

## SMOKY LAKE COUNTY

### **A G E N D A: County Council: Committee of the Whole Meeting**

for the purpose of **Administration**, to be held on

Thursday, **April 14, 2022** at 9:00 A.M.

Virtual through Zoom Platform

<https://us02web.zoom.us/j/88654928554?pwd=UzdIRDl3ZTJzWDZESkZNVGpUVWE2dz09>

Meeting ID: 886 5492 8554 Passcode: 765551

And with Council physically present in the County Council Chambers, Smoky Lake.

\*\*\*\*\*

**1 Meeting:**

1.1 Call to Order

**2 Agenda:**

2.1 Acceptance of Agenda:  
as presented or subject to additions or deletions.

**3 Minutes:**

No Minutes.

**4 Request for Decision:**

N/A.

**5 Issues for Information:**

- 5.1 All-Net Municipal Solutions' Programs Year-2022. ©
- 5.2 MuniSight Demonstration/Training and User Guide. ©

**6 Correspondence:**

No Correspondence.

**7 Delegation:**

- 7.1 Scott Lamb, Customer Success Lead, MuniSight Ltd. – Re: Smartphone, Mobile, and Website Application Demos through All-Net Municipal Solutions @9:15 a.m.:
  - “iTown” which draws information to alert your residents, and
  - “Service Tracker” which allows you to accept, track, manage and report on every service request received by your office in a timely manner.

**8 Executive Session:**

**Adjournment.**



Municipal

# INNOVATIONS

**Connect** By all-net  
*Communication Automation*

## Emergency Alerting **Automation**

Broadcast imminent danger messages to your residents using Connect – By All-Net.

PAGE 06

NEW FEATURE

Live Video Streaming  
**With All-Net Meetings**

PAGE 11

Communicating  
**During COVID-19**

PAGE 03

Municipal Websites  
**Built For Administrators**

PAGE 16



# Table of Contents

---

06

### **Municipal Communication Software – Connect By All-Net**

“Connect” is a complete municipal communication tool providing you with the ability to send mass emergency, text, e-mail, smartphone, and voice messages to your entire community.

---

08

### **Public & Internal Service Request Tracking – Service Tracker**

Service Tracker allows you to accept, track, manage and report on every service request received by your office in a timely manner.

---

10

### **Meeting Management Solutions – All-Net Meetings**

All-Net Meetings is a mobile meeting management solution providing you with the ability to access and manage your meeting information from any device, including a smartphone.

---

12

### **Smartphone and Mobile App Development – iTown**

Since developing the first app for a Canadian town in 2014 we have continued to develop smartphone apps with the latest features specific to municipal government.

---

14

### **Logo & Brand Design – Municipal Branding**

We believe municipal branding is more than just a website and a logo. A brand is an experience, an emotion and a memory.

---

16

### **Municipal Website Development and Management – Municipal CMS**

Our municipal website content management system has been developed specifically for the needs of a municipality. We design and develop your entire website and train you to place you in control.

---

20

### **Up-front Pricing - All-Net Program Pricing**

Our program costs are up-front so you can budget for the implementation of new technologies. Our research and development focuses on municipal applications so we can pass the savings on to you.

# Your Municipal **Advantage**

---

From our beginnings in a small rural Manitoba town, we have reluctantly migrated closer and closer to a world of urbanites. Our company began in 1999 by offering municipal website services to a rural municipal government.

Today we offer a full range of municipal products and services to more than 500 municipal clients across the country. Our municipal clients range in size from a few hundred to thousands of residents. With 21 years of municipal experience, we have seen a lot of changes in technology and always keep ahead by developing new products and services that will meet the needs of a municipal government well into the future.

**Some benefits to choosing us include:**

---

## **PROFESSIONALISM**

---

Our business was built on the word of mouth of our municipal clients and the relationships we have with our clients is our number one priority. We view ourselves as a member of your team, and we are here 24/7 to assist you in any way possible.

## **PRICE**

---

Because we have already developed the applications, you only pay a small percentage of the development cost. Our clients realize significant savings compared to developing comparable applications from scratch.

## **EXPERIENCE**

---

All our staff are experienced in working with municipal governments and have attained a post-secondary education in their respective fields. Our training team is managed by a former municipal administrator who has an understanding of the diverse needs of a municipal office.

## **TIME**

---

There is no need for us to learn about the needs of a municipal government. With our knowledge and suite of applications we can turn around your project on time and faster than anyone else.

---



# Communicating **During COVID-19**

“

*We now live in a world where our residents are sharing information by the second and making your residents wait a week for information is no longer practical.*

”

On a regular basis we are being told we need to improve communication. Our residents are telling us we need to improve communication and elected officials and municipal administrators are looking for better ways to communicate with their residents. Whether its real or perceived, we all have communication issues and it's not your fault.

The way we communicate has changed and it has changed forever. Ten years ago, we could simply place an ad in the local paper and everyone would get the message. However, we now live in a world where our residents are sharing information by the second through various mediums such as social media and texting and making your residents wait a week for information is no longer practical.

If you aren't communicating with "all" your residents in a timely manner you can be assured that someone else in your community will step in to speak on your behalf. And chances are this person has their own agenda and message they want to broadcast.

We now live in a world where different generations are communicating through different channels. Young people

are communicating with social media and many more are texting at a rapid pace. E-mail has transitioned to a business tool and you need to phone my parents on a landline phone if you want to connect with them.

If you are just posting your information to Facebook, you need to think again about who is being excluded from your message. While Facebook is a great platform for posting and sharing information, you are only communicating with one segment of your population. It can be said that our seniors are the most vulnerable during the current pandemic and they are the least likely to be connected through social media.

COVID-19 has forced many of us to change (or create) our communication plans overnight. DJ Sigmundson, CAO in the Rural Municipality of St Andrews has implemented immediate changes to address the issue of communicating with a diverse population.

"We recognized that this was a national crisis and the Federal and Provincial governments would do all the heavy lifting" said Sigmundson.

The RM of St Andrews immediately launched a new

communication system “Connect – By All-Net” that provides them with the ability to communicate with their residents on a channel of their choice. “We worried about rumours and false information that could occur if covid-19 was not contained. We determined one thing we could do today was to position the RM to communicate to residents in an efficient manner and use the form of communication the individual resident was most comfortable” stated Sigmundson.

New local technology “Connect – By All-Net” was implemented in the RM of St. Andrews and provides municipal employees with the ability to disseminate mass messages to their residents immediately. A majority of Manitoba’s municipal governments are now using the technology while others are doing their best to keep up. The technology was the first in the Country to automate Alert Ready emergency alerts to landline phones and was recently cited in Alberta when Barrhead County received the Minister’s Award for Innovation.

Having the ability to get your message out is important. But what do you say and how do you say it? Michelle Kuly, a communications consultant and owner of Blueprint Inc. has been working with local governments to assist them with their messaging. “The top priority for local government is actually quite simple,” says Kuly.

“Ensure residents have all the information they need about essential local services as things evolve during COVID-19. Are there changes in the municipal services residents rely on like garbage and recycling or parks and open spaces? Let them know.”

Kuly says making this information clear, consistent and easy to access on multiple channels is key. Kuly also reminds us that good communication is two way.

“People will continue to have questions as we move through different phases of this crisis.” Kuly says to encourage citizens to reach out, monitor your social media channels, respond to citizens and use that feedback to inform your approach to communications. “This is a critical

time to build citizen confidence in local government, and effective communication is key.”

If you are a municipal official and you think local communication during a pandemic is not your responsibility you need to think again. Without one local source for factual information your residents are left with rumor, hearsay and second-hand information to make informed decisions. You need to remember there are always others with ulterior motives who are attempting to control your message to their benefit.



**Vern Sabeski**  
Founder and Managing Partner  
All-Net Municipal Solutions



Starting at  
**\$3,995**

# Connecting your community **one message at a time**

You have the ability to easily broadcast information on a wide variety of platforms from one central portal.

Connect – By All-Net incorporates over 20 years of municipal experience into one central portal to manage and disseminate messages to all your residents via e-mail, smartphone apps, text messages, social media and voice phone lines, including landlines.

Emergency alert messages from Alert Ready can be automated to broadcast on your resident’s smartphones without any local effort. **Some features of Connect – By All-Net include:**



- ✓ Automated Emergency Alerting
- ✓ GIS Mapped Messages
- ✓ Message Logs
- ✓ Data Ownership
- ✓ Preloaded Phone Directories
- ✓ CASL Compliant



## **AUDIO VOICE AND TEXT CALLS**

Type or upload recorded messages to be converted to voice and sent out by phone, including landlines.

## **LIVE EMERGENCY ALERTING**

Live feed and connections to Canada’s emergency alert system Alert Ready.

## **SMS TEXT MESSAGING**

Send text messages directly to your resident’s smartphone devices.

## **SEND TO ALL AUTOMATION**

Automatically send out imminent danger alert ready messages to your residents.





“

*Our office is a long time client of All-Net. We started with All-Net meetings, then added our website, Service Tracker and are in the process of including Connect. What I appreciate most... is that they listen to the feedback we give on the programs we use and they put that feedback into their upgrades.*

— **Charlene Bonchuk,  
Prairieview Municipality**

### **RECORDED MESSAGE HISTORY**

Maintain a history of all messages and re-send messages.

### **WEBSITE INTEGRATION**

Your residents have the ability to register and manage their accounts directly from your website.

### **SMARTPHONE APP & PUSH MESSAGING**

Send out messages to your residents mobile devices via the connect smartphone app push messaging.

### **MOBILE MANAGEMENT ACCESS**

Send out messages and access your account from a smartphone device.

### **MASS EMAIL MESSAGING**

Send messages and emergency alerts via email.

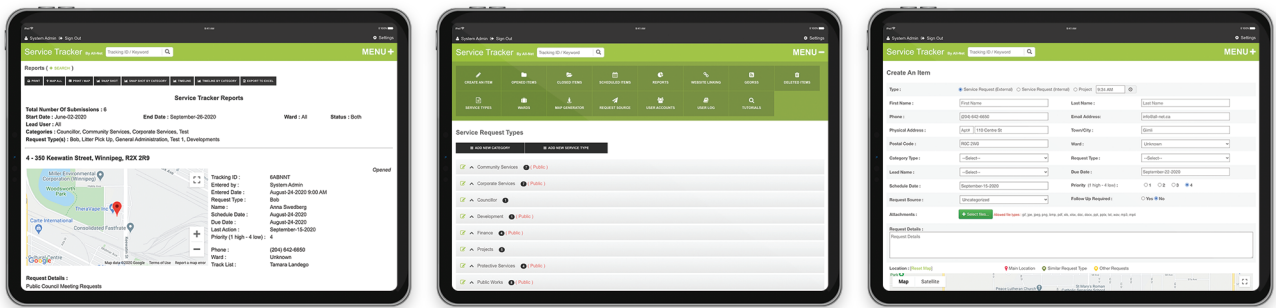
### **COMMUNICATION MANAGEMENT**

Send out targeted messages to specific contact groups or geospatial regions.

Starting at  
**\$4,750**

# Leave No Service Request Behind

You will have the assurance that all requests being managed by your staff are dealt with in a timely manner. Service Tracker allows you to accept, track, manage and report on every service request received by your office.



## NOTIFICATIONS

Staff are immediately notified of new submissions and receive automated reminders when tasks are due.



## DOCUMENT STORAGE

Attach any documents to a specific service request for future or immediate reference.



## PUBLIC SUBMISSIONS

Receive submissions online, by phone or in person that are tracked and routed to the appropriate staff.



## ARCHIVED REQUESTS

Archive a copy of every request received and acted on in your municipality.



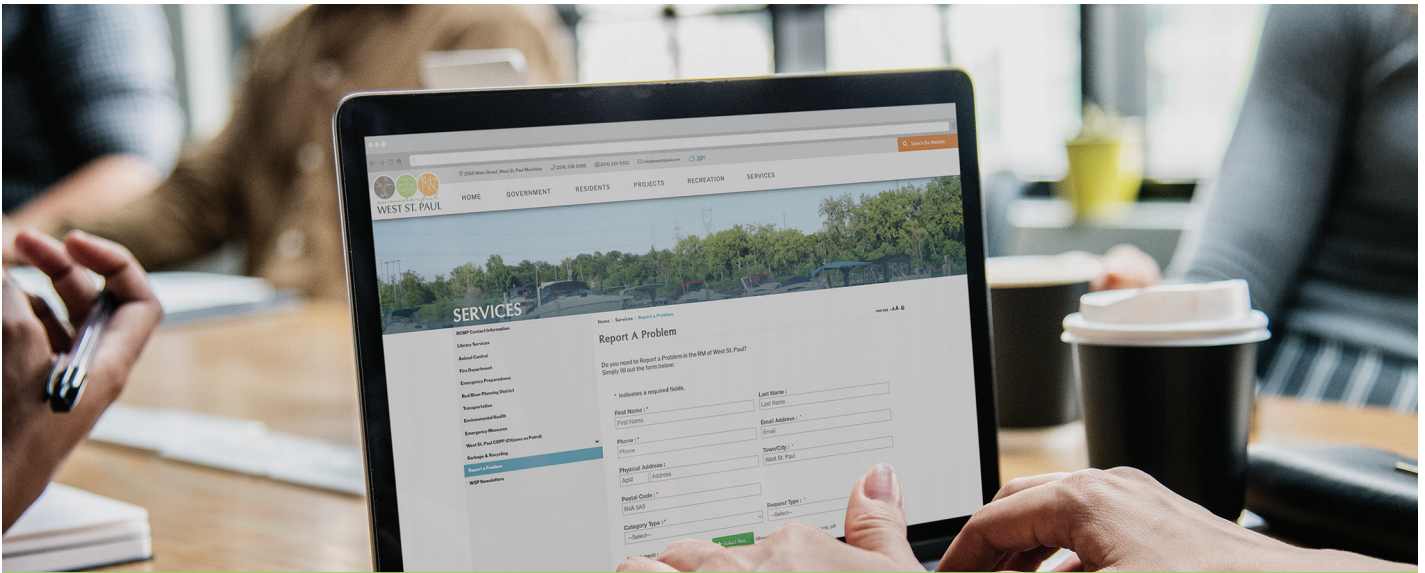
## WEBSITE INTEGRATION

Your public submission form and public info portal can be integrated into any website or app with no additional charge.



## COUNCIL/BOARD FEATURES

Create accounts for elected officials enabling them with the ability to submit and track their own requests.



“

*We love All-Net! Their software is user-friendly and time saving and the staff are the best!*

— **Lainie Reimer, West St. Paul**



### **GIS INTEGRATION**

Search current and archived service requests by name, service type, date or address.



### **GIS MAPPING**

Requests are mapped to the exact location while providing you the ability to edit any mapped location.



### **ACCOUNT SETTINGS**

You have control over the service types and the staff you want to lead each type of service request.



### **MOBILE ACCESS**

Access your account and monitor all activities from any location with a mobile phone or tablet computer.



### **FAST SET-UP**

Minimal training and set-up time is required. You can be trained and running within an hour.



### **SEARCH & CUSTOM REPORTING**

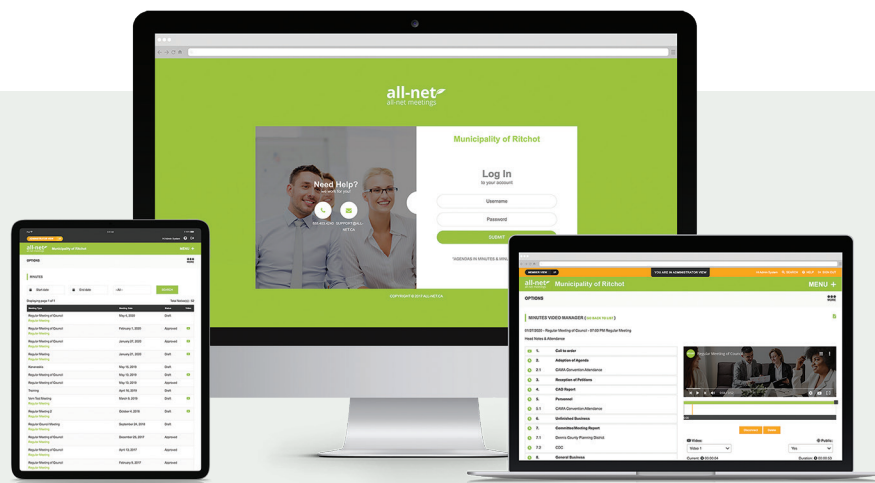
Generate custom reports based on request types, activities and dates.



Starting at  
**\$3,995**

# Agendas in Minutes Minutes in Seconds

All-Net Meetings is the most user friendly meeting management system available for public administrators. The easy to use interface makes the application great for the most novice user while providing advanced tools such as interactive document management, task tracking and complete meeting management features. **Some features Include:**



## AGENDA MAKER

Today your agenda packages are now digital without the need to create paper packages.

## AUTOMATED MINUTE

Your minutes are created in seconds as all your decisions are brought forward automatically.

## RESOLUTION MANAGER

Meeting decisions and resolutions can now be searched by keyword, date or meeting type.

## PROJECT & ISSUE TRACKING

Keep track of important projects, issues and enable others to access and share information from one central location.

## DOCUMENT STORAGE

Store all of your documents in a searchable format for future reference.

## REMOTE & MOBILE ACCESS

Municipal staff and elected officials can access their information from any location on any device.

# All-Net Meetings Live Video Streaming

Starting at  
**\$4,995**

Welcome to Live Video Streaming with All-Net Meetings. This easy to use feature is affordable for the smallest municipality and will ensure that every person in your community has access to your meetings. Add the live streaming feature to your All-Net Meetings account today! **Some features Include:**

## GETTING STARTED

Simply plug in and play and you're on your way.

## EASY AS 1, 2, 3

All features are built into your All-Net Meetings account. Start and stop your meetings with the click of a button.

## EQUIPMENT INCLUDED

We provide the camera and video encoder, shipped directly to your municipality free of charge.

## ACCESSIBLE FOR EVERYONE

Connect with the most vulnerable in your community by bringing meetings to them through your website.

**\$4,495.00** Year One (Including Equipment)

“

*Love All-Net Meetings! This program has made my life so much easier! An added benefit is that our office is now helping to save trees!*

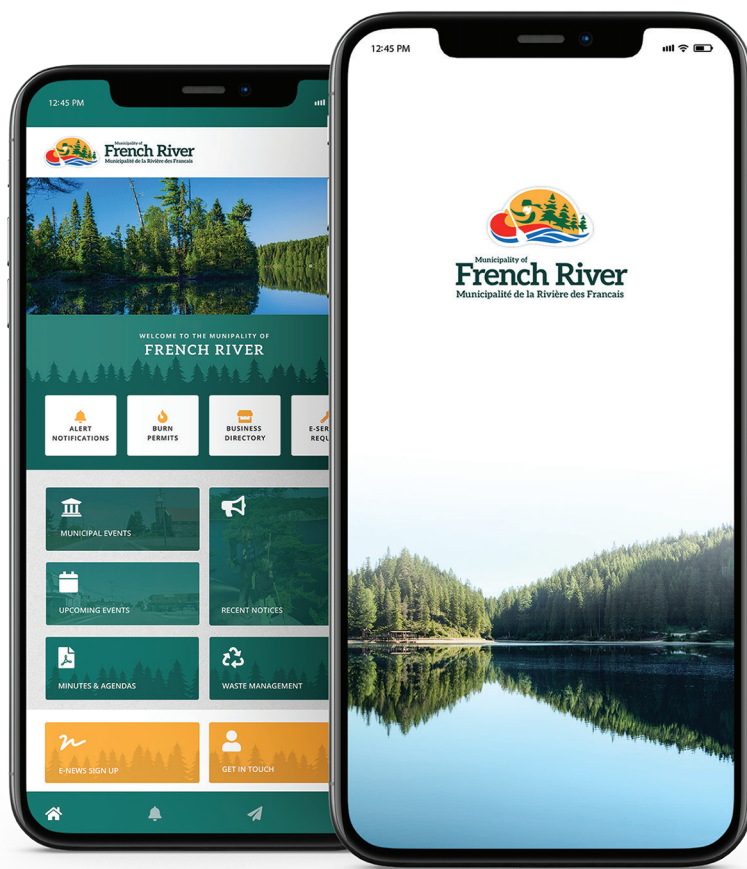
”

— Michele Sorensen, Town of Nipawin

Starting at  
**\$3,995**

## Connecting your community in a mobile world

iTown speaks directly with your website and draws information to alert your residents in the palm of their hands. iTown integrates with your other programs such as: All-Net Meetings, Service Tracker, Connect – By All-Net and your municipal website. **Some features include:**



### LOCAL NOTICES & EVENTS

Stay informed with real time access to local notices and events.



### BUSINESS DIRECTORY

Ability to search, contact and view local businesses.



### INTERACTIVE LOCAL MAPS

Ability to locate points of interests such as schools, banks and churches.



### CONTACT INFORMATION

Residents can get in touch with staff directly from the mobile app.



### PUSH MESSAGING

Messages automatically appear on residents smartphones.





“

*If you do have any questions the customer service is amazing. Well done All-Net and thank you for the awesome years of service.*

**— Tammy Parobec,  
City of Thompson**



Starting at  
**\$9,995**

# Are you ready for a new identity or a brand refresh?

We believe municipal branding is more than just a website and a logo. A brand is an experience, an emotion and a memory. We continually work with municipal governments and walk them through a brand development process.

Our team combines marketing, communications, logistics, and design thinking to develop meaningful, differentiated, and authentic brands for communities big and small. We've seen firsthand how the power of brand can elevate a community from a location to a destination.



# Our Municipal Branding Process

“

*All-Net listens and understands municipal clients and continues to provide superior products and customer service. Great job All-Net!*

— Tracey French, Municipality of Emerson-Franklin



## 1. CONDUCT RESEARCH

We hit the books, scour the internet and begin ideating.



## 2. CLIENT CONSULTATION

We will meet with your council, staff and community leaders.



## 3. COMMUNITY FEEDBACK

We will take the findings and go to the public with an online survey.



## 4. PRESENTATION

We will present and rationalize our concepts to your council.



## 5. CREATIVE EXECUTION

We take your feedback and execute your new brand identity.



## 6. DELIVER AND LAUNCH

We provide you the files and roll out your amazing new identity.



Starting at  
**\$3,995**

# Municipal Websites **Built For Administrators**

Our municipal website content management system has been developed specifically for the needs of a municipality. The applications you can choose from have been developed with and for municipal administrators.

**Some features you have to choose from include:**

## **RESPONSIVE DESIGNS**

Your designs will be responsive to adapt to any mobile device. This also includes your content management system.

## **ADVANCED PAGE EDITS**

Add, edit or delete pages anytime from your desktop or smartphone devices.

## **ALERT POP-UP NOTIFICATIONS**

Manage banner and pop-up alert messages that appear when people visit your website.

## **ADVANCED USER ACCOUNTS**

Create an unlimited number of user accounts and control who has permission to edit and manage specific website features.

## **NOTICE MANAGEMENT**

Easily post and receive public notices to appear on your website.

## **ONLINE FORM BUILDER**

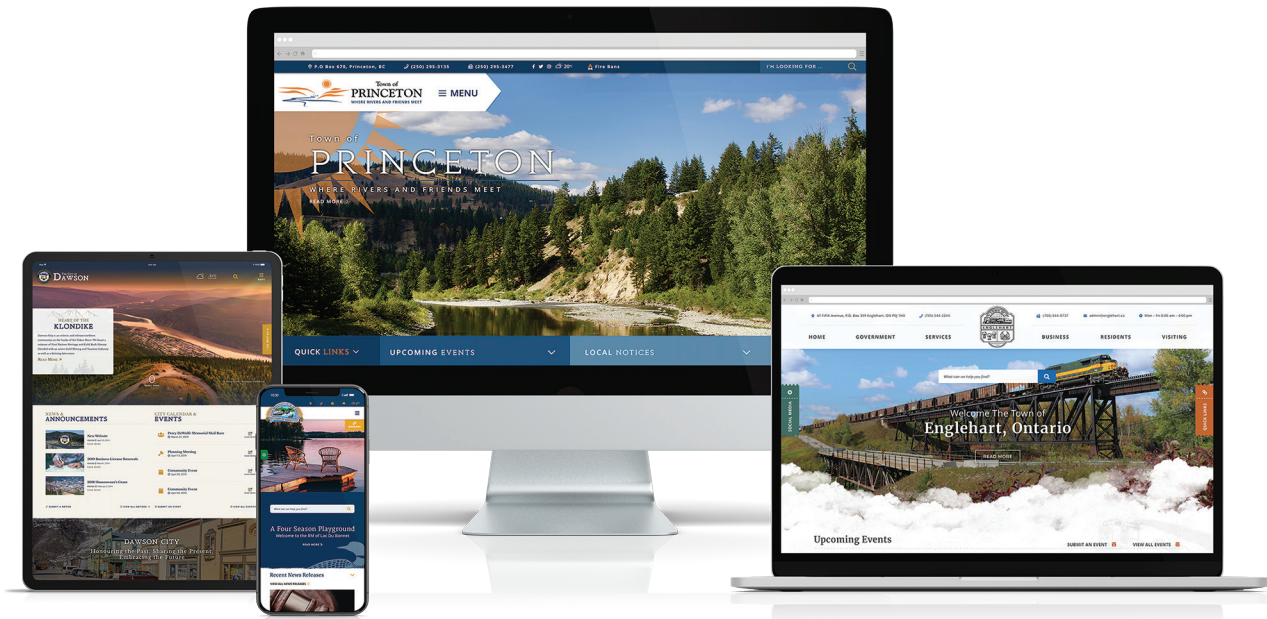
Develop and manage your own online submission forms and set where submissions are e-mailed to.

“

*We are very pleased and thankful for the excellent service, value, functionality, and design of our new suit of products developed by All-Net Municipal Solutions.*

— **Jon Allan, Town of Sundre**

”



## MICROSITE BUILDER

---

Create and manage an unlimited number of micro-websites for departments, community groups and special events.

## BULK MESSAGING

---

Send and manage bulk e-mail messages to your website registrants including automated messages for community notices and events.

## CALENDARS

---

Create and manage multiple community calendars along with the ability to receive and manage public event submissions.

## ADDITIONAL FEATURES

---

Select from a wide range of features and only pay for the features you use. *See page 19 for more information.*

## PEACE OF MIND WEBSITE PRICING:

Our Software as a Service (SaaS) model provides you with “Peace of Mind Pricing” in knowing your website will always be current with the latest changes in technology. Your website will always stay up to date as we automatically apply new updates when required.

- *Technology update guarantee*
- *Re-design of your website after year three*
- *10 hours of annual support and 24 hour emergency support*

# Starter Package

Starting at  
**\$3,995**

The Starter package includes full access to Municipal CMS and provides you with the ability to create and edit your website on a computer or smartphone with a simple browser and no additional software.

The Starter Package (*starts at \$3,995 annually for a 4 year term*) provides you with the ability to add any optional features to your website and you only pay for the additional cost of the feature. Municipal CMS has been developed with and for municipal administrators to automate and simplify the communication process. **Municipal CMS includes the following:**

- Custom responsive design based on your community brand
- HTML code view for experts
- Upload images and files directly into the editor
- Photo retouch editing including photo borders and shadows
- 10 hours of annual support & 24 hour emergency support
- Service Tracker, All-Net Meetings, & Connect integration
- Dynamic homepage video/photo slider
- Password protected pages
- 5 Email accounts
- Google analytics & site activity log
- Temporarily disable/enable seasonal pages
- Advanced administrator permissions
- Website hosting with daily data backups
- Content tools, quicklinks, accordions, highlights

Starter package includes these features: **Local Notices & Document Management**

# All Inclusive Package

**\$6,995**  
Annual

The All Inclusive Package includes the Starter Package and access to **all of the website features listed on page 19** for an annual cost of \$6,995.00 annually for a four year term. Also, included is access to all system updates, new applications as soon as they are available.

Any of the following features can be added to a “Starter Package” to generate a price estimate. Simply take the starter package price of \$3,995 and add the cost of any item below:

WEBSITE FEATURE OPTIONS		ANNUAL
<b>Calendar:</b> Create unlimited calendars and receive event submissions from the general public.		\$280.00
<b>Website Search:</b> A search field appears on every page for visitors to access information via a keyword search.		\$150.00
<b>Alert Pop-Up Notifications:</b> Banner and pop-up alert messages you manage to appear when people visit your website.		\$200.00
<b>Bulk E-mail:</b> Send out bulk and automated email messages directly to your local residents.		\$350.00
<b>Business Directory:</b> Create business categories and then add businesses to specific categories.		\$200.00
<b>Service Requests:</b> An online tool which local residents can use to submit service requests to the administration office.		\$350.00
<b>Meetings:</b> An application to feature your local government’s meeting minutes and agendas on your community’s website.		\$150.00
<b>Google Mapping:</b> Display local points of interest on a Google Map within your website.		\$280.00
<b>Microsite Builder:</b> Build and manage multiple microsites from your main website content management system.		\$850.00
<b>Form Builder:</b> Create your own submission forms through your website CMS.		\$400.00
<b>Photo Gallery:</b> Create and manage your own photo gallery.		\$100.00
<b>Fire Permit:</b> Accept and approve online fire permit applications.		\$400.00
<b>Water Meter Readings:</b> Provides users with the ability to submit their water meter readings on your website.		\$250.00
<b>Property Listings:</b> Manage an online property sale listing application.		\$250.00
<b>Fire Ratings:</b> Set or adjust your current fire ratings to notify residents of risks associated with open fires.		\$100.00
<b>Poll Question:</b> An online poll question that you can maintain and use as a tool for local residents to register with your website.		\$175.00
<b>Road Ban:</b> Set or adjust road bans within your municipality.		\$100.00
<b>Video Manager:</b> Embed YouTube videos, or other video formats directly into a video gallery.		\$45.00
<b>Blogging:</b> Operate and manage a separate blog that can be fully integrated into your website.		\$200.00
<b>Cemetery Database:</b> Add cemeteries and then maintain a directory of cemetery residents.		\$250.00
<b>Ad Manager:</b> Add and manage banner ads that can appear on your website.		\$200.00
ADDITIONAL OPTIONS	YEAR ONE	ANNUAL
<b>Bilingual Websites:</b> Edit and manage a website to ensure your content is available in both official languages.	\$1,950.00	\$750.00
<b>Accessibility Development:</b> We will develop your website and test to meet specific accessibility standards.	\$1,950.00	\$750.00
<b>Additional Email Accounts:</b> Email accounts related to your domain for \$5/month per account.	\$60.00	\$60.00



# All-Net Program Pricing

Our program costs are up-front so you can budget for the implementation of new technologies.

**\*All prices listed below are “starting” costs and are subject to change.**

CONNECT – Municipal Communication System	YEAR ONE	ANNUAL
Provides you with the ability to send out phone calls, text messages, mass e-mail messages, push messages and social media posts to your residents from the office or mobile phone. <b>Options Include:</b>	\$3,995.00	\$3,995.00
<b>Smartphone App:</b> Connect portal enables residents to register, manage accounts, and receive real-time alerts.	\$995.00	\$495.00
<b>Emergency Alerting:</b> All alerts for your community issued by federal and provincial agencies automatically appear in your account.	\$995.00	\$495.00
ALL-NET MEETINGS – Paperless Meeting Management	YEAR ONE	ANNUAL
Prepare your agendas in minutes and minutes in seconds with All-Net Meetings for municipal governments. Provides you with a complete set of meeting management and communication tools. <b>Options Include:</b>	\$5,495.00	\$3,995.00
<b>Live Video Streaming:</b> With a simple click of a button you can stream your meetings live to the public and automatically save a copy for future records. <i>Equipment included.</i>	\$4,495.00	\$2,995.00
MUNICIPAL WEBSITES – Peace of Mind Pricing	YEAR ONE	ANNUAL
You now have “Peace of Mind” in knowing your website will keep up to technological changes for years to come. We maintain your applications and apply the updates immediately so your site is always. <b>Options Include:</b>		
<b>Starter Package:</b> Custom professional design and set-up managed with Municipal CMS.	\$3,995.00	\$3,995.00
<b>All Inclusive Package:</b> Includes the Starter Package, all features on page 19 and new features once released.	\$6,995.00	\$6,995.00
SMARTPHONE APPLICATIONS – iTown	YEAR ONE	ANNUAL
For iPhone and Android will automatically draw your community events, notices, business directory, maps and municipal contact info from your website. Requires Municipal Website CMS. <b>Options Include:</b>	\$4,995.00	\$1,495.00
<b>Push Messaging:</b> Messages automatically appear on resident smartphones.	\$995.00	\$495.00
<b>Automated Emergency Alerts:</b> Emergency alerts automatically appear on residents smartphones.	\$995.00	\$995.00
SERVICE TRACKER – Service Request Management	YEAR ONE	ANNUAL
Service Tracker provides you with the tools to manage all the public service requests received by your office and direct requests immediately to the responsible staff (ESRI, ArcGIS data integration). <b>Options Include:</b>	\$4,750.00	\$3,995.00
<b>Public Portal:</b> Display service request activity on your website for the public.	\$495.00	\$495.00
<b>GIS Integration:</b> Create a direct link from Service Tracker to your GIS software.	\$495.00	\$495.00

Find out more about these programs at: [www.all-net.ca](http://www.all-net.ca)

# User Guide

For the best outcome open in Google Chrome

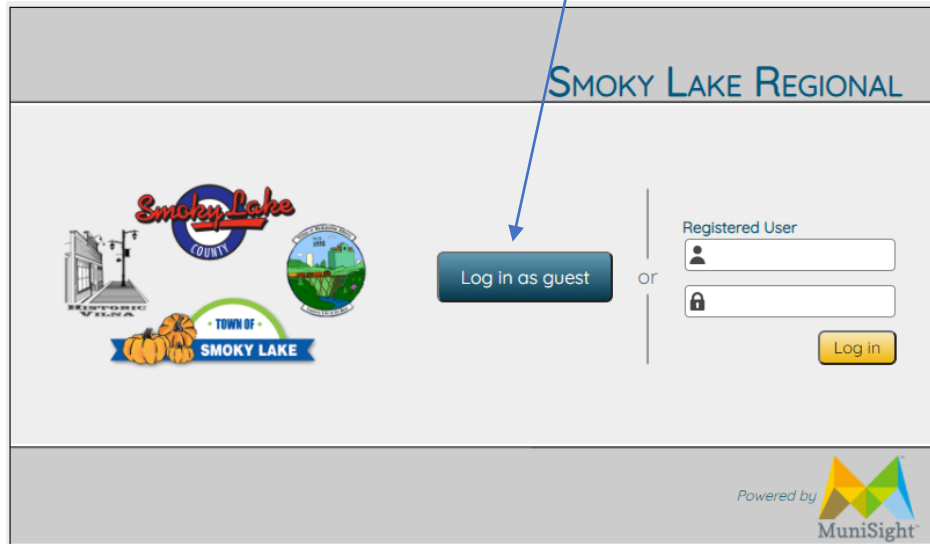
Please click here



## GIS WebMap- County And Regional

An online, interactive map is available here. *This tool allows you to verify information such as zoning, take measurements, and view imagery!*

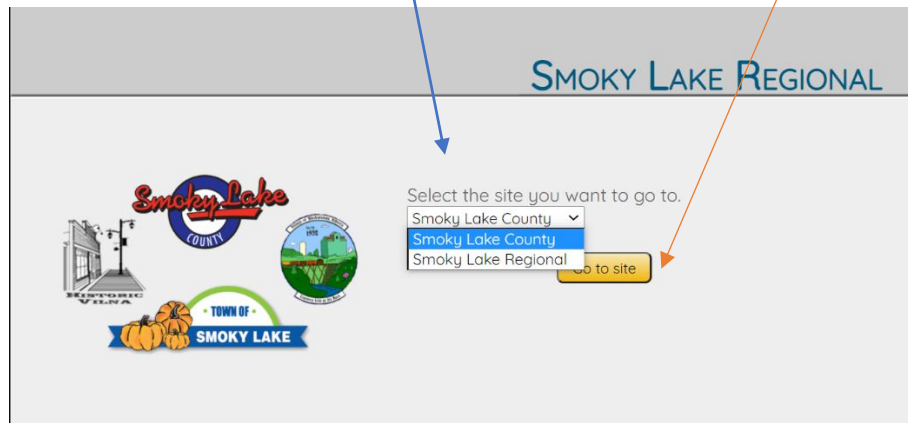
### Choose Log in as guest



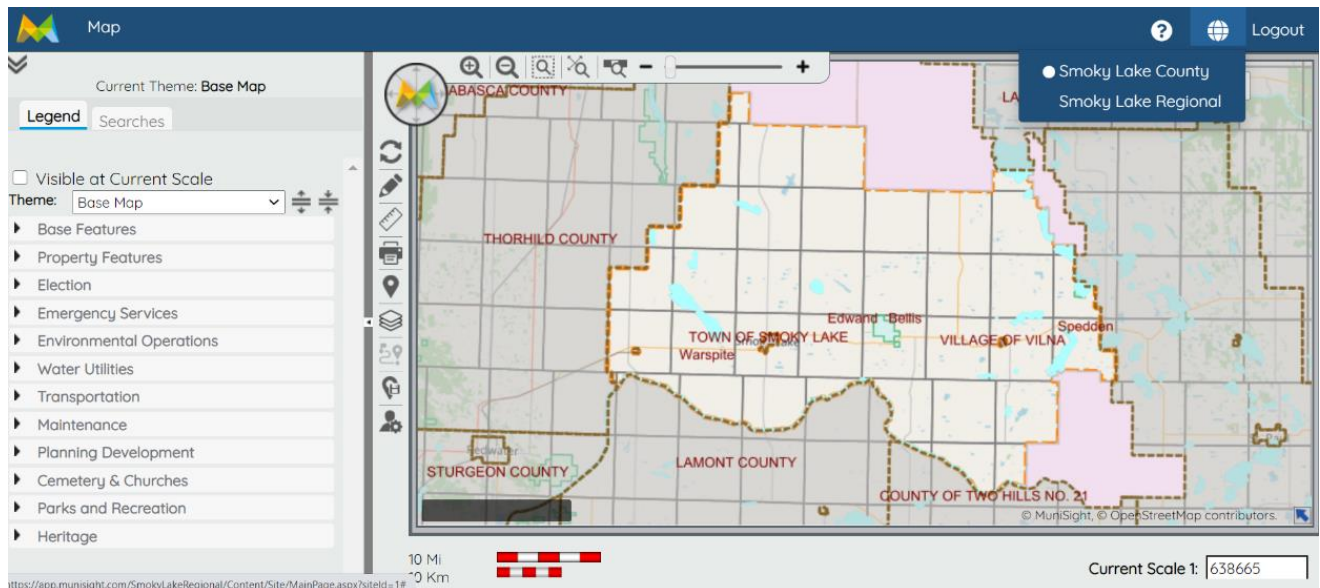
### Select the site you wish to visit, then Go to site

**Smoky Lake County:** Consists of Smoky Lake County.

**Smoky Lake Regional:** Consists of, Smoky Lake County, Village of Waskatenau, Town of Smoky Lake, and Village of Vilna.



**Once logged in, it will direct you to the legend and map window,  
which may take a few moments to load!**



***Smoky Lake Regions Interactive Webmap can assist you with information,  
at your convenience.***

***Simply turning layers of information on, to be displayed in the map window.***

What Electoral District you live in?

How far am I to the nearest fire hydrant?

Where are the landfills and what are there times of operation?

When was my road graveled last? When is it going to be graveled again?

What is my Zoning District?

I would like to see the Area Structure plans and bylaws.

How can I find a Cemetery or Church in the County?

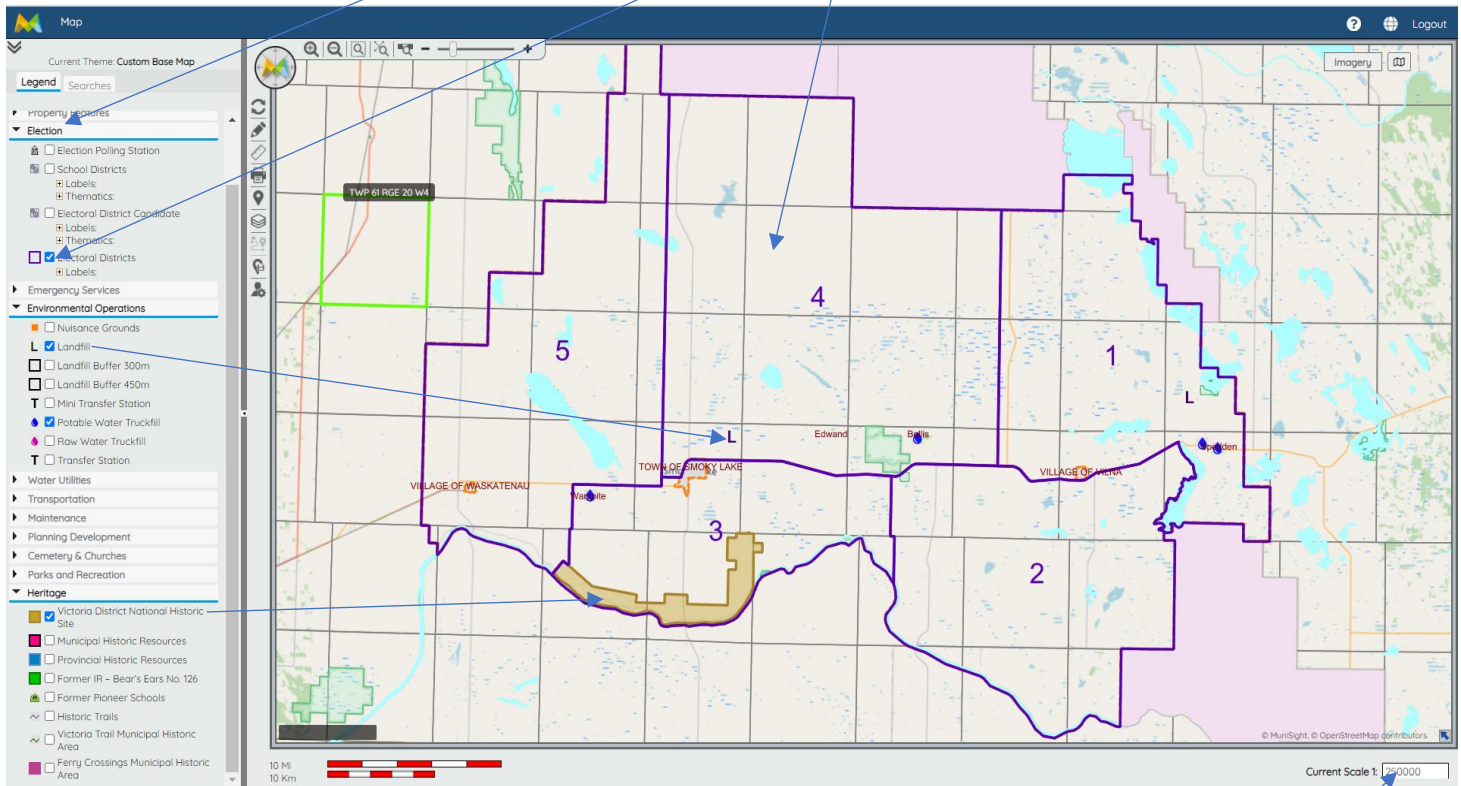
I need to find a Community Hall or Ball Diamond.

How can I locate a Historic Site?

In the legend below you will find many Feature Classes, with **Answers to your Questions!**

When you click it open, all the features associated to it will be listed below it.

If you click in the feature box it will display in the map window

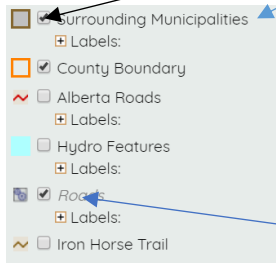


**\*\*\*Important\*\*\***

Any time you turn a feature on, please be patient for it to load before turning another feature on or off.

### Displaying Features:

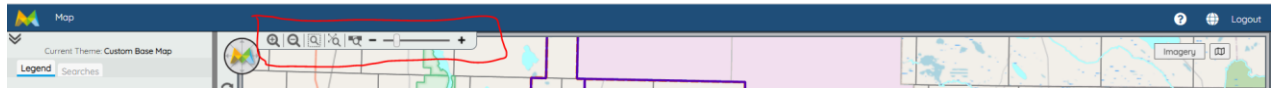
If a feature in the legend is **black text**, its corresponding features will be displayed at the **current scale**, but it must be turned on.



If a feature has **grey text**, its corresponding feature will not be displayed at the current scale, even if it's turned on. You can hold your mouse over top of the grey text to see what scale the feature will be displayed at. You can type the scale in to the box or zoom in to the scale it will be displayed at as well.



**Tools:** located at the top of the map, from left to right.



Click this icon to **Zoom-in**.



Click this icon to **Zoom-out**.



Click this icon **Zoom-box** and then click in your map window, release the mouse button, draw a **box** on the map and click your mouse button to finish. Your map will zoom-in to the shape you have drawn



Click this icon to **zoom-out to full extent** and this will take you back to display the whole county.

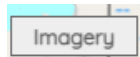


Click this icon to **zoom (in or out) to a Nominal scale** which is 1:45000

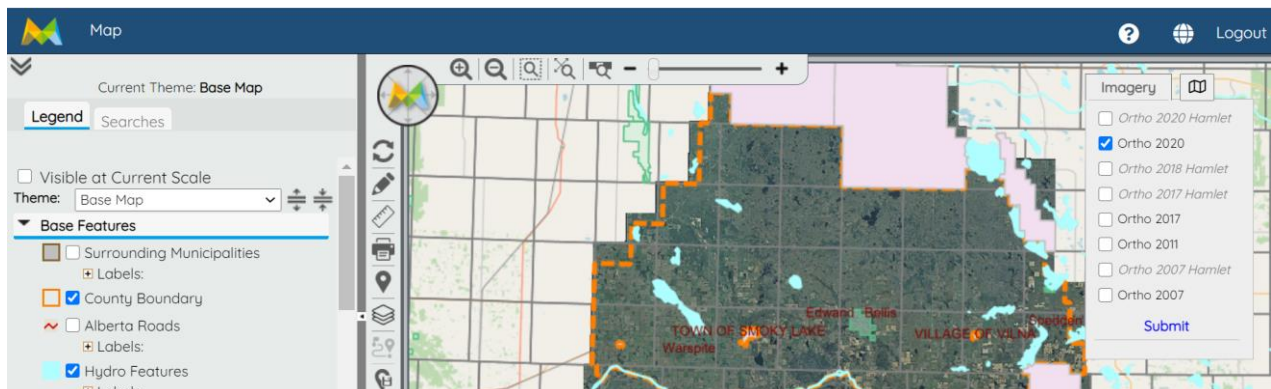
So if you are displaying the whole map it will zoom you into the centre of the map at a scale of 1:45000. If you are zoomed in to a division it will zoom you into the centre of the division at a scale of 1:45000.



Slide along this bar to zoom in or out, it will show the scale as you move it.



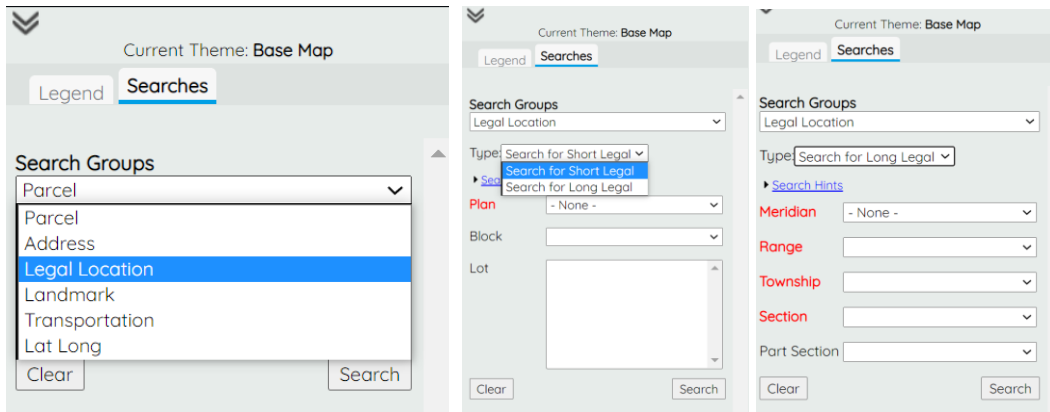
Here you will find the menu for Orthophotos. To turn on a layer of Ortho's, you **check the year** you want to display and then click on **submit**. You must do the same to **turn them off, uncheck and submit!**



Please note: Ortho images are for reference only. They can not be relied upon to determine property boundaries.

**Searches:** You may select the type of search required through the Search Group.

The most common search type is by legal location: Please see examples below to see short legal and long legal.

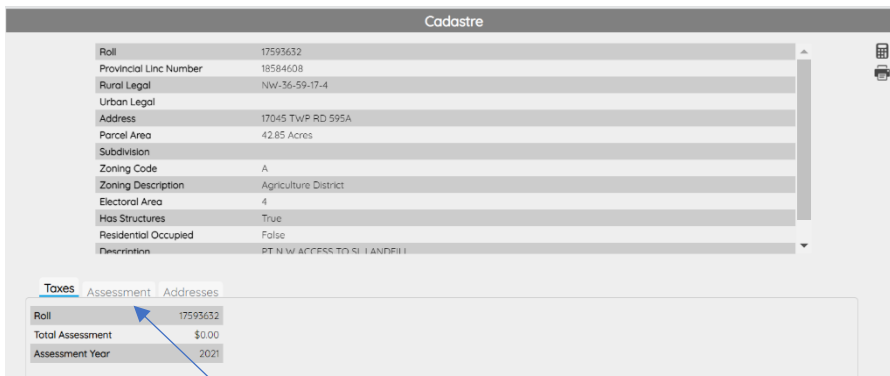


Using the dropdown menus, select the parameters. Once completed, click search.

Once your search has been complete the parcel will appear outlined in green



To access additional property information, click once in the highlighted area of the property to view property information which will open in a window called Cadastre.



You can click on these tabs for additional information.

\*\*\*Important things to remember\*\*\*





Only click once on site: no double click

Any time you click on something you must wait for it to load before clicking or zooming.

Having your ortho's on will take your data longer to load (be Patient)

***We are constantly updating Data.***

***If you see incorrect or missing Data, and/or can provide information, please reach out to us.***

	<p>Carole Dowhaniuk GIS Operator/ p:780-656-3730 or toll free 1-888-656-3730 c:780-650-5104 4612 - McDougall Drive, PO Box 310 Smoky Lake, Alberta, T0A 3C0</p>		<p><b>TOWN OF SMOKY LAKE</b> P.O. Box 460, 56 Wheatland Avenue Smoky Lake, AB T0A 3C0 <b>Phone:</b> 780-656-3674 Fax: 780-656-3675 <b>Email:</b> <a href="mailto:town@smokylake.ca">town@smokylake.ca</a></p>
	<p><b>VILLAGE OF WASKATENAU</b> 5008 - 51st Street PO Box 99 Waskatenau, Alberta CANADA T0A 3P0 Ph/Fx: 780-358-2208</p>		<p>Village of Vilna - Box 10, Vilna AB T0A 3L0 5135 - 50 Street 780-636-3620 Phone</p>

Information on this site is provided for personal and public non-commercial use. Any republication, transmission, storage, duplication, modification or distribution of material provided in this website, in whole or in part, without the express written permission of the Smoky Lake County is forbidden. In particular, the Smoky Lake County's official marks, trademarks, original copyright and other proprietary notices included on the Smoky Lake County's website must remain intact. The Smoky Lake County reserves all of its intellectual property rights and may take whatever measures it considers necessary and permitted by law to protect and enforce these rights. Some materials and graphical elements found on this website may be subject to copyright by other organizations and you may need to seek their permission before reproducing the material.

The Smoky Lake County authorizes you to view, copy and print materials published on this web site subject to the following conditions:

You must not use, distribute, sub-licence, operate a service, publish or disseminate the material for sale or profit without first obtaining the express written permission of the Smoky Lake County; You must not modify, reformulate, adapt, alter, adjust, change, disassemble, frame or decrypt any of the contents of this website; You acknowledge the Smoky Lake County as the source of the material; At the Smoky Lake County's request, you must delete, erase or otherwise remove any of the material and confirm in writing that you have complied with the request .

This web site is a public resource of general information and is provided on the understanding that its contributing writers are not engaged in giving legal or other professional advice. The Smoky Lake County does not guarantee or warrant the reliability, accuracy, quality, currency, validity, or completeness of information found on this website or any link to or from this website. The Smoky Lake County is not liable for any direct, indirect, special, incidental, consequential or other damages based on any use of this website including, without limitation, any lost profits, business interruption, loss of programs or information injuries, or expenses that might result from relying on mistaken, misquoted, outdated, or incomplete information contained from or through this site for any purpose.