

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held for the purpose of discussing the **Agricultural Service Board**

on

Tuesday, October 12th, 2021 at 9:00 o'clock A.M.

Held virtually through Electronic Communication Technology: Zoom Meeting:

<https://us02web.zoom.us/j/85628465396?pwd=OGpkbVYyMWIBS29EcStva1lBaXQ3Zz09>

Meeting ID: 856 2846 5396 Passcode: 182590

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions.

3. Minutes:

3.1 Adopt minutes of **August 10, 2021** – Agricultural Service Board Meeting. ©

Recommendation: Motion to Adopt.

3.2 Agricultural Service Board Meeting: August 10, 2021 – **Action List.** ©

Recommendation: File for Information.

4. Request for Decision:

5. Issues for Information:

5.1 ASB Chairman’s Report. ©

5.2 Agricultural Department Report. ©

5.3 2021 Weed Inspection Update. ©

5.4 2021 Mowing Progress Map. ©

5.5 2021 Herbicide Progress Map. ©

6. Correspondence:

7. Delegation(s):

- 7.1 Alyssa Krawchuk, Association Manager, Lakeland Agricultural Research Association (LARA) @9:30am re: LARA Update

8. Executive Session:

9. Date and time of Next Meeting(s):

Adjournment

SMOKY LAKE COUNTY



Minutes of the **Agricultural Service Board Meeting** held on Tuesday, **August 10, 2021**, at 9:04 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chairperson, Councillor Dan Gawalko in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Aug 10, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assist. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Absent
Ag. Fieldman	Carleigh McMullin	Present in Chambers
Assist. Ag. Fieldman	Amanda Kihn	Present in Chambers
Legislative Svcs./R.S.	Patti Priest	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Planning & Dev. Assist.	Kyle Schole	Virtually Present

No Members of the Media were Present.
No Members of the Public were Present.

2. Agenda:

1006-21: Orichowski That the Smoky Lake County Agricultural Service Board Meeting Agenda for Tuesday, August 10, 2021, be adopted as presented.
Carried Unanimously.

3. Minutes:

1007-21: Halisky That the Minutes of the Smoky Lake County Agricultural Service Board Meeting held on Tuesday, June 15, 2021, be adopted as presented.
Carried.

1008-21: Lukinuk That the Action List from the Smoky Lake County Agricultural Service Board Meeting held on Tuesday, June 15, 2021, be filed for information.
Carried.

4. Request for Decision:

Policy Statement No. 62-28-04: Mowing Program

1009-21: Halisky That Smoky Lake County Agricultural Service Board acting on behalf of County Council, amend Policy Statement No. 62-28-04: Mowing Program:

Title: Mowing Program		Policy No.: 28-04
Section: 62	Code: P-R	Page No.: 1 of 3 E
Legislation Reference: Alberta Provincial Statutes		
Purpose: Smoky Lake County will govern the municipal mowing program on developed road allowances and County lands under the Agricultural Service Board.		

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Smoky Lake County will mow developed road allowances annually to maintain safe visibility for the travelling public and to improve drainage of infrastructure.
1.2	The mowing program promotes effective control of weeds and brush within the municipal right-of-way encroaching the roads surface.
1.3	The County will mow County lands on a as needed basis.
2. DEFINITION(S):	
2.1	County Lands: Property owned and/ operated by Smoky Lake County
2.2	Developed Road Allowances: Road allowances containing a gravel or hard surfaced roadway under the jurisdiction of Smoky Lake County.
3. OBJECTIVES:	
3.1	Define areas that will be mowed within the right-of-way and on County lands.
3.2	Provide the level of right-of-way mowing as set out by the Agricultural Service Board.
3.3	The County's desire to achieve the following objectives with its roadside mowing program: <ul style="list-style-type: none"> • to assist with weed control by preventing the seed set of noxious weeds in the right-of-way and to cut any brush regrowth encroaching on the road • to enhance road maintenance with minimal gravel loss and allow positive drainage of rainwater to be more efficiently channeled to the right-of-way • to increase visibility of wildlife crossing and reduce obstructed visibility of signs at intersections for the safety of the travelling public • to provide a fire break and reduce the amount of fire load material in right-of-way. • To prevent drifting on roads, where the blowing snow will travel across the road, rather than being trapped by standing vegetation which will travel across

Title: Mowing Program	Code: P-R	Policy No.: 28-04
Section: 62		Page No.: 2 of 3

Policy Statement and Guidelines:	
4. GUIDELINES:	
4.1	The mowing program will be developed and planned by the Agricultural Service Board and implemented through the Agricultural Services Department. The defined mowing areas consist of three (3) zones, divided using range road 150 and Highway 855 as boundaries.
4.2	Ditch clean-up and equipment maintenance will commence 2 weeks prior to mowing program start date.
4.3	One-pass herbicide mowers will begin mowing operation the first week of June for more effective weed control. Non-herbicide mower operations will begin the last week of June. All mowing operations will cease no later than November 1 st .
4.4	Mowing Operations consist of three (3) tractors and mowers used to cut grass, brush, and noxious weeds. These mowers are able to accomplish a significant amount of mowing and right-of-way clearing very efficiently when compared to other methods of mechanical control.
4.5	Without limiting the program or its effectiveness, it will generally be planned as following: <ul style="list-style-type: none"> 4.5.1 Developed Road Allowances: All grassy areas along, diked, or gravel roads will be mowed once a year moving from roads edge to property line where conditions allow. Which may require several mowing passes to accomplish. <ul style="list-style-type: none"> • These secondary passes should be a minimum of 5ft. • Main roads into lake resorts will only be mowed prior to the July and August long weekends (two seasonal passes per year) • Township Road 610 from Range Road 161 East to Hwy 855 will be mowed in conjunction with the lake resorts prior to July and August long weekends (two seasonal passes per year) • The Iron Horse Trail shall only be mowed once per season • It is recognized that inclement weather, such as rain and early winter could prevent completion of the program
4.6	All other mowing requests will be at the discretion of the Agricultural Service Board and added to Schedule "A" Approved Additional Mowing

Version #2

Policy: 28-04



**SCHEDULE "A"
APPROVED ADDITIONAL MOWING**



<p>Metis Crossing</p> <p>Smoky Lake Rodeo Grounds</p> <p>Smoky Lake Air Strip</p> <p>Hamlin Ball Diamonds</p> <p>Waukatsesu Ball Diamonds</p> <p>Bellis Ball Diamonds</p> <p>Boonie Lake Enviro Reserve 7921626</p>

Carried.

5. Issues for Information:

Agricultural Service Board Chairperson's Report

The Agricultural Service Board Chairperson: Dan Gawalko Councillor Division 1, provided a verbal Agricultural Service Board Chairperson's report as follows:

- Attended the Lakeland Agricultural Research Association (LARA) Field Day in Smoky Lake County on July 22, 2021.
- The next LARA meeting is scheduled for Monday, August 16, 2021, at 9:00 a.m. at the Ashmont Agri-plex.

1010-21: Orichowski That the Smoky Lake County Agricultural Service Board Chairman's verbal report for the period: June 16, 2021, to August 10, 2021, in regard to the Lakeland Agricultural Research Association (LARA), be accepted for information.

Carried.

2021 Pest Monitoring Report

1011-21: Cherniwchan That Smoky Lake County Agricultural Service Board acting on behalf of County Council, accept the Agricultural Service Board Departments' Year-2021 Pest Monitoring report as of July 28, 2021, as presented for information.

Carried.

2021 Weed Inspection Report

1012-21: Lukinuk That Smoky Lake County Agricultural Service Board acting on behalf of County Council, accept the Agricultural Service Board Departments' Year-2021 Weed Inspection report as of August 3, 2021, as presented for information.

Carried.

Amanda Mathiot, Cropping Coordinator, Lakeland Agricultural Research Association (LARA), virtually joined the meeting, time 9:26 a.m.

2021 Mowing Progress Map

1013-21: Halisky That Smoky Lake County Agricultural Service Board acting on behalf of County Council, accept the Agricultural Service Board Departments' Year-2021 Mowing Progress Map as of August 3, 2021, as presented for information.

Carried.

2021 Herbicide Progress Map

1014-21: Orichowski That Smoky Lake County Agricultural Service Board acting on behalf of County Council, accept the Agricultural Service Board Departments' Year-2021 Herbicide Progress Map as of August 3, 2021, as presented for information.

Carried.

Kyle Schole, Planning & Development Assistant, virtually left the meeting, time 9:31 a.m.

One Member of the Public virtually joined the meeting, time 9:34 a.m.

7. **Delegation:**

Lakeland Agricultural Research Association (LARA)

Virtually present before Smoky Lake County Agricultural Service Board from 9:32 a.m. to 9:43 a.m., was Amanda Mathiot, Cropping Coordinator, Lakeland Agricultural Research Association (LARA), to provide a verbal update, which included but was not limited to the following points:

- Thank you for attending the Lakeland Agricultural Research Association (LARA) July 22, 2021, Field Day in Smoky Lake County.
- There will be a Hemp Workshop September 15, 2021, with Rocky Mountain Hemp.
- A Cattle Nutrition Workshop is being planned for September 21, 2021, tentatively hosted at the National Hall in Smoky Lake.
- Alyssa Krawchuk, Manager, Forage and Livestock Program, Lakeland Agricultural Research Association (LARA), is back from maternity leave.
- The July/August 2021 newsletter is being prepared and will be emailed to producers and posted on Twitter, Facebook, and Instagram, as well as a mailed out to Lac La Biche County, County of St. Paul No. 19, Municipal District of Bonnyville, and Smoky Lake County.

Amanda Mathiot, Cropping Coordinator, Lakeland Agricultural Research Association (LARA), virtually left the meeting, time 9:43 a.m.

Lakeland Agricultural Research Association (LARA)

1015-21: Lukinuk

That Smoky Lake County Agricultural Service Board acting on behalf of County Council, accept the report from Amanda Mathiot, Cropping Coordinator, Lakeland Agricultural Research Association (LARA), for information as presented on August 10, 2021.

Carried.

Kyle Schole, Planning & Development Assistant, virtually joined the meeting, time 9:45 a.m.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 9:54 a.m.

Alberta Fish and Wildlife

1016-21: Lukinuk

That Smoky Lake County Agricultural Service Board acting on behalf of County Council, write a letter to Travis Ripley, Executive Director of Alberta Fish and Wildlife to:

- request clarification in respect to the Damage Control Licence (DCL) which provides legal authority to hunt or trap nuisance wildlife to attempt to minimize the damage and issued to the landowner and not the County who is conducting the work,
- express the need for blanket permits to facilitate damage control of municipal infrastructure,
- bring attention to the need for reducing “red tape” in respect to the Department of Fisheries and Oceans (DFO) compliance requests to address Problem Wildlife control in a timely fashion, and
 - indicate the negative impact on the municipal budget due to both the Federal and Provincial Policy changes affecting blasting regulations,

and carbon copy Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock, for awareness.

Carried.

Agricultural Fieldman Report

1017-21: Halisky That the Smoky Lake County Agricultural Fieldman's written Report as of August 3, 2021, be accepted and filed for information. Carried.

Trevor Cameron, County Trapper, left the Council Chambers, time 10:11 a.m.

6. Correspondence:

Municipal District of Ranchland No. 66 - Open Pit Coal Mining Eastern Rocky Mountains

1018-21: Cherniwchan That Smoky Lake County Agricultural Service Board acting on behalf of County Council, file the letter received by Smoky Lake County from Jody Wilson, Agricultural Service Board Chair, Municipal District of Ranchland No. 66, dated June 10, 2021, concerning Open Pit Coal Mining in the Eastern Rocky Mountains, for information. Carried.

Thorhild County – Advocating for Funding for Agricultural Service Boards

1019-21: Lukinuk That Smoky Lake County Agricultural Service Board acting on behalf of County Council, file the letter received by Smoky Lake County from Kevin Grumetza, Reeve, Thorhild County, dated June 15, 2021, advocating for Agricultural Service Board funding, for information. Carried.

Brazeau County - Synthetic Fertilizer Emissions Concerns

1020-21: Lukinuk That Smoky Lake County Agricultural Service Board acting on behalf of County Council, file the letter received by Smoky Lake County from Dallas Ekstrom, Agricultural Service Board Chair, Brazeau County, dated June 16, 2021, concerning Synthetic Fertilizer Emissions, for information. Carried.

Alberta Agriculture and Forestry - Wild Boar Containment Standards

1021-21: Orichowski That Smoky Lake County Agricultural Service Board acting on behalf of County Council, file the letter received by Smoky Lake County from Bruce Hamblin, Director of Inspection and Investigation Section, Alberta Agriculture and Forestry, dated June 22, 2021, in regard to Wild Boar Containment Standards, for information. Carried.

M.D. of Smoky River - Synthetic Fertilizer Emissions Concerns

1022-21: Lukinuk That Smoky Lake County Agricultural Service Board acting on behalf of County Council, file the letter received by Smoky Lake County from Robert Brochu, Agricultural Service Board Chair and Reeve, M.D. of Smoky River, dated July 14, 2021, in regard to Synthetic Fertilizer Emissions, for information. Carried.

Next Meeting

1023-21: Orichowski That the next Smoky Lake County Agricultural Service Board Meeting be scheduled for **Tuesday, October 12, 2021**, at **9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

1024-21: Gawalko That the Smoky Lake County Agricultural Service Board Meeting of August 10, 2021, be adjourned, time 10:18 a.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER



3.2

3
GOALS

100%
GOAL COMPLETION

- Draft
- Not started
- Behind
- On Track
- Overdue
- Complete
- Direct Alignment
- > Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meeting Date	Council Motion #	Goal	Details	Owner	Progress Update	Current Completion	Start Date
2021/08/10	1009-21	2021 08 10 ASB Meeting → Policy Statement No. 62-28-04: Mowing Program		Municipal Clerk	Jenna Preston: Achievements: Policy Statement No. 62-28-04: Mowing Program, was incorporated into the "Governance" Policy Manual and posted to the website. Challenges: No value Next Steps: No value	Complete	2021/08/10
2021/08/10	1016-21	→ Alberta Fish and Wildlife	That Smoky Lake County Agricultural Service Board acting on behalf of County Council, write a letter to Travis Ripley,	Agricultural Fieldman	Carleigh McMullin: Achievements: Letter sent to Mr.	Complete	2021/08/10

Executive Director of
Alberta Fish and
Wildlife to:

Ripley on August
23rd, 2021.

- request

Challenges: *No
value*

clarification in
respect to the
Damage Control
Licence (DCL)
which provides
legal authority to
hunt or trap
nuisance wildlife
to attempt to
minimize the
damage and
issued to the
landowner and not
the County who is
conducting the
work,

Next Steps: *No
value*

- express the need
for blanket permits
to facilitate
damage control of
municipal
infrastructure,
- bring attention to
the need for
reducing "red tape"
in respect to the
Department of
Fisheries and
Oceans (DFO)
compliance
requests to
address Problem
Wildlife control in
a timely fashion,
and
- indicate the
negative impact
on the municipal
budget due to both
the Federal and
Provincial Policy
changes affecting
blasting
regulations,

and carbon copy
Glenn van Dijken, MLA
for Athabasca-
Barrhead-Westlock, for
awareness.





10
GOALS

72%
GOAL COMPLETION

AGRICULTURAL SERVICE BOARD PLAN

(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
Crop Surveying: 100% NEW Carleigh McMullin: Achievements: <ul style="list-style-type: none"> 75 canola surveys have been completed so far this Fall. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/10/05	Progress Update	75% 75 / 100% 19% behind	2017/12/31	2021/12/31

Achievements: 1) Request sent on September 17th, 2021 asking to deal with an aggressive dog that loams freely at Bonnie Lake. Follow Up: Gene sent an e-mail on September 17th reminding Council that this is a Bylaw issue opposed to being a direct Dog Catching issue.

2) Request sent on September 20th, 2021 asking to follow up on a water issue on White Earth Creek from RR 172 to RR 163. Follow Up: Flew the area with the drone on September 28th, 2021. Located 1 dam within the problem location. Dam was blasted on October 6th, 2021.

3) Request sent on September 20th, 2021 about a beaver house built on the east shoulder of RR 163 south of Twp 604. Follow Up: Trapper went out on September 20th, 2021 and set a trap. As of October 5th all the beavers at this location have been trapped.

4) Request sent on September 24th, 2021 about a new dam being built at RR 130 North of Hwy 28. Follow-Up: Already had a trap set here and will continue to trap this location. Also have been sitting in the evening with intentions of shooting this beaver because he is becoming smart.

5) Request sent on October 2nd, 2021 about a rock that rolled onto the County right of way on RR 133 North of Twp 594. Follow-Up: Mowers are done for the season, we have marked it down to be removed in the Spring during ditch clean-up.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

100%
100 / 100%

Achievements: Carleigh was on vacation from August 27th- Sept 12th

Training and Meetings attended between August 10- Oct 12

- Budget Meeting: Sept 15th
- LARA Hemp Workshop: Sept 15th
- Joint Health & Safety Meeting: Sept 16th
- AAAF Education Committee Meeting: Sept 22nd
- Council Meeting: Sept 23rd
- ASB Budget Meeting with Gene & Brenda: Sept 28th

Current Administrative Projects

- Completing Department reports
- GIS Data Entry to begin soon
- Completing DCL applications for Crown land trapping
- Going through easement binder ensuring we have all signed and complete easements for problem areas in preparation for upcoming trapping season

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Achievements:

- Blasting has begun for the season. We will be focusing on dams we already received approval from the DFO on and ensuring we get those complete before freeze up.

Challenges: *No value*

Next Steps: *No value*

2021/10/05



Weed Control (ASB): 100%

NEW Carleigh McMullin:

Achievements:

- Another successful year of weed inspecting 397 weed letters were sent in 2021.
- Have a look at the attached photos under 5.3 this is a success story for our weed inspectors. They immediately issued this land owner a Compliance Request Letter for this quarter that was solid Common Tansy, and within the 2 week period that was issued in the Compliance Request Letter the landowner had sprayed.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

2017/12/31



Mowing Activity (ASB): 100%

NEW Carleigh McMullin:

Achievements:

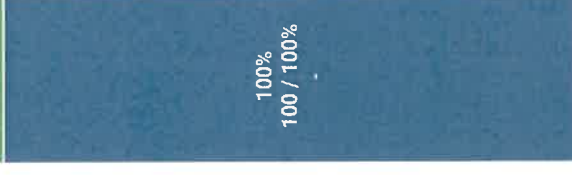
- Mowing has been completed in all zones.

Challenges:

- This was the second year of doing the mowing 'to the fence-line', we received several complaints in regards to how long the grass is by the end of August/Sept at the locations we started at. This long grass poses a hazard for motoring traffic because the wildlife can't be seen.
- Again this year we ran out of budget to complete all roads with a 'to the fence-line' pass. We did complete all roads but some roads only received a shoulder pass to ensure we completed every road and stayed within budget.

Next Steps: *No value*
2021/10/05

2017/12/31



Spraying (ASB): 100%

NEW Carleigh McMullin:

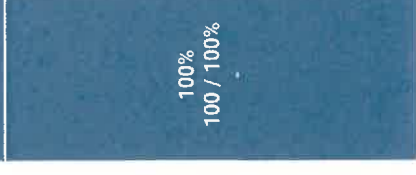
Achievements:

- Spraying is complete for the season
- Spray season 2021 was very successful with the combination of the herbicide mowers and 2 spray crews following to spot spray to the fence line, and over the fence-line where appropriate to do so.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

2017/12/31



Pest Control (ASB): 100%

NEW Carleigh McMullin:

Achievements:

- 173 beaver as of Oct 5th , 2021.
- Pond leveler work has been on going all season with 8 new installs, and many upgrades and lots of maintenance. Two more installs are to be complete before freeze up.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Safety Activity (ASB)

NEW Carleigh McMullin:

Achievements:

- Attended Sept 16th Joint Health & Safety Meeting

Challenges: *No value*

Next Steps: *No value*
2021/09/14

Dog Catching

NEW Carleigh McMullin:

Achievements:

- Since beginning dog catching in August 2021 we have received 15 phone calls and caught 6 dogs.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

2017/12/31



2020/01/01



2021/12/31



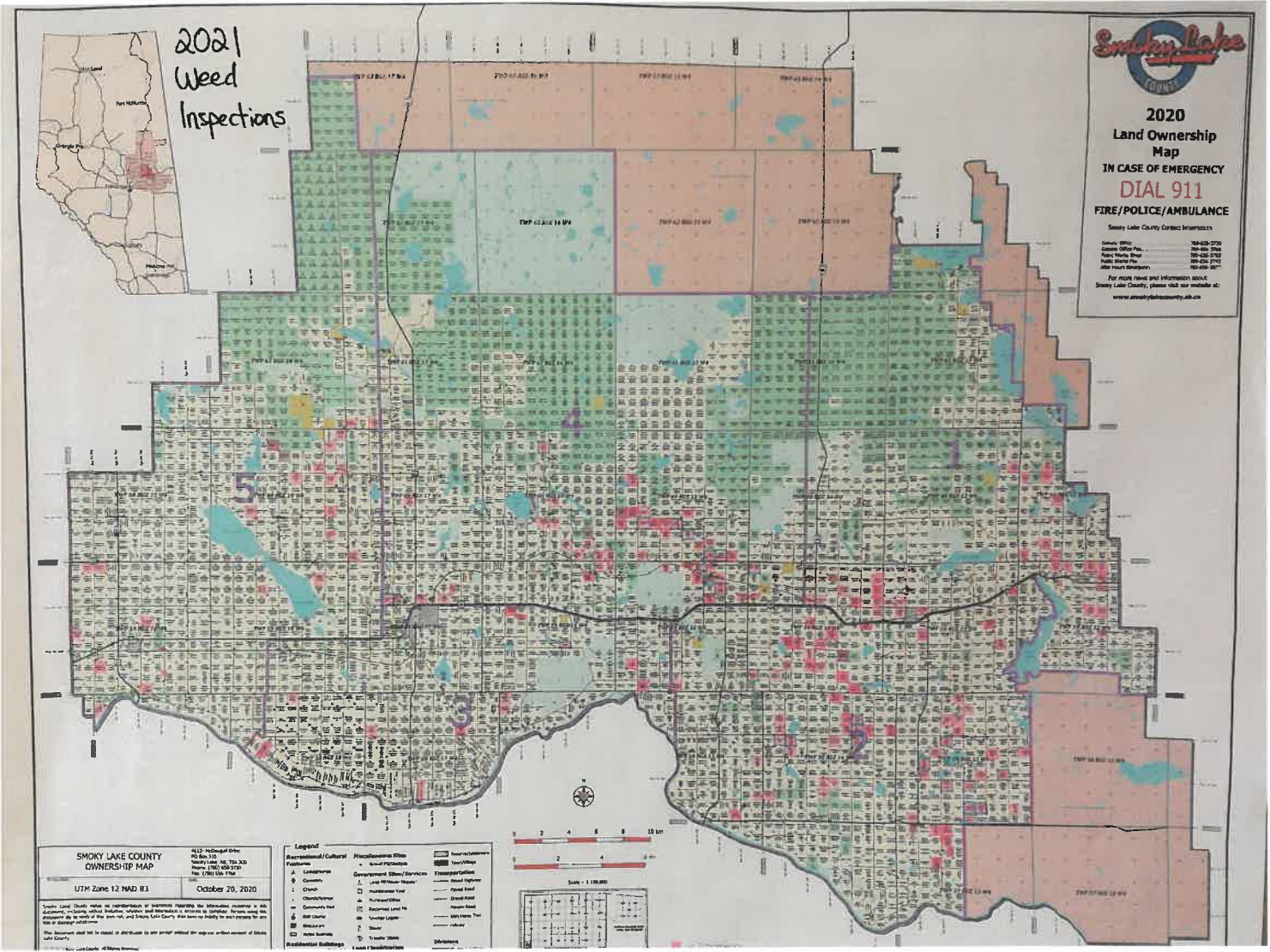
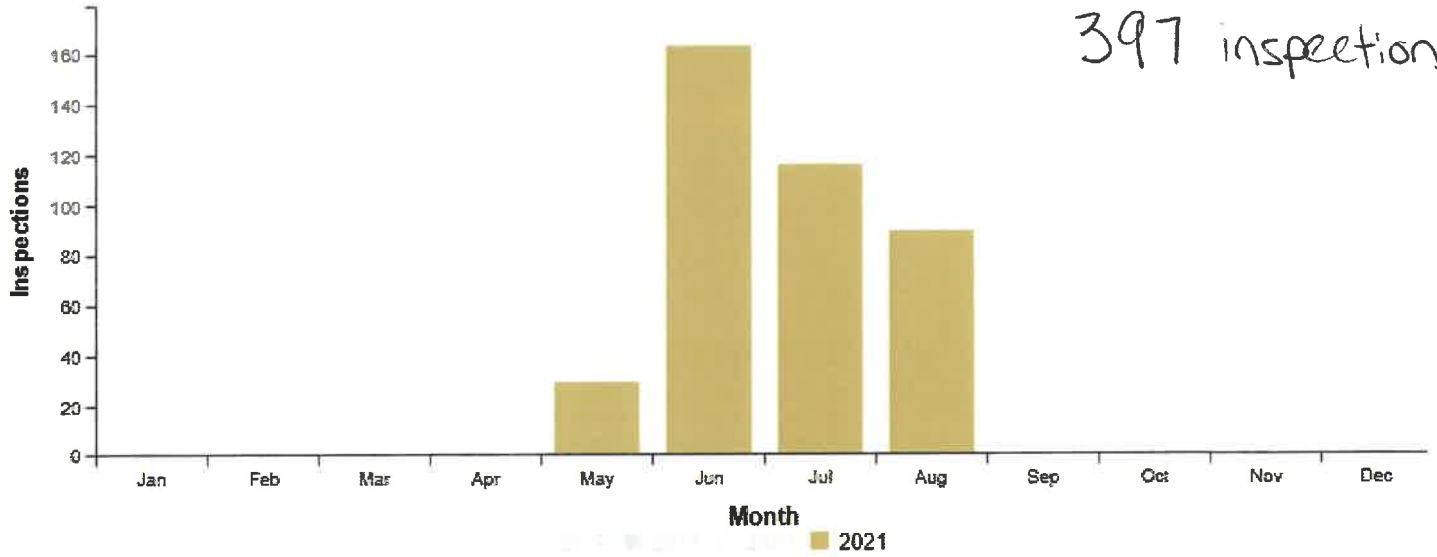
2021/10/05

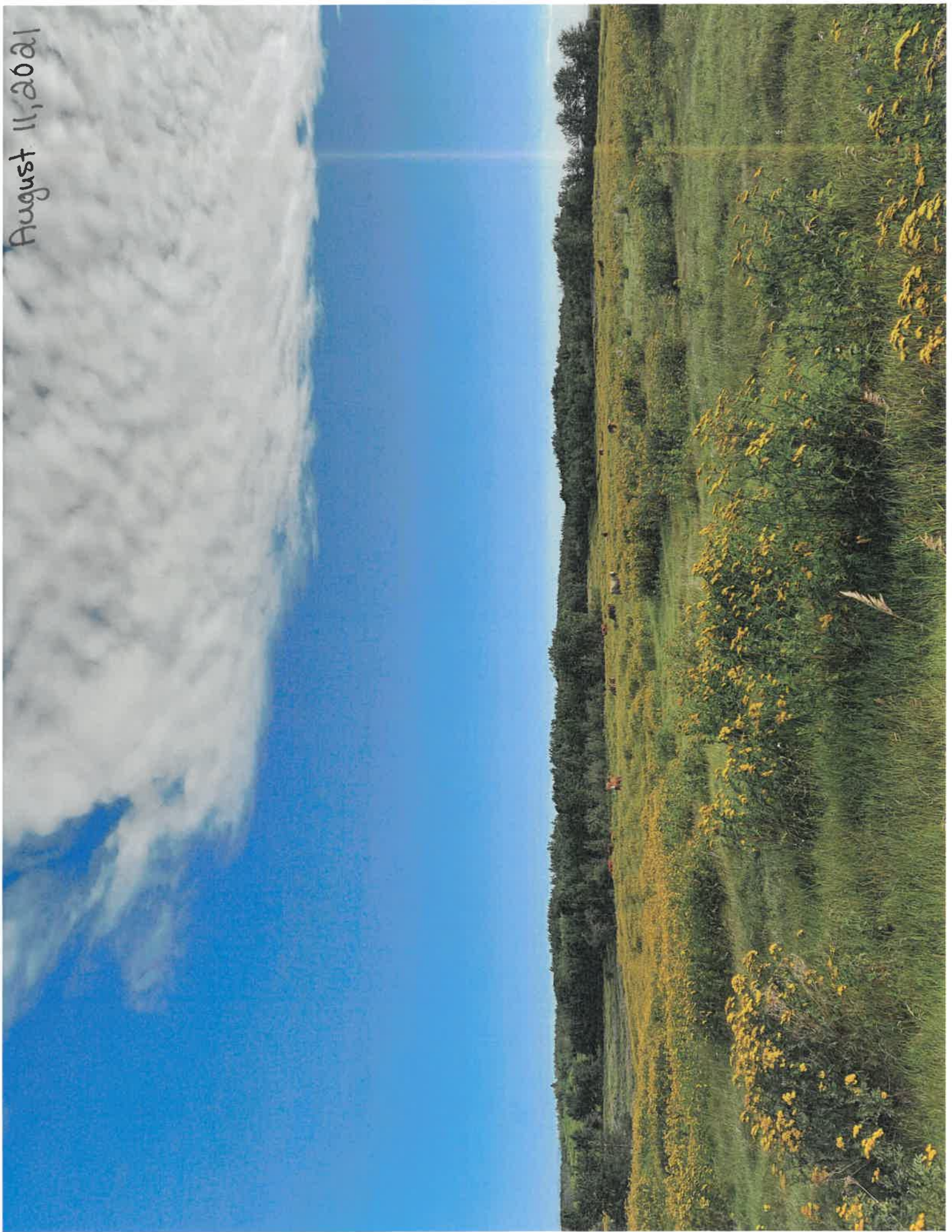




Oct 5, 2021

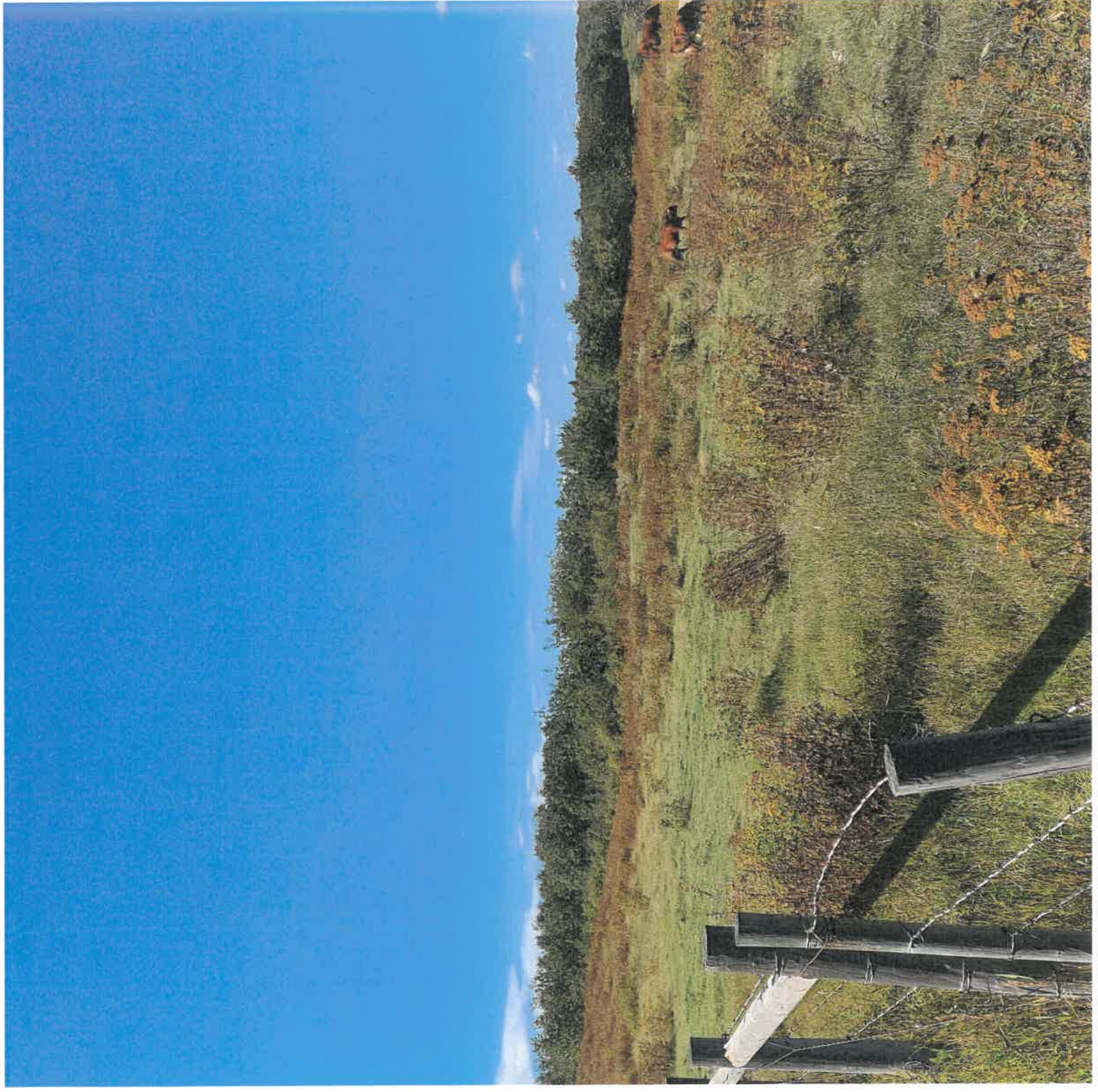
Inspections By Month By Year



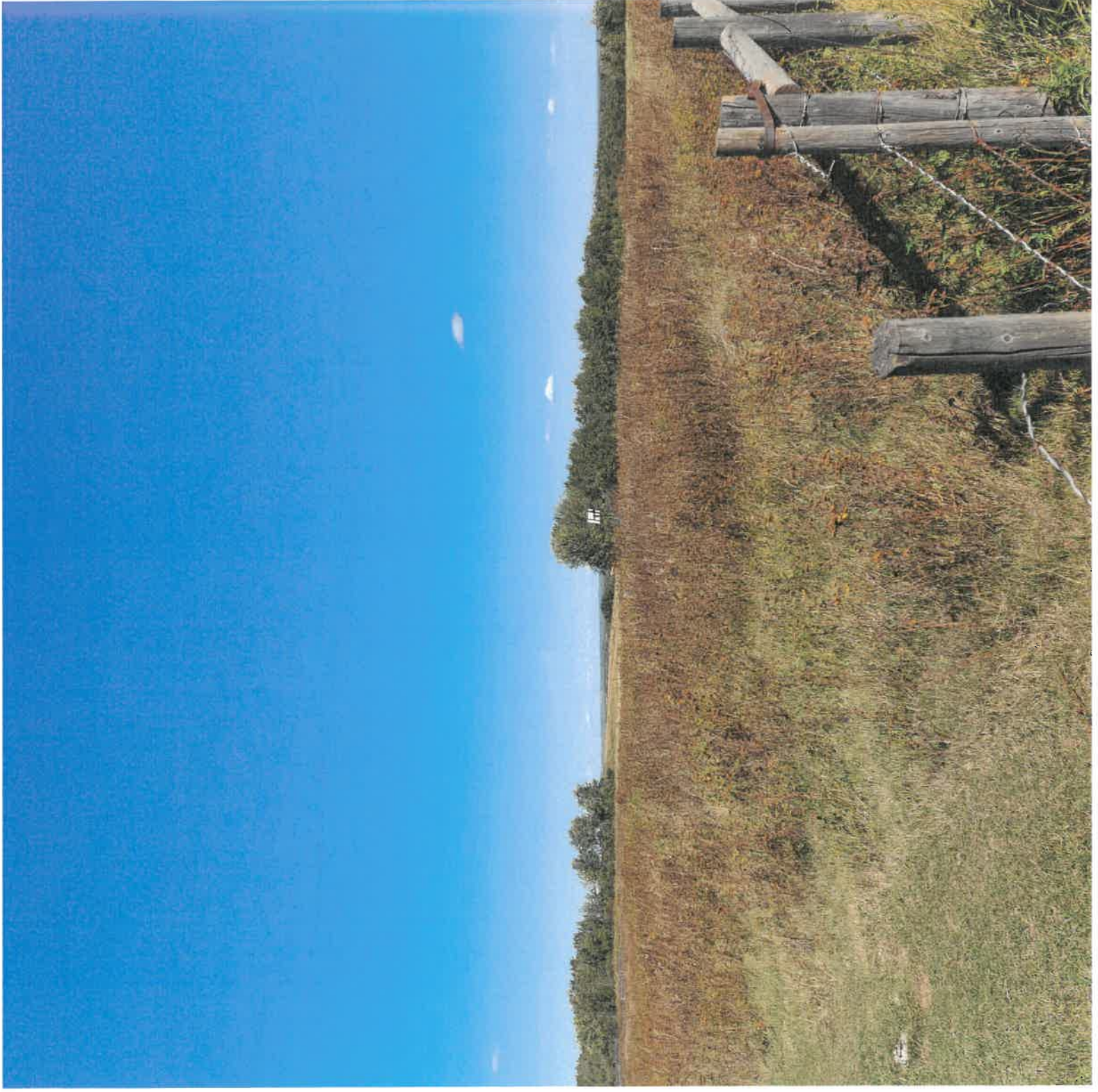


August 11, 2021

Sept. 7/21



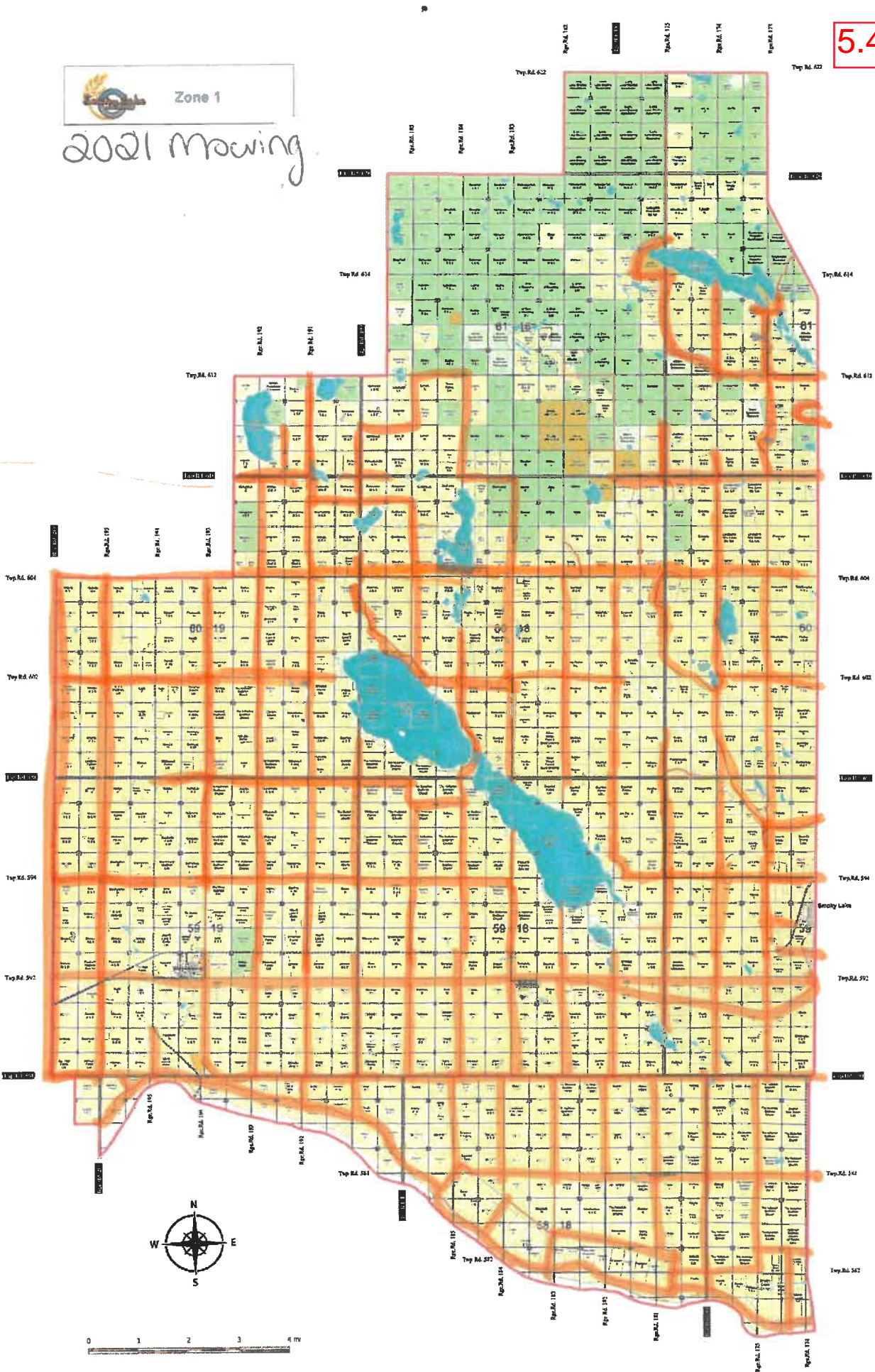
Sept. 7/21

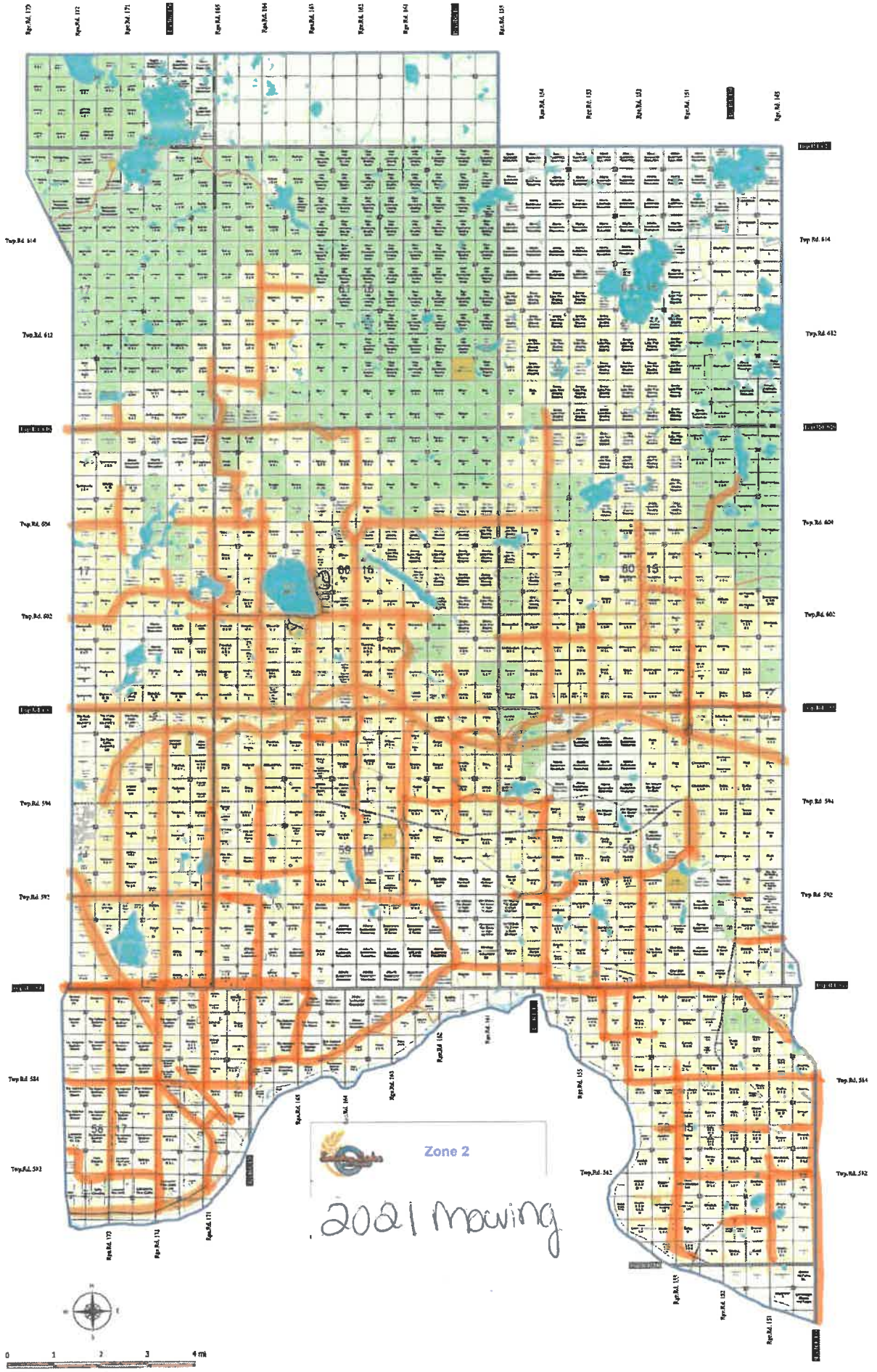


Zone 1

2021 Mowing

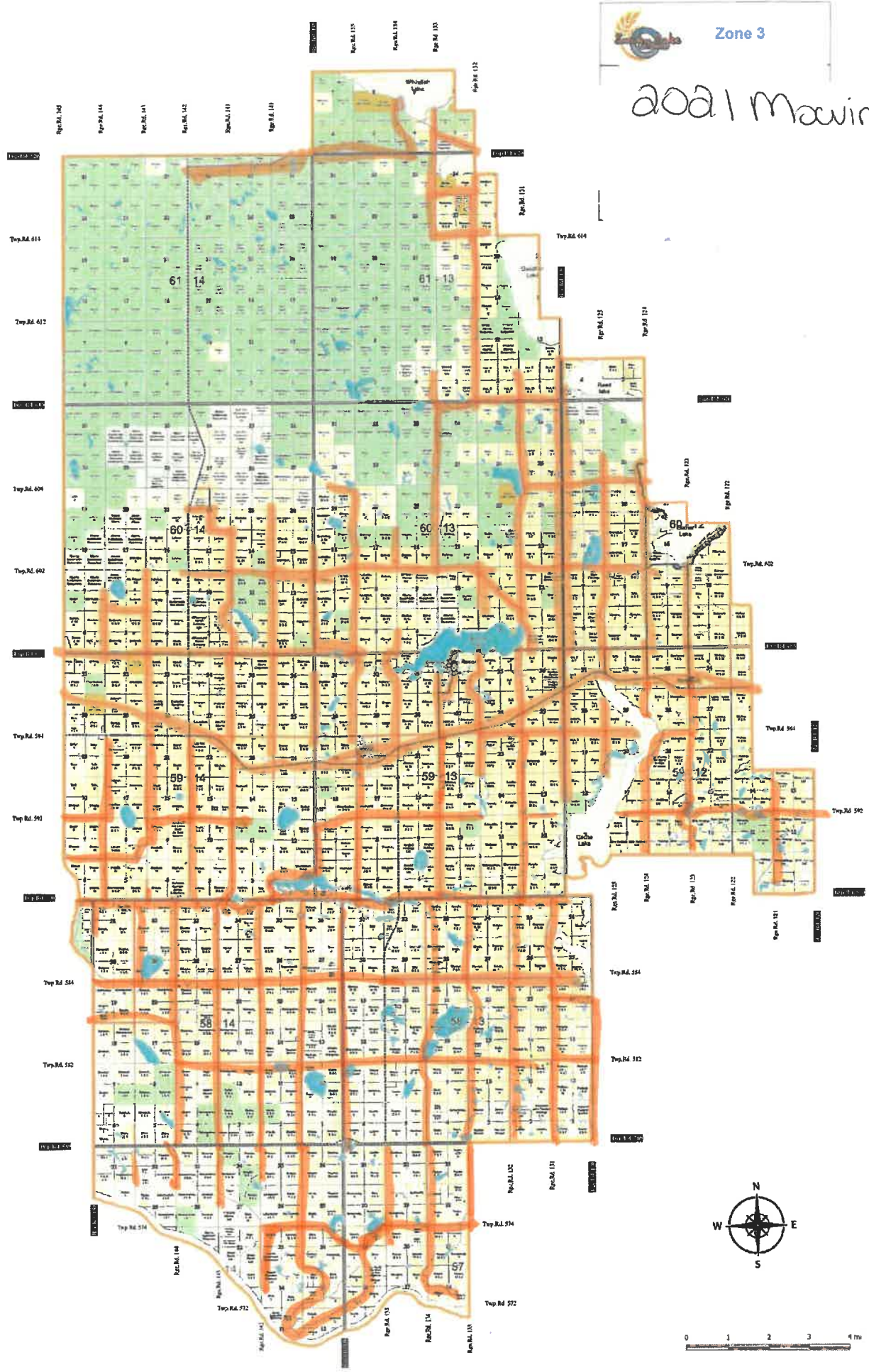
5.4





Zone 2
2021 Mowing

2021 Mowing

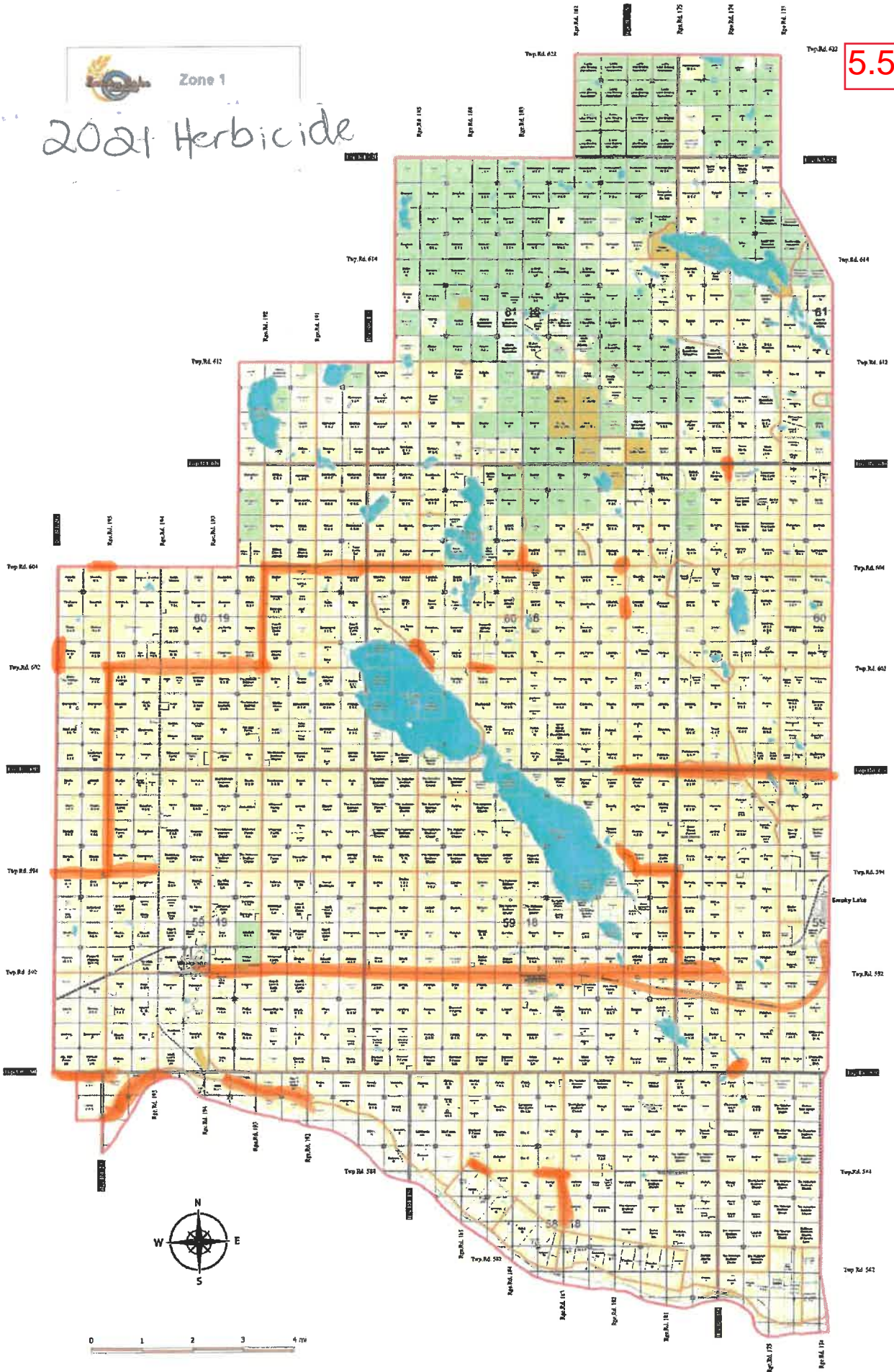




Zone 1

2021 Herbicide

5.5



2001 Herbicide

