

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting for the purpose of a
Utilities Meeting: Environment and Parks
to be held on

Tuesday, August 16, 2022 at 1:00 o'clock P.M.

Virtual through Zoom Platform

Meeting ID: 863 2774 3538 Passcode: 824994

<https://us02web.zoom.us/j/86327743538?pwd=TzZzK3lxaEVhVkpPdTNvZi9zYWV3QT09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

1.1 Call to Order.

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

3.1. Adopt minutes of June 17, 2022– Utilities Meeting: Environmental Operations Meeting. ©

Recommendation: Motion to Adopt.

3.2 Utilities Meeting: June 17, 2022 Environmental Operations: **Action List.** ©

Recommendation: File for Information.

4. Request for Decision:

4.1 ARPA October Conference. ©

4.2 Alberta Care Conference. ©

5. Issues for Information:

5.1 Managers Report.

5.2 Evergreen Regional Waste Management Services Commission Meeting: June 16, 2022. ©

5.3 Evergreen Regional Waste Management Services Commission Meeting: July 21, 2022. ©

Recommendation: File for information.

6. Correspondence:

No Correspondence.

7. Delegation(s)

8. Executive Session:

9. Date and time of Next Meeting(s):

Adjournment

SMOKY LAKE COUNTY

Minutes of the County Council **Environmental Operations Meeting** (Water, Wastewater and Waste Management) held on Friday, **June 17, 2022**, at 1:10 P.M. held virtually online through Electronic Communication Technology: Zoom Meeting and in Council Chambers.

The meeting was called to Order by the Chairperson, Lorne Halisky, in the presence of the following persons:

		<u>ATTENDANCE</u>
		<u>Friday, June 17, 2022</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Absent
Env. Oper. Manager	Dave Franchuk	Present in Chambers
Natural Gas Manager	Daniel Moric	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

No Members of the Media were present.
Two Members of the Public were virtually present.

2. Agenda:

828-22: Fenerty That the Smoky Lake County Council Environmental Operations Meeting Agenda for Friday, June 17, 2022, be adopted, as presented.

Carried Unanimously.

3. Minutes:

829-22: Serben That the Minutes of the Smoky Lake County Council Environmental Operations Meeting held on Tuesday, April 12, 2022, be adopted as presented.

Carried.

830-22: Gawalko That the Action List from the Smoky Lake County Council Environmental Operations Meeting held on Tuesday, April 12, 2022, be filed for information.

Carried.

4. Request for Decision:

Recycling Council of Alberta October Conference
831-22: Fenerty That Smoky Lake County Council who can attend – attend the Recycling Council of Alberta’s Fall Conference scheduled for October 19-21, 2022, at the Fairmont Jasper Park Lodge, Jasper, Alberta.

Carried.

Community Parade Participation

- 832-22: Jered That Smoky Lake County prepare a Year-2022 Parade Float to participate in the following community parades, and Council who can attend – attend the:
- Town of Smoky Lake on Saturday, July 30, 2022,
 - Village of Waskatenau on Saturday, August 14, 2022, and
 - Village of Vilna on Saturday, August 20, 2022.

Carried.

5. Issues for Information:

Environmental Operations: Manager's Report

- 833-22: Fenerty That Smoky Lake County's Environmental Operations Manager's report dated June 10, 2022, as well as the verbal summary of the department's duties and activities, be accepted for information.

Carried.

Evergreen Regional Waste Management Services Commission – Minutes

- 834-22: Gawalko That the agenda package received by Smoky Lake County from Evergreen Regional Waste Management Services Commission's Regular Meeting held on April 21, 2022, at the County of St. Paul No. 19's office, be filed for information.

Carried.

Evergreen Regional Waste Management Services Commission – Minutes

- 835-22: Cere That the agenda package received by Smoky Lake County from Evergreen Regional Waste Management Services Commission's Regular Meeting held on May 19, 2022, at the County of St. Paul No. 19's office, be filed for information.

Carried.

6. Correspondence:

Polish Scout Camp at Garner Lake

- 836-22: Fenerty That the correspondence received by Smoky Lake County from Frank Zalewski, dated May 4, 2022, inquiring on the possibility of a potable water hookup to the Polish Scout Camp at Garner Lake, be filed for information.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting

- 837-22: Gawalko That the next Smoky Lake County Council **Environmental Operations Meeting** be scheduled for **Tuesday, August 16, 2022**, at **1:00 p.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

838-22: Cere

That the Smoky Lake County Council Environmental Operations Meeting of June 17, 2022, be adjourned, time 1:50 p.m..

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER



ENVIRONMENT & PARKS ACTION LIST

2022/08/03

3.2.

4 GOALS

75% GOAL COMPLETION

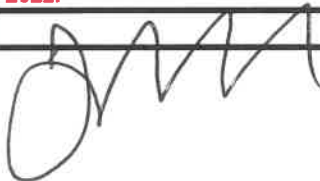
● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment --- Indirect Alignment

GOAL

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2022 06 17 Environment & Parks						
2022/06/1 7	831-22	→ Recycling Council of Alberta October Conference	That Smoky Lake County Council who can attend – attend the Recycling Council of Alberta's Fall Conference scheduled for October 19-21, 2022, at the Fairmont Jasper Park Lodge, Jasper, Alberta.	Environmental Operations Manager	<p>Dave Franchuk:</p> <p>Achievements: On Wednesday July 6, 2022 Three Council Members and the Environment and parks Manager have been registered. The cancellation deadline is on October 3, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Overdue
2022/06/1 7	832-22	→ Community Parade Participation	<p>That Smoky Lake County prepare a Year-2022 Parade Float to participate in the following community parades, and Council who can attend – attend the:</p> <ul style="list-style-type: none"> • Town of Smoky Lake on Saturday, July 30, 2022, • Village of Waskatenau on Saturday, August 14, 2022, and • Village of Vilna on Saturday, August 20, 2022. 	Environmental Operations Manager	<p>Dave Franchuk:</p> <p>Achievements: On July 19, 2022 Parks and Recreation started working on the float and participated in the Smoky Lake parade winning first place for our category. The float will be at Waskatena on August 14, 2022 and at Vilna on August 20, 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed

Meeting...	Motio...	Goal	Details	Owner	Progress Update	Curr...
2022/06/17	836-22	↳ Polish Scout Camp at Garner Lake	That the correspondence received by Smoky Lake County from Frank Zalewski, dated May 4, 2022, inquiring on the possibility of a potable water hookup to the Polish Scout Camp at Garner Lake, be filed for information.	Environmental Operations Manager	<p>Dave Franchuk:</p> <p>Achievements: On June 20, 2022 Mr. Frank Zalewski was contacted and given the Garner Lake Provincial Park contacts.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple



REQUEST FOR DECISION		DATE	August 16, 2022 4.1
TOPIC	Alberta Parks and Recreation Association Conference and Energize Workshop.		
PROPOSAL	A Council Member had forward me this information to see if there is any interest in going to this Conference which is at the Fairmont Jasper Park Lodge on October 27-29, 2022.		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	•		
BENEFITS	•		
DISADVANTAGES	•		
ALTERNATIVES	•		
FINANCE/BUDGET IMPLICATIONS			
Operating Costs:	_____	Capital Costs:	
Budget Available:	_____	Source of Funds:	
Budgeted Costs:	_____	Unbudgeted Costs:	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
Recommendation			
That Smoky Lake Count Council and relevant staff who can attend, attend the ARPA Conference and Energize Workshop at the Fairmont Jasper Park Lodge on October 27-29, 2022.			
CHIEF ADMINISTRATIVE OFFICER			

- [June is Recreation and Parks Month](#)
- [Professional Development Calendar](#)
- [Event Database](#)
- [Alberta Healthy Communities Symposium](#)
- [Building Capacity](#)
 - [Certification](#)
 - [Recreation & Parks For Elected Officials Workshop](#)
 - [New Professionals](#)
 - [Prospective Students](#)
 - [Professional Development Calendar](#)
 - [Job Board](#)
- [Resources](#)
 - [Awards & Scholarships](#)
 - [Bursaries](#)
 - [Play Resources](#)
 - [Children in Nature](#)
 - [Grant Programs](#)
 - [Return to Play Grant](#)
 - [Leisure Information Network](#)
 - [Framework for Recreation in Canada 2015: Pathways to Wellbeing](#)
 - [Recreation Suppliers Guide](#)
 - [< Research & Advocacy](#)
 - [2021 ARPA Survey](#)
 - [Parks for All](#)
 - [Vision 2015: Foundation for Action](#)
 - [Research & Publications](#)
 - [Position Papers](#)
 - [Benefits HUB](#)
 - [Links](#)



- [Overview](#)
- [Registration](#)

- [Program](#)
- [Reasons to Attend](#)
- [Call for Presentations](#)
- [Connecting through Research](#)
- [Venue & Accommodations](#)
- [Tradeshow & Sponsorship](#)

2022 ARPA Conference and Energize Workshop Fairmont Jasper Park Lodge - October 27-29, 2022

You are invited to attend the 2022 ARPA Conference & Energize Workshop at the Fairmont Jasper Park Lodge from October 27-29! The conference theme for the 2022 ARPA Conference and Energize Workshop is “People, Purpose & Passion”. This year’s Conference will focus on the human side of recreation and parks. We will explore different perspectives including those from the customer and client perspective as well as from an employee point-of-view. We hope that you are able to reconnect with our people, rediscover your purpose for recreation and parks, and come away from the conference with a reignited passion for the sector.

Register Now (<https://arpaonline.regfox.com/2022arpa>)

Opening Ceremonies and Blackfoot Tea Dance

This year, ARPA is both privileged and honoured to be opening the 2022 ARPA Conference and Energize Workshop with a Blackfoot Tea Dance Ceremony. Respected Blackfoot Elders and Traditional Knowledge Holders Dr. Reg and Rose Crowshoe will host this event with their granddaughter Karli Crowshoe as the Ceremonialist.

Over the years, we have heard from many of you asking questions related to: connecting with Elders, participating in ceremony, and how to meaningfully advance reconciliation. This Blackfoot Tea Dance is our response to these requests and is a special, lifetime opportunity for our members to be directly immersed in ceremony and in experiential learning in a safe space.

The topic of this Blackfoot Tea Dance will be “Park’s role in Reconciliation” to honour both the Parks Forum’s integration into this year’s conference as well as our members’ passionate interest in the general reconciliation process.

NOTE: We will be moving the opening ceremonies of the ARPA Conference and Energize Workshop this year to 2:00 pm on Thursday, October 27. This new start time is to accommodate this extraordinary opportunity.

In the following weeks, we will share information on what to expect, protocols, and even a message from Kari Crowshoe herself on the significance of this event.

Thanks to [Communities ChooseWell](https://communitieschoosewell.ca/) (<https://communitieschoosewell.ca/>) and [ISL Engineering and Land Services](https://islengineering.com/) (<https://islengineering.com/>) for sponsoring this important launch of our event.

To find out more information about the Blackfoot Tea Dance and everything else happening at the conference, click on the button below!

Conference Program (<https://arpaonline.ca/events/energize-conference/program/>)

Please contact **Caleb Boorse, Education and Events Coordinator**, with any questions or concerns by email at cboorse@arpaonline.ca (<mailto:cboorse@arpaonline.ca>) or by phone at 780-415-1745 ext 105.

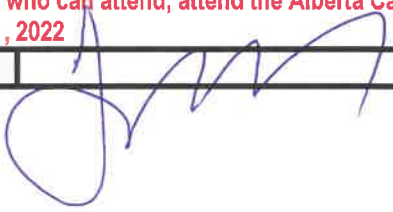
Thank you to our 2022 ARPA Conference and Energize Sponsors!

Reconciliation Stream Sponsor



Powered By **Whova** (<https://whova.com/blog/event-registration-software-price-comparison/>)
Event registration software (<https://whova.com/blog/event-registration-software-price-comparison/>)



REQUEST FOR DECISION		DATE	August 16, 2022 4.2
TOPIC	Alberta Care Conference 2022		
PROPOSAL	Another Alberta Care Conference will be held at Leduc on September 7th-9th, 2022.		
CORRELATION TO BUSINESS (STRATEGIC) PLAN			
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	•		
BENEFITS	•		
DISADVANTAGES	•		
ALTERNATIVES	•		
FINANCE/BUDGET IMPLICATIONS			
Operating Costs:	_____	Capital Costs:	
Budget Available:	_____	Source of Funds:	
Budgeted Costs:	_____	Unbudgeted Costs:	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS			
COMMUNICATION STRATEGY			
Recommendation			
That Smoky Lake Count Council and relevant staff who can attend, attend the Alberta Care Conference at the Executive Royal Hotel Leduc, Alberta on September 7 th to 9 th , 2022			
CHIEF ADMINISTRATIVE OFFICER			

22nd Annual Alberta CARE Conference

22nd Annual Alberta CARE Conference

22nd Annual Alberta CARE Conference

September 7th-9th

2022

September 7th- 9th

2022

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 1-780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org



Accommodations

Executive Royal Hotel
8450 Sparrow Drive
Leduc, Alberta
780-986-1840

Group Block - #090622ABC



Executive Royal Hotel
8450 Sparrow Drive
Leduc, Alberta

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery



Telford Lake



Blackgold Rodeo



Fred Johns Park



Leduc Public Library



Civic Centre

Silent Auction
Going once...
Going twice...

Beginning September 7th
Ending September 8th at 8pm



Alberta CARE

Tuesday, September 6th

New HHW Course - 9:00 a.m. - 4:00 p.m.
Register with executivedirector@albertacare.org

Composting Course - 9:00 a.m. to 4:00 p.m. - register with
executivedirector@albertacare.org

Wednesday, September 7th

8:00 a.m. - NOON DRONE Training Session for Landfills
Register with executivedirector@albertacare.org

9:00 a.m. - 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. Light Lunch and Refreshments

12:30 p.m. TOUR #1

- DEMO - Wood Chipping - Edge Equipment & Canadian Wood Recycling
- Tour Altrout Compost to Regeneration Facility
(Bus Provided for Tour)

OR



GOLF - Red Tail Landing Club - 18 holes
Tee Time 12:30 p.m. to Start *(Travel on you own)*

OR

TOUR #2

- Blackgold River Tour on the North Saskatchewan River
(Limited Seating) (Bus Provided for Tour)

5:00 p.m. COCKTAILS (Cash Bar)

6:00 p.m. Welcoming Remarks from the Mayor
Welcoming Remarks from the Legislature

6:30 p.m. BUFFET BANQUET

8:00 p.m. Entertainment

This Conference is Alberta Environment approved
for Continuing Education Units

Thursday, September 8th

7:00 a.m. Exhibit Viewing & Buffet Breakfast

8:15 a.m. Welcome - Tom Moore, Chairman, Alberta CARE

8:30 a.m. Environmental Strategies and Accomplishments
Mayor Bob Young, City of Leduc, AB

9:15 a.m. Composting to Regenerative Nutrient Dense Soil
Altrout Ltd., Brian Wonnacott & Colby Hansen

10:00 a.m. Waste to Energy - A few Considerations
Mark Parker, Waste Sector Lead, Prairies
Morrison Hershfield

10:45 a.m. ARMA Regulatory Changes
Ed Gugenheimer, Chief Executive Officer
Alberta Recycling Management Authority

NOON BUFFET LUNCH

1:30 p.m. TOUR #3



- DEMO - Shredder/Compactor/Baler/Wrap
- Leduc Regional Landfill Public Drop Off
- Leduc Spray Leachate
- Leduc Eco Centre/ RV Sani Station

(Buses Loading at 1:15 p.m.)

OR

More GOLF - Leduc Golf and New Country Club
18 holes
(Travel on you own)

OR

- Blackgold River Tour on the North Saskatchewan River
(Limited Seating) (Bus Provided for Tour)

5:00 p.m. COCKTAILS

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends

9:00 p.m. HOSPITALITY EVENING - Hosted by K&K Recycling

\$525.00 Registration Per Person
Register 3 or more Delegates
and receive a...

10% Discount!

Friday, September 9th

7:00 a.m. Exhibit Viewing & Hot Buffet Breakfast

8:30 a.m. Bio Medical Waste Management
GM Pearson, Bio Waste Specialist

9:30 a.m. Alberta Extended Producer Responsibility
Program Status Update Going Into 2023
Dave McKenna, Director of Waste Policy Section
for Alberta Environment and Parks

10:30 a.m. Closing Remarks
Tom Moore, Chairman, Alberta CARE

(Coffee Side Board All Morning)



Main Street Leduc



Leduc Rec Centre



Telford Lake



Heritage Grain Elevator

Cancellation Deadline
August 26th 2022

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Office
1-780-668-6767 Cell

Registration Form

ALBERTA CARE Conference 2022

September 7th-9th, 2022 Executive Royal Hotel
8450 Sparrow Drive Leduc, Alberta
Block of Rooms under #090622ABC

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 _____

Please indicate the number attending Wednesday Tour #2 _____

Please indicate the number attending Thursday Tour # 3 _____

Golf Fees 18 Holes \$93.93 with Cart (GST included) \$ _____

Sub Total \$ _____

Conference Fee: \$525.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 35.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

MAIL PAYMENT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5

EMAIL: executivedirector@albertacare.org or for information call Cell: 780-668-6767

Please indicate any food allergies: _____



ENVIRONMENT & PARKS PLAN

(E&P) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
Parks and Recreation Work Plan: 100%	Dave Franchuk: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/10	22% 22 / 100% 39% behind

(E&P) INFRASTRUCTURE

Goal	Progress Update	Current Completi...
Administrative Activity (E&P): 100%	<p>Dave Franchuk:</p> <p>Achievements: For Reporting period from June 10 to Aug 8, 2022</p> <p>June 13 Managers meeting and Riverland Recreational Trail Association meeting.</p> <p>June 15 Joint Health and Safety meeting.</p> <p>June 16 Evergreen meeting.</p> <p>June 17 Environment and Parks utility meeting.</p> <p>June 20 Managers meeting.</p> <p>June 27 Managers meeting.</p> <p>July 4 Managers meeting.</p> <p>July 11 Riverland Recreational Trail Society meeting</p> <p>July 18 Managers Meeting.</p> <p>July 21 Joint Health and Safety meeting, and Evergreen meeting.</p> <p>July 25 Managers meeting.</p> <p>July 30 Town of Smoky Lake parade.</p> <p>Aug 2 Managers meeting.</p> <p>Aug 8 Managers meeting and Riverland Recreational Trail Society meeting.</p> <p>Aug 9 Capital Budget meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/08/08</p>	<p>96%</p> <p>96 / 100%</p> <p>63% ahead</p>

Goal	Progress Update	Current Completi...
<p>Council Member Inquiry: 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from May 12 to June 10, 2022. No Council Member inquires during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/10</p>	<p>95% 95 / 100% 34% ahead</p>
<p>Parks and Recreation: 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from June 10 to Aug 8, 2022</p> <p>June 10 Landscaping and pulling weeds at front office, spray for weeds, cut grass move picnic tables to Mons Lake.</p> <p>June 13 Cut grass at Warspite and start cutting grass at Spedden</p> <p>June 14 Cut grass at Spedden, lake and trail maintenance empty garbage.</p> <p>June 15 Chain saw course then cut leanners at Bellis Beach then Hanmore Lake.</p> <p>June 16 Tend to leaning trees at Hanmore and Island lake.</p> <p>June 17 Victoria trail and 855 site maintenance, remove garbage. Pick up trees and branches at Hanmore and Bonnie Lakes.</p> <p>June 20 Haul 2 loads of dirt to School. and Install swim dock at Hanmore and Mons Lakes.</p> <p>June 21 Cut grass at Bellis and Spedden.</p> <p>June 22 Cut grass at Birchland and sunrise resorts.</p> <p>June 23 Cut grass at Bellis. Cut and split and deliver 2 loads of fire wood for Smoky Lake campsite.</p> <p>June 24 Cut grass at Bonnie Lake, maintenance and garbage removal, Tree removal at Island and Hanmore Lakes.</p> <p>June 27 Continuw cutting grass at Bonnie lake then tend to fallen trees on trail.</p> <p>June 28 Digging under Texas gates on trail due to cows crossing Put up swimming rope at Bonnie Lake, Cut grass at Bellis Beach.</p> <p>June 29 Outhouse maintenance, cut grass in Victoria trail sites, Move picnic table to Vet clinic.</p> <p>June 30 Cut grass Victoria trail sites and then at Warspite.</p> <p>July 3 Dig under the Texas gate to avoid cows from comming out.</p> <p>July 4 Cut grass at Warspite and Mons lake, started to rain so tend to maintenance on mowers.</p> <p>July 5 Digging under Texas gates, pick thistle at Mons Lake, Trail sign repairs.</p> <p>July 6 Regular maintenance/garbage removal down trail and hamlets.</p> <p>July 7 Rototill sand at playgrounds at Warspite, Spedden, Bellis, and Bonnie Lake.</p> <p>July 8 Dig around texas gate on trail and tend to fallen trees at kaduik. Cut grass at Bellis.</p>	<p>95% 95 / 100% 34% ahead</p>

- July 11 Continue to cut grass at Bellis and start at Mons Lake.
- July 12 Cut grass at Mons lake.
- July 13 Cut grass at Bonnie Lake. Tend to weeds at the main office.
- July 14 Cut grass at Warspite and tend to garbage at Mons Lake.
- July 15 Cut grass at Victoria trail sites and finish up at Warspite.
- July 18 Complete cutting grass on Victoria trail sites, start working on the float.
- July 19 Work on parade float, repair municore signs. Dig under texas gate, cattle out again.
- July 20 Regular maintenance/garbage removal at hamlets and trail.
- July 21 Move dock and repair boat launch, and replace a picnic table at Mons Lake.
- July 22 Work on parade float and maintenance and repairs on saws and mowers.
- July 25 Cut, split and deliver 4 loads of wood to the Smoky Lake Campsite, then cut grass in Bellis.
- July 26 Cut crass at Warspite then office.
- July 27 Assist with tables at rodeo grounds and cut grass.
- July 28 Cut grass at rodeo grounds and work on parade float.
- July 29 Final touches on parade float and equipment repairs and maintenance.
- July 30 Float at the Smoky Lake parade, fun was had by all.
- Aug 2 Site maintenance/garbage/clean washrooms.
- Aug 3 Tend to fallen trees at Kaduil and Bellis Beach.
- Aug 4 Rainy day tend to down trees, trail inspection and Hamlet site maintenance/toilets and garbage.
- Aug 5 Rainy day repair picnic tables and trail inspection and maintenance, and tend to fallen trees.
- Aug 8 Digging out texas gate on trail, fallen trees at Hanmore and repairs on dock.

Challenges: *No value*

Next Steps: *No value*

2022/08/08

Goal	Progress Update	Current Completi...
<p>Regional Water: 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from June 10 to August 8, 2022.</p> <p>June 14 Reset Regional PLC at Vilna. Remove accuator for repair of Ashmont valve. June 15 Assist Summit on Ashmont Control Valve. June 16 Assist Summit on Ashmont Control Valve. June 17 Whitefish lake Reservoir check. June 20 Tend to Whitefish Lake Analyzer issue dry out meter and analyzer and repair. June 22 Whitefish Lake check. Pump out RR 164 blowoff. June 23 Meet with Vector at Whitefish in regards to meter and analyzer. June 24 Cleanup at the Whitefish Lake reservoir. June 30 Calibrate Vilna and Spedden chlorine analyzers. July 4 Calibrate Waskatenau and Bellis chlorine analysers. July 7 Clean regional valve at Spedden. July 8 Check Spedden valve, Whitefish and vilna check. calbrate Vilna Chlorine analyzer. July 11 Check on Spedden, Whitefish, and Vilna. Tidy up and clean Spedden facility. July 14 Install dehumidifier at the Warspite Booster station. July 15 Tend to SCADA issues. July 18 Tend to Whitefish Lake reservoir SCADA issues due to power outage. July 19 Meet Vector at Egremont to tend to SCADA issues. July 20 Check on Whitefish Lake reservoir. July 3 Install new sensors on chlorine analyzers with Capital H2O. July 4 Continue to install new sensors on chlorine analyzers with Capital H2O.</p> <p>Summery: The regional system is in good operating order at time it could be challanging with elecrical outages due to the weather.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/10</p>	<p>97% 97 / 100% 36% ahead</p>

Goal	Progress Update	Current Completi...
Training activity: 100%	<p>Dave Franchuk: Achievements: Reporting period from June 10 to August 8, 2022.</p> <p>No formal training to report on during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/10</p>	<p>93% 93 / 100% 32% ahead</p>
Waste Management: 100%	<p>Dave Franchuk: Achievements: Reporting period from June 10 to August 8, 2022</p> <p>June 10 Repair signs at the Spedden Landfill.</p> <p>June 13 clean up electronics and oil containment area at the Bellis transfer station.</p> <p>June 15 Install baracade at the Spedden landfill to prevent people going down the pit and getting stuck due to rain.</p> <p>June 16 Replace propane heater at the Spedden transfer station attendant shack.</p> <p>June 17 Had Back hoe clean up dumping face at the Spedden landfill.</p> <p>June 21 Pic up discarded furniture and scattered garbage south of Spedden.</p> <p>June 22 Install Valve on waste cell discharge at the Spedden landfill.</p> <p>June 23 light burn pits and monitor at Spedden landfill then Bellis transfer station.</p> <p>June 24 Set up and clean new toilet at the Spedden transfer station.</p> <p>June 27 Light burn pits and monitor at the Smoky Lake transfer station.</p> <p>June 28 Clean up recycle oil containment area and purge the take it or leave it shack at the Smoky Lake transfer station.</p> <p>June 29 Pick up open garbage bags north of Vilna rake up extra debris.</p> <p>July 4 Collect all floresent tubes and store at the Smoky Lake transfer station.</p> <p>July 5 Move electronics to the Smoky Lake sites, discard old wooden cabinete TVs.</p> <p>July 6 Continue to move large TVs and electronics.</p> <p>July 7 Skidsteer cut grass at the Smoky Lake site</p> <p>July 8 Cut grass at the Spedden site and move TVs to Smoky Lake sea can.</p> <p>July 11 Skid steer finish cutting grass at Spedden and move to Bellis transfer station.</p> <p>July 13 Weed wake at the Bellis and Smoky Lake sites and put up shelves at the take it or leave it shacks.</p> <p>July 14 Pick up garbage and construcyion waste in the ditch around mons lake.</p> <p>July 18 Have skid steer clean up around bin sites.</p>	<p>94% 94 / 100% 33% ahead</p>

- July 19 Take out tires and other recycleables out of bins at the 855 bin site.
- July 21 Skid steer push up burn pits and cut grass at the Vilna transfer station.
- July 27 Pull out tires and electronics at the Hill side acres bin site, clean up around bins.
- Aug 3 Clean out discarded furniture at the Warspite bin site.
- Aug 8 Repair gate at the Mons lake bin site.

Challenges: *No value*

Next Steps: *No value*

2022/08/10

Goal	Progress Update	Current Completi...
Waste Water: 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from June 10 to August 8, 2022.</p> <p>June 10 Update Warspite water Standard operating proceeedures.</p> <p>June 13 Cut grass and trim weeds around water facilities. And continue updating Warspite Standard Operating Proceeedures.</p> <p>June 14 Assist Vilna with pump control issue.</p> <p>June 15 Reset alarms at Warspite went off over night.</p> <p>June 16 Disassemble and clean singer valve at the Spedden water facility. Order credit card reader for Spedden truckfill.</p> <p>June 21 Spedden truckfill loosing prime, so repair small leak.</p> <p>June 22 Reset Spedden truckfill card reader.</p> <p>June 24 Tidy and clean Warspite water facility, wash floor.</p> <p>June 28 Replace impellers at the Waskatenau raw water truckfill.</p> <p>July 5 Replace and program multi ranger level control at the Waskatenay raw water truckfill.</p> <p>July 7 Tidy and wash floor at the Bellis potable water truckfill.</p> <p>July 8 Assist Electrician at the Bellis raw water truckfill.</p> <p>July 12 Repair CC valve at Warspite.</p> <p>July 13 Rebuild pump at the Bellis raw water truckfill.</p> <p>July 18 Check all water facilities due to electical storm and power outages.</p> <p>July 22 Repair leaky hose at the Waskatenau raw water truckfill.</p> <p>July 25 Test back up generator for gas pressure and troubleshoot and reset, then test.</p> <p>Aug 4 Assist with HMI installation at Warspite.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/08/10</p>	<p>96%</p> <p>96 / 100%</p> <p>35% ahead</p>

Goal	Progress Update	Current Completi...
<p>Water Activity: 100%</p>	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>May 13 Install water meter at Warspite residence.</p> <p>May 16 Meet with flow point at Spedden, truck fill credit card reader not working. Meter reading at Warspite.</p> <p>May 17 Replace washer on back flow preventer at Spedden truckfill. Collect water samples from vilna reservoir and send to lab.</p> <p>May 19 Repair Valve at the Waskatenau truck fill. Repair PRV at the Bellis Raw truck fill.</p> <p>May 20 Reserch online for valve repair kit and order treatment supplies.</p> <p>May 24 Adjust PRV and Fire pump at Warspite water station.</p> <p>May 25 Rebuild singer valve at Warspite.</p> <p>May 30 Warspite water meter reading, update flushing proceeedures.</p> <p>May 31 Clean out backflow preventer at the Bellis potable water truckfill.</p> <p>June 2 Update truckfill system and add on prepayments.</p> <p>June 7 Replace hose at the Bellis truckfill and repair small leak.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>97%</p> <p>97 / 100%</p> <p>36% ahead</p>

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION MEETING**

Thursday, June 16, 2022
County of St. Paul Office
10:00 a.m.

5.2

AGENDA

1. Call to Order
 - a. Additions to the Agenda
2. Minutes of May 19, 2022 Regular Meeting
3. Business Arising from Minutes
 - a. Rock Truck Purchase
 - b. Meeting with Frog Lake
 - c. Newspaper Ad Seasons Staff
 - d. Feasibility Study Update
 - e.
 - f.
4. Closed Meeting Session
5. Financials
 - a. Treasurer's Report
 - b.
 - c.
6. New Business
 - a. Regional Site Report
 - b. Used Truck Units
 - c. Seven Lakes Oilfield Contract
 - d. Vermillion Waste
 - e. Seeking New Membership
 - f.
 - g.
7. Other Business/Correspondence
 - a. AB Care Meeting
 - b.
 - c.
8. Next Meeting
9. Adjournment

EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting

County of St. Paul Office
Thursday, May 19, 2022
10:00 a.m.

Members Present:

Maxine Fodness- Chairman
Dan Gawalko
Nathan Taylor- Virtually
Leroy Kunyk- Virtually

Members Absent

Terry Makowichuk
Tim Smereka
Richard Warren

Alternates Present:

Ron Boisvert- Virtually
Evelynne Kobes- Virtually
Ross Krekoski- Virtually

Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Tim Mahdiuk- County of St. Paul - Virtually
Dave Franchuk- Smoky Lake County- Virtually
Steven Jeffery- Town of St. Paul- Virtually

1. CALL TO ORDER

Maxine Fodness called the meeting to order at 10:03 a.m.

a. **Additions to Agenda**

Evelynne Kobes made a motion to accept the agenda as presented.

CARRIED

2. MINUTES OF APRIL 21, 2022 REGULAR MEETING

Dan Gawalko made a motion to adopt the minutes of the April 21, 2022 Regular Meeting as presented.

CARRIED

3. BUSINESS ARISING FROM MINUTES

a. Float Staff Results

Feedback from the Commission Municipalities with regards to the float staff idea; three support it, two don't and one didn't respond.
Maybe we should let it be for this year and present again next year.

Paul also feels like we need to hire a full time seasonal staff for holiday relief, fugitive waste collection, and equipment operator.

Nathan Taylor made a motion to hire a temporary seasonal employee for the summer. The position will be reevaluated in the fall.

CARRIED

b. Question & Answer response Brownlee Law

Additional information provided by Brownlee Law for the Q & A portion of the Board Orientation that took place in April:

- Matrix- outlines the various differences between the entities that can be created to provide public services
- Tax status of municipally created corporations vs. RSCs

Nathan Taylor made a motion to file the additional information from Brownlee Law as information.

CARRIED

c. RPM Eco/ Recycle West

Update for all the transfer stations in the Commission:

- RPM Eco will collect all our plastic container from oil products
- Recycle West will collect all the used oil and oil filters

Dan Gawalko made a motion to file the RPM Eco and Recycle West discussion as information.

CARRIED

d. Letter of Intent Feasibility Study

Was discussed later in the meeting at 6.c. MD of Bonnyville Visit

e. Rock Truck

Paul, Mike Gill and Brent Lilje looked at two pieces of equipment for sale:

- Rock Truck \$35,000; CAT Finning 1990
- Mack Truck \$25, 000

Dan Gawalko made a motion to purchase the rock truck for \$35,000; on the principal that the tire is fixed and we can run it beforehand.

CARRIED

4. CLOSED MEETING SESSION

No closed meeting session

5. FINANCIALS

a. Treasurer's Report

Ashley Cozzens presented the Treasurer's Report to April 30, 2022.

Leroy Kunyk made a motion to accept the treasurer's report as presented.

CARRIED

b. Reinvest GIC's

Ron Boisvert made a motion to move the interest earned on GIC's 38 & 40 into the principal amount:

GIC 38 earned \$5,652.00 in interest:

- Move \$4,109.72 from Savings Account into Post Closure Reserve
- Move \$559.42 from Savings Account into Compactor (Equipment) Reserve
- Move \$607.13 from Savings Account into Capital Replacement Reserve
- Move \$348.73 from Savings Account into Cell Replacement Reserve

GIC 40 earned \$4,848.18 in interest

- Move \$4,848.18 from Savings Account in Cell Replacement Reserve

CARRIED

Dan Gawalko made a motion to invest \$75,148.73 into a 2 year non-redeemable GIC at a rate of 3.40 %. This investment is for compactor replacement.

CARRIED

Ron Boisvert made a motion to invest \$620,232.96 into a 1 year non-redeemable GIC at a rate of 2.85 %. This invested amount is for post closure.

CARRIED

Ron Boisvert made a motion to invest \$602,196.91 into a 1 year non-redeemable GIC at a rate of 2.85 %. This invested amount is for cell replacement.

CARRIED

Ron Boisvert made a motion to invest \$81,558.13 into a 1 year non-redeemable GIC at a rate of 2.85%. This invested amount is for capital replacement.

CARRIED

Dan Gawalko made a motion to invest \$200,000 into a 1 year non-redeemable GIC at a rate of 2.85%. This invested amount is for leachate.

CARRIED

6. NEW BUSINESS

a. Regional Site Report

Paul presented the site report for the Evergreen Landfill May 2022:

- County rock truck was used to haul clay to cover winter working face
- Injector failed on compactor, was down a week, it has been repaired
- Transfer Station Course through Alberta CARE is available, Bonnyville is hosting the course

Leroy Kunyk made a motion to accept the Regional Site Report as information.

CARRIED

b. John Deer Gator

We have someone interest in purchasing the John Deer Gator that we have at the landfill. It is not used at the landfill because it's hard to start and does not idle very well. We did have a mechanic tune it up a couple of times but not much success. The County of St. Paul gave this to us; would the Commission consider parting with this unit?

Members to take this information back to their councils to see if anyone wants this John Deer Gator.

c. MD of Bonnyville Visit and 3.c. Letter of Intent Feasibility Study

Paul, Maxine Fodness and Nathan Taylor met with the MD of Bonnyville to have a site tour of their waste facility and to discuss their waste disposal contract.

Ron Boisvert made a motion to file the MD of Bonnyville discussion as information.

CARRIED

Linda Sallstrom came into the meeting at 10:57 a.m.

Discussion on what grants we can apply for:

1. Alberta Community Partnership Grant
2. FCM Green Municipal Fund

Discussion of the response from Alberta Environment and Parks (AEP) regarding the letter of intent for the feasibility study:

- If Evergreen wants to conduct the feasibility study to explore options for the Evergreen Landfill we can do so. A Feasibility study will not trigger an amendment for our approval 248406-01-00.
- In the case where any clause of the approval is affected during the study phase, we contact AEP.
- After completion of the study, AEP encourages the approval holder to have a discussion with AEP to explore what impact/ change it may have with the approval and AEP will be able to guide us accordingly

Dan Gawalko made a motion that administration applies for the FCM Green Municipal Fund and to have Linda Sallstrom and Kim Heyman see if their time will be covered under this grant structure.

CARRIED

Linda Sallstrom left the meeting at 11:17 a.m.

d. RMA Insurance Site Tour

Site visit to the Ashmont, St. Paul, Elk Point and Evergreen Regional Landfill were done from RMA Insurance.

Evelyne Kobes made a motion to file the RMA Insurance site Tour discussion as information.

CARRIED

7. **OTHER BUSINESS/CORRESPONDENCE**

No other business/ correspondence.

8. **NEXT MEETING**

The next regular meeting is to be scheduled for Thursday, June 16, 2022 at 10:00 a.m.
County of St. Paul Office.

9. **ADJOURNMENT**

Maxine Fodness adjourned the meeting at 11:30 a.m.

Date

Commission Chairman

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION MEETING**

5.3.

Thursday, July 21, 2022
County of St. Paul Office
10:00 a.m.

AGENDA

1. Call to Order
 - a. Additions to the Agenda
2. Minutes of June 16, 2022 Regular Meeting
3. Business Arising from Minutes
 - a. AB Care Meeting
 - b. Feasibility Study
 - c.
 - d.
4. Closed Meeting Session
5. Financials
 - a. Treasurer's Report
 - b.
 - c.
6. New Business
 - a. Regional Site Report
 - b. Bylaw 12
 - c. Shredder
 - d. AB Care Conference
 - e.
 - f.
7. Other Business/Correspondence
 - a.
 - b.
 - c.
8. Next Meeting
9. Adjournment

**EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION**

Minutes of Regular Meeting

**County of St. Paul Office
Thursday, June 16, 2022
10:00 a.m.**

Members Present:

Maxine Fodness- Chairman

Dan Gawalko

Nathan Taylor- Virtually

Leroy Kunyk- Virtually

Tim Smereka- Virtually

Richard Warren- Virtually

Terry Makowichuk- Virtually *In Zoom Chat Terry wrote:

I will be here just for information
Evelynnc will be voting*

Members Absent:

Dan Gawalko

Alternates Present:

Ron Boisvert- Virtually

Evelynne Kobes- Virtually

Ross Krekoski

Paul Poulin- Manager Evergreen Landfill

Ashley Cozzens- Recording Secretary

Tim Mahdiuk- County of St. Paul – Virtually

Sheila Kitz- County of St. Paul - Virtually

Dave Franchuk- Smoky Lake County- Virtually

Steven Jeffery- Town of St. Paul- Virtually

1. CALL TO ORDER

Maxine Fodness called the meeting to order at 10:00 a.m.

a. Additions to Agenda

Evelynne Kobes made a motion to accept the agenda with the changes.

CARRIED

2. **MINUTES OF MAY 19, 2022 REGULAR MEETING**

Evelynne Kobes made a motion to adopt the minutes of the May 19, 2022 Regular Meeting as presented.

CARRIED

3. **BUSINESS ARISING FROM MINUTES**

a. **Feasibility Study Update**

Feasibility study option:

- Waste Evaluation, MRF and Infrastructure (MRF only)/ less focus on WTE
- \$ 25k quote for study, Evergreen funded
- Feasibility study done approx. 6 weeks

Tim Smereka made a motion to rescind the motion from May 19, 2022:

Dan Gawalko made a motion to that administration applies for the FCM Green Municipal Fund.

CARRIED

Tim Smereka made a motion to proceed with the smaller feasibility study of Waste Evaluation, MRF (Commodity Streams) & Infrastructure (MRF only); the Evergreen Regional Waste Management Services Commission will pay the \$25, 000 for the feasibility study.

CARRIED

Linda Sallstrom left the meeting at 10:27 a.m.

b. **Rock Truck Purchase**

We purchased the CAT Finning 1990 Rock Truck for \$35,000.

Evelynne Kobes made a motion to file the rock truck purchase discussion as information.

CARRIED

c. **Meeting with Frog Lake**

Paul and Maxine met with Frog Lake First Nation:

- Shared transfer station inspection form, handling process of MSW, the hauling status of the MSW by the nation to Evergreen

- They would like to set up a meeting the Evergreen Commission, County Reeve, as we share the First Nation boundary.
- They would like the us to attend their pow wow event in late July early August

Paul and Maxine also had a meeting with Saddle Lake Cree Nation:

- Indigenous Services wants no more landfills to be built in the nation

d. Newspaper Ad Seasonal Staff

We did advertise for a seasonal full time employee- haven't received any applicants.

4. CLOSED MEETING SESSION

Attendance of closed meeting session: The closed meeting session includes all those Members and Alternates of the Commission previously listed in attendance and including Paul Poulin, Manager Evergreen Regional Landfill, Dave Franchuk, Smoky Lake County, Tim Mahdiuk, County of St. Paul, Sheila Kita, CAO County of St. Paul, Steven Jeffery, CAO Town of St. Paul, Ashley Cozzens, Recording Secretary.

Evelynne Kobes made a motion to move to a closed meeting for personnel at 10:37 a.m.

CARRIED

Evelynne Kobes made a motion to return to the regular meeting at 10:43 a.m.

CARRIED

Nathan Taylor made a motion that administration provides wage comparisons and Cost of Living increases for employees at other landfills to the next board meeting.

CARRIED

5. FINANCIALS

a. Treasurer's Report

Ashley Cozzens presented the Treasurer's Report to May 31, 2022.

Tim Smereka made a motion to accept the treasurer's report as presented.

CARRIED

6. **NEW BUSINESS**

a. **Regional Site Report**

Paul presented the site report for the Evergreen Landfill June 2022:

- 3.5 inches of rain this month so far
- Fugitive waste being collected by staff

Evelynne Kobes made a motion to accept the Regional Site Report as information.

CARRIED

b. **Used Truck Units**

County of St. Paul has a Chevy half tone and Jeep Liberty that they want to sell for \$3,500.

Tim Smereka made a motion to purchase the Chevy half tone and the Jeep Liberty for \$3,500 from the County of St. Paul.

CARRIED

c. **Seven Lakes Oilfield Contract**

Paul Poulin and Maxine Fodness met with Seven Lakes Oilfield to discuss a new disposal contract.

Nathan Taylor made a motion to approve the three year contract between Evergreen Regional Waste Management Services Commission and Seven Lakes Oilfield, at a tippage rate of \$70 MT, the tippage rate to be reviewed annually.

CARRIED

d. **Vermillion Waste**

Paul reached out to Vermillion River Regional Waste Management Services Commission for a site visit and to inquire if we could be part of their final disposal plan in the future. They are currently in a twenty year contract with Claystone Waste Management.

Paul would still like to tour their facility at a later date.

Nathan Taylor made a motion that the Manager and any Commission Members wanting to go tour the Vermillion facility when possible.

CARRIED

e. Seeking New Partnership

Is it time to look into seeing if any of our private haulers would like to become partners in the Commission; to have Evergreen as a private haulers disposal destination for all their garbage and not just a portion.

Richard Warren made a motion to pursue private haulers to see if they would like to partner with the Commission

CARRIED

f. AB Care Meeting

Alberta Care will be holding the Regional 2 and 3 meeting in Leduc June 17, 2022.

Tim Smereka made a motion that the Manager of the Evergreen Regional Waste Management Services Commission is to always attend the Alberta Care Meetings that happen twice a year if they are available.

CARRIED

7. OTHER BUSINESS/CORRESPONDENCE

No other business/ correspondence.

8. NEXT MEETING

The next regular meeting is to be scheduled for Thursday, July 21 2022 at 10:00 a.m. County of St. Paul Office.

9. ADJOURNMENT

Maxine Fodness adjourned the meeting at 11:15 a.m.

Date

Commission Chairman