, economic development or other organizations as may be appropriate, and to collect and share information with them, as WD deems necessary in order to assess this application, to administer and monitor the implementation of the subject project, and to evaluate the results of the project and related Program.</p> <p><input type="checkbox"/> I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete, and correct to the best of my knowledge. *</p>
<div style="border: 1px solid black; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">√</div>
<p>Yes</p> <p style="text-align: center;">Date Accepted / Submitted: 2021-07-23</p>

Smoky Lake Lions Club
Box 666
Smoky Lake, Ab
T0A 3 C0

July 23, 2021

Smoky Lake AB T0A 3C0

To whom it may concern,

Re: Smoky Lake County's Canada Community Revitalization Fund Application

Hanmore Lake Beach is a day use area on Hanmore Lake, north of the Town of Smoky Lake. The Smoky Lake Lions Club has been providing a swimming lessons to children at the beach for over 50 years. Families come from surrounding communities as far away as Edmonton to learn to swim in the lake.

The club has contributed labour and funds to provide improvements at the day use area since 1980. We would like to improve the visitor experience by partnering with Smoky Lake County to create an accessible recreation trail/boardwalk linking Hanmore Lake East Campground with the public beach.

The club believes that this trail will improve the visitor experience for campers and the day use area substantially. It will increase the number of visitors who come to explore the region.

Yours Truly,

Gerald Babichuk
President
Smoky Lake Lions Club



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0023 480 651 4;17;61;21;SW 214B203

LEGAL DESCRIPTION

MERIDIAN 4 RANGE 17 TOWNSHIP 61
SECTION 21
ALL THAT PORTION OF THE SOUTH WEST QUARTER
WHICH LIES NORTH WEST OF THE ROAD AS SHOWN COLORED RED ON ROAD PLAN 1797ET
CONTAINING 11.3 HECTARES (28 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: SMOKY LAKE COUNTY

REGISTERED OWNER(S)					
REGISTRATION	DATE (DMY)	DOCUMENT	TYPE	VALUE	CONSIDERATION
214B203	28/11/1963			\$1,000	REF. 6749NK

OWNERS

THE COUNTY OF SMOKY LAKE NO. 13.
OF SMOKY LAKE,
ALBERTA

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION	DATE (D/M/Y)	PARTICULARS
NUMBER		
2638TE	16/08/1972	CAVEAT RE : EASEMENT CAVEATOR - ALBERTA POWER LIMITED.

TOTAL INSTRUMENTS: 001

(CONTINUED)

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 22 DAY OF JULY,
2021 AT 01:21 P.M.

ORDER NUMBER: 42219806

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



REQUEST FOR DECISION		DATE	August 10, 2021	4.2
TOPIC	Waste Bin Rental Request.			
PROPOSAL	Waste bin requested at lot 14, 15, 16 plan 1955CL Spedden, AB			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
As per policy 2.1 Guidelines: All applications under this Policy shall be decided upon County Council.				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS				
BENEFITS				
DISADVANTAGES	N/A			
ALTERNATIVES	N/A			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ 0.00	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:		
Budgeted Costs:	_____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS		N/A		
COMMUNICATION STRATEGY		Written		
RECOMMENDATION				
<p>Recommendation #1 Smoky Lake County provide a 6 yard front load bin at Lot 14,15,16 Plan1955CL in the Hamlet of Spedden for \$100.00 per month as per policy.</p> <p>Recommendation #2 Smoky Lake County Deny request to provide a 6 yard front load bin at lot 14, 15, 16 plan 1955CL.</p>				
CHIEF ADMINISTRATIVE OFFICER				

SMOKY LAKE COUNTY



Title: Waste Bin Rental Agreement	Policy No.: 10-02	
Section: 04	Code: P-R	Page No.: 1 of 3 E

Legislation Reference:	<i>Alberta Provincial Statutes</i>
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Purpose:	<ol style="list-style-type: none"> 1. To provide garbage collection service. 2. To establish a written contract between the customer and Smoky Lake County for the rental of waste bin(s).
-----------------	--

Policy Statement and Guidelines:	
1.	<p>STATEMENT</p> <p>1.1 Smoky Lake County recognizes that specific Commercial properties require garbage collection services that cannot be adequately served by the private sector.</p> <p>1.2 The Waste Bin Rental Agreement is a tool to assist management with identifying and tracking all Bin Rentals and to provide the customer with costs and guidelines.</p>
2.	<p>GUIDELINES</p> <p>2.1 All applications under this Policy shall be decided upon by County Council.</p> <p>2.2 All successful applicants shall complete <i>Schedule "A": Waste Bin Rental Agreement</i> and be subject to its terms and conditions for the entire term of the agreement.</p>

	Date	Resolution Number
Approved	September 21, 2010	# 078-10 - Page # 74
Amended	December 12, 2014	# 230-14 - Page #11517
Amended		



Waste Bin Rental Agreement

MEMORANDUM OF AGREEMENT made in duplicate this 28 day of JULY, 2021;

B E T W E E N:

SMOKY LAKE COUNTY

a Municipal Corporation in the Province of Alberta
(hereinafter referred to as the "County")

OF THE FIRST PART

- AND -

DAREL CHOLAK (CHOLAKS STORE)
39 SPEDDEN AL T0A 3E0
 Box Town Province Postal Code
 Phone: (780) 636-3514 or (780) 650-5001
 (hereinafter referred to as the "Owner")

OF THE SECOND PART

WHEREAS the Owner is the owner of the parcel legally described as:

LOT 14, 15, 16 PLAN 1955CL SPEDDEN
 QTR/LSD SECTION TOWNSHIP RANGE MERIDIAN

WHEREAS the Landowner acknowledges and agrees to enter into an agreement with County to rent a _____ yard bin for the purpose of collecting garbage. I request that the County collect this garbage on a WEEKLY basis.
 (Weekly, Bi-Weekly, Monthly)

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual terms, covenants, and conditions herein, the parties hereto agree as follows:

1. TERM OF THIS AGREEMENT

The term of this Agreement shall be from AUG 12, 2021 to OCT 12, 2021, until terminated by either party by the terms of this agreement.

2. METHOD OF PAYMENT

- 2.1 Payment shall be **\$100.00 per month** for the rental of the bin and the collection services. I agree to pay a monthly fee subject to Council's discretion.
- 2.2 All overdue accounts of 30 days will be subject to penalty fees.
- 2.3 In-lieu of a damage deposit, the Renter will pay for the repair of any damage, beyond normal wear and tear, any persons other than County employees incur to this bin(s) while it is locate on the Renter's property.
- 2.4 The Renter will be given 30 days notice of any rates changes for the Bin(s) rental and collection services.

3. **GENERAL**

3.1 This Agreement is non-transferrable.

3.2 The Waste Bin will be for the purposes of collecting **ONLY BAGGED HOUSEHOLD WASTE**. The Waste Bin will NOT be used for:

3.2.1 Collection of metal, appliances, large volumes of wood/wood by-products, furniture, batteries, shingles, concrete.

3.2.2 All hazardous materials (liquid or solid) are strictly prohibited from the bin(s).

3.3 The Renter shall indemnify and save harmless the County from any and all losses, costs, damages, actions, causes of action, suits, claims and demands resulting from the Renters failure to comply with the terms of this Agreement.

4. **TERMINATION**

This Agreement shall come to an end:

4.1 Failure to comply with the terms of this agreement.


4.2 Failure to pay account within 90 days will result in termination of agreement, termination of service, and removal of the Bin(s).

4.3 The County may terminate this agreement at any time without notice and for any reasons.

5. **REPRESENTATIVES**

For the purpose of this Agreement, the following named individual is the representatives of the parties to this Agreement and are hereby enabled to perform all obligations of the parties to this Agreement as contained within this Agreement:

FOR THE RENTER:



Signature:

SMOKY LAKE COUNTY

Signature: County Representative



5.1

**WATER & WASTEWATER PLAN
(W&W) INFRASTRUCTURE**

Goal	Progress Update	Current Completi...
Water Activity: 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from June 14, 2021 to Aug 5, 2021</p> <p>June 14 Cutting grass around water facilities.</p> <p>June 15 Cutting grass around water truckfills.</p> <p>June 18 Repairs to Warspite truck fill pressure reducing valve.</p> <p>June 21 Tend to repairs on back up generator at the Warspite water facility.</p> <p>June 22 Meet with fire department regarding water availability study.</p> <p>June 23 Resolve software issues with truckfill system.</p> <p>June 29 Calibrate Spedden and Bellis truckfills.</p> <p>June 30 Install pump at the Spedden pumpout holding tanks.</p> <p>July 2 Customer requested water to be shut off at Warspite.</p> <p>July 3 Turn CC on new service and check for leaks.</p> <p>July 5 Cut grass around Spedden truckfill and Spedden plant.</p> <p>July 6 Cut grass at Bellis truckfills and Edwand booster station.</p> <p>July 9 Repair stuck solinoid valve at Waskatenau truckfill.</p> <p>July 12 Turn CC off for customer and back on after leak repaired and valve installed.</p> <p>July 19 Notify all residents of Warspite of directional line flush.</p> <p>July 20 Biannual Water sample collection at all sites and send off to lab.</p> <p>July 21 Directional flushing at Warspite throughout the whole distribution system.</p> <p>July 26 Assist Waskatenau with routine checks.</p> <p>July 30 Wash and clean Spedden and Warspite Water facilities.</p> <p>Aug 3 Repair Damaged keypad at Spedden Truckfill and install new communications antenna.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/08/05</p>	<p>95% 95 / 100% 4% behind</p> <p>5.1</p>

Waste Water: 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 5, 2021.

June 15 Cut grass at waste water lift station at Warspite.

June 21 Tend to back up generator in regards to the lift station.

June 24 Lift pump #1 and clean debris from.

June 25 Lift pump # 2 and clean debris from, and clean bucket screen.

July 9 Tidy up the warspite lift station. and trim grass around the building.

July 15 Lift and clean debris from lift station pumps at Warspite.

July 21 Unplug lift pump #2 and clean out bucket trap at Warspite Sewage lift Station

July 26 Flush antibacterial enzyme through Warspite booster station.

July 26 inspect sewer repair at Warspite residence.

Challenges: *No value*

Next Steps: *No value*

2021/08/05

96%
96 / 100%
3% behind

Waste Management: 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 5, 2021

- June 14 Meet with Quatum recycling regarding electronic recycling pick ups.
- June 16 Remove signs and fence at the Spedden bin site.
- June 22 work on dirt work at the Spedden bin site.
- June 24 Continue working on Spedden bin site.
- June 25 Train new casual staff member at the Smoky Lake transfer station.
- June 28 Preparing fence for Spedden bin site.
- June 29 Picking up discarded furniture in ditch from the mons lake area.
- June 30 Cutting grass at the Smoky Lake transfer station.
- July 2 Repair bins at Hanmore lake regarding bears and clean up garbage.
- July 4 Pick up overflowing garbage near bin site, very busy weekend.
- July 5 Request a quote for fencing at the bin sites at Hanmore Lake, pic more garbage in area.
- July 7&8 Drilling fence posts at Spedden bin site and cementing in posts.
- July 9 Pick up garbage around mons lake and repair fence at the Smoky Lake site.
- July 12 Drill holes for Spedden mini bin site and cement in posts.
- July 13 Put up fence at the Spedden bin site.
- July 16 Gate adjustments at the Spedden bin site.
- July 21 Pick up discarded furniture north of Waskatenau.
- July 28 Move bins at Hanmore Lake due to bear issues.
- July 29 Install steel lids on 2 bins at Hanmore lake.
- Aug 3 Train casual employee at the Smoky Lake transfer station.
- Aug 4 Light up burn pits and have bush bunny stand by then extinguish.
- Aug 5 Light up burn pits and have bush bunny stand by then extinguish.

Challenges: *No value*

Next Steps: *No value*

2021/08/05

97%
97 / 100%
2% behind

Regional Water: 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 5, 2021.

- June 14 Contractor tending to Whitefish Lake reservoir access.
- June 17 Repairs to singer valve at the Smoky Lake regional site.
- June 21 Top up chlorine tanks at Whitefish lake reservoir.
- June 23 Hwy 28/63 Regional Waterline Services Commission meeting, Then Build out study meeting.
- June 24 Tend to Regional alarm system issues, and communication.
- June 25 Gather more information regarding water study.
- June 29 Chlorine analyzer calibrations.
- July 5 Contractors tending to regional alarm repairs.
- July 8 Trim grass around Bellis and Edward regional sites.
- July 9 Reset SCADA at Egremont, meet with contractors at Whitefish regarding deficiencies.
- July 19 Cable replacement to chlorine analyzer at Whitefish Lake reservoir.
- July 22 Deliver parts we had in stock to Egremont water facility and assist with repair.
- July 26 Whitefish Lake formal inspection.

During this reporting period we had attended to 36 Alberta First Calls.

Challenges: *No value*

Next Steps: *No value*

2021/08/05

97%
97 / 100%
2% behind

Administrative Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 5, 2021

- June 14 Managers meeting.
- June 15 Environmental Operations meeting.
- June 16 Employee evaluation.
- June 21 Managers meeting.
- June 22 Departmental Operations meeting.
- June 23 Hwy 28/63 then Build out study meetings.
- June 28 Managers meeting.
- July 5 Managers meeting.
- July 8 Joint Health and Safety meeting.
- July 12 Managers meeting, and work on council report.
- July 14 Evergreen meeting.
- July 16 Go over parks and rec workplan and work with Ed on other issues, and policies.
- July 19 Managers meeting.
- July 20 Departmental Operations meeting.
- Aug 3 Managers Meeting. Work on Environment and Parks department agenda package.

Challenges: *No value*

Next Steps: *No value*

2021/08/05

96%
96 / 100%
3% behind

Parks and Recreation: 100%

Dave Franchuk:

Achievements: Reporting period July 19 to August 5

- July 19 Tending to garbage bins and maintenance at Spedden, Bonnie Lake, Bellis Beach, Victoria trail monument site.
- July 20 Remove wasp nests at Mons Lake toilet, and at Bellis beach. Cut grass at main office.
- July 21 Replace signs on muni corr trail. Take fire ban signs down throughout county.
- July 22 Tend to fallen trees at Birchland, Bellis Beach, and Hanmore lake. buck up and take them to Smoky Lake transfer station.
- July 23 Tend to fallen trees on the municore trail, put up respect trail signs. buck up trees and take to Bellis transfer station.
- July 23 Remove trees and debres from road at Hanmore and Island lakes.
- July 26 Cutting grass at Edwand, Mons lake beach site clean up and repairs to boat launch.
- July 27 Emptying garbage cans on trail, removing falling trees and bucking up and taking them to the Smoky Lake transfer station.
- July 28 Cut grass at Spedden, Victoria trail cut crass around welcome to Smoky Lake County signs.
- July 29 Install steel lids on two bins at Hanmore Lake, cut grass at Warspite, Tend to wasp nest at the toilet there, repair door.
- July 30 Help set up table and chairs at shop then remove, Kill wasp nest at main office. Fill in hole with gravel at mons lake boat launch.
- Aug 3 Fill hole in at Hanmore Lake boat launch.Pick up 6 picnic tables from Bellis Vet clinic, Bonnie lake maintenance.
- Aug 4 Clean toilets on trail, cut grass at Waskatenau water station start trimming grass at warspite.
- Aug 5 Cut grass at Warspite and the at Spedden.

Challenges: *No value*

Next Steps: *No value*
2021/08/05

Training activity: 100%

Council Member Inquiry: 100%

96%
96 / 100%
3% behind

95%
95 / 100%
5% behind

94%
94 / 100%
6% behind

5.2

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION MEETING**

Wednesday, June 16, 2021
County of St. Paul Office
10:00 a.m.

AGENDA

1. Call to Order
 - a. Additions to the Agenda
2. Minutes of May 26, 2021 Regular Meeting
3. Business Arising from Minutes
 - a. Leachate Pilot Project Town of St. Paul
 - b.
 - c.
 - d.
4. Closed Meeting Session
5. Financials
 - a. Treasurer's Report
 - b.
6. New Business
 - a. Regional Site Report
 - b. Vinette Salvage
 - c.
 - d.
7. Other Business/Correspondence
 - a. Alberta Care Conference
 - b.
 - c.
8. Next Meeting
9. Adjournment

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION**

Minutes of Regular Meeting

**County of St. Paul Office
Wednesday, May 26, 2021
10:00 a.m.**

Members Present Virtually:

Steve Upham- Chairman, Randy Orichowski, Debra McQuinn, Nathan Taylor
Dan Kotylak, Leo Chapdelaine, Richard Warren

Alternates Present Virtually:

Maxine Fodness, Terri Hampson, Hank Holowaychuk, Dan Gawalko, Ron Boisvert

Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Tim Mahdiuk- County of St. Paul- Virtually
Sheila Kitz- County of St. Paul
Kim Heyman- Town of St. Paul- Virtually
Dave Franchuk- Smoky Lake County

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:05 a.m.

a. Additions to Agenda

Dan Kotylak made a motion to accept the agenda as presented.

CARRIED

2. MINUTES OF APRIL 20, 2021 REGULAR MEETING

Debra McQuinn made a motion to adopt the minutes of the April 20, 2021 Regular Meeting as presented.

CARRIED

3. BUSINESS ARISING FROM MINUTES

a. Leachate Options

Discussion on leachate options for us to consider: deep well disposal, Waste Water Treatment Plant.

Randy Orichowski made a motion to receive the leachate options discussion as information.

CARRIED

b. Drone

We received feedback from Alberta CARE Chair of Education Committee, Rob Smith, he and fellow owner of Civil Tracker hope to hold a training session at the fall conference to be hosted by the MD of Bonnyville, pending COVID restrictions.

Dan Kotylak made a motion that someone attends the drone training course that is being held at the AB Care Conference this fall in Bonnyville.

CARRIED

c. Safety Policy Booklet

Letter was sent out requesting the use of the Safety Standards, Procedures and Guidelines handbook. We are waiting on a response from the Regional group.

Debra McQuinn made a motion to accept the safety policy booklet discussion as information.

CARRIED

4. CLOSED MEETING SESSION

Dan Kotylak made a motion to go into closed session at 10:43 am for personnel.

CARRIED

Richard Warren made a motion to notify all Commission CAO's that there is a staff member available for the summer that is trained and will be able to help out at their transfer stations.

CARRIED

Dan Kotylak made a motion to return to regular meeting at 11:01 a.m.

CARRIED

5. **TREASURERS REPORT**

Ashley Cozzens presented the Treasurer's Report to April 30, 2021.

Randy Orichowski made a motion to accept the treasurer's report as presented.

CARRIED

6. **NEW BUSINESS**

a. **Regional Site Report**

Paul presented the site report for the Evergreen Landfill May 2021:

- Recovering the MSW Cells 2, 4, 6 and winter working face with clay. We did get a truck from the County to haul clay. Approx. 700 yards were hauled.
- Fugitive waste collection continues
- Battery recycling: St. Paul Coop is offering \$12 per automotive battery; they would pay with coop gift cards. Battery Doctor pays \$10 per automotive battery pays us with a cheque.

Randy Orichowski made a motion to recycle our regular automotive batteries at our local Cornerstone Cooperative.

CARRIED

Richard Warren made a motion to accept the Regional Site Report as information.

CARRIED

b. **Alberta Recycling- Rig Mats for E-Waste**

Paul had a conversation with Dave Souch of Alberta Recycling discussion the possibility of providing us with rig mats for the sites in the Commission that would need a surface to place the e-waste bins onto where a pallet jack could be used to easily maneuver the bins to load onto the transports trucks.

This idea will be shared with Alberta Recycling Committee and they will share the results with us. Dave said that if this moves forward he will suggest that the Evergreen Commission will be the pilot for trial.

Leo Chapdelaine made a motion to accept the rig mats for e-waste discussion as information.

CARRIED

c. Alberta Recycling Webinar

Webinar May 19, 2021, the ePilot project has added new items:

- Lighting and Light Fixtures
- Lawn and Garden- excluding gas powered items

HHW Expenses starting June 1, 2021:

DBS Bin exchange \$856.90

Swan Hills disposal costs: \$2.40/kg liquids
\$5.33/kg solids

It will cost roughly \$1,800 to \$2,000 per HHW bin exchange.

Randy Orichowski made a motion to accept the Alberta Recycling Webinar discussion as information and to bring back household hazardous waste options for a future meeting.

CARRIED

f. 11:30 Presentation: Brett Hunter- Banner Environmental Engineering Consultants

James Marr and Claire Lacey from Banner Environmental Engineering joined the meeting to discuss the Whitney Lake Wastewater System.

Items discussed: the system/problem overview, proposed solution.

In 2019 the Annual Wastewater and Groundwater Monitoring Program Report indicated high levels of chlorides within the system. It was recommend to discontinue the discharge of the lagoon into the receiving environment until all parameters were met. No discharge has occurred since the discontinuation of the discharge component of the system was made.

A potential solution was proposed to use the “Banner At-Grade” to dispose of the off-spec wastewater effluent. This disposal method would be used until the acceptable chloride levels are met.

Application was submitted to Alberta Environment and Parks for approval of an alternate disposal method on March 19, 2021.

Alberta Environment and Parks has requested a letter of authorization by the Evergreen Regional Waste Management Services Commission approving the application of using alternative disposal methods at the Whitney Lake Lagoon.

Leo Chapdelaine made a motion that the Evergreen Regional Waste Management Services Commission approves the application of approval of alterative disposal methods at the Whitney Lake Wastewater System.

CARRIED

d. Fire at Smoky Lake Landfill

There was a fire in the dry pit at the Smoky Lake Landfill. Alberta Environment and Parks were notified; seven day letter was issued with reference number.

The 8 foot fence on the North West perimeter of the landfill site had been cut. They will be repairing the fence immediately and placing surveillance cameras in the area.

Randy Orichowski made a motion to accept the fire at the Smoky Lake Landfill report as information.

CARRIED

e. Smoky Lake County Lease and Operating Agreements

Both lease and operating agreements from the Smoky Lake County have been signed and approved. There were no changes. Will need the Commission Chair and Manager to sign the agreements and send copy back to the Smoky Lake County to have on file.

7. OTHER BUSINESS/CORRESPONDENCE

a. Date for Business Plan/ Bylaw Review

Dan Kotylak made a motion that the date for the business plan and bylaw review will be on June 16, 2021 after the regular scheduled meeting.

CARRIED

8. NEXT MEETING

Next meeting is to be scheduled for Wednesday, June 16, 2021 at 10:00 a.m. County of St. Paul Office.

9. ADJOURNMENT

Steve Upham adjourned the meeting at 12:24 a.m.

Date

Commission Chairman

5.3

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION MEETING**

Wednesday, July 14, 2021
County of St. Paul Office
10:00 a.m.

AGENDA

1. Call to Order
 - a. Additions to the Agenda
2. Minutes of June 16, 2021 Regular Meeting
3. Business Arising from Minutes
 - a.
 - b.
 - c.
 - d.
4. Closed Meeting Session
5. Financials
 - a. Treasurer's Report
 - b.
6. New Business
 - a. Regional Site Report
 - b. Swirlteck
 - c. Alberta CARE Meeting
 - d. Household Hazardous Waste
 - e. Site Inspections Transfer Stations
 - f. Metal Recycling
 - g.
 - h.
7. Other Business/Correspondence
 - a.
 - b.
 - c.
8. Next Meeting
9. Adjournment

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION**

Minutes of Regular Meeting

**County of St. Paul Office
Wednesday, June 16, 2021
10:00 a.m.**

Members Present Virtually:

Nathan Taylor- Chairman Debra McQuinn, Maxine Fodness, Dan Kotylak, Leo Chapdelaine, Richard Warren,

Members Present:

Dan Gawalko

Members Absent:

Steve Upham, Randy Orichowski,

Alternates Present Virtually:

Terri Hampson, Hank Holowaychuk, Ron Boisvert

Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Tim Mahdiuk- County of St. Paul- Virtually
Sheila Kitz- County of St. Paul- Virtually
Kim Heyman- Town of St. Paul- Virtually

1. CALL TO ORDER

Nathan Taylor called the meeting to order at 10:02 a.m.

a. Additions to Agenda

- Add 7.b Webinar with Tribal Chiefs
- 7.c. CIELO Waste Solutions Corp.
- 7.d. Business Plan/ Bylaws

Debra McQuinn made a motion to accept the agenda as presented.

CARRIED

2. MINUTES OF MAY 26, 2021 REGULAR MEETING

Maxine Fodness made a motion to adopt the minutes of the May 26, 2021 Regular Meeting as amended.

CARRIED

3. BUSINESS ARISING FROM MINUTES

a. Leachate Pilot Project Town of St. Paul

Discussion on starting a pilot project of disposing our leachate at the Waste Water Treatment Plant in St. Paul:

- Analytical indicate it is very possible to do.
- The pilot project would be with a flow rate of 1.5m³ per hour
- Only 10m³ of leachate to be the pilot project test
- Have to meet with the County of St. Paul to see about setting up a tank at the County Public Works yard. This is so we can slow release leachate through the Town's sewer system. This would allow even more dilution before it reaches the WWTP
- Have to get permission for the Town of St. Paul to move forward with test pilot

Debra McQuinn made a motion to go forward with the pilot project of disposing our leachate at the Waste Water Treatment Plant in St. Paul with a cost of up to \$2,000.

CARRIED

4. CLOSED MEETING SESSION

There was no closed meeting discussion.

5. TREASURERS REPORT

Ashley Cozzens presented the Treasurer's Report to May 31, 2021.

Leo Chapdelaine made a motion to accept the treasurer's report as presented.

CARRIED

6. NEW BUSINESS

a. Regional Site Report

Paul presented the site report for the Evergreen Landfill June 2021:

- Good amount of rain fall on June 9 & 10
- Getting ready to do the Freon units at the Evergreen Site
- Perimeter fence is being set up at the transfer station on the north side by the attendance shack

Richard Warren made a motion to accept the Regional Site Report as information.

CARRIED

b. Vinette Salvage

Vinette Salvage is hoping to do the metal in our area.

We are not under contract with anyone.

We have been using Richmond Steel the last few years. When the time comes we can get prices from everyone.

7. OTHER BUSINESS/CORRESPONDENCE

a. Alberta Care Conference

Alberta Care Conference September 7-10, 2021 MD of Bonnyville hosting.
Discount if multiple members attend.

b. Tribal Chiefs Webinar

An invitation was sent out to the Evergreen Regional Landfill to join a virtual job fair that Tribal Chiefs was hosting. We had to set up virtual booth with pictures, short video and a write up regarding the Evergreen Commission. We didn't have anything to offer regarding video or current pictures; so in the future we should have pictures taken of the site.

c. CIELO Waste Solutions Corp

Linda Sallstrom came into the meeting at 10:45 am

Discussion on CIELO Waste Solutions Corp:

- Waste to energy program
- Process of low temperature heat that turns garbage into renewable diesel
- CIELO is looking for waste feedstock that consists of all fibrous materials including organics, wood waste, tires, MSW and 7 type of plastic
- Waste would have to be separated. Waste feedstock would have to be free of metal, rock, dirt and glass.
- Would have to invest in a sorting facility so waste could be sorted into acceptable feedstock.
- Would need 90,000 tonnes yearly
- Would like to look further into this

Linda left meeting at 11:10 am

d. Business Plan/ Bylaws

Next meeting look at our bylaws, policies and business plan.

8. NEXT MEETING

Next meeting is to be scheduled for Wednesday, July 14, 2021 at 10:00 a.m. County of St. Paul Office; lunch to be provided.

9. ADJOURNMENT

Nathan Taylor adjourned the meeting at 11:24 a.m.

Date

Commission Chairman

Double J.R.C. Fencing

5.9.

Box 148 Mullalig All TOA2KO Email: cgratton@mscnet.ca
Phone: 780-635-4076

Art Gratton Cell -780-645-0058

Chris Gratton Cell-780-614-1745

TO Smoky Lake County

Smoky Lake

Attention: Dave
Telephone: 780 650 1800
Date Quoted: July 7/21
Project: Bin fence

We are pleased to submit our quotation for the following fence: dfranchuk@smokylakecounty.ab.ca

TYPE FABRIC	TOP RAIL	LINE POST	TERMINALS	OVERALL HEIGHT
<u>2x9</u>	<u>1 5/8</u>	<u>1 7/8</u>	<u>2 7/8 / 4 1/2</u>	<u>6' + barb</u>

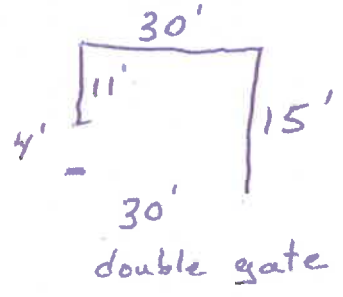
Quantity	Description
<u>56</u>	LIN FT. LINE FENCE (less gate opening) includes Fabric, top rail, line posts, & fittings
<u>2</u>	END POSTS (2 7/8 "O.D.) C/W FITTINGS
<u>4</u>	CORNER POSTS (2 7/8 "O.D.) C/W FITTINGS
<u>1</u>	GATE POSTS (2 7/8 "O.D.) C/W FITTINGS
<u>1</u>	MAN GATE--- <u>4</u>
	DRIVE WAY GATE-- <u>30' double swing</u>
	LIN.FT.TOTAL OF LINE FENCE AND GATE--

REMARKS:
All posts set in concrete. Private underground services: Customers Responsibility. Fence erection prices are based on the assumption that the purchaser agrees to indemnify the seller against any claims arising from damage caused to underground Services of any kind unless the purchaser has stated and informed the seller of the location prior to erection. Where rocks, pavement, sidewalks or Foundations Are encountered without our knowledge prior to submitting our quotation, an extra charge will apply. All material is guaranteed to be as specified. All work to be completed in a Workmanlike manner according to standard practice. Any alterations or deviation from above specifications involving extra costs will increase an extra charge over and above the estimate. Hydrofracturing and cementing of hydrofracturing is an extra charge.

QST # 82-074538

MATERIAL Price is for cash
&
LABOUR \$ 6210.00
GST \$ 310.50
TOTAL \$ 6520.50

DRAW FENCE LAYOUT



Our quotation is firm for acceptance within 10 days from above date.

Terms: Net 30 days
2% per month on
overdue accounts

I, _____ hereby authorize the above work to be

Done as per quote price.

PER _____

Another Option.



~~INVOICE~~

Environmental Metal Works Ltd.

Box 430
4905 - 55 Avenue
Two Hills, AB, T0B 4K0
Phone: 780-657-2035

Invoice Number IN009340
Date 18-Nov-2020
Customer No. COU0001
PO Number
Page Page 1 of 1

Sold To: County of Smoky Lake
Box 310
4612 McDougall Dr
Smoky Lake, AB T0A 3C0
Ph: 7806563730 Fax: 7806563768

Ship To: County of Smoky Lake
Box 310
4612 McDougall Dr
Smoky Lake, AB T0A 3C0

Order No. WO009340
Order Date 28-Oct-2020

Salesperson

Qty. Shp.		Unit Price	Extended Price
2	Sets 37 x 57 Spring assisted steel lids c/w safety props	485.00	970.00

PC AC \$
 GB08-20 GPOG 509.25
 GB03-20 GPOG 509.25
 SIGNATURE: *[Signature]*
 DATE: Nov 18 2020

GST # 106113293RT0001

Comments:

Subtotal	\$970.00
Total GST	\$48.50
Total Amount	\$1,018.50
Total Amount	\$1,018.50



6.1

21st Annual Alberta CARE Conference

21st Annual Alberta CARE Conference

21st Annual Alberta CARE Conference

September 7th-10th

2021

September 7th- 10th

2021

Accommodations

Centennial Centre/ Field House
4313 - 50 Avenue
Bonnyville, AB

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Toll Free: 1.866.818.CARE (2273)
Cell: 1-780-668-6767
Fax: 780.980.0232
Email: executivedirector@albertacare.org
Web: www.albertacare.org

COVID-19 Protocols

- Upon Entering Thermometer Scan
- Bring Your Own Pen, Pens are Not Allowed
- Tracking Sheet
- Given Pocket Hand Sanitizer & Face Masks
- Distancing
- Meals & Buffett Served Cafeteria Style
- Pump Hand Sanitizer on Each Table
- Delegates 4 to a Table for 8
- Hotel - Sanitizing Tables, Chairs, Door Handles, Microphone
- Hotel Staff Will Wear Mask and Gloves
- Delegates to Bring Own Golf Clubs
- Distancing on Buses

Block of Rooms under "Alberta CARE"

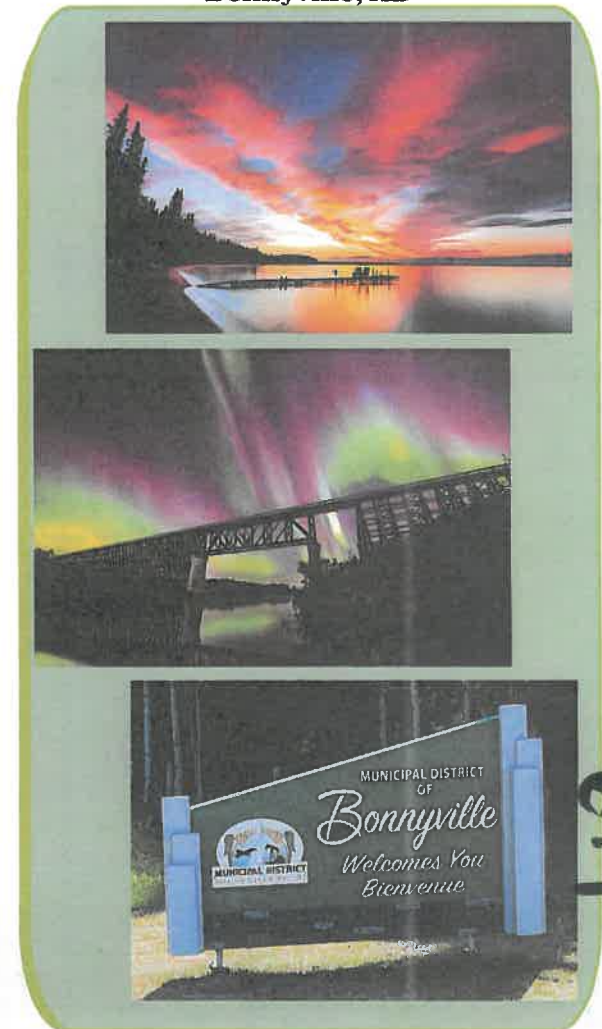


Best Western Hotel
101 - 5401 43 Street, Bonnyville, AB
1-780-826-6226

Block of Rooms under "Alberta CARE"



Microtel Inn
5409 Lakeland Road, Bonnyville, AB
1-780-687-2120



Silent Auction

Going once...

Going twice...

Beginning September 8th
Ending September 9th at 8pm

Tuesday, September 7th

8:00 a.m. - 4:00 p.m. **COMPOSTING COURSE**
Register with executivedirector@albertacare.org

Wednesday, September 8th

8:00 a.m. - NOON **COMPOSTING EXAM**
Register with executivedirector@albertacare.org

8:00 a.m. - NOON **DRONE TRAINING SESSION**
Register with executivedirector@albertacare.org

9:00 a.m. - 5:00 p.m. **Registration and Booth Set Up**

NOON **BUFFET LUNCHEON** at Centennial Centre

1:30 p.m. **TOUR #1**



• Cold Lake Marina - Boat Charter

OR

(Buses Provided)

A Walking Tour to the Cold Lake Brewers
and Visit the Cold Lake Marina

AND

3:30 p.m. **Chalet, Adventure Park, and Ski Hill Tour**
Kinosoo Ridge Resort
(Owned by the MD of Bonnyville)

6:00 p.m. **SUPPER AND SOCIAL** Evening at the
Kinosoo Ridge Resort
(Bus back to Bonnyville in the Evening)



Alberta CARE

\$475.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!

**This Conference is Alberta Environment approved
for 'Continuing Education Units'**

Thursday, September 9th

7:00 a.m. **Buffet Breakfast & Exhibit Viewing**

8:15 a.m. **Opening Remarks**
Tom Moore, Chairman, Alberta CARE

8:30 a.m. **Bringing Greetings from the MD of Bonnyville
and presenting Environmental Strategies and
Accomplishments**
Reeve Greg Sawchuk

9:15 a.m. **CEIP & MCCAC Programs - Municipal Grants**
Councillor Glen Finstad, City of Leduc and
Chairman of ERWAC

10:00 a.m. **Information and Changes to Regional
Services Commissions**
Alberta Municipal Affairs

10:45 a.m. **New Composting Regulations**
Alberta Environment and Parks

11:15 a.m. **Alberta e-Program Update**
Alberta Recycling Mgmt. Association

12:15 p.m. **BUFFET LUNCHEON**

1:30 p.m. **TOUR #2**

- MD of Public Works Yard
- New Regional Fire Hall
- Journey North Cider Company in Bonnyville
Vineyard Crops, Facility Tour and Tasting

(Buses Loading at 1:15 p.m.)

OR



GOLFING at Bonnyville Golf and Country Club

5:00 p.m. **Cocktails**

6:30 p.m. **BUFFET BANQUET**

8:00 p.m. **Silent Auction Ends**

9:00 p.m. **HOSPITALITY EVENING - Hosted by K&K Recycling**



Bonnyville Centennial Centre

Friday, September 10th

7:00 a.m. **Exhibit Viewing & Hot Buffet Breakfast**

8:30 a.m. **Waste to Energy Project - Joint Presentation
with Art Sawatzky, Peace River Waste
Management Company and Dan Duckering,
Bio Mass Energy Techniques**

9:15 a.m. **Re-Purpose Electric Vehicle Batteries for
Energy Storage**
Simon Fraser University, B.C. (by Zoom)

10:00 a.m. **Obsolete Pesticide Collection in Alberta**
Davin Johnson, Clean Farms

10:30 a.m. **Success Story - Plastic Recycling**
Tom Moore, Westlock Regional Waste
Commission

11:00 a.m. **Closing Remarks - Tom Moore, Chairman**

(Coffee Side Board During Morning Sessions)



**World's Largest
Perogie**



**Energy Centre
Climbing Wall**



4 Wing Cold Lake



Ski Hill and Resort

**Cancellation Deadline
August 27th 2021**

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Office
1-780-668-6767 Cell
1-780-980-0232 Fax

Registration Form

ALBERTA CARE Conference 2021

September 8th-10th, 2021 Centennial Centre/Field House
4313 50 Avenue, Bonnyville, AB

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 _____

Please indicate the number attending Thursday Tour # 2 _____

Golf Fees 18 Holes \$78.00 with Cart (GST included) \$ _____

Sub Total \$ _____

Conference Fee: \$475.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 30.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

FAX TO: 780-980-0232

MAIL PAYMENT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5

EMAIL: executivedirector@albertacare.org

Please indicate any food allergies: _____