

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, February 22, 2022**, at 10:04 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Feb.22, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Ag Fieldman	Carleigh McMullin	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Planning & Dev. Tech	Kyle Schole	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Safety Officer	Trevor Tychkowsky	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Virtually Present

No Members of the Media were present.

No Members of the Public were present.

2. Agenda:

399-22: Gawalko

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, February 22, 2022, be adopted as amended:

Addition to the Agenda:

1. Executive Session: Personnel Issue - Environmental Operations Manager Responsibilities and Compensation.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Requests for Decision.

Bob Novosiwsky, Public Works Road Foreman, virtually joined the meeting, time 10:14 a.m.

Amanda Kihn, Assistant Agricultural Fieldman, virtually joined the meeting, time 10:28 a.m.

Bob Novosiwsky, Public Works Road Foreman, virtually left the meeting, time 10:41 a.m.

Doug Ponich, Public Works Manager, virtually left the meeting, time 10:54 a.m.

Kyle Schole, Planning Technician, virtually left the meeting time, 11:15 a.m.

8. Executive Session (Including the Addition to the Agenda):

Personnel Issues:

Planning & Development Personnel Title Change

Environmental Operations Manager's Responsibilities and Compensation

400-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss two Personnel Issues in respect to:

1. Planning & Development personnel title change, and
2. Environmental Operations Manager's responsibilities and compensation,

under the authority of the FOIP Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, and Legislative Services Clerk, time 11:21 a.m.

Carried.

401-22: Serben That Smoky Lake County Council go out of Executive Session, time 12:03 p.m.

Carried.

5. Issues for Information:

Manager's Reports:

Committee of the Whole Meeting

402-22: Gawalko That the next Smoky Lake County Council **Committee of the Whole for the purpose of Administration**, be scheduled for Tuesday, March 22, 2022 at 1:00 p.m. to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Planning and Development Position Change

403-22: Halisky That Smoky Lake County amend the Planning and Development department's personnel position name of "Planning and Development Assistant" to "Planning Technician" and adjust the salary range to be \$61,000.00 to \$88,000.00; and incorporate the said change into the next amendment of Policy Statement No. 01-03: Organizational Chart.

Carried.

Kyle Schole, Planning Technician, virtually joined the meeting time, 12:03 p.m.

One member of the public virtually joined the meeting, time 12:12 p.m.

Gene Sobolewski, Chief Administrative Officer, left Council Chambers, time 12:15 p.m.

Manager's Reports

404-22: Fenerty

That the Smoky Lake County Management Reports received for the period between January 18, 2022, to February 18, 2022, from the Public Works Manager, Public Works Shop Foreman, Planning and Development Manager, Safety Officer, Natural Gas Manager, Environmental Operations Manager, Agricultural Fieldman, GIS and Communications Technician, be accepted as presented and filed for information.

Carried.

2. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

Adjournment:

405-22: Gawalko

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations of February 22, 2022, be adjourned, time 12:22 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER