

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, December 13, 2022**, at 9:07 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

| <b>ATTENDANCE</b>           |                      |                               |
|-----------------------------|----------------------|-------------------------------|
| <u>Div. No.</u>             | <u>Councillor(s)</u> | <u>Tuesday, Dec. 13, 2022</u> |
| 1                           | Dan Gawalko          | Present in Chambers           |
| 2                           | Linda Fenerty        | Present in Chambers           |
| 3                           | Dominique Cere       | Present in Chambers           |
| 4                           | Lorne Halisky        | Present in Chambers           |
| 5                           | Jered Serben         | Present in Chambers           |
| CAO                         | Gene Sobolewski      | Present in Chambers           |
| Assistant CAO               | Lydia Cielin         | Absent                        |
| Finance Manager             | Brenda Adamson       | Virtually Present             |
| Executive Svcs/R.S.         | Patti Priest         | Virtually Present             |
| Public Works Manager        | Doug Ponich          | Virtually Present             |
| Public Works Road Foreman   | Bob Novosiwsky       | Present in Chambers @9:41am   |
| Plan/Dev Manager            | Jordan Ruegg         | Virtually Present             |
| Planning Technician         | Kyle Schole          | Virtually Present             |
| GIS Technician              | Carole Dowhaniuk     | Virtually Present             |
| Acting. Ag Fieldman         | Amanda Kihn          | Absent                        |
| Natural Gas Manager         | Daniel Moric         | Virtually Present             |
| Environment & Parks Manager | Dave Franchuk        | Virtually Present             |
| Communications Officer      | Evonne Zukiwski      | Virtually Present             |
| Loss Prevention Coord.      | Trevor Tychkowsky    | Virtually Present @9:12am     |
| Fire Chief                  | Scott Franchuk       | Virtually Present             |
| Shop Foreman                | Mark Fedoretz        | Virtually Present             |
| Bylaw Enforcement           | Tate Murphy          | Virtually Present             |

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No Members of the Media were present.  
No Members of the Public were present.

**2. Agenda:**

155-22: Serben

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, December 13, 2022, be adopted as presented.

Carried Unanimously.

**3. Minutes:**

**Minutes of October 11, 2022 – Environment and Parks Meeting**

156-22: Gawalko

That the minutes of the Smoky Lake County Council Environment and Parks Meeting held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

**Action List of October 11, 2022 – Environment and Parks Meeting**

157-22: Cere

That the Action List from the Smoky Lake County Council Environment and Parks Meeting held on Tuesday, October 11, 2022, be filed for information.

Carried.

**Minutes of October 11, 2022 – Fire Protective Services Committee Meeting**

158-22: Gawalko That the minutes of the Smoky Lake County Council Fire Protective Services Committee Meeting held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

**Action List of October 11, 2022 – Fire Protective Services Committee Meeting**

159-22: Cere That the Action List from the Smoky Lake County Council Fire Protective Services Committee Meeting held on Tuesday, October 11, 2022, be filed for information.

Carried.

**4. Request for Decision:**

No requests for decision.

Trevor Tychkowsky, Loss Prevention Officer, virtually joined the meeting, time 9:12 a.m.

**5. Issues for Information:**

**Managers Reports:**

Bob Novosiwsky, Public Works Road Foreman, entered Council Chambers, time 9:41 a.m.

**Public Works Road Foreman**

**Transportation Routing & Vehicle Information System Multi-Jurisdictional (TRAVIS MJ)**

160-22: Cere That Smoky Lake County Council acknowledge receipt of the information provided by the Public Works Road Foreman in respect to the Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ) and County Road Use Agreements, in response to the December 6, 2022, Council Budget Meeting Motion #153-22 requesting same, and direct the Chief Administrative Officer to bring forward information on the County's fees for permits relating to road use as well as samples of such related fees, policies, bylaws, and road use agreements from other municipalities, in the first quarter of Year-2023.

Carried.

Doug Ponich, Public Works Manager and Bob Novosiwsky, Public Works Road Foreman, left the meeting, time 9:59 a.m.

Mark Fedoretz, Public Works Shop Foreman, virtually left the meeting time 10:04 a.m.

Trevor Tychkowsky, Loss Prevention Coordinator, virtually left the meeting, time 10:30 a.m.

**Cancellation of December 13, 2022 Fire Protective Services Committee Meeting**

161-22: Serben That Smoky Lake County Council approve to cancel the Smoky Lake County Council Fire Protective Services Committee Meeting scheduled for December 13, 2022.

Carried.

**Cancellation of December 13, 2022 Environment & Parks Meeting**

162-22: Serben That Smoky Lake County Council approve to cancel the Smoky Lake County Council Environment & Parks Meeting scheduled for December 13, 2022.

Carried.

**Managers Reports**

163-22: Cere That the Smoky Lake County Manager and Department reports received for the period of November 8, 2022 to December 7, 2022, from the Public Works Manager, Public Works Shop Foreman, Planning and Development Manager, Loss Prevention Coordinator, Natural Gas Manager, Environment & Parks Manager, Agricultural Fieldman, Fire Chief, GIS Technician, and Communications Officer, be accepted as presented and filed for information.

Carried.

**Training Events – Reports to Council**

164-22: Cere That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Communications:

- First Aid and CPR, taken by Evonne Zukiwski, on November 16, 2022; and

Agricultural Service Board:

- Environmental Farm Plan training, taken by Tori Stang, on November 16-18, 2022.

Carried.

**7. Delegation:**

No Delegation.

**8. Executive Session:**

**Adjournment:**

165-22: Fenerty That the Smoky Lake County Council Departmental Operations Meeting of December 13, 2022, be adjourned, time 11:41 a.m..

Carried.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER