

Minutes of Smoky Lake County's **Natural Gas Committee Meeting** held on Tuesday, **December 13, 2022**, at 1:43 P.M. held in Smoky Lake County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the County Chief Administrative Officer, Gene Sobolewski, in the presence of the following persons:

ATTENDANCE		
<u>Title</u>	<u>Name</u>	<u>Tues. Dec. 13, 2022</u>
Committee Member	Dan Gawalko	Present in Chambers
Committee Member	Linda Fenerty	Present in Chambers
Committee Member	Dominique Cere	Present in Chambers
Committee Member	Lorne Halisky	Present in Chambers
Committee Member	Jered Serben	Present in Chambers
County CAO	Gene Sobolewski	Present in Chambers
County Assistant CAO	Lydia Cielin	Absent
County Finance Manager	Brenda Adamson	Present Virtually
County Nat. Gas Manager	Daniel Moric	Present in Chambers
County Executive Svcs/R.S.	Patti Priest	Present Virtually
County Fire Chief	Scott Franchuk	Present Virtually
County Comm. Tech.	Evonne Zukiwski	Present Virtually
County GIS Operator	Carole Dowhaniuk	Present Virtually

No Members of the Media were present.
Two Members of the Public were virtually present.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

NG001-22: Fenerty

That Councillor Jered Serben be nominated as the Chairperson of Smoky Lake County's Natural Gas Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

NG002-22: Gawalko

That Councillor Lorne Halisky be nominated as the Chairperson of Smoky Lake County's Natural Gas Committee.

Jered Serben declined to let his name stand for nomination.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

HEARING NO FURTHER NOMINATIONS.

The Chief Administrative Officer declared nominations for the Chairperson of Smoky Lake County's Natural Gas Committee, ceased.

Mr. Lorne Halisky was declared elected by acclamation by the County Chief Administrative Officer as the Chairperson of Smoky Lake County's Natural Gas Committee for the ensuing year and he assumed the Chair.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

NG003-22: Gawalko

That Councillor Dominique Cere be nominated as the Vice-Chairperson of Smoky Lake County's Natural Gas Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

HEARING NO FURTHER NOMINATIONS.

The Chairperson declared nominations for the Vice-Chairperson of Smoky Lake County's Natural Gas Committee, ceased.

Ms. Dominique Cere was declared elected by acclamation by the Chairperson as the Vice-Chairperson of Smoky Lake County's Natural Gas Committee for the ensuing year.

2. Agenda:

NG004-22: Cere

That Smoky Lake County's Natural Gas Committee Meeting Agenda for Tuesday, December 13, 2022, be adopted, as presented.

Carried Unanimously.

3. Minutes:

NG005-22: Serben

That the Minutes of the Smoky Lake County Natural Gas Meeting held on Tuesday, October 11, 2022, be adopted.

Carried.

NG006-22: Gawalko

That the Action List from the Smoky Lake County Natural Gas Meeting dated Tuesday, October 11, 2022, be accepted as presented.

Carried.

4. Request for Decision:

Enterprise Fleet Management Canada Inc. – Replacement of Unit 202

NG007-22: Gawalko
RESCINDED by
December 13, 2022
Motion # NG0017-22

That Smoky Lake County's Natural Gas Committee approve to execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 6710057, dated October 11, 2022 for a Year-2023 Ford F-350 XLT, 4x4, SD crew cab, 6.75 ft. box, 160 in. wheel base, SRW, box 147.4 in. wheel base, to replace Fleet Unit 202.

Carried.

5. Issues for Information:

Natural Gas Manager Report

NG008-22: Fenerty

That Smoky Lake County's Natural Gas Committee accept the Natural Gas Manager's Report of statistics and activities dated October 4, 2022, and file it for information.

Carried.

Natural Gas Rate – November 2022

NG009-22: Cere That Smoky Lake County's Natural Gas Committee acknowledge the natural gas rates received for **November 2022**, from Gas Alberta in the amount of \$5.45 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$7.59/GJ.
Carried.

Natural Gas Rate – December 2022

NG010-22: Fenerty That Smoky Lake County's Natural Gas Committee acknowledge the natural gas rate received for **December 2022**, from Gas Alberta in the amount of \$5.90 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$8.04/GJ.
Carried.

September 2022 Natural Gas / October 2022 Billing Survey

NG011-22: Gawalko That Smoky Lake County's Natural Gas Committee acknowledge receipt of the July 2022 Natural Gas / August 2022 Billing Survey, of gas utility co-ops and companies within Alberta showing an average total rate per GJ in the amount of \$7.61 and Smoky Lake County's rate at \$7.74.
Carried.

Federation of Alberta Gas Co-ops Ltd. – Health & Safety Newsletter

NG012-22: Fenerty That the newsletter received by Smoky Lake County's Natural Gas Committee from the Federation of Alberta Gas Co-ops Ltd. dated September 2022, titled: Health & Safety, be filed for information and forward to relevant County departments.
Carried.

6. Correspondence:

Federation of Alberta Gas Co-ops Ltd. – October 2022 Federation Status Report

NG013-22: Gawalko That the correspondence received by Smoky Lake County's Natural Gas Committee from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 20, 2022, providing the Federation of Alberta Gas Co-ops Ltd. – October 2022 Federation Status Report, be filed for information.
Carried.

Federation of Alberta Gas Co-ops Ltd. - No Natural Gas Rebate in November 2022

NG014-22: Fenerty That Smoky Lake County's Natural Gas Committee acknowledge receipt of the email from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd., dated October 25, 2022, in respect to there being no natural gas rebate for the month of November 2022, as the rates are below the province's \$6.50/GJ threshold for issuing a rebate.
Carried.

Gas Alberta Inc. - Interim Report

NG015-22: Gawalko That the correspondence received by Smoky Lake County's Natural Gas Committee from Gas Alberta Inc., dated September 2, 2022, as "communication to shareholders" relating to the commission and payment arrangements for agents retained to perform marketing services for Gas Alberta Energy, be filed for information.
Carried.

Federation of Alberta Gas Co-ops Ltd. - No Natural Gas Rebate in December 2022

NG016-22: Cere That Smoky Lake County's Natural Gas Committee acknowledge receipt of the email from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd., dated November 23, 2022, in respect to there being no natural gas rebate for the month of December 2022, as the rates are below the province's \$6.50/GJ threshold for issuing a rebate.

Carried.

Enterprise Fleet Management Canada Inc. – Replacement of Unit 202

NG017-22: Gawalko That Smoky Lake County's Natural Gas Committee **rescind the December 13, 2022 Motion #NG007-22** and **defer** to Smoky Lake County Council to execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 6710057, dated October 11, 2022 for a Year-2023 Ford F-350 XLT, 4x4, SD crew cab, 6.75 ft. box, 160 in. wheel base, SRW, box 147.4 in. wheel base, to replace Fleet Unit 202.

Carried.

Enterprise Fleet Management Canada Inc. – Replacement of Unit 202

NG018-22: Gawalko That Smoky Lake County's Natural Gas Committee approve to expend funds from within the Natural Gas Department Budget to replace Fleet Unit 202, with a Year-2023 Ford F-350 XLT, 4x4, SD crew cab, 6.75 ft. box, 160 in. wheel base, SRW, box 147.4 in. wheel base, as per Enterprise Fleet Management Canada Inc.'s quote number 6710057, dated October 11, 2022.

Carried.

Gas Alberta Inc. Gives Back Program

NG019-22: Cere That Smoky Lake County's Natural Gas Committee acknowledge Smoky Lake County gas utility was selected for the "Gas Alberta Gives Back" program to choose where a donation in the amount of \$3,000.00 would be sent within the local distribution area, as per the email received from Jasneet Kaur, Accounting Assistant, Gas Alberta inc., dated December 2, 2022; and acknowledge the Smoky Lake Community Food Bank was chosen to receive the said donation made by Gas Alberta Inc. on behalf of Smoky Lake County Natural Gas.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

Next Meeting:

NG020-22: Gawalko That Smoky Lake County's **Natural Gas Committee** next meeting be scheduled for **Tuesday, January 24, 2023**, following the Smoky Lake County Council Departmental Operations Meeting scheduled to commence at 9:00 a.m., to be held virtually and/or physically in County Council Chambers.

Carried.

Adjournment:

NG021-22: Fenerty

That Smoky Lake County's Natural Gas Committee Meeting of
December 13, 2022, be adjourned, time, 12:13 p.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER