

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **November 23, 2023**, at 9:02 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Nov.23, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Virtually Present
Planning Tech.	Kyle Schole	Virtually Present
Plan. & Dev. Manager	Jordan Ruegg	Virtually Present
Comm. Peace Officer	Tate Murphy	Virtually Present
Enviro. & Parks Manager	Dave Franchuk	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Fire Services Clerk	Meaghan Andreychuk	Virtually Present
Public	1 Member	Virtually Present
Media	No Members	N/A
DDC Sand & Gravel	Cam & Dale Crosswell	Present in Chambers

2. Agenda:

112-23: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, November 23, 2023, be adopted, as amended:

Additions to the Agenda:

1. **Delegation** – Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd., at 1:00 p.m. Re: County Bridge Program (under Executive Session) – Legal Issues, in respect to Contracts and Agreements relating to: Bridges, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information.
2. **Executive Session** – Legal and Personnel Issues, in respect to Contracts and Agreements relating to: Environmental Services, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information.
3. **Special Guests** – H. A. Kostash School’s Grade Six Class, expected at 11:20 a.m.
4. **Request for Funding** - Stry Ukrainian Orthodox Church.
5. **ARMA EPR Program** - Evergreen Regional Waste Management Services Commission (ERWMSC) recommends that each Municipality requests whether they want the ERWMSC to register and fill out the application form on Municipality’s behalf for the ARMA EPR Program.

Carried Unanimously.

3. Minutes:

Minutes of October 12, 2023 – Regular Council Meeting

113-23: Gawalko That the minutes of the **Smoky Lake County Regular Council Meeting** held on Thursday, October 12, 2023, be adopted as presented.

Carried.

Minutes of October 26, 2023 – Regular Council Meeting

114-23: Cere That the minutes of the **Smoky Lake County Regular Council Meeting** held on Thursday, October 26, 2023, be adopted as presented.

Carried.

Minutes of October 26, 2023 – Organizational Council Meeting

115-23: Fenerty That the minutes of the **Smoky Lake County Organizational Council Meeting** held on Thursday, October 26, 2023, be adopted as presented.

Carried.

Minutes of October 31, 2023 – Budget Council Meeting

116-23: Cere That the minutes of the **Smoky Lake County Budget Council Meeting** held on Tuesday, October 31, 2023, be adopted as presented.

Carried.

4. Delegation:

Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel

Present before Council in Chambers from 9:05 a.m. to 9:09 a.m. was Dale Croswell, Owner and Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, to discuss a proposed Winter Haul Road Agreement.

Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel - Haul Road Agreement

117-23: Halisky That Smoky Lake County execute a Haul Road Agreement for Winter Haul, as per Policy Statement No. 03-14-12, for the period of December 1, 2023 to February 28, 2024 with Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, to haul approximately 25,000 tonnes, provided the conditions are right, from Township Road 610 South on Range Road 181 to Township Road 604 and West to Highway 831, pending final approval from the County Road Foreman.

Carried.

Delegation: Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, and associate Alissa, left the meeting, time 9:09 a.m.

7. Request for Decision:

Requests for Donation – Smoky Lake Christmas Hamper

118-23: Halisky That Smoky Lake County Council approved to provide funding in the amount of **\$240.00** to the Smoky Lake Christmas Hamper Program, allocated from the Contingency Budget, in response to the letter from the Smoky Lake Christmas Hamper representative: Chrissy Ikert, received in November 2023; and advertise on social media for public awareness of their program needs.

Carried.

One Member of the Public virtually joined the meeting, and Two Members of the Public entered Council Chambers, time 9:20 a.m.

Requests for Donation – Ukrainian Orthodox Society of Spedden

119-23: Gawalko That Smoky Lake County Council approve to provide additional funding in the amount of **\$673.32**, to the Ukrainian Orthodox Society of Spedden, in reference to the August 3, 2023, Council Meeting Motion #771-23; in response to the letter received from the Society dated October 26, 2023; and Council agree to review Policy Statement No. 01-14-05: Contributions to Non-Profit Organizations and Individuals at a future Policy Committee Meeting.

Carried.

Tax Sale Reserve Bids

120-23: Cere That Smoky Lake County Council approve the following reserve bids for the Property Tax Sale scheduled to be held December 12, 2023, at 10:00 a.m.:

Roll	Reserve Bid	LINC #	Legal
13613240	\$280,000	0023571153	NE 32-61-13-4
14590910	\$340,000	0023555179	SE 9-59-14-4
16601910	\$425,000	0010150563	SE 19-60-16-4
17593320	\$350,000	0023477391	SW 33-59-17-4
22010105	\$115,000	0010199347	Lot 5 & 6 Blk 1 Plan 1955CL
30190101	\$80,000	0013499082	Lot 1 Blk 1 Plan 7822612
40300413	\$10,000	0010266906	Lot 13 Blk 4 Plan 314HW

Carried.

Family and Community Support Services (FCSS) Grant Applications

121-23: Halisky That Smoky Lake County **approve** to allocate funding from the 2023 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Smoky Lake Agricultural Society	Public Skating Program	\$5,000.00
Victoria Trail Agricultural Society	Volunteer Appreciation	\$900.00

Carried.

Luke Panek, Founder of Yolo Nomads, virtually joined the meeting, time 9:28 a.m.

Request for Property Tax Payments and Penalty Waive – Tax Roll #19600810

122-23: Halisky That Smoky Lake County Council **take no action** to the letter received from the Gathering Place Co-op, dated November 14, 2023, requesting a payment plan for Property Tax Roll # 19600810 and requesting the March 1, 2023, penalties, be written off; unless confirmation of a 2022 assessment reduction is received from the County Assessor.

Carried.

4. Delegation:

Yolo Nomads – Luke Panek, Founder

Present before Council from 9:33 a.m. to 9:54 a.m. was Luke Panek, Founder of Yolo Nomads, to provide a Community Marketing Proposal.

Luke Panek, Founder of Yolo Nomads, virtually left the meeting, time 9:54 a.m.

Yolo Nomads – Community Marketing Proposal

123-23: Cere

That Smoky Lake County Council acknowledge receipt of the presentation received from the November 23, 2023, Delegation: Luke Panek, Founder of Yolo Nomads, in respect to a Community Marketing Proposal.

Carried.

5. Public Hearing:

Nil.

6. Municipal Planning Commission:

Nil.

Daniel Moric, Natural Gas Manager, entered Council Chambers, time 9:56 a.m.

7. Request for Decision:

Federation and Gas Alberta November Convention

124-23: Halisky

That Smoky Lake County Council Councillors Halisky and Gawalko be approved to attend the Federation of Alberta Gas Co-ops Ltd., Convention scheduled for November 27-30, 2023, at the River Cree Resort & Casino.

Carried.

Daniel Moric, Natural Gas Manager, left Council Chambers, time 9:58 a.m.

Policy Statement No. 02-12-04: Peace Officer: Traffic Safety Plan

125-23: Halisky

That Smoky Lake County Policy Statement No. 02-12-04: Peace Officer - Traffic Safety Plan, be amended:

Title: Traffic Safety Plan		Policy No.: 12-04
Section: 02	Code: P-I	Page No.: 1 of 6 E
Legislation Reference: Peace Officer Ministerial Regulations Act Traffic Safety Act		
Purpose:	The Traffic Safety Plan has been produced as a model for traffic education and moving traffic enforcement operations for Smoky Lake County.	
Policy Statement and Guidelines:		
1. STATEMENT		
1.1 Smoky Lake County in conjunction with the Smoky Lake RCMP Detachment have completed a Traffic Safety Plan designed to focus on improving road safety in accordance with Alberta Traffic Safety Initiatives.		
2. OBJECTIVES		
2.1 A Traffic Safety Plan is to bring awareness to the County of the frequency and locations of motor vehicle collisions and of the major contributors to motor vehicle deaths and serious injuries and to focus traffic enforcement efforts on a reduction of such collisions.		
2.2 This process will increase awareness of the overall jurisdictional needs for traffic enforcement and encourages both County and RCMP to work collaboratively to support the most effective use of resources.		
3. GUIDELINES		
The Traffic Safety Plan addresses five main goals:		
3.1 Overview to identify the communities and/or main arterial roadways within the County jurisdiction – numbered highways and busy County roads.		
3.2 Obtain a statistical breakdown of traffic data from the records located at the local RCMP Detachment.		
3.3 Identify what educational programs can be delivered addressing issues within the scope of Peace Officer's authority. Identifies opportunities to work within schools or the community in delivering these programs.		
3.4 Utilize the statistical breakdown of traffic data to identify those aspects of traffic enforcement.		
3.5 Determine and identify what enforcement and educational efforts will be contributed towards reducing fatal and serious injury collisions by the agency.		
3.6 Keeping statistical records of enforcement and educational efforts in the areas identified as the major causes of death and serious injury (i.e., adult seat belt charges, child passenger charges, stop sign infractions, traffic light infractions, intersection infractions, speeding infractions and others).		

Title: Traffic Safety Plan		Policy No.: 12-04
Section: 02	Code: P-I	Page No.: 2 of 6 <i>E</i>


Policy Statement and Guidelines:	
<p>4. PROCEDURES</p> <p>4.1 In order to ensure fair and consistent enforcement that improves traffic safety, Authorized Employers, who conduct traffic enforcement, are required to file an updated Traffic Safety Plan with Public Security Division every three years: 2023-2025.</p> <p>4.2 The plan must incorporate the most recent collision data available from the local RCMP and based on information shared between parties.</p> <p>4.3 The following format Schedule "A": Traffic Safety Plan will be completed and submitted to the Peace Officer Program at peaceofficerinfo@gov.ab.ca.</p> <p>4.3 Once Smoky Lake County has prepared the Traffic Safety Plan, a copy will be presented by the Peace Officer to the local RCMP detachment for review with their respective traffic unit. Upon review and acceptance, both the County and the RCMP sign off on the Plan.</p>	

Section 02
Policy: 12.04

PEACE OFFICER PROGRAM

SMOKY LAKE COUNTY

TRAFFIC SAFETY PLAN
2023 - 2025



ENFORCEMENT SERVICES

Signatures:

Smoky Lake County	Royal Canadian Mounted Police
Reeve Smoky Lake County	S/SGT Smoky Lake RCMP Detachment
Interim Chief Administrative Officer	Date

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Section 02
Policy: 12.04

TRAFFIC SAFETY PLAN
SMOKY LAKE COUNTY

Executive Summary:
Smoky Lake County Traffic Safety Plan was introduced as part of the Peace Officer Program to encompass a strategic approach to traffic safety. The 2023-2025 Traffic Safety Plan has been established as a model for traffic education and enforcement operations for Smoky Lake County. The Plan provides guidance for the Smoky Lake County Community Peace Officer in implementing a coordinated enforcement effort towards achieving a reduction in the number collisions, deaths, and injuries in our community.

Overview:
At the present time, Smoky Lake County employs one Community Peace Officer. The duties of the Community Peace Officer is educate the public and to undertake the required enforcement of the various County Bylaws, as well as the following Alberta Legislation and all regulations there under, within the Smoky Lake County in the Province of Alberta and has authority throughout the Province of Alberta to execute a duty when the matter under investigation occurred within the Smoky Lake County in the Province of Alberta relating to:

- The Animal Protection Act.
- The Dangerous Dogs Act.
- The Environmental Protection and Enhancement Act, Part 9 Division 2.
- The Fuel Tax Act.
- The Gaming, Liquor and Cannabis Act.
- The Petty Trespass Act
- The Provincial Administrative Penalties Act.
- The Provincial Offences Procedure Act
- The Traffic Safety Act.

It is estimated that at least 20% of working hours are dedicated to moving traffic enforcement within the County boundaries.

Demographics:
Smoky Lake County has two 2 – digit highways and six 3 digit highways.
 Highway 28: runs east and west for 77 km in the centre of the County.
 Highway 30: runs north and south for 22 km in the east side.
 Highway 652: runs east and west for 23 km in the east/south area.
 Highway 656: runs east and west for 3 km in the west/central area.
 Highway 831: runs north and south for 16 km near Waakatenu.
 Highway 855: runs north and south for 48 km through Smoky Lake Town.
 Highway 857: runs north and south for 16 km near Bellis.
 Highway 859: runs north and south for 15 km near Vilna.

Smoky Lake County has 1600 kilometers of gravel and oiled roads within its boundaries. The County also has four Hamlets and 15 multi-lot country residential sub-divisions.

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Section 02

Policy: 12-04

TRAFFIC SAFETY PLAN		SMOKY LAKE COUNTY
Hamlets	Multi-Lot Country Residential Sub-divisions	
Hamlet of Warspite	Hanmore Lake Holdings	Birchland Resort
Hamlet of Edwand	Haynes Estate Subdivision	Parkview Beach Resort
Hamlet of Bellis	Mons View Resort	Wayetenuau Subdivision
Hamlet of Spedden	Mons Lake Estates	Hillside Acres
	Sandy Lake Park	Paradise Cove
	Garner Lake Resort	Whitefish Properties Ltd.
	Bonnie Lake Resort	Long Island Lake
	Sunrise Beach Resort	

There is an Iron Horse Trail approximately 70 kilometer long multi-use recreation trail running east and west through the entire County.

Municipalities within the Smoky Lake County boundaries that are responsible for its own enforcement issues: Town of Smoky Lake, Village of Vilna and Village of Waskatenau.

RCMP Occurrence Statistics:

Fatal/Serious Injury Crashes		Property Damage Collisions	
2022	16	2022	139
2021	13	2021	128
2020	8	2020	N/A
2019	14	2019	N/A
2018	13	2018	183

Locations of Interest:
Based on visual observation, there is a very high use of All Terrain Vehicles throughout the area. Areas of concern are the multi-lot country residential subdivisions. From May until September, these areas experience a high volume of pedestrian, motor vehicle, and all terrain vehicle traffic.

Patrol Focus:
To address safety concerns, Smoky Lake County has reduced the speed limit in these areas to between 20km/hr and 50km/hr. The Community Peace Officer has been certified in the operation and use of typical mobile and stationary radar and will continue to monitor traffic patterns and behavior in the above noted areas.

A Speed Reduction approach to road safety is safe speeds. This is due to the fact that appropriate speeds provide a safety buffer that reduces the likelihood of a crash, and decreases the kinetic energy released on people in a collision.

Education:
As education and awareness are recognized as important components of traffic safety enforcement, the local media and educational materials are being used throughout the County; as well, maintained on the County's website under Protective Services.

Enforcement: Enforcement efforts will be recorded by offence for violations of the *Traffic Safety Act* for year-end statistical data to determine overall effectiveness.
Recorded efforts to also include public awareness and educational situations.

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Section 02

Policy: 12-04

TRAFFIC SAFETY PLAN		SMOKY LAKE COUNTY
Priorities Plan:		
<ul style="list-style-type: none"> ■ The RCMP statistics indicated traffic infractions and collisions occur primarily on the Provincial Highways. The RCMP, therefore have limited manpower to address concerns on rural County roads with respect to passenger vehicles and/or all-terrain vehicles. The Smoky Lake County Community Peace Officer, therefore, will focus efforts on dealing with these concerns on the rural roads within Smoky Lake County's hamlets, subdivisions, and on the multi-use trail trails. ■ Peace Officer and the local RCMP detachment will undertake Joint Forces Operation as requested, to focus on speeding violations as key locations along the various routes through the County. ■ Increase compliance with Traffic Safety Act and Regulations within Smoky Lake County. ■ Provide education encouragement and enforcement to achieve behavioral change and for driver behavior to become more aligned to remain within the rules of the road and the laws that govern safe driving practices. 		
Summary		
<p>This document is not to take away from the Community Peace Officer's ability to use personal discretion during proactive patrols, instead, to give focus on areas of concern that have been identified within this Plan. The 2023-2025 Traffic Safety Plan will serve as a model of traffic operations for the Smoky Lake Community Peace Officer. The Plan will be updated every three (3) years as per legislation and will be reviewed on a regular basis via RCMP collision statistics to see if areas of focus need to be adjusted in order to provide the highest and safest level of service.</p> <p style="text-align: center;">This plan is in effect and has been completed in conjunction with the RCMP Local Detachment.</p>		

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Carried.

Town of Smoky Lake Recommendation to Disband SLRF&R Committee

126-23: Cere

That Smoky Lake County, as managing partner of the Smoky Lake Region Fire & Rescue Committee (SLRF&RC), as established through a Joint Agreement legislated under Smoky Lake County’s Bylaw No. 1286-15 and each other respective municipality’s bylaw of same, **take no action** to the Town of Smoky Lake Council’s October 30, 2023, Motion recommending to “disband” the SLRF&RC due to the negotiations to regionalize fire services; as the SLRF&RC can be “disbanded” upon repeal of the bylaw after establishing Regional Fire Services through a future bylaw which would repeal Bylaw No. 1286-15; and therefore, the SLRF&RC continues to be relevant, necessary, and legislated, until such time when a Regional Fire Services is established, regardless of ongoing negotiations to regionalize fire services.

Carried.

Logging and Clearcutting on Private Lands Report

127-23: Halisky

That Smoky Lake County accept the Logging and Clearcutting on Private Lands Report prepared by the Planning and Development Department, dated November 15, 2023, for information, and direct that Administration to bring forward a draft Land Use Bylaw and Municipal Development Plan Bylaw Amendments for consideration to a future Meeting of Council, pending further engagement with the department of Alberta Forestry and Parks.

Carried.

Scott Franchuk, Fire Chief, entered Council Chambers, time 10:26 a.m.

Northern and Regional Economic Development (NRED) Program Application

128-23: Halisky

That Smoky Lake County **defer** further discussion in respect to the 2023-24 Northern and regional economic development (NRED) program intake which closes December 20, 2023, to the December 5, 2023, Council Budget Meeting, to potentially fund 50% of a matching grant from the Council Strategic Initiatives contingency.

Carried.

3rd Annual 2023 Junior Firefighter Summer Day Camp Financials

129-23: Fenerty

That Smoky Lake County acknowledge receipt of the Year-2023 Junior Firefighter Summer Day Camp - Financial Update, as prepared by Scott Franchuk, Fire Chief, with a total revenue in the amount of \$16,650.00 and total expenses in the amount of \$16,238.20; and approve the remaining surplus funds in the amount of \$411.80 to be allocated into reserves towards the Year-2024 Junior Firefighter Summer Day Camp program:

2023 Junior Fire Summer Day Camp Revenue			
As of November 14, 2023			
Description	Quantity	Price	Revenue
Smoky Lake County	1	\$6,000.00	\$6,000.00
County FCSS Funding	1	\$6,000.00	\$6,000.00
Registration	13	\$50.00	\$650.00
Town of Smoky Lake	1	\$500.00	\$500.00
Village of Waskatenau	1	\$2,000.00	\$2,000.00
Smoky Lake Fire Department	1	\$500.00	\$500.00
Vilna Fire Department	1	\$500.00	\$500.00
Waskatenau Fire Department	1	\$500.00	\$500.00
		Sub Total	\$16,650.00
2023 Junior Fire Summer Day Camp Expenses			
Description	Quantity	Price	Cost
Course Instructors	5	\$1,500.00	\$7,500.00
Mileage	1160	\$0.70	\$812.00
CPR and AED Exams and Supply Rentals	13	\$245.00	\$245.00
Vehicle for Training with towing	2	\$465.00	\$465.00
Fire Gear Rental	14	\$222.75	\$3,118.50
Fire Gear Rental Extra Cleaning and Repair	4	\$573.82	\$573.82
T-Shirts	30	\$22.00	\$660.00
Food Cost	1	\$1,487.77	\$1,487.77
Catering Costs	5	\$100.00	\$500.00
Bumper to Bumper	1	\$126.11	\$126.11
Curling Rink Rental	5	\$150.00	\$750.00
		Sub Total	\$16,238.20
		Surplus of =	\$411.80

Carried.

Smoky Lake Fire Department Work Experience Student Honorarium

130-23: Halisky That Smoky Lake County Council agree to provided funds allocated from the Year-2023 Fire Services Operating Budget to cost-share an honorarium towards the two Smoky Lake Fire Department work experience students, as payment without liability or legal obligation for their combined volunteer service hours in the total amount of 142 hours, during the months February 2023 to June 2023, with the County's portion of funding based on \$8.50/hour (or 50% of the \$17.00/hour Summer Student Wage).

Carried.

Addition to the Agenda:

Request for Funding - Stry Ukrainian Orthodox Church

131-23: Halisky That Smoky Lake County Council **take no action** to the letter received from the Stry Ukrainian Orthodox Church, Treasurer: Marlaine Pidluzny, dated November 22, 2023, requesting financial assistance to maintain their 80-year old church.

Carried.

Evergreen Regional Waste Management Services Commission (ERWMSC)

132-23: Halisky That Smoky Lake County Council grant permission for Evergreen Regional Waste Management Services Commission (ERWMSC) to register and fill out the application form for the Alberta Recycling Management Authority (ARMA) Extended Producer Responsibility (EPR) program, on the County's behalf.

Carried.

7. Request for Decision:

RMA Rural Economic Development Microgrant Program Contract Award

133-23: Cere That Smoky Lake County Council approve action taken by administration in awarding the contract for the Smoky Lake Region Investment Attraction Strategy (Request for Proposals #PD-001-23), to Michelle Wright Consulting Services (Division of Pappy's Parcel Pitstop), in the amount of \$10,000.00, with a contract date effective October 22, 2023, to March 15, 2024, and subject to the terms and conditions of the Consulting Services Agreement General Terms and Conditions, dated October 22, 2023.

Carried.

Offer to Purchase County Owned Lands

134-23: Halisky That Smoky Lake County **reject the offer** to purchase, in the amount of \$4,500.00, received from Kurt and Lillian Stahl, for purchase of the lands legally described as Plan 2562BS; RLY; 59, as the County may require these lands in the future for recreational, tourism or infrastructure purposes.

Carried.

Land Use Agreement - Existing Structures (NE 19-57-13-W4M & SE 30-57-13-W4M)

135-23: Serben That Smoky Lake County Council rescind Motion #490-23, which was adopted on April 13, 2023, instructing administration to prepare an Agreement for Council's consideration, between Bob Novosiwsky and Smoky Lake County, in respect to the lands legally described as NE 19-57-13-W4M & SE 30-57-13-W4M, for the purposes of grandfathering all existing structures, because this type of Agreement runs contrary to the provisions of the Municipal Government Act.

Carried.

Bylaw No. 1453-23: Supportive Living Facilities, Establishment of a Direct Control District for Supportive Living Facilities & Rezoning

136-23: Halisky

That Smoky Lake County Bylaw No. 1453-23: Supportive Living Facilities, Establishment of a Direct Control District for Supportive Living Facilities & Rezoning, for the purpose of amending the Land Use Bylaw, be given FIRST READING; and to schedule a Public Hearing, to be held on December 14, 2023, at 9:15 a.m., and advertise said Public Hearing in accordance with the Municipal Government Act, in the Redwater Review and on the County’s website.

Carried.

30 Grade Six Students, and 2 Teachers, from H.A. Kostash School to observe as part of their Social Studies Curriculum, time 11:24 a.m.

11:30 to 11:46 a.m.

Public Question and Answer Period:

30 Grade Six Students, and 2 Teachers, from H.A. Kostash School to observe as part of their Social Studies Curriculum. The students asked several questions in respect to the roles of Council and municipal staff.

30 Grade Six Students, and 2 Teachers, from H.A. Kostash School, left Council Chambers, time 11:46 a.m.

8. Interim Chief Administrative Officer’s Report:

Chief Administrative Officer - Report Period: October 24, 2023 - November 16, 2023		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
<p>RCDC Appointments, October 26, 2023, Organizational Meeting Motion #41-23: Appointed Councillors Jered Serben and Linda Fenerty as members and Councillor Dominique Cere as the alternate member, to the Regional Community Development Committee (RCDC) and acknowledged the Public-at-Large Member positions are vacant.</p> <p>However: Bylaw 1399-21, Subsection 5.1: The Regional Community Development Committee (RCDC) shall be comprised of eight (8) members: five elected members appointed by a resolution of each respective Council and three public-at-large members appointed by a resolution by the respective municipality.</p> <p>The membership shall include: Two (2) members from Smoky Lake County (<u>serving throughout their term</u>);</p> <p>RECOMMENDATION: That Smoky Lake County Council's October 26, 2023, Motion #41-23 be rescinded, and Smoky Lake County Councillors Lorne Halisky and Jered Serben be appointed as members and Councillor Linda Fenerty be appointed as the alternate member, to the Regional Community Development Committee (RCDC) in accordance with Bylaw No. 1399-21 serving throughout their term; and acknowledge the Smoky Lake County Public-at-Large Member positions are vacant.</p>	Oct. 26, 2023	Nov. 23, 2023 Pending Council Direction
<p>Letter of Support: 2023 AgriRecovery Program for Livestock Producers:</p> <ul style="list-style-type: none"> Letter was written on November 7, 2023 to Honourable RJ Sigurdson, Minister of Agriculture and Irrigation expressing concern regarding the exemption of the Smoky Lake County from the 2023 AgriRecovery program for livestock producers and hand delivered on Nov. 7th during the 2023 Fall RMA Convention. <p>ATTACHMENT: L-1</p> <p>RECOMMENDATION: That County Council approve action taken by the Reeve to write a “Letter of Support” to the Honourable RJ Sigurdson, Minister of Agriculture and Irrigation dated November 7, 2023 in regards to Smoky Lake County being exempted from the 2023 AgriRecovery Program for Livestock Producers, and hand delivering it at the 2023 Fall RMA Convention.</p>	Nov 6, 2023	Nov. 23, 2023 Pending Council Direction
<p>Roadway License Agreement</p> <ul style="list-style-type: none"> Received an application request from Jason Senetza c/o Golden View Fabricating 03 Ltd. to lease for grazing purposes roadway located between SE 28-59-16-W4 and SW 28-59-16-W4. County’s Policy Statement No. 03-44: allows County residents to lease road allowance subject to adjacent landowners’ permission is obtained. Term for lease in past Council motions is 20 years. Public Works reviewed the application and give their stamp of approval – it is compliance to the Policy (Agreement - Section 20) in respect to the fence construction. <p>ATTACHMENT: L-2</p> <p>RECOMMENDATION: That Smoky Lake County Council enter into a Roadway License Agreement with Jason Senetza c/o Golden View Fabricating 03 Ltd. to lease roadway located between SE 28-59-16-W4 and SW 28-59-16-W4 for grazing purposes for a term of 20 years from November 23, 2023 to November 23, 2043.</p>	Nov. 9, 2023	Nov. 23, 2023 Pending Council Direction

<p>Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives:</p> <ul style="list-style-type: none"> ▪ Council on August 23, 2023 – Motion 824-23 and September 7, 2023 Motion 846-23 appointed its representative to the Ad-Hoc Working Group Committee in respect to the Intermunicipal Collaboration Committee (ICC) Meeting held on August 9, 2023 – Motion ICC11-23. ▪ Smoky Lake County, as managing partner (lead) in the ICC – schedule a meeting (provide availability of dates) to being this process. ▪ For Information is the ICC – Action List from August 9, 2023 Meeting addressing Motion ICC11-23: the representatives on this Ad-Hoc Working Group Committee. <p style="text-align: right;">ATTACHMENT: L-3</p> <p>RECOMMENDATION: That Smoky Lake County Council provide dates to schedule the first Intermunicipal Collaboration Committee (ICC) Ad-Hoc Working Group Committee to begin works for Housing Opportunities and Initiatives for the Region.</p>	<p>Aug. 9, 2023</p>	<p>outstanding</p>
<p>Smoky Lake County "Committee Appointments":</p> <ul style="list-style-type: none"> ▪ Council has indicated on a few occasions the opportunity to have discussion on its current Committee Appointments. ▪ If Council would like to have a review of the current Committees: to have information provided of when they were established and why the importance to have representation - Administration can provide recommendation on the committees that possibly can be removed and outline other alternatives. <p>RECOMMENDATION: That Smoky Lake County Council review its current Committee Appointments at the next Policy Committee Meeting scheduled for December 4, 2023.</p>	<p>Nov. 23, 2023</p>	<p>Pending Council Direction</p>
ADMINISTRATIVE		
Projects	In Progress	Completed
<p>Waskatenau Drainage – CN Owned Property adjacent to the Waskatenau Creek, near the Village of Waskatenau: <u>Update</u></p> <ul style="list-style-type: none"> ▪ The current executed License agreement "Release of Liability and Permit License" with Canadian National Railway Company (CN) on October 10, 2023 granting Smoky Lake County permission to enter upon said lands Section 9 and 16, 59- 19-W4. Term ends November 30, 2023 only allowed vegetation removal <p><u>Therefore:</u></p> <ul style="list-style-type: none"> ▪ On October 27, 2023 - Planning Department c/o Kyle Schole assisted by reaching out to obtain permission to undertake some minor ditching. Permission by granted same day. ▪ On November 8, 2023 – Public Works started the work and on November 9, 2023, work was completed. 	<p>Mar. 16, 2023</p>	<p>Nov. 9, 2023</p>
<p>Municipal Affairs: Seeking assistance in gathering feedback from the Public and stakeholders to inform potential legislative changes related to Councillor accountability in the Municipal Government Act and changes to the Local Authorities Election Act.</p> <ul style="list-style-type: none"> ▪ County assisted by promoting and posting on Facebook and website the "Public Surveys" Now Open from November 7, 2023 to December 6, 2023. The survey link to appear on social media on November 8, 24 and December 3, and added to the website main page as a notice. <p style="text-align: right;">ATTACHMENT: A-1</p>	<p>Nov. 7, 2023</p>	<p>Dec. 6, 2023</p>
<p>MCSNet: Reached out again for inquiring for MCSNet to outline: What Public Works building is the GigAir equipment being installed. Received an email on November 16, 2023, from Rhonda Lafrance, Chief Marketing Officer of MCSNet, email stating: "We can amend the agreement to state "Rooftop Lease" and provide photos of what the structure will look like in the agreement and then send it back for review."</p>	<p>Jun. 15, 2023</p>	<p>outstanding</p>
FINANCIAL		
Projects	In Progress	Completed
HUMAN RESOURCES		
Projects	In Progress	Completed
<ul style="list-style-type: none"> ▪ Did not have a Staff Debrief in respect to the October Council meeting due to tax collection period (busy) will combine October and November together. 	<p>N/A</p>	<p>N/A</p>
<ul style="list-style-type: none"> ▪ Municipal Clerk Maternity Leave Position, January 1, 2024 for (12-18 months) internal positing closed on November 3, 2023. One expression of interest received. Meaghan Andreychuk started temporary full-time on November 6, 2023 (2 days for Legislative Department and 3 days for Fire Protective Services). Cross-training has started. 	<p>Nov. 2, 2023</p>	<p>Nov. 6, 2023</p>
<p>Chief Administrative Officer (CAO) Recruitment: Position</p> <ul style="list-style-type: none"> ▪ Request to go into "Executive Session" to provide an update on the information in respect to the process of recruiting for the position of a CAO. <p>Information will be distributed during Executive Session.</p>	<p>Nov 15, 2023</p>	<p>outstanding</p>
COMMUNITY		
Projects	In Progress	Completed
<p>Letter: Received an email from Heidi Kuger-Kane, Manager, Vilna Lodge – the Lodge is having its annual Christmas Party on November 25, 2023. The County provided promotional items to accommodate their door prizes and 50/50 draw as per policy.</p> <p style="text-align: right;">ATTACHMENT: C-1</p>	<p>Nov. 7, 2023</p>	<p>Nov. 8, 2023</p>

<p>CONFIDENTIAL: Distributed only to Council in respect to FOIP.</p> <ul style="list-style-type: none"> Peace Officer and myself had a meeting with a resident from Garner Lake – Sunrise Beach, as per Correspondence signed from Property Owners – in regards to a Noise Complaint situation. A Police File has been opened in respect to this issue. <p style="text-align: right;">ATTACHMENT: C-2</p> <p>RECOMMENDATION: That Smoky Lake County’s Community Peace Officer (CPO) open a case file and write a “Letter of Awareness” to be hand delivered to the Property Owner of concern located in Garner Lake - Sunrise Beach, to educate and provide awareness of Bylaw No. 1342-19 and the noise disturbance regulation outlined in section 4.1 and 4.2, in response to the complaint correspondence received on November 8, 2023 representing 22 residents from Garner Lake – Sunrise Beach subdivision.</p>	Nov. 8, 2023	Nov. 23, 2023 Pending Council Direction
<p>Met with resident from Garner Lake – Sunrise Beach, as per Correspondence signed from 22 Property Owners residing within Garner Lake – Sunrise Beach – in regards to the Smoky Lake County Bylaw No. 1342-19: Noise Bylaw.</p> <ul style="list-style-type: none"> Request for Council to review its Noise Bylaw No. 1342-19. Residents like to Bylaw – would like consideration given in respect to the hours. Bylaw was adopted in 2019 – it is time for a review. <p>Recommendation: That Smoky Lake County’s Bylaw No. 1342-19 “Noise” be reviewed at a future Policy Committee Meeting.</p>	Nov. 8, 2023	outstanding
TRAINING / MEETINGS		
ACTION LIST		
September 7, 2023 and September 23, 2023 Council Meetings ATTACHMENT: AL-1		
Signature: Interim Chief Administrative Officer	County Council Meeting: November 23, 2023	

Regional Community Development Committee (RCDC) - Appointments

137-23: Gawalko

That Smoky Lake County Council’s October 26, 2023, Motion #41-23 be rescinded, and Smoky Lake County Councillors Lorne Halisky and Jered Serben be appointed as members and Councillor Linda Fenerty be appointed as the alternate member, to the Regional Community Development Committee (RCDC) in accordance with Bylaw No. 1399-21 serving throughout their term; and acknowledge the Smoky Lake County Public-at-Large Member positions are vacant.

Carried.

2023 AgriRecovery Program for Livestock Producers

138-23: Halisky

That Smoky Lake County Council approve action taken by the Reeve and Agricultural Service Board (ASB) Chairperson, to write a “Letter of Support” to the Honourable RJ Sigurdson, Minister of Agriculture and Irrigation dated November 7, 2023, in regard to Smoky Lake County being exempted from the 2023 AgriRecovery Program for Livestock Producers, and hand delivering it at the 2023 Fall RMA Convention.

Carried.

2023 AgriRecovery Program for Livestock Producers

139-23: Halisky

That Smoky Lake County send a letter to Heather Sweet, MLA - Edmonton-Manning Constituency and Deputy House Leader, Critic for Agriculture, Forestry and Rural Economic Development, in regard to Smoky Lake County being exempted from the 2023 AgriRecovery Program for Livestock Producers, with a copy to Glenn van Dijken, MLA – Athabasca-Barrhead-Westlock Constituency.

Carried.

Roadway License Agreement

140-23: Halisky

That Smoky Lake County enter into a Roadway License Agreement with Jason Senetza c/o Golden View Fabricating 03 Ltd. to lease road allowance located between SE 28-59-16-W4 and SW 28-59-16-W4 for grazing purposes for a term of 20 years from November 23, 2023, to November 23, 2043.

Carried.

Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives

141-23: Halisky That Smoky Lake County Council provide the following date: Tuesday, January 16, 2024, at 9:00 a.m., to schedule the first Intermunicipal Collaboration Committee (ICC) Ad-Hoc Working Group Committee to begin works for Housing Opportunities and Initiatives for the Region.

Carried.

Smoky Lake County “Committee Appointments”

142-23: Serben That Smoky Lake County Council undertake a review of the Municipal Committees list at the next Policy Committee Meeting scheduled for December 4, 2023.

Carried.

Backsloping Program Application Approval

143-23: Halisky That Smoky Lake County Council approve the Backsloping Program Application received from Waye Chichak, dated November 20, 2023, for a quarter mile of road allowance along the eastern border of the lands legally described as **NE-01-61-19-W4**; and, after satisfactory completion of project, and in accordance with Policy Statement No. 03-21-06: Backsloping Program, provide the applicant with the lessor amount of funds: up to a maximum in the amount of \$1,250.00 per quarter mile, or half of the total project cost.

Carried.

CIRA Cybersecurity Awareness Course

144-23: Halisky That Smoky Lake County Council and Staff on email be mandated to complete the “Cybersecurity Awareness Course” through CIRA, by December 22, 2023, which was first introduced via email from IT: Will Doonanco, on September 20, 2023; as the said training is a requirement to qualify for a cyber insurance rate reduction.

Carried.

MCSnet – GigAir Network Booster Agreement

145-23: Gawalko That Smoky Lake County Council **RESCIND** the June 29, 2023, **Motion #725-23**: “That Smoky Lake County approve to execute an agreement with MCSnet, subject to amendments to ensure there is no costs or liabilities incurred by the County, for the purpose of hosting a GigAir Network Booster device outside the County’s Public Works Shop building, located at 5004 50 Street, Smoky Lake, as requested by MCSnet to increase MCSnet’s highspeed internet network coverage for Town residents and businesses surrounding location.” due to the email received from Rhonda Lafrance, Chief Marketing Officer, MCSnet, dated November 17, 2023, stating they no longer require the use of the County Shop.

Carried.

Garner Lake, Sunrise Beach Subdivision – Noise Complaint

146-23: Serben That Smoky Lake County Council acknowledge receipt of the letter signed by twenty-two residents of Garner Lake, Sunrise Beach Subdivision, received on November 8, 2023, outlining a noise complaint from within the subdivision relating to “excessively loud music” between August 28, 2023 and September 4, 2023; and forward the said information to the County’s Community Peace Officer to address.

Carried.

Bylaw No. 1342-19: Noise Bylaw

147-23: Halisky That Smoky Lake County’s Bylaw No. 1342-19: “Noise Bylaw” be reviewed at a future Policy Committee Meeting.

Carried.

Interim Chief Administrative Officer Report

148-23: Cere

That Smoky Lake County Council accept the Interim Chief Administrative Officer Report, for the period of September 29, 2023, to October 23, 2023, for information.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:22 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by the Reeve at 1:00 p.m. in the physical presence of all Council Members, Interim Chief Administrative Officer, Executive Services Clerk, Finance Manager, Public Works Manager and the virtual presence of the Planning & Development Manager, Planning Technician, GIS Operator, Communications Officer, Natural Gas Manager, Fire Services Clerk, Fire Chief, Community Peace Officer, and 3 Members of the Public.

9. Council Committee Reports:

Division One Councillor's Report on various Committees, Boards and Commissions

Dan Gawalko – Division One Councillor's report from various Committees, Boards and Commissions:

- November 16 attended Evergreen Regional Waste Management Commission meeting, we had our organizational meeting first, Maxine Fodness is chair and Nathan Taylor vice chair, a presentation was given by ARMA Alberta Recycling Management Authority, a not for profit acting on behalf of the province to oversee end of life recycling processing they talked about the EPR program extended producer responsibility and transferring the cost of recycling to producers and reduce the burden on municipalities more info available on the Alberta Recycling website. after reviewing the bids for engineering the board went with Omni McCann for a three year contract with the option to renew for an additional two years, the new ramp to the MSW cells had its first tractor trailer load delivered on November 15 and worked well, Ashley gave the treasurers report and the proposed 2024 budget, a handout was given about closure and post closure costs, Paul gave the site report he is putting up the wind panels, equipment is working fine and discussed what to charge and the cost of mattress shredding, Next meeting is December 21 @ 10:00 am in St. Paul.
- -November 16 attended the COP's Citizens On Patrol meeting, Sgt. Anita Doktor and Cst. Patillo were present Anita talked about the new Corporal that will be starting shortly, discussed crime issues and vehicle thefts in the area they will be having a Townhall in Smoky Lake in the 3rd week of January 2024, I gave a brief county report, the group talked about the ACOPA AGM they attended next year it will be in Red Deer, Raffle tickets are going good just a few books left to sell they also discussed purchasing more
- promotional material to hand out at upcoming events, Leanna gave the financials and an update on the criminal record checks, on November 26 they will be hosting a Christmas dinner in conjunction with members from the Bellis board of trade and the next meeting will be on February 15 2024 @ 7:00 pm in Vilna.
- November 20 attended the LARA meeting in Ashmont talked about replacing the truck options on leasing or buying were discussed, in 2024 LARA will be providing 2 free feed tests for producers per provided PID number, we will be purchasing another feed sample probe, no chair or Farmrite reports this time, Momna gave a cropping program report and Alyssa presented the finances and the proposed 2024 budget, she also gave the executive director report she attended the LICA Oct 19 board meeting, the living labs organizing workshop for 2024 workshops by St. Paul chamber of commerce, working on policies and Canada summer jobs applications, she will be purchasing some new computers for the office staff also discussed some ideas for next year's events and presented a letter from RDAR about the funding for fiscal year 2023- 24 for 330,000 dollars for each research association reviewed all the appointments from each municipality organizational meetings, upcoming events November 28 strategic weed webinar, November 30 young farmers social, December 1 Elaine Froese finding fairness in farm transitions, March 6 2024 LARA AGM @ Goodridge hall and a farmer appreciation event in Glendon in early 2024 next meeting is on December 18 @ noon in Ashmont.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Deputy Reeve & Division Two Councillor's written report from various Committees, Boards and Commissions:

October 24, 2023 – Reimagining Rural Economic Development Conference - Camrose

- The purpose of Reimagining Rural Economic Development Conference was to "highlight ways that an old idea can breathe new life into rural communities across the province." It featured a collection of speakers including rural entrepreneurs, co-operative developers, and academics from across North America to showcase how innovative uses of the co-operative model can drive sustainable rural economic development. One of the sessions was a successful rural co-operative who spoke of the opportunities and challenges co-ops can present and lessons learned along the way. At this Conference, attendees were able to network and connect with developers who were available to help guide local groups and develop your idea. The Smoky

- Lake Pumpkin Patch Daycare is a local organization who use the Co-operative model. For further information, please see <https://cooperativesfirst.com/what-is-a-co-op/>
- November 2, 2023 – Pumpkin Patch Daycare – County Chambers
- Emergency Meeting (closed) – This was my first meeting with this Organization. Closed session re: personnel. I have received Bylaws & Policies. Next meeting is November 28
- November 14, 2023 – Smoky Lake Regional Heritage Board – AGM & Regular Meeting -
- Executive remain same as last year. Discussion re: grant funding. No grants currently available. Final inspection on Ruthenia School interior work was done by Gary Chin. Smoky Lake Train Station – exterior painting is done, interior painting & windows – work in progress. Noreen to check on status of Village of Vilna (see if they are participating in the Board or not). New board member (hopefully) is Cameron Goruk who will be responsible for Public Youth & Engagement.
- November 15, 2023 – Community Futures – via Zoom
- New business – interviews will be held November 22 for new admin/programmer position. Judy & Penny are doing file clean-up. Eight loans have been paid out (4 by year end). Jody will give verbal report on loan apps every month, with a paper copy every 2 months. New financial program (Xero) is proving to be very beneficial. Issues re: COVID repayments is same across Canada. Evaluations from the CF Symposium which we hosted have been coming in. General consensus was that it was the best symposium every had. Change in Board – Paul Miranda (Vilna). Penny also found some documents which means that I am now a County member vs being member-at-large. Carol Trider will now be member-at-large. Evelynne has asked for a breakdown by munis & gender for loans in our region. Jody will prepare for next meeting. Next meeting January 17, 2024.
- November 20 – Muni-Corr AGM & Regular Meeting – St. Paul County Chambers
- AGM – no changes. Signing authorities – Dwayne is the only one who can make any financial changes. Two signatures required. Accounting firm – deferred to next meeting. Regular meeting – we went through the draft Bylaw 1484 – all changes discussed and will be incorporated for Municipalities to sign (confirmation at Dec 11 meeting). RRTS – all gates along the trail are locked open for the winter season. Discussion on QR codes at staging areas so people can self-report on their use of the trail. It will be a good idea to get an idea of numbers using the trail. Lisa Roper Outdoors Channel has offered a \$10,000.00 advertising package on the Sportsman Channel (5 – 30 second spots for the next 26 weeks) which is fantastic free advertising. Ongoing meetings will Travel Alberta on staging area design plans. Discussion on Kortech project which will probably happen next spring. (Dana Swaggart, Dale Hedrick, Dave Franchuk (by phone) and I met with Kortech at RMA to discuss). Next meeting December 11.
- October 18, 2023 – RCMP Community Engagement – Vilna Seniors' Centre – 6:00 p.m.
- This evening event was very well-attended by residents and interested individuals who were able to ask questions and learn from Sgt. Anita Doktor, Smoky Lake RCMP.
- Other Meetings
- October 26, 2023 – County Council Organizational Mtg – Council Chambers
 - October 31, 2023 – County Budget Meeting – Council Chambers
 - November 3, 2023 – Remembrance Day Ceremony – Vilna School
 - November 6 – 9, 2023 – Rural Municipalities Conference - Edmonton
 - November 11, 2023 – Remembrance Day Ceremony – Smoky Lake Complex
 - November 14, 2023 – Muni-Corr Mtg – orientation – County Chambers
 - November 15, 2023 – Smoky Lake Region ICC – County Chambers
 - November 15, 2023 – CAO Recruitment Committee – County Chambers
 - November 20, 2023 – County Budget Workshop – County Chambers
 - November 21, 2023 – County Budget Meeting – County Chambers
 - November 22, 2023 – Joint Waskatenau & County Council Meeting – County Chambers

Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd., virtually joined the meeting, time 1:04 p.m.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere – Division Three Councillor written report from various Committees, Boards and Commissions:

October 20: Northeast Regional ASB Conference

- Attended the morning session of the ASB Conference. Doug Macaulay gave a brief update and introduced all staff members. Momma Farzand followed up with a stakeholder update and Maureen Vadnaiss-Sloan provided the AFSC Program update. Mr. Christensen provided the participants with a lively and very interesting presentation on how their Garden Market concept came to fruition.

October 24: Waskatenau Annexation

- This meeting took place in Waskatenau and was mainly an information meeting that covered the process/procedures involved with annexation; what it is and what it is not.

October 26: Organizational Meeting followed by Regular County Council Meeting

October 27: Special Foundation Meeting

October 31: Budget Meeting

November 2: Daycare Meeting (alternate)

November 6-9: RMA

- Attended Rural Municipalities Conference in Edmonton. Some of the highlights were: meeting with the RCMP K Division, meeting with Nicole Williams, Chief of Staff and Emma Hopper, Senior Policy Advisor to the Minister of Health – mentioned was the all too often shut down of our Emergency services at the hospital as well as the fact that our new doctor is still not working (and how can we speed up the procedure) and the meeting with the Minister of Agriculture and Irrigation where some of the topics discussed included the drought in areas of Alberta as well as the difficulties rural areas are having with keeping halls and other non-profit organizations operating.

November 14: NE Muni-Corr Ltd.

- This meeting was at the request of Muni-Corr and was simply to provide an opportunity for Muni-Corr to meet the Council as well as to provide us with information as to what they do, what they provide and to answer any questions we may have of them.

November 15: Smoky Lake Region ICC Meeting

- Still working on TSI and equalized assessment possibilities; next meeting to be some time in mid-December.

November 15: Committee of the Whole CAO Recruitment Meeting

November 17: Organizational Meeting Foundation

November 20: Budget Workshop

November 21: Budget Workshop continuation and followed with Budget Meeting

November 21: Joint Waskatenau and County Meeting

November 21: Daycare Special Meeting: Lauren Melnyk, Mel Morton and Dominique Céré

- This meeting was to review and bring back to the group recommendations for improving a few of the present documents/procedures..

Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

October 23, 2023 – Doctor Retention and Recruitment Committee Meeting (Lorne and Dan in-person)

- Physicians and Health Care Professionals Committee Bylaw adoption discussion was held with waiting for motions from all member Municipalities.
- Rural High School Health Care event rescheduled to March 01, 2024 due to lack of availability of available Alberta Health Services Personnel Support because of preparation and implementation of Connect Care Go Live in Smoky Lake Health Centre.
- Veterinarian discussion and presentation took place for committee consideration on initiatives/incentives etc.
- Rural Health Professionals Action Plan (RhPAP) Grant application was submitted and was successful receiving \$1000 which will be used for Health Care Professionals recognition i.e. gift baskets.
- Discussion was held to recognize the regions resident doctors for covering the Emergency Room for the Heritage and Pumpkin Fair weekends. A Thank You Card will be included with the Health Care Professional recognition gift basket.
- Rural Palliative Care Request for support was discussed and will be forwarded to AHS and Ladies Auxiliary for consideration.
- Received information from Anita Fagnan, Rural Community Consultant – Northeast Zone, Rural Community Development & Engagement about the Rural Health Professions Action Plan (RhPAP).
- Next Dr. Ret. & Rec. Committee Meeting will be at the Call of the Chair.

October 24, 2023 – Smoky Lake County and Village of Waskatenau Joint Council Committee Meeting in Waskatenau (Lorne, Jered, Dan, and Dominique in-person)

- Preliminary Annexation Area Report dated May 25, 2023 prepared and presented by Municipal Planning Services discussing conditions, taxation, area structural plan/study and options for consideration.
- Further information and meetings etc. will be considered regarding a proposal for future cost/revenue sharing and/or annexation.

November 01, 2023 – NSWA North Saskatchewan Water Alliance – Wetland Session (virtually)

- Discussion was held on wetland initiatives including educating the public, wetland importance and saving wetlands.
- Wetland Wildlife Presentation covered the importance of the ecosystem and wildlife habitation etc.

November 01, 2023 – 2024 Edmonton Boat & Sportsman Show Preparation Meeting (virtually)

- Discussed Lakeland Region Booth layout, materials, postings, displays, and region representatives manning the booth etc.

November 02, 2023 – Elevate Wellness Team Meeting (in-person)

- Discussed finalizing the Trail Sign(s) content, make, material and installation etc. A decision was made to hold off with the installation in 2024.
- Funding will be supplied to the Library of Things for more lending items, Community Bike Racks Walking Trail Signs and Devonian Park initiatives.

November 03, 2023 – HAK School Remembrance Day Ceremony (in-person)

- Attended the Remembrance Day Ceremony and laying a wreath on behalf of the County.

November 13, 2023 – NAAGO Northeast Alberta Alliance for Growth & Opportunity in Chipman (in-person)

- Discussion was held on finalizing the NAAGO Terms of Reference, meeting host remuneration of a maximum of \$500, at minimum holding quarterly in-person meetings and NAAGO funding.
- Highway 28 Lobby update - a meeting invite was sent out to all the Northeast Region MLA's and the Minister of Transportation and Economic Corridors requesting committed capital funding etc. for highway(s) upgrade.
- Health Care Lobby update - a direction of next steps will be determined after a November 14, 2023 Lakeland Region Health/AHS Meeting discussing the new AHS system changes.
- Discussed other lobbying initiatives such as Local Government Fiscal Framework LGFF, Non-Emergency Transportation and Broadband. Determined that the NAAGO stick to two lobbying initiatives Highway 28 and Health Care. Contact will be made with the both the Presidents of RMA and AM on increasing, timely, predictable LGFF funding.
- Next Meeting is February 7, 2024 in Myrnam, Alberta.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben –Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

October 13th - Smoky Lake Foundation - Jered and Dominique

- Manager's reports accepted for information
- Approval to pay legal fees as presented
- Interim CAO secured funds to re shingle two roofs
- Approved policy AD 465, Video Surveillance System Policy
- Cere and Thompson approved to attend ASCHA North Zone Meeting October 5th, 2023
- Interim CAO prepping for compliance audit
- Delegation; Raymond Cormie, CEO for Homeland Housing. Re: CAO recruitment
- Organizational meeting November 17th at 9 am followed by a regular Foundation meeting

October 27th - Special Meeting, Re: CAO Recruitment

- Accepted the presentation by Raymond Cormie, CEO, for Homeland Housing
- Chair and Vice Chair approved to consult with legal re: Operational Agreement. Bring back to board (targeting November 17th, 2023)

October 23rd - Smoky Lake Agricultural Society

- Financials presented
- Fundraising ideas
- Ideas for promoting/marketing the hall and ice – surface
- Finalized project (fresh air system) for the grant application

October 25th - Pumpkin Patch Daycare (AGM)

- Elections: Jered Serben, Chair. Carlene Orichowski, Vice – Chair. Treasurer, Stephanie Popel. Secretary, Emilee Feniak.
- One Board member formally resigned her position prior to this meeting
- One new Board member, Christina Ikert

October 25th - Pumpkin Patch Daycare Regular Meeting

- Financials presented (\$47,000 loss)
- Lengthy discussion regarding the profit and loss statement. The treasurer explained that the Daycare is on track to be cashflow positive by February 1st, 2024. Continuing to recover from expanding by 100 +%
- Lengthy discussion regarding payroll increasing exponentially, scheduling staff, over- time pay, ratios (several age groups of children compared to number of staff required)
- Every regular meeting approximately 3 policies are updated and approved
- Communication flow – chart was discussed
- Daycare is incorporated and files corporate taxes

Other meetings and Community events

- Pumpkin Fair, Oct. 7th
- Regional Emergency Management (observed), Oct. 17th
- Waskatenau Creek Project (in Wask.), Oct. 24th
- Waskatenau Annexation information (in Wask.), Oct. 24th

October 26, 2023 – County Council Organizational Meeting (All Council)

- Jered Serben acclaimed as Reeve.
- Linda Fenerty elected as Deputy Reeve.
- To view all appointments, please visit: <https://www.smokylakecounty.ab.ca/p/committees>

October 31, 2023 – County Council Budget Meeting (All Council)

- Approved a maximum of two (2) Councillors attend the Federation of Canadian Municipalities (FCM) Conference in June 2024, in Calgary.
- Acknowledged no changes required for the Council Remuneration and Expenses Policy.
- Approved the Five-Year Bridge Priority Program list.
- Approved the unbudgeted expense funded from the aggregate levy, to commence engineering for emergent repairs to two haul road bridges: on Township Road 604 west of Range Road 191, and on Township Road 584 west of Range Road 170.
- Approved to budget \$7,000 to buy a lidar gun for the County Peace Officer enforcing speed limits.

November 6, 2023 – Mayors / Reeves Liaison Committee Side Meeting during RMA Convention (Jered & Linda)

- This networking committee provides a forum to raise and discuss municipal concerns that might not otherwise be dealt with through RMA at the district or provincial level and provides an opportunity for members to determine if other municipalities share their interests and concerns.
- Items discussed were:
 - Lobby for a Rural Municipal Affairs Minister – Delilah Miller (Reeve, Foothills County)
 - Peace River Correctional Centre release of inmates into the Town of Peace River (and other close urbans) affecting communities, safety, and well-being – Corinna Williams (Reeve, Northern Sunrise County)
 - Victim Services zonal model and its impacts, particularly on the Indigenous people – Corinna Williams (Reeve, Northern Sunrise County)
 - Lack of regional recreation grants in the North – Corinna Williams (Reeve, Northern Sunrise County)

November 7-9, 2023 – Rural Municipalities of Alberta (RMA) Fall Convention in Edmonton (All Council except Dan)

- Sessions included but were not limited to:
 - RMA Quasi-Judicial Agency Member Committee Panel
 - Alberta Police Based Victim Services Association
 - RMA Annual General Meeting

- Ministerial Forums
 - RMA Resolution Session
 - Carbon Tax Report
 - Premier of Alberta address
- November 7, 2023 – Exclusive Meeting with RCMP K-Division at the RMA Convention (Jered & Dominique)
- Enhancing Service Delivery:
 - Ensuring service delivery models and strategies effectively meet the policing needs of our communities (KMOS Operations & after-hours response times)
 - Crime Reduction:
 - Understanding the drivers of crime and focusing on priority offenders to increase community safety.
 - Enhancing Engagement and Communication with Communities and Stakeholders:
 - Engaging with our communities to collectively develop policing priorities that are community-led and enhancing communication about matters related to local policing services.
- November 7, 2023 – Exclusive Meeting with Minister of Seniors, Community & Social Services at the Legislature Building (Jered & Kyle Schole)
- Advocated for Senior & Affordable Housing Collaboration.
 - Brought awareness to Vilna Lodge's need for renovations.
- November 8, 2023 – Exclusive Meeting with Chief of Staff & Sr. Policy Advisor from the Office of the Minister of Health.
- Advocated for Rural Healthcare and Medical Service.
- November 9, 2023 – Exclusive Meeting with Minister of Agriculture & Irrigation at the Legislature Building (Jered & Dominique)
- Advocated for post-COVID funding support for Community Facilities and Agricultural Societies.
 - Advocated for AFSC funding to include drought coverage.
 - Encouraged collaboration with Minister of Service Alberta & Red Tape Reduction to review the lottery funding distribution system.
- November 9, 2023 – Exclusive meeting with Minister of Transportation & Economic Corridors at the legislature grounds (Linda & Chris Minailo)
- Advocated for:
 - Increased STIP Funding for bridges,
 - Bridge #BF08200 replacement,
 - less restrictions in respect to using Culverts for replacing Bridges, working with AEP & Federal Department of Fisheries & Oceans,
 - Capital funding primarily for Hwy 28 and 857 including resurfacing and vegetation management,
 - Accesses along highways for economic development.
 - Followed up with the status of the Ministerial Order being prepared for the speed limit reduction along the Town of Smoky Lake to 80 km/hr.
- November 9, 2023 – Exclusive meeting with Deputy Premier & Minister of Public Safety and Emergency Services at the RMA Convention (Jered & Lorne)
- Advocated for Regional Emergency Services and Volunteer Firefighters:
 - Increased tax incentives for volunteers and employers
 - Funding support for regional fire services and paid firefighters
 - Increased EMS services
 - Crime reduction
 - Brought awareness to Firefighter burnout due to attending ALL calls including medical.
- November 14, 2023 – N. E. Muni-Corr Ltd. information session, held in Council Chambers (All Council)
- This session was held at the recommendation from the N.E. Muni-Corr Ltd.'s board as an opportunity for open discussion in respect to their, Sustainability Program, Roles and Responsibilities, Maintenance, Communication, and Bylaws; and to review the partnership between the Municipalities and N.E. Muni-Corr Ltd. and seek common ground to foster working together.
- November 15, 2023 – Smoky Lake Region Intermunicipal Collaboration Committee Meeting, held in Council Chambers (All Council)
- This meeting was for progress towards completing the final phase of the Regional Fire Services project, to determine the Budget, Funding Formula, On-Call Pay, Levels of Service, and Terms of Reference.
- November 15, 2023 – County Council Chief Administrative Officer Recruitment Meeting, held in Council Chambers (All Council)
- Discussion was held in Executive Session as a Personnel Issue, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information, to Review and Discuss CAO Recruitment: Short Listing – Candidate Summary, Recruitment Agency, Video Job Interviews and Privacy, Probationary Appointments Directive.

Reeve's Report and Councillors Reports

149-23: Fenerty

That Smoky Lake County's Reeve Report received for the period of October 26, 2023 to November 15, 2023, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

Addition to the Agenda (Delegation & Executive Session):

Legal Issue: Contracts and Agreements Relating to Bridges

150-23: Halisky That Smoky Lake County Council go into Executive Session to discuss a Legal Issue in respect to Contracts and Agreements relating to: Bridges, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Act Section 27: Privileged Information, with the Delegation: Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd., in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Public Works Manager, and Executive Services Clerk, time 1:11 p.m..

Carried.

Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd., virtually left the meeting, time 1:40 p.m.

151-23: Fenerty That Smoky Lake County Council go out of Executive Session, time 1:40 p.m.

Carried.

Update on Bridges from Associated Engineering Alberta Ltd.

152-23: Halisky That Smoky Lake County Council accept update from the November 23, 2023, delegation: Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd., received under Executive Session as a Legal Issue in respect to Contracts and Agreements relating to: Bridges, under the authority of the FOIP Act Section 27: Privileged Information.

Carried.

Smoky Lake County Bridge Program

153-23: Halisky That Smoky Lake County Council review the Smoky Lake County Bridge Program at the December 5, 2023, County Council Budget Meeting, in light of the information received on November 23, 2023, under Executive Session as Legal Issue in respect to Contracts and Agreements relating to: Bridges, under the authority of the FOIP Act Section 27: Privileged Information, with the Delegation: Jen Plamondon, P.Eng. Project Manager, Associated Engineering Alberta Ltd..

Carried.

10. Correspondence:

Vilna School – Vilna Remembrance Day Ceremony

154-23: Cere That Smoky Lake County Council approve action taken by Councillor Fenerty in attending Vilna School's Remembrance Day Ceremony held on November 3, 2023, in Vilna, Alberta.

Carried.

Vilna Solar Open House – November 23, 2023

155-23: Fenerty That Smoky Lake County Council who can attend – attend the Open House scheduled for Thursday, November 23, 2023, starting at 5:30 p.m. at the Vilna & District Ag Society's Cultural Centre, in respect to the Vilna Solar Project being developed by Obton Solar Canada Inc., as per the email invitation received from Richard A. Haas, Managing Partner of O'Hara Partners, dated November 2, 2023.

Carried.

RMA Report – RMA Member Committee on Quasi-Judicial Agencies – November 2023

156-23: Halisky That Smoky Lake County acknowledge receipt of the report prepared by the Rural Municipalities of Alberta titled: RMA Member Committee on Quasi-Judicial Agencies, dated November 2023, in respect to the Government of Alberta’s three quasi-judicial agencies: Alberta Energy Regulator [AER], Alberta Utilities Commission [AUC], and Natural Resources Conservation Board [NRCB], used to carry out regulatory functions on the province’s behalf such as approve industrial projects commonly located in rural municipalities, and the lack of recognition the agencies have for municipal land use plans and input when approving projects in rural municipalities.

Carried.

Emerging Trends Law Seminar – February 15, 2023

157-23: Fenerty That Smoky Lake County Council and relevant Staff who can attend – attend Brownlee LLP’s Emerging Trends in Municipal Law, scheduled for February 15, 2023, virtually from Council Chambers.

Carried.

LICA – Air Quality Information

158-23: Halisky That Smoky Lake County **defer** the email received from Kristina Morris, Executive Director, LICA - Environmental Stewards, dated November 8, 2023, in respect to an opportunity to have a small tabletop Air Quality Health Index (AQHI) lantern installed at the County’s Main Office, to the next Council Meeting.

Carried.

Wayfinding Signage – Feedback from Residents

159-23: Cere That Smoky Lake County acknowledge receipt of the correspondence received throughout the month of October and November 2023, from 10 residents, providing feedback in respect to the Lake Subdivision Wayfinding Signs, which were installed during the summer and fall of 2023, under approval through the August 26, 2021, Council Motion #1106-21; and, for Administration’s response to the said correspondence, Council hereby reconfirms the purpose of the signage is as stated in Motion #1106-21: “for the purpose of emergency services and promoting public awareness of the subdivision’s layout and municipal reserve locations”.

Carried.

JMD Group LLP – County Engagement

160-23: Cere That Smoky Lake County acknowledge receipt of the letter from JMD Group LLP, Chartered Professional Accountants, dated November 13, 2023, in respect to the objective and scope of the audit of the financial statements for Smoky Lake County for the year ending December 31, 2023; and agree with execution by the Interim Chief Administrative Officer, to the terms and conditions therein.

Carried.

JMD Group LLP – Audit Planning

161-23: Halisky That Smoky Lake County acknowledge receipt of the letter from JMD Group LLP, Chartered Professional Accountants, dated November 13, 2023, in respect to Audit Planning for the audit of the financial statements for Smoky Lake County for the year ending December 31, 2023.

Carried.

11. Information Releases:

Information Releases October 12, 2023 to November 15, 2023

162-23: Gawalko

That Smoky Lake County’s Information Releases for the period of October 12, 2023 to November 15, 2023, as follows, be filed for information:

Information Release	
Date Released	Number/Information Released
October 12, 2023	R189-23: RMA District 5 Meeting Minutes: August 25, 2023
October 12, 2023	R190-23: RMA District 5 Meeting Org Minutes and Regular Minutes: January 27, 2023
October 12, 2023	R191-23: RMA Contact Newsletter October 6 2023
October 12, 2023	R192-23: FCM News Release October 10 2023
October 12, 2023	R193-23: Vina Solar Project Overview
October 13, 2023	R194-23: Amarjeet Sohi, Mayor, City of Edmonton, dated October 13, 2023 – Re: Designation of the North Saskatchewan River (Alberta) as a Heritage River under the Canadian Heritage Rivers System
October 19, 2023	R195-23: Aspen View Board Highlights October 5, 2023
October 19, 2023	R196-23: Smoky Lake Chamber of Commerce Agenda October 16, 2023
October 19, 2023	R197-23: Smoky Lake Chamber of Commerce Community Christmas Party Invite
October 19, 2023	R198-23: 2023 Ministers Senior Service Awards
October 19, 2023	R199-23: FCM News Release October 16, 2023
October 19, 2023	R200-23: RMA Contact Newsletter October 13, 2023
October 19, 2023	R201-23: Alberta Ombudsman Own Motion Investigation October 2023
October 20, 2023	R202-23: UCC ACP Newsletter October 19, 2023
October 20, 2023	R203-23: Evergreen Meeting Documents
October 26, 2023	R204-23: NSWA Workshop Summary Report 2023
October 26, 2023	R205-23: Alberta Water Council 2022
October 26, 2023	R206-23: FCM News Release October 23, 2023
October 26, 2023	R207-23: LICA – Community Information Session
October 26, 2023	R208-23: RMA Contact Newsletter October 20, 2023
October 26, 2023	R209-23: NSWA Newsletter October 2023
October 30, 2023	R210-23: Contact Newsletter October 27, 2023
November 1, 2023	R211-23: Aspen View Board Highlights October 26, 2023
November 3, 2023	R212-23: UCC ACP Newsletter November 2, 2023
November 7, 2023	R213-23: RMA Contact Newsletter November 3 2023
November 7, 2023	R214-23: FCM Newsletter November 6, 2023
November 8, 2023	R215-23: Age Friendly E- News
November 14, 2023	R216-23: FCM Newsletter November 13, 2023
November 14, 2023	R217-23: Waskatenau Pryveet Dance Club Minutes October 25, 2023
November 14, 2023	R218-23: Age Friendly E-News November 14, 2023
November 15, 2023	R219-23: FCM Newsletter November 15, 2023
November 15, 2023	R220-23: Training Report – Communications
November 15, 2023	R221-23: Smoky Lake Courthouse Letter November 7, 2023

Carried.

12. Financial Reports:

Financial Statements

As annexed to the minutes:

↳ Financial Statement for the months of: **September 2023.**

Budget to Actual Report

163-23: Halisky

That Smoky Lake County’s financial reports, including the Budget to Actual report as at November 14, 2023, be filed for information.

Carried.

Cheque Register

164-23: Fenerty

That Smoky Lake County’s Cheque Register as of November 23, 2023, as follows, be filed for information:

County Council Meeting: November 23, 2023

Batch #	Cheque Numbers	Total of Batch
PMCHQ181	53699 to 53729	\$171,733.92
PMCHQ182	53730	\$22,983.24
PMCHQ184	53731 to 53755	\$227,934.82
PMCHQ186	53756 to 53775	\$56,602.73
Total Cheques from 53699 to 53775		\$479,254.71

Batch #	EFT Numbers	Total of Batch
231025	1069 to 1085	\$243,509.00
231031	1086 to 1099	\$28,789.46
231109	1100 to 1110	\$29,469.69
Total EFTs from 1069 to 1110		\$301,768.15

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY055	MY HAS	\$278.70
PMPAY057	MY HAS	\$25.86
PMPAY058	MY HAS	\$212.16
PMPAY058	MY HAS	\$29.84
PMTRX563	ENTERPRISE FLEET	\$181,289.64
Total Direct Debits		\$181,836.20

Grand Total Bills and Accounts	\$962,859.06
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

North East Muni-Corr Ltd. Meeting held on November 14, 2023

165-23: Halisky

That Smoky Lake County Council approve action taken in Council attending North East Muni-Corr Ltd.'s information session, held on November 14, 2023, in County Council Chambers, as requested by the N.E. Muni-Corr Ltd.'s board.

Carried.

Joint Village of Waskatenau and Smoky Lake County Meeting

166-23: Gawalko

That Smoky Lake County Council approve action taken in Council attending a Joint meeting with Village of Waskatenau, held on November 21, 2023, in County Council Chambers, in respect the new Holy Family Catholic School scheduled to be built in Waskatenau.

Carried.

Hon. Mickey Amery Minister of Justice and Attorney General of Alberta Meeting

167-23: Halisky

That Smoky Lake County Council approve to attend a virtual meeting on November 24, 2023, at 2:00 p.m., (in lieu of not being able to accommodate a meeting during the RMA Fall Convention) with the Hon. Mickey Amery Minister of Justice and Attorney General of Alberta to hold discussion including but not limited to rural crime reduction.

Carried.

Scheduled County Council Meetings

168-23: Halisky

That Smoky Lake County re-confirm previously scheduled upcoming Smoky Lake County Council Meetings are as follows:

**Tuesday, December 5, 2023, at 9:00 a.m. (Budget), and
Thursday, December 14, 2023, at 9:00 a.m., (Regular),**

And the next Smoky Lake County Council meetings be scheduled for:

**Thursday, January 11, 2024, at 9:00 a.m., (Regular), and
Thursday, January 25, 2024, at 9:00 a.m., (Regular),**

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

14. Executive Session:

Personnel Issues:

Interim Chief Administrative Officer

Waste Management Personnel and Contracts and Agreements

169-23: Halisky That Smoky Lake County Council go into Executive Session to discuss the following Personnel Issues, in the presence of all Council, Interim Chief Administrative Officer and Executive Services Clerk,

1. at 2:00 p.m. in respect to the Interim Chief Administrative Officer position, under the authority of the FOIP Act, Section 24: Advice from Officials, and Section 19: Confidential Evaluation; and
2. at 2:29 p.m. in respect to Waste Management Personnel and Contracts and Agreements relating to: Environmental Services, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information.

Carried.

170-23: Halisky That Smoky Lake County Council go out of Executive Session, time 2:40 p.m.

Carried.

Waste Management Personnel & Contracts/Agreements for Environmental Services

171-23: Halisky That Smoky Lake County Council acknowledge the information received in Executive Session on November 23, 2023, in respect to Waste Management Personnel and Contracts and Agreements relating to: Environmental Services, under the authority of the FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information.

Carried.

Chief Administrative Officer (CAO) Recruitment – Re-Advertise

172-23: Gawalko That Smoky Lake County Council approve to re-advertise to fill the Chief Administrative Officer (CAO) position with changes as discussed in executive session, with a submission deadline of January 12, 2024.

Carried.

15. ADJOURNMENT:

173-23: Gawalko That the Smoky Lake County Council Meeting of November 23, 2023, be adjourned, time 2:43 p.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER