



SMOKY LAKE COUNTY COUNCIL MEETING AGENDA

Thursday, October 26, 2023 at 9:00 a.m.

Virtual - Meeting ID: 902150397

<https://video.businessconnect.telus.com/join/902150397>

And with Council physically present in the County Council Chambers, Smoky Lake.

- 1) Call to Order
- 2) Adoption of Agenda
- 3) Adoption of Minutes
- 4) Delegation
 - 1) Juanita Marois – Metis Crossing @ 10:00 a.m.
 - 2) Sgt. Anita Doktor – Smoky Lake RCMP @ 10:30 a.m.
- 5) Public Hearing (*Council Meeting Recessed and undertaken on a Separate Agenda*) - **N/A**

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

- 6) Municipal Planning Commission (*Council Meeting Recessed and undertaken on a Separate Agenda*) - **N/A**
- 7) Business – Requests for Decisions
 - 1) Remembrance Day Ceremony Wreaths
- 8) CAO Report – *To be handed out at meeting*
- 9) Council Committee Reports
 - 1) Division One – *To be handed out at meeting*
 - 2) Division Two – *To be handed out at meeting*
 - 3) Division Three
 - 4) Division Four - **Reeve**
 - 5) Division Five – *To be handed out at meeting*
- 10) Correspondence
 - 1) 2023 Alberta Rural Connectivity Forum – November 6th to November 7th, 2023
- 11) Information Release - **N/A**
- 12) Financial Reports
 - 1) Budget to Actual
 - 2) Financial Statement-**N/A**
 - 3) Cheque Register
- 13) Next Meeting
 - 1) Schedule a Regional Fire ICC Meeting

14) In Camera

- 1) Personnel Issue, under the authority of the FOIP Act, Section 24: Advice from Officials, and Section 19: Confidential Evaluation, in respect to the Interim Chief Administrative Officer.

15) Adjournment



Request for Decision (RFD)

Meeting Date: Thursday, October 26, 2023
Topic: Remembrance Day Ceremony Wreaths
Presented By: Interim CAO

Agenda Item: 7.1

Recommendation:

That Smoky Lake County donate funds to both Royal Canadian Legions: Smoky Lake Legion Branch No. 227 and Waskatenau Legion Branch No. 261, in the amount of \$200.00 each, towards the Remembrance Day Ceremony wreaths and approve the Reeve (or designate) to place a wreath at the ceremony being held in the Town of Smoky Lake, and approve the Councillor from Division 5 (or designate) to place a wreath at the ceremony being held in the Village of Waskatenau.

Background:

Every year on November 11, Canadians pause in a silent moment of remembrance for the men and women who have served, and continue to serve our country during times of war, conflict and peace. The County donates funds to the legions for the Remembrance Day Ceremony Wreaths and participate in the Ceremonies.

Benefits:

Acknowledges the courage and sacrifice of those who served their country and acknowledge our responsibility to work for the peace they fought hard to achieve. During times of war, individual acts of heroism occur frequently; only a few are ever recorded and receive official recognition.

Disadvantages:

N/A

Alternatives:

N/A

Financial Implications:

\$400.00 funded from Grants to Individuals and Organizations

Legislation:

N/A

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

N/A

Signature of the CAO: 

September 28: Regular Council Mtg.**October 05: ASCHA North Region Mtg.**

Annual meeting held in Sherwood Park at the Sandman Hotel. Meeting began with an informal roundtable discussion and then a guest speaker (Joe Van Kampen) talking about the importance of having a “Marketing Strategy,” the value in “Branding” as well as “Personalization” with your online presence. Reminded us that it isn’t about just having a website but also using Facebook and Instagram to name a few. Explained the importance of regular updates, using imagery (food, furniture, individuals), think about lighting, angles, as well as instead of zooming in when taking photos consider getting closer. Strongly suggested that the budget include a marketing budget. ASCHA business was next; we received an update as to what administration has been doing followed by elections and New Business. The afternoon began with three government representatives (Phil Henke, Davis Knight and Barb Panich as the Assistant Deputy Minister, David Williams, was unavailable. Phil Henke began by saying that there was not much new at this time. The meeting ended with another roundtable discussion on Community Housing. Emergent issues as well as priorities were discussed.

October 12: Regular Council Mtg.**October 13: Foundation Mtg.**

Managers and Interim CAO presented their reports. Financials were reviewed. Delegation arrived and Board went into Closed Session. Once out of Closed Sessions, the remainder of the agenda was addressed.

October 17: Regional Emergency Management Advisory Committee Mtg.

Alternate. Attended via Zoom.

October 18: Joint Health and Safety Mtg.

Alternate. Attended via Zoom.

Dominique Céré



Reeve's Report

September 21, 2023 to October 20, 2023

September 21, 2023 – Alberta Lakeland (DMO) Destination Management Organization Meeting, Hybrid (Lorne - virtually)

- Tourism Partnership Updates were given on Kalayna Country and how they play apart in tourism in the Lakeland, PrairiesCan Projects are still on pace for completion, work is progressing on the Escape to the Lakeland Contest and on STEP Regional Trails Master Plan.
- Treasurers report was giving with all in good standing.
- Kalyna Country is still looking for volunteers to work a casino.
- Discussed options such as Hot Summer & Cool Winter Guides, TV episodes in Lakeland Region etc.
- Event Calendar can be used by member communities at no charge and can be shared on individual member municipalities websites.

September 24, 2023 – Metis Crossing Day Celebration (Lorne in-person)

- Attended and participated in the evenings program etc. maintaining partnership, relationship, and collaboration etc.

September 26, 2023 – (CAO) Chief Administration Officer Recruitment Council Meeting, held in Chambers (All Council in-person)

- Held under Executive Session, to discuss a Personnel Issue: Chief Administrative Officer (CAO) Recruitment, under FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information, and review the CAO hiring guide.

September 26, 2023 – Government Liaison Meeting, held in Chambers (All Council in-person)

- Agreed to not engage Government Relations (Lobbyist) Support in Year-2023 to allow time to pursue engagement utilizing internal support through Council and Administration.
- Recommend to pursue meetings with each respective Ministry or their Chiefs of Staff, responsible for: Regional Volunteer Firefighters, Strategic Transportation Infrastructure Program (STIP) – Bridge Funding, Municipal Sustainability Initiatives (MSI) funding, Agricultural Society and Community Hall funding, Enhanced Healthcare and Medical Service, Justice System – Rural Crime, and Affordable Housing Collaboration.

September 27, 2023 – (SLTC) Smoky Lake Tourism Company Meeting (Lorne and Linda – virtually)

- Discussion was held on number of Directors required on SLTC, positions required on SLTC, (CEO) Chief Executive Officer position/preparation of CEO job description and October 19,2023 Agenda Items to move things along to finite setting up the SLTC.

September 28, 2023 – Regular Council Meeting, held in Chambers (All Council in-person)

- Received an update on Smoky Lake County's bridge management program and will be seeking funding for 12 bridges through the provincial Strategic Transportation Infrastructure Program (STIP).
- Approved a one-time donation of \$14,000.00 to the Waskatenau Curling Club.
- Approved to execute an agreement with Accurate Assessment Group Ltd. for 5 years of assessment services 2024-2028, with an option to renew for another 5.
- Approved to provide \$2,000 of FCSS funds to Smoky Lake Minor Hockey Association.
- Approved to execute "Power+ Agreement" with Alberta Municipal Services Corporation (AMSC), for buying electricity from January 1, 2025 to December 31, 2029.
- Adopted Policy Statement No. 01-04-01: Proclamations.
- Accepted the Expression of Interest for \$9,450.00 (\$9,000.00 + \$450.00 G.S.T.) from Earl O'Hagan, to purchase Plan 716CL, Block 1, Lot 9 in Warspite.



Reeve's Report

September 21, 2023 to October 20, 2023

- Approved to advertise a Public Land Sale Tender, closing December 1, 2023, for 14 properties.
- Approved to advertise a Public Land Sale Tender through CLHbid.com, for 3 properties.
- Proclaimed the Manitoba Maple Trees at Métis Crossing, River Lot 12, as historical significance.
- Approved to jointly apply for 4 Alberta Community Partnership (ACP) 2023-24 Grants under the Intermunicipal Collaboration Stream.
- Gave 3rd & Final Reading to Bylaw No. 1451-23: Municipal Reserve (MR) Designation – Warspite.
- Extended an invitation to Saddle Lake Cree Nation Band #462 to attend a luncheon meeting.
- Adopted the “Service Assessment and Economic Development Strategy – Smoky Lake Region” document, dated October 2022, prepared by 13Ways Inc. as an information resource in implementing a good governance model for developing a Regional Economic Development Plan.

October 3, 2023 – Hwy 28/63 Regional Water Services Commission, held in Chambers (Lorne & Dan in-person)

- Held in-camera discussion relating to Commission Membership.
- Received updates from the Interim Manager, Finance Manager, Provincial Representative, and Engineers.
- Re-appointed JMD Group LLP Chartered Professional Accountants as the Auditor for 2023 & 2024.
- Deferred the letter received from the County of St. Paul, requesting Membership until after the estimated costs of legal fees has been received for drafting changes to the Commission’s bylaws and relevant agreements, and after the Commission’s Management services are at full capacity.

October 3-5, 2023 – Power Up North Conference, held in Cold Lake, (Lorne in-person Wednesday, Oct. 4th, Linda in-person for all 3 days)

- Presentations included:
- The future of Tourism, Top 10 fastest Growing Trends in Tourism, Travel Alberta Tourism Grants and Opportunities, Indigenous Tourism Alberta
- Future Proof your Business Finances, Marketing your Business on a minuscule budget.
- The Future Face of Employment, The Humour Advantage – Putting Humour to Work for Less Stress and More Success.

October 5, 2023 - Lakeland Industry and Community Association (LICA), held in Lac La Biche (Lorne & Dan in-person)

- Annual General Meeting was held, and presentations and activities included:
- Portable Air Monitoring Station Tours
- Methane Monitoring Collaborative Study Presentation
- Environmental Education Through Project-based Learning at New Myrnam School
- LICA Accomplishments & Programs Update
- Presentations included: Environmental Monitoring Programs i.e., Air/ground/water, Education and Outreach Program with great student educational programs such as composting, gardening etc. that can be brought to any member schools.



Reeve's Report

September 21, 2023 to October 20, 2023

October 7, 2023 – Smoky Lake Pumpkin Fair, held in Smoky Lake (Lorne in-person)

- Brought greetings on behalf of Smoky Lake County and participated in the dignitary's parade.

October 11, 2023 – RMA – (EPR) Extended Producer Responsibility Webinar (Lorne - virtually)

- EPR makes Producers pay for recycling.
- The EPR Program is targeted to be in place in Alberta in 2025.
- The EPR Program involves Producers managing the entire program such as collection, transportation etc. of products.
- Registration deadline for the EPR Program in Alberta is December 31, 2023.

October 11, 2023 – (EDA) Economic Developers Alberta, Investors and Site Selectors Webinar (Lorne - virtually)

- Provide investors with what it would be like to conduct business in the region and help in making informed investment decisions.
- Identify best locations for talent, operating costs, office/plant options etc.
- Identify Stakeholders, quality of life, transportation, cost of living, recreational/amenities, cultural activities etc. in the region.
- Don't bite off more than can be chewed.

October 11, 2023 – Elevate Wellness Team Meeting (Lorne - virtually)

- Reviewed final changes to the health and wellness trail system, mapping, and signage.

October 12, 2023 – Regular Council Meeting, held in Chambers (All Council in-person)

- Amended Policy Statement No. 01-04-01: Proclamations.
- Gave 3rd & Final Reading to Bylaw No. 1452-23: Chief Administrative Officer Bylaw.
- Authorized the Public Works Manager to carry a firearm to used for beaver control.
- Increased the 2023 allocation to purchase a snowmobile for trapping.
- Approved an adjustment to the reserve bids on the 3 County properties being sold through CLHbid.com.
- Approved a loyalty bonus of \$10,800, to Larry Kokotilo, for over 27 years of consecutive service.
- Approved the to executive an intermunicipal agreement with the Town of Smoky Lake for the County to provide Certified Water and Wastewater Operator Supervision Services, and denied to provide the same to Métis Crossing, as it is non-municipal.
- Approved a 2024 municipal contribution of \$2,457.60 to North Saskatchewan Watershed Alliance.
- Acknowledged an additional Corporal is being added to the Smoky Lake RCMP Detachment.
- Rescheduled the Year-2023 Property Tax Sale, from Dec. 1st to Dec.12, 2023, at 10:00 am.

October 17, 2023 – Ukrainian Twinning Meeting, held in Chambers & virtually (Lorne in-person)

- Community Futures fundraising will be providing a donation of \$775 to Kosiv.
- Ukrainian Twinning Committee fund raising sent \$3000 to Kosiv on June 12,2023.
- The Village of Vilna was not present and are considering withdrawing from the Committee.
- The next opportunity with Kosiv will be education.
- Financials were presented with \$5000 budget and \$1400 remaining.



Reeve's Report

September 21, 2023 to October 20, 2023

October 17, 2023 – RCMP Liaison Meeting, held in Chambers & virtually (Lorne in-person)

- Attendees included representatives from Smoky Lake RCMP Detachment, Fish & Wildlife, Smoky Lake Fire Department, and the Smoky Lake County Loss Prevention Coordinator, Interim CAO, and Reeve, who discussed mutual concerns and how to help each other.
- Water and Ice rescue continues to be an issue in the region due to lack of trained/certified individuals, and equipment such as a boat etc.
- Deceased body removal and Victim Services were discussed with a Victim Service Representative soon to be in place in the region and lobbying etc. for better “timely” body removal services.
- Provincial Highway Maintenance Contractor signs still not in place on the region’s provincial highways.
- RCMP are reporting more crime info on social media which is well received by the citizens.
- Fish & Wildlife are investigating lots of Hunter Trespassing.
- Disaster Services operations, logistics and resources etc. were briefly discussed on how it plays a role with disaster situations in the region.

October 17, 2023 – Regional Emergency Management Committee, held in Chambers and virtually (Linda, Lorne & Jered in-person, Dominique - virtually)

- Recommend the Regional Emergency Management Bylaws be updated to align with current Provincial Local Authority Emergency Management Regulation.
- Reviewed the Community Emergency Management Program Emergency Plan, and the Alberta Emergency Management Agency Annual Visit / Review 2022-2023.
- Next meeting is January 16, 2023.

October 18, 2023 – Joint Health & Safety Committee, held virtually (Lorne & Dominique - virtually)

- Received updates on: Old Business, Safety Audit Action Plan, Training, Incidents, and Committee Member Reports.
- The 5 of the 7 incidents were related to criminal activity. Theft in the region continues so please ensure vehicles / equipment / property are secured and report all suspicious activities to the RCMP immediately.

October 19, 2023 – (MCC) Municipal Controlled Corporation for Smoky Lake Development Corporation Meeting (Lorne and Linda in-person)

- Reviewed (USA) Unanimous Shareholder Agreement between MCC and Smoky Lake Tourism Company LTD and made a resolution to agree to terms/conditions etc.
- Change banking account to a redeemable less cost and higher interest rate account.
- Treasurer report was presented with all in good standing.
- Take no action and file old HAK School inquiry.

October 19, 2023 – (SLTC) Smoky Lake Tourism Company LTD. Meeting (Lorne and Linda in-person)

- Discussion was held and selected number of Directors on SLTC, positions on SLTC, (CEO) Chief Executive Officer position and job description, Financial Institute, Financial Auditor, Legal Firm etc. in setting up the SLTC.



Reeve's Report

September 21, 2023 to October 20, 2023

October 20, 2023 – Northeast Regional ASB Conference at Métis Crossing (Lorne, Jered, Dominique, Linda & Dan in-person)

- Provided a welcoming address to this event which was hosted by Smoky Lake County.
- Councillor Gawalko Chaired the event's meeting.
- Reviewed Resolutions rules, procedures, and format.
- Election for Regional ASB Committee Representatives/Alternates.
- Presentation on Diversifying Your Agricultural Operation.
- Presentation on The Effectiveness of Agritourism in Raising Awareness of Primary Agriculture Production Practices.
- Presentation on AgKnow Alberta Farm Mental Health Network.

For more information, please visit the Smoky Lake County Website under Council Meeting Minutes and Agendas. www.smokylakecounty.ab.ca

Yours Truly, Lorne Halisky, Smoky Lake County Reeve, and Councillor Division 4



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2023 FORUM AGENDA

Forum Day 1 - November 6

Forum Day 2 - November 7

DAY 1 - NOVEMBER 6

7:30am MT

Breakfast

8:30am MT

Broadband 101

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

1/8

Community Broadband Update - Village of Standard

Merle Isaacson - Co-founder, Connect Mobility

12:15pm MT

Lunch

1:15pm MT

Update from MLA Sarah Elmeligi

Sarah Elmeligi - NDP MLA Elect, Banff-Kananaskis and Opposition Critic for Tourism, Sport and Recreation

2:15pm MT

Connecting the community through the value and benefits of collaborative IT purchasing

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

3/8

10.1

Michael B. McNally - Associate Professor, School of Library and Information Studies, Faculty of Education, University of Alberta

9:30am MT

Community Broadband Pilot

Ryan Angelo - Team Leader, City of Calgary

10:15am MT

Coffee & Networking Break

10:45am MT

Open Access Networking

Greg Potter - President, Foothills Fibre Cooperative

11:30am MT

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

2/8

Mary Friedrich - ShareIT Manager, Cybera

3:00pm MT

Coffee & Networking Break

3:30pm MT

**Panel Discussion
Building Broadband in Alberta**

Joe Hickey - CEO, Rock Networks

Johann Reimer - Director, Sales & Marketing, Canadian Fibre Optic

Jerico Vanbarant - CEO, MCSnet

4:30pm MT

Update from the CRTC

Nirmala Naidoo, CRTC Commissioner for Alberta and NWT

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

4/8

4:50pm MT

Closing Remarks to Day 1 of the Alberta Rural Connectivity Forum

5:00pm - 7:00pm MT

Attendee Mixer

TBD

DAY 2 - NOVEMBER 7

7:30am MT

Breakfast

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

10:45am MT

Open Speed Test Data and the Digital Divide

Zachary Shand - Senior Data Scientist, Cybera

11:45am MT

Update from Innovation, Science and Economic Development Canada

TBD

12:15pm MT

Closing Remarks to the Alberta Rural Connectivity Forum

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

8:40am MT

First Nations Connectivity

Derrick Houle - CEO, Smoke Signal Communications

9:45am MT

Panel Discussion
Competition Policy in Canada

Moderated by: Michael B. McNally - Associate Professor, School of Library and Information Studies, Faculty of Education, University of Alberta

Gregory Taylor, PhD - Associate Professor, Department of Communication, Media and Film, University of Calgary

10:15am MT

Coffee & Networking Break

https://abconnectivity.ca/forum23/agenda/?mc_cid=b840f3c776&mc_eid=4c1e167065

12:30pm MT

Lunch

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\$130.00

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 Add to Calendar

Book Tickets

#Conference #Science & Tech

Description

The Alberta Rural Connectivity Coalition is pleased to announce its third annual Alberta Rural Connectivity Forum, taking place at the Banff Park Lodge in Banff, AB November 6-7, 2023.

The Alberta Rural Connectivity Forum is a gathering of community leaders, technology providers, as well as broadband and digital inclusion advocates. The goal of this two-day event is to discuss policy, regulatory, and technical barriers that exist to broadband deployment — and how to bridge them.

Visit abconnectivity.ca for more information.

Tickets

General Admission

Banff Park Lodge

Monday, Nov 6, 2023, 9:00 AM

Quantity

Ticket Price **\$130**

Total Price **\$0**

Promo Code

Apply

Total Price **\$0**

Checkout

LODGING

Banff Park Lodge

Venue for the 2023 Cyber Summit, The Banff Park Lodge has extended a group rate for Summit attendees of \$160.00 plus tax per night, with the ability to stay additional nights before and after the conference. (Rate available Sunday, November 5, 2023 to Wednesday, November 15, 2023.)

There is a limited number of rooms available, (last year they sold out before the end of summer) so book now before they're gone!

You can book this rate by phone or online.

Book by phone:

Call [1-800-661-9266](tel:1-800-661-9266) and providing the block name **Cyber Summit Banff** or ID **#549168**.

Book online:

Book your room online [here](#).

Resources:

[Banff Park Lodge website](#)