

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting
for the purpose of Departmental Operations to be held on
Tuesday, **August 24, 2021** at 9:00 o'clock A.M.
Virtual through Zoom Platform

Meeting ID: 868 6384 8045 Passcode: 549494

<https://us02web.zoom.us/j/86863848045?pwd=UnMwaSs5TUxwNlZGc3VTYVlSa2lvZz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

No minutes.

4. Request for Decision:

1. 2021 Farmers Appreciation Event. ©
2. **Policy Statement No. 01M-45-01:** Animal Control Technician. ©

5. Issues for Information:

1. Manager Reports

Public Works:

- a. Public Works Manager. ©
 - i. Council Requests Summary: As of August 17, 2021. ©
 - ii. Road Projects. ©
- b. Public Works Road Foreman. ©
- c. Public Works Shop Foreman. ©

Protective Services:

- d. Peace Officer.
- e. Fire Chief. ©
- f. Safety Officer. *(To be handed out at meeting)*

Planning and Development:

- g. Planning and Development Manager. ©

Natural Gas:

- h. Natural Gas Manager. ©

Environmental Operations/Parks and Recreation:

- i. Environmental Operations/Parks and Recreation Manager. ©

Agricultural Service Board:

j. Agricultural Service Board. ©

Administration:

k. GIS Technician. ©

l. Communications Technician. ©

Recommendation: Accept and file for information.

2. **Training Reports**

No Reports.

3. **Manager Work Plans**

No Work Plans.

6. Correspondence(s):

7. Delegation(s):

8. Executive Session:

Adjournment



REQUEST FOR DECISION		DATE August 24 th , 2021	4.1
TOPIC	2021 Farmer Appreciation Event		
PROPOSAL	<p>At the April 13th, 2021 ASB Meeting Council made motion 577-21," That Smoky Lake County defer further discussion of the idea of holding the Year-2021, 19th Annual Farmers and Ranchers Appreciation Day in conjunction with the Lakeland Agricultural Research Association (LARA), Plot Tour scheduled for August 5, 2021, due to the uncertainty of COVID restrictions."</p> <p>At the June 15th, 2021 ASB Meeting Council made motion 840-21, "That Smoky Lake County Agricultural Service Board acting on behalf of County Council, take no action to host the Year-2021, 19th Annual Farmers and Ranchers Appreciation Day in conjunction with the Lakeland Agricultural Research Association (LARA), Plot Tour scheduled for July 22, 2021, due to COVID-19 restrictions and the possibility of hosting an appreciation day in conjunction with the County's 60th Anniversary in Fall 2021 subject to pandemic restrictions; and approve to provide LARA with appropriate door prizes for their said event."</p> <p>There is no event taking place for the County's 60th Anniversary. September is harvest for our county producers and therefore is not a good time to host a Farmers Appreciation event.</p>		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
N/A			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		N/A	
BENEFITS			
DISADVANTAGES			
ALTERNATIVES		None	
FINANCE/BUDGET IMPLICATIONS			
Operating Costs: N/A		Capital Costs:	
Budget Available:		Source of Funds:	ASB Operational Budget
Budgeted Costs:		Actual Costs: N/A	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
RECOMMENDATION			
<p>That Smoky Lake County Council acknowledge the Annual Farmers and Ranchers Appreciation Day will not be held in Year-2021 due to the uncertainty of everchanging COVID-19 pandemic restrictions in respect to the ongoing variants of the virus, as well as Fall is busy for producers and they will likely be unable to attend.</p>			
<i>Agricultural Fieldman</i>			



REQUEST FOR DECISION		DATE	August 24 th , 2021
		4.2	
TOPIC	Management Policy Statement No. M01-45-01: Animal Control Technician		
PROPOSAL	<p>Background:</p> <p>Beginning in the early 2000's the County had an independent contractor who installed and maintained flow devices and trapped beavers on an as needed basis; and up until 2015, employed a full-time seasonal trapper for the purpose of trapping problem beavers within County right-of-ways.</p> <p>In 2015 the County hired a contract trapper at a cost of \$21,000 per year to trap during the spring and fall. Since this time there has been an influx of beaver population due to severely wet years and inability to meet the beaver control demands.</p> <p>In 2017, a full-time, seasonal Trapper was hired.</p> <p>Current:</p> <p>Additional workload:</p> <ul style="list-style-type: none"> ▪ Policy changes were made at both the Federal and Provincial levels affecting blasting regulations. ▪ The Department of Fisheries and Oceans (DFO) now requires a Request for Review for any blasting activity that is going to take place, and it must take place from July 15th-November 1st. ▪ If the County chooses to remove a dam via hand methods, or equipment then a Notification Form is required to be filled out and sent into the DFO. ▪ Additionally, any trapping required on <i>Crown Land</i> should be done during the trapping season which begins October 1st-June 1st North of Hwy 28 and begins October 15th-May 15th South of Hwy 28, as per the Biologist in Athabasca who is responsible for our zone. ▪ Since the retirement of our Peace Officer, County Dog Catching has been assigned to the Animal Control Technician and dog catching services need to be year-round. <p>Proposal:</p> <p>A job description Policy for the Animal Control Technician had not been created prior to this. Management is proposing the Animal Control Technician job description be based on a fulltime year-round position as it would be a benefit to the County for the following reasons:</p> <ul style="list-style-type: none"> ▪ All DFO requirements could be met during winter months for blasting preapprovals as well as the Alberta Environment and Parks (AEP) requirement for all <i>Crown Land</i> trapping to take place in the winter months. ▪ Problem areas could be prevented before the Spring thaw occurs through proactive measures in winter months. ▪ Dog catching services would consistent. ▪ A year-round proactive beaver management plan could be developed to mitigate flood damages to the County's infrastructure. 		

	Please note: Policy Statement No. 01-03-27: Organizational Chart is being brought forward to Council by the CAO for review at the Next Council Meeting.
--	---

CORRELATION TO BUSINESS (STRATEGIC) PLAN

4. Problem Wildlife Program

LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	Policy 62-10-06 Agricultural Service Board Business Plan Policy Statement No. 01-03-27: Organizational Chart
--	---

BENEFITS	Increase internal efficiencies by having one individual responsible for the entire problem wildlife permitting process including but not limited to beaver management, and dog catching.
-----------------	--

DISADVANTAGES	none
----------------------	------

ALTERNATIVES	Contract trapping, flow device installs/maintenance and dog catching.
---------------------	---

FINANCE/BUDGET IMPLICATIONS

Operating Costs:	Capital Costs:
Budget Available: \$48,960	Source of Funds:
Budgeted Costs:	Actual Costs: \$55,640-\$68,000 per year

INTERGOVERNMENTAL INVOLVEMENT / IMPLICATIONS	N/A
---	-----

COMMUNICATION STRATEGY	N/A
-------------------------------	-----

RECOMMENDATION

1. OPTION: That Smoky Lake County Council approve a permanent full-time salaried Animal Control Technician position with a salary range of \$55,640-\$68,000

Agricultural Fieldman	
------------------------------	--



17
GOALS

3%
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
Public Works Manager Work Plan		
→ Public Works Department Daily/Weekly/Monthly Plan: 100%		2% 89% behind
→ Maintenance (PW Manager): 100%	<p>Doug Ponich: Achievements: Continue grader road maintenance.</p> <p>Continue culvert installation.</p> <p>Culverts installed this period:</p> <ul style="list-style-type: none"> - RR 180, 300m. south of TWP 584. July 12 Div. 3 - RR 165, 40m. north of TWP 590. July 13 Div. 3 - RR 132, 1.3km. south of TWP 590. July 14 Div. 2 - RR 180, 400m. south of TWP 615. July 15 Div. 5 - RR 180, 400m. south of TWP 620. July 15 Div. 5 - RR 135, 220m. south of HWY 28. July 16 Div. 2 - TWP 582, 700m. west of RR 141. July 20 Div. 2 - TWP 590, 10m. east of RR 171 (N). July 21 Div. 3 - TWP 594, 750m. west of RR 134. July 22 Div. 1 - TWP 602, 50m. east of RR 141. July 23 Div. 1 - Approach and culvert installation along west side of RR 142, 1.6km. south of TWP 592. July 28 Div. 2 - RR 165, 2.2km. north of TWP 602. July 29 Div. 4 	5% 5 / 100% 95% behind
		50% 50 / 100% 50% behind

- RR 180, 150m. south of TWP 614. Aug. 3 Div. 5
- RR 151, 90m. north of TWP 581. Aug. 4 Div. 2
- TWP 594, 130m. west of RR 195. Aug. 5 Div. 5
- RR 173, 1.1km. north of TWP 582. Aug. 6 Div. 3
- South approach at TWP 592, 500m. west of RR 175. Aug. 10 Div. 3
- RR 172A, 800m. north of TWP 592. Aug. 11 Div. 3
- Victoria Trail, 2.1km. west of RR 180A. Aug. 12 Div. 3
- TWP 592A, 150m. east of RR 154. Aug. 13 Div. 3
- Approach at 59171 - RR 171. Aug. 16 Div. 3

Culvert crew cutting ends as ground is saturated after rains. July 27 , August 9

Clean culvert ends; 60122 - RR 183. Aug. 5 Div. 5

Send cat and water truck to fire scene at RR 172, north of TWP 610. July 12 Div. 4

Brushing and tree removal:

- Victoria Trail, west of HWY 855. July 13 Div. 3
- RR 180, north of TWP 614. July 13 Div. 5
- RR 135, south of TWP 590. July 13 Div. 2
- RR 130, south of TWP 582. July 13 Div. 2
- RR 142, north of TWP 600. July 15 Div. 1
- TWP 600, RR 140 - 135. July 15 Div. 1
- RR 140, TWP 600 - 602. July 15 Div. 1
- RR 135, north of TWP 600. July 20 Div. 1
- RR 192, north of TWP 604. July 26 Div. 5
- Intersection of TWP 585A & RR 150. July 27 Div. 2
- RR 134, TWP 584 - 590. July 27 Div. 2
- RR 132, TWP 590 - 582. July 27 Div. 2
- RR 150, south of TWP 582. July 27 Div. 2
- TWP 592A, east of RR 155. July 27 Div. 3

- TWP 602, west of RR 164. July 29 Div. 4
- TWP 594, west of RR 134. July 29 Div. 1
- Victoria Trail; HWY 831 - 855. Aug. 9, 12 Div. 3
- RR 171, TWP 590 - 584. Aug. 9 Div. 3
- RR 170, TWP 590 - 584. Aug. 9 Div. 3
- RR 171, south of TWP 592. Aug. 9 Div. 3
- RR 123, south of HWY 28. Aug. 10 Div. 1
- RR 181, north of TWP 610. Aug. 10 Div. 5
- TWP 602, west of RR 170. Aug. 11 Div. 4
- RR 170, north of TWP 602. Aug. 11 Div. 4
- RR 192, south of TWP 604. Aug. 12 Div. 5
- RR 164, north of TWP 602. Aug. 12 Div. 4
- RR 161, north of HWY 28. Aug. 12 Div. 4
- RR 183, north of TWP 604. Aug. 12 Div. 5
- TWP 602, west of RR 170. Aug. 16 Div. 4
- South approach along TWP 602, 800m. west of RR 174. Aug. 16 Div. 4
- TWP 590, HWY 857 - RR 140. Aug. 16 Div. 2
- RR 175, south of TWP 604. Aug. 16 Div. 5

Patching oil base roads and dust controls:

- RR 193B, south of HWY 28. July 14 Div. 5
- TWP 592, HWY 855 - RR 171. July 16 Div. 3
- TWP 590, east of RR 170. July 16 Div. 3
- 60125 - RR 192. July 16 Div. 5
- TWP 584, west of RR 181. July 16 Div. 3
- TWP 584, west of HWY 855. July 16 Div. 3
- TWP 590, west of RR 180. July 16 Div. 3
- TWP 590, west of HWY 855 - RR 174 (N) July 26 Div. 3
- TWP 590, west of RR 180(S) July 26 Div. 3
- TWP 592, RR 172 - 171. July 30 Div. 3
- RR 153, north of TWP 590. Aug. 3 Div. 2

- Dust control at 58406 - RR 182. Aug. 3 Div. 3
- Dust control at 18062 - TWP 582A. Aug. 3 Div. 3
- TWP 583A, west of HWY 28. Aug. 3 Div. 1
- TWP 594, east of RR 135. Aug. 3 Div. 1
- RR 170, south of TWP 602. Aug. 4 Div. 4
- TWP 604, west of RR 185. Aug. 5, 11, 12 Div. 5
- Dust control at 60344 - RR 183. Aug. 6 Div. 5
- Dust control at 60452 - RR 191. Aug. 6 Div. 5
- RR 191, north of HWY 28. Aug. 6 Div. 5
- Hamlet of Spedden. Aug. 10 Div. 1
- Dust control at 59443 - RR 175. Aug. 12 Div. 5
- RR 164, north of TWP 602. Aug. 12 Div. 4
- TWP 584, west of HWY 855. Aug. 13 Div. 3

Reclaim a portion of Dust control on RR 153, north of TWP 590. Aug. 10 Div. 2

Skidsteer with brushing head:

- TWP 600, HWY 36 - RR 142. July 15, 16, 19 Div. 1
- TWP 604, west of RR 125. July 26 Div. 1
- RR 130, south of TWP 602. July 27 Div. 1
- RR 130, north of TWP 604. July 28, 29 Div. 1

Fill in hole created by beavers; TWP 594, east of RR 162. July 20 Div. 4

3 crews on fallen trees after strong winds the night of July 21st. July 22, 23

- TWP 594, west of RR 134. Div. 1
- RR 165, south & north of TWP 602. Div. 4
- TWP 604 east of RR 163. Div. 4
- RR 132, north of HWY 28. Div. 1
- TWP 604, west of RR 124. Div. 1
- RR 125, south of TWP 604. Div. 1

- TWP 590, west of RR 134. Div. 2
- RR 174, TWP 610 - 600. Div. 4
- RR 165, TWP 610 - 600. Div. 4
- Island Lake entrance; west. Div. 4
- Hanmore Lake west. Div. 4
- TWP 615A, west of RR 165. Div. 4
- Birchland Resort Div. 1
- RR 123, south of HWY 28. July 23
- RR 131, north of TWP 602. July 23
- RR 132, north of TWP 590. July 23
- RR 133, north of TWP 590. July 23
- TWP 600, west of RR 124. July 23

Haul gravel to Spedden transfer site and have skidsteer spread. July 26 Div. 1

Culvert crew with back-hoe to fire at 58365 - RR 185. (Bails struck by lightning)

Sign repair and installation:

- Replace stop sign at RR 124 & TWP 602. July 29 Div. 1
- Install Chahor Church and Highland Hall signs at intersection of TWP 602 & RR 184. July 29 Div. 5
- Install No Exit and Dead End signs at RR 175, north of TWP 612. Aug. 4 Div. 5

Cat pushing up garbage:

- Spedden Landfill. Aug. 9, 10 Div. 1
- Smoky Lake Landfill. Aug. 11, 12 Div. 4

Haul away garbage left at camp kitchen site along HWY 855, south of TWP 584. Aug. 16 Div. 3

Next Reporting Period:

Continue grader road maintenance.

Continue patching oil-base roads and dust controls.

Continue tree removal and brushing.

Continue culvert installation.

Resume hydro-axing as per priority list.

Challenges: *No value*

Next Steps: *No value*

2021/07/15



Doug Ponich:

Achievements: Continue Divisional gravel hauling with contract trucks.

Continue private gravel hauling.

Gravel hauling shut down on July 23 & 27 due to wet and muddy conditions.

Continue rock excavation and stock piling at White Earth Pit. (average of 3 days per week as the crew is assisting with tree removal and patching)

- Cat shaping piles as rock is hauled in.

Deliver 2 loads of 20mm gravel and 1 load of 40mm gravel to Victoria Trail Agricultural Society (Waskatenau Arena) as per Council Decision

at the July 20th Departmental Meeting. July 21

Haul screenings to 52 street south of 50 ave. in Warspite. July 28 Div. 3

Contract gravel hauling complete on August 10.

Next Reporting Period:

Continue divisional and private gravel hauling.

Continue rock excavation and stock piling at White Earth Pit.

2021 gravel crushing at White Earth Pit.

Challenges: *No value*

Next Steps: *No value*

2021/07/15

0%
0 / 100%
100% behind

→ **Dust Control (PW Manager): 100%**

Doug Ponich:

Achievements: Apply MG30 to 5 residents along the road to Hanmore Lake West as per council decision at Departmental Meeting. July 22 Div. 4

Next reporting period:

- Second application of MG30 at dust controls.

Challenges: *No value*

Next Steps: *No value*
2021/07/21

→ **Administrative (PW Manager): 100%**

Doug Ponich:

Achievements: County Departmental Meeting. July 20

Joint Health and Safety Meeting. August 12

Challenges: *No value*

Next Steps: *No value*
2021/07/21

→ **Training (PW Manager): 100%**

Doug Ponich:

Achievements: No updates.

Challenges: *No value*

Next Steps: *No value*
2021/08/17

→ **Council Member Inquiry (PW Manager): 100%**

Doug Ponich:

Achievements: Village of Waskatenau oiling of 50th Ave.
- Reclaim old oil-base. July 12

- Mix in oil and blade mix along with reclaim. Layout new cold-mix and compact. July 12, 13.

→ **Roads (PW Manager): 100%**

Doug Ponich:

Apply MG30 to Haul Road at TWP 590, HWY 855 - RR 170. July 15 Div. 3

FM2014 - TWP 612; HWY 855 - RR 174.

- Base Preparation; place cold-mix and compact at areas cut out for repair. July 19, 20 Div. 4

MG2113 - TWP 590; RR 174(N) - RR 180(S)

0%
0 / 100%
100% behind

0%
0 / 100%
100% behind

0%
0 / 100%
100% behind

0%
0 / 100%
100% behind

0%
0 / 100%
100% behind

- Reclaim and spread old base. July 20 Div. 3
- Water base and reclaimed material. July 21 Div. 3
- Apply MG30 and compact. July 22 Div. 3

- Road Repair: RR 130, north and south of TWP 604.
- Reclaim and grader blade oil base. July 21, 22

- Road repair at TWP 605, east of RR 185; haul and spread 1 1/2" gravel. July 28 Div. 5

- P1814 - TWP 594; RR 174 - 174A
- Haul gravel in preparation for oiling. Aug. 3 Div. 4
- Blade mix oil and compact. Aug. 5, 6

- P1815 - TWP 594; RR 174A - 175
- Haul gravel in preparation for oiling. Aug. 3 Div. 5
- Blade mix oil and compact. Aug. 5, 6

- MG2115 - RR 181; TWP 604 - 605
- Second application of MG30. Aug. 4 Div. 5

- Reclaim old broken up oil base:
- RR 180; TWP 594- 150m. north. Aug. 5 Div. 5
- TWP 600; 900m. stretch between RR 181 & 182. Aug. 6 Div. 5

- MG2124; TWP 602, HWY 855 - RR 172.
- Haul gravel and prepare base. Aug. 10 Div. 4
- Apply MG30 and compact. Aug. 11, 12 Div. 4

- FM2014; TWP 612, HWY 855 - RR 174.
- Western Asphalt applying Chip-seal. Aug. 10, 11 Div. 4

FM2114; RR 170, TWP 600 - 601

- Western Asphalt applying Chip-seal. Aug. 11 Div. 4

FM2124; RR 170, TWP 601A - 602

- Western Asphalt applying Chip-seal. Aug. 12 Div. 4

Next Reporting Period:

MG2114 - TWP 595A; RR 171 - HWY 28

C2112 - TWP 583A; RR 130 - 131

- Construction will take place in conjunction with the pole moves as requested by Atco; end of August tentative start date.

Work on 2022 Project List.

Challenges: *No value*

Next Steps: *No value*
2021/07/15

→ Administrative (PW Manager): 100%

Doug Ponich:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*
2021/08/17

→ Council Member Inquiry (PW Manager): 100%

→ Dust Control (PW Manager): 100%

→ Gravel (PW Manager): 100%

→ Maintenance (PW Manager): 100%

→ Roads (PW Manager): 100%

0%
0 / 100%
62% behind

0%
0 / 100%
62% behind

0%
0 / 100%
62% behind

0%
0 / 100%
62% behind

0%
0 / 100%
62% behind

0%
0 / 100%
62% behind

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
1	January 4 th	4	Public Works	Repair grader gouges	RR160 north of Hwy 28	Will be inspected in the afternoon	January 4 th
2	January 4 th	1	Public Works	Road damage from ratepayer	RR 124	Talk to ratepayer tomorrow and discuss payment for damage	January 4 th
3	January 14 th	5	Public Works	Drifts on road	RR 183 north of Hwy 28	Snow plows are graders are out- will get there as soon as possible	January 14 th
4	February 14 th	4	Public Works	Snow removal at Paraskevia Church	Twp 610 RR 174	Will be done week of Feb.16 th	February 16 th
5	March 3 rd	3	Public Works	Snow from private driveway	Terry Prockiw's	Looking at it today, will talk with Terry.	March 3 rd
6	March 11 th	3	Communications	Calendar to be put on grapevine showing all meetings attended	n/a	Will post to calendar portion of website with a link. Too big for grapevine.	March 11 th
7	March 14 th	4	Public Works	Hyrdoaxing willows	RR 144	Area was hydroaxed. Procedure states that go as close to the fence line as possible as long as there are no obstructions.	March 15 th
8	March 18 th	5	Public Works	Cleaning culvert	RR 180 Twp 600	Culvert unplugged and flowing	March 19 th

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
9	March 19 th	3	Public Works	Plugged culvert	By Hutterite Cemetery	Will look at/fix this morning	March 19 th
10	April 6 th	4	Ag/ Communications	Put article/Podcast into up on website "Farm Focused Mental Health Supports"	N/A	Information put on County Facebook with link	April 6 th
11	April 19 th	5	Public Works	Fix culvert – stopping water flow	602 – ½ mile east of RR 195	Will inspect to see if drainage can be provided	April 22 nd
12	April 19 th	5	Public Works	Winter plowing made a mess, ratepayer wants fixed up	Twp 590 and RR 191	Will be fixed and grader operator will be informed not to wing in those types of locations – was a new grader operator	April 22 nd
13	April 19 th	4	Ag Department	Cut grass	West side of Bellis Curling Rink	Need a letter requesting the grass be added to approved yearly mowing areas	April 21 st
14	April 19 th	3	Public Works	Look into roads being pounded out by water haulers	Twp 590 and RR 171/ South of RR 172 and Twp 590	Roads are gravelled and maintained on regular basis	
15	April 20 th	4	Public Works	Look into poor road conditions due to cattle hauling- is 75% Road ban being followed	Twp 612 off of Hwy 855	Gene inquired on scales- hard to enforce ban if don't know weight	April 20 th
16	April 21 st	4	Peace Officer	Unightly premises with tall grass- fire hazard	Bellis – Corner of 50 th St. and 50 th Ave.		

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
17	April 22 nd	4	Communications	Post on social media – PCN: virtual workshops	N/A	PCN Information posted to our social media as of the 27 th of April	April 26 th
18	April 22 nd	4	Public Works	Reminder for grader operators to be careful to not remove sod	N/A	Part of previous action- already noted	April 22 nd
19	April 23 rd	3	Public Works	Fix spot where grader ripped up sod	Eva Lewicki's	Repaired.	April 29 th
20	April 23 rd	2	Public Works	Flag where there is a hole in the road till It can be fixed	West of Hwy 857 and Twp 584	Was flagged on April 25 th and will be fixed in upcoming week	April 26 th
21	April 25 th	1	Public Works	Beavers plugging culvert	Bonnie Lake-south of playground	Culvert inspected and debris found. Waiting for parts to properly clean out culvert with rope winch.	April 26 th
22	April 26 th	5	Public Works	Sod ripped up	South of Korosic's by his bins	Repaired when area dried.	April 29 th
23	April 29 th	5	Public Works	Pot holes and soft spot area	RR 191 ½ mile north of Twp 600. RR 191 south of Twp 592	Will inspect and address concerns as soon as possible	April 29 th
24	May 3 rd	1	Public Works	Grading request. Vehicles bottoming out.	RR 130 north of Twp 604	Road was bladed.	May 5 th
25	May 3 rd	1	Administration	Look into multiple trailers setting up on lots	Bonnie Lake – 271 and 367		

Council Requests							
FOR YEAR 2021							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
26	May 6 th	5	Public Works	Check culvert	South of Hwy 28 on RR 180	Will check it out first thing tomorrow morning.	May 6 th
27	May 6 th	4	Parks and Recreation	Visit campgrounds on weekends and educate campers on camping safety	Lakes		
28	May 6 th	4	Communications	Post PCN information on County Website	N/A	Motion already made at April Council meeting to post information.	May 7 th
29	May 7 th	4	Parks and Recreation	Enforcement of ATV Flame arrestor	N/A	Need specific Bylaw for this. More enforcement may be needed.	May 7 th
30	May 7 th	4	Parks and Recreation	Rig Mats underwater that could cause ATV accident	South west of Bellis	Trail Twisters installed the rig mats	May 7 th
31	May 7 th	3	Public Works	Culvert plugged	Sherene Crawford's	Was in the area and water was running. Will go have another look.	May 7 th
32	May 10 th	2	Public Works	Rough road, needs regular grading	West of RR 134 and Twp 572	Gravel hauled and bladed.	May 10 th
33	May 10 th	1	Bylaw Enforcement	Unsightly Premises	Spedden	Letter mailed to owners.	June 11 th
34	May 12 th	5	Public Works	To put 1 ½ gravel on road	RR 200 ½ mile south of Twp 602	Grader operator made manager aware. Area was put on list.	May 12 th

Council Requests

FOR YEAR 2021

	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
35	May 12 th	4	Ag	Unplug culvert that beavers plugged	RR174 north of Twp 590	Trapper made manager aware this morning. Trapper will unplug this afternoon or tomorrow.	May 12 th
36	May 14 th	1	Public Works	Grading- push out in middle of road	RR 130 north of Twp 604/ South of Conrad Ozga's Driveway	Grader was sent out.	May 15 th
37	May 14 th	1	Environmental Operations	4 th down spout hose is dirty – needs to be checked	Truckfill west of Spedden	Cleaned and disinfected hose. Will be replacing shortly.	May 14 th
38	May 17 th	1	Ag Department	Beaver Issues – plugging culvert	3kms north on Twp 602 on RR 133	Trapper dealt with culvert and set beaver traps	May 18 th
39	May 18 th	4	Public Works	Road shoulders/fountains	RR 165 North of Twp 610	Will be gravelled and maintained as soon as conditions improve. Hoping for May 21 st .	May 18 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
40	May 19 th	3	Public Works	Repair road	North Bank Road and RR 175 South of North Bank	TWP 584, west of HWY 855 is on the list for repairs. Public Works will make it passable for the weekend and repair the area next week, RR 175, south of TWP 584 will be addressed on Friday, the 21st.	May 21 st
41	May 25 th	1	Agricultural	Beaver or muskrat plugging culvert-need them removed	Bonnie Lake	Trapper will be notified tomorrow morning. Not at work today.	May 25 th
42	May 25 th	4	Public Works	Talk to ratepayer regarding fence	West side of RR 165 North of Twp 604	Administration recommended that the landowner determine the legal boundaries of his property and locate the fence line on his property.	May 25 th
43	May 26 th	3	Parks and Recreation	Signage for trails-awareness and prevention (fires, safety, etc..)	Trails within County	Look into getting something smaller. Darlene orders the signs. Can look into how many we need and order.	May 27 th
44	May 26 th	4	Environmental Operations	Clean up garbage	South ditch on Twp 594 East of RR 174	Will have someone clean it up	May 26 th
45	May 26 th	1	Peace Officer	Extra trailers on a lot	Bonnie Lake – 367 Perch Crescent		
46	May 29 th	4	Agricultural	Follow up on dandelion complaint	West of Twp 594 and RR 163	Called complainant and left a message to be contacted if they have further questions.	May 31 st
47	May 31 st	4	Communications	Post on our social media regarding Rural Health Week	N/A	This was added to the list of annual events the County promotes on social media	May 31 st
48	May 31 st	4	Parks and Recreation	Move picnic tables	Mons Lake	Tables were moved and logs cleaned up from around dock	June 1 st

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
49	June 1 st	4	Public Works	Look into possible road ban issue	Twp 612 ½ mile west of RR 174 and Twp 612 East of RR 174 to Hwy 855	Looking into portable scales/enforcement options.	June 1 st
50	June 3 rd	3	Public works	Dust control on haul road	Past Judy Makowichuks	No haul road for RR 164. MG30 I applied before haul starts. Will check with Bob when it will begin.	June 3 rd
51	June 3 rd	3	Public Works	Not to put gravel on dust control – move any if already on /Patch holes	592 RR 193, sign #18306	This dust control is broken up at the ends and requires gravel to smooth out the surface. We explain this to the rate payer every year and will do it again. There happens to be some extra gravel dragged over the edge it is there for a smooth approach. Will inspect.	June 3 rd
52	June 3 rd	4	Public Works	Look into noise complaint from aggregate haulers	Twp 610 and Hwy 855	Haulers were notified against using engine retarder brakes.	June 4 th
53	June 4 th	3	Public Works	Dust Control placement	Twp 584 going east	Takes a few days to put down. First portion was done, remainder will be completed next week.	June 4 th
54	June 7 th	1	Bylaw Enforcement	Municipal sign down	Hwy 28 and Secondary 857 – west of racetrack gas station, south side of highway.	Sign was picked up and taken to Public Works shop	June 8 th
55	June 14 th	4	Public Works/Ag	Bridge work completion and beaver dams	RR 164 for bridge and White Earth Creek.	Work will commence after June 30 th and take about a month. Water flowing is a under EPEA and the water Act concerning the dams.	June 14 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
56	June 14 th	3	Public Works	Deliver gravel	Veterans Campground on Hwy 855	Area will be gravelled no later than June 18 th	June 14 th
57	June 14 th	5	Public Works	MG30 Inquiry – application styles	West Hanmore	Different road conditions require different rates of MG30.	June 14 th
58	June 17 th	5	Public Works	Tree removal	RR183 north of Hwy 28	Will be taken care of this morning.	June 17 th
59	June 17 th	1	Public Works	Tree removal	Bonnie Lake – one at entrance and one 50 feet from garbage bins	Will get to it as soon as possible.	June 17 th
60	June 17 th	1	Public Works	Trees leaning	RR 130 north of Twp 604	Will take care of it.	June 17 th
61	June 18 th	3	Public Works	Grade wash board	Victoria Trail west of Hwy 855		
62	June 21 st	2	Public Works	Trees cut and ratepayer possibly want to cut them up for firewood.	RR 141 and Twp 572		
63	June 21 st	2	Public Works	Gravel needed	RR 133 North of Twp 582	Gravel was hauled as needed.	June 21 st
64	June 24 th	3	Public Works	Tree removal – blocking line of sight	RR 171A Victoria Trail	Brushing crew will be there this week.	June 28 th
65	June 25 th	2	Public Works	Broken curve sign	RR154A south of Twp 590	Sign repaired.	June 29 th
66	June 25 th	4	Safety	Post information on hot weather safety	N/A	Posted in the office and the shop	
67	June 28 th	4	Public Works	Road maintenance request	East beach at Island Lake	Bladed this morning.	June 28 th
68	June 29 th	5	Public Works	Poor road condition, need blading. Also received complaints about Thorhilds 1 ½ miles.	Portion of Twp 604 west of RR 191.	Will check portion that was reclaimed, may need to be reclaimed again. Thorhild portion is Thorhild's responsibility – new agreement.	June 29 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
69	June 29 th	4	Public Works	Look into dust from gravel hauling and Croswell's using engine retarder brakes.	East on Twp 610 to Hwy 855.	See #70.	
70	July 1 st	4	Public Works	Dust complaint from Croswell hauling. Any rules regarding hauling on holidays?	East on Twp 610 to Hwy 855.	Twp 610 scheduled for MG30. Will be watering till then. Nothing stipulates not hauling on holidays in the haul road agreement.	July 1 st
71	July 2 nd	3	Public Works	Sign down in the ditch.	Twp 584 RR 173	Will be taken care of	July 2 nd
72	July 3 rd	3	Public Works	Rig traffic– will they be applying dust control?	Twp 590	Oil company will be contributing to MG30 application. Will schedule as soon as possible	July 3 rd
73	July 4 th	1	Public Works	Wire fence that was damaged from our mulcher to be fixed	RR 124 ½ mile north of Twp 602 – east side of road.	Will inspect and determine if it was caused by the County brushing. If it was County, it will be fixed.	July 5 th
74	July 4 th	1	Public Works	Repair or patch a blowout in road	Sunrise beach resort near house 641.	Patching crew will be there this week.	July 5 th
75	July 6 th	4	Public Works	Follow up on dust complaint from log haulers	RR 174 south of Twp 612		
76	July 8 th	4	Peace Officer/ Communications	Post on social media/educate on "How to Use Roundabout"	Hwy 28 and 831.	Created Facebook post and put on County website	July 8 th
77	July 8 th	4	Public Works	Dust Control	Paraskevia Church Yard- RR174 Twp 610	Inspected area. Little to no dust. No action taken	July 8 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
78	July 8 th	4	Fire	Put a fire ban in place	N/A	Fire ban was put in place July 13 th	July 13 th
79	July 9 th	5	Public Works	Pot holes	RR 193B south of Hwy 28	Pot holes will be repaired next week.	July 12 th to 16 th
80	July 13 th	2	Agriculture	Look into declaring agriculture disaster because of drought	Smoky Lake County	Will discuss at upcoming meeting. Information was provided by the CAO and Agricultural Fieldman.	July 13 th
81	July 14 th	5	Public Works	Road needs blading- washboard from dry conditions	Twp 600 east of Hwy 831	Occurring on all high traffic roads, grader will see to it in their rotation	July 15 th
82	July 16 th	4	Communications	Post on County social media – Redwater Detachment Virtual Community Engagement Event	N/A	Was posted on social media, and will remain up until engagement period is over.	July 19 th
83	July 21 st	4	Public Works	Washboard	Road to west side of Hanmore lake	Graders are currently grading this road.	July 21 st
84	July 22 nd	4	Public Works	Washboard	Twp 610, Holowaychuk's pits east to RR170	Grader is currently blading this road.	July 22 nd
85	July 22 nd	1	Public Works	Fallen Trees	RR 123 ½ mile south of Spedden	Lots of trees down. Will get to it tomorrow.	July 22 nd
86	July 22 nd	1	Public Works	Pot holes	Twp 602 East of RR 124	Will get to pot holes as soon as we are done getting trees off of roads.	July 22 nd
87	July 22 nd	1	Public Works	Fallen Trees	RR 131 North of Twp 602	Will be added to the list	July 22 nd
88	July 27 th	5	Public Works	Log haulers tossing tree debris in the ditch- needs to be cleaned by hauler.	RR 191 turning west on Twp 604	Issue is currently being dealt with. Bob is talking to haulers so they stop throwing waste in the ditch.	July 28 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
89	July 28 th	1	Administration/ Environmental Operations	If burning pile for wood at Spedden Landfill can be pushed up with skid steer- lots of trees from storms	Spedden Landfill	On Monday August 2nd the cat pushed up the landfill as well as the burn pits and the pits were burnt having the bush bunny water truck on site.	August 2 nd
90	July 28 th	5	Public Works	Pot holes	RR 191 north of Hwy 28 / 59448 south of RR 191	This stretch is on the patching list.	July 29 th
91	July 29 th	1	Public Works	Patching	Twp Rd 593A east of Vilna Seed Cleaning Plant to Hwy 28 / Twp 594 on north side of Vilna Cultural Center to RR 135	This area is on the patching list.	July 29 th
92	July 29 th	2	Public Works	Patching	RR 153 north of Twp 590.	Patching will be done by mid month.	July 29 th
93	July 29 th	3	Parks and Recreation/ Public Works	Look into signs ("please use respect") that have been put up on trails – see if they have been posted at other locations.	Iron Horse Trail	Councillor replies: Signs have been put up coming and leaving all villages (to best of his knowledge) Signs could have been posted by snowmobile club. Muni-Corr can take note and possibly post more on iron horse trail	July 29 th
94	July 29 th	4	Public Works	Signage and dust control – haulers going too fast.	Twp 612 and RR 175 for signage. North Twp 610 and RR 170/165 for Dust control.	Signage is on the list, probably be done for next week. Bob will be talking with the haulers to slow down.	July 30 th
95	July 29 th	3	Public Works	Culvert	Twp 584 and RR 173	First call on this culvert already completed. New culvert will be installed soon after.	July 30 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
96	July 30 th	1	Environmental Operations	Card reader not working	Truck fill East of RR 124	The Truckfill system is only compatible with cell phone hook ups at times the reception is not the best, but on Aug 4 we upgraded the antenna and it appears to have better reception now.	August 4 th
97	August 2 nd	2	Public Works	Grading- someone tore up road. Try make grading rotation match up after long weekends.	RR 153 and Twp 592A towards Bellis Beach.	Grader has gone over the area, roads were being patched here.	August 3 rd
98	August 3 rd	4	Public Works	Grading- same issue as above	RR 160 off the Iron Horse Trail.	Graders will be getting to those areas as soon as they can without drastically changing their rotation.	August 5 th
99	August 3 rd	5	Public Works	Patching on hard tops	Division 5 area.	Division 5 will be done next week along with Division 4.	August 3 rd
100	August 4 th	2	Public Works	-Bridge repair on deck. - gravel tarps not being used on lead trailers - culvert installation not done when Manager said it would be	Twp 590 East of Hwy 859(bridge repair).	*Did not receive this email. -Will inspect bridge issue today - gravel tarps are used by County employees, could be contract trucks not tarping - Bob spoke with ratepayer on culvert installation, not a priority, will be done later this season.	August 16 th
101	August 4 th	4	Public works	Bridge repair/ bridge markers down	RR 163 North of Hwy 28- White Earth Creek Bridge	On the list for patching. Once gravel hauling is done It will free up 2 more employees for patching.	August 5 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2021



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
102	August 5 th	5	Public Works	Ratepayer wants approach – need contact number	Hwy 831	Evelyn at Emcon is the contact for highway approaches	August 5 th
103	August 7 th	4	Communications	Post “Putting Poor Crops to Good Use” on County website and social media.	N/A	Link has been shared on County Facebook page.	August 9 th
104	August 9 th	1	Public Works	Patching	50 th Ave - Spedden	Patching for Spedden is on the list- potentially next week.	August 9 th
105	August 9 th	4	Public Works	Patching	Bellis	Patching is on the list.	August 9 th
106	August 10 th	1	Environmental Operations	Garbage to be picked up	In ditch on Twp 594 East of RR 133	Will get to it.	August 10 th
107	August 16 th	4	Public Works	Fallen Tree	RR 174 south of Twp 610	Will send out a crew	August 16 th
108	August 16 th	4	Parks and Recreation	Move dock pad that stacked up on another. Put some aggregate down in large hole.	South Hanmore Lake boat launch. West Hanmore Lake boat launch.	Will send crew out to have a look. Hole was filled but may require more aggregate.	August 16 th

UPDATED August 17, 2021



2021 Road Projects

OIL TREATMENT / PAVING							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 594 between RR 174- RR 174A	P1814	1	0.5		\$ 65,000.00	23,783.21	MSI/MO
Twp 594 between RR 174A- RR 175	P1815	1	0.5		\$ 65,000.00	33,912.04	MSI/MO
Twp 594 between RR 175- RR 180	P1915	2	1.0		\$ 135,000.00	105,332.57	MSI/MO
		4		Total	\$ 265,000.00	\$ 163,027.82	

CHIP-SEAL							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Cost	Actual Cost	Funding
RR 170 between Twp 600- Twp 601	FM2114	2	1.0		\$ 67,160.00	1,941.89	MSI/MO
RR 170 between Twp 601A- Twp 602	FM2124	1	0.5		\$ 33,580.00	1,231.79	MSI/MO
Twp 612 between Hwy 855- RR 174	FM2014	2	1.0	#1141-20	\$ 70,500.00	2,450.77	MSI/MO
		5		Total	\$ 171,240.00	\$ 5,714.45	

REHABILITATION / BASE STABILIZATION							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2111	4	2.5		\$ 40,000.00	22,192.33	MSI/MO
Twp 620 between RR 135- RR 141	MG2121	3	2.0		\$ 50,000.00	67,133.87	MSI/MO
Twp 602 bewteen Hwy 36- RR 140	MG2131	5	3.0		\$ 75,000.00	5,191.57	MSI/MO
RR 122 between Twp 591- Twp 592	MG2141	2	1.0		\$ 25,000.00	9,507.55	MSI/MO
Twp 590 between RR 174(n)-RR 180(s)	MG2113	2	1.25		\$ 28,000.00	5,212.08	MSI/MO
Twp 595A between RR 171- Hwy 28	MG2114	3.5	2.25		\$ 50,000.00	7,661.45	MSI/MO
Twp 602 between Hwy 855- RR 172	MG2124	2	1.0		\$ 20,000.00	1,279.96	MSI/MO
RR 181 between Twp 604- Twp 605	MG2115	2	1.0		\$ 30,000.00	40,810.49	MSI/MO
		23.5		Total	\$ 318,000.00	\$ 93,956.95	

CONSTRUCTION							
Project Name	Code	# Days	Length/ miles		Estimate Costs	Actual Cost	Funding
Twp 583A between RR 130- RR 131	C2112	6	0.5		\$ 60,000.00	1,568.17	MSI/MO
Twp 592 between RR 171- RR 172	C2113	12	1.0		\$ 130,000.00	1,079.61	
		18		Total	\$ 190,000.00	\$ 2,647.78	

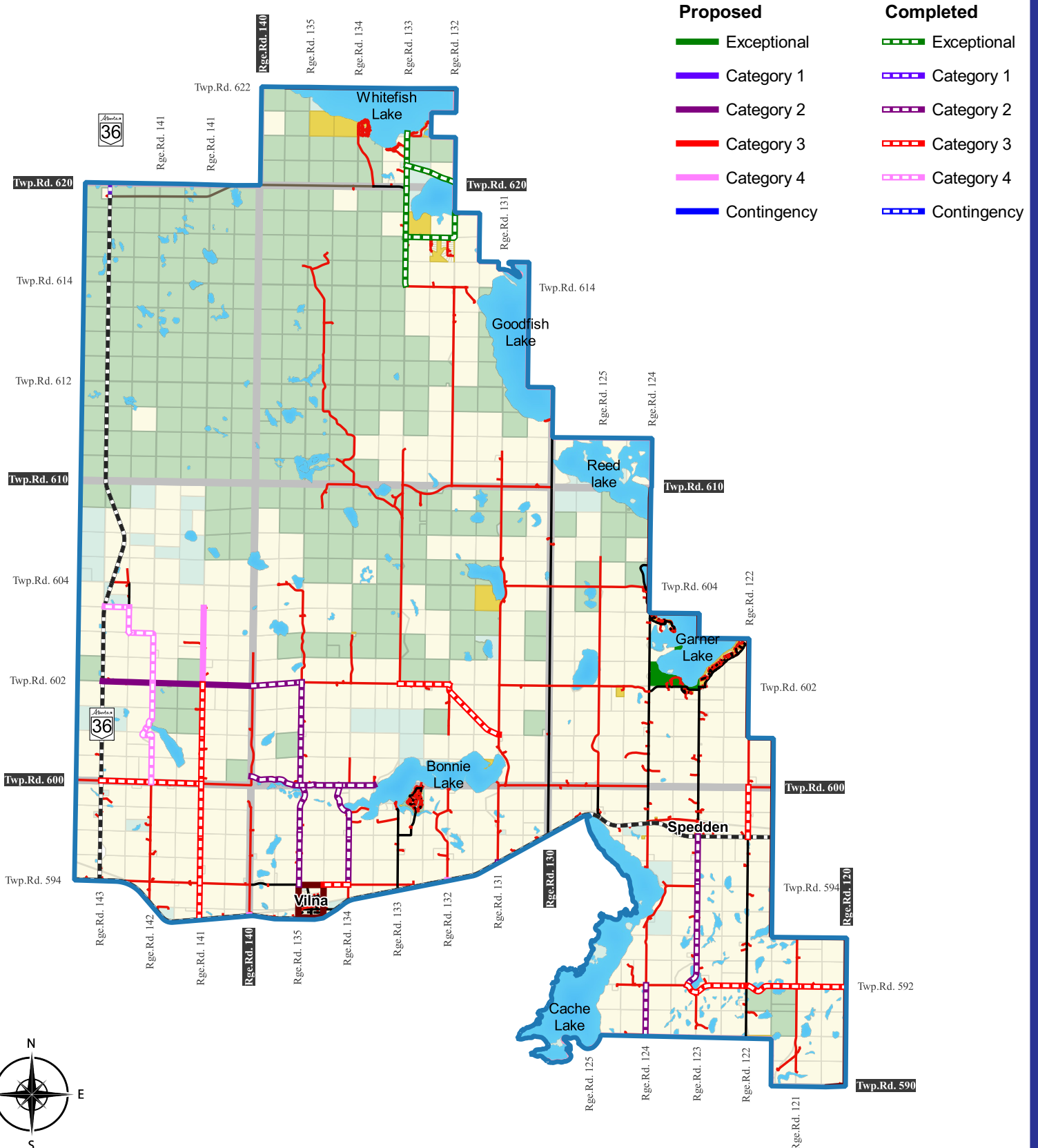
MG HAUL ROADS - PW57							
Project Name	Code	# Days	Length/ miles		Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2023	4	5.5		\$ 121,000.00	87,978.40	Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2033	3	2.0		\$ 44,000.00	26,391.86	Aggregate Reserve
		7		Total	\$ 165,000.00	\$ 114,370.26	

GRAVELLING							
Miles per Division	Code	Recommended miles	Recommended Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144.0	PW45	41.0	6,861.0	\$ 144,081.00	6,629.33	\$ 151,610.62	RTG
218.5	PW46	82.0	13,009.0	\$ 299,207.00	8,824.87	\$ 193,706.68	RTG
159.5	PW47	32.5	5,132.0	\$ 71,848.00	5,004.64	\$ 90,005.31	RTG
167.0	PW48	37.0	5,818.5	\$ 87,277.50	3,710.93	\$ 62,089.09	RTG
219.0	PW49	53.0	8,423.0	\$ 126,345.00	4,639.40	\$ 89,870.55	RTG
908.0 miles		245.5	39,243.5	\$ 728,758.50	28,809.17	\$ 587,282.25	
Contingency:			5,000.0	\$ 90,000.00	1,971.95	\$ 40,810.99	
Total			44,243.5	\$ 818,758.50	30,781.12	\$ 628,093.24	
Road Repair PW90:					10,783.59	\$ 248,237.17	Unbudgeted- Cost of gravel only



Division One Gravel 2021

Completed up to August 16, 2021



Smoky Lake County makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and Smoky Lake County shall have no liability to such persons for any loss or damage whatsoever.

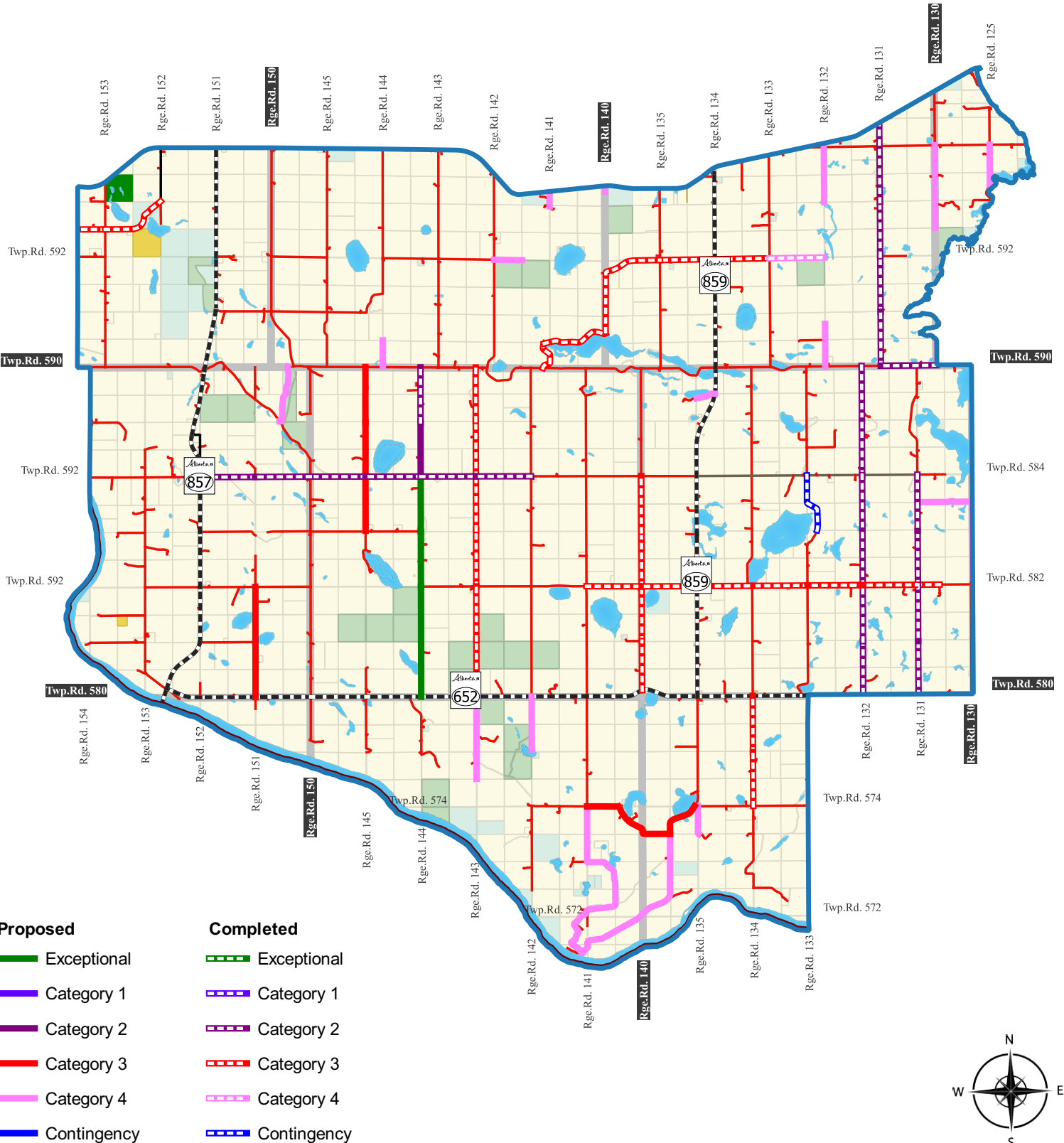
This document shall not be copied or distributed to any person without the express written consent of Smoky Lake County.





Division Two Gravel 2021

Completed up to August 16, 2021



Smoky Lake County makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and Smoky Lake County shall have no liability to such persons for any loss or damage whatsoever.

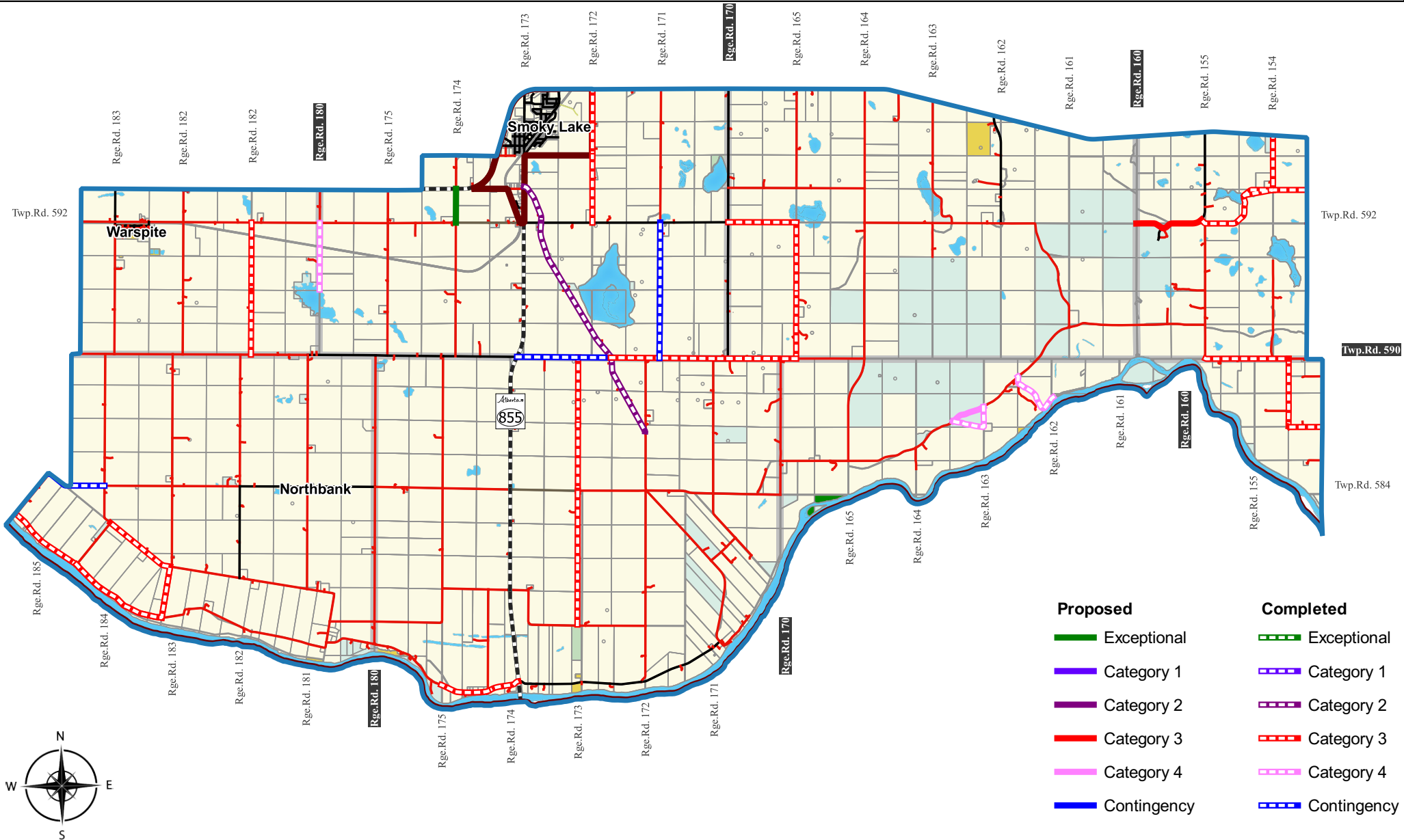
This document shall not be copied or distributed to any person without the express written consent of Smoky Lake County.





Division Three Gravel 2021

Completed up to August 16, 2021



Smoky Lake County makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and Smoky Lake County shall have no liability to such persons for any loss or damage whatsoever.

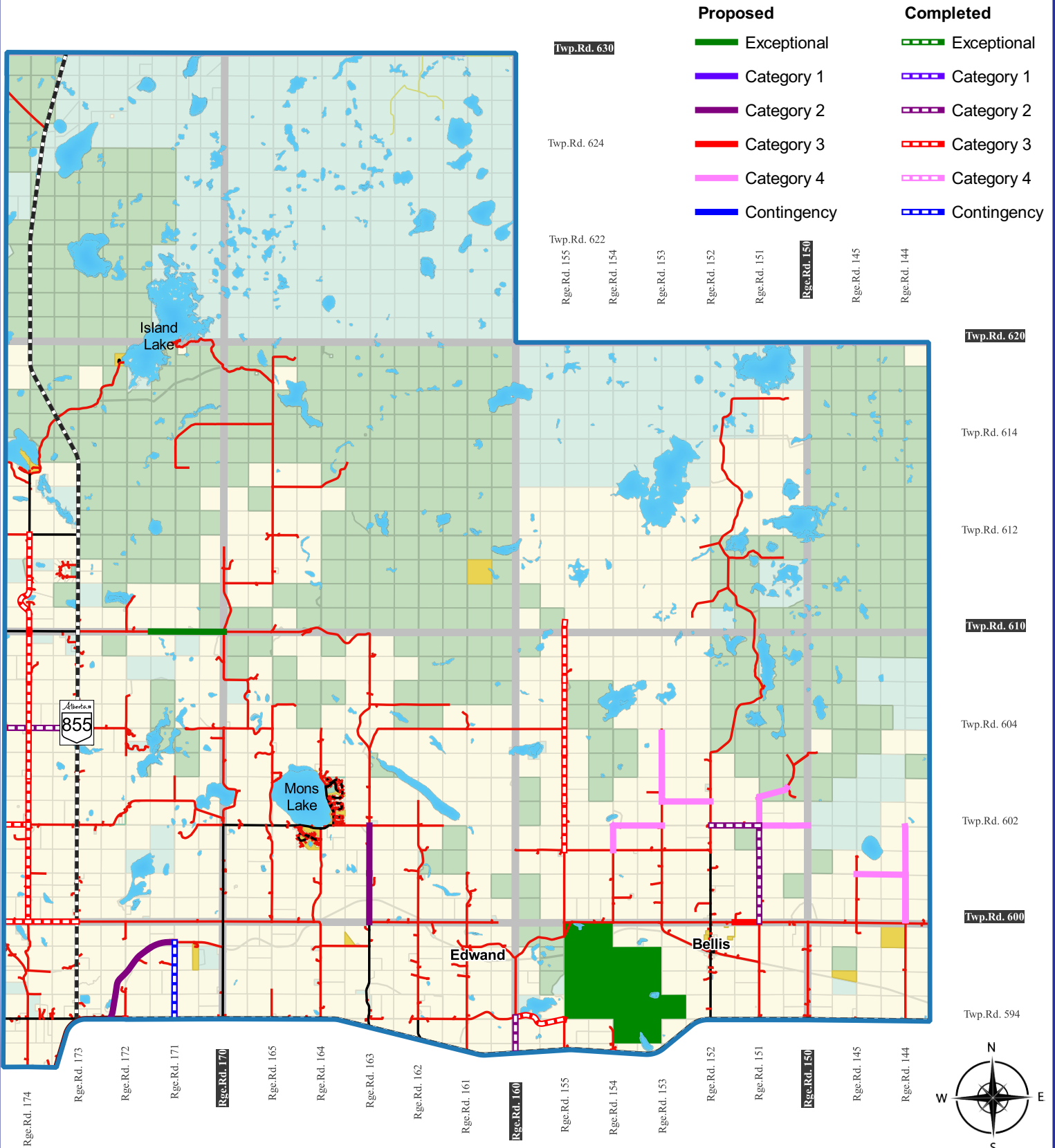
This document shall not be copied or distributed to any person without the express written consent of Smoky Lake County.





Division Four Gravel 2021

Completed up to August 16, 2021



Smoky Lake County makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and Smoky Lake County shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of Smoky Lake County.



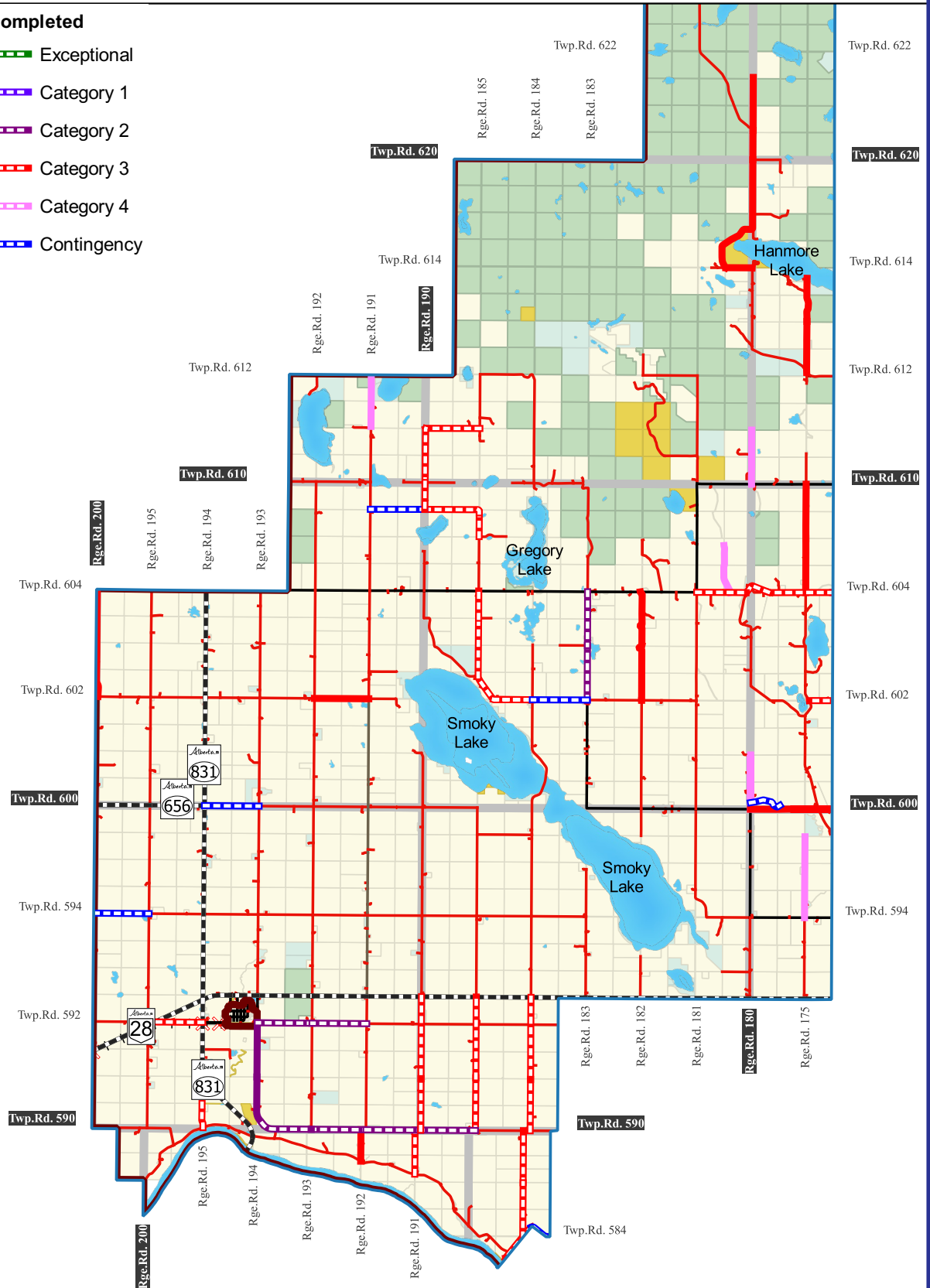


Division Five Gravel 2021

Completed up to August 16, 2021

- Proposed**
- Exceptional
 - Category 1
 - Category 2
 - Category 3
 - Category 4
 - Contingency

- Completed**
- - - Exceptional
 - - - Category 1
 - - - Category 2
 - - - Category 3
 - - - Category 4
 - - - Contingency



Smoky Lake County makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and Smoky Lake County shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of Smoky Lake County.



Log haul is still happening from W-17-61-16-W4 to Hwy. 855 on 165, 611, 170 & 610.

Log haul is completed from SW-17-61-17-W4 to Hwy. 855 on 175, 612, 174 & 610 loaded and empty from Hwy. 855 to SW-17-61-17-W4 on 612.

Log haul is completed from NE-31-60-17-W4 on 175 and 610 to Hwy. 855.

Log haul is completed from NE-32-60-18-W4 on 184, 612, 185, 611, 190, 605A, 191 and 604 to and from 192A.

Log haul is happening from SE-7 & SE-18 of 61-16-W4 on 165,611,170 & 610 to and from Hwy. 855.

Log haul is happening from SW-8=60-14-W4 on 145, 600 to and from Hwy. 36.

Log haul is happening from SE-29-57-13-W4 on 574, 135 to and from Hwy. 652.

Log haul will be happening at NE-25-59-15-W4 on 150 to and from Hwy. 28.

Log haul is happening from SW-4-61-18-W4 on 184, 612, 185, 611, 190, 605A, 191, 604 to and from 192A.

Log haul will be happening at E1/2 of SE-461-18-W4 on 610, 183, 604 to and from 192A.

Caltex is hauling water and oil on 171, 592, 590 to and from Hwy. 855 and roads onto 590. They are going to be doing some wells at SE-2-590-17-W4.

Rolling Hills is going to be doing some wells at NW-30-62-16-W4. They have been hauling gravel to fix lease road up there to be able to get equipment in to drill.

Rolling Hills has drilled oil well SE-19-61-17.

Rolling Hills is doing Oil well at SW-6-62-17-W4.

Assist Doug with MG projects.

Follow up on soft spots on roads to gravel and maintain.

The beavers have been very active. We are working very closely with the Ag department to Keep areas of concern open, as the beavers are busy plugging culverts and spots that have flowing water. Trevor has been checking gizmos to make sure they are working properly and installing new ones where needed.

No Fire Permits handed out.

Will be taking Holiday time. Will still deal with Road Data for moves. All so will be available by phone and come in if need be, to assist with any problems that arise.

Will gone for the month of September for Health reasons.

Bob



28 GOALS

PUBLIC WORKS PLAN (PW) GOVERNANCE

Goal	Progress Update
<p>Administrative (PW Shop Foreman): 100%</p>	<p>Mark Fedoretz: Achievements:</p> <ol style="list-style-type: none"> 1. Attending managers meetings 2. Meetings with Enterprise and Fleet ordering 3. Attending joint health and safety meeting 4. Ordering and sourcing parts <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/17</p>
<p>→ 40 Equipment check lists to review</p>	
<p>→ 99 Vehicle check lists to review.</p>	
<p>→ Annual employee evaluations</p>	
<p>→ Annual inventory count</p>	
<p>Administrative (PW Shop Foreman): 100%</p>	
<p>Contract Work (PW Shop Foreman): 100%</p>	
	<p>Mark Fedoretz: Achievements:</p> <ol style="list-style-type: none"> 1. 447 CVIP July 15- July 19 2021 2. 214 Service and replace brake lines July 20 2021 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/17</p>
<p>Contract Work (PW Shop Foreman): 100%</p>	

Council Member Inquiry (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements: No council member inquiries during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/08/17

Council Member Inquiry (PW Shop Foreman): 100%

Equipment (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements:

1. 111 Repair brakes and changed over one tire July 13 2021
2. 509 Diagnose and repair wiper motor July 13- July 27 2021
3. 240 Repair wiring July 13 2021
4. 742 Repair tire July 13 2021
5. 473 Repair tire July 14 2021
6. 603 Remove muffler got welded and installed July 15- July 19 2021
7. 507 Removed and replaced coolant line July 15- July 16 2021
8. 194 Fixed leaking wheel seal July 15 2021
9. 455 Diagnose PTO not working and Repair July 15- July 16 2021
10. 602 Fix flat tire and replace wheel stud July 16- July 23 2021
11. 507 Service and replace blades July 16- July 19 2021
12. 472 Service July 19 2021
13. 140 Weld on ramps July 19 2021
14. 240 Removed tracks and removed drive motor, resealed planetary. Resealed tilt cylinder July 22- July 28 2021
15. 471 Service July 26 2021
16. 629R Service July 27 2021
17. 471 Replace back window July 28 2021
18. 481 Repair tire August 3 2021
19. 604G Service August 3- August 4 2021
20. 240 Repair electrical August 3 2021
21. 465 Check over steering August 3- August 4 2021
22. 508A Repair tires August 4 2021
23. 713 Install new jack August 4 2021
24. 474 Replace hitch bolts August 4 2021
25. 505 Replace door glass, Install cell booster and change blades August 5 2021

- 26. 474 Fixed hydraulic oil leak August 5 2021
- 27. 508 Change over both front tires August 9 2021
- 28. 140a Fix electrical August 9 2021
- 29. 473 Fix flat tire August 9 2021
- 30. 472 Replace tire August 9 2021
- 31. 482 Replace sprayer module August 10- August 11 2021
- 32. 473 Tighten mower disc August 10 2021
- 33. 218 Replace pull cord August 11- August 17 2021
- 34. 624 Diagnose and repair electrical system August 12- August 13 2021
- 35. 505 Repaired antifreeze leak August 13 2021
- 36. 502 Check over front end August 13 2021
- 37. 622 Remove and replace leaking hydraulic hose August 13 2021
- 38. 473 Replace mower tire August 16 2021
- 39. 482 Replace wiring harness August 16 2021

Challenges: *No value*

Next Steps: *No value*

2021/08/17

→ 286 Pieces of equipment and vehicles to service and repair: 286 unit

→ 4 – Tractors

→ 4 – Tractors (Removal)

→ 8 – Graders ready for summer – April. 2-3 graders at a time

→ 8 – Graders ready for winter Starting October 1st. 2-3 graders at a time

Equipment (PW Shop Foreman): 100%

Protective Services Maintenance/Repair (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements:

- 1. 401 Replaced batteries and repaired window in truck July 13- July 14 2021
- 2. 405 Repaired outer door handle July 14 2021

Challenges: *No value*

Next Steps: *No value*

2021/08/17

→ 15-20 Units: Prepare fire equipment for fire season. At all times water trucks and tanks filled with water and fuel at all times for emergency

Protective Services Maintenance/Repair (PW Shop Foreman): 100%

Training (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements:

1. No training during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/08/17

Training (PW Shop Foreman): 100%

Vehicle (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements:

1. 435 Finish with deck July 13 2021
2. 170 Replaced u-joints in drive line July 13 2021
3. 188 Repair tire July 14 2021
4. 116 Fix trailer wiring July 14 2021
5. 198 Fix wiring on engine, new blower fan, cleaned evaporator July 14 2021
6. 420 Fix brakes front of truck July 15- July 16 2021
7. 197 Service and charge a/c July 16 2021
8. 198 Repaired tire July 19 2021
9. 110 Fix electrical issues July 19- July 20 2021
10. 195 Replace purge valve July 19 2021
11. 198 Service July 21 2021
12. 107 Service July 21 2021
13. 476 Repaired Shake in truck July 21 2021
14. 444 Repair electrical July 21- July 22 2021
15. 109 Replace alternator July 22 2021
16. 106A Diagnose electrical issues and replace alternator July 23 2021
17. 478 Install beacon July 23 2021
18. 226 Install beacon July 26 2021
19. 205 Install beacon July 26 2021
20. 201 Install beacon July 26- July 27 2021
21. 197 Service A/C July 28 2021
22. 227 Install beacon July 29 2021
23. 180 CVIP and repairs August 3- August 4 2021

- 24. 724 Install Beacon August 4 2021
- 25. 180 Fix air leak and torque tires August 5 2021
- 26. 188 Service August 5 2021
- 27. 724 Install beacon August 4 2021
- 28. 109 Clean condenser and charge a/c August 6 2021
- 29. 198 Replace brake pot August 9 2021
- 30. 190 CVIP and Repairs August 9- August 11 2021
- 31. 195 Replace brakes, s-cams and slack adjusters August 10- August 17 2021

Challenges:

Next Steps: *No value*

2021/08/17

→ 150 Services to vehicles and equipment: 150 Service(s)

→ 3 – Sand trucks ready for October

→ 3 – Trucks ready for summer – April

→ 31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.

Vehicle (PW Shop Foreman): 100%



5.1.e

7
GOALS

EMERGENCY SERVICES PLAN
(ES) COMMUNITY SERVICES

Goal

Progress Update

Administrative Activity (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- Completed the Fire Protective Services agenda packages and attended the Committee Meeting.
- Resolved the outstanding invoices with Alberta Transportation
- Ordered fire supplies (firefighting foam, 2 pairs of boots and 10 lengths wildland firefighting hose)
- Worked on fire reports
- Completed 5 Alberta Transportation invoices
- Completed drone work at the County gravel pit as per requested by Public Works

Transitional Solutions

- Completed all fire department responses for 2018-2021 with shute times, response times, numbers of members, hours on task, time/date of calls
- Completed all fire department personnel profile with age range, responses to calls and individual training for years 2018-2021
- All fire department activities were entered into the GIS for years 2018-2021 and response maps created
- Fire Chief completed 2 zoom meetings with the research time
- Completed all vehicle and equipment inventory for the 3 departments
- Completed the fire gear inventory for the 3 departments and replacement plan
- Completed all 4 municipalities responsibilities to each fire department and the region
- Completed all 4 municipalities responsibilities for legislation to the region and provincial requirements
- Fire Protective Services contributions to Phase 1: Fire Department Operations was completed on July 30, 2021
- Phase 1: Fire Department Operations Draft Report will be ready for review in early September

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Fire Protective Services: 100%

NEW Scott Franchuk:

Achievements:

- Fire Ban was implemented on July 13, 2021
- Fire Ban was downgraded to a Fire Restriction on July 21, 2021
- No fire permits or fireworks permits were issued

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Waskatenau Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Waskatenau Fire responded to 1 fire
- 1 SCBA pack batteries were changed

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Smoky Lake Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Smoky Lake Fire Department responded to 2 collisions, 7 fires, 1 medical and 2 fire alarms
- The Department host 2 training nights
- Engine 459 front mount turret valve was leaking and replaced
- 2 Oxygen sensors were replaced in the gas monitors

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Vilna Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Vilna Fire Department responded to 1 collision, 3 fires, 1 medical and 1 alarm
- The Department hosted 2 training nights
- Engine 401 booster reel was leaking and fixed
- An AED battery with an adaptor was found, ordered and put into service

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Training Activity (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- Continuation of the Firefighter Basic Training will continue in October/November

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Council Member Inquiry (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- No Council inquiries

Challenges: *No value*

Next Steps: *No value*

2021/08/16



5.1.g

133 GOALS

87% GOAL COMPLETION

JORDAN RUEGG

BEHIND

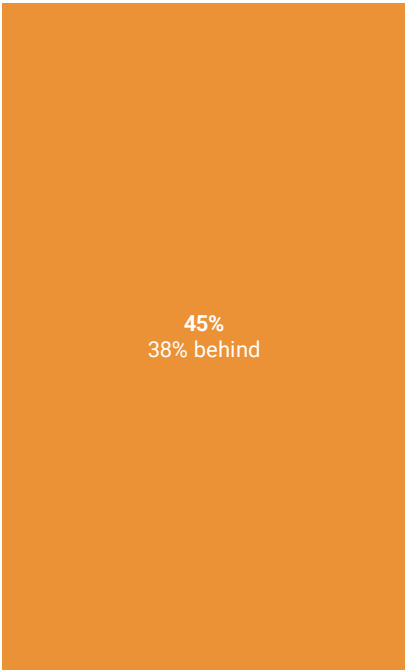
Goal	Progress Update	Current Completion	Start Date	Due Date
Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities: 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this period. Administration was instructed to hold an Open House on a potential RV park to be located in Warspite but this process has been put on hold due to the ongoing COVID-19 pandemic. Council had wished to hold the Open House in person to provide ratepayers with an opportunity to provide their input in person but this has not been possible due to the pandemic. Once large in-person gatherings are permitted again, an Open House will be scheduled.</p> <p>2021/08/17</p>	<p>1%</p> <p>1 / 100%</p> <p>90% behind</p>	2017/12/31	2021/12/31
(P&D) Prepare a Draft 5 Year Function Budget	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>2021/08/17</p>	<p>1%</p> <p>82% behind</p>	2021/01/01	2021/10/01

(P&D) Prepare Annual Budget

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager has began preparing for budget discussions that will take place later in 2021. The Planning and Development Department has been conducting a review of the Department's policies and bylaws to determine which, if any, require major amendments. Furthermore, the County has a number of Public Land Dispositions that require renewal in 2022/2023 that will require funding from the departmental budget. The Planning and Development Manager has begun to obtain quotes for this work in advance of budget deliberations.

2021/08/17



2021/01/01

2021/10/01

ON TRACK

Goal	Progress Update	Current Completion	Start Date	Due Date
------	-----------------	--------------------	------------	----------

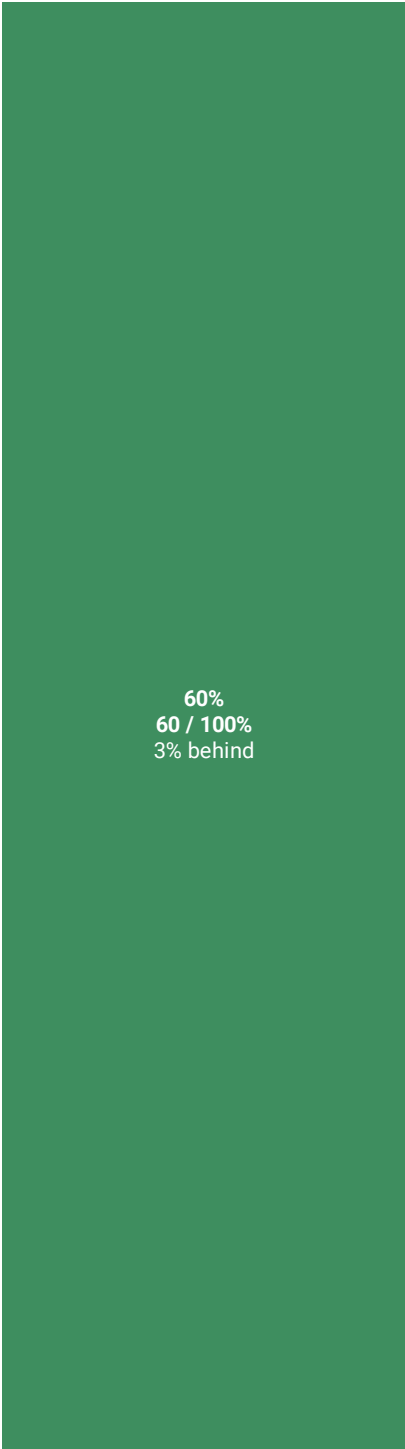
**Achievements: ROAD CLOSURE
FILE RC 027 - Bylaw 1398-21
(Hamlet of Edward)**

Bylaw 1398-21 was given First Reading and a Public Hearing was held, at the June 24, 2021 Smoky Lake County Council meeting. A copy of the proposed Bylaw has been sent to the required referral agencies to determine whether or not any easements or crossing agreements will be required prior to cancellation of the portions of road. Once all of the referral agencies have submitted their responses to the County, the Planning and Development Manager will consolidate these responses and forward them along with the proposed Bylaw to the Minister of Transportation for approval.

**ROAD CLOSURE FILE RC 031 -
Bylaw 1402-21 (Hamlet of
Warspite)**

Bylaw 1402-21 will be brought forward to the August 26, 2021 Smoky Lake County Council meeting for consideration for First Reading. Should the proposed Bylaw be given First Reading, a Public Hearing on the proposed Bylaw will be scheduled to obtain public input on the proposed Bylaw. The Planning and Development Department will also refer the proposed Bylaw to the required agencies to determine whether or not an easement/right-of-way agreement is necessary.

2021/08/17



<p>Land Use Planning/Development: 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p><i>2021/08/17</i></p>	<p>65%</p> <p>65 / 100%</p> <p>3% behind</p>	<p>2021/01/01</p>	<p>2021/12/01</p>
<p>GIS Activity (P&D): 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has had discussions with the GIS Technician with respect to creating a trails inventory for Smoky Lake County. Among the items discussed were which data should be collected and how and when this would be collected and then integrated into the GIS. The Planning and Development Department will continue to work with the GIS Technician to determine how best to capture and organize this data.</p> <p>The Planning and Development Department continues to work with the GIS Technician to find and address any gaps in the GIS data that relates to planning and development and to ensure that the Department's data is up to date.</p> <p><i>2021/08/17</i></p>	<p>60%</p> <p>60 / 100%</p> <p>3% behind</p>	<p>2021/01/01</p>	<p>2021/12/31</p>

Achievements: The CAOs of Vilna, Waskatenau & Smoky Lake were notified of Bylaw 1371-20's 3rd & final reading by email from the Legislative Services Clerk on June 29, 2021. The County's Assistant CAO has arrange for transportation of the bylaw to be signed by each respective municipality. The Town of Smoky Lake intends to give Bylaw 1371-20 second and third readings at its July 20, 2021 Council meeting. The Village of Vilna gave first and second reading to Bylaw 1371-20 on June 17, 2021, and intends to give the Bylaw third reading at its next Council meeting scheduled for September. The Village of Waskatenau intends to give all three readings of the Bylaw at its July 22, 2021 Council meeting

The Planning and Development Department will continue to promote and advance the objectives contained within the Smoky Lake County Heritage Management Plan and Smoky Lake County Heritage Management Plan Policy and will also continue to work collaboratively with the Smoky Lake County Regional Heritage Board in order to advance its initiatives.

2021/08/17

30%
30 / 100%
7% ahead

Subdivision Development Appeal Board
Updates: 100%

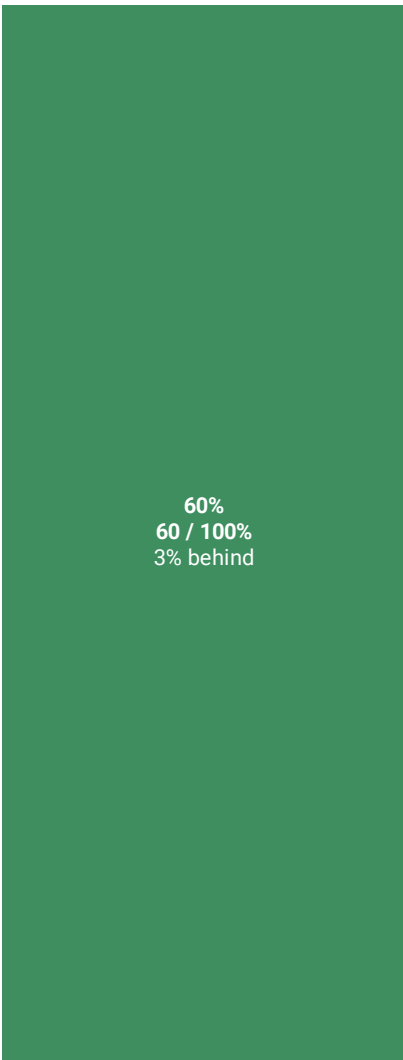
NEW Jordan Ruegg:

Achievements: SDAB Appeals
The Subdivision and Development Appeal Board has not received an appeals during this reporting period.

Other Appeals

Subdivision File 21-R-317 has been appealed to the Land & Property Rights Tribunal (formerly the Municipal Government Board). The Tribunal met on July 9, 2021, to hear the appeal. The Tribunal sent a letter to the appellant and to the County, dated August 10, 2021, informing the appellant and the County that the Tribunal has determined that it has all of the information that it requires to make a decision on the Appeal. The Tribunal has not made its Decision in writing yet. Once the written Decision has been made, a copy of the Decision will be provided to Council for reference. The Tribunal is not bound by a specific timeframe that it is required to make a decision within.

2021/08/17



2021/01/01

2021/12/31

Training Activity: 100%

NEW Jordan Ruegg:

Achievements: There was no training action taken during this period.

2021/08/17



2021/01/01

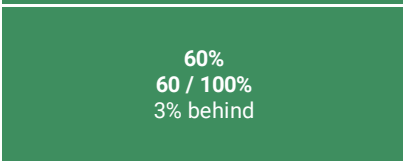
2021/12/31

Council Member Inquiry (P&D): 100%

NEW Jordan Ruegg:

Achievements: No action was taken during this reporting period.

2021/08/17



2021/01/01

2021/12/31

<p>Sales of Municipally-Owned Land: 100% NEW Jordan Ruegg:</p> <p>Achievements: There was no action taken during this reporting period.</p> <p><i>2021/08/17</i></p>	<p>60% 60 / 100% 3% behind</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
<p>Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities: 100% NEW Jordan Ruegg:</p> <p>Achievements: At the Joint County-Town Council meeting held on June 8th, a Public Hearing was held regarding the intention to establish a Municipally Controlled Corporation for the purposes of creating a regional tourism corporation to execute the Victoria District Economic Development Strategy. Following the Public Hearing, Smoky Lake County Council and the Town of Smoky Lake Council adopted Resolutions to establish said Municipally Controlled Corporation. The Planning and Development Manager sent notification of said Resolutions to the Minister of Municipal Affairs, on July 5, 2021, pursuant to Section 75.1 of the <i>Municipal Government Act</i> and Section 2(1) of the <i>Municipally Controlled Corporation Regulation</i>.</p> <p>County administration continues to work with the County's legal counsel to prepare the documents necessary to establish the MCC.</p> <p><i>2021/08/17</i></p>	<p>66% 66 / 100% 3% ahead</p>	<p>2021/01/01</p>	<p>2021/12/31</p>

Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region.: 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Department is working on an amendment to the Land Use Bylaw to provide provisions for the raising of chickens/livestock in hamlet districts, and is also working on an amendment to revise provisions related to recreational vehicles and campgrounds. Open Houses were held on both topics during the month of July, 2021, and a "What We Heard Report" was compiled following the Open Houses and other public engagement. The Report was discussed at the July 28, 2021 Committee of the Whole for the Purposes of Planning meeting and will be forwarded to the August 26, 2021 Smoky Lake County Council meeting for further discussion.

2021/08/17

65%
65 / 100%
3% behind

2021/01/01

2021/12/01

Industrial Park: 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Department continues to work with the Economic Development Officer to identify potential opportunities to attract industrial development.

2021/08/17

60%
60 / 100%
3% behind

2021/01/01

2021/12/31

(P&D) Attend Joint Health & Safety Meetings: 12 Meeting(s)

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager and the Planning and Development Assistant attended the Joint Health & Safety Meeting held on August 12, 2021. The Planning and Development Manager and Planning and Development Assistant will attend the Joint Health & Safety Meeting scheduled for September 16, 2021.

2021/08/17

86%
10.32 / 12 Meeting(s)
1 Meeting(s) behind

2021/03/15

2021/12/31

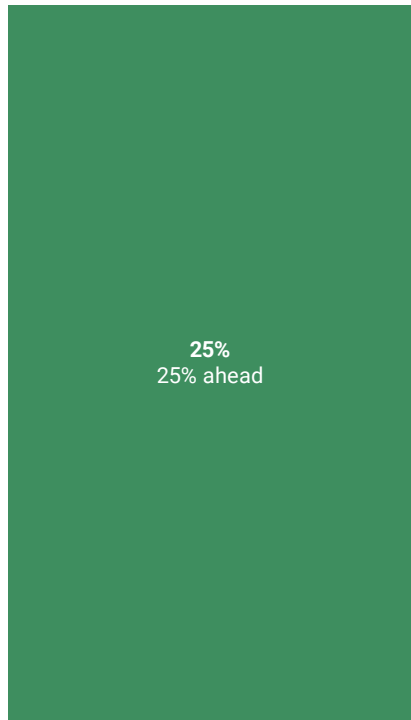
Heritage Resources

NEW Jordan Ruegg:

Achievements: The Planning and Development Department continues to work with the Smoky Lake Regional Heritage Board to identify potential heritage resources for municipal historic designation in 2021. No new heritage resources were identified for Municipal Historic Resource designation during this reporting period.

The Planning and Development Department is also working in conjunction with the County's Public Works Department on the installation of interpretive plaques at the Ruthenia School and Rubuliak House.

2021/08/17



2021/01/01

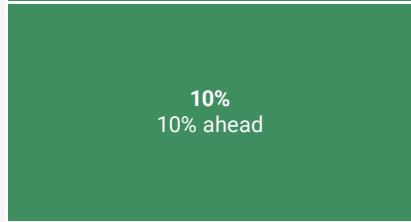
2021/12/01

Enforcement Actions

NEW Jordan Ruegg:

Achievements: The Planning and Development Department has taken no enforcement action during this period.

2021/08/17



2021/01/01

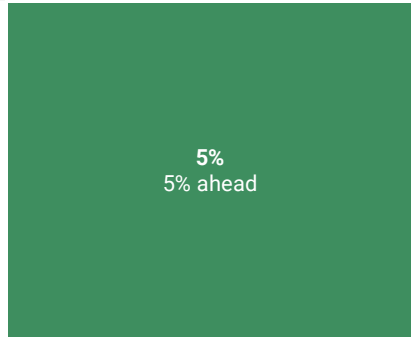
2021/12/31

(P&D) Attend Annual Safety Meeting

NEW Jordan Ruegg:

Achievements: he Planning and Development Department will attend the Annual Safety Meeting if one is scheduled (may not happen due to the ongoing COVID-19 pandemic).

2021/08/17



2021/01/01

2021/12/01

International Dark-Sky Association (IDA) - Dark Skies Nomination and Designation

NEW Jordan Ruegg:

Achievements: The Planning and Development Department has prepared a Request for Decision to be considered at the August 26, 2021 Smoky Lake County Council meeting, to accept the "What We Heard Report", which compiles the public feedback that the County received regarding, among other issues, a potential Dark Sky designation, and further recommending Smoky Lake County Council to instruct administration to prepare an amendment to Smoky Lake County Land Use Bylaw No. 1272-14 pertaining to Dark Skies designation, to be brought forward to a future Committee of the Whole for the Purposes of Planning meeting for further discussion.

2021/08/17

90%
30% ahead

2020/12/10

2021/12/31

Bylaw No. 1371-20: Smoky Lake County Regional Heritage Board

NEW Jordan Ruegg:

Achievements: The Town of Smoky Lake intends to give Bylaw 1371-20 second and third readings at its July 20, 2021 Council meeting. The Village of Vilna gave first and second reading to Bylaw 1371-20 on June 17, 2021, and intends to give the Bylaw third reading at its next Council meeting scheduled for September. The Village of Waskatenau intends to give all three readings of the Bylaw at its July 22, 2021 Council meeting.

2021/08/17

75%
15% ahead

2020/12/10

2021/12/31

Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)	NEW Jordan Ruegg: Achievements: The Planning and Development Department is working on preparing the necessary documentation required to renew REC Lease 17005 (NW-24-60-17-W4M) for a 25-year term, prior to the expiration of the current REC Lease, dated January 1, 2023. <i>2021/08/17</i>	55% -	2021/01/28	2023/01/01
Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)	NEW Jordan Ruegg: Achievements: The Planning and Development Department is working on preparing the necessary documentation required to renew REC Lease 17007 (NE-34-61-17-W4M) for a 25-year term, prior to the expiration of the current REC Lease, dated November 13, 2022. <i>2021/08/17</i>	55% -	2021/01/28	2021/12/31
Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).	NEW Jordan Ruegg: Achievements: The Planning and Development Department is working on preparing the necessary documentation required to renew DLO 170189 (NE-20-61-17-W4M) for a 25-year term, prior to the expiration of the current DLO, dated September 3, 2022. <i>2021/08/17</i>	55% -	2021/01/28	2021/12/31

NEW Jordan Ruegg:

Achievements: The Planning and Development Department has prepared a Request for Decision to be considered at the August 26, 2021 Smoky Lake County Council meeting, to accept the "What We Heard Report", which compiles the public feedback that the County received regarding, among other issues, a potential Dark Sky designation, and further recommending Smoky Lake County Council to instruct administration to prepare an amendment to Smoky Lake County Land Use Bylaw No. 1272-14 pertaining to Dark Skies designation, to be brought forward to a future Committee of the Whole for the Purposes of Planning meeting for further discussion.

2021/08/17

50%
1% ahead

2021/03/08

2021/12/31

**Land Use Bylaw No. 1272-14
Amendment – Small Livestock in Urban
Areas**

NEW Jordan Ruegg:

Achievements: The Planning and Development Department has prepared a Request for Decision for the August 26, 2021 Smoky Lake County Council meeting. The RFD will recommend that Council accept for information the "What We Heard Report" that relates to the public participation that was recently conducted with respect to hamlet chickens, Dark Skies and temporary RVs, and it is further recommended that Council instruct administration to bring forward amendments to Land Use Bylaw No. 1272-14 respecting these issues, to a future Committee of the Whole meeting

2021/08/17

50%
1% ahead

2021/03/08

2021/12/31

Alberta Wetlands Replacement Program

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager has drafted letters to landowners within the identified project area, informing them of the Wetland Replacement Program and its benefits, in an effort to identify potential owners that would be interested in participating in the Program. The Planning and Development Department will report back to Council once the letters have been circulated and enough time has passed in order to give the landowners the opportunity to respond.

2021/08/17

47%
2% behind

2021/03/08

2021/12/31

Safety Codes Agency Contract – Request for Proposals

NEW Jordan Ruegg:

Achievements: The Planning and Development Department is in receipt of two Proposals pursuant to the Request for Proposals that was advertised on Alberta Purchasing Connection (APC) on June 29, 2021, with a closing date of July 30, 2021. The received Proposals are currently being reviewed by the Planning and Development Department and will be forwarded to an Administrators' meeting to obtain input from each municipality's administrator, and to determine the recommendation that will be made to the municipalities' respective Councils for awarding a contract for a Safety Codes Agency.

2021/08/17

45%
-

2021/03/25

2021/12/31

Lake Subdivision Wayfinding Signage

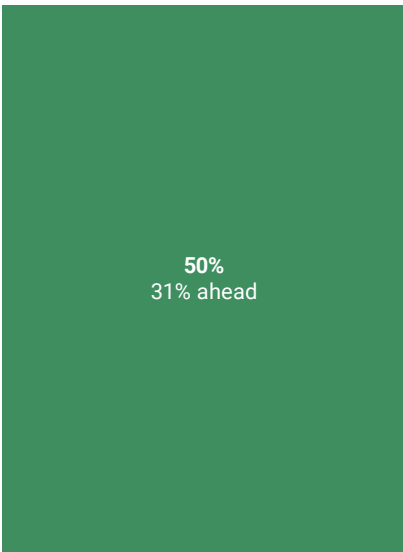
NEW Jordan Ruegg:

Achievements: At the July 28, 2021 Committee of the Whole for the Purpose of Planning meeting, a recommending motion was made to proceed with the Lake Subdivision Wayfinding Signage Project in accordance with the information provided by the Planning and Development Department. The Planning and Development Department has prepared a Request for Decision for Council's consideration at the August 26, 2021 Smoky Lake County Council meeting.

2021/08/17

2021/04/23

2021/09/01



Achievements: The Planning and Development Department will be working with the GIS Technician to prepare an inventory of all trails located on Municipal/Environmental Reserves & other County-owned lands. The inventory will include such information as:

- Location of trails;
- Length of trails;
- Condition of trails; and
- Trail type (i.e. paved, graveled, dirt, etc.).

Additionally, the Planning and Development Department will work with the GIS Technician to develop a series of maps that show the location of said trails. Once the inventory and maps has been produced, they will be brought to a future meeting of Council for discussion. The Planning and Development Department will be conducting field inspections of the County's existing trail network on August 31, 2021, to obtain additional information that will be used to complete the trail inventory.

2021/08/17

20%
4% ahead

Bylaw 1289-16: Smoky Lake County & Town of Smoky Lake Intermunicipal Development Plan (IDP)

NEW Jordan Ruegg:

Achievements: The Planning and Development Manager will request Smoky Lake County Council to instruct administration to convene a meeting of the Intermunicipal Planning Committee (IPC) to discuss the renewal Bylaw No. 1289-16: Smoky Lake County & Town of Smoky Lake County Intermunicipal Development Plan at the August 26, 2021 Smoky Lake County Council meeting. In order for the Bylaw to be renewed, identical Resolutions must be adopted by Smoky Lake County and the Town of Smoky Lake. The IPC will discuss the merits of renewing said Bylaw and will provide its recommendation to each Council following the meeting.

2021/08/17

20%
11% ahead

2021/07/28

2021/08/28

Lake Subdivision Wayfinding Signage

NEW Jordan Ruegg:

Achievements: At the July 28, 2021 Committee of the Whole for the Purpose of Planning meeting, a recommending motion was made to proceed with the Lake Subdivision Wayfinding Signage Project in accordance with the information provided by the Planning and Development Department. The Planning and Development Department has prepared a Request for Decision for Council's consideration at the August 26, 2021 Smoky Lake County Council meeting.

2021/08/17

50%
41% ahead

2021/07/28

2021/08/28

Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs

NEW Jordan Ruegg:

Achievements: The Planning and Development Department has prepared a Request for Decision for the August 26, 2021 Smoky Lake County Council meeting. The RFD will recommend that Council accept for information the "What We Heard Report" that relates to the public participation that was recently conducted with respect to hamlet chickens, Dark Skies and temporary RVs, and it is further recommended that Council instruct administration to bring forward amendments to Land Use Bylaw No. 1272-14 respecting these issues, to a future Committee of the Whole meeting.

2021/08/17

2021/07/28

2021/08/28



OVERDUE

Goal	Progress Update	Current Completion	Start Date	Due Date
Trails Improvement for Birchland/Garner Lake	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent an email to Deb and Ron Williams, dated July 7, 2021, informing them of Council's decision to spread sand/gravel on the lake access trail which backs onto 9th Street, Birchland Resort, Garner Lake, and have further informed the Williams' that the Public Works Department will be responsible for facilitating said work, and that any questions the Williams' may have respecting said work should be directed towards the Public Works Manager/Department.</p> <p>2021/08/17</p>	<p>30% 70% behind</p>	2021/06/24	2021/07/29

COMPLETE

Goal	Progress Update	Current Completion	Start Date	Due Date
------	-----------------	--------------------	------------	----------

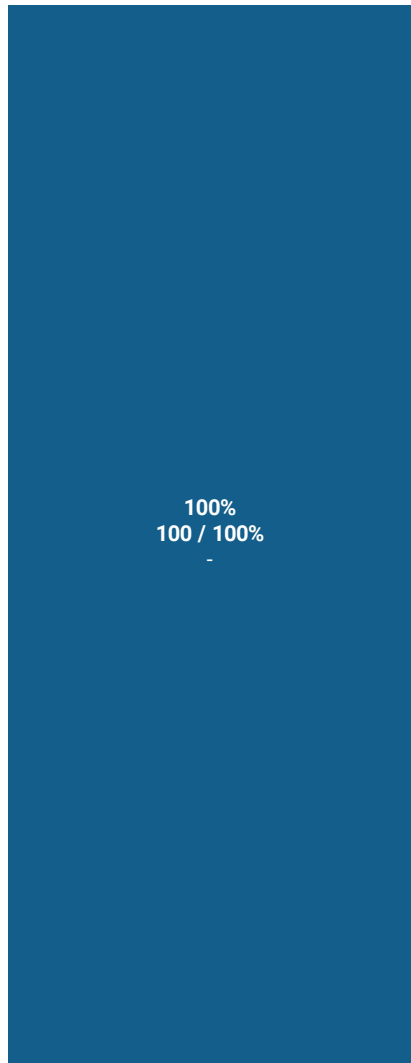
Inter-municipal Collaborative Frameworks with the Counties of St. Paul, Lac La Biche & Two Hills as part of the 2018-2020 Strategic Priorities: 100%	100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Town of Smoky Lake as part of the 2018-2020 Strategic Priorities: 100%	100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Village of Vilna part of the 2018-2020 Strategic Priorities: 100%	100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Village of Waskatenau part of the 2018-2020 Strategic Priorities: 100%	100% 100 / 100% -	2017/12/31	2020/12/30
Inter-municipal Collaborative Framework with the Counties of Lamont and Thorhild as part of the 2018-2020 Strategic Priorities: 100%	100% 100 / 100% -	2017/12/31	2021/04/01
Planning and Development Manager Work Plan: 100%	100% 100 / 100% -	2021/01/01	2021/04/01
→ Field Work/Research	100% -	2020/01/01	2021/12/31
→ Manager's Meetings	100% -	2021/01/01	2021/12/31

Nuisance Ground StudyNote: Strategic Priorities Chart Feb 6, 2017: 100%

NEW Jordan Ruegg:

Achievements: The Planning and Development Manger received the final Remediation Report and Groundwater Monitoring Report, both dated July 15, 2021, and both prepared by Action Land & Environmental Services Ltd. Both Reports will be brought to the August 26, 2021 Smoky Lake County Council meeting for acceptance by Council. The Planning and Development Department will also be recommending that Council instruct administration to proceed with making application to the Minister of Environment and Parks, to vary or eliminate the 300 metre development setback from a non-operating landfill. Furthermore, the Planning and Development Manager will be recommending that Council instruct administration to forward the necessary documentation to Alberta Transportation in order to facilitate the reimbursement of 50% of the project costs, a was agreed to by Ric McIver, the Honorable Minister of Transportation, as per the email received from him, dated July 9, 2020.

2021/08/17



2021/01/01

2021/07/01

Land Use Bylaw Amendments - Recreational Vehicles	100% -	2021/01/01	2022/01/01
↳ Public Hearing - Re: Amendment: 1 Milestone(s)	100% 1 / 1 Milestone(s) -	2021/03/15	2021/06/01
Intermunicipal Development Plan with Lamont County	100% -	2019/08/27	2021/04/21
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	100% -	2020/10/22	2020/12/31
Bylaw No. 1380-20: Road Closure – Undeveloped Road Allowance; East Side of River Lot 10 (Victoria Settlement)	100% -	2020/10/22	2020/12/31
Canadian Heritage River System (CHRS)	100% -	2020/12/02	2020/12/31
International Dark-Sky Association (IDA)	100% -	2020/10/29	2020/12/31

Alberta Wetlands Replacement Program Memorandum of Understanding (MOU)	100% -	2020/10/29	2020/12/31
Policy Statement No. 61-11-01: Planning and Development Fees	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – RVs & Campsites	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Shipping Containers	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Tiny Homes	100% -	2020/10/29	2020/12/31
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	100% -	2020/10/29	2020/12/31
Bylaw No. 1385-20: Designation of Ferry Crossing as a Municipal Historic Area	100% -	2020/12/10	2021/12/31
Bylaw No. 1384-20: Rubuliak Ukrainian House: A Municipal Historic Resource Designation	100% -	2020/12/10	2021/12/31
Bylaw No. 1386-20: Land Use Bylaw 1272-14 Amendment for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes	100% -	2020/12/10	2021/12/31
Bylaw No. 1387-20: Planning and Development Fees	100% -	2020/12/10	2021/12/31
Policy Statement No. 61-05-05: Planning and Development Fees	100% -	2020/12/10	2021/12/31
Lamont County Intermunicipal Development Plan (IDP) Proposed Bylaw No. 1383-20	100% -	2020/12/10	2021/12/31
Lamont County - Intermunicipal Collaboration Committee (ICC) Meeting	100% -	2020/12/10	2021/12/31
Steven Leluik, Landowner - Waterfront Access Proposal	100% -	2020/12/10	2021/12/31
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.31 acres)	100% -	2020/12/10	2021/12/31
Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) - Thorhild County	100% -	2020/12/10	2021/12/31
Watershed Resiliency and Restoration Program	100% -	2020/12/10	2021/12/31
Wetland Replacement Program Memorandum of Understanding	100% -	2020/12/10	2021/12/31
Intermunicipal Collaboration Committee (ICC) Meeting with Lamont County	100% -	2020/12/10	2021/12/31
Alberta Environment and Parks	100% -	2020/12/10	2021/12/31
Alberta Development Officers Association (ADOA)	100% -	2020/12/10	2021/12/31

Victoria District Economic Development Strategy: Business Plan	100% -	2020/11/26	2021/12/31
Bylaw No. 1390-20: Victoria District Economic Development Strategy Business Plan	100% -	2020/12/16	2021/12/31
Victoria District Economic Development Strategy: Municipally Controlled Corporation (MCC)	100% -	2020/12/16	2021/12/31
Vision XS Ltd. Scope of Work – Memorandum of Understanding	100% -	2020/12/16	2021/12/31
Nuisance and Unsightly Properties	100% -	2020/12/11	2021/12/31
(P&D) Complete Annual Work Plan	100% -	2021/01/01	2021/02/26
Heritage Board Volunteer Recognition Certificates	100% -	2021/01/28	2021/12/31
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	100% -	2021/01/28	2021/12/31
Bylaw No. 1386-20: Amending Land Use Bylaw No. 1272-14 for Recreational Vehicles, Campgrounds, Campsites & Recreational Vehicle Parks, Shipping Containers, Tiny Homes	100% -	2021/01/28	2021/12/31
Discharge of Caveat – NW-4-59-15-W4M	100% -	2021/01/28	2021/12/31
Government of Alberta's Heritage Preservation Partnership Program	100% -	2021/01/28	2021/12/31
Smoky Lake County Regional Heritage Board - 2021 Alberta Heritage Conservation Grant	100% -	2021/01/28	2021/12/31
Alberta Conservation Association's 2021-22 Conservation, Community & Education Grant	100% -	2021/01/28	2021/12/31
Government of Canada's 2021 Environmental Damages Fund	100% -	2021/01/28	2021/12/31
Canadian Heritage Rivers System (CHRS) - Parks Canada Funding Contribution	100% -	2021/01/28	2021/12/31
Bylaw No. 1383-20: Lamont County Intermunicipal Development Plan	100% -	2021/01/28	2021/12/31
Danny and Kathy Bittner - Landowners	100% -	2021/01/28	2021/12/31
Temporary Road Closure - Range Road 172, South of Township Road 600	100% -	2021/02/16	2021/12/31
Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan	100% -	2021/02/25	2021/12/31
Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan	100% -	2021/02/25	2021/12/31

Bylaw No. 1391-21: Smoky Lake County & Lamont County Intermunicipal Collaboration Framework	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p>	<p style="text-align: center;">2021/12/31</p>
Municipal Excellence Award Nomination	<p>NEW Jordan Ruegg: Achievements: Smoky Lake County received a letter, dated July 30, 2021, from the Honorable Ric McIver, Minister of Municipal Affairs, informing Smoky Lake County that its submission to the Ministers' Awards for Municipal Excellence in the Smaller Communities Category, for the Smoky Lake Pumpkin Patch Daycare Co-Op, was not selected to receive an award. <i>2021/08/17</i></p>	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p> <p style="text-align: center;">2021/12/31</p>
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p>	<p style="text-align: center;">2021/12/31</p>
Request to Purchase County Owned Land – Pt. SW-6-59-15-W4M (0.44 acres)	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p>	<p style="text-align: center;">2021/12/31</p>
Private Property within the Hamlet of Spedden	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p>	<p style="text-align: center;">2021/12/31</p>
2021 Annual Planning Conference and Education Session	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/02/25</p>	<p style="text-align: center;">2021/12/31</p>
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/04</p>	<p style="text-align: center;">2021/12/31</p>
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/04</p>	<p style="text-align: center;">2021/12/31</p>
Request to Purchase County Owned Land – Pt. SW-06-59-15-W4M	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/04</p>	<p style="text-align: center;">2021/12/31</p>
Lake Subdivision Wayfinding Signage	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/08</p>	<p style="text-align: center;">2021/12/31</p>
Treaty Six Acknowledgement	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/08</p>	<p style="text-align: center;">2021/12/31</p>
Bylaw No. 1393-21: Amend Land Use Bylaw	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/25</p>	<p style="text-align: center;">2021/12/31</p>
Bylaw No. 1368-20: Intermunicipal Collaboration Framework (ICF) - Thorhild County	<p style="text-align: center;">100% -</p>	<p style="text-align: center;">2021/03/25</p>	<p style="text-align: center;">2021/12/31</p>

Safety Codes Audit	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager received an email, dated July 12, 2021, from Cristian Nadeau, Audit Manager, Safety Codes Council, informing Smoky Lake County that the Safety Codes Council has accepted the Audit Action Plan, dated June 1, 2021.</p> <p><i>2021/08/17</i></p>	<p>100%</p> <p>-</p>	2021/03/25	2021/12/31
Steven Leluik, Landowner - Waterfront Access Proposal Hillside Acres		<p>100%</p> <p>-</p>	2021/03/25	2021/12/31
Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision		<p>100%</p> <p>-</p>	2021/04/23	2021/06/30
Alberta Coal Policy & the Eastern Slopes		<p>100%</p> <p>-</p>	2021/04/23	2021/05/27
Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs		<p>100%</p> <p>-</p>	2021/04/23	2021/11/30
Development Agreement for Stage 3 & 4 of Bonnie Lake Resort Subdivision		<p>100%</p> <p>-</p>	2021/04/27	2021/05/27
Bylaw No. 1393-20: Land Use Bylaw 1272-14 amendment to rezone a portion of SE-29-59-19-W4M, from Agriculture (AG) District to Highway Commercial (C1) District		<p>100%</p> <p>-</p>	2021/04/29	2021/06/30
Victoria District Economic Development – Municipally Controlled Corporation (MCC)		<p>100%</p> <p>-</p>	2021/04/29	2021/06/30
Mons Lake Community Association		<p>100%</p> <p>-</p>	2021/04/29	2021/06/30
Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination Update		<p>100%</p> <p>-</p>	2021/05/27	2021/07/01
Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination		<p>100%</p> <p>-</p>	2021/05/27	2021/07/01
Canadian Heritage Rivers System (CHRS) North Saskatchewan River Nomination		<p>100%</p> <p>-</p>	2021/05/27	2021/07/01
Proposed Public Participation Plan: Hamlet Chickens, Dark Skies, Temporary RVs		<p>100%</p> <p>-</p>	2021/05/27	2021/07/01

<p>Encroachment Agreement – County Road Allowance (Willow Road) Mons Lake</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Encroachment Agreement between Smoky Lake County and James & Colette Packard, respecting the lands legally described as Lot 12, Block 1, Plan 8023098, was signed and executed on June 9, 2021, and was sent to the Edmonton Land Titles Office for registration via caveat against the Certificate of Title for said lands, on June 14, 2021, and received by Land Titles on June 18, 2021. The Encroachment Agreement was registered on the Certificate of Title by the Alberta Land Titles Office on August 8, 2021.</p> <p><i>2021/08/17</i></p>	<p>100%</p> <p>-</p>	<p>2021/05/27</p>	<p>2021/07/01</p>
<p>Alberta Infrastructure Land Purchase Pt. SW-6-59-15-W4M</p>		<p>100%</p> <p>-</p>	<p>2021/05/27</p>	<p>2021/07/01</p>
<p>Land Use Bylaw Section 7.25.1 – Recreational Vehicles</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has prepared a Request for Decision for the August 26, 2021 Smoky Lake County Council meeting. The RFD will recommend that Council accept for information the "What We Heard Report" that relates to the public participation that was recently conducted with respect to hamlet chickens, Dark Skies and temporary RVs, and it is further recommended that Council instruct administration to bring forward amendments to Land Use Bylaw No. 1272-14 respecting these issues, to a future Committee of the Whole meeting.</p> <p><i>2021/08/17</i></p>	<p>100%</p> <p>-</p>	<p>2021/06/22</p>	<p>2021/07/29</p>
<p>Safety Codes Agency Agreement – Request for Proposals</p>		<p>100%</p> <p>-</p>	<p>2021/06/24</p>	<p>2021/07/29</p>
<p>Safety Codes Agency Agreement – Request for Proposals</p>		<p>100%</p> <p>-</p>	<p>2021/06/24</p>	<p>2021/07/29</p>

Bylaw No. 1398-21: Cancellation of a portion of "FIRST AVE" and "MAIN ST" Edwand

NEW Jordan Ruegg:

Achievements: Bylaw 1398-21 was given First Reading on June 24, 2021. Following First Reading, the Planning and Development Manager has sent a copy of the proposed Bylaw No. 1398-21 to the following referral agencies as is required prior to submitting the Bylaw to the Minister of Transportation for approval:

- Alberta Environment and Parks;
- AltaLink;
- ATCO Electric;
- ATCO Pipelines;
- Fortis Alberta;
- Smoky Lake County Gas Department; and
- Telus Communications

Once responses have been received from the referral agencies, the Planning and Development Manager will forward the Bylaw and the referral responses to the Minister for approval.

2021/08/17

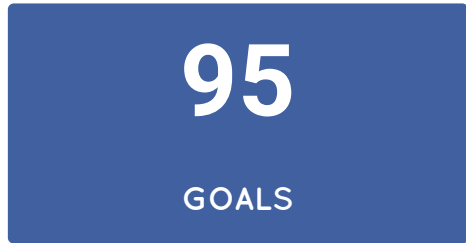
2021/06/24

2021/07/29

100%

-

<p>Bylaw No. 1371-20: Joint Agreement to Regionalize the Smoky Lake County Regional Heritage Board (SLCRHB).</p>	<p>NEW Jordan Ruegg: Achievements: The Town of Smoky Lake intends to give Bylaw 1371-20 second and third readings at its July 20, 2021 Council meeting. The Village of Vilna gave first and second reading to Bylaw 1371-20 on June 17, 2021, and intends to give the Bylaw third reading at its next Council meeting scheduled for September. The Village of Waskatenau intends to give all three readings of the Bylaw at its July 22, 2021 Council meeting. 2021/08/17</p>	<p>100% -</p>	<p>2021/06/24</p>	<p>2021/07/29</p>
<p>Chohor Church 100-Year Anniversary</p>		<p>100% -</p>	<p>2021/06/24</p>	<p>2021/07/29</p>
<p>Municipally Controlled Corporation (MCC) - Resolution to Establish</p>		<p>100% -</p>	<p>2021/06/08</p>	<p>2021/08/05</p>
<p>Revised Wetland Replacement Program Memorandum of Understanding</p>		<p>100% -</p>	<p>2021/07/20</p>	<p>2021/08/20</p>
<p>Draft North Saskatchewan in Alberta Heritage River Nomination Document</p>		<p>100% -</p>	<p>2021/07/20</p>	<p>2021/08/20</p>
<p>Draft North Saskatchewan in Alberta Heritage River Nomination Document</p>		<p>100% -</p>	<p>2021/07/20</p>	<p>2021/08/20</p>
<p>Sale of County Owned Land – Plan 6375KS, Lot P (2.01 Acres) within the Village of Vilna</p>		<p>100% -</p>	<p>2021/07/20</p>	<p>2021/08/20</p>
<p>Bylaw No. 1380-20: Road Closure – Delayed by Alberta Transportation</p>		<p>100% -</p>	<p>2021/07/20</p>	<p>2021/08/20</p>
<p>North Saskatchewan Heritage River Project</p>	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Department has prepared a Request for Decision to be considered by Smoky Lake County Council at the August 26, 2021 Council meeting, to approve the proposed Heritage River Management Planning Process Framework, including the Request for Expressions of Interest, the Management Planning Committee Terms of Reference & the Key Milestones and Deliverables Chart. 2021/08/17</p>	<p>100% -</p>	<p>2021/07/28</p>	<p>2021/08/28</p>
<p>Verbal Update: North Saskatchewan Heritage River Project</p>		<p>100% -</p>	<p>2021/04/23</p>	<p>2021/05/27</p>



NATURAL GAS PLAN

Goal	Progress Update
------	-----------------

AMR meter expiration replacement
 Note: Strategic Priorities Chart Feb 6, 2017: 100%

Daniel Moric:
 Achievements: Completed
 Challenges: *No value*
 Next Steps: *No value*
 2021/08/04

Odorant Activity: 100%

Daniel Moric:
 Achievements: *No value*
 Challenges: *No value*
 Next Steps: *No value*
 2021/08/04

→ **Deliver Odorant**

Daniel Moric:
 Achievements: -July 1/21 - July 31/21. 19.5 hrs x 2 servicemen = 39 hrs spent completing odorant deliveries to Chain Lakes Gas Co-op, Lac La Biche Gas Co-op, County of Two Hills Gas Utility, and NOVA Chemicals Joffre. Truck had leaking delivery hoses so was down until new hoses were made by the Federation.
 Challenges: *No value*
 Next Steps: *No value*
 2021/08/04

CNG Trailer: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Compressed natural gas trailer**

Daniel Moric:

Achievements: No activity for the CNG trailer during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

Administrative Activity (GAS): 100%

Daniel Moric:

Achievements:

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- July 2021 gas price was \$5.24/GJ. July 2021 gas price has increased to \$5.54/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Service Calls: 100%

Daniel Moric:

Achievements: -2 Gas smells by meters. Found utility regulator venting. Contacted caretakers and replaced regulator. Caretaker agreed to relight and would contact the County if assistance relighting was required. (Bonnie Lake and Warspite)
-Gas smell outside near meter set. Upon inspection, found hot water tank control passing and venting unburnt gas out the outdoors. Advised customer to have appliance replaced. (Smoky Lake)

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Documentation of jobs

→Daily Vehicle Inspections

→Pre job meetings

Daniel Moric:

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Undertake On-Call

Daniel Moric:

Achievements: Employees continue to be on call for after hours issues that may arise.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Management meeting

Daniel Moric:

Achievements: Attend weekly managers meetings

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Complete Invoicing

→Clean truck

→Utility Personnel Meeting

→Tool Box meeting

Daniel Moric:

Achievements: Started attending the toolbox meetings at the beginning of the week.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Gas balancing

Daniel Moric:

Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Main Office Safety Meeting

→Meter readings

Daniel Moric:

Achievements: Collect meter readings monthly for customer billing

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Managers reports

Daniel Moric:

Achievements: Create reports for Council for the Natural Gas Utility meetings as required

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Delinquent accounts

Daniel Moric:

Achievements: -Send out overdue account notices to customers who are over 60 days overdue on paying their gas bill(s).
-Transfer overdue account balances to tax roll.

-In the process of have our legal representatives apply liens on overdue account properties in Vilna.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Paperless billing

Daniel Moric:

Achievements: Currently have 357 natural gas accounts receiving bills by email. An increase of 1 since last reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Attend Conventions

Daniel Moric:

Achievements: Attended the Federation FIRE AGM with council on June 17th.

Challenges: *No value*

Next Steps: *No value*

2021/07/12

→Auditor documentation

Daniel Moric:

Achievements: Completed the Federation Audit on June 15th. Received the Audit deficiencies report on June 17th. Currently working on correcting the issues and will be presenting the Audit report at the next Utility meeting.

Challenges: *No value*

Next Steps: *No value*

2021/07/12

→Strategic plan

→Utility meetings

Daniel Moric:

Achievements: Attending the Utility Meeting on August 10th.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Departmental meetings

Daniel Moric:

Achievements: Attending the Departmental Meeting on August 24th.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Job Interviews

→Employee evaluations

Daniel Moric:

Achievements: Will be completing employee evaluations this month.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Other duties

Daniel Moric:

Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→O & M Policy

Daniel Moric:

Achievements: Continually review and update the Federation O&M Policy Manual, as required.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Automatic Meter Readings

Daniel Moric:

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/08/04

Training Activity (GAS): 100%

Daniel Moric:

Achievements: William Gray will be attending the Gas Utility Operator Level 2 practical portion of the course which is held on August 24 & 25 at NAIT Campus in Edmonton. There is a remaining 2 week long course that will be held at the Federation office and will be taking place December 6th-17th.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

Natural Gas Construction of Infrastructure: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Line locates**

Daniel Moric:

Achievements: -56 line locates were complete since last reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **RMO Checks**

Daniel Moric:

Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Magazine check**

Daniel Moric:

Achievements: Complete explosives magazine inventory monthly.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Odor sample**

Daniel Moric:

Achievements: Monthly odorant intensity checks (20 locations)

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Vehicle maintenance**

Daniel Moric:

Achievements: -Complete vehicle/equipment maintenance as required.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Equipment maintenance

→Leak detection

Daniel Moric:

Achievements: Respond to gas leak calls as they arise.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→PFM check

Daniel Moric:

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Sent yearly PFM report to MC in January for the year 2020. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Public building inspections

Daniel Moric:

Achievements: Completed our public building inspections in June.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Cathodic protection

Daniel Moric:

Achievements:

-Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

-Will be hiring a third party company this year to complete our cathodic protection study, as it is required by the Federation O&M Manual to be completed by a third party company every 2 years.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Tetler bag samples

Daniel Moric:

Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Hydro Axing

→End Pressure Test

Daniel Moric:

Achievements: Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→GPS Services and Alterations

Daniel Moric:

Achievements: Will be starting to GPS the new gas lines installed this year.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Take Inventory

Daniel Moric:

Achievements: Will be completing inventory in December before year end.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Install gas lines

Daniel Moric:

Achievements: -Completed 3 new infills (Smoky Lake, Hillside Acres, and Sunrise Beach)
-Completed 3 new secondaries and 2 secondary alterations.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Wash and bleach all equipment.

Daniel Moric:

Achievements: During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Sign installation 0 Sign(s)

Daniel Moric:

Achievements: Have repaired 12 road crossings during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Cut and Caps

Daniel Moric:

Achievements: No cut and caps during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→Maintain Facilities.

→RMO Replacement

Meter recalls and maintenance: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→AMR meters

Daniel Moric:

Achievements: Installed 3 meters on new infills.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Replace defective gas meters**

Daniel Moric:

Achievements: Replace as required. None have failed since last Council update

Challenges: *No value*

Next Steps: *No value*

2021/08/04

→ **Meter Recalls**

Council Member Inquiry (GAS): 100%

Daniel Moric:

Achievements: Council has requested a review of Bylaw No. 1332-18 Natural Gas with Gene and Legal prior to bringing it forward to Council. Legal is in the process of reviewing and hope to be receiving updates from Brownlee shortly.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

2020 INFRASTRUCTURE LINE REPLACEMENT: 100%

↳ **Budget - 2020 INFRASTRUCTURE LINE REPLACEMENT: \$50k**

2020 RMO STATION REPLACEMENT PLAN RESERVE: 100%

↳ **Budget - 2020 RMO STATION REPLACEMENT PLAN RESERVE: \$70k**

2020 MODEMS FOR RMO: 100%

↳ **Budget - 2020 MODEMS FOR RMO: \$22k**

2020 REPLACE TRUCK: 100%

↳ **Budget - 2020 REPLACE TRUCK: \$50k**

2021 INFRASTRUCTURE LINE REPLACEMENT: 100%

2021 RMO STATION REPLACEMENT PLAN RESE: 100%

2021 REPLACE TRUCK - removed: 100%

2021 REFURBISH TRUCK BOX: 100%

**2022 INFRASTRUCTURE LINE
REPLACEMENT: 100%**

**2022 RMO STATION
REPLACEMENT PLAN: 100%**

2022 MAPPING UNIT: 100%

**2022 REPLACE TRUCK -
removed: 100%**

**2022 REFURBISH TRUCK BOX:
100%**

**2023 INFRASTRUCTURE LINE
REPLACEMENT: 100%**

**2023 RMO STATION
REPLACEMENT PLAN RESE:
100%**

**2023 REPLACE TRUCK - re mo
ve d: 100%**

**2023 REFURBISH TRUCK BOX:
100%**

**(GAS) Human Resources /
Training / OH&S**

- ↳(GAS) Attend Annual Safety Meeting
- ↳(GAS) Training Event Form 2021
- ↳(GAS) Attend Joint Health & Safety Meetings: 12 Meeting(s)

(GAS) Financial Accountability

- ↳(GAS) Prepare a Draft 5 Year Function Budget
- ↳(GAS) Prepare Annual Budget

(GAS) Organizational Efficiency

- ↳(GAS) Complete Annual Work Plan

**2020 CARRY OVER RMO
STATION PROJECT: 100%**

- ↳Budget - 2020 CARRY OVER RMO STATION PROJECT: \$50k

Federation of Alberta Gas Co-ops Ltd. O&M Manual Adoption

Patti Priest:

Achievements: Municipal File: 9-16

Challenges: *No value*

Next Steps: *No value*

2021/02/24

Federation of Alberta Gas Co-ops Ltd. - Operations & Maintenance (O&M) Audit

Patti Priest:

Achievements: Retained to document Operational purpose for compliance of Natural Gas System.
Municipal File: is 9-22A

Challenges: *No value*

Next Steps: *No value*

2021/02/24

Quality Management Plan (QMP) – Smoky Lake County Gas Utility

Patti Priest:

Achievements: Retained to document Operational purpose for compliance of Natural Gas System

Municipal File: 9-29

Challenges: *No value*

Next Steps: *No value*

2021/02/24

Water Activity: 100%

Dave Franchuk:

5.1.i

Achievements: Reporting period from June 14, 2021 to Aug 16, 2021

June 14 Cutting grass around water facilities.

June 15 Cutting grass around water truckfills.

June 18 Repairs to Warspite truck fill pressure reducing valve.

June 21 Tend to repairs on back up generator at the Warspite water facility.

June 22 Meet with fire department regarding water availability study.

June 23 Resolve software issues with truckfill system.

June 29 Calibrate Spedden and Bellis truckfills.

June 30 Install pump at the Spedden pumpout holding tanks.

July 2 Customer requested water to be shut off at Warspite.

July 3 Turn CC on new service and check for leaks.

July 5 Cut grass around Spedden truckfill and Spedden plant.

July 6 Cut grass at Bellis truckfills and Edward booster station.

July 9 Repair stuck solinoid valve at Waskatenau truckfill.

July 12 Turn CC off for customer and back on after leak repaired and valve installed.

July 19 Notify all residents of Warspite of directional line flush.

July 20 Biannual Water sample collection at all sites and send off to lab.

July 21 Directional flushing at Warspite throughout the whole distribution system.

July 26 Assist Waskatenau with routine checks.

July 30 Wash and clean Spedden and Warspite Water facilities.

Aug 3 Repair Damaged keypad at Spedden Truckfill and install updated communications antenna.

Aug 6 Replace cracked piping inside Waskatenau truckfill.

Aug 10 Safely clean out electrical box at Spedden truckfill plug holes with steel wool and place mice poison and traps.

Challenges: No value

Challenges: *No value*

Next Steps: *No value*

2021/08/16

95%
95 / 100%
4% behind

Waste Water: 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 16, 2021.

- June 15 Cut grass at waste water lift station at Warspite.
- June 21 Tend to back up generator in regards to the lift station.
- June 24 Lift pump #1 and clean debris from.
- June 25 Lift pump # 2 and clean debris from, and clean bucket screen.
- July 9 Tidy up the warspite lift station. and trim grass around the building.
- July 15 Lift and clean debris from lift station pumps at Warspite.
- July 21 Unplug lift pump #2 and clean out bucket trap at Warspite Sewage lift Station
- July 26 Flush antibacterial enzyme through Warspite booster station.
- July 26 Inspect sewer repair at Warspite residence.
- Aug 5 Clean lift station pumps and install new bucket screens at Warspite lift station.
- Aug 10 Repair and clean lift station winch cables at Warspite sewage lift station.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Waste Management: 100%

Dave Franchuk:

Achievements:

Reporting period from June 14 to August 16, 2021

- June 14 Meet with Quatum recycling regarding electronic recycling pick ups.
- June 16 Remove signs and fence at the Spedden bin site.
- June 22 work on dirt work at the Spedden bin site.
- June 24 Continue working on Spedden bin site.
- June 25 Train new casual staff member at the Smoky Lake transfer station.
- June 28 Preparing fence for Spedden bin site.
- June 29 Picking up discarded furniture in ditch from the mons lake area.
- June 30 Cutting grass at the Smoky Lake transfer station.
- July 2 Repair bins at Hanmore lake regarding bears and clean up garbage.
- July 4 Pick up overflowing garbage near bin site, very busy weekend.
- July 5 Request a quote for fencing at the bin sites at Hanmore Lake, pic more garbage in area.

96%
96 / 100%
3% behind

97%
97 / 100%
2% behind

- July 7&8 Drilling fence posts at Spedden bin site and cementing in posts.
- July 9 Pick up garbage around mons lake and repair fence at the Smoky Lake site.
- July 12 Drill holes for Spedden mini bin site and cement in posts.
- July 13 Put up fence at the Spedden bin site.
- July 16 Gate adjustments at the Spedden bin site.
- July 21 Pick up discarded furniture north of Waskatenau.
- July 28 Move bins at Hanmore Lake due to bear issues.
- July 29 Install steel lids on 2 bins at Hanmore lake.
- Aug 3 Train casual employee at the Smoky Lake transfer station.
- Aug 4 Light up burn pits and have bush bunny stand by then extinguish.
- Aug 5 Light up burn pits and have bush bunny stand by then extinguish.
- Aug 9 Repair fence at Spedden landfill and replace locks.
- Aug 10 Site inspections, Cleaning ash from burn pits with skid steer, replace locks at Spedden again and install camera.
- Aug 11 Picking up discarded furniture and wire East of Vilna. Tending to used paint bins and cleaning electronic sites.

Challenges: *No value*

Next Steps: *No value*

2021/08/16



Regional Water: 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 16, 2021.

- June 14 Contractor tending to Whitefish Lake reservoir access.
- June 17 Repairs to singer valve at the Smoky Lake regional site.
- June 21 Top up chlorine tanks at Whitefish lake reservoir.
- June 23 Hwy 28/63 Regional Waterline Services Commission meeting, Then Build out study meeting.
- June 24 Tend to Regional alarm system issues, and communication.
- June 25 Gather more information regarding water study.
- June 29 Chlorine analyzer calibrations.
- July 5 Contractors tending to regional alarm repairs.
- July 8 Trim grass around Bellis and Edward regional sites.
- July 9 Reset SCADA at Egremont, meet with contractors at Whitefish regarding deficiencies.
- July 19 Cable replacement to chlorine analyzer at Whitefish Lake reservoir.
- July 22 Deliver parts we had in stock to Egremont water facility and assist with repair.
- July 26 Whitefish Lake formal inspection.
- Aug 4 Check on all valve boxes pump out when required.

During this reporting period we had attended to 39 Alberta First Calls.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

97%
97 / 100%
2% behind

Administrative Activity (W&W): 100%

Dave Franchuk:

Achievements: Reporting period from June 14 to August 16, 2021

- June 14 Managers meeting.
- June 15 Environmental Operations meeting.
- June 16 Employee evaluation.
- June 21 Managers meeting.
- June 22 Departmental Operations meeting.
- June 23 Hwy 28/63 then Build out study meetings.
- June 28 Managers meeting.
- July 5 Managers meeting.
- July 8 Joint Health and Safety meeting.
- July 12 Managers meeting, and work on council report.
- July 14 Evergreen meeting.
- July 16 Go over parks and rec workplan and work with Ed on other issues, and policies.
- July 19 Managers meeting.
- July 20 Departmental Operations meeting.
- Aug 3 Managers Meeting. Work on Environment and Parks department agenda package.
- Aug 4 Hwy 28/63 Water study meeting.
- Aug 9 Managers meeting.
- Aug 16 Managers meeting, reviewing parks and rec policies and work plan.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

96%
96 / 100%
3% behind

Parks and Recreation: 100%

Dave Franchuk:

Achievements: Reporting period July 19 to August 16

- July 19 Tending to garbage bins and maintenance at Spedden, Bonnie Lake, Bellis Beach, Victoria trail monument site.
- July 20 Remove wasp nests at Mons Lake toilet, and at Bellis beach. Cut grass at main office.
- July 21 Replace signs on muni corr trail. Take fire ban signs down throughout county.
- July 22 Tend to fallen trees at Birchland, Bellis Beach, and Hanmore lake. buck up and take them to Smoky Lake transfer station.
- July 23 Tend to fallen trees on the municore trail, put up respect trail signs. buck up trees and take to Bellis transfer station.
- July 23 Remove trees and debres from road at Hanmore and Island lakes.
- July 26 Cutting grass at Edwand, Mons lake beach site clean up and repairs to boat launch.
- July 27 Emptying garbage cans on trail, removing falling trees and bucking up and taking them to the Smoky Lake transfer station.
- July 28 Cut grass at Spedden, Victoria trail cut crass around welcome to Smoky Lake County signs.
- July 29 Install steel lids on two bins at Hanmore Lake, cut grass at Warspite, Tend to wasp nest at the toilet there, repair door.
- July 30 Help set up table and chairs at shop then remove, Kill wasp nest at main office. Fill in hole with gravel at mons lake boat launch.
- Aug 3 Fill hole in at Hanmore Lake boat launch.Pick up 6 picnic tables from Bellis Vet dinic, Bonnie lake maintenance.
- Aug 4 Clean toilets on trail, cut grass at Waskatenau water station start trimming grass at warspite.
- Aug 5 Cut grass at Warspite and then at Spedden.
- Aug 6 Tend to garbage bins and toilets down the iron horse trail. and tend to wasp nests at Hanmore lake toilets.
- Aug 10 Cutting grass around Bellis and tending to fallen trees at Hanmore lake and repair door on toilet.
- Aug 11 Installing flag poles front of office.
- Aug 12 Finish installing poles and cut crass around office and bring picnic tables.
- Aug 13 Tend to leanning treas at Hanmore lake and Belis Beach. dean out horse shoe pits at Bonnie Lake resort and move picnic tables.
- Aug 16 Start taking picnic tables and bleachers to Metis crossing.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

Training activity: 100%

96%
96 / 100%
3% behind

95%
95 / 100%
5% behind



5.1.j



AGRICULTURAL SERVICE BOARD PLAN
(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
------	-----------------	----------------	------------	----------

Administrative Activity: 100%

NEW Carleigh McMullin:

Achievements: Meetings & Training attended from June 15th- August 24th

- Grazing School for Woman Webinar: June 23rd
- ASB Field Visit: June 29th
- Managers Review of Re-Opening: June 30th
- Joint Health & Safety Meeting: July 8th
- Departmental Meeting: July 20th
- LARA Field Day: July 22nd
- Grazing School for Woman Meeting: July 28th
- InnoTech Hemp Field Day Vegreville: July 29th
- Special County Council Meeting RE: Ag Disaster August 5th
- ASB Meeting: August 10th

Ag. Department Highlights: June 15th-August 24th

- We had two students join us on June 17th from the North Saskatchewan Watershed Alliance to help Trevor install pone levelers, these two students will be joining us again on August 19th.
- Natural Resources Canada came out on July 15th to do our Mag Inspection- passed with flying colours.
- Issued Alberta Transportation more weed letters for along Hwy 28, Secondary Hwy 855 and Belii highway

Challenges: *No value*

Next Steps: *No value*

2021/05/11

84%
84 / 100%
7% behind

2017/12/31

2021/12/31

Blasting Activity (ASB): 100%

NEW Carleigh McMullin:

Achievements:

- Working closely with Trevor ensuring we are getting proper DFO and AEP approvals for areas where we need to blast or do dam removal with equipment or by hand.

Challenges:

- In order to do work on Crown land a DCL (Damage Control License) is needed. Fish and Wildlife used to issue DCL's but this duty has been given to the Provincial Biologists. Our Biologist is located in Athabasca, and so far it has taken 2 months of back and forth correspondence and we still have not received approval for one of our DCL's.
- The Biologist has also stated that he would like to see the bulk of Smoky Lake County's trapping to occur within the trapping season to prevent the need for the issuance of DCL's and special permits. The trapping season is from October 15th-May 15h.

Next Steps: *No value*

2021/08/03

30%
30 / 100%
43% behind

2020/08/01

2021/12/31

Weed Control (ASB): 100%	<p>NEW Carleigh McMullin: Achievements: As of August 16th, there have been 324 weed letters sent.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/16</p>	<p>81% 81 / 100% 10% behind</p>	2017/12/31 2021/12/31
Mowing Activity (ASB): 100%	<p>NEW Carleigh McMullin: Achievements:</p> <ul style="list-style-type: none"> Mowing in all zones has started and is going very well. Completing second passes wherever it's possible. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/12</p>	<p>40% 40 / 100% 51% behind</p>	2017/12/31 2021/12/31
Spraying (ASB): 100%	<p>NEW Carleigh McMullin: Achievements:</p> <ul style="list-style-type: none"> Brush spraying and spraying where PW hydro-axed in 2020 has been completed as of July 8th. Noxious weed spraying began June 28th, 2021. Weed spraying is going very well in comparison to 2020. Having 2 spray crews to complete brush spraying was much more efficient than having 1 crew. Now we will be following the mowers spraying to the fence line where they can't quite reach to get full weed control in the right-of-ways. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/12</p>	<p>30% 30 / 100% 61% behind</p>	2017/12/31 2021/12/31
Pest Control (ASB): 100%	<p>NEW Carleigh McMullin: Achievements:</p> <ul style="list-style-type: none"> 142 beavers as of August 3rd, 2021. Bertha Armyworm monitoring is done and numbers were low. Grasshoppers were higher this year in comparison to previous wet years, however according to the provincial guidelines these numbers are considered low or 'light damage'. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/03</p>	<p>85% 85 / 100% 6% behind</p>	2017/12/31 2021/12/31

Safety Activity (ASB)

NEW Carleigh McMullin:

Achievements:

- Attended both June and Julys Joint Health & Safety Meeting.
- Bear awareness training completed.
- Attending Monday morning "toolbox" meetings.

Challenges: *No value*

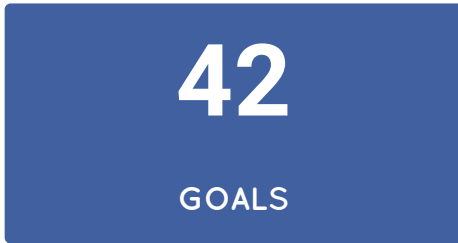
Next Steps: *No value*

2021/08/03

72%
9% behind

2020/01/01

2021/12/31



GIS PLAN

Goal	Progress Update	Current Completion
GIS Tasks: 100%		43% 43 / 100% 19% behind
→ Coordination of GIS Data Input	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No Action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/16</p>	0% -
→ County Website Tool – MuniSight- GIS Site Validation (Copy)	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> online public connection with MuniSight has had 203,777 visits from May 31, 2018 - August 16, 2021. <ul style="list-style-type: none"> From July 11, 2021 - August 16, 2021 (36 days) total visits were 7,846. Regional Public Site - online public connection with MuniSight has had 104,724 visits from May 31, 18 - August 16, 2021. <ul style="list-style-type: none"> From July 11, 2021 - August 16, 2021 (36 days) total visits were 573. Verify quality assurance on Public Site <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/16</p>	62% -

→ GIS – Data collection MuniSight/Mobile App (Copy)

Carole Dowhaniuk:

Achievements:

- Work with PW culvert crew - updating culverts
- Road use Agreements
- Assist emergency services
 - data entry - 2019 Accidents, 2019 fire Calls, 2019 Public Hazard Calls, 2019 Medical Calls

Challenges: *No value*

Next Steps:

- Continue Work with PW culvert crew - updating culverts
- Update new sign installs
- Update guard rails
- Update outstanding Address Signs

2021/08/16

54%
4% behind

→ GIS Data Reporting - Data Verification and data clean up (Copy)

Carole Dowhaniuk:

Achievements:

- No action was taken during this reporting period

Challenges: *No value*

Next Steps:

- Clean up 2019 spray data

2021/08/16

54%
8% behind

→ Input Spatial Data – MuniSight/Mobile App (Copy)

Carole Dowhaniuk:

Achievements:

- Create Feature Layers for Emergency Services
 - Fire Calls 2018-2021
 - Public Hazards 2018-2021
 - Medical Calls 2018-2021

Challenges: *No value*

Next Steps:

- fixing Mower beats - a few areas overlapping and crossing over road. once completed finish adding 2020 spray data

2021/07/28

63%
1% ahead

→ GIS Work Schedule -- for staff (Copy)

Carole Dowhaniuk:

Achievements:

- no action was taken during this reporting period

Challenges: *No value*

Next Steps:

- Review PW Data with PW Manager
- Review GAS Data with Gas Manager
- Review Environmental Data with Environmental Operations Manager
- Review Emergency Services Data with Emergency Services Manager

2021/08/16

53%
9% behind

→ GIS Data Analysis (Copy)

Carole Dowhaniuk:

Achievements:

- Generate Maps for Emergency Services
 - Fire Districts with Active and Abandoned wells
 - Fire Districts with Fire Calls from 2018-2021, Public Hazards 2018-2021, Medical Calls 2018-2021

Challenges: *No value*

Next Steps:

- Remove driveways from Subdivision Maps for Planning and Development

2021/08/16

56%
6% behind

→ Verify Landownership Maps (Copy)

Carole Dowhaniuk:

Achievements:

- Print Hamlet, Lake Subdivision, 2021 Spring Landownership maps:
 -

Challenges: *No value*

Next Steps:

- Supply Hamlet, Lake Subdivision, 2021 Spring Landownership maps to Emergency Services: Smoky Lake, Waskatenau, Vilna
- Put up Hamlet, Lake Subdivision Chambers Office

2021/08/16

57%
5% behind

→ GIS reporting and forecasting (Copy)

Carole Dowhaniuk:

Achievements:

- Supply Associated Engineers with all available historical orthophoto for Smoky Creek Drainage Assessment (2007,2011,2017,2020 were supplied).
- Supply Associated Engineers with the following shape files for Environmental Operations regarding System Buildout Water Study Project
 - Cadastre data, Zoning and Address points.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

61%
1% behind

→ GIS data validation (Copy)

Carole Dowhaniuk:

Achievements:

- see all above in other reports.

Challenges: *No value*

Next Steps: *No value*

2021/07/12

50%
12% behind

→ Management Meeting (Copy)

Carole Dowhaniuk:

Achievements:

- Attended weekly meeting to provide departmental activities to staff and council
- Inform departments with GIS updates

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%
-

Smoky Lake Region (GIS): 100%

Carole Dowhaniuk:

Achievements:

- Advise and assist the Region with GIS needs
- Supply shape files on behalf of the Town of Smoky Lake for Town of Smoky Lake gas line abandonment.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

61%
61 / 100%
1% behind

<p>↳ Administrators Meetings (Copy)</p>	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/16</p>	<p>62% -</p>
<p>Training (GIS): 100%</p>	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No action was taken during this reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/08/16</p>	<p>61% 61 / 100% 1% behind</p>
<p>↳ Implement training and testing of workspaces (Copy)</p>	<p>Carole Dowhaniuk: Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Prepare Questionnaire for Departments: <ul style="list-style-type: none"> departments training needs in webmap <p>2021/08/16</p>	<p>57% 5% behind</p>
<p>GIS -- manage third party contract</p>	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> Review and validate July's General Service Hours. <ul style="list-style-type: none"> Distribute General Service Hour Reports to the Region. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/28</p>	<p>0% -</p>
<p>Request from CAO and Managers (AVL)</p>	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No Action was taken during this reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/07/28</p>	<p>0% -</p>

(GIS) Human Resources / Training / OH&S

11%
51% behind

→ **(GIS) Attend Joint Health & Safety Meetings: 12 Meeting(s)**

Carole Dowhaniuk:

Achievements:

- No Action was taken during this report.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

0%
0 / 12 Meeting(s)
11 Meeting(s) behind

→ **(GIS) Attend Annual Safety Meeting**

Carole Dowhaniuk:

Achievements:

- No Action was taken during this report.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

0%
-

→ **(GIS) Training Event Form 2021**

33%
25% behind

(GIS) Financial Accountability

44%
18% behind

→ **(GIS) Prepare a Draft 5 Year Function Budget**

18%
65% behind

→ **(GIS) Prepare Annual Budget**

Carole Dowhaniuk:

Achievements:

- Monitor and review financial transactions
- Monitor departments needs

Challenges: *No value*

Next Steps:

- Review GIS Budget with planning

2021/08/16

77%
6% behind

(GIS) Organizational Efficiency	100% -
<p>↳ (GIS) Complete Annual Work Plan</p> <p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> July's report - supply council with bi-annual GIS report <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Make appropriate changes/updates to plan throughout the year. Review GIS Annual work plan with Planning <p><i>2021/08/16</i></p>	100% -
Create, Publish, and Distribute Annual Booklet 0 Report(s) Requested	0 / 0 Report(s) Requested -
<p>Review Finance (Copy)</p> <p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> Review July's GIS financial transactions <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/07/28</i></p>	53% 9% behind
Administration (GIS) (Copy): 100%	45% 45 / 100% 17% behind
<p>Legislative (GIS) (Copy): 100%</p> <p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No Action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/07/28</i></p>	62% 62 / 100% -
<p>Complete Administration (Copy)</p> <p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> Ensure the department is organized to promote efficient daily operations. Maintain records. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2021/07/12</i></p>	53% 9% behind

Communication (GIS) (Copy): 100%

Carole Dowhaniuk:

Achievements:

- As per GIS Work Schedule listed above

Challenges: *No value*

Next Steps: *No value*

2021/07/12

53%
53 / 100%
9% behind

Hardware Maintenance (Copy)

Carole Dowhaniuk:

Achievements:

- Installations and transfers of GPS devices
- Software updates to all Fire units: Smoky Lake, Waskatenau, Vilna

Challenges: *No value*

Next Steps:

- Mowing Tractors are not reporting properly
 - Determine and fix issue

2021/08/16

65%
3% ahead

Map Sales (Copy) 0 Map(s)

Carole Dowhaniuk:

Achievements:

- 9 Maps sold from July 12 - August 16, 2021

Challenges: *No value*

Next Steps: *No value*

2021/08/16

36 / 0 Map(s)
36 Map(s) ahead

Council Member Inquiry (GIS) (Copy): 100%

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%
62 / 100%
-

Server Maintenance (Copy)

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%

-

Council Meetings (Copy)

Carole Dowhaniuk:

Achievements: Attended to gain or provide information.

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%

-

Weekly Council Report – Titan GPS (Copy)

Carole Dowhaniuk:

Achievements:

- No Action was taken during this reporting period
- Maps are being provided by Public Works

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%

-

Assist with issues that come up (Copy)

Carole Dowhaniuk:

Achievements:

- Assist front staff with issues that arise.
- Assist ratepayers with GIS inquiries
- Assist departments and region with issues that arise

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%

-

Seasonal Duties (Copy): 100%

Carole Dowhaniuk:

Achievements:

- Maintain flower pots

Challenges: *No value*

Next Steps: *No value*

2021/08/16

62%
62 / 100%

-

Carole Dowhaniuk:

Achievements:

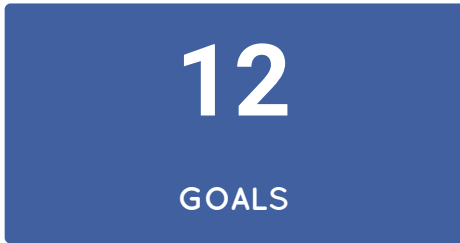
- No action was taken during this reporting period

Challenges: *No value*

Next Steps: *No value*

2021/08/16

50%
-



EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM): 100%		
→ Departmental Meeting: 10 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Attended July Departmental Meeting- July 20, 2021 	9% 8.58 / 100%
Communication Activity (COM): 100%		
→ Fire Ban Information 0 Update(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Posted Fire Ban information on website and social media- July 13, 2021 Posted Fire Restriction on website and social media- July 21, 2021 	60% 60.31 / 100%

→ Social Media Posts 0 Post(s)

NEW Evonne Zukiwski:

Achievements:

- Posted Fire Ban Information- July 13, 2021
- Shared RCMP Community Engagement- July 19, 2021
- Shared L.A.R.A Field Day- July 19, 2021
- Scheduled Closed for August Long weekend posts- July 20, 2021
- Scheduled Ukrainian Canadian Heritage Day social media posts (September 7, 2021)- July 20, 2021
- Posted (updated) Fire Restriction- July 21, 2021
- Shared L.A.R.A filed tour event- July 22, 2021
- Scheduled ASB Links & Resources ad- July 22, 2021
- Scheduled Shop Foreman ad (July 26, July 30 & August 4)- July 26, 2021
- Posted 'Click Before You Dig' reminder- July 26, 2021
- Shared Municipal Ag Disaster- August 9, 2021
- Scheduled AAAF Bursary opportunity (August 10, 2021)- August 9, 2021
- Shared AFSC article- Low Yield Allowance (Council Request)- August 9, 2021

212 / 0 Post(s)

→ Website Updates 0 Update(s)

NEW Evonne Zukiwski:

Achievements:

- Posted Fire Ban information- July 13, 2021
- Posted RCMP Community Engagement- July 19, 2021
- Removed Policy 04-02- July 19, 2021
- Removed Landfill Attendant employment ad- July 20, 2021
- Posted 2020 Annual Report to website- July 20, 2021
- Updated Fire Restriction- July 21, 2021
- Added ASB resources to webpage (resources for producers during dry conditions)- July 22, 2021
- Posted Head Mechanic employment opportunity- July 26, 2021
- Posted August Grapevine- July 26, 2021
- Posted August Calendar- August 3, 2021
- Added Public Notice: Development Permit- August 5, 2021
- Posted Municipal Ag Disaster- August 9, 2021
- Updated Parks & Recreation contact information- August 9, 2021
- Posted August meeting dates and links on website calendar- August 9, 2021
- Posted Métis Nation/ Treaty 6 Flag Raising event- August 11, 2021

177 / 0 Update(s)

<p>→ Communications for Departments 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Created ad for ASB Links and Resources- July 22, 2021 • Submitted Head Mechanic employment ad to Redwater Review (for publishing the week of August 2, 2021) 	<p>14 / 0 Ad(s) Created</p>
<p>→ Produce & Distribute Grapevine: 12 Newsletter(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Completed August 2021 Grapevine and submitted to the Redwater Review for publishing (week of August 2, 2021)- July 26, 2021 	<p>67% 8 / 12 Newsletter(s)</p>
<p>→ County Annual Report 0 Report(s) Requested</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Printed and distributed Annual reports- July 16, 2021 <ul style="list-style-type: none"> ◦ Mailed (requested) copies- 50 ◦ Division 1- 7 ◦ Division 2- 7 ◦ Division 3- 7 ◦ Division 4- 7 ◦ Division 5- 7 ◦ Public Works front desk- 10 ◦ Main Office front desk- 10 ◦ Extra copies- 25 ◦ Emailed (requested) copies- 6 	<p>136 / 0 Report(s) Requested</p>
<p>Legislative Activity (COM): 100%</p>		<p>67% 66.67 / 100%</p>
<p>→ Develop Advertisements and Information Publications 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Created closed for August Long weekend poster- July 20, 2021 • Created Notice of Nomination ad for September Grapevine- August 12, 2021 	<p>15 / 0 Ad(s) Created</p>
<p>(COM) Attend Joint Health & Safety Meetings: 12 Meeting(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Virtually attended Joint Health & Safety Meeting- August 12, 2021 	<p>50% 6 / 12 Meeting(s)</p>