

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting
for the purpose of Departmental Operations to be held on
Monday, **June 20, 2022** at 10:00 o'clock A.M.
Virtual through Zoom Platform

Meeting ID: 860 5310 8104 Passcode: 535471

<https://us02web.zoom.us/j/86053108104?pwd=ZHNWYm05NVFSeFU0TVFQdjhTUzhiQT09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

No minutes.

4. Request for Decision:

5. Issues for Information:

1. [Manager Reports](#)

Public Works:

- a. Public Works Manager. ©
 - i. Council Requests Summary: As of June 13, 2022. ©
 - ii. Road Projects.
- b. Public Works Road Foreman. ©
- c. Public Works Shop Foreman. ©

Protective Services:

- d. Peace Officer. *Vacant*
- e. Fire Chief. *To be handed out at meeting*
- f. Safety Officer. ©

Planning and Development:

- g. Planning and Development Manager. ©

Natural Gas:

- h. Natural Gas Manager. ©

Environmental Operations/Parks and Recreation:

- i. Environmental Operations/Parks and Recreation Manager. ©

Agricultural Service Board:

- j. Agricultural Fieldman. ©

Administration:

- k. GIS Technician. ©
- l. Communications Technician. ©

Recommendation: Accept and file for information.

2. Training Reports

a. Planning and Development. ©

3. Manager Work Plans

No Work Plans

6. **Correspondence(s):**

7. **Delegation(s):**

8. **Executive Session:**

Adjournment



17
GOALS

1%
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
Public Works Manager Work Plan		
<ul style="list-style-type: none"> → Public Works Department Daily/Weekly/Monthly Plan: 100% 	<p>Doug Ponich: Achievements: No update. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/15</p>	<p>1% 99% behind</p> <p>8% 8.33 / 100% 92% behind</p>
<ul style="list-style-type: none"> → Administrative (PW Manager): 100% 	<p>Doug Ponich: Achievements: Joint Health and Safety Meeting. May 19 Departmental Meeting. May 24 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/19</p>	<p>0% 0 / 100% 45% behind</p>
<ul style="list-style-type: none"> → Council Member Inquiry (PW Manager): 100% 		<p>0% 0 / 100% 95% behind</p>

Goal	Progress Update	Current Completion
<p>→ Dust Control (PW Manager): 100%</p>	<p>Doug Ponich:</p> <p>Achievements: Haul and spread gravel at MG Dust controls. May 20</p> <p>Water down dust controls in preparation for MG application. May 25, 26</p> <p>Apply MG30 to 12 dust controls. May 26</p> <p>Apply Oil Company funded MG30 for dust control in front of residents at RR 174, between TWP 610 & 612. June 2 Div. 4</p> <ul style="list-style-type: none"> - 4 residents; 61170, 61145, 61131, 61070. - 61048 - RR 174 does not require an application as the residence is almost completely surrounded by a thick area of forest. There is only one small opening visible to the road from the house at a distance of almost 200 meters. <p>Further more traffic flow through this area is at a maximum of 50k. due to the curves in the road, creating very little dust movement.</p> <p>(see attached photos)</p> <p>Apply Oil Company funded MG30 for dust control in front of residents:</p> <ul style="list-style-type: none"> - RR 143, south of HWY 28. (4 residents) June 8 Div. 2 - RR 171, south of HWY 28. (2 residents) June 8 Div. 3 - RR 171, south of TWP 592. (1 resident) June 8 Div. 3 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/26</p>	<p style="text-align: center;">0% 0 / 100% 45% behind</p>

Goal	Progress Update	Current Completion
<p>→ Gravel (PW Manager): 100%</p>	<p>Doug Ponich:</p> <p>Achievements: Begin Divisional gravel hauling. May 16</p> <p>Rock excavation and stock piling at White Earth Pit. May 16, 24 - 27 May 30 - June 2</p> <p>Begin private gravel hauling. May 24</p> <p>Haul 2 loads of 11/2 " to Brodyk Lake entrance and have skid steer spread into rutted areas. May 26 Div. 4</p> <p>Next reporting period:</p> <p>Continue Divisional and Private gravel hauling.</p> <p>Initiate Contract Gravel hauling.</p> <p>Continue rock excavation and stock piling at White Earth Pit.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/19</p>	<p>0% 0 / 100% 45% behind</p>
<p>→ Maintenance (PW Manager): 100%</p>	<p>Doug Ponich:</p> <p>Achievements: Culvert installation and repair:</p> <ul style="list-style-type: none"> - Saw cut damaged culvert end at Aspen Crescent, Bonnie Lake. May 16 Div. 1 - Install new culvert at intersection; RR 154, south of TWP 590. May 18 Div. 2 - RR 165, south of TWP 615A. May 19 Div. 4 - TWP 611, west of RR 165. May 19 Div. 4 - Install extension at culvert , RR 144, north of HWY 28. May 20 Div. 4 - Install new culvert at approach; 57438 - RR 133. May 24 Div. 2 - Install new culvert at TWP 581, 1.55 km. west of RR 153. May 25 Div. 2 - Install new culvert at north approach, TWP 581, 1.6 km. west of RR 153. May 25 Div. 2 - Install new culvert at TWP 581, 1.1 km. west of RR 153. May 26 Div. 2 - Install new culvert at TWP 582, east of RR 172. May 31 Div. 3 - Trim damaged culvert end in front of Lot #203, Sunrise Resort. May 31 Div. 1 - Install new culvert at RR 170, 30m. south of TWP 584A. June 1 Div. 3 	<p>0% 0 / 100% 45% behind</p>

- Replace culvert at east side of intersection; TWP 602 & RR 153. June 6 Div. 4
- Repair culvert ends and washout area at RR 173, 300m. north of TWP 584. June 6 Div. 3
- Replace culvert at south approach along TWP 590, 100m. west of RR 133A. June 7 Div. 2
- Culvert extension at east approach along RR 140, 1.3km. south of TWP 592. June 7 Div. 1
- Replace culvert at RR 142, 450m. north of TWP 584. June 8 Div. 2
- Culvert extension at RR 134, 30m. south of TWP 582. June 9 Div. 2

Culvert first calls, May 30, June 10

Unload and pile culvert shipment to Bogdan Pit. May 30 Div. 3

Patching:

- TWP 620, east of HWY 36. May 16 Div. 1
- TWP 592, east of HWY 855. May 18 Div. 3
- TWP 590, west of HWY 855. May 18 Div. 3
- RR 193, south of HWY 28. May 25 Div. 5
- RR 193B, south of HWY 28. May 25 Div. 5
- RR 181, south of TWP 602. May 25 Div. 5
- 60151 - RR 193. May 25 Div. 5
- Dust control at 60448 - RR 191. June 1 Div. 5
- TWP 620, west of RR 133A. June 1 Div. 1
- Duct controls at 12556 & 12573 - TWP 594. June 2 Div. 2
- RR 174, north of TWP 612. June 3 Div. 4
- RR 130, north of HWY 28. June 3, 9 Div. 1

Flush culvert: RR 155, south of HWY 28. (Crawford complaint) May 16 Div. 3

59173 - RR 191. May 26 Div. 5

RR 122, 1.6 km. south of HWY 28. May 26 Div. 1

Tree and leaner removal:

- RR 155, south of HWY 28; west approach into Crawford quarter. May 17. Div. 3
- Walkway at Bonnie Lake Resort between lots 64 & 68. May 17 Div. 1
- RR 174, north of TWP 610. May 24 Div. 4
- RR 180A, north of TWP 614. May 24 Div. 5
- RR 141, north of TWP 571. May 26 Div. 2
- TWP 590, east of HWY 857. May 26 Div. 2
- RR 150, south of HWY 28. May 26 Div. 2
- RR 155, south of HWY 28. May 27 Div. 3
- TWP 582, west of HWY 857. June 2 Div. 2
- RR 174, TWP 610 - 612. June 3 Div. 4
- RR 175, TWP 610 - 604. June 3 Div. 5
- RR 181, TWP 604 - 602. June 3 Div. 5
- RR 183, TWP 604 - 610. June 3 Div. 5
- TWP 610, RR 183 - 184. June 3 Div. 5
- RR 192, TWP 604 - 602. June 3 Div. 5
- RR 174, south of TWP 594. June 6 Div. 4
- RR 182, south of HWY 28. June 7 Div. 5
- RR 162, north of TWP 594. June 7 Div. 4
- TWP 594, east of RR 162. June 7 Div. 4
- RR 183, north of HWY 28. June 7 Div. 5
- TWP 594, east of RR 181. June 10 Div. 5

Sign installation and repair:

- Install 5 Tonne Maximum signs at BF 13398, RR 130, south of TWP 602. May 17 Div. 1
- Install new Address sign at TWP 584 & east side of HWY 857. May 19 Div. 2
- New Checker Board sign at RR 192 & TWP 590. May 19 Div. 5
- New Stop sign at RR 174 & TWP 600. May 19 Div. 4
- Straighten Checker Board sign at RR 133 & TWP 600. May 24 Div. 1
- New post at Address sign ; RR 191 & TWP 602. June 10 Div. 5
- Straighten Address sign at HWY 857 & HWY 28. June 10 Div. 4

Repair sink holes:

- RR 165, south of TWP 592. May 17 Div. 3
- TWP 602, west of RR 174. May 17 Div. 4
- Beaver run at RR 164, north of TWP 603. May 25 Div. 4

Skid steer with brushing head:

- Warspite Ferry Crossing. May 17 Div. 3
- Sandy Lane. May 18, 19 Div. 4
- Mons Lake Resort. May 20, 24 Div. 4
- RR 132, TWP 584 - 582. June 7 Div. 2
- TWP 620, east of HWY 36. June 9 Div. 1
- RR 133 & TWP 620A intersection. June 10 Div. 1

Repair fence that may have been caused by winging snow:

- TWP 584, RR 142 - 143. May 19, 24, 26, 27, 30 Div. 2
- RR 140, north of HWY 652. May 30 Div. 2
- RR 130, north of TWP 590. May 30 Div. 2
- RR 123, south of HWY 28 May 30 Div. 1
- TWP 604, north fence line; RR 174 - 172. May 31 Div. 4
- TWP 610, east of RR 133. June 2 Div. 1
- RR 133, north of TWP 610. June 2 Div. 1

Haul picnic tables from Hollow Lake to Smoky Lake Complex for Graduation. (Ag. Society donation) May 20

Skid steer spreading gravel at County shop yard; filling in low spots. May 25, 27

Drive street sweeper into Edmonton for repair. May 25

Return street sweeper from Edmonton after repair. June 8

Resume street sweeping:

- Village of Waskatenau. June 8
- Hamlet of Warspite. June 9
- Mons Lake Resort. June 9
- Town of Smoky Lake. June 10, 13

Clean out west ditch at RR 182, just south of TWP 604. The backslope bank caved in and prevented drainage. May 27 Div. 5

Complete taking pictures of road improvements after 2020 rain damage; grant purposes. May 30

Skid steer pushing up debris at Smoky Lake Rodeo grounds; left from snow piles hauled from shop. May 30

Haul waste material to Bogdan Pit. June 3

Pump water to prepare for culvert installation at SE Intersection of RR 170 & TWP 584A. May 31 Div. 3

Repair damaged shoulder due to winging of snow at TWP 602, east of HWY 36. June 1 Div. 1

Remove and haul away cattle guard, steel ramp and tractor tire from beneath water level at north end of Mons Lake. June 2 Div. 4

Challenges: *No value*

Next Steps: *No value*

2022/05/19

Doug Ponich:

Achievements: MG2212 – RR 144, TWP 590 – HWY 652.

- Water down base. May 16, 17
- Apply MG30 and compact. May 18, 19, 20

→ Roads (PW Manager): 100%

0%
0 / 100%
45% behind

MG2253 - TWP 590; RR 174(N) - 180(S)

- Apply MG30 and compact. May 19 Div. 3

MG2243 - TWP 590; HWY 855 - RR 170

Apply MG30 and compact; HWY 855 - RR 171(N) May 19 Div. 3

MG2221 - RR 130, TWP 603 - 604.

- Reclaim road top in preparation for MG application. June 1 Div. 1

- Pick rocks and water base in preparation for MG application. June 6 Div. 1

- MG30 application and compact. June 7, 8 Div. 1

MG2233 - TWP 592, RR 183 - 182A.

- Apply MG30 and compact. June 2 Div. 3

MG2211 - TWP 620, RR 135 - 142

- Reclaim road top. June 7, 8

Next reporting period:

MG2211 - TWP 620; Apply MG30

MG2243 - TWP 590; HWY 855 - RR 170

MG2214 - TWP 612; RR 174 - 174A

MG2225 - TWP 612; RR 174A - 180

MG2235 - RR 180; TWP 612A - 614

MG2215 - TWP 600; RR 181 - 182

Challenges: *No value*

Next Steps: *No value*

2022/05/19












COUNCIL REQUESTS FOR INFORMATION							
YEAR 2022							
#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
1	January 9 th	5	Public Works	Clear roads	<ul style="list-style-type: none"> • TWP 592 to TWP 590 RR 191 (Matt and Kayla Cook) School bus route • TWP 592 to TWP 590 RR 192 (Kasey and Arlanna Philips) 	<p>None of these roads were missed. They were all done just before we broke for Christmas and due to the cold snap which lasted up until we got started this past week, these roads are in need of maintenance.</p> <p>Also during this past week, once again due to cold temperatures, we had late starts and break downs which hindered progress.</p> <p>Having said that, these areas are being bladed this afternoon and evening so traffic should have no issues tomorrow morning.</p>	January 9 th
2	January 9 th	5	Public Works	When the last time a grader was down a road.	RR 191 and RR192.	I will get this data first thing tomorrow morning.	January 9 th
3	January 10 th	4	Public Works	Snow bank was left around the Bellis Curling Rink, a huge pile of snow on top of the septic tank and snow ridges left in the parking area - rectify	Bellis Curling Rink	<p>I spoke to the operators that clear snow in Bellis and at no time did they pile snow over the septic tank area or push snow into the parking area.</p> <p>I had a crew hand locate the covered septic tank enclosure and a tractor moved the snow away. At the same time the parking lot was cleared and snow removed up to the front of the rink.</p> <p>A neighbour came by and directed me to the person who was piling snow with a skidsteer.</p> <p>We will speak to this individual and kindly ask that he refrains from doing snow removal around the rink or any other public areas in Bellis. Pictures to follow.</p>	January 11 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
4	January 10 th	4	Fire Services	Bring forward Fire Chief Conference 2022 to next Fire Protective meeting	N/A	This will be brought forward to the February Fire Protective Services Meeting.	January 18 th
5	January 10 th	4	Fire Services	Respond to email regarding fire departments and medical calls-survey.	N/A	Survey will be done within the next week.	January 18 th
6	January 11 th	4	Finance	Complete this RMA unpaid tax survey on behalf of our County	N/A	Numbers were already being compiled.	January 11 th
7	January 11 th	1	Public Works	Look into icy roads.	RR 130 is icy by the little church and by the bridge also those hills north of Twp road 604 are slick	These roads were all sanded earlier today. They will once again be sanded tomorrow as there has been rain showers this evening. Many roads to cover but will be done once again.	January 11 th
8	January 18 th	4	Administration/ Communication	Forward email regarding Prime Minister's Awards 2022 to Aspen View and Catholic School Board. Communications to post on social media.,	N/A	Email sent to Schools and posted to the County facebook page.	January 18 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
9	January 19 th	4	Bylaw Enforcement	Noise complaint	Not specified	Bylaw Officer will look into situation	January 19 th
10	January 19 th	4	CEDO	Broadband/Connectivity Opportunities with our neighbours	N/A	<p>Viina is also working on a project, I recently shared these documents with them which may be helpful Gene.</p> <p>Federal/Provincial funding – I think this would be eligible and many/most of the costs covered if there is a project for the County.</p>	January 19 th
11	January 20 th	2	Public Works	Snow plowing- when will grader get there.	Darlene Bodnar's road	I spoke to the operator and he is working in that direction. This road will be bladed today.	January 20 th
12	January 20 th	5	Communications	Post Canadian Parks and Recreation Association (CPRA) funding on social media	N/A	Looking at this program, it looks like local municipalities are the ones that have to apply to the program or non-profit organizations who deliver recreation programming on behalf of the local government and is targeted at specifically community parks and recreation sector. Perhaps this would be better directed towards Brenda or Dave?	January 20 th
13	January 24 th	4	Administration	Add items as additions to agenda for upcoming council meeting	N/A	Items will be electronically sent and copied for Council meeting	January 24 th
14	January 28 th	1	Fire Services	Check into light that is off on internet tower- prevent accidents	SW-34-61-13-W4 North of township road 614	Yes, will follow up on the tower light issue.	January 28 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
15	January 31 st	4	Public Works	Fix snow and ice ruts	Hamlet of Bellis	Will be done tomorrow.	January 31 st
16	January 31 st	4	Public Works	Washboard/ice ruts	RR152 North of Bellis especially in front of the Woodruffs residence/business	Part of regular maintenance. Will be getting to it this week.	January 31 st
17	January 31 st	2	Public Works	Snow issue, only one pass done	152/Hwy 28 south of Bellis	Will be sure this road is bladed wider.	January 31 st
18	February 1 st	4	Gas Department	Fill out survey	N/A	Will complete survey	February 1 st
19	February 1 st	4	Ag Department	Bring something forward to meeting	N/A	Always try to make sure LARA events are shared and advertised.	February 2 nd
20	February 1 st	4	Public Works	Snow ridge left in driveway	Bellis resident	Approach had a foot of snow all the way down the driveway. Our tractors went by and spilled 2" of snow over top of the existing foot of snow. The slight spillage from the tractor is unavoidable. Had the driveway been cleared prior to us showing up there would have been no issue.	February 1 st
21	February 1 st	5	Public Works	Clearing school bus routes – any literature on the matter.	N/A	Policy 03-35 touches on this matter.	February 1 st
22	February 1 st	4	Administration	Add correspondence to council meeting agenda	N/A	Document will be put on the February Council agenda	February 2 nd

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
23	February 3 rd	4	Administration	To take measures while COVID cases increase in the area	County Office	Those who can work from home will do so and virtual meetings will be taking place for the next three weeks or so.	February 3 rd
24	February 7 th	CAO	Public Works/Planning	Bringing discussion forward to Council concerning Hillside acres-input.	N/A	Will be discussed within CAO report at the February Council Meeting.	February 15 th
25	February 7 th	2	Administration	Taxpayer wondering why part time position ad wasn't in January Grapevine	N/A	Ad was prepared on January 19, 2022 and sent to the Review to be published as Stand -Alone Ad for the week of January 26, 2022 and week of February 2, 2022. To your question: this ad was prepared after the January's Grapevine was released.	February 8 th
26	February 9 th	4	Public Works	Washboard/rough road	Twp 610 East of Hwy855 to and North on RR170 and RR165 to Twp612.	After a snow event the truck traffic on TWP 610 will cause washboard and troughing. This all goes away after the grader has maintained the road. In between rounds made by the grader it would be wise to avoid travelling the troughed out cow path and maybe try straddling this path. It's amazing how smooth it can be. Having said that, TWP 610 was bladed this morning	February 9 th
27	February 9 th	4	Public Works	Gravel in spring	Twp 610 East of Holowaychuks Aggregate Pits to and North on RR170, RR165 to RR620		

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
28	February 9 th	4	Communications	Share link on social media	N/A	The community engagement link has been shared on Facebook and Twitter.	February 10 th
29	February 9 th	4	Public Works	Snow removal/grading	Twp 600 between RR150 and RR151	TWP 600 has 2" of snow which is not a concern at this time and actually is a blessing after the winds created icy situations over the night. This area will be bladed as per rotation	February 10 th
30	February 10 th	4	Gas	Put item on gas agenda	N/A	Send out addition to Council.	February 10 th
31	February 11 th	4	Communications / Administration	Post on social media about the road conditions – put memo out to be patient and that Public Works is doing everything they can	N/A	Posted on social media	February 11 th
32	February 11 th	4	Public Works	Ruts / pot holes	Bellis	Will pull 2 men from days off so they can blade.	February 11 th
33	February 11 th	4	Administration	Put item on agenda	N/A	Clarified with Councillor what the recommendation on the documents would be and from there decided it was to be released for information instead.	February 11 th
34	February 11 th	4	GIS	Forward grader maps – resident claims grader doesn't go by often.	RR155 North of Twp604	Grader map forwarded for location provided.	February 11 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
35	February 14 th	4	Communications	Post Town Hall Information on social media	N/A	Posted on social media and website.	February 14 th
36	February 14 th	4	Administration	Add document to Council agenda	N/A	Item was added to the agenda.	February 15 th
37	February 15 th	1	Administration	Add document to Council agenda	N/A	Item was added to the agenda.	February 15 th
38	February 18 th	4	Gas Department	Add document to natural gas agenda	N/A	Will add to next agenda.	March 10 th
39	February 18 th	2	Public Works	Large snow drift	Twp 594/RR130	the wind created more issues yesterday and we will take care of this area along with the rest of the drifted roads in due course.	February 18 th
40	February 18 th	4	Ag Department	Can we implement shelterbelt program	N/A	Can look into a municipal program. Used to have one that ended in 2013. As of now Tree Time is what we refer ratepayers to.	February 22 nd
41	February 23 rd	4	Communications	post Prime Ministers Awards nomination deadline extension on our social media avenues and forward to Aspen View, Catholic School and/or directly to the three schools in our region	N/A	Will be schedule to appear on Facebook on February 25 th .	February 23 rd

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
42	February 25 th	5	GIS	How many passes a grader has made	Twp 590 from RR185 and West	The outcome of the queries: on 590 west of RR 185 verified the grader was there on the following dates: February 1st 590 from RR 183N - RR 192N, February 7th 590 from Hwy 855 to RR 193A and February 18th 590 from Hwy 855 - RR 192S.	February 25 th
43	February 25 th	4	Environmental Operations Department	Add to next agenda- 2022 RCA Conference	N/A	Will put it on next utilities agenda.	March 10 th
44	February 28 th	4	Economic Development	Post on regional social media and forward to ag producer contacts – federal funding youth employment and skills program	N/A	Posted on Regional social media.	March 10 th
45	March 1 st	5	Administration	Put up Ukrainian flag to show solidarity	County Office	Parks and Recreation manager was notified and will put it up.	March 1 st
46	March 1 st	4	Ag/ Communication	Post the February 28th to March 4th Invasive Species Awareness Week info on County social media.	N/A	Evonne shared the AAF post on Invasive Species Week on both Facebook and Twitter today.	March 1 st
47	March 2 nd	4	Economic Development	Assist with Alberta HUB website updates	N/A	CEDO will assist	March 2 nd

COUNCIL REQUESTS FOR INFORMATION

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#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
48	March 2 nd	4	Ag / Communication	Post LARA events on social media	N/A	We try to share most LARA events on our social media at every chance we get. If Council would like to share every LARA post perhaps Council should consider making a motion to that affect for Evonne so she is aware we need to be re-sharing each post. For the time being we will go ahead and have Evonne share this. Communications posted the LARA events.	March 4 th
49	March 3 rd	4	Economic Development / Communications	Post info Re: Alberta Hemp Alliance	N/A	CEDO forwarded to Evonne for County.	
50	March 7 th	2	Public Works	Updated on snow removal	All over	All snow removal equipment began early this morning. Currently it is much worse in the west end due to more open areas without tree or bush wind breaks. Graders will continue on their rounds as per policy. They wont be jumping around as most roads are in equally bad condition. I will continue to travel roads this afternoon and if deemed absolutely necessary, a change in direction could take place.	March 7 th
51	March 9 th	4	Fire Protective	Make sure we are registered for AFCA conference	N/A	Will register all who want to attend.	March 10 th
52	March 9 th	4	Public Works	Moving drifts	Twp 594 East of RR163	I just inspected Twp 594, east of RR 163 and found it had been cleared at some time today.	March 9 th
53	March 9 th	4	Administration/ Finance	Comment on Reporter questions.	N/A	Don't have the time to answer all of the questions asked. Only information that was available was provided to Councillor	March 9 th

COUNCIL REQUESTS FOR INFORMATION

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#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
54	March 10 th	4	Communications	Post if not already posted – Rural Health Beat	N/A	We haven't shared this type of communication through our social media channels before. Reason being is that it doesn't align with the objectives of the Social Media policy (Objective 3.1: Increase awareness of municipal services, emergency response communication, needs and events such as public notices, upcoming projects). While this information does have value, it may be better suited to be shared through the Region's channels.	March 10 th
55	March 11 th	2	Public Works	Road hasn't been graded yet	Range Road 131 north from Twp 590-594 and Twp. 594 going east from Range Road 130	Was completed already	March 11 th
56	March 11 th	4	Finance	Policing costs for the past and going forward years	N/A		
57	March 11 th	4	Administration	Who can fill out AER survey on County's behalf	N/A		
58	March 11 th	4	Asst. CAO	Bring Social Media policy to next Policy Committee Meeting	N/A	Was discussed to do so. Will be brought to Council attention at the next Council meeting.	March 11 th
59	March 11 th	4	Communications	Post "Coffee with a Cop" on social media	N/A	Scheduled the Coffee with a Cop poster to appear on social media on March 15 and April 20.	March 14 th

COUNCIL REQUESTS FOR INFORMATION

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#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
60	March 11 th	4	Public works	Access	Shemluk and Brodyk Lakes on TWP 604 West of RR170	The drifting to Shemluk is too hard for the grader to be wasting time on. The buggy with the V-plow will remove snow next week.	March 11 th
61	March 11 th	2	Communications	Send to Vilna as well (#59)	N/A	Was already cc'd in previous email	March 11 th
62	March 14 th	4	Public Works	Snow removal and icy road surface	RR 164 North of Hwy 28	This road is open for travel although just one pass was made. Will widen it out this week.	March 14 th
63	March 17 th	4	Public works	Snow removal – only done partially	RR155 North of Twp604	RR 155 is scheduled to be cleared Friday the 18 th . The grader did not go part way and turn around. This could have been a resident tractor. We did have a contract tractor do one pass last week to allow travel until the grader could complete snow removal.	March 17 th
64	March 17 th	4	Gas Department	Ask Federation to not hold meetings on fourth Thursday of month – conflicts with Council meeting	N/A	Motion already made to request the date change at February 15, 2022 Natural Gas meeting.	March 17 th
65	March 17 th	4	Gas Department	Should be writing a letter using the Federation template in regards to Utilities Safety Partners Risk Matrix for our distribution gas lines being low risk etc.		The Federation is creating a template for utilities to send the letter to Utility Safety Partners. This was discussed at my Federation Managers meeting in February and will create the letter once the template is available	March 17 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
66	March 21 st	5	Admin/Public Works	Ratepayer inquiring about guard rails on highway	Highway 831	Administration gave numbers to both Emcon and Alberta Transportation	March 21 st
67	March 23 rd	4	Communications	Post town hall response	N/A	The responses from the RCMP community engagement have been scheduled to appear on Facebook on Friday, March 25, 2022	March 24 th
68	March 23 rd	4	Ag	Post open farm days	N/A	I have included Evonne on this e-mail so she is aware. We will arrange with her to have this shared through our social media channels. The Open Farm Days was posted on Facebook and Twitter.	March 23 rd /24 th
69	March 23 rd	3	Bylaw Enforcement	Dogs barking	Warspite	Complaint forwarded to Bylaw Enforcement. The owner has communicated that they are going to be getting in touch with the Development Authority to obtain authorization to have a kennel.	March 25 th
70	March 28 th	4	Communications	Post veterinarian resolution follow up letter on social media	N/A	This letter will be brought forward through the ASB meeting. Carleigh has been cc'd as well.	March 29 th
71	March 28 th	5	Communications	Share Gord Banford concert poster on social media	N/A	We only use Smoky Lake County social media platforms for municipal programs and services, and don't share community events	March 29 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
72	March 29 th	4	Gas	Bring forward Utility Safety Partners letter to meeting	N/A	Was already going to be on agenda.	March 29 th
73	March 31 st	4	Public Works	Snow plowing needs to be done	RR174 South of TWP600	This stretch of road isn't normally opened in the winter as no one lives down there. I can make an effort to open up to the bee hives tomorrow.	March 31 st
74	April 2 nd	4	Administration	Set up delegation for next Council meeting	N/A	Penny Fox was contacted and put on May's agenda under the delegation portion.	April 4 th
75	April 8 th	5	Agriculture	Beaver Dam issue	Hutculiak's	Cannot blast due to: <ul style="list-style-type: none"> • The dam is still frozen • We cannot blast in Smoky Lake County from April 16th-July 16th • The dams are not on their property they are on neighbours properties and it is not the County's responsibility to ask for permission on someone else's property for another ratepayer 	April 8 th
76	April 12 th	5	Agriculture	Flooding/beaver issue -	NW-36-58-20-W4	Issue is not due to beavers just usual spring melt. Water has receded and will continue to do so as it melts	April 13 th
77	April 15 th	4	Communications	Post Economic Development week on social media	N/A	Request was sent to communications department on April 19 th	April 19 th
78	April 16 th	5	Public Works	Water issue – flowing into ratepayers land	Ditch along road South of Agri - terra	Crews are working on it currently	April 16 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
79	April 23 rd	2	Environmental	Look into garbage in ditch	Approximately 1/4 mile south of Range Road 133/Twp 582	We will have this picked up, and maybe see if we could find some kind of identification	April 23 rd
80	April 25 th	1	Public works	Rough road/holes	South side of bridge on RR130- rough. North side of bridge -hole	Public Works will inspect the area tomorrow and determine repair measures.	April 25 th
81	April 29 th	4	Public Works	Dust Control	RR161 and Twp595A through the Hamlet of Edward	There are currently 50 kph speed signs as one enters Edward. Also RR 161 has oil base asphalt from the south boundary of Edward extending just past the intersection at TWP 595A. There is also oil base asphalt on TWP 595A from RR 161 east extending 100 meters. Dust control is in place	April 29 th
82	May 4 th	4	Agriculture	Water drainage issue	Twp602 and RR163	We needed to release some of this water because it is sluffing in the side of our road quite badly. We only opened the dam enough to lower the water by 2-3ft, and there's currently probably closer to 10ft of water being held back at this location right now. This is what needed to be done at this time, especially with the rain in the forecast we need to ensure we don't find ourselves in a worse situation if we let this water encroach the road further. Trevor spoke with ratepayer letting him know this.	May 4 th
83	May 5 th	1	Bylaw	3 trailers on one lot	Bonnie Lake	Patrolling this weekend, will enforce.	May 5 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
84	May 6 th	3	Bylaw	Dog problem	Warspite	Attended the residence and delivered Notice ordering the owner to reduce the number of dogs to 2 by June 8, 2022. The owner is insistent that they are going to apply for a kennel. I have advised that it was communicated to me by the Planning and Development department that this would not be able to receive a permit (neither as a permitted nor discretionary use).	May 8 th
85	May 6 th	2	Fire	Put out potential hot spots around brush pile	NE 15-58-14-W4	Piles are not a concern, landowner will have equipment up and running to put out hot spots and burry.	May 6 th
86	May 6 th	2	Public Works	Road signs to be fixed and culvert to be installed	57306 RR135A Hwy 28/RR141 Twp 592/RR 145	The signs will be taken care of on Monday. As for the culvert request, Public Works will do an inspection in regards to the water issue	May 6 th
87	May 9 th	4	Communications	Post RMA Scholarship information	N/A	Will add the link to the bursary page on the County website.	May 9 th
88	May 9 th	1	Public Works	Barricades run over/moved	RR road 130 at the bridge	The barricades will be replaced and straightened out this morning.	May 10 th
89	May 9 th	1	Environmental	Garbage in ditch	Twp 600 just West of RR 124	Will pick up first thing tomorrow morning	May 9 th
90	May 12 th	1	Public Works	Trim sharp edges on culvert	North of lot 36 by the aspen crescent sign- Bonnie Lake	Will have culvert crew there on Monday.	May 13 th
91	May 13 th	1	Public Works	Rough road	RR 130 from Twp 602 north right to reserve.	Will have the grader repair washboard where necessary and schedule reclaimer as soon as possible	May 13 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
85	May 18 th	1	Public Works	Curve sign is off of post	Twp 590A and RR 140		
86	May 23 rd	1	Agriculture	Big rocks in the ditch	Twp road 600 just west of RR 140 north side of the road	Ag Fieldman suggested a skid steer would be needed from Public Works to remove rocks	June 3 rd
87	May 24 th	2	Public Works	Dust Control – is area a truck route	RR 143	RR 143 is the designated haul route for the water trucks going south to the oil field sites. The oil companies were previously approached for dust control funding but it was proven that there is more agricultural traffic travelling down RR 143 than the average of 2 trips made by the disposal trucks. Having said that, Public Works had this section of road on the 3 Year Road Plan prior to your time Linda. We proposed an MG30 application leading to the serviced wells but the previous councillor was against our proposal. At no time did oil companies supply dust control south and west of the area in question.	May 24 th
88	May 24 th	4	Communications	Post AHS Screen test	N/A	Posted on the website events calendar.	May 26 th
89	May 25 th	2	Administration	Maps to laminate for the Mayor of Vilna	N/A	Maps were printed and laminated at no cost.	May 26 th
90	June 1 st	2	Public works	Ratepayer found Gravel found on two quarters – wanted to know if County is interested	*This was requested by Division 4 Councillor to be brought forward to next Departmental meeting.	I have spoken with him and he is bringing a crusher in to crush approximately 20,000 tonne of rock. He may also have another 20,000 tonne in another area. His question to Council is would Smoky Lake County be interested in purchasing the gravel at \$14.00 per tonne. The rock at this location should produce gravel suitable for county purposes. The decision is for Council to make.	June 1 st

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
91	June 1 st	2	Public Works	Pot hole repair	SW 30-60-12-W4 and NW 19-59-12-W4		
92	June 1 st	2	Public works	Permission to install electric fence and if county would mark where fence should go	S ½, NE 18-57-13-W4	There would be no issue moving the fence a few feet closer to the road because of water. The location of the proposed fence line should be staked by the land owner and we will inspect and determine if the fence will be far enough from the road top. The county doesn't stake out locations for fence lines. If there are no legal survey pins to work from, measuring 33' from the road center line will work. Electric fence may be installed after obtaining a County Lease Agreement for grazing within county property.	June 3 rd
93	June 2 nd	4	Public Works	Move existing 50km/hr sign and install another sign.	Just off of RR170 going West. New sign coming out of the Day Use Area going East at Shemeluk Lake		
94	June 3 rd	2	Public Works/ Administration	Where to get grazing on road allowance form	N/A	Sent Councillor link to the form needed.	June 3 rd
95	June 3 rd	4	Gas Department	Forward article to appropriate staff	N/A		
96	June 3 rd	4	Communications	Post Asclepius Medical Camp for Youth poster	N/A	Not posted as it is not a municipal event.	June 6 th

COUNCIL REQUESTS FOR INFORMATION

YEAR 2022



#	Date	Division	Department	Request	Location/Area	Action Taken	Date Completed
97	June 7 th	4	Ag	How many beaver dams removed and how removed	White Earth Creek	Trapper set traps in Senetza's on the East side of RR164, trapping out 6 beavers prior to using dynamite to remove 3 dams there. This lowered the water level approximately 2 feet. In the fall they flew the drone over the creek to look for dams in that area – there were no dams and one beaver hut that was not affecting any county infrastructure. This section of creek always causes issues due to the muskeg there the water is very slow to filter (this is nature doing its job) as well as the creek severely narrows on RR163 (at Tychowsky's). The muskeg cannot be blasted. That is a huge floodplain along White Earth Creek that is meant to hold water. That riparian area is very important for water quality and infiltration to reduce extreme flooding events, as well as habitat for migratory birds and wildlife. It is disappointing to see the development that is happening in that area.	June 8 th
98	June 7 th	4	Public Works	Dust Control	RR174 between Twp 610 and 612		
99	June 9 th	1	Public Works	Washboard	RR 130 from Twp 610 north to the nation and in front of the water reservoir		
100	June 11 th	4	Public Works	Gravel windrow	RR151 North of Twp 600	The windrow issue was dealt with yesterday. The operator was called away without notice from this location to assist with an MG project. His services were required in a timely fashion so he left without flattening the windrow with intentions to return	June 12 th

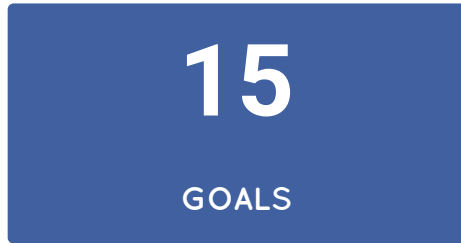
Public Works Road Foreman: June 13, 2021

- Completed MG project on 130 between 603 and 605.
- Spur Resources agreed to pay for the cost of MG for 4 dust controls On 143 between Hwy. 28 - 590 and 2 dust controls on 171 between Hwy. 28 – 592. They have been completed June 8.
- Will be doing MG project on 620 east of Hwy. 36 when weather permits.
- Following up with Trevor on beaver problem areas.
- Working on oil field requests.
- Rolling Hills Energy contributed to dust controls on 174 between 610 and 612.
- Have been working with By-Law and RCMP to get items off road right-of-way on 574A east of 134.
- Following up on road maintenance.

Bob Novosiwsky



5.1.c



MARK FEDORETZ

(SHOP) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
Administrative (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> Attend managers meetings Attend safety meetings Starting and helping complete projects in the shop Vehicle check lists. Attend Departmental meetings Signing Timesheets and bills Oil samples and act on recommendations Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/08	Annual Inventory Count Warranty repairs Annual Employee Evaluations Spec out vehicles and equipment to be purchased for all departments	Month <input type="checkbox"/> to be comple te by: Decem ber Month <input type="checkbox"/> to be comple te by: <i>No</i> <i>value</i> Month <input type="checkbox"/> to be comple te by: Decem ber Month <input type="checkbox"/> to be comple te by: <i>No</i> <i>value</i>
			Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
Contract Work (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> 1. 322. Replaced front tires. May 30 2022 2. 322. CVIP on HAK, school bus. June 1 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/08		Behind 0% 0 / 100%
→ Contract CVIPs			On Track 0%
Council Member Inquiry (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/08		Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
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Equipment (PW Shop Foreman): 100%

Mark Fedoretz:

Achievements:

1. 618 Pump up tires in wobbly packer. May 16 2022
2. 525 Pump up low tire. May 19 2022
3. 508 Replaced upper and lower mow board slides. May 24 2022
4. 608 Look at electrical issue, ended up calling Volvo. They replaced Alternator and ECM. May 24, June 3 2022
5. 604G Pull out of ditch. May 24 2022
6. 472 Put in sprayer monitor. May 24 2022
7. 471 Install sprayer monitor. May 26 2022
8. 484 Install new wiring harness for one pass system. May 26 2022
9. 502 work on steering and A/C. May 30 2022
10. 525 Service and check A/C. May 30 2022
11. 724 Replace circuit breaker and replaced battery. May 31 2022
12. 508A Replaced fan belt. June 1 2022
13. 472 Replace rear window. June 2 2022
14. 509 Replace LH front tandem tire. June 3 2022
15. 608 Fill Rh front shock with nitrogen does not hold anymore. June 6 2022
16. 604G Replace front window. June 6 2022
17. 511 Clean out radiator. June 7 2022
18. 505 Change out door glass. June 7 2022
19. 507A Service. June 8 2022
20. 511 Clean Radiator. June 8 2022
21. 505 Clean Radiator. June 8 2022
22. 509. Replace circle shims. June 13 2022

Challenges: *No value*

Next Steps: *No value*

2022/06/08

Behind
0%
0 / 100%

Goal	Progress Update	Tasks	Current Completion
Protective Services Maintenance/Repair (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> 1. 421 Install more lights on unit. May 19 2022 2. 445 Replace thermostats. May 26 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/08		Behind 0% 0 / 100%
Training (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: No training to report for this period Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/04/19		Behind 0% 0 / 100%
Vehicle (PW Shop Foreman): 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> 1. 198A Replace rear window. May 12 2022 2. 181 Replaced mud flaps on fifth wheel. May 12 2022 3. 111A Wired trailer to truck. May 12 2022 4. 197 Removed and replaced transmission and clutch. May 17, May 2022 5. 137 Flipped spring shackles. May 30 2022 6. 136 Replaced brake pot. May 30 2022 7. 197 Fix antifreeze leak. May 31 2022 8. 139 Tighten up wheel bearings and fix lights. June 7 2022 9. 114 Removed elevator and replaced bottom plate. May 17 2022 10. 444 Service. May 18 2022 11. 201 Service. May 18 2022 12. 140 Replace front axle assembly. May 24 2022 13. 208 Removed and replaced fan clutch. May 24, June 3 2022 14. 222A Service. May 24 2022 		Behind 0% 0 / 100%

Progress Update	Tasks	Current Completion
15. 116 Cleaned Antifreeze reservoir, ran truck and no other oil residue formed. May 24 2022		
16. 101 Scanned and truck needs a new transmission. May 25 2022		
17. 197 Replace purge valve. May 25 2022		
18. 195 Changed out brake LH rear brake pot. May 26 2022		
19. 203 Service. May 27 2022		
20. 181 Repair air leak. May 27 2022		
21. 217 Trailer brakes not working, replaced wires and everything till we found that the way the brakes were made was the problem. May 31, June 7 2022.		
22. 409 Replaced alternator. June 1 2022		
23. 197 Replaced signal light switch. June 2 2022		
24. 476 Put in new ABS module and got running. June 2 2022		
25. 188 Electrical issue with engine fan. June 2 2022		
26. 726 Installed new power steering pump. June 3 2022		
27. 183 CVIP. June 3, June 10 2022		
28. 195 Installed new drivers seat. June 6 2022		
29. 180 Recharge A C. June 9 2022		
30. 159 CVIP. June 13 2022		
<p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/08</p>		

→ 31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.

Behind
0%

Goal	Progress Update	Tasks	Current Completion
→ Sand trucks ready for Winter		Sand truck 3 Month <input type="checkbox"/> to be comple te by: October	
		Sand truck 2 Month <input type="checkbox"/> to be comple te by: October	Behind 0%
		Sand truck 1 Month <input type="checkbox"/> to be comple te by: October	
→ 150 Services to vehicles and equipment: 150 Service(s)			Behind 0% 0 / 150 Service(s)
→ Tandem Trucks ready for summer		Sand truck 1 Month <input type="checkbox"/> to be comple te by: April	
		Sand truck 2 Month <input type="checkbox"/> to be comple te by: April	Behind 0%
		Sand truck 3 Month <input type="checkbox"/> to be comple te by: April	

31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.

Overdue
32%

Goal	Progress Update	Tasks	Current Completion
150 Services to vehicles and equipment: 150 Service(s)			Overdue 0% 0 / 150 Service(s)

(SHOP) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
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(SHOP) Training Event Form 2022

Behind
0%

UNIT LISTING

UPDATED: March 28, 2022

PUBLIC WORKS

100	12 GMC SLE 2500	
101	15 GMC SLE 2500	
101A	18 GMC Sierra 150 - Bob Novosiwsky	
101C	22 GMC Sierra 7500 - Doug Ponich	
102	09 GMC SLE2500 - Matt Trufyn	
104	12 GMC K1500 - Shop Parts	Radio
105	08 GMC K3500	Radio
106A	18 CHEV CK25953	Radio
107	05 GMC K3500 w/Dump Box	Radio
108	07 GMC K5500	
109	09 GMC T3500	Radio
110	01 GMC K3500	
111	07 Decap Belly Dump Trailer W/Unit 199	Radio
112A	20 Peterbilt Garbage Truck - Syd Kuryliw	
114	08 GMC W 5500 Street Sweeper	
114A	08 Engine W/Unit 114 Sweeper	
115	15 GMC 3500	
116	11 GMC T3500	
117	12 GMC T3500	
118A	19 Chev Traverse	
119	11 Dodge 5500 HD	
120	97 5th Wheel Steam Trailer	
121	10 Packer Trailer CT7012	
122	08 Dodge Ram 5500	
125	86 Portable Oil Tank (Used) 5HZ3-06	
126	21 Double A Dump Trailer	
128	90 Tank W/Homemade Trailer/ Cold Pour Tank	
135	04 GMC K3500	
136	08 EZ-2 Load Trailer Tilt Deck - Unit 170	
137	10 FD7020 Culvert Trailer	
138	97 Ford AT 9513 Water Truck	Radio
140	08 Black Trailer for Skid Steer AA08580	
140A	18 Double A Tilt Trailer CT217-24 AA08580	
155	91 Kenworth T800 Oil Truck	Radio
158	11 50 Ton Tridem Lowbed	
159	11 Tandem Jeep	
160	19 Asphalt Patcher Box For Unit 108	
162	Asphalt Hopper	
163	Hotsy 1260 Pressure Wash W/Unit 122	
164	Hotsy 1260 Pressure Wash Unit 120	
166	08 Western Snowplow W/Unit 108	
167	14 Western 3.3 Yd. Sander W/Unit 108	
170	97 Kenworth T800 Truck	Radio
180	99 Kenworth T800 Truck	Radio
181	14 Decap Belly Dump Trailer W/Unit 198	
182	00 Portable Truck Scale	
183	97 Polar Triaxle Oil Tanker	
186	Bleacher Trailer for moving bleachers/Homemade	
187	01 FD7020 Utility Trailer	
188	13 Kenworth T800 Truck	Radio
189	15 Decap Belly Dump Trailer W/Unit 188	
191	21 4700SB Western Star	
194	11 Decap Belly Dump W/Unit 197	
195	05 Kenworth T800B Truck	Radio
195A	10 Sander W/Unit 195	
195B	10 Plow W/Unit 195	
195C	14 Wing Assembly W/Unit 195	
196	04 Decap Belly Dump Trailer W/Unit 180	
197	05 T800 Kenworth	
198	07 Peterbilt Truck	
198A	23 T880 Kenworth Truck	
199A	18 T800 Kenworth	
435	02 Ford F550 4x4	
435A	21 10' Western Snowplow W/Unit 435	

GRADERS

502	14 M 11 Cat Grader- Robert R.	Radio
505	14 M 15 Cat Grader- Ken G.	Radio
507A	21 160-15 Cat Grader- Barry D.	
508	14 M 16 Cat Grader - Dwayne P.	Radio
508A	19 160M3 Cat Grader - Gerry K.	Radio
509	14M 14 Cat Grader - Dwayne J.	Radio
511	17 160M Cat Grader - John P.	Radio
525	15 14M3 Cat Grader - Wayne C.	

HEAVY EQUIPMENT

601	00 D6R Dozer Caterpillar	Radio
601A	98 Brush Rake W/Unit 601	
602	04 420D Caterpillar Backhoe	Radio
602FB	09 Frost Bucket	
603	08 RM500 Reclaimer	Radio
604A	08 Bucket W/Unit 604G	
604B	08 Snow Blower W/Unit 604G	
604C	08 Broom W/Unit 604G	
604D	08 Auger W/Unit 604G	
604E	10 Brush Cutter	
604F	10 Pallet Forks	
604G	19 289D Compact Track Loader	
604H	Sand Bagging Machine	
606	78 310AD John Deere Backhoe	
607	81 310A John Deere Backhoe	
608	11 Volvo A30F Rock Truck	Radio
609	11 Volvo A30F Rock Truck	
610	75 /17 Hyster Packer	
611	10 WP1550A Plate Tamper	
612	65 Massey Ferguson Tractor	
613	83 Post Pounder	
614	78 75B Clark Loader - Forklift	
615	14 586C Brush Cutter	Radio
616	86 627B Buggy Caterpillar	
617	05 PT 13 Wobbly Packer	
618	05 PT 13 Wobbly Packer	
619	05 PT 13 Wobbly Packer	
620	80 V Snowplow for 616	
621	05 PT 13 Wobbly Packer	
622	14 420FT3 Cat Backhoe	
623	79 S50C Hyster Forklift 6,000 lb.	
624	00 4191 RT Scissorlift	
625	06 Caterpillar Packer (Smooth Drum) CS563E	
626	10 DD16 Volvo Double Drum Packer	Radio
627	17 HX300L Hyundai Excavator	
628	06 CP563E Cat Padfoot Packer	
629	08 950H Cat Wheel Loader	
630	Cold Pour Tank (Crackfilling)	
631	95 Retriever Batco Shortline	
632	95 BS62Y Wacker Jumping Jack	
634	00 Sod Mulcher	
636	98 Khun Mixer	
638	98 CP563C Cat Compactor	
640	12 BC1000XL Vermeer Chipper	
642	07 CB564D Double Drum Packer	
646	17 104 Contour Packer Roller	
647	18 90 Contour Packer/Roller W/Unit 511	

AGRICULTURE

201 11 Ram 3500 Dodge
406 86 DX3.30 Duetz Tractor
409 17 GMC TK15543
412 10 Z1032 Boat **W/Motor (412B)**
412B 10 Honda Motor 9.9 **W/Boat 412**
413 Scare Cannon 0401092
417 Scare Cannon 02010095
418 Scare Cannon 06770
420 12 GMC SLE2500 - **Dynamite Truck - Trevor C**
420A 21 H435 Husqvarna Chainsaw
422 07 Utility Trailer - Black Y898-36
423 91 80212-3HP Briggs & Stratton Sprayer
428 00 Dynamite Mag W409
444 17 GMC TK15543 - **Amanda K** Radio
447 03 E450 - **VILLAGE OF VILNA**
448 07 Sprayer
454 12 Interstate Trailer
456 12 Grass Seeder/Spreaders
457 13 Rotary Mower
460 13 Sprayer (Nurse Unit)
465 05 Argo Avenger
475 Scare Cannon 02010062
476 12 GMC SLE 2500
477 16 Pressure Washer - **Paul S**
478 02 GMC K 1500 - **Aq Dept**
479 15 GMC SLE2500

GRASS CUTTING - DRIVEWAYS

PAUL SKARLICKI **DALE**
471 16 6130 R John Deere Tractor
483 20 Degelman 1820 Side Arm
484 20 Degelman 1500 Mower
644 16 Degelman Dozer Blade s/n 29838 **W/471**

STEPHEN JAREMA **WILL**
455A 12 6430 John Deere Tractor
473 16 Degelman Flex Arm
474 16 Degelman Mower
643 14 Degelman Dozer Blade s/n 29872 **W/455A**

ROD SVENKY **DANA**
472 16 6130 John Deere Tractor
481 19 Degelman 1820 Flex Arm
482 19 Degelman REV1500 Mower
645 16 Degelman Dozer Blade s/n 29839 **W/472**

466 15 XH1000 Schulte Mower
467 15 FX1510 Schulte Flex Arm
633A 21 6175M John Deere Tractor **GARRY**
639A 21 Degelman Dozer Blade **W/633A**

GAS DEPARTMENT

201A 20 GMC Sierra 1500 - **Daniel Moric**
202 14 Chev LT3500 - **James Vezeau**
203 16 Dodge Ram 3500 - **Daniel Malysh**
204A 21 GMC Sierra 3500 - **Will Gray**
206 13 GMC SLE3500 - **Barry Letwin**
207 91 Gardner Denver (Compressor) D190QJD
208 08 Chev C5500
209 13 Ditch Witch RT115Q DW
211 11 R300 Hand Trencher Ditch Witch
214 11 Dodge Ram Odorant Truck
216 Yamaha Portable Generator (Blue) 7CH 241040
217 13 GN Trailer Flat Bed
218 Honda Portable Generator (Red) EZGF1011935
219 Metal Detector S/N 232988
223 10 XH2008 GPS - Mapping Unit
225 CNG Trailer - Gas Alberta
230 Honda UMK442 Weed Trimmer
232 95 GMC K3500
233 13 ABU SWS Flatbed Trailer
234 12 Handheld Leak Detector
235 13 #455 - Husqvarna Chainsaw
238 14 Pipeline Locator PL960AC

PUBLIC WORKS**GENERATORS/TRAILERS**

650 Generator 2009
 650A 15 Trailer Hauler Carrier
 651 Generator 2009
 651A 15 Trailer Hauler Carrier
 652 Generator 2010
 652A 15 Trailer Hauler Carrier
 653 Generator 2012 - Old Shop

MISCELLANEOUS

801 97 #51/55 Husqvarna Chainsaw - Parts
 802 97 #51/55 Husqvarna Chainsaw - Parts
 803 97 #51/55 Husqvarna Chainsaw - Parts
 804 97 #51/55 Husqvarna Chainsaw - Parts
 807 97 #35Husqvarna Chainsaw
 808 02 #35 Husqvarna Chainsaw
 810 02 #61 Husqvarna Chainsaw
 812 02 #353XP Husqvarna Chainsaw
 815 06 45 Husqvarna Chainsaw
 819 16 Chopsaw K760-14
 820 97 Cutoff Saw #268K
 821 05 326P5 Pole Saw
 822 06 #55 - Husqvarna Chainsaw
 824 06 #55 - Husqvarna Chainsaw
 825 06 #55 - Husqvarna Chainsaw
 826 06 #55 - Husqvarna Chainsaw
 836 13 #455 - Husqvarna Chainsaw
 837 13 #455 - Husqvarna Chainsaw
 838 13 #455 - Husqvarna Chainsaw
 839 13 #455 - Husqvarna Chainsaw
 840 14 Weed Trimmer
 841 14 Weed Trimmer
 842 18 525PT5S Pole Saw
 843 18 525PT5S Pole Saw
 844 16 455 Husqvarna Chainsaw
 845 16 455 Husqvarna Chainsaw
 846 16 455 Husqvarna Chainsaw
 847 16 455 Husqvarna Chainsaw
 848 19 535 LST Weed Trimmer
 849 20 RANCHER Husqvarna Chainsaw
 850 20 RANCHER Husqvarna Chainsaw

PUBLIC WORKS - OTHER

900 02 Strom King Washer
 901 77 SC250 Oil Tank
 902 03 1/2 " Drill
 904 Plasma Cutter
 905 16 Verus Edge Scanner
 906 97 Portable Air Compressor
 907 94 500 Gallon Tank
 908A 18 Shop Compressor C15

PUBLIC WORKS - OTHER cont'd

909 91 Acklands Shop Welder C1023E
 910 06 Metal Detector - GA-52CX
 912 90 GSW Water Pump 560580
 913 94 Canuck Power Washer SF30E H C
 914 96 Welder DC 400
 915 96 Horizontal Bandsaw RE72
 916 95 Drill Press RDM270F
 917 97 Magnetic Drill Press 4202 Cat
 918 Power Fist Sandblaster
 919 Tennant LP# 292572 Floor Sweeper
 920 Inline Hydraulic Tester 4221
 921 Gravel Tester ML-04325
 922 07 Fred - Fume Extractor
 923 02 Dolly for Boat Docks
 924 03 CNP60 Crimper
 924A 21 MVB140-NC CRIMPER
 925 04 Portable Cutting Machine
 926 02 W220 DG Jaespa Bandsaw
 927 Spare Tool Box / Shop
 928 05 Generator 5 HP/2600
 929 1" Drive Impact Wrench
 930 Floor Hoist - Shop
 931 15 ES1224 Truck Power Pack
 932 08 H3655 Load Tester
 933 09 Washer Bio Circle MU300A
 934 Jake Brake Adjuster kit
 935 WD 1670 Vacuum Cleaner
 936 55 Ton Hyd Press
 937 Servalliance Camera
 938 Pressure Washer #1 - Shop
 939 Pressure Washer #2 - Shop
 940 12 22 Ton Axle Jack
 941 12 GA-52CX Detector (292514)
 942 12 Porta-A-Cool
 943 DEF Pump
 944 14 Metal Detector - GA-52CX
 945 Trailer Tester
 946 15 Bead Braker
 947 15 Lathe
 948 15 Asphalt Saw
 949 16 Power Fist Water Pump
 951 18 Inductive Heat Gun
 953 19 Honda Trash Pump/1890549
 954 19 Honda Trash Pump/1819652

PARKS & RECREATION

701 11 John Deere Compact 2720 Tractor
 704 05 Push Lawnmower
 705 16 GMC 3500
 712 04 Log Splitter - Princess Auto
 713 04 I10216TA2 Enclosed trailer - Ray
 713A 18 Generator - Ray
 713B 18 Craftsman Air Compressor/4315
 714 04 I10216TA2 Enclosed Trailer
 714A 18 Generator
 714B 18 Craftsman Air Compressor/4108
 717 07 Husqvarna Weed Trimmer s/n: 300659 - Ray
 721 11 Trailer ECH 77 - Car Hauler
 722 11 Denies Mower
 723 18 Denies Mower - Ray
 724 10 GMC SLE3500 - Syd Kuryliw
 726 09 GMC SLE 3500 - Ray
 727 12 Weed Eater - Ray
 728 16 Weed Eater
 729 Scraper - Homemade
 730 09 Mini Tiller CT20 52112
 732 12 Snowblower Craftsman - Old Shop
 733 13 Poulan Lawnmower
 734 13 Denies Mower - Ray
 735 13 Weed Trimmer - Ray
 736 16 Weed Trimmer
 738 13 #455 - Husqvarna Chainsaw
 739 13 #455 - Husqvarna Chainsaw - Ray
 741 14 Husqvarna Leaf Blower - Old Shop
 742 15 Denies Mower
 743 18 GMC Sierra 3500 - Ray
 744 18 Weed Trimmer

VILNA FIRE RESCUE (02)

401 11 MM10604 Freightliner Radio
 415 08 GMC K 2500 Radio
 419 07 GMC C5500 Truck Radio
 429 06 F550 4x4 Radio
 430 91 F350 4x4 Radio
 451 97 GMC C7500 Superior Radio
 464 14 K1260 Power Cutter
 485 21 CAN-AM 6x6 Side by Side
 485A 21 Trailer EUT77-14

SMOKY LAKE FIRE RESCUE (03)

405 98 Freightliner FL80 Radio
 407 01 F550 Rescue Radio
 445 97 F700 4x4 (SLRESP) Radio
 458 02 Dodge Ram
 459 14 Freightliner M2 106
 470 02 Ford F550 W/431
 488 08 Ford E350 Ambulance

WASKATENAU FIRE RESCUE (04)

403 08 Freightliner Radio
 408 12 Ford 4X4 Radio
 433 Water Tank Homemade
 462 08 GMC C5500
 463 14 Chop Saw

COUNTY FIRE (01)

410 15 GMC SLE2500 - Spencer Kotylak Radio
 410A 20 GMC Sierra 2500 - Scott Franchuk Radio
 414A 09 Keystone Trailer Command Post
 414B 17 Honda Generator
 421 10 Polaris Ranger 6x6
 421A 19 Skid Unit
 424 Command Post Trailer
 404 81 Chev (In Yard)

SCHOOL DEPARTMENT

308 06 Freightliner Bus - Vilna Spare
 322 08 Freightliner Bus - Smoky Lake Spare

BY-LAW OFFICER/SAFETY OFFICER

221 07 CAN AM Quad 4x4
 222 13 GMC Sierra K3500
 222A 21 Chevrolet Traverse - Trevor T

WATER/SEWER DEPT/ GARBAGE

205 15 GMC LT 3500
 220 15 Grapple Bucket - Landfills
 226 15 GMC SLE2500 - Scott Adamson
 226B 22 GMC SIERRA 1500 - Terry Bodnar
 227 17 Chev CK15753 - Dave Franchuk
 239A 22 GMC SIERRA - Lorne Fedirchuk
 240 15 Cat 259D Skid Steer
 240A 18 Brush Cutter
 241 20 ABU Dump Trailer

ASPEN VIEW

AV181 Trailer 12 Ft.W/4VR 249
 AV1001 Trailer 16 Ft.W/4VR 248
 AV999 F3060 Kubota Riding - Aspen View

401 2013 Husqvarna 455 Rancher Chain Saw
 401 2016 Leader PPV-FAN
 429A 2006 Holmatro DPU-30 Power Unit
 429B Husqvarna 351 Chainsaw

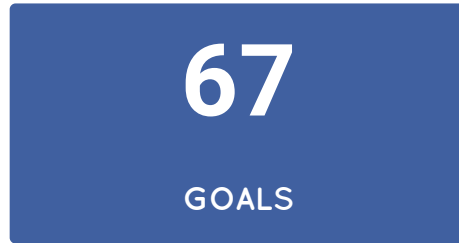
407 2009 Holmatro DPU-30 Power Unit
 407 Husqvarna 340 Chainsaw 41CC
 407 Honda 3HP GX100 Fan
 459 Husqvarna 371K Chopsaw 71CC
 459 Husqvarna 57S Chainsaw 74CC

403 2007 Husquvarna 575XP Chain Saw
 403 PPFan Unifire Honda GX 160
 408A 2011 Husquvarna K1260 Chop Saw
 408B 2008 Holmatro DPU-30 Power Unit

427 1942 International Old Smoky LakeFire Truck
 432 1950 Warspite Old Fire Truck
 424A Generator W/424 EHE 5000
 424B 45 Chainsaw W/424
 424C 45 Chainsaw W/424



5.1.f



PUBLIC WORKS SAFETY PLAN

(SAFE) GOVERNANCE

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Disaster Services (Safety Officer): 100%	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 30 took concern from taxpayer that applied for DRP but did not hear back from AEMA</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 21 attended emergency services for preparing for BBQ in May Apr 19 attended meeting for BBQ in May</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 15 tested generators</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/16</p> <p>Trevor Tychkowsky:</p>		<p>Behind</p> <p>0%</p> <p>0 / 100%</p>

Achievements: Feb 24 AEMA monthly training

Challenges: *No value*

Next Steps: *No value*

2022/03/15

Trevor Tychkowsky:

Achievements: Jan 26 provincial COVID update

Feb 9 provincial COVID updates

Feb 9 & 11 update for pipeline companies

Challenges: *No value*

Next Steps: *No value*

2022/02/18

Trevor Tychkowsky:

Achievements: Dec 8 Provincial COVID update

Dec 15 Provincial COVID update

Dec 22 Provincial COVID update

Jan 4 Provincial COVID update

Jan 12 Provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2022/01/18

Trevor Tychkowsky:

Achievements: Sept 22 AEMA monthly training virtual

Sept 22 Provincial COVID update

Oct 7 Provincial COVID update

Oct 13 Provincial COVID update

Oct 22 sent update info to Pembina pipeline for emergency contacts

Oct 25 went to start generators

Oct 26 working on MEO course for Council

Oct 27 AEMA monthly training Virtual

Nov 3 assisted RCMP in ground search at WE pit for missing person

Nov 18 did fire drills review at shop and office with staff present and identified what is not working with corrections identified

Nov 24 Provincial COVID update

Nov 30 got info off to Angela for flood claim dated back to 2020

Dec 1 Provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2021/12/06

Trevor Tychkowsky:

Achievements: Aug 25 AEMA training online
Sept 2 registered for Logistic course Sept 8

Sept 2 sent invite for bordering on disaster conference and registered myself and on fire dept

Sept 13-17 bordering on disaster conference one hour per day

Challenges: *No value*

Next Steps: *No value*

2021/09/15

Trevor Tychkowsky:

Achievements: July 14 provincial update for COVID
July 28 AEMA works hop

Aug 18 provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2021/08/23

Trevor Tychkowsky:

Achievements: June 16 provincial COVID update
June 23 AEMA monthly training

June 23 provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2021/07/12

Trevor Tychkowsky:

Achievements: May 26 AEMA meeting /training on ECC vs ICP discussion

May 26 update for COVID

June 2 Provincial COVID update

June 9 provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Trevor Tychkowsky:

Achievements: May 17 provincial COVID update

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Trevor Tychkowsky:

Achievements: Apr 21 COVID provincial update

Apr 28 COVID provincial update

May 5 COVID provincial update

May 5 contacted DEM"s on new restrictions

May 5 & 6 sent to staff new restrictions from Province

May 7 COVID restrictions update from province

Challenges: *No value*

Next Steps: *No value*

2021/05/17

Trevor Tychkowsky:

Achievements: Mar 16 CEMP review rom AEMA

Mar 16 working on billing issues with foot Hills County

Mar 19 worked on more billing for pumps

Mar 24 provincial COVID Update
Mar 26 provincial COVID update
Mar 26 started generators testing
Apr 8 redone screening questioner

Challenges: *No value*

Next Steps: *No value*

2021/04/19

Trevor Tychkowsky:

Achievements: Feb 24 Provincial COVID update
Mar 3 Provincial COVID update
Mar 10 Provincial COVID update
Mar 9 worked on CEMP
Mar 9 started generators
Mar 9 attended community COVID update

Challenges: *No value*

Next Steps: *No value*

2021/03/15

Trevor Tychkowsky:

Achievements: Jan 24 received call from Vilna fire hall need advice on COVID protocol for direct contact of COVID patient
Jan 26 DEM's meeting and Provincial meeting COVID update virtual
Feb 2 DEM's meeting and Provincial meeting COVID update virtual

Challenges: *No value*

Next Steps: *No value*

2021/02/18

Trevor Tychkowsky:

Achievements: Dec 16 DEM's meeting plus provincial update for COVID virtual
Dec 22 DEM's meeting plus provincial update for COVID virtual

Jan 12 DEM's meeting plus provincial update for COVID virtual

Jan 19 DEM's meeting plus provincial update for COVID virtual

Jan 18 meeting with ASIST team

Challenges: *No value*

Next Steps: *No value*

2021/01/21

→ Apply for grants when needed

2022/01/01-2022/12/31

Trevor Tychkowsky:

Achievements: no further action required

Challenges: *No value*

Next Steps: *No value*

2021/09/15

Trevor Tychkowsky:

Achievements: July 14 looked into update on 2020 DRP status

Challenges: *No value*

Next Steps: *No value*

2021/08/23

Trevor Tychkowsky:

Achievements: no further action required

Challenges: *No value*

Next Steps: *No value*

2021/05/17

Trevor Tychkowsky:

Achievements: Mar 25 Analyzing changes to DRP virtual

Challenges: *No value*

Next Steps: *No value*

2021/04/19

Behind
0%

→ ASIST Training

2022/01/01-2022/12/31

Trevor Tychkowsky:

Achievements: May 26 AEMA training

Challenges: *No value*

Next Steps: *No value*

Behind
0%

2022/06/13

Trevor Tychkowsky:

Achievements: Apr 25 attended fin/admin training in Thorhild though AEMA

Challenges: *No value*

Next Steps: *No value*

2022/05/16

Trevor Tychkowsky:

Achievements: Feb 25 made claim for training with ASIST for Nait IMT training

Challenges: *No value*

Next Steps: *No value*

2022/03/15

Trevor Tychkowsky:

Achievements: Jan 28 Monthly training from AEMA

Challenges: *No value*

Next Steps: *No value*

2022/02/18

Trevor Tychkowsky:

Achievements: no action

Challenges: *No value*

Next Steps: *No value*

2022/01/18

Trevor Tychkowsky:

Achievements: Sept 24 ASIST AGM
Dec 1 provincial IMT meeting virtual

Challenges: *No value*

Next Steps: *No value*

2021/12/06

Trevor Tychkowsky:

Achievements: no further action required

Challenges: *No value*

Next Steps: *No value*

2021/09/15

Trevor Tychkowsky:

Achievements: Aug 4 Regional IMT meeting for province

Challenges: *No value*

Next Steps: *No value*

2021/08/23

Trevor Tychkowsky:

Achievements: no further action required

Challenges: *No value*

Next Steps: *No value*

2021/05/17

Trevor Tychkowsky:

Achievements: Mar 15 supply unit leader workshop

Challenges: *No value*

Next Steps: *No value*

2021/03/16

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Attend yearly AEMA Summit</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: no further action required</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/05/17</p> <p>Trevor Tychkowsky: Achievements: Mar 23 - 25 AEMA summit virtual</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/04/19</p> <p>Trevor Tychkowsky: Achievements: Feb 10 registered for AEMA summit Virtual Feb 22 registered Gene for AEMA summit Virtual</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/02/18</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Attend yearly Disaster forum	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: Dec 7 - Jan 18 dealt with 6 calls for call center Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/18</p> <p>Trevor Tychkowsky: Achievements: no action Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/01/18</p> <p>Trevor Tychkowsky: Achievements: Sept 16 & 17 bordering on disaster conference virtual Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/12/06</p>		Behind 0%
→ Chair Organized regional team (ASIST)	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: June 1 ASIST meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky: Achievements: Feb 25 ASIST meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky: Achievements: no further actions required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/07/12</p>		Behind 0%

Trevor Tychkowsky:

Achievements: June 9 Regional provincial meeting for IMT teams meeting

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Trevor Tychkowsky:

Achievements: May 5 Regional meeting with provincial IMT teams

Challenges: *No value*

Next Steps: *No value*

2021/05/17

Trevor Tychkowsky:

Achievements: Apr 9 assist meeting Virtual

Challenges: *No value*

Next Steps: *No value*

2021/04/19

Trevor Tychkowsky:

Achievements: Mar 15 ASIST board meeting

Challenges: *No value*

Next Steps: *No value*

2021/03/16

→ Do yearly training for EOC team

2022/01/02-2022/12/31

Trevor Tychkowsky:

Achievements: Dec 15 booked EMO course for council Jan 11, 2022

Challenges: *No value*

Next Steps: *No value*

2022/01/18

Behind
0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Hold regular meeting	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: Feb 3 meeting with AEMA and DEM's for changes to bylaws Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18		Behind 0%
→ Hold regular meeting (Regional Councils)	2022/01/02	2022/12/31			Behind 0%
→ Hold table top training for EOC team	2022/01/02	2022/12/31			Behind 0%
→ Update CEMP manual	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: Jan 26 update on CEMP Feb 1, 2 update on CEMP Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18		Behind 0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Risk Pro (Safety Officer): 100%	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 17 Risk pro workshop virtual</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: no further action required</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/05/17</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Feb 3, 12 worked on policy with Lydia on workplace violence</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/02/18</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Dec 14 arrange for phones to be fixed and also billing switchovers for fire service Dec 16 started internal audit Dec 16 filled out slipping incident Dec 23 completed internal audit and sent off to AMHSA Jan 15 asked question to insurance on liability Jan 15 went to investigate incident for ANI damage Jan 18 contacted insurance on ANI damage Jan investigated claim on damaged property by Spedden still under investigation</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2021/01/21</p>		<p>Behind 38% 38.18 / 100%</p>
→ Attend strat plan meetings	2022/01/02	2022/12/31			<p>Behind 0%</p>
→ Jubilee insurance inspections 0 Inspection(s)	2022/01/02	2022/12/31			<p>On Track 100%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Jubilee insurance investigations 0 Investigation(s)</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Dec 7 contacted RMA of a VFIS claim for fire fighter death at home Dec 16 contacted RMA trailer stolen from Bogdan's pit</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/18</p>		<p>On Track 100%</p>
<p>→ RMA Risk pro meeting and requirements</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Jan 19 meeting with risk pro staff for audit requirements</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 12 contacted RMA insurance for risk pro requirements virtual meeting Jan 19th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/01/18</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Sept 29 Risk pro meeting Virtual Oct 13 Risk pro meeting Virtual Nov 23 meeting with Lydia on risk pro requirements</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/12/06</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
↳ Service Generators: 1 Service(s) to 12 Service(s)	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: June 8 serviced generators Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13 Trevor Tychkowsky: Achievements: Mar 15 did generator startup Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15		Behind -9% 0 / 12 Service(s)
Public Works (Safety Officer): 100%	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: May 27 set up cameras May 30 worked on cameras issues May 31 worked on cameras June 6 and 8 answered phones for shop June 7 worked on cameras not working properly June 9 went to city to pick up parts and also phone supplies Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13 Trevor Tychkowsky: Achievements: Mar 23 picked up parts for PW and also picked up phone supplies Mar 23 helped move Buggy back to yard after broken down. closed off roads May 13 picked up parts upon return from RUSA meetings Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16 Trevor Tychkowsky: Achievements: Mar 2 worked on fuel cardlock system not working properly Mar 8 made emergency run for parts for PW tractor		Behind 0% 0 / 100%

Challenges: *No value*

Next Steps: *No value*

2022/03/15

Trevor Tychkowsky:

Achievements: Jan 18 worked on doors not working properly in old shop

Jan 18 working on chains recertification

Jan 25 working on agreements for graders in yard sent off to other municipalities and also safety group

Feb 11 picked up chains from yearly inspection

Challenges: *No value*

Next Steps: *No value*

2022/02/18

Trevor Tychkowsky:

Achievements: Dec 9 went to city to drop off chains to be inspected and also to parts for PW

Dec 10 answered phones no one in office

Dec 20 answered phones no one in office

Jan 5 went to find heaters for graders and plow trucks and also picked up parts

Jan 6 emergency run for parts for a grader

Jan 12 went to city to pick up chains that were recertified and took more in

Challenges: *No value*

Next Steps: *No value*

2022/01/18

Trevor Tychkowsky:

Achievements: Sept 13 called for when fence to be done at shop

Challenges: *No value*

Next Steps: *No value*

2021/09/15

Trevor Tychkowsky:

Achievements: Aug 25 dealing with Cameras at WE pit and also at RR174

Challenges: *No value*

Next Steps: *No value*

2021/09/15

Trevor Tychkowsky:

Achievements: July 12 updated report for WE pit trucks
July 15 helped with oil tank at Bogdans pit

July 15 went to city for parts

Aug 6 had booster installed into grader for cell phone reception

Aug 9 went to get wasp spray more product needed

Challenges: *No value*

Next Steps: *No value*

2021/08/23

Trevor Tychkowsky:

Achievements: June 18 went to Edmonton for parts while in for phones

June 21 worked on Ron S fuel tank to be moved

June 29 answered phones Darline away

June 29 got gate fixed at Bogdan's pit

June 29 helped with issues of oil tanks at Bogdan's pit called for burner to be cleaned out.

Challenges: *No value*

Next Steps: *No value*

2021/07/12

Trevor Tychkowsky:

Achievements: May 26 helped with demo for grader

May 26 worked on camera not reporting

May 28 went to pick up parts

Challenges: *No value*

Next Steps: *No value*

2021/06/15

Trevor Tychkowsky:

Achievements: Apr 21 while in city picked up parts for PW

Challenges: *No value*

Next Steps: *No value*

2021/05/17

Trevor Tychkowsky:

Achievements: Apr 6 emergency run for parts

Apr 15 looked into beacon lights for trucks

Challenges: *No value*

Next Steps: *No value*

2021/04/19

Trevor Tychkowsky:

Achievements: Feb 19 help with moving broken down truck
back to shop with site inspection

Masr 1 got fuel card, back gate code and phone for
Mechanic

Mar 9 approved chains to be repaired and inspected

Mar 9 arranged for radios to be installed into skid steer

Challenges: *No value*

Next Steps: *No value*

2021/03/15

Trevor Tychkowsky:

Achievements: Feb 1 fuel entries on computer

Challenges: *No value*

Next Steps: *No value*

2021/02/18

Trevor Tychkowsky:

Achievements: Jan 5 - 18 year end fuel entries

Jan 6 went to city for phone supplies, computer supplies and
parts for PW

Jan 13 fixed back gate stuck open

Challenges: *No value*

Next Steps: *No value*

2021/01/21

→ Work on security system and gate operation for P.W.

2022/01/01-2022/12/31

Trevor Tychkowsky:

Achievements: May 19 worked on fuel and gate codes for staff

May 27 set up codes for workers

May 31 programmed fobs for back gates

June 1 worked at codes for security system for staff at shop and office

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Behind
0%

→ Work on special projects when required

2022/01/01-2022/12/31

Behind
0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Administrative (Safety Officer): 100%	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: June 7 & 8 worked on fire drills procedures</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 22 made changes to workplans and sent for approval Apr 22 budget meeting Apr 22 got pricing for sidewalks by chambers May 11 policy committee May 13 Budget meeting</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 21 did final billing for phones to departments Jan 21 did billing for safety delivered to town staff Jan 25 council departmental meeting Jan 31 worked on security system for office error on system Feb 3 listened to presentation legal obligation for snow plowing Feb 3 meeting with security company on different systems Feb 10 meeting with management for how to deal with COVID changes within staff</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/02/18</p>		<p>Behind 0% 0 / 100%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Receive calls from after hour operator for taxpayers concerns</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: dealt with 14 after hrs calls from Kyetech Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: dealt with 8 after hr calls for Kyetech Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky: Achievements: 5 after hrs calls Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 5%</p>
<p>→ Cascade reports</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: June 13 completed report Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky: Achievements: May 16 completed management report Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: Jan 18 did yearly filing on Cascade system Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Hold yearly meeting	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: Apr 29 annual safety day at National hall Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16		Behind 0%
→ Testing of drugs for staff suspected to be under the influence	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: May 18 took fire dept member in for testing due to incident tested negative... Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13		Behind 0%
→ Safety Committee	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: May 19 safety committee Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13 Trevor Tychkowsky: Achievements: Mar 17 Safety Committee Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16 Trevor Tychkowsky: Achievements: Feb 23 H&S committee meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15		Behind 0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Cellular Devices</p>	<p>2022/01/02</p>	<p>2022/12/31</p>	<p>Trevor Tychkowsky: Achievements: May 31 switched over phones Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky: Achievements: Feb 24 dealing with broken phones Apr 28 picked up new phones May 10 pickd up phones for staff and also gate remotes Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky: Achievements: Jan 24 switched over cell phone Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Manage phone problems</p>	<p>2022/01/02</p>	<p>2022/12/31</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: June 6 worked on phone issues June 7 worked on phone issues</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 25 dealing with activation of phones for new staff Apr 19 dealing with phone issues</p> <p>Apr 20 dealing with activation of phones for Ag dept</p> <p>May 9 worked on phones for Ag dept and also fuel and gate codes</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Feb 28 switched over phone plans for staff</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 18 working on phone issues Feb 1 working on phone issues</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>
<p>→ Answer e-mails from Call center for after hour complaints 7 Complaint(s) to 0 Complaint(s)</p>	<p>2022/01/02</p>	<p>2022/12/31</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: Answered 7 after hour calls</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>		<p>Behind 100%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>↳ Social events</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: May 18 got retirement gifts May 20 retirement party</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky: Achievements: May 12 working on staff retirement party/gifts</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		<p>Behind 0%</p>
<p>Council Member Inquiry (Safety Officer): 100%</p>	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: nothing to report</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: Looking at Annual Safety days of April 29th or May 6th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p>		<p>Behind 0% 0 / 100%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Training (Safety Officer): 100%	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 25 first aid 6 staff June 1 lawnmower maintenance course 4 staff June 1 bear awarness course 3 staff</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements:</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 10 first aid for staff (5 staff) temp date set for next course Mar 23</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 14&20 First aid for SL fire Dept. Jan 21 working on bistrainer requirements Jan 26 contacted company for office ergonomics Feb 1, 3, 9,10 first aid SL fire dept.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0% 0 / 100%</p>
Attend Alberta Safety Conference	2022/01/02	2022/12/31			<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Instructor courses	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Mar 4 Completed BLS update Mar 4 worked on power point instruction for first aid</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Feb 4 changes to first aid program</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>
→ Complete CPTED	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 7 presented presentation at emergency prepares event</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Complete Orientation	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 18 orientation for Ag dept and PW May 27 orientation for PW</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: May 2 Orientation 2 Ag dept May 2 Orientation 3 staff P&R May 12 Orientation 1 staff Ag dept</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 7 completed orientation for PW shop staff</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p>		Behind 0%
→ Attend Annual H&S safety conference	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: attended H&S conference May 5-6th</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		Behind 0%
→ Safety Tracking	2022/01/02	2022/12/31			Behind 0%
→ Attend Safety group NASC	2022/01/02	2022/12/31			Behind 0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Safety (Safety Officer): 100%	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 19 office ergonomics assessment</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 17 listened to OHS changes and ordered update for the books Apr 20 dealing with fire extinguishers billing and checking units</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 19 worked on fire drill info Jan 19 worked on safety committee info</p> <p>Jan 20 contacted insurance on stolen trailer to look at findings</p> <p>Jan 24 sent worker competencies to management to be filled out</p> <p>Jan 28 went to Fort Sask for Phone supplies and also parts for PW</p> <p>Jan 31 made changes to after hrs protocol for Ag dept</p> <p>Feb 4 contacted another company for quote on wheelchair ramp</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/02/18</p>		<p>Behind 0% 0 / 100%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
<p>→ Annual Safety Audit</p>	<p>2022/01/02</p>	<p>2022/12/31</p>	<p>Trevor Tychkowsky: Achievements: April 7 completed limited scope for audit Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: March 7 finished books to be taken to AMHSA Mar 10 took books to AMHSA for limited scope audit Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky: Achievements: Jan 19,20 working on audit requirements Feb 9 meeting with Gene and Lydia for audit requirements and changes Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Hazard Identification	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Mar 15 reviewed 9 JSA no issues noted Apr 20 reviewed 29 JSA's minor issues noted Apr 26 reviewed 18 JSA's minor notes addressed with staff May 9 reviewed 9 JSA's</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Feb 28 reviewed 8 JSA's with no issues noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Jan 26 signed off on 7 JSA with no deficiencies noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p>		Behind 0%
→ Assist all other departments	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Mar 22 dealing with lighting at county office outdoor</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Feb 23 worked with contractor to get quote for wheelchair ramp at county office Mar 3 worked with contractor for outside lighting at county Office.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p>		Behind 0%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Vice president RUSA	2022/01/02	2022/12/31	<p>Trevor Tychkowsky: Achievements: May 13-14 RUSA meetings Red Deer</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: Mar 10 and 11th RUSA meeting and AGM Red Deer</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/03/15</p> <p>Trevor Tychkowsky: Achievements: Feb 1 RUSA meeting Feb 10 RUSA meeting</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/02/18</p>		<p>Behind 0%</p>

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ informal inspections	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: June 1 completed 2 jobsite inspections June 7 completed 3 worksite inspections June 13 completed 1 worksite inspection Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13		
			Trevor Tychkowsky: Achievements: Mar 3 did 2 site inspection small issues corrected Mar 4 did 1 site inspections no issues found Mar 14 did inspection and helped with road closure for snow removal Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/15		Behind 0%
→ Review safety manual	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: Feb 10 making changes to policies as per audit requirements Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/18		Behind 0%
→ Transport worker to OIS clinic Edmonton	2022/01/02	2022/12/31			On Track 0%
→ Check over JSA forms from site inspections 0 Inspection(s)	2022/01/02	2022/12/31	Trevor Tychkowsky: Achievements: May 24 reviewed 18 JSA minor changes noted June 8 reviewed 15 JSA discussed minor issues at toolbox meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/13		On Track 100%

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
→ Tool box meetings	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: toolbox meetings completed each Monday morning</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 25 meeting with staff at office on fire drill procedures</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		Behind 0%
→ Incident investigation from public	2021/01/02	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: May 24 dealing with fences May 26 dealing with fences</p> <p>June 2 dealing with concerns from fence broken from winter</p> <p>June 9 dealing with tree on taxpayers vehicle in Warspite</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky:</p> <p>Achievements: Mar 17 taxpayer claims grader hits gate entrance posts marks show a unit with cat yellow hit the posts damaging it</p> <p>our County Grader did turnaround in that yard but there is no evidence of the damage on the unit</p> <p>will be replacing the posts for the taxpayer</p> <p>May 4 investigated damage to fence</p> <p>Challenges:</p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		Behind 0%
→ Incident investigation from staff	2022/01/02	2022/12/31	<p>Trevor Tychkowsky:</p>		Behind

Start...	Due ...	Progress Update	Tasks	0% Current ...
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Achievements: May 18, 2022

Vehicle Damage

County fire unit was responding to an incident of Anhydrous ammonia when they stopped to assess the site the plume shifted towards the unit so the operator jumped back into the unit and put it in reverse to get away from it. The firefighter didn't realize a vehicle had pulled behind this vehicle and back into the front of the other vehicle. Causing damage to the frontend of that unit.

The underlying was lack of knowledge as to the surroundings and also operator error

Recommendation always use a spotter when possible and if the vehicle is equipped with a camera use that

This incident was sent to insurance but the damage to our vehicle was very minimal.

The driver was taken for drug and alcohol testing as per policy

June 1 2022

Equipment damage

Our county unit 472 was cutting grass when a rock came through the back window breaking it.

The underlying is unknown

1. recommendation is already being done as a screen has been placed onto this tractor to mitigate this from happening but it still continues to happen once in a while.

Unit 472 window was replaced

June 9

Near miss

County unit 106a pulling a trailer unit 124 traveling down hwy 28 west bound when a vehicle pulled onto the hwy right in front of them off of hwy 859. The vehicle had a make a hard braking application to avoid the collision

This was a proactive approach and no collision happened

The vehicle didn't even stop but no plate was obtained

Start...	Due ...	Progress Update	Tasks	Current ...
		<p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/14</p> <p>Trevor Tychkowsky: Achievements: May 18 fire dept</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p> <p>Trevor Tychkowsky: Achievements: Apr 6th county unit traveling west bound on hwy 28 stuck a deer creating damage to county unit Lack of knowledge as to surroundings</p> <p>There is damage to unit but can still be operated until a later date</p>		
		<p>Apr 7th worker slips off sidewalk twisting ankle</p> <p>Uneven ground but not slippery</p> <p>Ankle was soar but did not go see further medical attention</p>		
		<p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p> <p>Trevor Tychkowsky: Achievements: Feb 15, 2022 taxpayer damage Our county grader was turning around in taxpayer entrance when he hit a snow back that had a flowerpot in it.</p> <ul style="list-style-type: none"> - After investigation flowerpot was moved but not damaged - Tried to contact taxpayer will look at it again when snow is gone 		
		<p>Feb 24 2022 Taxpayer damage</p> <p>Grader benching snow in ditches when it slid down into taxpayers fence</p>		

Start...	Due ...	Progress Update	Tasks	Current ...
		<ul style="list-style-type: none"> - Grader was near a steep incline was trying to bench back snow - Slid into fence breaking a few posts - Taxpayer notified will replace posts in spring 		
		<p>Feb 28 2022 vehicle damage</p> <p>County unit was clearing snow within the hamlets with loader when was near some trees branch swung back hitting the side window breaking it.</p> <ul style="list-style-type: none"> - Lack of knowledge as to conditions - Make sure we don't work to close to trees - Window was replaced 		
		<p>Mar 1 2022 Vehicle damage</p> <p>Worker picked up stray dogs to be transported to the dog pound. When worker was talking to pound operator the dogs were left inside the cab. The dogs bit the door the door by the widow.</p> <ul style="list-style-type: none"> - Dogs were left unattended - Place in crate when transporting them - Damage to door was minor so was not fixed 		
		<p>Mar 2 , 2022 Injury</p> <p>County worker was clearing snow with tractor and plow. Was trying to clean out the shoulder of the road. Hit a stump causing the unit to come to a quick stop</p> <ul style="list-style-type: none"> - Lack of knowledge as to clean new area - Make sure you travel slow when clearing area you don't know - Worker was wearing his seatbelt but was jarred and was soar but continued to work - Worker didn't seek further medical help but will let me know if it get worse. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>		

Start...	Due ...	Progress Update	Tasks	Current ...
		2022/03/15		
		<p>Trevor Tychkowsky:</p> <p>Achievements: Jan 18 dealing with staff with COVID protocol Feb 8 working on 2021 analyzing them</p> <p>Jan 19 worker was working on sand salt shed noticed block was hit and moved</p> <ul style="list-style-type: none"> - when investigated it was believed this happened sometime ago - no damage to any of our loaders - interviewed all staff no one noticed it <p>Jan 26 worker turning around grader in taxpayers driveway</p> <ul style="list-style-type: none"> - hit the post on the entry way - taxpayer was notified of this event <p>Challenges:</p> <p>Next Steps: <i>No value</i></p>		
		2022/02/18		

→ Fill out WCB reports Risk Management

2022/01/01	2022/12/31	<p>Trevor Tychkowsky:</p> <p>Achievements: Mar 24 filled out VFIS for fire dept non work injury Apr 26 sent more info for VFIS injury</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>		
		2022/05/16		
		<p>Trevor Tychkowsky:</p> <p>Achievements: Jan 26 filled out WCB paper work from incident that occurred in June 2021</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>		
		2022/02/18		

Behind
0%

(SAFE) MANAGER'S PLAN

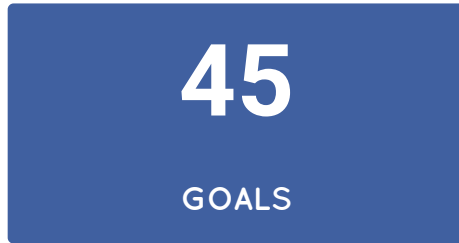
Goal	Start...	Due ...	Progress Update	Tasks	Current ...
(SAFE) Training Event Form 2022	2022/01/02	2022/12/31			Behind 0%

(SAFE) BUSINESS AS USUAL

Goal	Start...	Due ...	Progress Update	Tasks	Current ...
Safety BAU Goals	2022/01/01	2022/12/31			Behind 0%
→ Answer phones	2022/01/01	2022/12/31			Behind 0%
→ Fix phone problems	2022/01/01	2022/12/31			Behind 0%
→ Dip fuel tanks	2022/01/01	2022/12/31			Behind 0%
→ Fuel Entries on computer	2022/01/01	2022/12/31			Behind 0%
→ Fix Air card problems	2022/01/01	2022/12/31			Behind 0%
→ Manage work alone account	2022/01/01	2022/12/31			Behind 0%
→ Management meetings	2022/01/01	2022/12/31			Behind 0%
→ Monitor Phone plans	2022/01/01	2022/12/31			Behind 0%
→ Phone Entries on Computer	2022/01/01	2022/12/31			Behind 0%
→ Respond to e-mails	2021/01/01	2022/12/31			On Track 0%
→ Vehicle check list	2022/01/01	2022/12/31			On Track 0%
→ Upkeep of driver information	2022/01/01	2022/12/31			On Track 0%



5.1.g



JORDAN RUEGG

(P&D) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
<p>Land Use Planning/Development: 100%</p>	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has been conducting a review of Smoky Lake County Land Use Bylaw #1272-14 to determine areas where the Bylaw requires revision and improvement, and has been holding weekly meetings to discuss these potential revisions. Once a thorough review of the Bylaw has been complete, the Department will prepare recommendations to be brought forward to a Committee of the Whole meeting for discussion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>26%</p> <p>26 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
<p>↳ Land Use Bylaw Amendments - Recreational Vehicles</p>	<p>Jordan Ruegg: Achievements: No action was taken during this reporting period. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/09</p>	<p>Second Reading of Amendment - Consideration of Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Public Hearing - Re: Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p>	<p>2%</p>
<p>Road Closures: 100%</p>	<p>Jordan Ruegg: Achievements: The Planning and Development Department continues to process a number of road closure files that are ongoing. The Department has sent two road closure bylaws to the Minister of Transportation for signature and once they have been returned to the County, they will be forwarded to Council for consideration of Second and Third Readings. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/09</p>		<p>29% 29 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
Planning and Development Manager Work Plan: 100%		Enforcement Actions Month <input type="checkbox"/> to be comple te by: Decem ber Heritage Resources Month <input type="checkbox"/> to be comple te by: Decem ber Field Work/Research Month <input type="checkbox"/> to be comple te by: Decem ber	100% 100 / 100%
→ Subdivision Application referrals from Subdivision Authority (Municipal Planning Services) 0 Application(s)	Jordan Ruegg: Achievements: The Planning and Development Department is working with the County's Subdivision Authority, Municipal Planning Services (2009) Ltd. on a total of 18 subdivision files. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/09		101%
→ Safety Codes Permits: 100%			15% 15 / 100%

(P&D) ECONOMIC DEVELOPMENT

Goal	Progress Update	Tasks	Current Completion
Industrial Park: 100%	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with the Regional Economic Development Officer to look for opportunities to attract industrial and commercial development.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/06/09</i></p>		<p>20%</p> <p>20 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
<p>Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region: 100%</p>	<p>Jordan Ruegg: Achievements: The Planning and Development Department has been conducting a review of Smoky Lake County Land Use Bylaw #1272-14 to determine areas where the Bylaw requires revision and improvement, and has been holding weekly meetings to discuss these potential revisions. Once a thorough review of the Bylaw has been complete, the Department will prepare recommendations to be brought forward to a Committee of the Whole meeting for discussion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>	<p>Second Reading of Amendment - Consideration of Amendment Month <input type="checkbox"/> to be comple te by: <i>No value</i></p> <p>Public Hearing - Re: Amendment Month <input type="checkbox"/> to be comple te by: <i>No value</i></p> <p>Committee of the Whole - Initial Policy Discussion Month <input type="checkbox"/> to be comple te by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be comple te by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be comple te by: <i>No value</i></p> <p>Land Use Bylaw Amendments - Recreational Vehicles Month <input type="checkbox"/> to be comple te by: <i>No value</i></p>	<p style="text-align: center;">20% 20 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities: 100%	Jordan Ruegg: Achievements: No action was taken during this reporting period. Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/06/09</i>		5% 5 / 100%
Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities: 100%			100% 100 / 100%

COUNCIL MOTIONS 2022

Goal	Progress Update	Tasks	Current Completion
Trails Strategy- Public Participation Plan	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department prepared a Trails Strategy survey which was posted to the County's website on May 10, 2022. The Planning and Development Department will also be hosting Open Houses on June 14, 2022 and June 16, 2022. The Planning and Development Department will consolidate the responses received during from the survey and the Open Houses into a "What We Heard Report" which will be brought to a future committee of the Whole meeting for discussion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p> <p>Kyle Schole:</p> <p>Achievements: The first round of public participation has been launched, and a What We're Hearing Report will be brought forward to the August Council Meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/04</p>		65%
Intermunicipal Servicing -Village of Waskatenau - Appointment of Solicitor			100%
Bylaw No. 1415-22: Amending Land Use Bylaw No. 1272-14 & MDP Bylaw No. 1249-12			100%
Alberta Community Partnership (ACP) - Regional Municipal Development Guidelines and Minimum Servicing Standards	<p>Kyle Schole:</p> <p>Achievements: Information has been filed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/04</p>		100%
Inspections Group - Revised Permit Conditions			100%

Goal	Progress Update	Tasks	Current Completion
Electric Vehicle Charging Stations Construction Agreement – Dandelion Renewables Inc.	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager has had the construction agreement for the Municipal Climate Change Action Centre (MCCAC) EV charger grant signed and executed by all parties and has forwarded a copy to the MCCAC.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>100%</p>
Bylaw No. 1415-22: To Amend the Land Use Bylaw & to Amend the Municipal Development Plan	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager has prepared Bylaw 1415-22: A Bylaw to amend Land Use Bylaw 1272-14 & to amend Municipal Development Plan 1249-12 for signing and execution by the Reeve and the Chief Administrative Officer. Once the Bylaw has been signed and executed it will be filed by the Municipal Clerk. The Planning and Development Manager has also provided notice of said Bylaw to the GIS Technician so that the County's GIS can be updated to reflect the rezoning/reclassification of the lands. The Planning and Development Manager has also notified the County's Subdivision Authority, Municipal Planning Services (2009) Ltd. of the Bylaw so that there records are up to date.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/06</p>		<p>100%</p>
Request for Proposal (RFP No. CHRS-2022): Bid Recommendation	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has forwarded a copy of the Consulting Services Contract to O2 Planning and Design Inc. for signing and execution. The Planning and Development had a kick-off meeting with representatives from O2 Planning and Design Inc. on June 2, 2022, and a subsequent meeting with O2 and representatives from Parks Canada and Alberta Environment and Parks on June 6, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/06</p>		<p>100%</p>

Goal	Progress Update	Tasks	Current Completion
Subdivision of South Part of River Lot 10 (RL-10, VIC SETTLEMENT).	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department sent an application to subdivide River Lot 10, to Municipal Planning Services (2009) Ltd., the County's Subdivision Authority, on June 8, 2022. The Planning and Development Department will update Council on the status of the application as it is processed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/08</p>		100%
Bylaw No. 1408-22: Designating the Apedaile Farmstead as a Municipal Historic Resource	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent a letter to Mr. and Mrs. Apedaile, dated June 2, 2022, informing them of Council's decision to adopt Bylaw No. 1408-22. Mr. and Mrs. Apedaile are required to sign a copy of said Bylaw prior to its registration at Land Titles.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/08</p>		100%
Bylaw No. 1410-22: Amending Former North Saskatchewan River Ferry Crossings Municipal Historic Area Designation Bylaw No. 1385-20	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is preparing Bylaw No. 1410-22 and will forward it to a future County Council meeting for consideration.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/08</p>		100%
Colette and Jim Packard	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent a letter, dated June 8, 2022, to Jim & Colette Packard, informing them of Council's decision to deny their request to be allowed to have additional RVs on their property above the maximum 2 RVs that the Land Use Bylaw allows for.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		100%

Goal	Progress Update	Tasks	Current Completion
John Mainwaring	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent a letter, dated June 9, 2022, to John Mainwaring, informing him of Council's decision to take no action on his request. The Planning and Development Manager also spoke with Mr. Mainwaring by phone and informed him that he may speak as a delegation at a future Council meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>100%</p>
Alberta Heritage Research Grant Application	<p>Jordan Ruegg:</p> <p>Achievements: Administration followed up with the grant administrator during the week of April 11th. At this time, there was no update from the Minister's Office. A decision on the grant application is anticipated prior to the end of June.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>60%</p>
Bylaw No. 1407-22: Designation for Hamlin Road Ranch as a Municipal Historic Resource	<p>Jordan Ruegg:</p> <p>Achievements: Copies of Bylaw 1407-22: A Bylaw to Designate the Hamlin Road Ranch as a Municipal Historic Resource have been printed for signature and execution. The Planning and Development Manager has sent copies of the Bylaw to the owners of the Hamlin Road Ranch as they are required to sign the Bylaw before it can be registered on the Certificate of Title at the Alberta Land Titles Office. Once the Bylaws have been signed and executed by all parties, the Bylaw will be forwarded to the Alberta Land Titles Office for registration.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>96%</p>
McDougall Gravesite (VICTORI 8) and Victoria Park Cemetery (VICTORI 10).	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has finalized the transfer documents and sent them to the United Church of Canada for execution. Once the documents have been executed, the Planning and Development Department will facilitate the Transfer of Land with the Alberta Land Titles Office and update Council once it has been completed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		<p>30%</p>

Goal	Progress Update	Tasks	Current Completion
Phase II – Lake and Hamlet Signage Project	<p>Kyle Schole:</p> <p>Achievements: The order has been placed with the producer, and once received, Public Works will schedule the installation.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/04</p>		90%
2021/22 Alberta Community Partnership (ACP) Intermunicipal Collaboration Component, Conditional Grant Agreement for Regional Engineering Development Standards Project	<p>Kyle Schole:</p> <p>Achievements: The document has been executed and sent to Municipal Affairs for their own signing. Once a final copy is received, it will be filed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/04</p>		90%
Regional Engineering Development Standards – Request for Proposal	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department, in coordination with the Finance Manager, published the Smoky Lake Regional Development Guidelines and Minimum Servicing Standards (also known as: Regional Engineering Design Standards (REDS)) Request for Proposal (RFP No. REDS-2022), as amended, online via the Alberta Purchasing Connection (APC), on Monday, May 30, 2022. The Planning and Development Department has received a number of questions regarding the RFP since it was published and will be publishing an addendum to the RFP that answers these questions and clarifies the requirements of the RFP.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/06</p>		15%
Electric Vehicle Charging Stations Project Funding	<p>Jordan Ruegg:</p> <p>Achievements: The construction agreement for the Municipal Climate Change Action Centre (MCCAC) EV charger grant has been signed and executed by all parties. Invoices from Dandelion Renewables will be paid and the funds expended will be reimbursed by the Municipal Climate Change Action Centre once the project is complete and the chargers have been installed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		50%

COUNCIL MOTIONS 2021

Goal	Progress Update	Tasks	Current Completion
Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)	<p>Jordan Ruegg: Achievements: The Planning and Development Department is continuing to work with consultants/surveyors to prepare all of the necessary documentation to apply for renewal of the Disposition. Once all of the documentation has been finalized, it will be submitted to Alberta Environment and Parks for approval.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		35%
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	<p>Jordan Ruegg: Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		5%
Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4	<p>Kyle Schole: Achievements: Administration spoke with the surveyor during the week of May 30th 2022, who has been delayed in their work-plan due to illness in April. A survey is anticipated to occur sometime this summer.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/04</p>		25%
Land Use Bylaw 1272-14 Amendment to create a Recreation District	<p>Jordan Ruegg: Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		5%

Goal	Progress Update	Tasks	Current Completion
Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is continuing to work with consultants/surveyors to prepare all of the necessary documentation to apply for renewal of the Disposition. Once all of the documentation has been finalized, it will be submitted to Alberta Environment and Parks for approval.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		30%
Lake & Hamlet Subdivision Signage Project			100%
Closure of Road Plan 10 C.L. & Road Plan 3098HW, located within NE-19-57-13-W4M			100%
Alberta Wetlands Replacement Program			100%
Lake Subdivision Signage Project			100%
Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)	<p>Jordan Ruegg:</p> <p>Achievements: Surveying of the REC Lease will take place in Spring 2022, and once it has been completed, the application can be made to Alberta Environment and Parks to renew the Lease.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		85%
Application to Vary the 300M Setback former Waskatenau Nuisance Ground	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is currently drafting a purchase agreement for the sale of the former nuisance grounds. Once the land has been transferred and a Development Permit application submitted, the County will be able to request a variance/elimination of the 300 metre development setback.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		43%

Goal	Progress Update	Tasks	Current Completion
What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots	<p>Jordan Ruegg: Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		23%
Lake Trails Strategy	<p>Jordan Ruegg: Achievements: The Planning and Development Department prepared a Trails Strategy survey which was posted to the County's website on May 10, 2022. The Planning and Development Department will also be hosting Open Houses on June 14, 2022 and June 16, 2022. The Planning and Development Department will consolidate the responses received during from the survey and the Open Houses into a "What We Heard Report" which will be brought to a future committee of the Whole meeting for discussion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		47%
Trails Strategy & Lake Accretion Update	<p>Jordan Ruegg: Achievements: The Planning and Development Department prepared a Trails Strategy survey which was posted to the County's website on May 10, 2022. The Planning and Development Department will also be hosting Open Houses on June 14, 2022 and June 16, 2022. The Planning and Development Department will consolidate the responses received during from the survey and the Open Houses into a "What We Heard Report" which will be brought to a future committee of the Whole meeting for discussion.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/09</p>		47%

(P&D) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
(P&D) Training Event Form 2022			5%



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GOALS

NATURAL GAS PLAN

Goal	Progress Update
<p>AMR meter expiration replacement Note: Strategic Priorities Chart Feb 6, 2017: 100%</p>	<p>Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/10</p>
<p>Odorant Activity: 100%</p>	<p>Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/06/10</p>

Goal

Progress Update

↳Deliver Odorant 0 Hours

Daniel Moric:

Achievements: May 1/22 - May 31/22

- 58 hrs x 2 servicemen = 116 hrs delivering odorant. Deliveries made to Sedgewick/Killam Gas Utility, Iron Creek Gas Co-op, Phoenix Gas Co-op, Burnt Lake Gas Co-op, Paintearth Gas Co-op, County of Thorhild Gas Utility, GLDC Gas Co-op, Town of Redwater Gas Utility, Samson Cree Nation, and Coronado Gas Co-op.

June 1/22 - June 10/22

- 18.5 hrs x 2 servicemen = 37 hrs delivering odorant. Deliveries made to Phoenix Gas Co-op, Lamco Gas Co-op, Onion Lake Gas Co-op, and County of Two Hills Gas Utility

Challenges: *No value*

Next Steps: *No value*

2022/06/10

CNG Trailer: 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/06/13

↳Compressed natural gas trailer 0 Trailer(s)

Daniel Moric:

Achievements: -No activity this reporting period

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Goal**Progress Update****Administrative Activity (GAS):**
100%**Daniel Moric:****Achievements:**

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- May 2022 gas price was \$8.89/GJ. June 2022 gas price has increased to \$10.04/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Practicing social distancing as much as possible during these uncertain times. Staff have been given additional PPE to help prevent contracting and transferring COVID-19

Challenges: *No value***Next Steps:** *No value*

2022/06/13

Goal**Progress Update****→Service Calls: 100%****Daniel Moric:**

Achievements: - Gas smell inside house. Found small leak on gas valve in the furnace. Tightened plug. Leak repaired. (Smoky Lake)

- Community hall concerned that there is gas being consumed through the meter with the power off to all gas appliances. Found gas valve on one furnace passing gas up the vent with the unit off. Turned off gas to the unit. They will have unit repaired. (Warspite)

- Receive call from customer that bulls were fighting and broke a secondary gas riser to an outbuilding. Customer turned the main gas valve off until we arrived to make the area safe to turn the gas back on. Customer will expose secondary line away from the building so we can fuse a cap underground to prevent this in the future, as the building hasn't used heat in many years, and no plans on heating it in the future. (Hamlin)

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→Management meeting**Daniel Moric:**

Achievements: Attend weekly managers meetings

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→Utility Personnel Meeting**→Gas balancing****Daniel Moric:**

Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Goal**Progress Update**→ **Delinquent accounts****Daniel Moric:**

Achievements: Overdue account letters are completed after gas bills are processed monthly

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→ **Paperless billing****Daniel Moric:**

Achievements: Currently have 375 natural gas accounts receiving bills by email.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→ **Attend Conventions****Daniel Moric:**

Achievements: - Hotel rooms are booked for the Federation FIRE meeting June 16th at the Radisson South. Check in on June 15th for one night.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→ **Auditor documentation****Daniel Moric:**

Achievements: Auditors have completed their financial review of 2021.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Goal**Progress Update****→Other duties****Daniel Moric:**

Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→O & M Policy**Daniel Moric:**

Achievements: Continually review and update the Federation O&M Policy Manual, as required.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Training Activity (GAS): 100%**Daniel Moric:**

Achievements: - Myself and James have completed our PE Fusion recertification through the Federation at the County of Two Hills Natural Gas shop on May 10th.
- Myself, Barry, Daniel, and William completed our Drone Training on May 12th and will be completing our Transport Canada aviation license test later this week.

Challenges: *No value*

Next Steps: *No value*

2022/05/16

Natural Gas Construction of Infrastructure: 100%**Daniel Moric:**

Achievements: - The Federation has upgraded the alarm viewing functions with a full SCADA program, allowing us to remotely view pressures and other information in all 8 of our RMO's.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Goal

Progress Update

→Line locates 0 Locate(s)

Daniel Moric:

Achievements: -63 line locates have been completed during this reporting period. 1 of these was an emergency locate after hours, 3 were emergency locates during work hours.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→End Pressure Test

Daniel Moric:

Achievements: - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→GPS Services and Alterations

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/06/13

→Install gas lines

Daniel Moric:

Achievements: - completed 2 secondary line installations.
- completed 1 cut & cap.

- delayed starting on installs due to having abnormal trailer brake issues that the mechanics have resolved. Was not able to haul the trencher to sites.

- repaired one hit main gas line after hours. Customer was installing fence posts without placing a locate and damaged a 2" PE main line. 3 other posts were installed within 6" of the line, just missing the pipe. (Warspite)

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Goal**Progress Update**

→Sign installation 0 Sign(s)

Daniel Moric:

Achievements: - replaced 16 road crossing signs.

Challenges: *No value*Next Steps: *No value*

2022/06/13

→Cut and Caps

Daniel Moric:

Achievements: - Completed 2 cut and caps of services that were released over the winter. (Vilna & Waskatenau)

Challenges: *No value*Next Steps: *No value*

2022/06/13

→RMO Replacement

**Meter recalls and maintenance:
100%****Daniel Moric:**Achievements: *No value*Challenges: *No value*Next Steps: *No value*

2022/06/13

→Replace defective gas meters

Daniel Moric:

Achievements: - Will be starting to replace the gas meters with the defective AMR heads as we have received our 48 refurbished meters with new AMR heads installed. Once these are installed, will be sending away the meters we removed for refurbish and new AMR heads.

Challenges: *No value*Next Steps: *No value*

2022/06/13

→Meter Recalls

Goal

Progress Update

Council Member Inquiry (GAS):
100%

Daniel Moric:

Achievements: - No activity this reporting period

Challenges: *No value*

Next Steps: *No value*

2022/06/13

2020 INFRASTRUCTURE LINE
REPLACEMENT: 100%

↳ Budget - 2020
INFRASTRUCTURE LINE
REPLACEMENT: \$50k

2020 RMO STATION
REPLACEMENT PLAN RESERVE:
100%

↳ Budget - 2020 RMO
STATION REPLACEMENT
PLAN RESERVE: \$70k

2020 MODEMS FOR RMO: 100%

↳ Budget - 2020 MODEMS
FOR RMO: \$22k

2020 REPLACE TRUCK: 100%

↳ Budget - 2020 REPLACE
TRUCK: \$50k

2021 INFRASTRUCTURE LINE
REPLACEMENT: 100%

2021 RMO STATION
REPLACEMENT PLAN RESE:
100%

2021 REPLACE TRUCK -
removed: 100%

2021 REFURBISH TRUCK BOX:
100%

2022 INFRASTRUCTURE LINE
REPLACEMENT: 100%

2022 RMO STATION
REPLACEMENT PLAN: 100%

2022 MAPPING UNIT: 100%

2022 REPLACE TRUCK -
removed: 100%

Goal**Progress Update**

**2022 REFURBISH TRUCK BOX:
100%**

**2023 INFRASTRUCTURE LINE
REPLACEMENT: 100%**

**2023 RMO STATION
REPLACEMENT PLAN RESE:
100%**

**2023 REPLACE T RUCK - re mo
ve d: 100%**

**2023 REFURBISH TRUCK BOX:
100%**

Documentation of jobs**Daily Vehicle Inspections****Pre job meetings****Daniel Moric:**

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Undertake On-Call**Daniel Moric:**

Achievements: Employees continue to be on call for after hours issues that may arise.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

RMO Checks**Daniel Moric:**

Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Complete Invoicing**Clean truck**

Goal	Progress Update
Tool Box meeting	<p>Daniel Moric: Achievements: Started attending the toolbox meetings at the beginning of the week.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Magazine check	<p>Daniel Moric: Achievements: Complete explosives magazine inventory monthly</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Odor sample	<p>Daniel Moric: Achievements: Monthly odorant intensity checks (20 locations)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Main Office Safety Meeting Meter readings	<p>Daniel Moric: Achievements: Collect meter readings monthly for customer billing</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Vehicle maintenance	<p>Daniel Moric: Achievements: -Complete vehicle/equipment maintenance as required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Strategic plan	

Goal**Progress Update****Equipment maintenance****Leak detection****Daniel Moric:**Achievements: *No value*Challenges: *No value*Next Steps: *No value**2022/06/13***Job Interviews****Daniel Moric:**

Achievements: - Seasonal position ad closing on June 14th at 4 PM. Will be reviewing resumes and arranging interviews.

Challenges: *No value*Next Steps: *No value**2022/06/13***Employee evaluations****Daniel Moric:**

Achievements: Completed

Challenges: *No value*Next Steps: *No value**2021/10/05***PFM check****Daniel Moric:**

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*Next Steps: *No value**2021/12/08*

Goal	Progress Update
Public building inspections	<p>Daniel Moric:</p> <p>Achievements: Completed our public building inspections in June.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Cathodic protection	<p>Daniel Moric:</p> <p>Achievements: -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Tetler bag samples	<p>Daniel Moric:</p> <p>Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Hydro Axing Wash and bleach all equipment.	<p>Daniel Moric:</p> <p>Achievements: During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>

Goal

Progress Update

Maintain Facilities.

Automatic Meter Readings

Daniel Moric:

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/10/05

**2020 CARRY OVER RMO
STATION PROJECT: 100%**

↳ **Budget - 2020 CARRY OVER
RMO STATION PROJECT:
\$50k**

(GAS) Training Event Form 2022



ENVIRONMENT & PARKS PLAN

(E&P) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
Parks and Recreation Work Plan: 100%	Dave Franchuk: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/10	22% 22 / 100% 23% behind

(E&P) INFRASTRUCTURE

Goal	Progress Update	Current Completi...
<p>Administrative Activity (E&P): 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022</p> <p>May 13 Budget meeting.</p> <p>May 16 Managers meeting.</p> <p>May 19 Joint health and safety meeting and Evergreen meeting.</p> <p>May 24 Managers meeting and Departmental meeting.</p> <p>June 6 Managers meeting.</p> <p>June 7 Regional Waterline SCADA master plan meeting.</p> <p>June 8 Hwy 28/63 Regional waterline Services Commission meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>95%</p> <p>95 / 100%</p> <p>4% behind</p>
<p>Council Member Inquiry: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>No Council Member inquires during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>95%</p> <p>95 / 100%</p> <p>1% behind</p>

Goal	Progress Update	Current Completi...
Parks and Recreation: 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>May 12 Cleaning toilets along trail.</p> <p>May 13 Replace rusted out fire pits at Bellis Beach and replace roof on toilet.</p> <p>May 16 Install docks at Hanmore, rotortiller sand at playgrounds at Hanmore and Mons Lakes.</p> <p>May 17 Well at Hanmore lake drilled, clean up. Cut grass at office, remove dead moose at Mons Lake.</p> <p>May 18 Repair steps at Bellis Beach, Rempove dead deer at Bonnie lake and cut grass. Collect garbage along trail.</p> <p>May 19 Tend to fallen trees at Hanmore and Island lakes.</p> <p>May 20 Install Dock at Paradice Cove, move picnic tables and repairs. tend to fallen trees at Kaduik Lake.</p> <p>May 24 Garbage collection at day use areas and clean toilets.</p> <p>May 25 Cut grass at Warspite and install garbage cans. cut grass on trails at Bonnie Lake, and replace 2 posts.</p> <p>May 26 Help move large TVs at the transfer stations. repair swings at Mons lake.</p> <p>May 27 Spray weeds at the shop, assist with complex internet install.</p> <p>May 30 Clean up garbage at Kaduik Lake and cut grass at Bellis.</p> <p>June 1 Lawn tractor training, cutting grass at Spedden.</p> <p>June 2 Cut grass at Birch land and Sunrise.</p> <p>June 3 Cut grass at main office, Cut grass at Bonnie lake, clean horse shoe pit.</p> <p>June 6 Tend to garbage cans along trail and at day use areas.</p> <p>June 7 Tend to fallen trees at Mons lake and repair washroom door.</p> <p>June 8 Cut grass at 855 day use area and victoria cemetery and area.</p> <p>June 9 Cut grass at Whitefish lake and main office.</p> <p>June 10 pull weeds at the office and landscape with rock.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p style="text-align: center;">95% 95 / 100% 2% behind</p>

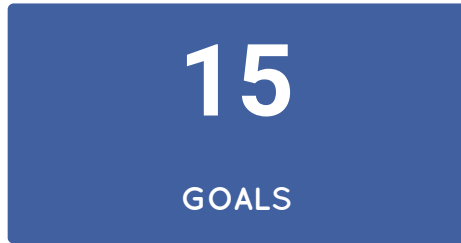
Goal	Progress Update	Current Completi...
<p>Regional Water: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022</p> <p>May 13 Top chemical tanks off at Whitefish Lake Reservoir and repair gate.</p> <p>May 17 Check and pump out CAVs from Bellis to Edwand.</p> <p>May 19 Repair electrical/pump at the Edwand booster station, check on Whitefish lake reservoir.</p> <p>May 20 Tidy up and clean at the Edwand booster station and Warspite booster station.</p> <p>May 25 Start digging up line repair.</p> <p>May 26 Line repair.</p> <p>May 27 Check and pump out CAV's from Warspite to Smoky Lake.</p> <p>May 30 Check and pump out CAV's from Smoky Lake to Waskatenau.</p> <p>June 1 Repair line on chemical system at Whitefish Lake reservoir and submit regional water usage for billing.</p> <p>June 3 Tend to first calls.</p> <p>June 7 SCADA site checks with engineer regarding upgrades..</p> <p>June 8 SCADA site checks with engineer.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>97%</p> <p>97 / 100%</p> <p>-</p>
<p>Training activity: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10.</p> <p>No formal training during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>93%</p> <p>93 / 100%</p> <p>4% behind</p>

Goal	Progress Update	Current Completi...
Waste Management: 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>May 12 Send out report to Alberta Environment and Parks.</p> <p>May 13 Meet with omni McCann engineer at the Spedden Landfill.</p> <p>May 16 Cleaning up around bin sites. Used oil site clean up at Smoky Lake and Bellis.</p> <p>May 17 Submit 7 day letter to Alberta Environment and Parks. Skid steer pushing up burn pits at Spedden and Vilna.</p> <p>May 18 Bagging ag jugs at Bellis transfer station.</p> <p>May 19 Skid steer pushing up burn pits and cleaning metal recycling areas.</p> <p>May 20 Put signs up that had fallen during the winter.</p> <p>May 24 Repair fence at the Smoky Lake Landfill.</p> <p>May 25 Pic up garbage along the RR 172A and along fence at the Smoky Lake transfer station.</p> <p>May 30 Clean up discarded furniture at bin sites in warspite and along 855 bin site.</p> <p>May 31 Skid steer clean up metal piles at Vilna and Waskatewnau.</p> <p>June 1 Skid steer push up metal piles and burn pits.</p> <p>June 3 Skid steer push up burn pits.</p> <p>June 7 Propane bottles picked up. Repair gate ate Smoky Lake Skid steer pushing up metal pile as well.</p> <p>June 8 Pick up discarded furniture in ditch north of Vilna.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>94%</p> <p>94 / 100%</p> <p>3% behind</p>
Waste Water: 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>May 20 Lift pumps at Warspite lift station, clean and run an alarm sequence.</p> <p>May 27 Tidy up lift station and replace light bulbs.</p> <p>June 3 Bellis and Warspite Lagoon inspections.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>96%</p> <p>96 / 100%</p> <p>1% behind</p>

Goal	Progress Update	Current Completi...
<p>Water Activity: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Repoting period from May 12 to June 10, 2022.</p> <p>May 13 Install water meter at Warspite residence.</p> <p>May 16 Meet with flow point at Spedden, truck fill credit card reader not working. Meter reading at Warspite.</p> <p>May 17 Replace washer on back flow preventer at Spedden truckfill. Collect water samples from vilna reservoir and send to lab.</p> <p>May 19 Repair Valve at the Waskatenau truck fill. Repair PRV at the Bellis Raw truck fill.</p> <p>May 20 Reserch online for valve repair kit and order treatment supplies.</p> <p>May 24 Adjust PRV and Fire pump at Warspite water station.</p> <p>May 25 Rebuild singer valve at Warspite.</p> <p>May 30 Warspite water meter reading, update flushing proceedures.</p> <p>May 31 Clean out backflow preventer at the Bellis potable water truckfill.</p> <p>June 2 Update truckfill system and add on prepayments.</p> <p>June 7 Replace hose at the Bellis truckfill and repair small leak.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>97%</p> <p>97 / 100%</p> <p>-</p>

(E&P) BUSINESS AS USUAL

Goal	Progress Update	Current Completi...
BAU Environment Actions		0% -



5.1.j

AGRICULTURAL SERVICE BOARD PLAN

(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
Administrative Activity 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements: Training and Meetings attended from April 12-June 17th</p> <ul style="list-style-type: none"> ASB Meeting April 12th Ag Fieldmen Spring 2022 Webinar April 13th Wild Boar Bounty Program Update Webinar April 14th Temporary Assistant Ag Fieldman interviews April 20th Seed Cleaning Plant inspection April 25th County Departmental meeting April 26th AG MuniSight review with Carole April 27th Annual Safety Day April 29th Poster Contest deadline May 3rd Budget Meeting May 5th, 13th Highly Pathogenic Avian Influenza update webinar May 6th LARA check in meeting via phone May 9th Authorized Assistant Herbicide Applicator training for Weed Inspectors May 10th Tori Stang Temporary Assistant Ag Fieldman start date May 11th 	<p>82%</p> <p>82 / 100%</p> <p>7% behind</p>	2017/12/31	2022/12/31

- Corteva Herbicide Stewardship training May 12th
- Herbicide Mower start date May 16th
- Joint Health & Safety meeting May 19th
- Departmental Meeting May 24
- Carleigh met with Brenda and Gene RE: ASB Budget Review May 25th
- Carleigh attended Grazing School for Women Meeting June 3rd
- Farmers and Ranchers Appreciation BBQ Event June 10th

Challenges:

- **NOTICE: Unfortunately due to lack of registrants the Grazing School for Women has made the tough decision to cancel our event for June 14 & 15.**

Next Steps: *No value*

2022/06/03

**ASB Environmental Services 2022:
100%**

NEW Carleigh McMullin:

Achievements:

- Increasing Profitability through Soil Health and reduced Inputs Webinar April 20th
- LARA notified us May 31st that the research site in Smoky Lake had been seeded on May 24th including trials and industrial hemp demonstration. This years location is on Hwy 28 at the SE-14-59-18-W4.

Challenges:

Next Steps:

2022/05/10

Current Com...

2017/12/31

2022/12/31

99%
99 / 100%

-

Goal	Progress Update	Current Com...	Start Date	Due Date
Council Member Inquiry 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements: 1) Request sent on May 4th re: water drainage. Result: Ag dept. spoke to landowner notifying them that would be installing a pond leveler. The landowner was satisfied with that solution and the pond leveler was installed May 9th.</p> <p>2) Request sent on May 23rd requesting that some big rocks be moved that are in the ditch on Twp 600 West of 141 on the north side of the road. Result: E-mail sent on May 24th asking is the rocks are small enough to be moved by a person or if we need a skid steer. Second e-mail sent June 3rd asking for the same information because if a skid steer is needed we will have to coordinate with public works to get a skid steer out there to move them.</p> <p>3) Request sent on June 3rd requesting a copy of Policy Statement No. 17-02-62: License of Occupation of Road Allowance for Ranching and Farming Purposes Result: Patti e-mailed the link to policy June 3rd.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/10</p>	<p>95% 95 / 100% 6% ahead</p>	<p>2017/12/31</p>	<p>2022/12/31</p>
Crop Surveying 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements: 2022 Crop Survey supplies have been ordered.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: Set up Bertha Army Worm (3 locations: West, Central, East) and Swede Midge traps (1 location: Central) for monitoring in canola. 2022/05/10</p>	<p>82% 82 / 100% 7% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
Mowing Activity 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Herbicide Mower's started May 16th to begin their ditch cleanup prior to beginning mowing June 1st. • New herbicide applicator attended all spring training. • Despite the minor setbacks in regards to some electronic communication issues the mowers were up and running for a June 1st start date. • Zone 2 is starting in the South this year • Zone 3 is starting in the South this year • When Zone 1 operator starts mowing at the end of June he will be starting in the North this year • Zone 3 mower picked up 3 1/2 pickup loads of garbage from the ditch to take to the dump and zone 2 picked up 2 loads. <p>Challenges:</p> <ul style="list-style-type: none"> • Both herbicide mower units needed to have some work done to them prior to mowing. There was communication issues between the spray system on the mower and the console in the tractor. We had a rep from TruKare come out to diagnose the issue and replace the faulty console. <p>Next Steps: Non-herbicide mower to begin June 13th. 2022/05/10</p>	<div style="background-color: #2e8b57; color: white; padding: 10px; text-align: center;"> 84% 84 / 100% 5% behind </div>	2017/12/31	2022/12/31
Pest Control 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements: 103 Beavers trapped since April 1st 8 Muskrats trapped since April 1st</p> <p>2 pond levelers installed since April 1st</p> <p>1 major pond leveler repair since April 1st</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/06</p>	<div style="background-color: #f4a460; color: white; padding: 10px; text-align: center;"> 0% 0 / 100% 89% behind </div>	2017/12/31	2022/12/31
<p>↳ Problem Wildlife (Beaver Control) 2022</p>	<p>NEW Carleigh McMullin:</p> <p>Achievements: 103 Beavers trapped since April 1st 8 Muskrats trapped since April 1st</p> <p>2 pond levelers installed since April 1st</p> <p>1 major pond leveler repair since April 1st</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/06</p>	<div style="background-color: #2e8b57; color: white; padding: 10px; text-align: center;"> 0% - </div>	2020/01/01	2022/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
Spraying 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Corner brush spraying began May 31st in the East end of the County. Spraying began in the South end to make coordination with the mower operator to mow down the sprayed brush easier, and allows for better sightlines. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/03</p>	<p>89%</p> <p>89 / 100%</p> <p>-</p>	2017/12/31	2022/12/31
Training Activity 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Seed Cleaning Plant Inspection training with MD of Wainwright Ag Fieldmen April 25th 3 Weed Inspectors received orientation May 2nd, and temporary Assistant Ag Fieldman orientation May 11th Authorized Assistant Herbicide Applicator training May 10th Trevor Cameron took drone training May 12th Corteva Herbicide Stewardship training May 12th Weed Inspector School May 16th <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/10</p>	<p>84%</p> <p>84 / 100%</p> <p>5% behind</p>	2017/12/31	2022/12/31
Weed Control 2022: 100%	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> 3 Weed Inspectors/Sprayer Operators began May 2nd All 3 employees completed all spring training 77 weed inspections have been completed as of June 3rd <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/10</p>	<p>85%</p> <p>85 / 100%</p> <p>4% behind</p>	2017/12/31	2022/12/31
→ Weed Inspections (Copy) 0 Inspection(s)		<p>101%</p> <p>-</p>	2021/01/01	2021/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
Safety Activity 2022	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • 3 Weed Inspectors received orientation • New Temporary Assistant Agricultural Fieldman received orientation • Have been attending weekly toolbox meetings <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/10</p>	<p>76% 5% behind</p>	<p>2020/01/01</p>	<p>2022/12/31</p>
Dog Catching 2022	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • 9 Dog calls since April 1st <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/11</p>	<p>0% -</p>	<p>2021/10/05</p>	<p>2022/12/31</p>
<p>→ Dog Catching Phone Calls 2022 0 Call(s)</p>		<p>101% 38 Call(s) ahead</p>	<p>2021/01/01</p>	<p>2022/12/31</p>
<p>→ Dog Catching Success 2022 0 Dog(s)</p>		<p>101% 6 Dog(s) ahead</p>	<p>2021/01/01</p>	<p>2022/12/31</p>
ASB Environmental Services 2022: 100%		<p>0% 0 / 100% 72% behind</p>	<p>2021/01/01</p>	<p>2022/12/31</p>

Goal	Progress Update	Tasks	Current Completion
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↳ GIS Work Schedule

Carole Dowhaniuk:

Achievements:

- review changes/updates in pest management with Carleigh and Trevor Wednesday May 18.
- Track Beaver Problem areas to display current year, and add new attributes - Dog concern, utilities. Update thematic manager.
- Follow up with MuniSight/Diamond integration - zoning and titles
- AMDSP annual general meeting- Next Gen 911
- Telus Next Gen 911 - GIS Validator Tool Webinar
- Work on server and port issues with our IT and MuniSights IT
- Follow up with GPS installations Mark/Titan
 - June 21 - Units 198A, 191 and 240
 - no scheduled dates from Mark for 101C and 5 parks and rec units

Challenges: *No value*

Next Steps:

- Schedule Gas Review - March/April- move to May/June
- Follow up and resolve issues with our IT and MuniSights IT
- Review and print spring 2022 land ownership map.
- Follow up with progress of planner software
- Land Classifications New Layer to be completed this week- Crown and Grazing leases
- New Layer to be completed this week- Alberta Landforms
- Riparian data from the Watershed Alliance (Riparian Prioritization, Riparian Catchment Pressure, and Riparian Intactness)

2022/06/13

On Track
45%

Goal	Progress Update	Tasks	Current Completion
Smoky Lake Region (GIS): 100%	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Review Mays General Service Hour Report, no general service hours were used for the region. <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Review Junes General Service Hour Reports and distribute report. <p><i>2022/06/13</i></p>		<p>On Track</p> <p>45%</p> <p>45 / 100%</p>
Training (GIS): 100%	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Training in ALL-Net Service Tracker <ul style="list-style-type: none"> Set up user accounts Set up Service request (categories and types) Enter all council requests from Jan 1,2022 - May 18, 2022. Generating reports run test requests with admin and management <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Assist with training for AMP V2 Assist with training for Planner <p><i>2022/06/13</i></p>		<p>On Track</p> <p>45%</p> <p>45 / 100%</p>
Council Member Inquiry (GIS): 100%	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> No requests or inquiries we received during this reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/06/13</i></p>		<p>On Track</p> <p>45%</p> <p>45 / 100%</p>

ON TRACK

Goal	Progress Update	Tasks	Current Completion
(GIS) Training Event Form 2022			On Track 33%
GIS Data Input	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> no action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		On Track 0%
County Website Tool – MuniSight- GIS Site Validation	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> Smoky Lake County online public connection with MuniSight has had 255,989 visits from May 31, 2018 – June 13, 2022. <ul style="list-style-type: none"> from May 15, 2022 to June 13, 2022 (28 days) total visits were 5,560. Regional online public connection with MuniSight has had 107,884 visits from May 31, 2018 – May 15, 2022. <ul style="list-style-type: none"> from May 15, 2022 to June 13, 2022 (28 days) total visits were 529. Verify quality assurance on Public Site. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>		On Track 95%
GIS Data Analysis	<p>Carole Dowhaniuk: Achievements:</p> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Assist – Public Works – Query of Data for strategic planning <p>2022/04/19</p>		On Track 94%

Goal	Progress Update	Tasks	Current Completion
GIS – Data collection MuniSight/Mobile App	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Assist Public Works staff <ul style="list-style-type: none"> ◦ update missing signs in GIS ◦ proposed Signs - signs to be approved and installed out in the field <ul style="list-style-type: none"> ◦ data captured through Munisight-mobile app and prepared for PW Manager <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • continue working with staff on updating missing Address Signs in our GIS <p><i>2022/05/16</i></p>		<p>On Track 91%</p>
Map Sales 2022: 6 Map(s)	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • 4 Maps sold from March 11, 2022 - Jun 13, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/06/13</i></p>		<p>On Track 283% 17 / 6 Map(s)</p>

Goal	Progress Update	Tasks	Current Completion
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MuniSight Demonstration/Training and User Guide

Carole Dowhaniuk:

Achievements:

- Present and discuss ALL-Net Service Tracker with Management May 16, 2022.
- Test receiving service requests with admin and available managers June 9, 2022
- Demonstrate reports generated from 2022 council requests entered into the system.

- Prepare Request for Decision (RFD) be for the June 23, 2022 Regular County Council Meeting
 - for the purpose of considering a pilot project through the MuniSight Ltd. / All-Net Municipal Solutions’ software application: “Service Tracker” to track, manage and report on service requests from internal sources, in a timely manner.
 - Attachment from Municipal District of Taber
 - Attachment form City of Fort Saskatchewan

Challenges: *No value*

Next Steps:

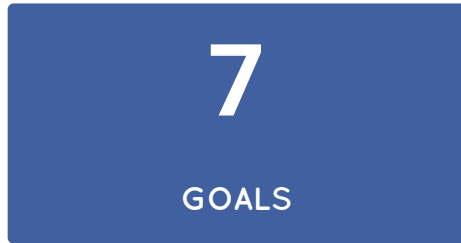
- Should council decide to move forward with this project
 - start the next phase of implementation.

2022/06/13

On Track
39%



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EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM): 100%		100% 100 / 100%
→ Council Member Request/ Inquiries 0 Request(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Added AHS screening event to website calendar- May 26, 2022 	101%
→ Meetings Attended 0 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Virtually attended Joint Health & Safety meeting- May 19, 2022 • Virtually attended Departmental meeting- May 24, 2022 • Virtually attended County Council meeting- May 26, 2022 • Virtually attended Service Tracker demo- June 9, 2022 	101%
Communication Activity (COM): 100%		0% 0 / 100%
→ Fire Ban Information 0 Update(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Updated Fire Advisory rating on website and posted Advisory on social media- June 8, 2022 	101%
→ Website Updates 0 Update(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Added 2022 approved budget to website- May 16, 2022 	101%

- Posted Bylaw 1365-20- May 16, 2022
- Removed CPO ad from RMA website and county website- May 17, 2022
- Posted seasonal gas employment ad- May 17, 2022
- Posted main office custodian ad- May 17, 2022
- Posted Trails Strategy Public Participation as notice- May 17, 2022
- Posted meeting links on website calendar- May 19, 2022
- Updated Dominique's contact information- May 24, 2022
- Posted Iron Horse Trail maintenance as notice- May 24, 2022
- Removed equipment for sale listing- May 24, 2022
- Added AHS screening event to website calendar (Council Request)- May 26, 2022
- Posted June calendar- May 30, 2022
- Edited Seasonal Natural Gas employment ad to extended deadline- May 30, 2022
- Added June meeting links to website calendar- May 31, 2022
- Updated finance webpage with tax certificate information- June 2, 2022
- Posted May past Council activities calendar- June 6, 2022
- Posted June Grapevine- June 6, 2022
- Posted March to April & April to May Reeve's Report- June 6, 2022
- Updated Fire Advisory/ fire rating- June 8, 2022

Website Stats

May 12 to June 9,, 2022

- Average of 90 page views per day (same average page views per day as last reporting period)
- Top pages viewed:
 - Home Page (includes website notices)
 - Maps
 - Employment Opportunities

Goal	Progress Update	Current Compl...
<p>→ Communications for Departments 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Emailed Seasonal Gas employment ad to Redwater Review (for May 25 publishing)- May 16, 2022 • Emailed Office Custodian ad to Redwater Review= May 17, 2022 • Created social media ad for employment opportunities available- May 17, 2022 • Created draft trailer for sale ad for Agriculture department- May 31, 2022 • Emailed MCC meeting ad to Redwater Review for publishing the week of June 15, 2022)- June 7, 2022 	<p>101%</p>
<p>→ Produce & Distribute Grapevine: 12 Newsletter(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Completed and published June 2022 Grapevine. Emailed to the Redwater Review for publishing June 8, 2022- June 2, 2022 	<p>50% 6 / 12 Newsletter(s)</p>

↳ Social Media Posts 0 Post(s)

NEW Evonne Zukiwski:

101%

Achievements:

- Scheduled employment opportunities ad (scheduled for May 17 and May 25)- May 17, 2022
- Scheduled Iron Horse Trail maintenance poster (scheduled for May 24 & May 27)- May 24, 2022
- Scheduled Firefighter Camp ad (scheduled for June 1)- May 24, 2022
- Scheduled Rural Health Week - May 30, 2022
- Scheduled Natural Gas employment (extended deadline) ad (scheduled for May 31 and June 9)- May 30, 2022
- Scheduled National Indigenous People Day ad (scheduled for June 21)- May 31, 2022
- Scheduled Seniors Week proclamation (scheduled for June 6)- May 31, 2022
- Scheduled Farmer's & Ranchers BBQ (scheduled for June 3, June 9, June 10)- May 31, 2022
- Scheduled insect maps ad (scheduled for June 8)- May 31, 2022
- Scheduled weed inspections happening (scheduled for June 2)- May 31, 2022
- Scheduled Firework permits required ad (scheduled for June 15)- May 31, 2022
- Scheduled Canadian Rivers Day proclamation (scheduled for June 12)- June 2, 2022
- Shared cancelled Grazing School for Women event poster (scheduled for June 7)- June 6, 2022
- Shared Parkland Institute event in Memory of Cory- June 2, 2022
- Shared Jr. Firefighter camp registration deadline- June 2, 2022
- Scheduled Canada Day Office closed poster (scheduled for June 27, June 30 and July 1)- June 7, 2022
- Shared found dog (picked up by Trevor Cameron)- June 7, 2022
- Shared Fire Advisory update- June 8, 2022

Social Media Stats:

Facebook

- Total Followers- 1,806 (Gained 4 new followers and had 3 page 'unlikes' since last reporting period)
- Top posts and interactions:
 - Found dog post
 - Farmers & Ranchers Day BBQ (June 3 post)
 - Natural Gas seasonal employment opportunity

Twitter

- Total Followers- 1,146 (No change in followers since last reporting period)

Schedule "A"

TRAINING EVENT



SMOKY LAKE COUNTY DEPARTMENT: Planning + Development

REPORT

EVENT	NAME: <u>Kyle Schok</u>	DATE: <u>May 12th 2022</u>
	ORGANIZATION: <u>Land Vision: Drone Training</u>	LOCATION: <u>Smoky Lake</u>
<input type="checkbox"/> Seminar <input type="checkbox"/> Convention/Symposium <input type="checkbox"/> Conference <input checked="" type="checkbox"/> Workshop		

SUMMARY	Contents:
	<p>Basic RPAS Flight School.</p> <p>RPAS = Remotely Piloted Aircraft System</p>

RESULTS	What I took away:
	<p>Knowledge + safety, regulations, best practices.</p>

WHY DID YOU ATTEND	Benefits:
	<p>Licensing to operate County Drone</p>

COSTS	Mileage: \$ <u>Nil</u>	Meals: \$ <u>provided</u>	Other: \$ <u>10 exam</u>
	Lodging: \$ <u>Nil</u>	Registration: \$ <u>400</u>	
	TOTAL: \$ <u>Nil</u>		

Prepared by Employee <u>Kyle Schok</u>	DATE: <u>May 17/22</u>	COUNCIL MEETING DATE: <u>May 26/22</u>
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