

SMOKY LAKE COUNTY

A G E N D A: County Council **Budget Meeting** to be held on
Monday, October 17th, 2022, at 1:00 P.M., [Zoom Meeting ID: 820 8686 2261](#)
in the County Council Chambers, Smoky Lake. [Passcode: 160341](#)

1. Meeting:

Call to Order.

2. Agenda:

Acceptance of Agenda: As presented or subject to additions and/or deletions.

3. Budget Presentation

4. Request for Decision:

- | | |
|-----|--------------------------|
| 4.1 | 2023 Capital Budget © |
| 4.2 | 2023 Operations Budget © |
| 4.3 | 2023 Natural Gas Budget© |

5. Issues for Information:

None

6. Correspondence:

No Correspondence.

7. Delegation(s):

No delegations

8. Executive Session:

No Executive Session.

Date and Time of Next Meeting:

Adjournment:



REQUEST FOR DECISION	DATE	October 17, 2022	4.1
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TOPIC	Smoky Lake County Five Year Capital Budget
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PROPOSAL The Five Year Capital Budget identifies the capital projects to be budgeted for in 2023, 2024, 2025, 2026, and 2027.

There is detailed information on each capital item in the Capital section of your binder.

The proposed 2023 plan will be funded by:

	2022	2023	CHANGE
TOTAL FROM RESERVES	1,702,426	647,500	-1,054,926
TOTAL FROM GRANTS	3,388,587	2,913,347	-475,240
TOTAL FROM SALE OF ASSETS	234,500	357,800	123,300
TOTAL FROM MUNICIPAL OPERATIONS	1,170,250	3,318,323	2,148,073
TOTAL FROM GAS OPERATIONS	120,000	170,000	50,000

It consists of:

Vehicle Replacement	570,304
Equipment Replacement	1,135,685
Signage	15,000
Bridge Program (funded by grants)	2,135,793
Road Plan (1.3 m funded by grant/reserve)	2,250,688
Natural Gas Building, Vehicles and Equipment	235,500

Transfer to reserve for future

Building Reserve	50,000
Fire Equipment Replacement	10,000
Fire Truck	162,000
Fire Equipment Storage Shop	75,000
Sewer Pump Replacement	5,000
Garbage Truck Replacement	50,000
Grader Reserve	300,000
ASB Equipment Replacement	135,000
Infrastructure Line Replacement	50,000
Aggregate License to reserve	200,000
Royalty from Gravel sale to reserve	27,000
	\$1,064,000

Total Capital **\$7,406,970**

In summary we need to levy an additional \$2.1 million in taxes to meet the needs of the capital budget. For several years, we have faced this challenge, and our response has been

	to defer projects or to use reserves to cover the shortfall. Neither solution is sustainable in the long run.
CORRELATION TO BUSINESS (STRATEGIC) PLAN	
The five year capital plan contributes to long term financial planning.	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	
BENEFITS	<ul style="list-style-type: none"> ■ Administration and Council can plan for future years ■ Council and Administration can discuss alternatives for funding. ■ The plan is updated each year to reflect changes in priorities and situations.
DISADVANTAGES	<ul style="list-style-type: none"> ■ There are many unknown factors, therefore future years are only estimates of what we can expect.
ALTERNATIVES	<ul style="list-style-type: none"> ■ Council can add, delete, or change projects.
FINANCE/BUDGET IMPLICATIONS	
N/A	
INTERGOVERNMENTAL INVOLVEMENT /IMPLICATIONS	N/A
COMMUNICATION STRATEGY	The capital budget as presented has been incorporated into the final budget.
RECOMMENDATION	
CHIEF ADMINISTRATIVE OFFICER	

401a

Smoky Lake County
2023 Capital Budget

Dept	Item #	Budget	EXPENSE				FUNDING				Notes
			GRANT	RESERVE	SALE	OPERATION					
ADM	AGGREGATE LICENSE REV TO RESERVE	R n/a	200,000							200,000	from aggregate license
ADM	ADMIN BUILDING RESERVE	R 1	50,000							50,000	
ADM	SERVICE TRACKER FOR ALL VEHICLES	E 2	25,003							25,003	
ADM	ORTHO PHOTOS	E 3	109,255							109,255	will apply to ALP budget to proceed if grant is denied
ADMIN DEPARTMENT TOTAL			384,258	-	-	-	-	-	-	384,258	
Bylaw	COMM PEACE OFFICER TRUCK	E 4	110,000							110,000	includes lights/modifications etc.
Bylaw DEPARTMENT TOTAL			110,000							110,000	
FIRE	FIRE BUILDING RESERVE	R 5	75,000							75,000	
FIRE	FIRE EQUIPMENT RESERVE	R 6	10,000							10,000	
FIRE	FIRE APPARATUS RESERVE	R 7	162,000							162,000	
FIRE	AFRRCS RADIO SOFTWARE UPDATE	E 8	15,000		15,000					-	
FIRE	PROTECTIVE SERVICES DRONE	E 9	9,500		9,500					-	
FIRE DEPARTMENT TOTAL			271,500	-	24,500	-	-	-	-	247,000	
PW	REPLACE GRADER 509	E 0	-							-	
PW	GRADER RESERVE	E 10	300,000							300,000	replace 2 in 2024
PW	REPLACE SANDING TRUCK 195	E 11	449,012			30,000				419,012	
PW	REPLACE WHEEL LOADER	E 12	433,650							433,650	
PW	MOTION 840-22 REPLACE 101C	V	63,500				50,000			13,500	
PW	MOTION 840-22 REPLACE 101A	V	63,500				50,000			13,500	
PW	REPLACE STREETSWEEPER 114	E	-							-	recommend rent instead of purchase
PW	REPLACE CREW TRUCKS 109&100A	V	142,804			63,800				79,004	
PW	GRAVEL SALES TO RESERVE	R	27,000							27,000	transf royalty fr gravel sale to grav reserv
PUBLIC WORKS DEPARTMENT TOTAL			1,479,466	-	-	193,800	-	-	-	1,285,666	
E & P	MOTION 840-22 REPLACE 239A	V	63,500			50,000				13,500	
E & P	MOTION 840-22 REPLACE 228B	V	63,500			50,000				13,500	
E & P	MOTION 840-22 REPLACE 227	V	63,500			50,000				13,500	
E & P	RESERVE FOR SEWER	0	5,000							5,000	
E & P	GARBAGE TRUCK RESERVE	0	50,000							50,000	
E & P	REPLACE MOWER 7345 & 722	E 13	56,515			4,000				52,515	
E & P	REPLACE TILT TRAILER 136	E 14	14,250							14,250	
E & P	GRAPPLE ATTACHMENT FOR SKID STEER	E 15	7,500							7,500	
ENV & PARKS DEPARTMENT TOTAL			323,765	-	-	154,000	-	-	-	169,765	
PLN	HISTORIC DESIGNATION PLAQUE	L 16	15,000							15,000	
PLANNING DEPARTMENT TOTAL			15,000	-	-	-	-	-	-	15,000	
AG	RESERVE FOR EQUIPMENT	E	135,000							135,000	
AG	UTILITY SNOWMOBILE	E 17	16,000							16,000	
AGRICULTURE DEPARTMENT TOTAL			151,000	-	-	-	-	-	-	151,000	
MUNICIPAL TOTAL			2,734,989	-	24,500	347,800	-	-	-	2,362,689	
GAS	Infrastructure Line Replacement	R	50,000							50,000	
GAS	RMO REPLACEMENT	B 18	140,000		70,000					70,000	
GAS	RMO MODEM REPLACEMENT	E 19	22,000		22,000					-	
GAS	REFURBISH TRUCK BOX (UNIT 202)	V 20	13,500		13,500					-	
GAS	TRUCK REPLACEMENT - ENTERPRISE	V 21	60,000			10,000				50,000	
NATURAL GAS TOTAL			285,500	-	105,500	10,000	-	-	-	170,000	
ORGANIZATIONAL TOTAL CAPITAL PURCHASES			3,020,489	-	130,000	357,800	-	-	-	2,532,689	
BRIDGE REPAIR REHAS TOTAL			2,135,793	2,092,472	-	-	-	-	-	43,321	use AY and FGT grants
ROAD PLAN TOTAL			2,250,688	820,875	517,500	-	-	-	-	912,313	
CAPITAL PROJECT TOTAL			7,406,970	2,913,347	647,500	357,800	-	-	-	3,488,323	

Buildings/Land	-	0	0	0	0	0
Transfer to Municipal Reserve	1,014,000	0	0	0	0	1,014,000
Land Improvement	15,000	0	0	0	0	15,000
Eng Structure - Bridge	2,135,793	2,092,472	0	0	0	43,321
Eng Structure - Road	2,250,688	820,875	517,500	0	0	912,313
Equipment	1,135,685	0	24,500	34,000	0	1,077,185
Vehicle	570,304	0	0	313,800	0	256,504
Natural Gas	285,500	0	105,500	10,000	0	170,000
	7,406,970	2,913,347	647,500	357,800	0	3,488,323
	7,406,970	2,913,347	647,500	357,800	0	3,488,323

(\$2,576,000)

Smoky Lake County
BRIDGE PLAN

Priority		2023	2024	2025	2026	2027
	BF13398 2022	482,500				
	BF78004					
	BF77862					
1	BF80532	222,625				
2	BF07814	181,450				
3	BF76552	510,985				
4	BF70923	219,925				
5	BF74018	158,378				
6	BF8199	189,550				
7	BF72828	170,380				
8	BF06788		523,000			
9	BF74017		159,500			
10	BF75780		132,000			
11	BF00849		665,762			
12	BF8200		214,000			
13	BF08201		125,400			
14	BF1772			804,253		
15	BF6872			132,000		
16	BF70734			79,000		
17	BF0781				1,081,000	
18	BF70165				585,000	
19	BF1603					233,000
20	BF79073					195,000
		\$ 2,135,793.00	\$ 1,819,662.00	\$ 1,015,253.00	\$ 1,666,000.00	\$ 428,000.00
	operating engineering	\$ 101,170.00				
		\$ 2,236,963.00	\$ 1,819,662.00	\$ 1,015,253.00	\$ 1,666,000.00	\$ 428,000.00
	FUNDING					
	STIP	\$ 1,563,000.00	\$ 1,423,996.50	\$ 702,189.75	\$ 1,249,500.00	\$ 321,000.00
	FGT	\$ 529,472.00	\$ -	\$ -	\$ -	\$ -
	Reserve	0.00	0.00	0.00	0.00	0.00
	Operations	144,491.00	395,665.50	313,063.25	416,500.00	107,000.00

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2023 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$65,000.00		MSI/MO
Twp 612 between Hwy 855- RR 174	P2314	2	1		\$352,500.00		Aggregate Levy
		4		Total	\$417,500.00	\$0.00	
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$10,000.00		MSI/MO
		2		Total	\$10,000.00	\$0.00	
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 859- RR 144	MG2322	6	4		\$80,000.00		MSI/MO
RR 173 between Twp 584- Twp 583A	MG2333	1	0.5		\$10,000.00		MSI/MO
RR 170 between Twp 590- Twp 592A	MG2343	4	2.5		\$55,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$13,000.00		MSI/MO
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$15,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$35,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$35,000.00		MSI/MO
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$50,000.00		MSI/MO
Twp 590 between RR 174(n)- 180(s)	MG2353	2	1.25		\$20,000.00		MSI/MO
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$100,000.00		MSI/MO
Twp 600 between RR 181- RR 182	MG2345	2	1		\$25,000.00		MSI/MO
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$37,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2375	3	2		\$50,000.00		MSI/MO
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$60,000.00		MSI/MO
		40		Total	\$585,000.00	\$0.00	
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		3		Total	\$0.00	\$0.00	
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$121,000.00		Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2323	3	2		\$44,000.00		Aggregate Reserve
		7		Total	\$165,000.00	\$0.00	
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$162,408.00			RTG
218.5	PW46	81.5	13,148.00	\$328,700.00			RTG
159.5	PW47	38	5,990.00	\$125,790.00			RTG
167	PW48	45.5	7,144.50	\$142,890.00			RTG
219	PW49	66	10,420.00	\$208,400.00			RTG
908		271.0	43,469.5	\$968,188.00			
Contingency:			5,000.00	\$105,000.00			
Total			48,469.50	\$1,073,188.00	\$1,073,188.00		
Road Repair PW90:					\$ 2,250,688.00		Unbudgeted- Cost of gravel only

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**Smoky Lake County
2023 Capital Budget**

Dept	Item#	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	FUNDING NOTE	
ADM	AGGREGATE LICENSE REV TO RESERVE	R N/A	200,000	200,000	200,000	200,000	200,000	rev from aggregate lic to road res
ADM	ADMIN BUILDING RESERVE	R 1	50,000	50,000	50,000	50,000	50,000	
ADM	INTERDEPT DRONE REPLACEMENT	E				12,000		
ADM	ORTHO PHOTOS RESERVE	R		39,000	39,000	39,000	39,000	
ADM	SERVICE TRACKER FOR ALL VEHICLES	E 2	25,003					
ADM	ORTHO PHOTOS	E 3	109,255					POSSIBLE ACP GRANT
	DEPARTMENT TOTAL		384,258	289,000	289,000	301,000	289,000	
Bylaw	COMM PEACE OFF TRUCK	E 4	110,000					
	Byl DEPARTMENT TOTAL		110,000	-	-	-	-	
FIRE	FIRE BUILDING RESERVE	R 5	75,000	75,000	75,000	75,000	75,000	
FIRE	FIRE EQUIPMENT RESERVE	R 6	10,000	10,000	10,000	10,000	10,000	
FIRE	FIRE APPARATUS RESERVE	R 7	162,000	162,000	162,000	162,000	162,000	
FIRE	AFRRCS RADIO SOFTWARE UPDATE	E 8	15,000					reserve
FIRE	PROTECTIVE SERVICES DRONE	E 9	9,500					reserve
FIRE	REPLACE FIRE TRUCK WASK 403	E		663,000				reserve
FIRE	REPLACE RESCUE TRUCK SL 407	E			218,484			reserve/town contribution
FIRE	REPLACE FIRE TRUCK VILNA 401	E				676,260		reserve
FIRE	REPLACE WATER TRUCK SL 445	E				187,272		reserve
	DEPARTMENT TOTAL		271,500	910,000	465,484	1,110,532	247,000	
PW	REPLACE GRADER	E		1,500,000	764,694	779,988	795,588	2024 finance graders
	GRADER RESERVE	10	300,000	300,000	300,000	300,000	300,000	
PW	REPLACE SANDING TRUCK 195	E 11	449,012	we				sell current for \$30,000
PW	REPLACE WHEEL LOADER	E 12	433,650					
PW	MOTION 840-22 REPLACE 101C	V	63,500					sell for \$50,000
PW	MOTION 840-22 REPLACE 101A	V	63,500					sell for \$50,000
PW	REPLACE STREETSWEPPER 114	E	-					rent instead of replace
PW	REPLACE ROCK TRUCK 608	E		520,000				sell for \$150,000
PW	REPLACE EXCAVATOR 627	E			380,000			sell for \$80,000
PW	REPLACE KENWORTH T800 197	V			208,000			sell for \$40,000
PW	REPLACE SERVICE TRUCK 110	V		91,800				sell for \$5,000
PW	REPLACE PRESSURE WASHER 164	E			16,000			sell for \$1,000
PW	REPLACE KENWORTH T800 155	V				180,200		sell for \$10,000
PW	REPLACE RAM 5500 122	V				67,500		sell for \$1,000
PW	REPLACE RAM 5500 119	V					69,000	sell for \$5,000
PW	REPLACE FORKLIFT 623	E					11,000	sell for \$500
PW	REPLACE CREW TRUCKS 109 & 100A	V	142,804					sell for \$72,000
PW	GRAVEL SALES TO RESERVE	R n/a	27,000	27,000	27,000	27,000	27,000	transf royalty fr gravel sale to grav reserve
	DEPARTMENT TOTAL		1,479,466	2,438,800	1,695,694	1,354,688	1,202,588	
E & P	MOTION 840-22 REPLACE 239A	V	63,500					sell for \$50,000
E & P	MOTION 840-22 REPLACE 226B	V	63,500					sell for \$50,000
E & P	MOTION 840-22 REPLACE 227	V	63,500					sell for \$50,000
	RESERVE FOR SEWER		5,000	5,000	5,000	5,000	5,000	
	GARBAGE TRUCK RESERVE		50,000	50,000	50,000	50,000	50,000	
E & P	REPLACE MOWER 7345 & 722	E 13	56,515					sell for \$4000
E & P	REPLACE TILT TRAILER 136	E 14	14,250					sell for \$3,000
E & P	GRAPPLE ATTACHMENT FOR SKID STEER	E 15	7,500					
	DEPARTMENT TOTAL		323,765	55,000	55,000	55,000	55,000	
PLN	HISTORIC DESIGNATION PLAQUE	L 16	15,000	15,000	15,000	15,000	15,000	
	DEPARTMENT TOTAL		15,000	70,000	70,000	70,000	70,000	
AG	REPLACE FLEX ARM & MOWER 473/474	E			72,828			
	RESERVE FOR EQUIPMENT		135,000			75,000	75,000	
AG	UTILITY SNOWMOBILE	E 17	16,000					
AG	REPLACE TRACTOR	E		195,000	200,000			
	DEPARTMENT TOTAL		151,000	195,000	272,828	75,000	75,000	
	MUNICIPAL TOTAL		2,734,989	3,957,800	2,848,006	2,966,220	1,938,588	
GAS	RMO REPLACEMENT	B 18	140,000					POSSIBLE GRANT UP TO \$35,000
GAS	RMO MODERN REPLACEMENT	E 19	22,000					
GAS	REFURBISH TRUCK BOX (UNIT 202)	V 20	13,500	13,770				
GAS	TRUCK REPLACEMENT - ENTERPRISE	V 21	60,000					
	DEPARTMENT TOTAL		235,500	13,770	-	-	-	
			2,970,489	3,971,570	2,848,006	2,966,220	1,938,588	
	BRIDGE TOTAL		2,135,793	1,819,662	1,015,253	1,666,000	428,000	

BUDGET CHANGE REQUEST



DEPARTMENT: ADMINISTRATION

PROJECT/PURCHASE DESCRIPTION: ADMINISTRATION BUILDING RESERVE
CLASSIFICATION RESERVE

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Transfer \$50,000 per year to reserves To ensure funds are available for future capital repairs/maint.

WHAT UNIT WILL IT REPLACE?

WHY? Associated Engineering conducted an assessment of the building in 2018. A list of work was recommended at an estimated cost of \$2.3 million (2018 \$). Thus far we have taken care of only the roof. We need to build up funds to do the rest of the work.

DESCRIPTIONS OF RECENT REPAIRS & COSTS

Roof repairs/replacement cost aprox \$680,000

ESTIMATED FUTURE REPAIRS & COSTS

Transfer to Reserves \$50,000.00 annually

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
n/a

2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
n/a

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.
n/a

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$ 500,00	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D	50,000	\$
	NUMBER OF YEARS UNTIL DISPOSAL			
	EXPECTED REVENUE UPON SALE			

MANAGER SIGNATURE BA **DATE:** 9/06/22 **CAO APPROVAL**

#2

BUDGET CHANGE REQUEST



DEPARTMENT: GIS

PROJECT/PURCHASE DESCRIPTION: GPS Devices
CLASSIFICATION Subscription fees

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION County currently has 54 units with GPS devices. Add an additional 44 GPS devices to 33 units and 11 equipment

WHAT UNIT WILL IT REPLACE?
None

WHY? Council Request

DESCRIPTIONS OF RECENT REPAIRS & COSTS
\$ 21,387.60 current budget for 54 units annual subscription fee

ESTIMATED FUTURE REPAIRS & COSTS
 additional \$ 25,003.00 for 2023 to add 44. 2024 annual subscription fee would be \$ 38,257.20

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$ 25003.00	\$
	GRANTS EXPECTED	B	\$ 0.00	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 0.00	\$
	OTHER REVENUE	D	\$ 0.00	\$
	FUNDING FROM OPERATIONS	A-B-C-D	\$25,003.00	\$
	NUMBER OF YEARS UNTIL DISPOSAL			
	EXPECTED REVENUE UPON SALE		0.00	

MANAGER SIGNATURE *Carole Dowhanisik* **DATE:** **10/04/23** **CAO APPROVAL**

A3

BUDGET CHANGE REQUEST



DEPARTMENT: GIS

PROJECT/PURCHASE DESCRIPTION: ORTHO PHOTOS
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION
 Aerial photographs are readily used to assist our municipality with measurements and spatial analyses as listed below:
 -Verification and assistance of New Development, property complaints, regional development, and assessments.
 -Road Studies(road side/intersection brushing, Road right of way, ditch drainage, project planning).
 -Water Studies(wet/dry years, water flow through properties, water flow and problem areas through creeks).
 -Agriculture studies(road side spraying, weed maintenance, road side mowing, beaver control).
 -Emergency Services(fires, accidents, public hazards, fire permits).
 -Gas Department, Environmental Operations and Parks and Rec(project planning and verification).

WHAT UNIT WILL IT REPLACE?

WHY? Our goal is to keep a consistent 3 yr span to maximize our municipalities planning process. Disadvantages of aged data: data is not readily available to assist our municipality with measurements and spatial analyses.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 In 2020 Smoky Lake County along with Regional Partners were successful in receiving funding through a Joint ACP Grant for Aerial photographs for a total cost of \$108,395.00

ESTIMATED FUTURE REPAIRS & COSTS
 Transfer to Reserves \$39,000.00 annually

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 Smoky Lake County is looking at partnering with County of Two Hills, Lamont County, Thorhild County and Minburn County for a possible successful ACP Grant Application for 2023, with Two Hills County being managing partner. Conditional upon Grant
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

No Local Supplier in our Municipality
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$ 109,255	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D	109,255	\$
	NUMBER OF YEARS UNTIL DISPOSAL			
	EXPECTED REVENUE UPON SALE			

MANAGER SIGNATURE _____ **DATE:** 9/06/22 **CAO APPROVAL** _____

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CAPITAL PURCHASE BUDGET \$80,000



SMOKY LAKE COUNTY

DEPARTMENT: Community Peace Officer/ Bylaw

DESCRIPTION:	<u>Community Peace Officer Patrol Truck</u>
CLASSIFICATION:	_____
YEAR OF PROPOSED PURCHASE:	<u>2023</u>
LOCATION:	<u>Smoky Lake, AB</u>

SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>- A new patrol truck is requested as towing capabilities and hauling equipment in the box are necessary to conduct meaningful patrols within the Smoky Lake County and for capabilities expansion in the future (eg. trailering multiple side by sides, seizing violators equipment (if necessary) etc).</p>
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ALTERNATIVES CONSIDERED	
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BUDGET AMOUNT	110000
FUNDING SOURCE	Capital Budget

MANAGER SIGNATURE T. Murphy	DATE: 2022/09/26	CAO SIGNATURE
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CAPITAL PURCHASE BUDGET 2023



SMOKY LAKE COUNTY

DEPARTMENT: Fire Protective Services

DESCRIPTION:	<u>Fire Department Building Reserve</u>
CLASSIFICATION:	<u>Fire</u>
YEAR OF PROPOSED PURCHASE:	<u>2023</u>
LOCATION:	<u>Smoky Lake County</u>

SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>Currently Fire Protective Services has out grown the Town and Village Fire Stations due to the levels of service, quantity and size of apparatus, and training requirements. The region is currently engaged with Transitional Solutions Inc. to complete a Fire Protective Services review and will be submitting their findings and recommendations for the region to consider. The Fire Department Building Reserve is to progressively accumulate funds which are allocated to build future Fire Stations in the Region. Currently Smoky Lake County Council and Administration have visions of a Regional Fire Service and have purchased land at 17252 - Highway 28 for the purpose of building a future Regional Fire Station and Training Ground. A Regional Fire Station would provide a Central Headquarters to Fire Protective Services to Maintain Administrative duties, Improve firefighter training programs, Streamline operations and materials management, while providing proper apparatus storage.</p>
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ALTERNATIVES CONSIDERED	<p>Continue operating out of the Town and Village Fire Stations as is. Budget the full amount on the year of construction.</p>
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BUDGET AMOUNT	75,000.00
FUNDING SOURCE	Fire protective services capital budget

MANAGER SIGNATURE	DATE: September 2, 2022	CAO SIGNATURE
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CAPITAL PURCHASE BUDGET 2023



SMOKY LAKE COUNTY

DEPARTMENT: Fire Protective Services

DESCRIPTION:	<u>Fire Equipment Reserve</u>
CLASSIFICATION:	<u>Fire</u>
YEAR OF PROPOSED PURCHASE:	<u>2023</u>
LOCATION:	<u>Smoky Lake County</u>

SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>All products have a service life. As Fire Department equipment is used, it ages and components start to break down making it unreliable when needed in an emergency response situation. The fire equipment reserve is to progressively accumulate funds for the large capital purchases when equipment needs to be replaced. Examples: Self Contained Breathing Apparatus, Jaws of Life, AEDs, Air Lifting Bags, Thermal Imaging Cameras, Gas Monitors</p>
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ALTERNATIVES CONSIDERED	Budget the full amount on the year of replacement.
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BUDGET AMOUNT	10,000.00
FUNDING SOURCE	Fire protective services capital budget

MANAGER SIGNATURE	DATE: September 2, 2022	CAO SIGNATURE
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CAPITAL PURCHASE BUDGET 2023



SMOKY LAKE COUNTY

DEPARTMENT: Fire Protective Services

DESCRIPTION:	<u>Fire Apparatus Reserve</u>				
CLASSIFICATION:	<u>Fire</u>				
YEAR OF PROPOSED PURCHASE:	<u>2023</u>				
LOCATION:	<u>Smoky Lake County</u>				
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>Fire Apparatus Reserve is to progressively allocate funds to reserves every year for fire truck replacement. National Fire Protection Association (NFPA) 1901 and Fire Underwriters Insurance deems a Fire Engine can be a Front Line Pumper for a maximum of 15 years and a Secondary Line Pumper for the following 5 years. Following NFPA effects fire insurance rates, as a fire service following NFPA apparatus replacement schedule we have been able to reduce the price of fire insurance to our residence. Typically fire insurance rates are higher in rural areas due to response time, age of equipment, manpower and distance. An added benefit to following a 15 year replacement schedule is the new technology implemented into the apparatus. New technology such as Compressed Air Foam Systems (CAFS), front mounted bumper turrets, and truck mounted light towers have made operations more efficient and have improved the safety of firefighters. CAFS has drastically decreased our water consumption on fire scenes, Front mounted bumper monitors have made it easier and faster to extinguish fires with less manpower, and light towers have made safer working conditions at night.</p>				
ALTERNATIVES CONSIDERED	<p>Fire protection insurance is determined by age of apparatus, distance from the fire hall and manpower. Not following the Fire Underwriters Insurance requirement for apparatus will decrease the fire protection rating and increase residential and commercial insurance rates.</p>				
BUDGET AMOUNT	162,000.00				
FUNDING SOURCE	Fire protective services capital budget				
MANAGER SIGNATURE	<table border="1" style="width: 100%;"> <tr> <td style="width: 33%;">DATE:</td> <td style="width: 33%;">CAO SIGNATURE</td> </tr> <tr> <td>September 2, 2022</td> <td></td> </tr> </table>	DATE:	CAO SIGNATURE	September 2, 2022	
DATE:	CAO SIGNATURE				
September 2, 2022					

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BUDGET CHANGE REQUEST



DEPARTMENT: Fire Protective Services

PROJECT/PURCHASE DESCRIPTION: AFRRCS Radio Software Update
CLASSIFICATION Fire

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Updating the Software on all Fire Service AFRRCS Radios
WHAT UNIT WILL IT REPLACE? Outdated Motorola Software and Firmware.
WHY? To ensure reliable communication for Fire Protective Services
DESCRIPTIONS OF RECENT REPAIRS & COSTS
There has been no repair costs for Radio Software since implementing AFRRCS in 2018
ESTIMATED FUTURE REPAIRS & COSTS
\$15000 per Software update. Approximately every 3 years.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. **HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
No. Bearcom is registered as the technical administrator and are the only supplier authorized to service Smoky Lake County AFRRCS Radios.
2. **HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**
There are no local AFRRCS technicians in the region
IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET

YEAR	2023		
		NEW	USED
COST	A	\$ 15000	\$
GRANTS EXPECTED	B	\$ 0	\$
BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$
OTHER REVENUE	D	\$ 0	\$
FUNDING FROM OPERATIONS	A-B-C-D	0	\$
NUMBER OF YEARS UNTIL DISPOSAL		3	
EXPECTED REVENUE UPON SALE		N/A	

MANAGER SIGNATURE

DATE:
September 2, 2022

CAO APPROVAL

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BUDGET CHANGE REQUEST



DEPARTMENT: Fire Protective Services

PROJECT/PURCHASE DESCRIPTION: Protective Service Drone
CLASSIFICATION Fire

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Fire Service DJI Mavic 3 Portable Drone with Thermal Imaging Camera

WHAT UNIT WILL IT REPLACE? New Equipment Purchase

WHY? To have a dedicated Portable Small Fire Service Drone equipped with a Thermal Imaging Camera which would be assigned to and travel with licensed Chief Fire officers of Smoky Lake County to assist with fire scene operations, search and rescue, and fire investigations.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
Currently the Large DJI Mavic 210 Drone has required Minimal Repairs. 1 Leg of the landing gear has been replaced due to improper storage. \$100.00. Battery charger replaced \$350.00

ESTIMATED FUTURE REPAIRS & COSTS
No Repair Costs to be expected for the 10 year life expectancy.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 No. DJI is the most popular and reputable Drone Manufacture on the market. We are recommending to purchase a DJI Drone for its reliability, safety, and service. The size of this Drone would allow it to be located inside the cab of the fire apparatus out of the elements.
- HAS A LOCAL SUPPLIER BEEN CONSIDERED?**

There are currently no local Suppliers of Drones.
 IF NOT RECOMMENDING 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$ 9500	\$
	GRANTS EXPECTED	B	\$ 0	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$
	OTHER REVENUE	D	\$ 0	\$
	FUNDING FROM OPERATIONS	A-B-C-D	N/A	\$
	NUMBER OF YEARS UNTIL DISPOSAL		10	
	EXPECTED REVENUE UPON SALE		\$1000.00	

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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BUDGET CHANGE REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: 160m
CLASSIFICATION Heavy equipment

SUMMARY OF PROJECT OR PURCHASE	Unit 509 14M Grader
	DETAILED DESCRIPTION
	WHAT UNIT WILL IT REPLACE? 160M Grader
	WHY? Grader has 9800 hours. should be around 11,000hours time of replacement
	DESCRIPTIONS OF RECENT REPAIRS & COSTS Water pump. \$500.00
	ESTIMATED FUTURE REPAIRS & COSTS Wheel groups at \$10,000 each X4

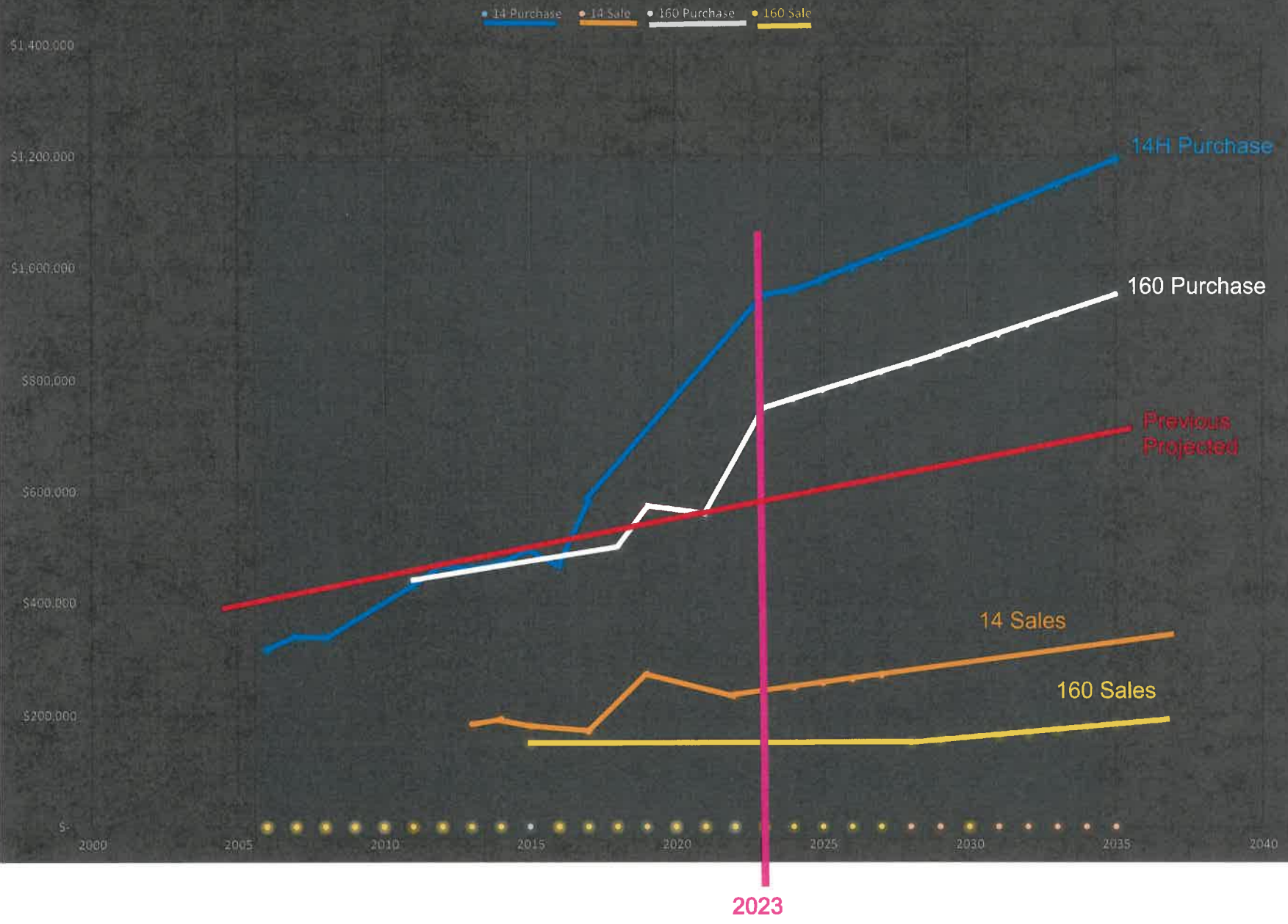
ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)	<ol style="list-style-type: none"> HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS No Finning provides us with excellent service and the graders have proven themselves. We have a vast selection of finning parts and knowledge of these machines HAS A LOCAL SUPPLIER BEEN CONSIDERED? No local suppliers.
	IF NOT RECOMMENDING 1 OR 2 ABOVE, PROVIDE REASONS. Purchase New 160M motor grader. Keep inline with the 10 year equipment replacement plan

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$735,000	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		8	
	EXPECTED REVENUE UPON SALE		150,000	

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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*recommendation changed
transfer \$300,000 to reserve
↓ purchase 2024*

Grader Cost/Depreciation



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BUDGET CHANGE REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: 2023 Western star Sanding truck
CLASSIFICATION Heavy Truck

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION
 2005 Kenworth T800 Plow truck

WHAT UNIT WILL IT REPLACE? 2023 western star

WHY? They are a heavy built truck that can handle the weight of the plow wing and sand.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 Replaced all frame gussets and air valves that have rotted away.

ESTIMATED FUTURE REPAIRS & COSTS
 unknown with the age and the frame has been twisted a couple of times.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
 yes but This is the make of trucks that they prefer to build on
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
 No local suppliers.

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.
 Sell the existing plow truck and buy a new 2023 westernstar from Viking Cives, for the fall of 2023.

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$449,011.50	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		10	
	EXPECTED REVENUE UPON SALE		\$30,000	

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

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BUDGET CHANGE REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: Wheel loader
CLASSIFICATION Heavy Equipment

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION
 629 wheel loader with 7500 hours

WHAT UNIT WILL IT REPLACE? Hyundai HL 957

WHY? Calcium conditions its been in were harsh to it and the bucket is in need of replacement. So are the pins and bushings in the loader

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 2018 new electrical harness's

ESTIMATED FUTURE REPAIRS & COSTS
 \$50,000.00 machineing of pins in loader and a new bucket

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
Caterpillar \$689,000.00 price but good quality
 Volvo \$662,500.00 love the machine but abit under powered
 Hyundai \$433,650.00
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**
 No local suppliers.
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.
 We replace the existing loader with a Hyundai and keep the old loader for use in the salt shed during winter.

BUDGET	YEAR	2023		
			NEW	USED
	COST	A	\$433,650.00	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		15	
	EXPECTED REVENUE UPON SALE		na	

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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BUDGET CHANGE REQUEST



DEPARTMENT: Environment and Parks

PROJECT/PURCHASE DESCRIPTION: 2 grasshopper 61" Industrial Lawnmower.
CLASSIFICATION Parks and Recreation

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION 2 Grasshopper model 725 DT6 61" Cutting Deck Riding Lawnmower

WHAT UNIT WILL IT REPLACE? units 734 and 722 Denisi Industrial Riding Lawnmower.

WHY? These units both have over 1000 hours and seem to break down when we really need them.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 Welding repairs, and various minor repairs, a lot of downtime

ESTIMATED FUTURE REPAIRS & COSTS
 \$2,500.00 per unit

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
 Yes

2. HAS A LOCAL SUPPLIER BEEN CONSIDERED?
 Yes

IF NOT RECOMMENDING 1 OR 2 ABOVE, PROVIDE REASONS.
 Receive Quotes from Agriterra at Waskatenau. Not an industrial mowers, but do have similar units Cub Cadet ZTX600, at \$25,030.00 (b2)

BUDGET	YEAR	2023		
			NEW (2 units)	USED
	COST	A	\$56,515.00	\$
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$4000.00
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		10 years	
	EXPECTED REVENUE UPON SALE		6,00000	

MANAGER SIGNATURE  **DATE:** Aug 24, 2022 **CAO APPROVAL**

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BUDGET CHANGE REQUEST



DEPARTMENT: Environment and Parks

PROJECT/PURCHASE DESCRIPTION: 2022 Cushion Tilt trailer
CLASSIFICATION Haul skid steer for Waste operations.

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION 2022 Double A Pro Series Cushion Tilt Trailer 83" X 20' (14000GVW)

WHAT UNIT WILL IT REPLACE? Will replace unit ¹⁴⁰~~136~~ 20' trailer.

WHY? Unit 136 requires an new axel, fenders, breaks and boards.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
We have replaced one axel which was \$1600.00

ESTIMATED FUTURE REPAIRS & COSTS
\$4000.00


ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
no

2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
no

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.
The current quote is from Westlock, and they do have a couple available. I did contact St. Paul but will be required to order one if approved. These are the closest locations that provide this type of trailer.

BUDGET	YEAR	2022		
			NEW	USED
	COST	A	\$ 14,250.00	\$ 10,500
	GRANTS EXPECTED	B	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$ 3,000.00
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		10-15	
	EXPECTED REVENUE UPON SALE			

MANAGER SIGNATURE  **DATE:** Aug 23, 2022 **CAO APPROVAL**

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BUDGET CHANGE REQUEST



DEPARTMENT: Environment and Parks

PROJECT/PURCHASE DESCRIPTION: Skid steer grapple
CLASSIFICATION Waste

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION 2022 industrial grapple attachment for Caterpillar skidsteer

WHAT UNIT WILL IT REPLACE? 2015 standard grapple

WHY? The current grapple constantly requires welding repairs and the catting edge is worn and not replaceable

DESCRIPTIONS OF RECENT REPAIRS & COSTS
many time in the shop for welding repairs.

ESTIMATED FUTURE REPAIRS & COSTS
continue welding

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
Alternate brands have not been considered as the Cat brand works better fitting our current Skid steer with no alterations required.
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**
no local provider available.

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.
If we look at alternate brands alterations in order for the grapple to fit our Cat skid steer would be required.

BUDGET	YEAR	2022		
			NEW	USED
	COST	A	\$7,500.00	\$4,000.00
	GRANTS EXPECTED	B	\$0	\$0
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$1000.00
	OTHER REVENUE	D	\$	\$
	FUNDING FROM OPERATIONS	A-B-C-D		\$
	NUMBER OF YEARS UNTIL DISPOSAL		10	6
	EXPECTED REVENUE UPON SALE			

MANAGER SIGNATURE  **DATE:** Aug 23, 2022 **CAO APPROVAL**


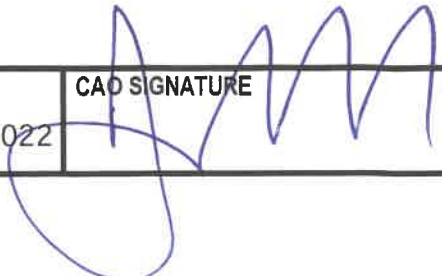
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CAPITAL PURCHASE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: PLANNING & DEVELOPMENT

	<p>DESCRIPTION: <u>Municipal Historic Resource Designation Plaques</u></p> <p>CLASSIFICATION: _____</p> <p>YEAR OF PROPOSED PURCHASE: <u>2023</u></p> <p>LOCATION: <u>Various locations within the County</u></p>	
<p>SUMMARY</p>	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>Smoky Lake County has been providing capital funding for commemorative plaques for heritage assets that have been designated by Smoky Lake County Council as Municipal Historic Resources, subject to Objective 1, Strategy 1, Task 3, of Smoky Lake County Policy No. 61-20: Heritage Management Plan Policy.</p> <p>The propose signage also aligns with the County's Victoria District Economic Development Strategy, which seeks to leverage the County's heritage assets as a driver of the local tourism economy.</p>	
<p>ALTERNATIVES CONSIDERED</p>	<p>Previously, the Planning and Development Manager has previously applied for grant funding to Alberta Government for the installation of interpretive signage but was unsuccessful in obtaining grant funding. Given recent budget cutbacks/reprioritizing at the Provincial level, it is unlikely that Provincial funding would be available for this budget year.</p>	
<p>BUDGET AMOUNT</p> <p>FUNDING SOURCE</p>	<p>\$15,000.00</p>	
<p>MANAGER SIGNATURE</p> 	<p>DATE:</p> <p>September 1, 2022</p>	<p>CAO SIGNATURE</p> 

BUDGET CHANGE REQUEST



DEPARTMENT: ASB

PROJECT/PURCHASE DESCRIPTION: Utility Snowmobile
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION
 Now that the Problem Wildlife Technician is a full time permanent position a utility snowmobile will be required to trap in the winter. Trapping on crown land can only be completed between October 15th and May 1st. Trapping once it freezes up allows us to safely access difficult to access and unsafe sites that could not be reached in summer. Pending availability we would like to purchase a new Skidoo brand 600 or 900 ACE utility snowmobile as it will be reliable for the Problem Wildlife Technician who works alone in winter.

WHAT UNIT WILL IT REPLACE? winter.

WHY? Trapping during trapping season in the winter will help to mitigate spring flooding issues. A new utility snowmobile is the safest option so that it can tow and for better flotation.

DESCRIPTIONS OF RECENT REPAIRS & COSTS

ESTIMATED FUTURE REPAIRS & COSTS
 Regular services.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 Continue to pay the Problem Wildlife Technician mileage for the use of his personal snowmobile - approximately \$5000/year
 - HAS A LOCAL SUPPLIER BEEN CONSIDERED?**
- IF NOT RECOMMENDING 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET

YEAR	2023		
		NEW	USED
COST	A	\$ 16,000	\$ 12,000
GRANTS EXPECTED	B	\$	\$
BUDGETED SALE OF EXISTING UNIT	C	\$	\$
OTHER REVENUE	D	\$	\$
FUNDING FROM OPERATIONS	A-B-C-D		\$
NUMBER OF YEARS UNTIL DISPOSAL			
EXPECTED REVENUE UPON SALE			

MANAGER SIGNATURE

DATE:

CAO APPROVAL

BUDGET CHANGE REQUEST



DEPARTMENT: Gas

PROJECT/PURCHASE DESCRIPTION: RMO Replacement
CLASSIFICATION: Buildings

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Replace RMO TAP 1

Existing RMO TAP 1

WHAT UNIT WILL IT REPLACE?

WHY?
existing RMO's (except for TAP 5 replaced in 2020) were installed by NOVA (now TC Energy) in 1975 when the County created the gas system.
 -the equipment and piping inside the RMO's was designed for smaller expected customer BTU loads and total customers. The existing stations are getting undersized with adding more customers every year as well as customers increasing the amount of gas used when adding newer or more appliances.
 -As seen with the new TAP 5 RMO, by converting to a different style regulator configuration and adding a line heater to heat the natural gas to a consistent temperature, we have lightened the gas balancing with the metering pressures being more steady, less chance of regulators freezing up internally with heating the gas before it enters the RMO, increased the amount of natural gas that can flow through the RMO so there is room for expansion of new customers and increased BTU loads, and made the odorant system more efficient which allows all customers, whether immediately after the RMO or at the very end of the service line, to have the same odorant levels. (Odorant levels would fluctuate with the fluctuating pressures).
 -the new RMO's would be designed with high flow regulators as opposed to the existing "shunt" regulators. Shunt regulators open and close on a "as needed basis". This results in the pressures exiting the RMO to fluctuate. (Example: TAP 1 RMO shunt opens when the pressure is at 350 psi and closes when the pressure reaches 450 psi. The fluctuation effects the odorant levels in the pipeline and causes the gas balancing to not be optimal as the meter is trying to compensate the gas volume for the different pressures)
 -The existing buildings have wood floors and are starting to rot.
 -Pricing on each new RMO will be different, as each RMO is slightly different and have different requirements. TAP's 3 & 6 would reuse their existing line testers and are low pressure RMO's with fewer customers, so they would be less expensive than a high pressure RMO such as TAP's 1, 2, 4, 7, and 8.

DESCRIPTIONS OF RECENT REPAIRS & COSTS

rebuilt reliefs for approx \$2500 in 2020

ESTIMATED FUTURE REPAIRS & COSTS

Unknown as many rebuild kits for the equipment inside is now obsolete.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 Custom built to suit our requirements built by County of Vermillion River.
 - HAS A LOCAL SUPPLIER BEEN CONSIDERED?**
 Yes there is builders in Nisku, but their prices were higher and dont offer installation like Vermillion River does.
- IF NOT RECOMMENDING 1 OR 2 ABOVE, PROVIDE REASONS.**

BUDGET

	YEAR	2023		
			NEW	USED
COST	A		\$ 140,000	\$ 0
GRANTS EXPECTED	B		\$ up to \$35,000	\$ 0
BUDGETED SALE OF EXISTING UNIT	C		\$ 0	\$ 0
OTHER REVENUE	D		\$ 0	\$ 0
FUNDING FROM OPERATIONS	A-B-C-D		140,000	\$
NUMBER OF YEARS UNTIL DISPOSAL			40	
EXPECTED REVENUE UPON SALE			0	

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

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BUDGET CHANGE REQUEST



DEPARTMENT: Gas

PROJECT/PURCHASE DESCRIPTION: RMO Modem Replacement
CLASSIFICATION: Buildings

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Replace Phone Modems at 3 RMO Locations

The phone modems that connect the Federations system to each RMO and allows us access to the Federations SCADA System.

WHAT UNIT WILL IT REPLACE?

- The RMO modems connect the Federation to the 8 meters used to purchase gas from TC Energy as well as 3 large customer meters (1 at Tremel's and 2 at SunGro). These modems provide data transfer and alarm notification to the Federation.
- The current modems in service are obsolete and replacement parts are unavailable.
- The aging infrastructure of the existing TELUS land lines to each modem have caused many of the modems to not be able to communicate to the Federation causing us to not receive alarms due to pressure or temperature problems when they happen.

WHY?

- TELUS has notified the Federation that within 5 years, the copper service phone lines serving the rural areas will be phased out.
- Would like to replace the land line connections with cellular serviced modems sold by the Federation.
- Can eliminate 1 modem at SunGro because the cellular modems can connect to 2 meters on the same site. The land line modems can only connect to 1 meter.

DESCRIPTIONS OF RECENT REPAIRS & COSTS

Suggesting Cell modems to remove the land lines that have caused issues in the past

ESTIMATED FUTURE REPAIRS & COSTS

Unknown as the existing modems are not servicable or replacements are not available.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. **HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 These are built and installed by the Federation.

2. **HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

They are purpose built by the Federation to match their system.
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET

YEAR	2023		
		NEW	USED
COST	A	\$ 22,000	\$ 0
GRANTS EXPECTED	B	\$ 0	\$ 0
BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$ 0
OTHER REVENUE	D	\$ 0	\$ 0
FUNDING FROM OPERATIONS	A-B-C-D	22,000	\$
NUMBER OF YEARS UNTIL DISPOSAL		20	
EXPECTED REVENUE UPON SALE		0	

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

20

BUDGET CHANGE REQUEST



DEPARTMENT: Gas

PROJECT/PURCHASE DESCRIPTION: Refurbish Truck Box
CLASSIFICATION Vehicle

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION To have Western Truck Body slide-in aluminum service box repainted, repaired as required, and installed on new Unit 202 service truck, if approved.

WHAT UNIT WILL IT REPLACE? **Service Body from Unit 202**

WHY? Aluminum box was installed new on unit 202 and currently has paint peeling and oxidization. Western Truck Body will replace the door frames to fix the sealing and fitment issues, sandblast, acid wash, repaint, rewire the lighting, and reinstall on the new service truck.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
None

ESTIMATED FUTURE REPAIRS & COSTS
None

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
The County already purchased this body in 2014 and this wouldn't replace existing equipment, but restore it to new.
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

Yes, local has done this in the past, but they are not interested in doing it again.
IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET

YEAR	2023		
		NEW	USED
COST	A	\$ 13,500	\$ 0
GRANTS EXPECTED	B	\$ 0	\$ 0
BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$ 0
OTHER REVENUE	D	\$ 0	\$ 0
FUNDING FROM OPERATIONS	A-B-C-D		\$
NUMBER OF YEARS UNTIL DISPOSAL		30	
EXPECTED REVENUE UPON SALE		0	

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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#21

BUDGET CHANGE REQUEST



DEPARTMENT: Gas

PROJECT/PURCHASE DESCRIPTION: Vehicle Replacement
CLASSIFICATION Vehicle

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION Vehicle Replacement.

WHAT UNIT WILL IT REPLACE? Replace Unit 202 2014 Chev 3500 service truck.

WHY? Currently unit has approx 200,000 kms. Wanting to replace unit with a leased truck trough Enterprise.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
Unit has not had many repairs done to it, but with the mileage, would be looking for repairs.

ESTIMATED FUTURE REPAIRS & COSTS
Approx \$3000 to replace wear and tear items such as steering, suspension.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS
Open to GM, Ford, or Dodge. Prefer GM with dealer in town.

2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
Yes

IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

BUDGET	YEAR		2023	
				NEW
				USED
	COST	A	\$70,000	\$0
	GRANTS EXPECTED	B	\$0	\$0
	BUDGETED SALE OF EXISTING UNIT	C	\$10,000	\$0
	OTHER REVENUE	D	\$0	\$0
	FUNDING FROM OPERATIONS	A-B-C-D	60,000	\$
	NUMBER OF YEARS UNTIL DISPOSAL		4	
	EXPECTED REVENUE UPON SALE		0	

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____



REQUEST FOR DECISION		DATE	October 17, 2022	4.2									
TOPIC	2023 – Operations Budget												
PROPOSAL	<p>Attached is the proposed 2023 municipal budget.</p> <p>The budget presentation is an organizational summary^{4.2a}. It summarizes the major and minor cost categories across the organization, compares the 2022 budget to the proposed 2023 budget, and provides explanations to the changes proposed.</p> <p>Highlights:</p> <ol style="list-style-type: none"> 1. The budget includes no change to the tax rate. 2. The operating surplus is \$160,834. This is 1.2 million lower than 2022 and means there are less funds available to contribute towards the capital budget. <p>Why is the surplus so much less?</p> <ol style="list-style-type: none"> 1. In 2023 we will have to purchase or crush gravel increasing costs by \$460,000 2. In 2023 we have not budgeted to transfer from reserves to cover operations decreasing revenue by \$525,000 3. Inflation which has caused an overall increase in supplies and services. <p>Smoky Lake County is required by legislation to create a balanced budget.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">The Operating Surplus</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;">160,834</td> </tr> <tr> <td>Less Capital Deficit</td> <td></td> <td style="text-align: right;"><u>-3,318,323</u></td> </tr> <tr> <td>Total Projected deficit</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">3,157,489</td> </tr> </table>				The Operating Surplus	\$	160,834	Less Capital Deficit		<u>-3,318,323</u>	Total Projected deficit	\$	3,157,489
The Operating Surplus	\$	160,834											
Less Capital Deficit		<u>-3,318,323</u>											
Total Projected deficit	\$	3,157,489											
CORRELATION TO BUSINESS (STRATEGIC) PLAN													
n/a													
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS													
BENEFITS	<ul style="list-style-type: none"> • Management and staff will be able to proceed with services • The budget reflects the same level of services offered in 2022 • Expenses have been reviewed by line item and where possible, savings and cuts in spending were identified. 												
DISADVANTAGES	<ul style="list-style-type: none"> • An overall increase in tax revenues is needed to balance. • Budget numbers are estimates only 												
ALTERNATIVES	<ul style="list-style-type: none"> • Cut services • Reduce the Road Plan • Reduce Capital 												

	<ul style="list-style-type: none"> • Reduce transfers to Reserves • Increase transfers from Reserves • Increase user fees • Increase taxes • Reconsider priorities
FINANCE /BUDGET IMPLICATIONS	
Operating Costs: Capital/Road/Bridge Project Costs: Source of Funds:	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A
COMMUNICATION STRATEGY	Amendments discussed will be incorporated into an updated budget for council approval.
RECOMMENDATION	
Council and administration discussion	
CHIEF ADMINISTRATIVE OFFICER	

SMOKY LAKE COUNTY
August 31, 2022

985000
-973000
-6%

General and Administration
Budget to Actual Report

	YTD ACTUAL	YTD BUDGET	BUDGET	VARIANCE	VAR %	Notes
	Period 9	2022 INTERIM	2023			
OPERATING REVENUE						
Taxes						
Farmland & Residential	\$3,972,160	\$3,839,874	\$3,956,392	\$116,518	3.03%	
Machinery & Equipment	1,138,096	1,116,699	1,138,096	21,397	1.92%	
Non - Residential	1,220,155	1,220,845	1,220,155	-690	(0.06%)	#1
Linear	6,210,864	6,113,204	6,210,864	97,660	1.60%	
Provincial Government	11,759	66,753	66,753	0	0.00%	
Sewer Levy		9,040	9,040	0	0.00%	
Other Income						
Well Drilling/Drill Rigs	7,350	5,500	5,500	0	0.00%	
Penalties	289,891	85,300	80,200	-5,100	(5.98%)	
User Fees and Sales of Goods	550,695	668,140	609,089	-59,052	(8.84%)	#2
Investment Income	157,483	200,000	230,000	30,000	15.00%	#3
Development Levies	85,571	62,000	30,000	-32,000	(51.61%)	
Licenses and Permits	-83,376	180,500	220,500	40,000	22.16%	#4
Sales to Other Governments	-102,145	358,713	337,396	-21,317	(5.94%)	#5
Grants						
Provincial Conditional - Operating	443,363	590,215	552,215	-38,000	(6.44%)	#6
CLC	113,230	125,700	113,230	-12,470	(9.92%)	
Transfer from Operating Reserve	-31,043	1,680,000	445,000	-1,235,000	(73.51%)	#7
TOTAL OPERATING REVENUE	13,984,053	16,322,483	15,224,430	-1,098,053	(6.73%)	
OPERATING EXPENSES						
Salaries, Wages, and Benefits						
Salaries & Wages	4,181,951	5,797,149	5,749,103	-48,046	(0.83%)	#8
Benefits	447,679	1,418,686	1,437,533	18,847	1.33%	#9
Other Wages	2,865	12,750	10,000	-2,750	(21.57%)	#10
Contracted and General Services						
Mileage	24,720	58,105	57,850	-255	(0.44%)	
Meals and Lodgings	32,465	97,870	95,560	-2,310	(2.36%)	
Membership & Conference Fees	37,560	56,215	59,015	2,800	4.98%	#11
Freight, Express, Postage	40,333	40,060	44,450	4,390	10.96%	
Telephone & Communication	49,087	97,112	99,410	2,298	2.37%	
Training	52,301	119,000	126,000	7,000	5.88%	
Advertising, Printing, Subscriptions	27,343	69,200	67,050	-2,150	(3.11%)	#12
Accounting & Auditing	46,335	31,000	42,000	11,000	35.48%	
Legal Fees	62,682	64,500	42,500	-22,000	(34.11%)	#13
Assessor Fees	102,128	140,000	142,800	2,800	2.00%	
Engineering Fees	205,883	110,001	271,170	161,169	146.52%	
Other Consulting	56,550	62,300	62,350	50	0.08%	#14
Computer Programing	64,000	148,990	148,250	-740	(0.50%)	#15
Insurance	185,522	220,465	281,362	60,897	27.62%	#16
Other Services	867,214	1,487,221	1,590,657	103,436	6.95%	#17
Materials, Goods, and Utilities						
Office/Food/Janitorial Supplies	54,189	88,953	104,487	15,534	17.46%	#18
Fuel/Parts/ Etc	649,000	84,863	149,571	64,708	76.25%	#19
Gravel	273,580	0	460,500	460,500		#20
Chemicals	66,669	60,500	50,000	-10,500	(17.36%)	#21
Computer Supplies	16,329	39,233	48,600	9,367	23.88%	
Utilities	123,057	177,026	209,079	32,053	18.11%	#22
Employee Recognition	20,837	25,000	26,000	1,000	4.00%	#23

	YTD ACTUAL Period 9	YTD BUDGET 2022 INTERIM	BUDGET 2023	VARIANCE	VAR %	Notes
Other General Supplies	451,110	554,145	438,550	-115,595	(20.86%)	#24
Transfers to Local Boards & Agencies	252,085	1,377,055	758,865	-618,190	(44.89%)	#25
Write Offs	-51,279	3,000	3,000	0	0.00%	
Bank Charges & Interest	4,980	5,950	6,000	50	0.84%	
Requisitions		2,478,885	2,481,885	3,000	0.12%	
Contingency		-1	0	1	(100.00%)	
Amortization		2,026,800	2,020,300	-6,500	(0.32%)	
	8,347,175	16,952,033	17,083,896	131,863	0.78%	
Total Operations	5,636,878	-629,550	-1,859,466	-1,229,916	195.36%	
Capital Funding						
Sale of Capital Assets	200	222,000	347,800			#26
Provincial Capital Grants	740,341	3,388,587	2,913,347			#27
Transfer from Reserve		1,459,426	542,000			#28
Capital Funding	740,541	5,070,013	3,803,147	-1,266,866	(24.99%)	
Capital Expenses						
Buildings & Land	423,761	646,025	0			
Transfer to Reserve	86,695	489,000	1,014,000			#29
Land Improvements	220,145	578,000	15,000			
Engineering Structure		26,000	0			
Engineering Structure - Road		2,068,075	2,250,688			#30
Engineering Structure - Bridge		1,003,611	2,135,793			
Equipment	130,431	1,213,552	1,135,685			
Vehicles		443,000	570,304			
Capital Expenses	861,032	6,467,263	7,121,470	654,207	10.12%	
Total Capital	-120,491	-1,397,250	-3,318,323	-1,921,073	137.49%	
Net Profit/Loss	5,516,387	-2,026,800	-5,177,789	-3,150,989	155.47%	
Remove Amortization		2,026,800	2,020,300		0.00%	
Adjusted Surplus (Deficit)	5,516,387	0	-3,157,489	-3,157,489		

**Smoky Lake County
Notes to the 2023 Budget**

1) Taxes

The budget is currently based on no change in tax rate and a predicted 4% increase in residential assessment

Total Taxes budgeted 2023	12,525,507
Total Taxes billed in 2022	12,357,375
increase in tax revenue	168,132

1% increase in all tax classes = \$125,000

2) User Fees and Sales of Goods

There has been a decreasing trend in Transportation User Fees (gravel sales, custom work, etc.), as well as . As a result, the budgeted user fees will be lower by approximately \$60,000.

3) Investment Income

Interest is earned on funds in ATB. Higher rates in 2022 are expected to continue increasing the interest revenue.

4) License and Permits

License and permits include the aggregate levy license. Annually we estimate a minimum of \$200,000 which is transferred to reserves for future haul road projects. The transfer to reserve is included in the capital projects

5) Sales to Other Governments

Sales to Other Governments includes, revenue for responding to MVAs and reimbursements from other municipalities from shared projects. Revenue from MVAs has decreased in 2022 so we have decreased the budget for 2023

6) Provincial Conditional - Operating

	2023	2022
Agriculture Services	\$ 138,907	\$ 138,907
Family and Community Social Services	\$ 93,308	\$ 93,308
Municipal Sustainability Operating	\$ 95,000	\$ 95,000
Municipal Operational Support	\$ -	\$ -
Summer Employment Grants	\$ 15,000	\$ 3,000
Fire Camp	\$ 10,000	\$ -
Remainder of ACP grant for Fire Study	\$ -	\$ 60,000
ACP Grant for Planning	\$ 200,000	\$ 200,000
Community Adult Learning	\$ 113,230	\$ 125,700
	\$ 665,445	\$ 715,915

7) Transfer from Operating Reserves

At this point in the budget process, we do not anticipate that there will be funds to carry forward for 2022. \$445,000 will be used to meet the commitment to contribute to the new school build.

8) Salaries and Wages

The budgeted Cost of Living increase for 2021 is:

IOE 955 0 (as per the 2021-2022 contract)
CUPE/Non Union staff and managers \$0.55 per hour
Council 0% as per Council motion

The budget includes incremental increases where applicable.

Staffing Highlights:

Public Works

The part time mechanic position will become full time to ensure there is staff to fix aged equipment. Some funds will be available for a RAP student

Bylaw

Bylaw Officer is full time and there will be no contract employee

ASB

Animal Control Technical position will be permanent

The budget for mowers remains at 27 weeks.

Administration

A .5 FTE position has been included for Administration to ensure there is enough staff for cross training as well as vacation and sick coverage

9) Benefits

2022 benefits reflect inflation increases and increases associated with salary increases

LAPP contribution rates decrease by approx. 1%

The Proposed budget includes the addition of Short Term Disability for a total cost of \$38,000. Smoky Lake County currently does not have Short Term Disability and the maximum sick accumulation allowed is not enough to provide the employee with an income until they qualify for long term disability.

10) Other Wages

\$10,000 budgeted is for the per diem wages paid to public members on Smoky Lake County Boards

11) Mileage, Meals and Lodging, Membership Fees, Freight, Express, Postage, Telephone, Training

Budgets have been increased by \$13,000 to cover inflation and training requirements

12) Advertising

Advertising costs have decreased because there is only one paper to produce the monthly Grapevine

13) Auditing/ Legal/ Assessor/ Engineering Fees

Legal fees have been decreased. Engineering fees include engineering needed for gravel as well as a \$75,000 project for Hillside acres assess for beach/rec area as requested by residents

14) Other Consulting

Other Consulting includes \$55,000 contribution to LARA

15) Computer - Software and hardware

maintenance.

16) Insurance

Insurance is higher than expected in 2022. The budget has been increased for 2023

17) Other Services

Misc. Services includes Equipment/Building Rentals, All outsourced repairs and maintenance (equipment/building/vehicle), license and permits, and contractor work. R

Includes \$200,000 for Planning ACP grant project

It also includes the policing levy which will increase by \$64,000

2022	\$127,404		
2023	\$191,242	2024	\$191,242

18) Office/Food/Janitor Supplies

This reflects the increase in supplies (in particular paper) as well as office supplies/chairs/desks as recommended in the Ergonomic Study done in 2022

19) Fuel/Parts/Etc.

Parts will increase as repairs on older vehicles and equipment increase.

Fuel has been increased to reflect the substantial price increase seen in 2023

Equipment Costs have been reallocated to the Capital Road budget

20) Gravel

No gravel was purchased or crushed in 2022. The inventory has been depleted therefore gravel will be needed in 2023

21) Chemicals

There is an abundance of left over chemical inventory in 2022 therefore less will need to be purchased in 2023

22) Utilities

Utilities have increased substantially due to inflation

23) Employee Recognition

The budget for County employee recognition includes recognition for Fire Department Volunteers, staff teambuilding events, and long term service awards.

24) Other General Supplies

small misc. supplies required.

25) Transfers to local boards and agencies

We have some substantial projects that Smoky Lake County that have been carried forward from 2021 along with the regular annual contributions for grants to organizations, fire protections costs paid to the fire departments, Community Learning Council, Aspenview Family School Liaison, Agricultural Societies, and the annual cost to Evergreen Waste Commission

Projects:

- Heritage Board annual contribution \$13,000
- Contribution to HAK \$445,000 (funded from reserves)
- The budget for grants to individuals and organizations remains at \$29,000
- The budget for grants to the three Agricultural Societies remains at \$95,000

25) Contingency

The proposed budget for contingency is \$0

26) Sale of Capital Assets

2023	2022
------	------

Unit 195	\$30,000	
Mower	\$4,000	
6 pickup trucks	\$313,800	\$ 82,000
Patcher box		\$ 20,000
1 Grader		\$ 120,000
	<u>\$347,800</u>	<u>\$ 222,000</u>

27) Provincial Capital Grants

	2023	2022
MSI Capital	\$ 820,875	\$ 1,424,976
STIP Bridge Program	\$ 1,563,000	\$ 664,400
Federal Gas Tax Grant	\$ 529,472	\$ 539,211
Alberta Transportation		\$ 260,000
Community Initiatives		\$ 500,000
	<u>\$ 2,913,347</u>	<u>\$ 3,388,587</u>

28) Transfers from Capital Reserves

	2023	2022
Previous years projects	\$ -	\$ 693,426
Aggregate Levy - Road Repair	\$ 517,500	\$ 165,000
Road projects	\$ -	\$ 225,000
Rebuild Cat	\$ -	\$ 350,000
Water well at Hanmore Lake W	\$ -	\$ 26,000
Fire Services Equipment	\$ 24,500	
	<u>\$ 542,000</u>	<u>\$ 1,459,426</u>

29) Transfers to Reserves

	2023	2022
5 Year Capital Plan	\$ 1,014,000	\$ 489,000
Road Plan	\$ -	
	<u>\$ 1,014,000</u>	<u>\$ 489,000</u>

30) Capital and Road Plan

The capital and road plan budgets are provided in detail through Requests for Decisions



REQUEST FOR DECISION		DATE	October 17, 2022	4.3
TOPIC	2023 Natural Gas Budget			
PROPOSAL	Attached is the proposed budget for the natural gas department for the year ending December 31, 2023. ©4.3a Sales volumes/revenues are predicted using a 5-year average. The only change recommended is to remove the seasonal position and add a position for another operator.			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Municipal Government Act: Section 242, 243, 244, 246, and 249.		
BENEFITS	<ul style="list-style-type: none"> The budget reflects a viable system The budget includes investment in infrastructure and saving for the future. 			
DISADVANTAGES	<ul style="list-style-type: none"> No contingency is provided in the natural gas budget If the winter is mild, low usage will result in lower revenues 			
ALTERNATIVES	<ul style="list-style-type: none"> Increase or decrease rates Change reserve amounts 			
FINANCE/BUDGET IMPLICATIONS				
Operating Budget: \$ _____		Capital Budget: \$ _____		
Budget Available: \$ <u>N/A</u>		Source of Funds: <u>the gas program is self-funding</u>		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS		N/A		
COMMUNICATION STRATEGY		Annual Booklet and budget documents		
RECOMMENDATION				
1. That Smoky Lake County adopt the 2023 Natural Gas System Operating Budget: total revenue in the amount of \$3,014,520 and expenditures in the amount of \$3,074,520 (including amortization) 2. That Smoky Lake County adopt the 2023 Natural Gas System Capital Budget; total revenue in the amount of \$115,500 and expenditures in the amount of \$285,500				
CHIEF ADMINISTRATIVE OFFICER				

SMOKY LAKE COUNTY
For the Eight Months Ending August 31, 2022
Natural Gas
Budget to Actual Report

	YTD		VARIANCE	VAR %	Note
	BUDGET	2023 Budget			
	2022 INTERIM	2023 Budget			
OPERATING REVENUE					
Taxes					
Other Income					
Penalties	\$7,000	\$6,000	(\$1,000)	(14.29%)	
User Fees and Sales of Goods	2,828,700	2,978,920	150,220	5.31%	
Investment Income	12,000	20,000	8,000	66.67%	
Licenses and Permits	9,600	9,600	0	0.00%	
Grants	0	0	0	#DIV/0!	
TOTAL OPERATING REVENUE	2,857,300	3,014,520	157,220	5.50%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	777,557	885,350	107,793	13.86%	<i>removed seasonal &</i>
Benefits	178,838	194,777	15,939	8.91%	<i>added 1 FTE</i>
Contracted and General Services					
Mileage	3,500	3,500	0	0.00%	
Meals and Lodgings	18,700	19,500	800	4.28%	
Membership & Conference Fees	36,000	36,000	0	0.00%	
Freight, Express, Postage	14,179	12,600	-1,579	(11.14%)	
Telephone & Communication	18,671	23,490	4,819	25.81%	
Training	11,000	9,500	-1,500	(13.64%)	
Advertising, Printing, Subscriptions	2,500	2,500	0	0.00%	
Accounting & Auditing	13,000	17,000	4,000	30.77%	
Legal Fees	1,000	1,000	0	0.00%	
Engineering Fees	7,356	7,500	144	1.96%	
Other Consulting	1,200	1,200	0	0.00%	
Computer Programing	25,000	20,000	-5,000	(20.00%)	
Insurance	26,293	39,000	12,707	48.33%	
Other Services	22,200	50,850	28,650	129.05%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	19,603	19,600	-3	(0.02%)	
Fuel/Parts/ Etc	91,574	97,000	5,426	5.93%	
Gravel	1,000	0	-1,000	(100.00%)	
Computer Supplies	4,500	4,500	0	0.00%	
Utilities	10,570	11,620	1,050	9.93%	
Employee Recognition/. Promotion	2,000	3,000	1,000	50.00%	
Other General Supplies	1,311,059	1,368,033	56,974	4.35%	
Write Offs	230,000	245,000	15,000	6.52%	
Amortization	2,827,300	3,074,520	247,220	8.74%	
Total Operations	30,000	-60,000	-90,000	(300.00%)	
Capital Funding					
Sale of Capital Assets	12,500	10,000	-2,500	(20.00%)	
Provincial Capital Grants	0	0	0	#DIV/0!	
Transfer from Reserve	243,000	105,500	-137,500	(56.58%)	
Capital Funding	255,500	115,500	-140,000	(54.79%)	
Capital Expenses					
Buildings & Land	200,000	140,000	-60,000	(30.00%)	
Transfer to Reserve	190,000	50,000	-140,000	(73.68%)	
Equipment	53,000	22,000	-31,000	(58.49%)	
Vehicles	72,500	73,500	1,000	1.38%	
	515,500	285,500	-230,000	(44.62%)	
Total Capital	-260,000	-170,000	90,000	(34.62%)	
Net Profit/Loss	-230,000	-230,000	0	0.00%	
Remove Amortization	230,000	230,000	0	0.00%	
Adjusted Surplus (Deficit)	0	0	0	#DIV/0!	