

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held for the
Purpose of the **Fire Protective Services Committee**

on

Tuesday, December 14, 2021 at 9:00 o'clock A.M.

Virtual Through Zoom Platform

<https://us02web.zoom.us/j/83735185530?pwd=YysxczdxYk80WU81aEkyUm1PVj9Hdz09>

With Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

- 1.1 Call to Order.
- 1.2 Fire Protective Services Committee: Member Appointment.
Recommendation: All Council.
- 1.3 Election of Fire Protective Services Committee Chairperson.
- 1.4 Election of Fire Protective Services Committee Vice-Chairperson.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

Minutes:

- 3.1 Adopt minutes of **October 12, 2021** – Fire Protective Services Committee Meeting. ©
Recommendation: Motion to Adopt.
- 3.2 Fire Protective Services Committee October 12, 2021 - **Action List.** ©
Recommendation: File for Information.

4. Request for Decision:

- 4.1 Fire Invoice 41924. ©
- 4.2 Transitional Solutions Inc. – Governance, Business and Implementation Plan Interim Report. ©

5. Issues for Information:

- 5.1 Fire Protective Services Orientation – Power Point Presentation
- 5.2 Mangers Report

6. Correspondence:

- 6.1

7. Delegation(s):

- 7.1

8. Executive Session:

- 8.1

9. Date and time of Next Meeting(s):

Adjournment



SMOKY LAKE COUNTY

Minutes of the **Fire Protective Services Committee Meeting** held on Tuesday, **October 12, 2021**, at 11:04 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chairperson, Reeve Craig Lukinuk in the presence of the following persons:

ATTENDANCE

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Oct. 12, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Fire Chief	Scott Franchuk	Present in Chambers
Fire Protect. Svc. Asst.	Spencer Kotylak	Present in Chambers
Natural Gas Manager	Daniel Moric	Virtually Present
Planning & Dev. Assist.	Kyle Schole	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
GIS Officer	Carole Dowhaniuk	Virtually Present

No Members of the Media were present.
One Member of the Public was in virtual attendance.

2. Agenda:

1273-21: Halisky That the Smoky Lake County Fire Protective Services Committee Meeting Agenda for Tuesday, October 12, 2021, be adopted, as presented.

Carried Unanimously.

3. Minutes:

1274-21: Gawalko That the Minutes of the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, August 10, 2021, be adopted as presented.

Carried.

1275-21: Halisky That the Action List from the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, August 10, 2021, be filed for information.

Carried.

4. Request for Decision:

Transitional Solutions Inc. - Governance, Business & Implementation Plan Interim Report
1276-21: Halisky That Smoky Lake County forward the comments and/or feedback in respect to confirming actual expenses incurred by each municipality for the final revisions to the Interim Report – Smoky Lake County Governance Business & Implementation Plan, dated September 17, 2021, prepared by Transitional Solutions Inc., as Phase II part of the Smoky Lake Regional Fire Services Review, to a future Smoky Lake Region Fire and Rescue Meeting Committee as recommend by the said committee by their October 4, 2021, Motion #44-21.

Carried.

Outstanding Fire Invoice No. 50014

1277-21: Gawalko That Smoky Lake County Council approve to cancel Fire Invoice No. 50014 issued to The Co-Operators Insurance Company in the amount of \$8865.00 for the emergency services provided at the motor vehicle collision which occurred on November 2, 2020 at Township Road 584 and Range Road 184, as the registered owner is in violation under the Alberta Insurance Act; and notify the said owners of same.

Carried.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

Village of Vilna – 2018 Flood Assistance

1278-21: Orchowski That Smoky Lake County **acknowledge receipt of the cheque in the amount of \$20,211.31** to be deposited into the reserves, from the Village of Vilna to cover the cost of damages incurred to a firetruck pump while assisting the Village to move water during the Year-2018 flooding event, as per the letter received from Earla Wager, Chief Administrative Officer, Village of Vilna, dated September 23, 2021, thanking the County for the support and assistance during the said event.

Carried.

Village of Vilna – 2018 Flood Assistance

1279-21: Halisky That Smoky Lake County **send a letter thanking the Village of Vilna for the payment** in the amount of \$20,211.31 to cover the cost of damages incurred to a firetruck pump while assisting the Village to move water during the Year-2018 flooding event, as per the letter received from Earla Wager, Chief Administrative Officer, Village of Vilna, dated September 23, 2021, thanking the County for the support and assistance during the said event.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting

1280-21: Gawalko The next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for **Tuesday, December 14, 2021, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or physically in County Council Chambers.

Carried.

ADJOURNMENT:

1281-21: Lukinuk

That the Smoky Lake County Fire Protective Services Committee Meeting of October 12, 2021, be adjourned, time 11:36 a.m.

Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER



FIRE PROTECTIVE ACTION LIST OCT.12, 2021AS OF
2021/12/08

5
GOALS

100%
GOAL COMPLETION

● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

GOAL

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
		2021 10 12 Fire Protective				Comple
2021/10/12	1276-21	→ Transitional Solutions Inc. - Governance, Business & Implementation Plan Interim Report	That Smoky Lake County forward the comments and/or feedback in respect to confirming actual expenses incurred by each municipality for the final revisions to the Interim Report – Smoky Lake County Governance Business & Implementation Plan, dated September 17, 2021, prepared by Transitional Solutions Inc., as Phase II part of the Smoky Lake Regional Fire Services Review, to a future Smoky Lake Region Fire and Rescue Meeting Committee as recommend by the said committee by their October 4, 2021, Motion #44-21.	Fire Chief	<p>Scott Franchuk:</p> <p>Achievements: Smoky Lake County Fire pers onnel forward Council's comments and feedback to Transitional Solutions on October 28, 2021 and will be discussed at the Smoky Lake Region Fire and Rescue Committee Meeting on December 9, 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 /
2021/10/12	1277-21	→ Outstanding Fire Invoice No. 50014	That Smoky Lake County Council approve to cancel Fire Invoice No. 50014 issued to The Co-Operators Insurance Company in the amount of \$8865.00 for the emergency services provided at the motor vehicle collision which occurred on November 2, 2020 at Township Road 584 and Range Road 184, as the registered owner is in violation under the Alberta Insurance Act; and notify the said owners of same.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: Invoice 50014 plus penalties were cancelled on November 10, 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 /

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2021/10/12	1278-21	->Village of Vilna – 2018 Flood Assistance	That Smoky Lake County acknowledge receipt of the cheque in the amount of \$20,211.31 to be deposited into the reserves, from the Village of Vilna to cover the cost of damages incurred to a firetruck pump while assisting the Village to move water during the Year-2018 flooding event, as per the letter received from Earla Wager, Chief Administrative Officer, Village of Vilna, dated September 23, 2021, thanking the County for the support and assistance during the said event.	Finance Manager	Brenda Adamson: Achievements: \$20, 211.31 will be transferred to the Fire reserve via journal entry in October, 2021. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 /
2021/10/12	1279-21			Fire Chief	Scott Franchuk: Achievements: The thank-you letter was completed and sent to the Village of Vilna Administration and Council on October 21, 2021 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 /



REQUEST FOR DECISION		DATE	December 14, 2021	4.1
TOPIC	Outstanding Fire Invoice No. 41924			
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> On July 13, 2017 Waskatenau and Smoky Lake Fire responded to 9 bales on fire located at 59123 – RR 195. Fire crews used Metro's Contracting to spread out and mix the bales to make sure the fire was completely extinguished before leaving. Fire crews spoke with the homeowner and who indicated that the pasture is rented out and the renter was here in the morning burning the moldy hay." The Fire Department could not determine the cause of the fire and informed the landowner that they will be receiving an invoice for the emergency services provided. The landowner forwarded the invoice to the renter who appealed the fire invoice No. 41924 in person on February 20, 2018 and was informed the appeal will be addressed at the April 17, 2018 Fire Protective Services Committee Meeting. At the April 17, 2018 Fire Protective Services Meeting reviewed the appeal from Neil Kozak and the following motion was passed and the renter was advised: "That Smoky Lake County Fire Invoice No. 41924 in the amount of \$2,250.00 under Customer Account No. 4422 in regard to the July 13, 2017 bale fire at the rural address: 59123 Range Road 195, be reduced by 50% to a total in the amount of \$1,125.00, as per Appeal Notice received on February 20, 2018." The renter set up a payment plan with the Finance Department and has made \$100 and \$50 payment from August 2018 to December 2019 in the amount of \$650.00 with the remaining balance of \$475.00. No payments were received since December 3, 2019 and when Smoky Lake County Emergency Services contacted the rent he stated he is on a fixed income and can't afford to continue to pay for this invoice. At the August 10, 2021 Fire Protective Service Committee Meeting council discussed the outstanding invoice and the following motion: "That Smoky Lake County waive penalties on Fire Invoice No. 41924 for the emergency services provided at the bale/field fire on July 13, 2017 at the municipal address 59123 Range Road 195, in the amount of \$475.00, subject to payment being received in full by September 31, 2021; and if payment in full is not received by September 31, 2021, Fire Invoice No. 41924 in the amount of \$475.00 plus penalties of \$519.29 for a total of \$994.29 will be added to Tax Roll # 19590821, as per Bylaw 1285-15: Fire Protective Services. Smoky Lake County Fire personnel sent letters to the landowner and renter informing them of Council's decision. <p>Current</p> <ul style="list-style-type: none"> The landowner contracted the Smoky Lake County Fire Chief and arrange a payment plan to cover the outstanding invoice. Smoky Lake County received a \$200.00 payment on September 25, 2021 and a \$275.00 payment on October 26, 2021. <p>Proposal</p> <ul style="list-style-type: none"> The landowner paid the principle of the outstanding invoice and verbally requested if the Smoky Lake County can waive the outstanding penalties. Currently the outstanding penalties are \$550.22. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Bylaw NO. 1285-15: Fire Protection Services.		
BENEFITS	■			
DISADVANTAGES				
ALTERNATIVES				
FINANCE/BUDGET IMPLICATIONS				

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____

INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	

RECOMMENDATION	
<p>1. That Smoky Lake County waive the outstanding penalties for Fire Invoice No. 41924 in the amount of \$550.22 as the invoice was paid in full by two payment; \$200.00 on September 25, 2021 and \$275.00 on October 26, 2021 for the emergency services provided at the bale/field fire on July 13, 2017 at 59123 - RR 195.</p>	
Fire Chief	

REQUEST FOR DECISION		DATE	December 14, 2021	4.2
TOPIC	Transitional Solutions Inc. – Governance, Business and Implementation Plan Interim Report			
PROPOSAL	<p>History:</p> <ul style="list-style-type: none"> Administrators met on December 17, 2020 to discuss regional projects to submit joint application for the 2020/2021 Alberta Community Partnership (ACP) Grant under the component: Intermunicipal Collaboration Framework. <p>Background:</p> <ul style="list-style-type: none"> County Council – January 28, 2021: Motion "That Smoky Lake County in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the Project Titled: Regional Fire Services under the "Intermunicipal Collaboration Framework" Component Grant for the total project cost in the amount of \$200,000.00; and approve Smoky Lake County to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds." County Council– April 29, 2021: Motion " That Smoky Lake County acknowledge receipt of the letter from the Honourable Ric McIver, Minister of Alberta Municipal Affairs, dated March 23, 2021, in regard to the approval of Smoky Lake County's Intermunicipal Collaboration 2020/21 Alberta Community Partnership (ACP) grant funding in the amount of \$200,000.00, for the Project Titled: Regional Fire Services Study, in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna. County Council – May 27, 2021: Motions "That Smoky Lake County execute the contract with Transitional Solutions Inc. (TSI) of Edmonton, Alberta for the purpose of conducting the Smoky Lake Regional Fire Services Review including, but not limited to, an assessment and evaluation of the following: <ul style="list-style-type: none"> Job Description Review Including Duties (Chief, Deputy and Volunteers, their Utilization and Chain of Command), Apparatus Needs, Water Supply, Fire Halls and Infrastructure, Training and Competency, Mutual Aid Agreements, Fire Prevention and Inspection Initiatives, Health and Safety, and Potential Staff Support, <p>as per TSI's proposal dated May 25, 2021 at a cost in the amount of \$64,020.00, funded by the 2020/21 – Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant".</p>			

- **County Council – May 27, 2021: Motions**

” That Smoky Lake County approve for Transitional Solutions Inc. (TSI) of Edmonton, Alberta to create the **Smoky Lake Regional Fire Master Plan** for the purpose of guiding the Region in making decisions to best meet the needs of the municipalities and develop a framework for effective fire service delivery in the County, the Town and the Villages, which including, but not limited to, an assessment and evaluation of the following:

- firefighter safety,
- cost control and containment,
- efficiency,
- effectiveness,

and to identify the right-sized service and approach to meet the needs of the region over the next 10 years; as per TSI’s proposal dated May 25, 2021 at a cost in the amount of \$63,180.00, funded by the 2020/21 – Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant”.

- **County Council – May 27, 2021: Motion**

“That Smoky Lake County approve for Transitional Solutions Inc. (TSI) of Edmonton, Alberta to create the Smoky Lake Regional Governance Plan for the purpose of providing alternatives for governance models with the operating and capital financial implications of each model, along with an Implementation Plan to support the execution of the Regional Fire Services Business Plan, as per TSI’s proposal dated May 25, 2021 at a cost in the amount of \$44,659.00, funded by the 2020/21 – Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant”.

- **Smoky Lake Region Fire and Rescue Committee – June 30, 2021: Motion**

“That the Smoky Lake Region Fire and Rescue Committee acknowledge receipt of the following three proposals dated May 25, 2021 and three Memorandum of Agreements executed by the managing partner: Smoky Lake County, on June 4, 2021, with Transitional Solutions Inc. (TSI) of Edmonton, Alberta, for the purpose of conducting the Smoky Lake Regional Fire Services Review, which is funded by the 2020/21 – Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant; to undertaking the following:

- Smoky Lake Regional Fire Services Review which includes, but is not limited to, an assessment and evaluation of the following: Job Description Review Including Duties (Chief, Deputy and Volunteers, their Utilization and Chain of Command), Apparatus Needs, Water Supply, Fire Halls and Infrastructure, Training and Competency, Mutual Aid Agreements, Fire Prevention and Inspection Initiatives, Health and Safety, and Potential Staff Support;
- Smoky Lake Regional Fire Services Governance Plan for the purpose of guiding the Region in making decisions to best meet the needs of the municipalities and develop a framework for effective fire service delivery in the County, the Town and the Villages, which including, but not limited to, an assessment and evaluation of the following: firefighter safety, cost control and containment, efficiency, effectiveness, and to identify the right-sized service and approach to meet the needs of the region over the next 10 years; and

- Smoky Lake Regional Fire Services Master Plan for the purpose of providing alternatives for governance models with the operating and capital financial implications of each model, along with an Implementation Plan to support the execution of the Regional Fire Services Business Plan.”

- Smoky Lake County Administration and Fire Protective Services personnel met with Transitional Solutions Inc in June to implement the 3 phase project (Governance, Fire Service Operations and Master Plan) outlining the timeframe from Governance, Fire Service Operations and Master Plan.
- The first components for Phase 1 and 2 of the project involved interviewing all the fire chiefs, CAO’s and Councils, completing surveys and compiling information on current operations, all legislative documents and financials for a timeframe of 3 years.
- Phase 2 Governance interim report was completed and sent to the Smoky Lake County on September 17, 2021.
- **County Council – September 24, 2021: Motion**

“That Smoky Lake County defer the interim report entitled “Smoky Lake County Governance Business & Implementation Plan” dated September 17, 2021, prepared by Transitional Solutions Inc. as Phase II part of the Smoky Lake Regional Fire Services Review and forward to a Smoky Lake Region Fire and Rescue Committee meeting, after the 2021 general election with an invitation extended to all 4 councils.

Current:

- In consultation with various members it was agreed to release the interim report prepared on Phase II Governance and to hold a discussion with the current councils.
- Keven Lefebvre – Project Manager was contacted by Administration for availability and the Vice Chair – Craig Lukinuk called the meeting to be scheduled for October 4, 2021
- **Smoky Lake Region Fire and Rescue Committee – October 4, 2021: Motion**

“That the Smoky Lake Region Fire and Rescue Committee acknowledge receipt of the Interim Report – Smoky Lake County Governance Business & Implementation Plan dated September 17, 2021, prepared by Transitional Solutions Inc. as Phase II part of the Smoky Lake Regional Fire Services Review; and that each respective municipality to review for comments and feedback to be compiled for the final revisions and defer to a future Smoky Lake Region Fire and Rescue Meeting Committee at the call of the Chair.

- **Smoky Lake Region Fire and Rescue Committee – October 12, 2021: Motion**

“That Smoky Lake County forward the comments and/or feedback in respect to confirming actual expenses incurred by each municipality for the final revisions to the Interim Report – Smoky Lake County Governance Business & Implementation Plan, dated September 17, 2021, prepared by Transitional Solutions Inc., as Phase II part of the Smoky Lake Regional Fire Services Review, to a future Smoky Lake Region Fire and Rescue Meeting Committee as recommend by the said committee by their October 4, 2021, Motion #44-21.

- Smoky Lake County Fire Chief forwarded councils comments and feedback to project manager – Keven Lefebvre on October 28, 2021
- **Smoky Lake Region Fire and Rescue Committee – December 9, 2021: Motion**

” That the Smoky Lake Region Fire and Rescue Committee acknowledge receipt of the Interim Report – Smoky Lake County Governance Business & Implementation Plan dated September 17, 2021, prepared by Transitional Solutions Inc. as Phase II part of the Smoky Lake Regional Fire Services Review; and that each respective municipality to review for comments and feedback to be compiled for the final revisions and provide the comments and feedback to the Smoky Lake County Fire Chief by January 13, 2022”

Proposal:

- Based on the Smoky Lake Region Fire and Rescue Committee meeting held on December 9, 2021 the recommendation is to proceed with Model 1: Intermunicipal Agreement – Contract for Service.

MODEL 1: INTERMUNICIPAL AGREEMENT – CONTRACT FOR SERVICE

- Requires an intermunicipal agreement which stipulates the terms and conditions for what service levels are between the service provider and the service receiver(s)
- Municipality designated as the service provider becomes legally responsible and accountable for all actions
- Given the current administrative structure of the County and its human capital, it would be more likely that the County should be the service provider (most of the calls in the region requiring a response occur in the County)

Advantages

- Administrative structure and physical assets already in place with County to provide the services
- Is simple & straightforward to set up the agreement between the municipalities
- Is easy to withdraw from any agreement
- Enables the urban municipalities to have confidence that when fire protection services are required there are sufficient resources available to deliver the services
- Cost to deliver services is usually known for the duration of the contract (no unexpected surprises and/or costs to be absorbed)
- Removes the necessity of the urban municipality to appoint a local FC thereby eliminating potential disagreements with the local fire department volunteers

Disadvantages

- Participating urban municipalities are entrusting the rural municipality will deliver Fire Services as needed
- Urban fire hall volunteers may have/likely to have, issues/concerns with the rural municipality directing their efforts
- Perceived potential loss of identity
- Participating urban municipalities lose the ability to influence decision making processes (except for those that may be contained in the agreement)

With the Intermunicipal Agreement (Contract for Service) model, the following should be considered:

A. Opportunities to improve Fire Service delivery to the public

- Potential for standardization of the service level across the region
- Coordination of fire activities can enhance the Level of Service

B. Proposed Structure

- Administrative structure already exists within the County organization

C. Staffing Requirements

- Fire Chief, Deputy Fire Chief, and administrative support in place
- While every effort should be made to increase the number of volunteer firefighters, if that effort does not achieve the requisite number of volunteers, additional full-time firefighters could become necessary

D. Anticipated Budget

- Based on current 2021 Operational Budget of \$726K for all four municipalities it is estimated the overall budget of expenditures would be similar. If the 2021 equalized assessment (one of many ways) was used to calculate the contribution amount from each municipality and all four municipalities participate, the apportionment of costs would be as follows:
 - Smoky Lake County \$619,155
 - Town of Smoky Lake \$78,792
 - Village of Vilna \$11,764
 - Village of Waskatenau \$16,484

	<ul style="list-style-type: none"> ○ The County would realize any offsetting revenues from external sources (e.g., motor vehicle accidents) ○ Capital costs are not included (they remain with the individual municipalities as negotiated) <p>E. Reporting Structures</p> <ul style="list-style-type: none"> ○ Fire Chief reports to County CAO ○ Agreement likely to specify that County Fire Chief to provide periodic updates to contracted municipalities ● Model 1 is the best structure to implement to streamline governance, provide stability for the members, improve legislative effectiveness, and provide the best service to the region while being the most cost efficient.
CORRELATION TO BUSINESS (STRATEGIC) PLAN	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	ACP Grant: Smoky Lake Region Fire Services Review
BENEFITS	<ul style="list-style-type: none"> ▪ To establish a regional approach to better way deliver Fire Protective Services ▪ Understand the variety for different governance structures ▪ To strengthen the efficiency of the Regional Fire Service
DISADVANTAGES	N/A
ALTERNATIVES	N/A
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: <u>ACP GRANT</u>
Budgeted Costs: _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	All 4 Municipalities
COMMUNICATION STRATEGY	Smoky Lake Region Fire and Rescue Committee
RECOMMENDATION	
<p>1. That Smoky Lake County approve to proceed with Model 1: Intermunicipal Agreement – Contract for Service as present by Transitional Solutions Interim Report – Smoky Lake County Governance Business & Implementation Plan dated September 17, 2021, as Phase II part of the Smoky Lake Regional Fire Services Review</p>	
Fire Chief	



EMERGENCY SERVICES REPORT TO COUNCIL AS OF:
2021/12/09

7
GOALS

FIRE SERVICES PLAN

(FIRE) COMMUNITY SERVICES

Goal	Progress Update
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Goal	Progress Update
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Administrative Activity (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- Completed 2 agenda packages for the Fire Protective Services Committee Meetings
- Completed 2 agenda packages for the Smoky Lake Region Fire and Rescue Committee Meetings
- Completed an agenda package for the Joint Town and County Committee Meeting
- Attended 3 budget meetings and 1 orientation meeting
- 1 member attended the Zone 3 Fire Chiefs Meeting
- Dealt with 7 outstanding invoices
- Completed 12 Alberta Transportation Invoices
- Met with insurance company and fire investigators for the 2 structure fires
- submitted the 2 fire reports to the fire investigators
- Met with Province and completed 9 fire inspections and 6 load occupancies
- Met with Transitional Solutions project leader and provided Councils comments and feedback

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Fire Protective Services: 100%

NEW Scott Franchuk:

Achievements:

- Fire Advisory for the Smoky Lake County was dropped on November 15, 2021
- From September 21 to November 15: 18 fire permits were issued with 14 inspections completed
- From November 15 to December 9: 94 fire permits were issued with 85 inspections completed
- 2 fireworks permit was issued

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Goal

Progress Update

Waskatenau Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Waskatenau Fire Department responded to 2 collisions and 1 fire
- the department hosted 1 training night
- obtained 3 quotes for the new heater install and will be completed by December 21, 2021 for the new addition
- new lighting was installed at the fire hall
- the anti-theft system was installed on the fire hall man door
- Engine 403 road and pump test was completed and passed
- rescue struts purchased for the department
- Engine 403 direct full valve was repaired

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Goal

Progress Update

Smoky Lake Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Smoky Lake Fire Department responded to 9 fires, 12 collisions, 8 medicals, 8 fire alarms and 1 search and rescue
- The Department host 5 training nights
- The Department helped out with the toy and food bank drive
- The Department assisted with the Town light up
- 2 Fire Department members resigned from the Fire Department
- 2 Members attended the Zone 3 Fire Chiefs Meeting
- 3 Members were sized for bunker gear
- 5 Members were sized for structure firefighting boots
- Engine 459 road and pump were completed and passed
- Engine 405 pump was serviced
- SCBA compressor was serviced and air samples passed
- The new storage building construction started in October

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Goal	Progress Update
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Vilna Fire Department: 100%

NEW Scott Franchuk:

Achievements:

- Vilna Fire Department responded to 7 fires, 10 collisions, 3 medical and 2 fire alarms
- The Department hosted 5 training nights
- 2 Members were sized for bunker gear
- 3 Members were sized for structure firefighting boots
- Engine 401 road and pump test was completed and passed
- Engine 451 pump was serviced
- Rapid attack 419 pump motor was replaced
- SCBA Compressor was serviced and air samples passed

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Training Activity (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- First Aid, CPR and AED training on January 12-13 and January 19-20

Challenges: *No value*

Next Steps: *No value*

2021/12/09

Council Member Inquiry (FIRE): 100%

NEW Scott Franchuk:

Achievements:

- No Council inquiries

Challenges: *No value*

Next Steps: *No value*

2021/12/09