



## SMOKY LAKE COUNTY

**AGENDA: ORGANIZATIONAL MEETING** of the County Council  
held this Wednesday, 26<sup>th</sup> day of **October 2022** at 9:00 o'clock A.M.

Virtual through Zoom Platform

Meeting ID: 815 1973 1543 Passcode: 162331

<https://us02web.zoom.us/j/81519731543?pwd=V0pZeG9JWFVzS2hqZml5QjZvanpmdz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

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**Council: Please reference**

**Bylaw No. 1400-21: County Procedural Bylaw: Regulating Meeting Proceedings and the Transaction of Business by the Council of the County and its Committees**      *Orientation Manual – Section Four – 4.8.*

**Bylaw No. 1320-18: Code of Conduct**      *Orientation Manual – Section Four – 4.11.3*

**Please Note: A group picture will be taken at any intermission Council decides on.**

Call to Order by Chief Administrative Officer.

**1. General Government Services (Policy Manual Subsection 1):**

- 1.1 Election of Chief Elected Official: *MGA – Section 150(1).*
- 1.2 Oath of Office: Chief Elected Official: *MGA – Section 156.*
- 1.3 Election of Deputy Chief Elected Official: *MGA – Section 152(1).*
- 1.4 Oath of Office: Deputy Chief Elected Official: *MGA – Section 156.*
- 1.5 Code of Conduct and Oath of Confidentiality: Acknowledge receipt of execution on October 26, 2021. *Bylaw No. 1320-18: Schedule "B" Acknowledgement of Code of Conduct. Section Four: 4.11.3.*

**Reference Minutes: October 28, 2021 – Organizational Meeting – As a Guide.**

- **Orientation Manual – Section Two: 2.2.**

- 1.6 Appoint Municipal Solicitor(s).
- 1.7 Public-at-Large Committee Members – Remuneration.
- 1.8 Day, Hour and Place of Regular Meetings: *MGA – Section 193(1).*
- 1.9 Annual Meeting (No legislation).
- 1.10 Availability of Financial Statement and the Auditor's Report: *MGA – Section 276(3).*
- 1.11 Christmas Office Closure for Main Office and Public Works:  
**December 26, 2022 to January 3, 2023 & January 6, 2023 as follows:**
  - Monday, Dec. 26, 2022 for boxing day, and Tuesday, Dec. 27, 2022, are paid Statutory Holidays in Lieu of Christmas.
  - Wednesday, Dec. 28, 2022 to Friday, Dec. 30, 2022 as (3) Employee Vacation Days - with the understanding, employees will return to work as needed, in the event of an emergency during the three days. **Recommendation: Approve Dec. 28 – 30, 2022 as stated.**
  - Monday, Jan.2, 2023 is a paid Statutory Holiday in Lieu of New Year's Day.
  - Friday, Jan.6, 2022 is a paid Holiday in Lieu of Ukrainian Christmas on January 7, 2022 in accordance with the Collective Agreements.

**Organizational Meeting**

Agenda

**Reference for Appointment of Committee Members:** *MGA – Section 145 and 146.*

**Orientation Manual –** *Section Four: 4.6 – 4.6.1: Municipal Committees 2022-2023*

1.14 **Government Liaison Committee:** Reeve, Deputy Reeve & Councillors as deemed necessary – *Section Four: 4.6 - 4.6.2: Policy 01-23.*

1.15 **Policy Committee:** All Council. *Section Four: 4.6 - 4.6.3: Policy 01-22.*

**12. Assessment and Taxation (Policy Manual Subsection 12):**

12.1 **Assessment Review Boards:** *MGA - Section 454.*

As per Bylaw 1417-22: *Section Four: 4.6 - 4.6.4.*

**Local Assessment Review Board:**

■ **Re-confirm** appointment:

Capital Region Assessment Services Commission (CRASC).

**Composite Assessment Review Board:**

■ **Re-confirm** appointment:

Capital Region Assessment Services Commission (CRASC).

**13. Tax Recovery and Municipal Property (Policy Manual Subsection 13):**

**14. Risk Management (Policy Manual Subsection 14):**

14.1 **Risk Pro Management Committee:** Reeve – *Section Four: 4.6 - 4.6.5: Policy 14-02.*

■ Appoint Reeve.

■ Appoint Deputy Reeve alternate.

**15. Human Resources (Policy Manual Subsection 15):**

15.1 **Negotiating Committee:** Three members and two alternate –

*Section Four: 4.6 - 4.6.6: Policy 15-02*

■ International Union of Operating Engineers – Local 955

■ Canadian Union of Public Employees – Local 4575.

**2. Protective Services (Policy Manual Subsection 2):**

2.1 **Fire Protective Services Committee:** All Council.

2.2 **Fire and Rescue Liaison Committee:** – *Section Four: 4.6 - 4.6.7: Policy 02-20.*

2.2.1 Vilna Fire Department – One member and one alternate.

2.2.2 Smoky Lake Fire Department – One member and one alternate.

2.2.3 Waskatenau Fire Department – One member and one alternate.

2.3 **RCMP Liaison Committee:** One member and One alternate –

*Section Four: 4.6 - 4.6.8: Policy 02-14.*

2.4 **Regional Emergency Management Advisory Committee:** One member and one alternate-

*Section Four: 4.6 - 4.6.9: Bylaw 1353-19*

2.5 **Smoky Lake Region Fire and Rescue Committee:** Two members and One alternate –

*Section Four: 4.6 - 4.6.10 Bylaw 1286-15.*

**Organizational Meeting**

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- 2.6 **Citizens-on-Patrol (COP) Liaison Committee:** One member and one alternate –  
**Section Four: 4.6 - 4.6.11 Policy 02-25**
  
- 3. **Transportation Services (Policy Manual Subsection 3):**
  - 3.1 **Road Ban Committee:** Reeve, C.A.O., and Public Works Manager and alternate Deputy Reeve. **Section Four: 4.6 - 4.6.12: Bylaw 1225-11.**
  - 3.2 **North East Muni-Corr Ltd. Committee:** One member and One alternate –  
**Section Four: 4.6 - 4.6.13: Policy 03-19.**
  
- 4. **Environmental Health Services (Policy Manual Subsection 4):**
  - 4.1 **Alberta Care (Coordinated Action for Recycling Enterprises) Committee:**  
 One member and One alternate – **Section Four: 4.6: 4.6.14: Policy 04-11.**
  - 4.2 **Evergreen Regional Waste Management Commission:** One member and One alternate –  
**Section Four: 4.6 - 4.6.15: Policy 04-12.**
  - 4.3 **Highway 28/63 Regional Water Services Commission:** Two members and Two alternate – **Section Four: 4.6: - 4.6.16: Policy 04-13.**
  
- 5. **Public Health and Welfare Services (Policy Manual Subsection 5):**
  - 5.1 **Joint Health and Safety Committee:** One member and one alternate.  
**Section Four: 4.6 – 4.6.17: Policy 05-07.**
  - 5.2 **Doctor Retention and Recruitment Committee:** Reeve and Deputy Reeve alternate.  
**Section Four: 4.6 - 4.6.18: Policy 05-05.**
  - 5.3 **Family and Community Support Services Committee:** All Council.  
**Section Four: 4.6 - 4.6.19: Policy 05-03.**
  - 5.4 **Smoky Lake Foundation:** Two members and Two alternate.  
**Section Four: 4.6 – 4.6.20: Policy 05-06.**
  
- 6. **Environmental Development Services (Policy Manual Subsection 6):**  
 No Committees
  
- 61. **Planning, Sub-division and Development Control (Policy Manual Subsection 61):**
  - 61.1 **Land Use Bylaw No. 1272-14:**
    - 61.1.1 **Development Authority: Municipal Planning Commission -**  
 As per **Bylaw No. 1346-19** – All Council – **Section Four: 4.6 - 4.6.21.**
    - 61.1.2 **Sub-division and Development Appeal Board: As per Bylaw No. 1347-19** – Members at-Large. **Section Four: 4.6 - 4.6.22.**
      - **Re-Appoint: Members-at-Large:**  
 Grant Gillund, Christine Hansen, Richard Dubetz,  
 and Jerry Melnyk
    - 61.1.3 **Sub-division Authority: As per Bylaw No. 1345-19** –  
**Section Four: 4.6 - 4.6.23.**
      - **Re-confirm appointment:**  
Municipal Planning Services (2009) Ltd.

- 61.2 **Smoky Lake County Regional Heritage Board:** One member and one alternate  
As per [Bylaw 1371-20](#): – **Section Four: 4.6 - 4.6.24.**
- **Re-Appoint: Members-at-Large:** Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright, Leon Boychuk-Hunter and Pamela Billey.
- 61.3 **Corridor Communications Incorporated:** One member and One alternate -
- 61.4 **Regional Community Development Committee (RCDC):** Two members and One alternate – **Section Four: 4.6 - 4.6.26: Policy 61-07 Bylaw 1399-21.**
- **Re-Appoint: Public-at-Large members:** Ed Dyck and Noel Simpson
- 61.5 **Intermunicipal Development Plan (IDP):** *MGA - Section 631.* Appointments
- **Town of Smoky Lake – Bylaw 1289-16:** Two members and One alternate
  - **Village of Waskatenau – Bylaw 1304-17:** Two members and One alternate
  - **Village of Vilna – Bylaw 1290-16:** Appoint all Council
  - **Lamont County – Bylaw 1383-16:** Two members and One alternate
  - **County of St. Paul No. 19 – Bylaw 1334-19:** Appoint CAO/Planning & Development Manager
  - **County of Two Hills No. 21 – Bylaw 1335-19:** Appoint CAO/ Planning & Development Manager
- 61.6 **Intermunicipal Collaboration Committee (ICC):** *MGA - Section 708.28(1)* Appointments
- **Smoky Lake Region (Town of Smoky Lake, Village of Waskatenau, Village of Vilna, Smoky Lake County)- Bylaw 1365-20:** Two members and One alternate
  - **Thorhild County – Bylaw 1368-20:** Two members and One alternate
  - **Lamont County – Bylaw 1391-21:** Two members and One alternate
  - **County of St. Paul No. 19 – Bylaw 1361-19:** All Council
  - **County of Two Hills No. 21 – Bylaw 1360-19:** All Council
- 61.7 **Ukrainian Twinning Committee:** As per [Bylaw No. 1404-21](#) – Two members and One Alternate. **Section Four: 4.6 - 4.6.27.**
- 61.8 **Community Futures: St. Paul – Smoky Lake Region:** One member and one alternate –[Policy 61-06.](#)
62. **Agricultural Service Board (Policy Manual Subsection 62):**
- 62.1 **Agricultural Service Board:** As per [Bylaw No. 1357-19](#) – All Council– **Section Four: 4.6 - 4.6.28.**
- 62.2 **Agricultural Issues Advisory Committee: (Advisory) When required –** **Section Four: 4.6 - 4.6.29: Policy 62-20.**  
ASB Chairperson, ASB Vice-Chairperson and any other member of Council affected by a specific issue and three members of the Public-at-Large.
- 62.3 **Agricultural Service Board Independent Appeal Panel for Weed Control:** As per [Bylaw No. 1411-22](#) – **Section Four: 4.6 - 4.6.30.**
- **Re-Appoint: Member-at-Large:** Barry Feniak, Norman Schmidt, and Robert Semeniuk. **Alternate:** Ed Doktor.
- 62.4 **LARA (Lakeland Applied Research Association):** Appoint ASB Chair as member and ASB Vice-Chair alternate.
- **Re-Appoint: Public-at-Large members:** Barb Shapka, Charlie Leskiw.

62.5 **LICA (Lakeland Industry and Community Association):** One member and one alternate

**7. Recreation and Cultural Services (Policy Manual Subsection 7):**

7.1 **Northeast Alberta HUB:** One member and one alternate - **Section Four: 4.6 - 4.6.31: Policy 61-05.**

7.2 **Northern Lights Library System:** One member and One alternate – **Section Four: 4.6 - 4.6.32: Policy 07-04.**

7.3 **Smoky Lake Community Day Care Cooperative (Pumpkin Patch) Committee:**  
One member and One alternate. **Section Four: 4.6 - 4.6.33: Policy 07-05.**

7.4 **Smoky Lake Agricultural Society:** One member and one alternate

7.5 **Bellis Board of Trade:** One member and one alternate - **Policy 07-07.**

**8. Fiscal Services (Policy Manual Subsection 8):**

**9. Rural Utilities (Policy Manual Subsection 9):**

9.1 **Appointment of Utilities Committee:** To exercise provisions of the Rural Utilities Act and supplemental Bylaws thereto.

9.1.1 **Natural Gas Committee:** All Council.

9.1.2 **Environmental Operations (Water, Wastewater and Waste Management):**  
All Council.

**Adjournment:**

**SMOKY LAKE COUNTY**

Minutes of the **Organizational Meeting** for the Council of Smoky Lake County held on Thursday, October 28, 2021 at 9:06 a.m. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Mr. Gene Sobolewski in the presence of the following persons:

| <b>ATTENDANCE</b>     |                      |                                 |
|-----------------------|----------------------|---------------------------------|
| <u>Div. No.</u>       | <u>Councillor(s)</u> | <u>Thursday, Oct. 28, 2021</u>  |
| 1                     | Dan Gawalko          | Present in Chambers             |
| 2                     | Linda Fenerty        | Present in Chambers             |
| 3                     | Dominique Cere       | Present in Chambers             |
| 4                     | Lorne Halisky        | Present in Chambers             |
| 5                     | Jered Serben         | Present in Chambers             |
| CAO                   | Gene Sobolewski      | Present in Chambers             |
| Assistant CAO         | Lydia Cielin         | Present in Chambers             |
| Finance Manager       | Brenda Adamson       | Present in Chambers             |
| Legislative Svcs/R.S. | Patti Priest         | Present in Chambers & Virtually |

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Observers in Attendance Upon Call to Order:

|                      |                         |                           |
|----------------------|-------------------------|---------------------------|
| Plan/Dev Manager     | Jordan Ruegg            | Virtually Present         |
| Plan/Dev Manager     | Kyle Schole             | Virtually Present         |
| Communications Tech. | Evonne Zukiwski         | Virtually Present         |
| GIS Officer          | Carole Dowhaniuk        | Virtually Present         |
| Ag. Fieldman         | Carleigh Danyluk        | Virtually Present         |
| Safety Officer       | Trevor Tychkowsky       | Virtually Present         |
| Enviro. Op. Manager  | Dave Franchuk           | Virtually Present         |
| Road Foreman         | Bob Novosiwsky          | Virtually Present         |
| Fire Chief           | Scott Franchuk          | Virtually Present         |
| Public Works Manager | Doug Ponich             | Virtually Present         |
| Public Works         | Mark Fedoretz           | Virtually Present         |
|                      | Spencer Kotylak         | Virtually Present @9:09am |
| Media                | Redwater Review         | Absent                    |
| Public               | 2 Members of the Public | N/A                       |

**OATH OF OFFICE - ELECTED OFFICIALS:**

Each member of the Elected Officials executed an "Oath of Office" as the Councillors of the Smoky Lake County for the term 2021 – 2025:

| <u>Name</u>    | <u>Division</u> | <u>Oath of Office Signed</u> |
|----------------|-----------------|------------------------------|
| Dan Gawalko    | 1               | ✓                            |
| Linda Fenerty  | 2               | ✓                            |
| Dominique Cere | 3               | ✓                            |
| Lorne Halisky  | 4               | ✓                            |
| Jered Serben   | 5               | ✓                            |

**ELECTION OF CHIEF ELECTED OFFICIAL:**

The Chief Administrative Officer called first (1) time for nominations for the position of Chief Elected Official: Reeve of Smoky Lake County.

01-21: Cere

That Councillor Lorne Halisky be nominated as Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year.

The Chief Administrative Officer called second (2) time for nominations.

The Chief Administrative Officer called third (3) time for nominations.

NO FURTHER NOMINATIONS.

Mr. Lorne Halisky was declared elected by acclamation by the Chief Administrative Officer as the Chief Elected Official: Reeve of Smoky Lake County for the ensuing year, executed an "Oath of Office" for the position and assumed the Chair.

**ELECTION OF DEPUTY CHIEF ELECTED OFFICIAL:**

The Reeve called first (1) time for nominations for the position of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

02-21: Fenerty

That Councillor Dan Gawalko be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year.

The Reeve called second (2) time for nominations.

The Reeve called third (3) time for nominations.

NO FURTHER NOMINATIONS.

Mr. Dan Gawalko was declared elected by acclamation by the Reeve as the Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County for the ensuing year, executed an "Oath of Office" for the position.

One member of the public virtually joined the meeting, time 9:10 a.m.

**Council Covenant**

03-21: Gawalko

That Smoky Lake County Council acknowledge each respective member's execution of the Council Covenant as per Policy Statement No. 01-39-01: Council-CAO Covenant, which lays out the expectation, roles and responsibilities Council has of the Chief Administrative Officer to move forward with governance issues and to build an understanding of the continuity of the Council and Chief Administrative relationship.

Carried Unanimously.

**Chief Administrative Officer Covenant**

04-21: Cere

That Smoky Lake County Council acknowledge the Chief Administrative Officer's execution of the CAO Covenant as per Policy Statement No. 01-39-01: Council-CAO Covenant, which lays out the expectation, roles and responsibilities the Chief Administrative Officer has of the Council to move forward with governance issues and to build an understanding of the continuity of the Council and Chief Administrative relationship.

Carried Unanimously.





**Code of Conduct and Oath of Confidentiality**

05-21: Gawalko That Smoky Lake County, as per Bylaw No. 1320-18: Code of Conduct, acknowledge each respective Council member’s execution of the “**Code of Conduct**” which is to provide standards for the conduct of Council Members relating to their roles and obligations as elected representatives of the County as well as a procedure for the investigation and enforcement of those standards; and, the “**Oath of Confidentiality**” as a condition of service to swear to execute, according to law and to the best of their abilities, the duties required and to not, without due authorization, disclose or make known any matter or thing which comes to their knowledge, by reason of their employment:

| <u>Div.</u> | <u>Name</u>    | <u>Code of Conduct Signed</u> | <u>Oath of Confidentiality Signed</u> |
|-------------|----------------|-------------------------------|---------------------------------------|
| 1           | Dan Gawalko    | ✓                             | ✓                                     |
| 2           | Linda Fenerty  | ✓                             | ✓                                     |
| 3           | Dominique Cere | ✓                             | ✓                                     |
| 4           | Lorne Halisky  | ✓                             | ✓                                     |
| 5           | Jered Serben   | ✓                             | ✓                                     |

Carried Unanimously.

**Appoint Municipal Solicitor(s)**

06-21: Serben That Smoky Lake County appoint Brownlee LLP and Reynolds Mirth Richards & Farmer LLP as the solicitors for Smoky Lake County, on an as needed basis.

Carried.

**Remuneration: Public-at-Large Committee Members**

07-21: Fenerty That Smoky Lake County Public-at-Large members appointed by Council for Committee representation, be paid at a rate of **\$175.00 per day** and the mileage and meal expenses be paid at the same rate as stated in the Council remuneration Policy.

Carried.

**Regular County Council Meetings**

08-21: Cere That Smoky Lake County Council Regular Meetings be typically scheduled on the fourth (4<sup>th</sup>) Thursday of each month at 9:00 a.m. with the exception of July and November, unless otherwise stated by motion of Council, and be held simultaneously in County Council Chambers, 4612 McDougall Drive, Smoky Lake, and virtually, online through Electronic Communication Technology: Zoom Meeting.

Carried.

**Municipal Annual Meeting**

09-21: Cere That Smoky Lake County municipal annual meeting to be held at the call of the Chairperson.

Carried.

**Financial Statements**

10-21: Gawalko That Smoky Lake County’s Audited Financial Statements, and Auditor’s Report for the Year Ended December 31, 2021, be made available to the public on the County Website and be included in the Smoky Lake County Annual Booklet.

Carried.



**Christmas Office Closures for Main Office and Public Works**

11-21: Fenerty

That Smoky Lake County Council approve to close the Main Office located at 4612 McDougall Drive, Smoky Lake and the Public Works Shop located at 5004 50 Street, Smoky Lake, from **Monday, December 27 to Friday, December 31, 2021, as well as Friday, January 7, 2022** under the following conditions:

- Monday, December 27, 2021, and Tuesday, December 28, 2021, be paid Statutory Holidays in Lieu of Christmas and Boxing Day,
- Wednesday, December 29, 2021 to Friday, December 31, 2021 (3 days) be used as Employee Vacation Days – unless in the event of an emergency such as an extreme weather event,
- Monday, January 3, 2022 be a paid Statutory Holiday in Lieu of New Year's Day,
- Friday, January 7, 2022 be a paid Holiday for Ukrainian Christmas in accordance with the Collective Agreements.

Carried.

**Appointments to Committees, Task Forces and Boards**

**GENERAL GOVERNMENT SERVICES:**

**Government Liaison Committee**

12-21: Gawalko

That the Smoky Lake County Reeve, Deputy Reeve and any other Councillors, as deemed necessary, be appointed to the **Government Liaison Committee**.

Carried.

**Policy Committee**

13-21: Gawalko

That all members of Smoky Lake County Council be appointed to the Smoky Lake County **Policy Committee**.

Carried.

**ASSESSMENT AND TAXATION:**

**Local Assessment Review Board**

14-21: Halisky

That Smoky Lake County appoint the following **Local Assessment Review Board** appointments for the remaining four-year term Year 2021 to Year 2025 of Councillor Dominique Cere as member; Councillor Lorne Halisky as alternate; and reconfirm Sue Landiak and Grant Gillund as Public-at-Large; and the alternate public-at-large member be appointed when the vacant position is filled; as per Bylaw No. 1231-11.

Carried.

**Composite Assessment Review Board**

15-21: Fenerty

That Smoky Lake County re-confirm the following **Composite Assessment Review Board** appointments for the remaining four-year term Year 2021 to Year 2025 of Councillor Dominique Cere as member; Councillor Lorne Halisky as alternate; and Sue Landiak and Grant Gillund as Public-at-Large; and the alternate public-at-large member be appointed when the vacant position is filled; as per Bylaw No. 1231-11.

Carried.

**RISK MANAGEMENT:**

**Risk Pro Management Committee**

16-21: Gawalko

That the Smoky Lake County Reeve be appointed as member to the **Risk Pro Management Committee**; and the Deputy Reeve be appointed as the alternate.

Carried.

One member of the public virtually joined the meeting, time 9:55 am

**HUMAN RESOURCES:**

**Negotiating Committee**

17-21: Gawalko

That Smoky Lake County Councillors: Dan Gawalko, Lorne Halisky and Dominique Cere be appointed as members to the **Negotiating Committee** to bargain the Collective Agreements with the **International Union of Operating Engineers Local No. 955** for the Public Works Employees; and with the **Canadian Union of Public Employees Local No. 4575** for the Main Office Staff and Custodian Staff; and that Councillors Linda Fenerty and Jered Serben be appointed as the alternates.

Carried.

**PROTECTIVE SERVICES:**

**Fire Protective Services Committee**

18-21: Cere

That all members of Smoky Lake County Council be appointed to the **Fire Protective Services Committee**.

Carried.

**Fire & Rescue Liaison Committee**

19-21: Halisky

That Smoky Lake County Council appointed to the **Fire and Rescue Liaison Committee** be as follows: Councillor Dan Gawalko be appointed as member and Councillor Linda Fenerty as alternate to the **Vilna Fire Department**; and that Councillor Jered Serben be appointed as member and Councillor Lorne Halisky be appointed as alternate to the **Smoky Lake Fire Department**; and Councillor Dominique Cere be appointed as member and Councillor Jered Serben be appointed as alternate to the **Waskatenau Fire Department**.

Carried.

**RCMP Liaison Committee**

20-21: Fenerty

That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **RCMP Liaison Committee**; and Councillor Linda Fenerty be appointed as alternate.

Carried.

**Regional Emergency Management Advisory Committee**

21-21: Cere

That the Smoky Lake Councillor Linda Fenerty be appointed as member to the **Regional Emergency Management Advisory Committee**; and Councillor Dominique Cere be appointed as an alternate.

Carried.

**Smoky Lake Region Fire and Rescue Committee**

22-21: Cere

That Smoky Lake County Councillors Lorne Halisky and Linda Fenerty be appointed as members to the **Smoky Lake Region Fire and Rescue Advisory Committee**; and Councillor Jered Serben be appointed as alternate.

Carried.

**Citizens On Patrol (C.O.P) Liaison Committee**

23-21: Cere

That the Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Citizens On Patrol (C.O.P) Liaison Committee**; and Councillor Dominique Cere be appointed as alternate.

Carried.

**TRANSPORTATION SERVICES:**

**Road Ban Committee**

24-21: Cere

That the Smoky Lake County Reeve be appointed as member to the **Road Ban Committee** along with the Public Works Manager and Chief Administrative Officer; and the Deputy Reeve be appointed as alternate; and any two (2) members have the authority to sign for the Road Ban / Restriction Order and will inform all members of Council of the execution of same, as required by Bylaw No. 1225-11.

Carried.

**North East Muni-Corr Ltd. Committee**

25-21: Cere

That Smoky Lake County Councillor Linda Fenerty be appointed as member to the **North East Muni-Corr Ltd. Committee** for the four-year term ending in Year 2025; and Councillor Jered Serben be appointed as alternate.

Carried.

**ENVIRONMENTAL HEALTH SERVICES:**

**Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee**

26-21: Gawalko

That Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee**; and Councillor Jered Serben be appointed as alternate.

Carried.

One member of the public virtually joined the meeting, time 10:13 a.m.

**Evergreen Regional Waste Management Commission**

27-21: Cere

That Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Evergreen Regional Waste Management Commission**; and Councillor Jered Serben be appointed as alternate.

Carried.

**Highway 28/63 Regional Water Services Commission**

28-21: Cere

That Smoky Lake County Councillors Dan Gawalko and Lorne Halisky be appointed as members to the **Highway 28/63 Regional Water Services Commission**; and that Councillors Linda Fenerty and Jered Serben be appointed as alternates.

Carried.

**PUBLIC HEALTH AND WELFARE SERVICES:**

**Joint Health & Safety Committee**

29-21: Gawalko

That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **Joint Health & Safety Committee**; and Councillor Dominique Cere be appointed as alternate.

Carried.

**Doctor Retention & Recruitment Committee**

30-21: Halisky

That the Smoky Lake County Reeve be appointed as the member to the **Doctor Retention and Recruitment Committee**; and the Deputy Reeve be appointed as alternate.

Carried.



**Family Community Support Services Committee**

31-21: Fenerty That all members of Smoky Lake County Council be appointed to the **Family Community Support Services Committee**.

Carried.

**Smoky Lake Foundation**

32-21: Cere That Smoky Lake County Councillors Dominique Cere and Jered Serben be appointed as members to the **Smoky Lake Foundation Board**; and Councillors Lorne Halisky and Linda Fenerty be appointed as alternates.

Carried.

**PLANNING, DEVELOPMENT AND SUB-DIVISION CONTROL**

**Municipal Planning Commission**

33-21: Gawalko That all members of Smoky Lake County Council be appointed to the **Municipal Planning Commission – Development Authority**, as required by Bylaw No. 1346-19.

Carried.

**Subdivision and Development Appeal Board**

34-21: Cere That Smoky Lake County re-appoint Members-at-Large: Grant Gillund, Christine Hansen, Richard Dubetz, and Jerry Melnyk as members to the **Subdivision and Development Appeal Board**, as required by Bylaw No. 1347-19.

Carried.

**Sub-Division Authority**

35-21: Cere That Smoky Lake County re-confirm **Jane Dauphinee, BA – Mplan – RPP – MCIP – Principal / Senior Planner, Municipal Planning Services (2009) Ltd.**, as the person appointed as the Sub-Division Authority for Smoky Lake County, as per Bylaw No. 1345-19; and, on an as needed basis for the 2021-2022 year.

Carried.

**Smoky Lake Regional Heritage Board**

36-21: Cere That Smoky Lake County appoint Councillors Linda Fenerty and Lorne Halisky be appointed to the **Smoky Lake Regional Heritage Board** as per Bylaw No. 1371-20 and re-appoint the Public-at-Large members to the as follows: Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright, Leon Hunter-Boychuk and Pamela Billey.

Carried.

**CCI Wireless - Corridor Communications Inc.**

37-21: Gawalko That Smoky Lake County Councillor Lorne Halisky be appointed as member to **CCI Wireless - Corridor Communications Inc.** and Councillor Dan Gawalko be appointed as alternate.

Carried.

**Regional Community Development Committee (RCDC)**

38-21: Cere That Smoky Lake County Councillors Lorne Halisky and Jered Serben be appointed as members to the **Regional Community Development Committee (RCDC)**; and Councillor Linda Fenerty be appointed as alternate; and the public-at-large members be appointed when the vacant positions are filled, as per Bylaw No. 1399-21.

Carried.

**Intermunicipal Development Plan (IDP) – Town of Smoky Lake**

39-21: Serben That Smoky Lake County appoint Councillor Lorne Halisky and Jered Serben, as members to the Smoky Lake County / **Town of Smoky Lake** Intermunicipal Development Plan (IDP) Committee; and Councillor Dominique Cere, be the alternate member, as per Bylaw No. 1289-16.

Carried.

**Intermunicipal Development Plan (IDP) – Village of Waskatenau**

40-21: Gawalko That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Village of Waskatenau** Intermunicipal Development Plan (IDP) Committee; and Councillor Lorne Halisky, be the alternate member, as per Bylaw No. 1304-17.

Carried.

**Intermunicipal Development Plan (IDP) – Village of Vilna**

41-21: Cere That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **Village of Vilna** - Intermunicipal Development Plan (IDP) Committee, as per Bylaw No. 1290-16.

Carried.

**Intermunicipal Development Plan (IDP) – Lamont County**

42-21: Cere That Smoky Lake County Committee appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Lamont County** Intermunicipal Development Plan (IDP) Committee; and Councillor Linda Fenerty, be the alternate member, as per Bylaw No. 1383-16.

Carried.

**Intermunicipal Development Plan (IDP) – County of St. Paul No.19**

43-21: Halisky That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of St. Paul No.19** Intermunicipal Development Plan (IDP) Committee, as per Bylaw No.1334-19.

Carried.

**Intermunicipal Development Plan (IDP) – County of Two Hills No.21**

44-21: Gawalko That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of Two Hills No. 21** Intermunicipal Development Plan (IDP) Committee, as per Bylaw No. 1335-19.

Carried.

**Intermunicipal Collaboration Committee (ICC) – Smoky Lake Region**

45-21: Cere That Smoky Lake County appoint Councillors: Lorne Halisky and Linda Fenerty, as members to the **Smoky Lake Region** (Smoky Lake County / Town of Smoky Lake / Village of Waskatenau / Village of Vilna) Intermunicipal Collaboration Committee (ICC); and Councillor Jered Serben, be the alternate member, as per Bylaw No. 1365-20.

Carried.

**Intermunicipal Collaboration Committee (ICC) – Thorhild County**

46-21: Fenerty That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Thorhild County** Intermunicipal Collaboration Committee (ICC); and Councillor Dan Gawalko, be the alternate member, as per Bylaw No.1368-20.

Carried.



**Intermunicipal Collaboration Committee (ICC) – Lamont County**

47-21: Cere That Smoky Lake County appoint Councillors: Linda Fenerty and Jered Serben, as members to the Smoky Lake County / **Lamont County** Intermunicipal Collaboration Committee (ICC); and Councillor Dominique Cere, be the alternate member, as per Bylaw No.1391-21.

Carried.

**Intermunicipal Collaboration Committee (ICC) – County of St. Paul No.19**

48-21: Gawalko That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of St. Paul No.19** Intermunicipal Collaboration Committee (ICC), as per Bylaw No. 1361-19.

Carried.

**Intermunicipal Collaboration Committee (ICC) – County of Two Hills No.21**

49-21: Fenerty That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of Two Hills No.21** Intermunicipal Collaboration Committee (ICC), as per Bylaw No. 1360-19.

Carried.

**Ukrainian Twinning Committee**

50-21: Cere That Smoky Lake County appoint Councillors: Linda Fenerty and Lorne Halisky to the **Ukrainian Twinning Committee**, appoint Councillor Jered Serben as alternate member, as per Bylaw No. 1404-21.

Carried.

**AGRICULTURAL SERVICE BOARD:**

**Agricultural Service Board**

51-21: Cere That all members of Smoky Lake County Council be appointed to the **Agricultural Service Board**, as required the Agricultural Service Board Act, and as per Smoky Lake County Bylaw No. 1357-19: Agricultural Service Board.

Carried.

**Agricultural Issues Advisory Committee**

52-21: Gawalko That the Smoky Lake County Agricultural Service Board Chairperson and Vice-Chairperson and any other member of Council affected by a specific issue be appointed to the **Agricultural Issues Advisory Committee**; and the Agricultural Issues Advisory Committee will call for “Public-at-Large” members, when required.

Carried.

**Agricultural Service Board Independent Appeal Panel for Weed Control**

53-21: Fenerty That Smoky Lake County re-appoint the Public-at-Large members to the **Agricultural Service Board Independent Appeal Panel for Weed Control**, as per Bylaw 1240-12, as follows: Barry Feniak, Norman Schmidt, and Robert Semeniuk; and Ed Doktor as alternate.

Carried.

**Lakeland Agricultural Research Association (LARA)**

54-21: Gawalko That the Smoky Lake County Agricultural Service Board Chairperson be appointed to the **Lakeland Agricultural Research Association (LARA)**; and the Smoky Lake County Agricultural Service Board Vice-Chairperson as alternate; and acknowledge LARA appointed Public-at-Large members: Barb Shapka and Charlie Leskiw.

Carried.

**RECREATION AND CULTURAL SERVICES:**

**Northeast Alberta HUB**

55-21: Serben That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **Northeast Alberta HUB**; and that Councillor Jered Serben be appointed as alternate.

Carried.



**Northern Lights Library System**

56-21: Fenerty

That Smoky Lake County Councillor Linda Fenerty be appointed as board representative for the four-year term ending in Year 2024, to the **Northern Lights Library System**; and Councillor Dominique Cere be appointed as alternate.

Carried.

**Smoky Lake Community Daycare Co-operative Committee**

57-21: Cere

That Smoky Lake County Councillor Jered Serben be appointed as member to the **Smoky Lake Community Daycare Co-operative Committee**; and Councillor Lorne Halisky be appointed as alternate.

Carried.

**Smoky Lake Agricultural Society**

58-21: Gawalko

That Smoky Lake County Councillor Jered Serben be appointed as representative to the **Smoky Lake Agricultural Society**; and Councillor Lorne Halisky be appointed as alternate.

Carried.

**RURAL UTILITIES:**

**Natural Gas Committee**

59-21: Gawalko

That all members of Smoky Lake County Council be authorized as the **Natural Gas Committee** to exercise the Rural Gas Act and supplemental Bylaws thereto.

Carried.

**Environmental Operations Committee**

60-21: Gawalko

That all members of Smoky Lake County Council be authorized as the **Environmental Operations Committee** for the Management of Water, Wastewater and Waste.

Carried.

**DEPARTMENT INTRODUCTIONS:**

Each respective Department Manager provided introductions to Council and a brief overview their department responsibilities. The Chief Administrative Officer also provided additional information on the County's activities and encouraged open communication, feedback, and discussion about any concerns.

One member of the public virtually joined the meeting, time 12:19 p.m.

**ADJOURNMENT:**

61-21: Gawalko

That the Smoky Lake County Organizational Meeting of October 28, 2021, be adjourned, time 12:32 p.m.

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

# SMOKY LAKE COUNTY



| Municipal Committees 2022  |  |  | Updated as of August 25, 2022       |
|--|--|--|-------------------------------------|
| <b>REEVE:</b>  | Lorne Halisky (Division 4)   | <a href="mailto:lhalisky@smokylakecounty.ab.ca">lhalisky@smokylakecounty.ab.ca</a> | Cell: 780-650-5401                  |
| <b>DEPUTY REEVE:</b>   | Dan Gawalko (Division 1)   | <a href="mailto:dgawalko@smokylakecounty.ab.ca">dgawalko@smokylakecounty.ab.ca</a> | Cell: 780-645-1589                  |
| <b>COUNCILLORS:</b>  | Linda Fenerty (Division 2)   | <a href="mailto:lfenerty@smokylakecounty.ab.ca">lfenerty@smokylakecounty.ab.ca</a> | Cell: 780-646-0015                  |
|  | Dominique Cere (Division 3)  | <a href="mailto:dcere@smokylakecounty.ab.ca">dcere@smokylakecounty.ab.ca</a>       | Cell: 780-656-0494                  |
|  | Jered Serben (Division 5)  | <a href="mailto:jserben@smokylakecounty.ab.ca">jserben@smokylakecounty.ab.ca</a>   | Cell: 780-656-5244                  |
| <b>AGRICULTURAL SERVICE BOARD</b>  | All Councillors  |  |                                     |
| <b>AGRICULTURAL ISSUES ADVISORY COMMITTEE</b>  | ASB Chair., ASB Vice-Chair., any Councillors, & call for Public-at-Large Members as required               |  |                                     |
| <b>A.S.B. INDEPENDENT APPEAL PANEL FOR WEED CONTROL</b>                              | Public-at-Large: Barry Feniak, Norman Schmidt & Robert Semeniuk, Alt.: Ed Doktor                           |  |                                     |
| <b>ALBERTA CARE (ALBERTA COORDINATED ACTION FOR RECYCLING ENTERPRISES) COMMITTEE</b> | Dan Gawalko,   | Alt.: Jered Serben   |                                     |
| <b>BELLIS BOARD OF TRADE</b>   | Lorne Halisky,   | Alt.: Linda Fenerty  |                                     |
| <b>CCI WIRELESS - CORRIDOR COMMUNICATIONS INCORPORATED</b>                           | Lorne Halisky,   | Alt.: Dan Gawalko  |                                     |
| <b>CITIZENS ON PATROL (C.O.P.) LIAISON COMMITTEE</b>                                 | Dan Gawalko,   | Alt.: Dominique Cere   |                                     |
| <b>COMMUNITY FUTURES ST. PAUL – SMOKY LAKE REGION COMMITTEE</b>                      | Linda Fenerty,   | Alt.: Dan Gawalko  |                                     |
| <b>COMPOSITE &amp; LOCAL ASSESSMENT REVIEW BOARDS</b>                                | External Contract with Capital Region Assessment Services Commission                                       |  |                                     |
| <b>DOCTOR RETENTION &amp; RECRUITMENT COMMITTEE</b>                                  | Reeve  | Alt.: Deputy Reeve   |                                     |
| <b>ENVIRONMENT &amp; PARKS COMMITTEE</b>   | All Councillors  |  |                                     |
| <b>EVERGREEN REGIONAL WASTE MANAGEMENT COMMISSION</b>                                | Dan Gawalko,   | Alt.: Jered Serben   |                                     |
| <b>FAMILY COMMUNITY SUPPORT SERVICES COMMITTEE</b>                                   | All Councillors  |  |                                     |
| <b>FIRE &amp; RESCUE LIAISON COMMITTEE</b>   | Vilna Fire Dept.: Dan Gawalko,   | Alt.: Linda Fenerty  |                                     |
|  | Smoky Lake Fire Dept.: Jered Serben,   | Alt.: Lorne Halisky  |                                     |
|  | Waskatenau Fire Dept.: Dominique Cere,   | Alt.: Jered Serben   |                                     |
| <b>FIRE PROTECTIVE SERVICES COMMITTEE</b>  | All Councillors  |  |                                     |
| <b>GOVERNMENT LIAISON COMMITTEE</b>  | Reeve, Deputy Reeve & Councillors as deemed necessary  |  |                                     |
| <b>HIGHWAY 28/63 REGIONAL WATER SERVICES COMMISSION</b>                              | Dan Gawalko & Lorne Halisky,   | Alt.: Linda Fenerty & Jered Serben   |                                     |
| <b>INTERMUNICIPAL COLLABORATION COMMITTEES (ICC)</b>                                 |  |  |                                     |
|  | With Smoky Lake Region:  | Lorne Halisky & Linda Fenerty  | Alt.: Jered Serben                  |
|  | With Thorhild County:  | Jered & Dominique Cere,  | Alt.: Dan Gawalko                   |
|  | With Lamont County:  | Linda Fenerty & Jered Serben,  | Alt.: Dominique Cere                |
|  | With County of St. Paul No.19:   | All Councillors  |                                     |
|  | With County of Two Hills No.21:  | All Councillors  |                                     |
| <b>INTERMUNICIPAL DEVELOPMENT PLAN (IDP) COMMITTEES</b>                              |  |  |                                     |
|  | With Town of Smoky Lake:   | Lorne Halisky & Jered Serben,  | Alt.: Dominique Cere                |
|  | With Village of Waskatenau:  | Jered Serben & Dominique Cere,   | Alt.: Dan Gawalko                   |
|  | With Village of Vilna:   | All Councillors  |                                     |
|  | With Lamont County:  | Jered Serben & Dominique Cere,   | Alt.: Linda Fenerty                 |
|  | With County of St. Paul No.19:   | CAO & Planning and Development Manager   |                                     |
|  | With County of Two Hills No.21:  | CAO & Planning and Development Manager   |                                     |
| <b>JOINT HEALTH &amp; SAFETY COMMITTEE</b>   | Lorne Halisky  | Alt.: Dominique Cere   |                                     |
| <b>LAKELAND AGRICULTURAL RESEARCH ASSOCIATION (LARA)</b>                             | ASB Chair., Alt.: ASB Vice-Chair., Public-at-Large: Barb Shapka & Charlie Leskiw                           |  |                                     |
| <b>LAKELAND INDUSTRY &amp; COMMUNITY ASSOCIATION (LICA)</b>                          | Lorne Halisky  | Alt.: Dan Gawalko  |                                     |
| <b>MUNICIPAL PLANNING COMMISSION</b>   | All Councillors  |  |                                     |
| <b>NATURAL GAS COMMITTEE</b>   | All Councillors  |  |                                     |
| <b>NEGOTIATING COMMITTEE</b>   | Dan Gawalko, Lorne Halisky and Dominique Cere, Alt.: Linda Fenerty & Jered Serben                          |  |                                     |
| <b>NORTHEAST ALBERTA HUB</b>   | Lorne Halisky,   | Alt.: Jered Serben   |                                     |
| <b>NORTH EAST MUNI-CORR LTD.</b>   | Linda Fenerty,   | Alt.: Jered Serben   |                                     |
| <b>NORTHERN LIGHTS LIBRARY SYSTEM</b>  | Linda Fenerty,   | Alt.: Dominique Cere   |                                     |
| <b>POLICY COMMITTEE</b>  | All Councillors  |  |                                     |
| <b>RCMP LIAISON COMMITTEE</b>  | Lorne Halisky,   | Alt.: Linda Fenerty  |                                     |
| <b>REGIONAL COMMUNITY DEVELOPMENT COMMITTEE (RCDC)</b>                               | Lorne Halisky & Jered Serben, Alt.: Linda Fenerty, Public-at-Large: Ed Dyck & Noel Simpson                 |  |                                     |
| <b>REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE</b>                              | Linda Fenerty,   | Alt.: Dominique Cere   |                                     |
| <b>RISK PRO MANAGEMENT COMMITTEE</b>   | Reeve,   | Alt.: Deputy Reeve   |                                     |
| <b>ROAD BAN COMMITTEE</b>  | Reeve,   | Alt.: Deputy Reeve   | Plus the Public Works Manager & CAO |
| <b>SOIL CONSERVATION APPEAL COMMITTEE</b>  | All Councillors  |  |                                     |
| <b>SMOKY LAKE AGRICULTURAL SOCIETY</b>   | Jered Serben,  | Alt.: Lorne Halisky  |                                     |
| <b>SMOKY LAKE COMMUNITY DAYCARE CO-OPERATIVE COMMITTEE</b>                           | Jered Serben, Alt.: Lorne Halisky  |  |                                     |
| <b>SMOKY LAKE REGIONAL HERITAGE BOARD</b>  | Linda Fenerty,   | Alt.: Lorne Halisky  |                                     |
| <b>Members-at-Large:</b>   | Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright, Leon Hunter-Boychuk & Pamela Billey |  |                                     |
| <b>SMOKY LAKE FOUNDATION</b>   | Dominique Cere & Jered Serben, Alt.: Lorne Halisky & Linda Fenerty   |  |                                     |
| <b>SMOKY LAKE REGION FIRE AND RESCUE COMMITTEE</b>                                   | Lorne Halisky & Linda Fenerty, Alt.: Jered Serben  |  |                                     |
| <b>SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD</b>                                    | Members-at-Large: Grant Gillund, Christine Hansen, Gary Henry, Amy Cherniwchan, & Jerry Melnyk             |  |                                     |
| <b>UKRAINIAN TWINNING COMMITTEE</b>  | Linda Fenerty & Lorne Halisky  | Alt.: Jered Serben   |                                     |