

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, April 26, 2022**, at 9:08 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Apr. 26, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Ag Fieldman	Carleigh Danyluk	Virtually Present
Assist. Ag Fieldman	Amanda Kihn	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Enviro Op Manager	Dave Franchuk	Virtually Present
Planning & Dev. Tech	Kyle Schole	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Safety Officer	Trevor Tychkowsky	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Virtually Present

No Members of the Media were present.
No Members of the Public were present.

2. Agenda:

626-22: Fenerty

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, April 26, 2022, be adopted as amended:

Addition to the Agenda:

1. Executive Session – Personnel Issues under the authority of the FOIP Act Section 27: Privileged Information:
 - Personnel Issue: Parks and Recreation Staff Member under Environmental Operations, and
 - Agricultural Fieldman Acting Pay.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Requests for Decision.

5. Issues for Information:

Manager's Reports:

Public Works Manager:

Pioneer Bible Camp – Request for In-Kind Assistance

627-22: Serben

That Smoky Lake County provide in-kind assistance of road crush gravel material including delivery, in the amount not to exceed 10 tandem loads, for the Pioneer Bible Camp's access road, located on the lands legally describes as NE-19-61-17-W4, at the municipal address: 61342 RGE RD 175, in response to the letter request received from Peter Silvius, Board Chairman, Pioneer Bible Camp, dated March 31, 2022.

Carried.

Public Works Shop Foreman:

Public Works Surplus Equipment for Sale

628-22: Gawalko

That Smoky Lake County advertise to sell the following Public Works Surplus Equipment as is - where is, by Public Tender, stating "The Highest Nor Any Bid Shall Not Necessarily Be Accepted"; and the closing date for accepting bids be May 20, 2022 at 12:00 Noon:

Unit #	Description	Serial Number	Odometer
Unit 239	2016 GMC Sierra 1500 Pickup	3GU2MEC3GG317279	265,446 km
Unit 160	2019 3-Yard Patcher Body	Custom Built	N/A
Unit 196	2004 Decap Belly Dump Trailer	2D9DS4C454L017650	422,296 km
Unit 198	2007 378 Peterbilt Truck	1XPFD0X47D685158	758,276 km
Unit 190	Kenworth T800 Sanding Truck & Gravel Box Also going with 190 is Units 190A the spreader, 190B the snow Plow, and 190C The wing	1XKDD0X63R970745	704,807 km
Unit 455	John Deer 6430 Tractor	1L06430GVCG714724	7,570 km
Unit 507	Caterpillar 14M Grader	CAT0014MLR9J01039	10,932 km

Carried.

Doug Ponich, Public Works Manager, virtually left the meeting, time 9:52 a.m.

Mark Fedoretz, Public Works Shop Foreman, virtually left the meeting, time 9:53 a.m.

Evonne Zukiwski, Communications Technician virtually left the meeting, time 11:05 a.m.

8. Executive Session (Addition to the Agenda):

Personnel Issue: Parks and Recreation Staff Member under Environmental Operations

629-22: Gawalko

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue in respect to a Parks and Recreation Staff Member under Environmental Operations, under the authority of the FOIP Act Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Environmental Operations Manager, and Fire Chief, time 11:09 a.m.

Carried.

630-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 11:24 a.m.
Carried.

Parks and Recreation Staff Member under Environmental Operations

631-22: Fenerty That Smoky Lake County provide the Parks and Recreation Staff Member under Environmental Operations, written notice as per discussion held in Executive Session, on April 26, 2022, under the authority of the FOIP Act Section 27: Privileged Information.
Carried.

8. Executive Session (Addition to the Agenda):

Personnel Issue: Agricultural Service Board Vacant Position

632-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect to Agricultural Service Board Vacant Position, under the authority of the FOIP Act Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Agricultural Fieldman, time 11:40 a.m.
Carried.

633-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 12:13 p.m.
Carried.

Agricultural Service Board – Acting Agricultural Fieldman Pay

634-22: Gawalko That Smoky Lake County Council approve “acting pay” compensation to be paid to Amanda Kihn, Assistant Agricultural Fieldman, in the temporary annual salary amount not to exceed \$91,000.00, to perform the duties of Acting Agricultural Fieldman for the duration of the positions’ vacancy commencing on the first day of the Agricultural Fieldman’s extended leave of absence expected in Spring 2022, for up to one year.
Carried.

Agricultural Service Board – Temporary Increase in Workload

635-22: Serben That Smoky Lake County Council acknowledge a temporary Assistant Agricultural Fieldman was hired on May 11, 2022, to assist with the increased workload placed upon the Acting Agricultural Fieldman, for the duration of the Agricultural Fieldman position’s temporary vacancy commencing on the first day of the Agricultural Fieldman’s extended leave of absence in Spring 2022, for up to one year.
Carried.

Manager’s Reports

636-22: Cere That the Smoky Lake County Management Reports received for the period of March 14, 2022 to April 19, 2022, from the Public Works Manager, Public Works Shop Foreman, Public Works Road Foreman, Planning and Development Manager, Safety Officer, Natural Gas Manager, Environmental Operations Manager, Agricultural Fieldman, GIS Operator and Communications Technician, be accepted as presented and filed for information.
Carried.

2. **Correspondence:**

No Correspondence.

7. **Delegation:**

No Delegation.

Adjournment:

637-22: Fenerty

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations of April 26, 2022, be adjourned, time 12:21 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER