

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting
for the purpose of Departmental Operations to be held on
Tuesday, **September 20, 2022** at 9:00 o'clock A.M.
Virtual through Zoom Platform

Meeting ID: 863 2896 0825 Passcode: 989274

<https://us02web.zoom.us/j/86328960825?pwd=pVoh2dowwFEdoKrJwTZNNdS3GIC61i.1>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

No minutes.

4. Request for Decision:

5. Issues for Information:

1. [Manager Reports](#)

Public Works:

- a. Public Works Manager. ©
 - i. Council Requests Summary: Reports are on Service Tracker (Pilot Project).
 - ii. Road Projects.
- b. Public Works Road Foreman. *No Report*
- c. Public Works Shop Foreman. ©

Protective Services:

- d. Peace Officer. *No Report*
- e. Fire Chief. ©
- f. Safety Officer. ©

Planning and Development:

- g. Planning and Development Manager. ©

Natural Gas:

- h. Natural Gas Manager. ©

Environmental Operations/Parks and Recreation:

- i. Environmental Operations/Parks and Recreation Manager. ©

Agricultural Service Board:

- j. Agricultural Fieldman. ©

Administration:

- k. GIS Technician. *No Report*

1. Communications Technician. ©

Recommendation: Accept and file for information.

2. Training Reports

No Training Reports

3. Manager Work Plans

No Work Plans

6. Correspondence(s):

7. Delegation(s):

1. Bill Yaceyko - Re: Stoney Creek Flooding: Will be addressed during Public Works report. ©

8. Executive Session:

Adjournment



5.1.a

17
GOALS

1%
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
Public Works Manager Work Plan → Public Works Department Daily/Weekly/Monthly Plan : 100% → Administrative (PW Manager) : 100%	Doug Ponich: Achievements: No update. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/15 Doug Ponich: Achievements: Joint Health and Safety Meeting. August 16 County Departmental Meeting. August 23 Joint Health and Safety Meeting. September 15 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/08/18	1% 99% behind 8% 8.33 / 100% 92% behind 0% 0 / 100% 69% behind
→ Council Member Inquiry (PW Manager) : 100%		0% 0 / 100% 97% behind

Goal

→ Dust Control (PW Manager) : 100%

→ Gravel (PW Manager) : 100%

→ Maintenance (PW Manager) : 100%

Progress Update

Doug Ponich:

Achievements: Apply MG30 in front of residents along haul route. Aug. 18 Div. 4

- RR 163, north of TWP 604 - 610

- TWP 610, east of HWY 855

Challenges: *No value*

Next Steps: *No value*

2022/08/18

Doug Ponich:

Achievements: Continue Divisional and Private Gravel hauling.

Continue rock excavation and stock piling at White Earth Pit; cat stripping and levelling stock pile.

Haul 2 belly dump loads of gravel to Vilna Cultural Center. Aug. 18 Div.1

Haul 3 loads of 1" gravel to Brodyk Lake entrance (TWP 604) as per TFA Approval. Aug. 23 Div. 4

Haul cat back to White Earth Pit after Landfill work. Cat to continue assisting with rock excavation. Sept. 5

Challenges: *No value*

Next Steps: *No value*

2022/08/18

Doug Ponich:

Achievements: Continue grader road maintenance.

Continue culvert installation.

Culverts installed this reporting period:

- New culvert at TWP 602, west of RR 170. Aug. 16 Div. 4

- New culvert at RR 142A, 150m. north of TWP 603. Aug. 17 Div. 4

- Replace culvert at RR 140, 10m. north of TWP 582. Aug. 18 Div. 2

- Replace culvert at RR 142A, 120m. north of TWP 603. Aug. 19 Div. 1

- Install new culvert at TWP 592, 10m. east of RR 171. Aug. 22 Div. 3

- Install new culvert at TWP 600, 1.6km. west of RR 170. Aug. 23 Div. 4

0%
0 / 100%
69% behind

0%
0 / 100%
69% behind

0%
0 / 100%
69% behind

- Install new culvert at RR 161, 1.1km. north of TWP 590A. Aug. 24 Div. 3
- Replace culvert at TWP 604, 10m. east of RR 165A. Aug. 26 Div. 4
- Clean and shape ditch east of 18242 - TWP 592 to ensure proper drainage. Aug. 29 Div. 3
- Install new culvert at TWP 611, 300m. west of RR 165. Aug. 30 Div. 4
- Culvert crew repairing sink hole at TWP 592A, west of RR 154. Aug. 31 Div. 3
- Install new culvert at TWP 611, 100m. west of RR 165. Aug. 31 Div. 4
- Clean ditch at north side for proper drainage.
- Install culvert extensions at RR 181(N), 10m. north of TWP 590. Sept. 6 Div. 3
- Replace culvert at TWP 592, 350m. west of RR 183. Sept. 7 Div. 3
- Culvert crew staking culvert ends at Rehab. locations. Sept. 8

Grass cutting along bridge railings. (Visibility maintenance at all County bridges) Aug. 16, 17

Tree removal and brushing:

- RR 183, north of HWY 28. Aug. 16 Div. 5
- Brush access to Lot 6; Sunrise Resort for winter snow plowing access. Aug. 17, 18 Div. 1
- Chipping brush piles along TWP 594, east of RR 160 left from house move. Aug. 18 Div. 4
- West property line along RR 180, north of HWY 28. Aug. 24 Div. 5
- RR 170, north of TWP 602. Aug. 29, 30 Div. 4
- TWP 572, west of RR 135A. Aug. 31 Div. 2
- Tree removal after strong winds on Sept. 1
- RR 180, south of TWP 604. 2 trees Sept. 1 Div. 5
- RR 181, south of TWP 600. Sept. 1 Div. 5
- RR 164, south of TWP 592. Sept. 1 Div. 3
- RR 170, north of HWY 28. Sept. 1 Div. 4
- RR 174, south of TWP 594. 3 trees Sept. 1 Div. 4
- RR 150, south of HWY 28. Sept. 1 Div. 2
- RR 150, south of HWY 652. Sept. 1 Div. 2
- TWP 602A, east of HWY 855. Sept. 1 Div. 4

- RR 164, north of TWP 602. 3 trees Sept.1 Div. 4
- RR 174, north of TWP 604. Sept.1 Div. 4
- RR 170, south of TWP 610. Sept.1 Div. 4
- RR 164, north of TWP 602. (beaver issue) Sept. 7 Div. 4
- Cut over hanging branches along Victoria Trail in preparation for winter snow removal. Sept. 10 Div. 3 & 5

Patching:

- RR 191, north of TWP 600 (across from 60041 - RR 191) Aug. 17 Div. 5
- TWP 592, west of HWY 855. Aug.19 Div. 3
- TWP 584, west of HWY 855. Aug.19 Div. 3
- Dust control at 61335 - RR 132. Aug. 19 Div. 1
- TWP 620, east of HWY 36. Aug. 22 Div. 1
- RR 122, south of HWY 28. Aug. 22 Div. 1
- TWP 602, west of RR 164. Aug. 23 Div. 4
- TWP 600, east of RR 152. Aug. 24 Div. 4
- Bridge deck at RR 163, north of HWY 28. Aug. 24 Div. 4
- Dust control at 60125 - RR 192. Aug. 24 Div. 5
- Dust control at 60448 - RR 191. Aug. 26 Div. 5
- TWP 584, HWY 859 - RR 131. Aug. 31 Div. 2
- Dust control at 58435 - RR 131. Aug. 31 Div. 2
- RR 191, south of TWP 602. Aug. 31 Div. 5
- Dust control at 59443 - RR 175. Aug. 31 Div. 5
- RR 134, south of TWP 572A. (gravel) Sept. 1 Div. 2
- TWP 594, east of RR 163 next to bridge (gravel) Sept. 1, 7 Div. 4
- 4th street at Birchland. Sept. 1 Div. 1
- Dust controls at 59065 - RR 153 and 59109 - RR 153. Sept 6 Div. 2
- RR 152, north of TWP 600. Sept. 6 Div. 4
- Dust control at 17305 - TWP 602. Sept. 7 Div. 4
- TWP 602, west of RR 164 (N) Sept. 7 Div. 4

Skid steer with brushing head:

- TWP 592, east of RR 131. Aug. 16, 17
- SW intersection at TWP 614 & RR 132. Aug. 24 Div. 1
- TWP 594, RR 160 - 155. Aug. 26, 30 Div. 4

Sign repair and replacement:

- Replace Address sign at RR 182 & TWP 592; accident scene damage. Aug. 18 Div. 2
- Install C.O.P. signs as per request list from Marlean Skoreyko and Dan Gowalko. Aug. 25, 26, 30.
- Straighten Rural address sign at RR 141 & HWY 652. Sept. 7 Div. 2

Gate post replacement and gate repair at 61044 - RR 131. (Damaged during winter snow removal) Aug. 22, 25 Div. 1

Skid steer moving black dirt at H.A.K. School yard. Aug. 23

Haul and place 2 concrete barriers at designated trail at Brodyk Lake (close trail to traffic) directed by T.F.A from Environment. Aug. 25 Div. 4

Haul Winch Truck to Camrose for repair. Aug. 26

Cat pushing up garbage at Smoky Lake Landfill. Aug. 29 - 31 Div. 4

Cat pushing up garbage at Spedden Landfill. Sept. 1, 2 Div. 1

Drive Unit 180 back from Camrose; repairs completed. Sept. 1

Winch truck pulling out posts from within Mons Lake; north end of lake next to 60312 - RR 164. Sept. 2 Div. 4

Challenges: No value

Next Steps: No value

2022/08/18

Doug Ponich:

Achievements: MG2221 – RR 130; TWP 603 – 604. Div. 1

- Water and blade road surface. Aug. 16

R2213 – Methodist Cemetery Road Div. 3

- Brush right-of-way. Aug. 17
- Fence removal. Aug. 23
- Grader shaping road top. Aug. 23, 24
- Gravel and blade road top. Aug. 24

MG2215 – TWP 600; RR 180 – 181. Div. 5

- Water, blade and apply second application of MG30. Aug. 18

Close TWP 600 from RR 170–171. Road is washed out 300m. west of RR 170 due to excessive water flow from SE 11–60–18. Aug. 29 Div. 4

A beaver dam broke open next to a small lake at this quarter creating extreme run-off. Road repair initiated and completed on September 1.

Work on 5 – Year Road Plan. Sept. 6, 7

R2212 – TWP 592; RR 145 – 150 Sept. 8, 9 Div. 2

Next Reporting Period:

R2222 – TWP 592; RR 142 – 143

R2215 – TWP 602; RR 195 – 200

R1425 – TWP 594; RR 194A – 200

P2215 – RR 181; TWP 604 – 605

Challenges: *No value*

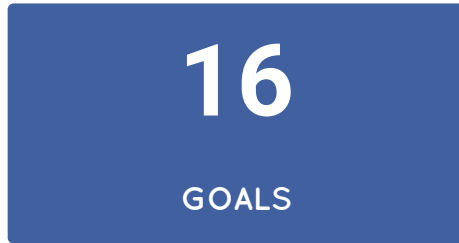
Next Steps: *No value*

2022/08/18

0%
0 / 100%
69% behind



5.1.c



MARK FEDORETZ

(SHOP) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
Administrative (PW Shop Foreman) : 100%	<p>Mark Fedoretz:</p> <p>Achievements:</p> <ol style="list-style-type: none"> Attend managers meetings Attend safety meetings Starting and helping complete projects in the shop Vehicle check lists. Attend Departmental meetings Signing Timesheets and bills Oil samples and act on recommendations Working on Budget. Old shop improvements. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/09</p>	<p>Annual Inventory Count Month <input type="checkbox"/></p> <p>to be complete by: December</p> <p>Warranty repairs Month <input type="checkbox"/></p> <p>to be complete by: <i>No value</i></p> <p>Annual Employee Evaluations Month <input type="checkbox"/></p> <p>to be complete by: December</p> <p>Spec out vehicles and equipment to be purchased for all departments Month <input type="checkbox"/></p> <p>to be complete by: <i>No value</i></p>	<p>Behind 0% 0 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
Contract Work (PW Shop Foreman) : 100% Contract CVIPs	Mark Fedoretz: Achievements: No contract work to report. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/13		Behind 0% 0 / 100%
Council Member Inquiry (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: No Council inquires this reporting period Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/13		On Track 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
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Equipment (PW Shop Foreman) : 100%

Mark Fedoretz:

Achievements:

1. 507A Change out front tire. August 17 2022
2. 505 Resealed left door glass. August 17 2022
3. 604G Put track back on and tightened up. August 17 2022
4. 633A Replaced mirror glass. August 18 2022
5. 629 changed main hydraulic hose. August 19 2022
6. 601 Changed out blade tilt hoses. August 22 2022
7. 627 Pushed back in pin on bucket linkage. August 22 2022
8. 471 Installed back window. August 22 2022
9. 525 Clean out radiator. August 23 2022
10. 505 Service. August 23 2022
11. 629 Replace lift hoses. August 24 2022
12. 474 Change out rear mower tire. August 26 2022
13. 508A Clean out Radiator. August 29 2022
14. 601 Clean out radiator. August 31 2022
15. 471 Diagnose and replace air compressor under seat. September 6 2022
16. 602 Pump up rear tires and boost backhoe. September 12 2022

Challenges: *No value*

Next Steps: *No value*

2022/09/09

Behind
0%

0 / 100%

**Protective Services
Maintenance/Repair (PW Shop
Foreman) : 100%**

Mark Fedoretz:

Achievements:

1. 445 Fixed pump from overheating. August 23 2022
2. 459 CVIP and service. August 29 2022

Challenges: *No value*

Next Steps: *No value*

2022/09/09

Behind
0%

0 / 100%

Goal	Progress Update	Tasks	Current Completion
Training (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: No training this period to report, Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/08/10</i>		Behind 0% 0 / 100%
Vehicle (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> 1. 195 Retorque wheels. August 18 2022 2. 195 Repair wiring. August 22 2022 3. 197 Service August 22 2022 4. 195 155 Change out primer pump. August 22 2022 5. 105 Removal of cab and engine components so we can remove the engine heads. August 23- September 13 2022 6. 116 Replace head light. August 24 2022 7. 202 Replace head light August 25 2022 8. 195 Put back in mat on box floor. August 26 2022 9. 205 Install new power plug August 29 2022 10. 191 Service. August 30 2022 11. 226B Check engine light August 30 2022 12. 107 Service August 30 2022 13. 191 Service. August 30 2022 14. 112A Replace front right axle seal. August 31 2022 15. 227 Service August 31 2022 16. 226 Service. September 1 2022 17. 158 CVIP, trailer plug and other lights. September 1 2022 18. 726 Install trailer brake controller. September 1 2022 19. 714 Replace wheel bearings. September 1 2022 20. 204A Service. September 7 2022 		Behind 0% 0 / 100%

	Progress Update	Tasks	Current Completion
	21. 101C Engine code, Cleared came back on booked in to Grant Miller. September 8 2022		
	22. 222 Service September 8 2022		
	23. 164 Winterize Pump. September 8 2022		
	24. 170 Replace front left wheel seal. September 8 2022		
	25. 108 Start truck and check over for winter. September 12 2022		
	Challenges: <i>No value</i>		
	Next Steps: <i>No value</i>		
	<i>2022/09/09</i>		

→ 31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.

Behind
0%

→ Sand trucks ready for Winter

Sand truck 3

Month
to be
complete by:
October

Sand truck 2

Month
to be
complete by:
October

Behind
0%

Sand truck 1

Month
to be
complete by:
October

→ 150 Services to vehicles and equipment : 150 Service(s)

Behind
0%
0 / 150 Service(s)

Goal	Progress Update	Tasks	Current Completion
<p>↳ Tandem Trucks ready for summer</p>		<p>Sand truck 1 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 2 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 3 Month <input type="checkbox"/> to be comple te by: April</p>	
<p>31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.</p>			<p>Overdue 32%</p>
<p>150 Services to vehicles and equipment : 150 Service(s)</p>			<p>Overdue 0% 0 / 150 Service(s)</p>

COUNCIL MOTIONS 2022

Goal	Progress Update	Tasks	Current Completion
Old County Shop Overhead Door and Ceiling Insulation	<p>Mark Fedoretz:</p> <p>Achievements: September 12, 13, 14 2022 they have completed the spray foam in the roof. Still waiting on the overhead doors to come in and be installed. (supply chain issues is what we are being told)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/09/13</i></p>		<p>On Track 50%</p>

(SHOP) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
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(SHOP) Training Event Form 2022

Behind
0%



5.1.e

FIRE SERVICES PLAN

(FIRE) COMMUNITY SERVICES

Goal	Progress Update
1. Administrative Activity (FIRE) : 100%	<p>Scott Franchuk:</p> <p>Achievements:</p> <ul style="list-style-type: none">• Completed 2 Smoky Lake Region Fire and Rescue Committee agenda package• Emailed all questions and concerns to TSI from the August 29 Regional meeting• Short listing and creating interview questions• Completed the ALL-Net Service Tracker training• Attended 1 Capital Budget meeting• Completed the 5 year capital budget information of the Finance Department• Working on on the 2023 operational budget• Attended the Heritage Day weekend Emergency Planning meeting• Contacted FireSmart consulting companies for the grant application• Completed the FireSmart grant application and submitted it• Working on 5 outstanding invoices• Working on the Arson presentation for the Conference <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/16</p>

Goal**Progress Update****2. Fire Protective Services : 100%****Scott Franchuk:****Achievements:**

- 7 Fire permits were issued and inspected
- 2 Fireworks permits were issued

Challenges: *No value***Next Steps:** *No value*

2022/09/16

3. Smoky Lake Fire Department : 100%**Scott Franchuk:****Achievements:**

- Smoky Lake Fire responded to 3 collisions, 1 fires, 3 medical and 1 fire alarm
- The department hosted 2 practices
- 2 new members joined the fire department
- 7 pairs of firefighting boots were assigned to the members and put into service
- 11 helmets were assigned to the members and put into service
- 4 AED's were put into services
- Rescue 407 emergency lights stopped work, parts cannot be found and looking into other options
- Engine 459 CVIP was completed at the County Shop

Challenges: *No value***Next Steps:** *No value*

2022/09/16

Goal**Progress Update****4. Vilna Fire Department : 100%****Scott Franchuk:****Achievements:**

- Vilna Fire Department responded to 2 collisions and 1 medical
- The department hosted 2 practices
- 4 pairs of firefighting boots were assigned to the members and put into service
- 10 helmets were assigned to the members and put into service
- 2 AED's were put into service

Challenges: *No value***Next Steps:** *No value*

2022/09/16

5. Waskatenau Fire Department : 100%**Scott Franchuk:****Achievements:**

- Waskatenau Fire responded to 3 fires and 1 medical
- 2 pairs of firefighting boots were assigned to the members and put into service
- 5 helmets were assigned to the members and put into service
- 2 AED's were put into service

Challenges: *No value***Next Steps:** *No value*

2022/09/16

6. Training Activity (FIRE) : 100%**Scott Franchuk:****Achievements:**

- Zone 3 Fire Chiefs Meeting on October 8 in Mundare

Challenges: *No value***Next Steps:** *No value*

2022/09/16

Goal

Progress Update

7. Council Member Inquiry (FIRE) : 100%

Scott Franchuk:

Achievements:

- No Council inquiries at this time

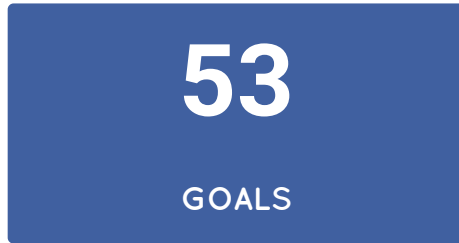
Challenges: *No value*

Next Steps: *No value*

2022/09/16



5.1.f.



PUBLIC WORKS SAFETY PLAN

(SAFE) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
Disaster Services (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: Sept 13 pumpkin fair disaster planning meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100%
→ Apply for grants when needed	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/15		Behind 0%
→ ASIST Training	Trevor Tychkowsky: Achievements: Aug 25 AEMA training Safety Officer & medical unit leader Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Attend Disaster summit			Behind 0%

Goal	Progress Update	Tasks	Current Completion
→ Attend yearly AEMA Summit	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17		Behind 0%
→ Attend yearly Disaster forum	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Chair Organized regional team (ASIST)	Trevor Tychkowsky: Achievements: Sept 7 regional IMT meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Do yearly training for EOC team	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Hold regular meeting	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Hold regular meeting (Regional Councils)			Behind 0%
→ Hold table top training for EOC team			Behind 0%

Goal	Progress Update	Tasks	Current Completion
↳ Update CEMP manual	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
Risk Pro (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 38% 38.18 / 100%
↳ Attend strat plan meetings			Behind 0%
↳ RMA Risk pro meeting and requirements	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
↳ Service Generators : 1 Service(s) to 12 Service(s)	Trevor Tychkowsky: Achievements: Sept 7 started generators Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind -9% 0 / 12 Service(s)
↳ Jubilee insurance inspections 0 Inspection(s)	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		On Track 100%
↳ Jubilee insurance investigations 0 Investigation(s)	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		On Track 100%

Goal	Progress Update	Tasks	Current Completion
Public Works (Safety Officer) : 100%	<p>Trevor Tychkowsky:</p> <p>Achievements: Aug 18 worked on cameras Aug 23 worked on cameras Aug 25 worked on cameras Aug 30 worked on cameras Sept 6 worked on cameras Sept 7 worked on cameras Sept 9 worked on cameras Sept 13 worked on cameras sept 14 worked on cameras Sept 15 went to get new cameras</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100%</p>
→ Work on security system and gate operation for P.W.	<p>Trevor Tychkowsky:</p> <p>Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
→ Work on special projects when required			<p>Behind 0%</p>
Administrative (Safety Officer) : 100%	<p>Trevor Tychkowsky:</p> <p>Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Receive calls from after hour operator for taxpayers concerns</p>	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 5%</p>
<p>→ Cascade reports</p>	<p>Trevor Tychkowsky: Achievements: Sept 16 completed report for council</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Hold yearly meeting</p>	<p>Trevor Tychkowsky: Achievements: Apr 29 annual safety day at National hall</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		<p>Behind 0%</p>
<p>→ Testing of drugs for staff suspected to be under the influence</p>	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Safety Committee</p>	<p>Trevor Tychkowsky: Achievements: Aug 18 safety committee Sept 15 safety committee</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Cellular Devices</p>	<p>Trevor Tychkowsky: Achievements: Aug 30 working on phones</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>

Goal	Progress Update	Tasks	Current Completion
→ Manage phone problems	Trevor Tychkowsky: Achievements: Sept 1 worked on phone issues Sept 7&8 worked on phone issues Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Answer e-mails from Call center for after hour complaints 7 Complaint(s) to 0 Complaint(s)	Trevor Tychkowsky: Achievements: dealt with 2 after hr calls Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 100%
→ Social events	Trevor Tychkowsky: Achievements: Sept 2 staff retirement party Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
Council Member Inquiry (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: nothing to report Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16		Behind 0% 0 / 100%
Training (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: Aug 30 got training for safety committee changed to Oct 12 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100%
→ Attend Alberta Safety Conference			Behind 0%

Goal	Progress Update	Tasks	Current Completion
→ Instructor courses	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Complete CPTED	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Complete Orientation	Trevor Tychkowsky: Achievements: Sept 13 orientation for Bylaw officer Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Attend Annual H&S safety conference	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0%
→ Safety Tracking			Behind 0%
→ Attend Safety group NASC			Behind 0%

Goal	Progress Update	Tasks	Current Completion
Safety (Safety Officer) : 100%	<p>Trevor Tychkowsky:</p> <p>Achievements: Aug 18 got PIR certificate printed Aug 19 went to city to fix phones and pick up parts for PW Aug 23 completed repairs on insurance claim from spring at repair shop Aug 25 worked on critical illness claim for staff member Aug 26 sent damage claim to insurance Aug 30 got approval from insurance for repairs Aug 31 went to city for parts and also work on phones and pick up gifts for retirement Sept 1 worked on critical illness with insurance</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100%</p>
<p>→ Annual Safety Audit</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: Sept 13 worked on contractor management policy</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Hazard Identification</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: no further issues noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Assist all other departments</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: Aug 17 got another quote for concrete work at office Aug 18 worked on RFD for sidewalks Aug 22 worked on lighting for office Aug 30 worked on lighting for office Sept 6 worked on lighting at office and also concrete and also inside lighting at office Sept 8 went to city for meeting for lights with contractor also phone repairs and PW parts pick up Sept 13 a/14 helped bylaw move units over</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Vice president RUSA</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ informal inspections</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: Aug 26 site inspection rr155-160 twp 594 with corrections needed worker was spoken to by supervisor Sept 9 site inspections TWP592 (RR145-150) no issues noted just dicussion noted and spoke with manager on where the units will be stored in the evening. new location was found</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>
<p>→ Review safety manual</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0%</p>

Goal	Progress Update	Tasks	Current Completion
→ Tool box meetings	<p>Trevor Tychkowsky: Achievements: toolbox meetings completed each Monday morning</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>		Behind 0%
→ Incident investigation from public	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		Behind 0%
→ Incident investigation from staff	<p>Trevor Tychkowsky: Achievements: Sept 9 unit 615 was kept in the ditch at Twp 592 - RR 175 noticed from worker passing by the fuel cap was removed</p> <ul style="list-style-type: none"> - upon investigation fuel was stolen but on emptied right out - this was discussed with staff to always make sure units are stored at a safe location - this unit was transported back to the shop with no other issues noted <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		Behind 0%
→ Fill out WCB reports Risk Management	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		Behind 0%
→ Transport worker to OIS clinic Edmonton			On Track 0%

Goal	Progress Update	Tasks	Current Completion
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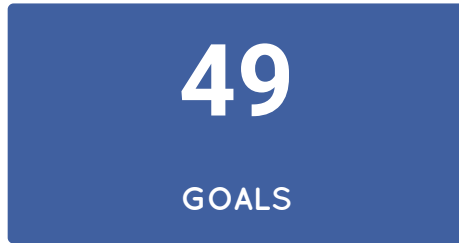
↳ Check over JSA forms from site inspections 0 Inspection(s)

Trevor Tychowsky:
 Achievements: Aug 31 reviewed on 52 JSA's minor issues noted and discussed with staff
 Challenges: *No value*
 Next Steps: *No value*
 2022/09/16

On Track
 100%



5.1.g



JORDAN RUEGG

(P&D) GOVERNANCE

Goal	Progress Update	Tasks	Current Com...
<p>Land Use Planning/Development : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is continuing to review the County's Land Use Bylaw for deficiencies and bring any recommended amendments forward to Council for consideration as necessary.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		<p>35%</p> <p>35 / 100%</p>
<p>Land Use Bylaw Amendments - Recreational Vehicles</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>Second Reading of Amendment - Consideration of Amendment Mon <input type="checkbox"/></p> <p>to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Mon <input type="checkbox"/></p> <p>to be com</p>	<p>4%</p>

Progress Update	Tasks	Current Com...
	<p>plet e by: <i>No valu e</i></p>	
	<p>Public Hearing - Re: Amendment Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p>	
	<p>Committee of the Whole - Initial Policy Discussion Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p>	
	<p>Committee of the Whole - Review of Initial Policy Discussion Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p>	

Goal	Progress Update	Tasks	Current Com...
Road Closures : 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: RC File 027 Bylaw 1398-21 was given Second and Third Readings at the August 25, 2022 Council meeting. The Planning and Development Manager has forwarded a copy of said Bylaw and the associated ROW Agreement between Telus and Alberta Transportation to the Alberta Land Titles Office for registration. Once copies of the new titles are received by the County, the Planning and Development Department will continue with the next phase of the proposed boundary adjustment and consolidation.</p> <p>RC File 029</p> <p>Bylaw 1423-22, a Bylaw to close and dispose of portions of the government road allowance adjacent to the east property line of River Lot 10, Victoria Settlement, was given First Reading at the August 25, 2022 Council meeting. A Public Hearing on said Bylaw was also held at the August 25, 2022 Council meeting. Copies of said Bylaw will be forwarded by the Planning and Development Manager to the Minister of Transportation for approval. Once approval from the Minister has been received, the Planning and Development Manager will forward said Bylaw to the next possible Council meeting for consideration of Second and Third Readings.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		<p>35%</p> <p>35 / 100%</p>

Goal	Progress Update	Tasks	Current Com...
Planning and Development Manager Work Plan : 100%	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development 2022 Departmental Work Plan was adopted by Council at the March 22, 2022 Departmental Meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/19</p>	<p>Enforcement Actions Mon <input type="checkbox"/> th to be com plet e by: Dec em ber</p> <p>Heritage Resources Mon <input type="checkbox"/> th to be com plet e by: Dec em ber</p> <p>Field Work/Research Mon <input type="checkbox"/> th to be com plet e by: Dec em ber</p>	<p style="text-align: center;">100% 100 / 100%</p>
<p>→ Subdivision Application referrals from Subdivision Authority (Municipal Planning Services) 0 Application(s)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the County's Subdivision Authority, Municipal Planning Services (2009) Ltd. on a total of 20 subdivision files.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/15</p>		<p style="text-align: center;">101%</p>
<p>→ Safety Codes Permits : 100%</p>			<p style="text-align: center;">30% 30 / 100%</p>

(P&D) ECONOMIC DEVELOPMENT

Goal	Progress Update	Tasks	Current Com...
<p>Industrial Park : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with the Regional Economic Development Officer to look for opportunities to attract industrial and commercial development.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		<p>23% 23 / 100%</p>
<p>Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Bylaw No.1419-22 Amendment to Land Use Bylaw 1272-14 for the purposes of rezoning certain lands from Agriculture (AG) District and from Hamlet General (HG) District and from Victoria Agriculture (A1) District to Community & Institutional (P) District, proposes some housekeeping of the County's Land Use Bylaw to provide more accurate land use districting for a number of parcels that contain community/institutional uses, was given First Reading at the August 25, 2022 Council meeting. A Public Hearing for said Bylaw is scheduled for the October 26, 2022 Council meeting at 1:15 p.m.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>Second Reading of Amendment - Consideration of Amendment Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p> <p>Public Hearing - Re: Amendment Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p> <p>Committee of the Whole - Initial Policy Discussion Mon <input type="checkbox"/> th to be com plet e by: <i>No</i></p>	<p>30% 30 / 100%</p>

	Progress Update	Tasks	Current Com...
		<p><i>valu e</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p> <p>Land Use Bylaw Amendments - Recreational Vehicles Mon <input type="checkbox"/> th to be com plet e by: <i>No valu e</i></p>	

Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities : 100%

NEW Jordan Ruegg:

Achievements: No action was taken during this reporting period.

Challenges: *No value*

Next Steps: *No value*

2022/09/15

10%
10 / 100%

Goal	Progress Update	Tasks	Current Com...
<p>Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities : 100%</p>	<p>Jordan Ruegg: Achievements: The documents required to form the MCC were signed and executed as of April 13, 2022, and this project is now complete.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/04/19</p>		<p>100% 100 / 100%</p>

COUNCIL MOTIONS 2022

Goal	Progress Update	Tasks	Current Com...
Joint Use Planning Agreements (JUPAs).	<p>NEW Jordan Ruegg:</p> <p>Achievements: An meeting of the Intermunicipal Collaboration Committee (ICC) was held on September 19, 2022, to initiate discussion with respect to establishing a regional Joint Use Planning Agreement with the Aspen View Public Schools and Lakeland Catholic Schools Divisions.</p> <p>The Planning and Development Manager and the Planning Technician met with representatives of Lakeland Catholic Schools Division on August 12, 2022, and with representatives from Aspen View Public Schools on September 2, 2022, to discuss the requirements of Joint Use and Planning Agreements.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		15%
Trail Strategy – Further Engagement: Neighboring Municipalities & Province of Alberta			0%
Trail Strategy – Next Step, Round Two Public Participation Engagement	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is preparing a draft Trails Strategy Policy which will be brought forward to a future County Council meeting for discussion following an additional round of public engagement sessions.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/02</p>		0%
Bylaw No. 1407-22: Designation for Hamlin Road Ranch as a Municipal Historic Resource	<p>Jordan Ruegg:</p> <p>Achievements: Copies of Bylaw 1407-22: A Bylaw to Designate the Hamlin Road Ranch as a Municipal Historic Resource have been printed for signature and execution. The Planning and Development Manager has sent copies of the Bylaw to the owners of the Hamlin Road Ranch as they are required to sign the Bylaw before it can be registered on the Certificate of Title at the Alberta Land Titles Office. Once the Bylaws have been signed and executed by all parties, the Bylaw will be forwarded to the Alberta Land Titles Office for registration.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/09</p>		100%

Goal	Progress Update	Tasks	Current Com...
McDougall Gravesite (VICTORI 8) and Victoria Park Cemetery (VICTORI 10).	<p>NEW Kyle Schole:</p> <p>Achievements: The transfer documents were sent to Land Titles on June 9, 2022. Public Works Dept. has also undertaken the planned access improvements during late August, and the project is considered almost complete.</p> <p>Challenges: The gravestones themselves are in need of attention, and quotes are being sought for knowledgeable contractors to undertake this work.</p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		100%
Trails Strategy- Public Participation Plan	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has compiled the responses it heard from the public into a "What We're Hearing Report" which will be presented to Council at the August 25, 2022 Council meeting for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/11</p>		100%
2021/22 Alberta Community Partnership (ACP) Intermunicipal Collaboration Component, Conditional Grant Agreement for Regional Engineering Development Standards Project	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department received a signed and executed copy of the Agreement on June 7, 2022, and has filed it for the County's records.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/11</p>		100%
North Saskatchewan Heritage River Initiative: Approved Nomination	<p>NEW Kyle Schole:</p> <p>Achievements: Nomination Announcement shared by federal news release on August 3, 2022 - notice also shared on County website and filed for information.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		100%
North Saskatchewan Heritage River Initiative: Approved Nomination			100%

Goal	Progress Update	Tasks	Current Com...
Contract Award for Regional Engineering Design Standards (REDS) RFP No. REDS-2022	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has ensured that the contract for the Regional Engineering Design Standards (REDS) Project has been signed by all parties. The Planning and Development Manager will provide updates to Council on the status of the REDS Project at future Council meetings as the Project unfolds.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/01</p>		100%
Proposed Changes to Safety Code Act Inspections and Fees	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent an email to Ryan Nixon, Director of Business Development & Innovation, The Inspections Group Inc., dated September 1, 2022, informing him of Council's decision to allow the Inspections Group to issue conditional permits for minor builds and to implement a \$150.00 Extension Fee and a \$125.00/hour (minimum two hours) Variance Fee, and further to request that The Inspections Group provide updated Fee Schedules to each of the respective municipalities for inclusion in the Joint Quality Management Plan, which will be adopted by each respective Council and signed by all parties after said revised Fee Schedules have been provided.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/01</p>		100%
Trail Strategy – “What We’re Hearing” Report	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has filed the "What We're Hearing Report" and has posted the results of the Report to the County's website for public information. The Planning and Development Department will continue to engage with the public on the proposed Trails Strategy throughout the Fall, and will forward the results of that engagement to Council for discussion at a future meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/01</p>		100%
Alberta Heritage Preservation Partnership Program (HPP): Heritage Research Grant - North Saskatchewan R22F-13	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with its consultants, O2 Design on the North Saskatchewan River Heritage Management Plan and will update Council on a regular basis at each monthly Council meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/01</p>		100%

Goal	Progress Update	Tasks	Current Com...
Phase II – Lake and Hamlet Signage Project	<p>NEW Jordan Ruegg: Achievements: The order has been placed with the producer, and once received, Public Works will schedule the installation.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/15</p>		93%
Regional Engineering and Development Standards	<p>NEW Kyle Schole: Achievements: Associated Engineering has commenced work with a kick-off meeting among the partners on August 24th.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		95%
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Lost Road Closure Files	<p>NEW Kyle Schole: Achievements: Resolutions have been Transmitted to District 5 ahead of its September 23, 2022 meeting for consideration, with a Cover Letter from the Reeve calling for Seconders.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		47%
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Wetland Replacement Program (WRP)	<p>NEW Kyle Schole: Achievements: Resolutions have been Transmitted to District 5 ahead of its September 23, 2022 meeting for consideration, with a Cover Letter from the Reeve calling for Seconders.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		47%
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Completion of Alberta's Remaining Land-use Framework Regional Plans	<p>NEW Kyle Schole: Achievements: Resolutions have been Transmitted to District 5 ahead of its September 23, 2022 meeting for consideration, with a Cover Letter from the Reeve calling for Seconders.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		47%

Goal	Progress Update	Tasks	Current Com...
Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions	<p>NEW Kyle Schole: Achievements: Resolutions have been Transmitted to District 5 ahead of its September 23, 2022 meeting for consideration, with a Cover Letter from the Reeve calling for Seconders.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		47%
Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions	<p>NEW Kyle Schole: Achievements: Resolutions have been Transmitted to District 5 ahead of its September 23, 2022 meeting for consideration, with a Cover Letter from the Reeve calling for Seconders.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		47%
Bylaw No. 1419-22: LUB Amendment to Rezone lands from: AG District, HG District, & A1 to P District & C2 District	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Department is preparing the necessary Public Notice and letters to adjacent landowners for the required advertisement of the Public Hearing on proposed Bylaw 1419-22 ahead of the Public Hearing scheduled for the October 26, 2022 County Council meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/01</p>		20%
Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource	<p>NEW Jordan Ruegg: Achievements: The Planning and Development Manager has prepared Bylaw 1420-22 for signature and execution, and will forward a copy of said Bylaw to the owner of the Hamlin Road Ranch, as per the requirements under Section 26(10)(a) of the <i>Historical Resources Act</i>, R.S.A. 2000, C.H-9, as amended. Because the Designating Bylaw 1407-22 had not been registered on the Certificate of Title, the Planning and Development Department is nor require to provide a notice of the County's intent to repeal said Bylaw to the Land Titles Office.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/02</p>		50%

Goal	Progress Update	Tasks	Current Com...
<p>North Saskatchewan River Historic Research</p>	<p>NEW Kyle Schole: Achievements: Project Workplan has been filed and work has commenced, with a target to be complete by mid/late November 2022 ahead of the grant deadline of February 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/02</p>		<p>54%</p>

COUNCIL MOTIONS 2021

Goal	Progress Update	Tasks	Current Com...
Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)	<p>NEW Jordan Ruegg:</p> <p>Achievements: The renewal for REC Lease 170007 was submitted to Alberta Environment and Parks for approval on July 14, 2022. Once a decision on the application has been made by AEP, the Planning and Development Department will provide an update to Council.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		80%
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		10%
Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the surveyor and the landowners to prepare the necessary documents to effect the road closure and will bring forward a road closure bylaw for Council's consideration at a future County Council meeting. Prior to the Bylaw being considered, the Planning and Development Department will obtain consent from the adjacent landowner as a subdivision of these lands is also being proposed following the closure of the road plans.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		32%
Land Use Bylaw 1272-14 Amendment to create a Recreation District	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		8%

Goal	Progress Update	Tasks	Current Com...
Lake & Hamlet Subdivision Signage Project	<p>Jordan Ruegg:</p> <p>Achievements: Smoky Lake County Council approved the lake and hamlet sign locations at the April 28, 2022 County Council meeting. The proposed signs are to be installed at the approved locations by the County's Public Works Department during the spring/summer of 2022.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/11</p>		100%
Closure of Road Plan 10 C.L. & Road Plan 3098HW, located within NE-19-57-13-W4M	<p>Jordan Ruegg:</p> <p>Achievements: This Motion has been rescinded and a new Motion (Motion #1207-21) has been adopted to address this issue.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/04/19</p>		100%
Lake Trails Strategy	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has compiled the responses it heard from the public into a "What We're Hearing Report" which will be presented to Council at the August 25, 2022 Council meeting for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/11</p>		100%
Trails Strategy & Lake Accretion Update	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has compiled the responses it heard from the public into a "What We're Hearing Report" which will be presented to Council at the August 25, 2022 Council meeting for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/11</p>		100%

Goal	Progress Update	Tasks	Current Com...
Alberta Wetlands Replacement Program	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department met with representatives of Alberta Environment and Parks on February 10, 2022, to discuss the Wetland Replacement Program and the project that the County has identified as a possibility for funding. A site visit is expected to occur in the spring so that further investigation of the feasibility of the project can be conducted.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/02/15</p>		<p>100%</p>
Lake Subdivision Signage Project	<p>Jordan Ruegg:</p> <p>Achievements: Lake Signage has been procured, and currently awaits installment in Spring 2022. The project has also been expanded by Budget 2022 to encompass hamlets, for which sign design work is currently underway, and also anticipated for spring.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/02/15</p>		<p>100%</p>
Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)	<p>NEW Jordan Ruegg:</p> <p>Achievements: The renewal for REC Lease 170005 was submitted to Alberta Environment and Parks for approval on July 14, 2022. Once a decision on the application has been made by AEP, the Planning and Development Department will provide an update to Council.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		<p>87%</p>

Goal	Progress Update	Tasks	Current Com...
Application to Vary the 300M Setback - former Waskatenau Nuisance Ground	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the prospective purchasers of the former Waskatenau Nuisance Ground to finalize a transfer of the lands. The prospective purchaser has submitted concept plans to the County for review of their proposed development while discussions have taken place regarding connection to municipal servicing and access. Administration is currently in discussions with the Village of Waskatenau regarding an Intermunicipal Servicing Agreement which is required pursuant to the MGA for the Village to provide services within the County as is contemplated in the Intermunicipal Development Plan between the Village and the County. A follow-up meeting was held between the County, the Village of Waskatenau and Brownlee to discuss the draft Agreement and make recommendations for changes. Brownlee is currently preparing another draft that reflects the changes discussed and will forward it to County/Village administrations for review once it has been prepared.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		46%
What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		26%
Bylaw No. 1402-21: Road Closure – Cancellation of all that portion of "AVENUE" lying South of Lot A, and North of Lot B, Plan 8420551 located within the Hamlet of Warspite	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent Bylaw No. 1402-21, along with the required documentation, to the Minister of Transportation for signature and approval, on January 12, 2022. Provided that the Minister signs and approves of said Bylaw, the Planning and Development Manager will bring said Bylaw to Council for Second and Third Readings as soon as the Bylaw has been returned to Smoky Lake County.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>		51%

Goal	Progress Update	Tasks	Current Com...
<p>Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: An application for a renewal of Disposition DLO 170189 for the Hanmore Lake Boat Launch was submitted to Alberta Environment and Parks for approval on January 19, 2022. The Planning and Development Department will provide an update to Council once a response on the renewal application has been received from Alberta Environment and Parks.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/09/15</i></p>		<p>70%</p>

(P&D) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Com...
(P&D) Training Event Form 2022			10%



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GOALS

NATURAL GAS PLAN

Goal	Progress Update
<p>AMR meter expiration replacement Note: Strategic Priorities Chart Feb 6, 2017 : 100%</p>	<p>Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>
<p>Odorant Activity : 100%</p>	<p>Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>

Goal**Progress Update****↳Deliver Odorant 0 Hours****Daniel Moric:**

Achievements: August 1/22 - August 31/22

- 78.5 hrs x 2 servicemen = 157 hrs delivering odorant. Deliveries made to County of Thorhild Gas Utility, GLDC Gas Co-op, Phoenix Gas Co-op, County of Two Hills Gas Utility, Rocky Gas Co-op, Coronado Gas Co-op, Paintearth Gas Co-op, and Natural Gas Co-op 52.

September 1/22 - September 14/22

- 10.5 hrs x 2 servicemen = 21 hrs delivering odorant. Deliveries made to Goodfish Lake Gas Utility, Lac La Biche District Gas Co-op, and Northeast Gas Co-op.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

CNG Trailer : 100%**Daniel Moric:**

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/09/14

↳Compressed natural gas trailer 0 Trailer(s)**Daniel Moric:**

Achievements: -Outage at TRL Gas Co-op was completed on September 4th and the CNG trailer was picked up on September 6th. Trailer was being refilled and to be delivered to Ankerton Gas Co-op for another TC Energy outage, but during refilling, noticed the thermal reliefs on the tanks were relieving pressure during filling. 10 out of the 12 tanks were relieving, so trailer was deemed unfit for use until Gas Alberta makes arrangements to have trailer repaired.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

Goal**Progress Update****Administrative Activity (GAS) :
100%****Daniel Moric:****Achievements:**

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- August 2022 gas price was \$7.89/GJ. September 2022 gas price has decreased to \$7.74/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.

Challenges: *No value***Next Steps:** *No value*

2022/09/14

→Service Calls : 100%**Daniel Moric:****Achievements:** - Gas smell outside by meter. Found regulator on customer side of meter venting. Customer stated they will have regulator replaced. (Warspite)**Challenges:** *No value***Next Steps:** *No value*

2022/09/14

→Management meeting**Daniel Moric:****Achievements:**

Attend weekly managers meetings

Challenges: *No value***Next Steps:** *No value*

2022/09/14

Goal**Progress Update**→ **Utility Personnel Meeting**→ **Gas balancing****Daniel Moric:**

Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→ **Delinquent accounts****Daniel Moric:**

Achievements: Overdue account letters are sent out after gas bills are processed monthly.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→ **Paperless billing****Daniel Moric:**

Achievements: Currently have 397 natural gas accounts receiving bills by email.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→ **Attend Conventions****Daniel Moric:**

Achievements: - Attended the Federation Managers meeting at the Coast Hotel in Nisku from September 7-9.
- Council, myself, and Gene are booked for the Federation Convention and AGM on November 27-December 1.
- Federation Zone Meeting October 27th in Lac La Biche

Challenges: *No value*

Next Steps: *No value*

2022/09/14

Goal	Progress Update
<p>→ Auditor documentation</p>	<p>Daniel Moric: Achievements: Will provide auditor the required documents at their request. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>
<p>→ Other duties</p>	<p>Daniel Moric: Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>
<p>→ O & M Policy</p>	<p>Daniel Moric: Achievements: Continually review and update the Federation O&M Policy Manual, as required. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>
<p>Training Activity (GAS) : 100%</p>	<p>Daniel Moric: Achievements: No activity Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14</p>

Goal	Progress Update
Natural Gas Construction of Infrastructure : 100%	Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
→Line locates 0 Locate(s)	Daniel Moric: Achievements: -78 line locates have been completed during this reporting period. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
→End Pressure Test	Daniel Moric: Achievements: - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
→GPS Services and Alterations	Daniel Moric: Achievements: -Will be GPSing alterations and services in the coming months. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14

Goal**Progress Update**

→Install gas lines

Daniel Moric:

- Achievements:** - Completed 2 new rural infills. One near Waskatenau and one near Bellis. 2 new infills will be completed in the coming weeks. Waiting on owners to complete dirt work prior to starting.
- Repaired hit gas line damaged by a contractor augering post holes. No locate was placed and homeowner built 2 additional buildings directly over the gas line. Re-routed the service line to a safer location. Also educated contractor and homeowner about the importance of placing a line locate prior to excavating or building to avoid damage to utilities and cost of repair/replacement. (smoky Lake)
 - Repaired underground gas leak on service line to yard. Leak was repaired in that area approx 4 years ago. Once crop is off the field, will be doing test digs to inspect the pipe and see if it should be replaced.
 - Completed 2 secondaries. Customers completed their own trenches.

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→Sign installation 0 Sign(s)

Daniel Moric:

Achievements: No activity

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→Cut and Caps

Daniel Moric:

Achievements: No activity

Challenges: *No value*

Next Steps: *No value*

2022/09/14

→RMO Replacement

Goal	Progress Update
Meter recalls and maintenance : 100%	Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
→Replace defective gas meters	Daniel Moric: Achievements: - Continue to manually read the meters with the failed AMR readers until stock is available of new AMR readers. Stock is expected next year. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
→Meter Recalls	
Council Member Inquiry (GAS) : 100%	Daniel Moric: Achievements: - No activity this reporting period Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
2020 INFRASTRUCTURE LINE REPLACEMENT : 100%	
↳Budget - 2020 INFRASTRUCTURE LINE REPLACEMENT : \$50k	
2020 RMO STATION REPLACEMENT PLAN RESERVE : 100%	
↳Budget - 2020 RMO STATION REPLACEMENT PLAN RESERVE : \$70k	
2020 MODEMS FOR RMO : 100%	
↳Budget - 2020 MODEMS FOR RMO : \$22k	
2020 REPLACE TRUCK : 100%	

Goal**Progress Update**

↳ Budget - 2020 REPLACE TRUCK : \$50k

2021 INFRASTRUCTURE LINE REPLACEMENT : 100%

2021 RMO STATION REPLACEMENT PLAN RESE : 100%

2021 REPLACE TRUCK - removed : 100%

2021 REFURBISH TRUCK BOX : 100%

2022 INFRASTRUCTURE LINE REPLACEMENT : 100%

2022 RMO STATION REPLACEMENT PLAN : 100%

2022 MAPPING UNIT : 100%

2022 REPLACE TRUCK - removed : 100%

2022 REFURBISH TRUCK BOX : 100%

2023 INFRASTRUCTURE LINE REPLACEMENT : 100%

2023 RMO STATION REPLACEMENT PLAN RESE : 100%

2023 REPLACE TRUCK - removed : 100%

2023 REFURBISH TRUCK BOX : 100%

Documentation of jobs**Daily Vehicle Inspections****Pre job meetings****Daniel Moric:**

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal	Progress Update
Undertake On-Call	<p>Daniel Moric: Achievements: Employees continue to be on call for after hours issues that may arise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
RMO Checks	<p>Daniel Moric: Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Complete Invoicing	
Clean truck	
Tool Box meeting	<p>Daniel Moric: Achievements: Started attending the toolbox meetings at the beginning of the week.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Magazine check	<p>Daniel Moric: Achievements: Complete explosives magazine inventory monthly</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>

Goal	Progress Update
Odor sample	<p>Daniel Moric: Achievements: Monthly odorant intensity checks (20 locations)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Main Office Safety Meeting Meter readings	<p>Daniel Moric: Achievements: Collect meter readings monthly for customer billing</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Vehicle maintenance	<p>Daniel Moric: Achievements: -Complete vehicle/equipment maintenance as required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Strategic plan	
Equipment maintenance Leak detection	<p>Daniel Moric: Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>

Goal**Progress Update****Job Interviews****Daniel Moric:**

Achievements: - Seasonal position ad closing on June 14th at 4 PM. Will be reviewing resumes and arranging interviews.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Employee evaluations**Daniel Moric:**

Achievements: Completed

Challenges: *No value*

Next Steps: *No value*

2021/10/05

PFM check**Daniel Moric:**

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*

2021/12/08

Public building inspections**Daniel Moric:**

Achievements:
Completed our public building inspections in June.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal**Progress Update****Cathodic protection****Daniel Moric:**

Achievements: -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Tetler bag samples**Daniel Moric:**

Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Hydro Axing**Wash and bleach all equipment.****Daniel Moric:**

Achievements: During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Maintain Facilities.**Automatic Meter Readings****Daniel Moric:**

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal

Progress Update

2020 CARRY OVER RMO
STATION PROJECT : 100%

↳ Budget - 2020 CARRY OVER
RMO STATION PROJECT :
\$50k

(GAS) Training Event Form 2022



ENVIRONMENT & PARKS PLAN

(E&P) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
Parks and Recreation Work Plan : 100%	Dave Franchuk: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/10	76% 76 / 100% 6% ahead

(E&P) INFRASTRUCTURE

Goal	Progress Update	Current Completi...
Administrative Activity (E&P) : 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from Aug 8 to September 12.</p> <p>Aug 8 Managers meeting.</p> <p>Aug 9 Capital budget meeting discussion.</p> <p>Aug 15 Managers meeting.</p> <p>Aug 16 Environment and Parks utility meeting.</p> <p>Aug 17 Hwy 28/63 Regional Waterline meeting.</p> <p>Aug 18 Joint Health and Safety meeting and Evergreen meeting.</p> <p>Aug 22 Managers meeting.</p> <p>Aug 23 Departmental meeting.</p> <p>Aug 29 Managers meeting.</p> <p>Sept 6 Managers Meeting.</p> <p>Sept 9 Budget reserch.</p> <p>Sept 12 Managers meeting</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/12</p>	<p>97%</p> <p>97 / 100%</p> <p>49% ahead</p>
Council Member Inquiry : 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from May 12 to June 10, 2022.</p> <p>No Council Member inquires during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/06/10</p>	<p>95%</p> <p>95 / 100%</p> <p>25% ahead</p>
Parks and Recreation : 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from August 8 to September 12.</p> <p>Aug 8 Dig out Texas gates on Iron horse trail. Trimming grass down trail, and tend to fallen tree.</p> <p>Aug 9 Cut trees at Hanmore Lake, Dig out Texas gate, grooming Iron horse trail.</p> <p>Aug 10 Grooming trail, cut grass at Bellis, Spedden, Birchland and Parkveiw.</p> <p>Aug 11 Grooming trail, cut grass at 855 camp site and Bonnie Lake, Remove rebar sticking up at Hanmore floating dock.</p>	<p>95%</p> <p>95 / 100%</p> <p>25% ahead</p>

- Aug 12 Spedden garbage maintenance, cut grass at Victoria monument, cemetary, and Warspite.
- Aug 14 Village of Waskatenau parade.
- Aug 15 Move tables to Vilna Cultural Center, cut grass at office, grooming Iron horse trail.
- Aug 16 Repair floating dock at Hanmore Lake, garbage maintenance and mower maintenance.
- Aug 17 Clean up and cut grass around Vilna cultural center.
- Aug 18 Weed wacking for Vilna fair and move float to Vilna, minor repairs on float.
- Aug 19 Rototill playgrounds at Warspite and Bonnie Lake. Pick weeds and haul to dump.
- Aug 20 Vilna Parade.
- Aug 22 Haul float back to shop and dismatle, Move tables from Vilna. Garbage maintenance.
- Aug 23 Garbage maintenance, tend to fallen trees at Bellis beach and Kaduik Lake.
- Aug 24 Cut grass at Mons Lake and Sandy Lane.
- Aug 24 Cut grass at Mons Lake and clean goose poop, and tend to weeds and haul to dump.
- Aug 29 Clean toilets and haul tables to Mons Lake.
- Aug 30 Mower repair and maintenance, rototill horse sheo pit at Mons Lake.
- Aug 31 Cut grass at Hamlin ball diamond, tend to repairs on outhouses and clean.
- Sept 1 Cut grass at Bonnie Lake, weed wack at Warspite.
- Sept 2 Mons Lake vadalism, remove garbage cans from lake repair toilet door, cut grass at Spedden.
- Sept 6 Cut grass and garbage maintenance at house on middle of road and Victoria trail area. Tree removal at mons lake.
- Sept 7 Clean up after vandalism at mons lake.
- Sept 8 Clean up old shop, lower flags at all County sites.
- Sept 9 Fallen tree removal on victoria trail, and clean up old shop.
- Sept 12 Cut grass garner lake area resorts.

Challenges: *No value*

Next Steps: *No value*

2022/09/12

Goal	Progress Update	Current Completi...
Regional Water : 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from August 8 to September 12, 2022.</p> <p>Aug 11 Whitefish lake Reservoir check and fill chemical tanks.</p> <p>Aug 12 Pump out Whitefish Lake holding tank and adjust chemical pumps.</p> <p>Aug 15 Work on SCADA communication issues.</p> <p>Aug 17 Remove chlorine system at spedden and install at Egremont.</p> <p>Aug 22 Whitefish Lake check.</p> <p>Aug 23 Minor repairs to Whitefish Lake chlorine system, replace hose.</p> <p>Aug 29 Meet with Nova at Whitefish Lake reservoir to tend to repairs.</p> <p>Aug 30 Update water usage report.</p> <p>Aug 31 Whitefish Lake reservoir check.</p> <p>Sept 6 Whitefish Lake reservoir check and clean floors and tidy up.</p> <p>Sept 8 CAV checks, and weed wack around them.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/12</p>	<p>97%</p> <p>97 / 100%</p> <p>27% ahead</p>
Training activity : 100%	<p>Dave Franchuk:</p> <p>Achievements: Reporting period from August 8 to September 12, 2022</p> <p>Sept 7th to 9th Alberta Care Conference (Scott Adams on)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/12</p>	<p>93%</p> <p>93 / 100%</p> <p>23% ahead</p>

Goal	Progress Update	Current Completi...
<p>Waste Management : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from August 8 to September 12.</p> <p>Aug 8 Push up burn pits at all transfer stations.</p> <p>Aug 9 Burn Smoky Lake pits and clean up the take it or leave it shack.</p> <p>Aug 10 Burn pits at Spedden and Bellis.</p> <p>Aug 11 Pick up discarded refrigerator and bagged garbage on RR 172.</p> <p>Aug 12 Repair Hamlin bin site fence and clean up.</p> <p>Aug 15 Clean up oil containment area at Smoky Lake and Bellis transfer stations.</p> <p>Aug 16 Clean up waste that had fallen behind bins at the transfer stations.</p> <p>Aug 17 Tidy up discarded electronics sites at Smoky Lake and Bellis transfer stations.</p> <p>Aug 18 Remove fallen tree at the Spedden Transfer station and repair fence it fell on.</p> <p>Aug 23 Cut grass at the Bellis and Spedden transfer stations.</p> <p>Aug 25 Cut grass at the Smoky Lake transfer station.</p> <p>Aug 30 Tidy up all bin sites and weed wack.</p> <p>Aug 31 Tidy up all bin sites and weed wack.</p> <p>Sept 6 Organize recycled paint stations.</p> <p>Sept 12 Clean up chemical jug sites to prepare for pick up.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/12</p>	<p>94% 94 / 100% 24% ahead</p>

Goal	Progress Update	Current Completi...
<p>Waste Water : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from August 8 to September 12, 2022</p> <p>Aug 9 Haul coarse gravel to Warspite lagoon road. Aug 12 Skidsteer leveling off gravel and fixing holes on the Warspite lagoon road. Aug 17 Cut grass on Bellis and Warspite lagoon burms, inspect valves. Aug 22 Pull liftstation pumps, clean debris and go through alarm sequence test. Aug 30 Skidsteer repair Bellis lagoon road. Sept 6 Pull lift station pump and remove debris, inspect and run alarm sequence.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/12</p>	<p>96% 96 / 100% 26% ahead</p>

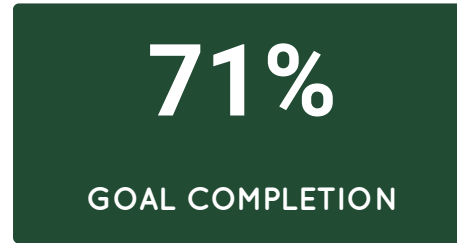
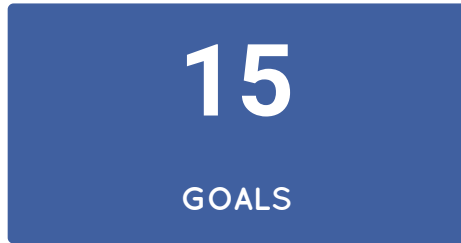
Goal	Progress Update	Current Completi...
<p>Water Activity : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from Aug 8 to Sept 12, 2022.</p> <p>Aug 8 Check on backup generator gas pressure. Troubleshoot variable frequency drive unit on distribution pumps.</p> <p>Aug 9 Replace water meter at Warspite.</p> <p>Aug 10 Create Standard Operating procedure for Variable Frequency Drive repairs and troubleshooting guide.</p> <p>Aug 11 Check on all truckfill credit card readers, install receipt ribbons etc.</p> <p>Aug 12 Replace sump pump at the Spedden water facility.</p> <p>Aug 15 Troubleshoot and repair communication issues at the Bellis truckfill and credit card reader, replace sim card.</p> <p>Aug 16 Purge out unused truckfill accounts to allow more active accounts.</p> <p>Aug 18 Repair water level multi ranger at the Spedden raw water truck fill.</p> <p>Aug 19 Repair singer valve at the Waskatenau truckfill.</p> <p>Aug 22 Repair piping at the Smoky Lake raw water truckfill.</p> <p>Aug 23 Repair suction line on the Waskatenau raw water truckfill.</p> <p>Aug 24 Install communication booster at the Spedden water station.</p> <p>Aug 25 Complete installation of Communication booster and test.</p> <p>Aug 29 Replace credit card reader at the truckfill in the Hamlet of Spedden.</p> <p>Aug 30 Read water meters at the Hamlet of Warspite.</p> <p>Sept 1 grass cutting and weed wacking at the Water sites.</p> <p>Sept 7 Wash floors and cleanup at the Warspite water facility.</p> <p>Sept 9 Wash floors and clean up at the Spedden water facility.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/12</p>	<p style="text-align: center;">97% 97 / 100% 27% ahead</p>

(E&P) BUSINESS AS USUAL

Goal	Progress Update	Current Completi...
BAU Environment Actions		0% -



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AGRICULTURAL SERVICE BOARD PLAN

(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
Administrative Activity 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> ASB Meeting August 16 Budget Prep & Capital Budget forms Landowner inquiries regarding weed awareness letters Surface Lease discussions August 22 & 31 Using eDNA to detect Wild Boar webinar September 6 Tori & Amanda took Weed Free Forage Inspector training September 14 Joint Health & Safety Committee meeting August 18 & September 15 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>80%</p> <p>80 / 100%</p> <p>51% ahead</p>	2022/08/02	2022/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
ASB Environmental Services 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Ag Department staff attended LARA Smoky Lake Summer Field day on August 10th • Jimmy Emmons: Long Live the Soil <ul style="list-style-type: none"> ◦ can find video of this day on LARA's Youtube <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<div style="background-color: #e67e22; color: white; padding: 10px; text-align: center;"> 75% 75 / 100% 25% behind </div>	2017/12/31	2022/12/31
Council Member Inquiry 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Request June 7th re: Beaver work done on White Earth Creek in 2021. Result: Amanda replied June 8th that 6 beavers were removed and 3 dams blasted east of RR164, dropping the water level aprox. 2 ft in 2021 at the problem location. • Request July 18th re: oxeye daisy in the Vilna area and weeds along the highways. Result: Tori spoke with landowner on July 19th to hear his concerns and let him know that highway weed locations were already submitted to AB Transportation and they would be spraying and mowing. • Request July 28th re: mowing complaint that the grass in the ditch is extremely long and is a visibility issue. Result: Amanda spoke with ratepayer on July 29th to explain the Counties mowing policy and give an estimate when the mower would be getting to his area. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/08/02</p>	<div style="background-color: #27ae60; color: white; padding: 10px; text-align: center;"> 95% 95 / 100% 1% ahead </div>	2017/12/31	2022/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
Crop Surveying 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Completed 2 wheat head surveys for Alberta Agriculture <ul style="list-style-type: none"> ◦ 500 wheat heads collected per field and sent away to test for Fusarium levels • Have begun our Clubroot surveys - we aim to do 100 Canola fields every year <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>60%</p> <p>60 / 100%</p> <p>34% behind</p>	2017/12/31	2022/12/31
Mowing Activity 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Mowers are finishing up their first mowing pass of the season and will be returning to where the first begun mowing this season to start on a second mowing pass where the grass has regrown. <p>Challenges:</p> <ul style="list-style-type: none"> • Grass is very long, mowing is slow going <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>70%</p> <p>70 / 100%</p> <p>24% behind</p>	2017/12/31	2022/12/31
Pest Control 2022 : 100%		<p>0%</p> <p>0 / 100%</p> <p>94% behind</p>	2017/12/31	2022/12/31
Problem Wildlife (Beaver Control) 2022	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Since June 17th report for council: <ul style="list-style-type: none"> ◦ 32 beavers ◦ 2 pond levelers installed <p>Challenges: DFO and AB Environment submissions to allow blasting continue to be an issue in getting work completed.</p> <p>Next Steps: <i>No value</i></p> <p>2022/08/02</p>	<p>60%</p> <p>60% ahead</p>	2020/01/01	2022/12/31

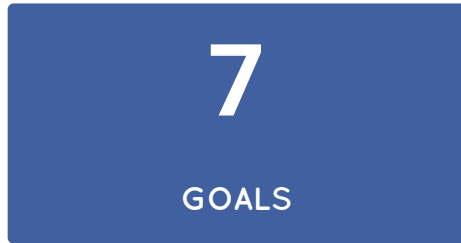
Goal	Progress Update	Current Com...	Start Date	Due Date
Spraying 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Spraying has been completed for the season as of September 12th <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> Winterize spray trucks Triple rinse and take in herbicide jugs <p><i>2022/09/15</i></p>	<p>72% 72 / 100% 22% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>
Training Activity 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Amanda & Tori attended a Weed Free Forage Inspector training day on September 14th in Yellowhead County put on by the Alberta Invasive Species Council <p>Challenges: <i>No value</i></p> <p>Next Steps: Prepare some guidelines for Ag Fieldmen performing inspections on private land and advertise the program.</p> <p><i>2022/09/15</i></p>	<p>84% 84 / 100% 10% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
Weed Control 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • 515 Weed Inspections on private land completed as of August 4th • Black Henbane weed awareness visual went out in the June gas bills <ul style="list-style-type: none"> ◦ hand picked 8 garbage bags of henbane from ditch on RR153 • Lake lot weed awareness prior to July long weekend • Hand picked prohibited noxious Hoary Alyssum from ditch on TWP584 and sprayed along a fenceline • Weed Inspected all highways in the county for severe noxious weed patches on July 15th. Locations were submitted to AB Transportation on July 18th (weed notices were not required this year). Contractors were out spraying on July 20th as well as mowers have begun a shoulder mowing pass of HWY28 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/08/02</p>	<p>85% 85 / 100% 9% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>
<p>→ Weed Inspections (Copy) 0 Inspection(s)</p>		<p>101% -</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Safety Activity 2022	<p>NEW Carleigh McMullin:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • 3 Weed Inspectors received orientation • New Temporary Assistant Agricultural Fieldman received orientation • Have been attending weekly toolbox meetings <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/05/10</p>	<p>76% 14% behind</p>	<p>2020/01/01</p>	<p>2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
Dog Catching 2022	<p>NEW Amanda Kihn:</p> <p>Achievements: Since June 17th report for council:</p> <ul style="list-style-type: none"> • 18 dog calls • 16 dogs picked up, 15 taken to dog pound <p>Challenges: Dog call always pick up after the long weekends when people are shooting off fireworks at lake resorts.</p> <p>Next Steps: <i>No value</i> 2022/08/02</p>	<p>0%</p> <p>-</p>	<p>2021/10/05</p>	<p>2022/12/31</p>
<p>→ Dog Catching Phone Calls 2022 0 Call(s)</p>		<p>101%</p> <p>38 Call(s) ahead</p>	<p>2021/01/01</p>	<p>2022/12/31</p>
<p>→ Dog Catching Success 2022 0 Dog(s)</p>		<p>101%</p> <p>6 Dog(s) ahead</p>	<p>2021/01/01</p>	<p>2022/12/31</p>
<p>ASB Environmental Services 2022 : 100%</p>		<p>0%</p> <p>0 / 100%</p> <p>85% behind</p>	<p>2021/01/01</p>	<p>2022/12/31</p>



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EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM) : 100%		100% 100 / 100%
↳ Meetings Attended 0 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Virtually attended Joint Health and Safety Committee meeting- August 18, 2022 • Virtually attended Departmental Meeting- August 23, 2022 • Virtually attended County Council meeting- August 25, 2022 	101%
Communication Activity (COM) : 100%		0% 0 / 100%

Goal	Progress Update	Current Compl...
<p>→ Website Updates 0 Update(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Added Métis Crossing Solar Project job fair to website calendar- August 15, 2022 • Added Equipment Operator ad- August 24, 2022 • Posted Financial Plan on Finance webpage- August 30, 2022 • Added September meeting Zoom links to website calendar- August 30, 2022 • Posted Main Office Custodian ad- August 31, 2022 • Added September meeting dates and posted September calendar- August 31, 2022 • Updated scholarship listing- September 1, 2022 • Updated Bylaw 1413-22 placement in website folders - September 1, 2022 • Posted September Grapevine- September 6, 2022 • Website Stats August 12 to September 12, 2022 • Average of 77 page views per day • Top pages viewed: <ul style="list-style-type: none"> - Home Page (includes website notices) - Maps - Employment Opportunities 	<p>101%</p>
<p>→ Communications for Departments 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Emailed SDAB ad to Redwater Review (for publishing August 31)- August 22, 2022 • Created and emailed Equipment Operator employment ad to Redwater Review - August 24, 2022 • Created social media ad for employment opportunities available (Equipment Operator)- August 24, 2022 • Created office closed poster for National Day of Truth and Reconciliation- September 7, 2022 	<p>101%</p>
<p>→ Produce & Distribute Grapevine : 12 Newsletter(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Completed and published September 2022 Grapevine. Emailed to the Redwater Review for publishing September 7, 2022- August 30, 2022 	<p>75% 9 / 12 Newsletter(s)</p>
<p>→ Social Media Posts 0 Post(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p>	<p>101%</p>

- Posted found dog- August 16, 2022
- Scheduled Equipment Operator employment ad (scheduled for August 24, 28, September 1)- August 24, 2022
- Scheduled scholarship opportunities ad (August 25)- August 24, 2022
- Scheduled Main Office Custodian employment ad (scheduled for August 31, September 2 & 4)- August 31, 2022
- Scheduled Safe Harvest ad (scheduled for September 1)- August 31, 2022
- Scheduled Scholarship Opportunities (scheduled for September 8)- August 31, 2022
- Scheduled Crop Surveys (scheduled for September 1 & 22)- September 31, 2022
- Scheduled Trailer for Sale (scheduled for September 9)- August 31, 2022
- Scheduled Snow Clearing Policy Update (scheduled for September 12)- August 31, 2022
- Scheduled Taxes Due Reminder (scheduled for September 29)- August 31, 2022
- Scheduled Métis Crossing Day (scheduled for September 25)- August 31, 2022
- Scheduled Development Officers Week (scheduled for September 19)- August 31, 2022
- Scheduled Upcoming Events (scheduled for September 13)- August 31, 2022
- Scheduled SDAB Members (scheduled for September 14)- August 31, 2022
- Scheduled FCSS Grants (scheduled for September 15)- August 31, 2022
- Scheduled Truth and Reconciliation Day (scheduled for September 30)- August 31, 2022
- Scheduled Septic Sense webinar (scheduled for September 7)- September 6, 2022
- Scheduled Community Showcase event (scheduled for September 10 & 15)- September 6, 2022
- Scheduled Truth and Reconciliation office closure (scheduled for September 27 & 29)- September 6, 2022

Social Media Stats:

Facebook

- Total Fans- 1,655 (Gained 42 new fans and had 1 page 'unlike' since last reporting period)
- Top posts and interactions:
 - Found dog post
 - Safe Harvest
 - Employment Opportunities
 - Back to School Bus safety

Twitter

- Total Followers- 1,154 (Increase in 4 followers since last reporting period)
- Most engaged post: Scholarship opportunities available, Safe Harvest

Goal	Progress Update	Current Compl...
<p>↳ County Annual Report 0 Report(s) Requested</p>	<p>NEW Evonne Zukiwski:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Printed, bound and prepared Annual Reports for mailing- July 14, 2022 • Emailed 2021 Annual Report to ratepayers that requested- July 14, 2022 • Annual Report Distribution: <ul style="list-style-type: none"> ◦ Mailed to ratepayers- 49 ◦ Council- 20 ◦ Emailed to ratepayers- 6 ◦ Requested for pickup at office by ratepayer- 4 ◦ Printed 11 Annual Reports for office pick-up- September 7, 2022 	<p>101%</p>
<p>Legislative Activity (COM) : 100%</p>		<p>0% 0 / 100%</p>
<p>↳ Policy Development 0 Policy(ies)</p>	<p>NEW Evonne Zukiwski:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Social Media Policy 01-46 amended at August 25, 2022 County Council Meeting 	<p>100%</p>