



Minutes of Smoky Lake County's **Agricultural Service Board Organizational and Regular Meeting** held on Friday, **October 13, 2023**, at 9:02 A.M. held in Smoky Lake County Council Chambers and virtually online through Electronic Communication Technology.

The meeting was called to Order by the County's Interim Chief Administrative Officer, Lydia Cielin, in the presence of the following persons:

		<u>ATTENDANCE</u>
		<u>Friday Oct. 13, 2023</u>
<u>Title</u>	<u>Name</u>	
Committee Member	Dan Gawalko	Present in Chambers
Committee Member	Jered Serben	Present in Chambers
Alt. Committee Member	Dominique Cere	Absent
Alt. Committee Member	Lorne Halisky	Absent
Producer-at-Large Member	Tori Ponich	Present in Chambers
Producer-at-Large Member	Curtis Boychuk	Present in Chambers
Producer-at-Large Member	Tamara Flondra	Present in Chambers
Alt. Producer-at-Large Member	Kurt Melnyk	Present in Chambers
Alt. Producer-at-Large Member	Brett Rurka	Present in Chambers
County Interim CAO	Lydia Cielin	Present in Chambers
Ag. Fieldman	Carleigh Danyluk	Present in Chambers
Assistant Ag. Fieldman	Amanda Kihn	Present in Chambers
County Executive Services/R.S.	Patti Priest	Present Virtually

No Members of the Media were Present.
 No Members of the Public were Present.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Interim Chief Administrative Officer called a first (1) time for nominations for Chairperson of Smoky Lake County's Agricultural Service Board.

ASB001-23: Ponich

That Councillor Dan Gawalko be nominated as the Chairperson of Smoky Lake County's Agricultural Service Board.

The Interim Chief Administrative Officer called a second (2) time for nominations for Chairperson.

The Interim Chief Administrative Officer called a third (3) time for nominations for Chairperson.

HEARING NO FURTHER NOMINATIONS.

The Interim Chief Administrative Officer declared nominations for the Chairperson of Smoky Lake County's Agricultural Service Board, ceased.

Mr. Dan Gawalko was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of Smoky Lake County's Agricultural Service Board, for the ensuing year and assumed the Chair.

Vice-Chairperson

As per Bylaw No. 1441-23: Agricultural Service Board, Section 5.2, the Chairperson and Vice-Chairperson must be a Member of Council from Smoky Lake County, and Mr. Jered Serben was declared elected by acclamation by the Chairperson as the Vice-Chairperson of Smoky Lake County's Agricultural Service Board for the ensuing year.

2. Agenda:

ASB002-23: Ponich That Smoky Lake County's Agricultural Service Board Meeting Agenda for Friday, October 13, 2023, be adopted as amended:

Addition:

1. Provincial Agricultural Service Board Conference, January 22-24, 2024, in Lethbridge, Alberta.

Carried Unanimously.

3. Minutes:

ASB003-23: Serben That the Minutes of Smoky Lake County's Agricultural Service Board Meeting held on February 21, 2023, be adopted as presented.

Carried.

4. Request for Decision:

Nil.

5. Issue for Information:

Orientation Smoky Lake County Agricultural Service Board

Carleigh Danyluk, Agricultural Fieldman, conducted round table introductions, provided housekeeping, emergency exit, and muster point information.

Each respective Agricultural Service Board Producer-at-Large executed an Oath of Office and Confidentiality Agreement, as per Policy Statement No. 62-19-04: Agricultural Service Board Producer-at-Large: Terms of Reference.

The Agricultural Fieldman also provided an overview of protocol was provided in respect to Bylaw No. 1441-23: Agricultural Service Board and Policy Statement No. 62-19-04: Agricultural Service Board Producer-at-Large: Terms of Reference, Schedule "B" Oath of Confidentiality Agreement, Schedule "C" Producer-at-Large Expense Claim.

5. Correspondence:

Northeast Regional Agricultural Service Board Conference

ASB004-23: Serben That Smoky Lake County's Agricultural Service Board Members and relevant Administration who can attend – attend, the Northeast Regional Agricultural Service Board Conference, scheduled for October 20, 2023, from 9:00 a.m. to 3:00 p.m., to be held at Métis Crossing.

Carried.

Brazeau County – Expectations to Strengthen the Alberta Weed Control Act

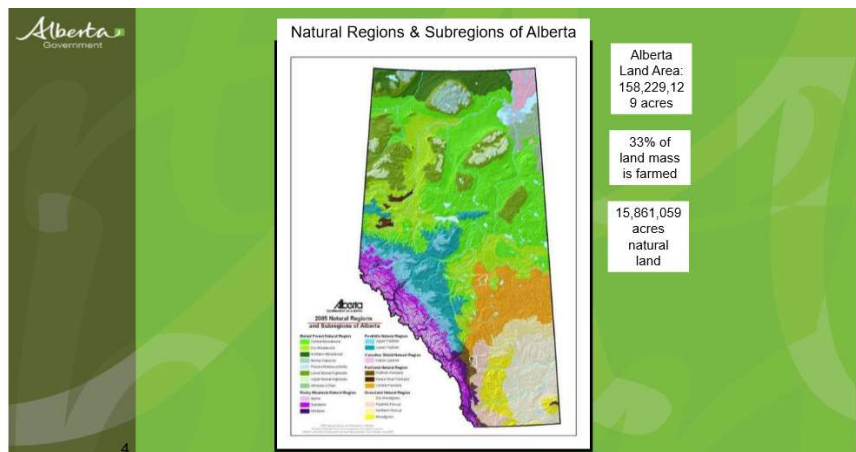
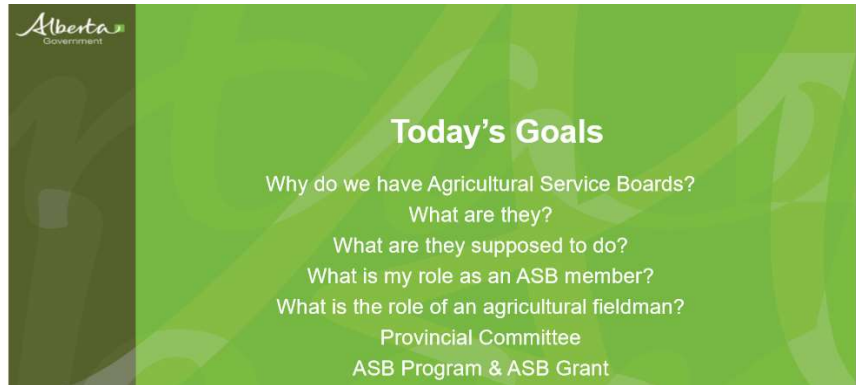
ASB005-23: Flondra That Smoky Lake County Agricultural Service Board acknowledge receipt of the letter received from Liz Seutter-Rosell, Agricultural Service Board Chairperson, Brazeau County, dated September 12, 2023 in respect to Expectations to Strengthen the Alberta Weed Control Act; and write a letter to the Minister of Agriculture and Irrigation, supporting same.

Carried.

7. Delegation:

Alberta Agriculture & Irrigation's Agricultural Service Board Program Orientation

Present before the Smoky Lake County Agricultural Service Board from 10:08 a.m. to 11:23 a.m., was Doug Macaulay, Agricultural Service Board Program Manager, Alberta Agriculture & Irrigation, to provide the following presentation including but not limit to the follow slides:



Formation of ASBs


1945 ASB

Be it resolved that this conference endorse and recommend the establishment of ASBs in all municipal districts, such boards to be similar to personnel and objectives as the one established in the M.D. of Conrich No. 220 and now in operation and that legislation as may be considered necessary be enacted by the Legislature to authorize the formation of such boards and to designate their powers
 Municipal Districts Conference
 November 1944

1945 ASB
 Province of Alberta
AGRICULTURAL SERVICE BOARD ACT
 Revised Statutes of Alberta 2000
 Chapter A-10
 Current as of November 1, 2010

"Father" of the ASB Program

William (Bill) Lobay



- Provincial Supervisor
- Helped to enact the ASB Act
- Organized and developed the program
- Established the Norway Rat program

What is an Agricultural Service Board?



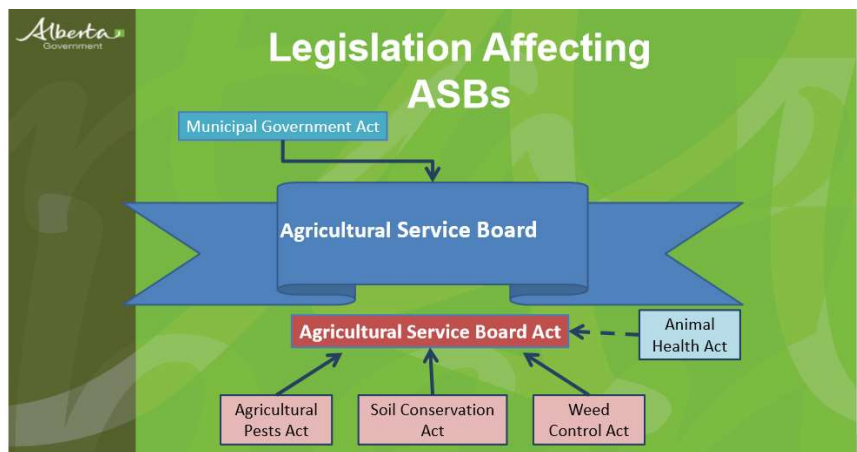
MD of Willow Creek
 Agricultural Service Board Members (2018)





Brazeau County
 Agricultural Service Board Members (2019)

What are the roles and responsibilities of ASBs?



- Legislated Duties under the ASB Act
- Roles and Responsibilities
- ASB Members
- Agricultural Fieldman



Legislated Duties of ASBs






Advisory to Council & Minister (Sec 2a)





Advise on weed and pest control & soil and water conservation programs (Sec 2b)


Legislated Duties of ASBs

Assist in control of animal diseases (Sec 2c)



Promote sustainable agriculture to improve the economic viability of producers (Sec 2d)



Policy Development (Sec 2e)

Advisory Committees



Advisory to ASB & to council
 May be established permanently or on an "as needed" basis
 May have more than one advisory committee



Municipal Responsibilities








Appoint inspectors
 Make bylaws
 Control pests/weeds on municipal lands
 Extension

Classification: Protected A

Other Roles of ASB include...



Policy Administration
 Agricultural Programming



Alberta Government

Strategic Planning

Municipal District of Peace No. 125
 Agricultural Service Board
 Strategic Plan 2017-2019
 November 2016

Mission:
 The Agricultural Service Board provides services and programs to all members of the Peace District of Peace No. 125 to promote, protect, develop and enhance agricultural production in the area.

Values:
 To be a fair, honest, respectful, agricultural community that provides an excellent customer service.

Guiding Values:

1. To be an efficient and effective organization.
2. To be a fair and equitable organization.
3. To be a customer-focused organization.
4. To be a community-oriented organization.
5. To be a responsible organization.
6. To be a transparent organization.
7. To be a safe organization.
8. To be a secure organization.
9. To be a resilient organization.
10. To be a sustainable organization.
11. To be a responsible organization.
12. To be a secure organization.
13. To be a resilient organization.
14. To be a sustainable organization.

Goals:

1. To reduce the Board's footprint.
2. To reduce the Board's operating costs.
3. To improve the Board's customer service.
4. To improve the Board's financial performance.
5. To improve the Board's operational performance.
6. To improve the Board's environmental performance.
7. To improve the Board's social performance.
8. To improve the Board's economic performance.
9. To improve the Board's cultural performance.
10. To improve the Board's governance performance.
11. To improve the Board's leadership performance.
12. To improve the Board's innovation performance.
13. To improve the Board's risk management performance.
14. To improve the Board's compliance performance.
15. To improve the Board's overall performance.

AGRICULTURAL SERVICE BOARD
STRATEGIC BUSINESS PLAN
 2017-2019

Alberta Government

Other Legislated Duties



Report on Activities Annually to Council (sec 4)



Ensure an Agricultural Fieldman Is Appointed (sec 8)

Alberta Government

Agricultural Service Board Act



Alberta Government

ASB Membership





Alberta Government


Role of ASB Member



Alberta Government

Helpful Material

Orientation Manual for Agricultural Service Board Members



Alberta's Agricultural Service Boards

Agricultural Service Board Grant Program

The Agricultural Service Board Grant Program provides financial support to the agricultural industry and its communities and the development and growth of related agricultural enterprises. The grant program is designed to help agricultural producers and processors to improve their operations and to create new jobs in the agricultural sector. The grant program is administered by the Agricultural Service Board of Alberta (ASB) and is available to all agricultural producers and processors in Alberta.

2019-2020 Annual Impacts

\$14.6 million in total grants awarded to 101 agricultural producers and processors.
 \$17.1 million in total grants for 144 agricultural enterprises.
 1,071 jobs created or protected.
 1,071 jobs created or protected.
 1,071 jobs created or protected.
 1,071 jobs created or protected.

Market Access

ASB is committed to providing market access for Alberta's agricultural products. ASB is committed to providing market access for Alberta's agricultural products. ASB is committed to providing market access for Alberta's agricultural products. ASB is committed to providing market access for Alberta's agricultural products.

What is an Agricultural Fieldman?



Full time employee
 Qualified person
 Legislated duties:

- Implement agricultural policies & programs
- Manage agricultural resources of the municipality

Designated officer
 Inspector



Fieldman Responsibilities

Designated Officer

- Agricultural Pest Act
- Soil Conservation Act
- Weed Control Act

Authorized Person

- Animal Health Act

Manage agricultural resources
 Implement policy



What Does an Ag Fieldman Do?



Administration



Implement Policy & Programs



Regulatory



Communication & Liaison

ASBPC Committee members

Position	Members	Alternates	Representation
Region Rep.	Sebastien Dutrisac (Chair)	Cliff Wowdzia	Northeast Region
Region Rep.	Christi Friesen	Robert Chrenek	Peace Region
Region Rep.	Morgan Rockenbach	John Van Driesten	South Region
Region Rep.	Brenda Knight (Vice-Chair)	Kathy Rooyackers	Central Region
Region Rep.	Walter Preugschas	Ross Bohnet	Northwest Region
Secretary	Stephen Bevans		AAAF
Executive Assistant	Linda Hunt		ASBPC
RMA Rep.	Jason Schneider		RMA
AAAF President	Aaron Van Beers		AAAF
ASB Program Manager	Doug Macaulay		AGI
Recording Secretary	Anita Ash		AGI

Role of Provincial Committee

- Provide advice and recommendations to ASBs and AF
- Increase communication between ASBs and AF (ASB Program Manager)
- Represent views of all ASBs at ministerial and Department Meetings
- Elevate the significance of ASBs
- Work cooperatively with AF, RMA, AAAF and other organizations on agricultural issues
- Increase the policy development capacity of ASBs
- Review and approve resolutions passed at Regional ASB Meetings

Assurance Partners
 Agriculture Service Boards (ASB)

Market Access Impact
 69 Farmer-led Ag Service Boards
 703+ jobs created annually

IN 2022:
 ASB's invest an additional **\$8.4M** for every **\$7** from AGI
 Generates > **\$102.6M** in economic output annually
 Annually supports Alberta Ag Exports (primary and processed) of **\$12.4B**

ASB's are grass-root organizations mandated by legislation. ASB's act as an advisory body to the Minister on matters of mutual concern.

Inspect and license 89 stationary and mobile weed clearing plants in AS

Delegated Authority For:
 • Ag Service Board Act
 • Agricultural Pest Act
 • Weed Control Act
 • Soil Conservation Act
 • Animal Health Act

Weed control on > 116,347 km municipal roadways annually to ensure public safety and pest management.

Alberta's Rat Free Status

Education over Legislation
 Conduct - 28799 weed inspections annually
 Identify, monitor and address concerns that could impact market access.

Assist with surveillance and monitoring for diseases and pests in > 1000 fields surveyed annually:
 • 10259 fields - clubroot
 • 2410 fields - virulent blackleg
 • 577 fields - wheat head pathogens
 • 3213 surveys - insects (e.g. grasshoppers, wheat midge, bertha armyworm, diamond back moth)

33
 Illustrations from The Noun Project
 Classification: Protected

Agricultural Service Board Program

Grant Administration

Legislation

Agricultural Service Boards Program - Overview

Local boards work in their communities to help control weeds and pests, conserve soil and water and encourage sustainable agriculture.

On this page:

- [Overview](#)
- [Unique partnership](#)
- [Municipal bylaws](#)
- [Agricultural service board grant](#)
- [Advisory committees](#)
- [Contact](#)
- [Functions](#)
- [Weed and pest control](#)

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Liaison Role

Education & Extension

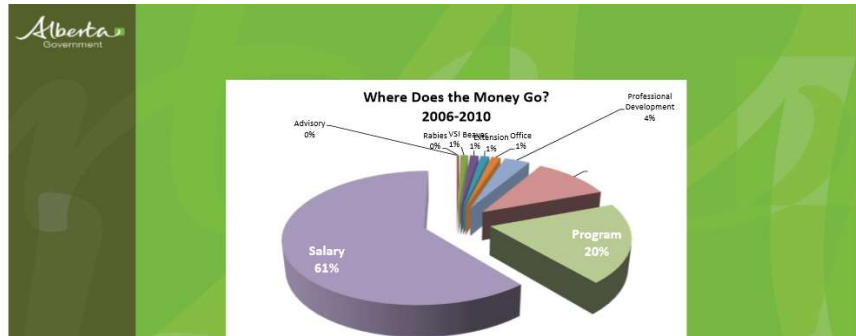
Education = future

ASB Program Grants

- Legislative Funding Stream
- Resource Management Funding Stream
- Rat Control Stream

What should we use ASB Grant Money for?

- Labour
 - Salary, wages, benefits, professional development
- Operating Expenses
 - Vehicles, equipment
- Materials & Supplies
- Office Operations
- Contracted Services



ASB Grant Eligibility & Application

1. Must be a municipality with an established ASB
2. Must have an agricultural fieldman appointed
3. Application postmarked before due date

Focus of Programming

Weed Control Act	Agricultural Pests Act	Soil Conservation Act	Animal Health Act
Education & Extension			

Eligible Activities

<p>Rabies Vector Control Program</p>	<p>Pest Surveying</p>
Other Activities as Requested by the Minister	

Agreement

ASB Grant Program Outcomes

Weed, Pest & Soil Programs

Agricultural Policy Development

Protect Watershed Health

Collaboration

Field Visits

Appeal Committees

	Weed Control Act	Agricultural Pest Act	Soil Conservation Act
Requirements	Independent Appeal Committee Members	Members appointed at Start of Year	See SCA (sec 14 a, c & d)

Program Reviews

Agricultural Service Board
Grant Program Review

Ag-Fieldmen & ASB Member Engagement
SUMMARY REPORT
Prepared for the Steering Committee
Co-ly Bishop, Engagement Consultant-Facilitator
May 2019

2018-19 Agricultural Service Board
Grant Program Review
Report
Report to the Honorable Member of Agriculture and Forestry

Regional Liaison Program

ASB Regional Liaison Program


- Replaces former Key Contact Program
- Goal is to provide updates to Agricultural Fieldmen to share with ASBs and their colleagues on AF programming & initiatives
- To address regional issues and concerns brought forward
- To attend Region's Regional Conference and the ASB Provincial Conference when possible
- Spring and Fall ADM Town Halls hosted by the ASB Provincial Committee

Regional Liaison Team

REGION	LIAISON	ALTERNATE
PEACE	Gayah Sieusahai	Dan Benson
NORTHWEST	Trevor Wallace	Shawn Elgert
NORTHEAST	Dillis Peltier	Hannah McKenzie
CENTRAL	Kellie Jackson	
SOUTH	Alan Efetha	Joe Harrington

Alberta Government

ASB Connector



AGRICULTURAL SERVICE BOARDS
Over 75 years of promoting sustainable agriculture in Alberta

ASB Connector

ASBs are key to Alberta's robust pest surveillance network that helps Albertans maintain market access by mitigating the risk of agricultural pest threats. This in turn enables the industry to provide assurance to trading partners and continue to produce high-value crops and livestock. The 59 ASBs in Alberta help nearly 40,000 farmers and ranchers protect the over 58 million acres they farm.

July 2023

Alberta Government

ASB Town Hall with ADM

ASB Town halls with ADM Primary Agriculture John Conrad scheduled Spring & Fall
Focused on engaging ASBs / Chairs
Updates on recent Ministry Initiatives
Question / Discussion Focused

Alberta Government

Agricultural Service Board Act (Land Under Supervision/Order of Reclamation)



Fall 2019

Alberta Government

Weed Control Act - Policies -

- Weed Inspection and Weed Notice
- Vegetation Management Plan
- Tansy Reduction Program
- Seed Cleaning Plant Inspections

Alberta Government

Agricultural Pest Act - Bylaws / Policies -

- Magpie Traps
- Bounty for Pocket Gophers
- Coyote Control
- ECO Grasshopper Bait Distributor
- Clubroot
- Clubroot Prevention Techniques

Other Bylaws / Policies

- Agricultural Service Board- Bylaw 1441-23
- Independent Appeal Panel for Weed and Pest Control- Bylaw 1435-23
- Agricultural Service Board- Terms of Reference
- Agricultural Service Board: Complaint Inspections
- Agricultural Services Poster Contest
- Agricultural Services Fees
- Soil Conservation

Other Legislation

Agricultural Operation Practices Act (AOPA)
Environmental Protection and Enhancement Act (EPEA)
Stray Animals Act
Animal Protection Act

Recap

Why do we have Agricultural Service Boards?
What are they?
What are they supposed to do?
What is my role as an ASB member?
What is the role of an agricultural fieldman?

Questions?

Doug Macaulay
780-980-4878
doug.macaulay@gov.ab.ca
Leduc, AB

Alan Efetha
403-381-5852
alan.efetha@gov.ab.ca

6. Correspondence:

Report Card on the Resolutions 2023

ASB006-23: Serben

That Smoky Lake County's Agricultural Service Board acknowledge receipt of the information received from Linda Hunt, Executive Assistant, Agricultural Service Board Provincial Committee, dated September 21, 2023, in respect to the Year-2023 Report Card on the Resolutions, as follows:

#	Resolution	Grade
1-23	Creation of a mid-level Alberta veterinary medical association (ABVMA) professional designation	Accept in Principle
2-23	Rural veterinary students	Accept in Principle
3-23	Applied research associations funding	Accept in Principle
4-23	Grizzly bear population impact on agricultural production	Incomplete
5-23	Landowner special license	Accept in Principle
6-23	Enforcement of water management Alberta water act	Incomplete
7-23	Campaign to raise awareness on the disparity between consumer pricing and producer revenue	DEFEATED
8-23	Consideration of municipal environmental and agricultural policies for large scale solar and related energy developments on agricultural lands	Incomplete
9-23	Synthetic fertilizer emissions	Incomplete
10-23	Organic production certification standards and provincially regulated weeds	Incomplete
11-23	Loss of 2% liquid strychnine	Accept the Response
12-23	Review of the land and property rights tribunal (LPRT)	Incomplete
E1-23	Stable regional agricultural extension funding	Incomplete
E2-23	Stable funding for farm mental health	Incomplete
E3-23	Supporting a vibrant cervid industry in Alberta	Incomplete

Carried.

7. Delegation:

Alberta Agriculture & Irrigation's Agricultural Service Board Program Orientation

ASB007-23: Flondra That Smoky Lake County's Agricultural Service Board acknowledge receipt of the Orientation provided in respect to Agricultural Service Board Program, by the October 13, 2023, Delegation: Doug Macaulay, Alberta Agriculture & Irrigation's Agricultural Service Board Program Manager.

Carried.

6. Correspondence:

Agricultural Service Board Position Statement

ASB008-23: Boychuk That Smoky Lake County's Agricultural Service Board acknowledge receipt of the email from Linda Hunt, Executive Assistant, Agricultural Service Board Provincial Committee, dated September 25, 2023, including the document titled: "Agricultural Service Board Position Statement" in respect to Agricultural Extension.

Carried.

Addition to the Agenda:

Provincial Agricultural Service Board Conference in Lethbridge

ASB009-23: Ponich That Smoky Lake County's Agricultural Service Board Members and relevant administration who can attend – attend the Provincial Agricultural Service Board Conference, scheduled for January 22-24, 2024, in Lethbridge, Alberta.

Carried.

8. Executive Session:

No Executive Session.

9. Date and time of Next Meeting(s):

Next Meeting

ASB010-23: Flondra The next Smoky Lake County **Agricultural Service Board Meeting** be scheduled for **Tuesday, December 12, 2023, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 11:46 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by Chairperson at 12:35 p.m. in the presence of all Board Members, County Interim Chief Administrative Officer, County Executive Services Clerk, and Delegation: Alyssa Krawchuk, Executive Director, Lakeland Agricultural Research Association (LARA).

7. Delegation:

Lakeland Agricultural Research Association (LARA)

Virtually present before the Smoky Lake County Agricultural Service Board from 12:35 p.m. to 12:58 p.m., was Alyssa Krawchuk, Executive Director, Lakeland Agricultural Research Association (LARA), to provide a verbal report of LARA activities, including but not limited to the following points:

- Have been partnering for 9-years with Smoky Lake County.
- LARA is a non-profit agricultural research association serving Northeastern Alberta since 199, born from a collaboration of local producers who saw the need for regional agricultural research and extension, LARA works to support sustainable agriculture in the Lakeland.

- LARA serves the municipal districts of Bonnyville, County of St. Paul, Smoky Lake County, and Lac La Biche County.
- Our mandate is to conduct innovative and unbiased research, give demonstrations, offer programs, and provide resources to local farmers.
- LARA currently has 3 full-time and 2 part-time employees.
- If Smoky Lake County increased funding LARA could provide:
 - free feed testing
 - more extension events
 - bigger extension events
- Upcoming Events include:
 - November 16, 2023 Working Well Workshop
 - December 1, 2023 Finding Fairness in Farm Transition with Elaine Froese, in Smoky Lake.
 - Drone Certification Course coming up in Ashmont soon.

Jered Serben, Committee Member, left the meeting, time 12:45 p.m.

Alyssa Krawchuk, Executive Director, Lakeland Agricultural Research Association (LARA), virtually left the meeting, time 12:59 p.m.

7. Correspondence:

Lakeland Agricultural Research Association (LARA) – Letter

ASB011-23: Boychuk That Smoky Lake County's Agricultural Service Board **acknowledge receipt** of the letter received from Alyssa Krawchuk, Director, Lakeland Agricultural Research Association, dated August 23, 2023, requesting consideration to increase the municipal funding contribution from Smoky Lake County, in the amount of over \$55,000.00 towards LARA's Year-2024 operating budget.

Carried.

Lakeland Agricultural Research Association (LARA) - Delegation

ASB012-23: Flondra That Smoky Lake County's Agricultural Service Board **acknowledge receipt** of the presentation from the October 13, 2023, Delegation: Alyssa Krawchuk, Executive Director, Lakeland Agricultural Research Association (LARA).

Carried.

Lakeland Agricultural Research Association (LARA) – Funding Request

ASB013-23: Ponich That Smoky Lake County's Agricultural Service Board **defer** further discussion in respect making a recommendation to Smoky Lake County Council to either: fund, not fund, increase, or decrease, the municipal contribution towards the Lakeland Agricultural Research Association (LARA) Year-2024 operating budget; to allow time to determine the value of LARA services to Smoky Lake County, through Board conducted consultation with fellow producers, and through a 'request for feedback' advertisement on the County's social media and Grapevine.

Carried.

ADJOURNMENT:

ASB014-23: Boychuk That Smoky Lake County's Agricultural Service Board Meeting of October 13, 2023, be adjourned, time 1:33 p.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER