

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting for the purpose of a

Utilities Meeting: Natural Gas

to be held on Tuesday, February 15, 2022 at 9:00 o'clock A.M.
in the County Council Chambers, Smoky Lake and through Zoom Meeting
<https://us02web.zoom.us/j/83970830258?pwd=KzhXUDZUMlc4c3BRdzJqc2RVV1dudz09>

Meeting ID: 839 7083 0258 Passcode: 251403

1. Meeting:

1.1 Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

3.1. Adopt minutes of December 14, 2021 – Utilities Meeting: **Natural Gas Meeting.** ©

Recommendation: Motion to Adopt.

3.2 Utilities Meeting: – December 14, 2021 Natural Gas: **Action List.** ©

Recommendation: File for Information

4. Request for Decision:

No Request for Decision

5. Issues for Information:

5.1 Manager's Report. ©

5.2 January 2022 Natural Gas Rates ©

5.3 February 2022 Natural Gas Rates ©

5.4 November Gas/December Billing Survey ©

5.5 January Gas/February Billing Survey ©

5.6 Federation Board to Board Newsletter ©

6. Correspondence:

- 6.1 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated December 21, 2021 – RE: December 2021 FedGas Status Report ©

Recommendation: File for Information

- 6.2 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated December 21, 2021 – RE: FedGas Report on Voting 2021 ©

Recommendation: File for Information

7. Delegation(s):

No Delegations.

8. Executive Session:

9. Date and time of Next Meeting(s):

Adjournment

SMOKY LAKE COUNTY

Minutes of the **Natural Gas Meeting** held on Tuesday, **December 14, 2021**, at 12:59 P.M. held virtually online through Electronic Communication Technology: Zoom Meeting and in Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Gene Sobolewski, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Dec. 14, 2021</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present Virtually
Finance Manager	Brenda Adamson	Present Virtually
Nat. Gas Manager	Daniel Moric	Present in Chambers
Enviro. Op. Manager	Dave Franchuk	Present Virtually
Legislative Svcs/R.S.	Patti Priest	Present Virtually
Communications Tech.	Evonne Zukiwski	Present Virtually
Plan. & Dev. Manager	Jordan Ruegg	Present Virtually
Planning & Dev. Assist.	Kyle Schole	Present Virtually
GIS Officer	Carole Dowhaniuk	Present Virtually

No Members of the Media were present.
No Members of the Public were present.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

126-21: Gawalko

That Councillor Lorne Halisky be nominated as the Chairperson of the Smoky Lake County Natural Gas Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

HEARING NO FURTHER NOMINATIONS.

The Chief Administrative Officer declared nominations for the Chairperson of the Smoky Lake County Natural Gas Committee, ceased.

Mr. Lorne Halisky was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Smoky Lake County Natural Gas Committee for the ensuing year and assumed the Chair.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

127-21: Fenerty That Councillor Jered Serben be nominated as the Vice-Chairperson of the Smoky Lake County Natural Gas Committee.

Jered Serben declined to let his name stand for nomination.

128-21: Serben That Councillor Dominique Cere be nominated as the Vice-Chairperson of the Smoky Lake County Natural Gas Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

HEARING NO FURTHER NOMINATIONS.

The Chairperson declared nominations for the Vice-Chairperson of the Smoky Lake County Natural Gas Committee, ceased.

Mrs. Dominique Cere was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Smoky Lake County Natural Gas Committee for the ensuing year.

2. Agenda:

129-21: Fenerty That the Smoky Lake County Natural Gas Meeting Agenda for Tuesday, December 14, 2021, be adopted, as amended:

Addition to the Agenda

1. Federation of Alberta Gas Co-ops Ltd – Year-2021 Annual Report.

Carried Unanimously.

3. Minutes:

130-21: Fenerty That the Minutes of the Smoky Lake County Natural Gas Meeting held on Tuesday, October 12, 2021, be adopted.

Carried.

131-21: Cere That the Action List from the Smoky Lake County Natural Gas Meeting dated Tuesday, October 12, 2021, be accepted as presented.

Carried.

4. Request for Decision:

No requests for Decision.

Delegation: Stephanie Popel, CFO of Smoky Lake Forest Nursery Ltd. virtually joined the meeting time 1:13 p.m.

5. Issues for Information:

Manager's Report
132-21: Gawalko

That Smoky Lake County Council accept the Natural Gas Manager's Report of statistics and activities dated December 7, 2021, and file it for information.

Carried.

One member of the public virtually joined the meeting, time 1:15 p.m.

7. Delegation:

Smoky Lake Forest Nursey Ltd. – Natural Gas Customer

Virtually present be Council from 1:16 p.m. to 1:28 p.m. was Stephanie Popel, CFO of Smoky Lake Forest Nursey Ltd. to discuss concerns regarding the high cost of natural gas prices causing an inability to be competitive with British Columbia due to seeding in January; and to request a discounted natural rate from \$0.80 to \$0.60 over wholesale.

Delegation: Stephanie Popel, CFO of Smoky Lake Forest Nursey Ltd. virtually left the meeting, time 1:29 p.m.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 1:29 p.m.

Smoky Lake Forest Nursery Ltd. – Natural Gas Customer

133-21: Gawalko That the Smoky Lake County **take no action** to the request from the December 14, 2021 Delegation: Stephanie Popel, CFO of Smoky Lake Forest Nursrey Ltd., for a reduction of the natural rate from \$0.80 to \$0.60 over wholesale; and going forward, keep them well-informed of any upcoming natural gas rate changes.

Carried.

Natural Gas Rate – November 2021

134-21: Fenerty That the Smoky Lake County Natural Gas Rates for **November 2021**, from Gas Alberta in the amounts of \$5.30 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$5.54/GJ, be filed for information.

Carried.

Natural Gas Rate – December 2021

135-21: Serben That the Smoky Lake County Natural Gas Rates for **December 2021**, from Gas Alberta in the amounts of \$4.80 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$6.14/GJ, be filed for information.

Carried.

September 2021 Natural Gas / October 2021 Billing Survey

136-21: Fenerty That Smoky Lake County acknowledge receipt of the September 2021 Natural Gas / October 2021 Billing Survey, of gas utility co-ops and companies within Alberta showing an average total rate per GJ in the amount of \$5.24 and Smoky Lake County's rate at \$5.54.

Carried.

6. Correspondence:

Federation of Alberta Gas Co-ops Ltd. - FedGas Health and Safety Bulletin

137-21: Gawalko That the bulletin received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 13, 2021, titled: FedGas Health and Safety Bulletin – Blinding Sun, be filed for information and forward it to the next Smoky Lake County Joint Health & Safety Committee Meeting.

Carried.

Federation of Alberta Gas Co-ops Ltd.

138-21: Cere That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 15, 2021, titled: Your Gas Bill Web Page, which introduced a webpage tool at www.fedgas.com/YourGasBill to help explain the co-operative system and how it affects competitive retailers, locking in prices, and understanding bills, be filed for information.

Carried.

Federation of Alberta Gas Co-ops Ltd.

139-21: Fenerty That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 29, 2021, announcing the Federation presentation for the Fall 2021 Zones Information Meetings, as well as the video presentation from Gas Alberta, have been uploaded to the Members Area of the Federation website, be filed for information.

Carried.

Federation of Alberta Gas Co-ops Ltd.

140-21: Gawalko That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 29, 2021, announcing the October 2021 Federation Status Report is available through the Members Area of the Federation website, be filed for information.

Carried.

Gas Alberta Inc. – Request for Director Nominees

141-21: Fenerty That the email received by Smoky Lake County from Allison Moller, Controller, Gas Alberta Inc. dated November 5, 2021, with the attached privileged and confidential report titled: “Gas Alberta Inc. Interim Report Fiscal Year 2022 Quarter 1, for the three months ended September 30, 2021”, be filed for information.

Carried.

Additions to the Agenda:

Federation of Alberta Gas Co-ops Ltd – Annual Report & Financial Statement

142-21: Gawalko That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated December 9, 2021, including the Federation of Alberta Gas Co-ops Ltd Year-2021 Annual Report & Financial Statement, be filed for information.

Carried.

8. Executive Session:

No Executive Session.

Next Meeting:

143-21: Gawalko

That the next Smoky Lake County **Natural Gas Meeting** be scheduled for **Tuesday, February 15, 2022**, at **9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Adjournment:

144-21: Serben

That the Smoky Lake County Natural Gas Meeting of December 14, 2021, be adjourned, time, 2:01 p.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER



3 GOALS

● Draft ● Not started ● Behind ● On Track ● Complete → Direct Alignment ---- Indirect Alignment

COUNCIL MOTIONS/INQUIRY 2021 PLAN

COUNCIL MOTIONS 2021

Meeting ...	Motio...	Goal	Details	Owner	Progress Update
2021/12/14	133-21	2021 12 14 Natural Gas → Smoky Lake Forest Nursey Ltd. - Natural Gas Customer	That the Smoky Lake County take no action to the request from the December 14, 2021 Delegation: Stephanie Popel, CFO of Smoky Lake Forest Nursey Ltd., for a discounted natural rate from \$0.80 to \$0.60 over wholesale; and going forward, keep them well-informed of any upcoming natural gas rate changes.	Natural Gas Manager	Daniel Moric: Achievements: Letter was sent January 10th, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i>
2021/12/14	137-21	→ Federation of Alberta Gas Co-ops Ltd. - FedGas Health and Safety Bulletin	That the bulletin received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 13, 2021, titled: FedGas Health and Safety Bulletin - Blinding Sun, be filed for information and forward it to the next Smoky Lake County Joint Health & Safety Committee Meeting.	Legislative Service Clerk	Patti Priest: Achievements: The FedGas Health and Safety Bulletin - Blinding Sun, has been place on the January 20, 2022 Joint Health & Safety Committee Meeting agenda. Challenges: <i>No value</i> Next Steps: <i>No value</i>



81 GOALS

NATURAL GAS PLAN

Goal	Progress Update
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AMR meter expiration replacement
Note: Strategic Priorities Chart Feb 6, 2017: 100%

Daniel Moric:
 Achievements: *No value*
 Challenges: *No value*
 Next Steps: *No value*
 2022/02/08

Odorant Activity: 100%

Daniel Moric:
 Achievements: *No value*
 Challenges: *No value*
 Next Steps: *No value*
 2022/02/08

→ **Deliver Odorant 0 Hours**

Daniel Moric:
 Achievements: -No activity in January 2022 and February 2022. Truck is awaiting a hydro-test on the odorant tank on the truck. Federation is in the process of finding a company to complete the inspection. Crew has cleaned out the remaining odorant within the tank to prep for inspection.

Challenges: *No value*
 Next Steps: *No value*
 2022/02/08

CNG Trailer: 100%**Daniel Moric:**

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Compressed natural gas trailer 0 Trailer(s)**Daniel Moric:**

Achievements: - CNG trailer has completed the emergency gas supply to West Parkland Gas Co-op by Stony Plain and is ready for crew to go pick up and refill.

- No planned use for trailer as of recent. Trailer will be on standby until required.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

Administrative Activity (GAS):
100%**Daniel Moric:**

Achievements:

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- January 2022 gas price was \$5.89/GJ. February 2022 gas price has increased to \$6.74/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Service Calls: 100%

Daniel Moric:

Achievements: - customer stated they smelled gas outside by meter. Employee had to shovel snow from around meter, as the snow and ice fell off the roof of the house onto the meter. Found leak coming from a crack in the meter case, possibly as a result from large pieces of ice falling onto it. Replaced meter. Informed customer to keep area clear of ice and snow to prevent future damage.

- TC Energy is in the process of completing a pipeline inspection of their pipeline that feeds our TAP's 5, 7, & 8. This involves installing an inspection "PIG" at one end of the pipeline and removing it at the end of the pipeline. From February 2nd to February 12th, they are using "cleaning PIG's" used to scrub the inside of their pipe. February 13th & 14th, they are using "inspection PIG's" to inspect the inner walls of the pipe. Our daily job is as the "PIG" passes the tee to our TAP's, we have to shut in the gas supply for approx 10 minutes, vent the gas on the TC Energy side of our TAP's to atmosphere to blow out any impurities so we don't get any in our system, then turn the supply back on.

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Management meeting**Daniel Moric:**

Achievements: Attend weekly managers meetings

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Utility Personnel Meeting**→Gas balancing****Daniel Moric:**

Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Delinquent accounts**Daniel Moric:**

Achievements: Letters will be processed and sent out once meter reading is complete

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Paperless billing**Daniel Moric:**

Achievements: Currently have 368 natural gas accounts receiving bills by email.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Attend Conventions**Daniel Moric:**

Achievements: No activity. Scheduled to attend the Federation Managers meeting on February 23rd to February 25th in Calgary.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

—> Auditor documentation

Daniel Moric:

Achievements: Will be providing the auditor with the necessary paperwork and information when they are in our office February 22-25.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

—> Other duties

Daniel Moric:

Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

—> O & M Policy

Daniel Moric:

Achievements: Continually review and update the Federation O&M Policy Manual, as required.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

Training Activity (GAS): 100%

Daniel Moric:

Achievements: William Gray is currently attending his 1st Year Gasfitter A course at Red Deer College for 8 weeks starting January 4th. NAIT and SAIT had massive waiting lists for class registration. Majority of the classroom learning so far has been virtual due to the provincial mandates.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

Natural Gas Construction of Infrastructure: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→ **Line locates 0 Locate(s)**

Daniel Moric:

Achievements: 14 locates have been completed from December 7th to February 8th

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→ **End Pressure Test**

Daniel Moric:

Achievements: - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→ **GPS Services and Alterations**

Daniel Moric:

Achievements: All new gas lines installed in 2021 have been GFS-ed. The data has been submitted to the Federation and Rural Utilities.

Challenges: *No value*

Next Steps: *No value*

2022/02/08

→Install gas lines

Daniel Moric:

Achievements: - No activity this reporting period.

- Found minor underground gas leak within a pipeline right of way with 4 oil pipelines a gas pipeline within it. (2 Interpipeline, 2 Imperial Oil and 1 CNRL). Working with the companies to repair this line, as we are not allowed to excavate on these right of ways without permission and hydro-vaccing all pipelines within the right of way. Possibly will be re-routing our line with a directional drill under Highway 36 to avoid this area and abandon the leaking line within the pipeline right of ways.

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Sign installation 0 Sign(s)

Daniel Moric:

Achievements: No signs installed or repaired this reporting period

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Cut and Caps

Daniel Moric:

Achievements: No cut and caps during this reporting period.

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→RMO Replacement

**Meter recalls and maintenance:
100%****Daniel Moric:**

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Replace defective gas meters

Daniel Moric:

Achievements: --Had 40 AMR meters not read during the cold snap. This occurs when the internal batteries in the meter head units get too cold and dont operate. We monitored to see if these meter batteries will come back to life after the weather warms up for next meter reading time, but they have not for this meter reading period. Will be working on replacing these meters in February. Until they are replaced, they will be manually read.

Challenges: *No value*

Next Steps: *No value*
2022/02/08

→Meter Recalls

Council Member Inquiry (GAS):
100%

Daniel Moric:

Achievements: No Activity

Challenges: *No value*

Next Steps: *No value*
2022/02/08

2020 INFRASTRUCTURE LINE
REPLACEMENT: 100%

↳Budget - 2020

INFRASTRUCTURE LINE
REPLACEMENT: \$50k

2020 RMO STATION
REPLACEMENT PLAN RESERVE:
100%

↳Budget - 2020 RMO

STATION REPLACEMENT
PLAN RESERVE: \$70k

2020 MODEMS FOR RMO: 100%

↳Budget - 2020 MODEMS
FOR RMO: \$22k

2020 REPLACE TRUCK: 100%

↳Budget - 2020 REPLACE
TRUCK: \$50k

2021 INFRASTRUCTURE LINE
REPLACEMENT: 100%

2021 RMO STATION

REPLACEMENT PLAN RESE:
100%

2021 REPLACE TRUCK -
removed: 100%
2021 REFURBISH TRUCK BOX:
100%

2022 INFRASTRUCTURE LINE
REPLACEMENT: 100%

2022 RMO STATION
REPLACEMENT PLAN: 100%

2022 MAPPING UNIT: 100%

2022 REPLACE TRUCK -
removed: 100%

2022 REFURBISH TRUCK BOX:
100%

2023 INFRASTRUCTURE LINE
REPLACEMENT: 100%

2023 RMO STATION
REPLACEMENT PLAN RESE:
100%

2023 REPLACE TRUCK - re mo
ved: 100%

2023 REFURBISH TRUCK BOX:
100%

Documentation of jobs

Daily Vehicle Inspections

Pre job meetings

Daniel Moric:

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Daniel Moric:

Achievements: Employees continue to be on call for after hours issues that may arise.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Undertake On-Call

RMO Checks**Daniel Moric:**

Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Complete Invoicing**Clean truck****Tool Box meeting****Daniel Moric:**

Achievements: Started attending the toolbox meetings at the beginning of the week.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Magazine check**Daniel Moric:**

Achievements: Complete explosives magazine inventory monthly

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Odor sample**Daniel Moric:**

Achievements: Monthly odorant intensity checks (20 locations)

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Main Office Safety Meeting

Meter readings**Daniel Moric:**

Achievements: Collect meter readings monthly for customer billing

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Vehicle maintenance**Daniel Moric:**

Achievements: -Complete vehicle/equipment maintenance as required.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

**Strategic plan
Equipment maintenance
Leak detection****Daniel Moric:**

Achievements: -Line walkers have completed the line walking of our high pressure natural gas pipelines and have started on our TAP's 6 and 8 low pressure.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

**Job Interviews
Employee evaluations****Daniel Moric:**

Achievements: Completed

Challenges: *No value*

Next Steps: *No value*
2021/10/05

PFM check**Daniel Moric:**

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*
2021/12/08

Public building inspections**Daniel Moric:**

Achievements:
Completed our public building inspections in June.

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Cathodic protection**Daniel Moric:**

Achievements: –Cathodic protection is the protection of the underground metallic pipelines from oxidation and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Tetler bag samples**Daniel Moric:**

Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

Challenges: *No value*

Next Steps: *No value*
2021/10/05

Hydro Axing

Wash and bleach all equipment.**Daniel Moric:**

Achievements: During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

Challenges: *No value***Next Steps:** *No value*
2021/10/05**Maintain Facilities.
Automatic Meter Readings****Daniel Moric:**

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value***Next Steps:** *No value*
2021/10/05**2020 CARRY OVER RMO****STATION PROJECT: 100%**

↳ **Budget - 2020 CARRY OVER
RMO STATION PROJECT:
\$50K**

**Review of Bylaw No. 1332-18:
Natural Gas****Daniel Moric:**

Achievements: Currently being reviewed by the County's legal team. Sent to Brownlee LLP on May 10. Awaiting update From Brownlee.

Challenges: *No value***Next Steps:** *No value*
2021/06/07**Natural Gas Accounts under the
jurisdiction of other
Municipalities****Daniel Moric:**

Achievements: The County is in the process of applying Caveats to delinquent properties in Vilna.

Challenges: *No value***Next Steps:** *No value*
2021/06/08



December 23, 2021

Attention: Manager/CAO

Re: GAS COST RATE EFFECTIVE JANUARY 2022

Gas Alberta's gas cost rate will decrease by \$1.05/GJ to **\$3.75/GJ** for the month of January 2022.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the regulated retailers for the month of January 2022 are shown below. Please note, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$3.893/GJ	\$3.398/GJ	\$3.844/GJ	\$3.75/GJ
Over (Under) riders included in Gas Costs	\$0.11/GJ	\$0.59/GJ		

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,

Carlee Martin
Vice President, Gas Supply

Natural Gas Rates January 2022

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 3.75	\$ 0.24	\$ 1.90	\$ 5.89	

Sungro

0-35000 gjs	\$ 3.75	\$ 0.24	\$ 0.80	\$ 4.79	X
35-85000 gjs	\$ 3.75	\$ 0.24	\$ 0.60	\$ 4.59	
over 85	\$ 3.75	\$ 0.24	\$ 0.40	\$ 4.39	

Smoky Lake Forest Nursery

0-35000 gjs	\$ 3.75	\$ 0.24	\$ 0.80	\$ 4.79	X
35-85000 gjs	\$ 3.75	\$ 0.24	\$ 0.60	\$ 4.59	
over 85	\$ 3.75	\$ 0.24	\$ 0.40	\$ 4.39	

Tremel	\$ 3.75	\$ 0.24	\$ 0.78	\$ 4.77	
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Domestic riser service charge	\$ 25.00 / riser
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Fixed charge	\$ 1.90
Systems capital	\$ 0.40

Commercial riser service charge	\$ 60.00 / riser
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Town of Smoky Lake	\$ 3.75	\$ 0.24	\$ 0.12	\$ 4.11	
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January 26, 2022

Attention: Manager/CAO

Re: GAS COST RATE EFFECTIVE FEBRUARY 2022

Gas Alberta's gas cost rate will increase by \$0.85/GJ to **\$4.60/GJ** for the month of February 2022.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the regulated retailers for the month of February 2022 are shown below. Please note, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$4.842/GJ	\$5.259/GJ	\$4.884/GJ	\$4.60/GJ
Over (Under) riders included in Gas Costs	\$(0.36)/GJ	\$(0.83)/GJ		

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,

Carlee Martin
Vice President, Gas Supply

Natural Gas Rates February 2022

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 4.60	\$ 0.24	\$ 1.90	\$ 6.74	
Sungro					
0-35000 gjs	\$ 4.60	\$ 0.24	\$ 0.80	\$ 5.64	X
35-85000 gjs	\$ 4.60	\$ 0.24	\$ 0.60	\$ 5.44	
over 85	\$ 4.60	\$ 0.24	\$ 0.40	\$ 5.24	
Smoky Lake Forest Nursery					
0-35000 gjs	\$ 4.60	\$ 0.24	\$ 0.80	\$ 5.64	X
35-85000 gjs	\$ 4.60	\$ 0.24	\$ 0.60	\$ 5.44	
over 85	\$ 4.60	\$ 0.24	\$ 0.40	\$ 5.24	
Tremel	\$ 4.60	\$ 0.24	\$ 0.78	\$ 5.62	
Domestic riser service charge \$ 25.00 / riser					
Fixed charge			\$ 1.90		
Systems capital			\$ 0.40		
Commercial riser service charge \$ 60.00 / riser					
Town of Smoky Lake	\$ 4.60	\$ 0.24	\$ 0.12	\$ 4.96	

Daniel Moric

From: Allison Zinnick <azinnick@fedgas.com>
Sent: December 10, 2021 3:07 PM
Subject: November Gas, December Billing Gas Rate Survey Results
Attachments: Gas Survey Results.pdf

To All Federation Members:

Attached are the results from the November Gas, December Billing Gas Rate Survey. Gas Rate survey results are also found in the Federation website's Members Area under the Operations Tab.

Thank you,



Allison Zinnick
Administrative Coordinator
Federation of Alberta Gas Co-ops Ltd.
M:780-416-6543 | D:780-416-6538
www.fedgas.com



8429 24 Street NW, Edmonton, AB T6P 1L3
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Member Utilities ~

Utility	Zone	Wholesale Gas Purchased From	Wholesale Gas Purchased Rate	Location of Variable Rate	Delivery/Vari-able Rate (per GJ)	GAI Variable Rate	Gas Loss by Wholesale (%)	Gas Loss Charge (%)	Gas Loss Change (GJ)	Gas Loss Improvement Fee	Other Charges on the Gas Rate	TOTAL	Monthly Service Charge	Gas Loss Monthly	System Improvement Monthly Charge	Other Monthly Charges	TOTAL MONTHLY	Infill Urban	Infill Rural
Birch Hills Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	1.70	0.24	1.70	0.24						7.24	29.50				29.50	4500.00	8500.00
Central Peace Natural Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	1.60	0.24	1.60	0.24						7.14	25.00				25.00	0.00	9000.00
Dene Tha	1 GAI	5:30 Utility's Variable	3.50	0.24	3.50	0.24						8.80	10.00				10.00	0.00	0.00
East Peace Gas Co-op Ltd.	1 GAI	5:30 Utility's Variable	1.65	0.24	1.65	0.24			0.00	0.00		6.95	20.00	0.00	0.00	0.00	20.00	4000.00	9000.00
East Smoky Gas Co-op Ltd.	1 GAI	5:30 Utility's Variable	1.79	0.24	1.79	0.24	2.00					7.20	25.00		0.10		25.10	3000.00	7500.00
North Peace Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	1.34	0.24	1.34	0.24	2.00					6.99	30.00				30.00	3000.00	7500.00
Northern Lights Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	1.32	0.24	1.32	0.24	2.00			2.45		9.18	20.00		20.00		40.00	2000.00	8000.00
Paddle Prairie	1 GAI	5:30 Utility's Variable	0.20	0.24	0.20	0.24				0.36		5.50	20.00				20.00	0.00	0.00
Prairie River Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	1.70	0.24	1.70	0.24						7.60	20.00				20.00	4500.00	8000.00
Swan River Gas Co-op Ltd.	1 GAI	5:30 Gas Rate	2.10	0.24	2.10	0.24						7.64	26.75		5.50		32.25	4000.00	7000.00
Town of High Prairie Gas Utility	1 GAI	5:30 Gas Rate	1.80	0.24	1.80	0.24	0.00	0.00	0.00	0.00		7.10	20.00	0.00	0.00	0.00	20.00	0.00	0.00
Town of Manning Gas Utility	1 GAI	5:30 Gas Rate	2.50	0.24	2.50	0.24						8.04	22.00				22.00	0.00	0.00
Town of Rainbow Lake Gas Utility	1 GAI	5:30 Gas Rate	2.00	0.24	2.00	0.24						7.54	15.00				15.00	0.00	0.00
Town of Valleyview Gas Utility	1 GAI	5:30 Gas Rate	1.70	0.24	1.70	0.24	2.00					7.35	18.45		0.00	0.00	18.45	0.00	0.00
Buck Mountain Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	1.30	0.24	1.30	0.24	2.00					6.95	22.00				22.00	3300.00	7500.00
Evergreen Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	1.43	0.24	1.43	0.24						6.97	25.00				25.00	6400.00	7000.00
Pembina River Natural Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	2.00	0.24	2.00	0.24	0.00	0.00	0.00	0.00		7.54	32.00	0.00	0.00	0.00	32.00	3500.00	7000.00
Sts. Anne Natural Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	1.50	0.24	1.50	0.24	4.00			1.00		8.25	33.00		5.00		38.00	3000.00	6000.00
TRL Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	2.00	0.24	2.00	0.24						7.54	31.00				31.00	0.00	0.00
West Parkland Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	1.63	0.24	1.63	0.24	3.00					7.32	26.50		2.75		29.25	0.00	0.00
Yellowhead Gas Co-op Ltd.	2 GAI	5:30 Gas Rate	1.37	0.24	1.37	0.24	2.00					7.02	24.00				24.00	5000.00	8000.00
County of Two Hills Gas Utility	3 GAI	5:30 Gas Rate	1.50	0.24	1.50	0.24						7.04	18.00		5.00		23.00	4000.00	8000.00
County of Vermilion River Gas Utility	3 GAI	5:30 Gas Rate	1.27	0.24	1.27	0.24						6.81	30.00				30.00	2500.00	7000.00
Lac La Biche County	3 GAI	5:30 Utility's Variable	1.89	0.24	1.89	0.24						7.19	25.00				25.00	0.00	0.00
Mirco Gas Co-op Ltd.	3 GAI	5:30 Gas Rate	1.50	0.24	1.50	0.24	0.00	0.00	0.00	0.00		7.04	17.50	0.00	0.00	0.00	17.50	4750.00	9500.00
Smoky Lake County	3 GAI	5:30 Gas Rate	1.50	0.24	1.50	0.24				0.40		7.44	25.00				25.00	3500.00	7000.00
Thorold County	3 GAI	5:30 Utility's Variable	2.01	0.24	2.01	0.24			0.00	0.00		7.31	27.00	0.00	0.00	0.00	27.00	3100.00	0.00
Town of Redwater Gas Utility	3 GAI	5:30 Gas Rate	2.10	0.24	2.10	0.24						7.64	18.00				18.00	0.00	0.00
Town of Smoky Lake Gas Utility	3 GAI	5:30 Gas Rate	1.90	0.24	1.90	0.24				0.40		7.84	25.00				25.00	2500.00	2500.00
Village of Boyle Gas Utility	3 GAI	5:30 Utility's Variable	2.20	0.24	2.20	0.24						7.50	15.00		5.00		20.00	0.00	0.00
Coronado Gas Co-op Ltd.	4 GAI	5:30 Gas Rate	2.10	0.24	2.10	0.24	0.00	0.00	0.00	0.05		7.69	28.00	0.00	0.00	0.00	28.00	0.00	8000.00
Kenelm	4 GAI	5:30 Utility's Variable	2.25	0.24	2.25	0.24						7.55	20.00				20.00	0.00	0.00
Lac La Biche District Natural Gas Co-op Ltd.	4 GAI	5:30 Gas Rate	1.75	0.24	1.75	0.24						7.29	35.00				35.00	3250.00	7500.00
Lamco Gas Co-op Ltd.	4 GAI	5:30 Gas Rate	1.75	0.24	1.75	0.24	3.00		0.00	0.50		7.95	30.00	0.00	8.00		38.00	7000.00	11000.00
North East Gas Co-op Ltd.	4 GAI	5:30 Gas Rate	1.00	0.24	1.00	0.24						6.54	10.00				10.00	6250.00	6250.00
Ankerton Gas Co-op Ltd.	5 GAI	5:30 Gas Rate	1.45	0.24	1.45	0.24						6.99	28.00				28.00	1500.00	8000.00
Battle River Gas Co-op Ltd.	5 GAI	5:30 Utility's Variable	1.67	0.24	1.67	0.24				0.10		7.07	25.00		5.00		30.00	3000.00	8000.00
Dry Country Gas Co-op Ltd.	5 GAI	5:30 Gas Rate	1.50	0.24	1.50	0.24						7.04	27.00				27.00	3000.00	7500.00
Iron Creek Gas Co-op Ltd.	5 GAI	5:30 Gas Rate	1.40	0.24	1.40	0.24						6.94	25.00				25.00	3250.00	10000.00
Natural Gas Co-op 52 Ltd.	5 GAI	5:30 Gas Rate	1.70	0.24	1.70	0.24						7.24	30.00		5.00		35.00	2500.00	10000.00
Paintearth Gas Co-op Ltd.	5 GAI	5:30 Gas Rate	1.40	0.24	1.40	0.24			3.00	0.69		7.67	30.00				30.00	3000.00	10000.00
Phoenik Gas Co-op Ltd.	5 GAI	5:30 Gas Rate	1.70	0.24	1.70	0.24						7.24	30.00				30.00	3500.00	6000.00
Seadewick/Killam Natural Gas System	5 GAI	5:30 Gas Rate	1.35	0.24	1.35	0.24	0.00	0.00	0.00	0.00		6.89	25.00				25.00	1500.00	0.00
Town of Daysland Gas Utility	5 GAI	5:30 Gas Rate	1.40	0.24	1.40	0.24						6.94	25.00				25.00	1500.00	0.00
Town of Wainwright Gas Utility	5 GAI	5:30 Gas Rate	1.25	0.24	1.25	0.24	2.50					6.92	25.25				25.25	0.00	0.00

Village of Chauvin Gas Utility	5	Phoenix Gas	4.24	1.00										26.00			26.00					5.24	0.00	0.00
Village of Hahnke Gas Utility	5	Paincearth	3.22	1.20					0.40					25.00			25.00						0.00	0.00
Burnt Lake Gas Co-op Ltd.	6	GAI	5.30 Gas Rate	2.14		0.24						1.00	8.36	30.50			30.50					0.00	0.00	0.00
Chain Lakes Gas Co-op Ltd.	6	GAI	5.30 Utility's Variable	2.55		0.24			0.30				7.74	28.00			28.00					0.00	0.00	0.00
Crossroads Gas Co-op Ltd.	6	GAI	5.30 Gas Rate	2.50		0.24			0.15				8.44	26.50			26.50					0.00	0.00	0.00
Diamond Valley Gas Co-op Ltd.	6	GAI	5.30 Gas Rate	1.15		0.24			0.00				8.30	33.00			33.00					0.00	0.00	0.00
Foothills Gas Co-op Ltd.	6	GAI	5.30 Gas Rate	1.30		0.24			0.00				6.96	17.50			17.50					0.00	0.00	0.00
G.L.D.C. Gas Co-op Ltd.	6	GAI	5.30 Utility's Variable	1.64		0.24			0.37				7.79	29.00			29.00					0.00	0.00	0.00
Rocky Gas Co-op Ltd.	6	GAI	5.30 Utility's Variable	1.45		0.24			0.21				7.20	26.00			26.00					0.00	0.00	0.00
Town of Sundre Gas Utility	7	GAI	5.30 Gas Rate	1.50		0.24			0.00				7.04	25.00			25.00					0.00	0.00	0.00
Big Country Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.83		0.24			0.00				7.48	29.50			29.50					0.00	0.00	0.00
Cochrane Lake Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.60		0.24			0.04				7.04	33.00			33.00					0.00	0.00	0.00
Dinosaur Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.40		0.24			0.50				6.98	32.00			32.00					0.00	0.00	0.00
Harvest Hills Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.89		0.24			0.00				7.51	26.50			26.50					0.00	0.00	0.00
Meata Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	2.00		0.24			0.00				7.54	25.00			25.00					0.00	0.00	0.00
Pioneer Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.60		0.24			0.00				7.14	45.00			45.00					0.00	0.00	0.00
Rockyview Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.35		0.24			0.50				7.39	12.00			12.00					0.00	0.00	0.00
Rosebud Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.65		0.24			0.00				7.33	26.00			26.00					0.00	0.00	0.00
Tiroi Gas Co-op Ltd.	7	GAI	5.30 Gas Rate	1.35		0.24			0.00				6.89	36.00			36.00					0.00	0.00	0.00
Bow River Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.20		0.24			0.00				6.76	15.00			15.00					0.00	0.00	0.00
Chief Mountain Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.30		0.24			0.00				6.75	25.00			25.00					0.00	0.00	0.00
Chinook Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.50		0.24			0.00				7.04	30.00			30.00					5.00	0.00	0.00
Forty Mile Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.64		0.24			0.00					26.72			26.72					0.00	0.00	0.00
Little Bow Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.30		0.24			0.00					35.00			35.00					0.00	0.00	0.00
Sunshine Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.30		0.24			0.00					25.00			25.00					0.00	0.00	0.00
Triple W Gas Co-op Ltd.	8	GAI	5.30 Gas Rate	1.50		0.24			0.00					5.00			5.00					0.00	0.00	0.00

Average Utility Variable Rate = 1.64

Average Total Per GJ Rate = 7.26

Average Total Monthly Charge = 26.72

Daniel Moric

From: Allison Zinnick <azinnick@fedgas.com>
Sent: February 4, 2022 3:30 PM
Subject: January Gas, February Billing Gas Rate Survey Results
Attachments: Gas Rate Summary - February 2022.pdf

To All Federation Members:

Attached are the results from the January Gas, February Billing Gas Rate Survey. Gas Rate survey results are also found in the Federation website's Members Area under the Operations Tab.

Thank you,



Allison Zinnick
Administrative Coordinator
Federation of Alberta Gas Co-ops Ltd.
M:780-416-6543 | D:780-416-6538
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~ Supporting the Success of Co-operative and Community
Member Utilities ~

Utility	Zone	Wholesale Gas Purchase From	Wholesale Purchase Rate	Location of Variable Rate	Delivery/Variable Rate (Per GJ)	GJ Variable Rate	Gas Loss Wholesale Price (%)	Gas Loss Charge (\$)	Gas Loss Wholesale Price (%)	Gas Loss Charge (\$)	System Improvement Fee	Other Charges on the Gas Rate	TOTAL	Monthly Service Charge	Gas Loss Monthly	System Improvement Monthly Charge	Other Monthly Charges	TOTAL MONTHLY	InfillUrban	InfillRural
Birch Hills Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		1.70	0.24							5.69	29.50				29.50	4500.00	8500.00
Central Peace Natural Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		1.60	0.24							5.59	25.00				25.00	0.00	9000.00
Denne Tha	1 GAI		3.75 Utility's		3.50	0.24							7.25	10.00				10.00	0.00	0.00
East Peace Gas Co-op Ltd.	1 GAI		3.75 Utility's		1.65	0.24					0.00		5.50	20.00	0.00	0.00	0.00	20.00	4000.00	9000.00
East Smoky Gas Co-op Ltd.	1 GAI		3.75 Utility's		1.79	0.24	2.00						5.62	25.00		0.10		25.10	3000.00	7500.00
North Peace Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		1.34	0.24	2.00						5.41	30.00				30.00	3000.00	7500.00
Northern Lights Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		1.32	0.24	2.00				2.45		7.60	20.00		20.00		40.00	2000.00	8000.00
Paddle Prairie	1 GAI		3.75 Utility's		0.20	0.24							3.95	20.00				20.00	0.00	0.00
Prairie River Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		1.70	0.24					0.36		6.05	20.00				20.00	4500.00	8000.00
Swan River Gas Co-op Ltd.	1 GAI		3.75 Gas Rate		2.10	0.24							6.09	26.75		5.50		32.25	4000.00	7000.00
Town of High Prairie Gas Utility	1 GAI		3.75 Gas Rate		1.80	0.24	0.00	0.00					5.55	20.00	0.00	0.00	0.00	20.00	0.00	0.00
Town of Manning Gas Utility	1 GAI		3.75 Gas Rate		2.50	0.24							6.48	22.00				22.00	0.00	0.00
Town of Rainbow Lake Gas Utility	1 GAI		3.75 Gas Rate		2.50	0.24							6.48	15.00				15.00	0.00	0.00
Town of Valleyview Gas Utility	1 GAI		3.75 Gas Rate		1.70	0.24	2.00						5.77	18.45	0.00	0.00	0.00	18.45	0.00	0.00
Buck Mountain Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		1.30	0.24	2.00						5.37	22.00				22.00	3300.00	7500.00
Stargreen Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		1.43	0.24							5.42	25.00				25.00	6400.00	7000.00
Pembina River Natural Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		2.00	0.24	0.00	0.00					5.99	32.00	0.00	0.00	0.00	32.00	3500.00	7000.00
Ste. Anne Natural Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		1.90	0.24	4.00				1.00		6.64	33.00		5.00		38.00	3000.00	6000.00
TRI Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		2.00	0.24							5.99	31.00				31.00	0.00	0.00
West Parkland Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		1.71	0.24							5.81	27.25		2.75		30.00	3750.00	6000.00
Yellowhead Gas Co-op Ltd.	2 GAI		3.75 Gas Rate		1.37	0.24	2.00						5.44	24.00				24.00	5000.00	6000.00
County of Two Hills Gas Utility	3 GAI		3.75 Gas Rate		1.50	0.24							5.49	18.00		5.00		23.00	4000.00	8000.00
County of Vermilion River Gas Utility	3 GAI		3.75 Gas Rate		1.27	0.24							5.26	30.00				30.00	2500.00	7000.00
Lac La Biche County	3 GAI		3.75 Utility's		1.89	0.24							5.64	25.00				25.00	0.00	0.00
Mimco Gas Co-op Ltd.	3 GAI		3.75 Gas Rate		1.50	0.24	0.00	0.00					5.49	17.50	0.00	0.00	0.00	17.50	4750.00	9500.00
Smoky Lake County	3 GAI		3.75 Gas Rate		1.50	0.24							5.89	25.00				25.00	3500.00	7000.00
Thorhild County	3 GAI		3.75 Utility's		2.01	0.24							5.76	27.00	0.00	0.00	4.00	31.00	0.00	0.00
Town of Redwater Gas Utility	3 GAI		3.75 Gas Rate		2.10	0.24							6.09	18.00				18.00	0.00	0.00
Town of Smoky Lake Gas Utility	3 GAI		3.75 Gas Rate		1.90	0.24					0.40		6.29	35.00				25.00	2500.00	2500.00
Village of Boyle Gas Utility	3 GAI		3.75 Utility's		2.20	0.24							5.95	13.00		5.00		20.00	0.00	0.00
Coronado Gas Co-op Ltd.	4 GAI		3.75 Gas Rate		2.10	0.24	0.00	0.00					6.14	28.00	0.00	0.00	0.00	28.00	0.00	8000.00
Renewit	4 GAI		3.75 Utility's		2.25	0.24							6.00	20.00				20.00	0.00	0.00
Lac La Biche District Natural Gas Co-op Ltd.	4 GAI		3.75 Gas Rate		1.75	0.24							5.74	35.00				35.00	3250.00	7500.00
Lamco Gas Co-op Ltd.	4 GAI		3.75 Gas Rate		1.75	0.24	3.00	0.00			0.50		6.35	30.00	0.00	8.00	0.00	38.00	7000.00	11000.00
North East Gas Co-op Ltd.	4 GAI		3.75 Gas Rate		1.00	0.24							4.99	10.00				10.00	6250.00	6250.00
Ankerton Gas Co-op Ltd.	5 GAI		3.75 Gas Rate		1.45	0.24							5.44	28.00				28.00	1500.00	8000.00
Battle River Gas Co-op Ltd.	5 GAI		3.75 Utility's		1.67	0.24							5.52	25.00		5.00		30.00	3000.00	8000.00
Dr. Country Gas Co-op Ltd.	5 GAI		3.75 Gas Rate		1.40	0.24							5.49	27.00				27.00	3000.00	7500.00
Iron Creek Gas Co-op Ltd.	5 GAI		3.75 Gas Rate		1.50	0.24							5.39	25.00		2.50		27.50	0.00	10000.00
Natural Gas Co-op 52 Ltd.	5 GAI		3.75 Gas Rate		1.70	0.24							5.69	30.00				30.00	2500.00	10000.00
Paintearth Gas Co-op Ltd.	5 GAI		3.75 Gas Rate		1.40	0.24					0.69		6.12	30.00				30.00	3000.00	10000.00
Phoenix Gas Co-op Ltd.	5 GAI		3.75 Gas Rate		1.70	0.24							5.89	30.00				30.00	3500.00	8000.00

Utility	Zone	Wholesale Gas Purchase From	Wholesale Purchase Rate	Location of Variable Rate	Delivery/ Variable Rate (Per GJ)	GAI Variable Rate	Gas Loss Wholesale Price (%)	Gas Loss Charge (%)	Gas Loss Change (GJ)	System Improvement Fee	Other Charges on the Gas Rate	TOTAL	Monthly Service Charge	Gas Loss Monthly	System Improvement Monthly Charge	Other Monthly Charges	TOTAL MONTHLY	Infill/Urban	Infill/Rural
Scelwick Killam Natural Gas System	5 GAI		3.75 Gas Rate	3.75 Gas Rate	1.35	0.24	0.00	0.00	0.00	0.00	0.00	5.34	25.00				25.00	1500.00	0.00
Town of Daysland Gas Utility	5 GAI		3.75 Gas Rate	3.75 Gas Rate	1.40	0.24	0.00	0.00	0.00	0.00	0.00	5.39	25.00				25.00	1500.00	0.00
Town of Wainwright Gas Utility	5 GAI		3.75 Gas Rate	3.75 Gas Rate	1.28	0.24	2.50	0.00	0.00	0.00	0.00	5.36	25.50				25.50	0.00	0.00
Village of Chauvin Gas Utility	5 Phoenix		5.04	3.75 Gas Rate	1.00	0.24	0.00	0.00	0.00	0.00	0.00	6.04	26.00				26.00	6.04	0.00
Village of Halkirk Gas Utility	5 Paintearth		4.31	3.75 Gas Rate	1.20	0.24	0.00	0.00	0.00	0.40	0.00	5.91	25.00				25.00	6.04	0.00
Burnt Lake Gas Co-op. Ltd.	6 GAI		3.75 Gas Rate	3.75 Gas Rate	1.55	0.24	5.00	0.00	0.00	0.00	1.00	6.78	30.50				30.50	0.00	0.00
Chopin Lakes Gas Co-op. Ltd.	6 GAI		3.75 Utility's	Utility's	2.14	0.24	0.00	0.00	0.00	0.30	0.00	6.19	26.00				26.00	4250.00	7000.00
Crosroads Gas Co-op. Ltd.	6 GAI		3.75 Gas Rate	3.75 Gas Rate	2.55	0.24	0.00	0.20	0.00	0.15	0.00	6.89	26.50				26.50	4250.00	7500.00
Diamond Valley Gas Co-op. Ltd.	6 GAI		3.75 Gas Rate	3.75 Gas Rate	2.50	0.24	5.00	0.00	0.00	0.00	0.00	6.68	39.00		5.00		39.00	4000.00	8000.00
Foothills Gas Co-op. Ltd.	6 GAI		3.75 Gas Rate	3.75 Gas Rate	1.25	0.24	0.00	0.00	0.00	0.00	0.00	5.24	18.00		0.00		18.00	4500.00	7550.00
G.L.D.C. Gas Co-op. Ltd.	6 GAI		3.75 Utility's	Utility's	1.54	0.24	2.00	0.00	0.00	0.25	0.00	5.62	30.00		5.00		35.00	4000.00	8000.00
Rocky Gas Co-op. Ltd.	6 GAI		3.75 Utility's	Utility's	1.64	0.24	2.00	0.00	0.00	0.26	0.00	5.99	29.00		5.00		34.00	5000.00	6300.00
Town of Sundre Gas Utility	6 GAI		3.75 Gas Rate	3.75 Gas Rate	1.45	0.24	0.00	0.00	0.00	0.21	0.00	5.45	26.00		0.00		26.00	1500.00	0.00
Big Country Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.50	0.24	0.00	0.00	0.00	0.00	0.00	5.49	25.00		5.00		30.00	0.00	0.00
Cochrane Lake Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.83	0.24	2.00	0.00	0.00	0.00	0.00	5.40	25.50		0.00		25.50	4900.00	8500.00
Dinosaur Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.50	0.24	0.00	0.00	0.00	0.00	0.00	5.49	33.00		0.00		33.00	4500.00	8000.00
Harvest Hill Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.60	0.24	0.00	0.00	0.00	0.00	0.00	5.39	25.00		0.00		25.00	3500.00	8000.00
Meera Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.40	0.24	0.00	0.04	0.00	0.00	0.00	5.48	32.00		0.00		32.00	6000.00	8000.00
Pioneer Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.40	0.24	0.00	0.00	0.00	0.50	0.00	5.89	25.00		0.00		25.00	0.00	7800.00
Rockyview Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	2.00	0.24	2.50	0.00	0.00	0.00	0.00	6.08	27.30		5.00		32.30	3190.00	8900.00
Rosebud Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	1.30	0.24	2.00	0.00	0.00	0.00	0.00	5.37	27.00		4.00		31.00	3500.00	8000.00
Troll Gas Co-op. Ltd.	7 GAI		3.75 Gas Rate	3.75 Gas Rate	2.00	0.24	0.00	0.00	0.00	0.00	0.00	5.89	25.00		0.00		25.00	0.00	0.00
Bow River Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.60	0.24	0.00	0.00	0.00	0.00	0.00	5.59	45.00		0.00		45.00	4000.00	8000.00
Chief Mountain Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.35	0.24	0.00	0.00	0.00	0.50	0.00	5.84	12.00		0.00		12.00	3000.00	7500.00
Chircook Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.65	0.24	2.00	2.00	0.00	0.00	0.00	5.75	26.00		0.00		26.00	0.00	8000.00
Forty Mile Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.35	0.24	0.00	0.00	0.00	0.00	0.00	5.34	36.00		0.00		36.00	4200.00	8000.00
Little Bow Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.20	0.24	0.00	2.00	0.00	0.00	0.00	5.11	15.00		0.00		15.00	8000.00	8000.00
Sunshine Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.10	0.24	2.00	0.00	0.00	0.00	0.00	5.17	25.00		0.00		25.00	2000.00	6500.00
Tide W Gas Co-op. Ltd.	8 GAI		3.75 Gas Rate	3.75 Gas Rate	1.50	0.24	0.00	0.00	0.00	0.00	0.00	5.48	30.00		5.00		35.00	3000.00	8000.00

Average Total Monthly Charge = 26.78

Average Total Per GJ Rate = 5.79

Average Utility Variable Rate = 1.65



If you can't read this email, please [view it online](#)

Board to Board

January 2022

All AGM Votes Carried



All motions were carried in the Federation's special vote held in December.

That means that the Federation's recommended riser levy of \$13.60 was passed, as well as approval of the 2020-2021 audited financial statements, and approval of Metrix Group LLP as auditors once again.

As COVID-19 forced the cancellation of the 2021 Federation Annual General Meeting, an in-person vote of three regular matters could not be held.

Instead, at all Fall Zone Information meetings Directors sought opinions on whether the Federation should hold the vote by alternative means. The Federation's Supplemental Bylaws normally only allow for in-person voting, but do allow alternative voting methods if it could be shown that over 75% of Member Utilities approved. Through the Fall Zone Information Meetings, no objections were raised and the only comments were all supportive.

The Federation contracted with Data on the Spot to hold a secure, digital vote. Each utility was allowed to name one designated voter who would vote on behalf of all the votes the utility has. The three ballots were open for a little over a week in December, closing on December 20.

Legal counsel reviewed the results and reported all three votes were carried. Acting upon the results, the levy was forwarded on to Member Utilities before the end of 2021, and the Federation will be engaging with Metrix Group in 2022 on this year's financial audit.

Travel Insurance Changes Now In Effect

Medical coverage is the focus in the change of Travel Insurance carriers for the Federation.

As of January 1, Orion Travel Insurance Co. took over the travel insurance package of the Federation Benefits Plan. With the change, the emergency medical coverage increases to \$5 Million

Per Trip (it was previously a lifetime amount). There is no age limit for coverage for active employees. For retirees on the Federation Retirees Benefits Plan, the age limit has been increased to 75 years. For anyone who began international travel prior to January 1, 2022, if the medical incident took place from January 1 onward they should be in contact with Orion. For incidents that occurred prior to January 1, you should be in contact with Sun Life.

New travel insurance cards and information on the new travel insurance has been provided to Plan Administrators at each utility taking part in the Federation Benefits Plan. If you have not received information, please contact your utility's plan administrator. Our benefits broker Alberta Municipal Services Corporation has scheduled two webinars in January to go over the changes:

- Session 1: Thursday, January 20, 2022, 12pm MST Zoom: <https://caasco-ca.zoom.us/j/96887628097?pwd=d25lZm5aNXpKWFBQQTfISiVIL01RQT09>
- Session 2: Wednesday, January 26, 2022, 11am MST Zoom: <https://caasco-ca.zoom.us/j/99571234470?pwd=aUpkTnJSbDVHWjJvZEIYSGJidnQ2QT09>

Travel insurance may be available to you should you be diagnosed with COVID-19. Orion offers full travel insurance to any person with proof of double vaccination, and caps it at half for anyone with proof of only a single dose of vaccination. Pay attention to travel advisories (www.Travel.gc.ca) as travel in any country with a Level 4 Avoid All Travel designation will not be eligible for coverage.



CyAware Training

Cyber Security Training Modules are now available to all employees/directors of Federation Member Utilities, with the nominal cost being covered by the FedGas Insurance Reciprocal Exchange (FIRE) for the timebeing.

CyAware (Cyber Awareness Training) is an online training platform with 12 modules on cyber security best practices. It educates users on critical cyber security topics, such as personal cyber security best practices, how attackers infiltrate systems, how to identify malware and ransomware, and how to help safeguard company data and systems from attacks. The cost is only \$15 per person.

It is recommended that all employees in a utility be allowed to take the training, and it is available to Directors/Councillors.

Registration information is available on the FedGas Training Portal ([MEMBERS AREA | TRAINING | TRAINING COURSE REGISTRATION](#)). (Must be logged in to FedGas Members Area for links to work). Until April 1, 2022, FIRE will reimburse utilities for registration costs for CyAware.

Utility Safety Partners Fee Restructuring

The structure of fees for the former Alberta One Call is changing, but the amounts should stay almost status quo.

The organization re-branded as Utility Safety Partners in 2021. As part of their



restructuring, they also changed their fee structure.

In the past, each utility was levied based on the actual number of locates done. Rates were based off of volume, so the Federation collected all Member Utilities together to bring the collective volume of locates to a lower rate than what any Member Utility would get on their own. Billing and invoicing was done through the Federation.

The change is Utility Safety Partners restructured their fees to an annual membership.

That membership rate for utilities is based off the rolling three-year average of actual locates in the utility's area (the average gets updated each year).

The Federation will receive the annual invoices for the Federation Member Utilities, and bill out accordingly. This keeps the collective volume of locates high and reduces the cost for individual utilities. Most utilities will see little to no change to their rates or a slight reduction.

Information specific to your utility will be coming from the Federation finance department in the near future.

Virtual Conference Presentations Available

Attendance was well in the hundreds for the Federation's Virtual Conference.

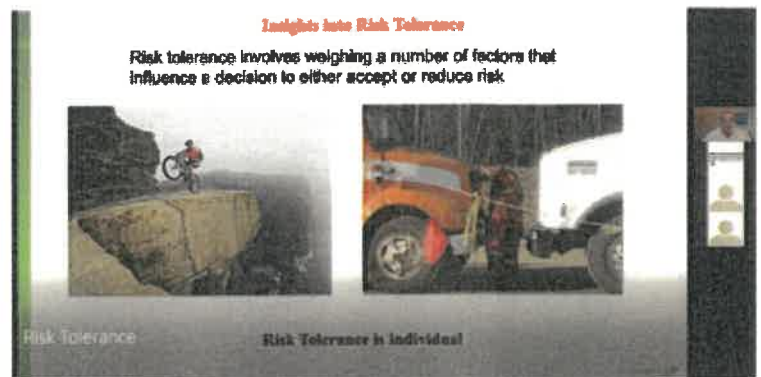
COVID-19 forced the cancellation of the in-person Federation Convention and Trade Show. Instead, a two-day Virtual Conference was held November 30 and December 1.

The first day was a series of six presentations that would have occurred in-person as either training events or at the Office or Office Personnel seminars. On that day, there were 547 individual registrants across the six presentations. Feedback on each of the presentations was generally positive.

The second day focused on presentations that had originally been scheduled for the Convention. The Virtual Conference had 185 individual registrants for the day-long session.

All presentation recordings from both days have been posted to the Members Area of the Federation's website (and where possible the PowerPoint(s) has also been included). They can be found at [MEMBERS AREA](#) | [MEETINGS](#) | [VIRTUAL CONFERENCE 2021](#) (must be logged in for links to work).

All videos are hosted on YouTube, so once opened the URL for the video can be easily shared with others in your utility.



FedGas Achievement Awards



The Federation Achievement Awards were announced in the Fall. All winners were either mailed the award or the local co-op presented it to them.

Above, Pioneer Gas Co-op Ltd. Chair Cody Thompson (left) presents Ethan Hiebert with the award of \$1,000.

Below, Devan Klassen (left) receives his award from East Smoky Gas Co-op Ltd. Manager Bill Harder.



The four winners of this year's award were:

- Jayden Bickley, Burnt Lake Gas Co-op, Agricultural Management (Olds College)
- Vera Brettelle, Rocky Gas Co-op, Pre-Veterinary Medicine (Red Deer College)
- Ethan Hiebert, Pioneer Gas Co-op, Crop Technology (Lakeland College)
- Devan Klassen, East Smoky Gas Co-op, Power Engineering (Grande Prairie Regional College).

25 Years

Forty Mile Gas Co-op is celebrating one of their own. Utility Supervisor Chris Gaetz has hit the 25-year milestone of working with Forty Mile. The co-op wants to send a big congratulations to Chris for not only this accomplishment but also for the valuable contributions he has made to the co-op!



Let's Hear From You!

If your Utility has an article or photo you would like to submit, send it to kcrush@fedgas.com. Articles may be edited for length or content.

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Daniel Moric

From: Kevin Crush <kcrush@fedgas.com>
Sent: December 21, 2021 3:45 PM
To: Kevin Crush
Subject: Federation Status Report
Attachments: December 2021 FedGas Status Report.pdf

To All Federation Members:

Attached to this email is the December 2021 Federation Status Report. It is also in the Members Area of the Federation website (www.fedgas.com) at [MEMBERS AREA](#) | [COMMUNICATIONS](#) | [FEDERATION STATUS UPDATES](#) (must be logged in for links to work).



Kevin Crush
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~ Supporting the Success of Co-operative and Community Member Utilities ~



Federation Status Report

December 2021

GOVERNMENT & INDUSTRY RELATIONS

i Federation Board and Administration frequently meet government and industry to discuss issues relevant to utilities and the natural gas industry.

GOVERNMENT RELATIONS

Federation Board and Administration have frequent meetings with Government Members and officials. Primarily, these are with Alberta Agriculture, but may include other Ministries or meetings with MLAs for educational purposes.

Updates

- Met with new Agriculture Minister Nate Horner as an introduction to the Federation as well as to discuss AER High Pressure Pipelines Levy, AER Directive 067, Gasification of underserved areas, and the Carbon Levy.
- Took part in the Province's Hydrogen Roadmap virtual meetings and provided a submission to the province on the Federation's position on the current state. The Federation will seek to continue to work with the Province on updating any Acts, Codes or Regulations as may be necessary.
- Ongoing meetings with Rural Utilities to discuss Rural Gas Grant and Technical Standards
- Municipal Affairs took in virtual conference to discuss gas codes
- Setting up meeting with Municipal Affairs Minister to discuss the issue of municipalities assessing utilities for linear taxation to confirm that municipalities can only do this under specific circumstances noted in legislation

INDUSTRY RELATIONS

The Federation meets with other organizations to discuss areas of common interest. Organizations may include, but are not limited to: ATCO, AltaGas, Alberta Community and Co-operative Association, Alberta Common Ground Alliance, Alberta One-Call, Canadian Gas Association, Measurement Canada.

Updates

- Meetings have been held with ATCO Gas and Apex Utilities to discuss commonalities on hydrogen. ATCO took part in the virtual conference to explain their Fort Saskatchewan hydrogen pilot project.
- Discussing with Canadian Gas Association furthering our membership with them

OPERATIONS

i Federation undertakes activities to assist Member Utilities in their field operations, including Measurement and Meter Management Services, O&M Guidelines and O&M Audits, and Odorant delivery

MEASUREMENT

Measurement inspects all RMO stations on a biennial basis and performs EVC inspection. It oversees the residential AMR program, the Meter Management Program, collects station data, and monitors station/pressure alarms.

Updates

- Measurement Canada AMR seal requests for 2022 have sent out to the managers
- Preparation for the Insitu Accreditation internal review in December

O&M

O&M Committee meets 11 times a year or more to review the Guidelines For Operation and Maintenance Practices in Alberta Natural Gas Utilities (O&M Manual) sections. O&M Audit questions are asked based on the information in the O&M Manual to ensure all utilities are meeting the requirements.

Updates

- Most of the committee meetings have been held through Zoom sessions.
- Committee is continuing working on reviewing sections of O&M Manual.
- Preparation is underway for the 2022 O&M Audits.

ALBERTA ODORANT SERVICES

The Federation along with Bow River Gas Co-op Ltd., East Smoky Gas Co-op Ltd., and Smoky Lake County administrate the subsidiary Alberta Odorant Services to provide mercaptan deliveries to Member Utilities and third parties.

Updates

- Odorant Program continues to provide odorant to the Members through the hard work of the delivery drivers; they continue to complete the deliveries safely and with due care and attention.

GIS

The Federation works with the GIS Users Group and GIS Users Group Executive Committee to develop a central GIS accessible by Member Utilities.

Updates

- The Federation is working with County of Vermilion River and Chief Mountain Gas Co-op on the set-up of the Esri Enterprise GIS server, and scheduling of training for the new year
- County of Vermilion River is currently housing the Federation GIS server and are updating data as it comes in. This maintains the mapping repository.
- Once the server is complete, any utility with Esri products will be able to access the database and update their own information. Currently, utilities with Esri products can download their data and work on it independently
- Once the enterprise server is complete, utilities will be sent information on what they need to do to access the information

Health & Safety

The Federation Health and Safety Program is a suite of services allowing individual utilities the ability to maintain their health and safety programs, and to audit utilities on their individual programs.

Updates

- Health and Safety was transitioned to a Core service so that a basic level of service is available to all Member Utilities regardless of any subscription. It will be funded through ancillary services of Health and Safety, such as performing audits. FIRE will cover any annual shortfalls, if any.
- The Health and Safety Working Group meets on a monthly basis to review hazards and incidents, revise practices and analyze critical issues, such as changes to legislation. Updates and changes to practices are uploaded to the website folders and notification will be sent to the program members for potential inclusion in their programs.
- Rick Vickery stepped down from the H&S Working Group recently. The Federation would like to thank and recognize Rick for his work and contributions to the Working Group for the benefit of the Federation H&S program and members. The next step for the Federation will be to call for nominations and perform an election to fill the position on the Working Group.
- The Working Group has been working on reformatting the health and safety management system manual.
- Working Group has recently reviewed Health and Safety manual sections: Construction (Ditching), Handling Emergency Telephone Calls, Insect Control (Bees, Wasps & Hornets), Driving, and Safe Work Practices Electrical Safety and Bench Grinders.
- Health and Safety program shares information related to incidents, safety bulletins, and safety-related correspondence from external organizations.

SCADA

In response to requests and concerns, a SCADA Working Group was formed to look into a centralized SCADA system.

Updates

- VT SCADA integration from PowerSpring almost complete, final transition is being scheduled from the questionnaire sent out in November.
- User acceptance testing continues as updates to the Mercury Drivers are pushed to VT SCADA. Still on target to launch in early January.
- Preferred pricing from four instrumentation vendors was sent to the Measurement Contract Members as information to help in the upgrade from Telus landlines at the RMOs.
- The Measurement Department is preparing for the orientation and training sessions that will be made available prior to Utilities moving from PowerSpring.

ADMINISTRATION & CORPORATE SERVICES

f Administration and Finance manages most of the day to day operations of the Federation. This includes responsibilities such as: Finance, Office Administration, Member Services, Convention and Training Administration, RUBIS Billing Services, Communications, Human Resources, and works with the Board of Directors on governance matters.

FINANCE

The Finance section approves purchases, sends out invoices, maintains payroll, provides assistance to financial auditors, develops and monitors budgets. It also provides accounting for the Federation, grant program, measurement, RUBIS, Alberta Odorant Services, and Alberta Federation of Rural Water Co-operatives.

Updates

- 2020-2021 audited financial statement complete and distributed in November to Membership. Financial statements also included in digital annual report distributed to Membership in early December
- RUBIS and AOS financial statements completed
- Electronic votes on the riser levy, approval of audited financial statements, and appointment of auditor taking place December 13-20, 2021

COVID-19

Updates

- The Federation enacted its COVID-19 vaccination policy for staff and contractors. It also enacted a policy that anyone attending the Federation Centre or a Federation-sponsored event must be either double-vaccinated or have a negative COVID-19 test result within 72 hours of attendance
- A small quantity of rapid antigen tests have been received. The Federation will use these for training classes or committee meetings held at the Federation Centre if necessary.

ADMINISTRATION

Administration is responsible for maintaining the Federation calendar and booking all meeting rooms or offsite meetings. It is also responsible for planning Federation meetings and events, filing, mail-outs, maintaining the Federation Centre and its tenants, maintaining information technology, maintaining Federation website and the Alberta Federation of Water Co-ops website, supporting FedGas Insurance Reciprocal Exchange meetings, and is normally the first point of contact for enquiries or customer complaints.

Updates

- A report on the results of the Member Services Survey and the state of the Cost of Service Review was given at the virtual conference. Administration is looking at hiring a consultant to complete the Cost of Service Review
- The Directors Handbook is being revised. A consultant is being hired to develop a strategic planning template for the Handbook
- Supplemental Bylaws are being reviewed for revisions. A number of revisions have been proposed by the Governance Committee and are being looked at by legal counsel
- Meetings have taken place with Rural Utilities and CP Rail on CP contract requests for service

BENEFITS & PENSION

The Federation works with Alberta Municipal Services Corporation (AMSC) to provide benefits and pension to employees and directors of Member Utilities. AMSC provides the actual administration of the benefits and pension program. The Federation negotiates rates and works with AMSC to ensure employees and directors are being treated as best as possible. The Federation sits on the AMSC Pension Advisory Group, and the AMSC Benefits Advisory Group. In addition, the Federation reviews Human Resources policies with legal and AMSC, and makes recommended changes to utilities as required.

Updates

- AMSC is sending out information on the 2022 benefits renewal. There is a 6.2% increase to the overall premiums. The actual increase to individuals will be different depending on a variety of factors, including salary, the utility's contribution to the benefits plan, and any optional items the individual may have on their plan
- AMSC is moving travel insurance from Sun Life to Orion, effective January 1, 2022. Insurance coverage will increase from \$1 million lifetime, to \$5 Million per trip. That enhanced coverage does come with a premium increase (rolled into the overall 6.2% increase) that is estimated at \$39 per person per year. However, AMSC has been delayed in deploying their new computer system and will not be able to bill utilities for the new travel insurance for January and February. Rates will still be effective and it is planned to catch up with the billing for the March 1 invoice.
- AMSC is planning a webinar early in the new year on the travel insurance change to Orion

COMMUNICATIONS

Communications is responsible for internal bulletins such as the Board to Board newsletter, Federation Status Report, Federation meeting presentations, and email bulletins. It is also responsible for external communications such as Federation briefing packages, brochures, trade fairs, advertising, social media, and provides assistance for government and industry relations.

Updates

- Federation is the major rural sponsor for Curling Alberta's new Ready to Rock program. It will bring champion curlers to a variety of communities to give kids a free lesson in curling, and if the kids want to continue there is a follow-up \$20 8-week program. Member Utilities in or close to communities are being asked whether they want to sponsor snacks/lunch for the event. Information on Ready to Rock can be found at <https://curlingalberta.ca/ready-to-rock-program/>
- Digital video ads on Connected TV platforms from September to November 2021 had 90,903 impressions, with a rate of 94% of completed views. The ads are currently showing the recently completed videos focusing on Membership and community economic development.
- Federation was a sponsor of the Canadian Common Ground Alliance's virtual Damage Prevention Symposium, and included the Federation doing a video introduction of the day's presenters
- The Federation's newest video ads are all viewable on our YouTube channel at www.youtube.com/fedgasab or at www.fedgas.com/videos. Specific links are:
 - Rural Communities - <https://youtu.be/BG5EvOAH2ls>
 - Members - <https://youtu.be/su0Qh5H97w>
 - Safe Digging - <https://youtu.be/ab30QQ48Oo>
- The Federation has several social media accounts:
 - Facebook - www.facebook.com/fedgasab
 - Twitter - [@fedgasab](https://twitter.com/fedgasab)
 - YouTube – www.youtube.com/fedgasab
- Always looking for content for social media and newsletters, so any pictures, video, or events that you may want posted can be sent to kcrush@fedgas.com.

TRAINING

Works with Training Committee, Trainers, and Third-Party Organizations to modify and develop training courses, and to put on training courses for Member Utilities – including

setting facilities, working with hotels, ordering materials, and maintaining a database of course history.

Updates

- Gas Utility Operator Level 2 took place at the Federation Centre and Energy Safety Canada in December. This was the course that had been postponed from last Spring
- An additional Gas Utility Operator Level 1 class was added to the calendar due to higher than expected demand for the course
- Review are taking place on Gas Utility Operator for where updates could be made, including working with Alberta Apprenticeship and Industry to ensure the provincial exam is also updated
- Training Calendar and Registration Portal have been opened on the Federation website. There are currently 17 courses being offered through the Federation training portal with 41 individual classes and 228 students registered.
- The Emergency Preparedness course is being reviewed for an update

CONVENTION

Federation Convention and Trade Fair typically occurs over 5 days at the end of November. It incorporates a Trade Fair, training for Service and Office personnel, Managers Meeting, Chair's Meeting, general training, and an AGM. Over 600 people take part. Meetings are required with multiple hotels, speakers, and others to organize the event.

Updates

- Two-day Virtual Conference was held in place of the regular Convention. The Conference was designed as a series of information sessions to allow some of the training and information that would have occurred at the Convention to still get out to Member Utilities.
- Over the two days, 732 registrants took part in the six training sessions and the one all-day information session. Many registrants were enrolled in multiple sessions. Feedback received was positive
- After asking utilities at the Zone Information Sessions, the Board enacted Supplemental Bylaw 14.6 to call a Vote by Alternative Means on the riser levy, approval of audited financial statements, and appointment of auditor. Information was gathered on a designated voter for each utility. That voter received a secure voting link from Data on the Spot to record their utility's votes. The vote was open from December 13 and closes on December 20 at 4 p.m.

QUALITY ASSURANCE & TECHNICAL SAFETY

Federation oversees program to ensure pipe has proper quality, and takes part in numerous Technical Safety Committees such as CSA Z662, CSA B137, CSA B137.4, Alberta Common Ground Alliance, and others.

Updates

- QA invoices prepared and are being distributed by the end of December
- UV stability for outdoor storage has been increased to 3 yrs. Working on capturing if any of our piping is affected by this due to the downturn in the economy.
- Asking AER for exemption for Composites and thermoplastic pipes suitable for HP.
- An exemption has been granted to allow black pipe with a yellow stripe in cases where there is a shortage of yellow pipe

RURAL INTERNET COMMITTEE

- Working with government for an exemption to allow gas pipeline and fiber conduits to be trenched at the same time in provincial highway right-of-ways
- Working to get technical standards to allow for fiber to be installed on power pole systems
- Committee includes some Business Strategy Committee members, co-op managers, Alberta Federation of REAs, XPLorNet, Alberta Urban Municipalities Association, Rural Municipalities of Alberta, and Service Alberta.

GRANTS AND EASEMENTS

i Department oversees the distribution of the Rural Gas Grant and Ancillary Services, including easements. Federation annually receives \$2.475 Million from Alberta Government for the Grant and Ancillary Services.

RURAL GAS GRANT

Alberta Agriculture and Forestry has authorized the Federation to be the distributor for the Rural Gas Grant to the non-investor-owned utilities.

Updates

- For 2020 construction year, \$19.2 Million of construction costs were applied for the Rural Gas Grant from 57 gas distributors. That was an increase from the previous year and the Grant was oversubscribed. Payments had to be reduced to distributors. Grant cheques were sent out to eligible distributors, totalling payouts of \$2.13 Million
- A new draft Rural Gas Grant Agreement with the Province has been received and is being reviewed

EASEMENT SERVICES AND AUDITS

Federation provides services to help utilities gain rights-of-ways or determine what easements/parcels are already on a land area. This service is provided to Member Utilities, Non-Member Gas Utilities, REAs, and Water Co-ops on a fee basis. Construction audits for the Rural Gas Grant. Cadastrals are provided to Member Utilities.

Updates

- 2020 Easement Audits were completed.

FEDERATION INSURANCE RECIPROCAL & EXCHANGE (FIRE)

i Reciprocal has been set up to manage insurance needs of Member Utilities, the Federation, and Gas Alberta

FIRE

Aon Reed Stenhouse manages the reciprocal on behalf of the Federation. Federation Board acts as the Board of Directors for FIRE. The Co-operators is the insurance holder for the Reciprocal.

Updates

- CyAware cybersecurity training has been added to the Federation's training registration portal. The portal will take utilities interested in the training modules to a Fedgas site dedicated to the training, including a fillable form which will need to be filled out and sent to Carin Shank at Aon.

FIRE will cover the costs of this this training (\$15 per person) until April 1, 2022, and will be applied retroactively.

- FIRE is working with Suncorp on a pilot project to evaluate building valuations with several utilities. The information from the project is hoped to be able to help better inform Member Utilities on their own building valuations.
- FIRE bylaws have gone through a revision process to modernize and update some wording. Discussions are taking place on how to either hold a meeting to vote on the bylaw revisions, or hold an alternative method of voting on the bylaw revisions

Daniel Moric

From: Kevin Crush <kcrush@fedgas.com>
Sent: December 21, 2021 2:41 PM
To: Kevin Crush
Subject: Report on Federation Vote Results
Attachments: FedGas Report on Voting 2021.pdf

To All Federation Members:

Attached to this email is a report from General Counsel Ray Purdy on the results of the Federation's recent vote by alternative means.

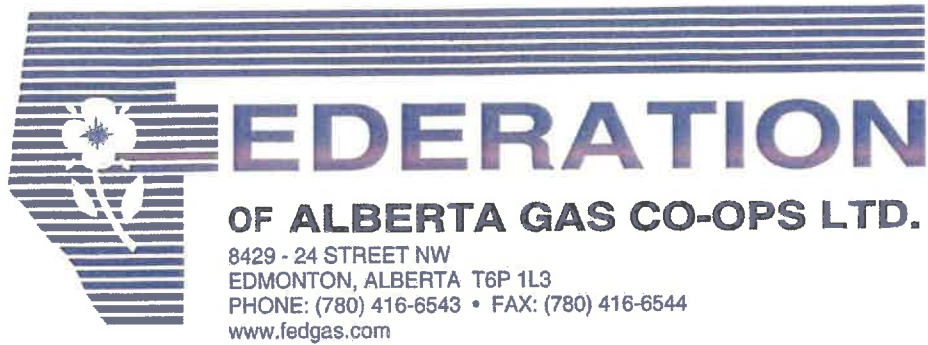


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~ Supporting the Success of Co-operative and Community Member Utilities ~



December 21, 2021

All Federation Member Utilities
Distributed by Email

Report on the Vote by Alternative Means: 2021 Business

In 2021, the Board of Directors of the Federation (the Board) determined that the ability to conduct an in-person Annual General Meeting (AGM) was too uncertain and therefore cancelled the 2021 AGM and Convention. The Board then proposed to Membership that the business that is required to be conducted at the AGM be conducted by a vote by electronic means. Membership did not oppose this voting process. Therefore for 2021 the vote by electronic means fulfilled the requirement to hold a 2021 AGM.

The voting process was established in accordance with the Federation Supplemental Bylaws such that Members were provided with the right to vote based upon delegate count that would have been used if the 2021 in-person AGM had proceeded. Voting closed at 4 p.m. on December 20, 2021. The result of the voting is as follows:

- Approval of the 2021 Audited Financial Statements: Carried
- Approval of the 2021 Membership Levy at \$13.60: Carried
- Appointment of the Metrix Group as Auditor for 2021/2022: Carried

By this report, the 2021 Business of the Federation is concluded.

Raymond C Purdy, QC
General Counsel
December 21st, 2021