

SMOKY LAKE COUNTY

Minutes of the **Organizational Meeting** for the Council of Smoky Lake County held on Wednesday, October 26, 2023 at 9:00 a.m. held virtually online through Electronic Communication Technology: Zoom Meeting and physically in County Council Chambers.

The meeting was called to Order by the Interim Chief Administrative Officer, Lydia Cielin, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Oct. 26, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Virtually Present
Executive Svcs/R.S.	Patti Priest	Present in Chambers
Acting. Ag Fieldman	Amanda Kihn	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Communications Officer	Evonne Zukiwski	Present in Chambers
Public Works Manager	Chris Minailo	Present in Chambers
Enviro. & Park Manager	Dave Franchuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present

No Members of the Media were present.
1 Member of the Public was present.

ELECTION OF CHIEF ELECTED OFFICIAL:

The Interim Chief Administrative Officer called first (1) time for nominations for the position of Chief Elected Official: Reeve of Smoky Lake County.

01-23: Cere That Councillor Jered Serben be nominated as Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year.

The Interim Chief Administrative Officer called second (2) time for nominations.

02-23: Gawalko That Councillor Lorne Halisky be nominated as Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year.

The Interim Chief Administrative Officer called third (3) time for nominations.

03-23: Halisky That nominations for the position of Chief Elected Official: Reeve of Smoky Lake County, cease.

NO FURTHER NOMINATIONS.

Councillor Lorne Halisky respectfully declined to be nominated for Chief Elected Official: Reeve of Smoky Lake County.

Mr. Jered Serben was declared elected by acclamation by the Interim Chief Administrative Officer **as the Chief Elected Official: Reeve of Smoky Lake County**, for the ensuing year, and executed an "Oath of Office" for the position and assumed the Chair.

ELECTION OF DEPUTY CHIEF ELECTED OFFICIAL:

The Reeve called first (1) time for nominations for the position of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

04-23: Cere That Councillor Linda Fenerty be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year.

The Reeve called second (2) time for nominations.

05-23: Halisky That Councillor Dan Gawalko be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year.

The Reeve called third (3) time for nominations.

06-23: Cere That nominations for nominations for the position of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, cease.

NO FURTHER NOMINATIONS.

Each nominee was given the opportunity to speak in favour of their nomination.

A secret ballot was held for the election of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

Ms. Linda Fenerty was declared elected by the Reeve **as the Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County**, by a three to two vote, for the ensuing year, and executed an "Oath of Office" for the position.

07-23: Cere That the secret ballots for the October 26, 2023, election of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, be destroyed.

Carried.

Appoint Municipal Solicitor(s)

08-23: Cere That Smoky Lake County appoint Brownlee LLP and Reynolds Mirth Richards & Farmer LLP as the solicitors for Smoky Lake County, on an as needed basis.

Carried.

Remuneration: Public-at-Large Committee Members

09-23: Fenerty That Smoky Lake County Public-at-Large members appointed by Council for Committee representation, be paid at a rate of **\$175.00 per day** and the mileage and meal expenses be paid at the same rate as stated in Policy Statement No. 08-18: Council Remuneration and Expenses as amended from time to time.

Carried.

Regular County Council Meetings

10-23: Fenerty That Smoky Lake County Council Regular Meetings be typically scheduled on the second and fourth (2nd & 4th) Thursday of each month starting at 9:00 a.m., with the exception of July and November, unless otherwise stated by motion of Council, and be held in County Council Chambers, 4612 McDougall Drive, Smoky Lake, and/or virtually, online through Electronic Communication Technology.

Carried.

Municipal Annual Meeting

11-23: Cere That a Smoky Lake County municipal annual meeting be held (or not held) at the discretion of Council and call of the Reeve.

Carried.

Financial Statements

12-23: Fenerty That Smoky Lake County's Audited Financial Statements, and Auditor's Report for the Year Ended December 31, 2023, be made available to the public, as per the *MGA, Section 276(1)*, by posting it onto the County's Website, providing paper copies for pick up at the Main Office, and by including them in the Smoky Lake County Annual Booklet.

Carried.

Christmas Office Closures for Main Office and Public Works

13-23: Cere That Smoky Lake County Council approve to close the Main Office located at 4612 McDougall Drive, Smoky Lake and the Public Works Shop located at 5004 50 Street, Smoky Lake, from **December 25, 2023 to January 1, 2024 & January 8, 2024** under the following conditions:

- Monday, December 25, 2023, being Christmas Day, Statutory Holiday,
- Tuesday, December 26, 2023, being Boxing Day, Statutory Holiday,
- and with Wednesday, December 27, 2023 to Friday, December 29, 2023, (3 days) being taken as vacation days by Employees, subject to them returning to work if required, in the event of an emergency during those three days;
- Monday, January 1, 2024, being New Year's Day, Statutory Holiday, &
- Monday, January 8, 2024, being Ukrainian Christmas, Paid Holiday.

Carried.

Appointments to Committees, Task Forces and Boards

GENERAL GOVERNMENT SERVICES:

Government Liaison Committee

14-23: Fenerty That the Smoky Lake County Reeve, Deputy Reeve and any other Councillors, as deemed necessary, be appointed to the **Government Liaison Committee**.

Carried.

Policy Committee

15-23: Halisky That all members of Smoky Lake County Council be appointed to the Smoky Lake County **Policy Committee**.

Carried.

ASSESSMENT AND TAXATION:

Local Assessment Review Board

16-23: Cere That Smoky Lake County reconfirm the appointment of Capital Region Assessment Services Commission (CRASC) to the **Local Assessment Review Board** as per Bylaw No. 1417-23.

Carried.

Composite Assessment Review Board

17-23: Cere That Smoky Lake County reconfirm the appointment of Capital Region Assessment Services Commission (CRASC) to the **Composite Assessment Review Board** as per Bylaw No. 1417-23.

Carried.

RISK MANAGEMENT:

Risk Pro Management Committee

18-23: Fenerty

That Smoky Lake County's Reeve be appointed as member to the **Risk Pro Management Committee**; and the Deputy Reeve be appointed as the alternate.

Carried.

HUMAN RESOURCES:

Negotiating Committee

19-23: Gawalko

That Smoky Lake County Councillors: Dan Gawalko, Lorne Halisky and Dominique Cere be appointed as members to the **Negotiating Committee** to bargain the Collective Agreements with the **International Union of Operating Engineers Local No. 955** for the Public Works Employees; and with the **Canadian Union of Public Employees Local No. 4575** for the Main Office Staff and Custodian Staff; and that Councillors Linda Fenerty and Jered Serben be appointed as the alternates.

Carried.

PROTECTIVE SERVICES:

Fire & Rescue Liaison Committee for Vilna & District Volunteer Fire Department

20-23: Fenerty

That Smoky Lake County Councillor Dan Gawalko be appointed as member and Councillor Linda Fenerty as alternate to the to the **Fire & Rescue Liaison Committee for Vilna & District Volunteer Fire Department**.

Carried.

Fire & Rescue Liaison Committee for the Smoky Lake Fire Department

21-23: Halisky

That Smoky Lake County Councillor Jered Serben be appointed as member and Councillor Lorne Halisky be appointed as alternate to the **Fire & Rescue Liaison Committee for the Smoky Lake Fire Department**.

Carried.

Fire & Rescue Liaison Committee for the Waskatenau Fire Department

22-23: Fenerty

That Smoky Lake County Councillor Jered Serben be appointed as member and Councillor Dominique Cere be appointed as alternate to the **Fire & Rescue Liaison Committee for the Waskatenau Fire Department**.

Carried.

RCMP Liaison Committee

23-23: Halisky

That Smoky Lake County Councillor Lorne Halisky be appointed as member and Councillor Linda Fenerty be appointed as alternate, to the **RCMP Liaison Committee**.

Carried.

Regional Emergency Management Advisory Committee

24-23: Fenerty

That Smoky Lake County Councillor Linda Fenerty be appointed as member and Councillor Dominique Cere be appointed as an alternate, to the **Regional Emergency Management Advisory Committee**.

Carried.

Smoky Lake Region Fire and Rescue Committee

25-23: Halisky

That Smoky Lake County Councillors Lorne Halisky and Linda Fenerty be appointed as members and Councillor Jered Serben be appointed as alternate, to the **Smoky Lake Region Fire and Rescue Advisory Committee**.

Carried.

Citizens On Patrol (C.O.P) Liaison Committee

26-23: Cere

That Smoky Lake County Councillor Dan Gawalko be appointed as member and Councillor Linda Fenerty be appointed as alternate, to the **Citizens On Patrol (C.O.P) Liaison Committee**.

Carried.

TRANSPORTATION SERVICES:

Road Ban Committee

27-23: Gawalko

That Smoky Lake County's Reeve be appointed as member to the **Road Ban Committee** along with the Public Works Manager and Chief Administrative Officer; and the Deputy Reeve be appointed as alternate; and any two (2) members have the authority to sign for the Road Ban / Restriction Order and will inform all members of Council of the execution of same, as required by Bylaw No. 1225-11.

Carried.

North East Muni-Corr Ltd. Committee

28-23: Fenerty

That Smoky Lake County Councillor Linda Fenerty be reaffirmed as member and Councillor Jered Serben be reaffirmed as alternate, to the **North East Muni-Corr Ltd. Committee** for the four-year term ending in Year 2025.

Carried.

ENVIRONMENTAL HEALTH SERVICES:

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee

29-23: Halisky

That Smoky Lake County Councillor Dan Gawalko be appointed as member and Councillor Lorne Halisky be appointed as alternate, to the **Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee**.

Carried.

Evergreen Regional Waste Management Commission

30-23: Gawalko

That Smoky Lake County Councillor Dan Gawalko be appointed as member and Councillor Lorne Halisky be appointed as alternate, to the **Evergreen Regional Waste Management Commission**.

Carried.

Highway 28/63 Regional Water Services Commission

31-23: Halisky

That Smoky Lake County Councillors Lorne Halisky and Dan Gawalko be appointed as members and that Councillors Linda Fenerty and Jered Serben be appointed as alternates, to the **Highway 28/63 Regional Water Services Commission**.

Carried.

North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee

32-23: Fenerty

That Smoky Lake County Councillor Linda Fenerty be appointed as member and Councillor Lorne Halisky be appointed as alternate, to the **North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee**.

Carried.

PUBLIC HEALTH AND WELFARE SERVICES:

Joint Health & Safety Committee

33-23: Cere

That Smoky Lake County Councillor Jered Serben be appointed as member and Councillor Dominique Cere be appointed as alternate, to the **Joint Health & Safety Committee**.

Carried.

Physicians and Health Care Professionals Committee

34-23: Gawalko That Smoky Lake County's Reeve be appointed as the member and the Deputy Reeve be appointed as alternate, to the **Physicians and Health Care Professionals Committee**.

Carried.

Family Community Support Services (FCSS) Committee

35-23: Halisky That all members of Smoky Lake County Council be appointed to the **Family Community Support Services (FCSS) Committee**.

Carried.

Smoky Lake Foundation Board

36-23: Cere That Smoky Lake County Councillors Dominique Cere and Jered Serben be appointed as members and Councillors Lorne Halisky and Linda Fenerty be appointed as alternates, to the **Smoky Lake Foundation Board**.

Carried.

PLANNING, DEVELOPMENT AND SUB-DIVISION CONTROL

Municipal Planning Commission

37-23: Fenerty That all members of Smoky Lake County Council be appointed to the **Municipal Planning Commission** – Development Authority, as required by Bylaw No. 1346-19.

Carried.

Subdivision and Development Appeal Board

38-23: Gawalko That Smoky Lake County re-appoint Members-at-Large: Grant Gillund, Christine Hansen, Gary Henry, Amy Cherniwchan, Jerry Melnyk, Sylvia Holowach, Candace Bryks, David Thomas, Margaret Allan Newell, and Pat Olchow, as members to the **Subdivision and Development Appeal Board**, as required by Bylaw No. 1347-19.

Carried.

Sub-Division Authority

39-23: Cere That Smoky Lake County re-confirm **Jane Dauphinee, BA – Mplan – RPP – MCIP – Principal / Senior Planner, Municipal Planning Services (2009) Ltd.**, as the person appointed as the Sub-Division Authority for Smoky Lake County, as per Bylaw No. 1345-19; and, on an as needed basis for the 2023-2023 year.

Carried.

Smoky Lake Regional Heritage Board

40-23: Halisky That Smoky Lake County appoint Councillors Linda Fenerty and Lorne Halisky be appointed to the **Smoky Lake Regional Heritage Board** as per Bylaw No. 1371-20 and re-appoint the Public-at-Large members to the as follows: Noreen Easterbrook, Graham Dalziel, Christine Hansen, and Michelle Wright.

Carried.

Regional Community Development Committee (RCDC)

41-23: Cere That Smoky Lake County Councillors Jered Serben and Linda Fenerty be appointed as members and Councillor Dominique Cere as the alternate member, to the **Regional Community Development Committee (RCDC)** in accordance with Bylaw No. 1399-21; and acknowledge the Smoky Lake County Public-at-Large Member positions are vacant.

Carried.

Intermunicipal Development Plan (IDP) – Town of Smoky Lake

42-23: Halisky That Smoky Lake County appoint Councillor Lorne Halisky and Jered Serben, as members and Councillor Dominique Cere, as the alternate member, to the Smoky Lake County / **Town of Smoky Lake Intermunicipal Development Plan (IDP) Committee**; as per Bylaw No. 1426-22.

Carried.

Intermunicipal Development Plan (IDP) – Village of Waskatenau

43-23: Cere That Smoky Lake County appoint Councillors: Jered Serben and Dominique Cere, as members and Councillor Lorne Halisky, as the alternate member, to the Smoky Lake County / **Village of Waskatenau Intermunicipal Development Plan (IDP) Committee**; as per Bylaw No. 1424-22.

Carried.

Intermunicipal Development Plan (IDP) – Village of Vilna

44-23: Gawalko That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **Village of Vilna Intermunicipal Development Plan (IDP) Committee**, as per Bylaw No. 1425-22.

Carried.

Intermunicipal Development Plan (IDP) – Lamont County

45-23: Cere That Smoky Lake County appoint Councillors: Dominique Cere and Lorne Halisky, as members and Councillor Linda Fenerty, as the alternate member, to the Smoky Lake County / **Lamont County Intermunicipal Development Plan (IDP) Committee**; as per Bylaw No. 1383-20.

Carried.

Intermunicipal Development Plan (IDP) – County of St. Paul No.19

46-23: Fenerty That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of St. Paul No.19 Intermunicipal Development Plan (IDP) Committee**, as per Bylaw No.1334-19.

Carried.

Intermunicipal Development Plan (IDP) – County of Two Hills No.21

47-23: Cere That Smoky Lake County appoint the Chief Administrative Officer and Planning and Development Manager, as members to the Smoky Lake County / **County of Two Hills No. 21 Intermunicipal Development Plan (IDP) Committee**, as per Bylaw No. 1335-19.

Carried.

Intermunicipal Collaboration Committee (ICC) – Smoky Lake Region

48-23: Cere That Smoky Lake County appoint Councillors: Dominique Cere and Jered Serben as members and Councillor Lorne Halisky as the alternate member, to the **Smoky Lake Region** (Smoky Lake County / Town of Smoky Lake / Village of Waskatenau / Village of Vilna) **Intermunicipal Collaboration Committee (ICC)**; as per Bylaw No. 1439-23.

Carried.

Intermunicipal Collaboration Committee (ICC) – Thorhild County

49-23: Cere That Smoky Lake County appoint Councillors: Linda Fenerty and Dominique Cere as members and Councillor Dan Gawalko as the alternate member, to the Smoky Lake County / **Thorhild County Intermunicipal Collaboration Committee (ICC)**; as per Bylaw No.1368-20.

Carried.

Intermunicipal Collaboration Committee (ICC) – Lamont County

50-23: Halisky That Smoky Lake County appoint Councillors: Lorne Halisky and Dan Gawalko as members and Councillor Linda Fenerty as the alternate member, to the Smoky Lake County / **Lamont County Intermunicipal Collaboration Committee (ICC)**; as per Bylaw No.1391-21.

Carried.

Intermunicipal Collaboration Committee (ICC) – County of St. Paul No.19

51-23: Gawalko That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of St. Paul No.19 Intermunicipal Collaboration Committee (ICC)**, as per Bylaw No. 1361-19.

Carried.

Intermunicipal Collaboration Committee (ICC) – County of Two Hills No.21

52-23: Fenerty That all members of Smoky Lake County Council be appointed as members to the Smoky Lake County / **County of Two Hills No.21 Intermunicipal Collaboration Committee (ICC)**, as per Bylaw No. 1360-19.

Carried.

Ukrainian Twinning Committee

53-23: Halisky That Smoky Lake County appoint Councillors: Linda Fenerty and Lorne Halisky as members and Councillor Dan Gawalko as the alternate member, to the **Ukrainian Twinning Committee**, as per Bylaw No. 1404-21.

Carried.

Community Futures St. Paul – Smoky Lake Region Committee

54-23: Cere That Smoky Lake County appoint Councillor Linda Fenerty as the member and Councillor Dominique Cere as alternate member, to the **Community Futures St. Paul – Smoky Lake Region Committee**.

Carried.

AGRICULTURAL SERVICE BOARD:

Agricultural Service Board

55-23: Halisky That Smoky Lake County Councillors: Dan Gawalko and Jered Serben be appointed as members and Councillors: Lorne Halisky and Dominique Cere as the alternate members, to County's **Agricultural Service Board**, and reconfirm Producer-at-Large members as: Tori Ponich, Curtis Boychuk, Tamara Flondra, and Producer-at-Large alternate members as: Kurt Melnyk and Brett Rurka; for the term ending October 20, 2025.

Carried.

Agricultural Issues Advisory Committee

56-23: Gawalko That the Smoky Lake County Agricultural Service Board Chairperson, Vice-Chairperson, and any other member of Council affected by a specific issue, be appointed to the **Agricultural Issues Advisory Committee**; and acknowledge the Agricultural Issues Advisory Committee may call for "Public-at-Large" members, when required.

Carried.

Agricultural Service Board Independent Appeal Panel for Weed Control

57-23: Cere That Smoky Lake County residents: Barry Feniak, Norman Schmidt, and Robert Semeniuk be appointed as Members-at-Large, and Amanda Fischer as alternate Member-at-Large, to the **Agricultural Service Board Independent Appeal Panel for Weed Control**, as per Bylaw 1240-12.

Carried.

Lakeland Agricultural Research Association (LARA)

58-23: Gawalko That Smoky Lake County appoint the Agricultural Service Board Chairperson as the member and the Agricultural Service Board Vice-Chairperson as the alternate member to the **Lakeland Agricultural Research Association (LARA)**; and acknowledge LARA appointed Public-at-Large members from Smoky Lake County being: Barb Shapka and Amanda Fischer.

Carried.

Lakeland Industry & Community Association (LICA)

59-23: Halisky That Smoky Lake County Councillor Lorne Halisky be appointed as member and Councillor Dan Gawalko be appointed as alternate member, to the **Lakeland Industry & Community Association (LICA)**.

Carried.

RECREATION AND CULTURAL SERVICES:

Northeast Alberta Information Hub Ltd. (AlbertaHUB)

60-23: Halisky That Smoky Lake County Councillor Lorne Halisky be appointed as member and Councillor Jered Serben be appointed as the alternate member, to the **Northeast Alberta Information Hub Ltd. (AlbertaHUB)**.

Carried.

Northern Lights Library System (NLLS)

61-23: Fenerty That Smoky Lake County Councillor Linda Fenerty be appointed as board representative and Councillor Dominique Cere as the alternate representative, to the **Northern Lights Library System (NLLS)**, for the four-year term ending in Year 2025.

Carried.

Smoky Lake Community Daycare Co-operative (Pumpkin Patch Daycare) Committee

62-23: Cere That Smoky Lake County Councillor Linda Fenerty be appointed as member and Councillor Dominique Cere be appointed as alternate member, to the **Smoky Lake Community Daycare Co-operative (Pumpkin Patch Daycare) Committee**.

Carried.

Smoky Lake Agricultural Society

63-23: Halisky That Smoky Lake County Councillor Jered Serben be appointed as representative and Councillor Lorne Halisky as the alternate representative, to the **Smoky Lake Agricultural Society**.

Carried.

Bellis Board of Trade

64-23: Halisky That Smoky Lake County Councillor Lorne Halisky be appointed as representative and Councillor Dan Gawalko as alternate representative, to the **Bellis Board of Trade**.

Carried.

Alberta Bilingual Municipalities Association (ABMA):

65-23: Cere That Smoky Lake County Councillor Dominique Cere be appointed as representative and Councillor Linda Fenerty as alternate representative, to the **Alberta Bilingual Municipalities Association (ABMA)**.

Carried.

Alberta's Lakeland Destination Management Organization (DMO):

66-23: Halisky

That Smoky Lake County Councillor Lorne Halisky be appointed as representative and Councillor Dan Gawalko as alternate representative, to the **Alberta's Lakeland Destination Management Organization (DMO)**.

Carried.

ADJOURNMENT:

67-23: Cere

That the Smoky Lake County Council Organizational Meeting of October 26, 2023, be adjourned, time 10:06 a.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER