

## SMOKY LAKE COUNTY

**A G E N D A:** County Council Meeting for the purpose of a  
**Utilities Meeting: Natural Gas**  
to be held on Tuesday, December 14, 2021 at 9:00 o'clock A.M.  
in the County Council Chambers, Smoky Lake and through Zoom Meeting  
<https://us02web.zoom.us/j/83735185530?pwd=YvsxczdxYk80WU81aEkyUm1PVi9Hdz09>  
Meeting ID: 837 3518 5530 Passcode: 907820  
\*\*\*\*\*

### 1. Meeting:

- 1.1 Call to Order
- 1.2 Election of Natural Gas Chairperson.
- 1.3 Election of Natural Gas Vice-Chairperson.

### 2. Agenda:

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

### 3. Minutes:

- 3.1. Adopt minutes of October 12, 2021 – Utilities Meeting: **Natural Gas Meeting.** ©

Recommendation: Motion to Adopt.

- 3.2 Utilities Meeting: – October 12, 2021 Natural Gas: **Action List.** ©

Recommendation: File for Information

### 4. Request for Decision:

No Request for Decision

### 5. Issues for Information:

- 5.1 Manager's Report. ©
- 5.2 November 2021 Natural Gas Rates ©
- 5.3 December 2021 Natural Gas Rates ©
- 5.4 September Gas/October Billing Survey ©

**6. Correspondence:**

- 6.1 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 13, 2021 – RE: FedGas Health and Safety Bulletin – Blinding Sun ©

Recommendation: File for Information

- 6.2 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 15, 2021 – RE: Your Gas Bill Web Page ©

Recommendation: File for Information

- 6.3 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 29, 2021 – RE: 2021 FedGas Zones Presentation and Gas Alberta Video ©

Recommendation: File for Information

- 6.4 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 29, 2021 – RE: Federation Status Report ©

Recommendation: File for Information

- 6.5 Allison Moller, Controller, Gas Alberta Inc. dated November 5, 2021 – RE: Gas Alberta Interim Report FY2022 Q1 ©

Recommendation: File for Information

**7. Delegation(s):**

- 7.1 Stephanie Popel, Chief Financial Officer, Smoky Lake Forest Nursery RE: Gas Rate Discussion

**8. Executive Session:**

**9. Date and time of Next Meeting(s):**

**Adjournment**

**SMOKY LAKE COUNTY**

Minutes of the **Natural Gas Meeting** held on Tuesday, **October 12, 2021**, at 10:03 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and in Council Chambers.

The meeting was called to Order by the Chairperson, Councillor Lorne Halisky in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Oct. 12, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
C.A.O.	Gene Sobolewski	Present in Chambers
Asst. C.A.O.	Lydia Cielin	Present Virtually
Finance Manager	Brenda Adamson	Present Virtually
Nat. Gas Manager	Daniel Moric	Present in Chambers
Enviro. Op. Manager	Dave Franchuk	Present Virtually @ 10:11am
Legislative Svcs/R.S.	Patti Priest	Present Virtually
Planning & Dev. Assist.	Kyle Schole	Present Virtually
GIS Officer	Carole Dowhaniuk	Present Virtually

\*\*\*\*\*

No Members of the Media were present.  
One Member of the Public was virtually present.

**2. Agenda:**

1254-21: Lukinuk That the Smoky Lake County Natural Gas Meeting Agenda for Tuesday, October 12, 2021, be adopted, as amended:

**Addition to the Agenda**

1. Canada Agricultural Partnership's Efficient Grain Handling Program.
2. Alberta Energy Regulator Year-2021 Administration Fees.
3. Gas Alberta Inc. Message to Shareholders.

Carried Unanimously.

**3. Minutes:**

1255-21: Cherniwchan That the Minutes of the Smoky Lake County Natural Gas Meeting held on Tuesday, August 10, 2021, be adopted.  
Carried.

1256-21: Gawalko That the Action List from the Smoky Lake County Natural Gas Meeting dated Tuesday, August 10, 2021, be accepted as presented.  
Carried.

**3. Request for Decision:**

No requests for Decision.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 10:11 a.m.

**5. Issues for Information:**

**Manager's Report**

1257-21: Lukinuk

That Smoky Lake County Council accept the Natural Gas Manager's Report of statistics and activities dated October 5, 2021, and file it for information.

Carried.

**Natural Gas Rate – September 2021**

1258-21: Orichowski

That the Smoky Lake County Natural Gas Rates for **September 2021**, from Gas Alberta in the amounts of \$3.40 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$5.54/GJ, be filed for information.

Carried.

**Natural Gas Rate – October 2021**

1259-21: Lukinuk

That the Smoky Lake County Natural Gas Rates for **October 2021**, from Gas Alberta in the amounts of \$4.00 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$6.14/GJ, be filed for information.

Carried.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 10:24 a.m.

**Gas Alberta Inc. – Refund**

1260-21: Gawalko

That Smoky Lake County Council acknowledge receipt of the correspondence from Paul Dunsmore, President & CEO of Gas Alberta Inc., dated September 20, 2021 announcing Gas Alberta Inc. is refunding a total in the amount of \$2.0 million to its shareholders as a result of gains generated by the Company's gas management activities during the fiscal year ending June 30, 2021; and, based on Smoky Lake County's gas purchase volume for the period July 1, 2020 to June 30, 2021, the County's refund was calculated as follows:

Total gas purchases by all shareholders: 31,033,553 GJs

Total gas purchases by your organization: 496,270 GJs

Pro-rated Refund Amount: \$31,982.80

GST: \$1,599.14

for a total refund in the amount of \$33,581.94 to be credited to the County on September 30, 2021.

Carried.

**July 2021 Natural Gas / August 2021 Billing Survey**

1261-21: Cherniwchan

That Smoky Lake County acknowledge receipt of the July 2021 Natural Gas / August 2021 Billing Survey of gas utility co-ops and companies within Alberta showing an average total rate per GJ in the amount of \$5.09 and Smoky Lake County's rate at \$5.24.

Carried.

**Federation of Alberta Gas Co-ops Ltd. - COVID-19 Vaccination Policy Template**

1262-21: Lukinuk

That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd., dated September 27, 2021, providing a "Workplace Vaccination Program" policy template, which was approved by the Federation of Alberta Gas Co-ops Ltd. Board of Directors for Member Utilities to consider as a COVID-19 Employee Vaccination Policy, be accepted for information.

Carried.

**6. Correspondence:**

**Federation of Alberta Gas Co-ops Ltd.**

1263-21: Lukinuk That Smoky Lake County relevant administration who can attend – attend, the Federation of Alberta Gas Co-ops Ltd. 2021 Fall Zone 3 & 4 Meeting scheduled for October 29, 2021 at 10:00 a.m. in the District Recreation Centre, Innisfree, Alberta.

Carried.

**Federation of Alberta Gas Co-ops Ltd. – Status Report**

1264-21: Gawalko That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated August 30, 2021, providing the Federation Status Report, dated 2021, be filed for information.

Carried.

**Gas Alberta Inc. - 2021 Advance Information Circular**

1265-21: Lukinuk That Smoky Lake County Council **defer** the correspondence from Paul Dunsmore, President & CEO, Gas Alberta Inc. dated September 10, 2021, in respect to the 2021 Advance Information Circular relating to Gas Alberta Inc.'s annual meeting of shareholders which is scheduled for November 30, 2021, to the next County Council Departmental Operations Meeting.

Carried.

**Federation of Alberta Gas Co-ops Ltd.**

1266-21: Orichowski That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 1, 2021, announcing the Federation Board has mandated the Federation Health and Safety Program be accessible to all Member Utilities as a Core service, be filed for information.

Carried.

**Gas Alberta Inc. – Request for Director Nominees**

1267-21: Lukinuk That Smoky Lake County Council **defer** the correspondence from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 5, 2021, in regard to 2021 Fall Zone Meeting update, and Annual General Meeting & Convention cancellation, to the next County Council Departmental Operations Meeting.

Carried.

**Additions to the Agenda**

**Canada Agricultural Partnership's Efficient Grain Handling Program**

1268-21: Gawalko That Smoky Lake County distribute the information sheet in respect to the Canada Agricultural Partnership's "Efficient Grain Handling Program" by including it with the County's natural gas bills, for public awareness of the program with the intent to help agricultural producers reduce their overall energy use and help fund grain handling equipment which shows significant energy efficiency improvement; as per the correspondence received by from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 8, 2021.

Carried.

**Alberta Energy Regulator Year-2021 Administration Fees**

1269-21: Lukinuk

That Smoky Lake County write a letter to the Federation of Alberta Gas Co-ops Ltd., opposing the Alberta Energy Regulator Year-2021 Administration Fees, and carbon copy all Alberta gas co-ops as well as Mr. Glenn van Dijken – Athabasca-Barrhead-Westlock MLA, in response to the correspondence received from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 8, 2021, in regard to the Alberta Energy Regulator High Pressure Pipelines Levy.

Carried.

**Gas Alberta Inc. Message to Shareholders**

1270-21: Orichowski

That the correspondence received by Smoky Lake County from Paul Dunsmore, President & CEO, Gas Alberta Inc. dated October 8, 2021, 2021, for the purpose of communicating key aspects of their wholesale purchasing strategy and comments on fixed price options in an effort to assist the County in answering any questions end-use consumers, be filed for information.

Carried.

**7. Delegation:**

No Delegations.

**8. Executive Session:**

No Executive Session.

**Next Meeting**

1271-21: Gawalko

That the next Smoky Lake County **Natural Gas Meeting** be scheduled for **Tuesday, December 14, 2021, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**ADJOURNMENT:**

1272-21: Halisky

That the Smoky Lake County Natural Gas Meeting of October 12, 2021, be adjourned, time, 11:00 a.m.

Carried.

---

CHAIRPERSON

S E A L

---

CHIEF ADMINISTRATIVE OFFICER



8 GOALS

● Draft ● Not started ● Behind ● On Track ● Complete → Direct Alignment ---→ Indirect Alignment

COUNCIL MOTIONS/INQUIRY PLAN

COUNCIL MOTIONS 2021

Meetin ...	Motio...	Goal	Details	Owner	Progress Update
2021/10/12	1260-21	2021 10 12 Natural Gas → Gas Alberta Inc. - Refund	<p>That Smoky Lake County Council acknowledge receipt of the correspondence from Paul Dunsmore, President &amp; CEO of Gas Alberta Inc., dated September 20, 2021 announcing Gas Alberta Inc. is refunding a total in the amount of \$2.0 million to its shareholders as a result of gains generated by the Company's gas management activities during the fiscal year ending June 30, 2021; and, based on Smoky Lake County's gas purchase volume for the period July 1, 2020 to June 30, 2021, the County's refund was calculated as follows:</p> <p>Total gas purchases by all shareholders: 31,033,553 GJ's                      Total gas purchases by your organization: 496,270 GJ's                      Pro-rated Refund Amount: \$31,982.80                      GST: \$1,599.14                      for a total refund in the amount of \$33,581.94 to be credited to the County on September 30, 2021.</p> <p>That Smoky Lake County acknowledge receipt of the July 2021 Natural Gas / August 2021 Billing Survey of gas utility co-ops and companies within Alberta showing an average total rate per GJ in the amount of \$5.09 and Smoky Lake County's rate at \$5.24.</p>	Finance Manager	<p><b>Brenda Adamson:</b>                      Achievements: \$33,581.94 was deposited to the account on September 29, 2021</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p>
2021/10/12	1261-21	→ July 2021 Natural Gas / August 2021 Billing Survey		Natural Gas Manager	

Meeting...	Ratio...	Goal	Detail	Owner	Progress Upd.
2021/10/12	1263-21	→ Federation of Alberta Gas Co-ops Ltd.	That Smoky Lake County relevant administration who can attend – attend, the Federation of Alberta Gas Co-ops Ltd. 2021 Fall Zone 3 & 4 Meeting scheduled for October 29, 2021 at 10:00 a.m. in the District Recreation Centre, Innisfree, Alberta.	Natural Gas Manager	<b>Daniel Moric:</b> Achievements: Attended virtually  Challenges: <i>No value</i>  Next Steps: <i>No value</i>
2021/10/12	1265-21	→ Gas Alberta Inc. - 2021 Advance Information Circular	That Smoky Lake County Council defer the correspondence from Paul Dunsmore, President & CEO, Gas Alberta Inc. dated September 10, 2021, in respect to the 2021 Advance Information Circular relating to Gas Alberta Inc.'s annual meeting of shareholders which is scheduled for November 30, 2021, to the next County Council Departmental Operations Meeting.	Natural Gas Manager	
2021/10/12	1267-21	→ Gas Alberta Inc. - Request for Director Nominees	That Smoky Lake County Council defer the correspondence from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 5, 2021, in regard to 2021 Fall Zone Meeting update, and Annual General Meeting & Convention cancellation, to the next County Council Departmental Operations Meeting.	Natural Gas Manager	
2021/10/12	1268-21	→ Canada Agricultural Partnership's Efficient Grain Handling Program	That Smoky Lake County distribute the information sheet in respect to the Canada Agricultural Partnership's "Efficient Grain Handling Program" by including it with the County's natural gas bills, for public awareness of the program with the intent to help agricultural producers reduce their overall energy use and help fund grain handling equipment which shows significant energy efficiency improvement; as per the correspondence received by from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 8, 2021.	Natural Gas Manager	<b>Daniel Moric:</b> Achievements: Included in the October 2021 Natural Gas Invoices  Challenges: <i>No value</i>  Next Steps: <i>NO VALUE</i>
2021/10/12	1269-21	→ Alberta Energy Regulator Year-2021 Administration Fees	That Smoky Lake County write a letter to the Federation of Alberta Gas Co-ops Ltd., opposing the Alberta Energy Regulator Year-2021 Administration Fees, and carbon copy all Alberta gas co-ops as well as Mr. Glenn van Dijken – Athabasca-Barrhead-Westlock MLA, in response to the correspondence received from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 8, 2021, in regard to the Alberta Energy Regulator High Pressure Pipelines Levy.	Natural Gas Manager	





105  
GOALS

NATURAL GAS PLAN

Goal	Progress Update
------	-----------------

**AMR meter expiration replacement**  
**Note: Strategic Priorities Chart Feb 6, 2017: 100%**

**Daniel Moric:**  
Achievements: *No value*  
Challenges: *No value*  
Next Steps: *No value*  
2021/12/07

**Odorant Activity: 100%**

**Daniel Moric:**  
Achievements: *No value*  
Challenges: *No value*  
Next Steps: *No value*  
2021/12/07

→ Deliver Odorant 0 Hours

**Daniel Moric:**

**Achievements:** -October 1/21 - October 31/21. 36.25 hrs x 2 servicemen = 73.5 hrs spent completing odorant deliveries to Smoky Lake County Gas utility, Rocky Gas Co-op, Coronado Gas Co-op, Minco Gas Co-op, and County of Vermillion River Gas Co-op.  
 -November 1/21 - November 30/21. 80.5 hrs x 2 servicemen = 161 hrs spent completing odorant deliveries to Burnt Lake Gas Co-op, Sedgewick/Killam Gas Utility, Iron Creek Gas Co-op, Lamco Gas Co-op, Minco Gas Co-op, Chain Lakes Gas Co-op, Phoenix Gas Co-op, Paintearth Gas Co-op, County of Vermillion River Gas Utility, Kehewin Gas Utility, Athabasca Oil Corp Conklin, Samson Cree Nation, Secure Energy Coronation, and SK Welding Coronation.  
 -December 1/21 - December 7/21. 10.5 hrs x 2 servicemen = 21 hrs spent completing odorant deliveries to Lac La Biche District Gas Co-op, County of Thorhild Gas Utility, and Town of Redwater Gas Utility.

**Challenges:** *No value*

**Next Steps:** *No value*  
 2021/12/08

**CNG Trailer: 100%**

**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
 2021/12/08

→ Compressed natural gas trailer 0 Trailer(s)

**Daniel Moric:**

**Achievements:** -No Activity during this reporting period.  
 -CNG Trailer scheduled to be used by West Parkland Gas Co-op for a pipeline re-route in either late December or January.

**Challenges:** *No value*

**Next Steps:** *No value*  
 2021/12/08

**Administrative Activity (GAS):**  
100%**Daniel Moric:**

Achievements:

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- November 2021 gas price was \$7.44/GJ. December 2021 gas price has decreased to \$6.94/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

Challenges: *No value*Next Steps: *No value*  
2021/12/08→**Service Calls: 100%****Daniel Moric:**

- Achievements: - customer called stating there is a gas smell in the house and they are getting sick. Found no gas or CO in the house. The smell was determined to be coming from sewer vent. (Was katenau)  
 -customer reported a gas smell outside by gas meter. Found utility regulator venting. Replaced regulator with new. (Hamlin)  
 -customer called stating they smell gas outside. Found no gas leaks outside but strong sewer smell as septic tank was near gas meter. Septic tank was overfull and not pumping. (stry)  
 -customer reported a gas smell outside by gas meter. Found leak on piping on utility side of meter. Repaired leak. (Whitefish Lake)

Challenges: *No value*Next Steps: *No value*  
2021/12/08

→ **Management meeting**

**Daniel Moric:**

**Achievements:** Attend weekly managers meetings

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→ **Utility Personnel Meeting**

→ **Gas balancing**

**Daniel Moric:**

**Achievements:** Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→ **Delinquent accounts**

**Daniel Moric:**

**Achievements:** - Send out overdue account notices to customers who are over 60 days overdue on paying their gas bill(s).  
- Transfer overdue account balances to tax roll.

- In the process of have our legal representatives apply liens on overdue account properties in Vilna.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→ **Paperless billing**

**Daniel Moric:**

**Achievements:** Currently have 358 natural gas accounts receiving bills by email.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→Attend Conventions

**Daniel Moric:**

**Achievements:** -attended the Federation Zone meeting October 29th virtually , as they offered it as virtual only.  
-attended the Federation AGM and Gas Alberta AGM November 30th and December 1 virtually with council.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/12/08

→Auditor documentation

**Daniel Moric:**

**Achievements:** - Assisted the auditors with our interim audit November 16th-19th.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/12/08

→Other duties

**Daniel Moric:**

**Achievements:** Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/12/08

→O & M Policy

**Daniel Moric:**

**Achievements:** Continually review and update the Federation O&M Policy Manual, as required.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/12/08

**Training Activity (GAS): 100%****Daniel Moric:**

**Achievements:** -William Gray is currently attending the Gas Utility Operator Level 2 course at the Federation office from December 6th-17th. -William will also be attending his 1st Year Gasfitter A course at Red Deer College for 8 weeks starting January 4th. NAIT and SAIT had massive waiting lists for class registration.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

**Natural Gas Construction of Infrastructure: 100%****Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

→ **Line locates****Daniel Moric:**

**Achievements:** 79 locates have been completed from October 5th to December 7th. 3 were emergency locates.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→ **End Pressure Test****Daniel Moric:**

**Achievements:** Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→ **GPS Services and Alterations****Daniel Moric:**

**Achievements:** All new gas lines installed in 2021 have been GPS-ed. Will be submitting the data to the Federation and Rural Utilities.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

## →Install gas lines

**Daniel Moric:**

**Achievements:** -Completed 2 new infill during this reporting period.  
-Completed 5 secondary gas line installations.  
-Completed 2 main line alterations.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

## →Sign installation 0 Sign(s)

**Daniel Moric:**

**Achievements:** Have repaired 8 road crossings during this reporting period.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

## →Cut and Caps

**Daniel Moric:**

**Achievements:** No cut and caps during this reporting period.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

## →RMO Replacement

**Meter recalls and maintenance:**  
100%**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

→Replace defective gas meters

**Daniel Moric:**

Achievements: Replace as required. None have failed since last Council update

Challenges: *No value*

Next Steps: *No value*

2021/12/08

→Meter Recalls

**Council Member Inquiry (GAS):**  
100%

**Daniel Moric:**

Achievements: No activity during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2021/12/08

2020 INFRASTRUCTURE LINE  
REPLACEMENT: 100%  
↳Budget - 2020  
INFRASTRUCTURE LINE  
REPLACEMENT: \$50k  
2020 RMO STATION  
REPLACEMENT PLAN RESERVE:  
100%

↳Budget - 2020 RMO  
STATION REPLACEMENT  
PLAN RESERVE: \$70k

2020 MODEMS FOR RMO: 100%  
↳Budget - 2020 MODEMS  
FOR RMO: \$22k

2020 REPLACE TRUCK: 100%  
↳Budget - 2020 REPLACE  
TRUCK: \$50k

2021 INFRASTRUCTURE LINE  
REPLACEMENT: 100%  
2021 RMO STATION  
REPLACEMENT PLAN RESE:  
100%

2021 REPLACE TRUCK -  
removed: 100%



2021 REFURBISH TRUCK BOX:  
100%

2022 INFRASTRUCTURE LINE  
REPLACEMENT: 100%

2022 RMO STATION  
REPLACEMENT PLAN: 100%

2022 MAPPING UNIT: 100%  
2022 REPLACE TRUCK -  
removed: 100%

2022 REFURBISH TRUCK BOX:  
100%

2023 INFRASTRUCTURE LINE  
REPLACEMENT: 100%

2023 RMO STATION  
REPLACEMENT PLAN RESE:  
100%

2023 REPLACE T RUCK - re mo  
ved: 100%

2023 REFURBISH TRUCK BOX:  
100%

Documentation of jobs  
Daily Vehicle Inspections  
Pre job meetings

#### Daniel Moric:

**Achievements:** Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

#### Undertake On-Call

#### Daniel Moric:

**Achievements:** Employees continue to be on call for after hours issues that may arise.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**RMO Checks****Daniel Moric:**

**Achievements:** -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Complete Invoicing****Clean truck****Tool Box meeting****Daniel Moric:**

**Achievements:** Started attending the toolbox meetings at the beginning of the week.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Magazine check****Daniel Moric:**

**Achievements:** Complete explosives magazine inventory monthly

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Odor sample****Daniel Moric:**

**Achievements:** Monthly odorant intensity checks ( 20 locations )

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Main Office Safety Meeting**

**Meter readings****Daniel Moric:**

**Achievements:** Collect meter readings monthly for customer billing

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Vehicle maintenance****Daniel Moric:**

**Achievements:** -Complete vehicle/equipment maintenance as required.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Strategic plan  
Equipment maintenance  
Leak detection****Daniel Moric:**

**Achievements:** -Line walkers have completed the line walking of our high pressure natural gas pipelines and have started on our TAP's 6 and 8 low pressure.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Job Interviews  
Employee evaluations****Daniel Moric:**

**Achievements:** Completed

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**PFM check****Daniel Moric:**

**Achievements:** Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

**Public building inspections****Daniel Moric:**

**Achievements:**  
Completed our public building inspections in June.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Cathodic protection****Daniel Moric:**

**Achievements:** -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Tetler bag samples****Daniel Moric:**

**Achievements:** Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Hydro Axing**

**Wash and bleach all equipment.****Daniel Moric:**

**Achievements:** During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Maintain Facilities.****Automatic Meter Readings****Daniel Moric:**

**Achievements:** Continue to read natural gas meter using the AMR system monthly

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**2020 CARRY OVER RMO****STATION PROJECT: 100%**

↳ **Budget - 2020 CARRY OVER RMO STATION PROJECT: \$50k**

**(GAS) Training Event Form 2021****Federation of Alberta Gas Co-ops Ltd. O&M Manual Adoption****Patti Priest:**

**Achievements:** Municipal File: 9-16

**Challenges:** *No value*

**Next Steps:** *No value*

2021/02/24

**Federation of Alberta Gas Co-****ops Ltd. - Operations & Maintenance (O&M) Audit****Patti Priest:**

**Achievements:** Retained to document Operational purpose for compliance of Natural Gas System. Municipal File: is 9-22A

**Challenges:** *No value*

**Next Steps:** *No value*

2021/02/24

**Quality Management Plan (QMP) Patti Priest:****-- Smoky Lake County Gas Utility**

Achievements: Retained to document Operational purpose for compliance of Natural Gas System

Municipal File: 9-29

Challenges: *No value*

Next Steps: *No value*  
2021/02/24

**Brenda Adamson:**

Achievements: Natural Gas Account #100490.03 was written off April 27, 2021

Challenges: *No value*

Next Steps: *No value*  
2021/06/15

**Brenda Adamson:**

Achievements: Natural Gas Account #100275.01 was written off April 27, 2021

Challenges: *No value*

Next Steps: *No value*  
2021/06/15

**Daniel Moric:**

Achievements: Completed

Challenges: *No value*

Next Steps: *No value*  
2021/06/08

**Daniel Moric:**

Achievements: Currently being reviewed by the County's legal team. Sent to Brownlee LLP on May 10. Awaiting update From Brownlee.

Challenges: *No value*

Next Steps: *No value*  
2021/06/07

**Outstanding Account  
#100490.03 - Termination of  
Natural Gas Service****Outstanding Account  
#100275.01 - Termination of  
Natural Gas Service****Outstanding Account  
#994205.01 - Termination of  
Natural Gas Service****Review of Bylaw No. 1332-18:  
Natural Gas**

**Natural Gas Accounts under the jurisdiction of other Municipalities**

**Daniel Moric:**

Achievements: The County is in the process of applying Caveats to delinquent properties in Vilna.

Challenges: *No value*

Next Steps: *No value*

2021/06/08

**Alberta Gas Co-ops - Ride for Legends Bicycle Ride**

**Patti Priest:**

Achievements: The Natural Gas Manager will be making the donation to the AB Gas Co-ops by Mastercard.

Challenges: *No value*

Next Steps: *No value*

2021/06/17

**Pipe Fusion Machine**

**Daniel Moric:**

Achievements: Purchased June 15th and delivered on June 18th.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

**Federation of Alberta Gas Co-ops Ltd. - FedGas Insurance Reciprocal Exchange (FIRE)**

**Daniel Moric:**

Achievements: Attended meeting with Council in Council Chambers on June 17th.

Challenges: *No value*

Next Steps: *No value*

2021/08/04

### Outstanding – Natural Gas Account #80550.03

#### Patti Priest:

Achievements: See June 24, 2021 Motion #953-21: Council, brought back Motion #888-21 for further discussion, due to the discussion held on June 24, 2021, with the Delegation: Mandy Melnyk, renter.

June 24, 2021 Motion #956-21: Rescinded Motion #888-21.

June 24, 2021 Motion #957-21: waived penalties if paid within 21 days.

Challenges: *No value*

Next Steps: *No value*  
2021/06/30

### Outstanding – Accounts Receivable Customer #2109

#### Daniel Moric:

Achievements: Completed June 16th.

Challenges: *No value*

Next Steps: *No value*  
2021/08/04

### Outstanding – Natural Gas Account #80550.03 – Delegation Mandy Melnyk

#### Patti Priest:

Achievements: See Motion #956-21 which rescinds Motion #888-21. Also see Motion#957-21 to waive penalties if paid in full.

Challenges: *No value*

Next Steps: *No value*  
2021/08/11

### Outstanding – Natural Gas Account #80550.03 – Delegation Mandy Melnyk

#### Patti Priest:

Achievements: A letter was emailed to the landowner of SW-09-60-19-W4, in respect to Motion #957-21 on July 19, 2021. The Owner paid in full on August 4th 2021 and the penalties were cancelled on August 5th, 2021.

Challenges: *No value*

Next Steps: *No value*  
2021/08/11



**Outstanding – Natural Gas Account #80550.03 – Delegation Mandy Melnyk**

**Patti Priest:**

Achievements: Motion #888-21 is rescinded.

Challenges: *No value*

Next Steps: *No value*

2021/08/11

**Federation of Alberta Gas Co-ops Ltd. - O&M Audit**

**Daniel Moric:**

Achievements: Completed September 17

Challenges: *No value*

Next Steps: *No value*

2021/10/05

**Federation of Alberta Gas Co-ops Ltd. - 15th Annual Federation Charity Golf Classic**

**Daniel Moric:**

Achievements: Golf Tournament was cancelled and money was refunded.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

**Federation of Alberta Gas Co-ops Ltd. - 2021 Convention Gas Alberta Inc. – Refund**

**Brenda Adamson:**

Achievements: \$33,581.94 was deposited to the account on September 29, 2021

Challenges: *No value*

Next Steps: *No value*

2021/10/27

**July 2021 Natural Gas / August 2021 Billing Survey**

**Federation of Alberta Gas Co-ops Ltd.****Daniel Moric:**

Achievements: Attended virtually

Challenges: *No value*Next Steps: *No value*

2021/12/07

**Gas Alberta Inc. - 2021 Advance Information Circular****Gas Alberta Inc. – Request for Director Nominees****Canada Agricultural Partnership's Efficient Grain Handling Program****Daniel Moric:**

Achievements: Included in the October 2021 Natural Gas Invoices

Challenges: *No value*Next Steps: *No value*

2021/12/07

**Alberta Energy Regulator Year-2021 Administration Fees**

**Daniel Moric**

---

**From:** officeadmin <officeadmin@gasalberta.com>  
**Sent:** October 26, 2021 3:38 PM  
**To:** officeadmin  
**Subject:** November 2021 Gas Rate Letter  
**Attachments:** November 2021 Gas Rate.pdf

Good Afternoon,

Please find attached the gas rate letter for November 2021. Gas Alberta's gas cost rate will increase by \$1.30/GJ to **\$5.30/GJ** for the month of November 2021. Our Variable Rate will remain at **\$0.24/GJ** for the period July 1, 2021 through June 30, 2022.

Thank you,

**Carlee Martin, MBA** | Vice President, Gas Supply | **Gas Alberta Inc.**

Suite 350, Hopewell Place N.E., Calgary, Alberta T1Y 7J7  
T (403) 509-2603 | C (403) 990-6945 F (403) 509-2611  
E | [cmartin@gasalberta.com](mailto:cmartin@gasalberta.com) W | [www.gasalberta.com](http://www.gasalberta.com) A | [carleegawiuk](https://www.linkedin.com/in/carleegawiuk)

***Gas Alberta Inc.'s mission is to provide a reliable and competitive supply of energy and related value-added services that contribute to the success and sustainability of our customers through strategic and effective partnerships.***

**THIS ELECTRONIC MESSAGE AND ANY ATTACHED DOCUMENTS ARE INTENDED ONLY FOR THE NAMED ADDRESSEE(S).** This communication may contain information that is privileged, confidential or otherwise protected from disclosure and it must not be disclosed, copied, forwarded or distributed without authorization. If you have received this message in error, please notify the sender immediately and delete the original message.  
Thank you.



October 26, 2021

**Attention: Manager/CAO**

**Re: GAS COST RATE EFFECTIVE NOVEMBER 2021**

Gas Alberta's gas cost rate will increase by \$1.30/GJ to **\$5.30/GJ** for the month of November 2021.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the regulated retailers for the month of November 2021 are shown below. Please note, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$5.328/GJ	\$5.380/GJ	\$5.333/GJ	<b>\$5.30/GJ</b>
Over (Under) riders included in Gas Costs	\$(0.21)/GJ	\$(0.35)/GJ		

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,



Carlee Martin  
Vice President, Gas Supply

## Natural Gas Rates November 2021

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 5.30	\$ 0.24	\$ 1.90	\$ 7.44	

### Sungro

0-35000 gjs	\$ 5.30	\$ 0.24	\$ 0.80	\$ 6.34	X
35-85000 gjs	\$ 5.30	\$ 0.24	\$ 0.60	\$ 6.14	
over 85	\$ 5.30	\$ 0.24	\$ 0.40	\$ 5.94	

### Smoky Lake Forest Nursery

0-35000 gjs	\$ 5.30	\$ 0.24	\$ 0.80	\$ 6.34	
35-85000 gjs	\$ 5.30	\$ 0.24	\$ 0.60	\$ 6.14	X
over 85	\$ 5.30	\$ 0.24	\$ 0.40	\$ 5.94	

Tremel	\$ 5.30	\$ 0.24	\$ 0.78	\$ 6.32	
--------	---------	---------	---------	---------	--

Domestic riser service charge	\$ 25.00 / riser
-------------------------------	------------------

Fixed charge	\$ 1.90
Systems capital	\$ 0.40

Commercial riser service charge	\$ 60.00 / riser
---------------------------------	------------------

Town of Smoky Lake	\$ 5.30	\$ 0.24	\$ 0.12	\$ 5.66	
--------------------	---------	---------	---------	---------	--

**Daniel Moric**

---

**From:** Carlee Martin <cmartin@gasalberta.com>  
**Sent:** November 25, 2021 10:55 AM  
**To:** officeadmin  
**Subject:** December 2021 Gas Rate Letter  
**Attachments:** December 2021 Gas Rate.pdf

Good Morning,

Please find attached the gas rate letter for December 2021. Gas Alberta's gas cost rate will decrease by \$0.50/GJ to **\$4.80/GJ** for the month of December 2021.

Our Variable Rate will remain at **\$0.24/GJ** for the period July 1, 2021 through June 30, 2022.

Thank you,

**Carlee Martin, MBA** | Vice President, Gas Supply | **Gas Alberta Inc.**

Suite 350, Hopewell Place N.E., Calgary, Alberta T1Y 7J7  
T (403) 509-2603 | C (403) 990-6945 F (403) 509-2611  
E | [cmartin@gasalberta.com](mailto:cmartin@gasalberta.com) W | [www.gasalberta.com](http://www.gasalberta.com) A | [carleegawiuk](mailto:carleegawiuk)

***Gas Alberta Inc.'s mission is to provide a reliable and competitive supply of energy and related value-added services that contribute to the success and sustainability of our customers through strategic and effective partnerships.***

**THIS ELECTRONIC MESSAGE AND ANY ATTACHED DOCUMENTS ARE INTENDED ONLY FOR THE NAMED ADDRESSEE(S).** This communication may contain information that is privileged, confidential or otherwise protected from disclosure and it must not be disclosed, copied, forwarded or distributed without authorization. If you have received this message in error, please notify the sender immediately and delete the original message.  
Thank you.

 Please consider the environment before printing this e-mail

November 25, 2021

**Attention: Manager/CAO**

**Re: GAS COST RATE EFFECTIVE DECEMBER 2021**

Gas Alberta's gas cost rate will decrease by \$0.50/GJ to **\$4.80/GJ** for the month of December 2021.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the regulated retailers for the month of December 2021 are shown below. Please note, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$4.936/GJ	\$4.648/GJ	\$4.907/GJ	<b>\$4.80/GJ</b>
Over (Under) riders included in Gas Costs	\$(0.10)/GJ	\$(0.05)/GJ		

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,



Carlee Martin  
Vice President, Gas Supply

## Natural Gas Rates December 2021

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 4.80	\$ 0.24	\$ 1.90	\$ 6.94	

### Sungro

0-35000 gjs	\$ 4.80	\$ 0.24	\$ 0.80	\$ 5.84	X
35-85000 gjs	\$ 4.80	\$ 0.24	\$ 0.60	\$ 5.64	
over 85	\$ 4.80	\$ 0.24	\$ 0.40	\$ 5.44	

### Smoky Lake Forest Nursery

0-35000 gjs	\$ 4.80	\$ 0.24	\$ 0.80	\$ 5.84	
35-85000 gjs	\$ 4.80	\$ 0.24	\$ 0.60	\$ 5.64	X
over 85	\$ 4.80	\$ 0.24	\$ 0.40	\$ 5.44	

Tremel	\$ 4.80	\$ 0.24	\$ 0.78	\$ 5.82	
--------	---------	---------	---------	---------	--

**Domestic riser service charge \$ 25.00 / riser**

Fixed charge	\$ 1.90
Systems capital	\$ 0.40

**Commercial riser service charge \$ 60.00 / riser**

Town of Smoky Lake	\$ 4.80	\$ 0.24	\$ 0.12	\$ 5.16	
--------------------	---------	---------	---------	---------	--



5.4

**Daniel Moric**

---

**From:** Allison Zinnick <azinnick@fedgas.com>  
**Sent:** October 7, 2021 3:54 PM  
**Subject:** September Gas, October Billing Gas Rate Survey Results  
**Attachments:** Gas Survey - Results.pdf

To All Federation Members:

Attached are the results from the September Gas, October Billing Gas Rate Survey. Gas Rate survey results are also found in the Federation website's Members Area under the Operations Tab.

Thank you,



Allison Zinnick  
Administrative Coordinator  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6538  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3  
~ Supporting the Success of Co-operative and Community  
Member Utilities ~

Utility	Zone	Wholesale Gas Purchased From	Wholesale Gas Purchase Price	Location of Variable Rate	Delivery/Infringe Rate (per GJ)	GA Variable Rate	Gas Loss by Wholesale Price %	Gas Loss Charge (%)	Gas Loss Charge (¢/GJ)	System Improvement Fee	Other Charges on the Gas Rate	TOTAL	Monthly Service Charge	Gas Loss Monthly	System Improvement Monthly Charge	Other Monthly Charges	TOTAL MONTHLY	Infill Urban	Infill Rural
Birch Hills Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	1.70	0.24						5.34	29.50				29.50	0.00	0.00
Central Peace Natural Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	1.50	0.24						6.90	25.00				25.00	0.00	9000.00
Dene Tha	1 GAI		3.40	Utility's Variable Rate	3.60							6.90	10.00				10.00	0.00	0.00
East Peace Gas Co-op Ltd.	1 GAI		3.40	Utility's Variable Rate	1.65					0.00		5.05	20.00				20.00	4000.00	9000.00
East Smoky Gas Co-op Ltd.	1 GAI		3.40	Utility's Variable Rate	1.79		2.00					5.26	25.00		0.10		25.10	3000.00	7500.00
North Peace Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	1.34	0.24						5.05	30.00				30.00	3000.00	7500.00
Northern Lights Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	1.32	0.24				2.45		7.24	20.00		20.00		40.00	2000.00	8000.00
Paddle Prairie	1 GAI		3.40	Utility's Variable Rate	1.90							3.60	20.00				20.00	20.00	0.00
Prairie River Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	1.70	0.24				0.36		5.70	20.00				20.00	4500.00	8000.00
Shera River Gas Co-op Ltd.	1 GAI		3.40	Gas Rate	2.10	0.24						5.74	26.75		5.50		32.25	4000.00	7000.00
Town of High Prairie Gas Utility	1 GAI		3.40	Gas Rate	1.80		0.00			0.00		3.30	30.00		0.00		30.00	0.00	0.00
Town of Manning Gas Utility	1 GAI		3.40	Gas Rate	2.50	0.24						6.14	22.00				22.00	0.00	0.00
Town of Rainbow Lake Gas Utility	1 GAI		3.40	Gas Rate	2.00	0.24						5.64	15.00				15.00	0.00	0.00
Town of Valleyview Gas Utility	1 GAI		3.40	Gas Rate	1.70	0.24	2.00					5.41	18.45		0.00		18.45	0.00	0.00
Buck Mountain Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	1.30	0.24						5.01	22.00				22.00	3900.00	7500.00
Evergreen Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	1.43	0.24						5.07	25.00				25.00	3900.00	7500.00
Pembina River Natural Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	2.00	0.24	0.00			0.00		5.64	32.00		0.00		32.00	3900.00	7000.00
St. Anne Natural Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	1.50	0.24	4.00			1.00		6.38	33.00		5.00		38.00	3000.00	6000.00
TRF Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	2.00	0.24						5.64	31.00				31.00	0.00	0.00
West Parkland Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	1.62	0.24	3.00					5.36	26.50		2.75		29.25	0.00	0.00
Yellowhead Gas Co-op Ltd.	2 GAI		3.40	Gas Rate	1.37	0.24	2.00					5.08	24.00				24.00	5000.00	8000.00
County of Two Hills Gas Utility	3 GAI		3.40	Gas Rate	1.50	0.24						5.14	18.00		5.00		23.00	4000.00	8000.00
County of Vermilion River Gas Utility	3 GAI		3.40	Gas Rate	1.27	0.24						4.91	30.00				30.00	2500.00	7000.00
Lac La Biche County	3 GAI		3.40	Utility's Variable Rate	1.89							5.29	25.00				25.00	0.00	0.00
Mico Gas Co-op Ltd.	3 GAI		3.40	Gas Rate	1.50	0.24	0.00			0.00		5.14	17.50		0.00		17.50	4750.00	9500.00
Smoky Lake County	3 GAI		3.40	Gas Rate	1.50	0.24				0.40		5.54	25.00				25.00	3500.00	7000.00
Thornhill County	3 GAI		3.40	Utility's Variable Rate	2.01					0.00		5.41	27.00		0.00		27.00	0.00	0.00
Town of Redwater Gas Utility	3 GAI		3.40	Utility's Variable Rate	0.20					0.00		2.10	18.00				18.00	0.00	0.00
Town of Smoky Lake Gas Utility	3 GAI		3.40	Gas Rate	1.90	0.24				0.40		5.94	25.00				25.00	2500.00	2500.00
Village of Boyle Gas Utility	3 GAI		3.40	Utility's Variable Rate	2.20							5.60	15.00		5.00		20.00	0.00	0.00
Coronation Gas Co-op Ltd.	4 GAI		3.40	Gas Rate	2.10	0.24	0.00			0.05		5.79	28.00		0.00		28.00	0.00	0.00
Ketewin	4 GAI		3.40	Utility's Variable Rate	2.25							5.65	20.00				20.00	0.00	0.00
Lac La Biche District Natural Gas Co-op Ltd.	4 GAI		3.40	Gas Rate	1.75	0.24						5.39	35.00				35.00	3250.00	7500.00
Lanco Gas Co-op Ltd.	4 GAI		3.40	Gas Rate	1.75	0.24	3.00			0.50		5.89	30.00		8.00		38.00	7000.00	11000.00
North East Gas Co-op Ltd.	4 GAI		3.40	Gas Rate	1.00	0.24						4.64	10.00				10.00	6250.00	6250.00
Ankerton Gas Co-op Ltd.	5 GAI		3.40	Gas Rate	1.45	0.24						5.09	28.00				28.00	1500.00	8000.00
Battle River Gas Co-op Ltd.	5 GAI		3.40	Utility's Variable Rate	1.67							5.17	25.00		5.00		30.00	3000.00	8000.00
Dry Country Gas Co-op Ltd.	5 GAI		3.40	Gas Rate	1.40	0.24						5.14	27.00				27.00	3000.00	7500.00
Iron Creek Gas Co-op Ltd.	5 GAI		3.40	Gas Rate	1.40	0.24						5.04	25.00		7.50		32.50	0.00	10000.00
Natural Gas Co-op 52 Ltd.	5 GAI		3.40	Gas Rate	1.70	0.24						5.34	30.00		5.00		35.00	7500.00	10000.00
Pointearth Gas Co-op Ltd.	5 GAI		3.40	Gas Rate	1.40	0.24				0.69		5.77	30.00				30.00	9000.00	10000.00
Phoenix Gas Co-op Ltd.	5 GAI		3.40	Gas Rate	1.70	0.24			3.00			5.34	30.00				30.00	3500.00	6000.00
Sedgewick Klam Natural Gas System	5 GAI		3.40	Gas Rate	1.35	0.24						4.99	25.00				25.00	1500.00	0.00
Town of Dayland Gas Utility	5 GAI		3.40	Gas Rate	1.40	0.24	0.00			0.00		5.04	25.00				25.00	1500.00	0.00
Phoenix Gas	5 GAI		3.40	Gas Rate	1.00							4.64	26.00				26.00	4.64	0.00
Village of Charly Gas Utility	5 GAI		3.40	Gas Rate	1.20							4.82	25.00				25.00	0.00	0.00
Village of Pointearth Gas Utility	5 GAI		3.40	Gas Rate	1.30							4.82	25.00				25.00	0.00	0.00
Burnt Lake Gas Co-op Ltd.	6 GAI		3.40	Gas Rate	1.55	0.24	5.00					6.36	30.50				30.50	0.00	0.00
Chain Lake Gas Co-op Ltd.	6 GAI		3.40	Utility's Variable Rate	2.14					0.30		5.84	28.00				28.00	4250.00	7000.00

Crossroads Gas Co-op Ltd.	6	GAI	3.40	Gas Rate	2.55	0.24		0.20	0.15		8.54	26.50			26.50	4250.00	7950.00
Diamond Valley Gas Co-op Ltd.	6	GAI	3.40	Gas Rate	2.50	0.24	5.00				6.31	33.00		5.00	33.00	4000.00	8000.00
Foothills Gas Co-op Ltd.	6	GAI	3.40	Gas Rate	1.15	0.24					4.79	17.50			17.50	4500.00	7150.00
G.L.D.C. Gas Co-op Ltd.	6	GAI	3.40	Gas Rate	1.30	0.24	2.00		0.25		5.22	30.00		5.00	30.00	4000.00	8000.00
Rocky Gas Co-op Ltd.	6	GAI	3.40	Utility's Variable Rate	1.64	0.24	2.00		0.24		5.59	29.00			29.00	5000.00	6300.00
Town of Sundra Gas Utility	6	GAI	3.40	Gas Rate	1.45	0.24	0.00	0.00	0.21		5.30	26.00		0.00	26.00	5000.00	0.00
Big Country Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.50	0.24					5.14	25.00		5.00	25.00	30.00	0.00
Cochrane Lake Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.83	0.24	2.00	0.00	0.00		5.54	29.50		0.00	29.50	4900.00	8500.00
Dinosaur Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.50	0.24					5.14	33.00			33.00	4500.00	8000.00
Harvest Hills Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.60	0.24					5.24	25.00			25.00	3500.00	8000.00
Meota Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.40	0.24		0.04			5.08	32.00			32.00	6000.00	8000.00
Pioneer Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.40	0.24	0.00	0.00	0.50		5.54	25.00		0.00	25.00	0.00	7500.00
Rockyview Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.89	0.24	1.50				5.58	26.50		3.10	26.50	3190.00	8000.00
Rosebud Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	1.50	0.24	2.00				5.01	27.00			27.00	3500.00	8000.00
Ther Gas Co-op Ltd.	7	GAI	3.40	Gas Rate	2.00	0.24					5.64	25.00		4.00	25.00	0.00	0.00
Bow River Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.60	0.24					5.24	45.00			45.00	4000.00	8000.00
Chief Mountain Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.35	0.24	0.00	0.00	0.50		5.49	12.00		0.00	12.00	3000.00	7500.00
Chinook Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.65	0.24	2.00				5.59	26.00			26.00	0.00	8000.00
Forty Mile Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.35	0.24					4.99	36.00			36.00	4000.00	8000.00
Little Bow Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.20	0.24		2.00			4.86	15.00			15.00	8000.00	8000.00
Sunshine Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.10	0.24	2.00	0.00	0.00		4.81	25.00		0.00	25.00	2000.00	6500.00
Triple W Gas Co-op Ltd.	8	GAI	3.40	Gas Rate	1.50	0.24					5.14	30.00		5.00	30.00	3000.00	8000.00
Average Utility Variable Rate =															1.60		
Average Total Per GJ Rate =															5.24		
Average Total Monthly Charge =															32.25		

**Daniel Moric**

---

**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** October 13, 2021 12:46 PM  
**To:** Kevin Crush  
**Subject:** FedGas Health and Safety Bulletin - Blinding Sun  
**Attachments:** Blinding Sun SF2104.pdf

To All Federation Members:

The Federation Health and Safety Working Group has a safety bulletin to share highlighting the hazard of a blinding sun especially at this time of year.

The bulletin is attached to this email and is posted to the Federation website Members Area at [HEALTH AND SAFETY MANAGEMENT SYSTEM](#) | [SAFETY BULLETINS AND ALERTS](#) (*must be logged in for links to work*).



**Kevin Crush**  
**Corporate Services Manager**  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6535  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3

~ Supporting the Success of Co-operative and Community Member Utilities ~

## **FOCUS ON SAFETY**

### **Driving in Blinding Sunlight**

SF2104



#### **HAZARD DESCRIPTION:**

Glare from the sun can be dangerous if the sun is on the horizon while driving east in the morning and driving west in the evening. There have been tragic incidents where drivers experienced blinding sunlight and collided with vehicles and pedestrians, resulting in fatalities. From a safety perspective, it is a best practice to be prepared for driving in blinding sunlight associated with windshield glare.

#### **HAZARD CAUSES:**

- Bright sunlight glare is an underestimated dangerous driving condition.
- Certain times of the year are worse than others for experiencing low horizon sunlight glare (around the fall equinox for example).
- Drivers are not prepared to deal with the impact of severe sun glare by using available equipment.
- Drivers do not slow down and adjust to road conditions at times significant glare is a factor.

#### **PREVENTION MEASURES AND TIPS:**

- Clean the inside of the windshield at least once each month.
- Check your windshield for pitting and cracks.
- Avoid storing papers and other items on the dashboard.
- Drive with your headlights on and make sure all lights are clean and visible to others.
- Increase your following distance to at least 4 or 5 seconds.
- Drive to conditions – remember maximum posted speed is under ideal conditions.
- Wear superior quality sunglasses (preferably the polarized type to reduce glare).
- If the glare is blinding, pull over someplace safe and wait for the sun's position on the horizon to change.
- Try to avoid driving during times when sunlight glare is brightest.
- Use your sun visor to block the sun glare.

**Source credit:** How to Drive with Sun Glare; by Allan Mott, Alberta Motor Association  
[How to Drive with Sun Glare | AMA](#)

**Daniel Moric**

---

**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** October 15, 2021 11:33 AM  
**To:** Kevin Crush  
**Subject:** Your Gas Bill Web Page

To All Federation Members:

Many utilities have been receiving calls from customers in regard to the surge in natural gas prices. As a tool to help explain the co-operative system and how it affects competitive retailers, locking in prices, and understanding bills, the Federation has developed the web page [www.fedgas.com/YourGasBill](http://www.fedgas.com/YourGasBill).

This is found on the public Federation website home page under Information, or through the direct link above.

The Federation hopes this tool will help Members to explain the differences between co-op/community utilities and investor-owned utilities.



**Kevin Crush**  
**Corporate Services Manager**  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6535  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3

~ Supporting the Success of Co-operative and Community Member Utilities ~

**Daniel Moric**

---

**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** October 29, 2021 2:17 PM  
**To:** Kevin Crush  
**Subject:** FedGas Zones Presentation and Gas Alberta Video

To All Federation Members:

The Federation presentation for the Fall 2021 Zones Information Meetings, as well as the video presentation from Gas Alberta, have been uploaded to the Members Area of the Federation website. They are available at [HOME](#) | [MEMBERS AREA](#) | [MEETINGS](#) | [ZONE AND TOWN HALL MEETINGS](#) (must be logged in to the Members Area for the links to work).

There were audio issues for a couple of the Zone meetings. The Gas Alberta video is available as indicated, and the three Federation ad videos are available publicly at [www.fedgas.com/videos](http://www.fedgas.com/videos).

The recordings of the individual Zone meetings should be uploaded next week to the Zone and Town Hall Meetings subsection.



**Kevin Crush**  
**Corporate Services Manager**  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6535  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3

~ Supporting the Success of Co-operative and Community Member Utilities ~

**Daniel Moric**

---

**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** October 29, 2021 2:59 PM  
**To:** Kevin Crush  
**Subject:** Federation Status Report  
**Attachments:** October 2021 FedGas Status Report.pdf

To All Federation Members:

The October 2021 Federation Status Report is now available. It is attached to this email and is available in the Members Area of the Federation website at [MEMBERS AREA](#) | [COMMUNICATIONS](#) | [FEDERATION STATUS UPDATES](#) (*must be logged in to Members Area for links to work*).



**Kevin Crush**  
**Corporate Services Manager**  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6535  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3

~ Supporting the Success of Co-operative and Community Member Utilities ~





# Federation Status Report

October 2021

## GOVERNMENT & INDUSTRY RELATIONS

**i** Federation Board and Administration frequently meet government and industry to discuss issues relevant to utilities and the natural gas industry.

### GOVERNMENT RELATIONS

*Federation Board and Administration have frequent meetings with Government Members and officials. Primarily, these are with Alberta Agriculture, but may include other Ministries or meetings with MLAs for educational purposes.*

#### Updates

- Met with Agriculture Minister Devin Dreeshen to discuss AER High Pressure Pipelines Levy, AER Directive 067, Gasification of underserved areas, and the Carbon Levy. The Minister appeared to support the Federation's position on all topics and would advocate on our behalf on these issues amongst Government.
- Met with Government officials to discuss the Carbon Levy and what it may be in the future
- Ongoing meetings with Rural Utilities to discuss Rural Gas Grant and Technical Standards
- Municipal Affairs will take part in virtual conference to discuss gas codes, and to discuss utilities installing secondary services without permits
- Discussed with Government the issue of municipalities assessing utilities for linear taxation to confirm that municipalities can only do this under specific circumstances noted in legislation

### INDUSTRY RELATIONS

*The Federation meets with other organizations to discuss areas of common interest. Organizations may include, but are not limited to: ATCO, AltaGas, Alberta Community and Co-operative Association, Alberta Common Ground Alliance, Alberta One-Call, Canadian Gas Association, Measurement Canada.*

#### Updates

- Revised Technical Standards Manual distributed to Member Utilities
- Discussed with ATCO their hydrogen projects, and taking part in Hydrogen Hub
- Discussing with Canadian Gas Association furthering our membership with them

## OPERATIONS

**i** Federation undertakes activities to assist Member Utilities in their field operations, including Measurement and Meter Management Services, O&M Guidelines and O&M Audits, and Odorant delivery

### MEASUREMENT

*Measurement inspects all RMO stations on a biennial basis and performs EVC inspection. It oversees the residential AMR program, the Meter Management Program, collects station data, and monitors station/pressure alarms.*

#### Updates

- Measurement inspection program is complete aside from some commercial inspections outside of the program. These are being scheduled
- Measurement contracts and invoices have been sent out to Utilities connected to the PowerSpring system. Utilities on the Measurement program are reminded that signed contracts are required and this is being enforced by the Federation this year.
- Electronic forms are being used to record inspections. Feedback on these forms is welcome
- Residential AMR program ongoing as utilities continue to install new and recertified meters. The Federation conducts audits on those utilities as part of the accreditation to ensure the processes are being completed as required.

## O&M

*O&M Committee meets 11 times a year or more to review the Guidelines For Operation and Maintenance Practices in Alberta Natural Gas Utilities (O&M Manual) sections. O&M Audit questions are asked based on the information in the O&M Manual to ensure all utilities are meeting the requirements.*

### Updates

- O&M sections continue to be reviewed on a 3 year basis to ensure that legislative and code requirements are met. As sections are reviewed, they are sent to the membership for comment prior to final approval by the Federation Board.
- 2021 O&M audits are now complete. Corrective Action Plans (CAPs) and deficiency documentation has been arriving within the timelines set out in the Audit Procedures Section of the O&M Manual.

## ALBERTA ODORANT SERVICES

*The Federation along with Bow River Gas Co-op Ltd., East Smoky Gas Co-op Ltd., and Smoky Lake County administrate the subsidiary Alberta Odorant Services to provide mercaptan deliveries to Member Utilities and third parties.*

### Updates

- Odorant Program has noticed a decrease in the number of third-party fill requests, mainly due to the slow down in the oil and gas industry in the province.
- The program received a full load of bulk odorant from the current supplier. A request for quotation from the main manufactures identified we are still receiving value from our current supplier Arkema Canada.

## GIS

*The Federation works with the GIS Users Group and GIS Users Group Executive Committee to develop a central GIS accessible by Member Utilities.*

### Updates

- County of Vermilion River is currently housing the Federation GIS server and are updating data as it comes in. This maintains the mapping repository.
- The Federation enterprise GIS server is being set up, with the help of Vermilion. Once this is complete any utility with Esri products will be able to access the database and update their own information. Currently, utilities with Esri products can download their data and work on it independently
- Once the enterprise server is complete, utilities will be sent information on what they need to do to access the information

## Health & Safety

*The Federation Health and Safety Program is a suite of services allowing individual utilities the ability to maintain their health and safety programs, and to audit utilities on their individual programs.*

### Updates

- Health and Safety Program Specialist Dave Koopman has announced his retirement at the end of October. Hiring process is ongoing.
- Health and Safety was transitioned to a Core service so that a basic level of service is available to all Member Utilities regardless of any subscription.
- It will be funded through ancillary services of Health and Safety, such as performing audits. FIRE will cover any annual shortfalls, if any.
- The Health and Safety Working Group meets on a monthly basis to review hazards and incidents, revise practices and analyze critical issues, such as changes to legislation. Updates and changes to practices are uploaded to the website folders and notification will be sent to the program members for potential inclusion in their programs.
- Rick Vickery stepped down from the H&S Working Group recently. The Federation would like to thank and recognize Rick for his work and contributions to the Working Group for the benefit of the Federation H&S program and members. The next step for the Federation will be to call for nominations and perform an election to fill the position on the Working Group.
- The Working Group has been working on reformatting the health and safety management system manual.
- Working Group has recently reviewed Health and Safety manual sections: Construction (Ditching), Handling Emergency Telephone Calls, Insect Control (Bees, Wasps & Hornets), Driving, and Safe Work Practices Electrical Safety and Bench Grinders.
- Health and Safety program shares information related to incidents, safety bulletins, and safety-related correspondence from external organizations.
- Safety Bulletins sent to members on Blinding Sun, Regulator Failure, and Seasonal Safety.

## SCADA

*In response to requests and concerns, a SCADA Working Group was formed to look into a centralized SCADA system.*

### Updates

- New Mercury drivers for the SCADA system were received. These drivers convert Mercury protocol to the VT SCADA format
- Phase 1 of User Acceptance Testing will begin in November.
- A survey has been created to develop a schedule of utilities transitioning to the SCADA. A letter will be going to utilities that have a signed contract with responses expected back to the Federation by November 30
- Internet of Things data plan developed with Sim cards being configured. Utilities on the measurement contract are eligible to sign up for the plan
- Monthly updates have been provided and posted to the Federations Website / Members Area / SCADA
- A demo site with live information and the HMI screens is also posted in the SCADA web page for those who are interested in getting familiar with the new system.

## ADMINISTRATION & CORPORATE SERVICES

**i** Administration and Finance manages most of the day to day operations of the Federation. This includes responsibilities such as: Finance, Office Administration, Member Services, Convention and Training Administration, RUBIS Billing Services, Communications, Human Resources, and works with the Board of Directors on governance matters.

### FINANCE

*The Finance section approves purchases, sends out invoices, maintains payroll, provides assistance to financial auditors, develops and monitors budgets. It also provides accounting for the Federation, grant program, measurement, RUBIS, Alberta Odorant Services, and Alberta Federation of Rural Water Co-operatives.*

#### Updates

- 2020-2021 audited financial statement complete and will be distributed to Membership
- 2021-2022 budget was presented at Fall Zone Meetings. No riser levy increase has been proposed.
- Tracy Kibblewhite returned as Financial Controller

### COVID-19

#### Updates

- Federation developed an optional template policy on mandatory COVID-19 vaccinations. A number of utilities have adopted this policy
- The Federation enacted its COVID-19 vaccination policy for staff and contractors. It also enacted a policy that anyone attending the Federation Centre or a Federation-sponsored event must be either double-vaccinated or have a negative COVID-19 test result within 72 hours of attendance

### ADMINISTRATION

*Administration is responsible for maintaining the Federation calendar and booking all meeting rooms or offsite meetings. It is also responsible for planning Federation meetings and events, filing, mail-outs, maintaining the Federation Centre and its tenants, maintaining information technology, maintaining Federation website and the Alberta Federation of Water Co-ops website, supporting FedGas Insurance Reciprocal Exchange meetings, and is normally the first point of contact for enquiries or customer complaints.*

#### Updates

- Member Services Survey from summer had 55 responses. The responses are being reviewed and compiled. A full report on a Cost of Service will be provided at the virtual conference
- The Directors Handbook is being revised
- 15<sup>th</sup> annual Federation Charity Golf Classic was cancelled. Some registrants and sponsors left their fees as donations anyway, so a sizeable donation will be provided to the Multiple Sclerosis Society of Canada, Alberta and Northwest Territories Division. To view the MS Society's Rural Impact Report, please view [https://www.fedgas.com/data/documents/2020 MS Society Alberta - Rural Impact Report.pdf](https://www.fedgas.com/data/documents/2020_MS_Society_Alberta_-_Rural_Impact_Report.pdf).

- Architectural drawings were developed for Federation Centre. These will be used to approach contractors to carry out renovations to the Federation Centre, including the planned Training Centre
- New template terms of references for Federation Committees and Working Groups have been created to standardize how Committees and Groups operate.
- Supplemental Bylaws are being reviewed for revisions. A number of revisions have been proposed by the Governance Committee and are being looked at by legal counsel
- Worked with legal on contracts with CP for gas supply

## BENEFITS & PENSION

*The Federation works with Alberta Municipal Services Corporation (AMSC) to provide benefits and pension to employees and directors of Member Utilities. AMSC provides the actual administration of the benefits and pension program. The Federation negotiates rates and works with AMSC to ensure employees and directors are being treated as best as possible. The Federation sits on the AMSC Pension Advisory Group, and the AMSC Benefits Advisory Group. In addition, the Federation reviews Human Resources policies with legal and AMSC, and makes recommended changes to utilities as required.*

### Updates

- AMSC has provided a proposed renewal for 2022 which includes a 6.2% increase to the overall premiums. The actual increase to individuals will be different depending on a variety of factors, including salary, the utility's contribution to the benefits plan, and any optional items the individual may have on their plan
- AMSC is moving travel insurance from Sun Life to Orion, effective January 1, 2022. Insurance coverage will increase from \$1 million lifetime, to \$5 Million per trip. That enhanced coverage does come with a premium increase (rolled into the overall 6.2% increase) that is estimated at \$39 per person per year
- Sun Life has opened up travel insurance to retirees between the ages of 70 and 75 effective September 1, 2021. Orion will also have travel insurance open to retirees up to age 75 when travel insurance rolls over to them on January 1, 2022

## COMMUNICATIONS

*Communications is responsible for internal bulletins such as the Board to Board newsletter, Federation Status Report, Federation meeting presentations, and email bulletins. It is also responsible for external communications such as Federation briefing packages, brochures, trade fairs, advertising, social media, and provides assistance for government and industry relations.*

### Updates

- Market Research completed with Y Station Research. Results were reported during Zone information meetings. Generally respondents were aware of and happy with their local utility, but weren't willing to be engaged due to lack of free time or interest. It also showed that printed mail-outs, radio ads, and 4-H sponsorship were the most recalled Federation advertising methods
- Contract engaged with Stingray to provide digital video ads on Connected TV platforms from September 2021 to June 2022. The ads are currently showing the recently completed videos focusing on Membership and community economic development.

- From December 2020 to June 2021, a pilot project on Connected TV ads had almost 500,000 completed views on connected TV platforms in rural areas of the province. In September 2021, Stingray reported the Federation’s video ads were viewed over 60,000 times in rural Alberta with 97% of all ads viewed entirely
- The Federation’s newest video ads are all viewable on our YouTube channel at [www.youtube.com/fedgasab](http://www.youtube.com/fedgasab) or at [www.fedgas.com/videos](http://www.fedgas.com/videos). Specific links are:
  - Rural Communities - <https://youtu.be/BG5EvOAH2ls>
  - Members - <https://youtu.be/su0Qh5H97w>
  - Safe Digging - <https://youtu.be/ab30QQ48Oo>
- The Federation has partnered with Alberta Curling to sponsor their new Rural Ready to Rock program. This program builds in part on the Federation’s old Learn to Curl program. Ready to Rock will send instructors to rural communities to give kids first experiences with curling, and then continue to follow up with the communities. Utilities in communities where the program is coming to may get a request to help sponsor the local event through providing a lunch or snacks
- The Federation has several social media accounts:
  - Facebook - [www.facebook.com/fedgasab](http://www.facebook.com/fedgasab)
  - Twitter - [@fedgasab](https://twitter.com/fedgasab)
  - YouTube – [www.youtube.com/fedgasab](http://www.youtube.com/fedgasab)
- Always looking for content for social media and newsletters, so any pictures, video, or events that you may want posted can be sent to [kcrush@fedgas.com](mailto:kcrush@fedgas.com).

## TRAINING

*Works with Training Committee, Trainers, and Third-Party Organizations to modify and develop training courses, and to put on training courses for Member Utilities – including setting facilities, working with hotels, ordering materials, and maintaining a database of course history.*

### Updates

- Aaron Blake was hired as the Federation’s Trainer. He will be learning on the job with the Federation’s contract instructors but will begin to start teaching some courses in the next while
- Training Calendar and Registration Portal have been opened on the Federation website
- The Gas Utility Operator Level 2 that was postponed from Spring will be held in December. Level 1 and 2 for this year have gone out for registration, with Level 1 at-home study beginning in November.

## CONVENTION

*Federation Convention and Trade Fair typically occurs over 5 days at the end of November. It incorporates a Trade Fair, training for Service and Office personnel, Managers Meeting, Chair’s Meeting, general training, and an AGM. Over 600 people take part. Meetings are required with multiple hotels, speakers, and others to organize the event.*

### Updates

- In-person convention was cancelled
- Zone information meetings are being polled as to whether Membership will allow for alternative voting methods on appointment of auditor, approval of audited financial statements, and



approval of the riser levy. If the polls indicate over 75% support to hold these votes by methods other than in-person, then a notification of vote will go out followed by ballots

- A Virtual Conference has been planned for November 30 and December 1. This will allow for a number of the training sessions and information sessions that had been planned for an in-person convention to continue

## QUALITY ASSURANCE & TECHNICAL SAFETY

*Federation oversees program to ensure pipe has proper quality, and takes part in numerous Technical Safety Committees such as CSA Z662, CSA B137, CSA B137.4, Alberta Common Ground Alliance, and others.*


### Updates

- UV stability for outdoor storage has been increased to 3 yrs. Working on capturing if any of our piping is affected by this due to the downturn in the economy.
- Asking AER for exemption for Composites and thermoplastic pipes suitable for HP.
- An exemption has been granted to allow black pipe with a yellow stripe in cases where there is a shortage of yellow pipe

## RURAL INTERNET COMMITTEE

- Working with government for an exemption to allow gas pipeline and fiber conduits to be trenched at the same time in provincial highway right-of-ways
- Working to get technical standards to allow for fiber to be installed on power pole systems
- Committee includes some Business Strategy Committee members, co-op managers, Alberta Federation of REAs, XPlorNet, Alberta Urban Municipalities Association, Rural Municipalities of Alberta, and Service Alberta.

## GRANTS AND EASEMENTS

 *Department oversees the distribution of the Rural Gas Grant and Ancillary Services, including easements. Federation annually receives \$2.475 Million from Alberta Government for the Grant and Ancillary Services.*

### RURAL GAS GRANT

*Alberta Agriculture and Forestry has authorized the Federation to be the distributor for the Rural Gas Grant to the non-investor-owned utilities.*

### Updates

- For 2020 construction year, \$19.2 Million of construction costs were applied for the Rural Gas Grant from 57 gas distributors. That is an increase of \$2.4 Million from 2019
- Applications being finalized to determine grant payments to the distributors
- Discussions are continuing for a multi-year agreement beginning with the 2021 construction year.

## EASEMENT SERVICES AND AUDITS

*Federation provides services to help utilities gain rights-of-ways or determine what easements/parcels are already on a land area. This service is provided to Member Utilities, Non-Member Gas Utilities, REAs, and Water Co-ops on a fee basis. Construction audits for the Rural Gas Grant. Cadastrals are provided to Member Utilities.*

## Updates

- Currently working on completing the 2020 Easement Audits.

## FEDERATION INSURANCE RECIPROCAL & EXCHANGE (FIRE)



*Reciprocal has been set up to manage insurance needs of Member Utilities, the Federation, and Gas Alberta*

### FIRE

*Aon Reed Stenhouse manages the reciprocal on behalf of the Federation. Federation Board acts as the Board of Directors for FIRE. The Co-operators is the insurance holder for the Reciprocal.*

## Updates

- Renewals were sent out to FIRE subscribers
- Cyber Security insurance has been changed so that individual utilities will now subscribe for themselves rather than FIRE doing it on a blanket basis for all subscribers. This will allow for increased limits for each utility. This was done as the cost of cyber security insurance would have gone up 600% if the coverage remained as-is and with the previous carrier, and FIRE could not financially support the increase
- FIRE has committed \$250,000 from its funds to offset utility insurance costs
- FIRE will support the Federation Health and Safety program by providing funding to cover any shortfalls in a fiscal year
- FIRE bylaws have gone through a revision process to modernize and update some wording. Discussions are taking place on how to either hold a meeting to vote on the bylaw revisions, or hold an alternative method of voting on the bylaw revisions