

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 27, 2022** at 9:03 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Jan. 27, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Virtually Present
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

GIS Operator	Carole Dowhaniuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Media	Vegreville News Advertiser	Virtually Present @10:08am
Public	One Member Present	Virtually Present

2. Agenda:

288-22: Gawalko

That the Smoky Lake County Council Meeting Agenda for Thursday, January 27, 2022, be adopted, as amended:

Additions to the Agenda:

1. Call for Doctor Recruitment and Retention Committee Meeting.
2. Smoky Lake RMCP Detachment Standing Delegation: Roxanne Genereaux, Acting Commander, Smoky Lake RCMP Detachment – Re: RCMP Update at 1:00 p.m.
3. Regional Fire Services Study - Transitional Solutions Inc..
4. Rural Municipalities of Alberta (RMA) Contact Newsletter – RMA 101 Webinars.
5. Invitation to Community Engagement Tour regarding the recently released PricewaterhouseCoopers (PwC) APPS Transition Study.
6. Emilee Feniak – Naturally Northbank Embroidery Services.
7. Randy Russ Memorial Barrel Race - Sponsorship.
8. Federation of Canadian Municipalities (FCM) – Clarification on Federal Climate Policy.
9. Municipal Information Sharing through Smart Phone Applications.
10. Executive Session - CCI Wireless Communications Tower SW-34-61-13-W4.

Carried Unanimously.

3. Minutes:

Minutes of December 7, 2021 – County Council Committee of the Whole - Planning Meeting
289-22: Fenerty That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Planning Meeting** held on Tuesday, December 7, 2021, be adopted as presented.

Carried

Minutes of December 14, 2021 – County Council Departmental Operations Meeting
290-22: Cere That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, December 14, 2021, be adopted as presented.

Carried.

Minutes of December 16, 2021 – County Council Regular Meeting
291-22: Fenerty That the minutes of the **Smoky Lake County Council Regular Meeting** held on Thursday, December 16, 2021, be adopted as presented.

Carried.

One Member of the Public, virtually joined the meeting, time 9:12 a.m.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 9:12 a.m.

Daniel Moric, Natural Gas Manager, virtually joined the meeting, time 9:22 a.m.

4. Request for Decision:

Surface Lease Municipal Surface Lease Property: Current Bylaw No.1245-12
292-22: Gawalko That Smoky Lake County Council defer review of the Bylaw No.1245-12: Lease Agreements, to a future Policy Committee Meeting, in response to the cancelled Surface Lease of Municipal Owned Property on lands located at the NE 30-59-14-W4, containing 40 acres, for the purpose of reviewing all surface leases.

Carried.

Discharge of Caveat – Document Registration #792101828 (NW-8-60-12-W4M)
293-22: Gawalko That Smoky Lake County approve to proceed with filing the necessary paperwork to discharge the caveat, registered as Document #792101828, from the lands legally described as NW-8-60-12-W4M (Certificate of Title #792176460), with the Alberta Land Titles office.

Carried.

Alberta Bilingual Municipalities Association (ABMA) 2022-2023 Membership
294-22: Cere That Smoky Lake County renew the free membership to the Alberta Bilingual Municipalities Association (ABMA) for the 2022 – 2023 year; and, accept the 2020-2023 ABMA Strategic Plan for information; and, appoint Kyle Schole, Planning Technician as Smoky Lake County's ABMA representative.

Carried.

7. **Delegation:**

Lakeland Industry and Community Association (LICA)

Virtually present before Council from 9:43 a.m. to 10:05 a.m. was Kristina Morris, Executive Director, Lakeland Industry and Community Association (LICA) - Environmental Stewards, to provide an overview of: LICA's background, Integrated Watershed Management Plan (IWMP), and upcoming Engagement Sessions scheduled for March 3, 2022 and March 7, 2022.

One member of the Media: Vegreville News Advertiser Reporter, virtually joined the meeting, time 10:08 a.m.

Kristina Morris, Executive Director, Lakeland Industry and Community Association (LICA) - Environmental Stewards, virtually left the meeting, time 10:08 a.m.

Appointment of Public Member-at-Large to Subdivision and Development Appeal Board

295-22: Fenerty

That Smoky Lake County appoint Gary Henry, as a Member-at-Large, to the Smoky Lake Subdivision and Development Appeal Board, as per Bylaw No. 1347-19: Subdivision and Development Appeal Board.

Carried.

Resignation of Public Member-at-Large to Subdivision and Development Appeal Board

296-22: Cere

That Smoky Lake County acknowledge and accept the resignation of Jerry Melnyk, as a Member-at-Large, to the Smoky Lake Subdivision and Development Appeal Board, as per Bylaw No. 1347-19: Subdivision and Development Appeal Board, and thank him for his years of service.

Carried.

Funding Contribution Agreement: Canadian Heritage Rivers System (CHRS)

Management Plan for the North Saskatchewan River in Alberta

297-22: Gawalko

That Smoky Lake County defer the proposed Parks Canada (PC) Funding Contribution Agreement in an amount totaling forty-five thousand dollars (\$45,000.00), to the next scheduled Council meeting, as Parks Canada has been delayed in providing a copy of the agreement.

Carried.

Request to Purchase – Plan 5225CL; Block OT (Former Waskatenau Nuisance Grounds)

298-22: Gawalko

That Smoky Lake County accept the Expression of Interest to purchase the lands legally described as Plan 5225CL; Block OT, in the amount of \$51,000.00 (+ \$2,550.00 GST), made by 1986215 Alberta Ltd., dated January 5, 2022, and execute an Agreement to Purchase, in accordance with Policy No. 61-10: Disposition of County Owned Property, and to cause all necessary documents to affect the transfer to be registered with the Alberta Land Titles Office.

Carried.

Kayla Hellum, Environmental Coordinator, Lakeland Industry and Community Association (LICA), virtually joined the meeting, time 10:58 a.m.

7. **Delegation:**

Lakeland Industry and Community Association (LICA)

Physically present before Council from 11:05 a.m. to 11:16 a.m. was Kayla Hellum, Environmental Coordinator, Lakeland Industry and Community Association (LICA) to provide information on the development of LICA's Integrated Watershed Management Plan (IWMP), for the Beaver River Watershed.

Kayla Hellum, Environmental Coordinator, Lakeland Industry and Community Association (LICA), virtually left the meeting, time 11:18 a.m.

Evonne Zukiwski, Communications Technician, virtually left the meeting, time 11:21 a.m.

4. **Request for Decision:**

Lakeland Industry and Community Association (LICA) Membership

299-22: Cere

That Smoky Lake County Council purchase a Year-2022 membership in the amount of \$250.00 with the "Lakeland Industry and Community Association (LICA); in reference to the letter from Kristina Morris, Executive Director of Lakeland Industry and Community Association – Environmental Stewards, dated November 9, 2021, for County residents and communities to have access to the Community Education and Outreach opportunities provided by LICA, and show a partnership towards a positive environmental impact.

Carried.

11:30 to 11:30 a.m.

9. **Public Question and Answer Period:**

None.

Family School Liaison Worker Program Master Service Agreement

300-22: Fenerty

That Smoky Lake County execute the Family School Liaison Program - Master Service Agreement dated January 5, 2022, between Aspen View Public School Division No. 78, Lakeland Roman Catholic Separate School District No. 150, Smoky Lake County and Village of Waskatenau, with an open-ended term until any party amends or terminates the agreement; and acknowledge Aspen View Public School Division No. 78 as the managing partner of the Family School Liaison Worker.

Carried.

Evonne Zukiwski, Communications Technician, virtually joined the meeting time, 11:51 a.m.

Request for Road Access: Plan 0421556, Block 1, Lot 53 (Hillside Acres – Whitefish Lake)

301-22: Gawalko

That Smoky Lake County inform Ms. Bernice LaFramboise, Executor of the Estate of Francis Verbanoc, owner of the lands legally described as Plan 0421556, Block 1, Lot 53 (Municipal Address: 62121 RGE RD 133A) located at Hillside Acres, Whitefish Lake, that all costs of providing and constructing access to said lands shall be borne solely by the landowner/developer as per Smoky Lake County Policy Statement No. 03-05: Approaches, in response to her letter dated December 9, 2021.

Carried.

Alberta's Lakeland Designation Marketing Organization (DMO): 2022 Membership

302-22: Fenerty That Smoky Lake County approve to pay the Alberta's Lakeland Destination Marketing Organization Year-2022 Membership invoice number 2022-149, in the amount of \$774.17, as per invoice dated January 3, 2022 at \$.30 cents per capita for a population of 2,459 plus G.S.T.

Carried.

Community Planning Association of Alberta (CPAA) Award and Membership

303-22: Halisky That Smoky Lake County approve membership for 2022-23 in the Community Planning Association of Alberta (CPAA) at a group rate cost in the amount of \$250.00 and self-nominate for the inaugural Year-2022 Community Achievement Award.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 11:59 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:47 p.m. in the presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and the virtual presence of the Planning and Development Manager, Planning Technician, Recording Secretary, GIS Operator, Fire Chief, Communications Technician, three Members of the Public and one Member of the Media.

Addition to the Agenda:

Doctor Retention & Recruitment Meeting

304-22: Halisky That Smoky Lake County offer the following preferred date options of Wednesday, February 9, 2022 at 5:00 p.m. or Thursday, February 10, 2022 at 5:00 p.m., to the Town of Smoky Lake who is the managing partner of the Doctor Retention & Recruitment Committee, for the purpose of scheduling the next Doctor Retention & Recruitment Committee Meeting.

Carried.

Roxanne Genereaux, Acting Commander for the Smoky Lake RCMP Detachment virtually joined the meeting, time 12:52 p.m.

Transitional Solutions Inc. – Governance, Business and Implementation Plan Interim

305-22: Halisky That Smoky Lake County acknowledge receipt of the preferred Service Delivery Model option from each respective partnering municipality, in regard to the Regional Fire Services Study prepared by Transitional Solutions Inc., titled: Governance Business & Implemental Plan Interim Report, dated September 17, 2021, of the following:

- ↳ Village of Vilna, December 16, 2021, Motion #245-21:
Model 1: Intermunicipal Agreement – Contract for Service,
- ↳ Village of Waskatenau, December 16, 2021, Motion #275-21:
Model 2: Intermunicipal Agreement – Regional Council, and
- ↳ Town of Smoky Lake, January 10, 2022, Motion #004-2022:
Model 1: Intermunicipal Agreement – Contract for Service.

Carried.

Town of Smoky Lake – Regional Fire Services Study

306-22: Gawalko That Smoky Lake County acknowledge receipt of the letter from the Town of Smoky Lake, Mayor Amy Cherniwchan, dated January 12, 2022, providing an explanation of why Town Council supports “Model 1: Intermunicipal Agreement – Contract for Service” as the preferred Service Delivery Model in respect to the Regional Fire Services Study prepared by Transitional Solutions Inc., titled: Governance Business & Implemental Plan Interim Report, dated September 17, 2021; and requesting Smoky Lake County provide a clear comparison of advantages and disadvantages.

Carried.

Regional Fire Services Study - Service Delivery Model Options

307-22: Fenerty That Smoky Lake County Council acknowledge the letter sent to the Town of Smoky Lake, Mayor Amy Cherniwchan, with copies to the Village of Vilna, Village of Waskatenau, County Fire Chief and Town of Smoky Lake Fire Chief, from Reeve Lorne Halisky, dated January 21, 2022, outlining a clear comparison of advantages and disadvantages, in respect to “Service Delivery Model” options in respect to the Regional Fire Services Study prepared by Transitional Solutions Inc., titled: Governance Business & Implemental Plan Interim Report, dated September 17, 2021, in response to the letter from the Town of Smoky Lake, Mayor Amy Cherniwchan, dated January 12, 2022 requesting same.

Carried.

Regional Fire Services Study Option One: Intermunicipal Agreement Contract for Service

308-22: Cere That Smoky Lake County, as managing partner of the Regional Fire Services Study project (funded by the Alberta Community Partnership (ACP) program), notify Transitional Solutions Inc., to incorporate “Option One: Intermunicipal Agreement – Contract for Service” as the Service Delivery Model to proceed with the next Phase in respect to the to the Regional Fire Services Study being conducted by Transitional Solutions Inc., further to the their Governance Business & Implemental Plan Interim Report, dated September 17, 2021.

Carried.

Addition the Agenda (Delegation):

Smoky Lake RCMP Detachment

Present before Council from 1:01 p.m. to 1:14 p.m., was Roxanne Genereaux, Acting Commander for the Smoky Lake RCMP Detachment, to introduce herself and provide a brief overview of her career and background.

Roxanne Genereaux, Acting Commander for the Smoky Lake RCMP Detachment, left the meeting time 1:15 p.m.

5. Issues for Information:

Chief Administrative Officer’s Report

The Chief Administrative Officer (CAO) provided a report to Council for the period of December 17, 2021 to January 20, 2022 as follows:

Chief Administrative Officer			
			Report Period: Dec 17 to Jan 20, 2022
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
Bylaw Enforcement: Pursuant to Council's Motion, notification for contract extension for 6 months completed.			Dec 28/21 Jan 03/22
TSI – Several meetings. Review Report and meeting with Joint group. Governance report for Council review. TSI will presented to County Council, the Joint Fire Committee a couple of times and several emails regarding their schedule. The election results and corresponding learning curve with some of the County partners is causing some delays.	Ongoing		Sept 24 to Dec 16/21
Joint Health and Safety Committee			Jan 20/22
COVID Updates			Dec 22/21
ICC Committee meeting			
Municipal Elected Officials Course: Emergency Management held on January 11, 2022 with Ian Fox. Recommendation: Approve action taken that all County Councillors did attend the Municipal Elected Officials Course on Emergency Management roles and responsibilities held on January 11, 2022.			Jan 11/22
Legislative: Summary of Activities for Year 2021. L-1 Recommendation: Approve the Legislative Summary of Activities for Year 2021.			Jan 20/22
Committee of the Whole Meeting			Jan 20/22
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
Mangers Meetings – Every Monday Morning			Ongoing
Administration Building Upgrades – Roof Replacement: The recent snows and cold temperatures in December, coupled with the Christmas break, have caused significant likely to result in further delays.	Jul 15/21		Jan 30/22
RCDC Meeting			Sept 27/21 Oct 13/21 Dec 06/21
Bonnie Lake Resort – Meetings pertaining to the approval of the development/engineering/Storm System	Ongoing		Ongoing
BRFA Meeting – Mental Health Initiatives			Jan 04/22
Tourism Partnership – Legal team meeting – MCC Creation			Jan 10/22

Chief Administrative Officer			
			Report Period: Dec 17 to Jan 20, 2022
Wishing Well Development – Request for Reimbursement of Deposit: The Developer was requesting a return of the deposit of \$22,400 + GST as only one of his lots have sold. In 2009 the developer signed a Development Agreement with the County for the development of Country Residential Lots. The developer pre-paid \$22,400 +GST (\$3,200 per lot) for the installation of gas lines and service drops. The gas lines were installed for a cost of \$18,700. With this information, the Developer acknowledged that return of the remaining funds would effectively negate the terms of the Development agreement and perspective lot owners would have to pay \$3,500 per lot for the service drops, pursuant to the County's policy. The developer could no longer advertise the properties as "serviced lots". The Developer withdrew his request.			Jan 12/22
Council Departmental/ASB/GAS/ENV/Fire meetings			Jan 25/22
MPS Meeting – Tychkowsky Subdivision Issue: Jordan/Kyle and myself met with MPS to discuss this ongoing issue. We reviewed the issues and resolved the outstanding issues relating to the landowners concerns. MPS will be setting up a meeting with the Landowner for final resolution.			Jan 17/22
Risk Pro Meeting: This meeting was to review the program and benefits to the municipality.			Jan 19/22
HWY 28/63 COMMISSION			
Commission Meetings – Organizational, Budget, draft bylaw issues			Dec 22/21 Jan 12/22
WFL #128 Solicitor – Agreements/requirements			Dec 21/22
Bylaw Queries	Ongoing		
Orientation Package: In the December and January meetings the need to develop an orientation package for new directors was requested. The Commission had not developed this and the Board felt that while there is information available, they did not want to pay a Consultant to prepare the PowerPoint/Package. This is a project that myself, Brenda, Dave, Terry and Carole will be undertaking, in addition to outside services converting the drawings for professional presentation to the Board.	Mar 15/22		
Commission Timesheets: Timesheets have been developed to accurately record the Administrative time required undertaking Commission duties. This is to assess whether adequate remuneration is being recuperated by the County in the role of Managing Partner. The intention is to report to County Council on an ongoing basis.	Ongoing		
FINANCIAL			
Projects	Date In Progress	Date Outstanding	Date Completed
County preliminary Budget discussion with Managers and Council. Several meetings in the last week of September through to the 2nd week in October.			Sept 28/21 - Oct 25/21
Council Budget Meeting			Oct 29/21 Nov 19/21

Chief Administrative Officer			
			Report Period: Dec 17 to Jan 20, 2022
HUMAN RESOURCES			
Projects	Date In Progress	Date Outstanding	Date Completed
<p>Grader Operators: Met with the grader operators as a group on Monday . There were a couple of outcomes which were noted.</p> <ol style="list-style-type: none"> 1) In regard to the EOIII position, the operators and the Union provided strong arguments as to Council's previous motion. The recommendation was that Council consider rescinding their previous motion of posting the vacancy as a EOIII and instead provide a resolution to post the existing employee to this particular Grader Beat and secondly, formally notify the Union that all divisional beats that open up are to be posted as EOIII classification, or as amended. This matter was discussed at the Committee of the Whole on January 18, 2022, with the emerging recommendation. 2) The group discussed the aspects of how their position is inadequately described in the current (and past) agreements. Currently, the classifications, rate of pay experience and existing job descriptions are not congruent with each other and are a source of conflict. The Union and myself have been in discussion and our thoughts are to create specific classifications for the very specific work these operators undertake. This may be an ongoing issue in relation to other classifications as well. 3) The posting of the employee, described above, will create a vacancy for a Construction Grader Operator. This position will be posted pursuant to the IUOE 955 Collective Agreement (internal and external posting). <p>Recommendations:</p> <ol style="list-style-type: none"> 1) Acknowledge action taken by the CAO in meeting with the Public Works Manager, Foreman and Grader Operators to discuss emergent issues on December 20, 2021. 2) That Council rescind motion 221-21 as noted below. <p><small>December 16, 2021: Grader Operator Position for Division Three 221-21: Serben</small> That Smoky Lake County advertise the employment opportunity to fill the vacant position of Grader Operator - Division Three, within the terms and conditions of International Union of Operating Engineers, Local 955, Collective Agreement expiring on December 31, 2024. <small>Carried.</small></p> <p>That Council pass the following motion: That the Chief Administrative Officer authorize the filling of the vacant position of the Division 3 Grader Operator area with the current operator within the terms and conditions of</p>			Dec 20/21 Jan 17, 22 Jan 27/22

Chief Administrative Officer			
			Report Period: Dec 17 to Jan 20, 2022
<p>International Union of Operating Engineers, Local 955, Collective Agreement expiring on December 31, 2024.</p> <p>3) That Council pass the following motion: That the Chief Administrative Officer work with the International Union of Operating Engineers, Local 955, to develop formal classifications for the Grader Operator positions, relative to the County needs, for adoption at a future Council meeting and ratification by the International Union of Operating Engineers, Local 955.</p>			
<p>Shop Clerk 2 Position: In reviewing the Organization Chart within Public Works, it was noted that the senior clerk position, which has exclusive duties to Public Works, but different hours and conditions under a different union, which is not congruent to the needs within the department. Currently this position is under the CUPE Collective Agreement (Clerk 4). This position is anticipated to be vacated later in the year due to a retirement. This position will not be filled.</p> <p>In moving forward, Public Works will be creating a Shop Clerk 2 position within the IUOE 955, which will specifically include minor supervisory duties in overseeing the Shop Clerk position and operate within the IUOE 955 Collective Agreement.</p>	Jan 19/22		
<p>Legal – Managing Partner Deficiency Issues- Legal. Brownlee will be drafting a template document for use to protect the County.</p>	Ongoing		
<p>Fire Services Clerk (PT) Update: The Organizational Chart was brought forward to Council on August 26, 2021, and recommended the need for a PT clerk to free up valuable time for the Fire Chief and Deputy Fire Chief to provide assistance in typical clerk duties. In 2021, there were a total of 223 calls (toned out). These individuals responded to nearly every call but had to complete the required reports and paperwork associated with a response, in addition to the time spent on scene. In prioritizing workloads and avoiding having to work dozens of hours on a weekly basis after-hours, the need for assistance was deemed to be a high priority. Administration is currently investigating whether there is ability to fill the needs of this position within existing staffing compliments.</p>	Ongoing		
<p>Heavy Duty Mechanic: As reported to Council in the COW on January 18, 2022, the County has posted for a FT HD mechanic and a PT (80 hrs/month) HD mechanic.</p> <p>Ads for these positions have/will be advertised (or scheduled) in the following places.</p> <ul style="list-style-type: none"> - January Grapevine - Published as a stand-alone ads in the Redwater Review 			

Chief Administrative Officer			
			Report Period: Dec 17 to Jan 20, 2022
- Posted on the Smoky Lake County website under the Opportunities tab: www.smokylakecounty.ab.ca/b/employment-opportunities			
- Facebook			
Executive Services Clerk: Notification has been sent to CUPE in regard to the clarification of this position.			
CUPE 4575: Request dates for Collective Bargaining. Email received from Mark Brzezowski, National Representative for the Canadian Union of Public Employees (CUPE) 4575 dated January 10, 2022.			
Date availability: January 28, 2022 and January 31, 2022 or February 1 st and 4 th . H-1			
Recommendation: Acknowledge receipt to the email received from Mark Brzezowski, National Representative, Canadian Union of Public Employees – CUPE Local 4575 on January 10, 2022 in regards to Notice to Commence Collective Bargaining between CUPE Local 4575 and Smoky Lake County; and schedule a Negotiating Committee Meeting on _____ at _____ to commence collective bargaining for the purpose of negotiating the renewal of the collective agreement between Smoky Lake County and the CUPE Local 4575 employees.			
COMMUNITY			
Projects	Date In Progress	Date Outstanding	Date Completed
Vilna & District Agricultural Society, Rebecca Joseph, Office Manager: Email January 10, 2022 – Letter of Support for a Community Initiatives Program (CIP) Grant.			Jan 10/22
Recommendation: Approve the action take in providing a letter of support to the Vilna & District Agricultural Society's application for a Community Initiatives Program (CIP) Grant for funding towards the 2022 Annual Boomtown Days Fair event held in the Village of Vilna.			
TRAINING			
COUNTY STRATEGIC PLAN			
N/A			
Signature: Gene Sobolewski		County Council Meeting: Dec 16, 2021	

Municipal Elected Officials Course: Emergency Management

309-22: Cere

That Smoky Lake County Council approve action taken by all County Councillors attending the Municipal Elected Officials Course on Emergency Management roles and responsibilities, which was held on January 11, 2022 in County Council Chambers.

Carried.

Dave Franchuk, Environmental Operations Manager, virtually left the meeting, time 1:23 p.m.

Legislative: Summary of Activities for Year 2021.

310-22: Fenerty

That Smoky Lake County Council acknowledge receipt of the Year-2021 Legislative Summary of activities as follows:

Monitored Item	Amount
Sets of Meeting Minutes	109
Bylaws brought forward to Council	16
Council resolutions voted on	1308
Public Hearings Held	6
Invitations for Public Participation	3
Approaches	0
Agreements Executed	15
Aggregate Licenses Issued	9
Haul Road Agreements (non minor)	4
Council Requests	180
Christmas Cards Sent	21
Promotional	10 Organizations/Persons -door prizes 94 items given away or bought
Policies	Adopted: 4 Amended: 38 Total: 42
In-kind Gravel	20 tonnes (reject sand) 22.4 tonnes (3/4") 11.34 tonnes (1 1/2")
In-kind Assistance	Manpower/sign-post material to Chahor Church
Training Expenses	Administration: \$ 393.75 Communications: \$ 393.75 Environmental: \$ 412.50 Finance: \$ 701.00 Safety: \$ 395.00 Total: \$2296.00
<i>*Any department not listed to the right had zero training expenses for year 2021. These numbers are based off of training reports received by Municipal Clerk.</i>	

Carried.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 1:19 p.m.

Chief Administrative Officer's Meeting with Public Works

311-22: Halisky That Smoky Lake County Council acknowledge action taken by the Chief Administrative Officer in meeting with the Public Works Manager, Foreman and Grader Operators to discuss emergent issues on December 20, 2021 in respect to the Equipment Operator III position and how the position is inadequately described in the current (and past) collective agreements, and in respect to posting a Construction Grader Operator position pursuant to the International Union of Operating Engineers Local 955 Collective Agreement.

Carried.

Grader Operator Position for Division Three – Rescind Motion #221-21

312-22: Gawalko That Smoky Lake County Council **rescind** the December 16, 2021 Council Motion 221-21: “That Smoky Lake County advertise the employment opportunity to fill the vacation position of Grader Operator - Division Three, within the terms and conditions of International Union of Operating Engineers, Local 955, Collective Agreement expiring on December 31, 2024.”; **and that** Smoky Lake County Council authorize the Chief Administrative Officer to fill of the vacant position of the Division 3 Grader Operator area with the current operator within the terms and conditions of International Union of Operating Engineers, Local 955, Collective Agreement expiring on December 31, 2024.

Carried.

Grader Operator Position – Formal Classification

313-22: Fenerty That the Chief Administrative Officer work with the International Union of Operating Engineers, Local 955, to develop formal classifications for the Grader Operator positions, relative to the County needs, for adoption at a future Council meeting and ratification by the International Union of Operating Engineers, Local 955.

Carried.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 1:46 p.m.

Canadian Union of Public Employees CUPE Local 4575 Collective Agreement Negotiations

314-22: Gawalko That Smoky Lake County Council engage Brownlee LLP services on the Negotiating Committee for collective bargaining for the purpose of negotiating the renewal of the collective agreement between Smoky Lake County and the Canadian Union of Public Employees (CUPE) Local 4575 employees and notify CUPE of same.

Carried.

Canadian Union of Public Employees CUPE Local 4575 Collective Agreement Negotiations

315-22: Gawalko That Smoky Lake County Council acknowledge receipt to the email received from Mark Brzezowski, National Representative, Canadian Union of Public Employees – CUPE Local 4575 on January 10, 2022, in respect to Notice to Commence Collective Bargaining between CUPE Local 4575 and Smoky Lake County; **and provide** Mr. Brzezowski with the following dates to commence collective bargaining for the purpose of negotiating the renewal of the collective agreement between Smoky Lake County and the CUPE Local 4575 employees:

- ✓ Thursday, February 10, 2022 at 9:00 a.m.
- ✓ Friday, February 11, 2022 at 9:00 a.m.
- ✓ Wednesday, March 2, 2022 at 9:00 a.m.
- ✓ Thursday, March 3, 2022 at 9:00 a.m.

to be held in County Council Chambers and/or virtually through electronic communication technology.

Carried.

Vilna & District Agricultural Society – Community Initiatives Program (CIP) Application
316-22: Fenerty That Smoky Lake County Council approve action taken in providing a letter of support to the Vilna & District Agricultural Society’s application for a Community Initiatives Program (CIP) Grant for funding towards the Year-2022 Annual Boomtown Days Fair event to be held in the Village of Vilna.

Carried.

Negotiating Committee Meeting
317-22: Gawalko That Smoky Lake County Council approve action taken on scheduling a Negotiating Committee Meeting on February 3, 2022 at 9:00 a.m. in preparation for the upcoming bargaining negotiations by reviewing the Canadian Union of Public Employees (CUPE) Local 4575 Collective Agreement with Smoky Lake County, which expires on December 31, 2021.

Carried.

Dave Franchuk, Environmental Operations Manager, virtually left the meeting, time 1:55 p.m.

Financial Statements

As annexed to the minutes:

↳ Financial Statement for the month of: **November 2021.**

Action List(s)

Action Lists:

- i. County Council Committee of the Whole for the Purpose of Planning Meeting – December 7, 2021.
- ii. County Council Departmental Meeting – December 14, 2021.
- iii. County Council Meeting – December 16, 2021.

Chief Administrative Officer’s Report

318-22: Gawalko That Smoky Lake County’s Chief Administrative Officer’s report for the period of December 17, 2021 to January 20, 2022, be accepted and filed for information.

Carried.

5. Issues for Information:

**Finance Manager’s Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending December 9, 2021.

Provincial Education Requisition Credit

319-22: Cere That Smoky Lake County Council approve the submission of a Provincial Education Requisition Credit application for uncollectable oil and gas Education Requisition in the amount of \$86,939.96 and Designated Industrial Requisition in the amount of \$1,372.12.

Carried.

Request for Property Tax Write Off – Métis Crossing

320-22: Fenerty That Smoky Lake County Council agree to waive the March 1, 2022, penalties on Métis Crossing’s Property Tax Roll numbers: 17581051, 17581150, 17581250, 17581251, 17581252, 17581350, 17581610, subject to entering into a tax deferral payment plan prior to February 28, 2022, for the said tax rolls which, as of January 27, 2022, have outstanding penalties in the combined total amount of \$15,589.46, and outstanding tax arrears in the combined amount of \$129,912.16.

Carried.

Family and Community Support Services (FCSS)

321-22: Halisky

That Smoky Lake County approve to allocate funding from the 2022 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Smoky Lake Agricultural Society	Fun Family Day Event	\$2,500.00

Carried.

Finance Manager's Report

322-22: Cere

That Smoky Lake County's Finance Manager's Report for the period ending January 18, 2022, be accepted and filed for information.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko - Division One Councillor's Report from various Committees, Boards and Commissions:

December 4, 2021 - Alberta Coordinated Action for Recycling Enterprises Meeting held virtually: (Dan)

- Included in this package: Minutes of December 4, 2021.

January 19, 2022 – Vilna & Bellis Citizens on Patrol Meeting January 19, 2022 held at Vilna

- No RCMP or Fish and Game officers attended
- I gave my report on what's happening in the county
- 2 COP members volunteered to be on the board of directors
- Membership fee will stay the same at \$1 per year
- Leanna gave the financial report and audited statements
- They are still distributing ID cards
- In 2022 they will have another meat raffle as a fundraiser
- They reviewed their bylaws
- Included in this package: Minutes of October 28, 2021.
- Next Meeting Thursday March 17, 2022 7:00 p.m. at Bellis Curling Rink.

January 20, 2022 – Evergreen Regional Waste Management Services commission meeting

- Paul spoke about the January 14, 2022 Alberta CARE AGM topics included hydro vac waste, sharps containers, Landfill height and elevation
- We will be signing a 2 year contract with Rapid Gaz to take our propane bottles. \$5 for the 20 & 30 lbs \$20 for 100lbs must have the valve intact.
- Discussed Mulchco a shredding service to see if the cost to shred would be feasible.
- CNRL Lindberg is the new disposal site for leachate and E Can is the company awarded the hauling contract.
- Ashley gave the treasurers report and talked about the GIC and what to do with money in reserves; we will be paying off our loan for construction of cells 5 & 6
- Paul gave the site report, ongoing maintenance on equipment using shingles and some clay for cover. Kehewin transfer station is delayed looking for an agreement to be signed and start hauling mid-February
- Alberta CARE spring seminar is on February 23-25, 2022 in Lethbridge AB
- Swana Canadian Symposium April 4-7, 2022 Banff AB
- Included in this package: Minutes of December 8, 2021.
- Next Meeting Thursday February 17, 2022 10:00 a.m.

The next Lakeland Agricultural Research Association (LARA) board meeting is scheduled for January 31, 2022 at 1:00 p.m.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty - Division Two Councillor's Report from various Committees, Boards and Commissions:

December 8, 2021 – Northern Lights Library System (via Zoom) 6:00 – 8:00 p.m.

- This meeting was a Board Member Orientation to NLLS. We are among 54 other representatives. NLLS is one part of 7 regional libraries throughout the Province with 47 libraries within the system. Population served is 174,483, with 7 First Nations and 4 Metis Settlements serving a population of 15,616. NLLS is a member of TAL (The Alberta Library) card program providing privileges at other Alberta libraries. The purpose of the system is to provide library services for libraries within our system. Operation of the system is done through municipal and board levy payments, and Provincial Grants. The operating budget is approximately 2.5 million dollars.
- In addition to on-site libraries, also offered are inter-library loans, either in hard cover or electronic format. Also available are audio/talking books, large print and special theme collections.

- Some of the resources available are: PressReader (read newspapers/magazines) from around the world, Ancestry Library Edition, Auto Repair Source, Language Learning, Cypress Resume', Consumer Reports, Hobbies & Crafts, Home Improvement, Small Engine Repair, LinkedIn Learning (learn business software).
- The Board meets 4 times annually, with 1 in-person meeting in May.

December 13, 2021 – N.E. Muni-Corr Ltd. (via Zoom) 10:00 a.m. – 12:13 p.m.

- Quoted from minutes regarding code of conduct/confidentiality issues, "Discussion included confirmation that N.E. Muni-Corr Ltd. meetings are not public meetings. Some Directors noted they need to report to council which meetings they attend and information about the content of the meetings. To have to wait a whole month for the minutes to be approved before they Page 2 of 4 can discuss those items is too long of a time span. Suggestions for handling sensitive and ongoing discussions: - Just note during the discussion that this topic is on hold, meaning it is not to be shared with councils at this time. - Highlight sensitive topics on the agenda so Directors know those are not to be shared with councils at this time. - Directors should be professional enough to know what to and what not to say. Muni-Corr should trust the judgment of the Directors. - Items of confidence on our agenda only be shared in confidence at the council meetings. Chair Yaremkevich called a halt to discussion."
- Delegation from RMA Insurance made a presentation regarding insurance. N.E. Muni-Corr currently has 5 million in coverage with additional 4 layers of coverage for 20 million. RMA recommends keeping this level o coverage. Other organizations who use the trails should be providing proof of liability and list Muni Corr as an additional insured. Muni Corr to establish amount of coverage needed.
- License of occupation agreement between Muni Corr and Riverland Recreational Trail Society to be updated to see if coverage is adequate.
- There is currently no internal policy for dealing with maintenance and hazard issues. Board is to look a developing a maintenance and hazard plan with municipalities.
- There currently is no agreement with Iron Horse Trail Groomer Foundation while includes a hold harmless clause and minimum amount for liability coverage.
- Muni Corr to check Master Agreement for liability insurance each municipality is required to have and ask foe a copy of their certificate annually.
- Discussion continued re: code of conduct/confidentiality, and as quoted, "- Perhaps the wording could be the opposite and have it say all items are allowed to be shared unless identified otherwise. - The only items allowed in a closed session are items dealing with land, legal and staff. It was confirmed this is what is stated in the MGA and since we are not governed by the MGA, this may not apply. Administration noted she will contact RMRF to find out what it says in the Companies Act about closed sessions. - It is recognized that we need some type of document to hold Directors accountable, but it does boil down to the person's integrity. It was moved by Director Lefebvre to have the Executive Committee review the documents and bring forward a revised draft for the January meeting."
- Trestle Maintenance Quote – quote from Oregon which supplied creosote treated timbers accepted for information. Marianne will be getting more quotes.
- Fort Kent Rehabilitation Project – this intersection is the only one where the trail and highways are so close together. Alberta Transportation will not install signs and crosswalk markings at this location. Intent of Alberta Transportation is to make it safe for traffic and Muni Corr intent is to make it safe for trail users. It was moved to send a letter to Alberta Transportation and request a meeting on site so they can understand concerns of Muni Corr.
- Because of time constraints, the balance of the agenda was rescheduled to January 10, 2022. Meeting adjourned at 12:13 p.m.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere - Division Three Councillor's verbal Report from various Committees, Boards and Commissions:

January 26, 2022 - Smoky Lake Foundation meeting, held Virtually

- Policy for Dress Code was updated.
- Alberta Seniors & Community Housing Association (ASCHA) Convention is scheduled for April 11-13, 2022.

Reeve - Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky - Reeve and Division Four Councillor's Report from various Committees, Boards and Commissions:

December 9, 2021 – Smoky Lake Region Fire & Rescue Committee Meeting, held Virtually (All Council)

- Terry Makowichuk from Town of Smoky Lake was acclaimed as Chairperson & Tyson Berlinguette from Village of Waskatenau was acclaimed as Vice-Chairperson.
- Received a presentation from Transitional Solutions Inc. regarding the Smoky Lake Regional Fire Services Review and overview of the interim report for Governance, Business and Implementation Plan, for the purpose of determining a prudent method of Fire Service governance in the region.

December 9, 2021 – Town of Smoky Lake & Smoky Lake County Joint Council Meeting, held Virtually (All Council)

- Adopted the 2022 budget for Personal Protective Equipment, Equipment and Supplies and OHS Requirements for the Smoky Lake Fire Department as well as the Training & Capital Budgets.
- Approved to cost share 75% County and 25% Town, for the portion of Firefighter Mental Health Claims, not covered by the Volunteer Firefighter insurance.
- Agreed to cost share 60% County and 40% Town to cover the cost of batteries for the Automatic Emergency Defibrillator at the Complex in Smoky Lake.

December 10, 2021 - Victoria District Economic Development Strategy Implementation Working Group Meeting, held Virtually (Lorne)

- Received updates on stakeholder activities and progress on the formation of the Municipally Controlled Corporation.

December 10, 2021 - Ukrainian Twinning Committee (Smoky Lake Region) Meeting, held in Chambers/Virtually (Lorne and Linda)

- Lorne Halisky acclaimed as Chairperson & Marianne Prockiw-Zarusky from Town of Smoky Lake was acclaimed as Vice-Chairperson.
- Reviewed the Project List Update - Areas of Potential Collaboration with Kosiv Ukraine.
- Called for a 2022 Resourcing Plan and budget for four projects: 130th Anniversary of Ukrainian Arrival in Canada 2022, Video Exchange, Trade Mission Planning, and Ceramic Pumpkin Mugs.

December 14, 2021 – Agricultural Service Board (ASB) Meeting held in Chambers (All Council)

- Dan Gawalko was acclaimed as Chairperson & Linda Fenerty was acclaimed as Vice-Chairperson.
- Amended Policy Statement No. 62-28-04: Mowing Program.
- Agreed to request a 25% reduction to the Year-2022 County funding contribution to LARA's extension programming services and research.
- Received Provincial Agricultural Service Board Member Orientation.
- Recommended Barb Shapka be re-appointed as a Farm Member representative for Smoky Lake County to the LARA Board.
- Amended Policy Statement No. 62-10-05: Agricultural Service Board Business Plan 2022.
- Agree to research options for nuisance cat control in Hamlets.
- Received the Year-2021: Clubroot Map, Alberta Crop Report, & Insect Survey Results.
- Agreed to support 5 resolutions being brought forward to the Provincial ASB Conference:

December 14, 2021 – County Environmental Operations Meeting held in Chambers (All Council)

- Lorne Halisky was acclaimed as Chairperson & Dan Gawalko was acclaimed as Vice-Chairperson.
- Approved to terminate the Year 2020-2024 Recreational Area Facility Supervision & Cleaning Services Parks Contract agreement for Bellis, Mons and Kaduk Lakes.

December 14, 2021 – County Fire Protective Meeting held in Chambers (All Council)

- Lorne Halisky was acclaimed as Chairperson & Linda Fenerty was acclaimed as Vice-Chairperson.
- Approved to write off penalties on Fire Invoice No. 41924 in the amount of \$550.22
- Approved to proceed with Model 1 of Intermunicipal Agreement – Contract for Service, as Phase II of the Smoky Lake Regional Fire Services Review.

December 14, 2021 – County Natural Gas Meeting held in Chambers (All Council)

- Lorne Halisky was acclaimed as Chairperson & Jered Serben was acclaimed as Vice-Chairperson.
- Received the Natural Gas Rates for November, December & the October Billing survey showing an average total rate per GJ in the amount of \$5.24 and Smoky Lake County's rate at \$5.54
- Agree to take no action to the request from Smoky Lake Forest Nursery Ltd., for a reduction of the natural rate from \$0.80 to \$0.60 over wholesale.

December 14, 2021 – Council Departmental Operations meeting, held in Chambers (all Council)

- Acknowledge the information provided by the Landowners at Hillside Acres, Whitefish Lake, at the November 17, 2021, Council Committee of the Whole Meeting.
- Received Planning and Development Council Orientation.

December 14, 2021 – Municipal Planning Commission, held in Chambers (all Council)

- Dominique Cere was acclaimed as Chairperson & Dan Gawalko was acclaimed as Vice-Chairperson.
- Approve Development Permit No. 043-21: PLAN 1423191, BLOCK 1, LOT 2, for the placement of a Shipping Container, subject to conditions.

December 15, 2021 – Northeast Alberta HUB, held virtually (Lorne)

- Mayor of Lloydminster opened the meeting with opening remarks.
- Lloydminster CEDO gave a presentation on Shop Local including fund raising, think Lloyd first and supporting the community your in.
- A member Orientation Meeting will be scheduled for Q/1 2022.
- Financial Report was presented with all in good standing.
- New Northeast Alberta HUB Website launch with customized individual member pages, web address sharable and user friendly etc.
- Perry Phillips, Executive Director gave an update on the Alberta HUB Region Strategic Plan, Alberta Hemp Industry, Membership Drone Video and Connect for Food – local food approach.

December 15, 2021 – Joint Health & Safety Committee, held Virtually (Dominique, Lorne unable to attend due to meeting conflict)

- Acknowledge no progress on the Internal Safety Audit Action Plan since November 18, 2021.
- Reviewed the External Safety Audit - Action Plan document from Alberta Municipal Health and Safety (AMHSA) with several items to be rectified by April 1, 2022.
- Discussed the eleven incidents that occurred between October 15, 2021 to December 15, 2021.
- Received reports from committee members.

December 16, 2021 - Council Regular Meeting & Public Hearing, held in Chambers (all Council)

- Held a public hearing to obtain public input in favour or opposed in regard to proposed Bylaw No. 1402-21 for the purpose of closing to public travel, disposing of, and consolidating with Lot A & Lot B, Plan 8420551, in Warspite.

- Agreed to submit the proposed Bylaw No. 1402-21 to the Minister of Transportation for approval.
- Agreed to be the managing partner for the application to the 2021/2022 Alberta Community Partnership (ACP) program for a Project Titled: Smoky Lake Region Municipal Development Guidelines & Minimum Servicing Standards with the Town of Smoky Lake, Villages of Vilna and Waskatenau.
- Amended Policy Statement No. 01-40-02: Governance Policies.
- Adopted Policy Statement No. 07-07-01: Bellis Board of Trade Liaison Committee – Terms of Reference.
- Approved to give \$2,250 to the Smoky Lake Royal Canadian Legion to help pay for their furnace.
- Amended Policy Statement No. 08-17-02: Family and Community Support Services (FCSS) Grants.
- Amended Policy Statement No. 61-03-06: Application for Development Permit.
- Appointed Ed Dyck and Noel Simpson as member-at-large members, to the Regional Community Development Committee (RCDC).
- Approved the Year-2022 Interim Municipal Budget of \$19,908,569 & Interim Five-Year Capital Plan, as well as the Interim Five-Year Road Plan.
- Approved to give notice of Intent to Designate the “Hamlin Road Ranch” as a Municipal Historic Resource.
- Approved the County of Two Hills to be the Managing Partner for ACP Grant application for the Ortho Photos project in partnership with County of St. Paul, County of Two Hills & Lamont County.
- Approved an unbudgeted expense to donation a matching contribution of \$5,000 to STARS.
- Approved to terminate the surface lease of municipal owned property at NE 30-59-14-W4.
- Approve the extension of the existing Contract with Investigative Assurance c/o Tammy Goddu, as the Bylaw Enforcement Officer for Smoky Lake County, for January 1, 2022 to June 1, 2021, and commence undertaking the recruitment process for a Community Peace Officer One.
- Wrote off tax penalties and/or taxes were justified & agree to enter into payment plans for others.
- Approved \$2,000 to the Warspite Community Hall Association for a New Year’s Eve celebration.
- Approve the unbudgeted expense of \$750 to the Smoky Lake Public Library to help provide Free Public Membership.
- Approved to donate \$2,000 to a Smoky Lake resident and Para-Nordic Skier Olympian: Derek Zaplotinsky for his training and participation in World Cup Events.
- Approved \$100 towards the 17th Annual Dart Tournament at Warspite Hotel, with proceeds to the Food Bank.
- Approved \$1,000 to Smoky Lake School of Dance to assist with pandemic financial strains.

December 20, 2021 - Ukrainian Twinning Committee (Smoky Lake Region) Meeting, held virtually (Lorne, Linda & Jered)

- Approved to ask Regional Community Development Committee (RCDC), to utilize the Community Economic Development Officer (CEDO) to manage the 2022 Ukrainian Twinning Project Plan and provide administration services Committee meetings.

December 22, 2021 – Hwy 28/63 Regional Water Services Commission, held in Chambers/virtually (Lorne & Dan)

- Dan Gawalko was elected as Vice-Chairperson.
- Approved an interim Year-2022 Budget of \$547,710.

January 6, 2022 – RMA Policing Session, held Virtually (all Council)

- Discussion was held on defending to keep the RCMP in Alberta and support information was forwarded to all participants.

January 10, 2022 – NSWA North Saskatchewan Water Alliance, Heritage River Brief, held Virtually (Lorne)

- Overview & discussion on how NSWA can be a partner on the Heritage River initiative.

January 11, 2022 - Municipal Elected Official's Emergency Management Course, held virtually (all Council)

- The objective of this course was to:
- Understand the basics of emergency management.
- Consider the historical impact of disasters in Alberta.
- Examine Alberta's graduated system of emergency management.
- Identify key partners at different levels of emergency management.
- Explore legislated responsibilities in emergency management for elected officials & delegates.
- Consider the link between emergency management and safe and viable communities.

January 12, 2022 - Highway 28/63 Regional Water Services Commission, held in Chambers (Lorne & Dan)

- Approve for administration to develop and present a Regional Water System Orientation for new and existing Commission members.
- Gave First Reading to Bylaw No. 008-2022: Administration.
- Approved to renumber Policies for consistent tracking and formatting.
- Approve the Year-2022 Budget with a Net Revenue in the total amount of \$547,710.00

January 18, 2022 – Council Committee of the Whole, held in Chambers (all Council)

- Reviewed Transitional Solutions Inc.'s Regional Fire Services Study.
- Discussed a Personnel Issue: Public Works Vacant Positions under Executive Session.
- Reviewed the Victoria District Economic Development Strategy Business Plan in respect to the Municipally Controlled Corporation (MCC).
- Discussed a Legal Issue: in respect to North East Muni-Corr Ltd.'s Code of Conduct Policy, Memorandum of Association and Articles of Incorporation, under Executive Session.

January 19, 2022 – Elevate Wellness Committee Meeting, held Virtually (Lorne)

- Discussion was held on the next steps on moving the Town of Smoky Lake Walking Trail, Walking Trail Signage and Lending Library Projects with a member team meeting scheduled for January 28, 2022.

- January 19, 2022 - Connect, Create, Innovate Session, held Virtually (Lorne)
- Discussion on how to have an inclusive community with the tools you have in place already finding that we as a community have a lot of underutilized resources.
- January 20, 2022 – Joint Health & Safety Committee, held Virtually (Lorne & Dominique)
- Acknowledged review of the corrective action required resulting from the External Safety Audit - Action Plan.
 - Acknowledged internal formal safety inspection of the main office.
 - Discussed the six incidents that occurred between December 16, 2021 and January 20, 2022.
 - Received reports from committee members.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben - Division Five Councillor's report from various Committees, Boards and Commissions:

- January 5, 2022 – Pumpkin Patch Daycare meeting held virtually:
- Discussion whether financials need to be audited.
 - A Google search showed information stating that if a Co-op does not have saleable shares and/or pay dividends to its shareholders then no financial audit is required. Zelpha Melnyk enquires further.
 - Acceptance of resignation by a staff care - giver dated Dec. 28, 2021. Last day Jan. 11, 2022
 - Positions posted; level 2 (one) and level 1 (two).
 - Day care is licensed for a maximum of 44 children.
 - Current enrollment: 31 children including 1 out of school care (OSC), and 5 drop in (OSC and daycare age).
 - Hours of operation is 6 am- 6:45 totaling 12.75 hours per day.
 - Part time is considered 50-100 hours monthly.
 - Full time is considered 101 hours and above.
 - Government introduced flat fee rates for all part timers (whether it be 50 or 90 hours, same fee).
 - Same flat fee rates for full timers as well (whether it be 101 or 150 hours, same fee).
 - Day care cooperative approves the new fee schedule in accordance to the affordability grants program mandated by the Federal Government effective January 1, 2022.
 - The monthly days and times schedule deadline is the 20th day for the following month.
 - Request for quotes from benefits providers.
 - Next meeting TBD.
- January 4, 2022 - North East Muni-Corr Ltd. Meeting
- Smoky Lake County has the most Trestles.
 - Marianne was an employee of 2005 iron horse trail, 2007 Muni-Corr hired Marianne.
 - Discussion about an existing policy regarding major repairs and bridges and the shared cost between the municipalities. Currently anything under \$5000 repair are required by the municipality and the repair is required. Over \$5000 repair sounds like all municipalities cost share (I am unclear, confused how this works or if municipalities can refuse to pay their share since it sounds like there is push back when this has happened in the past).
 - Bellis SW-31-59-15-4 Old gravel pit (76.13 acres). Land held for recreation development to be added to Iron Horse Trail.
 - Muni-corr does not pay for or erect fencing along their right of way.
 - Muni-corr does not pay for dust control. Individual municipalities are in charge of dust control and speed limit or slow signs. SL county looking into appropriate signage trying to slow down trail users in specific problem dust areas.
 - Leasing out lands beyond the 99 foot right-of-way for removeable assets or storage of snow or garbage for an admin fee of \$250 one- time fee.
 - Discussion about water booster stations and whether the municipalities should have to buy the land from Muni-Corr VS leasing for the one- time fee of \$250 or \$0.05/square foot (Dana from Bonnyville has brought this forward). I asked: If a water booster is needed in the SL county to push water to Cold Lake, for example, are you suggesting the SL county would be forced to purchase land for a permanent booster station that would benefit another municipality? Marianne says she will itemize the lease or purchase policy for better explanation (for Dana from Bonnyville).
- January 19, 2022 – Pumpkin Patch Daycare meeting held virtually:
- Closed due to covid for 14 days since Jan 9th. 4+ positive covid cases.
 - Covid check list newly passed down from the Provincial Government. Separate rules between staff (age) and children (age):
 - Unvaccinated Covid positive children must isolate for 10 days
 - Vaccinated Covid positive children must isolate for 5 days
 - Unvaccinated Covid positive staff must isolate for 14 days
 - Vaccinated Covid positive staff must isolate for 5 days
 - Covid testing kits ordered. Unvaccinated staff must test
 - Currently 2 staff members are not vaccinated. 1 of the 2 unvaccinated staff members is strongly considering receiving her vaccination
 - Interview with level 3 care – giver. Qualified and eager to work. *She was the only applicant.
 - Discussion about out of school care fee schedule (OSC). 9 spots available and now includes Kindergarten whereas this used to only include grades 1 – 6. (Kindergarten age is covered under affordability program).
 - Much discussion about fees regarding different ages and whether these fees change based on if children are placed in the out of school care, full time or part time schedules
 - Much confusion about fee rates and whether the Government pre – sets rates or if there is a range in allowable fees passed on to parents over and above the affordability programming
 - Government allows 3% fees increase annually due to food increases and inflation
 - Gathered information about benefits rates and premiums sent to board for review

Councillors Reports on Various Committees, Boards and Commissions

323-22: Fenerty That the Smoky Lake County Councillor's reports received for the period of December 2021 to January 2022, be filed for information along with the additional information included in the January 27, 2022 agenda package as follows:

- Regional Community Development Committee (RCDC)'s Action Lists from the meetings held on October 13, 2021,
- North East Muni-Corr Ltd. Board Meeting Minutes and Annual General Meeting Minutes, dated November 15, 2021,
- Additional Named Insured (ANI): Waskatenau Pryveet Dance Club Meeting Minutes, dated December 7, 2021, and

the Reeve's Report received for the period of December 8, 2021 to January 20, 2022, be posted to the County's website.

Carried.

6. Correspondence:

Riverland Recreational Society – Iron Horse Trail Winter Maintenance Agreement

324-22: Cere That Smoky Lake County defer discussion of the renewal of the funding agreement for the Winter Maintenance Program of the Iron Horse Trail for a three-year term from 2022 to 2024, at a contribution in the amount of \$2,500.00 per year of which 57% is to be contributed to the Riverland Recreational Trail Society and 43% is to be contributed to the Iron Horse Trail Groomer Foundation (Smoky Lake Trail Twister Snowmobile Club); with funds allocated from the Grants to Individuals and Organizations budget; in response to the letter received from Marvin Bjornstad, President, Riverland Recreational Society, dated January 3, 2022, requesting same; and extend an invitation to the group to attend as a delegation at a future Council meeting.

Carried.

Alberta Transportation's Online Permitting and Referral System

325-22: Fenerty That Smoky Lake County acknowledge receipt of the email from Trevor Richelhof, dated January 11, 2022, announcing Alberta Transportation's new online portal: Roadside Planning Application Tracking Hub (RPATH), for the submission of roadside planning applications, which has been implemented to modernize the permitting and land use planning processes by creating an online portal to reduce red tape, and to create efficiencies with the review of municipal planning referrals, development, and utility permit applications.

Carried.

Community Planning Association of Alberta (CPAA) 2022 Conference

326-22: Gawalko That Smoky Lake County Council who can attend – attend the Community Planning Association of Alberta (CPAA) 2022 Conference scheduled for May 2-4, 2022 to be held at the Royal Hotel, Edmonton Airport, 8450 Sparrow Drive, Leduc.

Carried.

Public Lands Disposition Management Section, Alberta Environment and Parks

327-22: Gawalko That Smoky Lake County acknowledge receipt of the correspondence from Diane Siriwayo, Legal Analyst, Public Lands Disposition Management Section, Alberta Environment and Parks, dated January 13, 2022, in regard to the preliminary review of the application to purchase No. PLS 200011- SEC9 – TWP58 – RGE17 – W4M, containing (47.00 ac/19.02 ha + -) and proceed with consultation where required.

Carried.

Blood Tribe - Support for nomination of the North Saskatchewan River

328-22: Fenerty That Smoky Lake County acknowledge receipt of the email from Mike Oka, Blood Tribe, dated January 11, 2022, in support of the nomination of the North Saskatchewan River, and acknowledge the Blackfoot Confederacy Traditional Territory meets the south bank of the North Saskatchewan River as documented in history.

Carried.

Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar

329-22: Cere That Smoky Lake County relevant administration who can attend – attend, the 11th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar, scheduled for February 23, 2022 to February 25, 2022 in Lethbridge Alberta.

Carried.

Smoky Lake County Community Learning Council

330-22: Fenerty That Smoky Lake County, as the Legal Host acknowledge receipt that Smoky Lake County Community Learning Council is in good standing for Year 2021 – 2022 as per Membership Certificate provided from the Community Learning Network (CLN) under the Community Adult Learning Program (CALP).

Carried.

Rural Municipalities of Alberta (RMA) Spring Convention

331-22: Gawalko That Smoky Lake County Council who can attend – attend the Year-2022 Rural Municipalities of Alberta (RMA) Spring Convention scheduled for March 14, 2022 to March 16, 2022, to be held at the Edmonton Convention Centre.

Carried.

Northern Alberta Mayors' and Reeves' Caucus (NAMRC) Membership Refund

332-22: Halisky That Smoky Lake County acknowledge receipt of the Northern Alberta Mayors' and Reeves' Caucus (NAMRC) Year-2020 Membership Refund in the amount of \$300.00, due to not having a NAMRC Meeting since 2019, as per the correspondence received from Joan Laventure, Office Manager/Executive Assistant, dated January 18, 2022.

Carried.

2022 Prime Minister's Awards

333-22: Gawalko That Smoky Lake County approve action taken by Administration in advertising self – nominations on social media, for the Year-2022 Prime Minister's Awards, to self-nominate an outstanding educator, with a nomination deadline: February 8, 2022.

Carried.

STARS

334-22: Fenerty That Smoky Lake County acknowledge receipt of the STARS Ally Impact Report 2021, thanking supporters for unwavering support throughout the unprecedented events of 2021 and outlining where support funds are allocated.

Carried.

Additions to the Agenda:

RMA Newsletter RMA 101 Webinars

335-22: Gawalko That Smoky Lake County Council who can attend – attend the Rural Municipalities of Alberta's RMA 101 webinars announced in the Contact newsletter, dated January 21, 2022, Volume 2022, Issue 03, to familiarize and orient new members with the RMA association.

Carried.

National Police Federation’s “Keep Alberta RCMP” Community Engagement Tour

336-22: Halisky That Smoky Lake County Council and relevant administration who can attend – attend the National Police Federation’s event titled: “Keep Alberta RCMP” Community Engagement Tour (Smoky Lake), scheduled for February 17, 2022, at 9:30 a.m. at a venue to be determined within the Town of Smoky Lake.

Carried.

Emilee Feniak – Naturally Northbank Embroidery Services

337-22: Serben That Smoky Lake County acknowledge receipt of the email correspondence from Emilee Feniak, dated January 22, 2022, offering embroidering services for promotional apparel through her local business: Naturally Northbank; and forward the information to the Community Economic Development Officer for awareness and promotion where appropriate.

Carried.

Randy Russ Memorial Barrel Race - Sponsorship

338-22: Halisky That Smoky Lake County provide funding for the 6th Annual Randy Russ Memorial Barrel Race, scheduled for the August 2022 long weekend, in the amount of \$400.00 for a Gold Sponsorship, plus Truckfill water in the amount of \$100.00, **for a total amount of annual funding in the amount of \$500.00**, in accordance with Council’s February 2, 2018, Motion #347-18, and in response to the letter request received from Anne-Marie Russ, dated January 22, 2022.

Carried.

Federation of Canadian Municipalities (FCM) – Clarification on Federal Climate Policy

339-22: Halisky That Smoky Lake County acknowledge receipt of the letter to the Federation of Canadian Municipalities (FCM) from the County of Minburn No. 27, dated January 24, 2022, requesting clarification on FCM’s position regarding the evolving climate change policies of the federal government, specifically in relation to accelerated timelines for the phase out of fossil fuels.

Carried.

Municipal Information Sharing through Smart Phone Applications

340-22: Serben That Smoky Lake County administration research smart phone applications for the purpose of possible creating a modern, mobile, user-friendly system to support municipal information-sharing and bring the information back to a future meeting of Council for further discussion and consideration.

Carried.

Executive Session:

CCI Wireless Communications Tower SW-34-61-13-W4

341-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue, relating to a CCI Wireless Tower on the lands legally described as SW-34-61-13-W4, under the authority of the FOIP Action Section 16: Third Party Business Interests, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Legislative Services Clerk, time 3:56 p.m..

Carried.

342-22: Cere That Smoky Lake County Council go out of Executive Session, time 4:02 a.m.

Carried.

9. Information Release:

Monthly Release of Information - December 2021 and January 2022

343-22: Gawalko

That Smoky Lake County's following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the month of December 2021 and January 2022, be (F) filed for information or (A) acknowledged receipt:

- R69-21: Aspen View Board Highlights – November 26, 2021. F
- R70-21: David Goldstein, CEO, Travel Alberta, dated December 16, 2021 – Re: Message from CEO: Alberta Tourism on the Road to Recovery. F
- R71-21: Aspen View Board Highlights – December 20, 2021. F
- R72-21: RMA: Contact Newsletter: December 23, 2021.F
- R01-22: RMA: Contact Newsletter: January 7, 2022.F
- R02-22: RMA: Contact Newsletter: January 14, 2022.F

Carried.

Thank You to Smoky Lake County

None received for the months of December 2021 and January 2022.

10. Bills & Accounts:

344-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: Jan. 27th, 2022

Batch #	Cheque Numbers	Total of Batch
57444	51853 to 51874	\$29,962.50
57500	51875 to 51888	\$46,930.03
57580	51889 to 51906	\$136,852.74
57672	51907 to 51931	\$251,949.33
57795	51932 to 51959	\$653,589.04
57869	59160 to 51977	\$518,644.34
57943	51978 to 51994	\$46,815.75
Total Cheques from 51853 to 51994		\$1,684,743.73

Batch #	EFT Numbers	Total of Batch
57444	627 to 638	\$23,758.93
57500	639 to 649	\$77,397.29
57580	650 to 671	\$423,588.57
57672	672 to 691	\$388,595.62
57795	692 to 697	\$36,005.25
57869	698 to 708	\$12,590.23
57943	709 to 726	\$611,290.85
Total EFTs from 627 to 726		\$1,573,226.74

Direct Debit Register

Batch #	Description	Total of Batch
57439	Smoky Lake County	\$373,399.84
57487	My HAS	\$337.04
57234	Vision XS Limited	\$5,000.00
57510	Vision XS Limited	\$5,000.00
57572	Enterprise Fleet Management	\$126.24
57573	Enterprise Fleet Management	\$126.24
57574	Enterprise Fleet Management	\$126.24
57776	Smoky Lake County	\$351,023.75
57743	My HAS	\$693.39
57734	My HAS	\$1,098.77
57736	My HAS	\$549.75
Total Direct Debits		\$737,481.26

Grand Total Bills and Accounts (Note: From General Account)	\$3,995,451.73
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Carried.

11. Date and Time of Next Meeting(s):

County Council Meeting

345-22: Halisky

The next Smoky Lake **County Council Meeting** be scheduled for **Thursday, February 24, 2022, at 9:00 a.m.** and **Thursday, March 24, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

346-22: Gawalko

The next Smoky Lake **County Council Departmental Meeting** be scheduled for **Tuesday, February 22, 2022 at 9:00 a.m. and Tuesday, March 22, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Joint Municipalities Meeting

347-22: Halisky

The Smoky Lake County scheduled the next Joint Municipalities Meeting for **Thursday, March 31, 2022, at 5:00 p.m.** to be held virtually, through Electronic Communication Technology.

Carried.

ADJOURNMENT:

348-22: Fenerty

That the Smoky Lake County Council Meeting of January 27, 2022, be adjourned, time 4:11 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER