

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **August 25, 2022** at 9:05 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug. 25, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

\*\*\*\*\*

Observers in Attendance Upon Call to Order:

Communications Tech.	Evonne Zukiwski	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Public	2 Members	Virtually Present
Media	N/A	Absent

**2. Agenda:**

941-22: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, August 25, 2022, be adopted, as amended:

**Additions to the Agenda:**

1. Fractured Aggregates Ltd. – Request for Amendments to Road Haul Agreement.
2. Clearhills Community Grazing Assoc. – Request for Gravel.
3. Breakfast with Senator Karen Sorensen at Metis Crossing, August 26, 2022.
4. Métis Crossing Grand Opening – September 25, 2022.

Carried Unanimously.

**3. Minutes:**

**Minutes of June 20, 2022 – County Council Departmental Meeting**

942-22: Serben

That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Monday, June 20, 2022, be adopted as presented.

Carried.

**Minutes of June 23, 2022 - County Council Meeting**

943-22: Gawalko

That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, June 23, 2022, be adopted as presented.

Carried.

## County Council Meeting Recessed

The Smoky Lake County Reeve announced the Council Meeting recessed, time 9:09 a.m.

One Member of the Public, virtually joined the meeting, time 9:12 a.m.

Carole Dowhaniuk, GIS Operator, virtually joined the meeting, time 9:15 a.m.

### VIRTUAL PUBLIC HEARING:

#### **Bylaw No. 1423-22: Road Closure of Undeveloped Road Government Allowance; East side of River Lot 10 (Victoria Settlement)**

##### **1.0 Opening**

The Virtual Public Hearing was **called to order at 9:18 a.m.** by the Reeve, Lorne Halisky in the presence of all Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager as well as in the virtual presence of the Planning and Development Manager, Planning Technician, Recording Secretary, GIS Officer, Natural Gas Manager, Communications Technician, and **three members of the public.**

Confirmation was provided by the Planning and Development Manager, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

**To obtain public input in regard to Bylaw No. 1423-22, a Bylaw of Smoky Lake County, in the Province of Alberta for the purpose of closing to public travel, disposing of, and consolidating with River Lot 10, Victoria Settlement, portions of an undeveloped road allowance, located on the east side of River Lot 10, Victoria Settlement.**

##### **2.0 Staff Presentation**

Jordan Ruegg, Planning and Development Manager provided the following information:

###### **BACKGROUND:**

- Proposed Bylaw No. 1423-22 is being presented for 1st Reading on August 25, 2022.
- Notice of the proposed Bylaw No. 1423-22 was circulated to affected agencies for comment on July 20, 2022. Responses from said agencies is attached.
- A Notice has also been posted on the County's website since August 2, 2022.
- The Public Hearing Notices were advertised in the Redwater Review on July 27, 2022 and August 3, 2022. The Hearing on the proposed Bylaw No. 1423-22 was advertised and Notice was given in accordance with Section 606 of the Municipal Government Act.
- This Hearing has been scheduled to obtain public input on proposed Bylaw No.1423-22 in accordance with Section 230 of the Municipal Government Act.

- A previous version of the proposed Bylaw No. 1423-22 (Bylaw No. 1380-20) received First Reading on May 28, 2020, and subsequently a Public Hearing was held on Bylaw 1380-20 October 22, 2020, following which, said Bylaw was sent to the Minister of Transportation for signature. Smoky Lake County did not receive a signed copy from the Minister within 2 years of First Reading having been given, so pursuant to Section 188 of the Municipal Government Act, the previous reading of the Bylaw was deemed rescinded. Propose Bylaw No. 1423-22 is identical to Bylaw No. 1380-20.

### 3.0 Public Presentations Via Written Submissions

There were no written submissions received.

### 4.0 Public Presentations at the Public Hearing

There were no Members of the Public virtually or physically present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1423-22**.

### 5.0 Questions and Answers

Councillor Gawalko asked:

Is this the same land that we sold the gravel from under it?

Jordan Ruegg, Planning and Development Manager answered:

Yes, it is.

### 6.0 Closing Remarks

There being no further presentations, the Reeve thanked all the presenters for their comments and the Virtual Public Hearing for the proposed **Bylaw No. 1423-22**, was declared closed, time **9:29 a.m.**

### County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Halisky, time **9:33 a.m.**, in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and in the virtual presence of the Planning and Development Manager, Planning Technician, Communications Technician, Natural Gas Manager, Recording Secretary, GIS Operator, and three Members of the Public.

#### 4. Request for Decision:

##### North Saskatchewan Heritage River Initiative: Approved Nomination

944-22: Cere

That Smoky Lake County acknowledge receipt of the letter from the Honourable Steven Guilbeault, Environment and Climate Change Canada (ECCC), dated June 29, 2022, approving the Nomination of the North Saskatchewan River (Alberta) to the Canadian Heritage Rivers System (CHRS), and file the accompanying federal Press Release, dated August 3, 2022, for information.

Carried.

##### North Saskatchewan Heritage River Initiative: Approved Nomination

945-22: Fenerty

That Smoky Lake County acknowledge receipt of the North Saskatchewan Heritage River Initiative Study Project Charter: Workplan and Engagement Plan, which have been developed in partnership and produced by, O2 Planning + Design Inc..

Carried.

**Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Lost Road Closure Files**

946-22: Gawalko

That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2022 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement:

**WHEREAS** under the *Municipal Government Act* (the 'Act'), municipalities in Alberta generally enjoy the 'direction, control and management of all roads within the municipality'; and

**WHEREAS** in accordance with Section 22 the Act, no road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw, or where council determines that a road that is described in a surveyed road plan is no longer required for use by the travelling public because an alternate route exists, then by resolution; and

**WHEREAS** No road may be closed by resolution or by bylaw unless the resolution is approved by the Minister of Transportation, or in the case of a bylaw, before it receives second reading; and

**WHEREAS** seeking the Minister's approval is a lengthy and untimely process, normally requiring months or even years; and

**WHEREAS** in accordance with Section 188 of the Act, if a bylaw does not receive its third reading within two (2) years of its first reading, it is deemed to have expired;

**WHEREAS** road closure files have previously been lost or misplaced by the Department, which requires the process to start again;

**THEREFORE, BE IT RESOLVED** that the Rural Municipalities of Alberta requests that the Government of Alberta to cut red tape and streamline the Minister's approval processes associated with road closures,

**AND THEREFORE, BE IT RESOLVED** that the Rural Municipalities of Alberta requests that the Government of Alberta create a digital tracking system that would ensure bylaws or resolutions are not misplaced or lost by the Department, which stands to cost substantial time and money to Albertans.

Carried.

**Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Wetland Replacement Program (WRP)**

947-22: Cere

That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2022 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement:

**WHEREAS** wetlands are a vital part of Alberta's ecological landscape and necessary for a sustainable economy and healthy communities; and

**WHEREAS** the Wetland Replacement Program (WRP) aims to re-establish wetlands in partnership with Albertans by providing resources for collaborative restoration projects across the province; and

**WHEREAS** under the Alberta Wetland Policy, the WRP will offset wetland area lost due to activities on the land; and

**WHEREAS** a priority of the Alberta Wetland Policy and WRP is to replace wetlands within municipalities and watersheds that have had the

highest amount of lost wetland area since 2015, as well as areas of high historical loss; and

**WHEREAS** the WRP focuses on fostering partnerships with municipalities and non-profits that have a vested interest in wetland replacement; and

**WHEREAS** the WRP contemplates Wetland Restoration which includes returning natural/historic area and hydrological functions to a drained, partially drained, or filled-in wetland, and Wetland Construction, which includes creating a wetland on a site that was historically non-wetland; and

**WHEREAS** the WRP could become a vehicle to educate Albertans about our natural environments, as well as enhance community wellness, recreation, and tourism opportunities;

**THEREFORE, BE IT RESOLVED** that the Rural Municipalities engage with the Government of Alberta to simplify and expand the eligibility for projects under the Wetland Replacement Program (WRP), which would contribute to economic development, quality of community living, ecological outcomes, as well as an overall reduction of red tape.

Carried.

**Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Completion of Alberta's Remaining Land-use Framework Regional Plans**

948-22: Fenerty

That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2022 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement:

**WHEREAS** the Government of Alberta established the Land-use Framework (LUF) in 2008 which provides the tools, mechanisms, and formal process for the delineation of smart regional growth opportunities, landscape-level planning, and land-use management to effectively manage competing activities in a sustainable manner through the development of regional land-use plans; and

**WHEREAS** the Alberta Land Stewardship Act establishes the legal basis for regional land use planning in Alberta, requiring local government bodies to review their regulatory instruments to ensure compliance with the regional plan developed under the LUF; and

**WHEREAS** regional planning represents an integrated planning approach that looks to balance economic, environmental, and social considerations, and provide for consultation and engagement with Indigenous peoples, stakeholders, and the public; and

**WHEREAS** regional land-use plans developed under the LUF would serve as the ideal mechanism to inform planning for conservation and protected areas as regional plan development should take into consideration both environmental and economic priorities within a region; and

**WHEREAS** the local communities of rural Alberta are willing to participate in measures to enhance the natural environment, in conjunction with ensuring the existing and future economies of rural regions continue to prosper today and for future generations to come; and

**WHEREAS** the regional planning process under the Land-use Framework has been slowed considerably and Alberta remains without regional plans in areas of significant future development;

**THEREFORE, BE IT RESOLVED** that the Rural Municipalities of Alberta requests that the Government of Alberta resume progress on the remaining regional land-use plans.

Carried.

**Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions**

949-22: Gawalko That Smoky Lake County forward the resolutions within the following August 25, 2022, Council motions, by letter under the Reeve's signature, to the Rural Municipalities of Alberta (RMA) District 5 municipalities, for consideration of identifying seconders:

#946-22 - titled: Lost Road Closure Files,

#947-22 - titled: Wetland Replacement Program (WRP), and

#948-22 - titled: Completion of Alberta's Remaining Land-use Framework Regional Plans.

Carried.

**Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions**

950-22: Fenerty That Smoky Lake County forward the resolutions within the following August 25, 2022 Council motions, to the upcoming Rural Municipalities of Alberta (RMA) District 5 meeting ahead of the November 2022 RMA Convention in Edmonton:

#946-22 - titled: Lost Road Closure Files,

#947-22 - titled: Wetland Replacement Program (WRP), and

#948-22 - titled: Completion of Alberta's Remaining Land-use Framework Regional Plans.

Carried.

**Contract Award for Regional Engineering Design Standards (REDS) RFP No. REDS-2022**

951-22: Serben That Smoky Lake County Council acknowledge action taken by administration, as authorized by the June 23, 2022 Council motion #851-22, in awarding the contract in respect to RFP No. REDS-2022, for the Regional Engineering Design Standards (REDS), to Associated Engineering Alberta Ltd., and further causing the said contract to be signed and executed by all parties.

Carried.

**Proposed Changes to Safety Code Act Inspections and Fees**

952-22: Serben That Smoky Lake County accept the changes proposed by The Inspections Group Inc., to the Safety Codes Act inspections process for minor builds for: single-storey mobile homes, basements, accessory buildings less than 55m<sup>2</sup> in area, uncovered decks less than 1.8m in height, hot tubs, demolition and wood-burning stoves; and to amend the Joint Quality Management Plan Fee Schedule to implement a \$150.00 Extension Fee; and a \$125.00/hour Variance Fee (minimum 2 hours), as per the request from The Inspections Group Inc, and as agreed upon by the administrators of Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau, and the Village of Vilna.

Carried.

**Trail Strategy – “What We’re Hearing” Report**

953-22: Cere That Smoky Lake County acknowledge receipt of the public participation report in respect to the County's Trail Strategy project, titled: “What We're Hearing”, from round 1 of 2 public engagements, summarizing the results of two virtual open houses and an online survey which was advertised online on social media, in newsprint, on posters, and in natural gas bill inserts, yielding 35 answers, providing a better understanding of resident's relationship with their community trails, especially at lake subdivisions.

Carried.

**Trail Strategy – Further Engagement: Neighboring Municipalities & Province of Alberta**  
954-22: Fenerty That Smoky Lake County further engage with neighboring municipalities as well as the Province of Alberta, based in-part on the results of the report in respect to the County’s Trail Strategy project, titled: “What We're Hearing”, from round 1 of 2 public participation engagements, summarizing the results of two virtual open houses and an online survey.

Carried.

**Trail Strategy – Next Step, Round Two Public Participation Engagement**  
955-22: Gawalko That Smoky Lake County proceed with the next step of the County’s Trail Strategy project by drafting a proposed policy statement for the future management of trails within the County which is to be reviewed by Council at a future meeting, and undertake a second round of public participation engagement for further input on the said proposed policy statement.

Carried.

One Member of the Public, virtually left the meeting, time 10:30 a.m.

**Bylaw No. 1419-22: Land Use Bylaw Amendment to Rezone certain lands from AG District, HG District, & A1, to P District & C2 District**

956-22: Gawalko That Smoky Lake County **Bylaw No. 1419-22: to amend Bylaw No. 1272-14: Land Use Bylaw, to rezone certain lands from Agriculture General (AG) District and from Hamlet General (HG) District and from Victoria Agriculture District (A1) to Community and Institutional (P) District and to Victoria Commercial (C2) District, be given FIRST READING;** and schedule a Public Hearing in October 2022, in accordance with the requirements of the Alberta Municipal Government Act, the Smoky Lake County Land Use Bylaw 1272-14, and Smoky Lake County Procedures for Public Hearings for Planning and Development Bylaw 1282-15.

Carried.

**Bylaw No. 1420-22: to Repeal Hamlin Road Ranch as a Municipal Historic Resource**

957-22: Fenerty That Smoky Lake County **Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource, be given FIRST READING.**

Carried.

Moved by Councillor Serben, that Smoky Lake County **Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource, be given SECOND READING.**

Carried.

Moved by Councillor Gawalko, that Smoky Lake County **Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource, be given PERMISSION for third reading.**

Carried Unanimously.

Moved by Councillor Cere, that Smoky Lake County **Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource, be given the THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Alberta Heritage Preservation Partnership Program (HPP): Heritage Research Grant - North Saskatchewan R22F-13**

958-22: Fenerty That Smoky Lake County acknowledge receipt of the letter dated July 11, 2022 from the Honourable Ron Orr, Minister of Alberta Culture, confirming that the 2021-22 Alberta Heritage Preservation Partnership Program (HPP): Heritage Research Grant for Project R22-F-13: North Saskatchewan River Historic Research in the amount of \$18,215.00 has been successful, with a final project deadline of February 28, 2023.

Carried.

**North Saskatchewan River Historic Research**

959-22: Serben That Smoky Lake County acknowledge receipt of the North Saskatchewan River – Historical Backgrounders, from Ashley Henrickson, Director of Outreach and Partnerships, Know History Inc., dated August 11, 2022, and workplan under the Statement of Work Contract: North Saskatchewan River Historical Backgrounders, dated August 30, 2022, between Know History Inc. and Smoky Lake County, for the Project R22-F-13: North Saskatchewan River Historic Research, under the 2021-22 Alberta Heritage Preservation Partnership Program (HPP): Heritage Research Grant.

Carried.

**Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing Agreement under Municipal Government Act Section 54**

960-22: Serben That Smoky Lake County **Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing Agreement under Municipal Government Act Section 54**, be given **FIRST READING** and to instruct administration to meet with the Village of Waskatenau and Brownlee LLP to make revisions to the draft Agreement to address outstanding concerns and issues, prior to consideration of Second Reading.

Carried.

**Bylaw No. 1423-22: Road Closure of Undeveloped Road Government Allowance; East side of River Lot 10 (Victoria Settlement)**

961-22: Cere That Smoky Lake County **Bylaw No. 1423-22: Road Closure of Undeveloped Road Government Allowance; East side of River Lot 10 (Victoria Settlement)**, be given **FIRST READING**.

Carried.

**Proclamation – Métis Crossing Day in Smoky Lake County**

962-22: Cere That the Smoky Lake County proclaim September 25, 2022 as Métis Crossing Day in Smoky Lake County:

**WHEREAS**, the Smoky Lake County has long been a home and center for the Métis Nation, and

**WHEREAS**, the Victoria District National Historic Site of Canada, located within the Smoky Lake County, constitutes a mini-history of the Canadian settlement experience, including First Nations trading, missions, development of the fur trade, establishment of Métis river lot system, agricultural development, and Prairie immigration at the beginning of the 20th Century, and

**WHEREAS**, the Métis Nation contributes significantly to the heritage and development of the Smoky Lake area, including homesteading and fur-trade families such as McGillivray, Norm, Flett, Cromarty Buchanan and Howse-Livingston, and renowned guide Peter Erasmus of the Palliser Expedition (1857 to 1860), and



**WHEREAS**, Métis Crossing is located on Victoria Settlement River Lots 10, 11, 12, and 13 within the Victoria District and is rapidly becoming a source of inter-cultural understanding, knowledge, and friendship, as well as a gathering place, drawing visitors from across the Smoky Lake County, Province of Alberta, Canada, and beyond, and

**WHEREAS**, the Smoky Lake County is collaborating with the Town of Smoky Lake, the Métis Nation of Alberta, and other community groups on implementation of the Victoria District Economic Development Strategy, and

**WHEREAS**, the Smoky Lake County warmly applauds the Grand Re-opening of Métis Crossing on September 25, 2022,

**NOW THEREFORE**, I, Lorne Halisky, do hereby proclaim September 25, 2022 to be designated as Métis Crossing Day in the Smoky Lake County.

**IN WITNESS THEREOF**, I have here unto set my hand and caused the seal of the Smoky Lake County to be affixed, this 25th day of August, 2022.

Carried.

**Addition to the Agenda:**

**Métis Crossing Grand Opening**

963-22: Gawalko

That the Smoky Lake County Council who can attend – attend the Métis Crossing Grand Opening, scheduled for Sunday, September 25, 2022 at Métis Crossing.

Carried.

**4. Request for Decision:**

**Restoration of Missing Bylaw No. 1298-16 into the Municipal Files**

964-22: Cere

That Smoky Lake County Council acknowledge the paper document of the following Bylaw has been deemed to be missing from the County's official Bylaw repository:

“Bylaw No. 1298-16 to amend the Land Use Bylaw No. 1272-14, to rezone the lands legally described as River Lot 10 & River Lot 11, Victoria Settlement, from Victoria Agriculture (A1) District to Victoria Commercial (C2) District, and to add a definition of “Cultural Facility” and a definition of “Art, Craft and Photography Studios” to the list of definitions, and to add “Art, Craft and Photography Studios”; “Campground, Basic”; “Campground, Recreational Vehicle”; and “Cultural Facility” to the list of Permitted Uses within Section 8.9(2) Victoria Commercial District”;

and acknowledge the Reeve and CAO are authorized to affix their signatures to a reprint of the said Bylaw for replacement in the records with the following notation added as a stamp/sticker:

“The original signed Bylaw No. 1298-16 was removed from the record and is deemed to be missing. This Document is a true reprint of the original Bylaw No. 1298-16 originally adopted by the Council on February 23, 2017 and had been signed in accordance with Council's August 25, 2022, this Motion #864-22, to therefore restore this Bylaw into the Official Record in original form and content. And, upon return of the original, signed, paper Bylaw No. 1298-16, it shall be immediately re-inserted into the record, and this replacement document shall be shredded and destroyed.”

Carried.

Bob Novosiwsky, Public Work Foreman, entered Council Chambers, time 11:15 a.m.

**Addition to the Agenda:**

**Fractured Aggregates Ltd. – Request for Amendment to Road Haul Agreement**

965-22: Serben

That Smoky Lake County Council **approve** to amend the haul route agreement with Fractured Aggregates Ltd., in reference to Development Permit No. DP-046-21, in response to the letter received by the Assistant Chief Administrative Officer, via email on August 23, 2022, from Fractured Aggregates Ltd. Owners/Operators: Jesse Kordyban and Mitchell Danyluk, by allowing for an additional haul route as follows:

- from the aggregate pit located on the lands legally described as SW-34-60-16-W4M, on Range Road 163 south, to Township Road 595A west, to Range Road 164 south, to Highway 28; and with empty trucks travelling from Highway 28 to Range Road 163 north, directly to the pit.

Carried.

Bob Novosiwsky, Public Work Foreman, left Council Chambers, time 11:26 a.m.

11:31 to 11:32 a.m.

**9. Public Question and Answer Period:**

None.

**4. Request for Decision:**

**Waskatenau Creek Conservation Lands (+/- 44 acres, Pt. of SE-4-59-19-W4)**

966-22: Cere

That Smoky Lake County explore options for the conservation of lands along the Waskatenau Creek between south of the Village of Waskatenau and the North Saskatchewan River, including the currently County-owned lands legally described as Pt. of SE-4-59-19-W4M, containing +/- 44 acres.

Carried.

Carole Dowhaniuk, GIS Operator, virtually left the meeting, time 11:37 a.m.

**Bylaw No. 1398-21: Cancellation of “FIRST AVE” and “MAIN ST” in Hamlet of Edwand**

967-22: Halisky

That Smoky Lake County Bylaw No. **1398-21: Cancellation of all that portion of “FIRST AVE” and cancellation of all that portion of “MAIN ST”**, as shown on PLAN 2206CL, located within the Hamlet of Edwand, and as amended to include the phrase “dispose of”, be given **SECOND READING**.

Carried.

Moved by Councilor Fenerty, that Smoky Lake County bylaw give **THIRD READING** to Bylaw No. **1398-21: Cancellation of all that portion of “FIRST AVE” and cancellation of all that portion of “MAIN ST”**, as shown on PLAN 2206CL, located within the Hamlet of Edwand, and as amended to include the phrase “dispose of”, be given **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Alberta Environment and Parks (AEP) Funding for Heritage River Management Plan**

968-22: Gawalko

That Smoky Lake County Council acknowledge the approval of funding from Alberta Environment and Parks, towards the North Saskatchewan River, Heritage River Management Plan Initiative, in the amount of \$20,000.00, and approve to affix signatures to the said funding agreement, once received.

Carried.

One Member of the Public, virtually left the meeting, time 11:48 a.m.

Carole Dowhaniuk, GIS Operator, virtually re-joined the meeting, time 11:54 a.m.

**Recreational Lease Disposition to Tourism & Commercial Recreational Lease: Bellis Beach**

969-22: Fenerty

That Smoky Lake County Council approve of action taken by administration in applying to Alberta Environment and Parks to convert the existing Recreational Lease Disposition (REC 711) for the lands legally described as SE-15-59-15-W4M & NE-15-59-15-W4, known as Bellis Beach, to the to a 60-Year Tourism & Commercial Recreation Lease (TCL).

Carried.

**Recreational Lease Disposition to Tourism & Commercial Recreational Lease: Bonnie Lake**

970-22: Gawalko

That Smoky Lake County Council approve of action taken by administration in applying to Alberta Environment and Parks to convert the existing Recreational Lease Disposition (REC 1843) for the lands legally described as PT. SE-2-60-13-W4M, known as Bonnie Lake, to a 60-Year Tourism & Commercial Recreation Lease (TCL).

Carried.

**Policy Statement No. 01-46-02: Social Media**

971-22: Cere

That Smoky Lake County Policy Statement No. 01-46-02: Social Media, be amended to the following:

<b>Title:</b> Social Media	<b>Policy No:</b> 46-02
<b>Section:</b> 01	<b>Code:</b> P-I
	<b>Page No.:</b> 1 of 10 E
<b>Legislative Reference:</b> Alberta Provincial Statutes	
<b>Purpose:</b>	To establish and outline the principles of use when engaging and posting on the Smoky Lake County's social media accounts.
<b>Policy Statement and Guidelines:</b>	
<b>1. STATEMENT</b>	
1.1	Social media is an opportunity for Smoky Lake County to promote and offer additional communications channels, in accordance with <b>Policy Statement No. 01-44: Communications</b> , to inform our citizens and the general public; and provide additional platforms for direct engagement and feedback.
1.2	Smoky Lake County promotes the use of social media site platforms as a tool for fast, two-way communication about County programs, services, news, public notices and ongoing and upcoming municipal events. The County's social media accounts are not intended to be used for political forums for information outside the County's intent, but to personalize Smoky Lake County to help narrow the citizen-local government gap.
1.3	Smoky Lake County does not view Social Media as a forum for inappropriate activity, comments or personal attacks on the municipality, its employees (past and present County staff and Council members), affiliates and ratepayers. Any and all social media comments must be at all times professional and appropriate.
<b>2. DEFINITIONS:</b>	
2.1	<b>Social Media:</b> refers to the use of third party hosted web-based and mobile technologies to turn communication into an interactive dialogue that allow the creation and exchange of user generated content to share opinions, information, knowledge and interests to promote discussion and building relationships.
2.2	<b>Social Media Sites:</b> means any application, tool or software used for online information and publication such as social networks: Facebook, Twitter, and media-sharing: YouTube and Instagram as illustrated in <b>Schedule "A": Smoky Lake County Social Media Sites</b> . Not all forms of social media may be appropriate for use by the County. Social Media does not include text messaging and emails.
<b>3. OBJECTIVES:</b>	
3.1	Increase awareness of municipal services, emergency response communication, municipal employment opportunities, needs and events such as public notices and upcoming projects.
3.2	Disseminate time-sensitive information quickly and improve the flow of information between Smoky Lake County and the public.
3.3	Provide an additional mechanism for public engagement and gather community comments and perceptions regarding Smoky Lake County and its initiatives.

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 2 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
3.4	Develop trust and opportunities to build stronger relationships with community members.	
3.5	Utilize social media as an additional way to collaborate with the public and other municipalities on mutually beneficial programs and initiatives.	
3.6	Smoky Lake County supports the use of social media to further the strategic direction and goals of the organization.	
<b>4.</b>	<b>GUIDELINES:</b>	
<b>4.1</b>	<b>GUIDING PRINCIPLES:</b> The following acronym <b>STRIVE</b> will guide and express the principles for social media practices in Smoky Lake County.	
4.1.1	<b>Service:</b> To improve the quality of communication and public engagement through the presentation of information and knowledge that is timely, accurate, and relevant.	
4.1.2	<b>Transparency:</b> To present information to the public in an open, realistic, honest and fair way that is easily discoverable and readily accessible.	
4.1.3	<b>Respect:</b> To ensure that social media interactions are conducted in a manner that present the County in a professional and reasonable manner in respect to content security and privacy.	
4.1.4	<b>Integrity:</b> To ensure that County staff and Council conduct themselves respectively, professionally and appropriately on social media sites by adhering to applicable provincial and federal legislation, municipal laws, regulations, and policies.	
4.1.5	<b>Value:</b> To promote effective and creative uses of social media and technology by County staff by providing a framework for the application of the policies and guidelines that oversee social media use.	
4.1.6	<b>Engage:</b> To ensure accountability that all County staff and Council are responsible for understanding and following the relevant policies and procedures affecting the use of social media.	
<b>4.2</b>	<b>APPLICABILITY:</b>	
4.2.1	This Policy applies to social media use for official and authorized County purposes.	
4.2.2	Smoky Lake County's website ( <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a> ) will remain the County's primary and predominant presence. Content posted to social media sites will also be available on the County's website, wherever possible. The use of social media site is a secondary outlet, and will be linked back to the official County website for additional information, or to access forms or documents.	
4.2.3	This policy shall apply to all County employees, Council, and third-party employees working for the County and others who have been authorized to act in an official capacity by the County social media administrator. <b>Communications Officer</b> to post information on County social media sites. It does apply to personal use of social media conducted on personal equipment.	

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 3 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
4.2.4	The Communications Officer will authorize specific individuals to utilize social media in an official capacity to ensure that communications through social media site platforms are accurate and consistent. Authorized social media users shall only do so within the boundaries as defined by policies and procedures.	
4.2.5	When representing the County on social media, employees are expected to communicate in a respectful and professional manner and in accordance with all County policies. Employees are not permitted to discuss personal or confidential information on social media sites, whether through public posts or private messages. Non-compliance by County employees may result in discipline.	
4.2.6	Social media profiles and websites representing Members of Council will not act as official information media platforms on behalf of Smoky Lake County. Any information to be communicated to County followers via social media will be provided by the County Communications Officer.	
<b>4.3</b>	<b>GOVERNING RULES AND REGULATIONS:</b>	
4.3.1	The Smoky Lake County website ( <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a> ) will remain the County's official primary online source for information. Social media sites will be as a secondary outlet to complement the website's information and broaden the reach of municipal messages through multiple social networking site accounts.	
4.3.2	Where possible, social networking accounts will clearly indicate they are maintained by Smoky Lake County, contain appropriate contact information and link back to the official County website for additional information.	
4.3.3	County employees and Council shall maintain the confidentiality of information, including Municipal financial and business information, residents' personal information, personal information or any other information not generally available to the public, in accordance with <i>The Freedom of Information &amp; Protection of Privacy Act</i> .	
4.3.4	Privacy settings on Smoky Lake County social media platforms will be set to allow others to view the County profile information and posts. Only posts made by Smoky Lake County will be allowed and the general public may like, share and / or comment on those posts.	
<b>4.4</b>	<b>ROLES AND RESPONSIBILITIES</b>	
4.4.1	Social media platforms will not be used to publish anything that is dishonest, untrue or misleading in any way. Smoky Lake County reserves the right to remove any comments or posts, from any of its Social Media platforms, as it deems necessary in its own business judgment and reasoning that violates this Policy.	

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 4 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
4.4.2	<p>Smoky Lake County reserves the right to not post, delete content without notification that</p> <ul style="list-style-type: none"> <li>▪ includes foul language, vulgarities or sexually explicit content.</li> <li>▪ Is offensive to an individual or an organization, rude in tone, discriminatory or abusive.</li> <li>▪ is considered spam.</li> <li>▪ is off topic and not related to Smoky Lake County and its programs or affiliates.</li> <li>▪ defamatory comments regarding staff or Council.</li> </ul>	
4.4.3	<p>Comment posts will be monitored only during business hours, and thus information conveyed after hours will not be received until the next business day.</p>	
4.4.4	<p>Attribution must be given to copyright / trademark material.</p>	
4.4.5	<p>Council shall have no authority to direct the content, administration, creation, or usage of any official Smoky Lake County social media profiles except for those directions that are outlined in official County bylaws, plans, policies, or procedures.</p>	
4.4.6	<p>Council may provide ideas for content (such as providing pictures of official duties, event attendance, etc.), but on the understanding that those ideas shall be considered by Administration, and not necessarily implemented, as there are schedules of content created by Administration to coincide with budgets, events, and other various project timelines.</p>	
4.4.7	<p>Content posted on Smoky Lake County social media accounts includes media releases, information and updates on County programs, services and events, public engagement opportunities, and public safety information.</p>	
<b>4.5</b>	<b>External Agencies:</b>	
4.5.1	<p>The County will promote external agencies' events on its website and/or social media sites only if affiliated as a participant, host, partner, or sponsor by the following criteria:</p> <ul style="list-style-type: none"> <li>▪ Must be open to the Public.</li> <li>▪ Organized or funded by another order of government.</li> <li>▪ Municipally affiliated organizations and committees that Council is a member.</li> <li>▪ General benefit to the County and its residents.</li> </ul>	
4.5.2	<p>Promoting events from other organizations or stakeholders by posting and sharing information, will include the link on the social media site directing users back to the creator of that website for more information, as long as there is space to do so. The County will decline to post Community/ Regional events that are not directly a part of municipal services in order to maintain consistent branding and messaging as a municipal government.</p>	

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 5 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
4.5.3	<p>The County's social media account cannot share or re-post the following: any posts that promote events that are for individual businesses, are political in nature, or promote an individual religion or religious service.</p>	
4.5.4	<p>The County may post Community Events on its calendar on the website homepage when a request is submitted on the "Submit an Event" section and a link will be created to the organization's website if the posting of the event will assist in attracting visitors to the community and/or may be of interest to local residents.</p>	
4.5.5	<p>The Communications Officer must use judgement managing time and balancing the integration of social media within their overall work plans.</p>	
<b>4.6</b>	<b>Emergency Situation:</b>	
4.6.1	<p>Social Media in an emergency situation is one of the greatest assets being able to share immediate, real-time information with the public.</p>	
4.6.2	<p>In an event of an emergency, the Emergency Operations Centre, Director of Emergency Management, and/or the Information Officer, through the Communications Officer, will manage and monitor the social media account in providing updates on official social media channels of the appropriate messaging focusing exclusively on the emergency.</p>	
4.6.3	<p>As a best practice, it is encouraged that during an emergency situation, Councillors share the official platforms so citizens know which platforms/profiles will have the most up-to-date information. This will reduce the confusion of citizens reaching out to their elected officials during an event where it is critical citizens obtain the information from the proper channels.</p>	
<b>5.</b>	<b>PROCEDURES:</b>	
5.1	<p>Smoky Lake County's social media account strives to provide relevant information to its residents in a timely manner. To this end, some content will receive higher priority than others. Priority for social media content shall be as follows:</p>	
5.1.1	<p>Emergency information.</p>	
5.1.2	<p>Time-sensitive information.</p>	
5.1.3	<p>Council decisions affecting the community at large.</p>	
5.1.4	<p>Information about municipal programs, projects, processes and initiatives.</p>	
5.1.5	<p>Information about other organizations and events Smoky Lake County partners with and is directly involved in.</p>	
5.1.6	<p>Any other information deemed by the Chief Administrative Officer or Communications Officer to be relevant.</p>	

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 6 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
5.2 <b>Responsibilities and protocol for effective Social Media conduct:</b>		
5.2.1 The <b>Chief Administrative Officer</b> will:		
<ul style="list-style-type: none"> <li>■ administer and direct compliance with the Social Media Policy and identify necessary revisions in consultation with managerial staff.</li> <li>■ grant approval where appropriate for all new external social media endeavors that are initiated or created by the County.</li> <li>■ approve and oversee social media sites and tools for official County use.</li> </ul>		
5.2.2 The <b>Communications Officer</b> will:		
<ul style="list-style-type: none"> <li>■ have the role as a social media administrator to manage the County's Social Media presence and coordinate social media interaction to ensure necessary and effective usage of social media platforms.</li> <li>■ designate employees to utilize social media in an official capacity as required.</li> <li>■ monitor the policy and provide ongoing training and guidance to County Departments, and suggest revisions for Council's consideration.</li> <li>■ review policy in accordance with <b>Policy Statement No. 01-40: Governance Policy</b>, or sooner at the direction of Council.</li> <li>■ ensure consistent messaging and imaging for all County social media platforms and correct misinformation.</li> <li>■ respond to requests for new social media sites and/or administrative changes to existing platforms.</li> <li>■ monitor, generate, update, edit, respond to and/or remove content from County social media platforms to ensure accuracy and adherence to this Policy. At the discretion of the Communications Officer, he/she may assign a designate for any or all of the noted functions as needed.</li> <li>■ deny access to users who post inappropriate or offensive comments or contents and remove any posts that are considered to be inappropriate.</li> <li>■ provide access to approved official users and oversee all County Social Media accounts including their creation and termination.</li> <li>■ maintain a list of site domain names and social media accounts, including login and password information.</li> </ul>		
5.2.3 The <b>Department Managers</b> will:		
<ul style="list-style-type: none"> <li>■ ensure that department staff is advised of the Social Media Policy for Smoky Lake County.</li> <li>■ designate employees to utilize social media in an official capacity as required upon recommendations from the Communications Officer.</li> </ul>		

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 7 of 10 E</b>
<b>Policy Statement and Guidelines:</b>		
5.2.4 The <b>Employees and other authorized users</b> will:		
<ul style="list-style-type: none"> <li>■ ensure that use of social media is in accordance with this policy and other related policies, guidelines, and legislation.</li> <li>■ post only within one's area of expertise. Keep it professional and avoid confrontation.</li> <li>■ adopt a user name that follows a standard format and clearly identifies the user as a County employee.</li> <li>■ ensure that if a situation arises while using social media that threatens to become antagonistic, disengage from the dialogue in a polite manner and seek the advice of the social media administrator: Communications Officer.</li> <li>■ get appropriate permission before referring to or posting images of employees, vendors or suppliers, unless such referrals or images are gleaned during the course of a public meeting or public events.</li> <li>■ be aware that Smoky Lake County may observe content and information made available by employees through social media. Employees should use their best judgment, as per <b>Policy Statement No. 01-10: Statement of Employees Values</b>, in posting material that is either inappropriate or harmful to Smoky Lake County or its employees.</li> </ul>		
5.2.5 The <b>County Council as elected officials</b> will:		
<ul style="list-style-type: none"> <li>■ acknowledge that it is not their role to report directly on County related business and will use their social media profile and website as a secondary information source once matters have been officially released by the County and as in accordance with <b>Council Code of Conduct Bylaw</b>.</li> <li>■ use the designated sharing tools on the various social media platforms on this direction: Council will include an "in my opinion" disclaimer, when making follow up posts to the County's social media postings and when creating original posts pertaining to County related business.</li> <li>■ include a link back to the County's official website for detailed information when a social media site is used in communicating with constituents.</li> <li>■ establish separate social media accounts for the purpose of campaigning and not access, manage or operate any social media accounts through Smoky Lake County technology devices.</li> <li>■ acknowledge that it is Administration's role to release information on County news, announcements, projects, events, and other relevant items, and shall not circumvent that duty unless specifically given authorization to do so by a resolution of Council.</li> </ul>		

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 8 of 10 E</b>

**Policy Statement and Guidelines:**






- 5.3 RECORDS:**
- 5.3.1 All Smoky Lake County social networking site contents shall adhere to applicable Provincial, Federal and local laws, regulations and policies.
  - 5.3.2 *The Freedom of Information & Protection of Privacy Act* applies to social media content and therefore content must be able to be managed, stored and retrieved to comply with the Act.
  - 5.3.3 All posts are public record and the original document will be retained in manner that complies in accordance with **Regulations and Procedures for the Retention and Disposal of County Records Bylaw**.
  - 5.3.4 The Communications Officer will monitor the content that must be retained, as per Section 5.3.2 and Section 5.3.3.
  - 5.3.5 As of April 2011, Smoky Lake County established a **Twitter** Account, on June 2011, a **Facebook** page, on September 2015 - a **YouTube** account, and on June 2016 - an **Instagram** account, which combines all four (4) platforms under one domain. Total number of followers and top performing posts will be reported monthly in the Communications Officer Departmental Report.
- 5.4 SOCIAL MEDIA DISCLAIMER:**
- 5.4.1 Smoky Lake County Social Media platforms are provided on an "as is" and "as available" basis. Smoky Lake County makes no representations or warranties of any kind, expressed or implied, as to the sites' operation or the information, content or materials included on these sites.
  - 5.4.2 Smoky Lake County is not responsible for the content or comments made by third-parties on its Social Media platforms. Third-parties may be subject to liability for any comments that are derogatory, offensive, obscene, insulting, demeaning, slanderous, threatening or harassing in any nature. Smoky Lake County reserves the right to remove such contents and shall not be liable under any circumstances, for any errors, omissions, loss or damages claimed or incurred due to third-party Social Media contents.
  - 5.4.3 Comments and images posted by third parties do not necessarily represent the view of Smoky Lake County. Smoky Lake County cannot, and does not guarantee, users' privacy on third-party social networking websites, as users are subject to the terms and conditions of the specific application on that website. Users should review and agree to the third-party terms and conditions prior to participating.

<b>Title: Social Media</b>		<b>Policy No: 46-02</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 9 of 10 E</b>

**Policy Statement and Guidelines:**

- 5.4.4 By commenting or posting content on any Smoky Lake County Media platforms, you grant Smoky Lake County an unrestricted, perpetual, irrevocable, worldwide, royalty-free license to use, reproduce, display, publicly perform, transmit and distribute the information and other such material.
- 5.4.5 Smoky Lake County will not be responsible for any losses or damages suffered as a result of using third party Social Media sites. Those using Social Media participate at their own risk and for their own benefit, and in so doing, accept that they have no right of action against Smoky Lake County related to such use.
- 5.4.6 A link between Smoky Lake County's Social Media platforms and any other website does not imply an endorsement or sponsorship by Smoky Lake County of that website, the contents of that website, or the creator of that website.

**SCHEDULE "A"**

SOCIAL MEDIA SITES		
 <p>Smoky Lake County website (<a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a>) is the County's official primary online source for information. Social media sites will be secondary outlets to complement the website's information and broaden the reach of municipal messages.</p>		
<p>Website: <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a></p>		
Social Media Sites	Description	Function
<p>1. Facebook</p> 	<p>Facebook is a popular free <a href="#">social networking</a> website that allows registered users to create profiles, upload photos and video, send messages and keep in touch with friends, family and colleagues.</p>	<ul style="list-style-type: none"> <li>Building online communication of interest with residents and businesses by sharing professional information online.</li> <li>Sharing information of event / program and promotion announcements, photos, videos and links with others for messages, participate in communities, and invite others to join.</li> <li>Discussion of topics online: Public engagement at four levels of continuum: input, listen and learn, collaborate, empower.</li> </ul>
<p>2. Twitter</p> 	<p>Twitter is a free online social networking and micro-blogging service that allows its users to send and read other user's updates messages called tweets. Which are text-based posts of up to 140 characters in length (mobile friendly).</p>	<p>For news release feeds, customer relations, event coverage, promotion, emergencies, and question and answer networking and micro-blogging service that allows its users</p>
<p>3. YouTube</p> 	<p>YouTube is a video-sharing website where users can upload, share and view videos.</p>	<p>Broadcasting videos on events, airing snippets of a variety of programs to create benefits for awareness.</p> <p>Generating virtual of County or Community facility to help users understand what is being offered.</p>
<p>4. Instagram</p> 	<p>Instagram is an online photo sharing mobile device application. Photo sharing is the publishing or transfer of a user's digital photos online to enable viewers to share with others.</p>	<p>Used as a image bank to share County photos of events, programs and services.</p> <p>Photos will be added over time as appropriate.</p>

Schedule "A": SOCIAL MEDIA SITES.

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:09 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:54 p.m. in the physical presence of all Council members, the Assistant Chief Administrative Officer, Finance Manager, and the virtual presence of the Planning and Development Manager, Planning Technician, Recording Secretary, Communications Technician, and Natural Gas Manager.

**Electric Vehicle (EV) Charging Station Lease Agreement with Métis Crossing**

972-22: Cere

That Smoky Lake County execute the agreement with Métis Crossing, for the purpose of leasing two parking spaces for the Electric Vehicle (EV) Charging Stations at Métis Crossing Lodge parking lot, located at the municipal addressed of 17339 Victoria Trail, in Smoky Lake County, on the lands legally described as River Lot 12, Victoria Settlement for a term of ninety-nine years, commencing on August 25, 2022, and ending on August 25, 2121, with the yearly base rental fee in the amount of \$100.00 due each year prior to August 25<sup>th</sup>.



Carried.



**Smoky Lake County 2022-2026 Financial Plan**

973-22: Gawalko

That Smoky Lake County Council approve the 5-Year Financial Plan for Years 2022 to 2026 and post it to the County Website:



**SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026**

**Introduction**..... 3

**Strategic Priorities Plan**..... 4

    Highlights of the previous Strategic Plan ..... 4

    Values ..... 4

    Vision ..... 4

    Mission Statement..... 4

**County Information** ..... 5

**Smoky Lake County Statistics**..... 5

    Organizational Chart..... 6

    Financial Policies..... 7

**Budget Highlights** ..... 8

    Budget Process ..... 8

    Public Consultation..... 9

**2022 – 2026 Budget**.....10

    Budget Recommendations .....10

    Budget Message .....10

    Future Outlook.....11

    Fund Structure.....13

    Reserves and Surplus .....14

**2022-2026 BUDGET** .....16

    Revenues .....16

    Expenses .....17

    Budget Summary.....18

    Budget Overview by Department.....20

**APPENDICES**.....27

    Appendix 1: Policy 08-11 Budget Development .....27

    Appendix 2 : 2022 Five Year Capital Budget .....30

    Appendix 3 : Policy 03-18 Three Year Road Plan – Section 3 only.....32

## Introduction

The 2022 to 2026 financial plan provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget. This document is divided into the following sections:

**Strategic highlights:** provides summary information on Smoky Lake County's strategic plan.

**County Information:** provides general information on Smoky Lake County and the services provided.

**Budget Highlights:** explains the process that Council goes through to create an approved budget, as well as the current financial status and outlook for the future.

**Budget:** provides information on the operating and capital budgets for 2021, 2022, 2023, 2024, and 2025.

**Appendix:** includes copies of related policies passed by council

- ✓ **Budget Development Policy 08-11**
- ✓ **Revised Capital Budget**
- ✓ **Five-Year Road Plan Policy 03-18**

## Strategic Priorities Plan

The Financial Plan reflects the organizations values, priorities, and practices.

Smoky Lake County adopted a Strategic Priorities Plan in 2018. **Council will gather during the fall of 2022 to create a new updated Strategic Plan** to set priorities that will guide the County into the future. This will be accomplished through stakeholder workshops, surveys, and other public consultation opportunities.

### Highlights of the previous Strategic Plan

#### Values

- ❖ *Integrity*
- ❖ *Sustainability/Stability*
- ❖ *Pride*
- ❖ *Fairness*
- ❖ *Freedom*



#### Vision

*Leading the way in positive growth with healthy, sustainable, rural living.*



#### Mission Statement

*Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.*

The 2018-2020 Strategic Priorities Plan contains strategies under the following three areas:

- Governance
- Infrastructure
- Economic Development

County Information

Smoky Lake County Statistics

Population: 2,517

Size: 283,526 Hectares

Geographic Location: 120 km northeast of Edmonton

Hamlets: Spedden, Bellis, Edward, and Warspite

Chief Administrator's Office

Financial Services and Technology  
Taxation  
Geographical Information Systems  
Communications  
Other Government Services  
Intergovernmental Relations

Protective Services

Fire and Emergency Response  
Disaster Management  
Bylaw Services

Transportation

Road Maintenance  
Culvert Maintenance  
Bridge Maintenance  
Vehicle & Equipment Repairs & Maintenance

Environmental

Warspite Water Distribution  
Water Truck fills  
Warspite & Bellis Sewer Services  
Intermunicipal Contract Services  
Landfills  
Waste Transfer Stations

FCSS

FCSS Grant Distributions

Planning

Development and Safety Codes Permits  
Subdivisions  
Compliance Certificates  
Inter-municipal initiatives  
Business Licenses  
County owned lands

Agriculture Service Board

Pest Control  
Weed Inspection  
Weed Spraying  
Roadside Mowing  
Lakeland Agricultural Research Assoc (LARA)

Economic Development

Regional Economic Development  
Victoria District Economic Development  
Doctor Recruitment and Retention

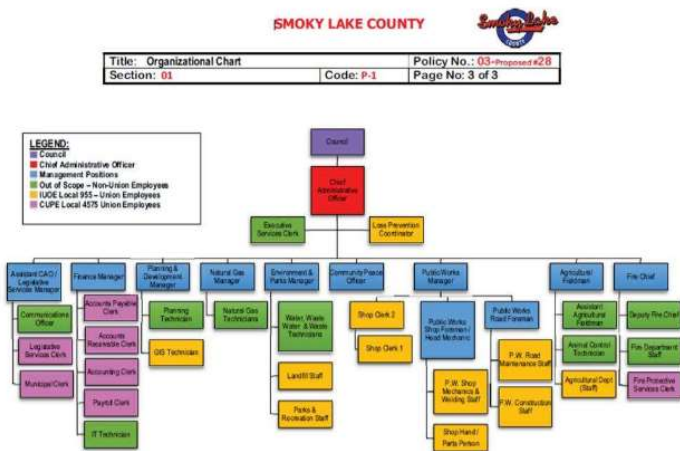
Recreation and Cultural Services

Campsite and Park Maintenance  
Assist Non-Profit Groups  
Iron Horse Trail  
Heritage Board

Natural Gas

Natural Gas Services to County and Vilna residents

Organizational Chart



Smoky Lake County is organized so that each manager reports directly to the CAO. This structure has been established to limit management levels. It was revised in 2022 to make some minor adjustments in the reporting structure.

**Financial Policies**

Smoky Lake County Council has identified long term financial planning as an important tool for sustainability. Along with the Budget Policy, there are two main policies that guide financial planning

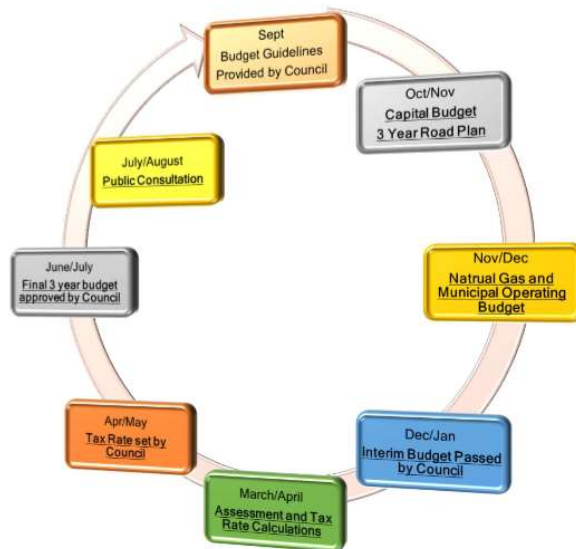
*Policy 08-30-01 provides guiding principles relating to the long term financial plan*

- ✓ The municipality complies with provincial legislation and the Public Sector Accounting Board recommendations.
- ✓ When deciding on a course of action that may impact the whole community, the outcome of the decision will be for the benefit of the community as a whole.
- ✓ Core services as mandated by legislation and as required to maintain quality of life will be provided at a base level with minimal interruption to service. Revenues supporting these services will be stable, assured and sustainable.
- ✓ Services outside a municipality's mandate will not be provided to the community by the municipality.
- ✓ Resources will support a centralized labour workforce providing on-going consistent services.
- ✓ Communications will center on information provision to the community and will meet all legislated requirements.
- ✓ Revenues collected from unreliable, one-time or uncertain sources should be applied to non-core operations or held in reserves for longer term needs.
- ✓ Cash and property investments will be made to first protect and maintain principal and then to maximize returns. Liquidity of investments will align with capital and operating needs.
- ✓ Outsourcing of expertise will be supported if expertise is not available in-house; is project based; requires an independent assessment or opinion; or if there is a need to supplement the current workforce for a period of not more than six months.
- ✓ Reserves will be established and maintained to provide for stability of operations; asset replacement and renewal at the end of their useful life; growth obligations and statutory requirements.
- ✓ Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.

*Policy 01-41-01 Asset Management provides guidance to ensure that Asset Management practices are integrated throughout the organization to maximize value from existing and new assets.*

**Budget Highlights**

**Budget Process**



Policy 08-11 [Appendix #1](#) guides the budget process of development, implementation, and evaluation. Budgeting takes place year-round starting with staff gathering information during the summer months. A detailed review of the Operating Budget, Road Plan and the Capital Replacement Plan takes place to ensure that the budgets are created based on the most up to date information. An interim budget must be approved by council by December 31. Once the assessment is established in March, tax rates are discussed, and a final annual budget is approved. Council may amend the budget through motions as circumstances require.

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

The annual budget must be a balanced budget. The estimated revenue and transfers must be sufficient to pay the estimated expenditures and transfers not including amortization (MGA s.243).

The Alberta Municipal Government Act (MGA s.283.1), requires each municipality to prepare a written three-year financial plan and a five-year capital plan, and Council is required to update the financial plan each year as per MGA s.283.1(6). The current year budget is used as a foundation and adjustments are made to future years to include inflation, changes in services, and expected capital requirements.

### Public Consultation

Smoky Lake County is in the process of expanding the public consultation process. During the fall, Smoky Lake County will be actively seeking public consultation for future budgets and financial plans. The expected 2023 revenues and costs will be updated in the fall of 2023. This updated budget will be processed, and an open house will be held late fall for all ratepayers. **Any time throughout the year, we welcome feedback through the following methods:**

- Email feedback to [finance@smokylakecounty.ab.ca](mailto:finance@smokylakecounty.ab.ca)
- Attend the budget meetings when scheduled in the fall
- Provide feedback to your Councillor



SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

## 2022 – 2026 Budget

### Budget Recommendations

Administration recommends that Smoky Lake County work towards full annual funding of operations, maintenance, growth, and asset depletion by applying the following measures:

- Ensure that the budget contains necessary inflationary increases to maintain services at a consistent level in future years.
- Set funds aside for long term infrastructure needs and capital replacement.
- Continue to pursue new sources of revenue.
- Use new revenues to reduce tax rates only when they are assured, sustainable, and stable.
- Ensure that funding towards capital exceeds annual amortization.
- Work towards providing a consistent funding for capital and infrastructure to avoid the tax rate fluctuations that will be required over the next four years.

### Budget Message

The 2022-2026 budget is based on the level of services approved in the 2022 budget.

The budget has been prepared by administration with the following guidelines:

- **Inflation:** Alberta Budget 2022-2025 predicts a change in the Consumer Price Index to be 2023 3.2%, 2024 2.4%, and 2025 2.2%. Smoky Lake County has used these percentages to predict future budgets.
- **Wage and salary** increase are based on Union Contracts:
  - The 3-Year Collective Agreement with Canadian Union of Public Employees (CUPE) Local 4575 expires December 31, 2024. Salaries will increase by \$0.55 per hour in 2023 and \$0.75 in 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025
  - The Collective Agreement with International Union of Operating Engineers (IUOE Local 955) expires December 31, 2024. Wages are budgeted at 0% for 2022 through 2023, 1% for 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

- The [Capital Plan](#) approved by Council in December, 2021 has been adjusted to include forecasted inflation.
- The [Five-Year Road Plan](#) as approved by Council December, 2021.
- No change to service levels in future years.
- No change to grant programs in future years.

Future Outlook

The County has been able to maintain a solid financial position in spite of provincial economic challenges. With careful planning, we minimize the impact of cost increases which include ongoing downloading from the province and decline in non residential assessment.

Provincial Downloading

The downloading from the province includes increasing costs and decreasing grants.

- *Policing costs are being phased in over 4 years:*
  - 2020 \$ 62,702
  - 2021 \$ 95,621
  - 2022 \$127,404
  - 2023 \$191,242
- *Grant in lieu payments (property taxes for provincial owned land) are paid at a rate of 50%. This is a loss in revenue of \$30,000*
- *The Agriculture Services Grant was reduced by \$43,093 in 2021*
- *The Municipal Sustainability Initiative has been decreased from \$1,579,000 in 2021 to \$640,324 in 2022. Although we have forecasted the grant to remain at \$640,000 per year for the next five years, the program will be changing in 2024.*

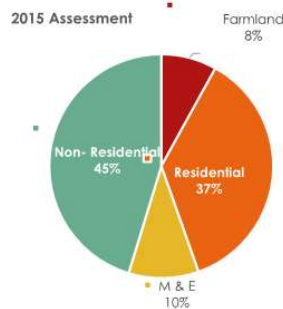
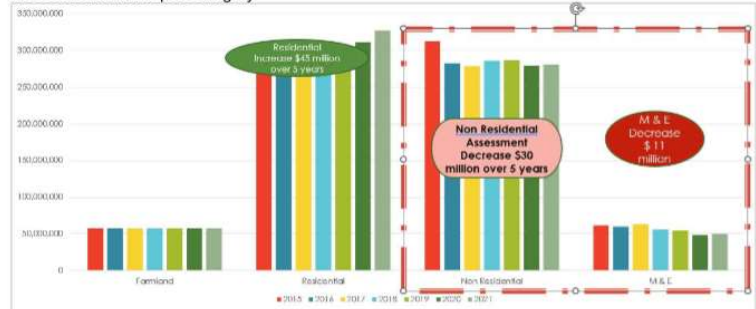
Assessment and Property Tax Challenges

Changes in the taxable assessment since 2015 have created a revenue challenge for Smoky Lake County. The 2015 taxable assessment peaked at \$750,573,000. It declined to a low of \$678,340,340 in 2017 and has now recovered up to \$715,045,990. **This is still an assessment decrease of over \$35,000,000.**

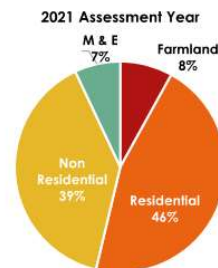
Property taxes are levied based on four categories: farmland, residential, non residential, and machinery equipment. Smoky Lake County relies heavily on non-residential and M & E tax revenue to decrease the tax burden to the residents.

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Assessment Trends per Category



Since 2015 the assessment for commercial properties has decreased and more assessment comes from residential properties. Residential property tax rates are lower than commercial resulting in a continual decline of tax revenues.



SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Council recognizes the need to offset the declining tax revenue from Oil and Gas with a new revenue source. A strategic priority is to increase tourism in the Smoky Lake County Region through the Victoria District Economic Development initiative. Bylaw 1390-20: Victoria District Economic Development Strategy Business Plan was passed in December 2020. \$600,000 has been committed in the 2022 budget to provide seed funding to a Municipally Controlled Corporation to move the plan into action. Tourism in the Smoky Lake County region will create 600 new jobs and increase the population by 500 by 2031, contributing to the Region's long-term sustainability. New businesses will increase non residential assessment and decrease the burden on the residential assessment.

VICTORIA DISTRICT  
ECONOMIC  
DEVELOPMENT  
STRATEGY

Business Plan

October 21, 2020



11

<https://www.smokylakecounty.ab.ca/p/victoria-district-economic-development-strategy>

Fund Structure

The County has two funds, Municipal and Gas. The fund structure is used to ensure that costs for each fund are covered only by revenues belonging to that entity. Each fund is budgeted with a modified accrual basis of accounting, similar to the basis used to create the audited financial statements. Revenues and expenses are budgeted for in the year they will be accounted for. Grant revenues are budgeted in the year they will be used.

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Municipal Fund

The municipal Fund is the primary fund used to manage the County's financial resources and obligations. All services are provided from this fund except for Natural Gas.

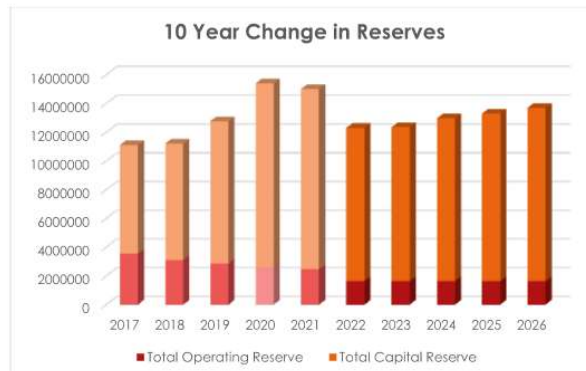
Natural Gas Fund

The Natural Gas Utility is a user pay utility that supplies natural gas to Smoky Lake County and Vilna properties. It is 100% funded through user fees.

Smoky Lake County Financial Statements are consolidated and therefore include the accounts of all funds held by the County. The Financial Statements are audited annually and are available to the public by April of the following year.

Reserves and Surplus

The County keeps reserve funds set aside to provide funding for future expenditures and to ensure sufficient funds are available when required, as well as, where possible, to avoid the need to incur debt. On the financial statements, they are referred to as restricted surplus. Unrestricted surplus consists of surplus funds that were the result of past budget surpluses and may be used for capital or operating purposes as authorized by Council.



SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Restricted Surplus		2021	2022	2023	2024	2025	2026
Economic Development	Funds collected from members of the Regional Community Development Committee (RCDC) for future projects	59,223	-15,777	-15,777	-15,777	-15,777	-15,777
Municipal Reserve	Funds collected in lieu of subdivision natural reserve	47,295	47,295	47,295	47,295	47,295	47,295
General Operating	Reserves not allocated to projects as well as reserves carried forward to the next year - funding source property taxes	2,354,858	1,603,706	1,603,706	1,603,706	1,603,706	1,603,706
General Capital	Primarily for specific purchases and projects - funding source property taxes	3,461,875	2,416,875	2,396,875	2,462,645	2,528,415	2,488,415
Building Reserve	Building repairs & rehabilitation - funding source property taxes	1,197,539	990,265	1,040,265	1,091,365	1,142,465	1,192,465
Fire	For Fire equipment replacement and fire emergencies - funding source property taxes	1,342,335	1,514,335	1,261,335	1,508,335	1,670,335	1,787,335
Landfill	For waste equipment and landfill improvements - funding source property taxes	249,160	294,160	339,160	384,160	429,160	474,160
Transportation	For specific public works projects and equipment - funding source property taxes	1,224,496	449,496	449,496	449,496	105,496	105,496
Road Development	For roads damaged by natural resource extraction - funding source aggregate license fee	1,623,575	1,563,575	1,603,375	1,647,681	1,696,592	1,749,781
Gravel Pit Reclamation	For the reclamation of gravel pits - funding source gravel sales	462,922	475,922	489,234	502,839	516,743	530,925
Gravel Pit Development	For the development of new gravel pits - funding source gravel sales	107,874	121,874	136,210	150,861	165,834	181,106
Connectivity	For the development or improvement of internet services - funding source was the sale of CCI shares in 2020	476,523	476,523	476,523	476,523	476,523	476,523
Street Sweeper	For the replacement of a regional street sweeper - funding source - fees charged for street sweeping services	61,060	61,060	1,060	1,060	1,060	1,060
Water	For water and sewer projects - funding source property taxes	261,233	240,233	245,233	250,233	255,233	260,233
Agriculture Services	For Agricultural Equipment replacement - funding source property taxes	0	40,000	-10,000	-10,000	-10,000	-10,000
Gas Reserve	For natural gas projects - funding source gas, odorant, and compressed natural gas sales	2,080,298	2,027,298	2,290,658	2,417,172	2,686,909	2,819,641
Total Reserves		15,010,267	12,306,841	12,354,649	12,967,595	13,299,990	13,692,365

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

2022-2026 BUDGET

Revenues

Revenues for the County come from three main sources: Property Taxes, User Fees, and Grants

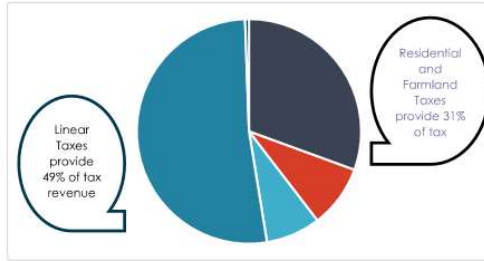


Property Taxes

Council considers the assessment, budget, and requisitions when setting the tax rate.

In 2022, the Net Property Taxes (Property Tax revenue less the Education and Seniors' Requisitions) provides 52% of the total operating revenue. To keep the requirements for tax revenue, lower this year, funds will be transferred from reserves.

Most of the tax revenue comes from Non Residential, Linear, and Machinery and Equipment. Only 31% of the 9.8 million dollars comes from residential and farmland taxes.



In 2022, the municipal Residential, Farmland, rates remained the same. The Non Residential tax rate was increased by .38 to compensate for some of the ongoing assessment decline in non residential assessment. The Education and Seniors Foundations requisitions increased creating an overall increase in each category. Smoky Lake County is required to collect the requisitions and has no authority over their amounts.

MILL RATES	RESIDENTIAL		FARMLAND		NON RESIDENTIAL		MACHINERY AND EQUIPMENT	
	2022	2021	2022	2021	2022	2021	2022	2021
<b>Municipal Rates</b>	<b>5.775</b>	<b>5.7753</b>	<b>12.875</b>	<b>12.8753</b>	<b>21.9292</b>	<b>21.5492</b>	<b>21.9292</b>	<b>21.5492</b>
EDUCATION	2.6213	2.4951	2.6213	2.4951	3.8847	3.871		
SENIORS FOUNDATION	0.7224	0.6752	0.7224	0.6752	0.7224	0.6752	0.7224	0.6752
<b>Total Rates</b>	<b>9.119</b>	<b>8.9456</b>	<b>16.219</b>	<b>16.0456</b>	<b>26.5363</b>	<b>26.0954</b>	<b>22.6516</b>	<b>22.2244</b>
<b>INCREASE</b>		0.1734		0.1734		0.4409		0.4272



**SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026**

Based on the forecasted costs for Capital and Operations over the next five years, substantially more municipal tax revenue will be required to balance the budget unless another revenue source is established.

**User Fees**

Municipal user fee revenue comes from water/sewer charges, sales of goods and services, campsite fees, and landfill fees. For 2022 the revenue budgeted from User fees (not including natural gas charges) is \$811,000. User fees are expected to increase with inflation.

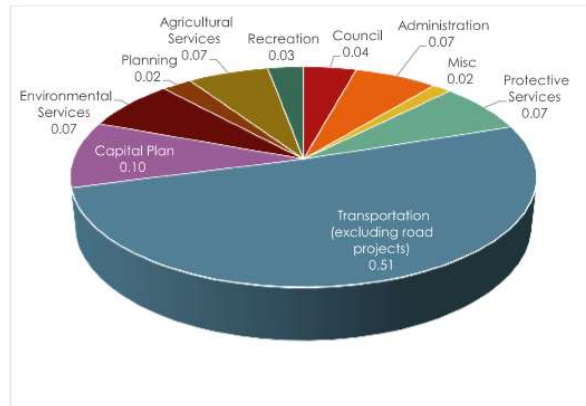
**Grants**

Estimated grants are included in the financial plan.

1. Annual grants like the Municipal Sustainability Initiative Grant (MSI) and the Federal Gas Tax Grant are conservatively estimated based on what was provided in the previous year. The MSI grant decreased by 40% in 2022. The program is expected to change in 2024. Thus far there is no indication regarding the amount or type of funding of the new program.
2. Specific grants for projects are estimated based on the current grant rules. If the County does not receive the grant, the project may be cancelled or postponed until further funding can be secured.

**Expenses**

Expenses are tracked per department. The "where do my tax dollars go" chart shows the portion of tax revenue that is allocated to each department.



**SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026**

**Budget Summary**

	2022	2023	2024	2025	2026
<b>Revenues</b>					
Sales of goods and services	811,153	830,621	848,895	867,571	884,922
Government transfers for operating	912,315	721,820	733,557	745,552	756,697
Investment income	205,100	210,022	214,642	219,364	223,751
Penalties and costs of taxes	80,000	81,920	83,722	85,564	87,275
Licenses and permits	30,000	30,720	31,396	32,087	32,729
Special levies and taxes	246,540	252,457	253,106	258,675	259,262
Natural Gas	2,869,800	3,029,729	3,167,343	3,120,286	3,140,399
<b>Total Revenues</b>	<b>5,154,908</b>	<b>5,157,289</b>	<b>5,332,661</b>	<b>5,329,099</b>	<b>5,385,035</b>
<b>Expenses</b>					
Legislative	513,428	524,212	534,974	546,009	556,952
Administration	2,490,855	1,870,021	1,907,768	1,949,737	1,990,300
Other Government Services	578,750	134,728	164,692	168,316	171,682
Protective Services	1,115,851	1,203,147	1,228,239	1,255,260	1,281,001
Transportation	6,345,363	6,481,344	6,979,579	7,120,498	7,201,210
Water/Sewer	614,550	635,032	647,941	662,196	675,930
Waste	542,584	747,169	761,013	777,756	793,828
FCSS	116,635	116,635	116,635	116,635	116,635
Planning	554,012	363,600	370,751	378,910	386,881
Agriculture Service Board	926,592	944,906	961,934	983,095	1,003,777
Economic Development	186,500	145,951	149,151	152,433	155,487
Recreation & Cultural Services	488,028	498,872	507,851	519,022	529,776
Natural Gas	2,839,800	2,900,513	2,960,770	3,025,907	3,088,064
Contingency	0	53,298	84,065	83,201	0
<b>Total Expenses</b>	<b>17,312,948</b>	<b>16,619,428</b>	<b>17,375,363</b>	<b>17,738,975</b>	<b>17,951,524</b>
<b>Net Revenue (Expense) before reserve transfers</b>	<b>-12,158,040</b>	<b>11,462,139</b>	<b>12,042,702</b>	<b>12,409,876</b>	<b>12,566,489</b>
Net Transfer To/From Op Reserves	1,313,000	-262,448	-267,562	-272,789	-277,645
Reverse Amortization	2,256,800	2,310,963	2,361,803	2,413,762	2,462,038
<b>Net Operating Revenue (Expense)</b>	<b>-8,588,240</b>	<b>-9,413,624</b>	<b>-9,948,461</b>	<b>10,268,903</b>	<b>10,382,096</b>
<b>Non Operating Items:</b>					
Net Contribution to Capital	2,643,676	6,651,406	4,815,900	4,377,761	4,140,503
Net Transfer To - From Reserves	-1,353,426	-705,000	-185,000	-474,000	-315,000
Financing /Debt Repayment	0	0	0	0	0
<b>Total Cash Requirements (for tax bylaw)</b>	<b>9,878,490</b>	<b>15,360,030</b>	<b>14,579,361</b>	<b>14,172,664</b>	<b>14,207,599</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Capital Budget

Vehicle/Equipment replacement is scheduled so that we maximize use and minimize maintenance costs. Maintenance costs are reviewed on an ongoing basis to recommend the best time for replacement. The approved detailed capital budget is in [Appendix 2](#)

CAPITAL SUMMARY	2022	2023	2024	2025	2026
<b>Revenues</b>					
Sale of Capital Assets	234,500	235,000	150,000	270,000	150,000
Provincial Grant	3,260,587	3,415,273	2,117,522	1,391,250	1,368,750
Federal Grant	130,000	130,000	130,000	130,000	130,000
Other Grant	0	0	0	0	0
Long Term loan	0	0	0	0	0
Transfer from Reserve	1,700,426	825,000	235,000	594,000	435,000
Gas	0	0	0	0	0
<b>Total Revenues</b>	<b>5,325,513</b>	<b>4,605,273</b>	<b>2,632,522</b>	<b>2,385,250</b>	<b>2,083,750</b>
<b>Expenses</b>					
Vehicles	443,000	1,430,491	847,572	647,768	1,033,087
Equipment Replacement	1,080,400	3,114,546	2,074,946	1,237,468	1,109,555
Equipment - New Initiatives	0	0	0	0	0
Bridge Repairs and Replacement	1,003,611	3,207,030	1,783,362	1,783,362	815,000
Land Improvements	578,000	52,648	15,698	16,043	16,364
Engineering Structures	26,000	0	0	0	0
Buildings	646,025	0	0	0	326,907
Transfer to Reserves	262,000	347,000	383,870	383,870	347,000
Other Capital	133,152	102,400	0	0	109,523
Road - Oil Treatment/Paving	515,000	650,000	315,000	365,000	165,000
Road - Fibermat/Micro Surface	0	0	210,240	0	0
Road - Rehabilitation/Base Stabilization	615,863	303,000	238,000	416,000	242,000
Road - Construction	0	50,000	0	140,000	385,000
Road - Graveling	937,212	1,073,188	1,023,973	1,108,859	1,139,294
Gas	375,500	221,376	370,761	190,641	220,523
<b>Total Expenses</b>	<b>6,615,763</b>	<b>10,551,679</b>	<b>7,263,422</b>	<b>6,289,011</b>	<b>5,909,252</b>
<b>Net Contribution to Capital &amp; Reserves</b>	<b>\$1,290,250</b>	<b>\$5,946,406</b>	<b>\$4,630,900</b>	<b>\$3,903,761</b>	<b>\$3,825,502</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Budget Overview by Department

**Legislative Services** includes all Council costs (payroll, supplies, and expenses)

LEGISLATIVE SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Salaries	\$437,003	\$445,953	2.0%	\$454,992	2.0%	\$464,268	2.0%	\$473,577
Total Expenses	\$76,425	\$78,259	2.4%	\$79,982	2.2%	\$81,741	2.2%	\$83,375
<b>Total Legislative</b>	<b>\$513,428</b>	<b>\$524,212</b>	<b>2.1%</b>	<b>\$534,974</b>	<b>2.1%</b>	<b>\$546,009</b>	<b>2.1%</b>	<b>\$556,952</b>



**Other Government Services** includes intergovernmental relations and grants to organizations. Includes funding for the new H.A.K. school which has been carried forward to 2022.

OTHER GOVERNMENT SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
WCB	\$80,000	\$81,920	2.4%	\$83,722	2.2%	\$85,564	2.2%	\$87,275
Contracted and general services	\$6,800	\$6,963	2.4%	\$7,116	2.2%	\$7,273	2.2%	\$7,418
Materials, goods and utilities	\$15,950	\$16,333	2.4%	\$16,693	2.2%	\$17,041	2.2%	\$17,387
Transfers to local boards and agencies	\$475,500	\$29,000	-93.9%	\$29,638	2.2%	\$30,290	2.2%	\$30,896
Transfers to (from) reserves	\$445,000	\$0		\$0		\$0		\$0
Election Costs	\$0	\$0		\$27,000		\$0		\$0
<b>Net Costs for Taxation Purpose</b>	<b>\$133,250</b>	<b>\$134,216</b>		<b>\$164,169</b>		<b>\$167,781</b>		<b>\$171,136</b>

**Administrative Services** includes Costs for the finance and administration activities of the County, including the Information, Communication, and Geographical Information Systems. For 2022 revenues include a \$525,000 surplus carried over from 2021. We do not anticipate a surplus in future years to carry forward. No changes to service levels are proposed.

ADMINISTRATION	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Salaries, wages and benefits	\$1,001,005	\$1,010,701	1.0%	\$1,020,541	1.9%	\$1,030,520	2.2%	\$1,040,741
Contracted and general services	\$719,720	\$736,993	2.4%	\$753,208	2.2%	\$769,778	2.2%	\$785,175
Materials, goods and utilities	\$112,460	\$115,159	2.4%	\$117,693	2.2%	\$120,282	2.2%	\$122,687
Transfers to local boards and agencies	\$650,670	\$0		\$0		\$0		\$0
Bank charges and short term interest	\$4,000	\$4,096	2.4%	\$4,186	2.2%	\$4,278	2.2%	\$4,364
Operating Revenues	\$555,353	\$568,681	2.4%	\$581,192	2.2%	\$593,978	2.2%	\$606,888
Transfers to (from) reserves	\$1,465,426	\$30,000		\$116,870		\$116,870		\$10,000
Contribution to Capital	\$340,426	\$102,400		\$0		\$0		\$121,523
Contingency	\$0	\$5,667		\$15,879		\$15,756		\$895
<b>Net Costs for Taxation Purpose</b>	<b>\$807,502</b>	<b>\$1,436,335</b>		<b>\$1,456,185</b>		<b>\$1,485,176</b>		<b>\$1,513,587</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

**Protective Services** includes Fire and Emergency Response, Disaster Management, Contribution to Policing, and Bylaw Enforcement. Fire Services are tracked by department. Different agreements have been reached with each urban municipality establishing how much the County pays.



PROTECTIVE SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Vilna Fire Department	\$102,002	\$104,450	2.4%	\$106,748	2.2%	\$109,096	2.2%	\$111,278
Smoky Lake Fire Department	\$111,500	\$114,176	2.4%	\$116,688	2.2%	\$119,255	2.2%	\$121,640
Waskatenau Fire Department	\$66,630	\$68,229	2.4%	\$69,730	2.2%	\$71,264	2.2%	\$72,690
General Fire	\$452,713	\$463,313	2.3%	\$472,129	1.9%	\$482,515	2.2%	\$492,802
Fees Charged	-\$140,500.00	-\$143,872.00	2.4%	-\$147,037.00	2.2%	-\$150,272.00	2.2%	-\$153,277.00
Disaster Services	\$10,300	\$10,547	2.4%	\$10,779	2.2%	\$11,016	2.2%	\$11,237
Bylaw Enforcement	\$155,302	\$159,029	2.4%	\$162,528	2.2%	\$166,104	2.2%	\$169,426
Alberta Policing Fee	\$127,404	\$191,242	50.1%	\$195,449	2.2%	\$199,749	2.2%	\$203,744
Transfers to (from) reserves	\$172,000	\$253,000		\$247,000		\$162,000		\$117,000
Contribution to Capital	\$18,000	\$583,567		\$0		\$99,258		\$774,290
<b>Net Costs for Taxation Purpose</b>	<b>\$1,075,351</b>	<b>\$1,297,682</b>		<b>\$1,234,014</b>		<b>\$1,269,986</b>		<b>\$1,920,829</b>

**Transportation Services** covers all aspects of road maintenance. The transportation budget tracks road and bridge projects as well as road maintenance/operations. Large fluctuations in the budget are a result of the timing of the road plan and equipment replacement.



TRANSPORTATION SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Operating and Maintenance	\$6,078,363	\$6,207,936	2.1%	\$6,700,157	7.9%	\$6,834,928	2.0%	\$6,909,929
Bridge Projects	1,003,611	3,207,030		1,783,362		1,783,362		815,000
Oiling	515,000	650,000		315,000		365,000		165,000
Fibermat	0	0		210,240		0		0
Rehabilitation	615,863	303,000		238,000		416,000		242,000
Construction	0	50,000		0		140,000		385,000
Gravelling	937,212	1,073,188		1,023,973		1,108,859		1,139,294
<b>Total Road Projects</b>	<b>\$2,068,075</b>	<b>\$2,076,188</b>	<b>0.4%</b>	<b>\$1,787,213</b>	<b>-13.9%</b>	<b>\$2,029,859</b>	<b>13.6%</b>	<b>\$1,931,294</b>
MSVFGT/STIP Grant	\$2,490,861	\$3,520,273		\$2,247,522		\$1,521,250		\$1,348,790
Transfers to (from) reserves	\$1,008,000	\$197,352		\$136,744		\$480,122		\$135,544
Contribution to Capital	\$1,224,425	\$3,475,102		\$2,539,833		\$1,451,686		\$1,206,352
<b>Net Costs for Taxation Purpose</b>	<b>\$6,875,613</b>	<b>\$11,248,631</b>	<b>63.6%</b>	<b>\$10,426,299</b>	<b>-7.3%</b>	<b>\$10,098,463</b>	<b>-3.1%</b>	<b>\$9,378,281</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

**Environmental Services** include the water, sewer, and waste services.

- ✓ Water services consists of
  - water distribution in Warspite
  - the Truck fills located in Waskatenau, Warspite, Smoky Lake, Bellis, and Spedden.
  - Contracted water services to Highway 28/63 Water Services Commission
- ✓ Sewer provides sewer services in Warspite and Bellis
- ✓ Waste services covers
  - all the waste removal to Evergreen
  - transfer stations
  - landfill costs in Bellis, Spedden and Smoky Lake
  - A portion of the landfill costs in Waskatenau and Vilna



ENVIRONMENTAL SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Water - Supply & Distribution	\$285,577	\$297,476	4.2%	\$303,055	1.9%	\$309,722	2.2%	\$316,363
Truckfills	\$58,425	\$59,827	2.4%	\$61,143	2.2%	\$62,489	2.2%	\$63,738
Sewer Services	\$62,308	\$64,491	3.5%	\$65,813	2.0%	\$67,261	2.2%	\$68,651
Waste Collection & Hauling	\$307,790	\$506,730	64.6%	\$515,295	1.7%	\$526,832	2.2%	\$537,682
Transfer Sites	\$182,894	\$187,283	2.4%	\$191,404	2.2%	\$195,615	2.2%	\$199,527
Transfers to (from) reserves	\$24,000	\$50,000		\$50,000		\$50,000		\$50,000
Contribution to Capital	\$126,000	\$51,200		\$0		\$0		\$0
<b>Net Costs for Taxation Purpose</b>	<b>\$1,046,994</b>	<b>\$1,217,017</b>	<b>16.2%</b>	<b>\$1,186,709</b>	<b>-2.5%</b>	<b>\$1,211,718</b>	<b>2.1%</b>	<b>\$1,235,961</b>

**Family and Community Support Services (FCSS)** supports the Family School Liaison Worker (FSLW) Program by allocating the provincial grant to it. Aspen View Public Schools Division administers the FSLW program. Smoky Lake County is required to contribute municipal funds equal to 25% of the grant to the FCSS program. Council has chosen to use these funds to provide local groups and organizations with financial assistance when providing FCSS programs. Details can be found in Policy 08-17 FCSS Grants.

FAMILY AND COMMUNITY SOCIAL SERVICES (FCSS)	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Family School Liaison	\$93,308	\$93,308	0.0%	\$93,308	0.0%	\$93,308	0.0%	\$93,308
Provincial Grant	\$93,308	\$93,308		\$93,308		\$93,308		\$93,308
FCSS Grants	\$23,327	\$23,327	0.0%	\$23,327	0.0%	\$23,327	0.0%	\$23,327
<b>Net Costs for Taxation Purpose</b>	<b>\$23,327</b>	<b>\$23,327</b>		<b>\$23,327</b>		<b>\$23,327</b>		<b>\$23,327</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026



**Planning Services** provides building & development permits, compliance certificates, etc

PLANNING SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Planning Administration net of revenue	\$86,512	\$269,480	211.5%	\$274,610	1.9%	\$280,704	2.2%	\$286,711
Plans and Bylaw Revisions	\$200,000	\$25,000		\$25,500	2.0%	\$26,010	2.0%	\$26,530
Appeal Board	\$5,500	\$5,632	2.4%	\$5,756	2.2%	\$5,883	2.2%	\$6,000
Transfers to (from) reserves	\$20,000	\$0		\$0		\$0		\$0
Contribution to Capital	\$0	\$15,360		\$15,698		\$16,043		\$16,384
<b>Net Costs for Taxation Purpose</b>	<b>\$312,012</b>	<b>\$315,472</b>	<b>1.1%</b>	<b>\$321,564</b>	<b>1.9%</b>	<b>\$328,640</b>	<b>2.2%</b>	<b>\$335,605</b>



**Agriculture Service Board** provides pest control, weed inspection/spraying, roadside mowing, as well as dog control. The department contributes to the Lakeland Agricultural Research Association (LARA) annually.

AGRICULTURAL SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Administration	\$581,190	\$591,214	1.7%	\$600,461	1.6%	\$613,669	2.2%	\$626,964
Grant	\$138,907	\$142,241	2.4%	\$145,370	2.2%	\$148,568	2.2%	\$151,540
Mowing	\$123,259	\$126,217	2.4%	\$128,994	2.2%	\$131,832	2.2%	\$134,468
Weed Control	\$108,233	\$110,831	2.4%	\$113,268	2.2%	\$115,761	2.2%	\$118,076
Beaver Control	\$96,610	\$98,929	2.4%	\$101,105	2.2%	\$103,329	2.2%	\$105,396
Gopher Control	\$500	\$512	2.4%	\$523	2.2%	\$535	2.2%	\$545
Council Costs	\$15,800	\$16,179	2.4%	\$16,535	2.2%	\$16,899	2.2%	\$17,237
Transfers to (from) reserves	\$40,000	\$50,000		\$0		\$0		\$0
Contribution to Capital	\$0	\$171,148		\$162,212		\$64,293		\$0
<b>Net Costs for Taxation Purpose</b>	<b>\$826,685</b>	<b>\$922,789</b>	<b>16.1%</b>	<b>\$977,729</b>	<b>14.8%</b>	<b>\$997,750</b>	<b>15.4%</b>	<b>\$851,147</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

**Economic Development Services** are provided inter-municipally through the Regional Community Development Committee (RCDC). The current funding formula for the committee requires 67% from Smoky Lake County. The financial plan is based on this agreement. Doctor Recruitment and Retention is also funded jointly.

In the strategic plan, Smoky Lake County prioritized economic development. An Economic Development Strategy focused on leveraging existing heritage assets within the Victoria District has been developed. Bylaw 1370-20: Victoria District Economic Development Strategy was passed in June 2020. The plan objectives were established to:

1. Arrest the declining population to protect municipal core services including hospitals and schools.
2. See property values gradually return to a positive-growth pattern.
3. Reduce the unemployment.
4. Facilitate career opportunities for young people so they do not have to leave the area.
5. Ensure wealth generation is shared around the region.
6. Contribute to the preservation of heritage values of both the Victoria District and the wider region.

Council has approved funding of \$600,000 to invest in a Municipal Controlled Corporation for implementation of the plan. These funds have been included in the budget under Administration in 2022 and will be funded through reserves. More information can be found online at:

<http://www.smokylakecounty.ab.ca/p/victoria-district-economic-development-strategy>.



ECONOMIC DEVELOPMENT	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
County Development/Tourism	\$6,500	\$6,856	2.4%	\$6,802	2.2%	\$6,952	2.2%	\$7,091
Regional Economic Development	\$75,000	\$67,615	-9.8%	\$67,568	-0.1%	\$69,044	2.2%	\$70,569
Dr Recruitment/Retention	\$20,000	\$20,480	2.4%	\$20,931	2.2%	\$21,391	2.2%	\$21,819
Victoria District Economic Development	\$35,000			\$0		\$0		\$0
Transfers to (from) reserves	\$110,000							
<b>Net Costs for Taxation Purpose</b>	<b>\$26,500</b>	<b>\$94,751</b>	<b>257.6%</b>	<b>\$95,301</b>	<b>0.6%</b>	<b>\$97,387</b>	<b>2.2%</b>	<b>\$99,479</b>

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026



**Recreation and Cultural Services** include the maintenance of all county owned parks and campgrounds. The operations of the campgrounds at Hanmore Lake, Kaduk Lake, Mons Lake and Bellis Beach are contracted out. This department also includes grants to the Agricultural Societies, maintenance of the Iron Horse Trail and costs of the Heritage Board

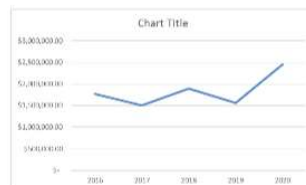
RECREATION & CULTURAL SERVICES	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
General	\$343,279	\$356,000	3.7%	\$363,926	2.2%	\$374,020	2.8%	\$383,774
Recreation Trail	\$2,500	\$2,560	2.4%	\$2,616	2.2%	\$2,674	2.2%	\$2,727
Hanmore/Island Lake	\$38,000	\$38,864	2.4%	\$37,675	2.2%	\$38,504	2.2%	\$39,274
Bellis Beach/ Mons Lake	\$3,900	\$3,994	2.4%	\$4,081	2.2%	\$4,171	2.2%	\$4,255
Heritage Board	\$15,500	\$15,872	2.4%	\$16,221	2.2%	\$16,578	2.2%	\$16,910
Agricultural Societies	\$95,000	\$95,000	0.0%	\$95,000	0.0%	\$95,000	0.0%	\$95,000
MSI Grant	\$95,000	\$95,000		\$95,000		\$95,000		\$95,000
Northern Lights Library System	\$25,750	\$26,368	2.4%	\$26,948	2.2%	\$27,541	2.2%	\$28,092
Transfers to (from) reserves	\$58,000	\$0		\$0		\$0		\$0
Contribution to Capital	\$58,000	\$41,308		\$70,473		\$0		\$176,907
<b>Net Costs for Taxation Purpose</b>	<b>\$347,128</b>	<b>\$401,290</b>	<b>15.6%</b>	<b>\$438,428</b>	<b>9.3%</b>	<b>\$378,138</b>	<b>-13.8%</b>	<b>\$564,881</b>



SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

**Natural Gas Services** distribute natural gas to County and Vilna Residents. The department also supplies odorant and compressed natural gas to other gas co-ops. The Gas department operates financially independent of Smoky Lake County.

NATURAL GAS	2022	2023	Budget Change	2024	Budget Change	2025	Budget Change	2026
Bulk Odorant	-\$58,118	-\$59,513	2.4%	-\$60,822	2.2%	-\$62,160	2.2%	-\$63,403
CNG Trailer	-\$15,500	-\$15,872	2.4%	-\$16,221	2.2%	-\$16,578	2.2%	-\$16,910
Gross Margin - Sales less gas purchase	-\$1,431,509	-\$1,864,357	9.3%	-\$1,673,382	7.0%	-\$1,593,357	-4.8%	-\$1,378,562
Legislative	\$9,000	\$9,216	2.4%	\$9,419	2.2%	\$9,626	2.2%	\$9,818
Administration	\$585,375	\$599,424	2.4%	\$612,611	2.2%	\$626,089	2.2%	\$638,611
Distribution- Operating & Maintenance	\$650,743	\$666,361	2.4%	\$681,021	2.2%	\$696,003	2.2%	\$709,923
Capital Assets	\$ 453,000.00	\$ 101,376.00		\$ 320,760.83		\$ 70,640.64		\$ 100,522.72
Reserve Transfers - System Capital	-\$ 193,000.00	\$ 263,360.00		\$ 126,514.00		\$ 269,737.00		\$ 202,732.00
<b>Total Natural Gas</b>	<b>\$0</b>	<b>\$0</b>	<b>21.3%</b>	<b>\$0</b>	<b>18.0%</b>	<b>\$0</b>	<b>6.2%</b>	<b>\$0</b>



Gas sales are predicted using an average of the past 5 years volumes and an estimated minimal price change. Surpluses are added to reserves and deficits are covered by reserves. Natural gas prices have increased in 2022. The budget does not reflect this increase.

APPENDICES

Appendix 1: Policy 08-11 Budget Development

SMOKY LAKE COUNTY



<b>Title: Budget Development</b>		<b>Policy No.: 11-02</b>
<b>Section: 08</b>	<b>Code: P-R</b>	<b>Page No.: 1 of 3</b>
<b>Legislation Reference:</b> <i>Municipal Government Act, Sections 242 – 246.</i>		
<b>Purpose:</b> To provide an efficient and effective process for the development of the annual Total Function Budget and Five Year Financial Plan.		
<b>Policy Statement and Guidelines:</b>		
<p><b>1. STATEMENT OF INTENT:</b></p> <p>1.1 The Budget Development Policy provides a guideline for the activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital purchases. This policy along with Policy 08-30-01 Financial Management Policy provide for a consistent approach to the financial planning of Smoky Lake County.</p> <p><b>2. RESPONSIBILITIES:</b></p> <p>2.1 <b>Council</b> is responsible for the following:</p> <p>2.1.1 Providing Administration, in August each year, with direction as to its expectation for:</p> <ul style="list-style-type: none"> <li>• The municipal tax rate</li> <li>• Percent increase (or decrease) for the next year in function or capital expenditures that are acceptable</li> <li>• Expected changes to service levels</li> <li>• Priorities in the Road Plan</li> </ul> <p>2.1.2 Scheduling adequate meeting time to review budget documents using the following as a guideline.</p> <ul style="list-style-type: none"> <li>• Directional Meeting – <b>August</b></li> <li>• Capital Asset Meeting – <b>October</b></li> <li>• Five-year Road Plan – <b>October</b></li> <li>• Natural Gas – <b>November</b></li> <li>• Complete Total Function Budget draft – <b>November/December</b></li> <li>• Tax Rate Meeting(s) – <b>April/May</b></li> </ul> <p>2.1.3 Interim Budget Approval upon the incorporation of changes and modifications requested by council (<b>target date: December 31</b>)</p> <p>2.1.4 Final Budget Ratification upon the incorporation of further changes and modifications as a result of meetings setting the tax rate (<b>target date: April 30</b>)</p> <p>2.1.5 Five Year Financial Plan Ratification based on updated information (<b>target date: July 31</b>)</p>		

<b>Title: Budget Development</b>		<b>Policy No.: 11-02</b>
<b>Section: 08</b>	<b>Code: P-R</b>	<b>Page No.: 2 of 3</b>
<b>Policy Statement and Guidelines:</b>		
<p>2.2 <b>Administration</b> (led by the Finance Manager) is responsible for: ensuring that the Annual Budget and Five Year Financial Plans meet legislation requirements and follow industry best practices through the following activities.</p> <p>2.2.1 Management Review of Department Budgets(<b>to be complete by October 15</b>):</p> <ul style="list-style-type: none"> <li>• Based on the guidelines established by Council, each function group will prepare a draft five year Function Budget which contains the following items: Five Year Operating Budget, Ten-Year Capital Asset Plan, Road Plan, and other Project Plans as required.</li> <li>• The Chief Administrative Officer will meet with each of the function groups to discuss their requests and needs and make appropriate changes where necessary.</li> <li>• Budgets will be based on factors such as assessment growth, union collection agreement, provincial funding, and council direction.</li> </ul> <p>2.2.2 Year 1 Budget Summary (<b>to be complete by October 31</b>): The Finance Manager will compile all the individual documents into a summary that should contain the following:</p> <ul style="list-style-type: none"> <li>• Summary of the budget guidelines adopted by Council for the proposed year.</li> <li>• Summary of Administration’s proposed budget items: <ul style="list-style-type: none"> <li>a. Wages and benefits % and \$ change</li> <li>b. Estimated assessment % and \$ change</li> <li>c. General % factor used for utilities or typical expenditures</li> <li>d. Major dollar changes for “special” or known issues (e.g., insurance / debentures)</li> <li>e. Proposed staffing changes and the corresponding wage and benefits, etc. costs</li> <li>f. New reserves or recommended changes to existing reserves</li> <li>g. The amount of engineering and project costs budgeted for projects that are pre-designed and will be completed in subsequent year(s)</li> <li>h. Identified major increases or decreases for each function</li> <li>i. Projected grant funding</li> <li>j. Any other items that would provide Council with information to make its decision making more effective and efficient</li> </ul> </li> </ul>		

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Title: Budget Development		Policy No.: 11-02
Section: 08	Code: P-R	Page No.: 3 of 3

Policy Statement and Guidelines:

- 2.2.3 Year 1 Budget Compilation (to be complete by October 31)  
Administration to compile all the individual documents into the following budget documents:
- Revenue and expenditures by function
  - Ten Year Capital Replacement Plan
  - Road Plan
  - Summary of Reserve Balances
  - Any projects carry forwards (if known at this time)
  - Supporting charts or graphs for information that will prove beneficial for budget review
  - Where appropriate, information will be provided that shows previous year information, available current year information and percentage increases or decreases from one year to next.
  - Administration will incorporate and track all changes / modifications resulting from Budget meetings with Council.
- 2.2.4 Five Year Financial Plan (to be complete by July 15) The Finance Manager will compile all approved budget documents, along with Projections for years 2 to 5 into a Five Year Financial Plan. The Financial plan should identify upcoming changes, opportunities, and Challenges
- 2.2.5 Ensure that the budget is adhered to by reviewing actual expenditures as compared to budget.
- 2.2.6 Provide council with the Budget at a Glance Report monthly and point out any major budget variances.

	Date	Resolution Number
Approved	September 21, 2006	# 690-06 - Page # 8209
Amended	August 30, 2018	# 848-18 - Page # 13229
Amended		

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Appendix 2 : 2022 Five Year Capital Budget

Smoky Lake County		2.40%	2.20%	2.20%	2%	
Capital Budget (Adjusted for Inflation)		Budget	Budget	Budget	Budget	Notes
	Item #	Budget 2022	2023	2024	2025	
ADMIN BUILDING RESERVE	1	85,000	85,000	85,100	85,100	85,000
AERIAL PHOTOS TRUCK	2		35,770	35,770		119,540
DRONE REPLACEMENT	3	102,400				102,000
HERITAGE SIGN	4	10,000	10,340	10,680	11,020	10,340
WALKET WAY FINDING SIGNS	5	3,000				
FIRE EQUIPMENT REPLACEMENT RESERVE	6	10,000	10,000	10,000	10,000	10,000
FIRE BULKING RESERVE	8	75,000	75,000	75,000	75,000	75,000
FIRE APPARATUS RESERVE	7	162,000	162,000	162,000	162,000	162,000
AUTOMATIC EXTERNAL IRRADIATIONS	6	18,000				632,445
REPLACE 450 WALKER FIRE TRUCK			563,200			From reserves
REPLACE 451 VILVA FIRE TRUCK						632,445
REPLACE 497 SMOKY LAKE RESCUE TRUCK				219,320		From reserves
REPLACE 445 SMOKY LAKE WATER TRUCK					141,844	From reserves
REPLACE 221 ANZDOR 31140			30,367			
GRADER REPLACEMENT 110M L8RT 302	8	647,400	788,200	680,600	680,640	693,840
SIGN WHEEL LOADER	10	41,025	468,428			From 2022
OLD SHOP IMPROVEMENTS	11					From 2022
HEADACHE TRUCK PROJECT - COUNCIL REQUEST	12					From 2022
REPLACE EXCAVATOR 627 Moved to 2023	13		362,486			210,000
REBUILD CAT (PREVIOUSLY POSTPONED) 681	14	350,000				From reserves
BELL PITCHER BOX 109	15			10,400		From reserves
REPLACE TRUCK 118 FLOW TRUCK				39,420		
FLOW BOX 108 REPLACEMENT				10,000		
REPLACE 126 PICKUP TRUCK					64,284	65,570
REPLACE 106 CREW TRUCK						
REPLACE 111 BELLY DUMP						
REPLACE 114 STREET SWEEPER (JOINT)			127,795			260,000 in reserves
REPLACE 121 PACKER TRAILER			37,274		5,000	
REPLACE 128 TRAILER						
REPLACE 137 TRAILER					6,000	
REPLACE 150 TRUCK			174,000			119,722
REPLACE 118 LOWBED						
REPLACE 114 PRESSURE WASHER			15,674			
REPLACE 120 TRUCK				185,142		
REPLACE 180 TRUCK with 1000 JK					235,301	
REPLACE 181 FIFTH WHEEL TRUCK				208,875		
REPLACE 184 DL TRUCK				177,562		
REPLACE 181 DUMP TRUCK SAND/CEMENT			288,662			
REPLACE 197 TRUCK			205,540			
REPLACE 802 BACKHOE LOADER			137,357			
REPLACE 803 CAT BACKHOE			544,105			From reserves
REPLACE 608 ROCK TRUCK			583,141			
REPLACE 608 ROCK TRUCK				534,878		
REPLACE 623 FORKLIFT			10,548			270,175
REPLACE 628 PACKER						
REPLACE 627 EXCAVATOR				545,322		
REPLACE 628 PACKER			181,683			205,582
REPLACE 604 CAT COMPACTOR				63,241		
REPLACE CREW TRUCK 117						110,000
REPLACE TRUCK 111 152 04						
REPLACE TRUCK 114				61,550		
REPLACE TRUCK 118 MECHANIC SERVICE TRUCK				61,550		
REPLACE TRUCK 115 CREW TRUCK					65,000	
REPLACE TRUCK 116 CREW TRUCK					64,652	64,500
REPLACE TRUCK 119				63,488		
REPLACE TRUCK 122 CREW TRUCK				63,488		
SMOKY LAKE CREEK						
WARSPITE GRAINAGE						
REPLACE TRUCK 227			51,200			From reserves
WATER TREAT HANMORE LAKE WEST - NOT 87-21		26,000				
SEWER PUMP RESERVE FOR REPLACEMENT		5,000	5,000	5,000	5,000	5,000
REPLACE TRUCK RESERVE TRANSFER		40,000	40,000	40,000	40,000	40,000
REPLACE 434 TRAILER			12,428			
AG RESERVE		40,000				
REPLACE 470/476				64,255		
REPLACE 472			158,720			From reserves
REPLACE 474				162,211		From reserves
REPLACE 725				92,200		
SHOWER HOUSE						** try to get 226,000 with grant
HANMORE LAKE TRAIL	16	500,000				
PIER			12,280			
TRAILER			11,264			
PLAYGROUND HANMORE WEST			25,000			220,000
MOORE LAKE RETAINING WALL BRANCH CARRYOVER		20,000				From reserves
REPLACE MOWER			17,764	18,147		
TRANSFER 1000 BEER AND POWER FROM PW	17					
BUILDING RESERVE CARRIED FROM 2021		846,000				11
FINANCE SOFTWARE		183,750				80,000
REPLACE 116 TRUCK		180,000				80,000
REPLACE 136 GRAVEL TRAILER		80,000				80,000
PW CREW TRUCK (copy 200)		40,000				80,000
PAPAN EMERGENCY BOAT LAUNCH CONCRETE (copy 200)		10,000				80,000
WARSPITE EMERGENCY BOAT LAUNCH (copy 200)		25,000				80,000
ENTERPRISE 2000 VEHICLE TRUCK 107						2018
ENTERPRISE 1500 VEHICLE REPL 1016, 225A, 230						2020
MUNICIPAL CAPITAL TOTAL		3,168,577	5,047,085	3,322,086	2,285,160	2,942,436

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Smoky Smoky Lake County		2.40%					2.20%	2.20%	2%	
2022 Capital Budget (Adjusted for Inflation)		Budget 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Notes			
Diap	Item #									
GAS	INFRASTRUCTURE LINE REPLACEMENT	18	80,000	80,000	80,000	80,000	80,000			
GAS	RMO STATION REPLACEMENT PLAN RESERVE	19	70,000	70,000	70,000	70,000				
GAS	RMO STATION REPLACEMENT PLAN	18	140,000	140,000	140,000	140,000	152,322	from reserve		
GAS	MOTORS FOR RMO	20	20,000	20,000	20,000	20,000		income		
GAS	POURED FOR PIPE	21	60,000	60,000	60,000	60,000		income		
1078-21	ENTERPRISE 3500 VEHICLE REPL 206		63,000	63,120	141,281	70,641		income/20%	161,500	
GAS	REPLACE 230 TRAILER								17,951	
GAS	NEW TRUCK BOX	22	9,500	9,729	9,948				income	
GAS	REPLACE AME READING EQUIPM	24	30,000	30,000	30,000	30,000				
<b>GAS CAP NATURAL GAS CAPITAL TOTAL</b>			<b>375,500</b>	<b>221,376</b>	<b>370,761</b>	<b>190,641</b>	<b>220,523</b>			
<b>CONSOLIDATED CAPITAL TOTAL</b>			<b>3,844,077</b>	<b>5,268,461</b>	<b>3,692,847</b>	<b>2,475,790</b>	<b>3,162,958</b>			

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Appendix 3 : Policy 03-18 Three Year Road Plan – Section 3 only

Section 3  Completed up to November 5, 2021 Policy 18-17

2021 Road Projects

REPAIR/RECONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Top 594 between RR 174- RR 178A	P1814	1	0.5		\$55,000.00	\$46,498.71	MSL/MO
Top 594 between RR 174A- RR 175	P1815	1	0.5		\$65,000.00	\$71,373.90	MSL/MO
Top 594 between RR 175- RR 180	P1915	2	1		\$135,000.00	\$105,332.47	MSL/MO
		4			<b>\$265,000.00</b>	<b>\$223,254.18</b>	
CHIP SEAL							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 170 between Top 600- Top 601	FM2114	2	1		\$67,160.00	\$63,241.03	MSL/MO
RR 170 between Top 601A- Top 602	FM2124	1	0.5		\$33,580.00	\$31,731.79	MSL/MO
Top 612 between Hwy 855- RR 174	FM2014	2	1	P1914-201	\$70,500.00	\$67,022.36	MSL/MO
		5			<b>\$171,240.00</b>	<b>\$159,995.94</b>	
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 124 between Top 601- Top 603A	MG2111	4	2.5		\$40,000.00	\$37,193.33	MSL/MO
Top 620 between RR 135- RR 141	MG2121	3	2		\$50,000.00	\$67,133.07	MSL/MO
Top 602 between Hwy 36- RR 140	MG2131	5	3		\$75,000.00	\$32,680.84	MSL/MO
RR 122 between Top 591- Top 592	MG2141	2	1		\$25,000.00	\$9,287.45	MSL/MO
Top 590 between RR 174- RR 180A	MG2113	2	1.25		\$28,000.00	\$17,081.29	MSL/MO
Top 593A between RR 171- Hwy 28	MG2114	3.5	1.25		\$50,000.00	\$26,614.79	MSL/MO
Top 602 between Hwy 855- RR 172	MG2134	2	1		\$70,000.00	\$9,334.90	MSL/MO
RR 181 between Top 604- Top 605	MG2115	2	1		\$10,000.00	\$6,795.49	MSL/MO
		23.5			<b>\$318,000.00</b>	<b>\$231,346.26</b>	
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Top 583A between RR 130- RR 131	C2112	6	0.5		\$60,000.00	\$54,113.97	MSL/MO
Top 592 between RR 171- RR 172	C2113	12	1		\$130,000.00	\$1,079.61	
		18			<b>\$190,000.00</b>	<b>\$55,193.58</b>	
MGN/MI ROADS/PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Top 584 between Hwy 855- RR 165	MG2023	4	5.5		\$121,000.00	\$87,978.40	Assignm- Finance- Reserve
Top 582A & 582 between Hwy 855- RR 172A	MG2033	3	2		\$44,000.00	\$26,529.44	Assignm- Reserve
		7			<b>\$165,000.00</b>	<b>\$114,507.84</b>	
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	41.0	6,861.0	\$144,081.00	6,836.08	\$166,732.71	RTG
218.5	PW46	82.0	13,009.0	\$299,207.00	12,807.19	\$202,654.68	RTG
159.5	PW47	32.5	5,137.0	\$71,845.00	4,974.84	\$102,823.71	RTG
167	PW48	37.0	5,818.5	\$87,272.50	4,088.08	\$97,994.66	RTG
219	PW49	53.0	8,423.0	\$126,345.00	7,663.14	\$147,874.48	RTG
<b>908</b>		<b>245.5</b>	<b>39,243.5</b>	<b>\$728,758.50</b>	<b>36,779.83</b>	<b>\$816,380.24</b>	
Contingency:			5,000.00	\$90,000.00	3,504.05	\$74,241.25	
<b>Total</b>			<b>44,243.50</b>	<b>\$818,758.50</b>			
Road Repair PW90:					15,426.57	\$331,108.48	Assignm- Reserve

Five-Year Road Plan: Year 2021-2026



SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026



2022 Road Projects

Policy 18-17

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 181 between TWP 604- TWP 605	P2215	5	1		\$330,000.00		MSP 340,861.00
<b>Total</b>					<b>\$330,000.00</b>		<b>\$0.00</b>
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 592 between RR 143- RR 150	R2212	2	1		\$22,000.00		MS/MO
Twp 592 between RR 142- RR 143	R2220	2	1		\$22,000.00		MS/MO
Methodist Cemetery Road	R2213	1	140 m		\$6,171.00		MS/MO
Maths Cemetery Road	R2223	1	230 m		\$6,692.40		MS/MO
RR 155 between Twp 601A- Twp 610	R2614	6	4.5		\$30,000.00		MS/MO
Twp 594 between RR 194A- RR 200	R1425	2.5	1.5		\$35,000.00		MS/MO
RR 191 between Twp 602- Twp 604	R1525	3	2		\$45,000.00		MS/MO
Twp 602 between RR 195- RR 200	R2215	1.5	1		\$22,000.00		MS/MO
<b>Total</b>					<b>\$246,863.40</b>		<b>\$0.00</b>
MC318 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MC2211	4	3		\$75,000.00		MS/MO
RR 130 between Twp 605- Twp 604	MC2221	2	1		\$25,000.00		MS/MO
RR 144 between Twp 595- Hwy 632	MC2212	8	6		\$84,000.00		MS/MO
Twp 592 between RR 183- RR 182A	MC2225	1	0.5		\$10,000.00		MS/MO
Twp 590 between Hwy 855- RR 170	MC2243	3	3.25		\$60,000.00		MS/MO
Twp 590 between RR 174(A)- RR 180(A)	MC2253	2	1.25		\$25,000.00		MS/MO
Twp 612 between RR 174- RR 174A	MC2214	1	0.5		\$10,000.00		MS/MO
Twp 600 between RR 181- RR 182	MC2215	2	1		\$25,000.00		MS/MO
Twp 612 between RR 174A- RR 180	MC2225	2	1.5		\$27,000.00		MS/MO
RR 180 between Twp 612A- Twp 614	MC2225	3	1.5		\$27,000.00		MS/MO
<b>Total</b>					<b>\$508,000.00</b>		<b>\$0.00</b>
ASPHALT ROAD/PWOT							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MC2213	4	5.5		\$121,000.00		Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MC2223	3	2		\$44,000.00		Aggregate Reserve
<b>Total</b>					<b>\$165,000.00</b>		<b>\$0.00</b>
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	44.5	7,422.30	\$176,140.00			RTG
218.5	PW46	78.5	12,835.00	\$320,875.00			RTG
159.5	PW47	46.5	7,455.30	\$156,565.00			RTG
167	PW48	53	8,318.50	\$184,370.00			RTG
219	PW49	64	10,212.00	\$204,640.00			RTG
<b>908</b>		<b>291.5</b>	<b>47,143.5</b>	<b>\$1,044,690.00</b>			
Contingency:			5,000.00	\$105,000.00			
<b>Total</b>			<b>\$2,163.80</b>	<b>\$1,149,690.00</b>			
Road Repair PW90:							

Five-Year Road Plan: Year 2021-2026

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026



2023 Road Projects

Policy 18-17

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 604- Twp 610	P2111	4	2		\$270,000.00		MS/MO
Victoria Tr. between RR 171A- RR 172	P2113	3	0.5		\$45,000.00		MS/MO
Twp 590 between RR 174(N)- RR 180(G)	P1813	2	1.25		\$150,000.00		MS/MO
<b>Total</b>					<b>\$465,000.00</b>		<b>\$0.00</b>
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$10,000.00		MS/MO
<b>Total</b>					<b>\$10,000.00</b>		<b>\$0.00</b>
MC318 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 144	MC2522	6	4		\$80,000.00		MS/MO
RR 173 between Twp 584- Twp 583A	MC2533	1	0.5		\$10,000.00		MS/MO
RR 170 between Twp 590- Twp 592A	MC2543	4	2.5		\$55,000.00		MS/MO
Twp 612 between RR 174- RR 174A	MC2514	1	0.5		\$10,000.00		MS/MO
RR 180 between Twp 594- Twp 594A	MC2515	1	0.5		\$15,000.00		MS/MO
Twp 612 between RR 174A- RR 180	MC2525	2	1.5		\$35,000.00		MS/MO
RR 180 between Twp 612A- Twp 614	MC2535	3	1.5		\$35,000.00		MS/MO
Twp 604 between RR 191- RR 192A	MC2555	3	1.5		\$50,000.00		MS/MO
<b>Total</b>					<b>\$293,000.00</b>		<b>\$0.00</b>
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 170 between Twp 584- Twp 584A	C2114	3	0.35		\$50,000.00		MS/MO
<b>Total</b>					<b>\$50,000.00</b>		<b>\$0.00</b>
ASPHALT ROAD/PWOT							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MC2213	4	5.5		\$121,000.00		Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MC2223	3	2		\$44,000.00		Aggregate Reserve
<b>Total</b>					<b>\$165,000.00</b>		<b>\$0.00</b>
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$162,408.00			RTG
218.5	PW46	81.5	13,148.00	\$328,700.00			RTG
159.5	PW47	38	5,996.00	\$125,790.00			RTG
167	PW48	45.5	7,104.50	\$142,890.00			RTG
219	PW49	56	10,420.00	\$204,400.00			RTG
<b>908</b>		<b>271.0</b>	<b>43,469.5</b>	<b>\$964,188.00</b>			
Contingency:			5,000.00	\$105,000.00			
<b>Total</b>			<b>\$2,163.80</b>	<b>\$1,075,188.00</b>			
Road Repair PW90:							

Five-Year Road Plan: Year 2021-2026

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Section 3



Policy 18-17

2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 609 between RR 181- RR 182	P2415	3	1		\$150,000.00		MS/MO
<b>Total</b>					<b>\$150,000.00</b>		<b>\$0.00</b>
CHIP/SEAL							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 601	PM2414	3	2		\$113,240.00		MS/MO
<b>Total</b>					<b>\$113,240.00</b>		<b>\$0.00</b>
MC39 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 110 between Twp 610- Twp 611A	MG1841	3	1.5		\$33,000.00		MS/MO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$10,000.00		MS/MO
RR 143 between Twp 590- Hwy 28	MG1942	0	4		\$100,000.00		MS/MO
Twp 592 between RR 182A- RR 183	MG2433	1	0.5		\$10,000.00		MS/MO
RR 183 between Twp 591A- Twp 592	MG2443	3	0.5		\$20,000.00		MS/MO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$60,000.00		MS/MO
<b>Total</b>					<b>\$233,000.00</b>		<b>\$0.00</b>
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$140,000.00		MS/MO
<b>Total</b>					<b>\$140,000.00</b>		<b>\$0.00</b>
NO RAIL ROADS PWS7							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	3.5		\$121,000.00		Aggregate Revenue
Twp 582A & 582 between Hwy 855- RR 172A	MG2423	3	2		\$44,000.00		Aggregate Revenue
<b>Total</b>					<b>\$165,000.00</b>		<b>\$0.00</b>
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW41	38.5	5,817.50	\$156,420.00			RTG
118.5	PW46	79	12,851.00	\$321,273.00			RTG
119.5	PW47	30	5,817.50	\$122,167.50			RTG
167	PW48	41	6,659.50	\$131,190.00			RTG
219	PW49	58	9,296.00	\$185,920.00			RTG
<b>988</b>		<b>265.5</b>	<b>41,441.5</b>	<b>\$918,972.50</b>			
Contingency:			5,000.00	\$105,000.00			
<b>Total</b>			<b>46,441.50</b>	<b>\$1,023,972.50</b>			
Road Repair PWS0:							

Five-Year Road Plan: Year 2021-2025

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026

Section 3




Policy 18-17

2025 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$200,000.00		MS/MO
<b>Total</b>					<b>\$200,000.00</b>		<b>\$0.00</b>
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$35,000.00		MS/MO
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$45,000.00		MS/MO
Twp 594 between RR 185- RR 190	R2525	2	1		\$24,000.00		MS/MO
<b>Total</b>					<b>\$104,000.00</b>		<b>\$0.00</b>
MC39 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	5		\$75,000.00		MS/MO
Twp 590 between RR 181(s)- RR 184(s)	MG2533	5	3		\$70,000.00		MS/MO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$25,000.00		MS/MO
Twp 612 between RR 174- RR 174A	MG2529	1	0.5		\$12,000.00		MS/MO
RR 180 between Hwy 23- Twp 594	MG2515	2	1.5		\$30,000.00		MS/MO
Twp 612 between RR 174A- RR 180	MG2523	2	1.5		\$30,000.00		MS/MO
KR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$30,000.00		MS/MO
<b>Total</b>					<b>\$272,000.00</b>		<b>\$0.00</b>
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2512	13	1		\$140,000.00		MS/MO
<b>Total</b>					<b>\$140,000.00</b>		<b>\$0.00</b>
NO RAIL ROADS PWS7							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2513	4	3.5		\$121,000.00		Aggregate Revenue
Twp 582A & 582 between Hwy 855- RR 172A	MG2523	3	2		\$44,000.00		Aggregate Revenue
<b>Total</b>					<b>\$165,000.00</b>		<b>\$0.00</b>
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,241.00	\$181,384.00			RTG
118.5	PW46	81.5	13,243.00	\$331,875.00			RTG
119.5	PW47	43	6,770.00	\$142,170.00			RTG
167	PW48	51	8,002.50	\$160,050.00			RTG
219	PW49	59	9,359.00	\$187,180.00			RTG
<b>998</b>		<b>263.5</b>	<b>45,015.5</b>	<b>\$1,003,859.00</b>			
Contingency:			5,000.00	\$105,000.00			
<b>Total</b>			<b>50,015.50</b>	<b>\$1,108,859.00</b>			
Road Repair PWS0:							

Five-Year Road Plan: Year 2021-2026

SMOKY LAKE COUNTY FINANCIAL PLAN 2022 - 2026							
Section 3				Policy 18-17			
2026 Road Projects							
<b>SOIL TREATMENT/PAVING</b>							
Project Name	Code	# Days	Length/Miles	Rise/Fs	Estimate Costs	Actual Cost	Funding
		#REQ#1		Total	#REQ#1	#REQ#1	
<b>REHABILITATION</b>							
Project Name	Code	# Days	Length/Miles	Rise/Fs	Estimate Costs	Actual Cost	Funding
		6		Total	\$0.00	\$0.00	
<b>MOX BASE STABILIZATION</b>							
Project Name	Code	# Days	Length/Miles	Rise/Fs	Estimate Costs	Actual Cost	Funding
SR 144 between Twp 590- Hwy 652	MG2612	8	6		\$90,000.00		MS/MO
Twp 584 between Hwy 859- RR 144	MG2622	6	4		\$60,000.00		MS/MO
Twp 592 between RR 183- RR 182A	MG2633	1	0.5		\$12,000.00		MS/MO
RR 124 between Twp 601- Twp 603A	MG2614	4	2.5		\$50,000.00		MS/MO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$30,000.00		MS/MO
		21		Total	\$242,000.00	\$0.00	
<b>CONSTRUCTION</b>							
Project Name	Code	# Days	Length/Miles	Rise/Fs	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 156(x)- RR 190A	C2672	7	0.5		\$60,000.00		MS/MO
Twp 590 between RR 154(x)- RR 154A	C2622	4	0.25		\$15,000.00		MS/MO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$130,000.00		MS/MO
Twp 592 between RR 200- RR 195A	C2615	5	0.5		\$50,000.00		MS/MO
Twp 592 between RR 171- RR 172	C2113	12	1		\$130,000.00		MS/MO
		13		Total	\$385,000.00	\$0.00	
<b>MO HAUL ROADS/PWS</b>							
Project Name	Code	# Days	Length/Miles	Rise/Fs	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$121,000.00		Aggregate Revenue
Twp 582A & 582 between Hwy 855- RR 172A	MG2623	3	2		\$44,000.00		Aggregate Revenue
		7		Total	\$165,000.00	\$0.00	
<b>GRAVELLING</b>							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
141	PW45	40.5	6,798.50	\$163,164.00			RTG
145.5	PW46	83.5	13,615.00	\$340,375.00			RTG
152.5	PW47	41.5	6,675.50	\$140,185.50			RTG
147	PW48	32.5	5,260.50	\$197,210.00			RTG
119	PW49	70	11,168.00	\$223,260.00			RTG
988		388.0	46,417.5	\$1,814,294.50			
Contingency				5,000.00		\$165,000.00	
<b>Total</b>			51,661.50	\$1,129,294.00			
Road Repair PW90							
Five-Year Road Plan: Year 2021-2026							

Carried.

**Concrete Walk Path Plus Wheelchair Ramp Extension into Council Door Entry Way**

974-22: Serben

That Smoky Lake County Council **take no action** to administration’s recommendation to proceed with the unbudgeted expense in the amount of \$14,385.00, to contract Convex Trailers Ltd. for the purpose of repairing and extending the concrete sidewalk from the Council Chambers outside entrance to resolve the wheelchair ramp accessibility issue; and bring the proposed project forward to a future budget meeting for consideration.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer’s Report**

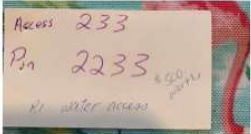
Chief Administrative Officer			
Report Period: <b>June 18, 2022 to Aug 17, 2022</b>			
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>MCC Inaugural Meeting</b>			Jun 24/22
<b>Alberta Counsel – AB Counsel</b> had requested a meeting with myself to discuss emerging priorities for the County (see attached). I suggested that perhaps it would be best to discuss the issues and possibilities directly with Council. The thought is that AB Counsel may be well positioned to provide assistance to the County to get our issues heard. Council will require a motion to set this meeting and determine whom will attend (either in person or Zoom).			Aug 17/22
<b>Recommendation:</b> That Smoky Lake County...(decision)			
<b>Minister Shandro – Policing:</b> Attended a meeting wherein the Minister was seeking input from local municipalities, including the County. Little time was allocated for direct dialogue, so it was more of an introduction to the proposed rollout Provincial Policing program.			Jun 29/22
<b>Healthcare History – Met with Council</b> to discuss healthcare issues and history as a precursor to Cold Lake Meeting with Minister Copping.			Jul 18/22
<b>Minister Copping – Healthcare Meeting with Region:</b> Attended a meeting with Minister Copping regarding healthcare issues in the NE Region.			Jul 19/22

ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>Mangers Meetings – Every Monday Morning</b>			Ongoing
<b>Pankew/Fire Property</b> – Attended the lawyers office in St Paul to sign the purchase documents on July 06. The sale closed on July 15, 2022. Completed an inspection of the property with Deputy FC.			Jul 06/22 July 21/22
<b>Bonnie Lake Resort</b> – The Developer submitted final revised drawings to the County. The drawings have been approved and the County is in the process of registering the subdivision with land titles.			Jul 06/22 Jul 15/22 Jul 22/22
<b>Departmental Meeting</b> – Departmental/Board Meetings			June 17/22 June 20/22 Aug 16/22
<b>Road Plan Amendment</b> – Administration reviewed the road plan pertaining to oil treatment/paving projects, specifically project P2215 shown below.			Aug 02/22 Aug 15/22

Project Name	Date	# Trks	Length/Width	Est. Cost	Actual Cost	Funding
Oil Treat. TRP 604-TRP 612	8/23/21	1	0		\$116,000.00	ACP 604/612

At the June Council meeting, there was a discussion regarding the haul road SE of Hamore Lake (RR174 from 610 to 612). A number of complaints were received and some MG was applied to this road. The MG is considered as a temporary relief from dust as the suppressant value

Chief Administrative Officer			
Report Period: <b>June 18, 2022 to Aug 17, 2022</b>			
gradually declines with traffic and time. A recommendation has come forward to amend the approved road plan to apply the funds instead to pave the section of 612 and between 174 and Hwy 855 and then use this section of road as the haul road, rather than RR174. This topic was discussed informally however since project P2215 is approved by a motion of Council, Council must make an amending motion to change this plan.			
<b>Recommendation: That Smoky Lake County amend the 2022 road plan by re-allocating the paving priority from RR181 between Twp 604 to 605 (in Division 5) to Twp 612 between RR174 and Hwy 855 (Division 3) and that the project be completed in 2022. Once completed, the County will then change the designated haul route from RR174 between Twp 610 to 612 to Twp 612 between RR174 and Hwy 855.</b>			
<b>Fence Damage from Snow Benching</b> – Ed Doktor had contacted the County to report that a portion of his gate and fence had been damaged by the County snow benching operations this past winter. After a period of time, the individual undertook repairs on his own and has requested reimbursement of \$400 to have his fence repaired. The issue for the County was that our investigation report was not conclusive and further hampered by the fact that a follow-up inspection was not done prior to completion of the work due to our hectic spring schedule. The site was examined after-the-fact and in the opinion of the Manager, the damage was almost certainly caused by the County.  The total repair cost was \$400 (\$424 with GST). The recommendation is that the County reimburse Mr. Doktor \$424, including GST.			
<b>Recommendation: That Smoky Lake County reimburse Mr. Doktor \$424, including GST for the repair of his fence as a result of damaged caused from the County snow Benching operations this past winter.</b>			
<b>Randy Russ Memorial Barrel Race Sponsorship</b> – A request was received to transfer the \$500 donation of water to be converted into cash so that it can be used as a donation the Bellis 4-H Beef Club for helping with the barrel work duties at the event.  The motion provided to the Accounts Payables Clerk was:			

Chief Administrative Officer			
Report Period: <b>June 18, 2022 to Aug 17, 2022</b>			
<p>January 27, 2022, Council meeting Motion: <b>Randy Russ Memorial Barrel Race</b> 358-22: Halkisy That Smoky Lake County provide funding for the 6th Annual Randy Russ Memorial Barrel Race, scheduled for the August 2022 long weekend, in the amount of \$400.00 for a Gold Sponsorship, plus Truckfill water in the amount of \$100.00, for a total amount of annual funding in the amount of \$500.00, in accordance with Council's February 2, 2018, Motion #347-18, and in response to the letter request received from Anne-Marie Russ, dated January 22, 2022.</p> <p style="text-align: right;">Carried.</p> <p>A \$500 cheque was issued and duly signed off by the Reeve and CAO.</p> <p>The Env. Manager set up an account number for the drawing of \$100 worth of raw water and affixed the access information to a card (in red).</p>  <p>Additional writing from someone else, which is not the Manager's handwriting, shows that the understanding may have been that the water value was worth \$500.</p> <p>The donation amount was to be cash value of \$400 and \$100 worth of raw water. There was an issue with the pump at that time of the event and no water was drawn. The County erred in remitting a cheque for the full amount of the donation, however our records show that there was never an agreement to provide \$500 worth of raw in addition to this.</p> <p>The Administrative recommendation is that in the end, the \$500 donation threshold was met and that there is no further entitlement to an additional \$500 unless the Council authorizes with a separate motion.</p> <p><b>Recommendation: That Smoky Lake County:</b></p> <ol style="list-style-type: none"> <li>1) Either take no action and write Ann-Marie a letter accordingly, or,</li> <li>2) Council's motion: ??</li> </ol>			
<b>Strategic Plan</b> – Spoke with 13 Ways in regard to the Strategic Plan moving forward and existing document.			Jul 04/22
<b>Administrators Meeting</b> – Met to discuss ACP – development standards, JUPA Planning/Aspen School, Iron Horse Trail 10 Year Plan and next intake for ACP projects.			Jul 14/22

**Alberta Counsel – Assistance with Provincial Lobbying Efforts**

975-22: Gawalko That Smoky Lake County administration pursue a meeting with Alberta Counsel to discuss the County's concerns within the provincial government's jurisdiction, for the purpose determining whether or not Alberta Counsel could assist with lobbying efforts to build capacity through their experienced team of government relations professionals; and approve for those Council who can attend – to attend.

Carried.

**Road Plan Amendment**

976-22: Halisky That Smoky Lake County Council approve to amend the Year-2022 Road Plan by re-allocating the paving priority project for Range Road 181 between Township Road 604 and 605 (within Division 5) to Township Road 612 between Range Road 174 and Highway 855 (within Division 4), and that the project be completed in 2022; and once completed, the County will then change the designated haul route from Range Road 174 between Township Road 610 and 612 to Township Road 612 between Range Road 174 and Highway 855; and request approval to allocate the provincial Municipal Stimulus Grant funds as above.

Carried.

**Fence Damage from Snow Benching**

977-22: Halisky That Smoky Lake County Council approve to reimburse Mr. Edward Doktor to repair fence damages up to a maximum in the amount of \$420.00, including GST, caused by snow benching operations during the past 2021/2022 winter season along the lands legally described as SE-26-59-15-W4 and Se-29-59-15-W4; and notify him that the County must be notified prior to any work being undertaken.

Carried.

**Randy Russ Memorial Barrel Race Sponsorship**

978-22: Cere That Smoky Lake County Council **take no action** to provide additional funding as requested in an email from Anne-Marie Russ, dated August 12, 2022, towards the 6<sup>th</sup> Annual Randy Russ Memorial Barrel Race held in August 2022, which would be forwarded to the Bellis 4-H Beef Club for helping with barrel work duties at the said event, as the donation threshold for the event in the amount of \$500.00 was met by County cheque #52020, issued on February 3, 2022.

Carried.

One Member of the Public, virtually joined the meeting, time 1:49 p.m.

**Financial Statements**

As annexed to the minutes:

↳ Financial Statement: **March/April/May/June 2022.**

**Action List(s)**

Action Lists:

- i. County Council Departmental Meeting – June 20, 2022.
- ii. County Council Meeting – June 23, 2022.

**Chief Administrative Officer's Report**

979-22: Gawalko That Smoky Lake County's Chief Administrative Officer's report for the period of June 18, 2022, to August 17, 2022 be accepted and filed for information.

Carried.

**5. Issues for Information:**

**Finance Manager's Report:**

**Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending August 16, 2022.

**Schedule a Budget Meeting**

980-22: Cere

That the next Smoky Lake County Council Budget meeting be scheduled for **Monday, October 24, 2022 at 10:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**Connecting Communities Through Technology Program**

981-22: Cere

That Smoky Lake County execute a join letter with Town of Smoky Lake Family and Community Support Services (FCSS) and the Smoky Lake Region, in support of an application to the Cyber-Seniors: Connecting Generations Program, for the Scaling Up for Seniors stream of the Age Well at Home Initiative, to provide cyber training to seniors by connecting them with community members as mentors.

Carried.

**Finance Manager's Report**

982-22: Cere

That Smoky Lake County's Finance Manager's report for the period ending June 10, 2022, be accepted, and filed for information.

Carried.

**Division One Councillor's Report on various Committees, Boards and Commissions**

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

**Dan Gawalko Division one**

**Evergreen Regional Waste Management Services**

**Commission meetings**

Thursday July 21, 2022

- Paul gave his report from the AB care meeting
- update on the feasibility study to be completed by September 2022 by Linda Salstrom
- 4% increase to staff starting August 1, 2022
- site report there were no applications for the seasonal position , minor repairs on equipment, waste survey taking place for inert and MSW cells in early October, will be presenting an amended proposed bylaw 12 to the board
- finances were presented by Ashley
- next meeting August 18<sup>th</sup>

Thursday August 18, 2022

- The decision on the Appeal no. EAB 19-048 from Alberta Environmental Appeals Board was given to the board
- A site tour was given to all interested board members
- Paul will be attending the Alberta CARE conference and the composting course in September
- September 30<sup>th</sup> is National day of truth and reconciliation so evergreen will be purchasing a hotdog machine and giving out hotdogs and a beverage during this week to all drivers coming to the landfill
- Ashley presented the finances
- We will be doing a performance report on our manager in September
- Next meeting on September 15 @ 10:00 am

## Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty - Division Two Councillor's written report from various Committees, Boards and Commissions:

### Councillor's Report

5.3.2

For July & August 2022

From Councillor Linda Fenerty, Division 2

#### July 11, 2022 – Muni-Corr Meeting – Zoom

- I was unable to attend this meeting due to a funeral, but have attached meeting minutes.

#### August 10, 2022 – LARA field day (Warspite)

#### August 15, 2022 – Muni-Corr – Elk Point Golf Course Clubhouse

- 2022 ATV Ride – is scheduled for October 7, 2022. The plan is to leave from St. Paul staging area – Edouardville – Elk Point – Muriel Siding – Fort George – Windsor Salt Plant – Lindbergh – Heinsburg
- Trestle Maintenance Project – the original grant request was denied, but will be re-submitted. The timbers for this project are still not available, so it probably will not happen this fall.
- Meeting with municipalities – most municipalities have either been met with or arrangements have been made with the exception of Smoky Lake Town & County and Village of Vilna.
- Riverland Recreation Trail Society – Marvin gave his report. Currently he is working at Moose Lake Campground doing repairs and some clean up. He is currently working on OuterSpatial which is a web based app for trails.
- Husky Energy is replacing some pipeline along the trail, but it doesn't affect the integrity of the Trail itself.
- Elk Point Chamber of Commerce – looking for past information on Eco Centre, i.e. lease agreement and meeting minutes. This is deferred to next meeting TBA.
- Lunch & Golf Tournament – 11:30 a.m. (I didn't stay as I don't golf)

#### August 20, 2022 – Village of Vilna Parade

- All Councillors in attendance for Centennial Celebrations!

## Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere - Division Three Councillor's report from various Committees, Boards and Commissions:

Division five Councillor's report between June 20<sup>th</sup> and August 20<sup>th</sup>, 2022

Jered Serben

#### June 20<sup>th</sup>; Smoky Lake Ag. Society

- EV charging program is complete
- Internet is hard – wired. One step closer to having operational wifi
- Broadcasting grant; requesting a one – year extension on this grant since it expires in August, 2022
- 50<sup>th</sup> anniversary ideas
- To acquire a quote for painting the bleachers, doors, etc.
- RV park has online booking available
- Rental rates for hall and ice - surface discussion. Kelly will compare rates with surrounding communities and report back
- Pumpkin Fair is October 1<sup>st</sup>. Farmers' market within the hall portion of the complex
- Discussion pertaining employee's wages
- Last bingo will be June 22<sup>nd</sup>

#### July 28<sup>th</sup>; Smoky Lake Foundation (Jered and Dominique)

- Reviewal and approval of the foundation's annual business plan as presented

#### July 30<sup>th</sup>; Smoky Lake's Parade

- Attended the parade and participated on the County's float
- Stayed for planned events, attended the Smoky Lake Stampede

#### August 9<sup>th</sup>; Ag. Society

- Internet is available in the complex (passworded, 2 speeds)
- Operating budget and investment discussion

- Upcoming events planning; Pumpkin Fair, 50<sup>th</sup> anniversary
- Pumpkin Fair is October 1<sup>st</sup>, logistics and delegating
- 50<sup>th</sup> anniversary is October 29<sup>th</sup>. Day events and supper and dance planned

August 14<sup>th</sup>; Village of Waskatenau's Parade

- Attended the parade and participated on the County's float
- Attended the parade lunch

August 19<sup>th</sup>; Village of Vilna's Parade

- Attended the parade and participated on the County's float
- Stayed for events into the afternoon

## **Reeve - Division Four Councillor's Report on various Committees, Boards & Commissions** Lorne Halisky - Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:

June 17, 2022 – Agricultural Service Board (ASB) Meeting held in Chambers (All Council)

- Agreed to sell a Year-2012, 24', Enclosed Interstate Trailer by Public Tender.
- Approved the unbudgeted expenditure in the amount up to \$6,800 plus GST and Tire Levy, to replace Unit 454 Enclosed Interstate Trailer with a more appropriate trailer for the Agricultural Services Department's operation

June 17, 2022 - County Environmental Operations Meeting held in Chambers (All Council)

- Agreed to prepare a parade float to ride in the local parades.

June 17, 2022 - County Fire Protective Meeting held in Chambers (All Council)

- Acknowledged the funding contributions towards the 2nd Annual Year-2022 Junior Firefighter Summer Day Camp & approved \$7,000 of FCSS funding towards it.
- Agreed to execute Mutual Aid agreements for fire services with surrounding Counties, Métis Settlements, Cree Nation, & First Nation.
- Acknowledged receipt of the Fire Protective Services Clerk, job description.
- Acknowledged successful offer to purchase SW-27-59-17-W4 (9.09 acres more or less) for \$220,000.

June 17, 2022 - County Natural Gas Meeting held in Chambers (All Council)

- Approved to donate \$500 to the Managers Group of Alberta Gas Co-ops, towards the "Ride for Legends" bicycle ride in support of the Kids with Cancer Society.
- Executed the 2022/2023 Measurement Services agreement with the Federation of Alberta Gas Co-ops Ltd.

June 20, 2022 – Council Departmental Meeting held in Chambers (All Council)

- Executed the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. for five 2023 GMC Sierra SLE 4x4 crew cab trucks to replace Units 101C, 239A, 226B, 101A, & 227.

June 23, 2022 – Council Regular Meeting held in Chambers (All Council)

- Gave 3<sup>rd</sup> reading to Bylaw No. 1410-22: Amending Former North Saskatchewan River Ferry Crossings Municipal Historic Area Designation Bylaw No. 1385-20.
- Gave 3<sup>rd</sup> reading to Bylaw No. 1414-22: Community Economic Development Officer (CEDO).
- Gave 3<sup>rd</sup> reading to Bylaw No. 1418-22: Borrowing Bylaw.
- Appointed Councillors Cere & Gawalko to the Community Peace Officer One (CPO1) Recruitment Ad Hoc Committee.
- Amended Policy Statement No. 61-06-02: Community Futures St. Paul – Smoky Lake Region Committee: Terms of Reference.
- Appointed Councillors Fenerty & Gawalko to Community Futures St. Paul-Smoky Lake Region Committee.
- Approved to donate \$250 to Alexis Fulton, Vilna School Student towards her trip to San Quintin, Mexico, to build houses for a week with the Canadian charity "LiveDifferent".
- Amended Policy Statement No. 03-35-12: Snow Clearing.
- Acknowledged receipt of the IT Technician Job Description.
- Acknowledged receipt of the Custodian Job Description.
- Approved to donate \$100 of promotional items for the RhPAP Rural Community Health Provider Attraction and Retention Conference.
- Acknowledged the County's calculated population for 2021 is 2,517.



June 24, 2022 – MCC for the Smoky Lake Development Corp. Meeting (Lorne)

- Elected a Chairperson & Vice-Chairperson & appointed Secretary Treasurer & President.
- Ratified the Certificate of Incorporation, adopted a Bylaw to regulate the corporate affairs.
- Passed resolutions to officiate other inaugural corporate matters.

June 25, 2022 – Metis Nation of Alberta's 4<sup>th</sup> Annual Metis Festival at Metis Crossing (Lorne, Dan and Dominique)

- Reeve gave greetings on behalf of the County with councillors who attended representing the County connecting with attendees, other dignitaries and facility employees.

June 27, 2022 – Northeast Alberta Information HUB AGM Meeting in StPaul (Lorne)

- MLA Dave Hanson – Bonnyville/Cold Lake/StPaul discussed EMS issues, Dr Recruitment, Medical post secondary tuition paid by GOA, Hwy 28 issues, Utility billing savings for constituents etc.
- Annual Chairs report was delivered by Gerald Aalbers.
- Financial Report was delivered by Jocelyn Lanovaz with all in good standing.
- Motion was made to retain JMD Group LLP as Financial Auditors for 2022 & 2023.
- Executive Director Bob Bezpalko reported on economic interests in Ag, Oil & Gas, Hemp, Transportation Corridor/24hr US Canada Border crossing, Broadband/Connectivity and Business support etc...
- Guest speaker Lynette Tremblay Chief Operating Officer Invest Alberta discussed supply chain issues, food crisis, climate change, fuels costs, inflation, alternative proteins, vertical farming, agri-tech, renewables, biofuels, hydrogen, carbon capture, clean tech, bio-med tech and digital health etc.
- Place to do business "Site Selector" ensuring current web info and great web info focusing on lifestyle, talent, ease of doing business, cost of doing business and speed of doing business.

June 28, 2022 – Joint Municipalities Meeting held virtually (All Council)

- Received updates/reports/presentations from: RCMP Smoky Lake Detachment, MLA Athabasca-Barrhead-Westlock, Aspen View Public School Division, Lakeland Catholic School Division, (RhPAP) Rural Health Professions Action Plan, & (AHS) Alberta Health Services.

June 29, 2022 – Regional Community Development Committee (RCRC) held in Chambers (Lorne & Jered)

- Received updates on the CEDO activities and projects.
- Continued to develop the 2022+ community economic development priorities to define RCDC's identity & assess priority performance measures.
- Reaffirmed the original 2022 budget, with an adjustment to the CEDO compensation.

June 29, 2022 – Virtual meeting with Minister of Justice and MLA Glenn van Dijken (All Council)

- Discussion was held on policing, justice system etc.

June 30, 2022 – Iron Horse Trail Strategic Plan Meeting for Smoky Lake Region (Lorne)

- Discussion was held on the Vision, Priorities such as animating the trail, new & enhanced existing visitor attractions, enhance & diversify the supply of accommodations, connecting the trail, minor attractions and gateways/staging areas/trailheads in accordance with future typology designations etc.

June 30, 2022 – 13 Ways Workshop (All Council)

- Quality of Life – service delivery, Planning & Development, Financial Resiliency, Economic Prosperity and Collaboration with Target Partners was evaluated by using a Likelihood Table.

July 6, 2022 – Junior Firefighter Summer Day Camp Week Visit (Lorne)

- Visited the event/ training with attendees verifying that they were definitely enjoying the event and ensuring the event worthiness etc.

July 13, 2022 – NE Alberta Mayors, Reeves and Indigenous Leaders Caucus, held in Lamont (Lorne, Dan & Linda)

- Discussed Policing, Highway 28, Municipal Sustainability Initiative Funding, Broadband / Connectivity, Healthcare and Dr. Retention & Recruitment.

July 14, 2022 – Elevate Wellness Team Meeting (Lorne)

- Discussed/ worked on Lending Library items and process, discussed multi-use trail systems in the Town of Smoky Lake and throughout County, discussed opportunities with existing parks in Town of Smoky Lake, regions Villages and Hamlets.

July 19, 2022 – Ukrainian Twinning Committee Meeting with Kosiv (Lorne & Linda)

- Received an update from the Kosiv representative and a report on the tactical equipment and apparel purchased with the monetary donation from the Smoky Lake Region.

July 19, 2022 – Healthcare in Alberta: Challenges and Opportunities, held in Cold Lake (All Council)

- This event was to meet with the Honourable Jason Copping, Minister of Health, along with Alberta Health Services (AHS) Board and Executive Leadership to participate in a Conversation about Healthcare in Alberta and to provide the County's perspective on what's working well in our healthcare system and where there is a need for improvement.

July 21, 2022 – Innotech Alberta Vegreville Hemp Field Day (Lorne & Jered)

- Joined some of the province's leading agronomy researchers and industry representatives for an interactive Field Day featuring crops (including hemp) and ag technologies.

July 25, 2022 – Smoky Lake Hospital Emergency Coverage Meeting with the Clinic Doctors (Lorne)

- Discussed/ worked on Hospital Emergency Room Coverage for the August long weekend and going forward.

July 26, 2022 – Regional Community Development Committee (RCRC) held in Chambers (Lorne & Jered)

- Continued to provide direction for RCDC priorities and economic development Goals/Actions from 13 ways workshop

July 27, 2022 – Council Committee of the Whole Meeting held in Chambers (All Council)

- Received information and training on All-Net Service Tracker system to track and expedite Council requests.

July 30, 2022 – Smoky Lake Heritage Days Event (Lorne, Dan and Jered)

- Road on the County Parade Float representing the County.

August 10, 2022 – LARA Smoky Lake County Summer Field Day (Dan, Dominique, Linda & Lorne)

- 20 people attended the Lakeland Agricultural Research Association (LARA) tour of trial plots.

August 11, 2022 – Council Committee of the Whole, held in Chambers (All Council)

- Met with Rural Municipalities of Alberta (RMA) delegations: Gerald Rhodes - Executive Director, Kevin Wirsta - District 5 Director, Paul McLauchlin – President, to discuss concerns and promote advocacy.

August 16, 2022 – Ukrainian Twinning Committee, held virtually (Linda & Lorne)

- Received a fundraising update.
- Discussed an facilitating an artisan masterclass.

August 16, 2022 – Agricultural Service Board (ASB) Meeting held in Chambers (All Council)

- Received an update from Lakeland Agricultural Research Association (LARA) activities.
- Received progress maps for mowing, spraying, and weed inspection.

August 16, 2022 – County Environmental Operations Meeting held in Chambers (All Council)

- Received the manager's report of the department's activities & info on upcoming conferences.

August 16, 2022 – County Fire Protective Meeting held in Chambers (All Council)

- Acknowledge receipt of the Phase Two: Smoky Lake Regional Fire Services Review which will be discussed by the region on August 29, 2022.
- Received a presentation on the success of the 2nd Annual Year-2022 Junior Firefighter Summer Day Camp.

August 16, 2022 – County Natural Gas Meeting held in Chambers (All Council)

- Received the managers report of the department's activities, as well as natural gas rate survey information, and a newsletter from Federation of Alberta Gas Co-ops Ltd. board.

## **Division Five Councillor's Report on various Committees, Boards and Commissions**

Jered Serben - Division Five Councillor written report from various Committees, Boards and Commissions:

June 20<sup>th</sup>; Smoky Lake Ag. Society

- EV charging program is complete
- Internet is hard – wired. One step closer to having operational wifi
- Broadcasting grant; requesting a one – year extension on this grant since it expires in August, 2022
- 50<sup>th</sup> anniversary ideas
- To acquire a quote for painting the bleachers, doors, etc.
- RV park has online booking available
- Rental rates for hall and ice - surface discussion. Kelly will compare rates with surrounding communities and report back
- Pumpkin Fair is October 1<sup>st</sup>. Farmers' market within the hall portion of the complex
- Discussion pertaining employee's wages
- Last bingo will be June 22<sup>nd</sup>

July 28<sup>th</sup>; Smoky Lake Foundation (Jered and Dominique)

- Reviewal and approval of the foundation's annual business plan as presented

July 30<sup>th</sup>; Smoky Lake's Parade

- Attended the parade and participated on the County's float
- Stayed for planned events, attended the Smoky Lake Stampede

August 9<sup>th</sup>; Ag. Society

- Internet is available in the complex (passworded, 2 speeds)
- Operating budget and investment discussion
- Upcoming events planning; Pumpkin Fair, 50<sup>th</sup> anniversary
- Pumpkin Fair is October 1<sup>st</sup>, logistics and delegating
- 50<sup>th</sup> anniversary is October 29<sup>th</sup>. Day events and supper and dance planned

August 14<sup>th</sup>; Village of Waskatenau's Parade

- Attended the parade and participated on the County's float
- Attended the parade lunch

August 19<sup>th</sup>; Village of Vilna's Parade

- Attended the parade and participated on the County's float
- Stayed for events into the afternoon

**North East Muni-Corr Ltd. – Iron Horse Trail 10-Year Strategic Plan**

983-22: Fenerty That Smoky Lake County extend an invitation to Muni-Corr Ltd. through Marianne Janke, Travel Lakeland / Alberta's Iron Horse Trail, as a delegation to present and discuss the Iron Horse Trail's 10-Year Strategic Plan.

Carried.

**Regional Community Development Committee**

984-22: Serben That Smoky Lake County acknowledge receipt of the Regional Community Development Committee (RCDC) Action Lists from the meetings held on February 8, 2022, April 11, 2022, April 25, 2022, May 19, 2022, and June 29, 2022.

Carried.

**Joint Health and Safety Committee**

985-22: Fenerty That Smoky Lake County acknowledge receipt of the Certificate of Recognition: Partnerships in Injury Reduction, under certificate #20211121-8075, WCB Industry Code 95102, with an expiration date of November 21, 2024, and forward it to the Joint Health and Safety Committee for information.

Carried.

**Highway 28 Speed Review Advocacy**

986-22: Serben That Smoky Lake County write a joint letter with the Town of Smoky Lake to the Minister of Transportation further advocate a Highway 28 speed review to be conducted for the purpose of reducing 100km/hour speed limit along the Town of Smoky Lake to 80km/hour, and request letters of support for same from the local RCMP, Fire Protective Services, Aspen View Schools, and Smoky Lake Region Chamber of Commerce.

Carried.

**Councillors Reports on Various Committees, Boards and Commissions**

987-22: Cere That Smoky Lake County's Reeve Report received for the period of June 17, 2022 to August 16, 2022, be posted to the County's website; and the Councillor's reports received for the period of June 2022 to August 2022, be filed for information.

Carried.

**6. Correspondence:**

**The United Church of Canada Transfer of Land and McDougall Gravesite**

988-22: Serben That Smoky Lake County acknowledge receipt of the letter received from Alison L. Jordan, Law Clerk, The United Church of Canada, dated June 23, 2022, in respect to The United Church of Canada's duly executed land transfer, under corporate seal, to the County, in respect to the land and cemetery known as the McDougall Gravesite, legally described as Pt. of River Lot 8, Victoria Settlement, Township 58, Range 4, West of the 4<sup>th</sup> meridian.

Carried.

**Village of Waskatenau – Broadband Services**

989-22: Serben That Smoky Lake County acknowledge receipt of the letter received from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated May 24, 2022, requesting more information as to what type of partnership the County is looking for in respect to broadband services.

Carried.

**Rural Municipalities of Alberta (RMA) Conference – Spring 2022**

990-22: Gawalko That Smoky Lake County acknowledge receipt of the letter from C.M. (Curtis) Zablocki, M.O.M., Deputy Commissioner, Commanding Officer Alberta RCMP, dated June 1, 2022, thanking the County for meeting with him and his Senior Leadership Team at the 2022 Spring Rural Municipalities of Alberta (RMA) Conference, and acknowledging the inconsistency of the judicial system to hold prolific offenders in custody post arrest was echoed by many other Albertan communities.

Carried.

**Community Futures Symposium**

991-22: Fenerty That the invitation received by Smoky Lake County from Community Futures Alberta, to attend their Symposium scheduled for September 27-29, 2022 at the Grey Eagle Resort and Casino, be filed for information as no Council can attend due to a scheduling conflict.

Carried.

**Mons Lake Green Space Concerns**

992-22: Halisky That Smoky Lake County inspect the green spaces at Mons Lake and endeavor to educate any adjacent land owners who are misusing the said lands; in response to the anonymous letter from “A Concerned Citizen” dated April 21, 2022, which was received on June 24, 2022, alleging misuse of green spaces at Mons Lake.

Carried.

**St. Peter & Paul Russo – Greek Orthodox Church, Dickie Bush**

993-22: Fenerty That Smoky Lake County Council approve action taken in donating and delivering one load (13 Tonnes) of gravel to St. Peter & Paul Russo – Greek Orthodox Church, Dickie Bush, in response to the letter request from Robert Shapka, Treasurer, St. Peter & Paul Russo – Greek Orthodox Church, Dickiebush, dated July 2022, requesting same.

Carried.

**Weed Control - Anonymous letter**

994-22: Gawalko That Smoky Lake County take no action to the anonymous letter from “A Very Upset Taxpayer” dated July 20, 2022, alleging un-tarped silage trucks are spreading weeds in the road allowance, as the letter was received unsigned.

Carried.

**Strategic Transportation Infrastructure Program funding –**

995-22: Fenerty That Smoky Lake County acknowledge receipt of the letter received from Prasad Panda, Minister of Transportation, Alberta Transportation, dated July 14, 2022, following up to the May 12, 2022 letter of Strategic Transportation Infrastructure Program funding, announcing the news of the funding approval can now publicly be communicated.

Carried.

**Intensive Livestock Working Group - Public Trust Project Overview/Engagement**

996-22: Fenerty That Smoky Lake County not participate in the Intensive Livestock Working Group - Public Trust Project Overview/Engagement, whose project’s prime outcome is “a CFO industry that contributes to the growth, efficiency and sustainability of agricultural production in Alberta in part by facilitating respectful relationships and operating with the concurrence of the community in which it is located”, in reference to the overview received in an email from Kevin Wirsta, Director, District 5, Rural Municipalities of Alberta (RMA), dated July 7, 2022.

Carried.

**Redwater-Smoky Lake Victim Services Unit - Annual Charity Golf Tournament**

997-22: Serben

That Smoky Lake County Council approve the unbudgeted expense to sponsor a hole in the amount of \$200.00 and provide promotional items up to a value in the amount of \$50.00 towards the Redwater-Smoky Lake Victim Services Unit's, Annual Charity Golf Tournament scheduled for August 28, 2022.

Carried.

**Alberta Environment & Parks - Wetland Replacement Program Monitoring Timelines**

998-22: Fenerty

That Smoky Lake County acknowledge receipt of the letter received from Angela Burkinshaw, Director, Grants and Programs Delivery, Alberta Environment and Parks, Lands Division, dated July 15, 2022, providing an update to the Wetland Replacement Program Monitoring Timelines, including a deadline to complete all annual monitoring performance requirements of August 31<sup>st</sup> of each year.

Carried.

**Smoky Lake Healthcare Centre Staff Appreciation**

999-22: Serben

That Smoky Lake County approve an unbudgeted expense to donate funds in the amount of \$850.00, in support of a "food event" appreciation for the Alberta Health Services Staff at Smoky Lake Healthcare Centre, in response to the email received Barb Fulks, Administration IV, Smoky Lake Healthcare Centre, dated July 21, 2022.

Carried.

**Smoky Lake Youth Council**

1000-22: Cere

That Smoky Lake County acknowledge receipt of the email and June 23, 2022 event poster attachment from Peter Apedaile, dated June 17, 2022, in respect to Smoky Lake Youth Council; and inquire with the Town of Smoky Lake Family and Community Support Services (FCSS) about how the County can get involved.

Carried.

**Saddle Lake Cree Nation – Congratulations to Chief Terry Cardinal**

1001-22: Fenerty

That Smoky Lake County acknowledge the congratulatory letter sent from Reeve Lorne Halisky to Chief Terry Cardinal of Saddle Lake Cree Nation, dated July 19, 2022, on being elected as Chief of Onicikiskwapowin / ᐃᐁᓄᓄᐁᐃᓄᓄᓄᓄ / Saddle Lake Cree First Nation.

Carried.

**Lakeland Centre for Fetal Alcohol Spectrum Disorder (FASD),**

1002-22: Serben

That Smoky Lake County acknowledge receipt of the letter received from Mackenzie Hodinsky, Referral Coordinator, Lakeland Centre for Fetal Alcohol Spectrum Disorder (FASD), dated August 4, 2022, introducing them as the new referral coordinator for the Lakeland Centre for FASD.

Carried.

**Village of Waskatenau - Intermunicipal Development Plan (IDP) Meeting Request**

1003-22: Gawalko

That Smoky Lake County schedule a meeting with Village of Waskatenau, on **Thursday, September 1, 2022 at 10:00 a.m.**, for the purpose of discussing the Intermunicipal Development Plan (IDP), in response to the letter received from Richard Warren, Mayor, Village of Waskatenau, dated August 4, 2022, requesting same.

Carried.

**Smoky Lake Pumpkin Growers Association - Sponsorship**

1004-22: Gawalko That Smoky Lake County purchase a silver sponsorship in the amount of \$200.00, towards a 1/4-page full colour advertisement in the Smoky Lake Pumpkin Growers Association's 2022 program book, in response to the correspondence received from the Association, dated August 2, 2022.

Carried.

**Queen Elizabeth II's Platinum Jubilee Medal**

1005-22: Cere That Smoky Lake County nominate Michelle Wright – Smoky Lake Region Community Development Officer, and Noreen Easterbrook – Smoky Lake Region Heritage Board Chairperson, for the Queen Elizabeth II's Platinum Jubilee Medal, in response to the email correspondence received from Paul McLauchlin, President, Rural Municipalities of Alberta, dated August 11, 2022, asking for nomination to receive the prestigious award.

Carried.

**Lakeland Industry and Community Association (LICA) Board of Directors Appointment**

1006-22: Halisky That Smoky Lake County appoint Councillor Halisky as member to the Lakeland Industry and Community Association (LICA), and Councillor Gawalko as alternate member; and, who can attend - attend the LICA 22<sup>nd</sup> Annual General Meeting, scheduled for Thursday, October 6, 2022 at 6:00 p.m., to be held at Métis Crossing.

Carried.

**Proclaim - Alberta Development Officers Week**

1007-22: Cere That Smoky Lake County proclaim September 18, 2022 to September 24, 2022 as Development Officers Week:

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26,

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Smoky Lake County and,

WHEREAS we recognize Development Officers and their commitment to public service; and,

NOW, THEREFORE, I, Lorne Halisky, Reeve of Smoky Lake County, do hereby proclaim the week of September 18th to September 24th, to be designated as Alberta Development Officers Week in the Smoky Lake County.

Carried.

**Addition to the Agenda:**

**Senator Karen Sorenson – Meet and Greet**

1008-22: Fenerty That Smoky Lake County Council who can attend – attend the breakfast event with Alberta Senator: Karen Soreson, scheduled for August 26, 2022, at Métis Crossing.

Carried.

**Clearhills Grazing Lease**

1009-22: Cere That Smoky Lake County Council approve to donate and deliver two loads (26 Tonnes) of gravel to the Clearhills Community Grazing Association for road maintenance within the said grazing lease, in response to the letter received from Jim Bodnar, Secretary/Treasurer of Clearhills Community Grazing Association, dated August 22, 2022.

Carried.

**Extend Council Meeting Beyond 4:00 p.m.**

1010-22: Cere That Smoky Lake County Council approve to extend the duration of the August 25, 2022, Council meeting beyond the scheduled end time of 4:00 p.m. for the purpose of addressing all remaining agenda items prior to adjourning.

Carried Unanimously.

**9. Information Release:**

**Monthly Release of Information – July/August 2022 & Thank You Correspondence**

1011-22: Gawalko That Smoky Lake County's following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the months of June/July/August 2022, be filed for information:

- R42-22:** UCC Alberta – E-Bulletin: June 16, 2022.
- R43-22:** RMA: Contact Newsletter: June 17, 2022.
- R44-22:** Athabasca Barrhead Westlock Constituency Association Leadership Forum-July 22, 2022.
- R45-22:** Alberta Bilingual Municipalities Association Agenda.
- R46-22:** RMA: Contact Newsletter: June 24, 2022.
- R47-22:** The Gathering Place Coop – Re: Invitation to come to their restaurant and market.
- R48-22:** Honourable Steven Guilbeault, P.C., M.P., dated June 29, 2022 – Re: Approval of nomination for the North Saskatchewan River (Alberta) to the Canadian Heritage Rivers System.
- R49-22:** RMA: Contact Newsletter. July 8, 2022.
- R50-22:** Peter Tarnawsky, Chief Administrative Officer, Lamont County, dated July 19, 2022- Re: Golf Tournament to Support Ukrainian Refugees.
- R51-22:** Tina Warawa, Office of MP Shannon Stubbs, Lakeland, dated July 20, 2022 – Re: Queens Jubilee Pins – assistance in handing pins out to those who have made significant community contributions.
- R52-22:** RMA: Contact Newsletter. August 5, 2022.
- R53-22:** Email- dated August 4, 2022 – Re: New Website on the Future of Provincial Policing.

Carried.

**10. Bills & Accounts:**

1012-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

***County Council Meeting: August 25, 2022***

Batch #	Cheque Numbers	Total of Batch
023	*52348	\$10,000.00
024	52380 to 52398	\$35,914.26
026	52399 to 52414	\$225,006.24
027	52415	\$32,397.27
029	52416	\$23,605.98
032	52417 to 52437	\$177,122.46
033	52438 to 52448	\$4,194.85
035	*52438 to 52459	\$49,681.65
037	52460 to 52484	\$205,330.32
039	52485 to 52503	\$177,655.76
040	52504 to 52506	\$210,829.56
042	52507 to 52529	\$88,703.76
044	52530 to 52541	\$12,228.97
	*cheque duplicate numbers	
<b>Total Cheques from 52348 to 52541</b>		<b>\$940,908.79</b>

Batch #	EFT Numbers	Total of Batch
220620	155 to 170	\$194,808.87
220629	171 to 193	\$85,555.77
	194	\$211,318.27
220708	195 to 208	\$298,314.27
220714	209 to 222	\$125,794.57
220722	223 to 246	\$114,295.20
220726	247 to 257	\$133,376.90
220805	258 to 278	\$155,336.59
220811	279 to 287	\$138,039.89
<b>Total EFTs from 155 to 287</b>		<b>\$1,456,840.33</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
PMTRX	ENTERPRISE FLEET	\$126,395.80
<b>Total Direct Debits</b>		<b>\$126,395.80</b>

<b>Grand Total Bills and Accounts</b>	<b>\$2,524,144.92</b>
<i>(Note: From General Account)</i>	

Carried.

**11. Date and Time of Next Meeting(s):**

**Schedule County Council - Chief Administrative Officer (CAO) Evaluation**

1013-22: Gawalko

The next Smoky Lake **County Council - Chief Administrative Officer (CAO) Evaluation Meeting** be scheduled for **Thursday, September 29, 2022 at 1:00 p.m.**, to be held in County Council Chambers.

Carried.



**Schedule County Council Departmental Operations Meeting**

1014-22: Fenerty The next Smoky Lake County Council Departmental Operations Meetings be scheduled for **Tuesday, September 20, 2022, at 9:00 a.m.** and **Tuesday, October 18, 2022, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**Schedule County Council Regular & Meeting**

1015-22: Gawalko The next Smoky Lake County Council Meetings be scheduled for **Thursday, September 22, 2022, at 9:00 a.m.**, and the next County Council Organizational Meeting be scheduled for **Wednesday, October 26, 2022, at 9:00 a.m. followed by a Regular Council Meeting**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

**8. Executive Session:**

**Personnel Issue: Organizational Chart Salary Ranges**

1016-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue in respect to the Organizational Chart Salary Ranges, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, and Assistant Chief Administrative Officer, and Finance Manager, time 4:33 p.m.

Carried.

1017-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 5:34 p.m.

Carried.

**Organizational Chart Salary Ranges**

1018-22: Cere That Smoky Lake County **defer** further review of the Personnel Issue in respect to the Organizational Chart Salary Ranges, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, to the September 20, 2022, Council Departmental Operations Meeting.

Carried.

**ADJOURNMENT:**

1019-22: Serben That the Smoky Lake County Council Meeting of August 25, 2022, be adjourned, time 5:39 p.m..

---

REEVE

**S E A L**

---

CHIEF ADMINISTRATIVE OFFICER