

SMOKY LAKE COUNTY

Minutes of the **Organizational Meeting** for the Council of Smoky Lake County held on Wednesday, October 26, 2022 at 9:08 a.m. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Mr. Gene Sobolewski in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Oct. 26, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present
Acting. Ag Fieldman	Amanda Kihn	Virtually Present @9:09am
Natural Gas Manager	Daniel Moric	Virtually Present
Communications Officer	Evonne Zukiwski	Present in Chambers
Bylaw Enforcement	Tate Murphy	Virtually Present

No Members of the Media were present.
One Member of the Public was present.

ELECTION OF CHIEF ELECTED OFFICIAL:

The Chief Administrative Officer called first (1) time for nominations for the position of Chief Elected Official: Reeve of Smoky Lake County.

01-22: Gawalko

That Councillor Lorne Halisky be nominated as Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year.

The Chief Administrative Officer called second (2) time for nominations.
The Chief Administrative Officer called third (3) time for nominations.

NO FURTHER NOMINATIONS.

Mr. Lorne Halisky was declared elected by acclamation by the Chief Administrative Officer as the Chief Elected Official: Reeve of Smoky Lake County for the ensuing year, executed an "Oath of Office" for the position and assumed the Chair.

ELECTION OF DEPUTY CHIEF ELECTED OFFICIAL:

The Reeve called first (1) time for nominations for the position of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

02-22: Cere

That Councillor Linda Fenerty be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year.

The Reeve called second (2) time for nominations.

03-22: Halisky

That Councillor Dan Gawalko be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year.

The Reeve called third (3) time for nominations.

NO FURTHER NOMINATIONS.

A secret ballot was held for the Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

Mr. Dan Gawalko was declared elected by the Reeve as the Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, by a three to two vote, for the ensuing year, executed an "Oath of Office" for the position.

The secret ballots were disposed of after the ballot count was provided and position of Deputy Reeve was declared.

Appoint Municipal Solicitor(s)

04-22: Cere

That Smoky Lake County appoint Brownlee LLP and Reynolds Mirth Richards & Farmer LLP as the solicitors for Smoky Lake County, on an as needed basis.

Carried.

Remuneration: Public-at-Large Committee Members

05-22: Serben

That Smoky Lake County Public-at-Large members appointed by Council for Committee representation, be paid at a rate of **\$175.00 per day** and the mileage and meal expenses be paid at the same rate as stated in Policy Statement No. 08-18-08: Council Remuneration and Expenses as amended from time to time.

Carried.

Regular County Council Meetings

06-22: Gawalko

That Smoky Lake County Council Regular Meetings be typically scheduled on the fourth (4th) Thursday of each month at 9:00 a.m. with the exception of July and November, unless otherwise stated by motion of Council, and be held in County Council Chambers, 4612 McDougall Drive, Smoky Lake, and/or virtually, online through Electronic Communication Technology: Zoom Meeting.

Carried.

Municipal Annual Meeting

07-22: Cere

That Smoky Lake County municipal annual meeting to be held at the discretion of Council and call of the Reeve.

Carried.

Financial Statements

08-22: Serben

That Smoky Lake County's Audited Financial Statements, and Auditor's Report for the Year Ended December 31, 2022, be made available to the public on the County Website, in the Main Office, and in the Smoky Lake County Annual Booklet.

Carried.

Christmas Office Closures for Main Office and Public Works

09-22: Gawalko

That Smoky Lake County Council approve to close the Main Office located at 4612 McDougall Drive, Smoky Lake and the Public Works Shop located at 5004 50 Street, Smoky Lake, from **December 26, 2022 to January 2, 2023 & January 6, 2023** under the following conditions:

- Monday, December 26, 2022 is Boxing day, and Tuesday, December 27, 2022, is in lieu of Christmas day, both are to be paid as Statutory Holidays; Wednesday, December 28, 2022 to Friday, December 30, 2022 (3 days) are to be taken as vacation days by Employees with the understanding they will return to work as needed, in the event of an emergency during those three days;
- Monday, January 2, 2023 is a paid Statutory Holiday in Lieu of New Year's Day, and Friday, January 6, 2023 is a paid Holiday in lieu of Ukrainian Christmas, January 7, 2023.

Carried.

Appointments to Committees, Task Forces and Boards

GENERAL GOVERNMENT SERVICES:

Government Liaison Committee

10-22: Gawalko That the Smoky Lake County Reeve, Deputy Reeve and any other Councillors, as deemed necessary, be appointed to the **Government Liaison Committee**.

Carried.

Policy Committee

11-22: Cere That all members of Smoky Lake County Council be appointed to the Smoky Lake County **Policy Committee**.

Carried.

ASSESSMENT AND TAXATION:

Local Assessment Review Board

12-22: Halisky That Smoky Lake County reconfirm the appointment of Capital Region Assessment Services Commission (CRASC) to the **Local Assessment Review Board** as per Bylaw No. 1417-22.

Carried.

Composite Assessment Review Board

13-22: Halisky That Smoky Lake County reconfirm the appointment of Capital Region Assessment Services Commission (CRASC) to the **Composite Assessment Review Board** as per Bylaw No. 1417-22.

Carried.

RISK MANAGEMENT:

Risk Pro Management Committee

14-22: Gawalko That the Smoky Lake County Reeve be appointed as member to the **Risk Pro Management Committee**; and the Deputy Reeve be appointed as the alternate.

Carried.

HUMAN RESOURCES:

Negotiating Committee

15-22: Gawalko That Smoky Lake County Councillors: Dan Gawalko, Lorne Halisky and Dominique Cere be appointed as members to the **Negotiating Committee** to bargain the Collective Agreements with the **International Union of Operating Engineers Local No. 955** for the Public Works Employees; and with the **Canadian Union of Public Employees Local No. 4575** for the Main Office Staff and Custodian Staff; and that Councillors Linda Fenerty and Jered Serben be appointed as the alternates.

Carried.

PROTECTIVE SERVICES:

Fire Protective Services Committee

15-22: Serben That all members of Smoky Lake County Council be appointed to the **Fire Protective Services Committee**.

Carried.

Fire & Rescue Liaison Committee

16-22: Cere

That Smoky Lake County Council appointed to the **Fire and Rescue Liaison Committee** be as follows: Councillor Dan Gawalko be appointed as member and Councillor Linda Fenerty as alternate to the **Vilna Fire Department**; and that Councillor Dominique Cere be appointed as member and Councillor Jered Serben be appointed as alternate to the **Smoky Lake Fire Department**; and Councillor Jered Serben be appointed as member and Councillor Dominique Cere be appointed as alternate to the **Waskatenau Fire Department**.

Carried.

RCMP Liaison Committee

17-22: Fenerty

That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **RCMP Liaison Committee**; and Councillor Linda Fenerty be appointed as alternate.

Carried.

Regional Emergency Management Advisory Committee

18-22: Fenerty

That the Smoky Lake County Councillor Linda Fenerty be appointed as member to the **Regional Emergency Management Advisory Committee**; and Councillor Dominique Cere be appointed as an alternate.

Carried.

Smoky Lake Region Fire and Rescue Committee

19-22: Fenerty

That Smoky Lake County Councillors Lorne Halisky and Linda Fenerty be appointed as members to the **Smoky Lake Region Fire and Rescue Advisory Committee**; and Councillor Jered Serben be appointed as alternate.

Carried.

Citizens On Patrol (C.O.P) Liaison Committee

20-22: Serben

That the Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Citizens On Patrol (C.O.P) Liaison Committee**; and Councillor Dominique Cere be appointed as alternate.

Carried.

TRANSPORTATION SERVICES:

Road Ban Committee

21-22: Cere

That the Smoky Lake County Reeve be appointed as member to the **Road Ban Committee** along with the Public Works Manager and Chief Administrative Officer; and the Deputy Reeve be appointed as alternate; and any two (2) members have the authority to sign for the Road Ban / Restriction Order and will inform all members of Council of the execution of same, as required by Bylaw No. 1225-11.

Carried.

North East Muni-Corr Ltd. Committee

22-22: Fenerty

That Smoky Lake County Councillor Linda Fenerty be reaffirmed as member to the **North East Muni-Corr Ltd. Committee** for the four-year term ending in Year 2025; and Councillor Jered Serben be reaffirmed as alternate.

Carried.

ENVIRONMENTAL HEALTH SERVICES:

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee

23-22: Gawalko

That Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee**; and Councillor Jered Serben be appointed as alternate.

Carried.

Evergreen Regional Waste Management Commission

24-22: Gawalko That Smoky Lake County Councillor Dan Gawalko be appointed as member to the **Evergreen Regional Waste Management Commission**; and Councillor Lorne Halisky be appointed as alternate.

Carried.

Highway 28/63 Regional Water Services Commission

25-22: Gawalko That Smoky Lake County Councillors Dan Gawalko and Lorne Halisky be appointed as members to the **Highway 28/63 Regional Water Services Commission**; and that Councillors Linda Fenerty and Jered Serben be appointed as alternates.

Carried.

PUBLIC HEALTH AND WELFARE SERVICES:

Joint Health & Safety Committee

26-22: Serben That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **Joint Health & Safety Committee**; and Councillor Dominique Cere be appointed as alternate.

Carried.

Doctor Retention & Recruitment Committee

27-22: Halisky That the Smoky Lake County Reeve be appointed as the member to the **Doctor Retention and Recruitment Committee**; and the Deputy Reeve be appointed as alternate.

Carried.

Family Community Support Services (FCSS) Committee

28-22: Fenerty That all members of Smoky Lake County Council be appointed to the **Family Community Support Services (FCSS) Committee**.

Carried.

Smoky Lake Foundation Board

29-22: Cere That Smoky Lake County Councillors Dominique Cere and Jered Serben be appointed as members to the **Smoky Lake Foundation Board**; and Councillors Lorne Halisky and Linda Fenerty be appointed as alternates.

Carried.

PLANNING, DEVELOPMENT AND SUB-DIVISION CONTROL

Municipal Planning Commission

30-22: Gawalko That all members of Smoky Lake County Council be appointed to the **Municipal Planning Commission** – Development Authority, as required by Bylaw No. 1346-19.

Carried.

Subdivision and Development Appeal Board

31-22: Cere That Smoky Lake County re-appoint Members-at-Large: Grant Gillund, Christine Hansen, Richard Dubetz, Gary Henry, Amy Cherniwchan and Jerry Melnyk as members to the **Subdivision and Development Appeal Board**, as required by Bylaw No. 1347-19.

Carried.

Sub-Division Authority

32-22: Cere That Smoky Lake County re-confirm **Jane Dauphinee, BA – Mplan – RPP – MCIP – Principal / Senior Planner, Municipal Planning Services (2009) Ltd.**, as the person appointed as the Sub-Division Authority for Smoky Lake County, as per Bylaw No. 1345-19; and, on an as needed basis for the 2022-2023 year.

Carried.

Smoky Lake Regional Heritage Board

33-22: Fenerty

That Smoky Lake County appoint Councillors Linda Fenerty and Lorne Halisky be appointed to the **Smoky Lake Regional Heritage Board** as per Bylaw No. 1371-20 and re-appoint the Public-at-Large members to the as follows: Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright, and Pamela Billey.

Carried.

CCI Wireless - Corridor Communications Inc.

34-22: Cere

That Smoky Lake County **Policy Statement No. 61-08-02: Corridor Communications Incorporated: CCI Terms of Reference**, be rescinded as the County is no longer invested in the said company and the said company has been dissolved.

Carried.

Regional Community Development Committee (RCDC)

35-22: Cere

That Smoky Lake County Councillors Lorne Halisky and Jered Serben be appointed as members to the **Regional Community Development Committee (RCDC)**; and Councillor Linda Fenerty be appointed as alternate in accordance with Bylaw No. 1399-21, and the Smoky Lake County public-at-large members be Ed Dyck and Noel Simpson.

Carried.

Intermunicipal Development Plan (IDP) – Town of Smoky Lake

36-22: Serben

That Smoky Lake County appoint Councillor Lorne Halisky and Jered Serben, as members to the Smoky Lake County / **Town of Smoky Lake** Intermunicipal Development Plan (IDP) Committee; and Councillor Dominique Cere, be the alternate member, as per Bylaw No. 1289-16.

Carried.

Intermunicipal Development Plan (IDP) – Village of Waskatenau

37-22: Gawalko

That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Village of Waskatenau** Intermunicipal Development Plan (IDP) Committee; and Councillor Lorne Halisky, be the alternate member, as per Bylaw No. 1304-17.

Carried.

Intermunicipal Development Plan (IDP) – Village of Vilna

38-22: Fenerty

That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **Village of Vilna** - Intermunicipal Development Plan (IDP) Committee, as per Bylaw No. 1290-16.

Carried.

Intermunicipal Development Plan (IDP) – Lamont County

39-22: Gawalko

That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Lamont County** Intermunicipal Development Plan (IDP) Committee; and Councillor Linda Fenerty, be the alternate member, as per Bylaw No. 1383-16.

Carried.

Intermunicipal Development Plan (IDP) – County of St. Paul No.19

40-22: Fenerty

That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of St. Paul No.19** Intermunicipal Development Plan (IDP) Committee, as per Bylaw No.1334-19.

Carried.

Intermunicipal Development Plan (IDP) – County of Two Hills No.21

41-22: Serben That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of Two Hills No. 21** Intermunicipal Development Plan (IDP) Committee, as per Bylaw No. 1335-19.

Carried.

Intermunicipal Collaboration Committee (ICC) – Smoky Lake Region

42-22: Cere That Smoky Lake County appoint Councillors: Lorne Halisky and Linda Fenerty, as members to the **Smoky Lake Region** (Smoky Lake County / Town of Smoky Lake / Village of Waskatenau / Village of Vilna) Intermunicipal Collaboration Committee (ICC); and Councillor Jered Serben, be the alternate member, as per Bylaw No. 1365-20.

Carried.

Intermunicipal Collaboration Committee (ICC) – Thorhild County

43-22: Cere That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members to the Smoky Lake County / **Thorhild County** Intermunicipal Collaboration Committee (ICC); and Councillor Dan Gawalko, be the alternate member, as per Bylaw No.1368-20.

Carried.

Intermunicipal Collaboration Committee (ICC) – Lamont County

44-22: Cere That Smoky Lake County appoint Councillors: Linda Fenerty and Jered Serben, as members to the Smoky Lake County / **Lamont County** Intermunicipal Collaboration Committee (ICC); and Councillor Dominique Cere, be the alternate member, as per Bylaw No.1391-21.

Carried.

Intermunicipal Collaboration Committee (ICC) – County of St. Paul No.19

45-22: Fenerty That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of St. Paul No.19** Intermunicipal Collaboration Committee (ICC), as per Bylaw No. 1361-19.

Carried.

Intermunicipal Collaboration Committee (ICC) – County of Two Hills No.21

46-22: Gawalko That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of Two Hills No.21** Intermunicipal Collaboration Committee (ICC), as per Bylaw No. 1360-19.

Carried.

Ukrainian Twinning Committee

47-22: Fenerty That Smoky Lake County appoint Councillors: Linda Fenerty and Lorne Halisky to the **Ukrainian Twinning Committee**, appoint Councillor Jered Serben as alternate member, as per Bylaw No. 1404-21.

Carried.

Community Futures St. Paul – Smoky Lake Region Committee

48-22: Halisky That Smoky Lake County appoint Councillor Linda Fenerty to the **Community Futures St. Paul – Smoky Lake Region Committee**, and appoint Councillor Dan Gawalko as alternate member.

Carried.

AGRICULTURAL SERVICE BOARD:

Agricultural Service Board

49-22: Gawalko That all members of Smoky Lake County Council be appointed to the **Agricultural Service Board**, as required the Agricultural Service Board Act, and as per Smoky Lake County Bylaw No. 1357-19: Agricultural Service Board.

Carried.

Agricultural Issues Advisory Committee

50-22: Serben That the Smoky Lake County Agricultural Service Board Chairperson, Vice-Chairperson, and any other member of Council affected by a specific issue, be appointed to the **Agricultural Issues Advisory Committee**; and the Agricultural Issues Advisory Committee may call for “Public-at-Large” members, when required.

Carried.

Agricultural Service Board Independent Appeal Panel for Weed Control

51-22: Cere That Smoky Lake County re-appoint the Public-at-Large members to the **Agricultural Service Board Independent Appeal Panel for Weed Control**, as per Bylaw 1240-12, as follows: Barry Feniak, Norman Schmidt, and Robert Semeniuk; and Ed Doktor as alternate.

Carried.

Lakeland Agricultural Research Association (LARA)

52-22: Cere That the Smoky Lake County Agricultural Service Board Chairperson be appointed to the **Lakeland Agricultural Research Association (LARA)**; and the Smoky Lake County Agricultural Service Board Vice-Chairperson as alternate; and acknowledge LARA appointed Public-at-Large members from Smoky Lake County: Barb Shapka and Charlie Leskiw.

Carried.

Lakeland Industry & Community Association (LICA)

53-22: Halisky That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **Lakeland Industry & Community Association (LICA)** and that Councillor Dan Gawalko be appointed as alternate.

Carried.

RECREATION AND CULTURAL SERVICES:

Northeast Alberta Information Hub Ltd. (AlbertaHUB)

54-22: Cere That Smoky Lake County Councillor Lorne Halisky be appointed as member to the **Northeast Alberta Information Hub Ltd. (AlbertaHUB)**; and that Councillor Jered Serben be appointed as alternate.

Carried.

Northern Lights Library System (NLLS)

55-22: Fenerty That Smoky Lake County Councillor Linda Fenerty be appointed as board representative for the four-year term ending in Year 2025, to the **Northern Lights Library System (NLLS)**; and Councillor Dominique Cere be appointed as alternate.

Carried.

Smoky Lake Community Daycare Co-operative (Pumpkin Patch Daycare) Committee

56-22: Serben That Smoky Lake County Councillor Jered Serben be appointed as member to the **Smoky Lake Community Daycare Co-operative (Pumpkin Patch Daycare) Committee**; and Councillor Lorne Halisky be appointed as alternate.

Carried.

Smoky Lake Agricultural Society

57-22: Serben That Smoky Lake County Councillor Jered Serben be appointed as representative to the **Smoky Lake Agricultural Society**; and Councillor Lorne Halisky be appointed as alternate.

Carried.

Bellis Board of Trade

58-22: Halisky That Smoky Lake County Councillor Lorne Halisky be appointed as representative to the **Bellis Board of Trade**; and Councillor Linda Fenerty be appointed as alternate.

Carried.

RURAL UTILITIES:

Natural Gas Committee

59-22: Gawalko

That all members of Smoky Lake County Council be authorized as the **Natural Gas Committee** to exercise the Rural Gas Act and supplemental Bylaws thereto.

Carried.

Environment and Parks Committee

60-22: Gawalko

That all members of Smoky Lake County Council be authorized as the **Environment and Parks Committee** for the Management of Water, Wastewater and Waste.

Carried.

OATH OF OFFICE - ELECTED OFFICIALS:

Council Covenant, Code of Conduct, and Oath of Confidentiality

61-22: Gawalko

That Smoky Lake County Council acknowledge the Council Covenant, Code of Conduct Acknowledgment, and Oath of Confidentiality, were executed by each respective Council member at the October 27, 2021 Organizational meeting following the Year-2021 Municipal Election.

Carried Unanimously.

ADJOURNMENT:

62-22: Cere

That the Smoky Lake County Organizational Meeting of October 26, 2022, be adjourned, time 10:03 a.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER