



SMOKY LAKE COUNTY COUNCIL BUDGET MEETING AGENDA

Tuesday, October 31, 2023 at 9:00 A.M.

Virtual - Meeting ID: 334861255

<https://video.businessconnect.telus.com/join/334861255>

And with Council physically present in the County Council Chambers, Smoky Lake.

1) **Meeting**

Call to Order.

2) **Agenda**

Acceptance of Agenda: As presented or subject to additions and/or deletions.

3) **Minutes**

None.

4) **Request for Decision:**

- 4.1) Deferred Budget Items
- 4.2) Council Remuneration Policy
- 4.3) Draft 5 Year Bridge Budget
- 4.4) Draft 2024 Road Plan
- 4.5) Draft Capital Budget

5) **Issues for Information:**

None.

6) **Correspondence:**

None.

7) **Delegations:**

10:45 a.m. – Brandon Gillis, Enterprise Fleet Maintenance

8) **Executive Session:**

None.

Date and Time of Next Meeting:

November 21, 2023 at 9:00 a.m.

Adjournment



Request for Decision (RFD)

Meeting Date: Tuesday, October 31, 2023

Agenda Item: # 1

Topic: **2023 motions deferred to budget**

Presented By: Brenda Adamson, Finance Manger

Recommendation:

No motions are recommended.

Background:

The following motions were made to defer decisions to the budget process:

Federation of Canadian Municipalities (FCM) 2024 Conference

638-23: Gawalko

That Smoky Lake County consider attending the Federation of Canadian Municipalities (FCM) in Calgary, to be held on June 6 to 9, 2024, in the fourth quarter of 2023 in conjunction with the 2024 Budget Process.

Each department creates its own budget for conferences with he CAOs approval. Planning has included this conference in their budget for 2024. Every year, Council budget includes funding to attend FCM therefore no action is required unless Council wishes to make a decision outside of the regular annual process.

Smoky Lake Agricultural Society – Request for Street Sweeping

649-23: Serben

That Smoky Lake County Council approve to fund the cost of providing the Smoky Lake Agricultural Society with a one-time street sweeping service in Year-2023, for the Complex parking lot in Smoky Lake, by utilizing the regionally owned street sweeper, subject to receiving an executed “Hold Harmless Agreement” as per Policy Statement No. 03-26-01: Custom Work; and include an “annual street sweeping services concept” for budgetary consideration in the fourth quarter of Year-2023.

Currently, each municipality pays \$100.00 per hour rental for the street sweeper. At year end, Finance staff calculate the total revenue earned and then deduct our costs for maintenance. The net profit is transferred to reserves for the replacement of the street sweeper. The reserve balance is currently \$61,059.87.

708-23 MCC for Smoky Lake Development Corp. Request for Operating Funds

That Smoky Lake County Council **defer** the letter from Amy Cherniwchan, Chairperson of the MCC for Smoky Lake Development Corp., dated May 8, 2023, requesting funds in the amount of \$6,000.00, towards the MCC for Smoky Lake Development Corp.’s operating expenses in Year-2023; to a future Council meeting in conjunction with the start of the County’s Year-2024 budget process

Smoky Lake County provided the MCC \$690,000 in April 2023. Finance has not received any reports stating that these funds have been disbursed. Council may want to have the members speak to this request. If the funds are in an interest bearing account. They would be earning a



Request for Decision (RFD)

minimal interest of 2% it would be earning over \$1,000 per month in interest and would have earned at least \$6,000 to date.

Benefits:

- n/a

Disadvantages:

- n/a

Alternatives:

- n/a

Financial Implications:

If Council makes no changes as a result of these issues, there will be no financial implications to the budget.

- If Council decides to increase or decrease the staff members permitted to attend FCM, the budgeted costs would increase or decrease by \$3,750 per person (as per Planning RFD June, 2023)
- Changes to the Streetsweeper program would require intermunicipal collaboration, therefore they would be budgeted for 2024 pending the outcome of discussions.
- If council decides to provide additional funding to the MCC for Smoky Lake Development Corp, the additional costs will increase the budget.

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

none

Signature of the CAO: _____



Request for Decision (RFD)

Meeting Date: Tuesday, October 31, 2023

Agenda Item: # 2

Topic: Council Remuneration Policy 08-18-08

Presented By: Brenda Adamson, Finance Manger

Recommendation:

Council discretion

Background:

The attached policy defines council remuneration. 4.4 states that council will review the policy annually in the month of October.

In summary

Council chose not to increase pay as per policy for budget year 2023. The October report is not out yet, however September COLA is 3.7%. Based on this, the rates would change to:

- ✓ Reeve: \$75,778.98 (73,075.20)
- ✓ Deputy Reeve: \$68,892.47 (66,434.40)
- ✓ Councillor: \$ 65,447.97 (63,112.80)

Regular monthly allowances are:

- ✓ Divisional mileage allowance \$400/m
- ✓ Meal allowance – breakfast \$20. Lunch, \$20 and dinner \$20
- ✓ Councillor personal cell phone \$100/m
- ✓ Mileage \$0.55 /km – CRA allows \$0.68/km for the first 5,000 km and \$0.62 after. I was not able to find an update of the 2023 Alberta rate

Benefits:

- The policy provides clear guidance for reimbursement

Disadvantages:

- n//a

Alternatives:

- Council may make whatever changes it wishes

Financial Implications:

Will depend upon Council recommendations

Legislation:

n/a

Intergovernmental:

na

Strategic Alignment:

na

Enclosure(s):

1. Policy 08-16-08
2. Statistics Canada COLA
3. CRA mileage rates 2023



Request for Decision (RFD)

Signature of the CAO: _____

SMOKY LAKE COUNTY



Title: Council Remuneration and Expenses		Policy No.: 18-08
Section: 08	Code: P-R	Page No.: 1 of 6 E

Legislation Reference:	Alberta Provincial Statutes.
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Purpose:	To provide clarity and an equitable and transparent means of reimbursing Council members for business expenses and for their duties and responsibilities required to handle all functions as an Elected Official.
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Policy Statement and Guidelines:

1. STATEMENT:

- 1.1 The County recognizes that in order to carry out County business, it is necessary for Council members to network, meet with ratepayers, participate in training, and attend related business and community functions.
- 1.2 Council of Smoky Lake County are required to commit a substantial amount of time and effort to the duties and responsibilities of their elected office. Not all duties and commitments can be identified in actual time.
- 1.3 The reimbursement of expenses will be guided by the following principles:
 - 1.3.1 Taxpayers dollars shall be spent responsibly with a focus on accountability and transparency.
 - 1.3.2 County commits to providing fair and reasonable level of remuneration.
 - 1.3.3 Only legitimate expenses incurred when undertaking Council authorized functions will be reimbursed.

2. DEFINITIONS:

- 2.1 **Remuneration:** means the annual rate of pay for the Reeve, Deputy Reeve and Councillors.
- 2.2 **Expenses:** includes transportation, lodging (hotel), mileage, taxi fare, parking and other out-of-pocket expense incurred while on County business.
- 2.3 **Hospitality Event:** an authorized event where food and beverage are provided, at public expense to people who are not employed by the County.
- 2.4 **Benefit Package:** is the insurance coverage available to Council through the County's group carrier.

Title: Council Remuneration and Expenses		Policy No.: 18-08
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Policy Statement and Guidelines:

3. GUIDELINES:

3.1 Remuneration

Council will discuss the remuneration for the Reeve, Deputy Reeve and Councillors at a Budget Meeting.

3.1.1 The Council annual remuneration is:

- Reeve: \$ 73,075.20
- Deputy Reeve: \$ 66,434.40
- Councillor: \$ 63,112.80

3.1.2 Effective January 1st of each year, a Cost of Living increment rate (as established in the Statistics Canada - Consumer Price Index for the province of Alberta in the month of October from the previous year), will be automatically applied to Elected Officials salaries or R.R.S.P. unless a motion of Council determines otherwise.

3.1.3 Cost of Living increments as established in the County's Collective Agreement with CUPE (Canadian Union of Public Employees) will be automatically applied to Smoky Lake County Management and non-union (out-of-scope) employees.

3.1.4 Councillor monthly divisional travel mileage allowance is \$400.00 per month.

3.2 Meals

3.2.1 A Meal allowance shall be payable when travel is required to be away from home or office (and will be paid requiring no receipt) at a rate of:

- Breakfast: \$ 20.00 before 7:00 a.m.
- Lunch: \$ 20.00 before 12:00 p.m.
- Dinner: \$ 30.00 after 5:00 p.m.

3.2.2 Receipts for meals that accompany an expense claim form or that are charged to County Credit Card will be paid to the Councillor or, in the case of credit card charges, coded to the Councillor's expenses at the value (including gratuity) on the receipt.

3.3 Mileage

3.3.1 Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.55 per km.

3.3.2 A review of mileage rates will be undertaken annually with consideration for other Canadian Public Sector mileage reimbursements.

3.3.3 For Council members, mileage is calculated from and back to residence.

3.4 Transportation

3.4.1 **Automobile Travel:** actual kilometers travelled outside of the County may be claimed at the current rate established in this policy.

3.4.1.1 Members of Council use their personal vehicles for Municipal Business shall be required to adhere to ***Policy Statement No. 14.A-07: Use of Personal Vehicles on Municipal Business.***

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Policy Statement and Guidelines:

3.4.2 **Ground Transportation:** includes taxi or bus, parking will be reimbursed at cost.

3.4.3 **Air Travel:** will be at economy rates by the most direct route available.
Submission of receipts required.

3.5 Lodging

3.5.1 The cost of hotel accommodation and all taxes may be prepaid using a County Credit Card.

3.5.2 When the hotel and taxes are paid by the individual Councillor, Smoky Lake County will provide a reimbursement based on the original receipt.

3.5.3 It is the attendees' responsibility to give adequate notice of non-attendance. Failure to do so may, at the discretion of Council, result in the individual being liable for all non-refundable costs.

3.6 Hospitality Event

A County organized Hospitality Event is considered a Business Expense. A Councillor engaged in an authorized County Hospitality Event may claim or submit receipts for alcoholic and other beverages and food purchased at these special events for consumption by the Councillors and/or others while promoting the interests of Smoky Lake County.

3.7 Information Technology Equipment and Services

Cell Phone:

3.7.1 Cell phones / Smart Phones are provided to Councillors.

3.7.2 A monthly fee of \$50.00 shall be charged to Councillors to cover the cost of personal use of cell phones/smart phones.

3.7.3 Upon leaving Elected Office, the Councillor may keep the cell phone and number. The contract will be transferred to the individual's name.

3.7.4 If a Councillor chooses to use his/her own personal cell phone or device, the County will reimburse the actual costs up to a maximum of \$100.00 per month upon submission of a receipt.

3.7.5 When travelling, the Councillor shall advise the County Safety Officer in order to ensure that the cell phone plan is adjusted to avoid excessive roaming charges.

Internet:

3.7.6 A monthly amount of \$25.00 shall be paid monthly to each Councillor as an allowance for home internet use, effective January 2019.

Laptop:

3.7.7 A laptop with carrying case will be provided to each Councillor.

3.7.8 Upon leaving Elected Office, or after necessary computer replacement, the Councillor may keep the Computer and case. Smoky Lake County will cease to provide support services for these devices.

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Policy Statement and Guidelines:

3.8 Benefit Package

Benefit Package will be available to members of Council through the County's Insurance Carrier.

At the beginning of their first Elected Term, members of Council will be provided with the AMSC Group Benefits a booklet.

3.9 R.R.S.P.

Smoky Lake County will contribute nine percent (9%) of gross remuneration to a Registered Retirement Pension Plan (RRSP) at either the Smoky Lake Branch of ATB or CIBC.

3.9.1 A Councillor may waive the RRSP contributions for a specified term upon written request to the Chief Administrative Officer.

3.10 Non Standard Expenses

If a Councillor incurs business expenses not specifically authorized by this Policy, Council as a Whole, may, subject to availability of funds, and appropriate budget, authorize payment of such a business expense claim.

3.10.1 A member of Council will not be reimbursed for the cost of a fine.

3.10.2 An expense for a spouse or companion is not an eligible individual expense and will not be reimbursed.

3 PROCEDURE:

4.1 An Expense Claim Form, as per **Schedule "A": Councillor Business Expense Claim**, must be submitted in order for a claim to be processed, unless provided otherwise.

4.1.1 All necessary receipts and/or documentation must accompany the Expense Claim.

4.1.2 Receipts must be detailed and must show the vendor GST registration number.

4.1.3 Councillor Business Expense Claims shall be submitted on a monthly basis.

4.1.4 Councillors will submit all detailed receipts charged to the Smoky Lake County Credit Card, as per **Policy Statement No. 08-07: County Credit Card**, in a timely manner in order to prevent credit card interest charges.

Title: Council Remuneration and Expenses		Policy No.: 18-08
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Policy Statement and Guidelines:	
4.2	All expense claims must be reviewed by administration to ensure compliance with Policy.
4.2.1	The Reeve or Deputy Reeve will sign the expense claim for council members to indicate that they have been received and approved.
4.2.2	The Deputy Reeve shall sign the expense claim submitted by the Reeve, to indicate it has been received and approved, and may in the absence of the Reeve sign all other expense claims.
4.2.3	The Reeve or Deputy Reeve, as the case may be, will bring discrepancies of interpretation to Council for decision.
4.2.4	Upon submission of a signed Business Expense Claim Form, a Member of Council warrants all claims are related to Smoky Lake County business.
4.3	Public Disclosure: The Councillor's Business Expenses will be made available in the Smoky Lake County Administration Office.
4.4	Policy Review and Changes: Council will review the "Council Remuneration and Expense" Policy annually in the Month of October at a County Council Budget Meeting.
4.5	Expenses related to partisan political functions shall comply with <i>Policy Statement No. 01-36: Expenses and Contributions to Political Functions.</i>

	Date	Resolution Number
Approved	October 23, 2014	# 52-14 - Page # 11440
Amended	May 6, 2015	#642-15 - Page # 11769
Amended	May 28, 2015	#649-15 - Page # 11776
Amended	October 2, 2017	#1107-17 - Page # 12812
Amended	February 22, 2018	#321-18 - Page # 12968
Amended	December 12, 2018	#244-18 - Page # 13421
Amended	January 29, 2019	#269-19 - Page # 13437
Amended	December 12, 2019	#165-19 - Page # 13889
Reviewed	December 16, 2021	#202-21- Page # 14932 (no changes)



Updated - Oct 17, 2023

Consumer price index

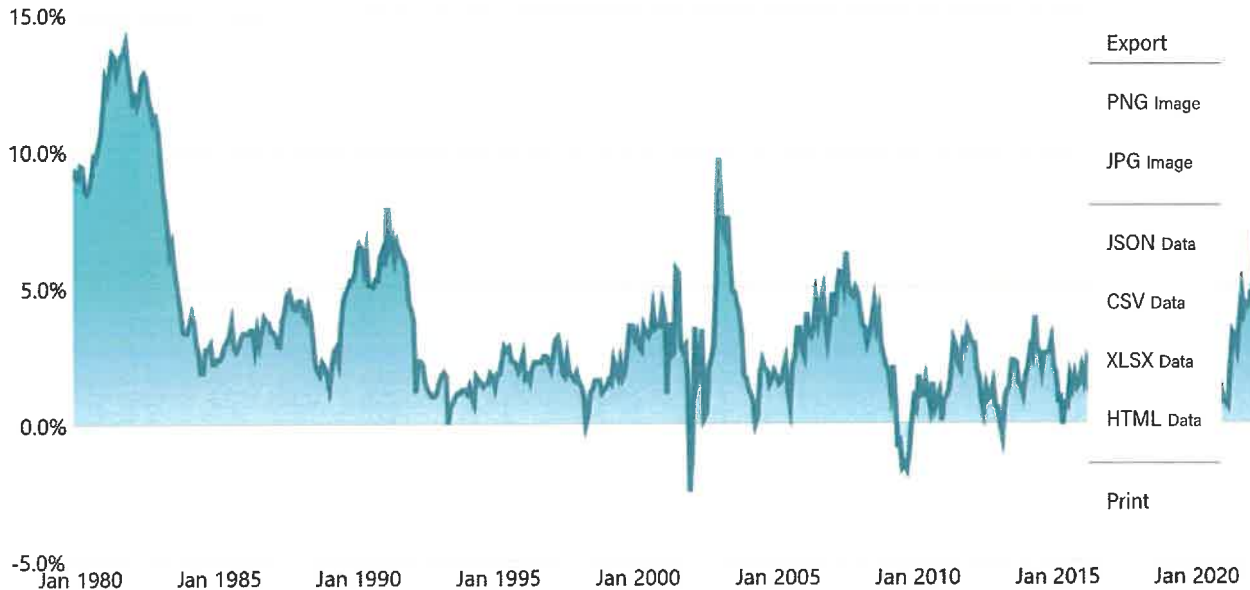
The Consumer Price Index (CPI) is an indicator of changes in consumer prices. It is obtained by comparing the cost of a fixed basket of goods and services purchased by consumers over time.

Filter Data

On this page: [Alberta](#) | [Province](#) | [Product](#) | [API](#)

Consumer Price Index

Annual Change, Index (2002=100)



Export

PNG Image

JPG Image

JSON Data

CSV Data

XLSX Data

HTML Data

Print

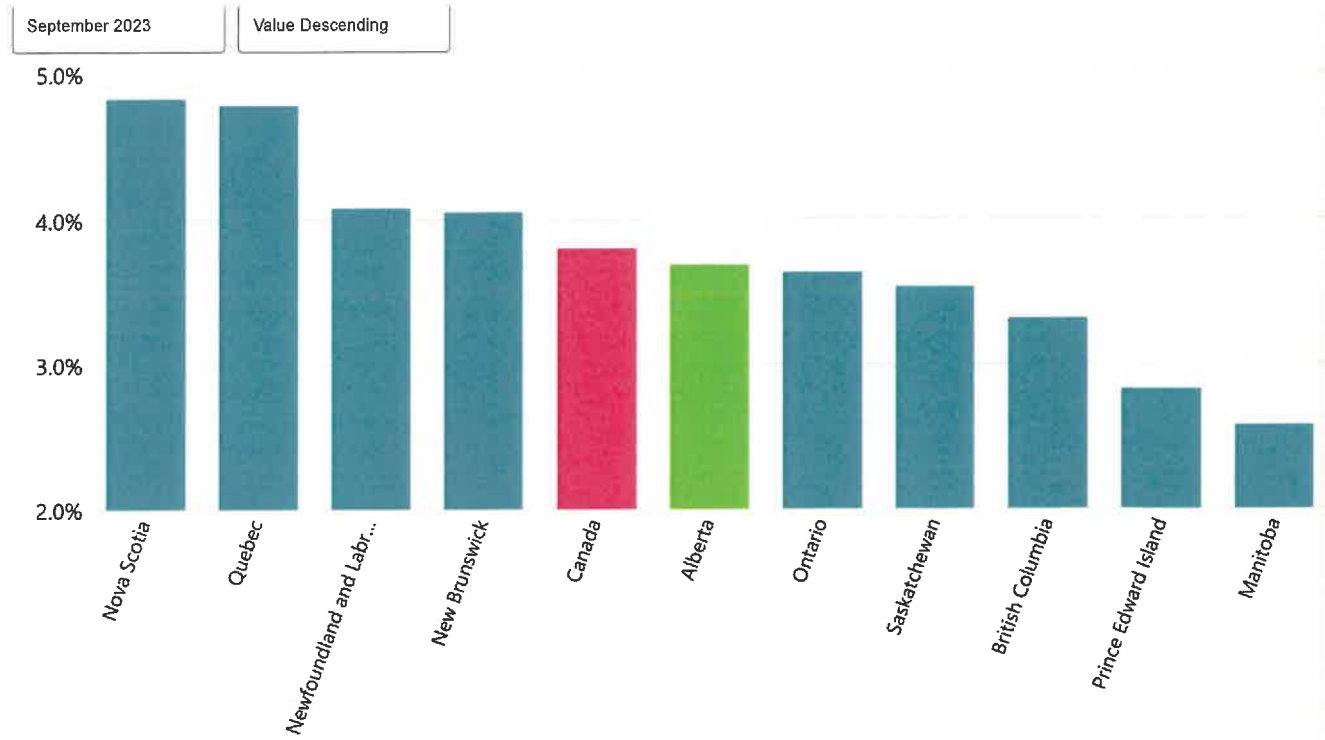
Analysis

Data Tables

Adapted from Statistics Canada, [Table 18-10-0004-01](#) (Consumer Price Index, 2011 basket). This does not constitute an endorsement by Statistics Canada of this product.

Consumer Price Index by Province





Analysis

Data Tables

Adapted from Statistics Canada, [Table 18-10-0004-01](#) (Consumer Price Index, 2011 basket). This does not constitute an endorsement by Statistics Canada of this product.

Consumer Price Index by Product

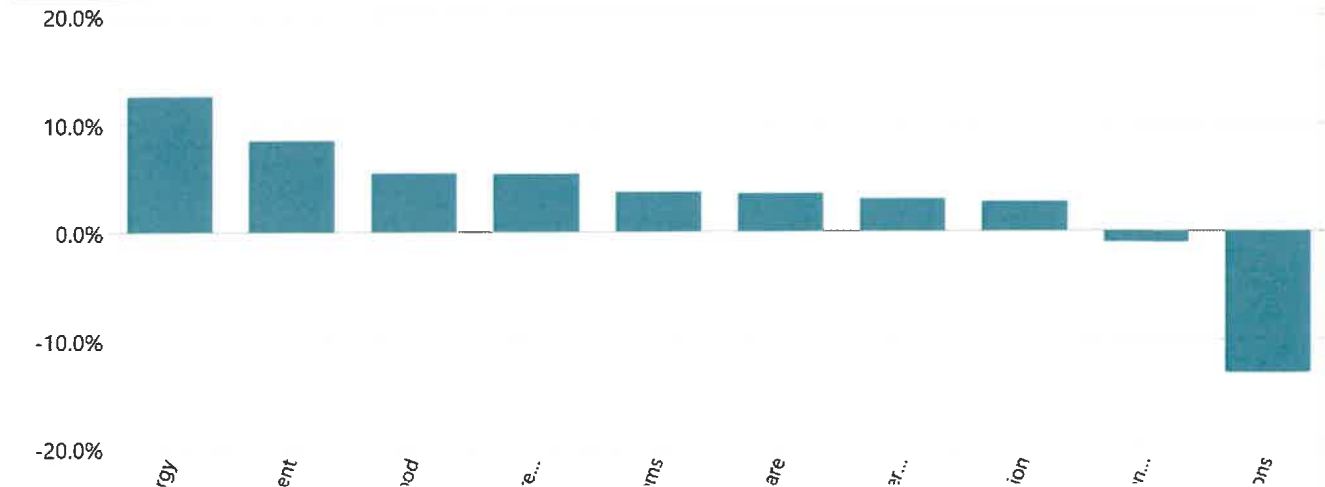


Annual Change, Index (2002=100)

View data for:

Sort by:

September 2023 Value Descending





Home Topics Dashboard Tools Articles

Food pur

All-items

Priva

Recreation

Analysis

Data Tables

Adapted from Statistics Canada, [Table 18-10-0004-01](#) (Consumer Price Index, 2011 basket). This does not constitute an endorsement by Statistics Canada of this product.

API Keys

- [Consumer Price Index for Alberta](#)
- [Consumer Price Index by Province](#)
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Reasonable per-kilometre allowance

If you pay your employee an allowance based on a per-kilometre rate that is considered reasonable, **do not deduct** CPP contributions, EI premiums, or income tax.

The per-kilometre rates that the CRA usually considers reasonable are the amounts prescribed in section 7306 of the Income Tax Regulations. Although these rates represent the maximum amount that you can deduct as business expenses, you can use them as a guideline to determine if the allowance paid to your employee is reasonable. The type of vehicle and the driving conditions are other factors used to determine whether an allowance is considered to be reasonable.

The CRA considers an allowance to be reasonable if **all** of the following conditions apply:

- The allowance is based only on the number of business kilometres driven in a year
- The rate per-kilometre is reasonable
- You did not reimburse the employee for expenses related to the same use of the vehicle. This does not apply to situations where you reimburse an employee for toll or ferry charges or supplementary business insurance, if you determined the allowance without including these reimbursements

When your employees fill out their income tax and benefit return, they do not include this allowance in income.

Reasonable allowance rates

For 2023, they are:

- 68¢ per kilometre for the first 5,000 kilometres driven
- 62¢ per kilometre driven after that

For the Northwest Territories, Yukon, and Nunavut, they are:



Request for Decision (RFD)

Meeting Date: Tuesday, October 31, 2023

Agenda Item: # 3

Topic: Bridge Program

Presented By: Brenda Adamson, Finance Manger

Recommendation:

Council discretion

Background:

Associated Engineering presented the bridge priorities to council on September 28. Council made the following motions:

Smoky Lake County 2023 Bridge Program

886-23: Fenerty

That Smoky Lake County Council accept the presentation and verbal information provided by the September 28, 2023, Delegations: Associated Engineering Alberta Ltd. Representatives: Jen Plamondon, P.Eng., Project Manager, and Chris Schmelzle, P.Eng. Manager of Bridge Management, for information.

Carried.

Strategic Transportation Infrastructure Program (STIP) – Year-2024 Bridge Priorities

887-23: Serben

That Smoky Lake County Council approve to apply for the 2024 Strategic Transportation Infrastructure Program (STIP) funding through the Municipal Grants Management Application (MGMA) grant reporting system prior to the deadline of November 30, 2023, to fund projects under twelve (12) Bridge File Numbers:

2024 CONSTRUCTION - OPTIONAL STIP APPLICATIONS						
Priority	2023 STIP Applications	Construction	Engineering	Total	A/T Share	County Share
4	BF08200	\$ 2,531,400	\$ 326,425	\$ 2,857,825	\$ 2,143,380	\$ 714,445
5	BF08201	\$ 1,821,240	\$ 280,000	\$ 2,101,240	\$ 1,575,930	\$ 525,310
6	BF08499	\$ 798,155	\$ 130,373	\$ 928,528	\$ 687,146	\$ 241,382
7	BF08223	\$ 275,720	\$ 57,120	\$ 332,840	\$ -	\$ 332,840
8	BF07814	\$ 160,020	\$ 30,501	\$ 190,521	\$ 142,882	\$ 47,639
9	BF74018	\$ 218,681	\$ 49,886	\$ 268,567	\$ 202,183	\$ 66,384
10	BF72828	\$ 266,112	\$ 50,417	\$ 316,529	\$ 237,987	\$ 78,542
11	BF75780	\$ 157,800	\$ 50,000	\$ 207,800	\$ 155,850	\$ 51,950
12	BF70497	\$ 942,086	\$ 192,000	\$ 1,134,086	\$ 850,572	\$ 283,514
SUMMARY TOTAL CONSTRUCTION		Construction	Engineering	Total Cost	A/T Share	County Share
		\$ 8,245,114	\$ 728,821	\$ 8,973,935	\$ 6,687,892	\$ 2,286,043

2024 CONSTRUCTION - REPAIR / MAINTENANCE						
Priority	2023 STIP Applications	Construction	Engineering	Total	A/T Share	County Share
1	BF90532	\$ 198,450	\$ 36,306	\$ 234,756	\$ -	\$ 234,756
2	BF74017	\$ 225,000	\$ 50,000	\$ 275,000	\$ -	\$ 275,000
3	BF06109	\$ 167,580	\$ 31,448	\$ 199,028	\$ -	\$ 199,028
SUMMARY TOTAL CONSTRUCTION		Construction	Engineering	Total Cost	A/T Share	County Share
		\$ 591,030	\$ 117,754	\$ 708,784	\$ -	\$ 708,784

Carried.

The STIP applications will be submitted by the end of November. Decisions are usually announced late spring. Due to the timing, we do not propose to budget for all of the projects in 2024. Attached is the proposed 5-year bridge budget.

Benefits:

- The bridge budget gives us the opportunity to prepare and plan for future cash needs

Disadvantages:

- If all applications are approved, we will need to contribute \$911,265 in 2024 and \$1,728,163 in 2025



Request for Decision (RFD)

Alternatives:

- Council may make whatever changes it wishes

Financial Implications:

The budget is for

Bridge program engineering	\$ 95,670
Bridge replacement and repair engineering	\$ 473,179
Bridge contract work	<u>\$3,694,350</u>
Total bridge program	\$4,263,199
Funding:	
STIP	\$2,644,150
Building Canada Fund (gs tax)	\$ 199,028
Aggregate Reserve	<u>\$ 508,756</u>
Operations	\$ 911,265

This equals a tax rate of 1.2

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

1. 5 year bridge budget

Signature of the CAO: _____

SMOKY LAKE COUNTY 2024 BRIDGE PROGRAM BUDGET SUMMARY

1 2024 INSPECTIONS									
Type	Season	Number	Unit Cost	Engineering	Total	AT Share	County Share		
Level 1	Spring/Fall	25	\$ 350	\$ 8,750	\$ 8,750	\$	8,750		
Level 2	Winter	4	\$ 2,650	\$ 10,600	\$ 10,600	\$	10,600		
SUMMARY TOTAL INSPECTIONS				Engineering	Total Cost	AT Share	County Share		
				\$ 19,350	\$ 19,350	\$ -	19,350		

2 2024 ENGINEERING ASSESSMENTS									
Priority	Season			Engineering	Total	AT Share	County Share		
1772	Winter	2023		\$ 11,000	\$ 11,000	\$	11,000		
6872	Winter	2023		\$ 11,000	\$ 11,000	\$	11,000		
7798				\$ 11,000	\$ 11,000	\$	11,000		
74018	Winter	2023		\$ 11,000	\$ 11,000	\$	11,000		
SUMMARY TOTAL ENGINEERING ASSESSMENTS				Engineering	Total Cost	AT Share	County Share		
				\$ 44,000	\$ 44,000	\$ -	44,000		

3 2023 DESIGN/CONSTRUCTION CARRY OVER									
			Construction	Engineering	Total	AT Share	County Share		
BF76552 (Remaining)			\$ 571,920	\$ 30,000	\$ 601,920	\$ 500,781	\$	101,139	
Lien Holdback			\$ -	\$ -	\$ -	\$ -	\$ -		
SUMMARY TOTAL Design/CONSTRUCTION CARRY OVER			Construction	Engineering	Total Cost	AT Share	County Share		
			\$ 571,920	\$ 30,000	\$ 601,920	\$ 500,781	\$ -	101,139	

4 2024 CONSTRUCTION - OPTIONAL (STIP APPLICATIONS)									
Priority	2023 STIP Applications:		Construction	Engineering	Total	AT Share	County Share		
4	BF08200		\$ 2,531,400	\$ 326,425	\$ 2,857,825	\$ 2,143,369	\$	714,456	
5	BF08201		\$ 1,821,240	\$ 280,000	\$ 2,101,240	\$ 1,575,930	\$	525,310	
6	BF00849		\$ 799,155	\$ 130,373	\$ 929,528	\$ 697,146	\$	232,382	
7	BF70923		\$ 279,720	\$ 57,120	\$ 336,840	\$ -	\$	336,840	
8	BF07814		\$ 160,020	\$ 30,503	\$ 190,523	\$ 142,892	\$	47,631	
9	BF74018		\$ 219,681	\$ 49,896	\$ 269,577	\$ 202,183	\$	67,394	
10	BF72828		\$ 266,112	\$ 50,417	\$ 316,529	\$ 237,397	\$	79,132	
11	BF75780		\$ 163,800	\$ 60,000	\$ 223,800	\$ 167,850	\$	55,950	
12	BF70497		\$ 942,096	\$ 192,000	\$ 1,134,096	\$ 850,572	\$	283,524	
SUMMARY TOTAL CONSTRUCTION			Construction	Engineering	Total Cost	AT Share	County Share		
			\$ 7,183,224	\$ 1,176,734	\$ 8,359,958	\$ 6,017,338	\$ -	2,342,619	

5 2024 CONSTRUCTION - REPAIR / MAINTENANCE									
Priority	2023 STIP Applications:		Construction	Engineering	Total	AT Share	County Share		
1	BF80532		\$ 198,450	\$ 35,306	\$ 233,756	\$ -	\$	233,756	
2	BF74017		\$ 225,000	\$ 50,000	\$ 275,000	\$ -	\$	275,000	
3	BF08199		\$ 167,580	\$ 31,448	\$ 199,028	\$ -	\$	199,028	
SUMMARY TOTAL CONSTRUCTION			Construction	Engineering	Total Cost	AT Share	County Share		
			\$ 591,030	\$ 116,754	\$ 707,784	\$ -	\$	707,784	

6 2024 BRIDGE PROGRAM MANAGEMENT									
	Hours	Rate	Engineering	Total	AT Share	County Share			
Budget Meetings	2	\$ 1,200	\$ 2,400	\$ 2,400	\$	2,400			
Bridge Program Management	160	\$ 187	\$ 29,920	\$ 29,920	\$	29,920			
SUMMARY TOTAL BRIDGE PROGRAM MANAGEMENT			Engineering	Total Cost	AT Share	County Share			
			\$ 32,320	\$ 32,320	\$ -	32,320			

2024 BRIDGE PROGRAM BUDGET SUMMARY										
	Construction	Engineering	Total Cost	Total AT Share	Total County Share					
1 2024 INSPECTIONS		\$ 19,350	\$ 19,350	\$ -	19,350					
2 2024 ENGINEERING ASSESSMENTS		\$ 44,000	\$ 44,000	\$ -	44,000					
3 2023 DESIGN/CONSTRUCTION CARRY OVER	\$ 571,920	\$ 30,000	\$ 601,920	\$ 500,781	101,139					
4 2024 CONSTRUCTION - OPTIONAL (STIP APPLICATIONS)	\$ 7,183,224	\$ 1,176,734	\$ 8,359,958	\$ 6,017,338	2,342,619					
5 2024 CONSTRUCTION - REPAIR / MAINTENANCE	\$ 591,030	\$ 116,754	\$ 707,784	\$ -	707,784					
6 2023 BRIDGE PROGRAM MANAGEMENT		\$ 32,320	\$ 32,320	\$ -	32,320					
2024 BRIDGE PROGRAM (Item 1,2,5,6)			Construction	Engineering	Total Cost	Total AT Share	Total County Share			
			\$ 528,500	\$ 212,424	\$ 803,454	\$ -	803,454			
TOTAL 2024 BUDGET SUMMARY (Items 1-6)			Construction	Engineering	Total Cost	Total AT Share	Total County Share			
			\$ 8,346,174	\$ 1,419,158	\$ 9,765,332	\$ 6,518,119	\$ -	3,247,213		



Request for Decision (RFD)

Meeting Date: Tuesday, October 31, 2023

Agenda Item: # 4

Topic: Road Program

Presented By: Brenda Adamson, Finance Manger

Recommendation:

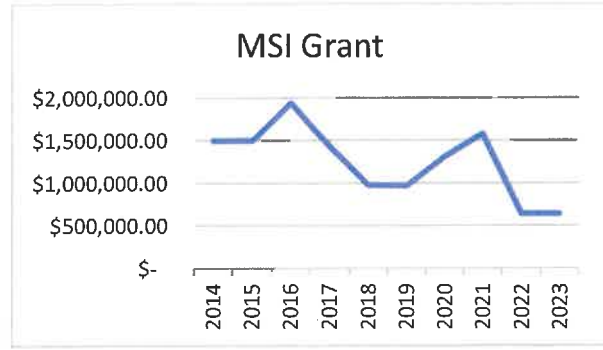
Council discretion

Background:

The Road Plan for 2024 is attached. Years 2025-2028 will be presented at the next meeting. The Road Plan includes all road projects planned for 2024:

2 Paving Projects	\$300,000
1 Chip Seal Project	\$210,240
8 MG 30 Projects	\$530,000
1 Construction Project – to be completed by municipal staff	\$140,000
1 Haul Road project to be funded from the Aggregate Levy	\$121,000
Gravelling 252.5 miles.	<u>\$1,207,94</u>
Total	\$2,905,106

The road projects have traditionally been funded using MSI grant funds. The last year for the MSI was 2023 and a new program will begin in 2024. At this point in time, we have no idea how much the new Local Government Fiscal Framework. the overall funding is expected to go from \$485 million to \$722 million. To be conservative, we have budgeted for the same allocation received in 2024; \$681,000.



Benefits:

-

Disadvantages:

-

Alternatives:

- Council may make whatever changes it wishes

Financial Implications:

The budget is for

Total Road Plan Costs	\$2,905,106
Funded from estimated LGFF	\$ 681,000
Funded from Aggregate Reserve	\$ 121,000
Canada Community Building Fund (gas tax)	<u>\$ 160,000</u>
Operations	\$1,943,106



Request for Decision (RFD)

In the 2023 budget the amount funded from operations was less than half at \$660,127. This is an increase of \$1,282,979 that will need to be covered by tax revenue (tax rate of 1.71)

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

1. *2023 Road Plan*

Signature of the CAO: _____



2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSI/MO
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSI/MO
		3		Total	\$ 150,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSI/MO
		3		Total	\$ 210,240.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 602- Twp 604	MG1841	3	4		\$ 125,000.00		MSI/MO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$ 10,000.00		MSI/MO
RR 143 between Twp 590- Hwy 28	MG1942	6	4		\$ 100,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSI/MO
Twp 592 between RR 182A- RR 183	MG2423	1	0.5		\$ 10,000.00		MSI/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2443	8	5.5		\$ 125,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$ 60,000.00		MSI/MO
		33		Total	\$ 530,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000.00		MSI/MO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
908		252.5	41,141.5	\$ 1,082,946.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Unbudgeted-Cost of gravel only



Request for Decision (RFD)

Meeting Date: Tuesday, October 31, 2023

Agenda Item: # 5

Topic: Capital Budget

Presented By: Brenda Adamson, Finance Manger

Recommendation:

Council discretion

Background:

Attached is the 5-year Capital Plan, the 2024 Capital budget with funding as well as description sheets for each purchase.

CATEGORY	2024	COST		FUNDING		
		BUDGET	GRANT	RESERVE	SALE	OPERATION
Buildings/Land		32,000	0	0	0	32,000
Transfer to Reserve		1,719,000	0	0	0	1,719,000
Land Improvement		87,000	0	0	0	87,000
Equipment		849,827	0	719,961	50,474	79,392
Vehicle		587,419	0	0	555,226	32,193
Subtotal		3,275,246	-	719,961	605,700	1,949,585

To balance the 2023 budget, we funded many of the capital projects with reserves.

2023:

CATEGORY	2023	COST		FUNDING		
		BUDGET	GRANT	RESERVE	SALE	OPERATION
Buildings/Land		-	0	0	0	0
Transfer to Municipal Reserve		1,014,000	0	300,000	0	714,000
Land Improvement		93,000	0	93,000	0	0
Equipment		1,443,155	593,000	689,155	150,000	11,000
Vehicle		510,304	0	186,504	313,800	10,000
Subtotal		3,060,459	593,000	1,268,659	463,800	735,000

We have and continue to create a Capital Budgeting problem. The combination of putting off replacement and large increases in prices have put us in this position.

Benefits:

■

Disadvantages:

■

Alternatives:

- There are some items on the budget that have been requested by either Council or community members that can be reconsidered. We will discuss it as we go through the plan.
- Council may make whatever changes it wishes.

Financial Implications:

The budget is for

Total Capital Plan Costs	\$3,275,246
Funded from asset sales	\$ 605,700
Funded from Reserve	<u>\$ 719,961</u>
Operations	\$1,949,585



Request for Decision (RFD)

In the 2023 budget the amount funded from operations was less than half at \$735,000. This is an increase of \$1,214,585 that will need to be covered by tax revenue (tax rate of 1.6)

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

1. *Five Year Capital Plan*
2. *2024 Capital Budget*
3. *Description Sheets*

Signature of the CAO: _____

Smoky Lake County
2024 Capital Budget

Dep't	Item #	2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028	FUNDING NOTE
ADM	AGGREGATE LICENSE REV TO RESERVE	200,000	200,000	200,000	200,000	200,000	200,000	rev from aggregate lic to road res
ADM	ADMIN BUILDING RESERVE	50,000	50,000	50,000	50,000	50,000	50,000	
ADM	INTERDEPT DRONE REPLACEMENT				12,000			
ADM	ORTHO PHOTOS RESERVE		30,000	30,000		39,000		
ADM	ORTHO PHOTOS	109,255			110,000			fund from reserve/possible ACP grant
	DEPARTMENT TOTAL	359,255	280,000	280,000	372,000	289,000	250,000	
Bylaw	LIDAR GUN		7,000					
Bylaw	COMMERCIAL VEHICLE SCALES X 2		20,000					
Bylaw	COMM PEACE OFF TRUCK	40,000						
	Bylaw DEPARTMENT TOTAL	40,000	27,000	-	-	-	-	
FIRE	FIRE BUILDING RESERVE	75,000	75,000	75,000	75,000	75,000		
FIRE	FIRE EQUIPMENT RESERVE	10,000	10,000	10,000	10,000	10,000		
FIRE	FIRE APPARATUS RESERVE	162,000	162,000	162,000	162,000	162,000		
FIRE	MSA 6000 PLUS TIC WITH TRUCK MOUNT		14,485					Town to pay 40%
FIRE	AFRRCS RADIO REPLACEMENT		18,500					Insurance to cover 10,500
FIRE	NEW AFRRCS RADIOS		10,500					Town to pay 40%
FIRE	AFRRCS RADIO SOFTWARE UPDATE	15,000						reserve
FIRE	PROTECTIVE SERVICES DRONE	9,500						reserve
FIRE	PUMP FPR WASKATENAU FIRE TRUCK	93,000						Apply to use MSI Grant
FIRE	REPLACE FIRE TRUCK WASK 403			663,000				reserve
FIRE	REPLACE RESCUE TRUCK SL 407					218,484		reserve/town contribution
FIRE	REPLACE FIRE TRUCK VILNA 401							replace in 2029
FIRE	REPLACE WATER TRUCK SL 445							replace in 2032
	DEPARTMENT TOTAL	364,500	290,435	910,000	247,000	465,484	-	
PW	GRADER REPLACEMENT			1,122,000	764,694	779,988	795,588	reserves & grants
PW	GRADER RESERVE	300,000	600,000					
PW	2022 GRADER ORDERED	647,400	647,400					reserves & grants
PW	2022 CAT REBUILD	350,000						reserves & grants
PW	REPLACE SANDING TRUCK 195 RESERVE	100,000	350,000		100,000	100,000	100,000	
PW	REPLACE SANDING TRUCK 195			450,000				sell current for \$30,000/lease
PW	REPLACE RESERVE FOR WHEEL LOADER	100,000	100,000	100,000	39,000			replace reserve from 2023 purchase
PW	PICK UP TRUCK PROGRAM		335,476					101F, 101G, 226E, 227C, 239D (\$316,573 exp sale)
PW	ENTERPRISE 3500 TRUCK PROGRAM		251,943					105A, 100C, 107B (\$238,653 exp sale)
PW	WATER PUMP							recommendation to rent
PW	NEW SANDER FOR UNIT 435		13,992					
PW	MOTION 840-22 REPLACE 101C	63,500						sell for \$50,000
PW	MOTION 840-22 REPLACE 101A	63,500						sell for \$50,000
PW	REPLACE STREETSWEeper 114							rent instead of replace
PW	REPLACE ROCK TRUCK 608				520,000			sell for \$150,000
PW	REPLACE EXCAVATOR 627			380,000				sell for \$80,000
PW	REPLACE KENWORTH T800 197			208,000				sell for \$40,000
PW	REPLACE SERVICE TRUCK 110				91,800			sell for \$5,000
PW	REPLACE PRESSURE WASHER 164			16,000				sell for \$1,000
PW	REPLACE KENWORTH T800 155				180,200			sell for \$10,000
PW	REPLACE RAM 5500 122				67,500			sell for \$1,000
PW	REPLACE RAM 5500 119					69,000		sell for \$5,000
PW	REPLACE FORKLIFT 623					11,000		sell for \$500
PW	REPLACE CREW TRUCKS 109 & 100A	142,804						sell for \$72,000
PW	TRANSF 206 FROM GAS DEPT	10,000						
PW	PURCHASE BLADE FOR 206	11,000						
PW	GRAVEL SALES TO RESERVE	n/a	27,000	27,000	27,000	27,000	27,000	transf royalty fr gravel sale to grav reserve
	DEPARTMENT TOTAL	1,815,204	2,325,811	2,303,000	1,790,194	986,988	895,588	fund capital from reserve
E & P	FROM PREV YEARS - MONS LAKE BEACH/EROSION	20,000		20,000				reserve
E & P	FROM PREV YEARS: EMERGENCY BOAT LAU	58,000		58,000				reserve
E & P	SPEDDEN DISTRIBUTION PUMP		6,000					
E & P	SPEDDEN LANDFILL MONITORING WELLS		9,000					
E & P	SL LANDFILL MONITORING WELLS		5,000					
E & P	LAKE BOAT LAUNCH REHAB		8,000					
E & P	MONS LAKE CAMP KITCHEN		32,000					Requested by Mons Lake Assoc
E & P	MOWER X 2		32,000					
E & P	WARSPITE PLAYGROUND SURFACE		50,000					
E & P	MOTION 840-22 REPLACE 239A	63,500						sell for \$50,000
E & P	MOTION 840-22 REPLACE 226B	63,500						sell for \$50,000
E & P	MOTION 840-22 REPLACE 227	63,500						sell for \$50,000
E & P	RESERVE FOR SEWER	5,000	5,000	5,000	5,000	5,000	5,000	
E & P	GARBAGE TRUCK RESERVE	50,000	50,000	50,000	50,000	50,000	50,000	
	DEPARTMENT TOTAL	323,500	197,000	133,000	55,000	55,000	55,000	
PLN	HISTORIC DESIGNATION PLAQUE	15,000	15,000	15,000	15,000	15,000	15,000	
	DEPARTMENT TOTAL	15,000	15,000	15,000	15,000	15,000	15,000	
AG	REPLACE FLEX ARM & MOWER 473/474		80,000					sell old for 30,000 and fund 50,000 from reserve
AG	RESERVE FOR EQUIPMENT	135,000	60,000	60,000	60,000	60,000	60,000	
AG	UTILITY SNOWMOBILE	8,000						
AG	REPLACE TRACTOR				195,000	200,000		
	DEPARTMENT TOTAL	143,000	140,000	60,000	255,000	260,000	60,000	
	MUNICIPAL TOTAL	3,060,459	3,275,246	3,701,000	2,734,194	2,071,472	1,275,588	
GAS	Infrastructure Line Replacement	50,000						
GAS	METER READING EQUIPMENT		36,000					
GAS	POLISHED FROM PREV YEARS	60,000			60,000			postioned to be reevaluated
GAS	RMO REPLACEMENT	140,000	140,000					carry from 2023 POSSIBLE GRANT UP TO \$35,000
GAS	RMO MODEM REPLACEMENT	22,000	16,000	16,000				
GAS	REFURBISH TRUCK BOX (UNIT 202)	13,500	7,000					
GAS	TRUCK REPLACEMENT - ENTERPRISE	60,000						
	DEPARTMENT TOTAL	345,500	199,000	16,000	60,000	-	-	
	CAPITAL TOTAL	3,405,959	3,474,246	3,717,000	2,794,194	2,071,472	1,275,588	

Smoky Lake County
2024 Capital Budget

Dept	Item #	Budget	EXPENSE				FUNDING				Notes
			GRANT	RESERVE	SALE	OPERATION					
ADM	AGGREGATE LICENSE REV TO RESERVE	R	200,000	-	-	-	200,000			from aggregate license	
ADM	ADMIN BUILDING RESERVE	R	50,000	-	-	-	50,000				
ADM	ORTHO PHOTOS RESERVE	R	30,000	-	-	-	30,000			purchase 2026	
ADM	Admin Total		280,000	-	-	-	280,000				
Bylaw	LIDAR GUN	E	1	7,000	-	-	-	7,000			
Bylaw	COMMERCIAL VEHICLE SCALES X 2	E	2	20,000	-	-	-	20,000			
Bylaw	Bylaw Total			27,000	-	-	-	27,000			
FIRE	FIRE BUILDING RESERVE	R	3	75,000	-	-	-	75,000			
FIRE	FIRE EQUIPMENT RESERVE	R	4	10,000	-	-	-	10,000			
FIRE	FIRE APPARATUS RESERVE	R	5	162,000	-	-	-	162,000			
FIRE	MSA 6000 PLUS TIC WITH TRUCK MOUNT	E	6	14,435	-	8,661	5,774	-		Town to pay 40%	
FIRE	AFRRCS RADIO REPLACEMENT	E	7	18,500	-	8,000	10,500	-		Insurance to cover 10,500	
FIRE	NEW AFRRCS RADIOS	E	8	10,500	-	6,300	4,200	-		Town to pay 40%	
FIRE	Fire Total			290,435	-	22,961	20,474	247,000			
PW	GRADER RESERVE	O	9	600,000	-	-	-	600,000		order in 2025	
PW	2022 GRADER ORDERED	E	0	647,400	-	647,000	-	400		carried over from prev year	
PW	REPLACE SANDING TRUCK 195 RESERVE	R	10	350,000	-	-	-	350,000		replace in 2025	
PW	REPLACE RESERVE FOR WHEEL LOADER	E		100,000	-	-	-	100,000		Pay back for 2023 purchase	
PW	PICK UP TRUCK PROGRAM	V	12	335,476	-	-	316,573	18,903			
PW	ENTERPRISE 3500 TRUCK PROGRAM	V	13	251,943	-	-	238,653	13,290			
PW	NEW SANDER FOR UNIT 435	E	14	13,992	-	-	-	13,992			
PW	GRAVEL SALES TO RESERVE	R		27,000	-	-	-	27,000			
PW	PUBLIC WORKS DEPARTMENT TOTAL			2,325,811	-	647,000	555,226	1,123,585			
E & P	SPEDDEN DISTRIBUTION PUMP	E	16	6,000	-	-	-	6,000			
E & P	SPEDDEN LANDFILL MONITORING WELLS	E	17	9,000	-	-	-	9,000			
E & P	SL LANDFILL MONITORING WELLS	E	18	5,000	-	-	-	5,000			
E & P	LAKE BOAT LAUNCH REHAB	E	19	8,000	-	-	-	8,000			
E & P	MONS LAKE CAMP KITCHEN	B	20	32,000	-	-	-	32,000		Requested by Mons Lake Assoc	
E & P	MOWER X 2	E	21	32,000	-	-	-	32,000			
E & P	WARSPITE PLAYGROUND SURFACE	E	22	50,000	-	-	-	50,000			
E & P	RESERVE FOR SEWER	O	0	5,000	-	-	-	5,000			
E & P	GARBAGE TRUCK RESERVE	O	0	50,000	-	-	-	50,000			
E & P	ENV & PARKS DEPARTMENT TOTAL			197,000	-	-	-	197,000			
PLN	HISTORIC DESIGNATION PLAQUE	L	23	15,000	-	-	-	15,000			
PLN	PLANNING TOTAL			15,000	-	-	-	15,000			
AG	REPLACE FLEX ARM & MOWER 473/474	E	24	80,000	-	50,000	30,000	-		sell old for 30,000 / 50,000 from reserve	
AG	RESERVE FOR EQUIPMENT	O	25	60,000	-	-	-	60,000			
PW	AGRICULTURE DEPARTMENT TOTAL			140,000	-	50,000	30,000	60,000			
MUNICIPAL TOTAL				3,275,246	-	719,961	605,700	1,949,585			
GAS	METER READING EQUIPMENT	E	26	36,000	-	36,000	-	0			
GAS	RMO REPLACEMENT	B	27	140,000	-	140,000	-	-			
GAS	RMO MODEM REPLACEMENT	E	28	16,000	-	-	-	16,000			
GAS	REFURBISH TRUCK BOX (UNIT 202)	V	29	7,000	-	-	-	7,000			
NATURAL GAS TOTAL				199,000	-	176,000	-	23,000			
ORGANIZATIONAL TOTAL CAPITAL PURCHASES				3,474,246	-	895,961	605,700	1,972,585			
BRIDGE REPAIR REHAB TOTAL				4,167,529	2,843,178	508,756	-	815,595		see A1 and P27 items	
ROAD PLAN TOTAL				2,905,106	841,000	121,000	-	1,943,106			
CAPITAL PROJECT TOTAL				10,546,881	3,684,178	1,525,717	605,700	4,731,286			

CAPITAL BUDGET REQUEST



DEPARTMENT: BYLAW

PROJECT/PURCHASE DESCRIPTION: Commercial Vehicle Weights
CLASSIFICATION Capital Expense

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 Smoky Lake County requires the purchase of 2 commercial vehicle scales for the enforcement of vehicle weights on county maintained roads.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 This purchase does not replace any old equipment as it is a first time purchase.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? Yes, at significantly higher costs.
 2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
 3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) No, as this is a long term investment.

PROVIDE REASONS FOR RECOMMENDATION
 Don't purchase is an alternative option, and weight enforcement on county maintained roads may not be necessary at this time.

BUDGET	YEAR	2024			
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$20,000.00	\$0	\$0.00
	GRANTS EXPECTED	B	\$0.00	\$0.00	\$0.00
	BUDGETED SALE OF EXISTING UNIT	C	\$0.00	\$0.00	\$0.00
	OTHER REVENUE	D	\$0.00	\$0.00	\$0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		10.00	0.00	0.00
	EXPECTED REVENUE UPON SALE		0.00	0.00	0.00

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

CAPITAL BUDGET REQUEST



DEPARTMENT: BYLAW

PROJECT/PURCHASE DESCRIPTION: LiDAR Gun
CLASSIFICATION Capital Expense

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

Smoky Lake County requires the purchase of a LiDAR gun unit for the enforcement of vehicle speeds on county maintained roads and for LiDAR/Radar training.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

This purchase will replace any old radar gun unit, which is considered old technology and is no longer as versatile as a LiDAR unit.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? N/A
- HAS A LOCAL SUPPLIER BEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) No, as this is a long term investment.

PROVIDE REASONS FOR RECOMMENDATION

Don't purchase is an alternative option, and speed enforcement on county maintained roads may not be necessary at this time.

BUDGET	YEAR	2024			
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$7,000.00	\$0	\$0.00
	GRANTS EXPECTED	B	\$0.00	\$0.00	\$0.00
	BUDGETED SALE OF EXISTING UNIT	C	\$0.00	\$0.00	\$0.00
	OTHER REVENUE	D	\$0.00	\$0.00	\$0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		10.00	0.00	0.00
	EXPECTED REVENUE UPON SALE		0.00	0.00	0.00

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL PURCHASE BUDGET 2024



SMOKY LAKE COUNTY

DEPARTMENT: Fire Protective Services

DESCRIPTION:	<u>Fire Department Building Reserve</u>				
CLASSIFICATION:	<u>Fire</u>				
YEAR OF PROPOSED PURCHASE:	<u>2024</u>				
LOCATION:	<u>Smoky Lake County</u>				
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>Currently Fire Protective Services has out grown the Town and Village Fire Stations due to the levels of service, quantity and size of apparatus, and training requirements. The region is currently engaged with Transitional Solutions Inc. to complete a Fire Protective Services review and will be submitting their findings and recommendations for the region to consider. The Fire Department Building Reserve is to progressively accumulate funds which are allocated to build future Fire Stations in the Region. Currently Smoky Lake County Council and Administration have visions of a Regional Fire Service and have purchased land at 17252 - Highway 28 for the purpose of building a future Regional Fire Station and Training Ground. A Regional Fire Station would provide a Central Headquarters to Fire Protective Services to Maintain Administrative duties, Improve firefighter training programs, Streamline operations and materials management, while providing proper apparatus storage.</p>				
ALTERNATIVES CONSIDERED	<p>Continue operating out of the Town and Village Fire Stations as is. Budget the full amount on the year of construction.</p>				
BUDGET AMOUNT	75,000.00				
FUNDING SOURCE	Fire protective services capital budget				
MANAGER SIGNATURE	<table border="1" style="width: 100%;"> <tr> <td style="width: 33%;">DATE:</td> <td style="width: 33%;">CAO SIGNATURE</td> </tr> <tr> <td>September 21, 2023</td> <td></td> </tr> </table>	DATE:	CAO SIGNATURE	September 21, 2023	
DATE:	CAO SIGNATURE				
September 21, 2023					

CAPITAL PURCHASE BUDGET 2024



SMOKY LAKE COUNTY

DEPARTMENT: Fire Protective Services

DESCRIPTION:	<u>Fire Equipment Reserve</u>
CLASSIFICATION:	<u>Fire</u>
YEAR OF PROPOSED PURCHASE:	<u>2024</u>
LOCATION:	<u>Smoky Lake County</u>
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>All products have a service life. As Fire Department equipment is used, it ages and components start to break down making it unreliable when needed in an emergency response situation. The fire equipment reserve is to progressively accumulate funds for the large capital purchases when equipment needs to be replaced. Examples: Self Contained Breathing Apparatus, Jaws of Life, AEDs, Air Lifting Bags, Thermal Imaging Cameras, Gas Monitors</p>
ALTERNATIVES CONSIDERED	Budget the full amount on the year of replacement.
BUDGET AMOUNT	10,000.00
FUNDING SOURCE	Fire protective services capital budget
MANAGER SIGNATURE	DATE: September 21, 2023
CAO SIGNATURE	

CAPITAL PURCHASE BUDGET 2024



SMOKY LAKE COUNTY
DEPARTMENT: Fire Protective Services

	<p>DESCRIPTION: <u>Fire Apparatus Reserve</u></p> <p>CLASSIFICATION: <u>Fire</u></p> <p>YEAR OF PROPOSED PURCHASE: <u>2024</u></p> <p>LOCATION: <u>Smoky Lake County</u></p>	
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>Fire Apparatus Reserve is to progressively allocate funds to reserves every year for fire truck replacement. National Fire Protection Association (NFPA) 1901 and Fire Underwriters Insurance deems a Fire Engine can be a Front Line Pumper for a maximum of 15 years and a Secondary Line Pumper for the following 5 years. Following NFPA effects fire insurance rates, as a fire service following NFPA apparatus replacement schedule we have been able to reduce the price of fire insurance to our residence. Typically fire insurance rates are higher in rural areas due to response time, age of equipment, manpower and distance. An added benefit to following a 15 year replacement schedule is the new technology implemented into the apparatus. New technology such as Compressed Air Foam Systems (CAFS), front mounted bumper turrets; and truck mounted light towers have made operations more efficient and have improved the safety of firefighters. CAFS has drastically decreased our water consumption on fire scenes, Front mounted bumper monitors have made it easier and faster to extinguish fires with less manpower, and light towers have made safer working conditions at night.</p>	
ALTERNATIVES CONSIDERED	<p>Fire protection insurance is determined by age of apparatus, distance from the fire hall and manpower. Not following the Fire Underwriters Insurance requirement for apparatus will decrease the fire protection rating and increase residential and commercial insurance rates.</p>	
BUDGET AMOUNT	162,000.00	
FUNDING SOURCE	Fire protective services capital budget	
MANAGER SIGNATURE	DATE: September 21, 2023	CAO SIGNATURE

BUDGET CHANGE REQUEST



DEPARTMENT: Fire Protective Services

PROJECT/PURCHASE DESCRIPTION: Thermal Imaging Camera

CLASSIFICATION Fire

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION MSA 6000 Plus TIC with truck mount

WHAT UNIT WILL IT REPLACE? MSA 5200 Evolution TIC

WHY? MSA 5200 Evolution TIC in Smoky Lake Fire Hall stopped working on the September 11, 2023 structure fire call. Upon future inspection the camera lens detached from the camera breaking the wiring. When requesting repair, the MSA 5200 Evolution TIC was discontinued in 2015. Smoky Lake County purchased the TIC in 2006.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 Replaced batteries in 2021 for \$264/battery

ESTIMATED FUTURE REPAIRS & COSTS
 Replace batteries every 10-15 years at \$270/battery

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 Scott and Flir thermal imaging cameras were researched and requested quotes. All 3 cameras are within \$350 of each other but crews are comfortable with operating the MSA TIC and the design is well liked
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

There are currently no local Suppliers for TIC cameras
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

This purchase will be cost shared with Town of Smoky Lake. 60% County
 40% Town as per Joint Operations Agreement Bylaw 1392-21

BUDGET	YEAR	2024		
			NEW	USED
	COST	A	\$ 14,435.00	\$
	GRANTS EXPECTED	B	\$ 0	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$
	OTHER REVENUE	D	\$ 0	\$
	FUNDING FROM OPERATIONS	A-B-C-D	N/A	\$
	NUMBER OF YEARS UNTIL DISPOSAL		15	
	EXPECTED REVENUE UPON SALE		0	

MANAGER SIGNATURE _____ **DATE:** September 23, 2023 **CAO APPROVAL** _____

BUDGET CHANGE REQUEST



DEPARTMENT: Fire Protective Services

PROJECT/PURCHASE DESCRIPTION: AFRRCS Radios
CLASSIFICATION Fire

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION 2 APX 900 Handheld Radios

WHAT UNIT WILL IT REPLACE? New Equipment Purchase

WHY? Smoky Fire Department has had 7 new members join since 2018 increasing the demand from radios. AFRRCS is currently in the process of upgrading the operation system to allow for better communication features and more options which our current fleet of radios do not have the technology to access. The new radios will be compatible with the upgrades.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 No recent repairs but updating programing every 3-5 years costs \$50/radio and replacing batteries every 5-7 years at \$190/battery

ESTIMATED FUTURE REPAIRS & COSTS
 Updating programing every 3-5 years costs \$50/radio and replacing batteries every 5-7 years at \$190/battery

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 No will have entered into an agreement with AFRRCS and Motorola to provide Smoky Lake County Emergency Services with the radios
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

There are currently no local Suppliers for AFRRCS radios
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

This purchase will be cost shared with Town of Smoky Lake. 60% County
 40% Town as per Joint Operations Agreement Bylaw 1392-21

BUDGET	YEAR	2024		
			NEW	USED
	COST	A	\$ 10,500.00	\$
	GRANTS EXPECTED	B	\$ 0	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 0	\$
	OTHER REVENUE	D	\$ 0	\$
	FUNDING FROM OPERATIONS	A-B-C-D	N/A	\$
	NUMBER OF YEARS UNTIL DISPOSAL		10	
	EXPECTED REVENUE UPON SALE		\$1000.00	

MANAGER SIGNATURE _____ **DATE:** September 22, 2023 **CAO APPROVAL** _____

BUDGET CHANGE REQUEST



DEPARTMENT: Fire Protective Services

PROJECT/PURCHASE DESCRIPTION: AFRRCS Radios
CLASSIFICATION Fire

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION 2 APX 6000 XE Handheld Radios

WHAT UNIT WILL IT REPLACE? 2 APX 900 handheld radios

WHY? AFRRCS is currently in the process of upgrading the operation system to allow for better communication features and more options which our current fleet of radios are not be able to access. Also the new radios will have encryption feature allowing the radios to access a common event channel with the RCMP.

DESCRIPTIONS OF RECENT REPAIRS & COSTS
 No recent repairs but updating programing every 3-5 years costs \$50/radio and replacing batteries every 5-7 years at \$240/battery

ESTIMATED FUTURE REPAIRS & COSTS
 Updating programing every 3-5 years costs \$50/radio and replacing batteries every 5-7 years at \$240/battery

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? PROVIDE PROS & CONS**
 No will have entered into an agreement with AFRRCS and Motorola to provide Smoky Lake County Emergency Services with the radios
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?**

There are currently no local Suppliers for AFRRCS radios
 IF NOT RECOMMENDIG 1 OR 2 ABOVE, PROVIDE REASONS.

The money for replacing 2 APX 900 radios stolen from the Vilna Fire Hall will be use to help off set the new radio purchase

BUDGET	YEAR	2024		
			NEW	USED
	COST	A	\$ 18,500.00	\$
	GRANTS EXPECTED	B	\$0	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$0	\$
	OTHER REVENUE	D	\$ 10,500.00	\$
	FUNDING FROM OPERATIONS	A-B-C-D	\$8,000.00	\$
	NUMBER OF YEARS UNTIL DISPOSAL		15	
	EXPECTED REVENUE UPON SALE		\$3000.00	

MANAGER SIGNATURE _____ **DATE:** September 22, 2023 **CAO APPROVAL** _____

CAPITAL BUDGET REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: _____
CLASSIFICATION Heavy equipment

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 Would like to put 600,000 into reserves for replacement of unit 509 which is a 14m grader with 10,500hours and counting

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 Being the construction grader another 14m would be replacing it.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED?
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION
 The grader is getting up in age and hours and needs to be reliable. The new grader will be purchased in 2025 with the reserve. We need a 14 for construction. Have tried a smaller 160 and it doesn't have the power or weight to get the job done properly. The Cost in 225 is expected to be ??????. Thus far there is \$300,000 in reserve towards the purchase.

BUDGET	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 600,000.00	\$	\$
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP				
	EXPECTED REVENUE UPON SALE				

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: _____
CLASSIFICATION Heavy Truck

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

would like to put another \$350,000.00 for a plow truck.
 We put \$100,000.00 aside in the 2023 budget and price of a new plow truck is \$450,000 and the build time is about 9 months.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

This will replace unit 195 which is a 2005 kenworth T800 with 750,000km and the frame of the truck is showing the effects of salt and sand.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED?
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION

We have bought and built trucks from Viking Chives before and they have provided us with great service and parts.

BUDGET	YEAR				
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 350,000.00	\$	\$
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP				
	EXPECTED REVENUE UPON SALE				

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

CAPITAL BUDGET REQUEST



DEPARTMENT: Public works

PROJECT/PURCHASE DESCRIPTION: Pick-up truck
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 Stay inline with enterprise fleet management. Replace 1/2 ton and 1/4 ton pick up trucks Units 101F, 101G, 226E, 227C, 239D

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 Will be replacing 1/2 ton trucks, 101D, 101E, 227B, 239C, and 1/4 ton 226D

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED?
2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION
 Keep repairs to a minimum and maximize our returns, utilizing enterprise fleet management to our fullest potential.
 \$18,900.00 difference is due to 4% inflation on vehicle prices and expecting the vehicles will cost us \$100.00 per month to drive.

BUDGET	YEAR	2024			
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 335,475.92	\$	\$ 335,475.92
	GRANTS EXPECTED	B	\$ 0.00	\$ 0.00	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 316,573.00	\$ 0.00	\$
	OTHER REVENUE	D	\$ 0.00	\$ 0.00	\$ 0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		1.00		
	EXPECTED REVENUE UPON SALE			0.00	0.00

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: Public Works

PROJECT/PURCHASE DESCRIPTION: _____
CLASSIFICATION Pick up trucks

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 Replacement of Enterprise fleet management 3500 pick up trucks, Units 105A, 100C, 107B. Keep capital replacement program and to maximize our value from Enterprise fleet management.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 Units 105A, 100C, 107B,
 \$83981.53 per truck

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED?
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION
 Keep repairs to a minimum and maximize our returns, utilizing enterprise to our fullest potential. Trying to get the program realigned so it works better into our budgeting process.
 the depreciation of the truck is rated at \$100/month and the new truck price is up 4% as enterprise advised.

BUDGET	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 251,943.12	\$	\$
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 238,653.00	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		1.00		
	EXPECTED REVENUE UPON SALE				

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: Public works

PROJECT/PURCHASE DESCRIPTION: Sander for unit 435
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 This truck has a blade on it and is being used in resorts. Needs the weight on the truck for the blade. A sanding box would make it more efficient and can get the resorts done quicker instead of the cement block thats on it now.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 No unit to replace just adding on to unit 435

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED?
2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION
 Making the operation run more efficient

BUDGET	YEAR	2024			
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 13,992.00	\$	\$
	GRANTS EXPECTED	B	\$0.00	\$0.00	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$0.00	\$0.00	\$0.00
	OTHER REVENUE	D	\$0.00	\$ 0.00	\$0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		0.00		0.00
	EXPECTED REVENUE UPON SALE		0.00	0.00	0.00

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: Public works

PROJECT/PURCHASE DESCRIPTION: Water pump
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 In order to utilize all the gravel at white earth pit we need to pump out the water in the dig holes. \$5680.00 per month and renting it for 5 months. \$28,400.00 total for the year. New pumps are \$95,000.00 plus hose.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 none

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED?
2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION
 Rent the pump on a monthly basis and see how it works out and try and size everything correctly. Then if it works Purchase a pump and hoses's in 2025 if fit.

BUDGET	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$	\$	\$ 28,400.00
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		2.00	2.00	0.50
	EXPECTED REVENUE UPON SALE		2.00	2.00	

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Water and Wastewater

	<p>ASSET DESCRIPTION: <u>Spedden distribution pump replacement</u></p> <p>UNIT #: <u>Spedden Water Facility</u></p> <p>YEAR PURCHASED: <u>2012</u> YEAR TO SELL: <u>N/A</u></p>	
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>One of the Spedden Distribution pump at the Spedden Water facility is acting up and will most likely require replacement. We have recieved a quote from Nova Mechanical Systems which is highly recommended as they have been a reliable company with all our water technical repairs.</p>	
ALTERNATIVES CONSIDERED	<p>Not at this time.</p>	
BUDGET SALE AMOUNT	<p>Electrical disconnect of existing pump and reconnect of new Grunfos CR-1 inline multi stage 1 HP pump.</p>	
MANAGER SIGNATURE	DATE: Sept 22,2023	CAO SIGNATURE



Nova Mechanical Systems Ltd.
46524 Range Road 604A
Box 4748 Bonnyville AB
T9N 0H2
Office: 780-815-4815
Fax: 780-815-4839
email: admin@novaltd.ca

To: Terry Bodnar
Company: Highway 28/63 Regional Water Commission
Phone: 780-656-8856
Project: Replace pump

From: Paul Michaud
paulm@novaltd.ca
780-815-4815
Date: September 21, 2023

Scope of Work:
Remove and replace pump as per photos.

Exceptions:
Isolation and draining of system to be completed by others
Pricing is based on assumption new pump will fit in location of existing pump
Supplier start up not included

Clarifications:
Pricing includes electrical to disconnect existing pump and reconnect new pump
Pricing includes for new bolts and gaskets to existing flanges.
Pricing is based on supply of new Grunfos CR-1 inline multi stage 1HP pump supplied by Aquateck West.

Conditions:
Pricing valid for 30 days
Taxes not included
Bonding not included
Payment Conditions NET 30 days

Price: \$5,720.00 + gst

Nova Mechanical	Accepted By:
Paul Michaud	
	Print Name:

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Environmental Operations Waste

	<p>ASSET DESCRIPTION: <u>Monitoring wells at the Spedden Land fill</u></p> <p>UNIT # : <u>Spedden Landfill</u></p> <p>YEAR PURCHASED: <u>NA</u> YEAR TO SELL: <u>NA</u></p>	
<p>SUMMARY</p>	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>The Smoky Lake County has a total of 4 monitoring wells at the Spedden Land fill. Last year 3 of the wells have been out of service and require replacement as per AEP. Our engineers with Evergreen, Omni-McCann have provided the county with quotes for this work to take place.</p>	
<p>ALTERNATIVES CONSIDERED</p>		
<p>BUDGET SALE AMOUNT</p>	<p>Install new monitoring wells MW24-02, MW24-05, and MW24-06 to approximately 20 ft deep. Price includes creation of well logs, and survey of new wells. Total \$8608.40</p>	
<p>MANAGER SIGNATURE</p>	<p>DATE: Sept 18,2023</p>	<p>CAO SIGNATURE</p>



Omni-McCann

Estimate

Project No.: 0048-04-01
Client: Smoky Lake County
Job No.: 0048-0401
Job Location: Spedden Waste Management Facility (NW 08-60-12 W4M)
Date: 09-Mar-22
Re: Abandon and replace monitoring well MW04-2, Install 3 new wells

SCOPE: Abandon monitoring well MW04-2
 Install new monitoring wells MW23-02, MW23-04, MW23-05, MW23-06 to approximately 20 ft deep
 Creation of well logs
 Survey new wells

Fees	Unit	Rate	Qty	Totals
Technician/ Technologist - T4	per hour	\$ 160.00	14	\$ 2,240.00
Technician/ Technologist - T5	per hour	\$ 180.00	1	\$ 180.00
Sr. Geologist/ Engineer	per hour	\$ 210.00	1	\$ 210.00
Drafting/CADD	per hour	\$ 145.00	2	\$ 290.00
Fee Total				\$ 2,920.00
Disbursements	Unit	Rate	Qty	Total
Mileage	per km	\$ 0.75	420	\$ 315.00
Locks	each	\$ 15.00	4	\$ 60.00
Survey equipment	per day	\$ 650.00	1	\$ 650.00
Disposable Baller	each	\$ 46.00	4	\$ 184.00
Field Equipment (misc.)	per day	\$ 75.00	1	\$ 75.00
Drillers (travel and onsite time)	hour	\$ 220.00	10	\$ 2,200.00
Clay bit rebuilt	each	\$ 90.00	1	\$ 90.00
Casing Protectors (push)	each	\$ 120.00	4	\$ 480.00
solid PVC	per foot	\$ 4.00	52	\$ 208.00
slotted PVC	per foot	\$ 5.50	40	\$ 220.00
Sand	per bag	\$ 12.00	16	\$ 192.00
Bent. chips	per bag	\$ 12.50	30	\$ 375.00
Bent. Pellets	per pail	\$ 75.00	3	\$ 225.00
Caps	per cap	\$ 1.75	8	\$ 14.00
10% overhead on driller fees and supplies				\$ 400.40
Disbursement Total				\$ 5,688.40
Total				\$ 8,608.40

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Environmental Operations Waste

	<p>ASSET DESCRIPTION: <u>Monitoring well at the Smoky Lake land fill</u></p> <p>UNIT #: <u>Smoky Lake Landfill</u></p> <p>YEAR PURCHASED: <u>NA</u> YEAR TO SELL: <u>NA</u></p>	
<p>SUMMARY</p>	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>The Smoky Lake County has a total of 4 monitoring wells at the Smoky Lake landfill. Last year 1 of the wells have been out of service and require replacement as per AEP. Our engineers with Evergreen, Omni-McCann have provided the county with quotes for this work to take place.</p>	
<p>ALTERNATIVES CONSIDERED</p>	<p></p>	
<p>BUDGET SALE AMOUNT</p>	<p>Install new monitoring well W24-02 to approximately 20 ft deep. Price includes creation of well logs, and survey of new wells. Total \$4,404.45</p>	
<p>MANAGER SIGNATURE</p>	<p>DATE: Sept 18, 2023</p>	<p>CAO SIGNATURE</p>



Omni-McCann

Estimate

Project No.: 0048-05-01
Client: Smoky Lake County
Job No.: 0048-0501
Job Location: Smoky Lake Waste Management Facility (SW 36-59-17)
Date: 09-Mar-22
Re: Abandon and replace monitoring well MW04-1

SCOPE: Abandon monitoring well MW04-1
 New monitoring well MW23-2 to be 4 m deep, screened from 1.0 - 4.0 mbgs
 Creation of well log
 Survey new well

Fees	Unit	Rate	Qty	Totals
Technician/ Technologist - T4	per hour	\$ 160.00	7	\$ 1,120.00
Technician/ Technologist - T5	per hour	\$ 180.00	1	\$ 180.00
Sr. Geologist/ Engineer	per hour	\$ 210.00	0.5	\$ 105.00
Drafting/CADD	per hour	\$ 145.00	1	\$ 145.00
Fees Total				\$ 1,550.00
Disbursements	Unit	Rate	Qty	Total
Mileage	per km	\$ 0.75	420	\$ 315.00
Locks	each	\$ 15.00	1	\$ 15.00
Survey equipment	per day	\$ 650.00	0.5	\$ 325.00
Disposable Bailer	each	\$ 46.00	1	\$ 46.00
Field Equipment (misc.)	per day	\$ 75.00	1	\$ 75.00
Drillers (travel and onsite time)	hour	\$ 220.00	6	\$ 1,320.00
Clay bit rebuilt	each	\$ 90.00	1	\$ 90.00
Casing Protectors (push)	each	\$ 120.00	1	\$ 120.00
solid PVC	per foot	\$ 4.00	7	\$ 28.00
slotted PVC	per foot	\$ 5.50	10	\$ 55.00
Sand	per bag	\$ 12.00	4	\$ 48.00
Bent. chips	per bag	\$ 12.50	12	\$ 150.00
Bent. Pellets	per pail	\$ 75.00	1	\$ 75.00
Caps	per cap	\$ 1.75	2	\$ 3.50
10% overhead on driller fees and supplies				\$ 188.95
Disbursement Total				\$ 2,864.45
Total				\$ 4,414.45

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY
DEPARTMENT: Parks and Recreation

	<p>ASSET DESCRIPTION: <u>Boat launch cement slabs</u></p> <p>UNIT #: <u>NA</u></p> <p>YEAR PURCHASED: <u>NA</u> YEAR TO SELL: <u>NA</u></p>	
<p>SUMMARY</p>	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>The Smoky Lake County has several Boat launches in need of cement slab replacement. These proposed cement slabs are the same size of the existing ones to keep all sites the same. we will most likely use 15 of them in 2024 and have 5 extra for future repairs.</p>	
<p>ALTERNATIVES CONSIDERED</p>	<p>We have looked at installing gravel in the existing problem areas, but the gravel usually washes away and is just a temporary fix.</p>	
<p>BUDGET SALE AMOUNT</p>	<p>20 Boat launch cement slabs 307.53 each with delevry included. \$7250.60</p>	
<p>MANAGER SIGNATURE</p>	<p>DATE: Sept 18,2023</p>	<p>CAO SIGNATURE</p>



19 Riel Drive
 St. Albert AB T8N 1N2
 Phone: 780-459-6695
 Fax: 780-459-6670

CASH SALE

Quotation

Quote Date: Sep 13, 2023

Quote No. QT006284

Expiration Date: 30 Days from above

Quotation continued on next page ...

To accept this quotation, please sign, date, and return.

SMOKEY LAKE
 SMOKEY LAKE COUNTY
 DAVE FRANCHUK - (780) 650 1800

Ship Weight:

Ship Via: Westcon Precast

Order Number	Customer	Sales Person	Reference	PO Number	Terms
Sep 13, 2023	CASSAL	KF			COD

Item	Description	Qty	Price	UOM	Line Total
1K.BR.BOA	W9-01 / BOAT RAMP SLAB 3M	20.00	307.53	EACH	6,150.60
1P.DE.EACH	DELIVERY (SUPER B) OFFLOAD BY CLIENT	1.00	1,100.00	EACH	1,100.00

Please Note - Above pricing does not reflect engineer drawings costs unless otherwise specified.
Disclaimer: 1. A purchase order referencing this quotation number or an authorized signed copy of this quotation confirms acceptance of the details contained in this quotation. 2. Verbal agreements and representations made by Westcon Precast Inc (WPI) sales staff will not be accepted and will not form part of this quote. 3. Product pricing is FOB Westcon Precast Inc.'s St. Albert Plant unless otherwise stated. 4. All applicable freight charges and taxes are extra including WPI' standard freight charge where applicable. 5. Acceptance of this order based on this quotation is subject to normal credit approval. 6. Westcon Precast Inc Product Warranty is outlined and stated in approved WPI Warranty Guide. 7. Production lead times start from approval date of this quotation. Production lead times are used to estimate the delivery of the product and WPI will not be held financially responsible for variances from the estimated production lead time. 8. Line item comments on this quote do not pass through to manufacturing. 9. It is the customer's responsibility to ensure code and spec compliance. Building code requirements may effect changes to product and price.

SubTotal	7,250.60
Tax Total	362.53
CAD Total Quote	7,613.13

Print Name _____ Signature _____ Date _____

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Parks and Recreation.

	<p>ASSET DESCRIPTION: <u>Camp kitchen for mons Lake</u></p> <p>UNIT # : <u>Mons Lake</u></p> <p>YEAR PURCHASED: <u>NA</u> YEAR TO SELL: <u>NA</u></p>	
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>At the last Mons Lake Association meeting we attended there was a request to discuss the possibility of building a camp kitchen for the Mons Lake Association on the location they have their horse shoe pits.</p>	
ALTERNATIVES CONSIDERED	<p>No alternatives considered at this time</p>	
BUDGET SALE AMOUNT	<p>I spoke to a local contractor (Elmer) and he came up with the price of \$32,000.00 which would include a 24' by 24' building with 2 sliding doors lexann windows, on a cement foundation, with a camp kitchen stove.</p>	
MANAGER SIGNATURE	DATE: Sept 18,2023	CAO SIGNATURE

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Parks and Recreation

	<p>ASSET DESCRIPTION: <u>2 Cub Cadet Pro Z 760 L KW zero turn mower</u></p> <p>UNIT #: <u>to replace unit 722 and 734. 2011 Centrus zero turn mowers</u></p> <p>YEAR PURCHASED: <u>2011</u> YEAR TO SELL: <u>2024</u></p>	
<p>SUMMARY</p>	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>This last summer we had numerous breakdowns on the 2 zero turn mowers that were purchased in 2011. Management is proposing to Council that the Smoky Lake County purchase 2 Cub Cadet Pro Z KW, zero turn mowers. these modles are the commercial products and come equiped with roll over protection.</p>	
<p>ALTERNATIVES CONSIDERED</p>	<p>Management had recieved quotes for simular zero turn mowers from Agland John Deere and Caouette and sons Massey Ferguson of St.Paul The price of the Club Cadet products were substancially less expensive.</p>	
<p>BUDGET SALE AMOUNT</p>	<p>2 Cub Cadet Pro Z 760 L KW, zero turn mowers \$28635.78 plus tax and levy.</p>	
<p>MANAGER SIGNATURE</p>	<p>DATE: Sept 20,2023</p>	<p>CAO SIGNATURE</p>

Dave Franchuk

From: Merlin Kuzik <mkuzik@agriterraeq.com>
Sent: September 20, 2023 1:07 PM
To: Dave Franchuk
Subject: equipment request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Dave,

As per discussion, the equipment requested would be as follows:

Cub Cadet PRO Z 760S KW, zero turn mower
31 hp Kawasaki engine,
14 cc Parker HTG transmission
60" triple 7 gauge deck fabricated
Steering wheel model

Price \$15982.89 plus tax and levy.

Cub Cadet PRO Z 760 L KW, zero turn mower
31 hp Kawasaki engine
14 cc Parker HTG transmission
60" triple 7 gauge deck fabricated
Lap Bar steering

Price \$14317.89 plus tax and levy.

Buhler C8800 3 pt blade
8' 60 series
5 position angling
30-60hp

Price 2295.00 plus tax.

Any questions please let me know.

Thanks,

Merlin Kuzik
Branch Manager/Sales



T: 780.358.2287
C: 780.918.0130
TF: 855.558.5508

19372-TWP RD 592,
Waskatenau, AB
T0A3P0

WWW.AGRITERRAEQ.COM

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Parks and Recreation

	<p>ASSET DESCRIPTION: Warspite Playground PW Fibar Product surfacing</p> <p>UNIT # : Hamlet of Warspite</p> <p>YEAR PURCHASED: N/A YEAR TO SELL: N/A</p>						
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc) :</p> <p>I was just curious to see what the price of resurfacing a playground with a product that would prevent weed growth in the parks. I will look into other options the product itself works out to 6591.76 and the work could be done inhouse as well as the freight. Just a proposed suggestion and am still looking at other options.</p>						
ALTERNATIVES CONSIDERED	<p>Not at this time.</p>						
BUDGET SALE AMOUNT	<table> <tr> <td>Fibar product</td> <td>\$6,591.76</td> </tr> <tr> <td>Freight</td> <td>\$12,252.94</td> </tr> <tr> <td>Installation</td> <td>\$ 29,415.04</td> </tr> </table>	Fibar product	\$6,591.76	Freight	\$12,252.94	Installation	\$ 29,415.04
Fibar product	\$6,591.76						
Freight	\$12,252.94						
Installation	\$ 29,415.04						
MANAGER SIGNATURE	<p>DATE: Sept 22,2023</p>	<p>CAO SIGNATURE</p>					

QUO-09314



Warspite Playground Surfacing

Quote Date:	9/20/2023	Prepared For:	Smoky Lake County
Expiry Date:	10/20/2023		Dave Franchuk
Payment Terms:	50% of product to order.50% upon shipment of product.Balance due upon Substantial completion		780-656-3730
Lead Time:	4-6 Weeks		dfranchuk@smokylakecounty.ab.ca
Ship To:	Smoky Lake AB		Fibar Only

Description	Qty	UOM	Price	Extended Price
PW-Fibar Product To cover (2) areas totaling 4060 sq ft. 203 CY. SYS-112: 12" Fibar, Fibar, Felt Area 1: 3365 Sq Ft 168 CY. Area 2: 695 Sq Ft 35 CY	1.00	Lump	\$6,591.76	\$6,591.76
PW-Site Preparation Excavate & dispose of existing sand surface and install bulk EWF. The play equipment and wood borders to remain in place.	1.00	Lump	\$29,415.04	\$29,415.04
PW-Freight	1.00	Each	\$12,252.94	\$12,252.94
Notes:	Investment: \$48,259.74+ tax			

Please make order and cheques payable to: **Parkworks Solutions Corp.**

Remit To: 805 Crowley Avenue, Kelowna, BC Canada V1Y 7G6

GST: 104436092 RT0000

Date

Signature

Printed Name & Title

SubTotal:	\$48,259.74
PST:	\$0.00
GST/HST:	\$2,412.99
Total:	\$50,672.73

Deposit Required: \$9,422.35

DESIGN CONSULTANT: Brad Todd
brad.todd@makrgroup.com



CAPITAL BUDGET REQUEST



DEPARTMENT: PLANNING AND DEVELOPMENT DEPARTMENT

PROJECT/PURCHASE DESCRIPTION: Municipal Historic Resource Designation Plaques
CLASSIFICATION _____

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

Municipal Historic Resource Designation Plaques. Part of the County's commitments to heritage commemoration within the County (Policy No. 61-20: Heritage Management plan).

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

Will not replace an existing unit.

Smoky Lake County has been providing capital funding for commemorative plaques for heritage assets that have been designated by Smoky Lake County Council as Municipal Historic Resources, subject to Objective 1, Strategy 1, Task 3, of Smoky Lake County Policy No. 61-20: Heritage Management Plan Policy.

The propose signage also aligns with the County's Victoria District Economic Development Strategy, which seeks to leverage the County's heritage assets as a driver of the local tourism economy.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- 1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? No. The County has utilized Behrends Bronze each year to ensure consistency of the plaques for Municipal Historic Resources.
- 2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- 3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) Grants have been investigated but there are none currently available.

PROVIDE REASONS FOR RECOMMENDATION

Aligns with Section 2.0 - Objective #1 of Smoky Lake County Policy No. 61-20: Heritage Management Plan Policy, which states the County's support to implement a commemorative plaque program for Municipal Historic Resources.

BUDGET

	YEAR	2024			
			PURCHASE NEW	PURCHASE USED	LEASE
COST	A		\$ 15,000.00	\$ 0	\$ 0.00
GRANTS EXPECTED	B		\$ 0.00	\$ 0.00	\$ 0.00
BUDGETED SALE OF EXISTING UNIT	C		\$ 0.00	\$ 0.00	\$ 0.00
OTHER REVENUE	D		\$ 0.00	\$ 0.00	\$ 0.00
FUNDS REQUIRED FR OPERATIONS	A-B-C-D		0.00	0.00	\$ 0.00
# OF YEARS EXPECTED TO KEEP			100.00	0.00	0.00
EXPECTED REVENUE UPON SALE			0.00	0.00	0.00

MANAGER SIGNATURE _____

DATE: 09/07/2023

CAO APPROVAL _____

CAPITAL BUDGET REQUEST



DEPARTMENT: Agriculture Department

PROJECT/PURCHASE DESCRIPTION: 2016 Degelman Flex Arm and Mower Unit 474 &473
CLASSIFICATION Mowing Equipment

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

The mowing program is a core part of the ASB Program for the purpose of vegetation management and safety. The mowing program allows us to ensure we have clear sight lines for the motoring public, and helps with our vegetation management plan by assisting with the control of invasive species as well as brush in the County right-of-ways. Our mowing program is split into 3 mowing zones to ensure we are completing the mowing program in a timely and efficient manner. These mowers go through tough terrain in the County right-of-ways and get quite beat up over the seasons. This particular mower is beginning to show its age with an increase in repairs and maintenance.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

To replace Unit 473 & 474 which is a 2016 Degelman Flex Arm and Mower. In 2024 this mower will have been through 9 mowing seasons which is approximately 8,100 hours of mowing through very tough conditions (hitting rocks, stumps etc.) We are beginning to see an increase in our cost of repairs and maintenance from previous years as this mower ages. Please see breakdown below, these costs include labour and are not separated by 'repair' vs. 'maintenance' because the old system didn't allow for that separation so to keep things consistent I have included everything:
 2017: \$3,431.57-mostly regular maintenance, blade purchases, greasing
 2018: \$6,895.91-large repair of PTO driveshaft occurred this year
 2019: \$5,033.23- replaced bearing motor, replaced 2 tires
 2020: \$10,400.62 -new shields on PTO driveshaft, replace chains, new race & bearings, repair lights and wiring, replace steel wheel, bearings, bushings
 2021: \$11,143.75 -Tire repairs, PTO driveshaft repairs, new tires
 2022: \$8,219 -mostly regular maintenance, blades
 2023: \$15,102.64-PTO driveshaft repairs,slip clutches, cross bearings, shields, seals, latch, blade assembly

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? Yes
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) yes

PROVIDE REASONS FOR RECOMMENDATION

We are recommending we replace the Unit 474 & 473 with a new 15ft 1500 Degelman Flex Arm and Mower Unit. We have been happy with the job that the current 15ft Degelmen mowing has done over the years it allows us to get further into our right-of-ways and therefore better vegetation control ie. brush control in 1 pass due to it's size.

Purchasing a used piece of equipment like a mower is not a recommended alternative because of the nature of their work, we would end up in the same position we are currently in with large repair costs.

BUDGET	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 80,000.00	\$	\$
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$ 30,000.00	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		8.00		
	EXPECTED REVENUE UPON SALE		0.00		

MANAGER SIGNATURE _____ **DATE:** _____ **CAO APPROVAL** _____

CAPITAL SALE BUDGET



SMOKY LAKE COUNTY

DEPARTMENT: Agriculture Department

ASSET DESCRIPTION:	<u>2016 Degelman Flex Arm & Mower</u>	
UNIT #:	<u>474 & 473</u>	
YEAR PURCHASED:	<u>2016</u>	YEAR TO SELL: <u>2024</u>
SUMMARY	<p>Justification (new initiative, equipment condition, age, mileage, hours, description of need etc):</p> <p>To sell Unit 473 & 474 which is a 2016 Degelman Flex Arm and Mower. In 2024 this mower will have been through 9 mowing seasons which is approximately 8,100 hours of mowing through very tough conditions (hitting rocks, stumps etc.) We are beginning to see an increase in our cost of repairs and maintenance from previous years as this mower ages. The side guards on this unit have been repaired (welded) many times over the years and are becoming so worn that it's becoming difficult to repair.</p>	
ALTERNATIVES CONSIDERED	Keep units and keep repairing on an as needed basis.	
BUDGET SALE AMOUNT	\$30,000	
MANAGER SIGNATURE	DATE: September 20th, 2023	CAO SIGNATURE

CAPITAL BUDGET REQUEST



DEPARTMENT: Agriculture Department

PROJECT/PURCHASE DESCRIPTION: Reserve
CLASSIFICATION Reserve for Mowing Equipment

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)
 N/A

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)
 N/A

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

- HAVE ALTERNATE BRANDS BEEN CONSIDERED? N/A
- HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
- HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) N/A

PROVIDE REASONS FOR RECOMMENDATION

We are recommending we put \$60,000 into reserve for future mowing program equipment. We have aging equipment that is going to need to be replaced over the next few years and we'd like to offset those costs by having money in reserve at the time of purchase so that we aren't faced with such a large purchase amount at the time. We'd also like to have this money set aside in case we have a large breakdown and need to do any large repairs or a quick replacement.

BUDGET	YEAR				
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$60,000.00	\$	\$
	GRANTS EXPECTED	B	\$	\$	\$
	BUDGETED SALE OF EXISTING UNIT	C	\$	\$	\$
	OTHER REVENUE	D	\$	\$	\$
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP				
	EXPECTED REVENUE UPON SALE		0.00		

MANAGER SIGNATURE	DATE:	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: GAS

PROJECT/PURCHASE DESCRIPTION: Meter Reading Equipment
CLASSIFICATION Meters

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

Replacing existing ITRON meter reading equipment with new ITRON meter reading equipment. Existing equipment was purchased in 2011, and as of December 2021, the equipment we are using is obsolete and product support or repair has been discontinued by ITRON. We use this monthly to read all 1530 natural gas meters and 42 water meters within the County. Quote provided by Metercor, our ITRON supplier, came to \$33,751.29 for all hardware and software upgrades required. Requesting funding for \$36,000 to accommodate future price increases, as i was informed the package may increase for year 2024, but that price is unknown to the supplier at this time.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

We are currently using an ITRON FC300 handheld unit that connects to ITRON MC3Lite for picking up the meter reads from the water and gas meters. Since this has been considered obsolete by ITRON, if we have a failure with the equipment, it is rendered useless, and will be required to manually read all meters monthly. Starting to experience intermittent battery failure in the handheld unit in the recent months, with no replacements available.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? Yes but since the meters are installed with ITRON meter reading heads, more cost effective to stay with ITRON reading equipment

2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?

3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) **yes**

PROVIDE REASONS FOR RECOMMENDATION

Could run equipment until failure and replace upon failure, but would be manually reading gas meters until equipment arrives and is in place. Currently it takes 1 serviceman 5 days to read all meters with the ITRON unit. Manually reading gas meters requires all 4 service personnel approximately 5 days, taking them away from other projects and maintenance.

BUDGET	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$ 36,000.00	\$ 0	\$ 0.00
	GRANTS EXPECTED	B	\$ 0.00	\$ 0.00	\$ 0.00
	BUDGETED SALE OF EXISTING UNIT	C	\$ 0.00	\$ 0.00	\$ 0.00
	OTHER REVENUE	D	\$ 0.00	\$ 0.00	\$ 0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		10.00		
	EXPECTED REVENUE UPON SALE		0.00		

MANAGER SIGNATURE	DATE: <u>09/21/2023</u>	CAO APPROVAL
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CAPITAL BUDGET REQUEST



DEPARTMENT: GAS

PROJECT/PURCHASE DESCRIPTION: RMO Replacement

CLASSIFICATION Buildings

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

To have County of Vermillion River build a new RMO to replace our existing RMO TAP 1. The Gas Department has set up a contingency of \$70,000 every 2 years to be allocated for a new RMO, last numerous years.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

-existing RMO's (except for TAP 5 replaced in 2020) were installed by NOVA (now TC Energy) in 1975 when the County created the gas system.
 -the equipment and piping inside the RMO's was designed for smaller expected customer BTU loads and total customers. The existing stations are getting undersized with adding more customers every year as well as customers increasing the amount of gas used when adding newer or more appliances.
 -as seen with the new TAP 5 RMO, by converting to a different style regulator configuration and adding a line heater to heat the natural gas to a consistent temperature, we have lightened the gas balancing with the metering pressures being more steady, less chance of regulators freezing up internally with heating the gas before it enters the RMO, increased the amount of natural gas that can flow through the RMO so there is room for expansion of new customers and increased BTU loads, and made the odorant system more efficient which allows all customers, whether immediately after the RMO or at the very end of the service line, to have the same odorant levels. (Odorant levels would fluctuate with the fluctuating pressures).
 -the new RMO's would be designed with high flow regulators as opposed to the existing "shunt" regulators. Shunt regulators open and close on a "as needed basis". This results in the pressures exiting the RMO to fluctuate. (Example: TAP 1 RMO shunt opens when the pressure is at 350 psi and closes when the pressure reaches 450 psi. The fluctuation effects the odorant levels in the pipeline and causes the gas balancing to not be optimal as the meter is trying to compensate the gas volume for the different pressures)
 -The existing buildings have wood floors and are starting to rot.
 -Pricing on each new RMO will be different, as each RMO is slightly different and have different requirements. TAP's 3 & 6 would reuse their existing line leaders and are low pressure RMO's with fewer customers, so they would be less expensive than a high pressure RMO such as TAP's 1, 2, 4, 7, and 8.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? _____ as a builder in Nisku, but prices are higher, and do not offer installation.
2. HAS A LOCAL SUPPLIER BEEN CONSIDERED?
3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) Can receive up to \$35,000 funding from the Federation Grant Program

PROVIDE REASONS FOR RECOMMENDATION

County of Vermillion River has built an RMO for us in 2020 to replace our TAP 5. They are the only provider to assist with removal of old RMO and installation of new RMO on site. Current RMO's are amortized at their end of life, as they are generally amortized over 30 years, and these are at year 48 (installed in 1975).

BUDGET

	YEAR		PURCHASE NEW	PURCHASE USED	LEASE
COST	A		\$ 140,000.00	\$ 0	\$ 0.00
GRANTS EXPECTED	B		\$ 0.00	\$ 0.00	\$ 0.00
BUDGETED SALE OF EXISTING UNIT	C		\$ 0.00	\$ 0.00	\$ 0.00
OTHER REVENUE	D		\$ 0.00	\$ 0.00	\$ 0.00
FUNDS REQUIRED FR OPERATIONS	A-B-C-D		0.00	0.00	\$ 0.00
# OF YEARS EXPECTED TO KEEP			30.00		
EXPECTED REVENUE UPON SALE			0.00		

MANAGER SIGNATURE

DATE: 09/21/2023

CAO APPROVAL

CAPITAL BUDGET REQUEST



DEPARTMENT: GAS

PROJECT/PURCHASE DESCRIPTION: RMO Modem Replacement

CLASSIFICATION Buildings

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

Replace phone modems at 2 of our 7 RMO locations with cellular modems sold and installed by the Federation of Alberta Gas Co-ops at the cost of \$8000.00 each for a total of \$16,000.00. (3 of the 7 RMO's were completed in 2021)

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

The phone modems connect the purchasing meters in our RMO's to the Federation SCADA system for data transfer, alarm reporting, and sending meter readings to Gas Alberta for billing purposes. The existing modems are obsolete with no parts availability. They are connected to the Telus land line, which occasionally will have issues and require Telus to repair. The ones proposed are cellular modems, which don't require a land line and are powered by a solar panel and a battery. The 3 that are in service have been very reliable with no issues since installation in 2021. Old modems have no value and would be disposed of.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? No as these are purpose built specific for the Federations requirements.
2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc) No

PROVIDE REASONS FOR RECOMMENDATION

There is no local or other suppliers, as the Federation builds these in-house for our specific needs. New modems already in service have been extremely reliable. Federation staff offer service if repair is required. Can also purchase replacement parts from the Federation and have our staff make repairs.

BUDGET

	YEAR			
			PURCHASE NEW	PURCHASE USED
				LEASE
COST	A		\$ 16,000.00	\$ N/A
GRANTS EXPECTED	B		\$ 0.00	\$ 0.00
BUDGETED SALE OF EXISTING UNIT	C		\$ 0.00	\$ 0.00
OTHER REVENUE	D		\$ 0.00	\$ 0.00
FUNDS REQUIRED FR OPERATIONS	A-B-C-D		0.00	0.00
# OF YEARS EXPECTED TO KEEP			20.00	
EXPECTED REVENUE UPON SALE			0.00	

MANAGER SIGNATURE

DATE: 09/21/2023

CAO APPROVAL

CAPITAL BUDGET REQUEST



DEPARTMENT: GAS

PROJECT/PURCHASE DESCRIPTION: Service Body Refurbish
CLASSIFICATION Vehicles

SUMMARY OF PROJECT OR PURCHASE

DETAILED DESCRIPTION (Include reason for purchase)

To sandblast, repaint, and install service body from Unit 203 and install on Unit 203A for the approximate cost of \$7000. Quotes ranged from \$5000 to \$8000, for the blasting and painting. Replacing any door handles and completing necessary repairs is not included in the quotes, as we would complete the repairs in-house.

WHAT UNIT WILL IT REPLACE? (Provide details why, past and estimated repair costs, etc)

Aluminum box was new in 2011 from Western Truck Body in Edmonton. Paint is peeling and aluminum is oxidizing. Currently the service body is white and installed on a white truck. Body would be repainted red to match the truck ordered under the Enterprise Fleet program. Gas department staff will complete the installation of the service body on the replacement truck upon completion.

ALTERNATIVES CONSIDERED (RENT, LEASE, DON'T PURCHASE)

1. HAVE ALTERNATE BRANDS BEEN CONSIDERED? Different blasting and painting companies have quoted the job. +
 2. HAS A LOCAL SUPPLIER CBEEN CONSIDERED?
 3. HAVE OTHER METHODS OF FUNDING BEEN CONSIDERED? (Leasing, grants, etc)

PROVIDE REASONS FOR RECOMMENDATION

Have not chosen a company to complete the work. Will re-quote closer to when the work can be done, since prices may change at a later date.

BUDGET	YEAR				
			PURCHASE NEW	PURCHASE USED	LEASE
	COST	A	\$7,000.00	\$0	\$0.00
	GRANTS EXPECTED	B	\$0.00	\$0.00	\$0.00
	BUDGETED SALE OF EXISTING UNIT	C	\$0.00	\$0.00	\$0.00
	OTHER REVENUE	D	\$0.00	\$0.00	\$0.00
	FUNDS REQUIRED FR OPERATIONS	A-B-C-D	0.00	0.00	\$ 0.00
	# OF YEARS EXPECTED TO KEEP		10.00		
	EXPECTED REVENUE UPON SALE		0.00		

MANAGER SIGNATURE	DATE: <u>09/21/2023</u>	CAO APPROVAL
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