

## SMOKY LAKE COUNTY

**A G E N D A: County Council Meeting**  
**for the purpose of Departmental Operations** to be held on  
Tuesday, **February 22, 2022** at 10:00 o'clock A.M.  
Virtual through Zoom Platform

Meeting ID: 858 1157 8653 Passcode: 339496

<https://us02web.zoom.us/j/85811578653?pwd=ZDFkTnpMQ3JnMjNtNDFOcjlPN2kydz09> And  
with Council physically present in the County Council Chambers, Smoky Lake.

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**1. Meeting:**

Call to Order

**2. Agenda:**

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

**3. Minutes:**

No minutes.

**4. Request for Decision:**

No Request for Decision.

**5. Issues for Information:**

1. Manager Reports

**Public Works:**

- a. Public Works Manager. ©
  - i. Council Requests Summary: As of February 15, 2022. ©
  - ii. Road Projects.
- b. Public Works Road Foreman. ©
- c. Public Works Shop Foreman. *(To be handed out at meeting)*

**Protective Services:**

- d. Peace Officer. *Vacant*
- e. Fire Chief.
- f. Safety Officer. *(To be handed out at meeting)*

**Planning and Development:**

- g. Planning and Development Manager. ©

**Natural Gas:**

- h. Natural Gas Manager.

**Environmental Operations/Parks and Recreation:**

- i. Environmental Operations/Parks and Recreation Manager.

**Agricultural Service Board:**

- j. Agricultural Fieldman.

**Administration:**

k. GIS Technician. ©

l. Communications Technician. ©

**Recommendation:** Accept and file for information.

2. Training Reports

3. Manager Work Plans

No Work Plans.

**6. Correspondence(s):**

**7. Delegation(s):**

**8. Executive Session:**

**Adjournment**



17  
GOALS

1%  
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
<p><b>Public Works Manager Work Plan</b></p> <p>→ <b>Public Works Department Daily/Weekly/Monthly Plan:</b> 100%</p>	<p><b>Doug Ponich:</b>  <b>Achievements:</b> No update.  <b>Challenges:</b> <i>No value</i>  <b>Next Steps:</b> <i>No value</i>  2022/02/15</p>	<p>1% 0.555 / 99% behind</p> <hr/> <p>8% 8.33 / 100% 92% behind</p>

Goal	Progress Update	Current Completion
<p>→ Administrative (PW Manager): 100%</p>	<p><b>Doug Ponich:</b>  <b>Achievements:</b> Committee of The Whole Meeting. Jan. 18</p> <p>Joint Health and Safety Meeting. Jan. 20</p> <p>County Departmental Meeting. Jan. 25</p> <p>Conduct interviews for the Full Time Heavy Duty Mechanic. ( 4 applicants ) Feb. 9  - Decision to be made after checking references.</p> <p>Waskatenau Water Servicing Meeting. Feb. 10</p> <p>Trails Strategy Meeting. Feb. 10</p> <p>Managers Meeting. Feb. 10</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/01/20</p>	<p>0%  0 / 100%  13% behind</p>
<p>→ Council Member Inquiry (PW Manager): 100%</p>		<p>0%  0 / 100%  93% behind</p>
<p>→ Dust Control (PW Manager): 100%</p>		<p>0%  0 / 100%  12% behind</p>
<p>→ Gravel (PW Manager): 100%</p>		<p>0%  0 / 100%  12% behind</p>
<p>→ Maintenance (PW Manager): 100%</p>	<p><b>Doug Ponich:</b>  <b>Achievements:</b> Plow truck snow removal and sanding asphalt and oil-base roads. Jan. 18, 19, 20, 21, 25, 26, 27, Feb. 1, 2, 3, 5, 6, 7, 8, 10, 11</p> <p>Small plow truck snow removal and sanding at resorts and hamlets. Jan. 18, 19, 20, 25, 26, 27, Feb. 1, 2, 3, 5, 6, 7, 9, 10</p> <p>Small plow truck sanding Spedden and H.A.K. School . Jan. 26</p> <p>Small plow truck sanding Waskatenau Community hall parking lot and streets in Warspite. Jan. 28, Feb. 11</p>	<p>0%  0 / 100%  12% behind</p>

Small plow truck sanding RR 133, north of TWP 620 to Paradise Cove. Feb, 7, 10 Div. 1

Small plow truck sanding:

- Shop yard. Feb. 10
- H.A.K. School parking lot. Feb. 10
- Vilna School parking lot. Feb. 10
- Dickie Bush entrance; RR 152, north of HWY 857. Feb. 10 Div. 2

Small plow truck breaking through drifted roads in Division 3. Jan. 31, Feb. 2, 3

Grader snow removal. Jan. 18, 19, 20, 21, 22, 27, 31, Feb. 1, 2, 3, 4, 5, 7, 8

Graders benching. Jan. 24, 25, 26, 27, 28, Feb. 10, 11, 14

Graders winging resorts. Jan. 18, 20

Graders pulling out school buses:

- TWP 592A, east of HWY 28. Jan. 18 Div. 3
- TWP 594, east of RR 190. Jan. 18 Div. 5
- TWP 594, east of RR 130. Jan. 18 Div. 2
- TWP 602, east of HWY 855. Feb. 10 Div. 4
- RR 142, south of TWP 590. Feb. 10 Div. 2
- RR 161A, south of TWP 592. Feb. 10 Div. 3

Graders braking up icy road surfaces. Feb. 10, 11, 14

Tractor snow removal:

- Approaches after graders wing resorts. Jan. 18, 20
- Warspite. Jan. 18, Feb. 1, 7 Div. 3
- Russo Ukrainian Church; TWP 594, west of HWY 855 Jan. 18 Div. 4
- Bellis. Jan. 19, Feb. 1, 7, 11 Div. 4
- Edwand. Jan. 19, Feb. 1, 4, 7 Div. 4
- Edwand Church. Jan. 19, Feb. 4 Div. 4

- Custom driveway; 60312 - RR 164. Jan. 20 Div. 4
- Bogdan Pit yard. Jan. 20 Div. 3
- Bridge decks. Jan. 21, 27 All divisions.
- Boy Scout Camp; Garner Lake. Jan. 21 Div. 1
- Spedden Church. Jan. 21, Feb. 4 Div. 1
- "Flag" driveways. Jan. 25, 26, 27, Feb. 2, 3, 4
- Smoky Lake Golf Course Entrance. Feb. 7 Div. 4
- Smoky Lake Waterfill. Feb. 7
- Vilna Cultural Center. Feb. 8 Div. 1

Brushing and tree removal:

- TWP 612, east of RR 193. Jan. 18 Div. 5
- RR 183, north of TWP 604. Jan. 18 Div. 5
- TWP 610, west of HWY 855. Jan. 20 Div. 5
- RR 165, north of TWP 611. Jan. 20 Div. 4
- RR 170, south of TWP 610. Jan. 20 Div. 4
- RR 155, north of TWP 590. Jan. 20 Div. 3
- TWP 604, RR 125 - 124. Jan. 21 Div. 1
- RR 124, TWP 594 - 592. Jan. 21 Div. 1
- RR 164, south of TWP 602. Jan. 24 Div. 4
- RR 165, TWP 602 - 604. Jan. 24 Div. 4
- West entrance to Island Lake. Jan. 24 Div. 4
- RR 170, south of TWP 610. Jan. 24 Div. 4
- TWP 602, east of RR 170. Jan. 24 Div. 4
- RR 182, north of TWP 600. Jan. 24. Div. 5
- TWP 600, west of RR 174. Jan. 24. Div. 5
- RR 170, north of TWP 584. Jan. 25 Div. 3
- TWP 590, west of RR 164. Jan. 25 Div. 3
- TWP 592A, east of RR 153. Jan. 25 Div. 3
- Mons Lake Resort. Jan. 26 Div. 4

- TWP 602A, west of RR 152. Jan. 26 Div. 4
- TWP 590, east of RR 150. Jan. 26 Div. 2
- RR 142, north of TWP 603. Jan. 26 Div. 1
- TWP 590, west of RR 141. Jan. 26 Div. 2
- RR 134, north of HWY 652. Jan. 26 Div. 2
- RR 134, north of TWP 584. Jan. 26 Div. 2
- TWP 602, east of RR 130. Jan. 27 Div. 1
- Garner Lake and Sunrise. Jan. 27 Div. 1
- TWP 604, east of RR 130. Jan. 27 Div. 1
- RR 165, south of TWP 615A. Jan. 28 Div. 4
- TWP 615A, west of RR 165. Jan. 28 Div. 4
- RR 164, north of TWP 600. Jan. 28 Div. 4
- TWP 600, east of RR 180. Jan. 28 Div. 5
- TWP 594, west of RR 180. Jan. 28 Div. 5
- TWP 602, RR 164 - 170. Jan. 31 Div. 4
- TWP 610, RR 183 - 184. Jan. 31 Div. 5
- RR 174, TWP 610 - 612. Jan. 31 Div. 4
- RR 180, south of TWP 620. Jan. 31 Div. 5
- RR 133, HWY 652 - TWP 590. Feb. 1 Div. 2
- TWP 602, RR 140 - 135. Feb. 1 Div. 1
- TWP 600, RR 152 - 153. Feb. 1 Div. 4
- RR 180, south of TWP 620. Feb. 2 Div. 5
- RR 182, north of TWP 600. Feb. 2 Div. 5
- RR 175, north of TWP 610. Feb. 2 Div. 5
- TWP 602, west of RR 133. Feb. 3 Div. 1
- TWP 610, east of RR 133. Feb. 3 Div. 1
- RR 125, north of TWP 602. Feb. 3 Div. 1
- RR 133, south of TWP 584. Feb. 3 Div. 2
- RR 161, north of TWP 590. Feb. 4 Div. 3
- RR 175, TWP 602 - 604. Feb. 4 Div. 5

- RR 163, south of TWP 604A. Feb. 7 Div. 4
- TWP 604, west of RR 155. Feb. 7 Div. 4
- TWP 600, west of RR 153. Feb. 7 Div. 4
- RR 182, north of TWP 600. Feb. 7 Div. 5
- RR 142, TWP 590 – 584. Feb. 8 Div. 2
- RR 141, south of TWP 582. Feb. 8 Div. 2
- Bellis alleys. Feb. 9 Div. 4
- TWP 600, east of RR 154. Feb. 9 Div. 4
- TWP 602, west of RR 164. Feb. 10 Div. 4
- RR 164, north of TWP 602. Feb. 10 Div. 4
- RR 130, south of HWY 28. Feb. 10 Div. 2
- TWP 602, RR 165 – 164. Feb. 11 Div. 4
- TWP 605, west of RR 170. Feb. 11 Div. 4
- Back alleys in Edward. Feb. 14 Div. 3

3 crews removing fallen trees after high winds on Jan. 30, 31.

Skidsteer snow removal:

- County shop yard. Jan. 19, 24, 25, 26, 27, 31, Feb. 1, 2, 3, 4, 7, 8
- Approaches after graders wing resorts. Jan. 18, 20
- Main Office. Jan. 24, 31, Feb. 1, 4, 7
- Gas taps. Feb. 1, 7, 8, 14

Steam culvert: 17028 – TWP 584. ( natural spring ) Jan. 20, Feb. 9 Div. 3

TWP 620, west of RR 133A. Feb. 9 Div. 1

Inspect Natural spring areas for ice removal. Feb. 14

Haul snow from County shop yard to Smoky Lake Rodeo grounds. Jan. 27, 28, Feb. 7, 8



Move snow piles accumulated from street snow removal in Warspite to designated dump area.  
Feb.14 Div. 3

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/01/20

- Roads (PW Manager): 100%
- Training (PW Manager): 100%
- Administration (PW Manager): 100%
- Dust Control (PW Manager): 100%
- Gravel (PW Manager): 100%
- Maintenance (PW Manager): 100%
- Roads (PW Manager): 100%
- Council Member Inquiry (PW Manager): 100%
- Training (PW Manager): 100%

**Expand Public Works Yard as part of the 2018-2020 Strategic Priorities: 100%**

**Doug Ponich:**  
**Achievements:** No update.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/01/18

Current Completion

0%  
0 / 100%  
12% behind

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COUNCIL REQUESTS FOR INFORMATION							
YEAR 2022							
#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
1	January 9 <sup>th</sup>	5	Public Works	Clear roads	<ul style="list-style-type: none"> <li>• TWP 592 to TWP 590 RR 191 (Matt and Kayla Cook) School bus route</li> <li>• TWP 592 to TWP 590 RR 192 (Kasey and Arlanna Philips)</li> </ul>	<p>None of these roads were missed. They were all done just before we broke for Christmas and due to the cold snap which lasted up until we got started this past week, these roads are in need of maintenance.</p> <p>Also during this past week, once again due to cold temperatures, we had late starts and break downs which hindered progress.</p> <p>Having said that, these areas are being bladed this afternoon and evening so traffic should have no issues tomorrow morning.</p>	January 9 <sup>th</sup>
2	January 9 <sup>th</sup>	5	Public Works	When the last time a grader was down a road.	RR 191 and RR192.	I will get this data first thing tomorrow morning.	January 9 <sup>th</sup>
3	January 10 <sup>th</sup>	4	Public Works	Snow bank was left around the Bellis Curling Rink, a huge pile of snow on top of the septic tank and snow ridges left in the parking area - rectify	Bellis Curling Rink	<p>I spoke to the operators that clear snow in Bellis and at no time did they pile snow over the septic tank area or push snow into the parking area.</p> <p>I had a crew hand locate the covered septic tank enclosure and a tractor moved the snow away. At the same time the parking lot was cleared and snow removed up to the front of the rink.</p> <p>A neighbour came by and directed me to the person who was piling snow with a skidsteer.</p> <p>We will speak to this individual and kindly ask that he refrains from doing snow removal around the rink or any other public areas in Bellis. Pictures to follow.</p>	January 11 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
4	January 10 <sup>th</sup>	4	Fire Services	Bring forward Fire Chief Conference 2022 to next Fire Protective meeting	N/A	This will be brought forward to the February Fire Protective Services Meeting.	January 18 <sup>th</sup>
5	January 10 <sup>th</sup>	4	Fire Services	Respond to email regarding fire departments and medical calls-survey.	N/A	Survey will be done within the next week.	January 18 <sup>th</sup>
6	January 11 <sup>th</sup>	4	Finance	Complete this RMA unpaid tax survey on behalf of our County	N/A	Numbers were already being compiled.	January 11 <sup>th</sup>
7	January 11 <sup>th</sup>	1	Public Works	Look into icy roads.	RR 130 is icy by the little church and by the bridge also those hills north of Twp road 604 are slick	These roads were all sanded earlier today. They will once again be sanded tomorrow as there has been rain showers this evening. Many roads to cover but will be done once again.	January 11 <sup>th</sup>
8	January 18 <sup>th</sup>	4	Administration/ Communication	Forward email regarding Prime Minister's Awards 2022 to Aspen View and Catholic School Board. Communications to post on social media.,	N/A	Email sent to Schools and posted to the County facebook page.	January 18 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
9	January 19 <sup>th</sup>	4	Bylaw Enforcement	Noise complaint	Not specified	Bylaw Officer will look into situation	January 19 <sup>th</sup>
10	January 19 <sup>th</sup>	4	CEDO	Broadband/Connectivity Opportunities with our neighbours	N/A	<p>Viina is also working on a project, I recently shared these documents with them which may be helpful Gene.</p> <p>Federal/Provincial funding – I think this would be eligible and many/most of the costs covered if there is a project for the County.</p>	January 19 <sup>th</sup>
11	January 20 <sup>th</sup>	2	Public Works	Snow plowing- when will grader get there.	Darlene Bodnar's road	I spoke to the operator and he is working in that direction. This road will be bladed today.	January 20 <sup>th</sup>
12	January 20 <sup>th</sup>	5	Communications	Post Canadian Parks and Recreation Association (CPRA) funding on social media	N/A	Looking at this program, it looks like local municipalities are the ones that have to apply to the program or non-profit organizations who deliver recreation programming on behalf of the local government and is targeted at specifically community parks and recreation sector. Perhaps this would be better directed towards Brenda or Dave?	January 20 <sup>th</sup>
13	January 24 <sup>th</sup>	4	Administration	Add items as additions to agenda for upcoming council meeting	N/A	Items will be electronically sent and copied for Council meeting	January 24 <sup>th</sup>
14	January 28 <sup>th</sup>	1	Fire Services	Check into light that is off on internet tower- prevent accidents	SW-34-61-13-W4 North of township road 614	Yes, will follow up on the tower light issue.	January 28 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
15	January 31 <sup>st</sup>	4	Public Works	Fix snow and ice ruts	Hamlet of Bellis	Will be done tomorrow.	January 31 <sup>st</sup>
16	January 31 <sup>st</sup>	4	Public Works	Washboard/ice ruts	RR152 North of Bellis especially in front of the Woodruffs residence/business	Part of regular maintenance. Will be getting to it this week.	January 31 <sup>st</sup>
17	January 31 <sup>st</sup>	2	Public Works	Snow issue, only one pass done	152/Hwy 28 south of Bellis	Will be sure this road is bladed wider.	January 31 <sup>st</sup>
18	February 1 <sup>st</sup>	4	Gas Department	Fill out survey	N/A	Will complete survey	February 1 <sup>st</sup>
19	February 1 <sup>st</sup>	4	Ag Department	Bring something forward to meeting	N/A	Always try to make sure LARA events are shared and advertised.	February 2 <sup>nd</sup>
20	February 1 <sup>st</sup>	4	Public Works	Snow ridge left in driveway	Bellis resident	Approach had a foot of snow all the way down the driveway. Our tractors went by and spilled 2" of snow over top of the existing foot of snow. The slight spillage from the tractor is unavoidable. Had the driveway been cleared prior to us showing up there would have been no issue.	February 1 <sup>st</sup>
21	February 1 <sup>st</sup>	5	Public Works	Clearing school bus routes – any literature on the matter.	N/A	Policy 03-35 touches on this matter.	February 1 <sup>st</sup>
22	February 1 <sup>st</sup>	4	Administration	Add correspondence to council meeting agenda	N/A	Document will be put on the February Council agenda	February 2 <sup>nd</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
23	February 3 <sup>rd</sup>	4	Administration	To take measures while COVID cases increase in the area	County Office	Those who can work from home will do so and virtual meetings will be taking place for the next three weeks or so.	February 3 <sup>rd</sup>
24	February 7 <sup>th</sup>	CAO	Public Works/Planning	Bringing discussion forward to Council concerning Hillside acres-input.	N/A	Will be discussed within CAO report at the February Council Meeting.	February 15 <sup>th</sup>
25	February 7 <sup>th</sup>	2	Administration	Taxpayer wondering why part time position ad wasn't in January Grapevine	N/A	Ad was prepared on January 19, 2022 and sent to the Review to be published as Stand -Alone Ad for the week of January 26, 2022 and week of February 2, 2022. To your question: this ad was prepared after the January's Grapevine was released.	February 8 <sup>th</sup>
26	February 9 <sup>th</sup>	4	Public Works	Washboard/rough road	Twp 610 East of Hwy855 to and North on RR170 and RR165 to Twp612.	After a snow event the truck traffic on TWP 610 will cause washboard and troughing. This all goes away after the grader has maintained the road. In between rounds made by the grader it would be wise to avoid travelling the troughed out cow path and maybe try straddling this path. It's amazing how smooth it can be. Having said that, TWP 610 was bladed this morning	February 9 <sup>th</sup>
27	February 9 <sup>th</sup>	4	Public Works	Gravel in spring	Twp 610 East of Holowaychuks Aggregate Pits to and North on RR170, RR165 to RR620		

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
28	February 9 <sup>th</sup>	4	Communications	Share link on social media	N/A	The community engagement link has been shared on Facebook and Twitter.	February 10 <sup>th</sup>
29	February 9 <sup>th</sup>	4	Public Works	Snow removal/grading	Twp 600 between RR150 and RR151	TWP 600 has 2" of snow which is not a concern at this time and actually is a blessing after the winds created icy situations over the night. This area will be bladed as per rotation	February 10 <sup>th</sup>
30	February 10 <sup>th</sup>	4	Gas	Put item on gas agenda	N/A	Send out addition to Council.	February 10 <sup>th</sup>
31	February 11 <sup>th</sup>	4	Communications / Administration	Post on social media about the road conditions – put memo out to be patient and that Public Works is doing everything they can	N/A	Posted on social media	February 11 <sup>th</sup>
32	February 11 <sup>th</sup>	4	Public Works	Ruts / pot holes	Bellis	Will pull 2 men from days off so they can blade.	February 11 <sup>th</sup>
33	February 11 <sup>th</sup>	4	Administration	Put item on agenda	N/A	Clarified with Councillor what the recommendation on the documents would be and from there decided it was to be released for information instead.	February 11 <sup>th</sup>
34	February 11 <sup>th</sup>	4	GIS	Forward grader maps – resident claims grader doesn't go by often.	RR155 North of Twp604	Grader map forwarded for location provided.	February 11 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
35	February 14 <sup>th</sup>	4	Communications	Post Town Hall Information on social media	N/A	Posted on social media and website.	February 14 <sup>th</sup>
36	February 14 <sup>th</sup>	4	Administration	Add document to Council agenda	N/A	Item was added to the agenda.	February 15 <sup>th</sup>



Hi Jenna,

Tamarack Acquisition Corp. is done drilling oil well at SE-3-60-17-W4.

Caltex continues developing the wells they did earlier last year.

Rolling Hills continues developing the wells they did earlier last year and are looking to drill more oil wells.

Croswell is the only one actively hauling gravel in the County. Have done haul road agreements the pits they may be hauling from this year. ( 6 agreements )

Jay's Salvage is logging at SW-30-60-W4 and using 165A, 605, 170, and 610 to & from Hwy. 855.

Slash Ventures is logging at W- 29-59-16-W4 and using 164 and 165 to & from Hwy. 28.

Tree Tech is at S – 2 – 58 – 13 – W4 and will be going on 131 and 132 to get onto Hwy. 652.

Will be working on Haul Road Agreement for Mantle Materials Group, Ltd. Who has taken over JMB's Pit.

Working on agreement with Donald Tannas to allow him to get his produce out on 152 ( 75% ban ) to Hwy. 28 at 100%. Will be going with time restrictions to allow hauls. This is the only way for him to go.

Have issued 5 Fire Permits.

Still working with Ag Department ( Trevor ) to try take care of as many problems as possible so there aren't as many problems in spring during run off.

Following up on wash board areas as much as possible. Because of hardly any moisture this fall it was almost impossible to prep the roads for winter. The gravel did not bind and continues to be loose in open areas. Where there is some moisture in treed areas the gravel has bonded with the road. These areas have formed some icy areas that the operators are trying to address them. Because of the dry fall we may end up losing some gravel as it will end up mixing with the snow until we are able to get a base to the road top. This has been one of the worst falls that I can recall for preparing the roads for winter because of it been so dry. The operators have been trying to bench back the snow to keep it off the road tops so the spring run-off will stay in the ditches. We will start cleaning snow in areas that we know there may be flooding.

Bob Novosiwsky



## FIRE SERVICES PLAN

### (FIRE) COMMUNITY SERVICES

Goal	Progress Update
<b>Administrative Activity (FIRE): 100%</b>	<p><b>NEW</b> <b>Scott Franchuk:</b></p> <p>Achievements:</p> <ul style="list-style-type: none"> <li>• Completed the agenda packages for the Fire Protective Services Committee Meetings</li> <li>• Completed the agenda packages for the Smoky Lake Region Fire and Rescue Committee Meeting</li> <li>• Completed 17 Alberta Transportation Invoices</li> <li>• Completed year-end inventory</li> <li>• Completed year-end reporting for the grapevine and website</li> </ul> <p><b>Transitional Solutions Regional Fire Department Study</b></p> <ul style="list-style-type: none"> <li>• Reviewed the Regional Fire Services Review</li> <li>• Updated TSI with the 4 Municipalities decisions and the model going forward</li> <li>• Attended a meeting with TSI Project manager to kick off the next phase</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/15</p>

Goal

Progress Update

**Fire Protective Services: 100%**

**NEW** Scott Franchuk:

Achievements:

- 40 Fire permits were issued
- 23 Fire permits were inspected
- 1 Fireworks permits issued

Challenges: *No value*

Next Steps: *No value*

2022/02/15

**Waskatenau Fire Department: 100%**

**NEW** Scott Franchuk:

Achievements:

- Waskatenau Fire Department responded to 2 collisions, 1 medical and 1 fire alarm
- The furnace was installed in the addition to the fire hall
- Members are organizing gear and equipment to be donated to Ukraine

Challenges: *No value*

Next Steps: *No value*

2022/02/15

**Smoky Lake Fire Department: 100%**

**NEW** Scott Franchuk:

Achievements:

- Smoky Lake Fire Department responded to 2 collisions, 2 fires, and 4 medicals
- The Department host 3 training nights
- 8 members completed there CPR, AED and first aid training
- Members are organizing gear and equipment to be donated to Ukraine

Challenges: *No value*

Next Steps: *No value*

2022/02/15

**Vilna Fire Department: 100%****NEW** Scott Franchuk:

## Achievements:

- Vilna Fire Department responded to 6 collisions, 3 fire, 2 medicals, 2 fire alarms
- The Department hosted 3 training nights
- Members are organizing gear and equipment to be donated to Ukraine
- Rescue 429 transfer case was replaced at the County Shop

Challenges: *No value*Next Steps: *No value*

2022/02/15

**Training Activity (FIRE): 100%****NEW** Scott Franchuk:

## Achievements:

- No Training is scheduled at this time

Challenges: *No value*Next Steps: *No value*

2022/02/15

**Council Member Inquiry (FIRE): 100%****NEW** Scott Franchuk:

## Achievements:

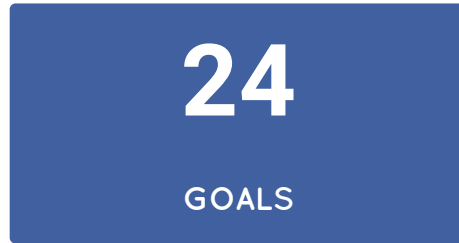
- No Council inquiries

Challenges: *No value*Next Steps: *No value*

2022/02/15



5.1.g



### PLANNING & DEVELOPMENT PLAN

#### (P&D) COUNCIL AND COMMITTEE MOTIONS/INQUIRIES

Goal	Owner	Progress Update	Current Completion
Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)	Jordan Ruegg   Planning & Development Manager		65% 65 / 35% behind
Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).	Jordan Ruegg   Planning & Development Manager		65% 65 / 35% behind
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	Jordan Ruegg   Planning & Development Manager		50% 50 / 50% behind
Alberta Wetlands Replacement Program	Jordan Ruegg   Planning & Development Manager		55% 55 / 45% behind
Application to Vary the 300M Setback - former Waskatenau Nuisance Ground	Jordan Ruegg   Planning & Development Manager	<p><b>Kyle Schole:</b></p> <p><b>Achievements:</b> A Land Sale is currently underway, which will allow for the purchaser/developer to apply to the Province to see the setback varied.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/02/07</i></p>	50% 50 / 50% behind

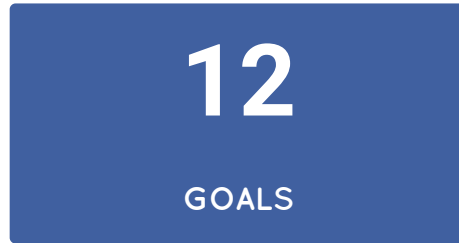
Goal	Owner	Progress Update	Current Completion
<b>What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Kyle Schole:</b></p> <p><b>Achievements:</b> A comprehensive Land Use Bylaw review &amp; update is underway, which will encompass aspects of this report.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/07</p>	<p>45%</p> <p>45 /</p> <p>55% behind</p>
<b>Lake &amp; Hamlet Subdivision Signage Project</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Kyle Schole:</b></p> <p><b>Achievements:</b> Lake Signage has been procured, and currently awaits installment in Spring 2022. The project has also been expanded by Budget 2022 to encompass hamlets, for which sign design work is currently underway, and also anticipated for spring.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/07</p>	<p>95%</p> <p>95 /</p> <p>5% behind</p>
<b>Closure of Road Plan 10 C.L. &amp; Road Plan 3098HW, located within NE-19-57-13-W4M</b>	Jordan Ruegg   Planning & Development Manager		<p>30%</p> <p>30 /</p> <p>70% behind</p>
<b>Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4</b>	Jordan Ruegg   Planning & Development Manager		<p>25%</p> <p>25 /</p> <p>75% behind</p>
<b>Lake Trails Strategy</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Kyle Schole:</b></p> <p><b>Achievements:</b> Planning &amp; Development completed site inspections of most lake trails during Fall 2021, and entered this data into GIS to create maps. During Winter 2022, we have been completing a jurisdictional review of other municipalities' policies in this realm (such as Strathcona). We will next be meeting with Public Works and Parks &amp; Rec in the next few weeks, and anticipate public engagement during summer 2022 before bringing any proposed policy statement for council consideration in Fall 2022.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/07</p>	<p>25%</p> <p>25 /</p> <p>75% behind</p>
<b>Land Use Bylaw 1272-14 Amendment to create a Recreation District</b>	Jordan Ruegg   Planning & Development Manager		<p>40%</p> <p>40 /</p> <p>60% behind</p>

Goal	Owner	Progress Update	Current Completion
<b>Trails Strategy &amp; Lake Accretion Update</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development is conducting a jurisdictional scan of other municipalities to determine how they address trails within their borders and has also had internal meetings with other departments to discuss the strategy and the type of work and budgeting that it would entail. The Planning and Development Department will also conduct a series of engagement sessions in Spring 2022 to obtain public input on the proposed trail strategy. Once these meetings and engagement sessions have taken place, the feedback obtained will be brought to a future meeting for further discussion.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/07</p>	<p>25%</p> <p>25 /</p> <p>19% behind</p>
<b>Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M) (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Department is continuing to work with consultants /surveyors to prepare all of the necessary documentation to apply for renewal of the Disposition. Once all of the documentation has been finalized, it will be submitted to Alberta Environment and Parks for approval.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/15</p>	<p>15%</p> <p>15 /</p> <p>3% ahead</p>
<b>Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M). (Copy)</b>	Jordan Ruegg   Planning & Development Manager		<p>0%</p> <p>0 /</p> <p>12% behind</p>
<b>Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas (Copy)</b>	Jordan Ruegg   Planning & Development Manager		<p>0%</p> <p>0 /</p> <p>12% behind</p>
<b>Alberta Wetlands Replacement Program (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Department met with representatives of Alberta Environment and Parks on February 10, 2022, to discuss the Wetland Replacement Program and the project that the County has identified as a possibility for funding. A site visit is expected to occur in the spring so that further investigation of the feasibility of the project can be conducted.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/15</p>	<p>15%</p> <p>15 /</p> <p>3% ahead</p>

Goal	Owner	Progress Update	Current Completion
<b>Application to Vary the 300M Setback - former Waskatenau Nuisance Ground (Copy)</b>	Jordan Ruegg   Planning & Development Manager		0% 0 / 12% behind
<b>What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> No action was taken during this reporting period.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/02/15</i></p>	15% 15 / 3% ahead
<b>Lake Subdivision Signage Project (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> Lake Signage has been procured, and currently awaits installment in Spring 2022. The project has also been expanded by Budget 2022 to encompass hamlets, for which sign design work is currently underway, and also anticipated for spring.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/02/15</i></p>	15% 15 / 3% ahead
<b>Closure of Road Plan 10 C.L. &amp; Road Plan 3098HW, located within NE-19-57-13-W4M (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Department is preparing a bylaw to close the road plans and is working with the landowner and a surveyor to finalize the documents prior to said bylaw being forwarded to Council for consideration of First Reading.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/02/15</i></p>	13% 13 / 1% ahead
<b>Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4 (Copy)</b>	Jordan Ruegg   Planning & Development Manager		0% 0 / 100% behind



Goal	Owner	Progress Update	Current Completion
<b>Lake Trails Strategy (Copy)</b>	Jordan Ruegg   Planning & Development Manager	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development is conducting a jurisdictional scan of other municipalities to determine how they address trails within their borders and has also had internal meetings with other departments to discuss the strategy and the type of work and budgeting that it would entail. The Planning and Development Department will also conduct a series of engagement sessions in Spring 2022 to obtain public input on the proposed trail strategy. Once these meetings and engagement sessions have taken place, the feedback obtained will be brought to a future meeting for further discussion.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/02/15</i></p>	<p>15%</p> <p>15 /</p> <p>3% ahead</p>
<b>Land Use Bylaw 1272-14 Amendment to create a Recreation District (Copy)</b>	Jordan Ruegg   Planning & Development Manager		<p>0%</p> <p>0 /</p> <p>-</p>
<b>Trails Strategy &amp; Lake Accretion Update (Copy)</b>	Jordan Ruegg   Planning & Development Manager		<p>0%</p> <p>0 /</p> <p>-</p>



GIS PLAN

(GIS) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
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GIS Tasks: 100%

On Track  
12%  
12 / 100%

→ GIS Data Input	<p><b>Carole Dowhaniuk:</b> Achievements:</p> <ul style="list-style-type: none"><li>• Verify Altalis updates</li><li>• Review Data Maintenance Services under Smoky Lake County GIS Contract with MuniSight's Customer Success Lead</li></ul> <p>Challenges:</p> <p>Next Steps:</p> <ul style="list-style-type: none"><li>• Work with planning - create list of subdivision applications to verify update in Altalis and Webmap</li></ul> <p>2022/02/15</p>		<p>On Track 0% 0 /</p>
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Goal	Progress Update	Tasks	Current Completion
<p>→ County Website Tool – MuniSight- GIS Site Validation</p>	<p><b>Carole Dowhaniuk:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>• <b>Smoky Lake County</b> online public connection with MuniSight has had 232,103 visits from May 31, 2018 – February 14, 2022. <ul style="list-style-type: none"> <li>◦ from January 16, 2022 to February 14, 2022 (29 days) total visits were 5,207.</li> </ul> </li> <li>• <b>Regional</b> online public connection with MuniSight has had 106,243 visits from May 31, 2018 – February 14, 2022. <ul style="list-style-type: none"> <li>◦ from January 16, 2022 to February 14, 2022 (29 days) total visits were 338.</li> </ul> </li> <li>• Verify quality assurance on Public Site.</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/02/15</p>		<p>On Track  <b>93%</b>  <b>93 /</b></p>
<p>→ GIS Data Analysis</p>	<p><b>Carole Dowhaniuk:</b>  <b>Achievements:</b> <i>No value</i></p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Coordinate time with snow plow flag operators for review lists and maps – extremely busy winter, and covid playing roll in coordination.</li> </ul> <p>2022/02/15</p>		<p>On Track  <b>92%</b>  <b>92 /</b></p>
<p>→ GIS – Data collection MuniSight/Mobile App</p>	<p><b>Carole Dowhaniuk:</b>  <b>Achievements:</b> <i>No value</i></p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• continue working with staff on updating missing Address Signs in our GIS</li> <li>• project plan with culvert crew on updating and locating missing culverts in our GIS</li> <li>• verify data completion of Brushing/Axing for 2021</li> </ul> <p>2022/02/15</p>		<p>On Track  <b>91%</b>  <b>91 /</b></p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Map Sales 2022: 6 Map(s)</p>	<p><b>Carole Dowhaniuk:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>No Maps were sold during the reporting period</li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/02/15</p>		<p>On Track  <b>100%</b>  <b>6 / 6 Map(s)</b></p>

Goal	Progress Update	Tasks	Current Completion
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→ Input Spatial Data

**Carole Dowhaniuk:**

**Achievements:**

- Parks and Recreation Feature Class Update
  - Recreational/Community Facilities
  - Recreational Sites
  - Campgrounds
  - Boat Launch's
  - Trails
  - Iron Horse Trail
  - Snowmobile Trails

**Challenges:**

- Asset Management
  - All Features under Parks and Recreation were tagged as a County Asset
  - All Signs approaching the Hwys are marked as a false asset.

**Next Steps:**

- Input 2022 Haul Road Agreements - 6 received from Bob February 14
- Park and Recreation: fix any asset that was tagged as Smoky Lake County's that belongs to the Region.
- Signs: fix signs approaching the Hwys that are not marked as a County asset
- Digitize Gas Taps prior to Annual Gas Dept GIS Review

On Track  
13%  
13 /

2022/02/15

Goal	Progress Update	Tasks	Current Completion
<p>↳ GIS Work Schedule</p>	<p><b>Carole Dowhaniuk:</b></p> <p><b>Achievements:</b></p> <ul style="list-style-type: none"> <li>• Annual GIS Review with Planning and Development <ul style="list-style-type: none"> <li>◦ Review all layers and update schedule</li> <li>◦ Provide department summary of review</li> </ul> </li> <li>• Demo with MuniSight, Jordan and Kyle of Planner - software update for Planning and Development</li> <li>• Demo with MuniSight Asset Management Program Version 2</li> <li>• Annual GIS Review with Public Works <ul style="list-style-type: none"> <li>◦ Review all layers and update schedule</li> </ul> </li> </ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>• Prepare Summary of GIS review Public Works</li> <li>• data analysis of culvert inspection to be reviewed with pw at annual review of MuniSight in February - Did not complete at Review</li> <li>• Schedule time with PW Manager, PW Foreman and Dwight - data analysis - mobile App</li> <li>• Agriculture Review- March</li> <li>• Gas Review - March/April</li> </ul> <p><i>2022/02/15</i></p>		<p>On Track</p> <p><b>13%</b></p> <p><b>13 /</b></p>

Goal	Progress Update	Tasks	Current Completion
<b>Smoky Lake Region (GIS): 100%</b>	<p><b>Carole Dowhaniuk:</b></p> <p>Achievements:</p> <ul style="list-style-type: none"> <li>• Town of Smoky Lake – set up engineer in Towns webmap <ul style="list-style-type: none"> <li>◦ verify Data Sharing agreement</li> <li>◦ set up user role and permissions</li> </ul> </li> <li>• Assist Village of Vilna – subdivision update</li> <li>• Assist Village of Vilna – AMDSP update</li> <li>• Assist with Data Sharing Agreements for N.E. Muni–Corr Ltd – Town of Smoky Lake, Village of Vilna <ul style="list-style-type: none"> <li>◦ Set up user role and permissions in webmap</li> </ul> </li> <li>• Review General Service Hour Reports</li> </ul> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• distribute General Service Hour reports to the region</li> </ul> <p><i>2022/02/15</i></p>		<p>On Track  <b>13%</b>  <b>13 / 100%</b></p>
<b>Training (GIS): 100%</b>	<p><b>Carole Dowhaniuk:</b></p> <p>Achievements:</p> <ul style="list-style-type: none"> <li>• No action was taken during this reporting period.</li> </ul> <p>Challenges:</p> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Schedule Review and Training for Management – Titan AVL</li> </ul> <p><i>2022/02/15</i></p>		<p>On Track  <b>12%</b>  <b>12 / 100%</b></p>

Goal	Progress Update	Tasks	Current Completion
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**Council Member Inquiry (GIS): 100%**

**Carole Dowhaniuk:**

**Achievements:**

- Assist Division Two Councilor - email latest landownership map
- Assist Division Four Councilor - request of maintenance maps for Rge Rd 155 N of Twp 602 between Dec 1, 2021 - February 11, 2022
  - Location audit was performed on Rge Rd 155 N of Twp 602 and details were provided.

**Challenges:** *No value*

**Next Steps:** *No value*

*2022/02/15*

On Track  
**13%**  
**13 / 100%**

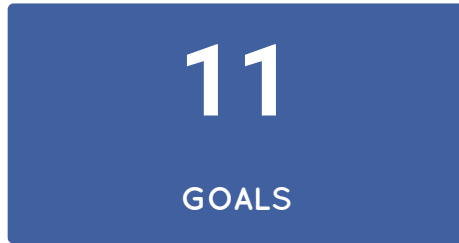


(GIS) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
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(GIS) Training Event Form 2022

On Track  
33%  
33 /



### EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM): 100%		100% 100 / 100%
→ Council Member Request/ Inquiries 0 Request(s)	<p><b>NEW Evonne Zukiwski:</b> Achievements:</p> <ul style="list-style-type: none"> <li>• Shared Prime Minister Award link on social media- January 18, 2022</li> <li>• Shared Keep RCMP in Alberta community engagement event on social media- February 10, 2022</li> </ul>	101% 2 / 0 Request(s)
→ Meetings Attended 0 Meeting(s)	<p><b>NEW Evonne Zukiwski:</b> Achievements:</p> <ul style="list-style-type: none"> <li>• Virtually attended Joint Health &amp; Safety committee meeting- January 20, 2022</li> <li>• Virtually attended Departmental Meeting- January 25, 2022</li> <li>• Virtually attended January County Council Meeting- January 27, 2022</li> <li>• Virtually attended COVID response managers meeting- February 10, 2022</li> </ul>	101% 4 / 0 Meeting(s)
Communication Activity (COM): 100%		0% 0 / 100%

Goal	Progress Update	Current Compl...
<p>→ Website Updates 0 Update(s)</p>	<p><b>NEW Evonne Zukiwski:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>• Posted Part-time Heavy Duty Mechanic ad on website- January 19, 2022</li> <li>• Repaired broken links on website- January 25, 2022</li> <li>• Updated policy 7-07 and 08-18 on website- January 27, 2022</li> <li>• Posted February calendar- January 31, 2022</li> <li>• Added February meeting links to website calendar- January 31, 2022</li> <li>• Posted Weed Inspector ad- January 31, 2022</li> <li>• Posted past January Council Activities calendar- February 3, 2022</li> <li>• Added LARA events to website calendar- February 3, 2022</li> <li>• Posted Reeve's Report- February 3, 2022</li> <li>• Posted Fall Land Ownership Map- February 3, 2022</li> <li>• Updated Planning pages maps &amp; links- February 3, 2022</li> <li>• Posted 2021 Regional Fire and Rescue Report Card- February 8, 2022</li> <li>• Posted Roadside Mower Operator ad- February 9, 2022</li> <li>• Created Employment Opportunities website notice- February 9, 2022</li> </ul>	<p>101% 20 / 0 Update(s)</p>
<p>→ Communications for Departments 0 Ad(s) Created</p>	<p><b>NEW Evonne Zukiwski:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>• Emailed part-time heavy duty mechanic ad to Redwater Review for publishing the weeks of January 26 and February 2, 2022- January 19, 2022</li> <li>• Emailed weed inspector ad to Redwater Review for publishing the week of February 16, 2022- February 1, 2022</li> <li>• Created Family Day office closed poster- February 1, 2022</li> <li>• Created Pink Shirt Day poster- February 3, 2022</li> <li>• Emailed weed inspector ad to St. Paul Journal for publishing the week of February 16, 2022- February 7, 2022</li> </ul>	<p>101% 4 / 0 Ad(s) Created</p>

Goal	Progress Update	Current Compl...
<p>→ Produce &amp; Distribute Grapevine: 12 Newsletter(s)</p>	<p><b>NEW Evonne Zukiwski:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>Completed and published February 2022 Grapevine. Emailed to the Redwater Review for publishing February 9, 2022- February 1, 2022</li> <li>Completed and published January 2022 Grapevine. Emailed to the Redwater Review for publishing January 19, 2022- January 12, 2022</li> </ul>	<p>17% 2 / 12 Newsletter(s)</p>
<p>→ Social Media Posts 0 Post(s)</p>	<p><b>NEW Evonne Zukiwski:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>Shared Prime Ministers Award on social media- January 18, 2022 (Council Request)</li> <li>Scheduled Mechanics ad (scheduled for January 21, 27 and February 4, 2022)- January 20, 2022</li> <li>Scheduled Weed Inspector ads (scheduled for February 1, 23 and March 15, 2022)- January 31, 2022</li> <li>Shared Trapper Association Pet Safety event- January 31, 2022</li> <li>Scheduled Family Day office closure reminders (scheduled for February 17 and 21, 2022)- February 1, 2022</li> <li>Shared LARA 'intercropping' webinar series- February 3, 2022</li> <li>Scheduled Canada Agriculture Day (scheduled for February 22, 2022)- February 3, 2022</li> <li>Scheduled SDAB Notice (scheduled for February 9, 2022)- February 3, 2022</li> <li>Scheduled Taxes Due ad (scheduled for February 16, 2022)- February 3, 2022</li> <li>Scheduled Snow Removal Reminders (scheduled for February 4, 2022)- February 3, 2022</li> <li>Scheduled Take-It-Or-Leave-It ad (scheduled for February 7, 2022)- February 3, 2022</li> <li>Scheduled Event Calendar ad (scheduled for February 8, 2022)- February 3, 2022</li> <li>Scheduled Pink Shirt Day ad (scheduled for February 23, 2022)- February 3, 2022</li> <li>Scheduled Grazing School for Women event (scheduled for February 10, 2022)- February 3, 2022</li> <li>Shared Canadian Agriculture in the Classroom virtual farm tour series- February 9, 2022</li> <li>Updated social media employment ads to include Roadside Mower Operator- February 9, 2022</li> <li>Shared Keep RCMP in Alberta community engagement event on social media- February 10, 2022 (Council Request)</li> <li>Scheduled LARA AGM poster (scheduled for February 11 and 22, 2022)- February 10, 2022</li> </ul>	<p>101% 23 / 0 Post(s)</p>

Goal	Progress Update	Current Compl...
Legislative Activity (COM): 100% ↳ Policy Development 0 Policy(ies)	<b>NEW Evonne Zukiwski:</b> Achievements: <ul style="list-style-type: none"> <li>Completed first draft of revisions to the Communications policy and emailed to Assistant CAO- January 18, 2022</li> </ul>	0% 0 / 100%  <b>100%</b> <b>0 / 0 Policy(ies)</b>
<b>Municipal Information Sharing through Smart Phone Applications</b>	<b>NEW Evonne Zukiwski:</b> Achievements: <ul style="list-style-type: none"> <li>Contacted All-Net Municipal Solutions to inquire about app development program capabilities and costs- February 8, 2022</li> </ul>	5% 5 /