

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 26, 2023**, at 9:08 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday Jan. 26, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Gene Sobolewski	Present in Chambers
Assistant CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

GIS Operator	Carole Dowhaniuk	Virtually Present
Assist Ag. Fieldman	Tori Stang	Virtually Present
Bylaw Enforcement	Tate Murphy	Virtually Present
Public	4 Members	Virtually Present
Media	N/A	Absent

2. Agenda:

289-23: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, January 26, 2023, be adopted, as amended:

Additions to the Agenda:

1. Public Works Manager’s Retirement Letter.
2. Waskatenau Fire Truck Unit 403.
3. Northeast Mayors Reeve & Indigenous Leader Caucus’ Funding Request for Lobbying Efforts.
4. Executive Session – Personnel Issue.
5. Request to Meet with Various Ministers.

Carried Unanimously.

3. Minutes:

Minutes of December 6, 2022 - County Council Budget Meeting

290-23: Cere That the minutes of the **Smoky Lake County Council Budget Meeting** held on Tuesday, December 6, 2022, be adopted as presented.

Carried.

Minutes of December 13, 2022 – County Council Departmental Meeting

291-23: Gawalko That the minutes of the **Smoky Lake County Council Departmental Meeting** held on Tuesday, December 13, 2022, be adopted as presented.

Carried.

Minutes of December 14, 2022 - County Council Meeting

292-23: Fenerty That the minutes of the **Smoky Lake County Council Meeting** held on Wednesday, December 14, 2022, be adopted as presented.

Carried.

Minutes of December 16, 2022 - County Council Committee of the Whole - Planning

293-23: Gawalko That the minutes of the **Smoky Lake County Council Committee of the Whole for the Purpose of Planning Meeting** held on Friday, December 16, 2022, be adopted as presented.

Carried.

Minutes of December 16, 2022 – Special County Council

294-23: Gawalko That the minutes of the **Smoky Lake County Council Special Meeting** held on Friday, December 16, 2022, be adopted as presented.

Carried.

4. Request for Decision:

Rural Municipalities of Alberta (RMA) Spring Convention

295-23: Serben That all Council of Smoky Lake County and relevant Administration attend the Rural Municipalities of Alberta (RMA) Spring Convention scheduled for March 20-22, 2023 to be held at the Edmonton Convention Centre, in Edmonton Alberta.

Carried.

Spencer Kotylak, Deputy Fire Chief & Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:15 a.m.

Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB)

296-23: Serben That Smoky Lake County Council defer **Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB)**, to a future meeting of Council.

Carried.

Bylaw No. 1429-23: Road Closure- Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)

297-23: Fenerty That Smoky Lake County Bylaw No. 1429-23: Road Closure-Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement), in accordance with Section 22 of the Municipal Government Act, Chapter M-26, revised statute of Alberta 20000, as amended, be given **FIRST READING**; and **schedule a Public Hearing** for the said bylaw, on a date to be determined by Council.

Carried.

Two Members of the Public, virtually joined the meeting, time 9:26 a.m.

Daniel Moric, Natural Gas Manager, virtually joined the meeting, time 9:32 a.m.

Bylaw No. 1430-23: Planning & Development Public Hearing Procedures

298-23: Serben That Smoky Lake County Bylaw No. 1430-23: Planning and Development Public Hearing Procedures, for the purpose of establishing public hearing procedures for Planning and Development held by the Council of Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko, that Smoky Lake County Bylaw No. 1430-23: Planning and Development Public Hearing Procedures, for the purpose of establishing public hearing procedures for Planning and Development held by the Council of Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Fenerty, that Smoky Lake County Bylaw No. 1430-23: Planning and Development Public Hearing Procedures, for the purpose of establishing public hearing procedures for Planning and Development held by the Council of Smoky Lake County be given **PERMISSION FOR THIRD READING**.

NOT Unanimously Carried, One Opposed.
Motion DEFEATED.

(MGA, 1994 cM-26.1 s187, Section 187(4) A proposed bylaw must not have more than 2 readings at a council meeting unless the councillors present unanimously agree to consider third reading.)

Planning & Development Public Hearing Procedures

299-23: Fenerty That Smoky Lake County Council acknowledge Bylaw No. 1282-15: Planning and Development Public Hearing Procedures, would be repealed after the third and final reading of Bylaw No. 1430-23: Planning and Development Public Hearing Procedures, for the purpose of establishing public hearing procedures for Planning and Development held by the Council of Smoky Lake County and until such time, Bylaw No. 1282-15 remains in effect.

Carried.

Bylaw No. 1431-23: Planning & Development Fees

300-23: Gawalko That Smoky Lake County Bylaw No. 1431-23: Planning & Development Fees, for the purpose of establishing fees for planning and development for Smoky Lake County, be given **FIRST READING**.

Carried.

Moved by Councillor Fenerty That Smoky Lake County Bylaw No. 1431-23: Planning & Development Fees, for the purpose of establishing fees for planning and development for Smoky Lake County, be given **SECOND READING**.

Carried.

Moved by Councillor Serben That Smoky Lake County Bylaw No. 1431-23: Planning & Development Fees, for the purpose of establishing fees for planning and development for Smoky Lake County, be given **PERMISSION FOR THIRD READING**.


Carried Unanimously.

Moved by Councillor Fenerty That Smoky Lake County Bylaw No. 1431-23: Planning & Development Fees, for the purpose of establishing fees for planning and development for Smoky Lake County, be given **THIRD & FINAL READING**; and that the Reeve and the Chief Administrative Officer are hereby authorized to affix their signatures to all necessary documents and the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference

301-23: Fenerty That Smoky Lake County Policy Statement No. No. 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference, be adopted:

Title: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference		Policy No.: 09-01
Section: 07	Code: P-S	Page No.: 1 of 2
Legislation Reference: Alberta Provincial Statutes		
Purpose:	To establish the Alberta Bilingual Municipalities Association (ABMA) Liaison Committee under Recreation and Culture Services, and allow for appointments to be made to the Committee at the County's Organizational Meeting	
Policy Statement and Guidelines:		
<p>1. STATEMENT:</p> <p>1.1 The Alberta Bilingual Municipalities Association (ABMA) is an initiative that began in November 2010 and is modeled after the Association of Manitoba Bilingual Municipalities (AMBM).</p> <div style="text-align: center;">  <p>ALBERTA BILINGUAL MUNICIPALITIES ASSOCIATION</p> <p>ASSOCIATION BILINGUE DES MUNICIPALITÉS DE L'ALBERTA</p> </div> <p>1.1.1 ABMA Mission: Our mission is to advocate for economically vibrant, sustainable, bilingual communities through a collaborative network of municipalities.</p> <p>1.1.2 ABMA Vision: To unite municipalities by promoting their prosperity through bilingualism.</p> <p>1.2 Originally known as the "Concerto Network", the ABMA brings together Alberta municipalities that wish to highlight the added value of bilingualism for sustainable economic development. Its economic, social, and cultural contributions help increase the influence of these communities. The Concerto Network became ABMA in the spring of 2017.</p> <p>1.3 Smoky Lake County is a member of ABMA.</p> <p>2. MEMBERSHIP:</p> <p>2.1 Two Elected Officials, may be appointed at the County's Organizational meeting to the Alberta Bilingual Municipalities Association (ABMA) Liaison Committee who will fulfill the duties of a member of the Alberta Bilingual Municipalities Association (ABMA):</p> <p>2.1.1 one Elected Official shall be appointed as the member; and</p> <p>2.1.2 another Elected Official shall be appointed as the as alternate member.</p> <p>2.2 Alternatively, a member of Administration may be appointed at Council's discretion, to fulfil the functions and duties of membership in ABMA as contemplated under this policy.</p>		

Title: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference		Policy No.: 09-01
Section: 07	Code: P-S	Page No.: 2 of 2
Policy Statement and Guidelines:		
<p>3. OBJECTIVE:</p> <p>3.1 To provide representation of Smoky Lake County on the Alberta Bilingual Municipalities Association (ABMA).</p> <p>4. MANDATE:</p> <p>4.1 An appointed member shall:</p> <p>4.1.1 attend all scheduled Membership meetings and engage in discussion,</p> <p>4.1.2 share ideas, proposals, and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the ABMA,</p> <p>4.1.3 inform Council of any events, opportunities, etc., including the implementation of the ABMA Strategic Plan.</p>		

Carried.

Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Appointments
302-23: Serben That Smoky Lake County appoint Councillors Cere and Fenerty as the member and alternate respectively until the October 2023 Organizational Meeting, in accordance with Proposed Policy Statement 07-09-01: Alberta Bilingual Municipalities Association (ABMA) - Liaison Committee Terms of Reference.


Carried.

Policy Statement No. 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference
303-23: Serben That Smoky Lake County Policy Statement No. 04-05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference, be adopted:

Title: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference		Policy No.: 05-01
Section: 04	Code: P-S	Page No.: 1 of 2

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish the North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference under Environmental Health Services, and allow for appointments to be made to the Committee at the County's Organizational Meeting.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1 The NSWA is a non-profit society that is provided strategic direction and guidance by an elected 20-member Board of Directors which reflect the range of stakeholders within the watershed.</p>  <p>1.2 Under the provincial Water for Life Strategy the North Saskatchewan Watershed Alliance became one of 11 Watershed Planning and Advisory Councils (WPAC) in Alberta in 2005.</p> <p>1.3 NSWA fosters collaboration at the watershed level, create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed challenges. Its role is reflected in its our key strategic goals which state the NSWA:</p> <ul style="list-style-type: none"> • Supports Collaborative Watershed Planning • Provides Leadership in Watershed Management • Promotes Watershed Knowledge Sharing <p>1.4 The day-to-day operations of the NSWA Society are run by the Executive Director and staff.</p> <p>1.4.1 Vision: People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.</p> <p>1.4.2 Mission: To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.</p> <p>1.4.3 Purpose:</p> <ul style="list-style-type: none"> • To educate and increase the public's understanding of watershed protection and its importance by developing and providing programs on the improvement of water quality, water quantity, and the health of the North Saskatchewan Watershed. • To conduct research relating to the protection of the North Saskatchewan Watershed and to share results of the research 	

Title: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference		Policy No.: 05-01
Section: 04	Code: P-S	Page No.: 2 of 2

Policy Statement and Guidelines:	
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<p>2. MEMBERSHIP:</p> <p>2.1 Smoky Lake County is a paid Municipal Member of the NSWA, through a yearly membership fee that varies based on a per capita.</p> <p>2.1.1 NSWA public events are typically free to attend.</p> <p>2.1.2 From time to time, opportunities may also arise for an Elected Official to sit on the NSWA Board of Directors for a three-year term, by being further elected at the NSWA's Annual General Meeting in about June each year.</p> <p>2.2 Two Elected Officials, shall be appointed at the County's Organizational meeting to the North Saskatchewan Watershed Alliance (NSWA) Liaison Committee who will fulfill the duties of a member of the NSWA:</p> <p>2.2.1 one Elected Official shall be appointed as the member; and</p> <p>2.2.2 another Elected Official shall be appointed as the as alternate member.</p> <p>3. OBJECTIVE:</p> <p>3.1 To provide representation of Smoky Lake County on the North Saskatchewan Watershed Alliance.</p> <p>4. MANDATE:</p> <p>4.1 An appointed member shall:</p> <p>4.1.1 comply with all NSWA bylaws and policies,</p> <p>4.1.2 attend the Annual General Meeting an all and other scheduled meetings, and engage in discussion,</p> <p>4.1.3 share ideas, proposals, and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the NSWA,</p> <p>4.1.4 inform Council of any events, opportunities, etc., including the implementation of:</p> <p>4.1.4.1 the NSWA Strategic Plan;</p> <p>4.1.4.2 the Integrated Watershed Management Plan.</p>	
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Carried.

Delegation: Scott Millar, Executive Director, North Saskatchewan Watershed Alliance, virtually joined the meeting, time 9:55 a.m.

North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Appointment

304-23: Cere

That Smoky Lake County appoint Councillors Fenerty as the member and Councillor Halisky as the alternate respectively until the October 2023 Organizational Meeting, in accordance with Policy Statement 04-

05-01: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference.

Carried.

One Member of the Public virtually joined the meeting, time 10:10 a.m.

One Member of the Public virtually left the meeting, time 10:25 a.m.

One Member of the Public virtually joined the meeting, time 10:36 a.m.

7. Delegation:

North Saskatchewan Watershed Alliance

Present before Council in Chambers from 10:08 a.m. to 10:41 a.m. was Scott Millar, Executive Director, North Saskatchewan Watershed Alliance (NSWA), to provide a presentation including but not limited to the following points:

- The NSWA is a not-for-profit organization designated by the Government of Alberta as the Watershed Planning and Advisory Council for the North Saskatchewan watershed, who works with others to integrate land and water planning to improve watershed function.
- They collaborate and create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed management challenges; they share and provide information about the watershed and create forums for sharing that information.
- The work of the NSWA is guided by a 20-person multi-stakeholder Board of Directors that provides strategic oversight, direction, and advice to the organization.
- This past year, the Board developed and approved the 2022-2024 Strategic Plan which identified 3 key priorities for the NSWA that include updating the State of the Watershed assessment, making our collaborative efforts more effective, and leveraging our communication and outreach.

North Saskatchewan Watershed Alliance (NSWA) Presentation

305-23: Cere

That Smoky Lake County accept the January 26, 2023 presentation from the Delegation: Scott Millar, Executive Director, North Saskatchewan Watershed Alliance, for information.

Carried.

Dave Franchuk, Environment & Park Manager, virtually joined the meeting, time 10:49 a.m.

Bylaw No. 1428-23: Solid Waste Regulations and Fines

306-23: Cere

That Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, for the purpose of establishing regulations and fines for solid waste sites, as amended, be given **FIRST READING**.

Carried.

Moved by Councillor Serben that Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, for the purpose of establishing regulations and fines for solid waste sites, be given **SECOND READING**.

Carried.

Moved by Councillor Fenerty that Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, for the purpose of establishing regulations and fines for solid waste sites, be given **PERMISSION FOR THIRD READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County Bylaw No. 1428-23: Solid Waste Regulations and Fines, for the purpose of establishing regulations and fines for solid waste sites, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and the corporate seal also be fastened where it is deemed to be necessary.

Carried.

One Member of the Public virtually joined the meeting, time 11:11 a.m.

Fire Department Storage Building Rental Agreement

307-23: Serben

That Smoky Lake County acknowledge receipt of the Town of Smoky Lake Council's December 12, 2022 Motion moved by Councillor Prockiwi-Zarusky "that Town of Smoky Lake approve the rental agreement with Smoky Lake County for 2,000 sq. ft. of the Storage Building, located at 230 West Railway Drive in Smoky Lake, at a rate of \$10,860 annually, retroactive to June 1, 2022, as per the proposed rental agreement, as presented"; **and** execute the said rental agreement.

Carried.

Alberta's Lakeland Destination Marketing Organization (DMO) Liaison Committee Appointments

308-23: Halisky

That Smoky Lake County Councillor Lorne Halisky be appointed as members to Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee; and Councillor Jered Serben be appointed as alternate in accordance with Policy Statement No. 07-08-01: Alberta's Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference.

Carried.

One Member of the Public virtually left the meeting, time 11:28 a.m.

Request for Write Off of Fire Invoice Penalties applied to Tax Roll No. 13603631

309-23: Gawalko

That Smoky Lake County waive any March 2023 penalties on Tax Roll No. 13603631, relating to outstanding charges applied from the emergency services provided on September 23, 2019, at the municipal address of 13077 – Twp 610, subject to the remaining balance in the amount of \$786.90 being paid in full or entered into a payment plan through a Tax Agreement (as per Policy Statement No. 12-01-10), by February 28, 2023.

Carried.

11:34 to 11:34 a.m.

9. Public Question and Answer Period:

None.

Addition to the Agenda:

Waskatenau Fire Department Engine 403 - Repair

310-23: Cere That Smoky Lake County Council approve to repair Waskatenau Fire Department Engine Unit 403, at a cost of \$84,231.50 plus a 10 percent contingency to not exceed the amount of \$92,654.65.

Carried.

Waskatenau Fire Department Engine Unit 403 - Frontline Pumper Truck Replacement

311-23: Serben That Smoky Lake County Council approve to proceed with the procurement process, in accordance with Policy Statement No. 08-16-01: Purchasing Guidelines, to obtain quotes for a Frontline Pumper Truck to replace Waskatenau Fire Department Engine Unit 403.

Carried.

Policy Statement No. 03-18-18: Five-Year Road Plan

312-23: Gawalko That Smoky Lake County Policy Statement No. 03-18-18: Five-Year Road Plan, be amended:

Title: Five-Year Road Plan		Policy No.: 18-18
Section: 03	Code: P-I	Page No.: 1 of 9 E

Legislation Reference:	Municipal Government Act.
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Purpose:	The intent of the Five-Year Road plans is to identify and prioritize required roadway improvements on a long-term basis.
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Policy Statement and Guidelines:	
1.	<p>GUIDELINES</p> <p>1.1 The Five-Year Road plan conforms with the objectives and criteria outlined, as per <i>Policy 03-15: Road Policy</i> and <i>Policy 03M-04: Road Project Profile</i>.</p> <p>1.2 The plan is limited to the identification of specific annual projects for a future period of Five-Years based on anticipated revenue and/or other budget and capacity limitation.</p> <p>1.3 The Five-Year plan is subject to an annual review and update.</p>
2.	<p>ROAD PLANS: REVIEW AND UPDATE PROCESS</p> <p>2.1 The Five-Year Road Plan will be reviewed, updated, and accepted by Council as per <i>Policy 08-11: Budget Development</i> process during October and November of each year.</p> <p>2.2 The review process will include past year's projects.</p> <p>2.3 The development and approval of a "new" Five-Year Plan will primarily include:</p> <ul style="list-style-type: none"> ■ uncompleted projects from the previous year, plus projects previously identified in plan. ■ projects for coming year (previously identified in the plan). ■ plus new proposed projects for third, fourth and fifth year. <p>2.4 The planned order of year-one construction projects will be determined every year with the setting of the Transportation Budget: Five-Year Road Plan, as per <i>Policy 03-15: Road Policy</i>.</p> <p>2.5 Once the annual plan and construction schedule have been approved, additions or deletions of specific projects require approval by resolution of Council. Normally, changes to the above should be considered on the basis of persistent weather problems, major equipment problems or financial considerations only. Progress on the planned order of construction will be reported to Council by Public Works monthly.</p>



2023 Road Projects Information

Calculation of 2023 year: Project(s) Workdays:	
Project days:	May to Mid-October 2023
	5.5 months x 20 days = 110 days
	Less 20 days: weather
	and 20 days: moves/breakdowns, dust controls/road repairs
	<i>Equals 70 days</i>
Maintenance Gravel:	
43,469.5	tonnes to be distributed among all divisions
5,000.0	tonnes of contingency gravel
Grants Available for 2023:	
☞	Base Municipal Transportation Grant = \$
☞	Municipal Sustainability Initiative = \$
☞	Federal Gas Tax = \$

2023 Graveling Projects Information

Road Categories	Description	Code	Rate of material/mile Tonne - Yards	# of Year's annual
Exceptional	Extreme traffic and Heavy loads	Exc	187 - 150	1
Category # 1	Paved, oiled and base stabilized roads	C1	---	--
Category # 2	High usage arterial and feeder gravel roads	C2	187 - 150	2
Category # 3	Moderate usage collector gravel roads with through traffic and serving several residents	C3	156 - 125	3
Category # 4	Little used and dead-end roads	C4	125 - 100	4

Graveling – Smoky Lake County					
Miles per Category	Code	Recommended Miles	Recommended Gravel	Estimate Costs	Actual Cost
19.0	Exc	11.5	2,150.5	\$ 59,092.00	
107.0	C1				
153.5	C2	61.0	11,407.0	\$ 305,838.50	
500.5	C3	164.5	25,662.0	\$ 667,134.00	
128.0	C4	34.0	4,250.0	\$ 111,312.50	
Total miles = 908	Total	271.0	43,469.50	\$ 1,143,377.00	

Five-Year Road Plan: Year 2023-2027



2023 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$ 65,000.00		MSIMO
Twp 612 between Hwy 855- RR 174	P2314	2	1		\$ 352,500.00		Aggregate Levy
		4		Total	\$ 417,500.00		\$0.00
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$ 10,000.00		MSIMO
		2		Total	\$ 10,000.00		\$0.00
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 859- RR 144	MG2322	7	5		\$ 100,000.00		MSIMO
RR 173 between Twp 584- Twp 583A	MG2323	1	0.5		\$ 10,000.00		MSIMO
RR 170 between Twp 590- Twp 592A	MG2333	4	2.5		\$ 55,000.00		MSIMO
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$ 13,000.00		MSIMO
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$ 15,000.00		MSIMO
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$ 35,000.00		MSIMO
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$ 35,000.00		MSIMO
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$ 50,000.00		MSIMO
Twp 590 between RR 174(a)- 180(s)	MG2353	2	1.25		\$ 20,000.00		MSIMO
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$ 100,000.00		MSIMO
Twp 600 between RR 181- RR 182	MG2345	2	1		\$ 25,000.00		MSIMO
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$ 37,000.00		MSIMO
Twp 604 between RR 181- RR 183	MG2375	3	2		\$ 50,000.00		MSIMO
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$ 60,000.00		MSIMO
		41		Total	\$ 605,000.00		\$0.00
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
		3		Total			\$0.00
MG HAIL ROADS-PW07							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00		\$0.00
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$ 196,243.00	0.00	\$0.00	RTG
218.5	PW46	81.5	13,148.00	\$ 354,996.00			RTG
159.5	PW47	38	5,990.00	\$ 149,750.00			RTG
167	PW48	45.5	7,144.50	\$ 171,468.00			RTG
219	PW49	66	10,420.00	\$ 270,920.00			RTG
908		271.0	43,469.5	\$ 1,143,377.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			48,469.50	\$ 1,268,377.00			
Road Repair PW50:							

Section 3



Policy 15-18

2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSLMO
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSLMO
		3		Total	\$ 150,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSLMO
		3		Total	\$ 210,240.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 602- Twp 604	MG1841	3	2		\$ 45,000.00		MSLMO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$ 10,000.00		MSLMO
RR 143 between Twp 590- Hwy 28	MG1942	6	4		\$ 100,000.00		MSLMO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSLMO
Twp 592 between RR 182A- RR 183	MG2423	1	0.5		\$ 10,000.00		MSLMO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSLMO
RR 184 between Hwy 28- Twp 584A	MG2443	8	5.5		\$ 125,000.00		MSLMO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$ 60,000.00		MSLMO
		33		Total	\$ 450,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000.00		MSLMO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PWS							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,871.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
908		282.5	41,141.5	\$ 1,082,946.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Unassigned Cost of grant only

Five-Year Road Plan: Year 2023-2027

Section 3



Policy 15-18

2025 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSLMO
		3		Total	\$ 200,000.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.00		MSLMO
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$ 85,000.00		MSLMO
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.00		MSLMO
		11		Total	\$ 144,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$ 75,000.00		MSLMO
Twp 590 between RR 181(s)- RR 184(s)	MG2523	5	3		\$ 70,000.00		MSLMO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$ 25,000.00		MSLMO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$ 12,000.00		MSLMO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$ 30,000.00		MSLMO
Twp 612 between RR 174A- RR 180	MG2525	2	1.5		\$ 30,000.00		MSLMO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$ 30,000.00		MSLMO
		19		Total	\$ 272,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSLMO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PWS							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	13,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
908		282.5	45,015.5	\$ 1,183,794.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			50,015.50	\$ 1,308,794.00			
Road Repair PW90:							Unassigned Cost of grant only

Five-Year Road Plan: Year 2023-2027

Section 3



Policy 18-18

2026 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
				#REF!	Total	\$ -	\$0.00
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
				0	Total	\$ -	\$0.00
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2611	4	2.5		\$ 50,000.00		MS/DO
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MS/DO
Twp 584 between Hwy 859- RR 144	MG2612	6	4		\$ 60,000.00		MS/DO
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		\$ 12,000.00		MS/DO
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MS/DO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$ 30,000.00		MS/DO
				17.5	Total	\$ 252,000.00	\$0.00
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 150(s)- RR 150A	C2612	7	0.5		\$ 60,000.00		MS/DO
Twp 590 between RR 154(s)- RR 154A	C2622	4	0.25		\$ 15,000.00		MS/DO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MS/DO
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MS/DO
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MS/DO
				12	Total	\$ 385,000.00	\$0.00
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		Aggregate Reserve
				4	Total	\$ 121,000.00	\$0.00
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,156.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$ 1,227,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,617.50	\$ 1,347,669.00			
Road Repair PW90:							Unassigned fund of general fund

Five-Year Road Plan: Year 2023-2027

Section 3



Policy 11

2027 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
				0	Total	\$ -	\$0.00
REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
				0	Total	\$ -	\$ -
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2711	3	2.5		\$ 70,000.00		
RR 144 between Twp 590- Hwy 652	MG2712	8	6		\$ 100,000.00		
Twp 592 between RR 171- RR 172	MG2723	2	1		\$ 20,000.00		
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		
				13	Total	\$ 469,000.00	\$0.00
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2314	3	0.25		\$ 50,000.00		
				3	Total	\$ 50,000.00	\$ -
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		
				4	Total	\$ 121,000.00	\$ -
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	39	6,611.00	\$ 191,719.00			
218.5	PW46	75	12,134.00	\$ 327,618.00			
159.5	PW47	32.5	5,132.00	\$ 128,300.00			
167	PW48	37	5,818.50	\$ 139,644.00			
219	PW49	54	8,548.00	\$ 222,248.00			
908		237.5	38,243.5	\$ 1,009,529.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			43,243.50	\$ 1,134,529.00			
Road Repair PW90:							

Five-Year Road Plan: Year 2023-2027

Carried.

ALL-NET Service Tracker

313-23: Serben

That Smoky Lake County Council acknowledge the successful completion of the 6-month trial period ending January 1, 2023 for the pilot project titled: “Service Tracker - (Council – Request for Information)” through the All-Net Municipal Solutions’ software application, for the purpose of tracking, managing, and reporting, on service requests from internal sources; and review Policy Statement No. 01-28-02: Council – Request for Information, at a future Policy Committee Meeting to align the policy with the process; and re-evaluate the process in January 2024 for possible future expansion of this service to the public through the County’s website.

Carried.

Meetings with Ministers

314-23: Serben

That Smoky Lake County pursue individual meetings with the following Ministers to discuss and advocate for the following:

Honourable Jason Copping, Minister of Health to discuss the:

- current medical services and possible medical services available in Smoky Lake and Vilna Hospitals,
- Emergency Medical Services (EMS) wait times and costs incurred for Smoky Lake “Local” Fire Department, such as Primary Care Paramedic training, Fire Departments attending to additional Medical Calls, and
- Doctor and Medical Staff recruitment and retention;

Honourable Devin Dreeshen, Minister of Transportation & Economic Corridors to discuss the:

- portion of Highway 28 past the Town of Smoky Lake and the need for a speed limit reduction and increase of turning lanes,
- Highways 857 and 28 need for resurfacing and passing / turning lanes throughout,
- lack of accesses off Highway 28 hindering economic development,
- lack of support from Emcon for Highway Emergency Response support & OHS Prime Contractor Signage, and
- need for more bridge funding;

Honourable Tyler Shandro, Minister of Justice to discuss the:

- reopening of the Smoky Lake Courthouse,
- Justice System, court dockets overloads, funding programs such as Restorative Justice, Citizens on Patrol, Rural Crime Watch
- lack of Crown Prosecutors in our region, and
- Alberta Policing.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:13 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:50 p.m. in the physical presence of all Council members, the Chief Administrative Officer, Finance Manager, and the virtual presence of the Assistant Chief Administrative Officer, Planning & Development Manager, Planning Technician, Assistant Agricultural Fieldman, Natural Gas Manager, Fire Chief, Recording Secretary, GIS Operator, 3 Members of the Public.

Delegation: Smoky Lake Trail Twisters Members: Vern Billey, President, & Spencer Kotylak, Secretary, entered Council Chambers, time 12:52 p.m.

One Member of the Public virtually joined the meeting, time 12:56 p.m.

2023 Lakeland Agricultural Research Association (LARA) Agreement

315-23: Serben

That Smoky Lake County Council **defer** the Operational Funding Agreement with Lakeland Agricultural Research Association (LARA), effective January 1, 2023 and expiring on December 31, 2023, with an Extension Programming funding contribution in the amount of \$55,000.00 to LARA for Year-2023 for the continuation of receiving unbiased environmental and extension programming for the Smoky Lake County Agricultural Community.

Carried.

One Member of the Public virtually joined the meeting, time 12:59 p.m.

Addition to the Agenda:

Northeast Mayors Reeve & Indigenous Leader Caucus' Lobbying Effort Funding Request

316-23: Gawalko

That Smoky Lake County provide funding in the amount of \$2,000.00 towards the Northeast Mayors Reeve & Indigenous Leader Caucus' advocacy and lobbying efforts in respect to Highway 28, in response to the email from Kirk Perrin, Mayor, Town of Lamont, dated January 20, 2023, providing the request from the Northeast Mayors Reeve & Indigenous Leader Caucus' meeting held on January 16, 2023.

Carried.

7. Delegation:

Smoky Lake Trail Twisters

Present before Council in Chambers from 1:08 p.m. to 1:53 p.m. was Smoky Lake Trail Twisters Members: Vern Billey, President, & Spencer Kotylak, Secretary, to discuss Recreational Trail Roadway License Agreement Application RLA-001-23-Undeveloped Road Allowances: Smoky Lake Trail Twisters.

Daniel Moric, Natural Gas Manager, virtually left the meeting, time 1:34 p.m.

One Member of the Public virtually joined the meeting, time 1:50 p.m.

One Member of the Public virtually left the meeting, time 1:51 p.m.

One Member of the Public entered Council Chambers, time 1:51 p.m.

Smoky Lake Trail Twisters

317-23: Fenerty

That Smoky Lake County Council accept the verbal presentation provided by the January 26, 2023 Delegations: Smoky Lake Trail Twisters Members: Vern Billey, President, and Spencer Kotylak, Secretary, as information.

Carried.

Recreational Trail Roadway License Agreement Application RLA-001-23 Undeveloped Road Allowances: Smoky Lake Trail Twisters

318-23: Halisky

That Smoky Lake County Council **approve** the Recreational Trail Roadway License Agreement Application #RLA-001-23, from the Smoky Lake Trail Twisters Snowmobile Club, with a twenty (20) year term commencing on January 26, 2023 and expiring on January 26, 2043, unless otherwise terminated sooner, for the purpose of snowmobiling, and installing centerline gates and appropriate signage, on the undeveloped road allowances described as:

- Range Road 144: between Township Roads 601 and 620,
- Range Road 145: between Iron Horse Trail and Township Road 601,
- Township Road 601: between Range Roads 144 and 145,

and, acknowledge Council agrees to waive Section 3.4 of Policy Statement No. 07-03-01: Recreational Train Roadway License Agreement for the said application;

3.4 Final approval shall be made by Smoky Lake County Council by executing the Recreational Roadway License Agreement, upon obtaining any approvals and permits necessary from the affected landowners (if the proposed trail goes through private lands), the Province of Alberta and the Government of Canada (in the case of unoccupied crown lands) for the construction and development of the trail and a copy of such approvals and permits shall have been delivered to Smoky Lake County.

and further instruct administration to review the said policy and provide its' recommendations at a future Policy Committee meeting.

Carried.

Kyle Schole, Planning Technician, virtually joined the meeting, time 2:29 p.m.

Strategic Plan 2023-2025 – Open House

319-23: Halisky

That Smoky Lake County Council acknowledge receipt of the draft 2023-2025 Strategic Plan, as amended, and **schedule an Open House** for public feedback on **Monday, February 27, 2023 at 7:00 p.m.** to be held virtually and in County Council Chambers.

Carried.

5. Issues for Information:

Chief Administrative Officer's Report

Chief Administrative Officer			
Report Period: Dec 07, 2022 to Jan 19, 2023			
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
<p>Stony Creek/Beaver Dams/Saddle Lake: This request has taken considerable time administratively to review and sort out. A meeting request by Council to be arranged between the County and Saddle Lake Cree Nation to discuss the issue. A date of November 16, 2022 at 10:00 am was set.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The Nation cancelled and had not yet provided alternate dates for consideration. 	Sept 25/22		
<p>Gravel Haul Road Agreement: A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • A letter was prepared from Council to invite the landowner to meet with Council at the October Council Meeting as a delegation. The individual canceled the meeting and no further response has occurred since October. The matter will be considered as closed. 	Oct 13/22		Jan 19/23
<p>Joint Waskatenau Meeting: A meeting was held to discuss the expiration of the IDP and introduce the subject of annexation or revenue sharing.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • Ongoing discussions in 2023 are expected. This portion of the matter will be considered closed as the bylaw has been updated. 	Sept 01/22		Jan 19/23
<p>Administrative Efficiencies: The Council tasked the CAO with reviewing administrative processes with the goal of attaining and gaining and efficiencies in time spent by administration on reports, meetings, etc.</p> <p>Project progress:</p> <ul style="list-style-type: none"> • The CAO has prepared a report for Council to review and adopt recommendations. 	Oct 15/22		
<p>Road Use Agreements/TRAVIS: The Council tasked the CAO with reaching out to other municipalities to determine their processes for use of roads and recovery of costs to maintain access roads in reference industrial use.</p> <p>Project progress:</p>	Dec 20/22		

Chief Administrative Officer			
Report Period: Dec 07, 2022 to Jan 19, 2023			
<ul style="list-style-type: none"> The CAO has forwarded copies of information received to date to Council. No other tasks assigned relating to this project. 			
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
Managers Meetings – Every Monday Morning			Ongoing
Bonnie Lake Resort – The County signed off on the easement agreement for the gas lines. The Construction Completion Inspection is due to be scheduled in the spring. Project progress: <ul style="list-style-type: none"> No change since last report. Bascor is requesting that the County winter blade the roads for customer access through a similar agreement executed last winter. 	Oct 13/22		
Hillside Acres – Evaluation of Public Recreation Area: In the spring of 2021 Administration met with a landowner in Hillside Acres to discuss the lack of recreational opportunities in the subdivision, including beach, park and public boat launch/dock. A group of resident's later presented information at a Council meeting. Project progress: <ul style="list-style-type: none"> The conceptual report has been deleted in the draft 2023 budget. No change since the last report and the matter will be considered as closed. 			Jan 19/23
Surface Lease Discussion Managers: A management meeting was held to review, discuss and develop methodologies to address Council concerns in the development of a Surface Lease project. Project progress: <ul style="list-style-type: none"> Administration is currently working on the revision of the language in the policy. Planning and Development are currently working on the policy revisions.. 	Aug 22/22 Aug 31/22		
Regional Engineering Standards (ACP): Met with team, legal and Admins regarding the project. Project progress: <ul style="list-style-type: none"> The project may have a schedule adjustment due to an absence of the project engineer. Associated Engineering has proposed an ambitious schedule to meet the County's goals. 	Ongoing		

Chief Administrative Officer			
Report Period: Dec 07, 2022 to Jan 19, 2023			
Northern Lights RV Park – Ongoing meetings and issues. Project progress: <ul style="list-style-type: none"> An appeal to the SDAB was heard and the decision included additional and revised conditions with respect to stormwater management, potable water, sewer and fire fighting among other changes. The County has met with the proponents in reference to satisfying the SDAB decision conditions. 	Ongoing		
Drive Happiness: Attended a session for the implementation of the program. Project progress: <ul style="list-style-type: none"> The County will be proceeding to post information about the program on the County website and social media. 	Ongoing		
Joint Health and Safety Committee Meeting Project progress: <ul style="list-style-type: none"> Nothing tasked to the County CAO. 			
Ukrainian Twinning Meeting/Kosiv Project progress: <ul style="list-style-type: none"> Nothing tasked to the County CAO. 			
RCDC/CEDO Meeting Project progress: <ul style="list-style-type: none"> CAO is awaiting the proposed bylaw changes to present to the RCDC from Legislative Services. This project is affected by the extreme backlog within the department. Scheduling for review by the RCDC Committee in January or February meeting Once the Bylaw is completed and adopted by the Committee members, the CEDO Contract would then be prepared for ratification (reflecting any changes). No Change from previous report. 	Ongoing		

Chief Administrative Officer			
			Report Period: Dec 07, 2022 to Jan 19, 2023
<p>Fire and Rescues Committee Meeting: Review of the TSI report on Implementation.</p> <p>Project progress:</p> <ul style="list-style-type: none"> All motions have been received and a meeting of the CAO Committee is being established. Needing to provide TSI with approval to proceed with the 3rd phase of the project – preparation of the Master Plan. 	Ongoing		
<p>Waskatenau Intermunicipal Agreement: This project was initially required as a result of the proposed development along the south side of the Hwy 28 adjacent to Waskatenau. There is a requirement to connect to the municipal services. The bylaw was presented and approved.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Project (bylaw and agreement) is completed, however easements allowing the services to be within R/W's, especially relating to the Owners needs to be put into place. For some reason, this was not done when the lines were first constructed. 	Ongoing		
<p>Paradis Claim – This project was completed.</p>			Dec 20/22
<p>Broadband Project: Early in 2022, in conjunction to the announced funding by the Federal and Provincial governments, Council stated a desire to develop a project (or projects) to utilize this funding to provide better service within the County. Administration suggested that the County could contract the services of a consultant to determine needs within the County (including some periphery partners) and develop a strategy which could be used as the basis for a grant application. Council chose to invite representatives from service providers to speak with Council directly, as it was felt that these representatives would have industry knowledge of our area needs and could best recommend projects.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The County is setting up a meeting to discuss funding and proposed project(s) in 2023 utilizing the grant funding. 			
	Ongoing		
HWY 28/63 COMMISSION			
Hwy 28/63 Board meeting			Dec 19/22
FINANCIAL			
	Date In Progress	Date Outstanding	Date Completed
2023 Budget (Council) Meeting – The interim budget was adopted on Dec 14, 2022. The Council also tasked the CAO/Administration to review the	Ongoing		

Chief Administrative Officer			
			Report Period: Dec 07, 2022 to Jan 19, 2023
<p>budget of reducing the operating budget by 5% and providing impacts of that reduction prior to the adoption of the final budget.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Council reviewed the impacts of a 5% reduction with Department Managers and reviewed the budget in a workshop setting. The workshop re-affirmed that a reduction of that nature could not occur with a significant reduction of existing services. In the Strategic Plan the Council affirmed to maintain existing service levels. The next step will be to continue to review finances and strive for efficiencies wherever possible without compromising municipal service levels and to review programs to see whether levies for services can be adjusted to become a recoverable fee for service program. 			
HUMAN RESOURCES			
	Date In Progress	Date Outstanding	Date Completed
<p>Welder: The County welder.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Applicants have had issues with the offering salaries (pursuant to the Collective Agreement). Administration will be soliciting other interested applicants with a possible second round of advertisements. 	Ongoing		
COMMUNITY			
	Date In Progress	Date Outstanding	Date Completed
TRAINING			
COUNTY STRATEGIC PLAN			
<p>Strategic Plan: A Strategic Plan is Council's plan for the next 3 years and beyond. It is a critical document for the CAO and Administration to prepare plans and budgets.</p> <p>Project progress:</p> <ul style="list-style-type: none"> 13 Ways submitted a draft report of the session. Administration provide to Council for review/comment. To date, no replies have been received. The Strategic Plan was reviewed in a Council workshop and the revised document is before Council for review and adoption. 	Ongoing		

Chief Administrative Officer		Report Period: Dec 07, 2022 to Jan 19, 2023		
• Once adopted, the CAO will then prepare the operational target/milestone report as well as the financial impact.				
Signature: Gene Sobolewski	County Council Meeting: Jan 26, 2023			

Council Workshop

320-23: Gawalko

That Smoky Lake County Council attend an internal workshop lead by Administration scheduled for **Thursday, February 9, 2023 at 9:00 a.m.** for the purpose of process training in respect to recommendations withing the Chief Administrative Officer’s Efficiencies Report.

Carried.

Cost Recovery for Maintenance of Roads

321-23: Serben

That Smoky Lake County Council direct the Chief Administrative Officer to review all County processes relating to cost recovery for maintaining roads, through County policies and/or bylaws relating to road use, and bring the information forward to future meeting.

Carried.

Hillside Acres Recreation Area – Grant Funding Availability

322-23: Gawalko

That Smoky Lake County administration determine if there is any grant funding availability for an unbudgeted project at Hillside Acres to evaluate the public recreation areas for the purpose of addressing the lack of recreational opportunities in the subdivision, including beach, park and public boat launch/dock.

Carried.

One Member of the Public, virtually joined the meeting, time 3:13 p.m.

Financial Statements

As annexed to the minutes:

↳ Financial Statement: **October and November 2022.**

Action List(s)

Action Lists:

- i. County Council Budget Meeting – December 6, 2022.
- ii. County Council Departmental Meeting – December 13, 2022.
- iii. County Council Meeting – December 14, 2022.
- iv. County Council Committee of the Whole for the Purpose of Planning Meeting – December 16, 2022.
- v. Special Council Meeting – December 16, 2022.

Chief Administrative Officer’s Report

323-23: Cere

That Smoky Lake County’s Chief Administrative Officer’s report for the period of December 7, 2022 to January 17, 2023, be accepted and filed for information.

Carried.

5. Issues for Information:

**Finance Manager’s Report:
Actual to Budget Report**

Brenda Adamson, Finance Manager presented an updated Financial Report for the period ending January 19, 2023.

Year-2022 Tax Sale –Tax Roll #27150120 on Lot 20; Block 1; Plan 1039CL

324-23: Serben That Smoky Lake County, further to Council’s December 14, 2022, Motion #207-22, acknowledge the land title **was not transferred** for Tax Roll #27150120 legally described as Lot 20; Block 1; Plan 1039CL, even though it was declared sold at the Tax Sale held on December 13, 2022, due to a process error as a result of partial payments made since 2018, **and therefore** the tax recovery notification process will be re-started pursuant to the Municipal Government Act, RSA2000, Chapter M-26, S. 423.

Carried.

Family and Community Support Services (FCSS) Grant

325-23: Cere
DEFEATED That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Royal Canadian Legion Branch 227	To purchase supplies to provide activities for people in the Legion Building	\$2,000.00

DEFEATED.

Family and Community Support Services (FCSS) Grant

326-23: Serben That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Royal Canadian Legion Branch 227	To purchase supplies to provide activities for people in the Legion Building	\$1,000.00

Carried.

One Member of the Public, virtually joined the meeting, time 3:36 p.m.

Smoky Lake Trail Twisters

327-23: Fenerty Smoky Lake County Council authorize payments in the amount of \$2,000.00 for the Year-2022 and in the amount of \$2,000.00 the Year-2023, **for a total amount of \$4,000.00** to the Smoky Lake Trail Twisters for the winter grooming of the portion of the Iron Horse Trail that lies within County boundaries.

Carried.

Finance Manager’s Report

328-23: Halisky That Smoky Lake County’s Finance Manager’s report for the period ending January 19, 2023, be accepted, and filed for information.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

Councillor's Report

Dan Gawalko Division one

December 2022

- December 15 attended the Evergreen Regional Waste Commission meeting. Discussed our feasibility study and what direction the board would like to go, Ashley presented the treasures report along with the proposed 2023 budget, Paul gave his report on the Alberta CARE conference and his site report he is hauling clay and doing another shredder demo in January also looking at a used Eljon compactor with only 3,300 hours on it for less than ½ the cost of a new one, they had 17 guests attend the shredder demo in December. Next meeting will be on February 16th at 10:00 am in St. Paul.
- December 20 and 22 attended the Vilna unstoppable community leadership conversations workshop via zoom

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Councillor's Report

For December 13, 2022 – January 16, 2023

From Councillor Linda Fenerty, Division 2

December 20 & 22, 2022 – Unstoppable Conversations – via Zoom

- These were the last two sessions of the four held by Unstoppable Conversations. A description of the session is on my previous Councillor's Report.

January 16, 2023 – Smoky Lake Region/Kosiv District Twinning Committee – via Zoom

- This was a short meeting held with Kosiv District. The Kosiv Situation Verbal report was in the midst of being given when the electricity was cut off. It resumed shortly in a tent close to their office which had access to internet. The Mayor advised that eight hundred soldiers from Kosiv are in the front line. Nineteen residents from the city have been killed and two additional residents have not been accounted for. There are seventy displaced people who are have been temporarily housed in a facility there.
- Michelle gave a verbal report on Smoky Lake Fundraising. To date, almost \$8,600.00 has been sent in 2022. The Gala is still a go ahead. Volunteers are required, and we were reminded to purchase tickets to the Gala.
- Next meeting will be in March.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere – Division Three Councillor written report from various Committees, Boards and Commissions:

Division 3 Report

December 12, 2022. ASCHA Public Awareness (virtual); some interesting ideas on how to go about engaging public as well as promoting Seniors Housing. Need to actively be using communication tools (newspapers as well as social media). 3 case studies have been conducted to date with lots of positive feedback.

January 11, 2023. Regional Community Development Committee (virtual)

January 15, 2023. Friends of Bar V Nook. Discussed the possibility of the group folding due to lack of members. Annual AGM March 13, 6 pm.

January 16, 2023. Warspite Hall. Discussed upcoming activities as well as possible projects/activities/events to continue with fundraising. AGM to be held on March 6, at 7 pm.

January 25, 2023. Bar V Nook Residents and Family meeting. Discussed the purpose of white colored towels, discussed harassment and bullying which included the taking of photographs without permission, and quality of food. Residents were made aware of the possibility of renting St. Paul swimming pool. The regional representative for Homecare was in attendance and spoke of upcoming changes. She also encouraged residents to contact Homecare if there were any questions or concerns.

Reeve – Division Four Councillor’s Report on various Committees, Boards & Commissions
Lorne Halisky – Reeve and Division Four Councillor’s report from various Committees, Boards and Commissions:



Reeve’s Report

December 7, 2022 to January 16, 2023

December 13, 2022 – Council Departmental Operations, Agricultural Service Board and Natural Gas Meetings, held in Chambers & virtually (All Council in-person)

- Received update reports from managers on activities and projects.
- Cancelled the December 13, 2022 Fire Protective Services Committee Meeting.
- Cancelled the December 13, 2022 Environment & Parks Meeting.

December 13, 2022 – Budget Open House, held virtually (All Council virtually)

- The Finance Manager provided a presentation on the proposed 2023 Budget balanced budget based on the following:
 - No change in service levels
 - Equipment replacement has been deferred and where necessary will be leased or rented
 - Maintenance costs will increase as a result of above
 - The Road Plan is based on feedback from Council and Management
 - The assumption that the MSI grant will be equal to the amount received in 2022
 - The predicted increase in policing costs of 50% (from \$127,404 to \$191,242)
 - Escalation of costs due to inflation
 - No purchase or crushing of gravel
 - Interest rates earned on funds will be approximately 5%

December 14, 2022 – Regular Council Meeting, held in Chambers & virtually (All Council in-person)

- Gave 1st reading to Bylaw No. 1425-22: Village of Vilna and Smoky Lake County Intermunicipal Development Plan (IDP); and to Bylaw No. 1426-22: Town of Smoky Lake and Smoky Lake County Intermunicipal Development Plan (IDP).
- Gave 3rd & final reading to Bylaw No. 1421-22: Waskatenau Intermunicipal Water and Wastewater Servicing.
- Approved to proceed with the surveying and preparation of a Road Plan to rectify the encroachment of the Victoria Trail onto Pt. NW-12-58-18-W4M.
- Adopted Policy #07-08-01: Alberta’s Lakeland Destination Marketing Organization (DMO) - Liaison Committee Terms of Reference; and Policy #62-11-01: Lakeland Industry and Community Association (LICA) - Liaison Committee Terms of Reference.
- Approved to transfer the lands known as the Victoria Park Cemetery located on part of River Lot 10 (RL-10, VIC SETTLEMENT) to the Metis Nation of Alberta at no cost to the County.
- Approved to install both the Treaty 6 and Métis Nation Flags at the Victoria District National Historic Site of Canada Plaque Site, on Rive Lot 10.
- Adopted a proposed Resolution for consideration at the Spring 2023 Rural Municipalities of Alberta (RMA) Convention, entitled: Municipal Access to Provincial Open Data.
- As the managing partner, approved the Regional Community Development Committee (RCDC) 2023 Economic Development Budget of \$115,600 with Smoky Lake County’s contribution of \$78,030.
- Approved to contribute \$2,500 to the Ukrainian Twinning Committee.
- Adopted Policy Statement No. 02-34-01: Peace Officer: Enforcement Jurisdiction.
- Appointed Tate Murphy to be the designated Bylaw Enforcement Officer for Smoky Lake County.
- Acknowledged receipt Management Policy #01M-19-01: Animal Control – Job Description.
- Gave 1st reading to Bylaw No. 1422-22: Subdivision and Development Appeal Board (SDAB).
- Approved the Five-Year Consolidated Capital Budget including the Bridge and Road Programs for a total cost of \$5,570,095 in 2023, \$10,571,656 in 2024, \$6,194,053 in 2025, \$6,882,889 in 2026, and \$4,286,117 in 2027.
- Approved the Interim Municipal Capital Budget including the Bridge and Road Programs for a total capital cost of \$5,284,605 and capital revenue of \$3,769,048; and Interim Municipal Budget, with revenue of \$19,688,408 and total Expenditures of \$19,688,408 not including amortization of \$2,020,300.
- Adopted the Natural Gas System Operating Budget with a total revenue of \$3,014,520 and expenditures of \$3,074,520; and Natural Gas System Capital Budget with a total revenue of \$115,500 and expenditures of \$285,500.
- Amended Policy Statement No. 62-22-06: Northlands Farm Family, to include the 2023 recipients.
- Approve to install the Ukrainian Flag in County Council Chambers, in recognition and in honor of the regional twinning relationship with the Kosiv Oblast region.
- Approved to increase the annual contribution to STARS from \$5,000 to \$6,000/year.
- Approved \$1,250 FCSS Grant Funding to Smoky Lake Holubka Dancers; and \$850 to Victoria District Agricultural Society.
- Approved to execute the agreement for maximum FCSS funding for 2023, 2024, & 2025.
- Approved a \$100 donation to the Smoky Lake Food Bank on behalf of the 18th Annual Dart Tournament in Memory of Cathy Bullas.

December 15, 2022 – Joint Health & Safety, held virtually (Lorne virtually)

- Organizational meeting held and appointments to the committee were made.
- Acknowledged no progress was made on rectifying the deficiencies noted in the Alberta Municipal Health and Safety (AMHSA)’s Year-2021 External Safety Audit Action Plan.
- Reviewed results of the Formal Safety Inspections conducted by staff in several County areas/facilities.
- Adopted Policy Statement No. 02-05-01: Contractor Health and Safety Management.
- Received Committee Member reports.

December 15, 2022 – Meeting with IUOE Local 955 Union (Dan, Dominique and Lorne in-person)

- Discussed the issue of inflation relative to wages and the Collective Agreement.

December 16, 2022 – Council Committee of the Whole - Planning, held in Chambers & virtually (All Council in-person)

- The Planning Department presented “Five Small ‘Big Ideas’” to Underpin a New Land Use Bylaw (LUB) & Municipal Development Plan (MDP), including: modernizing of the ‘front-end’ or administrative matters, making it easy to understand, updating maps & graphics, Indigenous engagement & relationship building, and Land Use District that are informed by data & sound rational.

December 16, 2022 – Council Special Meeting, held in Chambers & virtually (All Council in-person)

- Discussed two issues in Executive Session: (1) Legal and Personnel Issue, in respect to the Collective Agreement between Smoky Lake County and the Operating Engineers Local 955, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information; and (2) Personnel Issue, in respect to a public complaint against an employee, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information.
- Acknowledged the public complaint against an employee matter as resolved.
- Approved a one-time 1% non-cumulative wage increase, effective January 1, 2023 to December 31, 2023, for the Employees under the Operating Engineers Union Local 955 Collective Agreement.

December 19, 2022 – Highway 28/63 Regional Water Services Commission, held in Chambers & virtually (Lorne & Dan in-person)

- Received updated from the Commission Manager, Finance Manager, & Engineers.
- Gave 3rd & final reading to Bylaw No. 008-2022 for the purpose of governing the operations and provision of services of the Commission.
- Confirmed the 2023 Member water rates will remain the same as 2022.
- Approved to increase rate of the fee for services from Utility Operators and Utility Manager.
- Next meeting is to be February 2, 2023.

December 20, 2022 – Smoky Lake Region Ukrainian Twinning Committee Meeting, held virtually (Lorne & Linda virtually)

- Received update on fundraising, silent auction etc.
- Fundraising Gala rescheduled for February 25, 2023.
- Set budget of \$5000 for 2023.

December 20, 2022 – Regional Community Development Committee (RCDC) Meeting, held in Chambers & virtually (Lorne & Jered in-person)

- Received update from Community Economic Development Officer (CEDO) verbally and as per CEDO Monthly Activity Report.
- Approve action taken for CEDO work on Silverskate Grant Support Letter.
- Invite was sent out to Invest Alberta to attend a future RCDC Meeting.
- Boat and Sportsman Show booth work is taking place.
- Discussed and approved to advertise with Go East.
- Working on Business Retention and Expansion of Veterinary Services for Smoky Lake Region.

December 22, 2022 – MCC Meeting, held in virtually and at Metis Crossing (Lorne in-person)

- Introductions of all MCC Partners and Legal at meeting.
- Reviewed Shareholder agreement with legal and MCC Partners.

January 9, 2023 – Budget Workshop held in Chambers (All Council in-person)

- Administration provided a breakdown of the 2023 proposed budget per department to clarify what items could be subject to reduction.

January 10, 2023 – Munis101 refresher & Strategic Plan Workshop held in Chambers (All Council in-person)

- Reviewed the role of Council as legislated by the MGA & County Code of Conduct Bylaw.
- Reviewed the draft Strategic Plan and process to finalize it.

January 11, 2023 – Regional Community Development Committee (RCDC) Meeting, held in Chambers & virtually (Lorne & Jered in-person)

- Received update from Community Economic Development Officer (CEDO) verbally and as per CEDO Monthly Activity Report.
- Discussed/ brainstormed application ideas for the Northern and Regional Economic Development (NRED) Grant with 3 applications going forward for the Smoky Lake Region.
- CEDO presented her resignation as of January 31, 2023 which was accepted with regret.
- Discussed next steps regarding the CEDO position and the RCDC Committee function etc.
- Next RCDC Meeting will be held in the very near future with possibly bringing in Unstoppable Conversations to the meeting.

January 11, 2023 – Lakeland Communities Heath Advisory Council, held virtually (Lorne & Dominique virtually)

- This was a Community Learning Opportunity, featuring Brenda Herchmer from Campus for Communities, to provide information about 'Campus for Communities' to help to demystify and provide strategies to ensure future readiness and to help determine what's next, and what's best. To help understand that health, social, economic, and environmental challenges are intrinsically linked and how to position for future readiness.

January 16, 2023 – Northeast Regional Mayors, Reeves and Indigenous Leaders Caucus Meeting in Cold Lake – Kinsoo Ridge Ski Resort (Lorne and Dan in-person)

- Round table introductions took place.
- Discussion was held on Highway 28 required work such as resurfacing, additional lanes etc. and a subcommittee was developed to work on this topic.
- Discussion was held on Medical Services such as Doctor, Nurse/Medical Staff and Large Animal Veterinary Recruitment.
- AHS - EMS North Zone Leader gave a presentation on current status with current/future changes taking place to remedy/ improve EMS Services.
- RCMP and Alberta Provincial Policing (APP) was discussed with update on APP in Alberta, expecting nothing to take place until after the Spring Election.
- Broadband was discussed with attendees on what if anything is being done in other areas such as the Town of Vermillion installing fibre to location.
- Local Government Framework Funding (LGFF) which is taking over for MSI was discussed with the importance of predictable timely funding.
- Invites will be sent out to RMA and AMA Region Representatives and applicable GOA MLA's and Ministers and/or Premier to the next meeting which will be held in Vegreville.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Division Five Councillor written report from various Committees, Boards and Commissions:

Councillor's report December 12th - January 25th

Division five

Jered Serben

Smoky Lake Ag. Society, December 12th, 2022, and January 9th, 2023

December 12th

- Maintenance Manger accepted and signed the contract as proposed
- Maintenance Manager is instructed to record his hours and completed jobs
- Ice rental agreement with Smoky Lake Minor hockey committee; Melody Morton, Sharon Boychuk and two members from minor hockey (to be determined)
- Charity hockey tournament is planned for Family Day weekend, Feb. 2023
- FCSS requested that the Ag. Society partner for Family Day activities, Feb. 2023
- Smoky Lake Rodeo Club inquired whether the Ag. Society is willing to sponsor a concert for rodeo weekend and their 40th anniversary. Ag. Society respectfully declined

January 9th

- Debated an appeal re hall rental; board decision to refund deposit
- Discussion on revising or amending current hall rental agreement
- Michelle Prusko presented the Treasurers report
- Sponsored signs, promote and sell rental spaces available
- Rental rates for ice-time increased from \$125-\$130 per hour
- Hall rental increase to be finalized at the next meeting
- STARS fundraiser and hockey tournament for April, 2023
- Casino, volunteers needed for April 7th, 2023 weekend

Smoky Lake Foundation December 20th, 2022 and January 5th 2023

December 20th, regular meeting

Serben and Cere

- Serben asked whether masks are continuing for residents. Masks are not required for residents, residents can come and go as they please, visitors are mandated to wear a mask in the common area
- Cere asked if courses that are taken and required by staff are shared and beneficial. Staff claimed that they share what they learn with staff and feel that the courses are beneficial
- Serben inquired about the current menu. Specifically why the lunch menu is large (entrees) and the supper menu is small (soup and sandwiches). CAO Leslie explained that the supper menu can be enhanced if approved by a dietician. Further, Leslie stated that the supper meal is much lighter because seniors are unable to digest that amount of food and poses health risks.
- Serben previously inquired about a surge protector for the Smoky Lake building to mitigate further electrical issues pertaining to equipment. Manager Orichowski stated that the Smoky Lake building does have a surge protector however, after investigation, he found that the breaker had been shut off. The surge protector is now in the ON position.
- Serben asked why and what happens to the money when showing a surplus. CAO Leslie explained that there are expenses not shown in this month's financials, next month will clear any perceived surplus. However, if there is a surplus, the money is to be returned to the respective Government
- Warren inquired about why Doctor's assessments are required. CAO Leslie explained having a family Doctor is vital for placement within the DSL for the resident and staff
- Serben directed staff to become current with their CPR and First Aid by January 31st
- Prockiw-Zarusky inquired about who inspects and conducts audits within our sites. CAO Leslie explained that there are several organizations who inspect and conduct audits and that each organization sends their own inspector or auditor. Results are public and on the Foundation's website
- Cere inquired about the need of a mobile chest freezer. CAO Leslie explained the freezer is needed to mitigate food spoilage when a freezer breaks down in one of the facilities hence it be mobile

- Cere attended a resident meeting. Cere asked that Board members be notified for future resident meetings
- Policy review and employee contracts tabled to January 5th 2023
- Prockiw Zarusky's motion to approve a one time exception to the carry-over rule in Policy HR 305, S.3 to include an additional 12 months and therefore temporarily amend the last paragraph to : "Accumulated accrual of vacation overage, if any, will be deferred to a maximum of 24 additional months up to December 31st, 2022 with the authorization of the employee's Manager/Supervisor." Said temporary amendment will revert to January 31st, 2023, to permit time to administer requested accrued carry-overs.
- Interim operating budget adopted based om the 2022 approved budget
- Closed session: entered at 11:58 am, exited at 12:14 pm
- Accepted information presented in closed session
- Next meeting January 5th, 2023 (Policy review)
- Regular meeting January 20th, 2023
- Adjourned at 12:17 pm

Policy Meeting, January 5th, 2023

- Warren was absent
- Serben called the meeting to order at 9:59 am
- Policy HR 845 is suspended until future direction by AHS or Public Health
- Policy AD 470, Residents Concern Policy, reviewed with no changes
- Cere made a motion that requires Lodge Managers to advise CAO Leslie the date, time and agenda of Resident's Meetings. CAO Leslie to share information to the Board, who can attend, attend
- Policy AD 480 Concern Resolution and Investigation Procedure; reviewed, no changes
- Policy HOS 800 Resident and or Family/Council Committee; reviewed, no changes
- Adjourned at 11:19 am

Council Workshop for Budget, January 9th, 2023

- Facilitated by CAO Sobolewski
- All Managers from all departments in attendance
- All Council in attendance

Council Workshop, Strategic Plan, January 10th, 2023

- CAO, Sobolewski, all of council and Finance Manager in attendance

Supplemental Information from Various Committees, Boards and Commissions

RCMP Liaison Committee - Smoky Lake RCMP "Coffee with a Cop"

329-23: Serben

That Smoky Lake County acknowledge receipt of the Smoky Lake RCMP's events poster for "Coffee with a Cop" detailing the dates and locations for Year-2023, and post the information on the County's website under Community Events.

Carried.

Lakeland Industry and Community Association (LICA) – Stewardship Meeting

330-23: Gawalko

That the information received by Smoky Lake County from Lakeland Industry and Community Association (LICA), dated January 4, 2023, in respect to Alberta Lake Management Society's 4th Lake Stewardship Community of Practice Zoom meeting scheduled for February 16, 2023, be filed for information.

Carried.

NE Alberta Mayors, Reeves, and Indigenous Leaders Caucus

331-23: Serben

That Smoky Lake County Council approve action taken by Reeve and Deputy Reeve in attending the NE Alberta Mayors, Reeves, and Indigenous Leaders Caucus, meeting held on January 16, 2023 at Kinosoo Ridge Ski Resort.

Carried.

Whitefish Lake First Nation #128 – Invitation to Dialogue

332-23: Fenerty

That Smoky Lake County Council approve action taken by the Reeve in providing a letter to Whitefish Lake First Nation #128 Chief Stan Houle, dated January 10, 2023, in respect to extending an invitation to dialogue with Whitefish Lake First Nation #128 leadership to get to know each other better and to help understand how to be a more supportive neighbour.

Carried.

Councillors Reports on Various Committees, Boards and Commissions

333-23: Gawalko

That Smoky Lake County's Reeve Report received for the period of December 7, 2022 to January 16, 2023, be posted to the County's website; and the Councillor's reports received be filed for information; and acknowledge receipt of the following supplemental information provided in respect to same:

- North East Muni-Corr Ltd.
 - AGM Minutes: November 14, 2022;
 - Minutes: November 14, 2022;
 - Report: December 12, 2022.

Carried.

6. Correspondence:

North Saskatchewan Watershed Alliance (NSWA) – Year-2023 Membership

334-23: Halisky

That Smoky Lake County approve to purchase a Year-2023 membership to the North Saskatchewan Watershed Alliance (NSWA), in the amount of \$1,230.50, in response to the letter from Stephanie Neufeld, Chair, North Saskatchewan Watershed Alliance, dated September 1, 2022.

Carried.

County of Vermilion River – Request to end Drilling Tax Breaks

335-23: Serben

That Smoky Lake County acknowledge receipt of the letter from Stacey Hryciuk, Reeve, County of Vermilion River, dated January 10, 2023, to the Honourable Rebecca Schulz, Minister of Municipal Affairs, requesting advocacy to end drilling tax breaks; and submit a letter to the Minister of Municipal Affairs supporting same.

Carried.

Northern Lights Library System Board

336-23: Fenerty

That Smoky Lake County accept and acknowledge the Northern Lights Library System Board (NLLS) Year-2023 requisition with a 1.5% increase for Smoky Lake County from the amount of 10.46 per capita to the amount of \$10.62 per capita based on a population of 2459 for a total levy in the amount of \$26,114.58, as per the correspondence received from Vicky Lefebvre, Chairman of Northern Lights Library System Board and James MacDonald, Executive Director of Northern Lights Library System Board, dated December 2022.

Carried.

Rural Municipalities of Alberta (RMA) - Winter 2023 Position Statements

337-23: Serben

That Smoky Lake County acknowledge receipt of the correspondence bulletin from Karrina Jung, Policy Advisor, Wyatt Skovron, Manager of Policy & Advocacy, Rural Municipalities of Alberta (RMA), dated December 21, 2022, listing the RMA's Winter 2023 Position Statements; and retain the information as a resource in local advocacy efforts.

Carried.

Lydia Cielin, Assistant Chief Administrative Officer, virtually left the meeting, time 4:01 pm.

Spedden Waste Management Facility Closure/Post-Closure Cost Assessment

338-23: Gawalko That Smoky Lake County acknowledge receipt of the correspondence from Omni-McCann Inc. representatives: D. Royce Sather, P.L.(Eng.) and Davan Russell, P.Eng., Responsible Member, dated December 23, 2022, in respect to the future closure cost assessment of the Spedden Waste Management Facility based on its life expectancy of 22 years, recommending annual contributions for: Closure in the amount of \$7,635 per year and Post-Closure in the amount of \$18,360, for a total yearly allocation in the amount of \$25,995 per year.

Carried.

Municipal Sustainability Program (MSP) Funding for the County's 2022 Gravel Program

339-23: Serben That Smoky Lake County acknowledge receipt of the letter from Rebecca Schulz, Minister, Alberta Municipal Affairs, dated December 16, 2022, approving the County's 2022 Gravelling Program project in lieu of the previously approved Range Road 181 Rehabilitation project through the Municipal Stimulus Program (MSP); and further acknowledge the said MSP funding was to be expended by December 31, 2022.

Carried.

Minister of Transportation and Economic Corridors

340-23: Serben That Smoky Lake County acknowledge receipt of the letter received from the Honourable Devin Dreesen, ECA, Minister of Transportation and Economic Corridors, dated December 1, 2022, replying to the City of Cold Lake Mayor Craig Copeland's letter regarding the need for improvement to the condition of Highway 28.

Carried.

Alberta Order of Excellence

341-23: Halisky That Smoky Lake County promote the Alberta Order of Excellence on social media for awareness of the February 15, 2023 deadline for nominations of individuals to receive Alberta's highest honour.

Carried.

Deputy Commissioner / Commanding Officer Alberta RCMP

342-23: Serben That Smoky Lake County acknowledge receipt of the letter from C.M. (Curtis) Zablocki, M.O.M, Deputy Commissioner, Commanding Officer Alberta RCMP, dated December 22, 2022, thanking the County for meeting with them at the fall 2022 Rural Municipalities of Alberta (RMA) Convention.

Carried.

National Police Federation - 2023 Provincial Pre-Budget Submission

343-23: Fenerty That Smoky Lake County acknowledge receipt of the email from Maryanne King, Policy Advisor, National Police Federation (NPF), dated January 13, 2023, sharing the National Police Federation's 2023 provincial pre-budget submission and the NPF's recommendation for a safer Alberta.

Carried.

Sponsorship Request for Annual Randy Russ Memorial Barrel Race

344-23: Halisky That Smoky Lake County provide funding in the amount of \$500.00 towards the 7th Annual Randy Russ Memorial Barrel Race, scheduled for August 6-7, 2023, in Bellis, Alberta; as a Silver Sponsorship, in response to the letter request received from Anne-Marie Russ, dated January 2023.

Carried.

Addition to the Agenda:

Public Works Manager Retirement

345-23: Serben That Smoky Lake County accept with regret the letter from Mr. Doug Ponich announcing his retirement from the position of Public Works Manager, effective April 28, 2023.

Carried.

8. Executive Session:

Personnel Issue

346-23: Cere That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information; in the presence of all Council and the Chief Administrative Officer, time 4:06 p.m.

Carried.

347-23: Serben That Smoky Lake County Council go out of Executive Session, time 4:24 p.m.

Carried.

9. Information Release:

Monthly Release of Information

348-23: Gawalko That the following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, during the months of December 2022 / January 2023, be filed for information:

- R82-22: Beaver River Integrated Watershed Management Plan.
- R83-22: Kara Leinweber, Land Administrator, Frontier Project Solutions, dated November 1, 2022, Re: Wellsite Abandonment.
- R84-22: RMA: Contact Newsletter: December 9, 2022.
- R85-22: UCC-ACP News Bulletin, December 9, 2022.
- R86-22: RMA: Contact Newsletter: December 16, 2022.
- R87-22: Aspen View Board Highlights, December 15, 2022.
- R88-22: NSWA December 2022 Newsletter.
- R89-22: RMA: Contact Newsletter: December 23, 2022.
- R01-23: UCC-ACP News Bulletin, December 23, 2022.
- R02-23: RMA: Contact Newsletter: January 6, 2023.
- R03-23: UCC-ACP News Bulletin, January 12, 2023.
- R04-23: RMA: Contact Newsletter: January 13, 2023.
- R05-23: LICA Newsletter: January 16, 2023.
- R06-23: Brian Holden, Mayor, Town of Bon Accord, dated January 12, 2023, Ambulance Crisis (Response letter).

Carried.

10. Bills & Accounts:

349-23: Gawalko That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, as follows, be filed for information:

County Council Meeting: January 26, 2023

Batch #	Cheque Numbers	Total of Batch
PMCHQ081	52787 to 52808	\$257,018.63
PMCHQ082	52808	\$29,869.67
PMCHQ083	52809 to 82833	\$545,276.27
PMCHQ086	52834 to 82862	\$23,422.36
PMCHQ088	52863 to 52878	\$116,833.89

PMCHQ090	52879 to 52881	\$118,123.21
PMCHQ091	52882 to 52886	\$61,595.57
PMCHQ092	52887 to 52935	\$172,437.30
Total Cheques from 52787 to 52935		\$1,324,576.90

Batch #	EFT Numbers	Total of Batch
221209	514 to 521	\$24,217.55
221216	522 to 542	\$477,889.57
221220	543 to 551	\$24,330.42
221221	552 to 555	\$311,604.12
221231	556 to 582	\$626,808.31
Total EFTs from 514 to 582		\$1,464,849.97

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY026	My HAS	\$503.44
PMPAY027	My HAS	\$784.59
PMPAY028	My HAS	\$775.90
PMPAY029	My HAS	\$2,434.97
PMPAY030	My HAS	\$2,349.15
PMPAY031	My HAS	\$506.60
PMPAY032	My HAS	\$773.50
PMPAY033	My HAS	\$20.33
Total Direct Debits from 026 to 033		\$8,148.48

Grand Total Bills and Accounts	\$2,797,575.35
<i>(Note: From General Account)</i>	

Carried.

11. Date and Time of Next Meeting(s):

Schedule County Council Departmental Operations Meeting

350-23: Cere

That the next Smoky Lake County Council Departmental Operations Meeting, be scheduled for **Tuesday, February 14, 2023 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Schedule County Council Regular Meeting

351-23: Gawalko

That the next Smoky Lake County Council Meetings, be scheduled for **Wednesday, February 15, 2023, at 9:00 a.m.**, and **Thursday, March 16, 2023 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

ADJOURNMENT:

352-23: Fenerty

That the Smoky Lake County Council Meeting of January 26, 2023, be adjourned, time 4:29 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER