



SMOKY LAKE COUNTY COUNCIL MEETING

AGENDA

Thursday, January 9, 2025, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/755673885> (Meeting ID # 755673885) and Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

- 1. Call to Order
- 2. Adoption of Agenda
- 3. Adoption of Minutes
 - 3.1. Minutes of the Committee of the Whole Council Meeting, Wednesday, December 4, 2024
 - 3.2. Minutes of the Regular Council Meeting, Thursday, December 12, 2024
- 4. Delegation(s)
 - 4.1. Town of Smoky Lake Family and Community Support Services (FCSS), Director, Rachelle Amyotte, to discuss a proposal for Regional FCSS @ 9:30 a.m.
- 5. Public Hearing
 - Nil
- 6. Municipal Planning Commission (MPC)
 - Nil

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.
(HAK School's Grade 6 Class is planning to attend)

- 7. Business – Requests for Decisions
 - 7.1. Bylaw No. 1468-25: Designation of the Bellis Store & Heritage Shoppe as a Municipal Historic Resouce
 - 7.2. Bylaw No. 1469-25: Designation of the White Earth School Hall as a Municipal Historic Resouce
 - 7.3. Bylaw No. 1470-25: Designation of the MacDonald Stopping House General Store & Pine Creek Post Office as a Municipal Historic Resouce
 - 7.4. Policy Statement No. 62-05-07: Grasshopper Control Compensation
 - 7.5. Policy Statement No. 62-08-01: Agricultural Use of Municipal Right of Way
 - 7.6. Policy Statement No. 62-30-01: Animal Health & Livestock Emergency Preparedness
 - 7.7. Bylaw No. 1471-25: Fire Protection Services
 - 7.8. North Saskatchewan Watershed Alliance (NSWA) Membership for 2025
 - 7.9. Federation of Canadian Municipalities (FCM) Membership for 2025
 - 7.10. Go East of Edmonton Membership for 2025
- 8. Chief Administrative Officer (CAO) Report
 - 8.1. Action List from October 2024 Council Meetings
 - 8.2. Action List from November 2024 Council Meetings
 - 8.3. Action List from December 2024 Council Meetings
 - 8.4. Ratification of the Collective Agreement with CUPE Local 4575 (handout)
 - 8.5. Ratification of the Collective Agreement with IUOE Local 955 (handout)

9. Council Committee Reports

Nil

10. Correspondence

- 10.1. Email from Federation of Alberta Gas Co-ops Ltd., received December 20, 2024, invitation to the Spring 2025 Zone Meeting, scheduled for February 21, 2025
- 10.2. Letter from Alberta Transportation and Economic Corridors Regional Director, dated December 20, 2024, responding to the 2024 Fall RMA meeting
- 10.3. Letter from County of Stettler No. 6 to Federation of Canadian Municipalities (FCM), dated December 16, 2024, regarding their Non-Renewal of FCM Membership for 2025
- 10.4. Letter from Del Huchulak, received December 1, 2024, in respect to the St. Albert Gazette's October 31, 2024, article titled "Advocacy plays crucial role in thriving communities"
- 10.5. Letter from the Minister of Public Safety & Emergency Services, dated November 20, 2024, in respect to civilian governance of the RCMP and frequently asked questions
- 10.6. Email from the Executive Assistant of Legislative Services, Beaver County, dated January 2, 2025, calling for RMA District 5 Agenda items to add to the January 24, 2025 Meeting

11. Information Release

- 11.1. Information Release Report for the period of November 8, 2024 to December 23, 2024

12. Financial Reports

Nil.

13. Next Meetings

- 13.1. Schedule a Council Committee of the Whole Retreat for the purpose of Strategic Planning for January 30 & 31, 2025.
- 13.2. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
 - Thursday, January 23, 2025, at 9:00 a.m. (Regular),
 - Thursday, February 13, 2025, at 9:00 a.m. (Regular),
 - Thursday, February 27, 2025, at 9:00 a.m. (Regular),
 - Thursday, March 13, 2025, at 9:00 a.m. (Regular), and
 - Thursday, March 27, 2025, at 9:00 a.m. (Regular).

14. In Camera (Executive Session)

15. Adjournment.

SMOKY LAKE COUNTY

Minutes of the **County Council Committee of the Whole Meeting for the Purpose of Administration of Wednesday, December 4, 2024**, at **9:01 A.M.** held in County Council Chambers and virtually online through Electronic Communication Technology.

The meeting was called to Order by the Reeve Mr. Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Dec. 4, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 /Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers

Delegations: Smoky Lake RCMP Detachment Sgt. Anita Doktor, with Victims Services Unit Advocate, Sarah McCullough, were present.

No Members of the Public were present.

No Members of the Media were present.

Agenda:

147-24: Halisky That the Agenda for Smoky Lake County Council Committee of the Whole Meeting for the Purpose of Administration, for Wednesday, December 4, 2024, be adopted, as presented.

Carried Unanimously.

Delegations:

3.1. Smoky Lake RCMP with Victims Services Unit Advocate

Present before Council from 9:02 a.m. to 10:07 a.m. was Sara McCullough, Smoky Lake Area Victims Services Unit (VSU) Advocate, and Commander Sgt. Anita Doktor, Smoky Lake RCMP Detachment, to verbally share information including, but not limited to the follow points:

- The Smoky Lake Area VSU Advocate, is working out of the Smoky Lake RCMP offices, and under the new model, there should always be someone available to cover. Helping victims of crime and tragedy, the VSU connects them with mental health and addictions resources.
- The VSU no longer needs to fund raise, so events like the annual golf tournament won't be necessary.
- The new Victim Services provincial model is still being developed so there is room for improvement as currently it does not address small town issues such as nonexistent public transit to transport the victim to the services they need.
- The Detachment Members will seek to work closely with the County's new Community Peace Officer, and help him get to know the hot spots and show him the ropes with the traffic division through Red Water.
- The Detachment is carrying out operations in hot spots utilizing technology and Community Response Teams set out bait vehicles which led to 6 people arrested, and 4 charged.
- Scam phone calls or emails, should be reported to the RCMP for awareness.
- Cst. Lidstone is leaving in January 2025, and the position will be posted online; the Detachment is actively trying to recruit.

One member of the public virtually joined the meeting, time 9:07 a.m.

Delegations: RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson, entered Council Chambers, time 10:05 a.m.

3.1. RCMP Eastern Alberta District (EAD)

Present before Council from 10:07 a.m. to 11:09 a.m. was RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson, to verbally share information including, but not limited to the following points:

- There is a number of ways that the province is creating distance from the Federal Government which has some influence on the RCMP.
- Currently the RMPC's budget is managed and set by the province in large part; and the RCMP provides financial input through projections for items including equipment such as body worn cameras and pistols.
- The financial piece clearly defines what the RCMP can provide in this Province, it predicates how many positions they can have and how many positions they can fill.
- When the province says that contract police cannot fill all their positions, that is true, but it is unclear. The province relies on underutilization because they would not be able to fund full capacity.
- We work collaboratively with the Minister on what the policing priorities will be. It manifests itself from the annual performance plan, so whatever the crime issue is in your area, it should be communicated to RCMP management.
- There is merit to regional boards, the concept of regional committees has been around for a long time, however there was lots of pushbacks on appointing people to chair the meetings.
- In the 2006 to 2008 era, there were concerns with the committees being the boss and now, it is aimed to be an independent oversight. It is workable and there are some good things that may come out of it, but there might be issues in differentiating administration from operations oversight.
- Enhancing civilian governance of the RCMP is a provincial government initiative, and they will implement and run it and the RCMP will take a passive role; there will be room for growth.
- Most issues across rural Alberta are generally common in themes, but there will always be room for customization in each community.
- To enhance policing in this area, we've had new resources for the Community Safety and Well-being Branch, we have jobs that support and supplement that team. Working with the Central Alberta District, the team put together a project around copper wire, looking outside the box, such as utilizing trail cams; we are having success with that in the detachments. We are bringing in assets that wouldn't normally be used, so that will unfold and be reported on.
- We aim to improve advertising the good information, the success stories out there.
- We are working to sort out who the prolific offenders are and who is connected to them and we are working with the recyclers and the Crown, leveraging all communication technology, such as the Capture Program which allows us to utilize registered private surveillance camera footage.
- Conducting surveillance typically requires 5 officers which is a huge draw on resources.
- It is important to engage the MLAs to support the wraparound services, such as opioid programs that provide withdraw medication to those in custody.

- We are targeting the worst of the worst; with the resources we have. We deal with the effect not the cause.
- Saskatchewan legislated that all copper must be laser engraved, and now the evidence is more identifiable.
- Some municipalities have enhanced pockets of funding towards police, to target issues with focused resources to deal with specific problems.
- The RCMP heavily publicized vacancy and no other police forces have discussed it. Sheriffs are not authorized to complete prisoner transfers and things need to be done to address the vacancies.
- The pool of Member candidates has shrunk, and the demands has gone up.

One Member of the Public, virtually joined the meeting, time 10:20 a.m.

Delegation: Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office, entered Council Chambers, time 10:40 a.m.

Delegations: RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson, left Council Chambers, time 11:09 a.m.

3.2. Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office

Present before Council from 11:18 a.m. to 12:06 p.m. was Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office, to hold discussion in Executive Session (Closed Session) in respect to concerns, issues and updates relating to the justice system.

Executive Session – Closed Session:

5.1. Legal Issue - Updates to the Justice System

148-24: Céré

That Smoky Lake County Council go into Executive Session to discuss a Legal Issue in respect to concerns, issues and updates relating to the justice system, under the authority of the FOIP Act Section 20: Law Enforcement, in the presence of all Council, Chief Administrative Officer, Executive Services Clerk, and Delegation: Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office, time 11:18 a.m.

Carried.

149-24: Fenerty

That Smoky Lake County go out of Executive Session, time 12:06 p.m.

Carried.

Information Received from Delegations

150-24: Céré

That Smoky Lake County Council accept the information received on December 4, 2024, from the Delegations: Smoky Lake RCMP Detachment Commander Sgt. Anita Doktor, Smoky Lake Area Victims Services Unit Advocate Sara McCullough, RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson, and Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:06 p.m.

Meeting Reconvened

The meeting reconvened on a call to order by the Reeve at 12:40 p.m. in the presence of all Council Members, Chief Administrative Officer, Finance Manager, and Executive Services Clerk.

4. Request for Discussion:

4.1. Government of Alberta Enhancing Civilian Governance of the RCMP

This agenda item was addressed during the Delegation: RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson.

Executive Session – Closed Session:

4.2. Personnel Issue - Revenue Requirements for the Year-2025 Municipal Budget

151-24: Halisky That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect to the revenue requirements for the Year-2025 Municipal Budget relating to employee performance and compensation, under the authority of the FOIP Act, Section 19: Confidential Evaluation, and Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, and Executive Services Clerk, time 12:41 p.m.

Carried.

152-24: Halisky That Smoky Lake County go out of Executive Session, time 1:12 p.m.

Carried.

Executive Session – Closed Session:

5.2. Personnel Issue - Chief Administrative Officer's Evaluation

153-24: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect the Chief Administrative Officer's Evaluation, under the authority of the FOIP Act, Section 19: Confidential Evaluation, in the presence of all Council, Chief Administrative Officer, and Executive Services Clerk, time 1:12 p.m.

Carried.

154-24: Halisky That Smoky Lake County go out of Executive Session, time 1:42 p.m.

Carried.

ADJOURNMENT

155-24: Gawalko That the Smoky Lake County Council Committee of the Whole Meeting of December 4, 2024, be adjourned, time 1:42 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **December 12, 2024**, at 9:00 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Dec. 12, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique Céré	Present @ 9:10 a.m.
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Srv/RS	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Fire Srv/Muni Clerk	Meaghan Andreychuk	Virtually Present
P.W. Manager	Chris Minailo	Present in Chambers
Nat Gas Manager	Daniel Moric	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Health & Safety Cor.	Jasmine Schaub	Present in Chambers
Fire Chief	Scott Franchuk	Virtually Present
Public	2 Members	Present

2. Agenda:

156-24: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, December 12, 2024, be adopted, as amended:

Additions to the Agenda:

1. Renewal of the GIS Contract
2. Ten-Year Capital Budget
3. Gas Alberta Gives Back program
4. Financial Statements for the Month of October 2024
5. Discontinuation of January 7th as a Statutory Holiday

Carried Unanimously.

3. Minutes:

3.1. Minutes of the Organizational Council Meeting, Thursday, October 24, 2024

157-24: Fenerty That the minutes of the Smoky Lake County Organizational Council Meeting, held on Thursday, October 24, 2024, be adopted as presented.

Carried.

3.2. Minutes of the Regular Council Meeting, Thursday, October 24, 2024

158-24: Halisky That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, October 24, 2024, be adopted as presented.

Carried.

3.3. Minutes of the Budget Council Meeting, Tuesday, October 29, 2024

159-24: Gawalko That the minutes of the Smoky Lake County Budget Council Meeting, held on Tuesday, October 29, 2024, be adopted as presented.

Carried.

3.4. Minutes of the Special Council Meeting, Wednesday, October 30, 2024

160-24: Fenerty That the minutes of the Smoky Lake County Special Council Meeting, held on Wednesday, October 30, 2024, be adopted as presented.

Carried.

3.5. Minutes of the Regular Council Meeting, Thursday, November 14, 2024

161-24: Gawalko That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, November 14, 2024, be adopted as presented.

Carried.

3.6. Minutes of the Budget Council Meeting, Wednesday, November 20, 2024

162-24: Halisky That the minutes of the Smoky Lake County Budget Council Meeting, held on Wednesday, November 20, 2024, be adopted as presented.

Carried.

3.7. Minutes of the CAO Evaluation Meeting, Friday, November 22, 2024

163-24: Fenerty That the minutes of the Smoky Lake County Chief Administrative Officer (CAO) Evaluation Council Meeting, held on Friday, November 22, 2024, be adopted as presented.

Carried.

Delegation: Tom Mykytiuk, Landowner, entered Council Chambers, time 9:08 a.m.

Chandler Kerr, Community Peace Officer, virtually joined the meeting, time 9:09 a.m.

7. Request for Decision:

7.2. Policy Statement No. 03-39-13: Dust Control

164-24: Halisky That Smoky Lake County Policy Statement No. 03-39-13: Dust Control, be amended to recoup the actual cost of Blade Mix Oil dust control by reducing the length from 150 meters at a cost in the amount of \$3,000.00 to 100 meters at a cost in the amount of \$2,700.00, and to increase Public Works efficiencies by changing the application deadline from May 1st to May 31st, as follows:

Title: Dust Control	Policy No.: 39-14
Section: 03	Code: P-R
Page No.: 1 of 6	E
Legislation Reference: Municipal Government Act	
Purpose: To specify guidelines for the provision of dust control suppression applications to areas of municipal roadways adjacent to residences.	
Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	County recognizes that dust from gravel roads may create health, safety or general nuisance concerns for residents and therefore, provides a dust suppression program to mitigate the impact of dust in front of residences.
1.2	The County will implement the use of products for dust suppression which are environmentally safe and cost effective.
1.3	The County reserves the right to maintain or rework the application as required for safety and rideability.
1.4	The dust control suppression program usually commences in late spring and can continue through the summer months.
1.5	The County does not guarantee, in any way, the effectiveness of the dust control treatment agent or application for the purpose intended. Once the suppressant has been applied no refunds will be made.
2. DEFINITIONS:	
2.1	Blade Mix Oil: Mineral substance agent mixed with gravel to be on road surface for dust suppression.
2.2	MG-30 (Magnesium Chloride): A treatment agent for road surface that can be applied for dust suppression.
2.3	Dust Control: Measures to suppress dust on roads in front of residence.
2.4	Exceptional Roads: Active and high usage arterial and feeder gravel roads.
2.5	Haul Roads: Designated roads used regularly for hauling purposes.

Title: Dust Control		Policy No.: 39-13
Section: 03	Code: P-R	Page No.: 2 of 6 E

Policy Statement and Guidelines:																																																																																																																	
3. RURAL RESIDENCES:																																																																																																																	
3.1 The County will arrange for dust control on roads in front of a residence with a fee for Blade Mix Oil - 2 ½ inch thickness for \$2,700.00; and a fee for MG-30 of \$850.00 with two applications of treatment and application.																																																																																																																	
<table border="1"> <thead> <tr> <th colspan="3">BLADE MIX OIL</th> <th colspan="3">MG-30 (MAGNESIUM CHLORIDE)</th> </tr> <tr> <th>County Cost</th> <th>2 ½"</th> <th>County Cost</th> <th>1st Application</th> <th>2nd Application</th> <th></th> </tr> </thead> <tbody> <tr> <td>Gravel 1</td> <td>35 Tonnes of 1" at \$25.00</td> <td>\$2,236.00</td> <td>20 Tonnes of 1" at \$25.00</td> <td>\$ 520.00</td> <td>\$ 0.00</td> </tr> <tr> <td>Total</td> <td>Material</td> <td>\$2,236.00</td> <td>Material</td> <td>\$ 520.00</td> <td>\$ 0.00</td> </tr> <tr> <td>Equipment 2</td> <td>Tandem Oil Truck: 2 hours at \$100.00</td> <td>\$ 200.00</td> <td>Water Truck: 1.5 hours at \$100.00 1.0 hour at \$100.00</td> <td>\$ 150.00</td> <td>\$ 100.00</td> </tr> <tr> <td></td> <td>Graders: Grader 1: 2.0 hours at \$244.00 Grader 2: 1.5 hours at \$244.00</td> <td>\$ 488.00 \$ 366.00</td> <td>Grader: 2.0 hours at \$244.00 1.0 hour at \$244.00</td> <td>\$ 488.00</td> <td>\$ 244.00</td> </tr> <tr> <td></td> <td>Double Drum Packer: 1.0 hours at \$100.00</td> <td>\$ 100.00</td> <td>Smooth Drum Packer: 1.5 hours at \$102.00</td> <td>\$ 153.00</td> <td></td> </tr> <tr> <td>Total</td> <td>Equipment</td> <td>\$1,154.00</td> <td>Equipment</td> <td>\$ 791.00</td> <td>\$ 344.00</td> </tr> <tr> <td>Labour 3</td> <td>Oil Truck Operator 2.0 hours at \$43.49</td> <td>\$ 86.98</td> <td>Water Truck Operator 1.5 hours at \$43.49 1.0 hour at \$43.49</td> <td>\$ 65.24</td> <td>\$ 43.49</td> </tr> <tr> <td></td> <td>Grader Operator 1: 2.0 hours at \$43.49</td> <td>\$ 86.98</td> <td>Grader Operator 1: 2.0 hours at \$43.49</td> <td>\$ 86.98</td> <td>\$ 43.49</td> </tr> <tr> <td></td> <td>Grader Operator 2: 1.5 hours at \$43.49</td> <td>\$ 65.24</td> <td>Grader Operator 2: 1.0 hour at \$43.49</td> <td>\$ 43.49</td> <td></td> </tr> <tr> <td></td> <td>Double Drum Packer Operator: 1.0 hours at \$36.44</td> <td>\$ 36.44</td> <td>Smooth Drum Packer Operator: 1.5 hours at \$36.44</td> <td>\$ 54.66</td> <td></td> </tr> <tr> <td>Total</td> <td>Labour</td> <td>\$ 275.64</td> <td>Labour</td> <td>\$ 206.88</td> <td>\$ 86.98</td> </tr> <tr> <td></td> <td>Sub-Total</td> <td>\$3,665.64</td> <td>Sub-Total</td> <td>\$ 1,517.88</td> <td>\$ 430.98</td> </tr> <tr> <td>Oil 4</td> <td>4720 Litres at \$0.55</td> <td>\$4,531.20</td> <td>1500 Litres at \$0.31 1100 Litres at \$0.31</td> <td>\$ 465.00</td> <td>\$ 341.00</td> </tr> <tr> <td>Project</td> <td>Oil Dust Control Project:100m (330 Ft) application</td> <td>2 hours</td> <td>MG-30 Dust Control Project:100m (330 Ft) application</td> <td>2.0 hours</td> <td>1 hour</td> </tr> <tr> <td>Total</td> <td>PROJECT COST</td> <td>\$ 8,196.84</td> <td>PROJECT COST</td> <td>\$ 1,982.88</td> <td>\$ 861.96</td> </tr> <tr> <td></td> <td>Residence: Fee</td> <td>\$2,700.00</td> <td>Residence: Fee</td> <td>\$ 850.00</td> <td>\$ 0.00</td> </tr> </tbody> </table>						BLADE MIX OIL			MG-30 (MAGNESIUM CHLORIDE)			County Cost	2 ½"	County Cost	1 st Application	2 nd Application		Gravel 1	35 Tonnes of 1" at \$25.00	\$2,236.00	20 Tonnes of 1" at \$25.00	\$ 520.00	\$ 0.00	Total	Material	\$2,236.00	Material	\$ 520.00	\$ 0.00	Equipment 2	Tandem Oil Truck: 2 hours at \$100.00	\$ 200.00	Water Truck: 1.5 hours at \$100.00 1.0 hour at \$100.00	\$ 150.00	\$ 100.00		Graders: Grader 1: 2.0 hours at \$244.00 Grader 2: 1.5 hours at \$244.00	\$ 488.00 \$ 366.00	Grader: 2.0 hours at \$244.00 1.0 hour at \$244.00	\$ 488.00	\$ 244.00		Double Drum Packer: 1.0 hours at \$100.00	\$ 100.00	Smooth Drum Packer: 1.5 hours at \$102.00	\$ 153.00		Total	Equipment	\$1,154.00	Equipment	\$ 791.00	\$ 344.00	Labour 3	Oil Truck Operator 2.0 hours at \$43.49	\$ 86.98	Water Truck Operator 1.5 hours at \$43.49 1.0 hour at \$43.49	\$ 65.24	\$ 43.49		Grader Operator 1: 2.0 hours at \$43.49	\$ 86.98	Grader Operator 1: 2.0 hours at \$43.49	\$ 86.98	\$ 43.49		Grader Operator 2: 1.5 hours at \$43.49	\$ 65.24	Grader Operator 2: 1.0 hour at \$43.49	\$ 43.49			Double Drum Packer Operator: 1.0 hours at \$36.44	\$ 36.44	Smooth Drum Packer Operator: 1.5 hours at \$36.44	\$ 54.66		Total	Labour	\$ 275.64	Labour	\$ 206.88	\$ 86.98		Sub-Total	\$3,665.64	Sub-Total	\$ 1,517.88	\$ 430.98	Oil 4	4720 Litres at \$0.55	\$4,531.20	1500 Litres at \$0.31 1100 Litres at \$0.31	\$ 465.00	\$ 341.00	Project	Oil Dust Control Project:100m (330 Ft) application	2 hours	MG-30 Dust Control Project:100m (330 Ft) application	2.0 hours	1 hour	Total	PROJECT COST	\$ 8,196.84	PROJECT COST	\$ 1,982.88	\$ 861.96		Residence: Fee	\$2,700.00	Residence: Fee	\$ 850.00	\$ 0.00
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	Double Drum Packer Operator: 1.0 hours at \$36.44	\$ 36.44	Smooth Drum Packer Operator: 1.5 hours at \$36.44	\$ 54.66																																																																																																													
Total	Labour	\$ 275.64	Labour	\$ 206.88	\$ 86.98																																																																																																												
	Sub-Total	\$3,665.64	Sub-Total	\$ 1,517.88	\$ 430.98																																																																																																												
Oil 4	4720 Litres at \$0.55	\$4,531.20	1500 Litres at \$0.31 1100 Litres at \$0.31	\$ 465.00	\$ 341.00																																																																																																												
Project	Oil Dust Control Project:100m (330 Ft) application	2 hours	MG-30 Dust Control Project:100m (330 Ft) application	2.0 hours	1 hour																																																																																																												
Total	PROJECT COST	\$ 8,196.84	PROJECT COST	\$ 1,982.88	\$ 861.96																																																																																																												
	Residence: Fee	\$2,700.00	Residence: Fee	\$ 850.00	\$ 0.00																																																																																																												
<p>1 Gravel: Cost includes the cost of crushing & dewatering plus the average of the cost for trucking and labour to each division. 2 Equipment: Cost includes the estimated cost of amortization, insurance, maintenance, and fuel. 3 Labour: Includes the employee hourly salary plus 23% for payroll costs and benefits. 4 Oil/MG30: Costs are the estimated purchase cost. Overhead: Has not been allocated. Overhead is the cost that the county would incur even if the project did not take place. Direct Costs: Are the costs that can be cost effectively allocated to the project (gravel, equipment, labour, and oil/MG-30). Indirect Costs: Cannot be cost effectively allocated to the project, but are impacted by the project (small supplies, supervisor costs, etc.)</p>																																																																																																																	
3.2 Request for dust control along with payment should be received by the County on or before May 31 st of each year. Minimum of two advertisements: one in the Month of March and one in the Month of April of the current year.																																																																																																																	

Title: Dust Control		Policy No.: 39-13
Section: 03	Code: P-R	Page No.: 3 of 6 E

Policy Statement and Guidelines:	
3.3 The resident will have their choice of MG-30 or blade mix oil as dust control suppressant.	
3.4 MG-30 Dust Control suppressant shall consist of two (2) applications. The initial application shall take place in late Spring. Upon inspection during the Month of September, a decision will be made on whether to proceed with the second application at the time or wait until the following Spring season. Conditions of the Dust Control shall dictate the decision made.	
3.5 Payment must be made in advance when the request for dust treatment is submitted. Requests are to be submitted to the Public Works Department by completing Schedule "A": Application for Dust Control Suppression .	
3.6 The length for the dust control provided under this policy will be minimum of 100 meters (330 feet), and any additional length of dust treatment will be a full cost to the applicant.	
3.7 The County will be responsible for erecting proper signage, when necessary.	
3.8 Residents of neighboring municipalities who reside adjacent to a road under the jurisdiction of Smoky Lake County may apply for dust control suppression under this policy but will require prior approval of Council before installation proceeds.	
3.9 The County reserves the right to rework or remove dust control applications at its own discretion. Normally, dust control applications are good for one dust control season.	
4. HAMLETS AND MULTI-LOT COUNTRY RESIDENTIAL:	
4.1 The County hamlets and multi-lot Country residential subdivisions dust control will only be applied to whole street lengths or cul-de-sac streets, on provision that application is made on behalf of all adjacent residences, and the amount paid shall be the standard fee for each resident.	
5. WARRANTY:	
5.1 The County does not guarantee or warrant any life expectancy of the dust control MG-30 or Blade Mix Oil suppressant applications.	
5.1.1 The treated roadway can be reverted to gravel when it is deemed necessary by the County, which would allow for grading of the road to eliminate potholes, and that will not obligate the County to re-apply Blade Mix Oil or MG-30 to the road.	

Title: Dust Control		Policy No.: 39-13
Section: 03	Code: P-R	Page No.: 4 of 6 E

Policy Statement and Guidelines:	
<p>6. PRIVATE RESIDENTIAL DRIVEWAYS:</p> <p>6.1 The County shall apply dust control at their own cost provided there is funding in the budget to the following areas:</p> <p>6.1.1 County designated gravel haul routes.</p> <p>6.1.2 County exceptional roads that have a permanent, active, high volume of traffic, as per Policy Reference – Policy 03-15: Road Policy.</p> <p>6.1.3 Any other location deemed necessary by County Council by Council resolution.</p> <p>6.2 In areas where occasional or intermittent gravel hauls may cause dust problems, the Public Works Manager shall arrange for a water truck to provide temporary dust suppression as deemed appropriate.</p> <p>6.3 This policy is not applicable where oiling or other dust suppressant is required as a condition of a subdivision development agreement.</p> <p>6.4 In the case where municipal roadways are being used to haul commodities such as logs, sand and gravel, etc., the trucking firm or contractor shall be responsible for providing dust control for the duration of the haul as per Policy Reference – Policy 03-14: Haul Road Agreement.</p>	

Section 03



Schedule "A"

Policy 39-13

APPLICATION FOR DUST CONTROL SUPPRESSION

THIS AGREEMENT made this _____ day of _____, A.D., 20____.

BETWEEN:

SMOKY LAKE COUNTY
(hereinafter called "the Municipality")

OF THE FIRST PART

Name

Mailing Address

Phone Numbers: Residence Work Cellular
(hereinafter called "the Landowner")

OF THE SECOND PART

Legal Land Description:	_____	_____	_____	_____ W4
	Quarter	Section	Township	Range
Legal Address:	_____			Sub-division Name: _____

WHEREAS the Landowner hereby make application for a Dust Control Agent of the following:

- Blade Mix Oil Dust Control Suppressant: \$ 2,700.00
- MG-30 Dust Control Suppressant \$ 850.00
- Length: 100 meters (330 feet) Additional Length: _____

to be applied by the Smoky Lake County Public Works Department to the municipal roadway adjacent to the landowner residence as indicated above and as described on the plan herein.

The Applicant hereby agrees to the following terms and conditions:

1. Dust Control Suppressant to be applied to the identified road upon completion of the application for by the applicant and pre-payment of the calculated fee. Scheduling of the work shall be subject to regular dust control treatment program priorities and in combination with other requests due to cost effectiveness.
2. The applicant shall pay full cost of additional length over the 100 meters (330 feet) in its entirety.
3. **Smoky Lake County** does not warrant the effectiveness of the dust control agent. Once the agent has been applied, no refunds of the application fee will be made.
 - 3.1 The County does not guarantee or warrant any life expectancy of the dust control **Blade Mix Oil or MG-30** treatment application.
 - 3.1.1 The treated roadway can be reverted back to gravel when it is deemed necessary by the County, which would allow for grading of the road to eliminate potholes, and that will not obligate the County to re-apply blade mix oil or MG-30 to the road.

Section 3

Policy 39-13

4. The dust control treatment program usually commences in late spring and can continue through the summer months.
5. The "Landowner", covenant and agree with the said municipality, for myself, my heir, executors, administrators and assigns that I shall not have any claim for loss or damage caused by reason of the performance work of the said application of dust control suppression program adjacent to my property, whether such loss or damage is the result of the negligence of any servant, agent, or employee of the said municipality, or otherwise.
6. Please show exact location of dust control placement:

7. Calculation of Total Fee:

BLADE MIX OIL			MG-30		
County Cost		2 1/2"	County Cost		1 st Application
Total	PROJECT COST	\$ 5,180.04	PROJECT COST	\$ 1,382.88	\$ 881.96
Total	Residence: Fee	\$2,700.00	Residence: Fee	\$ 650.00	\$ 0.00

Cost of first 100 meters (330 feet) = _____
 Add: Additional length = _____
Total Fee Required = \$ _____

8. Applicants who wish to be considered for the dust control suppression program must apply each year no later than May 31st.

IN WITNESS WHEREOF has hereunto acknowledge and accept the terms and conditions on the day and year first above written.

SIGNED

SMOKY LAKE COUNTY

Applicant _____

Per: _____

DUST CONTROL

Page 6 of 6.

Carried.

Dominique Céré, Deputy Reeve, entered Council Chambers, time 9:10 a.m.

Kierstin Dubitz, Agricultural Technician, joined the meeting virtually, time 9:11 am.

One member of the Public virtually joined the meeting, time 9:12 a.m.

7.3. Backsloping Application – Nicky George
165-24: Fenerty

That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-27-60-18-W4, as per the application received from Nicky George, dated December 6, 2024, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.

Carried.

4. Delegation:

4.1. Delegation - Tom Mykytiuk, Landowner

Physically Present before Council from 9:13 a.m. to 9:20 a.m., was Tom Mykytiuk, Landowner, to protest a property tax penalty.

Two members of the public virtually joined the meeting, time 9:17 a.m.

Delegation: Tom Mykytiuk, Landowner, left the meeting, time 9:20 a.m.

5. Public Hearing:

Nil.

6. Municipal Planning Commission (MPC):

Nil.

7. Request for Decision:

7.1. Request for Property Tax Penalty Waive

166-24: Céré

That Smoky Lake County Council **approve to write off penalties** in the amount of \$493.38 on property tax roll number 17590542 in response to the written request dated November 28, 2024, from the landowner and the verbal information received from the December 12, 2024, Delegation: Tom Mykytiuk, Landowner.

Carried.

7.4. Bylaw No. 1467-24 - LUB Amendment to Redistrict & Reclassify

167-24: Halisky

That Smoky Lake County give **First Reading** to Bylaw No. 1467-24 and to schedule a Public Hearing, to be held on February 13, 2025, at 9:15 a.m., and to advertise said Public Hearing in accordance with the Municipal Government Act, in the Redwater Review and on the County's website.

Carried.

7.5. Surface Lease of Municipally-owned Property - offer to lease

168-24: Serben

That Smoky Lake County Council accept the offer to lease the lands legally described as SW 12-61-16-W4M, dated December 1, 2024, received from Ryan Franchuk, President, Clear Hills Grazing Association, in the amount of \$1,400.00 per year, and enter into a Surface Land Lease Agreement, for a 5-year term, as per Policy No. 13-01, commencing on January 1, 2025, and expiring December 31, 2029, and waive the requirement to advertise a Limited Invitation to Tender as required by County Policy No. 13-01.

Carried.

7.6. Surface Lease of Municipally-owned Properties - invitation to tender

169-24: Gawalko

That Smoky Lake County Council advertise a Limited Invitation to Tender, pursuant to Policy No. 13-01: Surface Lease of Municipally-Owned Properties, for the lease of the municipally-owned properties legally described as: SE 8-62-13-W4M & SW 8-62-13-W4M, on the County's website and social media channels and in the Redwater Review, with a closing date of Friday, January 31, 2025, at 4:00 Mountain Time.

Carried.

Addition to the Agenda:

Regional GIS Contract

170-24: Halisky

That Smoky Lake County Council approve administration to execute the renewal contracts between Smoky Lake County and Catalis Technologies Canada Ltd. on behalf of the Smoky Lake Region encompassing the municipalities of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna, for the purpose of providing Geographic Information System (GIS) Software Products and Services for a Five-Year Term commencing January 1, 2025 and ending December 31, 2029, as per quote No.:006PhOOOOBsbM1IAJ Dated November 1, 2024 for Software Licensing, and quote No.:006PhOOOODGlt7IAD, dated November 5, 2024 for Recurring Professional Services.

Carried.

7. Request for Decision:

7.7. Regional GIS Agreement

171-24: Gawalko

That Smoky Lake County re-enter the Regional GIS Agreement with the Town of Smoky Lake, Village of Waskatenau and the Village of Vilna for the purpose of outlining roles and responsibilities relating to the Regional Geographic Information System (GIS) facilitated through Catalis Technologies Canada Ltd. software products and services contracts to coincide with the new Five-Year Term commencing January 1, 2025, and ending December 31, 2029.

Carried.

7.8. Policy Statement No. 01-45: Geographic Information System GIS

172-24: Serben

That Smoky Lake County Council amend Policy Statement No. 01-45-02: Geographic Information System (GIS), to reflect the changes, updates, and addition of Section # 6: Responsibilities:

Title: Geographic Information System (GIS)	Policy No.: 45-02
Section: 01	Code: P - I
	Page No.: 1 of 5
Legislation Reference: Alberta Provincial Statutes	
Purpose:	<ol style="list-style-type: none"> To develop, deploy and maintain an efficient, integrated, current and comprehensive spatial data system that provides stakeholders, including County personnel and decision-makers, ratepayers and businesses, with access to spatial data and tools that meet a wide variety of users' needs. To incorporate the use and delivery of leading and current Geographic Information System (GIS) technology into the County administrative and decision-making processes, thereby ensuring that these processes increase administrative efficiencies and provide optimum value to County ratepayers and other stakeholders. To ensure that the County's GIS database is updated regularly to ensure accurate data is provided to stakeholders, thereby ensuring efficiency of operations.
Policy Statement and Guidelines:	
1. STATEMENT: <ol style="list-style-type: none"> A Geographic Information System (GIS) is a digital database of all physical and spatial features within the County, which is comprised of data collected from a wide range of sources, both internal and external. Smoky Lake County provides a wide variety of services to County ratepayers and other stakeholders that require accurate and current spatial data, including data related to land ownership, zoning, planning, maintenance and rehabilitation of physical infrastructure assets including land, buildings, roads/transportation, sewer, water and natural gas infrastructure. A Geographic Information System is an integrated approach involving all stakeholders, to maximize value of physical assets from a digital database of spatial and non-spatial data within the county. GIS allows County administration, ratepayers and other third-party stakeholders to view, understand, question, interpret, and visualize data in many ways, revealing relationships, patterns, and trends in the form of maps, reports, and charts, allowing County Council, administration and other stakeholders to make confident, data-driven decisions. Smoky Lake County's GIS department, collects, inputs, updates and manages, large and varied datasets. The information collected and stored in the GIS database allows for creative solutions to be derived, making the best use of limited staff and financial resources. Additionally, County departments can make confident, data-driven decisions that help achieve operational efficiencies, while providing excellent service to ratepayers and other stakeholders. 	

Title: Geographic Information System (GIS)	Policy No.: 45-02
Section: 01	Code: P - I
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<ol style="list-style-type: none"> GIS data is linked to a geographic location and is organized into layers, which helps County personnel and stakeholders to visualize different datasets, allow for creative and innovative ways to solve problems. 2. DEFINITIONS: <ol style="list-style-type: none"> "Geographic Information System (GIS)" means a system that consists of integrated computer hardware and software that store, manage, analyze, edit, output and visualize geographic (spatial) data, which is supplied by both internal and external sources. "County" means Smoky Lake County. "Stakeholders" means County Council, CAO, administration, management, staff, ratepayers and business partners. "Web Map" means an interactive display of geographic information that can be accessed via an internet browser, on mobile devices, or on a desktop computer. 3. OBJECTIVE: <ol style="list-style-type: none"> The function of the GIS department is to facilitate the use of the County's GIS in all facets of the County's operations, while also ensuring that the County's GIS evolves with changes in GIS software and hardware, and while ensuring that the County's GIS adapts to the changing needs and goals of the County, by: <ol style="list-style-type: none"> Fostering informed and effective decision making. Improving the delivery and efficiency of public services. Providing relevant, accurate and current information/data to Stakeholders. Promoting innovative solutions to the County's problems/challenges; and Aiding in the asset management process. 4. GUIDELINES: <ol style="list-style-type: none"> A Geographic Information System consists of four (4) essential components: <ol style="list-style-type: none"> Computer Hardware: The County server forms the general hardware component of the GIS and is used to store the GIS program and acts as a warehouse for the County's data files. Other peripheral hardware includes digital scanners, which convert paper maps and documents into digital data; a plotter, which is used to print large maps and graphics; and portable Global Positioning Satellite (GPS) devices which are used by field personnel to capture data and upload it to the GIS. 	

Title: Geographic Information System (GIS)		Policy No.: 45-02
Section: 01	Code: P - I	Page No.: 3 of 5

4.1.2 **GIS Software:** The GIS software component is integral to generating, analyzing, manipulating and displaying spatial and non-spatial data. Factors used for determining which GIS software is most suitable for the County's purpose include cost-effectiveness, user friendliness, system compatibility, and features. Current GIS software used by the County includes: QGIS, Catalis Software subscription including GIS Webmap, CMMS Collector, Weed & Pest Management, and Permit & License Management.

4.1.3 **Data:** The most important and sensitive component of GIS is data. This spatially referenced information has many important uses. GIS data is collected or produced in-house as well as purchased or provided from outside organizations, government departments and other vendors. Significant time, money and human resources are allocated to collecting, storing, analyzing, securing and ensuring the integrity of the County's GIS data.

4.1.4 **People:** GIS technology is useless without skilled GIS professionals to compliment the hardware, software and data. Users include specialists who design and support the GIS, data collectors, and office personnel who utilize GIS data to complete varied office tasks and to provide services to Stakeholders.

5. PROCEDURES:

5.1 **Operational Models and Procedures:** In order to ensure that GIS hardware, software, data and human resources are used appropriately and effectively, it is imperative to clearly define the operational models and procedures, to understand how the system is to be used, by whom, for what purpose and within what operational procedures.

The following services are necessary to make GIS an efficient platform for spatial analysis and information sharing:

5.1.1 **Data and Records Management:** The GIS Department is the data steward for all the County's geographic asset records. These records include hardcopy maps, digital computer-aided drafting (CAD) files, as-built drawings and infrastructure asset records of many sizes and formats.

5.1.2 **GIS Data Analyses and Visualization:** The GIS Department provides technical expertise and computing capabilities to analyze and update geographic datasets. GIS technology facilitates the use of multiple diverse datasets undertaking complex analyses and yet provides simple map visualizations to support decision-making and efficiencies in operational processes.

Title: Geographic Information System (GIS)		Policy No.: 45-02
Section: 01	Code: P - I	Page No.: 4 of 5

5.1.3 **Mapping and Graphics Services:** The GIS Department is responsible for working with end users in the planning, coordination and development of customized map products and series maps that focus on municipal analysis.

5.1.4 **Plotting and Large Format Printing:** The GIS Department provides large format printing and plotting services of the County's GIS data where necessary to assist other personnel and support efficient operational practices.

5.1.5 **GIS Education & Training:** The County will endeavor to provide GIS training, education and upgrading to applicable County personnel in order to ensure that the GIS is being utilized to its full potential and to ensure that personnel using GIS have the necessary skills to maximize use of the GIS.

6. RESPONSIBILITIES:

6.1 **Council Responsibilities**

6.1.1 Adopt and support the GIS Policy.

6.1.2 Support the GIS Strategic Plan.

6.1.3 Clearly define GIS priorities.

6.1.4 Establish and maintain funding of GIS hardware, software, data and personnel through multi-year and long-range financial plans.

6.2 **Staff Responsibilities**

6.2.1 The **Chief Administrative Officer** will lead the implementation and set the strategic direction of the GIS Policy across all County departments.

6.2.2 The **Department Managers** will lead the adoption of the GIS Policy within their department and will supply appropriate resources to support the GIS Policy within their department, including the collection of data and management of records.

6.2.3 The **Department Managers and Designated Staff** are responsible for ensuring that their department's data is maintained, reliable and accurate, so that County decision-making and reporting is based on accurate, reliable and up-to-date data.

6.2.4 The **GIS Operator** will support all departments by allocating appropriate resources to ensure that each department has the necessary resources to implement the GIS Strategic Plan and maximize the efficiency of the GIS in each department's decision-making process. The GIS Operator will provide operational support by assessing and prioritizing GIS-related issues and requests, and by ensuring training and support is provided to each department in the disciplines of GIS, data collection and records management.

Title: Geographic Information System (GIS)		Policy No.: 45-02
Section: 01	Code: P - I	Page No.: 5 of 5

7. DISCLAIMER:

7.1 Smoky Lake County provides information to its Stakeholders through Catalis GIS Webmap, thereby enhancing public knowledge and promoting a better understanding of the County and its operations. Smoky Lake County makes every effort to ensure that its data is accurate, reliable and current, wherever possible.

7.2 Despite the County's best efforts, GIS data may at times include inaccuracies or typographical errors. The information provided by the County via the GIS is provided without warranty of any kind. Smoky Lake County assumes no liability for any damages or loss of any kind that might arise from the use or misuse of, or the inability to use, the County's publicly accessible GIS and its data.

7.3 Furthermore, data provided through the County's publicly accessible GIS is for informational purposes only and is not intended to act as a legal record and should not be relied upon or used as a substitute for legal, accounting, surveying, real estate, business tax, or other professional advice.

7.4 The County retains the right to change, revise, add, remove or otherwise alter any GIS data or content on its publicly accessible GIS without providing prior notice to its Stakeholders.

Carried.

7.9. FCSS Grant Application - 2025

173-24: Céré

That Smoky Lake County **approve** to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Town of Smoky Lake FCSS	2025 Family Day Celebration	\$2,500.00
Smoky Lake Holubka Dancers	2025 Volunteer Appreciation	\$2,100.00

Carried.

7.10. North Saskatchewan Watershed Alliance (NSWA) Membership

174-24: Halisky That Smoky Lake County **defer** consideration of renewing a membership to the North Saskatchewan Watershed Alliance (NSWA) for the year 2025 until further information is received on how NSWA calculated the municipal contribution in the amount of \$2,457.60 as per their Invoice #2025.028, dated October 2, 2024, describing it as a “Per Capita Funding Request”.

Carried.

One Member of the Public virtually joined the meeting, time 9:50 a.m.

7.11. Physicians & Health Care Committee Budget

175-24: Serben That Smoky Lake County approve the Year-2025 Budget for the Smoky Lake Region’s Physicians & Health Care Professionals Committee, with Smoky Lake County’s contribution in the amount of \$14,640.00 based on 61% of the total budget in the amount of \$24,000.00 as recommended by the Committee’s November 21, 2024 Motion #65-2024, with the following cost-sharing percentage funding formula:

Municipality	Percentage	Amount
Smoky Lake County	61%	\$ 14,640.00
Town of Smoky Lake	26%	\$ 6,240.00
Village of Vilna	7%	\$ 1,680.00
Village of Waskatenau	6%	\$ 1,440.00
Year-2025 Total Budget	100%	\$ 24,000.00

and withhold release of the funds in the amount of \$14,640.00, to the Managing partner: Town of Smoky Lake, until the Committee’s surplus has been diminished.

Carried.

7.12. Request for Donation - Tom & Cathy Bullas Dart Shoot supporting the Food Bank

176-24: Céré That Smoky Lake County provide a donation in the amount of \$100.00 to the Smoky Lake Food Bank on behalf of the 20th Annual Charity Dart Shoot in memory of Cathy and Tom Bullas, in response to the written request received from Tim Campbell, received on November 27, 2024; and request a report back on the success of the event.

Carried.

7.13. ACP Grant Application for IHT Staging Area Design Plans

177-24: Fenerty That Smoky Lake County, in partnership with the Town of St. Paul, County of St. Paul #19, Town of Smoky Lake, Town of Bonnyville, Town of Elk Point, Village of Vilna, City of Cold Lake, and Village of Glendon (all being Members of N. E. Muni-Corr Ltd.) support the application to the Alberta Community Partnership (ACP) 2024-25 Grant Intake, under the Intermunicipal Collaboration Stream, for the purpose of creating nine staging area design plans for Alberta’s Iron Horse Trail within the adjacent municipalities of Waskatenau, Smoky Lake, St. Paul, Heinsburg, Elk Point, Bonnyville, Ardmore, and at the Beaver River Trestle; and approve the Village of Horseshoe Bay as the Managing Partner.

Carried.

7.14. Agricultural Fieldman Appointment

178-24: Gawalko That Smoky Lake County appoint Kierstin Dubitz as the Acting Agricultural Fieldman for the duration of the positions' vacancy commencing on the first day of the Agricultural Fieldman's extended leave of absence expected in December 2024, for up to one year.

Carried.

7.15. Bylaw Enforcement Officer Appointment

179-24: Halisky That Smoky Lake County appoint Chandler Kerr to be the designated Bylaw Enforcement Officer for Smoky Lake County for the purpose of inspections pursuant to Section 542 of the Municipal Government Act and enforcement of Bylaws pursuant to Sections 545 and 546 of the Municipal Government Act; and execute an “Oath of Office” in accordance with Bylaw No. 1405-21: Bylaw Enforcement Officer.

Carried.

7.16. Director of Emergency Management (DEM) Appointment

180-24: Céré That Smoky Lake County Council appoint the County’s Health & Safety Coordinator: Ms. Jasmine Schaub, as the designated Director of Emergency Management (DEM) for Smoky Lake County, effective December 12, 2024, who shall be responsible for performing those duties, powers and functions set out in the Emergency Management Act (RSA 2000, cE-6.8, with advice and assistance from the Regional Emergency Manager, as per Bylaw 1466-24: Emergency Management.

Carried.

4. Delegation:

4.2. DDC Sand + Gravel + Concrete – Request to approved Winter Haul Route

Present before Council from 9:58 a.m. to 10:01 a.m., was Dale Croswell, Owner and Cam Croswell, Manager of DDC Sand + Gravel + Concrete, to discuss a proposed Winter Haul Road Agreement.

DDC Sand + Gravel + Concrete - Haul Road Agreement

181-24: Halisky That Smoky Lake County execute a Haul Road Agreement for Winter Haul, as per Policy Statement No. 03-14-12, for the period of December 1, 2024 to February 28, 2025 with DDC Sand + Gravel + Concrete, to haul approximately 15,000 tonnes, provided the conditions are right, from Township Road 610 South on Range Road 181 to Township Road 604 and West to Highway 831, pending final approval from the County Road Foreman.

Carried.

Delegation: Cam Croswell, Manager of Dale Croswell Construction Co. Ltd. / DDC Sand & Gravel, and associate Alissa, left the meeting, time 10:02 a.m.

7. Request for Decision:

7.17. Smoky Lake County Interim Budget

182-24: Halisky That Smoky Lake County Council approve the Year-2025 Interim Municipal Budget, with revenues in the amount of \$20,841,629 and total Expenditures in the amount of \$22,885,929 including amortization expense in the amount of \$2,044,300.

Carried.

Additions to the Agenda:

Ten-Year Capital Budget 2025 to 2034

183-24: Gawalko That Smoky Lake County Council approve the Ten-Year Capital Budget for the years 2025 to 2034 as presented.

Carried.

Discontinuation of January 7th as Ukrainian Christmas

184-24: Serben

That Smoky Lake County **acknowledge the discontinuation of January 7th being recognized as Ukrainian Christmas**, and adjust the County’s holiday closure schedule accordingly as of January 1st, 2025; **and rescind Council’s October 24, 2024, Motion #07-24:** “That Smoky Lake County Council approve to close both County Offices to the Public on Statutory Holidays, days in lieu of Statutory Holidays (where a Statutory Holiday falls on a weekend), Ukrainian Christmas on January 7th as per the Collective Agreements, and on the following extra days where employees may use vacation time: Friday, December 27, 2024, Monday, December 30, 2024, and Tuesday, December 31, 2024.”.

Carried.

Office Closures for Statutory Holidays

185-24: Gawalko

That Smoky Lake County **approve to close** both County Offices to the Public on Statutory Holidays, days in lieu of Statutory Holidays (where a Statutory Holiday falls on a weekend), and on the following extra days where employees may use vacation time: Friday, December 27, 2024, Monday, December 30, 2024, and Tuesday, December 31, 2024.

Carried.

8. Chief Administrative Officer’s Report:

8.1 Chief Administrative Officer (CAO) Report

Chief Administrative Officer - Report Period: November 1, 2024 – December 6, 2024		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
RMA conference, Meetings with MLA/Ministers		x
Smoky Lake Regional ICC meeting for Regional Fire	x	
Property tax sale		x
Update meeting with Associated Engineering for Hwy 28/63 Water lines		x
Regular Smoky Lake Council meeting		x
Smoky Lake Bridge Maintenance meeting with Associated Engineering	x	
Site visit to Bellis Beach/Stairs		x
Federation Gas Annual general meeting		x
ADMINISTRATIVE		
Projects	In Progress	Completed
Regional Fire Meeting with Consultants report presented		x
Weekly meetings with Mangers and team members	x	
Joint Health and safety meeting		x
External Cor Audit / onboarding meeting	x	
GIS documentation review		x
Catalis Software review for Smoky Lake County		x
Town resident concerns through FOIP/Bylaws/operations/traffic/material	Ongoing	
Prep for Hwy 28/63 Regional Services Commission meeting		x
Met with Legal consultation for 955 union mediations Dec 19	x	
FINANCIAL		
Projects	In Progress	Completed
Budget discussions continued with various operational departments		x
CUPE Union Meeting, Ratified CUPE Collective agreement		x
Council Budget meeting	x	
HUMAN RESOURCES		
Projects	In Progress	Completed
On Boarding CPO Kerr	x	
CAO evaluation meeting		x
Staffing changes, including 1 conclusion of employment for PW		x
COMMUNITY		
Projects	In Progress	Completed
Meeting with Town CAO		x
Meeting with Whitefish Lake Band/HWY 28/63		x
TRAINING / MEETINGS		
Safety Program software review	x	
ACTION LIST		
Mandate Letter from Council		
Signature: Chief Administrative Officer	County Council Meeting: Dec 12, 2024	

In-Camera (Executive Session):

Legal Issue – Collective Bargaining with Local 955

186-24: Halisky That Smoky Lake County Council go into Executive Session to discuss a Legal Issue: in respect to an update on the collective bargaining with Local 955, under the authority of the FOIP Act Section 27: Privileged Information, in the presence of all Council, Chief Administrative Officer, Finance Manager, and Executive Services Clerk, time 10:24 a.m.

Carried.

187-24: Halisky That Smoky Lake County Council go out of Executive Session, time 10:36 a.m.

Carried.

8.1 Chief Administrative Officer (CAO) Report

188-24: Gawalko That Smoky Lake County Council accept the Chief Administrative Officer Report, for the period of November 1, 2024 to December 6, 2024, as presented, as information.

Carried.

9. Council Committee Reports:

Nil.

10. Correspondence:

10.1. MLA for Bonnyville-Cold Lake-St. Paul - Responding to Hwy 28 Concerns

189-24: Halisky That Smoky Lake County acknowledge receipt of the correspondence received from the MLA for Bonnyville-Cold Lake-St. Paul, dated November 8, 2024, responding to the County's concerns regarding increasing volume of wide and heavy loads on the Highway 28.

Carried.

10.2. Councillor Fenerty Receives Municipal Elected Leadership Certificate

190-24: Céré That Smoky Lake County acknowledge receipt of the correspondence received from Elected Officials Education Program, dated November 15, 2024, congratulating Councillor Linda Fenerty on receiving her Municipal Elected Leadership Certificate.

Carried.

10.3. JMD Group LLP Chartered Professional Accountants - Audit Planning

191-24: Halisky That Smoky Lake County acknowledge receipt of the correspondence received from JMD Group LLP Chartered Professional Accountants, dated November 14, 2024, in respect to audit planning.

Carried.

10.4. Minister of Energy & Minerals - Oil & Gas Unpaid Municipal Property Taxes

192-24: Fenerty That Smoky Lake County acknowledge receipt of the correspondence received from the Minister of Energy & Minerals to the President of RMA, dated August 13, 2024, in respect to oil and gas producers' unpaid municipal property taxes.

Carried.

10.5. RMA District 5 Meeting at the Killam Community Hall

193-24: Céré That Smoky Lake County Councillors who can attend – attend the RMA District 5 Meeting scheduled for January 24, 2025, at 9:30 a.m. at the Killam Community Hall.

Carried.

10.6. Federation of Canadian Municipalities (FCM) – Response to Wheatland County

194-24: Serben That Smoky Lake County acknowledge receipt of the correspondence received from Federation of Canadian Municipalities (FCM), dated December 2, 2024, responding to Wheatland County’s campaign to not attend FCM.

Carried.

10.7. Lakeland Agricultural Research Association (LARA) – Funding

195-24: Serben That Smoky Lake County acknowledge receipt of the correspondence received from Lakeland Agricultural Research Association (LARA), dated November 18, 2024, inquiring if the County would enter into a 2-to-3-year agreement to provide funding to LARA; and recommend a one-year agreement for consideration in response.

Carried.

10.8. MNP - Police Study Invitation to Participate in Group Interview

196-24: Halisky That Smoky Lake County acknowledge receipt of the correspondence received from MNP, dated December 4, 2024, in respect to the Smoky Lake County Police Study and Invitation to Participate in a Group Interview; and agree to participate in it on Friday, December 20, 2024, at 1:00 p.m..

Carried.

Addition to the Agenda:

Gas Alberta Gives Back Program

197-24: Céré That Smoky Lake County Council name: Smoky Lake Food Bank, as the chosen recipient to receive a donation from Gas Alberta in the amount of \$3,500.00 through the Gas Alberta Gives Back program, in response to the email received from Gas Alberta Inc., dated December 11, 2024, announcing Smoky Lake County was selected this year to choose a recipient of the Gas Alberta Gives Back program funds.

Carried.

11. Information Releases:

Nil.

Addition to the Agenda:

Financial Statement October 2024

198-24: Halisky That Smoky Lake County’s Financial Statements and Bank Reconciliation for October 2024, as prepared by the Finance Manager, be filed for information.

Carried.

12. Financial Reports:

Budget to Actual Report

199-24: Céré That Smoky Lake County’s Budget to Actual Report as at December 1, 2024, as prepared by the Finance Manager, be filed for information.

Carried.

13. Next Meeting(s):

Schedule the County Council Meeting for the Purpose of CAO Evaluation

200-24: Serben

That the next Smoky Lake County Council Meeting for the Purpose of Chief Administrative Officer (CAO) Evaluation be scheduled **Tuesday, June 3, 2025, at 9:00 a.m.** to be held in County Council Chambers.

Carried.

Schedule the County Council Meeting Dates

201-24: Gawalko

That the next Smoky Lake County Council Meetings be reconfirmed as follows:

Thursday, January 9, 2025, at 9:00 a.m. (Regular),
Thursday, January 23, 2025, at 9:00 a.m. (Regular),
Thursday, February 13, 2025, at 9:00 a.m. (Regular),
Thursday, February 27, 2025, at 9:00 a.m. (Regular),
Thursday, March 13, 2025, at 9:00 a.m. (Regular), and
Thursday, March 27, 2025, at 9:00 a.m. (Regular),
to be held physically and/or virtually in County Council Chambers.

Carried.

14. In-Camera (Executive Session):

Legal Issue - MCC for Smoky Lake Development Corp.

Personnel Issue - Chief Administrative Officer's Evaluation

202-24: Serben

That Smoky Lake County Council go into Executive Session in the presence of all Council, Chief Administrative Officer, Finance Manager, and Executive Services Clerk, to discuss the following:

- at 11:02 a.m. – a Legal Issue: in respect to the MCC for Smoky Lake Development Corp., under the authority of the FOIP Act Section 16: Third Party Business Interest,
- the Personnel Issue: in respect the Chief Administrative Officer's Evaluation, under the authority of the FOIP Act, Section 19: Confidential Evaluation, was not discussed due the timing of Public Question and Answer Period.

Carried.

203-24: Céré

That Smoky Lake County Council go out of Executive Session, time 11:29 a.m.

Carried.

11:30 to 11:31 a.m.

Public Question and Answer Period:

None.

Legal Issue - MCC for Smoky Lake Development Corp.

Personnel Issue - Chief Administrative Officer's Evaluation

204-24: Halisky

That Smoky Lake County Council go into Executive Session in the presence of all Council, Chief Administrative Officer, Finance Manager, and Executive Services Clerk, to discuss the following:

- at 11:32 a.m. – a Legal Issue: in respect to the MCC for Smoky Lake Development Corp., under the authority of the FOIP Act Section 16: Third Party Business Interest,
Brenda Adamson, Finance Manager, left the 11:45 a.m.
- at 11:45 a.m. – a Personnel Issue: in respect the Chief Administrative Officer's Evaluation, under the authority of the FOIP Act, Section 19: Confidential Evaluation, time 11:02 a.m.

Carried.

205-24: Fenerty That Smoky Lake County Council go out of Executive Session, time 11:58 a.m.
Carried.

MCC for Smoky Lake Development Corp. Loan Payment

206-24: Serben That Smoky Lake County Council **approve** a time extension for the loan payment in the amount of \$100,000.00 to be received from the MCC for Smoky Lake Development Corp., in accordance with Smoky Lake County's Bylaw No. 1413-22 of the Loan Agreement, as allowed under Section 14(d) of the General Security Agreement, from December 31, 2024 to March 31, 2025, **subject to** the entire principal of loan being repaid in full on or before March 31, 2025; in response to the MCC for Smoky Lake Development Corp.'s Directors Resolution, dated December 2, 2024.
Carried.

Chief Administrative Officer (CAO) Probationary Period - Kevin Lucas

207-24: Halisky That Smoky Lake County Council acknowledge the Probationary Period for the Chief Administrative Officer (CAO) Kevin Lucas has been successfully completed as of December 12, 2024, and the next CAO Evaluation has been scheduled for Tuesday, June 3, 2025.
Carried.

15. ADJOURNMENT:

208-24: Gawalko That the Smoky Lake County Council Meeting of December 12, 2024, be adjourned, 11:59 a.m.
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



PROVINCIAL FCSS PRIORITIES



The Government of Alberta's prevention framework identifies five key priorities:

1. Homelessness and Housing Insecurity
2. Mental Health and Addictions
3. Employment Challenges
4. Family and Sexual Violence Across the Lifespan
5. Aging Well in Community

Local FCSS programs act as a bridge between provincial priorities and community-based prevention efforts by adopting the following strategies:

- Promote active community engagement
- Foster a sense of belonging
- Encourage social inclusion
- Build healthy relationships
- Improve access to social supports
- Strengthen resilience through skill development

Watch this short video to learn more about FCSS's history and work in Alberta. [PLAY](#)



TOWN OF SMOKY LAKE FCSS

ABOUT US

Vision

Our community, united and empowered, strives for a positive, healthy, and connected future.

Mission

The Town of Smoky Lake Family and Community Support Services connects individuals and families to valuable resources and provides impactful programs that promote well-being.



Board of Directors

FCSS is supported by an Advisory Board of Directors, whose members bring a range of perspectives and the community's voice to the table. With their guidance, we aim to better serve the people of Smoky Lake.

Board Composition

This dedicated team includes a Chair, Vice-Chair, and 9 Members at Large, 7 members representing the town and 4 from the county.

COMMUNITY CAPACITY DEVELOPMENT

UNIVERSAL PROGRAMS & SERVICES

- System Navigation, Referral Services
- Canadian Volunteer Income Tax Program (CVITP)
- Food Basket Program
- Annual Community Showcase
- Fostering Volunteerism
- Interagency Connection (reoccurring op mech)
- Events (Truth & Reconciliation Day, Canada Day, Family Day)
- Monthly Community Newsletter

ON THE HORIZON...

- Community Needs Assessment
- Subsidized In-Person Counselling

5

SENIORS' AND OLDER ADULTS

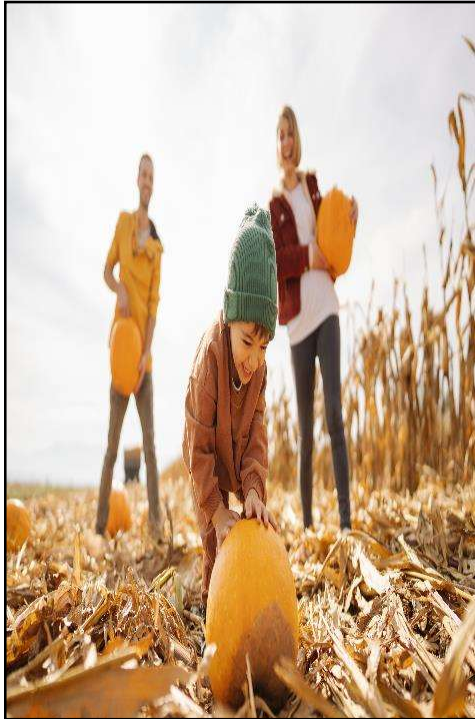
PROGRAMS & SERVICES

- Seniors Benefits: System Navigation Support & Referrals
- Senior Transportation: Drive Happiness
- Reducing Isolation through Technology: Cyber Seniors
- Seniors' Events: Annual Seniors Week Celebration
- Men's Shed: Supporting positive mental health in aging men
- Workshops & Educational Guest Speakers

ON THE HORIZON...

- Meals on Wheels: Reestablishing and expanding meal delivery service
- Senior Supports: Lawn mowing and snow shoveling
- Winter Programming: Increasing activities to reduce isolation

6



FAMILY, CHILDREN & YOUTH

UNIVERSAL PROGRAMS & SERVICES

- Youth Training (Babysitting, Home Alone, Cyber Safety)
- Regional Youth Council (age 12-19 years)

Family Resource Network (FRN)



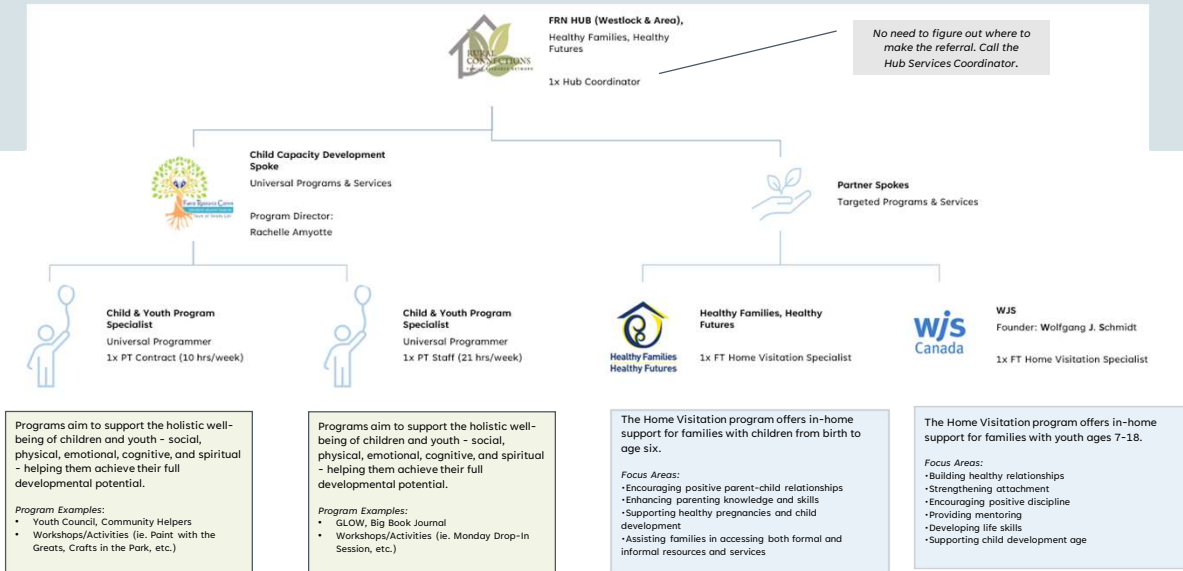
- Operates on a Hub & Spoke model (*refer to slide 8)
- Supports families with children ages 0-18, promoting safety, resilience, and well-being for children, youth, and their caregivers
- Through programs and events, families are connected to their community to strengthen natural supports and supportive connections

ON THE HORIZON...

- Increased Programming for Children Aged 7-12
- Youth Centre and Expansion of Youth Programs

7

RURAL CONNECTIONS FAMILY RESOURCE NETWORK







8



FCSS IN OUR REGION

SINGLE-MUNICIPALITY FCSS STRUCTURE

	 TOWN OF SMOKY LAKE	 SMOKY LAKE COUNTY	 VILLAGE OF WASKATENAU	 VILLAGE OF VILNA
Delivery Model	Direct Programming Includes FCSS and FRN	Family School Liaison FTE Grant Funds to Partners	Family School Liaison FTE Programming (in partnerships with the Anne Chorney Public Library, Holy Family Catholic School & the Senior Citizen Association)	Family School Liaison FTE Direct Programming via Library
Staffing	Fiscal Management 1x FTE FCSS Director 2x PT FRN Program Specialists	Fiscal Management	Fiscal Management	Fiscal Management PT Direct Programming w/ Library Staff
Grants & Partnerships	Grants received (past 3 years) <ul style="list-style-type: none"> Alberta for Healthy Communities Initiative New Horizon Rural Mental Health Animators Partnerships <ul style="list-style-type: none"> Drive Happiness, Cyber Seniors Metis Nation of AB (Truth & Reconciliation Annual Event) Community Helpers Program (AHS) 		Grants received (past 3 years) <ul style="list-style-type: none"> Celebrate Canada Day Grant Volunteer Alberta Grant Partnerships <ul style="list-style-type: none"> Smoky Lake Region Junior Fire Fighting Camp <p>There is a recognized need for community support through system navigation and referral services.</p>	Grants received (past 3 years) <ul style="list-style-type: none"> Celebrate Canada Grant (Indigenous Peoples Day, Multiculturalism Day & Canada Day) OROS Grant (Northern Lights) <p>By enhancing librarian-led direct programming, the Village of Vilna has seen improvements in program delivery, including the launch of a monthly community newsletter. There is a recognized need for community support through system navigation and referral services.</p>

MULTI-MUNICIPALITY OPPORTUNITY

KEY BENEFITS

ENHANCED PROGRAMMING CAPACITY
Combining resources enables FCSS programs to deliver enhanced regional support and streamline services effectively.


INCREASED FRN ACCESSIBILITY
Enhance access to Family Resource Network (FRN) services, ensuring more families benefit from localized programs.

COMMUNITY DEVELOPMENT
Regional development brings benefits to each participating community.


FUNDING STREAMS
Increase eligibility for larger grants and strategic partnerships, maximizing the impact of shared goals.

11

PROPOSED 2026-2027



Advisory Board of Directors
Equal Representation of E.O. & Members at Large




Family School Liaison Worker (FSLW)

Short Term:

- Maintain current contract
- Aspenview shares reporting on outcome measures

Regional FCSS Director
Strategy, Funding & Partnerships for FCSS & FRN

Family & Community Support Services




Community Services Coordinator

Permanent Part-Time (0.5FTE) Position

Provide system navigation support and holistic service referrals for community members, along with developing community programs, delivering events, offering administrative support, and assisting residents with social development and referral services.

Short Term: Across 2025, Partner with Vilna Librarian to deliver regional programs and expand presence. Work towards creating a new role to support these efforts.




Seniors Advocate Specialist

Permanent Part-Time (0.5FTE) Position

Creates and promotes opportunities that empower seniors to live independently. This includes developing and implementing relevant programs, providing information and referrals to seniors and their families, and researching needs, trends, and ideas that support senior well-being.

Seek incremental Grant Opportunities to support role creation.


Family Resource Network



Child Program Specialist (Ages 0-12)

Permanent Part-Time (0.5FTE) Position

Designs and delivers programs for children and youth (ages 0-12) focused on building social skills, problem-solving, communication, empowerment, and strengthening caregiver-child relationships

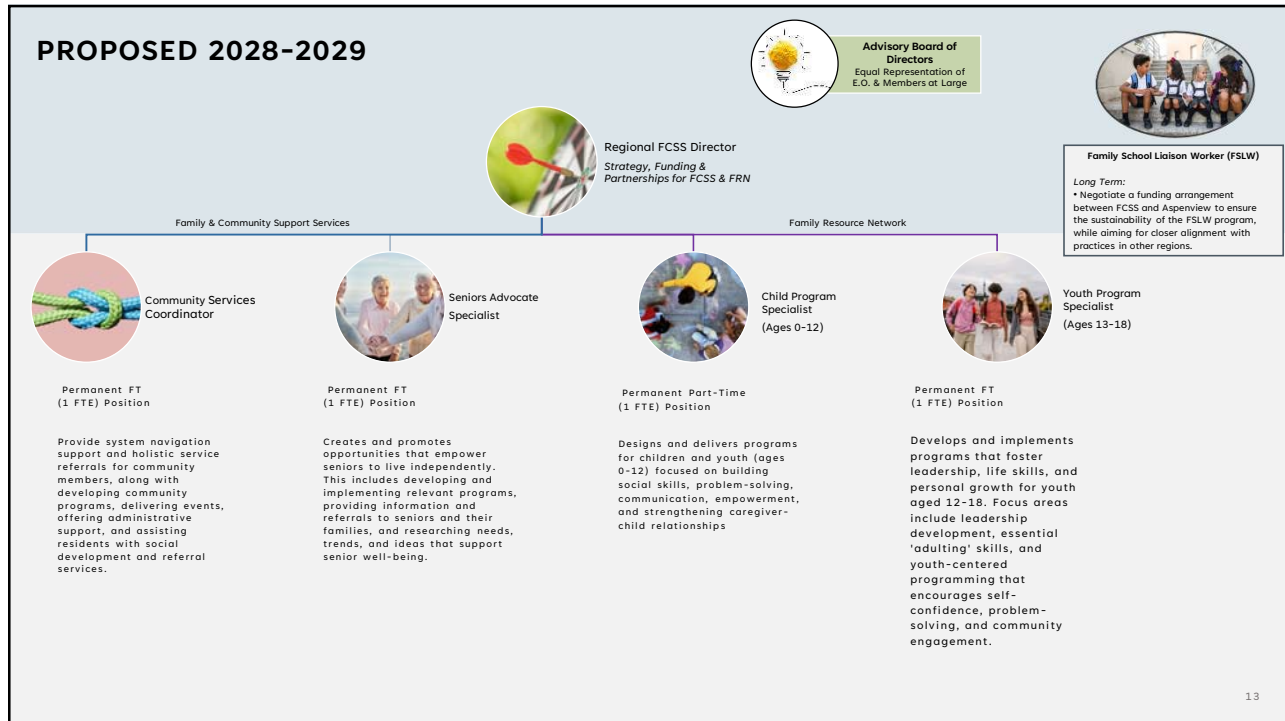


Youth Program Specialist (Ages 13-18)

Permanent Part-Time (0.5FTE) Position

Develops and implements programs that foster leadership, life skills, and personal growth for youth aged 12-18. Focus areas include leadership development, essential 'adulting' skills, and youth-centered programming that encourages self-confidence, problem-solving, and community engagement.

12







Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.1

Topic: Bylaw No. 1468-25 - Designation of the Bellis Store and Heritage Shoppe as a Municipal Historic Resource

Presented By: Planning & Development Services

Recommendation:

That Smoky Lake County Council give Bylaw 1468-25: A Bylaw Designating the Bellis Store and Heritage Shoppe, located on the lands legally described as Descriptive Plan 0728767, Block 2, Lot 10A, as a Municipal Historic Resource, First Reading, Second Reading, Permission for Third Reading and Third Reading.

Background:

At its October 10, 2024 meeting, Smoky Lake County council instructed administration to serve Notice to the owner of the Bellis Store and Heritage Shoppe, of Council's intention to designate the property as a Municipal Historic Resource. Administration served the Notice on October 15, 2024. Before a bylaw designating a property as a Municipal Historic Resource can be adopted, a 60-day period must pass from the date of the Notice. Said 60-day period has elapsed.

Benefits: Designation as a Municipal Historic Resource may unlock provincial and/or federal grant funding to maintain the building's historic integrity; designation as Municipal Historic Resource helps protect/preserve local heritage, which can be leveraged to drive tourism.

Disadvantages: Designation as a Municipal Historic Resource places certain restrictions on the use and development of the Resource; once a property is designated as a Municipal Historic Resource, any proposed alterations, additions or other work must conform to the and protect the Character Defining Elements of the Resource, and such work will require a Heritage Resource Intervention Permit to be issued by the County.

Alternatives: Defeat proposed Bylaw 1468-25 and do not designate the Bellis Store and Heritage Shoppe as a Municipal Historic Resource.

Financial Implications: Should the Bylaw be adopted, a plaque commemorating the designation will be placed on site. Capital funding for the plaque was allocated in the 2024 budget.

Legislation: Nil.

Intergovernmental: Nil.

Strategic Alignment: Nil.

Enclosure(s): Enclosure #1: Notice of Intention to Designate – October 15, 2024
Enclosure #2: Bylaw 1468-25

Approved by the Interim CAO:

A handwritten signature in black ink, appearing to be "D. J. ...", written over a horizontal line.

Date: Dec 12, 2024.

Enclosure #1: Notice of Intention to Designate – October 15, 2024

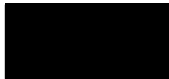
SMOKY LAKE COUNTY REGIONAL HERITAGE BOARD **Notice of Intention to Designate**

NOTICE OF INTENTION TO DESIGNATE

AS A MUNICIPAL HISTORIC RESOURCE

**ALBERTA HISTORIC RESOURCES ACT
Section 26 H.R.A., R.S.A. 1980, c.H-8, as amended**

TO: **EVA FARMER**



Notice is hereby given that following at least sixty (60) days from the date of serving of this Notice, on

Council Meeting Date: **OCTOBER 10, 2024**

the Municipal Council of the **Smoky Lake County**

intends to pass a Bylaw that the site legally described as:

Short Legal Description: **Plan: 0728767** **Block: 2** **Lot: 10A**

Long Legal Description: **Municipal Address: 4935-50TH SREET, BELLIS, AB, T0A 0J0**

Excepting thereout all mines and minerals,
Containing the building(s), known as:

THE BELLIS STORE AND HERITAGE SHOPPE

located on the site be designated a **MUNICIPAL HISTORIC RESOURCE** under Section 26 of the Historical Resources Act, as amended from time to time.

AND TAKE FURTHER NOTICE THAT the Municipal Council of the **Smoky Lake County**
has appointed the Chief Administrative Officer to implement matters arising from the issuance of the Notice of Intention to Designate a Municipal Historic Resource.

DATED this **15** day of **OCTOBER**, **2024**

Attachments:

- Location Map
- Photographs
- Statement of Significance



Chief Administrative Officer



Smoky Lake County

Smoky Lake County

Date Created: 10/15/2024

<https://app.munisight.com/SmokyLakeRegional/Content/Site/PrintMapPage.aspx?siteId=1>

1/1



1.

Statement of Significance

Bellis Store

Description of Heritage Place

This c 1945, single-storey wood framed building is located on the east side of the Bellis Commercial District on 50th St., Lots 9 & 10, Block II Plan 1039CL. The wood framed structure was built on a simple rectangular plan with a boomtown front. It features a recessed porch entry flanked by large display windows and wooden double doors with tall single glass panes.

Heritage Value

The store is significant for its association with the provincial theme of Urban Development. It has heritage value because of its design and because it has housed a retail business since it was built.

This store replaced Shumka's old store. In 1945, young George Radomsky moved into Bellis with his mother and sister and undertook to operate the store with his partner Nick Hawreluk. In addition to the general store, the lots included the Imperial Oil Agency and the International Harvester Dealership. George became the sole owner the following year and discontinued the dealership. He married Lena Repka in 1950 and they ran the store together. It was operated first as the Red and White Store and then as Bellis Supply. In 1977, George sold Bellis Supply to George and Mary Zawadiuk who had it for only three years. When Roland and Sharon Payne took it over, the Paynes ran the store and regularly used the spacious premises as a cafeteria for the children from the local Christian school. Subsequently, Margaret Luttmann operated the Bellis Food and Supply Store along with a lunch café. Currently, Eva Farmer is the owner; she offers a remarkable selection of antiques, used items and general supplies.

This commercial building has housed businesses providing goods and services to the rural community for about eighty years. It is a landmark in the community not only because of its central location but because of its architectural elements including its basic design, false front and raked entry with flanking display windows. It remains a source of household supplies for the local community and also draws many antique hunters during the summer season.

Character-defining Elements

Exterior

- basic square building plan
- Placement along the sidewalk among four commercial lots
- Traditional raked entry with display windows on walls angling inward toward doorway
- Two, double doors with large single pane glass and lower wood panel.

Interior

- Original narrow wood tongue-in-groove flooring

Sources

1. 2003, Down Through The Years, Bellis History 1897 – 2002, pgs 134-135 and 309.
2. Eva Farmer and Sharon (Payne) Gibb, personal conversation March 11, 2024

Enclosure #2: Bylaw 1468-25

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW 1468-25**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF DESIGNATING THE BELLIS STORE AND HERTIAGE SHOPPE AS A MUNICIPAL HISTORIC RESOURCE.

WHEREAS Section 26 and Section 27 of the Alberta *Historical Resources Act*, R.S.A. 2000, c. H-9, as amended, permits the Council of a municipality to designate any heritage resource within a municipality whose preservation it considers to be in the public interest as a Municipal Historic Resource, upon giving sixty (60) days notice to the owner of the resource, in accordance with the *Historical Resources Act*;

AND WHEREAS the Council of Smoky Lake County has determined that the property legally described as:

**Descriptive Plan 0728767
Block 2
Lot 10A
EXCEPTING THEREOUT ALL MINES AND MINERALS**

is a site of architectural, historical, cultural, environmental, archeological, paleontological, aesthetic and/or scientific value;

AND WHEREAS not less than sixty (60) days after notifying the resource owner of its intention to designate said resource, the Council of Smoky Lake County may by bylaw designate any historical resource within the municipality whose preservation it considers in the public interest, together with any land in or on which it is located that may be specified in the bylaw, as a Municipal Historic Resource. A Council that designates an historic resource as a Municipal Historic Resource shall:

- a) cause a copy of the bylaw to be served on the owner of the Municipal Historic Resource and on the owner of any land that will be subject to the bylaw, and
- b) if the bylaw relates to or includes any land, cause a certified copy of the bylaw to be registered at the Land Titles Office.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County in the Province of Alberta, having complied with the *Historical Resources Act*, and duly assembled, hereby enacts as follows:

1. The property known as the **Bellis Store and Heritage Shoppe**, located on the lands legally described as **Descriptive Plan 0728767, Block 2, Lot 10A**, located in the Hamlet of Bellis, is hereby designated as a Municipal Historic Resource, as described in **Schedule "A"**.
2. The Council of Smoky Lake County wishes to protect and preserve the original character of the **Bellis Store and Heritage Shoppe**, while encouraging changes that will make the related buildings and structures functional. The Historic Resource shall not be removed, destroyed, disturbed, altered, rehabilitated, repaired or otherwise permanently affected, other than in accordance with the terms outlined in **Schedule "B"**.
3. The administration of this bylaw shall be under the management and control of the Development Authority for Smoky Lake County.
4. This bylaw shall come into effect after third and final reading.

60-DAY NOTICE HAVING BEEN GIVEN THIS 15th DAY OF OCTOBER, AD 2024.

READ A **FIRST TIME** IN COUNCIL THIS ____ DAY OF _____, AD 2025.

READ A **SECOND TIME** IN COUNCIL THIS ____ DAY OF _____, AD 2025.

READ A **THIRD AND FINAL TIME WITH UNANIMOUS CONSENT** IN COUNCIL THIS ____ DAY OF _____, AD 2025.

Jered Serben
Reeve

S E A L

Kevin Lucas
Chief Administrative Officer

SCHEDULE "A"

This Statement of Significance forms Schedule "A" to Bylaw No. 1468-25 and provides a *Description of the Historic Place*, explains the *Heritage Value* of the building, and identifies, by written description and photographs, those *Character-Defining Elements* of the **Bellis Store and Heritage Shoppe** which are regulated by the "General Guidelines for Conservation" (Schedule "B") and must be preserved (the "Regulated Character-Defining Elements").

STATEMENT OF SIGNIFICANCE

**BELLIS STORE AND HERITAGE SHOPPE
DESCRIPTIVE PLAN 0728767, BLOCK 2, LOT 10A**

Description of Heritage Place

This c 1945, single-storey wood-framed building is located on the east side of the Bellis Commercial District on 50th Street., Lot 10A of Block 2, Descriptive Plan 0728767. The wood-framed structure was built on a simple rectangular plan with a boomtown front. It features a recessed porch entry flanked by large display windows and wooden double doors with tall single glass panes.

Heritage Value

The store is significant for its association with the provincial theme of Urban Development. It has heritage value because of its design and because it has housed a retail business since it was built.

The store replaced Shumka's old store. In 1945, young George Radomsky moved into Bellis with his mother and sister and undertook to operate the store with his partner, Nick Hawreluk. In addition to the general store, the lots included the Imperial Oil Agency and the International Harvester dealership. George became the sole owner the following year and discontinued the dealership. He married Lena Repka in 1950 and they ran the store together. It was operated first as the Red and White Store and then as Bellis Supply. In 1977, George sold Bellis Supply to George and Mary Zawadiuk, who owned it for only three years. When Roland and Sharon Payne took over ownership, they ran the store and regularly used the spacious premises as a cafeteria for the children from the local Christian school. Subsequently, Margaret Lutfman operated the Bellis Food and Supply Store along with a lunch café. Currently, Eva Farmer is the owner; she offers a remarkable selection of antiques, used items and general supplies.

This commercial building has housed businesses providing goods and services to the rural community for about eighty years. It is a landmark in the community not only because of its central location but because of its architectural elements, including its basic design, false front, and raked entry with flanking display windows. It remains a source of household supplies for the local community and also draws many antique hunters during the summer season.

Character-Defining Elements**Exterior:**

- Basic square building plan;
- Placement along the sidewalk among four commercial lots;
- Traditional raked entry with display windows on walls angling inward toward doorway; and
- Two double doors with large single pane glass and lower wood panel.



Interior:

- Original narrow tongue-in-groove flooring



SCHEDULE "B"

This is Schedule "B" to Bylaw No. 1468-25 and identifies the "General Guidelines for Conservation" for the **Bellis Store and Heritage Shoppe**.

GENERAL GUIDELINES FOR CONSERVATION**1. Approval of Development Alterations**

As per Section 26(6) of the *Alberta Historical Resources Act*, notwithstanding any other Act, no person shall destroy, disturb, alter, restore, or repair a Historic Resource or remove any historic object from a Historic Resource that has been designated under this Section, without the written approval from Council or a person appointed by Council for that purpose.

Council appoints an approving Authority to protect the integrity of this Municipal Historic Resource to whom the Applicant shall submit a Heritage Resource Intervention Permit Application for any proposed restoration/changes to the structure. Any development or alterations affecting the Bellis Store and Heritage Shoppe shall respect and conserve the heritage value and Character-Defining Elements identified in the Statement of Significance, in accordance with the below General Guidelines for Conservation and as recommended in the Standards and Guidelines for the Conservation of Historic Places.

2. Compatible Uses

Wherever possible, the use of the Municipal Historic Resource shall be compatible with the existing building such that minimal changes are required to the building. The use of the Municipal Historic Resource for its original purpose(s) is desirable.

3. Original Character

The original distinctive qualities and character of the building as designated by the Municipal Historic Resource Bylaw should be preserved. The removal or alteration of any historical materials or features shall be avoided.

4. The Historic Period

The Municipal Historic Resource should be recognized as a product of its own time. Alterations which are not based on historical fact or which recreate an earlier or later idiom shall be discouraged.

5. Witness to Change

Changes to the Municipal Historic Resource may have occurred over time. These alterations are evidence of the history and development of the building. Because this evolution may have acquired significance in its own right, alterations to the original building should be recognized and respected where indicated.

6. Repair and Replacement

Deteriorated architectural features shall be repaired rather than replaced wherever possible. Where replacement is necessary, the new material should match the original as to composition, colour, texture, design, etc. The repair or replacement of architectural features shall be based on a sound knowledge of the original characteristics of the features. Such knowledge shall be based on historical or pictorial evidence and not upon conjecture.

7. Style and Craftsmanship

Distinctive stylistic features and examples of skilled craftsmanship that have been designated by the Municipal Historic Resource Bylaw shall be preserved and treated sensitively.

8. Cleaning

In all cases, surface cleaning shall be undertaken with the gentlest means possible. Sandblasting in particular, but also other cleaning methods, damage historic integrity and should not be undertaken without thorough testing prior to use on a building. Sandblasting is not recommended on brick, stone or wood. In all

instances, it should be ascertained that a building exterior is really in need of cleaning prior to undertaking the work.

9. Reversibility of Improvements

When the introduction of new elements or materials is necessary to stabilize or preserve a Municipal Historic Resource, alterations shall be undertaken such that the new materials, should they fail, may be removed at a later date without damage to the original fabric of the Municipal Historic Resource. Where this is not possible (i.e. use of epoxy), only those methods and materials that have been thoroughly tested and found satisfactory in situ shall be used.

10. Recording

Prior to undertaking any alterations, particularly in cases where alterations may threaten the building fabric (underpinning and moving structures), the Applicant shall compile a complete record of the architectural features of the Municipal Historic Resource. Measured drawings and photographs of the details may prove invaluable if major features are damaged or lost during the subsequent repair work.

11. Original Construction Details

In some historic structures, poor construction details or inappropriate materials resulted in rapid deterioration of certain building elements. In these instances, accurate restoration of the original detail will inevitably result in the failure of the element. Therefore, restoration of the resource should be undertaken in such a fashion as to duplicate the original appearance as closely as possible while using details based on sound construction practice.

12. Enforcement

This Bylaw may be enforced, and the contravention of any provision contained herein restrained, by the Court of King's Bench of Alberta upon action brought by Council, whether or not any penalty has been imposed for contravention. If the Development Authority finds that a person is in contravention of this Bylaw, the Development Authority may, by written order, require the person responsible for the contravention to remedy it if the circumstances so require. The order may:

- (a) direct a person to stop doing something, or to change the way in which the person is doing it;
- (b) direct a person to take any action or measures necessary to remedy the contravention of the Bylaw, including the removal or demolition of a structure or part of a structure that has been erected or placed in contravention of the Bylaw, and, if necessary, to prevent a re-occurrence of the contravention;
- (c) state a time within which the person must comply with the directions of the order; and
- (d) state that if the person does not comply with the directions of the order within a specified time, the municipality will take the action or measures necessary to remedy the contravention of the Bylaw at the expense of the person.

13. Improvements

Prior to undertaking any improvements, an application for a Heritage Resource Intervention Permit must be submitted to Smoky Lake County. The application shall include phasing of alterations where necessary due to program or budget restrictions. The type and timing of both short and long term maintenance work should also be included.

14. Codes

At no time should the life and safety of occupants of a Municipal Historic Resource be deemed of lesser importance than the preservation of the original fabric of the Municipal Historic Resource. The required life and safety standards are those required by the current Alberta Building Code. However, notwithstanding these Code requirements, where the essential character of the structure is threatened by changes for Code reasons, every effort shall be made to achieve an equivalent safety standard by alternate means so as to minimize the impact on the historic fabric.

15. Signs

As a general rule, signs should be limited to signs that were originally present on the building. In instances where new use or interpretive functions dictate the use of additional signs, these new elements should be integrated into the general design of the project. The size, typeface, graphics and materials should be chosen to suit the period of the Municipal Historic Resource, wherever possible. All signs must conform to the Smoky Lake County Land Use Bylaw.

16. Claims

All covenants, undertakings, obligations and conditions set out in this Bylaw shall constitute covenants running with the Lands and the County may register a Caveat at the Land Titles Office against the Lands to protect its interest under this Bylaw. Smoky Lake County may grant a postponement of the caveat as to any of the land in development. Smoky Lake County will discharge the caveat promptly upon the acceptance of the various matters required to be performed by the Owner/Developer under this Bylaw.

The Owner/Developer shall indemnify and save harmless the County from any and all losses, costs, damages, actions, cause of actions, suits, claims and demands resulting from anything done or omitted to be done by the Owner/Developer in pursuance or purported pursuance of this Bylaw.

17. Consent

This Bylaw is hereby agreed to by the Registered Owner of the Certificate of Title No. 112136128. Furthermore, the Registered Owner consents to having this Bylaw registered by way of a caveat on said Certificate of Title.

EVA FARMER
OWNER



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.2

Topic: Bylaw No. 1469-25 - Designation of the White Earth School Hall as a Municipal Historic Resource

Presented By: Planning & Development Services

Recommendation:

That Smoky Lake County Council give Bylaw 1469-25: A Bylaw Designating the White Earth School Hall, located on the lands legally described as Pt. SE 16-60-17-W4M, as a Municipal Historic Resource, First Reading, Second Reading, Permission for Third Reading and Third Reading.

Background:

At its October 10, 2024 meeting, Smoky Lake County council instructed administration to serve Notice to the owner of the White Earth School Hall, of Council's intention to designate the property as a Municipal Historic Resource. Administration served the Notice on October 16, 2024. Before a bylaw designating a property as a Municipal Historic Resource can be adopted, a 60-day period must pass from the date of the Notice. Said 60-day period has elapsed.

Benefits: Designation as a Municipal Historic Resource may unlock provincial and/or federal grant funding to maintain the building's historic integrity; designation as Municipal Historic Resource helps protect/preserve local heritage, which can be leveraged to drive tourism.

Disadvantages: Designation as a Municipal Historic Resource places certain restrictions on the use and development of the Resource; once a property is designated as a Municipal Historic Resource, any proposed alterations, additions or other work must conform to the and protect the Character Defining Elements of the Resource, and such work will require a Heritage Resource Intervention Permit to be issued by the County.

Alternatives: Defeat proposed Bylaw 1469-25 and do not designate the Bellis Store and Heritage Shoppe as a Municipal Historic Resource.

Financial Implications: Should the Bylaw be adopted, a plaque commemorating the designation will be placed on site. Capital funding for the plaque was allocated in the 2024 budget.

Legislation: Nil.

Intergovernmental: Nil.

Strategic Alignment: Nil.

Enclosure(s): Enclosure #1: Notice of Intention to Designate – October 16, 2024

Enclosure #2: Bylaw 1469-25

Approved by the Interim CAO:  Date: Dec 17, 2024.

Enclosure #1: Notice of Intention to Designate – October 16, 2024

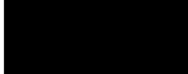
SMOKY LAKE COUNTY REGIONAL HERITAGE BOARD **Notice of Intention to Designate**

NOTICE OF INTENTION TO DESIGNATE

AS A MUNICIPAL HISTORIC RESOURCE

ALBERTA HISTORIC RESOURCES ACT
Section 26 H.R.A., R.S.A. 1980, c.H-8, as amended

TO: ST. PARASKEVIA PARISH OF THE UKRAINIAN CATHOLIC EPISCOPAL CORPORATION OF WESTERN CANADA
ATTN: CATHY KIMAK



Notice is hereby given that following at least sixty (60) days from the date of serving of this Notice, on

Council Meeting Date: OCTOBER 10, 2024

the Municipal Council of the Smoky Lake County

intends to pass a Bylaw that the site legally described as:

Long Legal Description: Plan: Block: Lot:

MERIDIAN 4 RANGE 17 TOWNSHIP 80
SECTION 16
ALL THAT PORTION OF THE SOUTH EAST QUARTER
DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTH EAST CORNER; THENCE NORTHERLY ALONG
THE EAST BOUNDARY 295.16 FEET; THENCE WESTERLY PARALLEL TO THE
SOUTH BOUNDARY 295.16 FEET; THENCE SOUTHERLY PARALLEL WITH THE
EAST BOUNDARY 295.16 FEET; THENCE EASTERLY ALONG THE SOUTH
BOUNDARY A DISTANCE OF 295.16 FEET TO THE POINT OF COMMENCEMENT
CONTAINING 0.809 OF A HECTARE MORE OR LESS
EXCEPTING THEREOUT 0.090 OF A HECTARE MORE OR LESS
AS SHOWN ON ROAD PLAN 7922789

Municipal Address: 60202 HWY 855

Excepting thereout all mines and minerals,

Containing the building(s), known as:

WHITE EARTH SCHOOL HALL

located on the site be designated a **MUNICIPAL HISTORIC RESOURCE** under Section 26 of the Historical Resources Act, as amended from time to time.

AND TAKE FURTHER NOTICE THAT the Municipal Council of the Smoky Lake County

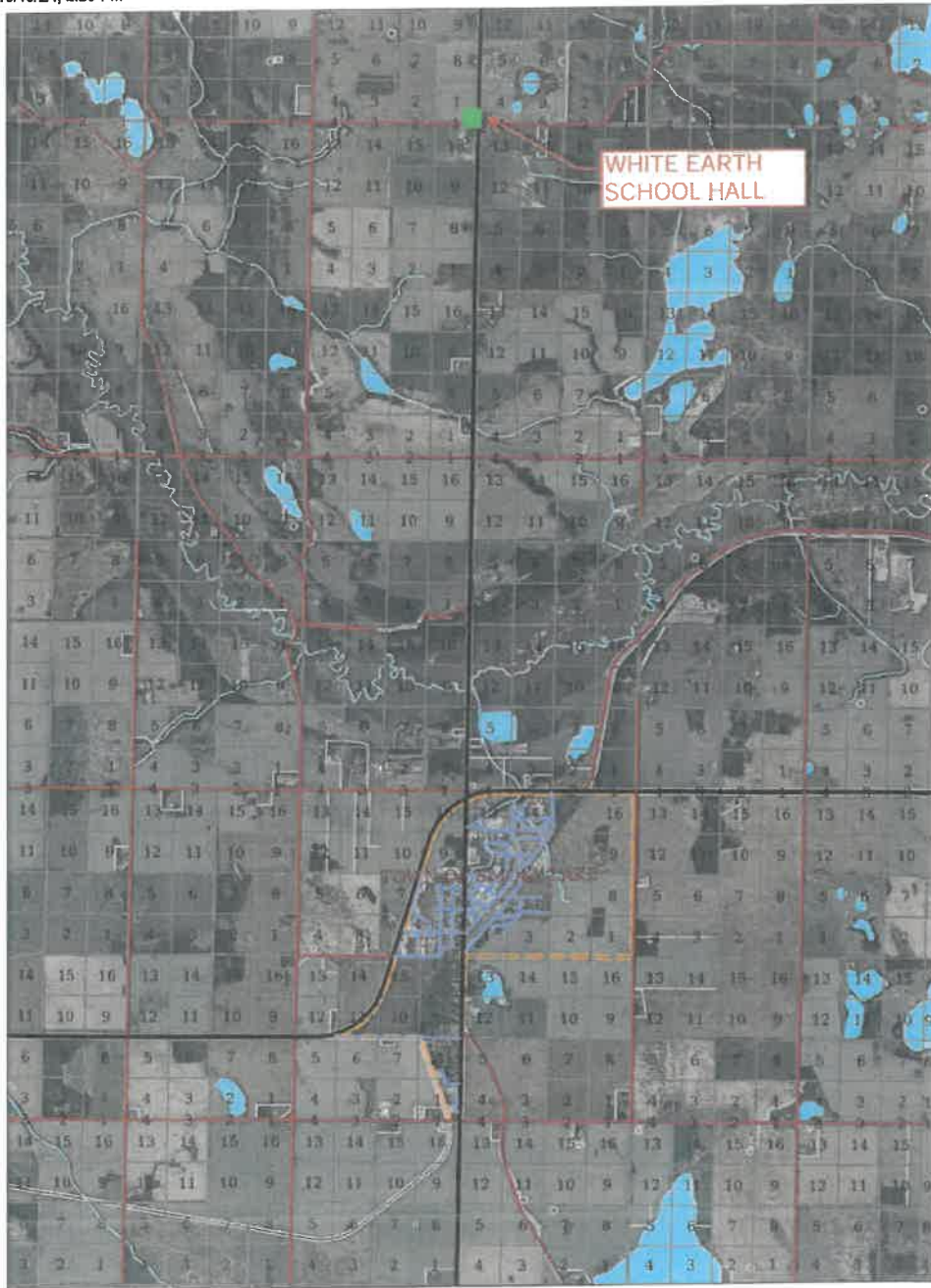
has appointed the Chief Administrative Officer to implement matters arising from the issuance of the Notice of Intention to Designate a Municipal Historic Resource.

DATED this 16TH day of OCTOBER, 2024

Attachments:

- Location Map
- Photographs
- Statement of Significance


Chief Administrative Officer



Smoky Lake County

Smoky Lake County

Date Created: 10/16/2024



STATEMENT OF SIGNIFICANCE

White Earth School Hall

Description of Heritage Place

This historic resource is located at SE 16-60-17 W4M alongside highway 855, about eight kilometers north of the Town of Smoky Lake. Built in 1919, it originally served as a rural one room schoolhouse and later expanded to two rooms. After the school closed due to decreased enrollment, the building was converted into a community hall. It features a rectangular plan with a large enclosed entry room, a medium gable roof and wood siding. It

Heritage Value

The White Earth School Hall is significant for its association with the provincial historic themes of education and rural development. The municipal historic value of the building lies in its association with the development of rural schools and with the creation of community in the region. The simple design and construction of this multi-grade, rural school are also of heritage significance.

The White Earth School was constructed by Petro Rizun in 1919 after the settlers petitioned the province to establish a school district in this area. As the population grew, so did enrollment in the school; when the class size reached 90 pupils, instruction had to be split into morning and afternoon sessions. In 1925, a second classroom was added by Harry Holowaychuk, a local carpenter, and two teachers were hired.

Other renovations were also undertaken: the nine-over-nine pane, double-hung windows were replaced with smaller single-pane, fixed windows in order to reduce blackboard glare caused by sunlight striking the surface directly and; an enclosed porch was added on the west side to reduce heat loss caused by the repeated opening and closing of the door. Cove-drop shiplap siding can be seen in the north storage room retained as the original siding prior to the addition of the second classroom and entry room.

By June 1952, enrollment was declining and one of the rooms was closed. The school continued as a one-room school until 1957 when bussing children to H.A. Kostash School in the Town of Smoky Lake became more economical than maintaining the White Earth School. The building, still standing on the same site, is owned by members of the Ukrainian Catholic Church of St. Paraskevia. It has been remodeled into a community hall and has been used as such for many decades.

The White Earth School Hall is an example of a circa 1920s, multi-grade, rural, two-room school building of a simple design, laid out in a rectangular plan. However, modifications to the windows are evident. The rectangular, single-storey building, with a medium gable and wood siding, is one of very few similar former schools in Alberta on its original location. The wood slat ceilings, panel doors with trim and hardwood flooring with telltale markings are all original. Heritage value also lies in the building's significance as a landmark in the community as the school was the only public building in the area and was used for many community activities. The community hall has continued to serve the rural community to this day.

Character-defining Elements

Exterior

- Form and mass
- Wood siding
- Projecting open gable over entrance with supporting brackets and a small wood finial at gable peak
- Porch entry with minor gable entry in centre of building and cloak room
- Wood name block above main entry
- Exterior gable-end brick chimney.

Interior

- original wood flooring and wall boards covered in most of the building but visible in storage rooms
- original tongue-in-groove wood slat ceiling
- low rise stage
- horizontal structural beam showing the position of former dividing wall between the two school rooms during
- multi-paneled wood doors with simple trim

Enclosure #2: Bylaw 1469-25

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW 1469-25**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF
DESIGNATING THE WHITE EARTH SCHOOL HALL AS A MUNICIPAL HISTORIC RESOURCE.

WHEREAS Section 26 and Section 27 of the *Alberta Historical Resources Act*, R.S.A. 2000 c. H-9, as amended, permits the Council of a municipality to designate any heritage resource within a municipality whose preservation it considers to be in the public interest as a Municipal Historic Resource, upon giving sixty (60) days notice to the owner of the resource, in accordance with the *Historical Resources Act*;

AND WHEREAS the Council of Smoky Lake County has determined that the property legally described as:

**MERIDIAN 4 RANGE 17 TOWNSHIP 60
SECTION 16**

ALL THAT PORTION OF THE SOUTH EAST QUARTER

DESCRIBED AS FOLLOWS:

**COMMENCING AT THE SOUTH EAST CORNER; THENCE NORTHERLY ALONG
THE EAST BOUNDARY 295.16 FEET; THENCE WESTERLY PARALLEL TO THE
SOUTH BOUNDARY 295.16 FEET; THENCE SOUTHERLY PARALLEL WITH THE
EAST BOUNDARY 295.16 FEET; THENCE EASTERLY ALONG THE SOUTH
BOUNDARY A DISTANCE OF 295.16 FEET TO THE POINT OF COMMENCEMENT
CONTAINING 0.809 OF A HECTARE MORE OR LESS**

EXCEPTING THEREOUT: 0.090 OF A HECTARE MORE OR LESS

AS SHOWN ON ROAD PLAN 7922799

EXCEPTING THEREOUT ALL MINES AND MINERALS

is a site of architectural, historical, cultural, environmental, archaeological, paleontological, aesthetic and/or scientific value;

AND WHEREAS not less than sixty (60) days after notifying the resource owner of its intention to designate said resource, the Council of Smoky Lake County may by bylaw designate any historical resource within the municipality whose preservation it considers in the public interest, together with any land in or on which it is located that may be specified in the bylaw, as a Municipal Historic Resource. A Council that designates an historic resource as a Municipal Historic Resource shall:

- a) cause a copy of the bylaw to be served on the owner of the Municipal Historic Resource and on the owner of any land that will be subject to the bylaw; and
- b) if the bylaw relates to or includes any land, cause a certified copy of the bylaw to be registered at the Land Titles Office.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County in the Province of Alberta, having complied with the *Historical Resources Act*, and duly assembled, hereby enacts as follows:

1. The property known as the **White Earth School Hall**, located on the lands legally described as: **meridian 4 range 17 township 60 section 16 all that portion of the south east quarter described as follows: Commencing at the south east corner; thence northerly along the east boundary 295.16 feet; thence westerly parallel to the south boundary 295.16 feet; thence southerly parallel with the east boundary 295.16 feet; thence easterly along the south boundary a distance of 295.16 feet to the point of commencement containing 0.809 of a hectare more or less excepting thereout: 0.090 of a hectare more or less as shown on road plan 7922799 excepting thereout all mines and minerals**, is hereby designated as a Municipal Historic Resource, as described in **Schedule "A"**.
2. The Council of Smoky Lake County wishes to protect and preserve the original character of the **White Earth School Hall**, while encouraging changes that will make the related buildings and structures functional. The Historic Resource shall not be removed, destroyed, disturbed, altered, rehabilitated, repaired or otherwise permanently affected, other than in accordance with the terms outlined in **Schedule "B"**.
3. The administration of this Bylaw shall be under the management and control of the Development Authority for Smoky Lake County.
4. This Bylaw shall come into effect after third and final reading.

60-DAY NOTICE HAVING BEEN GIVEN THIS 15th DAY OF OCTOBER, AD 2024.

READ A FIRST TIME IN COUNCIL THIS ____ DAY OF _____, AD 2025.

READ A SECOND TIME IN COUNCIL THIS ____ DAY OF _____, AD 2025.

READ A THIRD AND FINAL TIME WITH UNANIMOUS CONSENT IN COUNCIL THIS ____ DAY OF _____, AD 2025.

Jered Serben
Reeve

S E A L

Kevin Lucas
Chief Administrative Officer

SCHEDULE "A"

This statement of Significance forms Schedule "A" to Bylaw No. 1469-25 and provides a *Description of the Historic Place*, explains the *Heritage Value* of the building, identifies, by written description and photographs, those *Character-Defining Elements* of the **White Earth School Hall** which are regulated by the "General Guidelines for Conservation" (Schedule "B") and must be preserved (the "Regulated Character-Defining Elements").

STATEMENT OF SIGNIFICANCE

**WHITE EARTH SCHOOL HALL
MERIDIAN 4 RANGE 17 TOWNSHIP 60
SECTION 16**

ALL THAT PORTION OF THE SOUTH EAST QUARTER**DESCRIBED AS FOLLOWS:**

COMMENCING AT THE SOUTH EAST CORNER; THENCE NORTHERLY ALONG THE EAST BOUNDARY 295.16 FEET; THENCE WESTERLY PARALLEL TO THE SOUTH BOUNDARY 295.16 FEET; THENCE SOUTHERLY PARALLEL WITH THE EAST BOUNDARY 295.16 FEET; THENCE EASTERLY ALONG THE SOUTH BOUNDARY A DISTANCE OF 295.16 FEET TO THE POINT OF COMMENCEMENT CONTAINING 0.809 OF A HECTARE MORE OR LESS EXCEPTING THEREOUT: 0.090 OF A HECTARE MORE OR LESS AS SHOWN ON ROAD PLAN 7922799

Description of Heritage Place

This historic resource is located at SE 16-60-17-W4M, alongside Highway 855, about eight kilometers north of the Town of Smoky Lake. Built in 1919, it originally served as a rural one-room schoolhouse and later expanded into two rooms. After the school closed due to decreased enrolment, the building was converted into a community hall. It features a rectangular plan with a large enclosed entry room, a medium gable roof and wood siding.

Heritage Value

The White Earth School Hall is significant for its association with the Provincial historic themes of education and rural development. The municipal historic value of the building lies in its association with the development of rural schools and with the creation of community in the region. The simple design and construction of this multi-grade, rural school are also of heritage significance.

The White Earth School was constructed by Petro Rizun in 1919 after the settlers petitioned the province to establish a school district in the area. As the population grew, so did enrollment in the school; when the class size reached 9 - pupils, instruction had to be split into morning and afternoon sessions. In 1925, a second classroom was added by Harry Holowaycuk, a local carpenter, and two teachers were hired.

Other renovations were also undertaken: the nine-over-nine pane, double-hung windows were replaced with smaller single-pane, fixed windows in order to reduce blackboard glare caused by sunlight striking the surface directly and, an enclosed porch was added on the west side to reduce heat loss caused by the repeated opening and closing of the door. Cove-drop shiplap siding can be seen in the north storage room retained as the original siding prior to the addition of the second classroom and entry room.

By June 1952, enrollment was declining and one of the rooms was closed. The school continued as a one-room school until 1957 when bussing children to H.A. Kostash School in the Town of Smoky Lake became more economical than maintaining the White Earth School. The building, still standing on the same site, is owned by members of the Ukrainian Catholic Church of St. Paraskevia. It has been remodeled into a community hall and has been used as such for many decades.

The White Earth School Hall is an example of a circa 1920's, multi-grade, rural, two-room school building of a simple design, laid out in a rectangular plan. However, modifications to the windows are evident. The rectangular, single-storey building, with a medium gable and wood siding, is one of very few similar former schools in Alberta on its original location. The wood slat ceilings, panel doors with trim and hardwood flooring with telltale markings are all original. Heritage value also lies in the building's significance as a landmark in the community as the school was the only public building in the area and was used for many community activities. The community hall has continued to serve the rural community to this day.

Character-Defining Elements

Exterior:

- Form and mass;
- Wood siding;
- Projecting open gable over entrance with supporting brackets and a small wood finial at gable peak;
- Porch entry with minor gable entry in centre of building and cloak room;
- Wood name block above main entry; and
- Exterior gable-end brick chimney.



Interior:

- Original wood flooring and wall boards covered in most of the building but visible in storage rooms;
- Original tongue-in-groove wood slat ceiling;
- Low rise stage;
- Horizontal structural beam showing the position of former dividing wall between the two school rooms;
- Multi-paneled wood doors with simple trim.



SCHEDULE "B"

This is Schedule "B" to Bylaw No. 1469-25 and identifies the "General Guidelines for Conservation" for the **White Earth School Hall**

GENERAL GUIDELINES FOR CONSERVATION**1. Approval of Development Alterations**

As per Section 26(6) of the *Alberta Historical Resources Act*, notwithstanding any other Act, no person shall destroy, disturb, alter, restore, or repair a Historic Resource or remove any historic object from a Historic Resource that has been designated under this Section, without the written approval from Council or a person appointed by Council for that purpose.

Council appoints an approving Authority to protect the integrity of this Municipal Historic Resource to whom the Applicant shall submit a Heritage Resource Intervention Permit Application for any proposed restoration/changes to the structure. Any development or alterations affecting the White Earth School Hall shall respect and conserve the heritage value and Character-Defining Elements identified in the Statement of Significance, in accordance with the below General Guidelines for Conservation and as recommended in the Standards and Guidelines for the Conservation of Historic Places.

2. Compatible Uses

Wherever possible, the use of the Municipal Historic Resource shall be compatible with the existing building such that minimal changes are required to the building. The use of the Municipal Historic Resource for its original purpose(s) is desirable.

3. Original Character

The original distinctive qualities and character of the building as designated by the Municipal Historic Resource Bylaw should be preserved. The removal or alteration of any historic materials or features shall be avoided.

4. The Historic Period

The Municipal Historic Resource should be recognized as a product of its own time. Alterations which are not based on historical fact or which recreate an earlier or later idiom shall be discouraged.

5. Witness to Change

Changes to the Municipal Historic Resource may have occurred over time. These alterations are evidence of the history and development of the building. Because this evolution

6. Repair and Replacement

Deteriorated architectural features shall be repaired rather than replaced whenever possible. Where replacement is necessary, the new material shall match the original as to composition, colour, texture, design, etc. The repair or replacement of architectural features shall be based on sound knowledge of the original characteristics of the features. Such knowledge shall be based on historical or pictorial evidence and not upon conjecture.

7. Style and Craftsmanship

Distinctive stylistic features and examples of skilled craftsmanship that have been designated by the Municipal Historic Resource Bylaw shall be preserved and treated sensitively.

8. Cleaning

In all cases, surface cleaning shall be undertaken with the gentlest means possible. Sandblasting in particular, but also other cleaning methods, damage historic integrity and should not be undertaken without thorough testing prior to use on a building. Sandblasting is not recommended on brick, stone or wood. In all instances, it should be ascertained that a building exterior is really in need of cleaning prior to undertaking the work.

9. Reversibility of Improvements

When the introduction of new elements or materials is necessary to stabilize or preserve a Municipal Historic Resource, alterations shall be undertaken such that the new materials, should they fail, may be removed at a later date without damage to the original fabric of the Municipal Historic Resource. Where this is not possible (i.e. use of epoxy), only those methods and materials that have been thoroughly tested and found satisfactory in situ shall be used.

10. Recording

Prior to undertaking any alterations, particularly in cases where alterations may threaten the building fabric (underpinning and moving structures), the Applicant shall compile a complete record of the architectural features of the Municipal Historic Resource. Measured drawings and photographs of the details may prove invaluable if major features are damaged or lost during the subsequent repair work.

11. Original Construction Details

In some historic structures, poor construction details or inappropriate materials resulted in rapid deterioration of certain building elements. In these instances, accurate restoration of the original detail will inevitably result in the failure of the element. Therefore, restoration of the resource should be undertaken in such a fashion as to duplicate the original appearance as closely as possible while using details based on sound construction practice.

12. Enforcement

This Bylaw may be enforced, and the contravention of any provision contained herein restrained, by the Court of King's Bench of Alberta upon action brought by Council, whether or not any penalty has been imposed for contravention. If the Development Authority finds that a person is in contravention of this Bylaw, the Development Authority may, by written order, require the person responsible for the contravention to remedy it if the circumstances so require. The order may:

- a) direct a person to stop doing something, or to change the way in which the person doing it;
- b) direct a person to take any action or measures necessary to remedy the contravention of the Bylaw, including the removal or demolition of a structure or part of a structure that has been erected or placed in contravention of the Bylaw, and if necessary, to prevent re-occurrence of the contravention;
- c) state a time within which the person must comply with the directions of the order; and
- d) state that if the person does not comply with the directions of the order within a specified time, the municipality will take the action or measures necessary to remedy the contravention of the Bylaw at the expense of the person.

13. Improvements

Prior to undertaking any improvements, an application for a Heritage Resource Intervention Permit must be submitted to Smoky Lake County. The application shall include phasing of alterations here necessary due to program and budget restrictions. The type and timing of both short and long term maintenance work should also be included.

14. Codes

At no time should the life and safety of occupants of a Municipal Historic Resource be deemed of lesser importance than the preservation of the original fabric of the Municipal Historic Resource. The required life and safety standards are those required by the current Alberta Building Code. However, notwithstanding these Code requirements, where the essential character of the structure is threatened by changes for Code reasons, every effort shall be made to achieve an equivalent safety standard by alternate means so as to minimize the impact on the historic fabric.

15. Signs

As a general rule, signs should be limited to signs that were originally present on the building. In instances where new use or interpretive functions dictate the use of additional signs, these new elements should be integrated into the general design of the project. The size, typeface, graphics and materials should be chosen to suit the period of the Municipal Historic Resource, wherever possible. All signs must conform to the Smoky Lake County Land Use Bylaw.

16. Claims

All covenants, undertakings, obligations and conditions set out in this Bylaw shall constitute covenants running with the Lands and the County may register a Caveat at the Land Titles Office against the Lands to protect its interest under this Bylaw. Smoky Lake County may grant a postponement of the caveat as to any of the land in development. Smoky Lake County will discharge the caveat promptly upon the acceptance of the various matters required to be performed by the Owner/Developer under this Bylaw.

The Owner/Developer shall indemnify and save harmless the County from any and all losses, costs, damages, actions, cause of actions, suits, claims and demands resulting from anything done or omitted to be done by the Owner/Developer in pursuance or purported pursuance of this Bylaw.

17. Consent

This Bylaw is hereby agreed to by the Registered Owner of the Certificate of Title No. 136D206. Furthermore, the Registered Owner consents to having this Bylaw registered by way of a caveat on said Certificate of Title.

ST. PARASKEVIA PARISH OF THE UKRAINIAN CATHOLIC EPISCOPAL CORPORATION OF
WESTERN CANADA
OWNER



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.3

Topic: Bylaw No. 1470-25 - Designation of the MacDonald Stopping House, General Store & Pine Creek Post Office as a Municipal Historic Resource

Presented By: Planning & Development Services

Recommendation:

That Smoky Lake County Council give Bylaw 1470-25: A Bylaw Designating the MacDonald Stopping House, General Store & Pine Creek Post Office, located on the lands legally described as Plan 1423459, Block 1, Lot1, as a Municipal Historic Resource, First Reading, Second Reading, Permission for Third Reading and Third Reading.

Background:

At its October 10, 2024 meeting, Smoky Lake County council instructed administration to serve Notice to the owner of the MacDonald Stopping House, General Store & Pine Creek Post Office, of Council's intention to designate the property as a Municipal Historic Resource. Administration served the Notice on October 16, 2024. Before a bylaw designating a property as a Municipal Historic Resource can be adopted, a 60-day period must pass from the date of the Notice. Said 60-day period has elapsed.

Benefits: Designation as a Municipal Historic Resource may unlock provincial and/or federal grant funding to maintain the building's historic integrity; designation as Municipal Historic Resource helps protect/preserve local heritage, which can be leveraged to drive tourism.

Disadvantages: Designation as a Municipal Historic Resource places certain restrictions on the use and development of the Resource; once a property is designated as a Municipal Historic Resource, any proposed alterations, additions or other work must conform to the and protect the Character Defining Elements of the Resource, and such work will require a Heritage Resource Intervention Permit to be issued by the County.

Alternatives: Defeat proposed Bylaw 1470-25 and do not designate the Bellis Store and Heritage Shoppe as a Municipal Historic Resource.

Financial Implications: Should the Bylaw be adopted, a plaque commemorating the designation will be placed on site. Capital funding for the plaque was allocated in the 2024 budget.

Legislation: Nil.

Intergovernmental: Nil.

Strategic Alignment: Nil.

Enclosure(s): **Enclosure #1: Notice of Intention to Designate – October 16, 2024**
Enclosure #2: Bylaw 1470-25

Approved by the Interim CAO:

A handwritten signature in black ink, appearing to be "K. [unclear]".

Date: Dec 12, 2024.

Enclosure #1: Notice of Intention to Designate – October 16, 2024

SMOKY LAKE COUNTY REGIONAL HERITAGE BOARD **Notice of Intention to Designate**

NOTICE OF INTENTION TO DESIGNATE

AS A MUNICIPAL HISTORIC RESOURCE

ALBERTA HISTORIC RESOURCES ACT
Section 26 H.R.A., R.S.A. 1980, c.H-8, as amended

TO: CLAYTON DIDIER & SEVIN BAYRAMOVA

Notice is hereby given that following at least sixty (60) days from the date of serving of this Notice, on

Council Meeting Date: OCTOBER 10, 2024

the Municipal Council of the Smoky Lake County

intends to pass a Bylaw that the site legally described as:

Short Legal Description: Plan: 1423459 Block: 1 Lot: 1
Long Legal Description: Municipal Address: 19176 VICTORIA TRAIL

Excepting thereout all mines and minerals,
Containing the building(s), known as:

MACDONALD STOPPING HOUSE, GENERAL STORE & PINE CREEK POST OFFICE

located on the site be designated a **MUNICIPAL HISTORIC RESOURCE** under Section 26 of the Historical Resources Act, as amended from time to time.

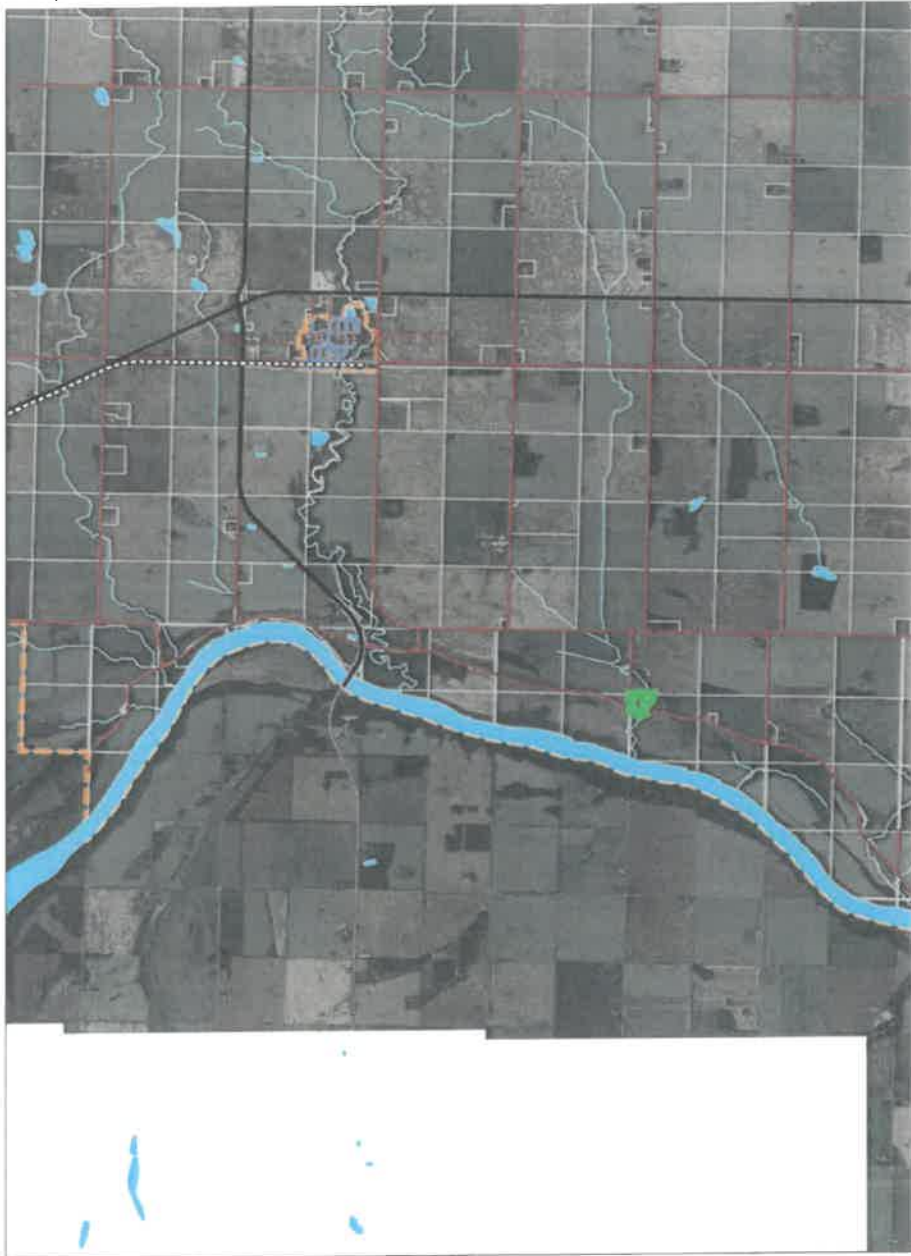
AND TAKE FURTHER NOTICE THAT the Municipal Council of the Smoky Lake County
has appointed the Chief Administrative Officer to implement matters arising from the Issuance of the Notice of Intention to Designate a Municipal Historic Resource.

DATED this 16TH day of OCTOBER, 2024

Attachments:

- Location Map
- Photographs
- Statement of Significance


Chief Administrative Officer



Smoky Lake County

Smoky Lake County

Date Created: 10/16/2024



STATEMENT OF SIGNIFICANCE

MacDonald Stopping House, General Store and Pine Creek Post Office

Description of Heritage Place

The S.A. MacDonald Stopping House, General Store and Pine Creek Post Office is located on the Victoria Trail which runs along the north side of the North Saskatchewan River. Construction of the main house was completed in 1908. It is a 1 ½ storey residence with a square plan, built with a horizontal finished-log superstructure covered with cedar siding. Some logs are exposed in the kitchen and front side room revealing a square-cut finish. In the interior, the logs are covered with Beaverboard, a type of fibreboard paneling commonly used in that time period. Other prominent exterior elements include an open verandah on two sides of the house with decorative posts and single-hung windows. Inside, the wood slat ceilings, the tongue and groove plank wood floor and the other woodwork are original.

Sections of the existing structure were added several decades later. A segment of the foundation of a carriage house is visible and another carriage house, built some time later, has been converted to a washhouse. However these elements are not considered part of the historic resource.

Heritage Value

The heritage value of this building lies in its association with Samuel MacDonald and in its importance as a stopping place, store and post office on the historic Victoria Trail.

One of the first areas settled in the Smoky Lake region, circa 1865, was called Pine Creek. A post office was established here in 1907 and was later moved to the MacDonald store. The store is said to be the first general store in this area of the Victoria Trail and it served as an important business and social hub in the community. Samuel MacDonald traveled west from southern Ontario to homestead near Warspite in 1906. In 1908, he acquired the parcel of land on which this house stands. The house reflects the design of southern Ontario farmhouses of the era and illustrates the persistence of eastern cultural traditions in the pioneer west. Essentially in its original condition, the MacDonald residence is a good example of a pre-railway, privately-run stopping house that served travelers on the Victoria Trail and the North Saskatchewan River, providing goods and mail to local consumers.

Character-defining Elements

- Form, scale, and mass
- Horizontal, finished-log superstructure
- Cedar clapboard siding
- detailed screen door, original panel doors
- Open verandah
- Decorated verandah posts
- Proximity to Victoria Trail

- Brick chimney from basement, through the kitchen, to high above roof
- Original wooden, single-hung windows and original storm windows with plain wood trim

Interior

- Square-cut logs of main structure partially exposed
- Beaverboard paneling
- Wooden trim detailing
- Original doors, and moldings
- Wood-slat ceilings
- Original plank wood flooring

Enclosure #2: Bylaw 1470-25

Bylaw 1470-25 MacDonald Stopping House, General Store & Pine Creek Post Office – Municipal Historic Resource Page 1 of 7

SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA BYLAW 1470-25

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF DESIGNATING THE MACDONALD STOPPING HOUSE, GENERAL STORE & PINE CREEK POST OFFICE AS A MUNICIPAL HISTORIC RESOURCE.

WHEREAS Section 26 and Section 27 of the *Alberta Historical Resources Act*, R.S.A. 2000, c. H-9, as amended, permits the Council of a municipality to designate any heritage resource within a municipality whose preservation it considers to be in the public interest as a Municipal Historic Resource, upon giving sixty (60) days notice to the owner of the resource, in accordance with the *Historical Resources Act*;

AND WHEREAS the Council of Smoky Lake County has determined that the property legally described as:

**PLAN 1423459
BLOCK 1
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS**

is a site or architectural, historical, cultural, environmental, archaeological, paleontological, aesthetic and/or scientific value;

AND WHEREAS not less than sixty (60) days after notifying the resource owner of its intention to designate said resource, the Council of Smoky Lake County may by bylaw designate any historical resource within the municipality whose preservation it considers in the public interest, together with any land in or on which it is located that may be specified in the bylaw, as a Municipal Historic Resource. A council that designates an historic resource as a Municipal Historic Resource shall:

- a) cause a copy of the bylaw to be served on the owner of the Municipal Historic Resource and on the owner of any land that will be subject to the bylaw; and
- b) if the bylaw relates to or includes any land, cause a certified copy of the bylaw to be registered at the Land Titles Office.

NOW THEREFORE BE IT RESOLVED that the Council of Smoky Lake County in the Province of Alberta, having complied with the *Historical Resources Act*, and duly assembled, hereby enacts as follows:

1. The property known as the **MacDonald Stopping House, General Store & Pine Creek Post Office**, located on the lands legally described as **Plan 1423459, Block 1, Lot 1**, is hereby designated as a Municipal Historic Resource, as described in **Schedule "A"**.
2. The Council of Smoky Lake County wishes to protect and preserve the original character of the **MacDonald Stopping House, General Store & Pine Creek Post Office**, while encouraging changes that will make the related buildings and structures functional. The Historic Resource shall not be removed, destroyed, disturbed, altered, rehabilitated, repaired or otherwise permanently affected, other than in accordance with the terms outlined in **Schedule "B"**.
3. The administration of this bylaw shall be under the management and control of the Development Authority for Smoky Lake County.
4. This bylaw shall come into effect after third and final reading.

60-DAY NOTICE HAVING BEEN GIVEN THIS 16th DAY OF OCTOBER, AD 2024.

READ A **FIRST TIME** IN COUNCIL THIS ____ DAY OF _____, AD **2025**.

READ A **SECOND TIME** IN COUNCIL THIS ____ DAY OF _____, AD **2025**.

READ A **THIRD AND FINAL TIME WITH UNANIMOUS CONSENT** IN COUNCIL THIS ____ DAY OF _____, AD **2025**.

Jered Serben
Reeve

S E A L

Kevin Lucas
Chief Administrative Officer

SCHEDULE "A"

This Statement of Significance forms Schedule "A" to Bylaw No. 1470-25 and provides a *Description of the Historic Place*, explains the *Heritage Value* of the building, and identifies, by written description and photographs, those *Character-Defining Elements* of the **MacDonald Stopping House, General Store & Pine Creek Post Office** which are regulated by the "General Guidelines for Conservation" (Schedule "B") and must be preserved (the "Regulated Character-Defining Elements").

STATEMENT OF SIGNIFICANCE

MACDONALD STOPPING HOUSE, GENERAL STORE & PINE CREEK POST OFFICE PLAN 1423459, BLOCK 1, LOT 1

Description of Heritage Place

The S.A. MacDonald Stopping House, General Store & Pine Creek Post Office is located on the Victoria Trail which runs along the north side of the North Saskatchewan River. Construction of the main house was completed in 1908. It is a 1 ½ storey residence with a square plan, built with a horizontal finished-log structure covered with cedar siding. Some logs are exposed in the kitchen and front side room revealing a square-cut finish. In the interior, the logs are covered with Beaverboard, a type of fibreboard paneling commonly used in that time period. Other prominent exterior elements include an open verandah on two sides of the house with decorative posts and single-hung windows. Inside, the wood slat ceilings, the tongue and groove plank wood floor and the other woodwork are original.

Sections of the existing structure were added several decades later. A segment of the foundation of a carriage house is visible and another carriage house, built some time later, has been converted to a washhouse. However, these elements are not considered part of the historic resource.

Heritage Value

The heritage value of this building lies in its association with Samuel MacDonald and in its importance as a stopping place, store and post office on the Victoria Trail.

One of the first areas settled in the Smoky Lake region, circa 1865, was called Pine Creek. A post office was established here in 1907 and was later moved to the MacDonald store. The store is said to be the first general store in the area of the Victoria Trail and it served as an important business and social hub in the community. Samuel MacDonald traveled west from southern Ontario to homestead near Warspite in 1906. In 1908, he acquired the parcel of land on which this house stands. The house reflects the design of southern Ontario farmhouses of the era and illustrates the persistence of eastern cultural traditions in the pioneer west. Essentially in its original condition, the MacDonald stopping house that served travelers on the Victoria Trail and the North Saskatchewan River, providing goods and mail to local customers.

Character-Defining Elements

Exterior:

- Form, scale and mass;
- Horizontal, finished-log superstructure;
- Cedar clapboard siding;
- Detailed screen door and original panel doors;
- Open verandah;
- Decorated verandah posts;
- Proximity to Victoria Trail;
- Brick chimney from basement, through the kitchen, to high above roof; and
- Original wooden, single-hung windows and original storm windows with plan wood trim.



Interior:

- Square-cut logs of main structure partially exposed;
- Beaverboard paneling;
- Wooden trim detailing;
- Original doors and moldings;
- Wood-slat ceilings; and
- Original plank wood flooring.



SCHEDULE "B"

This is Schedule "B" to Bylaw No. 1470-25 and identifies the 'General Guidelines of Conservation' for the **MacDonald Stopping House, General Store & Pine Creek Post Office**.

GENERAL GUIDELINES FOR CONSERVATION

1. Approval of Development Alterations

As per Section 26(6) of the *Alberta Historical Resources Act*, notwithstanding any other Act, no person shall destroy, disturb, alter, restore, or repair a Historic Resource or remove any historic object from a Historic Resource that has been designated under this Section, without the written approval from Council or a person appointed by Council for that purpose.

Council appoints an approving Authority to protect the integrity of this Municipal Historic Resource to whom the Applicant shall submit a Heritage Resource Intervention Permit Application for any proposed restoration/changes to the structure. Any development or alterations affecting the MacDonald Stopping House, General Store & Pine Creek Post Office shall respect and conserve the heritage value and Character-Defining Elements identified in the Statement of Significance, in accordance with the below General Guidelines for Conservation and as recommended in the Standards and Guidelines for the Conservation of Historic Places.

2. Compatible Uses

Wherever possible, the use of the Municipal Historic Resource shall be compatible with the existing building such that minimal changes are required to the building. The use of the Municipal Historic Resource for its original purpose(s) is desirable.

3. Original Character

The original distinctive qualities and character of the building as designated by the Municipal Historic Resource Bylaw should be preserved. The removal or alteration of any historical materials or features shall be avoided.

4. The Historic Period

The Municipal Historic Resource should be recognized as a product of its own time. Alterations which are not based on historical fact of which recreate an earlier or later idiom shall be discouraged.

5. Witness to Change

Changes to the Municipal Historic Resource may have occurred over time. These alterations are evidence of the history and development of the building. Because this evolution may have acquired significance in its own right, alterations to the original building should be recognized and respected where indicated.

6. Repair and Replacement

Deteriorated architectural features shall be repaired rather than replaced wherever possible. Where replacement is necessary, the new material should match the original as to composition, colour, texture, design, etc. The repair or replacement of architectural features shall be based on a sound knowledge of the original characteristics of the features. Such knowledge shall be based on historical or pictorial evidence and not upon conjecture.

7. Style and Craftsmanship

Distinctive stylistic features and examples of skilled craftsmanship that have been designated by the Municipal Historic Resource Bylaw shall be preserved and treated sensitively.

8. Cleaning

In all cases, surface cleaning shall be undertaken with the gentlest means possible. Sandblasting in particular, but also other cleaning methods, damage historic integrity and should not be undertaken without thorough testing prior to use on a building. Sandblasting is not recommended on brick, stone or wood. In all instances, it should be ascertained that a building exterior is really in need of cleaning prior to undertaking the work.

9. Reversibility of Improvement

When the introduction of new elements or materials is necessary to stabilize or preserve a Municipal Historic Resource, alterations shall be undertaken such that the new materials, should they fail, may be removed at a later date without damage to the original fabric of the Municipal Historic Resource. Where this is not possible (i.e. use of epoxy), only those methods and materials that have been thoroughly tested and found satisfactory in situ shall be used.

10. Recording

Prior to undertaking any alterations, particularly in cases where alterations may threaten the building fabric (underpinning and moving structures), the Applicant shall compile a complete record of the architectural features of the Municipal Historic Resource. Measured drawings and photographs of the details may prove invaluable if major features are damaged or lost during the subsequent repair work.

11. Original Construction Details

In some historic structures, poor construction details or inappropriate materials resulted in rapid deterioration of certain building elements. In these instances, accurate restoration of the original detail will inevitably result in the failure of the element. Therefore, restoration of the resource should be undertaken in such a fashion as to duplicate the original appearance as closely as possible while using details based on sound construction practice.

12. Enforcement

This Bylaw may be enforced, and the contravention of any provision contained herein restrained, by the Court of King's Bench of Alberta upon action brought by Council, whether or not any penalty has been imposed for contravention. If the Development Authority finds that a person is in contravention of this Bylaw, the Development Authority may, by written order, require the person responsible for the contravention to remedy it if the circumstances so require. The order may:

- a) direct a person to stop doing something, or to change the way in which the person is doing it;
- b) direct a person to take any action or measures necessary to remedy the contravention of the Bylaw, including the removal or demolition of a structure or part of a structure that has been erected or placed in contravention of the Bylaw, and, if necessary, to prevent a re-occurrence of the contravention;
- c) state a time within which the person must comply with the directions of the order; and
- d) state that if the person does not comply with the directions of the order within a specified time, the municipality will take the action or measures necessary to remedy the contravention of the Bylaw at the expense of the person.

13. Improvements

Prior to undertaking any improvements, an application for a Heritage Resource Intervention Permit must be submitted to Smoky Lake County. The application shall include phasing of alterations where necessary due to program or budget restrictions. The type and timing of both short and long term maintenance work should also be included.

14. Codes

At no time should the life and safety of occupants of a Municipal Historic Resource be deemed of lesser importance than the preservation of the original fabric of the Municipal Historic Resource. The required life and safety standards are those required by the current Alberta Building Code. However, notwithstanding these Code requirements, where the essential character of the structure is threatened by changes for Code reasons, every effort shall be made to achieve an equivalent safety standard by alternate means so as to minimize the impact on the historic fabric.

15. Signs

As a general rule, signs should be limited to signs that were originally present on the building. In instances where new use or interpretive functions dictate the use of additional signs, these new elements should be integrated into the general design of the project. The size, typeface, graphics and materials should be chosen to suit the period of the Municipal Historic Resource, wherever possible. All signs must conform to the Smoky Lake County Land Use Bylaw.

16. Claims

All covenants, undertakings, obligations and conditions set out in this Bylaw shall constitute covenants running with the lands and the County may register a caveat at the Land Titles Office against the lands to protect its interest under this Bylaw. Smoky Lake County may grant a postponement of the caveat as to any of the land in development. Smoky Lake County will discharge the caveat promptly upon the acceptance of the various matters required to be performed by the Owner/Developer under this Bylaw.

The Owner/Developer shall indemnify and save harmless the County from any and all losses, costs, damages, actions, cause of actions, suits, claims and demands resulting from anything done or omitted to be done by the Owner/Developer in pursuance or purported pursuance of this Bylaw.

17. Consent

This Bylaw is hereby agreed to by the Registered Owner of the Certificate of Title No. 222045958. Furthermore, the Registered Owner consents to having this Bylaw registered by way of a caveat on said Certificate of Title.

CLAYTON DIDIER
OWNER

SEVINJ BAYRAMOVA
OWNER



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.4

Topic: Policy Statement No. 62-05-07 Grasshopper Control Compensation

Presented By: Agriculture Department

Recommendation:

That the Smoky Lake County Council recommends Smoky Lake County Policy Statement No. 62-05-06: ECO Grasshopper Bait Distributer, be amended to update the name of the Policy to “Grasshopper Control Compensation” and provide procedures for compensating landowners for grasshopper control, due to the County no longer offering grasshopper control services or products.

Background:

Under the Alberta *Agricultural Pest Act*, grasshoppers have been declared pests, therefore they require control action. Smoky Lake County participates in annual grasshopper surveys and provide data to the Province of Alberta who then compiles the information and creates risk maps that can be found online.

The Agriculture Department has not funded this program through operational budget for several years and has not received any inquiries on the program in that time. The Eco Bran bait is very difficult to find in Canada and typically needs to be purchased through a U.S company, which adds an additional expense.

In contrast to Saskatchewan, Alberta's environmental conditions rarely result in a high population of grasshoppers and significant damage, which is why the province has not proclaimed a state of emergency over grasshopper damage in several decades. Most municipalities do not have any policies that specifically address municipality obligation to remedy grasshopper damage or infestation. Producers who are impacted are often in charge of deciding whether to control grasshoppers for crop protection. Producers will receive compensation for lost production through standard crop insurance.

Smoky Lake County would not be expected to be directly involved with grasshopper control unless specific criteria are met based on environmental conditions and grasshopper population numbers.

December 10th, 2024

- That the Smoky Lake County Agricultural Service Board recommends Smoky Lake County Policy Statement No. 62-05-06: ECO Grasshopper Bait Distributer, be amended to update the name of the Policy to “Grasshopper Control Compensation” and provide procedures for compensating landowners for grasshopper control, due to the County no longer offering grasshopper control services or products. **Motion #ASB79-24**

Benefits:



Request for Decision (RFD)

By having a grasshopper policy it allows Smoky Lake County to have clear expectations for grasshopper control within the County roadsides.

Disadvantages:

Smoky Lake County will no longer offer in-house services for grasshopper control.

Alternatives:

Further amendments to Policy Statement No. 62-05-07 Grasshopper Control Compensation.

Financial Implications:

(Describe any Financial / Budget Implications or select from dropdown)

Legislation:

Agricultural Pest Act

Intergovernmental:

(Describe any intergovernmental involvement and/or implications related to or affecting the recommendation or select from dropdown)

Strategic Alignment:

(Select the Strategic Plan Priority that this topic is associated with)

Enclosure(s):

DRAFT Policy Statement No. 62-05-07

Signature of the CAO:

A handwritten signature in black ink, appearing to be "J. S. ...", written over a horizontal line.



Title: Grasshopper Control Compensation		Policy No.: 05-07
Section: 62	Code:	Page No.: 1 of 3

Legislation Reference:	<i>Agricultural Pests Act</i>
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Purpose:	To providing funding in the event of an Agricultural Disaster to landowners for the control of grasshoppers on County right-of-ways.
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Policy Statement and Guidelines:	
1. STATEMENT:	1.1. Smoky Lake County recognizes that grasshoppers are a provincially regulated pest that can cause devastation to agricultural crops and that there is an obligation of pest control under the <i>Agricultural Pests Act</i> ; and as such, the County will take an active measure to compensate landowners for grasshopper control subject to the guidelines and procedures of this policy.
2. OBJECTIVE:	2.1. To financially assist landowners with grasshopper control during Agricultural Disaster.
3. DEFINITIONS:	3.1. Agricultural Disaster means a significant event, such as drought, flood, pest infestation, or other conditions that severely affect crop production, livestock, or infrastructure, necessitating emergency assistance. 3.2. Economic Threshold for the purpose of this policy shall be 12 grasshoppers/m ² based on the Economic Thresholds of the Provincial government.
4. GUIDELINES:	4.1. It is the landowner's responsibility to prevent the establishment of, to control, or destroy pests under the <i>Agricultural Pests Act, Sec. 5, RSA 200, Chapter A-8</i> . 4.2. When the Economic Threshold has been met or exceeded, and the County has declared an Agricultural Disaster, the County may allocate funds to compensate landowners for grasshopper control on County right-of-ways; however, the availability of funds is contingent upon the budgetary discretion of Council. 4.3. Compensation for grasshopper control on County right-of-ways shall be Twenty-Five Dollars (\$25.00) per mile of adjacent land, up to a maximum compensation in the amount of Two-Hundred Dollars (\$200.00) per applicant, per year. 4.4. The County will coordinate with Provincial Programs, if provincial assistance is available for the control of grasshoppers and assist landowners in expediting access to these programs.
5. PROCEDURES:	5.1. The Agricultural Services Department shall conduct field and County right-of-way surveys to monitor grasshopper populations as required by the Government of Alberta for Economic Threshold data.



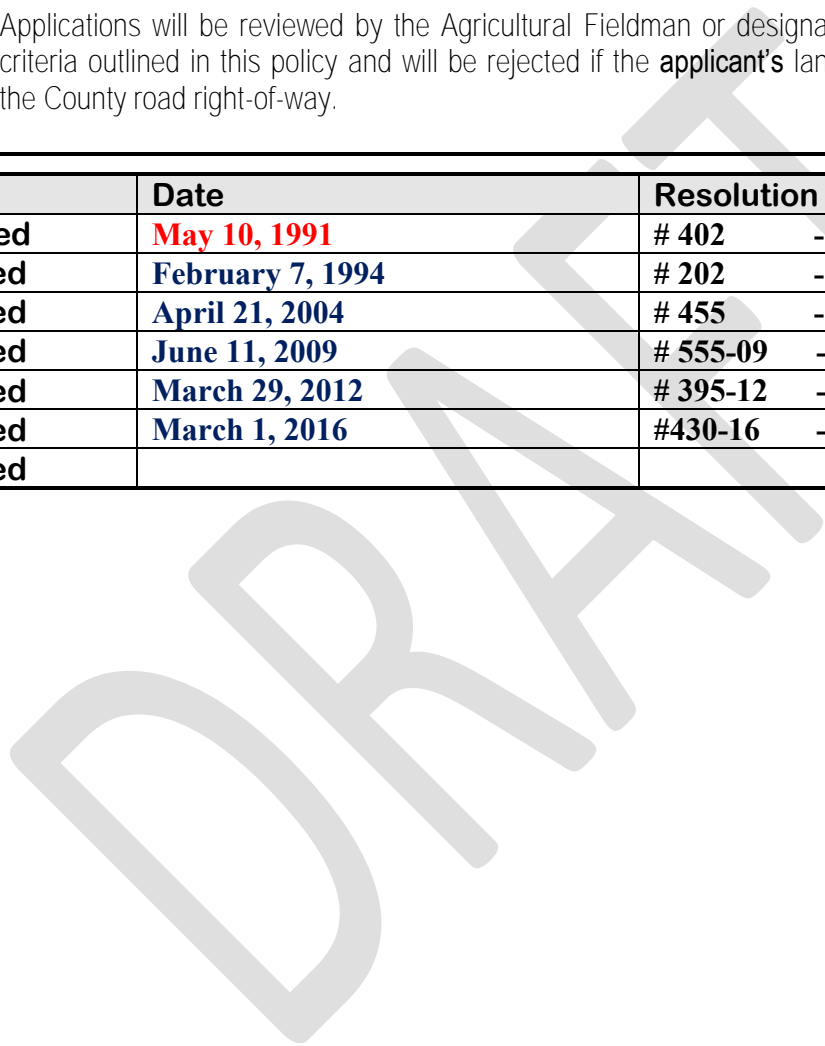
Title: Grasshopper Control Compensation		Policy No.: 05-07
Section: 62	Code:	Page No.: 2 of 3

5.2. Landowners seeking compensation for controlling grasshoppers on County right-of-ways must complete and submit the application form under **“Schedule A” Application for Grasshopper Control Compensation**, between May 15th and September 15th along with:

- 5.2.1. valid receipts for custom spraying applications, indicating the area treated, the date of application, product used, and the total cost of the service, and
- 5.2.2. a detailed map of treated area.

5.3. Applications will be reviewed by the Agricultural Fieldman or designate, to ensure it meets the criteria outlined in this policy and will be rejected if the **applicant’s** land does not directly border the County road right-of-way.

	Date	Resolution Number
Approved	May 10, 1991	# 402 - Page # 5320
Amended	February 7, 1994	# 202 - Page # 5641
Amended	April 21, 2004	# 455 - Page # 7746
Amended	June 11, 2009	# 555-09 - Page # 8995
Amended	March 29, 2012	# 395-12 - Page # 10013
Amended	March 1, 2016	#430-16 - Page # 12100
Amended		





Title: Grasshopper Control Compensation		Policy No.: 05-07
Section: 62	Code:	Page No.: 3 of 3

SCHEDULE "A"
APPLICATION FOR GRASSHOPPER CONTROL COMPENSATION

DETAILS	Property Owner: Name: _____ Address: _____ Telephone Number: _____ Cell Number: _____ Email: _____
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LEGAL DETAILS	I DO HEREBY apply for compensation of \$25.00/mile for completing a custom spray application for grasshopper control. I declare that I have incurred expenses along the following road right-of-way as described by the following legal land locations. Maximum one application per year to a maximum compensation in the amount of \$200.00 Adjacent Legal Land Description _____ Adjacent Legal Land Description _____ Adjacent Legal Land Description _____ Adjacent Legal Land Description _____ Total number of miles _____
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PROOF OF EXPENDITURES	Please attach: <ul style="list-style-type: none"> o valid receipts for custom spraying applications, indicating the area treated, the date of application, product used, and the total cost of the service, and o a detailed map of treated area.
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I, THE UNDERSIGNED, HAVE READ THIS POLICY AND APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE CONDITIONS THEREIN.

SIGNATURE OF OWNER: _____	DATE: _____
SIGNATURE OF SMOKY LAKE COUNTY: _____	DATE: _____



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.5

Topic: Policy Statement No. 62-08-01 Agricultural Use of Municipal Right-of-Ways

Presented By: Agriculture Department

Recommendation:

That the Smoky Lake County Council recommends Smoky Lake County Policy Statement No. 62-08-01: Agricultural Use of Municipal Right-of-Ways, be adopted.

That the Smoky Lake County Council recommends Smoky Lake County Policy Statement No. 62-17-02 License of Occupation of Road Allowance for Ranching and Farming Purposes, be rescinded, as made redundant by Policy Statement No. 62-08-01: Agricultural Use of Municipal Right-of-Ways.

Background:

Under the Agriculture Department policy clean up and review similar policies were found to be redundant. For simplification, merging the two policies into one that encompasses both haying and grazing in municipal right-of-way.

Policy Statement No. 62-17-02 License of Occupation of Road Allowance for Ranching and Farming Purposes, allows landowners to apply to use Smoky Lake County right-of-way as temporary grazing areas. Landowners are allowed to set up fencing for livestock between summer months for grazing given it does not interfere with County Road maintenance. This policy has not been updated for numerous years and there has been no public inquiries regarding putting up temporary fences in recent years.

Policy Statement No. 62-08-01 Hay Permit, allows landowners to apply to use Smoky Lake County right-of-way for haying purposes. Landowners may cut and bale ditches during the summer months. Bales must be removed promptly, and haying activities must not interfere with County Road maintenance.

December 10th, 2024

- That the Smoky Lake Agricultural Service Board recommends Smoky Lake County Policy Statement No. 62-08-01: Agricultural Use of Municipal Right-of-Ways, be adopted.

Motion #ASB80-24

- That the Smoky Lake Agricultural Service Board recommends Smoky Lake County Policy Statement No. 62-17-02 License of Occupation of Road Allowance for Ranching and Farming Purposes, be rescinded, as made redundant by Policy Statement No. 62-08-01: Agricultural Use of Municipal Right-of-Ways. **Motion #ASB81-24**

Benefits:

Resolve intra and inter department policy duplications.



Request for Decision (RFD)

Allows records of landowner use in County right-of-way to be available to departments during road maintenance and vegetation management activities.

Disadvantages:

(Describe the disadvantages of the recommendation or select from dropdown)

Alternatives:

Retain and update both Agriculture and Public Works policies regarding municipal right of way usage for agricultural purposes.

Financial Implications:

N/A

Legislation:

Municipal Government Act, Chapter M26.1 – Section 18(1) and Section 545.

Intergovernmental:

(Describe any intergovernmental involvement and/or implications related to or affecting the recommendation or select from dropdown)

Strategic Alignment:

(Select the Strategic Plan Priority that this topic is associated with)

Enclosure(s):

DRAFT Policy Statement No. 62-08-01 Agricultural Use of Municipal Right of Ways

Policy Statement No. 62-08-01 Hay Permit

Policy Statement No. 62-17-02 License of Occupation of Road Allowance for Ranching and Farming Purposes

Signature of the CAO: 

SMOKY LAKE COUNTY

Title: Hay Permits on County Right-of-Way	Policy No.: 08-01
Section: 62	Code: P-R
Page No.: 1 of 3 E	

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To provide a guideline for removal of hay within municipal right of way.
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Policy Statement and Guidelines:

1. STATEMENT:

1.1 Smoky Lake County may allow right-of-ways within its jurisdiction to be cut for hay where it does not interfere with county operations.

2. DEFINITION:

2.1 **"Permit"** means a hay cutting permit.

2.2 **"Zone"** means a hay cutting limit outlined in the cutting zone diagram.

3. GUIDELINE:

3.1 To establish an organized procedure to allow haying within the right-of-way to occur.

4. PROCEDURE:

4.1 Applicants shall submit **Schedule "A": Request for Hay Permit.**

4.1.1 The application **MUST** be submitted before June 1st of each year or your request to cut hay within the municipal right-of-way will be denied. The application will be submitted at no charge from the County.

4.2 Approved Permits are only valid from June 15th to August 1st, and baled hay must be baled and removed within seven days of cutting.

4.3 Bales not removed after seven days shall, at the discretion of county administration invalidate the permit and be removed by the County, with no liability to the County, under section 545 of the Municipal Government Act, and at the expense of the permit applicant.

4.4 Any hay cut along the right-of-way without permit is subject to removal, destruction or any other effect by County activity without liability or obligation by Smoky Lake County.

Title: Hay Permits on County Right-of-Way		Policy No.: 08-01
Section: 62	Code: P-R	Page No.: 2 of 3 E

Policy Statement and Guidelines:	
4.5	<p>A permit may be cancelled or denied under the following circumstances:</p> <ul style="list-style-type: none"> • Spraying schedule priorities for vegetation control on that specific right-of-way cannot be deferred to after the haying period. • Road construction, repair, gravelling or any other maintenance activities are scheduled during the permit period. • Previous permit approvals did not comply with policy.
4.6	<p>Permits may be cancelled at any time by Smoky Lake County in circumstances where the right-of-way takes priority. No liability or obligation will be incurred by the County.</p>
4.7	<p>By signing the permit the permittee hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless the <u>SMOKY LAKE COUNTY</u>, its Councillors, officers, employees, and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person or death (including, without limitation to, legal fees of <u>SMOKY LAKE COUNTY</u> on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described work(s).</p>

	Date	Resolution Number
Approved	November 4, 2015	# 104-15 - Page # 11983
Amended		
Amended		



SCHEDULE "A"

REQUEST FOR HAY PERMIT

Applicant Name: _____

Date of Application: _____ Telephone: _____

Mailing Address: _____

Homestead location: (Legal Property): _____
Section Quarter Township Range Median

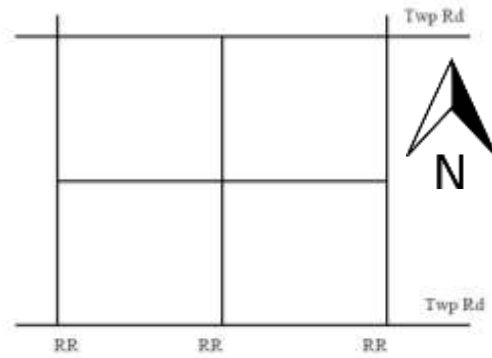
Hay Permit location: (Legal Property): _____
Section Quarter Township Range Median

Hay Permit location: (Legal Property): _____
Section Quarter Township Range Median

Hay Permit location: (Legal Property): _____
Section Quarter Township Range Median

In consideration of granting this permit, the following conditions apply:

1. Up to June 1, priority will be given to applications received from landowners for the purpose of cutting hay along County right-of-way adjacent to their land. Applications received after June 1 cannot be guaranteed to be free of herbicide application.
2. Approved permits are valid only from June 15 to August 1. All haying operations must be completed by this time.
3. Baled hay must be removed within 7 days of cutting. Permitted bales not removed after 7 days shall, at the discretion of the County, invalidate the permit and be removed by County forces with no liability to the County.
4. Approved permits will be noted by the appropriate County personnel conducting right-of-way and road management.
5. Permits may be cancelled at any time by the County with no liability or obligation of the permit holder.
6. The permit holder indemnifies and saves harmless the County from any claims arising from his/her operations.
7. The permit holder will carry out haying operations in a manner creating no hazard to vehicular traffic.
8. The permit holder will not sublet or sell the rights granted under this permit.
9. The permit holder will satisfy himself as to the presence of herbicides or pesticides.
10. The County reserves the right to enter upon the right-of-way described in this permit for the purposes of weed control, roadside maintenance or any other reason whatsoever.



CUTTING ZONE DIAGRAM

I, _____ have read the Smoky Lake County Hay Permits for County Right-of-Ways Policy. I understand and accept the terms and conditions of the policy and of this permit.

Permittee Signature

Date

Agricultural Fieldman

Date

SMOKY LAKE COUNTY



Title: License of Occupation of Road Allowance for Ranching and Farming Purposes		Policy No.: 17-02
Section: 62	Code:	Page No.: 1 of 7 <i>E</i>

Legislation Reference:	Municipal Government Act, Chapter M26.1 – Section 18(1).
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Purpose:	To provide access for ranchers and farmers owning or leasing land adjacent to County road allowances for grazing and farming purposes.
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Policy Statement and Guidelines:
<p>That Smoky Lake County require farmers and ranchers to take out a “License of Occupation” for ditches along county roads for farming and ranching purposes adjacent to owned or rented land. Terms and conditions are specified in “Schedule A” and form part of this policy.</p> <p>Farmers and ranchers who place an electric fence along, but not within a County Road Allowance do not require a “License of Occupation”.</p>

	Date	Resolution Number
Approved	July 26, 2000	# 538 - Page # 6889
Amended	January 18, 2007	# 174-07 - Page # 8268
Amended		



LICENSE OF OCCUPATION OF ROAD ALLOWANCE FOR RANCHING AND FARMING PURPOSES

THIS AGREEMENT made this _____ day of _____, A.D. 20__.

BETWEEN:

SMOKY LAKE COUNTY
Box 310, Smoky Lake, Alberta T0A 3C0
a Municipal Corporation in the Province of Alberta
(hereinafter referred to as “**the County**”)

OF THE FIRST PART

AND

of _____
(hereinafter referred to as “**the Rancher/Farmer**”)

OF THE SECOND PART

Legal Description: _____

WHEREAS the County has and will continue to have direction, control and management of the municipal road allowance located adjacent to lands described above (hereinafter called “**the Road**”).

WHEREAS the Road contains a ditch area between the traveled portion of the Road and the rancher's/farmer's lands described above, hereinafter referred to as "**the Ditch**").

WHEREAS the rancher/farmer owns or leases land described above adjacent to the Road and the leasing is confirmed – as informed by the owner (hereinafter called "**the Land**").

WHEREAS the rancher/farmer wishes to use a portion of the Ditch for the purpose of grazing livestock.

NOW THEREFORE this agreement witnesses that in consideration of the premises, the covenants herein contained and other good and valuable consideration, the parties hereby agree as follows:

IN CONSIDERATION OF \$ NIL DOLLARS per ½ mile or major portion thereof, now paid and exchanged between the parties hereto, the receipt and sufficiency of which is acknowledged, and of the premises and covenants herein contained and for other good and valuable consideration, the parties hereby agree as follows:

1. Subject to the terms of this License, the County grants to the rancher/farmer the right to use and occupy that portion of the Ditch shown on *Schedule "A"* and which is not closer than such distance that may interfere with road grading and road snowplowing to the outer edge of the traveled portion of the Road nearest the Lands, for purposes of farming or livestock grazing.

2. The rancher/farmer is hereby entitled to use and occupy the said portion of the Ditch for a normal livestock grazing operation and to use, and to fence the said area of the Ditch provided that no provision herein shall restrict, hinder or prohibit the public's and County's use of the Road for transportation purposes.
3. All temporary electric fences should be installed no earlier than by May 1 and must be removed by October 15 from the County Road Allowances.
4. The rancher/farmer shall use plastic and fiberglass fencing material and ensure the visibility in the interest of public safety.
5. The rancher/farmer shall at all times and at their own expense keep and maintain the fence constructed within the Ditch in good and sufficient repair to the reasonable satisfaction of the County.
6. The rancher/farmer shall not construct any other structure in the Ditch than the fence referred to above unless the County gives its prior approval in writing to the proposed construction.
7. The rancher/farmer acknowledges and agrees that his/her rights to the use of the Licensed Area shall not confer any exclusive right whatsoever in respect to the use or occupation of the License Area, and that the rancher/farmer shall have no claim to the License Area other than as herein provided.
8. Fencing associated with this License of Occupation shall not cross an intersecting road allowance to ensure public access, except in the case when the rancher/farmer has a Roadway License Agreement on the intersecting road allowance.
9. No provision of this agreement and no act or omission or finding of negligence, whether joint or several, as against the County, in favour of any third party, shall relieve the rancher/farmer from liability to the County, when such liability arises under this agreement, to the extent that such liability shall be caused by the acts or negligence of the County, provided however, that any liability caused by the County and the rancher/farmer jointly or together shall be borne in proportion to the degree of cause as between the County and the rancher/farmer.

10. If the rancher/farmer violates any provision of this agreement, or any provision of the County's bylaws, all rights accruing to the rancher/farmer under this agreement shall, unless the County otherwise decides, cease upon **THIRTY (30) DAYS** written notice if not remedied within that period, but the County shall retain the right to proceed with the enforcement of any security or indemnity provided in satisfaction of any claim, loss or expense of any kind whatsoever arising under this agreement.

11.
 - a. The rancher/farmer indemnifies, saves harmless, releases and forever discharges the County from and against any and all manner of actions, causes of actions, claims, debts, suits, loss, costs (including legal costs on a solicitor-client basis), demands and promises whatsoever, whether known or unknown, which the rancher/farmer or any other person now has or may at any time have by reason of:
 - i. the permission to use and occupy the portion of the Ditch within the Road granted herein; or
 - ii. the construction, maintenance, existence, use or removal of the fence including, without restricting the generality of the foregoing, a claim for loss or injury to persons or property due to the rancher's/farmer's negligence or failure to comply with the County's bylaws or with any provision of this Agreement.
 - b. The rancher/farmer shall carry comprehensive liability insurance with insurable limits of no less than **Two Million Dollars (\$2,000,000.00)** for each occurrence or incident, which shall name the County as an insured party and the Licensee shall provide proof of such insurance to the satisfaction of the County upon demand.

12. The County's officers, employees, agents and contractors shall have the right at any time to enter upon the Road for the purpose of reconstructing, maintaining, repairing, inspecting, testing or removing any public works, utility or road existing at the date of this Agreement. The County shall in undertaking such activities use reasonable efforts to cause its officers, employees, agents and contractors to minimize any disruption or damage to the rancher's/farmer's use and fence which occurs pursuant to such activities to the extent that any loss, damage or injury shall have been caused by the acts of negligence of the County's officers, employees, agents or contractors.

13. All costs to repair or replace the fence which occur as a result of the County's activities pursuant to **Paragraph 11** shall be borne entirely by the rancher/farmer. In addition, the rancher/farmer shall reimburse the County for all necessary and reasonable costs incurred by the County as part of the County's activities pursuant to **Paragraph 10** in excess of those costs that would have been incurred if the fence did not exist.
14. The County may at any time in its sole discretion withdraw the rights it has granted herein to the rancher/farmer and resume possession of the Road for public purposes, provided that the County gives the rancher/farmer **THIRTY (30) DAYS** notice specifying the public purpose and gives the rancher/farmer the right to make submissions to the County's Municipal Council in respect to the necessity, methods, and alternative means of achieving the public purpose, and the rancher/farmer shall at his/her own expense within a period of **SIX (6) MONTHS** from the date receiving such notice of withdrawal or within such shorter time as may be specified by the County's Municipal Council remove the fence and restore the Ditch to the satisfaction of the County.
15. The rancher/farmer shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the rancher/farmer.
16. The rancher/farmer acknowledges and agrees that all property of the rancher/farmer which may hereafter be located on, under, over or adjacent to the Licensed Area shall be at the sole risk of the rancher/farmer and that the County shall not be liable for any loss or damage thereto howsoever occurring and the rancher/farmer hereby releases the County from all actions, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage, except and to the extent of which such loss or damage is caused by the neglect or fault of the County or its servants or agents.
17. In the event the rancher/farmer fails to keep the Ditch or any structure pertaining thereto, including the fence, in good repair to the reasonable satisfaction of the County in conformance with the prevailing standards of maintenance in the County from time to time, or in the event the rancher/farmer fails to remove the fence and restore the Ditch to the satisfaction of the County, pursuant to **Paragraph 12**, the County may in its sole discretion cause such repairs to be made, as it deems reasonable and necessary, and the cost thereof shall be borne by the rancher/farmer.

- 18. If any section, subsection, sentence, clause or phrase of this agreement is for any reason held to be invalid by the decision of a Court or competent jurisdiction, the invalid portion shall be severed and the decision that is invalid shall not affect the validity of the remainder of this agreement.

- 19. This agreement shall ensure to the benefit of and be binding upon the parties hereto **NOTWITHSTANDING** any rule of law or equity to the contrary; and this agreement shall be governed and construed in accordance with the laws of the Province of Alberta.

- 20. The rancher/farmer shall pay to the County all legal costs incurred by the County in the preparation, execution and registration of this License of Occupation.

- 21. The term of the license shall be **THREE (3) YEARS** normally renewable and shall terminate on the _____ day of _____, 20_____.

- 22. To be eligible for and/or remain eligible for the License of Occupation and for this agreement to remain in effect, the rancher/farmer must be either the owner or hold a license; or be a renter of the property adjacent to the road.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day first above written.

SMOKY LAKE COUNTY

Per: _____
Signature

Per: _____
Print Name

RANCHER(S)/FARMER(S)

Per: _____
Signature

Per: _____
Print Name



Title: Agricultural Use of Municipal Right-of-Ways		Policy No.: 08-01
Section: 62	Code:	Page No.: 1 of 5

Legislation Reference:	<i>Municipal Government Act, Chapter M26.1, Section 18(1) and Section 545.</i>
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Purpose:	To provide landowners authorization to conduct the agricultural activities of haying or livestock grazing, within the road right-of-ways adjacent to their land.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.3 Smoky Lake County supports local agricultural operations by permitting agricultural haying and grazing within the untraveled portion of the road right-of-ways by issuing haying permits or grazing licenses, which are subject to conditions and seasonal restrictions to ensure public safety and infrastructure integrity.</p> <p>2. DEFINITIONS:</p> <p>2.1 License: A formal authorization allowing livestock grazing within the untraveled portion of the road right-of-way, under specific conditions.</p> <p>2.2 Permit: A formal authorization allowing landowners to cut and remove hay the untraveled portion of the road right-of-way, under specific conditions.</p> <p>2.3 Zone: The designated area the untraveled portion of the road right-of-way that can be used for haying or livestock grazing as outlined on the License or Permit application.</p> <p>2.4 Ditch: Drainage areas between the County roads edge and the landowners land(s) that are managed by the municipality.</p> <p>2.5 Temporary Fencing: An easily moveable barrier designed for short-term use to contain livestock. Approved materials consist of electric poly wire, poly tape, or portable mesh netting, supported by stakes or small posts that are quick to install and remove (there shall be no pounding of any wooden posts into County ditches).</p> <p>2.6 Roads Edge: Boundary where gravel/paved surface meets the surrounding natural terrain, such as grass, soil, etc.</p> <p>3. OBJECTIVE:</p> <p>3.1 To govern the issuance of Permits and Licenses, authorizing adjacent landowners to utilize the untraveled portion of the road right-of-way for haying and grazing purposes.</p> <p>3.2 To support local agriculture while maintaining the integrity of municipal infrastructure.</p> <p>3.3 To specify the conditions, responsibilities, and requirements for adjacent landowners, to facilitate a structured and mutually beneficial use of municipal lands and ensure compliance from the Permit and License holders.</p> <p>4. GUIDELINE:</p> <p>4.1 Applications made under Schedule "A": Haying Permit Application and Schedule "B": Grazing License Application, must be received by the County prior to June 1st of each year.</p> <p>4.2 Smoky Lake County may grant landowners, the right to use and occupy a portion of the municipal right-of-way, which is not closer than such distance that may interfere with road grading, snowplowing, or maintenance, to the outer edge of the traveled portion of the road nearest the applicants' land, for purposes of haying or livestock grazing, at the landowners' risk.</p>	



Title: Agricultural Use of Municipal Right-of-Ways		Policy No.: 08-01
Section: 62	Code:	Page No.: 2 of 5

5. PROCEDURE

5.1 **Haying Permit Application:** Applicants must read and understand the conditions within **Schedule "A": Haying Permit Application** and complete and submit the application prior to June 1st of each year, at no cost.

5.2 **Grazing Permit Application:** Applicants must read and understand the conditions within **Schedule "A": Haying Permit Application** and complete and submit the application prior to June 1st of each year, at no cost.

5.3 **Right to Enter:** Smoky Lake County officers, employees, agents and contractors shall have the right at any time to enter upon the municipal right-of-way for the purpose of reconstructing, maintaining, repairing, inspecting, testing or removing any public works, utility or road existing at the date of this agreement. The County shall in undertaking such activities use reasonable efforts to cause its officers, employees, agents and contractors to minimize any disruption or damage to the landowners use and fence which occurs pursuant to such activities to the extent that any loss, damage or injury shall have been caused by the acts of negligence of the County's officers, employees, agents or contractors.

5.4 **Inspections:** Smoky Lake County's Agricultural Department staff will conduct periodic inspections to ensure compliance with License and Permit conditions and failure to meet the conditions may result in the License or Permit being immediately revoked.

5.5 **Cancellation or Denial:** Permits and Licenses may be cancelled or denied at any time with no liability or obligation to the County, under the following circumstances:

5.5.1 If spraying schedule priorities for vegetation control on that specific right-of-way cannot be deferred until after the haying or grazing period.

5.5.2 If road construction, repair, gravelling or any other maintenance activities are scheduled during the haying or grazing period.

5.5.3 If the applicant did not comply with Permit of License conditions previously.

	Date	Resolution Number
Approved		# - Page #
Amended		
Amended		



Title: Agricultural Use of Municipal Right-of-Ways		Policy No.: 08-01
Section: 62	Code:	Page No.: 3 of 5

SCHEDULE "A"
Haying Permit Application

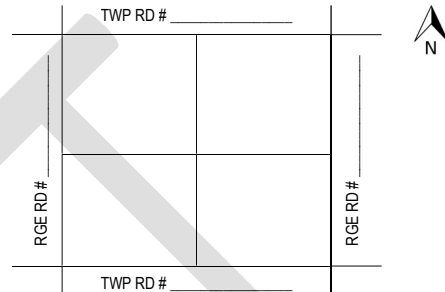
Applicant Name: _____

Date of Application: _____ **Telephone:** _____

Mailing Address: _____

Legal Land Description of the Adjacent Lands:

Qrt	Sec	Twp	Rge	Mer
				W4
				W4
				W4
				W4



In consideration of granting this license, the following conditions apply:

1. Up to June 1st, priority will be given to applications received from landowners for the purpose of cutting hay along Municipal right-of-way adjacent to their land. Applications received after June 1st cannot be guaranteed to be free of herbicide application.
2. Approved permits are valid only from June 15th to August 1st. All haying operations must be completed by this time.
3. Baled hay must be removed within 7 days of cutting. Permitted bales not removed after 7 days shall, at the discretion of the County, invalidate the permit and be removed by County forces with no liability to the County.
4. Approved permits will be noted by the appropriate County personnel conducting right-or-way and road management.
5. Permits may be cancelled at any time by the County with no liability or obligation from the County to the permit holder.
6. The permit holder indemnifies and saves harmless the County from any claims arising from his/her operations.
7. The permit holder will carry out haying operations in a manner creating no hazard to vehicular traffic.
8. The permit holder will not sublet or sell the rights granted under this permit.
9. The permit holder will satisfy himself as to the presence of herbicides or pesticides.
10. The County reserves the right to enter upon the right-of-way described in this permit for the purposes of weed control, roadside maintenance or any other reason whatsoever.

I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless Smoky Lake County, its councillors, officers, employees, and agents from any claim, damage, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person/livestock or death (including, without limitation to, legal fees of Smoky Lake County on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described activities.

I (We) have read, understand, and accept the terms and conditions of the policy and of this permit.

Applicant Signature

Date

Agricultural Fieldman

Date



Title: Agricultural Use of Municipal Right-of-Ways		Policy No.: 08-01
Section: 62	Code:	Page No.: 4 of 5

SCHEDULE "A"
Grazing License Application

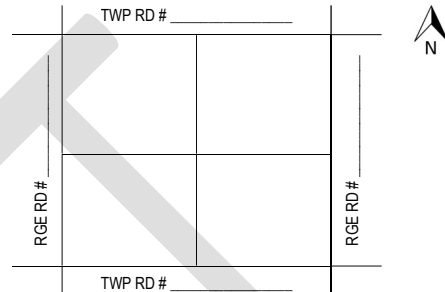
Applicant Name: _____

Date of Application: _____ **Telephone:** _____

Mailing Address: _____

Legal Land Description of the Adjacent Lands:

Qrt	Sec	Twp	Rge	Mer
				W4
				W4
				W4
				W4



In consideration of granting this license, the following conditions apply:

1. Up to June 1st, priority will be given to applications received from landowners for the purpose of grazing livestock along Municipal right-of-way adjacent to their land. Applications received after June 1 cannot be guaranteed to be free of herbicide application.
2. Approved licenses are valid only from June 15th to October 1st. All grazing operations must be completed by this time.
3. Temporary electric fences must be removed by October 15th, if fences remain and at the discretion of the County, they will be removed by County forces with no liability to the County.
4. Approved license will be noted by the appropriate County personnel conducting right-of-way and road management.
5. License may be cancelled at any time by the County with no liability or obligation of the license holder.
6. The license holder indemnifies and saves harmless the County from any claims arising from his/her operations.
7. The license holder will carry out grazing operations in a manner creating no hazard to vehicular traffic.
8. The license holder will not sublet or sell the rights granted under this license.
9. The license holder will satisfy themselves as to the presence of herbicides or pesticides.
10. The County reserves the right to enter upon the right-of-way described in this license for the purposes of weed control, roadside maintenance or any other reason whatsoever.

I (We) hereby agree to, in consideration of the benefit derived by me (us) from the work description above shall indemnify and save harmless Smoky Lake County, its councillors, officers, employees, and agents from any claim, damage, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person/livestock or death (including, without limitation to, legal fees of Smoky Lake County on a solicitor-client full indemnity basis), that may arise directly or indirectly out of the performances of the above described activities.

I (We) have read, understand, and accept the terms and conditions of the policy and of this permit.

Applicant Signature

Date

Agricultural Fieldman

Date



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.6

Topic: Policy Statement No. 62-30-01 Animal Health & Livestock Emergency Preparedness

Presented By: Agriculture Department

Recommendation:

That the Smoky Lake Council recommends Smoky Lake County Policy Statement No. 62-30-01: Animal Health & Livestock Emergency Preparedness be adopted.

Background:

Under the *Agricultural Service Board Act* section 2(c) an agricultural service board has a duty to assist in the control of animal diseases as an authorized person under Section 1(e) and Schedule Authorized Persons 1(f) of the *Animal Health Act*.

The Agricultural Fieldman would work with the Provincial Chief Veterinary Officer under the *Animal Health Act* to assist the Provincial authorities to enforce animal health regulations pertaining to outbreaks of animal diseases, animal health during natural disasters, and animal diseases that impact public health and food safety.

December 10th, 2024

- That the Smoky Lake Agricultural Service Board recommends Smoky Lake County Policy Statement No. 62-30-01: Animal Health & Livestock Emergency Preparedness be adopted.

Motion #ASB82-24

Benefits:

Allows Smoky Lake County to have a policy clearly illustrating its own responsibilities and partnership with the Province under the *Animal Health Act*.

Smoky Lake County encouraging producers to be aware and develop Emergency Response Plans for their livestock.

Disadvantages:

(Describe the disadvantages of the recommendation or select from dropdown)

Alternatives:

Further amendments to draft Policy Statement No. 62-30-01

Financial Implications:

N/A

Legislation:

Agricultural Service Board Act

Animal Health Act

Intergovernmental:

(Describe any intergovernmental involvement and/or implications related to or affecting the recommendation or select from dropdown)

Strategic Alignment:

(Select the Strategic Plan Priority that this topic is associated with)

Enclosure(s):



Request for Decision (RFD)

DRAFT Policy Statement No. 62-30-01 Animal Health & Livestock Emergency Preparedness

Signature of the CAO:

A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned to the right of the text "Signature of the CAO:".



Title: Animal Health & Livestock Emergency Preparedness		Policy No.: 30-01
Section: 62	Code:	Page No.: 1 of 2

Legislation Reference:	<i>Animal Health Act</i>
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Purpose:	To identify Smoky Lake County's role in supporting animal health and disease prevention under the <i>Animal Health Act</i> and ensure coordination of timely communication and collaboration with the Chief Veterinary Officer, producers and provincial authorities.
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Policy Statement and Guidelines:	
<p>1. STATEMENT:</p> <p>1.1. Under the <i>Animal Health Act</i>, Smoky Lake County, in partnership with the Provincial Chief Veterinary Officer (CVO), will assist the Provincial authorities in implementing animal health regulations that relate to animal diseases affecting animal health, public health, and food safety, animal disease outbreaks, or animal health during natural disasters.</p> <p>1.2. Smoky Lake County promotes and encourages producers to develop an Emergency Response Plan for their livestock.</p> <p>2. OBJECTIVE:</p> <p>2.1. To ensure a coordinated approach to preparedness, response and recovery for livestock related emergencies, such as disease outbreaks, natural disasters or other threats, while working collaboratively with producers and provincial authorities.</p> <p>2.2. To facilitate effective communication and collaboration between Smoky Lake County, the CVO, residents, livestock owners and agricultural producers.</p> <p>2.3. To promote education and resources for livestock producers in respect to emergency preparedness measures, including biosecurity, evacuation plans and emergency feeding.</p> <p>2.4. To establish clear communication channels between the municipality, livestock producers, emergency services, and provincial authorities to ensure timely and effective responses to livestock emergencies.</p> <p>3. PROCEDURES:</p> <p>3.1. The County's Agricultural Fieldman or designate, will act as the primary liaison between the municipality and the Chief Veterinary Officer (CVO).</p> <p>3.2. The County's Agricultural Fieldman or designate, will monitor and report any animal health concerns to the CVO as required under the <i>Animal Health Act</i>.</p> <p>3.3. Smoky Lake County will provide residents with accurate, timely and relevant information regarding animal health, disease outbreaks, and preventative measures through available communication channels.</p> <p>3.4. Smoky Lake County will assist producers by providing information on any recovery resources, including financial assistance programs and veterinary support, to rebuild and restore operations following an emergency.</p> <p>3.5. The County's Agricultural Fieldman or designate will work closely with the CVO, agricultural organizations, and other municipalities to align local efforts with regional and provincial livestock emergency management strategies.</p>	



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.7

Topic: Bylaw No. 1471-25: Fire Protection Services

Presented By: CAO and Fire Chief

Recommendation(s):

That Smoky Lake County Bylaw No. 1471-25: Fire Protection Services, for the purpose of providing for the establishment and operation of Fire Protection Services, be given:
1st Reading,
2nd Reading,
Permission for 3rd Reading, &
3rd & Final Reading.

Background:

As part of the Smoky Lake Region Fire Rescue Bylaw a “Fixed Fee for Service” schedule needs to be created to allow the Region to levy fees for fire suppression costs in respective municipality.

At the December 17, 2024 ICC meeting Smoky Lake County administration presented options for the Fixed Fee for Service along with a municipal survey from the Zone 3 Fire Chiefs Region.

The committee discussed the options and came to a consensus for a hybrid model from Thorhild County and Sturgeon County. The following motion was made:

“That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) accept the proposed draft 2-page bylaw No. 0000-25 for Inter-Municipal Regional Fire Rescue Services Agreement, as presented, which is to be forwarded to each respective Municipality for Council consideration of readings in February 2025 (after the attached agreement amendments have been incorporated).”

Proposal:

Bylaw No 1471-25: Fire Protection Services was amended to reflect the committee’s decision and brought forward to the January 9, 2025 County Council Meeting.

Benefits: Provides uniform fees for service, Bylaw is required to charge for fees

Disadvantages: N/A.

Alternatives: Establish a Fire Protection Services Mill Rate.

Financial Implications:

Legislation: Municipal Government Act Section 54

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s): A. Bylaw No. 1471-25: Fire Protection Services
B. Fixed Fees for Service Survey

Signature of the CAO: _____

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1471-25**

Being a Bylaw of Smoky Lake County in the Province of Alberta, for the purpose of providing for the establishment and operation of **FIRE PROTECTION SERVICES**.

AND WHEREAS the Council of Smoky Lake County wishes to establish and maintain a viable fire service within the Municipality, and to provide for efficient operation of such a fire service, all pursuant to the laws of the Province of Alberta.

AND WHEREAS the Council of Smoky Lake County wishes to regulate the use and setting of fires;

NOW THEREFORE, the Council of Smoky Lake County duly assembled, enacts as follows:

SECTION 1 SHORT TITLE

1.1 This Bylaw may be cited as the "*Fire **Protection Services** Bylaw*".

SECTION 2 DEFINITIONS

2.1 In this Bylaw:

2.1.1 "**Administrator**" means the Municipality's Chief Administrative Officer.

2.1.2 "**Apparatus**" means any vehicle provided with machinery, devices, Equipment or materials for firefighting, as well as any vehicles used for transporting firefighters or supplies.

2.1.3 "**Contained Fire**" means a Fire which is totally confined within a non-combustible structure or container and which is ventilated in such a manner as to preclude the escape of combustible materials including ash.

2.1.4 "**Council**" means the Council of Smoky Lake County.

2.1.5 "**Equipment**" means any tools, contrivances, devices or materials used by the Fire Department to combat an Incident or other emergency.

2.1.6 "**False Alarm**" means any notification to the Fire Department or any Member respecting the existence of a condition, circumstance or event containing an imminent serious danger to persons or Property, wherein such a condition, circumstance or event is in fact not in existence.

2.1.7 "**Fire**" means any combustible material in a state of combustion.

2.1.8 "**Fire Chief**" means the Member appointed as head of the Fire Department.

2.1.9 "**Fire Department**" means the Department established by this Bylaw and includes any person duly appointed to the Fire Department by Council or the Fire Chief.

- 2.1.10 "**Fire Department Property**" means all Property owned or controlled by the Municipality and designated for use by the Fire Department, regardless of the source of the Property.
- 2.1.11 "**Fire Permit**" means a document issued by the Municipality pursuant to this Bylaw, on the form adopted by the Municipality from time to time.
- 2.1.12 "**Fire Protection**" means all aspects of Fire safety, including but not limited to, Fire prevention, Firefighting or suppression, pre-Fire planning, Fire inspection, Fire investigation, public education and information, training or other staff development, advising, and responding to a request for Fire Protection (including legitimate emergencies and False Alarms).
- 2.1.13 "**Fire Protection Charge**" means any or all costs incurred by the Fire Department in providing Fire Protection.
- 2.1.14 "**Incident**" means a Fire, a situation where a Fire or explosion is imminent or any other situation presenting a Fire or possible danger to life or Property.
- 2.1.15 "**Insurable Fire**" means a practice or arrangement which an agency provides financial compensate for damage or loss caused by a fire.
- 2.1.16 "**Incinerator Fire**" means a Fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a gauge metal screen having a mesh size not larger than 13 mm., which Fire is set for the purpose of burning household refuse.
- 2.1.17 "**Member**" means any person that is a duly appointed Member of the Fire Department, and includes the Fire Chief.
- 2.1.18 "**Municipality**" means the Smoky Lake County.
- 2.1.19 "**Municipal Representative**" shall be the Fire Chief, Deputy Fire Chief, Chief Administrative Officer or any other person designated by the Chief Administrative Officer.
- 2.1.20 "**Negligent Fire**" means failure to exercise reasonable care and attention leading to the ignition of a fire.
- 2.1.21 "**Officer**" means a Member appointed as the Fire Chief or a Deputy Chief and includes the Chief Administration Officer.
- 2.1.22 "**Outdoor Fire**" mean any Fire not contained within a building or structure and shall include Fire involving humus soil, piles of coal, farm produce, waste, bush, grass, seed, straw or any Fire that has escaped or spread from a building, structure, machine or vehicle and any Fire set for the purpose of thawing frozen ground.
- 2.1.23 "**Property**" means any real or personal Property, which, without limiting the generality of the foregoing, includes land and structures.
- 2.1.24 "**Recreational Fire**" means a Fire on land owned or leased by the Municipality or its agents for recreational purposes and is confined to a non-combustible container supplied by

the Municipality, as approved by a Member, which is set for the purpose of cooking, obtaining warmth or viewing for pleasure. Such Fire may only be fuelled with seasoned wood, charcoal, coal, natural gas or propane.

2.1.25 **“Running Fire”** means a Fire burning without being under proper or any control of any person.

2.1.26 **“Wildfire”** means a Fire burning not under the control of any person over crown land; will be treated in a similar fashion.

2.1.27 **“Smudge Fire”** means a Fire confined within a non-combustible structure or container that is set on land of one (1) acre or more in area for the purpose of protecting livestock from insects or for protecting garden plants from frost.

2.1.28 **“Structure Fire”** means a Fire confined to and within any building, structure, machine or vehicle which will or is likely to cause the destruction of or damage to such building, structure, machine or vehicle, excluding an Incinerator Fire.

SECTION 3 FIRE CHIEF AND APPOINTMENT OF MEMBERS

3.1 The Fire Chief shall be appointed by Council.

3.2 The Fire Chief shall be responsible to Chief Administrative Officer.

3.3 The Council may appoint additional Members to the Fire Department, and in doing so consider the recommendations of the Fire Chief. These Members shall be supervised by the Fire Chief and the other Officers.

3.4 The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of Chief Administrative Officer, to which he or she shall be responsible, and in particular, may carry out all Fire Protection activities and such other activities as Council directs including, but not limited to:

3.4.1 rescue

3.4.2 emergency medical services, excepting ambulance services

3.4.3 pre-fire planning

3.4.4 disaster response

3.4.5 preventative patrols

3.5 The Fire Chief, subject to the ratification by the Council by bylaw, may establish rules, regulations, policies and committees necessary for the proper organization and administration of the Fire Department including, but not limited to:

3.5.1 use, care and protection of Fire Department Property

3.5.2 conduct and discipline of Officers and Members of the Fire Department

3.5.3 efficient operation of the Fire Department

3.5.4 training of Officers and Members of the Fire Department

- 3.6 The Fire Chief, or in his or her absence, the Member or Officer present, shall have control, direction and management of any Fire Department Apparatus, Equipment or manpower, assigned to an Incident and, where a Member is in charge, he or she shall continue to act until relieved by an Officer authorized to do so.
- 3.7 The Fire Chief, or the Member in charge, at an Incident may at his or her discretion establish boundaries or limits and keeps persons from entering the area within the prescribed boundaries or limits unless authorized to enter by the Fire Chief or Member-in-Charge.
- 3.8 The Fire Chief, or the Member in charge, at an Incident may request peace officers to enforce restrictions on persons entering within the boundaries of limits outlined in Section 3.7.
- 3.9 The Fire Chief, or the Member in charge, at an incident is empowered to enter to take all steps he or she deems necessary in order to directly or indirectly combat, control or deal with an Incident, including:
- 3.9.1 pass through or over buildings or Property adjacent to an Incident and to cause Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the building or Property.
- 3.9.2 cause a building, structure or thing to be pulled down, demolished or otherwise removed.
- 3.10 The Fire Chief may obtain assistance from other officials of the Municipality as he or she deems necessary in order to discharge his or her duties and responsibilities under this Bylaw.
- 3.11 Regulations, rules or policies made pursuant to Section 3.5 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 3.12 The limits of the jurisdiction of the Fire Chief, Officers and Members of the Fire Department will extend to the area and boundaries of the Municipality and no part of the fire Apparatus or Equipment shall be used beyond the limits of the jurisdiction without:
- 3.12.1 the express authorization of a written contract or agreement providing for the supply of Fire Protection outside the Municipality's boundaries; or
- 3.12.2 the approval of Council.

SECTION 4 POWERS OF FIRE MEMBERS

- 4.1 Each Member shall have the authority and power to:
- 4.1.1 extinguish or control the Fire or the operations to preserve life and Property and enter onto any Property for the purpose of extinguishing or controlling the Fire.

- 4.1.2 prevent interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any Fire.

SECTION 5 POWERS OF OFFICERS

- 5.1 Each Officer shall have the authority and power to:
- 5.1.1 during an Incident, commandeer and authorize payment for the possession or use of any Equipment for the purpose of fighting the Fire, where that payment has been authorized pursuant to the budget for the Fire Department.

SECTION 6 FIRE PROTECTION CHARGES

- 6.1 Upon providing Fire Protection on Property within the Municipality's boundaries for **Insurable and Negligent Fires**, the Municipality will send an invoice for Fire Protection charges to:
- 6.1.1 the person causing or contributing to the Fire; or
- 6.1.2 the owner or occupant of the Property.

Subject to the County Fire Chief and Chief Administrative Officer shall determine when Fire Protection charges are to be levied for fire response as per ***Schedule "A": Fire Protection Charges***.

- 6.2 A Fire Protection Charge shall be paid within sixty (60) days of being levied.
- 6.3 Collection of unpaid Fire Protection Charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the Municipality is entitled to on the Property in respect of which the indebtedness is incurred.
- 6.4 The owner of a parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Municipality may add to the tax roll of a parcel of land all unpaid Fire Protection Charges.
- 6.5 Charges for incidents involving a motor vehicle, or motor vehicles, on provincial highways, as well as fires on the provincial right-of-ways may be charged to Alberta Transportation at the hourly rate set from time to time by Alberta Transportation.
- 6.6 Charges for incidents involving a motor vehicle or motor vehicles within the Municipality other than on a primary highway may be charged to the insurance company that has an insurance policy covering the motor vehicle or motor vehicles.

SECTION 7 FIRE PERMITS

- 7.1 A Fire Permit shall be required from January 1st to December 31st of each year.
- 7.2 An application for a Fire Permit for an Outdoor Fire or a Structure Fire or the lighting of fireworks shall be made to the Municipality in writing on the form adopted by the Municipality from time to time currently as prescribed under the *Forest and Prairie Protection Act*

and regulations thereunder, the Officer shall receive and consider the application and after having done so, he or she may, in his or her absolute discretion, issue to the applicant a Fire Permit.

- 7.3 When issuing a Fire Permit a Municipal Representative may issue the Fire Permit unconditionally or impose conditions considered appropriate.
- 7.4 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by a Municipal Representative and endorsed on the Fire Permit.
- 7.5 A Municipal Representative may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.
- 7.6 A Municipal Representative may, in his or her absolute discretion, suspend or cancel a Fire Permit at any time.
- 7.7 Each application for a Fire Permit must contain the following information:
- 7.7.1 the name and address of the applicant.
 - 7.7.2 the legal description of the land on which the applicant proposes to set a Fire.
 - 7.7.3 the type and description of materials which the applicant proposes to burn.
 - 7.7.4 the period of time for which the Fire Permit is valid.
 - 7.7.5 the precautions, if any, that will be taken by the applicant to ensure that the proposed Fire remains under his or her control.
 - 7.7.6 the signature of the applicant.
- 7.8 A Fire Permit is not transferrable.

SECTION 8 ENFORCEMENT

- 8.1 Where Property does not comply with this Bylaw or a person contravenes this Bylaw, the Municipality may pursue its enforcement alternatives in accordance with any Act, or common law right, including issuance of an order to remedy contraventions, remedying interventions by the Municipality, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act*.

SECTION 9 NOTICE

- 9.1 Any notice provided for in this Bylaw shall be in writing.
- 9.2 Service of any notice provided for in this Bylaw may be made as follows:
- 9.2.1 personally, upon the person to be served, or
 - 9.2.2 by mailing the copy to the person to be served by double registered mail or certified mail to the last known post office address of the person to be served, and service shall be deemed to be affected at the time

the copy is delivered by an official of the post office to the person to be served or to any person receiving it on his or her behalf.

9.2.3 where the Property is not occupied, by mailing the notice by double registered mail or certified mail to the mailing address noted on the Municipality's tax roll for that Property, and service shall be deemed to be affected at the time the copy is delivered by an official of the post office to the person to be service or to any person receiving it on his or her behalf; or

9.2.4 as directed by the Court.

SECTION 10 APPEAL

10.1 A person who considers himself aggrieved by a written order or invoice given pursuant to this Bylaw may appeal the same to the Council, *as per Schedule "C": Appeal Notice.*

SECTION 11 INTERFERENCE WITH DUTIES

11.1 No person shall obstruct the Administration, Fire Chief, Member, Municipal Representative, or Officer from performing his or her duties under this Bylaw.

SECTION 12 OFFENCES

12.1 No person shall:

12.1.1 Impede, obstruct or hinder a Member of the Fire Department, or other person assisting or acting under the direction of the Fire Chief or the Member in charge at any Incident.

12.1.2 Damage or destroy Fire Department Apparatus or Equipment.

12.1.3 At an Incident, drive a vehicle over any Apparatus or Equipment without permission of the Fire Chief or the Member in charge.

12.1.4 At an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 3.7 unless he or she has been authorized to enter by the Fire Chief or the Member in charge.

12.1.5 Falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other paraphernalia for the purpose of such false representation.

12.1.6 Obstruct or otherwise interfere with access roads or streets or other approaches to any Fire alarm, fire hydrant, cistern or body of water designated for fire-fighting purposes or any connections provided

to a fire main, pipe, stand pipe, sprinkler system, cistern, or other body of water designated for fire - fighting purposes.

- 12.1.7 Light any Fire including an Outdoor Fire or Structure Fire unless that person is the holder of a valid Fire Permit unless:
 - 12.1.7.1 the Fire is an Incinerator Fire.
 - 12.1.7.2 the Fire is a Smudge Fire.
 - 12.1.7.3 the Fire has been set by a Member for the purpose of training Members.
 - 12.1.7.4 the Fire is a Recreational Fire; or
 - 12.1.7.5 the Fire is a Contained Fire.
- 12.1.8 Permit an Outdoor Fire or Structure Fire to be lit upon lands that is owned or occupied by that person, or under that person's control except when such a Fire is allowed under this Bylaw.
- 12.1.9 Either directly, or indirectly, personally or through an agent, servant, or employee kindle a Fire or let it become a Running Fire or Wildfire on any land not his or her own Property or allow a Running Fire or Wildfire to pass from his or her own Property to the Property of another.
- 12.1.10 Light a Fire without first taking sufficient precautions to ensure that the Fire can be kept under control at all times.
- 12.1.11 Light a Fire when the weather conditions are conducive to creating a Running Fire or Wildfire.
- 12.1.12 Fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming a Running Fire or Wildfire or from spreading onto Property other than his or her own.
- 12.1.13 Light fireworks when and/or where prohibited.
- 12.1.14 Deposit, discard, or leave any burning matter or substance where it might ignite other materials and cause a Fire.
- 12.1.15 Conduct any activity that involves the use of Fire that might reasonably be expected to cause a Fire unless that person exercises reasonable care to prevent the Fire from occurring.
- 12.1.16 Knowingly make a false statement in a Fire Permit application.
- 12.1.17 Use a Fire to burn:

- 12.1.17.1 manure.
- 12.1.17.2 livestock or other animal carcasses.
- 12.1.17.3 material that will result in the production of dense black smoke, including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, or other materials or creosoted wood, or
- 12.1.17.4 herbicides, pesticides or other toxic materials or substances.
- 12.1.18 Conduct any activity that involves the use of a Fire, where smoke from the Fire will impede visibility of the vehicular traffic and pedestrian traffic on any Highway as defined in the *Traffic Safety Act* R.S.A. 2000 c. T-6.
- 12.1.19 Light a Fire or burn any material contrary to federal, provincial, or municipal legislation or regulations.
- 12.1.20 Use a Fire to burn all normal waste which results from the operation of a household or commercial business or occupation and shall include without restricting the foregoing, paper, rags, lawn and hedge clippings, packaging materials, and waste from the preparation of food unless the same is burned pursuant to the terms of a Permit, or within an Incinerator.

13. PENALTIES

Except as otherwise provided herein,

- 13.1 Any person who:
 - 13.1.1 violates any provision of this Bylaw.
 - 13.1.2 suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw.
 - 13.1.3 neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or
 - 13.1.4 does any act or thing or omits any act or thing, thus violating any provisions of this Bylaw; is guilty of an offence under this Bylaw.
- 13.2 Every person who contravenes any provision of this bylaw, as enumerated in *Schedule "B": Penalty Fees* herein, is guilty of an offence and shall be liable upon summary conviction to the penalty specified therein for such offence.
- 13.3 No person found guilty of an offence pursuant to this Bylaw shall be liable to imprisonment.

SECTION 14 **MISCELLANEOUS**

- 14.1 This Bylaw shall come into effect upon the final passing thereof.
- 14.2 Nothing in this Bylaw shall be construed to give the Fire Department or the Fire Chief control or authority respecting ambulance services.
- 14.3 Should any section or part of this Bylaw be found to be improperly enacted or ultra vires, for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

SECTION 15 **VIOLATION TAGS**

- 15.1 A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 15.2 A Violation Tag may be issued to such person:
- 15.2.1 Either personally, or
- 15.2.2 By mailing a copy to such person at his or her last known Post Office address.
- 15.3 The Violation Tag shall be in a form approved by the Municipality or the responsible Officer of the Municipality and shall state:
- 15.3.1 The name of the person.
- 15.3.2 The offence.
- 15.3.3 The appropriate penalty for the offence as specified in *Schedule "B": Penalty Fees* of this Bylaw.
- 15.3.4 That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag.
- 15.3.5 Any other information as may be required by the Municipality.
- 15.4 Where an offence of this Bylaw continues for more than one day, a Bylaw Enforcement Officer may issue one Violation Tag for each day that the offence continues.
- 15.5 Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Municipality's Treasurer the penalty specified in the Violation Tag.
- 15.6 Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket for the mandatory Court appearance of any person who contravenes any provision of this Bylaw.

SECTION 16 **VIOLATION TICKETS**

- 16.1 If the penalty specified in a Violation Tag is not paid within the prescribed time period, then a Bylaw Enforcement Officer may issue a Violation Ticket pursuant to Part II of the *Provincial Offenses Procedure Act*.

SECTION 17 REPEAL

17.1 That **Bylaw No. 1285-15** known as the "*Fire Bylaw*" be and is hereby repealed.

SECTION 18 EFFECTIVE DATE

18.1 This Bylaw shall come into force and effect on the final date of passing thereof

Read a First time this 9th day of January, 2025.

Read a Second time this 9th day of January, 2025.

Read a Third and Final time this 9th day of January, 2025 and finally passed.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

Fire Protection Charges

1. In consideration of all circumstances surrounding an **Insurable or Negligent Fire**, The County administration shall charge rural residents the following fees for fire calls:

Property and/or Vehicle Fires: **\$250.00** per hour per Fire Apparatus.

Minimum charge is \$250.00

2. Smoky Lake County will provide fire protection services assistance for neighboring jurisdictions that have entered into a **Mutual Fire Aid Agreement**.

The following fees for fire services shall apply:

Fire Apparatus: Hourly rates will be negotiated by the Mutual Fire Aid Agreement partners.

Construction Equipment: cost will be based at the current Alberta Road Builders & Heavy Construction Rates.
www.ARHCA.AB.CA

3. Smoky Lake County will provide fire protection services assistance for incidents involving a motor vehicle, or motor vehicles, on a Provincial highways, as well as fires on provincial rights-of-way may be charged to Alberta Transportation at current rates determined by Alberta Transportations:

Type of Apparatus	Description
Ladder and Pumper Trucks	<ul style="list-style-type: none"> ▪ Includes equipment costs, labor, and all materials. ▪ These are specialized pieces of equipment specifically designed and built to fight fires
Light and Medium Vehicles	<ul style="list-style-type: none"> ▪ Used to transport manpower and equipment not covered under the rate for ladder and pumper trucks. ▪ Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901. ▪ Light Rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand and basic extrication tools and medical aid equipment. ▪ Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at one rescue specialty
Command Vehicles	<ul style="list-style-type: none"> ▪ Vehicles to transport manpower to the incidents

4. Smoky Lake County will not respond to **Mutual Fire Aid** requests unless an agreement is executed with the Smoky Lake County. The fee and costs for fire services shall be the same as established within the Mutual Fire Aid Agreement.

Schedule "B"

Penalty Fees

<u>SECTION</u>	<u>VIOLATION</u>	<u>PENALTY</u>
12.1.1	Obstruct member of Fire Department	\$ 250.00
12.1.2	Damage Fire Department apparatus or equipment	\$500.00 + Repair /Replace Costs
12.1.3	Drive over equipment	\$ 100.00 + Repair /Replace Costs
12.1.4	Enter restricted area	\$ 100.00
12.1.5	Falsely representing Fire Department member	\$ 100.00
12.1.6	Obstructing approaches to fire fighting equipment	\$ 150.00
12.1.7	Lighting a fire without a permit	\$ 300.00
	Lighting a fire during a fire ban	\$ 1,000.00
12.1.8	Permit fire to be lit on owned land	\$ 300.00
12.1.9	Allow a running fire or wildfire to occur on property	\$ 500.00
12.1.10	Failing to control a fire	\$ 200.00
12.1.13	Lighting of fireworks when/where prohibited	\$ 100.00
12.1.20	Use fire to burn refuse other than in an incinerator	\$ 100.00
Breach of any of the provisions of this Bylaw not specified in this Schedule.		Not less than \$ 100.00 Not more than \$ 2,500.00

Schedule "C"

APPEAL NOTICE

APPEAL NOTICE

If you want to appeal the Directive you must serve this Appeal Notice by mailing or delivering it to the SMOKY LAKE COUNTY within 30 days after the Direction was served on you.

DATED: _____

TO: CHIEF ADMINISTRATIVE OFFICER
Smoky Lake County
Box 310, 4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0

I am appealing the Direction (_____), about
Date on Directive

Property Address

You may give reasons for your appeal:

(Use a separate sheet if necessary)

Signature

Name Printed

Street Address

Phone Numbers:

Home: _____

Town

Cellular: _____

Work: _____

Province

Postal Code

NOTE: ONLY appeals filed WITHIN THE 30 DAY PERIOD will be heard by the
SMOKY LAKE COUNTY COUNCIL.

You will be notified by mail of the date of the hearing.

Fixed Fees for Service Survey – December 2024

Municipality	Fees for Service
Thorhild County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for second and subsequent fire alarm calls - \$3,000 fine for negligent/no permit fires
Lamont County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for negligent fires
Sturgeon County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for insurable, industrial and negligent fires - \$300 fine for burning without a permit
Weslock County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for all fire (waive all no responsible party fires ie ditch fires) - Invoice for second and subsequent fire alarm calls
Lac La Biche County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for all fires (first 2 hours are free) Max amount charged is \$3,000/day
St. Paul County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for insurable, industrial and negligent fires
Two Hill County	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice all fires
Athabasca County	<ul style="list-style-type: none"> - Invoice for motor vehicle collision - Invoice for all fire (To a maximum of \$10,000.00) - Currently proposing to Council to charge to only invoice for negligent fires
Lesser Slave Lake	<ul style="list-style-type: none"> - Invoice for motor vehicle collisions - Invoice for insurable, industrial and negligent fires - Invoice for second and subsequent fire alarm calls
Lac Ste. Anne County	<ul style="list-style-type: none"> - Invoice for motor vehicle collision - Invoice for CN railway fire - Invoice for all fires (only fire crews for the service area)



Request for Decision (RFD)

Thursday, January 9, 2025, deferred from

Meeting Date: Thursday, December 12, 2024

Agenda Item: #7.8

Topic: NSWA Membership

Presented By: Brenda Adamson, Finance

Recommendation:

**#1 That Smoky Lake County renew membership with North Saskatchewan Watershed Alliance and contribute ~~\$2,457.60~~ for membership from January 1 – December 31, 2025.
\$1,510.20**

Or that Smoky Lake County take no action

Background:

Attached is the membership information and invoice from NSWA along with County Policy 04-05-01 North Saskatchewan Watershed Alliance (NSWA) – Liaison Committee Terms of Reference.

Membership fees :

2025	\$2,457.60 \$1,510.20
2024	\$1,510.20
2022	\$1,230.50
2021	\$1,230.50

Benefits:

Disadvantages:

Alternatives:

Financial Implications:

The budget for memberships is \$18,000 did not anticipate increased membership fees.

Legislation:

na

Intergovernmental:

na

Strategic Alignment:

na

Enclosure(s):

1. NSWA membership information

Signature of the CAO:



202, 9440 49 Street, Edmonton, AB T6B 2M9 | NSWA.AB.CA

Terms of reference
00 05-01

October 15, 2024

*Reeve Serben and Council,
Smoky Lake County*

RE: Partnering for Smoky Lake County's Sustainable Water Future

I hope this message finds you well. I'm writing on behalf of the North Saskatchewan Watershed Alliance (NSWA) to thank you for your past contributions and to request your continued support in 2024. Your ongoing partnership is crucial to maintaining the environmental health of Smoky Lake County and the entire watershed.

Water management is central to Smoky Lake County's well-being. Clean drinking water, protection from floods and droughts, and effective stormwater systems are vital to your community's prosperity. The wetlands, streams, and lakes in and around Smoky Lake County are all connected to the larger North Saskatchewan watershed, meaning water issues can't be managed in isolation. **What happens upstream affects you, and your actions affect your neighbors downstream.** That's why regional cooperation through the NSWA is so essential.

For 25 years, the NSWA has been at the forefront of water management in our region, bringing together municipalities, government bodies, and experts to address complex water challenges. Last year, Smoky Lake County was one of 47 municipalities that joined forces to support this essential work.

This year, we ask for your continued collaboration and a contribution of **\$ 2,457.60** to sustain these efforts. Your support enables:

- **Practical, science-driven water management** tools to inform local decision-making;
- **Collaborative solutions** for water quality, flood risks, and drought preparedness;
- **Cutting-edge projects** like the State of the Watershed update, using the global-standard Freshwater Health Index, will offer a comprehensive view of the North Saskatchewan River's health. This will help Beaver County set priorities and provide tools to communicate water health to residents. Your contribution makes this possible."

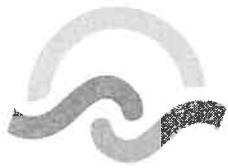
We invite you to explore our [latest Annual Report](#) or visit www.nswa.ab.ca for more information. If you'd like further details, I'm happy to meet with you, and our Executive Director, Scott Millar (scott.millar@nswa.ab.ca), is also available for presentations or questions.

We sincerely appreciate your ongoing commitment to water stewardship and look forward to continuing our partnership into 2025.

Warm regards,

Steph Neufeld

Chair, North Saskatchewan Watershed Alliance



NSWA

NORTH SASKATCHEWAN
WATERSHED ALLIANCE

Invoice

Date	Invoice #
10/02/2024	2025.028

202 - 9440 49
Street NW
Edmonton, Alberta
T6B 2M9

Phone #	587.525.6821
E-mail	ellen.cust@nswa.ab.ca
Web Site	www.nswa.ab.ca

Invoice To
Smoky Lake County PO Box 310 Smoky Lake AB T0A 3C0

Description	Amount
Municipal Contribution January 1 to December 31, 2025 - Per Capita Funding Request	2,457.60
Thank you for your support	Total \$2,457.60

GST/HST No. 890443419



NSWA

NORTH SASKATCHEWAN
WATERSHED ALLIANCE

HIGHLIGHTS FROM 2023-2024

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to improving the health and sustainability of the North Saskatchewan River and its watershed.

Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan.

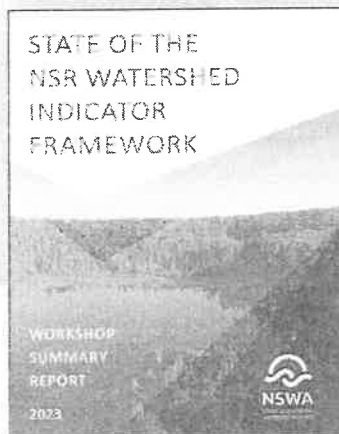
Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



River Reaches of the North Saskatchewan River

STATE OF THE WATERSHED ASSESSMENT

The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.



The State of the Watershed will make use of an internationally recognized methodology called the Freshwater Health Index (FHI), developed by Conservation International and adapted for its first use in North America by the NSWA.

Throughout the last year, NSWA has hosted workshops, launched a Governance and Engagement survey, and convened subject matter experts from many different sectors to validate the evaluations used in the FHI.

YOUTH WATER COUNCIL

The NSWA launched the inaugural session of the Youth Water Council in February 2024 with nine students from grades 10, 11, and 12 who live in the central portion of the North Saskatchewan watershed.

The first of its kind for the NSWA, the Council is a youth-led initiative that aims to provide education on local watershed issues and empowering Council members with the opportunity to act.



RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. Over the summer of 2023, the NSWA engaged with over 60 people to hear their riparian policy concerns and innovations.

Additionally, the NSWA published the report Legal Foundations for Municipal Riparian Management (2023) that discusses municipal roles and responsibilities, liabilities and tools enabled through provincial and federal legislation.

WATERSHED MOMENTS ANIMATED SERIES

NSWA developed a 4-part animated video series starring the dynamic water droplet duo, H₂ and O, from Alberta Watersheds Inc. These characters go on an educational adventure that promotes watershed literacy and highlights the importance of watersheds.

The videos were released at the 2024 World Water Day event on March 22. Be sure to find them on NSWA's YouTube Channel Playlist called Watershed Moments.



STAY CONNECTED TO NSWA

Email us at water@nswa.ab.ca to join our newsletter and event mailing list.

Visit us at www.nswa.ab.ca to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.



NorthSaskRiver



north_sask_river



@NorthSaskRiver



northsaskriver



Title: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference		Policy No.: 05-01
Section: 04	Code: P-S	Page No.: 1 of 2

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	To establish the North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference under Environmental Health Services, and allow for appointments to be made to the Committee at the County's Organizational Meeting.
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Policy Statement and Guidelines:

1. STATEMENT:

1.1 The NSWA is a non-profit society that is provided strategic direction and guidance by an elected 20-member Board of Directors which reflect the range of stakeholders within the watershed.



1.2 Under the provincial Water for Life Strategy the North Saskatchewan Watershed Alliance became one of 11 Watershed Planning and Advisory Councils (WPAC) in Alberta in 2005.

1.3 NSWA fosters collaboration at the watershed level, create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed challenges. Its role is reflected in its our key strategic goals which state the NSWA:

- Supports Collaborative Watershed Planning
- Provides Leadership in Watershed Management
- Promotes Watershed Knowledge Sharing

1.4 The day-to-day operations of the NSWA Society are run by the Executive Director and staff.

1.4.1 **Vision:** People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.

1.4.2 **Mission:** To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.

1.4.3 **Purpose:**

- To educate and increase the public's understanding of watershed protection and its importance by developing and providing programs on the improvement of water quality, water quantity, and the health of the North Saskatchewan Watershed.
- To conduct research relating to the protection of the North Saskatchewan Watershed and to share results of the research

Title: North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee Terms of Reference		Policy No.: 05-01
Section: 04	Code: P-S	Page No.: 2 of 2

Policy Statement and Guidelines:	
2. MEMBERSHIP:	
2.1	Smoky Lake County is a paid Municipal Member of the NSWA, through a yearly membership fee that varies based on a per capita.
2.1.1	NSWA public events are typically free to attend.
2.1.2	From time to time, opportunities may also arise for an Elected Official to sit on the NSWA Board of Directors for a three-year term, by being further elected at the NSWA's Annual General Meeting in about June each year.
2.2	Two Elected Officials, shall be appointed at the County's Organizational meeting to the North Saskatchewan Watershed Alliance (NSWA) Liaison Committee who will fulfill the duties of a member of the NSWA:
2.2.1	one Elected Official shall be appointed as the member; and
2.2.2	another Elected Official shall be appointed as the as alternate member.
3. OBJECTIVE:	
3.1	To provide representation of Smoky Lake County on the North Saskatchewan Watershed Alliance.
4. MANDATE:	
4.1	An appointed member shall:
4.1.1	comply with all NSWA bylaws and policies,
4.1.2	attend the Annual General Meeting an all and other scheduled meetings, and engage in discussion,
4.1.3	share ideas, proposals, and issues with Council for discussion and bring feedback, solutions and/or County perspective back to the NSWA,
4.1.4	inform Council of any events, opportunities, etc., including the implementation of:
4.1.4.1	the NSWA Strategic Plan;
4.1.4.2	the Integrated Watershed Management Plan.

	Date	Resolution Number
Approved	January 26, 2023	# 303-23 - Page # 15477
Amended		
Amended		



Invoice

Date	Invoice #
10/02/2024	2025.028

202 - 9440 49
Street NW
Edmonton, Alberta
T6B 2M9

Phone #	587.525.6821
E-mail	ellen.cust@nswa.ab.ca
Web Site	www.nswa.ab.ca

Invoice To
Smoky Lake County PO Box 310 Smoky Lake AB T0A 3C0

Description	Amount
Municipal Contribution January 1 to December 31, 2025 - Per Capita Funding Request Population 2,517 x \$0.60/capita	1,510.20
Thank you for your support	Total \$1,510.20

GST/HST No. 890443419



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025

Agenda Item: #7.9

Topic: FCM Membership

Presented By: Brenda Adamson, Finance

Recommendation:

#1 That Smoky Lake County renew membership with Federation of Canadian Municipalities for membership from January 1 – December 31, 2025.

Or that Smoky Lake County take no action

Background:

Attached is the membership invoice from FCM.

Membership fees:

2025	\$829.08
2024	\$808.73
2022	\$789.17
2021	\$747.90

Benefits:

- Membership allows access to FCM Grants, conference, and learning opportunities

Disadvantages:

- Concerns have been raised that FCM does not represent rural municipalities

Alternatives:

- Purchase membership
- Cancel membership

Financial Implications:

The budget for memberships is \$18,000

Legislation:

na

Intergovernmental:

na

Strategic Alignment:

na

Enclosure(s):

1. *FCM invoice*

Signature of the CAO: _____



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Membership Invoice
2025-2026
Facture d'adhésion

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221

Kevin Lucas
Smoky Lake County
PO Box 310 4612 McDougall Drive
Smoky Lake, AB, T0A 3C0
Attn: Chief administrative officer

INVOICE / FACTURE: INV-43416-D1L7Q3
DATE: 12/17/2024
ACCOUNT / COMPTE: 40308
DUE DATE / DATE LIMITE: 03/31/2025

ITEM / DESCRIPTION	QTY / QTE	RATE / TAUX	SUB-TOTAL / SOUS-TOTAL	GST / TPS	TOTAL
Base fee per your population / Taux de base selon votre population	1	\$220.00	\$220.00	\$11.00	\$231.00
Per capita dues calculated per your population / Frais de cotisation calculés selon votre population	2,517	\$0.2263	\$569.60	\$28.48	\$598.08
TOTAL			\$789.60	\$39.48	\$829.08

PAID AMOUNT / MONTANT PAYÉ: \$0.00
BALANCE DUE / MONTANT DÛ: \$829.08

Your FCM membership empowers local leaders to strengthen their communities and shape a brighter future for all Canadians.

Learn more at: <https://fcm.ca/membership>.

accountsreceivable@fcm.ca

PAYMENT / PAIEMENT

Electronic Funds Transfer / Transfert électronique de fonds
Royal Bank of Canada (RBC)/Banque Royale du Canada
Institution Number/Numéro de l'institution: **003**
Transit Number/Numéro de transit: **00006**
Account Number / Numéro de compte: **1113307**

Cheque payable to / Chèque à l'ordre de
Federation of Canadian Municipalities
Fédération canadienne des municipalités

**Membership Invoice
2025-2026
Facture d'adhésion**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221

Kevin Lucas
Smoky Lake County
PO Box 310 4612 McDougall Drive
Smoky Lake, AB, T0A 3C0
Attn: Chief administrative officer

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Transit Number/Numéro de transit: **00006**

Account Number / Numéro de compte: **1113307**

Cheque payable to / Chèque à l'ordre de

Federation of Canadian Municipalities

Fédération canadienne des municipalités



Request for Decision (RFD)

Meeting Date: Thursday, January 9, 2025
Topic: Go East of Edmonton - Membership
Presented By: CAO

Agenda Item: #7.10

Recommendation:

That Smoky Lake County Council approve to purchase a Year-2025 membership in the amount of \$400.00 to Go East of Edmonton.

Background:

The County has purchased a paid membership for several years and has partnered with Smoky Lake Region municipalities in the past to purchase advertising in the Go East of Edmonton travel guide magazine.

Discussion of the Regional advertising could cost up to \$3,500 for a 2-Page spread, and will be discussed at the Joint Municipalities meeting scheduled for January 13, 2025.

Benefits:

According to the Go East Membership Program, the benefits of Membership are listed as follows:

- *We offer the #1 most effective Tourism Benefits for the community, its businesses and non-profit organizations!*
- *Ongoing marketing and promotion benefits through the #1 Website and #1 Social Media for Tourism*
- *A One-of-a-Kind Website Community profile with attractions, businesses and event listings and promotions*
- *Ongoing Tourism Marketing, Communications, and Tourism Development with one-on-on support available!*

Disadvantages: N/A

Alternatives: Not purchase a Membership.

Financial Implications: \$400.00 Membership Fee, which is the same as in 2024.

Legislation: N/A

Intergovernmental: Smoky Lake Region municipalities joint advertising opportunities.

Strategic Alignment: N/A

Enclosure(s): N/A

Signature of the CAO: _____



ACTION LIST:

October 2024 County Council Meetings

October 1, 2024 Special Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
882-24: Gawalko	<p>Surface Material Lease Exploration That the verbal update received by Smoky Lake County Council from the Chief Administrative Officer in respect to matters relating to Surface Material Lease Exploration, in Executive Session, on October 1, 2024, under the authority of the FOIP Act, Section 27: Privileged Information and Section 16: Third Party Business Interests, be accepted as information.</p>	CAO	See October 10, 2024, Motion #925-24, authorizing Administration to transact the purchase of Surface Material Leases: SML No. 140092 and SML No. 120101.

October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
887-24: Céré	<p>7.1. Alberta Invasive Species Council Sponsorship That Smoky Lake County Council approve to purchase a Year-2025 Bronze Membership in the amount of \$1,000.00 to Alberta Invasive Species, for the benefit of:</p> <ul style="list-style-type: none"> - Access to over 150 invasive species factsheets, - Access to quarterly electronic newsletters, - Free use of the EDDMapS, EDDMapS Pro, and ISM Track apps and data downloads [for reporting invasive species], - Opportunity to participate in working groups, events, or contribute articles to newsletters, - Recognition on the AISC website, - Recognition in our quarterly newsletter, - Recognition at AISC's Annual Conference, - Exclusive access to the AISC's Newsletter Archive, - Annual AISC Memberships (includes 2 votes at the AGM), - Member rate for the AISC Conference Registration for 2, and - Member rate prices on select items on the AISC's online store for 2, <p>As per the correspondence received from Paige Kuczarski, Invasive Species Technician, Alberta Invasive Species Council, dated September 19, 2024.</p>	Accounts Payable	Cheque No. 53230, issued on Nov. 13, 2024

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
888-24: Halisky	<p>7.2. Waskatenau Creek Corridor Restoration and Trail Concept</p> <p>That Smoky Lake County acknowledge receipt of the “Waskatenau Creek restoration and trail concept” report, dated August 2, 2024, prepared by O2 Planning and Design, resulting from the grant funded study through the 2023 Alberta Community Partnership (ACP) program application managed by the Village of Waskatenau in partnership with the County; and utilize the information as a resource if any grant funding applications are submitted to any programs for any Waskatenau creek area development.</p>	Planning & Development	Information saved under Municipal File: 7-96
891-24- Céré	<p>Rescind August 8, 2024, Motion #761-24 – County-Owned Lands</p> <p>That Smoky Lake County Council rescind the August 8, 2024, Motion # 761-24 as the second portion of the said motion in respect to the option of selling properties not sold to adjacent landowners at an unreserved bid auction through Richie Bros. Ltd., is no longer Council’s direction; and acknowledge all adjacent landowners of the County-Owned Lands listed under the said motion, have already been contacted and have already determine they were (or were not) interested in purchasing the said lands adjacent to their property as per the first portion of the said motion.</p>	Planning & Development	Motion 891-24 is rescinded and recorded on the Action List for reference.

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
892-24: Gawalko	<p>7.3. County-Owned Lands – Offers to Purchase from Adjacent Landowners</p> <p>That Smoky Lake County Council accept the offer received in the amount of \$4,500.00, from adjacent landowners: Victor, James, Taras and Anthony Filewich, to purchase County-Owned lands legally described as PT. NW-2-59-12-W4M (Roll #12590230) containing +/- 13.57 acres.</p>	Planning & Development	The Planning and Development Manager received payment of \$4,500.00 from Victor, James, Taras and Anthony Filewich on January 2, 2025, and is proceeding with the registration of the necessary transfer documents at the Land Titles office.
893-24: Gawalko	<p>That Smoky Lake County Council reject the offer received in the amount of \$2,000.00, from adjacent landowner: Casey Tchir, to purchase County-Owned lands legally described as PT. NE-29-59-12-W4M (Roll #12592941) containing +/- 2.02 acres, due to the conditions of sale proposed by Mr. Tchir.</p>	Planning & Development	The Planning and Development Manager sent a letter to Mr. Tchir, dated October 24, 2024, informing him of Council's decision to reject his offer to purchase.
894-24: Gawalko	<p>That Smoky Lake County Council accept the offer received in the amount of \$1,000.00, from adjacent landowner: Terry Sklerek, to purchase County-Owned lands legally described as PT. SW-21-60-13-W4M (Roll#13602121) containing +/- 1.0 acres.</p>	Planning & Development	The Planning and Development Manager sent a letter to Mr. Sklerek, dated October 25, 2024, informing him of Council's decision to accept his offer to purchase. The Planning and Development Manager is working with Mr. Sklerek to arrange payment and registration of the transfer with the Land Titles office.
895-24: Céré	<p>That Smoky Lake County Council accept the offer received in the amount of \$500.00, from adjacent landowners: Lawrence & Janet Lavoie, to purchase County-Owned lands legally described as PT. SW-35-59-15-W4M (Roll#15593521) containing +/- 0.5 acres.</p>	Planning & Development	The Planning and Development Manager sent a letter to Mr. and Mrs. Lavoie, dated October 25, 2024, informing them of Council's decision to accept their offer to purchase. The Planning and Development Manager is working with Mr. and Mrs. Lavoie to arrange payment and registration of the transfer with the Land Titles office.

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting											
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION								
896-24: Gawalko	<p>That Smoky Lake County Council reject the offer received in the amount of \$375.00, from adjacent landowner: Stephanie Popel, to purchase County-Owned lands legally described as PT. NE-27-58-16-W4M (Roll #16582740) containing +/- 2.56 acres.</p> <p><u>Councillor Céré requested a record vote.</u></p> <table> <tr> <td><u>In Favour:</u></td> <td><u>Opposed:</u></td> </tr> <tr> <td>Gawalko</td> <td>Serben</td> </tr> <tr> <td>Halisky</td> <td>Céré</td> </tr> <tr> <td>Fenerty</td> <td></td> </tr> </table>	<u>In Favour:</u>	<u>Opposed:</u>	Gawalko	Serben	Halisky	Céré	Fenerty		Planning & Development	As per motion 896-24 the offer was rejected (by a 3 to 2 vote).
<u>In Favour:</u>	<u>Opposed:</u>										
Gawalko	Serben										
Halisky	Céré										
Fenerty											
897-24: Halisky	That Smoky Lake County Council accept the offer received in the amount of \$40,000.00, from adjacent landowners: Jim & Sylvia Masikewich, to purchase County-Owned lands legally described as PLAN 8120163, LOT 1 (Roll#16593341) containing +/- 20.16 acres.	Planning & Development	The Planning and Development Manager received payment of \$40,000.00 from Jim & Sylvia Masikewich on December 23, 2024, and is proceeding with the registration of the necessary transfer documents at the Land Titles office.								
898-24: Gawalko	That Smoky Lake County Council reject the offer received in the amount of \$25,000.00, from adjacent crownland lease holder: Clear Hills Community Grazing Association, as represented by Ryan Franchuk, President of Clear Hills Grazing Association, to purchase County-Owned lands legally described as SW-12-61-16-W4M (Roll #16611220) containing +/- 160.0 acres.	Planning & Development	As per 898-24 the offer was rejected.								

ACTION LIST:

October 2024 County Council Meetings




October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
899-24: Serben	That Smoky Lake County Council reject the offer received in the amount of \$1.00, from adjacent landowner: Lloyd Pirzek, to purchase County-Owned lands legally described as PLAN 3329ET (Roll #18591021) containing +/- 1.0 acres.	Planning & Development	As per 899-24 the offer was rejected.
900-24: Fenerty	That Smoky Lake County Council accept the offer received in the amount of \$1,600.00, from adjacent landowner: Laura Bertin, to purchase County-Owned lands legally described as PLAN 1955CL, BLOCK 1, LOT 3 (Roll #22010103) containing +/- 3,900 square feet.	Planning & Development	The Planning and Development Manager sent a letter to Daniel and Laura Bertin, dated October 25, 2024, informing them of Council's decision to accept their offer to purchase. The Planning and Development Manager is working with Mr. and Mrs. Bertin to arrange payment and registration of the transfer with the Land Titles office.
901-24: Céré	That Smoky Lake County Council accept the offer received in the amount of \$1,800.00, from adjacent landowner: Vince Sutherland, to purchase County-Owned lands legally described as PLAN 1039CL, BLOCK 4, LOTS 12-14 (Roll #27150412) containing +/- 13,660 square feet.	Planning & Development	The Planning and Development Manager received payment of \$1,800.00 from Vince Sutherland is working with Mr. Sutherland to arrange registration of the transfer with the Land Titles office.
902-24: Fenerty	That Smoky Lake County Council accept the offer received in the amount of \$1,200.00, from adjacent landowner: Vince Sutherland, to purchase County-Owned lands legally described as PLAN 1039CL, BLOCK 4, LOTS 15-16 (Roll #27150415) containing +/- 12,785 square feet.	Planning & Development	The Planning and Development Manager received payment of \$1,200.00 from Vince Sutherland is working with Mr. Sutherland to arrange registration of the transfer with the Land Titles office.
903-24: Céré	That Smoky Lake County Council accept the offer received in the amount of \$5,000.00, from adjacent landowner: Michael Thompson, to purchase County-Owned lands legally described as PLAN 0425044, BLOCK H, LOT 11A (Roll #40451211) containing +/- 10,000 square feet.	Planning & Development	The Planning and Development Manager received payment of \$5,000.00 from Michael Thompson is working with Mr. Thompson to arrange registration of the transfer with the Land Titles office.

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
906-24: Céré	<p>7.4. Village of Waskatenau – Request to Purchase Land</p> <p>That Smoky Lake County Council deny consent to the Village of Waskatenau, to acquire the lands legally described as: “Railway Plan 371BV Station Grounds in Township 59, Range 19, West of the 4th Meridian, comprising parts of Section NE 8 (4.44 hectares) and NW 9 (2.55 hectares), expecting thereout all the mines and minerals; in response to the letter received from the Village of Waskatenau, dated July 22, 2024, requesting acquisition of the said lands located outside their municipal boundary.</p>	Planning & Development	<p>The Planning and Development Manager notified Waskatenau’s CAO of County Council’s Motion 906-24, by email on October 31, 2024, confirming the request for consent was denied on October 10, 2024.</p> <p>Motion 906-24 was RESCINDED on November 14, 2024, by Council Motion #131-24.</p> <p>And Consent was provided by the November 14, 2024, Council Motion #132-24.</p>
907-24: Fenerty	<p>7.5. Spedden Hall & Church – Request to Waive Natural Gas Service Charge</p> <p>That Smoky Lake County Council take no action to thereby denying the request to waive the Natural Gas Service Charge for Smoky Lake County Natural Gas Accounts 110050.01 & 110110.01, as per the letter received from the Treasurer of the Ukrainian Orthodox Society of Spedden, dated September 23, 2024.</p>	Natural Gas	<p>The Natural Gas Manager provided the society with a copy of Motion 907-24, to which the following reply was received on Oct. 24, 2024:</p> <p>Disappointment - Waiving Natural Gas Services charges for Community Halls and Churches in Smoky Lake County</p> <p> Gordon Gordey [REDACTED] Reply Reply All Forward ... To: Dan Gawalko; Linda Fenerty; Dominique Cere; haldy@smokylakecounty.ab.ca; Jered Serbert; Daniel Moric Cc: Eddy Huk Thu 2024-10-24 9:50 AM</p> <p><small>CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.</small></p> <p>Dear County Council,</p> <p>It was disappointing to say the least to receive this email turning down our request to take a step in keeping community churches and halls in Smoky Lake County operational by waiving the Natural Gas Service charge. As community representatives I'm certain you know the state of these buildings in the County - they're barely staying alive despite the dedication of volunteers. Every little reduction in expenses helps and this was one way for Smoky Lake County Council to stop up. I'm sure you know that the next obvious step for these community centres is to get off natural gas completely and switch to propane. In the end the County will lose all the revenue and in some cases the community centre.</p> <p>On behalf of all the churches and community halls in the County I urge you to think about this crisis and to revisit your decision. We cannot just wish this financial burden away. We need informed Council decision making that benefits the legacy of those who built and continue to serve the community.</p> <p>Gordon Gordey Treasurer, Ukrainian Orthodox Society of Spedden</p>

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting									
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION						
908-24: Serben	<p>7.6. FCSS Grant Application – Smoky Lake Minor Hockey That Smoky Lake County Council approve to allocate funding from the 2024 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01 Family and Community Support Services (FCSS) grant as follows:</p> <table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Smoky Lake Minor Hockey Association</td> <td>Volunteers Respect in Sport Leader Courses</td> <td>\$2,500.00</td> </tr> </tbody> </table>	Community Group	Eligibility	Funding	Smoky Lake Minor Hockey Association	Volunteers Respect in Sport Leader Courses	\$2,500.00	Accounts Payable	Cheque No. 53248, dated Nov. 13,24. Was picked up by Kelly Montgomery
Community Group	Eligibility	Funding							
Smoky Lake Minor Hockey Association	Volunteers Respect in Sport Leader Courses	\$2,500.00							
909-24: Serben	<p>7.7. Tax Agreement for Property Tax Roll #15591611 That Smoky Lake County execute a Tax Agreement for Property Tax Roll Number 15591611, legally described as Plan 1325199 Block 1, Lot 1, with a total monthly payment in the amount of \$1,285.00 per month, effective October 15, 2024, for thirty-six (36) consecutive months, in accordance with Policy Statement No. 12-01-02: Tax Agreement.</p>	Accounting/Tax Clerk	The agreement was executed as per Motion 909-24, on October 17, 2024.						
910-24: Serben	<p>7.8. Smoky Lake Curling Club – Accounts Receivable Penalties That Smoky Lake County Council acknowledge receipt of the financial information provided by the Smoky Lake Curling Club in response to Council’s September 26, 2024, Motion #867-24; and approve to write-off the interest accrued in the amount of \$1,039.72, on the Club’s Accounts Receivable account #SMOK028; and direct Administration to write a letter informing the Club of future payment deadlines.</p>	Accounts Receivable	Interest was reversed on October 24, 2024, as per Motion 910-24 and the Club was made aware of payment deadlines.						

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
912-24: Fenerty	<p>10.1. Minister of Municipal Affairs – Carbon Tax Survey</p> <p>That Smoky Lake County share data relating to the impact of the carbon tax on the County’s operations (both directly and indirectly), with the Minister of Municipal Affairs, through an online survey, as requested in the letter received from the Minister of Municipal Affairs, dated October 2, 2024.</p>	Finance Manager	The survey closed on October 9, 2024, so participation was unattainable.
914-24: Fenerty	<p>10.2. MLA Bonnyville-Cold Lake-St. Paul - Distribution of Charitable Gaming Revenues</p> <p>That Smoky Lake County Council write a letter of support to the local MLA, Rural Municipalities Association and Alberta Gaming, Liquor & Cannabis (AGLC) advocating for a fairer distribution of charitable gaming revenues, and requests a deadline for action on the letter by November 1, 2024; in response to the copied letter received from Scott Cyr, MLA Bonnyville-Cold Lake-St. Paul Constituency, to the City of Edmonton Mayor, dated August 23, 2024, requesting support from the City of Edmonton of same.</p>	CAO	<p>The CAO drafted a letter as per motion 914-24 which was sent for review/signature to the Reeve on October 24, 2024, the letter was signed and sent on November 4, 2024.</p> <p>Dear RMA Executive,</p> <p>On behalf of Smoky Lake County Council, we are reaching out to formally recognize the need for equitable casino revenue distribution across rural municipalities and would like to request your support in urging Alberta Gaming, Liquor and Cannabis (AGLC) to ensure that the casino being relocated from Camrose to Southeast Edmonton follows the rural casino model, as implemented for the casino in Calgary.</p> <p>The rural casino model has proven effective in supporting rural communities and charitable organizations, helping to generate revenue for essential community programs. The application of this model in Calgary has ensured a balanced approach where both urban and rural stakeholders benefit from gaming proceeds. We believe that adopting this approach for the Southeast Edmonton casino will ensure fair opportunities for rural municipalities and non-profit organizations across Alberta to access funding.</p> <p>We kindly ask for the RMA’s support in advocating for this initiative with AGLC to ensure rural communities are not overlooked in this transition.</p> <p>Thank you for your continued leadership and collaboration in supporting Alberta’s rural municipalities. We look forward to working together on this important issue.</p>

ACTION LIST:

October 2024 County Council Meetings




October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
915-24: Halisky	<p>10.3. Smoky Lake Regional Heritage Board - Municipal Historic Resources</p> <p>That Smoky Lake County Council acknowledge receipt of the letter received from the Smoky Lake Regional Heritage Board, dated September 27, 2024, recommending the following three buildings described below, to be assigned Municipal Historic Resource designation; and Council approve to provide each respective building owner with a Notice of Intent to Designate as a Municipal Historic Resource, pursuant to the <i>Historical Resources Act</i>, in accordance with Policy Statement No. 61-15-01: Designation of Municipal Historic Resources:</p> <ol style="list-style-type: none"> Bellis Store and Heritage Shoppe, built in 1945, on the lands legally described as Plan 0728767, Block 2, Lot 10A; White Earth Hall, built in 1919, on the lands legally described as part of SE-16-60-17-W4; and Samuel A. MacDonald Stopping House, General Store and Pine Creek Post Office, dates back to 1908, on the lands legally described as part of SW-35-58-19-W4. 	Planning & Development	<p>The Planning and Development Manager sent a Notice of Intent to Designate, dated October 16, 2024, to the owners of the following lands:</p> <ol style="list-style-type: none"> Plan 0728767, Block 2, Lot 10A – The Bellis Store and Heritage Shoppe; Pt. SE-16-60-17-w4m – The White Earth Hall; and Pt. SW-35-58-19-W4M, Plan 1423459, Block 1, Lot 1 – The Samuel A. MacDonald Stopping House and Pine Creek Post Office. <p>The Planning and Development Manager is currently preparing designation bylaws for each of these lands which will be forwarded to Council for consideration following the expiration of the 60-day notice period.</p>
917-24: Halisky	<p>Métis Crossing’s Application to the Green and Inclusive Community Buildings Program</p> <p>That Smoky Lake County Council approve to provide a letter of support for Métis Crossing’s Year-2024 application to the Green and Inclusive Community Buildings funding program.</p>	Executive Services Clerk	A letter of support was issued for the Green Gala Awards and miss the deadline for the Green & inclusive program.

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
918-24- Céré	<p>2024 Minister’s Award for Municipal and Public Library Excellence</p> <p>That Smoky Lake County acknowledge and accept the Year-2024 Minister’s Award for Municipal and Public Library Excellence, awarded to Smoky Lake County for the North Saskatchewan Canadian Heritage River Initiative.</p> <div style="text-align: center;">  </div>	Executive Services Clerk	Information retained under Municipal File: 61-48
925-24: Céré	<p>Surface Material Leases: SML No. 140092 and SML No. 120101</p> <p>That Smoky Lake County Council authorize Administration to transact the following purchase and approve an unbudgeted expense in the amount of Two Million Two Hundred Thousand Dollars (\$2,200,000.00) plus GST, funded from the Year-2024 Lands Sales and Reserves, to purchase two limited companies with Surface Material Leases (SML) inclusive, described as: SML No. 140092, at SW-22-61-18-W4 containing 78.79 Acres, under 2430603 Alberta Ltd., and SML No. 120101, at SW-22-61-18-W4 containing 79.91 Acres, under 2450652 Alberta Ltd, Pending all legal conditions are met.</p>	CAO	Updates provided to Council in Executive (Closed) Session.

ACTION LIST:

October 2024 County Council Meetings



October 10, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
930-24: Serben	<p>Legal Issue: Update on the MCC for Smoky Lake Development Corp.</p> <p>That Smoky Lake County Council direct the Chief Administrative Officer to obtain a legal opinion pertaining to the MCC for Smoky Lake Development Corp., as discussed on October 10, 2024, in Executive Session, under the authority of the FOIP Act, Section 27: Privileged Information and Section 16: Third Party Business Interests.</p>	CAO	A Special Council Meeting was held on November 30, 2024 with the Town of Smoky Lake Council present, where discussions were held in Executive Session, and a resolution was passed #86-24 to provide notice to the MCC For Smoky Lake Development Corp. of the intent to remove financial support towards the MCC For Smoky Lake Development Corp..

October 24, 2024 Organizational Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
N/A	declared Mr. Jered Serben elected by acclamation as the Chief Elected Official: Reeve of Smoky Lake County	N/A	The Reeve executed the "Oath of Office" for the position, and assumed the Chair
N/A	declared Ms. Dominique Céré elected by acclamation as the Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County	N/A	The Deputy Reeve executed the "Oath of Office"
<p>Note: External organizations were provided letters for notice of appointments and the Committee list was shared with all internal staff and regional/bordering municipalities. See minutes or webpage https://www.smokylakecounty.ab.ca/government for the complete list of all other appointments.</p>			

ACTION LIST:

October 2024 County Council Meetings



October 24, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
54-24: Halisky	<p>7.1. Highway 28/63 Regional Water Services Commission</p> <p>That Smoky Lake County Council appoint the Chief Administrative Officer: Kevin Lucas, as the Highway 28/63 Regional Water Service Commission Manager in accordance with the Memorandum of Understanding between the Commission and Smoky Lake County executed on December 10, 2020; and approve to compensate Mr. Lucas in the amount of \$500.00 per month, effective November 1, 2024, for duration of his services as the Commission’s Manager, funded by revenue received from the Commission to manage it.</p>	Executives Services Clerk	<p>The Commission was notified of Motion 54-24 and Kevin Lucas was appointed by the Highway 28/63 Regional Water Services Commission Board on October 28, 2024, by Board Resolution #003-24.</p> <p>A copy of Motion #54-24, was provided to Payroll on November 29, 2024 for Kevin’s personnel file.</p>
55-24: Halisky	<p>7.2. Support for AgKnow Program by Alberta Farm Mental Health Network</p> <p>That Smoky Lake County approve to provide AgKnow, Alberta Farm Mental Health Network, funding in the amount of \$2,000.00 in Year-2024; and subject to the AgKnow program being operational in 2025, approve to provide funds in the amount of \$5,000.00 in Year-2025; and continue to promote AgKnow information and resources through the County’s social media, grapevine, utility bill stuffers, and sharing with the local schools, as recommended by Smoky Lake County’s Agricultural Service Board, on October 3, 2024, under Motion #ASB67-24, in response to the letter received from Linda Hunt, Program Director, Alberta Farm Mental Health Network, dated June 12, 2024; and request RMA’s advocacy for the program so all Municipalities understand and support mental health for agriculture.</p>	Comm. Officer	<p>Information was added into the November Grapevine on the council highlights and scheduled a post on social media for Oct 29, 2024. And also added it to the resource list on the ASB webpage.</p> <p>AgKnow brochures will be going out as a gas bill stuffer with the October bills.</p>

ACTION LIST:

October 2024 County Council Meetings



October 24, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
57-24: Gawalko	<p>7.3. Realignment of portions of TWP RD 602 & RGE RD 132 at NE-10-60-13-W4M</p> <p>That Smoky Lake County Council approve to execute the "Right of Access & Consent to Transfer of Land for Compensation" agreement with the owner of the lands legally described as NE-10-60-13-W4M, under Alberta Land Title #202144564, LINC# 0032243446, Tax Roll# 13601040, to transfer a portion of the said land to Smoky Lake County and to compensate the landowner(s) identified on the said land title, in the amount of \$293.00 (two hundred and ninety three dollars), for a portion containing +/- 0.083 acres from the said land, for the purpose of registering a road plan to rectify the encroachment of portions of Township Road 602 and Range Road 132, onto the said lands, subject to Smoky Lake County being responsible for the costs of surveying and registering the said road plan, with no cost to the said landowner.</p>	Planning & Development	<p>The Planning and Development Manager executed the "Right of Access & Consent to Transfer of Land for Compensation" agreement and facilitated payment of \$293.00 to the owner of the lands legally described as NE-10-60-13-W4M, under Alberta Land Title #202144564, LINC# 0032243446, Tax Roll# 13601040.</p> <p>The Planning and Development Manager facilitated the preparation of a Road Plan which was sent to Land Titles for registration on December 10, 2024.</p>
58-24: Cere	<p>Reviewing Policies at Regular Council Meetings</p> <p>That Smoky Lake County Council direct Administration to bring forward policies, at their discretion of urgency, for review (recommending 2 or a maximum of 3) to each Regular Council Meeting going forward.</p>	Executive Services Clerk	All departments are reviewing their respective policies bringing amendments forward to Council which will be brought forward as alignment with Motion #58-24.
59-24: Cere	<p>Policy Statement No. 02-20-02: Fire and Rescue Liaison Committee: Terms of Reference</p> <p>That Smoky Lake County Policy Statement No. 02-20-02: Fire and Rescue Liaison Committee: Terms of Reference, be rescinded; and notify each respective Fire Department of same, recommending each respective Fire Department notify the County if they wish any members of Council to attend meetings.</p>	Executive Services Clerk	Policy was removed from the website.

ACTION LIST:

October 2024 County Council Meetings




October 24, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
60-24: Cere	<p>Policy Statement No. 61-06-02: Community Futures St. Paul-Smoky Lake Region Board Appointment: Terms of Reference That Smoky Lake County Policy Statement No. 61-06-02: Community Futures St. Paul-Smoky Lake Region Board Appointment: Terms of Reference, be amended to remove the words "who is already appointed to Regional Community Development Committee (RCDC)" within Section 1.3, as follows: *see policy And appoint Councillor Fenerty as the Member.</p>	Executive Services Clerk	Policy was replaced on the website.
61-24: Fenerty	<p>Discussion of Coyote Bounties That Smoky Lake County Council defer further discussion of "Coyote Bounties" as a way to address the overpopulation of coyotes, to the Smoky Lake County Agricultural Service Board.</p>	Agricultural Fieldman	Further discussion of Coyote Bounties will be conducted at the December 10, 2024, ASB Meeting.
62-24: Fenerty	<p>10.1. Municipal Excellence Award for the Noth Saskatchewan Heritage River Initiative That Smoky Lake County acknowledge receipt of the letter received from Municipal Affairs Minister, dated September 23, 2024, congratulating the County on winning the Municipal and Public Library Excellence Award for the Noth Saskatchewan Heritage River Initiative.</p>	Executive Services Clerk	Information retained under Municipal File: 61-48
63-24: Cere	<p>10.2. Smoky Lake Region Heritage Board Invitation to Collaborate That Smoky Lake County acknowledge receipt of the letter received from the Smoky Lake Region Heritage Board, dated September 28, 2024, in respect to an invitation to collaborate for greater public access to historic buildings; and extend an invitation to the Board's representative(s) to attend the next Joint Municipalities Meeting to clarify their ideas on collaboration.</p>	Executive Services Clerk	<p>This item is on the JMM Agenda for January 13, 2025.</p> <p>Town of Smoky Lake November 4, 2024 Motion #629-2024: That Town of Smoky Lake collaborate with the Smoky Lake Regional Heritage Board, and Smoky Lake County to create a subcommittee for the future of the CN station and other historic sites with the Regional Heritage Board.</p>

ACTION LIST:

October 2024 County Council Meetings



October 24, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
65-24: Halisky	<p>10.3. MLA Scott Cyr - Commodity Flow Values Map & Request for Criteria Suggestions</p> <p>That Smoky Lake County write a letter in response to the letter from MLA Scott Cyr, dated October 10, 2024, in respect to follow-up on commodity Flow Values Map and Request for Criteria, and note the missing, pressing issue for Smoky Lake County in respect to the impact of wide loads and heavy loads traveling along the Highway 28.</p>	Executive Services Clerk	<p>November 4, 2024</p> <p>The Honorable Scott Cyr Member of the Legislative Assembly Bonnyville-Cold Lake, St. Paul</p> <p>Sent Via Email to: Bonnyville.ColdLake.StPaul@assembly.ab.ca</p> <p>Dear MLA Cyr,</p> <p>We would like to extend our sincere gratitude for your letter dated October 10, 2024. We appreciate your continued engagement with Smoky Lake County and your efforts to address various concerns raised by our community.</p> <p>However, we noted that the content of the letter overlooks a pressing issue for our region: the impact of wide loads and heavy loads traveling along the Highway 28 corridor through Smoky Lake County. This has become a significant matter due to the increasing number of these large vehicles, which are putting considerable pressure on local infrastructure and raising concerns regarding road safety and maintenance.</p> <p>As Highway 28 is a vital transportation route for our region, it is imperative that measures be taken to ensure the safety of our residents and the longevity of our roadways. We respectfully request further attention to this matter and encourage a collaborative approach to finding solutions that will balance the needs of local transportation with the integrity of our infrastructure.</p> <p>We look forward to your response and continued support in addressing these concerns.</p> <p>Sincerely,</p>  <p>Jered Serben Reeve, Smoky Lake County jserven@smokylakecounty.ab.ca</p> <p>cc: NAAGO Committee naago@smokylake.ca Glenn van Dijken, MLA Athabasca-Barrhead-Westlock - Athabasca.Barrhead.Westlock@assembly.ab.ca</p>
66-24: Fenerty	<p>10.4. Smoky Lake Town & Country Golf Club – Gravel Donation Request</p> <p>That Smoky Lake County Council take no action to the request in the letter received from Erin Chern (President of Smoky Lake Golf Club) requesting three loads of ¾ inch crushed gravel to be delivered to Smoky Lake Golf Course.</p>	Executive Services Clerk	No action was taken. The Club was verbally notified.

ACTION LIST:

October 2024 County Council Meetings



October 24, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
68-24: Halisky	10.5. RMA News Announcement - Camrose Casino Relocate to Edmonton Approved That Smoky Lake County write a letter to RMA requesting advocacy for the Calgary's rural casino model, to be used for the relocated Camrose Casino in Edmonton.	CAO	The CAO drafted a letter as per motion 68-24 which was sent for review/signature to the Reeve on October 24, 2024. The letter was signed and sent on November 4, 2024
72-24: Serben	MCC For Smoky Lake Development Corp. That Smoky Lake County Council direct Administration to proceed as directed under Executive Session in respect to the legal issue involving the MCC For Smoky Lake Development Corp., as discussed under the authority of the FOIP Act Section 16: Third Party Business Interest.	CAO	A Special Council meeting was held on October 30, 2024 to hold discussion in camera with the Town of Smoky Lake Council.

October 29, 2024 Budget Meeting													
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION										
75-24: Céré	Policy Statement No. 08-18-10: Council Remuneration That Smoky Lake County Council amend Policy Statement No. 08-18-10: Council Remuneration, by removing Section 3.1.4. "Councillor monthly divisional travel mileage allowance is \$400.00 per month." as an electronic public engagement platform through the County's website will be implemented in Year-2025 to increased public reporting of concerns thereby requiring less travel by Council. Councillor Fenerty requested a Recorded Vote: <table border="0"> <tr> <td><u>In Favour</u></td> <td><u>Opposed</u></td> </tr> <tr> <td>Céré</td> <td>Gawalko</td> </tr> <tr> <td>Serben</td> <td></td> </tr> <tr> <td>Halisky</td> <td></td> </tr> <tr> <td>Fenerty</td> <td></td> </tr> </table>	<u>In Favour</u>	<u>Opposed</u>	Céré	Gawalko	Serben		Halisky		Fenerty		Legislative Services	The policy was amended as per Motion 75-24. Also see Motion 76-24 for a further amendment.
<u>In Favour</u>	<u>Opposed</u>												
Céré	Gawalko												
Serben													
Halisky													
Fenerty													

ACTION LIST:

October 2024 County Council Meetings



October 29, 2024 Budget Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
76-24: Halisky	<p>Policy Statement No. 08-18-10: Council Remuneration</p> <p>That Smoky Lake County Council further amend Policy Statement No. 08-18-10: Council Remuneration, to revise Section 3.3.1 from: "Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.55 per km." to "Mileage will be reimbursed when required to drive a personal vehicle for County business purposes and the current mileage rate per kilometer shall be \$0.68 per kilometer for the first 5,000 kilometers driven per year, and \$0.64 cents for each extra kilometer accumulated over 5,000 kilometers, within the same year.":</p> <p>**See minutes for policy</p>	Legislative Services	The policy was updated and posted to the Website.

October 30, 2024 Special Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
86-24: Serben	<p>MCC For Smoky Lake Development Corp.</p> <p>That Smoky Lake County provide notice to the MCC For Smoky Lake Development Corp. of the intent to remove financial support towards the MCC For Smoky Lake Development Corp..</p>	CAO	On December 2, 2024 the MCC For Smoky Lake Development Corp. Resolved that the Board of Directors of the MCC For the Smoky Lake Development Corp. submit written notice for an Extension on Time on the loan payment in accordance with Smoky Lake County – Bylaw No. 1413-22 and Town of Smoky Lake – Bylaw No. 002-2022 of the Loan Agreement, to extend the Maturity Date (as defined in the Loan Agreement Schedules) from December 31, 2024 to March 31, 2025.



ACTION LIST:

November 2024 County Council Meetings

November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
91-24: Gawalko	Bonnie Lake Resort Community That Smoky Lake County directs Administration to respond to the Bonnie Lake Resort Community representatives: Peter A. Therrien and Darrell Ewaskiw, to provide them with information in respect to potential grant funding available to community organizations which could potentially fund their desired upgrades within the common areas of the Resort; and to provide them with an accurate estimate of the amount of in-kind assistance the County is able to provide.	Executive Services Clerk Public Works Manager	<p>The Executive Services Clerk emailed a Grant Funding Resource List was emailed to Peter & Darrell on November 14, 2024 and reminded the Public Works Manager, on December 2, 2024 to fulfill Council's request to provide an accurate estimate.</p> <p>Bonnie Lake Resort Community in-kind assistance</p>
93-24: Halisky	7.2. Backsloping Applications - Kurt & Lillian Stahl That Smoky Lake County Council approve the backsloping program project along the lands legally described as NE-09-59-14-W4, for ¼ of a mile, as per the application received from Kurt & Lillian Stahl, dated October 29, 2024, and subject to the pass of an inspection conducted by the Public Works Manager or designate upon completion, the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$1,250.00, in accordance with County Policy Statement No.03-21-06.	Public Works Manager Accounts Payable	<p>Executive Services Clerk followed up on December 4, 2024. The Public Works Manager stated “No back sloping has been done yet, so no inspections have been completed”.</p> <p>Payment will be issued after successful inspection.</p>

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
94-24: Fenerty	7.2. Backsloping Applications - Daniel Malysh That Smoky Lake County Council approve the backsloping program project along the lands legally described as NE-09-58-13-W4, for ½ of a mile, as per the application received from Daniel Malysh, dated November 7, 2024, and subject to the pass of an inspection conducted by the Public Works Manager or designate upon completion, the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.	Public Works Manager Accounts Payable	Executive Services Clerk followed up on December 4, 2024. The Public Works Manager stated “No back sloping has been done yet, so no inspections have been completed”. Payment will be issued after successful inspection.
96-24: Cere	7.4. Intermunicipal Subdivision Development Appeal Board Membership That Smoky Lake County Council remove the appointment of Amy Cherniwchan, as a Member-at-Large to the Intermunicipal Subdivision and Development Appeal Board (ISDAB), as per the ISDAB Agreement under Bylaw No. 1447-23, Section 4(3), no person shall be appointed as a Member of the Board who is a Councillor of a Municipality, and Amy Cherniwchan is the Mayor of the Town of Smoky Lake.	Executive Services Clerk	A copy of motion 96-24 was provided to the Planning and Development Manager on November 14, 2024, and the Council Committee’s list was updated to remove Amy Cherniwchan’s name.
97-24: Fenerty	7.5. Policy Statement No. 01-22-01 Policy Committee Terms of Reference That Smoky Lake County Policy Statement No. 01-22-01 Policy Committee Terms of Reference, be rescinded , as made redundant by Committee of the Whole and Regular Council meetings.	Municipal Clerk Communications	The Policy listing was updated and the policy document was moved to the rescinded folder. The Policy was removed from the website.

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
98-24: Halisky	<p>7.6. Policy Statement No. 08-13-01 Disposal of Assets That Smoky Lake County Policy Statement No. 08-13-01: Disposal of Assets, be amended to version 08-13-02, to update the name from “Disposal of Assets” to “Disposal of Surplus Equipment”, and to expand the statement and guidelines, as follows:</p> <p>*See minutes for policy</p>	<p>Municipal Clerk</p> <p>Communications</p>	<p>The Policy listing was updated.</p> <p>The Policy was replaced on the website.</p>
99-24: Serben	<p>7.7. Remuneration for Public-at-Large That Smoky Lake County Public-at-Large members appointed by Council for Committee representation, be paid at a rate of \$175.00 per day and the mileage and meal expenses be paid at the same rate as stated in Policy Statement No. 08-18: Council Remuneration and Expenses as amended from time to time.</p>	<p>Accounts Payable</p>	<p>The executive Services Clerk, forwarded a copy of this motion on November 14, 2024, to Accounts Payable, Ag Fieldman, Finance Clerk, and Finance Manager, for reference in payments and budgeting.</p>
100-24: Halisky	<p>7.8. Renew Assessment Review Board Services Contract That Smoky Lake County execute the service agreement with Capital Region Assessment Services Commission, titled: "Participant Memorandum of Agreement 2025-2027", to allow for the Commission to provide specific administrative and financial services relating to Assessment Review Boards to the County for a three-year term: 2025 to 2027, and abide by the terms and conditions there in for full Local & Composite Assessment Review Boards (LARB & CARB) Services.</p>	<p>Finance Manager</p>	<p>The agreement was executed and emailed to Capital Region Assessment Services Commission (CRASC) on November 29, 2024.</p> <p>Retained under Municipal File: 12-11</p>

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
101-24: Halisky	7.3. Policy Statement No. 09-39-13: Dust Control That Smoky Lake County Council directs Administration to provide Council the actual cost of oil-based dust control, detailing each amount for gravel, oil, and manpower/equipment, based on a 100M distance, and determine the most efficient minimum distance over 100M, as well as confirm the best deadline date for receiving applications; prior to Council's consideration of amending Policy Statement No. 03-39-13: Dust Control.	Public Works	The policy was amended at the December 12, 2024 Council meeting.
104-24: Halisky	7.9. Bylaw 1464-24: Non-Residential Tax Incentive That Smoky Lake County Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive , for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, be given SECOND READING.	Finance Manager	2 nd Reading will be brought to Council on January 23, 2025.
105-24: Gawalko	7.10. Retuning Officer for Municipal Election 2025 That Smoky Lake County advertise to fulfill the temporary contract position of Returning Officer to conduct the Year-2025 Municipal Election for Smoky Lake County in compliance with the Local Authorities Election Act (LAEA), and post the said opportunity on the County's social media, website, and Grapevine.	Communications	The Returning Officer ad has been advertised in the following places: <ul style="list-style-type: none"> - Posted to the County website- November 21 - Posted in the December Grapevine, published the week of December 10 - Scheduled on social media on: Nov 21, Dec 6, 11, 28 & Jan 8
106-24: Halisky	7.11. 40th Annual RMRF Central Municipal Law Seminar That Smoky Lake County Council who can attend – attend the Reynolds Mirth Richards & Farmer LLP (RMRF) 40th Annual Municipal Law Seminar, scheduled for Friday, February 7, 2025, from 8:00 a.m. to 4:00 p.m., to be held at the Wyndham Edmonton Hotel & Conference Centre, Edmonton.	Executive Services Clerk	Six Rooms have been booked at the Wyndham & Six tickets have been purchased to the event.

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
107-24: Cere	7.12. Recreational Area Facility Supervision and Cleaning Services – Request for Proposal That Smoky Lake County advertise a Request for Proposals (RFP) for Recreational Area Facility Supervision and Cleaning Services for the following three independent contracts: Contract 1: Hanmore Lake East, Hanmore Lake West, and Island Lake; Contract 2: Mons Lake; and Contract 3: Bellis Beach, with the option to include Kaduk Lake.	Communications	The RFP for Campground Caretakers has been advertised in the following places: <ul style="list-style-type: none"> - Posted on the county website on December 2, 2024 - Advertised in the December Grapevine, published on December 10, 2024 in the Redwater Review - Advertised in the December 17 edition of the Redwater Review - Scheduled to appear on County social media on: Dec 4, 17, Jan 2, 9
112-24: Halisky	10.1. Village of Waskatenau Organizational Meeting appointments for 2024-2025 That Smoky Lake County acknowledge receipt of the correspondence received from the Village of Waskatenau, listing their Organizational Meeting appointments for 2024-2025.	Executive Services Clerk	Correspondence retained under Municipal File: 1-114
113-24: Fenerty	10.2. Village of Vilna Organizational Meeting appointments for 2024-2025 That Smoky Lake County acknowledge receipt of the correspondence received from the Village of Vilna, listing their Organizational Meeting appointments for 2024-2025.	Executive Services Clerk	Correspondence retained under Municipal File: 1-115
114-24: Cere	10.3. Wheatland County’s Collaborative Stance on FCM Conference Attendance That Smoky Lake County acknowledge receipt the correspondence received from Wheatland County, dated November 1, 2024, inviting Rural Municipalities to join their collaborative stance on not participating in the Federation of Canadian Municipalities (FCM) Conference.	Executive Services Clerk	Correspondence retained under Municipal File: 1-152

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
115-24: Halisky	That Smoky Lake County write a letter to Federation of Canadian Municipalities (FCM) and Rural Municipalities of Alberta (RMA) outlining concerns with FCM's current structure and priorities not provide sufficient opportunity to represent the distinct needs of rural communities; in response to the correspondence received from Wheatland County, dated November 1, 2024, inviting Rural Municipalities to join their collaborative stance on not participate in the FCM Conference.	Executive Services Clerk	Correspondence retained under Municipal File: 1-152
117-24: Fenerty	10.6. Minister of Transportation & Economic Corridors – Highway Vegetation Control That Smoky Lake County acknowledge receipt of the letter received from Minister of Transportation and Economic Corridors, dated October 29, 2024, responding the County's concerns in respect to vegetation control on provincial highways, noting the department maintains vegetation to meet safety, environmental, and esthetic objectives.	Executive Services Clerk	Correspondence retained under Municipal File: 19-10
118-24: Céré	Smoky Lake County Christmas Hamper That Smoky Lake County Council approved to provide funding in the amount of \$240.00 to the Smoky Lake Christmas Hamper Program, towards one hamper for a small family (\$80.00) and one hamper for a larger family (\$160.00), in response to the letter request from the Smoky Lake Christmas Hamper representative: Chrissy Ikert, received on November 12, 2024.	Accounts Payable	Cheque #53276 in the amount of \$240.00 was issued on November 21, 2024 and held at the Counter for pickup, due to the Canada Post strike.

ACTION LIST:

November 2024 County Council Meetings



November 14, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
130-24: Cere	Alberta Association of Community Peace Officers - Closed Information Session That Smoky Lake County's Deputy Reeve Cere and Councillor Fenerty attend the Alberta Association of Community Peace Officers, closed information session, scheduled for November 27, 2024, in Lacombe, Alberta, in response to their email invitation, dated September 25, 2024.	Executive Services Clerk	Information retained under Municipal File 2-28
131-24: Serben	4.2. Village of Waskatenau – Request to Purchase Land within the County That Smoky Lake County Council RESCIND the October 10, 2024, Motion #906-24 stating: "That Smoky Lake County Council deny consent to the Village of Waskatenau, to acquire the lands legally described as: "Railway Plan 371BV Station Grounds in Township 59, Range 19, West of the 4 th Meridian, comprising parts of Section NE 8 (4.44 hectares) and NW 9 (2.55 hectares), excepting thereout all the mines and minerals; in response to the letter received from the Village of Waskatenau, dated July 22, 2024, requesting acquisition of the said lands located outside their municipal boundary."	Executive Services Clerk	Recorded for the record and updated action on the October Action List.
132-24: Serben	That Smoky Lake County Council provide consent to the Village of Waskatenau, to acquire the lands located within Smoky Lake County, legally described as: "Railway Plan 371BV Station Grounds in Township 59, Range 19, West of the 4 th Meridian, comprising parts of Section NE 9 (4.44 hectares) and NW 9 (2.55 hectares), excepting thereout all mines and minerals"; pursuant to the requirements outlined in Section 72 of the Municipal Government Act, R.S.A. 2000, c M-26, as amended.	Executive Services Clerk	A copy of Motion 131-24 & 132-24 was provided to the Village of Waskatenau CAO on November 14, 2024.

ACTION LIST:

November 2024 County Council Meetings



November 20, 2024 Budget Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
135-24: Halisky	Natural Gas Year-2025 Operating Budget That Smoky Lake County Council adopt the Year-2025 Natural Gas System Operating Budget with a total revenue in the amount of \$3,121,900 and total expenditures in the amount of \$3,246,900 (including amortization).	Finance Manager	In accordance with accounting practices and municipal documentation, Smoky Lake County adopted the Natural Gas Operating Budget for Year 2025.
136-24: Gawalko	Natural Gas Year-2025 Capital Budget That Smoky Lake County Council adopt the Year-2025 Natural Gas System Capital Budget with a total revenue in the amount of \$169,000 and total expenditures in the amount of \$289,000.	Finance Manager	In accordance with accounting practices and municipal documentation, Smoky Lake County adopted the Natural Gas Capital Budget for Year 2025.
137-24: Serben	Smoky Lake Regional Heritage Board Funding Increase for Years 2025, 2026 & 2027 That Smoky Lake County Council approve to increase the budgeted contribution amount towards the Smoky Lake Regional Heritage Board in the amount of \$21,500.00, funded from reserves, for a total budgeted contribution in the amount of \$35,000.00 in Years 2025, 2026, and 2027.	Finance Manager	The Smoky Lake Regional Heritage Board Chairperson was provided a copy of Motion 137-24 by email from the Executive Services Clerk on November 20, 2024.

November 22, 2024 CAO Evaluation Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
141-24: Céré	Approve Action to Reschedule Meeting That Smoky Lake County Council approve action taken in rescheduling the County Council Meeting for the Purpose of Chief Administrative Officer Evaluation, from Tuesday, November 19, 2024, at 9:00 a.m., to Friday, November 22, 2024, at 9:00 a.m., to be held in County Council Chambers.	Executive Services Clerk	The County Calendars were updated.
145-24: Halisky	Chief Administrative Officer (CAO) Evaluation That Smoky Lake County Council defer further discussion of the Chief Administrative Officer (CAO) Evaluation to the Council Committee of the Whole Meeting scheduled for Wednesday, December 4, 2024.	Executive Services Clerk	Further discussion was held at the C.O.W. meeting In-Camera with the CAO present. Any decisions to be made will be done so at the December 12, 2024, Regular Council meeting.



ACTION LIST:

December 2024 County Council Meetings

December 4, 2024 Committee of the Whole Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
150-24: Cere	Information Received from Delegations That Smoky Lake County Council accept the information received on December 4, 2024, from the Delegations: Smoky Lake RCMP Detachment Commander Sgt. Anita Doktor, Smoky Lake Area Victims Services Unit Advocate Sara McCullough, RCMP Eastern Alberta District (EAD) C/Supt Gary Graham and Supt Tony Hanson, and Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor’s Office.	Council	The Reeve emailed the delegations on December 16 & 17, 2024 to thank them for attending, sharing their information, and building relationships.

December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
164-24: Halisky	7.2. Policy Statement No. 03-39-13: Dust Control That Smoky Lake County Policy Statement No. 03-39-13: Dust Control, be amended to recoup the actual cost of Blade Mix Oil dust control by reducing the length from 150 meters at a cost in the amount of \$3,000.00 to 100 meters at a cost in the amount of \$2,700.00, and to increase Public Works efficiencies by changing the application deadline from May 1st to May 31 st , as follows: *See minutes for policy	Public Works	The policy was updated as per Council’s direction and posted on the website, December 24, 2024.
165-24: Fenerty	7.3. Backsloping Application – Nicky George That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-27-60-18-W4, as per the application received from Nicky George, dated December 6, 2024, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.	Public Works & Accounts Payable	The Executive Services Clerk emailed a copy of this motion and the application to the Public Works Manager, Public Works Road Foreman, and Accounts Payable, on December 12, 2024, for their Action. Payment will be issued upon successful inspection.

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
166-24: Céré	<p>7.1. Request for Property Tax Penalty Waive</p> <p>That Smoky Lake County Council approve to write off penalties in the amount of \$493.38 on property tax roll number 17590542 in response to the written request dated November 28, 2024, from the landowner and the verbal information received from the December 12, 2024, Delegation: Tom Mykytiuk, Landowner.</p>	Tax Clerk	The penalties were removed in the system on December 16, 2024, as approved by Council.
167-24: Halisky	<p>7.4. Bylaw No. 1467-24 - LUB Amendment to Redistrict & Reclassify</p> <p>That Smoky Lake County give First Reading to Bylaw No. 1467-24 and to schedule a Public Hearing, to be held on February 13, 2025, at 9:15 a.m., and to advertise said Public Hearing in accordance with the Municipal Government Act, in the Redwater Review and on the County's website.</p>	Comm. Officer	<p>Advertised in the January Grapevine and social media in the new year.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>NOTICE: PUBLIC HEARING</p> </div> <p>Proposed Bylaw No: 1467-24:</p> <ul style="list-style-type: none"> To redistrict the lands legally described as Plan 9121735, Lot A, from Agriculture (AG) District to Rural Industrial (M2) District, under the County's Land Use Bylaw #1272-14; & To reclassify the lands legally described as Plan 9121735, Lot A, from Agriculture Area to Industrial Area, under the County's Municipal Development Plan Bylaw #1249-12. <p>The Public Hearing will be held as follows: February 13, 2025 at 9:15 AM</p> <p><u>Location:</u> Virtual: https://video.businessconnect.telus.com/join/121269341 By phone: 844-511-2074 (toll free) Meeting ID: 121269341 In person: Smoky Lake County Council Chambers, 4612 McDougall Drive Smoky Lake</p> <p>The draft bylaw can be viewed on-line at: www.smokylakecounty.ab.ca/notices Questions? Call 780-656-3730</p>

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
168-24: Serben	<p>7.5. Surface Lease of Municipally-owned Property - offer to lease</p> <p>That Smoky Lake County Council accept the offer to lease the lands legally described as SW 12-61-16-W4M, dated December 1, 2024, received from Ryan Franchuk, President, Clear Hills Grazing Association, in the amount of \$1,400.00 per year, and enter into a Surface Land Lease Agreement, for a 5-year term, as per Policy No. 13-01, commencing on January 1, 2025, and expiring December 31, 2029, and waive the requirement to advertise a Limited Invitation to Tender as required by County Policy No. 13-01.</p>	Plan & Dev. Manager	The Planning and Development Manager has drafted the land lease agreement and will facilitate the signing of said lease agreement with Clear Hills Grazing Association.
169-24: Gawalko	<p>7.6. Surface Lease of Municipally-owned Properties - invitation to tender</p> <p>That Smoky Lake County Council advertise a Limited Invitation to Tender, pursuant to Policy No. 13-01: Surface Lease of Municipally-Owned Properties, for the lease of the municipally-owned properties legally described as: SE 8-62-13-W4M & SW 8-62-13-W4M, on the County's website and social media channels and in the Redwater Review, with a closing date of Friday, January 31, 2025, at 4:00 Mountain Time.</p>	Plan & Dev. Manager	<p>Land Lease Tender has been posted on the County website (https://www.smokylakecounty.ab.ca/tenders) on December 12, 2024.</p> <p>Scheduled to appear on social media on December 16, 2024, January 3, 15 and 27, 2025. Advertised in the January 2025 edition of the Grapevine. The ad will also run in the Redwater Review the week of December 18th and January 8th.</p>
170-24: Halisky	<p>Regional GIS Contract</p> <p>That Smoky Lake County Council approve administration to execute the renewal contracts between Smoky Lake County and Catalis Technologies Canada Ltd. on behalf of the Smoky Lake Region encompassing the municipalities of Smoky Lake County, Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna, for the purpose of providing Geographic Information System (GIS) Software Products and Services for a Five-Year Term commencing January 1, 2025 and ending December 31, 2029, as per quote No.:006PhOOOOBsbM1IAJ Dated November 1, 2024 for Software Licensing, and quote No.:006PhOOOOODGIt7IAD, dated November 5, 2024 for Recurring Professional Services.</p>	GIS	<p>December 17 had Kevin Sign Contracts, sent to Catalis for countersigning.</p> <p>Received back December 18, 2024 filled in Municipal Files 61-10A.</p> <p>Town of Smoky Lake's Motion 701-2024, Nov. 25, 2024.</p>

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting												
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION									
171-24: Gawalko	<p>7.7. Regional GIS Agreement That Smoky Lake County re-enter the Regional GIS Agreement with the Town of Smoky Lake, Village of Waskatenau and the Village of Vilna for the purpose of outlining roles and responsibilities relating to the Regional Geographic Information System (GIS) facilitated through Catalis Technologies Canada Ltd. software products and services contracts to coincide with the new Five-Year Term commencing January 1, 2025, and ending December 31, 2029.</p>	GIS	Town of Smoky Lake's December 16 th Council Meeting. Motion 784-2024 Moved by Deputy Mayor Prockiwi-Zarusky That the Town of Smoky Lake approve to re-enter the Regional GIS Agreement with the Town of Smoky Lake, Village of Waskatenau and the Village of Vilna for the purpose of outlining roles and responsibilities relating to the Regional Geographic Information System (GIS) facilitated through Catalis Technologies Canada Ltd. software products and services contracts to coincide with the new Five-Year Term commencing January 1, 2025, and ending December 31, 2029.									
172-24: Serben	<p>7.8. Policy Statement No. 01-45: Geographic Information System GIS That Smoky Lake County Council amend Policy Statement No. 01-45-02: Geographic Information System (GIS), to reflect the changes, updates, and addition of Section # 6: Responsibilities: *see minutes for policy</p>	Communications	Policy posted to the website.									
173-24: Céré	<p>7.9. FCSS Grant Application That Smoky Lake County approve to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:</p> <table border="1"> <thead> <tr> <th>Community Group</th> <th>Eligibility</th> <th>Funding</th> </tr> </thead> <tbody> <tr> <td>Town of Smoky Lake FCSS</td> <td>2025 Family Day Celebration</td> <td>\$2,500.00</td> </tr> <tr> <td>Smoky Lake Holubka Dancers</td> <td>2025 Volunteer Appreciation</td> <td>\$2,100.00</td> </tr> </tbody> </table>	Community Group	Eligibility	Funding	Town of Smoky Lake FCSS	2025 Family Day Celebration	\$2,500.00	Smoky Lake Holubka Dancers	2025 Volunteer Appreciation	\$2,100.00	Accounts Payable	Cheques will be issued after Year End 2024, in 2025.
Community Group	Eligibility	Funding										
Town of Smoky Lake FCSS	2025 Family Day Celebration	\$2,500.00										
Smoky Lake Holubka Dancers	2025 Volunteer Appreciation	\$2,100.00										

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting																					
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION																		
174-24: Halisky	<p>7.10. NSWA Membership That Smoky Lake County defer consideration of renewing a membership to the North Saskatchewan Watershed Alliance (NSWA) for the year 2025 until further information is received on how NSWA calculated the municipal contribution in the amount of \$2,457.60 as per their Invoice #2025.028, dated October 2, 2024, describing it as a "Per Capita Funding Request".</p>	Finance Manager	<p>NSWA used a population of 4,096 the Alberta Regional Dashboard back in 2022. Smoky Lake County's population is often lumped together with the populations from Buffalo Lake Metis Settlement and Kikino Metis Settlement. These two settlements border Smoky Lake County but they are not governed by Smoky Lake County. The true population of Smoky Lake County is 2,517.</p> <p>The corrected invoice was received on Dec. 18, 2024 based on a population of 2,517. This will be brought to the January 9, 2025 Council meeting for reconsideration.</p>																		
175-24: Serben	<p>7.11. Physicians & Health Care Committee Budget That Smoky Lake County approve the Year-2025 Budget for the Smoky Lake Region's Physicians & Health Care Professionals Committee, with Smoky Lake County's contribution in the amount of \$14,640.00 based on 61% of the total budget in the amount of \$24,000.00 as recommended by the Committee's November 21, 2024 Motion #65-2024, with the following cost-sharing percentage funding formula:</p> <table border="1"> <thead> <tr> <th>Municipality</th> <th>Percentage</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Smoky Lake County</td> <td>61%</td> <td>\$ 14,640.00</td> </tr> <tr> <td>Town of Smoky Lake</td> <td>26%</td> <td>\$ 6,240.00</td> </tr> <tr> <td>Village of Vilna</td> <td>7%</td> <td>\$ 1,680.00</td> </tr> <tr> <td>Village of Waskatenau</td> <td>6%</td> <td>\$ 1,440.00</td> </tr> <tr> <td>Year-2025 Total Budget</td> <td>100%</td> <td>\$ 24,000.00</td> </tr> </tbody> </table> <p>and withhold release of the funds in the amount of \$14,640.00, to the Managing partner: Town of Smoky Lake, until the Committee's surplus has been diminished.</p>	Municipality	Percentage	Amount	Smoky Lake County	61%	\$ 14,640.00	Town of Smoky Lake	26%	\$ 6,240.00	Village of Vilna	7%	\$ 1,680.00	Village of Waskatenau	6%	\$ 1,440.00	Year-2025 Total Budget	100%	\$ 24,000.00	Executive Services Clerk	A copy of the motion was emailed on December 12, 2024, to the Town of Smoky Lake's CAO & Assistant CAO, as the managing partner of the Committee.
Municipality	Percentage	Amount																			
Smoky Lake County	61%	\$ 14,640.00																			
Town of Smoky Lake	26%	\$ 6,240.00																			
Village of Vilna	7%	\$ 1,680.00																			
Village of Waskatenau	6%	\$ 1,440.00																			
Year-2025 Total Budget	100%	\$ 24,000.00																			

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
176-24: Céré	7.12. Request for Donation - Tom & Cathy Bullas Dart Shoot supporting the Food Bank That Smoky Lake County provide a donation in the amount of \$100.00 to the Smoky Lake Food Bank on behalf of the 20 th Annual Charity Dart Shoot in memory of Cathy and Tom Bullas, in response to the written request received from Tim Campbell, received on November 27, 2024; and request a report back on the success of the event.	Accounts Payable	Cheque #55378 issued on December 17, 2024, to the Food Bank. The event organizers provide a update on the success of the event each year when soliciting for donations.
177-24: Fenerty	7.13. ACP Grant Application for IHT Staging Area Design Plans That Smoky Lake County, in partnership with the Town of St. Paul, County of St. Paul #19, Town of Smoky Lake, Town of Bonnyville, Town of Elk Point, Village of Vilna, City of Cold Lake, and Village of Glendon (all being Members of N. E. Muni-Corr Ltd.) support the application to the Alberta Community Partnership (ACP) 2024-25 Grant Intake, under the Intermunicipal Collaboration Stream, for the purpose of creating nine staging area design plans for Alberta's Iron Horse Trail within the adjacent municipalities of Waskatenau, Smoky Lake, St. Paul, Heinsburg, Elk Point, Bonnyville, Ardmore, and at the Beaver River Trestle; and approve the Village of Horseshoe Bay as the Managing Partner.	Executive Services Clerk	A copy of this motion was emailed to Marianne at info@ironhorsetrail.ca on December 12, 2024.
178-24: Gawalko	7.14. Agricultural Fieldman Appointment That Smoky Lake County appoint Kierstin Dubitz as the Acting Agricultural Fieldman for the duration of the positions' vacancy commencing on the first day of the Agricultural Fieldman's extended leave of absence expected in December 2024, for up to one year.	Executive Services Clerk	A copy of the motion was emailed to Payroll on December 12, 2024, for Kierstin's personnel file.

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
179-24: Halisky	7.15. Bylaw Enforcement Officer Appointment That Smoky Lake County appoint Chandler Kerr to be the designated Bylaw Enforcement Officer for Smoky Lake County for the purpose of inspections pursuant to Section 542 of the Municipal Government Act and enforcement of Bylaws pursuant to Sections 545 and 546 of the Municipal Government Act; and execute an “Oath of Office” in accordance with Bylaw No. 1405-21: Bylaw Enforcement Officer.	Executive Services Clerk	A copy of the motion was emailed to Payroll on December 12, 2024, for Chandler’s personnel file. The Oath of Office was executed by Chandler on December 12, 2024, and filed in the Municipal File: 2-28.
180-24: Céré	7.16. Director of Emergency Management (DEM) Appointment That Smoky Lake County Council appoint the County’s Health & Safety Coordinator: Ms. Jasmine Schaub, as the designated Director of Emergency Management (DEM) for Smoky Lake County, effective December 12, 2024, who shall be responsible for performing those duties, powers and functions set out in the Emergency Management Act (RSA 2000, cE-6.8, with advice and assistance from the Regional Emergency Manager, as per Bylaw 1466-24: Emergency Management.	Executive Services Clerk	A copy of the motion was emailed to Payroll on December 12, 2024, for Jasmine’s personnel file.
181-24: Halisky	DDC Sand + Gravel + Concrete - Haul Road Agreement That Smoky Lake County execute a Haul Road Agreement for Winter Haul, as per Policy Statement No. 03-14-12, for the period of December 1, 2024 to February 28, 2025 with DDC Sand + Gravel + Concrete, to haul approximately 15,000 tonnes, provided the conditions are right, from Township Road 610 South on Range Road 181 to Township Road 604 and West to Highway 831, pending final approval from the County Road Foreman.	Public Works Road Foreman	Public Works Foreman will execute a Haul Road Agreement for Winter Haul with DDC Sand + Gravel + Concrete. Haul Road Agreements retained under Municipal File: 3-97

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
182-24: Halisky	7.17. Smoky Lake County Interim Budget That Smoky Lake County Council approve the Year-2025 Interim Municipal Budget, with revenues in the amount of \$20,841,629 and total Expenditures in the amount of \$22,885,929 including amortization expense in the amount of \$2,044,300.	Finance Manager	Recorded on the Action List for reference and retained by the Finance Manager for documentation.
183-24: Gawalko	Ten-Year Capital Budget 2025 to 2034 That Smoky Lake County Council approve the Ten-Year Capital Budget for the years 2025 to 2034.	Finance Manager	Recorded on the Action List for reference and retained by the Finance Manager for documentation.
184-24: Serben	Discontinuation of January 7th as Ukrainian Christmas That Smoky Lake County acknowledge the discontinuation of January 7th being recognized as Ukrainian Christmas , and adjust the County's holiday closure schedule accordingly as of January 1st, 2025; and rescind Council's October 24, 2024, Motion #07-24: "That Smoky Lake County Council approve to close both County Offices to the Public on Statutory Holidays, days in lieu of Statutory Holidays (where a Statutory Holiday falls on a weekend), Ukrainian Christmas on January 7th as per the Collective Agreements, and on the following extra days where employees may use vacation time: Friday, December 27, 2024, Monday, December 30, 2024, and Tuesday, December 31, 2024.".	Executive Services Clerk	<p>"Ukrainian Christmas" was removed from January 7th from the outlook and Council calendars.</p> <p>IUOE Local 955 Collective Agreement - ARTICLE 17 - PAID HOLIDAYS "17:01 The Employer recognizes the following as paid Holidays: New Year's Day August Civic Holiday Family Day Labour Day Good Friday Thanksgiving Day Easter Monday Remembrance Day Victoria Day Christmas Day Canada Day Boxing Day Ukrainian Christmas And any other General Holiday proclaimed by the Employer. In the event that the Provincial Government removes Family Day as a Statutory Holiday, it will no longer be observed as a paid Holiday."</p> <p>CUPE Local 4576 Collective Agreement - ARTICLE 16 – STATUTORY HOLIDAY "16.01 Employees shall be eligible for the following holidays: New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Heritage Day, Labour Day, National Day for Truth and Reconciliation, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day, Ukrainian Christmas, and any other general public holidays proclaimed by the Employer, the Government of Alberta or the Government of Canada, and which are observed generally within the applicable jurisdiction, except when replacing any holiday named previously in which case only the lieu holiday shall be recognized."</p>

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
185-24: Gawalko	Office Closures for Statutory Holidays That Smoky Lake County approve to close both County Offices to the Public on Statutory Holidays, days in lieu of Statutory Holidays (where a Statutory Holiday falls on a weekend), and on the following extra days where employees may use vacation time: Friday, December 27, 2024, Monday, December 30, 2024, and Tuesday, December 31, 2024.	Executive Services Clerk	Due to the October 24, 2024, Motion #07-24, being rescinded, a new motion was required to ensure the offices remain closed for all other days stated in Motion #07-24, except for January 7 th .
189-24: Halisky	10.1. MLA for Bonnyville-Cold Lake-St. Paul - Responding to Hwy 28 Concerns That Smoky Lake County acknowledge receipt of the correspondence received from the MLA for Bonnyville-Cold Lake-St. Paul, dated November 8, 2024, responding to the County's concerns regarding increasing volume of wide and heavy loads on the Hwy 28.	Executive Services Clerk	Information retained under Municipal File: 3-161
190-24: Céré	10.2. Councillor Fenerty Receives Municipal Elected Leadership Certificate That Smoky Lake County acknowledge receipt of the correspondence received from Elected Officials Education Program, dated November 15, 2024, congratulating Councillor Linda Fenerty on receiving her Municipal Elected Leadership Certificate.	Executive Services Clerk	The information was acknowledged for public awareness of her accomplishment.
191-24: Halisky	10.3. JMD Group LLP Chartered Professional Accountants - Audit Planning That Smoky Lake County acknowledge receipt of the correspondence received from JMD Group LLP Chartered Professional Accountants, dated November 14, 2024, in respect to Audit Planning.	Executive Services Clerk	Information retained under Municipal File: 11-10

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
192-24: Fenerty	10.4. Minister of Energy & Minerals - Oil & Gas Unpaid Municipal Property Taxes That Smoky Lake County acknowledge receipt of the correspondence received from the Minister of Energy & Minerals to the President of RMA, dated August 13, 2024, in respect to oil and gas producers' unpaid municipal property taxes.	Executive Services Clerk	Information retained under Municipal File: 1-10
193-24: Céré	10.5. RMA District 5 Meeting at the Killam Community Hall That Smoky Lake County Councillors who can attend – attend the RMA District 5 Meeting scheduled for January 24, 2025, at 9:30 a.m. at the Killam Community Hall.	Executive Services Clerk	The Meeting was added to Council's outlook calendars and attendance will be reported through Councillor's reports.
194-24: Serben	10.6. Federation of Canadian Municipalities (FCM) – Response to Wheatland County That Smoky Lake County acknowledge receipt of the correspondence received from Federation of Canadian Municipalities (FCM), dated December 2, 2024, responding to Wheatland County's campaign to not attend FCM.	Executive Services Clerk	Information retained under Municipal File: 1-152
195-24: Serben	10.7. Lakeland Agricultural Research Association (LARA) – Funding That Smoky Lake County acknowledge receipt of the correspondence received from Lakeland Agricultural Research Association (LARA), dated November 18, 2024, inquiring if the County would enter into a 2-to-3-year agreement to provide funding to LARA; and recommend a one-year agreement for consideration in response.	Executive Services Clerk	Information retained under Municipal File: 62-9 This letter was also brought to the December 10, 2024, ASB Meeting where a motion was passed to file it. LARA was notified by email on December 24, 2024 that Council is not interested in 2-to-3-year agreement at this time and will only consider a one-year agreement.

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
196-24: Halisky	<p>10.8. MNP - Police Study Invitation to Participate in Group Interview</p> <p>That Smoky Lake County acknowledge receipt of the correspondence received from MNP, dated December 4, 2024, in respect to the Smoky Lake County Police Study and Invitation to Participate in a Group Interview; and agree to participate in it on Friday, December 20, 2024, at 1:00 p.m..</p>	Executive Services Clerk	<p>Information retained under Municipal File: 19-19</p> <p>The Reeve and Deputy Reeve participated virtually from Council Chambers, and the other Councillors participated virtually, remotely.</p>
197-24: Céré	<p>Gas Alberta Gives Back Program</p> <p>That Smoky Lake County Council name: Smoky Lake Food Bank, as the chosen recipient to receive a donation from Gas Alberta in the amount of \$3,500.00 through the Gas Alberta Gives Back program, in response to the email received from Gas Alberta Inc., dated December 11, 2024, announcing Smoky Lake County was selected this year to choose a recipient of the Gas Alberta Gives Back program funds.</p>	Natural Gas Manager	<p>Gas Alberta was notified by email on December 12, 2024 of Council motion and will issue a cheque to the Smoky Lake Food Bank.</p> <p>A copy of the motion was also emailed to Noreen at the Food Bank, for awareness.</p>
206-24: Serben	<p>MCC for Smoky Lake Development Corp. Loan Payment</p> <p>That Smoky Lake County Council approve a time extension for the loan payment in the amount of \$100,000.00 to be received from the MCC for Smoky Lake Development Corp., in accordance with Smoky Lake County's Bylaw No. 1413-22 of the Loan Agreement, as allowed under Section 14(d) of the General Security Agreement, from December 31, 2024 to March 31, 2025, subject to the entire principal of loan being repaid in full on or before March 31, 2025; in response to the MCC for Smoky Lake Development Corp.'s Directors Resolution, dated December 2, 2024.</p>	CAO	<p>On December 12, 2024, a copy of this motion was emailed to: the Directors of the MCC for Smoky Lake Development Corp.: Lorne Halisky, Linda Fenerty, Mel Morton, & Amy Cherniwchan, for action.</p>

ACTION LIST:

December 2024 County Council Meetings



December 12, 2024 Regular Meeting			
MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
207-24: Halisky	Chief Administrative Officer (CAO) Probationary Period - Kevin Lucas That Smoky Lake County Council acknowledge the Probationary Period for the Chief Administrative Officer (CAO) Kevin Lucas has been successfully completed as of December 12, 2024, and the next CAO Evaluation has been scheduled for Tuesday, June 3, 2025.	Payroll	A copy of this motion was retained in Kevin's personnel file.

From: FedGas Communications <communications@fedgas.com>
Sent: December 20, 2024 10:00 AM
Subject: Tentative Agenda & Schedule - Spring 2025 Zone Meetings

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To all Federation Members,

Please find attached *tentative* agenda and schedule for the Spring 2025 Zone meetings, booked for mid-February. Please do note that these meetings are earlier than have been the case in the past (late March).

Zone-specific, detailed final agendas, the official document package, and all confirmed meeting locations will be sent out mid-January.

Thank you,



FedGas Member Communications
c/o Emily Ewashko
Communications & Marketing Coordinator
Federation of Alberta Gas Co-ops Ltd.
M:780-416-6543 | D:780-400-3022 | C:780-203-0414
www.fedgas.com



8429 24 Street NW, Edmonton, AB T6P 1L3

~ Supporting the Success of Co-operative and Community Member Utilities ~



2025 Spring Zone Meeting Dates

ZONE	CHAIRMAN	DATE	TIME	LOCATION
ZONE 1	Ed Tollefson	February 14, 2025 Hosted by: East Peace	10 a.m.	TBD
ZONE 2	Joe Blakeman	February 13, 2025 Hosted by: Buck Mountain	10 a.m.	Warburg Pioneer Recreation Centre 5435 – 50A Avenue Warburg, AB
JOINT ZONES 3 & 4	Dale Swyripa Lloyd Prefontaine	February 21, 2025 Hosted by: North East	10 a.m.	TBD
ZONE 5	Jack Goodall	February 11, 2025 Hosted by: Village of Chauvin	10 a.m.	Chauvin Community Hall 300 Main Street Chauvin, AB
ZONE 6	Bert Paulssen	February 20, 2025 Hosted by: G.L.D.C.	10 a.m.	Peter Lougheed Community Centre 5109 – 54 Street Rimbey, AB
ZONE 7	Perry Ellis	February 19, 2025 Hosted by: Cochrane Lake	10 a.m.	Cochrane Lake New Office 41081 Cook Road Rocky View County, AB
ZONE 8	Randy Taylor	February 18, 2025 Hosted by: Triple W	10 a.m.	The Keg (Basement) 1715 Mayor Magrath Drive South Lethbridge, AB



Tentative Agenda
2025 Spring Zone Meeting
DATE
LOCATION

CHAIRMAN, {Name}

9:30 a.m. **Coffee**

10:00 a.m.

1. Call to Order

- Introduction of Guests
- Adoption of Agenda
- Minutes of the 2024 Fall Zone Meeting
- Business Arising from Minutes
- Director Report

2. Federation Update

3. Roundtable Discussions

- Convention 2025
- TBD
- TBD
- TBD

LUNCH

4. Gas Alberta Inc. Update

5. Michael O'Mara (Alberta Municipalities) – *Your Benefits Plan*

6. Resolutions

(must be submitted 30 days prior to the Zone Meeting)

7. 2025 Resolutions Committee Nominations

8. Location of the 2025 Fall Zone Meeting

9. Topics Previously Submitted

10. Other Issues that May Arise

11. Closing

December 20, 2024

Kevin Lucas, CAO
Smoky Lake County
4612 McDougall Avenue
Smoky Lake, AB T0A 3C0

{Delivered by email: cao@smokylakecounty.ab.ca}

Dear Mr. Lucas,

Subject: 2024 Fall Rural Municipalities of Alberta Follow Up

Thank you for the opportunity to meet during the 2024 Fall Rural Municipalities of Alberta convention Edmonton. As a follow up to the meeting, please find below a summary of the items discussed.

Highway 28 /Highway 855

As part of the safety improvements along the Highway 28 corridor, the existing intersection at Highway 28 and Highway 855 will be replaced with a two-lane roundabout. An engineering consultant has been engaged and design work is underway.

In addition, the following safety improvements are identified for west of Smoky Lake to Highway 36:

- 12 intersection improvements;
- upgrading an existing Safety Rest Area;
- constructing two new Safety Rest Areas;
- constructing five new climbing/passing lanes; and
- improving three horizontal curves.

Engineering consultants have been selected, and design work has commenced. Projects of this magnitude typically take at least three years in order to complete all design activities including environmental permits, right-of-way acquisition, and utility relocations.

Vegetation Control- Highway 28 / Range Road 152

Thank you for sharing concerns about the large growth and poplar trees impeding sight lines. Based on a recent site inspection, the department will work the highway maintenance contractor, and possibly the landowner, to get the brush removed. Once removed, we will continue to monitor the effectiveness.

.../2

Mr. Kevin Lucas
Page 2

Maintenance Contractor Signs

It is recognized the maintenance boundary changes that were initiated with the latest maintenance contract have caused some confusion with emergency services. Our Operations Manager, Paula Campbell, has clarified these new boundaries with your Fire Chief, Scott Franchuk, the dispatch centre, and has also provided an updated map for them.

Emergency Flagging

As noted above, there were some issues with dispatch not knowing who to call for traffic control, and some confusion with the maintenance contractors' call centres. This has been discussed with both Emcon Services and LaPrairie Works so that they ensure their call centres have updated maps and information on the boundary changes. It should be noted that winter conditions may prevent the maintenance contractor from being able to assist with traffic control for emergencies as responding to winter road conditions is their top priority.

Highway 831 Bridge

Transportation and Economic Corridors does not use anti-icing on the rural highways. However, the concerns been discussed with LaPrairie Works to ensure the new local area foreman is aware of the importance of the river hills.

Concerns with Highway Condition

Highway 857

Highway 859

Highway 36 plans

To ensure the safety of the travelling public, pothole repairs are completed year-round as required. Until the rehabilitation projects take place, the department will continue to monitor these roadways and ongoing maintenance will continue to ensure safety-related issues are addressed in a timely manner.

Although not in Smoky Lake County, there is a Highway 36 project currently planned for 2025 closer to Lac La Biche. The project includes a climbing lane and intersection improvements at Twp Rd 661A and Twp Rd 662. In addition, the project includes three intersection improvements on Highway 881 at Twp Rd 672, Twp Rd 680 and Highway 858.

Thank you again for the opportunity to meet. If you have any additional questions, please do not hesitate to reach out at 780-305-2405 or michael.botros@gov.ab.ca.

Yours truly,

Michael Botros, P.Eng.
Regional Director

cc: Rob Huston, Infrastructure Manager



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

December 16, 2024

Ms. Rebecca Bligh, President
Federation of Canadian Municipalities (FCM)
24 Clarence Street
Ottawa, ON K1N 5P3

Dear Ms. Bligh,

RE: Non-Renewal of Membership for 2025

The County of Stettler No. 6 wishes to formally notify the Federation of Canadian Municipalities (FCM) of our decision to not renew our membership for the 2025 fiscal year. This decision has been made following careful consideration, and echoes concerns raised by other rural member municipalities.

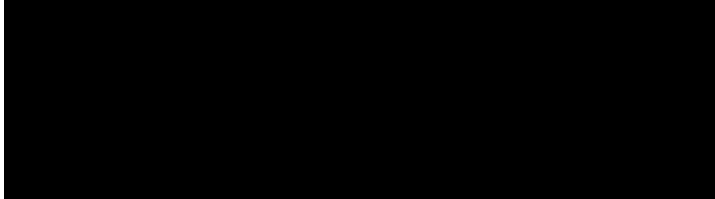
We believe the FCM has increasingly moved away from adequately representing the unique challenges and priorities of rural municipalities. While we recognize the importance and possibilities of a national body advocating for all municipalities across Canada, we feel the needs and voices of rural communities like ours are being overshadowed by those of larger urban centers. The FCM's mandates and activities appear to prioritize urban issues, leaving rural concerns marginalized and our voice effectively silenced.

The recent annual conference held in Calgary only reinforced these concerns. Many of the topics and discussions were predominantly urban-focused, providing limited value to rural members. Additionally, several members were unable to be accommodated at information sessions that were relevant, as these were oversubscribed and facilities lacked sufficient accommodation. For smaller municipalities with a constrained budget, the significant expense incurred to participate in such conferences is difficult to justify when the outcomes are so unsatisfactory. To face logistical barriers on top of an urban-centric agenda is disappointing and feels like a disregard for the rural members who make the effort to inform and engage.

Our Council believes it is essential membership investments yield tangible benefits and foster inclusivity. Unfortunately, we no longer see these outcomes from our continued participation in the FCM.

We hope the FCM will take these concerns into account to better serve rural municipalities in the future. As always, we are open to engage and for further discussion on the issues and barriers we are experiencing.

Sincerely,



Larry Clarke, REEVE
County of Stettler No. 6

CC

Rural Municipalities of Alberta
Saskatchewan Association of Rural Municipalities
Association of Manitoba Municipalities
Rural Ontario Municipal Association
Union of British Columbia Municipalities
Fédération Québécoise des Municipalités
Nova Scotia Federation of Municipalities
Union of the Municipalities of New Brunswick
Federation of PEI Municipalities
Municipalities Newfoundland and Labrador

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DEC 1 2024
SMOKY LAKE COUNTY

County of Smoky Lake

- Reeve
- Council

c.c. Town of Smoky Lake

Enclosed is an article that reflects the challenges of rural communities and counties.

The dramatic increase in the population of Alberta is creating opportunities for rural communities. People are searching for affordable housing as well as lifestyle opportunities.

The area we should focus on is attracting new business and investment; as many new arrivals are also seeking business opportunities.

It is the right time to create an economic development committee with funding to solicit and promote the business opportunities in our region.

As elected officials, this is your responsibility. Please take the necessary action to improve and grow our region. Thank you.

Del Huchulak

Delmor Holdings Ltd.

OPINION

Advocacy plays crucial role in thriving communities

**NOLAN
CROUSE**

COMMENTARY



As one drives the highways of Canada, often we see what remains of a village that “once was.” These were, at one time, municipalities with hopes to thrive, but through various circumstances failed to grow and prosper. Many of these villages slowly disappeared or are disappearing, often because the leaders in those communities failed to lead. The leaders of the day in those villages or towns did not advocate, did not recruit business and did not create the environment to have the schools, community halls, arenas, churches or roads built to help make the community viable.

There is a saying that “the world is run by those who show up.” The viability of a community relies on this principle. The municipal mayors, Reeves and councillors must travel, lobby, advocate, recruit and sell their community to others. This means attending conventions, being members of business associations, being members of economic development groups, and even travelling to other parts of Canada to demonstrate commitment to helping grow their community. Those who stay at home (at times to save the travel costs) do so to the long-term detriment of their own community. Many of these small towns of the day had very few advocates lobbying for what their town needed to grow and prosper.

Parallel to those out selling their community are those who are applauded by some in their community for saving a dollar and not travelling. These leaders played the short game. Meanwhile, other communities are reaping the benefits of being front and centre at trade shows, symposiums and conventions. They sell their community so that their community may benefit one day. These leaders play the long game.

One simply needs to drive east of Edmonton, down Highway 14 toward the Saskatchewan border. We see the remnants of communities that existed once upon a

time and now barely exist. Jarrow, Kinsella and Fabyan along that highway did not have the leadership in place when they were attempting to grow. The leadership did not or were not able to play the long game to ensure their communities became prosperous to stand alone. Instead, their leaders likely stayed home and did not spend the time and money to advocate for their own communities. As a result, their communities did not grow and, in fact, declined.

The Rural Municipalities Association (RMA) is to be commended for their role in building Alberta. The members of RMA always “hunt in a pack,” travelling in large contingents to trade shows and conventions. They advocate together, have each other’s backs and simply have demonstrated for decades that “a rising tide lifts all ships.” Their influence grows, their industrial base grows, their political capital grows and their municipalities reap the benefits and often results in a lower tax/mill rate.

Approximately 100 villages and small towns in Alberta have dissolved over the past 100 years. Few counties have. That trend will likely continue. And while one may wonder why one community grows and flourishes, while a community five kilometres away does not, the answer is “it takes leadership.”

Showing up to advocate for your community costs money.

Showing up to advocate for your community takes time.

Showing up to advocate for your community matters.

Withdrawing from regional entities that are working to grow the economy does not grow your community.

So, while staying at home might be convenient, meeting on Zoom might be convenient, or not being part of a bigger picture might be convenient, convenience does not grow a community.

Leadership matters and those “once-upon-a-time” villages along our highways are testaments to the fact that some communities had leaders who saw the big picture and played the long game and that some communities did not. They “showed up.”

And that folks, is how it really works.

*Nolan Crouse is a former
St. Albert mayor.*



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 29969

November 20, 2024

Mr. Jered Serben
Reeve
Smoky Lake County
PO Box 310
Smoky Lake AB T0A3C0

Dear Reeve Serben:

As a respected partner in the field of police governance in Alberta, I am writing to highlight how recently proclaimed legislative changes may affect your community.

The Government of Alberta is enhancing civilian governance of the Royal Canadian Mounted Police (RCMP) by proclaiming sections of the *Police Amendment Act, 2022*, and creating the Police Governance Regulation and Police Governance (Ministerial) Regulation. These amendments will ensure communities policed by the RCMP have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

These changes will take effect on March 1, 2025, after a transition period to allow municipalities to pass and implement relevant bylaws. Every community in Alberta served by the RCMP will be required to be represented by one of the following types of governance bodies, depending on their population size and type of police service agreement.

Communities with a population of 15,000 or greater, policed under a Municipal Police Service Agreement

- These communities are required to establish a Municipal Policing Committee (MPC), through bylaws, by March 1, 2025.
- MPCs will consist of between three and seven members appointed by the municipality's council.
- The Minister may also appoint committee members based on the size of the committee.

.../2

Communities with a population of less than 15,000, policed under a Municipal Police Service Agreement

- These communities are required to establish a Regional Policing Committee, through bylaws, by March 1, 2025.
- Each RCMP district is a region (e.g., South, Central, East, and West), and each region contains five to 10 municipalities required to work with other communities in the same RCMP district to form a Regional Policing Committee (RPC).
- RPCs will consist of at least one member appointed by each municipality represented.
- Communities may opt out of a RPC in favour of establishing their own municipal committee, or a joint committee with another municipality, with ministerial approval.

Communities policed under the Provincial Police Service Agreement

- Small and rural communities policed under the Provincial Police Service Agreement, including municipalities with a population under 5,000, municipal districts and counties, and Metis Settlements, will be represented by the Provincial Police Advisory Board.
- The province will appoint up to 15 members to the Provincial Police Advisory Board, including representation from First Nations, Métis communities, Rural Municipalities of Alberta, Alberta Municipalities, and all four provincial RCMP districts.
- Costs for the Provincial Police Advisory Board will be borne by the province.
- The Provincial Police Advisory Board will be operational by March 1, 2025.

Attached for further reference is a Frequently Asked Questions document with more information about the new requirements for RCMP local governance bodies. You can also find the Police Governance (Order in Council) Regulation, the Police Governance (Ministerial) Regulation, and the proclamation of the *Police Act* sections establishing these governance bodies on the Alberta.ca website at www.alberta.ca/alberta-kings-printer.

Please note that in the next few weeks your administration will receive communication from department representatives with details about planned information sessions regarding these governance bodies. If you have any questions or require support in the set-up of these governance bodies, please contact the department at: AlbertaPoliceGovernance@gov.ab.ca.

Thank you for everything you do to help ensure Albertans can live, work, and raise families in safe and secure communities.

Sincerely,



Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Attachment

Frequently Asked Questions:

RCMP civilian governance

Alberta's government is enhancing civilian governance of RCMP policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions about the establishment and operation of RCMP civilian governance bodies.

Why is the government mandating civilian governance bodies for RCMP-policed communities?

Creation of these new civilian governance bodies responds to a long-standing desire of communities to have more say in how they are policed by the RCMP.

By establishing municipal and regional governance committees and the Provincial Police Advisory Board, we are giving communities the opportunity to provide input on both local and provincial policing priorities and RCMP service delivery while increasing police accountability.

Civilian governance bodies support a paradigm shift that sees local police as an extension and a reflection of the communities they serve.

What will the function of the municipal police committees be?

Municipal policing committees will enhance civilian governance of local policing by:

- Overseeing the administration of the municipality's police service agreement;
- Representing public interests and concerns to local RCMP leadership and collaborating with local detachments to plan yearly priorities and strategies for municipal policing and community safety; and
- Regularly reporting on the implementation of programs and services that support police service priorities.

What will the function of the regional police committees be?

Regional policing committees will help ensure Alberta's small rural communities have a voice in how they are policed.

- Regional committee's roles and responsibilities will be similar to their municipal counterparts, advocating for the priorities and concerns of smaller communities while also supporting integrated community safety planning for RCMP policed municipalities in the region.
- The boundaries of the four new regional policing committee zones correspond to Alberta's four RCMP districts, to ensure local policing priorities are accurately reflected in service delivery.

How many different civilian governance bodies will be established?

Four regional policing committees will be established to align with the four RCMP districts in Alberta.

The number of municipal policing committees will depend on whether individual communities decide to either participate in one of the four regional boards, form joint municipal policing committees with neighbouring communities, or form their own municipal policing committee. It is recognized that some communities already have a committee similar in nature to what is envisioned.

How will the civilian governance body for a community be determined?

Communities with a population over 15,000 that are policed by the RCMP will be required to establish municipal policing committees.

RCMP policed communities with a population between 5,000 and 15,000 will be represented by regional policing committees but can apply to opt out and form their own municipal policing committee.

Communities with a population under 5,000 that are served by the RCMP under the Provincial Police Service Agreement will be represented by the Provincial Police Advisory Board. The board will make recommendations on province-wide policing priorities and other aspects of RCMP service delivery.

What is the timeline for these governance bodies to be established?

The amendments and new regulations will come into force on March 1, 2025.

A transitional period, between November 2024 and February 2025, will allow municipalities to pass relevant bylaws and make other preparations for implementation.

This transition period also allows municipalities that already have civilian governance bodies time to adapt those bodies to the new statutory requirements.

What is the process for communities that want to opt out of a regional committee and establish their own municipal or joint policing committee?

Communities seeking to opt out of a regional committee in favour of establishing their own municipal committee (or a joint committee with another municipality) must have a formal process in place to do so, consistent with how other municipal committees are established and aligned with the *Police Act* and Police Governance Regulation.

- Municipalities will also need ministerial approval in order to opt out of a regional committee and/or form a joint municipal committee.
- Any municipality can be part of a joint municipal policing committee, as long as it meets the definition of municipality in the *Police Act*.

To initiate the process of obtaining ministerial approval, a municipality can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca.

What are the requirements for the composition of the municipal and regional policing committees?

Municipal policing committees will consist of between three and seven members, appointed by the municipality's council, for terms of two to three years. The municipality's chief elected officer is not eligible to be elected as chair or vice-chair of a municipal policing committee.

Regional policing committees will consist of at least one member appointed by each municipality represented for terms of two to three years.

- Regional policing committees can include additional members appointed by the municipalities with the agreement of all the municipalities in the region. Both municipal and regional policing committees may also include provincial members appointed by the minister.

Will committee positions be voluntary or paid?

Municipalities can choose whether to establish remuneration for their policing committee (municipal or regional) members through their respective bylaws.

Will the municipalities have to pay for the setup and administration of the governance bodies

Municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees.

If a municipality cannot afford these costs, they have the option of utilizing a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

What is the role of the Provincial Police Advisory Board?

The Provincial Police Advisory Board will serve as an advisory body for about 275 small rural municipalities, such as municipal districts and counties, as well as eight Metis Settlements policed by the RCMP under the Provincial Police Service Agreement. The board will support the alignment of local and provincial priorities across the province.

The PPAB will be responsible for developing and maintaining communication between the Alberta RCMP, the provincial government, and the small and rural communities it represents.

The PPAB will help advance the interests of RCMP-policed communities by

- Advising and supporting collaboration between the RCMP, communities, and community agencies on integrated community safety planning;
- Representing the interests of communities served by the RCMP under a provincial police service agreement;
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives; and
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

How will the government ensure alignment between provincial and municipal policing priorities?

Both municipal and regional policing committees are required to consider provincial policing priorities when setting local ones.

The Provincial Police Advisory Board will provide advice on behalf of small and rural communities policed by the RCMP, to support overall alignment of local and provincial policing priorities.

Who will pay administration costs associated with the Provincial Police Advisory Board?

Costs for the Provincial Police Advisory Board will be the responsibility of the province.

Can the government appoint provincial members to these policing committees or to the board?

Yes. The government is responsible for ensuring adequate and effective policing across the province, and provincial appointees help the government fulfill that obligation.

The Minister of Public Safety and Emergency Services appoints all members of the Provincial Police Advisory Board and can appoint a small number of members to municipal, joint municipal, or regional policing committees based on size.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the *Police Act* and in the Police Governance Regulations, found at Alberta King's Printer.

Patti Priest

From: Meagan Walsh <mwash@beaver.ab.ca>
Sent: January 2, 2025 11:19 PM
To: Bonnyville; councillors@strathcona.ca; Flagstaff; Jacob Battenfelder; Jody Yuha; Lac La Biche; Lamont; Meagan Walsh; Minburn (tshukalak@minburncounty.ab.ca); Natalie Barlett; office@county24.com; Provost; county; St. Paul; Wainwright; Wood Buffalo; Wyatt Skovron; Alan Parkin; Dan Small; Darrell Reid; CAO; Kayleena Spiess; Kelly Buchinski; Matt Janz; Pat Podoborozny; Paul Thorkelsson; Peter Tarnawsky; Sally Dary ; Shelia Kitz; Shelly Armstrong; Teresa Gratrix; Tyler Lawrason
Subject: District 5 Agenda items
Attachments: RMA District 5 Agenda Submission Form.docx

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon,

I hope everyone had a wonderful holiday with their family and friends. The district 5 meeting is fast approaching, and I am wanting to do a final call for agenda items.

If you could please have all items into me by no later then noon on January 16, 2025, I aim to have the agenda package out January 17th by end of day. I have attached an Agenda item submission form with drop downs and space to fill out the item details and other information for the purposes of minutes. Please provide documents in word format and I will PDF them for the agenda package.

Please let me know if you have any questions.

Thank you,



[Join our mailing list!](#)

Meagan Walsh
 Executive Assistant of Legislative Services
 Office: 780-663-3730 Ext: 1023
 Direct: 825-385-0067
[mwash@beaver.ab.ca](mailto:mwalsh@beaver.ab.ca) | beaver.ab.ca



This communication is intended solely for the use of the addressee and may contain privileged and confidential information. If you are not the intended recipient, please notify the sender at Beaver County promptly. Thank you!

Information Released to Council

Tracking Number & Description of Information Released:	Date Released:	Municipal File #:
R145-24 - Go East of Edmonton Letter of Support Travel AB Grant	Nov. 08, 2024	7-28
R128-24 - LARA Message to the Board & Report	Nov. 15, 2024	62-9
R129-24 - LICA Region Lake Summary Report	Nov. 15, 2024	1-244
R146-24 - DRAFT Minutes AFCA Region 3, September 28 2024	Nov. 15, 2024	2-6
R147-24 - ERWMSC Budget to Actual & Draft Minutes - October 2024	Nov. 15, 2024	4-29
R148-24 - RMA District Update - November 2024	Nov. 15, 2024	1-10
R149-24 - LICA Region Lake Summary Report	Nov. 15, 2024	1-244
R150 -24 - RMA Contact Newsletter Nov.15, 2024	Nov. 18, 2024	See RMA Website
R151 -24 - RMA Contact Newsletter Nov.22, 2024	Nov. 22, 2024	See RMA Website
R152-24 - Waskatenau Pryveet Dance Meeting Minutes Nov.6 2024	Nov. 27, 2024	7-69
R158-24 - RMA Contact Newsletter Nov.29, 2024	Nov. 29, 2024	See RMA Website
R153-24 - Managers Monthly Reports Nov-Dec, 2024	Dec. 06, 2024	N/A
R154-24 - RMA Follow-up on delinquent oil & gas taxpayers & LGFF	Dec. 06, 2024	1-10
R155-24 - RMA Contact Newsletter Dec.6, 2024	Dec. 06, 2024	See RMA Website
R156-24 - RMA District Update - December 2024	Dec. 12, 2024	1-10
R157-24 - RMA Contact Newsletter Dec.13, 2024	Dec. 16, 2024	See RMA Website
R159-24 - RMA 12 18 24 Mature Asset Strategy Member Update #2	Dec. 18, 2024	1-10
R160-24 - RMA Contact Newsletter Dec. 20, 2024	Dec. 20, 2024	See RMA Website
R161-24 – Evergreen Regional Waste Management Agenda Pkg Items	Dec. 23, 2024	4-29