

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **June 1, 2023**, at 9:03 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

			ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, June 1, 2023</u>	
1	Dan Gawalko	Present in Chambers	
2	Linda Fenerty	Present in Chambers	
3	Dominique Cere	Present in Chambers	
4	Lorne Halisky	Present in Chambers	
5	Jered Serben	Present in Chambers	
CAO	Vacant	N/A	
Interim CAO	Lydia Cielin	Present in Chambers	
Finance Manager	Brenda Adamson	Present in Chambers	
Executive Svcs/R.S.	Patti Priest	Present in Chambers	
Plan/Dev Manager	Jordan Ruegg	Absent	
Planning Technician	Kyle Schole	Virtually Present	

Observers in Attendance Upon Call to Order:

Communications Officer	Evonne Zukiwski	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS Technician	Carole Dowhaniuk	Virtually Present
Public Works Manager	Christopher Minailo	Present in Chambers
Peace Officer	Tate Murphy	Virtually Present
Public	1 Members	Virtually Present
Media	N/A	Absent

2. Agenda:

620-23: Serben That the Smoky Lake County Council Meeting Agenda for Thursday, June 1, 2023, be adopted, as amended:

Addition to the Agenda:

1. Custom Work Request from Douglas Shapka.
2. Pioneer Bible Camp Request for In-Kind Assistance.
3. Vilna Golf Course Request to Reduce Tax Assessment.
4. Executive Session: Personnel – Code of Conduct.

Carried Unanimously.

3. Minutes:

Minutes of April 13, 2023 – County Council Meeting
621-23: Gawalko That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, April 13, 2023, be adopted as presented. Carried.

Minutes of April 25, 2023 – County Council Budget Meeting
622-23: Fenerty That the minutes of the **Smoky Lake County Council Budget Meeting** held on Tuesday, April 25, 2023, be adopted as presented. Carried.

4. Delegation:

Associate Engineering Alberta Ltd. – Smoky Lake County Bridge Program

Present before County Council from 9:04 a.m. to 10:08 a.m. was Jen Plamondon, P.Eng., and Sarah Wadlow, E.I.T. Civil Engineer, both of Associated Engineering Alberta Ltd. to discuss Smoky Lake County's Bridge Program, in Executive Session, under the authority of the FOIP Act Section 16: Third Party Business Interests and Section 27: Privileged Information.

Executive Session:

Legal Issue: Bridge Program Contracts and Funding

623-23: Gawalko

That Smoky Lake County Council go into Executive Session to discuss a Legal Issue, in respect to bridge contracts and funding, under the authority of the FOIP Act Section 17: Third Party Business Interests and Section 27: Privileged Information, in the presence of all Council, Assistant Chief Administrative Officer, Finance Manager, Public Works Manager and Executive Services Clerk, time 9:05 a.m.

Carried.

624-23: Cere

That Smoky Lake County Council go out of Executive Session, time 10:08 a.m.

Carried.

2023-2027 Bridge Plan

625-23: Cere

That Smoky Lake County Council accept the information received from Associated Engineering Alberta Ltd.'s Jen Plamondon, P.Eng., and Sarah Wadlow, E.I.T. Civil Engineer, in respect to the Five-Year 2023-2027 Bridge Plan priority list and bridge projects pending funding from the Strategic Transportation Infrastructure Program (STIP); and approve to proceed as scheduled with repairs to BF76552, located near the lands legally described as NW11-61-13-W4, North of Township Road 584.

Carried.

5. Municipal Planning Commission:

Nil.

6. Public Hearing:

Nil.

7. Request for Decision:

Township Road 600 Embankment Assessment

626-23: Cere

That Smoky Lake County Council **deny authorization to proceed** with SolidEarth Geotechnical Inc.'s Proposal No. GQ23-060, dated May 11, 2023, for their services to conduct a geotechnical investigation and remedial plan for the failing embankment slope along Township Road 600, east of Range Road 180, at an estimated cost in the amount between \$39,000.00 and \$44,000.00, which would have been an unbudgeted expense.

Carried.

627-23: Serben

That Smoky Lake County Council approve to restrict travel on Township Road 600, east of Range Road 180 to light traffic only and continue to monitor the failing embankment slope as well as make any necessary minor repairs to be completed internally by Public Works to their capacity, in efforts to deter further degradation.

Carried.

Policy 03-35-13: Snow Clearing

628-23: Serben

That Smoky Lake County Policy Statement No. 03-35-13: Snow Clearing, be amended:

Title: Snow Clearing		Policy No.: 35-13
Section: 03	Code: P-R	Page No.: 1 of 5 E
Legislation Reference: Municipal Government Act		
Purpose: Provides protocol for snow clearing within Smoky Lake County.		
Policy Statement and Guidelines:		
<p>1. STATEMENT:</p> <p>1.1 Smoky Lake County recognizes its obligation to provide an acceptable level of snow clearing service within its available resources for winter maintenance on municipal roads. All reasonable efforts will be made to provide roadways that are in a safe, passable condition.</p> <p>1.2 The County may also provide snow clearing services for private residential driveways within the County, at a cost to the resident.</p> <p>2. OBJECTIVE:</p> <p>2.1 That County roads be in a condition where traffic can move freely within five (5) days following any winter weather event.</p> <p>3. PUBLIC ROAD GUIDELINES:</p> <p>3.1 Grader operators will start snow clearing operations at a different point in their grader beat for each event where practical, to ensure that the same citizens are not always last to be served.</p> <p>3.2 Grader operators will proceed to clear the roads in a systematic manner as directed by the Public Works Manager, Public Works Road Foreman or designate.</p> <p>3.3 Truck plow(s) and/or tractor(s) will be deployed to public roads, hamlets, subdivisions, and private residential driveways in that order of priority.</p> <p>3.4 Equipment operators will minimize snow berms across private driveways and around parked vehicles where practicable.</p> <p>3.5 Roads may initially be opened one way if required to meet the five (5) day objective of getting traffic moving freely after a severe winter weather event, which is any combination of snow and wind that obstructs traffic flow.</p> <p>3.6 Snow clearing equipment may be moved into areas of the County where conditions are more severe, once traffic is moving within a grader beat.</p> <p>4. COMMUNICATIONS GUIDELINES:</p> <p>4.1 The Chief Administrative Officer or designate, will communicate to the Council, the general Public and/or emergency service providers through the Communications Officer when necessary, during major winter weather events to report on emergent conditions and departmental priorities during the event.</p>		

Title: Snow Clearing		Policy No.: 35-13
Section: 03	Code: P-R	Page No.: 2 of 5 E
Policy Statement and Guidelines:		
<p>4.2 Inquiries from Councillors and residents should be directed through the Chief Administrative Officer to the Public Works Manager to aid the Public Works Manager or designate in identifying emergent issues requiring attention. The Public Works Manager will use this information to prioritize their snow clearing activities.</p> <p>4.3 The terms and conditions for snow clearing private residential driveways shall accompany each flag numbered for administrative purposes and are valid only for the specific location indicated on the hold harmless agreement. Flags are not transferable.</p> <p>5. PUBLIC / COMMUNITY FACILITIES GUIDELINES:</p> <p>5.1 Community halls, church yards, and cemeteries will be cleared by request and at no cost to the organization, subject to availability of equipment and operators.</p> <p>5.2 Snow clearing will be given a higher priority at no cost to the funeral provider relating to funeral and burial services providing with reasonable notification.</p> <p>6. PRIVATE RESIDENTIAL ACCESS ROADS/DRIVEWAY FLAGS TERMS AND CONDITIONS:</p> <p>6.1 For the purpose of this policy, private residential access roads are defined as the most direct route travelled between the nearest public road and the residential dwelling. The maximum road width, for purposes of definition in the policy, shall be generally 4.0 linear metres.</p> <p>6.2 The access road distance to be cleared with each Flag shall be a maximum of 200 linear meters. Private access roads exceeding 200 linear metres will require the purchase and placement of an additional flag(s) for each 200 linear metre increment desired by the landowner or tenant.</p> <p>6.3 Snow Flags are at all times to be considered as non-transferable and for the purpose of singular use for a single clearing event for private access roads or residential driveways 200 linear meters or less in total length.</p> <p>6.4 Snow clearing on flagged private access roads or residential driveways shall at all times be considered as secondary in priority to the efforts of the Public Works Department snow clearing operations on County roadways. Clearing on flagged access roads or residential driveways will be undertaken after all public snow clearing in the area have been completed. Landowners requiring more immediate clearing service are encouraged to hire a private contractor at their own cost.</p> <p>6.5 County landowners or tenants will be eligible for the purchase of County snow clearing flags for their private access road or residential driveway under the following conditions:</p> <p>6.5.1 The landowner or tenant, or anyone known to reside at the residence, does not have any outstanding accounts receivable over 30 days with Smoky Lake County.</p> <p>6.5.2 The Landowner or tenant agree to place their County issued snow clearing flag in a conspicuous location at the entrance of their driveway beside their municipal rural address sign and ensure it is visible to County snow clearing operators.</p>		

Title: Snow Clearing		Policy No.: 35-13
Section: 03	Code: P-R	Page No.: 3 of 5 E

Policy Statement and Guidelines:	
<p>6.5.3 The Landowner or Tenant shall firstly complete the site plan attached to and forming part of the Agreement to accurately identify all hazards and obstacles the operator and equipment are likely to encounter during the snow clearing activities. The County reserves the unfettered right to refuse to undertake any work on the private access road or driveway until the obstacles and/or hazard has been removed by the Landowner or Tenant. The County also reserves the unfettered right to undertake any snow clearing activities on the private access road or residential driveway for reasons of being too narrow or too close in proximity to existing buildings or gates.</p> <p>6.5.4 In the event that the landowner or tenant has pre-purchased a Flag(s) and the County later determines that the work cannot be undertaken by reasons of 6.5.3 above, then the County will refund the monies paid for the flag(s) to landowner or tenant.</p> <p>6.5.5 Regardless of the placement of flags, snow clearing on private access roads or residential driveways will only be undertaken after an accumulation of a minimum of six (6) inches of snow, including drifted snow as measured at the centreline along the clearing route.</p> <p>6.6 The Application Form and Hold Harmless Agreement for Private Snow Clearing, as per Schedule "A", are located at the County Public Works Shop Office as well as online on the County's website www.smokylakecounty.ab.ca. Any unused flags at the spring of the year can be utilized in the upcoming fall. There shall be no refunds for unused flags: unused flags can be utilized in the next season and do not expire.</p> <p>6.7 Landowners or tenants can purchase multiple non-transferable, one-time-use, snow clearing flags at any time for the sole purpose of the County undertaking snow clearing on a residential driveway at the following cost:</p> <p style="padding-left: 40px;">\$100.00 per flag, or \$75.00 per flag for property owners who are seniors (65 years of age or older) or persons with disability. Proof of age or disability may be required through providing a birth certificate, valid driver's license or other government issued identification, or valid parking placard for people with disabilities.</p>	

Section 03

Policy 35-13

Schedule "A"
APPLICATION FORM AND HOLD HARMLESS AGREEMENT FOR PRIVATE SNOW CLEARING

THIS AGREEMENT made this _____ day of _____, 20__.



BETWEEN:

SMOKY LAKE COUNTY
(hereinafter called "the County")

OF THE FIRST PART

(hereinafter called "the Landowner")

OF THE SECOND PART

Landowners' Name (Print) _____

Landowners' Legal Land Description: _____ - _____ - _____ - _____ W4
Quarter Section Township Range

Municipal Address: _____ Sub-division Name (if Applicable): _____

Flag Number(s) Issued: _____ Cost per Flag: \$ _____

Total Amount Paid: \$ _____

WHEREAS the Landowner or tenant has requested that the County be allowed to enter the property legally described above, to clear snow on the private residential driveway in accordance with the terms and conditions of **Policy Statement No. 03-35: Snow Clearing**.

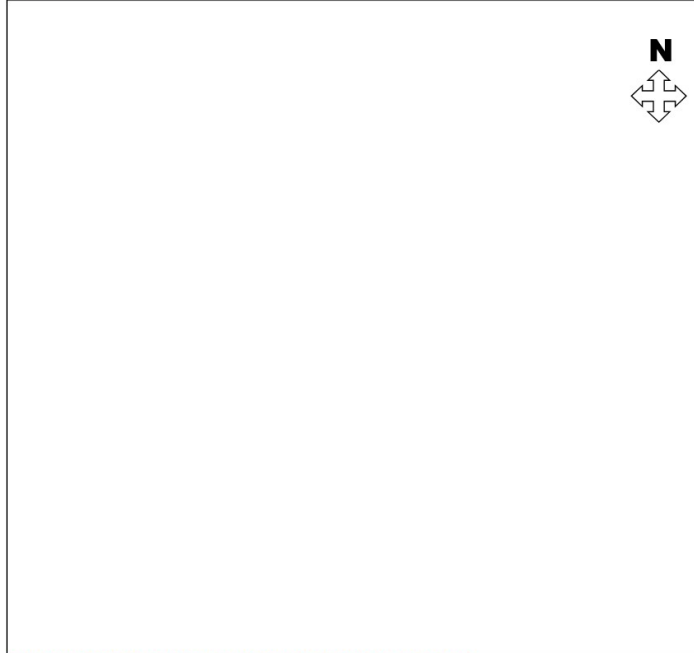
NOW THEREFORE, the Landowner or tenant hereby agrees that the purchased snow clearing flag will entitle them to have snow cleared along the most direct route commonly used to access the residence, including the turn-around in the yard where safe to do so, as depicted on the **site plan** conditional upon accumulation of a minimum of **6 inches** of snow.

1. The Landowner or tenant agrees that the maximum length of the driveway to be serviced through the purchase of a flag is 200 lineal meters. Additional flags will have to be purchased for lengths of exceeding 200m.
2. The Landowner or tenant agrees that the flag(s) purchased are to be posted at the entrance of his/her driveway beside the municipal rural address sign, well before County snow clearing equipment is expected and agrees that the County is not responsible for flags that are blown away or stolen.
3. The Landowner or tenant, hereby covenants and agrees that they will at all times indemnify and save harmless the County, its servants, agents, employees, executors, administrators, and assigns, from and against any claim for loss, damage or injury, however caused to the property aforementioned by reason of the performance of the said work of snow clearing, whether such loss or damage is the result of the negligence of any servant, agent, or employee of the said municipality, or otherwise.

Section 03

Policy 35-13

Site Plan:



AT A MINIMUM INCLUDE THE FOLLOWING INFORMATION IN YOUR SITE PLAN:

- ✓ Location of driveway.
- ✓ Location of existing buildings.
- ✓ Location of existing access (es).
- ✓ Location of any abandoned or active water wells.
- ✓ Location of shelterbelts, dugouts and water bodies.
- ✓ All developed/undeveloped road allowances and right-of-way and/or easements.
- ✓ Location of Private Sewage Disposal System (existing and/or proposed)
- ✓ Location of power generation facilities (if applicable).

IN WITNESS WHEREOF has hereunto set their hand and the day and year first above written.

SIGNED	}	SMOKY LAKE COUNTY
	}	
	}	
_____		_____
Landowner or Tenant (Print Name & Title)		Per (Print Name & Title):

(Page 2 of 2 of Schedule "A")

Carried.

Backsloping Program Application

629-23: Serben

That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-60-19-W4, as per the application received from Rod Ollikka, dated May 4, 2023, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No. 03-21-06.

Carried.

Chris Minailo, Public Works Manager, left Council Chambers, time 10:30 a.m.

Bylaw No. 1422-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB)

630-23: Cere

That Smoky Lake County Council **UNANIMOUSLY DENY SECOND READING** of Bylaw No. 1422-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB).

Carried Unanimously.

Bylaw No. 1447-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB)

631-23: Fenerty

That Smoky Lake County **Bylaw No. 1447-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB)**, for the purpose of establishing an intermunicipal subdivision and development appeal board for Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and Village of Vilna, be given **FIRST READING.**, and bring forward to a future meeting of Council for consideration of second reading, after discussions are held with regional stakeholders.

Carried.

Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14

632-23: Cere

That Smoky Lake County **Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14**, for the purpose of amendment for Hamlet Chickens, be given **FIRST READING**; and advertise a Public Hearing in conjunction with a Council Meeting on an appropriate date.

Carried.

Bylaw No. 1438-23: Animal Control Bylaw

633-23: Fenerty

That Smoky Lake County **Bylaw No. 1438-23: Animal Control Bylaw**, for the purpose of providing for the keeping and care of animals in Smoky Lake County, be given **FIRST READING** as amended to replace the words “Royal Canadian Mounted Police” with “Police of jurisdiction”.

Carried.

Bylaw No. 1436-23: Major Alternative Energy Bylaw, Amending Land Use Bylaw No. 1272-14 & Municipal Development Plan Bylaw No. 1249-12

634-23: Serben

That Smoky Lake County **Bylaw No. 1436-23: Major Alternative Energy Bylaw**, for the purpose of amending the Land Use Bylaw No. 1272-14 and the Municipal Development Plan Bylaw No. 1249-12, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1444-23: Municipal Reserve (MR) - Plan 2562BS, Block RLY, Lot 59 (Warspite)

635-23: Cere

That Smoky Lake County **Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite)**, be given **FIRST READING**.

Carried.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite)**, be given **SECOND READING**.

Carried.

Moved By Councillor Gawalko that Smoky Lake County Council give **unanimous consent for permission for Third Reading to Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite)**.

Carried Unanimously.

Moved by Councillor Cere that Smoky Lake County **Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite)**, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Proclaim Canadian Rivers Day

636-23: Cere

That Smoky Lake County Proclaim June 11, 2023, as Canadian Rivers Day in Smoky Lake County as follows:

WHEREAS, On June 21, 2002, Minister of Canadian Heritage: Sheila Copps, signed a Ministerial Proclamation to declare that the second Sunday of June would be celebrated annually as Canadian Rivers Day;

WHEREAS, The Canadian Heritage Rivers System (CHRS) helps recognize, conserve, and share in the storytelling of outstanding rivers that are an enduring part of our national heritage and identity;

WHEREAS, from coast to coast to coast, Canadian Heritage Rivers offer visitors a chance to experience great waterways, learn about their rich history, and share in their stewardship;

WHEREAS, the Smoky Lake County is leading a collaborative initiative among dozens of municipalities, Indigenous communities, clubs, and other groups seeking to designate 718-kilometers of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS);

WHEREAS, the Smoky Lake County is leading a collaborative initiative among dozens of municipalities, Indigenous communities, clubs, and other groups seeking to designate 718-kilometers of the North Saskatchewan River across Alberta as a Heritage River under the Canadian Heritage Rivers System (CHRS);

WHEREAS, the Alberta and Canadian Governments accepted the Nomination of the North Saskatchewan River in Alberta under the CHRS in August 2022;

WHEREAS, Fresh water is essential to life on earth, Canada being blessed with more than one-fifth of the world's supply;

WHEREAS, Rivers are a vital element of Canada's natural environment and Canadians' cultural heritage, as well as being the lifelines to healthy oceans, forests, and communities;

WHEREAS, Rivers are living threads of history that connect our communities and bind our country, representing an enduring spirit of adventure, discovery, and connectivity;

NOW THEREFORE, I, Lorne Halisky, Reeve of the Smoky Lake County, do hereby proclaim the June 11, 2023 to be Canadian Rivers Day in the Smoky Lake County;

and, administration bring forward a policy in respect to recurring annual proclamations, for Council's consideration at a future meeting.

Carried.

Amanda Kihn, Acting Agricultural Fieldman and Tori Stang, Interim Assistant Agricultural Fieldman, entered Council Chambers, time 10:55 a.m.

Alberta Municipalities (AM) 2023 Conference

637-23: Fenerty

That Smoky Lake County Council who can attend – to attend the Alberta Municipalities (AM) conference schedule for September 27-29, 2023, to be held in Edmonton; subject to review of the agenda once it is available and consideration of the agenda topics relevancy.

Carried.

Federation of Canadian Municipalities (FCM) 2024 Conference

638-23: Gawalko

That Smoky Lake County consider attending the Federation of Canadian Municipalities (FCM) in Calgary, to be held on June 6 to 9, 2024, in the fourth quarter of 2023 in conjunction with the 2024 Budget Process.

Carried.

Agriculture Poster Contest

639-23: Cere

That Smoky Lake County acknowledge receipt of the Year-2023 submissions to the Smoky Lake County Agricultural Services Poster Contest and approve to award prizes as per Policy Statement No. 62-06-06, to the following students from local schools:

Vilna School, Grades 1 & 2 (4 submissions received),
1st place to: Adaline Quintal,
2nd place to: Jayda Buffalo Cardinal,

Vilna School, Grades 3 & 4 (8 submissions received),
1st place to: Clara Shevolup,
2nd place to: Carmelle Cardinal,

H.A. Kostash School Grades 3 & 4 (35 submissions received),
1st place to: Kiana Toy,
2nd place to: Kyler Gray,

Smoky Lake Colony School Grades 1 & 2 (2 submissions received),
1st place to: Weston Joseph Stahl,
2nd place to: Trina Isabelle Stahl,

Smoky Lake Colony School Grades 3 & 4 (2 submissions received),
1st place to: Emily Joy Stahl,
2nd place to: Jenessa Claire Stahl,

Smoky Lake Colony School Grades 5 & 6 (3 submissions received),
1st place to: William Jacob Stahl,
tied 2nd place to: Cameron Davis Stahl,
tied 2nd place to: Braydon Stahl, and

GRAND PRIZE WINNER to: Kiana Toy.

Carried.

17th Annual Federation Charity Golf Classic

640-23: Halisky

That Smoky Lake County Council approve for one team of four people, consisting of Elected Officials, Staff, Administration, and/or MLA Glenn van Dijken, who can attend, to attend, the 17th Annual Federation Charity Golf Classic, scheduled for August 18, 2023, at Goose Hummock Golf Resort, Gibbons, Alberta.

Carried.

Natural Gas Department's Unit 202 Service Body Refurbishing

641-23: Gawalko

That Smoky Lake County Council **defer** the unbudgeted expense due to price increases in materials to refurbish the Natural Gas Department's Unit 202 service body, from the original amount of \$13,500.00 to the increased estimate in the amount of \$16,890.57 (not including GST), as per the Estimate No. 3791, dated May 12, 2023, from Western Truck Body Mfg ULC, with funds allocated from the General Operating Reserves; to allow time to obtain additional quotes prior to the expiration date of the above mentioned Estimate No. 3791.

Carried.

Bylaw No. 1448-23: Natural Gas

642-23: Cere

That Smoky Lake County **Bylaw No. 1448-23: Natural Gas**, to provide for the setting and collection of Natural Gas rates, fees, and charges, to increase to the Operations and Maintenance (O&M) charge from the amount of \$1.90/gigajoule to the amount of \$1.94/gigajoule, as well as increase the monthly residential service charge from the amount of \$25.00 to the amount of \$26.00, be given **FIRST READING**.

Carried.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1448-23: Natural Gas**, to provide for the setting and collection of Natural Gas rates, fees, and charges, to increase to the Operations and Maintenance (O&M) charge from the amount of \$1.90/gigajoule to the amount of \$1.94/gigajoule, as well as increase the monthly residential service charge from the amount of \$25.00 to the amount of \$26.00, be given **SECOND READING**.

Carried.

Moved By Councillor Halisky that Smoky Lake County Council give **unanimous consent for permission for Third Reading** to **Bylaw No. 1448-23: Natural Gas**, to provide for the setting and collection of Natural Gas rates, fees, and charges to increase to the Operations and Maintenance (O&M) charge from the amount of \$1.90/gigajoule to the amount of \$1.94/gigajoule, as well as increase the monthly residential service charge from the amount of \$25.00 to the amount of \$26.00.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1448-23: Natural Gas**, to provide for the setting and collection of Natural Gas rates, fees, and charges, to increase to the Operations and Maintenance (O&M) charge from the amount of \$1.90/gigajoule to the amount of \$1.94/gigajoule, as well as increase the monthly residential service charge from the amount of \$25.00 to the amount of \$26.00, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

11:39 to 11:39 a.m.

Public Question and Answer Period:

None.

Proclaim June 5 to 11, 2023 as Seniors Week in Smoky Lake County

643-23: Serben

That Smoky Lake County proclaim June 5 to June 11, 2023, as Senior's Week in Smoky Lake County, in honour of the past, present and future contributions of seniors in this community and throughout Alberta; and coordinate with the Vilna and Smoky Lake Foundation Lodge managers for the delivery of cake courtesy of the County.

Carried.

Moose Hide Campaign - Stand Against Gender-Based and Domestic Violence

644-23: Fenerty

That Smoky Lake County acknowledge the month of May is sexual violence awareness month and promote social media awareness of the Moose Hide Campaign, intended to honour, respect, and protect women and children and speak out against gender-based and domestic violence; and acknowledge a limited number of Moose Hide Pins are available for pickup at the County's Main Office.

Carried.

Smoky Lake Public Library Membership Challenge

645-23: Halisky

That Smoky Lake County accept the Town of Smoky Lake’s Challenge to “visit the Smoky Lake Public Library and get an annual library membership” as per the Town’s April 25, 2023, Motion # 191-2023; and respond with a group photo of Council and their library membership cards posted to social media to encourage community members to purchase a library membership, tagging Northern Lights Library System for awareness; **and**, challenge the Town of Smoky Lake to provide additional funds to the Smoky Lake Public Library as the County provided funds in the amount of \$3,250.00 from the Family & Community Support Services (FCSS) grant.

Carried.

Smoky Lake County Rural Crime Watch Association

646-23: Cere

That Smoky Lake County Council approve to promote the Smoky Lake County Rural Crime Watch Association on social media, to encourage people to join their membership, as a local resource on crime prevention.

Carried.

Smoky Lake County Rural Crime Watch Association -

647-23: Fenerty



That Smoky Lake County Councillor Cere be and Gawalko as the alternate be approved to attend the Smoky Lake County Rural Crime Watch Association’s meetings in Year-2023, held quarterly as an advisor to the Board of the Smoky Lake County Rural Crime Watch Association, for the purpose of providing County Elected Official representation equal to the Village of Vilna and Town of Smoky Lake.

Carried.

Policy Statement No. 02-10-02: Peace Officer - Operational Records Management System

648-23: Fenerty

That Smoky Lake County Policy Statement No. 02-10-02: Peace Officer - Operational Records Management System, be amended:

		SMOKY LAKE COUNTY			
Title: Peace Officer: Operational Records Management System			Policy No.: 10-02		
Section: 02		Code: P-A		Page No.: 1 of 8 E	
Legislation Reference:			Peace Officer (Ministerial) Regulations Act		
Purpose:			To define and provide guidelines for an internal Operational Records Management System for Peace Officers.		
Policy Statement and Guidelines:					
1. STATEMENT:					
1.1 The Peace Officer will fulfil their obligations to establish and maintain records that meet the specifications required by the Alberta Justice and Solicitor General Peace Officer Program.					
2. OBJECTIVE:					
2.1 The Operational Records Management System process relates to all Occurrence and Incident report creation, transmission, maintenance, retention and disposal based on both paper and electronic copies.					
3. GUIDELINES:					
The Operational Record System is integral in meeting the business, accountability, and audit requirement, as follows:					
3.1 <u>Occurrence Reports:</u>					
3.1.1 Initial occurrence reports shall be completed by the Peace Officer.					
3.1.2 All occurrence reports must be signed off by the Chief Administrative Officer or by the direct Supervisor upon completion.					
3.1.3 The investigation and disposition process are initially generated in a paper format as an Occurrence Report by the use of Schedule "A": Peace Officer Occurrence Report and once the file is concluded it is entered into a computer database.					
3.1.4 If any investigation required further action, a follow-up Report is initialized by the use Schedule "B": Occurrence Follow-Up Report .					
3.1.5 If an investigation is commenced by another agency or by a Smoky Lake County staff member, that documentation will become an attachment to the Peace Officer's occurrence report.					
3.1.6 Each Investigation is tracked numerically, with a new file assigned by current year and sequential number (e.g., 23-001, 23-002); and a paper copy file is generated. The paper copy will be stored in numerical order by file kept in the Peace Officer's office where occurrence reports, statements, findings, and other investigative material are stored, in a locked filing cabinet.					

Title: Peace Officer: Operational Records Management System		Policy No.: 10-02
Section: 02	Code: P-A	Page No.: 2 of 8 E

Policy Statement and Guidelines:	
<p>3.1.7 Any serious or sensitive incidents involving a Peace Officer that occur outside of the normal complaint process are recorded in an investigation file compiled by the Peace Officer, signed by the Chief Administrative Officer or direct Supervisor, and forwarded to the Peace Officer Program.</p> <p>3.1.7.1 This file will contain all the pertinent information including any referrals or information provided by other agencies that were provided.</p> <p>3.1.7.2 The concluded investigation file reviewed will be in compliance with Policy and Occupational Health and Safety Standards.</p> <p>3.1.8 An Occurrence Log dealing with daily operations, including calls and complaints to track activities and investigations by sequentially assigned file are recorded in accordance with, Schedule "C": Occurrence Log.</p> <p>3.1.9 Any exhibits collected in regards to an investigation are documented on the file, Schedule "D": Possession of Property Report and then stored in the location identified within the report.</p> <p>3.1.10 Review of the files will be deemed compliant and completed when the Chief Administrative Officer or direct Supervisor reviews 100% of the Operational files created by the Peace Officer monthly.</p> <p>3.2 Exhibit Records: Records of evidence seized and how it is recorded, stored and disposed of will be handled in accordance with Policy Statement No. 02-29: Peace Officer Exhibit Handling</p> <p>3.3 Violation Tickets: The issuance and disposition of Bylaw Municipal Tags and Provincial Violation Tickets are tracked by the use of, Schedule "E": Violation Ticket Log.</p> <p>3.4 Memorandum of Understanding</p> <p>3.4.1 Any Memorandum of Understanding between Smoky Lake County and the local Police agency or any other government agency will be kept in a file titled "Memorandum of Agreement" for tracking purposes.</p> <p>3.4.2 Expired Memorandum of Understanding are retained in a three-ring binder entitled "Expired: Memorandum of Agreement".</p>	

Title: Peace Officer: Operational Records Management System		Policy No.: 10-02
Section: 02	Code: P-A	Page No.: 3 of 8 E

Policy Statement and Guidelines:	
<p>3.5 Peace Officer Bulletins:</p> <p>3.5.1 The Peace Officer Bulletin(s) are emailed to the direct supervisor who has been registered with the Peace Officer Program.</p> <p>3.5.2 The direct Supervisor will forward a copy of the Peace Officer Bulletin to the Peace Officer.</p> <p>3.5.3 The Peace Officer Bulletins are stored as an electronic record in the computer database under the file "Peace Officer Program" – Bulletins are tracked numerically per year.</p> <p>3.6 Other Documents:</p> <p>3.6.1 Peace Officer Notebooks document day to day activities such as patrol times and locations and any other incidents. The completed notebooks are retained at the Smoky Lake County Office, in accordance with Policy Statement No. 02-28: Peace Officer Notebook Policy.</p> <p>3.6.2 No shift schedules are generated, due to the employment of one Peace Officer.</p> <p>3.7 Retention of Records:</p> <p>3.7.1 All public complaints records, the investigation of the complaints and the disposition of complaints shall be kept for at least five (5) years after the complaint was settled.</p> <p>3.7.2 All operational records including Notebooks, Incident Reports, Exhibit Evidence Logs, Violation Tickets, Municipal Tags, Violation Ticket Transfer Logs, Written Warnings, Legal Documents (Summons, Subpoenas, Warrants), Occurrence Reports, Memorandum of Agreements, and any other records shall be kept for a minimum of three (3) years, or until the file is concluded within the judicial system, whichever is longer.</p>	

Meeting Recessed Meeting recessed for Lunch, time 12:08 p.m.

Meeting Reconvened The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:40 p.m. in the physical presence of all Council members (with Councillor Serben present virtually), the Interim Chief Administrative Officer, Executive Services Clerk, Finance Manager, and the virtual presence of the Planning & Development Manager, Planning Technician, GIS Operator, Communications Officer, Natural Gas Manager and 2 Members of the Public.

Additions to the Agenda:

Pioneer Bible Camp – Request for Gravel

650-23: Serben That Smoky Lake County Council approve to provide up to a maximum amount of 70 tonne of gravel at no cost, **not including delivery**, for the Pioneer Bible Camp’s access road, located on the lands legally described as NE-19-61-17-W4, at the municipal address: 61342 RGE RD 175, in response to the letter request received from Stuart Barth, Board Chairman, Pioneer Bible Camp, dated May 23, 2023.

Carried.

Pioneer Bible Camp – Request for Mowing In-Kind Assistance

651-23: Gawalko That Smoky Lake County Council approve to provide in-kind assistance from the Agricultural Services Department of manpower and equipment, for up to one hour of roadside mowing along the Pioneer Bible Camp’s access road, located on the lands legally described as NE-19-61-17-W4, at the municipal address: 61342 RGE RD 175, in response to the request received from Stuart Barth, Board Chairman, Pioneer Bible Camp, dated May 23, 2023.

Carried.

Custom Work Request by Douglas Shapka

652-23: Serben That Smoky Lake County Council approve to provide Mr. Douglas Shapka, with Custom Work to lift a truck-box from his manure truck using the crane operated by a competent County Employee in quality and care of the crane at the Public Works Shop in Smoky Lake, and to be charged as per the Alberta Road builder’s rate, subject to receiving an executed “Hold Harmless Agreement” as per Policy Statement No. 03-26-01: Custom Work.

Carried.

8. Chief Administrative Officer’s Report:

Nil.

9. Council Committee Reports:

Division One Councillor’s Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor’s report from various Committees, Boards and Commissions:

Dan Gawalko

Councillor Division one Report

-April 18 attended ASB townhall meeting virtually a good discussion on there being no controls or policy for landowners signing up for solar or wind projects municipalities need to redo there land use bylaws at least reinforcing green zones , we need to reduce carbon but we also need to feed the world, talked about Alberta transportation and weed control, using ASB for program promotion, and 166,000 for ASB grant funding for 2023,

-April 24, attended the LARA board of directors meeting , Wanda Austin the chair gave her report stating that the cropping manager gave her resignation and will be leaving so the organization will be looking for research tech with data processing, Farmrite working with RDAR on contracts, in cropping Amanda attended 2 RVT meetings the second was for malt barley found 2 summer students, in forage Megan organized a Gentech event discussed DNA & genetics 6 producers will be doing DNA testing, discussed funding options with RDAR. Kellie gave the AESA report assisting producers with grant funding doing EFP and scheduled a classroom ag for grade 4, LFA report increased the fee for heifers to .80 cents per day, next meeting June 5 @ 10am in Ashmont.

-May 11 attended the Vilna/Bellis Citizens On Patrol held in Vilna, Tate Murphy Smoky Lake bylaw officer gave a brief report on what he is up to unsightly premises and stray dog issues, Leroy talked about the ACOPA website what it offered and how to log in and use it, through the 14,000 dollar grant rural crimewatch and COPs received they will be hiring Hawkey Studio's puppeteers for all schools in the county for 2 years starting this fall, ticket sales are going well for the meat raffle, group discussed doing security for the Randy Russ memorial barrel racing event on August 6 & 7 and for the Smoky Lake rodeo at the kinsmen beer gardens they will also be selling tickets at the street fair in Smoky Lake and on August 19 will be cooking hotdogs at the show and shine in Vilna they also helped prepare hamburgers and hotdogs for Smoky Lake emergency preparedness day a very busy group of volunteers. Next meeting is July 27, 7:00 pm at the Bellis curling rink.

-May 25 attended Evergreen Regional Waste Management meeting discussed new cell construction using OST (oversized truck tires) and TDA (tire derived aggregate) at 20 dollars per metric ton delivered for a total cost of 30,000 for one cell compared to 410,000 using rock and can stockpile on site till needed, Ashley gave the treasurers report, Paul gave the site report Boscombe 4H club cleaned up fugitive waste on highway cleanup day in the future clubs will be paid 300.00 pr hour, a new seasonal employee has been hired and the loader is in for some welding at Mallaig administration will be doing some name changes to the grid, Meagan Blackburn and Grant Barker from Omni McCann Geoscience gave a presentation on the Evergreen site including water and leachate monitoring and new cell design, next meeting is Thursday June 15 @ 10:00 am in St.Paul.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Councillor's Report

April – May 19, 2023

From Councillor Linda Fenerty, Division 2

April 17, 2023 – North East Muni-Corr Ltd. – St. Paul County Council Chambers – 10:00 a.m.

- Approval was received for the 2 Billion Trees Program (2BT) which provides financial support to organizations to plant trees over 10 years. Trees can be planted on public and private lands, remote, rural & urban areas. It can be used in the creation of new forest cover on lands that do not currently have trees or have de-forested due to wildland fire. It is a 50% matching with matching portion either financial or in-kind. Financial & manager's report given and accepted. Bank access – still waiting bank approval. Dwayne will be administrator and Marianne will have access to statements. RRTS reported that snowmobilers had a good season. Their AGM is April 22. Delegation – Ken Warholik (Kortech) discussed using MG30 as a dust control. They are going to try a section S/R 881-Hwy 29 as a trial area. He recommended MG30 and a spray of good gravel. (I left early to attend another meeting in Village of Vilna office).

April 19, 2023 – Community Futures – St. Paul – 5:00 p.m.

- A moment of silence was held in respect for Frank Barry's passing. He was a long-time member of several organizations besides Community Futures, and he will be missed. The current loan portfolio and delinquency report were presented by Jody with points of concern being discussed. Loan #2215 – short term loan to Muni-Corr was voted upon with Dale, Evelynne & Linda abstaining due to being Muni-Corr Board members. Lakeland DMO has been approved for a grant of \$265,000.00 for five projects from PrairiesCan. A loan request was made for purchasing a building in the Waskatenau area, but was rejected due to it being a risk to proceed. Financial report and Manager's Report were presented and approved. Lemonade Day is June 17. All Board members were asked to set that date aside to help judge. June 9 is St. Paul Chamber of Commerce Golf Tournament – all Board members invited. CF Symposium is September 20-22/23 in St. Paul with the theme being "Rural Economic Development". Meeting dates have been changed to Wednesday for the next 3 months – May 17 and June 15 are next meeting dates. Adjournment: 6:45 pm.

May 1 – 3, 2023 – Community Planning Association of Alberta

- Sessions I attended were: (1) "The Grey Zone: New Ways Forward in the Convergence of Planning & Economic Development" This session by Chris Fields challenged municipalities to rethink the way they think about the way things are done. "If we want to build ourselves, we have to get out of the way of ourselves" and (2) The Town of Calmar's Community Vitalization Plan & Tour – This was an exciting session as they delved into their strategy framework and how they are making use of underutilized spaces along main street. They are supporting walkability (ie new sidewalks, open spaces) and encouraging new investment. A very good session which included a tour of the community.

May 19, 2023 – MCC / Smoky Lake Tourism Corp – Metis Crossing – 2:00 p.m.

Other Meetings

- April 4, 2023 – RCMP Liaison Committee – Council Chambers – 1:00 p.m.
- April 5, 2023 – School Tour and Lunch Discussion with Aspen View Trustees – 10:30 a.m.
- April 6, 2023 – Committee of the Whole Meeting – Council Chambers – 1:00 p.m.
- April 13, 2023 – County Council Meeting – Council Chambers – 9:00 a.m.
- April 17, 2023 – Mtg. with Carmen Bergeron & Clayton Didier (Econo Musee' follow-up)
- April 18, 2023 – Government Liaison Committee Mtg – Council Chambers – 9:00 a.m.
- April 24, 2023 – MCC Annual meeting – 5:00 p.m.
- April 25, 2023 – County Budget Mtg. – Council Chambers – 2:00 p.m.
- April 27, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.
- May 1-3, 2023 – Community Planning Association of Alberta – Nisku
- May 5, 2023 – Annual Safety Meeting – National Hall, Smoky Lake
- May 9, 2023 – Council Budget Meeting – Council Chambers – 9:00 a.m.
- May 9, 2023 – Government Liaison Committee Meeting – Council Chambers – following budget mtg.
- May 11, 2023 – Council Meeting – Council Chambers
- May 12, 2023 – Emergency Preparedness Day – Smoky Lake Complex
- May 17, 2023 – Planning & Development Law Webinar – Council Chambers – 9:00 a.m.
- May 23, 2023 – mtg.w/Econo Musee, Lakeland DMO, Carmen Bergeron – Vilna – 2:30 p.m.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere – Division Three Councillor written report from various Committees, Boards and Commissions:

April 19 – May 23, 2023

Councillor Report

April 21: Smoky Lake Foundation Mtg.: Monthly reports provided by managers, maintenance, recreation as well as CAO and Financial were reviewed. Business arising included an RFD for the accreditation body (which is now CARF). Reviewed rental rates as well as the price guide.

April 25: Budget Mtg.: Reviewed and approved budgets.

April 27: Regular Council Mtg.: Delegation present from Accurate Assessors. County will look into what other municipalities are doing to help ease the burden on Community Halls.

May 1-3: Community Planning Association of Alberta: The theme of this conference was "Preparing for the Unknown: The Intersection of Planning and Politics." Some very informative sessions covering topics such as working remotely, the development approval process, as well as electoral boundaries – when to consider changing them and the time line that it takes to do so, and Part 17 of the MGA.

May 5: Annual Safety Mtg.: Annual safety meeting was well attended by employees and council; all who attended introduces themselves, morning guest speaker spoke on active shooters, managers provided updates relating to their field, and the afternoon guest speaker spoke about positive thinking.

May 9: Budget Mtg.: Discussed the budget and some of the factors (such as the downloading of policing costs) which affect it.

May 9: Government Liaison Mtg.: Planning strategies to put in place to ensure that they coordinate with the County's Strategic Plan.

May 11: Regular Council Mtg.: Reviewed numerous RFDs, deferred speed limit request along Victoria Trail to next meeting, as well as approved minutes from previous meetings.

May 17: Planning and Development Law Webinar: Reviewed topics such as Downzoning, Land and Property Rights Tribunals versus Subdivision and Development Appeal Boards (LPRT vs SDAB), Community Revitalization Levies as well as Subdivision Bonds, Utility Infrastructure, Ownership and Maintenance, and Land Use By-Laws and Statutory Plans.

May 19: Smoky Lake Foundation Mtg.: Reviewed and approved minutes from previous meeting as well as reports from managers, maintenance, recreation as well as financial and CAO. Requested that monthly calendars as well as resident meeting notices be sent in advance to Board members. Inquired as well about lack of staff meetings during the summer months at Bar V Nook.

Respectfully submitted,

Dominique Cere

Division 3

Reeve – Division Four Councillor’s Report on various Committees, Boards & Commissions
Lorne Halisky – Reeve and Division Four Councillor’s report from various Committees, Boards and Commissions:



Reeve’s Report
April 21, 2023 to May 31, 2023

April 21, 2023 – Metis Crossing Ventures Ltd. MCVL and Smoky Lake Tourism Company SLTC Unanimous Shareholders Agreement USA Meeting @ Metis Crossing (Lorne in person)

- Discussed/made the final edits to the USA Agreement and scheduled signing on May 19th, 2023.

April 21, 2023 - Ukrainian Twinning Meeting held virtually (Lorne virtually)

- Received round table updates and the Gala fundraising event as of February 25, 2023 is \$2,765.78 for Kosiv.
- Discussed future fundraising activities and events.

April 24, 2023 – NAAGO Northeast Alberta Alliance for Growth & Opportunity Highway 28 Upgrade Press Release in Bonnyville (Lorne in person)

- Attended the Highway 28 Upgrade Press Release by the Minister of Transportation and Economic Corridors as a part of the NAAGO Lobbyist Group.
- Great news that the GOA committed to spending money on a study etc. for Highway 28 upgrades.

April 24, 2023 – MCC Annual Meeting of the Shareholders, in County Chambers (Lorne in person, Linda and Dan virtually)

- Shareholders Annual General Meeting: re-elected the same Directors: Lorne Halisky, Linda Fenerty, Amy Cherniwchan, and Melody Morton.
- Received the annual reports.

April 25, 2023 – Queen Elizabeth II Platinum Jubilee Medal Presentation & Lunch @ Metis Crossing (Lorne and Dan in person)

- Issued the Queen Elizabeth II Platinum Jubilee Medals to Michelle Wright and Noreen Easterbrook on behalf of the Smoky Lake County.

April 25, 2023 – Council Budget Meeting, in Chambers & Virtually (all Council in person)

- Approved the 2023 Total Function Budget, with a total Revenue of \$22,019,856 and total expenditures of \$22,019,856, not including amortization of \$2,020,300.
- Approved the Consolidated Five-Year Capital Budget:
 - Year-2023 = \$7,487,498,
 - Year-2024 = \$9,903,656,
 - Year-2025 = \$6,194,053,
 - Year-2026 = \$6,882,889, and
 - Year-2027 = \$4,364,117.

April 25, 2023 – 100 Cups of Coffee Wrap-Up Session, at the National Hall (all Council in person)

- Reviewed the key insights, frustrations, takeaways from the experience, ideas for action, and changes to gain momentum.

April 26, 2023 – Are you a Difference Maker Session, at the National Hall (Lorne in person)

- Discussed why we are doing this? And the Solution is You.
- Building trusting relationships and buy in must occur, must be relevant, impactful and of quality.
- Clarity of goals and roles supporting a real community versus a false community, doing things with people not to them.

April 27, 2023 – Regular Council Meeting, in Chambers & Virtually (all Council in person)

Page 1 of 4

- Gave 3rd & Final Reading to Bylaw 1433-23: to amend the Land Use Bylaw 1272-14 and Municipal Development Plan Bylaw 1249-12, to remove certain Recreational Vehicles (RV) provisions.
- Gave 3rd & Final Reading to Bylaw 1432-23: Recreational Vehicles (RV) Bylaw.
- Gave 3rd & Final Reading to Bylaw 1434-23: Regulation of Municipal Land and Reserves.
- Amended Policy Statement No. 61-25 01: Reserve Land Management.
- Amended Policy Statement No. 61-21-02: Encroachment Agreement/License.
- Amended Policy Statement No. 15-01-02: Discipline Policy.
- Approved \$1,000 of FCSS funds to the Warspite Community Hall Assoc. for a Volunteer Event.
- Approve \$350 to sponsor the Lac La Biche County’s Healthier Communities Golf Tournament.
- Approved \$2,673.24 of MSI funds to Stry 75th Anniversary Hall.
- Executed an agreement for increased ASB funding supporting of legislative activities.
- Accepted bids to sell the advertised surplus equipment.
- Executed an agreement with the Edmonton Humane Society (EHS) as the County Dog Shelter.
- Approved \$450 additional funds to the Bellis-H Beef Club for their achievement day awards.
- Amended Policy Statement 62-19-03: Ag Service Board Producer-at-Large Terms of Reference.
- Rescinded Policy Statement 62-20-02: Ag Services Board Advisory Committee Terms of Reference.
- Gave 3rd & Final Reading to Bylaw No. 1441-23: Agricultural Service Board.
- Gave 3rd & Final Reading to Bylaw No. 1435-23: Agricultural Service Board Independent Appeal Panel for Weed Control and Pest Control.
- Approved revisions to the Strategic Plan.
- Proclaimed Public Works Week as May 21-27, 2023.
- Acknowledged bridge funding awarded under STIP up to \$500,781 for BF76552.

April 28, 2023 – Travel Lakeland Meeting held virtually (Lorne virtually)

- Discussed tourism in the Victoria Region, connecting with the Lakeland Destination Management Organization DMO, working with the Smoky Lake Tourism Company SLTC and how to support each other to fully utilize resources etc.

April 28, 2023 – Retirement Event/Lunch honoring the Public Works Manager (Jered, Lorne and Dan in person)

- Attended the retirement event/lunch.

May 1-3, 2023 – CPAA 2023 Annual Conference, in Nisku (Lorne, Dominique, Linda & Jered in person)

- Sessions included:
 - The Evolution of Planning – history of land development & planning to understand present planning and help predict future planning.
 - The Intersection of Planning & Politics – how much public discourse and opinion is polluted by misinformation, smoke screens, and noise.
 - The Grey Zone – new ways forward in the convergence of Planning and Economic Development.
- Breakout sessions focused on post-pandemic environment, modern municipal needs, working remotely, enhancing real-estate and land use planning through Urban farming, local electoral boundaries, vitalization plans, limits of municipal authority, building your municipal tax base, affordable housing, embracing innovative land use bylaws and, planning for the unknown.

May 4, 2023 – NAAGO Lobbyist Group Meeting held in Edmonton (Lorne in person)

Page 2 of 4

- Discussed developing the NAAGO Terms of Reference, next steps, plan for after the GOA Election, budget and retaining the Canadian Strategy Group CSG for further work.
- May 5, 2023 – County’s Annual Safety Meeting, at the National Hall, (all Council in person)
- Speakers included:
 - Dave Ainsworth, Security Advisor, Strathcona County provided a presentation on active shooters and what to do. Run. Hide. Fight. Repeat until safe.
 - Brenda Robinson, trainer, writer and consultant, provided a presentation on positive thinking.
- May 8, 2023 – MCC Organization Meeting (Lorne and Linda in person)
- Reviewed/confirmed organization positions including outside support agencies.
 - Discussed the USA, SLTC signing on May 19, 2023.
 - Discussed the SLTC structure, membership etc.
- May 8, 2023 – Bellis Board of Trade Meeting held in Bellis (Lorne in person)
- Discussed the Hamlet of Bellis Community Wide Garage Sale.
 - Discussed the petition/ viability study to bring water and sewer into hamlet.
 - Discussed supporting the Randy Russ Memorial Barrel Race in regard to labor, food etc.
 - Gave the attendees a brief overview of what is happening within our County, Region and Province.
- May 9, 2023 – Council Budget Meeting, in Chambers & Virtually (all Council in person)
- Gave third reading to the 2023 Tax Rate Bylaw No. 1443-23.
 - Gave third reading to the Bellis Sewer Tax Bylaw No. 1442-23.
- May 9, 2023 – Government Liaison Committee, in Chambers & Virtually (all Council in person)
- Reviewed a draft advocacy plan for 2023 aligned with the strategic plan.
- May 9, 2023 – NAAGO Lobbyist Group and Canadian Strategy Group CSG Meeting held virtually (Lorne virtually)
- Discussed next steps and plan for after the GOA Election.
- May 11, 2023 – Regular Council Meeting, in Chambers & Virtually (all Council in person)
- Approve to advertise a Request for Proposals for a Lake Access and Amenity Improvement Feasibility Study.
 - Amended Policy Statement 01-23: Government Liaison Committee Terms of Reference.
 - Approve to add Plan 1922944; Block 6; Lot 1, in Bellis, to the list of County lands for sale.
 - Declared June 17, 2023 as Lemonade Day, which is a community-wide educational event providing children with the opportunity to learn and apply entrepreneurial thinking.
 - Appointed the Weed and Pest Inspectors for 2023.
 - Approved to provide \$300 to the Kinette Club of Smoky Lake’s 8th Annual Ladies Night.
 - Gave 3rd & Final Reading to the Borrowing Bylaw 1446-23.
 - Approved to sell three expired surplus propane tanks.
 - Approved to close & decommission the Bellis raw water truckfill (potable water truckfill is open).
 - Approved in-kind assistance of blading for Smoky Lake Provincial Grazing Reserve.
 - Approved to accept a late submission for dust control in Division 2.
 - Agreed to write the MLA to request the Provincial Election be postponed in light of all the fires.

- May 12, 2023 – Emergency Preparedness Day, at the Smoky Lake Complex (all Council in person)
- Information and displays from Associated Ambulance, RCMP, Rural Crime Watch, Vilna and Bellis COP and Smoky Lake County Fire & Rescue.

- May 16, 2023 – Elevate Wellness Meeting held Town of Smoky Lake Chambers (Lorne in person)
- Discussed Lending Library equipment i.e. soccer and basket balls etc. for the summer months, Gardening Workshops scheduling workshops, Know Your Food Event was cancelled for August, Seedy Saturday Event was a success, Bike Rack(s) update with retrofitting existing racks and possibly buying new ones due to wide tire bike requirement etc., Walking Trail Plan/Signage update with ordering signs/placing benches etc., Devonian Park update with installing new notice board & privacy wall/planting plants etc.
 - Discussed the Elevate Wellness Team project wrap up, next steps, celebration of achievements etc. with having a couple more future meetings.

- May 17, 2023 - ALUP Planning & Development Law: Current Trends, Issues & Updates Webinar (all Council in person)
- Community Revitalization Levies – with the Government of Alberta lifting its moratorium, how can this cost-recovery tool help your municipality?
 - Downzoning – when will a municipality be obliged to expropriate or pay compensation for loss of value?
 - LPRT v SDAB – with the Municipal Government Act s. 685(2.1) in place, hear about recent decisions respecting appeal tribunal jurisdiction.
 - Land Use Bylaws and Statutory Plans – tips on updating your key planning documents.
 - Utility infrastructure ownership and maintenance – when does “private” infrastructure become the municipality’s responsibility?
 - Subdivision Bonds – a newer product on the market for development agreement security, pros and cons.

- May 18, 2023 – College of Physicians and Surgeons of Alberta CPSA Session held virtually (Lorne virtually)
- Discussion was held on the CPSA’s role in physician recruitment and how they’re working to accelerate registration for eligible internationally trained physicians.

- May 19, 2023 – Smoky Lake Tourism Company and USA Signing Ceremony at Metis Crossing (all council in person)
- Attended and represented the Smoky Lake County at the SLTC and USA signing ceremony.

- May 24-29, 2023 - FCM’s 2023 Annual Conference and Trade Show, held in Toronto (Lorne & Linda in person)
- This year featured highly practical workshops, engaging keynote speeches and innovative lunch-and-learn sessions that offer a rewarding experience for all delegates and engaging with everyone from municipal experts to representatives of provincial and federal parties.
 - Attend Alberta Events that promote Alberta and what it offers/has to offer, building relationships/partnerships/networking etc.

For more information, please visit the Smoky Lake County Website under Council Meeting Minutes and Agendas. www.smokylakecounty.ab.ca
Yours Truly, Lorne Halisky, Smoky Lake County Reeve, and Councillor Division 4

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Division Five Councillor written report from various Committees, Boards and Commissions:

Councillor's Report April 5th – May 24th , 2023

Division Five

Pumpkin Patch Daycare, April 5th

- Formalities
- Jered elected as Chair, Lauren Melnyk, Vice Chair
- Agenda and minutes adopted
- Treasurer's report; \$18,396 owed in back taxes has been paid. Request to waive penalties and interest has been submitted but can take up to 6 months.
- Quarterly installments for taxes will be submitted
- Director's report; continued waiting list, Employees interested in furthering their education, applying for grant funding for existing space and new space
- Jered requested by motion to revisit the waitlist policy to include healthcare workers as priority
- Accepted Dana Fedoretz' resignation from the board letter (now an employee)
- Fundraising discussion and ideas for fenced green space and equipment for new space
- Closed from July 17th – July 28th for moving purposes
- Proposed expansion space downtown that can potentially reduce waitlist
- Jered in continuing talks with the MNA regarding the old school for daycare space
- GOA to provide 3% addition to fees, we do not need to increase our fees
- Board Code of Conduct, next meeting
- Jered Motioned to update our emergency policies to align with the schools

Smoky Lake Foundation, April 21st

Jered and Dominique

- Formalities
- Manager's reports

- CAO report
- Selected CARF as the accrediting body
- 2023 budget
- 2023 rental and service charges
- 2023 price guide
- Closed session, personnel
- Next meeting May 19th

Pumpkin Patch Daycare, May 4th

- Formalities
- Fundraising; Town clean – up May 15th, chili cook off May 31st, townwide garage sale June 17th
- Closing in July for 2 weeks for moving to the new school purposes
- Continued discussion regarding additional proposed space downtown

ASCHA Webinar (Smoky Lake Foundation), May 10th

- Break – out sessions regarding adding professionals on existing boards, i.e., accountant, lawyer, etc. The GOA is researching streamlining boards

Smoky Lake Foundation, May 19th

Jered and Dominique

- Managers, maintenance and CAO reports
- Financial report
- Discussion regarding the skills Matrix from the May 10th seminar
- Pro – active preparation for evacuating residents in a wild – fire
- Matrix information for board members to review
- Business plans, discussion and preparation

Pumpkin Patch Daycare, May 23rd

- Discussion regarding proposed downtown space
- Licensing, fire, building codes, inspections, renovations cost and timeline
- Projections regarding budgets, profit and loss

- One in – camera discussion

Additional Meetings

- April 6th
- Ian Hill 100 cups of coffee
- Committee of the whole
- April 11th
- RCDC
- April 13th
- Regular Council meeting
- April 18th
- Government Liaison committee
- April 19th
- H. A. K School council
- April 25th
- Ian Hill, 100 cups of coffee
- Council budget
- April 27th
- Regular council meeting
- April 28th
- Public Works Manager's retirement farewell
- May 1st – 2nd
- CPAA conference
- May 5th
- Annual safety meeting
- May 9th
- County budget
- Government Liaison committee
- May 11th
- Regular Council
- May 12th
- Emergency preparedness day
- Tour of proposed daycare space Smoky Lake
- May 17th
- ALUP planning, zoom in Chambers, Brownlee LLP seminar
- Smoky Lake tourism company signing at Metis Crossing

Reeve's Report and Councillors Reports

653-23: Cere

That Smoky Lake County's Reeve Report received for the period of April 21, 2023 to May 31, 2023, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

Deputy Commissioner and Commanding Officer Alberta RCMP

654-23: Serben

That Smoky Lake County acknowledge receipt of the letter received from C.M.(Curtis) Zablocki, Deputy Commissioner and Commanding Officer Alberta RCMP, providing feedback from County Council's meeting at the Spring Rural Municipalities of Alberta (RMA) Convention: remaining committed to working collaboratively with the County to shape service delivery strategies in ways that best serve the citizens.

Carried.

Smoky Lake RCMP Detachment – Quarterly Report

655-23: Gawalko

That Smoky Lake County acknowledge receipt of the correspondence received from Cpl. Roxanne Genereaux, Smoky Lake RCMP Detachment, dated May 11, 2023, including the Quarterly Provincial Policing Report, with the County's crime statistics to date.

Carried.

Thank You – Smoky Lake Holubka Dancers

656-23: Serben

That Smoky Lake County acknowledge receipt of the correspondence received from the Smoky Lake Holubka Dancers, dated May 2023, thanking the County for their support in providing funds towards lunch at their Year-2023 Annual Highway Cleanup.

Carried.

Community Art Gallery Proposal

657-23: Serben

That Smoky Lake County acknowledge receipt of letter received from Brian and Leesa Jones, Smoky Lake Business Owners, dated May 23, 2023, pleading for the Province, County, and Town of Smoky Lake to meet with Aspen View Public School Board to discuss all possibilities to save a portion of the old H. A. Kostash School from demolition, for the purpose of utilizing it as a community art gallery; **and** have the County Planning and Development Department reach out through the Town of Smoky Lake to ask Alberta Infrastructure to postponed the demolition until after the Métis Nation of Alberta has had time to assess the building.

Carried.

Smoky Lake Tourism Company Partnership Certificate

658-23: Serben

That Smoky Lake County acknowledge receipt of the Smoky Lake Tourism Company Partnership Certificate as follows; and post the accomplishment to the County’s social media:



Carried.

Addition to the Agenda:

Vilna Golf Course Request to Reduce Tax Assessment

659-23: Fenerty

That Smoky Lake County acknowledge receipt of the letter from the owner of the Vilna Golf Course, dated May 21, 2023, addressed to the Property Tax Assessor, requesting an assessment reduction, and defer to administration to respond with information in respect to the assessment appeal process.

Carried.

11. Information Releases:

Information Releases

660-23: Cere

That the following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the period of April 21, 2023 to May 24, 2023, be filed for information:

Information Release	
Date Released	Number/Information Released
April 21, 2023	R63-23: Evergreen Meeting Documents
April 24, 2023	R64-23: RMA Contact Newsletter – April 21, 2023
April 25, 2023	R65-23: LICA – 2022 Air Quality Report
April 25, 2023	R66-23: Highway 28 Improvements
April 26, 2023	R67-23: Farm Safety Centre Thank You Letter – April 17, 2023
April 28, 2023	R68-23: Heritage River Tourism Planning-Final Report: April 28, 2023
April 28, 2023	R69-23: ADOA Spring Issue Newsletter – May 2023
April 28, 2023	R70-23: NSWA Newsletter – April 2023
April 28, 2023	R71-23: RMA Contact Newsletter – April 28, 2023
May 1, 2023	R72-23: UCC-ACP News Bulletin – May 1, 2023
May 1, 2023	R73-23: LICA Spring 2023 Newsletter
May 9, 2023	R74-23: UCC-ACP News Bulletin – May 8, 2023
May 9, 2023	R75-23: RMA Contact Newsletter – May 5, 2023
May 9, 2023	R76-23: Town of SL Newsletter – May 2023
May 9, 2023	R77-23: Aspen View Public Schools News Release – May 4, 2023
May 10, 2023	R78-23: Smoky Lake County Census
May 10, 2023	R79-23: Aspen View Board Highlights – May 4, 2023
May 12, 2023	R80-23: LICA – Heat Warning Statement
May 12, 2023	R81-23: Vilna/Bellis COPs Meeting March 2023
May 12, 2023	R82-23: RMA Contact Newsletter – May 12, 2023
May 17, 2023	R83-23: LICA Air Quality Update
May 18, 2023	R84-23: UCC-ACP News Bulletin May 17 2023
May 24, 2023	R85-23: Waskatenau Pryveet Dance Club Minutes
May 24, 2023	R86-23: Training Report -Finance
May 24, 2023	R87-23: Aspen View News Release – May 24, 2023
May 24, 2023	R88-23: Training Report – Planning and Development

Carried.

12. Financial Reports:

Budget to Actual Report & Financial Statements

As annexed to the minutes:

↳ Financial Statement for the month of: March, 2023.

Budget to Actual Report & Financial Statements

661-23: Gawalko

That Smoky Lake County's financial reports, including the Budget to Actual report as at May 21, 2023 and Cheque Register as of June 1, 2023, as follows, be filed for information:

County Council Meeting: June 01, 2023

Batch #	Cheque Numbers	Total of Batch
PMCHQ123	53184 to 53205	\$73,235.34
PMCHQ125	53206 to 53224	\$121,733.24
PMCHQ127	53225 to 53227	\$208,333.88
PMCHQ129	53328 to 53247	\$654,051.94
PMCHQ130	53248 to 53260	\$58,826.72
PMCHQ132	53261 to 53279	\$29,202.20
PMCHQ135	53280 to 53296	\$101,578.62
PMCHQ136	53297	\$15,562.06
Total Cheques from 53184 to 53297		\$1,262,524.00

Batch #	EFT Numbers	Total of Batch
230419	743 to 757	\$448,478.75
230425	758 to 765	\$89,376.14
230427	766 to 767	\$16,223.79
230505	768 to 780	\$58,726.12
230516	781 to 795	\$135,397.41
230518	796	\$789.17
230519	797 to 809	\$144,657.64
Total EFTs from 743 to 809		\$893,649.02

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY045	My HAS	\$19.78
PMPAY046	My HAS	\$663.00
Total Direct Debits from 045 to 046		\$682.78

Grand Total Bills and Accounts	\$2,156,855.80
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

County Council Meetings

The next Smoky Lake County Council Meetings, are scheduled for:

- Monday, June 19, 2023, at 10:00 a.m. (Committee of the Whole),**
- Thursday, June 29, 2023, at 9:00 a.m. (Regular),**
- Thursday, August 3, 2023, at 9:00 a.m. (Regular),**
- Wednesday, August 23, 2023, at 9:00 a.m. (Regular),**
- Thursday, September 7, 2023, at 9:00 a.m. (Regular),**
- Thursday, September 28, 2023, at 9:00 a.m. (Regular),**
- Thursday, October 12, 2023, at 9:00 a.m. (Regular),**
- Thursday, October 26, 2023, at 9:00 a.m. (Organizational), and**
- Thursday, October 26, 2023, at 9:00 a.m. (Regular),**

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or physically in County Council Chambers.

Addition to the Agenda (Executive Session):

Personnel: Code of Conduct

662-23: Cere That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue in respect to Code of Conduct, under the authority of the FOIP Act Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Interim Chief Administrative Officer and Executive Services Clerk, time 2:25 p.m.

Carried.

663-23: Serben That Smoky Lake County Council go out of Executive Session, time 2:41 p.m.

Carried.

15. ADJOURNMENT:

664-23: Gawalko That the Smoky Lake County Council Meeting of June 1, 2023, be adjourned, time 2:41 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER