



SMOKY LAKE COUNTY COUNCIL MEETING AGENDA

Thursday, January 25, 2024 at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/735658359> (Meeting ID # 735658359) and

Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Adoption of Minutes
Nil
- 4. Delegation(s)
 - 4.1. Todd Sharpe, Partner, HumanEdge Executive Search – Chief Administrative Officer Recruitment (discussion held under Executive Session, Agenda Item 14.1) @ 1:15 p.m.
- 5. Public Hearing (*Council Meeting is Recessed and Public Hearing is undertaken on a Separate Agenda*)
Nil

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

- 6. Municipal Planning Commission (*Council Meeting Recessed and undertaken on a Separate Agenda*)
Nil
- 7. Business – Requests for Decisions
 - 7.1. Wetland Replacement Program Memorandum of Understanding
 - 7.2. Solid Waste Association of America (SWANA) Northern Lights Chapter (NLC) ReForum 2024
 - 7.3. Alberta Coordinated Action for Recycling Enterprises (Alberta CARE) Spring Conference 2024
 - 7.4. January 2024 Request for Donation – Mighty Moose Miles Endurance Ride
 - 7.5. Policy Statement No. 02-11-15: Peace Officer: Annual Reporting
- 8. Chief Administrative Officer (CAO) Report (*provided at the second Council meeting of the month*)
 - 8.1. CAO Report (handout)
- 9. Council Committee Reports (*provided at the second Council meeting of the month*)
 - 9.1. Councillor Division One Report
 - 9.2. Councillor Division Two & Deputy Reeve Report
 - 9.3. Councillor Division Three Report
 - 9.4. Councillor Division Four Report
 - 9.5. Councillor Division Five & Reeve’s Report
- 10. Correspondence
 - 10.1. Email - Alberta Crown Prosecutor Services, dated December 22, 2023, Follow-up to Meeting with Minister Amery on November 24, 2023
 - 10.2. Email - Community Justice Centre, dated January 16, 2024, Ministry of Justice release: “What We Heard” Report detailing the outcomes of the Community Justice Center (CJC) engagement conducted from September 2022 and April 2023

- 10.3. Letter – RCMP Commanding Officer Alberta, dated January 9, 2023 [2024], Announcing the Retirement of C.M. (Curtis) Zablocki, M.O.M., Deputy Commissioner, Commanding Officer Alberta RCMP
 - 10.4. Email - Utility Safety Partners, dated December 14, 2023, Support Proposed Damage Prevention Legislation
 - 10.5. Email - Public Safety and Emergency Services (PSES) Engagement Team, dated January 15, 2024, Invitation for input into changes to police governance following recent legislative amendments to the Police Act
 - 10.6. Letter - Alberta Agriculture & Irrigation, dated December 19, 2023, Response to the County's November 7, 2023 Agri-Recovery Program Exemption Concern Letter
 - 10.7. Email - Alberta Health System Refocusing Team, dated January 16, 2024, Engagement Sessions Opportunity to engage directly with elected and senior leaders from the Government of Alberta
- 11. Information Release**
- 11.1. Information Released List for November 16, 2023 to December 22, 2023
- 12. Financial Reports**
- 12.1. Budget to Actual 2023 Report as at January 16, 2024
 - 12.2. Financial Statement at November 2023
- 13. Next Meetings**
- 13.1. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
 - Thursday, February 8, 2024, at 9:00 a.m., (Regular)
 - Thursday, February 22, 2024, at 9:00 a.m., (Regular)
 - Thursday, March 7, 2024, at 9:00 a.m., (Regular)
 - Thursday, March 28, 2024, at 9:00 a.m., (Regular)
 - Thursday, April 11, 2024, at 9:00 a.m., (Regular)
 - Thursday, April 25, 2024, at 9:00 a.m., (Regular)
- 14. In Camera (Executive Session)**
- 14.1. Personnel Issue: Chief Administrative Officer (CAO) Recruitment, under FOIP Act Section 24: Advice from Officials, and FOIP Section 27: Privileged Information
 - 14.2. Legal Issue: Smoky Lake Community Daycare Co-operative, under the authority of the FOIP Act Section 16: Third Party Business Interests
- 15. Adjournment.**



Request for Decision (RFD)

Meeting Date: Thursday, January 25, 2024

Agenda Item: # **7.1**

Topic: Renewal of Memorandum of Understanding – Wetland Replacement Program

Presented By: Planning & Development Services

Recommendation: That Smoky Lake County Council decline to enter into a new Memorandum of Understanding with Alberta Environment and Protected Areas, with respect to the Wetland Replacement Program, and to allow the existing MOU between the County and Environment and Parks lapse, due to the lack of interest amongst County residents to participate in the Program, and due to limited County resources to investigate potential projects.

Background:

Smoky Lake County entered into a 3-year Memorandum of Understanding with Alberta Environment and Parks (now Environment and Protected Areas) on August 10, 2021, in support of identifying potential wetland replacement projects for purposes of the Wetland Replacement Program. Since entering into this MOU, the County has attempted to find suitable projects and landowners who would be willing to participate in the Program without success. The amount of time and County resources expended on these efforts has not been worth the return, and therefore administration recommends that the County suspends its participation in the program and does not commit to entering into a subsequent MOU at this time.

Benefits: Nil.

Disadvantages: Nil.

Alternatives: Investigate the possibility of entering into a new MOU with Environment and Protected Areas respecting the Wetland Replacement Program.

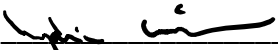
Financial Implications: Staff time

Legislation: Water Act and Wetland Replacement Program

Intergovernmental: Cooperation between County and Provincial government

Strategic Alignment: Nil.

Enclosure(s): **Enclosure #1: Correspondence with Alberta Environment and Protected Areas RE: Wetland Replacement Program MOU Expiry and Renewal**

Approved by the Interim CAO: . Date: January 18, 2024.



Request for Decision (RFD)

Enclosure #1: Correspondence with Alberta Environment and Protected Areas RE: Wetland Replacement Program MOU Expiry and Renewal

Jordan Ruegg

From: AEP Wetland Replacement <AEP.WetlandReplacement@gov.ab.ca>
Sent: January 8, 2024 4:23 PM
To: Kyle Schole; AEP Wetland Replacement
Cc: Jordan Ruegg
Subject: RE: Wetland Replacement Program - 2024-2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Kyle and Jordan,

Thanks for letting us know.

Thank you,
Tonya Lwiwski, MNRM, P. Biol (she/her)
Wetland Replacement Specialist
Alberta Environment and Protected Areas
Government of Alberta
tonya.lwiwski@gov.ab.ca



From: Kyle Schole <kschole@smokylakecounty.ab.ca>
Sent: January 7, 2024 6:48 PM
To: AEP Wetland Contracts <AEP.WetlandContracts@gov.ab.ca>
Cc: Jordan Ruegg <jruegg@smokylakecounty.ab.ca>
Subject: RE: Wetland Replacement Program - 2024-2025

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Good Evening, Tonya,

I am transitioning out of Smoky Lake County, and therefore I have shared your correspondence with Jordan Ruegg, Planning and Development Manager who is taking over my files. ...This letter you've provided will go to the January 25th County Council Meeting.

In Fall 2022, Smoky Lake County sponsored a resolution at the Rural Municipalities of Alberta (RMA), which was ENDORSED: <https://rmaalberta.com/resolutions/13-22f-enhanced-wetland-replacement-program/>

We have not (nor has the RMA) observed, the aspirations of said RMA-endorsed resolution being implemented/achieved, and therefore, the recommendation to Council will be to withdraw from the program and allow the MOU to lapse.

Please contact Jordan with any questions. Thank you!



Request for Decision (RFD)

Best Regards,

Kyle Schole

Planning Technician | Planning & Development Services | Smoky Lake County
Vice Chair | Member-at-large, Board of Directors | [North Saskatchewan Watershed Alliance \(NSWA\)](#)
[North Saskatchewan kisiskâciwanisipi](#) (Alberta) [Canadian Heritage River Initiative](#) (718 km of stories) ca



4612 - McDougall Drive, PO Box 310, Smoky Lake, Alberta, T0A 3C0
cell: 780-650-2059 | office: 780-656-3730 | toll free 1-888-656-3730
web: www.smokylakecounty.ab.ca

Follow us on [Facebook](#) and Twitter: [@smokylakecounty](#), [LinkedIn](#),
[Instagram](#), and [YouTube](#)

ᑭᑭᑭᑭᑭ ᑭᑭᑭᑭᑭ (kaskapatau sakahigan) / Димних Озеро
(Dymnykh Ozero) / Lac qui Fume / Smoky Lake on Treaty 6
Territory, and Homeland of the Métis Nation

This communication, and its attachments, is confidential and intended for the addressee(s) indicated above. The information contained in the email will be used for municipal purposes and will be managed in accordance with the Municipal Government Act (MGA) and the Freedom of Information and Protection of Privacy Act (FOIP). If you have received this in error, please notify us immediately, and disregard and delete the communication. Unauthorized use, disclosure, copying, forwarding or alteration of this communication may be unlawful.

Recent studies show that trees live longer if they aren't cut down - please only print this email if truly necessary!

NOTE: Smoky Lake County Office is closed from December 25 thru January 1, as well as January 8. During this time, this inbox will occasionally be monitored and non-urgent business will resume when the Office re-opens on January 2. And, you may also call reception at 780-656-3730. Thank you, and see you in 2024!



From: AEP Wetland Contracts <AEP.WetlandContracts@gov.ab.ca>
Sent: Friday, January 5, 2024 4:25 PM
To: Kyle Schole <kschole@smokylakecounty.ab.ca>
Cc: AEP Wetland Contracts <AEP.WetlandContracts@gov.ab.ca>
Subject: Wetland Replacement Program - 2024-2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Kyle,

Thank you for being a partner in Alberta's Wetland Replacement Program (WRP). Smoky Lake County's involvement in this program is contributing to restoring wetlands on our landscape for the benefits of all Albertans.



Request for Decision (RFD)

At this time, your current memorandum of understanding (MOU) with Alberta Environment and Protected Areas regarding the WRP is set to expire in 2024 – are you interested in renewing your MOU with the department? If so, please let us know no later than **Feb. 1, 2024** by replying back to this email. Please include a list of any wetland replacement projects your municipality is considering pursuing this year, as per section 4.1 of the MOU, or alternatively, let us know you do not have any potential projects but still wish to renew your MOU. Our team will then set up an online meeting in February to discuss any upcoming projects for the coming year and address any questions or concerns you may have.

We look forward to discussing the potential of working with you and your team this upcoming year. Please don't hesitate to reach out with any questions.

Thank you,

Tonya Lwiwski, MNRM, P. Biol (she/her)
Wetland Replacement Specialist
Alberta Environment and Protected Areas
Government of Alberta
tonya.lwiwski@gov.ab.ca





Request for Decision (RFD)

Meeting Date: Thursday, January 25, 2024

Agenda Item: # **7.2**

Topic: SWANA Northern Lights Re Forum 2024 Co-Conference

Presented By: Environment and Parks Manager

Recommendation:

That Smoky Lake County Councilors and relevant administration who can attend- attend the SWANA Northern Lights ReForum 2024 Conference, scheduled for May 29th-31st in Delta Hotels Saskatoon Saskatchewan

Background:

Well attended by Smoky Lake County for Several Years, this annual conference has proven to be of value.

Benefits:

Explore other waste facilities and learn about best practices and latest recycling information and programs.

Disadvantages:

Unknown

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

\$750.00 + GST/registration plus mileage, meals, and Lodging for the conference in Camrose.

Legislation:

Policy Statement No. 08-18-08 Council Renumeration and Expenses.

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

1. ReForum 2024 Co-Conference Pamphlet and Schedule

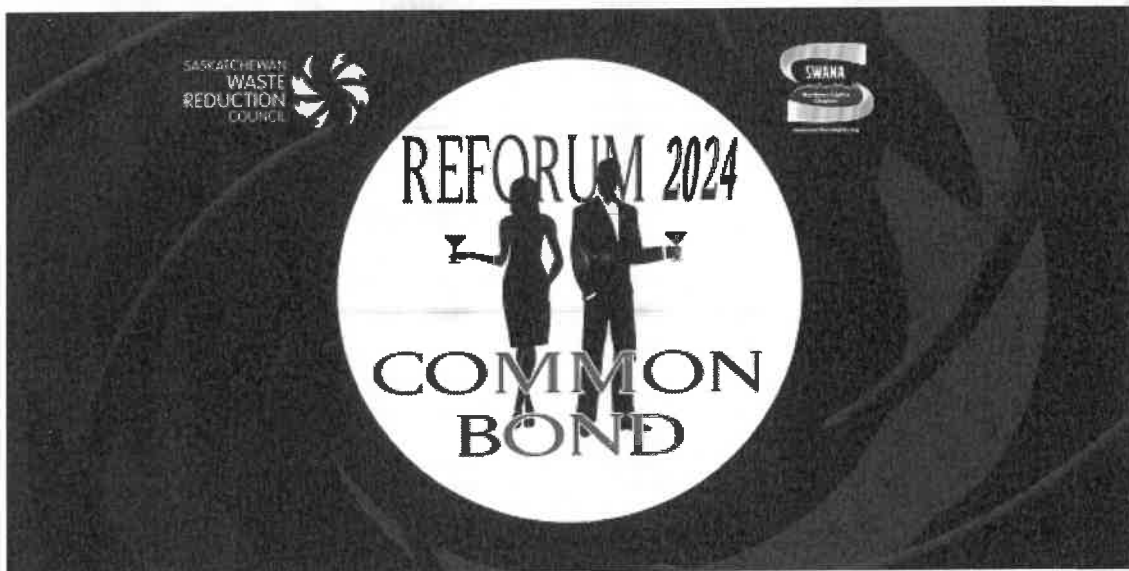
Signature of the CAO:

A handwritten signature in black ink, appearing to be "L. W. ...".

Dave Franchuk

From: SWANA Northern Lights Chapter <info@swananorthernlights.org>
Sent: January 16, 2024 2:00 PM
To: Dave Franchuk
Subject: ReForum 2024 Co-Conference - Lightning Talks: Call For Presenters

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ReForum 2024 Co-Conference

May 29th - 31st, 2024

Delta Hotels Saskatoon Downtown

[Program & Details](#)

[Register Here](#)

May 29, 2024

Tour #1 – Compost Facility and Loraas/Waste Connections



Tour the largest compost facility in Saskatchewan and see where the City of Saskatoon's organics are currently being process with the latest in GORE technology...

🕒 May 29, 2024 9:00 AM to 11:30 AM

👤 In-Person Only

Wednesday Optional Activities

Workshop #1 – Applying the UN Sustainable Development Goals to your Organization



Registration is required for this workshop.

🕒 May 29, 2024 9:00 AM to 12:00 PM

👤 In-Person Only

Wednesday Optional Activities

Lunch – on your own



🕒 May 29, 2024 12:00 PM to 1:30 PM

Tour #2 – City of Saskatoon Landfill & Material Recovery Centre



Welcome to the City of Saskatoon's Material Recovery Centre and landfill. The new facilities opened in fall 2023 that include, a separate unscaled area for diverting...

🕒 May 29, 2024 1:30 PM to 4:30 PM

👤 In-Person Only

Wednesday Optional Activities

Tour #3 – Historic Walking Tour – downtown Saskatoon



🕒 May 29, 2024 1:30 PM to 4:30 PM

👤 In-Person Only

Wednesday Optional Activities

Workshop #2 – Using the Elements of Storytelling to Improve Waste Reduction Education



Registration is required for this workshop.

🕒 May 29, 2024 2:00 PM to 5:00 PM

👤 In-Person Only

Wednesday Optional Activities

YP Event

🕒 May 29, 2024 5:00 PM to 6:00 PM

👤 In-Person Only

Evening Events

Opening Reception

Join us at the Wonderhub where you can network and explore the more than 22,000 square feet of interactive exhibits.

🕒 May 29, 2024 6:00 PM to 9:00 PM

📍 Nutrien Wonderhub

👤 In-Person Only

Evening Events

May 30, 2024

Breakfast

🕒 May 30, 2024 8:00 AM to 9:00 AM

👤 In-Person Only

Meals

Conference Opening & Keynote Speaker

Thursday Opening Keynote: Honoring Our Common Bonds: Peering into the Past and Preparing for the Future – Elizabeth Roe, Eco Partners Inc

🕒 May 30, 2024 9:00 AM to 10:00 AM

👤 Livestreamed Session

Plenary Session

Tradeshow Opening and Networking Break


🕒 May 30, 2024 10:00 AM to 10:30 AM


 In-Person Only

Coffee & Snacks

Thursday Lightning Session: Critical Collaborations


This lightning session will feature ten speakers, each with five minutes and ten slides to tell the stories of initiatives that worked because one or more groups got together.

 May 30, 2024 10:30 AM to 12:00 PM

 Livestreamed Session

Plenary Session


Lunch


 May 30, 2024 12:00 PM to 1:00 PM

 In-Person Only

Meals


Annual General Meetings of SWRC & SWANA (separate rooms)

 May 30, 2024 1:00 PM to 1:30 PM

 Livestreamed Session

AGM

Concurrent Session 1A

 May 30, 2024 1:30 PM to 3:00 PM

 Livestreamed Session

Concurrent Session

Concurrent Session 1B

 May 30, 2024 1:30 PM to 3:00 PM

 Livestreamed Session

Concurrent Session

Concurrent Session 1C

🕒 May 30, 2024 1:30 PM to 3:00 PM

📺 Livestreamed Session

Concurrent Session

Networking Break in Tradeshow



🕒 May 30, 2024 3:00 PM to 3:30 PM

📺 In-Person Only

Coffee & Snacks

Concurrent Session 2A



🕒 May 30, 2024 3:30 PM to 5:00 PM

📺 Livestreamed Session

Concurrent Session

Concurrent Session 2B



🕒 May 30, 2024 3:30 PM to 5:00 PM

📺 Livestreamed Session

Concurrent Session

Concurrent Session 2C



🕒 May 30, 2024 3:30 PM to 5:00 PM

📺 Livestreamed Session

Concurrent Session

Tradeshow Reception



End your day of learning by networking with your colleagues and exhibitors.

🕒 May 30, 2024 5:30 PM to 6:30 PM

📺 In-Person Only

Evening Events

Banquet & Entertainment



🕒 May 30, 2024 6:30 PM to 10:00 PM

👤 In-Person Only

Evening Events

May 31, 2024

Breakfast

🕒 May 31, 2024 8:30 AM to 9:00 AM

👤 In-Person Only

Meals

Keynote Speaker (TBC)

🕒 May 31, 2024 9:00 AM to 10:00 AM

👤 Livestreamed Session

Plenary Session

Exhibit Viewing and Refreshment Break

🕒 May 31, 2024 10:00 AM to 10:30 AM

👤 In-Person Only

Coffee & Snacks

Concurrent Session 3A

🕒 May 31, 2024 10:30 AM to 12:00 PM

👤 Livestreamed Session

Concurrent Session

Concurrent Session 3B

🕒 May 31, 2024 10:30 AM to 12:00 PM

👤 Livestreamed Session

Concurrent Session

Concurrent Session 3C

🕒 May 31, 2024 10:30 AM to 12:00 PM

📺 Livestreamed Session

Concurrent Session

Farewell Lunch & Closing Remarks



🕒 May 31, 2024 12:00 PM to 1:00 PM

📺 In-Person Only

Meals



Request for Decision (RFD)

Meeting Date: Thursday, January 25, 2024

Agenda Item: # **7.3**

Topic: Alberta Care Fall Conference

Presented By: Environment and Parks Manager

Recommendation:

That Smoky Lake County Councilors and relevant administration who can attend- attend the 13th Alberta Care Annual Fall Conference 2024, scheduled for February 28th-March 1st in Camrose, Alberta

Background:

Well attended by Smoky Lake County for Several Years, this annual conference has proven to be of value.

Benefits:

Explore other waste facilities and learn about best practices and latest recycling information and programs.

Disadvantages:

Unknown

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

\$600.00 + GST/registration (10% less if 3 or more people attending) plus mileage, meals, and Lodging for the conference in Camrose.

Legislation:

Policy Statement No. 08-18-08 Council Remuneration and Expenses.

Intergovernmental:

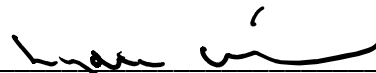
N/A

Strategic Alignment:

N/A

Enclosure(s):

1. Alberta Care Annual Spring Conference Pamphlet

Signature of the CAO: 

13th Annual Alberta CARE Spring Seminar

February 28th-March 1st

2024

Accommodations

**Days Inn & Conference Center
by Wynham (Norseman)**
6505 48 Avenue, Camrose, AB
1-780-672-9171

Group Booking: Alberta CARE



Norsemen Inn



Ramada Inn
4702 73 Street, Camrose. AB
1-780-672-5220

Group Booking: Alberta CARE

13th Annual Alberta CARE Spring Seminar

February 28th-March 1st

2024

**Days Inn & Conference Center
by Wynham (Norseman)**
6505 48 Avenue, Camrose, AB



Camrose City Hall



Stony Creek Park

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Commission Managers
- Landfill Operators
- Public Works Employees
- Eco Centre Employees
- Alberta Recycling Associations
- Alberta Landfill Engineers
- Waste Management Vendors
- Waste Disposal Companies
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...
Going twice...

Ends February 29/24
at 8:00 p.m.

Tuesday February 27th

- 10:00 a.m. (a) HHW Course with Overview of HSP Integration for April 1st, 2025'
OR
10:00 a.m. (b) Introduction to Safety & Risk Management for Solid Waste Management

Contact: executivedirector@albertacare.org

Wednesday February 28th

9:00 a.m.- 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. - NOON Lunch and Refreshments

12:30 p.m. TOUR #1 *(Buses provided)
(Buses loading at 12:15p.m.)*

- PolyAg Recycling Ltd.
- Camrose Regional Landfill
- Centra Cam Depot
- Restore Area/ Emergency Depot

OR

TOUR # 2

- Camrose Heritage Railway Station Museum *(Driving on your own)*

5:00 p.m. COCKTAILS (Cash Bar)

6:15 p.m. Greetings from the City of Camrose
Greetings from the County of Camrose
Greetings from the Legislature

6:30 p.m. BUFFET BANQUET

8:00 p.m. Entertainment

\$600.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!

This Seminar is Alberta Environment approved
for Continuing Education Units

Thursday, February 29th

7:00 a.m. Exhibit Viewing & Buffet Breakfast

8:30 a.m. Welcome – Tom Moore, Alberta CARE Member *(Coffee Side Bar)*

9:00 a.m. Alberta EPR in the City of Camrose
Amy Johnson, Senior Management
Engineering Technologist

9:45 a.m. Alberta EPR Program
Ed Gugenhiemer, CEO, Alberta Recycling
Management Authority

11:00 a.m. "Using a Hy-bred Treatment Technology for
Removing Ammonia & Phosphorus from
Wastewater
Jeremy Enarson, Manager Engineering Services
Infrastructure, City of Camrose

NOON BUFFET LUNCHEON

1:30 p.m. TOUR #3 *(Buses provided)
(Buses loading at 1:15 p.m.)*

- West Dried Meat Lake Landfill,
County of Camrose, AB
- K & K Prairie Recycling



5:00 p.m. COCKTAILS (Cash Bar)

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends

9:00 p.m. HOSPITALITY EVENING - Hosted by K&K Recycling
Brown's Social House, 6805 48 Avenue #445
Camrose, AB



Friday, March 1st

7:00 a.m. Exhibit Viewing & Hot Buffet Breakfast

9:00 a.m. Machine Learning AI Soil Samples
Climate Change
Olds College, AB

9:45 a.m. Utilizing 3D Modelling and Visualization
Software to Look into your Future
Landfill Planning
Bob Jardine, Associated Engineering Ltd.

10:30 a.m. Catalytic Oxygen Free Waste Decomposition
System in operation for the past year in
Okotoks, AB
Fog Dog Energy Presentation

Note: For those travelling south homebound can
stop in at the operational Okotoks site.

11:15 a.m. Closing Remarks
Tom Moore, Alberta CARE Member
(Coffee Side Bar all Morning)



Camrose Rec Centre Solar Array



Solar Array in Camrose County



Canadian Northern Railway Station

ALBERTA Coordinated Action for
Recycling Enterprises (CARE)

1-780-980-8089 Phone

Printed on 100% Post-Consumer Recycled Paper





Request for Decision (RFD)

Meeting Date: Thursday, January 25, 2024

Agenda Item: # 7.4

Topic: January Requests for Donations

Presented By: Brenda Adamson, Finance

Recommendation:

That Smoky Lake County approve to sponsor in the amount of \$200 to the Mighty Moose Miles endurance ride to be held April 19-21, 2024 in Smoky Lake County, in response to the letter received from Irene van der Kloet, dated January 10, 2024 requesting sponsorship.

Background:

We have received a request for a donation towards the 2023 Endurance Ride being organized by Irene van der Kloet. The ride has not been held for three years. Prior to that Smoky Lake County contributed the following:

2020	\$200
2019	\$200
2018	\$100

Benefits:

The Ride attracts participants from all over to Smoky Lake County

Disadvantages:

Any contribution decreases funds available for other donations.

Alternatives:

Donate promotional items instead

Financial Implications:

The budget remaining for grants and organizations is \$30,750.

Legislation:

na

Intergovernmental:

na

Strategic Alignment:

na

Enclosure(s):

1. Letter from Irene van der Kloet

Signature of the CAO: 

To: Reeve and Council of Smoky Lake County

Smoky Lake, January 10, 2024

Good morning Reeve Serben and Councillors,

For many years, the Endurance Riders of Alberta (ERA) held endurance rides at Dawn-Marie and Don Tannas' farm in Bellis. Unfortunately, since three years, the rides can no longer be held in that location. As a resident of Smoky Lake County and a passionate endurance rider, I have been searching for a location to hold a ride in this County. Recently, I have successfully secured a ride location: on April 19-21, I hope to host the "Mighty Moose Miles" endurance ride just south of the actual Smoky Lake, north of Highway 28 (basecamp in the hayfield on the north tip of Range Road 182). Weather permitting, this race will be the first in the 2024 season and is expected to bring around 50 riders aged 10-70 from across our province and possibly even Saskatchewan to our beautiful area.

A ride is a costly event and requires many hours of preparation work. We provide facilities in our basecamp (porta-potties, water for horses), meals for veterinarians and volunteers, and prizes for our riders in the categories Junior (under 16), Youth (16-21) and Senior (22 and up) in three distances (intro, 25 miles, 50 miles) on both days (Saturday and Sunday). As the ride organizer and manager, I first connected with landowners in the area to request their permission to ride on their land, we set funds apart for that as well. I have made multiple trips to the location to measure and determine the trail and clean up a 3 km rail through the bush. I'll need to mark the trail before the race and need to clean up afterward. There is a strong local connection to this ride as several of my friends in Smoky Lake Town and County have committed to volunteer at this event.

Seeing that this is a significant event in the region which may be continued over the years, on behalf of our club, I was hoping that Smoky Lake County would be willing to make a donation to the club for hosting this event. The donation could be monetary and/or "swag" which we could use as prizes, and a reminder to the recipient where this beautiful ride took place. This would greatly help us organize this event, and our club would appreciate the donation.

On behalf of our club, I thank you for your time and effort and look forward to hearing from you.

If you have any questions regarding this request or would like to contact me, please call or text me at 780-502-7307 or email me at Irene.e.vanderkloet@gmail.com.

Sincerely,



Irene van der Kloet Ph.D.
58472 Range Road 180
Smoky Lake, AB T0A 3C0



Request for Decision (RFD)

Meeting Date: Thursday, January 25, 2024

Agenda Item: # **7.5**

Topic: Policy Statement No: 02-11-15: Peace Officer: Annual Reporting

Presented By: Interim CAO

Recommendation(s): That Smoky Lake County Policy Statement No. 02-11-15: Peace Officer: Annual Reporting, be amended, and forego the "Public Participation" process due to the Annual Reporting being legislatively controlled through the Public Security Peace Officer Program.

Background:

Alberta Solicitors General's office is requiring authorized employers to submit a written report to the Director on an annual basis.

Policy 02-11-01: Peace Officer: Annual Reporting, was Originally adopted: March 27, 2008, as a requirement for the Peace Officer Agency Office (Smoky Lake County) to comply, in accordance with Peace Officer Acts Regulation.

The Policy needs amending to update Schedule "A", and upon amendment of Policy, Smoky Lake County as the Peace Officer Agency will forward the Annual Report to the Solicitor General Department to ensure the department that Smoky Lake County as a Peace Officer Agency is.

Benefits:

Meets the necessary requirements of the Public Security Peace Officer Program Policy and Procedure – Section 22.

Disadvantages: N/A.

Alternatives: N/A.

Financial Implications: None.


Legislation:

Peace Officers Act & Peace Officers (Ministerial) Regulation

Intergovernmental: N/A

County Strategic Alignment: N/A.

Enclosure(s): N/A

Reviewed by the Interim CAO:  _____



Title: Peace Officer: Annual Reporting		Policy No.: 11-15
Section: 02	Code: P-I	Page No.: 1 of 7 E

Legislation Reference:	Peace Officer Ministerial Regulations Act
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Purpose:	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.
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Policy Statement and Guidelines:

1. STATEMENT

- 1.1 Smoky Lake County submitted an Application to the Alberta Justice and Solicitor General and Public Security on August 17, 2006 – Motion 627-06 for “Authorization to Employ a Special Constable.”
- 1.2 Under the Public Security Division – Peace Officer Program, Smoky Lake County was authorized as of January 2007 to be an Employer of a Peace Officer Appointment by the director of Law Enforcement.

2. OBJECTIVE

- 2.1 An annual written report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.
- 2.2 The annual report includes areas such as the service provided operational practices of the Peace Officer and enforcement related activities.

3. GUIDELINES

The Annual report must include:

- 3.1 The general nature of the services provided by the peace officer.
- 3.2 Operational practices of the peace officer.
- 3.3 Enforcement and enforcement-related activities of the peace officer.
- 3.4 Name and position of the agency contact person in a senior management position.
- 3.5 Statistical data related to offences and tickets issued (summaries only) required by the director.
- 3.6 An updated list of peace officers employed and their positions in the agency.

Title: Peace Officer: Annual Reporting		Policy No.: 11-15
Section: 02	Code: P-I	Page No.: 2 of 7 E

Policy Statement and Guidelines:	
4. PROCEDURES	
4.1	The Annual Written Report format will be in accordance with <u>Schedule "A":Peace Officer Annual Report.</u>
4.2	The Peace Officer employed by Smoky Lake County will complete the Annual Report by <u>January 31st</u> each year and submit to the Director of Law Enforcement, Public Security Peace Officer Program.

	Date	Resolution Number
Approved	March 27, 2008	# 367-08 - Page # 8639
Amended	February 19, 2009	# 250-09 - Page # 8862
Amended	January 21, 2010	# 261-10 - Page # 9217
Amended	January 27, 2011	# 262-11 - Page # 9612
Amended	February 23, 2012	# 316-12 - Page # 9971
Amended	March 1, 2013	# 468-13 - Page # 10504
Amended	February 20, 2014	# 253-14 - Page # 11086
Amended	March 26, 2015	# 490-15 - Page # 11716
Amended	February 18, 2016	# 377-16 - Page # 12076
Amended	February 16, 2017	# 367-17 - Page # 12517
Amended	January 25, 2018	# 206-18 - Page # 12923
Amended	January 31, 2019	# 280-19 - Page # 13443
Amended	January 23, 2020	# 360-20 - Page # 13962
Amended	January 28, 2021	# 291-21 - Page # 14436
Amended	January 25, 2024	# 000-24 - Page #

Schedule "A"



SMOKY LAKE COUNTY

PEACE OFFICER PROGRAM

ENFORCEMENT SERVICES

**ANNUAL REPORT
2023**

Submit to:
Tammy Spink
Manager
Public Security Peace Officer Program

PEACE OFFICER: ANNUAL REPORTEMPLOYEE FILE NUMBER:
APPOINTMENT NO: 18957**1. General Nature of the Services provided by the Peace Officer:****Program Overview:**

1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County.
2. As a Peace Officer, the overall duty is to protect and educate people and property; and to preserve and maintain the public peace.
3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.)

2. Operational Practices of the Peace Officer:**Key Areas:**

- Ensuring public compliance with various County bylaws.
- Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups.
- Develop and implement to educate on public awareness programs and maintain positive public relations.
- Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes.

PEACE OFFICER: Annual Report

Page 2

3. Enforcement and Enforcement-related activities of the Peace Officer:**ENFORCEMENT:****Responsibilities: Public Safety:**

- 3.1 As a Peace Officer appointed under the ***Peace Officer Act***, enforce the following Provincial Statutes and Regulations, including:
- The Animal Protection Act.
 - The Dangerous Dogs Act.
 - The Environmental Protection and Enhancement Act, Part 9 – Division 2.
 - The Fuel Tax Act.
 - The Gaming, Liquor, and Cannabis Act.
 - The Petty Trespass Act.
 - The Provincial Administrative Penalties Act.
 - The Provincial Offences Act.
 - The Traffic Safety Act.
- 3.2 As the Enforcement Officer appointed under the ***Municipal Government Act***, enforce Municipal Bylaws, Including:
- The Animal Control Bylaw.
 - The Corridor Regulation Bylaw.
 - The Land Use Bylaw.
 - The Off Highway Vehicles Bylaw.
 - The Parks Control Bylaw.
 - The Fire Bylaw
 - The Road Right of Way Bylaw
 - The Nuisance and Unightly Premises Bylaw
 - The Weight Restrictions for Vehicles Bylaw
 - The Recreational Vehicles (RV) Bylaw
 - The Regulation of Municipal Land and Reserves Bylaw
- 3.3. In accordance with the ***Municipal Government Act***, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.

PEACE OFFICER: Annual Report**3. Enforcement and Enforcement-related activities of the Peace Officer:****ENFORCEMENT-RELATED ACTIVITIES:****Enforcing Duties:**

- 3.4
- Receiving complaints and inquires.
 - Investigation of complaints.
 - Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures.
 - Advising responsible parties of infractions and laying of charges if founded.
 - Educating and/or prosecuting violators.
 - Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County.
 - Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies.
 - Prepares prosecutor information sheets and court briefs concerning a charge or ticket.

Other Duties:

- Assist R.C.M.P., as required.
- Prepare Monthly reports and distribute to Council, Chief Administrative Officer.
- Report at weekly Management meetings.
- To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program.
- Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County.
- Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer.
- Preparation and revision of Municipals Bylaws.
- Issue various letters of Permission and Permits relating to Municipal Bylaws.
- Participation with community interest groups as requested.
- Develop and/or take part in public awareness programs and maintain positive public relations.
- Conducts other related duties as required.

PEACE OFFICER: Annual Report	Page 4
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3. Enforcement and Enforcement-related activities of the Peace Officer:
ENFORCEMENT-RELATED ACTIVITIES: *Continued*

Working Relationship:

- To be accessible, approachable and helpful to the residents and public who require information or assistance.
- To establish and maintain a positive working relationship with Smoky Lake County employees.
- To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program.

Decision Making: Independence of Action:

- Works under minimal supervision while on patrol.
- Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant relating to knowledge of laws and regulations.

4. Name of the Agency Contact Person in a Senior Management Position:

Smoky Lake County: Lydia Cielin, Interim Chief Administrative Officer
 Box 310
 4612 McDougall Drive Phone: 780-656-3730
 Smoky Lake, Alberta Fax: 780-656-3768
 T0A 3C0 E-Mail: cao@smokylakecounty.ab.ca

5. Statistical Data Required by the Director:

Types of Incidents	2023
Animal Control:	27
Unsightly Premises:	6
Land Use Issues:	6
Road Right of Way:	11
Traffic Safety Issues:	0
Iron Horse Trail	1
Campgrounds	0
Noise	3
Fire Ban	2
Landfill	1
Littering	3
TOTAL	60

Combined complaints, written warnings, and violation tickets.

6. An updated List of Peace Officer Employed and their Position in the Agency:

Name: Tate Murphy Phone: 780-656-3730
Title: Community Peace Officer Fax: 780-656-3768
Agency: Smoky Lake County Cellular: 780-650-5006
Address: Box 310, 4612 McDougall Drive
 Smoky Lake Alberta T0A 3C0 E-Mail: tmurphy@smokylakecounty.ab.ca



Councillor's Report

**For November 16 to December 31, 2023
From Councillor Lorne Halisky, Division 4.**

November 16, 2023 – Alberta's Lakeland DMO Meeting (Lorne - virtually)

- Tourism Partnership Updates were given on Kalayna Country and how they play apart in tourism in the Lakeland, PrairiesCan Projects are still on pace for completion.
- Website - 448% increase in traffic and 413% new user increase.
- Lakeland DMO Representatives attended Power Up North in Cold Lake and sponsored a lunch showing DMO Region video/Q&A.
- Lakeland Representative attended Northeast Alberta HUB Meeting presenting DMO Region video/Q&A.
- Treasurers report was giving with all in good standing.
- Drafting an MOU for partnership with Lakeland DMO and Kalyna Country.
- Next Meeting is scheduled for January 18, 2024.

November 28-30, 2023 – Federation of Alberta Gas Co-ops Conference (Lorne and Dan in-person)

- Toured the Trade Fair to learn about new technologies, services and build connections etc.
- Attended the Gas Alberta Annual AGM and it appears all is in good standing regarding gas volumes, inventory, and competitive below other providers pricing etc.
- Minister Neudorf welcomed and opened the conference discussing the importance of gas co-ops infrastructure and services in rural Alberta.
- MLA and GOA Minister Open Forum demonstrated the GOA's commitment to natural gas needs and services, decreasing or removing carbon levy on essential services and agriculture use, carbon capture programs/projects etc.
- Five resolutions were presented and passed.
- Financial report was presented by Metrix Group LLP with all in good standing.
- Aon Reed Stenhouse FedGas Insurance Reciprocal Exchange discussed insurance services including for gas loss, cyber security, member discounts etc.
- Alberta Municipal Affairs discussed linear/equipment assessment requirements etc.
- Attended Banquet to build relationships, partnerships, collaborate etc.
- MLA Shane Getson discussed getting natural gas to tide water and economic corridors etc.
- Canadian Gas Association, Paul Cheliak had a presentation on the need for gas is a reality and transitioning away from gas is most likely not evitable, educating people and modernizing utility acts/codes & standards is needed.
- Keynote Speaker Jody Urquhart discussed bringing the change you want to be.

December 06, 2023 – Highway 28/63 Regional Water Services Commission Meeting (Lorne and Dan in-person)

- Appointment of Chair (Lorne Halisky) and Vice Chair (Joyce Pierce) and other appointments for services etc. took place.
- Received updates from the Interim Manager, Finance Manager, and Engineers.



Councillor's Report

**For November 16 to December 31, 2023
From Councillor Lorne Halisky, Division 4.**

- Re-appointed Associated Engineering Alberta Ltd. of another Standing Offer Agreement (SOA) for a term January 01, 24 to December 31, 24.
- Approved JMD Group LLP Audit Plan and Objectives/Scope for 2023 Financial Audit.
- Board Member Appointments were presented.
- Next Meeting is scheduled for February 29, 2024.

December 13, 2023 – Northeast Alberta Alliance for Growth & Opportunity NAAGO Meeting (Lorne - virtually)

- Discussed writing Mandate Letters for all GOA Ministers, MLAs, and the Premier with a lobbyist writer on who, what, how etc. is the NAAGO Group and the Northeast Region.

*Please contact myself if you would like to discuss any of these items in further detail.

Thank you,

Lorne



Reeve's Report

**Jered Serben: Reeve and Councillor for Division 5
November 16, 2023 – January 11, 2024**

November 17, 2023 – Smoky Lake Foundation Meeting (Jered & Dominique)

- Organizational meeting: Jered elected as Chairperson, Tammy – Lynne Thompson as Vice Chairperson.

November 20, 2023 – Council Budget Workshop

- The Finance Manager reviewed budgetary procedures and operational impacts from the budget.

November 21, 2023 – Council Budget Meeting

- Approved changes to be incorporated into the: draft Five-Year Road Plan for 2024-2028, draft 2024 Capital Plan Budget, and the draft 2024 Interim Budget.
- Scheduled a Virtual Open House for public feedback to be held December 12, 2023.

November 21, 2023 – Joint County & Waskatenau Council Meeting

- Received a verbal request from Lakeland Catholic School Division (LCSD) to fund a daycare space in Waskatenau's new school and requested the 'ask' to be in writing.
- Recommended the LCSD adjust the design of the new school for potential future integration of a daycare.

November 23, 2023 – Regular Council Meeting

- Approved to donate \$240 to the Smoky Lake Food Bank.
- Approved funding of \$673.22 to the Ukrainian Orthodox Society of Spedden.
- Confirmed the Property Tax Sale reserve bids.
- Approved FCCS funding of \$5,000 to Smoky Lake Agricultural Society and \$900 to Victoria Trail Ag Society.
- Amended Policy 02-12-04: Peace Officer Traffic Safety Plan.
- Received the 3rd Annual 2023 Junior Firefighter Summer Day Camp financial report.
- Agreed to partially fund the wages for 2 Smoky Lake Fire Department work experience students.
- Awarded the contract for the Smoky Lake Region Investment Attraction Strategy to Michelle Wright.
- Rejected an offer to purchase Plan 2562BS; RLY; 59 for \$4,500.
- Gave first reading to Bylaw No. 1453-23: Land Use Bylaw Amendment for Supportive Living Facilities, Establishment of a Direct Control District for Supportive Living Facilities & Rezoning.
- Approved the letters sent to the Minister of Agriculture and Irrigation as well as to the Deputy House Leader, Critic for Agriculture, Forestry and Rural Economic Development, about Smoky Lake County being exempted from the 2023 AgriRecovery Program for Livestock Producers.
- Reconfirmed the purpose of the Lake Subdivision Wayfinding Signage is for the purpose of emergency services and promoting public awareness of the subdivision's layout and municipal reserve locations.
- Approve to readvertise for the CAO position with more specific educational requirements.

November 23, 2023 – Vilna Solar Project Open House (Jered, Linda, Dan)

- Received information from the developer about the stages of the project from immediate plans to long-term goals.

November 24, 2023 – Virtual Meeting with Minister of Justice (All Council)

- Advocated for attention to the flaws in the Justice System and rampant Rural Crime, to find a solution.



Reeve's Report

Jered Serben: Reeve and Councillor for Division 5
November 16, 2023 – January 11, 2024

- Advocated for harsher conditions/sentencing for prolific criminals.
- Advocated for enhanced rural policing

December 4, 2023 – Policy Committee Meeting (All Council)

- Reviewed: Policy Statement No. 01-46-02: Social Media; Policy Statement No. 03-14-12: Haul Road Agreement; and Policy Statement No. 01-53-01: Treaty 6 & Land Acknowledgement.
- Recommended Policy Statement No. 01-03-28: Organizational Chart, be reinstated and amended to include an Out-of-Scope Non-Union 11-Step Salary Grid; and recommended some municipal committees be facilitated under "Council Committee of the Whole" and incorporated into a new bylaw outlining the terms of reference.

December 5, 2023 – Council Budget Meeting (All Council)

- Approved to pursue a hybrid Vehicle Replacement Program in 2024, of purchasing vehicles (which are to be kept within the fleet until there is no significant value is left) while phasing out any vehicles acquired under existing/upcoming leases.
- Approved further changes to the draft Five-Year Road Plan for 2024-2028.
- Approved "acting pay" compensation to Lydia Cielin, in the amount of \$18,900.00, for duties performed as the Interim CAO, during the 7 (seven) Months from June to December 2023.

December 8, 2023 – Virtual Métis Nation of Alberta (MNA) Supportive Living Info Session (All Council)

- Attended the MNA information session in respect to a proposed Supportive Living Facility that they wish to build between the North Saskatchewan River and Victoria Trail, in the County.

December 12, 2023 – Agricultural Service Board Meeting (Dan, Jered & Dominique)

- Dan Gawalko was acclaimed as the Chairperson of the ASB & Jered Serben as the Vice-Chairperson.
- Recommended the County fund local producer's memberships to Lakeland Agricultural Research Association (LARA) in lieu of a any direct municipal contribution to LARA's 2024 operating budget, and have the County's Ag. Department provide in-house extension events.
- Recommended the County's Policy No. 62-12-03: Clubroot, be amended to be a checklist instead of an agreement.
- Recommended the County's No. 62-10-08: ASB Business Plan, be updated to align with changes made to the Mowing Program Policy and fulltime Animal Control Technician.
- Recommended the County buy a \$1,000 membership to the Alberta Invasive Species Council.
- Reviewed and supported all the 2024 Provincial Agricultural Service Board Resolutions numbers 1-24 through 7-24.

December 12, 2023 – Virtual Open House for 2024 Budget (All Council)

- The Finance Manager presented the 2024 balanced budget based on the following:
 - No change in service levels,
 - Planned transfers to reserves have been removed,
 - Equipment replacement has been deferred,
 - Maintenance costs will increase as a result of above,
 - The Road Plan is based on feedback from Council and Management,
 - The assumption that the LGF grant will be equal to the MSI grant received in 2023,
 - The predicted increase in policing costs of 50% (from \$191,242 to \$255,000),
 - Escalation of costs due to inflation,



Reeve's Report

**Jered Serben: Reeve and Councillor for Division 5
November 16, 2023 – January 11, 2024**

- Crush Gravel for \$450,000,
- Interest rates earned on funds will be approximately 5%.

December 13, 2023 – Joint Health & Safety Meeting (Dominique)

- Organizational meeting held and reviewed the formal safety inspection results, training completed, 3 incidents, Committee Member reports, safety correspondence.

December 13, 2023 – Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting

- Cory Whitlock, Whitlock Contracting Ltd., was a delegation to provide insight from the perspective of a highly qualified resource to aid the Committee in determining the Regional Fire Services Budget and Funding Formula.
- Provided administration direction to for creating budget options.
- Recommended switching all fire hydrants to a universal connection and ensure engineering standards are met.

December 14, 2023 – Regular Council Meeting (All Council)

- Held a moment of silence to honour Johnny Cherniwchan, former Councillor for Division Two.
- Approved to waive a one-time sewage connection fee of \$2,500 to a resident of Bellis.
- Approve the Five-Year Consolidated Capital Budget with \$8,004,721 in 2024, \$10,907,927 in 2025, \$6,453,116 in 2026, \$5,678,001 in 2027, and \$3,523,117 in 2028.
- Approve the 2024 Interim Municipal Budget with revenues of \$22,494,464 and total Expenditures of \$24,538,764, not including amortization of \$2,044,300.
- Amended Policy Statement No. 01-53-02: Treaty and Indigenous Acknowledgement.
- Adopted the 2024 Natural Gas System Operating Budget with a total revenue of \$3,025,220 and total expenditures of \$3,220,220 (including amortization).
- Adopted the 2024 Natural Gas System Capital Budget with total revenue in the amount of \$267,000 and expenditures in the amount of \$317,000.
- Approved \$2,500 of FCSS funds to the Holubka Dancers for Parent Volunteer Appreciation.
- Approved \$500.00 to sponsor 2 Smoky Lake Curling Association rock handles.
- Approved to execute the "Agreement for Access to Information As Required by the Access to Motor Vehicle Information Regulation" in relation to the Peace Officer Program.
- Approved an unbudgeted expense of \$68,499.59, for unforeseen circumstances relating to bridge BF13398 crossing Cache Creek on Rge Rd 130, at NW07-60-12W4.
- Approve \$1,005.50 to the Royal Canadian Legion Smoky Lake Branch #227 for building repair materials.

December 14, 2023 – Public Hearing (All Council)

- The Public Hearing was from 9:20am to 2:08pm to receive public input on Bylaw No. 1453-23: a Bylaw of Smoky Lake to amend the Land Use Bylaw No. 1272-14, for the purposes defining Supportive Living Facilities and creating provisions relating thereto, and to rezone Part of River Lot 15 (Victoria Settlement) from Victoria Commercial (C2) District to Direct Control (DC2) District'.
- No further decisions were made on the bylaw that day.

December 14, 2023 – Municipal Planning Commission Meeting (All Council)

- Organizational meeting was held, Councillor Cere is the Chairperson & Councillor Gawalko is the Vice-Chairperson.



Reeve's Report

Jered Serben: Reeve and Councillor for Division 5
November 16, 2023 – January 11, 2024

- Approved Development Permit No. 030-23: PLAN 1324097, BLOCK 1, LOT 1 (PT. NW-36-58-13-W4M) for the development of an Animal Breeding and/or Boarding Facility, Greenhouse, Shed, Coop & Detached Garage, subject to conditions.

December 15, 2023 - Smoky Lake Foundation Meeting (Jered & Dominique)

- Contracted Homeland Housing to operate the Foundation and to conduct an operational review.

January 9, 2024 – Smoky Lake Region Fire & Rescue Committee Meeting (All Council)

- Organizational meeting held, Deputy Reeve: Linda Fenerty was acclaimed as the Chairperson and Town Mayor Amy Cherniwchan was acclaimed as the vice-chairperson.
- Received a presentation from Transitional Solutions Inc., about Phase 3 of the Smoky Lake Regional Fire Services.
- Recommended the municipalities provide advocacy direction their respective Municipal Association: Rural Municipalities of Alberta (RMA) or Alberta Municipalities (AM) to address “Declining Fire Department Services Across Rural Alberta”.
- Recommended exploring and considering Municipal Property Tax Incentives relating to firefighters living and serving within the Smoky Lake Region.

January 11, 2024 – Regular Council Meeting (All Council)

- Approved \$400 Municipal Tourism Partnership / Annual Membership to Go East Regional Tourism Organization.
- Approved a Recreational Trail Roadway License Agreement RLA-002-23, with the Smoky Lake Trail Twisters Snowmobile Club for Rge Rd 171, between Twp Rd 595A & Twp Rd 621.
- Denied fence compensation to former leasee of NE 23-60-13-W4M, as per the conditions of the Surface Lease Agreement.
- Agreed to sell County-Owned land PT. SE-09-58-15-4W, containing +/- 20.04 acres (+/- 8.10 hectares), to Raymond Serafinchon, in the amount of \$50,000.00 + GST.
- Amended Policy Statement No. 62-12-03: Clubroot.
- Approved a bronze membership in the amount of \$1,000.00 to Alberta Invasive Species Council.
- Approved to sponsor \$500 towards “The Original Grazing School for Woman” on March 2, 2024.
- Deferred making a decision for Municipal Funding towards Lakeland Agricultural Research Association (LARA).
- Approved to give \$500 towards Smoky Lake Stars U7 Minor Hockey team’s hockey tournament.
- Approved \$1,706 of FCSS grant to Village of Waskatenau Library Board for a Board Game Program.
- Approved \$1,875 of FCSS grant to Vilna & District Agricultural Society for a Volunteer Appreciation Dinner.
- Approved to **not** receive any Cost of Living (COLA) increment in 2024 for Council.
- Approved renew the \$808.73 Federation of Canadian Municipalities (FCM) membership.
- Recommend the Town of Smoky Lake, implement a letter writing campaign involving members of the public, community stakeholders, businesses, Smoky Lake Region Municipalities, Settlements, Reserves, and anyone, to urge the Provincial Government and Regional Health Authority in taking action to remove the red tape hindering the attraction and retention of physicians affecting the George McDougall Health Care Centre’s Emergency Room Services and Medical Clinics in the Smoky Lake Region.
- Acknowledged receipt of Alberta Community Partnership (ACP) 2023-24 grant funding of



Reeve's Report

**Jered Serben: Reeve and Councillor for Division 5
November 16, 2023 – January 11, 2024**

- \$99,900 to Smoky Lake County, in support of the Smoky Lake Region Municipal Land Use Suitability Tool (MLUST) project,
- \$200,000 to Village of Vilna, in support of the Smoky Lake Regional Water and Wastewater Infrastructure project, &
- \$200,000 to Village of Waskatenau, in support of the Smoky Lake Regional Recreation Services Strategy project.
- Acknowledged the Minister of Environment & Protected Areas, received is requesting municipalities to undertake preparations for drought in 2024, and agreed to prepare.
- Agreed to renew a Standing Offer Agreement (SOA) with Associated Engineering Alberta Ltd for 3 more years.
- Denied the request from the not-for-profit, Métis Crossing Experience Company, to support Metis Crossing Limited's application under Alberta's Community Organization Property Tax Exemption Regulation (COPTER) for property tax roll 17581251, legally described as River Lot 12-58-17-W4.
- Approved to engage Human Edge Executive Search, for \$15,000.00 plus GST, to help recruit a County CAO.

January 11, 2023 – Municipal Planning Commission Meeting (All Council, except Lorne)

- Approved Development Permit No. 001-24: PLAN 7520244, BLOCK 5, LOT 19, for the development of a Manufactured Home, subject to conditions.

For more information about County meetings, minutes, agendas, bylaws, policies, or departments, please visit: www.smokylakecounty.ab.ca

From: JSG-AlbertaCrownProsecutionService <JSG-AlbertaCrownProsecutionService@gov.ab.ca>
Date: December 22, 2023 at 10:29:56 AM MST
To: Jered Serben <jserben@smokylakecounty.ab.ca>
Cc: JSG-AlbertaCrownProsecutionService <JSG-AlbertaCrownProsecutionService@gov.ab.ca>, "JSG-ACPS.FortSaskatchewan" <JSG-ACPS.FortSaskatchewan@gov.ab.ca>, Dan Gawalko <dgawalko@smokylakecounty.ab.ca>, Linda Fenerty <lfenerty@smokylakecounty.ab.ca>, Dominique Cere <dcere@smokylakecounty.ab.ca>, Lorne Halisky <lhalisky@smokylakecounty.ab.ca>
Subject: Follow-up to Meeting with Minister Amery November 24, 2023

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Alberta Crown Prosecution Service
2nd Floor, Bowker Building
9833 109th Street NW
Edmonton, Alberta T5K 2E8
Canada
www.alberta.ca

File Reference:58499

December 22, 2023

Jered Serben
Reeve, Smoky Lake County
jserben@smokylakecounty.ab.ca

Dear Reeve Serben:

It was a pleasure to meet with you and members of Smoky Lake County Council to discuss issues impacting your community during the meeting with Minister Amery on November 24, 2023. The Alberta Crown Prosecution Service (ACPS) is committed to fostering improved relationships between our service and the communities that we serve in order to advance our common interests in addressing public safety concerns.

I have cc'ed Patricia Hankinson, the Deputy Chief Prosecutor for the Fort Saskatchewan Crown Office, which is the regional office that serves your community. I have also included Sue Kendall, who is the Chief Prosecutor responsible for all the regional prosecutors in the province. I have asked them to facilitate a meeting between their staff and yours in the new year. You can also contact the Fort Saskatchewan Crown Office directly at: jsg-acps.foortsaskatchewan@gov.ab.ca.

Again, I very much appreciated the opportunity to participate in discussions around the pressures your regional area is facing.

I hope you have a Merry Christmas and joyful holidays.

Yours truly,

K. Goddard, KC
Assistant Deputy Minister

cc: Sue Kendall, KC, Chief Prosecutor, Regional Prosecutions, ACPS
Patricia Hankinson, Deputy Chief Prosecutor, Fort Saskatchewan, ACPS

Patti Priest

From: Lindsey Zucchi <Lindsey.Zucchi@gov.ab.ca>
Sent: January 16, 2024 9:08 AM
To: Anna Mariet; Karen Korchinski; Matthew Reid
Subject: CJC Engagement - What We Heard Report
Attachments: WWH Report - CJC Engagement.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear valued Albertan stakeholders and participant,

The Ministry of Justice is excited to release the “What We Heard” Report detailing the outcomes of the Community Justice Center (CJC) engagement conducted from September 2022 and April 2023. As introduced in the engagement sessions, CJsCs present a distinctive and innovative approach to justice in communities. These centers, akin to a community court model, integrate judicial practices with diverse social services to address the underlying causes of crime. Through the integration of various justice initiatives into a unified program and the provision of interconnected services within a single facility, CJsCs strive to diminish reoffending, fortify community bonds, and improve public safety and well-being. Moreover, these community-driven spaces are designed to flexibly and collaboratively address each community's specific needs, offering opportunities to tackle social inequities and promote holistic solutions.

The "What We Heard" Report has brought to light a multitude of recurring themes voiced by stakeholders and participants, underscoring the imperative need for attention in the event that Alberta moves forward with the development and implementation CJsCs. Additionally, as highlighted in the Report, it encompasses subsequent themes identified during Indigenous engagement sessions, providing insight on additional perspectives from an Indigenous lens.

The feedback obtained during the CJC engagement sessions has been formally submitted to the federal government. While there has not been any announcements or provided updates regarding the possibility of CJsCs in Alberta, the Ministry of Justice sincerely appreciates your active participation and insights on this matter. The Ministry of Justice highly values the feedback you have provided, recognizing the importance of your insights in shaping the direction of upcoming projects with similar goals; your input will be thoughtfully considered to enhance the planning and execution of future initiatives.

With sincere thanks and gratitude,

Lindsey Zucchi (she/her)
Community and Program Liaison
Community Safety Initiatives
Justice Supports
Strategy, Support and Integrated Initiatives
Alberta Justice
Ph: 825.945.1443
Fax: 403.297.5934
Email: lindsey.zucchi@gov.ab.ca



Community Justice Center Engagement

What We Heard Report



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Executive Summary

In January 2020, Justice Canada's Justice Partnership and Innovation Program invited provinces and territories to apply for funding to support a Community Justice Centres (CJC) engagement to inform a broader federal CJC strategy and funding model. In May 2022, Alberta Justice's Strategy, Support, and Integrated Initiatives (SSII) Division, Community Justice and Integrated Services, in consultation with the Community and Stakeholder Engagement Branch, received approval to conduct CJC engagement sessions with community and professional stakeholders across the province of Alberta.

CJCs are rooted in community justice, an innovative strategic and philosophical alternative to the formal justice system. Community justice can resemble a community court model that connects contemporary judicial practices to other forms of social services to address the root causes of crime, reduce reoffending, strengthen community bonds, and improve public safety and community well-being. The design of CJCs often integrates several justice initiatives under a singular program and offers interconnected services within a single facility. CJCs are community-driven spaces tailored to meet each community's unique and diverse needs. This flexible approach creates meaningful opportunities to address social inequities, marginalization, and oppression in a holistic and collaborative way.

The engagement sessions aimed to introduce the concept of CJCs and gather feedback on how CJCs could and should look within various Alberta contexts, including large and medium urban municipalities and First Nations and Metis Settlements. Between September 2022 and April 2023, 37 engagement sessions were held, some conducted in-person and others conducted virtually. Additionally, pre-established focus points were used to help guide the conversation, including discussions on the current state of Alberta Justice, innovation, systems thinking, and future planning. A description of these focus points will be provided in this report.

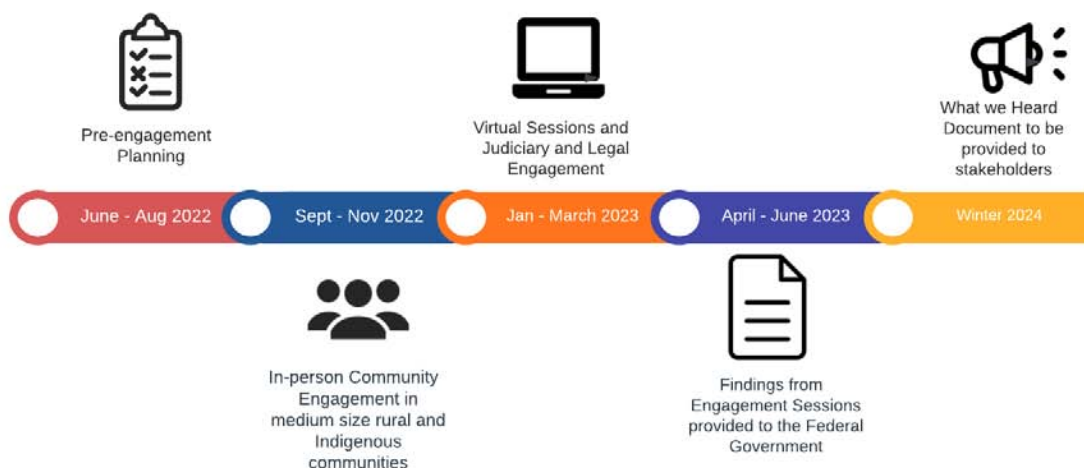
Participants included representatives from law enforcement, Alberta municipalities, non-governmental organizations, other government ministries, the judiciary, legal groups, and community stakeholders, including groups representing culturally and ethnically diverse groups. Additionally, separate engagement sessions were held with Indigenous communities to better understand their unique experiences with approaches to justice and to discuss opportunities to reform the criminal justice system to be more culturally sensitive.

This report summarizes what was heard during the engagement sessions, resulting in six recurring themes from the non-Indigenous sessions. These themes include funding, needs responsibility, community-led and controlled, increased use of diversion and restorative justice, expansion of existing services, and evaluation. From the Indigenous sessions, the most prevalent themes included funding, Indigenous-led initiatives, the differences between westernized restorative justice and Indigenous restorative justice, and repairing harm and trust. All of themes will be individually addressed in this report.

The engagement sessions served as an exploratory exercise into the viability of CJCs, as Alberta does not have any current programs that would be considered a CJC. Upon completion of the

engagement sessions, a report of findings was developed and provided to the federal government for review to move forward with the potential expansion of CJs in Alberta.

CJC Engagement Timeline:



CJC Engagement Process:

Pre-engagement activities took place between June and August 2022, and included the development of a cross-ministry expert working group. The working group included representatives from Community Engagement and Strategy and Community Justice and Integrated Services. The working group met consistently throughout this period, having collaborative discussions, and integrating unique perspectives to ensure the CJC engagement sessions were conducted inclusively and equitably.

The working group established a set of principles to be used as a framework for conducting the engagement sessions. The first principle focused on fostering inclusivity by inviting stakeholders and the public to represent groups of cultural and ethnic diversity, including First Nation and Métis Settlements. The second involved providing a safe space for exploring ideas and empowering stakeholders to propose solutions and recommendations that align with principles for performance standard establishment. The final principle held that adhering to cultural competency increases the government's capacity to understand stakeholders' experience with approaches to justice.

Stakeholders

The working group helped identify and create an inventory of stakeholders who should be included in the CJC engagement sessions. This process also included establishing a general timeline and strategy to conduct the CJC engagement sessions across the province to ensure participants had an equal opportunity to participate.

Building the list of stakeholders to be invited to the CJC engagement sessions began with compiling lists of agencies that previously received funding for Crime Prevention, Guns and Gangs, Restorative Justice Projects, and Youth Justice Committees. The working group identified more than 400 stakeholders and consolidated their names with additional identifiable stakeholders.

The stakeholders represented law enforcement (police, peace officers), organizations representing municipalities (e.g., Alberta Municipalities), non-governmental organizations (e.g., organizations working on restorative justice, crime prevention, hate crime suppression), social service agencies (e.g., organizations working with individuals experiencing homelessness, mental health and addiction concerns, victims of human trafficking), other government ministries (e.g., Seniors, Community and Social Services, Health, Children and Family Services, Education), the judiciary, legal groups (e.g., Legal Aid, Criminal Defense Lawyers Association), and community groups representing cultural and ethnic diversity (e.g., groups promoting gender and sexual diversity, faith-based groups, groups representing multiculturalism, Indigenous organizations, and linguistic groups). Representatives involved with case development groups were also invited, including police officers and Alberta Health Services Representatives. Case development groups are collaborative and pursue the goal of cohesive case planning between various disciplines to reduce recidivism and increase community safety.

The stakeholder list was validated by other Government of Alberta ministries (e.g., the former Ministry of Labour and Immigration, Arts, Culture and Status of Women, Seniors, Community and Social Services, Indigenous Relations) to ensure the views of key stakeholders were represented. Invitations encouraged the invited groups/communities to send two representatives to the available sessions.

Methods for Participation

From September 2022 to April 2023, 37 engagement sessions were completed, involving a total of approximately 590 participants. Email invitations were sent containing information for all in-person sessions, inviting stakeholders to register for the session in their area. Stakeholders were also encouraged to suggest additional stakeholders who may want to attend. Invitations went out at least two weeks in advance. Locations were selected to fit as wide a range of urban, rural, and Indigenous contexts as possible. Several sessions were explicitly geared toward representatives from Indigenous organizations and communities; however, invitees were also welcome to attend any other session on the list. Written submissions were encouraged if participants could not participate in the in-person or virtual sessions.

The working group identified four focus areas, which helped structure the conversation of the engagement sessions:

- The current state of how justice is delivered in Alberta, including its strengths and potential areas of improvement.
- Existing innovative programming in Alberta, and how CJsCs could be integrated into the current system.
- Governance structure and identification of service providers and stakeholders needed for CJC development.
- Future planning, including guiding principles of a CJC, outcomes, gaps, and solutions to the gaps.

A roundtable discussion with prompting questions ensured all attendees had space to contribute their thoughts and opinions to reflect their local context.

In-person Sessions: Fourteen in-person sessions in small, medium, and large urban centers were conducted. This allowed for an Alberta-wide perspective on CJsCs. These sessions were held in English from September to November 2022. These sessions took place in St. Paul, Lloydminster, Cold Lake, Peace River, Grande Prairie, Airdrie, Lethbridge, Medicine Hat, Fort McMurray, Lac La Biche, Drayton Valley, Wetaskiwin, and Red Deer. Each session was approximately three hours in length to permit time to introduce the notion of CJsCs, discuss the four focus points, and allow space for discussion and questions.

Virtual Sessions: Four virtual sessions were facilitated in January and February 2023, including one French-language session. These sessions were intended for those in larger municipalities such as Edmonton and Calgary, but attendees from previous in-person sessions were able to attend as well. Participants were also provided a brief overview of CJsCs, including domestic and international examples, before their selected session to create more discussion time. The virtual sessions were up to two hours in length and included a breakout room feature to ensure all participants had an opportunity to speak and engage in conversation. Thirteen further virtual engagement sessions were completed with professional stakeholders between February and April 2023. This included the judiciary and other legal interest groups.

Indigenous Sessions: From September 2022 until April 2023, six engagement sessions were also held in Indigenous communities, representing Treaty 7 from Blackfoot Confederacy, Stoney Nakoda Tsuut'ina Nations (G4), Bigstone Cree Nation from Treaty 8, Native Counselling Services of Alberta, and Métis Nation of Alberta. Additionally, Indigenous sessions were also offered in Fort McMurray and Peace River. In preparation for these sessions, Indigenous stakeholders were provided domestic and international examples of CJsCs using an Indigenous lens. These sessions helped better understand their communities' experiences with current approaches to justice, the strengths, and limitations of the current approach in their community or municipality where their members access justice services. Opportunities for Indigenous courts and new justice initiatives within each community were also discussed.

Post-Engagement Session Steps: After the completion of the engagement sessions, the findings were provided to the Federal Government. This included the recurring themes and top takeaways regarding areas for further consideration in the development and sustainability of CJs in Alberta.

CJC Engagement Stakeholders

The following tables provide details on the dates, locations, and number of participants for municipal, First Nations, Métis, virtual, and professional stakeholder engagement sessions:

In-person Municipalities Engagement Sessions

Engagement Session	Community	Target Group(s)	Date	Number of Attendees (Including facilitators)
1	St. Paul	Community Stakeholders	09/20/2022	12
2	Lloydminster	Community Stakeholders	09/21/2022	6
3	Cold Lake	Community Stakeholders	09/22/2022	17
4	Peace River	Community Stakeholders	09/27/2022	18
6	Grand Prairie	Community Stakeholders	09/29/2022	18
7	Airdrie	Community Stakeholders	10/18/2022	26
8	Lethbridge	Community Stakeholders	10/18/2022	14
9	Medicine Hat	Community Stakeholders	10/19/2022	11
10	Fort McMurray	Community Stakeholders	10/25/2022	11
11	Lac La Biche	Community Stakeholders	10/26/2022	16
12	Drayton Valley	Community Stakeholders	11/07/2022	13

13	Wetaskiwin	Community Stakeholders	11/08/2022	19
14	Red Deer	Community Stakeholders	11/09/2022	9

Virtual Municipalities Engagement Sessions

Engagement Session	Community	Target Group(s)	Date	Number of Attendees (Including facilitators)
1	Provincial wide	Community Stakeholders	01/20/23	65
2	Provincial Francophone Community	Community Stakeholders	01/26/23	9
3	Provincial wide	Community Stakeholders	02/03/23	55
4	Provincial wide	Community Stakeholders	02/24/23	45

Indigenous Communities Engagement Sessions

Engagement Session	Community	Target Group(s)	Date	Number of Attendees (Including facilitators)
1	Peace River	Indigenous Stakeholders	09/28/22	4
2	Fort McMurray	Indigenous Stakeholders	10/25/22	12
3	Tsuut'ina Stoney Nakoda Nations (G4)	Indigenous Stakeholders	11/16/22	7
4	Métis Nation of Alberta	Indigenous Stakeholders	11/22/22	12
5	Blackfoot Confederacy	Indigenous Stakeholders	04/12/23	8
6	Bigstone Cree Nation	Indigenous Stakeholders	04/26/23	30

Professional Stakeholder Engagement Sessions

Engagement Session	Community	Target Group(s)	Date	Number of Attendees (Including facilitators)
1	Alberta Court of Justice	Professional Stakeholders	02/07/23	4
2	Legal-Aid Alberta	Professional Stakeholders	02/28/23	9
3	Alberta Association of Chiefs of Police	Professional Stakeholders	02/03/23	25
4	Alberta Crown Prosecution Service	Professional Stakeholders	02/07/23	12
5	Criminal Defence Lawyers Association & Criminal Trial Lawyers Association	Professional Stakeholders	03/21/23	1
6	Alberta Family Lawyers Association	Professional Stakeholders	03/27/23	6
7	Native Counselling Services of Alberta	Professional Stakeholders	04/05/23	35
8	Public Prosecution Service of Canada	Professional Stakeholders	04/20/23	6
9	Canadian Bar Association – Criminal Justice	Professional Stakeholders	04/24/23	7
10	Court of King's Bench of Alberta	Professional Stakeholders	04/25/23	7
11	Canadian Bar Association – Family & Civil	Professional Stakeholders	04/25/23	35

12	Alberta Law Foundation	Professional Stakeholders	04/25/27	2
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‘What We Heard’ Themes

The participants shared ideas on important factors requiring further attention and consideration. The following themes are summarized and translated into recommendations for the development and implementation of CJs in the province of Alberta.

1. Consistent and Secure Funding: *“Grants don’t work, take too much time from providing services to people, needs consistent, long-term funding so staff can focus on clients”* – participant from Grande Prairie.

Concerns over unreliable funding were raised in every engagement session, reflecting a sense of distrust and lack of confidence in government funding. Moreover, several participants acknowledged that inadequate funding impacts the sustainability and efficacy of community resources and services for vulnerable populations. Participants underscored that if CJs can achieve secure funding, this may be a step toward repairing the relationship between the government and the community.

Further, municipal representatives highlighted that if funding for a CJC were short-term, municipalities, Justice, and other social services might experience financial pressures to support the sustainability of CJC within their communities.

2. Needs Responsivity: *“There need to be integrated and open-door services, such as using system navigators”* – participant from Wetaskiwin.

Many participants highlighted the opportunity for CJs to be mindful of diversity, which requires holistic and flexible approaches to support marginalized groups. Participants strongly supported the concept of system navigators to address service gaps and connect individuals to the appropriate resources to facilitate meaningful outcomes (e.g., addressing individual risk factors). It was further recommended that system navigators be specific to the makeup of the community the CJC serves (e.g., Indigenous and cultural navigators) to ensure cultural connection. Many participants highlighted that in-person services should be prioritized; however, the benefits of technology (e.g., virtual services) can also be a huge asset to a CJC. (CCTV and virtual programming were described as ways to address transportation and attendance issues, especially for isolated and remote communities.) However, some participants raised concerns about connectivity issues in rural regions which might prevent access to virtual programming.

Many of the professional stakeholders underscored the stigma many communities associate with the physical building of a courthouse. It was suggested that the CJC’s location should reflect a trauma-informed and culturally sensitive atmosphere to protect individuals from being triggered and re-traumatized.

The concept of “wrap-around” services was identified as a need in many justice contexts--not just in the criminal justice stream, especially concerning custody to community reintegration, but also

in family law and civil law matters where integrated supports for child custody, protection orders, and landlord-tenancy are needed. Many participants acknowledged the gaps in the system, such as access to treatment and housing, resulting in a perpetual cycle of “catch and release.”. Another common theme was the lack of client-centred frameworks, contributing to long wait times, transportation barriers, and limited resources that result in ineffective social services. Several participants stressed that CJs must develop inclusive, user-friendly, and barrier-free services, especially for services that work with diverse populations, such as the French-speaking community. The integration of health and wellness into social services was frequently raised, resulting in a suggestion for CJs to be used for civil and family matters.

Numerous participants spoke to formal needs assessments as a necessary tool at the onset of individuals’ entrance into the CJC. While it was recognized that having a breadth of services available at the CJC would be positive, not having a standardized approach to assessment would leave gaps in service and lead to inefficiencies. System navigators were identified as suitable positions to administer such needs assessments. They could then use the information gained and rapport built during assessment interviews to better tailor case plans and identify appropriate services for the individual.

3. Community-led: *“The budget needs to be community controlled – the resources need to be closer to home”* – participant from St. Paul.

While many participants highlighted that CJs should be government-led, they also underscored that their operational structure and framework should be community-driven and this requires a collaborative relationship between grassroots organizations and governments. Discussing the community-led approach yielded themes and ideas such as wrap-around services, needs assessments, complex client case development/management groups, and meaningful collaboration.

Multi-disciplinary case development groups appeared to be highly prioritized in rural and urban communities, especially amongst interest groups that provide services to high-risk individuals with chronic offending. These groups are found in Alberta’s specialized courts and policing models and provide collaborative and cohesive case planning between various disciplines to reduce the prevalence of recidivism and increase community safety. Participants identified multi-disciplinary groups within CJs as beneficial, as their processes can better support marginalized groups by addressing criminality and other social justice issues. Therefore, these groups can be used as a model or jumping-off point for CJs, as they already use interdisciplinary processes, including collaborations between law enforcement, health, and social service agencies.

Meaningful collaboration between community and justice stakeholders was a recurring theme from the engagement sessions, as inconsistent processes between service providers can negatively impact the quality and delivery of the services. Many participants suggested that a coordinated policy and framework, especially in the context of information sharing, could be beneficial. Furthermore, the need for a coordinating group or organization was identified as a necessity to encourage stakeholders to work together. Participants were interested in CJs having a program/project manager to oversee day-to-day operations and the management of involved stakeholders to ensure that their services are fully integrated with one another.

4. Inclusion of Restorative Justice (RJ) and Diversion: *“CJC would benefit from applying a humanitarian model of Justice while reflecting principles of restorative justice”* – legal representative participant.

Participants described that CJsCs must reflect a victim-, offender-, and community-centred approach. Many participants shared their belief that RJ and diversionary principles can make meaningful changes in the legal system and that the lack of early intervention and proactive programming to support vulnerable populations is a major issue. Participants underscored that should CJC be developed, RJ, diversion, mediation, and early intervention should be considered fundamental practices.

5. Expansion of Existing Practices: *“There is no need to create something new. Come with a mandate and funding, and the community will come together to make it happen”* – participant from Lethbridge.

Many community practices apply trauma-informed and client-centred principles when working with vulnerable groups. Several participants advocated that existing services need not be reinvented but instead require financial support to increase their capacity to reach marginalized populations. Equity was a frequently used term, especially in rural communities, as consistent service access was identified as an ongoing barrier. Further feedback acknowledged that if CJsCs were to expand services, an assessment of the impact on other stakeholders and could mitigate these effects would be necessary. (For instance, the expansion of resources may add pressure and widen the scope of front-line staff to provide services to CJC users.)

6. Importance of Planning and Evaluation: *“A need assessment uncovers what actual needs look like and what they cost”* – participant from Fort McMurray.

Many participants proposed a community readiness assessment as a first step, as this process can provide insight into how CJsCs should operate to best serve their community while uncovering gaps to identify transformative goals. Participants further suggested that an evaluative framework should be a top priority as this will distinguish how evaluative tools, such as qualitative and quantitative methods, will be utilized. The notion of outcome measurement and success was also raised; this would require an operational definition at each CJC. Reduced recidivism rates, increased wellness for clients, and improved access to services were common examples of evaluative benchmarks participants suggested during the engagement sessions.

‘What We Heard’ Themes from Indigenous Sessions

1. Indigenous-led Initiatives: *“Partnering with systems that are inherently racist makes the trust building difficult – needs to be by Métis for Métis”* – Métis stakeholder participant.

Engagement sessions with Indigenous groups provided clear insight into how Indigenous traditions and customs must be honoured and prioritized in future justice initiatives. Efforts should be made to make the current criminal justice system more inclusive of Indigenous needs while creating opportunities for Indigenous-led programming. Indigenous participants underscored the importance of providing space for Indigenous communities and leadership to self-govern and

guide the establishment of CJs in their communities or for their membership. For example, an Indigenous-led CJC might not be termed a “CJC” and instead bear a name developed by the community and which would better reflect their culture and practices. Indigenous-led CJs may also use different names, language, and terminology, especially about position titles, as the notion of Justice can have negative connotations. These efforts speak to cultural competency while avoiding the traditional punitive techniques of Justice.

2. The Importance of Funding: *“We should have the discretion on where to allocate funding based on the community’s needs”* – Indigenous stakeholder participant.

Indigenous participants consistently raised the importance of funding. The need for a long-term commitment from the government to provide adequate funding was underscored; for example, a “generational funding” commitment lasting between 15 to 25 years to assess the sustainability and efficacy of CJs. Furthermore, long-term funding was described as helpful when it comes to identifying impacts, gaps, and where future programming development is needed. Indigenous participants noted that Indigenous-led CJs should have the discretion to develop a funding framework.

3. Indigenous vs. Westernized Restorative Justice: *“Our approach to RJ is a little different than others; it is nicer, kinder, but has never been given the light of day”* – Indigenous stakeholder participant.

The criminal justice system would continue to benefit from inclusion of culturally sensitive practices brought forward through Indigenous perspectives. For example, RJ is a longstanding cultural aspect of Indigenous communities; however, RJ is also delivered in the current criminal justice system in a way that reflects more Westernized and Eurocentric principles.

4. Repairing Trust and Building Relationships: *“CJs could increase trust between Indigenous communities and the justice system”* – Indigenous stakeholder participant.

There were frequent conversations surrounding Indigenous communities’ lack of trust and confidence in government throughout the engagement sessions. CJs were identified as a step in the right direction toward empowering Indigenous communities. Indigenous-led CJs may create feelings of safety and support for their members, as their frameworks adhere to grassroots approaches and place a greater emphasis on individual healing and addressing community harm.

Conclusion

This engagement aimed to gather diverse perspectives to inform the potential for CJs in the province of Alberta. Engagement with stakeholders involved in-person and virtual sessions that were guided by predetermined focus points while also allowing space for discussion and questions. Indigenous community engagement sessions also took place to provide a separate opportunity to discuss issues that specifically affect Indigenous peoples.

Overall, CJs were identified as a step in the right direction toward empowering communities to make transformative changes within the criminal justice system. The notion of CJs was

positively received amongst stakeholders, especially their capacity to support grassroots frameworks, their emphasis on individual healing, and their focus on repairing community harm. CJs were also well-received based on the possibility of returning the administration of justice services back to the community.

The identified themes from the engagement sessions shed light on where specific attention is required for developing and sustaining CJs throughout Alberta. The Government of Alberta values all the feedback they received during the engagement sessions. We are incredibly grateful to everyone who participated, particularly for their ongoing commitment to improving the criminal justice system to be more inclusive and equitable.

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
Alberta

Commandant
de l'Alberta

January 09, 2023

Reeve Lorne Halisky
Smoky Lake County
P.O. Box 310,
Smoky Lake, AB T0A 3C0

-Lorne-

Dear Reeve Halisky:

You may have already heard, but after a long and fulfilling career with the RCMP, I have decided to retire.

As Commanding Officer, I have been very grateful for the positive and collaborative relationship the Alberta RCMP has enjoyed with your community. Your input has shaped the services we provide and without your feedback, support and participation, our collective goal of public safety could not be achieved. Please accept my heartfelt gratitude for your commitment and partnership in community safety and for the ongoing support you provide the Alberta RCMP and your police officers.

While my career with the RCMP is drawing to a close, I have accepted the position of Assistant Deputy Minister with the Public Security Division of the Ministry of Public Safety and Emergency Services for the Government of Alberta. In this role, I am looking forward to the opportunity to continue working with you to ensure our communities are safe, secure, and confident in their policing services.

Yours truly,

Curtis Zablocki

C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Patti Priest

From: Utility Safety Partners <i-support-damage-prevention@uspinfo.ca>
Sent: December 14, 2023 7:55 PM
To: i-support-damage-prevention@uspinfo.ca
Subject: Important: This Legislation may Affect Your Municipality

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Dec 14, 2023

Support Proposed Damage Prevention Legislation - Municipal Members with Registered Assets

Utility Safety Partners (USP) is proposing comprehensive provincial damage prevention legislation for buried and above-ground utilities in Alberta. The new legislation will enhance safety across the province by creating a comprehensive provincial energy and utility notification system that would require the registration of all critical infrastructure with USP (formerly Alberta One-Call). This would include all municipalities in Alberta.

While the majority of Alberta's municipalities and industries have registered their utilities with USP, some have not. That poses a safety risk in the province.

You are receiving this message because your municipality is a registered member of USP, which is a non-profit organization, and we would appreciate your municipality's support to help us get this important safety legislation passed into law. While there are many obvious reasons to support the legislation from a safety perspective, having all organizations registered also delivers administrative and operating cost efficiencies.

We currently anticipate that the proposed legislation will be brought to the Alberta Legislature in the coming months, depending on the Legislature's agenda.

For more information and to submit a Letter of Support for improved Damage Prevention legislation which will be delivered directly to your MLA through our automated mail-delivery system, please visit <https://damage-prevention.utilitysafety.ca>

If you have questions, please email us at info@utilitysafety.ca.

Thank you,

A handwritten signature in blue ink, appearing to be "Patti Priest", is written over a light blue horizontal line.

Mike Sullivan
President, Utility Safety Partners

PO Box 87131 / Douglas Square RPO / Calgary, AB / **1.800.242.3447**
UtilitySafety.ca

Where's the **LINE?**

Patti Priest

From: PSES.Engagement <pses.engagement@gov.ab.ca>
Sent: January 15, 2024 4:08 PM
To: PSES.Engagement
Subject: Engagement on improving police governance in Alberta
Attachments: Discussion guide - PPAB - PAA 2022.pdf; RCMP K Division district map.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

The Government of Alberta would like to invite community representatives and stakeholders to share their input into changes to police governance following recent legislative amendments to the *Police Act*. This is a continuation of the government's efforts to modernize policing in the province which began in 2018.

The *Police Amendment Act, 2022* (PAA), which was passed on December 15, 2022, is an important milestone in Alberta's efforts to modernize policing in the province. The PAA was designed to improve police accountability and enhance public confidence by reforming policing practices and strengthening ties to the community. It also responds to a long-standing desire in communities policed by the Royal Canadian Mounted Police (RCMP) to have a more formal role in setting local policing priorities and performance goals through the creation of civilian governance bodies. The government is now in the process of developing regulations to establish these civilian governance bodies, which will include regional and municipal policing committees and a Provincial Police Advisory Board (PABB).

Communities served by the RCMP under the Provincial Police Service Agreement will be represented on the PPAB.

Written submissions

As a community that will be represented by the PPAB, we are inviting you to provide input into the formation of this governance body, including its powers, duties, functions, and composition.

We ask that you submit written responses via [the online questionnaire available through this link](#).

To guide your input, the attached discussion guide outlines the engagement questions and aims to facilitate organizational discussions, offering relevant context for your written submissions. **The deadline for submitting completed questionnaire is March 15, 2024.**

Information sessions

Additionally, the government will hold virtual information sessions with department representatives where there will be an opportunity to ask questions.

Sessions are arranged based on the RCMP district structure. We kindly request stakeholders and communities to register for the session corresponding to the district their community falls under, as indicated on [the district map here](#).

Upon registration, you will receive a link to access the online session.

- South district – Information session on the Provincial Police Advisory Board
 - February 2, 2:00-3:30PM
 - [Register here](#)
- Central district – Information session on the Provincial Police Advisory Board
 - February 5, 2:00-3:30PM
 - [Register here](#)
- East district – Information session on the Provincial Police Advisory Board
 - February 6, 10:00-11:30AM

- [Register here](#)
- West district – Information session on the Provincial Police Advisory Board
 - February 6, 2:00-3:30PM
 - [Register here](#)

If you have questions, please contact Izabela Witkowska, Director of Engagement, Public Safety and Emergency Services, at PSES.Engagement@gov.ab.ca.

We look forward to your participation in this engagement.

Sincerely,

Public Safety and Emergency Services (PSES) Engagement Team





Engagement on improving police governance

Discussion guide on legislated governance changes in communities served by the Royal Canadian Mounted Police (RCMP) in Alberta

Introduction

The Government of Alberta (GoA) invites stakeholders to inform the development of supporting regulations enabled by *the Police Amendment Act, 2022* (PAA) related to police governance in Alberta.

The PAA mandates the establishment of civilian governance bodies for all communities policed by the RCMP, including regional and municipal policing committees (for communities with a municipal police service agreement) and a provincial police advisory board (PPAB) (for those under the provincial police service agreement). As a next step to the 2022 legislative amendments, the GoA is now developing supporting regulations to clarify the powers, duties, functions, and composition of these new governance bodies, as well as the regional configurations for the regional policing committees. Your input is crucial to help the government gain a comprehensive understanding of the different needs and perspectives of Alberta's diverse communities to develop these regulations.

Input submission

This discussion guide aims to facilitate discussions within your organization by offering pertinent context and assisting in the preparation of written submission. You are invited to provide input through the online questionnaire, which aligns with the questions outlined in this discussion guide.

[To access the online questionnaire, please use this link.](#)

This discussion guide is tailored for communities that fall under the Provincial Police Service Agreement (PPSA) that will be represented by the Provincial Police Advisory Board. The online questionnaire will prompt you to identify your affiliation and automatically direct you to parts of the engagement that are relevant to your community.

Scope

This engagement seeks stakeholder input on establishment of civilian governance bodies, including regional and municipal policing committees and the PPAB in communities policed by the RCMP. This includes the powers, duties, functions, and composition of these new governance bodies, as well as the regional configurations for the regional policing committees.

Overview of *Police Amendment Act, 2022*

Following several years of engagement with stakeholders and the public, the Legislative Assembly passed the PAA in December 2022 to modernize policing in Alberta. The legislation was intended to increase police transparency and enhance public trust to help build safer communities. In addition to other reforms, the legislation created formal civilian governance bodies for all communities policed by the RCMP in Alberta, with the intent for communities to have a role in setting policing priorities and performance goals. Before the amendments, communities did not have this role.

PAA key changes:

- establishes an independent agency, the Police Review Commission, to manage complaints against police and conduct disciplinary proceedings
- mandates the creation of civilian governing bodies for communities policed by the RCMP
- expands the mandate of Alberta Serious Incident Response Team (ASIRT) to investigate cases of serious injury or death and serious and sensitive allegations involving peace officers (for example, Alberta Sheriffs and community peace officers)
- requires police commissions to develop community safety plans and report annually on their progress

- requires police commissions to create diversity and inclusion plans to reflect the communities they serve and better understand their needs
- enables the Minister of Public Safety and Emergency Services to set provincial policing priorities to help foster consistency in policing across Alberta
- requires police commissions to create their own policing priorities that consider the provincial priorities and report annually on their progress
- adds 8 guiding principles for Alberta police services to provide a foundation of core beliefs and values
- makes administrative changes to the Law Enforcement Review Board

While some PAA provisions have been proclaimed and are in force, others have not been proclaimed and are not in force yet, including the provisions related to civilian governance bodies.

More information on the PAA can be found on [the Government of Alberta website](#).

Civilian governance bodies

The legislation mandates civilian governance bodies for all communities policed by the RCMP in Alberta, giving them a role in setting policing priorities and performance goals they've never had under the existing governance structure.

Once proclaimed into force, the PAA requires the following governance changes:

- the creation of formal civilian governance bodies in communities policed by the RCMP under Municipal Police Service Agreements (MPSA) that will give these communities a greater role in setting policing priorities and performance goals.
 - Communities with a population of under 15,000 will be represented by regional governance bodies – but will have the option to form their own municipal governance body.
 - Communities with a population over 15,000 that are policed by the RCMP will be required to establish municipal governance bodies.
- the creation of a PPAB that will enable communities served by the RCMP under the Provincial Police Service Agreement (PPSA) to be represented on a provincial board that will make recommendations on province-wide policing priorities.

These governance bodies are generally comprised of community members who are not police officers, and provide guidance and input into policing priorities and performance goals.

These governance bodies are tailored to meet the distinct needs of diverse communities. Regional policing committees for smaller communities will ensure that they can have a say without creating an unreasonable administrative burden on them, while municipal policing committees will help meet the needs of larger communities policed by the RCMP. Communities under the PPSA will be represented by a single provincial board that will make recommendations on province-wide policing priorities.

There are similar governance bodies that are currently in place in Alberta, but the PAA-mandated representation for communities served by the RCMP does not currently exist until the relevant provisions in the PAA are proclaimed. For example, municipal police services are governed by police commissions (i.e. the Edmonton Police Commission is the governance body for the Edmonton Police Service), and a few RCMP-served municipalities in Alberta currently have optional police advisory committees.

Provincial Police Advisory Board

Once implemented, communities served by the RCMP under the PPSA will be represented on a provincial board that will make recommendations on province-wide policing priorities. The provincial board will have one seat designated for a First Nations representative and one seat designated for a representative of Métis communities, as mandated through the legislative amendments.

Powers, duties and functions

The powers, duties and functions of the PPAB are not outlined in the PAA, and will need to be addressed in the new regulations. For example, this could include a more formal role in developing community safety plans.

In comparison, the *Police Act* outlines responsibilities for police commissions. These responsibilities include the allocation of funds that are provided by council, establishing policies providing for efficient and effective policing, issuing instructions as needed to the chief of police, and ensuring the police service has sufficient staffing to carry out their functions.

The PPAB will be subject to the *Alberta Public Agencies Governance Act* (APAGA). APAGA will require the board, once established, to create a Mandate and Roles document that will set out their mandate, roles and responsibilities, and processes.

Community Safety Plans

There is currently no requirement for the PPAB to develop or report on a Community Safety Plan.

In comparison, Section 31 (1) of the *Police Act* requires police commissions to develop a Community Safety Plan in conjunction with the police service that includes a plan for collaboration with community agencies, and to report annually on the implementation of and any updates to the plan.

Community safety plans encourage police to work more closely with civilian partners and put added focus on alternatives to enforcement that target root causes of crime, like addiction treatment, housing and employment supports. The planning process will result in greater coordination between police and civilian partners, helping them identify and close gaps in services for people who need help. Greater collaboration with partners could help prevent crime, while also allowing police to devote more resources toward serious and violent offences.

Policing priorities

While the *Police Act* identifies several parties with a role in setting policing priorities, the responsibilities of the PPAB in setting policing priorities are not outlined in the PAA and may be addressed in the new regulations.

For example, the Minister may set priorities for policing in the province, while municipal police commissions must establish the priorities of their municipal police service, while taking the provincial priorities under consideration.

Discussion questions

- What powers, duties and functions should the PPAB have?
- PPAB should be involved in the creation of a Community Safety Plan.
 - Choose one option: Disagree, Neutral, Agree
 - Why or why not?
- The PPAB should be involved in setting policing priorities.
 - Choose one option: Disagree, Neutral, Agree
 - Why or why not?

Composition of the PPAB

The PAA states that the PPAB will have not more than 15 members, appointed by the Minister in accordance with the regulations, with at minimum one member from a First Nation and one member from a Métis settlement or community.

The composition could include factors such as any other mandated representation and member qualifications.

Discussion questions

- Aside from the requirement for one First Nations and one Métis representative, are there any other specific groups that should have mandated PPAB representation?
- Are there any other considerations the Government could take into account when establishing the PPAB?

Mechanisms for local input

Given the diverse communities that will be represented by the PPAB, it is important to examine mechanisms for community engagement and ways to ensure the board's alignment with the needs of the communities it represents. While formalizing these processes in regulations may not be necessary, input is being gathered to ensure that the regulations can effectively support and align with potential mechanisms.

Discussion questions

- The PPAB should be required to seek feedback from the communities it serves.
 - Choose one option: Disagree, Neutral, Agree
 - Why or why not?
- What requirements could help ensure a consistent feedback loop from the public to inform board activity and police governance?
- What mechanisms for local input could be considered?

Additional input

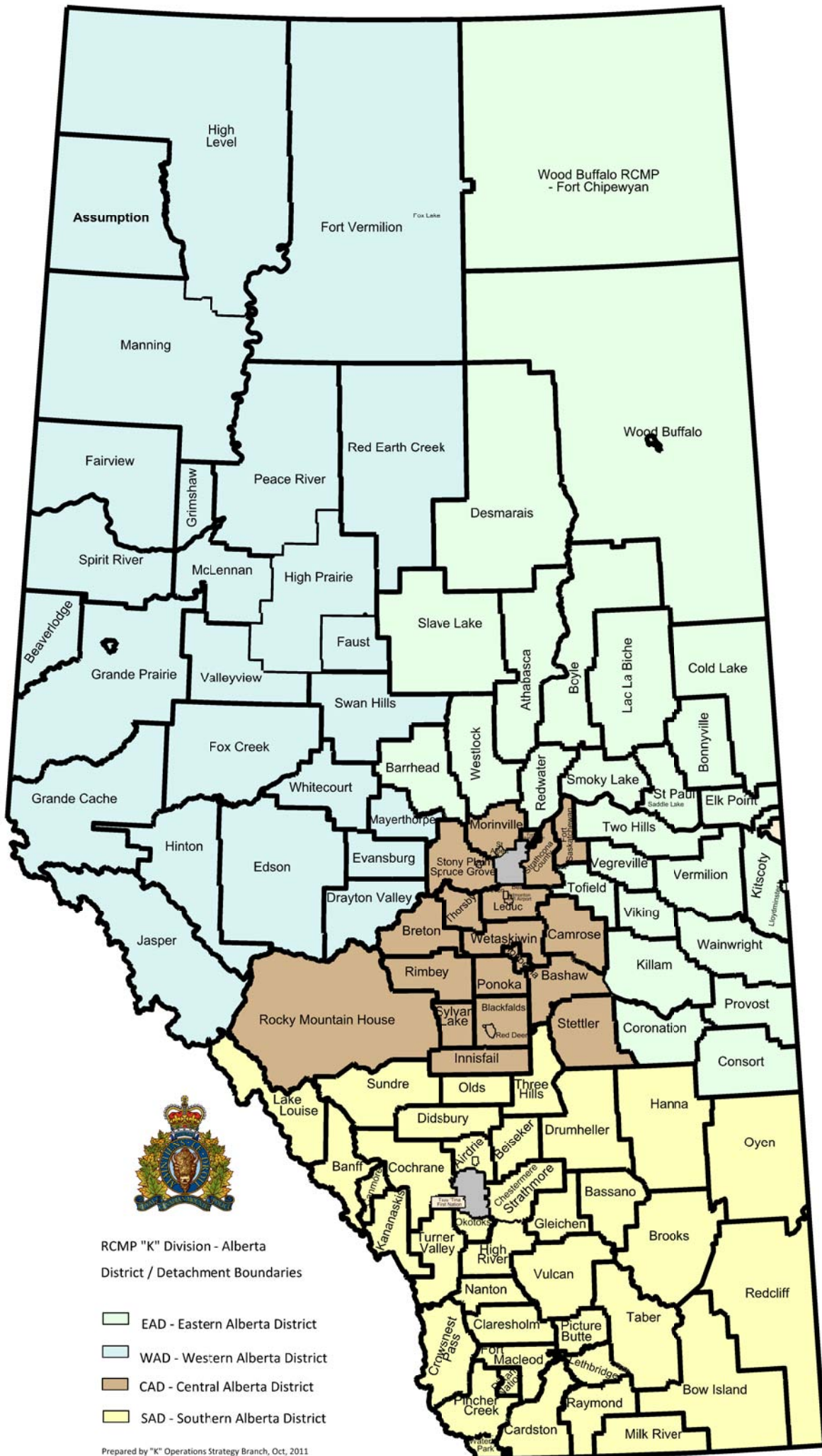
While the questions included in this discussion guide will help inform regulatory development related to police governance in Alberta, stakeholders may also share any other feedback related to these changes that may not have been addressed in the discussion questions.

Next steps

Following stakeholder engagement, the government will develop new regulations in support of the PAA related to police governance in Alberta.

Questions/contact

If you have any questions related to this engagement, please contact the Public Safety and Emergency Services (PSES) Engagement team at: PSES.Engagement@gov.ab.ca.



RCMP "K" Division - Alberta
 District / Detachment Boundaries

- EAD - Eastern Alberta District
- WAD - Western Alberta District
- CAD - Central Alberta District
- SAD - Southern Alberta District



ALBERTA
AGRICULTURE AND IRRIGATION

*Office of the Minister
MLA, Highwood*

December 19, 2023

Jered Serben
Reeve
Smoky Lake County
P.O. Box 310
4612 McDougall Drive
Smoky Lake, AB T0A 3C0

Dear Reeve Serben:

Thank you for your November 7, 2023 letter inquiring about the AgriRecovery Program for the 2023 growing season. I know this has been a difficult year and Alberta's producers have had to deal with many challenges including dry conditions, pests and wildfires.

The federal government partnered with the Government of Alberta on the delivery of the [2023 Canada-Alberta Drought Livestock Assistance Program](#) through the Sustainable Canadian Agricultural Partnership AgriRecovery Framework. The funding for this joint AgriRecovery initiative is cost-shared, with the federal government providing \$99 million and Alberta providing \$66 million.

As of October 30, 2023, eligible livestock producers with grazing animals can apply for financial support of up to \$150 per head to cover losses incurred to manage and maintain their breeding herds. Application information is available on the Agriculture Financial Services Corporation (AFSC) website: <https://afsc.ca/income-stabilization/agrirecovery>.

AgriRecovery is intended to respond in situations where producers do not have the capacity to cover the extraordinary costs related to a disaster event (e.g., severe drought), even with the assistance available from other Business Risk Management programs such as AgrilInsurance, AgriStability and AgrilInvest.

Alberta's government advocated for a province-wide program without geographic eligibility, on the basis that applicants must demonstrate feed need and drought impact to be eligible for funding. However, area-specific eligibility was a requirement set by the federal government as a condition of the program. My ministry and I have been fierce in negotiations, advocating to the federal government for our producers to receive timely drought relief. Simply put, the federal government would not have provided its portion of this program's funding without area-specific eligibility requirements. The urgency for the program was clear. While Alberta fought against these conditions during months of negotiations, we also could not risk our producers being shorted on critical funding as they entered the winter months.

.../2

The 2023 Canada-Alberta Drought Livestock Assistance Program can address only the extraordinary costs related to the impact of extreme dry conditions that resulted in lost grazing days. By identifying municipalities with a severe drought (one in 10-year event) based on the Canadian Drought Monitor map, the program targets financial resources to those producers who need it the most.

In addition to the 2023 Canada-Alberta Drought Livestock Assistance Program, the Ministry of Agriculture and Irrigation has supported the industry during this challenging growing season by making several adjustments to the provincial programs and services available to producers, such as doubling the [Low Yield Allowance](#) threshold. A number of additional programs are also available through AFSC to help producers proactively protect their businesses.

AFSC offers a production-based Hay Insurance product, a [Moisture Deficiency Endorsement](#) and Moisture Deficiency Insurance for pasture that can be selected if specific coverage for lack of rainfall is desired. I would encourage producers in your county to discuss insurance options with their [local AFSC branch](#) to determine what would work best for their operations, as these insurance products are the first line of defense in any disaster situation. To keep products affordable, premiums are cost-shared by federal and provincial governments.

The [AgriStability](#) program exists to protect producers against large declines in farming income for reasons such as production loss, increased costs and market conditions. This program responds to increased expenses and reduced income or reduced inventory values as compared to the producer's historical data.

For the 2023 program year, the AgriStability compensation rate was increased from 70 per cent to 80 per cent, making AgriStability even more responsive to farms experiencing a disaster. Additionally, the Government of Alberta opened AgriStability for late participation until September 29, 2023, in recognition of the impacts of wildfires and extremely dry conditions on Alberta's producers during this growing season.

Other programs were also available, such as the Water Pumping Program, which enables producers to rent pipe and pumping equipment to fill dugouts from nearby water sources, and the Temporary Livestock Water Assistance program, which enables livestock and poultry producers affected by water shortage and drought conditions to receive streamlined support.

The Alberta government recognizes farming is not just a business – it's a way of life. We understand producers are concerned about protecting their farming operations and livelihoods, and we are working hard to support Alberta's agriculture industry through these challenging times.

Thank you again for writing.

Sincerely,



Honourable RJ Sigurdson
Minister, Agriculture and Irrigation



From: Alberta Health <AlbertaHealth@gov.ab.ca>
Sent: January 16, 2024 11:22 AM
Cc: Alberta Health <AlbertaHealth@gov.ab.ca>
Subject: Refocusing Alberta's Health Care System

Good morning,

On behalf of the Honourable Adriana LaGrange, Minister of Health, you are invited to participate in an in-person engagement session to help shape the future of health care in Alberta. These engagement sessions will be an opportunity to engage directly with elected and senior leaders from the Government of Alberta, with sessions taking place in more than 40 locations across the province starting on January 23, 2024.

Collaborating with frontline health care workers, regional partners and Albertans is crucial to creating a health system that better supports workers and improves patient care. The input, experiences and feedback received from Albertans will help create a more effective health care system that is there for Albertans when and where they need it.

We encourage you to help us shape the future of health care by registering for upcoming in-person sessions at: alberta.ca/shape-the-way.

Engagement details:

- Dates: Starting on January 23, 2024
- Timing: Varies depending on location
- Locations: Over 40 across Alberta

Receive accurate and up-to-date information on the refocusing and ways to stay involved by visiting alberta.ca/healthcare.

Warm regards,

Alberta Health System Refocusing Team

Refocusing health care in Alberta

Shape the way

Sign up now for one of the upcoming in-person engagement sessions to share your input on how we can improve the delivery of health care in our province.

The future of health care is in your hands

As part of our ongoing efforts to refocus the health care system, we are committed to engaging with health care workers and listening to the input of patients, families and caregivers.

These in-person sessions will offer an opportunity for open conversations about the challenges, solutions and innovations that will help shape a more responsive and effective health care system for generations of Albertans to come.

[Register now](#)[Already registered?](#)

Engagement session dates and locations

Date and time	Location
Tuesday, January 23, 2024 4:00 PM - 6:00 PM MST	Lethbridge
Wednesday, January 24, 2024 10:00 AM - 12:00 PM MST	Crowsnest Pass
Wednesday, January 24, 2024 5:00 PM - 7:00 PM MST	Pincher Creek
Thursday, January 25, 2024 9:00 AM - 11:00 AM MST	Medicine Hat
Thursday, January 25, 2024 4:00 PM - 6:00 PM MST	Brooks
Friday, January 26, 2024 9:00 AM - 11:00 AM MST	Oyen
Friday, January 26, 2024 4:00 PM - 6:00 PM MST	Wainwright
Tuesday, January 30, 2024 2:00 PM - 4:00 PM MST	Banff
Wednesday, January 31, 2024 11:00 AM - 1:00 PM MST	Claresholm
Wednesday, January 31, 2024 5:00 PM - 7:00 PM MST	High River

Thursday, February 1, 2024

Okotoks

11:00 AM - 1:00 PM MST

Thursday, February 1, 2024

Calgary

7:00 PM - 9:00 PM MST

Friday, February 2, 2024

Airdrie

12:00 PM - 2:00 PM MST

Tuesday, February 6, 2024

Rocky Mountain House

3:00 PM - 5:00 PM MST

Wednesday, February 7, 2024

Drumheller

11:00 AM - 1:00 PM MST

Wednesday, February 7, 2024

Stettler

5:00 PM - 7:00 PM MST

Thursday, February 8, 2024

Red Deer

9:00 AM - 11:00 AM MST

Thursday, February 8, 2024

Wetaskiwin

3:00 PM - 5:00 PM MST

Friday, February 9, 2024

Drayton Valley

1:00 PM - 3:00 PM MST

Monday, February 12, 2024

Grande Cache

5:00 PM - 7:00 PM MST

Tuesday, February 13, 2024

Jasper

6:00 PM - 8:00 PM MST

Wednesday, February 14, 2024

Hinton

10:00 AM - 12:00 PM MST

Wednesday, February 14, 2024

Edson

2:00 PM - 4:00 PM MST

Thursday, February 15, 2024

Slave Lake

9:00 AM - 11:00 AM MST

Thursday, February 15, 2024

Athabasca

5:00 PM - 7:00 PM MST

Friday, February 16, 2024

Whitecourt

9:00 AM - 11:00 AM MST

Friday, February 16, 2024

Westlock

2:00 PM - 4:00 PM MST

Tuesday, February 20, 2024

Spruce Grove

11:00 AM - 1:00 PM MST

Tuesday, February 20, 2024

Edmonton

7:00 PM - 9:00 PM MST

Wednesday, February 21, 2024

Fort Saskatchewan

11:00 AM - 1:00 PM MST

Wednesday, February 21, 2024

St. Albert

5:00 PM - 7:00 PM MST

Tuesday, March 5, 2024

Fort McMurray

4:00 PM - 6:00 PM MST

Wednesday, March 6, 2024

Anzac

10:00 AM - 12:00 PM MST

Thursday, March 7, 2024

Cold Lake

9:00 AM - 11:00 AM MST

Thursday, March 7, 2024

St. Paul

3:00 PM - 5:00 PM MST

Friday, March 8, 2024

Lloydminster

9:00 AM - 11:00 AM MST

Friday, March 8, 2024

Vegreville

4:00 PM - 6:00 PM MST

Tuesday, March 12, 2024

Grande Prairie

9:00 AM - 11:00 AM MST

Tuesday, March 12, 2024

Falher

3:00 PM - 5:00 PM MST

Wednesday, March 13, 2024

Peace River

11:00 AM - 1:00 PM MST

Wednesday, March 13, 2024

Manning

4:00 PM - 6:00 PM MST

Thursday, March 14, 2024

Fort Vermilion

10:00 AM - 12:00 PM MST

Thursday, March 14, 2024

High Level

4:00 PM - 6:00 PM MST

Friday, March 15, 2024

La Crête

10:00 AM - 12:00 PM MST

[Register Now](#)

[Already registered?](#)

Engagement session support

Can't find the in-person engagement session information that you're looking for? We're here to help.

You can explore our [frequently asked questions \(FAQ\)](#) section to discover answers to common engagement session questions. If you can't find what you're looking for, please submit a message or question to the support team by clicking the button below.

[Contact us](#)

[Register now](#)

[Already registered?](#)



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Information Release	
Date Released	Number/Information Released
November 16, 2023	R222-23: Benign Energy Canada Inc Letter – Premier Danielle Smith and Renewable Energy
November 16, 2023	R223-23: Smoky Lake Heritage Board Draft/Regular Meeting Minutes- July 2023
November 16, 2023	R224-23: Go East of Edmonton – Christmas Spirit
November 17, 2023	R225-23: UCC-APC Newsletter November 16, 2023
November 21, 2023	R226-23: Northeast Lakelands Discovery Report 2023
November 21, 2023	R227-23: RMA Contact Newsletter November 17, 2023
November 21, 2023	R228-23: FCM Newsletter November 20, 2023
November 21, 2023	R229-23: UCC – APC Newsletter November 20, 2023
November 21, 2023	R230-23: Alberta HUB Meeting Minutes October 26, 2023
November 22, 2023	R231-23: Victoria Mission Newsletter November 2023
November 23, 2023	R232-23: COPS Report November 2023
November 23, 2023	R233-23: Evergreen Reports
November 23, 2023	R234-23: Cropping Program Report – Alberta Applied Research Associations Letter
November 23, 2023	R235-23: FCM Newsletter November 23 2023
November 24, 2023	R236-23: RMA Contact Newsletter November 24, 2023
November 27, 2023	R237-23: Metis Nation Solar Farm Article
November 27, 2023	R238-23: FCM Newsletter November 27, 2023
December 1, 2023	R239-23: Holiday Card from Town of Stony Plain
December 1, 2023	R240-23: NSWA Newsletter November 2023
December 5, 2023	R241-23: RMA Contact Newsletter December 1, 2023
December 6, 2023	R242-23: Town of Smoky Lake December 2023 Newsletter
December 6, 2023	R243-23: UCC APC Newsletter December 6 2023
December 8, 2023	R244-23: UCC APC Newsletter December 7 2023
December 12, 2023	R245-23: Training Report – Agricultural Department
December 12, 2023	R246-23: RMA Contact Newsletter December 8, 2023
December 13, 2023	R247-23: Training Report – Agricultural Department
December 15, 2023	R248-23: UCC APC Newsletter December 14, 2023
December 19, 2023	R249-23: RMA Contact Newsletter December 15, 2023
December 20, 2023	R250-23: UCC APC Newsletter Dec 14 2023
December 22, 2023	R251-23: NSWA Newsletter Dec 2023
December 22, 2023	R252-23: RMA Dec. 22, 2023 Contact Newsletter
December 22, 2023	R253-23: Evergreen Regional Waste Management Services – Package Org & Nov. 16 Minutes Etc.

**Budget to Actual 2023
Notes As At Jan 16, 2024**

Taxes (net)	<i>Taxes levied were \$12,964,455. This is \$91,000 higher than budgeted due to assessment changes made after tax levy date.</i>																																																												
Legislative	<i>Council currently has a savings of \$9,000. There may be some small invoices to process from December still.</i>																																																												
Administration	<i>There are unexpected costs in Salaries, Legal, and Computer costs, however savings in other areas will offset the costs. We were able to earn \$530,000 more in interest than budgeted. This revenue will result in a surplus for the admin department</i>																																																												
Communications	<i>Communications will finish the year with a savings of +/- \$20,000</i>																																																												
GIS	<i>GIS will finish the year with a savings of +/- \$10,000</i>																																																												
Other Government Services	<p><i>The grants to organizations was overspent by \$11,000, however this is offset by spending less on intermunicipal meetings and promotional supplies.</i></p> <table border="0"> <tr> <td style="padding-left: 40px;">6000 STARS</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">1,000.00</td> <td>Kalyna</td> </tr> <tr> <td style="padding-left: 40px;">500 Randy Russ Memorial Race</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">250.00</td> <td>Worlds Longest Hockey game for kids</td> </tr> <tr> <td style="padding-left: 40px;">\$ 1,500.00 SL Library</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">500.00</td> <td>SL Riding Club</td> </tr> <tr> <td style="padding-left: 40px;">\$ 1,500.00 Anne Chorney Library</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">1,500.00</td> <td>Vilna Library</td> </tr> <tr> <td style="padding-left: 40px;">\$ 1,500.00 Threshing Bee</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">500.00</td> <td>Archery Nationals</td> </tr> <tr> <td style="padding-left: 40px;">\$ 1,000.00 Minor Hockey Provincials</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">300.00</td> <td>Kinnettes Ladies Night</td> </tr> <tr> <td style="padding-left: 40px;">\$ 1,000.00 SL Fire Dept</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">2,673.32</td> <td>Stry Uk Cath Rec Soc (rest cov by grant)</td> </tr> <tr> <td style="padding-left: 40px;">\$ 500.00 Ukrainian Day Activity</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">1,000.00</td> <td>Vilna & Dist Ag Soc</td> </tr> <tr> <td style="padding-left: 40px;">\$ 350.00 Lac Labiche County</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">300.00</td> <td>SL Golf Club</td> </tr> <tr> <td style="padding-left: 40px;">\$ 14,000.00 Waskatenau Curling Club</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">200.00</td> <td>Wask Remembrance Day</td> </tr> <tr> <td style="padding-left: 40px;">\$ 100.00 Dart Tournament</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">200.00</td> <td>SL Remembrance Day</td> </tr> <tr> <td style="padding-left: 40px;">\$ 240.00 Christmas Hamper</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">500.00</td> <td>SL Curling</td> </tr> <tr> <td style="padding-left: 40px;">\$ 2,673.32 Ukrainian Orth Soc of Sped</td> <td style="padding-left: 20px;">\$</td> <td style="padding-left: 20px;">350.00</td> <td>Holubka Dancers</td> </tr> <tr> <td style="padding-left: 40px;"><u>\$ 40,136.64</u></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="padding-left: 80px;">balance remaining</td> <td style="padding-left: 20px;">-\$ 11,136.64</td> <td></td> </tr> </table> <p><i>overage funded from MSI grant and Contingency</i></p>	6000 STARS	\$	1,000.00	Kalyna	500 Randy Russ Memorial Race	\$	250.00	Worlds Longest Hockey game for kids	\$ 1,500.00 SL Library	\$	500.00	SL Riding Club	\$ 1,500.00 Anne Chorney Library	\$	1,500.00	Vilna Library	\$ 1,500.00 Threshing Bee	\$	500.00	Archery Nationals	\$ 1,000.00 Minor Hockey Provincials	\$	300.00	Kinnettes Ladies Night	\$ 1,000.00 SL Fire Dept	\$	2,673.32	Stry Uk Cath Rec Soc (rest cov by grant)	\$ 500.00 Ukrainian Day Activity	\$	1,000.00	Vilna & Dist Ag Soc	\$ 350.00 Lac Labiche County	\$	300.00	SL Golf Club	\$ 14,000.00 Waskatenau Curling Club	\$	200.00	Wask Remembrance Day	\$ 100.00 Dart Tournament	\$	200.00	SL Remembrance Day	\$ 240.00 Christmas Hamper	\$	500.00	SL Curling	\$ 2,673.32 Ukrainian Orth Soc of Sped	\$	350.00	Holubka Dancers	<u>\$ 40,136.64</u>					balance remaining	-\$ 11,136.64	
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Fire Services	<i>Fire fighting costs were higher than expected and it looks like call revenues will end the year lower than budget. We do expect funds back from a fire grant, but the amount will not be known until the future. For 2023 a deficit of +/- \$120,000 can be expected</i>																																																												
Bylaw	<i>Savings in operational costs should provide a surplus of +/- \$50,000</i>																																																												
Transportation	<i>There are still costs and adjustments to record under transportation. I rough estimate of the surplus is +/- \$200,000</i>																																																												
Environmental Services	<i>Water should end the year with a surplus of +/- \$50,000 Sewer +/- \$5,000 . Waste will end with a deficit +/- \$75,000 due to decrease in revenues and additional requirements for ground water monitoring</i>																																																												
FCSS	<p><i>2023 FCSS funds granted out are:</i></p> <table border="0"> <tr> <td style="padding-left: 40px;">1250 SL Holubka Dancers</td> <td style="padding-left: 20px;">3250 SL Library</td> </tr> <tr> <td style="padding-left: 40px;">1000 SL Legion</td> <td style="padding-left: 20px;">1000 Warspite Community Hall</td> </tr> <tr> <td style="padding-left: 40px;">1000 Vilna Veselka Dancers</td> <td style="padding-left: 20px;">2700 Green Thumb/Golden Needles Respect in</td> </tr> <tr> <td style="padding-left: 40px;">6000 Fire Camp motion 371-23</td> <td style="padding-left: 20px;">2000 Sports Victoria Trail Ag</td> </tr> <tr> <td style="padding-left: 40px;">2500</td> <td style="padding-left: 20px;">900 Soc</td> </tr> <tr> <td style="padding-left: 40px;">93308 Aspenview FSLW</td> <td style="padding-left: 20px;">5000 Public Scating</td> </tr> <tr> <td style="padding-left: 40px;"><u>\$ 119,908.00</u></td> <td style="padding-left: 20px;"><u>-\$ 124.00</u></td> </tr> <tr> <td style="padding-left: 80px;">grant remaining</td> <td></td> </tr> </table>	1250 SL Holubka Dancers	3250 SL Library	1000 SL Legion	1000 Warspite Community Hall	1000 Vilna Veselka Dancers	2700 Green Thumb/Golden Needles Respect in	6000 Fire Camp motion 371-23	2000 Sports Victoria Trail Ag	2500	900 Soc	93308 Aspenview FSLW	5000 Public Scating	<u>\$ 119,908.00</u>	<u>-\$ 124.00</u>	grant remaining																																													
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grant remaining																																																													
Planning & Communication	<i>Currently Planning is over budget by +/- \$131,000. I believe this is due do the granted projects. Once the grants are reconciled and appropriate entries are made I expect the department to finish close to budget.</i>																																																												
Agriculture Service Board	<i>Ag Services received \$40,000 more in grant revenue than budgeted. This, along with overall savings should result ing a +/- \$100,000 surplus</i>																																																												
Economic Development	<i>RCDC development has spent \$21,087 of the \$115,000 budgeted. Dr Recruitment has spent \$14,063 of the \$20,000 there is \$1,000 budgeted for County only Ec Dev and \$0.00 for Victoria District Ec Dev. Minimal activity in RCDC will result in a surplus of +/- \$60,000</i>																																																												
Recreation & Cultural Services	<i>Recreation should finish the year with a surplus of +/- \$100,000. We budgeted costs to pay a contractor to look after some parks, but were able to find other solutions.</i>																																																												
Gas	<p><i>The Natural Gas Department lost some gas due to leaks this summer. Although costs are on budget, revenues are lower. We are expecting a loss of +/- \$200,000</i></p> <p><i>The odorant has a profit of \$79,558 (\$16,000 less than budgeted)</i></p>																																																												

The CNG program has been cancelled therefore there is no revenue (\$17,000 revenue was budgeted)

NG Administration Cost savings should be +/- \$100,000

The Profits from Natural Gas Distribution are +/- \$400,000 less than budgeted

There were 2 leaks discovered in July . One on TAP 1 and one TAP 2. Based on the Gross Margin from June, the losses likely started in June

	Total Gas Rev	Purchase	Capital	Gross Marg	Profit Marg
2023	\$ 1,863,967.45	-\$ 1,275,933.53	-\$ 118,689.19	\$ 469,344.73	37%
2022	\$ 3,224,440.00	-\$ 2,692,763.00	-\$ 144,974.00	\$ 386,703.00	14%
2021	\$ 2,703,448.00	-\$ 1,942,250.00	-\$ 147,212.00	\$ 613,986.00	32%
2020	\$ 1,975,881.00	-\$ 1,261,073.00	-\$ 149,802.00	\$ 565,006.00	45%
2019	\$ 1,938,495.00	-\$ 1,202,745.00	-\$ 148,785.00	\$ 586,965.00	49%

Accounts Receivable	Old			
	Total	Current	Over 30 days	Receivables
	\$ 108,056.59	\$ 66,246.55	-\$ 4,034.62	\$ 45,844.66

Taxes Receivable	Arrears prior to 2023			
	Total	2023 o/s	to 2023	Allowance for write off
Percentage of 2023 taxes collected: 97%	\$ 2,680,429.52	\$ 391,042.22	\$ 2,348,365.41	\$ 1,862,486.00

Natural Gas Receivable current accnts are overpaid due to budget plan.	Total	Current	Over 90 days
		\$231,705.63	\$207,417.67

Warspite Water Receivable	Total	Current	Over 90 days

SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2023

	Municipal Budget to Actual Report				Notes
	YTD ACTUAL	YTD BUDGET	VARIANCE	VAR %	
	Period 12	2023 BUDGET			
OPERATING REVENUE					
Taxes					
Farmland & Residential	\$4,141,255	\$4,112,277	(\$28,978)	(0.70%)	
Machinery & Equipment	1,279,951	1,380,287	100,336	7.27%	
Non - Residential	1,377,876	1,304,804	-73,072	(5.60%)	<i>Assessment changes have</i>
Linear	6,143,854	5,998,187	-145,667	(2.43%)	<i>resulted in \$91,000 more tax</i>
Provincial Government	12,479	68,756	56,277	81.85%	<i>revenue</i>
Sewer Levy	9,040	9,040	0	(0.00%)	
Other Income					
Well Drilling/Drill Rigs	5,101	5,500	399	7.26%	<i>Will likely have to write off</i>
Penalties	398,604	85,300	-313,304	(367.30%)	<i>penalties to oil and gas</i>
User Fees and Sales of Goods	464,135	595,709	131,574	22.09%	<i>Extra efforts to maximize</i>
Investment Income	887,696	350,000	-537,696	(153.63%)	<i>interest opportunities</i>
Development Levies	111,328	58,500	-52,828	(90.30%)	<i>Includes road haul</i>
Licenses and Permits	260,358	224,500	-35,858	(15.97%)	
Sales to Other Governments	326,643	342,135	15,492	4.53%	
Grants					
Provincial Conditional - Operating	541,420	707,215	165,795	23.44%	<i>journal entries still needed</i>
CLC	117,100	113,230	-3,870	(3.42%)	
Transfer from Operating Reserve	790,000	913,969	123,969	13.56%	
TOTAL OPERATING REVENUE	16,866,840	16,269,409	-597,432	(3.67%)	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	6,227,811	6,050,102	-177,709	(2.94%)	<i>Overall, payroll costs are on</i>
Benefits	567,490	1,361,818	794,327	58.33%	<i>track. Journal entries to</i>
WCB	88,979	85,000	-3,979	(4.68%)	<i>accrue vacation and sick time</i>
Other Wages	4,132	10,000	5,868	58.68%	<i>still needed</i>
Contracted and General Services					
Mileage	33,949	56,350	22,401	39.75%	
Meals and Lodgings	71,080	95,360	24,280	25.46%	
Membership & Conference Fees	56,906	59,015	2,109	3.57%	
Freight, Express, Postage	34,571	44,450	9,879	22.23%	
Telephone & Communication	85,708	99,410	13,702	13.78%	
Training	48,764	126,000	77,236	61.30%	
Advertising, Printing, Subscriptions	49,114	70,050	20,936	29.89%	
Accounting & Auditing	34,371	42,000	7,629	18.16%	<i>Audit fees are paid once per</i>
Legal Fees	52,919	42,500	-10,419	(24.51%)	<i>year</i>
Assessor Fees	139,870	142,800	2,930	2.05%	<i>There have been several</i>
Engineering Fees	417,555	299,910	-117,645	(39.23%)	<i>unplanned issues requiring</i>
Other Consulting	68,677	62,300	-6,377	(10.24%)	<i>legal consultation</i>
Computer Programing	138,404	148,750	10,346	6.96%	<i>Unbudgeted engineering fees</i>
Insurance	140,828	281,712	140,884	50.01%	<i>funded through unbudgeted</i>
Other Services	1,591,730	3,310,286	1,718,556	51.92%	<i>bridge grant approved</i>
Materials, Goods, and Utilities					<i>Unbudgeted consulting fees</i>
Office/Food/Janitorial Supplies	72,801	114,237	41,436	36.27%	<i>funded through unbudgeted</i>
Fuel/Parts/ Etc	1,304,617	1,406,650	102,033	7.25%	<i>Unbudgeted consulting fees</i>
Gravel	607,875		-607,875	0.00%	<i>funded through unbudgeted</i>
Chemicals	24,454	50,000	25,546	51.09%	<i>Planning grants approved</i>
Computer Supplies	49,970	67,900	17,930	26.41%	<i>Unbudgeted consulting fees</i>
Utilities	179,743	209,079	29,336	14.03%	<i>funded through unbudgeted</i>
Employee Recognition	20,051	26,000	5,949	22.88%	<i>Insurance entries still to come</i>

	YTD ACTUAL Period 12	YTD BUDGET 2023 BUDGET	VARIANCE	VAR %	Notes
Other General Supplies	691,371	1,211,040	519,669	42.91%	Road project cancelled
Transfers to Local Boards & Agencies	922,434	764,865	-157,569	(20.60%)	includes loan to MCC
Write Offs	50,387	3,000	-47,387	(1579.57%)	Oil & gas tax write offs
Bank Charges & Interest	4,897	6,000	1,103	18.39%	
Requisitions	2,571,024	2,574,024	3,000	0.12%	
Contingency		174,526	174,526	100.00%	
Amortization		2,020,300	2,020,300	100.00%	will be recorded with year end
	16,352,482	21,015,434	4,662,952	22.19%	
Total Operations	514,358	-4,746,025	-5,260,384	110.84%	
Capital Funding					
Sale of Capital Assets	67,934	543,800	475,866	87.51%	some bridge grant will be deferred
Provincial Capital Grants	2,322,341	3,303,489	981,148	29.70%	deferred
Transfer from Reserve		1,825,159	1,825,159	100.00%	will be recorded with year end
Capital Funding	2,390,275	5,672,448	3,282,173	57.86%	
Capital Expenses					
Buildings & Land	15,650		-15,650	0.00%	Shop work carried from 2022
Transfer to Reserve	737,000	1,014,000	277,000	27.32%	will be recorded with year end
					Sign overage reported to Council
Land Improvements	21,489	15,000	-6,489	(43.26%)	Council
					Some proj will be carried to 2024
Equipment	865,207	1,443,155	577,948	40.05%	
Vehicles	450,769	510,304	59,535	11.67%	
	2,090,115	2,982,459	892,344	29.92%	
Total Capital	300,160	2,689,989	2,389,829	88.84%	
Net Profit/Loss	814,518	-2,056,036	-2,870,555	139.62%	
Remove Amortization		2,020,300	2,020,300	100.00%	
Adjusted Surplus (Deficit)	814,518	-35,736	-850,255	2379.34%	

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SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2023

Council
Budget to Actual Report

	YTD ACTUAL Period 12	YTD BUDGET 2023 BUDGET	VARIANCE	VAR %	<i>Notes</i>
OPERATING REVENUE					
Taxes					
Other Income					
Grants					
<hr/> <hr/>					
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	\$362,618	\$362,348	(\$270)	(0.07%)	
Benefits	72,759	72,470	-289	(0.40%)	
Contracted and General Services					
Mileage	21,128	25,600	4,472	17.47%	
Meals and Lodgings	21,865	20,110	-1,755	(8.73%)	
Membership & Conference Fees	15,063	15,215	152	1.00%	
Telephone & Communication	6,540	5,000	-1,540	(30.80%)	
Other Services		1,500	1,500	100.00%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	501	3,000	2,499	83.29%	
Computer Supplies	1,055	6,000	4,945	82.41%	
	<u>501,529</u>	<u>511,243</u>	<u>9,713</u>	<u>1.90%</u>	
Total Operations	-501,529	-511,243	-9,713	1.90%	
Capital Funding					
<hr/> <hr/>					
Capital Expenses					
<hr/> <hr/>					
Net Profit/Loss	-501,529	-511,243	-9,713	1.90%	
Adjusted Surplus (Deficit)	-501,529	-511,243	-9,713	1.90%	

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SMOKY LAKE COUNTY
For the Twelve Months Ending December 31, 2023

	Natural Gas Budget to Actual Report		VARIANCE	VAR %	Notes
	YTD ACTUAL Period 12	YTD BUDGET 2023 BUDGET			
OPERATING REVENUE					
Taxes					
Other Income					
Penalties	\$22,909	\$6,000	(\$16,909)	(281.82%)	<i>Sold 132,000 less gj of gas & price lower than budgeted will be allocated for year end</i>
User Fees and Sales of Goods	2,290,454	2,988,520	698,066	23.36%	
Investment Income		20,000	20,000	100.00%	
Licenses and Permits	4,920		-4,920	0.00%	
Grants					
TOTAL OPERATING REVENUE	2,318,283	3,014,520	696,237	23.10%	
OPERATING EXPENSES					
Salaries, Wages, and Benefits					
Salaries & Wages	780,459	858,549	78,090	9.10%	
Benefits	166,266	194,776	28,510	14.64%	
Contracted and General Services					
Mileage	1,519	3,600	2,081	57.81%	
Meals and Lodgings	14,834	19,500	4,666	23.93%	
Membership & Conference Fees	21,828	36,000	14,172	39.37%	
Freight, Express, Postage	9,836	12,600	2,764	21.93%	
Telephone & Communication	16,500	23,490	6,990	29.76%	
Training	4,378	9,500	5,122	53.91%	
Advertising, Printing, Subscriptions	5,062	2,500	-2,562	(102.49%)	
Accounting & Auditing	14,729	17,000	2,271	13.36%	
Legal Fees		1,000	1,000	100.00%	
Engineering Fees	5,069	7,500	2,431	32.41%	
Other Consulting	1,296	1,200	-96	(8.01%)	
Computer Programing	11,480	20,000	8,520	42.60%	
Insurance	37,814	38,901	1,087	2.80%	
Other Services	30,994	50,850	19,856	39.05%	
Materials, Goods, and Utilities					
Office/Food/Janitorial Supplies	15,078	19,600	4,522	23.07%	
Fuel/Parts/ Etc	79,582	97,000	17,418	17.96%	
Computer Supplies	1,219	4,500	3,281	72.90%	
Utilities	11,802	11,620	-182	(1.57%)	
Employee Recognition		3,000	3,000	100.00%	
Other General Supplies	1,428,994	1,353,033	-75,961	(5.61%)	<i>Includes gas purchase</i>
Write Offs	-56		56	0.00%	
Amortization		245,000	245,000	100.00%	
	<u>2,658,683</u>	<u>3,030,719</u>	<u>372,035</u>	<u>12.28%</u>	
Total Operations	-340,400	-16,199	324,202	(2001.37%)	
Capital Funding					
Sale of Capital Assets		10,000	10,000	100.00%	
Transfer from Reserve		105,500	105,500	100.00%	
Capital Funding		115,500	115,500	100.00%	
Capital Expenses					
Buildings & Land		140,000	140,000	100.00%	<i>project deferred</i>
Transfer to Reserve		50,000	50,000	100.00%	<i>line repairs</i>
Equipment		22,000	22,000	100.00%	
Vehicles	149,322	73,500	-75,822	(103.16%)	
	<u>149,322</u>	<u>285,500</u>	<u>136,178</u>	<u>47.70%</u>	
Total Capital	-149,322	-170,000	-20,678	12.16%	
Net Profit/Loss	-489,722	-186,199	303,524	(163.01%)	
Remove Amortization		245,000	245,000	100.00%	
Adjusted Surplus (Deficit)	-489,722	58,801	548,524	932.85%	

Municipality of SMOKY LAKE COUNTY

	CIBC GENERAL ACCOUNT	GENERAL ACCOUNT	ATB PAYROLL ACCOUNT	NOTICE ACCOUNT	SAVINGS ACCOUNT
NET BALANCE AT November 30, 2023	321,226.71	1,217,977.28	267,215.43	16,114,480.02	3,307,049.33
Receipts for the month of Dec					
Interest	1,106.72	3,673.29	1,356.48	78,877.04	15,119.09
Taxes & Penalties		120,931.29			
Utility	1,948.78	280,217.51			
Miscellaneous Services & Sales		91,510.79			
Odorant/CNG/Infill/Town Gas		54,549.25			
ACP Grant		31,312.00			
Highway 28/63 Water Commission		26,000.00			
Transfer funds to/fr savings		500,000.00			
Total Receipts	3,055.50	1,108,194.13	1,356.48	78,877.04	15,119.09
SUB-TOTAL	324,282.21	2,326,171.41	268,571.91	16,193,357.06	3,322,168.42
LESS					
Disbursements for the month of Dec					
Transfer funds to ATB Payroll		-380,461.65	380,461.65		
Transfer funds to/fr savings					-500,000.00
AFF Payment		-463,789.91			
Bills and Accounts		-1,279,579.12	-388,411.04		
Bank Charges	-11.50	-181.90			
Total Disbursements	-11.50	-2,124,012.58	-7,949.39	0.00	-500,000.00
NET BALANCE AT December 31, 2023	324,270.71	202,158.83	260,622.52	16,193,357.06	2,822,168.42
NET BALANCE AT December 31, 2023	324,270.71	206,790.44	263,124.17	16,193,357.06	2,822,168.42
Outstanding Deposits		31,463.40			
Less Outstanding Cheques		-36,095.01	-2,501.65		
NET BALANCE AT December 31, 2023	324,270.71	202,158.83	260,622.52	16,193,357.06	2,822,168.42
REVOLVING LINE OF CREDIT					
NET BALANCE AT November 30, 2023		<u><u>0.00</u></u>			
Disbursements		0.00			
Payments		0.00			
NET BALANCE AT December 31, 2023		<u><u>0.00</u></u>			

THIS STATEMENT SUBMITTED TO COUNCIL,

Reeve

Secretary-Treasurer