

SMOKY LAKE COUNTY

A G E N D A: County Council Meeting to be held on
Thursday, **January 26, 2023** at 9:00 A.M.
Virtual through Zoom Platform

Meeting ID: 861 4549 5261 Passcode: 413651

<https://us02web.zoom.us/j/86145495261?pwd=ektlV2lBOEdkdjlnSldPakRFS0lqQT09>

And with Council physically present in the County Council Chambers, Smoky Lake.

1. Meeting:

Call to Order

2. Agenda:

Acceptance of Agenda:
as presented or
subject to additions or deletions

3. Minutes:

1. Minutes of December 6, 2022 - **County Council Budget Meeting**. ©

Recommendation: Motion to Adopt

2. Minutes of December 13, 2022 – **County Council Departmental Meeting**. ©

Recommendation: Motion to Adopt.

3. Minutes of December 14, 2022 - **County Council Meeting**. ©

Recommendation: Motion to Adopt.

4. Minutes of December 16, 2022 - **County Council Committee of the Whole for the Purpose of Planning Meeting**. ©

Recommendation: Motion to Adopt.

5. Minutes of December 16, 2022 – **Special Council Meeting**. ©

Recommendation: Motion to Adopt.

4. Request for Decision: Governance Issues and Management Issues

- 4.1 RMA Spring Convention. ©

- 4.2 **Bylaw No. 1422-22:** Subdivision and Development Appeal Board (SDAB). ©

- 4.3 Recreational Trail Roadway License Agreement Application RLA-001-23- Undeveloped Road Allowances: Smoky Lake Trail Twisters. ©

- 4.4 **Bylaw No. 1429-23:** Road Closure- Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement). ©

- 4.5 **Bylaw No. 1430-23:** Planning & Development Public Hearing Procedures. ©

- 4.6 **Bylaw No. 1431-23:** Planning & Development Fees. ©

- 4.7 **Policy Statement No. 07-09-01:** Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference. ©

- 4.8 **Policy Statement No. 04-05-01:** North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference. ©
- 4.9 **Bylaw No. 1428-23:** Solid Waste Regulations and Fines. ©
- 4.10 Fire Department Storage Building Rental Agreement. ©
- 4.11 Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Appointments. ©
- 4.12 **Policy Statement No. 03-18-18:** Five-Year Road Plan. ©
- 4.13 ALL-NET Service Tracker. ©
- 4.14 2023 Lakeland Agricultural Research Association (LARA) Agreement. ©
- 4.15 Smoky Lake County Strategic Plan 2023-2025. ©
- 4.16 Outstanding Tax Roll No. 13603631. ©

Public Question and Answer Period: 11:30 a.m. – 12:00 noon

5. Issues for Information:

- 5.1 Chief Administrative Officer:
 - 5.1.1 Monthly Report: December 7, 2022 to January 17, 2023. ©
 - 5.1.2 Financial Statement for the months of: **October and November 2022.** ©
 - 5.1.3 Action List:
 - i. County Council Budget Meeting – December 6, 2022. ©
 - ii. County Council Departmental Meeting – December 13, 2022. ©
 - iii. County Council Meeting – December 14, 2022. ©
 - iv. County Council Committee of the Whole for the Purpose of Planning Meeting – December 16, 2022. ©
 - v. Special Council Meeting – December 16, 2022. ©
- 5.2 Municipal Finance:
 - 5.2.1 Monthly Report. ©
 - 5.2.2 Actual to Budget Review. ©
 - 5.2.3 Accounts Receivable Aging Report. *(for Councillor's information).* ©
 - 5.2.4 Cheques Register. *(for Councillor's information).* ©
- 5.3 Reeve and Councillor: Reports from various Committees, Boards and Commissions
 - 5.3.1 Division One.
 - 5.3.2 Division Two. ©
 - 5.3.3 Division Three.
 - 5.3.4 Division Four. - **Reeve.** ©
 - 5.3.5 Division Five. ©
 - 5.3.6 Additional Documentation: Committees, Boards and Commissions.
North East Muni-Corr Ltd.
 - a. AGM Minutes: November 14, 2022. ©
 - b. Minutes: November 14, 2022. ©
 - c. Report: December 12, 2022. ©

RCMP Liaison Committee

- d. Coffee with a Cop dates and locations 2023. ©

Recommendation: Acknowledge receipt and post to the Community Events Calendar on the Website.

Lakeland Industry and Community Association (LICA)

- e. Alberta Lake Management Society's 4th Lake Stewardship Community of Practice Zoom meeting- February 16, 2023 at 12:00 p.m. to 1:30 p.m. ©

Recommendation: Who can attend - attend.

Government Liaison Committee

- f. NE Alberta Mayors, Reeves, and Indigenous Leaders Caucus Meeting: January 16, 2023 at 11:00 a.m. – Kinosoo Ridge Ski Resort. ©

Recommendation: Approve action taken by Reeve & Deputy Reeve in attending the NE Alberta Mayors, Reeves, and Indigenous Leaders Caucus January 16, 2023.

- g. Letter from Lorne Halisky to Chief Stan Houle, Whitefish Lake First Nation #128, dated January 10, 2023 – Re: Invitation to dialogue. ©

Recommendation: Approve action taken in extending an invitation.

Waskatenau Pryveet Dance Club

- h. Minutes: November 30, 2022. ©

6. Correspondence:

1. Stephanie Neufeld, Chair, North Saskatchewan Watershed Alliance, dated September 1, 2022 – Re: Request for membership in the amount of \$1230.50. ©

Recommendation: Pay membership fee of \$1230.50
Note: Became member in 2021 – Invoice amount was \$1230.50

2. Stacey Hryciuk, Reeve, County of Vermilion River, dated January 10 – Re: Letter to Honourable Rebecca Shulz regarding end to tax break on drilling. ©

Recommendation: Acknowledge receipt and send a letter supporting the same.

3. Vicky Lefebvre, Chairman, Northern Lights Library System Board, James MacDonald, Executive Director, Northern Lights Library System Board, dated December 2022 – Re: 2022 Budget- County to make motion. ©

Recommendation: Accept or reject the presented Northern Lights Library System Board 2023 Budget at 1.5% levy increase.

4. Karrina Jung, Policy Advisor, Wyatt Skovron, Manager of Policy & Advocacy, Rural Municipalities of Alberta, dated December 21, 2022 – Re: Bulletin -RMA Winter 2023 Position Statements. ©

Recommendation: Acknowledge receipt of the bulletin and review the position statements to be used as a resource in local advocacy efforts.

5. D. Royce Sather, P.L.(Eng.), Omni-McCann Inc., Davan Russell, P.Eng., Responsible Member, APEGA Permit to Practice #14798, dated December 23, 2022 – Re: Spedden Waste Management Facility Closure/Post-Closure Cost Assessment 2022. ©

Recommendation: Acknowledge receipt.

6. Rebecca Schulz, Minister, Alberta Municipal Affairs, dated December 16, 2022 – Re: Acceptance of 2022 Gravel Program project under the MSP program. ©

Recommendation: Acknowledge receipt.

7. Honourable Devin Dreeshen, ECA, Minister of Transportation and Economic Corridors, dated December 1, 2022 – Re: Reply to Mayor Craig Copeland's letter regarding the condition of Highway 28. ©

Recommendation: Acknowledge receipt.

8. Alberta News Release, dated January 5, 2023 – Re: Nominations open for Alberta's highest honour. ©

Recommendation: Advertise on social media.

9. C.M. (Curtis) Zablocki, M.O.M, Deputy Commissioner, Commanding Officer Alberta RCMP, dated December 22, 2022 – Re: Rural Municipalities of Alberta (RMA) Convention – Fall 2022. ©

Recommendation: Acknowledge receipt.

10. Maryanne King, Policy Advisor, National Police Federation, dated January 13, 2023 – Re: The NPF's Recommendations for a Safer Alberta - Budget 2023. ©

Recommendation: Acknowledge receipt.

11. Anne-Marie Russ, dated January 2023 – Re: Sponsorship for annual Randy Russ Memorial Barrel Race on August 6-7, 2023. ©

Recommendation: Donate \$500.00 for Silver Sponsorship.
(February 22, 2018 - Motion 347-18- Donate \$500.00 Annually)

7. Delegation(s):

1. Scott Millar, Executive Director, North Saskatchewan Watershed Alliance @ **10:00 a.m.** – Re: Presentation.
2. Vern Billey, President, & Spencer Kotylak, Secretary, Smoky Lake Trail Twisters @ **1:00 p.m.**- Re: Road License Agreement. ©

8. Executive Session:

9. Information Release:

1. Calendar: January 2023. ©
2. Thank You Received: None received.

10. Bills and Accounts:

11. Date and time of Next Meeting(s):

12. Adjournment

SMOKY LAKE COUNTY

Minutes of the **County Council Budget Meeting** held on Tuesday, **December 6, 2022**, starting at 9:14 A.M. held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Deputy Reeve, Mr. Dan Gawalko in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Dec. 6, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Absent
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Asst. CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present

Members of Administrative Staff in Attendance:

Dave Franchuk – Enviro. & Parks Manager	Virtually Present
Daniel Moric – Natural Gas Manager	Virtually Present
Evonne Zukiwski – Communications Officer	Virtually Present
Doug Ponich – Public Works Manager	Virtually Present
Carole Dowhaniuk – GIS Operator	Virtually Present
Mark Fedoretz – Shop Foreman	Virtually Present
Scott Franchuk – Fire Chief	Virtually Present
Spencer Kotylak – Deputy Fire Chief	Virtually Present
Tate Murphy – Bylaw Enforcement	Virtually Present

Others in attendance:

No Members of the Media were in attendance.
Two Members of the Public were in virtual attendance.

2. Agenda:

143-22: Serben

That the Smoky Lake County Council Budget Meeting Agenda for Tuesday, December 6, 2022, be adopted, as amended:

Addition to the Agenda:

1. Municipal Stimulus Program Grant Funding.

Carried Unanimously.

3. Minutes:

No Minutes.

8. Executive Session:

Personnel Issue: Salary Ranges of Out-of-Scope Non-Union Employees

144-22: Serben

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to salary ranges of out-of-scope non-union employees, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials, in the absence of the Reeve and presence of three Councillors, Deputy Reeve and Chief Administrative Officer, time 9:16 a.m..

Carried.

145-22: Serben That Smoky Lake County Council go out of Executive Session, time 10:18 a.m.
Carried.

Additional Addition to the Agenda:

Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ)
146-22: Fenerty That Smoky Lake County Council agree to further amend the December 6, 2022, Council Budget Agenda, by adding an additional agenda item: Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ).
Carried Unanimously.

4. Request for Decision:

Smoky Lake Regional Heritage Board Year-2023 Budget
147-22: Serben That Smoky Lake County confirm the Year-2023 municipal contribution from the County to the Smoky Lake Regional Heritage Board is to be in the amount of \$13,000; and **take no action** to the proposal from Noreen Easterbrook, Chairperson of the Smoky Lake Regional Heritage Board, presented at the November 14, 2022, Joint Municipalities Meeting, to increase to the Smoky Lake Regional Heritage Board's Year-2023 Budget from the total amount of \$20,000 to a total amount of \$58,000, with intermunicipal funding allocations of:

- Smoky Lake County in the amount of \$35,000,
- Town of Smoky Lake in the amount of \$20,000,
- Village of Waskatenau in the amount of \$2,000,
- Village of Vilna in the amount of \$1,000.

Carried.

One Member of the Public virtually joined the meeting, time 11:01 a.m.

Five-Year Capital Budget
148-22: Cere That Smoky Lake County **defer** the Five-Year Capital Budget to the December 14, 2022 Regular Council Meeting, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.
Carried.

Five-Year Road Plan
149-22: Serben That Smoky Lake County **defer** the Five-Year Road Plan under Policy Statement No. 03-18-17: Five-Year Road Plan, to a County Council Meeting for amendment, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.
Carried.

Exploration of a 5% Reduction to Year-2023 Budget
150-22: Serben That Smoky Lake County Council direct the Chief Administrative Officer to explore the implications and consequences a 5% overall reduction to the Year-2023 Budget for Smoky Lake County and bring forward the findings for Council's review prior to the adoption of the final Year-2023 Budget.
Carried.

Year-2023 Operating Budget

151-22: Fenerty That Smoky Lake County **defer** the Year-2023 Operating Budget to the December 14, 2022 Regular Council Meeting, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.

Carried.

Addition to the Agenda:

Municipal Stimulus Program Grant Funding

152-22: Serben That Smoky Lake County submit a Year-2022 funding application to the Alberta Governments' Municipal Stimulus Program (MSP) for the Year-2022 County Road Gravelling, in the total amount of \$1,061,700.00 with an eligible MSP project cost in the amount of \$242,000.00; in response to the verbal rejection received by the Finance Manager from the MSP Grant Administrator on December 5, 2022, to the County's request, as per Council's November 15, 2022, Motion #124-22, to reallocate the Year-2022 MSP funds to a Year-2023 project to pave Township Road 612 from Highway 855 to Range Road 174.

Carried.

Additional Addition to the Agenda:

Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ)

153-22: Gawalko That Smoky Lake County Council be provided a synopsis of the Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ) and County Road Use Agreements.

Carried.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

Adjournment:

154-22: Serben That the Smoky Lake County Council Budget Meeting of December 6, 2022, be adjourned, time 12:21 p.m..

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Departmental Operations Meeting** held on **Tuesday, December 13, 2022**, at 9:07 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to Order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Tuesday, Dec. 13, 2022</u>		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Virtually Present
Executive Svcs/R.S.	Patti Priest	Virtually Present
Public Works Manager	Doug Ponich	Virtually Present
Public Works Road Foreman	Bob Novosiwsky	Present in Chambers @9:41am
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present
GIS Technician	Carole Dowhaniuk	Virtually Present
Acting. Ag Fieldman	Amanda Kihn	Absent
Natural Gas Manager	Daniel Moric	Virtually Present
Environment & Parks Manager	Dave Franchuk	Virtually Present
Communications Officer	Evonne Zukiwski	Virtually Present
Loss Prevention Coord.	Trevor Tychkowsky	Virtually Present @9:12am
Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present

No Members of the Media were present.
No Members of the Public were present.

2. Agenda:

155-22: Serben

That the Smoky Lake County Council Departmental Operations Meeting Agenda for Tuesday, December 13, 2022, be adopted as presented.

Carried Unanimously.

3. Minutes:

Minutes of October 11, 2022 – Environment and Parks Meeting

156-22: Gawalko

That the minutes of the Smoky Lake County Council Environment and Parks Meeting held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

Action List of October 11, 2022 – Environment and Parks Meeting

157-22: Cere

That the Action List from the Smoky Lake County Council Environment and Parks Meeting held on Tuesday, October 11, 2022, be filed for information.

Carried.

Minutes of October 11, 2022 – Fire Protective Services Committee Meeting

158-22: Gawalko That the minutes of the Smoky Lake County Council Fire Protective Services Committee Meeting held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

Action List of October 11, 2022 – Fire Protective Services Committee Meeting

159-22: Cere That the Action List from the Smoky Lake County Council Fire Protective Services Committee Meeting held on Tuesday, October 11, 2022, be filed for information.

Carried.

4. Request for Decision:

No requests for decision.

Trevor Tychkowsky, Loss Prevention Officer, virtually joined the meeting, time 9:12 a.m.

5. Issues for Information:

Managers Reports:

Bob Novosiwsky, Public Works Road Foreman, entered Council Chambers, time 9:41 a.m.

Public Works Road Foreman

Transportation Routing & Vehicle Information System Multi-Jurisdictional (TRAVIS MJ)

160-22: Cere That Smoky Lake County Council acknowledge receipt of the information provided by the Public Works Road Foreman in respect to the Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ) and County Road Use Agreements, in response to the December 6, 2022, Council Budget Meeting Motion #153-22 requesting same, and direct the Chief Administrative Officer to bring forward information on the County's fees for permits relating to road use as well as samples of such related fees, policies, bylaws, and road use agreements from other municipalities, in the first quarter of Year-2023.

Carried.

Doug Ponich, Public Works Manager and Bob Novosiwsky, Public Works Road Foreman, left the meeting, time 9:59 a.m.

Mark Fedoretz, Public Works Shop Foreman, virtually left the meeting time 10:04 a.m.

Trevor Tychkowsky, Loss Prevention Coordinator, virtually left the meeting, time 10:30 a.m.

Cancellation of December 13, 2022 Fire Protective Services Committee Meeting

161-22: Serben That Smoky Lake County Council approve to cancel the Smoky Lake County Council Fire Protective Services Committee Meeting scheduled for December 13, 2022.

Carried.

Cancellation of December 13, 2022 Environment & Parks Meeting

162-22: Serben That Smoky Lake County Council approve to cancel the Smoky Lake County Council Environment & Parks Meeting scheduled for December 13, 2022.

Carried.

Managers Reports

163-22: Cere That the Smoky Lake County Manager and Department reports received for the period of November 8, 2022 to December 7, 2022, from the Public Works Manager, Public Works Shop Foreman, Planning and Development Manager, Loss Prevention Coordinator, Natural Gas Manager, Environment & Parks Manager, Agricultural Fieldman, Fire Chief, GIS Technician, and Communications Officer, be accepted as presented and filed for information.

Carried.

Training Events – Reports to Council

164-22: Cere That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

Communications:

- First Aid and CPR, taken by Evonne Zukiwski, on November 16, 2022; and

Agricultural Service Board:

- Environmental Farm Plan training, taken by Tori Stang, on November 16-18, 2022.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

Adjournment:

165-22: Fenerty That the Smoky Lake County Council Departmental Operations Meeting of December 13, 2022, be adjourned, time 11:41 a.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Wednesday, **December 14, 2022** at 9:06 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Dec. 14, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Acting Ag. Fieldman	Amanda Kihn	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present
Public	2 Member	Virtually Present
Media	N/A	Absent

2. Agenda:

166-22: Serben

That the Smoky Lake County Council Meeting Agenda for Wednesday, December 14, 2022, be adopted, as amended:

Additions to the Agenda:

1. Year-2022 Tax Sale – Sold Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL.
2. Year-2022 Tax Sale – Tax Agreement Tax Roll #19602311 SE-23-60-19-W4.
3. Year-2023 Natural Gas Budget.
4. Policy Statement No. 62-22-05: Northlands Farm Family.

Carried Unanimously.

3. Minutes:

Minutes of September 29, 2022 - County Council CAO Evaluation Meeting

167-22: Gawalko

That the minutes of the **Smoky Lake County Council for the Purpose of the CAO Evaluation Meeting** held on Thursday, September 29, 2022, be adopted as presented.

Carried.

Minutes of October 11, 2022 - County Council CAO Evaluation Meeting

168-22: Serben

That the minutes of the **Smoky Lake County Council for the Purpose of the CAO Evaluation Meeting** held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

Minutes of October 17, 2022 - County Council Budget Meeting

169-22: Fenerty That the minutes of the **Smoky Lake County Council Meeting** held on Monday, October 17, 2022, be adopted as presented.
Carried.

Minutes of October 18, 2022 - County Council Departmental Operations

170-22: Fenerty That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, September 18, 2022, be adopted as presented.
Carried.

Minutes of October 24, 2022 - County Council CAO Evaluation Meeting

171-22: Cere That the minutes of the **Smoky Lake County Council for the Purpose of the CAO Evaluation Meeting** held on Monday, October 24, 2022, be adopted as presented.
Carried.

Minutes of October 26, 2022 - County Council Organizational Meeting

172-22: Serben That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Wednesday, October 26, 2022, be adopted as presented.
Carried.

Minutes of October 26, 2022 – County Council Meeting

173-22: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Wednesday, October 26, 2022, be adopted as presented.
Carried.

Minutes of November 15, 2022 - County Council Departmental Operations

174-22: Fenerty That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Tuesday, November 15, 2022, be adopted as presented.
Carried.

Minutes of November 15, 2022 - County Council Budget Meeting

175-22: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Tuesday, November 15, 2022, be adopted as presented.
Carried.

Minutes of November 17, 2022 - County Council Committee of the Whole - Administration

176-22: Serben That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Administration Meeting** held on Thursday, November 17, 2022, be adopted as presented.
Carried.

Minutes of November 17, 2022 – Special County Council

177-22: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, November 17, 2022, be adopted as presented.
Carried.

4. Request for Decision:

Bylaw No. 1425-22: Village of Vilna & County Intermunicipal Development Plan (IDP)

178-22: Fenerty That Smoky Lake County **Bylaw No. 1425-22: Village of Vilna and Smoky Lake County Intermunicipal Development Plan (IDP)**, for the purpose adopting an IDP, be given **FIRST READING**; and schedule and advertise a Joint Public Hearing with the Village of Vilna in Q1 of 2023.
Carried.

Jordan Ruegg, Planning and Development Manager, virtually joined the meeting, time 9:13 a.m.

Bylaw No. 1426-22: Town of Smoky Lake & County Intermunicipal Development Plan (IDP)

179-22: Serben

That Smoky Lake County **Bylaw No. 1426-22: Town of Smoky Lake and Smoky Lake County Intermunicipal Development Plan (IDP)**, for the purpose adopting an IDP, be given **FIRST READING**; and schedule and advertise a Joint Public Hearing with the Town of Smoky Lake in Q1 of 2023.

Carried.

Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing

180-22: Cere

That Smoky Lake County **Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing**, for the purpose of adopting the village of Waskatenau and Smoky Lake County Section 54 agreement (intermunicipal water and wastewater servicing) pursuant to the Municipal Government Act, being chapter m-26 of the revised statutes of Alberta 2000, and amendments thereto, be given **SECOND READING**.

Carried.

Moved by Councillor Serben, that Smoky Lake County **Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing**, for the purpose of adopting the Village of Waskatenau and Smoky Lake County Section 54 agreement (intermunicipal water and wastewater servicing) pursuant to the Municipal Government Act, being chapter m-26 of the revised statutes of Alberta 2000, and amendments thereto, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Realignment of Portions of Victoria Trail – Pt. NW-12-58-18-W4M

181-22: Cere

That Smoky Lake County proceed with the surveying and preparation of a Road Plan to rectify the encroachment of the Victoria Trail onto the lands legally described as Pt. NW-12-58-18-W4M, and negotiate with the landowner to obtain the necessary land required for the registration of said Road Plan, with the Alberta Land Titles Office.


Carried.

Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference

182-22: Gawalko

That Smoky Lake County Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference, be adopted:

Title: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference		Policy No.: 08-01
Section: 07	Code: P-S	Page No.: 1 of 1
Legislation Reference: Alberta Provincial Statutes		
Purpose:	To establish the Alberta's Lakeland Destination Marketing Organization (DMO) Liaison Committee under Recreation and Culture Services and allow for appointments to be made to the Committee at the County's Organizational Meeting.	

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	The Alberta's Lakeland Destination Marketing Organization (DMO), was incorporated as a non-profit organization in 1996 as the "Heart of the Lakeland Destination Marketing Organization" and then rebranded to "Alberta's Lakeland Destination Marketing Organization (DMO)" and in 2017 and is also publicly known as "Travel Lakeland". 
Smoky Lake County is a paid member of the Alberta's Lakeland DMO through a yearly membership fee that varies based on a per capita; and as a paid member, there is an opportunity to sit on the Alberta's Lakeland DMO Board of Directors.	
2. MEMBERSHIP:	
2.1	Two Elected Officials shall be appointed at the County's Organizational meeting to the Alberta's Lakeland Destination Marketing Organization (DMO) Liaison Committee who will fulfill the duties of a member of the Alberta's Lakeland DMO Board of Directors:
2.1.1	one Elected Official shall be appointed as the member to the Board of Directors; and
2.1.2	another Elected Official shall be appointed as the as alternate member.
3. OBJECTIVE:	
3.1	To provide representation of Smoky Lake County on the Alberta's Lakeland DMO Board of Directors.
4. MANDATE:	
4.1	An appointed member shall:
4.1.1	attend all scheduled Board meetings and engage in discussion,
4.1.2	share ideas, proposals and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the Board,
4.1.3	inform Council of events, attractions and activities in tourism, acting as a liaison between Travel Alberta, stakeholders, and tourism operators within Alberta's Lakeland region.

Carried.

Policy Statement No. 62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference


183-22: Fenerty

That Smoky Lake County Policy Statement No. 62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference, be adopted:

Title: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference	Policy No.: 11-01
Section: 62	Code: P-S
	Page No.: 1 of 1

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish the Lakeland Industry and Community Association (LICA) Liaison Committee, under Agricultural Services and allow for appointments to be made to the Committee at the County's Organizational Meeting.
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Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	The Lakeland Industry and Community Association (LICA) was formed in October 2000 as a not-for-profit association, registered under the Alberta Societies Act, in response to the expansion of oil and gas production in the Beaver River Watershed region. 
Smoky Lake County is a paid member of LICA through a yearly membership and as such, there is an opportunity to sit on the LICA Board of Directors.	
2. MEMBERSHIP:	
2.1	Two Elected Officials shall be appointed at the County's Organizational meeting to the LICA Liaison Committee who will fulfill the duties of a member of the LICA Board of Directors:
2.1.1	one Elected Official shall be appointed as the member to the Board of Directors; and
2.1.2	another Elected Official shall be appointed as the as alternate member.
3. OBJECTIVE:	
3.1	To provide representation of Smoky Lake County on the LICA Board of Directors.
4. MANDATE:	
4.1	An appointed member shall:
4.1.1	attend all scheduled Board meetings and engage in discussion,
4.1.2	share ideas, proposals and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the Board,
4.1.3	inform Council of events and activities of LICA, acting as a liaison between the Watershed Planning and Advisory Council (WPAC) for the Beaver River Watershed, one of eleven WPACs in Alberta, and an Airshed Zone monitoring the air quality throughout the LICA region.

Carried.

Alberta Coordinated Action for Recycling Enterprises (CARE) – Spring Seminar

184-22: Fenerty That Smoky Lake County Council and relevant Staff who can attend – attend the 12th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar, scheduled for February 22-24, 2023, at the Strathmore, Alberta.

Carried.

8. Executive Session:

Legal Issues:

Victoria District National Historic Site River Lot 10 - Victoria Park Cemetery

Rural Municipalities Association (RMA) Resolutions

185-22: Cere That Smoky Lake County Council go into Executive Session, to discuss two Legal Issues at:

➤ 9:40 a.m. under the authority of the FOIP Action Sections 16: business interests of a third party, Section 21: Intergovernmental relations, Section 24: Advice from officials and Section 28: Conservation of heritage sites, in regard to River Lot 10, Victoria District National Historic Site River Lot 10 (RL-10, VIC SETTLEMENT) - Victoria Park Cemetery; and

➤ 9:58 a.m. under the authority of the FOIP Action Section 21: Intergovernmental relations and Section 24: Advice from Officials, in regard to the Rural Municipalities Association (RMA) Resolutions;

in the presence of all Council, Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning Technician, and Executive Services Clerk.

Carried.

186-22: Gawalko That Smoky Lake County Council go out of Executive Session, time 10:05 a.m.

Carried.

Victoria District National Historic Site of Canada River Lot 10 - Victoria Park Cemetery

187-22: Cere That Smoky Lake County Council approve to transfer the lands known as the Victoria Park Cemetery located on part of River Lot 10 (RL-10, VIC SETTLEMENT) to the Metis Nation of Alberta (MNA) at no cost to the County, in accordance with the Municipal Government Act: Subdivision and Development Regulations, and Policy Statement 61-10-01: Disposition of County Owned Property.

Carried.

Victoria District National Historic Site of Canada River Lot 10 - Plaque Site

188-22: Serben That Smoky Lake County initiate a subdivision of the Victoria District National Historic Site of Canada (NHSC) plaque site and enter into a sale agreement with Métis Crossing for the +/- 11-acre remainder of Rive Lot 10, at market value, based on the Public Land Sale Application 200011 appraisal, in accordance with the Municipal Government Act and Policy Statement 61-10-01: Disposition of County Owned Property.

Carried.

Victoria District National Historic Site of Canada River Lot 10 – Partial Road Closure

189-22: Fenerty That Smoky Lake County initiate a partial road closure of the government road allowance adjacent River Lot 10, to be transferred to the Metis Nation of Alberta (MNA) in accordance with the Municipal Government Act: Subdivision and Development Regulations, and Policy Statement 61-10-01: Disposition of County Owned Property. and Policy Statement 03-16: Road Closure or Cancellation.

Carried.

Victoria District National Historic Site of Canada River Lot 10 – Plaque Site Flags

190-22: Gawalko That Smoky Lake County approve to install both the Treaty 6 and Métis Nation Flags at the Victoria District National Historic Site of Canada (NHSC) Plaque Site, on Rive Lot 10, with flag poles supplied by the Métis Nation of Alberta (MNA) on the lands legally described as River Lot 10, and invite the leaderships of the Métis Nation of Alberta and Confederacy of Treaty Six First Nations to the flag raising.

Carried.

Sponsored Rural Municipalities of Alberta (RMA) Resolutions Fall 2022

191-22: Fenerty That Smoky Lake County acknowledge the outcomes of the Fall 2022 Rural Municipalities of Alberta (RMA) Resolutions sponsored by Smoky Lake County, as follows:

Number	Title: Operative Clause	Outcome
20-22F	<p>Lost Road Closure Files:</p> <p>THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) requests that the Government of Alberta streamline the Minister of Transportation’s approval processes associated with municipal road closures;</p> <p>FURTHER BE IT RESOLVED that the RMA requests that the Government of Alberta create a digital tracking system that would ensure bylaws or resolutions are not misplaced or lost by Alberta Transportation.</p>	Carried.
15-22F	<p>Completion of Alberta’s Remaining Land-use Framework Regional Plans Regional Planning:</p> <p>THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta requests that the Government of Alberta resume progress on the remaining regional land-use plans intended to be developed under the Land-use Framework.</p>	Defeated.
13-22F	<p>Enhanced Wetland Replacement Program:</p> <p>THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta engage with the Government of Alberta to simplify and expand the eligibility for projects under the Wetland Replacement Program</p>	Carried.

Carried.

Request for Province to Resume Progress on the North Saskatchewan Regional Plan

192-22: Fenerty That Smoky Lake County send a letter request to the Alberta Minister of Environment and Protected Areas, for the Province to resume progress on the North Saskatchewan Regional Plan (NSRP) which has been in-development since 2014 and paused since 2018 and includes 69 recommendations across six topic areas; and copy said the letter the Minister of Municipal Affairs, Forestry Parks and Tourism, MLA for Athabasca-Barrhead, Minister of Jobs Economy & Northern Development, and all NSRP Municipalities.

Carried.

Sponsored Rural Municipalities of Alberta (RMA) Resolutions Fall 2022

193-22: Fenerty

That Smoky Lake County adopt the following proposed Resolution for consideration at the Spring 2023 Rural Municipalities of Alberta (RMA) Convention, entitled: Municipal Access to Provincial Open Data and forward the same to the next RMA District 5 Meeting for consideration:

Smoky Lake County
Proposed Spring 2023 RMA Resolution (#1-2023)

Title: Municipal Access to Open Data

WHEREAS municipal decision-making is best informed by fulsome data; and

WHEREAS rural municipalities are constrained in their ability to afford expensive data subscriptions or purchases such as LiDAR; and

WHEREAS provincial departments such as Municipal Affairs, Health, Transportation, Environment and Protected Areas, Forestry Parks and Tourism, each enjoy data capacity and data warehousing; and

WHEREAS provincial departments have sometimes proven unreasonably data-protectionist; and

WHEREAS entering into data sharing agreements with individual departments is cumbersome, time-consuming, as severely limits scope and duration; and

WHEREAS unlocking data opens the door to crowd-sourced solutions, efficiencies, collaboration, public safety, and economic development; and

WHEREAS Albertans should not needlessly pay direct and indirect costs for accessing data multiple times at each order of government;

WHEREAS considerable progress has been made by provincial departments in the last eight years in improving and increasing dataflows;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta advocates that the Government of Alberta continue to prioritize improved Open Data access for municipalities.

Adopted by Resolution of Smoky Lake County Council: Motion #XXX-XX
Seconded by: _____
Submission to the RMA Zone 5 (Edmonton East) Meeting: MONTH DAY, 2023

Member's Background

Carried.

One Member of the Public virtually joined the meeting, time 10:10 a.m.

Regional Community Development Committee (RCDC) - Economic Development Budget

194-22: Serben

That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve the 2023 Economic Development Budget in the amount of \$115,600.00 including Municipal Contributions in the total amounts allocated as follows: Smoky Lake County at 67.5% in the amount of \$78,030.00, Town of Smoky Lake at 27% in the amount of \$31,212.00, and Village of Vilna at 5.5% in the amount of \$6,358.00.

Carried.

7. Delegation:

Delegation: Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, and associate Alissa, entered Council Chambers, time 10:32 a.m.

Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel

Present before Council in Chambers from 10:33 a.m. to 10:36 a.m. was Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, to discuss a proposed Winter Haul Road Agreement.

Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel - Haul Road Agreement

195-22: Serben

That Smoky Lake County execute a Haul Road Agreement for Winter Haul, as per Policy Statement No. 03-14-12, for the period of December 15, 2022 to February 28, 2023 with Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel to haul approximately 20,000 tonnes, provided the conditions are right, from Township Road 610 South on Range Road 181 to Township Road 604 and West to Highway 831.

Carried.

Delegation: Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, and associate Alissa, left the meeting, time 10:37 a.m.

Ukrainian Twinning Committee - 2023 Budget

196-22: Serben

That Smoky Lake County approve to provide funding in the amount of \$2,500.00 to the Ukrainian Twinning Committee's Managing Partner: Town of Smoky Lake, towards the Committee's Year-2023 budget in the total amount of \$5,000.00, using the following municipal funding formula in accordance with the Committee's Terms of Reference:



- Smoky Lake County at 50% in the amount of \$2,500.00,
- Town of Smoky Lake at 25% in the amount of \$1,250.00,
- Village of Vilna at 12.5% in the amount not to exceed \$625.00,
- Village of Waskatenau at 12.5% in the amount not to exceed \$625.00.

Carried.

Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction

197-22: Cere

That Smoky Lake County Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction, be adopted and acknowledged as a legislative requirement which is not subject to public participation:

	SMOKY LAKE COUNTY	
Title: Peace Officer: Enforcement Jurisdiction		Policy No.: 34-01
Section: 02	Code: P-I	Page No.: 1 of 2
Legislation Reference:		Alberta Provincial Statutes
Purpose:	The purpose of this Policy is to establish enforcement jurisdiction boundaries for the County Community Peace Officer.	
Policy Statement and Guidelines:		
1. STATEMENT:		
1.1 The enforcement jurisdiction geographic boundaries apply to the Community Peace Officer and/or the Bylaw Enforcement Officer employed by Smoky Lake County.		
1.2 Smoky Lake County's Community Peace Officer enforcement authority duties are restricted as per the Authorization to Employ, and the Peace Officer Appointment, issued by the Alberta Solicitor General and Public Security to Smoky Lake County.		
2. DEFINITIONS:		
2.1	"County":	means the geographic area contained within the boundaries of the municipality of Smoky Lake County,
2.2	"Peace Officer":	means a person employed or engaged by the County and referred to in section 7(1) of the <i>Peace Officer Act</i> , or any other person appointed as a Peace Officer under another enactment who is designated by the Regulations as a Peace Officer to whom all or part of this Act and regulations apply.
3. GUIDELINES:		
Smoky Lake County shall establish the following enforcement boundaries:		
3.1	The entire municipal area of Smoky Lake County spans across 341,300 hectares (1,317.77 square miles) and has 1545 KM of County roads with geographical coordinates of Latitude: 54.1208, Longitude: -112.473 / 54° 7' 15" North, 112° 28' 23" West within the Province of Alberta; as established by the Ministerial Order of Council (O.C. 1481/60), dated October 6, 1960 as defined in the Articles of Incorporation, that after January 1, 1961, the County shall comprise of the following lands:	
That portion of township 57 lying northerly of the North Saskatchewan River; township 58 excepting thereout sections 25 and 36; township 59 excepting thereout the east half of section 23, sections 24 and 25, the east half of sections 26 and 35, section 36; the west half of section 2, sections 3 to 10 inclusive, sections 15 to 20 inclusive, the south half of section 21, sections 29 to 32 inclusive, all in township 60; sections 5 to 8 inclusive, sections 17, 18, and 19, the west half of section 20, sections 30 and 31, all in township 61; the west half and south-east quarter of section 6 in township 62; all in range 12.		
That portion of township 57 lying northerly of the North Saskatchewan River, townships 58 to 61 inclusive; and south one-third of township 62; all in the range 13.		

Title: Peace Officer: Enforcement Jurisdiction		Policy No.: 34-01
Section: 02	Code: P-I	Page No.: 2 of 2
<p>Policy Statement and Guidelines:</p> <p>That portion of township 57 lying northerly of the North Saskatchewan River; townships 58 to 61 inclusive; all in the range 14.</p> <p>Those portions of townships 57 and 58 lying north and east of the North Saskatchewan River; townships 59 to 61 inclusive; all in range 15.</p> <p>That portion of township 58 lying northerly of the North Saskatchewan River; townships 59 to 61 inclusive; all in range 16.</p> <p>That portion of township 58 lying northerly of the North Saskatchewan River; townships 59 to 61 inclusive; all in range 17.</p> <p>That portion of township 58 lying northerly of the North Saskatchewan River; townships 59 and 60; township 61 excepting thereout the west halves of sections 18, 19, 30, and 31; all in range 18.</p> <p>That portion of township 58 lying northerly of the North Saskatchewan River; townships 59; sections 1 to 26 inclusive, the east half of section 27, the east half of section 34, sections 35 and 36, all in township 60; sections 1 and 2, the east half of section 3, the east half of section 10, sections 11 and 12, all in township 61; all in range 19.</p> <p>The east half of section 36, in township 58 in range 20.</p> <p>All the above-described lands lying west of the fourth meridian.</p> <p>3.2 Any incorporated municipalities which have an agreement with Smoky Lake County for the provision of enforcement services of the Peace Officer requiring the service.</p> <p>3.3 All jurisdictions which Smoky Lake County has entered into a Memorandum of Understanding for enforcement purposes.</p> <p>3.4 At no time shall the Community Peace Officer act in an official capacity outside their jurisdiction boundary except to attend court as a witness.</p> <p>3.5 In the interest of public safety and security, the Community Peace Officer shall only act in the capacity of a resource to assist other agencies, such as Law Enforcement Agencies, Fire Departments, or Emergency Response Management within jurisdiction boundary.</p> <p>3.6 Should a call be received in relation to a criminal offence, the call shall be directed to the appropriate police agency.</p> <p>3.7 Any call received from a person outside the Community Peace Officer's authorized jurisdiction shall advise the caller has contacted the wrong agency and to contact the appropriate agency.</p>		

Carried.

eMissions Software Inc. - Emission Reduction Tracking Software

198-22: Gawalko

That Smoky Lake County, **take no action** and not participate in a pilot project utilizing eMissions Software Inc.'s software application as a tool to track the progress of emission reduction, as per discussions held at the November 14, 2022 Joint Municipalities Meeting, as the County does not have enough municipal buildings to make the project cost effective with the \$13,750/year annual licensing fee commitment expected, once the free trial ends.

Carried.

Appointment of the Bylaw Enforcement Officer

199-22: Fenerty

That Smoky Lake County appoint Tate Murphy to be the designated Bylaw Enforcement Officer for Smoky Lake County for the purpose of inspections pursuant to Section 542 of the Municipal Government Act and enforcement of Bylaws pursuant to Sections 545 and 546 of the Municipal Government Act; and execute an "Oath of Office" in accordance with Bylaw No. 1405-21: Bylaw Enforcement Officer.

Carried.

Review of Bylaw No. 1344-19: Dog Control

200-22: Cere

That Smoky Lake County Council's review of Bylaw No. 1344-19: Dog Control, be **deferred** to a future Policy Committee meeting after all options for dog shelter services have been identified and after the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) has completed their process of exploring the possibility of Regional Dog Control; **and** in the interim, defer procedures to the Bylaw Enforcement Officer discretion for sheltering a dog when required.

Carried.

Policy Statement No. 01M-19-01: Animal Control Technician

201-22: Cere

That Smoky Lake County Council approve and acknowledge receipt of Policy Statement No. 01M-19-01: Animal Control – Job Description as follows:

Title: Animal Control Technician	Policy No.: 19 - 01
Section: 1 - M Job Description	Page No.: 1 of 3
Classification: Salary Negotiable Yearly – Full Benefits.	
Purpose:	The Animal Control Technician shall report directly to the Agricultural Fieldman. As part of a municipal team, the Animal Control Technician provides coordination, and technical expertise for environmentally responsible trapping. The purpose of the position is to facilitate the humane and responsible removal of problem wildlife to maintain County owned infrastructure. The Animal Control Technician is also responsible for maintenance and installation of all County owned flow devices "pond levelers". In addition to beaver trapping the Animal Control Technician is responsible for dog catching within Smoky Lake County and other problem wildlife as needed.
Policy Statement and Guidelines:	
RESPONSIBILITIES	
1. Administrative	
1.1 Maintain daily records of beavers, muskrats and dogs caught.	
1.2 Assist the Agricultural Fieldman in all required Federal and Provincial documentation including but not limited to Department of Fisheries and Oceans permits.	
1.3 Collect any easements for work required on private land to protect County infrastructure.	
1.4 Review any Agricultural Service Board policies pertaining to trapping or dog catching annually with the Agricultural Fieldman to ensure they are maintained and up to date.	
1.5 Report any incidental catches to Fish & Wildlife.	
1.6 Document any complaints received and report to Agricultural Fieldman.	
1.7 Contracting stakeholders to collaborate efforts.	
1.8 Update and maintain GIS records.	
1.9 Maintaining explosives magazine inventory and ensuring all proper documentation is completed.	
1.10 Attend workshops and training to strengthen existing knowledge.	
1.11 Host public education and awareness workshops on an as need basis.	

Title: Animal Control Technician	Policy No.: 19 - 01
Section: 1 - M Job Description	Page No.: 2 of 3
Policy Statement and Guidelines:	
2. Problem Wildlife Control:	
2.1 Assess damages to County owned infrastructure caused by problem wildlife and remove when necessary.	
2.2 Install and maintain flow devices "pond levelers" to prevent damages where possible.	
2.3 Respond to ratepayer complaints originating from County property in respect to plugged culverts on rights-of-way caused by wildlife.	
2.4 Clean culverts that have been blocked by beaver and muskrat activity.	
3. Dog Catching:	
3.1 Respond to ratepayer reports of loose dogs within Smoky Lake County.	
3.2 Pick-up or capture stray dogs and transport them to an approved animal shelter; or if possible, reunite them with owners.	
3.3 Ensure adequate records are kept regarding stray pick-ups and ratepayer interactions.	
3.4 Injured dogs must be taken to a vet for assessment.	
4. Flow Devices and Blasting:	
4.1 Assist the Agricultural Fieldman in all required Federal and Provincial documentation including but not limited to Department of Fisheries and Oceans permits.	
4.2 Maintaining explosives magazine inventory and ensure all proper documentation is completed.	
4.3 Complete private land blasting as required and when time permits.	
4.4 Install flow devices on County rights-of-way and private property when in the interest of the County.	
4.5 Pick-up flow device supplies from suppliers when needed.	
4.6 Attend workshops and training to strengthen existing knowledge on flow device design, installation processes, and legal responsibilities required when installing devices.	

Title: Animal Control Technician	Policy No.: 19 - 01
Section: 1 - M Job Description	Page No.: 3 of 3
Policy Statement and Guidelines:	
<p>5. Safety:</p> <p>5.1 Ensure that Smoky Lake County's Health and Safety Program along with the requirements and procedures as outlined in the Safety Policy Manual are adhered to, and the Alberta Occupational Health and Safety (OH&S) standards are met.</p> <p>5.2 Perform Safety Hazard Assessments.</p> <p>5.3 Attend training sessions and workshops, as required.</p> <p>5.4 Ensure all duties are performed within municipal, provincial and federal regulations.</p>	
QUALIFICATIONS	
<ul style="list-style-type: none"> ▪ Minimum of a valid Class 5 Alberta Operator's License ▪ Alberta Trapping License ▪ Firearms License ▪ Non-mining Blasters Permit ▪ The ability to work alone and with the need (on occasion) to work long hours and/or irregular schedules, including evenings and weekends, required. ▪ Be comfortable working in all types of weather (rain, cold, or extreme heat) and dusty conditions. ▪ Have mechanical aptitude to perform routine inspections and servicing of applicable equipment. ▪ Be able to lift approximately 50 pounds, walk for prolonged periods of time, drive and climb in and out of equipment. ▪ Be safety conscious and attentive to the working environment. ▪ Understand oral and written instructions. ▪ Have a great attention to detail and high stress tolerance. 	
EMPLOYEE EVALUATION	
<ul style="list-style-type: none"> ▪ Evaluated by the Agricultural Fieldman or designate on a yearly basis. ▪ Salary Range: as per Policy 01-03: Organizational Chart. 	

Carried.

Smoky Lake Detachment RCMP - Impromptu Visit

Sgt. Tina Chan, Smoky Lake Detachment RCMP entered Council Chambers, time 11:00 a.m. to check-in with Council and receive any concerns. Topics included but was not limited to:

- Federal buyback program for firearms.
- Coffee with a Cop held in Waskatenau on November 17, 2022 and in Vilna on December 7, 2022. The next session will be held in Smoky Lake at the Bakery on December 15, 2022 at 10:00 a.m.

Sgt. Tina Chan, Smoky Lake Detachment RCMP left Council Chambers, time 11:14 a.m.

2023 Lakeland Agricultural Research Association (LARA) Agreement

202-22: Serben

That Smoky Lake County Council **defer** consideration of executing the agreement with the Lakeland Agricultural Research Association for the 2023 year for continued extension programming at a cost of \$55,000, to the January 26, 2023 County Council Meeting.

Carried.

Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB)

203-22: Serben

That Smoky Lake County **Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB)**, for the purpose of establishing the SDAB for Smoky Lake County, be given **FIRST READING**; and advertise in accordance with the Municipal Government Act, and in accordance with County Bylaws and Policies.

Carried.

11:30 to 11:30 a.m.

9. Public Question and Answer Period:

None.

Five-Year Consolidated Capital Budget for 2023-2027

204-22: Cere That Smoky Lake County approve the Five-Year Consolidated Capital Budget including the Bridge and Road Programs for a total cost of \$5,570,095 in 2023, \$10,571,656 in 2024, \$6,194,053 in 2025, \$6,882,889 in 2026, and \$4,286,117 in 2027.

Carried.

Interim Five-Year Capital Budget for 2023-2027

205-22: Gawalko That Smoky Lake County approve the 2023 **Interim** Municipal Capital Budget including the Bridge and Road Programs for a total capital cost of \$5,284,605 and capital revenue of \$3,769,048.

Carried.

Interim Total Function Budget for 2023

206-22: Gawalko That Smoky Lake County Council approve the Year-2023 **Interim** Municipal Budget, with revenue in the amount of \$19,688,408 and total Expenditures in the amount of \$19,688,408 not including amortization in the amount of \$2,020,300.

Carried.

Addition to the Agenda (Request for Decisions):

Year-2022 Tax Sale – Sold Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL

207-22: Gawalko That Smoky Lake County acknowledge that Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL was declared sold at the Tax Sale held on December 13, 2022 and acknowledge that title will be transferred pursuant to the Municipal Government Act, RSA2000, Chapter M-26, S. 423 upon final payment, December 16, 2022.

Carried.

Tax Agreement Tax Roll #19602311 SE-23-60-19-W4

208-22: Serben That Smoky Lake County execute a Tax Agreement with David Mathew Noel for Property Tax Roll #19602311, legally described as SE-23-60-19-W4, in accordance with Policy Statement No 12-01-01: Tax Agreement, to recover the tax arrears on the said property, with a payment schedule of \$230.95 per month for a period of 36 months effective January 1, 2023 to December 31, 2025.

Carried.

Natural Gas Operating Budget for 2023

209-22: Gawalko That Smoky Lake County adopt the 2023 Natural Gas System Operating Budget with a total revenue in the amount of \$3,014,520 and expenditures in the amount of \$3,074,520 (including amortization).

Carried.

Natural Gas Capital Budget for 2023

210-22: Cere That Smoky Lake County adopt the 2023 Natural Gas System Capital Budget with a total revenue in the amount of \$115,500 and expenditures in the amount of \$285,500.

Carried.

Enterprise Fleet Management Canada Inc. – Replacement of Unit 202

211-22: Cere That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 6710057, dated October 11, 2022 for a Year-2023 Ford F-350 XLT, 4x4, SD crew cab, 6.75 ft. box, 160 in. wheel base, SRW, box 147.4 in. wheel base, to replace Fleet Unit 202, as recommended at the Natural Gas Committees, December 13, 2022 meeting by Motion #NG007-22.

Carried.

Policy Statement No. 62-22-06: Northlands Farm Family

212-22: Serben

That Smoky Lake County Policy Statement No. 62-22-06: Northlands Farm Family, be amended to include the Shwetz Family, as recommended by the Agricultural Service Board on December 13, 2022:

Title: Northlands Farm Family Award	Policy No.: 22-06
Section: 62	Code: P-R
	Page No.: 1 of 3 E
Legislation Reference: Alberta Provincial Statutes	
Purpose: To provide a guideline for the Northlands Farm Family Award.	
Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1 County Council acknowledges the significant contribution made by farm families in Alberta and is proud to recognize residents in Smoky Lake County who are eligible to receive the Northlands Farm Family Award.</p> <p>2. DEFINITION:</p> <p>2.1 "Farm Family" means a family whose primary income is derived from agricultural production.</p> <p>3. GUIDELINE:</p> <p>3.1 Residents of Smoky Lake County who are considered a "farm family" and meet the requirements of the Northland Farm Family Award will be eligible for nomination by the Smoky Lake County Agricultural Service Board.</p> <p>4. PROCEDURE:</p> <p>4.1 Each division will have the opportunity to nominate one of their constituents on a rotating basis once every two years. Please see Schedule "A" Northlands Farm Family Award Divisional Rotation/ List of Past Recipients.</p> <p>4.2 Councillor representing the division of the nominated family will be the County representative at the Northlands award ceremony. If unable to attend ASB Chairman, Agricultural Fieldman or other designate may be appointed to attend by the ASB.</p> <p>4.3 Applicants will be notified when the Award is prepared and invited to receive a plaque on behalf of the ASB. Please see Schedule "B" Northlands Farm Family Award Plaque.</p>	

Section 62

Policy 22-06



SCHEDULE "A"

NORTHLANDS FARM FAMILY AWARD – DIVISIONAL ROTATION AND PAST RECIPIENT LIST

	2024 Division 4	
	2026 Division 2	
	2028 Division 3	
	2030 Division 1	
2022	Shwetz Family	Div. 5
2020	Huk Family Farm	Div. 1
2018	Barry Feniak Family	Div. 3
2016	Dmetruik Farms	Div.2
2014	Ryan Franchuk	Div.4
2012	Curtis Boychuk	Div.5
2010	Roy Mulkay	Div.1
2008	Don Christensen	Div.3
2006	Shapka Family	Div.2
2004	Ed Doktor	Div.4
2002	Barry Przekop	Div.5
2001	George Balash	Div.1
2000	Gary Kulka	Div.3
1999	Billy Hominiuk	Div.2
1998	Ken Danyluk	Div.4
1997	Jack Jarema	Div.5
1996	Peter Flondra	Div.1
1995	Terry Melnyk	Div.3
1994	Bernie Buyar	Div.2
1993	John Semeniuk	Div.3
1992	Clinton Phillips	Div.3
1991	Henry Melnyk	Div.3

Section 62

Policy 22-06



SCHEDULE "B"

NORTHLANDS FARM FAMILY AWARD PLAQUE

Congratulations
To
ABC Farms Inc.
John and Jane Smith

Northlands / ATB Farm Family Award
YEAR Recipient

Nominated by
Smoky Lake County
Agricultural Service Board

Presented: Month Day Year

Note: Title may change dependent on Northlands official title and corporate sponsor

Schedule "B": Northlands Farm Family Award Plaque

Page 3 of 3.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

Chief Administrative Officer			
			Report Period: <u>Oct 16, 2022 to Dec 07, 2022</u>
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
Stony Creek/Beaver Dams/Saddle Lake: This request has taken considerable time administratively to review and sort out. A meeting request by Council to be arranged between the County and Saddle Lake Cree Nation to discuss the issue. A date of November 16, 2022 at 10:00 am was set. Project progress: <ul style="list-style-type: none"> The Nation cancelled and had not yet provided alternate dates for consideration. 	Sept 20/22 Sept 25/22		
Gravel Haul Road Agreement: A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation. Project progress: <ul style="list-style-type: none"> A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation. The individual Canceled the meeting and a 	Oct 13/22		
Joint Waskatenau Meeting: A meeting was held to discuss the expiration of the IDP and introduce the subject of annexation or revenue sharing. Project progress: <ul style="list-style-type: none"> The IDP's are part of the RFD in this meeting for Viina and the Town. 	Sept 01/22		
Administrative Efficiencies: The Council tasked the CAO with reviewing administrative processes with the goal of attaining and gaining and efficiencies in time spent by administration on reports, meetings, etc. Project progress: <ul style="list-style-type: none"> The CAO has started to meet with staff groups to discuss their processes. The goal is to provide a report to Council in January. 	Oct 15/22		
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
Managers Meetings – Every Monday Morning			Ongoing

Chief Administrative Officer			
			Report Period: Oct 16, 2022 to Dec 07, 2022
<p>Bonnie Lake Resort – The County signed off on the easement agreement for the gas lines. The Construction Completion Inspection is due to be scheduled in the spring.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Bascor is requesting that the County winter blade the roads for customer access through a similar agreement executed last winter. 	Oct 13/22		
<p>Hillside Acres – Evaluation of Public Recreation Area: In the spring of 2021 Administration met with a landowner in Hillside Acres to discuss the lack of recreational opportunities in the subdivision, including beach, park and public boat launch/dock. A group of resident's later presented information at a Council meeting.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The conceptual report has been deleted in the draft 2023 budget. 			
Departmental Meeting – Departmental/Board Meetings			Sept 20/22
<p>Surface Lease Discussion Managers: A management meeting was held to review, discuss and develop methodologies to address Council concerns in the development of a Surface Lease project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Administration is currently working on the revision of the language in the policy. Legislative Services is quite backlogged with work and is hoping to have the revision completed for January or February such that lease holders can have adequate time to make decisions as to the lease in the fall of 2023. 	Aug 22/22 Aug 31/22		
<p>Regional Engineering Standards (ACP): Met with team, legal and Admins regarding the project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The Engineer provided a Climate Change strategy program as a value added component to provide insight of the impacts of climate change on infrastructure moving forward. The project is on schedule. 	Ongoing		
<p>Northern Lights RV Park – Ongoing meetings and issues.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The MPC approved the Development Permit with modified changes to the conditions. • An appeal of the permit to the SDAB has been launched. 	Ongoing		

Chief Administrative Officer			
			Report Period: Oct 16, 2022 to Dec 07, 2022
<p>Drive Happiness: Attended a session for the implementation of the program.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The County will be proceeding to post information about the program on the County website and social media. 	Ongoing		
<p>Joint Health and Safety Committee Meeting</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Nothing tasked to the County CAO. 			Sept 15/22
<p>Ukrainian Twinning Meeting/Kosiv</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Nothing tasked to the County CAO. 			Sept 13/22
<p>RCDC/CEDO Meeting</p> <p>Project progress:</p> <ul style="list-style-type: none"> • CAO is awaiting the proposed bylaw changes to present to the RCDC from Legislative Services. This project is affected by the extreme backlog within the department. • Scheduling for review by the RCDC Committee in January or February meeting • Once the Bylaw is completed and adopted by the Committee members, the CEDO Contract would then be prepared for ratification (reflecting any changes). • No Change from previous report. 	Ongoing		
<p>Fire and Rescues Committee Meeting: Review of the TSI report on Implementation.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The County adopted the Implementation plan and appointed the CAO, Fire Chief and Deputy Fire Chief to the Administrative Negotiation Committee, as recommended by TSI. • Awaiting adoption of the implementation plan by the Town and Villages. 	Ongoing		

Chief Administrative Officer			
			Report Period: Oct 16, 2022 to Dec 07, 2022
<ul style="list-style-type: none"> Needing to provide TSI with approval to proceed with the 3rd phase of the project – preparation of the Master Plan. 			
<p>Waskatenau Intermunicipal Agreement: This project was initially required as a result of the proposed development along the south side of the Hwy 28 adjacent to Waskatenau. There is a requirement to connect to the municipal services. The bylaw was presented and approved.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Project is completed 	Ongoing		
<p>Paradis Claim – Sometime in March damage had occurred to a gate owned by Mr. Paradis. The matter was investigated and the County did commit to undertaking repairs to the gate but there was an issue of timely response and communication by both parties. This resulted in the ratepayer becoming frustrated and undertaking the work himself. Mr. Paradis is now requesting payment for the labour to fabricate (weld) a replacement gate and to place on site.</p> <p>The County did mobilize to undertake the repairs however the work was already being completed. In discussing the matter with Mr Paradis, he is convinced that the damage was caused by the County grader.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The CAO discussed the matter with the ratepayer and committed to bringing the Claim to the December Council meeting. <p>Recommendation: That Smoky Lake County reimburse Brent Paradis for the labour and cost to re-install the gate in the amount of \$4,756.50 pursuant to the invoices submitted to the County.</p>	Ongoing		
<p>Broadband Project: Early in 2022, in conjunction to the announced funding by the Federal and Provincial governments, Council stated a desire to develop a project (or projects) to utilize this funding to provide better service within the County. Administration suggested that the County could contract the services of a consultant to determine needs within the County (including some periphery partners) and develop a strategy which could be used as the basis for a grant application. Council chose to invite representatives from service providers to speak with Council directly, as it was felt that these representatives would have industry knowledge of our area needs and could best recommend projects.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The County met with MCSNet and provided priority locations for their review. 			

Chief Administrative Officer			
			Report Period: Oct 16, 2022 to Dec 07, 2022
	Ongoing		
HWY 28/63 COMMISSION			
Hwy 28/63 Board meeting			Oct 31/22
Hwy 28/63 Bylaw Committee meeting.			Oct 24/22
FINANCIAL			
Projects	Date In Progress	Date Outstanding	Date Completed
<p>2023 Budget (Council) Meeting – At the December 06 Budget meeting, Council reviewed the Interim Budget for presentation to the public at the December 13 Open House.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Administration has prepared a draft budget and presentation outlining our capital budget for 2023. This was accepted by the Council. The Council also tasked the CAO/Administration to review the budget of reducing the operating budget by 5% and providing impacts of that reduction prior to the adoption of the final budget. A workshop is to be scheduled between the Council and Administration to review processes and service to gain understanding of the consequences of the desired reduction. 	Ongoing		
HUMAN RESOURCES			
Projects	Date In Progress	Date Outstanding	Date Completed
<p>Welder: The County welder.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Administration is currently reviewing applications. 	Ongoing		
COMMUNITY			
Projects	Date In Progress	Date Outstanding	Date Completed
TRAINING			
COUNTY STRATEGIC PLAN			
<p>Strategic Plan: A Strategic Plan is Council's plan for the next 3 years and beyond. It is a critical document for the CAO and Administration to prepare plans and budgets.</p> <p>Project progress:</p>	Ongoing		

Chief Administrative Officer		Report Period: Oct 16, 2022 to Dec 07, 2022		
<ul style="list-style-type: none"> • 13 Ways submitted a draft report of the session. Administration provide to Council for review/comment. To date, no replies have been received. • Once the report is reviewed, 13 Ways and the CAO will draft the Strategic Plan, likely for adoption at the December meeting. Council will need to consider the public rollout program. • Once adopted, the CAO will then prepare the target/milestone report as well as the financial impact. These will likely be ready for the January or February meeting. 				
Signature: Gene Sobolewski		County Council Meeting: <u>Oct 25, 2022</u>		

Damage Claim – Driveway Gate Brent Paradis

213-22: Serben

That Smoky Lake County reimburse Brent Paradis for the labour and cost to repair and re-install his driveway gate, in the amount of \$2,656.50 pursuant to the invoice #1027, dated October 25, 2022, from Paradis Farm / Brent Paradis and Cathy Saar-Paradis, submitted to the County.

Carried.

Council Workshop

214-22: Cere

That Smoky Lake County Council attend an internal workshop lead by Administration scheduled for **Monday, January 9, 2023 at 10:00 a.m. and Tuesday, January 10, 2023 at 10:00 a.m.**, for the purpose of refreshing Council on Elected Officials training and budgetary processes/options, and to review a draft Strategic Plan.

Carried.

Ukrainian Flag Installation in Council Chambers

215-22: Serben

That Smoky Lake County approve to install the Ukrainian Flag in County Council Chambers, in recognition and in honor of the regional twinning relationship with the Kosiv Oblast region, outlined under Bylaw 1404-21: Ukrainian Twinning Committee, and as recommended at the September 17, 2022 Ukrainian Twinning Committee meeting; to be installed in accordance with the Heritage Canada flags orders of precedence guidelines.

Carried.

Financial Statements

As annexed to the minutes:

↳ Financial Statement: **September 2022.**

Action List(s)

Action Lists:

- i. County Council CAO Evaluation Meeting – September 29, 2022.
- ii. County Council CAO Evaluation Meeting – October 11, 2022.
- iii. County Council Budget Meeting – October 17, 2022.
- iv. County Council Departmental Meeting – October 18, 2022.
- v. County Council CAO Evaluation Meeting – October 24, 2022.
- vi. County Council Organizational Meeting – October 26, 2022.
- vii. County Council Meeting – October 26, 2022.
- viii. County Council Departmental Meeting – November 15, 2022.
- ix. County Council Budget Meeting – November 15, 2022.
- x. County Council Committee of the Whole for the Purpose of Administration Meeting – November 17, 2022.
- xi. County Council Special Meeting – November 17, 2022.

Chief Administrative Officer’s Report

216-22: Cere

That Smoky Lake County’s Chief Administrative Officer’s report for the period of October 16, 2022 to December 7, 2022, be accepted and filed for information.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:14 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Lorne Halisky at 1:08 p.m. in the physical presence of all Council members, the Chief Administrative Officer, Finance Manager, and the virtual presence of the Planning & Development Manager, Planning Technician, Acting Agricultural Fieldman, Recording Secretary, Communications Technician, GIS Operator, 3 Members of the Public and 1 Delegation from STARS (Shock Trauma and Rescue Services).

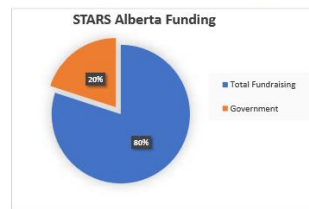
7. Delegation:

STARS (Shock Trauma and Rescue Services)

Virtually present before Council from 1:08 p.m. to 1:38 p.m. was Glenda Farnden, Senior Municipal Relations Liaison, STARS (Shock Trauma and Rescue Services) to provide the following presentation:

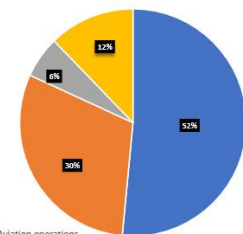


FUELED BY GENEROSITY
Achieving successes together



Funding in Thousands	
AB Government Funding	\$ 7,990
AB Operating expenditures	\$ 39,950
AB Government funding as a Percentage of costs	20%
STARS Gross Fundraising	
AB Lottery (net)	\$ 17,310
Calendar (net)	\$ 417
Site Registration/Emergency contact centre	\$ 2,702

STARS Alberta Expenditures (3 Bases)



MUNICIPAL SUPPORT FOR STARS

- * STARS – An Essential Service
- * Emergency Protective Service Asset
- * 90% Alberta regional partnerships
- * Based on annual fixed-rate or per capita
 - Urban: \$2 - \$7.63 per capita
 - Rural: Up to \$90 per capita
- * **\$2M+ Sustainable Operational Funding for STARS**

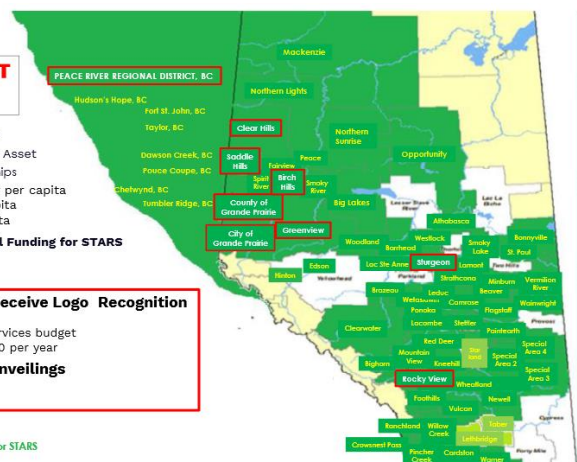
(7) MUNICIPAL LEADERS Receive Logo Recognition

- Standing Motion
- Line-item in Protective Services budget
- Range: \$100,000 - \$210,000 per year

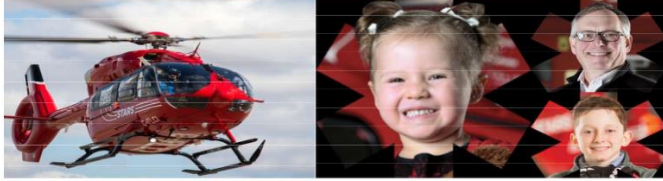
(2) New Upcoming Logo Unveilings

- Sturgeon County
- Birch Hills County

* GREEN represents municipal supporters for STARS

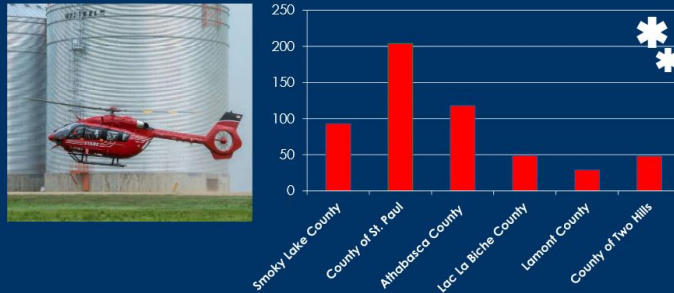


SMOKY LAKE COUNTY @ November 30, 2022	2018	2019	2020	2021	2022	TOTAL
Near Caslan (within Smoky Lake County)				1	1	2
Near Gold Creek		1		1		2
Near Kikino			1			1
Saddle Lake FN		1	4	3	4	12
Smoky Lake Hospital (critical inter-facility transfers)	6	7	8	11	7	39
Near Smoky Lake (scene calls)	6	5	6	3	5	25
Near Spedden		1		2		3
Near Vilna	2	1	1	1	2	7
Near Waskatenau					2	2
TOTAL (overall average = 18 missions per year)	14	16	19	23	21	93

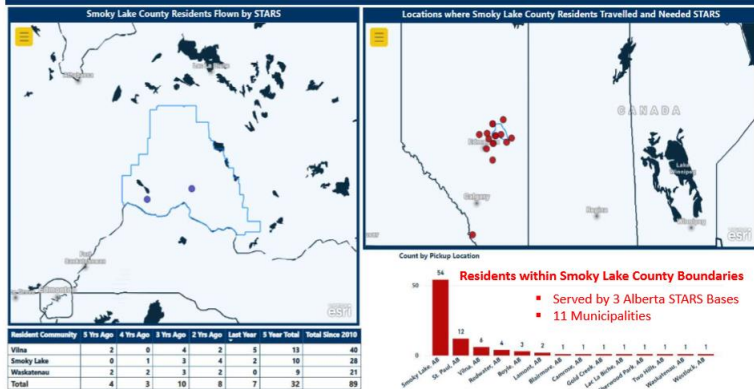


Neighbors Helping Neighbors = 560 Missions

@ 2018 – November 30, 2022



Within Smoky Lake County Boundaries - Patients Flown by STARS (2010-Present)



- * Outperforms B119H
- * Speed, range, fuel efficiency
- * Powerful twin engines
- * Advanced avionics
- * Superior safety features

- * 5-bladed system
- * Increased lift/load capacity
- * Less maintenance
- * Increased availability
- * Reduced cost

THANK YOU, FOR YOUR GENERATIONAL INVESTMENT


WE ARE ALL STARS



Handheld i-stat Lab
Hemoglobin / Blood Gases
Electrolytes
Vital test results < 2 minutes

H145 INTENSIVE CARE UNIT (ICU)

WE ARE ALL STARS



Hamilton T-1 Ventilator
Fully featured (ICU)
Adult / Pediatric / Neonatal
Optimal ventilation therapy in transport

(2) Units Universal Blood
1st HEMS program in North America
Advanced care in trauma patients
Night Vision Goggles (NVG)
1st Civilian organization in Canada (2002)
The difference between life & death.

Video Laryngoscope
Advancement in intubation
Video screen viewing of trachea
Difficult airway management
Trauma / Burns / Crushed on impact

TIME – TOOLS – TALENT **WE ARE ALL STARS®**



EZIO Drill
Time-sensitive
Life-threatening cases
Immediate IV access required
Stabilization / Pain Management

Handheld Ultrasound
(test results for rapid diagnosis)
Collapsed lung
Trauma-related internal bleeding
Heart abnormalities
Fetal Compromise
* Expedite treatment plans

Pain Management Drugs Thrombolytics
(stroke patients / requires CAT scan)
Physicians Kit
Central Venous Catheterization (central lines)
Temporary Pacemaker

TIME – TOOLS – TALENT **WE ARE ALL STARS®**



**1ST PLACE
2022 AMTC
SIM COMPETITION**

Kevin Easton & Chris Fay – 2022 AMTC Champions!

EXCEPTIONAL CRITICAL CARE EXPERTISE **WE ARE ALL STARS®**



Serving Albertans since 1985.
More than 50,000 missions flown.
No cost to the patient.

Thank You, Smoky Lake County
Celebrating 18-years in partnership!

Your Current Pledge of Support
\$3000.00 per year / Standing Motion

OUR REQUEST
\$6000.00 per year
Standing Motion
(within annual budget)

A life is saved every day. Partnerships make it possible.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 1:14 p.m.

Tate Murphy, Bylaw Enforcement Officer, virtually joined the meeting, time 1:20 p.m.

Glenda Farnden, Senior Municipal Relations Liaison, STARS (Shock Trauma and Rescue Services), virtually left the meeting, time 1:38 p.m.

STARS (Shock Trauma and Rescue Services) – 2022 Presentation

217-22: Fenerty That Smoky Lake County acknowledge receipt of the presentation from December 14, 2022 Delegation: Glenda Farnden, Senior Municipal Relations Liaison, STARS (Shock Trauma and Rescue Services).

Carried.

STARS (Shock Trauma and Rescue Services) – 2023 Funding Contribution

218-22: Serben That Smoky Lake County Council approve to increase the annual contribution to the STARS (Shock Trauma and Rescue Services), in reference to the September 26, 2018, Council Motion #940-18 from an annual contribution in the amount of \$5,000.00, to an annual contribution of \$6,000.00 starting in Year-2023.

Carried.

5. Issues for Information:

Finance Manager's Report:

Actual to Budget Report

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending December 7, 2022.

Request for Write Off of Property Tax Penalties – 40310107 & 40310108

219-22: Gawalko That Smoky Lake County Council **take no action** to the email received from the estate executor for the owner named on property tax roll numbers 40310107 and 40310108, dated November 30, 2022, requesting the penalties charged in 2021 and 2022 be waived.

Carried.

Request for Write Off of Property Tax Penalties – 17591614

220-22: Gawalko That Smoky Lake County Council **take no action** to the email received from the owner named on property tax roll number 17591614, dated November 27, 2022, requesting the penalties charged in 2022 be waived.

Carried.

Request for Write Off of Property Tax Penalties - 19601530

221-22: Fenerty That Smoky Lake County Council **approve** the verbal request to write off property tax penalties on tax roll number 19601530 in 2022, as they were caused by an administrative error.

Carried.

Request for Write Off of Property Tax Penalties – 18610511

222-22: Gawalko That Smoky Lake County Council **approve** to the email request made by the on behalf of the owners on property tax roll number 18610511, dated November 24, 2022, to cancel the penalties as the owners were in a major motor vehicle accident in October 2022 and were both severely injured and hospitalized.

Carried.

Request for Write Off of Property Tax Penalties – 33230517

223-22: Gawalko That Smoky Lake County Council **take no action** to the letter from the owners on property tax roll number 33230517, dated November 22, 2022, requesting the penalties charged in 2022 be waived, as the Municipal Government Act (MGA) deems tax notices are considered to be received 7 days after mailing which puts the responsibility on the landowner to follow up if they have not received the notice.

Carried.

Family and Community Support Services (FCSS) Grant

224-22: Gawalko

That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Smoky Lake Holubka Dancers	Volunteer appreciation meal at Malanka (New Year's) Celebration.	\$1,250.00

Carried.

Family and Community Support Services (FCSS) Grant

225-22: Serben

**MOTION
DEFEATED**

That Smoky Lake County **approve** to allocate funding from the **2022** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Victoria District Agricultural Society	Volunteer appreciation	\$1,700.00

Defeated.

Family and Community Support Services (FCSS) Grant

226-22: Fenerty

That Smoky Lake County **approve** to allocate funding from the **2022** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Victoria District Agricultural Society	Volunteer appreciation	\$850.00

Carried.

Family FCSS Funding Agreement

227-22: Cere

That Smoky Lake County approve to execute the Funding Agreement with His Majesty the King in Right of Alberta, as represented by the Minister of Senior, Community and Social Services, identified as #FCFA0001932, effective January 1, 2023 for Family and Community Support Services (FCSS) funding in the maximum amount allocated as follows, and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds:

- \$93,308.00 for January 1, 2023 to December 31, 2023;
- \$93,308.00 for January 1, 2024 to December 31, 2024; and
- \$93,308.00 for January 1, 2025 to December 31, 2025.

Carried.

Finance Manager's Report

228-22: Gawalko

That Smoky Lake County's Finance Manager's report for the period ending December 7, 2022, be accepted, and filed for information.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

Dan Gawalko Division one councillor report

November/December 2022

- November 16, Attended the Bellis/Vilna Citizens on Patrol meeting held in Bellis Constable DJ gave his report on the happenings in the local RCMP division, I gave an update on what the county is up to hiring a community peace officer the break ins at various resorts in the area, the group discussed the raffle tickets the draw took place on Nov 27 at Vilna the winner Joe Dombowsky from Bellis won the 1200 dollar meat pkg. and April Chykerda from Radway won the 500 dollar meat pkg. 4 more 100 dollar cash prizes were also won, several members attended the ACOPA AGM in Sherwood park and gained some valuable knowledge from some of the speakers, I also attended the COPS Christmas dinner on December 3 with just over 20 members and their families in attendance, next meeting will be in Vilna at the village office on January 19, 2022.
- November 17, Evergreen regional landfill started with the organizational meeting Maxine Fodness is still the chair and Nathan Taylor is the vice chair for this year, Ashley presented the financials, Paul gave the site report the compactor had some injector problems some were replaced this unit has 16,000 hours on it and a new one is 839,000 dollars, the 950 loader had some rad hoses replaced, on Dec 7 & 8 there will be a shredder demo on site and all member municipalities are invited to attend, rapid gaz the company that deals with recycling propane tanks was sold to tank traders so each municipality will have to sign some new contracts with the new company, a discussion about building new cells or a mrf with different scenario's and costs was brought

forward to the directors to ponder over trying to reduce landfill waste, next meeting is on December 15 10:00 am in St. Paul .

- December 2, attended the Alberta CARE meeting in Leduc, the board met with Dave McKenna of AEP on Dec 1 about the new EPR program they will be having town hall meetings to go through the regulations Ag plastics is not in this program ,the Alberta CARE spring seminar was a success with 126 attendees and they made 36,000 dollars, the fall conference was in the city of Leduc 162 attendees was well attended made 52,000 dollars, talked about new HHW and freon courses available in the next ¼, Omni McCann, EPS plastic recycling and Alroot composting are new members, the Alberta CARE spring seminar will be held in the town of Strathmore Feb 22-24 2023 and the Alberta CARE conference will be 2023 in Grande Prairie September 6-8 2023, in the afternoon the chair, manager of Evergreen landfill and myself went to look at a mrf building and a large shredder the terminator at Leduc regional land fill -28 c , a shredder like this is around 1 million to purchase.
- December 7, went to the shredder demo at Evergreen regional site it was a Hammel VB 750 DK machine that did an awesome job on reducing land fill waste , power poles became kindling it does 120 mattresses per hour with 90 % of the metal going in a different direction couches and recliners were reduced to small bits saving valuable space in the landfill another cool day with the wind.
- December 7 in the afternoon attended the RCMP community open house in Vilna with councillor Linda Fenerty and Vilna mayor and CAO and several ratepayers from the town and Bonnie Lake, staff Sergeant Tina and her young corporal discussed some things to prevent and reduce crime, also things the county is doing, hiring a COP and meeting with RCMP commanding officer Curtis Zablocki and the minister of justice Tyler Shandro, talked about local clubs rural crime watch and citizens on patrol, a good discussion was held with the members and community members had some new ideas and tools in their toolbox.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Councillor's Report

For late October & November 2022

From Councillor Linda Fenerty, Division 2

October 27-29, 2022 – Recreation & Parks Association Conference – Jasper

- I attended the ARPA Conference in Jasper from October 27 – 29, 2022. Following is a brief synopsis of the sessions attended.
 - **Recreation and Parks for Elected Officials Workshop** – Recreation & Parks is essential to the economic wellbeing of a community. This workshop was offered to provide municipal members with an understanding of the action plan for Canada's Parks Community and Common Vision for Increasing Physical Activity and Reducing Sedentary Living.
 - **Blackfoot Tea Dance Ceremony** – What is the Parks role in reconciliation? Personally, this session was absolutely awe-inspiring. There were several takeaways from this session. It is important that municipalities continue to foster and develop relationships with Indigenous communities, organizations and elders. We can develop relationships in a "good" way by coming to the table without an agenda. Truly listen to each other, be humble, be genuine and foster trust. Educate ourselves and the people around us about the history of the Indigenous People who have lived on these lands for generations, and be respectful of the intergenerational trauma inflicted on them by the Indian Act, the Residential School System, and by society. Respect the land by avoiding hazardous practices (ie., spraying pesticides, planting invasive species) and learn about the native medicinal plants used by past Indigenous people. Continue to preserve natural spaces.
 - **What is Intergenerational Trauma** – Dr. Reg Crowshoe's session was very interesting. He spoke of life in the Residential Schools and its impact on him and the Residential School Survivors. He left us with the questions "Are you free from the past?" And the "Will the past let you be free?"
 - **Making Relations Panel** – This session was hosted by Dr. Reg Crowshoe. In this session, he discussed how to work with Indigenous Partners. His advice was to start with the tobacco, do your ask, and be respectful. But you have to be careful as all tribes have different protocol. Come with an open heart and an open mind. Leave the agenda at the door, listen more than you speak. "You have two ears, and one mouth". He said that once you give the tobacco, they know there is an ask. Come together over food. Use the smudge. If they give you a hard time (and there is laughter), they like you.
 - **To Bee or Not To Bee – Honey and Bee Keeping in an Urban Setting** – this was an informal session with Hendrik Greidanus (Greidanus Honey Mill) who discussed the opportunities and challenges that can be encountered when beekeeping is combined with urban and community living.

November 4, 2022 – Remembrance Day Wreath Laying – Vilna School

November 14, 2022 – North East Muni-Corr Ltd – St. Paul County – via Zoom (due to a medical appt, I was unable to attend, alternate had internet connection issues. I was able to get minutes from another Board member)

- Smoky Lake Town and Smoky Lake County are the only two municipalities left. Town of Smoky Lake has recently hired a CAO so it is expected they will supply a date for the meeting. General consensus is that meetings are very informative. Riverland Trail Society is carrying more liability coverage than recommended by RMA. Director Brousseau moved to approve LOC renewal as amended (remove clause 7a & change 15b to read North East Muni-Corr Ltd. Trestle Timbers will

be picked up and it was moved to allow up to \$2,500.00 for time, mileage and incidentals. RRTS has hired an employee for up to 400 hours using a TCT grant for which they were approved. Director Hedrick spoke with Devin Dreesen, Minister of Transportation and Economic Corridors at the RMA Conference who is interested in coming on a snowmobile trip this winter. RRTS will keep in contact and arrange for a group to guide him. Discussion re: using MG-30 on sections of the trail. There are disadvantages to it. Administration to further look at this. Lease inquiry – Martin Joly was approved for a lease on a partial parcel of land for a business he has in the Town of St. Paul which deals with wood chips used in the oil industry. The lease is for one third of the parcel to December 31, 2024. Bonnyville Regional Water Services Commission – there is an outstanding issue regarding replanting of trees as several did not survive and trees supplied were smaller than expected. Administration to do further research and bring back to the Board. M.D. of Bonnyville has requested permission to remove a culvert and block vehicle access on a property in Therien as landowner has reported property being stolen, and vehicles are using old CN access road. Approved.

November 17, 2022 – Community Futures – St. Paul – via Zoom

- I arrived late at this meeting as there was a COW mtg to discuss Broadband in Smoky Lake. They were going through financial requests which was a closed session.

November 22, 2022 – Travel Alberta (Provide Your Input) – Metis Crossing

- This was an invitation-only workshop hosted by Travel Alberta. The purpose was to brainstorm on sites and places to visit in the north east part of our Province.

November 25, 2022 – Northern Lights Library System (NLLS) – via Zoom

- Financial report – as of October 31, 2022, NLLS has spent 91.5% of budget. Levies have been received from all library boards. There was an increase in revenues due to sale of two vehicles, two library secondments (soon to be 3), office rentals, and an increase in interest on investments. Policies – With the exception of the Executive Director Compensation Policy, all other proposed policy changes were accepted as an omnibus package. Budget – a four year budget was accepted in principle at August 26 meeting, with a few changes made based on motions at this meeting. This is a 4-year projection of costs with a modest 1.5% levy increase year by year. However, the projected budget will be drawing on system savings which are decreasing to align expenses (and improving services)

November 30, 2022 – Alberta Bilingual Municipalities Association – via Zoom

- The Bilingual Association of Alberta Municipalities (ABMA) is a group of a dozen municipalities who advocate for the added value of bilingualism for the economic, social and cultural development of their communities. I was advised of this meeting and zoomed in.

December 7 & 8, 2022 – Unstoppable Conversations – via Zoom

- The Village of Vilna and Town of Stettler were chosen by Unstoppable Conversations. The objective is to change the mindset; a community that has a negative culture will never succeed

unless they want to change. It is human nature to gravitate to the familiar. The past is destroying your organization; we must get to the root cause of what is holding us back and create a surprisingly powerful path to the future. Very enlightening – next two sessions are on December 20 & 22, 2022.

December 8, 2022 – Townhall Meeting/RCMP – Vilna

- The RCMP and approximately 12 people were at this townhall meeting to discuss ongoing crime issues in the Community and surrounding area. There has been a rash of break & enters and the RCMP offered suggestions to the residents, ie. Securing outbuildings, lighting, neighbourhood watch. COPS Chairman, Leroy Kunyk handed out brochure on COPS and also discussed Rural Crime Watch.

December 12, 2022 – North East Muni-Corr – via Zoom

- Meetings with Smoky Lake County and Town of Smoky Lake previously set for January have been cancelled until spring 2023 (date TBD). Bonnyville Regional Water Services Commission – approximately 60% of the saplings which were planted did not survive. Conversation with Mark Power – payout is \$61,849. Motion carried that Marianne get a written submission as to steps going forward. Report for Riverland Recreation Trail Society given by Marvin Bjornstad. Cold Lake Snowmobile Club with help with trails from Tucker Lake to Crane Lake. He has had a request from GOA for the amount/miles of trails on Crown Land (due by January 10). Alberta TrailNet – discussion on e-bikes and where they are allowed to be used. He advised that they are not allowed in Provincial Parks as they are considered to be motorized. He will supply information for next meeting. Phil Kushnir stated if they are under 500 watt, no license is required. They have received a Major Repairs Grant which will be used to dig outhouses on St. Paul section and to supply a compost toilet at Lindbergh. Several of the outhouses have been vandalized by people throwing large objects into the holes. Smoky Lake County have not given annual funding. Marvin has proposed that Trail Twisters & RRTS put a proposal forth so it doesn't appear that funds are duplicated. Report from Marianne – she went through her work plan for 2023. She has a number of projects to work through. Controller – The Executive Directors have approved Marianne being the Controller. They have checked through policies and state there is no conflict with her doing both jobs. There is a book-keeper doing data entry through Simply Accounting, and final audit is done by JMD Group. Bonnyville Director has been changed to Phil Kushnir, with Elissa Brousseau as alternate. Phil will also act as Treasurer. Next meeting at call of Chair.

Division Three Councillor's Report on various Committees, Boards and Commissions

No report.

Reeve – Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:



Reeve's Report

October 22, 2022 to December 6, 2022

October 24, 2022 – Hwy 28/63 Regional Water Services Commission Bylaw Review Committee, held in Chambers & virtually (Lorne in person)

- This was the final review of the bylaw by the Committee before bringing it to the Board.

October 24, 2022 - Council CAO Evaluation Meeting, held in Chambers (All Council in person)

- Discussion was held under Executive Session under the authority of the FOIP Act, Section 19: Confidential Evaluation.

October 25, 2022 – Joint Public Hearing with Waskatenau, held virtually (All Council virtually)

- Held a public hearing to allow the public of both the Village of Waskatenau and Smoky Lake County, to provide their comments, both in favor of, and in opposition to, the proposed Village Bylaw No. 697-2022 & the proposed County Bylaw No. 1424-22, being the Intermunicipal Development Plan between the Village of Waskatenau and Smoky Lake County.

October 26, 2022 – Council Organizational Meeting and Regular Council Meeting, held in Chambers & virtually (All Council in person)

- Lorne Halisky was acclaimed as Reeve and Dan Gawalko was elected as Deputy Reeve.
- Public Hearing – Bylaw 1419-22
- Bylaw 1419-22 readings
- Bylaw 1424-22 IDP review
- Bylaw 1421-22 Agreement review
- Roadway License Agreement Application RLA-001-22 review
- Policy Statement No. 01-03-28 Organizational Chart review
- Bylaw 1427-22 Natural Gas readings
- Drive Happiness – Senior Assisted Transportation direction
- Integrated Watershed Management Plans briefing
- For all other appointments, please visit the County webpage:
<https://www.smokylakecounty.ab.ca/p/municipal-committees>

October 26, 2022 – Municipal Planning Commission, held in Chambers & virtually (All Council in person)

- Dominique Cere was acclaimed as Chairperson and Lorne Halisky was acclaimed as Vice-Chairperson.
- Approved Development Permit No. 024-22: PLAN 7520851, BLOCK 1, LOT A, Construction of a Dwelling, Single Detached, subject to conditions.

October 27, 2022 – Federation of Alberta Gas Co-ops Ltd. Zone 3 & 4, held in Lac La Biche (Lorne & Dan in person)

- Federation Zone Director Elections held.
- Received the Director Report.

October 31, 2022 – Regional Community Development Committee (RCDC), held in Chambers & virtually (Lorne & Jered in person)

- Lorne Halisky was acclaimed as Chairperson & Jered Serben was acclaimed as Vice-Chairperson.
- Received the CEDO report of activities since the last meeting.
- Discussed the Strategic Priorities Chart amendments to be incorporated at the next meeting.
- Recommended a 2023 budget for adoption by each municipality.

- October 31, 2022 – Highway 28/63 Regional Water Services Commission, held in Chambers & virtually (Lorne & Dan in person)
- Organizational Meeting held, Lorne Halisky was elected as the Chairperson and Joyce Pierce was elected as the Vice-Chairperson.
 - Regular meeting also held and received updates from the Commission Manager, Engineers, and Finance Manager.
 - Approved the 2023 Budget with a Net Revenue of \$577,337 and Expenditures of \$577,337.
- November 2, 2022 – Go East of Edmonton AGM & Anniversary, held at Métis Crossing, (Lorne, Jered, Linda & Dominique in person)
- Received an introduction to the Executive and Board Members as well as information on the 2022-2023 Marketing and Tourism Development Projects & Activities.
- November 3, 2022 – RCMP Liaison Committee, held in Chambers & virtually (Lorne & Linda in person)
- Smoky Lake RCMP Detachment Commander reported that all is good, and crime has slowed down mainly due to the colder weather. Review of the County CPO MOU needs to take place with the RCMP. Better communication needs to happen for community lock downs.
 - County CPO Tate Murphy introduced himself.
 - Smoky Lake County Fire Chief reported that its nice to have an in-person meeting, the Youth Fire Camp recruited a couple new members and that they are trying to us Emcon more for traffic incidents.
- November 3, 2022 – Council Workshop, held in Chambers (All Council in person)
- Administration provided Council with information to review in respect to salaries, budgets, and strategic planning.
- November 4, 2022 – Northeast Regional ASB Conference, held in Ashmont (Lorne, Dan, Jered & Dominique in person)
- Held Elections for Regional ASB Committee representatives.
 - Received an ASB Program update, a Provincial ASB Committee update, and stakeholder updates from LARA & AFSC.
- November 7, 2022 – Municipal Planning Commission, held in Chambers & virtually (All Council in person)
- Approved DP 007-22: Campground, Recreational Vehicle, NE-35-57-14-W4M, subject to conditions.
- November 7-10, 2022 – RMA Convention, held in Edmonton, (Lorne, Dan & Dominique in person)
- Participated in a variety of plenary addresses and workshops, as well as the ministerial forum and resolutions session.
- November 14, 2022 – Joint Town & County Council, held in Chambers & virtually (All Council virtually)
- Agreed to administrations to review the expired Intermunicipal Development Plans under Bylaw No. 003-16 and Bylaw No. 1289-16, and collaboratively incorporate recommended changes, including the removal of any automatic sunset clause; and circulate the revised document to both Councils in the first quarter of 2023, prior to proceeding with First Reading.
 - Discussed the Fire Storage Building located at 246 West Railway Drive in Smoky Lake.
 - Agreed to execute the MCC for Smoky Lake Development Corp. – Resolution of Shareholders.
- November 14, 2022 – Joint Municipalities, held in Waskatenau, (Lorne, Dan, Dominique & Jered in person)
- Received updates from the Smoky Lake RCMP Detachment & the Smoky Lake Regional Heritage Board.
- November 15, 2022 – Council Departmental Operations, held in Chambers & virtually (All Council in person)
- Accepted an offer of \$9,450.00 for the County's surplus capital equipment Unit 454, enclosed Interstate trailer.
 - Approved an escalation cost of \$64,729.00 from the Capital Reserve for repairs to the bridges at NE-31-58-19-W4 and SW-06-59-18-W4.
 - Acknowledged receipt of a document signed by 25 people, dated October, 2022, requesting the County to "Make lasting road repairs and return Range Road 124 North of Highway 28 to the St. Paul line to a standard that it was prior to removing the hard top surface."; and confirmed the County will continue to maintain Range Road 124 North of Highway 28 with MG30 stabilization with a 75% road band; and, due to budget restrictions and funding hardships, take no action to the document.
- November 15, 2022 – Council Budget, held in Chambers & virtually (All Council in person)
- Rescheduled the County's virtual Open House for receiving public input in respect to the Year-2023 Budget from November 24, 2022 to Tuesday, December 13, 2022 at 7:00 p.m.
- November 16, 2022 – MCC for Smoky Lake Development Corp. Board of Directors, held in Smoky Lake (Lorne & Linda in person)
- Discussed the Unanimous Shareholder Agreement (USA), Fund Requisition Form, Directors/Officers Insurance, and received a financial update.
- November 17, 2022 – Council Committee of the Whole, held in Chambers & virtually (All Council in person)
- Discussed a Legal Issue in respect to MCSnet's broadband strategies, under the authority of the FOIP Act, Section 16: Third Party Business Interests, with Heather Starosielski, Business Development Manager, MCSnet.
- November 22, 2022 – Ukrainian Twinning, held in Chambers & virtually (Lorne & Linda virtually)
- Received updates on the Silent Auction status – funds raised thus far, auction open until November 30th, Kosiv items have arrived in Smoky Lake.
 - Postponed of November 18, 2022 fundraising dinner.
- November 23, 2022 – Joint Health & Safety, held in Chambers & virtually (meeting cancelled)
- Meeting not held due to the lack of availability of members.
- November 23, 2022 - Regional Community Development Committee (RCDC), held in Chambers & virtually (Lorne & Jered in person)
- Approved the 2023 Strategic Priorities Chart.
 - Received the CEDO report of activities since the last meeting.
- November 24, 2022 – Planning and Development 101 Workshop, held in St Paul (All Council in person)
- Various information on Planning and Development were discussed such as the parties involved, planning documents, development on environmentally sensitive or defective lands, land use bylaw enforcement, public hearings and streamlining development.
- November 28 to December 1, 2022 – Federation of Alberta Gas Co-ops Ltd.'s Year-2022 Convention, held in Edmonton (Lorne, Dan & Dominique in person)
- Annual General Meeting held.
 - Received the Aon Reed Stenhouse Fedgas Insurance Reciprocal Exchange update and the 2022/2023 Budget presentation.
 - Attended the Government MLA Forum and Discussions.
- December 6, 2022 – Council Budget Meeting, held in Chambers & virtually (Dan, Jered, Dominique in person & Linda virtually)
- Denied a request to increase funding to the Smoky Lake Regional Heritage Board's 2023 budget.
 - Discussed and deferred the five-year capital & operating budget as well as the five-year road plan.
 - Instructed the CAO to explore what a 5% reduction in the overall budget would look like.

Meeting with RCMP K-Division at the Spring RMA Convention

229-22: Cere

That Smoky Lake County request a meeting with K-Division Commanding Officer during the 2023 Alberta Rural Municipalities Association (RMA) Spring Convention, scheduled for March 20 to 23, 2023, at Edmonton Convention Centre, to discuss rural crime, community engagement and police manpower and resources from the County's perspective.

Carried.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Division Five Councillor written report from various Committees, Boards and Commissions:

Councillor's Report

Division five

Jered Serben

October 30th to December 12th, 2022

Smoky Lake Foundation Organizational Meeting, October 31st, 2022

- Election results:
- Chair, Jered Serben
- Vice Chair, Richard Warren
- Organizational meeting minutes from November 12, 2021 were presented and carried
- Code of conduct accepted as presented
- Board of directors meeting procedure policy was accepted as presented without changes
- Negotiations committee remains the same; Dominique Cere, Richard Warren, Tammy-Lynn Thompson
- Secondary Barrister and Solicitor has changed from Alberta Counsel to Reynolds Mirth Richards Farmer (RMRF)
- Continue to use ATB Financial in Smoky Lake, Ab
- Signing authorities include; Jered Serben (Chair), Richard Warren (Vice-Chair), Tammy-Lynn Thompson and Loni Leslie (CAO)
- CAO, Office Administrator and Finance/Administrative Support are authorized to conduct on-line banking within the limits of granted permission and with two of four signing authorities
- Auditor Barbara McCarthy of JMD Group LLP, no changes
- ASCHA Voting Delegate is Dominique Cere
- Expenses remuneration, travel and expense, policy AD 740 accepted without changes
- Regular meetings are the third Friday of every month at 10 am unless otherwise scheduled
- Adjourned at 9:20 am

Smoky Lake Foundation Regular Meeting November 18, 2022

- Called to order at 9:58 am
- High vacancy rate in Vilna Lodge due to inadequate sized suites. Resident's preference is to reside at the Bar V Nook lodge in Smoky Lake. The CAO has hopes to work with the GOA to enhance suite sizes in the future
- Ongoing staff education is required and also encouraged
- Maintenance is investigating the possibility of installing power surge protection for the entire building. Previous power surges have caused damage to electronics to essential equipment
- Laminate flooring has replaced carpet in the dsl wing of the building
- Discussion that we are under our budget on food expenses. The CAO explained a large budget increase to cover increasing food costs and that recent billing for both sites are yet to be shown
- Copper pipes are being replaced with pex as required because of leakage
- AHS reported deficiencies through their own staff, repeat offenses. AHS is responsible for their own staff
- Chair discussed with the CAO and the board about conducting an over-all third party assessment of the Foundation. The CAO listed the organizations who regularly inspect the Foundation. The Foundation is heavily regulated and has documentation including audits listed on their website and is readily available at any person's request. Most inspections are done in person and include Foundation staff, AHS staff and lodge residents and their families
- Information items:
 - November 9th, Premier mandate letter to Minister of Seniors community and social services
 - September 13th, Funding advice letter, Master services agreement
 - September 22nd, Letter to H. A. Kostash school regarding work experience
 - September 30th, Reminder statement from Brownlee LLP, non-payment of invoice number 530932
- Discussion about fresh fruits and vegetables available to residents. Fruits and vegetables and sandwiches and other snacks are available and are available by request at any time. Residents also have the option to obtain their own snacks, etc.
- Chair to forward a known contact to fresh in season fruit and vegetables who will deliver weekly. The CAO will discuss with her staff that is responsible for placing orders
- Discussion about the board touring all Foundation sites. A board member suggested that we wait until flu season is over and included that she has heard no immediate concerns
- Committee has been struck including Jered Serben and Tammy-Lynn Thompson to investigate employee complaints regarding management. The committee is to take

any necessary action and report to the board. Legal counsel be consulted if necessary

- Next regular meeting will be December, 20th, 2022 at 10 am
- Adjourned at 12:29 pm
- Note: The Foundation board received a letter from the Town of Smoky Lake dated November 29th, 2022 regarding a change in appointees. Marianne Prockiwi-Zarusky has been newly appointed as the primary member and Terry Makowichuk is the alternate

Remembrance Day Ceremony, November 11th, 2022

- Attended the ceremony in Waskatenau Community Hall
- Laid a wreath on behalf of the Smoky Lake County
- Well attended

Farm Fair International, Farm Family Award, November 11th, 2022

- Attended the awards Ceremony with Amanda Kihn (Ag. Fieldman) for Mr. Andy and Shawna-Lee Shwetz

Smoky Lake Agricultural Society, November 28th, 2022

- Wifi is available with two speeds. Private and guest
- Maintenance manager's contract was negotiated. Awaiting acceptance from the Maintenance manager
- No action with holding a New Years Eve or day event
- Stars fundraiser discussion for spring
- Encouraging more hockey tournaments to increase revenues

Smoky Lake Pumpkin Patch Daycare

- Call to order at 7:07 pm
- Previous credit card is to be cancelled and a new one activated and to be used by the Daycare director. \$300 per transaction per day limit
- Update banking processes to online capabilities such as Payroll Taxes and payments
- Tabled Payroll and etransfer, research procedures through ATB Financial is required
- Update financials to Quickbooks software not to exceed \$40/month
- The Director will have limited access to Quickbooks for the use of invoicing
- Payroll will be done in-house starting in 2023
- One staff starts maternity leave January 21st, 2023
- One Staff is enrolled at Lakeland College to retain her level 2
- A contract with regards to the employee enrolled in school for repayment to the Pumpkin Patch Daycare is in its final draft
- Health benefits for staff start December 1st, 2022
- Staff are required to pay for their health benefits premium when taking a leave of absence
- The recent work environment improvements, benefits and the \$2.00 per hour raise for all staff has been well received. Further, the daycare had it's first hire directly because of the improvements.
- The Pumpkin Patch will not pay for days off for staff through Christmas break. Staff will use their vacation pay
- Gift cards will be purchased for staff for Christmas
- Fundraiser for new furniture for the future space in the new school was successful
- The Pumpkin Patch has decided to consult with Michelle Wright (Economic Development Officer) to build a plan of action with regards to attracting new hires to our region
- Adjourned at 9:41 pm

Councillors Reports on Various Committees, Boards and Commissions

Supplemental Information from Various Committees, Boards and Commissions

230-22: Serben

That Smoky Lake County's Reeve Report received for the period of October 22, 2022 to December 6, 2022, be posted to the County's website; and the Councillor's reports received for the period of October 22, 2022 to December 12, 2022, be filed for information; and acknowledge receipt of the following supplemental information provided in respect to same:

- Regional Community Development Committee (RCDC):
 - Action List: July 26, 2022,
 - Action List: August 29, 2022,
- Vilna /Bellis Citizens on Patrol (COP):
 - Treasurers Report: November 7, 2022.
 - Minutes: September 21, 2022.
- Lakeland Industry and Community Association (LICA):
 - Email: Vicky Krawchuk, Executive Director, LICA Environmental Stewards, dated November 24, 2022 – Re: Municipality Board seats.
- North East Muni-Corr Ltd.:
 - Minutes: November 14, 2022.
- Northern Lights Library System:
 - Minutes: November 25, 2022.

Carried.

6. Correspondence:

Brownlee LLP – Emerging Trends in Municipal Law Session

231-22: Serben That Smoky Lake County Council who can attend – attend Brownlee LLP’s Emerging Trends in Municipal Law, scheduled for February 16, 2023, to be attended virtually through County Council Chambers.

Carried.

Community Learning Network Certificate for Community Learning Council

232-22: Serben That Smoky Lake County, as legal host of the Smoky Lake County Community Learning Council, acknowledge receipt of their Community Learning Network (CLN) Membership for 2022-2023 in good standing, as per the letter from Lisa Dickner, Executive Director, Community Learning Network, dated November 2022.

Carried.

Community Planning Association of Alberta (CPAA) Year-2023 Annual Conference

233-22: Cere That Smoky Lake County Council and relevant Administration who can attend – attend the Community Planning Association of Alberta (CPAA) Year-2023 Annual Conference, scheduled for May 1-3, 2023, to be held at the Holiday Inn & Suites Edmonton Airport and Conference Centre, Nisku, Alberta.

Carried.

Smoky Lake Legion - Christmas Dinner

234-22: Gawalko That Smoky Lake County **take no action** to the letter request from the Smoky Lake Legion President of the Smoky Lake Royal Canadian Legion Branch #227, dated November 2022, requesting a donation towards a dinner for individuals or families in the community who will be alone at Christmas, hosted at the Smoky Lake Legion; as Council has already provided a Family and Community Support Services (FCSS) Grant towards the event, in the amount of \$300.00, as per Council’s October 26, 2022, Motion #90-22.

Carried.

18th Annual Dart Tournament at Warspite

235-22: Serben That Smoky Lake County approve action taken by Administration in providing funds in the amount of \$100.00 to the Smoky Lake Food Bank on behalf of the 18th Annual Dart Tournament in Memory of Cathy Bullas, scheduled for November 26, 2022, held at the Smoky Lake Legion, in response to the correspondence received from the organizer Tom Bullas, on November 17, 2022.

Carried.

The Alberta RCMP App.

236-22: Fenerty That Smoky Lake County promote “The Alberta RCMP App” on social media and on the County website as an Alberta RCMP-GRC mobile application (Alberta RCMP) which provides an easy method of accessing Alberta Police and Public Safety information as well as a way for the public to engage with Alberta RCMP Crime Reduction initiatives.

Carried.

Minister of Municipal Affairs – Response to Support for Northern Lights Library System

237-22: Gawalko That Smoky Lake County acknowledge receipt of the letter from Rebecca Schulz, Minister of Municipal Affairs, dated November 10, 2022, responding to Smoky Lake County’s letter request dated October 18, 2022, asking for consideration of funding for the Northern Lights Library System.

Carried.

RMA District 5 Meeting

238-22: Serben That Smoky Lake County Council who can attend – attend the Rural Municipalities of Alberta (RMA) District 5 Meeting, scheduled for Friday, January 27, 2023, hosted by Beaver County, Kinsella Community Hall, 305 King Street, Kinsella Alberta.

Carried.

Town of Ponoka - Volunteer Fire Department and Ambulance Shortages

239-22: Serben That Smoky Lake County acknowledge receipt of the letter to the Minister of Health from Kevin Ferguson, Mayor, Town of Ponoka, dated November 23, 2022, concerning Volunteer Fire Department and Ambulance shortages.

Carried.

Evergreen Regional Landfill - Shredder Demonstration

240-22: Fenerty That Smoky Lake County approve action taken in Councillor Gawalko attending the garbage shredder demonstration held on December 7, 2022, in response to the email invitation from Paul Poulin, Manager, Evergreen Regional Landfill, dated November 23, 2022.

Carried.

Highway 28 - Significant Investment Required by the Alberta Government

241-22: Gawalko That Smoky Lake County acknowledge receipt of the letter to the Minister of Transportation and Premier of Alberta, from Craig Copeland, Mayor, City of Cold Lake, dated November 8, 2022, in respect to a “Call for Action: Highway 28 and significant investment required immediately by the Alberta Government”; and provide a letter of support addressed to same.

Carried.

Family and Community Support Services (FCSS) Program

242-22: Serben That Smoky Lake County acknowledge receipt of the letter from Rachelle Amyotte, Family and Community Support Services (FCSS) Program Coordinator for the Town of Smoky Lake, dated November 30, 2022, in response to County Council’s August 25, 2022, Motion #1000-22, in respect to the Town of Smoky Lake Youth Council; **and** extend an invitation for them to attend a future Council meeting as a delegation to discuss same.

Carried.

Smoky Lake Library Board – Additional Funding Request

243-22: Serben That Smoky Lake County **deny** the letter request from Lise van der Vaart, Library Manager, Smoky Lake Public Library, on behalf of their Board, dated November 24, 2022, to increase the County’s annual donation from the amount of \$1,500.00 (as per Council’s September 26, 2018, Motion #940-18), to the amount of \$2,250.00; and recommend the Board seek funding from corporations.

Carried.

Reynolds Mirth Richards and Farmer (RMRF) Municipal Law Seminar

244-22: Serben That Smoky Lake County **take no action** to attend Reynolds Mirth Richards and Farmer (RMRF) Municipal Law Seminar, scheduled for Friday, February 10, 2023, to be held in Edmonton, Alberta.

Carried.

JMD Group LLP, Chartered Professional Accountants

245-22: Gawalko That Smoky Lake County acknowledge receipt of the letter from JMD Group LLP, Chartered Professional Accountants, dated December 4, 2022, in respect to Audit Planning for the audit of the financial statements for Smoky Lake County for the year ending December 31, **2021.**

Carried.

Minister of Public Safety and Emergency Services

256-22: Serben

That Smoky Lake County acknowledge receipt of the letter from Honourable Mike Ellis, ECA, Minister of Public Safety and Emergency Services, dated December 2022, in respect to Provincial changes to victim services as a step forward to ensure victims have the help they need when they need it most.

Carried.

2022/2023 Fire Services Training Program Grant

257-22: Cere

That Smoky Lake County acknowledge receipt of the letter from Rebecca Schulz, Minister of Municipal Affairs, dated November 2022, announcing the 2022/2023 Fire Services Training Program Grant with an application deadline of January 13, 2023; and submit an application to the Program if applicable.

Carried.

9. Information Release:

Monthly Release of Information

258-22: Gawalko

That the following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, during the months of October / November / December 2022, be filed for information:

- R67-22: Aspen View Board Highlights –October 6, 2022.
- R68-22: RMA: Contact Newsletter: October 21, 2022.
- R69-22: RMA: Contact Newsletter: October 28, 2022.
- R70-22: RMA: President’s Update- November, 2022.
- R71-22: RMA: Contact Newsletter: November 4, 2022.
- R72-22: UCC Alberta – E-Bulletin: November 14, 2022.
- R73-22: North Saskatchewan River Heritage Research.
- R74-22: RMA: Contact Newsletter: November 18, 2022.
- R75-22: UCC Alberta – E-Bulletin: November 24, 2022.
- R76-22: RMA: Contact Newsletter: November 25, 2022.
- R77-22: Kara Leinweber, Land Administrator, Frontier Project Solutions, dated November 1, 2022 – Re: Wellsite Abandonment.
- R78-22: North Saskatchewan Watershed Alliance (NSWA) Newsletter, November 28, 2022 – Re: Biodiversity and Opportunities.
- R79-22: Victoria Mission Newsletter – No.62.
- R80-22: Alberta Bilingual Municipalities Association Meeting: November 30, 2022.
- R81-22: RMA: Contact Newsletter: December 2, 2022.

Carried.

10. Bills & Accounts:

259-22: Gawalko

That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, as follows, be filed for information:

County Council Meeting: December 14, 2022

Batch #	Cheque Numbers	Total of Batch
PMCHQ065	52684 to 52694	\$37,938.45
PMCHQ067	52695 to 52706	\$21,183.03
PMCHQ070	52707 to 52718	\$51,997.17
PMCHQ071	52719 to 52730	\$51,940.88
PMCHQ073	52731 to 52746	\$431,052.64

PMCHQ075	52747 to 52764	\$147,552.50
PMCHQ078	52765 to 52784	\$22,313.74
PMCHQ079	52785 to 52785	\$43,511.02
Total Cheques from 52684 TO 52785		\$807,489.43

Batch #	EFT Numbers	Total of Batch
221017	395 to 399	\$229,530.94
221025	400 to 413	\$61,537.73
221026	414 to 420	\$14,495.32
221102	421 to 436	\$61,603.06
221114	437 to 458	VOID
221117	459 to 478	\$210,152.46
221121	479 to 490	\$256,495.22
221201	491 to 513	\$59,455.70
Total EFTs from 395 to 513		\$577,319.51

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY016	My HAS	\$286.20
PMPAY017	My HAS	\$331.46
PMPAY018	My HAS	\$375.70
PMPAY019	My HAS	\$603.33
PMPAY020	My HAS	\$132.60
PMPAY022	My HAS	\$27.63
PMPAY023	My HAS	\$110.50
PMTRX0211	AB School Foundation	\$481,225.67
PMTRX0232	Enterprise Fleet Mgmt	\$285.20
PMTRX0233	Enterprise Fleet Mgmt	\$403.85
PMPAY024	My HAS	\$663.00
PMPAY	My HAS	\$1,270.75
Total Direct Debits		\$485,715.89

Grand Total Bills and Accounts	\$1,870,524.83
<i>(Note: From General Account)</i>	

Carried.

11. Date and Time of Next Meeting(s):

Reschedule - County Council Budget Meeting

260-22: Gawalko

That Smoky Lake County Council approve action taken in rescheduling the Council **Budget Meeting** from November 15, 2022, at 1:00 p.m. to December 6, 2022, at 9:00 a.m. held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Council Budget Workshop

261-22: Serben

That Smoky Lake County Council approve action taken in attending an internal workshop lead by Administration held on Tuesday, November 15, 2022, for the purpose of refreshing Council on budgetary processes/options.

Carried.

Schedule – Policy Committee Meeting

262-22: Fenerty

That a Smoky Lake County Policy Committee Meeting be scheduled for Tuesday, February 7, 2023, at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Cancellation of the Schedules Environmental & Park Meeting and Fire Protective Meetings

263-22: Serben

That Smoky Lake County Council approve action taken in cancelling the scheduled Environmental & Park Meeting and Fire Protective Meeting scheduled for December 13, 2022.

Carried.

Schedule County Council Regular & Meeting

264-22: Gawalko

That the next Smoky Lake **County Council Meetings**, be scheduled for **Thursday, January 26, 2023 at 9:00 a.m., and Wednesday, February 15, 2023, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

265-22: Cere

That the Smoky Lake County Council Meeting of December 14, 2022 be adjourned, time 2:53 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the purpose of Planning of Friday, December 16, 2022 at 9:23 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Friday, Dec. 16, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Executive Svcs/R.S.	Patti Priest	Virtually Present
Plan. & Dev. Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present
GIS Technician	Carole Dowhaniuk	Virtually Present

No Members of the Media were present.

No Members of the Public were present.

2. Agenda:

266-22: Cere

That the Agenda for Smoky Lake County Council Committee of the Whole Meeting for the purpose of Planning, for December 16, 2022, be adopted, as presented.

Carried Unanimously.

3. Minutes:

No Minutes.

4. Request for Discussion:

The Planning and Development Manager and Planning Technician, provided Council information including, but not limited to the following:

Five Small 'Big Ideas'

To Underpin a New Land Use Bylaw (LUB) & Municipal Development Plan (MDP):

- 1) Modernized of the 'front-end' or administrative matters.
re: updates under the *Modernized Municipal Government Act (aka 'The Act', 2017)* and the *Red Tape Reduction Implementation Act, 2021*.
 - Changes to the avenues of appeal (Land and Property Rights Tribunal).
 - Changes to permit processing timelines.
- 2) Easy-to-understand.
 - Simplify jargon, terminology, & definitions.
 - New definitions added, dealing with new and developing Uses.
 - Remove of confusing or redundant definitions.
 - Elimination of definitions that are not referenced elsewhere in the Bylaw
- 3) Updated Maps & Graphics.
 - GIS has advanced massively since 2012, and an image is worth a thousand words.
 - More readable maps and graphics will improve user accessibility and understanding of the Bylaws
- 4) Indigenous Engagement & Relationship Building.
 - 2023 Regional Indigenous Framework Study
 - *Alberta Community Partnership (ACP) Grant led by Village of Vilna.*
 - o Requirement under the MGA to notify adjacent Indigenous communities (First Nations and Metis Settlements) when adopting a new LUB/MPC (S. 636(1)) ...we have *opportunity to go further.*

- 5) Land Use Districts that are informed by data & sound rational.
- North Saskatchewan Watershed Alliance (NSWA) Riparian Setback Calculator.
 - 2020 Regional Stormwater Study.
 - *Alberta Community Partnership (ACP) Grant to be led by the Town of Smoky Lake.*
 - 2022 Beaver River and 2012 North Saskatchewan River Integrated Watershed Management Plans (IWMPs)
 - 2023 Waskatenau Creek Connectivity Study
 - *Alberta Community Partnership (ACP) Grant to be led by the Village of Waskatenau.*
 - 2023 Agricultural Suitability and Environmental Sensitivity Study
 - *Alberta Community Partnership (ACP) Grant to be led by Smoky Lake County.*
 - Possibility for MDP Subdivision Regulations based on soil quality, etc.

Proposed Timeline:

- Apply for 2022/23 ACP Grants, which if successful, will aim to be complete by Q4 of 2023.
- Public Engagement during Q2 – Q3 of 2023.
- Return to Committee in Q4 of 2023 (i.e., October) with a revised MDP and LUB for First Reading.

One Member of the Public, virtually joined the meeting, time 11:18 p.m.

Tate Murphy, Bylaw Enforcement Officer, virtually left the meeting, time 11:25 a.m.

5. Issues for Information:

No Issues for Information.

6. Correspondence:

No Correspondence.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session

ADJOURNMENT

267-22: Cere

That the Smoky Lake County Council Committee of the Whole for the purpose of Planning Meeting of December 16, 2022, be adjourned, time 12:17 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

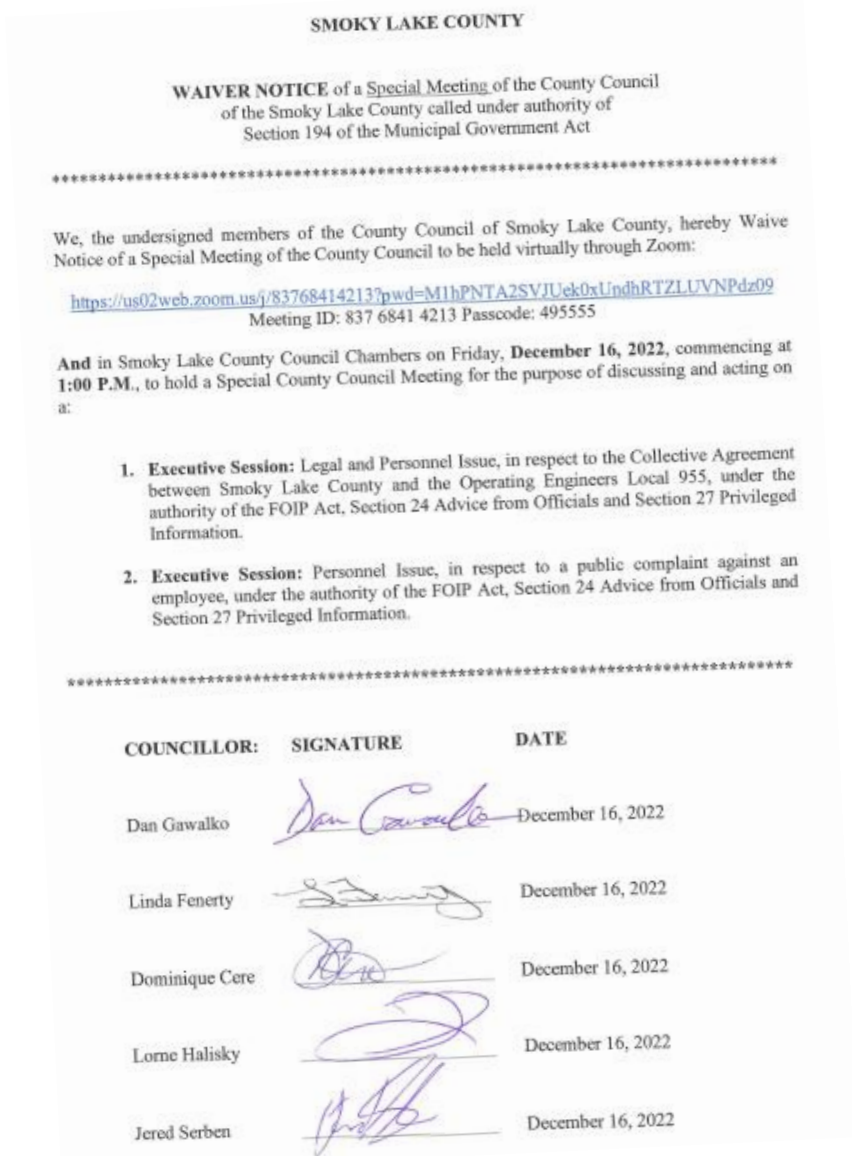
Minutes of the **Special County Council Meeting** held on Friday, **December 16, 2022** at 1:00 P.M. held in County Council Chambers as well as virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Friday, Dec. 16, 2022</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Executive Services /R.S.	Patti Priest	Virtually Present

WAIVER NOTICE

County Councillors signed a “Waiver Notice” as per accompanying attendance sheet, and displayed below:



Agenda as per Waiver:

268-22: Fenerty

That the Smoky Lake County Agenda as listed on the “Waiver Notice” for Friday, December 16, 2022, Special Council Meeting be adopted as presented.

Carried Unanimously.

Executive Session:

Legal and Personnel Issues

269-22: Gawalko That Smoky Lake County Council go into Executive Session to discuss Two issues:

1. Legal and Personnel Issue, in respect to the Collective Agreement between Smoky Lake County and the Operating Engineers Local 955, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information; and
2. Personnel Issue, in respect to a public complaint against an employee, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information;

In the presence of all Council and the Chief Administrative Officer, time 1:01 p.m..

Carried.

270-22: Serben That Smoky Lake County Council go out of Executive Session, time 1:55 p.m.

Carried.

Public Complaint Against an Employee

271-22: Cere That Smoky Lake County Council direct the Chief Administrative Officer to provide notice to the complainant as discussed on December 16, 2022, in Executive Session, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information, for the Personnel Issue, regarding a public complaint against an employee; as the matter has been resolved.

Carried.

Operating Engineers Union Local 955 – Wage Increase of 1%

272-22: Gawalko That Smoky Lake County Council approve a one-time 1% (one percent), non-cumulative wage increase, effective January 1, 2023 to December 31, 2023, for the Employees employed under the Operating Engineers Union Local 955 Collective Agreement with Smoky Lake County; and further approve for the Operating Engineers Union Local 955 to provide an adjusted Hourly Salary Schedule reflecting same by December 20, 2022 to the Finance Manager to enable processing to occur prior to January 01, 2023.

Carried.

Meeting with Operating Engineers Union Local 955 Employees & Union Representative

273-22: Fenerty That Smoky Lake County Council direct the Chief Administrative Officer to conduct a meeting at the Public Works Shop with the County's Operating Engineers Union Local 955 Employees and their Union Representative in December 2022 or January 2023, to review and discuss the one-time 1% wage increase, effective January 1, 2023 to December 31, 2023, and the top up provision to the Grader Operators.

Carried.

Adjournment:

274-22: Serben That the Smoky Lake County Special Council Meeting of Friday, December 16, 2022, be adjourned, time 2:00 p.m..

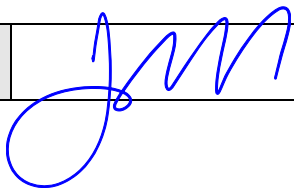
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION		DATE	January 26, 2023	4.1
TOPIC	RMA Spring Convention			
PROPOSAL	<p>BACKGROUND:</p> <p>The RMA hosts two conventions per year, one in spring and one in fall, at the Edmonton Convention Centre in Edmonton, Alberta. Each convention sees a variety of plenary addresses and workshops, as well as the ministerial forum and resolutions session. In addition to these events, the fall convention hosts the opposition party leader panel, as well as our RMA Board elections and partners program. Starting in Fall 2021, the RMA and Canoe Tradeshow is held during the fall convention to better serve our members as they go through the budget process within their municipalities.</p> <p>Their 2023 spring convention is scheduled for March 20 to 22, 2023 at the Edmonton Convention Centre in downtown Edmonton.</p> <p>The cost for a hotel room can range anywhere from \$248 to \$289 per night. The 2022 registration cost was \$771.75 per person and the 2023 cost has not been released yet.</p> <p>PROPOSAL:</p> <p>Administration recommends Council and relevant administration attend the RMA (Rural Municipalities of Alberta) spring convention.</p>			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Policy Statement No. 08-18-08: Council Remuneration and Expenses		
BENEFITS	Provides an opportunity to network with other municipalities and to lobby government officials and government representatives to the benefit of Smoky Lake County and its residents.			
DISADVANTAGES				
ALTERNATIVES		Not attend.		
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	\$ _____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS		N/A		
COMMUNICATION STRATEGY		N/A		
RECOMMENDATION				
<p>That Smoky Lake County Council and relevant Administration who can attend – attend the Rural Municipalities of Alberta (RMA) Spring Convention scheduled for March 20-22, 2023 to be held at the Edmonton Convention Centre, in Edmonton Alberta.</p>				
CHIEF ADMINISTRATIVE OFFICER				

• **Spring Convention**

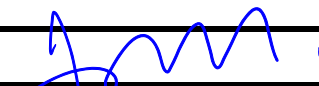
RMA 2023 Spring Convention

The RMA's 2023 Spring Convention is March 20-22 at the Edmonton Convention Centre. Registration will open in the new year.

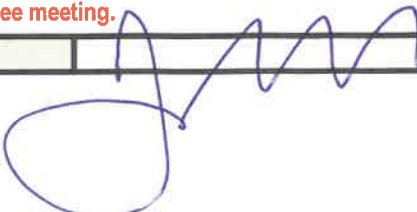
Accommodations

We have room blocks at several hotels in and around the convention centre in downtown Edmonton. Please visit our [accommodations page](#) for all the details.

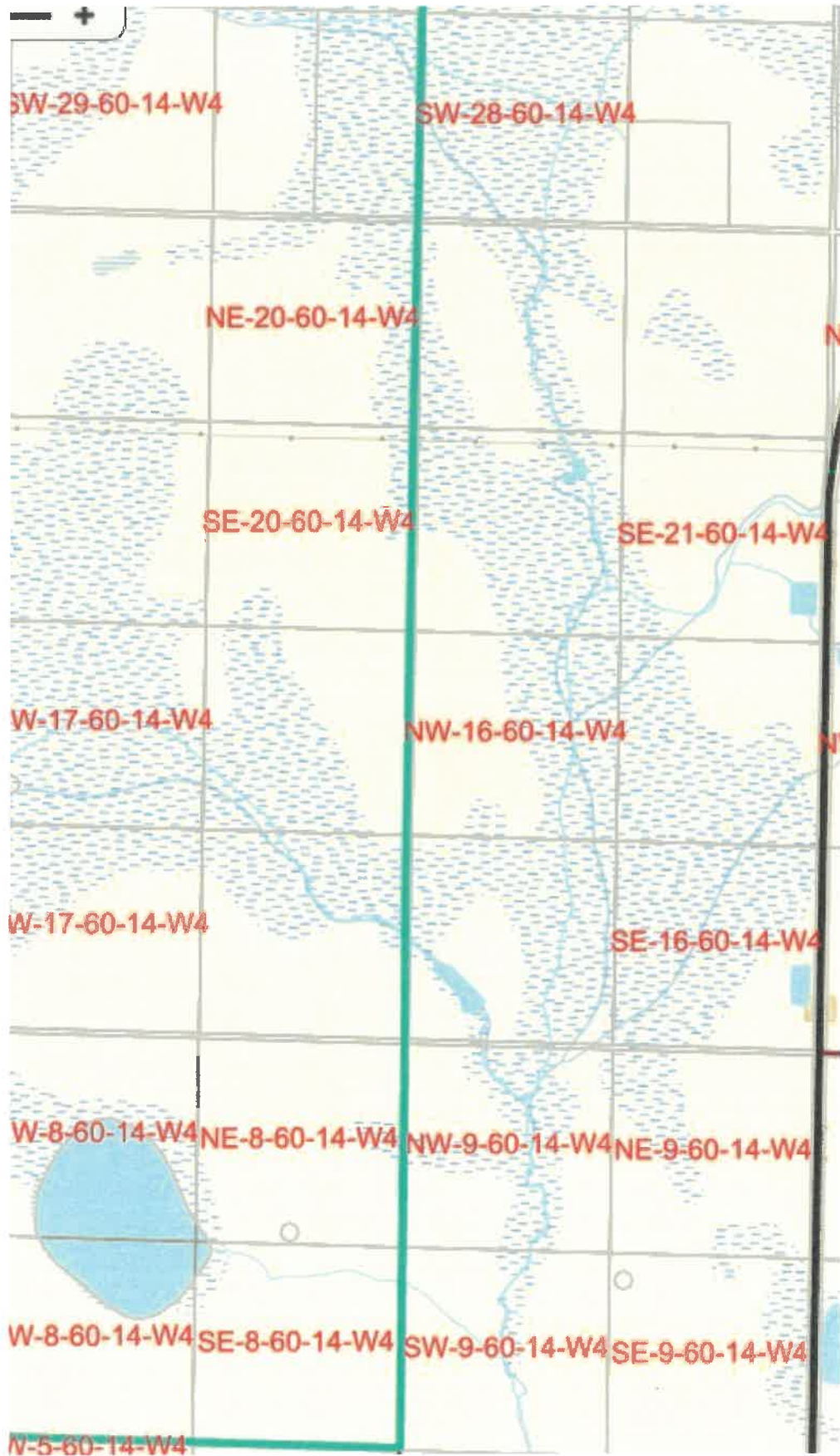
REQUEST FOR DECISION		DATE	January 26, 2023	4.2
TOPIC	Subdivision and Development Appeal Board (SDAB) Bylaw 1422-22			
PROPOSAL	<p><i>That Smoky Lake County differ Bylaw 1422-22 to a future meeting of Council.</i></p> <p><u>BACKGROUND</u></p> <ul style="list-style-type: none"> • The SDAB hears appeals of certain subdivision and development files. • To be eligible to sit at a hearing, board members must receive training that is compliant with Ministerial Order MSL:019/18. <ul style="list-style-type: none"> ○ Administration conducts this training in-house from time to time, which typically takes 4 hours (x2) of staff time, with the most recent having been in Q1 2022. ○ The SDAB Clerk is tasked with administration of the Board. ○ Smoky Lake County sometimes struggles to recruit enough members. ○ Sharing membership rosters could help ensure that a sufficient pool of members will be available to schedule hearings within the legislatively required deadlines, or if biases are declared on a particular file, that the board can still meet quorum. • In November 2022, Administration approached our neighboring rural municipalities to explore interest in cross-appointing membership to each other's SDAB. • In December 2022, Council gave First Reading to proposed Bylaw 1422-22. • In early January 2023, Administration sought legal review on revising certain provisions of the SDAB Bylaw, including the draft meeting script. Once this input is available, the proposed bylaw will be brought back with any changes for Council's consideration. <ul style="list-style-type: none"> ○ In the meantime, existing SDAB Bylaw 1347-19 continues to be in force. <p><u>ATTACHMENTS</u></p> <ul style="list-style-type: none"> • None. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom Vision: Leading the way in positive growth with healthy, sustainable, rural living. Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.</p>				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		<u>Municipal Government Act</u>		
BENEFITS	<ul style="list-style-type: none"> • Greater impartiality for SDAB Decisions • Greater capacity to schedule SDAB Hearings within legislated timelines. 			
DISADVANTAGES	<ul style="list-style-type: none"> • Nil. 			
ALTERNATIVES	<ul style="list-style-type: none"> • Defer a decision or take no action. 			
FINANCE/BUDGET IMPLICATIONS				

Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: \$ _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<ul style="list-style-type: none"> • Advocacy to the Province of Alberta • Intermunicipal Advocacy
COMMUNICATION STRATEGY	<ul style="list-style-type: none"> • Nil.
RECOMMENDATION	
<p>That Smoky Lake County differ Bylaw 1422-22 to a future meeting of Council.</p>	
CHIEF ADMINISTRATIVE OFFICER	



REQUEST FOR DECISION		DATE	January 26, 2022	4.3
TOPIC	Recreational Trail Roadway License Agreement Application RLA-001-23 – Undeveloped Road Allowances located on: Portion #1 - Range Road 144: Between Township Road 601 and Township Road 620 Portion #2 - Range Road 145: Between the Iron Horse Trail and Township Road 601 Portion #3 - Township Road 601: Between Range Road 144 and Range Road 145			
PROPOSAL	<ul style="list-style-type: none"> That the Smoky Lake Trail Twisters Snowmobile Club be issued a Recreational Trail Roadway License Agreement RLA-001-23 for portions of undeveloped government road allowance, as shown on the attached maps © Attachment 1 in accordance with Smoky Lake County Policy 07-03: <i>Recreational Trail Roadway License Agreement</i>. <p>BACKGROUND</p> <ul style="list-style-type: none"> An application for a Recreational Trail Roadway License Agreement was submitted on January 8, 2023, from the Smoky Lake Trail Twisters Snowmobile Club. © Attachment 2 According to the application form, the applicants intend to use the roadway during the winter months only for the use as snowmobile trails. A copy of Smoky Lake County Policy No. 07-03: <i>Recreational Trail Roadway License Agreement</i> is attached for reference. © Attachment 3 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<ul style="list-style-type: none"> Nil 				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Municipal Government Act Part 3 - Division 2 - Roads Section 18 - Control of roads		
BENEFITS	<ul style="list-style-type: none"> Utilization of an otherwise undeveloped road allowance to allow recreational pursuits of residents and visitors. 			
DISADVANTAGES	<ul style="list-style-type: none"> Nil. 			
ALTERNATIVES	<ul style="list-style-type: none"> Refuse the requested Road License Agreement RLA-001-23. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	_____	Capital Costs:	_____	
Budget Available:	_____	Source of Funds:	_____	
Budgeted Costs:	_____	Unbudgeted Costs:	_____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<ul style="list-style-type: none"> Nil. 			
COMMUNICATION STRATEGY	<ul style="list-style-type: none"> Nil. 			
RECOMMENDATION				
<p>That Smoky Lake County Council APPROVE the Recreational Trail Roadway License Agreement with the Smoky Lake Trail Twisters Snowmobile Club for the purpose of utilizing the undeveloped road allowances, as shown on the attached maps, which will form part of the Recreational Trail Roadway License Agreement, for the purposes of snowmobiling, for a twenty (20) year term: January 26, 2023, expiring on January 26, 2043, unless otherwise terminated sooner; and further to instruct administration to review Policy No. 07-03: <i>Recreational Trail Roadway License Agreement</i> and provide its recommendations at a future Policy Committee meeting.</p>				
CHIEF ADMINISTRATIVE OFFICER				

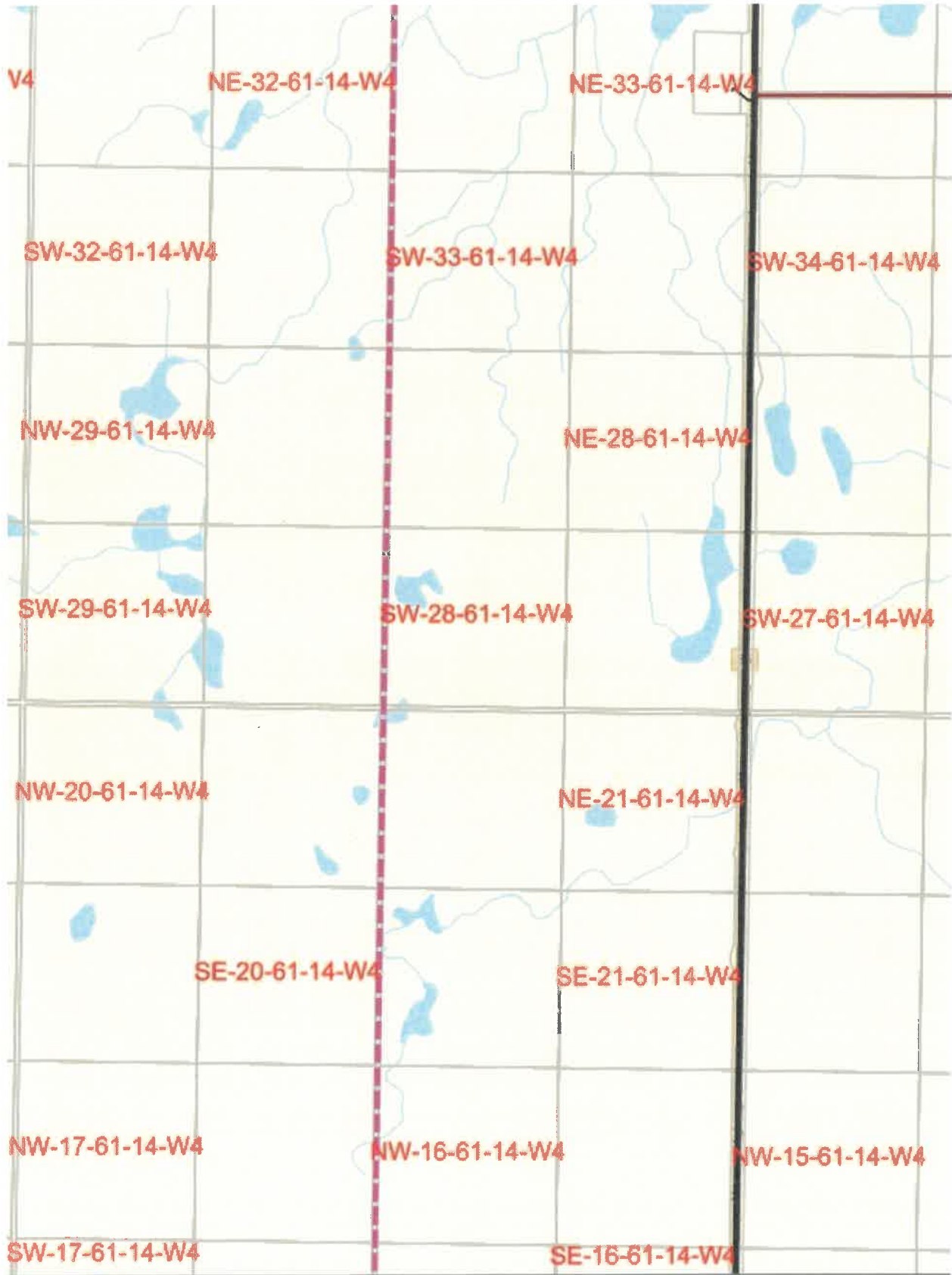
PORTION #1 - RGE RD 144 BETWEEN TWP RD 601 & TWP RD 620



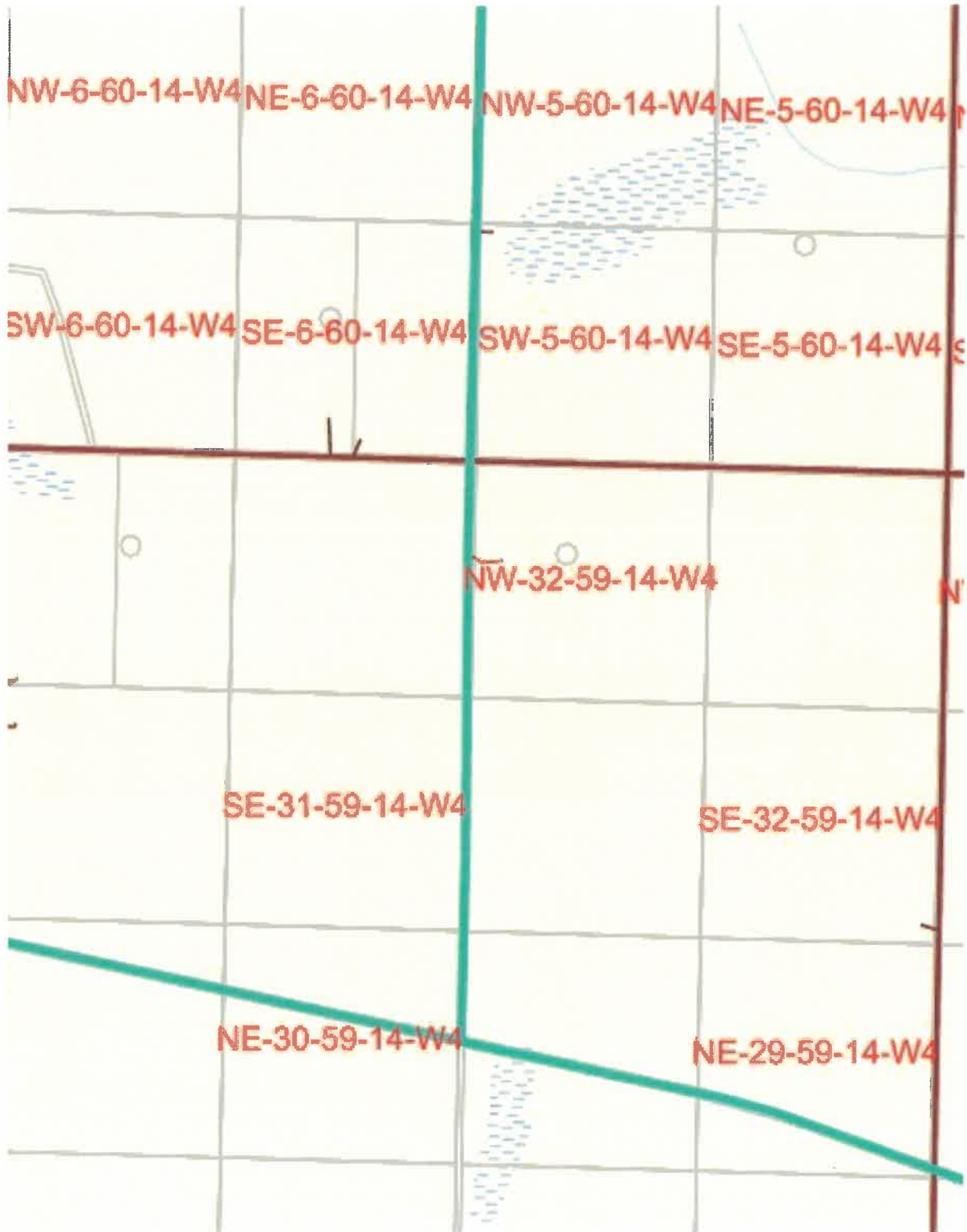
PORTION #1 - RGE RD 144 BETWEEN TWP RD 601 & TWP RD 620



PORTION #1 - RGE RD 144 BETWEEN TWP RD 601 & TWP RD 620



PORTION #2 - RGE RD 145 BETWEEN IRON HORSE TRAIL & TWP RD 601



PORTION #3 - TWP RD 601 BETWEEN RGE RD 144 & RGE RD 145



Section 03

Policy 44-02



Application for Roadway License Agreement

1. License Applicant

Name: Smoky Lake Trail Twisters Snowmobile Club

Address: Po. Box 1004 Smoky Lake, Alberta

Postal Code: T0A 3C0 Phone: Vern Billey 780-656-5900

2. Description of roadway requested to be under license.

Range Road 144 between Township Road 601 and Township Road 620 (Undeveloped)

Range Road 145 between Iron Horse Trail and Township Road 601 (Partly Developed)

Township Road 601 between Range Road 144 and Range Road 145 (Developed)

Please attached a map to accompany this application.

See Attached Map

3. Purposes(s) for this application:

a. Snowmobile Trail (Winter Use Only)

b. _____

4. Confirmation signatures from adjacent landowner(s) agreeing to your application.

_____	_____	_____	_____
Print Name	Legal Description	Signature	Date
_____	_____	_____	_____
Print Name	Legal Description	Signature	Date
_____	_____	_____	_____
Print Name	Legal Description	Signature	Date
_____	_____	_____	_____
Print Name	Legal Description	Signature	Date

License Applicant Signature

Date

SMOKY LAKE COUNTY



Title: Recreational Trail Roadway License Agreement	Policy No.: 03-01
Section: 07	Page No.: 1 of 10

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To provide a procedure for granting a License or Permit for the temporary occupation or use of a portion of a Road Allowance for Recreational Trail purposes.
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Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 The County Council did by Bylaw establish the procedure to grant Licenses for the temporary occupation or use of Road Allowance(s) when they are not required for public use.
- 1.2 The *Highway Traffic Act*, Revised Statutes of Alberta, 1980, Chapter H-7 Section 16(1)(q) provides that a Council may make Bylaws granting a license for the temporary occupation or use of a highway when it is not required for public use, if the license is terminable on thirty (30) days notice in writing.

2. OBJECTIVES:

- 2.1 Smoky Lake County recognizes the importance that trails provide opportunities for outdoor activities that contribute to and encourage healthy and active lifestyles.
- 2.2 Best practices approach developed to retain a mutually supportive relationship between trail users and landowners.
- 2.3 Provides a trail network link of transportation to access connecting corridors, i.e. *Iron Horse Trail*.

3. PROCEDURE:

3.1 Grant of License

Smoky Lake County is hereby authorizes to grant licenses in the form attached as ***“Schedule B: Recreational Trail Roadway License Agreement”*** for the temporary occupation or use of road allowances, public highways, or a portion of a road allowance or highway when they are not required for public use, providing the license is terminable on thirty (30) days notice in writing.

Title: Recreational Trail Roadway License Agreement	Policy No.: 03-01
Section: 07	Page No.: 2 of 10

Policy Statement and Guidelines:	
3. PROCEDURE <i>Cont.:</i>	
3.2	<p><u>Application Permission</u></p> <p>Recreational Organizations/Clubs must complete and submit an application in the form attached as <i>“Schedule A: Application for Recreational Trail Roadway License Agreement”</i> indicated that the signatures of adjacent landowners to the proposed recreational trail development have been sought and that those adjacent landowners have been approached in the regards specified.</p>
3.3	<p>The Application for “Recreational Trail Roadway License Agreement” shall be taken to Council and Council shall decided on any further conditions, consultations or procedures necessary before approving the Application and executing the Recreational Trail Roadway License Agreement.</p>
3.4	<p>Final approval shall be made by Smoky Lake County Council by executing the Recreational Roadway License Agreement, upon obtaining any approvals and permits necessary from the affected landowners (<i>if the proposed trail goes through private lands</i>), the Province of Alberta and the Government of Canada (<i>in the case of unoccupied crown lands</i>) for the construction and development of the trail and a copy of such approvals and permits shall have been delivered to Smoky Lake County.</p>
3.5	<p>Approved Applicants shall adhere accordingly to <i>Policy 07-01: Designated Recreational Trails</i>. Any inspections or other relevant activity that shall be undertaken under Policy 07-01 shall be undertaken by the Approved Applicant as per the Recreational Trail Roadway License Agreement.</p>

	Date	Resolution Number
Approved	January 21, 2010	# 269-10 - Page # 9224
Amended		
Amended		



Schedule "A" Application for Recreational Trail Roadway License Agreement

1. License Applicant

Name: _____

Address: _____

Postal Code: _____ Phone: _____

2. Description of roadway requested to be under license.

Four horizontal lines for describing the roadway.

Please attach a map to accompany this application.

3. Purposes(s) for this application:

a. _____

b. _____

4. Signatures from adjacent landowner(s) agreeing to your application.

Table with 4 columns: Print Name, Legal Description, Signature, Date. It contains four rows for adjacent landowners.

License Applicant Signature

Date



Recreational Trail Roadway License Agreement

THIS AGREEMENT made this _____ day of _____, A.D. 20__.

BETWEEN:

SMOKY LAKE COUNTY

a Municipal Corporation in the Province of Alberta
(hereinafter referred to as "the County")

OF THE FIRST PART

AND

Recreational Organization/Club

A Society incorporated under the laws of
the Province of Alberta,

of _____
(hereinafter referred to as "the Club")

OF THE SECOND PART

WHEREAS the Council of the County has the control and management of roadways within the municipal boundaries of the County;

AND WHEREAS the undeveloped road allowances located on:

is a roadway located within the municipal boundaries of the County and is subject to the management and control of the County as described above (hereinafter referred to as "the Trail") for a trail to be used by recreational traffic;

AND WHEREAS the Club desires to use a portion of the roadway under the terms and conditions contained herein; to develop and use as a _____ trail on an undeveloped road allowance with the boundaries of Smoky Lake County.

AND WHEREAS that portion of the roadway is not currently required for public use and the County is prepared to grant the Club a license for the temporary occupation or use of that portion of the roadway, subject to the terms and conditions contained herein;

AND WHEREAS the County has granted approval to the Club for the use and development of the said road allowance as the trail to be used by recreational traffic on the terms and subject to the conditions hereinafter set forth;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:

1. Prior to the commencement of the construction and development of the Trail, the Club shall supply the County with such plans and specifications as the County may require, showing the construction and development of the Trail. The plans and specifications shall comply with the design standards established by the County for the Trail, which standards will include landscaping, brush clearing, erosion controls, planting of vegetation, buffers, trail markers, traffic control devices and signage as described on **Exhibit "1"** attached.
2. The Club shall not proceed with the construction and development of the Trail until the County has approved the plans and specifications in writing and until such time as the Club shall have obtained any approvals and permits necessary from the affected landowners, the Province of Alberta and the Government of Canada (*in the cases where a proposed Trail goes through private or unoccupied crown land*) for the construction and development of the Trail and a copy of such approvals and permits shall have been delivered to Smoky Lake County.
3. The Club shall ensure that the construction and development of the Trail is carried out in accordance with the plans and specifications approved by the County and that the development does not result in any erosion or degradation of the natural environment other than to the extent necessary to comply with the plans and specifications approved by Smoky Lake County.

If the trail is to be developed on or through private land, then the Club shall also obtain written consent for the landowner(s) for the development of the trail.

4. In consideration of the rights herein conferred upon the Club, the Club shall pay to the County the following amounts at the following times, namely:

\$ _____

5. The Club acknowledges and agrees that its rights to enter upon and use the trail area shall not confer upon the Club any exclusive right whatsoever in respect to the use or occupation of the trail area, and that the Club shall have no claim to the trail area other than as herein provided.

NOTE: The Club shall provide legal access to the Public and Crown to the lands and lake abutting the "trail area"; where such land or lakes abut the "trail area".

6. The County shall have the full right to occupy and use the trail area in any manner whatsoever deemed appropriate by the County; provided that the County shall not unreasonably interfere with the rights herein conferred upon the Club.
7. The Club shall, at all times, ensure that the trail is kept and maintained in a neat and tidy condition and that no refuse or garbage is left on the trail or on the land adjacent to the trail.
8. The Club shall, at all times, maintain and carry insurance coverage for public liability and property damage with insurable limits in an amount not less than _____ million for each occurrence or incident, which shall name the County as an insured party and the Club shall provide proof of such insurance to the satisfaction of the County upon demand.
9. The Club shall keep a record of all complaints by third parties regarding the use of the trail by the Club, such record to include, for each complaint, the location, nature and response by the Club to the complaint. All such records shall be forwarded to the County by the Club on or before June 1st of each calendar year or earlier if requested by the County.
10. The Club shall notify the County of any accidents occurring on the trail and supply the County with such particulars of such accidents as the County may require.
11. The Club acknowledges and agrees that the license and approval granted to the Club for the use and development of the trail is not an exclusive license and the Club shall not place any markers or signs on the trail that restrict the use of the trail to Club members.
12. The Club acknowledges that the County may deem it necessary or appropriate, from time to time, to cause or allow third parties to construct or install permanent underground or above ground utility lines, pipelines facilities and transmission lines which will cross the trail area; or to perform such other work upon the trail area as may be deemed necessary at the sole discretion of the County, and the Club acknowledges and agrees that the Club shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the County or any person to whom the County has granted such permission.

13. The Club shall not be responsible for any loss or damage to property or to the natural environment which occurs outside of the snowmobile season and the Club shall be responsible for any loss or damage to property or the environment which loss or damage is caused by a member of the Club during the snowmobile season.
14. The Club shall at all times hereafter indemnify and hold harmless Smoky Lake County against all actions, claims, demands, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Club, its agents, employees, invitees or contractors, whether or not such things are done in the exercise or purported exercise of the rights herein conferred upon the Club and whether occasioned by negligence or otherwise which arise as a result of the use and development by the Club of the Trail.
15. The Club acknowledges and agrees that all property of the Club which may hereafter be located on, under, over or adjacent to the trail area shall be at the sole risk of the Club and that the County shall not be liable for any loss or damage thereto howsoever occurring and the Club hereby releases the County from all actions, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage, except and to the extent of which such loss or damage is caused by the neglect or fault of the County or its servants or agents.
16. Notwithstanding anything to the contrary contained herein, it is understood between the County and the Club that the County shall have the absolute right and privilege to terminate this **Recreational Roadway License Agreement** herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Club **Thirty (30) days** written notice of such termination.
17. In the event of the termination of this Agreement by the County, pursuant to paragraph 16 of this Agreement, the Club shall cease maintenance and repairs to the trail allowing the trail to return to a natural state, and all signs, posts and indicators shall be removed.
18. The Club acknowledges and agrees that the total rights secured by the Club are only such rights as are specified herein and that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.
19. The Licensee agrees that it shall not erect any buildings, improvements or structures on the trail area, without the express written consent of the County. If the Club is permitted to erect any buildings, improvements or structures, the same are to be constructed in a workman-like manner so as to minimize damage to the trail area, and the Club shall, after any such work, restore the trail area to a level and condition equivalent to that which existed prior to the commencement of any such construction.

- 20. The Club agrees that it will at all times and in all respects abide by all laws, bylaw, legislative and regulatory requirements of any governmental or other competent authority relating to the use and occupation of the Licensed Area.
- 21. Any notices or other communications required or permitted under this Agreement to be given by one party hereto to the other shall be in writing and shall either be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing, provided that normal postal service is in existence at the time. Notice shall be given:

TO THE COUNTY AT : SMOKY LAKE COUNTY
 Box 310 Smoky Lake, Alberta T0A 3C0

or delivered to: SMOKY LAKE COUNTY
 4612 McDougall Drive, Smoky Lake

TO THE CLUB AT: _____

or delivered to: _____

Any party may change its address for service from time to time upon notice to the effect. In the event of disruption of normal postage service, any party giving notice hereunder shall be required to deliver the same.

- 22. This Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, successors and permitted, as the case may be, assigns.
- 23. Each of the Parties shall, upon the reasonable request of the other Parties, make, do, execute or cause to be made, done or executed all such further and other lawful acts, deeds, things, documents and assurances of whatsoever nature and kind for the better or more perfect or absolute performance of the terms and conditions of this Agreement.

IN WITNESS WHEREOF the parties hereto have signed their names and affixed their seals by the hands of their property officers, duly authorized on that behalf; and hereby have executed this Agreement as of the day first above written.

SMOKY LAKE COUNTY

Per: _____
Reeve

Per: _____
Chief Administrative Officer

WITNESS

CLUB: _____

Per: _____
President

Per: _____
Vice-President

EXHIBIT "1"

For the portion of:

Legal Description: _____

Specifications and standards:

-
-
-
-
-

For the portion of:

Legal Description: _____

Specifications and standards:

-
-
-
-
-

For the portion of:

Legal Description: _____

Specifications and standards:

-
-

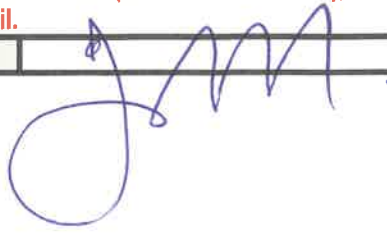


REQUEST FOR DECISION		DATE	January 26, 2023	4.4
TOPIC	Bylaw 1429-23: Road Closure – Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)			
PROPOSAL	To close the portions of the undeveloped government road allowance lying adjacent to the east side of the lands legally described as RL-10-58-17-W4M (River Lot 10, Victoria Settlement), and to the west of Lot 1, Block 1, Plan 1422795, from the northernmost point of said River Lot 10 to the southernmost point of said River Lot 10.			
BACKGROUND	<p>December 14, 2022 – Smoky Lake County Council Meeting</p> <p>Motion #189-22: <i>“That Smoky Lake County initiate a partial road closure of the government road allowance adjacent River Lot 10, to be transferred to the Metis Nation of Alberta (MNA) in accordance with the Municipal Government Act: Subdivision and Development Regulations, and Policy Statement 61-10-01: Disposition of County Owned Property and Policy Statement 03-16: Road Closure or Cancellation.”</i></p> <ul style="list-style-type: none"> • A copy of Smoky Lake County Policy Statement No. 03-16: <i>Road Closure or Cancellation</i> is attached for reference © Attachment 1 • A copy of proposed Bylaw 1423-22 is attached for reference. © Attachment 2 <p>NEXT STEPS:</p> <ol style="list-style-type: none"> 1. First Reading of Bylaw 1429-23 – January 26, 2023. 2. Public Hearing on proposed Bylaw 1429-23 (date to be determined by Council) 3. Bylaw will be sent to Alberta Transportation for their review and signature. 4. 2nd and 3rd Reading of proposed Bylaw 1429-23. 5. File will be sent to Land Titles office for processing. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
Nil				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		MGA Sections 18, 22, 216.4, 606		
BENEFITS	<ul style="list-style-type: none"> • Supports Council’s Strategic Plan – Priority Economic Development – Victoria District Economic Development Plan • Provides certainty to Metis Crossing 			
DISADVANTAGES	<ul style="list-style-type: none"> • Loss of potential future connectivity between the Victoria Trail and TWP RD 582 			
ALTERNATIVES	<ul style="list-style-type: none"> • Take no action. • Make changes to the requested road closure area. • Consider leasing the undeveloped road allowance 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs: _____		Capital Costs: _____		
Budget Available: _____		Source of Funds: _____		
Budgeted Costs: _____		Unbudgeted Costs: _____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	Following First Reading of the proposed Bylaw and after a Public Hearing has been held on the proposed Bylaw and comments have been received from applicable agencies, the proposed Bylaw will be forwarded to the Minister of Transportation for approval.			
COMMUNICATION STRATEGY	Notice of a Public Hearing must be advertised in the local newspaper for two consecutive weeks, as well as being advertised on the County’s website, in accordance with section 216.4 and section 606 of the <i>Municipal Government Act</i> .			

RECOMMENDATION

That Smoky Lake County Council give **FIRST READING** to Bylaw 1429-23: Road Closure – Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement), and to schedule a Public Hearing on a date to be determined by Council.

CHIEF ADMINISTRATIVE OFFICER

A handwritten signature in blue ink, appearing to be 'J. M.', is written over the signature line and extends slightly below it.



SMOKY LAKE COUNTY

Title: Road Closure or Cancellation	Policy No.: 16-04
Section: 03	Code:
Page No.: 1 of 11	

E

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To provide a process to close a Government Road Allowance, or cancel a surveyed Road Plan.
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Policy Statement and Guidelines:
<p>1. DEFINITIONS</p> <p>1.1 Government Road Allowance – 66 feet wide</p> <p style="margin-left: 20px;">1.1.1 in a north-south direction, with one mile between each column of sections east to west, commencing on the eastern range boundary. Also known as Range Roads.</p> <p style="margin-left: 20px;">1.1.2 in an east-west direction, two miles between each 2nd row of sections south to north, commencing on the southern township boundary. Also known as Township Roads.</p> <p>1.2 Road Plan – Surveyed areas acquired for public purposes such as new roads, road widening, diversion and drainage ditches which are undertaken by the municipality under the authority of the <i>Municipal Government Act</i>.</p> <p style="margin-left: 20px;">When a municipality or the Crown acquires land for a road or other public work by an agreement with the owner, title to the land is vested in the city, or in the case of any other municipality, the Crown in right of Alberta by filing a plan of survey at the Land Titles Office.</p> <p>1.3 Road – means land</p> <p style="margin-left: 20px;">1.3.1 shown as a road on a plan of survey that has been filed or registered in a Land Titles Office, or</p> <p style="margin-left: 20px;">1.3.2 used as a public road,</p> <p style="margin-left: 20px;">1.3.3 as or within a Government road allowance,</p> <p style="margin-left: 20px;">and includes a bridge forming part of a public road and any other structure incidental to a public road.</p> <p>2. TEMPORARY ROAD CLOSURE</p> <p>2.1 Council, may by resolution or a Designated Officer if authorized by Council resolution, temporarily close the whole or a part of a road at any time that a construction or maintenance project on or adjacent to the road may create a hazard.</p>

Title: Road Closure or Cancellation		Policy No.: 16-04
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3. **PERMANENT ROAD CLOSURE / CANCELLATION BY RESOLUTION –
*Municipal Government Act, Section 24***

Council, may by resolution, with the approval of the Minister of Transportation, close the whole or any part of a Road described in a surveyed Road Plan that the Council determines is no longer required for use by the travelling public owing to the existence of an alternative route.

PROCEDURE

- 3.1 A Landowner may request the County to consider cancellation of the whole or any part of an undeveloped Road Plan or the County may initiate the action.
- 3.2 A Request for Decision (*as per Policy Statement No. 01-27: Request For Decision*) shall be presented to Council for consideration for Road Closure by Resolution, see attached *Schedule "A": Sample Resolution*.
- 3.3 The road is usually returned to the title from which it was excepted (i.e. the ¼ section). Consolidation with the adjacent land parcels may require a Descriptive Plan or a Plan of Survey. When using a Descriptive Plan, Land Titles should be consulted to ensure that the description is suitable for registration.
- 3.4 No advertising is necessary, but an agreement or consent must be obtained from the landowner(s) affected. If there is more than one adjacent owner, direction from the municipality as to the disposition of the Road shall be provided to affected landowners, and consent from all affected landowners is required, see attached *Schedule "B": Sample Resolution Letter & Consent*.
- 3.5 The municipality is responsible for ensuring that all third party interests and the interests of anyone who might be adversely affected are protected.

A letter, as per *Schedule "C": Sample Letter of Referral* shall be sent to the following Referral Agencies, as per *Schedule "F": Referral List*:

- 3.5.1 Telecommunication providers (Telus).
- 3.5.2 Power Authority (ATCO).
- 3.5.3 The owner/operator of any pipeline or right-of-way which crosses the subject closure area.

Title: Road Closure or Cancellation		Policy No.: 16-04
Section: 03	Code:	Page No.: 3 of 11

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Policy Statement and Guidelines:

3.6 If easements or conditions are required by any of the Referral Agencies, the County must attach the proper documentation to accompany the Resolution when submitting it to Alberta Transportation for approval. Easements are granted by the “**Minister of Transportation**”.

3.7 The complete package to be sent to Alberta Transportation shall include:

3.7.1 Original or certified copy of the Resolution;

3.7.2 Copies of the Notices sent to all Referral Agencies;

3.7.3 Copies of written consent by affected Landowner(s); and

3.7.4 Copies of written responses from all required Referral Agencies.

And shall be sent to:

District Operations Manager, Athabasca Unit
 Alberta Transportation
 Unit #2, Jewell Building
 3603 – 53 Street
 Athabasca, Alberta T9S 1A9

3.8 Alberta Transportation will prepare the documentation (Notification to Registrar) to transfer the Road to the appropriate adjacent landowner(s).

4. PERMANENT ROAD CLOSURE / CANCELLATION BY BYLAW: *Municipal Government Act, Section 22*

Council, may by Bylaw, with the approval of the Minister of Transportation, close the whole or any part of a Government Road Allowance (or a surveyed Road Plan, when preferred).

PROCEDURE

4.1 Prior to First Reading of the Bylaw, the applicant shall provide a detailed sketch of the proposed closure area, which includes an approximate calculation of the area of land included in the proposed closure area. Following First Reading, and prior to a Public Hearing being held on the proposed Bylaw, the applicant shall provide a Plan of Survey or a Descriptive Plan, prepared by an Alberta Land Surveyor, showing the fully-calculated closure area. Costs of the Plan of Survey or a Descriptive Plan shall be borne solely by the applicant.

4.2 A Request for Decision (*as per Policy Statement No. 01-27: Request For Decision*) shall be presented to Council for consideration for Road Closure by Bylaw, see attached *Schedule “D”: Sample Bylaw*. Council must give First Reading to the Bylaw prior to a Public Hearing and prior to submitting it to Alberta Transportation for approval.

Title: Road Closure or Cancellation		Policy No.: 16-04
Section: 03	Code:	Page No.: 4 of 11

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Policy Statement and Guidelines:

- 4.3 Following First Reading of the Road Closure Bylaw, advertisement requirements, *as per Municipal Government Act - Section 606*, for a Public Hearing must be followed, including the time and place for a Public Hearing, (*as per Policy Statement No. 01-06: Public Hearing Procedures*).
- 4.4 The Bylaw and advertising must state the ultimate purpose of the closure (i.e., to public travel only, for lease or for creation of a title), see attached *Schedule "E": Sample Advertisement*.
- 4.5 If objections are raised, either in writing or at the Public Hearing, Council should determine whether the objections are valid and whether they wish to continue in spite of the objections. If continuing, the rationale for the closure/cancelation must be made clear in the covering letter to Alberta Transportation.
- 4.6 The municipality is responsible for ensuring that all third parties interests and the interests of anyone who might be adversely affected are protected.
- A letter, as per *Schedule "C": Sample Letter of Referral*, shall be sent to the following Referral Agencies, as per *Schedule "F": Referral List*:
- 4.6.1 Telecommunication providers (Telus);
 - 4.6.2 Power Authority (ATCO);
 - 4.6.3 Public Lands, Alberta Sustainable Resources, if a Government Road Allowance is for sale, or if adjacent to Crown Lands or a water body; and
 - 4.6.4 Rural Utilities Branch, Alberta Agriculture and Rural Development; and
 - 4.5.5 The owner/operator of any pipeline or right-of-way which crosses the subject closure area.
- 4.7 If easements or conditions are required by any of the Referral Agencies, the County must attach the proper documentation to accompany the Resolution when submitting it to Alberta Transportation for approval. Easements are granted by the "**Minister of Transportation**".

Title: Road Closure or Cancellation		Policy No.: 16-04
Section: 03	Code:	Page No.: 5 of 11

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Policy Statement and Guidelines:	
<p>4.8 The complete package to be sent to Alberta Transportation shall include:</p> <p>4.8.1 Original or certified copy of the Bylaw (after First Reading).</p> <p>4.8.2 Copies of the Notices sent to all Referral Agencies.</p> <p>4.8.3 Copy of the Notice published in the local newspaper.</p> <p>4.8.4 Copies of written consent by affected Landowner(s).</p> <p>4.8.5 Copies of written responses from all required interested parties.</p> <p>4.8.6 Copy of the meeting minutes when the Bylaw received First Reading.</p> <p>And shall be sent to:</p> <p>District Operations Manager, Athabasca Unit Alberta Transportation Unit #2, Jewell Building, 3603 – 53 Street Athabasca, Alberta T9S 1A9</p> <p>4.9 Alberta Transportation will review the package and if approved, the Minister of Transportation will sign the Original Bylaw and return to the Municipality.</p> <p>4.10 The Bylaw may then be presented to Council for consideration of Second and Third Readings. Second and Third Readings must be done within two years of First Reading.</p> <p>4.11 Once given Third and Final Reading, a duplicate original or certified copy of the Bylaw is to be sent to Alberta Land Titles for registration.</p> <p>4.12 Upon acceptance of the Road Closure Bylaw, Alberta Land Titles will issue a new Certificate of Title for the subject parcel of land, in the name of Smoky Lake County.</p> <p>4.13 The County may consolidate the parcel of land with an adjacent parcel of land upon a <u>Transfer of Title and Consolidation or Separation of Titles</u> being submitted to Alberta Land Titles.</p>	

	<i>Date</i>	<i>Resolution Number</i>
Approved	June 3, 1985	# 590 - Page # 4944
Amended	June 16, 2005	# 479 - Page # 7960
Amended	November 25, 2010	#111-10 - Page # 9535
Amended	June 25, 2020	

Section 3

Policy 16-04



Schedule "A" Sample Resolution

Date: _____ Resolution Number: _____

WHEREAS, Smoky Lake County requires a resolution for the purpose of closing to public travel and canceling a public highway in accordance with Section 24, of the *Municipal Government Act*, Chapter M26 Revised Statutes of Alberta, 2000, as amended; and

WHEREAS, the lands hereafter described are no longer required for public travel.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County does hereby close the following described road, subject to rights of access granted by other legislation.

Road Plan _____, within the land(s) legally described as:

Excepting Thereout All Mines and Minerals.

Chief Elected Official

- SEAL -

Chief Administrative Officer

Approved this _____ day of _____, 20____.

Minister of Transportation

Section 3

Policy 16-04



Schedule "B" Sample Resolution Letter and Consent

Date:

Name

Address

Town, Alberta Postal Code

To Whom It May Concern:

RE: Proposed Road Plan Cancellation
Road Plan XXXXX in XX XX-XX-XX W4

Enclosed is a copy of the above mentioned Road Plan that is located on land registered in your name. Please be advised that Smoky Lake County proposes to cancel this Road Plan and that all lands from the cancelled road will revert to the Title from which it was exempted.

In order to proceed with the Road Plan cancellation, it is necessary for you to indicate your consent of the cancellation by signing and returning the duplicate of this letter.

Yours truly,

Chief Administrative Officer

I, _____, landowner of _____,
Name Section Township Range Median

hereby certify that I have no objections to the cancellation of Road Plan _____,

within the _____ W4.
Section Township Range Median

Date: _____

Signature: _____

Section 3

Policy 16-04



Schedule "C" Sample Letter of Referral

Date:

Name

Address

Town, Alberta Postal Code

To Whom It May Concern:

RE: Proposed Road Cancellation and Closure

On behalf of Smoky Lake County, this letter serves as notification that "Smoky Lake County" intends to close to public travel and cancel a portion of public highway or roadway in accordance with Section 22 or 24 of the *Municipal Government Act*, M26, Revised Statutes 2000, and amendments thereto.

To be Cancelled: Road Plan _____, in the _____, as shown on the enclosed sketch.

If an easement is required to protect your interests within this road closure, please advise us. **Alberta Transportation** will be the **GRANTOR** for all easements. They will be registered at the Land Titles Office in conjunction with the other Road Closure documents.

Please return the following to our office by _____, 20__:

- Three fully executed easement documents by your company. These documents will be forwarded to Alberta Transportation for final execution.
- This letter signed, which shall grant approval of the Road Closure and Cancellation.

If you have any concerns or require any further information, please contact the undersigned.

Sincerely,

Enclosure(s)

APPROVAL GRANTED (Utility Company)
_____ Signature
_____ Print Name
_____ Date

Section 3

Policy 16-04



Schedule "D"
Sample Bylaw

A BYLAW OF THE SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING PUBLIC TRAVEL AND (choose which one applies and insert: "creating title to", "disposing of" or "leasing of") PORTIONS OF A PUBLIC ROAD IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA, 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel, and

WHEREAS, a request has been made to Council to have the road closed, and

WHEREAS, the Council of Smoky Lake County deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter disposing of same, and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County in the Province of Alberta does hereby close to public travel for the purpose of (choose which one applies and insert: "creating title to", "disposing of" or "leasing of") the following described roads, subject to rights of access granted by other legislation:

(insert proper description)

Excepting thereout all mines and minerals

Received first reading this ___ day of ___, 2___.

Chief Elected Official

- SEAL -

Chief Administrative Officer

Approved this ___ day of ___, 2___.

Minister of Transportation

- SEAL -

Received second reading this ___ day of ___, 2___.

Received third reading this ___ day of ___, 2___.

Section 3

Policy 16-04



Schedule "E"
Sample Advertisement

SMOKY LAKE COUNTY

BYLAW No. 1200-09: PUBLIC HEARING

The purpose of **Bylaw No. 1200-09** is to close to public travel for the purpose of disposing of and consolidating the unused portion of road registered as

**Road Plan 2463BM within
 SE 02-58-13 W4
 Excepting thereout all mines and minerals**

AREA AFFECTED:

SE 02-58-13 W4 – 2.56 acres (1.036 hectare)

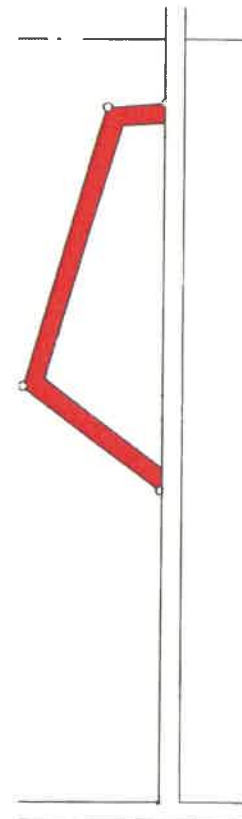
Copy of **Bylaw No. 1200-09** is available at the County Administration Office in Smoky Lake, during regular business hours, for inspection at the following address:

**Smoky Lake County Office
 4612 McDougall Drive (Box 310)
 Smoky Lake, Alberta T0A 3C0**

Any person wishing to file a letter or comment on the proposed Bylaw is welcome to submit written correspondence prior to the Public Hearing or appear in person at the Public Hearing.

A **Public Hearing** has been scheduled for **October 29, 2009** at **1:00 P.M.**, in the **County Council Chambers**, Smoky Lake, to provide the public with the opportunity to comment on **Bylaw 1200-09** prior to its proposed adoption.

Cory Ollikka
 Chief Administrative Officer



Section 3

Policy 16-04



Schedule "F" Referral List

Telus Communications Engineering OPS – Right of Ways 16 th Floor, 10020 – 100 Street Edmonton, Alberta T5J 0N5	ATTENTION: Cindy Sparks Real Estate Agreements Assistant III Phone: (780) 493-4619 Phone: (780) 425-0843
ATCO Electric Land & Properties Acquisition 12 th Floor, 10035 – 105 Street Edmonton, Alberta T5J 2V6	ATTENTION: Andy Sharun Phone: (780) 420-3748 Phone: (780) 420-5410
If affecting a water body or adjacent to Crown Land	
Alberta Sustainable Resources Public Lands Division Roadway and Reservation Program 5 th Floor, 9915 – 108 Street South Petroleum Plaza Edmonton, Alberta T5K 2G8	Phone: (780) 427-3570 Fax: (780) 422-3120
Only if selling a Government Road Allowance:	
Alberta Sustainable Resource Development Technical and Logistics Unit 3 rd Floor, 9915 – 108 Street Edmonton, Alberta T5K 2G8	ATTENTION: Bev Cormack Phone: (780) 422-4737 Phone: (780) 422-4251
NOTE: Because most Municipalities have a three month termination clause in their lease agreements, Alberta Environment and Pipeline Companies in the area do not need to be notified of leases on Statutory Road Allowances.	

Bylaw 1429-23: Road Closure – Undeveloped Government Road Allowance; East Side of River Lot 10
(Victoria Settlement)

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1429-23**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL, PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel, and

WHEREAS, application has been made to Council to have the highway closed, and

WHEREAS, the Council of Smoky Lake County deems it expedient to provide for a bylaw for the purpose of closing to public travel, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County in the Province of Alberta does hereby close to public travel, the following described road, subject to rights of access granted by other legislation:

VICTORIA SETTLEMENT

ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE

ADJOINING THE EAST BOUNDARY OF RIVER LOT 10 DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH EAST CORNER OF RIVER LOT 10; THENCE EASTERLY TO THE NORTH WEST CORNER OF LOT 1 BLOCK 1 PLAN 1422795; THENCE SOUTHERLY ALONG THE WEST BOUNDARY OF SAID LOT 1 TO THE SOUTH WEST CORNER OF SAID LOT 1; THENCE WESTERLY IN A STRAIGHT LINE TO THE INTERSECTION OF THE SAID EAST BOUNDARY OF RIVER LOT 10 WITH THE NORTH LIMIT OF ROAD CROSSING THE SAID RIVER LOT; THENCE NORTHERLY ALONG THE SAID EAST BOUNDARY OF RIVER LOT 10 TO THE POINT OF COMMENCEMENT

EXCEPTING THEREOUT ALL MINES AND MINERALS

Bylaw 1429-23: Road Closure – Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)



Received first reading this 26TH day of JANUARY, 2023.

Reeve
Seal

Chief Administrative Officer

Received SECOND READING this ____ day of _____, 20__.

Received THIRD READING and passed this ____ day of _____, 20__.

Reeve
Seal

Chief Administrative Officer

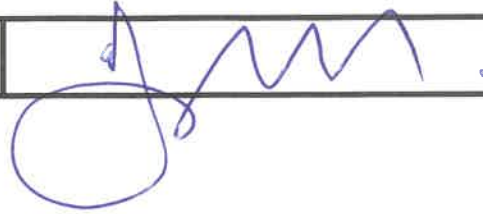


REQUEST FOR DECISION		DATE	January 26, 2023	4.5
TOPIC	Bylaw No. 1430-23 - Planning and Development: Public Hearing Procedures			
PROPOSAL	<p>To adopt Bylaw No. 1430-23: <i>Planning and Development Public Hearing Procedures</i> and to replace Bylaw No. 1282-15: <i>Planning and Development Public Hearing Procedures</i></p> <p>Background:</p> <ul style="list-style-type: none"> ▪ Bylaw No. 1282-15: <i>Planning and Development Public Hearing Procedures</i> was adopted on June 25, 2015, and established procedures and processes for holding Public Hearings related to planning and development matters. ▪ Since 2015, a number of changes have been made to the <i>Municipal Government Act</i> that require changes to be made to Bylaw No. 1282-15 and its Schedules. ▪ These changes include specific sections of the Act that have been repealed and replaced by new sections. ▪ Bylaw No. 1430-23 also proposes changes to the method of how notice of a Public Hearing is given and to whom notice is provided, depending on the subject of the Public Hearing. The proposed changes will ensure consistency with the Act and the County's Land Use Bylaw and Municipal Development Plan ▪ Bylaw No. 1430-23 also proposes minor changes to the Public Hearing script to ensure that Public Hearings are efficient and accessible for all participants. <p>Attachments:</p> <ol style="list-style-type: none"> 1. Summary of changes © Attachment #1 2. Draft Bylaw No. 1430-23 with attached Schedules "A", "B", and "C". © Attachment #2 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
n/a				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Municipal Government Act Sections 184, 197, 198, 200, 216.4 and 606		
BENEFITS	County will be able to: <ul style="list-style-type: none"> • Hold public hearings in a consistent and orderly fashion. 			
DISADVANTAGES	<ul style="list-style-type: none"> • Nil. 			
ALTERNATIVES	<ul style="list-style-type: none"> • Council may direct administration to make further changes to the proposed bylaw. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs: _____		Capital Costs: _____		
Budget Available: _____		Source of Funds: _____		
Budgeted Costs: _____		Unbudgeted Costs: _____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS				
COMMUNICATION STRATEGY				
RECOMMENDATION				

1. That the Municipal Council of Smoky Lake County give Bylaw No. 1430-23: *Planning and Development Public Hearing Procedures*, First Reading, Second Reading, permission for Third Reading, and Third Reading.

2. That Bylaw No. 1282-15: *Planning and Development Public Hearing Procedures* be repealed upon adoption of Bylaw No. 1430.23.

CHIEF ADMINISTRATIVE OFFICER

A handwritten signature in blue ink, consisting of a large circular loop followed by a series of sharp, upward-pointing peaks and downward-pointing valleys, resembling a stylized 'M' or 'W'.

Public Hearing Procedures for Planning and Development – Summary of Changes

- Bylaw No. 1430-23: *Planning and Development Public Hearing Procedures* replaces Bylaw No. 1282-15: *Planning and Development Public Hearing Procedures*
- Bylaw No. 1430-23 incorporates a number of changes in the way that Smoky Lake County will conduct Public Hearings on planning and development related matters, including:
 - Bylaw No. 1430-23 acknowledges the changes to the *Municipal Government Act* related to Public Hearings. Specifically, the reference to Section 230 of the MGA has been replaced with the appropriate reference to Section 216.4, as Section 230 has been repealed.
 - Bylaw No. 1430-23 also adds reference to Section 199 of the MGA which includes provisions for meetings to be held electronically.
 - Bylaw No. 1430-23 proposes changes to the method of advertising Notice of a Public Hearing, from providing direct Notice to landowners within 500m of the subject property to which the bylaw relates to landowners that are identified as “adjacent land” under the County’s Land Use Bylaw. The reason for this change is to remain consistent in how the County considers landowners to be affected. This does not prevent landowners who are not directly adjacent to the land in question to speak/make presentations at a Public Hearing.
 - Bylaw No. 1430-23 also adds language to the requirements of issuing a Notice with respect to the public being able to access a Public Hearing held by electronic means and how they may make submissions in the case of a Public Hearing being held by electronic means.
 - Bylaw No. 1430-23 adds reference to “Resolution and other thing” as additional reasons for holding a Public Hearing to ensure consistency with the MGA.
 - Makes changes to the Public Hearing Background Report (Schedule “A”) to reference the correct Sections of the MGA and to remove names of specific newspapers for advertising Notice.

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1430-23**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING PUBLIC HEARING PROCEDURES FOR PLANNING AND DEVELOPMENT HELD BY THE COUNCIL OF SMOKY LAKE COUNTY.

WHEREAS, Sections 184, 197, 198, 199, 200, 216.4, and 606 inclusive of the *Municipal Government Act*, and amendments thereto, deal with public hearing and meetings of Council.

WHEREAS, the purpose of this bylaw is to meet the statutory duty to provide members of the public with the opportunity to be heard before Council.

WHEREAS, the Council of Smoky Lake County, wishes to develop a clear and concise procedure for organizing and conducting public hearings, and establishing the process for handling oral and written submissions with regards to public hearings for planning and development related bylaws or bylaw amendments.

NOW THEREFORE, under the authority and pursuant to the provisions of the *Municipal Government Act*, and by virtue of all other enabling powers, the Municipal Council of Smoky Lake County, duly assembled, enacts as follows:

1. TITLE:

- 1.1 This Bylaw shall be known as the “**Planning and Development: Public Hearing Procedures**”.

2. DEFINITIONS:

- 2.1 **Advertising:** notice of the Public Hearing regarding a bylaw, or amendment must be (a) published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw relates, or in which the hearing is to be held, and (b) mailed or delivered to residences that are identified ‘adjacent land’ in the County’s Land Use Bylaw.
- 2.2 **Chairperson:** shall be the Reeve appointed by Council at the time of the hearing.
- 2.3 **Notice:** a notice must contain (a) a statement of the general purpose of the proposed bylaw, resolution or other thing to be considered at the Public Hearing; (b) the address where a copy of the proposed bylaw or resolution and any document relating to it or to the Public Hearing may be inspected, and (c) the date, time and place where the Public Hearing will be held, and, if said Public Hearing is to be held virtually, information describing how the public can access said Public Hearing and how the public can make submissions.
- 2.4 **Public Hearing:** is a hearing whereby Council hears from members of the public on a proposed bylaw, resolution or other thing.
- 2.5 **Public Hearing Background Report:** is a report prepared by the Planning and Development Manager and presented at the beginning of the Public Hearing. In the event when an amending bylaw is the subject of the Public Hearing, the Report shall include the applicant’s/landowner’s name, the proposed bylaw number, the legal description of the subject property and the requested amendment. The Report must also contain, the date when first reading was given to the proposed bylaw, the date of advertisement of the Public Hearing, the intent of the amendment, the size and location of the parcel of land, the nature of the use or development proposed by the developer, and the appropriate statutory plan (if any) and Land Use Bylaw sections, as well as any other relevant background information that the Planning and Development Manager deems appropriate.
- 2.6 **Public Participation:** any person who believes their interest will be affected by a proposed bylaw, resolution or other thing, has an opportunity to address Council at a Public Hearing in an orderly fashion as determined by the Chairperson. Individuals are encouraged to submit written submissions to the attention of the Planning & Development Manager for Smoky Lake County prior to the commencement of the Public Hearing.

- 2.7 **Record of Public Hearing:** the proceedings of Public Hearings shall be recorded in writing. All written letters of correspondence shall be copied into the written record, and oral submissions shall be summarized in the written record by the Secretary.
- 2.8 **Secretary:** shall be the Chief Administrative Officer or designate.
- 2.9 **Timing of Public Hearing:** means that County Council must hold a Public Hearing before second reading of the bylaw or before Council votes on the resolution.
- 2.10 **Voting:** in accordance with Section 184 of the Municipal Government Act: Abstention from voting on a matter discussed at Public Hearing. When a Public Hearing on a proposed bylaw is held, a councillor a) must abstain from voting on subsequent readings of the bylaw if the councillor was absent from all of the Public Hearing, and b) may abstain from voting on subsequent readings of the bylaw if the councillor was only absent from a part of the Public Hearing.

3. GUIDELINES:

- 3.1 Staff will manage written correspondence received (by letter or email) for a public hearing as follows:
- 3.1.1 Correspondence received prior to the bylaw being considered for 1st reading:
- If addressed to staff, retain in the file.
 - If addressed to Council, circulate to Council as general correspondence.
 - Does not form part of the Record of Public Hearing.
- 3.1.2 Correspondence received after 1st Reading and/or authorization to proceed to Public Hearing and prior to Public Hearing:
- Compiled and made available for public review at the Public Hearing (included in the Public Hearing Background Report).
 - Forms part of the Record of Public Hearing.
 - Deadline for receipt of correspondence set for Wednesday at 12 noon, one week prior to the County Council meeting at which the Public Hearing will be held. This is to ensure that there is sufficient time to include the correspondence in Council's agenda package.
- 3.1.3 Correspondence received after the deadline referred to in subsection 3.1.2:
- Recommendation is for the public to attend the Public Hearing to present their submission.
 - Forms part of the Record of Public Hearing.
- 3.1.4 Correspondence received after the closing of the Public Hearing:
- Cannot be received by Council.
 - Does not form part of the Record of Public Hearing.

4. PROCEDURES:

- 4.1 Smoky Lake County will conduct Public Hearings in accordance with Section 216.4 of the *Municipal Government Act*, R.S.A., 2000, c. M-26, as amended.
- 4.2 Smoky Lake County will ensure the advertising and notification of a Public Hearing is done in accordance with Section 606 of the *Municipal Government Act*, R.S.A., 2000, c. M-26, as amended.
- 4.3 All Public Hearings shall be held during a Regular or Special Council meeting.
- 4.4 In the event that a proposed bylaw amendment relates to a specific property, adjacent landowners, as identified in the County's Land Use Bylaw, will be mailed or delivered a written notice of the Public Hearing for said bylaw amendment.
- 4.5 The Planning and Development Manager shall prepare a Public Hearing Background Report consisting of the proposed bylaw number, applicant/owner, legal land description, requested amendment, and any other relevant background information that the Planning and Development Manager deems appropriate. The background information must

contain, when first reading was given, the date of advertisement, the intent of the amendment, the size and location of the parcel of land, what the developer is proposing to do, and the appropriate Land Use Bylaw sections. The standardized form is attached forming **Schedule A: Public Hearing Background Report**.

- 4.6 After the agenda package is released to County Council, the Planning and Development Manager may circulate the Public Hearing Background Report to members of the public, the applicant and/or landowner.
- 4.7 A sign-in sheet will be provided for all Public Hearings. The standardized form is attached forming **Schedule B – Public Hearing Sign-In Sheet**. Anyone attending the Public Hearing who wishes to speak must sign in and enter their mailing or email address on the sheet. Attendees who do not wish to speak at the Public Hearing but otherwise wish to receive a copy of the minutes following the Public Hearing must sign in and enter their mailing address on the sheet.
- 4.8 Those who wish to speak in opposition to the proposed bylaw, resolution or other thing, will speak first, followed by those who wish to speak in support of the proposed bylaw, resolution or other thing. Speakers will be called upon by the Chairperson in the order that they appear on the sign-in sheet. The Chairperson shall allow any affected person who has not signed the sign in sheet to speak after all those who have signed in have been heard.
- 4.9 Those in attendance at the Public Hearing will refrain from applause or other expressions of emotion whether in favor of, or opposition to, any particular submission or argument. Inappropriate language, outbursts or criticisms aimed at individuals or groups is not permitted. Individuals who use inappropriate language and/or who exhibit inappropriate behaviour may be asked to leave the Public Hearing by the Chairperson.
- 4.10 If a group of persons or neighbours is at the Public Hearing to present the same case, either in opposition to, or in favor of, a bylaw, resolution or other thing, they should designate a speaker to represent them.
- 4.11 Presentations should be brief and communicate concerns that relate only to the bylaw, resolution or other thing before Council. Speakers should not repeat matters or information raised by others, except to express support. Presentations are limited to a maximum of 10 minutes per speaker unless a majority vote of Council agrees to extend this time limit for a speaker. Questions asked by Council members may extend the time limit.
- 4.12 Council's role at a public hearing is to listen to the public. Council shall not debate or challenge the comments being offered, but may question what they hear to make sure they understand what is being said. All comments presented to Council should address the merits of the bylaw, resolution or other thing before Council.
- 4.13 The Planning and Development Manager will make available a Public Hearing Script for the Chairperson. A standardized form is attached forming **Schedule C: Public Hearing Script**.
- 4.14 After the Public Hearing has been closed upon declaration by the Chairperson, Council may consider the bylaw, resolution or other thing at that meeting (if applicable), at the next meeting, or a specified meeting of Council, with or without a request for further information from staff. No other submission from the public or applicant may be received by Council on the bylaw, resolution or other thing.
- 4.15 Upon conclusion of the Public Hearing, Council may discuss the proposed bylaw, resolution or other thing. Council discussion usually starts with a motion from a member of Council to:
- a) consider 2nd reading and/or 3rd reading of the proposed bylaw, or to vote on the proposed resolution, or
 - b) defeat 2nd reading of the proposed bylaw, or
 - c) defer further readings of the proposed bylaw to a future Council meeting, or
 - d) approve the proposed bylaw in an amended form.

Some or all members of Council may comment on the proposed bylaw or resolution, providing reasons why they agree or disagree with the motion. Additionally, Council members may ask for clarification or technical advice from the applicant and/or staff in response to the possible decision Council may be considering.

- 4.16 If Council so chooses, it may recess after holding a Public Hearing, although during this period Council members cannot discuss the bylaw, resolution nor other thing with the applicant or the public. This is to prevent Council receiving information that would otherwise be unavailable to either the applicant or the public.

5. **EFFECTIVE DATE:**

- 5.1 Bylaw 1282-15 shall be repealed on upon the passing of this Bylaw.
- 5.2 This Bylaw comes into effect after third and final reading.

READ A **FIRST TIME** IN COUNCIL THIS 26thDAY OF JANUARY, AD 2023.

READ A **SECOND TIME** IN COUNCIL THIS 26thDAY OF JANUARY, AD 2023.

READ A **THIRD AND FINAL TIME** IN COUNCIL THIS 26thDAY OF JANUARY, AD 2023.

Lorne Halisky
Reeve

SEAL

Gene Sobolewski
Chief Administrative Officer

SCHEDULE 'A': PUBLIC HEARING BACKGROUND REPORT



Public Hearing Date: _____
Public Hearing Time: _____

PUBLIC HEARING BACKGROUND

PROPOSED BYLAW/RESOLUTION NO.: XXXX-XX

APPLICANT: _____

PROPOSAL: (Insert text from the bylaw)

BACKGROUND:

- The application was submitted on _____.
- Agencies were sent letters via mail on _____.
- Bylaw XXXX-XX was presented for 1st Reading on _____.
- Adjacent landowners were sent letters via mail on _____.
- A Notice has also been posted on the County's website since _____.
- The Public Hearing Notices were advertised in the _____ the weeks of _____ and _____ Section 606 of the *Municipal Government Act*, R.S.A., c. M-26, as amended.
- This hearing has been scheduled to obtain public input on proposed Bylaw in accordance with Section 216.4 of the *Municipal Government Act*, R.S.A., c. M-26, as amended.
- Intention of Developer.
- The letters below have been received from the public:
 1. Name, Date Received.

ATTACHMENTS:

1. Draft Bylaw XXXX-XX with Schedules
2. Application
3. Background information/studies in support of the bylaw (if applicable)
4. General Location Map
5. Relevant Legislation
6. Certificate of Title (if applicable)
7. Copies of letters from the public

SCHEDULE 'B': PUBLIC HEARING SIGN-IN SHEET

SMOKY LAKE COUNTY
PUBLIC HEARING - PROPOSED BYLAW _____: _____
DATE AND TIME

Name (Print)	Signature	Mailing Address & Legal Description
OPPOSED TO PROPOSED BYLAW:		
Name (Print)	Signature	Mailing Address & Legal Description
IN SUPPORT TO PROPOSED BYLAW:		

**Your name will be called upon by the chairperson to speak to the proposed bylaw.

SCHEDULE 'C': PUBLIC HEARING SCRIPT

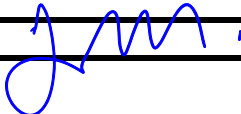
**REEVE's SCRIPT FOR PUBLIC HEARING
DATE AND TIME
(BYLAW _____ : _____)**

Action	✓	Statements
1.0 Opening		
Reeve:		<p>I, _____, the Reeve for the Smoky Lake County will proceed with discussion on proposed bylaw _____.</p> <p>The Public Hearing open at _____ (any time after _____ a.m. <u>not</u> before)</p> <p>Planning advice will be provided by _____ and/or _____, Planning and Development Manager.</p> <p>All persons wishing to be heard at this public hearing should sign in on the sign in sheet (in the foyer) giving their name.</p> <p>Persons who do not sign in shall speak only after all those who signed in have given their presentations. We ask that anyone who wishes to speak but has not yet signed in, please sign in now.</p> <p>(Pause to allow people to sign in if they have not already done so).</p>
Reeve:		I would, at this time, ask the CAO to confirm whether or not this Public Hearing has been advertised and notice has been provided in accordance with the applicable legislation.
CAO:		Yes, it has Mr. Chairman.
Reeve:		I would ask the CAO to summarize the purpose of the Hearing.
CAO:		<p>The purpose of this hearing is for the Council of Smoky Lake County to obtain public input, in favour and opposed to proposed Bylaw _____.</p> <p>Read into record the Public Hearing Background.</p>
Reeve:		<p>The ground rules of the hearing and the order of speaking will be:</p> <ul style="list-style-type: none"> a) planner and/or planning staff will speak first to outline facts and present her recommendation on the proposed bylaw (if necessary), b) members of the public, who have signed in will be given the opportunity to speak in the order they signed in, c) anyone else, who did not sign in will be given the opportunity to speak, d) planner and/or planning staff will be given the opportunity to present closing remarks or address any of the issues presented, e) Councillors will be given the opportunity to ask questions, f) Council will then end the Hearing and consider the information received at the public hearing, g) only Councillors may ask questions of speakers during the Hearing. If any persons wish to ask questions of a speaker, they must ask Council to ask the question on their behalf during their presentation, and Council will only ask the

Action	✓	Statements
		question if a Councillor wishes to have an answer. h) Council will consider the representations made regarding the bylaw and any other matter Council considers appropriate.
2.0 Staff Presentation		
<i>The Reeve announces:</i>		Before hearing from the public, I would ask _____ (County's planner) and/or planning staff to present a report on the proposed bylaw.
<i>After the Planner/ staff representative is finished, the Reeve asks:</i>		Does Council have any questions or points of clarification they wish to ask of the planner and/or planning staff?
3.0 Public Presentations via Written Submissions		
<i>The Reeve announces:</i>		Before hearing from the public present today, I would ask _____ (County's planner) and/or planning staff to advise of any written submissions received. (Read all written submissions into record).
<i>After the Planner is finished the Reeve asks:</i>		Does Council have any questions or points of clarification they wish to ask of the planner and/or planning staff?
4.0 Public Presentations at the Public Hearing		
<i>Then announce:</i>		I will now call upon persons signed up on the sign-in sheet whom are in opposition to the proposed bylaw . Please state your <u>name</u> for the record. Please note that each party wishing to speak will have only one opportunity to do so, and their time will be limited to 10 minutes. Council Members may ask presenters questions for the purpose of clarifying the speaker's comments. Council will not debate this matter during the hearing. The decision(s) regarding whether or not to approve the bylaw(s) further readings will be dealt with later in the meeting.
<i>Public – Opposed of proposed Bylaw:</i>		Record names here: _____ _____ _____
<i>After each speaker is finished the Chair asks Council:</i>		Does Council have any questions or points of clarification?
<i>Reeve:</i>		I will now call upon persons signed up on the sign-in sheet whom are in support of the proposed bylaw . Please state your <u>name</u> for the record. Please note that each party wishing to speak will have only one opportunity to do so, and their time will be limited to 10 minutes. Council Members may ask presenters questions for the purpose of clarifying the speaker's comments. Council will not debate this matter during the hearing. The decision(s) regarding whether or not to approve the bylaw(s) further readings will be dealt with later in the meeting.

Action	✓	Statements
<i>Public – In Favour of proposed Bylaw:</i>		Record names here: _____ _____ _____
<i>After each speaker is finished the Chair asks Council:</i>		Does Council have any questions or points of clarification?
<i>After all who signed in have spoken, say:</i>		Is there anyone else who has not spoken and wishes to speak?
<i>After each speaker the Chair asks Council:</i>		Does Council have any questions or points of clarification?
5.0 Questions and Answers		
<i>Following all comments from the public, the Reeve asks Council:</i>		At this time, does any Council member have any additional questions of any speaker or of the staff or planner?
6.0 Closing Remarks		
<i>The Reeve announces:</i>		There being no further presentations. I would like to thank all presenters for their comments. Council will take your comments into consideration when deciding on this matter. I declare the public hearing on proposed bylaw _____ closed at _____.



REQUEST FOR DECISION		DATE	January 26, 2023,	4.6
TOPIC	Proposed Planning & Development Fees Bylaw 1431-23.			
PROPOSAL	<p><i>That Smoky Lake County adopt Planning & Development Fees Bylaw 1431-23.</i></p> <p><u>BACKGROUND</u></p> <ul style="list-style-type: none"> • <u>December 16, 2022 - Smoky Lake County Committee of the Whole Meeting:</u> <ul style="list-style-type: none"> ○ Review of comparator municipalities: <ul style="list-style-type: none"> ▪ Sturgeon County Bylaw 1595/22 ▪ Thorhild County Bylaw 1564/21 ▪ County of St. Paul County No. 19 Bylaw 06-2021 ▪ Lamont County Bylaw 857.22 • The proposed bylaw has been developed based on discussion at the December 16 2022 - Smoky Lake County Committee of the Whole. • Any fee-line in Schedule A may be amended simply by motion. • Additional Schedules have been added to reflect Safety Codes and Subdivision. <p><u>ATTACHMENTS</u></p> <ul style="list-style-type: none"> • Proposed Bylaw 1431-23: Planning & Development Fees. Attachment 1 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom Vision: Leading the way in positive growth with healthy, sustainable, rural living. Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.</p>				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		<u>Alberta Municipal Government Act</u>		
BENEFITS	<ul style="list-style-type: none"> • Fees collected to offset costs for land use planning. 			
DISADVANTAGES	<ul style="list-style-type: none"> • None identified. 			
ALTERNATIVES	<ul style="list-style-type: none"> • Defer or take no action. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	_____	Capital Costs:	_____	
Budget Available:	_____	Source of Funds:	_____ P&D _____	
Budgeted Costs:	_____	Unbudgeted Costs:	_____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<ul style="list-style-type: none"> • None Identified. 			
COMMUNICATION STRATEGY	<ul style="list-style-type: none"> • Grapevine web. 			
RECOMMENDATION				
<p>1) That Smoky Lake County give FIRST Reading to Bylaw 1431-23. 2) That Smoky Lake County give SECOND Reading to Bylaw 1431-23. 3) That Smoky Lake County give PERMISSION for Third Reading to Bylaw 1431-23. 4) That Smoky Lake County give THIRD Reading to Bylaw 1431-23.</p>				
CHIEF ADMINISTRATIVE OFFICER				

SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1431-23

A BYLAW OF THE MUNICIPALITY OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA, TO ESTABLISH FEES FOR PLANNING AND DEVELOPMENT FOR SMOKY LAKE COUNTY.

WHEREAS Smoky Lake County deems it expedient to set and review, as necessary, from time-to-time various fees and fines related planning and development within the Municipality; and

WHEREAS Council has adopted Smoky Lake County Bylaw 1272-14, as amended, to be the Land Use Bylaw;

WHEREAS Council may in a bylaw provide for a system of licences, permits or approvals, including establishing fees for licences, permits and approvals, in accordance with Section 8 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, and amendments thereto;

WHEREAS, the *Safety Codes Act*, R.S.A. 2000, c. S-1, as amended from time to time, authorizes an accredited municipality to make bylaws respecting fees for anything issued or any material or service provided pursuant to the *Safety Codes Act*;

NOW THEREFORE under the authority and subject to the provisions of the *Municipal Government Act*, and by virtue of all other enabling powers, the Council of Smoky Lake County, duly assembled, enacts as follows:

1. NAME:

- a. This Bylaw may be referred to as the "*Smoky Lake County Planning and Development Fees Bylaw*."

2. FEES ESTABLISHED

- a. **'Schedule A – Planning & Development Fees'**
- b. **'Schedule B – Safety Code Fees'**
- c. **'Schedule C – Subdivision Fees'**

attached herein, each forms a part of this Bylaw.

- d. The Subdivision Authority under the *Municipal Government Act* as appointed by Council may establish related fees.
- e. The Accredited Agency under the *Safety Codes Act* as appointed by Council may establish related fees.

3. FINES RELATED TO OFFENCES AND PENALTIES

- a. Any person who:
 - i. Contravenes or fails to comply with any provision of this Bylaw and/or the Smoky Lake County Land Use Bylaw 1274-12 the "Land Use Bylaw";
 - ii. Uses land in a manner contrary to the provisions of this Bylaw or any subdivision or development permit for such land;
 - iii. Contravenes or fails to comply with any development permit or subdivision approval, or conditions forming part thereof;
 - iv. Contravenes or fails to comply with a decision of the Subdivision and Development Appeal Board;
 - v. Obstructs or otherwise hinders in any manner any person in the exercise or performance of that person's powers authorized under this or any other Bylaw or enactment; or,
 - vi. Contravenes or fails to comply with a stop order issued pursuant to the *Municipal Government Act*; is guilty of an offence and is liable on summary conviction to a fine.

- b. A person who contravenes or who fails to comply with any other provision of the Land Use Bylaw is guilty of an offence and is liable to a penalty for a first and each subsequent offence in the amount specified in Schedule A of this Bylaw.
- c. If a person is found guilty of an offence under the Land Use Bylaw, the court may, in addition to any other penalty imposed, order the person to comply with the Land Use Bylaw or a permit issued under that Bylaw, or a condition of any of them.
- d. A Peace Officer may issue a Municipal Tag where it is reasonably determined that a person has contravened any provision of the Land Use Bylaw.
- e. Where a contravention or offence is of a continuing nature, further Municipal Tags may be issued by a Peace Officer for each day the offence continues.
- f. A person named on a Municipal Tag may, in lieu of being prosecuted, plead guilty to the offence by signing the Municipal Tag and paying the specified penalty at the location indicated on the Municipal Tag.
- g. If payment of a Municipal Tag is not made within the time specified, a Peace Officer may issue a Violation Ticket under the Provincial Offences Procedures Act requiring the person named to appear in court on the date indicated in the Violation Ticket.
- h. Nothing in this Bylaw shall prevent or restrict a Peace Officer from immediately issuing a Violation Ticket under the *Provincial Offences Procedures Act* for a mandatory court appearance of any person who contravenes this Bylaw or the Land Use Bylaw.

4. RIGHT OF ENTRY

- a. For the purpose of entering and inspecting land or structures as described under Part 13, Division 4, Section 542 of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, a Development Officer or the Development Compliance Officer, and any other persons appointed by Council, are hereby declared to be "designated officers".

5. REVIEW

- a. This Bylaw should be reviewed at least every two years from its adoption, or as deemed necessary from time to time.

6. PREVAILANCE

- a. To the extent that a provision of this bylaw is found to conflict with another bylaw or policy of Smoky Lake County, this bylaw shall prevail.

7. REPEAL & SEVERABILITY:

- a. Bylaw 1387-20 is repealed, upon adoption of this bylaw.
- b. If any part of this Bylaw is found to be invalid, it is the intention of Council that the remaining sections remain in force until repealed or otherwise amended.

8. EFFECTIVE DATE:

- a. This Bylaw comes into force and effect upon it receiving Third Reading.

READ A FIRST TIME IN COUNCIL THIS to DAY OF , AD 2023.

READ A SECOND TIME IN COUNCIL THIS DAY OF , AD 2023.

READ A THIRD AND FINAL TIME WITH THE CONSENT OF COUNCIL THIS DAY OF , AD 2023.

Lorne Halisky

Reeve

SEAL

Gene Sobolewski

Chief Administrative Officer

SCHEDULE A – PLANNING & DEVELOPMENT FEES

ITEM DESCRIPTION	FEE
DEVELOPMENT PERMITS	
Permitted Use: Residential District	\$150.00
Permitted Use: Commercial / Industrial District / Public Institutional	\$1.00 / \$1,000.00 value of construction, or minimum \$250.00
Discretionary Use / Variances	\$250.00
Extension Request / Renewals	\$100.00
Aggregate Resource Extraction	\$750.00 / acre
Aggregate Resource Extraction - Reclamation Fees (<i>Reclamation Fees are exempt when the responsibility of Reclamation is of the Province of Alberta on Crown Land Only.</i>)	\$2,000.00/ acre
Heritage Resource Intervention Permit	\$100.00
Other Landscaping, Deck, and Signs	\$100.00
Development Occurring prior to submitting Development Permit Application	\$500.00 <i>plus to the typical Permit Fee</i>
BYLAW AMENDMENT FEES	
Application to Amend the Land Use Bylaw (Map of Text Amendment)	\$1,000.00 + <i>cost of advertising</i>
Application to Amend the Municipal Development Plan	\$1,000.00 + <i>cost of advertising</i>
Application to Amend an Area Structure Plan	\$1,000.00 + <i>cost of advertising</i>
NEW STATUTORY PLAN FEES	
New Area Structure Plan (proposed by a Developer)	\$2,000.00 + <i>cost of advertising</i>
OTHER FEES	
Compliance Certificate	\$125.00
Letter confirming zoning of a parcel (Zoning can be confirmed without charge on Munisight ES)	\$50.00
Encroachment or License Agreement	\$500.00 <i>plus any legal/surveying fees</i>
Road Closure	\$500.00 + <i>cost of advertising</i>
Business Licence	No Charge
WITHDRAWAL / REFUND FEES	
Development Permit Application	Before a decision of Development Authority - 50% of Application Fee
	After decision of Development Authority - No refund.

New Statutory Plan, or Plan Amendment	Prior to 1 st reading - 75% of Application Fee
	Prior to advertising - 50% of Application Fee
	After Advertising but before Public Hearing - No refund
APPEAL FEES	
Subdivision Appeal Fee	\$250.00
Development Appeal Fee	\$250.00
HARD COPY OF PLANNING DOCUMENTS FEES	
Land Use Bylaw – Hard Copy	\$50.00
Municipal Development Plan — Hard Copy	\$25.00
Area Structure Plan – Hard Copy	\$25.00
USB drive with LUB / MDP / ASP(s) or any combination of more than 1 (one) Planning Document	\$25.00
NOTE: <i>The Documents noted above are available electronically without charge on the County's website.</i>	

SCHEDULE B – SAFETY CODE FEES

Smoky Lake County
 PO Box 310
 SMOKY LAKE AB T0A 3C0
 Phone: (780) 656-3730
 Fax: (780) 656-3768
 www.smokylakecounty.ab.ca

The Inspections Group Inc.
 12010 – 111 Avenue
 Edmonton, AB T5G 0E6
 Phone: (780) 454-5048 Toll Free: (866) 554-5048
 Fax: (780) 454-5222 Toll Free: (866) 454-5222
 www.inspectionsgroup.com

BUILDING PERMIT FEE SCHEDULE**RESIDENTIAL/DWELLING UNITS/FARM**

New Construction - Building Permit Levy (main level)	\$0.52 per sq. ft. + SCC levy
- Upper/Lower Floors	\$0.41 per sq. ft. + SCC levy
Additions/renovations/basement development	\$0.41 per sq. ft. + SCC levy
	\$131.25 (minimum fee) + SCC levy

Accessory Buildings

Garages (attached or detached) (flat rate) (under 624 sq. ft.)	\$131.25 + SCC levy
Shops, garages, storage buildings (over 624 sq. ft.)	\$0.41 per sq. ft. + SCC levy
Decks or garden storage sheds (sheds under 150 sq. ft.)	\$105.00 + SCC levy
Relocation of Home (set-up on basement or foundation)	\$0.39 per sq. ft. + SCC levy
	(min \$131.25)
Placement of home (only)	\$325.00 (minimum fee) + SCC levy
Fireplaces/Wood Stove (if not included in new construction) (flat rate)	\$109.20 + SCC levy
Demolitions Residential (flat rate)	\$109.20 + SCC levy
Geothermal Heating	\$262.50 + SCC levy

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$6.56 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$6,560.00 + (\$5.25 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$367.50 + SCC levy
Demolitions Commercial (flat rate)	\$157.50 + SCC levy

MANUFACTURED AND MODULAR HOME

Modular Home (RTM's, etc)	\$351.75 + SCC levy
Basement Development	\$0.41 sq. ft. + SCC levy (min. \$157.50)
Manufactured Home Set-up	\$210.00 + SCC levy
Basement Development (if on foundation)	\$0.41 sq. ft. + SCC levy (min. \$157.50)

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% up to a max of \$250 of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-Inspections will be charged a rate of \$150.00 per inspection + GST.

Re-opening a previously closed permit will be charged to applicants at a rate of \$75 per permit, plus applicable re-inspection fees should they apply.

Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variations will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

GAS PERMIT FEE SCHEDULE

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	B.T.U. Input	Permit Fee	B.T.U. Input	Permit Fee
1	\$99.75	10,000	\$99.75	210,000	\$126.00
2	\$105.00	20,000	\$99.75	230,000	\$126.00
3	\$110.25	30,000	\$99.75	250,000	\$136.50
4	\$131.25	40,000	\$99.75	300,000	\$141.75
5	\$141.75	50,000	\$105.00	350,000	\$147.00
6	\$152.25	60,000	\$105.00	400,000	\$152.25
7	\$168.00	70,000	\$105.00	450,000	\$162.75
8	\$183.75	80,000	\$105.00	500,000	\$168.00
9	\$199.50	90,000	\$105.00	550,000	\$173.25
10	\$210.00	100,000	\$110.25	600,000	\$178.50
11	\$220.50	110,000	\$110.25	650,000	\$183.75
12	\$231.00	120,000	\$110.25	700,000	\$189.00
13	\$241.50	130,000	\$110.25	750,000	\$194.25
14	\$246.75	140,000	\$110.25	800,000	\$199.50
15	\$256.20	150,000	\$115.50	850,000	\$204.75
16	\$262.50	160,000	\$115.50	900,000	\$215.25
17	\$267.75	170,000	\$115.50	950,000	\$225.75
18	\$273.00	180,000	\$115.50	1,000,000	\$262.50
19	\$278.25	190,000	\$120.75	1,000,001 to 2,000,000	\$283.50
20	\$283.50	200,000	\$120.75	Over 2,000,000 Add \$ 5.25 per 100,000 BTU	

Propane and Small Installations

Propane Tank Sets (New or Replacements)

\$94.50 per Appliance

Temporary Heat

\$94.50 per Appliance

Gas/Propane Cylinder Refill Centers

\$299.25 per Center

Replacement Commercial or Industrial Appliances (per unit)

1 - 400,000 BTU Input

\$152.25 per Unit

400,001 - 3,000,000 BTU Input

\$236.25 per Unit

Over 3,000,000 BTU Input

\$341.25 per Unit

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-Inspections will be charged a rate of \$150.00 per inspection + GST.

Re-opening a previously closed permit will be charged to applicants at a rate of \$75 per permit, plus applicable re-inspection fees should they apply.

Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

**PLUMBING PERMIT FEE SCHEDULE
(RESIDENTIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	21	\$199.50
2	\$105.00	22	\$204.75
3	\$110.25	23	\$210.00
4	\$110.25	24	\$215.25
5	\$115.50	25	\$220.50
6	\$120.75	26	\$225.75
7	\$126.00	27	\$231.00
8	\$131.25	28	\$236.25
9	\$136.50	29	\$241.50
10	\$141.75	30	\$246.75
11	\$147.00	31	\$252.00
12	\$152.25	32	\$257.25
13	\$157.50	33	\$262.50
14	\$162.75	34	\$267.75
15	\$168.00	35	\$273.00
16	\$173.25	36	\$278.25
17	\$178.50	37	\$283.50
18	\$183.75	38	\$288.75
19	\$189.00	39	\$294.00
20	\$194.25	40	\$299.25
Add \$3.15 per fixture over 40			

PRIVATE SEWAGE PERMITS

Private Sewage System - \$393.75

Holding Tanks - \$157.50

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

**PLUMBING PERMIT FEE SCHEDULE
(COMMERCIAL)**

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	35	\$283.50	69	\$462.00
2	\$105.00	36	\$288.75	70	\$467.25
3	\$110.25	37	\$294.00	71	\$472.50
4	\$115.50	38	\$299.25	72	\$477.75
5	\$120.75	39	\$304.50	73	\$483.00
6	\$126.00	40	\$309.75	74	\$488.25
7	\$131.25	41	\$315.00	75	\$493.50
8	\$136.50	42	\$320.25	76	\$498.75
9	\$141.75	43	\$325.50	77	\$504.00
10	\$147.00	44	\$330.75	78	\$509.25
11	\$152.25	45	\$336.00	79	\$514.50
12	\$157.50	46	\$341.25	80	\$519.75
13	\$162.75	47	\$346.50	81	\$525.00
14	\$168.00	48	\$351.75	82	\$530.25
15	\$173.25	49	\$357.00	83	\$535.50
16	\$178.50	50	\$362.25	84	\$540.75
17	\$183.75	51	\$367.50	85	\$546.00
18	\$189.00	52	\$372.75	86	\$551.25
19	\$194.25	53	\$378.00	87	\$553.35
20	\$199.50	54	\$383.25	88	\$556.50
21	\$204.75	55	\$388.50	89	\$559.65
22	\$210.00	56	\$393.75	90	\$561.75
23	\$215.25	57	\$399.00	91	\$563.85
24	\$220.50	58	\$404.25	92	\$567.00
25	\$225.75	59	\$409.50	93	\$570.15
26	\$231.00	60	\$414.75	94	\$572.25
27	\$236.25	61	\$420.00	95	\$577.50
28	\$241.50	62	\$425.25	96	\$588.00
29	\$246.75	63	\$430.50	97	\$593.25
30	\$257.25	64	\$435.75	98	\$598.50
31	\$262.50	65	\$441.00	99	\$603.75
32	\$267.75	66	\$446.25	100	\$609.00
33	\$273.00	67	\$451.50	Add \$3.15 each fixture over 100	
34	\$278.25	68	\$456.75		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

ELECTRICAL PERMIT FEE SCHEDULE
(For "Other Than" New Single Family Residential)

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$99.75	23,000.01 – 24,000	\$435.75	100,000.01 – 110,000	\$730.80
1,000.01 – 1,500	\$110.25	24,000.01 – 25,000	\$446.25	110,000.01 – 120,000	\$773.85
1,500.01 – 2,000	\$120.75	25,000.01 – 26,000	\$456.75	120,000.01 – 130,000	\$816.90
2,000.01 – 2,500	\$131.25	26,000.01 – 27,000	\$467.25	130,000.01 – 140,000	\$859.95
2,500.01 – 3,000	\$141.75	27,000.01 – 28,000	\$477.75	140,000.01 – 150,000	\$903.00
3,000.01 – 3,500	\$152.25	28,000.01 – 29,000	\$488.25	150,000.01 – 160,000	\$946.05
3,500.01 – 4,000	\$162.75	29,000.01 – 30,000	\$498.75	160,000.01 – 170,000	\$988.05
4,000.01 – 4,500	\$173.25	30,000.01 – 31,000	\$509.25	170,000.01 – 180,000	\$1,031.10
4,500.01 – 5,000	\$183.75	31,000.01 – 32,000	\$519.75	180,000.01 – 190,000	\$1,074.15
5,000.01 – 5,500	\$194.25	32,000.01 – 33,000	\$530.25	190,000.01 – 200,000	\$1,117.20
5,500.01 – 6,000	\$204.75	33,000.01 – 34,000	\$535.50	200,000.01 – 210,000	\$1,160.25
6,000.01 – 6,500	\$215.25	34,000.01 – 35,000	\$540.75	210,000.01 – 220,000	\$1,203.30
6,500.01 – 7,000	\$225.75	35,000.01 – 36,000	\$546.00	220,000.01 – 230,000	\$1,246.35
7,000.01 – 7,500	\$236.25	36,000.01 – 37,000	\$551.25	230,000.01 – 240,000	\$1,289.40
7,500.01 – 8,000	\$246.75	37,000.01 – 38,000	\$556.50	240,000.01 – 250,000	\$1,354.50
8,000.01 – 8,500	\$257.25	38,000.01 – 39,000	\$561.75	250,000.01 – 300,000	\$1,449.00
8,500.01 – 9,000	\$267.75	39,000.01 – 40,000	\$567.00	300,000.01 – 350,000	\$1,544.55
9,000.01 – 9,500	\$278.25	40,000.01 – 41,000	\$572.25	350,000.01 – 400,000	\$1,639.05
9,500.01 – 10,000	\$288.75	41,000.01 – 42,000	\$577.50	400,000.01 – 450,000	\$1,734.60
10,000.01 – 11,000	\$299.25	42,000.01 – 43,000	\$582.75	450,000.01 – 500,000	\$1,829.10
11,000.01 – 12,000	\$309.75	43,000.01 – 44,000	\$588.00	500,000.01 – 550,000	\$1,923.60
12,000.01 – 13,000	\$320.25	44,000.01 – 45,000	\$593.25	550,000.01 – 600,000	\$2,019.15
13,000.01 – 14,000	\$330.75	45,000.01 – 46,000	\$598.50	600,000.01 – 650,000	\$2,113.65
14,000.01 – 15,000	\$341.25	46,000.01 – 47,000	\$603.75	650,000.01 – 700,000	\$2,209.20
15,000.01 – 16,000	\$351.75	47,000.01 – 48,000	\$609.00	700,000.01 – 750,000	\$2,303.70
16,000.01 – 17,000	\$362.25	48,000.01 – 49,000	\$614.25	750,000.01 – 800,000	\$2,399.25
17,000.01 – 18,000	\$372.75	49,000.01 – 50,000	\$614.25	800,000.01 – 850,000	\$2,493.75
18,000.01 – 19,000	\$383.25	50,000.01 – 60,000	\$624.75	850,000.01 – 900,000	\$2,588.25
19,000.01 – 20,000	\$393.75	60,000.01 – 70,000	\$630.00	900,000.01 – 950,000	\$2,683.80
20,000.01 – 21,000	\$404.25	70,000.01 – 80,000	\$635.25	950,000.01 – 1,000,000	\$2,778.30
21,000.01 – 22,000	\$414.75	80,000.01 – 90,000	\$661.50	Add \$78.75 for every \$50,000 over \$1,000,000	
22,000.01 – 23,000	\$425.25	90,000.01 – 100,000	\$673.05		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% up to a max of \$250 of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Re-Inspections will be charged a rate of \$150.00 per inspection + GST.

Re-opening a previously closed permit will be charged to applicants at a rate of \$75 per permit, plus applicable re-inspection fees should they apply.

Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

ELECTRICAL PERMIT FEE SCHEDULE
(For "NEW" Single Family Residential)

Based on Size of Dwelling (Square Footage)	Permit Fee
Up to 1200 square feet	\$183.75
1201 to 1500 square feet	\$210.00
1501 to 2000 square feet	\$236.25
2001 to 2500 square feet	\$262.50
Over 2500 square feet	\$273.00
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$115.50
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	Include square footage of basement with house
Manufactured home connection	\$105.00
Detached Residential Garage	\$.21 a sq. ft. (minimum fee \$105.00)

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

**ANNUAL ELECTRICAL PERMIT FEE SCHEDULE
(Based On Cost of Installation)**

Total Cost of Installation	Permit Fee
\$2,000 or Less	\$472.50 (maximum 2 hours inspection time thereafter \$99.75 per hour or portion thereof)
\$2,000 to \$5,000	\$472.50 plus \$3.41 each \$100 cost or fraction of \$100 over \$2,000.
\$5,000.01 to \$50,000	\$630 plus \$1.68 each for \$100 cost or fraction of \$100 over \$5,000.
\$50,000.01 to \$1,000,000	\$1,260 plus \$1.15 each \$100 cost or fraction of \$100 over \$50,000.

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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Permit extensions will be charges at a flat rate of \$150.00 (plus levy) for a maximum of 1 year.

Variances will be charged at a rate of \$125/hour (min 2 hr) (plus levy).

SCHEDULE C – SUBDIVISION FEES**2018 MPS Subdivision Fees
(Effective April 1, 2018)**

Service	NEW 2018 Fees
Subdivision Fee at Application for up to 3 lots, including any remainder	\$700 + \$100 per lot
Subdivision Fee at Application for 4 or more lots, including any remainder	\$700 + \$250 per lot
Separation of Titles [MGA 652 (4)]**	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$250
Re-circulation	\$250
Fee at Endorsement ** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$100 + (\$150 per lot)
Current Land Title	\$12 (per title)
Air Photo	\$7 (per photo)

GST - is payable on all required fees.

SAMPLE FEES DETAILS

- a) For subdivision creating **up to 3 lots**, including any remainder lot:
- | | |
|--------------------------------------|------------------------|
| With application | \$ 700.00, plus G.S.T. |
| + per lot with application | \$ 100.00, plus G.S.T. |
| + request for endorsement | \$ 100.00, plus G.S.T. |
| + per lot at request for endorsement | \$ 150.00, plus G.S.T. |
- b) For subdivisions creating four (4) or more lots, including any remainder lot:
- | | |
|--------------------------------------|------------------------|
| With application | \$ 700.00, plus G.S.T. |
| + per lot with application | \$ 250.00, plus G.S.T. |
| +request for endorsement | \$ 100.00, plus G.S.T. |
| + per lot at request for endorsement | \$ 150.00, plus G.S.T. |
- c) For subdivision applications made in order to satisfy **Section 652(4)** of the Act, sometimes referred to as a **separation of titles**
- | | |
|------------------|------------------------|
| With application | \$ 700.00, plus G.S.T. |
|------------------|------------------------|

* For subdivision applications made in order to satisfy Section 652(4) of the Act, there will be no fee charged at the request for endorsement.

REQUEST FOR DECISION		DATE	January 26, 2023	4.7
TOPIC	Proposed Policy Statement 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference			
PROPOSAL	<p><i>To establish the Alberta Bilingual Municipalities Association (ABMA) Liaison Committee under Recreation and Culture Services and allow for appointments to be made to the Committee at the County's Organizational Meeting.</i></p> <p><u>BACKGROUND</u></p> <ul style="list-style-type: none"> The Alberta Bilingual Municipalities Association (ABMA) is an initiative that began in November 2010 and is modeled after the Association of Manitoba Bilingual Municipalities (AMBM). ABMA Mission: Our mission is to advocate for economically vibrant, sustainable, bilingual communities through a collaborative network of municipalities. ABMA Vision: To unite municipalities by promoting their prosperity through bilingualism. Originally known as the "Concerto Network", the ABMA brings together Alberta municipalities that wish to highlight the added value of bilingualism for sustainable economic development. Its economic, social, and cultural contributions help increase the influence of these communities. The Concerto Network became ABMA in the spring of 2017. <p><u>ATTACHMENTS</u></p> <ul style="list-style-type: none"> Proposed Policy Statement 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference © Attachment 1 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom</p> <p>Vision: Leading the way in positive growth with healthy, sustainable, rural living.</p> <p>Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.</p>				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		<u>Municipal Government Act</u>		
BENEFITS	<ul style="list-style-type: none"> Advocacy for the interests of County residents. 			
DISADVANTAGES	<ul style="list-style-type: none"> None identified. 			
ALTERNATIVES	<ul style="list-style-type: none"> Defer a decision or take no action. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs: _____		Capital Costs: _____		
Budget Available: _____		Source of Funds: _____		
Budgeted Costs: \$ _____		Unbudgeted Costs: _____		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS		<ul style="list-style-type: none"> Advocacy to the Province of Alberta Intermunicipal Advocacy 		

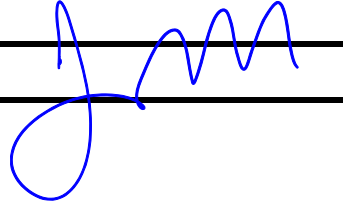
COMMUNICATION STRATEGY

- Nil.

RECOMMENDATION

- 1) That Smoky Lake County adopt Proposed Policy Statement 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference.
- 2) That Smoky Lake County appoint _____ and _____ as the member and alternate respectively until the October 2023 Organizational Meeting, in accordance with P Proposed Policy Statement 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference.

CHIEF ADMINISTRATIVE OFFICER



Title: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference		Policy No.: 09-01
Section: 07	Code:	Page No.: 1 of 2 E

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish the Alberta Bilingual Municipalities Association (ABMA) Liaison Committee under Recreation and Culture Services, and allow for appointments to be made to the Committee at the County’s Organizational Meeting
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Policy Statement and Guidelines:

1. STATEMENT:

1.1 The Alberta Bilingual Municipalities Association (ABMA) is an initiative that began in November 2010 and is modeled after the Association of Manitoba Bilingual Municipalities (AMBM).



1.1.1 ABMA Mission: Our mission is to advocate for economically vibrant, sustainable, bilingual communities through a collaborative network of municipalities.

1.1.2 ABMA Vision: To unite municipalities by promoting their prosperity through bilingualism.

1.2 Originally known as the “Concerto Network”, the ABMA brings together Alberta municipalities that wish to highlight the added value of bilingualism for sustainable economic development. Its economic, social, and cultural contributions help increase the influence of these communities. The Concerto Network became ABMA in the spring of 2017.

1.3 Smoky Lake County is a member of ABMA.

2 MEMBERSHIP:

2.1 Two Elected Officials, may be appointed at the County’s Organizational meeting to the Alberta Bilingual Municipalities Association (ABMA) Liaison Committee who will fulfill the duties of a member of the Alberta Bilingual Municipalities Association (ABMA):

2.1.1 one Elected Official shall be appointed as the member; and

2.1.2 another Elected Official shall be appointed as the as alternate member.

2.2 Alternatively, a member of Administration may be appointed at Council's discretion, to fulfil the functions and duties of membership in ABMA as contemplated under this policy.

3 OBJECTIVE:

3.1 To provide representation of Smoky Lake County on the Alberta Bilingual Municipalities Association (ABMA).

4 MANDATE:

4.1 An appointed member shall:

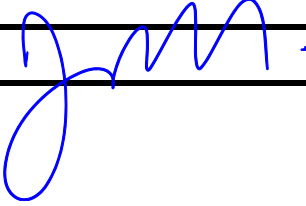
4.1.1 attend all scheduled Membership meetings and engage in discussion,

4.1.2 share ideas, proposals, and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the ABMA,

4.1.3 inform Council of any events, opportunities, etc., including the implementation of the ABMA Strategic Plan.

	Date	Resolution Number
Approved	MONTH DAY, 2023	# XXX-XX - Page # XXXX
Amended		
Amended		

REQUEST FOR DECISION		DATE	January 26, 2023	4.8
TOPIC	Proposed Policy Statement 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference			
PROPOSAL	<p><i>To establish the North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference under Environmental Health Services and allow for appointments to be made to the Committee at the County's Organizational Meeting.</i></p> <p><u>BACKGROUND</u></p> <ul style="list-style-type: none"> • Prior The NSWA is a non-profit society that is provided strategic direction and guidance by an elected 20-member Board of Directors which reflect the range of stakeholders within the watershed. • Under the provincial Water for Life Strategy the North Saskatchewan Watershed Alliance became one of 11 Watershed Planning and Advisory Councils (WPAC) in Alberta in 2005. • NSWA fosters collaboration at the watershed level, create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed challenges. Its role is reflected in its our key strategic goals which state the NSWA: <ul style="list-style-type: none"> ○ Supports Collaborative Watershed Planning ○ Provides Leadership in Watershed Management ○ Promotes Watershed Knowledge Sharing • The day-to-day operations of the NSWA Society are run by the Executive Director and staff. • Vision: People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow. • Mission: To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process. <p><u>ATTACHMENTS</u></p> <ul style="list-style-type: none"> • Proposed Policy Statement 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference © Attachment 1 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
<p>Values: Integrity, Sustainability/Stability, Pride, Fairness, Freedom Vision: Leading the way in positive growth with healthy, sustainable, rural living. Mission: Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.</p>				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		<u>Municipal Government Act</u>		
BENEFITS	<ul style="list-style-type: none"> • Advocacy for the interests of County residents. 			
DISADVANTAGES	<ul style="list-style-type: none"> • None identified. 			
ALTERNATIVES	<ul style="list-style-type: none"> • Defer a decision or take no action. 			

FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: \$ _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	<ul style="list-style-type: none"> • Advocacy to the Province of Alberta • Intermunicipal Advocacy
COMMUNICATION STRATEGY	<ul style="list-style-type: none"> • Nil.
RECOMMENDATION	
<p>1) That Smoky Lake County adopt Policy Statement 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference.</p> <p>2) That Smoky Lake County appoint _____ and _____ as the member and alternate respectively until the October 2023 Organizational Meeting, in accordance with Policy Statement 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference.</p>	
CHIEF ADMINISTRATIVE OFFICER	

Title: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference		Policy No.: 05-01
Section: 04	Code:	Page No.: 1 of 3 E

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish the North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference under Environmental Health Services, and allow for appointments to be made to the Committee at the County’s Organizational Meeting.
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Policy Statement and Guidelines:

1. STATEMENT:

1.1 The NSWA is a non-profit society that is provided strategic direction and guidance by an elected 20-member Board of Directors which reflect the range of stakeholders within the watershed.



1.2 Under the provincial Water for Life Strategy the North Saskatchewan Watershed Alliance became one of 11 Watershed Planning and Advisory Councils (WPAC) in Alberta in 2005.

1.3 NSWA fosters collaboration at the watershed level, create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed challenges. Its role is reflected in its our key strategic goals which state the NSWA:

- Supports Collaborative Watershed Planning
- Provides Leadership in Watershed Management
- Promotes Watershed Knowledge Sharing

1.4 The day-to-day operations of the NSWA Society are run by the Executive Director and staff.

1.4.1 Vision: People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.

1.4.2 Mission: To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.

1.4.3 Purpose:

- To educate and increase the public's understanding of watershed protection and its importance by developing and providing programs on the improvement of water quality, water quantity, and the health of the North Saskatchewan Watershed.
- To conduct research relating to the protection of the North Saskatchewan Watershed and to share results of the research

2 MEMBERSHIP:

2.1 Smoky Lake County is a paid Municipal Member of the NSWA, through a yearly membership fee that varies based on a per capita.

2.1.1 NSWA public events are typically free to attend.

2.1.2 From time to time, opportunities may also arise for an Elected Official to sit on the NSWA Board of Directors for a three-year term, by being further elected at the NSWA's Annual General Meeting in about June each year.

2.2 Two Elected Officials, shall be appointed at the County's Organizational meeting to the North Saskatchewan Watershed Alliance (NSWA) Liaison Committee who will fulfill the duties of a member of the NSWA:

2.2.1 one Elected Official shall be appointed as the member; and

2.2.2 another Elected Official shall be appointed as the as alternate member.

3 OBJECTIVE:

3.1 To provide representation of Smoky Lake County on the North Saskatchewan Watershed Alliance.

4 MANDATE:

4.1 An appointed member shall:

4.1.1 comply with all NSWA bylaws and policies,

4.1.2 attend the Annual General Meeting an all and other scheduled meetings, and engage in discussion,

4.1.3 share ideas, proposals, and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the NSWA,

4.1.4 inform Council of any events, opportunities, etc., including the implementation of:

4.1.4.1 the NSW Strategic Plan;

4.1.4.2 the Integrated Watershed Management Plan;


	Date	Resolution Number
Approved	MONTH DAY, 2023	# XXX-XX - Page # XXXX
Amended		
Amended		

Section 04

Policy: 05-01

Proposed



REQUEST FOR DECISION		DATE	January 26, 2023	4.9
TOPIC	Bylaw No. 1428-23: Solid Waste Regulations and Fines			
PROPOSAL	<p>October 11, 2022 Environmental Operations Meeting Motion #1160-22: That Smoky Lake County administration prepare a draft Bylaw for the purpose of prohibiting scavenging at County Landfills and Waste Transfer Stations, for Councils consideration at a future meeting.</p> <p>Attachment:</p> <ol style="list-style-type: none"> Draft Bylaw No. 1428-23: Solid Waste Regulations and Fines. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS				
BENEFITS	Provides enforceable legislation for offenses.			
DISADVANTAGES				
ALTERNATIVES	Council's discretion			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	_____	Capital Costs:		
Budget Available:	_____	Source of Funds:		
Budgeted Costs:	_____	Unbudgeted Costs:		
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A			
COMMUNICATION STRATEGY	Bylaws are posted on the County Website			
RECOMMENDATION				
<ol style="list-style-type: none"> That Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, for the purpose of establishing regulations and fines for solid waste sites, be given FIRST READING. That Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, be given SECOND READING. That Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, be given PERMISSION for third reading. That Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, be given the THIRD and FINAL READING and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary. 				
CHIEF ADMINISTRATIVE OFFICER				

SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1428-23

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF
ESTABLISHING REGULATIONS AND FINES FOR SOLID WASTE SITES

PURSUANT TO provisions of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereto:

WHEREAS, Smoky Lake County provides solid waste collection sites, where this service is required; and

WHEREAS, Smoky Lake County deems it desirable to establish the policies and guidelines for disposal of solid waste at approved solid waste sites within the municipality; and

WHEREAS, there are substantial costs involved in the operation and maintenance of the aforementioned services; and

WHEREAS, it is the intention of Smoky Lake County Council that wherever possible, negligence of the proper use of a solid waste site will result in a fine;

NOW THEREFORE, the Council of Smoky Lake County, in the Province of Alberta, duly assembled, and pursuant to the authority conferred upon it by the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, does hereby enact as follows:

1 NAME OF THIS BYLAW

1.1 This Bylaw may be cited as the "**Solid Waste Site Regulations & Fines**" bylaw.

2 DEFINITIONS

2.1 "**Bylaw Enforcement Officer**" means, for the purpose of this bylaw, the person appointed by the County pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26, to enforce County Bylaws and can be a designated Peace Officer or a member of the Royal Canadian Mounted Police.

2.2 "**Council**" means the Municipal Council of Smoky Lake County.

2.3 "**County**" means the Municipality of Smoky Lake County.

2.4 "**Site Attendant**" means the municipal employee authorized to perform the day-to-day operations at a Solid Waste Site, including opening and closing the site for the hours and days of operation.

2.5 "**Solid Waste Site**" means designated area approved by Smoky Lake County used to gather, collect, hold, store, remove or transfer Waste and it includes any system used to move waste from one area to another so that it can be disposed of or temporarily moving and storing Waste until it is eventually disposed of, and may provide temporary storage of recyclable or reusable materials. For further certainty, a "Solid Waste Site" includes the Waste Transfer Stations and Landfills located at on lands legally described as:

- NW 8 60 12 W4, known as the Spedden Landfill,
- SE 30 59 13 W4, known as the Vilna Transfer Station,
- NW 35 59 15 W4, known as the Bellis Transfer Station,
- NW 36 59 17 W4, known as the Smoky Lake Landfill, and
- SE 9 59 19 W4, known as the Waskatenau Transfer Station.

Solid Waste Site Regulations & Fines

- 2.6 **“Violation Tag”** means a written notice, in a form issued by a Bylaw Enforcement Officer or designate, to advise a person that a violation of this Bylaw has occurred and that by payment of a specified amount to the County within a set time period, that person will avoid prosecution.
- 2.7 **“Waste”** means any solid or liquid material or product or combination of them that is intended to be treated or disposed of or that is intended to be stored and then treated or disposing of including refuse, garbage and includes anything that is useless, unwanted or discarded materials which results from society’s normal activities and which may be of a household, domestic, agricultural, commercial or industrial nature, excluding sewage and non-household hazardous waste.

3 REGULATIONS

- 3.1 No person shall dispose of the following materials in any Solid Waste Site within the Smoky Lake County:
- 3.1.1 Animal waste from animals or the treatment of animals, including animal carcasses or parts;
- 3.1.2 Building waste produced in the process of constructing, altering, repairing, or demolishing a building, including, but not limited to, wood scraps, concrete, building paper, sheet metal, gyprock, shingles, nails, screws, earth, vegetation, and rock displaced during the purpose of building, all of which is acceptable for disposal at an approved landfill site;
- 3.1.3 Commercial waste that normally be discarded by a craft shop, store, garage, restaurant, hotel, motel, office building, retail mall, hospital, school, daycare, seniors center, government building, dental, medical or veterinary;
- 3.1.4 Hazardous waste that is generated from any premises and has one or more hazardous properties as described in the *Alberta Environmental Protection and Enhancement Act, Waste Control Regulations (Alta Reg. 192/96)*;
- 3.1.5 Industrial waste generated by industrial activities that presents health, safety or environmental concerns, and includes but not limited to lime, sulfur, asbestos, contaminated soils, empty chemical containers and drums, carbon, acid, caustics, sludge and industrial sump water, but excludes hazardous waste;
- 3.1.6 Biomedical or general medical waste (blood samples/cultures or other medical waste);
- 3.1.7 Explosives, combustible materials, dangerous or toxic goods;
- 3.1.8 Asbestos or waste containing asbestos;
- 3.1.9 Hot ashes;
- 3.1.10 Radioactive waste (liquid gas or solid that contains radioactive nuclear substance as defined in the Nuclear Safety and Control Act.
- 3.1.11 Any waste that is deemed unsafe to handle by the Solid Waste Site Attendant.
- 3.2 No person shall pick over, interfere with, disturb, remove or scatter any waste placed within the Solid Waste Site. Only items left within the designated “Take-it-or-Leave-it” area may be removed by a person.

- 3.3 No person shall vandalize or willfully damage any infrastructure or equipment within the Solid Waste Site.
- 3.4 No person shall commit any act against the Site Attendant, Bylaw Enforcement Officer or member of the public, of violence, harassment or bullying, as defined and understood within the context of both the *Alberta Human Rights Act* and the *Alberta Occupational Health and Safety Act*.
- 3.5 No person shall neglect to follow any site-specific rules on any signage installed by the County on-site from time to time.

4 ENFORCEMENT

- 4.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to pay a fine as set out in **Schedule "A": Fines and Penalties** which is issued by the Bylaw Enforcement Officer or designate.
- 4.2 All costs incurred by Smoky Lake County as a result of any remedial action as a result of any person's actions that contravenes any portion of this Bylaw, may become the financial responsibility of that person.
- 4.3 The person fined under this Bylaw will be forbidden entry to the County's Solid Waste Sites from the date the fine was issued until all fine(s), accrued penalties, and/or accounts receivable invoices issued, have been paid in full.

5 VIOLATION TAG

- 5.1 The Bylaw Enforcement Officer or designate is hereby authorized and empowered to issue a Violation Tag to any person, who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.
- 5.2 A Violation Tag shall be served upon such a person personally, or in the case of a corporation, by serving the Violation Tag personally upon the manager, secretary or other Executive Officer, or person apparently in charge of a branch office, by mailing a copy to such person by registered mail, or in the case of an individual, by leaving it with a person on the premises who has the appearance of being at least eighteen (18) years of age.
- 5.3 A Violation Tag shall be in a form approved by the County's Chief Administration Officer and shall state:
 - 5.3.1 the name of the person;
 - 5.3.2 the location of Solid Waste Site where the offense occurred;
 - 5.3.3 the offence;
 - 5.3.4 the appropriate fine for the offence as specified in this Bylaw;
 - 5.3.5 that the fine shall be paid within thirty (30) days of the issuance of the Violation Tag; and
 - 5.3.6 any other information as may be required by the Bylaw Enforcement Officer.
- 5.4 Where a Violation Tag is issued pursuant to Section 3 of this Bylaw, the person to whom a Violation Tag is issued shall pay the County the fine specified on the Violation Tag.

6 SEVERABILITY

6.1 Should any provision of this Bylaw be invalid, then such invalid provision shall be served and the remaining Bylaw shall be maintained.

7 REPEAL OF PREVIOUS BYLAW

7.1 Bylaw No. 1264-14 known as the "Mini Waste Bin Site" bylaw, is hereby repealed.

8 EFFECTIVE DATE OF BYLAW

8.1 This Bylaw shall take effect on the day of the Third and Final Reading.

READ FIRST TIME THIS ____ DAY OF _____, 2023.

READ A SECOND TIME THIS ____ DAY OF _____, 2023.

READ A THIRD TIME AND FINAL PASSED THIS ____ DAY OF _____, 2023.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

Fines and Penalties

Any person who contravenes any of the provisions within Bylaw No. 1428-23 is guilty of an offence and is liable to pay a fine as follows:

ITEM DESCRIPTION	Violation Tag Fine Amount
First offence	\$100.00
Second offence	\$200.00
Third and any subsequent offence	\$500.00

REQUEST FOR DECISION	DATE	January 26, 2023
		4.10

TOPIC	Fire Department Storage Building Rental Agreement
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PROPOSAL

Background

- The Town of Smoky Lake built the 2,400 square foot, 3 bay storage building in 2021.
- The project was completed in January of 2022 and Smoky Lake Fire Department moved all apparatus parked at the Smoky Lake County shop into the new building, fill all 3 bays
- At the **Joint Town and County Meeting on November 14, 2022** the draft Fire Department storage building rental agreement was discussed and the following motion was passed:

” That Smoky Lake County Council and Town of Smoky Lake Council **defer** the draft agreement between the Town of Smoky Lake and Smoky Lake County for the purpose of Regional Fire Storage in the Town’s building located at 230 West Railway Drive in Smoky Lake, until further information has been brought forward by the Town in respect to the availability to rent the bays as well as including retroactive compensation for the use of all three bays by the Regional Fire Services.”

Current

- On January 3 Smoky Lake County administration received an email from Dawn Phillips - Town of Smoky Lake CAO of Council’s decisions in regards to the Fire Department storage building rental agreement. **See Attachment A1**
- November 28, 2022 Town of Smoky Lake Council Meeting**

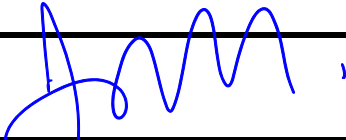
“Moved by Councilor Prockiw-Zarusky that Town of Smoky Lake direct administration to bring the Smoky Lake Fire Storage Building Rental Agreement to the December 12, 2022 Regular Council meeting with provisions of Option No. 2: The Town Fire Chief could bring her truck home to respond to calls. Chief Cozicar stated that she responds to about 100 calls a year, between the Town and County. Operationally it would be justifiable to permit her to keep the vehicle at home when she is available to respond to calls and this is permitted within the Town of Smoky Lake Personnel Policy. This would open half a bay for storage of Town Public Works equipment, which would meet the needs of Public Works. Motion Carried.”
- December 12, 2022 Town of Smoky Lake Council Meeting**

“MOVED by Councillor Prockiw-Zarusky that Town of Smoky Lake approve the rental agreement with Smoky Lake County for 2,000 sq. ft. of the Storage Building, located at 230 West Railway Drive in Smoky Lake, at a rate of \$10,860 annually, retroactive to June 1, 2022, as per the proposed rental agreement, as presented.
- Smoky Lake County Fire Chief contacted other municipalities to compare costs on fire department storage buildings:

Municipality/Business	Cost per Year	Space
Athabasca County	\$15,000.00	3 bays/5 vehicles
Lac La Biche County	\$8,000.00	Fire Hall (4 bays)
Taber County	10,000.00	Fire Hall (2 bays)
Two Hills County	\$5,000.00	Fire Hall (2 bays)
Associated Ambulance	\$8-\$12/square foot	1,000 – 2,000 square feet

Proposal

- For Council to review the Fire Department Storage Building rental agreement and schedule a Joint Town and County Council Meeting to discuss the proposed Fire Department Storage Building rental agreement.

CORRELATION TO BUSINESS (STRATEGIC) PLAN	
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	
BENEFITS	
DISADVANTAGES	
ALTERNATIVES	
FINANCE/BUDGET IMPLICATIONS	
Operating Costs: _____	Capital Costs: _____
Budget Available: _____	Source of Funds: _____
Budgeted Costs: _____	Unbudgeted Costs: _____
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	
COMMUNICATION STRATEGY	
RECOMMENDATION	
<p>That Smoky Lake County acknowledge receipt of the Town of Smoky Lake Council's December 12, 2022 Motion moved by Councillor Prockiw-Zarusky "that Town of Smoky Lake approve the rental agreement with Smoky Lake County for 2,000 sq. ft. of the Storage Building, located at 230 West Railway Drive in Smoky Lake, at a rate of \$10,860 annually, retroactive to June 1, 2022, as per the proposed rental agreement, as presented"; and execute the said rental agreement.</p>	
<i>Chief Administrative Officer</i>	

Scott Franchuk

From: Dawn Phillips <cao@smokylake.ca>
Sent: January 3, 2023 12:19 PM
To: Scott Franchuk; Gene Sobolewski
Subject: Fire Storage Building
Attachments: 7.5 RFD - Fire Storage Building.pdf; 7.1 RFD - Fire Storage Building-Header Fix-f.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Gene and Scott,
 I hope you both had a great holiday! I am just following up on the Fire Storage Building discussion from our November and then our December Council meetings.

This item was brought to our Council in November, but they wanted information on utilities. Here is the motion that was made at the November meeting:

Motion 822-2022 Moved by Councilor Prockiwi-Zarusky that Town of Smoky Lake direct administration to bring the Smoky Lake Fire Storage Building Rental Agreement to the December 12, 2022 Regular Council meeting with provisions of Option No. 2: The Town Fire Chief could bring her truck home to respond to calls. Chief Cozicar stated that she responds to about 100 calls a year, between the Town and County. Operationally it would be justifiable to permit her to keep the vehicle at home when she is available to respond to calls and this is permitted within the Town of Smoky Lake Personnel Policy. This would open half a bay for storage of Town Public Works equipment, which would meet the needs of Public Works. Motion Carried.

Here is the motion that was made at our Council meeting:

Motion: 862-2022 MOVED by Councillor Prockiwi-Zarusky that Town of Smoky Lake approve the rental agreement with Smoky Lake County for 2,000 sq. ft. of the Storage Building, located at 230 West Railway Drive in Smoky Lake, at a rate of \$10,860 annually, retroactive to June 1, 2022, as per the proposed rental agreement, as presented.

I attached both RFDs as information as well and appreciate that this will have to go to County Council for discussion. Thank you,



Dawn Phillips
 Chief Administrative Officer

- 780-656-3674
- 780-656-5795
- 780-656-3675

PO Box 460
 56 Wheatland Avenue
 Smoky Lake AB T0A 3C0





Town of Smoky Lake Request For Decision (RFD)

Agenda Item #:	7.5
Meeting Date:	November 28, 2022.
Topic:	Fire Storage Building Rental Space.
Prepared by:	Dawn Phillips, CAO

RECOMMENDATION:

That the Town of Smoky Lake propose a rental agreement with Smoky Lake County for 2000 sq. ft. of the Storage Building, located at 246 West Railway Drive in Smoky Lake, at a rate of \$5.00 per square foot, charging 90% of the total cost to reflect the Town assets, for a total of \$9,000.00 annually.

BACKGROUND:

- 18-Jan-22 **MOTION:** **MOVED** by Councillor Makowichuk that Town of Smoky Lake direct administration to work with Juanita Cozicar, Fire Chief for the Town of Smoky Lake to prepare a draft Rental Agreement with Smoky Lake County to include an inventory list of the Fire Department's equipment and vehicles that will be utilizing the Town's new Storage Building, located at 246 West Railway Drive in Smoky Lake and create a list of ownership for each unit (Joint Town/County or owned by County); and administration present the draft rental agreement to council at a future meeting of Council.
- 1-Feb-22 **MOTION:** **MOVED** by Deputy Mayor Morton that Town of Smoky Lake direct administration to schedule a meeting with Billy McMullen, Public Works Foreman and Juanita Cozicar, Fire Chief to discuss future use of the Fire Storage Building located at 246 West Railway Drive in Smoky Lake for town owned equipment; and if there is space available, discuss what portion (by square footage) of the building will not be in use and draft a rental agreement accordingly; and present the draft rental agreement at a future Regular Council meeting.

At the Joint Council meeting on November 14, 2022, there was discussion regarding the rental of the Fire Storage Building Rental Space. Town Administration requested that a portion of the storage space be used to store Town Public Works equipment. The County Deputy Chief requested that the entire storage area be used for storage of fire equipment.

The Town CAO and Public Works Forman met to discuss options. Administration also met with the Town Fire Chief. A few options were discussed:



Town of Smoky Lake Request For Decision (RFD)

Option 1: Previous option brought forward at the joint meeting, allocating one bay to Public Works and two bays to Fire.

Option 2: The Town Fire Chief could bring her truck home to respond to calls. Chief Cozicar stated that she responds to about 100 calls a year, between the Town and County. Operationally it would be justifiable to permit her to keep the vehicle at home when she is available to respond to calls and this is permitted within the Town of Smoky Lake Personnel Policy. This would open half a bay for storage of Town Public Works equipment, which would meet the needs of Public Works.

Option 3: The Town could move the antique Fire Truck into the Fire Storage Building. This truck is currently being stored at the South Shop. This would align with the storage space being fire storage and would also open up space in the South Shop for equipment storage. This truck may take up more than half a bay, but the bay could be shared with the wildland fire unit. The Fire Chief would be permitted to keep her vehicle at home.

Option 4: The Town could use all three bays for Town/County fire equipment and keep Public Works equipment stored in the South Shop, with some equipment being stored in the shelter outside of the shop.

Currently the Fire Department uses the Public Works wash bay to clean fire equipment. As the fire hall is set up to clean equipment, the County Deputy Chief and Public Works Foreman agreed that shifting cleaning to the fire hall would allow for more Town storage in the wash bay over the winter months. Currently the Town staff moves equipment out of the bay when the fire department requests to use the area.

The New Fire Storage Building:

Cost of the building - \$207,910 (funded by Town municipal grants)

Square footage: 2,400 sq. ft.

Assessor recommendation: The town's assessor confirmed there are no comparable spaces in Smoky Lake but recommends \$5.00 per sq. ft.

Current use of the building: County 85%, Town 15%. The total square footage is 2,400 sq. ft. There are Three (3) Bay doors, each Bay is 800 sq. ft.

Option 1: Public Works to utilize one (1) bay (800 sq. ft.) therefore, two bays (1,600 sq. ft.) is available for rent. If 2 County vehicles are removed then Town = 22.5% County = 77.5%
 $1600 \text{ sq. ft.} \times 77.5\% = 1,240 \text{ sq. ft.} \times \$5.00/\text{sq. ft.} = \$6,200 \text{ annually} / \516.67 monthly

Option 2: Public Works to utilize one half (1/2) bay (400 sq. ft.) therefore, 2.5 bays (2000 sq. ft.) is available for rent. Town = 10% County = 90%
 $2000 \text{ sq. ft.} \times 90\% = 1800 \text{ sq. ft.} \times \$5.00/\text{sq. ft.} = \$9,000 \text{ annually} / \750 monthly

Option 3: Three bays, Town = 25% County = 75%
 $2400 \text{ sq. ft.} \times 75\% = 1800 \text{ sq. ft.} \times \$5.00/\text{sq. ft.} = \$9,000 \text{ annually} / \750 monthly

Option 4: Three bays, Town 15% County 85%
 $2400 \text{ sq. ft.} \times 85\% = 2040 \text{ sq. ft.} \times \$5.00/\text{sq. ft.} = \$10,200 \text{ annually} / \850 monthly.



Town of Smoky Lake Request For Decision (RFD)

Typically rent is determined by a combination of market rates and negotiations between the parties.

With the Smoky Lake Region Fire Services Business and Implementation Plan negotiations, any agreed upon rental agreement may be replaced by the new plan.





Town of Smoky Lake Request For Decision (RFD)





Town of Smoky Lake Request For Decision (RFD)

ALIGNMENT WITH STRATEGIC PRIORITIES:

- ✓ **Infrastructure:** Well-planned infrastructure investments will enable community growth in a prioritized and responsible manner.

BUDGET/FINANCIAL:

Smoky Lake County currently provides financial support for the Fire Hall in the amount of **\$900.00** in accordance with Bylaw No.004-15 Joint Fire Protection Services with Smoky Lake County.

Fire Hall Building:

County use – 70%

Town use – 30%



60% County 40% Town

90% County 10% Town

60% County 40% Town





Town of Smoky Lake Request For Decision (RFD)

Agenda Item #:	7.1
Meeting Date:	December 12, 2022.
Topic:	Fire Storage Building Rental Space.
Prepared by:	Dawn Phillips, Chief Administrative Officer

RECOMMENDATION:

That the Town of Smoky Lake propose a rental agreement with Smoky Lake County for 2000 sq. ft. of the Storage Building, located at 230 West Railway Drive in Smoky Lake, at a rate of \$10,860 annually, retroactive to June 1, 2022, as per the proposed rental agreement.

BACKGROUND:

At the Council meeting on November 28, 2022, the following motion was made:

Motion 822-2022, moved by Councilor Prockiw-Zarusky that Town of Smoky Lake direct administration to bring the Smoky Lake Fire Storage Building Rental Agreement to the December 12, 2022 Regular Council meeting with provisions of Option No. 2: The Town Fire Chief could bring her truck home to respond to calls. Chief Cozicar stated that she responds to about 100 calls a year, between the Town and County. Operationally it would be justifiable to permit her to keep the vehicle at home when she is available to respond to calls and this is permitted within the Town of Smoky Lake Personnel Policy. This would open half a bay for storage of Town Public Works equipment, which would meet the needs of Public Works.

Motion Carried.

Option 2: Public Works to utilize one half (1/2) bay (400 sq. ft.) therefore, 2.5 bays (2000 sq. ft.) is available for rent. Town = 10% County = 90% 2000 sq. ft. x 90% = 1800 sq. ft. x \$5.00/sq. ft. = \$9,000 annually / \$750 monthly.

Average Gas Utilities Cost (December 2021 to October 2022) = \$172.63 x 90% = \$155.36

Power is not separated from the fire hall.

Monthly Cost = \$750.00 rent + \$155.00 gas = \$905.00 monthly

Annual Cost = \$9,000 rent + \$1,860.00 = \$10,860.00 annually

BUDGET/FINANCIAL:

Cost of the building - \$207,910 (funded by Town Municipal grants)



Town of Smoky Lake Request For Decision (RFD)

ALIGNMENT WITH STRATEGIC PRIORITIES:

- ✓ **Infrastructure:** Well-planned infrastructure investments will enable community growth in a prioritized and responsible manner.

7.1 RFD - Fire Storage Building Rental Space

THIS LICENCE AGREEMENT MADE as of _____, 2022 (the "Effective Date")

BETWEEN:

TOWN OF SMOKY LAKE
(the "Town")

OF THE FIRST PART

- and -

SMOKY LAKE COUNTY
(the "County")

OF THE SECOND PART

WHEREAS:

- A. The Town is the registered owner of the lands located in the Town of Smoky lake with a municipal address of 230 West Railway Drive (the "Town Lands").
- B. There is a building situated on the Town Lands consisting of three bays and approximately 2,400 square feet (the "Building") which is used for storage of vehicles and equipment.
- C. The County has requested the Town's permission to use a portion of the Building for storage of vehicles and equipment owned by the County and the Town is prepared to grant the County's request subject to the terms and conditions of this Agreement;

NOW THEREFORE this Agreement witnesses that in consideration of the covenants herein contained and other good and valuable consideration, the parties agree as follows:

1. Subject to the terms and conditions of this Agreement, the Town grants to the County a license to use two and a half bays (2,000 square feet) of the Building (the "Licence Area") for the sole purpose of storage of County vehicles and equipment (the "Use") together with access through the Town Lands as is necessary to access the License Area. The Town may designate which two and a half bays form the License Area and may change such designation from time to time.
2. In consideration for this License the County shall, upon executing this Agreement, pay to the Town the sum of Ten Thousand Eight Hundred and Sixty (\$10,860) Dollars annually, retroactive to June 1, 2022, with the first payment due within five (5) business days of the Effective Date and subsequent payments being due on each anniversary of June 1.
3. The term of the License granted herein shall be one (1) year commencing on the Effective Date (the "Term"). The Term shall automatically renew for additional terms of one (1) year each, unless

either party provides no less than 30 days notice to the other party indicating that the then current term will not be renewed.

4. The County shall at its own expense, keep and maintain the Licence Area in good and sufficient repair, and in a clean and tidy condition, to the reasonable satisfaction of the Town, and no alterations or improvements shall be made to the Licence Area without the prior written approval of the Town which may be withheld in the Town's sole discretion.
5. The County shall ensure that its vehicles and equipment stored in the License Area do not cause damage to the License Area, whether through operation, leakage of fluids or otherwise.
6. The County shall indemnify the Town and save it harmless from and against all claims, actions, damages, liabilities, and expenses by whomsoever made, brought or prosecuted in connection with losses of life, personal injury, damage to property, or any other loss, damage or injury, whether or not of a nature related to the foregoing, arising from or in any way related to:
 - (a) the Licence granted herein;
 - (b) the use of the Licence Area by the County, including, without restricting the generality of the foregoing:
 - i. any claim for loss, injury or death to persons or damage to property due to the County's negligence or failure to comply with any applicable legislation, regulations, bylaws or requirements or any of the requirements of this Agreement; and
 - ii. any environmental damage or loss occurring on or within the License Area and caused by the County or those for whom the County is responsible for;

which obligation to indemnify shall survive the expiry or termination of this Agreement, howsoever it occurs, and shall include the obligation for the County to pay all costs and expenses incurred or paid by the Town with respect to the foregoing including legal costs on a solicitor and own client full indemnity basis.

7. The County shall at its sole cost and expense and, upon execution of this Agreement, shall provide the Town with evidence of general liability insurance coverage regarding the Use and the Licence Area, in a form and on terms and conditions satisfactory to the Town. The insurance shall be for an amount not less than FIVE MILLION (\$5,000,000.00) DOLLARS per incident and the Town shall be an additional insured thereunder. The insurance coverage shall contain a waiver of all rights of subrogation against the Town, its employees, elected officials, volunteers and agents, and a provision that it shall not be cancelled without thirty (30) days written notice to the Town.
8. In the event the County violates any provision of this Agreement, the Town may without prejudice to any other remedy available to it, terminate this Agreement effective immediately.
9. Notwithstanding any other provision of this Agreement, either party may terminate this Agreement at any time without cause and without penalty upon giving Thirty (30) Days' notice in

writing to the other party. Upon such termination, any pre-paid amounts shall be reimbursed to the County.

10. Upon the termination of this Agreement, howsoever it occurs, the County shall at its sole cost and expense immediately remove all of its property from the License Area and restore any damage caused to the License Area by the County to the satisfaction of the Town, acting reasonably.
11. If any section, subsection, sentence, clause or phrase of this Agreement is for any reason held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement.
12. All terms, covenants and conditions contained in this Agreement shall be binding upon and enure to the benefit of the respective successors and assigns of the Town and the County including any person taking or receiving in any manner the benefit hereof absolutely to the same extent as if each such successor and assign and any such person were named as a party to this Agreement.
13. Nothing in this Agreement shall create an interest in the Licence Area or Town Lands in favour of the County. This License is personal to the County and may not be transferred or assigned in any way by the County.
14. This Agreement shall be construed in accordance with and governed by the laws of the Province of Alberta.
15. This Agreement may be signed in counterpart and delivered electronically.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Date first written above.

TOWN OF SMOKY LAKE

Per: _____ (Corporate Seal)

Per: _____

SMOKY LAKE COUNTY

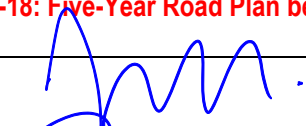
Per: _____ (Corporate Seal)

Per: _____



REQUEST FOR DECISION		DATE	January 26, 2023	4.11
TOPIC	Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Appointments			
PROPOSAL	<p>The County is a paid member of Alberta's Lakeland Destination Marketing Organization (DMO) and the County's Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference, was adopted on December 14, 2021.</p> <p>In accordance with Section 2 of the above-mentioned policy:</p> <p>2.1 Two Elected Officials shall be appointed at the County's Organizational meeting to the Alberta's Lakeland Destination Marketing Organization (DMO) Liaison Committee who will fulfill the duties of a member of the Alberta's Lakeland DMO Board of Directors:</p> <p>2.1.1 one Elected Official shall be appointed as the member to the Board of Directors; and</p> <p>2.1.2 another Elected Official shall be appointed as the as alternate member.</p> <p>DMO would like representation of elected officials to share ideas, proposals and issues with their council for discussion (not just reporting) and to bring feedback, solutions and their community's perspective back to the Board.</p>			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
N/A				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS	Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference			
BENEFITS	<ul style="list-style-type: none"> Consistent representation for Smoky Lake County. 			
DISADVANTAGES				
ALTERNATIVES	<ul style="list-style-type: none"> Council's discretion. 			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	\$ _____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	Working in conjunction with RCDC Regional Community Development Committee			
COMMUNICATION STRATEGY	N/A			
RECOMMENDATIONS				
<p>That Smoky Lake County Councillors Lorne Halisky be appointed as members to Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee; and Councillor and Jered Serben be appointed as alternate in accordance with Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference.</p>				
CHIEF ADMINISTRATIVE OFFICER				



REQUEST FOR DECISION		DATE	January 26, 2023	4.12
TOPIC	Policy Statement No. 03-18-18: Five-Year Road Plan			
PROPOSAL	<p>The purpose of this Five-Year Road Plan policy is to identify and prioritize required roadway improvements on a long-term basis. The road projects chart for each year is included as part of the Policy Statement No. 03-18-18: Five-Year Road Plan, and projects are adjusted from time to time.</p> <p>This policy along with the road project charts are posted to the County website and need to be updated with each new/proposed budget and 5-year capital plan. Therefore, this policy should be amended to include the updated Road Project information.</p> <p>Attachment:</p> <ol style="list-style-type: none"> Policy Statement No. 03-18-18: Five-Year Road Plan 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS				
BENEFITS	Provides up-to-date information to the public.			
DISADVANTAGES	N/A			
ALTERNATIVES	Council's discretion.			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	\$ _____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A			
COMMUNICATION STRATEGY	Posted on the County website.			
RECOMMENDATION				
That Smoky Lake County Policy Statement No. 03-18-18: Five-Year Road Plan be amended.				
CHIEF ADMINISTRATIVE OFFICER				



Title: Five-Year Road Plan		Policy No.: 18-18
Section: 03	Code: P-I	Page No.: 1 of 9 E

Legislation Reference:	<i>Municipal Government Act.</i>
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Purpose:	The intent of the Five-Year Road plans is to identify and prioritize required roadway improvements on a long-term basis.
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Policy Statement and Guidelines:

1. GUIDELINES

- 1.1 The Five-Year Road plan conforms with the objectives and criteria outlined, as per *Policy 03-15: Road Policy* and *Policy 03M-04: Road Project Profile*.
- 1.2 The plan is limited to the identification of specific annual projects for a future period of Five-Years based on anticipated revenue and/or other budget and capacity limitation.
- 1.3 The Five-Year plan is subject to an annual review and update.

2. ROAD PLANS: REVIEW AND UPDATE PROCESS

- 2.1 The Five-Year Road Plan will be reviewed, updated, and accepted by Council as per *Policy 08-11: Budget Development* process during October and November of each year.
- 2.2 The review process will include past year’s projects.
- 2.3 The development and approval of a “new” Five-Year Plan will primarily include:
 - uncompleted projects from the previous year, plus projects previously identified in plan.
 - projects for coming year (previously identified in the plan).
 - plus new proposed projects for third, fourth and fifth year.
- 2.4 The planned order of year-one construction projects will be determined every year with the setting of the Transportation Budget: Five-Year Road Plan, as per *Policy 03-15: Road Policy*.
- 2.5 Once the annual plan and construction schedule have been approved, additions or deletions of specific projects require approval by resolution of Council. Normally, changes to the above should be considered on the basis of persistent weather problems, major equipment problems or financial considerations only. Progress on the planned order of construction will be reported to Council by Public Works monthly.

Title: Five-Year Road Plan		Policy No.: 18-18
Section: 03	Code: P-I	Page No.: 2 of 9 E

	Date	Resolution Number
Approved	December 7, 2005	# 148-05 - Page # 8062
Amended	January 18, 2007	# 178-07 - Page # 8272
Amended	November 13, 2007	# 092-07 - Page # 8543
Amended	January 10, 2008	# 168-08 - Page # 8571
Amended	February 23, 2009	# 303-09 - Page # 8904
Amended	January 26, 2010	# 342-10 - Page # 9256
Amended	January 5, 2011	# 234-11 - Page # 9595
Amended	December 8, 2011	# 164-11 - Page # 9909
Amended	December 20, 2012	# 267-12 - Page #10377
Amended	December 20, 2013	# 161-13 - Page #10979
Amended	January 13, 2015	# 283-15 - Page #11538
Amended	December 17, 2015	# 250-15 - Page #12026
Amended	October 20, 2016	#1125-16 - Page #12409
Amended	December 14, 2018	# 251-18 - Page #13429
Amended	November 29, 2019	# 135-19 - Page #13874
Amended	December 11, 2020	# 271-20 - Page #14420
Amended	December 16, 2021	# 209-21 - Page #14933
Amended		



2023 Road Projects Information

Calculation of 2023 year: Project(s) Workdays:

Project days: May to Mid-October 2023

5.5 months x 20 days = 110 days

Less 20 days: weather

and 20 days: moves/breakdowns, dust controls/road repairs

Equals 70 days

Maintenance Gravel:

43,469.5 tonnes to be distributed among all divisions

5,000.0 tonnes of contingency gravel

Grants Available for 2023:

☒	Base Municipal Transportation Grant	=	\$
☒	Municipal Sustainability Initiative	=	\$
☒	Federal Gas Tax	=	\$

2023 Gravelling Projects Information

Road Categories	Description	Code	Rate of material/mile Tonne - Yards	# of Year's
Exceptional	Extreme traffic and Heavy loads	Exc	187 - 150	annual
Category # 1	Paved, oiled and base stabilized roads	C1	----	--
Category # 2	High usage arterial and feeder gravel roads	C2	187 - 150	2
Category # 3	Moderate usage collector gravel roads with through traffic and serving several residents	C3	156 - 125	3
Category # 4	Little used and dead-end roads	C4	125 - 100	4

Gravelling – Smoky Lake County					
Miles per Category	Code	Recommended Miles	Recommended Gravel	Estimate Costs	Actual Cost
19.0	Exc	11.5	2,150.5	\$ 59,092.00	
107.0	C1				
153.5	C2	61.0	11,407.0	\$ 305,838.50	
500.5	C3	164.5	25,662.0	\$ 667,134.00	
128.0	C4	34.0	4,250.0	\$ 111,312.50	
Total miles = 908	Total	271.0	43,469.50	\$ 1,143,377.00	



2022 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 181 between TWP 604- TWP 605	P2215	5	1		\$ 350,000.00		MSP 260,000.00
		5		Total	\$ 350,000.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 592 between RR 145- RR 150	R2212	2	1		\$ 22,000.00	\$ 22,482.78	MSI/MO
Twp 592 between RR 142- RR 143	R2222	2	1		\$ 22,000.00	\$ 18,933.08	MSI/MO
Methodist Cemetery Road	R2213	1	140 m		\$ 6,171.00	\$ 2,156.92	MSI/MO
Metis Cemetery Road	R2223	1.5	250 m		\$ 6,692.40	\$ 3,450.02	MSI/MO
RR 155 between Twp 601A- Twp 610	R2614	6	4.5		\$ 103,000.00		MSI/MO
Twp 594 between RR 194A- RR 200	R1425	2.5	1.5		\$ 35,000.00	\$ 36,912.03	MSI/MO
RR 191 between Twp 602- Twp 604	R1525	3	2		\$ 45,000.00	\$ 15,742.01	MSI/MO
Twp 602 between RR 195- RR 200	R2215	1.5	1		\$ 22,000.00	\$ 47,074.41	MSI/MO
		19.5		Total	\$ 261,863.40	\$ 146,751.25	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2211	4	3		\$ 75,000.00	\$ 44,218.31	MSI/MO
RR 130 between Twp 603- Twp 604	MG2221	2	1		\$ 25,000.00	\$ 28,941.68	MSI/MO
RR 144 between Twp 590- Hwy 652	MG2212	8	6		\$ 84,000.00	\$ 90,014.75	MSI/MO
Twp 592 between RR 183- RR 182A	MG2233	1	0.5		\$ 10,000.00	\$ 1,327.50	MSI/MO
Twp 590 between Hwy 855- RR 170	MG2243	5	3.25		\$ 60,000.00	\$ 23,417.97	MSI/MO
Twp 590 between RR 174(n)-RR 180(s)	MG2253	2	1.25		\$ 25,000.00	\$ 4,056.00	MSI/MO
Twp 612 between RR 174- RR 174A	MG2214	1	0.5		\$ 10,000.00	\$ 6,761.07	MSI/MO
Twp 600 between RR 181- RR 182	MG2215	2	1		\$ 25,000.00	\$ 15,302.82	MSI/MO
Twp 612 between RR 174A- RR 180	MG2225	2	1.5		\$ 27,000.00	\$ 26,146.94	MSI/MO
RR 180 between Twp 612A- Twp 614	MG2235	2	1.5		\$ 27,000.00	\$ 29,477.39	MSI/MO
		29		Total	\$ 368,000.00	\$ 269,664.43	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2213	4	5.5		\$ 121,000.00	\$ 82,824.67	Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2223	3	2		\$ 44,000.00		Aggregate Reserve
		7		Total	\$ 165,000.00	\$ 82,824.67	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	44.5	7,422.50	\$ 178,140.00	5,941.33	\$ 169,764.94	RTG
218.5	PW46	78.5	12,835.00	\$ 320,875.00	7,752.72	\$ 207,400.28	RTG
159.5	PW47	46.5	7,455.50	\$ 156,565.50	7,224.89	\$ 176,783.46	RTG
167	PW48	58	9,218.50	\$ 184,370.00	8,011.57	\$ 193,648.34	RTG
219	PW49	64	10,232.00	\$ 204,640.00	9,089.71	\$ 237,640.87	RTG
908		291.5	47,163.5	\$ 1,044,590.50	38,020.22	\$ 985,237.89	
Contingency:			5,000.00	\$ 105,000.00	3027.53	\$ 76,462.66	
Total			52,163.50	\$ 1,149,590.50	41,047.75	\$ 1,061,700.55	
Road Repair PW90:						\$ 62,460.94	Unbudgeted- Cost of gravel only



2023 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$ 65,000.00		MSI/MO
Twp 612 between Hwy 855- RR 174	P2314	2	1		\$ 352,500.00		Aggregate Levy
		4		Total	\$ 417,500.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$ 10,000.00		MSI/MO
		2		Total	\$ 10,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 859- RR 144	MG2322	7	5		\$ 100,000.00		MSI/MO
RR 173 between Twp 584- Twp 583A	MG2323	1	0.5		\$ 10,000.00		MSI/MO
RR 170 between Twp 590- Twp 592A	MG2333	4	2.5		\$ 55,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$ 13,000.00		MSI/MO
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$ 15,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$ 35,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$ 35,000.00		MSI/MO
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$ 50,000.00		MSI/MO
Twp 590 between RR 174(n)- 180(s)	MG2353	2	1.25		\$ 20,000.00		MSI/MO
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$ 100,000.00		MSI/MO
Twp 600 between RR 181- RR 182	MG2345	2	1		\$ 25,000.00		MSI/MO
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$ 37,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2375	3	2		\$ 50,000.00		MSI/MO
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$ 60,000.00		MSI/MO
		41		Total	\$ 605,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		3		Total		\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$ 196,243.00	0.00	\$0.00	RTG
218.5	PW46	81.5	13,148.00	\$ 354,996.00			RTG
159.5	PW47	38	5,990.00	\$ 149,750.00			RTG
167	PW48	45.5	7,144.50	\$ 171,468.00			RTG
219	PW49	66	10,420.00	\$ 270,920.00			RTG
908		271.0	43,469.5	\$ 1,143,377.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			48,469.50	\$ 1,268,377.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only



2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSI/MO
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSI/MO
		3		Total	\$ 150,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSI/MO
		3		Total	\$ 210,240.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 602- Twp 604	MG1841	3	2		\$ 45,000.00		MSI/MO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$ 10,000.00		MSI/MO
RR 143 between Twp 590- Hwy 28	MG1942	6	4		\$ 100,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSI/MO
Twp 592 between RR 182A- RR 183	MG2423	1	0.5		\$ 10,000.00		MSI/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2443	8	5.5		\$ 125,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$ 60,000.00		MSI/MO
		33		Total	\$ 450,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000.00		MSI/MO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
908		252.5	41,141.5	\$ 1,082,946.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2025 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSI/MO
		3		Total	\$ 200,000.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.00		MSI/MO
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$ 85,000.00		MSI/MO
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.00		MSI/MO
		11		Total	\$ 144,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$ 75,000.00		MSI/MO
Twp 590 between RR 181(s)- RR 184(s)	MG2523	5	3		\$ 70,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$ 25,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$ 12,000.00		MSI/MO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$ 30,000.00		MSI/MO
Twp 612 betwee RR 174A- RR 180	MG2525	2	1.5		\$ 30,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$ 30,000.00		MSI/MO
		19		Total	\$ 272,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSI/MO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	13,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
908		282.5	45,015.5	\$ 1,183,794.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			50,015.50	\$ 1,308,794.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2026 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
							MSI/MO
#REF!				Total	\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0				Total	\$ -	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2611	4	2.5		\$ 50,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MSI/MO
Twp 584 between Hwy 859- RR 144	MG2622	6	4		\$ 60,000.00		MSI/MO
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		\$ 12,000.00		MSI/MO
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$ 30,000.00		MSI/MO
17.5				Total	\$ 252,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 150(s)- RR 150A	C2612	7	0.5		\$ 60,000.00		MSI/MO
Twp 590 between RR 154(s)- RR 154A	C2622	4	0.25		\$ 15,000.00		MSI/MO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MSI/MO
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MSI/MO
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MSI/MO
12				Total	\$ 385,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		Aggregate Reserve
4				Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,156.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$ 1,222,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,617.50	\$ 1,347,669.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2027 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total			\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0		Total			\$ -	\$ -	

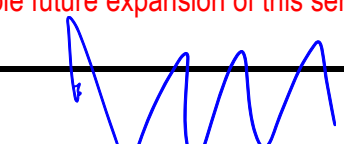
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2711	3	2.5		\$ 70,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2712	8	6		\$ 100,000.00		MSI/MO
Twp 592 between RR 171- RR 172	MG2723	2	1		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		MSI/MO
13		Total			\$ 469,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2314	3	0.25		\$ 50,000.00		MSI/MO
3		Total			\$ 50,000.00	\$ -	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		Aggregate Reserve
4		Total			\$ 121,000.00	\$ -	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	39	6,611.00	\$ 191,719.00			RTG
218.5	PW46	75	12,134.00	\$ 327,618.00			RTG
159.5	PW47	32.5	5,132.00	\$ 128,300.00			RTG
167	PW48	37	5,818.50	\$ 139,644.00			RTG
219	PW49	54	8,548.00	\$ 222,248.00			RTG
908		237.5	38,243.5	\$ 1,009,529.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			43,243.50	\$ 1,134,529.00			
Road Repair PW90:							Unbudgeted- Cost of gravel only

Five-Year Road Plan: Year 2023-2027

REQUEST FOR DECISION		DATE	January 13, 2023	4.13
TOPIC	ALL-NET Service Tracker			
PROPOSAL	<p>BACKGROUND: June 23, 2022 Council Meeting Motion #859-22: That Smoky Lake County Council approve to implement a pilot project titled: "Service Tracker - (Council – Request for Information)" through the All-Net Municipal Solutions' software application, for the purpose of tracking, managing, and reporting, on service requests from internal sources, for a period of 6 months from July 1, 2022 to January 1, 2023 as to prove the viability of the project and re-evaluate the process upon completion; and if successful, incorporate the process by amending Policy Statement No. 01-28-02: Council – Request for Information and propose the expansion of this project to Public Submissions and Website Integration.</p> <p>The Service Tracker application is included in the MuniSight 5year Asset Management Contract #200554 "2021-2025" and is utilized at no additional cost to County.</p> <p>PROPOSAL: Administration recommends that Council:</p> <ol style="list-style-type: none"> 1. acknowledge this pilot project as successful, 2. review Policy Statement No. 01-28-02: Council – Request for Information, at a Policy Committee Meeting, and 3. re-evaluate the Service Tracker process in January 2024 for consideration of future expansion of this service to the public through the County's website. 			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
N/A				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Policy Statement No. 01-28-02: Council – Request for Information.		
BENEFITS	<ul style="list-style-type: none"> Utilize existing software, a system that allows you to submit, track, manage & report on municipal requests. Immediate access to the latest updated, related to a councilors request. 			
DISADVANTAGES				
ALTERNATIVES	Take no action and not utilize existing software			
FINANCE/BUDGET IMPLICATIONS: (MuniSight 5year Asset Management Contract #200554 "2021-2025")				
Operating Costs:		Capital Costs:		
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	\$ _____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	Intermunicipal Collaboration Framework (ICF).			
COMMUNICATION STRATEGY	Email Communication.			
RECOMMENDATION				
<p>That Smoky Lake County Council acknowledge the successful completion of the 6-month trial period ending January 1, 2023 for the pilot project titled: "Service Tracker - (Council – Request for Information)" through the All-Net Municipal Solutions' software application, for the purpose of tracking, managing, and reporting, on service requests from internal sources; and review Policy Statement No. 01-28-02: Council – Request for Information, at a future Policy Committee Meeting to align the policy with the process; and re-evaluate the process in January 2024 for possible future expansion of this service to the public through the County's website.</p>				
CHIEF ADMINISTRATIVE OFFICER				



REQUEST FOR DECISION		DATE	January 26 th , 2023
			4.14
TOPIC	2023 Lakeland Agricultural Research Association (LARA) Agreement		
PROPOSAL	<p>HISTORY: For the last 8 years Smoky Lake County Agricultural Service Board has partnered with the Lakeland Agricultural Research Association (LARA) to provide unbiased environmental and extension programming to Smoky Lake County's agricultural community. Smoky Lake County has contributed \$55,000.00 of ASB operational funds to LARA annually, since 2015.</p> <p>BACKGROUND: November 6, 2014 Smoky Lake County first entered into a contract with LARA.</p> <ul style="list-style-type: none"> That the Smoky Lake County Agricultural Service Board partner with Lakeland Applied Research Association to provide environmental and extension programming for Smoky Lake County residents and increase the 2015 ASB budget by \$55,000; and the Environmental Streamline Program grant funding of \$25,000.00 remain in-house. Motion #112-14 <p style="padding-left: 40px;">Budget amount has remained the same for LARA since the initial contract.</p> <ul style="list-style-type: none"> December 16, 2019 That Smoky Lake County not enter into a contract with the Lakeland Agricultural Research Association (LARA) for the Year-2020 Extension Programming, as Smoky Lake County has provided a municipal contribution in the amount of \$55,000.00 each year from Year-2015 to Year-2019, and LARA is not willing to accept Smoky Lake County's reduced Year-2020 municipal contribution offer as per the November 6, 2019 Council Motion #1221-19 in the amount of \$25,000.00 towards the LARA program. Motion # 294-19 <p style="padding-left: 40px;">Following the December 16, 2019 meeting LARA had sent out a newsletter to producers in Smoky Lake County notifying them that Smoky Lake County would no longer be contributing to LARA.</p> <p style="padding-left: 40px;">February 24, 2020, 20 Members of the Public entered Council Chambers to attend the meeting and express their concerns about LARA no longer being funded by Smoky Lake County.</p> <p>February 24, 2020</p> <ul style="list-style-type: none"> That Smoky Lake County Council's December 16, 2019 Motion # 294-19: "That Smoky Lake County not enter into a contract with the Lakeland Agricultural Research Association (LARA) for the Year-2020 Extension Programming, as Smoky Lake County has provided a municipal contribution in the amount of \$55,000.00 each year from Year-2015 to Year-2019, and LARA is not willing to accept Smoky Lake County's reduced Year-2020 municipal contribution offer as per the November 6, 2019 Council Motion #1221-19 in the amount of \$25,000.00 towards the LARA program.", BE RESCINDED; and, approve to provide Lakeland Agricultural Research Association (LARA) funds for Year-2020 in the amount of \$55,000.00, and proceed to execute a contract with the LARA for the Year-2020 Agricultural Extension Programming. Motion # 576-20 		

Smoky Lake County Agricultural Service Board recently requested a decrease in funding

- December 14, 2021 That Smoky Lake County's Agricultural Service Board Chairperson attend the next Lakeland Agricultural Research Association (LARA) board meeting in February 2022, for the purpose of requesting a 25% reduction to the Year-2022 County funding contribution in the amount of \$55,000.00 to the amount of \$41,250.00 towards LARA's extension programming services and research with emphasis on cattle production. **Motion #109-21**
- December 14, 2022 Council Meeting **Motion # 202-22** That Smoky Lake County Council defer consideration of executing the agreement with the Lakeland Agricultural Research Association for the 2023 year for continued extension programming at a cost of \$55,000, to the January 26, 2023 County Council Meeting.

Agricultural Fieldman was directed to reach out to LARA to inquire about different levels of funding for Smoky Lake County.

CURRENT:

- Smoky Lake County partnered with LARA for the 2022 year with the following outcomes:
 - 44 research trials that composed 1914 research plots – 5 research trials at the Smoky Lake Plot consisting of 247 plots and 1 hemp demonstration.
 - 210 producers attended 28 extension events
 - 6 Environmental Farm Plans
 - 18 Producers assisted with CAP grant projects

Lakeland Agricultural Research Association is amendable to providing an extension based program for \$30,000. This extension-based program would have no trials within the County. They would continue to offer mail-outs of newsletters and other informational materials. They would offer at minimum one in person event within the County and continue to support producers one-on-one through phone calls, emails, etc. Smoky Lake County would not longer be able to have board representation.

PROPOSAL:

- Factors to consider if Smoky Lake County Agricultural Service Board doesn't enter into an agreement with LARA
 - How will we provide extension to our producers? Due to our ASB Grant Agreement with the Province extension still needs to be provided.
 - LARA gives us a bale probe for producers to pick up and use for free
 - LARA provides unbiased research and advice to producers
 - LARA assists with many of our EFP's and CAP funding
 - With the loss of many Alberta Agriculture experts there are limited free resources to refer producers with questions to. The expertise provided by LARA is valuable to our residents
 - Individual producers can pay to be LARA members for \$200

Recommendation: Is to partner with LARA for an extension-based program for \$30,000 so that our residents still access to their workshops, events and expertise.

CORRELATION TO BUSINESS PLAN

3. Environmental Stewardship and Extension


LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS

ASB Business Plan
ASB Work Plan

BENEFITS

- Unbiased research and extension events at a local level for producers.
- Continue to meet our obligations under the Resource Management Stream of our ASB Grant (\$15,000) and provide enhanced extension programming to Smoky Lake County producers allowing ASB to expand the services that are offered.

DISADVANTAGES	
ALTERNATIVES	<ul style="list-style-type: none"> -Host Events in-house -Quarterly Communication news letter -Host events on a as needed basis -No extra extension events
FINANCE/BUDGET IMPLICATIONS	
Operating Costs:	Capital Costs:
Budget Available: \$55,000	Source of Funds: Operating Budget
Budgeted Costs:	Actual Costs:
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	Collaborate regionally with Lac La Biche County, MD of Bonnyville and the County of St. Paul through LARA
COMMUNICATION STRATEGY	

RECOMMENDATION	
That Smoky Lake County enter into an agreement with Lakeland Agricultural Research Association for the amount of 30,000 for an extension-based program with no plot trials within the County.	
Agricultural Fieldman	

LARA HIGHLIGHTS 2022

MISSION

LARA conducts innovative, unbiased applied agricultural research and extension throughout the Lakeland in support of sustainable agriculture



FIELD RESEARCH TRIALS

Alberta Soil Health Benchmarking, Long-term impact on soil biological, physical and chemical health of four extended grazing strategies, rancher researcher project

DEMONSTRATIONS

Demonstration offsite watering system, hemp demonstration, cover crop blends affects on soil health, rejuvenating pastures with legumes

RESEARCH TRIALS

44 research trials that composed 1914 research plots including:

- Regional Variety Trials
- Regional Silage Trials
- Top Dressing Nitrogen in Spring Cereals
- Regional Assessment of ESN on the Productivity and Grain Quality of Spring Wheat and Barley in Northeastern Alberta
- Evaluation of Varying Seeding Rates on Canola Productivity and Yield
- Impact of the Application of Two Liming Products on Soil pH and the Long-Term Impact on Alberta Crop Yields
- Drought Resiliency in Grain and Forage
- Ultra Early Versus Regular Winter Cereals for Forage

EXTENSION SERVICES:

Age Verification, Forage Testing, On-Farm Calls, One-on-One Consultations, Annual Report, Workshops, Field Days, Webinars, Environmental Farm Plan Delivery, Assistance with Granting Programs and more...

EXTENSION PLATFORMS:

Newsletters: Grow With Us and The Verdant Element, Email list, Website, Facebook, Twitter, Instagram and LARA's YouTube channel

SMOKY LAKE BY THE NUMBERS

- 210 producers attended 28 extension events
- 6 EFPs
- 18 producers assisted with CAP grant projects

LARA WRRP



Watershed projects including riparian fencing, offsite watering systems and water course crossing with 7 producers for a total project cost of \$101,289 and grant funding of \$48,193

Amanda Kihn

From: Kellie Nichiporik <sustainag@laraonline.ca>
Sent: December 15, 2022 1:39 PM
To: Amanda Kihn
Cc: Amanda Mathiot; Tori Stang
Subject: Re: LARA Funding Levels

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon,

We would be amenable to providing an extension based program for \$30,000. However since that is not the full membership amount, Smoky Lake County would no longer be able to have LARA board representation. You would still be able to attend meetings, but not be a voting member or have producer reps on the board.

The extension based program would have no trials within the County. We would continue to offer our mail-outs of newsletters and other informational materials. We would offer at minimum one in person event within the County. We would continue to support producers through one-on-one phone calls, emails, etc.

Kellie Nichiporik MWS P.Ag

Executive Director, Environmental Program Manager
Lakeland Agricultural Research Association
780-812-1036

laraonline.ca

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Please note my email address has changed to sustainag@laraonline.ca

On Wed, Dec 14, 2022 at 11:42 AM Amanda Kihn <amandak@smokylakecounty.ab.ca> wrote:

Good Morning Amanda & Kellie,

As we are having our budget discussions Council has asked me once again to reach out to LARA and see if there are any opportunities for different levels of funding available for us for your services?

For some background info in 2019 they had us offer 25,000 just to be a part of your extension events and not receive a trial plot. LARA at the time did not accept this offer it was all or nothing. Is this something you guys would consider

Amanda Kihn

From: Amanda Mathiot <cropping@laraonline.ca>
Sent: January 3, 2023 10:57 AM
To: Amanda Kihn
Cc: Kellie Nichiporik
Subject: Membership

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Amanda,

I talked with Kellie about the cost for individual memberships for producers and the cost for producers would be \$200 per person.

Thanks

--

Amanda Mathiot

Cropping Program Manager

Lakeland Agricultural Research Association

Box 7068, Bonnyville Alberta, T9N 2H4

Office (780) 826-7260

Cell (780) 812-1037

Please note my email address has changed to cropping@laraonline.ca

www.laraonline.ca

Amanda Kihn

From: Amanda Kihn
Sent: January 4, 2023 8:39 AM
To: Tori Stang
Subject: FW: Feed Samples

FYI LARA is now going to be charging \$40 per feed sample for producers.

From: Megan Wanchuk <forage@laraonline.ca>
Sent: January 3, 2023 1:51 PM
To: Amanda Kihn <amandak@smokylakecounty.ab.ca>
Subject: Re: Feed Samples

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Amanda,

Hope you had a great holiday season!

I would really appreciate it if we could meet part-way. Would Spedden or Vilna work for you? If so, would you be able to meet sometime Wednesday or Thursday? If not, do any days work for you next week?

Can you let anyone who submits feed samples that as of January 1, 2023 will have a \$40 fee per sample? There will still be two free samples per producer for any samples received in 2022.

Thank you so much!

Hope you have a great day,

Megan

On Wed, Dec 21, 2022 at 9:44 AM Amanda Mathiot <cropping@laraonline.ca> wrote:

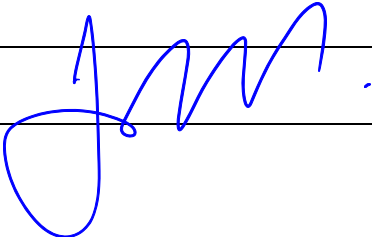
Hi Amanda,

Our office is currently closed for Christmas break and we will be returning to the office on January 3rd. We can come and pick them up in the new year if that works as we will have no samples going out until then . I have cc's Megan as she is our forage and livestock person who takes care of feed sampling.

Just a heads up, starting January 1st 2023 we will no longer be giving producers two free feed samples there will be a charge for samples in the new year. ██████████ will still receive his two free as we knew about them before the new year.

Thanks,
Amanda



REQUEST FOR DECISION		DATE	January 26, 2023	4.15
TOPIC	Smoky Lake County Strategic Plan 2023-2025			
PROPOSAL	<p>BACKGROUND:</p> <p>Smoky Lake County contracted Thirteen Ways (13 Ways) to lead and facilitate a strategy building session. The goal of the session, held on September 27-28, 2022 with Council and Management was not to complete a strategic planning document, but to develop the foundation of, and understanding of, what a strategy for the region could be through exercises and discussions that helped articulate priorities and a vision that builds upon the community's many natural and built assets, as well as its priorities for capitalizing on opportunities created by societal trends and shifts.</p> <p>Council reviewed the summary of the above session at the January 10, 2023 workshop, and the CAO has prepared a Strategic Plan based directly on the information provided.</p> <p>PROPOSAL:</p> <p>Administration recommends Council adopted the 2023-2025 Strategic Plan and rescind Policy Statement No. 01-38-03: Strategic Plan 2018-2020.</p> <p>ATTACHMENT:</p> <p>1. Strategic Plan 2023-2025</p>			
CORRELATION TO BUSINESS (STRATEGIC) PLAN				
LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS		Policy Statement No. 01-38-03: Strategic Plan 2018-2020		
BENEFITS	Aligns everyone around a shared purpose.			
DISADVANTAGES				
ALTERNATIVES	Council's discretion			
FINANCE/BUDGET IMPLICATIONS				
Operating Costs:	\$ _____	Capital Costs:	\$ _____	
Budget Available:	\$ _____	Source of Funds:	_____	
Budgeted Costs:	\$ _____	Unbudgeted Costs:	\$ _____	
INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS	N/A			
COMMUNICATION STRATEGY	N/A			
RECOMMENDATION				
<p>1. That Smoky Lake County Council adopt 2023-2025 Strategic Plan and post it to the County's website.</p> <p>2. That Smoky Lake County Council rescind Policy Statement No. 01-38-03: Strategic Plan 2018-2020.</p>				
CHIEF ADMINISTRATIVE OFFICER				

Smoky Lake County Strategic Plan 2023 – 2025



BACKGROUND

A municipal Council is responsible for identifying and defining strategic direction for the municipality to ensure that it fulfills its role as outlined in the *Municipal Government Act (MGA)*. A strategic plan fulfills this role as it clearly describes or affirms the values of the Council and Community. The strategic plan also:

- 1) defines the vision of the Council as to what it wants to achieve over the next few years, and,
- 2) establishes strategic priorities (between 3 to 5) to guide the organization towards achievement of the vision.

The strategic plan forms the basis of the financial plan as it sets out what the municipality wants to do in the short-term (1 to 3 years) and longer terms (5-10 years). The financial plan determines the anticipated costs to accomplish the priorities of each of strategic plan and consequently the extent to which a priority can reasonably be accomplished. The two plans are inseparably intertwined and for this reason, the strategic plan always precedes and is relied upon in the preparation of the budget priorities because the *MGA* requires municipalities to prepare mandatory three-year operating and five-year capital plans.

In reviewing our Values and Vision, Smoky Lake County strives to go beyond strategic plans of the past and instead create a plan with goals that are more tangible.

Smoky Lake County engaged 13 Ways to conduct a 2-day strategic session with the Council and Administrative staff to formulate the basis of the County's strategic plan. The outcome of this session provided the County with was a document which provided the Council with a summary of it's Values and Vision, which forms the basis for establishing the Council's priorities.

Smoky Lake Council then conducted a separate workshop to review their Values, Vision and Levels of Service to establish its Priorities as the Council's Strategic Plan.

Smoky Lake County Strategic Plan 2023 – 2025



VALUES

Smoky Lake County Council defined their values as:

1. **Healthcare** – Council values the continuing access to the George McDougall Health Centre by all residents in our region and the increasing of services for more advanced healthcare services.
2. **Emergency Services** – Council values a safe community for County residents where all can enjoy local full service for police, fire and EMS services.
3. **Education** – Council values the prospect to allow residents to access dual credit opportunities provided by local colleges and also values the equality of education opportunity for County residents.
4. **Cultural Diversity** – Council values the need to continue to accommodate, attain, build and grow the perception of being an open and culturally diverse community.
5. **Recreation** – Council values the existing recreational opportunities and facilities for all our residents and seeks to explore enhancements to these facilities as the needs arise.
6. **Housing Diversity** – Council values and recognizes the needs of our residents for diversified housing opportunities to allow our community to grow.

Smoky Lake County Strategic Plan 2023 – 2025



VISION

Smoky Lake County Council defined their vision as:

1. **Development along Highways** – Council visualizes new highway commercial growth and business development along key corridor highways, particularly around the Waskatenau and Smoky Lake areas, where the County would proactively undertake processes to bring those properties to a “shovel-ready” status specific to land use, zoning, and other planning functions.
2. **Creating policies/atmosphere to create pro-active growth and development:**
 - a. **Population growth** – Council visualises positive population growth by bringing key services back into the region
 - b. **Fully utilized Hospitals and Courthouse** – Council visualises a robust regional healthcare and fully utilized hospitals, health centres, and the court house in our region, supporting local needs and overflow capacity from larger metropolitan areas.
 - c. **Housing Diversity** – Council visualises the need for diverse housing opportunities designed to accommodate the needs of the region through innovative programming such as partnerships, incentives, and subsidies.
 - d. **Proactive/Partnering Development Strategies** – The Council visualises that the County would proactively undertake the processes and partnerships to stimulate and promote residential and commercial growth in the region, including “shovel-ready” principles pertaining to land use, zoning, servicing, and other land development functions.
 - e. **Agriculture** – Council recognizes the benefit and value of the County’s agriculture sector, and visualises its enhancement and strengthening by supporting the expansion of veterinary services, promoting new value-added agri-business culture, and effectively promoting the region.

Smoky Lake County Strategic Plan 2023 – 2025



PRIORITIES

1. **Grow Employment Opportunities** - *Council is committed to lobby for the re-instatement of healthcare services in the region, the re-opening of the courthouse, and supporting growth in agricultural businesses and producers to stimulate population growth in the region.*

To attain this priority, Council recognizes the following tasks will be required to be undertaken:

- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
 - **Collaboration with Municipalities and Healthcare Providers** – The County will need to form collaborative relationships with municipalities within and surrounding our boundaries to as well as explore relationships and/or partnerships within the Provincial Government.
 - **Examine recreation opportunities and new facilities** – The County will review the previous 2013 report in the context of 2023 and develop a program for the public to provide input respecting facility improvements and desired programs.
 - **Examine Incentive Initiatives** – The County will examine the possibility of introducing incentives and/or partnership opportunities to foster the growth of development and businesses in the region.
2. **Proactivity in Development** – *Council is committed to the development of policy and programming to foster a proactive approach to land development within our region.*
 - **Sell land to raise revenues for development initiatives** – The County will review potential opportunities for highest and best use of Municipal property currently vacant and dispose of the lands as fair market value. Some land may be sold on condition to assist in the undertaking development within a specified timeframe.
 - **Review existing policy framework** – The County will review its existing policy statements across all departments to ensure that they remain relevant and effective.

Smoky Lake County

Strategic Plan 2023 – 2025



- **Market Evaluation** – The County will undertake an evaluation of market conditions to determine what conditions, economic constraints, impediments, catalysts, and stimulus may be beneficial in the proactive promotion of land development in the region.
 - **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
 - **Proactive Preliminary Planning** – The Council will undertake a review of the existing Land Use Bylaw (LUB) and Municipal Development Plan (MDP) which are both nearly a decade old, and replace or update them with modern language, uses, and provisions that balance economic development with the municipalities’ role as a regulator and trustee of the environment and public good. This may also include review/update of older existing, or adoption of new, Area Structure Plans (ASPs) and other tools under the MGA.
 - **Effective Geographic Information Systems (GIS)** - Smoky Lake County’s GIS promotes and supports the County Strategic Plan with the use of technology to enable an efficient, effective business process and support decision makers at all levels with access to the most accurate information.
 - **Housing Diversity** – The County will undertake a marketing analysis to determine the needs of the region. The Council will also consider options to promote the construction of diverse housing through the use of specific policy frameworks, investment, partnership, and possible subsidization to achieve this goal.
 - **Agriculture** – The Council will seek opportunities to enhance the agricultural culture of the region through new and innovative partnerships that prioritize landowner needs, sustainable local foods.
3. **Emergency Services** – *Council is committed to ensure that full-service emergency services are enjoyed by all County residents for local full service for Police, Fire and EMS services.*
- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.

Smoky Lake County

Strategic Plan 2023 – 2025



- **Explore the possibility of Partnership/Investment Opportunities** – The County will explore opportunities for possible partnerships and/or investment to attain full-service emergency services.
4. **Education** – *Council is committed to ensuring that educational opportunities for County residents continue to grow.*
- **Explore better transportation for ease of access to HAK School** – The Council will advocate and lobby to work with Aspen View Public Schools to allow residents of Divisions 1 and 2 access to HAK School in Smoky Lake utilizing the school transportation (bussing) system.
 - **Create and enhance Partnerships** – The County will continue to forge partnerships with primary and post-secondary education providers (Portage College, Lakeland College, Aspen View Schools, Lakeland Catholic) to provide continuing programming required by residents of the County.
 - **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
 - **Explore the possibility of Partnership/Investment Opportunities** – The County will explore opportunities for possible partnerships and/or investment to attain goals of additional dual credit programs.
5. **Cultural Diversity** – *Council is committed to ensuring that the County is recognized as being a Culturally Diverse Community.*
- **Apply to Provincial Government to become a Designated Community** – Council is committed to researching and successfully applying to the Province to become a Rural Renewal Stream Designated Community.
 - **Create Policy Statements** – The Council is committed to creating policy statements ratifying the County’s commitment to be viewed by peers as a Culturally Diverse Community and welcoming people from all cultural backgrounds.

Smoky Lake County Strategic Plan 2023 – 2025



WHO WE ARE

Who We Were

Our name 'Smoky Lake' comes from smoky vapor that rises from the shallow lake itself, which was noted by the original inhabitants of this area - the Indigenous Peoples' whose footsteps have marked these beautiful lands since time immemorial. Over the last 200 years, explorers and traders were replaced by farmers and entrepreneurs, Eastern Europeans, and others from around the world, as our region grew in population and prosperity.

Who We Are

We have become a services-oriented hub by providing important amenities to our residents while also growing our agricultural opportunities, tourism, and recreation services. We also serve as a culturally diverse hub that attracts people from around the world for the quality of community and a family-focused life that we offer. This has been accomplished have done this through a tradition of active collaboration with our neighbours.

Who We Are Becoming

With further partnerships and collaboration, we will be able to offer a re-instated full-service healthcare, emergency services and housing diversity with great amenities all within a short distance, including recreation facilities, walking trails and natural amenities that appeal to all ages and great trails.

We have achieved this due to our forward thinking and in being proactively involved in the development process to create investment and business opportunities in the County. In response to our growing population, we will present a skilled workforce that will appeal to business and industries that create jobs and employment. We are focused on growing local ownership and entrepreneurship in our own community. We are a thriving community with a lot of value-added agriculture developments that support our appreciation of our beautiful environment, with year-round events that celebrate our winters and take advantage of our lakes. Our businesses are self-sustaining because of a strong and growing population. This was all based on marketing strategies that sold people what they wanted.

Smoky Lake County Strategic Plan 2023 – 2025



LEVEL OF SERVICE

The Council reviewed the extent and costs of the services the County provides to our residents. While faced with the unpredictable cost of goods and services and inflation pressures, the County has been resolute to continue to provide our excellent levels of services without the need to raise the taxation mil rate.

In moving forward, the County will strive to minimal taxation increases while continuing to provide the same high-quality levels of service to our residents.



Chief Administrative Officer
 Report Period: **Dec 07, 2022 to Jan 19, 2023**

LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
<p>Stony Creek/Beaver Dams/Saddle Lake: This request has taken considerable time administratively to review and sort out. A meeting request by Council to be arranged between the County and Saddle Lake Cree Nation to discuss the issue. A date of November 16, 2022 at 10:00 am was set.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Nation cancelled and had not yet provided alternate dates for consideration. 	Sept 25/22		
<p>Gravel Haul Road Agreement: A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation.</p> <p>Project progress:</p> <ul style="list-style-type: none"> A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation. The individual canceled the meeting and no further response has occurred since October. The matter will be considered as closed. 	Oct 13/22		Jan 19/23
<p>Joint Waskatenau Meeting: A meeting was held to discuss the expiration of the IDP and introduce the subject of annexation or revenue sharing.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Ongoing discussions in 2023 are expected. This portion of the matter will be considered closed as the bylaw has been updated. 	Sept 01/22		Jan 19/23
<p>Administrative Efficiencies: The Council tasked the CAO with reviewing administrative processes with the goal of attaining and gaining and efficiencies in time spent by administration on reports, meetings, etc.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The CAO has prepared a report for Council to review and adopt recommendations. 	Oct 15/22		
<p>Road Use Agreements/TRAVIS: The Council tasked the CAO with reaching out to other municipalities to determine their processes for use of roads and recovery of costs to maintain access roads in reference industrial use.</p> <p>Project progress:</p>	Dec 20/22		

Chief Administrative Officer

Report Period: **Dec 07, 2022 to Jan 19, 2023**

- The CAO has forwarded copies of information received to date to Council.
- No other tasks assigned relating to this project.

ADMINISTRATIVE

Projects	Date In Progress	Date Outstanding	Date Completed
Managers Meetings – Every Monday Morning			Ongoing
<p>Bonnie Lake Resort – The County signed off on the easement agreement for the gas lines. The Construction Completion Inspection is due to be scheduled in the spring.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • No change since last report. Bascor is requesting that the County winter blade the roads for customer access through a similar agreement executed last winter. 	Oct 13/22		
<p>Hillside Acres – Evaluation of Public Recreation Area: In the spring of 2021 Administration met with a landowner in Hillside Acres to discuss the lack of recreational opportunities in the subdivision, including beach, park and public boat launch/dock. A group of resident's later presented information at a Council meeting.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The conceptual report has been deleted in the draft 2023 budget. No change since the last report and the matter will be considered as closed. 			Jan 19/23
<p>Surface Lease Discussion Managers: A management meeting was held to review, discuss and develop methodologies to address Council concerns in the development of a Surface Lease project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Administration is currently working on the revision of the language in the policy. Planning and Development are currently working on the policy revisions.. 	Aug 22/22 Aug 31/22		
<p>Regional Engineering Standards (ACP): Met with team, legal and Admins regarding the project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The project may have a schedule adjustment due to an absence of the project engineer. Associated Engineering has proposed an ambitious schedule to meet the County's goals. 	Ongoing		

Chief Administrative Officer

Report Period: **Dec 07, 2022 to Jan 19, 2023**

<p>Northern Lights RV Park – Ongoing meetings and issues.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • An appeal to the SDAB was heard and the decision included additional and revised conditions with respect to stormwater management, potable water, sewer and fire fighting among other changes. • The County has met with the proponents in reference to satisfying the SDAB decision conditions. 	Ongoing		
<p>Drive Happiness: Attended a session for the implementation of the program.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The County will be proceeding to post information about the program on the County website and social media. 	Ongoing		
<p>Joint Health and Safety Committee Meeting</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Nothing tasked to the County CAO. 			
<p>Ukrainian Twinning Meeting/Kosiv</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Nothing tasked to the County CAO. 			
<p>RCDC/CEDO Meeting</p> <p>Project progress:</p> <ul style="list-style-type: none"> • CAO is awaiting the proposed bylaw changes to present to the RCDC from Legislative Services. This project is affected by the extreme backlog within the department. • Scheduling for review by the RCDC Committee in January or February meeting • Once the Bylaw is completed and adopted by the Committee members, the CEDO Contract would then be prepared for ratification (reflecting any changes). • No Change from previous report. 	Ongoing		

Chief Administrative Officer

Report Period: **Dec 07, 2022 to Jan 19, 2023**

<p>Fire and Rescues Committee Meeting: Review of the TSI report on Implementation.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • All motions have been received and a meeting of the CAO Committee is being established. • Needing to provide TSI with approval to proceed with the 3rd phase of the project – preparation of the Master Plan. 	Ongoing		
<p>Waskatenau Intermunicipal Agreement: This project was initially required as a result of the proposed development along the south side of the Hwy 28 adjacent to Waskatenau. There is a requirement to connect to the municipal services. The bylaw was presented and approved.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The Project (bylaw and agreement) is completed, however easements allowing the services to be within R/W's, especially relating to the Owners needs to be put into place. For some reason, this was not done when the lines were first constructed. 	Ongoing		
<p>Paradis Claim – This project was completed.</p>			Dec 20/22
<p>Broadband Project: Early in 2022, in conjunction to the announced funding by the Federal and Provincial governments, Council stated a desire to develop a project (or projects) to utilize this funding to provide better service within the County. Administration suggested that the County could contract the services of a consultant to determine needs within the County (including some periphery partners) and develop a strategy which could be used as the basis for a grant application. Council chose to invite representatives from service providers to speak with Council directly, as it was felt that these representatives would have industry knowledge of our area needs and could best recommend projects.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The County is setting up a meeting to discuss funding and proposed project(s) in 2023 utilizing the grant funding. 			
	Ongoing		
HWY 28/63 COMMISSION			
Hwy 28/63 Board meeting			Dec 19/22
FINANCIAL			
	Date In Progress	Date Outstanding	Date Completed
2023 Budget (Council) Meeting – The interim budget was adopted on Dec 14, 2022. The Council also tasked the CAO/Administration to review the	Ongoing		

Chief Administrative Officer

Report Period: **Dec 07, 2022 to Jan 19, 2023**

budget of reducing the operating budget by 5% and providing impacts of that reduction prior to the adoption of the final budget.

Project progress:

- The Council reviewed the impacts of a 5% reduction with Department Managers and reviewed the budget in a workshop setting. The workshop re-affirmed that a reduction of that nature could not occur with a significant reduction of existing services.
- In the Strategic Plan the Council affirmed to maintain existing service levels.
- The next step will be to continue to review finances and strive for efficiencies wherever possible without compromising municipal service levels and to review programs to see whether levies for services can be adjusted to become a recoverable fee for service program.

HUMAN RESOURCES

Projects	Date In Progress	Date Outstanding	Date Completed
Welder: The County welder. Project progress: <ul style="list-style-type: none"> • Applicants have had issues with the offering salaries (pursuant to the Collective Agreement). Administration will be soliciting other interested applicants with a possible second round of advertisements. 	Ongoing		

COMMUNITY

Projects	Date In Progress	Date Outstanding	Date Completed

TRAINING

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COUNTY STRATEGIC PLAN

Strategic Plan: A Strategic Plan is Council's plan for the next 3 years and beyond. It is a critical document for the CAO and Administration to prepare plans and budgets.

Project progress:

- 13 Ways submitted a draft report of the session. Administration provide to Council for review/comment. To date, no replies have been received.
- The Strategic Plan was reviewed in a Council workshop and the revised document is before Council for review and adoption.

Ongoing

Chief Administrative Officer

Report Period: **Dec 07, 2022 to Jan 19, 2023**

- Once adopted, the CAO will then prepare the operational target/milestone report as well as the financial impact.

Signature:
Gene Sobolewski

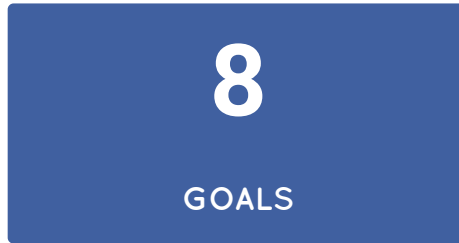
County Council Meeting: **Jan 26, 2023**



COUNCIL BUDGET MEETING ACTION LIST FROM DEC. 6, 2022 AS OF

5.1.3.i

2023/01/13



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ----> Indirect Alignment

GOAL

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
		2022 12 06 Budget Meeting				Comple... 100 / 100
2022/12/06 147-22	→	Smoky Lake Regional Heritage Board Year-2023 Budget	<p>That Smoky Lake County confirm the Year-2023 municipal contribution from the County to the Smoky Lake Regional Heritage Board is to be in the amount of \$13,000; and take no action to the proposal from Noreen Easterbrook, Chairperson of the Smoky Lake Regional Heritage Board, presented at the November 14, 2022, Joint Municipalities Meeting, to increase to the Smoky Lake Regional Heritage Board's Year-2023 Budget from the total amount of \$20,000 to a total amount of \$58,000, with intermunicipal funding allocations of:</p> <ul style="list-style-type: none"> · Smoky Lake County in the amount of \$35,000, · Town of Smoky Lake in the amount of \$20,000, · Village of Waskatenau in the amount of \$2,000, · Village of Vilna in the amount of \$1,000. 	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: The results of the motion have been communicated to the Heritage Board. Administration will continue to work with the Board looking into 2023 and beyond.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple... 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/06	148-22	→ Five-Year Capital Budget	That Smoky Lake County defer the Five-Year Capital Budget to the December 14, 2022 Regular Council Meeting, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.	Finance Manager	Brenda Adamson: Achievements: The Capital budget was incorporated into the presentation for December 13 Public Consultation meeting and then presented to Council on December 14, 2022 for interim approval Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/06	149-22	→ Five-Year Road Plan	That Smoky Lake County defer the Five-Year Road Plan under Policy Statement No. 03-18-17: Five-Year Road Plan, to a County Council Meeting for amendment, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.	Finance Manager	Brenda Adamson: Achievements: Costs for the road plan have been incorporated into the 2023-2027 budgets. Challenges: <i>No value</i> Next Steps: <i>No value</i> Doug Ponich: Achievements: RR 130 MG30 on the 5 Year Road Plan was amended on Dec. 8th. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/06	150-22	→ 5% Reduction to the Overall Budget	That Smoky Lake County Council direct the Chief Administrative Officer to endeavour to reduce the overall Year-2023 Budget for Smoky Lake County by a total of 5% and bring forward the implications and consequences of the said reduction for Council's review prior to passing the final Year-2023 Budget.	Legislative Service Clerk	Brenda Adamson: Achievements: A workshop with Council has been scheduled for January 9, 2022 at which time administration will provide the information requested Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/06	151-22	→ Year-2023 Operating Budget	That Smoky Lake County defer the Year-2023 Operating Budget to the December 14, 2022 Regular Council Meeting, after being presented at the virtual Open House scheduled for Tuesday, December 13, 2022 at 7:00 p.m., for the purpose of receiving public input in respect to the Year-2023 Budget as part of the Public Participation process under Policy Statement No. 01-51-01: Public Participation.	Finance Manager	Brenda Adamson: Achievements: The 2023 budget has been incorporated into a presentation for the Public December 13, 2022 and will presented to Council on December 14, 2022 for interim approval. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/06	152-22	→ Municipal Stimulus Program Grant Funding	That Smoky Lake County submit a Year-2022 funding application to the Alberta Governments' Municipal Stimulus Program (MSP) for the Year-2022 County Road Gravelling, in the total amount of \$1,061,700.00 with an eligible MSP project cost in the amount of \$242,000.00; in response to the verbal rejection received by the Finance Manager from the MSP Grant Administrator on December 5, 2022, to the County's request, as per Council's November 15, 2022, Motion #124-22, to reallocate the Year-2022 MSP funds to a Year-2023 project to pave Township Road 612 from Highway 855 to Range Road 174.	Finance Manager	Patti Priest: Achievements: Letter received from MA by mail on January 3, 2023, dated December 16, 2022 stating the project was accepted for funding. The letter will be acknowledge at the January 26, 2023 Council meeting. Challenges: <i>No value</i> Next Steps: <i>No value</i> Brenda Adamson: Achievements: A new Project profile for 2022 gravelling was submitted to the Municipal Stimulus Grants program on December 6, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

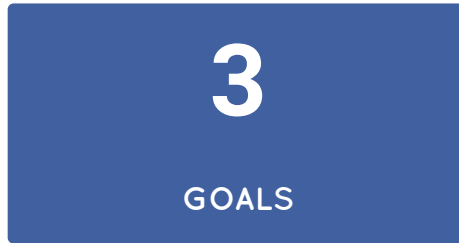
Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/06	153-22	↳ Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ)	That Smoky Lake County Council be provided a synopsis of the Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ) and County Road Use Agreements.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The information provided by the Road Foreman at the December 13, 2022 Departmental Operations Council meeting was acknowledged via Motion #160-22 and Council further requested the Chief Administrative Officer to bring forward information on the County's fees for permits relating to road use as well as samples of such related fees, policies, bylaws and road use agreements from other municipalities in the first quarter of Year-2023. For more progress updates, see Dec.13'22 Motion #160-22.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Doug Ponich:</p> <p>Achievements: Bob Novosiwsky will update the Travis Plan upon request at the next meeting.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Complet 100 / 100



COUNCIL DEPT. OP. MEETING ACTION LIST FROM DEC. 13, 2022 AS OF

2023/01/13

5.1.3.ii



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ----> Indirect Alignment

GOAL

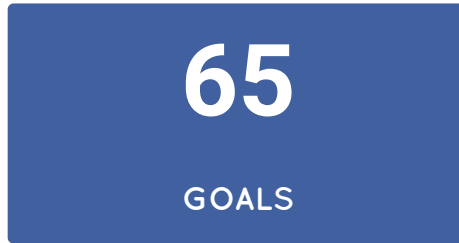
Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
		2022 12 13 Departmental Operations				Comple 100 / 100
2022/12/13	160-22	→ Transportation Routing & Vehicle Information System Multi- Jurisdictional (TRAVIS MJ)	That Smoky Lake County Council acknowledge receipt of the information provided by the Public Works Road Foreman in respect to the Transportation Routing and Vehicle Information System Multi-Jurisdictional (TRAVIS MJ) and County Road Use Agreements, in response to the December 6, 2022, Council Budget Meeting Motion #153-22 requesting same, and direct the Chief Administrative Officer to bring forward information on the County's fees for permits relating to road use as well as samples of such related fees, policies, bylaws, and road use agreements from other municipalities, in the first quarter of Year-2023.	Legislative Service Clerk	Patti Priest: Achievements: Information is being compiled by the CAO who will report the findings to Council as per motion. Samples from other municipalities were emailed to Council on January 11, 2023. Samples included documents from County of Vermillion River, MD of Bonnyville, and MD of Greenview. This information along with the County's policies/bylaws will be brought forward to a future Policy Committee meeting to look at road use by industry, compensation and potential improvements within the County's processes. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/13	164-22	Training Events – Reports to Council	<p>That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:</p> <p>Communications: Ø First Aid and CPR, taken by Evonne Zukiwski, on November 16, 2022; and</p> <p>Agricultural Service Board: Ø Environmental Farm Plan training, taken by Tori Stang, on November 16-18, 2022.</p>	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: Reporting on Training Events is captured for other members to reference as an educational tool. Municipal File: 1-289</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	<p>Comple 100 / 100</p>



COUNCIL MEETING ACTION LIST FROM DEC. 14, 2022 AS OF 2023/01/18

5.1.3.iii



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ---- Indirect Alignment

GOAL

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
		2022 12 14 Regular Council Meeting				On Track 89.48 / 100
2022/12/14	178-22	→ Bylaw No. 1425-22: Village of Vilna & County Intermunicipal Development Plan (IDP)	That Smoky Lake County Bylaw No. 1425-22: Village of Vilna and Smoky Lake County Intermunicipal Development Plan (IDP) , for the purpose adopting an IDP, be given FIRST READING ; and schedule and advertise a Joint Public Hearing with the Village of Vilna in Q1 of 2023.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: Administration has received some comments back from the Village for further changes, and a joint public hearing will be scheduled and advertised for February 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 47 / 100
2022/12/14	179-22	→ Bylaw No. 1426-22: Town of Smoky Lake & County Intermunicipal Development Plan (IDP)	That Smoky Lake County Bylaw No. 1426-22: Town of Smoky Lake and Smoky Lake County Intermunicipal Development Plan (IDP) , for the purpose adopting an IDP, be given FIRST READING ; and schedule and advertise a Joint Public Hearing with the Town of Smoky Lake in Q1 of 2023.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: A meeting of the Intermunicipal planning committee (IPC) will be scheduled to identify any additional changes before a joint public hearing is scheduled and advertised.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 49 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	180-22	<p>→ Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing</p>	<p>That Smoky Lake County Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing, for the purpose of adopting the village of Waskatenau and Smoky Lake County Section 54 agreement (intermunicipal water and wastewater servicing) pursuant to the Municipal Government Act, being chapter m-26 of the revised statutes of Alberta 2000, and amendments thereto, be given SECOND READING...</p> <p>...be given the THIRD and FINAL READING and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.</p>	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: The Village has also given Three Readings and adopted the agreement which can and will now be signed and filed. In addition the signing of the Agreement, the County will need to grant easements to the Village where there are pre-existing utilities located within County Right-of-Ways. Administration from the County and the Village will prepare these easements for execution.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 55 / 100
2022/12/14	181-22	<p>→ Realignment of Portions of Victoria Trail – Pt. NW-12-58-18-W4M</p>	<p>That Smoky Lake County proceed with the surveying and preparation of a Road Plan to rectify the encroachment of the Victoria Trail onto the lands legally described as Pt. NW-12-58-18-W4M, and negotiate with the landowner to obtain the necessary land required for the registration of said Road Plan, with the Alberta Land Titles Office.</p>	Planning & Development Manager	<p>Jordan Ruegg:</p> <p>Achievements: The Planning and Development Manager sent an email to Explore Surveys, dated December 19, 2022, informing them of Council's decision and to make arrangements for the survey and preparation of a Road Plan for the portion of Victoria Trail that encroaches onto the lands legally described as NW-12-58-18-W4M.</p> <p>Once the land has been surveyed and a Road Plan has been prepared, the County will know how much land is required for said Road Plan and will then negotiate the purchase of said land to facilitate the registration of said Road Plan.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 46 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	182-22	→ Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference	That Smoky Lake County Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference, be adopted:	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference was formatted and sent to the Communications department on December 23, 2022 to post on the County website. It was posted to the website on January 4, 2023 and a policy memo was sent out the same day. The policy was then recorded for monitoring and tracking purposes.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	183-22	→ Policy Statement No. 62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference	That Smoky Lake County Policy Statement No. 62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference, be adopted:	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 62-11-01: Lakeland Industry and Community Association (LICA): Liaison Committee Terms of Reference was formatted and sent to the Communications department on December 23, 2022 to post on the County website. It was posted to the website on January 4, 2023 and a policy memo was sent out the same day. The policy was then recorded for monitoring and tracking purposes.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	184-22	→ Alberta Coordinated Action for Recycling Enterprises (CARE) – Spring Seminar	That Smoky Lake County Council and relevant Staff who can attend – attend the 12th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Spring Seminar, scheduled for February 22-24, 2023, at the Strathmore, Alberta.	Environmental Operations Manager	<p>Patti Priest:</p> <p>Achievements: Environment & Parks manager registers & books accommodations for this event.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 52 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	187-22	→ Victoria District National Historic Site of Canada River Lot 10 - Victoria Park Cemetery	That Smoky Lake County Council approve to transfer the lands known as the Victoria Park Cemetery located on part of River Lot 10 (RL-10, VIC SETTLEMENT) to the Metis Nation of Alberta (MNA) at no cost to the County, in accordance with the Municipal Government Act: Subdivision and Development Regulations, and Policy Statement 61-10-01: Disposition of County Owned Property.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: Transfer documents are being prepared and will be submitted to Land Titles sometime between now and spring 2023, once the instrument for fragmenting the cemetery from the plaque site is registered.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 50 / 100
2022/12/14	188-22	→ Victoria District National Historic Site of Canada River Lot 10 - Plaque Site	That Smoky Lake County initiate a subdivision of the Victoria District National Historic Site of Canada (NHSC) plaque site and enter into a sale agreement with Métis Crossing for the +/- 11-acre remainder of Rive Lot 10, at market value, based on the Public Land Sale Application 200011 appraisal, in accordance with the Municipal Government Act and Policy Statement 61-10-01: Disposition of County Owned Property.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: The subdivision application has been begun and will be submitted to the Subdivision Authority in January or March for consideration. Conditional Approval would then be anticipated in late summer.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 46 / 100
2022/12/14	189-22	→ Victoria District National Historic Site of Canada River Lot 10 - Partial Road Closure	That Smoky Lake County initiate a partial road closure of the government road allowance adjacent River Lot 10, to be transferred to the Metis Nation of Alberta (MNA) in accordance with the Municipal Government Act: Subdivision and Development Regulations, and Policy Statement 61-10-01: Disposition of County Owned Property. and Policy Statement 03-16: Road Closure or Cancellation.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: A Road Closure Bylaw will be prepared for the consideration of First Reading at either the January or March meetings of Council. If First Reading is given, it will then be sent to Alberta Transportation in accordance with legislation.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 47 / 100
2022/12/14	190-22	→ Victoria District National Historic Site of Canada River Lot 10 - Plaque Site Flags	That Smoky Lake County approve to install both the Treaty 6 and Métis Nation Flags at the Victoria District National Historic Site of Canada (NHSC) Plaque Site, on Rive Lot 10, with flag poles supplied by the Métis Nation of Alberta (MNA) on the lands legally described as River Lot 10, and invite the leaderships of the Métis Nation of Alberta and Confederacy of Treaty Six First Nations to the flag raising.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: Administration will work with Metis Crossing to schedule installation in the spring/summer of 2023, and then to schedule a ceremony.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 46 / 100
2022/12/14	191-22	→ Sponsored Rural Municipalities of	That Smoky Lake County acknowledge the outcomes of the Fall 2022 Rural Municipalities of Alberta (RMA)	Planning & Development	<p>Kyle Schole:</p> <p>Achievements: Filed for information.</p>	Comple

Resolutions sponsored by Smoky Lake County, as follows:

Number	Title: Operative Clause	Outcome
20-22F	<p>Lost Road Closure Files:</p> <p>THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta (RMA) requests that the Government of Alberta streamline the Minister of Transportation's approval processes associated with municipal road closures;</p> <p>FURTHER BE IT RESOLVED that the RMA requests that the Government of Alberta create a digital tracking system that would ensure bylaws or resolutions are not misplaced or lost by Alberta Transportation.</p>	Carried.
15-22F	Completion of Alberta's Remaining Land-use Framework Regional Plans Regional Planning:	Defeated.

	THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta requests that the Government of Alberta resume progress on the remaining regional land-use plans intended to be developed under the Land-use Framework.	
13-22F	Enhanced Wetland Replacement Program: THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta engage with the Government of Alberta to simplify and expand the eligibility for projects under the Wetland Replacement Program	Carried.

2022/12/14 192-22

→ **Request for Province to Resume Progress on the North Saskatchewan Regional Plan**

That Smoky Lake County send a letter request to the Alberta Minister of Environment and Protected Areas, for the Province to resume progress on the North Saskatchewan Regional Plan (NSRP) which has been in-development since 2014 and paused since 2018 and includes 69 recommendations across six topic areas; and copy said the letter the Minister of Municipal Affairs, Forestry Parks and Tourism, MLA for Athabasca-Barrhead, Minister of Jobs Economy & Northern Development, and all NSRP Municipalities.

Planning & Development Manager

Kyle Schole:

Achievements: Smoky Lake County Administration has met once so far with the City of Edmonton Project Team and will continue to meet from time to time as required in Q1-3 of 2023.

Challenges: *No value*

Next Steps: *No value*

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	193-22	→ Sponsored Rural Municipalities of Alberta (RMA) Resolutions Fall 2022	That Smoky Lake County adopt the following proposed Resolution for consideration at the Spring 2023 Rural Municipalities of Alberta (RMA) Convention, entitled: Municipal Access to Provincial Open Data and forward the same to the next RMA District 5 Meeting for consideration:	Planning & Development Manager	Kyle Schole: Achievements: Filed for information. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	194-22	→ Regional Community Development Committee (RCDC) - Economic Development Budget	That Smoky Lake County, as the managing partner of the Regional Community Development Committee (RCDC) approve the 2023 Economic Development Budget in the amount of \$115,600.00 including Municipal Contributions in the total amounts allocated as follows: Smoky Lake County at 67.5% in the amount of \$78,030.00, Town of Smoky Lake at 27% in the amount of \$31,212.00, and Village of Vilna at 5.5% in the amount of \$6,358.00.	Legislative Service Clerk	Brenda Adamson: Achievements: The RCDC budget has been incorporated into the Smoky Lake County Interim budget. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	195-22	→ Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel - Haul Road Agreement	That Smoky Lake County execute a Haul Road Agreement for Winter Haul, as per Policy Statement No. 03-14-12, for the period of December 15, 2022 to February 28, 2023 with Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel to haul approximately 20,000 tonnes, provided the conditions are right, from Township Road 610 South on Range Road 181 to Township Road 604 and West to Highway 831.	Municipal Clerk	Jenna Preston: Achievements: Melissa Olah from Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel was contacted January 12, 2023 as a reminder to contact our road foreman to get a haul road agreement and business license assigned. Challenges: <i>No value</i> Next Steps: <i>No value</i>	On Track 83 / 100
2022/12/14	196-22	→ Ukrainian Twinning Committee - 2023 Budget	That Smoky Lake County approve to provide funding in the amount of \$2,500.00 to the Ukrainian Twinning Committee's Managing Partner: Town of Smoky Lake, towards the Committee's Year-2023 budget in the total amount of \$5,000.00, using the following municipal funding formula in accordance with the Committee's Terms of Reference: <ul style="list-style-type: none"> · Smoky Lake County at 50% in the amount of \$2,500.00, · Town of Smoky Lake at 25% in the amount of \$1,250.00, · Village of Vilna at 12.5% in the amount not to exceed \$625.00, • Village of Waskatenau at 12.5% in the amount not to exceed \$625.00. 	Legislative Service Clerk	Brenda Adamson: Achievements: The additional expense of \$2,500 for the Ukrainian Twinning Committee has been noted and will be included in the final 2023 budget to be presented in April, 2023 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	197-22	→ Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction	That Smoky Lake County Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction, be adopted and acknowledged as a legislative requirement which is not subject to public participation:	Municipal Clerk	Jenna Preston: Achievements: Policy Statement No. 02-34-01: Peace Officer : Enforcement Jurisdiction was formatted and sent to the Communications department on December 23, 2022 to post on the County website. It was posted to the website on January 4, 2023 and a policy memo was sent out the same day. The policy was then recorded for monitoring and tracking purposes. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	198-22	→ eMissions Software Inc. - Emission Reduction Tracking Software	That Smoky Lake County, take no action and not participate in a pilot project utilizing eMissions Software Inc.'s software application as a tool to track the progress of emission reduction, as per discussions held at the November 14, 2022 Joint Municipalities Meeting, as the County does not have enough municipal buildings to make the project cost effective with the \$13,750/year annual licensing fee commitment expected, once the free trial ends.	Legislative Service Clerk	Patti Priest: Achievements: A copy of this motion was emailed to the CEDO & CAOs of Smoky Lake, Vilna & Waskatenau, on December 19, 2022, for everyone's records. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	199-22	<p>→ Appointment of the Bylaw Enforcement Officer</p>	<p>Smoky Lake County appoint Tate Murphy to be the designated Bylaw Enforcement Officer for Smoky Lake County for the purpose of inspections pursuant to Section 542 of the Municipal Government Act and enforcement of Bylaws pursuant to Sections 545 and 546 of the Municipal Government Act; and execute an "Oath of Office" in accordance with Bylaw No. 1405-21: Bylaw Enforcement Officer.</p>	<p>Legislative Service Clerk</p>	<p>Patti Priest:</p> <p>Achievements: The Oath of Office was executed by Tate Murphy and Commissioned by Lorne Halisky on January 9, 2022. Municipal File: 2-28</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Patti Priest:</p> <p>Achievements: On December 22, 2022, copy of this motion was provided to Tate Murphy with Cc to Payroll, CAO & Assistant CAO, requesting Tate execute the "Oath of Office" to be filed in his personnel file and scanned into our records. A follow up email to Tate was sent on January 5, 2023 as a reminder to complete this task.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	<p>Comple 100 / 100</p>
2022/12/14	200-22	<p>→ Review of Bylaw No. 1344-19: Dog Control</p>	<p>That Smoky Lake County Council's review of Bylaw No. 1344-19: Dog Control, be deferred to a future Policy Committee meeting after all options for dog shelter services have been identified and after the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) has completed their process of exploring the possibility of Regional Dog Control; and in the interim, defer procedures to the Bylaw Enforcement Officer discretion for sheltering a dog when required.</p>	<p>Legislative Service Clerk</p>	<p>Patti Priest:</p> <p>Achievements: A copy of this motion was emailed to the Bylaw Enforcement Officer on January 9, 2023. The item was also placed on a draft SLR ICC agenda (meeting date to be determined).</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	<p>Comple 100 / 100</p>

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	201-22	<p>→ Policy Statement No. 01M-19-01: Animal Control Technician</p>	<p>That Smoky Lake County Council approve and acknowledge receipt of Policy Statement No. 01M-19-01: Animal Control – Job Description as follows:</p>	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 01M-19-01: Animal Control Technician – Job Description was formatted and sent to the CAO for signature, then sent to the Communications department on January 4, 2023 to post on the County website. It was posted to the website on January 4, 2023 and a policy memo was sent out the same day. The policy was then recorded for monitoring and tracking purposes.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Amanda Kihn:</p> <p>Achievements: M01-19-01 Animal Control Technician Job Description was sent to Municipal Clerk on December 14, 2022 for formatting and to be updated on the County website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	<p>Comple 100 / 100</p>

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	202-22	<p>→ 2023 Lakeland Agricultural Research Association (LARA) Agreement</p>	<p>That Smoky Lake County Council defer consideration of executing the agreement with the Lakeland Agricultural Research Association for the 2023 year for continued extension programming at a cost of \$55,000, to the January 26, 2023 County Council Meeting.</p>	<p>Agricultural Fieldman</p>	<p>Amanda Kihn:</p> <p>Achievements: Email was sent to LARA on December 14 to inquire about the possibility of different funding levels. Response from Kellie Nichiporik, Executive Director, Environmental Program Manager, stated:</p> <p><i>We would be amenable to providing an extension based program for \$30,000. However since that is not the full membership amount, Smoky Lake County would no longer be able to have LARA board representation. You would still be able to attend meetings, but not be a voting member or have producer reps on the board.</i></p> <p><i>The extension based program would have no trials within the County. We would continue to offer our mail-outs of newsletters and other informational materials. We would offer at minimum one in person event within the County. We would continue to support producers through one-on-one phone calls, emails, etc.</i></p> <p>Challenges: <i>No value</i></p> <p>Next Steps: This information will be brought forward to the January 26th Council Meeting for discussion.</p>	<p>On Track 88 / 100</p>

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	203-22	→ Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB)	That Smoky Lake County Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB) , for the purpose of establishing the SDAB for Smoky Lake County, be given FIRST READING; and advertise in accordance with the Municipal Government Act, and in accordance with County Bylaws and Policies.	Planning & Development Manager	<p>Kyle Schole:</p> <p>Achievements: A public notice has been published online and in newsprint and the proposed bylaw will be brought to the January Council meeting for consideration of second and third readings.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	On Track 52 / 100
2022/12/14	204-22	→ Five-Year Consolidated Capital Budget for 2023-2027	That Smoky Lake County approve the Five-Year Consolidated Capital Budget including the Bridge and Road Programs for a total cost of \$5,570,095 in 2023, \$10,571,656 in 2024, \$6,194,053 in 2025, \$6,882,889 in 2026, and \$4,286,117 in 2027.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: The Five year capital budget will be incorporated into the 2023-2028 Five year financial plan</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	205-22	→ Interim Five-Year Capital Budget for 2023-2027	That Smoky Lake County approve the 2023 Interim Municipal Capital Budget including the Bridge and Road Programs for a total capital cost of \$5,284,605 and capital revenue of \$3,769,048.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: The Capital Budget has been recorded and expenses/revenues will be tracked and reported on throughout 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	206-22	→ Interim Total Function Budget for 2023	That Smoky Lake County Council approve the Year-2023 Interim Municipal Budget, with revenue in the amount of \$19,688,408 and total Expenditures in the amount of \$19,688,408 not including amortization in the amount of \$2,020,300.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: The Interim Budget has been recorded and expenses/revenues will be tracked and reported on throughout 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	207-22	→ Year-2022 Tax Sale – Sold Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL	That Smoky Lake County acknowledge that Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL was declared sold at the Tax Sale held on December 13,2022 and acknowledge that title will be transferred pursuant to the Municipal Government Act, RSA2000, Chapter M-26, S. 423 upon final payment, December 16, 2022.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: Due to complications created by partial payments in previous years, administration will need to file for approvals from the Minister. When the approvals are complete, another sale will be scheduled.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	208-22	→ Tax Agreement Tax Roll #19602311 SE-23-60-19-W4	That Smoky Lake County execute a Tax Agreement with David Mathew Noel for Property Tax Roll #19602311, legally described as SE-23-60-19-W4, in accordance with Policy Statement No 12-01-01: Tax Agreement, to recover the tax arrears on the said property, with a payment schedule of \$230.95 per month for a period of 36 months effective January 1, 2023 to December 31, 2025.	Finance Manager	<p>Debbie Hackman:</p> <p>Achievements: Agreement executed on December 15, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Debbie Hackman:</p> <p>Achievements: Agreement executed on December 15, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	209-22	→ Natural Gas Operating Budget for 2023	That Smoky Lake County adopt the 2023 Natural Gas System Operating Budget with a total revenue in the amount of \$3,014,520 and expenditures in the amount of \$3,074,520 (including amortization).	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: The Natural Gas Operating Budget has been recorded and expenses/revenues will be tracked and reported on throughout 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	210-22	→ Natural Gas Capital Budget for 2023	That Smoky Lake County adopt the 2023 Natural Gas System Capital Budget with a total revenue in the amount of \$115,500 and expenditures in the amount of \$285,500.	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: The Natural Gas Capital Budget has been recorded and expenses/revenues will be tracked and reported on throughout 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	211-22	→ Enterprise Fleet Management Canada Inc. – Replacement of Unit 202	That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 6710057, dated October 11, 2022 for a Year-2023 Ford F-350 XLT, 4x4, SD crew cab, 6.75 ft. box, 160 in. wheel base, SRW, box 147.4 in. wheel base, to replace Fleet Unit 202, as recommended at the Natural Gas Committees, December 13, 2022 meeting by Motion #NG007-22.	Natural Gas Manager		On Track 49 / 100
2022/12/14	212-22	→ Policy Statement No. 62-22-05: Northlands Farm Family	That Smoky Lake County Policy Statement No. 62-22-06: Northlands Farm Family, be amended to include the Shwetz Family, as recommended by the Agricultural Service Board on December 13, 2022:	Municipal Clerk	<p>Jenna Preston:</p> <p>Achievements: Policy Statement No. 62-22-06: Northlands Farm Family was formatted and sent to the Communications department on December 23, 2022 to post on the County website. It was posted to the website on January 4, 2023 and a policy memo was sent out the same day. The policy was then recorded for monitoring and tracking purposes.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Amanda Kihn:</p> <p>Achievements: Policy Statement No. 62-22-05: Northlands Farm Family, was amended to include the Shwetz Family, as recommended by the Agricultural Service Board on December 13, 2022 and sent to Municipal Clerk on December 13th for formatting and to be updated on the County website.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	213-22	→ Damage Claim – Driveway Gate Brent Paradis	That Smoky Lake County reimburse Brent Paradis for the labour and cost to repair and re-install his driveway gate, in the amount of \$2,656.50 pursuant to the invoice #1027, dated October 25, 2022, from Paradis Farm / Brent Paradis and Cathy Saar-Paradis, submitted to the County.	Finance Manager	Brenda Adamson: Achievements: Cheque 52868 payable to Brenda & Cathy Paradis Farms for \$2,656.50 was created December 20, 2022 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	215-22	→ Ukrainian Flag Installation in Council Chambers	That Smoky Lake County approve to install the Ukrainian Flag in County Council Chambers, in recognition and in honor of the regional twinning relationship with the Kosiv Oblast region, outlined under Bylaw 1404-21: Ukrainian Twinning Committee, and as recommended at the September 17, 2022 Ukrainian Twinning Committee meeting; to be installed in accordance with the Heritage Canada flags orders of precedence guidelines.	Legislative Service Clerk	Kyle Schole: Achievements: The Ukrainian Flag has been installed in the order of precedence, and in accordance with this motion. Item complete. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	218-22	→ STARS (Shock Trauma and Rescue Services) – 2023 Funding Contribution	That Smoky Lake County Council approve to increase the annual contribution to the STARS (Shock Trauma and Rescue Services), in reference to the September 26, 2018, Council Motion #940-18 from an annual contribution in the amount of \$5,000.00, to an annual contribution of \$6,000.00 starting in Year-2023.	Finance Manager	Patti Priest: Achievements: Accounts Payable has the information to proceed with payment and will do so after Year-2022 has been closed. Challenges: <i>No value</i> Next Steps: <i>No value</i>	On Track 63 / 100
2022/12/14	219-22	→ Request for Write Off of Property Tax Penalties – 40310107 & 40310108	That Smoky Lake County Council take no action to the email received from the estate executor for the owner named on property tax roll numbers 40310107 and 40310108, dated November 30, 2022, requesting the penalties charged in 2021 and 2022 be waived.	Finance Manager	Debbie Hackman: Achievements: Letter mailed Jan 16'23 advising of Council Decision Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	220-22	→ Request for Write Off of Property Tax Penalties – 17591614	That Smoky Lake County Council take no action to the email received from the owner named on property tax roll number 17591614, dated November 27, 2022, requesting the penalties charged in 2022 be waived.	Finance Manager	Debbie Hackman: Achievements: Advised property owner of Council Decision on Jan 12'23 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...							
2022/12/14	221-22	→ Request for Write Off of Property Tax Penalties - 19601530	That Smoky Lake County Council approve the verbal request to write off property tax penalties on tax roll number 19601530 in 2022, as they were caused by an administrative error.	Finance Manager	Debbie Hackman: Achievements: Letter mailed on Jan 16'23 advising property owner of Council Decision and penalty has been reversed. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100							
2022/12/14	222-22	→ Request for Write Off of Property Tax Penalties - 18610511	That Smoky Lake County Council approve to the email request made by the on behalf of the owners on property tax roll number 18610511, dated November 24, 2022, to cancel the penalties as the owners were in a major motor vehicle accident in October 2022 and were both severely injured and hospitalized.	Finance Manager	Debbie Hackman: Achievements: Letter mailed Jan 16'23 advising of Council decision and penalty reversed. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100							
2022/12/14	223-22	→ Request for Write Off of Property Tax Penalties - 33230517	That Smoky Lake County Council take no action to the letter from the owners on property tax roll number 33230517, dated November 22, 2022, requesting the penalties charged in 2022 be waived, as the Municipal Government Act (MGA) deems tax notices are considered to be received 7 days after mailing which puts the responsibility on the landowner to follow up if they have not received the notice.	Finance Manager	Debbie Hackman: Achievements: Letter mailed to property owners on Jan 16'23 advising property owners of Council Decision Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100							
2022/12/14	224-22	→ Family and Community Support Services (FCSS) Grant	That Smoky Lake County approve to allocate funding from the 2023 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:	Finance Manager	Patti Priest: Achievements: Accounts Payable has the information to proceed with payment and will do so after Year-2022 has been closed. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100							
			<table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Smoky Lake Holubka Dancers</td> <td>Volunteer appreciation meal at Malanka (New Year's) Celebration.</td> <td>\$1,250.00</td> </tr> </tbody> </table>	Community Group	Eligibility	Funding	Smoky Lake Holubka Dancers	Volunteer appreciation meal at Malanka (New Year's) Celebration.	\$1,250.00				
Community Group	Eligibility	Funding											
Smoky Lake Holubka Dancers	Volunteer appreciation meal at Malanka (New Year's) Celebration.	\$1,250.00											

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...						
2022/12/14	225-22: DEFEATE D	→ Family and Community Support Services (FCSS) Grant	<p>That Smoky Lake County approve to allocate funding from the 2022 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:</p> <table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Victoria District Agricultural Society</td> <td>Volunteer appreciation</td> <td>\$1,700.00</td> </tr> </tbody> </table> <p>Defeated.</p>	Community Group	Eligibility	Funding	Victoria District Agricultural Society	Volunteer appreciation	\$1,700.00	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: This motion was defeated.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
Community Group	Eligibility	Funding										
Victoria District Agricultural Society	Volunteer appreciation	\$1,700.00										
2022/12/14	226-22	→ Family and Community Support Services (FCSS) Grant	<p>That Smoky Lake County approve to allocate funding from the 2022 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:</p> <table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Victoria District Agricultural Society</td> <td>Volunteer appreciation</td> <td>\$850.00</td> </tr> </tbody> </table>	Community Group	Eligibility	Funding	Victoria District Agricultural Society	Volunteer appreciation	\$850.00	Finance Manager	<p>Brenda Adamson:</p> <p>Achievements: \$850.00 was paid on EFT #550, December 21, 2022</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
Community Group	Eligibility	Funding										
Victoria District Agricultural Society	Volunteer appreciation	\$850.00										
2022/12/14	227-22	→ Family FCSS Funding Agreement	<p>That Smoky Lake County approve to execute the Funding Agreement with His Majesty the King in Right of Alberta, as represented by the Minister of Senior, Community and Social Services, identified as #FCFA0001932, effective January 1, 2023 for Family and Community Support Services (FCSS) funding in the maximum amount allocated as follows, and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds:</p> <p>\$93,308.00 for January 1, 2023 to December 31, 2023; \$93,308.00 for January 1, 2024 to December 31, 2024; and \$93,308.00 for January 1, 2025 to December 31, 2025.</p>	Finance Manager	<p>Jenna Preston:</p> <p>Achievements: The agreement will be recorded for monitoring and tracking purposes.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Brenda Adamson:</p> <p>Achievements: The FCSS agreement was submitted online November 18, 2022 as per requirements.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100						

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	229-22	→ Meeting with RCMP K-Division at the Spring RMA Convention	That Smoky Lake County request a meeting with K-Division Commanding Officer during the 2023 Alberta Rural Municipalities Association (RMA) Spring Convention, scheduled for March 20 to 23, 2023, at Edmonton Convention Centre, to discuss rural crime, community engagement and police manpower and resources from the County's perspective.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The desire to meet with the Commanding Officer K-Division, was confirmed with Sgt. Tina Chan & Cpl. Roxanne Genereaux on December 22, 2022. The topics for discussion will be the same as last time, as per the Reeve's verbal instructions. Once the meeting date and time is finalized externally, the County will be notified.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	231-22	→ Brownlee LLP – Emerging Trends in Municipal Law Session	That Smoky Lake County Council who can attend – attend Brownlee LLP's Emerging Trends in Municipal Law, scheduled for February 16, 2023, to be attended virtually through County Council Chambers.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: As per motion one virtual registration was purchased on December 20, 2022, in the amount of \$105.00</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	232-22	→ Community Learning Network Certificate for Community Learning Council	That Smoky Lake County, as legal host of the Smoky Lake County Community Learning Council, acknowledge receipt of their Community Learning Network (CLN) Membership for 2022-2023 in good standing, as per the letter from Lisa Dickner, Executive Director, Community Learning Network, dated November 2022.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: Information retained electronically in Municipal File: 17-6</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100
2022/12/14	233-22	→ Community Planning Association of Alberta (CPAA) Year-2023 Annual Conference	That Smoky Lake County Council and relevant Administration who can attend – attend the Community Planning Association of Alberta (CPAA) Year-2023 Annual Conference, scheduled for May 1-3, 2023, to be held at the Holiday Inn & Suites Edmonton Airport and Conference Centre, Nisku, Alberta.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: This event has been added to Council's outlook calendar. Room reservations & registrations will be completed once desire to attend is confirmed.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Completed 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	234-22	→ Smoky Lake Legion - Christmas Dinner	That Smoky Lake County take no action to the letter request from the Smoky Lake Legion President of the Smoky Lake Royal Canadian Legion Branch #227, dated November 2022, requesting a donation towards a dinner for individuals or families in the community who will be alone at Christmas, hosted at the Smoky Lake Legion; as Council has already provided a Family and Community Support Services (FCSS) Grant towards the event, in the amount of \$300.00, as per Council's October 26, 2022, Motion #90-22.	Legislative Service Clerk	Patti Priest: Achievements: No action required. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed 100 / 100
2022/12/14	235-22	→ 18th Annual Dart Tournament at Warspite	That Smoky Lake County approve action taken by Administration in providing funds in the amount of \$100.00 to the Smoky Lake Food Bank on behalf of the 18th Annual Dart Tournament in Memory of Cathy Bullas, scheduled for December 4, 2021, held at the Smoky Lake Legion, in response to the correspondence received from the organizer Tom Bullas, on November 17, 2022.	Legislative Service Clerk	Patti Priest: Achievements: Cheque issued to the Smoky Lake Food Bank on behalf of the Tournament on November 21, 2022, cheque #52782, in the amount of \$100. The event organizer was notified of same on November 24, 2022 in person at the front counter. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed 100 / 100
2022/12/14	236-22	→ The Alberta RCMP App.	That Smoky Lake County promote "The Alberta RCMP App" on social media and on the County website as an Alberta RCMP-GRC mobile application (Alberta RCMP) which provides an easy method of accessing Alberta Police and Public Safety information as well as a way for the public to engage with Alberta RCMP Crime Reduction initiatives.	Communications Technician	Evonne Zukiwski: Achievements: <ul style="list-style-type: none"> Alberta RCMP app shared on Smoky Lake County social media and posted as a website notice- January 9, 2023 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed 100 / 100
2022/12/14	237-22	→ Minister of Municipal Affairs – Response to Support for Northern Lights Library System	That Smoky Lake County acknowledge receipt of the letter from Rebecca Schulz, Minister of Municipal Affairs, dated November 10, 2022, responding to Smoky Lake County's letter request dated October 18, 2022, asking for consideration of funding for the Northern Lights Library System.	Legislative Service Clerk	Patti Priest: Achievements: correspondence retained electronically under Municipal File: 7-2 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Completed 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	238-22	→ RMA District 5 Meeting	That Smoky Lake County Council who can attend – attend the Rural Municipalities of Alberta (RMA) District 5 Meeting, scheduled for Friday, January 27, 2023, hosted by Beaver County, Kinsella Community Hall, 305 King Street, Kinsella Alberta.	Legislative Service Clerk	Patti Priest: Achievements: The Reeve & Deputy Reeve have RSVP'd to attend. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	239-22	→ Town of Ponoka - Volunteer Fire Department and Ambulance Shortages	That Smoky Lake County acknowledge receipt of the letter to the Minister of Health from Kevin Ferguson, Mayor, Town of Ponoka, dated November 23, 2022, concerning Volunteer Fire Department and Ambulance shortages.	Legislative Service Clerk	Patti Priest: Achievements: Correspondence retained electronically under Municipal File: 5-10 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	240-22	→ Evergreen Regional Landfill - Shredder Demonstration	That Smoky Lake County approve action taken in Councillor Gawalko attending the garbage shredder demonstration held on December 7, 2022, in response to the email invitation from Paul Poulin, Manager, Evergreen Regional Landfill, dated November 23, 2022.	Legislative Service Clerk	Patti Priest: Achievements: Motion recorded for accountability of Council activities. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	241-22	→ Highway 28 - Significant Investment Required by the Alberta Government	That Smoky Lake County acknowledge receipt of the letter to the Minister of Transportation and Premier of Alberta, from Craig Copeland, Mayor, City of Cold Lake, dated November 8, 2022, in respect to a "Call for Action: Highway 28 and significant investment required immediately by the Alberta Government"; and provide a letter of support addressed to same.	Legislative Service Clerk	Patti Priest: Achievements: A letter to the Premier & Minister of Transportation signed by the Reeve was sent on December 14, 2022 & retained electronically under Municipal File: 3-35. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/14	242-22	→ Family and Community Support Services (FCSS) Program	That Smoky Lake County acknowledge receipt of the letter from Rachelle Amyotte, Family and Community Support Services (FCSS) Program Coordinator for the Town of Smoky Lake, dated November 30, 2022, in response to County Council's August 25, 2022, Motion #1000-22, in respect to the Town of Smoky Lake Youth Council; and extend an invitation for them to attend a future Council meeting as a delegation to discuss same.	Legislative Service Clerk	Patti Priest: Achievements: Correspondence retained electronically under Municipal File: 5-2 & they will be invited to be a delegation as per motion. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	243-22	→ Smoky Lake Library Board – Additional Funding Request	That Smoky Lake County deny the letter request from Lise van der Vaart, Library Manager, Smoky Lake Public Library, on behalf of their Board, dated November 24, 2022, to increase the County's annual donation from the amount of \$1,500.00 (as per Council's September 26, 2018, Motion #940-18), to the amount of \$2,250.00; and recommend the Board seek funding from corporations.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: A copy of this motion was provided to Lise van der Vaart, Library Manager by email on December 20, 2022 for their records and reference.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
2022/12/14	244-22	→ Reynolds Mirth Richards and Farmer (RMRF) Municipal Law Seminar	That Smoky Lake County take no action to attend Reynolds Mirth Richards and Farmer (RMRF) Municipal Law Seminar, scheduled for Friday, February 10, 2023, to be held in Edmonton, Alberta.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: This motion is noted on the Action List for ease of future reference.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
2022/12/14	245-22	→ JMD Group LLP, Chartered Professional Accountants	That Smoky Lake County acknowledge receipt of the letter from JMD Group LLP, Chartered Professional Accountants, dated December 4, 2022, in respect to Audit Planning for the audit of the financial statements for Smoky Lake County for the year ending December 31, 2022.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: The letter was forwarded to the Finance Manager on December 5, 2022 and retained on Municipal File: 11-10</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
2022/12/14	256-22	→ Minister of Public Safety and Emergency Services	That Smoky Lake County acknowledge receipt of the letter from Honourable Mike Ellis, ECA, Minister of Public Safety and Emergency Services, dated December 2022, in respect to Provincial changes to victim services as a step forward to ensure victims have the help they need when they need it most.	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: Correspondence retained electronically under Municipal File: 2-86</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100
2022/12/14	257-22	→ 2022/2023 Fire Services Training Program Grant	That Smoky Lake County acknowledge receipt of the letter from Rebecca Schulz, Minister of Municipal Affairs, dated November 2022, announcing the 2022/2023 Fire Services Training Program Grant with an application deadline of January 13, 2023; and submit an application to the Program if applicable.	Fire Chief	<p>Patti Priest:</p> <p>Achievements: The letter was retained electronically under Municipal File: 19-82. The deadline to apply for funding was January 13, 2023.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/14	258-22	<p>↳ Monthly Release of Information</p>	<p>That the following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, during the months of October / November / December 2022, be filed for information:</p> <p>Ø R67-22: Aspen View Board Highlights –October 6, 2022.</p> <p>Ø R68-22: RMA: Contact Newsletter: October 21, 2022.</p> <p>Ø R69-22: RMA: Contact Newsletter: October 28, 2022.</p> <p>Ø R70-22: RMA: President’s Update- November, 2022.</p> <p>Ø R71-22: RMA: Contact Newsletter: November 4, 2022.</p> <p>Ø R72-22: UCC Alberta – E-Bulletin: November 14, 2022.</p> <p>Ø R73-22: North Saskatchewan River Heritage Research.</p> <p>Ø R74-22: RMA: Contact Newsletter: November 18, 2022.</p> <p>Ø R75-22: UCC Alberta – E-Bulletin: November 24, 2022.</p> <p>Ø R76-22: RMA: Contact Newsletter: November 25, 2022.</p> <p>Ø R77-22: Kara Leinweber, Land Administrator, Frontier Project Solutions, dated November 1, 2022 – Re: Wellsite Abandonment.</p> <p>Ø R78-22: North Saskatchewan Watershed Alliance (NSWA) Newsletter, November 28, 2022 – Re: Biodiversity and Opportunities.</p> <p>Ø R79-22: Victoria Mission Newsletter – No.62.</p> <p>Ø R80-22: Alberta Bilingual Municipalities Association Meeting: November 30, 2022.</p> <p>Ø R81-22: RMA: Contact Newsletter: December 2, 2022.</p>	Legislative Service Clerk	<p>Patti Priest:</p> <p>Achievements: Information is filed digitally in the Municipal Files.</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p> <p>Patti Priest:</p> <p>Achievements: ..</p> <p>Challenges: <i>No value</i></p> <p>Next Steps: <i>No value</i></p>	<p>Comple 100 / 100</p>



COUNCIL COMMITTEE OF THE WHOLE MEETING ACTION LIST FROM DEC. 16, 2022 AS OF 2023/01/13

5.1.3.iv



● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ----> Indirect Alignment

GOAL

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
	No value	2022 12 16 Committee of the Whole			<p>Patti Priest:</p> <p>Achievements: No action required. This meeting was to receive information from the Planning and Development Manager and Planning Technician in respect to "Five Small 'Big Ideas'" to underpin a new Land Use Bylaw (LUB) & Municipal Development Plan (MDP).</p> <p>Challenges: No value</p> <p>Next Steps: No value</p>	Completed 100 / 100



COUNCIL SPECIAL MEETING ACTION LIST FROM DEC. 16, 2022 AS OF

2023/01/13

5.1.3.v

4

GOALS

100%

GOAL COMPLETION

● Draft
 ● Not started
 ● Behind
 ● On Track
 ● Overdue
 ● Complete
 → Direct Alignment
 ----> Indirect Alignment

GOAL

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
		2022 12 16 Special Council Meeting				Comple
2022/12/16	217-22	→ Public Complaint Against an Employee	That Smoky Lake County Council direct the Chief Administrative Officer to provide notice to the complainant as discussed on December 16, 2022, in Executive Session, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information, for the Personnel Issue, regarding a public complaint against an employee; as the matter has been resolved.	Legislative Service Clerk	Patti Priest: Achievements: A letter with a copy of this motion was mailed to the complainant and cc'd to Council from the CAO on January 3, 2023. The letter stated Pursuant to s153.1 & s153(d) of the MGA and that on the basis of the resolution, the matter was resolved to the satisfaction of the Council and the matter has now been considered closed. Municipal File: 18-43 Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Meetin...	Motio...	Goal	Details	Owner	Progress Update	Cur...
2022/12/16	272-22	→ Operating Engineers Union Local 955 – Wage Increase of 1%	That Smoky Lake County Council approve a one-time 1% (one percent), non-cumulative wage increase, effective January 1, 2023 to December 31, 2023, for the Employees employed under the Operating Engineers Union Local 955 Collective Agreement with Smoky Lake County; and further approve for the Operating Engineers Union Local 955 to provide an adjusted Hourly Salary Schedule reflecting same by December 20, 2022 to the Finance Manager to enable processing to occur prior to January 01, 2023.	Legislative Service Clerk	Brenda Adamson: Achievements: The new wage grid has been updated effective January 1, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i> Patti Priest: Achievements: A copy of Motion #272-22 was provided by email to Payroll on December 23, 2022. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100
2022/12/16	273-22	→ Meeting with Operating Engineers Union Local 955 Employees & Union Representative	That Smoky Lake County Council direct the Chief Administrative Officer to conduct a meeting at the Public Works Shop with the County's Operating Engineers Union Local 955 Employees and their Union Representative in December 2022 or January 2023, to review and discuss the one-time 1% wage increase, effective January 1, 2023 to December 31, 2023, and the top up provision to the Grader Operators.	Legislative Service Clerk	Patti Priest: Achievements: The meeting occurred on January 3, 2023. Challenges: <i>No value</i> Next Steps: <i>No value</i>	Comple 100 / 100

Councillor's Report

For December 13, 2022 – January 16, 2023

From Councillor Linda Fenerty, Division 2

December 20 & 22, 2022 – Unstoppable Conversations – via Zoom

- These were the last two sessions of the four held by Unstoppable Conversations. A description of the session is on my previous Councillor's Report.

January 16, 2023 – Smoky Lake Region/Kosiv District Twinning Committee – via Zoom

- This was a short meeting held with Kosiv District. The Kosiv Situation Verbal report was in the midst of being given when the electricity was cut off. It resumed shortly in a tent close to their office which had access to internet. The Mayor advised that eight hundred soldiers from Kosiv are in the front line. Nineteen residents from the city have been killed and two additional residents have not been accounted for. There are seventy displaced people who have been temporarily housed in a facility there.
- Michelle gave a verbal report on Smoky Lake Fundraising. To date, almost \$8,600.00 has been sent in 2022. The Gala is still a go ahead. Volunteers are required, and we were reminded to purchase tickets to the Gala.
- Next meeting will be in March.



Reeve's Report

December 7, 2022 to January 16, 2023

December 13, 2022 – Council Departmental Operations, Agricultural Service Board and Natural Gas Meetings, held in Chambers & virtually (All Council in-person)

- Received update reports from managers on activities and projects.
- Cancelled the December 13, 2022 Fire Protective Services Committee Meeting.
- Cancelled the December 13, 2022 Environment & Parks Meeting.

December 13, 2022 – Budget Open House, held virtually (All Council virtually)

- The Finance Manager provided a presentation on the proposed 2023 Budget balanced budget based on the following:
 - No change in service levels
 - Equipment replacement has been deferred and where necessary will be leased or rented
 - Maintenance costs will increase as a result of above
 - The Road Plan is based on feedback from Council and Management
 - The assumption that the MSI grant will be equal to the amount received in 2022
 - The predicted increase in policing costs of 50% (from \$127,404 to \$191,242)
 - Escalation of costs due to inflation
 - No purchase or crushing of gravel
 - Interest rates earned on funds will be approximately 5%

December 14, 2022 – Regular Council Meeting, held in Chambers & virtually (All Council in-person)

- Gave 1st reading to Bylaw No. 1425-22: Village of Vilna and Smoky Lake County Intermunicipal Development Plan (IDP); and to Bylaw No. 1426-22: Town of Smoky Lake and Smoky Lake County Intermunicipal Development Plan (IDP).
- Gave 3rd & final reading to Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing.
- Approved to proceed with the surveying and preparation of a Road Plan to rectify the encroachment of the Victoria Trail onto Pt. NW-12-58-18-W4M.
- Adopted Policy #07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference; and Policy #62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference.
- Approved to transfer the lands known as the Victoria Park Cemetery located on part of River Lot 10 (RL-10, VIC SETTLEMENT) to the Metis Nation of Alberta at no cost to the County.
- Approved to install both the Treaty 6 and Métis Nation Flags at the Victoria District National Historic Site of Canada Plaque Site, on Rive Lot 10.
- Adopted a proposed Resolution for consideration at the Spring 2023 Rural Municipalities of Alberta (RMA) Convention, entitled: Municipal Access to Provincial Open Data.
- As the managing partner, approved the Regional Community Development Committee (RCDC) 2023 Economic Development Budget of \$115,600 with Smoky Lake County's contribution of \$78,030.
- Approved to contribute \$2,500 to the Ukrainian Twinning Committee.
- Adopted Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction.
- Appointed Tate Murphy to be the designated Bylaw Enforcement Officer for Smoky Lake County.
- Acknowledged receipt Management Policy #01M-19-01: Animal Control – Job Description.
- Gave 1st reading to Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB).
- Approved the Five-Year Consolidated Capital Budget including the Bridge and Road Programs for a total cost of \$5,570,095 in 2023, \$10,571,656 in 2024, \$6,194,053 in 2025, \$6,882,889 in 2026, and \$4,286,117 in 2027.



Reeve's Report

December 7, 2022 to January 16, 2023

- Approved the Interim Municipal Capital Budget including the Bridge and Road Programs for a total capital cost of \$5,284,605 and capital revenue of \$3,769,048; and Interim Municipal Budget, with revenue of \$19,688,408 and total Expenditures of \$19,688,408 not including amortization of \$2,020,300.
- Adopted the Natural Gas System Operating Budget with a total revenue of \$3,014,520 and expenditures of \$3,074,520; and Natural Gas System Capital Budget with a total revenue of \$115,500 and expenditures of \$285,500.
- Amended Policy Statement No. 62-22-06: Northlands Farm Family, to include the 2023 recipients.
- Approve to install the Ukrainian Flag in County Council Chambers, in recognition and in honor of the regional twinning relationship with the Kosiv Oblast region.
- Approved to increase the annual contribution to STARS from \$5,000 to \$6,000/year.
- Approved \$1,250 FCSS Grant Funding to Smoky Lake Holubka Dancers; and \$850 to Victoria District Agricultural Society.
- Approved to execute the agreement for maximum FCSS funding for 2023, 2024, & 2025.
- Approved a \$100 donation to the Smoky Lake Food Bank on behalf of the 18th Annual Dart Tournament in Memory of Cathy Bullas.

December 15, 2022 – Joint Health & Safety, held virtually (Lorne virtually)

- Organizational meeting held and appointments to the committee were made.
- Acknowledged no progress was made on rectifying the deficiencies noted in the Alberta Municipal Health and Safety (AMHSA)'s Year-2021 External Safety Audit Action Plan.
- Reviewed results of the Formal Safety Inspections conducted by staff in several County areas/facilities.
- Adopted Policy Statement No. 02-05-01: Contractor Health and Safety Management.
- Received Committee Member reports.

December 15, 2022 – Meeting with IUOE Local 955 Union (Dan, Dominique and Lorne in-person)

- Discussed the issue of inflation relative to wages and the Collective Agreement.

December 16, 2022 – Council Committee of the Whole - Planning, held in Chambers & virtually (All Council in-person)

- The Planning Department presented "Five Small 'Big Ideas'" to Underpin a New Land Use Bylaw (LUB) & Municipal Development Plan (MDP), including: modernizing of the 'front-end' or administrative matters, making is easy to understand, updating maps & graphics, Indigenous engagement & relationship building, and Land Use District that are informed by data & sound rational.

December 16, 2022 – Council Special Meeting, held in Chambers & virtually (All Council in-person)

- Discussed two issues in Executive Session: (1) Legal and Personnel Issue, in respect to the Collective Agreement between Smoky Lake County and the Operating Engineers Local 955, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information; and (2) Personnel Issue, in respect to a public complaint against an employee, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information.
- Acknowledged the public complaint against an employee matter as resolved.
- Approved a one-time 1% non-cumulative wage increase, effective January 1, 2023 to December 31, 2023, for the Employees under the Operating Engineers Union Local 955 Collective Agreement.



Reeve's Report

December 7, 2022 to January 16, 2023

December 19, 2022 – Highway 28/63 Regional Water Services Commission, held in Chambers & virtually (Lorne & Dan in-person)

- Received updated from the Commission Manager, Finance Manager, & Engineers.
- Gave 3rd & final reading to Bylaw No. 008-2022 for the purpose of governing the operations and provision of services of the Commission.
- Confirmed the 2023 Member water rates will remain the same as 2022.
- Approved to increase rate of the fee for services from Utility Operators and Utility Manager.
- Next meeting is to be February 2, 2023.

December 20, 2022 – Smoky Lake Region Ukrainian Twinning Committee Meeting, held virtually (Lorne & Linda virtually)

- Received update on fundraising, silent auction etc.
- Fundraising Gala rescheduled for February 25, 2023.
- Set budget of \$5000 for 2023.

December 20, 2022 – Regional Community Development Committee (RCDC) Meeting, held in Chambers & virtually (Lorne & Jered in-person)

- Received update from Community Economic Development Officer (CEDO) verbally and as per CEDO Monthly Activity Report.
- Approve action taken for CEDO work on Silverskate Grant Support Letter.
- Invite was sent out to Invest Alberta to attend a future RCDC Meeting.
- Boat and Sportsman Show booth work is taking place.
- Discussed and approved to advertise with Go East.
- Working on Business Retention and Expansion of Veterinary Services for Smoky Lake Region.

December 22, 2022 – MCC Meeting, held in virtually and at Metis Crossing (Lorne in-person)

- Introductions of all MCC Partners and Legal at meeting.
- Reviewed Shareholder agreement with legal and MCC Partners.

January 9, 2023 – Budget Workshop held in Chambers (All Council in-person)

- Administration provided a breakdown of the 2023 proposed budget per department to clarify what items could be subject to reduction.

January 10, 2023 – Munis101 refresher & Strategic Plan Workshop held in Chambers (All Council in-person)

- Reviewed the role of Council as legislated by the MGA & County Code of Conduct Bylaw.
- Reviewed the draft Strategic Plan and process to finalize it.

January 11, 2023 – Regional Community Development Committee (RCDC) Meeting, held in Chambers & virtually (Lorne & Jered in-person)

- Received update from Community Economic Development Officer (CEDO) verbally and as per CEDO Monthly Activity Report.
- Discussed/ brainstormed application ideas for the Northern and Regional Economic Development (NRED) Grant with 3 applications going forward for the Smoky Lake Region.
- CEDO presented her resignation as of January 31, 2023 which was accepted with regret.
- Discussed next steps regarding the CEDO position and the RCDC Committee function etc.



Reeve's Report

December 7, 2022 to January 16, 2023

- Next RCDC Meeting will be held in the very near future with possibly bringing in Unstoppable Conversations to the meeting.

January 11, 2023 – Lakeland Communities Health Advisory Council, held virtually (Lorne & Dominique virtually)

- This was a Community Learning Opportunity, featuring Brenda Herchmer from Campus for Communities, to provide information about 'Campus for Communities' to help to demystify and provide strategies to ensure future readiness and to help determine what's next, and what's best. To help understand that health, social, economic, and environmental challenges are intrinsically linked and how to position for future readiness.

January 16, 2023 – Northeast Regional Mayors, Reeves and Indigenous Leaders Caucus Meeting in Cold Lake – Kinosoo Ridge Ski Resort (Lorne and Dan in-person)

- Round table introductions took place.
- Discussion was held on Highway 28 required work such as resurfacing, additional lanes etc. and a subcommittee was developed to work on this topic.
- Discussion was held on Medical Services such as Doctor, Nurse/Medical Staff and Large Animal Veterinary Recruitment.
- AHS - EMS North Zone Leader gave a presentation on current status with current/future changes taking place to remedy/ improve EMS Services.
- RCMP and Alberta Provincial Policing (APP) was discussed with update on APP in Alberta, expecting nothing to take place until after the Spring Election.
- Broadband was discussed with attendees on what if anything is being done in other areas such as the Town of Vermillion installing fibre to location.
- Local Government Framework Funding (LGFF) which is taking over for MSI was discussed with the importance of predictable timely funding.
- Invites will be sent out to RMA and AMA Region Representatives and applicable GOA MLA's and Ministers and/or Premier to the next meeting which will be held in Vegreville.

For more information, please visit the Smoky Lake County Website under Council Meeting Minutes and Agendas. www.smokylakecounty.ab.ca

Yours Truly,
Lorne Halisky, Smoky Lake County Reeve, and Councillor Division 4

Councillor's report December 12th - January 25th

Division five

Jered Serben

Smoky Lake Ag. Society, December 12th, 2022, and January 9th, 2023

December 12th

- Maintenance Manger accepted and signed the contract as proposed
- Maintenance Manager is instructed to record his hours and completed jobs
- Ice rental agreement with Smoky Lake Minor hockey committee; Melody Morton, Sharon Boychuk and two members from minor hockey (to be determined)
- Charity hockey tournament is planned for Family Day weekend, Feb. 2023
- FCSS requested that the Ag. Society partner for Family Day activities, Feb. 2023
- Smoky Lake Rodeo Club inquired whether the Ag. Society is willing to sponsor a concert for rodeo weekend and their 40th anniversary. Ag. Society respectfully declined

January 9th

- Debated an appeal re hall rental; board decision to refund deposit
- Discussion on revising or amending current hall rental agreement
- Michelle Prusko presented the Treasurers report
- Sponsored signs, promote and sell rental spaces available
- Rental rates for ice-time increased from \$125-\$130 per hour
- Hall rental increase to be finalized at the next meeting
- STARS fundraiser and hockey tournament for April, 2023
- Casino, volunteers needed for April 7th, 2023 weekend

Smoky Lake Foundation December 20th, 2022 and January 5th 2023

December 20th, regular meeting

Serben and Cere

- Serben asked whether masks are continuing for residents. Masks are not required for residents, residents can come and go as they please, visitors are mandated to wear a mask in the common area
- Cere asked if courses that are taken and required by staff are shared and beneficial. Staff claimed that they share what they learn with staff and feel that the courses are beneficial
- Serben inquired about the current menu. Specifically why the lunch menu is large (entrees) and the supper menu is small (soup and sandwiches). CAO Leslie explained that the supper menu can be enhanced if approved by a dietician. Further, Leslie stated that the supper meal is much lighter because seniors are unable to digest that amount of food and poses health risks.
- Serben previously inquired about a surge protector for the Smoky Lake building to mitigate further electrical issues pertaining to equipment. Manager Orichowski stated that the Smoky Lake building does have a surge protector however, after investigation, he found that the breaker had been shut off. The surge protector is now in the ON position.
- Serben asked why and what happens to the money when showing a surplus. CAO Leslie explained that there are expenses not shown in this month's financials, next month will clear any perceived surplus. However, if there is a surplus, the money is to be returned to the respective Government
- Warren inquired about why Doctor's assessments are required. CAO Leslie explained having a family Doctor is vital for placement within the DSL for the resident and staff
- Serben directed staff to become current with their CPR and First Aid by January 31st
- Prockiw-Zarusky inquired about who inspects and conducts audits within our sites. CAO Leslie explained that there are several organizations who inspect and conduct audits and that each organization sends their own inspector or auditor. Results are public and on the Foundation's website
- Cere inquired about the need of a mobile chest freezer. CAO Leslie explained the freezer is needed to mitigate food spoilage when a freezer breaks down in one of the facilities hence it be mobile

- Cere attended a resident meeting. Cere asked that Board members be notified for future resident meetings
- Policy review and employee contracts tabled to January 5th 2023
- Prockiw Zarusky's motion to approve a one time exception to the carry-over rule in Policy HR 305, S.3 to include an additional 12 months and therefore temporarily amend the last paragraph to : "Accumulated accrual of vacation overage, if any, will be deferred to a maximum of 24 additional months up to December 31st, 2022 with the authorization of the employee's Manager/Supervisor." Said temporary amendment will revert to January 31st, 2023, to permit time to administer requested accrued carry-overs.
- Interim operating budget adopted based on the 2022 approved budget
- Closed session: entered at 11:58 am, exited at 12:14 pm
- Accepted information presented in closed session
- Next meeting January 5th, 2023 (Policy review)
- Regular meeting January 20th, 2023
- Adjourned at 12:17 pm

Policy Meeting, January 5th, 2023

- Warren was absent
- Serben called the meeting to order at 9:59 am
- Policy HR 845 is suspended until future direction by AHS or Public Health
- Policy AD 470, Residents Concern Policy, reviewed with no changes
- Cere made a motion that requires Lodge Managers to advise CAO Leslie the date, time and agenda of Resident's Meetings. CAO Leslie to share information to the Board, who can attend, attend
- Policy AD 480 Concern Resolution and Investigation Procedure; reviewed, no changes
- Policy HOS 800 Resident and or Family/Council Committee; reviewed, no changes
- Adjourned at 11:19 am

Council Workshop for Budget, January 9th, 2023

- Facilitated by CAO Sobolewski
- All Managers from all departments in attendance

- All Council in attendance

Council Workshop, Strategic Plan, January 10th, 2023

- CAO, Sobolewski, all of council and Finance Manager in attendance

**NORTH EAST MUNI-CORR LTD.
AGM MEETING MINUTES
November 14, 2022**

DIRECTORS PRESENT

Maureen Miller, Town of St. Paul
Dale Hedrick, County of St. Paul
Dwayne Yaremkevich, Town of Elk Point
Evelynne Kobes, Town of Smoky Lake
Nicholas Werstiuk, Village of Glendon

Vicky Lefebvre, City of Cold Lake
Elisa Brosseau, Town of Bonnyville
Jered Serben, Smoky Lake County
Tammy-Lynn Thompson, Village of Vilna
Don Slipchuk, M.D. Of Bonnyville

OTHERS

Tim Mahdiuk, Controller
Marvin Bjornstad, RRTS
Ron Boisvert, Town of St. Paul
Leroy Kunyk, Village of Vilna

Marianne Janke, Administrative Coordinator
Jason Boorse, Town of Elk Point
Bill Parker, City of Cold Lake

1. CALL TO ORDER:

President, Director Yaremkevich called the meeting to order at 10:00am.

2. ADOPTION OF AGENDA:

It was moved by Director Kobes to approve the agenda as presented.

Carried

3. APPOINTMENT OF DIRECTORS

It was moved by Director Lefebvre to approve the appointment of Directors and Alternates as presented.

Carried

4. APPOINTMENT OF CONTROLLER

It was moved by Director Miller to postpone the appointment of Controller to the December regular meeting of the Board.

Carried

5. APPOINTMENT OF SIGNING AUTHORITIES

It was moved by Director Kobes to postpone the appointment of signing authorities to the December regular meeting of the Board

Carried

6. APPOINTMENT OF BANKING INSTITUTION

It was moved by Director Miller to appoint the Servus Credit Union as the Company's banking institution.

Carried

7. APPOINTMENT OF NOTICE TO READER

It was moved by Director Hedrick to appoint the JDM Group LLP to complete the Notice To Reader.

Carried

8. APPOINTMENT OF SOLICITOR

It was moved by Director Brosseau to appoint Reynolds Mirth Richards Farmer LLP as the Company's legal advisor and Trevor R. Lee Law Office for land sales.

Carried

9. APPOINTMENT OF RIVERLAND RECREATIONAL TRAIL SOCIETY LIAISON

It was moved by Director Hedrick to appoint President, Marvin Bjornstad as the RRTS liaison.

Carried

10. DATE FOR RIVERLAND RECREATIONAL TRAIL SOCIETY AND ALBERTA'S LAKELAND DESTINATION MARKETING ORGANIZATION DELEGATION

It was moved by Director Hedrick to set the delegation for Monday, June 12, 2023 at the regular meeting of the Board.

Carried

11. DATE FOR N.E. MUNI-CORR LTD. LAND REVEIW

It was moved by Director Kobes to set the land review for Monday, July 10, 2023 at the regular meeting of the Board.

Carried

12. DATE FOR FEE SCHEDULE REVIEW

It was moved by Director Slipchuk to set the fee schedule review for Monday, December 12, 2022 at the regular meeting of the Board.

Carried

13. SCHEDULE OF MEETING DATES AND TIMES

It was moved by Director Brosseau to approve the schedule of meeting dates and times as presented.

Carried

14. OTHER APPOINTMENTS

None.

15. ADJOURNMENT

It was moved by Director Hedrick to adjourn this meeting at 10:24am.

Carried



Dwayne Yaremkevich, President



Marianne Janke, Administrative Coordinator

**NORTH EAST MUNI-CORR LTD.
BOARD MEETING MINUTES
November 14, 2022**

DIRECTORS PRESENT

Vicky Lefebvre, City of Cold Lake	Nicholas Werstiuk, Village of Glendon
Dwayne Yaremkevich, Town of Elk Point	Maureen Miller, Town of St. Paul
Elisa Brosseau, Town of Bonnyville	Jered Serben, Smoky Lake County
Don Slipchuk, M.D. of Bonnyville	Dale Hedrick, County of St. Paul
Tammy-Lynn Thompson, Village of Vilna	Evelynne Kobes, Town of Smoky Lake

OTHERS

Marianne Janke, Administrative Coordinator	Tim Mahdiuk, Controller
Bjornstad, RRTS	Bill Parker, City of Cold Lake
Ron Boisvert, Town of St. Paul	Leroy Kunyk, Village of Vilna
Jason Boorse, Town of Elk Point	

1. CALL TO ORDER:

Chair Yaremkevich called the meeting to order at 10:24am.

2. ADOPTION OF AGENDA:

It was moved by Director Kobes to approve the agenda with the following addition:
74.3 Trestle Timbers – Pick Up

Carried

3. ADOPTION OF MINUTES:

It was moved by Director Hedrick to approve the October 17, 2022 Minutes as presented.
Carried

4. BUSINESS FROM MINUTES

4.1.1 Meetings With Municipalities

Administration noted there are two meetings left, the Town and County of Smoky Lake. The Town just hired their new CAO so expect a date from them shortly as she gets settled into her position. The meetings are being well received with the municipalities indicating their interest in having a similar type meeting on an ongoing basis whether that is annually or once every term. Director Brosseau added the meetings are very informative for both the municipality and the executive. The feedback on the proposed bylaw changes has been excellent.

4.2 RRTS LOC Renewal

Administration confirmed RRTS is carrying more liability coverage than recommended by RMA. Other recommendations are to remove clause 7a and change 15b to read “North East Muni-Corr Ltd.”

It was moved by Director Brosseau to approve the LOC renewal as amended.
Carried

4.3 Trestle Timbers – Pick Up

It was moved by Director Hedrick to allow up to \$2,500.00 for time, mileage and incidentals for the pick up of the trestle timbers.

Carried

5. REPORTS

5.1 Riverland Recreational Trail Society

Marvin Bjornstad reported it is a slower time as we transition from fall to winter on the trail. RRTS was approved for a TCT grant to hire an employee for up to 400 hours. We've hired a person and they started work on the 8th. The next Alberta TrailNet meeting is this coming Saturday. RRTS has been in contact with a gentleman, Wilf Brooks, who has a number of bridges for sale. They look like they are in good shape but would need to be transported from Calling Lake. Dwayne noted the Town of Elk Point would be interested in one and Marvin noted the M.D. of Bonnyville is as well. He will stay in touch with all and will send out photos of the bridges after this meeting.

It was moved by Director Kobes to approve the RRTS report as presented.

Carried

5.2 Administration

Administration circulated copies of the November report.

Director Hedrick added he had met with Devin Dreesen, Minister of Transportation and Economic Corridors at the RMA conference and was telling him about the trail. He is very interested in coming out on a snowmobile trip this winter. We'll stay in contact and arrange for a group to guide him.

Discussion included the interest from EconoMusée in working to create an Artisan at Work hub using the Iron Horse Trail as the anchor and Travel Alberta's Lakelands Tourism Destination Zone strategy using the trail as main tourist attraction for the region.

Director Swigart met with Mike Holliday from Kortech and discussed MG-30 as dust control on sections of the trail. Mike offered that his company would cover the cost of material if we were interested in any application. It was brought up that MG-30 is slushy in the winter as it does prevent freezing, is a mess in the summer when it rains and there are a lot of sections of the trail does not have suitable material for the application of it. Administration will explore this as an option.

It was moved by Director Hedrick to approve the Administration report as presented.

Carried

6. NEW BUSINESS

6.1 Martin Joly – Lease Inquiry

Controller Tim Mahdiuk reported Mr. Joly, an adjacent landowner to N.E. Muni-Corr Ltd. property in the Town of St. Paul, operates a business dealing with wood chips used in the oil industry and is looking for additional storage space. He is interested in leasing a partial parcel which is also the property we sold to the Town of St. Paul. He recommends a lease agreement for one third of the property to Dec. 31, 2024 as per our standard lease agreement.

It was moved by Director Hedrick to approve the lease agreement as proposed.

Carried

6.2 Authorization: Chamber of Elk Point, Atco/Davey Tree Services

It was moved by Director Werstiuk to approve the access as per our standard agreement.

Carried

6.3 Bonnyville Regional Water Services Commission

Administration reported on a phone conversation with Mark Power from the BRWSC regarding the outstanding issue of trees as per the reclamation agreement for the water line installation. Discussion included how the Lakeland Geocache Society lost hundreds of geocaches along that section of the trail because all the trees were removed. It was mentioned the replanting was supposed to be with larger established trees. Questions about the size of trees that were planted that did not survive and how any additional plantings need to be managed for a couple of years to establish them. It was suggested we reach out to LARA and LICA to see if they can provide some information on what species of trees would grow best and how to manage the establishment of them.

It was moved by Director Brosseau to have Administration do some research and work with the BRWSC to bring back a plan to the Board.

Carried

6.4 M.D. of Bonnyville re: Therien

Administration reported the M.D. of Bonnyville requested permission to remove a culvert and block vehicle access on a section of N.E. Muni-Corr Ltd. property in Therien. An adjacent landowner was getting property stolen and people were using the old CN access road.

It was moved by Director Werstiuk to approve the work as proposed by the M.D. Of Bonnyville.

Carried

6.7 Closed Session

It was moved by Director Slipchuk to move into closed session at 11:40am with staff, liaison and alternates in attendance.

Carried

It was moved by Director Werstiuk to move out of closed session at 12:13pm.

Carried

It was moved by Director Werstiuk to instruct Administration to proceed with actions discussed in the closed session,

Carried

7. Controllers Report

It was moved by Director Hedrick to postpone the Controllers Report to the December 12, 2022 regular meeting of the Board

Carried

8. Next Meeting

The next scheduled Board meeting is on Monday, December 12, 2022, at 10:00am via ZOOM only.

10. ADJOURNMENT

It was moved by Director Hedrick to adjourn this meeting at 12:15pm.



Dwayne Yaremkevich, President



Marianne Janke, Administrative Coordinator

N.E. Muni-Corr Ltd. Report
December 12, 2022

5.3.6.c

- Meeting packages and notices for N.E. Muni-Corr Ltd., Riverland Recreational Trail Society and Alberta's Lakeland Destination Marketing Organization.
- Bookkeeping for Riverland Recreational Trail Society and Alberta's Lakeland Destination Marketing Organization.
- N.E. Muni-Corr Ltd. monthly report and approved minutes sent to CAO's, Executive Assistant's and Public Works.
- **Trail Inquiries:**
 - Some discussion on the Facebook group page about the trail being closed to ATV's during the winter months. Lots of support for snowmobile only during winter months. Seems to be the same one or two guys that always jump into the chat with negative and belligerent comments.
- **Riverland Recreational Trail Society:**
 - Applied for a TCT Trail Infrastructure and Major Repairs grant. This is to dig new outhouse holes on the County of St. Paul section, move the outhouses, paint and clean them and install a compost toilet at Lindbergh.
 - Continued work with temporary employee.
 - Series of emails with Smoky Lake County about RRTS annual funding which led to a number of conversations with RRTS, AIHT Groomer Foundation and Smoky Lake Trail Twisters to come up with a resolution.
 - Submitted 2022-2023 insurance certificates to Alberta Gov't for LOC and County of St. Paul for Ashmont lease.
 - Looking at two additional grant applications: Community Services Recovery Fund and Crown Land Recreation Partnership Program.
 - Robert Pruneau attended the Vermilion Snowmobile Expo and manned a table handing out AIHT brochures.
- **RTIC Committee (St. Paul/Elk Point):**
 - Touch base with the contractors working on the STEP Regional Tourism Opportunity Identification and Development Strategy and discussed next steps.
- **Alberta's Lakeland Destination Marketing Organization:**
 - Attended County of St. Paul RMA Insurance information session.
 - Ongoing meetings and consultations with Travel Alberta for the Lakelands Tourism Development Zone Strategy.
 - Met w/ Travel Alberta to re-open the 2022-23 funding contract to add an additional 50-60 thousand to be used in partnership with Métis Crossing and the Victoria District.
 - Finalized plans for a summer passport initiative anchored by the trail.
 - Finalized bookings for the 2023 Edmonton Boat & Sportsmen's Show.
 - Submitted PrairiesCan grant application.
- **N.E. Muni-Corr Ltd.**
 - Sent letter and invoice to RMRF.
 - Completed A/P to Executive members.
 - Completed Golf Tournament invoicing.
 - Met w/ BRWSC to discuss tree contract.
 - N.E. Muni-Corr Ltd. Executive Committee meeting.
 - 2023 Work Plan.
 - Communicated re: timber pick up.
 - Communicated with LICA and LARA re: trees.

Join the Smoky Lake RCMP for Coffee with a Cop

The Smoky Lake RCMP invites community members to come to various locations in the Smoky Lake County to have coffee with your local Smoky Lake RCMP members and support local businesses. An invitation has also been extended to Smoky Lake's Community By-law officer, Fish & Wildlife, community council members as well as community emergency service personnel.

Join your local community members for coffee and engaging conversations. No agenda or speeches, just a chance to ask questions, voice concerns, and get to know your local RCMP officers.

Coffee with a Cop will take place the third Thursday of every month.

Mark your calendars and join us!

DATE:	TIME:	LOCATION:
January 19, 2023	10:00 AM – 11:00 AM	Smoky Lake – Skyway on 28
February 16, 2023	10:00 AM – 11:00 AM	Vilna – Vilna Town Office
March 16, 2023	10:00 AM – 11:00 AM	Waskatenau – Iron Horse Café
April 20, 2023	10:00 AM – 11:00 AM	Smoky Lake – The Great Bear Café
May 18, 2023	10:00 AM – 11:00 AM	Vilna – Porky's Café
June 15, 2023	10:00 AM – 11:00 AM	Waskatenau – Iron Horse Café
July 20, 2023	10:00 AM – 11:00 AM	Smoky Lake – Smoky Lake Inn Café
August 17, 2023	10:00 AM – 11:00 AM	Vilna – Pool Hall
September 21, 2023	10:00 AM – 11:00 AM	Waskatenau – Iron Horse Café
October 19, 2023	10:00 AM – 11:00 AM	Smoky Lake – The Bakery
November 16, 2023	10:00 AM – 11:00 AM	Vilna – Porky's Café
December 21, 2023	10:00 AM – 11:00 AM	Waskatenau – Iron Horse Café
January 18, 2024	10:00 AM – 11:00 AM	Smoky Lake – Red Chimney
February 15, 2024	10:00 AM – 11:00 AM	Vilna – Vilna Town Office
March 21, 2024	10:00 AM – 11:00 AM	Waskatenau – Iron Horse Café

Patti Priest

From: LICA Reception <lica2@lica.ca>
Sent: January 4, 2023 9:39 AM
Subject: LICA Lunch and Learn Lake Stewardship Community of Practice Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning, LICA Member,

Please see the invitation below to register for the Alberta Lake Management Society's 4th Lake Stewardship Community of Practice meeting supported by the Lake Stewardship Centre of Canada!

The theme of this meeting will be **water levels**, where concerns regarding rising water levels at Moose Lake and declining water levels at Muriel Lake will be discussed. Please see further details below.

LICA will be streaming this meeting in the LICA Office Board room for those interested in bringing their lunches to tune in here! Take advantage of this great opportunity during your lunch hour to learn more about two lakes in our region.

Lake Stewardship Community of Practice Meeting

Join us on Zoom, **Thursday February 16th**, for our 4th Lake Stewardship Community of Practice meeting supported by the Land Stewardship Centre of Canada!

The theme of this meeting will be **water levels**. We will be hearing from Kellie Nichiporik, Chair of the Moose Lake Watershed Society, on the challenges faced by Moose Lake from rising water levels. Then, we will be hearing from Peter Cordingley, President of the Muriel Lake Basin Management Society, who will share their efforts to understand and manage declining water levels at Muriel Lake.

This group is open to those interested in lake stewardship. This group creates an opportunity for Alberta's stewards to connect, share, and learn with other lake stewards from across the province.

We hope you will join in the conversation with fellow stewards via Zoom on **Thursday February 16th** from **12:00-1:30 PM**.

[Register Through Zoom](#)



High water levels at Laurier Lake, 2018.

Eveline Hartog

Administrative Professional
LICA – Environmental Stewards
PO Box 8237
5107W – 50 Street
Bonnyville, AB T9N 2J5
(780) 812 – 2182

www.lica.ca



Please consider the environment before printing this email.



From: Lorne Halisky <lhalisky@smokylakecounty.ab.ca>
Sent: January 11, 2023 1:32 PM
To: Patti Priest <patti.priest@smokylakecounty.ab.ca>
Subject: Fwd: Meeting Date and Time - NE Alberta Mayors, Reeves, and Indigenous Leaders Caucus

On Wed, Jan 4, 2023 at 7:47 AM Al Hoggan <ahoggan@md.bonnyville.ab.ca> wrote:

Good morning,

On behalf of Reeve Kalinski, the MD of Bonnyville has set the date for the next meeting of this group to Monday January the 16th at 11am. The meeting will take place at the chalet at Kinosoo Ridge Ski resort. A working lunch will be provided as well.

I have attached a link to the resort's website which does include a tab (under resort information) for directions to the Ridge. [Kinosoo Ridge Snow Resort - Official Website | Official Website](#)

The MD is looking forward to hosting this first meeting of the New Year.

Best Regards,

Al Hoggan | CLGM, Chief Administrative Officer

Municipal District of Bonnyville No. 87

E: ahoggan@md.bonnyville.ab.ca

P: 780-826-3171 Ext 9200

C: 403-443-1643

F: 780-826-4524

Follow us on [Facebook](#) or [Twitter](#)



Smoky Lake County

5.3.6.g

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

January 10, 2023

Chief Stan Houle
Whitefish Lake First Nation #128
PO Box 271
Goodfish Lake AB T0A 1R0

Hand delivered.

RE: Invitation to dialogue

Dear Chief Houle,

On behalf of myself and Smoky Lake County Council, I would like to extend an invitation to meet with you and your leadership team, to get to know each other better, and to help us understand how we can be a more supportive neighbour. We envision our positive journey together moving forward and eventually building a dialogue in respect to common concerns, interests, and potential partnership opportunities.

At the moment, the following days are available for our Council to meet in the near future are:

Thursday, February 9, 2023
Monday, February 13, 2023
Friday, February 17, 2023

If you have any other availability or suggested dates in February or March 2023, please let us know as we look forward to opening a dialogue and building our relationship.

Sincerely,

A handwritten signature in purple ink, appearing to be "Lorne Halisky", written in a cursive style.

Lorne Halisky,
Reeve & Councillor Div. 4, Smoky Lake County
cell: 780-650-5401 / email: lhalisky@smokylakecounty.ab.ca

Waskatenau Pryveet Dance Club
Wednesday November 30th, 2022
Regular Meeting - Minutes
Holy Family Catholic School
6:15p.m.

1. **Call Meeting to Order:** 6:15pm
2. **Additions/Adoption of the Agenda:** Adding Insurance/Invoice and Christmas present for Emily. Jami made the motion to approve the agenda as presented and Kelly seconded.
3. **Approval of Minutes from October 26, 2022 Meeting:** Reviewed, Jami made the motion to approve the minutes as presented and Jessica seconded.
4. **Treasurer Report**
Financial Report
General Account - \$11,949.69
Casino Account - \$1,533.60
GIC - \$15,523.19

Wendy made the motion to approve the financial report and Kelly seconded.

5. Old Business

- a. **Camrose Casino (Jan 31st & Feb 1st)** - License has been submitted. Volunteers are Jason, Travis, Kelly and Sharon on Day 1 and Vance, Michelle, Kelly and Sharon on Day 2.
- b. **Family Show in February** - February 15th and theme it with Valentine's Day. Will look into Subway for sandwiches, Juice, Coffee and heart cookies as a snack for the parents. **Next Discussion January 2023.**
- c. **Easter Ham Bingo** - If this moves forward, we will need to check with Brenda if the March 19th date works. Look at doing a raffle item, 50/50, baked goods etc. This will need to be advertised. **Discuss different options January 2023.**

6. New Business

- a. **Competitions** - Picked 2 competitions to perform in, Club picked:
Kaylena - March 5th-7th, 2023
Fort Saskatchewan - April 27th & 29th-30th, 2023
- b. **Costumes** - We need some new costumes made, skirts and pants. Wendy will call Post Mark and see if we could get prices.

c. **Fundraising Booze Basket** - All tickets must be handed in by December 14th and draw will take place on December 14th.

d. **Year-End Show** - Discussed if there will be a dinner or not at the year-end show. Concerns were brought up that if we have dinner at the Seniors center, then that will be more work and we will not be able to enjoy the show. Mom's are already busy with the kids and costume changes and would like to visit with friends and family members after.

Need to chat to Brenda and ask what she would charge for dinner after the show. If we decided to move forward with dinner then there will be a cost to attend the year-end show.

The other option is to do an afternoon show with coffee, juices and baked goods, which has been successful in the past.

e. **Insurance** - Invoice is \$137, Jessica made the motion to pay insurance and Jami second.

f. **Christmas Present** - 8x10 club picture and place in the frame and kids can sign it, this will be a present to Emily. Club to reimburse Erin \$12 and Wendy \$12 as they both bought frames. Erin made the motion for the club to pay for the frames and Jessica seconded.

g. **Christmas Break** - December 21st - return to dance January 11th, 2023

7. Next Regular Meeting: January 25th, 2023

8. Adjourned: 7:10pm



September 1, 2022

Reeve Lorne Halisky
Smoky Lake County
PO Box 310
Smoky Lake, AB T0A 3C0



Dear Reeve and Council,

Has water and good water management ever not been a priority for the Smoky Lake County and its residents? Drinking water safety and supply; flooding; drought; storm water; water for growth; water for recreation. Water is a critical element of any municipality's growth and well-being. And yet, managing our water is never simple and clear cut. The challenges we face in one community are connected to our landscape and to all our neighboring communities, which means that our biggest challenge lies in working across communities, industries, and jurisdictions.

Smoky Lake County is especially important to our watershed because the county encompasses lakes, streams, and rivers, that are interconnected with other parts of the watershed. The county supports agriculture, industry, recreation, and other uses that each depend on different aspects of our aquatic system. This means that sustainability, an important goal for any municipality, is best achieved at a watershed scale.

For more than 22 years, the North Saskatchewan Watershed Alliance (NSWA) has been building collaborative partnerships to steadily improve how we manage our rivers, wetlands, and lakes, using the best and most applicable science. This important work is accomplished because of the generous support of many municipalities in our watershed, the provincial government, and water utilities.

Last year, Smoky Lake County was among the more than 40 municipalities who supported the NSWA. This year, we would again ask for the positive consideration by you and your Council in 2023 for a **total contribution of \$1,230.50**.

Your contribution goes a long way with the NSWA. We leverage your support at a **ratio of 3 to 1**, meaning NSWA can **leverage your \$1 into \$3 in project grant funding**. NSWA has received over \$3.0 million worth of project grants to support municipalities and local stewardship groups in the last five years for watershed projects.

One of several NSWA focal projects this year is building municipal policy and planning tools to help manage the condition of shorelines, including municipal environmental reserves and other managed spaces. This work builds on a unique geospatial tool developed by the NSWA for assessing the state of riparian areas and was used to assess nearly 17,000 km of shoreline in the North Saskatchewan watershed so far. It also makes use of the NSWA-developed Riparian Web Portal that enables

January 10, 2023

Honourable Rebecca Schulz
Minister of Municipal Affairs
320 Legislature Building
10800 – 97 Ave
Edmonton, AB T5K 2B6

Dear Minister Schulz,

Re: End to Tax Break on Drilling

On October 19, 2020 the Alberta Government announced new wells and pipelines property tax exemption for 2021 to 2024.

The goal of this decision was that the property tax exemptions for the new wells and pipelines would be an incentive for new development activity. As we enter into 2023 we are now into the full effects of the Government of Alberta decision and the financial impacts it has had on Counties and Municipal Districts across Alberta.

Since the decision on the tax exemptions of October 2020 oil prices have rebounded and we feel the Government of Alberta should re-evaluate this exemption moving forward in 2023.

The below outlines the true cost to the County of Vermilion River not only due to the tax holiday but also in other financial areas where the County of Vermilion River has been hit hard:

- Lost tax revenue due to tax holiday 2021 = \$183,421; 2022 = \$257,336 for total combined for both years of \$440,757.

- Lost drilling tax is estimated to be \$400,000 per year based upon history below (Well Drilling Equipment Tax Rate Regulation was repealed December 31, 2020).

2021	\$ 27,932.88	December 2020 Accrual was processed in 2021.
2020	\$ 127,259.54	
2019	\$ 387,023.97	
2018	\$ 423,245.39	
2017	\$ 574,109.17	

- Police funding has increased each year up to \$697,034 since 2018
- MSI funding has been reduced by \$565,779/year when compared to 2018 level (pre COVID funding)
- Combined net effect of tax holidays, levy eliminations, increased expenditures for policing, reduced grant funding from Province = **\$1,883,191 per year** in negative effect on the County of Vermilion River finances.

As you can see the implication of the decisions made by the Government of Alberta in the past number of years has significantly impacted Rural Albertans in a time when our local economies are hurting and families are working hard to make ends meet.

Sincerely,



Stacey Hryciuk
Reeve
County of Vermilion River

Ccd: Premier Danielle Smith
Minister of Energy Pete Guthrie
Minister of Jobs, Economy and Northern Development Brian Jean
MLA Vermilion-Lloydminster-Wainwright Garth Rowswell
Alberta Counties, Municipal Districts and Rural Municipalities of Alberta



5616 – 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0
 Tel 780-724-2596 Fax 780-724-2597

Jan 12, 2022

Mr. Gene Sobolewski
 Smoky Lake County
 PO Box 310
 Smoky Lake, AB
 T0A 3C0
cao@smokylakecounty.ab.ca

Dear Mr. Sobolewski,

As of Nov 25, 2022, the members of the Northern Lights Library System Board have approved the 2022 budget. The budget includes 1.5% levy increase for Municipalities and/or their Library Boards. Levies will match the population used by the Alberta Government to calculate the Library System operating grant.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2023 Budget at 1.5% levy increase.

2023 Levies:

\$5.31 per capita Municipality
\$10.62 per capita Municipality without Library Board

The total levy for 2023 equals **\$26,114.58** from Smoky Lake County. (2459 x \$10.62)

Within this levy is Library Book Allotment funds. \$2.15 from the above \$10.62 per capita is allocated to each library in your county as per the formula you set forth. If this funding formula has changed, please advise us immediately.

County of Smoky Lake	\$ 5,286.85	Smoky Lake	50%	\$ 2,643.43
	(2459 x 2.15)	Vilna	25%	\$ 1,321.71
		Waskateneau	25%	\$ 1,321.71
			100%	\$ 5,286.85

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Vicky Lefebvre
 Chairman
 Northern Lights Library System Board

James MacDonald
 Executive Director
 Northern Lights Library System

December 21, 2022

RMA Winter 2023 Position Statements Now Available

Position statements provide a concise overview of the RMA's positions on key policy areas

The RMA takes pride in representing the rural municipal perspective to government decision-makers, industry, and other stakeholders. As part of its advocacy efforts, the RMA develops and updates a series of [position statements](#) that summarize and reflect the RMA perspective on key policy areas. These position statements are updated and approved by the Board of Directors twice each year. The RMA encourages members to review the position statements and use them as a resource in local advocacy efforts. [Position statements](#) are divided into the following categories:

- ◆ [About RMA](#)
- ◆ [Agriculture](#)
- ◆ [Broadband and Connectivity](#)
- ◆ [Climate Change](#)
- ◆ [Community Services](#)
- ◆ [Energy](#)
- ◆ [Environment](#)
- ◆ [Health](#)
- ◆ [Industry and Resource Development](#)
- ◆ [Interprovincial Comparisons](#)
- ◆ [Municipal Finances](#)
- ◆ [Municipal Service Delivery](#)
- ◆ [Municipal Taxation and Assessment](#)
- ◆ [Planning and Development](#)
- ◆ [Policing and Rural Crime](#)
- ◆ [Rural Economic Development](#)
- ◆ [Transportation and Infrastructure](#)

If more detail is needed on a certain issue, please search for related resolutions on the [RMA's Resolution Database](#) or contact the advocacy team member listed in each position statement category to discuss.

Karrina Jung
Policy Advisor
780.955.4085
karrina@RMAAlberta.com

Wyatt Skovron

Manager of Policy & Advocacy

780.955.4096

wyatt@RMAAlberta.com



December 23, 2022

Project No. 0048-0402

Mr. Dave Franchuk, Environmental Operations Manager
Smoky Lake County
4612 McDougall Drive
P.O. Box 310
Smoky Lake, AB
T0A 3C0

**RE: Spedden Waste Management Facility
Closure/Post-Closure Cost Assessment 2022**

Dear Mr. Franchuk,

The following is our assessment of the Financial Liabilities related to landfill closure and post-closure costs for the Spedden Waste Management Facility in NW 8-60-12-W4.

INTRODUCTION

The subject facility was constructed in 2003 and consists of an inert waste (Class III) landfill (the Landfill) and a municipal solid waste transfer station. The transfer station component of the facility provides:

- Segregation areas for collection and temporary storage of various recyclable materials, which are later removed from site for processing elsewhere,
- Burn pits for clean wood, the ash from which is disposed off-site at the Evergreen Regional Landfill, and
- A municipal waste transfer station where non-recyclable waste is collected in bins for transfer to the Evergreen Regional Landfill.

TERMS OF REFERENCE

A report was previously prepared by Omni-McCann Inc.¹, in which the life expectancy of the Inert Waste (Class III) Landfill was identified as 22 years. The life expectancy was

¹ Omni-McCann Inc., October 4, 2022, Letter Report to Evergreen Regional Waste Management Services Commission, Spedden Waste Management Facility, Inert Waste Landfill – Air Space Remaining



based on achieving slopes and elevations in compliance with the Code of Practice for Landfills in Alberta (the Code). Figure 1 from the Life Expectancy Report of October 4, which shows the designed final waste surface contours and elevations, is included in Appendix A. The life expectancy of 22 years would suggest that the Landfill could be closed in the year 2044.

The Post-Closure period would then extend for a minimum of 25 years beyond that time, to at least the year 2069.

The assessment of costs provided herein follows the template established by Alberta Environment and Protected Areas (AEPA), which can be found on the AEPA web site at <https://www.alberta.ca/waste-facilities-financial-security.aspx>. A copy of the worksheet (Table 1) showing the estimated costs used in this assessment for the Spedden Landfill is enclosed in Appendix A to this report.

As recommended in the AEPA template, the cost assessment is divided into two components. The first component, Closure Costs, includes the cost of placing final cover² on the Class III landfill area, the costs to decommission the transfer station facilities and related site cleanup, and the cost to prepare a closure and reclamation report³ for the facility. The second component, Post-Closure Costs, includes the annual costs for care and maintenance of the facility throughout the post-closure period⁴, which is a minimum of 25 years after the Landfill is closed (i.e no longer accepts inert waste for disposal on-site).

As discussed/requested, this assessment will provide all costs in 2022 dollar values and all adjustments necessary to account for interest and/or inflation rates will be made on an annual basis by the County's auditor.

CLOSURE COSTS

As shown in Table 1 (see Appendix A), the estimated closure cost for the Spedden Waste Management Facility is expected to be in the order of \$168,000, based on 2022 dollar value and 2022 construction costs.

This cost includes allowances for the following:

- Placement of the final cover layers in accordance with the Code,
- Reclamation of transfer station infrastructure, and
- Preparation of a Closure and Reclamation Report as required by the Code.

² Alberta Government, Code of Practice for Landfills, Section 9(1) describes the final cover requirements.

³ Alberta Government, Code of Practice for Landfills, Section 9(5) describes the requirements of the Closure and Reclamation Report.

⁴ Alberta Government, Code of Practice for Landfills, Section 3(1)(n) "post-closure period" means the period of 25 years from final closure of a landfill, or so long as leachate that does not meet the performance criteria set out in Table 1 is generated at a landfill.



It is anticipated that the full cost (\$167,960) would be expended within a year of the landfill being closed⁵, which would be approximately 22 years from now, in 2044/45. The arithmetic average contribution over 22 years would therefore be (\$167,960/22 years) \$7,635 per year. However, due to inflation, the cost of Closure will be higher in 2044 than the cost estimate given above. Therefore, the annual contribution to the Closure Fund will need to account for not only the increased cost in 2044, but also for the decreased value of the money contributed to the fund in the years leading up to 2044. As noted in the Terms of Reference, it is understood that these factors will be accounted for in the annual amounts contributed to the fund and the calculation of remaining liability to the Commission.

POST-CLOSURE COSTS

As shown on the worksheet in Appendix A, the estimated closure costs for the Spedden Waste Management Facility are expected to be in the order of \$18,360 per year, based on 2022 dollar value and 2022 construction costs.

The components of the Post-Closure Costs are briefly described and valued in Table 1 (see Appendix A) and include allowances for the following:

- Leachate removal,
- Environmental Monitoring,
- Monitoring well maintenance,
- Landfill cover maintenance, and
- General site maintenance.

Leachate removal would include hauling to and disposal of the leachate at an approved treatment or disposal facility. The estimated cost is based on removal of an average of two (2) truckloads of leachate per year.

Environmental monitoring costs are loosely based on the existing cost, assuming that the County will continue to do the bailing and sampling of the monitoring wells and the analysis and reporting will be completed by an independent Professional. It is further assumed that an additional 5 wells will be installed at the site (total of 8 monitoring wells) as recommended in the 2021 Groundwater Monitoring Report for the site⁶.

Monitoring well maintenance will be necessary and commonly requires the periodic replacement of monitoring wells. In this case, it is anticipated that all 8 wells would likely require replacement over a period of 40 years, which would be on average one well every 5 years. The cost assessment therefore makes allowance for 20% of one well's replacement cost per year.

⁵ Alberta Government, Code of Practice for Landfills, Section 9(3) requires that the landfill "shall begin closure no later than 180 days after the landfill or trench reaches its final design elevation" and "complete closure no later than 180 days after the beginning of closure".

⁶ Omni-McCann Inc., January 2022, 2021 Groundwater Monitoring Report, Spedden Waste Management Facility, Prepared for Evergreen Regional Waste Management Services Commission.



Cost allowances are made for maintenance of the Landfill cover, roads, and fences assuming that such work would be completed using County equipment and personnel.

Based on the life expectancy of the Landfill (22 years), it is assumed that the post-closure cost of \$18,360 per year would begin in 2045. However, the actual cost at that time would be considerably higher than \$18,360 per year due to inflation. It is also expected that after 2045, inflation would continue to increase the annual cost each year during the post-closure period.

Consideration for these increases should be factored into each of the annual contributions made to the Closure/Post-Closure fund over the remaining life of the Landfill.

CLOSING SUMMARY

Based on the cost estimates as described above and in Table 1, the following annual contributions for Closure and Post-Closure would apply:

▪ Closure Costs	\$ 7,635 per year
▪ Post-Closure Costs	<u>\$18,360 per year</u>
▪ Total	\$25,995 per year

As note previously, the costs presented in this report will need to be adjusted for interest and inflation rates over the course of the time periods discussed.

It must also be noted that the life expectancy of the Landfill as well as the amount of work and costs for closure and post-closure care are likely to change over the life of the Landfill as a result of various factors, which may include but are not necessarily limited to the following:

- Changes in service population and waste stream volumes,
- Composition of the waste stream,
- Compaction rates,
- Amount of intermediate and operating cover used,
- Operating conditions, and
- Regulatory requirements.

It is therefore recommended that the life expectancy calculations should be updated periodically based on waste surface surveys (recommended every 2-5 years). The Closure and Post-Closure cost assessments should also be updated regularly (recommended every 4-8 year) or sooner if operating costs or conditions change significantly.



We trust that the above information is as required. If you have any questions or require any additional information, please do not hesitate to call.

Yours Truly,
Omni-McCann Inc.

APEGA Permit to Practice #14798

D. Royce Sather, P.L.(Eng.)
Enclosure: Appendix A – Figures and Tables

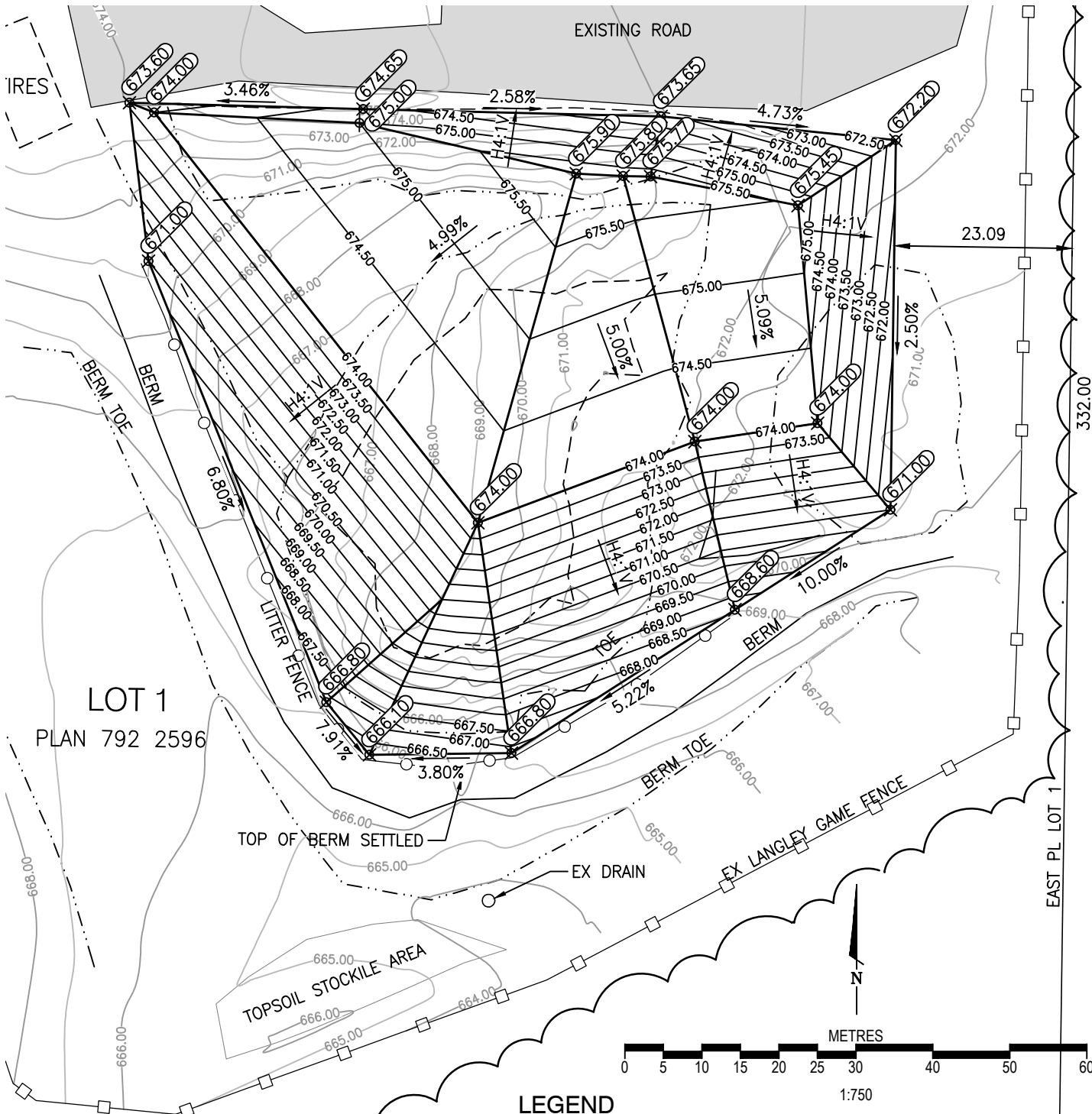
Davan Russell, P.Eng., Responsible Member



APPENDIX A

Figures and Tables

C:\Users\MonaGenovey\Omni-McCann\Geoscience\Omni-McCann - Omni-McCann\Projects\0048 - Evergreen RWMSC04 - 5-151-007 - Spedden Transfer Station Class III Landfill\02 - Spedden Air Space Drawings\0048-04-02_WASTE SURFACE.dwg
 2022/10/04 3:12:24 PM Mona Genovey



LEGEND	
	EXISTING GROUND CONTOURS
	656.00 FINAL WASTE SURFACE CONTOURS
	EXISTING TREELINE
	EXISTING GAME FENCE
	EXISTING LITTER FENCE
	EXISTING BERM
	EXISTING BERM TOE
	DESIGN WASTE SURFACE
	FINAL WASTE SURFACE ELEVATION
	DESIGN SLOPE/GRADE

PROJECT NO.: 0048-04-02	
DRAWING NO.: 0048-04-02_WASTE SURFACE.dwg	
DRAWN BY: MLG	
DESIGNED BY: RS	
CHECKED BY: RS	SCALE: 1:750
APPROVED BY: RS	DATE: 2022-10-04

**EVERGREEN REGIONAL WASTE
 MANAGEMENT SERVICES COMMISSION**
 SPEDDEN WASTE MANAGEMENT AUTHORITY
 NW 1/4 SEC. 8-60-12-W4M, AB.
 WASTE SURFACE MODEL



Figure 1

TABLE 1 - Summary of Closure and Post-Closure Costs

Evergreen Regional Waste Management Services Commission

Spedden Waste Management Facility (Class III Landfill)

Based on the **Landfill Template** on the AEP website at <https://www.alberta.ca/waste-facilities-financial-security.aspx>

Project No. 0048-0402

Date: December 2, 2022

Item Description	Basis	Quantity	Units	Unit Rate	Total Cost
Closure Cost					
Waste grading and surface preparation	average 0.3 m depth of soil required	1,932	m ³	\$8.00	\$ 15,456.00
Placement of clay barrier layer	0.60 m depth required (imported)	4,101	m ³	\$12.00	\$ 49,212.00
Placement of subsoil layer	0.35 m depth required (imported)	2,475	m ³	\$12.00	\$ 29,700.00
Placement of topsoil layer	0.20 m depth required (available on-site)	1,441	m ³	\$8.00	\$ 11,528.00
Establish Vegetation	fertilizer and seed for final cover	7,344	m ²	\$0.50	\$ 3,672.00
Removal of site infrastructure	remove buildings, decommission transfer station, burn pits and segregation areas	1	Lump sum	\$10,800	\$ 10,800.00
General site restoration	grading levelling and seeding	1	Lump sum	\$4,600	\$ 4,600.00
Closure and Reclamation Report	OMG - QA for cover and written report	1	Lump sum	\$15,000	\$ 15,000.00
				Sub-total	\$ 139,968.00
				Engineering and Contingency @ 20%	\$ 27,993.60
	Based on 2022 construction costs			Estimated Closure Cost *	\$ 167,961.60
Post-Closure Cost (annual costs)					
Leachate removal and disposal	2 truckloads per year	20	m ³	\$50.00	\$ 1,000.00
Environmental monitoring	Data Analysis and report for 8 wells + 1 leachate	1	lump sum	\$4,000	\$ 4,000.00
Monitoring Well maintenance	County does bailing and sampling assumes 1 well replaced every 5 years	1	lump sum	\$800	\$ 800.00
Landfill cover maintenance	settlement repairs and re-seeding	0.2	well cost	\$2,500	\$ 500.00
General site maintenance	roads and fence maintenance	1	year	\$3,400	\$ 3,400.00
				Sub-total	\$ 15,300.00
				Engineering and Contingency @ 20%	\$ 3,060.00
Annual Post Closure Costs	Based on 2022 costs			*	\$ 18,360.00
Total Post Closure Period Costs	Minimum 25 years as per Code of Practice - based on 2022 costs	25	years	\$ 18,360 *	\$ 459,000.00
Summary of Contributions					
Annual Contribution for Closure					
LF Closure will be required in 22 years	100% of Closure Fund expended in 2044				
	Without consideration for Interest or Inflation the annual contribution would be *			\$7,635	2022 dollar value
Annual Contribution for Post-Closure					
Post-Closure care will begin in 2044	Post-Closure period will be 25 years				
	Without consideration for Interest or Inflation the annual contribution would be *			\$18,360	2022 dollar value
	TOTAL ANNUAL CONTRIBUTION *			\$25,995	2022 dollar value

NOTES: *

Costs at Closure and during the Post-Closure period will increase due to inflation.

Annual contribution should be increased each year to match the rate of inflation.

Net Present Value (formula and comments as per AEP template)

To determine the annual closure costs in future dollars, an appropriate inflation rate is applied to each year for which post closure is required. The inflation rate can come from a number of sources but must be appropriate for the facility. The discount rate is an appropriate local investment rate (Alberta or Canada only) of:

$$NPV = \sum \{ \text{Net period cash flow} / ((1+R)^T) \}$$

Where:

Net period cash flow = annual post closure costs in future value

R = the rate of return

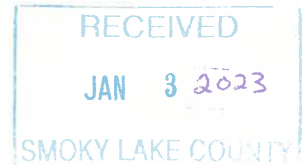
T = the number of time periods

$$\text{Future Value} = \{ (\text{previous year closure cost}) * (1 + \text{inflation rate}) \}$$



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*



AR110293

December 16, 2022

Reeve Lorne Halisky
Smoky Lake County
PO Box 310
Smoky Lake AB T0A 3C0

Dear Reeve Halisky:

Thank you for the letter of December 6, 2022, and project application from Smoky Lake County requesting to fund a new 2022 Gravelling Program project in lieu of the previously approved Range Road 181 Rehabilitation Municipal Stimulus Program (MSP) project. I understand this new request was in followup to your letter of November 23, 2022, and consultations between MSP program staff and Smoky Lake County.

I have reviewed your application and I am pleased to accept your 2022 Gravelling Program project under the MSP program. The MSP funding for this project must be expended by December 31, 2022, as further time extensions will not be granted. Project reporting will now also be required in 2023.

I look forward to learning of the successful completion of the project.

Should you have any other questions regarding the MSP program, please contact a grant advisor toll-free by first dialling 310-0000, then 780-422-7125, or by email at ma.municipalstimulus@gov.ab.ca.

Sincerely,

Rebecca Schulz
Minister

cc: Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock
Gene Sobolewski, Chief Administrative Officer, Smoky Lake County
Brenda Adamson, Finance Manager, Smoky Lake County



ALBERTA
TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

December 1, 2022

AR 91816

His Worship Craig Copeland
Mayor
City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB T9M 1A1
mayor@coldlake.com

Dear Mayor Copeland:

Thank you for your November 8, 2022 letter to the Premier regarding the condition of Highway 28. As the Minister of Transportation and Economic Corridors, I am able to provide the following information.

Highway safety is a top priority for Transportation and Economic Corridors, and the department's goal is to balance funding challenges with the need for maintenance activities that relate to public safety while still providing an acceptable overall level of service.

In 2018, the department completed a Highway 28 corridor study from Edmonton to Cold Lake. The study recommended several improvements to the highway to be implemented as part of future rehabilitation projects. The improvements include intersection upgrades, grade widening, curve reconstruction, passing lanes, and safety rest areas. The intent of the recommendations was to improve the safety and performance of the highway corridor, while also prioritizing improvements in order to maximize the lifespan of the existing infrastructure.

Although portions of Highway 28 near Edmonton are already twinned, the portion of Highway 28 between Bonnyville and Cold Lake is nearing the threshold for twinning, and the department is monitoring and planning accordingly. Twinning will be considered for prioritization and funding along with similar projects from across the province.

The section of Highway 28 between Smoky Lake and Bonnyville is approaching the warrants for consideration of passing/climbing lanes, and the department is monitoring and planning accordingly for this section as well. Passing/climbing lane projects will be considered annually, along with all other projects from across the province for prioritization and funding.

.../2

The department reviews several factors when evaluating pavement condition, including traffic volumes, pavement quality, roughness, existing structure, local information, visual inspections and surface distress. This data is used to determine when the road is expected to need rehabilitation. The data is also used to prioritize rehabilitation projects from across the province for inclusion in the Provincial Construction Program in order to ensure a fair process for all regions.

There has also been considerable investment in the Highway 28 corridor over the past several years. Projects that have been completed are as follows:

- intersection improvements at Highway 28 and Highway 892 at the Hamlet of Ardmore, intersection improvements at Highway 28 and Highway 657 at the Hamlet of Fort Kent, and signalization at Highway 28 and 54 Avenue in Bonnyville;
- construction of the roundabout at Highways 28 and 831;
- grade widening, including passing lanes, north of Highway 28A to Highway 651 (10 kilometres);
- reconstruction of three curves in the Redwater area;
- overlay of Highway 651 to west of Highway 827 (15 kilometres);
- overlay west of Highway 827 to Highway 829 (nine kilometres);
- overlay east of Highway 831 to west of Smoky Lake (eight kilometres);
- intersection improvements at Highways 28 and 855; and
- intersection improvements at the Highway 28/Smoky Lake access.

The Government of Alberta has placed a priority on creating jobs by moving forward with Alberta's Recovery Plan, and a large part of that is focused on developing and enhancing economic corridors throughout the province. As part of future planning, economic benefits will be an additional consideration going forward. As such, I can confirm that the condition of Highway 28 will be considered as part of the capital planning process. In the meantime, the highway maintenance contractors will continue to monitor the condition of Highway 28 to ensure safety-related issues, such as potholes and smaller pavement failures, are addressed in a timely manner.

We recognize the important role that Northeastern Alberta and Highway 28 plays in our provincial economy. Our government is committed to making the best use of our resources and striking a strategic balance between building for today and ensuring future sustainability. My department carefully considers a variety of factors when assessing and prioritizing provincial highway projects across the province. For highway projects, safety and technical factors like traffic type and volume, as well as the physical state of the highway are considered. Socio-economic factors, such as revenue generation and other provincial priorities also factor into funding allocations for highway projects.

.../3

If you have any further questions, please contact Mr. Michael Botros, Regional Director. Mr. Botros can be reached toll-free at 310-0000, then 780-305-2405, or at michael.botros@gov.ab.ca.

Thank you for taking the time to share your support for provincial investment for Highway 28.

Sincerely,



Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Brian Jean, MLA for Fort McMurray-Lac La Biche
Honourable Jackie Armstrong-Homeniuk, MLA for Fort Saskatchewan-Vegreville
Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
David Hanson, MLA for Bonnyville-Cold Lake-St. Paul
Garth Rowswell, MLA for Vermilion-Lloydminster-Wainwright
Michael Botros, Regional Director, Transportation and Economic Corridors

From: Alberta News <alberta.news@gov.ab.ca>
Sent: January 5, 2023 10:04 AM
To:
Subject: News Release: Nominations open for Alberta's highest honour

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Nominations open for Alberta's highest honour

January 05, 2023 [Media inquiries](#)

Albertans are encouraged to nominate remarkable citizens, leaders and innovators for membership in the Alberta Order of Excellence.

Up to 10 individuals will be inducted into the Order this year in recognition of remarkable contributions to their community, the province and beyond.

Nominations are accepted year-round but must be received by Feb. 15 to be considered for investiture this year. Nominations not selected in 2023 will be considered for up to three years.

Nominees must be Canadian citizens currently residing in Alberta and, if selected, must be able to attend the investiture ceremony. People cannot nominate themselves, their spouse or a member of their immediate family.

Information about the Order, including nomination guidelines, nomination forms and biographies of previous inductees is available on the [Alberta Order of Excellence](#) website.

Related information

- [Alberta Order of Excellence](#)

Media inquiries

Gary G. Mar

587-897-3311
Chair, Alberta Order of Excellence Council

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

December 22, 2022

Reeve Lorne Halisky
Smoky Lake County
PO Box 310
Smoky Lake, AB T0A 3C0

- Lorne -
Dear Reeve Halisky:

RE: Rural Municipalities of Alberta (RMA) Convention – Fall 2022

Thank you for meeting with me and my Senior Leadership Team at the recent Fall 2022 RMA Convention in Edmonton. While these meetings are brief, I certainly believe that we have very productive discussions. Not only is it an opportunity to connect with your leadership, but these meetings also help to ensure our services are meeting the needs of the Albertans you represent.

I was happy to share more about the K Division Member Operational Support Section (KMOSS), which provides front line policing support. I understand that Inspector Keith Durance, who oversees our new Real Time Operations Centre (RTOC), has since spoken directly with yourself and the Fire Chief to follow up on your inquiries. Communication is vital to strengthening community relationships and I am encouraged to know that Inspector Durance is working collaboratively with you to optimize your understanding of the KMOSS process.

Your openness in discussing our service delivery to your community is invaluable, as these discussions give context to specific community concerns, which are essential to shaping our service delivery strategies. Collaborative communication between us is vital to both our relationship with your community and helping us quickly identify and respond to the concerns of your citizens, contributing to a safe and strong Alberta.

Should any questions or concerns arise before our next meeting, please do not hesitate to contact me at 780-412-5444 or curtis.zablocki@rcmp-grc.gc.ca; or our RMA Liaison Officer, Inspector Ed Moreland at 780-412-5259 or edward.moreland@rcmp-grc.gc.ca.

Yours Truly,

C. M. Zablocki
C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4
Telephone: 780-412-5444



Cc:

Chief Superintendent Gary Graham, District Officer, Eastern Alberta District, Alberta Royal Canadian Mounted Police

Inspector Ed Moreland, Client Services Officer, Operations Strategy Branch, Alberta Royal Canadian Mounted Police

From: Maryanne King <mking@npf-fpn.com>
Sent: January 13, 2023 9:16 AM
To: Lorne Halisky
Cc: county
Subject: The NPF's Recommendations for a Safer Alberta - Budget 2023

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Reeve Halisky,

We hope you are well, and that Smoky Lake County is looking ahead to a prosperous 2023.

We continue to push back against the government's unnecessary, expensive, proposed provincial police service transition that is both unpopular and unfounded.

I'm connecting to share the National Police Federation's 2023 provincial pre-budget submission that was sent to the Government of Alberta earlier this month with you. Instead of spending the proposed \$371 million for one-time transition costs, we have made specific investment recommendations of the same amount to the Government of Alberta. Our recommendations direct this funding into concrete steps that the government can take toward improving public safety across the province today and into the immediate future.

Some highlights of our submission's recommendations include:

- \$164M to increase Regular Member strength by 633 additional positions, plus 250 administrative support staff;
- \$38M invested in proactive initiatives to reduce rural crime across the province, with an additional \$100M invested into areas across the public safety continuum to support rural and remote community access to services; and,
- \$4M in grant funding to municipalities in support of the implementation of Police Advisory Committees.

A release on our recommendations is [available for your reference](#), and a copy of our submission can be [accessed on our website for your consideration](#).

As we move toward a pivotal time for Alberta, we are asking the Government to listen to Albertans and invest in the critical services and programs they care about most.

If you have any questions or comments, please don't hesitate to connect.

Kind regards,

Maryanne King

Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

npf-fpn.com





NPF coffee table book
now available to pre-order!

*Why We Serve : Stories of
Today's RCMP Members
– Celebrating 150 Years*



Livre de prestige de la FPN maintenant
disponible en précommande !

*Pourquoi nous servons :
Histoires des membres de la GRC
d'aujourd'hui – Célébrons 150 ans*

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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Randy Russ Memorial Barrel Race – Sponsors

2023 – Aug 6th & 7th

Only a few months after our successful 6th annual RRMBR, prep for the next event begins. This year we are forecasting 300(+) competitors, in addition to spectators and visitors.

RRMBR welcomes all levels of barrel racers and is held in memory of Randy Russ, who got us started barrel racing as a family (and was an avid competitor himself). Being from a small farming community and owning a veterinary clinic, I would like to give something back to the community and bring attention to our local equestrian athletes. This is a barrel racing jackpot August 6th & 7th 2023 located on a farm in Bellis Alberta on a beautiful full size barrel pattern arena.

Tier	Pricing	Includes
Platinum	\$1500 (+)	<ul style="list-style-type: none"> - 1(ea) Open Division Belt Buckle with sponsor name – supplied by RRMBR for the first 8 sponsors - Live stream video/audio commercial up to two (2) minutes length, or multiple shorter commercials (given most airtime) - Barrel Covers - Arena Banners - Announcer acknowledgement - Social media coverage
Gold	\$1000	<ul style="list-style-type: none"> - 1(ea) Youth or Peewee Division Belt Buckle with sponsor name – supplied by RRMBR for the first 12 sponsors - Live stream video/audio commercial up to one (1) minute length, or multiple shorter commercials. - Arena Banners - Announcer acknowledgement - Social media coverage
Silver	\$500	<ul style="list-style-type: none"> - Live stream business card (image) commercial - Arena Banners - Announcer acknowledgement - Social media coverage
Bronze	250\$	<ul style="list-style-type: none"> - Halfscreen Live Stream business card (image) commercial - Arena Banners - Announcer acknowledgement - Social media coverage
<p><i>Notes:</i></p> <ol style="list-style-type: none"> 1. Barrel covers are limited (only so many chances to swap covers) 2. Arena banners, barrel covers, & commercial image/video/audio files supplied by sponsor. 		

100% of sponsor funds go to competitors through prizes/prize money, and to the live streaming. All other operational costs are covered by RRMBR. Commercials will be aired during both days of the event for all tiers. In case you don't have commercial audio/video/images ready, we are happy to work whatever you can bring into the program. We will try to promote in a way that sponsors get fair value. We are open & flexible to special offers. This event has been built by the network of generous past, present, and new sponsors, that make it memorable and exciting for all that attend.

We are looking to get sponsor confirmations by February 2023 to maintain schedule for Live Streaming and prizes.

2023 – What's New

We are in a growing phase in all aspects of the event. We are expanding the trade fair to include educational seminars and trade-show for the diverse group this weekend event attracts. Plans are to add a live-streaming screen in the trade fair building, so our competitors, spectators, and visitors can spend more time in the fair and keep up with the action. The live streaming from Feature Productions last year did a great job of recognizing our sponsors and growing our following.

See last years' streams: <http://vimeo.com/735232006> & <https://vimeo.com/735312986>

With supply chain still potentially an issue, this year's focus will be added prize money: \$10,000.00 – plus 20 Troy Fisher Belt Buckles (\$5,000/day + 10 buckles for Open, Youth and Peewee). Expect new promotional merchandise, like RRMBR caps for competitors, and additional prizes for side pots and sportsmanship. The live streaming fees will be divided up in our commercial sponsorship opportunity, enabling us to continue engaging the growing social media audience.

Sponsors funds are allocated to the live streaming, added money, and competitor prizes – estimated at \$35,000. Trade fair fees are donated to the Bellis 4H Club. Running costs for announcers, timekeepers, porta-potties, insurance, ground keeper and arena drag are covered by the competitor's entry fees.

Any questions or suggestions, feel free to reach out.

Thank-you,

Anne-Marie Russ

bvsruss@gmail.com

cell: (780) 645-0079

Monthly Release of Information



JANUARY 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Release for Information #
1	2	3 R01-23	4	5	6	7	<p><u>December 2022</u></p> <p>December 8, 2022 – R82-22: Beaver River Integrated Watershed Management Plan. F</p> <p>December 9, 2022 – R83-22: Kara Leinweber, Land Administrator, Frontier Project Solutions, dated November 1, 2022 – Re: Wellsite Abandonment. F</p> <p>December 9, 2022 – R84-22: RMA: Contact Newsletter: December 9, 2022. F</p> <p>December 12, 2022 – R85-22: UCC-ACP News Bulletin – December 9, 2022. F</p> <p>December 20, 2022 – R86-22: RMA: Contact Newsletter: December 16, 2022. F</p> <p>December 20, 2022 – R87-22: Aspen View Board Highlights – December 15, 2022. F</p> <p>December 22, 2022 – R88-22: NSWA December 2022 Newsletter. F</p> <p>December 23, 2022 – R89-22: RMA: Contact Newsletter: December 23, 2022. F</p> <hr/> <p>R01-23: UCC-ACP News Bulletin – December 23, 2022. F</p> <p>R02-23: RMA: Contact Newsletter: January 6, 2023. F</p> <p>R03-23: UCC-ACP News Bulletin – January 12, 2023. F</p> <p>R04-23: RMA: Contact Newsletter: January 13, 2023. F</p> <p>R05-23: LICA Newsletter: January 16, 2023. F</p> <p>R06-23: Brian Holden, Mayor, Town of Bon Accord, dated January 12, 2023- Ambulance Crisis (Response letter). F</p>
8	9 R02-23	10	11	12	13 R03-23 R04-23	14	
15	16 R05-23	17 R06-23	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					