

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, January 24, 2023**, at 9:15 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

		<u>ATTENDANCE</u> <u>Tuesday, Jan. 24, 2023</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Virtually Present
Executive Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Public Works Road Foreman	Bob Novosiwsky	Absent
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present @9:39am
GIS Technician	Carole Dowhaniuk	Virtually Present
Assistant Ag Fieldman	Tori Stang	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Environment & Parks Manager	Dave Franchuk	Virtually Present
Communications Officer	Evonne Zukiwski	Absent
Loss Prevention Coord.	Trevor Tychkowsky	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present

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No Members of the Media were present.  
No Members of the Public were present.

**2. Agenda:**

275-23: Serben

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, January 24, 2023, be adopted as amended:

**Addition to the Agenda:**

1. Executive Session: Personnel Issue, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information.

Carried Unanimously.

**3. Minutes:**

No Minutes.

**4. Request for Decision:**

No requests for decision.

**5. Issues for Information:**

**Managers Reports:**

Doug Ponich, Public Works Manager, virtually left the meeting, time 9:24 a.m.

Kyle Schole, Planning Technician, virtually joined the meeting, time 9:39 a.m.

**Loss Prevention Coordinator**

**Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization**

276-23: Serben That Smoky Lake County Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization, be reviewed at the next Joint Health & Safety Committee as well as at a future Policy Committee.

Carried.

**Security Surveillance of County Property**

277-23: Serben That Smoky Lake County administration bring forward a policy or policies relating to Security Surveillance of County Property, for Council's review at a future Policy Committee meeting.

Carried.

**Disaster Services Plan**

278-23: Serben That Smoky Lake County Council direct the Chief Administrative Officer to ensure the Loss Prevention Coordinator is prepared to provide Council with an update at the March 2023 Council meeting, in respect to the Disaster Services Planning and funding opportunities available in relation to Disaster Services.

Carried.

**Fine and Penalties Relating to RVs and Municipally Owned Lands**

279-23: Serben That Smoky Lake County administration undertake drafting a bylaw to amend the Land Use Bylaw and remove the provisions which regulate RVs in hamlets and on lake lots, and instead establish a stand-alone Penalties Bylaw with enforceable fines and penalties in respect to RVs, and removal of vegetation and encroachments on County Owned Lands etc., for consideration at a future Council Meeting held prior to the camping season.

Carried.

**Managers Reports**

280-23: Gawalko That the Smoky Lake County Manager and Department reports received for the period of November 8, 2022 to December 7, 2022, from the Public Works Manager, Public Works Shop Foreman, Planning and Development Manager, Loss Prevention Coordinator, Natural Gas Manager, Environment & Parks Manager, Agricultural Fieldman, Fire Chief, GIS Technician, and Communications Officer, be accepted as presented and filed for information.

Carried.

**Training Events – Reports to Council**

281-23: Cere

That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Environment & Parks:

- 2022 Health, Safety & Utility Conference & Trade Show, taken by Terry Bodnar, on November 30, 2022 to December 1, 2022; and

Agricultural Service Board:

- In Service Training, taken by Tori Stang and Amanda Kihn, on December 5-9, 2022.

And the report received from Terry Bodnar be updated to include the costs and brought forward to the next Council Departmental Operations Meeting.

Carried.

**7. Delegation:**

No Delegation.

**8. Executive Session:**

**Personnel Issue**

282-23: Serben

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information; in the presence of all Council and the Chief Administrative Officer, time 11:50 a.m.

Carried.

283-23: Serben

That Smoky Lake County Council go out of Executive Session, time 12:20 p.m.

Carried.

**Adjournment:**

284-23: Cere

That the Smoky Lake County Council Departmental Operations Meeting of January 24, 2023, be adjourned, time 12:21 p.m.

Carried.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER