



SMOKY LAKE COUNTY COUNCIL MEETING AGENDA

Thursday, September 12, 2024, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/554271908> (Meeting ID # 554271908)
and Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
 - 3.1. Minutes of the Committee of the Whole Meeting, August 7, 2024
 - 3.2. Minutes of the Regular Council Meeting, August 8, 2024
 - 3.3. Minutes of the Regular Council Meeting, August 22, 2024
4. Delegation(s)
Nil
5. Public Hearing
Nil
6. Municipal Planning Commission (MPC) **Council Meeting Recessed at 11:00 a.m.** to undertake a *Separate MPC Agenda* for DP-040-24: Shipping Container

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

7. Business – Requests for Decision
 - 7.1. Rural Municipalities of Alberta (RMA) Annual Fall Convention.
 - 7.2. Accounts Receivable Write-off Request
 - 7.3. Property Tax Sale
 - 7.4. Policy Statement No. 15-06-01: Pension Participation
 - 7.5. Canada Community Building Fund (CCBF) Grant Agreement
 - 7.6. Quiet Nook Community Centre Funding Request
8. Chief Administrative Officer (CAO) Report
 - 8.1. Action List from June, 2024 Council Meetings
 - 8.2. Action List from July 2024 Council Meeting
 - 8.3. Action List from August 2024 Council Meetings
9. Council Committee Reports
Nil
10. Correspondence
 - 10.1. Letter from Land & Property Right Tribunal, dated August 15, 2024, to the Village of Waskatenau, in respect to the Second Revision Notice of Intent to Annex
 - 10.2. Letter from Lakeland Industrial and Community Association (LICA), dated August 20, 2024, requesting confirmation of interest in appointing a representative from the County to the LICA Board

- 10.3. Federations of Alberta Gas Co-ops Ltd. 2024 O&M Audit of Smoky Lake County Natural Gas – Deficiencies Update as of August 9, 2024

11. Information Release

- 11.1. Information Releases from August 2024

12. Financial Reports

Nil

13. Next Meetings

- 13.1. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
 - Thursday, September 26, 2024, at 9:00 a.m. (Regular)
 - Thursday, October 10, 2024, at 9:00 a.m., (Regular)
 - Thursday, October 24, 2024, at 9:00 a.m., (Regular & Organizational)
 - Thursday, November 14, 2024, at 9:00 a.m., (Regular)
 - Thursday, December 12, 2024, at 9:00 a.m., (Regular)

14. In Camera (Executive Session)

- 14.1. Personnel Issue, in respect to Organizational Structure, under the FIOP Act Section 27: Privileged Information.

15. Adjournment.

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the Purpose of Planning of Wednesday, August 7, 2024, at 10:01 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology.

The meeting was called to Order by the Reeve Mr. Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Aug. 7, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Assistant CAO	Lydia Cielin	Absent
Executive Svcs/R.S.	Patti Priest	Present in Chambers
Plan. & Dev. Manager	Jordan Ruegg	Present in Chambers
Finance Manager	Brenda Adamson	Present Virtually
Comm Officer	Evonne Zukiwski	Present Virtually
Nat. Gas Manager	Daniel Moric	Present Virtually
GIS Operator	Carole Dowhaniuk	Present Virtually

2 Delegations:

Ducks Unlimited representatives: Bart Muusse, Provincial Policy Specialist and James Olson, Conservation Programs Lead for Northern Alberta.

3 Members of the Public were present virtually.

No Members of the Media were present.

Agenda:

732-24: Fenerty

That the Agenda for Smoky Lake County Council Committee of the Whole Meeting for the purpose of Planning, for Wednesday, August 7, 2024, be adopted, as amended:

Addition to the Agenda:

- Executive Session (In Camera), Land & Legal Issue, in respect to DP024-24 – Supportive Living Facility, under the authority of the FOIP Act, Section 16: Third Party Business Interests, and Section 24: Advice from Officials.

Carried Unanimously.

Delegations:

- 3.1. Ducks Unlimited’s Provincial Policy Specialist & Head of Conservation Programs**
Present before Council from 10:03 a.m. to 10:24 a.m. was Ducks Unlimited representatives: Bart Muusse, Provincial Policy Specialist and James Olson, Conservation Programs Lead for Northern Alberta, to discuss potential conservation opportunities for the two County-Owned parcels of land, legally described as SE-25-61-18-W4M (107.35 ACRES), and PT. NE 25-61-18-W4M (32.78 ACRES), including, but not limited to the following information:
 - Ducks Unlimited, a non-profit organization, looks for options on how to best utilize the land to keep it in as natural of a state as possible, through conservation easements and/or owning the land with habitat management done in-house.

- Trails and boardwalks are not maintained, the lands are for rustic recreation, hunting, and bird watching type activities. When lands are taken on, they are left in as natural of a state as possible while ensuring they are not spreading weeds, with two teams: the Northern Team and Southern Team as the first point of contact to refer any complaints to.

One Member of the Public, virtually joined the meeting, time 10:14 a.m.

Algonquin Shooting Sports Association representatives: Dennis M. Holowaychuk, Secretary Treasurer, and Graham Dalziel, President, entered Council Chambers, time 10:22 a.m.

Ducks Unlimited representatives: Bart Muusse, Provincial Policy Specialist and James Olson, Conservation Programs Lead for Northern Alberta, virtually left the meeting, time 10:25 a.m.

3.2. Algonquin Shooting Sports Association's Secretary Treasurer & President

Present before Council from 10:30 a.m. to 10:48 a.m. was Algonquin Shooting Sports Association representatives: Dennis M. Holowaychuk, Secretary Treasurer, and Graham Dalziel, President, to offer potential stewardship of the two County-Owned parcels of land, legally described as SE-25-61-18-W4M (107.35 ACRES), and PT. NE 25-61-18-W4M (32.78 ACRES), adjacent to Hanmore Lake, including but not limited to the following points:

- The Hanmore Lake Area Structure Plan (ASP) is the law of the land and in keeping with that, regardless of whether the County leases or sells the land, we are obliged to uphold the ASP passed by Bylaw in 1986.
- The lake is in a eutrophic state, so let's not do things today that will accelerate that.
- The Algonquin Shooting Sports Association was formed by members of the local Fish & Game Association which was disbanded and who gave funds to start up the Algonquin Shooting Sports Association.
- The Fish & Game Association had 250-300 members who voluntarily cleaned lakes and put outhouses and benches at Brodic, Hanmore, and Bellis. There are 282 to 350 Algonquin Shooting Sports Association members, and the membership numbers vary from year to year.
- We want to maintain the lake and enhance the user experience; we would leave it in its natural state and allow hunting and bird watching; we would maintain it as a protective buffer to the lake and shore.
- There are not many waterfowl at Hanmore Lake because birds prefer shallower water where they can get down to the bottom.
- The Department of Fisheries and Oceans should be contacted to reduce the maximum size of the watercrafts on Hanmore Lake, the wake boats are devastating to the lakes.

Algonquin Shooting Sports Association representatives: Dennis M. Holowaychuk, Secretary Treasurer, and Graham Dalziel, President, entered Council Chambers, time 10:48 a.m.

Issues for Information:

4.1. County-Owned Lands Inventory List

Smoky Lake County Policy Statement No. 61-10: Disposition of County Owned Property, requires that a list of County-owned lands be forwarded to Council annually by the Planning and Development Department. The County recently sold a number of parcels of land through public bid but there are still a total of 21 parcels of land remaining in the County’s inventory. Several of these parcels were previously leased to County residents for grazing purposes but these leases were terminated effective October 31, 2023, to facilitate the parcels being put out to public bid. Administration has received several inquiries from County residents as to the status of these lands and whether or not they will be up for lease again in the future. Council discussed the following County-Owned Lands and options of how to address the lands:

PROPERTY #	ROLL #	LEGAL DESCRIPTION	SIZE OF PARCEL	NOTES
1	12590230	PT. NW-2-59-12-4	13.57 ACRES	NORTH SIDE OF SADDLE LAKE INDIAN RESERVE (RGE RD 122)
2	12592941	PT. NE-29-59-12-4	2.02 ACRES	SOUTH OF HWY 28 ON RGE RD 124 (TAKEN FOR NUISANCE GROUND)
3	13602121	PT. SW-21-60-13-4	1 ACRE	RGE RD 134 NORTH OF TWP RD 602
4	13620810	SE-8-62-13-4	125.10 ACRES	SOUTH SIDE OF WHITEFISH LAKE
5	13620820	SW-8-62-13-4	153.50 ACRES	SOUTH SIDE OF WHITEFISH LAKE
6	14593042	NE-30-59-14-4	153.87 ACRES	ADJACENT TO IRONHORSE TRAIL EAST OF RGE RD 150 (QUAD CAMPGROUND - LEASED)
7	15593521	PT. SW-35-59-15-4	0.5 ACRES	EAST OF BELLIS & NORTH OF TWP RD 595A (NO ROAD ACCESS)
8	16582740	PT. NE-27-58-16-4	2.5 ACRES	ADJACENT TO NORTH SASKATCHEWAN RIVER, EAST OF RGE RD 163 (NO ROAD ACCESS)
9	16593341	PLAN 8120163 LOT 1	20.16 ACRES	NORTH OF TWP RD 595A & WEST OF RGE RD 163
10	16611220	SW-12-61-16-4	160 ACRES	NORTH OF TWP RD 604 & EAST OF RGE RD 155 (NO ROAD ACCESS)
11	18591021	PLAN 3329ET	1 ACRES	EAST OF RGE RD 183 & SOUTH OF WARSPITE (LAND TAKEN FOR NUISANCE GROUND?)
12	18612510	SE-25-61-18-4	107.35 ACRES	HANMORE LAKE WEST CAMPGROUND
13	18612541	NE-25-61-18-4	32.78 ACRES	NORTHWEST SIDE OF HANMORE LAKE
14	22010103	PLAN 1955CL BLOCK 1 LOT 3	3,900 SQUARE FEET	5026-49TH STREET SPEDDEN
15	22010118	PLAN 1955CL BLOCK 1 LOT 18	6,222 SQUARE FEET	4927 51 AVENUE SPEDDEN
16	27150412	PLAN 1039CL BLOCK 4 LOTS 12-14	13,637 SQUARE FEET	BELLIS NORTH OF PLAYGROUND
17	27150415	PLAN 1039CL BLOCK 4 LOTS 15 & 16	12,803 SQUARE FEET	BELLIS NORTH OF PLAYGROUND
18	40310201	PLAN 716CL BLOCK 2 LOT 1	3,900 SQUARE FEET	5035 50 ST WARSPITE
19	40341501	PLAN 3474MC; OT	6.65 ACRES	WARSPITE
20	40451210	PLAN 0425044, BLOCK H, LOT 10A	12,800 SQUARE FEET	5104 49 AVE WARSPITE (NO PHYSICAL ROAD ACCESS - UNDEVELOPED ROAD PLAN)
21	40451211	PLAN 0425044, BLOCK H, LOT 11A	10,000 SQUARE FEET	5108 49 AVE WARSPITE (NO PHYSICAL ROAD ACCESS - UNDEVELOPED ROAD PLAN)

733-24: Halisky

That Smoky Lake County Council **recommends** the County-Owned Land Inventory List, received at the August 7, 2024, Committee of the Whole Meeting be brought to the August 8, 2024, Regular Council Meeting, to consider proceeding with the follow actions as highlighted under the properties identified in the said list as:

- **#4** and **5**: investigate tourism opportunities, potential through the Smoky Lake Tourism Company;
- **#6**: contact Muni-Corr Ltd., to determine if they have any interest obtaining the land north of the Iron Horse Trail and OHV Campsite;
- **#1, 2, 3, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21**: contact the adjacent Landowners and provide them 30-days to purchase and if they have no interest, then sell the properties through an unreserved auction at Ritchies Brothers; and
- **#12 & 13**: draft the possible conditions for a potential of a lease.

Carried.

Addition to the Agenda - Executive Session:

Land & Legal Issue: Development Permit DP024-24 – Supportive Living Facility

734-24: Halisky That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in respect to Development Permit DP024-24: Supportive Living Facility, under the authority of the FOIP Act, Section 16: Third Party Business Interests, and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Planning and Development Manager, and Executive Services Clerk, time 11:41 a.m.

Carried.

Jordan Ruegg, Planning and Development Manager, and Patti Priest, Executive Services Clerk, left the meeting, time 12:53 p.m.

735-24: Gawalko That Smoky Lake County go out of Executive Session, time 1:17 p.m.

Carried.

ADJOURNMENT

736-24: Gawalko That the Smoky Lake County Council Committee of the Whole for the purpose of Legislation Meeting of August 7, 2024, be adjourned, time 1:18 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **August 8, 2024**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug. 8, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Natural Gas Manager	Daniel Moric	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Planning Dev Manager	Jordan Ruegg	Virtually Present
Comm. Officer	Evonne Zukiwski	Virtually Present
Public	1 Member	Present in Chambers
Media	No Members	N/A

2. Agenda:

737-24: Céré

That the Smoky Lake County Council Meeting Agenda for Thursday, August 8, 2024, be adopted, as amended:

Deletions to the Agenda:

- #7.15. Smoky Lake Grapevine Distribution by Email.
- #14.4. Personnel Issue, in respect to compensation to the Assistant Chief Administrative Officer during the months of January to May, 2024, under the authority of the FOIP Act Section 24: Advice from Officials.

Addition to the Agenda:

- 1. Request for Decision: County-Owned Lands – Consideration of Sale / Lease / Development.

Carried Unanimously.

3. Minutes:

3.1. Council Regular Meeting Minutes of June 27, 2024

738-24: Fenerty

That the minutes of the **Smoky Lake County Council Regular Meeting**, held on Thursday, June 27, 2024, be adopted as presented.

Carried.

Two Members of the Public virtually joined the meeting, time 9:08 a.m.

One Member of the Public virtually joined the meeting, time 9:24 a.m.

One Member of the Public virtually joined the meeting, time 9:28 a.m.

7. Request for Decision:

7.1. Development Permit DP-024-24: Supportive Living Facility, River Lot 15, Direct Control District

739-24: Gawalko

That Smoky Lake County Council approve to issue Development Permit DP 024-24, for a Supportive Living Facility, respecting the lands legally described as River Lot 15, Victoria Settlement, with the following conditions:

1. The proposed Development shall be sited and constructed as per the Site Plan, Overall Floor Plan (Drawing A2.1), Building Elevations (Drawing A4.1), Area 1 & 2 Building Elevations (A4.11), Area 3 & 4 Building Elevations (A4.12) Area 5 & 6 Building Elevations (A4.13), Area 7 Building Elevations (A4.14), Area 8 & 9 Building Elevations (A4.15, & Overall Building Sections (A5.1), dated June 19, 2024, attached to, and forming part of, this Development Permit.
2. Minimum setbacks from property lines shall be as follows:
 - a. Minimum setback from property line adjacent to RGE RD 174A (west property line) = 60.0 meters (196.85 feet).
 - b. Minimum setback from property line adjacent to property to the north = 40.0 meters (131.23 feet).
 - c. Minimum setback from property line adjacent to Victoria Trail (south property line) = 1,000.0 meters (3,280.84 feet).
 - d. Minimum setback distance from property line adjacent to property to the east = 40.0 meters (131.23 feet).
3. The proposed Development shall conform to the relevant Policies contained within Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*, as amended.
4. The proposed Development shall be constructed in accordance with the findings and foundation recommendations contained within the geotechnical analysis, prepared by Shelby Engineering, dated May 29, 2024, attached to, and forming part of, this Development Permit.
5. Water and sanitary services for the proposed Development shall be provided as individual on-site systems. The Developer shall be responsible for all costs associated with the installation, maintenance, operation and use of all water and sanitary service systems related to the proposed Development. Water and sanitary systems must meet all provincial requirements and regulations in force at the time of installation of said systems. The Developer shall provide to the Development Authority for Smoky Lake County, proof of compliance with these requirements and regulations.
6. Individual franchise utilities (i.e. power, telecommunications, etc.) shall be provided underground wherever possible to eliminate visual clutter that may negatively impact local viewscales. Above ground utilities shall be located to the satisfaction of the Development Authority for Smoky Lake County.
7. Landscaping shall be provided by the Developer in accordance with the Site Plan and said landscaping shall serve to act as a visual buffer between the proposed Development, including the proposed parking area, and adjacent lands. Landscaping shall be designed and located so as that the placement of said landscaping does not impair the visibility required for safe movement of persons or traffic. Landscaping shall be subject to the satisfaction of the Development Authority for Smoky Lake County, and shall consist of species of trees/shrubs/vegetation that are native to the area.

8. The Developer shall provide an off-street parking area in accordance with Section 6.13 of Smoky Lake County Land Use Bylaw No. 1272-14. The Developer shall provide a minimum of sixty (60) off-street parking stalls with the following dimensions:
 - a. Minimum stall width = 2.7 meters (8.86 feet);
 - b. Minimum stall depth = 6.1 meters (20.01 feet);
 - c. Minimum maneuvering isle width (one-way) = 7.3 meters (8.86 feet); and
 - d. Minimum overall depth (including stall depth on both sides of a one-way maneuvering aisle) = 19.5 meters (63.97 feet).
9. The off-street parking area shall be graded and paved with an asphalt surface to the satisfaction of the Development Authority.
10. A minimum of one (1) loading space shall be provided with the following dimensions:
 - a. Minimum width of loading space = 4.0 meters (13.12 feet);
 - b. Minimum depth of loading space = 8.0 meters (26.24 feet); and
 - c. Minimum height clearance = 4.3 meters (14.10 feet).
11. The loading space area shall be graded and paved with an asphalt surface to the satisfaction of the Development Authority.
12. All signs, erected on land or affixed to the exterior of a building or structure, require a Development Permit from Smoky Lake County. No signs, billboards or advertising structures shall resemble or conflict with a traffic sign, nor shall it be a traffic hazard. No sign shall be of such size or design as to, in the opinion of the Development Authority, obstruct the visions of persons using the roads abutting the parcel. The maximum area of any sign shall be 3.0 square meters (32.29 square feet). A flashing, animated or illuminated sign shall not be permitted where, in the opinion of the Development Authority, it might be objectionable to nearby residents or interfere with the movement of traffic. The area around sign structures shall be kept clean and free from overgrown vegetation, and free from refuse materials. The Development Authority may require an engineer-approved plan prior to the issuance of a Development Permit for a sign in order to ensure said sign does not threaten public safety.
13. Fencing shall be constructed of materials which are to the satisfaction of the Development Authority. The electrification of fencing shall not be permitted.
14. The proposed Development shall commence within twelve (12) months from the date of issuance of this Development Permit and shall be completed within three (3) years from the date of issuance.
15. The Developer shall be required to obtain any and all approvals, permits, licenses and authorizations from any and all agencies, departments and authorities as may be required.
16. The Developer shall be required to apply for, and obtain, the following Safety Codes Act permits:
 - a. Building Permit;
 - b. Gas Permit;
 - c. Electrical Permit;
 - d. Private Sewage Disposal Systems Permit; and
 - e. Plumbing Permit.
17. The Developer shall be required to submit to Smoky Lake County Development Permit fees in accordance with Smoky Lake County Bylaw No. 1463-24: *Planning and Development Fees*. Development Permit fees are charged at a rate of \$1.00/\$1,000.00 of construction value and shall be payable to the County prior to the issuance of a Development Permit.

18. The Developer shall be responsible for paving to an asphalt surface, all portions of TWP RD 582A west of Highway 855 to the intersection with RGE RD 174A & shall be responsible for paving to an asphalt surface, all portions of RGE RD 174A from the intersection with TWP RD 582A south to the access point to the subject lands.
19. Outdoor lighting fixtures that incorporate flood lights to illuminate large areas of the subject lands or a building shall not be permitted, except for use for emergency purposes. Lighting shall be designed with Crime Prevention Through Environmental Design (CPTED) wherever possible, to the satisfaction of the Development Authority. Light trespass onto adjacent properties should be avoided wherever possible.
20. The Developer shall provide on-site water for fire suppression purposes to the satisfaction of the Development Authority.
21. The Developer, general and private contractors shall, during construction, renovation and demolition, keep the land in a reasonable condition so as not to constitute a nuisance, and shall secure all manner of debris so as to prevent it from blowing onto any other private or public property. At the conclusion of construction, renovation and demolition, all building materials shall be removed from the site. As well, the Developer shall prevent excess soil and debris from being spilled onto public road allowances, streets, lanes and sidewalks.
22. Should solid waste be stored outdoors, it shall be stored in a corral or appropriately screened/fenced location that is locked and secured at all times.
23. Storage of medical and hazardous wastes shall be done in accordance with relevant Provincial and Federal laws and regulations pertaining to same. A Site Plan and Floor Plan identifying the location of secure areas for the storage of medication and hazardous waste shall be provided to the Development Authority prior to the proposed Supportive Living Facility commencing operations.
24. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the Facility has been inspected by an executive officer under the *Public Health Act*, R.S.A. 2000, c P-37, as amended, shall be provided to the Development Authority.
25. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the Facility's operator has current insurance coverage in accordance with Section 5 of the *Supportive Living Accommodation Licensing Regulation*, shall be provided to the Development Authority.
26. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation of the Facility operator's corporate status shall be provided to the Development Authority.
27. Prior to the commencement of operations of the proposed Supportive Living Facility, a written process shall be provided to the Development Authority outlining processes that promote the security and safety of residents, including processes that account for all residents on a daily basis and ensure proper monitoring mechanisms or personnel are in place on a continuous basis (24 hours per day).
28. Throughout the course of operation of the proposed Supportive Living Facility, the operator shall comply with all relevant Federal and Provincial laws and regulations, including but not limited to, the Public Health Act, R.S.A. 2000, c P-37, the Supportive Living Accommodation Licensing Regulation, and all relevant Bylaws of Smoky Lake County. Failure to maintain compliance with legislation, regulations or bylaws may result in

Smoky Lake County exercising its rights under the Municipal Government Act, R.S.A. 2000, c. M-26, and Smoky Lake County Land Use Bylaw No. 1272-14, to take enforcement action, including, but not limited to, issuance of a Stop Order or revocation of a Development Permit.

29. A Traffic Impact Assessment shall be conducted within two years from the date of the facility's operation.

Councillor Céré called for a Recorded Vote:

<u>In Favour</u>	<u>Opposed</u>
Gawalko	Céré
Halisky	
Serben	
Fenerty	

Carried.

4. Delegation:

4.1. Derek Rosichuk, Smoky Lake Waste and Recycle Ltd.

Present before Council from 9:32 a.m. to 9:43 a.m. was Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., to discuss waste transportation, under the authority of the FOIP Act, Section 16: Third Party Business Interests.

14. Executive Session:

Legal Issue: Smoky Lake Waste and Recycle Ltd.

740-24: Halisky

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Executive Services Clerk, with Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., to discuss waste transportation within the County, under the authority of the FOIP Act, Section 16: Third Party Business Interests, time 9:32 a.m.

Carried.

Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., left the meeting, time 9:44 a.m.

741-24: Fenerty

That Smoky Lake County Council go out of Executive Session, time 9:45 a.m.

Carried.

Smoky Lake Waste and Recycle Ltd.

742-24: Halisky

That Smoky Lake County acknowledge the information received from the August 8, 2024, Delegation: Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., under Executive Session, by the authority of the FOIP Act, Section 16: Third Party Business Interests, in respect to waste transportation within the County.

Carried.

Casey Tchir, Developer of the Estates of Bonnie Lake, entered Council Chambers, time 9:45 a.m.

One Member of the Public entered Council Chambers, time 9:48 a.m.

4. Delegation:

4.2. Casey Tchir, Estates of Bonnie Lake

Present before Council from 9:50 a.m. to 10:03 a.m., was Casey Tchir, Developer of the Estates of Bonnie Lake, to request confirmation from Council of a 'yes' or 'no' in respect to access through the undeveloped County Road allowance on the North West corner of the Estates of Bonnie Lake, before Mr. Tchir allocates any further funds into his proposed project. Administration noted that there has been no Subdivision Application received.

One Member of the Public virtually joined the meeting, time 10:00 a.m.

Estates of Bonnie Lake

743-24: Fenerty

That Smoky Lake County acknowledge the verbal information received from the August 8, 2024, Delegation: Casey Tchir, Developer of the Estates of Bonnie Lake, in respect to for information.

Carried.

5. Public Hearing:

Nil.

7. Request for Decision (continued):

7.2. Bylaw No. 1465-24 to Amend Bylaw No. 1429-23 Undeveloped Road Closure

744-24: Halisky

That Smoky Lake County **Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement**, (as amended, to clarify **along the entire Northern Length of River Lot 10, Victoria Settlement**), for the purpose of closing to public travel, a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given **THIRD and FINAL READING**, and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents, and the corporate seal be fastened where it is deemed to be necessary.

Carried.

Scott Franchuk, Fire Chief, left virtually and entered Chambers, time 10:07 a.m.

Two Members of the Public virtually left the meeting, time 10:08 a.m.

7.3. Vilna Fire Hall Insurance Claim Loss RMA Schedule of Loss With ASI

745-24: Serben

That Smoky Lake County Council **defer** further discussion in respect to engaging a third party to research the Smoky Lake County insurance final loss claim through RMA Insurance, for the Vilna & District Volunteer Fire Department Fire Hall's August 26, 2023, theft incident; **to the August 22, 2024, Council Meeting.**

Carried.

7.4. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program

746-24: Halisky

That Smoky Lake County Council **approve** for the Fire Protective Services personnel to complete the training from FireSmart Canada: Module 1: FireSmart Ambassador; Module 2: Neighborhood Recognition Program; Module 3: Home Ignition Zone Specialist; subject to the available time allocation for staff and with any remaining grant funds identified in the final grant reporting to be relinquished to the Province under the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant – FFP-22-18.

Carried.

Casey Tchir, Developer of the Estates of Bonnie Lake, left the meeting, time 10:21 a.m.

Scott Franchuk, Fire Chief, left Council Chambers & rejoined virtually, time 10:22 a.m.

7.5. Sale of County Surplus Equipment

747-24: Halisky

That Smoky Lake County Council **defer** discussion of the following County Surplus Equipment, to the August 22, 2024, Regular Council Meeting:

Unit #	Description	Serial Number	Odometer/Hours
105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408
726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720
101A	2018 GMC Serria 1500 4x4	3GTU2MEC9JG258813	253716
457	2013 3PT John Deere mower Mx8	1P00MX8CHDP088260	N/A
474	Rev 1500 Degelman Mower	RC17777	473, 474 sold together
473	1820 Degelman Side arm	SA1349	N/A
634	2000 Sod Mixer	IMR081	N/A
636	98 Kuhn Mixer 7.5ft	960004	N/A

Carried.

7.6. Vegetation Control on Provincial Highways

748-24: Fenerty

That Smoky Lake County write a letter to the Minister of Alberta Transportation and Economic Corridors, to address weed control and overgrown brush along provincial highways, as recommended by the Agricultural Service Board's June 18, 2024, Motion #ASB55-24; and express the need for the province to consult with Agricultural Fieldman in respect to same.

Carried.

7.7. Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024

749-24: Céré

That Smoky Lake County **Councillor Gawalko and relevant administration** who can attend - attend the 24th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024, scheduled for September 11-13, 2024, in Bonnyville, Alberta.

Carried.

7.8. Recycling Council of Alberta (RCA) Circular Economy Conference 2024

750-24: Halisky

That Smoky Lake County **relevant administration** who can attend - attend the Recycling Council of Alberta (RCA) Circular Economy Conference, scheduled for October 30 to November 1, 2024, to be held at the Fairmount Banff Springs Hotel in Banff, Alberta, and bring the information received at the Conference to a future Council meeting.

Carried.

7.9. Smoky Lake County's 2024 Financial Plan

751-24: Halisky

That Smoky Lake County Council adopt the 2024-2028 Five-Year Financial Plan, which provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget, as amended.

Carried.

7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive

752-24: Céré

That Smoky Lake County **Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive**, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, be given **First Reading**.

Carried.

7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive

753-24: Fenerty That Smoky Lake County Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, which was given First Reading on August 8, 2024, be **advertised for public notice** in accordance with Policy Statement No. 01-51: Public Participation, for public input.

Carried.

7.11. Donation Request - Smoky Lake Fire Department Heritage Weekend Fireworks

754-24: Serben That Smoky Lake County Council approve to provide funds in the amount of **\$1,000.00 to the Smoky Lake Fire Department** towards the Heritage Weekend Fireworks, held on August 4, 2024.

Carried.

7.11. Donation Request - Smoky Lake Pumpkin Growers Association

755-24: Serben That Smoky Lake County Administration calculate the value of the in-kind assistance provided to the 2024 Smoky Lake Pumpkin Weigh-off and Fair, prior to consideration of any monetary sponsorship contribution, in response to the Sponsorship Request letter received by email August 9, 2024, from the Smoky Lake Pumpkin Growers Association.

Carried.

7.12. Town of Jasper Donation for Fire Relief

756-24: Serben That Smoky Lake County Council approve to donate funds in the amount of **\$250.00 to Jasper Community Teams Society**, to support the recovery of the Community of Jasper after experiencing substantial losses due to wildfire and write a letter from Council to Council in support.

Carried.

7.13. Alberta Indigenous & Municipal Police Transition Grant Program

757-24: Céré That Smoky Lake County **award the contract to MNP LLP**, of Edmonton Alberta, as per their proposal dated July 31, 2024, to conduct a study to explore policing challenges within Smoky Lake County, Village of Vilna, and Village of Waskatenau, for a cost in the amount of \$85,500.00, funded through the Alberta Indigenous Municipal Police Transition Study Grant received by Smoky Lake County.

Carried.

6. Municipal Planning Commission:

Meeting Recessed

The Council meeting was recessed at 11:00 a.m. to undertake a Municipal Planning Commission Meeting on a separate agenda with separate minutes.

Meeting Reconvened

The Council meeting reconvened on a call to order by the Reeve at 11:22 a.m. in the physical or virtual presence of all Council Members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Fire Chief, Communications Officer, GIS Operator, and 3 Members of the Public.

7.14. Alberta Municipalities Convention

758-24: Céré That Smoky Lake County Councillor / Deputy Reeve Fenerty, attend the Alberta Municipalities Convention, scheduled for September 25-27, 2024, to be held at the Westerner Park, Red Deer, Alberta, in conjunction with attending the Elected Officials Education Program (EOEP) course titled "Council's Role in Land Use and Development Approvals" scheduled for September 24, 2024.

Carried.

11:30 to 11:32 a.m.

Public Question and Answer Period:

Bruce Kassian, purchaser of the County’s surplus uncertified propane tanks, questioned, if the County would refund his money.

Reeve Serben, answered, your request is further on in this Agenda as Item #10.12, and Council will consider it then.

Addition to the Agenda:

7.15. County-Owned Lands – Consideration of Sale/Lease/Development

759-24: Céré

That Smoky Lake County Administration investigate potential tourism opportunities through the Smoky Lake Tourism Company, in respect to the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
13620810	SE-8-62-13-4	125.10 acres	South Side of Whitefish Lake
13620820	SW-8-62-13-4	153.50 acres	South Side of Whitefish Lake

Carried.

760-24: Halisky

That Smoky Lake County Administration contact Muni-Corr Ltd. and the Smoky Lake Tourism Company, to determine any interest in obtaining the land north and south of the Iron Horse Trail, in respect to the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
14593042	NE-30-59-14-4	153.87 acres	Adjacent to Ironhorse Trail East of RGE RD 150 (Quad Campground - Leased)

Carried.

761-24: Gawalko

That Smoky Lake County Administration contact the adjacent landowners of the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
12590230	PT. NW-2-59-12-4	13.57 acres	North Side of Saddle Lake Indian Reserve (Rge Rd 122)
12592941	PT. NE-29-59-12-4	2.02 acres	South Of Hwy 28 On Rge Rd 124 (Taken for Nuisance Ground)
13602121	PT. SW-21-60-13-4	1 acre	Rge Rd 134 North of Twp Rd 602
15593521	PT. SW-35-59-15-4	0.5 acres	East Of Bellis & North of Twp Rd 595a (No Road Access)
16582740	PT. NE-27-58-16-4	2.5 acres	Adjacent To North Saskatchewan River, East of Rge Rd 163 (No Road Access)
16593341	PLAN 8120163 LOT 1	20.16 acres	North Of Twp Rd 595a & West of Rge Rd 163
16611220	SW-12-61-16-4	160 acres	North Of Twp Rd 604 & East of Rge Rd 155 (No Road Access)
18591021	PLAN 3329ET	1 acre	East Of Rge Rd 183 & South of Warspite (Land Taken for Nuisance Ground)
22010103	PLAN 1955CL BLOCK 1 LOT 3	3,900 square feet	5026-49th Street Spedden
22010118	PLAN 1955CL BLOCK 1 LOT 18	6,222 square feet	4927 51 Avenue Spedden
27150412	PLAN 1039CL BLOCK 4 LOTS 12-14	13,637 square feet	Bellis North Of Playground
27150415	PLAN 1039CL BLOCK 4 LOTS 15 & 16	12,803 square feet	Bellis North Of Playground
40310201	PLAN 716CL BLOCK 2 LOT 1	3,900 square feet	5035 50 St Warspite
40341501	PLAN 3474MC; OT	6.65 acres	Warspite
40451210	PLAN 0425044, BLOCK H, LOT 10A	12,800 square feet	5104 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)
40451211	PLAN 0425044, BLOCK H, LOT 11A	10,000 square feet	5108 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)

to determine if they are interested in purchasing said lands adjacent to their property, with the County providing said landowners with 30-days to respond; **and** any said properties that do not sell to the adjacent landowners be sold at an unreserved bid auction through Richie Bros. Ltd..

Carried.

762-24: Fenerty

That Smoky Lake County Administration draft a lease agreement with conservation conditions, for the possible lease of the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
18612510	SE-25-61-18-4	107.35 acres	Hanmore Lake West Campground
18612541	NE-25-61-18-4	32.78 acres	Northwest Side of Hanmore Lake

Carried.

8. Chief Administrative Officer's Report:

8.1. Action List – May 2024

763-24: Céré

That Smoky Lake County Council Meeting Action List from the Council Meeting held on May 9, 2024 and May 23, 2024, as amended, be accepted for information.

Carried.

9. Council Committee Reports:

9.1. Discussion - Conferences and Conventions

Deputy Reeve Fenerty discussed exercising fiscal prudence in respect to attending conferences and conventions.

10. Correspondence:

10.1. Smoky Lake Foundation Letter to Minister - Emergency Department Closures

764-24: Céré

That Smoky Lake County acknowledge receipt of the copied letter to the Minister of Health from Smoky Lake Foundation, dated June 10, 2024, in respect to Smoky Lake Emergency Department closures and locum coverage at George McDougall Health Centre and requesting the Government of Alberta to review and adjust physician locum compensation to encourage and attract locums to take shorter assignments.

Carried.

10.2. Invitation to the Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event

765-24: Fenerty

That Smoky Lake County send **one relevant staff** member who can attend, to attend Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event, scheduled for August 21, 2024 at the Federation Centre, Edmonton, Alberta.

Carried.

10.3. Letter & Annual Report from AgKnow – Alberta Farm Mental Health Network

766-24: Halisky

That Smoky Lake County **defer** the letter and Annual Report for 2024 from AgKnow – Alberta Farm Mental Health Network, dated June 12, 2024, to the next Smoky Lake County Agricultural Service Board Meeting, to consider writing a letter to the Minister of Mental Health in respect to providing provincial funding towards the Alberta Farm Mental Health Network.

Carried.

Scott Franchuk, Fire Chief, virtually left the meeting, time 11:53 a.m.

10.4. Copy of Compliance Inspection of Smoky Lake Landfill

767-24: Halisky

That Smoky Lake County acknowledge receipt of the copy of the 'Compliance Inspection' of Smoky Lake Landfill, addressed to Evergreen Regional Waste Management Services Commission (ERWMSC) from Omni-McCann, dated July 9, 2024; and direct the County's Chief Administrative Officer to review the ERWMSC agreement and follow up with any anomalies.

Carried.

10.5. Invitation to meet with Project Coordinator – North Zone Health

768-24: Halisky

That Smoky Lake County extend an invitation to the Project Coordinator – North Zone (NZ) Health Neighbourhoods Project & Building Capacity in Primary Care Networks (PCNs), Zone Business Unit Team, to be a delegation at a future Council meeting to present information in respect to the “Four Directions Health Neighbourhood” project.

Carried.

10.6. Unsuccessful STIP Grant Applications for Smoky Lake County’s Bridges

769-24: Fenerty

That Smoky Lake County acknowledge receipt of the email notice from the Government of Alberta, in respect to Smoky Lake County’s **unsuccessful** Strategic Transportation Infrastructure Program (STIP) project **funding applications** for Bridges identified as:

- BF 0849 for bridge rehabilitation, near NW-33-58-19-W4M,
- BF 70923 for bridge rehabilitation, near NW-20-59-15-W4M,
- BF 72828 for bridge rehabilitation, near NW-13-60-13-W4M,
- BF 07814 for bridge rehabilitation, near NW-34-59-16-W4M,
- BF 70497 for bridge replacement, near NW-24-60-19-W4M, and
- BF 74018 for bridge rehabilitation, near NW-30-58-16-W4M.

Carried.

10.7. Resorts at Whitefish Lake - 2023 Assessment & 2024 Tax Revenue

770-24: Gawalko

That Smoky Lake County Council acknowledge receipt of the email from the County’s Finance Manager, dated July 4, 2024, providing the 2023 Assessment & 2024 Tax Revenue, for the resorts at Whitefish Lake, as follows:

Resort Name	2024 Municipal Tax Revenue	2023 Property Assessment
PARADISE COVE RESORT	\$ 24,304.82	\$ 3,218,470.00
HILLSIDE ACRES	\$ 125,457.25	\$ 21,723,070.00
WHITEFISH LAKE	\$ 32,386.38	\$ 5,607,740.00
Total	\$ 182,148.44	\$ 30,549,280.00

Total of all Municipal Tax Revenue \$ 10,830,795.00
Whitefish Lake Resorts provides 1.682% of the total municipal tax revenue

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:00 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by the Reeve at 12:36 p.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Communications Officer, GIS Operator, and 2 Members of the Public.

10.8. Invitation to N.E. Muni-Corr Ltd. Annual Golf Tournament

771-24: Serben

That Smoky Lake County **take no action** to attend the N.E. Muni-Corr Ltd.’s Annual Golf Tournament, scheduled for Monday, August 12, 2024, to be held at the Grande Centre Golf & Country Club, Cold Lake, Alberta, be filed for information.

Carried.

10.9. Minister of Health - Response to the Smoky Lake Region Joint Letter

772-24: Halisky That Smoky Lake County acknowledge receipt of the letter from the Minister of Health, dated July 22, 2024, stating “While my schedule does not permit me to meet with you at this time, please be assured that the Government of Alberta recognizes the significant role that international medical graduates (IMGs) play in delivering quality health care to Albertans.” and “There are currently no physician vacancies in the Smoky Lake region and the CPSA has not received any requests for additional PRA positions in the region. AHS is actively monitoring the physician workforce and health services delivery in the Smoky Lake area and will continue to support the recruitment of additional physicians.”; in response to the Smoky Lake Region’s June 12, 2024, joint letter (expressing concerns with physician recruitment in the Smoky Lake Region and requesting to meet with the Minister).

Carried.

10.10. Canada Community-Building Fund (CCBF) 2024 Smoky Lake County Allocation

773-24: Gawalko That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 23, 2024, in respect to the Canada Community-Building Fund (CCBF), Year-2024 allocation in the amount of \$196,633.00 to Smoky Lake County, which will be utilized to help match the bridge funding requirements.

Carried.

10.11. Rural Health Professions Action Plan (RhPAP) – Medical Association’s Medal for Excellence & Achievement in Rural/Remote Medicine, & RhPAP Conference

774-24: Halisky That the email received by Smoky Lake County from the Rural Community Consultant, North East Zone, Rural Health Professions Action Plan (RhPAP), dated July 22, 2024, announcing nominations have opened for the Alberta Medical Association’s Medal for Excellence and Achievement in Rural/Remote Medicine, and also noting the RhPAP Rural Community Conference scheduled for October 8-10, 2024, in Wainwright, Alberta, be shared with relevant committees.

Carried.

10.12. Bruce Kassian - Request for Refund for County’s Surplus Propane Tanks

775-24: Gawalko That Smoky Lake County Council **take no action** in response to the letter received from Bruce Kassian, dated July 17, 2024, requesting a refund from the County, in respect to the County’s surplus propane tanks, purchased by Mr. Kassian, on September 7, 2024.

Carried.

10.13. MLA - Request to Nominate Members for Regional Advisory Councils

776-24: Halisky That Smoky Lake County **defer** the email from Glenn van Dijken, MLA Athabasca-Barrhead-Westlock, dated August 1, 2024, requesting nominations for members to the Regional Advisory Councils, to the Physician & Health Care Professionals Committee.

Carried.

11. Information Releases:

Information Releases to Council - June 6, 2024 to July 26, 2024

777-24: Halisky That Smoky Lake County “Information Releases” sent to Council for the period of June 6, 2024 to July 26, 2024, listed as follows, be filed for information:

Tracking Number & Description of Information Released:	Date Released:	File #:
R087.24 – Town of Smoky Lake June 2024 Newsletter	June 06, 2024	1-113
R088.24 - HAK School June 2024 Newsletter	June 07, 2024	17-4
R089.24 - MEMO RMA Insurance Claim Denial - Lac Ste. Anne County	June 06, 2024	1-10
R090.24 - RMA Contact Newsletter June 7, 2024	June 07, 2024	1-10

R091.24 - RMA District 5 - Update June 2024	June 12, 2024	1-10
R092.24 - Municipal Affairs - Newsletter-Issue1 June 2024	June 12, 2024	1-203
R093.24 - RMA Contact Newsletter June 14, 2024	June 14, 2024	1-10
R094.24 - Bill-20-Member-Summary-LAEA & MGA	June 19, 2024	1-266
R095.24 - RMA Victim Services Issue Backgrounder	June 20, 2024	1-10
R096.24 - RMA Contact Newsletter June 21, 2024	June 21, 2024	1-10
R097.24 - Managers Reports for May-June 2024	June 24, 2024	N/A
R098.24 - ERWMS Draft Minutes May 2024	June 26, 2024	4-29
R099.24 - ERWMS Budget to Actual - June 2024	June 26, 2024	4-29
R100.24 - LARA Executive Director Board Report - June 17, 2024	June 28, 2024	62-9
R101.24 - Vilna Bellis C.O.P. Minutes & Financials April 17, 2024	June 28, 2024	2-91
R102.24 - RMA Contact Newsletter June 28, 2024	June 28, 2024	1-10
R103.24 - Northeast Regional Connector Newsletter - JUNE 2024	July 02, 2024	1-235
R104.24 - Town of Smoky Lake 1_July 2024 Community Newsletter	July 03, 2024	1-113
R105.24 - RMA Contact Newsletter July 5, 2024	July 07, 2024	1-10
R106.24 - Friends of Vilna Pool Hall Society - Thank you letter	July 08, 2024	7-91
R107.24 - PatientsFirst News Letter - July 2024	July 09, 2024	5-28
R108.24 - RMA Member Guide on AUC Consultation for Rule 007	July 10, 2024	1-10
R109.24 - RMA Contact Newsletter July 12, 2024	July 15, 2024	1-10
R110.24 - RMA Contact Newsletter July 19, 2024	July 25, 2024	1-10
R111.24 - Managers Reports June - July 2024	July 25, 2024	N/A
R112.24 - RMA Contact Newsletter July 26, 2024	July 26, 2024	1-10

Carried.

12. Financial Reports:

Financial Statement for June 2024

778-24: Serben

That Smoky Lake County’s Financial Statements prepared for the month of June 2024, be accepted for information.

Carried.

Bills and Accounts – Cheque Register

779-24: Halisky

That Smoky Lake County’s Cheque Register prepared for August 8, 2024, as follows, be filed for information:

County Council Meeting: Aug. 08th 2024

Batch #	Cheque Numbers	Total of Batch
PMCHQ244	52597 TO 52625	\$131,560.17
PMCHQ246	52626 TO 52737	\$61,204.72
PMCHQ247	52738 TO 52808	\$27,326.32
PMCHQ249	52809 TO 52836	\$28,113.32
PMCHQ251	52837 TO 52853	\$245,553.68
PMCHQ253	52854 TO 52869	\$279,242.21
PMCHQ254	52870 TO 52883	\$41,878.35
PMCHQ255	52884 TO 52889	\$14,534.39
PMCHQ257	52890 TO 52921	\$256,151.65
PMCHQ256	52922 TO 52945	\$268,117.84
Total Cheques from 52597 to 52945		\$1,353,682.65

Batch #	EFT Numbers	Total of Batch
240611	1416 to 1427	\$40,040.02
240620	1428 to 1441	\$339,157.84
240626	1442 to 1454	\$101,492.21
240702	1455 to 1461	\$24,370.48
240709	1462 to 1466	\$67,118.49
240722	1467 to 1487	\$294,869.90
240730	1488 to 1497	\$63,862.63
Total EFTs from 1416 to 1497		\$930,911.57

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY078	My HAS	\$75.46
PMPAY079	My HAS	\$165.73
PMPAY080	My HAS	\$132.60
Total Direct Debits		\$373.79

Grand Total Bills and Accounts	\$2,284,968.01
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

Rescheduling the Committee of the Whole Meeting

780-24: Serben

That Smoky Lake County Council approve action taken in rescheduling the Committee of the Whole Meeting scheduled for August 6, 2024 at 10:00 a.m., to August 7, 2024, at 10:00 a.m., which was held physically in County Council Chambers and virtually, through Electronic Communication Technology as per Bylaw No. 1376-20.

Carried.

Re-Confirm Scheduled County Council Meetings

781-24: Serben

That the next Smoky Lake County Council Meetings be re-confirmed as scheduled as follows:

Thursday, August 22, 2024, at 9:00 a.m. (Regular Council Meeting),
Thursday, September 12, 2024, at 9:00 a.m., (Regular),
Thursday, September 26, 2024, at 9:00 a.m. (Regular),
Thursday, October 10, 2024, at 9:00 a.m., (Regular),
Thursday, October 24, 2024, at 9:00 a.m., (Regular & Organizational),
Thursday, November 14, 2024, at 9:00 a.m., (Regular),
Thursday, December 12, 2024, at 9:00 a.m., (Regular),
to be held virtually, through Electronic Communication Technology as per Bylaw No. 1376-20 **and/or** physically in County Council Chambers.

Carried.

Evonne Zukiwski, Communications Officer, virtually left the meeting and entered Council Chambers, time 12:48 p.m.

14. Executive Session:

14.2. Legal Issue: Contract Renewal for Website Platform

782-24: Fenerty

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Communications Officer, and Executive Services Clerk, to discuss a Legal Issue, in respect to CATALIS Technologies Canada Ltd. (AllNet) contract renewal for the County's website platform, under the FOIP Act Section 16: Third Party Business Interests, time 12:49 p.m..

Carried.

783-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:05 p.m.

Carried.

CATALIS Technologies Canada Ltd. - Contract Renewal for County Website Platform

784-24: Céré

That Smoky Lake County execute the Master Software Subscription Services Agreement with CATALIS TECHNOLOGIES CANADA LTD. (formerly known as AllNet), for a two-year term effective June 1, 2024 to May 31, 2026, for the purpose of hosting the Smoky Lake County website platform.

Carried.

CATALIS Technologies Canada Ltd. - County Website Platform

785-24: Halisky

That Smoky Lake County Administration provide information in respect to the potential add-on components available for the current County website, to the September 12, 2024, Regular Council Meeting for consideration.

Carried.

14.3. Legal Issue: Request under Policy Statement No. 03-39-13: Dust Control

786-24: Fenerty

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Executive Services Clerk, to discuss a Legal Issue, in respect to a request relating to Policy Statement No. 03-39-13: Dust Control, under the authority of the FOIP Act Section 17: Third Party Personal Privacy, time 1:07 p.m.

Carried.

787-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:14 p.m.

Carried.

Request under Policy Statement No. 03-39-13: Dust Control

788-24: Gawalko

That Smoky Lake County Council approve to waive the deadline of “May 1st of each year” as per Section 3.2 of Policy Statement No. 03-39-13: Dust Control, for the email request received on August 2, 2024, under the authority of the FOIP Act Section 17: Third Party Personal Privacy; and offer Blade Mix Oil Dust Control Suppressant or MG-30 Dust Control Suppressant, subject to full payment being received by the County, in accordance with the said Policy for the section of road, as discussed in Executive Session.

Carried.

14.5. Legal Issue - Chief Administrative Officer Employment Contract

789-24: Serben

That Smoky Lake County Council go into Executive Session, in the presence of all Council and Chief Administrative Officer, to discuss a Legal Issue, in respect to Chief Administrative Officer Employment Contract, under the authority of the FOIP Act Section 24: Advice from Officials, time 1:15 p.m.

Carried.

790-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:29 p.m.

Carried.

Chief Administrative Officer Probationary Period Extension

791-24: Halisky

That Smoky Lake County Council extend the probationary period of the Chief Administrative Officer (CAO), by the number of vacation days approved and taken by Mr. Kevin Lucas, during the period of July 1, 2024 to July 12, 2024, thereby amending the CAO Contract Agreement between Kevin Lucas and Smoky Lake County, to reflect a probationary period ending on December 13, 2024.

Carried.

15. ADJOURNMENT:

792-24: Céré

That the Smoky Lake County Council Meeting of August 8, 2024, be adjourned, time 1:29 p.m..

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **August 22, 2024**, at 9:00 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug 22, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Present Virtually @9:20am
P & D Manager	Jordan Ruegg	Present Virtually
P. W, Manager	Chris Minailo	Present In Chambers
Fire Srv. Clerk	Meaghan Andreychuk	Present Virtually
Ag. Fieldman	Carleigh Danyluk	Present Virtually
Public	No Members	Present
Delegations	3 Members	Present In Chambers
Media	No Members	N/A

2. Agenda:

793-24: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, August 22, 2024, be adopted, as amended:

Addition to the Agenda:

1. Meeting with MP Shannon Stubbs, September 4, 2024.

Carried Unanimously.

3. Minutes:

3.1. Minutes of the Regular Council Meeting, June 27, 2024

794-24: Céré

That the minutes of the **Smoky Lake County Regular Council Meeting**, held on Thursday, June 27, 2024, be adopted as presented.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left the meeting virtually and entered Council Chambers, time 9:03 a.m.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:04 a.m.

One Member of the Public virtually joined the meeting, time 9:04 a.m.

7. Request for Decision:

7.1. Donation Request from Quiet Nook Hall

795-24: Fenerty

That Smoky Lake County **defer** consideration of the request for funding towards the Quiet Nook Community Centre, as per the letter received from Charlene Lohstraeter, President of the Quiet Nook Community Centre, dated August 10, 2024, until after the said organization has provided their Financial Statements along with any information in respect to fundraising conducted by the organization towards the said facility.

Carried.

7.2. Gravel for Smoky Lake Agricultural Society

796-24: Halisky

That Smoky Lake County Council approve to supply and deliver 2 loads of gravel (or approximately 56 Tonne) at no cost, to the Smoky Lake Agricultural Society, to be placed on an area of their choice at or near their Complex, in Smoky Lake, for allowing the County to use the facility at no cost, to host the Farmers and Ranchers Appreciation Day events held in 2021, 2022, 2023, and 2024.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left Chambers and re-joined the meeting virtually, time 9:15 a.m.

Evonne Zukiwski, Communications Officer, virtually joined the meeting 9:20 a.m.

Two Members of the Public, virtually joined meeting, time 9:30 a.m.

4. Delegations:

4.1. Vilna Agricultural Society

Present before Council from 9:15 a.m. to 9:38 a.m., was the Vilna Agricultural Society's representatives: Tamara Flondra, President, Charlie Leskiw, Past President, Bernie Buyar, Vice President, to offer for sale, the Vilna Arena / Curling Rink facility located within the Village of Vilna, to the County for the purpose of addressing the Society's lack of funding for operating the said facility, including but not limited to the following points:

- The Society owns the facility and has met with Village of Vilna who owns the land and also met with the Vilna Curling Club to explore any interest in purchasing the facility.
- The Vilna Curling Club is the main renter of the facility and is the main source of revenue.
- The ice plant has been decommissioned and the curling rink operates with a chiller and natural ice.

4.2. Associated Engineering Alberta Ltd. - Smoky Lake County Bridge Program

Present before Council from 9:45 a.m. to 10:28 a.m., was Associated Engineering Alberta Ltd.'s representatives: Sara Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle, P.Eng, to present and discuss Smoky Lake County's Bridge Program.

Vilna Agricultural Society – Vilna Arena and Curling Rink

797-24: Céré

That the information received by Smoky Lake County Council from the August 22, 2024, Delegations representing the Vilna Agricultural Society, who offered for sale, the Vilna Arena / Curling Rink facility located within the Village of Vilna, to the County, as a way to address the Society's struggle for operating funding, be filed for information.

Carried.

2024-2025 Bridge Program

798-24: Gawalko

That Smoky Lake County Council acknowledge receipt of information received from the August 22, 2024, Delegations: Associated Engineering Alberta Ltd.'s Sarah Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle P. Eng, in respect to the County's Bridge Program, including the following proposed budget summary:

1 2025 INSPECTIONS									
	Type	Season	Number	Unit Cost	Engineering	Total	AT Share	County Share	
	Level 1	Spring/Fall	31	\$ 380	\$ 11,780	\$ 11,780	\$ -	\$ 11,780	
	Level 2	Winter	2	\$ 2,800	\$ 5,600	\$ 5,600	\$ -	\$ 5,600	
SUMMARY TOTAL INSPECTIONS					Engineering	Total Cost	AT Share	County Share	
					\$ 17,380	\$ 17,380	\$ -	\$ 17,380	
2 2025 ENGINEERING ASSESSMENTS									
Priority		Season			Engineering	Total	AT Share	County Share	
	74018	Winter	2025		\$ 11,000	\$ 11,000	\$ -	\$ 11,000	
	06872	Winter	2025		\$ 11,000	\$ 11,000	\$ -	\$ 11,000	
	00490	Winter	2025		\$ 24,000	\$ 24,000	\$ -	\$ 24,000	
SUMMARY TOTAL ENGINEERING ASSESSMENTS					Engineering	Total Cost	AT Share	County Share	
					\$ 46,000	\$ 46,000	\$ -	\$ 46,000	
3 2024/25 DESIGN/CONSTRUCTION - REPLACEMENTS									
				Construction	Engineering	Total	AT Share	County Share	
	BF76552 (Remaining)			\$ 571,920	\$ 30,000	\$ 601,920	\$ 500,781	\$ 101,139	
	BF08200			\$ 2,531,400	\$ 326,425	\$ 2,857,825	\$ 2,143,369	\$ 714,456	
	BF08201			\$ 1,821,240	\$ 280,000	\$ 2,101,240	\$ 1,575,930	\$ 525,310	
SUMMARY TOTAL Design/CONSTRUCTION CARRY OVER					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 4,924,560	\$ 636,425	\$ 5,560,985	\$ 4,220,080	\$ 1,340,905
4 2025 CONSTRUCTION - STIP APPLICATIONS									
Priority	2024 STIP Applications:			Construction	Engineering	Total	AT Share	County Share	
	BF00849			\$ 798,155	\$ 130,373	\$ 928,528	\$ 697,146	\$ 232,382	
	BF01772			\$ 1,408,000	\$ 150,000	\$ 1,558,000	\$ 1,162,500	\$ 397,500	
	BF70923			\$ 279,720	\$ 57,120	\$ 336,840	\$ 252,630	\$ 84,210	
	BF07814			\$ 160,020	\$ 30,503	\$ 190,523	\$ 142,892	\$ 47,631	
	BF74018			\$ 219,681	\$ 49,896	\$ 269,577	\$ 202,183	\$ 67,394	
	BF72828			\$ 266,112	\$ 50,417	\$ 316,529	\$ 237,397	\$ 79,132	
	BF70497			\$ 942,096	\$ 192,000	\$ 1,134,096	\$ 850,572	\$ 283,524	
	BF06788			\$ 523,000	\$ 85,000	\$ 608,000	\$ 456,000	\$ 152,000	
	BF01603			\$ 250,000	\$ 60,000	\$ 310,000	\$ 232,500	\$ 77,500	
	BF00781			\$ 1,081,000	\$ 110,000	\$ 1,191,000	\$ 893,250	\$ 297,750	
	BF79073			\$ 1,050,000	\$ 150,000	\$ 1,200,000	\$ 900,000	\$ 300,000	
SUMMARY TOTAL CONSTRUCTION					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 6,970,784	\$ 1,065,309	\$ 8,036,093	\$ 6,027,069	\$ 2,009,023
5 2024/25 CONSTRUCTION - REPAIR / MAINTENANCE									
				Construction	Engineering	Total	AT Share	County Share	
	BF80532			\$ 198,450	\$ 35,306	\$ 233,756	\$ -	\$ 233,756	
	BF74017			\$ 225,000	\$ 50,000	\$ 275,000	\$ -	\$ 275,000	
	BF08199			\$ 167,580	\$ 31,448	\$ 199,028	\$ -	\$ 199,028	
	BF75780			\$ 163,800	\$ 60,000	\$ 223,800	\$ 167,850	\$ 55,950	
SUMMARY TOTAL CONSTRUCTION					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 754,830	\$ 176,754	\$ 931,584	\$ 167,850	\$ 763,734
6 2024 BRIDGE PROGRAM MANAGEMENT									
	Hours	Rate		Engineering	Total	AT Share	County Share		
	Budget Meetings	2	\$ 1,200	\$ 2,400	\$ 2,400	\$ -	\$ 2,400		
	Bridge Program Management	160	\$ 233	\$ 37,280	\$ 37,280	\$ -	\$ 37,280		
SUMMARY TOTAL BRIDGE PROGRAM MANAGEMENT					Engineering	Total Cost	AT Share	County Share	
					\$ 39,680	\$ 39,680	\$ -	\$ 39,680	
2024 BRIDGE PROGRAM BUDGET SUMMARY									
				Construction	Engineering	Total Cost	Total AT Share	Total County Share	
1	2025 INSPECTIONS				\$ 17,380	\$ 17,380	\$ -	\$ 17,380	
2	2025 ENGINEERING ASSESSMENTS				\$ 46,000	\$ 46,000	\$ -	\$ 46,000	
3	2024/25 DESIGN/CONSTRUCTION - REPLACEMENTS			\$ 4,924,560	\$ 636,425	\$ 5,560,985	\$ 4,220,080	\$ 1,340,905	
4	2025 CONSTRUCTION - STIP APPLICATIONS			\$ 6,970,784	\$ 1,065,309	\$ 8,036,093	\$ 6,027,069	\$ 2,009,023	
5	2024/25 CONSTRUCTION - REPAIR / MAINTENANCE			\$ 754,830	\$ 176,754	\$ 931,584	\$ 167,850	\$ 763,734	
6	2023 BRIDGE PROGRAM MANAGEMENT				\$ 39,680	\$ 39,680	\$ -	\$ 39,680	
2024 BRIDGE PROGRAM (Item 1,2,5,6)					Construction	Engineering	Total Cost	Total AT Share	Total County Share
					\$ 12,650,174	\$ 1,981,518	\$ 14,631,722	\$ 10,414,929	\$ 4,216,723

Carried.

7. Request for Decision:

7.4. Vilna Fire Hall Claim – RMA Insurance Schedule of Loss

799-24: Céré

That Smoky Lake County Council accept the RMA Insurance Schedule of Loss Claim in the amount of \$21,301.08 to be received for the August 26, 2023, break and enter, theft incident at the Vilna & District Volunteer Fire Department Hall, located in the Village of Vilna; **and approve the unbudgeted expenditure in the amount of \$88,022.03**, allocated from the Year-2024 Smoky Lake County Fire Services Operations Budget, to fund the expense of replacing all items not covered by the said claim which were stolen during the said incident.

Carried.

7.3. Snow Clearing Program Costs under Policy Statement No. 03-35

800-24: Gawalko

That Smoky Lake County Council acknowledge receipt of the information provided by Public Works in respect to Policy Statement No. 03-35: Snow Clearing – Public and Private Service, snow clearing program costs for the seasons of 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024; and bring the said policy forward to the September 26, 2024, Council meeting for review.


Carried.

5. Public Hearing:

Nil.

8. Chief Administrative Officer's Report:

8.1 Chief Administrative Officer (CAO) Report

Chief Administrative Officer - Report Period: July 1, 2024 – July 31, 2024		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
Review of agendas	x	
Approve RFP/D's	x	
Smoky Lake Bridge Program Meeting	x	
ADMINISTRATIVE		
Projects	In Progress	Completed
Meeting with staff	x	
Review of staffing levels	x	
Review of organizational chart	x	
FINANCIAL		
Projects	In Progress	Completed
Budgets review	x	
Equipment review/pool benefit cost analysis	x	
HUMAN RESOURCES		
Projects	In Progress	Completed
Working with all staff on the importance of sick time allocations	x	
Moving through excessive banked holiday to be used by staff	x	
Smoking in the workplace.	x	
Interviewing for Health and Safety Coordinator position	x	
COMMUNITY		
Projects	In Progress	Completed
Building relationships with County residents	x	
Notified Alberta Environment of activity along rivers south shore		x
TRAINING / MEETINGS		
LARA Field day meeting at Ag complex		x
Managers Meetings	x	
Joint Health and safety		x
Met with Town CAO		x
Met With Sgt. Doktor		x
Joint Town/County meeting		x
RMA Virtual Town Hall-Energy Industry		x
Water Commission		x
Fleet Management Meeting Lease/own discovery	x	
Ec Dev meeting with Bob		x
Catalis module discovery	x	
Website modules discovery	x	
ACTION LIST		
<i>Signature:</i>  Chief Administrative Officer:	County Council Meeting:	

8.1 Chief Administrative Officer (CAO) Report

801-24: Halisky

That Smoky Lake County Council accept the Chief Administrative Officer Report, for the period of July 1, 2024 to July 31, 2024, as presented.

Carried.

9. Council Committee Reports:

9.1 Division One Councillor's Report on various Committees, Boards & Commissions

Dan Gawalko – Division One Councillor's report from various Committees, Boards and Commissions:

July 15, 2024

- attended the LARA meeting, Alysa provided a brief update regarding municipal funding an invoice has been sent to Lac La Biche county, Kristy has been working on pamphlets to send out to producers highlighting LARA's programs and services, the Lakeland college plot was seeded end of May & Lance will be presenting the 3rd week of July, on the research side Lance & Angelica have submitted a proposal to the canola agronomic research proposal call also one with RDAR & the ultra-early winter wheat Céréals project has been approved through RDAR, Alyssa presented the finances the final report has been submitted to RDAR for 2023-2024 base funding & interim report for 2024-2025 base funding, next meeting August 19/24.

July 30, 2024

- attended the LARA field day in Smoky Lake councillors Cyr, Fenerty, Halisky myself ,the County CAO, and our ag fieldman were in attendance for a presentation on the introgression of clubroot from different sources, the breeding program, proper field rotation & development of clubroot resistance hybrid cultivar, Councillor Halisky, our ag fieldman and myself then boarded a bus to take us to the Smoky Lake Trial plot to see the different trials and listen to 2 more presentations on the Economics of cover crops & what is the value & timing of applying manure on crops.

August 15, 2024

- attended the Evergreen Regional Waste Management Services Commission meeting, Paul attended the EPR program zoom meeting & had a sifter demo for sifting gravel, the new concrete pad at the scale house has been completed, the inert waste cell is being constructed, the transmission is gone on the compactor after looking at different options a motion was made to purchase a used Cat compactor from Finning, Ashley presented the treasurers report, next meeting is on September 19th.

August 19, 2024

- Attended the LARA meeting we had a presentation from Grateful Greenhouse Structures on a Alberta sustainable food solution & a northern greenhouse design, Alyssa is getting quotes for a new pole building to be funded from the Capital funding, we purchased a used sea can, Alyssa also gave her Executive director report working with Lakeland HR increasing awareness of LARA attended the summer tours, the drone workshop in Smoky Lake county with 25 producers in attendance, St. Paul field day was cancelled due to lack of registrants staff were on sight to give a tour of the plots, Kristy attended the field tours & the MD. Of Bonnyville beautification tour where LARA was a stop on, she is expanding social media and the mailing list so if you have producers in your division not receiving any LARA material have them reach out and enter the cultivating connection draw, Jay gave the LFA report vandals have been driving through fences & locked gates in over 20 spots on the pasture & private property the bulls were taken out Aug 7 to have a 60 day breeding, upcoming events include a COW Bytes workshop maybe one for our local 4H clubs Oct. 29, Nov. 14 tentative dates, a ladies ranching workshop in November & a micro green workshop, next meeting is October 21, 10:00 am in Ashmont.

9.2 Division Two Councillor's Report on various Committees, Boards & Commissions

Linda Fenerty – Deputy Reeve & Division Two Councillor's written report from various Committees, Boards and Commissions:

July 8, 2024 – Muni-Corr – St. Paul County Chambers – 10:00 a.m.

- Riverland Recreational Trail Society – met with Smoky Lake County to clarify operating funds. All in place. Marvin met with TransCanada Trail re: 2 billion Trees Program. They are waiting for funding from Federal Government, but have their own funding in place for this year. He is applying to TransCanada Trail for 2024 funding for staging area design for Town of Smoky Lake, Heinsberg and Bonnyville.
- Muni-Corr – received GIC renewal rates. Linda to check with Dave Franchuk regarding KorTech applying MG near County residence (trial basis). Trail Ride scheduled for September 9 – Abilene-Cold Lake-St. Paul.

August 9, 2024 – Smoky Lake Regional Heritage Board/Smoky Lake Heritage Board Society – Council Chambers – 7:00 p.m.

Regional Heritage Board

- Correspondence – June 24, letter sent to Village of Waskatenau regarding two buildings that could be designated as significant (St. Volodymr's Ukrainian Orthodox Church & Anne Chorney Library). Anne Chorney Library has ad in Redwater Review re: quotes.
- Town of Smoky Lake would like to meet with Heritage Board to work collaboratively on operation and maintenance of Train Station. Chamber of Commerce is also interested in engaging with the two organizations.
- Building Preservation – Smoky Lake copper-domed Church, Ortona Hall (drop-in centre), and Eckess House (410 Railway Drive) – motion for Committee to have Town of Smoky Lake historically designate these buildings.

Heritage Board Society

- Delegation – Del & Iris Huculak – their presentation was concerning the regular maintenance of the Historic Buildings (House in the Middle of the Road, Ruthenia School) and how to create economic benefit for the area, i.e. appropriate signage on the Highway inviting tourists to view these buildings.
- CRA – all requirements from CRA have been met
- Casino – March 8 & 9, 2025
- Fund raising – Michelle will look into grants for digital archival of photographs
- Ruthenia School – completed
- House in the Middle of the Road – door & windows need to be painted. Motion made to spend up to \$5,000.00 for work.

Other Meetings

- July 18, 2024 – Public Hearing Council Meeting – County Chambers
- July 30, 2024 – LARA Smoky Lake Field Day – Smoky Lake Complex
- July 31, 2024 – Smoky Lake Tourism Company Board Meeting – Zoom
- August 3, 2024 – Town of Smoky Lake Parade
- August 6, 2024 – Committee of the Whole – Council Chambers
- August 8, 2024 – Council Meeting – Council Chambers
- August 11, 2024 – Victoria Trail Ag. Society (Waskatenau) parade
- August 13, 2024 – Joint Town/Council Meeting – Council Chambers
- August 13, 2024 – RMA Virtual Townhall – Energy Industry Policy
- August 17, 2024 – Vilna Boomtown Parade
- August 22, 2024 – Council Meeting – Council Chambers

9.3 Division Three Councillor's Report on various Committees, Boards & Commissions

Dominique Céré – Division Three Councillor written report from various Committees, Boards and Commissions:

June 21 Smoky Lake Foundation
June 27 Regular Council Meeting
June 27 Municipal Planning Commission

- Development Permit application for the placement of a Shipping Container at the Bonnie Lake Resorts was approved subject to a list of conditions including but not limited to: setbacks, size, finish and use.
- July 15 Bellis Board of Trade Meeting
 - Some of the issues discussed included: Unsightly Premises, Waste Disposal Bellis Lagoon, Speed Bump request as well as the possibility of a Bellis Business Brochure and the upcoming Coffee with the Cops on July 18.
- July 18 Public Hearing Council Meeting
- July 30 LARA Smoky Lake Field Day
 - Attended the first half of the session: Guest speaker was Habibur Rahman and topic was "Genetics & Molecular Breeding of Clubroot Resistance."
- August 3 Smoky Lake Annual Heritage Day Parade
- August 7 Committee of the Whole Meeting
- August 8 Regular Council Meeting
- August 11 Victoria Trail Agricultural Society's Annual Fair Days' Parade
- August 12 Bellis Board of Trade
 - Attended this meeting as there was some follow up to the Lagoon concerns
- August 13 (am) Joint Smoky Lake Town & County Council Meeting
- August 13 (pm) RMA Virtual Town Hall: Energy Industry Policy & Municipalities
 - A review of Ministerial Order 43/2023, issues and concerns related to the oil and gas sector, a brief summary of the Premier's Review of the AER (as well as a recommendation for individuals to take some time to read through it), as well as the RMA's Rural Municipal Infrastructure Deficit Report (and again encouragement for individuals to take some time to review this document as well, and it should be released very soon).
- August 14 Joint Health and Safety Meeting

9.4 Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

- June 21, 2024 – Grand Opening of Salay Prayzaan (solar project) at Metis Crossing (in-person)
 - Attended this event.
- June 24, 2024 – Hwy 28/63 RWSC - Operations Orientation Bus Tour (Dan, Lorne & Jered in-person)
 - Attended this event and toured facilities from the very West in Thorhild County to the very East in Smoky Lake County.
- June 26, 2024 – Alberta HUB AGM Meeting in StPaul (in-person)
 - MLAs Scott Cyr, Garth Rowswell and Glenn van Dijken were in attendance with opening remarks from MLA Scott Cyr.
 - Discussions on the importance of Alberta HUB and lobbying to ensure it stays in the Northeast Region and the GOA needs to recognize all the resources etc. the HUB provides.
 - 2023 Financial Audit was presented with a clean report and JMD Group LLP Chartered Professional Accountants were retained for 2024-2025.
 - Chris Brown – Host of Cross Border Interviews talked about the importance of partnerships with other municipalities, sharing accomplishments /positive results and celebrating these creating a positive region etc.
- July 04, 2024 – Smoky Lake Tourism Company CEO Recruitment Meeting (virtually)
 - Discussed the recruitment process and hiring a recruitment agency.
- July 17, 2024 – Hwy 28/63 RWSC Workshop for Management Services Options (Dan & Lorne in-person)
 - Management Services Report, Memorandum of Understanding (MOU)with Smoky Lake County and Management Options Table (showing advantages/disadvantages and risks) was presented.
 - It was decided to generate a Request for Proposal (RFP) for a contractor to manage the commission for a one-year term.
- July 26, 2024 – Loss Prevention Coordinator Trevor Tychowsky Retirement Party at SL Legion (in-person)
 - Attended this event.
- July 30, 2024 – LARA Smoky Lake Summer Field Day (in-person)
 - Attended this event participating in the presentations and field plot tour.
- July 31, 2024 – Smoky Lake Tourism Company Board Meeting (virtually)
 - Discussed CEO recruitment process and timing etc. with recruitment agency.
- August 3, 2024 – Town of Smoky Lake Parade
- August 14, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Dan, Lorne & Jered in-person)
 - Discussed Member Municipalities Drought and Water Restriction Management Plans with the Town of Smoky Lake asking about running their Spray Park during water restrictions as long as they use it as per their own bylaw and allotted water volumes etc.
 - Financial report was given by the Commission Financial Manager with all in good standing and on budget.
 - Whitefish Lake First Nation is still proceeding with setting up a corporation and becoming a commission member etc. and Brownlee drafted a Membership Agreement for membership use. Memorandum of Agreement with Alberta Transportation and Economic Corridors for Water For Life grant for Regional Water SCADA Upgrades was executed with retaining Associated Engineering to manage the SCADA upgrade project.
 - Hwy 28/63 RWSC Management Request for Proposal (RFP) for a contractor to manage the commission for a one-year term will move forward with posting, reviewing interested contractors etc.
 - Operations Manager reported that they are continuing manage chlorine to assure safe drinking parameters at Whitefish Lake Reservoir. Radway communications tower continues to work well after being replaced. Work is continuing on a water connection for a Thorhild County resident with waiting for a vault. Warspite generator work continues receiving 3 quotes and having

- Associated Engineering look at the quotes/make suggestion etc. to ensure proper sizing etc. Regional water leak was discovered on a flange in the Thorhild County and repaired.
- Provincial Grant Program Representative gave a verbal report on the GOA being aware of aging water infrastructure throughout the province with ensuring funding is put aside etc. Also, the Commission Chair thanked the GOA for the Water For Life grant funding for the much-needed SCADA Upgrade Project.
 - Discussed a letter from the Village of Waskatenau Re: Notice of Intent to Annex Lands in Smoky Lake County and the commission will respond because the commission has water infrastructure in the subject lands.

9.5 Reeve & Div. 5 Councillor's Report on various Committees, Boards & Commissions

Jered Serben – Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

June 22, 2024 – Métis Fest at Métis Crossing (Jered)

- Offered greetings at the opening Cérémonie.

June 24, 2024 – Hwy 28/63 Regional Water Services Commission's Operations Tour – (Lorne, Dan, Jered)

- Toured and viewed the infrastructure to learn more about the operations of the Hwy28/63RWSC, at Egremont Main Pumphouse, Newbrook Site, Thorhild Site, Warspite Booster Station Whitefish Lake First Nations #128 Reservoir, Spedden Fill Station.

June 26, 2024 – Alberta Northeast HUB Meeting in St. Paul (Jered & Lorne)

- Three MLAs Scott Cyr, Garth Rowsell and Glenn van Dijken were in attendance
- Discussed the importance of Alberta HUB and the need for recognition of what the HUB provides.
- The 2023 Financial Audit was presented.
- Cross Border Interview Podcast host Chris Brown, emphasized the importance of partnerships with other municipalities, sharing accomplishments spreading positivity.

June 27, 2024 – Regular Council Meeting (All Council)

- Gave 2nd Reading to Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement.
- Approved to contract a third-party appraisal to determine the current value of all fire equipment within the Smoky Lake Fire Department, owned by the Town and County.
- Agreed to enter into a Geospatial Data Marketing Agreement with Tarin Resource Services Ltd. (1994) Ltd., to marketing and sell the County's Orthophoto's with at a 35% royalty to the County.
- Approved \$1,000.00 to the Vilna & District Agricultural Society, towards the Boomtown Days Fair.
- Gave 3rd & Final Reading to revise Bylaw No. 1461-24: Tax Rate, to correct typing errors in the preamble.
- Executed the STIP funding agreements from Alberta Transportation to receive:
 - \$2,143,368.75, towards the Bridge BF08200, located on Twp Rd 590, near SE-02-59-13-W4,
 - \$1,575,930.00, towards Bridge BF 8201, located on Twp Rd 594, near NW-26-59-14-W4,
 - \$167,850.00, towards Bridge BF75780, located on Rge Rd 131, near NW-01-59-13-W4.
- Gave 3rd & Final Reading to Bylaw No. 1466-24: Regional Emergency Management.
- Acknowledged the submission of the application for Community Designation through the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS), which was submitted on May 21, 2024, by the Smoky Lake and District Regional Chamber of Commerce, acting as the Economic Development Organization, for the Community Name: "Smoky Lake Region (County, Town, Villages of Vilna and Waskatenau)".
- Acknowledge receipt of the 2024 Compliance Inspection from Alberta Environment & Protected Areas to Evergreen Regional Waste Management Services Commission (ERWMSC) for the Smoky Lake Regional Landfill with deficiencies to be corrected by the deadline of July 9, 2024.
- Acknowledged the Minister of Transportation and Economic Corridors has approved the ministerial order to lower the speed limit of Hwy 28 along Smoky Lake, which is planned to be in place before the September, 2024.
- Acknowledged the 2023 Spring Alberta Wildfires Disaster Recovery Program (DRP) – Final Payment Summary to Smoky Lake County, in the amount of \$30,278.09 from fires during April 30, 2023 to July 7, 2023.
- Approved \$500 to Smoky Lake Golf Club for their Year-2024 Junior Golf Program.
- Approved to issue a foundation Development Permit to the Métis Nation of Alberta (MNA), to allow foundation work to commence within 60 days, starting June 27, 2024, on the lands legally described as River Lot 15, Victoria Settlement, in relation to the pending Development Permit DP-024-24, with a stipulation that if Development Permit DP-024-24, is not approved, all said foundation work must be remediated within 60-days' written notice, at the MNA's cost and risk.

June 27, 2024 – Municipal Planning Commission Meeting (All Council)

- Approved Development Permit No. 022-24: PLAM 2321787, Block 6, Lot 11, for the placement of a Shipping Container (20'x8'), subject to conditions.

June 28, 2024 – Northeast Alberta Alliance for Growth & Opportunity (NAAGO) with Martin Long Virtual Meeting (Jered)

- Martin Long, Parliamentary Secretary for Rural Health, provided an update regarding the Restructuring of Healthcare in Alberta and discussed the NAAGO suggestion of a dedicated Northeast Alberta Health Zone, designed to address the unique healthcare needs of our diverse population, along with our solution base initiatives to address disparities in access to care, supporting mental health and addictions, improving transportation infrastructure and empowering local healthcare teams.

July 18, 2024 – Council Meeting for Public Hearing (All Council)

- The Public Hearing was to receive public input in respect to Development Permit DP-024-24: Supportive Living Facility, located on the lands legally described as River Lot 15, Victoria Settlement (North side of Victoria Trail) – Direct Control (DC2) District.
 - 23 members of the public were present (virtually or in-person) upon call to order with 3 more joining afterwards.
 - There was 6 people who spoke in opposition and 5 who spoke in favour.
 - Approved \$500 to the Victoria Trail Agricultural Society (VTAS) for the Waskatenau Fair Days.
- July 23, 2024 – Northeast Alberta Alliance for Growth & Opportunity (NAAGO) Meeting with Minister of Mental Health and Addictions: Dan Williams (Jered)
- The NAAGO questioned if there is going to be more funding for existing programs, new programs and new infrastructure. The Minister was unable to publicly confirm, but is working on a tour of Bonnyville and St. Paul to assess the Mental Health and Addictions needs of the communities.
- August 3, 2024 – Town of Smoky Lake Parade (All Council)
- Rode the County's float and distributed candy.
- August 7, 2024 – Council Committee of the Whole (All Council)
- Received information from Delegations representing Ducks Unlimited to discuss potential conservation opportunities for the two County-Owned parcels of land adjacent to Hanmore Lake.
 - Received information from the Delegations representing Algonquin Shooting Sports Association to offer potential stewardship of the two County-Owned parcels of land adjacent to Hanmore Lake.
 - Reviewed the County-Owned Land Inventory List and recommended it be brought to regular Council meeting to potentially offer to sell, lease, or explore tourism opportunities involving certain parcels.
- August 8, 2024 – Regular Council Meeting (All Council)
- Approve to issue Development Permit DP 024-24, within a Direct Control District, for a Supportive Living Facility, on River Lot 15, Victoria Settlement, with conditions.
 - Gave 3rd & Final Reading to Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement.
 - Adopted the 2024-2028 Five-Year Financial Plan, highlighting the County's Operating, Capital, and Road Plan budget.
 - Gave 1st Reading to Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, and approved to advertise it for Public Input.
 - Approved \$1,000 to the Smoky Lake Fire Department towards the Heritage Weekend Fireworks.
 - Approved \$250 to Jasper Community Teams Society, as a gesture to support the recovery of the Community of Jasper after experiencing substantial losses due to wildfire.
 - Approved to award the contract to MNP LLP to conduct a study to explore policing challenges within Smoky Lake County, funded through the Alberta Indigenous Municipal Police Transition Study Grant.
 - Agreed to investigate potential tourism opportunities for 2 County-Owned properties on the south side of Whitefish Lake.
 - Agreed to reach out to Muni-Corr Ltd. and the Smoky Lake Tourism Company, to determine any interest in obtaining the land north and south of the Iron Horse Trail at NE-30-59-14-W4.
 - Agreed to reach out to adjacent landowners of the 16 County-Owned properties to see if they are interested in purchasing them, and if not, then sell them at auction through Ritchie Bros.
 - Agreed to draft an agreement for a potential conservation lease of the County-Owned lands adjacent to Hanmore Lake.
 - Acknowledged the 2024 Municipal Tax Revenue generated from the resorts at Whitefish Lake, which is 1.68% of the County's entire municipal tax revenue (or \$182,148.44).
 - Acknowledged Canada Community-Building Fund (CCBF), Year-2024 allocation of \$196,633 which will be utilized to help match the bridge funding requirements.
 - Executed the Master Software Subscription Services Agreement with CATALIS TECHNOLOGIES CANADA LTD. (formerly known as AllNet), for a term ending May 31, 2026, for the County's website platform.
 - Approved one request to waive the Dust Control application deadline, subject to full payment being received.
- August 8, 2024 - Municipal Planning Commission Meeting (All Council)
- Approved Development Permit No. 034-24: PLAN 716CL, BLOCK 2, LOT 6 & LOT 7, for the development of a Manufactured Home, subject to conditions.
 - Approved Development Permit No. 037-24: PLAN 2321586, Block 7, Lot 9, for the placement of a Shipping Container (20'x8'), subject to conditions.
- August 11, 2024 – Victoria Trail Ag Society's Parade in Waskatenau (Jered, Dominique & Linda)
- Rode the County's float and distributed candy
- August 13, 2024 – Joint Town of Smoky Lake & Smoky Lake County Meeting (All Council)
- Agreed to accept the Town/County fire apparatus appraisal average values and to reimburse the Town of Smoky Lake for their portion by incorporating it into the Smoky Lake Region Fire Services budget for fire services provided within the Town's jurisdiction over 3 years, effective upon the execution of the final Smoky Lake Region Fire Services agreement.
 - Agreed to increase the Year-2024 Training Budget for Smoky Lake Fire Department, to complete the National Fire Protection Association (NFPA) 1001 - Level 1 Training for Members.
 - Agreed to pursue training through the Economic Developers Alberta (EDA) for Elected Officials Economic Development 101.
- August 14, 2024 – Joint Health & Safety Committee Meeting (Jered & Dominique)
- Amended Safety Policy Statement No. 07-03: Backing Up Safely.
 - Review 4 incidents from between June 12 to August 14.
 - Received roundtable updates from Committee Members.
- August 14, 2024 – Highway 28/63 Regional Water Services Commission Meeting (Lorne, Dan & Jered)
- Approve execution of agreement for Water for Life grant funding in the amount of \$859,050 towards the Regional Water SCADA Upgrade Project.

- Approved to contract Associated Engineering Alberta Ltd., to manage the Regional Water SCADA Upgrade Project.
- Approved for Associated Engineering Alberta Ltd., to review three quotes received for an electrical backup generator for the Warspite Booster Station, to provide their expertise in recommending an option.
- Approved to advertise a Request for Proposal (RFP) for Commission Management Services.
- Acknowledged the Village of Waskatenau's Notice of Intent to Annex Lands in Smoky Lake County.

August 16, 2024, Premier's Lunch in Westlock (Jered personally attended)

- Invited by former MLA, Steve Zurusky, hosted by Athabasca-Barrhead-Westlock UCP constituency association and MLA Glenn Van Dijken, the event was attended by several other Reeves and included topics such as the proposed Alberta Pension Plan (APP).

August 17, 2024 – Vilna Boomtown Days Parade (All Council)

- Rode the County's float and distributed candy.

Mark Fedoretz, Public Works Shop Foreman, entered Chambers, time 11:19 a.m.

Smoky Lake Agricultural Society Invoice from the Smoky Lake County for AED Pads

802-24: Halisky

That Smoky Lake County Council approve to write off 50% (or \$225.49) of Invoice # IVC0000000001376, in the amount of \$450.98, issued to the Smoky Lake Agricultural Society, for 2 Pediatric Multi-Function Electrodes replacements relating to the Automatic Emergency Defibrillator (AED) at the Smoky Lake Complex; and provide a letter to the Smoky Lake Agricultural Society recommending they contact the Town of Smoky Lake to request payment of the other half of the said invoice, and recommending the Society include these items in their budget going forward.

Carried.

Reeve's Report and Councillors Reports on various Committees, Boards & Commissions

803-24: Fenerty

That Smoky Lake County's Reeve Report received for the period of June 23, 2024, to August 17, 2024, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

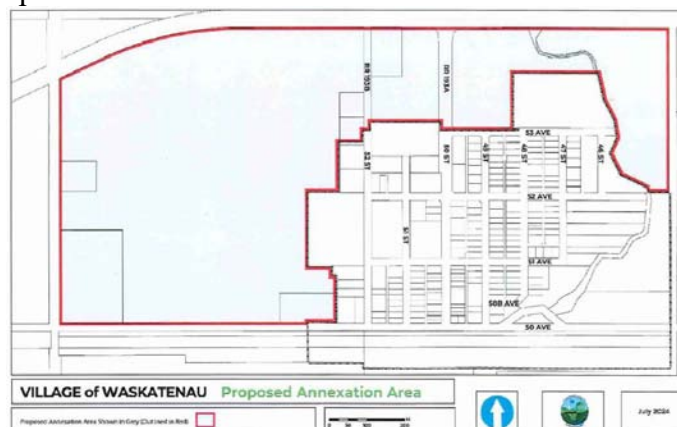
10.1. Village of Waskatenau Notice of Intent to Annex Lands in Smoky Lake County

804-24: Halisky

That Smoky Lake County acknowledge receipt of the written "Notice of Intent to Annex Lands from Smoky Lake County", received from the Village of Waskatenau, dated July 31, 2024, intended to fulfill the requirements of Section 116 of the Municipal Government Act (the Act) which requires the initiating municipality to provide initial notice to:

- the municipality from which the land is to be annexed;
- the Minister of Municipal Affairs;
- the Land and Property Rights Tribunal; and
- all local authorities having jurisdiction to operate or provide services in the initiating municipal authority or in any of the municipal authorities from which the land is to be annexed;

with a proposed annexation area identified as below:



Carried.

10.2. Minister of Municipal Affairs Awards for Municipal Excellence

805-24: Gawalko That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 4, 2024, congratulating Smoky Lake County on being awarded the Minister Awards for Municipal Excellence for the North Saskatchewan Canadian Heritage River Initiative; and share the information on social media.

Carried.

10.3. Veterans Memorial Highway Association Invitation to Meeting

806-24: Halisky That Smoky Lake County Council **take no action** to the invitation to attend the Veterans Memorial Highway Association, meeting scheduled for October 25, 2024, to be held in Lac La Biche, as per the letter received from their Executive Director.

Carried.

10.4. Minister of Public Safety & Emergency Services Response to Bill 11 Concerns

807-24: Céré That Smoky Lake County acknowledge receipt of the letter received from the Minister of Public Safety & Emergency Services, dated August 15, 2024, stating “*This legislation does not create a provincial police service to replace the RCMP. Rather, this new agency would strengthen the current policing model and augment the efforts of Alberta’s police services, whether it is the RCMP, First Nations police services, or municipal police services.*”, in response to the County’s July 4, 2024, letter concerning Bill 11 – Public Safety Statutes Amendment Act.

Carried.

10.5. Heritage River Plaque Unveiling and Flag Raising - September 12, 2024

808-24: Serben That Smoky Lake County Council and Administration who can attend – attend the plaque unveiling and flag raising Ceremony for the North Saskatchewan Canadian Heritage River, event scheduled for Thursday, September 12, 2024, at 2:00 p.m., to be held at the Victoria District National Historic Site (River Lot 10), 17301 Victoria Trail, Smoky Lake County; and recommend the organizers of the said event ensure an invitation is extended to the Victoria Home Guard to attend and provide greetings.

Carried.

10.6. Inspection Deficiencies Addressed for the Smoky Lake Regional Landfill

809 -24: Gawalko That Smoky Lake County acknowledge receipt of the update from the County’s Environmental Operations Manager, dated August 16, 2024, providing a follow up to Council’s June 27, 2024 Motion #694-24, in respect to the inspection deficiencies identified at the Smoky Lake Regional Landfill, providing assurance of the completion of the corrective action undertaken by Evergreen Regional Waste Management Services Commission to address the said deficiencies.

Carried.

Addition to the Agenda:

Meeting with Lakeland MP Shannon Stubbs, Shadow Minister for Natural Resources

810-24: Serben That Smoky Lake County Council and Administration who can attend – attend the meeting with the Lakeland Member of Parliament (MP) Shannon Stubbs, Shadow Minister for Natural Resources, scheduled by the MP’s office, on Wednesday, September 4, 2024, at 9:45 a.m., in Smoky Lake County Council Chambers.

Carried.

6. Municipal Planning Commission (MPC):

Nil.

11. Information Releases:

Nil.

12. Financial Reports:

Budget to Actual Report

811-24: Halisky That Smoky Lake County's financial reports: Financial Statement for the month of July 2024, and Budget to Actual report as of August 13, 2024, as prepared by the Finance Manager, be accepted for information.

Carried.

11:35 to 11:36 a.m.

Public Question and Answer Period:

None.

13. Next Meeting(s):

Reconfirm County Council Meeting Dates

812-24: Serben That the previously scheduled upcoming Smoky Lake County Council Meetings be re-confirmed as follows:

**Thursday, September 12, 2024, at 9:00 a.m., (Regular),
Thursday, September 26, 2024, at 9:00 a.m. (Regular),
Thursday, October 10, 2024, at 9:00 a.m., (Regular),
Thursday, October 24, 2024, at 9:00 a.m., (Regular),
Thursday, November 14, 2024, at 9:00 a.m., (Regular), and
Thursday, December 12, 2024, at 9:00 a.m., (Regular),**
to be held physically **and/or** virtually in County Council Chambers.

Carried.

14. In-Camera (Executive Session):

14.1. Personnel Issue – Agricultural Department Extension Programming Capacity

813-24: Céré That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to Agricultural Department Extension Programming Capacity, under the authority of the FOIP Act Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Agricultural Fieldman, and Executive Services Clerk, time 11:37 a.m.

Carried.

814-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 11:42 a.m.

Carried.

Agricultural Department – Extension Programming for 2025

815-24: Gawalko The Smoky Lake County Council acknowledge the Agricultural Service Board's (ASB) recommendation made on February 12, 2024, under Motion #ASB24-24, for County Council to consider alternative options for providing environmental and extension programming specific to Smoky Lake County Producers in Year-2025, and take no action due to the Agricultural Department staff's expected capacity in 2025.

Carried.

14.2. Personnel Issue – Public Works Equipment Usage

816-24: Céré

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to Public Works equipment usage relating to County Surplus Equipment, under the authority of the FOIP Act Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Public Work Shop Foreman, and Executive Services Clerk, time 11:44 a.m.

Carried.

817-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 11:50 a.m.

Carried.

County Surplus Equipment for Sale

818-24: Céré

That Smoky Lake County advertise to sell the following County Surplus Equipment in the Redwater Review Newspaper and on social media, as is - where is, by Public Tender, stating “The Highest or Any Bid Will Not Necessarily Be Accepted”, with a closing bid deadline of Friday, September 13, 2024, at 12:00 Noon:

Unit #	Description	Serial Number	Odometer/Hours
105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408
726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720
101A	2018 GMC Serria 1500 4x4	3GTU2MEC9JG258813	253716
457	2013 3PT John Deere Mower Mx8	1P00MX8CHDP088260	N/A
474	Rev 1500 Degelman Mower	RC17777	473 and 474
473	1820 Degelman Side arm	SA1349	sold together
634	2000 Sod Mixer	IMR081	N/A
636	98 Kuhn Mixer 7.5ft	960004	N/A

Carried.

15. ADJOURNMENT:

819-24: Gawalko

That the Smoky Lake County Council Meeting of August 22, 2024, be adjourned, time 11:52 a.m..

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024

Agenda Item: #7.1

Topic: Rural Municipalities of Alberta (RMA) Annual Fall Convention

Presented By: CAO

Recommendation:

That Smoky Lake County Council and relevant staff who can attend – attend the Rural Municipalities of Alberta (RMA) Annual Fall Convention, scheduled for November 4 to 7, 2024, at the Edmonton Convention Centre.

Background:

The RMA hosts two conventions per year, one in spring and one in fall, at the Edmonton Convention Centre in Edmonton, Alberta. Smoky Lake County has budgeted accordingly to attend these events.

6 rooms have been secured at the Chateau Lacombe for check-in November 3 and check-out November 7, in anticipation of attending the RMA Fall Convention.

Registration for the Convention opened on September 3, 2024.

Benefits:

Opportunity to see a variety of plenary addresses and workshops, as well as the ministerial forum and RMA resolutions session. In addition to these events, the fall convention hosts the opposition party leader panel, as well as our RMA Board elections and partners program. The RMA and Canoe Tradeshow is also held during the fall convention to serve members as they go through their budget process.

Disadvantages:

Unknown.

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

Attending this Event is a Budgeted Expense and will include:

Accommodations	\$139+tax/night for four nights = \$556+tax/person
Registration	\$810(estimated)/person

Legislation:

Policy Statement No. 08-18: Council Remuneration and Expenses

Intergovernmental:

Various

Strategic Alignment:

N/A

Enclosure(s):

Nil

Signature of the CAO: 



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024

Agenda Item: #7.2

Topic: Accounts Receivable Interest Write Off

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Smoky Lake County write off \$1,039.72 interest on Account SMOK028 Smoky Lake Curling Club

An invoice for \$13,535.10 was issued to Smoky Lake Curling Club in January 2024. The Curling Club advised administration that they were just waiting for AGLC to forward funds from the most recent Casino worked. Funds were finally received in August and the invoice was paid August 26, 2024.

Administration usually writes off penalties for non profit organizations, however as per policy 08-02 Accounts Receivable Collection, any accounts receivable interest or penalties in excess of \$500 require Council approval for cancellation.

Benefits:

- ✓ Cleans up the Accounts Receivable ledger

Disadvantages:

- ✓ n/a
- ✓

Alternatives:

- Deny the request.

Financial Implications:

This interest revenue was not budgeted and is not likely to be collectable.

Legislation:

3. Cancellation of Accounts Receivable Penalties:

3.1 Total unpaid interest or penalty charges on an accounts receivable account may be cancelled, if circumstances warrant, in accordance with the following authority levels:

Cashiers at the time of payment up to \$ 5.00

Managers up to \$ 100.00

Chief Administrative Officer up to \$ 500.00

3.2 The write-off of interest and penalty charges in excess of \$500.00 require Council approval for cancellation.

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

Copy of Cash receipt

Signature of the CAO: 



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024

Agenda Item: #7.3

Topic: Tax Sale

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Smoky Lake County Council approve the following Tax Notification properties to be advertised for Tax Sale to be held November 13, 2024 at 10:00 AM

Roll	Location	LINC #	Legal	Reserve Bid
22010117	Spedden	0020142808	Lot 17, Block 1, Plan 1955CL	\$3,000
23090113	Birchland	0015172463	Lot 13, Block 1, Plan 7520244	\$140,000
40300410	Warspite	0021146964	Lot 10, Block 4, Plan 314HW	\$10,000
41410215	Hillside Acres	0029948593	Lot 15, Block 2, Plan 0323059	\$105,000

Background:

There are a total of 4 properties that are subject to tax sale. As per the MGA, we must proceed with a tax sale for the unpaid properties. Once the tax sale date is set, notifications will be mailed to each owner as well as interested parties. We will also have the Peace Officer hand deliver notices wherever possible to give owners ample opportunity to make arrangements or agreements to pay the tax arrears.

Accurate Assessment has provided value ranges to use to set reserve bids. Administration recommends that we set the reserve bid to the lowest value.

The parcels will be offered for sale, subject to the reserve bid to be set at a future meeting and to the reservations and conditions contained in the existing Certificate of Title.

Roll	Location	LINC #	Legal	Assessment (Taxes o/s) \$	Recommended Value
22010117	Spedden	0020142808	Lot 17, Block 1, Plan 1955CL	2,900 (531.76)	\$3-6,000
23090113	Birchland	0015172463	Lot 13, Block 1, Plan 7520244	148,870 (6,813.56)	\$140-160,000
40300410	Warspite	0021146964	Lot 10, Block 4, Plan 314HW	11,390 (678.55)	\$10-15,000
41410215	Hillside Acres	0029948593	Lot 15, Block 2, Plan 0323059	107,970 (7,975.93)	\$105-120,000

- The parcels will be offered for sale, subject to the reserve bid to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title.
- These properties are being offered for sale on an “as is, where is” basis and Smoky Lake County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil



Request for Decision (RFD)

conditions, land use districting, building and development conditions, absence, or presence of environment contamination, or the developability of the subject land for any intended use by the Purchaser.

- No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by Smoky Lake County. No further information will be available at the auction regarding the lands to be sold.
- Smoky Lake County may, after the public auction, become the owner of any parcel of land not sold at the public auction.
- Terms: 10% cash to be deposited at the Public Auction. The balance plus GST must be paid by cash or certified cheque by 2:00 pm November 15, 2024.
- Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Benefits:

- Adheres to legislation.

Disadvantages:

n/a

Alternatives:

n/a

Financial Implications:

As per the MGA

Legislation:

418(1) Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Intergovernmental:

(Describe any intergovernmental involvement and/or implications related to or affecting the recommendation or select from dropdown)

Strategic Alignment:

(Select the Strategic Plan Priority that this topic is associated with)

Enclosure(s):

Ortho picture of each lot

Signature of the CAO:

A handwritten signature in black ink, appearing to be "K. [unclear]", written over a horizontal line.



Smoky Lake County

Smoky Lake County

Date Created: 9/4/2024







Smoky Lake County

Smoky Lake County

Date Created: 9/4/2024



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024

Agenda Item: #7.4

Topic: Policy 15-06-01 Pension Participation

Presented By: Brenda Adamson, Finance Manger

Recommendation:

Option #1 That Smoky Lake County approve Policy Statement No. 15-06-01 : Pension Participation

Background:

The LAPP Pension e guide states that Employers are required to establish a policy to determine participation for those employees who do not qualify for mandatory membership in the plan. The attached policy will help new employees understand what pension they will be participating in as well as whether participation is mandatory or not. It has been created to reflect each union contract as well as the current practices for out of scope employees.

Unless a new employee is a member of 955, casual, seasonal, temporary, or works less than 14 hours per week, they must participate in LAPP

Benefits:

- ✓ Adheres to the requirements of the plan
- ✓ Explains which employees are required to participate

Disadvantages:

n/a

Alternatives:

n/a

Financial Implications:

There are no new financial implications. In 2023 all the pensions cost Smoky Lake County approximately \$330,000.

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

- Policy 15-06-01

Signature of the CAO: _____

A handwritten signature in black ink, appearing to be "Brenda Adamson", written over a horizontal line.



Title: Pension Participation		Policy No.: 06-01
Section: 15	Code: P-A	Page No.: 1 of 3 E

Legislation Reference:	Employment Pensions Plans Act Joint Governance of Public Sector Pension Plans Act.
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Purpose:	The guidelines set out in this policy ensure that employees entitled to benefits of the Local Authorities Pension Plan (LAPP) are enrolled according to plan membership requirements and that Smoky Lake County is compliant with all mandatory membership criteria.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1. Smoky Lake County participates in the Local Authorities Pension Plan (LAPP), the Operating Engineers Local 955 Pension Trust Fund, or Registered Retirement Savings Plan (RRSP) contributions, for qualifying employees.</p> <p>1.2. LAPP is administered by Alberta Pensions Services and is a defined benefit plan where both, eligible employees and Smoky Lake County, as the employer, contribute to. The contribution rates are set by the LAPP Board of Trustees. The employee contributions are deducted from the employees pay.</p> <p>2. OBJECTIVE:</p> <p>2.1. This policy will provide the guidelines for membership in LAPP and ensure all new employees are informed of their membership status.</p> <p>3. DEFINITIONS:</p> <p>3.1. “Casual Employee” is an employee who is employed as holiday relief, sick relief, or is hired to work on an occasional or intermittent basis.</p> <p>3.2. “County” means Smoky Lake County.</p> <p>3.3. “Out-of-Scope Employee” is an employee who is not employed under any union’s collective agreement.</p> <p>3.4. “Permanent Employee” is a full-time or part-time employee who is hired for a specific job and there is no assigned end date to their employment.</p> <p>3.5. “Reciprocal Transfer Agreement” is an agreement that allows members to transfer all or part of their service from specific Registered Pension Plans (RPP) into LAPP as approved by the Local Authorities Pension Plan.</p> <p>3.6. “Regular Employee” is any full-time Permanent Employee or part-time Permanent Employee</p> <p>3.7. “Regular Pay” is pay that includes vacation, time off in lieu, sick, and special leave pay.</p> <p>3.8. “Seasonal Employee” is an employee who is employed to fill a regular seasonal position and is not a Regular Employee.</p> <p>3.9. “Term or Temporary Employee” is an employee who is hired for a specific job and has an assigned end date to their employment.</p> <p>4. MEMBERSHIP ELIGIBILITY:</p> <p>4.1. The Collective Agreement between Smoky Lake County and the Canadian Union of Public Employees, Local 4575 provides that the Employer shall make arrangements for permanent Employees to enter into the Local Authorities Pension Plan.</p>	



Title: Pension Participation		Policy No.: 06-01	
Section: 15	Code: P-A	Page No.: 1 of 3	E

- 4.2. The Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union 955 provides the direction for member employees with regards to participation in the Operating Engineers Local 955 Pension Trust Fund.
- 4.3. As per Policy 08-18 Council Remuneration and Expenses, Smoky Lake County will contribute to an R.R.S.P. for Council members only.
- 4.4. New employees will be informed of their membership status at the time of hire, upon determining membership eligibility.
- 4.5. **Participation in LAPP is mandatory excepting thereout:**
 - 4.5.1. Employees under the Local Union 955 Collective Agreement
 - 4.5.2. Casual Employees
 - 4.5.3. Seasonal Employees
 - 4.5.4. Term or Temporary Employees
 - 4.5.5. Regular Employees that work under 14 hours per week
 - 4.5.6. Employees that would begin participation in the plan after December 31 of the year in which they reach the age 71
 - 4.5.7. Employees who receive a monthly pension from LAPP based on their previous participation in the plan
 - 4.5.8. Elected Officials

5. PROBATIONARY PERIOD:

- 5.1. Pension plan participation shall start upon completion of the probationary period, or sooner as agreed to through an Out-of-Scope Employee's contract agreement.
- 5.2. If a new employee applies to transfer service with no break in contribution into LAPP from a previous LAPP employer or through a reciprocal transfer agreement, the employee shall start participating in LAPP regardless of the status of the probationary period

6. CALCULATIONS OF PENSIONABLE SERVICE FOR THE YEAR:

- 6.1 The method of calculation to determine the pensionable service will be as follows: The total number of pay periods or portions of pay periods worked divided by the number of pay periods a member working full-time through the service year would be required to work.

7. BUYING SERVICE BACK

- 7.1 Member employees may buy back service following an unpaid leave of absence or maternity/paternity leave at the request of the member. Member employees also have the option to continue paying contributions while on leave without salary or to defer payment until the leave ends.

8. PENSIONABLE SALARY

- 8.1. Pensionable Salary includes salary, regular pay, retroactive pay, acting pay, and on call pay

9. EMPLOYER COMPLIANCE

- 9.1. In compliance with LAPP, the County will obtain an independent auditor on an annual basis to examine all records, policies and procedures relevant to pension processed to confirm the accuracy and integrity of the data submitted. The auditor will report their findings directly to Alberta Pension Services Corporation and to the County.

SMOKY LAKE COUNTY



Title: Pension Participation		Policy No.: 06-01
Section: 15	Code: P-A	Page No.: 1 of 3 <i>E</i>

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	Date	Resolution Number
Approved		
Amended		
Amended		



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024
Topic: Canada Community Building Fund Grant Agreement
Presented By: Brenda Adamson/Finance Manager

Agenda Item: #7.5

Recommendation:

Motion #1 That Smoky Lake County execute the Canada Community Building Fund Memorandum of Agreement, between His Majesty in Right of Alberta (the "Minister") and Smoky Lake County, effective April 1, 2024, until March 31, 2034

Background:

The Canada Community Building Fund (CCBF) used to be called the Federal Gas Tax Grant. The amount has varied over the years but was usually \$140,000-150,000. In 2024 the allocation is \$196,633. We have traditionally used these funds to cover 25% of bridge construction as well as qualifying projects in the road program.

Benefits:

Provides funding for capital projects

Disadvantages:

none

Alternatives:

Don't authorize the agreements.

Financial Implications:

2024 budgeted revenue: \$154,063. The actual allocation for 2024 is 196,633

Legislation:

n/a

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

- CCBF Memorandum of Agreement

Signature of the CAO:

A handwritten signature in black ink, appearing to be "Brenda Adamson", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, September 12, 2024

Agenda Item: #7.6

Topic: Requests for Donations

Presented By: Brenda Adamson, Finance

Recommendation:

Option #1: That Smoky Lake County take no action with regards to the letter from Charlene Lohstraeter, Quiet Nook Community Centre, dated August 10, 2024.

Option #2: That Smoky Lake County Council approve to provide funds in the amount of ?? to the Quiet Nook Community Centre in response to a letter from Charlene Lohstraeter dated August 10, 2024.

Background:

This item is being brought forward from the August 22, 2024 Council meeting as per Motion # 795-24:

That Smoky Lake County defer consideration of the request for funding towards the Quiet Nook Community Centre, as per the letter received from Charlene Lohstraeter, President of the Quiet Nook Community Centre, dated August 10, 2024, until after the said organization has provided their Financial Statements along with any information in respect to fundraising conducted by the organization towards the said facility.

Attached is the letter of request for a donation to the Quiet Nook Community Center, along with the additional financial info. The board is asking for funds similar to those given to the Stry Ukrainian Catholic Society (\$2,673.24) and Stry 75th Anniversary Hall (2,673.24) in 2023. We have not provided funds to Quiet Nook in the past 3 years.

Benefits:

The funds will help the volunteers keep the hall active.

Disadvantages:

There are several halls throughout the county struggling for funding. In 2023 council discussed creating a policy to provide funding, however decided not to commit funds specifically to halls.

Alternatives:

Council may choose to donate a portion or none of the amount requested.

Financial Implications:

The final budget contains \$391,000 for grants to individuals and organizations. We have spent \$383,000 leaving \$8,000 available to grant out.

Legislation: Policy Statement No. 01-14-05: Contributions to Non-Profit Organizations & Individuals

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s):

1. Letter from Quiet Nook Community Centre
2. Financial Information Requested by Council

Signature of the CAO: 

August 10, 2024

Brenda Adamson
Smoky Lake County Council

Dear Ms. Adamson and County Council,

I am writing this letter on behalf of Quiet Nook Community Centre. I have been the proud President of this organization for the past 10 years. Quiet Nook Community Centre was incorporated as a Non-Profit Society in 1958! Over these past sixty-five plus years, our community Hall has hosted countless Dances, Weddings, Memorials, Grad Parties, and most recently, Meetings and Garage Sales. Many of these "bookings" are made by second and third generation individuals of local family members utilizing our Community Hall. Over the past 10 years, we have added a new kitchen, repaired, and added on to our roof, erected a new fence at the Ball field and added on an outdoor deck to the hall. These maintenance and upgrades to our facilities were the result of accessing grants and matching funds and labor contributions of our dedicated members. These projects totaled over \$70,000 in improvements. We have come to the time where these Grants are no longer offered by our Government and Partner Agencies. We are fortunate enough to be on a casino rotation, however, what used to be a casino every 18 months is now a 3 year plus wait and half of the previous funds!

Our resolute members have persevered and still proudly host an Annual Farmer's Day Supper and Dance, and until COVID restrictions were thrust upon us, we were hosting a very successful annual Hamlin Hammer's Ball Tournament. This tournament was our major fund-raising event that allowed us to cover our yearly expenses. Next year we are hoping to have our first "Corn Hole" Tournament Fundraiser!

With the increasing costs of our utilities, insurance and maintenance supplies, we are seeking other ways in which to supplement our income. I have attached a sample power bill in which our power usage is \$12.33, but our bill is \$157.73! Our total fundraising last year is consumed by just our annual power usage and facility insurance. (Power \$1434.19 and Insurance \$1374.94)

The Quiet Nook Community Hall is a long-standing historical landmark within our community. Many memories have been made and opportunities await to further the spirit and camaraderie of our surrounding community. Our 30 plus members and volunteers are dedicated to keeping our "quaint" country hall as an affordable option for our traditional, social and recreational events.

We would appreciate that you and Smoky Lake Council consider a funding request comparable to our neighboring community organizations. Thank you in advance for your time and consideration of our request.



Regards, Charlene Lohstraeter
President, Quiet Nook Community Centre

August 23, 2024

Dear Ms. Priest,

Further to your email request for our Financial Statements, please find attached the last 2 years. The next one will be prepared at the end of our fiscal year end - October 2024.

As stated in our Funding Request Letter, our big Fundraiser is our **Annual Farmer's Day Supper and Dance**. This year we also held a Raffle to supplement our income. This Raffle raised \$2820.00 See attached supporting documentation for the last two year's events.

We are on a Casino rotation, our next date is Spring 2026. See attached

We have held 2 Garage Sales this year so far for our members to sell their wares, another one will be on August 31th. Our goal was to see if there would be any interest in which community members could rent tables for 3-4 Garage Sales next year! There has been a lot of interest from people stopping in who would be interested in renting tables next Spring/Summer. There were also people interested in becoming Quiet Nook Members.

I have also included our bank statements for the last 120 days.

Let me know if there is anything else that you think might help!

Charlene Lohstraeter,

President. Quiet Nook Community Centre



ACTION LIST:

June 2024 County Council Meetings

June 13, 2024												
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION									
625-24 Céré 7.1	<p>Agriculture Services Poster Contest</p> <p>That Smoky Lake County acknowledge receipt of the Year-2024 submissions to the Smoky Lake County Agricultural Services Poster Contest, with 5 submissions from the Smoky Lake Hutterite Colony School, 2 submissions from Vilna School, and 22 submissions from H. A. Kostash School, and approve to award prizes as per Policy Statement No. 62-06-01, to the following students:</p> <p>Grades One and Two: 1st Place: Weston Stahl, 2nd Place: Ryett Goegebeur,</p> <p>Grades Three and Four: 1st Place: (4-way tie) Abbygail Gray, Daniel Kozma, Lilly Feniak, John Popel, 2nd Place: Jenessa Stahl,</p> <p>Grades Five and Six: 1st Place: Emily Stahl, 2nd Place: Cameron Stahl, and</p> <p>Overall Grand Prize Winner: Cameron Stahl.</p>	Agricultural Fieldman	The Agricultural Fieldman delivered the cash and prizes to the schools on June 26, 2024.									
626-24 Fenerty 7.2	<p>Policy Statement No. 08-19-03: Smoky Lake CLC Program – Legal Host Agreement</p> <p>That Smoky Lake County Council amend Policy Statement No. 08-19-03: Smoky Lake CLC Program – Legal Host Agreement:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Title: Smoky Lake County Community Learning Council Program – LEGAL HOST AGREEMENT</td> <td>Policy No.: 19-03</td> </tr> <tr> <td>Section: 08</td> <td>Code: P-I</td> <td>Page No.: 1 of 5 E</td> </tr> <tr> <td>Purpose:</td> <td colspan="2">To establish a written agreement, referred to as the “Legal Host Agreement” between two Parties: Smoky Lake County to receive grants from Government of Alberta, Advanced Education – <i>Community Adult Learning Program (CALP)</i>.</td> </tr> </table>	Title: Smoky Lake County Community Learning Council Program – LEGAL HOST AGREEMENT		Policy No.: 19-03	Section: 08	Code: P-I	Page No.: 1 of 5 E	Purpose:	To establish a written agreement, referred to as the “Legal Host Agreement” between two Parties: Smoky Lake County to receive grants from Government of Alberta, Advanced Education – <i>Community Adult Learning Program (CALP)</i> .		Assistant Chief Administrative Officer	<p>The Smoky Lake County Community Learning Council executed the Legal Host Agreement with Smoky Lake County on August 28, 2024 at its annual meeting.</p> <p>Retained under Municipal File: 17-6</p>
Title: Smoky Lake County Community Learning Council Program – LEGAL HOST AGREEMENT		Policy No.: 19-03										
Section: 08	Code: P-I	Page No.: 1 of 5 E										
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ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
627-24 Céré 7.1	<p>Bylaw 1463-24: Planning and Development Fees Bylaw</p> <p>Bylaw 1463-24: Planning and Development Fees Bylaw (this will be a repeal and replacement of the existing P&D fees Bylaw 1431-23), for the purpose of establishing fees for Planning and Development related matters for Smoky Lake County, as amended, be given THIRD & FINAL READING, and the Reeve and Interim Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary</p>	Planning and Development	Bylaw No. 1463-24: Planning and Development Fees Bylaw has been executed by the Reeve and CAO and incorporated into the Master Bylaw Manual and posted on the Website on August 29, 2024 replacing Bylaw No. 1431-23.
628-24 Serben 7.4	<p>Public Land Sale Tender for County-Owned Lands</p> <p>That Smoky Lake County Council defer further discussion of the following County-Owned Lands, legally described below, to a future Council Committee of the Whole Meeting, prior to consideration of possibly selling the lands through a potential Public Land Sale:</p> <p>PT. NW 2-59-12-W4M (13.57 ACRES) – Reserve Bid = \$45,000.00 PT. NE 29-59-12-W4M (2.02 ACRES) – Reserve Bid = \$13,000.00 PT. SW 21-60-13-W4M (1.0 ACRES) – Reserve Bid = \$12,000.00 PT. SW 35-59-15-W4M (0.5 ACRES) – Reserve Bid = \$500.00 PT. NE 27-58-16-W4M (2.5 ACRES) – Reserve Bid = \$10,000.00 PLAN 8120163, LOT 1 (20.16 ACRES) – Reserve Bid = \$70,000.00 PLAN 3329ET (1.0 ACRES) – Reserve Bid = \$5,000.00 PLAN 1955CL, BLOCK 1, LOT 3, (3,900 SQUARE FEET) – Reserve Bid = \$2,000.00 PLAN 1955CL, BLOCK 1, LOT 18, (6,222 SQUARE FEET) – Reserve Bid = \$2,300.00 PLAN 716CL, BLOCK 2, LOT 1 (3,900 SQUARE FEET) – Reserve Bid = \$ 9,000.00 PLAN 0425044, BLOCK H, LOT 10A (12,800 SQUARE FEET) – Reserve Bid = \$12,000.00 PLAN 0425044, BLOCK H, LOT 11A (10,000 SQUARE FEET) – Reserve Bid = \$11,800.00 PLAN 3474MC; OT (6.65 ACRES) – Reserve Bid = \$50,000.00 SW 12-61-16-W4M (160 ACRES) – Reserve Bid = \$150,000.00 NE 30-59-14-W4M (153.87 ACRES) – Reserve Bid = \$150,000.00</p>	Planning and Development	The Planning and Development Manager has prepared discussion materials for the August 7 th , 2024, Committee of the Whole meeting in respect of said lands that are being considered for sale.

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
629-24 Céré 7.4	Public Land Sale Tender for County-Owned Lands That Smoky Lake County Council defer further discussion of the following County-Owned Lands, legally described below, to a future Council Committee of the Whole Meeting, prior to consideration of possibly leasing the lands through a potential Public Land Lease Tender: SE 8-62-13-W4M (125.30 ACRES) SW 8-62-13-W4M (153.50 ACRES) SE 25-61-18-W4M (107.35 ACRES) PT. NE 25-61-18-W4M (32.78 ACRES)	Planning and Development	The Planning and Development Manager is preparing discussion materials for the August 6 th , 2024, Committee of the Whole meeting in respect of said lands that are being considered for lease.
630-24 Serben 7.4	Public Land Lease Tender for County-Owned Lands near Hanmore Lake That Smoky Lake County extend an invitation to any interested conservation associations, to be a delegation at a future Council Committee of the Whole Meeting, further to the June 13, 2024, Council Motion #629-24, in respect the following County-Owned Lands adjacent to Hanmore Lake, legally described as: SE 25-61-18-W4M (107.35 ACRES), and PT. NE 25-61-18-W4M (32.78 ACRES), to explore conservation management options for the said lands.	Planning and Development	The Planning and Development Manager has contacted Ducks Unlimited to invite to attend the August 6 th , 2024 Committee of the Whole meeting to discuss the potential partnering with the County to conserve the said lands near Hanmore Lake. Mr. Dennis Holowaychuk from the Algonquin Shooting Sports Association has also indicated the Association has interest in assisting with conservation efforts on these lands and will be attending the August 6 th Committee of the Whole meeting.
631-24 Fenerty 7.5	Smoky Lake Grapevine Distribution by Email That Smoky Lake County defer further discussion, of additional ways to distribute the County Grapevine, such as emailing, to the August 8, 2024, Council meeting to allow time for Administration to research options, costs, and risks of third-party distribution and/or other technologies.	Communication	Will be placed as an Agenda Item for the County Council Meeting scheduled for August 8, 2024.
632-24 Fenerty 7.6	Regional Parades Participation That Smoky Lake County prepare a parade float with the Town of Smoky Lake's 2024 Parade Theme: "Train Tracks of Tradition!", and enter the parade float with available Councillors participating aboard the float in the regions' parades, scheduled by the Town of Smoky Lake (Annual Heritage Day Parade) on August 3, 2024, Victoria Trail Agricultural Society (Annual Fair Days Parade) in the Village of Waskatenau on August 11, 2024, and Vilna & District Agricultural Society (Vilna Boomtown Days Parade) in the Village of Vilna on August 17, 2024.	Environment and Parks Manager	Town of Smoky Lake – Aug 3, 2024 Heritage Day Parade – All Council participated. Village of Waskatenau – Aug 11, 2024 Victoria Trail Agricultural Society: Reeve Serben, Deputy Reeve Fenerty and Councillor Cere participated. Village of Vilna – Aug 17, 2024 Vilna & District Agricultural Society: All Council participated. In 2023 the County spent \$3,250 on approximately 220lbs of candy, ordered from No. 7 Food Store. This year's candy was ordered through amazon at lower price.

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024																																	
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633-24 Céré 7.7	<p>Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program</p> <p>That Smoky Lake County Council approve action taken by Administration on April 24, 2024, in executing the Forest Resource Improvement Association of Alberta FireSmart Program Project Grant FFP-22-18 – Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities grant extension from December 31, 2023, to September 30, 2024.</p>	Fire Protective Services	<p>Motion Number 633-24 formally confirms and legislatively documents that the Forest Resource Improvement Association of Alberta FireSmart Program Project Grant FFP-22-18 was executed on April 24, 2024 for the Project: Smoky Lake County Wildfire Mitigation Strategy.</p> <p>Municipal File: 19-88: Fire Smart Grant – Forest Resource</p>																														
634-24 Fenerty 7.7	<p>Smoky Lake County Wildfire Mitigation Strategy - FRIAA FireSmart Program</p> <p>That Smoky Lake County accept the final report for the Smoky Lake County Wildfire Mitigation Strategy, funded through the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, prepared by Montane Forest Management Ltd, consultant Stew Walkinshaw, dated May 2024, outlining the implementation plan for twelve recommendations as follows:</p> <table border="1" data-bbox="457 889 835 1393"> <tr> <td></td> <td>communities to establish adequate FireSmart Immediate and Intermediate</td> </tr> <tr> <td>Fuel-break Maintenance</td> <td>Recommendation 3: Ensure that residents are educated and engaged on Immediate and Intermediate Zone FireSmart vegetation management maintenance and that Extended Zone FireSmart vegetation management area maintenance is planned, budgets are allocated, and projects are</td> </tr> <tr> <td colspan="2">Development & Legislation</td> </tr> <tr> <td>Legislation</td> <td>Lake County bylaws and planning documents to ensure alignment with</td> </tr> <tr> <td colspan="2">Public Education</td> </tr> <tr> <td>FireSmart Education</td> <td>Recommendation 5: Develop and implement a focused, long-term, and repetitive FireSmart education program for all County residents and administration/elected officials.</td> </tr> <tr> <td>Assessments</td> <td>Department members to provide Advanced FireSmart Hazard Assessments and options to reduce the wildfire threat to those residents that request one.</td> </tr> <tr> <td>FireSmart Canada Neighbourhood Recognition Program</td> <td>Recommendation 7: Smoky Lake County Fire Department should identify and train key personnel to act as Local FireSmart Representatives to implement the FireSmart Canada Neighbourhood Recognition Program in the Resort communities.</td> </tr> <tr> <td colspan="2">Interagency Cooperation & Cross-Training</td> </tr> <tr> <td>Cross-Training</td> <td>Recommendation 8: Smoky Lake County Fire Department personnel should continue and enhance cross-training related to the to the following standards: <ul style="list-style-type: none"> Incident Command System (I-100 to I-400) as applicable Wildland Firefighter (NFPA 1031/1160 Level 1 or equivalent) Wildland/Urban Interface Structure & Site Preparation (WUI-M, S-115, S-215) FireSmart Canada – Advanced FireSmart Home Assessment </td> </tr> <tr> <td colspan="2">Emergency Planning</td> </tr> <tr> <td>Emergency</td> <td>assessment has been completed and wildfire has been identified, prepare a</td> </tr> <tr> <td>Preparedness</td> <td>the Resort communities.</td> </tr> <tr> <td>Protection Unit</td> <td>Structure Protection Unit to provide adequate structure protection equipment for initial response to a wildland/urban interface fire.</td> </tr> <tr> <td>Exercises</td> <td>functional, and/or field exercises between Smoky Lake County and applicable mutual-aid partners to test the Wildfire Preparedness Guide(s), Smoky Lake Regional Emergency Management Plan, and structure</td> </tr> </table>		communities to establish adequate FireSmart Immediate and Intermediate	Fuel-break Maintenance	Recommendation 3: Ensure that residents are educated and engaged on Immediate and Intermediate Zone FireSmart vegetation management maintenance and that Extended Zone FireSmart vegetation management area maintenance is planned, budgets are allocated, and projects are	Development & Legislation		Legislation	Lake County bylaws and planning documents to ensure alignment with	Public Education		FireSmart Education	Recommendation 5: Develop and implement a focused, long-term, and repetitive FireSmart education program for all County residents and administration/elected officials.	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Interagency Cooperation & Cross-Training		Cross-Training	Recommendation 8: Smoky Lake County Fire Department personnel should continue and enhance cross-training related to the to the following standards: <ul style="list-style-type: none"> Incident Command System (I-100 to I-400) as applicable Wildland Firefighter (NFPA 1031/1160 Level 1 or equivalent) Wildland/Urban Interface Structure & Site Preparation (WUI-M, S-115, S-215) FireSmart Canada – Advanced FireSmart Home Assessment 	Emergency Planning		Emergency	assessment has been completed and wildfire has been identified, prepare a	Preparedness	the Resort communities.	Protection Unit	Structure Protection Unit to provide adequate structure protection equipment for initial response to a wildland/urban interface fire.	Exercises	functional, and/or field exercises between Smoky Lake County and applicable mutual-aid partners to test the Wildfire Preparedness Guide(s), Smoky Lake Regional Emergency Management Plan, and structure	Fire Protective Services	<p>These 12 recommendations under 4 categories will be discussed during Budget discussions for Year 2025.</p>
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ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
635-24 Halisky 7.7	Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program That Smoky Lake County Council defer approval to allocate the surplus funding in the amount of \$3,572.90, from the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, Project Grant FFP-22-18 – Smoky Lake County Wildfire Mitigation Strategy for Lake Resort Communities, to allow time to determine if the consultant would complete a wildfire mitigation strategy implementation plan for the Island Lake cabin area.	Fire Protective Services	See June 27, 2024, Motion # 670-24.
636-24 Gawalko 7.9	Water line Crossing on Road Allowance That Smoky Lake County Council rescind April 25, 2024, Motion #540-24, due to an incorrect legal land description of “NW-34-59-14-W4”, and reconfirm approval the private waterline crossing project adjacent to Township Road 601A between Range Road 132 and Range Road 131, near the lands legally described correctly as SW-11-60-13-W4, in response to the application received from landowners: Kyle & Nadia Latimer, dated April 10, 2024, at a cost to the landowners in the amount of \$300.00, and in accordance with County Policy Statement No. 03-27-01.	Legislative Services	Legislative Services emailed a copy of the motion to Mr. Kyle Latimer on June 14, 2024 at 11:55 AM for their reference at Motion 636-24 did replace Motion 540-24 to incorporate the correct legal description.
637-24 Céré 7.8	MG30 to be sold to the Smoky Lake Hutterite Colony That Smoky Lake County Council approve to enter into a hold harmless agreement, as per Policy Statement No. 03-26-01: Custom Work, with the applicant: ‘Smoky Lake Farming’ (Smoky Lake Hutterite Colony), for the purpose of the delivery of MG30 Dust Control product on the private roadways within the lands identified under the Municipal Address of 58356 – Rge Rd 173, through the County’s supplier: Kortech Calcium Services Ltd., at no cost to the County and with the applicant to be invoiced accordingly for any amount used on the private roadways, to be completed in concurrence with the County’s Year-2024 MG Haul Road-PW57 Project #MG2413: Twp 584 between Hwy 855 & Rge Rd 165.	Public Works	The work was completed June 15, 2024, and the colony was invoiced on July 5, 2024, in the amount of \$3,906.00

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
638-24 Céré 8.1a	Edmonton Humane Society – Unable to Accept New Animals That Smoky Lake County acknowledge receipt of the email received from the Manager of Animal Care and Support Services, Edmonton Humane Society, dated April 26, 2024, in respect to the shelter currently being unable to accept any new animals in order to maintain proper care capacity for the animals, and noting the possibility of animal intake on a case-by-case basis going forward.	Enforcement Services	Information retained under Municipal File: 2-8
639-24 Fenerty 8.1b	Smoky Lake Agricultural Society – Letter of Support for CFEP Application That Smoky Lake County approve action taken by Administration in providing a “Letter of Support” on May 1, 2024, to the Smoky Lake Agricultural Society, for their application to the Community Facility Enhancement Program (CFEP) Grant, under the Small Stream Fund, for potential funding in the amount of \$125,000.00 to complete their \$270,000.00 project: Heating, Ventilation and Air Conditioning System Replacement at the Smoky Lake Agricultural Society Complex, in Smoky Lake.	Legislative Services	Motion Number 639-24 formally documents the action taken to legislatively document and track municipal accountability.
641-24 Céré 8.2	Chief Administrative Officer: Kevin Lucas – Execution of the CAO Covenant That Smoky Lake County Council acknowledge Kevin Lucas’s execution of the Chief Administrative Officer Covenant as per Policy Statement No. 01-39-01: Council-CAO Covenant, which lays out the expectation, roles and responsibilities of the CAO to move forward with governance issues and to build an understanding of the continuity of the Council and Chief Administrative Officer relationship.	Assistant Chief Administrative Officer	In conjunction to the May 23, 2024 – Motion 601-24 of the CAO Appointment, the executive of the Council and CAO Covenant is in compliance with County Policy and retained for documentation in Municipal File: 1-199.

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
642-24 Halisky 10.1	<p>Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS) Community Designation - Letters of Support</p> <p>That Smoky Lake County acknowledge receipt, the letters of support from each respective municipality in favour of the Smoky Lake Region, becoming a Designated Community under the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS), from:</p> <p style="padding-left: 40px;">Town of Smoky Lake, dated May 15, 2024, Village of Waskatenau, dated May 16, 2024, Village of Vilna, dated May 22, 2024, and Smoky Lake County, dated May 15, 2024.</p>	Legislative Services	Information retained under Municipal File 1-135
643-24 Céré 10.2	<p>Municipal Affairs Minister – Bill 20 to Change the LAEA and MGA</p> <p>That Smoky Lake County acknowledge receipt of the letter from Municipal Affairs Minister, dated May 24, 2024, in respect to Bill 20 – Municipal Affairs Statues Amendment Act to change the Local Authorities Election Act (LAEA) and Municipal Government Act (MGA), and the attached Bill 20 Fact Sheet, clarifying what Bill 20 means and outlining the next steps, should the legislation pass, stating: “supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024”.</p>	Assistant Chief Administrative Officer	Information retained under Municipal File: 1-134
644-24 Céré 10.3	<p>Email from Carl Tatarin - County's position on Long Term Care & Initiatives</p> <p>That Smoky Lake County Council acknowledge receipt of the email from Carl Tatarin, dated May 25, 2024, requesting clarification on the County's position on Long Term Care and information on initiatives relating to same, and direct Administration to follow up with Mr. Tatarin in response.</p>	Planning & Development	I have not followed up with Mr. Tatarin on this issue as I am not aware of the County's position on long-term care initiatives. This issue is outside of the purview of the P&D Department. The only thing of value that I would have to add to the discussion is to highlight to Mr. Tatarin that the Vilna Hospital is outside of the County's jurisdiction, and thus, the County has no control or influence over how it could/should/may be repurposed.

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
645-24 Fenerty 10.4	Ukrainian Canadian Congress (UCC) - Ukrainian Day, August 25, 2024 That Smoky Lake County Council approve to be an "Activity Sponsor" in the amount of \$500.00 , to the Ukrainian Canadian Congress (UCC) for their 2024 Ukrainian Day Event, scheduled for August 25, 2024, at the Ukrainian Cultural Heritage Village, for the County's logo to be recognized on the UCC website, social media, e-Bulletins, and program booklet, as well as on prominent signage at the event.	Accounts Payable	Cheque No. 52836, dated June 20/24 - \$500
646-24 Gawalko 10.5	Lakeland Agricultural Research Association (LARA) - Summer Field Day That Smoky Lake County Council who can attend – attend the Lakeland Agricultural Research Association (LARA), event: Smoky Lake Summer Field Day, scheduled for July 30, 2024, at a location to be determined, as per the poster received from LARA, listing their events scheduled for June to August, 2024.	Communication	The Summer Field Day tour date was added to the County's website calendar and it was promoted on social media prior to the event. LARA events are shared to the County's social media regularly, as the County is a financial stakeholder of LARA.
647-24 Serben 10.5	Alberta Health Services (AHS) update on the Vilna Community Health Centre That Smoky Lake County acknowledge receipt of the Memorandum from Alberta Health Services (AHS), dated May 29, 2024, providing an update on the Vilna Community Health Centre, [since being closed in spring, 2024, due to flooding from a plumbing failure] noting as of June 3, 2024, the Vilna Community Health Centre building will be open again and to offer AHS Public Health and Laboratory services as well as the Vilna Raubenheimer Medical Clinic services.	Legislative Services	Information retained under Municipal File: 5-35

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June 2024 County Council Meetings



June 13, 2024																																				
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648-24 Céré 10.7	<p>Letter from Northern Lights Library System (NLLS) Grant Funding Distribution</p> <p>That Smoky Lake County acknowledge and accept the Northern Lights Library System Board (NLLS) Year-2024 Library Services Grant Funding Distribution as follows:</p> <table border="1"> <thead> <tr> <th colspan="3">Library Services Grant Disbursement</th> </tr> <tr> <th colspan="3">2024 Year - Smoky Lake County</th> </tr> <tr> <th></th> <th>2019 Population</th> <th>Library Services Grant at \$5.60 per Capita</th> </tr> </thead> <tbody> <tr> <td>Smoky Lake County</td> <td>2461</td> <td>\$ 13,781.60</td> </tr> <tr> <td></td> <td>Admin Fee (1%)</td> <td>\$ 137.82</td> </tr> <tr> <td></td> <td>Total disbursement</td> <td>\$ 13,643.78</td> </tr> </tbody> </table> <p>Disbursement of Funds to Libraries within the County of Smoky Lake</p> <table border="1"> <thead> <tr> <th>Current Funding Formula</th> <th>%</th> <th>\$</th> </tr> </thead> <tbody> <tr> <td>Ann Chorney Public Libray</td> <td>25%</td> <td>\$ 3,410.95</td> </tr> <tr> <td>Smoky Lake Municipal Library</td> <td>50%</td> <td>\$ 6,821.89</td> </tr> <tr> <td>Vilna Municipal Library</td> <td>25%</td> <td>\$ 3,410.95</td> </tr> <tr> <td>Total Funds Disbursed</td> <td>100%</td> <td>\$ 13,643.78</td> </tr> </tbody> </table> <p>as per the correspondence received from the NLLS Executive Director and Board Chair, dated May 23, 2024.</p>	Library Services Grant Disbursement			2024 Year - Smoky Lake County				2019 Population	Library Services Grant at \$5.60 per Capita	Smoky Lake County	2461	\$ 13,781.60		Admin Fee (1%)	\$ 137.82		Total disbursement	\$ 13,643.78	Current Funding Formula	%	\$	Ann Chorney Public Libray	25%	\$ 3,410.95	Smoky Lake Municipal Library	50%	\$ 6,821.89	Vilna Municipal Library	25%	\$ 3,410.95	Total Funds Disbursed	100%	\$ 13,643.78	Legislative Services	Information retained under Municipal File: 7-2
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649-24 Halisky 10.8	<p>Heidi and Malcome Kane - Vandalized / Missing Wayfinding Signs at Garner Lake</p> <p>That Smoky Lake County Council acknowledge receipt of the emails and letter attachment from Heidi and Malcome Kane, dated May 22, 2024, in respect to vandalized / missing wayfinding signs at Garner Lake; and direct Administration to bring information forward to Council at a future Council meeting in respect to the cost of replacing the said signs, for Council's consideration.</p>	Planning and Development	The Planning and Development Manager is preparing current cost estimates from replacement of vandalized signage and will bring forward to a future Council meeting for discussion.																																	

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
650-24 Céré 10.9	Rural Municipalities of Alberta (RMA) - Community Aggregate Payment Levy That Smoky Lake County acknowledge receipt of the correspondence from the Rural Municipalities of Alberta (RMA), in respect to the Community Aggregate Payment Levy (CAP Levy) Regulation, originally introduced in 2006 to enable municipalities to impose a CAP Levy on a shipment of sand and gravel, based on a uniform levy rate of up to a maximum of \$0.40 per tonne, at the pit from which the material was extracted, which is expiring on December 31, 2024; as per the RMA Bulletin dated May 30, 2024.	Legislative Services	Information retained under Municipal File: 4-24
651-24 Halisky 10.10	Healthy Families Healthy Futures Annual General Meeting That Smoky Lake County Council who can attend – attend the Healthy Families Healthy Futures Annual General Meeting, scheduled for June 17, 2024, at the Westlock Inn & Conference Centre, from 9:30 a.m. to 11:30 a.m., in Westlock, Alberta.	Legislative Services	There was no Council available to attend, due to other commitments
652-24 Céré 10.11	Letter from RCMP Smoky Lake - Traffic Complaints at Public Works That Smoky Lake County acknowledge receipt of the letter received from the Smoky Lake RCMP Detachment, dated May 29, 2024, in respect to “Traffic Complaints at Public Works Shop”, of vehicles pulling out of the yard and onto the roadway without stopping, and noting as legislated under the Traffic Safety Act, all vehicles pulling out onto a road from a driveway or alley are required to come to a complete stop before proceeding.	Legislative Services	The letter was printed and posted at the Public Works Shop for everyone’s awareness. The letter was also shared with the Town of Smoky Lake Library (as they are adjacent to the PW Shop) for awareness on June 14, 2024. Information retained under Municipal File: 3-58
653-24 Halisky 10.12	Ag for Life - Offering an Annual Membership for \$2,500.00 That Smoky Lake County acknowledge receipt of the letter from Ag for Life, dated May 21, 2024, and take no action to the offer for an Annual Membership in the amount of \$2,500.00; and follow up with Ag for Life to ensure they are working directly with our local schools.	Legislative Services	Information retained under Municipal File: 62-33

ACTION LIST:

June 2024 County Council Meetings



June 13, 2024																																																												
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																																																									
654-24 Halisky 10.13	<p>Federation of Alberta Gas Co-ops Ltd. - Operations & Maintenance (O&M) Audit</p> <p>That Smoky Lake County acknowledge receipt of the letter from the Federation of Alberta Gas Co-ops Ltd., dated May 17, 2024, in respect to the 2024 Operations & Maintenance (O&M) Audit for Smoky Lake County Natural Gas; and documentation of the corrective action required to address the deficiencies by the deadline of August 17, 2024; and bring the completed action information forward to the August 22, 2024 Regular Council Meeting</p>	Natural Gas Manager	<p>The updated deficiencies report will be acknowledged at the September 12, 2024, Agenda.</p> <p>Information retained under Municipal File: 9-22</p>																																																									
655-24 Serben Addition to the Agenda	<p>Rural Municipalities of Alberta (RMA) Bulletin: RMA Question Guide for Bill 11</p> <p>That Smoky Lake County write a letter to the Minister of Minister of Public Safety and Emergency Services, relating to the Rural Municipalities of Alberta (RMA) Bulletin, titled: "RMA Question Guide for Bill 11 Now Available", dated June 5, 2024, in respect to the March 2024, Bill 11 (the <i>Public Safety Statutes Amendment Act, 2024</i>, which would amend the <i>Police Act</i> to establish a new policing organization), to request information specific to Smoky Lake County, such as the expected cost to be incurred by the County and to clarify what services would be provided to the County, should Bill 11 come into force.</p>	Legislative Services	Letter was sent to Minister Ellis by the Legislative Services Department on July 4, 2024 at 3:46 PM																																																									
656-24 Fenerty Information Releases	<p>That Smoky Lake County Council's "Information Releases" received within the period of May 1, 2024 to May 31, 2024, listed as follows, be filed for information:</p> <table border="1"> <thead> <tr> <th>Tracking Number & Description of Information Released:</th> <th>Date Released:</th> <th>Municipal File #:</th> </tr> </thead> <tbody> <tr> <td>R069.24 - FCM update for RMA District 5</td> <td>May 01, 2024</td> <td>1-152</td> </tr> <tr> <td>R070.24 - Emergency Kit Checklist</td> <td>May 02, 2024</td> <td>2-48</td> </tr> <tr> <td>R071.24 - RMA 2024_05_03 Contact_Newsletter</td> <td>May 06, 2024</td> <td>1-10</td> </tr> <tr> <td>R072.24 - UCC-APC newsletter May 4, 2024</td> <td>May 06, 2024</td> <td>1-209</td> </tr> <tr> <td>R073.24 - RMA - CSDS Member Toolkit</td> <td>May 06, 2024</td> <td>1-10</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>R075.24 - WFLFN128 Management Team as of May 6</td> <td>May 09, 2024</td> <td>1-94</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>R077.24 - RMA 2024_05_10 Contact Newsletter</td> <td>May 10, 2024</td> <td>1-10</td> </tr> <tr> <td>R078.24 - Smoky Lake Golf Course - May 2024 Newsletter</td> <td>May 16, 2024</td> <td>7-65</td> </tr> <tr> <td>R079.24 - Manager's Report - May 2024</td> <td>May 22, 2024</td> <td>N/A</td> </tr> <tr> <td>R080.24 - UCC-APC newsletter May 21, 2024</td> <td>May 21, 2024</td> <td>1-209</td> </tr> <tr> <td>R081.24 - RMA 2024_05_17 Contact Newsletter</td> <td>May 21, 2024</td> <td>1-10</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>R083.24 - Stay Cyber Safe - Tips & Tricks</td> <td>May 27, 2024</td> <td>14-19</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>R085.24 - UCC-APC newsletter May 30, 2024</td> <td>May 30, 2024</td> <td>1-209</td> </tr> <tr> <td>R086.024 - RMA Contact Newsletter May 31, 2024</td> <td>May 31, 2024</td> <td>1-10</td> </tr> </tbody> </table>	Tracking Number & Description of Information Released:	Date Released:	Municipal File #:	R069.24 - FCM update for RMA District 5	May 01, 2024	1-152	R070.24 - Emergency Kit Checklist	May 02, 2024	2-48	R071.24 - RMA 2024_05_03 Contact_Newsletter	May 06, 2024	1-10	R072.24 - UCC-APC newsletter May 4, 2024	May 06, 2024	1-209	R073.24 - RMA - CSDS Member Toolkit	May 06, 2024	1-10				R075.24 - WFLFN128 Management Team as of May 6	May 09, 2024	1-94				R077.24 - RMA 2024_05_10 Contact Newsletter	May 10, 2024	1-10	R078.24 - Smoky Lake Golf Course - May 2024 Newsletter	May 16, 2024	7-65	R079.24 - Manager's Report - May 2024	May 22, 2024	N/A	R080.24 - UCC-APC newsletter May 21, 2024	May 21, 2024	1-209	R081.24 - RMA 2024_05_17 Contact Newsletter	May 21, 2024	1-10				R083.24 - Stay Cyber Safe - Tips & Tricks	May 27, 2024	14-19				R085.24 - UCC-APC newsletter May 30, 2024	May 30, 2024	1-209	R086.024 - RMA Contact Newsletter May 31, 2024	May 31, 2024	1-10	Legislative Services	Documents retained in Municipal Files as required, as noted.
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ACTION LIST:

June 2024 County Council Meetings



June 13, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
662-24 Gawalko Executive Session	Land purchase (0.012 acres) to accommodate BF76552 Bridge Replacement That Smoky Lake County Council approve to execute the “Right of Access & Consent to Transfer of Land for Compensation” agreement with the owner of the lands legally described as SW-11-61-13-W4, under Alberta Land Title # 152114364001, LINC # 0027007955, Tax Roll # 13611120, to transfer a portion of the said land to Smoky Lake County, for compensation to the owner identified on the said land title, in the total amount of \$200.00 (Two Hundred Dollars), for a portion of land containing approximately 0.012 hectares, from within the said lands, for the purpose of a roadway widening to accommodate a culvert bridge replacement project # BF76552, located on Range Road 132, North of Township Road 610, subject to Smoky Lake County being responsible for registering, surveying and transferring title of the said lands at no cost to the landowner.	Legislative Services	The signed agreement was filed in the respective Land File. Land Titles Survey Form 5 (SUR-5) was also executed and copies of both the agreement and form was emailed to the project manager: Associated Engineering on June 19, 2024, to Jen Plamondon plamondonj@ae.ca; Chris Schmelzle schmelzlec@ae.ca . The Landowners were paid \$200 on June 26, 2024 by Cheque #52842 Information was also retained under Municipal File: 3-55
663-24 Gawalko Executive Session	Land purchase (0.021 acres) to accommodate BF76552 Bridge Replacement That Smoky Lake County Council approve to execute the “Right of Access & Consent to Transfer of Land for Compensation” agreement with the owner of the lands legally described as NE-10-61-13-W4 and SE-10-61-13-W4, under Alberta Land Title # 782064150A, LINC # 0023748502 and 0023748510, Tax Roll # 13611040 and 13611010, to transfer a portion of the said land to Smoky Lake County, for compensation to the owner identified on the said land title, in the total amount of \$400.00 (Four Hundred Dollars), for a portion of land containing approximately 0.021 hectares, from within the said lands, for the purpose of a roadway widening to accommodate a culvert bridge replacement project # BF76552, located on Range Road 132, North of Township Road 610, subject to Smoky Lake County being responsible for registering, surveying and transferring title of the said lands at no cost to the landowner.	Legislative Services	The signed agreement was filed in the respective Land File. Land Titles Survey Form 5 (SUR-5) was also executed and copies of both the agreement and form was emailed to the project manager: Associated Engineering on June 19, 2024, to Jen Plamondon plamondonj@ae.ca; Chris Schmelzle schmelzlec@ae.ca . The Landowners were paid \$400 on June 26, 2024, by Cheque #52848 Information was also retained under Municipal File: 3-55
664-24 Halisky Executive Session	Municipal Land Use Suitability Tool (MLUST) – Contract Award That Smoky Lake County, as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, for the Alberta Community Partnership (ACP) 2023-24 Grant, award the contract for the creation of a Municipal Land Use Suitability Tool (MLUST) to O2 Planning and Design Inc., in the amount not to exceed \$99,900.00.	Planning and Development	The contract for the Municipal Land Use Suitability tool has been signed and executed by Smoky Lake County and by O2 Planning & Design, dated July 15, 2024. A project kick-off meeting will be held on Friday, July 2, 2024.

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p>668-24: Céré</p> <p>7.1</p>	<p>18th Annual Federation of Alberta Gas Co-ops Charity Golf Classic</p> <p>That Smoky Lake County Council approve to provide funds in the amount of \$500.00 to the Federation of Alberta Gas Co-ops Ltd. to provide a general sponsorship towards the 18th Annual Federation Charity Golf Classic, in support of MS Canada, scheduled for August 22, 2024, being held at Goose Hummock Golf Resort, Gibbons, Alberta.</p>	Natural Gas	The Natural Gas Manager provided the sponsorship through the County Credit Card. There was no available to attend the event.
<p>669-24: Halisky</p> <p>7.5</p>	<p>Bylaw No. 1465-24: to Amend Road Closure Bylaw 1429-23, Undeveloped Road Allowance, East Side of Rive Lot 10, Victoria Settlement</p> <p>Moved by Councillor Serben that Smoky Lake County Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of Rive Lot 10, Victoria Settlement, (as amended, to clarify along the entire Northern Length of River Lot 10, Victoria Settlement), for the purpose of closing to public travel, a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given PERMISSION FOR THIRD READING.</p> <p style="text-align: center;">Permission for third reading DEFEATED.</p>	Legislative Services	Bylaw No. 1465-24: to Amend Road Closure Bylaw 1429-23, Undeveloped Road Allowance, East Side of Rive Lot 10, Victoria Settlement, was given 3 rd Reading at the August 8, 2024, Regular Council meeting, under Motion #744-24.
<p>670-24: Halisky</p> <p>7.2</p>	<p>Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Grant</p> <p>That Smoky Lake County Council defer further discussion of remaining surplus funds from the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant FFP-22-18, in the amount of \$3,572.90, in respect to implementing the recommendations within the Wildfire Mitigation Strategy Report, to the August 8, 2024, Council Meeting.</p>	Fire Protective Services	Smoky Lake County Fire Protective Services personnel contacted Andy Gresner – FireSmart Liaison on July 29, 2024 to discuss options for the remaining grant funds. Andy provided options help that would be allowed inside the scope of the grant. FireSmart Canada was contracted and emailed on July 29, 2024 requesting training schedules and costs. Received an email back on July 31, 2024 for the FireSmart module training but was cautioned with all the wildfires in BC and AB staff might not be available to complete the training. The options will be brought forward to the August 8 Council Meeting for discussion

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
671-24: Halisky 7.3	Vilna & District Volunteer Fire Department Insurance Claim That Smoky Lake County Council defer further discussion of the (Rural Municipalities of Alberta) RMA Schedule of Loss Claim, for the Vilna & District Volunteer Fire Department’s August 26, 2024, theft incident, offering compensation in the amount of \$21,301.08, and explore other claim options, potentially seeking legal advice, to minimize the unbudgeted expense to replace all stolen items not listed under the RMA Schedule Loss Claim, valued in the amount of \$88,022.03; and bring the information forward to the August 8, 2024, Council Meeting.	Legislative Services	The Loss Prevention Coordinator contacted Phil Gibbs (previous RMA contract insurance adjustor) on June 27, 2024 requesting assistance in regard to the RMA loss claim compensation. Phil forwarded Tom Hirst from Alternative Solutions Inc. contact information as an individual that would be able to help pursue an increase in the Smoky Lake County loss claim with RMA along with an estimated cost to complete the work. The proposed work and costs will be brought forward to the August 8, 2024 Council Meeting for discussion.
672-24: Céré 7.4	Smoky Lake Fire Department Apparatus Appraisals That Smoky Lake County Council approve to contract a third-party organization to conduct an appraisal to determine the current value of all fire equipment within the Smoky Lake Fire Department, owned by the Town of Smoky Lake and Smoky Lake County, for the purpose of utilizing the appraisal information to determine the amortization and replacement value of the said equipment to be incorporated into the Smoky Lake Region Fire Rescue 3-Year Draft Budget 2025-2027; and agree to a 50/50 cost share split of the expenses for the said appraisal, with the Town of Smoky Lake.	Fire Chief	Smoky Lake County personnel contacted Hotshot Fire Trucks, Rocky Mountain Phoenix, and Fenton Fire Trucks to complete the apparatus appraisals on July 22, 2024. Smoky Lake County personnel received the completed appraisals on August 7, 2024 and will be presented at the August 13, 2024 Joint Town of Smoky Lake and Smoky Lake County meeting.
673-24: Céré 7.6	Tarin – Geospatial Data Marketing Agreement That Smoky Lake County Council enter into a Geospatial Data Marketing Agreement between Tarin Resource Services Ltd. (1994) Ltd. and Smoky Lake County, for the purpose of marketing and selling Smoky Lake County's Orthophoto's, with a 35% royalty payment +GST, from the profits to be remitted to the County on a quarterly basis, via Electronic Funds Transfer for a term indefinitely, commencing May 9, 2024, until termination by either party with 60-days' written notice.	GIS Operator	Smoky Lake County Council entered into a Geospatial Data Marketing Agreement dated the 9th of May 2024 between Tarin Resource Services Ltd. (1994) Ltd. And Smoky Lake County, the Agreement was executed July 9th. Municipal File: 11-12
674-24: Serben 7.7	June Requests for Sponsorship – Vilna Agricultural Society That Smoky Lake County Council approve to provide funds in the amount of \$1,000.00 to the Vilna & District Agricultural Society , towards offsetting the cost of their event: Boomtown Days Fair, scheduled for August 16-17, 2024, in the Village of Vilna.	Accounts Payable	Paid by Cheque No. 52867, dated July 02, 2024

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
675-24: Gawalko 7.8a	<p>Local Government Fiscal Framework Capital Program Grant Agreements</p> <p>That Smoky Lake County Council execute the Local Government Fiscal Framework (LGFF) Capital Program Memorandum of Agreement (MOU) in respect to the provision of the funding in accordance with and subject to the <i>Local Government Fiscal Framework Act</i>, between His Majesty in Right of Alberta (the “Minister”) and Smoky Lake County, effective upon execution: June 27, 2024, until termination by the Minister, upon providing 90-days’ written notice to the County.</p>	Legislative Services	Information retained under Municipal File: 19-20
676-24: Halisky 7.83	<p>Local Government Fiscal Framework Operating Program Grant Agreements</p> <p>That Smoky Lake County Council execute the Local Government Fiscal Framework (LGFF) Operating Program Memorandum of Agreement (MOU) in respect to the provision of the funding in accordance with and subject to the <i>Local Government Fiscal Framework Act</i>, between His Majesty in Right of Alberta (the “Minister”) and Smoky Lake County, effective upon execution: June 27, 2024, until termination by the Minister, upon providing 90-days’ written notice to the County.</p>	Legislative Services	Information retained under Municipal File: 19-20
677-24: Céré 7.9	<p>Revised Tax Rate Bylaw No. 1461-24</p> <p>Moved by Councillor Halisky that Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give THIRD & FINAL READING to revise Bylaw No. 1461-24: Tax Rate, to correct typing errors in the preamble, not affecting or changing the original purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2024 Taxation Year, and affix the words “Revised” to the said bylaw, and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents, and the corporate seal be fastened where it is deemed to be necessary.</p>	Legislative Services	The revised Bylaw was signed & posted to the Website on July 2, 2024.

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
678-24: Fenerty 7.10b	Strategic Transportation Infrastructure Program Funding Bridge BF08200 That Smoky Lake County execute the Strategic Transportation Infrastructure Program (STIP) Memorandum of Agreement (MOA) with Alberta Transportation and Economic Corridors, to receive funding in the amount of \$2,143,368.75, towards the bridge replacement project for bridge No. BF08200, located on Township Road 590, near the land legally described as SE-02-59-13-W4; and confirm there is budgeted funding in the amount of \$245,094.00, allocated from the Building Canada Community Building fund towards the said project.	Legislative Services	Information retained under Municipal File: 19-12
679-24: Gawalko 7.10c	Strategic Transportation Infrastructure Program Funding Bridge BF08201 That Smoky Lake County Council execute the Strategic Transportation Infrastructure Program (STIP) Memorandum of Agreement (MOA) with Alberta Transportation and Economic Corridors, to receive funding in the amount of \$1,575,930.00, towards the bridge replacement project for bridge No. BF 8201, located on Township Road 594, near the lands legally described as NW-26-59-14-W4; and approve the unbudgeted expense from General Capital Reserves, to allocate funds in the amount of \$525,310.00 towards the said project.	Legislative Services	Information retained under Municipal File: 19-12
680-24: Fenerty 7.10.d	Strategic Transportation Infrastructure Program Funding Bridge BF75780 That Smoky Lake County Council execute the Strategic Transportation Infrastructure Program (STIP) Memorandum of Agreement (MOA) with Alberta Transportation and Economic Corridors, to receive funding in the amount of \$167,850.00, toward the bridge rehabilitation project for bridge No. BF 75780, located on Range Road 131, near the lands legally described as NW-01-59-13-W4; and approve the unbudgeted expense from General Capital Reserves, to allocate funds in the amount of \$55,950.00 towards the said project.	Legislative Services	Information retained under Municipal File: 19-12

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
681-24: Halisky	Bridge No. BF 80532 on Township Road 604, near Range Road 191 That Smoky Lake County Administration explore options to expedite repairs of Bridge No. BF80532, located on Township Road 604, near Range Road 191, and bring the information forward to the August 8, 2024, Council Meeting.	Legislative Services	August 22, 2024, Delegations included Associated Engineering Alberta Ltd.'s Sarah Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle P. Eng, in respect to the County's Bridge Program, who presented the Bridge Program recommended for 2025
682-24: Céré 7.11	Bylaw No. 1466-24: Regional Emergency Management Moved by Councillor Fenerty that Smoky Lake County Bylaw No. 1466-24: Regional Emergency Management , for the purpose of establishing and maintaining a Regional Emergency Management Agency and Emergency Advisory Committee, with the Municipalities of Town of Smoky Lake, Village of Vilna, and Village of Waskatenau, be given THIRD & FINAL READING , and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.	Legislative Services	Smoky Lake County Bylaw No. 1466-24 - June 27, 2024: Motion 682-24. Village of Waskatenau Bylaw No. 706-2024 - June 25, 2024: Motion 137-2024. Town of Smoky Lake Bylaw No. 12-2024 – will be consider by Town Council at their September 23, 2024 Council Meeting. Village of Vilna Bylaw No. 596-24, Motion 095-24 County's Bylaw was taken to JMM on August 26, 2024 for regional signatures. It was left with the Town as they have yet to pass their bylaw.
684-24: Halisky Delegation	Pine Creek Retreat - Delegation's Presentation That the verbal virtual presentation received by Smoky Lake County Council on June 27, 2024, provided by Clayton Didier, Owner, of Pine Creek Retreat in respect to their ongoing and upcoming activities towards their grand opening, which is expected to be scheduled in 2025, be filed for information.	N/A	Noted on the Action List for reference.
684-24: Halisky 8.2 and 8.3	Action Lists from March & April 2024 Council Meetings That the Smoky Lake County Council Meeting Action Lists from the months of March and April, 2024, Regular Council meetings, be filed for information.	Assistant CAO	For Documentation purposes to indicate that Council did see the Action Lists and for transparency purposes.
687-24: Halisky 10.1	Rural Renewal Stream Community Designation Application That Smoky Lake County acknowledge the submission of the application for Community Designation through the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS), which was submitted on May 21, 2024, by the Smoky Lake and District Chamber of Commerce, acting as the Economic Development Organization, for the Community Name: "Smoky Lake Region (County, Town, Villages of Vilna and Waskatenau)" stating a population of "4,200".	Legislative Services	Information retained under Municipal File: 1-135

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
688-24: Gawalko 10.2	Martin Long, Parliamentary Secretary for Rural Health Virtual Meeting That Smoky Lake County Council approve action taken by the Reeve and Deputy Reeve in attending a virtual meeting with Martin Long, Parliamentary Secretary for Rural Health, on June 11, 2024, to express concerns in respect to healthcare professional shortages within the Smoky Lake region.	Legislative Services	Meeting details reported through the Reeve's Report. Invitation Information retained under Municipal File: 5-9
689-24: Halisky 10.3	Smoky Lake & District Regional Chamber of Commerce Membership Certificate That Smoky Lake County acknowledge receipt of the Smoky Lake & District Regional Chamber of Commerce Year-2024 membership certificate #2024-175, issued to Smoky Lake County, as a member in good standing.	Legislative Services	Information retained under Municipal File: 1-113
690-24: Fenerty 10.4	Minister of Municipal Affairs – Canada Community Building Fund (CCBF) That the letter received by Smoky Lake County from the Minister of Municipal Affairs, via email on June 14, 2024, advocating in the interest of Alberta in respect to negotiations to ensure funding continues to flow to local governments from the Government of Canada, in response to the 2024 Canada Community Building Fund (CCBF) program delays, be filed for information.	Legislative Services	Information retained under Municipal File: 19-92
691-24: Céré 10.5	Alberta Advanced Education Community Adult Learning Program (CALP) Grant That Smoky Lake County, as managing partner of Smoky Lake County Community Learning Council, approve action taken by Administration in executing the Alberta Advanced Education – Community Adult Learning Program (CALP) Grant Agreement #AR69094, to receive funding for the period of July 1, 2024 to June 30, 2027, scheduled as follows, in the amounts of: <ul style="list-style-type: none"> • up to \$130,000 following the signing of the said Agreement, • up to \$130,000 on or about July 1, 2025, and • up to \$130,000 on or about July 1, 2026. 	Assistant Chief Administrative Officer	For documentation purposes as the Legal Host for the Community Learning Council and in respect to the Agreement – Policy Statement No. 08-19. The 2024-2027 CALP Grant Agreement with Smoky Lake County for the Community Learning Council - Grant AR 69094 was executed on June 21, 2024 at 1:31 PM and submitted to Blanca Interiano, Grant Accountability Coordinator, Advanced Education, Government of Alberta.

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
692-24: Halisky 10.6	Métis Crossing Event - Salay Prayzaan, Grand Opening of Solar Field That Smoky Lake County Council approved action taken by the Reeve in attending, and providing greetings to, the Métis Crossing event: Salay Prayzaan, Grand Opening of Solar Field, held on June 21, 2024; and approve action taken in the Deputy Reeve and Councillors who could attend - attending the said event.	Legislative Services	For documentation purposes and transparency of Elected Officials activities for representation within the Community. Information retained under Municipal File: 61-42
693-24: Halisky 10.7	Compliance Inspection Smoky Lake Regional Landfill That Smoky Lake County Administration ensure all County Landfill Personnel are competent and have the knowledge to comply with landfill related regulations, in response to Alberta Environment & Protected Areas, Regulatory Assurance Division's Inspection conducted on December 12, 2023; and, Administration clarify who is responsible for what between Evergreen Regional Waster Services Commission and Smoky Lake County, in respect to regulatory compliance.	Legislative Services	Information retained under Municipal File: 4-29 The Environment & Parks Manager provided a written update to Council at the August 22, 2024 meeting (see file 4-29)
694-24: Céré	Evergreen Regional Waste Management Services Commission That Smoky Lake County acknowledge receipt of the letter to Evergreen Regional Waste Management Services Commission (ERWMSC) from Alberta Environment & Protected Areas, Regulatory Assurance Division, North Region – Capital District, dated May 29, 2024, in respect to the 2024 Compliance Inspection of the Smoky Lake Regional Landfill with deficiencies to be corrected by the deadline of July 9, 2024; and bring forward assurance of the corrective action undertaken by ERWMSC to address deficiencies, to the August 22, 2024 Regular Council Meeting.	Legislative Services	Information retained under Municipal File: 4-29
695-24: Gawalko 10.8	Lakeland Agricultural Research Association (LARA) Update as of June 18, 2024 That Smoky Lake County, acknowledge receipt of the update from the Lakeland Agricultural Research Association (LARA), dated June 18, 2024, outlining the programming and activities being provided by LARA, for awareness of how the County's funding towards LARA is being utilized.	Legislative Services	Information retained under Municipal File:62-9

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
<p>696-24: Halisky</p> <p>10.9</p>	<p>Alberta Health Services (AHS) North Zone Medical Affairs</p> <p>That Smoky Lake County acknowledge receipt of the letter from Alberta Health Services (AHS) North Zone Medical Affairs signed by their Interim Medical Director and Chief Zone Officer, dated June 19, 2024, responding to Smoky Lake Regions' Municipalities joint letter of concern in respect to the Physician Recruitment in Smoky Lake Region (as per Council's May 23, 2024, Motion #602-24), and stating: "Over the years AHS has worked with the local physician group on recruitment of a fourth physician to the clinic. Several candidates had been found but were not felt to be acceptable to the current physician group." and confirming Dr. Arian Esterhuizen started her Supervised Practice Assessment on June 12, 2024, and has AHS Appointment & Privileges.</p>	<p>Legislative Services</p>	<p>Information retained under Municipal File: 5-9</p>
<p>697-24: Halisky</p> <p>10.10</p>	<p>Victoria Home Guard Historical Society Invitation to Tour Victoria Trail</p> <p>That Smoky Lake County accept the invitation to attend a tour of the Victoria Trail, from the Victoria Home Guade Historical Society, as per the letter received, dated June 20, 2024, and provide them with date options according to Council availability, for those Council who can attend – to attend.</p>	<p>Legislative Services</p>	<p>Legislative Services sent out a calendar invite on July 2, 2024 at 9:19 AM.</p> <p>The tour is scheduled for September 24, 2024. Closer to the date, it will be decided if the tour will be half day AM or PM</p>
<p>698-24: Fenerty</p> <p>10.11</p>	<p>Minister of Transportation & Economic Corridors – Hwy 28 Speed at Smoky Lake</p> <p>That Smoky Lake County acknowledge receipt of the letter from Minister of Transportation and Economic Corridors, dated May 14, 2024, in respect to the speed limit on Highway 28 near the Town of Smoky Lake, stating "<i>I am pleased to advise the department is in the process of preparing the ministerial order to amend the speed limit on Highway. Once this process is complete and I have signed the order, the new signs will be installed along the highway to reduce the speed limit. I have asked the department to complete this before the next school year in September 2024.</i>".</p>	<p>Legislative Services</p>	<p>Information retained under Municipal File: 3-161</p> <p>As of August 26, 2024 the new speed limit was not installed and this was brought to the attention of the MLA Glenn van Dijken, at the Joint Municipalities Meeting that day. The MLA said he would follow up with the minister.</p> <p>School started on August 29, 2024 and the new speed was still not posted.</p>

ACTION LIST:

June 2024 County Council Meetings



June 27, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
699-24: Gawalko 10.12	Alberta Emergency Management Agency Wildfires DRP – Final Payment Summary That Smoky Lake County acknowledge receipt of the correspondence from Alberta Emergency Management Agency, dated June 7, 2024, in respect to the 2023 Spring Alberta Wildfires Disaster Recovery Program (DRP) – Final Payment Summary to Smoky Lake County, in the amount of \$30,278.09, as per the 90:01 cost-sharing arrangement with the Government of Alberta, and based on the total in the amount of \$33,733.48, submitted by Smoky Lake for emergency operations during the period of April 30, 2023 to July 7, 2023.	Legislative Services	Information retained under Municipal File: 19-79



ACTION LIST:

July 2024 County Council Meetings

July 18, 2024			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
730-23: Céré 10.1	Victoria Trail Agricultural Society (VTAS) - Fair Days in Waskatenau Sponsorship That Smoky Lake County provide funds in the amount of \$500.00 to the Victoria Trail Agricultural Society (VTAS), allocated from the Grants to Individuals and Organizations budget, to become a Gold Sponsor of their Fair Days event scheduled for August 9-11, 2024, to be held in the Village of Waskatenau, in response to the letter request received by email on July 5, 2024, from the VTAS President.	Accounts Payable	The Council motion and correspondence was forward to Accounts Payable on July 18, 2024 by the Executive Services Clerk. EFT # 00001486 in the amount of \$500.00, issued on July 24, 2024.

ACTION LIST:

August 2024 County Council Meetings



August 7, 2024 Committee of the Whole Meeting																																																																																																																		
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																																																																																																															
Delegations	<ol style="list-style-type: none"> Algonquin Shooting Sports Association representatives: Dennis M. Holowaychuk, Secretary Treasurer, and Graham Dalziel, President. Ducks Unlimited representatives: Bart Muusse, Provincial Policy Specialist and James Olson, Conservation Programs Lead for Northern Alberta. 	N/A	Noted for reference on the Action List.																																																																																																															
733-24: Halisky	<p>That Smoky Lake County Council recommends the County-Owned Land Inventory List, received at the August 7, 2024, Committee of the Whole Meeting be brought to the August 8, 2024, Regular Council Meeting, to consider proceeding with the follow actions as highlighted under the properties identified in the said list as:</p> <ul style="list-style-type: none"> #4 and 5: investigate tourism opportunities, potential through the Smoky Lake Tourism Company; #6: contact Muni-Corr Ltd., to determine if they have any interest obtaining the land north of the Iron Horse Trail and OHV Campsite; #1, 2, 3, 7, 8, 9, 10, 11, 14, 15, 16, 17, 18, 19, 20, 21: contact the adjacent Landowners and provide them 30-days to purchase and if they have no interest, then sell the properties through an unreserved auction at Ritchies Brothers; and #12 & 13: draft the possible conditions for a potential of a lease. 	P&D	<p>See Aug. 8th Council meeting motions 759-24, 760-24, 761-24, & 762-24, for official direction from Council.</p> <table border="1"> <thead> <tr> <th>PROP. #</th> <th>ROLL #</th> <th>LEGAL DESCRIPTION</th> <th>SIZE OF PARCEL</th> <th>NOTES</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12590230</td> <td>PT. NW-2-59-12-4</td> <td>13.57 ACRES</td> <td>NORTH SIDE OF SADDLE LAKE INDIAN RESERVE (RGE RD 122)</td> </tr> <tr> <td>2</td> <td>12592941</td> <td>PT. NE-29-59-12-4</td> <td>2.02 ACRES</td> <td>SOUTH OF HWY 28 ON RGE RD 124 (TAKEN FOR NUISANCE GROUND)</td> </tr> <tr> <td>3</td> <td>13602121</td> <td>PT. 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ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting													
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION										
739-24: Gawalko	<p>7.1 Development Permit DP-024-24: Supportive Living Facility, River Lot 15, Direct Control District</p> <p>That Smoky Lake County Council approve to issue Development Permit DP 024-24, for a Supportive Living Facility, respecting the lands legally described as River Lot 15, Victoria Settlement, with the following conditions:</p> <p>**See Minutes for conditions 1 through 29...</p> <p>Councillor Céré called for a Recorded Vote:</p> <table border="0"> <tr> <td><u>In Favour</u></td> <td><u>Opposed</u></td> </tr> <tr> <td>Gawalko</td> <td>Céré</td> </tr> <tr> <td>Halisky</td> <td></td> </tr> <tr> <td>Serben</td> <td></td> </tr> <tr> <td>Fenerty</td> <td></td> </tr> </table>	<u>In Favour</u>	<u>Opposed</u>	Gawalko	Céré	Halisky		Serben		Fenerty		P&D	The Planning and Development Manager issued Development Permit DP-024-24 with Conditions #1 through 29, on August 12, 2024. The Planning and Development Manager continues to work with the Applicant regarding the Conditions that are of an ongoing nature and will provide regular updates to Council on the progress of the Development. The Planning and Development Manager will also be working with the Applicant and Council to determine specific details related to landscaping. Fencing and other matters that are subject to the discretion of the Development Authority (Council in the case of this Development Permit).
<u>In Favour</u>	<u>Opposed</u>												
Gawalko	Céré												
Halisky													
Serben													
Fenerty													
Delegations	<p>Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., to discuss waste transportation.</p> <p>Casey Tchir, Developer of the Estates of Bonnie Lake, to request confirmation from Council of a 'yes' or 'no' in respect to access through the undeveloped County Road allowance</p>	N/A	Noted for reference on the Action List.										

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
744-24: Halisky	<p>7.2 Bylaw No. 1465-24 to Amend Bylaw No. 1429-23 Undeveloped Road Closure</p> <p>That Smoky Lake County Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement, (as amended, to clarify along the entire Northern Length of River Lot 10, Victoria Settlement), for the purpose of closing to public travel, a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given THIRD and FINAL READING, and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents, and the corporate seal be fastened where it is deemed to be necessary.</p>	P&D	<p>Bylaw No. 1465-24 has been posted to the website.</p> <p>The Bylaw was submitted to Land Titles and was officially registered by Land Titles on September 5, 2024.</p>
745-24: Serben	<p>7.3 Vilna Fire Hall Insurance Claim Loss RMA Schedule of Loss With ASI</p> <p>That Smoky Lake County Council defer further discussion in respect to engaging a third party to research the Smoky Lake County insurance final loss claim through RMA Insurance, for the Vilna & District Volunteer Fire Department Fire Hall's August 26, 2023, theft incident; to the August 22, 2024, Council Meeting.</p>	Fire Chief	See Council's August 22, 2024, Motion 799-24.

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting																																							
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																																				
746-24: Halisky	<p>7.4. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program</p> <p>That Smoky Lake County Council approve for the Fire Protective Services personnel to complete the training from FireSmart Canada: Module 1: FireSmart Ambassador; Module 2: Neighborhood Recognition Program; Module 3: Home Ignition Zone Specialist; subject to the available time allocation for staff and with any remaining grant funds identified in the final grant reporting to be relinquished to the Province under the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant – FFP-22-18.</p>	Fire Chief	The Fire Chief received an email from FireSmart who announced they are hosting a Module 3: Home Ignition Zone Specialist Training in late September, in Fort McMurry, but no specific dated have been determined as of September 6, 2024. The Fire Chief is following up to obtain further information.																																				
747-24: Halisky	<p>7.5. Sale of County Surplus Equipment</p> <p>That Smoky Lake County Council defer discussion of the following County Surplus Equipment, to the August 22, 2024, Regular Council Meeting:</p> <table border="1"> <thead> <tr> <th>Unit #</th> <th>Description</th> <th>Serial Number</th> <th>Odometer/Hours</th> </tr> </thead> <tbody> <tr> <td>105</td> <td>2008 GMC 3500 4x4 DWB</td> <td>1GTJK33678F218493</td> <td>162408</td> </tr> <tr> <td>726</td> <td>2009 GMC SLE 3500 4x4</td> <td>1GTHK73K89F161371</td> <td>322720</td> </tr> <tr> <td>101A</td> <td>2018 GMC Sernia 1500 4x4</td> <td>3GTU2MECJG258813</td> <td>253716</td> </tr> <tr> <td>457</td> <td>2013 3PT John Deere mower Mx8</td> <td>1P00MX8CHDP088260</td> <td>N/A</td> </tr> <tr> <td>474</td> <td>Rev 1500 Degelman Mower</td> <td>RC17777</td> <td>473, 474 sold together</td> </tr> <tr> <td>473</td> <td>1820 Degelman Side arm</td> <td>SA1349</td> <td>N/A</td> </tr> <tr> <td>634</td> <td>2000 Sod Mixer</td> <td>IMR081</td> <td>N/A</td> </tr> <tr> <td>636</td> <td>98 Kuhn Mixer 7.5ft</td> <td>960004</td> <td>N/A</td> </tr> </tbody> </table>	Unit #	Description	Serial Number	Odometer/Hours	105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408	726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720	101A	2018 GMC Sernia 1500 4x4	3GTU2MECJG258813	253716	457	2013 3PT John Deere mower Mx8	1P00MX8CHDP088260	N/A	474	Rev 1500 Degelman Mower	RC17777	473, 474 sold together	473	1820 Degelman Side arm	SA1349	N/A	634	2000 Sod Mixer	IMR081	N/A	636	98 Kuhn Mixer 7.5ft	960004	N/A	Public Works Shop Foreman	See Council's motion #818-24
Unit #	Description	Serial Number	Odometer/Hours																																				
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ACTION LIST:

August 2024 County Council Meetings




August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
748-24: Fenerty	<p>7.6. Vegetation Control on Provincial Highways</p> <p>That Smoky Lake County write a letter to the Minister of Alberta Transportation and Economic Corridors, to address weed control and overgrown brush along provincial highways, as recommended by the Agricultural Service Board's June 18, 2024, Motion #ASB55-24; and express the need for the province to consult with Agricultural Fieldman in respect to same.</p>	Ag. Fieldman	<p style="text-align: right;">August 12th, 2024</p> <p>Honourable Devin Dreeshen, Minister of Transportation & Economic Corridors Member of Executive Council, Executive Branch 127 Legislature Building, 10800-97 Ave Edmonton, AB T5K 2B6</p> <p>RE: Vegetation Control on Provincial Highways</p> <p>Dear Minister Dreeshen,</p> <p>Smoky Lake County is concerned with the reductions in provincial funding in recent years that have severely impacted the vegetation management along provincial highways. There is no scheduled weed spraying, and the province is relying on municipal resources such as the Agricultural Fieldman to notify them via a Weed Letter through their authority under the <i>Weed Control Act of Alberta</i> where any noxious or prohibited noxious weeds are along provincial highways and only then will there be a chance to apply the appropriate chemicals to control the noxious weeds; however, there is no guarantee due to limited funding availability to each CMA. This is an inefficient use of resources for both the municipal and provincial side. The best control of noxious and prohibited noxious weeds comes from prevention or early detection and control of an infestation. Multiple control measures over consecutive years are the most effective and efficient way to control weeds. Reactive control is considerably more expensive when weeds are not controlled annually. Under the <i>Weed Control Act</i> landowners have the responsibility to 'control a noxious weed that is on the land the person owns or occupies' as well as 'destroy a prohibited noxious weed that is on the land the person owns or occupies'. As the owner of the provincial highways, the Province of Alberta, through the Ministry of Transportation and Economic Corridors, has the responsibility to control weeds throughout their right-of ways.</p> <p>Weeds along the provincial highways cause local, provincial and national impacts as hay, grain and other commodities are transported via our highway network daily. Any vehicle that stops on the side of the highway would potentially transfer weed seeds anywhere.</p> <p>Adjacent landowners are frustrated with the weeds in the Provincial Right-of -Ways because the weeds are propagating onto their lands causing financial burden and the overgrowth is impacting the safety of travelling motorists. Additionally, a major concern is the lack of brush control along the provincial highways. A schedule to apply the appropriate chemicals for brush control in conjunction with mowing should be considered to help ensure the safety of the travelling public by avoiding overgrown brush to encroach towards the provincial highways causing blind spots and potential wildlife corridors.</p> <p>We thank you for your time and consideration on this matter.</p> <p>Sincerely,</p> <p>Jered Serben Reeve Smoky Lake County</p> <p>Cc. Glenn Van Dijken, MLA, Athabasca-Barrhead-Westlock Shannon Stubbs, MP, Lakeland</p> <p>Letter retained under Municipal File: 3-39</p>
749-24: Céré	<p>7.7. Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024</p> <p>That Smoky Lake County Councillor Gawalko and relevant administration who can attend - attend the 24th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024, scheduled for September 11-13, 2024, in Bonnyville, Alberta.</p>	Enviro & Parks Manager	<p>The Environment & Park Manager registered himself & Councillor Gawalko to attend the event.</p>

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MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
750-24: Halisky	<p>7.8. Recycling Council of Alberta (RCA) Circular Economy Conference 2024</p> <p>That Smoky Lake County relevant administration who can attend - attend the Recycling Council of Alberta (RCA) Circular Economy Conference, scheduled for October 30 to November 1, 2024, to be held at the Fairmount Banff Springs Hotel in Banff, Alberta, and bring the information received at the Conference to a future Council meeting.</p>	Enviro & Parks Manager	No Councillors showed interest, the Environment & Parks Manager was going to send an employee.
751-24: Halisky	<p>7.9. Smoky Lake County's 2024 Financial Plan</p> <p>That Smoky Lake County Council adopt the 2024-2028 Five-Year Financial Plan, which provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget, as amended.</p>	Comm. Officer	<p>The Financial Plan was posted to the Website, under the Finance Department Page.</p> 
752-24: Céré	<p>7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive</p> <p>That Smoky Lake County Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, be given First Reading.</p>	Legislative Services Clerk & Comm Officer	The First Reading Bylaw No. 1464-24 was signed and posted to the County website.

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August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
753-24: Fenerty	<p>7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive</p> <p>That Smoky Lake County Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, which was given First Reading on August 8, 2024, be advertised for public notice in accordance with Policy Statement No. 01-51: Public Participation, for public input.</p>	<p>Finance</p> <p>Comm. Officer</p>	<p>Public Participation: Non-Residential Tax Incentive © POSTED: AUGUST 13, 2024</p> <hr/> <div style="text-align: center;"> </div> <hr/> <div style="text-align: center;"> </div> <hr/> <p style="text-align: center;">Notice: Public Participation</p> <hr/> <p>Smoky Lake County is seeking public input of proposed Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive.</p> <p>The purpose of this bylaw is to provide a Municipal Property Tax Exemption for Non-Residential Development or Expansions within Smoky Lake County.</p> <p>Anyone who is interested in providing formal comments or feedback on the proposed Bylaw is encouraged to submit a written submission to Smoky Lake County prior to 12:00 p.m. (noon) on September 13, 2024 to county@smokylakecounty.ab.ca.</p> <p style="text-align: center;">A copy of the proposed bylaw can be obtained HERE.</p> <p>For more information please contact Brenda Adamson, Finance Manager at 780-656-3730.</p>
754-24: Serben	<p>7.11. Donation Request - Smoky Lake Fire Department Heritage Weekend Fireworks</p> <p>That Smoky Lake County Council approve to provide funds in the amount of \$1,000.00 to the Smoky Lake Fire Department towards the Heritage Weekend Fireworks, held on August 4, 2024.</p>	<p>Accounts Payable</p>	<p>Paid by EFT 00001514, dated August 13</p>

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MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
755-24: Serben	7.11. Donation Request - Smoky Lake Pumpkin Growers Association That Smoky Lake County Administration calculate the value of the in-kind assistance provided to the 2024 Smoky Lake Pumpkin Weigh-off and Fair, prior to consideration of any monetary sponsorship contribution, in response to the Sponsorship Request letter received by email August 9, 2024, from the Smoky Lake Pumpkin Growers Association.	Executive Services Clerk	August 16, 2024, an email was sent to the Pumpkin Growers to ask them to provide a detailed list of the in-kind assistance requested.
756-24: Serben	7.12. Town of Jasper Donation for Fire Relief That Smoky Lake County Council approve to donate funds in the amount of \$250.00 to Jasper Community Teams Society , to support the recovery of the Community of Jasper after experiencing substantial losses due to wildfire and write a letter from Council to Council in support.	Accounts Payable & Executive Services Clerk	Payment made by Credit Card on August 12, 2024. <small>August 23, 2024 File: 7-14 Municipality of Jasper Mayor and Council P.O. Box 520 Jasper, Alberta, T0E 1E0 Sent via email: info@jasper-alberta.ca</small> <small>Dear Mayor Ireland and Council, So many of us are emotionally affected by the devastation depicted in the photos and videos of the horrible disaster you are experiencing. Your community of Jasper holds a special place in our hearts as we reminisce about school ski trips, camping, gondola rides, hiking, touring, and shopping for the perfect Jasper keepsake. As a municipality, we have heartfelt appreciation for all the first responders as well as everyone behind the scenes who carried on in the darkest hours to help save what could be saved and evacuate people safely. From our Council to yours, we recognize your resilience and the tough decisions you have had to make under extreme amounts of stress. We stand in solidarity with all Albertans, as one, in support of the Municipality of Jasper. As such, Smoky Lake County has donated \$250 to the Jasper Community Teams Society, as a gesture to aid in the recovery of your community. Please know that we are all thinking about you and your community, and we are sending compassion and hope for recovery.</small> <small>Sincerely, <i>J. Serben</i> Jerred Serben,</small>
757-24: Céré	7.13. Alberta Indigenous & Municipal Police Transition Grant Program That Smoky Lake County award the contract to MNP LLP , of Edmonton Alberta, as per their proposal dated July 31, 2024, to conduct a study to explore policing challenges within Smoky Lake County, Village of Vilna, and Village of Waskatenau, for a cost in the amount of \$85,500.00, funded through the Alberta Indigenous Municipal Police Transition Study Grant received by Smoky Lake County.	Finance Manager	The Provision of Consulting Services for an Indigenous/Municipal Police Study – Agreement was executed by the County's CAO, August 28, 2024, and retained under Municipal File: 19-19

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August 8, 2024 Regular Meeting															
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION												
758-24: Céré	<p>7.14. Alberta Municipalities Convention That Smoky Lake County Councillor / Deputy Reeve Fenerty, attend the Alberta Municipalities Convention, scheduled for September 25-27, 2024, to be held at the Westerner Park, Red Deer, Alberta, in conjunction with attending the Elected Officials Education Program (EOEP) course titled “Council’s Role in Land Use and Development Approvals” scheduled for September 24, 2024.</p>	Councillor Fenerty	Linda Fenerty registered herself to attend as well as booked her own accommodations at Red Deer.												
759-24: Céré	<p>7.15. County-Owned Lands – Consideration of Sale/Lease/Development That Smoky Lake County Administration investigate potential tourism opportunities through the Smoky Lake Tourism Company, in respect to the County-Owned Lands described as:</p> <table border="1"> <thead> <tr> <th>Tax Roll #</th> <th>Legal Land Description</th> <th>Area</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>13620810</td> <td>SE-8-62-13-4</td> <td>125.10 acres</td> <td>South Side of Whitefish Lake</td> </tr> <tr> <td>13620820</td> <td>SW-8-62-13-4</td> <td>153.50 acres</td> <td>South Side of Whitefish Lake</td> </tr> </tbody> </table>	Tax Roll #	Legal Land Description	Area	Notes	13620810	SE-8-62-13-4	125.10 acres	South Side of Whitefish Lake	13620820	SW-8-62-13-4	153.50 acres	South Side of Whitefish Lake	Planning & Development	Administration is awaiting the appointment of the Chief Executive Officer of the Smoky Lake Tourism Company before approaching the Company about the potential tourism-related opportunities in respect of the County-owned lands legally described as SE 8-62-13-W4M & SW 8-62-13-W4M. Once the CEO has been hired, administration will send a formal letter requesting discussions on the potential opportunities and then will report back to Council with the findings.
Tax Roll #	Legal Land Description	Area	Notes												
13620810	SE-8-62-13-4	125.10 acres	South Side of Whitefish Lake												
13620820	SW-8-62-13-4	153.50 acres	South Side of Whitefish Lake												
760-24: Halisky	<p>7.15. County-Owned Lands – Consideration of Sale/Lease/Development That Smoky Lake County Administration contact Muni-Corr Ltd. and the Smoky Lake Tourism Company, to determine any interest in obtaining the land north and south of the Iron Horse Trail, in respect to the County-Owned Lands described as:</p> <table border="1"> <thead> <tr> <th>Tax Roll #</th> <th>Legal Land Description</th> <th>Area</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>14593042</td> <td>NE-30-59-14-4</td> <td>153.87 acres</td> <td>Adjacent to Ironhorse Trail East of RGE RD 150 (Quad Campground - Leased)</td> </tr> </tbody> </table>	Tax Roll #	Legal Land Description	Area	Notes	14593042	NE-30-59-14-4	153.87 acres	Adjacent to Ironhorse Trail East of RGE RD 150 (Quad Campground - Leased)	Planning & Development	The Planning and Development Manager sent a letter to Marianne Janke of Alberta’s Iron Horse Trail, dated August 14, 2024, inquiring whether the Iron Horse Trail would have any interest in acquiring the lands legally described as NE 30-59-14-W4M for its purposes. As of September 6, 2024, a response has yet to be received from Ms. Janke.				
Tax Roll #	Legal Land Description	Area	Notes												
14593042	NE-30-59-14-4	153.87 acres	Adjacent to Ironhorse Trail East of RGE RD 150 (Quad Campground - Leased)												

ACTION LIST:

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August 8, 2024 Regular Meeting																																																																							
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761-24: Gawalko	<p>7.15. County-Owned Lands – Consideration of Sale/Lease/Development</p> <p>That Smoky Lake County Administration contact the adjacent landowners of the County-Owned Lands described as:</p> <table border="1"> <thead> <tr> <th>Tax Roll #</th> <th>Legal Land Description</th> <th>Area</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>12590230</td> <td>PT. NW-2-59-12-4</td> <td>13.57 acres</td> <td>North Side of Saddle Lake Indian Reserve (Rge Rd 122)</td> </tr> <tr> <td>12592941</td> <td>PT. NE-29-59-12-4</td> <td>2.02 acres</td> <td>South Of Hwy 28 On Rge Rd 124 (Taken for Nuisance Ground)</td> </tr> <tr> <td>13602121</td> <td>PT. SW-21-60-13-4</td> <td>1 acre</td> <td>Rge Rd 134 North of Twp Rd 602</td> </tr> <tr> <td>15593521</td> <td>PT. SW-35-59-15-4</td> <td>0.5 acres</td> <td>East Of Bellis & North of Twp Rd 595a (No Road Access)</td> </tr> <tr> <td>16582740</td> <td>PT. NE-27-58-16-4</td> <td>2.5 acres</td> <td>Adjacent To North Saskatchewan River, East of Rge Rd 163 (No Road Access)</td> </tr> <tr> <td>16593341</td> <td>PLAN 8120163 LOT 1</td> <td>20.16 acres</td> <td>North Of Twp Rd 595a & West of Rge Rd 163</td> </tr> <tr> <td>16611220</td> <td>SW-12-61-16-4</td> <td>160 acres</td> <td>North Of Twp Rd 604 & East of Rge Rd 155 (No Road Access)</td> </tr> <tr> <td>18591021</td> <td>PLAN 3329ET</td> <td>1 acre</td> <td>East Of Rge Rd 183 & South of Warspite (Land Taken for Nuisance Ground)</td> </tr> <tr> <td>22010103</td> <td>PLAN 1955CL BLOCK 1 LOT 3</td> <td>3,900 square feet</td> <td>5026-49th Street Spedden</td> </tr> <tr> <td>22010118</td> <td>PLAN 1955CL BLOCK 1 LOT 18</td> <td>6,222 square feet</td> <td>4927 51 Avenue Spedden</td> </tr> <tr> <td>27150412</td> <td>PLAN 1039CL BLOCK 4 LOTS 12-14</td> <td>13,637 square feet</td> <td>Bellis North Of Playground</td> </tr> <tr> <td>27150415</td> <td>PLAN 1039CL BLOCK 4 LOTS 15 & 16</td> <td>12,803 square feet</td> <td>Bellis North Of Playground</td> </tr> <tr> <td>40310201</td> <td>PLAN 716CL BLOCK 2 LOT 1</td> <td>3,900 square feet</td> <td>5035 50 St Warspite</td> </tr> <tr> <td>40341501</td> <td>PLAN 3474MC OT</td> <td>6.65 acres</td> <td>Warspite</td> </tr> <tr> <td>40451210</td> <td>PLAN 0425044_BLOCK H LOT 10A</td> <td>12,800 square feet</td> <td>5104 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)</td> </tr> <tr> <td>40451211</td> <td>PLAN 0425044_BLOCK H LOT 11A</td> <td>10,000 square feet</td> <td>5108 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)</td> </tr> </tbody> </table> <p>to determine if they are interested in purchasing said lands adjacent to their property, with the County providing said landowners with 30-days to respond; and any said properties that do not sell to the adjacent landowners be sold at an unreserved bid auction through Richie Bros. Ltd..</p>	Tax Roll #	Legal Land Description	Area	Notes	12590230	PT. NW-2-59-12-4	13.57 acres	North Side of Saddle Lake Indian Reserve (Rge Rd 122)	12592941	PT. NE-29-59-12-4	2.02 acres	South Of Hwy 28 On Rge Rd 124 (Taken for Nuisance Ground)	13602121	PT. SW-21-60-13-4	1 acre	Rge Rd 134 North of Twp Rd 602	15593521	PT. SW-35-59-15-4	0.5 acres	East Of Bellis & North of Twp Rd 595a (No Road Access)	16582740	PT. NE-27-58-16-4	2.5 acres	Adjacent To North Saskatchewan River, East of Rge Rd 163 (No Road Access)	16593341	PLAN 8120163 LOT 1	20.16 acres	North Of Twp Rd 595a & West of Rge Rd 163	16611220	SW-12-61-16-4	160 acres	North Of Twp Rd 604 & East of Rge Rd 155 (No Road Access)	18591021	PLAN 3329ET	1 acre	East Of Rge Rd 183 & South of Warspite (Land Taken for Nuisance Ground)	22010103	PLAN 1955CL BLOCK 1 LOT 3	3,900 square feet	5026-49th Street Spedden	22010118	PLAN 1955CL BLOCK 1 LOT 18	6,222 square feet	4927 51 Avenue Spedden	27150412	PLAN 1039CL BLOCK 4 LOTS 12-14	13,637 square feet	Bellis North Of Playground	27150415	PLAN 1039CL BLOCK 4 LOTS 15 & 16	12,803 square feet	Bellis North Of Playground	40310201	PLAN 716CL BLOCK 2 LOT 1	3,900 square feet	5035 50 St Warspite	40341501	PLAN 3474MC OT	6.65 acres	Warspite	40451210	PLAN 0425044_BLOCK H LOT 10A	12,800 square feet	5104 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)	40451211	PLAN 0425044_BLOCK H LOT 11A	10,000 square feet	5108 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)	Planning & Development	The Planning and Development Manager sent letters to the owners of adjacent lands of all of the said lands inquiring whether these landowners would be interested in acquiring the lands. The letters included a response deadline of Friday, September 13, 2024, at 4:00 p.m. To date, the Planning and Development Manager has received offers on 4 of the parcels. Once the deadline has passed, the Planning and Development Manager will forward all offers received to Council for consideration.
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MOTION NO.	RESOLUTION	DEPARTMENT	ACTION												
762-24: Fenerty	<p>7.15. County-Owned Lands – Consideration of Sale/Lease/Development That Smoky Lake County Administration draft a lease agreement with conservation conditions, for the possible lease of the County-Owned Lands described as:</p> <table border="1"> <thead> <tr> <th>Tax Roll #</th> <th>Legal Land Description</th> <th>Area</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1861251 0</td> <td>SE-25-61-18-4</td> <td>107.35 acres</td> <td>Hanmore Lake West Campground</td> </tr> <tr> <td>1861254 1</td> <td>NE-25-61-18-4</td> <td>32.78 acres</td> <td>Northwest Side of Hanmore Lake</td> </tr> </tbody> </table>	Tax Roll #	Legal Land Description	Area	Notes	1861251 0	SE-25-61-18-4	107.35 acres	Hanmore Lake West Campground	1861254 1	NE-25-61-18-4	32.78 acres	Northwest Side of Hanmore Lake	Planning & Development	The Planning and Development Manager is preparing a draft conservation lease agreement for consideration at a future Committee of the Whole.
Tax Roll #	Legal Land Description	Area	Notes												
1861251 0	SE-25-61-18-4	107.35 acres	Hanmore Lake West Campground												
1861254 1	NE-25-61-18-4	32.78 acres	Northwest Side of Hanmore Lake												
764-24: Céré	<p>10.1. Smoky Lake Foundation Letter to Minister - Emergency Department Closures That Smoky Lake County acknowledge receipt of the copied letter to the Minister of Health from Smoky Lake Foundation, dated June 10, 2024, in respect to Smoky Lake Emergency Department closures and locum coverage at George McDougall Health Centre and requesting the Government of Alberta to review and adjust physician locum compensation to encourage and attract locums to take shorter assignments.</p>	Executive Services Clerk	Information retained under Municipal File: 3-35												
765-24: Fenerty	<p>10.2. Invitation to the Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event That Smoky Lake County send one relevant staff member who can attend, to attend Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event, scheduled for August 21, 2024 at the Federation Centre, Edmonton, Alberta.</p>	Natural Gas Manager	There was no staff available to attend the event.												

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August 2024 County Council Meetings



August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
766-24: Halisky	<p>10.3. Letter & Annual Report from AgKnow – Alberta Farm Mental Health Network</p> <p>That Smoky Lake County defer the letter and Annual Report for 2024 from AgKnow – Alberta Farm Mental Health Network, dated June 12, 2024, to the next Smoky Lake County Agricultural Service Board Meeting, to consider writing a letter to the Minister of Mental Health in respect to providing provincial funding towards the Alberta Farm Mental Health Network.</p>	Executive Services Clerk	<p>A copy of Motion 766-24 along with the information was forwarded to the Ag Fieldman on August 9, 2024.</p> <p>Retained under Municipal File: 62-53</p>
767-24: Halisky	<p>10.4. Copy of Compliance Inspection of Smoky Lake Landfill</p> <p>That Smoky Lake County acknowledge receipt of the copy of the 'Compliance Inspection' of Smoky Lake Landfill, addressed to Evergreen Regional Waste Management Services Commission (ERWMSC) from Omni-McCann, dated July 9, 2024; and direct the County's Chief Administrative Officer to review the ERWMSC agreement and follow up with any anomalies.</p>	Executive Services Clerk	Information retained under Municipal File: 4-29
768-24: Halisky	<p>10.5. Invitation to meet with Project Coordinator – North Zone Health</p> <p>That Smoky Lake County extend an invitation to the Project Coordinator – North Zone (NZ) Health Neighbourhoods Project & Building Capacity in Primary Care Networks (PCNs), Zone Business Unit Team, to be a delegation at a future Council meeting to present information in respect to the "Four Directions Health Neighbourhood" project.</p>	Executive Services Clerk	Robyn Laczy (she/her), Project Coordinator – North Zone (NZ) Health Neighbourhoods Project, Building Capacity in Primary Care Networks (PCNs), PCN Zone Business Unit Team, has been scheduled as Delegation to Council at the September 26, 2024 Council Meeting.

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting																		
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION															
769-24: Fenerty	<p>10.6. Unsuccessful STIP Grant Applications for Bridges</p> <p>That Smoky Lake County acknowledge receipt of the email notice from the Government of Alberta, in respect to Smoky Lake County's unsuccessful Strategic Transportation Infrastructure Program (STIP) project funding applications for Bridges identified as:</p> <ul style="list-style-type: none"> • BF 0849 for bridge rehabilitation, near NW-33-58-19-W4M, • BF 70923 for bridge rehabilitation, near NW-20-59-15-W4M, • BF 72828 for bridge rehabilitation, near NW-13-60-13-W4M, • BF 07814 for bridge rehabilitation, near NW-34-59-16-W4M, • BF 70497 for bridge replacement, near NW-24-60-19-W4M, and • BF 74018 for bridge rehabilitation, near NW-30-58-16-W4M. 	Executive Services Clerk	Information retained under Municipal File: 3-55															
770-24: Gawalko	<p>10.7. Resorts at Whitefish Lake - 2023 Assessment & 2024 Tax Revenue</p> <p>That Smoky Lake County Council acknowledge receipt of the email from the County's Finance Manager, dated July 4, 2024, providing the 2023 Assessment & 2024 Tax Revenue, for the resorts at Whitefish Lake, as follows:</p> <table border="1"> <thead> <tr> <th>Resort Name</th> <th>2024 Municipal Tax Revenue</th> <th>2023 Property Assessment</th> </tr> </thead> <tbody> <tr> <td>PARADISE COVE RESORT</td> <td>\$ 24,304.82</td> <td>\$ 3,218,470.00</td> </tr> <tr> <td>HILLSIDE ACRES</td> <td>\$ 125,457.25</td> <td>\$ 21,723,070.00</td> </tr> <tr> <td>WHITEFISH LAKE</td> <td>\$ 32,386.38</td> <td>\$ 5,607,740.00</td> </tr> <tr> <td>Total</td> <td>\$ 182,148.44</td> <td>\$ 30,549,280.00</td> </tr> </tbody> </table> <p>Total of all Municipal Tax Revenue \$ 10,830,795.00 Whitefish Lake Resorts provides 1.682% of the total municipal tax revenue</p>	Resort Name	2024 Municipal Tax Revenue	2023 Property Assessment	PARADISE COVE RESORT	\$ 24,304.82	\$ 3,218,470.00	HILLSIDE ACRES	\$ 125,457.25	\$ 21,723,070.00	WHITEFISH LAKE	\$ 32,386.38	\$ 5,607,740.00	Total	\$ 182,148.44	\$ 30,549,280.00	Executive Services Clerk	Information retained under Municipal File: 12-5
Resort Name	2024 Municipal Tax Revenue	2023 Property Assessment																
PARADISE COVE RESORT	\$ 24,304.82	\$ 3,218,470.00																
HILLSIDE ACRES	\$ 125,457.25	\$ 21,723,070.00																
WHITEFISH LAKE	\$ 32,386.38	\$ 5,607,740.00																
Total	\$ 182,148.44	\$ 30,549,280.00																

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
771-24: Serben	<p>10.8. Invitation to N.E. Muni-Corr Ltd. Annual Golf Tournament</p> <p>That Smoky Lake County take no action to attend the N.E. Muni-Corr Ltd.'s Annual Golf Tournament, scheduled for Monday, August 12, 2024, to be held at the Grande Centre Golf & Country Club, Cold Lake, Alberta, be filed for information.</p>	Executive Services Clerk	No action required. Noted on the Action List for historical reference of attendance.
772-24: Halisky	<p>10.9. Minister of Health - Response to the Smoky Lake Region Joint Letter</p> <p>That Smoky Lake County acknowledge receipt of the letter from the Minister of Health, dated July 22, 2024, stating "While my schedule does not permit me to meet with you at this time, please be assured that the Government of Alberta recognizes the significant role that international medical graduates (IMGs) play in delivering quality health care to Albertans." and "There are currently no physician vacancies in the Smoky Lake region and the CPSA has not received any requests for additional PRA positions in the region. AHS is actively monitoring the physician workforce and health services delivery in the Smoky Lake area and will continue to support the recruitment of additional physicians."; in response to the Smoky Lake Region's June 12, 2024, joint letter (expressing concerns with physician recruitment in the Smoky Lake Region and requesting to meet with the Minister).</p>	Executive Services Clerk	Information retained under Municipal File: 5-9

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
773-24: Gawalko	<p>10.10. Canada Community-Building Fund (CCBF) 2024 Smoky Lake County Allocation</p> <p>That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 23, 2024, in respect to the Canada Community-Building Fund (CCBF), Year-2024 allocation in the amount of \$196,633.00 to Smoky Lake County, which will be utilized to help match the bridge funding requirements.</p>	Finance Manager	<p>The CCBF Memorandum of Agreement (MOU) and Program Guidelines were received by email on August 29, 2024 from Canada Community-Building Fund ma.ccbfgrants@gov.ab.ca, to the CAO and Finance Manager. The Agreement executed, and returned via email to sender on August 29, 2024</p> <p>Municipal File: 19-92</p>
774-24: Halisky	<p>10.11. RhPAP – Medical Association’s Medal for Excellence & Achievement in Rural/Remote Medicine</p> <p>That the email received by Smoky Lake County from the Rural Community Consultant, North East Zone, Rural Health Professions Action Plan (RhPAP), dated July 22, 2024, announcing nominations have opened for the Alberta Medical Association’s Medal for Excellence and Achievement in Rural/Remote Medicine, and also noting the RhPAP Rural Community Conference scheduled for October 8-10, 2024, in Wainwright, Alberta, be shared with relevant committees.</p>	Executive Services Clerk	<p>The information was received by relevant committees.</p> <p>PCN submitted a nomination towards the Achievement Award Medal of excellence in Rural/Remote Medicine for Dr. Anton Raubenheimer, with the letters of support from Lakeland Primary Care Network NPC Board, Town of St. Paul, and the Smoky Lake Region Physicians & Health Care Professionals committee.</p> <p>The deadline to submit nominations for this medal was August 16, 2024.</p>
775-24: Gawalko	<p>10.12. Bruce Kassian - Request for Refund for County’s Surplus Propane Tanks</p> <p>That Smoky Lake County Council take no action in response to the letter received from Bruce Kassian, dated July 17, 2024, requesting a refund from the County, in respect to the County’s surplus propane tanks, purchased by Mr. Kassian, on September 7, 2024.</p>	Executive Services Clerk	<p>Mr. Kassian attended the August 8th Council Meeting and left the meeting prior to Council making a decision. The Executive Services Clerk spoke with Mr. Kassian on August 15, 2024 to verbally inform him of Council’s decision. Mr. Kassian acknowledged Councils decision in an email to the Executive Services Clerk on August 15, 2024.</p>

ACTION LIST:

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August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
776-24: Halisky	10.13. MLA - Request to Nominate Members for Regional Advisory Councils That Smoky Lake County defer the email from Glenn van Dijken, MLA Athabasca-Barrhead-Westlock, dated August 1, 2024, requesting nominations for members to the Regional Advisory Councils, to the Physician & Health Care Professionals Committee.	Executive Services Clerk	The original email and copy of motion #766-24, was sent to the Mayor and CAO of the Town of Smoky Lake, as managing partner of the PHPC, on August 9, 2024.
784-24: Céré	CATALIS Technologies Canada Ltd. - Contract Renewal for County Website Platform That Smoky Lake County execute the Master Software Subscription Services Agreement with CATALIS TECHNOLOGIES CANADA LTD. (formerly known as AllNet), for a two-year term effective June 1, 2024 to May 31, 2026, for the purpose of hosting the Smoky Lake County website platform.	Comm. Officer	The agreement was executed on August 8, 2024 and retained under Municipal File: 1-102
785-24: Halisky	CATALIS Technologies Canada Ltd. - County Website Platform That Smoky Lake County Administration provide information in respect to the potential add-on components available for the current County website, to the September 12, 2024, Regular Council Meeting for consideration.	Comm. Officer	Administration met with the County's website platform provider: CATALIS, on August 29, 2024. Two add-on modules were reviewed: <ol style="list-style-type: none"> 1. Mass Notification, with built-in features including: <ul style="list-style-type: none"> ✓ Live Emergency Alerting ✓ Messaging via Mass Email, SMS Text, and Smartphone Pushes ✓ Audio Phone Messages ✓ Website Integration ✓ Account Management ✓ Mobile Management 2. Meeting Management, with features including: <ul style="list-style-type: none"> ✓ Agenda Manager ✓ Automated Minutes ✓ Automated Scheduling ✓ Remote capabilities ✓ Project and Issue Tracking ✓ Website Linking The information was shared with Council on September 12, 2024.

ACTION LIST:

August 2024 County Council Meetings



August 8, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
788-24: Gawalko	<p>Request under Policy Statement No. 03-39-13: Dust Control</p> <p>That Smoky Lake County Council approve to waive the deadline of “May 1st of each year” as per Section 3.2 of Policy Statement No. 03-39-13: Dust Control, for the email request received on August 2, 2024, under the authority of the FOIP Act Section 17: Third Party Personal Privacy; and offer Blade Mix Oil Dust Control Suppressant or MG-30 Dust Control Suppressant, subject to full payment being received by the County, in accordance with the said Policy for the section of road, as discussed in Executive Session.</p>	Public Works Manager	<p>Ex. Services Clerk emailed a copy of Motion 788-24, the letter request & policy, to the PW Manager on August 9, 2024, for action.</p> <p>The Public Works Shop Clerk responded that the dust control was completed on Aug 21-22, 2024.</p>
791-24: Halisky	<p>Chief Administrative Officer Probationary Period Extension</p> <p>That Smoky Lake County Council extend the probationary period of the Chief Administrative Officer (CAO), by the number of vacation days approved and taken by Mr. Kevin Lucas, during the period of July 1, 2024 to July 12, 2024, thereby amending the CAO Contract Agreement between Kevin Lucas and Smoky Lake County, to reflect a probationary period ending on December 13, 2024.</p>	Executive Services Clerk	<p>A copy of Motion 791-24 was provided to the Payroll Clerk to file in Kevin’s personnel file. The CAO and Finance Manager were cc’d for information & reference.</p>

ACTION LIST:

August 2024 County Council Meetings

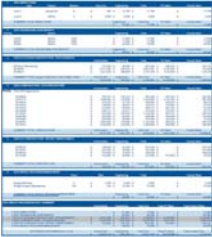


August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
795-24: Fenerty	<p>7.1. Donation Request from Quiet Nook Hall</p> <p>That Smoky Lake County defer consideration of the request for funding towards the Quiet Nook Community Centre, as per the letter received from Charlene Lohstraeter, President of the Quiet Nook Community Centre, dated August 10, 2024, until after the said organization has provided their Financial Statements along with any information in respect to fundraising conducted by the organization towards the said facility.</p>	Finance Manager	The additional information requested was received on August 23, 2024. This item will be brought to the September 12 th Council Meeting for review and consideration.
796-24: Halisky	<p>7.2. Gravel for Smoky Lake Agricultural Society</p> <p>That Smoky Lake County Council approve to supply and deliver 2 loads of gravel (or approximately 56 Tonne) at no cost, to the Smoky Lake Agricultural Society, to be placed on an area of their choice at or near their Complex, in Smoky Lake, for allowing the County to use the facility at no cost, to host the Farmers and Ranchers Appreciation Day events held in 2021, 2022, 2023, and 2024.</p>	Public Works Manager	<p>Ex. Services Clerk emailed a copy of Motion 796-24, to the PW Manager on August 22, 2024, for action.</p> <p>The Public Works Manager spoke with Sharon from the Ag Society and will meet with her to determine where the gravel is to be placed prior to the Annual Pumpkin Fair, starting on October 4, 2024.</p>
Delegations	Vilna Agricultural Society's representatives: Tamara Flondra, President, Charlie Leskiw, Past President, Bernie Buyar, Vice President, to offer for sale, the Vilna Arena / Curling Rink facility located within the Village of Vilna	N/A	Noted for reference on the Action List.

ACTION LIST:

August 2024 County Council Meetings



August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
798-24: Gawalko	<p>2024-2025 Bridge Program</p> <p>That Smoky Lake County Council acknowledge receipt of information received from the August 22, 2024, Delegations: Associated Engineering Alberta Ltd.'s Sarah Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle P. Eng, in respect to the County's Bridge Program, including the following proposed budget summary:</p> 	<p>Finance Manager</p> <p>Executive Services Clerk</p>	<p>The information received is referenced for budgeting purposes, STIP applications, and is retained under Municipal File: 3-55R</p>
799-24: Céré	<p>7.4. Vilna Fire Hall Claim – RMA Insurance Schedule of Loss</p> <p>That Smoky Lake County Council accept the RMA Insurance Schedule of Loss Claim in the amount of \$21,301.08 to be received for the August 26, 2023, break and enter, theft incident at the Vilna & District Volunteer Fire Department Hall, located in the Village of Vilna; and approve the unbudgeted expenditure in the amount of \$88,022.03, allocated from the Year-2024 Smoky Lake County Fire Services Operations Budget, to fund the expense of replacing all items not covered by the said claim which were stolen during the said incident.</p>	<p>Fire Chief</p>	<p>On September 6, 2024, the Fire Chief emailed the insurance adjustor to ask what the next step is, and was told to sign off on the Schedule of Loss Claim Form and submit all the invoices for the equipment and tools covered by insurance to show prove of purchase.</p> <p>The signed claim form and invoices will be submitted accordingly by the Fire Chief.</p>

ACTION LIST:

August 2024 County Council Meetings




August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
800-24: Gawalko	<p>7.3. Snow Clearing Program Costs under Policy Statement No. 03-35</p> <p>That Smoky Lake County Council acknowledge receipt of the information provided by Public Works in respect to Policy Statement No. 03-35: Snow Clearing – Public and Private Service, snow clearing program costs for the seasons of 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024; and bring the said policy forward to the September 26, 2024, Council meeting for review.</p>	Executive Services Clerk	<p></p> <p></p> <p>Good morning Chris,</p> <p>Attached is the current Policy and old RFD from the last time it was amended.</p> <p>I will need a new RFD showing Council the options for changing this policy by September 19th so that I can include it in the September 26th Council meeting package.</p> <p>This is in response to the August 22, 2024, Council Meeting Motion:</p> <p>7.3. Snow Clearing Program Costs under Policy Statement No. 03-35 800-24: Gawalko</p> <p>That Smoky Lake County Council acknowledge receipt of the information provided by Public Works in respect to Policy Statement No. 03-35: Snow Clearing – Public and Private Service, snow clearing program costs for the seasons of 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024; and bring the said policy forward to the September 26, 2024, Council meeting for review.</p> <p>Carried.</p> <p>Thank you,</p>
802-24: Halisky	<p>Smoky Lake Agricultural Society Invoice from the Smoky Lake County for AED Pads</p> <p>That Smoky Lake County Council approve to write off 50% (or \$225.49) of Invoice # IVC00000000001376, in the amount of \$450.98, issued to the Smoky Lake Agricultural Society, for 2 Pediatric Multi-Function Electrodes replacements relating to the Automatic Emergency Defibrillator (AED) at the Smoky Lake Complex; and provide a letter to the Smoky Lake Agricultural Society recommending they contact the Town of Smoky Lake to request payment of the other half of the said invoice, and recommending the Society include these items in their budget going forward.</p>	Accounts Receivable & Executive Services Clerk	<p>The revised invoice & letter were mailed out Sept.6, 2024</p> <p>September 6, 2024 File: 7-93</p> <p>Sent via email: </p> <p>Smoky Lake Agricultural Society Attn: Sharon Boychuk, President</p> <p>Re: Invoice for 2 Pediatric Multi-Function Electrodes replacements</p> <p>Smoky Lake County Council reviewed the invoice issued to your organization in respect to the above subject at their August 22, 2024, Council meeting. As a result, Council passed the following resolution under Motion #802-24:</p> <p>That Smoky Lake County Council approve to write off 50% (or \$225.49) of Invoice # IVC00000000001376, in the amount of \$450.98, issued to the Smoky Lake Agricultural Society, for 2 Pediatric Multi-Function Electrodes replacements relating to the Automatic Emergency Defibrillator (AED) at the Smoky Lake Complex; and provide a letter to the Smoky Lake Agricultural Society recommending they contact the Town of Smoky Lake to request payment of the other half of the said invoice, and recommending the Society include these items in their budget going forward.</p> <p>Attached is the revised invoice. If you have any questions, please reach out. Thank you.</p> <p>Yours truly,</p> <p>Kevin Lucas, Chief Administrative Officer</p> <p>Cc. Smoky Lake County Reeve, Jered Serben jserben@smokylakecounty.ab.ca Town of Smoky Lake CAO, Dawn Phillips cao@smokylake.ca</p>

ACTION LIST:

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August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
804-24: Halisky	<p>10.1. Village of Waskatenau Notice of Intent to Annex Lands in Smoky Lake County</p> <p>That Smoky Lake County acknowledge receipt of the written “Notice of Intent to Annex Lands from Smoky Lake County”, received from the Village of Waskatenau, dated July 31, 2024, intended to fulfill the requirements of Section 116 of the Municipal Government Act (the Act) which requires the initiating municipality to provide initial notice to:</p> <ul style="list-style-type: none"> • the municipality from which the land is to be annexed; • the Minister of Municipal Affairs; • the Land and Property Rights Tribunal; and • all local authorities having jurisdiction to operate or provide services in the initiating municipal authority or in any of the municipal authorities from which the land is to be annexed; <p>with a proposed annexation area identified as below:</p> 	Executive Services Clerk	Information retained under Municipal File: 1-114
805-24: Gawalko	<p>10.2. Minister of Municipal Affairs Awards for Municipal Excellence</p> <p>That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 4, 2024, congratulating Smoky Lake County on being awarded the Minister Awards for Municipal Excellence for the North Saskatchewan Canadian Heritage River Initiative; and share the information on social media.</p>	Comm. Officer	The award and relevant information were scheduled to appear on social media on August 29, 2024.

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August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
806-24: Halisky	<p>10.3. Veterans Memorial Highway Association Invitation to Meeting That Smoky Lake County Council take no action to the invitation to attend the Veterans Memorial Highway Association, meeting scheduled for October 25, 2024, to be held in Lac La Biche, as per the letter received from their Executive Director.</p>	Executive Services Clerk	Information retained under Municipal File: 1-224
807-24: Céré	<p>10.4. Minister of Public Safety & Emergency Services Response to Bill 11 Concerns That Smoky Lake County acknowledge receipt of the letter received from the Minister of Public Safety & Emergency Services, dated August 15, 2024, stating <i>“This legislation does not create a provincial police service to replace the RCMP. Rather, this new agency would strengthen the current policing model and augment the efforts of Alberta’s police services, whether it is the RCMP, First Nations police services, or municipal police services.”</i>, in response to the County’s July 4, 2024, letter concerning Bill 11 – Public Safety Statutes Amendment Act.</p>	Executive Services Clerk	Information retained under Municipal File: 2-85
808-24: Serben	<p>10.5. Heritage River Plaque Unveiling and Flag Raising - September 12, 2024 That Smoky Lake County Council and Administration who can attend – attend the plaque unveiling and flag raising Ceremony for the North Saskatchewan Canadian Heritage River, event scheduled for Thursday, September 12, 2024, at 2:00 p.m., to be held at the Victoria District National Historic Site (River Lot 10), 17301 Victoria Trail, Smoky Lake County; and recommend the organizers of the said event ensure an invitation is extended to the Victoria Home Guard to attend and provide greetings.</p>	Comm. Officer	<p>All Council, CAO, P&D Manager, & Comm Officer, are expected to attend. The event was promoted on social media and a Facebook 'event' was created for it: Residents and other members of the public are cordially invited to join Smoky Lake County, the North Saskatchewan Watershed Alliance, and the Canadian Heritage Rivers System, as we celebrate and unveil a commemorative plaque recognizing 718km of the North Saskatchewan River in Alberta being designated earlier this year as a Heritage River, and to raise the Treaty 6 and Metis flags at the Victoria District National Historic Site monument east of Metis Crossing. Tentative Program: Gather at Victoria District Plaque Site - 2pm Dignitaries Arrive by Voyageur Canoe -2:30pm Introduction, Welcome, Land Acknowledgement & Prayer Victoria Home Guard Historical Society Address River Historical Background – Senator Paula Simons Federal Address – Parks Canada Provincial Address – Alberta Environment and Protected Areas Smoky Lake County Address North Saskatchewan Watershed Alliance Address Reading and Unveiling of Plaques Flag Raising Closing Remarks</p>

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August 22, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
809 -24: Gawalko	<p>10.6. Inspection Deficiencies Addressed for the Smoky Lake Regional Landfill</p> <p>That Smoky Lake County acknowledge receipt of the update from the County’s Environmental Operations Manager, dated August 16, 2024, providing a follow up to Council’s June 27, 20204 Motion #694-24, in respect to the inspection deficiencies identified at the Smoky Lake Regional Landfill, providing assurance of the completion of the corrective action undertaken by Evergreen Regional Waste Management Services Commission to address the said deficiencies.</p>	Executive Services Clerk	Information retained under Municipal File: 4-29
810-24: Serben	<p>Meeting with Lakeland MP Shannon Stubbs, Shadow Minister for Natural Resources</p> <p>That Smoky Lake County Council and Administration who can attend – attend the meeting with the Lakeland Member of Parliament (MP) Shannon Stubbs, Shadow Minister for Natural Resources, scheduled by the MP’s office, on Wednesday, September 4, 2024, at 9:45 a.m., in Smoky Lake County Council Chambers.</p>	Executive Services Clerk	All Council, CAO, Finance Manager, Planning & Development Manage, Executive Services Clerk, and Smoky Lake RCMP Sgt. Doktor, attended the meeting with MP Shannon Stubbs and her Chief of Staff, Tina Warawa, in Council Chambers. Informal discussion was held and will be reported on through the Reeve’s Report.
815-24: Gawalko	<p>Ag. Department – Extension Programming for 2025</p> <p>The Smoky Lake County Council acknowledge the Agricultural Service Board’s (ASB) recommendation made on February 12, 2024, under Motion #ASB24-24, for County Council to consider alternative options for providing environmental and extension programming specific to Smoky Lake County Producers in Year-2025, and take no action due to the Agricultural Department staff’s expected capacity in 2025.</p>	Ag Fieldman	This is noted on the Action List for reference. A copy of Motion #815-24 was provided to the Ag Fieldman for providing the information to the ASB.

ACTION LIST:

August 2024 County Council Meetings



August 22, 2024 Regular Meeting																																							
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																																				
818-24: Céré	<p>County Surplus Equipment for Sale That Smoky Lake County advertise to sell the following County Surplus Equipment in the Redwater Review Newspaper and on social media, as is - where is, by Public Tender, stating “The Highest or Any Bid Will Not Necessarily Be Accepted”, with a closing bid deadline of Friday, September 13, 2024, at 12:00 Noon:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Unit #</th> <th>Description</th> <th>Serial Number</th> <th>Odometer/Hours</th> </tr> </thead> <tbody> <tr> <td>105</td> <td>2008 GMC 3500 4x4 DWB</td> <td>1GTJK33678F218493</td> <td>162408</td> </tr> <tr> <td>726</td> <td>2009 GMC SLE 3500 4x4</td> <td>1GTHK73K89F161371</td> <td>322720</td> </tr> <tr> <td>101A</td> <td>2018 GMC Sema 1500 4x4</td> <td>3GTU2MECSJG258813</td> <td>253716</td> </tr> <tr> <td>457</td> <td>2013 3PT John Deere Mower Mx8</td> <td>1P00MX8CHDP088260</td> <td>N/A</td> </tr> <tr> <td>474</td> <td>Rev 1500 Degelman Mower</td> <td>RC17777</td> <td>473 and 474 sold together</td> </tr> <tr> <td>473</td> <td>1620 Degelman Side arm</td> <td>SA1349</td> <td></td> </tr> <tr> <td>634</td> <td>2000 Sod Mixer</td> <td>IMR081</td> <td>N/A</td> </tr> <tr> <td>636</td> <td>98 Kuhn Mixer 7.5ft</td> <td>960004</td> <td>N/A</td> </tr> </tbody> </table>	Unit #	Description	Serial Number	Odometer/Hours	105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408	726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720	101A	2018 GMC Sema 1500 4x4	3GTU2MECSJG258813	253716	457	2013 3PT John Deere Mower Mx8	1P00MX8CHDP088260	N/A	474	Rev 1500 Degelman Mower	RC17777	473 and 474 sold together	473	1620 Degelman Side arm	SA1349		634	2000 Sod Mixer	IMR081	N/A	636	98 Kuhn Mixer 7.5ft	960004	N/A	<p>Comm. Officer</p> <p>Public Works Shop Foreman</p>	<p>All items posted on the County website (found here: https://www.smokylakecounty.ab.ca/p/equipment-for-sale). Posted on the website main page as a notice for the duration of the tender submission process. Scheduled to appear on Smoky Lake County social media channels on August 28, September 3 & 9 (I will boost these posts as needed).</p> <p>The bid will be considered for award at the September 26, 2024, Council meeting.</p>
Unit #	Description	Serial Number	Odometer/Hours																																				
105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408																																				
726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720																																				
101A	2018 GMC Sema 1500 4x4	3GTU2MECSJG258813	253716																																				
457	2013 3PT John Deere Mower Mx8	1P00MX8CHDP088260	N/A																																				
474	Rev 1500 Degelman Mower	RC17777	473 and 474 sold together																																				
473	1620 Degelman Side arm	SA1349																																					
634	2000 Sod Mixer	IMR081	N/A																																				
636	98 Kuhn Mixer 7.5ft	960004	N/A																																				

Mass Notification

Connect With Your Community

At Catalis, we recognize the paramount importance of effective communication with residents in today's rapidly evolving world. That's why we proudly offer cutting-edge mass notification solutions meticulously designed to streamline the distribution of messages to every member of your municipality.

Drawing upon two decades of municipal expertise, our platform empowers you to effortlessly manage and dispatch messages through diverse channels such as email, text messages, social media, and voice phone lines. With Catalis, you'll discover a comprehensive solution that elevates your municipality's communication capabilities, enabling you to forge stronger connections with your community.

Seamless Integration with Emergency Systems

Automate alert messages from various government agencies with Catalis' seamless integration with Alert Ready, NOAA, and IPAWS. Ensure immediate, hassle-free broadcasts of critical information to residents' devices with the need for local effort..

Multi-Channel Communication

Reach residents through email, text messages, social media, voice phone lines, and smartphone apps, to connect with them through their preferred communication channels.

Tailored Messaging

Tailor your messages to residents' specific preferences and topics of interest. Send unlimited email messages, SMS texts, or push notifications to keep residents informed, engaged, and satisfied.

Built-In Features



Live Emergency Alerting

Access Canada's emergency alert system directly through Catalis, ensuring the swift dissemination of emergency messages to residents, enhancing safety and preparedness.



Messaging via Mass Email, SMS Text, and Smartphone Pushes

Utilize the power of various types of messaging to residents to enhance engagement and reach.



Audio Phone Messages

Easily send audio messages, either by uploading pre-recorded content or typing messages to be converted to sound. Additionally, send emergency alerts to residents' home phones with a single click.



Website Integration

Seamlessly integrate our public submission form into any website or app at no additional cost, providing an accessible and user-friendly way for residents to engage with your municipality.



Account Management

Oversee resident accounts and create communication groups for targeted information dissemination with Catalis' comprehensive account management features.



Mobile Management

Enjoy the flexibility of managing and sending messages through the Connect portal from any device, as the portal is fully responsive to all mobile devices, ensuring you stay connected on the go.

Mass Notification cont.

Stay Alert

Emergency alert integrations with Catalis' Mass Notification system are powered by:



Alert Ready is Canada's National Emergency Alerting System and is governed by the Government of Canada.

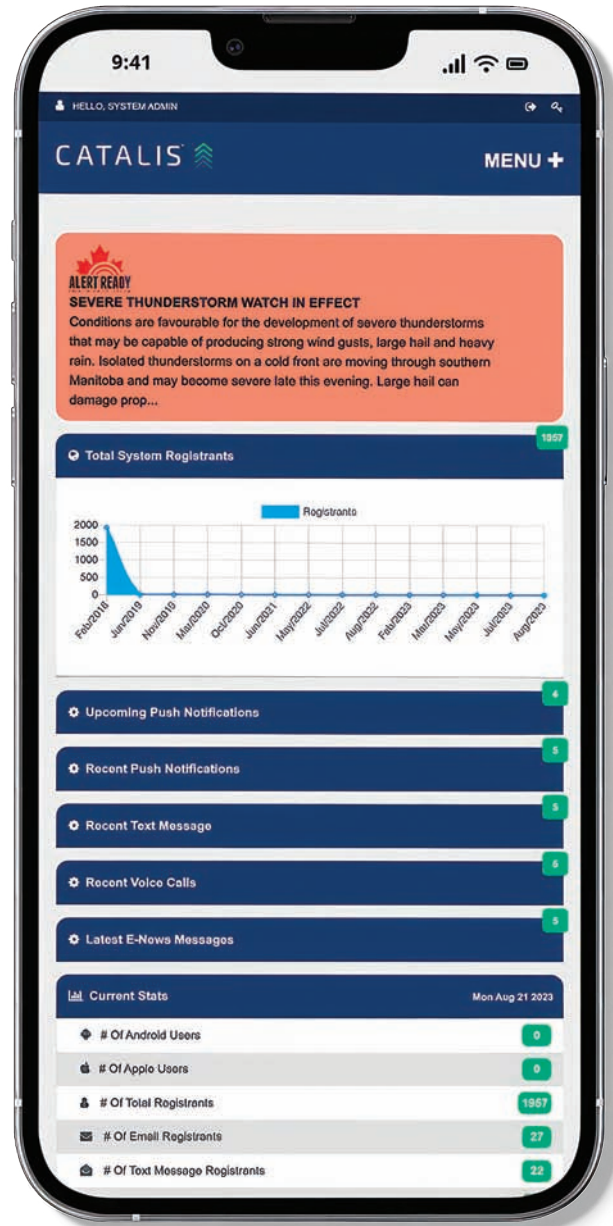
The Alert Ready emergency alerts are issued by:

- Federal government authorities
- Environment and Climate Change Canada
- The Royal Canadian Mounted Police (RCMP)
- Municipal police agencies
- Provincial government officials
- Municipal officials as coordinated by each provincial government

Wireless Emergency Alerts



The Integrated Public Alert & Warning System (IPAWS) is FEMA's national system for local alerting that provides authenticated emergency and life-saving information to the public. These alerts are provided through mobile phones using Wireless Emergency Alerts, to radio and television via the Emergency Alert System, and on the National Oceanic and Atmospheric Administration (NOAA) Weather Radio and Weatheradio Canada



Meeting Management

Meeting Management is the most user-friendly meeting and document management system available for public administrators. The easy-to-use interface makes the application great for the most novice user while providing advanced features such as interactive document management, task tracking, and complete meeting management features.



Agenda Manager

Create electronic agenda packages that eliminate the need to create paper packages.



Automated Minutes

Your minutes are created in seconds and can be easily embedded on your municipal website.



Automated Scheduling

A centralized scheduling system that syncs with a user's Microsoft Outlook or iCloud calendar.



Remote

Municipal staff and elected officials can access their information from any location.



Project and Issue Tracking

Keep track of important projects and enable others to access and share information.



Website Linking

There is no need to manually upload your minutes and agendas to your website after each meeting. Our custom iframe codes allow you to publish your minutes and agendas automatically.

Call us toll free to get started
+1 (855) 898-6864

To learn more or to book a demo scan the qr
code or visit catalisgov.com





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1229 – 91 ST SW
Edmonton, AB T6X 1E9

Tel (780) 427-2444
Email lpri.appeals@gov.ab.ca
Website www.lpri.alberta.ca

August 15, 2024

Our File: AN11/WASK/V-01

Bernice Macyk
Chief Administrative Officer
Village of Waskatenau
PO Box 99
Waskatenau AB TOA 3P0

Re: Village of Waskatenau Annexation – Second Revised Notice of Intent to Annex

This is to confirm the Land and Property Rights Tribunal (LPRT), formerly known as the Municipal Government Board (MGB), has received your letter of August 6, 2024 regarding the proposed annexation of land from the Smoky Lake (County) to the Village of Village of Waskatenau (Village).

On April 13, 2011 the MGB received the original Notice of Intent to Annex (Notice) from the Village. On October 23, 2012, the Village submitted a revised Notice. The LPRT will accept your correspondence of August 6, 2024 as the second revision submitted by the Village.

If you have any questions about the annexation process, please feel free to contact:

Mike Hartfield
Executive Director, Operations
Land and Property Rights Tribunal
2nd Floor, Summerside Business Centre
1229 91 Street SW
Edmonton, Alberta T6X 1E9
Phone: 780 422-8080
Email: Mike.Hartfield@gov.ab.ca

Yours truly,

Kellie Lau
Case Manager

cc: Kevin Lucas, Chief Administrative Officer, Smoky Lake County
Sheldon Germain, Superintendent, Lakeland Roman Catholic Separate School District No. 150
Highway 28/53 Regional Water Services Commission



Lakeland Industry and Community Association
Box 8237, 5107W - 50 Street, Bonnyville, AB T9N 2J5
780 812-2182 780 812-2186 www.lica.ca

August 20, 2024

Mr. Kevin Lucas, Chief Administrative Officer
Smoky Lake County

Email: klucas@smokylakecounty.ab.ca

RE: LICA Municipal Board of Director Seat Appointment Invitation

Dear Mr. Lucas,

LICA – Environmental Stewards invites the Smoky Lake County to appoint a representative and alternate to the LICA Board of Directors to complete their second term. We highly value our Municipal Members' input and are committed to ensuring everyone has an equal opportunity to contribute to our important work. The term for LICA's Board of Directors commences in October and ends the following September, as noted in the enclosed schedule. Meetings are scheduled on the fourth Thursday of each month for three hours (9 a.m. -12:00 p.m.). More details may be shared upon request, otherwise, an onboarding session will occur once representative(s) are appointed.

The Smoky Lake County may also choose to participate in the following committees during this term, in addition to participating on the Board of Directors. The Committee Terms of References are linked for your information.

- [Governance Committee](#)
- [LICA Watershed Committee](#)
- [Education and Outreach Committee](#)
- [Acid Deposition Monitoring Program Expansion Committee](#)

Please confirm if Smoky Lake County is interested in appointing a representative and alternate for the upcoming term by **September 13, 2024**. If a response is not received, the seat will be offered to the next municipality. Recognizing that council members are re-appointed in the Fall, LICA requests that final confirmation of appointed representatives be submitted by the end of October/early November 2024.

Should you have any questions, please contact (780) 812-2182.

Yours in Environmental Stewardship,

A handwritten signature in blue ink that reads "Kristina Morris".

Kristina Morris
Executive Director, LICA – Environmental Stewards

.cc': county@smokylakecounty.ab.ca

Enclosure: LICA Municipal Board of Directors Seat Rotation Schedule



LICA Municipal Board of Directors Seat Rotation Schedule

The LICA Board of Directors consists of 18 Director seats, with four reserved for municipalities. To ensure equal participation among our Municipal members, LICA developed a rotation schedule: three seats will rotate every two years, while one seat will remain permanently reserved for the Town of Bonnyville. This provides a consistent liaison for ongoing activities within the Town, where our office is located.

Below is the rotational schedule based on the current LICA Municipal membership. This year’s invitations are highlighted in green:

LICA Board of Director Municipal Seats	2021-22 (Fall 2021)	2022-23 (Fall 2022)	2023-24 (Fall 2023)	2024-25 (Fall 2024)	2025-26 (Fall 2025)	2026-27 (Fall 2026)
Director Seat 1	M.D. of Bonnyville	County of Two Hills	County of Two Hills	Village of Glendon	Village of Glendon	County of Lac La Biche
Director Seat 2	County of Lac La Biche	County of Lac La Biche	Smoky Lake County	Smoky Lake County	M.D. of Bonnyville	M.D. of Bonnyville
Director Seat 3	City of Cold Lake	City of Cold Lake	County of Vermilion River	County of Vermilion River	City of Cold Lake	City of Cold Lake
Director Seat 4	Town of Bonnyville	Town of Bonnyville	Town of Bonnyville	Town of Bonnyville	Town of Bonnyville	Town of Bonnyville

*Note: The term for LICA’s Board of Directors commences in October and ends the following September. Recognizing that council members are re-appointed in the Fall, the municipal sector-appointed seats are often assigned in October-November each year, therefore, the above-mentioned annual timeframe reflects a fall start/end date. These appointments may be subject to change pending interest, availability, and changes in membership.

Current LICA Municipal Membership:

1. Town of Bonnyville
2. City of Cold Lake
3. Municipal District of Bonnyville No. 87
4. Village of Glendon
5. County of Lac La Biche
6. Smoky Lake County
7. County of Two Hills
8. County of Vermilion River

Smoky Lake County
2024 O&M Audit - Deficiencies Summary
as of August 9, 2024

Minor Deficiencies
Total Minor Outstanding Deficiencies = 3

Deficiency Number	Deficiency	<i>To be completed by the Distributor</i>		<i>To be complete by the Federation</i>
		Corrective Action Plan	Expected Completion Date	Deficiency Completed Date
15b.	Pressure Control and Overpressure Protection - ASME relief valve inspection documentation	Sending away ASME rated relief valves for inspection. Will send documentation once received. Aug 8/24 - status update from Daniel - Please note, 15b and the 2 49k deficiencies will not be completed by the August 15th completion date. The ASME rated PSV's I sent in required replacement and the replacement PSV's are on order. Unfortunately they are backordered with delivery possible in approx 10 weeks.	August 15/24	
49k.	RMO - Tap 4/4368 - Pressure Control Devices Installation - Relief Seal Expired	Sending away ASME rated relief valves for inspection. Will send documentation once received. Aug 8/24 - status update from Daniel - Please note, 15b and the 2 49k deficiencies will not be completed by the August 15th completion date. The ASME rated PSV's I sent in required replacement and the replacement PSV's are on order. Unfortunately they are backordered with delivery possible in approx 10 weeks.	August 15/24	
49k.	RMO - 3/4367 - Pressure Control Devices Installation - No Relief Seal or Inpsection Tag	Sending away ASME rated relief valves for inspection. Will send documentation once received. Aug 8/24 - status update from Daniel - Please note, 15b and the 2 49k deficiencies will not be completed by the August 15th completion date. The ASME rated PSV's I sent in required replacement and the replacement PSV's are on order. Unfortunately they are backordered with delivery possible in approx 10 weeks.	August 15/24	

Completed Deficiencies				
Deficiency Number	Deficiency	<i>To be completed by the Distributor</i>		<i>To be complete by the Federation</i>
		Corrective Action Plan	Expected Completion Date	Deficiency Completed Date
6a.	Required Reference Documents	Update acts and codes binder.	August 15/24	08-Aug-24
15a.	Pressure Control and Overpressure Protection - non-ASME annual inhouse inspection documentation	Completing in-house testing of over-pressure devices and documenting on-template form.	August 15/24	08-Aug-24
16a	Facility Shut Off/Operating Valve/Critical Valve Maintenance annual inspection documentation	Will be completing documentation.	August 15/24	08-Aug-24
17a.	Activate Block Valves documentation - annual inspection documentation	Will be completing inspection and submitting documentation to Federation.	August 15/24	08-Aug-24
20b.	RMO Documentation - annual inspection documentation	Will be completing and documenting annual inspections on RMO's	August 15/24	08-Aug-24
22a.	Catalytic Heater - annual maintenance documentation	Will be completing catalytic heater inspections and documenting.	August 15/24	08-Aug-24
39c.	Available for RMO Operations - Hydrometer (Glycol-Tester)	Will be purchasing glycol hydrometer and sending picture to Federation.	August 15/24	13-Jun-24
43b(iii).	4 oz - Lori Tychkowsky - Painting	Painting	August 15/24	13-Jun-24
43b(iii).	4 oz - Tom Tetraut - Painting	Painting	August 15/24	13-Jun-24
44c(ii).	5 lbs - Darcy McPhee - Regulator Seal Date	Regulator will be resealed	August 15/24	13-Jun-24
44c(iii).	5 lbs - Darcy McPhee - PFM Tag Information - Missing	Tag will be added showing PFM factor & outlet set point	August 15/24	13-Jun-24
44b(iii).	5 lbs - Nick Tychkowsky - Painting	Painting	August 15/24	13-Jun-24
44c(ii).	5 lbs - Nick Tychkowsky - Regulator Seal Date	Regulator will be resealed	August 15/24	13-Jun-24
44c(iii).	5 lbs - Nick Tychkowsky - PFM Tag Information - Missing	Tag will be added showing PFM factor & outlet set point	August 15/24	13-Jun-24
45d(i).	10 lbs and above - Smoky Lake Forest Nursery - Shop - Proper Meter Supports -	Will repipe meter set to add swing joint.	August 15/24	08-Aug-24
45d(iii).	10 lbs and above - Smoky Lake Forest Nursery - Shop - Painting	Painting	August 15/24	08-Aug-24
45e(iii).	10 lbs and above - Smoky Lake Forest Nursery - Shop - PFM Tag Information - Missing	Tag will be added showing PFM factor & outlet set point	August 15/24	08-Aug-24
45e(ii).	10 lbs and above - Smoky Lake County - Oil Heater Site - Regulator Seal Date	Regulator will be resealed	August 15/24	13-Jun-24
45e(iii).	10 lbs and above - Smoky Lake County - Oil Heater Site - PFM Tag Information - Missing	Tag will be added showing PFM factor & outlet set point	August 15/24	13-Jun-24
47e.	Block Valve - SW 3-60-17-W4 - Signage	Completed	May 8/24	05-Jun-24
47e.	Block Valve - SW 3-60-17-W4 - Vegetation Control	Completed	May 8/24	05-Jun-24
47f.	Block Valve - SW 3-60-17-W4 - Painting & Corrosion	Painting Completed	May 8/24	05-Jun-24
47i.	Block Valve - SW 3-60-17-W4 - Operation of Valves	Will provide documentation once complete	August 15/24	08-Aug-24
48g.	Reg/Intermediate Station - Tap 4 - Painting & Corrosion	Painting completed	May 8/24	05-Jun-24
49g.	RMO - 3/4367 - Painting & Corrosion -	Painting	August 15/24	08-Aug-24

Information Released to Council

Tracking Number & Description of Information Released:	Date Released:	Municipal File #:
R113.24 - Municipal Affairs MSD_ Newsletter-Issue2	August 2, 2024	1-203
R114.24 – RMA 2024_08_02_Contact_Newsletter	August 6, 2024	1-10
R115.24 - Town of Smoky Lake August 2024 Newsletter.pdf	August 6, 2024	1-113
R116.24 - RMA July 2024 - Bill 20 Regulations - RMA Input	August 9, 2024	1-10
R117.24 - RMA 2024_08_09_Contact_Newsletter	August 9, 2024	1-10
R118.24 - Heritage River Article - News Advertiser July 31, 2024	August 16, 2024	61-48
R119.24 - RMA 2024_08_16_Contact_Newsletter	August 16, 2024	1-10
R120.24 - ERWSC - Draft Minutes July 2024 & Financial Report	August 19, 2024	4-29
R121.24 – RMA Member Briefing - Energy Industry and Municipalities	August 19, 2024	1-10
R122.24 - King Charles III Coronation Medal Nominations Info	August 19, 2024	1-201
R123.24 - Minister of Energy & Min. Letter to RMA on Muni tax	August 20, 2024	1-10
R124.24 - Managers Reports for July-August 2024	August 20, 2024	N/A
R125.24 - County of Vermilion River - Provincial Grants Reductions	August 21, 2024	1-203
R126.24 - LARA Research Program Report (May-July 2024)	August 21, 2024	62-9
R127.24 - Email response & Letter of Support, Municipality of Jasper	August 21, 2024	1-111
R128.24 - Western Rural Munis Urge Feds to end Rail Labour Dispute	August 21, 2024	3-76
R129.24 - RMA 2024 08 23 Contact Newsletter	August 26, 2024	1-10
R130.24 - Pipeline Abandonments Whitecap Resources Ltd.	August 23, 2024	12-45
R131.24 -National Police Federation AB Polling Results W6 June 2024	August 27, 2024	2-85
R132.24 - RMA 2024 08 30 Contact Newsletter	August 30, 2024	1-10