

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **April 28, 2022** at 9:03 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, April 28, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

Communications Tech.	Evonne Zukiwski	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Media	N/A	Absent
Public	1 Member	Virtually Present

2. Agenda:

638-22: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, April 28, 2022, be adopted, as amended:

Additions to the Agenda:

1. Stry Hall – Request for Financial Assistance.
2. First Baptist Church of Smoky Lake – Request for Gravel.
3. Kinette Club of Smoky Lake – 7th Annual Ladies Night.
4. RMA Insurance - RiskPro Conference, May 17-18, 2022.
5. Electric Vehicle Charging Stations.

Carried Unanimously.

3. Minutes:

Minutes of March 22, 2022 – County Council Departmental Operations

639-22: Serben That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, March 22, 2022, be adopted as presented.

Carried.

Minutes of March 22, 2022 - County Council Committee of the Whole - Administration

640-22: Cere That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Tuesday, March 22, 2022, be adopted as presented.

Carried.

Minutes of March 24, 2022 & Reconvened on March 28, 2022 – County Council

641-22: Cere That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, March 24, 2022 and reconvened on March 28, 2022, be adopted as presented.

Carried.

Minutes of March 30, 2022 - County Council Committee of the Whole - Administration

642-22: Fenerty That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Wednesday, March 30, 2022, be adopted as presented.

Carried.

Minutes of April 8, 2022 - County Council Committee of the Whole - Administration

643-22: Gawalko That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Friday, April 8, 2022, be adopted as presented.

Carried.

4. Request for Decision:

Intermunicipal Servicing -Village of Waskatenau - Appointment of Solicitor

644-22: Serben That Smoky Lake County consent to Brownlee LLP Barristers & Solicitors, to act as representation for both Smoky Lake and Village of Waskatenau and retain Brownlee LLP Barristers & Solicitors to prepare an Intermunicipal Servicing Agreement between Smoky Lake County and the Village of Waskatenau, to allow for the Village to provide services to certain parcels of land located within Smoky Lake County and adjacent to the Village of Waskatenau; and execute an “acknowledgement” consenting same.

Carried.

Heritage River Management Planning – Request for Proposal (RFP)

645-22: Cere That Smoky Lake County execute the proposed Project 2122-IC-45 Assignment Contract with the Village of Vilna to assign the entirety of the Assignor’s contractual rights and obligations under the Conditional Grant Agreement, for the 2021 – 2022 Alberta Community Partnership (ACP), Intermunicipal Collaboration Component Conditional Grant Agreement for \$200,000.00 for the Project 2122-IC-45: Management Plan for the North Saskatchewan River under the Canadian Heritage River System with the Minister; in accordance with the Heritage River Management Plan Advisory Steering Committee Terms of Reference, and Smoky Lake County Policy Statement 08-16: Purchasing Guidelines, with Kyle Schole, Planning Technician, as Project Manager.

Carried.

Heritage River Management Planning – Request for Proposal (RFP)

646-22: Cere That Smoky Lake County approve the proposed Request for Proposal (RFP No. CHRS-2022) online and via the Alberta Purchasing Connection (APC) in accordance with the Heritage River Management Plan Advisory Steering Committee Terms of Reference, and Smoky Lake County Policy Statement 08-16: Purchasing Guidelines, with Kyle Schole, Planning Technician, as Project Manager.

Carried.

Heritage River Management Planning – Parks Canada Press Release

647-22: Gawalko That Smoky Lake County acknowledge the Parks Canada Press Release dated March 14, 2022, and correspondence from Andre Corbould, City Manager, City of Edmonton, dated March 25, 2022, inviting representation of the Heritage River project within the National Urban Park Stakeholder Committee, and the accompanying City of Edmonton Committee Terms of Reference.

Carried.

Heritage River Management Planning – Two Hills County

648-22: Fenerty That Smoky Lake County acknowledge correspondence from Two Hills County, dated March 30, 2022, in support ex post facto for the Village of Vilna’s 2021/2022 Alberta Community Partnership Grant for a Heritage River Study.

Carried.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:26 a.m.

Unbudgeted Expense – Ergonomics Assessment (Joint Health & Safety Committee)

649-22: Halisky That Smoky Lake County approve the proposed unbudgeted expenditure in an amount not exceeding \$3,000.00, inclusive of GST and contingency, for the purposes of undertaking an ergonomics assessment, and receipt of the final report will be acknowledged at a future meeting of Smoky Lake County Council; and share with the Joint Health and Safety Committee.

Carried.

Regional Engineering Standards – Request for Proposal (RFP)

650-22: Fenerty That Smoky Lake County Council **defer** the April 28, 2022, Request for Decision Agenda Item: 4.3 Regional Engineering Standards – Request for Proposal (RFP), to the May 26, 2022, County Council Meeting.

Carried.

Trails Strategy- Public Participation Plan

651-22: Gawalko That Smoky Lake County approve the Trails Strategy Public Participation Plan, in accordance with Smoky Lake County Policy Statement 01-51: Public Participation and prepare a ‘What We Heard’ Report.

Carried.

Bylaw No. 1413-22: Lending Money to a Municipal Controlled Non-Profit Organization

652-22: Halisky That Smoky Lake County **Bylaw No. 1413-22: Lending Money to a Municipal Controlled Non-Profit Organization**, (given first reading on April 1, 2022) for the provision of lending funds to the Municipally Controlled Corporation named: “MCC for Smoky Lake Development Corp.” for the purpose of investing in the amount of \$590,000.00 for a term loan of eight years, at an interest rate of 6.5% per annum, in a Smoky Lake Tourism Company Ltd which will invest and or lend funds to local tourism opportunities, be given **SECOND READING**.

Carried Unanimously.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw No. 1413-22: Lending Money to a Municipal Controlled Non-Profit Organization**, for the provision of lending funds to the Municipally Controlled Corporation named: “MCC for Smoky Lake Development Corp.” for the purpose of investing in the amount of \$590,000.00 for a term loan of eight years, at an interest rate of 6.5% per annum, in a Smoky Lake Tourism Company Ltd which will invest and or lend funds to local tourism opportunities, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

One Member of the Public, virtually joined the meeting, time 9:40 a.m.

Executive Session:

Personnel Issue: Organizational Chart Structure Review

653-22: Fenerty That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to proposed changes to the Organizational Chart under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, and Assistant Chief Administrative Officer, time 9:40 a.m.

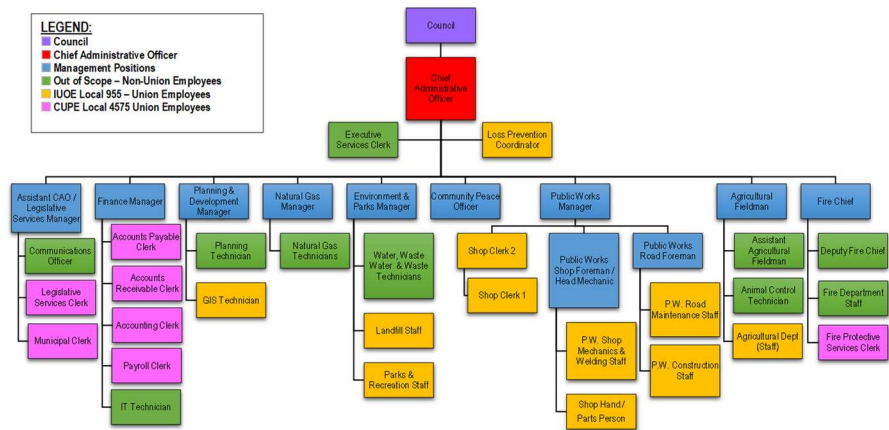
Carried.

654-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 10:00 a.m.

Carried.

Organizational Chart Structure

655-22: Cere That Smoky Lake County Council **approve the structure** of the organizational chart below **and defer** the proposed Policy Statement No. 01-03-27: Organizational Chart, to a Council Committee of the Whole Meeting for the purpose of reviewing remuneration options for out-of-scope employees:



Carried.

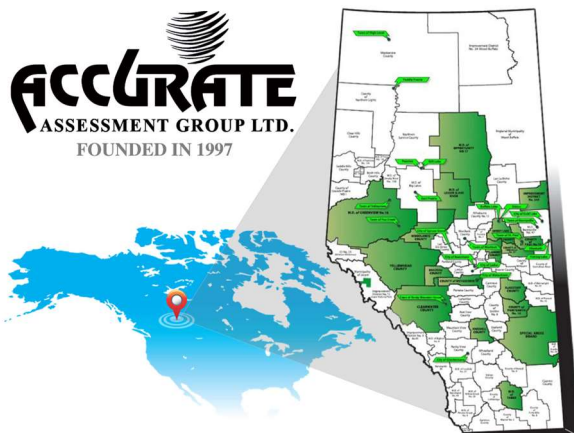
Deb Hackman, Accounting & Tax Clerk, entered Council Chambers, time 10:10 a.m.

One Member of the Public virtually joined the meeting time 10:13 a.m.

7. Delegation:

Accurate Assessment Group Ltd.

Present before Council from 10:14 a.m. to 11:06 a.m. was Bob Daudelin, Assessment Specialist, Jesse Nelson, Accurate Assessment Group Ltd. to provide Smoky Lake County's Year-2021 Property Assessment Presentation for the Year-2022 Property Tax Year as follows:



Where We are Located



AAG's Client Partners

- ✓ 17 Rural Municipalities
- ✓ 7 Cities
- ✓ 7 Towns
- ✓ 8 Metis Settlements



Trusted Advisor

AAG, our purpose is to continuously seek improvement, and earn the role of Trusted Advisor.

- ✓ **TEAM DEPTH**
Specializing in all aspects of Municipal Property Assessment.
400+ Years of Combined Experience
- ✓ **COMMUNICATION**
We connect with Rate Payers successfully.
We communicate with Council, CAO's and Administration
- ✓ **DATA INTEGRITY**
Our technology drives best practices for assessment operations.
Leaders in quality control through technology and experience



Bob Daudelin, AMAA	Assessment Specialist
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor
Paula Pothier, AMAA	Assessment Manager
John Daudelin	Assessment Specialist
John Daudelin	Residential Assessor
John Daudelin, AMAA	Residential Assessor
John Daudelin, AMAA	Farmland Assessment Specialist



Property Assessment Overview

Property Assessment, is the process of assigning a dollar value to a property for taxation purposes.

Assessed Value * Mill Rate = Property Tax



Assessment Legislation

MGA - Municipal Government Act

MRAT - Matters Relating to Assessment and Taxation Regulation

COPTER - Community Organization Property Tax Exemption Regulation

MRAC - Matters Relating to Assessment Complaints Regulation

http://www.municipalaffairs.alberta.ca/mc_property_assessment_and_taxation_legislation



Assessment Valuation

Assessment Class	Valuation Standard
Residential	Market Value
Non-Residential	Market Value/Regulated
Farmland	Regulated
Designated Industrial Property (DIP)	Regulated



Market Value

✓ Means the amount that a property might be expected to realize if sold on the open market by a willing seller to a willing buyer.



Approaches to Value

- ✓ Cost Approach
- ✓ Direct Sales Approach
- ✓ Income Approach



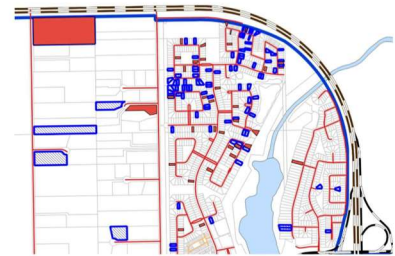
Mass Appraisal

- ✓ Means “the process of preparing assessments for a group of properties using standard methods and common data and allowing for statistical testing”
 - ✓ Common data may include:
 - ✓ Location
 - ✓ Lot size
 - ✓ Age and condition
 - ✓ Other



Assessment Process

- ✓ Every property is reassessed annually
- ✓ Property inspections include:
 - ✓ Development Permits
 - ✓ Progressive Properties
 - ✓ Global Re-inspections



Assessment Inquiry

- Contact Municipality or attend Open House (if applicable) to speak with assessor.
- Provide all requested information to the assessor to ensure correct data is recorded and to maintain the right of complaint.
- If after all information is gathered and reviewed, and the ratepayer is unsatisfied with the assessment, a formal assessment complaint can be filed.

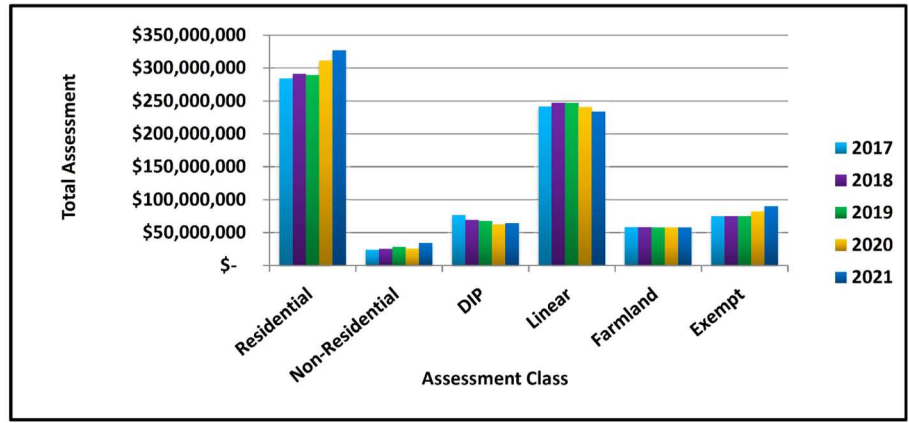


2020 Compared to 2021 Assessment

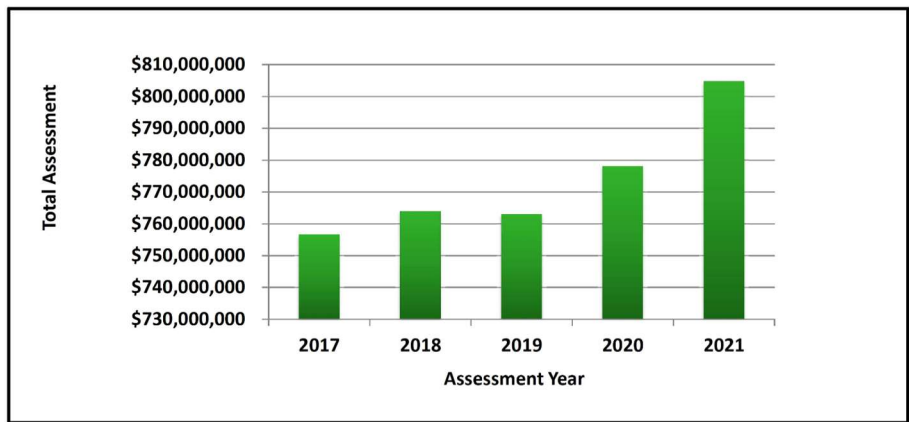
	2020	2021	Difference	
	Totals	Totals	\$	%
Residential	\$311,006,960	\$326,419,780	\$15,412,820	105%
Non-Residential	\$25,395,620	\$33,677,950	\$8,282,330	133%
Designated Industrial Property (DIP)	\$61,905,510	\$63,735,130	\$1,829,620	103%
Linear	\$240,380,340	\$233,656,260	(\$6,724,080)	97%
Farmland	\$57,544,170	\$57,556,870	\$12,700	100%
Exempt	\$81,896,100	\$89,709,770	\$7,813,670	110%
Grand Total:	\$778,128,700	\$804,755,760	\$26,627,060	103%



Assessment Class History Comparison



Assessment Total History Compare



Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	28	0.5%
-10% to -25%	116	1.9%
-1% to -10%	371	6.2%
No Change	3,774	62.9%
1% to 10%	1,164	19.4%
10% to 25%	379	6.3%
25% to 100%	83	1.4%
Over 100%	42	0.7%
New Roll #'s	15	0.3%
Inactive Roll #'s	25	0.4%
Total Properties	5,997	100%

82% (Total for No Change and 1% to 10% categories)



Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	2	0.0%
-\$100,000 to -\$999,999	6	0.1%
-\$25,000 to -\$99,999	80	1.3%
-\$10,000 to -\$24,999	108	1.8%
-\$1,000 to -\$9,999	228	3.8%
-\$999 to \$999	3,921	65.4%
\$1,000 to \$9,999	970	16.2%
\$10,000 to \$24,999	415	6.9%
\$25,000 to \$99,999	182	3.0%
\$100,000 to \$999,999	44	0.7%
Over \$1,000,000	1	0.0%
New Roll #'s	15	0.3%
Inactive Roll #'s	25	0.4%
Total Properties	5,997	100%

82% (Total for -\$999 to \$999 and \$1,000 to \$9,999 categories)



New Roll #'s & Permit Comparison

New Roll #'s Summary					
	2017	2018	2019	2020	2021
Residential/Non-Res	15	9	24	15	15

Development Permit					
	2017	2018	2019	2020	2021
Development Permits	30	42	61	48	47



Overview

(NOT including Industrial or Linear)

New Residential Growth Assessment			
	2019	2020	2021
New Construction	\$3.8M (1.3%)	\$2.6M (0.9%)	\$6.1M (2.0%)

Residential Inflation			
	2019	2020	2021
Market Change	\$-4.8M (-1.6%)	\$19.5M (6.7%)	\$9.4M (3.0%)



Overview

(NOT including Industrial or Linear)

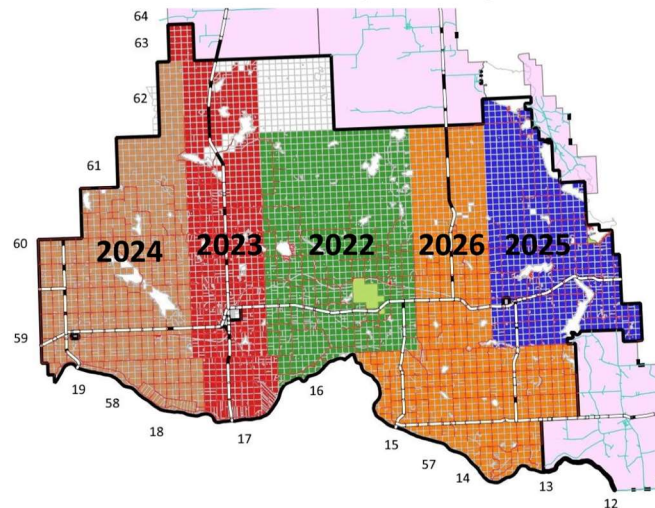
Residential (Rural)	
Land	Significant Increase (10%-25%)
Overall Improved	1% - 6% Increase

Residential (Lake Subdivisions)	
Land	7%-8% Increase for Birchland, Parkview Beach, Mons Lake, Remainder Minimal Change
Overall Improved	Significant Increase for the Above Also

Residential (Hamlets)	
Land	Minimal Change
Overall Improved	-3% - +3% change



5 Year Re-inspection Cycle





Moving Forward – Residential / Non-Residential



Prepare for Assessment Notice mail-out in mid to late Spring



July - September complete 2022 Re-inspections - focus area is all of ranges 15 and 16



October - December complete annual inspections such as new construction, past projects being completed, sales inspections, subdivision inspections



2021 Assessment Presentation

656-22: Gawalko

That Smoky Lake County accept the presentation received from the April 28, 2022, Delegations: Bob Daudelin, Assessment Specialist, Jesse Nelson, Accurate Assessment Group Ltd. in respect to Smoky Lake County's Year-2021 Property Assessment for the Year-2022 Property Tax year.

Carried.

International Day of Mourning – April 28th

Council observed a moment of silence at 11:08 a.m., on this International Day of Mourning – April 28th, as an act of remembrance to honour the lives lost or injured due to workplace tragedy, while also acknowledging the sacrifices of frontline and essential workers who have died or became ill serving during the COVID-19 pandemic.

One Member of the Public, virtually joined the meeting, time 11:18 a.m.

Bylaw No. 1415-22: Amending Land Use Bylaw No. 1272-14 & MDP Bylaw No. 1249-12

657-22: Serben

That Smoky Lake County Council give **Bylaw No. 1415-22: A Bylaw to amend Land Use Bylaw 1272-14: to rezone all the portions of the lands legally described as Plan 1423459**, Block 1, Lot 1 (Municipal Address: 19176 Victoria Trail), from "Agriculture (AG) District" to "Victoria Commercial (C2) District"; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176 Victoria Trail), from "Agriculture Area" to "Commercial Area", **FIRST READING**, and to schedule a Public Hearing, to be held at the Smoky Lake County Council chambers, and concurrently virtually via Zoom, on Thursday, May 26, 2022, at 9:15 a.m., and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the *Municipal Government Act*, and to advertise notice of said Public Hearing on the County's website and at the County office.

Carried.

One Member of the Public, virtually joined the meeting, time 11:27 a.m.

Vilna & District Agricultural Society Request for Funding

658-22: Gawalko

That Smoky Lake County Council approve to donate funds in the amount of **\$2,500.00** to the Vilna & District Agricultural Society, in response to the letter received from Charlie Leskiw, President, Vilna & District Agricultural Society, dated February 17, 2022, requesting funds in the amount of \$20,000.00 towards the Vilna Boomtown Days, scheduled for August 19-21, 2022, with a theme in celebration of the 50th anniversary for Vilna Ag Society, as well as the 100th anniversaries for the Village, School, and Pool Hall; further to the breakdown of expenditures received on April 5, 2022.

Carried.

11:31 to 11:31 a.m. **9. Public Question and Answer Period:**

None.

Day of Mourning – April 28, 2022

659-22: Fenerty

That Smoky Lake County declare April 28, 2022 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work and honouring the 178 men and women who were killed “Our last goodbye wasn’t how we imagined” in Year-2021; and commemorate the day by lowering the flags as per Policy Statement No. 01-35: Flags: Half Mast, and promote the “Day of Mourning” in the County Grapevine and social media for awareness; and post in office shop and office bulletin boards.

Carried.

Federation of Canadian Municipalities (FCM) Membership 2022-2023

660-22: Gawalko

That Smoky Lake County renew the Federation of Canadian Municipalities (FCM) membership for Year 2022-2023 in the amount of \$747.90 as per invoice number INV-29139-H7S9J5, dated October 13, 2021.

Carried.

Phase II – Lake and Hamlet Signage Project

661-22: Cere

That Smoky Lake County approve the proposed Phase II Lake & Hamlet signage locations and design as amended: with the removal of the maps from all Hamlet signs: and proceed with the purchasing the said signs in preparation of installation subject to scheduling by Public Works in accordance with the 2022 budget.

Carried.

Addition to the Agenda:

Electric Vehicle Charging Stations

662-22: Cere

That Smoky Lake County approve to rationalize the Year-2022 Application submitted to the Municipal Climate Change Action Centre (MCCAC) for project “Electric Vehicle Charging Station” from the original submission in the amount of \$143,467.00 for Public Works location within the Town of Smoky Lake (1 x LII and 1 x LIII) and Metis Crossing (3 x LII) and re-submit a revised application to propose for location at the Metis Crossing – County Commemorative Site and at the Metis Crossing Lodge (2 x LII) for grant funding in the amount of \$20,000.00.

Carried.

5. Issues for Information:

Chief Administrative Officer’s Report

Chief Administrative Officer			
Report Period: Mar 20, 2022 to Apr 26, 2022			
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
Emergency Response Wildlife Liaison Meeting			Mar 21/22 Apr 19/22
Joint Municipalities Meeting			Mar 31/22
Town/County Joint meetings			Apr 01/22 Apr 13/22
Meeting between Reeve and Mayor of Kosiv – Meet to discuss the Donation of funds.			Apr 01/22
ASB/Gas/Env/Fire – Board Meeting			Apr 12/22
Administrators Meeting			Apr 13/22
MPC Meeting			Apr 22/22
ADMINISTRATIVE			

Projects	Date In Progress	Date Outstanding	Date Completed
Mangers Meetings – Every Monday Morning			Ongoing
Ukrainian Fundraising Meeting			Mar 21/22
Bonnie Lake Resort – Ongoing discussions regarding the stormwater issue, including a meeting with Council at the MPC.	Ongoing		Mar 30/22 Mar 31/22 Apr 07/22
Tourism Partnership – Legal team meeting – MCC Legal – Awaiting information from legal and then setting a meeting. Preparing loan bylaw for next Council meeting.	Ongoing		Mar 25/22
STIP RR130 – BF13398 Tender - The Tender award period was extended to April 17. At that time the County awarded a limited scope to get the girders, backwall and approach structures fabricated. The Minister has not yet provided a response to the escalation costs and we remain hopeful.			Apr 17/22
Committee of the Whole – Broadband Connectivity - March 30, 2022, Smoky Lake County Council discussed the need for initiating a project and develop priorities for Broad band connectivity within our region. A letter was sent out to the Town, Villages, First Nations and Metis Settlement for participation in this project as a region.			Mar /22
Committee of the Whole – MCC – Met to discuss the formation of the MCC, Tourism Ltd and process.			Apr 08/22
Committee of the Whole – GIS/Communication – Met to discuss the GIS and Communications processes in the County.			Apr 14/22
Smoky Lake Fire and Rescue Committee			Apr 19/22
Council Departmental meetings			Feb 22/22
Smoky Lake Creek – Followed up with Doug, still working on developing a cost.			Mar 31/22
Northern Lights RV Park – Ongoing discussions regarding Development Permit requirements.			Apr 04/22 Apr 13/22
SME File – Met with Council and AT representatives to discuss this issue. AT will not be making this SME for gravel available for the County.			Apr 04/22
Office Staff Meeting – Met to discuss issues and concerns			Apr 07/22
Ukrainian Twinning Meeting			Apr 08/22
RCDC Meeting/CEDO Contract			Apr 11/22 Apr 22/22 Apr 25/22
ATB Meeting – Brenda and I met with the ATB to discuss economics and issues.			Apr 20/22
IT Tech Interviews – Interviews for the IT Tech replacement.			Apr 20/22 Apr 21/22 Apr 25/22
Job Fair – Attended the Job Fair and interviewed with several kids and presenters.			Apr 21/22
Budget Meeting			Apr 22/22
HWY 28/63 COMMISSION			
Commission Meetings – Organizational, Budget, draft bylaw issues			Mar 30/22
Barry Pape – Grant Funding with the Commission. Will be looking to release funds, but having to keep as the dispositions require renewal. This will be			Mar 22/22

ongoing until transfer to the WFL #128 is completed.			
WFL #128 Solicitor – Agreements/requirements: Met with Associated Engineering and later with the WFL Solicitor to review issues and plan the resolution of the agreements.			Mar 09/22 Mar 11/22
Bylaw Committee: The Committee got through about 2/3 of the definitions in the bylaw. Have scheduled another meeting.	Ongoing		Mar 31/22 Apr 07/22
FINANCIAL			
Projects	Date In Progress	Date Outstanding	Date Completed
Affordable Housing – Attended a webinar focused on Affordable Housing. Spent about a half hour and left as it seemed to be too subjective and approach and more of a generic survey of Provincial needs as opposed to grant funding opportunities.			Mar 09/22
HUMAN RESOURCES			
Projects	Date In Progress	Date Outstanding	Date Completed
Legal – Managing Partner Deficiency Issues - Brownlee has provided a template for Review. Provided at the last meeting. Has there been any comments?	Ongoing		
COMMUNITY			
Projects	Date In Progress	Date Outstanding	Date Completed
H. A. Kostash School: Received email from Shannon Berkner, Mathematics Teacher on April 5, 2022 – Re: Aspen View Robotics Competition Donations and Judges division wide robotics showcase held on May 11 at Thorhild Central School. H.A. Kostash School is sending a maximum of 12 students (K to 9 to participate).			Apr 05/22
As per Policy – Smoky Lake County donated \$100.00.			
2022 Food Bank Challenge is back! Let's come together in a friendly competition and fill the shelves of our food bank. The weigh off will be held at the Annual Safety Meeting on Friday, April 29, 2022.			
TRAINING			
COUNTY STRATEGIC PLAN			
N/A			
Signature: <i>Gene Sobolewski</i>	County Council Meeting: <u>Apr 26, 2022</u>		

Financial Statements

As annexed to the minutes:

↳ Financial Statement: **None.**

Action List(s)

Action Lists:

- i. County Council Departmental Meeting – March 22, 2022.
- ii. County Council Committee of the Whole for the Purpose of Administration Meeting – March 22, 2022.
- iii. County Council Meeting – March 24, 2022.

- iv. County Council Committee of the Whole for the Purpose of Administration Meeting – March 30, 2022.
- v. County Council Committee of the Whole for the Purpose of Administration Meeting – April 8, 2022.

Chief Administrative Officer's Report

663-22: Gawalko That Smoky Lake County's Chief Administrative Officer's report for the period of March 20, 2022 to April 26, 2022, be accepted and filed for information.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:11 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:44 p.m. in the presence of all Council members, the Chief Administrative Officer, and Assistant Chief Administrative Officer, Finance Manager and the virtual presence of the, Planning and Development Manager, Planning Technician, Recording Secretary, Communications Technician, Fire Chief, GIS Operator, and one Member of the Public.

5. Issues for Information:

**Finance Manager's Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending April 20, 2022.

Utility Billing – April 2022

664-22: Cere That Smoky Lake County Council waive all late payment penalties on the Natural Gas accounts for the month of April 2022 due to system interruptions arising from the financial system conversion from Bellamy to Great Plains/Diamond.

Carried.

Retirement Brian Niziol – IT Technician

665-22: Fenerty That Smoky Lake County accept with regret, the letter received from Mr. Brian Niziol, dated February 7, 2022, announcing his retirement from the position of IT Technician, after 12 years of service, effective May 31, 2022.

Carried.

Canada Revenue Agency - Audit of Fuel Charge Account

666-22: Serben That Smoky Lake County acknowledge receipt of the letter from Canada Revenue Agency, dated March 23, 2022, in respect to the Audit of Fuel Charge Account 121665640CTOOOI for the period of January 1, 2020 to September 30, 2021 as information.

Carried.

Retirement Diane Bochar – Custodian

667-22: Serben That Smoky Lake County accept with regret, the letter received from Mrs. Diane Bochar, dated April 4, 2022, announcing her retirement from the position of Custodian, after 34 years of service, effective June 15, 2022.

Carried.

One Member of the Public, virtually joined the meeting, time 12:50 p.m.

Finance Manager's Report

668-22: Fenerty

That Smoky Lake County's Finance Manager's report for the period ending April 20, 2022, be accepted, and filed for information.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

April 21, 2022 - Evergreen Regional Waste Management Services Commission:

- Paul gave a report on his attendance at the SWANA conference and lots of talk about full circle for recycling, tours were very informative.
- Adopted the audited financial statement for 2021 presented by Barb of JMD group.
- Paul gave the regional site report, waiver of charging for freon appliances for the month of May, metal crusher and baler on site but no action, spring thaw is slow, cell construction will be discussed in June or July might delay for a year, try and pick up fugitive garbage one hour per day also discussed with Boscombe 4H about picking up fugitive waste, RMA site tour on April 22, 2022.
- Discussed MSW cell info which is included in Evergreen report.
- Waiting to renew contracts with 7 Lakes, Frog Lake and Kehewin.
- Ashley presented the financials, we moved 200,000 into a leachate reserve from accumulated surplus.
- Discussed the floater staff position which will be going through.
- RPM eco will be replacing Genesis oil for the oil recycling and will be reviewing procedures with the new company (RPM).
- Next meeting May 19, 2022 St. Paul County office.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty - Division Two Councillor's written report from various Committees, Boards and Commissions:

April 3-7, 2022 – SWANA (Solid Waste Association of North America) - Banff

- April 4, 2022 – Banff Transfer Site and Biomass Burner. There were 2 places which we visited. The first Tour was the Francis Cook Transfer Station and Class 3 landfill site. This site is inert waste only; all wet waste is hauled off of National Park land. It accepts approx.; 75 – 85,000 MT annually, of that waste intake, approx. 42,000MT of it is excavation waste from new construction or expansion projects from the Banff town site or surrounding areas. Asphalt, Clay, Concrete. Wood pallets, wood, demolition, metals, compost material, branches, make up the balance. Equipment on site to process these volumes are a shredder grinder, to process the wood pallets to a size that they use as fuel source for the waste to energy on their site, 3-wheel loaders, 1 track loader, 2 track hoes and one of the hoes has a concrete cracker as an attachment. Recycling stations are set up for tires, glass, metals, paints, e-waste.
- They have invested in a scale model of their transfer site to educate and teach the public, school groups as to why the recycling implementation are in place. It cost them \$30,000 for this model which includes the monitoring wells, river locations, cross view of the cells, lots of information included in the scale model.
- The second tour was the Banff e-co Station. The Town of Banff has a population of 9,500 people but on any given day the population could swell to 30,000 (annual tourism can reach 4.2 million). The E-co site tries to promote the full circle economy for items being disposed there. They have a small MRF (Material Recovery Facility) where they capture cardboard, plastics, clean wood products. Cardboard and paper are baled and shipped to Capital Paper and in turn, the town will buy paper towel products, toilet paper, as the tourism is a large part of this circular economy. Plastics are baled and sold for further processing in Calgary. Clean wood (PALLETS) are shredded by a shredder they have on site, the material resembling coarse tooth pics, and it is used in their waste to energy boiler system that heats 4 of their municipal buildings. Pallets are brought here in large numbers due to the tourism industry supplies. This is the best fuel for their waste to energy boiler system. They have invested \$1.5 million in the boiler system but have saved a lot of money not shipping their wood waste elsewhere, low carbon foot print, cost savings for heating the

municipal buildings. Glass is crushed, tires are collected, “take it or leave it” sites well-utilized, Mattresses and bulky furniture are sent to the Francis Cook Class 3 landfill for further processing and disposal. Mattresses a problem everywhere, but the EPR program will soon offer solutions for this kind of waste. All wet waste is hauled off of National Park lands for further processing as to not interfere and disrupt wildlife habitat.

- April 5, 2022 - The first session was by Spencer Beach “Turning Your Demons Into Diamonds”. On April 24, 2003, he was at a job as a flooring technician removing lino using a solvent that was very powerful. He had ensured that ventilation was adequate, but when his co-worker left, the door slammed closed and he found himself suddenly engulfed in a flash fire. Within twenty seconds, he received third and fourth degree burns to 90 percent of his body. He tried to open the doors but the fire had consumed all the oxygen. When he was finally able to open the door to the garage (he was still aflame), he fell into a scrap pile consisting of the lino scraps. He was able to make it outside and collapsed on the lawn. After close to 18 years, and several surgeries and extensive rehab, he has an incredible story to tell. Very motivational, with an accent on construction safety.
- The second session was about recycling and “The Circular Economy”. The following sentences and graph are from the website, “Redefining value through innovative and transformative models of production and consumption of goods and services will keep materials at their highest utility and value throughout their entire lifecycle. The circular economy is regenerative where everything is valued, resources are more efficiently used, nothing is wasted, and everything is a resource that can be fed back...”
- The AGM was held in the afternoon followed by a session called, CLIMATE CHANGE WASTE SYSTEMS; City of Leduc presentation on how solid waste departments are stepping in with long term waste strategies and circular economy. They collaborate with commission municipalities in recycling florescent lights, cardboard; and they have transfer stations that are engaged in recycling many items for further processing. Some of the municipalities have “take it or leave it” sites to reduce, reuse, recycle, rethink some of the waste being generated. Some of the innovations being proposed in the waste industry now, and looking to the future, are ways to reduce waste or re-use the waste or use them as a fuel to extend the life of the landfill.
- April 6, 2022 - After the morning breakfast and Tradeshow, I attended a session with Cleanfarms. Cleanfarms is a non-profit environments stewardship organization which works collaboratively with its members, partner agencies, and the government to ensure that Canadian farmers can actively contribute to a healthy environment and a sustainable future. There are various programs available which create meaningful change, and offer a tangible way to address agricultural waste management and resource in the community. Last year alone, more than 5.2 million empty pesticide and fertilizer containers were collected through a Cleanfarms program, and nearly 300,000 empty seed and pesticide bags returned. New technologies in a processing facility put this plastic waste to good use after it is sorted, shredded and melted into useful materials like farm drainage tile.
- The second session was by Prairie Robotics. They install cameras, GPS, and AI-enabled computers on recycling collection trucks. Artificial Intelligence is used to both automatically identify contaminants and generate educational material for each household (educates the homeowner on the value of recycling, etc.)
- The SWANA Conference closed at noon on Wednesday.
- April 7, 2022 - Pine Creek Water Treatment / Calgary Composting Facility & Shepard Waste Management Facility (2 tours)
- The first stop was the Pine Creek Water Treatment Plant which is a partnership between the City of Calgary and the University of Calgary. It supports research and development and knowledge transfer and work to re-risk and pilot leading edge wastewater treatment technology. (see the first two pictures).
- • COMPOST FACILITY; second tour. The Calgary Composting Facility is the largest of its kind in Canada. The compost facility is a closed system which means that the organics were brought into a
- large building by trucks, dumped out on a receiving floor and pushed into composting vessels where the temperature, water, and rotations are controlled. This facility will process upwards of 145,500 metric tons of residential food and yard waste and dewatered biosolids every year. Two reasons for this facility are to divert organic waste and bio solids from the

waste streams. The product is sold as a bulk product (not bagged) loaded as loose loads, for other applications. This product is screened to get as many impurities out prior to shipping off the facility. This was a very interesting place to visit, totally large scale.

- • Shepard Solar Project includes 2,700 solar panels, rated at 400W to produce electricity that directly feeds into Calgary's composting facility. They produce enough electricity to power over 185 average Calgary homes, while generating over 800 tonnes of greenhouse gas emissions reductions a year. The City is currently adding 8,250 solar panels to the area and will soon be generating 4.4 MW.
- • CALGARY RURAL LANDFILL; third tour They have a great transfer station/recycling area on the same site. The city owns the landfill but all of the equipment and operators are contracted out. All equipment is serviced by the contractor. The scale house has a two-way scale system (two lane of traffic). This is a very busy place. The tour guide did not know the volumes of waste received at this site but looking at traffic flow, vehicle types, equipment on site to push and pack, it was large volumes.
- • Lunch was provided at Ralph Klein Park, which is a 30-hectare wetland park. The site includes learning gardens, interpretive trails, wetland viewing areas, and an environmental education Centre.

April 11, 2022 – North East Muni-Corr Ltd. (Zoom)

- • Land review – some property is being sold, so land review will be put on May agenda
- • Audit was presented by Barb McCarthy, none untoward to report
- • Michele Wright gave a presentation on EV car charging in Vilna. A request has been made to Muni Corr to get access. The electric outlet on the old Stry School is within the corrals of Muni Corr staging area). The request has been approved in principle (not sure if it will be via a lease agreement or Memorandum of Understanding).
- • Husky Pipeline – this was carried over from last meeting. The new line which they are proposing does not impact Muni-Corr.
- • Riverland Trail Society – still a lot of snow on the trails. The trestle repair project is being done by volunteers (many remaining are aging, and few young people are volunteering). RRTS will be meeting with all municipal councils.
- • Alberta Snowmobile Club received a grant for signage, but was conditional to it being spent by March 31
- • I had to sign off before meeting was complete due to a previous commitment.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere - Division Three Councillor's report from various Committees, Boards and Commissions:

Board Development Training Fundamentals of Governance, Northern Lakes College April 8, 2022, Took part in, through Zoom, a course on Board Development. This was a fairly in-depth, all-day course which covered the following topics:

- Why have a Board of Directors as well as the Legal Duties of Board Members
- Governance vs. Management as well as Governance vs. Support
- Individual Board Member Responsibility/Contribution
- By-Laws, Creating Board Level Policy as well as Typical Format/Structure of a Policy
- Assessing Board Effectiveness as well as Board Orientation and Board Committees
- Agenda as well as Strategies for Running Good Meetings
- The course finished off with a few case studies as well as resources (mostly from Achieve, Centre for Leadership).
- Overall, a very good course with very valuable handout materials.

Warspite Hall Annual and General Meeting April 25, 2022 Annual meeting was held at the Warspite Community Hall. Elections were held and report (financial, fundraising, and maintenance) were presented. Meeting adjourned at 7:36 pm.

- General meeting followed the Annual meeting. Business arising from minutes of the previous meeting included a discussion on whether there was interest in serving food at the upcoming June 4 function. Seeing as there was, this will be organized as well as possibly selling 50/50 tickets.
- New Business included the possibility of repeating the Family Fun evening later on this year as well as holding a BBQ supper with To Go option possibly on Friday, May 13. Fundraising ideas are always welcome so if you have any, please forward them on to the executive.

- Treasurer's report was presented and rental fees for the hall were also discussed.
 - Next meeting is May 30, 2022 at 8:00pm.
- Smoky Lake Foundation, April 2022, April 5 Regular Meeting;
- Reports from the Managers, Maintenance, Finance as well as CAO were reviewed; hoping to resume Meals on Wheels
 - Reviewed Policies AD-120 as well as HR-205; updated and accepted as presented
 - Ukraine Campaign: looking for supplies to send overseas
 - Discussed PPE procedure for visitors at Lodge
 - Recreation from Foundation may have a table at the Aspen View Career Fair
 - Board Competencies information provided in package
 - Accepted as information the General Services Agreement; to be reviewed later
 - Motion to accept presentation from SAGE as information; carried
 - Next regular meeting is May 6, 2022
- Smoky Lake Foundation, April 19, 2022, Budget Meeting
- Reviewed Budget and moved to accept the 2022 Requisition amount as presented.
 - Both meetings were also attended by Councillor Jered Serben, Division 5.

Reeve - Division Four Councillor's Report on various Committees, Boards & Commissions
Lorne Halisky - Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:

- March 17, 2022 – Joint Health & Safety Committee, held virtually (Lorne & Dominique)
- Received updates from committee members and updates from the Safety Officer, as well as reviewed 5 Incidents:
 - grader turning around in taxpayer's entrance hit a snow back that had a flowerpot in it.
 - grader benching snow in ditches slid down into taxpayers' fence.
 - loader clearing snow in hamlet and a tree branch swung back breaking the side window of unit.
 - stray dog left in truck while employee talked to pound operator & the dog bit the door of the unit.
 - tractor & plow clearing snow at the shoulder of the road hit a stump causing the unit to come to a quick stop.
 - Discussed External Safety Audit Action Plan, Fire Drill Training, Office Ergonomics Assessment, OHS Legislative Changes, Training Matrix, Joint Northern Alberta Safety Council/ Southern Alberta Safety Council Meeting and 19th Annual Alberta Health & Safety Conference.
- March 17, 2022 – Elevate Wellness Team Meeting, held virtually (Lorne)
- Discussed proposed multi use trail system, lending library and healthy eating initiatives.
- March 17, 2022 – Connect/Create/Innovate Session, held virtually (Lorne)
- Discussed role of Municipal Leaders, Physical/Mental/Social Initiatives and Community Organizations and how they play apart in Health and Wellness.
- March 18, 2022 – Indigenous Cultural Space Grand Opening at Portage College in Lac La Biche, (Lorne)
- Attended the Indigenous Cultural Space Grand Opening collaborating with other Municipalities and Educational Institutes.
- March 21, 2022 – RCMP Liaison, held virtually (Lorne and Linda)
- Discussed hosting an Emergency Preparedness Event on Saturday, May 7, 2022, at the Smoky Lake Ag. Complex.
 - Discussed Fire & Rescue Department, RCMP, Fish & Wildlife and EMS part in the Emergency Preparedness Event.
- March 21, 2022 – Ukrainian Twinning Committee Meeting, held virtually (Lorne and Linda)
- Discussed Lamont Municipal Challenge of a \$5000 donation to Ukraine, Kosiv Request List, 2022 Budget Relocation of \$4000 to support Ukraine and Roundtable Updates.
- March 22, 2022 – Departmental Operations Council, held virtually/in Chambers (All Council)
- Reviewed and accepted 12 Management work plan policies.
- March 22, 2022 – Committee of the Whole Meeting - Administration, held virtually/in Chambers (All Council)
- Reviewed the proposed Organizational Chart.

March 24/28, 2022 – Regular Council, held virtually/in Chambers (All Council)

- Executed a new agreement with the contractor providing caretaker services for Mons Lake, Kaduk Lake and Bellis Lake.
- Adopted the 2021 audited Consolidated Financial Statements and the Gas Utility Financial Statements.
- Approved to support Ukraine against the Russian invasion, by providing \$5,000 to the Kosiv Region, raising the Ukrainian Flag at the County office, and supporting local Kinettes' fundraising efforts.
- Acknowledged the Smoky Creek Drainage Assessment recommendations for improvements.
- Approved On-Call compensation for Natural Gas & Environmental Operations depts.
- Gave final reading to Bylaw No. 1407-22: Designation for Hamlin Road Ranch as a Municipal Historic Resource.
- Executed a Memorandum of Understanding (MOU) with the North Saskatchewan Watershed Alliance (NSWA), for in-kind admin support of up to approximately \$8,000.00 of value.
- Approved to execution of the Memorandum of Agreement for funding the former nuisance ground reclamation near Waskatenau, from Alberta Transportation for \$87,438.
- Appointed Jerry Melnyk and Amy Cherniwchan as members-at-large & accept the resignation of Richard Dubetz for the County's Subdivision and Development Appeal Board (SDAB).
- Gave final reading to Bylaw No. 1412-22: Hamlet of Bellis Sewer System.
- Approved a yearly "Spring Cleanup Promotion", of free disposal of freon appliance at the landfills.
- Ratified the CUPE collective agreement.
- Appoint Lorne Halisky & Linda Fenerty to the Board of Directors for the Municipally Controlled Corporation (MCC) as part of the Victoria District Economic Development Strategy.
- Approved action taken in contracting local equipment & operators to clear roads after the Mar.7-8 extreme snow weather event.
- Accepted with regret, the retirement of 43-year employee: Mrs. Darlene Zdebliak.
- Agreed to waive all late payment penalties on utility accounts for the months of February and March 2022 due to system interruptions arising from the financial system conversion.
- Approved FCSS grant funding of \$1,000 to Aspen View's Career Day & \$6,500 to Smoky Lake's Library for social programming.
- Approved \$450 to the Vilna & District Municipal Library, towards offering free 2022 memberships.

March 25, 2022 – SLTC Smoky Lake Tourism Corporation Legal Meeting, held virtually (Lorne)

- Discussed next steps with forming the MCC etc.

March 30, 2022 – Hwy 28/63 Regional Water Services Commission, held virtually in Chambers (Lorne & Dan)

- Approved a SCADA Master Plan Update to the computer-based system for gathering and analyzing real-time data to monitor and control equipment.
- Adopted the Audited Financial Statements for the Year ended December 31, 2021 & approved the Audit Findings Letter.

March 30, 2022 – Council Committee of the Whole, held virtually/in Chambers (All Council)

- Received information and discussed Broadband Connectivity, to prepare for developing a planning framework to determine priorities within the County, engage the public, engage with professionals, etc.

March 31, 2022 - Hwy 28/63 Regional Water Services Bylaw Review Working Group (Lorne)

- Held review in preparation for 2nd & 3rd readings of the Commission's new Bylaw 008-2022 designed to cover the entire governance, administration and operation of the Commission in accordance with Bill 22 changes to the MGA.

March 31, 2022 – Joint Municipalities, held virtually (All Council)

- Received community reports from the Smoky Lake RCMP detachment and Aspen View Schools.
- Received a presentation from Dandelion Renewables, on an Electric Vehicle Charging Stations Project in the Smoky Lake Region through a funding application to the Municipal Climate Change Action Centre (MCCAC).
- Received information from 13 Ways Inc. and discussed Smoky Lake Region's Strategic Plan and Marketing Advice.

- April 1, 2022 – County Reeve & Mayor of Kosiv Ukraine, held virtually (Lorne)
- The Mayor of Kosiv Ukraine, confirmed they need help with buying Canadian and/or US product, and help with the mobilization of people, transportation costs, and refuges accommodations, equipment, tactical (military) cloths, medicine, medical supplies (tourniquets to stop bleeding), thermal imagery for military to fight in a battle and humanitarian aid.
- April 1, 2022 – Joint Town & County Council Meeting Re: MCC, held virtually (All Council)
- Discussed the Municipally Controlled Corporation (MCC) Documents and how it relates to the structure within the Victoria District Economic Development Strategy.
 - Reviewed the proposed Unanimous Shareholder Agreement, between the County, Town of Smoky Lake and the MCC For Smoky Lake Development Corp. and the proposed Corporate Bylaw No. 1, for the municipally controlled corporation named: MCC for Smoky Lake Development Corp.
- April 2, 2022 – County Reeve presenting 50 years Appreciation Certificate to the Smoky Lake Old Fashioned Bakery in Smoky Lake, (Lorne).
- Attended the 50 Year Service Celebration representing the County.
- April 4, 2022 – Smoky Lake County SME File Meeting, held in Chambers (Lorne)
- Discussed County position on Aggregate SME with GOA.
- April 7, 2022 – Highway 28/63 Regional Water Services Bylaw Review Working Group (Lorne)
- Held review in preparation for 2nd & 3rd readings of the Commission's new Bylaw 008-2022 designed to cover the entire governance, administration and operation of the Commission in accordance with Bill 22 changes to the MGA.
- April 8, 2022 – Ukrainian Twinning Committee, held virtually (Lorne Linda & Jered)
- Reviewed fundraising efforts for Ukraine and received roundtable updates.
- April 8, 2022 – Council Committee of the Whole, held virtually/in Chambers (All Council)
- Received an overview in respect to the purpose of a Municipally Controlled Corporation (MCC) and how it relates to the structure within the Victoria District Economic Development Strategy.
 - Reviewed the proposed Unanimous Shareholder Agreement, between the County, Town of Smoky Lake and the MCC For Smoky Lake Development Corp. and the proposed Corporate Bylaw No. 1, for the municipally controlled corporation named: MCC for Smoky Lake Development Corp.
- April 11, 2022 – Regional Community Development Community (RCDC) held virtually/in Chambers (Lorne)
- Received the Community Economic Development Officer (CEDO) contract and report.
- April 12, 2022 - Agricultural Service Board (ASB) Meeting held in Chambers (Lorne, Linda & Dan)
- Rescheduled the Farmers and Ranchers Appreciation Day from Saturday, June 18, 2022, to Friday, June 10, 2022, 11:00 a.m. to 2:00 p.m., at the Smoky Lake Agricultural Complex.
 - Gave final reading to Bylaw No. 1411-22: Agricultural Service Board Independent Appeal Panel for Weed Control.
 - Adopted Policy Statement No. 62-29-01: Soil Conservation.
 - Approved a \$1,000 sponsorship towards the Bellis 4-H Achievement Day trophy belt buckles.
 - Approved a Leafy Spurge Biocontrol project.
- April 12, 2022 - County Environmental Operations Meeting held in Chambers (Lorne, Linda & Dan)
- Executed a contract with Rapid Gaz for removal and payment of expired propane cylinders received at the County transfer stations.
 - Accepted Management Policy Statement No. 01M-16-01: Transfer Station Attendant Job Description.
 - Approved to explore option through the RCMP to abate prolific scavengers at landfills.
- April 12, 2022 - County Fire Protective Meeting held in Chambers (Lorne, Linda & Dan).
- Approve to provide \$5,000.00 towards the Year-2022 Junior Firefighter Summer Day Camp.
 - Approve to participate in Aspen View Schools Career Day.
- April 12, 2022 - County Natural Gas Meeting held in Chambers (Lorne, Linda & Dan)
- Acknowledge receipt of the Federation 2021 Operations & Maintenance (O&M) Audit for Smoky Lake County, announcing the completion of the review of Smoky Lake County's O&M Audit corrective deficiency documentation.
- April 13, 2022 - Alberta Mayors, Reeves and Indigenous Leaders Caucus in Two Hills (Lorne & Dan)

- Discussed Highway 28 issues such as no passing lanes/resurfacing/speed limits etc., health care, Broadband/Connectivity needs, Doctor Retention & Recruitment and Municipal Sustainability Initiative funding.
- April 13, 2022 – Joint Town & County Council, held virtually/in Chambers (All Council)
- Agreed to execute the Unanimous Shareholder Agreement for MCC For Smoky Lake Development Corp., upon receipt of the final revisions.
 - Acknowledged review of Corporate Bylaw No. 1 for the MCC For Smoky Lake Development Corp.
 - Recommended the parties engage Brownlee LLP to prepare a Code of Conduct policy for the MCC for Smoky Lake Development Corp.
 - Recommended the Directors schedule an inaugural meeting of the MCC for Smoky Lake Development Corp. Board to appoint a Chairperson, Vice-Chairperson, Officers, Legal, and Auditor, and adopt a Corporate Bylaw.
- April 14, 2022 - Council Committee of the Whole, held virtually/in Chambers (All Council)
- Received a presentation from MuniSight Ltd. on smartphone, mobile, and website applications through All-Net Municipal Solutions: “iTown” which draws information to alert your residents, and “Service Tracker” which allows you to accept, track, manage and report on every service request received by your office in a timely manner.
- April 19, 2022 - Smoky Lake Region Fire & Rescue Committee, held virtually/in Chambers (Lorne, Jered, Dominique in Chambers & Linda - Virtually)
- Acknowledged the inventory of gear sent to Ukraine.
 - Approved to participate in a Career Fair for local students at the Smoky Lake Ag Complex on April 21, 2022.
 - Approved to participate in the Emergency Preparedness Day on May 7, 2022.
 - Acknowledged Bob Mitchell, Lamont County’s 70-year Veteran Firefighter, who has completed a national record setting 25,773 days of service.
- April 19, 2022 – RCMP Liaison, held virtually/in Chambers (Lorne in Chambers and Linda - Virtually)
- Received updates on activities from the RCMP, Fish & Wildlife, and Fire & Rescue Services.
 - Continued planning the Emergency Preparedness Day on May 7, 2022.
- April 21, 2022 – Career Day, held at the Smoky Lake Ag Complex (Lorne)
- Aspen View School Division, Holy Family School (Lakeland Catholic), and Careers: The Next Generation came together to host a Career Fair for our approximately 250 Grade 8 -12 students.
 - I provided a speech to the attentive students about local career options, encouraging them to come back to the community to live and work.
- April 22, 2022 – Council Budget, held virtually/in Chambers (All Council)
- Approved the consolidated Year-2022 to Year-2026 Five-Year Capital Budget, including the Capital Bridge Plan and Capital Road Plan.
 - Approve the balanced 2022 Total Function Budget, with Revenue of \$21,392,496.00 and Expenditures of \$21,392,496.00, not including amortization of \$2,026,800.00.
- April 22, 2022 – Municipal Planning Commission, held virtually/in Chambers (All Council)
- Approved Development Permit No. 010-22: PLAN 1821256, BLOCK 6, LOT 1 (PT. SW-34-59-13-W4M), at Bonnie Lake, subject to conditions.
- April 22, 2022 – CEDO Contract Review Meeting, held in Chambers (Lorne and Jered)
- Discussed CEDO Contract options etc.

Division Five Councillor’s Report on various Committees, Boards and Commissions

Jered Serben - Division Five Councillor written report from various Committees, Boards and Commissions:

Agricultural Society, Smoky Lake, March 28th, 2022

- Organizational meeting for the upcoming Gord Bamford concert
- Ticket sales, logistics, etc.
- Second discussion about an updated sound system and internet
- Brief discussion pertaining to the Career Fair April 21st and the Gord Bamford concert April 23rd (logistics, volunteers, clean up)
- Both events listed above were successful

Smoky Lake Foundation ASCHA Conference April 10th – 13th, 2022

- Guest speaker Adam Kreek, Olympic gold medalist for rowing in 2008, spoke about working as a team, communication
- 3.7-million-dollar one time grant between 130 housing bodies to help offset utility costs. \$100 per door

- Discussion about transferals of properties, i.e GOA divesting properties. Several scenarios; rent to own, private sector, municipalities own, first right of refusals, etc. Wanting to start the process in May 2022
- GOA continues their efforts by lobbying the Feds for carbon tax rebates for senior's housing
- Supposedly introducing rental subsidies with less red – tape to help keep vacancies low. (fast tracking this system)
- Affordable housing property taxes continue to be an issue. Could be tax exempt if transferred from the Province to the municipality. (more scenarios)
- Break – out sessions; development of menus and what to consider. Build surveys, communication. Get to know your residents to know what they like and dislike, their plating preferences, etc.
- Break – out sessions; team building, communication, balancing life with work. Staff team building. Residents are always priority number 1
- Break – out session; keeping people safe in senior's homes by getting to know each individual and their needs, understanding their mental and physical states, their abilities and disabilities
- Minister of Health, Jason Copping spoke. 20% of the total population will be seniors by 2040. 6.6% increase on the budget from 2021. \$204 million being invested as capital funding. Indigenous capital
- program for continuing care. Priority grants for 2023. AHS supported living care updated. Bill 11, continuing care act passed first reading March 28th. The Bill, if passed, will give the minister more authority to monitor and enforce the standards. Penalties would increase 100-fold from \$1,000/day to \$100,000/day for violations. Modernize care, quality of life and services, increase home – care, increase staff.
- \$10.4 million to help operators with the rising inflation
- Overall, 3.2-billion-dollar investment to expand continuing care for seniors in rural and indigenous areas. The investment will be divided between 3 sectors; community care, home care and continuing care

Councillors Reports on Various Committees, Boards and Commissions

669-22: Gawalko

That the Smoky Lake County Councillor's reports received for the period of March 2022 to April 2022, and additional information produced by Various Committees, Boards and Commissions and Added Named Insured (ANI), be filed for information and the Reeve's Report received for the period of March 17, 2022, to April 22, 2022, be posted to the County's website; and acknowledge receipt of the following information from the Waskatenau Pryveet Dance Club, as an Added Named Insured (ANI) under the County's insurance umbrella:

- Minutes of March 1, 2022, and April 5, 2022.

Carried.

6. Correspondence:

Alberta Community Partnership (ACP) - North Sask. River Heritage River System Project

670-22: Gawalko

That Smoky Lake County acknowledge receipt of the correspondence to the Village of Vilna from Honourable Ric McIver, Minister, Alberta Municipal Affairs, dated March 2022, announcing the Village of Vilna has been approved for a grant of \$200,000.00 under the Intermunicipal Collaboration component of the 2021/22 Alberta Community Partnership (ACP) program in support of the Management Plan for the North Saskatchewan River Heritage River System Project.

Carried.

Alberta Community Partnership (ACP) - Regional Municipal Development Guidelines and Minimum Servicing Standards

671-22: Fenerty

That Smoky Lake County acknowledge receipt of the correspondence from Honourable Ric McIver, Minister, Alberta Municipal Affairs, dated March 2022, announcing the County has been approved for a grant of \$200,000.00 under the Intermunicipal Collaboration component of the 2021/22 Alberta Community Partnership (ACP) program in support of the Smoky Lake Region Municipal Development Guidelines and Minimum Servicing Standards Project.

Carried.

Rural Municipalities of Alberta (RMA) Zone 5

672-22: Serben

That the correspondence received by Smoky Lake County acknowledge receipt of the correspondence from Gene Hrabec, District 5 Chair, Tara Kuzio, District 5 Vice Chair, Rural Municipalities of Alberta (RMA), dated March 24, 2022, in respect to “returning to normal” and Financial Statements for the year ending December 31, 2021, for RMA Zone 5, be filed for information.

Carried.

Public Works Week Proclamation

673-22: Cere

That Smoky Lake County proclaim May 12-21, 2022, as Public Works Week, “Ready and Resilient”:

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Smoky Lake County; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Smoky Lake County to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Lorne Halisky, Reeve of Smoky Lake County do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Carried.

Paramount Resources Ltd. – Wellsite Surface Lease Annual Fee Amendment

674-22: Gawalko

That Smoky Lake County take no action to the correspondence received from Landon Whitlock, Sr. Surface Landman, Paramount Resources Ltd., dated April 13, 2021, requesting an amendment to the annual wellsite rental fee, to better reflect the actual loss and actual adverse-affect associated with the ACL LUKCY 12-11-61-18 W4M abandoned and cut and capped well, under Lease Type: Alberta Surface Lease, dated January 12, 1989, containing 0.97 Acres, from the current rental fee in the annual amount of \$400.00 to \$200.00, effective January 12, 2023.

Carried.

Warspite Community Hall Association – Request

675-22: Gawalko

That Smoky Lake County respond to the letter received from Melinda Kaminsky, President, Ellie Osinchuk, Vice President, Warspite Community Hall Association, dated April 6, 2022, and reaffirm the funds provided as per County Council’s October 15, 2021, Motion #1319-21, in the amount of \$8,000.00, issued by cheque number 51811 to Warspite Community Hall Association, on November 5, 2021, **must be** utilized towards the replacement of an oversized furnace within Warspite Hall or the funds must be returned to Smoky Lake County.

Carried.

Smoky Lake Holubka Dancers - Highway Clean-up

676-22: Cere

That Smoky Lake County donate funds in the amount of **\$300.00**, from Grants to Individuals and Organizations, to the Smoky Lake Holubka Dancers, towards lunch for approximately 30 Highway Clean-up participants on May 7, 2022, in response to the letter received from Lisa Shires, Coordinator for Highway Clean up, Smoky Lake Holubka Dancers, dated April 2022.

Carried.

Community Futures: St. Paul – Smoky Lake Region’s project “Lemonade Day”

677-22: Serben

That Smoky Lake County support the Community Futures: St. Paul – Smoky Lake Region’s project “Lemonade Day” on June 18, 2022, by promoting the event on social media and the Grapevine; and participate in the Lemonade Day 2022 by: Issuing Lemonade Stand Business Licenses at a cost of \$1.00, and Entering into a simple lease – should the youth want to locate their stand on municipal land, in response to the correspondence from Penny Fox, General Manager, Community Futures, dated April 4, 2022.

Carried.

Alberta Recreation and Parks Association – Year of the Garden Proclamation

678-22: Cere

That Smoky Lake County proclaim 2022 as the Year of the Garden, in response to the email received from Steve Allan, Executive Director, Alberta Recreation and Parks Association, dated April 20, 2022; and send to greenhouses and market gardens for awareness;

WHEREAS Communities in Bloom and “Fleurons du Québec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada’s horticulture sector;

WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation:

WHEREAS the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;

WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

NOW THEREFORE BE IT RESOLVED

THAT Smoky Lake County HEREBY PROCLAIMS 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality, and the lives of our citizens in terms of health, quality of life and environmental challenges; and

THAT the Saturday before Father's Day, National Garden Day, June 18 in 2022, be recognized as Garden Day in Smoky Lake County as a legacy of Canada's Year of the Garden 2022; and

THAT Smoky Lake County is committed to be a Garden Friendly County supporting the development of its garden culture.

THAT all municipalities across Canada BE INVITED to proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

Carried.

Inspections Group - Revised Permit Conditions

679-22: Gawalko

That Smoky Lake County acknowledge receipt of the correspondence from Collene Ditchfield, Customer Relations, Inspections Group, dated April 7, 2022, in respect to revised permit conditions:

- Permit Conditions revision from 'may' statement, to:
 - Set expiry dates on permits based on a timeframe acceptable to the risk tolerance of the Authority Having Jurisdiction. (e.g., Expiry date of one or two years)
- General Permit Notes/Information printed on the issued permit
 - List the QMP required/minimum inspection stages on the permit.
 - Standard Statement
 - "The applicant is responsible for calling for inspection for all required/minimum inspection stages before covering work. Covered work may be required to be uncovered or verified by a professional engineer."
 - Additional Standard Comment:
 - "If interested, call to see if a virtual inspection is possible."

Carried.

Smoky Lake and District Chamber of Commerce - Membership

680-22: Serben

That Smoky Lake County Council approve to pay the membership invoice in the amount of **\$150.00** to the Smoky Lake and District Chamber of Commerce Invoice for membership.

Carried.

Alberta Community Partnership (ACP) - Regional Water Loss Study Project

681-22: Halisky

That Smoky Lake County acknowledge receipt of the correspondence to the Town of Smoky Lake from Honourable Ric McIver, Minister, Alberta Municipal Affairs, dated March 2022, announcing the Town of Smoky Lake has been approved for a grant of \$200,000.00 under the Intermunicipal Collaboration component of the 2021/22 Alberta Community Partnership (ACP) program in support of the Regional Water Loss Study Project.

Carried.

Addition to the Agenda:

Stry Hall – Request for Financial Assistance

682-22: Gawalko That Smoky Lake County **defer** the letter received from Jane Ozdoba, Member, Stry 75th Anniversary Hall, dated April 19, 2022, to a future meeting of Council after receipt of the organization’s financial statements.

Carried.

First Baptist Church of Smoky Lake – Request for 100 Tonnes of Gravel

683-22: Gawalko That Smoky Lake County **take no action** to the letter received from Sharon Phillips, Secretary, First Baptist Church of Smoky Lake, received on April 27, 2022, requesting a donation of 100 tonnes of crushed gravel for the parking lot of the Church owned property located on Harvest Gold Drive in Smoky Lake.

Carried.

Kinette Club of Smoky Lake - 7th Annual Ladies Night

684-22: Serben That the Smoky Lake County sponsor the Kinette Club of Smoky Lake’s 7th Annual Ladies Night with the theme “Candyland”, scheduled for Saturday, May 14, 2022, at the Smoky Lake Agricultural Complex, with a “Silver Package” sponsorship in the amount of **\$300.00**; with funds to be allocated from the Grants to Individuals and Organizations budget; and donate the 4 event tickets, 8 liquor tickets and reserved table that come as part of the “Silver Package” back to the Kinette Club of Smoky Lake to re-sell.

Carried.

One Member of the Public, virtually joined the meeting, time 1:39 p.m.

RMA Insurance - RiskPro Conference

685-22: Gawalko That Smoky Lake County Council and relevant administration who can attend – attend RMA Insurance’s virtual RiskPro 2022 Convention scheduled for May 17-18, 2022.

Carried.

9. Information Release:

Monthly Release of Information - March 2022 & Thank You Correspondence

686-22: Gawalko That Smoky Lake County’s following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the month of March 2022, be (F) filed for information or (A) acknowledged receipt:

- March 21, 2022 – R18-22: RMA: President’s Update: March 2022.F
- March 30, 2022 – R19-22: Aspen View Board Highlights –March 24, 2022.F
- March 31, 2022 – R20-22: RMA Board of Directors Report March 2022.F
- March 31, 2022 – R21-22: RMA Findings and Recommendations March 2021.F
- R22-22: RMA: Contact Newsletter: April 1, 2022.F
- R23-22: LICA – Call for Volunteers. F
- R24-22: Paul Reutov, Mayor, Lac La Biche County, dated March 16, 2022 – Re: Invitation to 2022 Healthier Communities Golf Tournament- July 8, 2022. F
- R25-22: RMA: Contact Newsletter: April 8, 2022.F

and acknowledge receipt of the “Thank You” correspondence received in the month of April 2022, from Alberta Health Communities for participating the Connect / Create / Innovate Forum, and from The Do More Agriculture Foundation, for supporting Mental Health in Agriculture.

Carried.

10. Bills & Accounts:

687-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

County Council Meeting: Apr. 28th, 2022

Batch #	Cheque Numbers	Total of Batch
58330	52126 to 52151	\$54,324.12
58343	52152 to 52162	\$40,364.41
58348	52163 to 52166	\$22,486.82
58353	52167 to 52168	\$177,461.56
3	52169 to 52178	\$13,164.01
5	52179 to 52186	\$12,502.28
6	52187 to 52203	\$29,728.40
Total Cheques from 52126 to 52203		\$350,031.60

Batch #	EFT Numbers	Total of Batch
220331	001 to 005	\$19,780.84
220406	006 to 014	\$31,736.81
220411	015 to 029	\$49,864.11
Total EFTs from 001 to 029		\$101,381.76

Direct Debit Register

Batch #	Description	Total of Batch
58345	My HAS	\$913.05
58347	My HAS	\$36.54
58350	Smoky Lake County	\$336,154.43
58360	My HAS	\$48.84
Total Direct Debits		\$337,152.86

Grand Total Bills and Accounts <i>(Note: From General Account)</i>	\$788,566.22
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Carried.

11. Date and Time of Next Meeting(s):

County Council Departmental Meeting & County Council Meeting

688-22: Gawalko

The next Smoky Lake **County Council Departmental Meeting** be scheduled for **Tuesday, May 24, 2022, at 10:00 a.m.** (not 9:00 a.m.) and **Tuesday, June 20, 2022, at 10:00 a.m.** and the next Smoky Lake **County Council Meeting** be scheduled for **Thursday, May 26, 2022, 9:00 a.m.** and **Thursday, June 23, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

689-22: Fenerty

That the Smoky Lake County Council Meeting of April 28, 2022, be adjourned, time 1:43 p.m..

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER