

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on Tuesday, **August 24, 2021**, at 9:07 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Deputy Reeve, Mr. Randy Orichowski, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, August 24, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Virtually Present @ 9:45am
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers @9:49am
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Agricultural Fieldman	Carleigh McMullin	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Safety Officer	Trevor Tychkowsky	Virtually Present
Enviro. Op. Manager	Dave Franchuk	Virtually Present
Interim Shop Foreman	Mark Fedoretz	Virtually Present

2. Agenda:

1071-21: Cherniwchan That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, August 24, 2021, be adopted as amended:

Additions to the Agenda:

1. Ukrainian-Canadian Heritage Day Proclamation.
2. Alberta Development Officers Week Proclamation.
3. Enterprise Fleet Management Canada Inc. Leases.
4. National Day of Truth and Reconciliation Statutory Holiday.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

2021 Annual Farmers and Ranchers Appreciation Event

1072-21: Gawalko That Smoky Lake County’s Annual Farmers and Ranchers Appreciation Event for Year-2021, be cancelled due to the uncertainty of everchanging COVID-19 pandemic restrictions and advertise such, with regret of the cancellation as well as appreciation of the hard work, dedication and hectic harvest season of our Farmers & Ranchers, on social media.

Carried.

Animal Control Technician

1073-21: Cherniwchan That Smoky Lake County Council approve to temporarily replace the seasonal Trapper position with a fulltime salaried Animal Control Technician position, with a salary range of \$55,640.00-\$68,000.00 for the term of November 1, 2021 to October 31, 2022.

Carried.

Additions to the Agenda

Ukrainian-Canadian Heritage Day

1074-21: Halisky That Smoky Lake County proclaim September 7, 2021, as Ukrainian-Canadian Heritage Day in Smoky Lake County, in accordance with the Province of Alberta's Ukrainian-Canadian Heritage Day Act, and fly the Ukraine Flag at the Main Office on September 7th each year to publicly celebrate the Ukrainian heritage within Smoky Lake County and advertise the proclamation on the County's social media and Grapevine.

Carried.

Alberta Development Officers Week Proclamation

1075-21: Gawalko That Smoky Lake County proclaim September 19 to September 25, 2021, to be designated as Alberta Development Officers Week in Smoky Lake County and advertise such on the County's social media and Grapevine.

Carried.

Craig Lukinuk, Reeve, virtually joined the meeting, time 9:45 a.m.

Gene Sobolewski, Chief Administrative Officer, joined Council Chambers, time 9:49 a.m.

National Day for Truth and Reconciliation Statutory Holiday

1076-21: Cherniwchan That Smoky Lake County Council **defer** discussion of adding: September 30th National Day for Truth and Reconciliation, to both the Collective Agreements under International Union of Operating Engineers (IUOE), Local No. 955, and Canadian Union of Public Employees (CUPE), Local 4575, as a Statutory Holiday for employees, to the next County Council Meeting.

Carried.

Additions to the Agenda

Enterprise Fleet Management Canada Inc. Leases

1077-21: Lukinuk That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote #5836022, Dated August 18, 2021, for a Year-2022 GMC Sierra SLE 4x4 Crew Cab 8 ft. box 172 in. WB SRW, to replace Public Works Department Unit 107.

Carried.

Enterprise Fleet Management Canada Inc. Leases

1078-21: Halisky That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote #5831556, Dated August 16, 2021, for a Year-2022 GMC Sierra 3500HD SLE 4x4 Crew Cab 6.75 ft. box 158.9 in. WB SRW, to replace Natural Gas Department Unit 206.

Carried.

Reeve Craig Lukinuk, assumed the Chair, time 10:40 a.m.

2. **Issues for Information:**

Manager's Reports:

Public Works Manager's Report

Executive Session:

Public Works Staff Members Medical Leave

1079-21: Halisky That Smoky Lake County go into Executive Session to discuss a Personnel Issue, relating to Public Works Staff Members Medical Leave, under the authority of the FOIP Act Section 17: Third Party Personal Privacy, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Public Work Manager, and Finance Manager, time 11:05 a.m..

Carried.

1080-21: Gawalko That Smoky Lake County Council go out of Executive Session, time 11:27 a.m.

Carried.

Doug Ponich, Public Works Manager, virtually left the meeting time 11:28 a.m.

2. **Issues for Information:**

Interim Public Works Shop Foreman's Report

Headache Racks for Beacon Lights on Fleet Vehicles

1081-21: Gawalko That Smoky Lake County Administration provide a cost comparison between purchasing headache racks and fabricating in-house headache racks, for the installation of beacon lights on fleet vehicles.

Carried.

Mark Fedoretz, Interim Shop Foreman, virtually let the meeting, time 12:07 p.m.

Daniel Moric, Natural Gas Manager, virtually left the meeting, time 12:35 p.m.

Environmental Operations Manager's Report

County Lakes Recreational Area Facility Supervision and Cleaning Services

1082-21: Cherniwchan That Smoky Lake County Administration review the executed agreement for County Lakes Recreational Area Facility Supervision and Cleaning Services, expiring on December 31, 2024, to determine protocol required in addressing complaints received in respect to Bellis Beach.

Carried.

Manager's Reports

1083-21: Halisky That the Smoky Lake County Management Reports received for the period between July 19, 2021 to August 18, 2021 from the Public Works Manager, Public Works Foreman, Interim Public Works Shop Foreman, Natural Gas Manager, Environmental Operations Manager, Agricultural Fieldman, Planning and Development Manager, Safety Officer, Fire Chief, GIS Officer and Communications Technician, be accepted as presented and filed for information.

Carried.

2. **Correspondence:**

No Correspondence.

7. **Delegation:**

No Delegation.

Adjournment:

1084-21: Lukinuk

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations for August 24, 2021, be adjourned, time 12:56 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER