

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **May 26, 2022** at 9:07 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, May 26, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present at 11:53 a.m.
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Absent

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Observers in Attendance Upon Call to Order:

Communications Tech.	Evonne Zukiwski	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS Operator	Carole Dowhaniuk	Absent
Media	N/A	Absent
Public	1 Member	Absent

**2. Agenda:**

711-22: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, May 26, 2022, be adopted, as amended:

**Additions to the Agenda:**

1. Stry 75<sup>th</sup> Anniversary Hall – Request for Financial Assistance.
2. Executive Session: Land & Legal Issue, under the authority of the FOIP Act Section 27: Privileged Information.

**Deletion to the Agenda:**

Item #8.1: Personnel Issue: under the authority of the FOIP Act Section 27: Privileged Information, in regard to the Bylaw Enforcement Report.

Carried Unanimously.

**3. Minutes:**

**Minutes of April 14, 2022 - County Council Committee of the Whole - Administration**

712-22: Gawalko

That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Thursday, April 14, 2022, be adopted as presented.

Carried.

**Minutes of April 22, 2022- County Council Budget Meeting**

713-22: Gawalko

That the minutes of the **Smoky Lake County Council Budget Meeting** held on Friday, April 22, 2022, be adopted as presented.

Carried.

**Minutes of April 26, 2022 –County Council Departmental Operations Meeting**

714-22: Serben That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, April 26, 2022, be adopted as presented.

Carried.

**Minutes of April 28, 2022 - County Council Meeting**

715-22: Fenerty That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, April 28, 2022, be adopted as presented.

Carried.

**Minutes of May 5, 2022 – County Council Budget Meeting**

716-22: Gawalko That the minutes of the **Smoky Lake County Council Budget Meeting** held on Thursday, May 5, 2022, be adopted as presented.

Carried.

One Member of the Public, virtually joined the meeting, time 9:13 a.m.

**County Council Meeting Recessed**

The Smoky Lake County Reeve announced the Council Meeting recessed, time 9:13 a.m.

One Member of the Public virtually joined the meeting, time 9:16 a.m.

**VIRTUAL PUBLIC HEARING:**

**Bylaw No. 1415-22: to Amend Land Use Bylaw No. 1272-14 & Municipal Development Plan Bylaw No. 1249-12**

**1.0 Opening**

The Virtual Public Hearing was **called to order at 9:18 a.m.** by the Reeve, Lorne Halisky in the presence of all Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager as well as in the virtual presence of the Planning and Development Manager, Planning and Development Assistant, Recording Secretary, GIS Officer, Natural Gas Manager, Communications Technician, and **one member of the public, and one member of the media.**

Confirmation was provided by the Planning and Development Manager, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

**To obtain public input in regard to Bylaw No. 1415-22: A Bylaw amending the Smoky Lake County Land Use Bylaw No.1272-14 to rezone all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176, Victoria Trail), from “Agriculture (AG) District” to “Victoria Commercial (C2) District”; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176, Victoria Trail), from “Agriculture Area” to “Commercial Area”.**

One Member of the Public virtually joined the meeting, time 9:26 a.m.

Carole Dowhaniuk, GIS Operator, virtually joined the meeting, time 9:26 a.m.

## 2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:


### BACKGROUND:

- The Smoky Lake County Planning and Development Department received an application to amend Smoky Lake County Land Use Bylaw No. 1272-14 & Municipal Development Plan Bylaw No. 1249-12, from Clayton Didier, dated April 18, 2022, to rezone/reclassify all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176, Victoria Trail).
- The lands in question are approximately 10.48 acres in area.
- The applicant proposes to amend the Land Use Bylaw & Municipal Development Plan to accommodate the development of the Pine Creek Stopping House & Retreat, a combination bed and breakfast and ‘glamping’ retreat, comprised of eco-cabin style units and associated facilities (washrooms & shower facility, picnic shelter, firepit, etc.).
- The current Agriculture zoning of the lands allows for the development of a bed and breakfast establishment as a “Permitted Use”. However, Smoky Lake County Land Use Bylaw No. 1272-14 defines a “Bed and Breakfast Establishment” as a “development within a private, owner-occupied dwelling which possesses a dwelling unit, where temporary sleeping accommodations, up to a maximum of ten (10) bedrooms, with or without meals, are provided for remuneration to members of the public for a period of fourteen (14) days or less at a time.”
- The proposed ‘glamping’ retreat would not constitute a “Bed and Breakfast Establishment” as the use would not be contained within a dwelling. However, the proposed ‘glamping’ retreat could be considered as an “Eco-Cabin/Star-Gazing Unit”, which is a “Permitted Use” under the Victoria Commercial (C2) District.
- Smoky Lake County Land Use Bylaw No. 1272-14 defines an “Eco-Cabin/Star-Gazing Unit as “a development used for the provision of self-contained ‘Artisanal Use’ units for temporary sleeping accommodation where in the judgement of the Development Authority, the unit(s) are designed and intended to facilitate stargazing, and the rooms are not equipped with individual kitchen facilities.”
- The subject site is classified as “Agriculture Area” under Section 7.2.3 of Smoky Lake County Municipal Development Plan Bylaw No. 1249-12, which is incongruent with the proposed rezoning. Therefore, Bylaw No. 1415-22 proposes to amend the Municipal Development Plan to reclassify the subject site to “Commercial Area” to ensure consistency between the Land Use Bylaw and the Municipal Development Plan.
- The subject site is classified as “Heritage & Environment Area” of the Victoria District Area Structure Plan Bylaw No. 1305-17. According to Policy #48, “Commercial businesses may operate on lands designated as Heritage & Environment on Map 1 Future Land Use of this plan, if developed in association with a museum, historic park, or similar enterprise. Additional tourism-oriented businesses and agri-commercial uses may also be allowed within this area in accordance with the County’s Land Use Bylaw.” Furthermore, Policy #50 states that “Within the Heritage & Environment Area, agricultural, recreational, tourism and institutional land uses shall be encouraged.”

- The subject site is classified as “Culture and Tourism Area” on Map 7.3 Future Land Use of Smoky Lake County Bylaw No. 1383-20: Smoky Lake County & Lamont County Intermunicipal Development Plan and is located within the “Referral Area” as shown on Map 7.2 Plan Area and Referral Area Boundaries.
- The subject site is home to the McDonald Stopping House (also known as the Pine Creek Stopping House), which is designated as a Provincial Historic Resource. The owner of the subject lands will need to obtain approval from the Minister of Culture and Status of Women prior to commencing work related to the Bed and Breakfast Establishment and Eco-Cabin/Stargazing Units.

### 3.0 Public Presentations Via Written Submissions

There were four written submissions received:



May 12, 2022

Smoky Lake County  
Attention: Kyle Schole  
4612 – McDougall Drive,  
PO Box 310  
Smoky Lake, Alberta T0A 3C0

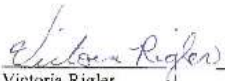
**RE: Proposed Rezoning Application within IDP policy area Plan 1423459 Block 1, Lot 1**

Dear Kyle

Thank you for the notice of application. Based on our internal review process, Lamont County has no issues or concerns with the above noted proposed rezoning.

Please contact Lamont County Planning & Development at (780) 895-2233 ext. #218 or [victoria.n@lamontcounty.ca](mailto:victoria.n@lamontcounty.ca) should you require any further information.

Yours truly,



Victoria Rigler  
Development Officer

**From:** Daniel Moric  
**Sent:** May 11, 2022 7:41 AM  
**To:** Jordan Ruegg  
**Cc:** Kyle Schole  
**Subject:** RE: Referral of Bylaw 1415-22 - Amendment to Land Use Bylaw 1272-14

Good morning Jordan

In regards to proposed Bylaw 1415-22, re-zoning of Plan 1423459, Block 1, Lot 1 (Municipal Address:19176 Victoria Trail), Smoky Lake County Natural Gas Dept has no comments or concerns.

Thank you



**Daniel Moric**  
Natural Gas Manager  
p:780-656-3730 ext 2242 or toll free 1-888-656-3730  
c:780-656-5734  
4612 - McDougall Drive, PO Box 310  
Smoky Lake, Alberta, T0A 3C0

**From:** Noreen Easterbrook <noreeneasterbrook@gmail.com>  
**Sent:** May 11, 2022 9:56 PM  
**To:** Jordan Ruegg  
**Cc:** Christine Hansen (christine.hansen1108@gmail.com); amy@smokylake.ca; Leon Hunter; marianne@smokylake.ca; Pamela Billey; graham dalziel; caroltrider@hotmail.com; Kyle Schole  
**Subject:** Re: SLCRHB Referral - Proposed Development and Rezoning  
**Attachments:** image003.jpg

Hello Jordan  
I have reviewed the documents and have no concerns at this point. I am intrigued by the concept and look forward to seeing this development succeed.  
Noreen

**From:** christine hansen <christine.hansen1108@gmail.com>  
**Sent:** May 13, 2022 5:20 PM  
**To:** Jordan Ruegg  
**Subject:** Re: SLCRHB Referral - Proposed Development and Rezoning

Hi Jordan. I'm of the same opinion as Norine.

#### 4.0 Public Presentations at the Public Hearing

There were no Members of the Public virtually present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1415-22**.

#### 5.0 Questions and Answers

There were no questions.

#### 6.0 Closing Remarks

There being no further presentations, the Reeve thanked all the presenters for their comments and the Virtual Public Hearing for the proposed **Bylaw 1415-22**, was declared closed, time **9:32 a.m.**

#### County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Halisky, time **9:33 a.m.**, in the physical presence of all Council members, the Chief Administrative Officer, and Assistant Chief Administrative Officer, and in the virtual presence of the Planning and Development Manager, Communications Technician, Natural Gas Manager, Recording Secretary, GIS Operator, and three Members of the Public.

#### 4. Request for Decision:

##### **Bylaw No. 1415-22: To Amend the Land Use Bylaw, Municipal Development Plan & Amend Victoria District Area Structure Plan**

717-22: Halisky

That Smoky Lake County **Bylaw No. 1415-22: to amend the Land Use Bylaw No. 1272-14 and amend the Municipal Development Plan Bylaw No. 1249-12**, for the purpose of rezoning all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176, Victoria Trail), from “Agriculture (AG) District” to “Victoria Commercial (C2) District” and to reclassify the said lands from “Agriculture Area” to “Commercial Area”, be given **SECOND READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1415-22: to amend the Land Use Bylaw No. 1272-14 and amend the Municipal Development Plan Bylaw No. 1249-12**, for the purpose of rezoning all the portions of the lands legally described as Plan 1423459, Block 1, Lot 1 (Municipal Address: 19176, Victoria Trail), from “Agriculture (AG) District” to “Victoria Commercial (C2) District” and to reclassify the said lands from “Agriculture Area” to “Commercial Area”, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried Unanimously.

One Member of the Public, virtually left the meeting, time 9:41 a.m.

**Request for Proposal (RFP No. CHRS-2022): Bid Recommendation**

718-22: Fenerty

That Smoky Lake County select O2 Planning and Design Inc., of Calgary, Alberta, as the successful bidder subsequent to the Request for Proposal No. CHRS-2022 for the Project: North Saskatchewan Heritage River Study, and execute the Consulting Services Contract thereto, in accordance with the Smoky Lake County Policy Statement 08-16: Purchasing Guidelines.

Carried.

**Proclaim Canadian Rivers Day – June 12, 2022**

719-22: Gawalko

That Smoky Lake County Council proclaim, Sunday, June 12, 2022, as Canadian Rivers Day in Smoky Lake County:

WHEREAS, On June 21, 2002, Minister of Canadian Heritage Sheila Copps, signed a Ministerial Proclamation to declare that the second Sunday of June would be celebrated annually as Canadian Rivers Day;

WHEREAS, The Canadian Heritage Rivers System (CHRS) helps recognize, conserve, and share in the storytelling of outstanding rivers that are an enduring part of our national heritage and identity;

WHEREAS, From coast to coast to coast, Canadian Heritage Rivers offer visitors a chance to experience great waterways, learn about their rich history, and share in their stewardship;

WHEREAS, the Smoky Lake County is leading a collaborative initiative among dozens of municipalities, Indigenous communities, clubs, and other groups seeking to designate 718-kilometers of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS);

WHEREAS, the North Saskatchewan River (Rivière Saskatchewan Nord [French], kisiskâciwani-sîpiy [Cree], omaka-ty [Blackfoot], Північна річка Саскачеван [Ukrainian]), one of the great rivers of western Canada, being of great cultural, recreational, and natural significance, affording outstanding value to domestic and international visitors who enjoy the river, and remains essential for agricultural, industrial, and municipal users;

WHEREAS, Fresh water is essential to life on earth, Canada being blessed with more than one-fifth of the world's supply;

WHEREAS, Rivers are a vital element of Canada's natural environment and Canadians' cultural heritage, as well as being the lifelines to healthy oceans, forests, and communities;

WHEREAS, Rivers are living threads of history that connect our communities and bind our country, representing an enduring spirit of adventure, discovery, and connectivity;

NOW THEREFORE, I, Lorne Halisky, Reeve of the Smoky Lake County, do hereby proclaim the Second Sunday in June (commencing Sunday June 12th, 2022) to be Canadian Rivers Day in the Smoky Lake County.

Carried.

**Regional Engineering Development Standards – Request for Proposal**

720-22: Gawalko

That Smoky Lake County approve to proceed with publishing the Request for Proposal: RFP 2022-001: Regional Subdivision and Design Standards (RSCS), Project No. SLC-PD-2022-001, for the Smoky Lake Regional Development Guidelines and Minimum Servicing Standards (also known as: Regional Engineering Design Standards (REDS)), as amended, online via the Alberta Purchasing Connection (APC), with an intake deadline of June 17, 2022, in accordance with Smoky Lake County Policy Statement 08-16: Purchasing Guidelines.

Carried.

One Member of the Public, virtually left the meeting, time 10:04 a.m.

7. **Delegation:**

**Community Futures St. Paul - Smoky Lake**

Present before Council from 10:05 a.m. to 10:33 a.m. was Penny Fox, General Manager, Community Futures St. Paul-Smoky Lake, and Community Futures St. Paul - Smoky Lake Board Members: Parrish Tung (Mayor of Elk Point) and Evelynne Kobes (Councillor for Town of Smoky Lake), to extend an invitation to Smoky Lake County Council to join the Board of Directors for Community Futures St. Paul - Smoky Lake, and expressed the following points, including but not limited to:

- Community Futures St. Paul - Smoky Lake, is a non-profit organization that's dedicated to building an economically diverse future for the communities of our region.
- Board meetings are closed to the public, held in-person in St. Paul (as well as virtually), and occur on the third Thursday of each month except for July and August. The meetings typically commence with a meal at 4:30 and adjourn by 7:00 p.m.

One Member of the Public, virtually joined the meeting, time 10:10 a.m.

**Community Futures St. Paul-Smoky Lake – Board of Directors**

721-22: Fenerty

That Smoky Lake County accept the presentation received from Penny Fox, General Manager, Community Futures St. Paul-Smoky Lake, and Community Futures St. Paul-Smoky Lake Board Members: Parrish Tung (Mayor of Elk Point) and Evelynne Kobes (Councillor for Town of Smoky Lake); **and** bring forward a Request for Decision to the June Council meeting for the purpose of Council's consideration of appointing a member to the Community Futures St. Paul-Smoky Lake Board Directors.

Carried.

**Subdivision of South Part of River Lot 10 (RL-10, VIC SETTLEMENT).**

722-22: Cere

That Smoky Lake County initiate a subdivision (also known as a fragmentation) of the South portion of River Lot 10 (Victoria Settlement) and contact the Métis Nation of Alberta regarding the potential transfer of the portion of River Lot 10 (Victoria Settlement) that lies North of Victoria Trail, containing the Victoria Park Cemetery.

Carried.

**Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource**

723-22: Fenerty

That Smoky Lake County **Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource**, for the purpose of designating the Apedaile Farmstead on the land legally described as NW-16-58-15-W4M as a Municipal Historic Resource in accordance with the Historic Resources Act, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko, that Smoky Lake County **Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource**, for the purpose of designating the Apedaile Farmstead on the land legally described as NW-16-58-15-W4M as a Municipal Historic Resource in accordance with the Historic Resources Act, be given **SECOND READING**.

Carried.

Moved by Councillor Cere, that Smoky Lake County **Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource**, for the purpose of designating the Apedaile Farmstead on the land legally described as NW-16-58-15-W4M as a Municipal Historic Resource in accordance with the Historic Resources Act, be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Fenerty, that Smoky Lake County **Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource**, for the purpose of designating the Apedaile Farmstead on the land legally described as NW-16-58-15-W4M as a Municipal Historic Resource in accordance with the Historic Resources Act, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Bylaw No. 1410-22: Amending Former North Saskatchewan River Ferry Crossings Municipal Historic Area Designation Bylaw No. 1385-20**

724-22: Serben

That Smoky Lake County **defer** the draft Bylaw No. 1410-22, for the purpose of amending the former North Saskatchewan River Ferry Crossings Municipal Historic Area Designation Bylaw No. 1385-20, to the June 23, 2022, Council Meeting.

Carried.

**Regional Bylaw Officer for Dog Control**

725-22: Serben

That Smoky Lake County **defer** the Town of Smoky Lake's April 5, 2022 Council Motion # 264-2022, expressing interest in creating a Regional Bylaw Officer for Dog Control in the Smoky Lake Region as per the letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake, dated April 29, 2022, to an Intermunicipal Collaboration Committee (ICC) meeting scheduled by the Town of Smoky Lake for the purpose of discussing the possibility of Regional Bylaw Enforcement Services and to orientate/refresh ICC members in respect to the Intermunicipal Collaboration Framework (ICF) and ICC process.

Carried.

**Agricultural Service Board Independent Appeal Panel for Pest Control**

726-22: Serben

That Smoky Lake County appoint Barry Feniak, Norman Schmidt, and Robert Semeniuk as Members-at-Large and Ed Doktor as Alternate Member-at-Large to the Smoky Lake County Agricultural Service Board Independent Appeal Panel for Pest Control, as per Bylaw No. 1411-22.

Carried.



**Agricultural Service Board Independent Appeal Panel for Soil Conservation**

727-22: Gawalko That Smoky Lake County appoint the Smoky Lake County Agricultural Service Board as the Soil Conservation Appeal Committee as per the requirements from Alberta Agriculture, Forestry, and Rural Economic Development.

Carried.

**Local & Composite Assessment Review Boards (LARB & CARB) - Services Agreement**

728-22: Serben That Smoky Lake County execute the service agreement with Capital Region Assessment Services Commission, titled: "Participant Memorandum of Agreement 2022-2024", to allow for the Commission to provide specific administrative and financial services relating to Assessment Review Boards to the County for a three-year term: 2022 to 2024, and abide by the terms and conditions there in for full Local & Composite Assessment Review Boards (LARB & CARB) Services.

Carried.

**Local & Composite Assessment Review Boards (LARB & CARB) - Appointments**

729-22: Serben That Smoky Lake County appoint, Raymond Ralph as the Assessment Review Board Chairman, Gerryl Amorn as the Certified Assessment Review Board Clerk, and Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, and Raymond Ralph, as the Assessment Review Board Certified Panelists, under the Capital Region Assessment Services Commission agreement for the duration of 2022 calendar year.

Carried.

**Bylaw No. 1417-22: Assessment Review Board Services**

730-22: Cere That Smoky Lake County **Bylaw No. 1417-22: Assessment Review Boards**, for the purpose of establishing and governing Smoky Lake County's Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB), be given **FIRST READING**.

Carried.

Moved by Councillor Fenerty, that Smoky Lake County **Bylaw No. 1417-22: Assessment Review Boards**, for the purpose of establishing and governing Smoky Lake County's Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB), be given **SECOND READING**.

Carried.

Moved by Councillor Serben, that Smoky Lake County **Bylaw No. 1417-22: Assessment Review Boards**, for the purpose of establishing and governing Smoky Lake County's Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB), be given **PERMISSION for third reading**.

Carried Unanimously.

Moved by Councillor Gawalko, that Smoky Lake County **Bylaw No. 1417-22: Assessment Review Boards**, for the purpose of establishing and governing Smoky Lake County's Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB), be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

7. **Delegation:**

**Golden Galaxy Development**

Present before Council from 11:19 a.m. to 11:41 a.m. was Akmal Ata, Director, Simran Kaler, Director, Golden Galaxy Development, to discuss a potential commercial project, pursuant to an interest in purchasing County land and expressed the following points, including but not limited to:

- The sign layout and feasibility studies are heading in the right direction for progress.
- County support will be requested to stand behind developing a direct access to the land from Highway 28.
- On-site servicing of a self-contained sanitary system would be an option to meet requirements.

Evonne Zukiwski, Communication Technician, virtually left the meeting, time 11:12 a.m.

11:31 to 11:32 a.m. 9. **Public Question and Answer Period:**

None.

**Golden Galaxy Development**

731-22: Serben

That Smoky Lake County accept the verbal information received from the Delegations: Akmal Ata, Simran Kaler, Directors of Golden Galaxy Development, in respect to a potential commercial project, pursuant to an interest in purchasing County land.

Carried.

**Review of Bylaw No. 1320-18: Council Code of Conduct**

732-22: Fenerty

That Smoky Lake County Council confirm the Bylaw No. 1320-18: Council Code of Conduct, was reviewed on May 11, 2022, as required every four years, and agree it is current and in compliance with all legislative requirements.

Carried.

**Municipally Controlled Corporation: MCC for Smoky Lake Development Corp.**

733-22: Gawalko

That Smoky Lake County Council approve and acknowledge action taken by Administration in coordinating the scheduling, advertising, and agenda preparation for the Municipally Controlled Corporation: MCC for Smoky Lake Development Corp.'s inaugural meeting, to be held on Friday, June 24, 2022 at 1:00 p.m. in County Council Chambers.

Carried.

**Municipally Controlled Corporation: MCC for Smoky Lake Development Corp.**

734-22: Cere

That Smoky Lake County temporarily cover the expenses relating to advertising the Municipally Controlled Corporation: MCC for Smoky Lake Development Corp.'s inaugural meeting, in the approximate amount of \$213.00, and to purchase a corporate seal for the MCC for Smoky Lake Development Corp. in the approximate amount of \$100.00; and submit all related invoices to the MCC for Smoky Lake Development Corp. for reimbursement.

Carried.

Evonne Zukiwski, Communication Technician, virtually joined the meeting, 11:49 a.m.

**Addition to the Agenda:**

**Stry 75<sup>th</sup> Anniversary Hall – Request for Financial Assistance**

735-22: Fenerty

That Smoky Lake County Council **table** the request for financial assistance to help sustain the Stry 75th Anniversary Hall, as per the letter received from Jane Ozdoba, Member of Stry 75th Anniversary Hall, dated April 19, 2022, to the afternoon portion of the May 26, 2022, County Council meeting.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer’s Report**

Chief Administrative Officer			
			Report Period: <b>Apr 26, 2022 to May 20, 2022</b>
<b>LEGISLATIVE / GOVERNANCE</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
Policy Committee Meeting			May 11/22
<b>ADMINISTRATIVE</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
Mangers Meetings – Every Monday Morning			Ongoing
NE18-59-15 – Water Ponding/Culvert: In response to complaints from the landowner in the last few years, the Farmers Advocate had contacted the County to gain insights in regard to watershed and perception that a culvert is causing water retention on the property. Several inspections/culvert cleaning operations have been undertaken.			Apr 27/22
Bonnie Lake Resort – Ongoing discussions regarding the stormwater issue, including a meeting with AE and the Developer’s engineers.	Ongoing		May 03/22 May 04/22
Tourism Partnership – Legal team meeting – MCC Legal – Awaiting meeting of Directors. The County Administration is incurring legal and other administrative costs (advertising, etc.) to assist in setting up the meeting in preparing agendas, advertising and legal document preparations.	Ongoing		May 20/22
STIP RR130 – BF13398 Tender - The Tender was awarded at a limited scope and the girders, backwall and approach structures are currently in que for fabrication. The Minister approved the escalation costs to 50% of the costs (\$210,330). To complete this project the County will have to provide the balance of funds.  The Minister also approved the STIP grant for the rehabilitation of BF78004 (Twp 585A and RR 195A) and BF77862 (Twp 590 and RR 190) for a total of \$245,305 (AT contribution at 75%. These structures are in dire need of rehabilitation and therefore it is not advisable to request AT to divert those funds to BF13398 due to the compounding effects of the growing poor condition of bridge inventory.  Discussion Req'd.  <b>Recommendation: That Smoky Lake County acknowledge the Letters from the Minister of Transportation dated May 02, 2022 and....</b>			May 19/22
Committee of the Whole – Broadband Connectivity – Sent out a second letter. Response from Buffalo Lake, The Town of Smoky Lake and Village of Vilna.			May 11/22
Annual County Safety Meeting			Apr 29/22
Northern Lights RV Park – Ongoing discussions regarding Development Permit requirements.			May 03/22 May 04/22 May 06/22
Ukrainian Twinning Meeting/Kosiv			May 10/22
RCDC Meeting/CEDO Contract			May 19/22
<b>HWY 28/63 COMMISSION</b>			
Commission Meetings – Organizational, Budget, draft bylaw issues			Mar 30/22
Westlock – Brownlee Session: Attended an evening session to reiterate roles of the Board/Administrations of Commissions and legal requirement/obligations.			Apr 28/22
Bylaw Committee: The Committee completed the review of the bylaw. Legal will be required to undertake some additional review/opinions.	Ongoing		May 06/22
<b>FINANCIAL</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
2022 Budget Meeting			May 05/22 May 13/22
<b>HUMAN RESOURCES</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
Legal – Managing Partner Deficiency Issues - Brownlee has provided a template for Review. Provided at the last meeting.	Ongoing		
<b>COMMUNITY</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
Emergency Preparedness			May 07/22
Robotics Competition			May 11/22
<b>TRAINING</b>			
<b>COUNTY STRATEGIC PLAN</b>			
N/A			
Signature: Gene Sobolewski		County Council Meeting: <b>May 19, 2022</b>	

**Financial Statements**

As annexed to the minutes:

↳ Financial Statement: **None.**

**Action List(s)**

Action Lists:

- i. County Council Committee of the Whole for the Purpose of Administration Meeting – April 14, 2022.
- ii. County Council Budget Meeting – April 22, 2022.
- iii. County Council Departmental Meeting – April 26, 2022.
- iv. County Council Meeting – April 28, 2022.
- v. County Council Budget Meeting – May 5, 2022.

**8. Executive Session:**

**Legal & Land Issue: Potential Land Purchase**

736-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Legal & Land Issue in respect to a potential land purchase, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, and Assistant Chief Administrative Officer, Planning and Development Manager, Finance Manager, and Recording Secretary, time 11:53 a.m.

Carried.

737-22: Fenerty That Smoky Lake County Council go out of Executive Session, time 12:38 p.m.

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:39 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Lorne Halisky at 1:16 p.m. in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and the virtual presence of the, Planning and Development Manager, Recording Secretary, Communications Technician, and one Member of the Public.

**8. Executive Session:**

**Legal & Land Issue: Potential Land Sale**

738-22: Fenerty That Smoky Lake County Council go into Executive Session to discuss a Legal & Land Issue in respect to a potential land purchase, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Planning and Development Manager, Finance Manager, and Recording Secretary, time 1:16 a.m.

Carried.

739-22: Jered That Smoky Lake County Council go out of Executive Session, time 1:32 p.m.

Carried.

**County Purchase of Private Land: SW-27-59-17-W4 – Offer to Purchase**

740-22: Cere

That Smoky Lake County prepare an offer to purchase the land legally described as SW-27-59-17-W4, containing 9.09 acres (more or less) to a total in the amount of \$220,000.00; for consideration by the seller; pursuant to the Executive Session discussions held in respect to same on May 26, 2022, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials.

Carried.

**Addition to the Agenda (Tabled Item):**

**Stry 75<sup>th</sup> Anniversary Hall – Request for Financial Assistance**

741-22: Cere

That Smoky Lake County Council **take no action** to the tabled agenda item from the morning of May 26, 2022, in respect to a request for financial assistance to help sustain operations of the Stry 75th Anniversary Hall, as per the letter received from Jane Ozdoba, Member of Stry 75th Anniversary Hall, dated April 19, 2022, and further to the Stry 75th Anniversary Hall's Financial Statements for Years: 2019, 2020 and 2021, which were received on May 24, 2022, in response to Council's April 28, 2022, Motion #682-22.

Carried.

**County Purchase of Private Land: SW-27-59-17-W4 Approval of Unbudgeted Expenditure**

742-22: Cere

That Smoky Lake County Council approve the unbudgeted expenditure to purchase the land legally described as SW-27-59-17-W4, containing 9.09 acres (more or less) in the amount of \$220,000.00, funded from reserves, pursuant to the Executive Session discussions held in respect to same on May 26, 2022, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials.

Carried.

**Strategic Transportation Infrastructure Program (STIP) Bridge Funding BF13398, BF78004, & BF77862**

743-22: Gawalko

That Smoky Lake County Council approve to utilize Federal Gas Tax (FGT) funds in the amount of \$210,330.00 for 50% of the escalation costs to complete the Bridge Rehabilitation Project # **BF13398** (Range Road 130 and Township Road 602), in response to the letter received from the Minister of Transportation, dated May 2, 2022, announcing additional Strategic Transportation Infrastructure Program (STIP) funding for 50% of the escalation costs in the amount of \$210,330.00 to complete the rehabilitation of BF13398; **and acknowledge receipt** of the additional letter received from the Minister of Transportation, dated May 12, 2022, approving STIP funding up to 75% of eligible project costs as follows:

- Bridge Rehabilitation Project # **BF78004** (Township Road 585A and Range Road 195A) - Culvert Repairs, maximum grant: \$184,028
- Bridge Rehabilitation Project # **BF77862** (Township Road 590 and Range Road 190) - Bridge Culvert Rehabilitation, maximum grant: \$61,277

Carried.

**Schedule a Council Committee of the Whole Meeting**

744-22: Gawalko

That the next Smoky Lake County Committee of the Whole Meeting for the purpose Administration, be scheduled for June 8, 2022 at 1:00 p.m., to be held virtually through Electronic Communication Technology as per Bylaw 1376-20 **and** physically in County Council Chambers.

Carried.

**Chief Administrative Officer's Report**

745-22: Serben

That Smoky Lake County's Chief Administrative Officer's report for the period of April 26, 2022 to May 20, 2022, be accepted and filed for information.

Carried.

**5. Issues for Information:**

**Finance Manager's Report:**

**Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending May 17, 2022.

**Waive Penalties on Utility Billing – May 2022**

746-22: Gawalko

That Smoky Lake County Council waive all late payment penalties on the Natural Gas accounts for the month of May 2022 due to system interruptions arising from the financial system conversion from Bellamy to Great Plains/Diamond.

Carried.

**Finance Manager's Report**

747-22: Gawalko

That Smoky Lake County's Finance Manager's report for the period ending May 17, 2022, be accepted, and filed for information.

Carried.

**Division One Councillor's Report on various Committees, Boards and Commissions**

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

May 12, 2022 - Vilna/Bellis Citizens on Patrol Meeting.

- RCMP officer gave his report recent break-ins at Bonnie Lake resort report any suspicious things that seem out of place. New signs are at the county waiting to get installed, Financials were presented and approved ,meat raffle is ongoing for fundraising and the group will be doing hotdogs and pop at Vilna's centennial celebration on the Sunday from 11-2 pm along with a silent auction, Discussed training that needs to be done and about letting someone know when you go on a patrol and when you get back to insure everyone gets home safely. Rural crime watch AGM is on Monday May 16, the next COP meeting will be in Bellis on July 21 @ 7:00 pm

May 16, 2022 - Evergreen Feasibility study via zoom,

- presented by Linda Sallstrom, looking at all grant funding options and timelines available to do a study on our landfill for the region, taking into consideration feedstock capacity balers, shredders MRF facility, tonnage being received, waste energy and ongoing recycling.

May 19, 2022 - Evergreen Regional Waste Services Commission Meeting.

- Paul will be hiring a seasonal employee, Evergreen will be conducting a feasibility study to explore options for our landfill moving forward and will be applying for FCM green municipal fund study grant which will cover 50% of the cost and the rest being paid by the commission, financials were presented by Ashley, Paul gave his site report county truck covered up the winter face with clay an injector went in the compactor, still collecting fugitive waste when time permits, transfer station courses being offered in Bonnyville by Alberta Care also did a site tour of their facility they are currently hauling to Thorhild site and the contract expires in March 2023, RMA insurance did a site tour which is part of my report, Paul will also be looking at a used Cat rock truck to haul clay and material on site, the next meeting is on June 16 2022 at 10:00 am in St. Paul. any questions please feel free to contact me or the manager of Evergreen.

**Division Two Councillor's Report on various Committees, Boards and Commissions**

Linda Fenerty - Division Two Councillor's written report from various Committees, Boards and Commissions:

May 2-4, 2022 – Community Planning Association of Alberta held in Leduc.

May 9, 2022 – Muni-Corr Meeting – via Zoom

- Land review & DMO/RRTS delegation has been put off until July
- No correspondence
- Riverland Recreation Trail Society has started doing some of the mapping for TrailNet, will have to do some work on Smoky Lake area
- Utility right of way and lease agreements were reviewed, farm lease agreements will be terminated as some individuals have been installing their own gates and locking them thereby impeding access to trail users. Also, cattle have damaged some of the trail and ground up dirt. Trail users are wary of the animals, which in some cases have been bulls. The actions of a few have made it bad for others.
- Beaver River Trestle – a number of nuts and/or bolts have pulled out of the trestle. These are in the maintenance budget and will be replaced on an ongoing basis.
- Closed Session
- One-on-one meetings will be scheduled. Items to be discussed: sustainability, roles & responsibilities, maintenance & communication, bylaws, and any items which may need clarification.
- Note: Evelynne Kobes and I spoke after the meeting. We are considering making this meeting one in which the County, Town of Smoky Lake, and Village of Vilna participate as one. More to follow. I'll bring this topic up in a Council Meeting.

May 10, 2022 – Role of the Board Treasurer (Zoom) – facilitated by Community Economic Development.

May 16 – 18, 2022 – Alberta Rural Connectivity Form – Sylvan Lake.

May 20, 2022 – Retirement Lunch for County Employees (noon).

May 20, 2022 – Risk Assessment Workshop (Doug Griffiths, 13Ways) (2:15-6:00 p.m.).

May 29 – June 1, 2022 – Alberta Fire Chiefs Association Conference – Cambridge Hotel, Red Deer.

**Division Three Councillor's Report on various Committees, Boards and Commissions**

Dominique Cere - Division Three Councillor's report from various Committees, Boards and Commissions:

No Report.

**Reeve - Division Four Councillor's Report on various Committees, Boards & Commissions**

Lorne Halisky - Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:

April 25, 2022 – Regional Community Development Community (RCDC) held virtually/in Chambers (Lorne & Jered)

- Discussed the Community Economic Development Officer (CEDO) Contract Discussion under the authority of the FOIP Act, Section 19: Confidential Evaluation.

April 26, 2022 – Departmental Operations Council, held virtually/in Chambers (All Council)

- Agreed to provide 10 tandem loads of gravel for Pioneer Bible Camp's access road, at no charge.

- Agreed to sell, by public tender, the surplus equipment that is no longer being used by Public Works.
- Approved Acting Pay to the Assistant Ag Fieldman while covering maternity leave.

April 28, 2022 – Regular Council, held virtually/in Chambers (All Council)

- Approved an unbudgeted expense of \$3,000 for ergonomic assessments at workstations.
- Gave final reading to Bylaw No. 1413-22: Lending Money to a Municipal Controlled Non-Profit Organization.
- Approved a new structure for the organizational chart.
- Received a presentation on the 2021 property assessment for 2022 property taxes.
- Gave first reading to Bylaw No. 1415-22: A Bylaw to amend Land Use Bylaw & scheduled a Public Hearing for May 26, 2022 for it.
- Approved \$2,500 to Vilna & District Agricultural Society towards the Vilna Boomtown Days August 19-21, 2022.
- Declared April 28, 2022 as a “Day of Mourning” remembering all workers who have been killed, injured or disabled at their place of work.
- Approved to waive all late payment penalties on the Natural Gas accounts for April 2022 due to system interruptions arising from the financial system conversion.
- Proclaimed May 12-21, 2022, as Public Works Week.
- Approved \$300 to Smoky Lake Holubka Dancers’ highway cleanup lunch.
- Proclaimed 2022 as the Year of the Garden with National Garden Day being June 18, 2022.
- Approved to renew the Smoky Lake and District Chamber of Commerce membership.
- Approved \$300 to the Kinette Club of Smoky Lake’s 7th Annual Ladies Night.

April 28, 2022 - Westlock Regional Services Commission Workshop and Networking Dinner, held in Westlock (Lorne & Dan)

- Had the opportunity to learn the requirements of the MGA as it relates to regional service commissions, roles and responsibilities as a Board Member to ask questions and to network with other regional service commission representatives.

April 29, 2022 – Annual County Safety Meeting, held at the National Hall, Smoky Lake (All Council)

- Each County department provided a safety related speech.
- The number of incidents from the past year was examined.
- Had two guest speakers who provided presentations on mental health and drug & alcohol abuse in the workplace.

May 2-4, 2022 – Community Planning Association of Alberta (CPAA) 2022 Conference, held in Leduc (Lorne, Dominique, Linda & Jered)

- Sessions included:
  - What municipalities can do today, to limit current and future risks tomorrow
  - Attracting High Value Investment to Your Community,
  - Opportunity Generation in Municipal Communities,
  - Dialogue on the Future of Municipal Government,
  - Recruitment & Retention of Physicians & Health Care Professionals,
  - Heritage Conservation,
  - The Transition to E-Mobility,
  - Planning for Success in a Net Zero Energy Revolution,
  - Using Offsite Levies to Build Liveable Communities,
  - Neighbourhood Renewal Projects in Edmonton,
  - Rural Resiliency and Adaptation,
  - Climate Change,
  - Planning for Success, &



- Political Update & Government Relations.

May 5, 2022 – Council Budget, held virtually/in Chambers (All Council)

- Approved to sole source Dandelion Renewables Inc. to supply and install two electric chargers, funded through the Municipal Climate Change Action Centre (MCCAC), in the County along Victoria Trail.
- Executed the \$200,000 grant agreement for the 2021/22 Alberta Community Partnership (ACP) Intermunicipal Collaboration Component, for the Smoky Lake Region Municipal Development Guidelines and Minimum Servicing Standards.
- Provided direction for the 2022 Tax Rate Bylaw to increase to the Non-Residential Tax rate by .38 as well as implement a minimum property tax of \$100.00 per parcel of land.

May 6, 2022 – Highway 28/63 Regional Water Services Commission Bylaw working group, held virtually/in Chambers (Lorne)

- Complete first review of the Commission's bylaw to send back to legal once again to address concerns before taking it to the board.

May 7, 2022 – Emergency Preparedness Day Event in Smoky Lake (Lorne)

- Smoky Lake Fire & Rescue, RCMP, Fish & Wildlife, EMS and Rural Crime Watch had presentations for the community to participate in etc. to be ready for anything...

May 10, 2022 – Ukrainian Twinning – Smoky Lake Region & Kosiv Ukraine, held virtually (Lorne & Linda)

- Received a verbal update from the Kosiv Region, Ukrainian, noting 400 people from their community have gone to the front lines.
- Received a verbal update on the Smoky Lake Region fundraising activities.
- Received an update on the donated Firefighter gear which has been shipped and is on its' way to Kosiv but currently being held up in Poland.

May 10, 2022 – Smoky Lake Chamber of Commerce Meeting, held at the National Hall, Smoky Lake (Lorne)

- Role of the Chamber of Commerce in the Region was discussed.
- Role of Regional Community Development Committee (RCDC) in the Region was discussed and how it intertwines with the Smoky Lake Chamber of Commerce.
- Received a verbal update from the Chamber of Commerce President and Vice President on activities.

May 11, 2022 – Council Policy Committee, held virtually/in Chambers (All Council)

- Reviewed the following:
  - Bylaw No. 1320-18: Council Code of Conduct,
  - Bylaw No. 1245-12: Surface Lease of Municipal Owned Properties
  - Policy Statement No. 03-35-11: Snow Clearing.
  - Policy Statement No. 01-46-01 Social Media.
- Held discussion on:
  - The Inventory of County Owned Land.
  - RMA (Rural Municipalities of Alberta), Policy #GOV-04: RMA Resolution Process.
  - Next Policies and/or Bylaws to reviewed.

May 13, 2022 – Council Budget, held virtually/in Chambers (All Council)

- Gave third and final reading to the Tax Rate Bylaw.

May 16 to 18, 2022 – Alberta Rural Connectivity Coalition (2nd Annual) in Sylvan Lake (Lorne, Linda & Dominique)

- Held discussion on:
  - Broadband 101.

- Building Broadband in Sturgeon County, City of Brooks, and Red Deer County.
- CIRA Broadband Speed Mapping in Canada.
- Connectivity & Competition in Canada.
- Provincial Broadband Strategy & Universal Broadband Fund.
- GOA Minister of Service Nate Glubish update.
- Spectrum Regulation in Canada.
- CRTC Commissioner Nirmala Naidoo update and,
- Building First Nations Broadband.

May 18, 2022 – Indigenous Tourism Association of Canada (ITAC) Meeting at Metis Crossing (Lorne and Dan)

- Meet and Greet with Indigenous Tourism Association of Canada (ITAC) and showing of the municipal engagement in the tourism strategy to attract investment, promote offerings and be champions of the strategy.

May 19, 2022 – Joint Health & Safety Committee, held virtually (Lorne & Dominique)

- AMHSA External Safety Audit passed the County H&S Program to meet the COR Requirements with 80% score.
- Fire Drill(s) will be conducted in June.
- Office Ergonomics Assessment expenditure was approved by Council and Assessment conducted presently.
- Training update was presented by Safety Officer including bistrainer.com Training Matrix process.
- 4 incidents were presented and discussed. March 17 - Property Damage to Taxpayer Entrance gate posts, April 6 - Property Damage County Unit traveling west on Hwy 28 came in contact with deer, April 7 – First Aid County Employee twisted ankle on uneven surface on County property and May 18 – Property Damage to County and Third Party Vehicles when attending a Dangerous Goods Call on a farm caused by Fire and Rescue Vehicle backing into Third Party Vehicle.
- JH&S Committee Member Reports were presented discussing a variety of items such as Allergies/EpiPen use, Spring farm season, long weekend extra traffic, dryer/windier conditions causing fire hazards and theft in the region etc.
- Alberta Municipal Health & Safety Association AMHSA Newsletter posting on County Bulletin boards.
- Next JH&S Meetings are scheduled for June 15th and July 21st, 2022.

May 19, 2022 – Regional Community Development Committee (RCDC), held virtually/in Chambers (Lorne & Jered)

- Community Economic Development Officer CEDO Report April 3 to May 7, 2022 was presented with discussion.
- CEDO Performance Appraisal was deferred to 2023 and compensation increase was discussed/ approved to June 30, 2023.
- Member Roundtable Items were presented.

### **Division Five Councillor's Report on various Committees, Boards and Commissions**

Jered Serben - Division Five Councillor written report from various Committees, Boards and Commissions:

April 29, 2022 - Annual Safety Meeting held in the National Hall in Smoky Lake

May 2-4, 2022 - CPAA conference.

May 6, 2022 - Smoky Lake Foundation Meeting (Jered Serben and Dominique Cere)

- GSA approved and being sent to client for approval.
- GSA once approved will be executed.
- Discussion about policy, bylaw, operations, etc.
- Discussion about functionality and purpose of the board and CAO

- Board to meet with CAO to review policy in house.
- Policies to be sent digitally by May 20th via USB.
- Reports accepted as presented.
- Need employees ++.
- Residents asking for more BBQ and more ice-cream (Vilna).
- Make up air, being replaced via grant.
- Vilna hiring maintenance person by May 20.
- Pendant nurse call to be replaced by end of May.
- Vilna - investigation for Covid May 5th.
- PCR tests available if covid outbreak.
- Accountant system to be completed June 1 to YARDI.
- Banking issue, money deposited/withdrawal. Connecting care accessed the foundation bank account. Letters from Connecting Care and YARDI confirming no access to our main bank account and/or residents'.
- Vilna has high vacancy because of its age and quality.
- \$14,300 utility subsidy from Government of Alberta, one time grant.
- Bread Bakery letter of synopsis presented to the board.

May 20, 2022 - Smoky Lake Foundation Meeting

- Budget meeting
- Budget is approved
- Policies distributed to the board via USB sticks

May 7, 2022 - Emergency Preparedness event in the Smoky Lake ice arena.

- Poorly attended.

May 11, 2022 - Pumpkin Patch Daycare (Jered Serben)

- Zelpha Melnyk resigns as treasurer.
- Hiring a bookkeeper/accountant.
- Zelpha will explore accountants and bring back to a future meeting.
- New hire has reached 3 months of employment. She is helpful, language barrier.
- 1 fewer staff member throughout summer.
- Employee benefits, looking through the Chamber of Commerce
- Current wages:
  - \$16.75 level 1
  - \$17.50 level 2
  - \$19.50 level 3
  - \$20.00 director
- Presentation by Kaitlyn and Chrissy was tabled due to confusion on the meeting date
- The presentation was forwarded to the board. Waskatenau needs a day care

May 20, 2022 - retirement event at the County Public works shop.

May 20, 2022 - 13Ways workshop hosted by Doug Griffiths.

**Councillors Reports on Various Committees, Boards and Commissions**

748-22: Fenerty

That the Smoky Lake County Reeve's Report received for the period of April 23, 2022 to May 19, 2022, be posted to the County's website; and the Councillor's reports received for the period of April 2022 to May 2022, be filed for information; and the additional documents received as follows from various committees, boards, commissions, and Added Named Insured (ANI) organizations, be filed for information:

- Smoky Lake Regional Heritage Board - Minutes of November 3, 2021.
- Vilna/Bellis Citizens on Patrol – Minutes of March 17, 2022 & Treasurers' Report for May 12, 2022.

Carried.

One member of the Public, virtually joined the meeting, time 2:42 p.m.

**6. Correspondence:**

**H.A. Kostash School - financial assistance towards field trips**

749-22: Gawalko That Smoky Lake County Council take no action to the letter request received from Richard Richards, Principal, H.A. Kostash School, dated April 28, 2022, for financial assistance towards school field trips, as the request does not fall within the requirements to provide funding as per County Policy Statement No. 01-14-05: Contributions to Non-Profit Organizations and Individuals.

Carried.

**Anne Chorney Public Library**

750-22: Fenerty That Smoky Lake County Council **defer** the letter from Farrah Ollikka, Vice President, Anne Chorney Public Library, dated May 1, 2022, requesting assistance to aid the Library's Year-2022 projected financial shortfall in the amount of \$8,600.00, until all Year-2022 revenue, including membership fees, have been reported.

Carried.

**Proclamation - Senior's Week June 6 to June 12, 2022**

751-22: Gawalko That Smoky Lake County Proclaim: June 6 to June 12, 2022, as Senior's Week, in honour of the past, present and future contributions of the seniors of this community and throughout Alberta.

Carried.

**Town of Taber – Concerns of Increasing Utility Fees**

752-22: Halisky That Smoky Lake County acknowledge receipt of the copied letter from Andrew Prokop, Mayor, Town of Taber, dated April 20, 2022, to the Alberta Utilities Commission, concerning increasing utility fees; and write a letter concerning same to the Zone 5 Rural Municipalities of Alberta (RMA) Director, with carbon copies to the local MLA, and Town of Taber.

Carried.

**Rural Municipalities of Albert (RMA) - 2022 Member Visit**

753-22: Serben That Smoky Lake County schedule a Committee of the Whole Meeting for August 11, 2022 at 10:30 a.m. and agree to provide a catered lunch for the purpose of meeting with the Rural Municipalities of Alberta (RMA) President Paul McLauchlin, as per the February 16, 2022 correspondence in respect to the RMA 2022 Member Visit Scheduling.

Carried.

**Colette and Jim Packard**

754-22: Gawalko That Smoky Lake County Council deny the request received in an email from Colette and Jim Packard, dated May 7, 2022, for permission to allow three trailers on their lot, as the request does not conform to the County's Bylaw respecting same.

Carried.

**John Mainwaring**

755-22: Serben That Smoky Lake County take no action to the email received from John Mainwaring, dated April 25, 2022, with a subject line titled: "Legal Opinion", in respect to enforcement on Wayetenau Property.

Carried.

**Metis Nation of Alberta – 4th Annual Alberta Métis Fest**

756-22: Serben

That Smoky Lake County Reeve attend, and Council who can attend – attend, the 4th annual Alberta Métis Fest scheduled for Saturday, June 25th, 2022, from 11:00 a.m. to 11:00 p.m. at Métis Crossing, in response to the letter invitation from Audrey Poitras, President, Metis Nation of Alberta, dated May 6, 2022.

Carried.

**Strategic Transportation Infrastructure Program (STIP) – BF13398**

757-22: Gawalko

That Smoky Lake County Council acknowledge receipt of the letter received from the Minister of Transportation, dated May 2, 2022, announcing additional Strategic Transportation Infrastructure Program (STIP) funding for 50% of the escalation costs in the amount of \$210,330.00 to complete the rehabilitation of BF13398.

Carried.

**BF13398 – Tender Award - Formula Alberta Ltd.**

758-22: Gawalko

That Smoky Lake County Council approve to fully award the tender to: Formula Alberta Ltd. of Stony Plain, Alberta, in respect to the bridge replacement tender: TND20213156-1 for bridge number BF13398, at NW-07-60-12-W4.

Carried.

**Strategic Initiatives (SI) Grant Denied – Two Hills County Joint Ortho Photo Project**

759-22: Fenerty

That Smoky Lake County acknowledge receipt of letter from Brandy Cox, Deputy Minister, Alberta Municipal Affairs, to the Chief Administrative Officer of Two Hills, dated April 11, 2022, announcing the County of Two Hills was unsuccessful in the funding application submitted jointly with Smoky Lake County, as partner to the Strategic Initiatives (SI) Grant for an Ortho Photos Project.

Carried.

**Alberta Transportation - Highway 28 Speed Review**

760-22: Serben

That Smoky Lake County acknowledge receipt of the letter from Michael Botros P. Eng., Regional Director, Alberta Transportation, dated May 12, 2022, in respect to a “Highway 28 Speed Review”; and Council agree to continue to lobby the Province of Alberta for improvements to Highway 28 and recommend discussion of same at the next Joint Municipalities meeting.

Carried.

**Northeast Alberta Information HUB Ltd. – Membership Renewal**

761-22: Serben

That Smoky Lake County approve to renew the Northeast Alberta Information HUB Ltd. membership fee, in the amount of \$1,230.50, for the period of April 1, 2022 to March 31, 2023, based on a population of 2,461 @ \$0.50/capita, as per their April 1, 2022 invoice.

Carried.

**Stunt Driving Concern - Anonymous Letter**

762-22: Cere

That Smoky Lake County Council acknowledge receipt of the anonymous letter dated May 6, 2022 in respect to “Stunt Driving”, and acknowledge the letter was forwarded on May 16, 2022 to the RCMP for investigation; and recommend the anonymous complainant/witness bring further information forward directly to the RCMP.

Carried.

**Smoky Lake Golf Club - Junior Golf Program Sponsorship**

763-22: Serben That Smoky Lake County Council provide funds in the amount of \$1,000.00 to the Smoky Lake Golf Club, towards sponsoring their Junior Golf Program, in response to the letter request from Noel Simpson, Club House Manager, Smoky Lake Golf Club, received on May 13, 2022.

Carried.

**LiveDifferent Charity – Vilna School Student Trip to Mexico**

764-22: Cere That Smoky Lake County Council defer the letter received from Alexis Fulton, Vilna School Student, dated May 18, 2022, requesting a donation in the amount of \$250.0 towards a trip to San Quintin, Mexico, to build houses for a week with the Canadian charity “LiveDifferent”; and contact the school to extend an invitation for Ms. Fulton to be a delegation at the next Council Meeting to provide Council with further information.

Carried.

**Smoky Lake County Regional Heritage Board**

765-22: Gawalko That Smoky Lake County approve for Public Works to undertake the work outlined in the email request received from Noreen Easterbrook, Chair, Smoky Lake County Regional Heritage Board, dated May 10, 2022, to brush/remove trees and to construct a pull-out on the west side of Range Road 180, adjacent to SE-12-59-18-W4M, for the purpose of providing wetland access, as per the scope of work provided by the Public Works Manager.

Carried.

**Strategic Transportation Infrastructure Program (STIP) – BF78004 & BF77862**

766-22: Halisky That Smoky Lake County execute the funding agreement to undertake the projects below, in response to the letter received from Rajan, Sawhney, Minister of Transportation, dated May 12, 2012, approving Strategic Transportation Infrastructure Program (STIP) funding up to 75% of eligible project costs as follows:

- Bridge Rehabilitation Project # BF78004 (Township Road 585A and Range Road 195A) - Culvert Repairs, maximum grant: \$184,028.00,
- Bridge Rehabilitation Project # BF77862 (Township Road 590 and Range Road 190) - Bridge Culvert Rehabilitation, maximum grant: \$61,277.00.

Carried.

**9. Information Release:**

**Monthly Release of Information – April/May 2022 & Thank You Correspondence**

767-22: Gawalko That Smoky Lake County’s following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the month of March 2022, be (F) filed for information or (A) acknowledged receipt:

- R26-22: UCC Alberta – E-Bulletin: April 21, 2022.F
- R27-22: RMA: Contact Newsletter: April 29, 2022.F
- R28-22: Aspen View Board Highlights –April 21, 2022. F
- R29-22: Reynolds Mirth Richards and Farmer – Re: Bill 21: Red Tape Reductions Statutes. F
- R30-22: Wyatt Skovron, Manager of Policy and Advocacy, RMA, dated May 9, 2022- Re: RMA LGFF Member Townhall. F
- R31-22: Ross Hunter, Communications Officer, Aspen View Public Schools, dated May 5, 2022- Re: News Release Aspen View Public Schools announces appointments to division-based administrative positions. F
- R32-22: RMA District 5 Golf Tournament, Friday, July 15, 2022, at Coal Creek Golf Resort. F

- R33-22: LICA – Bold Center Wetland Restoration Planting Workshop June 5, 2022.F
  - R34-22: Aspen View Board Highlights –May 5, 2022. F
- and** acknowledge receipt of the “Thank You” correspondence received in the month of May 2022, from:
- Smoky Lake School of Dance, for the \$1,000.00 donation made in January 2022.

Carried.

**10. Bills & Accounts:**

768-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

**County Council Meeting: May 26th, 2022**

Batch #	Cheque Numbers	Total of Batch
009	52204 to 52230	\$46,636.02
011	52231 to 52256	\$531,447.68
012	52257 to 52275	\$111,044.06
<b>Total Cheques from 52204 to 52275</b>		<b>\$689,127.76</b>

Batch #	EFT Numbers	Total of Batch
220420	030 to 044	\$388,426.45
220427	045 to 066	\$260,624.60
220505	067 to 081	\$78,975.40
220513	082 to 100	\$63,639.40
<b>Total EFTs from 030 to 100</b>		<b>\$791,665.85</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
21	My HAS	\$1,326.00
22	My HAS	\$66.30
25	My HAS	\$262.79
37	My HAS	\$128.18
<b>Total Direct Debits</b>		<b>\$1,783.27</b>

<b>Grand Total Bills and Accounts</b>	<b>\$1,482,576.88</b>
<i>(Note: From General Account)</i>	

Carried.

**11. Date and Time of Next Meeting(s):**

**Policy Committee Meeting**

769-22: Gawalko

The next Smoky Lake **Policy Committee Meeting** be scheduled for **Tuesday, June 14, 2022, at 1:00 p.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**County Council Departmental Operations Meeting**

770-22: Gawalko

The next Smoky Lake **County Council Departmental Operations Meeting** be scheduled for **Monday, June 20, 2022, at 10:00 a.m.** and **Tuesday, August 23, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**County Council Meeting**

771-22: Fenerty

The next Smoky Lake **County Council Meeting** be scheduled for **Thursday, June 23, 2022, at 9:00 a.m. and Thursday, August 25, 2022, at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**Joint Municipalities Meeting**

772-22: Cere

The next Smoky Lake **Joint Municipalities Meeting** be scheduled for **Tuesday, June 28, 2022, at 5:00 p.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**ADJOURNMENT:**

773-22: Cere

That the Smoky Lake County Council Meeting of May 26, 2022, be adjourned, time 4:10 p.m..

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REEVE

**S E A L**

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CHIEF ADMINISTRATIVE OFFICER