

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting
for the purpose of Departmental Operations to be held on
Tuesday, **October 18, 2022** at 9:00 o'clock A.M.
Virtual through Zoom Platform

Meeting ID: 858 5567 4170 Passcode: 881952

<https://us02web.zoom.us/j/85855674170?pwd=a1hienJETi9pY1NqdlhnVGZyUWsvZz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

No minutes.

4. Request for Decision:

1. Enterprise Fleet Management Canada Inc. Leases. ©

5. Issues for Information:

1. Manager Reports

Public Works:

- a. Public Works Manager. ©
 - i. Council Requests Summary: Reports are on Service Tracker (Pilot Project).
 - ii. Road Projects.
- b. Public Works Road Foreman. *(To be handed out at meeting)*
- c. Public Works Shop Foreman. ©

Protective Services:

- d. Peace Officer. ©
- e. Fire Chief. ©
- f. Loss Prevention Coordinator. ©

Planning and Development:

- g. Planning and Development Manager. ©

Natural Gas:

- h. Natural Gas Manager. ©

Environmental Operations/Parks and Recreation:

- i. Environmental Operations/Parks and Recreation Manager. ©

Agricultural Service Board:

- j. Agricultural Fieldman. ©

Administration:

- k. GIS Technician. ©
- l. Communications Officer. ©

Recommendation: Accept and file for information.

2. Training Reports

3. Manager Work Plans

No Work Plans

6. Correspondence(s):

7. Delegation(s):

- 1. Tammy Spink, Manager Peace Officer Program @10:00 – 11:00 a.m. – Re: Peace Officer Program - Presentation.

8. Executive Session:

Adjournment



REQUEST FOR DECISION		DATE	October 12 2022
		4.1	
TOPIC	Enterprise Fleet Management Canada Inc. Leases		
PROPOSAL	<p>BACKGROUND:</p> <p>January 28, 2021, Council Meeting Motion #315-21: That Smoky Lake County Council authorize Administration to engage Enterprise Fleet Management Canada Inc., in a timely manner to take advantage of the best pricing available for the purpose of adding four (4) Year-2021 Public Works fleet vehicle units, through an open-end lease agreement.</p> <p><i>February 3, 2021, Enterprise Fleet Management Canada Inc. Agreement Executed</i></p> <p>April 28, 2021, Budget Meeting Motion #663-21: That Smoky Lake County Council approve the amended Year-2021 to Year-2025 Five-Year Capital Project Budget of expenditures in the amounts of: \$3,708,713 for Year-2021, \$3,797,540 for Year-2022, \$4,082,751 for Year-2023, \$3,425,179 for Year-2024, and \$1,634,785 for Year-2025.</p> <div style="border: 1px solid red; padding: 2px; display: inline-block; margin-left: 20px;"> Note: Colour on quote should be red and not blue. Will be changed. </div> <p><i>The approved Capital Budget amounts include: 2021 Vehicle Replacement in the amount of \$448,000 2022 Vehicle Replacement in the amount of \$370,000</i></p> <p>February 3, 2021 Open End Equity Leases Executed for: 2021 Chevrolet Silverado LT 4x4 Crew Cab 5.75 ft bx 147.4 in WB – Unit 100A 2021 GMC Sierra 3500HD Base 4x4 Crew Cab 6.75 ft. box 158.9 in. WB SRW – Unit 204A 2021 Chevrolet Silverado LT 4x4 Crew Cab 5.75 ft. box 147.4 in. WB – Unit 226A</p> <p>PROPOSAL: In order to receive optimal pricing for Year-2023 County fleet vehicles, Administration needs to engage Enterprise Fleet Management Canada Inc., in a timely manner to take advantage of the market pricing available. Attached is an Enterprise Fleet Management Canada Inc. open-end (equity) lease agreement proposal for the following:</p> <ol style="list-style-type: none"> 1. 2023 Ford F-350 XLT 4x4 SD Crew Cab 6.75 ft. box 160 in. WB SRW for Public Works Department– Quote #6710057, <p>The Estimated arrival date for the vehicles would be February 2023.</p>		
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	Smoky Lake County Policy Statement No. 01-41-01: Asset Management		
BENEFITS	<ul style="list-style-type: none"> ▪ The purchase is in line with the capital equipment replacement plan. 		

REQUEST FOR DECISION		DATE	October 12 2022	4.1
TOPIC	Enterprise Fleet Management Canada Inc. Leases			
DISADVANTAGES	<ul style="list-style-type: none"> ▪ 			
ALTERNATIVES	<ul style="list-style-type: none"> ▪ Council's discretion. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ 143,400 _____	Source of Funds:	_____	
Budgeted Costs:	_____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A			
COMMUNICATION STRATEGY	N/A			
RECOMMENDATIONS				
<p style="text-align: center;">1. That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 6710057, Dated October 11, 2022 for Two (2) Year-2023 Ford F-350 XLT 4x4 SD Crew Cab 6.75 ft. box 160 in. WB SRW. box 147.4 in. WB, to replace Fleet Units 100A, 109</p>				
CHIEF ADMINISTRATIVE OFFICER				



17
GOALS

1%
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
Public Works Manager Work Plan		
→ Public Works Department Daily/Weekly/Monthly Plan : 100%	Doug Ponich: Achievements: No update. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/02/15	1% 0.555 / 100 99% behind
→ Administrative (PW Manager) : 100%	Doug Ponich: Achievements: County Council Meeting. Sept. 22 Prepare posting advertisement for County Welder as Larry Kokotilo will be retiring on November 30. Oct. 3 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/23	8% 8.33 / 100% 92% behind
→ Council Member Inquiry (PW Manager) : 100%		0% 0 / 100% 78% behind
		0% 0 / 100% 98% behind

Goal	Progress Update	Current Completion
<p>→ Dust Control (PW Manager) : 100%</p>	<p>Doug Ponich: Achievements: Apply MG30 in front of residents along haul route. Aug. 18 Div. 4 - RR 163, north of TWP 604 - 610 - TWP 610, east of HWY 855</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/08/18</p>	<p>0% 0 / 100% 78% behind</p>
<p>→ Gravel (PW Manager) : 100%</p>	<p>Doug Ponich: Achievements: Continue Divisional and Private gravel hauling.</p> <p>Continue rock excavation and stock piling at White Earth Pit.</p> <p>Haul 1 belly dump load of 3/4" gravel to Smoky Lake Complex as per approved Council Motion. Sept. 26</p> <p>Haul 2 belly dump loads of 1" gravel to Clearhills Community Pasture as per Council Motion. Sept. 26 Div. 4</p> <p>Divisional gravel hauling complete by October 14th.</p> <p>Haul reject sand to shop yard for winter calcium treatment. Oct. 11, 12</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/23</p>	<p>0% 0 / 100% 78% behind</p>
<p>→ Maintenance (PW Manager) : 100%</p>	<p>Doug Ponich: Achievements: Continue grader road maintenance.</p> <p>Culvert installation:</p> <ul style="list-style-type: none"> - Replace culvert at RR 135, 160m. south of TWP 603A. Sept. 9 Div. 1 - Install new culvert at TWP 603A, 180m. west of RR 135. Sept. 12 Div. 1 - Install new culvert at TWP 592, 600m. west of RR 183. Sept. 13 Div. 5 - Replace culvert at TWP 602, 450m. east of RR 171. Sept. 14 Div. 4 - Install new culvert at TWP 583, 10m. west of RR 150. Sept. 15 Div. 2 	<p>0% 0 / 100% 78% behind</p>

- Cut culvert ends at new installs. Sept. 19, 20
- Install new culvert at TWP 611, 100m. west of RR 165. Sept. 21 Div. 4
- Clean culvert ends at RR 165, 500m. south of TWP 604. Sept. 21 Div. 4
- Replace culvert at TWP 592, 430m. east of RR 150. Sept. 22 Div. 2
- Replace culvert at TWP 592, 150m. west of RR 142. Sept. 23 Div. 2
- Install culvert at White Earth Pit access road; north west end of pit. Sept. 26 Div. 5
- Install 2 new culverts, side by side, at TWP 600, 650m. west of RR 170. Sept. 27 Div. 4
- Install new culvert at TWP 600, 430m. west of RR 170. Sept. 28 Div. 4
- Replace culvert at TWP 602, 100m. east of RR 165. Oct. 4 Div. 4
- Install new culvert at RR 144, 450m. north of TWP 600. (Clean ditch of debris) Oct. 5 Div. 4
- Replace culvert at RR 192, 1.1km. north of TWP 604. Oct. 6 Div. 5
- Replace culvert at TWP 592, 130m. west of RR 142. Oct. 7 Div. 2

Patching:

- RR 153, south of HWY 28. Sept. 12 Div. 2
- RR 164, north of TWP 602. Sept. 12 Div. 4
- Dust control at 17006 - TWP 590. Sept. 12 Div. 3
- Dust control at 59144 - RR 145. Sept. 13 Div. 2
- Dust control at 17564 - TWP 592. Sept. 15 Div. 3
- Dust control at 60247 - RR 174. Sept. 15 Div. 4
- RR 130, north of HWY 28. Sept. 15 Div. 1
- RR 151, north of TWP 600. Sept. 16 Div. 4
- Dust control at 60173 - RR 181. Sept. 16 Div. 5
- Saw cut areas to be patched at RR 183; TWP 600 - 602. Oct. 7 Div. 5
- RR 183, TWP 600 - 602. Oct. 10 Div. 5
- TWP 602, RR 170 - 165. Oct. 10 Div. 4

Tree removal and brushing:

- RR 175, south of TWP 604. Sept. 14 Div. 5
- RR 164, north of TWP 602. Sept. 20, 21

- RR 162, north of TWP 600. (Beaver issue) Sept. 26 Div. 4
- RR 164, north of TWP 602. (Beaver issue) Sept. 26, 28, Oct. 3 Div. 4
- RR 141, north of TWP 590. Sept. 29 Div. 2
- RR 141, south of TWP 572. Oct. 3, 4, 5, 6, 7 Div. 2
- Tree removal after strong winds on Oct. 10. Oct. 11 Div. 4 & 5

Skid steer with brushing head:

- Church Yard at 16580 - TWP 604. Sept. 14 Div. 4
- East side of RR 170, south of TWP 604. Set. 14 Div. 4
- SE intersection of TWP 610 & RR 181. Sept. 15 Div. 5
- RR 163, south of TWP 604A. (Danyluk Haul Road) Sept. 20, 21, 22, 23
- RR 141, south of TWP 572. Oct. 4 Div. 2
- NW & SW intersection of TWP 574 & RR 141. Oct. 4 Div. 2

Haul water to scale shack. Sept. 16 Div. 5

Sign repair and installation:

- Install " School Bus Stop Ahead " at RR 132, north of 61537. Sept. 23 Div. 1
- Stand up stop sign at RR 185 & TWP 604. Sept. 26 Div. 5
- Stand up Yield sign at TWP 602 & RR 181. Sept. 26 Div. 5
- Install 10 Tonne Maximum Weight signs at BF6788, Victoria Trail east of HWY 831. Sept. 27 Div. 5

Set up for Annual Pumpkin Fair at Smoky Lake Complex. Sept. 28, 29

- Bleachers, tables, chairs.

Street sweeping 3 main streets at Town of Smoky Lake in preparation for Annual Pumpkin Fair.
Sept. 29

Haul old treated sand from Storage Building in preparation for 2022/2023 new calcium sand.
Oct. 3

Skid steer assisting Gas Department with an install. Oct. 5

Next Reporting Period:

Continue culvert installation until freeze-up.

Continue brushing and axing along County road-ways.

Continue patching until freeze-up.

Continue sign repair.

Challenges: *No value*

Next Steps: *No value*

2022/09/23

Doug Ponich:

Achievements: R2212 - TWP 592; RR 145 - 150.

- Pull shoulders, mix and compact. Sept. 8, 9

- Gravel base and complete compaction. Sept. 12

R2222 - TWP 592; RR 142 - 143.

- Pull shoulders, mix and compact. Sept. 13

- Compaction, gravel base and complete compaction. Sept. 14

Work on 5 Year Road Plan. Sept. 22, 23

R2215 - TWP 602; RR 195 - 200.

- Pull shoulders, mix and compact. Sept. 27

- Gravel base, water and compact. Sept. 28

- Top lift of gravel and compact. Sept. 29

R1425 - TWP 594; RR 194A - 200

- Haul reject sand to low area between RR 200 -195. Oct. 5, 6

→ Roads (PW Manager) : 100%

0%
0 / 100%
78% behind

Next Reporting Period:

R1425 - TWP 5984; RR 194A - 200

- Complete shaping ditches

R2614 - RR 155; TWP 601A - 610

- A decision was made not to attempt a shoulder pull on this road. It was determined that the construction of this road consisted of large

pitrun. Pulling up the rocky shoulders would create a huge issue having to haul the rocks away and import fill material to replace the voids

left behind.

Instead Public Works will change the scope of the project utilizing our track-hoe to better shape the ditches along with hauling in Reject sand

to fill in the low areas. This will be postponed to a future season.

Challenges: *No value*

Next Steps: *No value*

2022/09/23

Doug Ponich:

Achievements: No update.

Challenges: *No value*

Next Steps: *No value*

2022/03/29

Doug Ponich:

Achievements: No update.

Challenges: *No value*

Next Steps: *No value*

2022/05/26

→ Training (PW Manager) : 100%

→ Administration (PW Manager) : 100%

→ Dust Control (PW Manager) : 100%

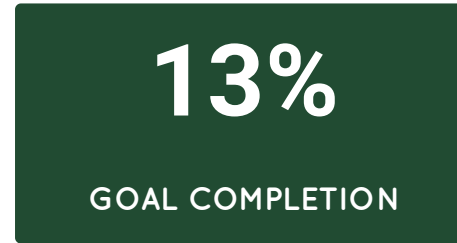
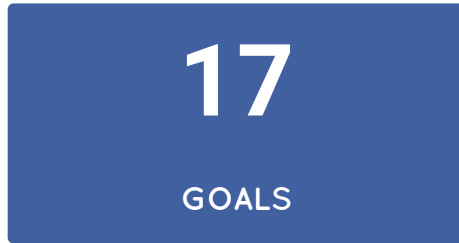
0%
0 / 100%
98% behind

0%
0 / 100%
78% behind

0%
0 / 100%
78% behind



5.1.c



MARK FEDORETZ

(SHOP) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
Administrative (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: <ol style="list-style-type: none"> Attend managers meetings Attend safety meetings Starting and helping complete projects in the shop Vehicle check lists. Attend Departmental meetings Signing Timesheets and bills Oil samples and act on recommendations Working on Budget. Old shop improvements. Attend Strategic plan workshop. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/07	Annual Inventory Count Warranty repairs Annual Employee Evaluations Spec out vehicles and equipment to be purchased for all departments	Month <input type="checkbox"/> to be comple te by: Decem ber Month <input type="checkbox"/> to be comple te by: <i>No</i> <i>value</i> Month <input type="checkbox"/> to be comple te by: Decem ber Month <input type="checkbox"/> to be comple te by: <i>No</i> <i>value</i>
			Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
Contract Work (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: 1. 447 CVIP but the frame and other components are too rotten to repair. September 15, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/07		Behind 0% 0 / 100%
→ Contract CVIPs			On Track 0% 0 / 100
Council Member Inquiry (PW Shop Foreman) : 100%	Mark Fedoretz: Achievements: No Council inquires this reporting period Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/13		Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
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Equipment (PW Shop Foreman) : 100%

Mark Fedoretz:

Achievements:

1. 616 Replace hoses. September 13, 2022
2. 601 Service and change blades. September 16, 2022
3. 455A Service. September 19, 2022
4. 505 Electrical issues with transmission. September 20,2022
5. 502 Change blower motor and steering sensors. September 21-28, 2022
6. 627 Service September 23, 2022
7. 609 Service September 23, 2022
8. 525 Circle shims. September 26, 2022
9. 508 Circle shims. September 26,2022
10. 509 Change tire. September 28, 2022
11. 474 Replace studs on mower wheel. September 28, 2022
12. 502 Winter service. September 29, 2022
13. 507A Replace light. September 29, 2022
14. 508A Winter service and DPF replacement. October 3, 2022
15. 474 Replace 2 rear mower wheels. October 3, 2022
16. 505 Winter Service and wing. October 6-7, 2022
17. 604G Put track back on. October 7, 2022
18. 502 wing October 12, 2022
19. 525 winter service. October 11, 2022

Challenges: *No value*

Next Steps: *No value*

2022/10/07

Behind
0%
0 / 100%

Goal	Progress Update	Tasks	Current Completion
Protective Services Maintenance/Repair (PW Shop Foreman) : 100%	<p>Mark Fedoretz:</p> <p>Achievements:</p> <ol style="list-style-type: none"> 1. 429 Wiring for lights and check connections. September 15, 2022 2. 451 Check the extent of fire damage. September 28, 2022 3. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/07</p>		<p>Behind 0% 0 / 100%</p>
Training (PW Shop Foreman) : 100%	<p>Mark Fedoretz:</p> <p>Achievements: No training to report</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/07</p>		<p>Behind 0% 0 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
Vehicle (PW Shop Foreman) : 100%	<p>Mark Fedoretz:</p> <p>Achievements:</p> <ol style="list-style-type: none"> 1. 222 Remove decals and lights. September 14, 2022 2. 199A Service. September 16, 2022 3. 180 Service and replace coolant temp. sensor. September 19, 2022 4. 116 Replace beacon light. September 20, 2022 5. 108 Service and fix lights. September 21-22, 2022 6. 167 Service and replace starter. September 21, 2022 7. 110 Fix mount for stabilizer. September 22, 2022 8. 116 Replace taillight. September 22, 2022 9. 116 Def System Fault. September 26, 2022 10. 136 Change out ABS Valve. September 27, 2022 11. 239A Service. September 27, 2022 12. 170 Air brake valves not functioning properly. September 28, 2022 13. 195 Check charging system and replace alternator. October 3, 2022 14. 105 Recharge A/C. October 3, 2022 15. 191 Install sander, plow and wing. October 4, 2022 16. 435 Check over. October 5, 2022 17. 195 Fix Tarp. October 6, 2022 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/07</p>		<p>Behind 0% 0 / 100%</p>
<p>→ 31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.</p>			<p>Behind 0% 0 / 100</p>
<p>→ 150 Services to vehicles and equipment : 150 Service(s)</p>			<p>Behind 0% 0 / 150 Service(s)</p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Tandem Trucks ready for summer</p>		<p>Sand truck 1 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 2 Month <input type="checkbox"/> to be comple te by: April</p> <p>Sand truck 3 Month <input type="checkbox"/> to be comple te by: April</p>	<p>Behind 0% 0 / 100</p>
<p>→ Sand trucks ready for Winter</p>		<p>Sand truck 3 Month <input type="checkbox"/> to be comple te by: Octob er</p> <p>Sand truck 2 Month <input type="checkbox"/> to be comple te by: Octob er</p> <p>Sand truck 1 Month <input type="checkbox"/> to be comple te by: Octob er</p>	<p>On Track 77% 77 / 100</p>

Goal	Progress Update	Tasks	Current Completion
Sand trucks ready for Winter		<p data-bbox="1383 90 1514 115">Sand truck 3</p> <p data-bbox="1707 90 1820 289">Month <input type="checkbox"/> to be comple te by: Octob er</p> <p data-bbox="1383 310 1514 334">Sand truck 2</p> <p data-bbox="1707 310 1820 508">Month <input type="checkbox"/> to be comple te by: Octob er</p> <p data-bbox="1383 529 1514 553">Sand truck 1</p> <p data-bbox="1707 529 1820 727">Month <input type="checkbox"/> to be comple te by: Octob er</p>	<p data-bbox="1898 380 1982 456">Overdue 70% 70 / 100</p>
31- Annual 3-Semi-Annually x 2 CVIP's on trucks, trailers, vans and buses. Trailers are done from December to February. Trucks are done from March to April.			<p data-bbox="1898 781 1982 857">Overdue 32% 32 / 100</p>
150 Services to vehicles and equipment : 150 Service(s)			<p data-bbox="1850 894 2028 971">Overdue 0% 0 / 150 Service(s)</p>

COUNCIL MOTIONS 2022

Goal	Progress Update	Tasks	Current Completion
Old County Shop Overhead Door and Ceiling Insulation	<p>Mark Fedoretz:</p> <p>Achievements: September 12, 13, 14 2022 they have completed the spray foam in the roof.</p> <p>Still waiting on the overhead doors to come in and be installed. (supply chain issues is what we are being told)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/09/13</i></p>		<p>Overdue</p> <p>50%</p> <p>50 / 100</p>

(SHOP) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion
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(SHOP) Training Event Form 2022

Behind
0%
0 / 100

Peace Officer / Bylaw Enforcement

Report Period: **September 20, 2022
to October 12, 2022****LAND USE DEVELOPMENT**

Projects	Date In Progress	Date Outstanding	Date Completed
Nothing to report at this time.			
Next Month's Objectives			
Continue to deal with matters as they arise.			

RESORTS

Projects	Date In Progress	Date Outstanding	Date Completed
September 21, 2022 – Officer MURPHY attends a residence at Mons Lake where an anonymous letter from April 2022 had indicated the subject residence had been cutting down trees and removing topsoil from the green space behind their lot. Upon attending the residence this was found to be exaggerated/unfounded and the officer did not note any major concerns.	2022/ 09/19	N/A	2022/ 09/21
October 5, 2022 - Officer MURPHY receives an inquiry from a resident about target shooting near the back of their lot which borders a green space by Wayetenaw Lake. Officer MURPHY locates the lot in question on Munisight and finds it to be in a populated residential area and advises the complainant that target shooting was not permissible.	2022/ 10/05		2022/ 10/05
Next Month's Objectives			
Continue to deal with matters as they arise.			

ANIMAL CONTROL

Projects	Date In Progress	Date Outstanding	Date Completed
September 15, 2022 – Officer MURPHY receives a complaint of 2 nuisance dogs hanging around a complainant's property NW of Vilna. The officer attempts to locate the dog's owners through various channels. The suspected owner is educated and reminded that dogs are to be under the owners care and control at all times.	2022/ 09/15	N/A	2022/ 09/21
September 19, 2022 – Officer MURPHY looks into a matter involving cattle at large near Island Lake. Through discussions with Jordan RUEGG it is learned the issue is not the result of any county land base and is AEP's	2022/ 09/17	2022/ 10/12	

jurisdiction. Smoky Lake County will continue to monitor the situation while AEP resolves the matter.			
September 21, 2022 – Officer MURPHY receives a call from a complainant in regards to a stray dog that has been hanging around their residence for several days and is believed to have come from the nearby reservation. Officer MURPHY forwards the complainants information to Trevor CAMERON for follow up.	2022/ 09/21		2022/ 09/21
October 3, 2022 – Officer MURPHY receives a complaint regarding the level of care at a local kennel in the county. Officer MURPHY is currently looking into the matter.	2022/ 10/03	2022/ 10/12	
Next Month's Objectives			
Continue to deal with matters as they arise.			
PEACE OFFICER / BYLAW ENFORCMENT			
PROTECTIVE SERVICES			
Projects	Date In Progress	Date Outstanding	Date Completed
Nothing to report at this time.			
Next Month's Objectives			
Continue to deal with matters as they arise.			
ATV TRAILS			
Projects	Date In Progress	Date Outstanding	Date Completed
October 7, 2022 – Officer MURPHY receives a complaint of a vandalized OHV sign along the Iron Horse trail east of Edwand. Upon investigation it was determined the sign had been bent on the one corner to the point that it broke off. The sign is to be replaced in the coming week.	2022/ 10/07	2022/ 10/12	
Next Month's Objectives			
Continue to deal with matters as they arise.			
PEACE OFFICER PROGRAM			
Continue to go through the application for Peace Officer Appointment. Clarification on obtaining certain records is required and will be answered on October 18, 2022.	2022/ 10/12		
Next Month's Objectives			
Submit application for Peace Officer Appointment.			
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
-Review Smoky Lake County bylaws when time permits.			

-Various orientation related administrative tasks.			
Next Month's Objectives			
Continue completing administrative tasks as required.			

PEACE OFFICER / BYLAW ENFORCMENT			
TRAINING			
October 12, 2022 – Health and Safety Committee Training			2022/10/12
COUNTY STRATEGIC PLAN			
September 27-28, 2022 – Strategic Planning Conference	2022/09/27		2022/09/28
Signature:	County Council Meeting:		



FIRE SERVICES PLAN

(FIRE) COMMUNITY SERVICES

Goal	Progress Update
<p>1. Administrative Activity (FIRE) : 100%</p>	<p>Scott Franchuk: Achievements:</p> <ul style="list-style-type: none">• Completed 1 Fire Protective Services Committee agenda package• Completed the draft operation budget• Completed the draft operation budget meeting with Gene and Brenda• Completed Departmental Report for the Meeting• Completed and submitted Arson presentation for the FIAA National Wildfire Investigation Workshop in November• Assisted the fire investigators with the fire investigation on a structure fire• Completing the fire reports for the fire investigators• 1 member attended the Zone 3 Fire Chiefs Meeting• 1 member completed the Formal Inspections training• Washed 4 sets of bunker gear• Ordered emergency lightbar and rear lights for Rescue 407• Completed incident reports with Trevor for vehicle damages and personnel injuries <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>

Goal

Progress Update

2. Fire Protective Services : 100%**Scott Franchuk:**

Achievements:

- 13 Fire permits were issued and inspected
- 0 Fireworks permits were issued

Challenges: *No value*Next Steps: *No value*

2022/10/12

3. Smoky Lake Fire Department : 100%**Scott Franchuk:**

Achievements:

- Smoky Lake Fire responded to 4 collisions, 3 fires, 3 medical, 2 fire alarm and 1 dangerous goods call
- The department hosted 2 practices
- 16 members toured the Metis Crossing Conference Center and Lodge
- Rescue 407 emergency lightbar and rear emergency lights stopped working and new LED lightbar and LED rear lights were ordered
- Engine 459 stalled out responding to call, County mechanics scanned the truck and found a speed sensor issue and repaired it

Challenges: *No value*Next Steps: *No value*

2022/10/12

4. Vilna Fire Department : 100%**Scott Franchuk:**

Achievements:

- Vilna Fire Department responded to 6 fires and 1 medical
- The department hosted 2 practices
- 12 members completed first aid and aed training
- Engine 451 has electrical and mechanical issues from catching on fire, waiting on insurance and adjustors to complete their investigations
- Mechanics cant find parts (wiring harness, fuel and suction lines) because the truck is 26 years old

Challenges: *No value*Next Steps: *No value*

2022/10/12

5. Waskatenau Fire Department : 100%**Scott Franchuk:**

Achievements:

- Waskatenau Fire responded to 1 collision, 2 fires and 1 medical
- Rescue 408 electrical plug was damaged and will be replaced

Challenges: *No value*Next Steps: *No value*

2022/10/12

6. Training Activity (FIRE) : 100%**Scott Franchuk:**

Achievements:

- Working Minds for 1st Responders - October 17 and 18
- SRD Fall Meeting in Lac La Biche - October 26
- Fire Investigation Association of Alberta - National Wildfire Investigation Workshop in Nisku - November 22 -24

Challenges: *No value*Next Steps: *No value*

2022/10/12

7. Council Member Inquiry (FIRE) : 100%**Scott Franchuk:**

Achievements:

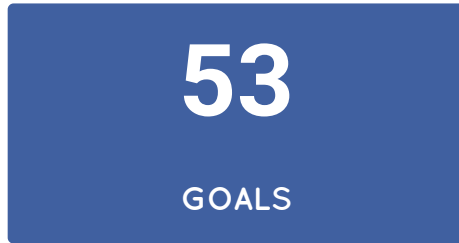
- No Council inquiries at this time

Challenges: *No value*Next Steps: *No value*

2022/10/12



5.1.f



PUBLIC WORKS SAFETY PLAN

(SAFE) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion
Disaster Services (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: Sept 13 pumpkin fair disaster planning meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 5% 4.55 / 100%
→ Apply for grants when needed	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/09/15		Behind 50% 50 / 100
→ ASIST Training	Trevor Tychkowsky: Achievements: Aug 25 AEMA training Safety Officer & medical unit leader Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Attend Disaster summit			Behind 0% 0 / 100

Goal	Progress Update	Tasks	Current Completion
→ Attend yearly AEMA Summit	Trevor Tychkowsky: Achievements: no further action required Challenges: <i>No value</i> Next Steps: <i>No value</i> 2021/05/17		Behind 0% 0 / 100
→ Attend yearly Disaster forum	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Chair Organized regional team (ASIST)	Trevor Tychkowsky: Achievements: Sept 7 regional IMT meeting Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Do yearly training for EOC team	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Hold regular meeting	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Hold regular meeting (Regional Councils)			Behind 0% 0 / 100
→ Hold table top training for EOC team			Behind 0% 0 / 100

Goal	Progress Update	Tasks	Current Completion
<p>↳ Update CEMP manual</p>	<p>Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>
<p>Risk Pro (Safety Officer) : 100%</p>	<p>Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 38% 38.18 / 100%</p>
<p>↳ Attend strat plan meetings</p>			<p>Behind 0% 0 / 100</p>
<p>↳ RMA Risk pro meeting and requirements</p>	<p>Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>
<p>↳ Service Generators : 1 Service(s) to 12 Service(s)</p>	<p>Trevor Tychkowsky: Achievements: Sept 7 started generators Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind -9% 0 / 12 Service(s)</p>
<p>↳ Jubilee insurance inspections 0 Inspection(s)</p>	<p>Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>On Track 101% 4 / 100 Inspection(s)</p>

Goal	Progress Update	Tasks	Current Completion
<p>↳ Jubilee insurance investigations 0 Investigation(s)</p>	<p>Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16</p>		<p>On Track 100% 0 / 100 Investigation(s)</p>
<p>Public Works (Safety Officer) : 100%</p>	<p>Trevor Tychkowsky: Achievements: Sept 19 worked on cameras Sept 21 set up cameras Oct 5 worked on Cameras Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100%</p>
<p>↳ Work on security system and gate operation for P.W.</p>	<p>Trevor Tychkowsky: Achievements: Sept 19 worked on back gate codes Sept 22 picked up fobs for gas dept Edmonton Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100</p>
<p>↳ Work on special projects when required</p>			<p>Behind 0% 0 / 100</p>
<p>Administrative (Safety Officer) : 100%</p>	<p>Trevor Tychkowsky: Achievements: Sept 19 budget meeting with Gene Sept 20 departmental meeting Sept 27/28 strategic planning Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Receive calls from after hour operator for taxpayers concerns</p>	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 5% 5 / 100</p>
<p>→ Cascade reports</p>	<p>Trevor Tychkowsky: Achievements: Oct 4 did update with Luke Oct 13 completed report for council</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100</p>
<p>→ Hold yearly meeting</p>	<p>Trevor Tychkowsky: Achievements: Apr 29 annual safety day at National hall</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/05/16</p>		<p>Behind 0% 0 / 100</p>
<p>→ Testing of drugs for staff suspected to be under the influence</p>	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>
<p>→ Safety Committee</p>	<p>Trevor Tychkowsky: Achievements: Aug 18 safety committee Sept 15 safety committee</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>

Goal	Progress Update	Tasks	Current Completion
→ Cellular Devices	Trevor Tychkowsky: Achievements: Aug 30 working on phones Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Manage phone problems	Trevor Tychkowsky: Achievements: Sept 1 worked on phone issues Sept 7&8 worked on phone issues Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Social events	Trevor Tychkowsky: Achievements: Sept 2 staff retirement party Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Answer e-mails from Call center for after hour complaints 7 Complaint(s) to 0 Complaint(s)	Trevor Tychkowsky: Achievements: dealt with 1 after hour complaint Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13		On Track -14% 8 / 100 Complaint(s)
Council Member Inquiry (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: nothing to report Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/05/16		Behind 0% 0 / 100%

Goal	Progress Update	Tasks	Current Completion
Training (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: Sept 26 set up online training for staff unable to attend H&S committee training Sept 26 set up online training for Bylaw officer office ergonomics and Dog awareness Oct 12 arranged and attended H&S committee course plus Formal inspections course Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13		Behind 0% 0 / 100%
→ Attend Alberta Safety Conference			Behind 0% 0 / 100
→ Instructor courses	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Complete CPTED	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Complete Orientation	Trevor Tychkowsky: Achievements: Sept 13 orientation for Bylaw officer Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Attend Annual H&S safety conference	Trevor Tychkowsky: Achievements: no further action noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100

Goal	Progress Update	Tasks	Current Completion
→ Safety Tracking			Behind 0% 0 / 100
→ Attend Safety group NASC	Trevor Tychkowsky: Achievements: Sept 20 attended NASC/SASC meeting virtual Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/13		Behind 0% 0 / 100
Safety (Safety Officer) : 100%	Trevor Tychkowsky: Achievements: Aug 18 got PIR certificate printed Aug 19 went to city to fix phones and pick up parts for PW Aug 23 completed repairs on insurance claim from spring at repair shop Aug 25 worked on critical illness claim for staff member Aug 26 sent damage claim to insurance Aug 30 got approval from insurance for repairs Aug 31 went to city for parts and also work on phones and pick up gifts for retirement Sept 1 worked on critical illness with insurance Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100%
→ Annual Safety Audit	Trevor Tychkowsky: Achievements: Sept 13 worked on contractor management policy Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100
→ Hazard Identification	Trevor Tychkowsky: Achievements: no further issues noted Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/16		Behind 0% 0 / 100

Goal	Progress Update	Tasks	Current Completion
→ Assist all other departments	<p>Trevor Tychkowsky: Achievements: Sept 21 got signs for Bylaw officer</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100</p>
→ Vice president RUSA	<p>Trevor Tychkowsky: Achievements: Sept 22/23 RUSA meetings</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100</p>
→ informal inspections	<p>Trevor Tychkowsky: Achievements: Aug 26 site inspection rr155-160 twp 594 with corrections needed worker was spoken to by supervisor Sept 9 site inspections TWP592 (RR145-150) no issues noted just dicussion noted and spoke with manager on where the units will be stored in the evening. new location was found</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>
→ Review safety manual	<p>Trevor Tychkowsky: Achievements: working on contractor management policy</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/13</p>		<p>Behind 0% 0 / 100</p>
→ Tool box meetings	<p>Trevor Tychkowsky: Achievements: toolbox meetings completed each Monday morning</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>		<p>Behind 0% 0 / 100</p>

Goal	Progress Update	Tasks	Current Completion
<p>→ Incident investigation from public</p>	<p>Trevor Tychkowsky: Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/16</p>		<p>Behind 0% 0 / 100</p>
<p>→ Incident investigation from staff</p>	<p>Trevor Tychkowsky: Achievements: Sept 21, 2022 Vehicle damage County unit hits post turning around at Mons Lake. Worker didn't notice post when turning around causing damage to unit 100A</p> <ul style="list-style-type: none"> - Underlying <ul style="list-style-type: none"> o Lack of knowledge for surroundings o Driver error o - Recommendations <ul style="list-style-type: none"> o Make sure you are aware of your surroundings at all times o Use 2 man system when [possible - - Unit received damage to the passengers front bumper no quote has been done yet - This might be reported to insurance depending on the quote - Operator will complete inline backing course <p>Sept 27, 2022 fire unit fire damage</p> <p>Unit 451 was responding to a bailer/tractor fire at 59280 RR125 when one fire unit got stuck in the field. That is when unit 451 tried to go past that unit to get a closer approach to the fire. They noticed that there was fire coming on the drivers side of the fire unit. Unit 401 pulled out firehose and put out the fire. This unit would not start so was towed back to the county shop for a further investigation. There a identified fire in the back drive shaft and also near the transmission.</p> <ul style="list-style-type: none"> - Underlying <ul style="list-style-type: none"> o This unit is still under investigation o - Recommendations 		<p>Behind 0% 0 / 100</p>

Progress Update	Tasks	Current Completion
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- o This was reported to insurance for a further investigation
-
- This unit did receive extensive damage to the fuel lines and also the wiring
- There was 3 statements taken from the local fire chief, the driver of the unit and also the passenger of the unit.
- The damage to the farmers field was minimal there are 3 small burn areas
- Our insurance company we notified

Sept 29, 2022 Personal injury

A worker was working on a trench that was aprox 1.5ft in depth. The worker stepped out of the trench then jumped down into the trench. The worker said he had landed properly but felt a sharp pain in his right knee. Worker finished the job and then reported it the next morning

- Underlying
- o Complacency
- o
- Recommendations
- o Watch your step when going down a slope

- The worker was advised to let the safety officer know if further medical attention was needed
- On Oct 7th the worker stated that if was still soar so he went to see further medial advise
- WCB paperwork was filled out by both the worker and employer.
- Further medical is needed but at this point this has not been a LTC

Oct 1 , 2022 personal injury

1. Lake and Waskatenau fire dept was called out to a 2 vehicle MVC on Hwy 831- Twp 594. After they removed the patients from the vehicle. The RCMP asked the fire depts if they could remove the Vehicle event recorders from both vehicles. 3 fire fighters we involved in the removal of this device, one leaning in from the drivers side, one approaching from the back seat and one was on the passengers door. That is when the side airbags deployed

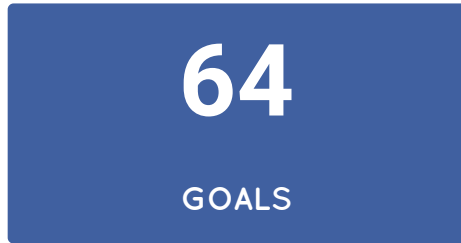
	Progress Update	Tasks	Current Completion
	<p>hitting the one fire fighter in the ribs and also the hip. The other fire fighter was injured in the face from the passenger's door. The 3rd fire fighter was not injured.</p> <p>Underlying</p> <ul style="list-style-type: none"> o Mental stress/fatigue o The officer in charge was out at a fire the night before and never returned from that incident until 4:30am and was called back to this call at aprox 9:30am o This fire fighter has also been involved in his family farming operations so has been putting in long hours o - Recommendations o Make sure batteries are disconnected before doing this operation o Need to make sure adequate rest is given for all emergency workers o Look at mantal health for fire fighters - - Both fire fighters were soar so they both got checked over the following day - This was a double WCB claim but neither had a LTC - This was also a (PSI) potential serous injury that was reported to OHS <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/13</p>		
<p>→ Fill out WCB reports Risk Management</p>	<p>Trevor Tychkowsky:</p> <p>Achievements: no further action noted</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/16</p>		<p>Behind 0% 0 / 100</p>
<p>→ Transport worker to OIS clinic Edmonton</p>			<p>On Track 0% 0 / 100</p>

Goal	Progress Update	Tasks	Current Completion
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↳ Check over JSA forms from site inspections 0 Inspection(s)

Trevor Tychowsky:
 Achievements: Oct 11 reviewed 33 JSA's
 Challenges: *No value*
 Next Steps: *No value*
 2022/10/13

On Track
 100%
 0 / 100 Inspection(s)



JORDAN RUEGG

(P&D) GOVERNANCE

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Land Use Planning/Development : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: A Committee of the Whole Meeting has been scheduled for December 16, 2022, at 9:30 a.m., where the Planning and Development will bring forward a series of proposed changes to the County's Land Use Bylaw/Municipal Development Plan for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>38% 38 / 100%</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>↳ Land Use Bylaw Amendments - Recreational Vehicles</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: A Committee of the Whole Meeting has been scheduled for December 16, 2022, at 9:30 a.m., where the Planning and Development will bring forward a series of proposed changes to the County's Land Use Bylaw/Municipal Development Plan for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>	<p>Second Reading of Amendment - Consideration of Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Public Hearing - Re: Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p>	<p>5% 5 / 100</p>	
<p>Road Closures : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: RC File 027</p> <p>Bylaw 1398-21 was given Second and Third Readings at the August 25, 2022 Council meeting. The Planning and Development Manager has forwarded a copy of said Bylaw and the associated ROW Agreement between Telus and Alberta</p>		<p>38% 38 / 100%</p>	

Transportation to the Alberta Land Titles Office for registration. Once copies of the new titles are received by the County, the Planning and Development Department will continue with the next phase of the proposed boundary adjustment and consolidation.

RC File 029

Proposed Bylaw 1423-22 was given First Reading on August 25, 2022. Subsequently, a Public Hearing was held at the August 25, 2022, Smoky Lake County Council meeting. There were no representations made neither in favor, nor in opposition, in-person or in writing.

The Planning and Development Department will forward the Bylaw to Alberta Transportation for signing by the Minister prior to the Bylaw being considered for Second and Third Readings at a future Smoky Lake County Council meeting.

The Planning and Development Department continues to process road closure applications as they are requested.

Challenges: *No value*

Next Steps: *No value*

2022/10/12

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Planning and Development Manager Work Plan : 100%		Enforcement Actions Month <input type="checkbox"/> to be compl ete by: Dece mber Heritage Resources Month <input type="checkbox"/> to be compl ete by: Dece mber Field Work/Research Month <input type="checkbox"/> to be compl ete by: Dece mber	100% 100 / 100%	
→ Subdivision Application referrals from Subdivision Authority (Municipal Planning Services) 0 Application(s)	NEW Jordan Ruegg: Achievements: The Planning and Development Department is working with the County's Subdivision Authority, Municipal Planning Services (2009) Ltd. on a total of 21 subdivision files. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/12		101% 21 / 100 Application(s)	
→ Safety Codes Permits : 100%			34% 34 / 100%	

(P&D) ECONOMIC DEVELOPMENT

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Industrial Park : 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department continues to work with the Regional Economic Development Officer to look for opportunities to attract industrial and commercial development.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		25% 25 / 100%	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Land Use Bylaw Changes as part of the 2018-2020 Strategic Priorities Planning and land development policies and regulations are streamlined for efficiency and regionally focused to encourage sustainable development within the region : 100%</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Amendment to Land Use Bylaw 1272-14 for the purposes of rezoning certain lands from Agriculture (AG) District and from Hamlet General (HG) District and from Victoria Agriculture (AI) District to Community & Institutional (P) District, proposes some housekeeping of the County's Land Use Bylaw to provide more accurate land use districting for a number of parcels that contain community/institutional uses, was given First Reading at the August 25, 2022 Council meeting. A Public Hearing for said Bylaw is scheduled for the October 26, 2022 Council meeting at 1:15 p.m.</p> <p>A Committee of the Whole Meeting has been scheduled for December 16, 2022, at 9:30 a.m., where the Planning and Development will bring forward a series of proposed changes to the County's Land Use Bylaw/Municipal Development Plan for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>	<p>Second Reading of Amendment - Consideration of Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Public Hearing - Re: Amendment Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Committee of the Whole - Review of Initial Policy Discussion Month <input type="checkbox"/> to be complete by: <i>No value</i></p> <p>Land Use Bylaw Amendments - Recreational Vehicles Month <input type="checkbox"/> to be complete by: <i>No value</i></p>	<p>35% 35 / 100%</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Warspite Ironhorse Trail RV Park part of the 2018-2020 Strategic Priorities : 100%	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>12%</p> <p>12 / 100%</p>	
Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities : 100%			<p>100%</p> <p>100 / 100%</p>	

COUNCIL MOTIONS 2022

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Lost Road Closure Files			50% 50 / 100	
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Wetland Replacement Program (WRP)			50% 50 / 100	
Rural Municipalities of Alberta (RMA) Fall 2022 Resolutions - Completion of Alberta's Remaining Land-use Framework Regional Plans			50% 50 / 100	
Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions			50% 50 / 100	
Rural Municipalities of Alberta (RMA) Fall 2022 Sponsored Resolutions			50% 50 / 100	
Trail Strategy – Further Engagement: Neighboring Municipalities & Province of Alberta	<p>NEW Jordan Ruegg:</p>	<p>Achievements: The Planning and Development Department is working with the administration for the Village of Waskatenau on an ACP Grant Application for a project titled "Regional Trails and Connectivity Study" under the "Intermunicipal Collaboration" (IC) Component Grant for the total project cost in the amount of \$200,000.00, with the Village as the Managing Partner.</p> <p>The Planning and Development Department is also conducting a jurisdictional scan of how other municipalities approach their trail networks to better understand how Smoky Lake County can develop an effective trail strategy.</p>	5%	
			50% 50 / 100	
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			50% 50 / 100	

NEW Jordan Ruegg:

Achievements: The Planning and Development Department is working with the administration for the Village of Waskatenau on an ACP Grant Application for a project titled "Regional Trails and Connectivity Study" under the "Intermunicipal Collaboration" (IC) Component Grant for the total project cost in the amount of \$200,000.00, with the Village as the Managing Partner.

The Planning and Development Department is also conducting a jurisdictional scan of how other municipalities approach their trail networks to better understand how Smoky Lake County can develop an effective trail strategy.

Challenges: *No value*

Next Steps: *No value*

2022/10/12

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Trail Strategy – Next Step, Round Two Public Participation Engagement</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the administration for the Village of Waskatenau on an ACP Grant Application for a project titled "Regional Trails and Connectivity Study" under the "Intermunicipal Collaboration" (IC) Component Grant for the total project cost in the amount of \$200,000.00, with the Village as the Managing Partner.</p> <p>The Planning and Development Department is also conducting a jurisdictional scan of how other municipalities approach their trail networks to better understand how Smoky Lake County can develop an effective trail strategy.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>5%</p> <p>5 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing Agreement under Municipal Government Act Section 54</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Brownlee LLP provided a revised draft Agreement to Smoky Lake County and the Village of Waskatenau for review on September 19, 2022. Administration from both the County and the Village will be meeting on October 19, 2022 to discuss the proposed changes. If both administrations agree that the revised Agreement is agreeable to both municipalities, the proposed Bylaw 1421-22 will be brought forward to the next Smoky Lake County Council meeting for consideration for Second and Third Readings.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>10%</p> <p>10 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1423-22: Road Closure of Undeveloped Road Government Allowance; East side of River Lot 10 (Victoria Settlement)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: Proposed Bylaw 1423-22 was given First Reading on August 25, 2022. Subsequently, a Public Hearing was held at the August 25, 2022, Smoky Lake County Council meeting. There were no representations made neither in favor, nor in opposition, in-person or in writing.</p> <p>The Planning and Development Department will forward the Bylaw to Alberta Transportation for signing by the Minister prior to the Bylaw being considered for Second and Third Readings at a future Smoky Lake County Council meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>10%</p> <p>10 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Waskatenau Creek Conservation Lands (+/- 44 acres, Pt. of SE-4-59-19-W4)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the administration of the Village of Waskatenau to develop the Waskatenau Creek and Regional Trails Connectivity Strategy via an ACP Grant Application, for which, the Village of Waskatenau will serve as the Managing Partner.</p> <p>The Planning and Development Department, in conjunction with the Village's administration has also proposed language to be included within the proposed Intermunicipal Development Plan between the County and the Village, which is scheduled to have a Public Hearing on October 25, 2022, at 9:15 a.m., to be held at the Village of Waskatenau Main Office, and concurrently online via the Zoom platform.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>5%</p> <p>5 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Recreational Lease Disposition to Tourism & Commercial Recreational Lease: Bellis Beach	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department will brief Council on the status of REC Lease 711 (Bellis Beach) once a response has been received from Alberta Environment and Parks.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>25%</p> <p>25 / 100</p>	
Recreational Lease Disposition to Tourism & Commercial Recreational Lease: Bonnie Lake	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department will brief Council on the status of REC Lease 1843 (Bonnie Lake) once a response has been received from Alberta Environment and Parks.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>25%</p> <p>25 / 100</p>	
Bylaw No. 1407-22: Designation for Hamlin Road Ranch as a Municipal Historic Resource			<p>100%</p> <p>100 / 100</p>	
McDougall Gravesite (VICTORI 8) and Victoria Park Cemetery (VICTORI 10).			<p>100%</p> <p>100 / 100</p>	
Trails Strategy- Public Participation Plan			<p>100%</p> <p>100 / 100</p>	
Phase II – Lake and Hamlet Signage Project			<p>100%</p> <p>100 / 100</p>	
2021/22 Alberta Community Partnership (ACP) Intermunicipal Collaboration Component, Conditional Grant Agreement for Regional Engineering Development Standards Project			<p>100%</p> <p>100 / 100</p>	
Regional Engineering and Development Standards			<p>100%</p> <p>100 / 100</p>	
North Saskatchewan Heritage River Initiative: Approved Nomination			<p>100%</p> <p>100 / 100</p>	
North Saskatchewan Heritage River Initiative: Approved Nomination			<p>100%</p> <p>100 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Contract Award for Regional Engineering Design Standards (REDS) RFP No. REDS-2022			100% 100 / 100	
Proposed Changes to Safety Code Act Inspections and Fees			100% 100 / 100	
Trail Strategy – “What We’re Hearing” Report			100% 100 / 100	
Alberta Heritage Preservation Partnership Program (HPP): Heritage Research Grant - North Saskatchewan R22F-13			100% 100 / 100	
North Saskatchewan River Historic Research	<p>NEW Jordan Ruegg:</p> <p>Achievements: Project Workplan has been filed and work has commenced, with a target to be complete by mid/late November 2022 ahead of the grant deadline of February 2023</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		100% 100 / 100	
Electric Vehicle (EV) Charging Station Lease Agreement with Métis Crossing			100% 100 / 100	
The United Church of Canada Transfer of Land and McDougall Gravesite			100% 100 / 100	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Mons Lake Green Space Concerns	<p>NEW Jordan Ruegg:</p> <p>Achievements: The County's Bylaw Enforcement Officer visited the site in question and spoke with the adjacent landowner and determined that the work that had been undertaken was done near the edge of the property of the adjacent landowner in order to remove trees that were in jeopardy of falling onto the property, and thus posing a potential safety issue.</p> <p>The Planning and Development Department will continue to work with the Bylaw Enforcement Officer to address complaints related to land use issues as they arise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>100%</p> <p>100 / 100</p>	
Alberta Environment & Parks Memorandum of Understanding (MOU) for Heritage River			<p>100%</p> <p>100 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Joint Use Planning Agreements (JUPAs).</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The administration has now met with both the Superintendent and Secretary-Treasurer of Aspenview Public and Lakeland Catholic School Divisions, respectively in July and August. This item was also discussed at the September Intermunicipal Collaboration Committee (ICC) where it was determined to take a regional approach to adopting an agreement. Administration will review some example JUPA templates with both Divisions, and return to ICC for discussion prior to proceeding with adoption early in the New Year of 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>26%</p> <p>26 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1419-22: LUB Amendment to Rezone lands from: AG District, HG District, & A1 to P District & C2 District</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: A Public Hearing on proposed Bylaw 1419-22: A Bylaw to amend Amend Land Use Bylaw 1272-14 to rezone certain lands from Agriculture (AG) District, from Victoria Agriculture (AI) District, and from Hamlet General (HG) District to Community and Institutional (P) District, has been scheduled for Wednesday, October 26, 2022, at 1:15 p.m., to be held concurrently at the Smoky Lake County Council chambers, and online via the Zoom platform.</p> <p>Following the Public Hearing, the proposed Bylaw will be considered for Second and Third Readings by Smoky Lake County Council at the same meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>75% 75 / 100</p>	
<p>Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource</p>	<p>NEW Jenna Preston:</p> <p>Achievements: Bylaw No. 1420-22: to Repeal Bylaw No. 1407-22: Designating the Hamlin Road Ranch (SW-17-58-13-W4M) as a Municipal Historic Resource, was printed for signature, filed and sent to Communications on October 7, 2022 to post on County website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/07</p>		<p>72% 72 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1398-21: Cancellation of "FIRST AVE" and "MAIN ST" in Hamlet of Edwand</p>	<p>NEW Jenna Preston:</p> <p>Achievements: Bylaw No. 1398-21: Cancellation of all that portion of "FIRST AVE" and cancellation of all that portion of "MAIN ST" was printed for signature, filed and sent to Communications on October 7, 2022 to post on the County website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/07</p>		<p>75%</p> <p>75 / 100</p>	
<p>Alberta Community Partnership (ACP) Grant Application: Regional Environmental & Agricultural Sensitivity Study</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working to prepare the ACP Grant application for the project titled: "Regional Environmental and Agricultural Sensitivity Study" under the Intermunicipal Collaboration stream, with Smoky Lake County serving as the Managing Partner, prior to the December 16, 2022 submission deadline.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>25%</p> <p>25 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Alberta Community Partnership (ACP) Grant Application: Regional Indigenous Framework	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department will provide assistance for the ACP Grant Application for the project titled: "Regional Indigenous Framework" under the Intermunicipal Collaboration stream, with the Village of Vilna acting as the Managing Partner, prior to the December 16, 2022 submission deadline.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>25%</p> <p>25 / 100</p>	
Alberta Community Partnership (ACP) Grant Application: Regional Trails & Connectivity Study	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department will provide assistance for the ACP Grant Application for the project titled: "Regional trails and Connectivity Study" under the Intermunicipal Collaboration stream, with the Village of Waskatenau acting as the Managing Partner, prior to the December 16, 2022 submission deadline.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>25%</p> <p>25 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1424-22: Proposed Village of Waskatenau and Smoky Lake County Intermunicipal Development Plan (IDP)</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department has scheduled a Joint County-Village Council meeting, for October 25, at 9:00 a.m. to be held at the Village Main Office, at which, the Public Hearing on Bylaw No. 1424-22 will be held jointly at 9:15 a.m., both in-person, and concurrently online via the Zoom platform, prior to consideration be given to Second and Third Readings separately by each respective Council.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/26</p>		<div style="background-color: #2e7d32; color: white; text-align: center; padding: 10px;"> <p>50%</p> <p>50 / 100</p> </div>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Landowners: Andy and Wende Phillips – Haul Route Concerns</p>	<p>NEW Jordan Ruegg: Achievements: The Chief Administrative Officer will prepare a letter to Mr. and Mrs. Phillips, inviting them to a meeting with Council to discuss their concerns with the Haul Road Agreement, from Fractured Aggregates Ltd. gravel pit, located on the lands legally described as SW-34-60-16-W4M.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p> <p>NEW Doug Ponich: Achievements: Bob Novos iwsky will attend the meeting once scheduled.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/03</p>		<p>50% 50 / 100</p>	

COUNCIL MOTIONS 2021

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Recreational Lease Disposition Renewal – REC Lease 170007 (NE-34-61-17-W4M)	<p>NEW Jordan Ruegg:</p> <p>Achievements: The renewal for REC Lease 170007 was submitted to Alberta Environment and Parks for approval on July 14, 2022. Once a decision on the application has been made by AEP, the Planning and Development Department will provide an update to Council.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>82%</p> <p>82 / 100</p>	
Land Use Bylaw No. 1272-14 Amendment – Small Livestock in Urban Areas	<p>NEW Jordan Ruegg:</p> <p>Achievements: No action was taken during this reporting period.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>11%</p> <p>11 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Road Closure - Road Plan 10 CL and Road Plan 3098HW, NE-19-57-13-W4	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the surveyor and the landowners to prepare the necessary documents to effect the road closure and will bring forward a road closure bylaw for Council's consideration at a future County Council meeting. Prior to the Bylaw being considered, the Planning and Development Department will obtain consent from the adjacent landowner as a subdivision of these lands is also being proposed following the closure of the road plans.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>33% 33 / 100</p>	
Land Use Bylaw 1272-14 Amendment to create a Recreation District	<p>NEW Jordan Ruegg:</p> <p>Achievements: A Committee of the Whole Meeting has been scheduled for December 16, 2022, at 9:30 a.m., where the Planning and Development will bring forward a series of proposed changes to the County's Land Use Bylaw/Municipal Development Plan for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>10% 10 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
Department License of Occupation (DLO) Renewal – DLO 170189 (NE-20-61-17-W4M).	<p>NEW Jordan Ruegg:</p> <p>Achievements: An application for a renewal of Disposition DLO 170189 for the Hanmore Lake Boat Launch was submitted to Alberta Environment and Parks for approval on January 19, 2022. The Planning and Development Department will provide an update to Council once a response on the renewal application has been received from Alberta Environment and Parks.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>71%</p> <p>71 / 100</p>	
Lake & Hamlet Subdivision Signage Project			<p>100%</p> <p>100 / 100</p>	
Closure of Road Plan 10 C.L. & Road Plan 3098HW, located within NE-19-57-13-W4M			<p>100%</p> <p>100 / 100</p>	
Lake Trails Strategy			<p>100%</p> <p>100 / 100</p>	
Trails Strategy & Lake Accretion Update			<p>100%</p> <p>100 / 100</p>	
Alberta Wetlands Replacement Program			<p>100%</p> <p>100 / 100</p>	
Lake Subdivision Signage Project			<p>100%</p> <p>100 / 100</p>	
Recreational Lease Disposition Renewal – REC Lease 170005 (NW-24-60-17-W4M)			<p>87%</p> <p>87 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Application to Vary the 300M Setback - former Waskatenau Nuisance Ground</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Department is working with the prospective purchasers of the former Waskatenau Nuisance Ground to finalize a transfer of the lands. The prospective purchaser has submitted concept plans to the County for review of their proposed development while discussions have taken place regarding connection to municipal servicing and access. Administration is currently in discussions with the Village of Waskatenau regarding an Intermunicipal Servicing Agreement which is required pursuant to the MGA for the Village to provide services within the County as is contemplated in the Intermunicipal Development Plan between the Village and the County. A follow-up meeting will held on October 13, 2022, between the County and the Village to discuss changes propose to the draft Agreement.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/12</p>		<p>47%</p> <p>47 / 100</p>	

Goal	Progress Update	Tasks	Current Completion	Training Event Form
<p>Bylaw No. 1402-21: Road Closure – Cancellation of all that portion of “AVENUE” lying South of Lot A, and North of Lot B, Plan 8420551 located within the Hamlet of Warspite</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent Bylaw No. 1402-21, along with the required documentation, to the Minister of Transportation for signature and approval, on January 12, 2022. Provided that the Minister signs and approves of said Bylaw, the Planning and Development Manager will bring said Bylaw to Council for Second and Third Readings as soon as the Bylaw has been returned to Smoky Lake County.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>55% 55 / 100</p>	
<p>What We Heard Report: Hamlet Chickens, Dark Skies Designation, and RVs at Lake Lots</p>	<p>NEW Jordan Ruegg:</p> <p>Achievements: A Committee of the Whole Meeting has been scheduled for December 16, 2022, at 9:30 a.m., where the Planning and Development will bring forward a series of proposed changes to the County's Land Use Bylaw/Municipal Development Plan for discussion and further direction.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/12</p>		<p>30% 30 / 100</p>	

(P&D) MANAGER'S PLAN

Goal	Progress Update	Tasks	Current Completion	Training Event Form
(P&D) Training Event Form 2022			75% 75 / 100	<p>NEW Jordan Ruegg:</p> <p>Smoky Lake County Department: Planning & Development</p> <p>Event Name: Alberta Development Officer's Association Conference</p> <p>Event Date: 2022/09/21</p> <p>Organization: Alberta Development Officer's Association</p> <p>Location: Camrose</p> <p>Event Type: Conference</p> <p>Smoky Lake County Attendees: Jordan Ruegg and Kyle Schole</p> <p>SUMMARY - Contents: The annual ADOA Conference was held in Camrose from September 21-23, 2022.</p> <p>Among the topics covered were:</p> <ul style="list-style-type: none">- Keynote Speaker Simon O- Byrne: Growing communities through radical incrementalism (demonstrating how communities can change their fortunes through small, concerted changes rather than grand schemes);- Alberta Culture and Tourism: Historic resource designations/standards/guid elines/approvals and interventions;

Current Completion

- Alberta Land Surveyors Association: types of plans /documents /Real Property Reports, etc;
 - Dr. Clark Banack: Sustainable Rural Communities;
 - Aaron Aubin: Indigenous Economic Development and Land Use Planning;
 - Carissa Halton: Lesson on Community from my Notorious Neighbourhood;
 - Alifeyah Gulamhusein Brownlee LLP: Development Permit Process;
 - Kelsey Becker Brookes, Reynolds, Mirth, Richards & Farmer LLP: Enforcement and Legal Non-Conforming Uses;
 - Bear Pit Legal Session;
 - Zygmunt Zadora-Paszkowski: Land Titles Interpretations
- RESULTS - What I took away:**
- I learned a lot about how survey documents affect one another and how to find information about them on the certificate of title;
 - I learned strategies that communities can employ to make concrete changes in their community through small, incremental changes that often can be accomplished without a large budget;
 - I learned about changes to the MGA that affect the Development Permit process;
 - I learned about legal non-conforming uses and how they should be addressed;

Current Completion

- I learned about how relationship building in a community is important to gain public buy-in for various planning-related initiatives.

WHY DID YOU ATTEND -

- Benefits:** - I am required to attend as I am the President of the Association
- I attended because the sessions appeared interesting and because they covered a range of topics
- I attended because there was a Bear Pit Legal Session which is always useful
- I attended for the networking opportunities and to learn from my colleagues' experiences in other municipalities

Mileage Costs: \$222

Meal Costs: \$80

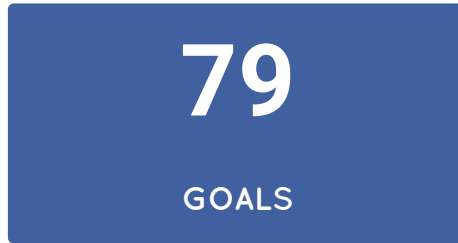
Other Costs: 0

Lodging Costs: 0

Registration Costs: \$425

Total Costs: \$727

2022/10/12



NATURAL GAS PLAN

Goal	Progress Update
AMR meter expiration replacement : 100%	Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/10/04</i>
Odorant Activity : 100%	Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> <i>2022/10/04</i>

Goal

Progress Update

↳ Deliver Odorant 0 Hours

Daniel Moric:

Achievements: September 1/22 - September 30/22

- 10.5 hrs x 2 servicemen = 21 hrs delivering odorant. Deliveries made to Goodfish Lake Gas Utility, Lac La Biche District Gas Co-op, and Northeast Gas Co-op.

October 1/22 - October 4/22

- No activity.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

CNG Trailer : 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/10/04

↳ Compressed natural gas trailer 0 Trailer(s)

Daniel Moric:

Achievements: - CNG was delivered to RCO Energy in Drayton Valley for pressure relief repairs. Unsure of repair timeline.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

Goal**Progress Update****Administrative Activity (GAS) :
100%****Daniel Moric:****Achievements:**

- Attend weekly manager meetings.
- Receive customer phone calls.
- Respond to emails.
- Assist in producing monthly gas bills.
- September 2022 gas price was \$7.74/GJ. October 2022 gas price has decreased to \$6.64/GJ.
- Apply for new gas services and complete all of the required paperwork.
- Continue to get easements and contracts signed as necessary.
- Working on invoicing construction, odorant and CNG jobs.
- Posted in the gas bills for customers wanting to go on equalized billing as well as for paperless billing.
- Preparing billing software for Alberta Government Rebate Program. Requires reviewing annual consumption of each individual account and determining if they qualify for the rebate. Only sites that consume less than 2,500 GJ's per calendar year, based on a 5 year average, are eligible for the rebate.

Challenges: *No value***Next Steps:** *No value*

2022/10/04

→Service Calls : 100%**Daniel Moric:**

Achievements: - Customer called stating they smell gas inside the house and the hot water boiler is not working. Check for gas smell in house. None found. Smell is possibly from boiler attempting to ignite and failing. Turned off appliance and informed customer to have boiler repaired. (Garner Lake)

Challenges: *No value***Next Steps:** *No value*

2022/10/04

Goal	Progress Update
<p>→ Management meeting</p>	<p>Daniel Moric: Achievements: Attend weekly managers meetings Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04</p>
<p>→ Utility Personnel Meeting</p> <p>→ Gas balancing</p>	<p>Daniel Moric: Achievements: Every month, monitor the amount of gas purchased from Gas Alberta and compare to the amount of gas sold. Allows us to closely monitor possible under/above ground leaks or metering issues that may occur. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04</p>
<p>→ Delinquent accounts</p>	<p>Daniel Moric: Achievements: Overdue account letters are sent out after gas bills are processed monthly. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04</p>
<p>→ Paperless billing</p>	<p>Daniel Moric: Achievements: Currently have 412 natural gas accounts receiving bills by email. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04</p>

Goal**Progress Update****→Attend Conventions****Daniel Moric:**

Achievements: - Attended the Strategic Planning meeting on September 27 & 28 with Council and Managers.
- Council, myself, and Gene are booked for the Federation Convention and AGM on November 27-December 1.
- Federation Zone Meeting October 27th in Lac La Biche

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→Auditor documentation**Daniel Moric:**

Achievements: Will provide auditor the required documents at their request. They will be starting November 14th.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→Other duties**Daniel Moric:**

Achievements: Other duties include picking up the mail from the post office every morning, picking up parcels from the post office or Pappy's as needed, delivering mail from the County Office to the post office as needed, cleaning and disinfecting my office daily, and doing misc filing in the vault to ensure the natural gas paperwork is filed to the appropriate land file.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→O & M Policy**Daniel Moric:**

Achievements: Continually review and update the Federation O&M Policy Manual, as required.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

Goal

Progress Update

Training Activity (GAS) : 100%

Daniel Moric:

Achievements: - No activity.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

Natural Gas Construction of Infrastructure : 100%

Daniel Moric:

Achievements: *No value*

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→ **Line locates 0 Locate(s)**

Daniel Moric:

Achievements: - 51 line locates have been completed during this reporting period. One was an emergency locate during work hours.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→ **End Pressure Test**

Daniel Moric:

Achievements: - Monitor end of line gas pressures and compare to monthly gas balancing to check for underground leaks.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→ **GPS Services and Alterations**

Daniel Moric:

Achievements: - Will be GPSing alterations and services in the coming months.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

Goal**Progress Update****→Install gas lines****Daniel Moric:**

Achievements: - Completing the replacement of our leaking pipeline across the CNRL, Interpipeline, and Esso pipeline right-of-ways. Leaking pipe was eliminated and tied in to stop the leak temporarily while the crossing agreements were completed, the hydrovac contractor was arranged, and the matting company was hired. New pipe was still required across the right-of-way due to the possibility of a low pressure situation that would be present in the cold winter months from a pipe size restriction.

- 1 New infill completed. (Vilna)

- 3 new infills are requested. Waiting for contracts and easements to be signed and payment to be received. (2 Vilna, 1 Bonnie Lake)

- 5 Secondary gas lines are awaiting the shops before starting install.

- Road crossing pipelines have been directional drilled at new Bonnie Lake subdivision. Re-surveying of our right-of-way will be completed this week and installation will commence as soon as practical.

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→Sign installation 0 Sign(s)**Daniel Moric:**

Achievements: No activity

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→Cut and Caps**Daniel Moric:**

Achievements: - 1 service to cut and cap. Service was released. (Whitfish Lake)

Challenges: *No value*

Next Steps: *No value*

2022/10/04

→RMO Replacement

Goal	Progress Update
Meter recalls and maintenance : 100%	Daniel Moric: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04
→Replace defective gas meters	Daniel Moric: Achievements: - Continue to manually read the meters with the failed AMR readers until stock is available of new AMR readers. Stock is expected next year. Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/10/04
→Meter Recalls	
Council Member Inquiry (GAS) : 100%	Daniel Moric: Achievements: - No activity this reporting period Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/09/14
2020 INFRASTRUCTURE LINE REPLACEMENT : 100%	
↳Budget - 2020 INFRASTRUCTURE LINE REPLACEMENT : \$50k	
2020 RMO STATION REPLACEMENT PLAN RESERVE : 100%	
↳Budget - 2020 RMO STATION REPLACEMENT PLAN RESERVE : \$70k	
2020 MODEMS FOR RMO : 100%	
↳Budget - 2020 MODEMS FOR RMO : \$22k	
2020 REPLACE TRUCK : 100%	

Goal**Progress Update**

↳ Budget - 2020 REPLACE TRUCK : \$50k

2021 INFRASTRUCTURE LINE REPLACEMENT : 100%

2021 RMO STATION REPLACEMENT PLAN RESE : 100%

2021 REPLACE TRUCK - removed : 100%

2021 REFURBISH TRUCK BOX : 100%

2022 INFRASTRUCTURE LINE REPLACEMENT : 100%

2022 RMO STATION REPLACEMENT PLAN : 100%

2022 MAPPING UNIT : 100%

2022 REPLACE TRUCK - removed : 100%

2022 REFURBISH TRUCK BOX : 100%

2023 INFRASTRUCTURE LINE REPLACEMENT : 100%

2023 RMO STATION REPLACEMENT PLAN RESE : 100%

2023 REPLACE TRUCK - removed : 100%

2023 REFURBISH TRUCK BOX : 100%

Documentation of jobs**Daily Vehicle Inspections****Pre job meetings****Daniel Moric:**

Achievements: Employees fill out a Job Safety Analysis while working. They are supplied with a JSA booklet, as well as a simplified JSA is on our Customer Service Report that is completed for every job.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal	Progress Update
Undertake On-Call	<p>Daniel Moric: Achievements: Employees continue to be on call for after hours issues that may arise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
RMO Checks	<p>Daniel Moric: Achievements: -Check each RMO weekly as part of our regular maintenance. This ensures we can rectify any issues as they arise.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Complete Invoicing	
Clean truck	
Tool Box meeting	<p>Daniel Moric: Achievements: Started attending the toolbox meetings at the beginning of the week.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Magazine check	<p>Daniel Moric: Achievements: Complete explosives magazine inventory monthly</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>

Goal	Progress Update
Odor sample	<p>Daniel Moric: Achievements: Monthly odorant intensity checks (20 locations)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Main Office Safety Meeting Meter readings	<p>Daniel Moric: Achievements: Collect meter readings monthly for customer billing</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Vehicle maintenance	<p>Daniel Moric: Achievements: -Complete vehicle/equipment maintenance as required.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2021/10/05</p>
Strategic plan Equipment maintenance	
Leak detection	<p>Daniel Moric: Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/06/13</p>

Goal**Progress Update****Job Interviews****Daniel Moric:**

Achievements: - Seasonal position ad closing on June 14th at 4 PM. Will be reviewing resumes and arranging interviews.

Challenges: *No value*

Next Steps: *No value*

2022/06/13

Employee evaluations**Daniel Moric:**

Achievements: Completed

Challenges: *No value*

Next Steps: *No value*

2021/10/05

PFM check**Daniel Moric:**

Achievements: Check Pressure Factor Measurement (PFM) on meter sets measuring above 1 PSI, as required by Measurement Canada. Will be sending the yearly PFM report to MC in January for the year 2021. They audit our PFM reporting every 3 years and complete a scheduled site visit to ensure correct metering practices are followed.

Challenges: *No value*

Next Steps: *No value*

2021/12/08

Public building inspections**Daniel Moric:**

Achievements:
Completed our public building inspections in June.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal**Progress Update****Cathodic protection****Daniel Moric:**

Achievements: -Cathodic protection is the protection of the underground metallic pipelines from oxidization and rusting using sacrificial anodes of varying metals. Yearly, we check the condition of these anodes and replace the anodes as they deplete beyond their effectiveness. This helps greatly extend the lifetime of our high pressure pipelines and the risers that extend out of the ground. This is completed during the summer, as the readings are less accurate during the winter due to frozen soil conditions. We also monitor the pipes for the fuel pumps at the County shop as required by the regulatory bodies

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Tetler bag samples**Daniel Moric:**

Achievements: Required yearly to ensure the molecular content of the natural gas we are supplying to customers is within acceptable standards

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Hydro Axing**Wash and bleach all equipment.****Daniel Moric:**

Achievements: During construction, equipment is washed and bleached prior to entering properties to minimize the risk of Clubroot transfer.

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Maintain Facilities.**Automatic Meter Readings****Daniel Moric:**

Achievements: Continue to read natural gas meter using the AMR system monthly

Challenges: *No value*

Next Steps: *No value*

2021/10/05

Goal

Progress Update

**2020 CARRY OVER RMO
STATION PROJECT : 100%**

↳ **Budget - 2020 CARRY OVER
RMO STATION PROJECT :
\$50k**

(GAS) Training Event Form 2022



5.1.i

ENVIRONMENT & PARKS PLAN

(E&P) COMMUNITY SERVICES

Goal	Progress Update	Current Completi...
Parks and Recreation Work Plan : 100%	Dave Franchuk: Achievements: <i>No value</i> Challenges: <i>No value</i> Next Steps: <i>No value</i> 2022/03/10	76% 76 / 100% 2% behind

- Sept 1 Cut grass at Bonnie Lake, weed wack at Warspite.
- Sept 2 Mons Lake vandalism, remove garbage cans from lake repair toilet door, cut grass at Spedden.
- Sept 6 Cut grass and garbage maintenance at house on middle of road and Victoria trail area. Tree removal at mons lake.
- Sept 7 Clean up after vandalism at mons lake.
- Sept 8 Clean up old shop, lower flags at all County sites.
- Sept 9 Fallen tree removal on victoria trail, and clean up old shop.
- Sept 12 Cut grass garner lake area resorts and cleanup at old shop.
- Sept 13 Clean up and tidy old shop.
- Sept 14 Remove swim ropes from lakes and tend to garbages at day use areas.
- Sept 15 Replace signs at kaduik lake and tend to waste bins along the Iron Horse trail.
- Sept 16 Move broken tables and replace at Hanmore Lake and replace broken wood stove at Bellis Beach kitchen.
- Sept 19 Help waste department tidy up recycled electronics.
- Sept 20 Raise all flags throughout the County with some replacements and repairs.
- Sept 21 Replace fire pit at Hanmore lake and minor repairs on the toilets.
- Sept 22 Take down tennis nets at Bonnie Lake, and clean up pick up trucks.
- Sept 23 Continue cleaning trucks and tend to waste bins along the trail.
- Sept 26 Cut grass around the main office and repaired soft spot in front of waste bin.
- Sept 27 Cut grass at the new County property(Old Pankiw place).
- Sept 28 Move tables and assist for pumpkin fair.
- Sept 29 Set up for Pumkin fair.
- Sept 30 Finish setting up for pumkin fair.
- Oct 3 Septic truck pumping out toilets and moving tables and chairs after pumpkin fair.

Challenges: *No value*

Next Steps: *No value*

2022/10/03

Goal	Progress Update	Current Completi...
Regional Water : 100%	<p>Dave Franchuk: Achievements: Reporting period from September 1 to October 3, 2022.</p> <p>Sept 6 Whitefish Lake reservoir check and clean floors and tidy up. Sept 8 CAV checks, and weed wack around them. Sept 12 Whitefish Lake check and repairs done to chlorine line. Sept 14 Whitefish Lake check and CAV checks on East end. Sept 14 Continue with CAV checks. Sept 22 Calibrate chlorine analyzers at Vilna, Spedden, and Smoky Lake. Sept 22 Calibrate chlorine analyzers at Warspite and Waskatenau. Sept 26 Pump out CAV's on East end/ Regional Waterline meeting. Sept 28 Pump out CAV's on West end of County. Sept 29 Continue pumping out CAV's/Whitefish Lake reservoir check. Oct 3 Assisting Nova with repairs at Whitefish Lake Reservoir.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/03</p>	<p>97% 97 / 100% 19% ahead</p>
Training activity : 100%	<p>Dave Franchuk: Achievements: Reporting period from September 1 to October 3, 2022</p> <p>Sept 7th to 9th Alberta Care Conference (Scott Adamson)</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/03</p>	<p>93% 93 / 100% 15% ahead</p>

Goal	Progress Update	Current Completi...
<p>Waste Management : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from September 1 to October 3, 2022</p> <p>Sept 5 Remove oil jugs pails from ditch on RR 172 A</p> <p>Sept 6 Organize recycled paint stations. Move some dry waste from Bellis to Smoky Lake.</p> <p>Sept 12 Clean up chemical jug sites to prepare for pick up. Tidy up toilets. Freon removal from fefrigeration units at Waskatenau and Bellis.</p> <p>Sept 13 Recycle Ag jug and paint clean up. Clean up unwanted rubber from tire recycle areas.</p> <p>Sept 14 Freon removal at Vilna and Smoky Lake. removing twine pile at bellis and take to Smoky Lake dry fill.</p> <p>Sept 15 Pushing up fire pits and moving refrgeration units to metal piles (Freon had been removed)</p> <p>Sept 19 Tidy up all take it or leave it facilities, remove old old items.</p> <p>Sept 20 Assist DBS with pick up of chemicals and clean oil containment areas.</p> <p>Sept 21 Remove discarded furniture north of Vilna.</p> <p>Sept 22 Send pictures for electronic pic up and remove oil jugs and filters at the Hamlin bin site.</p> <p>Sept 26 Remove oil jugs and other unwanted waste at the 855 bin site.</p> <p>Sept 28 Remove wet waste at the Smoky Lake lanfill, move to bins.</p> <p>Oct 3 Clean up oil containment areas at Smoky Lake and Spedden.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/03</p>	<p style="text-align: center;">94% 94 / 100% 16% ahead</p>

Goal	Progress Update	Current Completi...
<p>Waste Water : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from September 1 to October 3, 2022</p> <p>Sept 6 Pull Warspite lift station pump #1 and remove debris, inspect and run alarm sequence. Sept 12 Pull both Warspite lift station pumps, remove debris, inspect and run alarm sequence. Sept 15 Skid steer level off ruts at Warspite lagoon road add a bit of gravel where required. Sept 20 Replace flame sensor rod on the furnace at the Warspite lift station. clean furnace. Sept 28 Pull Warspite lift station pumps, remove debris, inspect and run alarm sequence. Oct 3 Have septic truck clean out Warspite septic well before the lift station.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/03</p>	<p style="text-align: center;">96% 96 / 100% 18% ahead</p>

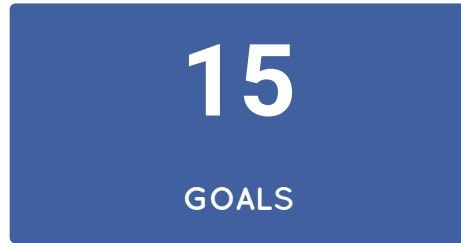
Goal	Progress Update	Current Completi...
<p>Water Activity : 100%</p>	<p>Dave Franchuk: Achievements: Reporting period from September 1 to October 3, 2022.</p> <p>Sept 1 grass cutting and weed wacking at the Water sites.</p> <p>Sept 7 Wash floors and cleanup at the Warspite water facility.</p> <p>Sept 8 Repair vent pipe at the Waskatenau truck fill. Rebuild spare control valve.</p> <p>Sept 9 Wash floors and clean up at the Spedden water facility. Repair evestrough on Warspite water building and fix building isulation.</p> <p>Sept 12 Repairs to building and insulation on Warspite water building.</p> <p>Sept 13 Dig out pit at Warspite investigate possible leak.</p> <p>Sept 14 Meet with Nova Mechanical at Warspite water facility to get quote for bypassing leak.</p> <p>Sept 15 Finish repairing evestroughs at the Warspite water facility.</p> <p>Sept 20 Replace broken hose on the Smoky Lake raw water truck fill.</p> <p>Sept 22 Meet with Nova Mechanical to go over Repairs.</p> <p>Sept 26 Maintenance on both furnaces at the Warspite water facility.</p> <p>Sept 27 Minor inside piping repair at the Bellis truck fill.</p> <p>Sept 29 Complete rebuilding spare control valve. Read meters at Warspite.</p> <p>Oct 3 Shut service off at Warspite Hotel and remove meter.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/03</p>	<p style="text-align: center;">97% 97 / 100% 19% ahead</p>

(E&P) BUSINESS AS USUAL

Goal	Progress Update	Current Completi...
BAU Environment Actions		0% 0 / 100 -



5.1.j



AGRICULTURAL SERVICE BOARD PLAN

(ASB) PHYSICAL ENVIRONMENT

Goal	Progress Update	Current Com...	Start Date	Due Date
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Goal	Progress Update	Current Com...	Start Date	Due Date
Administrative Activity 2022 : 100%	NEW Amanda Kihn:		2022/08/02	2022/12/31
	<p>Achievements:</p> <ul style="list-style-type: none"> • Attend weekly toolbox meetings @ shop • Weekly Managers Meetings • ASB Meeting August 16 • Budget Prep & Capital Budget forms • Landowner inquiries regarding weed awareness letters • Surface Lease discussions August 22 & 31 • Using eDNA to detect Wild Boar webinar September 6 • Tori & Amanda took Weed Free Forage Inspector training September 14 • Joint Health & Safety Committee meeting August 18 & September 15 • LARA check-in call September 19 • County Departmental Meeting September 20 • Received a surprised pesticide storage inspection from Alberta Environment on October 21st <ul style="list-style-type: none"> ◦ awaiting the formal report but there are some problems we have corrected in the meantime such as disposing of old pesticide and additional signage • Strategic Planning Sessions September 27 & 28 • Ag Budget Meeting October 3 • ASB Meeting prep October 3, 4, 5 <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	80% 80 / 100% 33% ahead		
ASB Environmental Services 2022 : 100%	NEW Amanda Kihn:		2017/12/31	2022/12/31
	<p>Achievements:</p> <ul style="list-style-type: none"> • Ag Department staff attended LARA Smoky Lake Summer Field day on August 10th • Jimmy Emmons: Long Live the Soil <ul style="list-style-type: none"> ◦ can find video of this day on LARA's Youtube • Upcoming Events: 	75% 75 / 100% 25% behind		

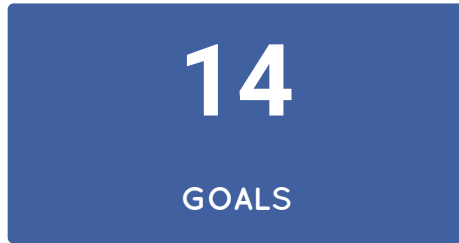
Progress Update	Current Com...	Start Date	Due Date
<p>Cowbytes Workshop October 26th</p> <p>Learn how to make the most of your feed, and meet all of your livestock's nutritional requirements by creating your own rations through Cowbytes, led by Barry Yaremcio.</p> <p>Forage Webinar Series</p> <p>Join us November 8, 22, and 29th for all things forages. A great array of speakers and different forage topics throughout the series including seeding perennial forages, stand rejuvenation techniques and species selection.</p> <p>Lesley Kelly - November 17th</p> <p>Lesley will once again be joining us for an evening at Ashmont for a presentation of When Stress is More than a Season. Farming can be both a rewarding and demanding occupation where farmers experience highs and lows and mounting stress. Everyone feels stress and there can be lots of negative stress on the farm. As farmers, we know how to recognize stress in our livestock, crops, and equipment. But do we know how to recognize when stress is too much for us and what we can do to help get through those stressful times?</p> <p>In this presentation, Lesley will share 5 tips using her "Weather the STORM" strategy and the things she's learned that have helped her family and farm get through stressful times such as:</p> <ul style="list-style-type: none"> - S - Stress: What stress is and the signs and symptoms to watch out for - T - Take Action: How to recognize and ask yourself when stress is too much; and knowing that your stress is real but it may be different to what someone else is going through - O - Open Communication: How our farm overcame the stresses together through communication and how to talk about mental health on the farm and in agriculture. - R - Relationships: What to do when stress from the farm and relationships spill over into each other and can impact our relationships and potentially, the farm - M - Management: Stress management tips and tools to help yourself and others when stress is high and immediate and long term strategies <p>Young Farmers Social - November 18th</p> <p>A night for young farmers to network, have a fantastic meal and a short presentation by Lesley Kelly on leadership lessons to create positive change.</p> <p>Innovation on the Ranch - November 23rd</p> <p>Take the day to learn about new technologies and innovations that can help improve efficiencies and profitability on your livestock operation. The day will feature virtual fencing, GPS tags, electrical fencing, offsite watering systems, herd health improvements, drones and so much more!</p> <p>Growing Your Profit From the Ground Up - December 16th</p> <p>Jay Fuhrer, Jimmy Emmons and Dr. Kris Nichols will be joining us on December 16th for a fantastic day to discuss soil health and how to gain profitability from different</p>			

	Progress Update	Current Com...	Start Date	Due Date
	<p>management strategies.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>			
Council Member Inquiry 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements: Council Member inquiries tracked tracked via Service Tracker</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/05</p>	<p>95%</p> <p>95 / 100%</p> <p>1% behind</p>	2017/12/31	2022/12/31
Crop Surveying 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Completed 2 wheat head surveys for Alberta Agriculture <ul style="list-style-type: none"> ◦ 500 wheat heads collected per field and sent away to test for Fusarium levels • Grasshopper surveys for Alberta Ag were completed August 15-18 • Have begun our Clubroot surveys - we aim to do 100 Canola fields every year <ul style="list-style-type: none"> ◦ 63 Clubroot surveys completed as of October 4th ◦ 12 new positive locations <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>60%</p> <p>60 / 100%</p> <p>36% behind</p>	2017/12/31	2022/12/31
Mowing Activity 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Mowers in all 3 zones have completed their first mowing pass as of September 30th and are beginning on their second seasonal shoulder pass where they mowed early on in the season and the grass has high regrowth. <p>Challenges:</p> <p>Next Steps: <i>No value</i></p> <p>2022/09/15</p>	<p>70%</p> <p>70 / 100%</p> <p>26% behind</p>	2017/12/31	2022/12/31

Goal	Progress Update	Current Com...	Start Date	Due Date
Pest Control 2022 : 100% ↳ Problem Wildlife (Beaver Control) 2022	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Since August 16th report for council: <ul style="list-style-type: none"> ◦ 30 beavers ◦ 1 wild boar call ◦ 6 dog calls <ul style="list-style-type: none"> ◦ 2 dogs taken to pound ◦ 2 pond levelers repaired <p>Challenges: AB Environment submissions for work on Crown Land continue to be a challenge.</p> <p>Next Steps: <i>No value</i> 2022/08/02</p>	<p>0% 0 / 100% 96% behind</p> <p>60% 60 / 100 60% ahead</p>	<p>2017/12/31</p> <p>2020/01/01</p>	<p>2022/12/31</p> <p>2022/12/31</p>
Spraying 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Spraying has been completed for the season as of September 12th <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Winterize spray trucks • Triple rinse and take in herbicide jugs <p>2022/09/15</p>	<p>72% 72 / 100% 24% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
Training Activity 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Amanda & Tori attended a Weed Free Forage Inspector training day on September 14th in Yellowhead County put on by the Alberta Invasive Species Council <p>Challenges: <i>No value</i></p> <p>Next Steps: Prepare some guidelines for Ag Fieldmen performing inspections on private land and advertise the program.</p> <p>2022/09/15</p>	<p>84%</p> <p>84 / 100%</p> <p>12% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>
Weed Control 2022 : 100%	<p>NEW Amanda Kihn:</p> <p>Achievements: Weed Inspections have been wrapped up for the season as of September 1st</p> <ul style="list-style-type: none"> 716 Weed Inspections on private land completed <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/05</p>	<p>85%</p> <p>85 / 100%</p> <p>11% behind</p>	<p>2017/12/31</p>	<p>2022/12/31</p>
<p>→ Weed Inspections (Copy) 0 Inspection(s)</p>		<p>101%</p> <p>77 / 100</p> <p>Inspection(s)</p> <p>-</p>	<p>2021/01/01</p>	<p>2021/12/31</p>
Safety Activity 2022	<p>NEW Amanda Kihn:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Attend weekly toolbox meetings at the Shop Attend Joint Health & Safety Meetings August 18th and September 15th <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/05</p>	<p>76%</p> <p>76 / 100</p> <p>17% behind</p>	<p>2020/01/01</p>	<p>2022/12/31</p>

Goal	Progress Update	Current Com...	Start Date	Due Date
Dog Catching 2022	<p>NEW Amanda Kihn:</p> <p>Achievements: Since August 16th report for Council</p> <ul style="list-style-type: none"> • 6 dog calls <ul style="list-style-type: none"> ◦ 2 dogs taken to pound <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>2022/10/05</p>	0% 0 / 100 -	2021/10/05	2022/12/31
→ Dog Catching Phone Calls 2022 0 Call(s)		101% 38 / 100 Call(s) 38 Call(s) ahead	2021/01/01	2022/12/31
→ Dog Catching Success 2022 0 Dog(s)		101% 6 / 100 Dog(s) 6 Dog(s) ahead	2021/01/01	2022/12/31
ASB Environmental Services 2022 : 100%		0% 0 / 100% 89% behind	2021/01/01	2022/12/31



CAROLE DOWHANIUK

BEHIND

Goal	Progress Update	Tasks	Current Completion
GIS Tasks : 100%			On Track 73% 73 / 100%
Alberta Community Partnership (ACP) Grant Application: 2023 Joint Ortho Photos	Carole Dowhaniuk: Achievements: <ul style="list-style-type: none"> • Alberta Community Partnership Grant Application (2023 Joint Ortho Photo Initiative) <ul style="list-style-type: none"> ◦ Attached Resolution from Thorhild County ◦ Attached Resolution from Two Hills County ◦ Attached Resolution from County of Minburn Challenges: <i>No value</i> Next Steps: <ul style="list-style-type: none"> • Preparation of the Grant Application - Assist County of Two Hills • Submit Grant Application - County of Two Hills 		On Track 26% 26 / 100
2022/10/12			

ON TRACK

Goal	Progress Update	Tasks	Current Completion
(GIS) Training Event Form 2022			On Track 33% 33 / 100
GIS Data Input	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> no action was taken during this reporting period <p>Challenges: <i>No value</i></p> <p>Next Steps: 2022/10/11</p>		On Track 0% 0 / 100
County Website Tool – MuniSight- GIS Site Validation	<p>Carole Dowhaniuk: Achievements: Achievements:</p> <ul style="list-style-type: none"> Smoky Lake County online public connection with MuniSight has had 279,815 visits from May 31, 2018 - October 11, 2022. <ul style="list-style-type: none"> from September 19, 2022 to October 11, 2022 (22 days) total visits were 4,652. Regional online public connection with MuniSight has had 110,093 visits from May 31, 2018 - October 11, 2022. <ul style="list-style-type: none"> from September 19, 2022 to October 11, 2022 (22 days) total visits were 743. Verify quality assurance on Public Site. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/10/11</p>		On Track 98% 98 / 100
GIS Data Analysis	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> No action was taken during this reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i> 2022/09/19</p>		On Track 97% 97 / 100

Goal	Progress Update	Tasks	Current Completion
GIS – Data collection MuniSight/Mobile App	<p>Carole Dowhaniuk: Achievements: <i>No value</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • continue working with staff on updating missing Address Signs in our GIS • continue working with departments with updates. • update pictures of sign changes • add new sign installs <p><i>2022/09/19</i></p>		<p>On Track 91% 91 / 100</p>
Map Sales 2022 : 6 Map(s)	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> • 10 maps sold during reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/10/11</i></p>		<p>On Track 517% 31 / 6 Map(s)</p>
Smoky Lake Region (GIS) : 100%	<p>Carole Dowhaniuk: Achievements:</p> <ul style="list-style-type: none"> • Review Septembers General Service Hour Report and distribute report. • Regional Engineering Design Standards Project – Assist the Region with Data Sharing Agreement • Provide Assistance to the Region for using General Service Hours <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Review Octobers General Service Hour Reports and distribute report. • Add The Regional Stormwater Management Plan to Regional GIS • Regional Engineering Design Standards Project – Provide shape files to Associated Engineers • Continue Assistance to the Region for using General Service Hours <p><i>2022/10/11</i></p>		<p>On Track 75% 75 / 100%</p>

Goal	Progress Update	Tasks	Current Completion
Training (GIS) : 100%	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Provide Training in ALL-Net Service Tracker - Tate • Provide Training in MuniSight - Tate <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Provide Training in MuniSight Mobile App- Tate • Assist with training for AMP V2 <p><i>2022/10/12</i></p>		<p>On Track 78% 78 / 100%</p>
Council Member Inquiry (GIS) : 100%	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • No requests or inquiries we received during this reporting period. <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p><i>2022/10/12</i></p>		<p>On Track 78% 78 / 100%</p>
Input Spatial Data	<p>Carole Dowhaniuk:</p> <p>Achievements:</p> <ul style="list-style-type: none"> • Add new culvert installs and replacements <p>Challenges: <i>No value</i></p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Capture new sign installations into our webmap • Update Sign changes in webmap • Digitize Gas Taps prior to Annual Gas Dept GIS Review <p><i>2022/10/11</i></p>		<p>On Track 73% 73 / 100</p>

Goal	Progress Update	Tasks	Current Completion
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GIS Work Schedule

Carole Dowhaniuk:

Achievements:

- Complete new address sign order
- Integration of planner software
 - review meetings to go through the different workflows in Planner scheduled for September 26th and 30th.

Challenges: *No value*

Next Steps:

- Schedule Gas Review - March/April- move to May/June
- New Layer - Alberta Landforms-delayed (project started August 15) Project was delayed should be completed November 4th.
- Riparian data from the Watershed Alliance (Riparian Prioritization, Riparian Catchment Pressure, and Riparian Intactness)delayed(project not started yet)
- New Layer update – Heritage District overlay
- New Layer update – Environmentally Sensitive Area overlay

2022/10/12

On Track
78%
78 / 100

ALL-NET Service Tracker – Pilot Project

Carole Dowhaniuk:

Achievements:

- Continue working with the Management team and Council
 - review and update Service Types and categories.
 - follow up and provide any assistance with the software

Challenges: *No value*

Next Steps:

- Continue working with the Management team and Council
 - review and update Service Types and categories.
 - follow up and provide any assistance with the software

2022/10/12

On Track
51%
51 / 100



COUNTY OF MINBURN NO. 27

P.O. Box 550
4909 - 50th Street
Vegreville, Alberta
Canada T9C 1R6

Phone: (780) 632-2082
Fax: (780) 632-6296

www.MinburnCounty.ab.ca
E-Mail: info@minburncounty.ab.ca

OFFICE OF THE REEVE

COUNCIL RESOLUTION

Alberta Community Partnership Program Application Regional Orthophoto Study

BE IT RESOLVED THAT the County of Minburn No. 27 in partnership with County of Two Hills, Lamont County, Thorhild County, and Smoky Lake County participate in the application of the 2022-2023 Alberta Community Partnership (ACP) Grant for the Project Titled: 'Regional Orthophoto Study' under the "Intermunicipal Collaboration" (IC) Component Grant;

Further, that the County of Two Hills act as the managing partner; and

Further, that the County of Minburn as a participant agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

Roger Konieczny, Reeve

Pat Vincent, Interim CAO

Approved this 19th day of September 2022.

Carole Dowhaniuk

From: Wayne Maclean <wayne.maclean@thorhildcounty.com>
Sent: September 28, 2022 9:04 AM
To: Carole Dowhaniuk; 'Davin Gegolick'; 'Sally Dary'; Jordan Ruegg; 'Terry Eleniak'; Jason Warawa
Cc: Kyle Schole; David Blades
Subject: RE: [Potential Spam] RE: [Potential Spam] RE: Ortho Photos - County of Two Hills "Intermunicipal Collaboration" (IC) Component Grant

Hi Sally

Please see the approved resolution, for Thorhild County. Thanks everyone.

New Business
Orthophoto Upgrade

Resolution 510-2022

Moved by Deputy Reeve Angela Zilinski that Thorhild County, in partnership with the County of Two Hills, County of Minburn, Smoky Lake County and Lamont County, participate in the application under the 2022-2023 Alberta Community Partnership (ACP) Grant in the amount of \$200,000 for orthophotos of the region, and approve the County of Two Hills to be the Managing Partner under the said application.

CARRIED

WAYNE MACLEAN C.D.

Director of Infrastructure
Cell: 780-656-6034
Office: 780-398-3741
Toll Free: 1-877-398-3777
Box 10, Thorhild, AB T0A 3J0

<http://www.thorhildcounty.com>



This communication is intended for the recipient to whom it is addressed, and may contain confidential, personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

From: Carole Dowhaniuk <cdowhaniuk@smokylakecounty.ab.ca>
Sent: Friday, September 23, 2022 2:39 PM
To: 'Davin Gegolick' <dgegolick@minburncounty.ab.ca>; Wayne Maclean <wayne.maclean@thorhildcounty.com>; 'Sally Dary' <sdary@thcounty.ab.ca>; Jordan Ruegg <jruegg@smokylakecounty.ab.ca>; 'Terry Eleniak' <terry.e@lamontcounty.ca>; Jason Warawa <jwarawa@minburncounty.ab.ca>
Cc: Kyle Schole <kschole@smokylakecounty.ab.ca>
Subject: RE: [Potential Spam] RE: [Potential Spam] RE: Ortho Photos - County of Two Hills "Intermunicipal Collaboration" (IC) Component Grant

COUNTY OF

TWO HILLS

P.O Box 490, Two Hills AB T0B 4K0
Telephone: (780) 657-3358 Fax: (780) 657-3504

September 21, 2022

Attn: Council & Chief Administrative Officer
4612 – McDougall Drive
P.O. Box 310
Smoky Lake, Alberta, T0A 3C0

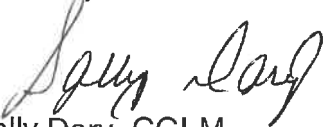
Dear Council and Chief Administration Officer:

Re: Alberta Community Partnership - Orthophotography

This will advise that the Council of County of Two Hills resolved, at their meeting of September 21, 2022, that the County of Two Hills collaborate with the County of Minburn, County of Thorhild, Lamont County, Village of Andrew and Smoky Lake County for orthophotography in application to the Alberta Community Partnership (ACP) grant, having the County of Two Hills being the managing partner.

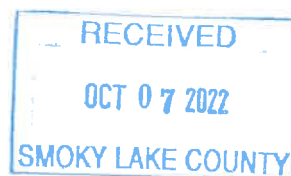
Should you have any questions or concerns you may contact the undersigned.

Sincerely,



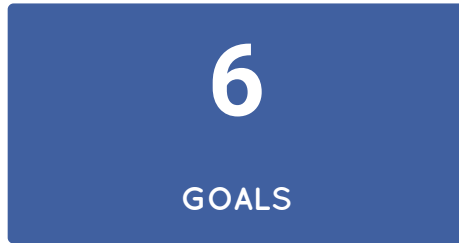
Sally Dary, CGLM
CAO

Cc: County of Minburn
County of Thorhild
Lamont County
Village of Andrew





5.1.I



EVONNE ZUKIWSKI

Goal	Progress Update	Current Compl...
Administrative Activity (COM) : 100% ↳ Meetings Attended 0 Meeting(s)	NEW Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> • Virtually attended Joint Health and Safety Committee meeting- September 15, 2022 • Virtually attended County Departmental meeting- September 20, 2022 • Virtually attended County Council meeting- September 22, 2022 • Communications Department Budget meeting- September 23, 2022 	100% 100 / 100% 101% 34 / 100 Meeting(s)
Communication Activity (COM) : 100%		0% 0 / 100%

→ Website Updates 0 Update(s)

NEW Evonne Zukiwski:**Achievements:**

- Posted August Past Council Activities calendar- September 12, 2022
- Posted Reeve's Report- September 12, 2022
- Updated phone contact information on Contact Us list- September 13, 2022
- Posted Blue-Green algae notice on website- September 15, 2022
- Posted Bylaw 1419-22Public Hearing notice as main page notice- September 15, 2022
- Posted Policy 1-46- September 19, 2022
- Updated Bylaw 1365-20- September 20, 2022
- Added funding availability for White Earth Creek flooding response as website notice- September 26, 2022
- Posted Heritage Board Meeting notice as website notice and on event calendar- September 27, 2022
- Posted October Grapevine- October 4, 2022
- Updated Municipal Committees list- October 4, 2022
- Posted October calendar- October 4, 2022
- Posted October meeting dates and links on web calendar- October 4, 2022
- Updated Scholarship opportunity webpage- October 4, 2022
- Created new Water Department webpage and turned live- October 4, 2022
- Created Natural Gas Rebate information webpage and turned live- October 4, 2022
- Added Natural Gas Rebate program as website notice- October 5, 2022
- Posted September Council activities calendar- October 6, 2022
- Posted Stry Hall event on Community Event website calendar- October 6, 2022
- **Website Stats**
September 12 to October 7, 2022
- Average of 75 page views per day
- Top pages viewed:
 - Home Page (includes website notices)
 - Maps
 - Employment Opportunities

101%
205 / 100
Update(s)

Goal	Progress Update	Current Compl...
<p>→ Communications for Departments 0 Ad(s) Created</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Emailed Bylaw 1419-22 Public Hearing Notice ad to Redwater Review (for publishing September 28 and October 5)- September 15, 2022 • Updated and ordered business cards for departments that required- September 21, 2022 • Created Office Closed for Thanksgiving posters- September 27, 2022 • Created Tax Sale 2022 ad and emailed to the Alberta Gazette for publishing- October 5, 2022 	<p>101% 70 / 100 Ad(s) Created</p>
<p>→ Produce & Distribute Grapevine : 12 Newsletter(s)</p>	<p>NEW Evonne Zukiwski: Achievements:</p> <ul style="list-style-type: none"> • Completed and published October 2022 Grapevine. Emailed to the Redwater Review for publishing October 4, 2022- September 27, 2022 	<p>83% 10 / 12 Newsletter(s)</p>

→ Social Media Posts 0 Post(s)

NEW Evonne Zukiwski:**Achievements:**

- Posted Blue-Green Algae notice- September 15, 2022
- Shared LARA's upcoming event post- September 19, 2022
- Scheduled Avian Influenza information safety reminders- September 20, 2022
- Scheduled Lakeland Advisory Council ad (scheduled for October 3)- September 26, 2022
- Scheduled Taxes Due reminders (scheduled for October 5 and October 24)- September 26, 2022
- Scheduled Tax Payment Plan ad (scheduled for October 13)- September 26, 2022
- Scheduled SDAB Board Member recruitment ad (scheduled for October 4)- September 26, 2022
- Scheduled Waste Transfer Station winter hours (scheduled for October 25)- September 26, 2022
- Scheduled Fire Prevention Week (scheduled for October 9)- September 26, 2022
- Scheduled Small Business Week (scheduled for October 16)- September 26, 2022
- Scheduled Snow Clearing Flag deadline (scheduled for October 6 and October 27)- September 26, 2022
- Scheduled Office Closed for Thanksgiving (scheduled for October 7 and October 10)- September 27, 2022
- Scheduled Heritage Board meeting notice (scheduled for October 11 and October 25)- September 27, 2022
- Scheduled Water Outage in Warspite (scheduled for September 29, October 2 & October 3)- September 29, 2022

Social Media Stats:

Facebook

- Total Fans- 1,675 (Gained 2 new fans and had 1 page 'unlike' since last reporting period)
- Top posts and interactions:
 - Blue-Green Algae at Mon's Lake
 - Snow Flags
 - Website Events Calendar

Twitter

- Total Followers- 1,158 (Increase in 4 followers since last reporting period)
- Most engaged post: Snow Flag reminders, Blue-Green Algae

101%
245 / 100 Post(s)

Goal	Progress Update	Current Compl...
<p>↳ County Annual Report 0 Report(s) Requested</p>	<p>NEW Evonne Zukiwski:</p> <p>Achievements:</p> <ul style="list-style-type: none"> Printed 10 additional Annual Reports for office pick-up- September 21, 2022 Printed 5 additional Annual Reports for office pick-up- October 5, 2022 	<p>101% 105 / 100 Report(s) Requested</p>