

## SMOKY LAKE COUNTY

**A G E N D A: County Council Meeting**  
**for the purpose of Departmental Operations** to be held on  
Tuesday, **April 26, 2022** at 9:00 o'clock A.M.  
Virtual through Zoom Platform

Meeting ID: 864 9122 9393 Passcode: 132885

<https://us02web.zoom.us/j/86491229393?pwd=bHlyNUQyS3lPRkdHblRFKzFKZjlqUT09>

And with Council physically present in the County Council Chambers, Smoky Lake.

\*\*\*\*\*

**1. Meeting:**

Call to Order

**2. Agenda:**

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

**3. Minutes:**

No minutes.

**4. Request for Decision:**

No Request for Decision.

**5. Issues for Information:**

1. Manager Reports

**Public Works:**

- a. Public Works Manager. ©
  - i. Council Requests Summary: As of April 19, 2022. ©
  - ii. Road Projects.
- b. Public Works Road Foreman. ©
- c. Public Works Shop Foreman. ©

**Protective Services:**

- d. Peace Officer. *Vacant*
- e. Fire Chief. ©
- f. Safety Officer. *No report this month*

**Planning and Development:**

- g. Planning and Development Manager. ©

**Natural Gas:**

- h. Natural Gas Manager. ©

**Environmental Operations/Parks and Recreation:**

- i. Environmental Operations/Parks and Recreation Manager. ©

**Agricultural Service Board:**

- j. Agricultural Fieldman. ©

**Administration:**

- k. GIS Technician. *To be handed out at meeting*
- l. Communications Technician. ©

**Recommendation:** Accept and file for information.

2. Training Reports

No Training Reports

3. Manager Work Plans

No Work Plans

6. **Correspondence(s):**

7. **Delegation(s):**

8. **Executive Session:**

**Adjournment**



5.1.a

17  
GOALS

1%  
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
<b>Public Works Manager Work Plan</b>		
<p>→ Public Works Department Daily/Weekly/Monthly Plan: 100%</p>	<p><b>Doug Ponich:</b>            Achievements: No update.            Challenges: <i>No value</i>            Next Steps: <i>No value</i>            2022/02/15</p>	<p>1% 99% behind</p>
<p>→ Administrative (PW Manager): 100%</p>	<p><b>Doug Ponich:</b>            Achievements: Joint Health and Safety Meeting. March 17             County Departmental Meeting. March 22             Meeting with Alberta Transportation regarding S.M.E. at White Earth Pit. April 4             Public Works has resumed weekly Tool Box ( safety ) meetings. March 28th.             Challenges: <i>No value</i>            Next Steps: <i>No value</i>            2022/03/15</p>	<p>8% 8.33 / 100% 92% behind</p>
<p>→ Council Member Inquiry (PW Manager): 100%</p>		<p>0% 0 / 100% 94% behind</p>

Goal	Progress Update	Current Completion
→Dust Control (PW Manager): 100%		0% 0 / 100% 30% behind
→Gravel (PW Manager): 100%		0% 0 / 100% 30% behind
→Maintenance (PW Manager): 100%	<p><b>Doug Ponich:</b></p> <p><b>Achievements:</b> Graders continue pushing back drifted areas accumulated from strong winds on March 7th. March 14, 15, 16, 17, 18  Grader snow removal after latest winter event on Sunday, March 20th. March 21, 22, 23, 24, 25  Grader snow removal after March 28 snow event. March 29, 30  Grader snow removal at Stry Hall parking area. March 31 Div. 2  Graders benching; pushing back snow off shoulders. April 4, 7, 8, 11</p> <p>Road inspections for water build-up, washouts and plugged culverts. March - April. All divisions.</p> <p>Loader pushing back snow off shoulder at TWP 592A, west of HWY 855 to HWY 28. April 4 Div. 3</p> <p>Construction grader winging asphalt and oil-base roads in Divisions 4 &amp; 5. March 18</p> <p>Buggy with V-Plow opening up drifted roads:</p> <ul style="list-style-type: none"> <li>- RR182, TWP 600 - 602. March 14 Div. 5</li> <li>- TWP 602, RR 181 - 182. March 14 Div. 5</li> <li>- RR 181, TWP 602 - 604. March 14 Div. 5</li> <li>- TWP 604, east of HWY 855. March 14 Div. 4</li> <li>- TWP 602, east of HWY 855. March 14 Div. 4</li> <li>- TWP 600, RR 152 - 153. March 14 Div. 4</li> <li>- RR 151, HWY 28 - TWP 600. March 14 Div. 4</li> <li>- TWP 602, RR 142 - HWY 36. March 14 Div. 1</li> <li>- TWP 602, RR 140 - 141. March 14 Div. 1</li> <li>- RR 140, TWP 600 - 602. March 14 Div. 1</li> <li>- RR 135, TWP 590 - 592. March 14 Div. 2</li> <li>- TWP 614, RR 132 - 133. March 15 Div. 1</li> <li>- RR 132, south of TWP 614. March 15 Div. 1</li> </ul>	0% 0 / 100% 30% behind

- TWP 610, RR 130 - 131. March 15 Div. 1
- RR 131, TWP 601 - 602. March 15 Div. 1
- TWP 601, RR 131 - 132. March 15 Div. 1
- TWP 600, RR 124 - 130. March 15 Div. 1
- TWP 594, west of RR 123 March 15 Div. 1
- TWP 592, RR 123 - 124. March 15 Div. 1
- RR 124, TWP 591 - 592. March 15 Div. 1
- TWP 590, RR 130 - 133. March 15 Div. 1
- RR 134, TWP 594 - 600. March 16 Div. 2
- TWP 594, RR 133 - 135. March 16 Div. 2
- RR 140, HWY 28 - TWP 594. March 16 Div. 1
- TWP 594, RR 140 - 141. March 16 Div. 1
- TWP 592, RR 142 - 143. March 16 Div. 2
- RR 143, TWP 590 - HWY 28. March 16 Div. 2
- RR 145, TWP 584 - 590. March 16 Div. 2
- RR 143, TWP 584 - 590. March 16 Div. 2
- TWP 584, RR 140 - 142. March 16 Div. 2
- RR 133, TWP 584 - 590. March 16 Div. 2
- TWP 590, RR 132 - HWY 859. March 16 Div. 2
- TWP 590, HWY 859 - RR 135. March 16 Div. 2
- RR 133, TWP 590 - 592. March 16 Div. 2
- TWP 592, RR 133 - HWY 859. March 16 Div. 2
- TWP 600, RR 134 - 135. March 16 Div. 1
- RR 130, HWY 652 - TWP 582. March 17 Div. 2
- TWP 582, RR 130 - HWY 859. March 17 Div. 2
- TWP 582, HWY 859 - RR 141. March 17 Div. 2
- RR 142, north of TWP 582. March 17 Div. 2
- TWP 582, RR 142 - 143. March 17 Div. 2
- TWP 584, RR 142 - 143. March 17 Div. 2
- TWP 584, RR 144- 145. March 17 Div. 2

- TWP 584, RR 150 - 151. March 17 Div. 2
- RR 151, HWY 652 - TWP 582. March 17 Div. 2
- TWP 592A, RRR 154 - 155. March 17 Div. 3
- RR 183, HWY 28 - TWP 594. March 21 Div. 5
- TWP 594, RR 183 - HWY 831. March 21 Div. 5
- RR 192, TWP 594 - 610. March 21 Div. 5
- TWP 610, RR 192A - 191. March 21 Div. 5
- RR 191, TWP 605A - 610. March 21 Div. 5
- TWP 605A, RR 190A - 191. March 21 Div. 5
- TWP 611, RR 185 - 190. March 22 Div. 5
- RR 185, TWP 611 - 611A. March 22 Div. 5
- RR 190, TWP 595A - 611. March 22 Div. 5
- TWP 595A, RR 185 - 191. March 22 Div. 5
- RR 185, TWP 604 - 604A. March 22 Div. 5
- TWP 595A, RR 190/TWP 604 - RR 185. March 22 Div. 5
- TWP 602, RR 181 - 184A. March 22 Div. 5
- TWP 595A, RR 184 - 185. March 22 Div. 5
- RR 185, TWP 595A - 600. March 22 Div. 5
- TWP 600, RR 185 - HWY 831. March 22 Div. 5

Plow truck snow removal and sanding. March 14, 15, 21, 28, 29

Small plow truck snow removal and sanding at resorts. March 14, 21, 22, 28, 29

Small plow truck sanding Warspite streets. March 22 Div. 3

Skid steer snow removal:

- Shop yard March 14, 21, 22, 28
- Main office. March 21, 28
- approach at 17042 - TWP 600. Covered after grader removed heavy drifting. March 14 Div. 4

- Bellis back alleys. March 16 Div. 4
- Entrances to Cemeteries at TWP 594, east of RR 142. March 16 Div. 1
- White Earth Pit scale shack area. March 17 Div. 5
- Parkview Resort. March 18 Div. 1
- Culverts at RR 140, south of TWP 592. March 18 Div. 2

Skid steer breaking up ice around shop yard buildings. March 18

Tractor snow removal:

- Flag driveways. March 10,11,12, 23, 24, 25
- Orthodox church at Bellis. March 14 Div. 4
- Bogdan Pit yard. March 14 Div. 3
- Smoky Lake Rodeo grounds entrance. March 14 Div. 4
- Entrance to Sowka Lake and White Earth Pits. March 14 Div. 5
- Ukrainian Orthodox Church at TWP 594, west of HWY 855. March 15, 21 Div. 4
- Dickie Bush Church. March 12 Div. 2
- Stry Catholic Church. March 12 Div. 2
- Hamlets. March 21, 29
- Edward Church yard. March 29 Div. 4
- Chahor Church yard. March 30 Div. 5
- Vilna Cultural Center. March 30 Div. 1

Cat pushing up garbage at Spedden landfill. March 11, 14 Div. 1

Haul snow from shop yard to Smoky Lake Rodeo Grounds. March 15, 18, 22, 23

Move cat from Spedden Landfill to TWP 592, east of RR 130 ; push drifted snow. March 15 Div.

Cat pushing back snow at White Earth Pit; access to gravel piles and create drainage paths. March 16, 17, 18, 21, 22, 23, 24, 25, 29, 30, 31,

April 1, 4, , 5, 7, 8

## Steam culverts at :

- RR 180, north of TWP 610. March 16 Div. 5
- Spedden. March 17 Div. 1
- RR 163, north of TWP 602. March 17 Div. 4
- 17028 - TWP 584. March 17 Div. 3

Move snow piles at Bellis; accumulation from street snow removal. March 16 Div. 4

Move snow piles at Warspite; accumulation from street snow removal. March 17 Div. 3

Spring sign inspections. March 15, 16, 17, 18

Begin spring culvert maintenance; pushing back snow from ends and steaming where necessary:

- Elsie's Hill. March 18 Div. 5
- 17028 - TWP 584. March 18 Div. 3
- Clear culvert ends in Division 3. March 22, April 1, 4, 6, 9, 11, 13, 14
- Clear culvert ends in Division 2. March 23, 24, 25, 28, 30, 31, April 1, 4, 8, 11
- Clear culvert ends in Division 4. ( Mons Lake Resort ) March 23, 24, 25, 30, 31, April 1, 4, 6, 4, 11, 12
- Clear culvert ends in Division 5. April 4, 5, 8, 9
- Clear culvert ends in Division 1. April 4, 5, 6, 7, 8, 9, 11, 12, 13, 15

Steaming culverts; follow up with culvert crews clearing ends.

- Div. 4 March 23, 24, 25, 31, April 1, 4, 6, 7, 8, 9, 12, 14
- Div. 2 March 24, 25, 31, April 1, 4
- Div. 1 April 1, 4, 5, 6, 7, 8, 11, 12
- Division 3. April 4, 7, 9, 11, 13, 14
- Division 5. April 4, 5, 6, 7, 8, 9, 11, 13, 14

Snow removal from around stop, yield, and dead end signs in all divisions. March 18, 30, 31



Grader along with tractors cutting away ice base on streets at Warspite; March 21 Div. 3

Place 75% Road Ban signs at asphalt and oil-base roads. March 18, 21

Ice removal at Smoky Lake Arena; loader, skid steer and tandem truck. March 29

Snow and ice removal at Village of Vilna streets; grader and tractor. March 30 Div. 1

Tree and leaner removal:

- Hanmore Lake West. March 24 Div. 5
- TWP 594, west of RR 183. March 29 Div. 5
- Walkway at Sandy Lane Resort next to Lot #42. March 30 Div. 4
- RR 193, south of TWP 594. April 5 Div. 5
- RR 193, south of TWP 604. April 5 Div. 5
- RR 192, north of TWP 602. April 5 Div. 5
- RR 171, south of TWP 590. March 12 Div. 3
- TWP 590A, west of RR 161. March 12 Div. 3
- RR 154, north of TWP 590. March 12 Div. 3
- RR 165, north of TWP 613. March 12 Div. 4
- RR 150, south of HWY 28. March 12 Div. 2
- RR 144, north of TWP 590. March 12 Div. 2
- TWP 590, east of HWY 857. March 12 Div. 2
- RR 175, south of TWP 610. April 4 Div. 5
- RR 180, north of TWP 614. April 4 Div. 5

Haul oil tanker to Edmonton for inspection; drive oil tandem back to shop from inspection. April 6

Sign repair and installation:

- Straighten checker board at intersection of RR 164 & TWP 600. March 13 Div. 4
- Straighten checker board sign at intersection of TWP 595A & RR 164. March 13 Div. 4

- Straighten road address sign at RR 164 & TWP 600. March 13 Div. 4
- Straighten curve sign at TWP 600, west of RR 164. March 13 Div. 4
- Straighten Waste Management sign at TWP 595A, west of RR 170. March 13 Div. 4
- Straighten stop sign at TWP 595A & RR 171. March 13 Div. 4
- Straighten road address sign at TWP 595A & RR 171. March 13 Div. 4
- Straighten stop sign at TWP 590 & RR 170. April 12 Div. 3
- New post at Address sign; RR 154 & TWP 590. April 12 Div. 3
- New post at curve sign ; TWP 602, east of RR 154. April 12 Div. 4
- Replace checker board sign at TWP 592 & RR 162. April 12 Div. 3
- New post at stop sign; RR 163 & TWP 604. April 12 Div. 4
- Straighten Address sign at TWP 590 & RR 185. April 12 Div. 5
- Straighten checker board sign at RR 164 & TWP 600. April 13 Div. 4
- Straighten checker board sign at TWP 595A & RR 164. April 13 Div. 4
- Straighten Address sign at RR 164 & TWP 600. April 13 Div. 4
- Straighten curve sign at TWP 600, west of RR 164. April 13 Div. 4
- Straighten Waste Management sign at TWP 595A, west of RR 170. April 13 Div. 4
- Straighten stop sign at RR 171 & TWP 595A. April 13 Div. 4
- Straighten address sign at TWP 595A & RR 171. April 13 Div. 4
- New stop sign at Victoria Trail and RR 194. April 13 Div. 5
- Straighten checker board sign at TWP 590 & RR 200. April 13 Div. 5
- Straighten checker board sign at TWP 590 & RR 192. April 13 Div. 5
- New curve sign at RR 193, north of TWP 590. April 13 Div. 5
- New post at stop sign at TWP 592 & RR 185. April 13 Div. 5
- Straighten address sign at TWP 590 & RR 185. April 13 Div. 5
- Straighten address sign at TWP 590 & RR 183. April 13 Div. 3
- Replace yield sign at TWP 582A & RR 184. April 13 Div. 3
- Replace post at checker board sign; Victoria Trail and RR 183. April 13 Div. 3
- Raise checker board sign at TWP 590 & RR 182. April 13 Div. 3
- Straighten address sign at RR 172 & TWP 592. April 14 Div. 3
- Straighten curve sign at Victoria Trail, west of RR 183. April 14 Div. 3

- Replace post at yield sign; TWP 592 & RR 170. April 14 Div. 3
- Replace post at yield sign; TWP 590 & RR 175. April 14 Div. 3
- Straighten No Exit sign at TWP 600, east of RR 161. April 14 Div. 4

Clear Waskatenau drainage ditch of drifted snow to allow for water flow. April 16 Div. 5

Grader road maintenance will begin blading washboard and rough areas once the snow has stopped and road conditions improve.

Originally scheduled for April 19th but snow has postponed our start-up.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/03/15

**Doug Ponich:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*

2022/03/29

→ Roads (PW Manager): 100%

→ Training (PW Manager): 100%

→ Administration (PW Manager): 100%

→ Dust Control (PW Manager): 100%

→ Gravel (PW Manager): 100%

→ Maintenance (PW Manager): 100%

→ Roads (PW Manager): 100%

→ Council Member Inquiry (PW Manager): 100%

Current Completion

0%  
0 / 100%  
30% behind

0%  
0 / 100%  
94% behind

0%  
0 / 100%  
30% behind


0%  
0 / 100%  
30% behind

0%  
0 / 100%  
30% behind

0%  
0 / 100%  
30% behind

0%  
0 / 100%  
30% behind

0%  
0 / 100%  
30% behind

COUNCIL REQUESTS FOR INFORMATION							
YEAR 2022							
#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
1	January 9 <sup>th</sup>	5	Public Works	Clear roads	<ul style="list-style-type: none"> <li>• TWP 592 to TWP 590 RR 191 (Matt and Kayla Cook) School bus route</li> <li>• TWP 592 to TWP 590 RR 192 (Kasey and Arlanna Philips)</li> </ul>	<p>None of these roads were missed. They were all done just before we broke for Christmas and due to the cold snap which lasted up until we got started this past week, these roads are in need of maintenance.</p> <p>Also during this past week, once again due to cold temperatures, we had late starts and break downs which hindered progress.</p> <p>Having said that, these areas are being bladed this afternoon and evening so traffic should have no issues tomorrow morning.</p>	January 9 <sup>th</sup>
2	January 9 <sup>th</sup>	5	Public Works	When the last time a grader was down a road.	RR 191 and RR192.	I will get this data first thing tomorrow morning.	January 9 <sup>th</sup>
3	January 10 <sup>th</sup>	4	Public Works	Snow bank was left around the Bellis Curling Rink, a huge pile of snow on top of the septic tank and snow ridges left in the parking area - rectify	Bellis Curling Rink	<p>I spoke to the operators that clear snow in Bellis and at no time did they pile snow over the septic tank area or push snow into the parking area.</p> <p>I had a crew hand locate the covered septic tank enclosure and a tractor moved the snow away. At the same time the parking lot was cleared and snow removed up to the front of the rink.</p> <p>A neighbour came by and directed me to the person who was piling snow with a skidsteer.</p> <p>We will speak to this individual and kindly ask that he refrains from doing snow removal around the rink or any other public areas in Bellis. Pictures to follow.</p>	January 11 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
4	January 10 <sup>th</sup>	4	Fire Services	Bring forward Fire Chief Conference 2022 to next Fire Protective meeting	N/A	This will be brought forward to the February Fire Protective Services Meeting.	January 18 <sup>th</sup>
5	January 10 <sup>th</sup>	4	Fire Services	Respond to email regarding fire departments and medical calls-survey.	N/A	Survey will be done within the next week.	January 18 <sup>th</sup>
6	January 11 <sup>th</sup>	4	Finance	Complete this RMA unpaid tax survey on behalf of our County	N/A	Numbers were already being compiled.	January 11 <sup>th</sup>
7	January 11 <sup>th</sup>	1	Public Works	Look into icy roads.	RR 130 is icy by the little church and by the bridge also those hills north of Twp road 604 are slick	These roads were all sanded earlier today. They will once again be sanded tomorrow as there has been rain showers this evening. Many roads to cover but will be done once again.	January 11 <sup>th</sup>
8	January 18 <sup>th</sup>	4	Administration/ Communication	Forward email regarding Prime Minister's Awards 2022 to Aspen View and Catholic School Board. Communications to post on social media.,	N/A	Email sent to Schools and posted to the County facebook page.	January 18 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
9	January 19 <sup>th</sup>	4	Bylaw Enforcement	Noise complaint	Not specified	Bylaw Officer will look into situation	January 19 <sup>th</sup>
10	January 19 <sup>th</sup>	4	CEDO	Broadband/Connectivity Opportunities with our neighbours	N/A	<p>Viina is also working on a project, I recently shared these documents with them which may be helpful Gene.</p> <p>Federal/Provincial funding – I think this would be eligible and many/most of the costs covered if there is a project for the County.</p>	January 19 <sup>th</sup>
11	January 20 <sup>th</sup>	2	Public Works	Snow plowing- when will grader get there.	Darlene Bodnar's road	I spoke to the operator and he is working in that direction. This road will be bladed today.	January 20 <sup>th</sup>
12	January 20 <sup>th</sup>	5	Communications	Post Canadian Parks and Recreation Association (CPRA) funding on social media	N/A	Looking at this program, it looks like local municipalities are the ones that have to apply to the program or non-profit organizations who deliver recreation programming on behalf of the local government and is targeted at specifically community parks and recreation sector. Perhaps this would be better directed towards Brenda or Dave?	January 20 <sup>th</sup>
13	January 24 <sup>th</sup>	4	Administration	Add items as additions to agenda for upcoming council meeting	N/A	Items will be electronically sent and copied for Council meeting	January 24 <sup>th</sup>
14	January 28 <sup>th</sup>	1	Fire Services	Check into light that is off on internet tower- prevent accidents	SW-34-61-13-W4 North of township road 614	Yes, will follow up on the tower light issue.	January 28 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
15	January 31 <sup>st</sup>	4	Public Works	Fix snow and ice ruts	Hamlet of Bellis	Will be done tomorrow.	January 31 <sup>st</sup>
16	January 31 <sup>st</sup>	4	Public Works	Washboard/ice ruts	RR152 North of Bellis especially in front of the Woodruffs residence/business	Part of regular maintenance. Will be getting to it this week.	January 31 <sup>st</sup>
17	January 31 <sup>st</sup>	2	Public Works	Snow issue, only one pass done	152/Hwy 28 south of Bellis	Will be sure this road is bladed wider.	January 31 <sup>st</sup>
18	February 1 <sup>st</sup>	4	Gas Department	Fill out survey	N/A	Will complete survey	February 1 <sup>st</sup>
19	February 1 <sup>st</sup>	4	Ag Department	Bring something forward to meeting	N/A	Always try to make sure LARA events are shared and advertised.	February 2 <sup>nd</sup>
20	February 1 <sup>st</sup>	4	Public Works	Snow ridge left in driveway	Bellis resident	Approach had a foot of snow all the way down the driveway. Our tractors went by and spilled 2" of snow over top of the existing foot of snow. The slight spillage from the tractor is unavoidable. Had the driveway been cleared prior to us showing up there would have been no issue.	February 1 <sup>st</sup>
21	February 1 <sup>st</sup>	5	Public Works	Clearing school bus routes – any literature on the matter.	N/A	Policy 03-35 touches on this matter.	February 1 <sup>st</sup>
22	February 1 <sup>st</sup>	4	Administration	Add correspondence to council meeting agenda	N/A	Document will be put on the February Council agenda	February 2 <sup>nd</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
23	February 3 <sup>rd</sup>	4	Administration	To take measures while COVID cases increase in the area	County Office	Those who can work from home will do so and virtual meetings will be taking place for the next three weeks or so.	February 3 <sup>rd</sup>
24	February 7 <sup>th</sup>	CAO	Public Works/Planning	Bringing discussion forward to Council concerning Hillside acres-input.	N/A	Will be discussed within CAO report at the February Council Meeting.	February 15 <sup>th</sup>
25	February 7 <sup>th</sup>	2	Administration	Taxpayer wondering why part time position ad wasn't in January Grapevine	N/A	Ad was prepared on January 19, 2022 and sent to the Review to be published as Stand -Alone Ad for the week of January 26, 2022 and week of February 2, 2022. To your question: this ad was prepared after the January's Grapevine was released.	February 8 <sup>th</sup>
26	February 9 <sup>th</sup>	4	Public Works	Washboard/rough road	Twp 610 East of Hwy855 to and North on RR170 and RR165 to Twp612.	After a snow event the truck traffic on TWP 610 will cause washboard and troughing. This all goes away after the grader has maintained the road. In between rounds made by the grader it would be wise to avoid travelling the troughed out cow path and maybe try straddling this path. It's amazing how smooth it can be. Having said that, TWP 610 was bladed this morning	February 9 <sup>th</sup>
27	February 9 <sup>th</sup>	4	Public Works	Gravel in spring	Twp 610 East of Holowaychuks Aggregate Pits to and North on RR170, RR165 to RR620		



## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
28	February 9 <sup>th</sup>	4	Communications	Share link on social media	N/A	The community engagement link has been shared on Facebook and Twitter.	February 10 <sup>th</sup>
29	February 9 <sup>th</sup>	4	Public Works	Snow removal/grading	Twp 600 between RR150 and RR151	TWP 600 has 2" of snow which is not a concern at this time and actually is a blessing after the winds created icy situations over the night. This area will be bladed as per rotation	February 10 <sup>th</sup>
30	February 10 <sup>th</sup>	4	Gas	Put item on gas agenda	N/A	Send out addition to Council.	February 10 <sup>th</sup>
31	February 11 <sup>th</sup>	4	Communications / Administration	Post on social media about the road conditions – put memo out to be patient and that Public Works is doing everything they can	N/A	Posted on social media	February 11 <sup>th</sup>
32	February 11 <sup>th</sup>	4	Public Works	Ruts / pot holes	Bellis	Will pull 2 men from days off so they can blade.	February 11 <sup>th</sup>
33	February 11 <sup>th</sup>	4	Administration	Put item on agenda	N/A	Clarified with Councillor what the recommendation on the documents would be and from there decided it was to be released for information instead.	February 11 <sup>th</sup>
34	February 11 <sup>th</sup>	4	GIS	Forward grader maps – resident claims grader doesn't go by often.	RR155 North of Twp604	Grader map forwarded for location provided.	February 11 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
35	February 14 <sup>th</sup>	4	Communications	Post Town Hall Information on social media	N/A	Posted on social media and website.	February 14 <sup>th</sup>
36	February 14 <sup>th</sup>	4	Administration	Add document to Council agenda	N/A	Item was added to the agenda.	February 15 <sup>th</sup>
37	February 15 <sup>th</sup>	1	Administration	Add document to Council agenda	N/A	Item was added to the agenda.	February 15 <sup>th</sup>
38	February 18 <sup>th</sup>	4	Gas Department	Add document to natural gas agenda	N/A	Will add to next agenda.	March 10 <sup>th</sup>
39	February 18 <sup>th</sup>	2	Public Works	Large snow drift	Twp 594/RR130	the wind created more issues yesterday and we will take care of this area along with the rest of the drifted roads in due course.	February 18 <sup>th</sup>
40	February 18 <sup>th</sup>	4	Ag Department	Can we implement shelterbelt program	N/A	Can look into a municipal program. Used to have one that ended in 2013. As of now Tree Time is what we refer ratepayers to.	February 22 <sup>nd</sup>
41	February 23 <sup>rd</sup>	4	Communications	post Prime Ministers Awards nomination deadline extension on our social media avenues and forward to Aspen View, Catholic School and/or directly to the three schools in our region	N/A	Will be schedule to appear on Facebook on February 25 <sup>th</sup> .	February 23 <sup>rd</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
42	February 25 <sup>th</sup>	5	GIS	How many passes a grader has made	Twp 590 from RR185 and West	The outcome of the queries: on 590 west of RR 185 verified the grader was there on the following dates: February 1st 590 from RR 183N - RR 192N, February 7th 590 from Hwy 855 to RR 193A and February 18th 590 from Hwy 855 - RR 192S.	February 25 <sup>th</sup>
43	February 25 <sup>th</sup>	4	Environmental Operations Department	Add to next agenda- 2022 RCA Conference	N/A	Will put it on next utilities agenda.	March 10 <sup>th</sup>
44	February 28 <sup>th</sup>	4	Economic Development	Post on regional social media and forward to ag producer contacts – federal funding youth employment and skills program	N/A	Posted on Regional social media.	March 10 <sup>th</sup>
45	March 1 <sup>st</sup>	5	Administration	Put up Ukrainian flag to show solidarity	County Office	Parks and Recreation manager was notified and will put it up.	March 1 <sup>st</sup>
46	March 1 <sup>st</sup>	4	Ag/ Communication	Post the February 28th to March 4th Invasive Species Awareness Week info on County social media.	N/A	Evonne shared the AAF post on Invasive Species Week on both Facebook and Twitter today.	March 1 <sup>st</sup>
47	March 2 <sup>nd</sup>	4	Economic Development	Assist with Alberta HUB website updates	N/A	CEDO will assist	March 2 <sup>nd</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
48	March 2 <sup>nd</sup>	4	Ag / Communication	Post LARA events on social media	N/A	We try to share most LARA events on our social media at every chance we get. If Council would like to share every LARA post perhaps Council should consider making a motion to that affect for Evonne so she is aware we need to be re-sharing each post. For the time being we will go ahead and have Evonne share this. Communications posted the LARA events.	March 4 <sup>th</sup>
49	March 3 <sup>rd</sup>	4	Economic Development / Communications	Post info Re: Alberta Hemp Alliance	N/A	CEDO forwarded to Evonne for County.	
50	March 7 <sup>th</sup>	2	Public Works	Updated on snow removal	All over	All snow removal equipment began early this morning. Currently it is much worse in the west end due to more open areas without tree or bush wind breaks. Graders will continue on their rounds as per policy. They wont be jumping around as most roads are in equally bad condition. I will continue to travel roads this afternoon and if deemed absolutely necessary, a change in direction could take place.	March 7 <sup>th</sup>
51	March 9 <sup>th</sup>	4	Fire Protective	Make sure we are registered for AFCA conference	N/A	Will register all who want to attend.	March 10 <sup>th</sup>
52	March 9 <sup>th</sup>	4	Public Works	Moving drifts	Twp 594 East of RR163	I just inspected Twp 594, east of RR 163 and found it had been cleared at some time today.	March 9 <sup>th</sup>
53	March 9 <sup>th</sup>	4	Administration/ Finance	Comment on Reporter questions.	N/A	Don't have the time to answer all of the questions asked. Only information that was available was provided to Councillor	March 9 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
54	March 10 <sup>th</sup>	4	Communications	Post if not already posted – Rural Health Beat	N/A	We haven't shared this type of communication through our social media channels before. Reason being is that it doesn't align with the objectives of the Social Media policy (Objective 3.1: Increase awareness of municipal services, emergency response communication, needs and events such as public notices, upcoming projects). While this information does have value, it may be better suited to be shared through the Region's channels.	March 10 <sup>th</sup>
55	March 11 <sup>th</sup>	2	Public Works	Road hasn't been graded yet	Range Road 131 north from Twp 590-594 and Twp. 594 going east from Range Road 130	Was completed already	March 11 <sup>th</sup>
56	March 11 <sup>th</sup>	4	Finance	Policing costs for the past and going forward years	N/A		
57	March 11 <sup>th</sup>	4	Administration	Who can fill out AER survey on County's behalf	N/A		
58	March 11 <sup>th</sup>	4	Asst. CAO	Bring Social Media policy to next Policy Committee Meeting	N/A	Was discussed to do so. Will be brought to Council attention at the next Council meeting.	March 11 <sup>th</sup>
59	March 11 <sup>th</sup>	4	Communications	Post "Coffee with a Cop" on social media	N/A	Scheduled the Coffee with a Cop poster to appear on social media on March 15 and April 20.	March 14 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
60	March 11 <sup>th</sup>	4	Public works	Access	Shemluk and Brodyk Lakes on TWP 604 West of RR170	The drifting to Shemluk is too hard for the grader to be wasting time on. The buggy with the V-plow will remove snow next week.	March 11 <sup>th</sup>
61	March 11 <sup>th</sup>	2	Communications	Send to Vilna as well (#59)	N/A	Was already cc'd in previous email	March 11 <sup>th</sup>
62	March 14 <sup>th</sup>	4	Public Works	Snow removal and icy road surface	RR 164 North of Hwy 28	This road is open for travel although just one pass was made. Will widen it out this week.	March 14 <sup>th</sup>
63	March 17 <sup>th</sup>	4	Public works	Snow removal – only done partially	RR155 North of Twp604	RR 155 is scheduled to be cleared Friday the 18 <sup>th</sup> . The grader did not go part way and turn around. This could have been a resident tractor. We did have a contract tractor do one pass last week to allow travel until the grader could complete snow removal.	March 17 <sup>th</sup>
64	March 17 <sup>th</sup>	4	Gas Department	Ask Federation to not hold meetings on fourth Thursday of month – conflicts with Council meeting	N/A	Motion already made to request the date change at February 15, 2022 Natural Gas meeting.	March 17 <sup>th</sup>
65	March 17 <sup>th</sup>	4	Gas Department	Should be writing a letter using the Federation template in regards to Utilities Safety Partners Risk Matrix for our distribution gas lines being low risk etc.		The Federation is creating a template for utilities to send the letter to Utility Safety Partners. This was discussed at my Federation Managers meeting in February and will create the letter once the template is available	March 17 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
66	March 21 <sup>st</sup>	5	Admin/Public Works	Ratepayer inquiring about guard rails on highway	Highway 831	Administration gave numbers to both Emcon and Alberta Transportation	March 21 <sup>st</sup>
67	March 23 <sup>rd</sup>	4	Communications	Post town hall response	N/A	The responses from the RCMP community engagement have been scheduled to appear on Facebook on Friday, March 25, 2022	March 24 <sup>th</sup>
68	March 23 <sup>rd</sup>	4	Ag	Post open farm days	N/A	I have included Evonne on this e-mail so she is aware. We will arrange with her to have this shared through our social media channels. The Open Farm Days was posted on Facebook and Twitter.	March 23 <sup>rd</sup> /24 <sup>th</sup>
69	March 23 <sup>rd</sup>	3	Bylaw Enforcement	Dogs barking	Warspite	Complaint forwarded to Bylaw Enforcement. The owner has communicated that they are going to be getting in touch with the Development Authority to obtain authorization to have a kennel.	March 25 <sup>th</sup>
70	March 28 <sup>th</sup>	4	Communications	Post veterinarian resolution follow up letter on social media	N/A	This letter will be brought forward through the ASB meeting. Carleigh has been cc'd as well.	March 29 <sup>th</sup>
71	March 28 <sup>th</sup>	5	Communications	Share Gord Banford concert poster on social media	N/A	We only use Smoky Lake County social media platforms for municipal programs and services, and don't share community events	March 29 <sup>th</sup>

## COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
72	March 29 <sup>th</sup>	4	Gas	Bring forward Utility Safety Partners letter to meeting	N/A	Was already going to be on agenda.	March 29 <sup>th</sup>
73	March 31 <sup>st</sup>	4	Public Works	Snow plowing needs to be done	RR174 South of TWP600	This stretch of road isn't normally opened in the winter as no one lives down there. I can make an effort to open up to the bee hives tomorrow.	March 31 <sup>st</sup>
74	April 2 <sup>nd</sup>	4	Administration	Set up delegation for next Council meeting	N/A	Penny Fox was contacted and put on May's agenda under the delegation portion.	April 4 <sup>th</sup>
75	April 8 <sup>th</sup>	5	Agriculture	Beaver Dam issue	Hutculiak's	Cannot blast due to: <ul style="list-style-type: none"> <li>• The dam is still frozen</li> <li>• We cannot blast in Smoky Lake County from April 16th-July 16th</li> <li>• The dams are not on their property they are on neighbours properties and it is not the County's responsibility to ask for permission on someone else's property for another ratepayer</li> </ul>	April 8 <sup>th</sup>
76	April 12 <sup>th</sup>	5	Agriculture	Flooding/beaver issue -	NW-36-58-20-W4	Issue is not due to beavers just usual spring melt. Water has receded and will continue to do so as it melts	April 13 <sup>th</sup>
77	April 15 <sup>th</sup>	4	Communications	Post Economic Development week on social media	N/A	Request was sent to communications department on April 19 <sup>th</sup>	April 19 <sup>th</sup>
78	April 16 <sup>th</sup>	5	Public Works	Water issue – flowing into ratepayers land	Ditch along road South of Agri - terra	Crews are working on it currently	April 16 <sup>th</sup>



**Public Works Road Foreman – Bob Novosiwsky**

April Report:

Will be following up on water problem areas.

Doing haul road agreement for log haul at SE-7-60-15-W4. ( About 14 loads )

Following up on new gravel pit.

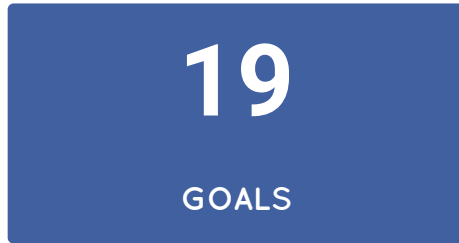
Checking on roads that may be able to start maintaining.

Work with Ag Department on beaver problem areas where roads are being affected.

Bob Novosiwsky



5.1.c



MARK FEDORETZ

(SHOP) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
<b>Administrative (PW Shop Foreman):</b> 100%	<b>Mark Fedoretz:</b> Achievements: <ol style="list-style-type: none"> <li>Attend managers meetings</li> <li>Attend safety meetings</li> <li>Starting and helping complete projects in the shop</li> <li>Vehicle check lists.</li> <li>Attend Departmental meetings</li> <li>Signing Timesheets and bills</li> <li>Oil samples and act on recommendations</li> </ol> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15	<b>Annual Inventory Count</b> Month <input type="checkbox"/> to be complete by: December  <b>Warranty repairs</b> Month <input type="checkbox"/> to be complete by: <i>No value</i>  <b>Annual Employee Evaluations</b> Month <input type="checkbox"/> to be complete by: December  <b>Spec out vehicles and equipment to be purchased for all departments</b> Month <input type="checkbox"/> to be complete by: <i>No value</i>	Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
<b>Contract Work (PW Shop Foreman): 100%</b>	<b>Mark Fedoretz:</b> Achievements: <ol style="list-style-type: none"> <li>1. 214 Service and check wiring for trailer brake March 25 2022</li> <li>2. 214 Change out both front axle wheel bearings March 30 2022</li> <li>3. 214 CVIP April 11 2022</li> </ol> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/14		Behind <b>0%</b> <b>0 / 100%</b>
<a href="#">→ Contract CVIPs</a>			On Track <b>0%</b>
<b>Council Member Inquiry (PW Shop Foreman): 100%</b>	<b>Mark Fedoretz:</b> Achievements: Please refer to the RFD's upon sale items Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19		Behind <b>0%</b> <b>0 / 100%</b>
<b>Equipment (PW Shop Foreman): 100%</b>	<b>Mark Fedoretz:</b> Achievements: <ol style="list-style-type: none"> <li>1. 525 Repair hydraulic hose. March 14 2022</li> <li>2. 507 Put wing on. March 14 2022</li> <li>3. 629 Removed blower motor and replaced. March 14, 15 2022</li> <li>4. 502 Change out and replace tire. March 14 2022</li> <li>5. 604G Tighten tracks. March 14 2022</li> <li>6. 507A Replace heal pin. March 14, 15 2022</li> <li>7. 507 Replace batteries and remove radio and antenna. March 15 2022</li> <li>8. 509 Change out hydraulic hose on mow board. March 16 2022</li> <li>9. 601 Replaced starter and alternator. March 16, 17 2022</li> <li>10. 602 Repair electrical and service. March 17 2022</li> <li>11. 511 Change from teeth to blades. March 21 2022</li> <li>12. 525 Service, mow board slides and circle shims, heater valve. March 21, 22, 23 2022</li> </ol>		Behind <b>0%</b> <b>0 / 100%</b>

- 13. 616 Looked into why the front engine powered out. March 22 2022
- 14. 616 Moved back to shop.. March 23 2022
- 15. 601 Change out blades and corner bits. March 23 2022
- 16. 509 Change out front tire and replaced tire. March 25 2022
- 17. 627 Service and removed bucket and pulled out stick bushings. March 25, 28, 29 2022
- 18. 509 Service and change out heater fan motor. March 29, 30 2022
- 19. 472 Repair hydraulic hose. March 30 2022
- 20. 502 Replace air inlet turbo sensor. March 31 2022
- 21. 525 Replace bolts in dozer. April 1 2022
- 22. 508 Change and repair tire. April 1 2022
- 23. 202 Fix hydraulic hose and repair wiring, tighten track. April 5,6 2022
- 24. 502 Remove wing. April 7 2022
- 25. 509 Change tire and repair. April 7 2022
- 26. 507A Remove wing April 11 2022
- 27. 508 Remove wing April 12 2022
- 28. 525 Remove wing April 13 2022

Challenges: *No value*

Next Steps: *No value*  
2022/04/14

**Protective Services  
Maintenance/Repair (PW Shop  
Foreman): 100%**

**Mark Fedoretz:**

Achievements:

- 1. 445 Service April 7 2022
- 2. 470 Service April 7 2022

Challenges: *No value*

Next Steps: *No value*  
2022/04/14

Behind  
0%  
0 / 100%

Goal	Progress Update	Tasks	Current Completion
<b>Training (PW Shop Foreman): 100%</b>	<b>Mark Fedoretz:</b> Achievements: No training to report for this period  Challenges: <i>No value</i>  Next Steps: <i>No value</i>  2022/04/19		Behind <b>0%</b> <b>0 / 100%</b>
<b>Vehicle (PW Shop Foreman): 100%</b>	<b>Mark Fedoretz:</b> Achievements: <ol style="list-style-type: none"> <li>1. 109 Change brakes, change glow plugs and change batteries. March 14 2022</li> <li>2. 108 Electrical with lights. March 14 2022</li> <li>3. 122 Service and change front brakes. March 14 2022</li> <li>4. 101 Service, change spark plugs, change transmission and transfer case oils. March 14,15 2022</li> <li>5. 109 Fix electrical for trailer brakes. March 15 2022</li> <li>6. 107 Service and change spark plugs. March 16 2022</li> <li>7. 102 Service repaired wiring to lights. March 16 2022</li> <li>8. 226 Service, Replaced front brakes and calipers. March 17,18, 21 2020</li> <li>9. 724 Check for noise found exhaust shield making noise. March 21 2022</li> <li>10. 197 CVIP. March 21 2022</li> <li>11. 102 Replace front brakes. March 22 2022</li> <li>12. 117 Service. March 23 2022</li> <li>13. 115 Service and change 1 glow plug. March 23 2022</li> <li>14. 227 Service and change transmission oil and transfer case oil. March 23 2022</li> <li>15. 724 Service. March 24 2022</li> <li>16. 726 Service, replace spark plugs and changed transmission and transfer case oil. March 24 2022</li> <li>17. 101 Check why there is no radio. March 25 2022</li> <li>18. 101A Change starter. March 25 2022</li> <li>19. 222 Replace battery. March 28 2022</li> </ol>		Behind <b>0%</b> <b>0 / 100%</b>

Progress Update	Tasks	Current Completion
20. 188 CVIP. March 28 2022		
21. 195 Take off wing. March 28 2022		
22. 198 CVIP. March 31 2022		
23. 195 Service, fix lights, fix speedometer, and coolant leak, changed fan belt. March 31, April 1 2022		
24. 195B Remove front flow. April 1 2022		
25. 120 Replace tire. April 1 2022		
26. 208 Service and CVIP. April 4, 6 2022		
27. 101A Repair wiring to transmission, Replace CV boots. April 5 2022		
28. 191 Remove wing and front plow. April 7 2022		
29. 120 Change out tire in trailer. April 8 2022		
30. 135 Service. April 8 2022		
31. 478 Changed spark plugs and checked over. April 8 2022		
32. 204A Service. April 8 2022		
33. 110 Change rear brakes. April 8, 11 2022		
34. 208 CVIP. April 11 2022		
35. 217 CVIP and wiring. April 11 2022		
36. 164 Change out burner unit. April 12 2022		
37. 122 Change out wheel studs. April 11, 14 2022		
38. 112A Service and CVIP. April 12,13 2022		
39. 116 Electrical problems with DEF system. April 12,14 2022		
40. 163 Repair leaking valve. April 14 2022		
<b>Challenges:</b> <i>No value</i>		
<b>Next Steps:</b> <i>No value</i>		
<i>2022/04/14</i>		

→ 31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.

Behind  
0%

Goal	Progress Update	Tasks	Current Completion
<p>→ Sand trucks ready for Winter</p>		<p><b>Sand truck 3</b>      Month <input type="checkbox"/> to be comple te by: Octob er</p> <p><b>Sand truck 2</b>      Month <input type="checkbox"/> to be comple te by: Octob er</p> <p><b>Sand truck 1</b>      Month <input type="checkbox"/> to be comple te by: Octob er</p>	<p><b>Behind 0%</b></p>
<p>→ 150 Services to vehicles and equipment: 150 Service(s)</p>			<p><b>Behind 0% 0 / 150 Service(s)</b></p>
<p>→ Tandem Trucks ready for summer</p>		<p><b>Sand truck 1</b>      Month <input type="checkbox"/> to be comple te by: April</p> <p><b>Sand truck 2</b>      Month <input type="checkbox"/> to be comple te by: April</p> <p><b>Sand truck 3</b>      Month <input type="checkbox"/> to be comple te by: April</p>	<p><b>Behind 0%</b></p>

Goal	Progress Update	Tasks	Current Completion
Tandem Trucks ready for summer		<p>Sand truck 3 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 2 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 1 Month <input type="checkbox"/> to be comple te by: April</p>	
31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.			Overdue 32%
150 Services to vehicles and equipment: 150 Service(s)			Overdue 0% 0 / 150 Service(s)



## COUNCIL MOTIONS 2021

Goal	Progress Update	Tasks	Current Completion
<b>Enterprise Fleet Management Canada Inc. Leases – Fleet Colours</b>	<b>Mark Fedoretz:</b> Achievements: Trucks should be ready for pick up in February  Challenges: <i>No value</i>  Next Steps: <i>No value</i> 2022/01/18		On Track <b>52%</b>
<b>County Surplus Equipment – Unit 455</b>	<b>Patti Priest:</b> Achievements: Unit 455 retained for possible future sale.  Challenges: <i>No value</i>  Next Steps: <i>No value</i> 2021/08/19		Overdue <b>0%</b>
<b>Capital Purchase – Unit 196 Year-2021 Decap Belly Dump Trailer</b>	<b>Mark Fedoretz:</b> Achievements: its on order and should be arriving in march 2022  Challenges: <i>No value</i>  Next Steps: <i>No value</i> 2021/10/05		Overdue <b>90%</b>

(SHOP) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
------	-----------------	-------	--------------------

(SHOP) Training Event Form 2022

Behind  
0%

# Jenna Preston

**From:** Mark Fedoretz  
**Sent:** April 19, 2022 10:42 AM  
**To:** Jenna Preston  
**Subject:** sorry but i will have couple e-mails for council with my report.

## FULL CYCLE SUMMARY



I wanted to share some fantastic news with you!  
We recently sold the vehicle below for you and I'm happy to report  
your total net monthly depreciation was just **(\$1,020)**

### Vehicle Details

**YMMS** 2021 Chevrolet Silverado 1500 LT 4x4 Crew Cab  
**VIN** 1GCUYDED5MZ255001      **ID** 23TSWX



### Lease Details

<b>Months in Service</b>	11
<b>Lease Term</b>	12
<b>Mileage Driven</b>	29,305
<b>Mileage Allotted</b>	20,000

*47% over/under mileage*

### Key Results

<b>Purchase Price</b>	\$43,531	<b>Sale Price</b>	\$54,750
<b>Sale Price</b>	\$54,750	<b>RBV &amp; Sale fees</b>	\$416
<b>NET MONTHLY DEPRECIATION</b>	<b><u>(\$1,020)</u></b>	<b>NET EQUITY</b>	<b><u>\$54,334</u></b>

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Environment and Parks

	<p><b>ASSET DESCRIPTION:</b> <u>2016 GMC 1500</u></p> <p><b>CLASSIFICATION:</b> <u>Light Truck</u></p> <p><b>YEAR PURCHASED:</b> <u>2016</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Truck has been replaced in 2022 as per capital replacement plan. Currently has 265,446km</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

**CAPITAL SALE BUDGET**



**SMOKY LAKE COUNTY**  
**DEPARTMENT:** Public works

	<p><b>ASSET DESCRIPTION:</b> <u>2004 Decap Belly Dump Trailer</u></p> <p><b>CLASSIFICATION:</b> <u>Trailer</u></p> <p><b>YEAR PURCHASED:</b> <u>2004</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Trailer has been replaced in 2022 as per capital replacement plan.                  Trailer is showing 422,269km                  The inside of the trailer was relined in 2020.</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Public works

	<p><b>ASSET DESCRIPTION:</b> <u>John Deere 6430</u></p> <p><b>CLASSIFICATION:</b> <u>Heavy Equipment</u></p> <p><b>YEAR PURCHASED:</b> <u>2012</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Tractor was replaced in 2021 as stated in the capital replacement plan. Tractor has 7570 hrs</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Public Works

	<p><b>ASSET DESCRIPTION:</b> <u>2003 kenworth T800</u></p> <p><b>CLASSIFICATION:</b> <u>Heavy duty truck</u></p> <p><b>YEAR PURCHASED:</b> <u>2003</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Truck has 704807km Replacement truck arrived in fall of 2021 as stated in the capital replacement plan It was used before as a a semi truck hauling gravel then changed in 2007 to become a sanding truck. Truck box is rusting really bad from the inside due it being used as a sanding/plow truck. and really showing its age on the frame.</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Public works

	<p><b>ASSET DESCRIPTION:</b> <u>Peterbilt truck</u></p> <p><b>CLASSIFICATION:</b> <u>Heavy truck</u></p> <p><b>YEAR PURCHASED:</b> <u>2007</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Truck has been replaced in 2022 as stated in the capital replacement plan. Currently has 758,276km</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE



# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Public works

ASSET DESCRIPTION:	<u>2020 3 yard patcher body</u>	
CLASSIFICATION:	<u>Patcher box</u>	
YEAR PURCHASED:	<u>2019</u>	YEAR TO SELL: <u>2022</u>
LOCATION:	<u>Public works shop</u>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Purchased in 2019 from A.Amyotte &amp; Sons Welding in 2019 for 33,075.00  Went back for modifications summer of 2020 and used in summer 2021.  Was used a couple of times but it is not efficient for the type of patching we do. You must have the heat on in the box until the cold mix is about 30 degrees celsius which takes about 6 hours. That way the cold mix can auger out.  The patches we are doing are soft spots in the road and require the spot to be dug out packed and refilled. Lots of material is needed at once. Thats why the tandems are preferred. For small spots the employees prefer the trailer and a shovel.</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Public works

	<p><b>ASSET DESCRIPTION:</b> <u>14M Grader</u></p> <p><b>CLASSIFICATION:</b> <u>Heavy Equipment</u></p> <p><b>YEAR PURCHASED:</b> <u>2013</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Grader was replaced in fall of 2021 as stated in the capital replacement plan. Grader has 10,932hours.</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE

# CAPITAL SALE BUDGET



## SMOKY LAKE COUNTY

DEPARTMENT: Environment and Parks

	<p><b>ASSET DESCRIPTION:</b> <u>2016 GMC 1500</u></p> <p><b>CLASSIFICATION:</b> <u>Light Truck</u></p> <p><b>YEAR PURCHASED:</b> <u>2016</u>      <b>YEAR TO SELL:</b> <u>2022</u></p> <p><b>LOCATION:</b> <u>Public works shop</u></p>	
SUMMARY	<p><b>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</b></p> <p>Truck has been replaced in 2022 as per capital replacenment plan. Currently has 265,446km</p>	
ALTERNATIVES CONSIDERED		
BUDGET SALE AMOUNT		
MANAGER SIGNATURE	DATE:	CAO SIGNATURE



5.1.e

## FIRE SERVICES PLAN

### (FIRE) COMMUNITY SERVICES

Goal	Progress Update
<b>1. Administrative Activity (FIRE): 100%</b>	<p><b>Scott Franchuk:</b></p> <p><b>Achievements:</b></p> <ul style="list-style-type: none"><li>• Completed the agenda and attended the Fire Protective Services Committee meeting</li><li>• Completed the agenda and attended the Smoky Lake Region Fire and Rescue Committee meeting</li><li>• Attended the RCMP Liaison meeting</li><li>• Attended the County Budget meeting</li><li>• Completed a job description for the Fire Clerk position</li><li>• Completed the RFD for the Fire Clerk position</li><li>• Completed 7 Alberta Transportation invoices</li><li>• Planned and attended the Career Day in Smoky Lake</li><li>• Planning for Emergency Preparedness Week</li><li>• Started the planning for the Junior Firefighter Summer Camp</li></ul> <p><b>Transitional Solutions</b></p> <ul style="list-style-type: none"><li>• Completed meeting with the project manager on the next phase</li><li>• Arranging a meeting between TSI and all 4 municipalities finance departments</li></ul> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>

**2. Fire Protective Services: 100%****Scott Franchuk:**

## Achievements:

- 74 Fire permits issued with 57 inspected

Challenges: *No value*Next Steps: *No value*

2022/04/19

**3. Smoky Lake Fire Department: 100%****Scott Franchuk:**

## Achievements:

- The fire department responded to 2 collisions and 3 fires
- The department hosted 2 practices
- Organizing Fireworks Course
- Organizing First Aid and AED training with Trevor
- Met with Smoky Lake County Fire Protective Services to size 13 members for boots and 11 for helmets

Challenges: *No value*Next Steps: *No value*

2022/04/19

**4. Vilna Fire Department: 100%****Scott Franchuk:**

## Achievements:

- Vilna Fire Department responded to 2 collisions and 2 fires
- The department hosted 2 practices
- Met with Smoky Lake County Protective Services to size boots for 2 members and 9 helmets

Challenges: *No value*Next Steps: *No value*

2022/04/19

**5. Waskatenau Fire Department: 100%****Scott Franchuk:**

Achievements:

- The fire department hosted 1 practice
- Members organizing display for the Waskatenau Community Groups Information Night

Challenges: *No value*Next Steps: *No value*

2022/04/19

**6. Training Activity (FIRE): 100%****Scott Franchuk:**

Achievements:

- Career Days in Smoky Lake - April 21
- Waskatenau Community Groups Information Night - April 22
- Zone 3 Fire Chiefs Conference in Lloydminster - April 23
- Fireworks Course in Smoky Lake - April 30
- Emergency Preparedness Day in Smoky Lake - May 7
- Farm Extrication Course in St. Paul - May 27-29
- Alberta Fire Chief Conference in Red Deer - May 29-31

Challenges: *No value*Next Steps: *No value*

2022/04/19

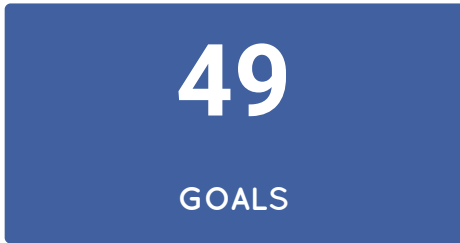
**7. Council Member Inquiry (FIRE): 100%****Scott Franchuk:**

Achievements:

- No Council inquiries at this time

Challenges: *No value*Next Steps: *No value*

2022/04/19



JORDAN RUEGG

(P&D) GOVERNANCE

Goal	Progress Update	Current Completion
Land Use Planning/Development: 100%	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department has been conducting a review of Smoky Lake County Land Use Bylaw #1272-14 to determine areas where the Bylaw requires revision and improvement, and has been holding weekly meetings to discuss these potential revisions. Once a thorough review of the Bylaw has been complete, the Department will prepare recommendations to be brought forward to a Committee of the Whole meeting for discussion.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	21% 21 / 100%
→ Land Use Bylaw Amendments - Recreational Vehicles		0%
Planning and Development Manager Work Plan: 100%	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development 2022 Departmental Work Plan was adopted by Council at the March 22, 2022 Departmental Meeting.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	100% 100 / 100%
→ Subdivision Application referrals from Subdivision Authority (Municipal Planning Services) 0 Application(s)		100%
→ Safety Codes Permits: 100%		100% 100 / 100%

Goal	Progress Update	Current Completion
<b>Road Closures: 100%</b>	<p><b>NEW</b> <b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Department continues to process a number of road closure files that are ongoing. The Department has sent two road closure bylaws to the Minister of Transportation for signature and once they have been returned to the County, they will be forwarded to Council for consideration of Second and Third Readings.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	25% 25 / 100%



## (P&D) ECONOMIC DEVELOPMENT

Goal	Progress Update	Current Completion
<b>Industrial Park: 100%</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department continues to work with the Regional Economic Development Officer to look for opportunities to attract industrial and commercial development.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>17%</p> <p>17 / 100%</p>
<b>Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region: 100%</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department has been conducting a review of Smoky Lake County Land Use Bylaw #1272-14 to determine areas where the Bylaw requires revision and improvement, and has been holding weekly meetings to discuss these potential revisions. Once a thorough review of the Bylaw has been complete, the Department will prepare recommendations to be brought forward to a Committee of the Whole meeting for discussion.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>18%</p> <p>18 / 100%</p>
<b>Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities: 100%</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The documents required to form the MCC were signed and executed as of April 13, 2022, and this project is now complete.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p> <p>100 / 100%</p>
<b>Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities: 100%</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> No action was taken during this reporting period.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>2%</p> <p>2 / 100%</p>

## COUNCIL MOTIONS 2022

Goal	Progress Update	Current Completion
Discharge of Caveat – Document Registration #792101828 (NW-8-60-12-W4M)		100%
Appointment of Public Member-at-Large to Subdivision and Development Appeal Board		100%
Resignation of Public Member-at-Large to Subdivision and Development Appeal Board		100%
Funding Contribution Agreement: Canadian Heritage Rivers System (CHRS) Management Plan for the North Saskatchewan River in Alberta		100%
Request to Purchase County Owned Land – Plan 5225CL; Block OT (Former Waskatenau Nuisance Grounds)		100%
Request for Road Access: Plan 0421556, Block 1, Lot 53 (Hillside Acres – Whitefish Lake)		100%
Public Lands Disposition Management Section, Alberta Environment and Parks		100%
<p>Plan 5225CL; Block OT (Former Waskatenau Nuisance Grounds)</p>	<p><b>NEW</b> Jordan Ruegg:</p> <p>Achievements: County administration met with representatives from 1986215 Alberta Ltd. on March 8, 2022, to discuss the outstanding issues related to their proposed acquisition of the former Waskatenau Nuisance Grounds. Representatives from 1986215 Alberta Ltd. will be attending the May 26, 2022 Smoky Lake County Council meeting as a delegation to discuss their proposal in further detail.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	20%
<p>Alberta Heritage Research Grant Application</p>	<p><b>NEW</b> Kyle Schole:</p> <p>Achievements: Administration followed up with the grant administrator during the week of April 11th. ...No update from the Minister's Office. ... a decision is anticipated prior to the end of June.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	50%

Goal	Progress Update	Current Completion
<b>Land Stewardship Center Watershed Stewardship Grant Application</b>	<p><b>NEW Kyle Schole:</b></p> <p><b>Achievements:</b> On March 21, 2022, Administration received an email from Brian Ilnicki, Executive Director, Land Stewardship Centre, thanking Smoky Lake County for its application, but acknowledging that we were unsuccessful. This intake was over-subscribed by double the amount available.</p> <p>No further action.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p>
<b>60-Day Notice of Intent to Designate a Municipal Historic Resource (Apedaile Farmstead)</b> <b>Proposed Lease Agreement for Electric Vehicle Charging Station Level 2 at Métis Crossing</b>	<p><b>NEW Jordan Ruegg:</b></p> <p><b>Achievements:</b> This is on hold until notice has been received that Smoky Lake County's funding application to the Year-2022 application for funding to the Municipal Climate Change Action Centre (MCCAC), was successful.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p> <p>23%</p>
<b>Bylaw No. 1407-22: Designation for Hamlin Road Ranch as a Municipal Historic Resource</b>	<p><b>NEW Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Department is preparing the necessary documents to send to the Land Titles Office to register the Bylaw.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>87%</p>
<b>Heritage River Management Planning - Terms of Reference</b>	<p><b>NEW Kyle Schole:</b></p> <p><b>Achievements:</b> The revised Terms of Reference has been adopted and filed and circulated to the membership. No Further Action.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p>

Goal	Progress Update	Current Completion
<b>Heritage River Management Planning - Memorandum of Understanding (MOU)</b>	<p><b>NEW Kyle Schole:</b>            Achievements: The executed MOU has been returned to NSW, filed, and will be posted to the project website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p>
<b>Heritage River Management Planning – Support Correspondence Received</b>	<p><b>NEW Kyle Schole:</b>            Achievements: The correspondence has been filed. No further Action.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p>
<b>2021 Safety Codes Annual Internal Review – Joint Accreditation No. J000148</b>		<p>100%</p>
<b>Memorandum of Agreement for the Waskatenau Nuisance Ground Reclamation Within Smoky Lake County (Plan 5225CL; Block OT - Former Waskatenau Nuisance Grounds)</b>	<p><b>NEW Jordan Ruegg:</b>            Achievements: County administration has signed and executed the Memorandum of Agreement between Smoky Lake County and Alberta Transportation and received full payment of the \$87,438.00 on March 22, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>100%</p>
<b>Subdivision and Development Appeal Board (SDAB) Member Appointments</b>	<p><b>NEW Jordan Ruegg:</b>            Achievements: The Municipal Committee listing was updated, distributed to Council, and posted to the website on March 29, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>50%</p>

Goal	Progress Update	Current Completion
<p><b>McDougall Gravesite (VICTORI 8) and Victoria Park Cemetery (VICTORI 10).</b></p>	<p><b>NEW</b> <b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> Smoky Lake County has received a signed "Consent or Regional Council of the United Church of Canada" to sell the lands legally described as Pt. River Lot 8, Victoria Settlement (Title #122081499+2) to Smoky Lake County. The Planning and Development Department will work with representatives from the United Church to finalize the necessary paperwork to register the transfer with the Land Titles Office.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>25%</p>

## COUNCIL MOTIONS 2021

Goal	Progress Update	Current Completion
<b>Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p>Achievements: Surveying of the REC Lease will take place in Spring 2022, and once it has been completed, the application can be made to Alberta Environment and Parks to renew the Lease.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>81%</p>
<b>Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is continuing to work with consultants/surveyors to prepare all of the necessary documentation to apply for renewal of the Disposition. Once all of the documentation has been finalized, it will be submitted to Alberta Environment and Parks for approval.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>30%</p>
<b>Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p>Achievements: No action taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>2%</p>
<b>Application to Vary the 300M Setback - former Waskatenau Nuisance Ground</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working to prepare the necessary documentation to apply for a reduction/elimination of the 300 metre development setback which applies to the nuisance ground. Once there is a development permit application submitted to the County, the County will be able to assist with the application to reduce/eliminate the setback.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>	<p>41%</p>

Goal	Progress Update	Current Completion
<b>What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots</b>	<p><b>NEW</b> <b>Jordan Ruegg:</b>  <b>Achievements:</b> A comprehensive Land Use Bylaw review &amp; update is underway, which will encompass aspects of this report.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/04/19</p>	<p>21%</p>
<b>Lake &amp; Hamlet Subdivision Signage Project</b>	<p><b>NEW</b> <b>Kyle Schole:</b>  <b>Achievements:</b> Phase I Order is complete, with one typo to be corrected. Phase II is coming to April 28 County Council Meeting to confirm prior to placing the order. Installation is subject to Public Works schedule.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/04/19</p>	<p>90%</p>
<b>Closure of Road Plan 10 C.L. &amp; Road Plan 3098HW, located within NE-19-57-13-W4M</b>	<p><b>NEW</b> <b>Jordan Ruegg:</b>  <b>Achievements:</b> This Motion has been rescinded and a new Motion (Motion #1207-21) has been adopted to address this issue.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/04/19</p>	<p>100%</p>
<b>Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4</b>	<p><b>NEW</b> <b>Jordan Ruegg:</b>  <b>Achievements:</b> The Planning and Development Department is preparing a bylaw to close the road plans and is working with the landowner and a surveyor to finalize the documents prior to said bylaw being forwarded to Council for consideration of First Reading.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/04/19</p>	<p>20%</p>
<b>Lake Trails Strategy</b>	<p><b>NEW</b> <b>Jordan Ruegg:</b>  <b>Achievements:</b> The Planning and Development Department has prepared a "Public Participation Plan" for the County's proposed Trails Strategy and will be presenting said Plan to Council for consideration at the April 28, 2022 County Council meeting.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2022/04/19</p>	<p>45%</p>

Goal	Progress Update	Current Completion
<b>Land Use Bylaw 1272-14 Amendment to create a Recreation District</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department is currently working on preparation of an amendment to the Land Use Bylaw to create a "Recreation" Land Use District with "Permitted Uses", including campgrounds, RV parks, hunting lodges, resorts, bed &amp; breakfasts, and other similar uses, and to propose the removal the aforementioned "Uses" from the list of "Discretionary Uses" under the Agriculture District, and will bring this proposed amendment forward to a future County Council meeting for discussion.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2022/04/19</p>	<p>11%</p>
<b>Trails Strategy &amp; Lake Accretion Update</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department has prepared a "Public Participation Plan" for the County's proposed Trails Strategy and will be presenting said Plan to Council for consideration at the April 28, 2022 County Council meeting</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2022/04/19</p>	<p>45%</p>
<b>Bylaw No. 1402-21: Road Closure – Cancellation of all that portion of "AVENUE" lying South of Lot A, and North of Lot B, Plan 8420551 located within the Hamlet of Warspite</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Manager sent Bylaw No. 1402-21, along with the required documentation, to the Minister of Transportation for signature and approval, on January 12, 2022. Provided that the Minister signs and approves of said Bylaw, the Planning and Development Manager will bring said Bylaw to Council for Second and Third Readings as soon as the Bylaw has been returned to Smoky Lake County.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2022/04/19</p>	<p>42%</p>
<b>2021/2022 Alberta Community Partnership (ACP) Grant Application – Subdivision Development Standards</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> Smoky Lake County was notified on March 26, 2022, by the Minister of Municipal Affairs, that its application to the Alberta Community Partnership Grant Program, for \$200,000.00, for the Smoky Lake Region Municipal Development Guidelines &amp; Minimum Servicing Standards project was approved.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2022/04/19</p>	<p>50%</p>



Goal	Progress Update	Current Completion
<b>Notice of Intention to Designate a Municipal Historic Resource: Hamlin Road Ranch</b>		75%
<b>North Saskatchewan in Alberta Heritage River Initiative Update</b>		100%
<b>Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).</b>	<p><b>NEW</b> Jordan Ruegg:</p> <p><b>Achievements:</b> The Planning and Development Department is continuing to work with consultants/surveyors to prepare all of the necessary documentation to apply for renewal of the Disposition. Once all of the documentation has been finalized, it will be submitted to Alberta Environment and Parks for approval.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	26%
<b>Alberta Wetlands Replacement Program</b>		100%
<b>Lake Subdivision Signage Project</b>		100%

(P&D) MANAGER'S PLAN

Goal	Progress Update	Current Completion
(P&D) Training Event Form 2022		1%



5.1.h

79  
GOALS

NATURAL GAS PLAN

Goal	Progress Update
<p><b>AMR meter expiration replacement</b>            Note: Strategic Priorities Chart Feb 6, 2017: 100%</p>	<p><b>Daniel Moric:</b>            Achievements: <i>No value</i>            Challenges: <i>No value</i>            Next Steps: <i>No value</i>            2022/04/19</p>
<p><b>Odorant Activity: 100%</b></p>	<p><b>Daniel Moric:</b>            Achievements: <i>No value</i>            Challenges: <i>No value</i>            Next Steps: <i>No value</i>            2022/04/19</p>

**Goal****Progress Update****↳Deliver Odorant 0 Hours****Daniel Moric:**

**Achievements:** March 14/22 - March 30/22

- 62.5 hrs x 2 servicemen = 125 hrs delivering odorant. Deliveries made to Town of Redwater, Village of Boyle, County of Thorhild Gas Utility, Lac La Biche District Gas Co-op, Evergreen Gas Co-op, Burnt Lake Gas Co-op, GLDC Gas Co-op, County of Two Hills Gas Utility, County of Vermillion River Gas Utility, Kehewin Gas Utility, Lamco Gas Co-op, Minco Gas Co-op, and Paintearth Gas Co-op.

April 1/22 - April 19/22

- No deliveries this month. Crew is delivering to County of Thorhild today (April 19) as i am reporting this, so no hours to report.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**CNG Trailer: 100%****Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**↳Compressed natural gas trailer 0 Trailer(s)****Daniel Moric:**

**Achievements:** No usage this reporting period. Will be getting the CNG trailer CVIP completed this month, upon request of Gas Alberta, as they are the owners of the trailer.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**Goal****Progress Update****Administrative Activity (GAS):**  
**100%****Daniel Moric:****Achievements:**

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- March 2022 gas price was \$6.84/GJ. April 2022 gas price has increased to \$7.14/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

**Challenges:** *No value***Next Steps:** *No value*

2022/04/19

**Goal****Progress Update**→**Service Calls: 100%****Daniel Moric:**

**Achievements:** - Service call for gas smell in house. Homeowner had hot water tank replaced the day before. Found union not tightened after installation. Repaired leak. (Vilna)

- Service call for gas smell in house. Found pilot tubing line leaking at fitting inside furnace. Repaired leak. (Vilna)

- Service call for CO detector alarming. Use CO monitor throughout the house and found no readings. The alarm was for low battery in the CO detector. Unit was bought and installed 2 weeks prior to arrival. (Vilna)

- Service call for gas smell outside by meter. Found fitting leaking on utility side of meter set. Repaired leak. (Warspite)

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

→**Management meeting****Daniel Moric:**

**Achievements:** Attend weekly managers meetings

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

→**Utility Personnel Meeting**→**Gas balancing****Daniel Moric:**

**Achievements:** Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**Goal****Progress Update**→ **Delinquent accounts****Daniel Moric:**

**Achievements:** Letters will be processed and sent out once meter reading is complete

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

→ **Paperless billing****Daniel Moric:**

**Achievements:** Currently have 371 natural gas accounts receiving bills by email.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

→ **Attend Conventions****Daniel Moric:**

**Achievements:** - Booked rooms for the Federation Convention week in November. Will update Council with Convention information as i receive it.

- June 16th is the Federation Insurance Reciprocal meeting at the Radisson South Edmonton. Will forward meeting information as i receive it.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

→ **Auditor documentation****Daniel Moric:**

**Achievements:** Auditors have completed their financial review of 2021.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**Goal****Progress Update****→Other duties****Daniel Moric:**

**Achievements:** Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**→O & M Policy****Daniel Moric:**

**Achievements:** Continually review and update the Federation O&M Policy Manual, as required.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**Training Activity (GAS): 100%****Daniel Moric:**

**Achievements:** -Polyethylene fusion recertification course training is scheduled for May 10th at County of Two Hills Gas Utility shop.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

**Natural Gas Construction of Infrastructure: 100%****Daniel Moric:**

**Achievements:** - Federation installed a new cellular communications modem at Tap 7. Existing land line was extremely unreliable.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19



**Goal****Progress Update**

## →Line locates 0 Locate(s)

**Daniel Moric:**

**Achievements:** -15 line locates have been completed during this reporting period.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

## →End Pressure Test

**Daniel Moric:**

**Achievements:** - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

## →GPS Services and Alterations

**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

## →Install gas lines

**Daniel Moric:**

**Achievements:** - No activity this reporting period.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

## →Sign installation 0 Sign(s)

**Daniel Moric:**

**Achievements:** No signs installed or repaired this reporting period

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

Goal	Progress Update
<ul style="list-style-type: none"> <li>→Cut and Caps</li> </ul>	<p><b>Daniel Moric:</b>  Achievements: No cut and caps during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i>  2022/04/19</p>
<ul style="list-style-type: none"> <li>→RMO Replacement</li> </ul> <p><b>Meter recalls and maintenance: 100%</b></p>	<p><b>Daniel Moric:</b>  Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i>  2022/04/19</p>
<ul style="list-style-type: none"> <li>→Replace defective gas meters</li> </ul>	<p><b>Daniel Moric:</b>  Achievements: - Currently have approx 84 AMR meters not being picked up by our handheld reader since the cold snap. Will be reading these meters manually as the replacement AMR heads that transmit the reading to our handheld reader are on back order for an unknown period of time.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i>  2022/04/19</p>
<ul style="list-style-type: none"> <li>→Meter Recalls</li> </ul> <p><b>Council Member Inquiry (GAS): 100%</b></p>	<p><b>Daniel Moric:</b>  Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i>  2022/03/14</p>
<p><b>2020 INFRASTRUCTURE LINE REPLACEMENT: 100%</b></p>	
<ul style="list-style-type: none"> <li>→Budget - 2020 INFRASTRUCTURE LINE REPLACEMENT: \$50k</li> </ul>	

**Goal****Progress Update**

**2020 RMO STATION  
REPLACEMENT PLAN RESERVE:  
100%**

↳ **Budget - 2020 RMO  
STATION REPLACEMENT  
PLAN RESERVE: \$70k**

**2020 MODEMS FOR RMO: 100%**

↳ **Budget - 2020 MODEMS  
FOR RMO: \$22k**

**2020 REPLACE TRUCK: 100%**

↳ **Budget - 2020 REPLACE  
TRUCK: \$50k**

**2021 INFRASTRUCTURE LINE  
REPLACEMENT: 100%**

**2021 RMO STATION  
REPLACEMENT PLAN RESE:  
100%**

**2021 REPLACE TRUCK -  
removed: 100%**

**2021 REFURBISH TRUCK BOX:  
100%**

**2022 INFRASTRUCTURE LINE  
REPLACEMENT: 100%**

**2022 RMO STATION  
REPLACEMENT PLAN: 100%**

**2022 MAPPING UNIT: 100%**

**2022 REPLACE TRUCK -  
removed: 100%**

**2022 REFURBISH TRUCK BOX:  
100%**

**2023 INFRASTRUCTURE LINE  
REPLACEMENT: 100%**

**2023 RMO STATION  
REPLACEMENT PLAN RESE:  
100%**

**2023 REPLACE T RUCK - re mo  
ve d: 100%**

**2023 REFURBISH TRUCK BOX:  
100%**

**Documentation of jobs**

**Daily Vehicle Inspections**

**Goal****Progress Update****Pre job meetings****Daniel Moric:**

**Achievements:** Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Undertake On-Call****Daniel Moric:**

**Achievements:** Employees continue to be on call for after hours issues that may arise.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**RMO Checks****Daniel Moric:**

**Achievements:** -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Complete Invoicing****Clean truck****Tool Box meeting****Daniel Moric:**

**Achievements:** Started attending the toolbox meetings at the beginning of the week.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

Goal	Progress Update
<b>Magazine check</b>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> Complete explosives magazine inventory monthly</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2021/10/05</p>
<b>Odor sample</b>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> Monthly odorant intensity checks ( 20 locations )</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2021/10/05</p>
<b>Main Office Safety Meeting</b>	
<b>Meter readings</b>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> Collect meter readings monthly for customer billing</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2021/10/05</p>
<b>Vehicle maintenance</b>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> -Complete vehicle/equipment maintenance as required.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i>  2021/10/05</p>
<b>Strategic plan</b>	
<b>Equipment maintenance</b>	

Goal	Progress Update
<b>Leak detection</b>	<p><b>Daniel Moric:</b></p> <p><b>Achievements:</b> -Line walkers have completed the line walking of our high pressure natural gas pipelines and have started on our TAP's 6 and 8 low pressure.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/10/05</p>
<b>Job Interviews</b> <b>Employee evaluations</b>	<p><b>Daniel Moric:</b></p> <p><b>Achievements:</b> Completed</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/10/05</p>
<b>PFM check</b>	<p><b>Daniel Moric:</b></p> <p><b>Achievements:</b> Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/12/08</p>
<b>Public building inspections</b>	<p><b>Daniel Moric:</b></p> <p><b>Achievements:</b> Completed our public building inspections in June.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2021/10/05</p>

**Goal****Progress Update****Cathodic protection****Daniel Moric:**

**Achievements:** -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Tetler bag samples****Daniel Moric:**

**Achievements:** Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Hydro Axing****Wash and bleach all equipment.****Daniel Moric:**

**Achievements:** During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

**Maintain Facilities.****Automatic Meter Readings****Daniel Moric:**

**Achievements:** Continue to read natural gas meter using the AMR system monthly

**Challenges:** *No value*

**Next Steps:** *No value*

2021/10/05

Goal

Progress Update

2020 CARRY OVER RMO  
STATION PROJECT: 100%

↳ Budget - 2020 CARRY OVER  
RMO STATION PROJECT:  
\$50k

(GAS) Training Event Form 2022





5.1.i

ENVIRONMENT & PARKS PLAN

(E&P) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
<b>Parks and Recreation Work Plan: 100%</b>	<b>Dave Franchuk:</b> Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/10	22% 22 / 100% 8% behind

**(E&P) INFRASTRUCTURE**

Goal	Progress Update	Current Completi...
<p><b>Administrative Activity (E&amp;P): 100%</b></p>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10, 2022 to April 19, 2022</p> <p>Mar 10 Complete managers report.</p> <p>Mar 14 Managers meeting</p> <p>Mar 15 Review Parks and Recreation applications and prepare for interviews.</p> <p>Mar 17 Joint Health and Safety meeting in the morning. Evergreen meeting in the Afternoon.</p> <p>Mar 18 Work on Transfer Station Attendent job description and propane contract with Rapid Gaz.</p> <p>Mar 21 Managers meeting. Parks and Recreation position interview.</p> <p>Mar 22 Departmental Operations meeting.</p> <p>Mar 23 Parks and Recreation position interviews</p> <p>Mar 25 New employee oreientation.</p> <p>Mar 28 Managers meeting.</p> <p>Mar 29 Go through Lake maintenance contract with contract and have signed.</p> <p>Mar 30 Hwy 28/63 Regional Waterline Services Commission meeting.</p> <p>Apr 1 Employee evaluation ( Parks and Rec).</p> <p>Apr 4 Managers meeting and work on Environment and Parks utility meeting agenda.</p> <p>Apr 5 Work on Environment and Parks utility agenda.</p> <p>Apr 11 Managers meeting.</p> <p>Apr 12 Environment and Parks utility meeting.</p> <p>Apr 19 Managers meeting.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p style="text-align: center;">91% 91 / 100% 86% ahead</p>

Goal	Progress Update	Current Completi...
<b>Council Member Inquiry: 100%</b>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Achievements: Reporting period from March 10, 2022 to April 19, 2022.</p> <p>No Council member inquiries during this reporting period.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2022/04/19</p>	<p>95% 95 / 100% 65% ahead</p>
<b>Parks and Recreation: 100%</b>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10, 2022 to April 19, 2022</p> <p>Mar 15 Maintenance on Spedden park, Bellis beach, Bonnie Lake sites.</p> <p>Mar 16 Order signs for trail and Hanmore Lake.</p> <p>Mar 17 Maintenance on 855 campsite, Victoria trail monument, Hanmore Lake East and West sites.</p> <p>Mar 18 Maintenance at Kaduk Lake, Bellis and Mons lake sites.</p> <p>Mar 21 Snow removal at main office, Maintenance at Spedden and Bonnie Lake.</p> <p>Mar 28 Set up new Parks and Rec employee with truck, keys, small orientation.</p> <p>Mar 29 Started cleaning, repairing and painting Bellis Beach cook shack.</p> <p>Mar 30 Painting Bellis Beach cook shack.</p> <p>Mar 31 Painting Bellis Beach cook shack.</p> <p>Apr 1 Remove leaning trees on trail and split wood.</p> <p>Apr 4 Clean and repair doors at Kaduk Lake cook shack.</p> <p>Apr 5 Remove leaning trees, split wood at Kaduk Lake and repairs to cook shack.</p> <p>Apr 6 Painting Kaduk Lake cook shack.</p> <p>Apr 7 Painting trim at Bellis beach cook shack. Took down a few leaners and split wood.</p> <p>Apr 8 Finsh painting Kaduk Lake cook shack.</p> <p>Apr 11 Repairs to toilet doors and toilet lids at Bellis Beach.</p> <p>Apr 12 Pick up metal lids and install them at Hanmore lake East and West.</p> <p>Apr 13 Repairing picnic tables at Bellis Beach. Play ground inspections</p> <p>Apr 14 Repairs to picknic tables at Hanmore East. Playground inspections.</p> <p>Apr 19 Repairs to Hanmore lake cook shack stove and vent.</p>	<p>95% 95 / 100% 65% ahead</p>

Summary: New employee seems to be working out very well, we will continue repairs and maintenance on campground site repairs. We will have 2 summer student starting in June and another two will be starting in July. Will be working with the well drilling contractor, hopefully we will have the well drilled and pump installed at Hanmore Lake east before the camping season starts.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

## Regional Water: 100%

### Dave Franchuk:

#### Achievements:

Reporting period from March 10 to April 19, 2022.

Mar 11 Clearing snow at regional site throughout the county.

Mar 14 Whitefish Lake check.

Mar 21 Updating board information package. Whitefish Lake checks.

Mar 23 Tend to Egremont PVR setup and SCADA updates for pump setpoints.

Mar 30 Regional Waterline meeting. Replace gas valve on furnace at the Smoky Lake booster station.

Mar 31 Review info on Whitefish meter set up.

Apr 4 Work on Commission board information package.

Apr 8 Assist with installation of backup computer with Vector.

Apr 12 Whitefish Lake check and top up chemical tanks.

Apr 17 Whitefish Lake check and tend to waterline First Calls.

**Challenges:** *No value*

**Next Steps:** *No value*

2022/04/19

97%  
97 / 100%  
67% ahead

Goal	Progress Update	Current Completi...
<p><b>Training activity: 100%</b></p>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10 to April 19, 2022</p> <p>Mar 13 – 18 Alberta Water and Wastewater Operator Association annual conference at Banff (Terry)</p> <p>Mar 10 Diamond billing system training. (Terry)</p> <p>Mar 21 Diamond billing system training. (Terry)</p> <p>Mar 23 Diamond billing system training. (Terry)</p> <p>Mar 25 AWWOA Incident Safety Awareness course. (Terry)</p> <p>Mar 29 Diamond billing system training.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p>93%</p> <p>93 / 100%</p> <p>63% ahead</p>

Goal	Progress Update	Current Completi...
<b>Waste Management: 100%</b>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10 to April 19, 2022</p> <p>Mar 11 Clear snow at Waskatenau transfer station</p> <p>Mar 12 Clear snow at Smoky Lake and Bellis transfer stations.</p> <p>Mar 13 Clear snow at Spedden and Vilna transfer stations.</p> <p>Mar 14 Clearing snow around bin sites.</p> <p>Mar 15 Clearing snow around bin sites.</p> <p>Mar 16 Collecting all fire extinguishers from transfer sites to have certified at the shop.</p> <p>Mar 17 Open Smoky Lake site for local contractors.</p> <p>Mar 18 Replace fire extinguishers.</p> <p>Mar 21 Tidy up Oil containment area at the Smoky Lake and Bellis sites.</p> <p>Mar 23 Tidy up Oil containment site and electronic site at Spedden transfer station.</p> <p>Mar 28 Clean up electronic site at Bellis. Pick up loose garbage in ditch north of Vilna.</p> <p>Mar 29 Collect batteries at all sites and bring to the shop.</p> <p>Mar 31 Have propane delivered to all sites to keep the shacks warm.</p> <p>Apr 1 Pick up refrigerator in ditch north of Smoky Lake and clean up loose garbage.</p> <p>Apr 4 Clear unacceptable garbage from bin sites at Mons Lake, tires bottles and construction waste.</p> <p>Apr 6 Cut leaning tree and repair fence at the Bellis transfer station. Replace waste sign at bin site by Bellis Beach.</p> <p>Apr 11 Place chemical jugs in bags at the Spedden and Vilna transfer stations.</p> <p>Apr 12 Place chemical jugs in bags at the Bellis and Smoky Lake transfer stations.</p> <p>Apr 13 Clean up oil containment area at the Smoky Lake site.</p> <p>Apr 19 Clean up all the recycle paint sites and organize bins to get ready for pick up.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p>2022/04/19</p>	<p style="text-align: center;">94% 94 / 100% 64% ahead</p>

Goal	Progress Update	Current Completi...
<b>Waste Water: 100%</b>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10 to April 19, 2022</p> <p>Mar 14 Clean screen bucket at the Warspite lift station.</p> <p>Mar 21 Lift both pumps and clear debris, run a system alarm check at the Warspite lift station.</p> <p>Mar 29 Clean screen bucket and change burt out light bulbs at the Warspite sewage lift station.</p> <p>April 7 Lift both pumps and clear debris, run a system alarm check and tidy up the facility at the Warspite sewage lift station.</p> <p>April 19 Clean screen buckets at the Warspit sewage lift station.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/04/19</i></p>	<p>96%</p> <p>96 / 100%</p> <p>66% ahead</p>
<b>Water Activity: 100%</b>	<p><b>Dave Franchuk:</b></p> <p><b>Achievements:</b> Reporting period from March 10 to April 19, 2022.</p> <p>Mar 11 Clearing snow at regional site throughout the county.</p> <p>Mar 14 Whitefish Lake check.</p> <p>Mar 21 Updating board information package. Whitefish Lake checks.</p> <p>Mar 23 Tend to Egremont PVR setup and SCADA updates for pump setpoints.</p> <p>Mar 30 Regional Waterline meeting. Replace gas valve on furnace at the Smoky Lake booster station.</p> <p>Mar 31 Review info on Whitefish meter set up.</p> <p>Apr 4 Work on Commiussion board information package.</p> <p>Apr 8 Assist with installation of backup computer with Vector.</p> <p>Apr 12 Whitefish Lake check and top up chemical tanks.</p> <p>Apr 17 Whitefish Lake check and tend to waterline First Calls.</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i></p> <p><i>2022/04/19</i></p>	<p>97%</p> <p>97 / 100%</p> <p>67% ahead</p>

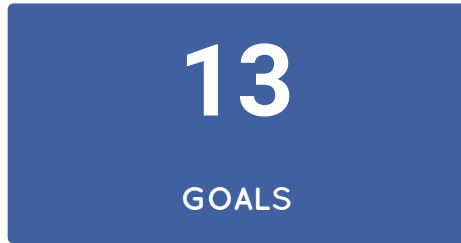
(E&P) BUSINESS AS USUAL

Goal	Progress Update	Current Completi...
BAU Environment Actions		0% -





5.1.j



### AGRICULTURAL SERVICE BOARD PLAN

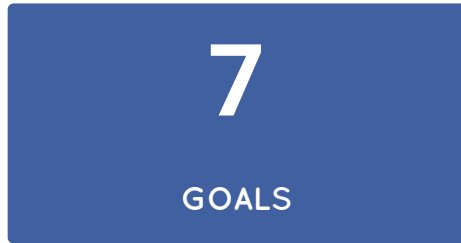
#### (ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
<b>Administrative Activity 2022: 100%</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements: Meetings and Training attended February 15-April 12</p> <ul style="list-style-type: none"> <li>• Carleigh attended Grazing School for Women meeting-February 16th</li> <li>• Council Departmental Meeting- February 22nd</li> <li>• Joint Health &amp; Safety Meeting- February 23rd</li> <li>• Amanda attended AAAF Weed Review Committee meeting- February 24th</li> <li>• LARA Agronomy Update- February 24th</li> <li>• Meeting with Alyssa from LARA- February 25th</li> <li>• LARA AGM- March 1st</li> <li>• AISC Weed Free Forage Meeting- March 2nd</li> <li>• Beaver River Watershed IWMP Session-March 7th</li> <li>• Professional Vegetation Mangers Association Spring Conference and AGM- March 10th</li> <li>• Grazing School for Women Winter Workshop- March 12th</li> <li>• LARA monthly Check-in phone conference- March 21st</li> <li>• Departmental Meeting- March 22nd</li> <li>• Carleigh attended Grazing School for Women March 24th</li> </ul>	<p>80%</p> <p>80 / 100%</p> <p>6% behind</p>	2017/12/31	2022/12/31

		Current Com...	
	<ul style="list-style-type: none"> <li>• Amanda Weed Advisory Committee Meeting- March 24th</li> <li>• Carleigh and Trevor attended Cows and Fish Virtual Webinar: Beavers in the Landscape-March 24th</li> <li>• Carleigh and Amanda interviewed 3 potential Weed Inspectors - March 26th, March 28th and March 29th</li> <li>• NE AAF Regional Meeting in St. Paul- March 30th</li> <li>• Ag Fieldman Spring Webinar-March 31st</li> <li>• NE ASB Chair and AAF meeting- April 4th</li> <li>• Weed Free Forage Webinar- April 6th</li> <li>• LARA:How to Grow Hemp Workshop- April 7th</li> <li>• AISC Squeal on Pigs Forum- April 11th</li> </ul> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>		
<b>ASB Environmental Services 2022: 100%</b>	<p><b>NEW Carleigh McMullin:</b></p> <p><b>Achievements:</b> LARA Upcoming Events:          Apivar Resistance webinar- April 5th          How to Grow Hemp Workshop- April 7th          Connect for Food Workshop- April 13th          Increasing Profitability Through Soil Health and Reduced Inputs- April 20th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	<p>99% 99 / 100%</p>	<p>2017/12/31      2022/12/31</p>
<b>Council Member Inquiry 2022: 100%</b>	<p><b>NEW Carleigh McMullin:</b></p> <p><b>Achievements:</b> 1) Request sent on March 23rd asking to share Open Farm Days 2022 on social media. <b>Result:</b> Ag. Department sent e-mail to Communications request that this be shared on social media. Shared on social media that day.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	<p>100% 100 / 100%</p>	<p>2017/12/31      2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
<b>Mowing Activity 2022: 100%</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> <li>We have 2 returning operators and will be starting interviews for the 3rd position the week of April 11th.</li> </ul> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	<p>50%</p> <p>50 / 100%</p> <p>36% behind</p>	2017/12/31	2022/12/31
<b>Pest Control 2022: 100%</b>		<p>0%</p> <p>0 / 100%</p> <p>86% behind</p>	2017/12/31	2022/12/31
<p>↳ <b>Problem Wildlife (Beaver Control) 2022</b></p>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements: 19 beavers from March 7th- March 31st</p> <p>Tracking beavers from April 1st forward</p> <p>6 beavers as of April 4th</p> <p>Muskarts</p> <p>55 from February 8th-March 31st</p> <p>2 muskrats as of April 4th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	<p>0%</p> <p>-</p>	2020/01/01	2022/12/31
<b>Training Activity 2022: 100%</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements: Carleigh and Trevor received First Aid training March 9th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Amanda needs First Aid Training. 2022/04/04</p>	<p>79%</p> <p>79 / 100%</p> <p>7% behind</p>	2017/12/31	2022/12/31
<b>Weed Control 2022: 100%</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements: Have hired 3 Weed Inspector/Sprayers for the 2022 season.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	<p>100%</p> <p>100 / 100%</p> <p>-</p>	2017/12/31	2022/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
↳ Weed Inspections (Copy) 0 Inspection(s)		100% -	2021/01/01	2021/12/31
<b>Safety Activity 2022</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> <li>Will begin attending tool box meetings in a couple weeks for season start-up.</li> </ul> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	70% 7% behind	2020/01/01	2022/12/31
<b>Dog Catching 2022</b>	<p><b>NEW</b> Carleigh McMullin:</p> <p>Achievements: 13 dog calls from February 8th- April 4th.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/04</p>	0% -	2021/10/05	2022/12/31
↳ Dog Catching Phone Calls 2022 0 Call(s)		101% 29 Call(s) ahead	2021/01/01	2022/12/31
↳ Dog Catching Success 2022 0 Dog(s)		101% 4 Dog(s) ahead	2021/01/01	2022/12/31
<b>ASB Environmental Services 2022:</b> <b>100%</b>		0% 0 / 100% 65% behind	2021/01/01	2022/12/31



### EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
<b>Administrative Activity (COM): 100%</b>		100% 100 / 100%
→ Council Member Request/ Inquiries 0 Request(s)	<p><b>NEW Evonne Zukiwski:</b> Achievements:</p> <ul style="list-style-type: none"> <li>Scheduled 'Coffee with a Cop' poster on social media (scheduled for March 15 and April 20)- March 14, 2022</li> <li>Shared Open Farm Days registration- March 24, 2022</li> <li>Scheduled RCMP Community Engagement responses (scheduled for March 25, 2022)- March 24, 2022</li> </ul>	101%
→ Meetings Attended 0 Meeting(s)	<p><b>NEW Evonne Zukiwski:</b> Achievements:</p> <ul style="list-style-type: none"> <li>Virtually attended Joint Health &amp; Safety Committee Meeting- March 17, 2022</li> <li>Virtually attended Departmental Meeting- March 22, 2022</li> <li>Virtually attended County Council Meeting- March 24, 2022</li> <li>Virtually attended Fire/ Natural Gas / ASB/ Enviro Op. meeting- April 12, 2022</li> <li>Attended Committee of the Whole Meeting: Communications / GIS- April 14, 2022</li> </ul>	101%
<b>Communication Activity (COM): 100%</b>		0% 0 / 100%
→ Website Updates 0 Update(s)	<p><b>NEW Evonne Zukiwski:</b> Achievements:</p>	101%

- Scheduled waste transfer station hours as notice- March 14, 2022
- Posted Policy A.02- Incident Reporting- March 15, 2022
- Updated Safety Policies 03-04, 01-05, 01-06, 01-01- March 17, 2022
- Updated Safety Policy 01-03- March 24, 2022
- Added Committee of the Whole and County Council (part 2) meeting links- March 24, 2022
- Updated Peace Officer deadline to apply- March 25, 2022
- Posted Financial Statements- March 28, 2022
- Updated Municipal Committees list- March 29, 2022
- Added Road Ban notice- March 29, 2022
- Removed waste transfer station winter operating hours- April 4, 2022
- Removed Parks & Rec STEP student ad- April 4, 2022
- Posted April Grapevine- April 4, 2022
- Posted April calendar- April 4, 2022
- Posted February past Council activities calendar- April 4, 2022
- Posted April meeting links on website calendar- April 4, 2022
- Posted Reeve's Report- April 4, 2022
- Posted Office STEP student employment ad- April 5, 2022
- Posted Ukraine Aid media release- April 5, 2022
- Added MPC meeting link- April 5, 2022
- Added MCC draft Bylaw 1413-22 and notice- April 6, 2022
- Posted March past Council activities calendar- April 7, 2022
- Posted SDAB Notice of Decision- April 12, 2022

#### Website Stats

March 12 to April 19, 2022- average of 70 page views per day

#### *Top pages viewed:*

- Home Page (includes website notices)
- Employment Opportunities

- Maps
- Agenda & Minutes

## → Communications for Departments 0 Ad(s) Created

**NEW** Evonne Zukiwski:

## Achievements:

- I.T. Ad: emailed to Redwater Review for publishing March 23, 2022- March 17, 2022
- I.T. Ad: added to LinkedIn- March 17, 2022
- Created Assistant Agricultural Fieldman large and small ad for advertising- March 22, 2022
- Emailed updated I.T employment ad to Redwater Review for publishing March 30- March 23, 2022
- Emailed Temporary Assistant Agricultural Fieldman employment ad to Redwater Review for publishing the week of March 28, 2022- March 23, 2022
- Updated Peace Officer ad deadline on AUMA, RMA and ACPOA websites- March 28, 2022
- Created new employment ad template for social media advertising- March 24, 2022
- Submitted Temporary Assistant Agricultural Fieldman employment ad to RMA website- March 24, 2022
- Emailed Temporary Assistant Agricultural Fieldman employment ad to Vegreville News Advertiser for publishing the week of March 28 and April 4, 2022- March 23, 2022
- Created Road Ban ad for social media- March 29, 2022
- Created Ukraine Aid Media Release and big cheque for photo- March 30, 2022
- Created Office STEP student employment ad- April 5, 2022
- Emailed Office STEP student employment ad to Redwater Review for publishing the week of April 13, 2022)- April 5, 2022
- Submitted Ukraine Aid Media Release to Vegreville News Advertiser and Redwater Review- April 5, 2022
- Emailed MCC Bylaw ad to Redwater Review for publishing the weeks of April 13 and April 20, 2022- April 6, 2022

101%

## → Produce &amp; Distribute Grapevine: 12 Newsletter(s)

**NEW** Evonne Zukiwski:

## Achievements:

- Completed and published April 2022 Grapevine. Emailed to the Redwater Review for publishing April 6, 2022- March 30, 2022

33%  
4 / 12  
Newsletter(s)

## → Social Media Posts 0 Post(s)

**NEW** Evonne Zukiwski:

101%

**Achievements:**

- Scheduled 'Coffee with a Cop' poster (scheduled for March 15 and April 20, 2022)- March 14, 2022
- Scheduled pest survey website (scheduled for March 16, 2022)- March 14, 2022
- Shared L.A.R.A upcoming events- March 14, 2022
- Scheduled I.T employment ad (scheduled for March 22, 2022)- March 22, 2022
- Scheduled Parks & Recreation STEP ad (scheduled for March 23, 2022)- March 22, 2022
- Shared Open Farm Days registration- March 24, 2022
- Scheduled RCMP Community Engagement responses (scheduled for March 25, 2022)- March 24, 2022
- Scheduled employment ads (scheduled for March 25, April 4, April 11, 2022)- March 25, 2022
- Posted regular transfer station hours- March 28, 2022
- Shared delay in utility bill mailing notice- March 28, 2022
- Scheduled Road Ban ad (scheduled for March 30, 2022)
- Scheduled late utilities billing notice- April 4, 2022
- Scheduled temporary Assistant Agricultural Fieldman employment ad (scheduled for April 5, 2022)- April 4, 2022
- Shared L.A.R.A hemp workshop event- April 4, 2022
- Shared wild boar public forum event- April 4, 2022
- Scheduled Office STEP ad (scheduled for April 5, April 20)- April 5, 2022
- Shared found dog post- April 5, 2022
- Posted Ukraine Aid media release- April 5, 2022
- Scheduled MCC Borrowing Bylaw ad (scheduled for April 7 and April 20, 2022)- April 7, 2022
- Signed up for free trial of Hootsuite- April 7, 2022
- Scheduled Hay Permits ad (scheduled for April 21, 2022)- April 7, 2022
- Scheduled Volunteer Week ad (scheduled for April 24, 2022)- April 7, 2022
- Scheduled Day of Mourning ad (scheduled for April 28, 2022)- April 7, 2022
- Scheduled Spring Clean Up Promotion (scheduled for April 11, 2022)- April 7, 2022



	Progress Update	Current Compl...
	<ul style="list-style-type: none"> <li>Scheduled Annual Safety Meeting Office Closed (scheduled for April 26, April 29, 2022)- April 7, 2022</li> <li>Scheduled Easter Office Closure (scheduled for April 12, April 18, April 18, 2022)- April 7, 2022</li> </ul> <p><b>Social Media Stats:</b></p> <p><i>Facebook</i></p> <p>Total Followers- 1,796 (Gained 17 new followers since last reporting period)</p> <p>Top posts and interactions:</p> <ul style="list-style-type: none"> <li>- Ukraine Aid media release (most 'likes')</li> <li>- Employment ads</li> </ul> <p><i>Twitter</i></p> <p>Total Followers- 1,145 (Gained 1 new follower since last reporting period)</p>	
<p>Legislative Activity (COM): 100%</p>		<p>0% 0 / 100%</p>
<p>→ Policy Development 0 Policy(ies)</p>	<p><b>NEW Evonne Zukiwski:</b></p> <p><b>Achievements:</b></p> <ul style="list-style-type: none"> <li>Begun Social Media policy research- March 15, 2022</li> <li>Worked on Social Media policy brief information- April 12, 2022</li> </ul>	<p>100%</p>