

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 23, 2025**, at 9:02 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Jan. 23, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Srv/RS	Patti Priest	Present in Chambers

Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Fire Srv/Muni Clerk	Meaghan Andreychuk	Virtually Present
Health & Safety Cor.	Jasmine Schaub	Virtually Present
Acting Ag Fieldman	Kierstin Dubitz	Virtually Present
CPO	Chandler Kerr	Present in Chambers
Public	2 Members	Present
Fire Chief	Scott Franchuk	Virtually Present

2. Agenda:

239-25: Fenerty That the Smoky Lake County Council Meeting Agenda for Thursday, January 23, 2025, be adopted, as amended:

Delegation:

4.1. Casey Tchir, Landowner.

Carried Unanimously.

3. Minutes:

3.1. Minutes of the Regular Council Meeting, January 9, 2025

240-25: Halisky That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, January 9, 2025, be adopted as presented.

Carried.

4. Delegation:

Nil.

5. Public Hearing:

Nil.

6. Municipal Planning Commission (MPC):

Nil.

7. Request for Decision:

7.1. Bylaw No. 1464-24: Non-Residential Tax Incentive

241-25: Gawalko

That Smoky Lake County **Bylaw No. 1464-24: Non-Residential Tax Incentive**, being a bylaw for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, be given **THIRD and FINAL READING** and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents and the corporate seal be fastened where it is deemed to be necessary.

Carried.

7.2. Family and Community Support Services (FCSS) Grant Applications

242-25: Cere

That Smoky Lake County **approve** to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Vilna Veselka Dancing Club	Volunteer Appreciation	\$1,500.00

Carried.

One Member of the Public virtually joined the meeting, time 9:07 a.m.

Kierstin Dubitz, Acting Agricultural Fieldman, left virtually attendance and physically entered Council Chambers, time 9:08 a.m.

7.3. Property Tax Sale Results - Property Tax Roll #22010117

243-25: Halisky

That Smoky Lake County register a Tax Forfeiture Instrument on the land title for the lands legally described as: Lot 17 Block 1 Plan 1955CL, within the Hamlet of Spedden, under Property Tax Roll #22010117 (which was offered for sale at Public Auction on November 13, 2024 due to non-payment of property taxes and which did not sell), for the purpose of providing “Notification of Municipal Acquisition”, to allow the County to rent, license, lease, or dispose of the said property at a price as close as reasonably possible to market value in an effort to recoup the arrears and taxes.

Carried.

7.3. Property Tax Sale Results - Property Tax Roll #41410215

244-25: Halisky

That Smoky Lake County register a Tax Forfeiture Instrument on the land title for the lands legally described as: Lot 15 Block 2 Plan 0323059, within the Hillside Acres subdivision, near Whitefish Lake, under Property Tax Roll #41410215 (which was offered for sale at Public Auction on November 13, 2024 due to non-payment of property taxes and which did not sell), for the purpose of providing “Notification of Municipal Acquisition”, to allow the County to rent, license, lease, or dispose of the said property at a price as close as reasonably possible to market value in an effort to recoup the arrears and taxes.

Carried.

7.4. Policy Statement No. 62-06-02: Agricultural Service Board Poster Contest

245-25: Fenerty

That Smoky Lake County Policy Statement No. 62-06-02: Agricultural Service Board Poster Contest, be amended to be as follows:

Title: Agricultural Services Poster Contest	Policy No.: 06-02
Section: 62	Code: P-R
Page No.: 1 of 4 E	
Legislation Reference:	Alberta Provincial Statues
Purpose:	To provide a guideline for the Smoky Lake County Agricultural Services Poster Contest

Policy Statement and Guidelines:	
1.	STATEMENT:
1.1	County Council acknowledges the importance of raising awareness and education in agriculture, food production and farm safety to elementary school children.
2.	GUIDELINES:
2.1	Students enrolled in Grades one to six in Holy Family Catholic School, H.A.Kostash School, Viina School, Smoky Lake Hutterite Colony School are eligible to enter the poster contest.
2.1.1	Agricultural Services Department will contact the principal of each school in Smoky Lake County to invite their school to participate in the poster contest.
2.1.2	School/ class participation will be at determined by the principal and teachers of each school/ class.
3.	PROCEDURE:
3.1	Posters must be hand drawn and original artwork of the student.
3.2	Posters can be made using any flat media (such as pen, pencil crayon, crayon, painted, felt markers, etc).
3.3	Computer generated posters will not be eligible.
3.4	Posters must be on 8.5" x 11" white paper. Landscape or portrait format.
3.5	Only one entry per student.
3.6	Posters must relate to the theme chosen for the year. Please see Schedule "A" Agricultural Services Poster Contest Themes .
3.7	Students name, grade and school name must be clearly printed on the back of the poster in pencil.
3.8	All poster contest entries must be accompanied by a Schedule "B" Agricultural Services Poster Contest Release Form in order to be eligible.
3.9	All entries from the school must be submitted at the same time before the May 1 st deadline.
3.10	Criteria for judging includes: creativity, originality, neatness, overall appearance, relevance to the theme.
3.11	Posters will be displayed during an Agricultural Service Board meeting in which council will judge and select first and second place winners in each category.

Title: Agricultural Services Poster Contest	Policy No.: 06-02
Section: 62	Code: P-R
	Page No.: 2 of 4 E

Policy Statement and Guidelines:	
3.12	There will be three categories of competition: Grades 1 & 2, Grades 3 & 4, Grades 5 & 6. Prizes will be awarded to the first and second place winners in each category in each participating school.
3.13	An overall first place winner will be selected amongst all first place category winners from each school.
3.14	Prizes will be as follows: <ul style="list-style-type: none"> In each category of each participating school: First Place: \$25.00 cash & County lunch kit Second Place: County water bottle or toque Overall County Winner: First Place: \$50.00 cash & County ASB backpack
3.15	Posters will be displayed at Smoky Lake County Farmers and Ranchers Appreciation BBQ.
3.16	All posters become property of Smoky Lake County Agricultural Service Board and will not be returned.

Section 62

Policy 06-02

SCHEDULE "A"

Agricultural Services Poster Contest Themes

<p style="text-align: center;"> Farm Fresh A Day on the Farm From the Ground Up Farmers Feed Families Farmers Love the Land Keep Calm and Farm On Farming: Roots and Boots Agriculture Grows on You Farm Safety: It's No Accident Our Farms, Our Food, Our Future Agriculture: The Root of Our Community </p>
--



SCHEDULE "B"

AGRICULTURE SERVICES POSTER CONTEST
RELEASE FORM

Release Form for Publication

CONTESTANT DETAILS	Date: _____
	Name of Student: _____
	Mailing Address: _____ _____
	Phone Number: _____

SCHOOL DETAILS	Name of School: _____
	Grade: _____
	Teacher Name: _____

PARENT/ LEGAL GUARDIAN	I, _____ (please print name of parent, legal guardian) agree too: (please indicate below) Allow publication of the name and/ or photograph of my child in local newspapers and on the Smoky Lake County Social Media sites should my child win a prize in the Smoky Lake County Agricultural Services Poster Contest.				
	<table border="0"> <tr> <td>Publication of Name</td> <td>Publication of Photograph</td> </tr> <tr> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> </tr> </table>	Publication of Name	Publication of Photograph	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Publication of Name	Publication of Photograph			
	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO			
Signature of Parent/ Legal Guardian _____	Date _____				

All posters become property of Smoky Lake County Agricultural Service Department and will not be returned.

Carried.

7.5. Policy Statement No. 62-28-07: Mowing Program

246-25: Cere

That Smoky Lake County Policy Statement No. 62-28-07: Mowing Program, be amended to cease mowing operations on October 1st of each year, update the secondary seasonal pass to be a 'shoulder pass', and add Iron Horse Trail to the list under Schedule "A": Approved Additional Mowing; as follows:

Title: Mowing Program	Policy No.: 28-07
Section: 62	Code: P-R
	Page No.: 1 of 3 E
Legislation Reference:	Alberta Provincial Statutes
Purpose:	Smoky Lake County will govern the municipal mowing program on developed road allowances and County lands under the Agricultural Service Board.
Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Smoky Lake County will mow developed road allowances annually to maintain safe visibility for the travelling public and to improve drainage of infrastructure.
1.2	The mowing program promotes effective control of weeds and brush within the municipal right-of-way encroaching the roads surface.
1.3	The County will mow County lands on a as needed basis.
2. DEFINITION(S):	
2.1	County Lands: Property owned and/ operated by Smoky Lake County
2.2	Developed Road Allowances: Road allowances containing a gravel or hard surfaced roadway under the jurisdiction of Smoky Lake County.
3. OBJECTIVES:	
3.1	Define areas that will be mowed within the right-of-way and on County lands.
3.2	Provide the level of right-of-way mowing as set out by the Agricultural Service Board.
3.3	The County's desire to achieve the following objectives with its roadside mowing program: <ul style="list-style-type: none"> ▪ to assist with weed control by preventing the seed set of noxious weeds in the right-of-way and to cut any brush regrowth encroaching on the road ▪ to enhance road maintenance with minimal gravel loss and allow positive drainage of rainwater to be more efficiently channeled to the right-of-way ▪ to increase visibility of wildlife crossing and reduce obstructed visibility of signs at intersections for the safety of the travelling public ▪ to provide a fire break and reduce the amount of fire load material in right-of-way. ▪ To prevent drifting on roads, where the blowing snow will travel across the road, rather than being trapped by standing vegetation which will travel across
4. GUIDELINES:	
4.1	The mowing program will be developed and planned by the Agricultural Service Board and implemented through the Agricultural Services Department. The defined mowing areas consist of three (3) zones, divided using range road 150 and Highway 855 as boundaries.

Title: Mowing Program		Policy No.: 28-07
Section: 62	Code: P-R	Page No.: 2 of 3 E
Policy Statement and Guidelines:		
4.2	Roadside prep and equipment maintenance will commence 2 weeks prior to mowing program start date.	
4.3	Mowers will begin mowing operation the third week in May. All mowing operations will cease no later than October 1 st .	
4.4	Mowing Operations consist of three (3) tractors and mowers used to cut grass, brush, and noxious weeds. These mowers are able to accomplish a significant amount of mowing and right-of-way clearing very efficiently when compared to other methods of mechanical control.	
4.5	Without limiting the program or its effectiveness, it will generally be planned as following:	
4.5.1	Developed Road Allowances will be mowed twice a season: All grassy areas along oiled, or gravel roads receive a shoulder pass first, meaning one width of the mower. A second seasonal shoulder pass will be completed once all developed road allowances have received the first seasonal shoulder pass. The second seasonal pass will be completed where the mowers began mowing in the early season and if there is high grass regrowth, and approved by the Agricultural Fieldman.	
	<ul style="list-style-type: none"> • Mowers will begin mowing outwards from their 'home base' to avoid high blading and eliminate unnecessary travel. • Main roads into lake resorts will only be mowed prior to the July and August long weekends (two seasonal passes per year) • Township Road 610 from Range Road 181 East to HWY 855 (gravel haul road) and Victoria Trail will be mowed in conjunction with the lake resorts prior to July and August long weekends (two seasonal passes per year) • The Iron Horse Trail shall only be mowed once per season • It is recognized that inclement weather, such as rain and early winter could prevent completion of the program 	
4.6	All other mowing requests will be at the discretion of the Agricultural Service Board and added to Schedule "A" Approved Additional Mowing	

Section 62

Policy: 28-07



**SCHEDULE "A"
APPROVED ADDITIONAL MOWING**



Smoky Lake Rodeo Grounds
Smoky Lake Air Strip
Hamlin Ball Diamonds
Waskatenau Ball Diamonds
Bellis Ball Diamonds
Bonnie Lake Enviro Reserve 7921626
Victoria Trail
Iron Horse Trail
Warspite Ball Diamond

Schedule "A": APPROVED ADDITIONAL MOWING

Page 3 of 3.

Carried.

Kierstin Dubitz, Acting Agricultural Fieldman, left Council Chambers and rejoined the meeting, virtually, time 9:23 a.m.

7.6. Bylaw No. 1472-25: LUB Amendment NE-34-59-13-W4 from R2 to AG District 247-25: Gawalko

That Smoky Lake County **Bylaw No. 1472-25: A Bylaw to amend land Use Bylaw No. 1272-14: LUB Amendment for NE-34-59-13-W4 from Residential to Agricultural Land**, for the purpose of redistricting the lands legally described as NE-34-59-13-W4M from Residential Conservation Cluster (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12 to reclassify the lands legally described as NE-34-59-13-W4M from Residential Conservation Area to Agriculture Area; and to amend Bonnie lake Area Structure Plan No. 1146-07 to reclassify the lands legally described as NE-34-59-13- W4M from Residential Conservation Area to Agriculture Area, be given **FIRST READING**; and schedule a **Public Hearing** for the said Bylaw, for **Thursday, March 13, 2025, at 9:15 a.m.**, to be advertised in accordance with the Municipal Government Act, in the Redwater Review newspaper and on the County's website.

Carried.

7.7. Alberta CARE (Coordinated Action for Recycling Enterprises) Spring Seminar

248-25: Serben

That Smoky Lake County Councillors and relevant administration who can attend - attend the 14th Annual Alberta CARE (Coordinated Action for Recycling Enterprises) Annual Spring Seminar, scheduled for February 26 to 28, 2025, being held in Camrose, Alberta.

Carried.

One Member of the Public, virtually joined the meeting, time 9:32 a.m.

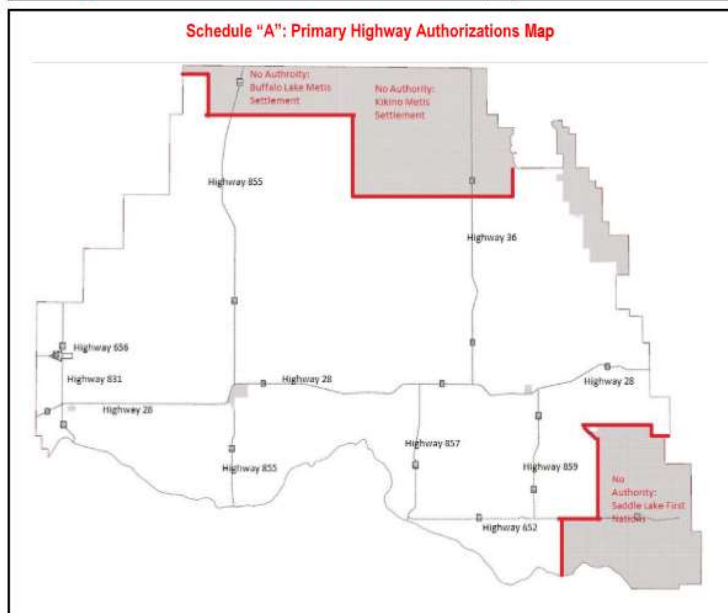
7.8.1 Policy Statement No. 02-39-01: Primary Highway Enforcement

249-25: Cere

That Smoky Lake County Policy Statement No. 02-39-01: Primary Highway Enforcement, be adopted:

Title: Peace Officer - Primary Highway Enforcement	Policy No.: 39-01
Section: 02	Page No.: 1 of 2
Legislation Reference: Public Security Peace Officer Program; Peace Officer Act; Traffic Safety Act	
Purpose:	To expand the Community Peace Officer's authority on Primary Highways and outline their authority and restrictions.
Policy Statement and Guidelines:	
<p>1. STATEMENT</p> <p>1.1. Smoky Lake County aims to limit dangerous driving behaviors within its' municipal boundaries, through enabling the County's Community Peace Officer to conduct traffic enforcement on Primary Highways in Alberta, identified as one-, two-, and three-digit highways. (Three-digit highways were formally called "secondary highways" until the Government of Alberta converted the secondary highways into primary highways and assumed responsibility for the maintenance of these roadways.)</p>	
<p>2. OPERATIONAL DIRECTIVE</p> <p>2.1. Prior to any enforcement action on Primary Highways, Peace Officers must hold proof of EVOC training.</p> <p>2.2. Enforcement on Primary Highways is limited to the jurisdictional boundaries as described in <i>Smoky Lake County Policy Statement No. 34-01: Peace Officer: Enforcement Jurisdiction</i>, and as mapped on the attached hereto Schedule "A": Primary Highway Authorizations Map.</p> <p>2.3. Enforcement on Primary Highways where the posted speed exceeds 90 KM/h shall not be a primary focus for the Smoky Lake County Enforcement Services team, and should only occur:</p> <p>2.3.1. When the Peace Officer is travelling from one location in the county to another (Point A to Point B) along a Primary Highway and witnesses an infraction or behaviour that, based on reasonable and probable grounds, is either creating or likely to create a hazard to other users of the roadway.</p> <p>2.3.2. When the Peace Officer observes behaviour that is in direct violation of Provincial Statutes</p> <p>2.3.3. When the Peace Officer is taking part in a Joint Force Operation with an external agency (RCMP, Fish and Wildlife Sheriffs, Commercial Vehicle Enforcement, Sheriff Highway Patrol, Conservation, etc.)</p> <p>2.4. Enforcement on Primary Highways where the posted speed is equal to or less than 90 KM/h shall occur on an as-needed basis, subject to the authorizations on individual Peace Officer appointments.</p> <p>2.5. Enforcement on Primary Highways will occur with the Peace Officers discretion, taking into account all factors including but not limited to: weather, time of day, severity of offense, location of backup, officer safety factors, subject factors and environmental factors</p> <p>2.6. Peace Officer shall at all times while conducting traffic enforcement activities utilize an approved high-visibility vest with reflective lettering displaying approved wording.</p>	

Title: Peace Officer - Primary Highway Enforcement	Policy No.: 39-01
Section: 02	Page No.: 2 of 2



Carried.

7.8.2 Policy Statement No. 02-13-02: Emergency Vehicle Operations

250-25: Cere

That Smoky Lake County Policy Statement No. 02-13-02: Emergency Vehicle Operations, be amended:

Title: Emergency Vehicle Operations		Policy No.: 13-02
Section: 02	Code:	Page No.: 1 of 2
Legislation Reference: Public Security Peace Officer Program; Peace Officer Act.		
Purpose:	To allow the Peace Officer the ability to respond to certain emergency situations outline in this policy utilizing emergency vehicle lights and sirens. It is recognized that there are situations where the Peace Officer can be of assistance to the public as well as Police, Fire and Ambulance and this assistance should be rendered in a priority fashion necessitating the use of emergency equipment.	
Policy Statement and Guidelines:		
1. STATEMENT		
1.1	Only peace officers who have successfully completed a forty- hour (40) Emergency Vehicle Operations Course based on a police curriculum may apply to the Director for emergency response authority.	
1.2	The pursuit course elements of EVOC training are in no manner intended to suggest that peace officers are legally permitted or sufficiently trained to engage in pursuits. All pursuit training provided to peace officers are treated as skill development related to the handling of a motor vehicle only.	
1.3	Emergency Response by the Peace Officer may only be conducted within the jurisdictional boundaries outlined in Smoky Lake County Policy 34-01: Enforcement Jurisdiction , with the exception of when the Peace Officer is assisting another agency in a JFO, or during a state of local, provincial, or national emergency.	
2. DEFINITIONS		
2.1	<u>Chief Administrative Officer</u> means the Chief Administrative Officer employed as such by the Smoky Lake County.	
2.2	<u>Director of Law Enforcement</u> means the Alberta Solicitor General and Public Security has overall authority for the Public Security Peace Officer Programs, as provided in the <i>Peace Officer Act</i> . The program is administered by the Public Security Division under the Assistant Deputy Minister/Director of Law Enforcement (hereinafter, referred to as the Director of Law Enforcement).	
2.3	<u>Council</u> means the Council of Smoky Lake County.	
2.4	<u>Peace Officer Act 2006</u> as may be amended from time to time, The Act, Regulations and Policy apply to Alberta police services utilizing peace officers appointed through the <i>Peace Officer Act</i> .	
2.5	Peace Officer (Ministerial) regulations as may be amended.	

Title: Emergency Vehicle Operations		Policy No.: 13-02
Section: 02	Code:	Page No.: 2 of 2
Policy Statement and Guidelines:		
3. OPERATIONAL DIRECTIVE:		
3.1	Peace officers may only engage in emergency response duties if they have applied to the Director and had their peace officer appointment amended to include this authority.	
3.2	Situations in which an emergency response is allowed are restricted to: <ul style="list-style-type: none"> ■ Injury collisions. ■ Providing backup to police or peace officers where there is a reasonable belief that the officer is in serious danger and the peace officer may be the closest assistance available. ■ Attending a fire or medical situation at the request of the Fire or EMS department. (It must not become standard practice to provide a co-response to all fire or medical situations). ■ Any emergent situation if requested by a police service to attend in an emergency response capacity. 	
3.3	All situations will be evaluated by the peace officer to assess if the services they can provide on-scene outweigh the risk created to the public and peace officer by traveling in an emergency response capacity. Public Safety is the primary consideration in all emergency response situations.	
3.4	Emergency Vehicle Response will <u>not</u> be conducted for: <ul style="list-style-type: none"> 3.4.1 Non-injury motor vehicle collisions. 3.4.2 Providing backup to police or peace officers where there is a police officer closer and already responding to the situation, unless requested by that police service to attend. 3.4.3 Any other non-urgent situations. 	
3.5	All motor vehicle collisions resulting from emergency vehicle responses are to be reported to the Director of Law Enforcement as a sensitive/serious occurrence on the approved Incident Report Form PS3635 (2023/03). Additionally, all motor vehicle collisions resulting from emergency response shall be reported to the Health and Safety Coordinator and the Chief Administrative Officer for Smoky Lake County at the earliest reasonable opportunity.	

Carried.

7.9. Peace Officer Policy Statement No. 02-11-16: Peace Officer Annual Reporting

251-25: Fenerty

That Smoky Lake County Policy Statement No. 02-11-16: Peace Officer: Annual Reporting, be amended, and forego the “Public Participation” process due to the Annual Reporting being legislatively controlled through the Public Security Peace Officer Program:


Title: Peace Officer: Annual Reporting		Policy No.: 11-16
Section: 02	Code: P-1	Page No.: 1 of 7 E
Legislation Reference: Peace Officer Ministerial Regulations Act		
Purpose:	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.	
Policy Statement and Guidelines:		
<p>1. STATEMENT</p> <p>1.1 Smoky Lake County submitted an Application to the Alberta Justice and Solicitor General and Public Security on August 17, 2006 – Motion 627-06 for "Authorization to Employ a Special Constable."</p> <p>1.2 Under the Public Security Division – Peace Officer Program, Smoky Lake County was authorized as of January 2007 to be an Employer of a Peace Officer Appointment by the director of Law Enforcement.</p> <p>2. OBJECTIVE</p> <p>2.1 An annual written report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.</p> <p>2.2 The annual report includes areas such as the service provided operational practices of the Peace Officer and enforcement related activities.</p> <p>3. GUIDELINES</p> <p>The Annual report must include:</p> <p>3.1 The general nature of the services provided by the peace officer.</p> <p>3.2 Operational practices of the peace officer.</p> <p>3.3 Enforcement and enforcement-related activities of the peace officer.</p> <p>3.4 Name and position of the agency contact person in a senior management position.</p> <p>3.5 Statistical data related to offences and tickets issued (summaries only) required by the director.</p> <p>3.6 An updated list of peace officers employed and their positions in the agency.</p>		

Title: Peace Officer: Annual Reporting		Policy No.: 11-16
Section: 02	Code: P-1	Page No.: 2 of 7 E
Policy Statement and Guidelines:		
<p>4. PROCEDURES</p> <p>4.1 The Annual Written Report format will be in accordance with <u>Schedule "A":Peace Officer Annual Report</u>.</p> <p>4.2 The Peace Officer employed by Smoky Lake County will complete the Annual Report by January 31st each year and submit to the Director of Law Enforcement, Public Security Peace Officer Program.</p>		

Section 02

Schedule "A"

Policy: 11-16



SMOKY LAKE COUNTY

ENFORCEMENT SERVICES

**ANNUAL REPORT
2024**

Submit to:
Tammy Spink
Manager
Public Security Peace Officer Program

PEACE OFFICER PROGRAM

Section 02

Policy: 11-16

PEACE OFFICER: ANNUAL REPORT		EMPLOYEE FILE NUMBER: APPOINTMENT NO: 20068
<p>1. General Nature of the Services provided by the Peace Officer:</p> <p><u>Program Overview:</u></p> <ol style="list-style-type: none"> 1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County. 2. As a Peace Officer, the overall duty is to protect and educate people and property; and to preserve and maintain the public peace. 3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.) 		
<p>2. Operational Practices of the Peace Officer:</p> <p><u>Key Areas:</u></p> <ul style="list-style-type: none"> ■ Ensuring public compliance with various County bylaws. ■ Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups. ■ Develop and implement to educate on public awareness programs and maintain positive public relations. ■ Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes. 		

Schedule "A": Peace Officer: Annual Report

Page 5 of 7.

Section 02

Policy: 11-16

PEACE OFFICER: Annual Report		Page 2
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT:</p> <p><u>Responsibilities: Public Safety:</u></p> <ol style="list-style-type: none"> 3.1 As a Peace Officer appointed under the Peace Officer Act, enforce the following Provincial Statutes and Regulations, including: <ul style="list-style-type: none"> ■ The Animal Protection Act. ■ The Dangerous Dogs Act. ■ The Environmental Protection and Enhancement Act. ■ The Fuel Tax Act. ■ The Gaming, Liquor, and Cannabis Act. ■ The Petty Trespass Act. ■ The Provincial Administrative Penalties Act. ■ The Provincial Offences Act. ■ The Traffic Safety Act. 3.2 As the Enforcement Officer appointed under the Municipal Government Act, enforce Municipal Bylaws, Including: <ul style="list-style-type: none"> ■ The Animal Control Bylaw. ■ The Road Ban/Restriction Bylaw ■ The Land Use Bylaw. ■ The Off Highway Vehicle Bylaw. ■ The Parks Control Bylaw. ■ The Fire Bylaw ■ The Respecting Road Right of Way Bylaw ■ The Nuisance and Unsightly Premises Bylaw ■ The Corridor Regulation Bylaw ■ The Dog Control Bylaw ■ The Recreational Vehicles (RV) Bylaw ■ The Noise Bylaw 3.3 In accordance with the Municipal Government Act, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing. 		

Schedule "A": Peace Officer: Annual Report

Page 5 of 7.

Section 02 Policy: 11-16

PEACE OFFICER: Annual Report	Page 3
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES:</p> <p>Enforcing Duties:</p> <p>3.4</p> <ul style="list-style-type: none"> ■ Receiving complaints and inquires. ■ Investigation of complaints. ■ Perform proactive traffic safety enforcement on roadways within the County ■ Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures. ■ Advising responsible parties of infractions and laying of charges if founded. ■ Educating and/or prosecuting violators. ■ Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County. ■ Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies. ■ Prepares prosecutor information sheets and court briefs concerning a charge or ticket. <p>Other Duties:</p> <ul style="list-style-type: none"> ■ Assist R.C.M.P., EMS, Fire, or any other public agency/body as required. ■ Prepare Monthly reports and distribute to Council, Chief Administrative Officer. ■ Report at weekly Management meetings. ■ To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program. ■ Conduct themselves in a professional manner to build rapport/establish trust with the residents of Smoky Lake County. ■ Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer. ■ Preparation and revision of Municipals Bylaws and policies relating to Enforcement Services. ■ Issue various letters of Permission and Permits relating to Municipal Bylaws. ■ Develop and/or take part in public awareness programs, community engagement and maintain positive public relations. ■ Conducts other related duties as required. 	

Schedule "A": Peace Officer: Annual Report Page 6 of 7.

Section 02 Policy: 11-16

PEACE OFFICER: Annual Report	Page 4																										
<p>3. Enforcement and Enforcement-related activities of the Peace Officer:</p> <p>ENFORCEMENT-RELATED ACTIVITIES: <i>Continued</i></p> <p>Working Relationship:</p> <ul style="list-style-type: none"> ■ To be accessible, approachable and helpful to the residents and public who require information or assistance. ■ To establish and maintain a positive working relationship with Smoky Lake County employees. ■ To establish and maintain positive working relationships with neighboring government bodies, external and stakeholders, and other emergency services agencies. ■ To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program. <p>Decision Making: Independence of Action:</p> <ul style="list-style-type: none"> ■ Works under minimal supervision while on patrol. ■ Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations. 																											
<p>4. Name of the Agency Contact Person in a Senior Management Position:</p> <p>Smoky Lake County: Kevin LUCAS, Chief Administrative Officer Box 310 4612 McDougall Drive Phone: 780-656-3730 Smoky Lake, Alberta Fax: 780-656-3768 T0A 3C0 E-Mail: klucas@smokylakecounty.ab.ca</p>																											
<p>5. Statistical Data Required by the Director:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;">Types of Incidents</th> <th style="text-align: center;">2024</th> </tr> </thead> <tbody> <tr><td>Animal Control:</td><td style="text-align: center;">3</td></tr> <tr><td>Unsanitary Premises:</td><td style="text-align: center;">1</td></tr> <tr><td>Land Use Issues:</td><td style="text-align: center;">1</td></tr> <tr><td>Road Right of Way:</td><td style="text-align: center;">0</td></tr> <tr><td>Traffic Safety Issues:</td><td style="text-align: center;">0</td></tr> <tr><td>Iron Horse Trail</td><td style="text-align: center;">0</td></tr> <tr><td>Campgrounds</td><td style="text-align: center;">2</td></tr> <tr><td>Noise</td><td style="text-align: center;">0</td></tr> <tr><td>Fire Ban</td><td style="text-align: center;">0</td></tr> <tr><td>Landfill</td><td style="text-align: center;">0</td></tr> <tr><td>Littering</td><td style="text-align: center;">0</td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;">7</td></tr> </tbody> </table> <p><small>Combined complaints, written warnings, and violation tickets.</small></p>		Types of Incidents	2024	Animal Control:	3	Unsanitary Premises:	1	Land Use Issues:	1	Road Right of Way:	0	Traffic Safety Issues:	0	Iron Horse Trail	0	Campgrounds	2	Noise	0	Fire Ban	0	Landfill	0	Littering	0	TOTAL	7
Types of Incidents	2024																										
Animal Control:	3																										
Unsanitary Premises:	1																										
Land Use Issues:	1																										
Road Right of Way:	0																										
Traffic Safety Issues:	0																										
Iron Horse Trail	0																										
Campgrounds	2																										
Noise	0																										
Fire Ban	0																										
Landfill	0																										
Littering	0																										
TOTAL	7																										
<p>6. An updated List of Peace Officer Employed and their Position in the Agency:</p> <p>Name: Chandler KERR Phone: 780-656-3730 ext. 114 Title: Community Peace Officer Fax: 780-656-3768 Agency: Smoky Lake County Cellular: 780-650-5006 Address: Box 310, 4612 McDougall Drive Smoky Lake Alberta T0A 3C0 E-Mail: ckerr@smokylakecounty.ab.ca</p>																											

Carried.

Chandler Kerr, CPO, left Council Chambers and virtually rejoined the meeting, time 9:32 a.m.

Daniel Moric, Natural Gas Manager, virtually joined the meeting, time 9:41 a.m.

One Member of the Public, virtually joined the meeting, time 9:44 a.m.

7.10. Ukrainian Twinning Memorandum of Understanding (MOU) with Kosiv

252-25: Cere

That Smoky Lake County Council approve to honor an extension of the Memorandum of Understanding (MOU) between: the Kosiv District, Ivano-Frankivska Oblast, Ukraine, and the Smoky Lake Region (Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village of Waskatenau), which expires on September 30, 2025, for an additional five (5) years, commencing October 1, 2025, to October 1, 2030, to continue the work of the Ukrainian Twinning Committee which is outlined under Bylaw No. 1404-21, and to show support for our Ukrainian counterparts.

Carried.

Jasmine Schaub, Health & Safety Coordinator, virtually left the meeting and entered Council Chambers, time 9:48 a.m.

7.11. Smoky Lake Regional Heritage Board Subcommittee Recommendation

253-25: Serben

That Smoky Lake County Council defer the three recommendations from the Smoky Lake Regional Heritage Board (SLRHB) presented at the January 13, 2025, Joint Municipalities Meeting, being:

1. to form a committee to collaboratively manage historic resources and increase heritage driven tourism;
2. for the County to employ a seasonal temporary employee to augment the existing two employees hired by the Town of Smoky Lake to enhance the visitor experience beyond paper and electronic media, thereby increasing heritage-driven tourism for the region; and
3. to install a tourism booth in a prominent location, with a variety of guides to services and heritage information for visitors from mid-April through to the Pumpkin Fair week;

to a future Council meeting where the SLRHB Chairperson, Noreen Easterbrook can be in attendance as a delegation to address Council's questions.

Carried.

7.12. RMA Rural Municipalities of Alberta, Spring Convention

254-25: Serben

That Smoky Lake County Councillors and relevant administration who can attend - attend the RMA Rural Municipalities of Alberta, Spring Convention, scheduled for March 17-19, 2025, in Edmonton, Alberta.

Carried.

7.13. Meeting Requests with Ministers at the Spring RMA Convention

255-25: Serben

That Smoky Lake County pursue the following side meetings with the following provincial Ministries to discuss the following topics, during the RMA Rural Municipalities of Alberta, Spring Convention, scheduled for March 17-19, 2025:

Minister of Environment and Protected Areas - Rebecca Schulz:

- Ensuring emergency access points are accessible on the North Saskatchewan River
- Halting the continuation of erosion on Mons Lake's shoreline
- Addressing bed and shore, and receding waterline issues at Island Lake

Minister of Public Safety and Emergency Services – Mike Ellis:

- Increasing funding towards Regional Fire Services

Minister of Mental Health & Addiction – Dan Williams:

- Receiving an update on the Healing Water Recovery Centre within the County
- Increasing Mental Health opportunities within Smoky Lake's PCN facility

- Increasing Mental Health opportunities within Vilna's Health Care Centre

Minister of Seniors, Community and Social Services - Jason Nixon

- Expanding affordable housing opportunities

Minister of Transportation and Economic Corridors – Devin Dreesen

- Increasing safety and efficiency on highways through improved maintenance.

Minister of Technology and Innovation – Nate Glubish

- Increasing rural broadband for economic diversification and growth

Minister of Advanced Education - Rajan Sawhney

- Expanding advanced education opportunities in underutilized facilities, such as Vilna School

Minister of Indigenous Relations – Rick Wilson

- Building partnerships to ensure future water availability through increased capacity

Carried.

7.14. Bonnie Lake Resort Community in-kind assistance

256-25: Gawalko

That Smoky Lake County Council approve to provide a letter of support to the Bonnie Lake Social Club, for their grant funding application(s) towards their playground rejuvenation project at Bonnie Lake Resort; and confirm the County will provide in-kind assistance in Year-2025, of manpower and equipment up to a maximum in the amount of \$20,000.00 towards the said project, based on the following rates:

- Gravel: \$34.00/tonne,
- Skid Steer with Operator: \$135.00/hour,
- Tandem Truck with Operator: \$137.00/hour,
- Laborer: \$35.00/hour.

Carried.

Jasmine Schaub, Health & Safety Coordinator, left Council Chambers, time 10:40 a.m.

Jordan Ruegg, Planning & Development Manager, left virtually and entered Council Chambers, time 10:41 a.m.

8. Chief Administrative Officer's Report:

Executive Session:

Land & Legal – CAO Report Tree Harvesting on Future Gravel Pits

257-25: Serben

That Smoky Lake County Council go into Executive Session in the presence of all Council, Chief Administrative Officer, Finance Manager, Planning & Development Manager, Executive Services Clerk, to discuss a Land & Legal Issue, in respect to tree harvesting on future gravel pits, under the authority of the FOIP Act Section 16: Third party business interests and Section 27: Privileged information, time 10:41 a.m.

Carried.

Jordan Ruegg, Planning and Development Manager, left Executive Session, time 11:08 a.m.

258-25: Fenerty That Smoky Lake County Council go out of Executive Session, time 11:30a.m.
Carried.

11:30 to 11:31 a.m. Public Question and Answer Period:

None.

8.1. CAO Report – December 6, 2024 to January 16, 2025

Chief Administrative Officer - Report Period: December 6, 2024 - January 16, 2025		
LEGISLATIVE / GOVERNANCE		
Projects	In Progress	Completed
Managers meetings	Ongoing	
Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting		X
Highway 28/63 Regional Water Services Commission Regular Meeting		X
Smoky Lake Regional Fire & Rescue Committee Meeting	X	
Regular Council Meeting	X	
Smoky Lake County Policing Study: Stakeholder Interview		X
Tree removal meeting, future gravel pits		X
Joint Municipalities Meeting		X
ADMINISTRATIVE		
Projects	In Progress	Completed
Agricultural Service Board Meeting		X
Smoky Lake Bridge Maintenance, Weekly Progress Meeting	X	
Joint Health & Safety Committee Meeting		X
Regional Emergency Plan ICS Positions Meeting		X
Smoky Lake Tourism Company Board Meeting		X
Regional Recreation Study	X	
FINANCIAL		
Projects	In Progress	Completed
Both union agreements ratified		X
Interim 2025 operational budget		X
HUMAN RESOURCES		
Projects	In Progress	Completed
Continued onboarding and policy updates for CPO position	X	
Working on Organizational chart, organizational efficiencies	X	
Updates to organization job descriptions	X	
COMMUNITY		
Projects	In Progress	Completed
County Christmas Party		X
Meeting with Community member		X
TRAINING / MEETINGS		
Joint Health & Safety Committee Member Training		X
Office ergonomics		X
ACTION LIST		
Working on CAO goals 1-8 from Council		
Signature: Chief Administrative Officer	County Council Meeting: Jan 23, 2025	

8.2. Strategic Priorities Progress Update to December 31, 2024

259-25: Fenerty That Smoky Lake County Council acknowledge receipt of the updated report on progress towards the 2023-2025 Strategic Plan Priorities.

Carried.

9. Council Committee Reports:

9.1 Division One Councillor’s Report on various Committees, Boards & Commissions

Dan Gawalko – Division One Councillor’s report from various Committees, Boards and Commissions:

November 18 attended the LARA board meeting in Ashmont, discussed municipal funding and will be sending letters out to the municipalities looking for 2 year funding contracts for known budgeting, Capital funding from the government for equipment only no buildings December 15/24 application deadline Alyssa will be applying, did a recap of the Vilna Ag Society event that LARA sponsored for 500 dollars (cowboy poet BJ Thomas)at their harvest dine & dance, we will be revitalizing the fish pond at the Ft. Kent site working with LICA and the MD of Bonnyville, looking at changing the LARA logo for marketing purposes & branding, finances were given & Alyssa gave the executive director report, will be receiving our payout from Canada summer jobs we had 4 positions this year, working with Lakeland HR went over 2 policies, will be selling the 2006 Chev 2500 pickup in the spring, Ford tractor tires have been replaced & the 20’ sea container has been purchased, in the research report all are busy with data analysis finalizing reports and some project proposals, in communications Kristy is working on the logo design, the Peavey Mart community spirit grant & organizing the women in ranching workshop, Next meeting December 16/24, @ noon upcoming events:

- Women in ranching Nov. 30/24, Mallaig
- Farmer Appreciation Event Feb. 7/25 County of St. Paul
- LARA AGM Feb. 26/25, county of St. Paul 10:00 am – 2:00 pm

- Ranching for Profit March 18/25.
- Anything that you as a board would like to see as an extension event or a trial, please contact Alyssa or your board member.

November 20, budget meeting.

November 22, CEO evaluation.

December 3, Committee of Whole RCMP.

December 9, 28/63 water commission.

December 10, Smoky Lake County ASB meeting, Alyssa Krawchuk Executive director of LARA provided information on their year to date activities, the board recommended policy statement no. 62-30-01 Animal Health & Livestock Emergency Preparedness be adopted, that policy statement 62-08-01 Agricultural use of Municipal Right of Ways be adopted, that policy statement 62-17-02 License of Occupation of Road Allowance be rescinded, that policy 62-05-06 Grasshopper Bait Distributor be amended to update the name of the policy to Grasshopper Control Compensation & provide procedures for compensating landowners, the board also recommended appointing Kierstin Dubitz as acting Agricultural Fieldman for the duration of the positions vacancy, having a self-weight scale in the county was discussed, several letters from other municipalities with concern over bill C-293 that is before the Senate were received, next ASB meeting February 11 @ 9am.

December 12, council meeting, budget open house evening.

December 16, attended LARA meeting RDAR base funding was discussed, the chair attended the Canadian Grazing conference along with all LARA staff, Alyssa gave the executive director report submitted for 5 Canada summer jobs & are advertising these positions, met with Smoky Lake County, Lakeland HR helped with the performance evaluations she also gave the finance review and 2025 draft budget, upcoming extension programs:

- Seed starting workshop, Jan 21 Eastbourne community hall.
- Securing success program, Jan, 28 Ashmont, Jan 30 Smoky Lake, Feb 5 Elk Point, Feb 10 Eastbourne Hall.
- Poisonous pasture plants, online webinar Feb 4,
- Farmer appreciation night, Feb 7 Glendon,
- Working well workshop Feb 11 St. Paul,
- LARA AGM, March 6 County St. Paul,
- Composting workshop March 11 TBD,
- Ranching for profit March 18 St. Paul.
- Gardening forum, April 26 Ft. Kent Hall,
- Next LARA meeting, Jan 27 Ashmont.

December 18, LICA meeting.

December 19, Evergreen Regional Waste Commission meeting, had an update on the EPR program & circular materials, went through the 2025 wage grid & proposed budget, Ashley gave the treasurers report, Paul gave the site report welding cleats on the compactor & installing raker bars 4,000 mattresses were shredded with 2,500 kg of metal recovered, leachate contract has been extended, metal has been crushed & hauled out, next meeting Jan 16.

Jan 9, council meeting.

Jan 13, joint municipalities meeting

Jan 16, Evergreen Regional Waste commission meeting had another update on the EPR and circular materials program 76 days till phase 1 is launched we are in Phase 2, Ashley gave the treasurers report, Paul gave his site report portable fencing was purchased & put to use to stop fugitive waste, first aid courses completed, hard surfacing the compactor, in talks with several First Nations, site is in good shape, ensure all volumes from municipalities are handed in monthly, next meeting Feb 20.

Jan 16, Bellis/Vina Citizens on Patrol AGM meeting Marylou Savic elected as President 2 yr term, Marlean Skoreyko Vice President 2 yr term, Leanna Schoepgens Treasurer 2 yr term, Leroy Kunyk Secretary 2 yr term, & Jennifer Trider and Ray Soch as Directors for 1 yr term, following the AGM we went into the regular meeting Sgt. Anita Doktor gave her report about crime in the county, County Peace officer Chandler Kerr gave an update on what he has been working on in the county & answered some questions, I gave a short county report, Marylou gave an update of the puppet show held at the 3 schools in the county from k – grade 6 there were 6 – 8 puppets bullying was the topic and also a rural crime watch update April 28 is the AGM in Smoky Lake @ the curling club with guest speaker & fraud expert Julie Matthews, Leroy presented at the Smoky Lake RCMP Townhall and Smoky Lake Town council so there are about 4 – 6 people interested in becoming members in town and will work with members to get trained up along with 1 member from Waskatenau, next meeting March 13 @ Vilna.

9.2 Division Two Councillor's Report on various Committees, Boards & Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Ukrainian Twinning Mtg. – Council Chambers, November 18, 2024 – 9:00 a.m.

- Due to a meeting conflict, I only attended the AGM via Zoom.

Muni-Corr – St. Paul County Chambers, November 18, 2024 – 10:00 a.m.

- AGM held, no change in Executive, banking, signing authorities. Change in Accountant to Carlson, Seely, Roberts. Change in solicitor to Trevor Lee from RMRF.

- Regular meeting – Trestle repairs – MJ will meet with MD of Bonnyville. MD will help RRTS with repairs (side planking and spot where fence attaches, needs some work). Terry Bodnar advised MJ there are spots on Smoky Lake County trestles where boards are broken. Muni-Corr has timbers available. Both projects will be looked at in the spring. Correspondence – Elk Point Chamber of Commerce request permission to use staging area & fire pit on Muni-Corr land for their annual Forest of Lights. Approved.
- RRTS – set up outhouses to Middle Creek, concrete vault & outhouse installation at Mooswa, outhouse at Ashmont relocated & placed on concrete vault, Edouardville had repairs done. Marvin from RRTS provided a fascinating report on information about who is using the Trail from Heins-berg to Waskatenau (TransCanada Trail section) using cell phone pings (both amazing and creepy to see the amount of information gathered from cell phones).
- CN Land transfers – checking with all ten municipalities to ensure all CN Land transfers have been completed. Only Smoky Lake County has responded to her request.
- A FaceBook comment from an individual was discussed. The NW side of the Cold Lake trestle needs to be roped off or signed as this could be dangerous. Motion made to speak with lawyer re: signage.
- Next meeting: December 9, 2024

Community Futures – St. Paul CF Office – November 20, 2025 – 5:00 p.m.

- Portfolios and delinquencies presented by Jody (confidential)
- Financial reports submitted to Prairies Can
- St. Paul will be hosting Power Up North 2025; we will start planning for next year's Conference.
- "Eatery" maps are being created for Smoky Lake and Elk Point. I directed Penny to speak with Chamber of Commerce and Village offices for more info.
- Code of Conduct to be signed by all Board Members.
- CF St. Paul/Smoky Lake will be applying for the Small Community Opportunity Program Grant which has a deadline date of December 20. "The Small Community Opportunity Program provides grants to solve challenges and find opportunities in rural areas. Indigenous and small communities, as well as non-profit groups they work with, may receive between \$20,000 and \$100,000 for local projects. By building capacity in the agriculture industry and small business, these rural communities will grow their economic footprint." If successful, CF will use the grant to help all small businesses in the area to digitize their services and assist small business owners in maintaining it.
- Advocacy – discussion was had with regard to inviting our MPs to hear how CF has been instrumental in financial support to local entrepreneurs.
- Office will be closed December 23 – January 5 inclusive, but will be available "on-call".

Northern Lights Library System (NLLS) – via ZOOM, November 29, 2025 – 10:00 a.m.

- Kehewin Cree Nation has received ministerial approval to join the Northern Lights Library System and form a local library board.
- As of November 2024, several budget lines have exceeded 110% of their allocated amounts. Budgeted income was exceeded due to higher interest rates. Expenses – higher mileage than anticipated due to increased participation in in-person meetings. Price of processing supplies in-creased significantly due to inflation. Vehicle expenses increased due to shift to contract drivers. These variances are in line with operational priorities and strategic decisions. Any remaining im-pacts on the overall budget will be addressed in the year-end financial summary.
- Several policies updated and approved via omnibus motion.
- Next meeting: February 28, 2025 (online) Audit meeting.

MCC – Town of Smoky Lake Chambers – December 2, 2024 – 10:00 a.m.

- MCC met to further discuss the dissolution of SLTC. Any MCC outstanding invoices will have to be paid. Amy to request a breakdown of invoices paid by MCVL. I further requested that actual copies be received and reviewed by MCC members.
- The shareholder payment date has been extended to March 31, 2025.

Regional Heritage Board – Town of Smoky Lake Chambers – December 12, 2024 – 1:00 p.m.

- Organizational meeting – no change to executive
- Management of Restored Public Buildings – this will be discussed at Joint Municipalities Meeting.
- Heritage Resource Designation – Three buildings designated as Heritage Resources will be dis-cussed at January 12 County Council Meeting. The buildings are: Bellis Store & Heritage Shoppe, MacDonald Stopping House General Store & Pine Creek Post Office, and the White Earth School Hall.
- Big Thank-You to Smoky Lake County for increased budget allotment.
- Casino scheduled for March 8 & 9, 2025.
- Next meeting: TBD

Smoky Lake Tourism Company Mtg – DISSOLUTION DISCUSSION – January 20, 2024 – 10:00 a.m. (via Zoom)

- Discussion with MCC Board and County/Town CAO's regarding steps forward in the dissolution of SLTC. Information from legal counsel discussed and we will follow these steps to ensure all steps are done in accordance with legal requirements.

Muni-Corr – St. Paul County Chambers, January 13, 2025 – 10:00 a.m.

- Marianne presented the bylaw that City of Cold Lake has for off highway vehicles (OHV). It is very well written. Evelynne will bring forward to Town of Smoky Lake for consideration. Meeting schedule for 2025 approved.
- Trestle bridge between Ardmore and Cold Lake has no signage for Iron Horse Trail. MD has approved construction of signs, RRTS will looking into obtaining signs.
- RRTS – first grooming has been done.
- Draft budget – there will be a deficit, consideration of steps going forward.
- Tetrattech/AB Transportation – possible improvements to Hwy 28 may impact Iron Horse Trail. Marvin to meet with them on February 10 for further discussion.

- Employee evaluation – closed session
- Next meeting – February 10 @ 10:00 a.m.

Community Futures Meeting – January 15, 2025 – 5:00 p.m.

- Loan/delinquencies discussed. Planning meetings for Power Up North are commenced (I am on the planning committee). Manager's evaluation and new admin position discussed (closed session). Open Farm Days – Penny attended first planning meeting. Draft Ops Plan/Budget plan for 2025/26 started. Financials reviewed and approved. Mel Morton taking over as new Treasurer. Code of Conduct has been signed by all Board members. Board discussed Entrepreneurial Training in schools, Penny to discuss with ATB to ensure we are not duplicating this service. Intention is that it will be focused on elementary grades.
- Advocacy – Penny will be meeting with all political representatives for the region regarding financial support to local entrepreneurs. She will invite some businesses who have benefited from CF to attend.
- Basic Facilitation Skills – January 17, 20, 21, 22, 2025 – (via Zoom)
- These 4 webinars were presented through Eventbrite, the purpose being to teach committee chairs how to guide discussions, manage diverse group dynamics, and ensure meetings have positive, meaningful conclusions. These sessions are free, and I would encourage Council to attend.

Other Meetings

- November 22, 2024 – CAO Evaluation Meeting – Council Chambers – 9:00 a.m.
- December 11, 2024 – SL Region Fire & Rescue Committee – Council Chambers – 9:00 a.m.
- November 20, 2024 – Budget Meeting – Council Chambers – 9:00 a.m.
- December 4, 2024 – Committee of the Whole / Budget mtg. – Council Chambers – 9:00 a.m.
- December 12, 2024 – Regular Council Meeting – Council Chambers – 9:00 a.m.
- December 12, 2024 – Virtual Public Open House for Budget – 7:00 p.m. (via Zoom)
- December 17, 2024 – Power Up North Planning Meeting – 10:00 a.m.
- January 9, 2025 – Regular Council Meeting – Council Chambers – 9:00 a.m.
- January 13, 2025 – Joint Municipalities Meeting – Smoky Lake Seniors' Centre – 5:00 p.m.
- January 23, 2025 – Regular Council Meeting – Council Chambers – 9:00 a.m.

9.3 Division Three Councillor's Report on various Committees, Boards & Commissions

Dominique Céré – Deputy Reeve & Division Three Councillor's written report from various Committees, Boards and Commissions:

- November 13 Joint Health and Safety Meeting (Zoom)
- November 14 Regular Council Meeting
- November 15 Smoky Lake Foundation Organizational Meeting followed by Regular Meeting
- November 20 Budget Meeting
- November 21 Physicians and Health Care Professionals ARC Meeting
- November 22 CAO Evaluation Meeting
- November 27 AB. Community Peace Officer Risks, Hazards and Mitigation Report Review
 - Reviewed the Alberta Community Peace Officer: Law Enforcement Duty Risk Assessment and Mitigation report
 - Authorized employers appear to have the power to lobby for recommendations that are in the report
 - Requests (lobbying, for example) need to be forwarded to the Government of Alberta as well as the AACPO (Alberta Association of Community Peace Officers)
 - Clearwater will be bringing forward a resolution to RMA in the near future
- December 04 Committee of the Whole
- December 10 Ag. Service Board (Alternate, Zoom)
- December 12 Regular Council Meeting
- December 12 Virtual Public Open House for the purpose of Budget
- December 17 Smoky Lake Region Intermunicipal Collaboration Committee
 - Proposed Draft Bylaw # 0000-25 is to be forwarded to respective Municipalities for Council consideration in February, 2025 (which includes recent agreement amendments)
 - CAOs to work collaboratively to draft legislation regarding accountability for the collection of fire services fees and to have this ready for next meeting
- December 18 Joint Health and Safety Meeting (Zoom)
- December 20 Smoky Lake Foundation
- December 20 Community Policing
- December 21 Smoky Lake Foundation Open House Christmas Celebration
- January 09 Regular Council Meeting
- January 13 Joint Municipalities Meeting
- January 17 Smoky Lake Foundation Meeting
- January 22 Joint Health and Safety (Zoom)
- January 23 Regular Council Meeting

Other Meetings:

- November 21 FCSS
- November 26 Warspite Hall Association
- December 06 FCSS Inter-Agency Meeting
- January 14 Warspite Hall Association

Upcoming Meeting:

- February 14 Alberta Bilingual Municipalities Meeting (Zoom)

9.4 Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

November 18, 2024 – Ukrainian Twinning Kosiv & Smoky Lake Region Meeting and Ukrainian Twinning Organizational Meeting (in-person)

- Appointment of Chair (Lorne Halisky) and Vice Chair (Marianne Prockiw-Zarusky).
- Discussion was held on the Kosiv District/Smoky Lake Region Ukrainian Twinning MOU Memorandum of Understanding expiry on January 27, 2025 and to recommend on bringing it to the next JMM for discussion and direction.
- Education project is still in the works with creating virtual Pen Pals through Kosiv student videos sharing culture, heritage etc.
- Discussion on creating a website page with educational videos, presentations etc. to promote school projects and continue to work with SL Region Schools on educational projects.
- Financial report was giving with all in good standing and no budget is required for 2025 as was for 2024 with a current balance of \$3,347.42.

November 26 & 27, 2024 – Federation of Alberta Gas Coops Conference (in-person)

- Attended Trade Fair to educate myself on new technologies, opportunities etc.
- Attended Gas Alberta Inc. Annual General Meeting who gave a presentation on the organization with employee introductions, future gas pricing to continue to be on par or better than competitors, always looking into new business opportunities that align with the organizations vision, and financial status is in good standing.
- Keynote Address from General Mark Milley was on Leadership focusing on commitment, interpersonal relationships, competence/grounding, communication skills, and character/integrity.
- Aon insurance coverage rates increase of 4% and claims were down.
- Mental Health Cases is presently the leading cause of disability claims in Canada.
- Metrix Group LLP presented the Financial Auditors Report with all good standing and reappointing Metrix Group LLP as Financial Auditor for 2024/2025.
- Levy Motion for \$13.60 per/riser was made.
- Resolutions that were presented: Urban Funding Program Resolution(passed), Grain Dryer Upgrade Grant Support Resolution(passed), New Director Training for Membership Resolution(passed), Mandate all Members of Fed Gas Coops to achieve and maintain COR - Certificate of Recognition or SECOR - Small Employer Certificate of Recognition safety certification Resolution(failed), Continuation of Rural Gas Grant Program Resolution(passed), Rural Gas Grant Expansion Resolution(passed), Francise Protection Resolution(passed), Removal of Natural Gas Fuel Carbon Levy Surcharge Resolution(passed), Federal Fuel Charge Resolution(passed), Correspondence from the Federation Resolution(passed), Energy Use to Qualify for Francise Area Exemption Resolution(passed), and Offences under the Gas Distribution Act Resolution(passed).

November 28, 2024 – Highway 28/63 Regional Water Services Commission and Whitefish Lake #128 Meeting (in-person)

- The main purpose for this meeting was for the Commission Manager, Commission Finance Manager, Commission Chair, and Associated Engineering Representative to have meet & greet with WFL Council.
- Discussion on WFL becoming a Commission Member, the status of that process and what needs to get done to continue to complete this matter was held with all agreeing on the actions etc. required.
- A gift exchange and sharing of historical experiences/data was shared.
- A Safety Moment on Extreme Cold Weather was shared with discussion on preparation, awareness, communication etc.
- Reservoir Project Status was discussed with construction completed, station operation, ownership of building/reservoir/land, utilities, disposition, agreements, future projects etc.
- WFL looks forward to partnership on current and future assignments.
- Other opportunities were discussed such as RR130 and Twp620 support etc., Education, Fire & Rescue, Health Services, Waste, Policing etc.
- A WFL Project Ribbon Cutting Ceremony at the Reservoir was discussed and hopefully will take place in 2025.
- Commission and WFL shared the perspective of a proud partnership which should be celebrated with sharing the completion on delivery of safe drinking water etc.

December 02, 2024 – MCC Meeting (in-person)

- Discussion was held on the dissolution of the MCC and SLTC which included gathering MCC expenses such as recruiter, lawyer, insurance etc. to be paid.
- Not to hire a CEO.
- Discussed Lawyer required steps for dissolution.
- Extending the shareholder payment date from December 31, 2024 to March 31, 2025 to hopefully have all dissolution actions completed with one final payment etc.

December 09, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Dan and Lorne in-person)

- Commission Manager discussed November 28th meeting with Whitefish Lake #128 Council and holding a successful meeting discussing Whitefish Lake Member Agreement progress etc., Water for Life Grant SCADA design work progress with a two package process, Thorhild customer West Water Connection completed/ in operation, Warspite Generator Project progress with RFP process, Water Commission Management RFP progress/ Smoky Lake County continuing to manage the Commission, Warspite Booster Station pump failure caused by debris found in pumps/ will be installing screen system on all pumps, and Commission Bylaw review process.
- 2025 budget and Five – Year Budget 2025-2029 was presented and approved.
- Financials all in good standing.
- Member Municipalities appointments to the Board was presented and acknowledged.

December 11, 2024 – Smoky Lake Region Fire and Rescue Committee Meeting (Linda and Lorne in-person)

- Discussion was held on the Occupational Health & Safety Contact Report with finishing the required items.
- Draft Policies on Firefighter Respiratory Protection Program and Volunteer Firefighter Compensation was discussed and will be brought to member councils for consideration, approval etc.
- Thank You Letters and Certificates to Employers who employ Firefighters was discussed and will be actioned.
- Emergency Access to Willow Creek Manor was discussed and will be actioned by the property owner and required emergency service.
- Progress on the TSI Report and with ICC Fire Committee was discussed.

December 18, 2024 – LICA Board of Directors Meeting (Dan and Lorne in-person)

- Executive Director, Manager of Environmental Monitoring Programs, Environmental Coordinator, Education and Outreach Coordinator, and Community Outreach Coordinator gave updates on current projects etc.
- Soil/Air Quality Testing projects was discussed.
- Evasive Species Testing in Garner Lake and Whitefish Lake will be taking place.
- Youth Calendar Contest, Field Days on Winter Watershed, Riparian Areas Survey, Stream of Dreams Program and Writing Contest on Electrical Energy are all taking place in 2025.
- Applying for \$50k LFIF – Local Food Infrastructure Funding.
- Governance Committee reviewed and amended Committee Terms of Reference, Board Member Job Descriptions Policy, Management of LICA Revenues Policy, Bylaws, and Social Media Management Policy.
- Financial Report was in good standing.

January 10, 2025 – SLTC Smoky Lake Tourism Company LTD. Board of Directors Meeting (Linda and Lorne virtually)

- Discussion and Motion passed to begin the process to dissolve the SLTC.
- Discussion and Motion passed on Appointment of Procido LLP as Legal Council for dissolution matter.
- Discussion and Motion passed to pay the outstanding invoices and supply spreadsheet with information prior to finalizing/ making payment.
- Discussion and Motion passed to not proceed with hiring the CEO due to the dissolution of SLTC.
- Discussed public notification on and when the dissolution is completed.
- Discussion and Motion passed to hold the next meeting on the dissolution progress on February 5, 2025 keeping in mind the March 31, 2025 proposed completion date.

January 16, 2025 – ALDMO - Alberta's Lakeland Destination Marketing Organization Board Meeting (virtually)

- Project Manager Reported that Asset Inventory details and new entries continue to be updated. Focused on lat/long for mapping. Asset Inventory potential new experiences identified and in review. NRED grant submitted, CIP grant submitted. NRED is Destination Development Plan – how to create sustainable visitor economy in Lakeland. CIP–Travel Lakeland Strategy and program expansions including policies and procedure development and software/hardware to support program delivery. Open Farm Day strategy continues to develop – Water is the 2025 theme. Lakeland team engaging with roles and responsibilities to get farms interested and support a good turnout. E-bike outline initiated, first draft new bylaws for renamed entity. Following up with PrairiesCan on grant application and other funding. Working on final version of bylaws. E-bike network development. Operator Benefits package – resource library, event calendar, Super Host, Facebook group page, ATIS listing process, DMO membership, TA learning, PUN, CF DSS, and Ambassador Program.
- Financial reported that all is within budget and good standing including approving the 2025 budget.
- Discussed the 2025/2026 Travel Alberta Funding Proposal of \$250,000 for Travel Lakeland operations.
- Discussed the NE Muni-Corr Ltd. Contract using Management Services for ALDMO, asked for a justification letter for fees etc.
- Social Media reported that since the website was set up the user traffic grew substantially with female and male users on par since the IHT web page was added. User method was primarily through Facebook and majority were from Edmonton, Calgary and Red Deer and outside Alberta Vancouver and Toronto.
- Working on final stages of designing the 2025 Travel Lakeland Activity Guide to have before the Tradeshows start in Q1/25.
- Working on Kalyna Country Ecomuseum MOU joining the ALDMO.

9.5 Reeve & Div Five Councillor's Report on various Committees, Boards & Commissions

Jered Serben – Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

November 8, 2024 – Smoky Lake Regional Fire & Rescue Committee, held at the Smoky Lake Curling Club (All Council)

- Lorne Halisky was acclaimed as Chairperson & Linda Fenerty was acclaimed a Vice-Chairperson.
- Representatives from Transitional Solutions Inc. (TSI), presented the Smoky Lake Regional Fire & Rescue Services Fire Master Plan, to continue on the path towards fire service regionalization.

November 8, 2024 – HAK School Remembrance Day Ceremony (Jered)

- Participated in the Remembrance Day Ceremony and addressed the students and those present to emphasize the importance of pausing to reflect on the lives lost and encouraged learning about: the sacrifices made by those who fought, the nurses and doctors in field

- hospitals, and the young women and men that worked in the factories constructing everything from planes, ships and artillery to clothing and bedding for those frontline soldiers.
- Paused to think about the soldiers who bravely faced danger and hardship; and reflected on the young people who showed incredible courage and selflessness, and how much we owe them our deep gratitude.
 - Encouraged the students to show gratitude by simply being kind and respectful to everyone and be grateful for the freedom that we take for granted.
- November 11, 2024 – Remembrance Day Ceremony in Waskatenau (Jered)
- Laid a wreath on behalf of the County. The County donated \$200 to the Waskatenau Legion.
- November 12, 2024 – Smoky Lake Region Intermunicipal Collaboration Committee (Jered & Dominique)
- Dominique Céré became the Chairperson and Leroy Kunyk became the Vice-Chairperson.
 - Agreed to incorporate the draft schedules; 911 Next gen dispatch, Fee for Services, Water Usage, and Fire Department Insurance into the Regional Fire Rescue Bylaw for the next Meeting.
- November 13, 2024 – Joint Health & Safety Committee (Jered & Dominique)
- Adam Shupenia & Brett Rurka were acclaimed as Co-Chairpersons.
 - The Visitor Check-In / Check-Out safety policy was amended to include a visitor orientation.
 - Implemented and weekly Emergency Eye Wash & Shower Weekly inspection checklist.
 - Amended the County Council Statement of Commitment with the current CAO info.
 - Received updates on training and reviewed 10 incidents.
- November 14, 2024 – Regular Council Meeting (All Council)
- Members from the Bonnie Lake Community attended as a delegation to talk about the need to upgrade amenities; Council responded by providing grant program information and will determine in-kind assistance required.
 - Approved two backsloping applications.
 - Rescinded Policy Statement No. 01-22-01 Policy Committee Terms of Reference, due to redundancy.
 - Amended Policy Statement No. 08-13-01: Disposal of Assets, and updated the name to "Disposal of Surplus Equipment".
 - Set the Remuneration for Public-at-Large to \$175 per meeting day.
 - Renewed the agreement with Capital Region Assessment Services Commission for three more years to take care of Local & Composite Assessment Review Boards (LARB & CARB) Services.
 - Gave Second Reading to Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive.
 - Approved to advertise for a Returning Officer to conduct the Year-2025 Municipal Election.
 - Approved to advertise a Request for Proposals (RFP) for Recreational Area Facility Supervision and Cleaning Services for 3 independent contracts: Contract 1: Hanmore Lake East, Hanmore Lake West, and Island Lake; Contract 2: Mons Lake; and Contract 3: Bellis Beach, with the option to include Kaduk Lake.
 - The Village of Waskatenau Council was a delegation to request County Council's reconsideration in providing consent to the Village to acquire the lands north of, and adjacent to the Village; Council responded by rescinding the previous denial motion and approve to provide consent.
 - Approved to provide \$240.00 to the Smoky Lake Christmas Hamper Program.
- November 15, 2024 – Smoky Lake Foundation Meeting (Jered & Dominique)
- Received updates from the Foundation CAO, highlighting the annual fire alarm and sprinkler system inspection is complete.
 - A portable marketing sign will be placed outside of Vilna aimed to increase occupancy.
 - Received reports for the year-to-date Financial Statements, Capital & Operating budget, and occupancy reports.
 - Reallocated 2024 capital budget funds intended for the Bar-V-Nook dishwasher replacement that was repaired instead of replaced, to electric beds & additional dining room table and chairs.
- November 20, 2024 – Budget Council Meeting (All Council)
- Adopted the 2025 Natural Gas System Operating Budget with a total revenue of \$3,121,900 and total expenditures of \$3,246,900 (including amortization).
 - Adopted the 2025 Natural Gas System Capital Budget with a total revenue of \$169,000 and total expenditures of \$289,000.
 - Approved to increase the budgeted contribution amount towards the Smoky Lake Regional Heritage Board to be \$35,000.00 in Years 2025, 2026, and 2027.
 - Received information in respect to the gap between tax revenue & inflation and the impact that previous 0% tax increases have created on the County's revenue which impairs the ability to re-place capital items as needed.
- November 21, 2024 - Smoky Lake Physicians & Healthcare Professionals Committee (Jered & Dominique)
- Discussed community support for Internationally Educated Nurses arriving in Smoky Lake with the Town's FCSS Director.
 - Reviewed the Physician and Health Care Committee Bylaw to determine any updates needed.
 - Received information on Health System Refocus Legislative Amendments, and the New Alberta Health Advisory Councils.
 - Agreed to apply for the Rural Health Professional Action Plan (RhPAP) Attraction and Retention Grant of \$1,000.00 with the intention of using it for the Professional Recognition program.
 - Received the 2024 Retention and Recruitment Financial position as of October 31, 2024 and recommended the 2025 budget be approved by each municipality's Council.
- November 22, 2024 – Chief Administrative Officer (CAO) Evaluation Council Meeting (All Council)
- Council, in the absence of the CAO, discussed the work performance of the CAO and compiled the information in preparation for further review with the CAO present.

December 4, 2024 – Committee of the Whole Council Meeting (All Council)

- Received information relating to Victim Services, RCMP, Prosecution, and Rural Crime, from the Delegations: Smoky Lake RCMP Detachment Commander Sgt. Anita Doktor, Smoky Lake Area Victims Services Unit Advocate Sara McCullough, RCMP Eastern Alberta District (EAD) C/Supt. Gary Graham and Supt. Tony Hanson, and Patricia Hankinson, Deputy Chief Crown Prosecutor, Fort Saskatchewan Prosecutor's Office.
- Continued the Chief Administrative Officer's Evaluation.

December 10, 2024 – Agricultural Service Board Meeting (Jered, Dan & Dominique)

- Received a partial update from LARA under technical difficulties.
- Recommended to appoint Kierstin Dubitz as the Acting Ag Fieldman.
- Recommended to amend the grasshopper policy, and the agricultural use of right-of-way.
- Recommended the redundant license of occupation policy be rescinded.
- Recommended the animal health policy be adopted.
- Recommended to advocate for vehicle weight station in County.

December 12, 2024 – Regular Council Meeting (All Council)

- Amended Policy Statement No. 03-39-13: Dust Control, to recoup the actual cost of Blade Mix Oil dust control by reducing the length from 150 meters at \$3,000 to 100 meters at \$2,700, and changed the application deadline from May 1st to May 31st.
- Approved a backslipping application.
- Approved to write off penalties in the amount of \$493.38 on roll # 17590542 in response to the written & in-person request from the landowner.
- Gave 1st Reading to Bylaw No. 1467-24 to redistrict and reclassify a parcel of land 2 miles south of Warspite, (Plan 9121735, Lot A) and scheduled a Public Hearing, to be held on February 13, 2025, at 9:15 am.
- Accepted an offer to lease SW 12-61-16-W4M, from Clear Hills Grazing Association, for \$1,400.00 per year for 5-years.
- Approved to advertise a Limited Invitation to Tender to lease County lands SE 8-62-13-W4M & SW 8-62-13-W4M.
- Approved to renew the Geographic Information System (GIS) Software & Service for 5 more years.
- Amended Policy Statement No. 01-45-02: Geographic Information System (GIS), to correct outdated information.
- Approved to provide \$2,500 of FCSS grant funds to the Town FCSS and \$2,100 to Smoky Lake Holubka Dancers.
- Approved the 2025 Budget for Smoky Lake Region's Physicians & Health Care Professionals Committee with the County's contribution being \$14,650, but agreed to withhold the funds until the Committee's surplus has been diminished.
- Approved to donate \$100 to the Smoky Lake Food Bank on behalf of the 20th Annual Charity Dart Shoot in memory of Cathy and Tom Bullas.
- Agreed in partnership with the Members of N. E. Muni-Corr Ltd., to support an Alberta Community Partnership (ACP) 2024-25 Grant application for creating nine staging area design plans for Alberta's Iron Horse Trail within Waskatenau, Smoky Lake, St. Paul, Heinsburg, Elk Point, Bonnyville, Ardmore, and at the Beaver River Trestle.
- Appointed Kierstin Dubitz, as the Acting Agricultural Fieldman.
- Appointed Chandler Kerr, as the designated Bylaw Enforcement Officer.
- Appointed Jasmine Schaub, as the designated Director of Emergency Management (DEM).
- Approved a winter haul road agreement with DDC Sand + Gravel + Concrete, provided the conditions are right, from Twp Rd 610 South on Rge Rd 181 to Twp Rd 604 & West to Hwy 831.
- Approved the 2025 Interim Municipal Budget, with revenues of \$20,841,629 and total Expenditures of \$22,885,929 including amortization expense of \$2,044,300.
- Approved the Ten-Year Capital Budget for 2025 to 2034.
- Acknowledged the discontinuation of January 7th being recognized as "Ukrainian" Christmas and reopened the offices for that day.
- Approved to name: Smoky Lake Food Bank, as the chosen recipient to receive a \$3,500 donation from Gas Alberta through the Gas Alberta Gives Back program.
- Approved a time extension for the loan re-payment of \$100,000.00 to be received from the MCC for Smoky Lake Development Corp., subject to the entire principal of loan being repaid in full on or before March 31, 2025.
- Acknowledged the Probationary Period for the Chief Administrative Officer (CAO) Kevin Lucas has been successfully completed as of December 12, 2024, & the next evaluation will be June 3, 2025.

December 12, 2024 – Virtual Open House for Smoky Lake County 2025 Budget (All Council)

- There were 18 participants including Council and Staff.
- To review the presentation, please visit: <https://www.smokylakecounty.ab.ca/finance>

December 16, 2024 – Smoky Lake Agricultural Society Meeting (Jered)

- Grant approval for HVAC system to be replaced in March/April.
- Finalized the December 28th, New Year celebration event.
- The Ag. Society attended the Town Council meeting as a delegation, to ask for increased funding and the Town agreed to increase funding and in-kind services.

December 17, 2024 – Smoky Lake Region Intermunicipal Collaboration Committee (Jered & Dominique)

- Agreed to the first 2 pages of the draft Inter-Municipal Regional Fire Rescue Services Bylaw which will have an agreement attached as a schedule.
- Directed the CAOs to work collaboratively to draft a policy by February 2025, to address holding each respect Municipality accountable for the collection of their fire services fees.

December 18, 2024 – Joint Health & Safety Committee Meeting (Jered & Dominique)

- Appointed 17 employees as Members to the Committee.
- Reviewed 11 incidents and 2 nears misses.

- Received a report on training taken, upcoming training, and safety program updates.
- Amended Safety Policy Statement No. 07-31-03: Cold Weather Mobilization.

December 18, 2024 – Information Session on Changes to Policing Legislation (Jered)

- This information session was poorly attended. It was intended to cover information related to policing legislation for communities policed by the RCMP under the Provincial Police Service Agreement (PPSA) that will be represented by the Provincial Police Advisory Board, following the Police Amendment Act, 2022 (PAA), which passed in December 2022.
- The Police Governance Regulation and Police Governance (Ministerial) Regulation, both come in-to force on March 1, 2025, which provide further information in connection with these civilian bodies.

December 20, 2024 – Smoky Lake Foundation Meeting (Jered & Dominique)

- Received updates from the Foundation CAO, highlighting that new artwork will be installed for Bar-V-Nook dining room and Pumpkin Neighbourhood, a new maintenance worker has been hired for Vilna Lodge, and working on retrofitting warm white LED for all dining rooms.
- Received reports for the year-to-date Financial Statements, Capital & Operating budget, and occupancy reports.

December 20, 2024 – Policing Study – Stakeholder Interview (All Council)

- The intent of this study was to analyze the current state of policing in the community, to gather from Council's perspective, aiming to address current policing challenges and explore opportunities for enhancing public safety.

January 9, 2025 – Regular Council Meeting (All Council)

- Gave 3rd & Final Reading to Bylaws 1468-25, 1469-25, and 1470-25, to designate three Municipal Historic Resources: Bellis Store & Heritage Shoppe; White Earth School Hall; and MacDonald Stopping House General Store & Pine Creek Post Office.
- Amended Policy Statement No. 62-05-07: Grasshopper Control Compensation, to align with the County not directly providing grasshopper control service.
- Adopted Policy Statement No. 62-08-01: Agricultural Use of Municipal Right of Way, which allows permits haying and rescinded Policy Statement No. 62-17-02: License of Occupation of Road Allowance for Ranching and Farming Purposes

January 13, 2025 – Joint Municipalities Meeting (All Council)

- Received an update from Sgt. Doktor: Cst. Lidstone is being transferred and the Detachment will be getting someone to replace him. The Members will be working closely and utilizing the County's new Community Peace Officer. The Victim Service Unit is up and running out of the Detachment.
- The Ukraine Chamber of Commerce, President Vitaliy Milentyev, encouraged the Smoky Lake Region to continue to support Ukraine.
- Smoky Lake Regional Heritage Board, Chairperson Norreen Easterbrook, provided a presentation with recommendations to collaboratively manage historic resources to increase historic tourism.
- Discussed the decline of volunteers causing financial impacts on municipalities.
- MLA Glenn van Dijken, spoke about the upgrades intended for Hwy 28, including a roundabout installation for the intersection at Hwy 855. He also acknowledged the meeting Premier Smith had with Donald Trump and expressed concerns over tariffs.

Other Community Events attended:

- December 6th, Waskatenau Village light up
- December 19th, H. A. Kostash School Christmas concert
- December 28th, Smoky Lake Agricultural Society New Year Family Concert Event

Reeve's Report and Councillors Reports on various Committees, Boards & Commissions

260-25: Fenerty

That Smoky Lake County's Reeve Report received for the period November 8, 2024, to January 16, 2025 be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

10.1. Smoky Lake County Community Learning Council, Thank You for 50 years

261-25: Fenerty

That Smoky Lake County acknowledge receipt of the Thank-You correspondence from the Smoky Lake County Community Learning Council (CLC), for the County being the legal host of CLC since 1975; and acknowledge Year-2025 as CLC's 50th anniversary, by providing a certificate of appreciation to the CLC and congratulate them on social media.

Carried.

10.2. Inside Outside Studio Inc., Landowner Map Sale Revenue to the County

262-25: Halisky That Smoky Lake County acknowledge receipt of the 2024 County Map Sales – Annual Report, received from Inside Outside Studios Inc., dated January 7, 2025, in regard to the sale of virtual Smoky Lake County maps sold through their mobile application software: “iHunter Alberta”, reporting a total of 334 maps sold in Year-2024, which generated a royalty revenue to the County in the amount of \$2,976.00.

Carried.

10.3. RMA Rural Municipalities of Alberta, January 2025, Member Visit

263-25: Halisky That Smoky Lake County acknowledge receipt of the correspondence from RMA Rural Municipalities of Alberta, dated January 2025, in respect to RMA’s Year-2025 Member Visit (on three-year rotation) and invite them to attend the February 13, 2025 or March 27, 2025 Council meeting, also extending an invitation for MP Shannon Stubbs to attend at the same time.

Carried.

Meeting Recessed Meeting recessed for Lunch, time 12:02 p.m.

Meeting Reconvened The meeting reconvened on a call to order by the Reeve at 12:52 p.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Finance Manager, Executive Services Clerk, Natural Gas Manager, Planning & Development Manager, Health & Safety Coordinator, GIS Operator, Assistant Ag. Fieldman, Fire services Clerk, Communications Officer, and 5 Members of the Public.

10.4. RMA Rural Municipalities of Alberta - Board Governance Review Member Survey

264-25: Fenerty That Smoky Lake County acknowledge receipt of the invitation to participate in the RMA Rural Municipalities of Alberta, Board Governance Review Member Survey, as per their correspondence dated January 6, 2025, and agree to submit a completed survey by the deadline of February 5, 2025.

Carried.

11. Information Releases:

Nil.

12. Financial Reports:

12.1. Budget to Actual Reports as at December 31, 2024

12.2. Bills & Accounts Report as of January 23, 2025

265-25: Halisky That Smoky Lake County’s Budget to Actual Report as at December 31, 2024, as prepared by the Finance Manager, and the Bills & Accounts report as of January 23, 2025, be accepted for information:

County Council Meeting: Jan. 23rd 2025

Batch #	Cheque Numbers	Total of Batch
PMCHQ287	53197 to 53201	\$201,410.77
PMCHQ289	53202 to 53228	\$70,403.77
PMCHQ292	53229 to 53252	\$132,399.36
PMCHQ294	53253 to 53280	\$23,800.02
PMCHQ295	53281 to 53300	\$294,115.28
PMCHQ297	53301 to 53327	\$47,413.68
PMCHQ299	53328 to 53384	\$100,680.08
PMCHQ301	53385 to 53386	\$1,926.61
PMCHQ302	53387 to 53392	\$185,574.54
PMCHQ303	53393 to 53398	\$123,000.82
PMCHQ304	53399 to 55425	\$133,109.60
Total Cheques from 53197 to 55425		\$1,313,834.53

Batch #	EFT Numbers	Total of Batch
241106	1639 to 1654	\$138,096.98
241113	1655 to 1661	\$11,867.82
241121	1662 to 1675	\$154,153.34
241128	1676 to 1681	\$59,443.49
241209	1682 to 1686	\$46,346.16
241217	1687 to 1714	\$453,884.53
240106	1715 to 1725	\$146,015.73
Total EFTs from 1639 to 1725		\$1,009,808.05

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY088	My HAS	\$530.40
PMPAY089	ENTERPRISE FLEET MNMT	\$233.26
PMPAY090	My HAS	\$265.51
PMPAY091	My HAS	\$327.60
PMPAY 094	My HAS	\$1,065.51
PMPAY 095	My HAS	\$1,212.43
PMPAY096	My HAS	\$583.02
PMPAY097	My HAS	\$353.60
PMPAY098	My HAS	\$2,122.69
PMPAY099	My HAS	\$1,141.53
PMPAY100	My HAS	\$449.63
PMPAY104	My HAS	\$98.19
PMTRX912	AB SCHOOL FOUNDATION	\$532,178.33
PMTRX931	ENTERPRISE FLEET MNMT	\$597.58
PMTRX950	ENTERPRISE FLEET MNMT	\$1,768.94
PMTRX951	ENTERPRISE FLEET MNMT	\$845.72
Total Direct Debits		\$543,773.94

Grand Total Bills and Accounts	\$2,867,416.52
---------------------------------------	-----------------------

Carried.

13. Next Meeting(s):

Cancel Thursday, February 27, 2025, Council Meeting

266-25: Halisky

That Smoky Lake County Council **cancel** the Regular Council Meeting scheduled for Thursday, February 27, 2025, at 9:00 a.m..

Carried.

Reconfirm the Scheduled County Council Meeting Dates

267-25: Halisky

That the next Smoky Lake County Council Meetings be reconfirmed as follows:

Thursday, February 13, 2025, at 9:00 a.m. (Regular),
Thursday, March 13, 2025, at 9:00 a.m. (Regular), and
Thursday, March 27, 2025, at 9:00 a.m. (Regular),
to be held physically and/or virtually in County Council Chambers.

Carried.

14. Executive Session:

Land & Legal – Offer to Purchase County-Owned Lands SE & SW of 08-62-13-W4

268-25: Halisky

That Smoky Lake County Council go into Executive Session in the presence of all Council, Chief Administrative Officer, Finance Manager, Planning & Development Manager, Executive Services Clerk, to discuss a Land & Legal Issue, in respect to an offer to purchase County-Owned lands legally described as SE-08-62-13-W4 & SW-08-62-13-W4 (near Whitefish Lake), under the authority of the FOIP Act Section 16: Third party business interests and Section 27: Privileged information, time 1:06 p.m.

Carried.

Jordan Ruegg, Planning & Development Manager, and Brenda Adamson, Finance Manager, left the meeting, time 1:39 p.m.

269-25: Fenerty That Smoky Lake County Council go out of Executive Session, time 2:08 p.m.

Carried.

8.1. CAO Report – December 6, 2024 to January 16, 2025

270-25: Gawalko That Smoky Lake County Council accept the Chief Administrative Officer (CAO) Report prepared by the CAO: Kevin Lucas, for the period of December 6, 2024 to January 16, 2025.

Carried.

14.1 Land & Legal – Offer to Purchase County-Owned Lands SE & SW of 08-62-13-W4

271-25: Cere That Smoky Lake County decline the offer to purchase the County-Owned lands legally described as SE-08-62-13-W4 & SW-08-62-13-W4 (near Whitefish Lake), as discussed under Executive Session on January 23, 2025, under the authority of the FOIP Act Section 16: Third party business interests and Section 27: Privileged information.

Carried.

County-Owned Lands SE-08-62-13-W4 & SW-08-62-13-W4

272-25: Halisky That Smoky Lake County administration bring forward options for potential opportunities in respect the County-Owned lands legally described as SE-08-62-13-W4 & SW-08-62-13-W4 (near Whitefish Lake), to a future Council Meeting, as discussed under Executive Session on January 23, 2025, under the authority of the FOIP Act Section 16: Third party business interests and Section 27: Privileged information.

Carried.

15. ADJOURNMENT:

273-25: Gawalko That the Smoky Lake County Council Meeting of January 23, 2025, be adjourned, 2:12 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER