

## SMOKY LAKE COUNTY

**A G E N D A:** County Council Meeting for the purpose of a  
**Utilities Meeting: Natural Gas**  
to be held on Friday, June 17, 2022 at 9:00 o'clock A.M.  
in the County Council Chambers, Smoky Lake and through Zoom Meeting  
<https://us02web.zoom.us/j/88595204700?pwd=a1lseTFrTStjU1kxMEdqThQK31lQT09>  
Meeting ID: 885 9520 4700 Passcode: 218868

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**1. Meeting:**

1.1 Call to Order

**2. Agenda:**

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

**3. Minutes:**

3.1. Adopt minutes of April 12, 2022 – Utilities Meeting: **Natural Gas Meeting.** ©

Recommendation: Motion to Adopt.

3.2 Utilities Meeting: – April 12, 2022 Natural Gas: **Action List.** ©

Recommendation: File for Information

**4. Request for Decision:**

No Request for Decision

**5. Issues for Information:**

5.1 Managers Report ©

5.2 May 2022 Natural Gas Rates ©

5.3 June 2022 Natural Gas Rates ©

5.4 April 2022 Federation Status Report ©

5.5 Federation Measurement Services Agreement ©

5.6 Federation Board to Board Newsletter ©

**6. Correspondence:**

- 6.1 Len Spratt, Vice Chair, Gas Alberta Inc. dated May 9, 2022 – RE: Kids with Cancer Society Tour of Hope ©

Recommendation: Donation – How Much? In 2021, the Smoky Lake County donated \$500.

- 6.2 Allison Zinnick, Administrative Coordinator, Federation of Alberta Gas Co-ops Ltd. dated May 11, 2022 – RE: 16<sup>th</sup> Annual Federation Charity Golf Classic Invite ©

Recommendation: Who can Attend - Attend

- 6.3 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated June 1, 2022 – RE: Avian Influenza Movement Control Zones ©

Recommendation: File for Information

- 6.4 Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated June 8, 2022 – RE: ERT's Failure Update ©

Recommendation: File for Information

- 6.5 Allison Moller, Controller, Gas Alberta Inc. dated May 6, 2022 – RE: Gas Alberta Inc. Interim Report FY2022 Q3 ©

**7. Delegation(s):**

No Delegations.

**8. Executive Session:**

**9. Date and time of Next Meeting(s):**

**Adjournment**

**SMOKY LAKE COUNTY**

Minutes of the **Natural Gas Meeting** held on Tuesday, **April 12, 2022**, at 11:26 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and in Council Chambers.

The meeting was called to Order by the Chairperson, Reeve Lorne Halisky, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Apr. 12, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Absent
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Absent
CAO	Gene Sobolewski	Present Virtually
Assistant CAO	Lydia Cielin	Present Virtually
Finance Manager	Brenda Adamson	Present Virtually
Nat. Gas Manager	Daniel Moric	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Present Virtually
Plan. & Dev. Manager	Jordan Ruegg	Present Virtually
Ag. Fieldman	Carleigh McMullin	Present Virtually

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No Members of the Media were present.  
One Member of the Public was virtually present.

**2. Agenda:**

589-22: Fenerty                      That the Smoky Lake County Natural Gas Meeting Agenda for Tuesday, April 12, 2022, be adopted, as presented.

Carried Unanimously.

**3. Minutes:**

590-22: Fenerty                      That the Minutes of the Smoky Lake County Natural Gas Meeting held on Tuesday, February 15, 2022, be adopted.

Carried.

591-22: Gawalko                      That the Action List from the Smoky Lake County Natural Gas Meeting dated Tuesday, February 15, 2022, be accepted as presented.

Carried.

**4. Request for Decision:**

No requests for Decision.

**5. Issues for Information:**

**Natural Gas Rate – March 2022**

592-22: Gawalko                      That the Smoky Lake County Natural Gas Rates for **March 2022**, from Gas Alberta in the amounts of \$4.70 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$6.84/GJ, be filed for information.

Carried.

**Natural Gas Rate – April 2022**

593-22: Fenerty                      That the Smoky Lake County Natural Gas Rates for **April 2022**, from Gas Alberta in the amounts of \$5.00 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$7.14/GJ, be filed for information.

Carried.

**Federation of Alberta Gas Co-ops Ltd. – Board to Board Report**

594-22: Gawalko That the newsletter received by Smoky Lake County from the Federation of Alberta Gas Co-ops Ltd. dated March 2022, titled: Board to Board, be filed for information.

Carried.

**Federation of Alberta Gas Co-ops Ltd. – Health & Safety Newsletter**

595-22: Fenerty That the newsletter received by Smoky Lake County from the Federation of Alberta Gas Co-ops Ltd. dated March 2022, titled: Health & Safety, be filed for information and forward to relevant departments.

Carried.

**Reply from Utility Safety Partners**

596-22: Gawalko That Smoky Lake County acknowledge receipt of the copied letter from Mike Sullivan, President, Utility Safety Partners, received in an email to Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. on March 29, 2022, responding to the Federation's request for a classification change for gas distribution systems: stating: "Your suggestion to develop a Natural Gas facilities category / sub-category is understood and USP will commit to doing so for the 2023 AMF, which will be presented to the USP Board of Directors in late June".

Carried.

**2021 Federation Audit – Final Status**

597-22: Fenerty That Smoky Lake County acknowledge receipt of the letter from Delbert G. Beazer, Federation O&M Auditor, dated April 4, 2022, in respect to the 2021 Operations & Maintenance (O&M) Audit for Smoky Lake County, announcing the completion of Smoky Lake County's O&M Audit of corrected deficiencies, and expressing thanks for co-operation throughout the Audit, and for providing all the requested information; and the job well done to the County's social media.

Carried.

**6. Correspondence:**

**Federation of Alberta Gas Co-ops Ltd. - FedGas Insurance Reciprocal Exchange (FIRE)**

598-22: Gawalko That the bulletin received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated February 18, 2022, in respect to an update to the Attorney-in-Fact for the FedGas Insurance Reciprocal Exchange (FIRE), be filed for information.

Carried.

Dave Franchuk, Environmental Operations Manager, virtually joined the meeting, time 12:04 p.m.

**Federation of Alberta Gas Co-ops Ltd. – Status Report**

599-22: Fenerty That Smoky Lake County acknowledge receipt of the correspondence received from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated February 23, 2022, titled: February Federation Status Report, be filed for information.

Carried.

**Federation of Alberta Gas Co-ops Ltd. - Convention and Trade Fair**

600-22: Gawalko That Smoky Lake County Council and relevant Administration who can attend- attend the Federation of Alberta Gas Co-ops Ltd.'s Year-2022 Convention and Trade Fair, scheduled for Sunday, November 27, 2022 to Thursday, December 1, 2022, at the Radisson Hotel Edmonton South.

Carried.

**7. Delegation:**

No Delegation.

**8. Executive Session:**

No Executive Session.

**Next Meeting:**

601-22: Gawalko That the next Smoky Lake County Natural Gas Meeting be scheduled for **Friday, June 17, 2022**, at **9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**Adjournment:**

602-22: Fenerty That the Smoky Lake County Natural Gas Meeting of April, 2022, be adjourned, time, 12:12 p.m.

Carried.

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CHAIRPERSON

S E A L

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CHIEF ADMINISTRATIVE OFFICER



# NATURAL GAS MEETING ACTION LIST

2022/06/13

## 5

### GOALS

● Draft  
 ● Not started  
 ● Behind  
 ● On Track  
 ● Overdue  
 ● Complete  
 → Direct Alignment  
 →→ Indirect Alignment

## COUNCIL MOTIONS/INQUIRY 2022 PLAN

### COUNCIL MOTIONS 2022

Meeting ...	Motio...	Goal	Details	Owner	Progress Update
2022/04/12	596-22	2022 04 12 Natural Gas → Reply from Utility Safety Partners	That Smoky Lake County acknowledge receipt of the copied letter from Mike Sullivan, President, Utility Safety Partners, received in an email to Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. on March 29, 2022, responding to the Federation's request for a classification change for gas distribution systems: stating: "Your suggestion to develop a Natural Gas facilities category / sub-category is understood and USP will commit to doing so for the 2023 AMF, which will be presented to the USP Board of Directors in late June".	Natural Gas Manager	
2022/04/12	597-22	→ 2021 Federation Audit - Final Status	That Smoky Lake County acknowledge receipt of the letter from Delbert G. Beazer, Federation O&M Auditor, dated April 4, 2022, in respect to the 2021 Operations & Maintenance (O&M) Audit for Smoky Lake County, announcing the completion of Smoky Lake County's O&M Audit of corrected deficiencies, and expressing thanks for co-operation throughout the Audit, and for providing all the requested information, and the job well done to the County's social media.	Communications Technician  <b>Evonne Zukiwski:</b> <b>Achievements:</b> <ul style="list-style-type: none"> <li>• Congratulations to Natural Gas department posted on social media on April 20, 2022</li> </ul>	<b>Challenges:</b> No value <b>Next Steps:</b> No value

Meeting ...	Motio...	Goal	Details	Owner	Progress Update
2022/04/12	600-22	→ Federation of Alberta Gas Co-ops Ltd. - Convention and Trade Fair	That Smoky Lake County Council and relevant Administration who can attend- attend the Federation of Alberta Gas Co-ops Ltd.'s Year-2022 Convention and Trade Fair, scheduled for Sunday, November 27, 2022 to Thursday, December 1, 2022, at the Radisson Hotel Edmonton South.	Natural Gas Manager	
2022/04/12	595-22	→ Federation of Alberta Gas Co-ops Ltd. - Health & Safety Newsletter	That the newsletter received by Smoky Lake County from the Federation of Alberta Gas Co-ops Ltd. dated March 2022, titled: Health & Safety, be filed for information and forward to relevant departments.	Natural Gas Manager	



79  
GOALS

NATURAL GAS PLAN

Goal	Progress Update
<p><b>AMR meter expiration replacement</b>  <b>Note: Strategic Priorities Chart Feb 6, 2017: 100%</b></p>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> <i>No value</i>  <b>Challenges:</b> <i>No value</i>  <b>Next Steps:</b> <i>No value</i>            2022/06/10</p>
<p><b>Odorant Activity: 100%</b></p>	<p><b>Daniel Moric:</b>  <b>Achievements:</b> <i>No value</i>  <b>Challenges:</b> <i>No value</i>  <b>Next Steps:</b> <i>No value</i>            2022/06/10</p>



—>Deliver Odorant 0 Hours

**Daniel Moric:**

**Achievements:** May 1/22 – May 31/22

- 58 hrs x 2 servicemen = 116 hrs delivering odorant. Deliveries made to Sedgewick/Killam Gas Utility, Iron Creek Gas Co-op, Phoenix Gas Co-op, Burnt Lake Gas Co-op, Paintearth Gas Co-op, County of Thorhild Gas Utility, GLDC Gas Co-op, Town of Redwater Gas Utility, Samson Cree Nation, and Coronado Gas Co-op.

June 1/22 – June 10/22

- 18.5 hrs x 2 servicemen = 37 hrs delivering odorant. Deliveries made to Phoenix Gas Co-op, Lamco Gas Co-op, Onion Lake Gas Co-op, and County of Two Hills Gas Utility

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/10

**CNG Trailer: 100%**

**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

—>Compressed natural gas trailer 0 Trailer(s)

**Daniel Moric:**

**Achievements:** - No activity this reporting period

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

**Administrative Activity (GAS):**  
100%

**Daniel Moric:**

**Achievements:**

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- May 2022 gas price was \$8.89/GJ. June 2022 gas price has increased to \$10.04/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

**Challenges:** *No value*

**Next Steps:** *No value*

2022/06/13

→Service Calls: 100%

**Daniel Moric:**

- Achievements:** - Gas smell inside house. Found small leak on gas valve in the furnace. Tightened plug. Leak repaired. (Smoky Lake)
- Community hall concerned that there is gas being consumed through the meter with the power off to all gas appliances. Found gas valve on one furnace passing gas up the vent with the unit off. Turned off gas to the unit. They will have unit repaired. (Warspite)
  - Receive call from customer that bulls were fighting and broke a secondary gas riser to an outbuilding. Customer turned the main gas valve off until we arrived to make the area safe to turn the gas back on. Customer will expose secondary line away from the building so we can fuse a cap underground to prevent this in the future, as the building hasn't used heat in many years, and no plans on heating it in the future. (Hamlin)

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→Management meeting

**Daniel Moric:**

**Achievements:** Attend weekly managers meetings

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→Utility Personnel Meeting

→Gas balancing

**Daniel Moric:**

**Achievements:** Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →Delinquent accounts

**Daniel Moric:**

**Achievements:** Overdue account letters are completed after gas bills are processed monthly

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →Paperless billing

**Daniel Moric:**

**Achievements:** Currently have 375 natural gas accounts receiving bills by email.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →Attend Conventions

**Daniel Moric:**

**Achievements:** - Hotel rooms are booked for the Federation FIRE meeting June 16th at the Radisson South. Check in on June 15th for one night.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →Auditor documentation

**Daniel Moric:**

**Achievements:** Auditors have completed their financial review of 2021.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →Other duties

**Daniel Moric:**

**Achievements:** Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

## →O &amp; M Policy

**Daniel Moric:**

**Achievements:** Continually review and update the Federation O&M Policy Manual, as required.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

**Training Activity (GAS): 100%****Daniel Moric:**

**Achievements:** - Myself and James have completed our PE Fusion recertification through the Federation at the County of Two Hills Natural Gas shop on May 10th.  
- Myself, Barry, Daniel, and William completed our Drone Training on May 12th and will be completing our Transport Canada aviation license test later this week.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/05/16

**Natural Gas Construction of Infrastructure: 100%****Daniel Moric:**

**Achievements:** - The Federation has upgraded the alarm viewing functions with a full SCADA program, allowing us to remotely view pressures and other information in all 8 of our RMO's.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→Line locates 0 Locate(s)

**Daniel Moric:**

**Achievements:** -63 line locates have been completed during this reporting period. 1 of these was an emergency locate after hours, 3 were emergency locates during work hours.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→End Pressure Test

**Daniel Moric:**

**Achievements:** - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→GPS Services and Alterations

**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→Install gas lines

**Daniel Moric:**

**Achievements:** - completed 2 secondary line installations.

- completed 1 cut & cap.

- delayed starting on installs due to having abnormal trailer brake issues that the mechanics have resolved. Was not able to haul the trencher to sites.

- repaired one hit main gas line after hours. Customer was installing fence posts without placing a locate and damaged a 2" PE main line. 3 other posts were installed within 6" of the line, just missing the pipe. (Warspite)

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→ **Sign installation 0 Sign(s)**

**Daniel Moric:**

**Achievements:** - replaced 16 road crossing signs.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→ **Cut and Caps**

**Daniel Moric:**

**Achievements:** - Completed 2 cut and caps of services that were released over the winter. (Vilna & Waskatenau)

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→ **RMO Replacement**

**Meter recalls and maintenance:**  
100%

**Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→ **Replace defective gas meters**

**Daniel Moric:**

**Achievements:** - Will be starting to replace the gas meters with the defective AMR heads as we have received our 48 refurbished meters with new AMR heads installed. Once these are installed, will be sending away the meters we removed for refurbish and new AMR heads.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

→ **Meter Recalls**

Council Member Inquiry (GAS):  
100%

Daniel Moric:

Achievements: - No activity this reporting period

Challenges: *No value*

Next Steps: *No value*

2022/06/13

2020 INFRASTRUCTURE LINE  
REPLACEMENT: 100%

↳Budget - 2020

INFRASTRUCTURE LINE  
REPLACEMENT: \$50k

2020 RMO STATION

REPLACEMENT PLAN RESERVE:  
100%

↳Budget - 2020 RMO

STATION REPLACEMENT  
PLAN RESERVE: \$70k

2020 MODEMS FOR RMO: 100%

↳Budget - 2020 MODEMS  
FOR RMO: \$22k

2020 REPLACE TRUCK: 100%

↳Budget - 2020 REPLACE  
TRUCK: \$50k

2021 INFRASTRUCTURE LINE

REPLACEMENT: 100%

2021 RMO STATION

REPLACEMENT PLAN RESE:  
100%

2021 REPLACE TRUCK -

removed: 100%

2021 REFURBISH TRUCK BOX:

100%

2022 INFRASTRUCTURE LINE

REPLACEMENT: 100%

2022 RMO STATION

REPLACEMENT PLAN: 100%

2022 MAPPING UNIT: 100%

2022 REPLACE TRUCK -

removed: 100%



**2022 REFURBISH TRUCK BOX:**  
100%

**2023 INFRASTRUCTURE LINE  
REPLACEMENT: 100%**

**2023 RMO STATION  
REPLACEMENT PLAN RESE:**  
100%

**2023 REPLACE T RUCK - re mo  
ve d: 100%**

**2023 REFURBISH TRUCK BOX:**  
100%

**Documentation of jobs**

**Daily Vehicle Inspections**

**Pre job meetings**

**Daniel Moric:**

**Achievements:** Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Daniel Moric:**

**Achievements:** Employees continue to be on call for after hours issues that may arise.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Daniel Moric:**

**Achievements:** -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Complete Invoicing**

**Clean truck**

**Tool Box meeting****Daniel Moric:**

**Achievements:** Started attending the toolbox meetings at the beginning of the week.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Magazine check****Daniel Moric:**

**Achievements:** Complete explosives magazine inventory monthly

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Odor sample****Daniel Moric:**

**Achievements:** Monthly odorant intensity checks ( 20 locations )

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Main Office Safety Meeting****Meter readings****Daniel Moric:**

**Achievements:** Collect meter readings monthly for customer billing

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Vehicle maintenance****Daniel Moric:**

**Achievements:** -Complete vehicle/equipment maintenance as required.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**Strategic plan**

**Equipment maintenance  
Leak detection****Daniel Moric:**

**Achievements:** *No value*

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

**Job Interviews****Daniel Moric:**

**Achievements:** – Seasonal position ad closing on June 14th at 4 PM. Will be reviewing resumes and arranging interviews.

**Challenges:** *No value*

**Next Steps:** *No value*  
2022/06/13

**Employee evaluations****Daniel Moric:**

**Achievements:** Completed

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/10/05

**PFM check****Daniel Moric:**

**Achievements:** Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

**Challenges:** *No value*

**Next Steps:** *No value*  
2021/12/08

**Public building inspections****Daniel Moric:****Achievements:**

Completed our public building inspections in June.

**Challenges:** *No value***Next Steps:** *No value*  
2021/10/05**Cathodic protection****Daniel Moric:**

**Achievements:** -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

**Challenges:** *No value***Next Steps:** *No value*  
2021/10/05**Tetler bag samples****Daniel Moric:**

**Achievements:** Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

**Challenges:** *No value***Next Steps:** *No value*  
2021/10/05**Hydro Axing****Wash and bleach all equipment.****Daniel Moric:**

**Achievements:** During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

**Challenges:** *No value***Next Steps:** *No value*  
2021/10/05

Maintain Facilities.

Automatic Meter Readings

Daniel Moric:

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/10/05

2020 CARRY OVER RMO

STATION PROJECT: 100%

↳ Budget - 2020 CARRY OVER

RMO STATION PROJECT:

\$50k

(GAS) Training Event Form 2022



April 26, 2022

**Attention: Manager/CAO**

**Re: GAS COST RATE EFFECTIVE MAY 2022**

Gas Alberta's gas cost rate will increase by \$1.75/GJ to **\$6.75/GJ** for the month of May 2022.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the regulated retailers for the month of May 2022 are shown below. Please note, the rates set by Direct Energy and Apex Utilities are impacted by their prior period over and under recoveries.

	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$8.237/GJ	\$8.855/GJ	\$8.299/GJ	<b>\$6.75/GJ</b>
Over (Under) riders included in Gas Costs	\$(2.31)/GJ	\$(2.93)/GJ		

We will continue to manage our recoveries and gas costs on a monthly basis and keep you informed of changes to market prices and gas rates. If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,

Carlee Martin  
Vice President, Gas Supply



May 2, 2022

**Attention: Manager/CAO**

**Re: REGULATED RETAILER GAS COST RATE REVISION EFFECTIVE MAY 2022**

After Gas Alberta set the May 2022 gas rate, the Regulated Retailers made application to the AUC to lower their May gas rates by significantly reducing the amount of under-recoveries included in their May rate. The AUC approved these applications with the understanding that the Regulated Retailers will collect the remaining under-recovery amounts through future gas rate filings. As a result, the Regulated Retailer rates for May 2022 have changed as follows:

<b>REVISED FILING</b>	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$6.325/GJ	\$6.482/GJ	\$6.341/GJ	<b>\$6.75/GJ</b>

<b>ORIGINAL FILING</b>	Direct Energy	Apex Utilities	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$8.237/GJ	\$8.855/GJ	\$8.299/GJ	<b>\$6.75/GJ</b>
Over (Under) riders included in Gas Costs	\$(2.31)/GJ	\$(2.93)/GJ		

Gas Alberta's gas rate for May 2022 remains at \$6.75/GJ. We will closely monitor the Regulated Retailers' future gas rate filings for collection of the May under-recovery deferrals and will include this information in our future rate setting process and shareholder communications.

Yours truly,

Carlee Martin  
Vice President, Gas Supply

## Natural Gas Rates May 2022

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 6.75	\$ 0.24	\$ 1.90	\$ 8.89	

### Sungro

0-35000 gjs	\$ 6.75	\$ 0.24	\$ 0.80	\$ 7.79	X
35-85000 gjs	\$ 6.75	\$ 0.24	\$ 0.60	\$ 7.59	
over 85	\$ 6.75	\$ 0.24	\$ 0.40	\$ 7.39	

### Smoky Lake Forest Nursery

0-35000 gjs	\$ 6.75	\$ 0.24	\$ 0.80	\$ 7.79	
35-85000 gjs	\$ 6.75	\$ 0.24	\$ 0.60	\$ 7.59	X
over 85	\$ 6.75	\$ 0.24	\$ 0.40	\$ 7.39	

Tremel	\$ 6.75	\$ 0.24	\$ 0.78	\$ 7.77	
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**Domestic riser service charge \$ 25.00 / riser**

Fixed charge	\$ 1.90
Systems capital	\$ 0.40

**Commercial riser service charge \$ 60.00 / riser**

Town of Smoky Lake	\$ 6.75	\$ 0.24	\$ 0.12	\$ 7.11	
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May 27, 2022

**Attention: Manager/CAO**

**Re: GAS COST RATE EFFECTIVE JUNE 2022**

Gas Alberta's gas cost rate will increase by \$1.15/GJ to **\$7.90/GJ** for the month of June 2022.

Our variable rate will remain at \$0.24/GJ for the period July 1, 2021 through June 30, 2022.

The rates set by the Regulated Retailers for the month of June 2022 are shown below. Please note that the rates set by Direct Energy Regulated Services (DERS) and Apex Utilities (AUI) are *typically* impacted by their prior period over- and under-recoveries. However, due to the significant natural gas market price increases, DERS and AUI received approval from the AUC to defer their under-recoveries from April/May 2022, with the understanding that they would collect a load-weighted portion of these deferrals in future months. For the June 2022 rate set, AUI included a load-weighted portion of their deferral whereas DERS opted to continue deferring their under-recoveries to future periods.

	Direct Energy (DERS)	Apex Utilities (AUI)	Weighted Avg. (Est)	Gas Alberta
Gas Cost Rate	\$8.045/GJ	\$9.3610/GJ	\$8.177/GJ	<b>\$7.90/GJ</b>
Over (Under) riders included in Gas Costs	\$(0.58)/GJ	\$(1.87)/GJ		

We will closely monitor the Regulated Retailers' future gas rate filings for ongoing collection of the deferred under-recoveries and include this information in our rate setting communications.

If you have any questions regarding Gas Alberta's rates, please contact me at (403) 509-2603.

Yours truly,

Carlee Martin  
Vice President, Gas Supply

## Natural Gas Rates June 2022

	Gas Ab. Rate	Variable	O & M charge	Total	
Domestic rate	\$ 7.90	\$ 0.24	\$ 1.90	\$ 10.04	

### Sungro

0-35000 gjs	\$ 7.90	\$ 0.24	\$ 0.80	\$ 8.94	X
35-85000 gjs	\$ 7.90	\$ 0.24	\$ 0.60	\$ 8.74	
over 85	\$ 7.90	\$ 0.24	\$ 0.40	\$ 8.54	

### Smoky Lake Forest Nursery

0-35000 gjs	\$ 7.90	\$ 0.24	\$ 0.80	\$ 8.94	
35-85000 gjs	\$ 7.90	\$ 0.24	\$ 0.60	\$ 8.74	X
over 85	\$ 7.90	\$ 0.24	\$ 0.40	\$ 8.54	

Tremel	\$ 7.90	\$ 0.24	\$ 0.78	\$ 8.92	
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**Domestic riser service charge \$ 25.00 / riser**

Fixed charge	\$ 1.90
Systems capital	\$ 0.40

**Commercial riser service charge \$ 60.00 / riser**

Town of Smoky Lake	\$ 7.90	\$ 0.24	\$ 0.12	\$ 8.26	
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# Federation Status Report

April 2022

## GOVERNMENT & INDUSTRY RELATIONS

**i** Federation Board and Administration frequently meet government and industry to discuss issues relevant to utilities and the natural gas industry.

### GOVERNMENT RELATIONS

*Federation Board and Administration have frequent meetings with Government Members and officials. Primarily, these are with Alberta Agriculture, but may include other Ministries or meetings with MLAs for educational purposes.*

#### Updates

- Video meeting held with Agriculture Minister Nate Horner following the release of the Provincial Budget
- Administration met with Energy and Rural Utilities regarding the natural gas rebate program (Energy Affordability Program) for October 2022 - March 2023. Government's intent is that it be based on a monthly trigger price of \$6.50/GJ based on the Alberta weighted average as filed with the AUC
- Registered with Alberta Utilities Commission on their Hydrogen Inquiry. Brownlee LLP has been hired to submit on the Federation's behalf
- Completed agreement with Rural Utilities for a two-year Rural Gas Grant Agreement. Monies for the first year have been received. Actions have been taken to begin third-party O&M inspections.

### INDUSTRY RELATIONS

*The Federation meets with other organizations to discuss areas of common interest. Organizations may include, but are not limited to: ATCO, Apex Utilities, Alberta Community and Co-operative Association, Utility Safety Partners, Canadian Gas Association, Measurement Canada.*

#### Updates

- Took part in Co-operators regional meeting
- Attending the Canadian Gas Association Board of Directors meeting and Nexus event at the end of April.
- Some staff have been registered to attend the CGA Operations, Engineering, Integrity, Measurement conference in June
- Worked with Utility Safety Partners on their fee schedule
- Federation registered for Canadian Hydrogen Convention in Edmonton

## OPERATIONS

**i** Federation undertakes activities to assist Member Utilities in their field operations, including Measurement and Meter Management Services, O&M Guidelines and O&M Audits, and Odorant delivery

### MEASUREMENT

*Measurement inspects gas measurement equipment at RMO stations on a biennial basis, performs EVC inspections, manages the data collection and alarm reporting system and available to support gas measurement inquiries as part of the Measurement Contract. Orders and distributes Measurement Canada residential AMR seals as requested, oversees the Meter Management Program and through the Measurement Canada Accreditation perform recertifications on EVC devices in the field.*

## Updates

- North meter inspections have started, Utilities are being contacted for scheduling.
- RMO meters with seals expiring this year are being shipped to affected Utilities.
- Measurement contract is updated and will be sent for the July 1<sup>st</sup> renewal.
- Federation is leading the Itron ERT failure concern. Update on progress will be sent to the Members.

## O&M

*O&M Committee meets 11 times a year or more to review the Guidelines For Operation and Maintenance Practices in Alberta Natural Gas Utilities (O&M Manual) sections. O&M Audit questions are asked based on the information in the O&M Manual to ensure all utilities are meeting the requirements.*

## Updates

- Committee is continuously working on reviewing sections of O&M Manual.
- Committee is working with the HS Working Group to ensure alignment between the two manuals.
- Updates coming soon to the O&M Manual;
  - Integrity Management Program (IMP) - section has been revised
  - Safety and Loss Management System (SLMS) - a new section has been created
- 2022 O&M Audits will start at the end of April.

## ALBERTA ODORANT SERVICES

*The Federation along with Bow River Gas Co-op Ltd., East Smoky Gas Co-op Ltd., and Smoky Lake County administrate the subsidiary Alberta Odorant Services to provide mercaptan deliveries to Member Utilities and third parties.*

## Updates

- The AOS Drivers met to review current emergency response plans and discussed possible opportunities for improvements. More reviews and plans to conduct emergency response exercises are being considered.
- Utilities are reminded to check odorant tank levels at their stations monthly as required and report tank levels to your Delivery Drivers to allow sufficient time to schedule an odorant delivery.

## GIS

*The Federation works with the GIS Users Group and GIS Users Group Executive Committee to develop a central GIS accessible by Member Utilities.*

## Updates

- Server install is complete, user access is available to utilities.

- Training courses are being developed on how to use the Esri products and the data on the server.
- Currently, utilities with Esri products can download their data and work on it independently.

## Health & Safety

*The Federation Health and Safety Program is a suite of services allowing individual utilities the ability to maintain their health and safety programs, and to audit utilities on their individual programs.*

### Updates

- Jon VanHaga from East Smoky Gas Co-op has joined the Health and Safety Working Group.
- The first Health and Safety quarterly newsletter was sent out.
- A new H&S Chat Group was formed to share safety information, industry trends and discuss issues affecting H&S programs. All Federation members are encouraged to join the chat group regardless of your program's complexity. Contact Brett Wood for more information.
- H&S Working Group is working on linking several sections of the HSMS templates to the O&M Guidelines, revamping the O&M Emergency Preparedness and Response and drafting the June newsletter.
- The Federation participates in the Canadian Gas Association – Health and Safety sub-committee to keep current on industry trends and share related information.

## SCADA

*The VT SCADA system is available to all Measurement Contract members. This system will be replacing the current Honeywell PowerSpring system that has served the members over the past two decades.*

### Updates

- All current users of PowerSpring have completed the orientation on the VT SCADA system.
- Members have been transitioning on to the new SCADA system since January. Comments back as the orientation sessions are complete have been very positive and the users like the features and ability to access the system on portable devices.
- During the transition Members will continue to receive their alarms and gas measurement data through PowerSpring during the heating season, allowing the Members to use and get familiar with the SCADA features and still have confidence with what they have been using.
- Full transition will be completed before July 1, 2022 when Power Spring will be retired.

## ADMINISTRATION & CORPORATE SERVICES

**i** Administration and Finance manages most of the day to day operations of the Federation. This includes responsibilities such as: Finance, Office Administration, Member Services, Convention and Training Administration, RUBIS Billing Services, Communications, Human Resources, and works with the Board of Directors on governance matters.

## FINANCE

*The Finance section approves purchases, sends out invoices, maintains payroll, assists the financial auditors, develops and monitors budgets. It also provides accounting for the Federation, grant program, measurement, RUBIS, Alberta Odorant Services, and Alberta Federation of Rural Water Co-operatives.*

### Updates

- Budget planning for 2022-2023 has begun.
- Developing new finance policies and procedures for the Federation Board and office staff

## ADMINISTRATION

*Administration is responsible for maintaining the Federation calendar and booking all meeting rooms or offsite meetings. It is also responsible for planning Federation meetings and events, filing, mail-outs, maintaining the Federation Centre and its tenants, maintaining information technology, maintaining Federation website and the Alberta Federation of Water Co-ops website, supporting FedGas Insurance Reciprocal Exchange meetings, and is normally the first point of contact for enquiries or customer complaints.*

### Updates

- Spring Zone Meetings were completed. Minutes and passed resolutions have been compiled
- Fall Zone Meetings expected to take place October 20-28
- Federation Charity Golf Classic has been booked for August 18, 2022
- June Members Meeting/FIRE AGM has been booked for June 16, 2022 at the Radisson Hotel Edmonton South
- Funding and Voting Review taking place. Suzanne Polkosnik has been hired to complete this review
- The Directors Handbook is being revised. A consultant has completed a strategic planning template for the handbook. Other sections of the handbook are being completed.
- Federation website being redeveloped. Mediashaker has been selected to redesign the website and redevelop the entire content management system. It is expected to go live in the Summer months.
- Board took part in Strategic Planning in April. Donovan & Co Strategic Communications hired to facilitate session and lead the Board through an Identity Planning session.
- Administration going through a Records Management to modernize the Federation's internal servers and file structure
- Supplemental Bylaws are being reviewed for revisions. A number of revisions have been proposed by the Governance Committee and are being looked at by legal counsel
- Federation Centre reception area being remodelled

## BENEFITS & PENSION

*The Federation works with Alberta Municipal Services Corporation (AMSC) to provide benefits and pension to employees and directors of Member Utilities. AMSC provides the actual administration of the benefits and pension program. The Federation negotiates rates and works with AMSC to ensure employees and directors are being treated as best as possible. The Federation sits on the AMSC Pension Advisory Group, and the AMSC Benefits Advisory Group. In addition, the Federation reviews Human Resources policies with legal and AMSC, and makes recommended changes to utilities as required.*

### Updates

- AMSC has begun deploying their new computer system. It will give plan administrators more ability to do some work for themselves
- Discussions have been held with AMSC on customer service levels
- AMSC is looking at changing pension rules to allow for more flexibility for employees.



## COMMUNICATIONS

*Communications is responsible for internal bulletins such as the Board to Board newsletter, Federation Status Report, Federation meeting presentations, and email bulletins. It is also responsible for external communications such as Federation briefing packages, brochures, trade fairs, advertising, social media, and provides assistance for government and industry relations.*

### Updates

- Digital video ads on Connected TV platforms from September 2021 to March 2022 had 340,679 impressions, with a rate of over 90% of completed views.
- For April Dig Safe month, all Federation ads were put over to Dig Safe messaging. Ad spots were also placed with Global TV digital platforms to support the Dig Safe message
- The Federation's newest video ads are all viewable on our YouTube channel at [www.youtube.com/fedgasab](http://www.youtube.com/fedgasab) or at [www.fedgas.com/videos](http://www.fedgas.com/videos). Specific links are:
  - Rural Communities - <https://youtu.be/BG5EvOAH2ls>
  - Members - <https://youtu.be/su0Qh5H97w>
  - Safe Digging - <https://youtu.be/ab30QQ48Oo>
- The Federation has several social media accounts:
  - Facebook - [www.facebook.com/fedgasab](http://www.facebook.com/fedgasab)
  - Twitter - [@fedgasab](https://twitter.com/fedgasab)
  - YouTube – [www.youtube.com/fedgasab](http://www.youtube.com/fedgasab)
- Always looking for content for social media and newsletters, so any pictures, video, or events that you may want posted can be sent to [kcrush@fedgas.com](mailto:kcrush@fedgas.com).

## TRAINING

*Works with Training Committee, Trainers, and Third-Party Organizations to modify and develop training courses, and to put on training courses for Member Utilities – including setting facilities, working with hotels, ordering materials, and maintaining a database of course history.*

### Updates

- Gas Utility Operator Level 1 completed for the season. Gas Utility Operator Level 2 currently taking place at the Federation Centre.
- This season there were 50 classes (across all courses) scheduled with 433 students registered for the courses that have been held or upcoming
- Review is taking place on Gas Utility Operator for where updates could be made, including working with Alberta Apprenticeship and Industry to ensure the provincial exam is also updated
- The Emergency Preparedness course is being reviewed for an update
- Budgeting is taking place for the 2023 season, with the possibility of looking at reduced fees due to cost-savings with an in-house trainer

## CONVENTION

*Federation Convention and Trade Fair typically occurs over 5 days at the end of November. It incorporates a Trade Fair, training for Service and Office personnel, Managers Meeting, Chair's Meeting, general training, and an AGM. Over 600 people*

*take part. Meetings are required with multiple hotels, speakers, and others to organize the event.*

## Updates

- Hotels were opened for convention block bookings. The Delta and Radisson have now been sold out. There is still room at the Holiday Inn. Continue checking back closer to the fall for any openings if required.
- Administration developing the convention schedule and beginning to line up speakers and sessions

## QUALITY ASSURANCE & TECHNICAL SAFETY

*Federation oversees program to ensure PE pipe has been quality inspected, and takes part in numerous Technical Safety Committees CSA, Alberta Safety Codes, CGA, Utility Safety Partners and others.*

## Updates

- UV stability for outdoor storage has been increased to 3 yrs. Working on capturing if any of our piping is affected by this due to the downturn in the economy.
- Asking AER for exemption for Composites and thermoplastic pipes suitable for HP.
- An exemption has been granted to allow black pipe with a yellow stripe in cases where there is a shortage of yellow pipe

## RURAL INTERNET COMMITTEE

- Committee winding down with work now being done at other levels

## GRANTS AND EASEMENTS

**i** Department oversees the distribution of the Rural Gas Grant and Ancillary Services, including easements. Federation annually receives \$2.475 Million from Alberta Government for the Grant and Ancillary Services.

### RURAL GAS GRANT

*Alberta Agriculture and Forestry has authorized the Federation to be the distributor for the Rural Gas Grant to the non-investor-owned utilities.*

## Updates

- A multi-year (2021 and 2022 Construction) Rural Gas Grant Agreement with the Province has been approved.

## EASEMENT SERVICES AND AUDITS

*Federation provides services to help utilities gain rights-of-ways or determine what easements/parcels are already on a land area. This service is provided to Member Utilities, Non-Member Gas Utilities, REAs, and Water Co-ops on a fee basis. Construction audits for the Rural Gas Grant. Cadastrals are provided to Member Utilities.*

## Updates

- 2021 Easement Audits are presently being conducted.



## FEDERATION INSURANCE RECIPROCAL & EXCHANGE (FIRE)

**i** Reciprocal has been set up to manage insurance needs of Member Utilities, the Federation, and Gas Alberta

### FIRE

*Aon Reed Stenhouse manages the reciprocal on behalf of the Federation. Federation Board acts as the Board of Directors for FIRE. The Co-operators is the insurance holder for the Reciprocal.*

### Updates

- Katharine Hall has been appointed as the new attorney-in-fact for FIRE.
- Suncorp contracted to do assessments on gas co-op facilities. They have conducted a pilot project with three sample sites. The results are intended to help other gas utilities determine how much their facilities may be worth for insurance purposes
- 32 offices signed up for CyAware cybersecurity training, with 292 individuals being given logins for the training. Up until April 1, 2022, the registration fees were covered by FIRE. After April 1, if a utility wants to take part it is at a cost of \$15 per registrant.
- FIRE bylaws have gone through a revision process to modernize and update wording. Revisions will be brought to the FIRE annual general meeting in June



If you can't read this email, please [view it online](#)

## Board to Board

May 2022

### FIRE AGM and Members Meeting Registration Open



The June Members Meeting and FedGas Insurance Reciprocal Exchange (FIRE) annual general meeting have been called for June 16 at the Radisson Hotel Edmonton South.

An [online registration](#) has been set up in the Federation website's Members Area.

Please ensure your utility has registered by June 3. Numbers are critical due to the FIRE annual general meeting. There are proposed revisions to the FIRE bylaws that are being brought forward. The

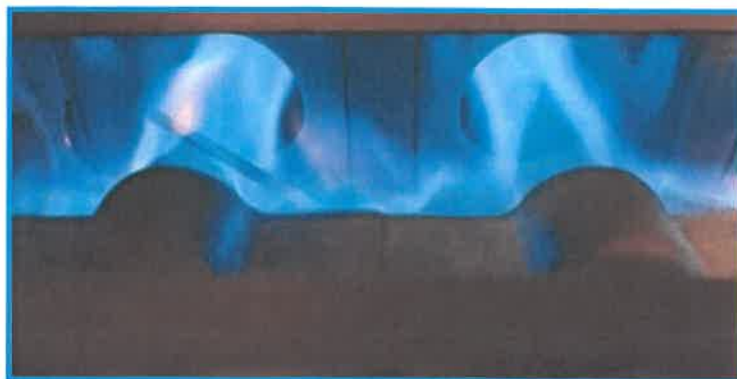
bylaws in their current form require 75% of the subscribers in attendance in order to pass bylaw amendments. In FIRE's case, the subscribers are the utilities so 75% of utilities need to be in attendance. [Please register](#) so that the meeting can be planned in advance.

During the Members Meeting portion of the day, Alberta Energy Regulator (AER) President and CEO Laurie Pushor will speak to the utilities. And Utility Safety Partners President Mike Sullivan will discuss with Membership the changes of the past year.

### Province Rolling Out Natural Gas Rebate Program

The Province continues to examine how it will roll out a natural gas rebate program this Fall.

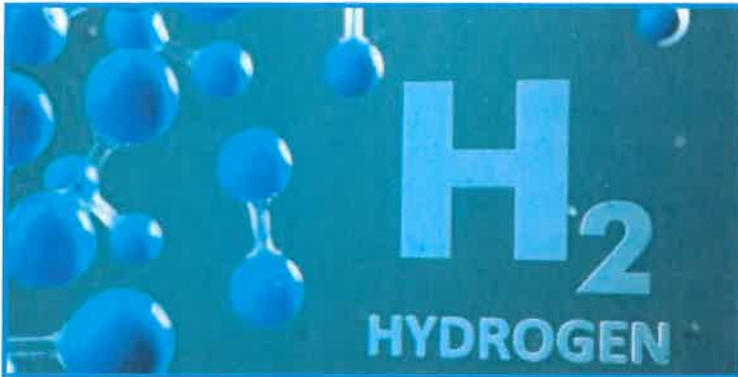
In the 2022-2023 Alberta budget, the Province announced the Energy Affordability Program. This program is expected to run from October 2022 until March 31, 2023. A rebate will be triggered if the regulated rate rises above \$6.50 per gigajoule for an upcoming month (typically, this occurs around the 25th of the month prior when regulated utilities submit their rates to the AUC). It will apply to any



consumer with less than an estimated 2,500 gigajoules of consumption in a year – so it will likely apply to residences, and most farms and small businesses.

The Federation and Alberta Energy have been in discussions as to what the rebate program will look like. Everything has been just discussions so far with nothing set in stone, but we are working to ensure that the program is as simple for utilities as it can be. We have also indicated that gas utilities may incur costs to make this switch in their billing programs and that we believe those costs should be covered by government. We will keep Member Utilities informed when there are official announcements.

## AUC Hydrogen Inquiry



The Federation is participating in an Alberta Utilities Commission (AUC) Hydrogen Inquiry.

The AUC called the inquiry this spring as a way to get comments and discussion regarding the development of a hydrogen industry in Alberta. This development has the potential to change the natural gas industry, but also has many concerns that need to be addressed.

The Federation has registered as an intervener in the inquiry, along with 22 other organizations and companies. Brownlee LLP is working with the Federation on this inquiry. We have expressed concerns regarding the practical application of hydrogen in small, rural distribution systems, as well as the potential impact of hydrogen on franchise rights. As the Hydrogen Inquiry is only getting started, the Federation will have more on this at a later time.

## Training Needs Assessment Survey

The [Training Needs Assessment Survey](#) has gone out, and utilities are highly recommended to fill out the online survey.

Every year, this survey helps the Federation define what courses are required for the next training season. It allows the Federation to properly plan and schedule for the season, and it allows for a look at what else could be done, or what may no longer be required. Participation by utilities in the survey is essential for maintaining a quality training program.

The survey is online and can be found at [this link](#).

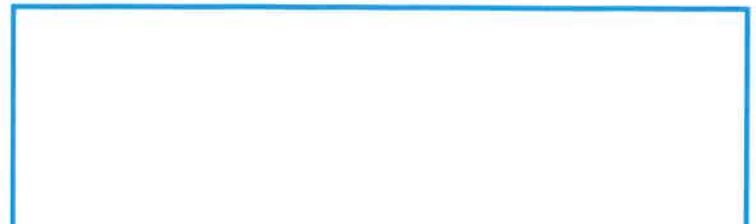
To date this year, there have been 472 students that have gone through 54 courses in the Federation training program. Bringing on Aaron Blake this past season as a full-time in-house Trainer has helped the Federation find efficiencies in Training and has helped create solid reviews on updating and modernizing existing courses. This is helping to improve the Training program for future years.

We encourage all utilities to participate in the [Training Needs Assessment Survey](#) by June 17.

## Golf Classic Registration Open

For the first time in forever, we'll be hitting the links again for the Federation Charity Golf Classic.

The annual Classic raising money for the Multiple Sclerosis Society of Canada, Alberta and Northwest Territories Division, has been set



for August 18 at the Goose Hummock Golf Resort. [Online registrations](#) have now been sent out. The pandemic forced the cancellation of the annual Classic for two years in a row, so everyone is excited to finally be back on course!

Despite not being able to actually play, golfers and sponsors still came out to support the MS Society! In 2020, you managed to raise \$11,000 for the MS Society. And in 2021, another \$23,000 was raised! That's on par for what often gets donated even when we do

hold an in-person Classic! This Classic has been going on since 2007 as a partnership between FedGas and the Alberta Federation of REAs. During that time, over \$365,000 has been raised for the Multiple Sclerosis Society, with that funding being used to support and build programs in rural Alberta for people with MS.

To learn more about what has been done, check out the [MS Impact Report](#).



## **Managers Charity Golf Tournament**

Similarly, the Managers Group of Alberta Gas Co-ops Charity Golf Tournament is on again for 2022! This tournament is in support of the Stollery Children's Hospital Foundation. The Stollery has the largest catchment area of any children's hospital in Canada, serving kids who need them from across central and northern Alberta, as well as the Northwest Territories and parts of other provinces. The Managers Charity Golf Tournament is scheduled for June 15 at the Mill Woods Golf and Country Club. To get information on registration, contact Kerri Strebchuk at Prairie River Gas Co-op at [kerristrebchuk@prairierivergas.com](mailto:kerristrebchuk@prairierivergas.com).

## **SCADA Update**

The SCADA project is nearing completion, with the change-over of alarms and callout systems from PowerSpring to VTScada currently ongoing.

By early June, this changeover is expected to be complete. The daily measurement data from VTScada is now being sent to Gas Alberta and they will monitor it versus PowerSpring data for approval by early June as well.

Sometime in June, PowerSpring is set to be deactivated. This does NOT have any impact on your ability to use Masterlink. Masterlink will still be in use for Member Utilities.

The SCADA video web page (<https://www.fedgas.com/videos>) has had new and updated videos added, check it out for the latest.

To date, all utilities with measurement data have gone through a training session on VTScada. These have been held virtually since January. Virtual sessions have also been held for the Alarm Transition, with about half of utilities having taken part. At time of writing, about 75% of RMOs have transitioned alarms to VTScada.



## **Health and Safety Update**

Members are gaining more information on health and safety across the organization.

Over the past few months, the Federation has been updating its communications on health and safety. At the end of March, Members received the first Health and Safety Newsletter. This will be going out quarterly.



A Safety Chat Group has been started up to allow for safety-related information to be shared directly amongst the Membership. The first meeting took place April 8 and went very well and the hope is to grow the number of participants with more Health and Safety representatives participating. The next Chat is scheduled for July 8 at 9:30-10:30 a.m. An invite will be sent out soon.

Work is going forward on developing a new Voluntary Information Sharing System, where information can be shared confidentially amongst Membership to spread awareness and reduce risks.

The Health and Safety Working Group meets monthly and has met with the O&M Committee to review and update related documents. The Group is currently reviewing the Emergency Response Plan section to ensure it is compliant with 2021 Occupational Health and Safety legislation.

All Member Utilities have access to the Health and Safety Management System template on the Federation website Members Area. Additionally, the Federation offers safety services such as audits and assessments. Contact Health and Safety Specialist Brett Wood at [bwood@fedgas.com](mailto:bwood@fedgas.com).

## GUO Level 2 Award

Congratulations to Weston Vickery of Battle River Gas Co-op Ltd. for winning the 2022 Federation Gas Utility Operator Level 2 Award.

The award is given out annually for the top performer in the Gas Utility Operator course, for both Level 1 and 2.

Earlier this year, Damon Webb from Foothills Natural Gas Co-op Ltd. was named as the winner of the 2022 Gas Utility Operator Level 1 award. Recipients are awarded \$500 for their hard work. Congratulations!

## Let's Hear From You!

If your Utility has an article or photo you would like to submit, send it to [kcrush@fedgas.com](mailto:kcrush@fedgas.com). Articles may be edited for length or content.

**Federation of Alberta Gas Co-ops Ltd.**  
8429 24 Street NW  
Edmonton, AB T6P 1L3  
780-416-6543  
[www.fedgas.com](http://www.fedgas.com)  
[info@fedgas.com](mailto:info@fedgas.com)



6.1

Kids with Cancer Society   
**TOUR OF HOPE**  
**REUNITED  2022**  
 PRESENTED BY: STE. ANNE NATURAL GAS CO-OP LTD.

RECEIVED  
 MAY 09 2022  
 SMOKY LAKE COUNTY

April 28, 2022

Dear Daniel,

I hope this letter and request for your continued support of my bicycle ride in aid of the Kids with Cancer Society finds you and your loved ones safe and healthy, and that you remain so. Last year, with your support we raised \$70,000.00! Thank you. This funding support was critical for the ongoing program offerings that the Society provides to the children and their families.

For this year, the group ride has been reconvened as a result of the lessening risk associated with Covid and its variants. Our ride will begin on June 9<sup>th</sup> near Grande Cache and end at Hinton. On the 10<sup>th</sup> we will ride from Hinton to Jasper. On the 11<sup>th</sup> we will depart Jasper for Saskatchewan River Crossing where we will gather the group and our bikes and move to Cline River to reduce costs associated with meals and accommodations. Our final day will see us ride from Cline River back to the Crossing and then South on a long difficult climb to Num Ta Ja near Bow Summit where we will have a quick turn around and head back for the Crossing.

I have also committed to additional rides, one of which will begin in Cochrane so that friends and supporters from Gas Alberta Inc. can spend a day travelling together to Sundry. Finally, I will host a day ride from my home at Pigeon Lake for any supporters and others that would like to join and experience a good day on the bike.

This is my 14<sup>th</sup> year of riding on behalf of the Society to raise much needed financial support for children and their families suffering from childhood cancer. Many of you have been on this journey with me for several of these years and together we have made a significant difference in the lives of those that depend on our combined efforts. I know that our assistance has been very much appreciated not only by the families but also by the staff and volunteers of the Society.

I cannot express my thanks to each of you enough for supporting our rides. I am so very appreciative of your generosity and kindness. Believe me when I say that on the toughest day on the bike with wind, rain or heat or any combination thereof, you are with me ensuring that I get the job done. I also say that I would rather have extremely difficult days on the bike than endure the challenges that these children face bravely through some extremely difficult and challenging treatment protocols.

**Thank you for your kind consideration of support for the 2022 Tour of Hope, in support of the Kids with Cancer Society.** I will keep you updated as the rides progress. You can direct your contribution either directly to myself at PO Box 16, Site 1, RR 1 Westeros AB. T0C2V0, or online at <https://kwc.akaraisin.com/ui/tourofhope2022/p/lenspratt>.

Best Regards,



Len Spratt



**Daniel Moric**

---

**From:** Allison Zinnick <azinnick@fedgas.com>  
**Sent:** May 25, 2022 9:38 AM  
**Subject:** FW: 16th Annual Federation Charity Golf Classic Invite  
**Attachments:** Golf Invite 2022.pdf

**Importance:** High

Good morning!!

Registration and Sponsorship is filling up quick!! Please click the links below to secure your spot.

Thanks so much 😊



Allison Zinnick  
Administrative Coordinator  
Federation of Alberta Gas Co-ops Ltd.  
M:780-416-6543 | D:780-416-6538  
[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3  
~ Supporting the Success of Co-operative and Community  
Member Utilities ~

**From:** Allison Zinnick <azinnick@fedgas.com>  
**Sent:** May 11, 2022 3:18 PM  
**Subject:** 16th Annual Federation Charity Golf Classic Invite  
**Importance:** High

It's tee off time at Goose Hummock Golf Resort!

Mark August 18, 2022 on your calendars and join the Alberta Federation of REAs and the Federation of Alberta Gas Co-ops Ltd. in raising money for a great cause!

Over the past 15 years, your generosity has raised over \$365,000 for the MS Society of Canada, Alberta & Northwest Territories Division!

Score your spot, before it's too late, by clicking the below links as soon as possible.

<https://www.fedgas.com/golf/>

<https://www.fedgas.com/golf/sponsorship.cfm>

**Note – Sponsorship and registration will ONLY be accepted using the online links above.**

Thank you and hope to see you there!

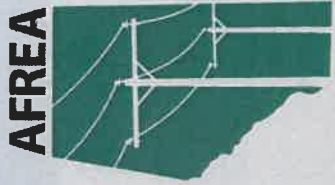


Allison Zinnick  
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# 16<sup>th</sup> Annual Federation Charity Golf Classic



Proudly supporting the



Multiple  
Sclerosis  
Society of  
Canada

Alberta & Northwest Territories Division

Thursday, August 18, 2022

Goose Hummock Golf Resort  
Gibbons, AB



&

# 16<sup>th</sup> Annual Federation Charity Golf Classic

Thursday, August 18, 2022

## Proudly supporting the



## Multiple Sclerosis Society of Canada

### Alberta & Northwest Territories Division

Women are more than **three times** as likely to develop MS than men.

Over **100,000** Canadians live with MS.

Approximately **1,000 new cases** of MS are diagnosed each year in Canada.

Canada has the **highest rate** of MS in the World.

Over **14,000** Albertans are living with MS.

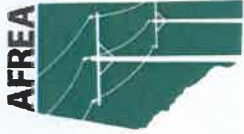
**3 new people** are diagnosed each day in Canada.

MS is usually diagnosed between the ages of **15 to 40**.

Proceeds from the tournament will continue to support the Multiple Sclerosis (MS) Society of Canada, Alberta & Northwest Territories Division. The proceeds are allocated to offset the costs in producing education, information, advocacy and awareness events in rural Alberta for both community members and their health professionals.

This Charity Golf Classic is a highly anticipated event that sells out every year. Sponsorship opportunities and Golf spots are limited and fill up quickly!





&

# 16<sup>th</sup> Annual Federation Charity Golf Classic

Thursday, August 18, 2022

## Important Information

- **Entry Fee** - \$190 per golfer  
(included Green Fees, Cart, Full Breakfast, Food Holes, and BBQ)
- **Sponsorship, Donation, and Prize Opportunities available**
- Goose Hummock Golf Resort is located 4 km north of Gibbons on Hwy 28

Register online at [www.fedgas.com/golf/](http://www.fedgas.com/golf/) or [www.fedgas.com/golf/sponsorship.cfm](http://www.fedgas.com/golf/sponsorship.cfm)

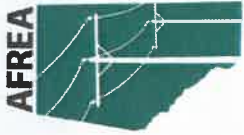
Proudly supporting the



Alberta & Northwest Territories Division

## Tentative Schedule

- 7 a.m. - 8:30 a.m.** - Registration & Full Breakfast  
(Located at The Marsh - south side of the parking lot)
- 8:45 a.m.** - Golf Cart Parade to your Starting Hole  
**9 a.m.** - Shot Gun Start
- Approx. 3:30 p.m.** (following the day of golf) - BBQ & Speeches  
(Located at The Marsh - south side of the parking lot)



16<sup>th</sup> Annual Federation Charity Golf Classic  
Thursday, August 18, 2022

# Thank you

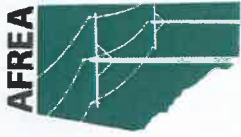
In 15 years, we have raised  
**over \$365,000**

for the



Multiple  
Sclerosis  
Society of  
Canada

Alberta & Northwest Territories Division



&

# 16<sup>th</sup> Annual Federation Charity Golf Classic

Thursday, August 18, 2022

Thank you to everyone that donated in 2021!

We were very disappointed to once again be unable to hold last year's Federation Charity Golf Classic due to COVID-19, BUT with your donations we were still able to raise \$24,000!

Bringing our grand total over 15 years to over **\$365,000**

**Daniel Moric**

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**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** June 1, 2022 12:33 PM  
**To:** Kevin Crush  
**Subject:** Avian Influenza Movement Control Zones  
**Attachments:** CFIA\_ACIA-#16417119-v1-AI\_2022-AB-Biosecurity\_for\_holders\_of\_licences\_(003).docx

To All Federation Members:

To limit the spread of Avian Influenza, the Canadian Food Inspection Agency (CFIA) has imposed Movement Control Zones in certain parts of the Province.

Utilities are being requested to stay off farm premises within the Movement Control Zones unless necessary. For non-critical emergencies, utility staff will need to be granted a license from CFIA to enter the farm premise.

This is a link to current, updated [CFIA Avian Influenza Control Zones](#). Please use this map to determine if your staff may be affected by a Control Zone. If it is for work that can wait, CFIA is requesting utilities avoid staff working in a Control Zone.

Attached to this email is a CFIA document on BioSecurity and BioContainment Conditions which need to be followed should your staff be granted a license to enter a premise in a Control Zone.

The Federation has started an Avian Influenza section in the [Members Area](#) of our website with the relevant information.

Below is an email from Alberta Agriculture with additional information on the Movement Control Zones:

With Avian Influenza present across large areas of Central and Southern Alberta, there is a significant risk of power and gas co-op staff inadvertently transporting the virus from one location to another.

The CFIA has imposed a number of movement control zones on farms across the province (see map at this link: [CFIA Avian Influenza Control Zone Map](#)) and the request is to consider having staff avoid working in the control zones for the next few weeks, whenever possible. There are specific biosecurity requirements for any one going in or near poultry barns, manure piles or other similar parts of the operation on those farms that have tested positive.

In the event that utility staff need to go to a farm which is positive for Avian Influenza, (for non-critical emergencies), a license will need to be granted by CFIA (depending on the specific restricted area for each farm). The best way to arrange that is through the individual CFIA case officer that works with each positive farm.

The attached bio-security protocol should also be applied for any farm visits where poultry are present until further notice, and government has been recommending that utility staff make telephone contact with all farmers in the region prior to visiting to ensure that the farm is not currently on the "suspect awaiting confirmation list".

As the disease spread slows down, many of these zones will be cancelled as cleaning and disinfection on farms gets completed. The co-ops could play catch up at that time.

Brad Andres  
Director – Emergency Management Services



Alberta Agriculture, Forestry and Rural Economic Development  
Office: (780) 638-3204  
Cell: (780) 860-2488



**Kevin Crush**  
**Corporate Services Manager**  
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## General Biosecurity And Bio-containment Conditions To Be Followed By All Holders Of Licences

### Vehicle

1. The vehicle must move directly to the premises of destination. Movements to Intermediate premises are prohibited
2. Stops must be restricted to a minimum: for example refuelling, emergencies etc. If an emergency stop is made at a premises with susceptible species, please contact CFIA at before continuing.
3. The vehicle must be free of any visible contamination with mud, slurry, animal feces, excretions or other similar matter before arriving at a premise.
4. Please avoid driving over manure contaminated areas, use paved surfaces where possible.
5. If the vehicle is not visibly clean, it must proceed directly to a truck wash station before entering the premises.
6. If a vehicle is taken inside the premise containing susceptible species, etc., then on exit from the premise, park the vehicle to be cleaned on a large concrete surface or pavement close to the entry/exit point of the farm. Scrape or brush off all mud, dirt, straw or other debris away from the wheels. Spray disinfectant over the wheels, wheel arches, mudguards, and underside of vehicle as well as on the scraped material/debris.
7. The vehicle and any contents which will leave the premises of origin should, if possible, avoid contact with barns, buildings and paddocks or fields where animal and animal products are present. If it is not necessary for the driver to exit the vehicle they should remain in the cab.
8. The interior of the vehicle is not to be contaminated with soiled equipment or by contact with contaminated clothing or footwear. Remove contaminated items (eg gloves/coveralls/boots/treaders) and ensure hands are clean prior to entering the vehicle. Apply a heavy, wet spray application of aerosol disinfectant (e.g. Lysol) can be used to decontaminate the interior, floor mats and foot pedals of the vehicle cab once all organic material has been removed.
9. After unloading at the premises of destination, the parts of the vehicle (including blow pipe/hose) and any containers that were used to transport animals, animal products or by-products that may have been contaminated must be cleaned and disinfected before leaving the premises and in any event **before the vehicle is reused**. A truck wash is recommended.
10. Anything to be disinfected under this licence shall be disinfected after cleaning has been completed, using a disinfectant bearing a Health Canada Drug Identification Number (DIN) and a virucidal, or high level disinfectant, claim. Please note that the product must be used as directed by the manufacturer to achieve the label claim.





## Personnel

1. Contact the owner prior to entering the premises and follow routine Biosecurity procedures.
2. Minimize the amount of equipment taken into the buildings.
  - Must not enter or leave a premises with clothing and footwear visibly soiled with mud, animal feces or excretions, animal products, feathers, egg shell, hair, etc.)
  - Must avoid unnecessary contact with susceptible species, contact with buildings, contents, animal products, by-products, or things used to care for the animals. (This includes feed bins, service areas where products and by-products may be present.)
  - While performing these activities, the operator must wear personal protective outerwear, examples including but not limited to disposable coveralls, foot covers and gloves.
  - Disinfect all hand tools used during the operation after cleaning has been completed with approved disinfectants (example: Virkon and/or Accel ) Product must be used as directed by the manufacturer to achieve the label claim.
  - Use disinfectant to clean your boots or remove disposable boot covers and spray with disinfectant for required contact time.
  - Remove personal protective equipment prior to entering the vehicle.
  - Leave all disposable garbage on the farm at a designated place.

## General

1. Disposal of Personal Protective Equipment: Unless there is an established place and procedure to properly dispose of Personal Protective Equipment, the materials should be left on farm or premises to be disposed of.

Please, contact CFIA at (403) 338-5223 or email [cfia.ABmovecon-contdeplacements.acia@inspection.gc.ca](mailto:cfia.ABmovecon-contdeplacements.acia@inspection.gc.ca) (Monday to Friday 8:00am – 4pm). for questions concerning this document.

**Daniel Moric**

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**From:** Kevin Crush <kcrush@fedgas.com>  
**Sent:** June 8, 2022 2:05 PM  
**To:** Kevin Crush  
**Subject:** ERTs Update  
**Attachments:** Itron ERT Failure Investigation June update final.pdf

To All Federation Members:

Attached is a quick update regarding the Itron ERTs failure investigation. It will also be discussed at next week's Members Meeting.



**Kevin Crush**  
**Corporate Services Manager**  
Federation of Alberta Gas Co-ops Ltd.  
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# Itron ERT Failure Investigation

Members update : June 8, 2022

## **Actions being taken:**

### Third Party Failure Analysis

A third-party analyst is still investigating the failures and is taking a deeper dive into the circuit boards. That report is expected for late June.

### Contact Itron Rep

Once the third-party circuit board investigation is reviewed, the Federation will be delivering the finding to Itron requesting explanation of the failures and solutions for the Members during the deployment of the 100 series devices.

### Work with Itron distributors

Itron distributors have reached out to the Federation users for orders to replace failed devices 10 years and older.

### Reviewing potential alternate devices/manufacturers

The Federation is gathering information from Measurement Canada on other products approved for use with gas meters.