

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held for the
Purpose of the **Fire Protective Services Committee**

on

Tuesday, April 12, 2022 at 9:00 o'clock A.M.

Virtual Through Zoom Platform

<https://us02web.zoom.us/j/83970830258?pwd=KzhXUDZUMlc4c3BRdzJqc2RVV1dudz09>

With Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

Minutes:

3.1 Adopt **minutes of February 15, 2022** – Fire Protective Services Committee Meeting. ©

Recommendation: Motion to Adopt.

3.2 Fire Protective Services Committee February 15, 2022 - **Action List.** ©

Recommendation: File for Information.

4. Request for Decision:

4.1 2022 Junior Firefighter Summer Day Camp. ©

5. Issues for Information:

5.1

6. Correspondence:

6.1 Karen Holowaychuk, Career Fair Coordinator – Aspen View Public School, Letter dated March 22, 2022. Re: Career Fair Day

Recommendation: That Smoky Lake County Fire Protective Services participate in the Career Day on April 21, 2022 in Smoky Lake. ©

6.2 Brett Thiessen, Constable – Royal Canadian Mounted Police, Letter dated March 28, 2022. Re Emergency Preparedness Week

Recommendation: Disaster Services and Fire Protective Services partner with RCMP, Fish and Wildlife, EMS and Rural Crime Watch in the 2022 Emergency Preparedness Day on May 7, 2022 at the Smoky Lake agricultural complex. ©

7. Delegation(s):

7.1

8. Executive Session:

8.1

9. Date and time of Next Meeting(s):

Adjournment



SMOKY LAKE COUNTY

Minutes of the **Fire Protective Services Committee Meeting** held on Tuesday, **February 15, 2022** at 1:00 P.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chairperson, Lorne Halisky in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Feb. 15, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Absent
Fire Chief	Scott Franchuk	Present in Chambers
Fire Protect. Srvc. Asst.	Spencer Kotylak	Present in Chambers
Natural Gas Manager	Daniel Moric	Virtually Present
Planning & Dev. Assist.	Kyle Schole	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
GIS Officer	Carole Dowhaniuk	Virtually Present
Ag. Fieldman	Carleigh Danyluk	Virtually Present
Assist. Ag. Fieldman	Amanda Kihn	Virtually Present
Communications Tec.	Evonne Zukiwski	Virtually Present

No Members of the Media were present.
One Member of the Public was in virtual attendance.

2. Agenda:

391-22: Cere That the Smoky Lake County Fire Protective Services Committee Meeting Agenda for Tuesday, February 15, 2022, be adopted, as presented.
Carried Unanimously.

3. Minutes:

392-22: Gawalko That the Minutes of the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, December 14, 2021, be adopted as presented.
Carried.

393-22: Serben That the Action List from the Smoky Lake County Fire Protective Services Committee Meeting held on Tuesday, December 14, 2021, be accepted as presented.
Carried.

4. Request for Decision:

Transitional Solutions Inc – Phase 1: Regional Fire Services Review
394-22: Gawalko That Smoky Lake County Council acknowledge receipt of, and accept, the Phase One: Smoky Lake Regional Fire Services Review, dated January 14, 2022, as prepared by Transitional Solution Inc. for the project titled: Regional Fire Services, on the current fire department operations in the region based on the research, surveys, stakeholder engagement and analysis of all data inputs within the report.
Carried.

Alberta Fire Chief Association Year-2022 Membership

395-22: Jered That Smoky Lake County renew the Alberta Fire Chiefs Association Year-2022 membership for the elected officials and relevant administration at a cost in the amount of \$180.00 per membership.

Carried.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

Alberta Fire Chief Association

396-22: Cere That Smoky Lake County Council and relevant administration who can attend – attend the Year-2022 75th Annual Alberta Fire Chief Association Conference and Trade Show, scheduled for May 29 to 31, 2022, to be held at the Cambridge Red Deer Hotel & Conference Centre in Red Deer, Alberta.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting

397-22: Gawalko The next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for **Tuesday, April 12, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or physically in County Council Chambers.

Carried.

ADJOURNMENT:

398-22: Serben That the Smoky Lake County Fire Protective Services Committee Meeting of February 15, 2022, be adjourned, time 1:23 p.m.

Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER



FIRE PROTECTIVE MEETING ACTION LIST FEB.15, 2022 AS OF 2022/04/08

4
 GOALS

0%
 GOAL COMPLETION

● Draft
 ● Not started
 ● Behind
 ● On Track
 ● Overdue
 ● Complete
 → Direct Alignment
 ⇨ Indirect Alignment

GOAL

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2022 02 15 Fire Protective						
2022/02/15	394-22	→ Transitional Solutions Inc – Phase 1: Regional Fire Services Review	That Smoky Lake County Council acknowledge receipt of, and accept, the Phase One: Smoky Lake Regional Fire Services Review, dated January 14, 2022, as prepared by Transitional Solution Inc. for the project titled: Regional Fire Services, on the current fire department operations in the region based on the research, surveys, stakeholder engagement and analysis of all data inputs within the report.	Fire Chief	Scott Franchuk: Achievements: Acknowledged by resolution to be retained for future reference, as part of the first phase of this Fire Protective Services Study. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Overdue 0 /
2022/02/15	395-22	→ Alberta Fire Chief Association Year-2022 Membership	That Smoky Lake County renew the Alberta Fire Chiefs Association Year-2022 membership for the elected officials and relevant administration at a cost in the amount of \$180.00 per membership.	Fire Chief	Scott Franchuk: Achievements: The 3 new councillors memberships have been completed and the 2 returning councillors have been renewed Challenges: <i>No value</i> Next Steps: <i>No value</i>	Overdue 0 /


Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2022/02/15	396-22	↳ Alberta Fire Chief Association	That Smoky Lake County Council and relevant administration who can attend – attend the Year-2022 75th Annual Alberta Fire Chief Association Conference and Trade Show, scheduled for May 29 to 31, 2022, to be held at the Cambridge Red Deer Hotel & Conference Centre in Red Deer, Alberta.	Fire Chief	<p>Scott Franchuk:</p> <p>Achievements: Two Council members are registered along with administration.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>no value</i></p>	Overdue 0 /



REQUEST FOR DECISION		DATE April 12, 2022	4.1
TOPIC	2022 Junior Firefighter Summer Day Camp		
PROPOSAL	<p>Background</p> <ul style="list-style-type: none"> ▪ Smoky Lake County hosted the 1st annual junior firefighter summer day camp on July 8-11, 2019, in conjunction with Whitlock Contracting Ltd. to increase interest in the fire service and act as a tool for recruitment. <p>History</p> <ul style="list-style-type: none"> ▪ The history provided for council to understand how the initiative originated to be a very successful and rewarding event. ▪ The concept was brought to the February 22, 2019 Smoky Lake Region Fire and Rescue Committee Meeting and the follow motion was passed: <p style="margin-left: 40px;">“That the Smoky Lake Region Fire and Rescue Committee support Smoky Lake County’s initiative to host a Youth Fire Smart Summer Camp, with a total budget in the amount of \$15,000.00 to provide youth teamwork opportunities and encourage volunteering at our fire departments in preparation of adulthood to assist with future volunteer firefighter recruitment.”</p> ▪ At the May 9, 2019 Smoky Lake Region Fire and Rescue Committee Meeting the junior camp programming was finalized and the following motions were passed: <p style="margin-left: 40px;">“That the Smoky Lake Region Fire and Rescue Committee recommend each respective Fire Department advise Smoky Lake County of the amount of any monetary contribution intended to support the 2019 Junior Firefighter Summer Day Camp.”</p> <p style="margin-left: 40px;">“That the Smoky Lake Region Fire and Rescue Committee accept the update provided regarding the Youth Fire Summer Camp, including the tentative training schedule and pamphlet; and implement a \$50.00 registration fee to be submitted with the registration application; and allow a maximum in the amount of 20 registrants on a first come, first serve basis.”</p> ▪ Smoky Lake County received monetary contributions from Waskatenau Fire Department, Smoky Lake Fire Department, Vilna Fire Department and Town of Smoky Lake in the amount of \$500.00. ▪ The Junior Firefighter Summer Day Camp had 11 participates which ran from July 8-11 at the Smoky Lake Fire Hall from 9:00 am – 3:30 pm. ▪ At the August 28, 2019 Fire Protective Services Committee Meeting draft financial were presented and the following motion was passed: <p style="margin-left: 40px;">“That Smoky Lake County acknowledge receipt of the Year-2019 Junior Firefighter Summer Day Camp - Financial Update, as prepared by Scott Franchuk, Fire Chief, with a total estimated revenue in the amount of \$16,050.00 and total estimated expenses in the amount of \$12,089.24; and, approve to transfer any remaining surplus funds from the said program into reserves for the Year-2020 Junior Firefighter Summer Day Camp program.”</p> 		

	<ul style="list-style-type: none"> ▪ At the September 18, 2020 Smoky Lake Region Fire and Rescue Committee meeting the completed financials for the 2019 junior firefighter summer camp were presented to the region and the following motion was passed: <ul style="list-style-type: none"> “That the Smoky Lake Region Fire and Rescue Committee approve the 2019 Junior Fire Summer Day Camp Unspent Budget in the amount of \$4,900.96 be transferred into a Reserve to be allocated towards a 2020 Junior Firefighter Summer Day Camp – Youth Fire Smart Summer Camp Program, as per Financial update, dated as of September 13, 2019; as presented by the Smoky Lake County Fire Chief.” ▪ The 2020 and 2021 Junior Firefighter Summer Day Camps were cancelled due to Public Health Restrictions and Public Safety in respect to Covid-19. <p>Proposal:</p> <ul style="list-style-type: none"> ▪ The Fire Protective Services would like to host the 2nd annual Junior Firefighter Summer Day Camp as the Covid-19 restrictions have been lifted. ▪ Upon Councils approval the proposal will be introduced at the next Smoky Lake Region Fire and Rescue Committee meeting to ask if the regional municipalities would like to participate. ▪ Attached is the FCSS grant application. Attachment 1
--	---

CORRELATION TO BUSINESS (STRATEGIC) PLAN	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	
BENEFITS	<ul style="list-style-type: none"> - Recruitment tool - Provides youth with teamwork opportunities - Gets youth involved with volunteer firefighting in preparation for adulthood
DISADVANTAGES	<ul style="list-style-type: none"> - Requires human resources and funding
ALTERNATIVES	<ul style="list-style-type: none"> - N/A
FINANCE/BUDGET IMPLICATIONS	
Operating Costs:	<u>\$15,000.00</u>
Budget Available:	<u>\$15,000.00</u>
Budgeted Costs:	_____
Capital Costs:	_____
Source of Funds:	<u>FCSS</u>
Unbudgeted Costs:	_____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	

RECOMMENDATION	
<p>That the Smoky Lake County approve the FCSS grant application for the 2022 Junior Firefighter Summer Day Camp for the funds in the amount of \$10,000.00 from the FCSS budget and allocate \$5,000.00 from the Fire Protective Services municipal reserve for the program.</p>	
<i>Fire Chief</i>	

SCHEDULE "A"

SMOKY LAKE COUNTY – FCSS GRANT APPLICATION

LEGAL REGISTERED NAME OF ORGANIZATION: Smoky Lake County Fire Protective Services

ADDRESS: 310 Smoky Lake TOA 3C0
Box City or Town Postal Code

PHONE #: 780-656-3430 FAX #: 780-656-2743

CONTACT PERSON: Scott Franchuk EMAIL: sfranchuk@smokylakecounty.ab.ca

▶ COMPLETE THIS APPLICATION IN ITS ENTIRETY

- 1. Is your organization registered as a not-for-profit entity? Yes No
- 2. Does your organization operate within Smoky Lake County region? Yes No
- 3. Project Description (Include amount requested)

Host a 5 day Junior Firefighter Summer Day Camp for children ages 12-18 as a recruitment function, provide team building and awareness for the community. 5 day camp cost of \$15,000.00

4. What is the target group or population you wish to reach with this program?

- Infants/Toddlers – 0-3 years
- Preschoolers – 3-5 years
- Children 5-12 years
- Youth 12-18 years
- Adults
- Seniors
- Families
- Community

5. Please select the main strategic social direction of the program.

- Help people develop independence, strengthen coping skills, and become more resistance to crisis
- Help people develop an awareness of social needs.
- Help people develop interpersonal and group skills which enhance constructive relationships among people.
- Help people and communities assume responsibility for decisions and actions which affect them.
- Provide support that helps sustain people as active members of the community.

6. Please select the main strategic social outcome the program will attain.

- Individuals experience personal well being
- Individuals are connected with others
- Children and youth develop positively
- Healthy functioning within families
- Families have social supports
- The community is connected and engaged
- Community social issues are identified and addressed

7. will the program be carried out by staff or volunteers? STAFF

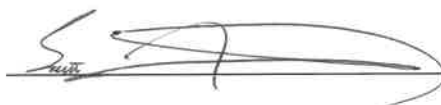
8. What indicators of success will you use? How will you know the program has been successful? What is your outcome statement? PARTICIPATES WILL JOIN ONE OF THE FIRE DEPARTMENTS AND APPLY THE SKILLS LEARNED TO EVERYDAY LIFE.

9. What measurement tool will you use to measure success? (survey, interview, documentation review, observation, focus group, or case studies)
SURVEYS. BASED ON THE REVIEWS FROM THE 2019 CAMP THE KIDS AND PARENT REALLY ENJOYED THE PROGRAM. VILNA FIRE HAD 1 MEMBER JOIN FROM THE CAMP.

I declare that

- ✓ I am a duly authorized representative having legal, financial, and /or executive signing authority for the above noted organization.
- ✓ The project will benefit the general community and not specific individuals/families..
- ✓ A final budget report indicating the project's expenses and revenues will be provided to the County no later than 60 days after the grant year end (December 31).
- ✓ A final evaluation form will be provided to the County no later than 60 days from the stated completion date.
- ✓ Any unused funding will be returned to Smoky Lake County.
- ✓ Any changes to the project including extensions must have written approval from the County.

Name: SCOTT FRANCHUK

Signature: 

Position: FIRE CHIEF

Date: APRIL 7, 2022



Dear Industries ,

On April 21st, 2022, Aspen View School Division, Holy Family School (Lakeland Catholic), and Careers: The Next Generation are coming together to host a Career Fair for our approximately 250 Grade 8 -12 students.

Our objective is to host a hands-on, try-a-trade Career/Trades Fair in Smoky Lake. The purpose of this event is to provide students exposure to careers and trades that they may not have much information about or experience with. With your experience, we are hoping that you will be able to contribute to this day's event.

Any hands-on opportunities, assistance, presentations, contacts, suggestions and/or other applicable ideas would be greatly appreciated. We have access to the Smoky Lake Complex (hall, ice arena surface, and parking lot) to set up booths and where larger equipment can be set up.

Students from Thorhild, Waskatenau, Smoky Lake, and Vilna Schools will be attending this event. This is a great opportunity for you to showcase your industry, motivate students to consider your industry as a career direction, and/or give students and employers a chance to meet one another to establish relationships and discuss potential jobs and/or internship opportunities.

If you are able to help by participating in this year's event, please send an email to Michelle Wright, Smoky Lake County CEDO at cedo@smokylakeregion.ca. Indicate what your needs as a presenter will be. For example electrical hook up.

This event is quickly approaching, so immediate feedback would be greatly appreciated. Please note that all participants are responsible for their own expenses.

If you cannot participate in the event but have a contact of a person or company who you think might like to be a part of this exciting venture, could you please forward their contact information to me.

Thanking you in advance,

Career Fair Committee

Smoky Lake Region **EMERGENCY** **PREPAREDNESS DAY**

MAY 7, 2022
SMOKY LAKE
AG COMPLEX
11:00AM – 2:00PM

Be Ready For Anything



BBQ Fundraiser Hosted by Rural Crime Watch

Emergency Services Displays

Emergency Preparedness Information

Presentations

Door Prizes

Recruitment Information



COME OUT AND MEET US!!