

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, September 20, 2022**, at 9:10 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Sept. 20, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present
Public Works Foreman	Bob Novosiwsky	Present in Chambers
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Acting. Ag Fieldman	Amanda Kihn	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Environment & Parks Manager	Dave Franchuk	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
Safety Officer	Trevor Tychkowsky	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present

No Members of the Media were present.
One Member of the Public was present.

Delegation:
Bill Yaceyko, Landowner, was present in Council Chambers.

2. Agenda:

1020-22: Fenerty

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, September 20, 2022, be adopted as amended:

Addition to the Agenda:

1. Town of Smoky Lake – Fire Equipment Storage Bay Rental Agreement.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Decision:

No Requests for Decision.

5. **Issues for Information:**

**Manager's Report:
Public Works Road Foreman**

7. **Delegation:**

Bill Yaceyko, Landowner – Stoney Creek and Little Wolf Lake Flooding Concerns

Present before Council from 9:31 a.m. to 10:05 a.m. was Bill Yaceyko, Landowner, to discuss concerns in respect to Stoney Creek and Little Wolf Lake Flooding on and near the lands legally describes as NE-24-58-13-W4.

Delegation: Bill Yaceyko, Landowner, left Council Chambers, time 10:06 a.m.

Saddle Lake Cree Nation Band #462 – Invitation to Open Dialogue

1021-22: Fenerty That Smoky Lake County extend an invitation to Saddle Lake Cree Nation Band #462 leadership, to open a dialogue in respect to potential partnerships opportunities, common concerns, and interests.

Carried.

Bob Novosiwsky, Public Works Foreman, left Council Chambers, time 10:30 a.m.

5. **Issues for Information:**

**Manager's Report:
Planning and Development Manager**

Committee of the Whole Meeting for the Purpose of Planning

1022-22: Cere That the next Smoky Lake **County Committee of the Whole for the purpose of Planning**, for **Friday, December 16, 2022, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Kyle Schole, Planning Technician, and Jordan Ruegg, Planning & Development Manager, both virtually left the meeting, time 11:12 a.m.

Tate Murphy, Bylaw Enforcement Officer, entered Council Chambers, time 11:32 a.m., for the purpose of in-person introductions and for Council to welcome him.

Tate Murphy, Bylaw Enforcement Officer, left Council Chambers, time 11:49 a.m.

Addition to the Agenda:

**Town of Smoky Lake – Fire Equipment Storage Bay Rental Agreement
Schedule – Joint Council Meeting with Town of Smoky Lake**

1023-22: Gawalko That Smoky Lake County schedule a **Joint Council Meeting with the Town of Smoky Lake for Wednesday, November 16, 2022, at 2:00 p.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers, to review the Town's proposed rental agreement for fire equipment storage and any other joint issues.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:29 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Lorne Halisky at 1:01 p.m. in the physical presence of all Council members, and the virtual presence of the Assistant Chief Administrative Officer, Finance Manager, Recording Secretary, Communications Technician, Natural Gas Manager, Agricultural Fieldman, GIS Operator, and Environment & Parks Manager.

Managers Reports

1024-22: Serben That the Smoky Lake County manager and department reports received for the period of August 16, 2022 to September 15, 2022, from the Public Works Manager, Public Works Shop Foreman, Public Works Road Foreman (verbal), Planning and Development Manager, Safety Officer, Natural Gas Manager, Environment & Parks Manager, Agricultural Fieldman, Fire Chief, GIS Operator, and Communications Technician, be accepted as presented and filed for information.

Carried.

8. Executive Session:

Personnel Issue: Organizational Chart Salary Ranges

1025-22: Cere That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue in respect to the Organizational Chart Salary Ranges, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, and Assistant Chief Administrative Officer, and Finance Manager, time 2:34 p.m.

Carried.

1026-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 4:34 p.m.

Carried.

Out-of-Scope Non-Union 11-Step Salary Grid

1027-22: Cere That Smoky Lake County Council approve to establish an 11-step salary grid for out-of-scope non-union employees based on the existing salary ranges as outlined in Policy Statement No. 01-03-27: Organizational Chart, and/or based on the salary ranges as approve by Council from time to time.

Carried.

Deputy Fire Chief – Salary Range

1028-22: Fenerty That Smoky Lake County Council amend the Fire Department's personnel position name of "Protective Services Coordinator/Deputy Fire Chief" to "Deputy Fire Chief" and approve to place the Deputy Fire Chief at Step 3 of the 11-step salary grid based on an adjusted salary range from the old amounts between \$51,523.46 and \$73,382.77, to a new salary range between the amounts of \$75,000.00 and \$105,000.00, and incorporate the said changes into the next amendment of Policy Statement No. 01-03: Organizational Chart.

Carried.

Executive Service Clerk – Salary Range

1029-22: Serben That Smoky Lake County Council approve to establish a salary range between the amounts of \$70,000.00 and \$90,000.00 for the Executive Services Clerk position and approve the Executive Services Clerk to be placed at Step 7 of the 11-step salary grid; and incorporate the said salary range into the next amendment of Policy Statement No. 01-03: Organizational Chart.

Carried.

Adjournment:

1030-22: Cere

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations of September 20, 2022, be adjourned, time 4:35 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER