

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **February 24, 2022** at 9:09 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Feb.24, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

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Observers in Attendance Upon Call to Order:

Communications Tech.	Evonne Zukiwski	Virtually Present
Agricultural Fieldman	Carleigh Danyluk	Virtually Present
CEDO	Michelle Wright	Virtually Present
Media	Vegreville News Advertiser	Virtually Present @9:19am
Public	2 Members	Virtually Present

**2. Agenda:**

406-22: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, February 24, 2022, be adopted, as amended:

**Deletions from the Agenda:**

Request for Decision – **Agenda Item 4.8**

County Lakes: Site #2 Mons Lake and Kaduk Lake and Site #3 Bellis Lake – Contract/Agreement Amendment.

Correspondence – **Agenda Item 8.b**

Smoky Lake County - actual population count.

Delegation – **Agenda Item 7.4**

Lane Ikert, President, Smoky Lake Trail Twisters @ 1:30 p.m. - Re: Brushing along trail.

**Additions to the Agenda:**

1. Request for Assistance - Shevchenko Church Fence Construction along Township Road 604.
2. Invitation - Portage College's Grand Opening of Indigenous Cultural Space.

Carried Unanimously.

**3. Minutes:**

**Minutes of January 18, 2022 – County Council Committee of the Whole – Administration**

407-22: Cere

That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Tuesday, January 18, 2022, be adopted as presented.

Carried

**Minutes of January 25, 2022 –County Council Departmental Meeting**

408-22: Gawalko That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, January 25, 2022, be adopted as presented.

Carried.

**Minutes of January 27, 2022 – County Council Meeting**

409-22: Serben That the minutes of the **Smoky Lake County Council Regular Meeting** held on Thursday, January 27, 2022, be adopted as amended: Page 14976, under “Division Five Councillor’s Report on various Committees, Boards and Commissions”, remove the words Deputy Reeve.

Carried.

**4. Request for Decision:**

**Funding Contribution Agreement: Canadian Heritage Rivers System (CHRS) Management Plan for the North Saskatchewan River in Alberta**

410-22: Gawalko That Smoky Lake County execute with Park Canada (PC) a Contribution Agreement GC-1628: Parks Canada General Class Contribution Program for the Project entitled “North Saskatchewan River (AB) Management Plan for Canadian Heritage River Designation” in the amount totaling forty-five thousand dollars (\$45,000.00), with a term expiring on March 31, 2024.

Carried.

One member of the Media: Vegreville News Advertiser, virtually joined the meeting, time 9:19 a.m.

**Plan 5225CL; Block OT (Former Waskatenau Nuisance Grounds)**

411-22: Halisky That Smoky Lake County acknowledge the comments received in respect to the proposed “Sale and Construction Agreement” in respect to the County-Owned Lands legally described as – Plan 5225CL, Block OT, (Roll #19591614 formally known as Waskatenau Nuisance Grounds) between Smoky Lake County and 1986215 Alberta Ltd. and pursue a meeting with 1986215 Alberta Ltd. to further the dialog on the two outstanding items.

Carried.

**Alberta Heritage Research Grant Application**

412-22: Fenerty That Smoky Lake County approve action taken by Planning and Development Department in applying to the 2022-23 Alberta Heritage Research Grant, on February 1, 2022.

Carried.

Kyle Schole, Planning Technician, virtually left, time 9:44 a.m. and physically joined Council Chambers, time 9:46 a.m.

**Land Stewardship Center Watershed Stewardship Grant Application**

413-22: Serben That Smoky Lake County approve action taken by the Planning and Development Department in applying to the 2022-23 Land Stewardship Center Watershed Stewardship Grant, under the collaborative Heritage River Initiative, prior to the February 14, 2022 submission deadline.

Carried.

**60-Day Notice of Intent to Designate a Municipal Historic Resource (Apedaile Farmstead)**

414-22: Fenerty

That Smoky Lake County Council give 60-Day Notice of Intent to Designate the Apedaile Farmstead, on the lands legally described as Pt. NW-16-58-15-W4M, as Municipal Historic Resource under the Alberta Historical Resources Act, and in accordance with Smoky Lake County Policy Statement 61-15-1: Designation of a Municipal Historic Resource.

Carried.

Richard Kimmitt, Owner, Northern Lights R.V. Resort Development, virtually joined the meeting, time 10:00 a.m.

**7. Delegation:**

**Northern Lights R.V. Resort Proposed Development**

Virtually present before Council from 10:04 a.m. to 10:28 a.m. was Richard Kimmitt, Owner, Northern Lights R.V. Resort, to provide an explanation of his proposed development for a membership campground which included power point presentation and the following conceptual drawing of the proposed site:



Marvin Bjornstad, President, Riverland Recreational Trail Society, virtually joined the meeting, time 10:23 a.m.

Marianne Janke, Administrative Coordinator, Alberta's Iron Horse Trail, virtually joined the meeting, time 10:25 a.m.

**Northern Lights R.V. Resort Proposed Development**

415-22: Cere

That Smoky Lake County accept the information provided by the February 24, 2022 Delegation: Richard Kimmitt, Owner, Northern Lights R.V. Resort, explaining the concept the proposed development at his Northern Lights R.V. Resort, of a membership campground at

Carried.

7. **Delegation:**

**Riverland Recreational Trail Society & Alberta's Iron Horse Trail**

Virtually present before Council from 10:34 a.m. to 11:04 a.m. was Marvin Bjornstad, President, Riverland Recreational Trail Society, Marianne Janke, Administrative Coordinator, Alberta's Iron Horse Trail, to discuss the Riverland Recreational Trail Society & Alberta's Iron Horse Trail financial activities and the Iron Horse Trail Winter Maintenance Program.

**Riverland Recreational Trail Society & Alberta's Iron Horse Trail**

416-22: Fenerty

That Smoky Lake County accept the information provided by the February 24, 2022 Delegations: Marvin Bjornstad, President, Riverland Recreational Trail Society, Marianne Janke, Administrative Coordinator, Alberta's Iron Horse Trail, in respect to the Riverland Recreational Trail Society & Alberta's Iron Horse Trail financial activities and the Iron Horse Trail Winter Maintenance Program.

Carried.

**Riverland Recreational Society – Iron Horse Trail Winter Maintenance Agreement**

417-22: Gawalko

That Smoky Lake County Council approve to add an additional item to the February 24, 2022 Council Meeting Agenda, to address required action in response to the February 24, 2022 Council Meeting delegation as follows:

**Addition to the Agenda:**

3. Riverland Recreational Society – Iron Horse Trail Winter Maintenance Agreement.

Carried Unanimously.

7. **Delegation:**

**Smoky Lake RCMP Detachment**

Virtually present before Council from 11:07 a.m. to 11:31 a.m. was Smoky Lake RCMP detachment members: Cpl. Roxanne Genereaux, and Cst. Brett Thiesson, to discuss the quarterly Community Policing Report to obtain feedback and guidance to support the reinforcement of policing priorities and help ensure the RCMP are meeting community needs on an ongoing basis.

**Smoky Lake RCMP Detachment - Community Policing Report**

418-22: Gawalko

That Smoky Lake County acknowledge the presence of the February 24, 2022 Delegation: Cpl. Roxanne Genereaux, and Cst. Brett Thiesson, from the Smoky Lake RCMP, and discussion held in regard to policing priorities.

Carried.

**RCMP - K Division**

419-22: Serben

That Smoky Lake County Council request Cpl. Roxanne Genereaux, Smoky Lake RCMP pursue a meeting on behalf of Smoky Lake County Council, with the Commanding Officer (CO) and Assistant Deputy Minister from the Province, and other senior officials from K Division and the Ministry, during the Spring RMA convention: March 14-16, 2022, to advocate the County's following priorities:

1. Crime Reduction- Prevent and Reduce Property Crimes,
2. Visibility and Enforcement in the Community,
3. Enhance Public Confidence and Engagement- Consultations and Connections, and
4. Additional Member.

Carried.

11:33 to 11:33 a.m. 9. Public Question and Answer Period:

None.

**Community Peace Officer (CPO 1) – Position**

420-22: Cere

That Smoky Lake County proceed to advertise for a position of Community Peace Officer (CPO) – Level One for Smoky Lake County with a closing date of March 31, 2022, and with the competition to remain open until a suitable candidate is found.

Carried.

**Policy Statement No. 14A-02-03: Incident Reporting**

421-22: Gawalko

That Smoky Lake County Policy Statement No. 14-A.02-03: Incident Reporting, be amended:

<b>Title: Incident Reporting</b>		<b>Policy No.: A.02-03</b>
<b>Section: 14</b>	<b>Code: P-I</b>	<b>Page No.: 1 of 8 E</b>
<b>Legislation Reference:</b> Municipal Government Act.		
<b>Purpose:</b>	To document a formal written report that details the facts related to an incident to identify the actions to be taken to control losses and determine the cause(s) related to an incident at a worksite. The process of these activities is not to find fault or lay blame, but to identify the causes of incidents to assure minimal injuries, collect recent data and determine what corrective action must be made to prevent further occurrences of these incidents.	
<b>Policy Statement and Guidelines:</b>		
<p><b>1. OBJECTIVES:</b></p> <p>1.1 This policy is applicable to all departments where an incident or injury has occurred on the worksite, but it can also pertain to any unusual worksite occurrences such as near misses, life, injury, property and equipment damage, health and safety issues and claims of General Liability.</p> <p>1.2 The Incident investigation process is the account and analysis of an incident based on information gathered by a thorough examination of all contributing factors and causes involved. To determine what actually happened to cause the incident and identify any unsafe conditions, acts or procedures that will help management to identify practical corrective actions.</p> <p><b>2. DEFINITIONS:</b></p> <p>2.1 <b>Incident:</b> Any unplanned event that causes injury or losses which may involve property or general liability and could also involve individuals that are not employees of the County. These types of incidents will be investigated by the supervisory personnel in charge of the specific worksite or equipment involved in the incident.</p> <p>2.2 <b>Near Miss:</b> An unplanned event that did not result in injury, illness or damage – but had potential to do so. Near misses are warnings of potential incidents and must be reported.</p> <p>2.3 <b>Underlying Causes:</b> The symptoms behind the reason why the immediate incident existed. The underlying causes are not necessarily apparent as the immediate causes. Underlying causes can be identified by asking probing questions about the unsafe conditions or actions about the immediate incident which may involve personal and/or work environmental factors.</p> <p>2.4 <b>Work Refusal:</b> Is a voluntary act made by an employee to cease all duties and tasks related to a job considered unsafe to their physical welfare. An employee can exercise their right to refuse dangerous work under the Occupational Health and Safety Act following immediate notice to a supervisor. The County must inspect the hazard to be remedied immediately before work can be assumed.</p>		

<b>Title: Incident Reporting</b>		<b>Policy No.: A.02-03</b>
<b>Section: 14</b>	<b>Code: P-I</b>	<b>Page No.: 2 of 8 E</b>
<b>Policy Statement and Guidelines:</b>		
<p>2.5 <b>Occupational Illness:</b> is an event or exposure whose cause is attributable to the workplace environment to illness, disease or disorder that contributes to a condition or worsens a preexisting condition caused by work or working conditions over a long period. Types of hazards include chemical, ergonomic, physical, and psychosocial, which can cause harm or adverse effects in the workplace. Getting resources on such specific hazards and their control will include identification, risk assessment and inspections to keep the workplace environment healthy and safe.</p> <p><b>3. GUIDELINES:</b></p> <p>3.1 Employees shall report all incidents to their immediate Manager/Supervisor and Safety Officer.</p> <p>3.2 The Manager/Supervisor and/or Safety Officer shall then report it to the Chief Administrative Officer.</p> <p>3.3 Safety Officer shall conduct the initial incident investigation. The following schedules will be completed to document as the formal written report of incident(s):</p> <p><b>Schedule "A": Incident Reporting</b> To be completed for all incidents.</p> <p><b>Schedule "B": RMA Insurance</b> To be accompanied with Schedule "A" only when Auto/Equipment Loss occurs.</p> <p><b>Schedule "C": Incident Report on Municipal Roads by Third Party</b> To be completed only when Incidents Loss occurs on Municipal Roads by Third Party.</p> <p>3.4 The report shall be submitted to the Chief Administrative Officer without delay, and shall be reported to the Workers Compensation Board and/or Occupational Health and Safety, as required.</p> <p>3.5 The Joint Health and Safety Committee will participate in the investigation of incidents when presented to gain a good working knowledge of the worksite, the equipment, hazards present and the people involved.</p>		

<b>Title: Incident Reporting</b>		<b>Policy No.: A.02-03</b>
<b>Section: 14</b>	<b>Code: P-I</b>	<b>Page No.: 2 of 8 E</b>

**Policy Statement and Guidelines:**

**4. INVESTIGATION PROCESS PROCEDURES:**

A complete Incident investigation involves the following activities to manage in each of the phases to approach an investigation process.

4.1 **Get an Overview:** An overview of the incident is to preserve and assess to secure the scene to uncover the unsafe acts or conditions which directly contributed to the incident to determine the causes and circumstances of the incident or injury.

4.2 **Gather Information at the Scene:** Collect data by making notes of what you observe and take photographs and/or draw diagrams and sketches to analyze the data information to determine the facts to identify the root cause.

4.3 **Interview Witnesses:** Question the witnesses. The types of questions asked will depend on the circumstances of the incident.

4.4 **Report:** Once a full investigation has been completed, a corrective action report of the findings and recommendations are to be completed that describes the unsafe conditions that led to the incident, what corrective action is necessary, and the steps you and the County will take to implement those actions.

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**SCHEDULE "A"**

**SMOKY LAKE COUNTY**

INCIDENT REPORT		
<b>Employee Name:</b>	<b>Job Title:</b>	<b>Department:</b>
<b>Incident Reported To:</b>	<b>Date Reported:</b>	<b>Time Reported:</b>
<b>Managers Name:</b>	<b>Managers Title:</b>	<b>Signature:</b>
EVENT DETAILS		
<b>Date of Event:</b>	<b>Time of Event:</b>	<input type="checkbox"/> Incident <input type="checkbox"/> Near Miss <input type="checkbox"/> Work Refusal <input type="checkbox"/> Occupational Illness
<b>Type of Event:</b>	<b>Injury Type:</b>	<b>Event Location:</b>
<b>Primary Body Part Injured:</b>		<b>Secondary Body Part Injured:</b>
<input type="checkbox"/> N/A		<input type="checkbox"/> N/A
<b>Detailed Description of Event:</b>		
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		
<input type="checkbox"/> <b>Pictures or other information attached</b>		

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INCIDENT REPORT		PAGE TWO	
<b>Underlying Causes:</b> _____			
<b>Recommendations: To prevent re-occurrence of Event?</b> _____			
<b>Action taken: What and by whom?</b> _____			
<b>Safety Officer's Comments:</b> _____			
WITNESSES			
<b>Name:</b> _____	<b>Phone:</b> _____	<b>Name:</b> _____	<b>Phone:</b> _____
<b>Name:</b> _____	<b>Phone:</b> _____	<b>Name:</b> _____	<b>Phone:</b> _____

<b>Safety Officer Signature:</b> _____	<b>Date Completed:</b> _____
<b>Employee Signature:</b> _____	<b>Date Completed:</b> _____
<b>Investigator Signature:</b> _____	<b>Date Completed:</b> _____
<b>Chief Administrative Officer Signature:</b> _____	<b>Date Reviewed:</b> _____

Incident Policy: *Schedule "A": Incident Report - Page Two*

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**SCHEDULE "B"**  
**RMA INSURANCE**  
 2510 Sparrow Drive, Nisku, AB. T9E 8N5  
 PHONE #: 780-955-3639 • FAX #: 780-955-3615

Automobile Policy: Q638342	Heavy Equipment Policy: RSLE2215/22
AUTO / EQUIPMENT LOSS FORM	
DATE OF LOSS: _____ CERTIFICATE #: _____	
JURISDICTION: _____	
CONTACT PERSON: _____ PHONE #: _____	
YEAR: _____ MAKE MODEL: _____ SERIAL #: _____ PLATE #: _____	
DRIVER: _____ DOB: _____	
DRIVER'S LICENCE #: _____ YRS. EXP.: _____	
PREVIOUS ACCIDENTS/CONVICTIONS: _____	
ADDRESS: _____	
LOSS PAYABLE/LESSOR: _____	
THIRD PARTY INFORMATION	
YEAR: _____ MAKE MODEL: _____ SERIAL #: _____	
DRIVER: _____ PHONE #: _____ LIC. PLATE #: _____	
OWNER: _____ PHONE #: _____	
DESCRIPTION OF DAMAGES: _____	
NAME OF INSURER: _____ POLICY #: _____	
LOCATION OF ACCIDENT: _____	
POLICE/RCMP AT SCENE: _____	
INJURIES: _____	
WITNESS: _____	

REPORTED TO RMA online to <https://rmaalberta.com/>  YES  NO  
 Or contact: New West Adjusters @ 780-489-3310

Incident Policy: *Schedule "B": RMA Insurance*

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**SCHEDULE "C"**  
**SMOKY LAKE COUNTY**

**INCIDENT REPORT On Municipal Roads by Third Party**

Location: \_\_\_\_\_

This form is to filled out for any incident that happens on the Smoky Lake County road

For Completion By Municipality	For Completion By Person Attending site
Date of Incident _____	Form Completed By: _____
Time of Incident _____	Title: _____
When did you first learn of the incident (Date /Time) _____	When were you notified of the incident? (Date/Time) _____
When was the Incident Reported? (Date/Time) _____	When did you attend the Incident site? (Date/Time) _____
Are you aware of any injuries <input type="checkbox"/> Minor <input type="checkbox"/> Moderate <input type="checkbox"/> Serious <input type="checkbox"/> Hospitalized <input type="checkbox"/> Death <input type="checkbox"/> Unknown	Date/Time of completion of this checklist _____ Have Photographs taken <input type="checkbox"/> Yes <input type="checkbox"/> No (Date /Time) _____

Signature of person completing this checklist: \_\_\_\_\_

Contact Information: Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail \_\_\_\_\_

After learning of an accident that occurs on a roadway under the municipalities control the follow people need to be contacted:

Contact Insurers:
<input type="checkbox"/> Notify Priddle & Associates, to determine whether an insurance investigation should begin
<input type="checkbox"/> <a href="https://rmberta.com/">https://rmberta.com/</a>
<input type="checkbox"/> Date and time reported _____

Photographs and the following information need to be obtained. Mark a check :

**Photographs:**

- Path taken by both vehicles prior and after losing control
- Final resting position of vehicles
- If vehicles have been removed, remaining as evidence
- General road conditions
- Anything on road surface that may have contributed to possible losing control
- Road signs on scene

**Information:**

General road conditions \_\_\_\_\_

Weather conditions \_\_\_\_\_

Evidence of impairment \_\_\_\_\_

Incident Policy: *Schedule "C": On Municipal Roads by Third Party*

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**INCIDENT REPORT On Municipal Roads by Third Party - Page Two**

**Other information**

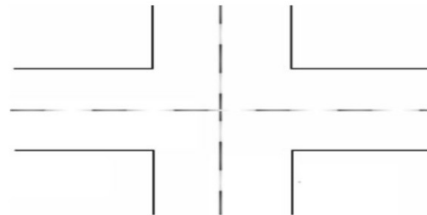
**Detailed Description of Event:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness? \_\_\_\_\_

Was a Fire Department there? \_\_\_\_\_

Were the Police there? \_\_\_\_\_



\*show all skid marks and the resting spots of all vehicles involved  
\* Show road number when possible

THIRD PARTY INFORMATION Vehicle # 1	THIRD PARTY INFORMATION Vehicle # 2
YEAR: _____ MAKE MODEL: _____	YEAR: _____ MAKE MODEL: _____
SERIAL #: _____	SERIAL #: _____
DRIVER: _____	DRIVER: _____
PHONE #: _____	PHONE #: _____
LIC. PLATE #: _____	LIC. PLATE #: _____
OWNER: _____	OWNER: _____
PHONE #: _____	PHONE #: _____
NUMBER OF PASSENGERS _____	NUMBER OF PASSENGERS _____
DESCRIPTION OF DAMAGES: _____	DESCRIPTION OF DAMAGES: _____
NAME OF INSURER: _____	NAME OF INSURER: _____
POLICY #: _____	POLICY #: _____

Incident Policy: *Schedule "C": On Municipal Roads by Third Party - Page Two*

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Carried.



**Additional Named Insured Application – Victoria Trail Ag Society**

422-22: Serben

That Smoky Lake County accept the Victoria Trail Agricultural Society as an Additional Named Insurance with RMA Insurance under the County’s insurance umbrellas and execute all necessary policies.

Carried.

One member of the Public virtually joined the meeting, time 11:56 a.m.

**GIS Data Sharing Agreement for Real Estate Professionals**

423-22: Fenerty

That Smoky Lake County enter into an annual “GIS Data Sharing Agreement with Real Estate Agencies”, to permit access to the County’s GIS WebMap for an annual fee of \$250.00 and provide a “GIS WebMap Real Estate user guide to assist realtors carrying out business within our municipality as an opportunity to generate additional revenue for the County and save on staff time dedicated to responding to calls requesting this data.

Carried.

**Municipal Climate Change Action Centre (MCCAC) - Electric Vehicle Charging Stations**

424-22: Gawalko

That Smoky Lake County Council approve to proceed in submitting an application for grant funding for the Year 2022 Municipal application to the Municipal Climate Change Action Centre (MCCAC) for a proposed project: Electric Vehicle Charging Stations at the following locations:

Electric Vehicle Charging Station Details								
Installation Location Name	Installation Location Address	Charger Brand and Model	Charge Level and Number of Connectors	Charger Plug Type	Charging Voltage (V)	Power Output (kW)	Intended Use	Pay-for-Use
County Public Works	5004 50 St	Tritium RTM-50 50kW	Level 3, 2 connectors	CCS & CHAdeMO	50-500V DC	50kW	Public Use	Yes
County Public Works	5004 50 St,	SIEMENS 8EM1312-5CF18-0FA3	Level 2	SAE J1772	208V	11.5kW	Public Use	No
Metis Crossing	17339 Victoria Trail	SIEMENS 8EM1312-5CF18-0FA3	Level 2	SAE J1772	208V	11.5kW	Public Use	No

Carried.

**Proposed Lease Agreement for Electric Vehicle Charging Station Level 2 at Métis Crossing**

425-22: Fenerty

That Smoky Lake County propose a lease agreement with Métis Crossing for the potential Electric Vehicle Charging Station Level 2 at Métis Crossing with details including: power consumption paid for by Métis Crossing at no cost to the County as part of the proposed project: Electric Vehicle Charging Stations, subject to funding under the Year-2022 application to the Municipal Climate Change Action Centre (MCCAC).

Carried.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:36 p.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by Reeve Lorne Halisky at 1:09 p.m. in the presence of all Council members, the Chief Administrative Officer, and Assistant Chief Administrative Officer, and the virtual presence of the Finance Manager, Planning and Development Manager, Planning Technician, Recording Secretary, Communications Technician, three Members of the Public and one Member of the Media.

**Addition to the Agenda:**

**Riverland Recreational Society – Iron Horse Trail Winter Maintenance Agreement**

426-22: Cere

That Smoky Lake County **defer** discussion of the renewal of the funding agreement for the Winter Maintenance Program of the Iron Horse Trail for a three-year term from 2022 to 2024, at a contribution in the amount of \$2,500.00 per year of which 57% is to be contributed to the Riverland Recreational Trail Society and 43% is to be contributed to the Iron Horse Trail Groomer Foundation (Smoky Lake Trail Twister Snowmobile Club); in response to the letter received from Marvin Bjornstad, President, Riverland Recreational Society, dated January 3, 2022, requesting same.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer’s Report**

The Chief Administrative Officer (CAO) provided a report to Council for the period of January 21, 2022 and February 23, 2022, as follows:

Chief Administrative Officer			
			Report Period: <b>Jan 21, 2022 to Feb 20, 2022</b>
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
<p><b>Hillside Acres – Road Grades:</b> Throughout the year, I receive complaints regarding the excessively steep grade of the south road (in excess of 10%) and the stormwater drainage issues in this area.</p> <p>This problem stems back to the County accepting a deviation to the County standards (maximum of 7%) to the existing substandard (&gt; than 10%) road grade and drainage design from the developer in 2003. Stormwater facilities were not designed in accordance with the requirements of EPEA (Environment Protection and Enhancement Act) and the Water Act enabled at that time. We have not been able to locate records of the stormwater management plan, design drawings or AEP approvals for the stormwater management plan for the subdivision or the approval for absence of pre-development flow control or deleterious materials removal prior to entering into the lake. As such, it is not likely that AEP would approve of upgrades without extensive engineering reports and design (such as a cleansing device like Stormceptor or similar design) given the close proximity to the lake and direct discharge of stormwater into the lake.</p> <p>The Interim Budget did not include any allocations to fund a project like this in 2022. One interim option to resolve the steep grade of the road could be to place appropriate signage warning the public of the excessively steep road grade and suggestion to use another route, particularly in winter.</p>			Feb 18/22
<p><b>TSI –</b> The Phase I Governance report was reviewed by the Joint Committee, recommendation resolutions were received and presented at another Committee meeting. In accordance with the schedule, this report was to have been adopted by mid-October 2021. With the additional work meetings and delay to the schedule, I anticipate that TSI will be invoicing for the additional scope of work required to complete this phase.</p>	Ongoing		Feb 18/22
<b>Joint Health and Safety Committee</b>			Jan 20/22
<b>ICC Committee meetings Joint Fire</b>			Feb 08/22
<b>Vilna ACP – Regional Services Workshop – Doug Griffiths 13-Ways</b>			Jan 26/22
<b>Ukrainian Twinning</b>			Feb 01/22
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>Mangers Meetings – Every Monday Morning</b>			Ongoing
<p><b>Administration Building Upgrades – Roof Replacement:</b> The recent snows and cold temperatures in December, coupled with the Christmas break, have caused significant likely to result in further delays.</p>	Jul' 15/21		Jan 30/22

Chief Administrative Officer			
			Report Period: <b>Jan 21, 2022 to Feb 20, 2022</b>
<b>RCDC Meeting</b>			Feb 08/22
Bonnie Lake Resort – Meetings pertaining to the approval of the development/engineering/Storm System <b>legal rejected.</b>	Ongoing		Ongoing
Tourism Partnership – Legal team meeting – MCC Legal			Jan 31/22 Feb 14/22
Public Works/GIS Review: This meeting was to review the GIS system and data entry process.			Feb 07/22
Council Departmental/ASB/GAS/ENV/Fire meetings			Feb 15/22
In-House Software Training – DrawBoard and Snip&Sketch			Feb 02/22
Safety Audit Update Meeting: This meeting was to review the progress of meeting the audit deficiencies.			Feb 09/22
Office Staff Meeting: This meeting was to discuss concerns of staff.			Feb 09/22
Waskatenau/Legal – Proposed Development			Feb 10/22 Feb 14/22 Feb 16/22 Feb 17/22
<b>HWY 28/63 COMMISSION</b>			
Commission Meetings – Organizational, Budget, draft bylaw issues			Ongoing
WFL #128 Solicitor – Agreements/requirements: Substantial delays due to COVID again.			Ongoing
Bylaw Queries: Some comments received to date, including Brownlee.	Ongoing		
<b>FINANCIAL</b>			
	Projects	Date In Progress	Date Outstanding
			Date Completed
County preliminary Budget discussion with Managers and Council. Several meetings in the last week of September through to the 2 <sup>nd</sup> week in October.			Sept 28/21 - Oct 25/21
Capital Budget: Collecting data to accurately trend anticipated 5 yr costs of procuring heavy equipment (graders) such that anticipated future values are included in the budget, as opposed to present values.			Ongoing
<b>HUMAN RESOURCES</b>			
	Projects	Date In Progress	Date Outstanding
			Date Completed
Natural Gas Department - On-Call: Request from the Natural Gas Manager, Daniel Moric, letter, dated February 8, 2022 for On-Call Compensate be changed from being paid \$25.00 per day during weekday and \$50.00 per day weekend and Statutory Holidays to be \$3.25 per hour. <b>H-1 (Letter from Daniel Moric, Manager, dated February 8, 2022.)</b>  <b>AND</b>  Environmental Operations Department – On-Call: Indicated for the same request.			Feb 18/22
<b>Chief Administrative Officer</b>			
			Report Period: <b>Jan 21, 2022 to Feb 20, 2022</b>
Recommendation 1: That Smoky Lake County approve the expenditure for the Natural Gas Department Gas, Natural Gas Technicians to be compensated for "On-Call" duties in the amount of \$3.25 per hour starting at the end of the regular work hours during the weekday, and for the week-ends and statutory holidays, to reflect the same as the International Union of Operating Engineers - Local 955, effective March 1, 2022.			
Recommendation 2: That Smoky Lake County approve the expenditure for the Environmental Operations Department, Water, WasteWater & Waste Technicians to be compensated for "On-Call" duties in the amount of \$3.25 per hour starting at the end of the regular work hours during the weekday, and for the week-ends and statutory holidays, to reflect the same as the International Union of Operating Engineers - Local 955, effective March 1, 2022.			
Legal – Managing Partner Deficiency Issues - Brownlee has provided a template for review earlier this week. Attached for information.	Ongoing		
Heavy Duty Mechanics Update:  Full Time Heavy Duty Mechanic - 4 applications were received. All were interviewed and rated under various categories. After all considerations and interviews were conducted, Shane Dubetz was selected as the best overall candidate whom met the qualifications and interviewed the best.  Part time Heavy Duty Mechanic (max 80 hrs per month) - 1 application was received for this position. The candidate was also interviewed. Orrianna Kropf was selected as she met the qualifications and has worked for the County in this position since January and is an excellent employee.			
CUPE 4575: County ingoing reviewed by Committee. Negotiation dates set.			Feb 03/22
<b>COMMUNITY</b>			
	Projects	Date In Progress	Date Outstanding
			Date Completed
Dr Retention Committee Meeting			Feb 16/22
<b>TRAINING</b>			
Consultation Workshop?			
Brownlee Emerging Trends Session			Feb 17/22
<b>COUNTY STRATEGIC PLAN</b>			
N/A			
Signature:	County Council Meeting: Feb 24, 2022		

One Member of the Public, virtually joined the meeting, time 1:34 p.m.

One Member of the Public, virtually joined the meeting, time 1:38 p.m.

One Member of the Public, virtually joined the meeting, time 1:49 p.m.

**Hillside Acres Subdivision Road Steep Grades**

427-22: Gawalko That Smoky Lake County install “steep hill” and “use alternate route” signage within the Hillside Acres Subdivision, on Range Road 133A where the road runs east and west, as an interim option to mitigate travelling difficulties on the excessively steep road-grade, particularly in winter.

Carried.

**County Main Office Administration Building Roof Replacement – Additional Lighting**

428-22: Gawalko That Smoky Lake County Council approve to install lighting at the outside entrance of the Smoky Lake Legion building, which is attached to the County office, and replace the soffit on the Legion’s entrance overhang, in conjunction with the Administration Building Roof Replacement project, within the budgeted scope; and if the said work exceeds the budgeted scope of the Roof Replacement project, it must be brought back to Council in the form of Change Order.

Carried.

**Natural Gas & Environmental Operations Departments Staff On-Call Compensation**

429-22: Gawalko That Smoky Lake County **defer** further discussion of the “On-Call” compensation for the County’s Natural Gas Technicians and Water, Waste Water & Waste Technicians, proposing a March 1, 2022, rate in the amount of \$3.25 per hour starting at the end of the regular work hours during weekdays and for weekends and statutory holidays, equal to the current International Union of Operating Engineers (IUOE) Local 955 Collective Agreement.

Carried.

**Management Services Agreement**

430-22: Halisky That Smoky Lake County Council review the generic, draft Management Services Agreement provided on February 24, 2022, by the Chief Administrative Officer, for consideration of incorporating it into legislation when providing service as a Managing Partner.

Carried.

**Indigenous Consultation Workshop**

431-22: Fenerty That Smoky Lake County purse an Indigenous consultation workshop to work on building relationships with the Indigenous peoples on a basis of inclusion, mutual understanding, and respect.

Carried.

**Financial Statements**

As annexed to the minutes:

↳ Financial Statement for the month of: **December 2021.**

**Action List(s)**

Action Lists:

- i. County Council Committee of the Whole for the Purpose of Planning Meeting – January 18, 2022.
- ii. County Council Departmental Meeting – January 25, 2022.
- iii. County Council Meeting – January 27, 2022.

**Chief Administrative Officer’s Report**

432-22: Serben That Smoky Lake County’s Chief Administrative Officer’s report for the period of January 21, 2022 to February 20, 2022, be accepted and filed for information.

Carried.

**5. Issues for Information:**

**Finance Manager's Report:  
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending February 2, 2022.

**Transfer from the Year-2021 Budget to Reserves**

433-22: Cere

That Smoky Lake County approve to transfer the Year-2021 surplus funds in the amount of \$525,000.00 into Reserves for the Year-2022 budget as part of the yearend process.

Carried.

**Municipal Sustainability Initiative (MSI) Amending Memorandum of Agreement**

434-22: Gawalko

That Smoky Lake County approve action taken in executing the Municipal Sustainability Initiative (MSI) Amending Memorandum of Agreement, on February 11, 2022, between Her Majesty the Queen, in right of the Province of Alberta, as represented by the Minister of Municipal Affairs, for the purpose of extending the original grant agreement by two years

Carried.

**Finance Manager's Report**

435-22: Halisky

That Smoky Lake County's Finance Manager's report for the period ending February 2, 2022, be accepted, and filed for information.

Carried.

**Division One Councillor's Report on various Committees, Boards and Commissions**

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

January 20, 2022 – Evergreen Regional Waste Management Service Commission

- Minutes from January 20, 2022 included in this agenda package.
- Budget to Actual Report January 1-31, 2022, included in this agenda package.

**Division Two Councillor's Report on various Committees, Boards and Commissions**

Linda Fenerty - Division Two Councillor's written report from various Committees, Boards and Commissions:

February 14, 2022 – North East Muni-Corr Ltd. Meeting, held virtually:

- Fort Kent Rehab Project – A small piece of Alberta Transportation property encroaches on Muni-Corr. This has been ongoing for a while. A motion was made to send a letter to Transportation which outlines risks & liabilities and challenges around not having some type of signage to protect both drivers, Muni Corr & Transportation.
- Husky Pipeline Replacement – a request for access, not new construction
- Signage along trail – letter to be sent to Gene and Doug requesting signs for within County
- Code of Conduct – Muni Corr still wants code of conduct signed
- Camping along trail – by-law needs to be updated
- By-laws – any by-laws that are amended/rescinded/etc. will be sent to CAO's of each municipality
- Marianne to send an email to Gene & Carole requesting temporary access to MuniSight
- Next meeting will be April 11 @ 10:00 a.m.

**Division Three Councillor's Report on various Committees, Boards and Commissions**

Dominique Cere - Division Three Councillor's verbal report from various Committees, Boards and Commissions:

January 26, 2022 - Smoky Lake Foundation meeting, held Virtually

- Dress code policy updated.
- Alberta Seniors & Community Housing Association (ASCHA) Convention scheduled for April 11-13, 2022.
- Next meeting will be March 25, 2022 @10:00 a.m.

**Reeve - Division Four Councillor's Report on various Committees, Boards & Commissions**  
Lorne Halisky - Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:

January 25, 2022 – Council Departmental Operations meeting, held in Chambers (all Council)

- Received reports from department managers on activities.
- Discussed two issues under executive session: a proposed campground development and a vehicle damage claim.

January 27, 2022 - Council Regular Meeting & Public Hearing, held in Chambers (all Council)

- Renewed membership to the Alberta Bilingual Municipalities Association.
- Appointed Gary Henry, as a Member-at-Large, to the Smoky Lake Subdivision and Development Appeal Board and accepted the resignation of Jerry Melnyk from the board.
- Accepted \$51,000 + GST from 1986215 Alberta Ltd. for Plan 5225CL; Block OT, near Waskatenau.
- Approved a \$250 Membership to Lakeland Industry and Community Association (LICA).
- Approved to execute the Family School Liaison Program - Master Service Agreement between Aspen View, Lakeland Roman Catholic School, and Waskatenau.
- Approved \$774.17 membership to Alberta's Lakeland Destination Marketing Organization.
- Approved \$250 membership to Community Planning Association of Alberta (CPAA).
- Agreed to engage Brownlee LLP to assist in CUPE negotiations.
- Approved \$2,500 of FCSS funds to Smoky Lake Ag Society.
- Approved a \$500 sponsorship of the Randy Russ Memorial Barrel Race scheduled for August.

January 28, 2022 – Alberta Transportation Regional Director Meeting, held Virtually (all Council)

- Discussed and advocated for: STIP Grant coordination & Local Bridge Funding, Highway 28 Road resurfacing, and Highway 28/63 Regional Water Services Commission's Whitefish Lake First Nation #128 project funding.

January 28, 2022 – RMA District 5 Meeting, held virtually (all Council)

- Nominations held for President -- Secretary/Treasurer & Vice-President.
- Speaker presentations included: the Vermilion-Lloydminster-Wainwright MLA and NRCB – Confined Feeding Operations Applications under the Ag Operation Practices Act.
- Reports received from the RMA President, RMA District No. 5 Director, RMA District No.5 FCM Representative, and AUMA Representative – Director Villages East.

January 28, 2022 – Elevate Wellness Meeting, held virtually (Lorne)

- Discussed trail development in the Town of Smoky Lake and other villages/hamlets.

February 1, 2022 - Ukrainian Twinning Committee (Smoky Lake Region) Meeting, held in Chambers/Virtually (Lorne and Linda)

- Received an update on the Ukraine Situation from the Kosiv team.
- Reviewed the Twinning Project Action List Update for 2022, projects include but not limited to: Surplus Fire Equipment to Kosiv, Bee importing to Canada, Liquor importing to Canada, Ukrainian Culture, Arts and Crafts, and Educational Cooperation.

February 2, 2022 - Computer software Training, held in Chambers (all Council)

- Received instruction on how to use PDF drawboard to explore electronic agenda packages.

February 2, 2022 – Municipal Planning Commission, held in Chambers (all Council)

- Approved Development Permit No. 046-21: SW-34-60-16-W4M for the development of Natural Resource Extraction/Processing Facility (Sand and Gravel), (12.0 Acres), subject to conditions.
- Approved Development Permit No. 001-22: PT. NE-35-58-18-W4M for the development of Secondary Commercial (small engine repair), subject to conditions.

February 3, 2022 – Negotiating Committee, held in Chamber and virtually (All Council)

- Reviewed the Canadian Union of Public Employees (CUPE) Local 4575 Collective Agreement which expired December 31, 2021, in preparation for the upcoming negotiations with the Solicitor.

February 7, 2022 – RCMP Liaison Meeting, held in Chamber and virtually (Lorne and Linda)

- Discussed hosting a mock disaster in conjunction with emergency preparedness week.

February 8, 2022 – Smoky Lake Region Fire & Rescue Committee, held in Chamber and virtually (Lorne, Dominique, Jered, Linda)

- Received Fire Department Orientation from the Smoky Lake County Fire Chief and Deputy Chief.
- Accepted the Phase 1 Smoky Lake Regional Fire Service Review dated January 14, 2022 as prepared by Transitional Solutions Inc. for Project Title: Regional Fire Services.
- Received the: Fire Chief Reports & Partners in Protection: 2021 Report Card.

February 8, 2022 – Regional Community Development Committee (RCDC), held in Chamber and virtually (Lorne and Jered)

- Discussed: Smoky Lake Region Municipal Services Study Levels of Service Assessment Workshop January 25, 2022, Workshop, Budget, and the Economic Development Workplan analysis of Tourism activities.
- Received the CEDO Activity Report.

February 10, 2022 - Smoky Lake Foundation CAO Evaluation Meeting, held virtually (Dominique, Linda and Lorne)

- Discussed performance evaluation tool and process.

- February 15, 2022 – Agricultural Service Board (ASB) Meeting held in Chambers (all Council)
- Agreed to take no action in creating a new bylaw for “Nuisance Cat Control in Hamlets”.
  - Amended the Agricultural Service Board Business Plan 2022 Policy to include Soil Conservation strategy and the Animal Health Act strategy to comply with the 2021 Smoky Lake Field Visit by Alberta Agriculture, Forestry and Rural Economic Development.
  - Agreed to host a Farmers and Ranchers Appreciation Day event in June 2022 in Smoky Lake.
  - Agreed to provide Lakeland Agricultural Research Association (LARA) \$55,000 of funding.
  - Agreed to provide \$1,000 to the Alberta Invasive Species Council.
  - Agreed to provide \$623.00 to Alberta Farm Safety Centre.
- February 15, 2022 – County Environmental Operations Meeting held in Chambers (all Council)
- Acknowledged the Alberta Environment and Parks (AEP) Inspection Report, dated January 18, 2022, for the Warspite waterworks system.
- February 15, 2022 – County Fire Protective Meeting held in Chambers (all Council)
- Acknowledge the Regional Fire Services Review, Smoky Lake Region, Final Report and review of the recommendations for enhanced Fire Services in the region.
  - Approved the \$180/each membership for Council to the Alberta Fire Chiefs Association.
- February 15, 2022 – County Natural Gas Meeting held in Chambers (all Council)
- Received the Natural Gas Rates and billing surveys.
  - Received Federation of Alberta Gas Co-ops Ltd. – Board to Board Report.
- February 16, 2022 – Elevate Wellness Meeting, held virtually (Lorne)
- Discussed trail development in the Town of Smoky Lake and other villages/hamlets.
  - Discussed lending library in the Town of Smoky Lake Public Library.
  - Discussed raised gardens and other community healthy eating initiatives.
- February 16, 2022 – Doctor Retention & Recruitment Committee, held virtually (Lorne, Danny, Linda and Dominique)
- Lorne Halisky elected as Chairperson & Amy Cherniwchan elected as Vice-Chairperson.
  - Request from Lakeland Primary Care Network to Pay 2021 Cardiac Stress Testing Annual Fee.
  - Acknowledged the accreditation for Smoky Lake Cardiac Stress Clinic.
  - Received updates from the Rural Health Professions Action Plan.
  - Approved the 2022 Budget of \$24,000.
- February 17, 2022 – Brownlee Emerging Trends in Municipal Law Seminar, held in Chambers (all Council)
- Topics discussed: employment law in the time of COVID, privacy and freedom of information issues, how to manage legal matters, municipal tax powers, conflicting fiduciary obligations, case and legislative updates, and a Q&A bear pit session held.
- February 17, 2022 – NPF National Police Federation Session held in Smoky Lake Curling Club (all Council)
- Alberta proposed policing model comparison presentation.
  - Proposed Provincial police transition discussion guide presentation.
  - RCMP versus APPS Alberta Provincial Police Service presentation.
- February 18, 2022 – RMA Priority Issues Webinar held virtually (all Council)
- Received information on RMA’s top priority issues.

### **Division Five Councillor’s Report on various Committees, Boards and Commissions**

Jered Serben - Division Five Councillor written report from various Committees, Boards and Commissions:

- February 7, 2022 – Smoky Lake Agricultural Society meeting:
- Family Day event plans for February 21st from 1-5 pm. Outdoor events will be horse – drawn sleigh rides, skating, bon – fires, snow – man making competition, snow shoeing obstacle course and the first and only County vs Town Councillors snow – shoe race! Indoor events will be skating, shinny and other games on the ice surface. Paw Patrol characters and glitter face painting and a balloon maker will be in the foyer and hall. The concession will be open throughout the day.
  - Draw time for the fundraiser (Cattle, side by side, cash prizes, etc.) will be on February 21st at 4:30 pm.
  - Discussion about upgrading the hall sound system and tv’s and other technical equipment.
  - Discussion about installing 1-2 slow car chargers. Units will cost \$0.30/hr when in use. No cost to the Ag. Society for installation.
  - 50th Anniversary for the complex this year. Discussion about a planned event, entertainment, food, etc. Most likely to happen mid – October.
  - Request for quotes; painting bleachers, penalty boxes, etc.
  - Gord Bamford will be performing in the ice arena on April 23rd.
  - Elevate Wellness Group will open up existing but grown in trails, mulch new trails and map trails through their granted funding. This will be done in the small forest north of the RV park.
  - RV Park is looking for a caretaker. Job position will be posted.
  - Complex hall custodian will job share with a new hire.

### **Councillors Reports on Various Committees, Boards and Commissions**

436-22: Cere

That the Smoky Lake County Councillor’s reports received for the period of January 2022 to February 2022, be filed for information and the Reeve’s Report received for the period of January 21, 2022 to February 18, 2022, be posted to the County’s website.

Carried.

**Regional Community Development Committee (RCDC)’s Action Lists**

437-22: Gawalko That the Smoky Lake County Regional Community Development Committee (RCDC)’s Action Lists from the meetings held on December 6, 2021 be filed for information, as provided for Council Members on the RCDC’s Committee business transacted.

Carried.

**Doctor Retention & Recruitment Committee**

438-22: Halisky That the Smoky Lake County accept the Smoky Lake Region’s Doctor Retention and Recruitment Committee Year-2022 Budget as follows with Smoky Lake County’s portion of 61% in the amount of \$14,640.00; and acknowledge there was a zero budget recommended for the “Doctor Recruitment” portion due to a reserve account in the amount of \$106,287.75, as outlined in the year end 2021 Budget, set aside for recruitment of a fourth doctor, as recommended at the Doctor Retention and Recruitment Committee meeting held on February 16, 2022:

Municipality	Percentage	Amount
<b>Year-2022 Doctor RETENTION Budget</b>		
Smoky Lake County	61%	\$ 14,640.00
Town of Smoky Lake	26%	\$ 6,240.00
Village of Vilna	7%	\$ 1,680.00
Village of Waskatenau	6%	\$ 1,440.00
<b>Year-2022 Doctor RETENTION Total Budget:</b>		<b>\$ 24,000.00</b>
<b>Year-2022 Doctor RECRUITMENT Budget</b>		
Smoky Lake County	0%	Nil
Town of Smoky Lake	0%	Nil
Village of Vilna	0%	Nil
Village of Waskatenau	0%	Nil
<b>Year-2022 Doctor RECRUITMENT Total Budget:</b>		<b>Nil</b>
<b>Year-2022 Doctor Retention and Recruitment BUDGET TOTAL</b>		<b>\$ 24,000.00</b>

Carried.

**Rural Health Professions Action Plan (RhPAP)**

439-22: Gawalko That the correspondence received by Smoky Lake County from Anita Fagnan, Rural Community Consultant – North East Zone, Rural Health Professions Action Plan (RhPAP), dated February 14, 2022, in respect to an Information Session regarding Rural Education Supplement and Integrated Doctor Experience (RESIDE) Program, scheduled for February 23, 2022, be filed for information.

Carried.

**Smoky Lake Riding Club**

440-22: Fenerty That Smoky Lake County acknowledge receipt of the following information from the Smoky Lake Riding Club, as an Added Named Insured (ANI) under the County’s insurance umbrella:

- Financial Statement: January 1st to December 31st, 2021, and
- Minutes: Organizational Meeting, February 6, 2022.

Carried.

**6. Correspondence:**

**Proclaim Economic Development Week May 9-13, 2022.**

441-22: Cere That Smoky Lake County proclaim Economic Development Week May 9-13, 2022:

Whereas, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers, and



Whereas, the International Economic Development Council provides leadership and excellence in economic development for communities, members, and partners through conferences, training courses, advisory services and research, in-depth publications, public policy advocacy, and initiatives such as the Accredited Economic Development Organization program, the Certified Economic Developer designation, and the Entrepreneurship Development Professional, and

Whereas, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base, and

Whereas, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy, and

Whereas, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions, and

Whereas, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions, and

Whereas, economic developers work in Smoky Lake County within the Province of Alberta.

NOW THEREFORE BE IT RESOLVED, that Smoky Lake County recognizes the week of May 9 through May 13, 2022, as Economic Development Week, and remind individuals of the importance of this community celebration which supports expanding career opportunities and making lives better.

Carried.

**Rural Community Health Provider Attraction and Retention Conference**

442-22: Halisky That Smoky Lake County Council who can attend – attend the Rural Community Health Provider Attraction and Retention Conference, scheduled October 4-6, 2022, at Drayton Valley; and forward the information to the Smoky Lake Region’s Doctor Retention and Recruitment Committee managing partner: Town of Smoky Lake.

Carried.

**Smoky Lake RCMP Detachment**

443-22: Serben That Smoky Lake County acknowledge receipt of the correspondence from Roxanne Genereaux, Acting Detachment Commander, Smoky Lake RCMP Detachment, dated January 31, 2022, and the quarterly Community Policing Report covering the period October 1st to December 31st, 2021.

Carried.

**WiMacTel Canada Inc. On Behalf of TELUS Communications Inc.**

444-22: Gawalko That Smoky Lake County acknowledge receipt of the copied letter addressed to the Village of Vilna Mayor: Leroy Kunyk, from Andy Rasimas, WiMacTel Canada Inc. on behalf of TELUS Communications Inc., dated January 24, 2022, announcing the removal of payphones at Garner Lake Campground on or after April 5, 2022, due to decline in usage.

Carried.

**Old Fashioned Bread Bakery Co. Ltd.**

445-22: Fenerty That Smoky Lake County Council who can attend – attend the Old Fashioned Bread Bakery Co. Ltd. 50<sup>th</sup> Anniversary barbeque celebration scheduled for April 2, 2022; and issue a Certificate of Recognition in celebration of their 50<sup>th</sup> Anniversary, in response to the letter received from Rennee Cherniwchan, Owner, Old Fashioned Bread Bakery Co. Ltd. received on February 2, 2022.

Carried.

**Minister’s Awards for Municipal and Public Library Excellence**

446-22: Fenerty That Smoky Lake County advertise for self-nomination to the Year-2022 Minister’s Awards for Municipal and Public Library Excellence, in response to the letter received from Ric McIver, Minister of Municipal Affairs, dated February 14, 2022; and forward the information to the Northern Lights Library System Board.

Carried.

**Military Service Recognition Book - Royal Canadian Legion**

447-22: Gawalko That Smoky Lake County **take no action** to the letter received from John Richards, Advertising Rep/Military Service Recognition Book, Alberta / NWT Command - Royal Canadian Legion, dated February 9, 2022, requesting support by purchasing a business card-sized colour ad in the 15<sup>th</sup> annual publication: Military Service Recognition book.

Carried.

**Smoky Lake County: 2021 Census Population**

448-22: Fenerty That Smoky Lake County acknowledge the Statistics Canada Year-2021 Census Population of the Smoky Lake County Census subdivision, which includes settlements, is as follows:

Population, 2021	3,874
Population, 2016	4,107
Population percentage change, 2016 to 2021	- 5.7
Total private dwellings	1,913
Private dwellings occupied by usual residents	1,500
Population density per square kilometre	1.1
Land area in square kilometres	3,396.29

and Smoky Lake County’s actual numbers for 2021 Census will be provided at a future meeting once released by Alberta Municipal Affairs.

Carried.

**Town of Smoky Lake: 2021 Census- 5th Fastest Growing Town in Alberta**

449-22: Serben That Smoky Lake County acknowledge the Town of Smoky Lake as the 5<sup>th</sup> fastest growing town in Alberta, according to the Year-2021 Federal Census showing a Year-2016 population of 964 and a Year -2021 population of 1,127, as per the email received from Alberta HUB, dated February 12, 2022, congratulating the Town of Smoky Lake on same.

Carried.

**Additions to the Agenda:**

**Shevchenko Church**

450-22: Halisky That Smoky Lake County Public Works inspect the site of the Shevchenko Church & Cemetery Association’s gate and fence project, estimated to be in the amount of \$25,725.00, on the land legally described as SW-30-60-16-W4, and bring back the findings to Council for further discussion in response to the letter received from Bill Ewanciw, President, Shevchenko Church & Cemetery Association, dated February 20, 2022, requesting assistance in any amount to help fund the unfunded portion of the project in the amount of \$12,325.00.

Carried.

**Portage College Lac La Biche Campus - Indigenous Cultural Space**

451-22: Gawalko That Smoky Lake County Council who can attend – attend the Grand Opening of the newly created Indigenous Cultural Space at the Portage College Lac La Biche Campus, on March 4, 2022 at 1:00 p.m. in Lac La Biche.

Carried.

**8. Executive Session:**

No Executive Session.

**9. Information Release:**

**Monthly Release of Information - January 2022**

452-22: Gawalko That Smoky Lake County's following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the month of December 2021 and January 2022, be (F) filed for information or (A) acknowledged receipt:

- R04-22: Paul McLauchlin, President, Rural Municipalities of Alberta, in respect to advocacy efforts with the Alberta Energy Regulator (AER). / Letter from RMA to Laurie Pushor, President and Chief Executive Officer Alberta Energy Regulator, in respect to RMAs concern with AER's comments regarding Bill 77 AND Implementation of changes to Directive 067. F
- R05-22: Aspen View Board Highlights Newsletter, dated February 3, 2022. F
- R06-22: Lakeland Industry and Community Association (LICA) Update: 2021 Overview of the Riparian Web Portal. F

Carried.

**Derek Zaplotinsky - Paralympic Athlete & Local Resident**

453-22: Halisky That Smoky Lake County extend an invitation to Derek Zaplotinsky, Paralympic Athlete & Local Resident, to be a delegation before Council at a future Council Meeting, after the Year-2022 Paralympics Games scheduled for March 4-13, 2022, in Beijing, China, have concluded.

Carried.

**Thank You to Smoky Lake County**

454-22: Gawalko That Smoky Lake County acknowledge receipt of the "Thank You" correspondence received in the month of February 2022, from:

- Derek Zaplotinsky Paralympic Athlete & Local Resident, for the County's financial support, and
- Charlie Leskiw, Member of the Vilna Agricultural Society, for the County's assistance pushing heavy snow off of the parking lot and driveway.

Carried.

**10. Bills & Accounts:**

455-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

***County Council Meeting: Feb. 24th, 2022***

Batch #	Cheque Numbers	Total of Batch
58012	51995 to 52003	\$39,936.11
58053	52004 to 52014	\$122,557.17
58070	52015 to 52016	\$179,570.87
58074	52017	\$178,894.94
58119	52018 to 52038	\$214,191.84
58217	52039 to 52054	\$41,556.66
58244	52055 to 52064	\$27,015.16
<b>Total Cheques from 51995 to 52064</b>		<b>\$803,722.75</b>

Batch #	EFT Numbers	Total of Batch
58012	727 to 728	\$48,367.63
58053	729 to 731	\$46,958.86
58070	732 to 733	\$14,924.42
58119	734 to 750	\$106,980.19
58217	751 to 763	\$25,540.34
58244	764 to 775	\$400,717.24
<b>Total EFTs from 727 to 775</b>		<b>\$643,488.68</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
57887	My HAS	\$686.49
57970	Vision XS Limited	\$8,654.09
58034	My HAS	\$1,039.76
58183	My HAS	\$528.20
46530	My HAS	\$894.71
<b>Total Direct Debits</b>		<b>\$11,803.25</b>

<b>Grand Total Bills and Accounts</b>	<b>\$1,459,014.68</b>
<i>(Note: From General Account)</i>	

Carried.

**11. Date and Time of Next Meeting(s):**

**County Council Meeting**

456-22: Gawalko

The next Smoky Lake **County Council Meeting** be scheduled for **Thursday, March 24, 2022, at 9:00 a.m.** and **Thursday, April 28, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**County Council Departmental Meeting**

457-22: Fenerty

The next Smoky Lake County Council Departmental Meeting be scheduled for **Tuesday, March 22, 2022, at 9:00 a.m.** and **Tuesday, April 26, 2022 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**ADJOURNMENT:**

458-22: Cere

That the Smoky Lake County Council Meeting of February 24, 2022, be adjourned, time 3:21 p.m..

\_\_\_\_\_  
REEVE

**S E A L**

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CHIEF ADMINISTRATIVE OFFICER