

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **August 8, 2024**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug. 8, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
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Observers in Attendance Upon Call to Order:

Natural Gas Manager	Daniel Moric	Virtually Present
GIS Operator	Carole Dowhaniuk	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Planning Dev Manager	Jordan Ruegg	Virtually Present
Comm. Officer	Evonne Zukiwski	Virtually Present
Public	1 Member	Present in Chambers
Media	No Members	N/A

**2. Agenda:**

737-24: Céré

That the Smoky Lake County Council Meeting Agenda for Thursday, August 8, 2024, be adopted, as amended:

**Deletions to the Agenda:**

- #7.15. Smoky Lake Grapevine Distribution by Email.
- #14.4. Personnel Issue, in respect to compensation to the Assistant Chief Administrative Officer during the months of January to May, 2024, under the authority of the FOIP Act Section 24: Advice from Officials.

**Addition to the Agenda:**

- 1. Request for Decision: County-Owned Lands – Consideration of Sale / Lease / Development.

Carried Unanimously.

**3. Minutes:**

**3.1. Council Regular Meeting Minutes of June 27, 2024**

738-24: Fenerty

That the minutes of the **Smoky Lake County Council Regular Meeting**, held on Thursday, June 27, 2024, be adopted as presented.

Carried.

Two Members of the Public virtually joined the meeting, time 9:08 a.m.

One Member of the Public virtually joined the meeting, time 9:24 a.m.

One Member of the Public virtually joined the meeting, time 9:28 a.m.

**7. Request for Decision:**

**7.1. Development Permit DP-024-24: Supportive Living Facility, River Lot 15, Direct Control District**

739-24: Gawalko

That Smoky Lake County Council approve to issue Development Permit DP 024-24, for a Supportive Living Facility, respecting the lands legally described as River Lot 15, Victoria Settlement, with the following conditions:

1. The proposed Development shall be sited and constructed as per the Site Plan, Overall Floor Plan (Drawing A2.1), Building Elevations (Drawing A4.1), Area 1 & 2 Building Elevations (A4.11), Area 3 & 4 Building Elevations (A4.12) Area 5 & 6 Building Elevations (A4.13), Area 7 Building Elevations (A4.14), Area 8 & 9 Building Elevations (A4.15, & Overall Building Sections (A5.1), dated June 19, 2024, attached to, and forming part of, this Development Permit.
2. Minimum setbacks from property lines shall be as follows:
  - a. Minimum setback from property line adjacent to RGE RD 174A (west property line) = 60.0 meters (196.85 feet).
  - b. Minimum setback from property line adjacent to property to the north = 40.0 meters (131.23 feet).
  - c. Minimum setback from property line adjacent to Victoria Trail (south property line) = 1,000.0 meters (3,280.84 feet).
  - d. Minimum setback distance from property line adjacent to property to the east = 40.0 meters (131.23 feet).
3. The proposed Development shall conform to the relevant Policies contained within Smoky Lake County Bylaw No. 1305-17: *Victoria District Area Structure Plan*, as amended.
4. The proposed Development shall be constructed in accordance with the findings and foundation recommendations contained within the geotechnical analysis, prepared by Shelby Engineering, dated May 29, 2024, attached to, and forming part of, this Development Permit.
5. Water and sanitary services for the proposed Development shall be provided as individual on-site systems. The Developer shall be responsible for all costs associated with the installation, maintenance, operation and use of all water and sanitary service systems related to the proposed Development. Water and sanitary systems must meet all provincial requirements and regulations in force at the time of installation of said systems. The Developer shall provide to the Development Authority for Smoky Lake County, proof of compliance with these requirements and regulations.
6. Individual franchise utilities (i.e. power, telecommunications, etc.) shall be provided underground wherever possible to eliminate visual clutter that may negatively impact local viewscales. Above ground utilities shall be located to the satisfaction of the Development Authority for Smoky Lake County.
7. Landscaping shall be provided by the Developer in accordance with the Site Plan and said landscaping shall serve to act as a visual buffer between the proposed Development, including the proposed parking area, and adjacent lands. Landscaping shall be designed and located so as that the placement of said landscaping does not impair the visibility required for safe movement of persons or traffic. Landscaping shall be subject to the satisfaction of the Development Authority for Smoky Lake County, and shall consist of species of trees/shrubs/vegetation that are native to the area.

8. The Developer shall provide an off-street parking area in accordance with Section 6.13 of Smoky Lake County Land Use Bylaw No. 1272-14. The Developer shall provide a minimum of sixty (60) off-street parking stalls with the following dimensions:
  - a. Minimum stall width = 2.7 meters (8.86 feet);
  - b. Minimum stall depth = 6.1 meters (20.01 feet);
  - c. Minimum maneuvering isle width (one-way) = 7.3 meters (8.86 feet); and
  - d. Minimum overall depth (including stall depth on both sides of a one-way maneuvering aisle) = 19.5 meters (63.97 feet).
9. The off-street parking area shall be graded and paved with an asphalt surface to the satisfaction of the Development Authority.
10. A minimum of one (1) loading space shall be provided with the following dimensions:
  - a. Minimum width of loading space = 4.0 meters (13.12 feet);
  - b. Minimum depth of loading space = 8.0 meters (26.24 feet); and
  - c. Minimum height clearance = 4.3 meters (14.10 feet).
11. The loading space area shall be graded and paved with an asphalt surface to the satisfaction of the Development Authority.
12. All signs, erected on land or affixed to the exterior of a building or structure, require a Development Permit from Smoky Lake County. No signs, billboards or advertising structures shall resemble or conflict with a traffic sign, nor shall it be a traffic hazard. No sign shall be of such size or design as to, in the opinion of the Development Authority, obstruct the visions of persons using the roads abutting the parcel. The maximum area of any sign shall be 3.0 square meters (32.29 square feet). A flashing, animated or illuminated sign shall not be permitted where, in the opinion of the Development Authority, it might be objectionable to nearby residents or interfere with the movement of traffic. The area around sign structures shall be kept clean and free from overgrown vegetation, and free from refuse materials. The Development Authority may require an engineer-approved plan prior to the issuance of a Development Permit for a sign in order to ensure said sign does not threaten public safety.
13. Fencing shall be constructed of materials which are to the satisfaction of the Development Authority. The electrification of fencing shall not be permitted.
14. The proposed Development shall commence within twelve (12) months from the date of issuance of this Development Permit and shall be completed within three (3) years from the date of issuance.
15. The Developer shall be required to obtain any and all approvals, permits, licenses and authorizations from any and all agencies, departments and authorities as may be required.
16. The Developer shall be required to apply for, and obtain, the following Safety Codes Act permits:
  - a. Building Permit;
  - b. Gas Permit;
  - c. Electrical Permit;
  - d. Private Sewage Disposal Systems Permit; and
  - e. Plumbing Permit.
17. The Developer shall be required to submit to Smoky Lake County Development Permit fees in accordance with Smoky Lake County Bylaw No. 1463-24: *Planning and Development Fees*. Development Permit fees are charged at a rate of \$1.00/\$1,000.00 of construction value and shall be payable to the County prior to the issuance of a Development Permit.

18. The Developer shall be responsible for paving to an asphalt surface, all portions of TWP RD 582A west of Highway 855 to the intersection with RGE RD 174A & shall be responsible for paving to an asphalt surface, all portions of RGE RD 174A from the intersection with TWP RD 582A south to the access point to the subject lands.
19. Outdoor lighting fixtures that incorporate flood lights to illuminate large areas of the subject lands or a building shall not be permitted, except for use for emergency purposes. Lighting shall be designed with Crime Prevention Through Environmental Design (CPTED) wherever possible, to the satisfaction of the Development Authority. Light trespass onto adjacent properties should be avoided wherever possible.
20. The Developer shall provide on-site water for fire suppression purposes to the satisfaction of the Development Authority.
21. The Developer, general and private contractors shall, during construction, renovation and demolition, keep the land in a reasonable condition so as not to constitute a nuisance, and shall secure all manner of debris so as to prevent it from blowing onto any other private or public property. At the conclusion of construction, renovation and demolition, all building materials shall be removed from the site. As well, the Developer shall prevent excess soil and debris from being spilled onto public road allowances, streets, lanes and sidewalks.
22. Should solid waste be stored outdoors, it shall be stored in a corral or appropriately screened/fenced location that is locked and secured at all times.
23. Storage of medical and hazardous wastes shall be done in accordance with relevant Provincial and Federal laws and regulations pertaining to same. A Site Plan and Floor Plan identifying the location of secure areas for the storage of medication and hazardous waste shall be provided to the Development Authority prior to the proposed Supportive Living Facility commencing operations.
24. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the Facility has been inspected by an executive officer under the *Public Health Act*, R.S.A. 2000, c P-37, as amended, shall be provided to the Development Authority.
25. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation that the Facility's operator has current insurance coverage in accordance with Section 5 of the *Supportive Living Accommodation Licensing Regulation*, shall be provided to the Development Authority.
26. Prior to the commencement of operations of the proposed Supportive Living Facility, confirmation of the Facility operator's corporate status shall be provided to the Development Authority.
27. Prior to the commencement of operations of the proposed Supportive Living Facility, a written process shall be provided to the Development Authority outlining processes that promote the security and safety of residents, including processes that account for all residents on a daily basis and ensure proper monitoring mechanisms or personnel are in place on a continuous basis (24 hours per day).
28. Throughout the course of operation of the proposed Supportive Living Facility, the operator shall comply with all relevant Federal and Provincial laws and regulations, including but not limited to, the Public Health Act, R.S.A. 2000, c P-37, the Supportive Living Accommodation Licensing Regulation, and all relevant Bylaws of Smoky Lake County. Failure to maintain compliance with legislation, regulations or bylaws may result in

Smoky Lake County exercising its rights under the Municipal Government Act, R.S.A. 2000, c. M-26, and Smoky Lake County Land Use Bylaw No. 1272-14, to take enforcement action, including, but not limited to, issuance of a Stop Order or revocation of a Development Permit.

29. A Traffic Impact Assessment shall be conducted within two years from the date of the facility's operation.

**Councillor Céré called for a Recorded Vote:**

<u>In Favour</u>	<u>Opposed</u>
Gawalko	Céré
Halisky	
Serben	
Fenerty	

Carried.

**4. Delegation:**

**4.1. Derek Rosichuk, Smoky Lake Waste and Recycle Ltd.**

Present before Council from 9:32 a.m. to 9:43 a.m. was Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., to discuss waste transportation, under the authority of the FOIP Act, Section 16: Third Party Business Interests.

**14. Executive Session:**

**Legal Issue: Smoky Lake Waste and Recycle Ltd.**

740-24: Halisky

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Executive Services Clerk, with Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., to discuss waste transportation within the County, under the authority of the FOIP Act, Section 16: Third Party Business Interests, time 9:32 a.m.

Carried.

Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., left the meeting, time 9:44 a.m.

741-24: Fenerty

That Smoky Lake County Council go out of Executive Session, time 9:45 a.m.

Carried.

**Smoky Lake Waste and Recycle Ltd.**

742-24: Halisky

That Smoky Lake County acknowledge the information received from the August 8, 2024, Delegation: Derek Rosichuk, Owner of Smoky Lake Waste and Recycle Ltd., under Executive Session, by the authority of the FOIP Act, Section 16: Third Party Business Interests, in respect to waste transportation within the County.

Carried.

Casey Tchir, Developer of the Estates of Bonnie Lake, entered Council Chambers, time 9:45 a.m.

One Member of the Public entered Council Chambers, time 9:48 a.m.

**4. Delegation:**

**4.2. Casey Tchir, Estates of Bonnie Lake**

Present before Council from 9:50 a.m. to 10:03 a.m., was Casey Tchir, Developer of the Estates of Bonnie Lake, to request confirmation from Council of a 'yes' or 'no' in respect to access through the undeveloped County Road allowance on the North West corner of the Estates of Bonnie Lake, before Mr. Tchir allocates any further funds into his proposed project. Administration noted that there has been no Subdivision Application received.

One Member of the Public virtually joined the meeting, time 10:00 a.m.

**Estates of Bonnie Lake**

743-24: Fenerty

That Smoky Lake County acknowledge the verbal information received from the August 8, 2024, Delegation: Casey Tchir, Developer of the Estates of Bonnie Lake, in respect to for information.

Carried.

**5. Public Hearing:**

Nil.

**7. Request for Decision (continued):**

**7.2. Bylaw No. 1465-24 to Amend Bylaw No. 1429-23 Undeveloped Road Closure**

744-24: Halisky

That Smoky Lake County **Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement**, (as amended, to clarify **along the entire Northern Length of River Lot 10, Victoria Settlement**), for the purpose of closing to public travel, a portion of the undeveloped road allowance, in accordance with section 22 of the municipal government act, chapter m-26, revised statutes of Alberta 2000, be given **THIRD and FINAL READING**, and the Reeve and Chief Administrative Officer be hereby authorized to fix their signatures to all necessary documents, and the corporate seal be fastened where it is deemed to be necessary.

Carried.

Scott Franchuk, Fire Chief, left virtually and entered Chambers, time 10:07 a.m.

Two Members of the Public virtually left the meeting, time 10:08 a.m.

**7.3. Vilna Fire Hall Insurance Claim Loss RMA Schedule of Loss With ASI**

745-24: Serben

That Smoky Lake County Council **defer** further discussion in respect to engaging a third party to research the Smoky Lake County insurance final loss claim through RMA Insurance, for the Vilna & District Volunteer Fire Department Fire Hall's August 26, 2023, theft incident; **to the August 22, 2024, Council Meeting.**

Carried.

**7.4. Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program**

746-24: Halisky

That Smoky Lake County Council **approve** for the Fire Protective Services personnel to complete the training from FireSmart Canada: Module 1: FireSmart Ambassador; Module 2: Neighborhood Recognition Program; Module 3: Home Ignition Zone Specialist; subject to the available time allocation for staff and with any remaining grant funds identified in the final grant reporting to be relinquished to the Province under the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program Project Grant – FFP-22-18.

Carried.

Casey Tchir, Developer of the Estates of Bonnie Lake, left the meeting, time 10:21 a.m.

Scott Franchuk, Fire Chief, left Council Chambers & rejoined virtually, time 10:22 a.m.

**7.5. Sale of County Surplus Equipment**

747-24: Halisky

That Smoky Lake County Council **defer** discussion of the following County Surplus Equipment, to the August 22, 2024, Regular Council Meeting:

Unit #	Description	Serial Number	Odometer/Hours
105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408
726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720
101A	2018 GMC Serria 1500 4x4	3GTU2MEC9JG258813	253716
457	2013 3PT John Deere mower Mx8	1P00MX8CHDP088260	N/A
474	Rev 1500 Degelman Mower	RC17777	473, 474 sold together
473	1820 Degelman Side arm	SA1349	N/A
634	2000 Sod Mixer	IMR081	N/A
636	98 Kuhn Mixer 7.5ft	960004	N/A

Carried.

**7.6. Vegetation Control on Provincial Highways**

748-24: Fenerty

That Smoky Lake County write a letter to the Minister of Alberta Transportation and Economic Corridors, to address weed control and overgrown brush along provincial highways, as recommended by the Agricultural Service Board's June 18, 2024, Motion #ASB55-24; and express the need for the province to consult with Agricultural Fieldman in respect to same.

Carried.

**7.7. Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024**

749-24: Céré

That Smoky Lake County **Councillor Gawalko and relevant administration** who can attend - attend the 24th Annual Alberta Coordinated Action for Recycling Enterprises (CARE) Fall Conference 2024, scheduled for September 11-13, 2024, in Bonnyville, Alberta.

Carried.

**7.8. Recycling Council of Alberta (RCA) Circular Economy Conference 2024**

750-24: Halisky

That Smoky Lake County **relevant administration** who can attend - attend the Recycling Council of Alberta (RCA) Circular Economy Conference, scheduled for October 30 to November 1, 2024, to be held at the Fairmount Banff Springs Hotel in Banff, Alberta, and bring the information received at the Conference to a future Council meeting.

Carried.

**7.9. Smoky Lake County's 2024 Financial Plan**

751-24: Halisky

That Smoky Lake County Council adopt the 2024-2028 Five-Year Financial Plan, which provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget, as amended.

Carried.

**7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive**

752-24: Céré

That Smoky Lake County **Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive**, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, be given **First Reading**.

Carried.

**7.10. Bylaw No. 1464-24 Non-Residential Tax Incentive**

753-24: Fenerty That Smoky Lake County Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, for the purpose of providing a Municipal Property Tax Exemption for Non-Residential Development or Expansions, which was given First Reading on August 8, 2024, be **advertised for public notice** in accordance with Policy Statement No. 01-51: Public Participation, for public input.

Carried.

**7.11. Donation Request - Smoky Lake Fire Department Heritage Weekend Fireworks**

754-24: Serben That Smoky Lake County Council approve to provide funds in the amount of **\$1,000.00 to the Smoky Lake Fire Department** towards the Heritage Weekend Fireworks, held on August 4, 2024.

Carried.

**7.11. Donation Request - Smoky Lake Pumpkin Growers Association**

755-24: Serben That Smoky Lake County Administration calculate the value of the in-kind assistance provided to the 2024 Smoky Lake Pumpkin Weigh-off and Fair, prior to consideration of any monetary sponsorship contribution, in response to the Sponsorship Request letter received by email August 9, 2024, from the Smoky Lake Pumpkin Growers Association.

Carried.

**7.12. Town of Jasper Donation for Fire Relief**

756-24: Serben That Smoky Lake County Council approve to donate funds in the amount of **\$250.00 to Jasper Community Teams Society**, to support the recovery of the Community of Jasper after experiencing substantial losses due to wildfire and write a letter from Council to Council in support.

Carried.

**7.13. Alberta Indigenous & Municipal Police Transition Grant Program**

757-24: Céré That Smoky Lake County **award the contract to MNP LLP**, of Edmonton Alberta, as per their proposal dated July 31, 2024, to conduct a study to explore policing challenges within Smoky Lake County, Village of Vilna, and Village of Waskatenau, for a cost in the amount of \$85,500.00, funded through the Alberta Indigenous Municipal Police Transition Study Grant received by Smoky Lake County.

Carried.

**6. Municipal Planning Commission:**

**Meeting Recessed**

The Council meeting was recessed at 11:00 a.m. to undertake a Municipal Planning Commission Meeting on a separate agenda with separate minutes.

**Meeting Reconvened**

The Council meeting reconvened on a call to order by the Reeve at 11:22 a.m. in the physical or virtual presence of all Council Members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Fire Chief, Communications Officer, GIS Operator, and 3 Members of the Public.

**7.14. Alberta Municipalities Convention**

758-24: Céré That Smoky Lake County Councillor / Deputy Reeve Fenerty, attend the Alberta Municipalities Convention, scheduled for September 25-27, 2024, to be held at the Westerner Park, Red Deer, Alberta, in conjunction with attending the Elected Officials Education Program (EOEP) course titled "Council's Role in Land Use and Development Approvals" scheduled for September 24, 2024.

Carried.



11:30 to 11:32 a.m.

**Public Question and Answer Period:**

Bruce Kassian, purchaser of the County’s surplus uncertified propane tanks, questioned, if the County would refund his money.

Reeve Serben, answered, your request is further on in this Agenda as Item #10.12, and Council will consider it then.

**Addition to the Agenda:**

**7.15. County-Owned Lands – Consideration of Sale/Lease/Development**

759-24: Céré

That Smoky Lake County Administration investigate potential tourism opportunities through the Smoky Lake Tourism Company, in respect to the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
13620810	SE-8-62-13-4	125.10 acres	South Side of Whitefish Lake
13620820	SW-8-62-13-4	153.50 acres	South Side of Whitefish Lake

Carried.

760-24: Halisky

That Smoky Lake County Administration contact Muni-Corr Ltd. and the Smoky Lake Tourism Company, to determine any interest in obtaining the land north and south of the Iron Horse Trail, in respect to the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
14593042	NE-30-59-14-4	153.87 acres	Adjacent to Ironhorse Trail East of RGE RD 150 (Quad Campground - Leased)

Carried.

761-24: Gawalko

That Smoky Lake County Administration contact the adjacent landowners of the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
12590230	PT. NW-2-59-12-4	13.57 acres	North Side of Saddle Lake Indian Reserve (Rge Rd 122)
12592941	PT. NE-29-59-12-4	2.02 acres	South Of Hwy 28 On Rge Rd 124 (Taken for Nuisance Ground)
13602121	PT. SW-21-60-13-4	1 acre	Rge Rd 134 North of Twp Rd 602
15593521	PT. SW-35-59-15-4	0.5 acres	East Of Bellis & North of Twp Rd 595a (No Road Access)
16582740	PT. NE-27-58-16-4	2.5 acres	Adjacent To North Saskatchewan River, East of Rge Rd 163 (No Road Access)
16593341	PLAN 8120163 LOT 1	20.16 acres	North Of Twp Rd 595a & West of Rge Rd 163
16611220	SW-12-61-16-4	160 acres	North Of Twp Rd 604 & East of Rge Rd 155 (No Road Access)
18591021	PLAN 3329ET	1 acre	East Of Rge Rd 183 & South of Warspite (Land Taken for Nuisance Ground)
22010103	PLAN 1955CL BLOCK 1 LOT 3	3,900 square feet	5026-49th Street Spedden
22010118	PLAN 1955CL BLOCK 1 LOT 18	6,222 square feet	4927 51 Avenue Spedden
27150412	PLAN 1039CL BLOCK 4 LOTS 12-14	13,637 square feet	Bellis North Of Playground
27150415	PLAN 1039CL BLOCK 4 LOTS 15 & 16	12,803 square feet	Bellis North Of Playground
40310201	PLAN 716CL BLOCK 2 LOT 1	3,900 square feet	5035 50 St Warspite
40341501	PLAN 3474MC; OT	6.65 acres	Warspite
40451210	PLAN 0425044, BLOCK H, LOT 10A	12,800 square feet	5104 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)
40451211	PLAN 0425044, BLOCK H, LOT 11A	10,000 square feet	5108 49 Ave Warspite (No Physical Road Access - Undeveloped Road Plan)

to determine if they are interested in purchasing said lands adjacent to their property, with the County providing said landowners with 30-days to respond; **and** any said properties that do not sell to the adjacent landowners be sold at an unreserved bid auction through Richie Bros. Ltd..

Carried.

762-24: Fenerty

That Smoky Lake County Administration draft a lease agreement with conservation conditions, for the possible lease of the County-Owned Lands described as:

Tax Roll #	Legal Land Description	Area	Notes
18612510	SE-25-61-18-4	107.35 acres	Hanmore Lake West Campground
18612541	NE-25-61-18-4	32.78 acres	Northwest Side of Hanmore Lake

Carried.

## **8. Chief Administrative Officer's Report:**

### **8.1. Action List – May 2024**

763-24: Céré

That Smoky Lake County Council Meeting Action List from the Council Meeting held on May 9, 2024 and May 23, 2024, as amended, be accepted for information.

Carried.

## **9. Council Committee Reports:**

### **9.1. Discussion - Conferences and Conventions**

Deputy Reeve Fenerty discussed exercising fiscal prudence in respect to attending conferences and conventions.

## **10. Correspondence:**

### **10.1. Smoky Lake Foundation Letter to Minister - Emergency Department Closures**

764-24: Céré

That Smoky Lake County acknowledge receipt of the copied letter to the Minister of Health from Smoky Lake Foundation, dated June 10, 2024, in respect to Smoky Lake Emergency Department closures and locum coverage at George McDougall Health Centre and requesting the Government of Alberta to review and adjust physician locum compensation to encourage and attract locums to take shorter assignments.

Carried.

### **10.2. Invitation to the Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event**

765-24: Fenerty

That Smoky Lake County send **one relevant staff** member who can attend, to attend Federation of Alberta Gas Co-ops Ltd. 60th Anniversary Event, scheduled for August 21, 2024 at the Federation Centre, Edmonton, Alberta.

Carried.

### **10.3. Letter & Annual Report from AgKnow – Alberta Farm Mental Health Network**

766-24: Halisky

That Smoky Lake County **defer** the letter and Annual Report for 2024 from AgKnow – Alberta Farm Mental Health Network, dated June 12, 2024, to the next Smoky Lake County Agricultural Service Board Meeting, to consider writing a letter to the Minister of Mental Health in respect to providing provincial funding towards the Alberta Farm Mental Health Network.

Carried.

Scott Franchuk, Fire Chief, virtually left the meeting, time 11:53 a.m.

### **10.4. Copy of Compliance Inspection of Smoky Lake Landfill**

767-24: Halisky

That Smoky Lake County acknowledge receipt of the copy of the 'Compliance Inspection' of Smoky Lake Landfill, addressed to Evergreen Regional Waste Management Services Commission (ERWMSC) from Omni-McCann, dated July 9, 2024; and direct the County's Chief Administrative Officer to review the ERWMSC agreement and follow up with any anomalies.

Carried.

**10.5. Invitation to meet with Project Coordinator – North Zone Health**

768-24: Halisky That Smoky Lake County extend an invitation to the Project Coordinator – North Zone (NZ) Health Neighbourhoods Project & Building Capacity in Primary Care Networks (PCNs), Zone Business Unit Team, to be a delegation at a future Council meeting to present information in respect to the “Four Directions Health Neighbourhood” project.

Carried.

**10.6. Unsuccessful STIP Grant Applications for Smoky Lake County’s Bridges**

769-24: Fenerty That Smoky Lake County acknowledge receipt of the email notice from the Government of Alberta, in respect to Smoky Lake County’s **unsuccessful** Strategic Transportation Infrastructure Program (STIP) project **funding applications** for Bridges identified as:

- BF 0849 for bridge rehabilitation, near NW-33-58-19-W4M,
- BF 70923 for bridge rehabilitation, near NW-20-59-15-W4M,
- BF 72828 for bridge rehabilitation, near NW-13-60-13-W4M,
- BF 07814 for bridge rehabilitation, near NW-34-59-16-W4M,
- BF 70497 for bridge replacement, near NW-24-60-19-W4M, and
- BF 74018 for bridge rehabilitation, near NW-30-58-16-W4M.

Carried.

**10.7. Resorts at Whitefish Lake - 2023 Assessment & 2024 Tax Revenue**

770-24: Gawalko That Smoky Lake County Council acknowledge receipt of the email from the County’s Finance Manager, dated July 4, 2024, providing the 2023 Assessment & 2024 Tax Revenue, for the resorts at Whitefish Lake, as follows:

Resort Name	2024 Municipal Tax Revenue	2023 Property Assessment
PARADISE COVE RESORT	\$ 24,304.82	\$ 3,218,470.00
HILLSIDE ACRES	\$ 125,457.25	\$ 21,723,070.00
WHITEFISH LAKE	\$ 32,386.38	\$ 5,607,740.00
<b>Total</b>	<b>\$ 182,148.44</b>	<b>\$ 30,549,280.00</b>

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Total of all Municipal Tax Revenue \$ 10,830,795.00  
Whitefish Lake Resorts provides 1.682% of the total municipal tax revenue

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:00 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by the Reeve at 12:36 p.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Executive Services Clerk, Planning & Development Manager, Natural Gas Manager, Communications Officer, GIS Operator, and 2 Members of the Public.

**10.8. Invitation to N.E. Muni-Corr Ltd. Annual Golf Tournament**

771-24: Serben That Smoky Lake County **take no action** to attend the N.E. Muni-Corr Ltd.’s Annual Golf Tournament, scheduled for Monday, August 12, 2024, to be held at the Grande Centre Golf & Country Club, Cold Lake, Alberta, be filed for information.

Carried.

**10.9. Minister of Health - Response to the Smoky Lake Region Joint Letter**

772-24: Halisky That Smoky Lake County acknowledge receipt of the letter from the Minister of Health, dated July 22, 2024, stating “While my schedule does not permit me to meet with you at this time, please be assured that the Government of Alberta recognizes the significant role that international medical graduates (IMGs) play in delivering quality health care to Albertans.” and “There are currently no physician vacancies in the Smoky Lake region and the CPSA has not received any requests for additional PRA positions in the region. AHS is actively monitoring the physician workforce and health services delivery in the Smoky Lake area and will continue to support the recruitment of additional physicians.”; in response to the Smoky Lake Region’s June 12, 2024, joint letter (expressing concerns with physician recruitment in the Smoky Lake Region and requesting to meet with the Minister).

Carried.

**10.10. Canada Community-Building Fund (CCBF) 2024 Smoky Lake County Allocation**

773-24: Gawalko That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 23, 2024, in respect to the Canada Community-Building Fund (CCBF), Year-2024 allocation in the amount of \$196,633.00 to Smoky Lake County, which will be utilized to help match the bridge funding requirements.

Carried.

**10.11. Rural Health Professions Action Plan (RhPAP) – Medical Association’s Medal for Excellence & Achievement in Rural/Remote Medicine, & RhPAP Conference**

774-24: Halisky That the email received by Smoky Lake County from the Rural Community Consultant, North East Zone, Rural Health Professions Action Plan (RhPAP), dated July 22, 2024, announcing nominations have opened for the Alberta Medical Association’s Medal for Excellence and Achievement in Rural/Remote Medicine, and also noting the RhPAP Rural Community Conference scheduled for October 8-10, 2024, in Wainwright, Alberta, be shared with relevant committees.

Carried.

**10.12. Bruce Kassian - Request for Refund for County’s Surplus Propane Tanks**

775-24: Gawalko That Smoky Lake County Council **take no action** in response to the letter received from Bruce Kassian, dated July 17, 2024, requesting a refund from the County, in respect to the County’s surplus propane tanks, purchased by Mr. Kassian, on September 7, 2024.

Carried.

**10.13. MLA - Request to Nominate Members for Regional Advisory Councils**

776-24: Halisky That Smoky Lake County **defer** the email from Glenn van Dijken, MLA Athabasca-Barrhead-Westlock, dated August 1, 2024, requesting nominations for members to the Regional Advisory Councils, to the Physician & Health Care Professionals Committee.

Carried.

**11. Information Releases:**

**Information Releases to Council - June 6, 2024 to July 26, 2024**

777-24: Halisky That Smoky Lake County “Information Releases” sent to Council for the period of June 6, 2024 to July 26, 2024, listed as follows, be filed for information:

Tracking Number & Description of Information Released:	Date Released:	File #:
R087.24 – Town of Smoky Lake June 2024 Newsletter	June 06, 2024	1-113
R088.24 - HAK School June 2024 Newsletter	June 07, 2024	17-4
R089.24 - MEMO RMA Insurance Claim Denial - Lac Ste. Anne County	June 06, 2024	1-10
R090.24 - RMA Contact Newsletter June 7, 2024	June 07, 2024	1-10

R091.24 - RMA District 5 - Update June 2024	June 12, 2024	1-10
R092.24 - Municipal Affairs - Newsletter-Issue1 June 2024	June 12, 2024	1-203
R093.24 - RMA Contact Newsletter June 14, 2024	June 14, 2024	1-10
R094.24 - Bill-20-Member-Summary-LAEA & MGA	June 19, 2024	1-266
R095.24 - RMA Victim Services Issue Backgrounder	June 20, 2024	1-10
R096.24 - RMA Contact Newsletter June 21, 2024	June 21, 2024	1-10
R097.24 - Managers Reports for May-June 2024	June 24, 2024	N/A
R098.24 - ERWMS Draft Minutes May 2024	June 26, 2024	4-29
R099.24 - ERWMS Budget to Actual - June 2024	June 26, 2024	4-29
R100.24 - LARA Executive Director Board Report - June 17, 2024	June 28, 2024	62-9
R101.24 - Vilna Bellis C.O.P. Minutes & Financials April 17, 2024	June 28, 2024	2-91
R102.24 - RMA Contact Newsletter June 28, 2024	June 28, 2024	1-10
R103.24 - Northeast Regional Connector Newsletter - JUNE 2024	July 02, 2024	1-235
R104.24 - Town of Smoky Lake 1_July 2024 Community Newsletter	July 03, 2024	1-113
R105.24 - RMA Contact Newsletter July 5, 2024	July 07, 2024	1-10
R106.24 - Friends of Vilna Pool Hall Society - Thank you letter	July 08, 2024	7-91
R107.24 - PatientsFirst News Letter - July 2024	July 09, 2024	5-28
R108.24 - RMA Member Guide on AUC Consultation for Rule 007	July 10, 2024	1-10
R109.24 - RMA Contact Newsletter July 12, 2024	July 15, 2024	1-10
R110.24 - RMA Contact Newsletter July 19, 2024	July 25, 2024	1-10
R111.24 - Managers Reports June - July 2024	July 25, 2024	N/A
R112.24 - RMA Contact Newsletter July 26, 2024	July 26, 2024	1-10

Carried.

**12. Financial Reports:**

**Financial Statement for June 2024**

778-24: Serben

That Smoky Lake County's Financial Statements prepared for the month of June 2024, be accepted for information.

Carried.

**Bills and Accounts – Cheque Register**

779-24: Halisky

That Smoky Lake County's Cheque Register prepared for August 8, 2024, as follows, be filed for information:

**County Council Meeting: Aug. 08th 2024**

Batch #	Cheque Numbers	Total of Batch
PMCHQ244	52597 TO 52625	\$131,560.17
PMCHQ246	52626 TO 52737	\$61,204.72
PMCHQ247	52738 TO 52808	\$27,326.32
PMCHQ249	52809 TO 52836	\$28,113.32
PMCHQ251	52837 TO 52853	\$245,553.68
PMCHQ253	52854 TO 52869	\$279,242.21
PMCHQ254	52870 TO 52883	\$41,878.35
PMCHQ255	52884 TO 52889	\$14,534.39
PMCHQ257	52890 TO 52921	\$256,151.65
PMCHQ256	52922 TO 52945	\$268,117.84
<b>Total Cheques from 52597 to 52945</b>		<b>\$1,353,682.65</b>

Batch #	EFT Numbers	Total of Batch
240611	1416 to 1427	\$40,040.02
240620	1428 to 1441	\$339,157.84
240626	1442 to 1454	\$101,492.21
240702	1455 to 1461	\$24,370.48
240709	1462 to 1466	\$67,118.49
240722	1467 to 1487	\$294,869.90
240730	1488 to 1497	\$63,862.63
<b>Total EFTs from 1416 to 1497</b>		<b>\$930,911.57</b>

**Direct Debit Register**

Batch #	Description	Total of Batch
PMPAY078	My HAS	\$75.46
PMPAY079	My HAS	\$165.73
PMPAY080	My HAS	\$132.60
<b>Total Direct Debits</b>		<b>\$373.79</b>

<b>Grand Total Bills and Accounts</b>	<b>\$2,284,968.01</b>
<i>(Note: From General Account)</i>	

Carried.

**13. Next Meeting(s):**

**Rescheduling the Committee of the Whole Meeting**

780-24: Serben

That Smoky Lake County Council approve action taken in rescheduling the Committee of the Whole Meeting scheduled for August 6, 2024 at 10:00 a.m., to August 7, 2024, at 10:00 a.m., which was held physically in County Council Chambers and virtually, through Electronic Communication Technology as per Bylaw No. 1376-20.

Carried.

**Re-Confirm Scheduled County Council Meetings**

781-24: Serben

That the next Smoky Lake County Council Meetings be re-confirmed as scheduled as follows:

Thursday, August 22, 2024, at 9:00 a.m. (Regular Council Meeting),  
Thursday, September 12, 2024, at 9:00 a.m., (Regular),  
Thursday, September 26, 2024, at 9:00 a.m. (Regular),  
Thursday, October 10, 2024, at 9:00 a.m., (Regular),  
Thursday, October 24, 2024, at 9:00 a.m., (Regular & Organizational),  
Thursday, November 14, 2024, at 9:00 a.m., (Regular),  
Thursday, December 12, 2024, at 9:00 a.m., (Regular),  
to be held virtually, through Electronic Communication Technology as per Bylaw No. 1376-20 **and/or** physically in County Council Chambers.

Carried.

Evonne Zukiwski, Communications Officer, virtually left the meeting and entered Council Chambers, time 12:48 p.m.

**14. Executive Session:**

**14.2. Legal Issue: Contract Renewal for Website Platform**

782-24: Fenerty

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Communications Officer, and Executive Services Clerk, to discuss a Legal Issue, in respect to CATALIS Technologies Canada Ltd. (AllNet) contract renewal for the County's website platform, under the FOIP Act Section 16: Third Party Business Interests, time 12:49 p.m..

Carried.

783-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:05 p.m.

Carried.

**CATALIS Technologies Canada Ltd. - Contract Renewal for County Website Platform**

784-24: Céré

That Smoky Lake County execute the Master Software Subscription Services Agreement with CATALIS TECHNOLOGIES CANADA LTD. (formerly known as AllNet), for a two-year term effective June 1, 2024 to May 31, 2026, for the purpose of hosting the Smoky Lake County website platform.

Carried.

**CATALIS Technologies Canada Ltd. - County Website Platform**

785-24: Halisky

That Smoky Lake County Administration provide information in respect to the potential add-on components available for the current County website, to the September 12, 2024, Regular Council Meeting for consideration.

Carried.

**14.3. Legal Issue: Request under Policy Statement No. 03-39-13: Dust Control**

786-24: Fenerty

That Smoky Lake County Council go into Executive Session, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, and Executive Services Clerk, to discuss a Legal Issue, in respect to a request relating to Policy Statement No. 03-39-13: Dust Control, under the authority of the FOIP Act Section 17: Third Party Personal Privacy, time 1:07 p.m.

Carried.

787-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:14 p.m.

Carried.

**Request under Policy Statement No. 03-39-13: Dust Control**

788-24: Gawalko

That Smoky Lake County Council approve to waive the deadline of “May 1<sup>st</sup> of each year” as per Section 3.2 of Policy Statement No. 03-39-13: Dust Control, for the email request received on August 2, 2024, under the authority of the FOIP Act Section 17: Third Party Personal Privacy; and offer Blade Mix Oil Dust Control Suppressant or MG-30 Dust Control Suppressant, subject to full payment being received by the County, in accordance with the said Policy for the section of road, as discussed in Executive Session.

Carried.

**14.5. Legal Issue - Chief Administrative Officer Employment Contract**

789-24: Serben

That Smoky Lake County Council go into Executive Session, in the presence of all Council and Chief Administrative Officer, to discuss a Legal Issue, in respect to Chief Administrative Officer Employment Contract, under the authority of the FOIP Act Section 24: Advice from Officials, time 1:15 p.m.

Carried.

790-24: Céré

That Smoky Lake County Council go out of Executive Session, time 1:29 p.m.

Carried.

**Chief Administrative Officer Probationary Period Extension**

791-24: Halisky

That Smoky Lake County Council extend the probationary period of the Chief Administrative Officer (CAO), by the number of vacation days approved and taken by Mr. Kevin Lucas, during the period of July 1, 2024 to July 12, 2024, thereby amending the CAO Contract Agreement between Kevin Lucas and Smoky Lake County, to reflect a probationary period ending on December 13, 2024.

Carried.

**15. ADJOURNMENT:**

792-24: Céré

That the Smoky Lake County Council Meeting of August 8, 2024, be adjourned, time 1:29 p.m..

Carried.

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REEVE

SEAL

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CHIEF ADMINISTRATIVE OFFICER