

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **March 16, 2023**, at 9:00 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

| ATTENDANCE | | |
|---------------------|----------------------|--------------------------------|
| <u>Div. No.</u> | <u>Councillor(s)</u> | <u>Thursday, Mar. 16, 2023</u> |
| 1 | Dan Gawalko | Present in Chambers |
| 2 | Linda Fenerty | Present in Chambers |
| 3 | Dominique Cere | Present in Chambers |
| 4 | Lorne Halisky | Present in Chambers |
| 5 | Jered Serben | Present in Chambers |
| CAO | Gene Sobolewski | Present in Chambers |
| Assistant CAO | Lydia Cielin | Present in Chambers |
| Finance Manager | Brenda Adamson | Absent |
| Executive Svcs/R.S. | Patti Priest | Virtually Present |
| Plan/Dev Manager | Jordan Ruegg | Virtually Present |
| Planning Technician | Kyle Schole | Virtually Present |
| ***** | | |

Observers in Attendance Upon Call to Order:

| | | |
|------------------------|------------------|-------------------|
| GIS Operator | Carole Dowhaniuk | Virtually Present |
| Fire Chief | Scott Franchuk | Virtually Present |
| Communications Officer | Evonne Zukiwski | Virtually Present |
| Public | 2 Members | Virtually Present |
| Media | N/A | Absent |

Moment of Silence -

Upon the Reeve’s request, Council and those present observed a minute of silence for the two Edmonton Police Officers who were killed while responding to a domestic call in the city’s northwest early this morning of Thursday, March 16, 2023.

2. Agenda:

407-23: Gawalko That the Smoky Lake County Council Meeting Agenda for Thursday, March 16, 2023, be adopted, as amended:

Deletion to the Agenda:

- **Item # 7.v:** Policy Statement No. 02-37-01: Peace Officer Patrol Vehicle,

Addition to the Agenda:

- Public Question and Answer Period at 11:30 a.m.

Carried Unanimously.

3. Minutes:

Minutes of October 11, 2022 – Environment and Parks Meeting

408-23: Fenerty That the minutes of the **Smoky Lake County Council Environment and Parks Meeting** held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

Minutes of October 11, 2022 – Fire Protective Services Committee Meeting

409-23: Serben That the minutes of the **Smoky Lake County Fire Protective Services Committee Meeting** held on Tuesday, October 11, 2022, be adopted as presented.

Carried.

Minutes of December 13, 2022 – Natural Gas Committee Meeting

410-23: Fenerty That the minutes of the **Smoky Lake County Council Natural Gas Committee Meeting** held on Tuesday, December 13, 2022, be adopted as presented.

Carried.

Minutes of February 14, 2023 – County Council Departmental Meeting

411-23: Gawalko That the minutes of the **Smoky Lake County Council Departmental Meeting** held on Tuesday, February 14, 2023, be adopted as presented.

Carried.

Mark Fedoretz, Public Works Shop Foreman, virtually joined the meeting, time 9:06 a.m.

Tate Murphy, Community Peace Officer, virtually joined the meeting, time 9:06 a.m.

Minutes of February 15, 2023 – County Council Meeting

412-23: Fenerty That the minutes of the **Smoky Lake County Council Meeting** held on Wednesday, February 15, 2023, be adopted as presented.

Carried.

Minutes of February 21, 2023 – Special Council Meeting

413-23: Serben That the minutes of the **Smoky Lake County Council Special Meeting** held on Tuesday, February 21, 2023, be adopted as presented.

Carried.

County Council Meeting Recessed

The Smoky Lake County Reeve announced the Council Meeting recessed, time 9:08 p.m.

VIRTUAL PUBLIC HEARING:

Bylaw No. 1429-23: a bylaw for Road Closure - Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement)

1.0 Opening

The Virtual Public Hearing was **called to order at 9:16 a.m.** by the Reeve, Lorne Halisky in the presence of all Council members, Chief Administrative Officer, and Assistant Chief Administrative Officer, as well as in the virtual presence of the Planning and Development Manager, Planning Technician, Recording Secretary, Community Peace Officer, Public Works Shop Foreman, GIS Operator, Communications Officer, and **two members of the public.**

Confirmation was provided by the Planning and Development Manager, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

To obtain public input in regard to Bylaw No. 1429-23: a bylaw for Road Closure - Undeveloped Government Road Allowance; East Side of River Lot 10 (Victoria Settlement).

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- Proposed Bylaw No. 1429-23 was presented for 1st Reading on January 26, 2023.
- Notice of the proposed Bylaw No. 1429-23 was circulated to affected agencies for comment on February 1, 2023. Responses from said agencies is attached.
- A Notice has also been posted on the County's website since February 9, 2023 and appeared on the County's social media platforms on February 13, 2023 and March 10, 2023.
- The Public Hearing Notices were advertised in the Redwater Review the week of February 20, 2023 and the week of February 27, 2023. The Hearing on the proposed Bylaw No. 1429-23 was advertised and Notice was given in accordance with Section 606 of the Municipal Government Act.
- This Hearing has been scheduled to obtain public input on proposed Bylaw No.1429-23 in accordance with Section 216.4 of the Municipal Government Act.

3.0 Public Presentations Via Written Submissions

There were no written submissions received from the public, only agency responses from Atco and Smoky Lake County Natural Gas, who had no issues or concerns.

4.0 Public Presentations at the Public Hearing

There were no Members of the Public virtually or physically present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1429-23**.

5.0 Questions and Answers

None.

6.0 Closing Remarks

There being no further presentations, the Reeve thanked all the presenters for their comments and for attending the Virtual Public Hearing; and declared the Public Hearing for the proposed **Bylaw No. 1429-23**, closed, time **9:24 a.m.**

County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Halisky, time **9:24 a.m.**, in the physical presence of all Council members, the Chief Administrative Officer, and Assistant Chief Administrative Officer, and in the virtual presence of the Planning and Development Manager, Planning Technician, Communications Technician, Recording Secretary, GIS Operator, and three Members of the Public.

Daniel Moric, Natural Gas Manager, virtually joined the meeting, time 9:25 a.m.

7. **Request for Decision:**

2023 County-Owned Lands List

414-23: Fenerty

That Smoky Lake County Council acknowledge receipt of the County-Owned Lands List as of March 2023, as prepared by the Planning and Development Department, and schedule a workshop to review the said list on Thursday, April 6, 2023 at 1:00 p.m., to be held in County Council Chambers.

Carried.

Lake Accesses at Island, Kaduk, Wayetenau, Whitefish, and Cache Lakes

415-23: Serben

That Smoky Lake County Council add discussion to the Council Workshop scheduled for Thursday, April 6, 2023 at 1:00 p.m., in respect to lake accesses at Island Lake, Kaduk Lake, Wayetenau Lake, Whitefish Lake, and Cache Lake.

Carried.

Departmental License of Occupation - Hanmore Lake Boat Launch

416-23: Serben

That Smoky Lake County Council resolve, for the purpose of holding a disposition with the Province of Alberta for a Departmental License of Occupation (DLO);

WHEREAS, the lands hereafter described are subject to Departmental License of Occupation DLO 170189 and the terms and conditions thereof, for a **public boat launch at Hanmore Lake,**

AND WHEREAS, the term of said DLO became effective on February 5, 2023, and expires on September 3, 2048,

THEREFORE, be it resolved that the Council of Smoky Lake County does hereby acknowledge its interest in said DLO, respecting the lands legally described as:

Meridian 4, Range 17, Township 61, Section 20, Quarter North East excepting thereout all mines and minerals.

Carried.

Departmental License of Occupation – Brodyk Lake Boat Launch

417-23: Serben

That Smoky Lake County Council resolve, for the purpose of holding a disposition with the Province of Alberta for a Departmental License of Occupation (DLO);

WHEREAS, the lands hereafter described are subject to Departmental License of Occupation DLO 170154 and the terms and conditions thereof, for a **public boat launch at Brodyk Lake,**

AND WHEREAS, the term of said DLO became effective on February 5, 2023, and expires on February 13, 2048,

THEREFORE, be it resolved that the Council of Smoky Lake County does hereby acknowledge its interest in said DLO, respecting the lands legally described as:

Meridian 4, Range 17, Township 60, Section 24, Quarter North West, excepting thereout all mines and minerals.

Carried.

Jenna Preston, Municipal Clerk, virtually joined the meeting, time 10:01 a.m.

Bylaw No. 1432-23: Smoky Lake County Recreational Vehicles (RV)

418-23: Cere

That Smoky Lake County Bylaw No. 1432-23: Smoky Lake County Recreational Vehicles (RV), for the purpose of regulating Recreational Vehicles (RVs) in Smoky Lake County, be given **FIRST READING.**

Carried.

Bylaw No. 1433-23: Amendment to the LUB & MDP to Remove Recreational Vehicles (RV)

419-23: Fenerty That Smoky Lake County Bylaw No. 1433-23: A Bylaw amending the Smoky Lake County Land Use Bylaw 1272-14 and amending the Smoky Lake County Municipal Development Plan Bylaw 1249-12, to remove certain Recreational Vehicles (RV) provisions, be given **FIRST READING**; and advertise and schedule a Public Hearing within the April 13, 2023 Council Meeting.

Carried.

Bylaw No. 1434-23: Regulation of Municipal Land and Reserves

420-23: Gawalko That Smoky Lake County Bylaw No. 1434-23: Smoky Lake County Regulation of Municipal Land and Reserves, for the purpose of protecting and regulating municipal lands and reserves, be given **FIRST READING**.

Carried.

Policy Statement No. 61-25-01: Reserves Lands Management

421-23: Halisky That Smoky Lake County Council **defer** the proposed **Policy Statement No. 61-25-01: Reserves Lands Management**, until consideration of Third Readings has been undertaken for Bylaw No.1432-23, Bylaw No. 1433-23, and Bylaw No. 1434-23.

Carried.

Policy Statement No. 61-21-02: Encroachment Agreements/Licenses

422-23: Gawalko That Smoky Lake County Council **defer** the proposed/amended **Policy Statement No. 61-21-02: Encroachment Agreements/Licenses**, until consideration of Third Readings has been undertaken for Bylaw No.1432-23, Bylaw No. 1433-23, and Bylaw No. 1434-23.

Carried.

Major Alternative Energy Planning

423-23: Serben That Smoky Lake County's Reeve, on behalf of Council, send a letter to the province (Ministers and Deputy Ministers), Alberta Utilities Commission (AUC), and Natural Resources Conservation Board (NRCB), in relation to preservation of Agricultural Lands and reclamation of major alternative energy projects.

Carried.

Evonne Zukiwski, Communications Officer, virtually left the meeting, time 10:11 a.m.

Municipal Development Plan (MDP) Amendments for Major Alternative Energy

424-23: Serben That Smoky Lake County's Administration brings forward a Municipal Development Plan (MDP) amendment relating to major alternative energy considerations, based in-part on information obtained from Parkland County, and others.

Carried.

Intermunicipal Subdivision and Development Appeal Board (ISDAB)

425-23: Fenerty That Smoky Lake County give **Notice of Intent** to establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB) under the Smoky Lake Regional Intermunicipal Collaboration Framework Bylaw No. 1365-20, and engage Brownlee LLP to create an ISDAB Agreement, to be brought back for Council's consideration.

Carried.

Memorandum of Understanding (MOU) - Municipal Natural Assets Initiative Society

426-23: Cere

That Smoky Lake County execute the Memorandum of Understanding (MOU) with the Municipal Natural Assets Initiative Society to develop a Natural Asset Roadmap to support progress in natural asset management within Smoky Lake County.

Carried.

Policy Statement No. 01-35-02: Flags – Protocol & Half Masting

427-23: Gawalko

That Smoky Lake County Policy Statement No. 01-35: Flags Protocol & Half Masting, be adopted:

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| Title: Flag Protocol & Half Masting | | Policy No.: 35-02 |
| Section: 01 | Code: P-R | Page No.: 1 of 2 |
| Legislation Reference: Municipal Government Act RSA 2000, Ch. M-26. | | |
| Purpose: | Smoky Lake County deems it appropriate to articulate its protocol for flags, and lowering flags as a sign of respect and mourning for dignitaries, or other individuals significant to the region, Province, or Country. | |
| Policy Statement and Guidelines: | | |
| 1. STATEMENT: | | |
| 1.1 Any flags displayed on County property shall be positioned in accordance with the Department of Canadian Heritage guidance on Flag Protocol. | | |
| 1.1.1 The County may also take into consideration any requests or recommendations from the Province of Alberta. | | |
| 1.2 The following shall be placed in Council Chambers: Canadian, Ukrainian, Alberta, Smoky Lake County, Treaty 6, and Métis Nation flags. | | |
| 1.2.1 The Ukrainian flag placed in Council Chambers recognizes the Smoky Lake regional twinning relationship with Kosiv Oblast. | | |
| 1.2.2 The Ukrainian flag shall also be flown annually on September 7 th at the County Office flagpoles, in recognition of Ukrainian-Canadian Heritage Day, which the County may also Proclaim annually. | | |
| 1.3 The Chief Administrative Officer or their designate shall cause flags on County property to be lowered to half mast on the following occasions: | | |
| 1.3.1 On the death of a current County employee or County Councillor. | | |
| 1.3.2 On the death of a current Mayor or Councillor of any municipality within the boundaries of Smoky Lake County. | | |
| 1.3.3 On the death of the Prime Minister, the Premier of Alberta, or the Member of Parliament or MLA representing Smoky Lake County. | | |
| 1.3.4 On the death of any Firefighter within Smoky Lake County when the death occurs in the line of duty. | | |
| 1.3.5 On the death of any Police member serving the detachment within the Smoky Lake County when the death occurs in the line of duty. | | |
| 1.3.6 On the death of a serving member of the Canadian Armed Forces that hails from Smoky Lake County (if/when known) when the death occurs in the line of duty. | | |
| 1.4 Flags shall be lowered to half-mast in recognition of Remembrance Day. | | |
| 1.5 Flags shall be lowered on the Provincial Declaration "Day of Mourning" for remembering workers injured or killed on the job. | | |

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| Title: Flag Protocol & Half Masting | | Policy No.: 35-02 |
| Section: 01 | Code: P-R | Page No.: 2 of 2 |
| Policy Statement and Guidelines: | | |
| 1.6 The Reeve and/or Deputy Reeve and/or the Chief Administrative Officer may designate flags to be flown at half-mast in other circumstances as they deem appropriate. | | |
| 1.7 "Death" may be taken to include the day of death and subsequent days up to and including the day of the funeral. | | |

Carried.

4. Delegation:

Bellis 4-H Beef Club

Present before Council in Chambers from 10:46 a.m. to 11:07 a.m. was the Bellis 4-H Beef Club representatives: Ellena Senetza, Club President, and Nathan Cherniwchan, Club Treasurer, to provide an overview of their Club's activities in respect to their request for sponsorship.

The Bellis 4-H Beef Club delegation group left Council Chambers, time 11:10 a.m.

Bellis 4-H Beef Club – Request for Sponsorship

428-23: Halisky

That Smoky Lake County provide funds in the amount of **\$750.00** to the Bellis 4-H Beef Club, in response to the presentation provided by the March 16, 2023, Delegations: Ellena Senetza, Club President, and Nathan Cherniwchan, Club Treasurer of the Bellis 4-H Beef Club.

Carried.

4. Delegation:

Smoky Lake RCMP Detachment

Delegation: Cpl. Roxanne Genereaux, Smoky Lake RCMP Detachment, was unable to attend and provided an email in lieu of her presence.

Smoky Lake RCMP Detachment

429-23: Gawalko

That Smoky Lake County acknowledge receipt of the information received in an email from Cpl. Roxanne Genereaux of the Smoky Lake RCMP Detachment, dated March 16, 2023, announcing the new detachment commander will be Anita Doktor, who is expected to arrive in April 2023; and providing the Alberta Provincial Police (APP) initiatives priorities for this fiscal year, as follows:

- 1) Crime Reduction:
 - a) Hot Spot Patrols,
 - b) BAIT vehicle project,
 - c) Offender Management,
- 2) Visibility and Enforcement:
 - a) Organized Check- Stops,
 - b) Traffic Enforcement,
- 3) Enhance Public Confidence and Engagement:
 - a) School Visits,
 - b) Community events,
 - c) Coffee with a Cop.

Carried.

SWANA Northern Lights Chapter Annual Conference

430-23: Cere

That Smoky Lake County Council **take no action** in the SWANA Northern Lights Chapter Annual Conference, scheduled for June 13-16, 2023 to be held at the Explorer Hotel Yellowknife, NWT.

Carried.

11:32 to 11:33 a.m.

Public Question and Answer Period:

Member of the Public, Hank Holowaychuk questioned:

Have you, or when are you going to, put the funds into the MCC.

Reeve, Lorne Halisky, answered:

This item is on today's agenda (Item #7.q, Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization.)

Policy Statement No. 01-28-03: Council Request for Information

431-23: Cere

That Smoky Lake County Policy Statement No. 01-28-03: Council Request for Information, be amended:

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|---|---|--------------------------|
| Title: Council - Request for Information | | Policy No.: 28-03 |
| Section: 01 | Code: P-R | Page No.: 1 of 3 |
| Legislation Reference: Alberta Provincial Statutes | | |
| Purpose: | To provide a protocol for Council requesting information from Administration as well as for Administration releasing information to Council. | |
| Policy Statement and Guidelines: | | |
| 1. STATEMENT: | | |
| 1.1 | In compliance with legislative requirements, in accordance with the <i>Municipal Government Act</i> , any information provided to a member of Council must be provided to all members of Council in a timely manner from each department regarding the operation or administration of the County. | |
| 2. DEFINITIONS: | | |
| 2.1 | Formal Information Request: means a request for information relating to County business that is posed to Administration by Council or a Councillor during a meeting of Council, also known as when a "Point of Information" is raised, as per <i>County's Procedural Bylaw</i> . | |
| 2.2 | Informal Information Request: means a request for information relating to County business inquiries on routine County operations or tasks, that is posed to Administration through any process other than a Formal Information Request. | |
| 3. OBJECTIVES: | | |
| 3.1 | To provide acceptable information "Request" guidelines for Council and Administration as part of promoting good governance of ongoing communication. | |
| 3.2 | To support Council in balancing the right to request/receive information while upholding the duty to inform all members of Council of Requests for Information. | |
| 4. GUIDELINES: | | |
| 4.1 | Formal Information Requests will be handled through the procedures outlined in the Council's Procedural Bylaw. | |

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|---|---|--------------------------|
| Title: Council - Request for Information | | Policy No.: 28-03 |
| Section: 01 | Code: P-R | Page No.: 2 of 3 |
| Policy Statement and Guidelines: | | |
| 4.2 | While not all interactions between the Council and the Chief Administrative Officer (CAO) need to be formalized, it may be helpful to agree on some basic protocols in terms of keeping Council members informed of issues or replying to an inquiry by a method of <u>Informal Information Requests</u> as a member of Council may, from time to time, require advice or assistance regarding status on County operations from the CAO or Department Manager to enable them to effectively carry out their responsibilities. | |
| 4.3 | These guidelines provide for an opportunity for members of Council to request information and bring attention to issues. | |
| Request for Information: Requests | | |
| 4.4 | A member of Council who initiates a Request for Information on an issue they are concerned about will complete the process by submitting an internal request through ALL-Net software "Service Tracker" as described in the (MuniSight 5year Asset Management Contract #200554 "2021-2025" (MuniSight has since rebranded to Catalis, and the software is now "Request Management")). The request will be submitted through their individual user accounts by creating a New Service Request. This process addresses the way all Council are advised for the Request for Information. | |
| 4.5 | All Request for information <u>must</u> be initiated through Catalis software "Request Management. Deviation from this policy such as requesting information separately by individual email or verbally, will <u>not</u> be acknowledged and administration is not obligated to comply with the request. | |
| 5. PROCEDURES: | | |
| Request for Information: Requests | | |
| 5.1 | The Chief Administrative Officer, Department Manager, or designated staff will respond to the Request as soon as practicable, adding all council to the request through the track list and indicate what action was or will be taken. | |
| 5.1.1 | Responses to Council Request for Information posed outside of normal business hours shall be expected no earlier than the next business day unless circumstances warrant otherwise by the CAO or Department Manager. | |

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| Title: Council - Request for Information | | Policy No.: 28-03 |
| Section: 01 | Code: P-R | Page No.: 3 of 3 |
| Policy Statement and Guidelines: | | |
| 5.1.2 | Any Council Request for Information that requires management to compile information that is not readily available or easily retrievable: e.g., historical reporting/records or information not yet produced) shall be expected in realistic amount of time as defined by the CAO. | |
| 5.2 | A member of Council, can view, add correspondence, and/or post a status report to all Requests that are submitted by Council or Requests that council members have been added to. | |
| 5.3 | A member of Council may generate their own reports. Reports can be generated by a specified range of dates, individual and/or all divisions, all and/or specified request type groups, or a single request type. | |

Carried.

Policy Statement No. 15-01-02: Discipline Policy

432-23: Serben That Smoky Lake County Policy Statement No. 15-01-02: Discipline Policy, be **deferred** to the Policy Committee Meeting scheduled for March 29, 2023.

Carried.

Stollery Children’s Hospital Event the “World’s Longest Hockey Game for Kids”

433-23: Cere That Smoky Lake County Council approve action taken in providing funds in the amount of \$250.00, from the Grants to Non-Profit Organizations and Individuals budget, towards Kyle Trenchuk’s sponsor page for playing in the “World’s Longest Hockey Game for Kids” scheduled for March 3-5, 2023, supporting the Stollery Children’s Hospital Foundation, Ben Stelter Fund.

Carried.

Tour of the New School in Smoky Lake

434-23: Serben That Smoky Lake County Council attend a tour of the new School in Smoky Lake, scheduled for April 5, 2023, and agree to meet with Aspen View School Board Trustees after the tour at Smoky Lake County Council Chambers, to hear their views on advocacy, working together, and possible future opportunities for partnering, as requested by Neil O’Shea, Superintendent, Aspen View Public Schools, on March 1, 2023.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 11:57 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:35 p.m. in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and the virtual presence of the Planning & Development Manager, Planning Technician, Fire Chief, Natural Gas Manager, Public Works Shop Foreman, Community Peace Officer, Recording Secretary, GIS Operator, and 3 Member of the Public.

You Make a Difference Campaign in the Smoky Lake Region

435-23: Serben That Smoky Lake County Council support the “You Make a Difference Campaign” comprised of two key pillars of action: “100 Cups of Coffee (Engaging 50 Community leaders)” and “Community Capacity Building Training Program” as organized by the Town of Smoky Lake’s Family and Community Support Services (FCSS) Coordinator and Community Futures St. Paul / Smoky Lake, through a partnership agreement with Anton & Clark (AC) for the purpose of securing Ian Hill’s services in facilitating the said Campaign across the Smoky Lake Region; and acknowledge that said Campaign is being carried out at no cost to the County.

Carried.

Queen Elizabeth II’s Platinum Jubilee Medals

436-23: Serben That Smoky Lake County acknowledge and honour community members: Noreen Easterbrook and Michelle Wright, for being awarded the prestigious Queen Elizabeth II’s Platinum Jubilee Medals for their dedication to the service of family, community and country; and approve for the Reeve and/or Deputy Reeve to provide the said medals to them at Métis Crossing on an agreeable date with lunch included.

Carried.

Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization

MEMORANDUM



Date: March 14, 2023
To: Council
From: Gene Sobolewski, C.E.T.
Subject: Bylaw 1413-22 – Revision Certification

Council,

Pursuant to the *Municipal Government Act*, Section 63(4) states:

(4) A bylaw under this section must not be given first reading until after the chief administrative officer has certified in writing that the proposed revisions were prepared in accordance with this section.

RSA 2000 cM-26 s63:2017 c13 s1(5)

Therefore, I Eugene Sobolewski, Chief Administrative Officer for Smoky Lake County do hereby attest and certify the following proposed revisions to the bylaw were prepared in accordance with the *Municipal Government Act* Section 63(2)(g)(ii) as follows:

Clause 7.0 of the Bylaw is revised to bring out more clearly the intent of the Schedule "B" Promissory note as follows:

7. The MCC for Smoky Lake Development Corp and Smoky Lake County shall enter into a loan agreement consistent with the terms of this bylaw. The agreement will form Schedule "B", attached hereto and forming part of this bylaw.

Current:

Proposed:

7. The MCC for Smoky Lake Development Corp shall provide Smoky Lake County with an executed Promissory Note and General Security agreement consistent with the terms of this bylaw.

Pursuant to Section 63(2)(a)

(2) A bylaw under this section may

(a) omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective;

The Schedule "B" Promissory Note is deleted from the Bylaw 1413-22 as the document is inoperative, obsolete and otherwise ineffective as written. The updated Promissory Note and General Security Agreement shall instead be presented to Council separately with an accompanying motion from Council instructing the MCC to execute the documents prior to receipt of the loan contemplated in Bylaw 1413-22.

Pursuant to Section 63(3), the words "Revised Bylaw" shall be added to the title of Bylaw 1413-22.


Gene Sobolewski, C.E.T.,
Chief Administrative Officer

437-23: Serben

That Smoky Lake County Council, pursuant to the Municipal Government Act S.63 and the Memorandum of Revision signed by the Chief Administrative Officer, dated March 14, 2023, titled "Bylaw 1413-22 – Revision Certification", give **FIRST READING** to revise Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization, with the words "Revised" affixed to the said bylaw.

Carried.

438-23: Cere

That Smoky Lake County Council, pursuant to the Municipal Government Act S.63 and the Memorandum of Revision signed by the Chief Administrative Officer, dated March 14, 2023, titled "Bylaw 1413-22 – Revision Certification", give **SECOND READING** to revise Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization, with the words "Revised" affixed to the said bylaw.

Carried.

439-23: Fenerty

That Smoky Lake County Council, pursuant to the Municipal Government Act S.63 and the Memorandum of Revision signed by the Chief Administrative Officer, dated March 14, 2023, titled "Bylaw 1413-22 – Revision Certification", give **UNANIMOUS PERMISSION FOR THIRD READING** to revise Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization, with the words "Revised" affixed to the said bylaw.

Carried Unanimously.

Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization

440-23: Halisky That Smoky Lake County Council, pursuant to the Municipal Government Act S.63 and the Memorandum of Revision signed by the Chief Administrative Officer, dated March 14, 2023, titled “Bylaw 1413-22 – Revision Certification”, give **THIRD & FINAL READING** to revise Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization, and affix the words “Revised” to the said bylaw.

Carried.

MCC For Smoky Lake Development Corp. Promissory Note & General Security Agreement

441-23: Gawalko That Smoky Lake County Council instruct the MCC For Smoky Lake Development Corp. to execute the Promissory Note and General Security Agreement as per Smoky Lake County’s Revised Bylaw No. 1413-22: Lending to a Municipal Controlled Non-Profit Organization, prior to the County releasing the aggregate principal sum of Five Hundred Ninety Thousand (\$590,000.00) Dollars, pursuant to the said bylaw.

Carried.

Earla Wager, Village of Vilna Chief Administrative Officer, virtually joined the meeting, time 1:01 p.m.

Leroy Kunyk, Mayor of Village of Vilna, virtually joined the meeting, time 1:14 p.m.

Paul Miranda, Councillor Village of Vilna, virtually joined the meeting, time 1:16 pm.

Employee Short Term Disability Insurance - Proposal

442-23: Serben That Smoky Lake County Council **take no action to** the March 16, 2023, proposal from Administration, to include Short Term Disability Insurance within the County Employee benefit package, which would provide qualifying employees, who are 65 years old or younger, with 66.67% of their weekly earnings, up to a maximum amount of \$1,500.00 for up to 16 weeks (the time until long term disability is available).

Carried.

Employee Short Term Disability Insurance – Employee Questionnaire

443-23: Fenerty That Smoky Lake County Council approve to **conduct an employee questionnaire** for the purpose of determining the need for Short Term Disability Insurance in the County Employee benefit package, which could provide qualifying employees, who are 65 years old or younger, 66.67% of their weekly earnings, up to a maximum amount of \$1,500.00, for up to 16 weeks (the time until long term disability is available).

Carried.

County Council Meeting Recessed

The Smoky Lake County Reeve announced the Council Meeting recessed, time 1:19 p.m.

VIRTUAL PUBLIC HEARING:

Bylaw No. 1425-22: Village of Vilna & Smoky Lake County Intermunicipal Development Plan (IDP)

1.0 Opening

The Virtual Public Hearing was **called to order at 1:20 p.m.** by the Reeve, Lorne Halisky in the presence of all Council members, Chief Administrative Officer, and Assistant Chief Administrative Officer, as well as in the virtual presence of the Planning and Development Manager, Planning Technician, Recording Secretary, Natural Gas Manager, Community Peace Officer, GIS Operator, Public Works Shop Foreman, Village of Vilna's CAO, Mayor and Councillor, and **two members of the public.**

Confirmation was provided by the Planning and Development Manager, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

To obtain public input in regard to Bylaw No. 1425-22: a bylaw for Village of Vilna and Smoky Lake County Intermunicipal Development Plan (IDP).

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- Proposed Bylaw No. 1425-22 received First Reading on December 14, 2022.
- A Notice has been posted on the County's website since February 15, 2023 and has also appeared on the County's social media platforms, and been advertised in the Redwater Review in accordance with Section 606 of the Municipal Government Act and Smoky Lake County Policies and Bylaws.
- This Hearing has been scheduled to obtain public input on proposed Bylaw No.1425-22 in accordance with Section 216.4 of the Municipal Government Act.

3.0 Public Presentations Via Written Submissions

There were no written submissions received.

4.0 Public Presentations at the Public Hearing

There were no Members of the Public virtually or physically present who requested to speak **in opposition or in support** of proposed **Bylaw No. 1425-22.**

5.0 Questions and Answers

None.

6.0 Closing Remarks

There being no further presentations, the Reeve thanked all the presenters for their comments and the Virtual Public Hearing for the proposed **Bylaw No. 1425-22**, was declared closed, time **1:30 p.m.**

County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Halisky, time **1:30 p.m.**, in the physical presence of all Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, and Finance Manager, and in the virtual presence of the Planning and Development Manager, Planning Technician, Communications Technician, Natural Gas Manager, Recording Secretary, GIS Operator, and three Members of the Public.

Tammy-Lynn Thompson, Village of Vilna Councillor, virtually joined the meeting, time 1:31 p.m.

7. Request for Decision:

Bylaw No. 1425-22: Intermunicipal Development Plan (IDP) with Village of Vilna

444-23: Cere

That Smoky Lake County Bylaw No. 1425-22: Intermunicipal Development Plan (IDP) between Smoky Lake County and the Village of Vilna, be given **SECOND READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County Bylaw No. 1425-22: Intermunicipal Development Plan (IDP) between Smoky Lake County and the Village of Vilna, be given **THIRD and FINAL READING**; and that the Reeve and the Chief Administrative Officer are hereby authorized to affix their signatures to all necessary documents and the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Paul Miranda, Councillor Village of Vilna, & Leroy Kunyk, Mayor of Village of Vilna virtually left the meeting, time 1:33 pm.

Family and Community Support Services (FCSS) Grant

445-23: Gawalko

That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

| Community Group | Eligibility | Funding |
|----------------------------|-----------------------------|------------|
| Vilna Veselka Dance Club | for volunteer appreciation | \$1,000.00 |
| Town of Smoky Lake Library | For social library programs | \$3,250.00 |

Carried.

Tammy-Lynn Thompson, Village of Vilna Councillor, virtually left the meeting, time 1:39 p.m.

Enterprise Fleet Management Canada Inc. Leases

446-23: Gawalko

That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 7075800, Dated March 7, 2023, for Four (4) Year-2024 GMC Sierra SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB, to replace Fleet Units 100B, 109A, 105 and Gas department truck unit 203 – the quote and pending final numbers.

Carried.

Sale of County Surplus Equipment

447-23: Cere

That Smoky Lake County advertise to sell the following County Surplus Equipment in the County Grapevine and on social media, as is - where is, by Public Tender, stating “The Highest nor Any Bid Shall Not Necessarily Be Accepted”, with a closing bid deadline of April 11, 2023, at 12:00 Noon:

| Unit # | Description | Serial Number | Odometer/Hours |
|--------|--------------------------|-------------------|----------------|
| 107 | 2005 GMC 3500 4X4 | 1GTJK33678F218493 | 371775km |
| 227 | 2017 Chev 1500 4x4 | 1GCVKREC5HZ279802 | 193190km |
| 466 | 10’ Schulte Mower | C30710811504 | N/A |
| 467 | FLX1510 Schulte Flex arm | A10510338504 | N/A |

Carried.

Sale of County Surplus Equipment

448-23: Serben

That Smoky Lake County obtain a quote to purchase and install a snow blade onto Unit 206, 2013 GMC 3500 4X4, 1GT423CG0DF128344 with 185737km.

Carried.

8. Chief Administrative Officer’s Report:

| Chief Administrative Officer | | | |
|---|------------------|------------------|--|
| | | | Report Period: Feb 10, 2022 to Mar 08, 2023 |
| LEGISLATIVE / GOVERNANCE | | | |
| Projects | Date In Progress | Date Outstanding | Date Completed |
| <p>Stony Creek/Beaver Dams/Saddle Lake: This request has taken considerable time administratively to review and sort out. A meeting request by Council to be arranged between the County and Saddle Lake Cree Nation to discuss the issue. A date of November 16, 2022 at 10:00 am was set.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Nation cancelled and had not yet provided alternate dates for consideration. No Change since last report, will consider as closed until further notice. | Sept 25/22 | | |
| <p>Administrative Efficiencies: The Council tasked the CAO with reviewing administrative processes with the goal of attaining and gaining and efficiencies in time spent by administration on reports, meetings, etc.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The Council adopted report CAO is currently implementing. | Oct 15/22 | | |
| <p>Replacement of Fire Apparatus: The Waskatenau pump truck was severely damaged as a result of the pump casing freezing. The estimated cost of repair may be in excess of \$90,000 on a truck which is 15 years old. The Committee met and recommended that the funds be expended to repair the truck and to order a new pump truck.</p> <p>Project progress:</p> <ul style="list-style-type: none"> The project is complete. | | | |
| <p>Village of Vilna DEM: The Village of Vilna Director of Emergency Management resigned. The Village is required to appoint a DEM. The Province suggested that rather than appointing someone and going through the expense of training, that the County be approached to allow appointment of our DEM for the Village. Trevor has indicated that he can also act as their DEM as part of his duties.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Emergent issue with the following resolution: | Dec 20/22 | Ongoing | |

| Chief Administrative Officer | | | |
|--|--------------------------------|------------------|------------------|
| Report Period: Feb 10, 2022 to Mar 08, 2023 | | | |
| <p>Recommendation: That Council approve of the Village of Vinya appointing Trevor Tychkowsky as their Director of Emergency Management commencing March 16, 2023.</p> | | | |
| ADMINISTRATIVE | | | |
| Projects | Date In Progress | Date Outstanding | Date Completed |
| Managers Meetings – Every Monday Morning | | | Ongoing |
| <p>Surface Lease Discussion Managers: A management meeting was held to review, discuss and develop methodologies to address Council concerns in the development of a Surface Lease project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Administration is currently working on the revision of the language in the policy. The Policy Committee provided recommendations. | <p>Aug 22/22 Aug 31/22</p> | | |
| <p>Snow Clearing - Driveways: At a policy Committee meeting held on February 08, 2023, the Committee reviewed the snow clearing policy pertaining to the flag system. The preference is to evaluate and revise the existing policy to provide flags for singular events and develop a recommended cost (per event) for a 200 m length driveway, which is the current policy.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Administration is currently working on the revision of the language in the policy. Administration is also gathering example policies from other Counties to assist with the framework of the flag program. The expected completion of the policy is scheduled for an April meeting, however further discussion may postpone adoption to May if many changes occur. | <p>Feb 08/23</p> | | |
| <p>Cold Weather Policy: At a policy Committee meeting held on February 08, 2023, the Committee reviewed the existing Cold Weather Policy currently in force at the County. The points of concern was that County equipment do not mobilize past -32 C (including wind chill) while other organizations such as Aspen School Division have a mobilization threshold of -40 C.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Administration has completed the version of the Cold Weather Policy. This is a rather comprehensive document and provides for the basis of judgement between the employee and manager to determine safe protocol. | <p>Feb 08/23</p> | | <p>Mar 16/23</p> |

| Chief Administrative Officer | | | |
|---|----------------|--|--|
| Report Period: Feb 10, 2022 to Mar 08, 2023 | | | |
| <ul style="list-style-type: none"> Administration is asking for the policy to be acknowledged by Council, as it is a management policy. Council can choose to change to a Governance policy, which then becomes fixed by passing a resolution. | | | |
| <p>Regional Engineering Standards (ACP): Met with team, legal and Admins regarding the project.</p> <p>Project progress:</p> <ul style="list-style-type: none"> A two day session is scheduled to review the standards by the municipal administrations on March 14 and 15. | <p>Ongoing</p> | | |
| <p>Joint Health and Safety Committee Meeting</p> <p>Project progress:</p> <ul style="list-style-type: none"> Nothing tasked to the County CAO. | | | |
| <p>Ukrainian Twinning Meeting/Kosiv</p> <p>Project progress:</p> <ul style="list-style-type: none"> Nothing tasked to the County CAO. | | | |
| <p>Waskatenau Intermunicipal Agreement: This project was initially required as a result of the proposed development along the south side of the Hwy 28 adjacent to Waskatenau. There is a requirement to connect to the municipal services. The bylaw was presented and approved.</p> <p>Project progress:</p> <ul style="list-style-type: none"> Planning and Development is reviewing the service locations with the Village and preparing R/W agreements between the Village and Customer and County and Customer. | <p>Ongoing</p> | | |
| <p>Broadband Project: Early in 2022, in conjunction to the announced funding by the Federal and Provincial governments, Council stated a desire to develop a project (or projects) to utilize this funding to provide better service within the County. Administration suggested that the County could contract the services of a consultant to determine needs within the County (including some periphery partners) and develop a strategy which could be used as the basis for a grant application. Council chose to invite representatives from service providers to speak with Council directly, as it was felt that these representatives would have industry knowledge of our area needs and could best recommend projects.</p> | | | |

| Chief Administrative Officer | | | |
|---|---|------------------|----------------|
| Report Period: Feb 10, 2022 to Mar 08, 2023 | | | |
| Project progress: <ul style="list-style-type: none"> The CAO provided additional information to Heather regarding the ABS grant and letter of support. | | | |
| UFA/Canoe – Missing Fuel: Met with representatives of UFA and Canoe to discuss the ramifications of the missing fuel. Canoe is the procurement/invoicing agency to the County and UFA is the supplier of fuel to Canoe. Project progress: <ul style="list-style-type: none"> The issue is resolved and the County will be reimbursing for fuel legitimately used by the County during that time period. | Ongoing | | |
| HWY 28/63 COMMISSION | | | |
| Hwy 28/63 Board meeting | | | |
| Hwy 28/63 Legal: A substantial amount of time is now going to be required as a result of trying to finalize the last 5% of the project. The Commission will need to apply for renew of dispositions while working to finalize agreements to satisfy legal obligations and requirements. | Jan 20/23 | Ongoing | Dec 19/22 |
| FINANCIAL | | | |
| Projects | Date In Progress | Date Outstanding | Date Completed |
| 2023 Budget (Council) Meeting – The interim budget was adopted on Dec 14, 2022. The Council also tasked the CAO/Administration to review the budget of reducing the operating budget by 5% and providing impacts of that reduction prior to the adoption of the final budget. Project progress: <ul style="list-style-type: none"> No change since last report. The County completed and efficiencies report for Council. | Ongoing | | |
| Land Inventory/Sale of Lands – At the last meeting and from previous discussions, Council has been interested in determining a listing of available lands which could then be offered for sale. An inventory was emailed to Council to provide feedback on properties (owned by the County) which may be candidates for sale. Project progress: <ul style="list-style-type: none"> No feedback was provided from the emailed land inventory. Planning and Development has provided as an agenda item. | | | |
| HUMAN RESOURCES | | | |
| Chief Administrative Officer | | | |
| Report Period: Feb 10, 2022 to Mar 08, 2023 | | | |
| Projects | In Progress | Outstanding | Completed |
| Welder: The County welder position has not been filled. Applicants report that the County wages scale are too low. Project progress: <ul style="list-style-type: none"> The position has been re-advertised. | Ongoing | | |
| Public Works Manager: The Public Works Manager provided notice of retirement with a last day of Friday, April 28, 2023. Project progress: <ul style="list-style-type: none"> Interviews have commenced and references will be contacted from the preferred candidates. | Jan 13/23 | | |
| COMMUNITY | | | |
| Projects | Date In Progress | Date Outstanding | Date Completed |
| TRAINING | | | |
| COUNTY STRATEGIC PLAN | | | |
| Strategic Plan: A Strategic Plan is Council's plan for the next 3 years and beyond. It is a critical document for the CAO and Administration to prepare plans and budgets. Project progress: <ul style="list-style-type: none"> The draft strategic plan was presented to Council at the Jan 2023 meeting. The Council was presented at a public open house to roll out to the public on February 27, 2023 at 7:00 at Chambers and virtually. Some comments were received and changes incorporated. Once adopted, the CAO will then prepare the operational target/milestone report as well as the financial impact. Recommendation: That Council adopt the 2023/2025 Strategic Plan and authorize the Chief Administrative Officer to prepare the the operational and financial target/milestones accompanying plan for approval by Council. | Ongoing | | |
| Signature: Gene Sobolewski | County Council Meeting: Mar 08, 2023 | | |

Joint Operation Agreement for Fire Protective Services

449-23: Serben

That Smoky Lake County acknowledge the Joint Operation Agreements for Fire Protective Services, under Bylaw Numbers: 1388-20, 1389-20, and 1392-21, for Waskatenau, Vilna, and Smoky Lake, respectively, remain in effect until a Regional Fire Services agreement is in place.

Carried.

One Member of the Public, virtually joined the meeting, time 2:15 p.m.

Village of Vilna's Director of Emergency Management Appointment

450-23: Gawalko

That Council approve of the Village of Vilna appointing County Employee, Trevor Tychowsky as their Director of Emergency Management commencing March 16, 2023, at no cost to the County.

Carried.

2023-2025 Strategic Plan

451-23: Serben

That Smoky Lake County Council adopt 2023-2025 Strategic Plan, as follows; **and** authorize the Chief Administrative Officer to prepare an accompanying operational and financial targets/milestones schedule to be brought forward for approval by Council:



BACKGROUND

A municipal Council is responsible for identifying and defining strategic direction for the municipality to ensure that it fulfills its role as outlined in the *Municipal Government Act (MGA)*. A strategic plan fulfills this role as it clearly describes or affirms the values of the Council and Community. The strategic plan also:

- 1) defines the vision of the Council as to what it wants to achieve over the next few years, and;
- 2) establishes strategic priorities (between 3 to 5) to guide the organization towards achievement of the vision.



Sunrise on the NSR, Ceyana Canoe Club, 2021



The strategic plan forms the basis of the financial plan as it sets out what the municipality wants to do in the short-term (1 to 3 years) and longer terms (5-10 years). The financial plan determines the anticipated costs to accomplish the priorities of each of strategic plan and consequently the extent to which a priority can reasonably be accomplished. The two plans are inseparably intertwined and for this reason, the strategic plan always precedes and is relied upon in the preparation of the budget priorities because the MGA requires municipalities to prepare mandatory three-year operating and five-year capital plans.

In reviewing our Values and Vision, Smoky Lake County strives to go beyond strategic plans of the past and instead create a plan with goals that are more tangible.

Smoky Lake County engaged 13 Ways to conduct a 2-day strategic session with the Council and Administrative staff to formulate the basis of the County's strategic plan. The outcome of this session provided the County with a document which provided the Council with a summary of its Values and Vision, which forms the basis for establishing the Council's priorities.

Smoky Lake Council then conducted a separate workshop to review their Values, Vision and Levels of Service to establish its Priorities as the Council's Strategic Plan.

VALUES

Smoky Lake County Council defined their values as:

1. HEALTHCARE – Council values the continuing access to the George McDougall Health Centre by all residents in our region and the increasing of services for more advanced healthcare services.
2. EMERGENCY SERVICES – Council values a safe community where all County residents have access to local full-service police, fire and EMS services.
3. EDUCATION – Council values the prospect to allow residents to access dual credit opportunities provided by local colleges and also values the equality of education opportunity for County residents.
4. CULTURAL DIVERSITY – Council values the need to continue to accommodate, attain, build and grow the perception of being an open and culturally diverse community.
5. RECREATION – Council values the existing recreational opportunities and facilities for all our residents and seeks to explore enhancements to these facilities.
6. HOUSING DIVERSITY – Council values and recognizes the needs of our residents for diversified housing opportunities to allow our community to grow.

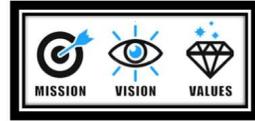


Looking east on the North Sask. River, at 'the Elbow'

VISION

Smoky Lake County Council defined their vision as:

1. **Development along Highways** – Council visualizes new highway commercial growth and business development along key corridor highways in the region, where the County would proactively undertake processes to bring those properties to a “shovel-ready” status specific to land use, zoning, and other planning functions.
2. **Creating policies/atmosphere to create pro-active growth and development.**
 - a. **Population growth** – Council visualizes positive population growth by bringing key services back into the region.
 - b. **Fully utilized Hospitals and Courthouse** – Council visualizes a robust regional healthcare and fully utilized hospitals, health centres, and the courthouse in our region, supporting local needs and overflow capacity from larger metropolitan areas.
 - c. **Housing Diversity** – Council visualizes diverse housing opportunities designed to accommodate the needs of the region through innovative programming such as partnerships, incentives, and/or external grants.
 - d. **Proactive/Partnering Development Strategies** – The Council visualizes that the County would proactively undertake the processes and partnerships to stimulate and promote residential and commercial growth in the region, including “shovel-ready” principles pertaining to land use, zoning, servicing, and other land development functions.
 - e. **Agriculture** – Council recognizes the benefit and value of the County’s agriculture sector, and visualizes its enhancement and strengthening by supporting the expansion of veterinary services, promoting new value-added agri-business culture, and effectively promoting the region.
 - f. **Environment** – Council recognizes the benefit, value, and services delivered by our natural landscape, and visualizes its protection through land use planning, technical studies, collaborative partnerships, and leveraging tools under the MGA, etc.



PRIORITIES

1. **Grow Employment Opportunities** - Council is committed to lobby for the re-instatement of healthcare services in the region, the re-opening of the courthouse, and supporting growth in all industries, including agricultural business and producers to stimulate population growth in the region.

To attain this priority, Council recognizes the following tasks will be required to be undertaken:

- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
- **Collaboration with Municipalities and Healthcare Providers** – The County will need to form collaborative relationships with municipalities within and surrounding our boundaries, as well as explore relationships and/or partnerships within the Provincial Government.
- **Examine recreation opportunities and new facilities** – The County will review the Smoky Lake Regional Recreation Master Plan, dated March 2013, in the context of 2023 and develop a program for the public to provide input respecting facility improvements and desired programs.
- **Examine Incentive Initiatives** – The County will examine the possibility of introducing incentives and/or partnership opportunities to foster the growth of business and industry development in the region.

2. **Proactivity in Development** – Council is committed to the development of policy and programming to foster a proactive approach to land development within our region.

- **Sell land to raise revenues for development initiatives** – The County will review potential opportunities for highest and best use of Municipal property currently vacant and dispose of the lands at fair market value. Some land may be sold on condition to assist in the undertaking development within a specified timeframe.
- **Review existing policy framework** – The County will review its existing policy statements across all departments to ensure that they remain relevant and effective.
- **Market Evaluation** – The County will undertake an evaluation of market conditions to determine what conditions, economic constraints, impediments, catalysts, and stimulus may be beneficial in the proactive promotion of land development in the region.
- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.



- **Proactive Preliminary Planning** – The Council will undertake a review of the existing Land Use Bylaw (LUB) and Municipal Development Plan (MDP) which are both nearly a decade old, and replace or update them with modern language, uses, and provisions that balance economic development with the municipalities’ role as a regulator and trustee of the environment and public good. This may also include review/update of older existing, or adoption of new, Area Structure Plans (ASPs) and other tools under the MGA.
- **Effective Geographic Information Systems (GIS)** - Smoky Lake County’s GIS promotes and supports the County Strategic Plan with the use of technology to enable an efficient, effective business process and support decision makers at all levels with access to the most accurate information.
- **Housing Diversity** – The County will undertake a marketing analysis to determine the needs of the region. The Council will also consider options to promote the construction of diverse housing through the use of specific policy frameworks, investment, partnership, and possible subsidization to achieve this goal.
- **Agriculture** – The Council will seek opportunities to enhance the agricultural culture of the region through new and innovative partnerships that prioritize landowner needs, sustainable local foods.
- **Environment** – The Council will pursue necessary advocacy, technical studies, and policy and bylaw amendments to appropriately steward our environmental landscape.

4. **Emergency Services** – Council is committed to ensure that all County residents have access to full-service Police, Fire and EMS services.

- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
- **Explore the possibility of Partnership/Investment Opportunities** – The County will explore opportunities for possible partnerships and/or investment to attain full-service emergency services.



3. **Education** – Council is committed to ensuring that educational opportunities for County residents continue to grow.

- **Create and enhance Partnerships** – The County will continue to forge partnerships with primary and post-secondary education providers (Portage College, Lakeland College, Aspen View Schools, Lakeland Catholic) to provide continuing programming required by residents of the County.
- **Lobby efforts to the Provincial and/or Federal Governments** – The Council will utilize their lobby efforts, along with other local and regional municipal partners, to jointly advocate to the various levels of government. This may include the retaining of registered professional lobbyist firm(s) as deemed necessary. This may require the adoption of an advocacy plan by the Council to assist in this role.
- **Explore the possibility of Partnership/Investment Opportunities** – The County will explore opportunities for possible partnerships and/or investment to attain goals such as additional dual credit programs.



Hillside Acres in Fall



5. **Cultural Diversity** – Council is committed to ensuring that the County is recognized as being a Culturally Diverse Community.

- **Apply to Provincial Government to become a Designated Community** – Council is committed to researching and successfully applying to the Province to become a Rural Renewal Stream Designated Community.
- **Create Policy Statements** – The Council is committed to creating policy statements ratifying the County’s commitment to be viewed by peers as a Culturally Diverse Community and welcoming people from all cultural backgrounds.

Who We Were

Our name 'Smoky Lake' comes from smoky vapor that rises from the shallow lake itself, which was noted by the original inhabitants of this area - the Indigenous Peoples' whose footsteps have marked these beautiful lands since time immemorial. Over the last 200 years, explorers and traders were replaced by farmers and entrepreneurs, Eastern Europeans, and others from around the world, as our region grew in population and prosperity.

Who We Are

We have become a services-oriented hub by providing important amenities to our residents while also growing business, industrial and agricultural opportunities, tourism, and recreation services. We also serve as a culturally diverse hub that attracts people from around the world for the quality of community and a family-focused life that we offer. This has been accomplished through a tradition of active collaboration with our neighbors.



Credit: Hank Hollowaychuck

WHO WE ARE



Waskatonau Creek

Who We Are Becoming

With further partnerships and collaboration, we will be able to offer a re-instated full-service healthcare, emergency services and housing diversity with great amenities all within a short distance, including recreation facilities, walking trails and natural amenities that appeal to all ages.

We have achieved this through our forward thinking and in being proactively involved in the development process to create investment and business opportunities in the County. In response to our growing population, we will present a skilled workforce that will appeal to businesses and industries that create jobs and employment. We are focused on growing local ownership and entrepreneurship in our own community. We are a thriving community with a lot of value-added developments that support our appreciation of our beautiful environment, with year-round events that celebrate our winters and take advantage of our natural environments. Our businesses are self-sustaining because of a strong and growing population.

LEVEL OF SERVICE

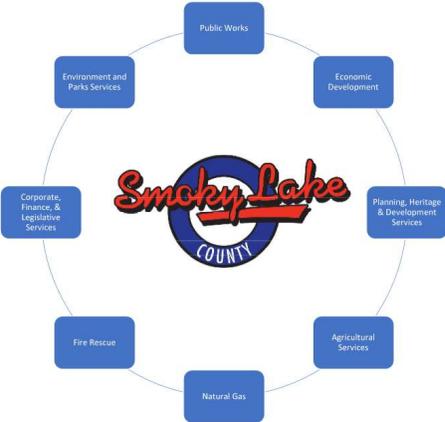


The Council reviewed the extent and costs of the services the County provides to our residents. While faced with the unpredictable cost of goods and services and inflation pressures, the County has been resolute to continue to provide our excellent levels of services.

In moving forward, the County will strive to minimal taxation increases while continuing to provide the same high-quality levels of service to our residents.



| Core municipal services | Shared with province |
|--|--|
| Public Transit Waste Control Police Services Solid Waste Services Cultural Services Parks & Recreation Services Sewerage Services Water Services Fire Services | Fire Services Paramedic Services Public Health Services CMR Care Accessibility to the Aged Housing Assistance Special Needs Assistance |



Carried.

Chief Administrative Officer's Report

452-23: Cere

That Smoky Lake County's Chief Administrative Officer's report for the period of February 10, 2023, to March 8, 2023, be accepted as presented and filed for information.

Carried.

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor's report from various Committees, Boards and Commissions:

Councillor Report

Dan Gawalko division one

- February 16 2023 Evergreen Regional waste commission meeting, discussed the shredder and the cost of them coming on site to shred mattresses, furniture and other dry waste to extend cell life. Evergreen will start charging 10.00 per mattress to non commission members starting April 1 2023, management looked at a used Aljon compactor but it requires lots of work. Ashley gave the finances, Paul gave the site report msw site is good clay packing going on as cover, installing new wind fences as the cell gets higher, the leachate contract was awarded to Extreme oilfield for 2 years, purchased 2 used trucks from St.Paul county a 2008 chev 3500 with 270k 6,500 and a 2011 For F150 280k for 3,500 both units in fair condition, entered into discussions with west parkland propane about tank recycling, Paul will be reaching out to Whitefish Lake first nation about our services and Frog lake first nation will be holding a grand opening of their new transfer station, next meeting March 10 2023 at 10:00 am county of St.Paul office.
- February 22-24 2023 attended the Alberta Coordinated Action for Recycling spring seminar in Strathmore Alberta full report was released as information by administration on March 10 2023.
- March 10 2023 Evergreen Regional W@aste commission meeting , Paul talked about the Alberta CARE seminar and the Frog lake transfer station grand opening ,West Parkland propane will be carrying on what Rapid Gaz used to do recycling our propane tanks paying 5.00 for 20 & 30 pound tanks and 15.00 for 100 # each municipality must sign their own contracts, Barb McCarthy of JMD group presented the 2022 audited financial statements

Ashley presented the ongoing finance report, Paul gave his site report the shredder and hoe is still onsite and will finish up in the next warm spell the material shredded will be piled and used as daily cover, Extreme oilfield hauled their first load of leachate March 6, 96 bales of straw onsite to be used as cover, on March 15 Paul will be doing a site visit with Whitefish Lake first nation at Evergreen land fill, freon units will be accepted free of charge during the month of May, next meeting April 20 10:00 an St.Paul county office

Community Cleanup Funding

453-23: Gawalko That Smoky Lake County determine if there is any applicable grant funding available relating to community cleanup and if there is applicable funding, bring the information forward to Council.
Carried.

Annual Spring Clean Up

454-23: Gawalko That Smoky Lake County Council approve to **annually** advertise a "Spring Cleanup Promotion", exclusive to residents of the Smoky Lake Region, allowing for the free disposal of appliances containing freon at County Landfill Sites during the month of May, through the County's social media and Grapevine.
Carried.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Councillor's Report

9.b

February 7 – 28, 2023

From Councillor Linda Fenerty, Division 2

February 13, 2023 – North East Muni-Corr Ltd – via Zoom (10:00 a.m.)

- Timbers for the trestle will be picked up in March. Location is Ashton Creek / timbers are 16' creosote timbers. Report was given by RRTS (Riverland Recreation Trail Society) – they are looking at applying for grants to install permanent signs. Works continues with McElhanney to complete the Iron Horse online profiles as part of the TransCanada Trail Classification System. The Trans Canada Trail offers a wide range of activities through urban and rural areas, through greenways, waterways, and roadways. 28,000 km from east coast to west coast, if you are interested in hiking, cycling, paddling, riding horseback, cross-country skiing, or snowmobiling, the trail can help you. The Society has submitted two Expressions of interest for some federal funding (through the National Trails Coalition). The CFEP grant was declined because the funding organization determined there were enough funds to complete the project without getting the grant. Alberta's Lakeland Destination Marketing Organization (Lakeland DMO) – Marianne has been attending meetings with Travel Alberta and The Group Solutions regarding tourism in the area. She is working on new display panels for the tradeshow booth. PrairiesCan grant has been applied for. New business: bank account access – discussion regarding online banking (pluses & minuses) i.e. having 2 signatures, etc. Motion was made to bring this to Policy Meeting. Controller's reports and all financial reports were gone over. JMD Group is working on year-end. Next meeting: March 13, 2023 via Zoom

February 16, 2023 – Brownlee LLP Emerging Trends in Law Seminar – Chambers (via Zoom)

February 16, 2023 – Community Futures – via Zoom – 5:30 p.m.

- We went through loan portfolio (no changes). There will be some write-offs as they are not collectable. Nothing extraordinary to report on financials. Penny presented Manager's Report. She has a number of projects on the go, i.e. Connect for Food – completed funding application, Registration for Lemonade Day opens March, attending all Chamber AGM's, completing T-4's, annual returns. Currently she is working on Mannawanis Energy Summit, 100 Cups of Coffee, Head Start in Business (will have a booth at Teacher's Convention)

February 24, 2023 – Northern Lights Library System (NLLS) – via Zoom – 10:00 a.m.

- We went through the Auditor's Report as presented. In their opinion, NLLS operates in accordance with the Canadian public sector accounting standards for government not-for-profit organizations. All other reports were accepted as presented.
- The Executive Committee brought forward a new policy called the Indigenous Advisory Circle. The mandate of this committee is to work cooperatively to provide consultation services to the NLLS Board and its committees regarding Indigenous communities and library development within the NLLS region. One member from each Indigenous Community will be appointed with one of the key responsibilities being obtaining invaluable information on how best to serve their communities, and to support and foster relationships between the Board and residents.
- Policies – additions, deletions, and amendments to policies were presented, all in favor, carried.
- Next meeting is AGM – May 26, 2023

Other Meetings

Oth

- February 7, 2023 @ 9:00 a.m. – Policy Committee Meeting – Chambers
- February 8, 2023 – Board Development Program (Financial Responsibilities)
- February 8, 2023 @ 6:00 p.m. – Dr. Arian Esterhuisen meet & greet – Smoky Lake Ag Complex
- February 9, 2023 @ 9:00 a.m. – Council Workshop – Chambers
- February 9, 2023 – Board Development Program (Role of the Board Secretary)
- February 13, 2023 @ 2:00 p.m. – Smoky Lake Council & CAO mtg. w/Whitefish Lake Chief & Council
- February 14, 2023 @ 9:00 a.m. – County Departmental Meeting – Chambers
- February 15, 2023 @ 9:00 a.m. – County Council Meeting – Chambers
- February 16, 2023 @ 7:30 pm. – Vilna & District Public Library Meeting
- February 21, 2023 – Special Mtg (Food Bank) – 12:30 p.m./Agriculture Service Board Meeting – 1:00 p.m./MPC Mtg. – 2:00 p.m.
- February 23, 2023 – 5 C's of Crisis Communication – via Zoom – 10:00 a.m.
- February 25, 2023 – Fundraiser for Kosiv Ukraine – Smoky Lake Complex
- February 27, 2023 @ 10:30 – LARA meeting – Ashmont
- February 27, 2023 @ 7:00-8:30 p.m. – Open House for Strategic Plan – Council Chambers

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere – Division Three Councillor written report from various Committees, Boards and Commissions:

Councillor Report
February 7 – March 7, 2023

Feb. 07: Policy Committee Mtg. Discussed snow clearing, flags as well as cold weather and equipment mobilization.

Feb. 09: Efficiencies Workshop. Discussed numerous recommendations to improve efficiencies as well as some tips and tricks for time management.

Feb. 13: Mtg. with Whitefish Band council.

Feb. 14: Departmental Mtg.

Feb. 15: Regular Council Mtg.

Feb. 16: Emerging Trends in Municipal Law, Brownlee.

Feb. 21: Special council mtg. Discussed Food Bank insurance.

Feb. 21: Ag. Services Board mtg.

Feb. 21: MPC mtg.

Feb. 22: Leadership mtg. sponsored by FCSS, curling rink. Guest speaker: Ian Hill

Feb. 27: Strategic Plan Open House

Mar. 01: Townhall mtg. with Minister of Municipal Affairs regarding Budget 2023

Mar. 01: Webinar out on by Alberta Counsel regarding Budget 2023

Respectfully submitted,

Dominique Cere
Division 3

Reeve – Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:



Reeve's Report February 6, 2023 to March 10, 2023

9.d

February 7, 2023 – Policy Committee, in Chambers (All Council in-person)

- Reviewed:
 - Policy Statement No. 13-01 Surface Lease of Municipal Owned Properties.
 - Policy Statement No. 01-35: Flags Half Mast.
 - Policy Statement No. 03-35-12: Snow Clearing.
 - Policy Statement No. 03-40-04: Cold Weather – Equipment Mobilization.

February 8, 2023 – Medical Services Meeting, in Town of Smoky Lake Chambers (Lorne in-person)

- Discussion was held with District AHS Representatives on all types of Health Services such as mental health, addictions support, child services, domestic violence etc. that can be delivered out of the Smoky Lake and/or Vilna Health Centers or other owned/operated AHS Buildings in the Smoky Lake Region.
- Two cohort Registered Nurses are projected to come to/work out of the Smoky Lake Hospital in Q/4, 2023 which will help to keep all the 12 acute hospital beds open.
- .6 FTE Occupational Therapist is now working in the Smoky Lake Region focusing on youth work/therapy.
- RhPAP high school student Medical Skills event to be set up hopefully for 2023.
- Discussion/ working on Medical Training dual credited program for the Smoky Lake Region Schools.

February 8, 2023 – Doctor Retention & Recruitment - Medical Services Briefing + Meet & Greet, in Smoky Lake (All Council in-person)

- Met a potential new doctor for the Smoky Lake Region: Dr. Arian Esterhuizen and her family.

February 9, 2023 – Council Workshop Training, in Chambers (All Council in-person)

- Reviewed the administrative efficiencies that are being implemented for awareness of what to expect going forward.

February 13, 2023 – Whitefish Lake First Nation #128 Meeting, at their Band Office (All Council in-person)

- Discussed in respect to common concerns, interests, and potential partnership opportunities, including but not limited to a potential project for Range Road 130.

February 13, 2023 – Northeast Mayors, Reeves and Indigenous Leaders Caucus Strategy Discussion (Lorne virtually)

- Discussed with the lobbyist the final version of the strategy plan and appointed plan speakers.

February 14, 2023 – Council Departmental Meeting, in Chambers & Virtual (All Council in-person)

- Received reports from manager and departments on their activities.
- Approve to host a barbeque lunch event for the 2023 Farmers & Ranchers Appreciation Day, Friday, June 9, 2023 from 11:00 a.m. to 2:00 p.m., at the Smoky Lake Agricultural Complex.

February 14, 2023 – Dr. Ret. & Rec. Meeting (Lorne in-person)

- Met with doctors to discuss/finalize new doctor logistics etc.

February 15, 2023 – Council Regular Meeting, in Chambers (All Council in-person)

- Authorized Lorne & Linda to attend the Federation of Canadian Municipalities (FCM) Annual Conference & Trade Show, May 25-28, 2023 in Toronto Ontario.
- Adopted Policy Statement No. No. 02-36-01: Peace Officer Uniform and Equipment.

- Approve to purchase a gift for the Town of Smoky Lake in celebration of their 100th anniversary.
- Appointed external members to the Assessment Review Board.
- Gave final reading to Bylaw No. 1430-23: Planning & Development Public Hearing Procedures.
- Executed the FRIAA FireSmart Program Project Grant Agreement for \$40,000 towards the “Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities”.
- Approved \$6,000 towards the 3rd Annual Junior Firefighter Summer Day Camp 2023.
- Amended Policy Statement No. 13-01-03: Surface Lease of Municipally-Owned Properties.
- Approved to purchase memberships to Alberta Fire Chiefs Association (AFCA) for the County Fire Chief, Deputy Fire Chief and two Elected Officials for \$180 each and authorize Jered & Dominique to attend the 2023 AFCA Conference and Tradeshow, on May 28-31, 2023.
- Approved to expend up to \$109,255 from reserves for 2023 digital aerial photography for the County’s GIS mapping system; and acknowledged the funds required may be in a less if the 2022-2023 Alberta Community Partnership (ACP) Grant application is successful.
- Approved the Doctor Retention & Recruitment Budget with a County contribution of \$14,640.
- Agreed to execute the 2023 Lakeland Agricultural Research Association (LARA) agreement for enhanced ag extension programming at a cost of \$55,000.
- Approved the CAO’s Efficiencies Report, dated February 9, 2023 with 22 recommendations.
- Approved to compensate the CAO \$500/month for his work with the Hwy 28/63 RWSC, from funds received from the Commission as the managing partner.

February 15, 2023 – Bellis Board of Trade, in Bellis (Lorne in-person)

- Discussion on bringing water to the Hamlet of Bellis, potential health services for the Smoky Lake Region, potential Regional Fire Services, theft/crime prevention in Hamlet of Bellis/area, unsightly premises in Hamlet of Bellis, lobbying to open Smoky Lake Courthouse, lobbying for Highway 28 upgrades, Tourism/Oil & Gas/Ag/Forestry activities, new doctor coming to Smoky Lake Region, Veterinary vacancy, Bellis Curling Rink upgrades and the Drive Happiness Program in the Smoky Lake Region.

February 16, 2023 – Brownlee LLP’s Emerging Trends in Municipal Law, virtual from Council Chambers (Lorne, Linda, Jered and Dominique in-person)

- Topics presented included:
 - Constructive Takings. The Impact of Annapolis on Municipal Authority to Regulate Lands
 - Complex Developments – Alberta is Calling – Local Economic Development
 - Man the Ship – Cybersecurity Breaches in the Public Sector Making Waves
 - Even Miracles Take a Little Time – Sometimes Land Takes Longer
 - Case Law and Legislative Update

February 16, 2023 – RCMP KMOSS Meeting (Lorne in-person)

- Met with RCMP Members to discuss a new RTALK system replacing the KMOSS system for after hours RCMP Service for Detachments without 24-hour coverage. This new system has a trained dedicated team following operating procedures with better/consistent communication/service with future support services such as mental health etc.

February 17, 2023 – Northeast Alberta HUB, in St. Paul (Lorne in-person)

- Three new HUB Members were introduced (Frog Lake First Nation, Athabasca County and Aerium Analytics).
- HUB Executive Director went over the operations plan/ budget announcing that the Government of Alberta funded \$125, 000 to all 9 REDA’s across the province. NRED Grant was applied for by the HUB.
- Treasure went over the budget including a GIC update with all in good standing.
- Travel Alberta gave a presentation on Tourism Priorities with the Northeast being one of them being called the Northeast – Lakelands.

February 21, 2023 – Council Special Meeting, in Chambers (All Council in-person)

- Council agreed to accept the Smoky Lake Food Bank as an Additional Named Insured through RMA Insurance Agencies under the County’s Insurance Umbrella. This was a special meeting to accommodate timing of a grant application made by the food bank and the grant requirement for insurance.

February 21, 2023 – Agricultural Service Board, in Chambers (All Council in-person)

- Reviewed & recommended Policy Statement No. 62-10-08: Agricultural Service Board Business Plan, be amended by County Council.
- Received a verbal update from the Lakeland Agricultural Research Association (LARA).
- Agreed to host the Northern Regional Agricultural Service Board Conference on Nov. 3, 2023.

February 21, 2023 – Municipal Planning Commission, in Chambers & Virtual (All Council in person)

- Approved Development Permit No. 002-23: PLAN 0722038, BLOCK 1, LOT 1 (PT. SW-26-59-13-W4M) for a Kennel (Animal Breeding and/or Boarding Facility), subject to conditions.

February 22, 2023 – You Make the Difference Campaign, Smoky Lake Curling Rink (Lorne, Dominique & Jered in-person)

- The region of Smoky Lake has received a timely opportunity to partner with Ian Hill; a humanitarian, business leader and social innovator. The 2023 YMTD Rural Community Action Campaign Tour, powered by Ian Hill (The Changing Point), is a creative approach to engage, inspire, and equip the people that make a difference in our communities.
- A key element of the campaign is “100 cups of Coffee”, which aims to align community influencers around common vision and goals.

February 23, 2023 – Alberta Lakeland Destination Marketing Organization, (Lorne virtually)

- Tourism initiatives were discussed such as partnerships with Kalyna Country, Travel Alberta and municipalities.
- Budget was discussed with all in good standing.
- Brand identity and feature landing pages are being refined.
- Travel Alberta Tourism Development Zone Strategy for the Northeast is being worked on.

February 25, 2023 – Ukrainian Twinning Gala (Lorne, Linda & Dan in-person)

- Attended the gala representing the Ukrainian Twinning Committee and County.

February 27, 2023 – County Strategic Plan Open House, in Chambers & Virtual (All Council in-person)

- Presented the draft Strategic Plan for 2023-2025 and received public feedback.

February 28, 2023 – Government of Alberta Question Period and 2023 Budget Release at Parliament Building with MLA (Lorne in-person)

- Attended Question Period and the 2023 Budget Release with the MLA, representing the County and Region, building relationships, partnerships etc.

March 1, 2023 – GOA Municipal Affairs Town Hall (Lorne by phone)

- Attended the Municipal Portion of the Budget Release discussing MSI, LGFF, STIP, Library Funding etc.

March 1, 2023 – Alberta Council GOA Budget Release Session (Lorne, Dan, Dominique & Linda virtually)

- Attended this session to gain a better understanding of the 2023 Budget from a different perspective with Alberta Council stating there is nothing really different from the 2022 budget. However, one must look at all the budget details for precise details.

March 7, 2023 – RCMP Liaison Committee, in Chambers (Lorne & Linda in-person)

- Discussed Emergency Preparedness Day event during EP Week 2023: May 7 to 13 which is scheduled for Friday, May 5 11am to 2pm with a mental health, cyber security and property security theme.
- RCMP reported that the member complement is full, Emcon Highway Maintenance Contractor Signs are needed in our Region, Victim Services in Smoky Lake has dissolved and is now serviced out of Lac La Biche and they are looking for a local rep. and, a new administrator is starting who has court experience which is a great asset.
- Fish & Wildlife - Sheriff reported that there was no/is no major issues/calls recently, all their vehicles and uniforms will have new decals and wildlife mainly deer are damaging hay bales in the region.
- Smoky Lake Fire Department is looking to partner with Fish & Wildlife - Sheriff for UTV/ATV training and a basic 101 water safety/rescue course.
- Smoky Lake County CPO reported just minor issues dealing mainly with dogs and is gearing up the CPO truck and uniform.

March 7, 2023 – Event Engagement with Local Entrepreneur (Lorne in-person)

- Attended an event to build relationships, partnerships etc. for regional tourism, business development etc.

March 6, 7 & 10 2023 – Public Works Manager Interviews, in Chambers (Lorne in-person)

- Attended 5 interviews for the Public Works Manager Position.

March 8, 2023 – Economic Development Association EDA – Ask an Expert Session (Lorne virtually)

- Discussed the importance of economic development including a committee in rural.
- FOCUS (Fun/Fellowship, Organizational/Operational Clarity, Connectiveness/Communication, Understanding Roles/Opportunities, Satisfaction/Significance/Success).

March 9, 2023 – Hwy 28/63 Regional Water Services Commission, in Chambers & Virtual (Lorne & Dan in-person)

- Received the regular financial, manager, & engineer reports.
- Adopted the 2022 Financial Statements.

March 9, 2023 – Alberta HUB Meeting (Lorne virtually)

- Discussed Economic Development for the region including the Regional Community Development Committee RCDC function, Community Economic Development Officer CEO Position etc.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Division Five Councillor written report from various Committees, Boards and Commissions:

Councillor's Report

February 9th – March 6th, 2023

Jered Serben, Division five

Smoky Lake Fire Department

February 27th

- Discussion regarding budgets
- Discussion regarding training and the lack thereof (*Note: Fire Chief Cozicar announced that any and all training is available to all members on request)
- Discussion regarding attendance to calls and the lack thereof (volunteers on shift work, etc.)
- Discussion regarding member commitment
- Discussion regarding gym fees quote from VTAS (Victoria Trail Ag. Society)
- Discussion regarding a public information Newsletter being published and distributed monthly

Smoky Lake Ag. Society

March 6, 2023

- Upcoming Casino, April 7th
- STARS April 15th (sold out)
- Projector, need tech advice to update
- Ice plant maintenance issues
- General maintenance on the building, floors, bleachers, etc.
- Successful Charity hockey tournament

General Attendances

- February 8th, Doctor meet and greet
- February 9th, Council Workshop
- February 13th, Whitefish Band. Council to Council
- February 14th, Departmental meeting
- February 15th, Regular Council meeting

- February 16th, Brownlee Municipal Law seminar
- February 21st, Special Council meeting (Food Bank insurance)
- February 21st, ASB meeting
- February 21st, MPC meeting
- February 22th, Leadership meeting (100 Cups of coffee) FCSS
- February 27th, Strategic Plan open - house
- February 27th, Smoky Lake Fire Department meeting
- March 6th, Smoky Lake Ag. Society
- March 6th, Rural Crime Watch

Smoky Lake Agricultural Society – In-Kind Assistance

455-23: Serben That Smoky Lake County Council approve to provide in-kind assistance to the Smoky Lake Agricultural Society from the County's IT person, to provide one-time technical advice in respect to a new video projector for the Smoky Lake Agricultural Complex, in response to Councillor Serben's verbal request on March 16, 2023.

Carried.

Reeve's Report and Councillors Reports

456-23: Cere That Smoky Lake County's Reeve Report received for the period of February 7, 2023, to March 10, 2023, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

Métis Nation of Alberta's Climate Change Action Plan

457-23: Serben That Smoky Lake County approve action taken on February 14, 2023, by the Reeve, in providing a letter of support for the Métis Nation of Alberta's (MNA) Climate Change Action Plan, on February 14, 2023.

Carried.

Métis Crossing's Green & Inclusive Community Buildings (GICB) Program Application

458-23: Cere That Smoky Lake County approve action taken on February 14, 2023, by the Reeve, in providing a letter of support for Métis Crossing's application for funding under the Green & Inclusive Community Buildings (GICB) Program.

Carried.

Alberta Community Partnership (ACP) - Time Extension - Project No. 2122-IC-4: Smoky Lake Region Municipal Development Guidelines and Minimum Servicing Standards

459-23: Gawalko That Smoky Lake County Council Acknowledge receipt of the signing the letter received from the Executive Director of the Grant & Education Property Tax to agree with the authorized time extension amendment for Smoky Lake County's Project: Smoky Lake Region Municipal Development Guidelines and Minimum Servicing Standards, funded by the 2021/22 Alberta Community Partnership (ACP) grant in the amount of \$200,000.

Carried.

Highway 28 – Call to Action Response from Premier

460-23: Fenerty That Smoky Lake County acknowledge receipt of the letter from Honourable Devin Dreeshen, ECA, Minister of Transportation and Economic Corridors, dated January 12, 2023, responding to the County's letter dated December 14, 2022, regarding the poor condition of Highway 28.

Carried.

Glen van Dijken – Budget Address

461-23: Serben That Smoky Lake County Council approve action taken by the Reeve in attending the 2023 Provincial Budget Address, at Alberta Legislature Building in Edmonton, on Tuesday, February 28, 2023, as a guest invited by Glenn van Dijken, MLA for the Athabasca-Barrhead-Westlock constituency.

Carried.

Vilna/Bellis Citizens on Patrol – Request for donation

462-23: Gawalko That Smoky Lake County **defer** the release of annual funding to the Vilna/Bellis Citizens on Patrol, in the amount of \$3,000.00, in accordance with the September 26, 2018 Council Motion #940-18, further to the Vilna/Bellis Citizens on Patrol's letter dated February 24, 2023 requesting same.

Carried.

Farm Safety Centre – Request for Donation

463-23: Serben That Smoky Lake County contribute funding in the amount of \$847.00 to the Alberta Farm Safety Centre towards their 2023 "Safety Smarts" school-based farm safety program for safety initiatives to reduce farm injuries and fatalities involving children; in response to the letter received from Jordan Jensen, Executive Director, Farm Safety Centre, dated January 9, 2023.

Carried.

Tammy Spink, Peace Officer Program- Appointment of Tate Murphy as Peace Officer

464-23: Serben That Smoky Lake County acknowledge receipt of the letter from Tammy Spink, Manager, Peace Officer Program, Alberta Public Security Division, dated February 2, 2023, enclosed with Tate Thomas Murphy's official record of appointment as a Peace Officer along with his identification card.

Carried.

New building slated for Lakeland Catholic's Holy Family School

465-23: Serben That Smoky Lake County acknowledge receipt of the announcement published by Lakeland Catholic Schools, dated March 1, 2023, in respect to Lakeland Catholic's Holy Family School in the Village of Waskatenau, being included in the 2023 provincial budget for replacement.

Carried.

Deanna Thompsett – Stop Sign Awareness Campaign

466-23: Serben That Smoky Lake County support a stop sign awareness campaign and promote it locally to the community through collaboration with the Lakeland Catholic Schools, Aspen View Schools, Fish & Wildlife, and Smoky Lake RCMP, and at the Emergency Preparedness Event scheduled for May 5, 2023 at the Smoky Lake Agricultural Complex; in response to the email received from local resident: Deanna Thompsett, dated March 2, 2023, who is looking to make a stop sign awareness campaign in the community.

Carried.

Alberta HUB – Summit on the Aging Workforce

467-23: Fenerty That Smoky Lake County Council who can attend – attend virtually as a group, broadcasting from Council Chambers, the event hosted by the Edmonton Chamber of Commerce in partnership with CPHR Alberta, titled: Summit on the Aging Workforce, scheduled for Thursday, June 8, 2023.

Carried.

Alberta Municipalities President’s Summit and Spring Municipal Leader’s Caucus

468-23: Fenerty

That Smoky Lake County Council who can attend – attend the Alberta Municipalities Strength in Members – 2023 Alberta Municipalities President’s Summit and Spring Municipal Leader’s Caucus, scheduled for March 29-31, 2023 to be held in Edmonton.

Carried.

11. Information Release:

Monthly Release of Information

469-23: Gawalko

That the information released to Smoky Lake County Council in accordance with Policy Statement No. 01-28: Council - Request for Information, as follows, be filed for information:

| Information Release | |
|--------------------------------|---|
| Date Released | Number/Information Released |
| February 10, 2023 | R21-23: Certificate of Appreciation to D and E Family Grocery for 39 years of service |
| February 10, 2023 | R22-23: Aspen View Board Highlights – February 7, 2023 |
| February 13, 2023 | R23-23: LARA Events |
| February 15, 2023 | R24-23: RMA: Contact Newsletter: February 10, 2023 |
| February 16, 2023 | R25-23: UCC News Bulletin – February 16, 2023 |
| February 21, 2023 | R26-23: LARA: Upcoming Events and Nitrous Oxide Emission Reduction Info |
| February 21, 2023 | R27-23: RMA: Contact Newsletter: February 17, 2023 |
| February 21, 2023 | R28-23: Aspen View Public Schools News Release: February 21, 2023 |
| February 23, 2023 | R29-23: LARA AGM- March 14, 2023 at Spedden Hall |
| February 23, 2023 | R30-23: Evergreen meeting documents – January 2023 |
| February 28, 2023 | R31-23: RMA: Contact Newsletter: February 24, 2023 |
| March 1, 2023 | R32-23: NSWA Newsletter: February 2023 |
| Councillor released | R33-23: Alberta Municipal Affairs – Budget 2023 and Municipalities |
| March 1, 2023 | R34-23: Alberta Municipal Affairs – Budget 2023 and Alberta Libraries |
| Councillor released- March 1st | R35-23: Alberta Municipal Affairs – Local Government Fiscal Framework (LGFF) |
| March 7, 2023 | R36-23: RMA: Contact Newsletter: March 3, 2023 |

Carried.

12. Financial Reports:

Budget to Actual Report & Financial Statements

As annexed to the minutes:

↳ Financial Statement for the month of: N/A.

Financial Reports

470-23: Cere

That Smoky Lake County’s financial reports, including the Budget to Actual report as at March 3, 2023 and Cheque Register as of March 16, 2023, as follows, be filed for information:

County Council Meeting: March 16, 2023

| Batch # | Cheque Numbers | Total of Batch |
|----------|----------------|----------------|
| PMCHQ099 | 53001 to 53020 | \$26,337.86 |
| PMCHQ101 | 53021 to 53023 | \$25,209.83 |
| PMCHQ103 | 53024 to 53037 | \$184,841.04 |
| PMCHQ104 | 53038 to 53061 | \$168,688.01 |
| PMCHQ107 | 53062 to 53066 | \$172,628.74 |
| PMCHQ108 | 53067 to 53070 | \$41,881.86 |

Total Cheques from 53001 to 53070 \$619,587.34

| Batch # | EFT Numbers | Total of Batch |
|---------|-------------|----------------|
| 220208 | 614 to 630 | \$42,838.07 |
| 230215 | 631 to 642 | \$524,571.06 |
| 230222 | 643 to 650 | \$60,000.15 |
| 230227 | 651 to 658 | \$159,327.35 |

Total EFTs from 614 to 658 \$786,736.63

Direct Debit Register

| Batch # | Description | Total of Batch |
|----------|------------------------|----------------|
| PMPAY037 | My HAS | \$392.80 |
| PMPAY038 | My HAS | \$30.72 |
| PMPAY039 | My HAS | \$117.01 |
| PMTRX332 | ENTERPRISE FLEET MGMNT | \$178,938.72 |
| PMTRX333 | ENTERPRISE FLEET MGMNT | \$845.44 |

Total Direct Debits from 037 to 333 \$180,324.69

| | |
|---------------------------------------|-----------------------|
| Grand Total Bills and Accounts | \$1,586,648.66 |
| <i>(Note: From General Account)</i> | |

Carried.

13. Next Meeting(s):

Schedule Government Liaison Committee Meeting

471-23: Fenerty That the next Smoky Lake County **Government Liaison Committee Meeting**, be scheduled for **Tuesday, April 18, 2023 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Schedule County Council Regular Meetings

472-23: Fenerty That the next Smoky Lake **County Council Regular Meetings**, be confirmed for **Thursday, April 13, 202, at 9:00 a.m.**, and scheduled for **Thursday, April 27, 2023, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

14. Executive Session (In Camera):

Legal Issue: Intermunicipal Collaboration Framework (ICF) Dispute Resolution Process

473-23: Cere That Smoky Lake County Council go into Executive Session to discuss a Legal Issue in respect to the Intermunicipal Collaboration Framework (ICF) Dispute Resolution Process, under the authority of the FOIP Act Section 21: Intergovernmental Relations, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Fire Chief, and virtual presence of the Planning and Development Manager, Planning Technician, and Executive Services Clerk, time 3:15p.m.

Carried.

474-23: Cere That Smoky Lake County Council go out of Executive Session, time 4:19 p.m.

Carried.

ADJOURNMENT:

475-23: Cere That the Smoky Lake County Council Meeting of March 16, 2023, be adjourned, time 4:19 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER